

**VILLAGE BOARD AGENDA
MONDAY, JANUARY 13, 2020
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Dorau

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of December 30, 2019.
2. Consideration of a motion to approve vouchers for payment.
3. Consideration of actions related to Licenses and Permits
 - a. Consideration of applications for Operator's (Bartender) Licenses with a term ending June 30, 2020.
4. Consideration of a motion to affirm the Park and Recreation Board approval of the use of Nixon Park for the 8th Annual Hartland Kids Day on July 29, 2020 from 9:00 am to 2:00 pm as presented by Erin Guenterberg, Owner of Lake Country Family Fun.
5. Consideration of a motion to adopt Resolution No. 01-13-2020 "A Resolution Accepting Public Improvements in the Glen at Overlook Trails".
6. Discussion and consideration of a motion to approve a Letter of Credit Reduction for the Glen at Overlook Trails development.
7. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
8. Adjournment.

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Tim Rhode, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

VILLAGE BOARD MINUTES
MONDAY, DECEMBER 30, 2019
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Pledge of Allegiance – Trustee Meyers

Present: Trustees Anson, Dorau, Meyers, Conner, Wallschlager, Ludtke & President Pfannerstill

Others Present: Interim Administrator Bailey, Deputy Clerk Bushey, Police Chief Misko and Operations Supervisor Gerszewski.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Presentation to Tom Brass for his service on the Business Improvement District Board.

President Pfannerstill presented Tom Brass with a plaque thanking him for his 5 years of service as president of the Business Improvement District Board. Mr. Brass thanked the Village and said a lot of things have changed over the years and he is very proud of the cooperation between the Business Improvement District, trustees and the Village Board over the years.

2. Motion (Meyers/Connor) to approve the Village Board minutes of December 9, 2019. Carried (6-0) Ludtke abstained.
3. Motion (Connor/Anson) to approve vouchers for payment in the amount of \$425,653.12. Carried (6-0) Meyers abstained.
4. Consideration of actions related to Licenses and Permits-
 - a. Motion (Dorau/Wallschlager) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2020. Carried (7-0).
5. Consideration of a motion to adopt Resolution No. 12/30/2019-01"Resolution Approving Municipal Court Budget".

President Pfannerstill read the Resolution. Chief Misko commented that there is a new line item that designates the Municipal Court will be moving to a new location. He said it will be moving to the city of Oconomowoc. They are building a new police Department and in that move they're also moving the Lake Country Municipal Court. He went on to say there are 20 something municipalities that participate in it. He added they have been saving over the years for this move.

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Motion (Anson/Wallschlager) to adopt Resolution No. 12/30/2019-01 "Resolution Approving Municipal Court Budget". Carried (7-0).

6. Consideration of a motion to adopt Resolution No. 12/31/2019-02 adopting the Comprehensive Outdoor Recreation Plan.

Bailey commented that the last couple meeting they approved the Comprehensive Plan and is just the rec portion of that. He said this is just the final approval.

Motion (Ludtke/Anson) to adopt Resolution No. 12/31/2019-2 adopting the Comprehensive Outdoor Recreation Plan. Carried (6-0). Wallschlager abstained.

7. Consideration of a motion to approve increases in the Park Shelter reservation fees, field rental and prep fees and Fine Arts Center fees.

Gerszewski said the fees haven't changed in years and the Park Board came up with the recommended changes. Wallschlager commented on the service fee charge for returned checks and said in checking with local banks the amount seemed low. Wallschlager also commented on the prep fee charges and that the changes weren't made on the form. Ludtke commented that another line should be added or that section reworded. Bailey also commented that come April the tax amount will change.

Motion (Ludtke/Meyer) to approve increases in the Park Shelter reservation fees, field rental and prep fees and Fine Arts Center Fees as stated in the Park Board minutes. Carried (7-0).

8. Consideration of a motion to appoint Election inspectors with terms to expire December 31, 2021.

Pfannerstill commented the list of names of the Election inspectors are in the packet.

Motion (Ludtke, Connor) to approve the appointment of Election inspectors with terms to expire December 31, 2021. Carried (7-0).

9. Consideration of a motion to approve Hartland Business Improvement District 2020 Operating Plan and Budget.

Tom Brass from the Hartland Business Improvement District was present. Wallschlager said the sandwich board sign grant says up to \$50 and she recalled years ago that they took a vote and all signs would be white with black lettering and wasn't each business going to get a free sign a one-time free sign. Tom Brass said the sign has a black chalkboard background. He said it is a standard size & they can use colored chalk or whatever type of chalk they want.

Motion (Dorau, Ludtke) to approve Hartland Improvement District 2020 Operating Plan and Budget. Carried (7-0).

10. Consideration of a motion to confirm appointment of Tom Brass, Marilyn Haroldson and Jon Wojciechowski to the downtown Business Improvement District Board for terms ending December 31, 2022.

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Motion (Dorau, Meyer) to confirm appointment of Tom Brass, Marilyn Haroldson and Jon Wojciechowski to the downtown Business Improvement District Board with terms ending December 31, 2022. Carried (7-0).

11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

12. Motion (Anson/ Connor) to recess to closed session pursuant to State Statutes §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, regarding the Interim Village Administrator performance evaluation. Roll Call Vote Taken. All ayes. Recessed to closed session at 6:57 p.m.

13. Reconvene in open session.

Motion (Pfannerstill/Connor) to reconvene in open session at 7:31. Review of interim Administrator/Finance Director of last 3 quarters.

Motion (Connor/Ludtke) of increase of 6% of pay + 2 months stipend to end February.

14. Adjournment.

Motion (Dorau/Ludtke) to adjourn at 7:37 p.m. Carried (7-0).

Respectfully submitted,

Deidre Bushey
Deputy Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: January 7, 2020

RE: Voucher List

Attached is the voucher list for the January 13, 2020 Village Board meeting.

January 13, 2020 (2019 expenses) Checks:	\$169,940.33
January 13, 2020 (2020 expenses) Checks:	\$ 78,439.20
December Manual Checks:	\$ 6,707.84
December Wires:	\$156,662.44
December Credit Card:	\$ 19,977.31
Total amount to be approved:	<u>\$431,727.12</u>

VILLAGE OF HARTLAND
VOUCHER LIST - JANUARY 13, 2020 AP

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-12110 PROPERTY TAX REFUNDS	ALDRIDGE, MICHAEL J	0762014003	\$148.83
G 101-12110 PROPERTY TAX REFUNDS	BUCHMAN, AMY	0727132	\$37.52
G 101-12110 PROPERTY TAX REFUNDS	COOK, ANDREW & ANNMARIE	0728006	\$108.26
G 101-12110 PROPERTY TAX REFUNDS	COOLEY, CHAD	0757153	\$268.62
G 101-12110 PROPERTY TAX REFUNDS	COVELL, ZACHARY & AMALIA	0727136	\$77.04
G 101-12110 PROPERTY TAX REFUNDS	DANIEL, MATTHEW D	0726039	\$261.72
G 101-12110 PROPERTY TAX REFUNDS	DAY, NANCY & MILO	0729949004	\$35.52
G 101-12110 PROPERTY TAX REFUNDS	DOWELL, DEBRA KAY	0762004	\$403.31
G 101-12110 PROPERTY TAX REFUNDS	EBERLE, STEVEN & CHRISTINE	0726067	\$144.43
G 101-12110 PROPERTY TAX REFUNDS	ENG, KAREN M	0727147	\$3,590.77
G 101-12110 PROPERTY TAX REFUNDS	ESTILL, BRIAN & HOLLY	0757057	\$1,326.90
G 101-12110 PROPERTY TAX REFUNDS	EXSA LLC	0729233	\$251.61
G 101-12110 PROPERTY TAX REFUNDS	FRANZ, ROBERT & AMY	0427141	\$90.26
G 101-12110 PROPERTY TAX REFUNDS	GARTON, JENNIFER A	0424009	\$78.39
G 101-12110 PROPERTY TAX REFUNDS	HANSEN, JAMES & VALERIE	0725071	\$586.65
G 101-12110 PROPERTY TAX REFUNDS	HENNING, THOMAS R	0762055	\$315.62
G 101-12110 PROPERTY TAX REFUNDS	HOLZLI, SCOTT & JULIE	0728128	\$497.05
G 101-12110 PROPERTY TAX REFUNDS	IGNATOWSKI, TROY J	0391046	\$903.49
G 101-12110 PROPERTY TAX REFUNDS	KALLENBERGER, MICHAEL & MARGAR	0757018	\$981.79
G 101-12110 PROPERTY TAX REFUNDS	KARBASSI, NICK	0728145	\$203.52
G 101-12110 PROPERTY TAX REFUNDS	KLEIN, KYLE & KATIE	0725034	\$175.87
G 101-12110 PROPERTY TAX REFUNDS	KLOCKOW, DAWN	0726079	\$14.15
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY LUTHERAN HS	2019 CENTENNIAL SOCCER DEPOSIT	\$500.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY LUTHERAN HS	2019 CENTENNIAL FOOTBALL DEPOSIT	\$500.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY YOUTH BASEBALL	2019 FIELD DEPOSITS	\$4,200.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	SMITH/BD600209-0	\$363.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	SMITH/BD601210-1	\$363.00
G 101-12110 PROPERTY TAX REFUNDS	LANDWEHR, RICHARD & CAROL	0427071	\$300.45
G 101-12110 PROPERTY TAX REFUNDS	LANDWEHR, ROBERT & KAREN ECKER	0391068	\$874.82
G 101-12110 PROPERTY TAX REFUNDS	LOCHEN, ERIC	0757145	\$149.84
G 101-12110 PROPERTY TAX REFUNDS	LUETKE, GERALD & LISA	0727061001	\$67.84
G 101-12110 PROPERTY TAX REFUNDS	MANTER, VERNON	0426111	\$860.18
G 101-12110 PROPERTY TAX REFUNDS	MCGRATH, DAVID & MARY	0426064	\$358.91
G 101-12110 PROPERTY TAX REFUNDS	MCKENNA, FRANCIS & CYNTHIA	0728056	\$121.22
G 101-12110 PROPERTY TAX REFUNDS	MEINDEL, EMIL & RUTH	0424161	\$971.72
G 101-23000 SPECIAL DEPOSITS	MEREDITH, VERONICA	BUS OCC/300 COTTONWOOD	\$500.00
G 101-12110 PROPERTY TAX REFUNDS	MOE, CHRISTOPHER & MELINDA	0757067	\$1,698.19
G 101-12110 PROPERTY TAX REFUNDS	MOEHRKE, GOEFFREY & LISA	0757047	\$788.78
G 101-12110 PROPERTY TAX REFUNDS	NIELSEN, VICTORIA	0430084002	\$877.57

Account Descr	Search Name	Comments	Amount
G 101-12110 PROPERTY TAX REFUNDS	ORCHOLSKI, MADONNA J	0762014002	\$16.33
G 101-12110 PROPERTY TAX REFUNDS	OSENGA, GLEN & CARLA	0727164	\$177.02
G 101-12110 PROPERTY TAX REFUNDS	OSENGA, GLEN & CARLA	0727270	\$348.24
G 101-12110 PROPERTY TAX REFUNDS	OSHEA, JEANINE	0726040	\$182.11
G 101-12110 PROPERTY TAX REFUNDS	PERGANDE, CHAD & SUSAN	0727268	\$450.00
G 101-12110 PROPERTY TAX REFUNDS	PFANNERSTILL, JEFFREY L	0725005001	\$148.83
G 101-12110 PROPERTY TAX REFUNDS	PFEIFFER, ADAM & AMANDA	0427960	\$79.02
G 101-12110 PROPERTY TAX REFUNDS	PILACHOWSKI, TIMOTHY & CAROL	0762135	\$475.08
G 101-12110 PROPERTY TAX REFUNDS	PURNEY, JULIE	0762110	\$178.31
G 101-12110 PROPERTY TAX REFUNDS	ROEDENBECK, STEFANIE	0725999010	\$1,247.00
G 101-12110 PROPERTY TAX REFUNDS	ROEGLIN, RAYMOND & RUTH	0727206	\$12.83
G 101-12110 PROPERTY TAX REFUNDS	RONALD BYCZEK CUSTODIAN FOR	0423982051	\$106.14
G 101-12110 PROPERTY TAX REFUNDS	RONALD BYCZEK CUSTODIAN FOR	0423982016	\$103.78
G 101-12110 PROPERTY TAX REFUNDS	RORAFF, BRIAN & HOLLY	0727071	\$71.05
G 101-12110 PROPERTY TAX REFUNDS	ROSE, KELLY	0430038	\$2,488.76
G 101-12110 PROPERTY TAX REFUNDS	RYCZEK, BARBARA & STEPHEN	0425039	\$3,304.58
G 101-12110 PROPERTY TAX REFUNDS	SAFRANEK, RYAN J & ANGELA M	0391095	\$590.35
G 101-12110 PROPERTY TAX REFUNDS	SCHMIDT, ROGER & KIM	0426042	\$870.13
G 101-12110 PROPERTY TAX REFUNDS	SCHNEIDER, JAY & SARAH	0428051	\$374.65
G 101-12110 PROPERTY TAX REFUNDS	SCHWEDER, ADAM & TRACIE	0727288	\$42.41
G 101-12110 PROPERTY TAX REFUNDS	SPENGLER, KENNETH L	0727256	\$3,559.29
G 101-12110 PROPERTY TAX REFUNDS	STARRY, DONALD & ROXANE	0729202	\$24.96
G 101-12110 PROPERTY TAX REFUNDS	SUSITTI, DIANNA	0729192	\$558.04
G 101-12110 PROPERTY TAX REFUNDS	TRANBERG, MARK J	0762068001	\$148.83
G 101-12110 PROPERTY TAX REFUNDS	TWD INVESTMENTS LLC	0762011	\$3,080.18
G 101-12110 PROPERTY TAX REFUNDS	TWD INVESTMENTS LLC	0762019	\$2,277.14
G 101-12110 PROPERTY TAX REFUNDS	VANHIERDEN, LISA	0727345002	\$239.82
G 101-12110 PROPERTY TAX REFUNDS	WALKER, SCOTT & TAMI	0762117	\$588.35
G 101-12110 PROPERTY TAX REFUNDS	WHELAN, KEVIN & SUSAN	0727100	\$113.35
G 101-12110 PROPERTY TAX REFUNDS	WITTER, GARY & MARY	0424164	\$173.71
G 101-12110 PROPERTY TAX REFUNDS	ZARLETTI, DOMINIC	0428029	\$80.82
G 101-12110 PROPERTY TAX REFUNDS	ZIMMERMAN, GARY	0725043	\$281.35
G 101-12110 PROPERTY TAX REFUNDS	ZIMMERMAN, MATT	REIMBURSE CLOTHING ALLOWANCE	\$200.00
EXPENSE Descr			\$46,589.30
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$115.50
EXPENSE Descr AMBULANCE			\$115.50
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-840 PUBLIC WORKS EXPENSE	MADISON TRUCK EQUIPMENT	INSTALL DUMP BOX/PLOW WING/LIGHTS	\$90,701.84
EXPENSE Descr CORPORATE RESERVE EXPENSES			\$90,701.84

Account Descr	Search Name	Comments	Amount
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-744 OFFICE SUPPLIES	CARDMEMBER SERVICES	BOARD MEETING	\$37.09
E 804-56700-746 TELEPHONE	CARDMEMBER SERVICES	AT&T	\$129.46
E 804-56700-758 MEETINGS	CARDMEMBER SERVICES	GIFT FOR TOM BRASS	\$20.80
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	HARTLAND LIGHTS/LED SAFETY LIGHTS	\$11.99
E 804-56700-758 MEETINGS	CARDMEMBER SERVICES	STREET BANNER BRACKETS	\$257.59
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	MARKETING/DESIGN MEETING	\$25.09
E 804-56700-718 DISTRICT ADV & MARKET POSITION	CARDMEMBER SERVICES	HARTLAND LIGHTS AD ON FACEBOOK	\$75.00
E 804-56700-758 MEETINGS	CARDMEMBER SERVICES	HARTLAND LIGHTS FOOD FOR VOLUNTEERS	\$56.35
E 804-56700-719 EVENTS	CLEARWING PRODUCTIONS, INC	HARTLAND LIGHTS	\$341.58
E 804-56700-732 GENERAL OPERATION OVERSIGHT	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$20.75
EXPENSE Descr ECONOMIC DEVELOPMENT			\$975.70
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	SPRING ELECTION	\$20.79
EXPENSE Descr ELECTIONS			\$20.79
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	DEC-JAN SERVICE	\$20.08
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	BLOCK HOURS	\$170.01
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	ADOBE INDESIGN	\$405.00
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$10.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO WORRY MAINTENANCE RENEWAL	\$37.53
EXPENSE Descr FINANCIAL ADMINISTRATION			\$642.62
EXPENSE Descr FIRE PROTECTION			
E 101-52200-220 UTILITY SERVICES	AT&T	DEC-JAN SERVICE	\$20.08
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	TAPE	\$6.72
E 101-52200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	4TH QTR WATER/SEWER	\$296.60
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO WORRY MAINTENANCE RENEWAL	\$62.55
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$20.00
EXPENSE Descr FIRE PROTECTION			\$405.95
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	DEC-JAN SERVICE	\$20.08
E 101-51400-395 COMMUNITY RELATIONS	COMPETITOR AWARDS & ENGRAVING	PLAQUE/BRASS	\$42.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	ORDINANCE/AFFIDAVIT	\$45.89
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$34.21
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$16.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	BLOCK HOURS	\$170.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO WORRY MAINTENANCE RENEWAL	\$50.04
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHK)	DEC BARTENDER RECORD CHECK	\$35.00

Account Descr	Search Name	Comments	Amount
EXPENSE Descr GENERAL ADMINISTRATION			\$413.22
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	DEC-JAN SERVICE	\$20.08
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO WORRY MAINTENANCE RENEWAL	\$12.51
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$4.00
EXPENSE Descr INSPECTION			\$36.59
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	DEC-JAN SERVICE	\$20.08
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BAGIN, MICHAEL	REIMBURSE CLOTHING ALLOWANCE	\$85.93
E 101-52100-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	SQ #8 WIPERS	\$28.98
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GURGUL, DILLON	REIMBURSE CLOTHING ALLOWANCE	\$72.63
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HAHN ACE HARDWARE	FILTER	\$15.79
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HAHN ACE HARDWARE	STRAPPING TAPE/NOZZLE	\$18.88
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ #1 OIL CHANGE	\$41.33
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	INTERSTATE BATTERIES	SPEED SIGN BATTERY	\$289.95
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	JOSWICK, LUKE	REIMBURSE CLOTHING ALLOWANCE	\$20.88
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	JOSWICK, LUKE	REIMBURSE CLOTHING ALLOWANCE	\$457.74
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$88.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO WORRY MAINTENANCE RENEWAL	\$200.18
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	NOV-DEC SERVICE	\$279.65
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	NOV-DEC SERVICE	\$358.77
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	TRAINING COLLURA/HOFFA/JOSWICK	\$370.40
EXPENSE Descr LAW ENFORCEMENT			\$2,349.19
EXPENSE Descr LIBRARY			
E 101-55110-220 UTILITY SERVICES	AT&T	DEC-JAN SERVICE	\$20.08
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	HAHN ACE HARDWARE	OUTLET STRIP	\$5.79
E 101-55110-220 UTILITY SERVICES	HARTLAND WATER & SEWER	4TH QTR WATER/SEWER	\$359.81
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	QUILL CORPORATION	TAPE/LITERATURE	\$51.98
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	DEC TECH SERVICES CONSULTING	\$1,312.50
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	NEW PC SET UP/DEPLOYMENT	\$2,150.00
EXPENSE Descr LIBRARY			\$3,900.16
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$163.95
E 101-51600-230 HVAC REPAIRS	AUER STEEL	BLOWER MOTOR	\$251.64
E 101-51600-220 UTILITY SERVICES	HARTLAND WATER & SEWER	4TH QTR WATER/SEWER	\$462.14
EXPENSE Descr MUNICIPAL BUILDING			\$877.73
EXPENSE Descr PARKS			
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	4TH QTR WATER/SEWER	\$1,245.91

Account Descr	Search Name	Comments	Amount
EXPENSE Descr PARKS			\$1,245.91
EXPENSE Descr PUBLIC WORKS			
E 101-53000-220 UTILITY SERVICES	AT&T	DEC-JAN SERVICE	\$20.08
E 101-53000-220 UTILITY SERVICES	HARTLAND WATER & SEWER	4TH QTR WATER/SEWER	\$404.46
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$105.95
E 101-53000-180 OTHER BENEFITS	JAMBRETZ, DAVID J	REIMBURSE CLOTHING ALLOWANCE	\$200.00
E 101-53000-180 OTHER BENEFITS	LAUERSDORF, CODY	REIMBURSE CLOTHING ALLOWANCE	\$200.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	CABLE TIES/GAUGE/FLUID SPILL ABSORBENT	\$276.09
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	CONCRETE	\$402.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$24.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO WORRY MAINTENANCE RENEWAL	\$87.57
E 101-53000-220 UTILITY SERVICES	VERIZON WIRELESS	NOV-DEC SERVICE	\$75.70
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	WERNER ELECTRIC SUPPLY	MOTION SENSOR KIT	\$133.70
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	WERNER ELECTRIC SUPPLY	MOTION SENSOR KIT	\$191.34
EXPENSE Descr PUBLIC WORKS			\$2,120.89
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AMERICAN LITHO	WINTER/SPRING PROGRAM GUIDE	\$3,554.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	DEC-JAN SERVICE	\$20.08
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	DEC MODERATE YOGA PUNCH CARDS	\$432.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	DEC GENTLE YOGA PUNCH CARDS	\$288.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	ALIGNMENT YOGA LATE ADDITIONS	\$80.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	DEC YOGA STRENGTH PUNCH CARDS	\$108.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	DEC NIA PUNCH CARDS	\$128.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	GAYDOS-FEDAK, NINA M	DEC DANCE CLASSES	\$621.00
E 101-55300-220 UTILITY SERVICES	HARTLAND WATER & SEWER	4TH QTR WATER/SEWER	\$724.66
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HUNT-MATTHES, KATE	DESIGNING THE LIFE OF YOUR DREAMS 2	\$139.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	DEC BARRE STRETCH PUNCH CARDS	\$32.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	DEC BARRE STRENGTH PUNCH CARDS	\$352.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	JAMES, KELSEY	DEC DANCE CLASSES	\$1,823.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NEHS, MARK	DEC BRIDGE 5 PUNCH CARDS	\$112.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	DEC CORE YOGA PUNCH CARDS	\$151.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	DEC SENIOR FITNESS PUNCH CARDS	\$128.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO WORRY MAINTENANCE RENEWAL	\$12.51
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$10.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	ADOBE INDESIGN	\$405.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	DEC QIGONG 10 PUNCH CARDS	\$144.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	DEC QIGONG 6 PUNCH CARDS	\$32.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	DEC YOGA FOR LIFE RS PUNCH CARD	\$627.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	DEC YOGA FOR LIFE RESIDENT PUNCH CARD	\$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	DEC YOGA FOR LIFE RS PUNCH CARD	\$360.00

Account Descr	Search Name	Comments	Amount
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$10,476.25
EXPENSE Descr SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	AMERICAN BUSINESS TECHNOLOGIES	4TH QTR WATER/SEWER	\$983.11
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	DEC-JAN SERVICE	\$20.07
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	NEENAH FOUNDRY CO	MANHOLE COVERS	\$234.00
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$6.00
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO WORRY MAINTENANCE RENEWAL	\$18.77
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	WERNER ELECTRIC SUPPLY	CORD GRIP	\$212.50
EXPENSE Descr SEWER SERVICE			\$1,474.45
EXPENSE Descr TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	COFFEE	\$15.87
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	COFFEE	\$33.72
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$28.00
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO WORRY MAINTENANCE RENEWAL	\$87.57
EXPENSE Descr TRUSTEES			\$165.16
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	AMERICAN BUSINESS TECHNOLOGIES	4TH QTR WATER/SEWER	\$983.12
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	DEC-JAN SERVICE	\$20.07
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	DEC BEACON HOSTING	\$155.18
E 620-53700-684 TOOLS/SHOP/GARAGE EQUIPMENT	BATTERY PRODUCTS INC	FLASHLIGHT	\$122.40
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	PIPE CAP/OUTLET COVER	\$21.54
E 620-53700-632 WATER TREATMENT-SUPPLIES/EXP	CTW CORPORATION	CHLORINATOR PUMP/INJECTOR KIT	\$2,800.00
E 620-53700-923 OUTSIDE SERVICES	HYDROCORP	DEC INSPECTIONS/REPORTING	\$2,885.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	NON COMPLIANCE VOC	\$60.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	570 PROGRESS WELL #3	\$20.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DEC BACTERIA SAMPLE	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DEC BACTERIA SAMPLE	\$72.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	HYDRANT SAMPLE	\$12.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	Q4 VOC	\$60.00
E 620-53700-930 MISC GENERAL EXPENSES	ONTECH SYSTEMS, INC	TREND MICRO WORRY MAINTENANCE RENEWAL	\$18.77
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	ONTECH SYSTEMS, INC	OFFICE 365 LICENSES	\$6.00
E 620-53700-632 WATER TREATMENT-SUPPLIES/EXP	USA BLUE BOOK	VALVES	\$85.00
EXPENSE Descr WATER UTILITY			\$7,429.08
			\$169,940.33

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Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-12110 PROPERTY TAX REFUNDS	BAGGOTT, WILLIAM & MARION	0430099	\$407.32
G 101-12110 PROPERTY TAX REFUNDS	COAN, KAREN	0732999013	\$729.14
G 101-12110 PROPERTY TAX REFUNDS	DECKER-NOLD, JOAN	0726041	\$62.58
R 101-46730 RECREATION CLASSES	DLOUHY, LISA	PARTIAL REFUND DRIBBLE DRIBBLE 101	\$18.25
G 101-12110 PROPERTY TAX REFUNDS	DUESTERHOEFT, TERRY J	0430117	\$98.86
G 101-12110 PROPERTY TAX REFUNDS	FRASER, DANA A	0727290	\$168.39
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	JAN DUES	\$439.00
G 101-12110 PROPERTY TAX REFUNDS	MICHAEL DAVIS THURSTON	0387056	\$9,040.13
G 101-12110 PROPERTY TAX REFUNDS	NEIGUM, JACOB A	0729058	\$127.09
G 101-12110 PROPERTY TAX REFUNDS	NIEMEC, JUSTIN	0424057	\$168.82
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	SECURIAN FINANCIAL GROUP INC	FEB PREMIUMS	\$848.74
G 101-12110 PROPERTY TAX REFUNDS	SELENA M HINTERMEYER	0762065	\$832.47
G 101-12110 PROPERTY TAX REFUNDS	THE ISHERWOOD TRUST	0391118	\$120.81
G 101-12110 PROPERTY TAX REFUNDS	WOJCIECHOWSKI, JON	0426043	\$481.29
G 101-12110 PROPERTY TAX REFUNDS	ZASTROW, DANIEL L	0728026	\$1,945.96
EXPENSE Descr			<u>\$15,488.85</u>
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	CYLINDER LEASE RENTAL	\$314.71
E 101-52300-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	RING TERMINAL/SCREW SET	\$391.42
E 101-52300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	FEB PREMIUMS	\$20.12
EXPENSE Descr AMBULANCE			<u>\$726.25</u>
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-820 POLICE DEPT EXPENSE	DELL MARKETING L.P.	DELL COMPUTERS/MOBILE PRECISION	\$10,445.00
EXPENSE Descr CORPORATE RESERVE EXPENSES			<u>\$10,445.00</u>
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-752 RENT	ZEUTZIUS, CARL	2020 RENT	\$4,500.00
EXPENSE Descr ECONOMIC DEVELOPMENT			<u>\$4,500.00</u>
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	HRA PLAN RENEWAL SERVICES	\$263.25
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	IMPACT	ANNUAL EMPLOYEE ASSISTANCE PROGRAM	\$3,750.00
E 101-51500-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	FEB PREMIUMS	\$44.14
E 101-51500-500 PROPERTY ASSESSMENT	WI DEPT OF REVENUE (SALES TAX)	MUNICIPAL FEE ASSESSMENT OF MANUFACTURING PR	\$5,868.73
EXPENSE Descr FINANCIAL ADMINISTRATION			<u>\$9,926.12</u>
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$50.80

Account Descr	Search Name	Comments	Amount
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	PRAETORIAN DIGITAL	FIRE/EMS EDUCATION ONLINE	\$3,465.00
E 101-52200-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	FEB PREMIUMS	\$20.14
EXPENSE Descr FIRE PROTECTION			\$3,535.94
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-395 COMMUNITY RELATIONS	ASCAP	MUSIC LICENSE RENEWAL	\$363.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	CTACCESS INC	LSAP RENEWAL	\$2,982.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	FREEMAN NEWSPAPERS	SUBSCRIPTION	\$234.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	DESKTOP COMPUTERS	\$850.00
E 101-51400-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	FEB PREMIUMS	\$61.60
EXPENSE Descr GENERAL ADMINISTRATION			\$4,490.60
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	DESKTOP COMPUTERS	\$850.00
EXPENSE Descr INSPECTION			\$850.00
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	DELAFIELD, CITY OF	2020 SCIT DUES	\$6,000.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	FBI NATIONAL ACADEMY ASSOC INC	WI CHIEFS/MISKO	\$20.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	GARDNER, CINDY	REIMBURSE NOTARY APPLICATION	\$20.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	HUMANE ANIMAL WELFARE SOCIETY	2020 SERVICE AGREEMENT	\$2,772.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	NOTARY BOND RENEWAL SERVICE	NOTARY/GARDNER	\$30.00
E 101-52100-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	FEB PREMIUMS	\$210.18
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY POLICE CHIEFS	MEMBERSHIP RENEWAL/COLLURA	\$50.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY POLICE CHIEFS	MEMBERSHIP RENEWAL/MISKO	\$75.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WILEAG	2020 PROGRAM FEES	\$650.00
EXPENSE Descr LAW ENFORCEMENT			\$9,827.18
EXPENSE Descr LIBRARY			
E 101-55110-325 PERIODICALS	FREEMAN NEWSPAPERS	SUBSCRIPTION	\$234.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JAN COPIER	\$73.17
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JAN COPIER	\$77.31
E 101-55110-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	FEB PREMIUMS	\$64.98
EXPENSE Descr LIBRARY			\$449.46
EXPENSE Descr PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$267.93
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$137.30
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GADOLINE	\$630.27
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	HITCH PINS/BLADES/SCREWS/BOLTS	\$1,112.68
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	O RINGS	\$15.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2020 GIS SERVICE	\$3,730.00
E 101-53000-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	FEB PREMIUMS	\$257.98

Account Descr	Search Name	Comments	Amount
E 101-53000-345 STAFF EDUCATION/TRAINING	WAUKESHA CTY PUBLIC WORKS ASSO	2020 DUES	\$70.00
EXPENSE Descr PUBLIC WORKS			\$6,221.16
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	FEB PREMIUMS	\$4.62
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$4.62
EXPENSE Descr SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	HRA PLAN RENEWAL SERVICES	\$40.50
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2020 GIS SERVICE	\$3,730.00
EXPENSE Descr SEWER SERVICE			\$3,770.50
EXPENSE Descr TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	LEAGUE OF WI MUNICIPALITIES	MEMBERSHIP RENEWAL	\$4,251.39
EXPENSE Descr TRUSTEES			\$4,251.39
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	HRA PLAN RENEWAL SERVICES	\$101.25
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	2020 GIS SERVICE	\$3,730.00
E 620-53700-632 WATER TREATMENT-SUPPLIES/EXP	USA BLUE BOOK	BULK FERRULE PACK/INJECTION CHECK	\$120.88
EXPENSE Descr WATER UTILITY			\$3,952.13
			\$78,439.20

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Payments

Current Period: DECEMBER 2019

Batch Name	DEC19MC	User Dollar Amt	\$6,707.84		
	Payments	Computer Dollar Amt	\$6,707.84		
				\$0.00	In Balance
Refer	61927 UNITED STATES POSTAL SERVIC	Ck# 008864	12/4/2019		
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	POSTAGE WINTER/SPRING PROGRAM		\$2,916.18	
		GUIDE			
Invoice					
Transaction Date	1/2/2020	GF Checking	11100	Total	\$2,916.18
Refer	61928 SECURIAN FINANCIAL GROUP INC	Ck# 008865	12/9/2019		
Cash Payment	E 101-51400-150 HEALTH/DENTAL/LIFE	JANUARY PREMIUMS		\$61.60	
Invoice					
Cash Payment	E 101-51500-150 HEALTH/DENTAL/LIFE	JANUARY PREMIUMS		\$44.14	
Invoice					
Cash Payment	E 101-55300-150 HEALTH/DENTAL/LIFE	JANUARY PREMIUMS		\$4.62	
Invoice					
Cash Payment	E 101-52200-150 HEALTH/DENTAL/LIFE	JANUARY PREMIUMS		\$20.14	
Invoice					
Cash Payment	E 101-52300-150 HEALTH/DENTAL/LIFE	JANUARY PREMIUMS		\$20.12	
Invoice					
Cash Payment	E 101-55110-150 HEALTH/DENTAL/LIFE	JANUARY PREMIUMS		\$64.98	
Invoice					
Cash Payment	E 101-52100-150 HEALTH/DENTAL/LIFE	JANUARY PREMIUMS		\$210.18	
Invoice					
Cash Payment	E 101-53000-150 HEALTH/DENTAL/LIFE	JANUARY PREMIUMS		\$257.98	
Invoice					
Cash Payment	G 101-21560 LIFE INSURANCE DEDUCT	JANUARY PREMIUMS		\$848.74	
Invoice					
Transaction Date	1/2/2020	GF Checking	11100	Total	\$1,532.50
Refer	61929 CARDMEMBER SERVICES	Ck# 008866	12/9/2019		
Cash Payment	E 804-56700-746 TELEPHONE	AT&T		\$129.46	
Invoice	47985100563420				
Cash Payment	E 804-56700-719 EVENTS	SUPPLIES FOR BANNERS		\$28.99	
Invoice	47985100563420				
Cash Payment	E 804-56700-719 EVENTS	SUPPLIES FOR BANNERS		\$6.96	
Invoice	47985100563420				
Cash Payment	E 804-56700-719 EVENTS	SUPPLIES FOR BANNERS		\$6.96	
Invoice	47985100563420				
Transaction Date	1/2/2020	GF Checking	11100	Total	\$172.37
Refer	61930 WI SUPPORT COLLECTIONS TRUS	Ck# 008867	12/13/2019		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #25		\$671.87	
Invoice					
Transaction Date	1/2/2020	GF Checking	11100	Total	\$671.87
Refer	61931 WI DEPT OF SAFETY AND PROF S	Ck# 008868	12/26/2019		
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	HUSSINGER INSP LICENSE		\$55.00	
Invoice					
Transaction Date	1/2/2020	GF Checking	11100	Total	\$55.00
Refer	61932 WI DEPT OF NATURAL RESOURCE	Ck# 008869	12/26/2019		

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Cash Payment	E 620-53700-930 MISC GENERAL EXPEN MUNICIPAL OPERATORS/GERSZEWSKI				\$45.00
Invoice					
Transaction Date	1/2/2020	GF Checking	11100	Total	\$45.00
Refer	61933 WI SUPPORT COLLECTIONS TRUS	Ck# 008870	12/27/2019		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO PP #26				\$671.87
Invoice					
Transaction Date	1/2/2020	GF Checking	11100	Total	\$671.87
Refer	61934 US DEPT OF EDUCATION	Ck# 008871	12/27/2019		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO PP #26				\$386.92
Invoice					
Transaction Date	1/2/2020	GF Checking	11100	Total	\$386.92
Refer	61935 HAHN ACE HARDWARE	Ck# 008872	12/31/2019		
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	LED LIGHTS/TAPE			\$62.08
Invoice 85792					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	HOSE/NOZZLE			\$35.98
Invoice 85686					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	STRAP			\$1.76
Invoice 85909					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	CAR WASH CLEANER/SQUEEGEE/BUCKET			\$37.39
Invoice 85923					
Cash Payment	E 101-55110-255 BLDGS/GROUNDS	LED LIGHTS			\$19.18
Invoice 85774					
Cash Payment	E 101-55110-255 BLDGS/GROUNDS	ELECTRICAL SUPPLIES			\$29.68
Invoice 85808					
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	ELECTRICAL SUPPLIES/TRAP			\$55.78
Invoice 85868					
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	CREDIT			-\$53.99
Invoice 85921					
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	FILTERS			\$68.27
Invoice 85944					
Transaction Date	1/2/2020	GF Checking	11100	Total	\$256.13

Fund Summary

	11100 GF Checking	
101 GENERAL FUND		\$6,490.47
620 WATER FUND		\$45.00
804 BUSINESS IMPROVEMENT DISTRICT		\$172.37
		<u>\$6,707.84</u>

Pre-Written Checks	\$6,707.84
Checks to be Generated by the Computer	\$0.00
Total	<u>\$6,707.84</u>

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Current Period: DECEMBER 2019

Batch Name	Payment	Computer Dollar Amt	Posted
DEC19WIRE		\$156,662.44	
Refer	61936 FIRST BANK FINANCIAL CENTRE	Ck# 2019777E 12/31/2019	
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	EBUSINESS BANKING/POSITIVE PAY/ACH	\$75.00
		FILTERS AND BLOCKS	
Invoice			
Transaction Date	12/31/2019	Due 0 GF Checking 11100	Total \$75.00
Refer	61937 AFLAC	Ck# 2019778E 12/13/2019	
Cash Payment	G 101-21592 AFLAC INS PAYABLE	MONTHLY AFLAC PREMIUMS	\$195.82
Invoice			
Transaction Date	12/13/2019	Due 0 GF Checking 11100	Total \$195.82
Refer	61938 PAYROLL DATA SERVICES INC	Ck# 2019779E 12/13/2019	
Cash Payment	E 804-56700-110 SALARIES	DECEMBER 13 BID PAYROLL	\$1,125.55
Invoice			
Cash Payment	G 804-21520 RETIREMENT DEDUCTION	DECEMBER 13 BID PAYROLL	-\$62.32
Invoice			
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	DECEMBER 13 BID PAYROLL	\$40.43
Invoice			
Transaction Date	12/13/2019	Due 0 GF Checking 11100	Total \$1,103.66
Refer	61939 PAYROLL DATA SERVICES INC	Ck# 2019780E 12/27/2019	
Cash Payment	E 804-56700-110 SALARIES	DECEMBER 27 BID PAYROLL	\$1,125.56
Invoice			
Cash Payment	G 804-21520 RETIREMENT DEDUCTION	DECEMBER 27 BID PAYROLL	-\$62.32
Invoice			
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	DECEMBER 27 BID PAYROLL	\$40.43
Invoice			
Transaction Date	12/27/2019	Due 0 GF Checking 11100	Total \$1,103.67
Refer	61940 EMPLOYEE TRUST FUNDS	Ck# 2019781E 12/24/2019	
Cash Payment	E 101-51400-150 HEALTH/DENTAL/LIFE	JANUARY HEALTH INSURANCE PREMIUMS	\$1,627.08
Invoice			
Cash Payment	E 101-51500-150 HEALTH/DENTAL/LIFE	JANUARY HEALTH INSURANCE PREMIUMS	\$3,918.40
Invoice			
Cash Payment	E 101-55300-150 HEALTH/DENTAL/LIFE	JANUARY HEALTH INSURANCE PREMIUMS	\$664.24
Invoice			
Cash Payment	E 101-52100-150 HEALTH/DENTAL/LIFE	JANUARY HEALTH INSURANCE PREMIUMS	\$27,382.09
Invoice			
Cash Payment	E 101-53000-150 HEALTH/DENTAL/LIFE	JANUARY HEALTH INSURANCE PREMIUMS	\$18,283.85
Invoice			
Cash Payment	E 101-55110-150 HEALTH/DENTAL/LIFE	JANUARY HEALTH INSURANCE PREMIUMS	\$5,259.92
Invoice			
Cash Payment	E 101-52200-150 HEALTH/DENTAL/LIFE	JANUARY HEALTH INSURANCE PREMIUMS	\$3,115.03
Invoice			
Cash Payment	E 101-52300-150 HEALTH/DENTAL/LIFE	JANUARY HEALTH INSURANCE PREMIUMS	\$3,115.02
Invoice			
Cash Payment	G 101-21530 INSURANCE DEDUCTIONS	JANUARY HEALTH INSURANCE PREMIUMS	\$1,259.61
Invoice			

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Cash Payment Invoice	G 101-34140 UNFUNDED EMPLOYEE BE	JANUARY HEALTH INSURANCE PREMIUMS			\$2,378.68
Transaction Date	12/24/2019	Due 0	GF Checking	11100	Total \$67,003.92
Refer	61941	<u>WI RETIREMENT SYSTEM</u>		<u>Ck# 2019782E 12/31/2019</u>	
Cash Payment Invoice	E 101-55300-140 RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS			\$494.52
Cash Payment Invoice	E 101-51400-140 RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS			\$560.28
Cash Payment Invoice	E 101-51500-140 RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS			\$488.73
Cash Payment Invoice	E 101-51600-140 RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS			\$69.03
Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS			\$18,155.20
Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS			\$851.77
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS			\$149.10
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS			\$597.77
Cash Payment Invoice	E 101-52300-140 RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS			\$197.71
Cash Payment Invoice	E 101-52300-140 RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS			\$2,313.43
Cash Payment Invoice	E 101-53000-140 RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS			\$5,025.00
Cash Payment Invoice	E 101-55110-140 RETIREMENT BENEFIT	NOVEMBER WRS PREMIUMS			\$2,422.78
Cash Payment Invoice	E 620-53700-926 EMPLOYEE PENSIONS	NOVEMBER WRS PREMIUMS			\$1,963.44
Cash Payment Invoice	E 204-53610-110 SALARIES	NOVEMBER WRS PREMIUMS			\$265.29
Cash Payment Invoice	E 204-53610-110 SALARIES	NOVEMBER WRS PREMIUMS			\$397.10
Cash Payment Invoice	E 204-53610-390 BILLING/COLLECTION/	NOVEMBER WRS PREMIUMS			\$564.35
Cash Payment Invoice	G 101-21520 RETIREMENT DEDUCTION	NOVEMBER WRS PREMIUMS			\$13,449.10
Cash Payment Invoice	G 101-21520 RETIREMENT DEDUCTION	NOVEMBER WRS PREMIUMS			\$12,871.73
Transaction Date	12/31/2019	Due 0	GF Checking	11100	Total \$60,836.33
Refer	61942	<u>PAYMENT SERVICE NETWORK</u>		<u>Ck# 2019783E 12/3/2019</u>	
Cash Payment Invoice	E 620-53700-923 OUTSIDE SERVICES	MONTHLY CREDIT CARD PROCESSING BILLING			\$88.33
Cash Payment Invoice	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY CREDIT CARD PROCESSING BILLING			\$88.32
Transaction Date	12/3/2019	Due 0	GF Checking	11100	Total \$176.65

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Refer	61943	WI DEFERRED COMPENSATION P	Ck# 2019784E	12/31/2019		
Cash Payment	G 101-21570	DEFERRED COMP DEDUCT	MONTHLY EMPLOYEE DEFERRED COMP			\$25,569.61
			CONTRIBUTIONS			
Invoice						
Transaction Date	12/31/2019	Due 0	GF Checking	11100	Total	\$25,569.61
Refer	61944	WI DEPT OF REVENUE	Ck# 2019785E	12/31/2019		
Cash Payment	G 101-21580	GARNISHMENT DEDUCTIO	EMPLOYEE WAGE GARNISHMENT			\$140.42
Invoice						
Transaction Date	12/31/2019	Due 0	GF Checking	11100	Total	\$140.42
Refer	61945	WI DEPT OF REVENUE (SALES TA	Ck# 2019786E	12/2/2019		
Cash Payment	G 101-21515	SALES TAXES PAYABLE	OCTOBER SALES TAX PAYMENT			\$307.63
Invoice						
Cash Payment	R 101-48000	MISCELLANEOUS REVENU	OCTOBER SALES TAX PAYMENT			-\$10.00
Invoice						
Transaction Date	12/2/2019	Due 0	GF Checking	11100	Total	\$297.63
Refer	61946	WI DEPT OF REVENUE (SALES TA	Ck# 2019787E	12/30/2019		
Cash Payment	G 101-21515	SALES TAXES PAYABLE	NOVEMBER SALES TAX PAYMENT			\$169.73
Invoice						
Cash Payment	R 101-48000	MISCELLANEOUS REVENU	NOVEMBER SALES TAX PAYMENT			-\$10.00
Invoice						
Transaction Date	12/30/2019	Due 0	GF Checking	11100	Total	\$159.73

Fund Summary

	11100 GF Checking	
804 BUSINESS IMPROVEMENT DISTRICT	\$2,207.33	
620 WATER FUND	\$2,051.77	
204 SEWER	\$1,315.06	
101 GENERAL FUND	\$151,088.28	
	<u>\$156,662.44</u>	

Pre-Written Checks	\$156,662.44
Checks to be Generated by the Computer	\$0.00
Total	<u>\$156,662.44</u>

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Batch Name	DEC19CC	Payment	Computer Dollar Amt	\$19,977.31	Posted
Refer	61881	AMAZON	Ck#	2019731E	12/31/2019
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	printer cartridges		\$20.75
Invoice					
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	Plastic Cutlery-kitchen		\$10.89
Invoice					
Cash Payment	E 101-53000-300	OPERATING SUPPLIES	Blue tooth earpiece		\$16.99
Invoice					
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	Waterless cleaning wipes		\$43.40
Invoice					
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	MJS-Clothing allowance gloves		\$15.99
Invoice					
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	dvds		\$10.39
Invoice					
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	Evidence Bags		\$25.00
Invoice					
Cash Payment	E 101-53000-350	EQUIPMENT PURCHAS	tool kit		\$608.32
Invoice					
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	dvds		\$162.37
Invoice					
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	TRB-Clothing allowance boots		\$94.99
Invoice					
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	dvds		\$24.99
Invoice					
Cash Payment	E 101-55110-325	PERIODICALS	magazine		\$13.00
Invoice					
Cash Payment	E 101-55110-325	PERIODICALS	fine gardening mag		\$29.95
Invoice					
Cash Payment	E 101-55110-325	PERIODICALS	magazine		\$42.95
Invoice					
Cash Payment	E 101-55110-325	PERIODICALS	milwaukee magazine		\$19.00
Invoice					
Cash Payment	E 101-55110-325	PERIODICALS	magazine		\$19.97
Invoice					
Cash Payment	E 101-55110-325	PERIODICALS	vogue knitting		\$27.97
Invoice					
Cash Payment	E 101-55110-325	PERIODICALS	trains magazine		\$42.95
Invoice					
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	Post it Notes/ Spoons/ AAA batteries		\$28.67
Invoice					
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	HOLIDAY PARTY SUPPLIES		\$47.98
Invoice					
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	USB extension cable		\$9.99
Invoice					
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	toner, writing pads, spoons		\$373.98
Invoice					

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Current Period: DECEMBER 2019

Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	OFFICE SUPPLIES	\$14.95
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	BALLET BARRE FOR FITNESS CLASS	\$115.98
Cash Payment Invoice	E 101-53000-410 STREETS GEN MAINT	Downtown Banner clips	\$30.00
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	Plastic Cutlery-kitchen supplies	\$15.40
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	miscellaneous kitchen supplies (forks, cutlery etc	\$15.40
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	Office supplies- pens	\$15.46
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	Ornaments for Village Hall Christmas Tree	\$13.99
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	NSG-clothing allowance tactical range bag	\$89.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	Local author fiction title	\$18.93
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	DPG- Clothing allowance flashlight, holster, shirt	\$155.09
Cash Payment Invoice	E 101-52100-360 VEHICLE MAINT/EXPE	Lock out supplies-wedges	\$59.95
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$105.66
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	supplies	\$7.99
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	Recordable DVD-R Discs	\$38.10
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	Dec Programming Supplies	\$114.11
Cash Payment Invoice	E 101-55110-325 PERIODICALS	kids magazine	\$23.94
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	Balls for Pickleball	\$54.43
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	music cds	\$26.29
Cash Payment Invoice	E 101-55110-325 PERIODICALS	fun for kidz magaine	\$32.95
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvd	\$11.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvd	\$54.95
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvd	\$26.73
Cash Payment Invoice	E 101-55110-325 PERIODICALS	kids magazine	\$20.00
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$34.95
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$13.99

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Current Period: DECEMBER 2019

Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds	\$35.98
Invoice			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	cleaning supplies	\$11.97
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	OFFICE SUPPLIES	\$42.89
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	NSG-Clothing allowance (shooting earmuffs)	\$37.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$15.82
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	DPG- clothing allowance gloves	\$29.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd refund	-\$15.82
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd refund	-\$24.16
Invoice			
Cash Payment	E 101-55110-325 PERIODICALS	magazine refund	-\$32.95
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd refund	-\$11.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd refund	-\$3.00
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds	\$32.95
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	local author fiction title	\$24.95
Invoice			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Dec Programming Supplies	\$27.77
Invoice			
Cash Payment	E 101-55110-325 PERIODICALS	nat geo	\$24.00
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds	\$21.98
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	OFFICE SUPPLIES	\$33.98
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$62.98
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	music cds	\$10.99
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds	\$19.96
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	music cds	\$12.94
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds	\$39.92
Invoice			
Cash Payment	E 101-55110-325 PERIODICALS	magazine	\$32.95
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd	\$34.92
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds	\$16.65
Invoice			

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Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds				\$14.99
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds				\$51.93
Invoice						
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	whiteout				\$2.99
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds				\$33.18
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	music cds				\$9.99
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds				\$11.99
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds				\$24.99
Invoice						
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Post It Notes				\$4.99
Invoice						
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Cleaner for Live Scan				\$11.51
Invoice						
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	HOLIDAY PARTY SUPPLIES				\$25.98
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$3,477.91
Refer	61882	AMERICAN LIBRARY ASSOC		Ck# 2019732E 12/31/2019		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Cathy posters and bookmarks				\$149.10
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$149.10
Refer	61883	APPLE ITUNES		Ck# 2019733E 12/31/2019		
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	phone storage chiefs phone				\$0.99
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$0.99
Refer	61884	ARNOLDS ENVIRONMENTAL		Ck# 2019734E 12/31/2019		
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	Toilets for Holiday Train				\$710.00
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$710.00
Refer	61885	AT&T		Ck# 2019735E 12/31/2019		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SERVICE				\$89.68
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$89.68
Refer	61886	B & H TUBES		Ck# 2019736E 12/31/2019		
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	oil pan for plow truck				\$1,681.56
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$1,681.56
Refer	61887	BAKER & TAYLOR CREDIT CARD		Ck# 2019737E 12/31/2019		
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$784.95
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$1,125.97
Invoice						

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Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$954.53
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$342.31
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$333.23
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$61.44
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$184.80
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$3,787.23
Refer	61888	BAYSCAN TECHNOLOGIES	Ck# 2019738E	12/31/2019		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	dvd cases				\$597.37
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$597.37
Refer	61889	BUMPER TO BUMPER HARTLAND	Ck# 2019739E	12/31/2019		
Cash Payment	E 101-52100-360 VEHICLE MAINT/EXPE	wipers/bulbs for squads				\$18.47
Invoice						
Cash Payment	E 101-52200-360 VEHICLE MAINT/EXPE	headlight 4386				\$3.89
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$22.36
Refer	61890	CALIBRE PRESS LLC	Ck# 2019740E	12/31/2019		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMM-Training class Legally justified: But was it a				\$199.00
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$199.00
Refer	61891	CASEYS GENERAL STORE	Ck# 2019741E	12/31/2019		
Cash Payment	E 101-52100-360 VEHICLE MAINT/EXPE	fuel for training				\$40.01
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$40.01
Refer	61892	CENTER POINT LARGE PRINT	Ck# 2019742E	12/31/2019		
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	LARGE PRINTS				\$146.05
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$146.05
Refer	61893	DELAFIELD SENTRY	Ck# 2019743E	12/31/2019		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	programming supplies				\$33.33
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$33.33
Refer	61894	DS SERVICES	Ck# 2019744E	12/31/2019		
Cash Payment	E 101-52200-290 OUTSIDE SERVICES/C	water and coffee				\$119.92
Invoice						
Cash Payment	E 101-52200-290 OUTSIDE SERVICES/C	coffee and water for station				\$176.92
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$296.84
Refer	61895	FEDEX	Ck# 2019745E	12/31/2019		
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	SHIPPING FOR RETURN PRODUCTS				\$9.22
Invoice						

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Cash Payment	E 301-58000-305 EXPENSES-OTHER	MAIL DEBT PAPERS TO COUNSEL			\$33.44
Invoice					
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total \$42.66
Refer	61896	FIRE DEPT COFFEE	Ck# 2019746E	12/31/2019	
Cash Payment	E 101-52200-290 OUTSIDE SERVICES/C	coffee for fire station - delivered			\$71.88
Invoice					
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total \$71.88
Refer	61897	FLEET FARM	Ck# 2019747E	12/31/2019	
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	Tree for Hall			\$23.08
Invoice					
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total \$23.08
Refer	61898	FOX BROS PIGGLY WIGGLY	Ck# 2019748E	12/31/2019	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	KOGO Craft Supply			\$4.79
Invoice					
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	BINGO PRIZES			\$60.67
Invoice					
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total \$65.46
Refer	61899	GOVERNMENT FINANCE OFFICE	Ck# 2019749E	12/31/2019	
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	BAILEY ANNUAL GFOA MEMBERSHIP			\$170.00
Invoice					
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total \$170.00
Refer	61900	HARDWARE STORE	Ck# 2019750E	12/31/2019	
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	retirement gift Little, Bolte			\$40.07
Invoice					
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total \$40.07
Refer	61901	HARTLAND QUIK LUBE	Ck# 2019751E	12/31/2019	
Cash Payment	E 101-52200-360 VEHICLE MAINT/EXPE	oil change and wipers 4386			\$80.92
Invoice					
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total \$80.92
Refer	61902	HERTZBERG	Ck# 2019752E	12/31/2019	
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	permabound nonfiction			\$11.06
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	permabound fiction			\$10.39
Invoice					
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total \$21.45
Refer	61903	HOBBY LOBBY	Ck# 2019753E	12/31/2019	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	November Adult Crafting night			\$18.77
Invoice					
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total \$18.77
Refer	61904	JOANN STORES	Ck# 2019754E	12/31/2019	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	November Adult Crafting Night			\$10.34
Invoice					
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total \$10.34
Refer	61905	KINGS WOK	Ck# 2019755E	12/31/2019	

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Payments

Current Period: DECEMBER 2019

Cash Payment	E 101-52200-300 OPERATING SUPPLIES	film day lunch- staff				\$42.83
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$42.83
Refer	61906	LAW OFFICE CHRIS HALSOR	Ck# 2019756E	12/31/2019		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	training for TRB				\$85.00
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$85.00
Refer	61907	MACQUEEN EQUIPMENT GROUP	Ck# 2019757E	12/31/2019		
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	HOSE FOR LEAF VAC				\$1,784.32
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$1,784.32
Refer	61908	MOBILE BEACON	Ck# 2019758E	12/31/2019		
Cash Payment	E 101-55110-290 OUTSIDE SERVICES/C	annual hotspot fees				\$360.00
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$360.00
Refer	61909	NAPKINS	Ck# 2019759E	12/31/2019		
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	CREDIT RETURNED PRODUCTS				-\$15.73
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	-\$15.73
Refer	61910	OVERSTOCK	Ck# 2019760E	12/31/2019		
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	Break room decor				\$130.45
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$130.45
Refer	61911	POLICE ONE	Ck# 2019761E	12/31/2019		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMM Taser Instructor Certification Course				\$495.00
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$495.00
Refer	61912	SENDIKS HARTLAND LLC	Ck# 2019762E	12/31/2019		
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	retirement cake - Bolte				\$86.99
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$86.99
Refer	61913	SHUTTERSTOCK	Ck# 2019763E	12/31/2019		
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Pictures for publicity				\$240.68
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$240.68
Refer	61914	STEINS GARDEN	Ck# 2019764E	12/31/2019		
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	Tree for Hall				\$144.57
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$144.57
Refer	61915	SUBURBAN TACTICAL CIT	Ck# 2019765E	12/31/2019		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	BDD SCIT Clothing allowance				\$101.42
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$101.42
Refer	61916	SUNSET DISTRIBUTORS LTD	Ck# 2019766E	12/31/2019		

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Payments

Current Period: DECEMBER 2019

Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	AMMUNITION				\$1,613.10
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$1,613.10
Refer	61917 TIME WARNER CABLE CREDIT CA Ck# 2019767E 12/31/2019					
Cash Payment Invoice	E 101-55370-300 OPERATING SUPPLIES	NOV-DEC INTERNET				\$30.00
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	NOV-DEC INTERNET				\$53.00
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	NOV-DEC INTERNET				\$53.00
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	NOV-DEC INTERNET				\$53.00
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	NOV-DEC INTERNET				\$53.00
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	NOV-DEC INTERNET				\$53.00
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	NOV-DEC INTERNET				\$53.00
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	NOV-DEC INTERNET				\$53.00
Cash Payment Invoice	E 101-52200-290 OUTSIDE SERVICES/C	NOV-DEC SERVICE				\$105.11
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	NOV-DEC INTERNET				\$53.00
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	NOV-DEC PHONE				\$43.14
Cash Payment Invoice	E 101-52200-290 OUTSIDE SERVICES/C	NOV-DEC SERVICE				\$249.99
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	NOV-DEC PHONE				\$43.13
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	NOV-DEC PHONE				\$43.13
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	NOV-DEC PHONE				\$43.13
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	NOV-DEC PHONE				\$43.13
Cash Payment Invoice	E 101-55110-220 UTILITY SERVICES	NOV-DEC PHONE				\$43.13
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	NOV-DEC PHONE				\$46.47
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	NOV-DEC PHONE				\$43.13
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	NOV-DEC PHONE				\$43.13
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$1,200.62
Refer	61918 UNIFORMS AND ACCESSORIES Ck# 2019768E 12/31/2019					
Cash Payment Invoice	E 101-52300-300 OPERATING SUPPLIES	uniform shirt - chief, uniform pants-members				\$98.00
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$98.00

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Payments

Current Period: DECEMBER 2019

Refer	61919	<u>UW - EXTENSION</u>		<u>Ck# 2019769E 12/31/2019</u>		
Cash Payment	E 101-55110-345	STAFF EDUCATION/TR	Community Engagement Conference			\$346.10
Invoice						
Cash Payment	E 101-55110-345	STAFF EDUCATION/TR	Community Engagement Conference			\$346.10
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$692.20
Refer	61920	<u>VARIDESK</u>		<u>Ck# 2019770E 12/31/2019</u>		
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	DESK FOR RYAN			\$395.00
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$395.00
Refer	61921	<u>WACHTEL TREE SCIENCE & SERV</u>		<u>Ck# 2019771E 12/31/2019</u>		
Cash Payment	E 101-53635-460	LANDSCAPE MANAGE	IRON TRUCK INJECTION/RIVER MEADOW			\$284.00
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$284.00
Refer	61922	<u>WALMART</u>		<u>Ck# 2019772E 12/31/2019</u>		
Cash Payment	E 101-51400-395	COMMUNITY RELATIO	CREDIT			-\$21.35
Invoice						
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	Dec Programming Supplies			\$68.95
Invoice						
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	Storage Bins/Organizing			\$16.68
Invoice						
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	Storage Bins/Organizing			\$15.92
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$80.20
Refer	61923	<u>WAYFAIR</u>		<u>Ck# 2019773E 12/31/2019</u>		
Cash Payment	E 101-51400-300	OPERATING SUPPLIES	Break room decor			\$51.48
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$51.48
Refer	61924	<u>WI DMV</u>		<u>Ck# 2019774E 12/31/2019</u>		
Cash Payment	E 101-52200-290	OUTSIDE SERVICES/C	registration DMV 2015 chev 4388			\$6.12
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$6.12
Refer	61925	<u>WI POLICE LEADERSHIP FOUNDA</u>		<u>Ck# 2019775E 12/31/2019</u>		
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	TJM Chiefs Conference Registration			\$200.00
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$200.00
Refer	61926	<u>WI STATE FIRE CHIEFS ASSOC</u>		<u>Ck# 2019776E 12/31/2019</u>		
Cash Payment	E 101-52200-300	OPERATING SUPPLIES	training seminar - Dave Jambretz			\$125.00
Invoice						
Transaction Date	12/6/2019	Due 0	GF Checking	11100	Total	\$125.00

VILLAGE OF HARTLAND

Payments

Current Period: DECEMBER 2019

Fund Summary

	11100 GF Checking	
620 WATER FUND		\$96.13
301 DEBT SERVICE FUND		\$33.44
204 SEWER		\$96.14
101 GENERAL FUND		\$19,751.60
		<hr/>
		\$19,977.31

Pre-Written Checks	\$19,977.31
Checks to be Generated by the Computer	\$0.00
	<hr/>
Total	\$19,977.31

**VILLAGE OF HARTLAND
LICENSES AND PERMITS
JANUARY 13, 2020**

Bartender (Operator's) Licenses – expires June 30, 2020

Daniel Elijah Pennington
Sanders Lawrence Faught
Taylor Ann Van Iten
Anna Claire Ewert

The Police Chief and Village Clerk have reviewed the applications listed above. The applicants have successfully completed the Responsible Beverage Servers Course.

Hartland Kids Day 2020 - 8th annual event

Proposed date: Wednesday, July 29, 2020

Same hours: 9:00 am to 2:00 pm

2019 Recap

Most successful event yet in terms of

- Attendees
- Collaboration with community businesses, organizations, and FM106.1
- Major donations to United Way - Backpack Coalition of Waukesha County
- Shuttle Service
- <https://lakecountryfamilyfun.com/hartland-kids-day-2019-recap/>

2020 Updates/areas of concern from 2019 feedback

- Smoother shuttle service (more signage from LCFF)
- Additional port o pottie provided by LCFF
- To help eliminate waste, LCFF will request that all vendors not hand out candy or sunglasses with stickers, etc...to be mindful of the garbage made by these items.
- Additional food vendor. We are looking for a taco truck. In 2019 there was:
 - Flying Cow Pizza (110 pizzas made)
 - Endter's Sports Grill (about 300 kid meals served)
 - Picnic Basket (came last minute when bbq vendor cancelled that morning) SOLD OUT
 - Kona Ice
 - All the Crumbs Cookies

We request access to the park keys a day prior to the event so we can open the park at 6:00 am (stage).

We request to work with the Public Works/Park Department again for trash bags and barricades.

We request parking be limited to one side of the road - opposite of 2019 for smoother shuttle service.

LCFF will continue to

- Provide insurance binder
- Contact digger's hotline 48 hours prior to event
- Ensure bounce houses are from a reputable business/sanitary/use of stakes
- Have volunteer staff emptying garbage cans throughout the day in the LCFF provided dumpster.
- Provide signage and access for handicapped individuals
- Leave the park cleaner than it was in the morning when we arrive
- Involve the Village and community of Hartland in this event - Fire/Police/Library/Parks, etc.

**VILLAGE OF HARTLAND
RESOLUTION NO. 01/13/2020**

**“A RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS IN THE GLEN AT
OVERLOOK TRAILS”**

WHEREAS, the Village of Hartland and Overlook Trails, LLC a Wisconsin Limited Liability Company, entered into a Planned Unit Development Agreement on March 25, 2019, for the development of The Glen at Overlook Trails, and

WHEREAS, Overlook Trails, LLC hereinafter called the “Developer” agreed to install certain public improvements in the development, and

WHEREAS, the Developer has installed the water and sewer improvements in The Glen at Overlook Trails, all in accordance with the plans and specifications as stated in the Developer’s Agreement;

NOW, THEREFORE BE IT RESOLVED, that the Village of Hartland accepts the dedication of said improvements in The Glen at Overlook Trails.

Dated this 13th day of January, 2020.

Jeffrey Pfannerstill, Village President

ATTEST:

Darlene Igl, MMC/WCPC, Village Clerk

January 7, 2020

Mr. Timothy Rhode
Administrator
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Re: The Glen at Overlook Trails Development - Acceptance of Sanitary Sewer and Water Improvements

Dear Mr. Rhode:

Bryan Lindgren provided a letter dated December 11, 2019, requesting acceptance and dedication of the Sanitary Sewer and Water improvements within the Glen at Overlook Trails development. Ruekert & Mielke, Inc. (R/M) and Village Staff have performed an inspection of the Sanitary Sewer and Water improvements. The only remaining punch list item is to construct the access drive over the sanitary sewer through the wooded area. This work will occur by May 31, 2020. The record drawings are in our hands and being completed along with updates to the Village's GIS system.

We recommend that the Village Board, by separate resolution, accept the dedication of the Sanitary Sewer and Water improvements.

As the Village Board is aware, the Developer approached the Village Board on November 11, 2019 to present a contingency plan for allowing building permits to be issued during winter without binder course pavement being placed. The weather conditions were favorable during the latter part of November 2019 to allow for the completion of most binder course pavement. The conditions of the subgrade and base course in the two, northerly cul-de-sacs were wet and not ideal for paving during November 2019. Therefore, the two cul-de-sacs were not paved and will remain gravel throughout winter.

The Planned Unit Development Agreement, dated March 25, 2019, requires the binder course pavement to be completed by October 31, 2019 with surface course paving being completed within 14 months after binder course paving. I have discussed the anticipated revised dates for completing binder and surface course paving with Bryan Lindgren. Bryan anticipates complete the binder course paving in the cul-de-sacs by May 31, 2020. Bryan anticipates substantial building activity during 2020 and would prefer to hold off with surface course paving until 2021 with a completion date of July 31, 2021. I believe that by allowing the utility trenches two whole winter freeze/thaw cycles that the longevity of the roadways will be enhanced. The PUD agreement will require the Developer to hold guarantee money until the surface course paving is completed. ***I believe the May 31, 2020 cul-de-sac binder course paving deadline and the July 31, 2021 surface course completion date is mutually beneficial between the Developer and Village and therefore recommend that the Village Board approve these revised deadline dates.***

If you have any questions, please feel free to call me.

Respectfully,

RUEKERT & MIELKE, INC.



Ryan T. Amtmann, P.E. (WI, IL)
Village Engineer
ramtmann@ruekert-mielke.com

RTA:sjs

cc: Ryan Bailey, Finance Director
Dave Felkner, Village of Hartland
Mike Gerszewski, Village of Hartland
Scott Hussinger, Building Inspector
Bryan Lindgren, Neumann Development Co.



December 11, 2019

Ryan S. Bailey, CPA
Interim Village Administrator/Finance Director/Treasurer
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

**Re: Overlook Trails Condominium
Dedication and Acceptance of Storm Water/Sewer/Water Public Improvements**

Dear Mr. Bailey:

Overlook Trails LLC, as the Developer of Overlook Trails Condominium would like to request the inspection and acceptance of the public improvements related to Sewer, Water, and Storm Water installed for Overlook Trails Condominium with the following contingencies to be completed by the Developer.

- Contingent upon constructing the access road in Spring 2020
- Contingent upon adjusting upward and sealing remaining sanitary manholes in unpaved cul-de-sacs/easement area through woods
- Contingent upon completing any punch list related items found during an inspection

If you have any questions on the above, please contact me.

Sincerely,

Bryan Lindgren
Neumann Developments Inc.

January 7, 2020

Mr. Tim Rhode
Administrator
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Re: Glen at Overlook Trails
Letter of Credit Reduction No. 2

Dear Mr. Rhode:

I have reviewed Overlook Trails, LLC's request to reduce the Letter of Credit amount by \$448,870.59. This request was accompanied by a certification from the Developer's Engineer stating the work completed, an estimate of the dollar value of the work completed to-date of the request and that the work has been completed in a good and workmanlike manner and in compliance with the Plat and applicable plans and specifications.

I agree with this request and recommend that the Village Board reduce the total Letter of Credit amount of \$3,262,316.03 to \$964,643.75. This recommendation is based upon receipt of the Developer Engineer's certifications as well as visual observations that Ruekert & Mielke, Inc. staff have conducted during construction. The remaining Letter of Credit is reasonable based upon the remaining dollar value of work to be completed.

Prior to the Village sending a letter to Park Bank authorizing the reduction in the Letter of Credit, the Developer shall deliver to the Village a sworn contractor's statement and appropriate photocopies or originals of lien waivers showing that all work in place for which the reduction in security is requested has been fully paid for or that mechanic's or other liens have been waived.

If you should have any questions regarding this recommendation, please feel free to contact me.

Respectfully,

RUEKERT & MIELKE, INC.



Ryan T. Amtmann, P.E. (WI, IL)
Village Engineer
ramtmann@ruekert-mielke.com

RTA:sjs

Enclosure

cc: Ryan Bailey, CPA, Finance Director/Treasurer



December 27, 2019

Village of Hartland
Attn: Ryan Bailey
210 Cottonwood Ave
Hartland, WI 53029

We all agree that the attached work described in the project draw for Overlook Trails dated through period 12/27/19 has been completed.

We also agree that:

- 1) Dollar Value of work is accurate.
- 2) Work has been completed in a good and workmanlike manner in compliance with the Plat and Applicable plans and specifications
- 3) No Liens will attach to this site.
- 4) The dollar value of the work yet to be completed is reasonable.

We would like to ask at this time that you perform an inspection (if needed) and grant us a reduction in our letter of credit amount of \$448,870.59, which will leave a new balance of \$964,643.75.

Please send a letter to Ms. Lynn Sigfred, Park Bank, 14870 W. Greenfield Ave, Brookfield, WI 53005 referencing Letter of Credit No. 07262019 authorizing her to reduce the letter of credit to \$964,643.75.

Sincerely,

X 
Bryan Lindgren
Neumann Developments Inc.

X 
Josh Pudelko
Trio Engineering LLC

Overlook Trails
 50 Units
 Hartland, Wisconsin
LOC Reduction Request #2

Description	Contractor	Contract Amount	C.O. To Date	Contract to Date	Tot. Comp. & Stored T.D.	Retain	Total Earned Less Retain	Previous Payments	Current Draw	Net Due
Erosion Control & Seeding	New Berlin Grading	\$ 154,000.00		\$ 154,000.00	\$ 107,800.00	\$ 5,390.00	\$ 102,410.00	\$ 102,410.00		\$ 51,590.00
Grading	New Berlin Grading	\$ 779,000.00		\$ 779,000.00	\$ 623,300.00	\$ 31,165.00	\$ 592,135.00	\$ 592,135.00		\$ 186,865.00
Sanitary Sewer	DF Tommasini	\$ 538,165.00		\$ 538,165.00	\$ 538,165.00	\$ 26,908.25	\$ 511,256.75	\$ 511,256.75		\$ 26,908.25
Water Service	DF Tommasini	\$ 399,932.00		\$ 399,932.00	\$ 399,932.00	\$ 19,996.60	\$ 379,935.40	\$ 379,935.40		\$ 19,996.60
Storm Sewer	DF Tommasini	\$ 425,475.00		\$ 425,475.00	\$ 416,965.00	\$ 20,848.25	\$ 396,116.75	\$ 396,116.75		\$ 29,358.25
Curb and Paths	Payne & Dolan	\$ 181,926.72		\$ 181,926.72	\$ 80,724.00	\$ 4,036.20	\$ 76,687.80	\$ 76,687.80		\$ 105,238.92
Paving	Payne & Dolan	\$ 358,297.83		\$ 358,297.83	\$ 173,305.00	\$ 8,665.25	\$ 164,639.75	\$ 164,639.75		\$ 193,658.08
Totals		\$ 2,836,796.55	\$ -	\$ 2,836,796.55	\$ 2,340,191.00	\$ 117,009.55	\$ 2,223,181.45	\$ 2,223,181.45		\$ 613,615.10
15% of Contract		\$ 425,519.48	\$ -	\$ 425,519.48					15% of Net Due	\$ 92,042.26
Total LOC		\$ 3,262,316.03	\$ -	\$ 3,262,316.03						\$ 705,657.37
Total LOC Reduction		\$ 2,556,658.67								

* Minimum Letter of Credit amount prior to Binder/Substantial Completion is equal to 100% of uncompleted items plus 15% of completed improvements

Minimum Letter of Credit amount to be kept for 14 months post Binder/Substantial Completion is equal to 10% of total LOC plus 100% of uncompleted

\$ 964,643.75

\$ 939,846.70