

**\*AMENDED VILLAGE BOARD AGENDA  
MONDAY, MARCH 23, 2020  
6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Wallschlager

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of March 9, 2020.
2. Consideration of a motion to approve vouchers for payment.
3. Consideration of actions related to Licenses and Permits.
  - a. Consideration of an application for Operator's (Bartender) License with a term ending June 30, 2020
4. Consideration of a motion to appoint additional Election Inspectors with terms to expire December 31, 2021.
5. Consideration of a motion to adopt Resolution 03-23-20 "A Resolution Declaring a State of Emergency in the Village of Hartland Regarding COVID-19".
6. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
7. Adjournment.

Tim Rhode, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**VILLAGE BOARD MINUTES  
MONDAY, MARCH 9, 2020  
6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Ludtke

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Connor, President Pfannerstill

Others Present: Administrator Rhode, Finance Director Bailey, Clerk Igl, Operations Supervisor Gerszewski, Utility Operations Supervisor Felkner, Police Captain Kelsey, Steve Berger, Chip Schneeberger, Elise Miller, Bridget Willers, Jim Muenzenberger, Dave and Sue Jambretz.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Bridget Willers commented regarding traffic safety issues/concerns in the Village.

1. Motion (Meyers/Connor) to approve Village Board minutes of February 24, 2020. Carried (7-0).
2. Motion (Wallschlager/Anson) to approve vouchers for payment in the amount of \$3,588,529.82. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits.
  - a. Motion (Dorau/Luedtke) to approve an application for Operator's (Bartender) License with a term ending June 30, 2020. Carried (7-0).
  - b. Motion (Meyers/Anson) to approve an application for a Street Use permit for Lake Country Bed Barn Sidewalk Sale
4. Motion (Conner/Luedtke) to adopt Resolution 03-09-2020 "A Resolution Designating the Village of Hartland Police Chief as Emergency Operations Director". Carried (7-0).
5. Discussion and consideration of a motion to grant the ability to Kiwanis to proceed with river cleanup projects in the Centennial Park to Hartbrook Park segment through 2020 in coordination with the Department of Public Works.

Jim Muenzenberger and Chip Schneeberger, representing Kiwanis, stated that a letter requesting Village assistance for the river cleanup project had been submitted and that they were present to answer questions. It was stated that having equipment that is easier to operate along with staff that is adept with the machine would minimize damage to property. It was

stated that the additional assistance provided by the DPW was very helpful. It was requested that the Village's mini-excavator and chipper be on site for the event.

It was stated that affected property owners have been contacted and all but one have been spoken with. Operations Supervisor Felkner added that he agreed that any liability and damage be minimized as much as possible. Two pieces of equipment and the assistance of two DPW laborers was requested. It was stated that the funds could come from the ECOS budget. Additionally, two additional DPW staff members had volunteered for the cleanup event last year.

Motion (Meyers/Anson) to support the efforts of Kiwanis to proceed with the river cleanup projects in the Centennial Park to Hartbrook segment in coordination with DPW. Carried (7-0).

6. Discussion and consideration of a motion to approve Contractor's Application for Payment No. 3 for the Crystal Drive Lift Station Modifications in the amount of \$4,125.

Utility Operations Supervisor Felkner stated that this payment is for the electrical work so that generator can respond to equipment during power failures. He stated that staff and R & M recommend approval.

Motion (Meyers/Wallschlager) to approve Contractor's Application for Payment No. 3 for the Crystal Drive Lift Station modifications in the amount of \$4,125. Carried (7-0).

7. Discussion and consideration of actions related to the purchase of the Hartland Inn property, 110 Cottonwood Avenue.

Administrator Rhode stated that some board members had approached him asking that the board consider the potential purchase of the property. If interested, the Village Board would go into closed session in a future meeting to discuss details. There was discussion related to whether the board should consider this parcel for development in the downtown based on the location. Concerns related to parking were raised and whether the property is listed for sale was unknown. Additionally, the status of the liquor license was questioned as the business has been closed since the fire. It was stated that the issue of the liquor license could be placed on a future board agenda.

After discussion, it was the consensus of the board that staff have a conversation with the owner about the future plans for the site and that the item be brought back to the Village Board if there is an opportunity for the Village to consider the purchase.

8. Discussion/update related to parking on E. Industrial Drive.

Captain Kelsey reported on observations made by officers during patrols in the area stating that the signage has done a good job of removing the blind spot and there have been very few problems. Trustee Wallschlager stated that while heading west she encountered trucks parked on both sides and felt that the blind spot remains, not in the no parking area but further down near Trustee Meyers business. Trustee Meyers stated that the biggest issue seems to take place around 7:30 a.m. Captain Kelsey stated she will direct patrol to monitor during that timeframe.

9. Discussion/update on proposed development of lands on Campus Drive east of Lake Country Lutheran.

Administrator Rhode provided the Village Board with an update on the proposed project stating that single family condos are planned for the northern portion, multi-family on the middle portion and what will be built on the southern portion is to be determined. A site plan has been developed for the multi-family portion with three different buildings. He stated that the plans will go the Plan Commission and creation of the Planned Unit Development will begin.

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Operations Supervisor Gerszewski stated that DPW is taking applications for summer help.

Captain Kelsey stated that the Citizens Academy starts this Wednesday and they are still taking applications.

Trustee Ludtke provided an update on the recent event at the Flanagan Dorn American Legion. She stated that the Sons of the American Legion raised just over \$20,000 at their event to benefit veterans.

President Pfannerstill commented that Fire Chief Dean had retired since the last Village Board meeting. He stated that the Village Board wishes the best in his retirement and thanked him for his years of service. He stated that the second in command, Dave Jambretz, is the acting Fire Chief.

11. Adjournment.

Motion (Dorau/Luedtke) to adjourn at 7:05 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: March 18, 2020

RE: Voucher List

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Attached is the voucher list for the March 23, 2020 Village Board meeting.

March 23, 2020 Checks: \$159,585.07

Total amount to be approved: \$159,585.07

**VILLAGE OF HARTLAND**  
**VOUCHER LIST - MARCH 23, 2020**

03/18/20 8:57 AM

Page 1

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 804-21520 RETIREMENT DEDUCTIONS PAYABLE	EDWARD JONES	GARDNER IRA	\$199.32
G 101-34155 POLICE DONATIONS/EQUIPMENT	ELM GROVE POLICE DEPARTMENT	ARMOURED VEHICLE	\$500.00
R 101-46730 RECREATION CLASSES	GIAMPETRONI, CATHERINE	REFUND CREDIT ON ACCOUNT	\$32.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	MARCH DUES	\$439.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	MCCLENDON/AN829127-5	\$741.00
R 101-44100 LICENSES	MICHAEL DAVID FULLER	BARTENDER/PROVISIONAL	\$65.00
G 403-31753 ST CHARLES EXPANSION	RUEKERT & MIELKE	SITE PLAN REVIEW	\$3,949.36
G 403-31842 SENDIKS	RUEKERT & MIELKE	SITE PLAN REVIEW	\$413.75
G 403-31862 GLEN AT OVERLOOK TRAILS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$4,998.00
G 204-34187 FWW LIFT STATION REPLACEMENT	WE ENERGIES	FEB-MAR FWW LIFT STATION	\$97.83
EXPENSE Descr			\$11,435.26
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN	\$105.07
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	FILE OF LIFE INC	FILE OF LIFE REFRIG MAGNET STOCK CARD	\$120.48
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	LISBON FIRE DEPARTMENT	BARK RIVER EMERGENCY SERVICE	\$3,000.00
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$195.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	EMS EDUCATION	\$713.29
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	FEB RECORD CHECKS	\$49.00
EXPENSE Descr AMBULANCE			\$4,182.84
EXPENSE Descr CAMERON CIRCLE			
E 401-70140-285 CONSTRUCTION COSTS	FRIESS ENVIRONMENTAL	LOW HAZARD EXEMPTION REQUEST/DNR	\$1,066.67
E 401-70140-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING DESIGN	\$1,325.65
EXPENSE Descr CAMERON CIRCLE			\$2,392.32
EXPENSE Descr CHESHAM COURT			
E 401-70135-285 CONSTRUCTION COSTS	FRIESS ENVIRONMENTAL	LOW HAZARD EXEMPTION REQUEST/DNR	\$1,066.67
E 401-70135-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING DESIGN	\$713.48
EXPENSE Descr CHESHAM COURT			\$1,780.15
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-840 PUBLIC WORKS EXPENSE	BUMPER TO BUMPER HARTLAND	STROBE TUBE	\$43.37
E 402-59900-840 PUBLIC WORKS EXPENSE	BUMPER TO BUMPER HARTLAND	MINI BAR/FUSE BLOCK/WIRE	\$295.99
E 402-59900-820 POLICE DEPT EXPENSE	ELM GROVE POLICE DEPARTMENT	ARMOURED VEHICLE	\$23,965.00
E 402-59900-840 PUBLIC WORKS EXPENSE	EXECU PRINT	NEW TRUCK DECALS	\$160.00
EXPENSE Descr CORPORATE RESERVE EXPENSES			\$24,464.36
EXPENSE Descr COVENTRY TOWER DRIVEWAY			
E 401-79270-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	COVENTRY TOWER DRIVEWAY DESIGN	\$797.50

Account Descr	Search Name	Comments	Amount
EXPENSE Descr COVENTRY TOWER DRIVEWAY			\$797.50
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			
E 401-70235-285 CONSTRUCTION COSTS	RUEKERT & MIELKE	CRACK SEALING BIDDING/REVIEW/ADMIN	\$936.00
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			\$936.00
EXPENSE Descr DEBT SERVICE			
E 301-58000-305 EXPENSES-OTHER	BOND TRUST SERVICES CORP	56250-PA	\$400.00
EXPENSE Descr DEBT SERVICE			\$400.00
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-140 RETIREMENT BENEFITS	EDWARD JONES	GARDNER IRA	\$64.98
E 804-56700-711 FAÇADE PROGRAM	LAKE COUNTRY FINE ARTS SCHOOL	FAÇADE GRANT	\$525.45
EXPENSE Descr ECONOMIC DEVELOPMENT			\$590.43
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	FOX BROS PIGGLY WIGGLY	ELECTION SUPPLIES	\$26.76
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	KINSEY DETERT	REIMBURSE SUPPLIES	\$11.99
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$53.97
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$53.97
EXPENSE Descr ELECTIONS			\$146.69
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MARCH ADMN SERVICES	\$171.76
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$159.44
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	WIRELESS ACCESS POINTS	\$219.66
EXPENSE Descr FINANCIAL ADMINISTRATION			\$550.86
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	CYLINDER RENTAL	\$266.32
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$467.46
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	CREDIT	-\$91.31
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	DRILL BIT SET/FILTERS	\$152.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	FLEMINGS FIRE 1, INC.	INSPECTION FIRE EXTINGUISHERS	\$149.56
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	FLEMINGS FIRE 1, INC.	AXE/PICK AXE	\$114.66
E 101-52200-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	REPAIR OF CHIEFS CAR	\$1,574.04
E 101-52200-255 BLDGS/GROUNDS	JAMBRETZ, DAVID J	REIMBURSE SALT	\$20.71
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	JEFFERSON FIRE & SAFETY INC	FIREADE FOAM	\$840.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	LISBON FIRE DEPARTMENT	BARK RIVER EMERGENCY SERVICE	\$3,000.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	OFFICE FURNITURE WAREHOUSE	OFFICE FURNITURE	\$1,851.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$195.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY FIRE CHIEFS ASSOC	SCBA FIT TESTING	\$42.64
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	XEROX CORPORATION	JAN-FEB COPIER	\$101.33

Account Descr	Search Name	Comments	Amount
EXPENSE Descr FIRE PROTECTION			\$8,683.41
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$35.68
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$23.05
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$32.79
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$120.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	RESERVE ACCOUNT	POSTAGE REFILL	\$3,000.00
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	FEB LEGAL SERVICES	\$328.00
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	FEB LEGAL SERVICES	\$3,669.50
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	FEB LEGAL SERVICES	\$1,432.20
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	FEB BARTENDER RECORD CHECK	\$28.00
EXPENSE Descr GENERAL ADMINISTRATION			\$8,669.22
EXPENSE Descr GRANARY CIRCLE			
E 401-70525-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING DESIGN	\$330.54
EXPENSE Descr GRANARY CIRCLE			\$330.54
EXPENSE Descr HARVEST WAY			
E 401-70530-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING DESIGN	\$76.85
EXPENSE Descr HARVEST WAY			\$76.85
EXPENSE Descr INSPECTION			
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	FEB PERMITS	\$9,613.24
EXPENSE Descr INSPECTION			\$9,613.24
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-360 VEHICLE MAINT/EXPENSE	10-33 VEHICLE SERVICES	SQ #2 LIGHT REPAIR	\$286.68
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COLLURA, ROSARIO	CLOTHING ALLOWANCE	\$23.70
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HAHN ACE HARDWARE	CUTTING WHEEL	\$10.76
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ #3 OIL CHANGE	\$40.82
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	LAURIE MATULA-BAHR	REIMBURSE MILEAGE	\$76.56
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	FEB USER FEE/SEARCHES	\$143.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$370.08
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$510.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PEWAUKEE, VILLAGE OF	YEARLY RANGE DUES/ACCT 110-00-42901-000-000	\$500.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	RESPIRATORY FIT TESTS	\$449.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	PRISONER HOUSING	\$375.18
EXPENSE Descr LAW ENFORCEMENT			\$2,786.28
EXPENSE Descr LIBRARY			
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$60.00
E 101-55110-255 BLDGS/GROUNDS	WIL-KIL	COMMERCIAL CONTRACT	\$50.00

Account Descr	Search Name	Comments	Amount
EXPENSE Descr LIBRARY			\$110.00
EXPENSE Descr MARKET LANE			
E 401-70535-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING DESIGN	\$76.85
EXPENSE Descr MARKET LANE			\$76.85
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIR	\$383.50
EXPENSE Descr MISC STORM SEWER REPAIR			\$383.50
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$157.54
E 101-51600-255 BLDGS/GROUNDS	HAHN ACE HARDWARE	AIRWICKS/BATTERIES	\$52.64
E 101-51600-255 BLDGS/GROUNDS	OTIS ELEVATOR CO	ELEVATOR INSPECTION/REPAIR	\$525.00
E 101-51600-355 JANITORIAL SUPPLIES	TRINITY ECO SOLUTIONS	DISINFECTING HAND WIPES	\$350.69
EXPENSE Descr MUNICIPAL BUILDING			\$1,085.87
EXPENSE Descr NIXON DREDGING & RESTORATION			
E 401-74035-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DREDGING DESIGN	\$338.00
EXPENSE Descr NIXON DREDGING & RESTORATION			\$338.00
EXPENSE Descr PARKS			
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR CENTENNIAL	\$18.63
EXPENSE Descr PARKS			\$18.63
EXPENSE Descr PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	BAR FOR CHAINSAW/TRIMMER HEAD/CHAIN	\$114.37
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	AIR BRAKE FITTINGS	\$134.95
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	BATTERY	\$141.19
E 101-53000-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	LIGHT FOR #38	\$100.16
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	OIL	\$380.25
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$126.20
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$99.20
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	LUMBER/REBAR	\$63.03
E 101-53000-360 VEHICLE MAINT/EXPENSE	MILLER-BRADFORD RISBERG INC	REPAIR BACK HOE	\$1,145.56
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	MILWAUKEE JOURNAL SENTINEL	SUBSCRIPTION	\$89.19
E 101-53000-430 SNOW & ICE REMOVAL	MOURADIAN, DOUG	REIMBURSE MAILBOX	\$20.88
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	FILTERS/SPARK PLUG	\$88.79
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	FILTERS/CLEANER/SPARK PLUG/BLADE	\$265.21
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	FILTERS	\$45.65
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	TUBE	\$46.28
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	FILTERS	\$15.29
E 101-53000-360 VEHICLE MAINT/EXPENSE	NAPA AUTO PARTS	LED LIGHTHEAD	\$251.46

Account Descr	Search Name	Comments	Amount
E 101-53000-360 VEHICLE MAINT/EXPENSE	NJ TOOLS LLC	SCANNER UPDATES	\$1,249.01
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	OKAUCHEE REDI-MIX INC	CONCRETE	\$406.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OLSEN SAFETY EQUIPMENT CORP	GLOVES/GLASSES	\$65.60
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$60.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	TRACTOR TIRE	\$120.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	SWEEPER AIRLINE PARTS	\$276.01
E 101-53000-420 STORM SEWER	RUEKERT & MIELKE	MS4 COMPLAINE	\$369.75
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MUNI ECONOMICS/PLANNING	\$169.00
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JAN-FEB ST LIGHTING	\$8,557.84
E 101-53000-225 STREET LIGHTING	WE ENERGIES	FEB-MAR RIVERWALK ST LIGHT	\$31.10
E 101-53000-225 STREET LIGHTING	WE ENERGIES	FEB-MAR FWW ST LIGHTING	\$124.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	FEB RECORD CHECKS	\$56.00
E 101-53000-410 STREETS GEN MAINT	WOLF CONSTRUCTION CO INC	COLD PATCH	\$460.98
EXPENSE Descr PUBLIC WORKS			\$15,072.95
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	EVA DIEKMEIER	REIMBURSE PROGRAM SUPPLIES	\$30.35
E 101-55300-302 TO THE POINTE DANCE PROGRAM	GAYDOS-FEDAK, NINA M	FEB DANCE CLASSES	\$828.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HOOPER HANDS BASKETBALL AC	DRIBBLE DRIBBLE 102 AND 202	\$1,440.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ONSITE HOURS	\$120.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	JAN-MAR TUES ZUMBA	\$560.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	JAN-FEB DROP IN	\$38.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	JAN-MAR THRS ZUMBA	\$57.60
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	TISCHER, SHERRY	REIMBURSE PROGRAM SUPPLIES	\$90.78
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	FEB-MAR NAGAWAUKEE LEARN TO SKATE	\$400.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$3,565.13
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	FEB SERVICES	\$33,127.97
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$33,127.97
EXPENSE Descr SENOR TOMAS MUNC LOT			
E 401-79265-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SENIOR TOMAS PARKING DESIGN	\$4,582.59
EXPENSE Descr SENOR TOMAS MUNC LOT			\$4,582.59
EXPENSE Descr SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MARCH ADMN SERVICES	\$26.43
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	MILWAUKEE JOURNAL SENTINEL	SUBSCRIPTION	\$89.19
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	WIRELESS ACCESS POINTS	\$219.66
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GIS DATA	\$780.05
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	SEWER DESIGN	\$6,823.60
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	CONSTRUCTION SERVICES	\$323.75
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	SEWER CONSTRUCTION	\$646.00

Account Descr	Search Name	Comments	Amount
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	MISC SEWER/REPAIR	\$442.50
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY PUBLIC WORKS	UTILITY PERMITS	\$215.00
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR CRYSTAL/GAS	\$10.10
EXPENSE Descr SEWER SERVICE			\$9,576.28
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			
E 401-74075-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	STORM SEWER CATCH BASIN	\$442.50
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			\$442.50
EXPENSE Descr SUNNYSLOPE DR (RAE-MERTON)			
E 401-70285-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SUNNYSLOPE DR ROAD CONSTRUCTION	\$911.50
E 401-70285-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING DESIGN	\$2,336.04
EXPENSE Descr SUNNYSLOPE DR (RAE-MERTON)			\$3,247.54
EXPENSE Descr SURREY LANE			
E 401-70130-285 CONSTRUCTION COSTS	FRIESS ENVIRONMENTAL	LOW HAZARD EXEMPTION REQUEST/DNR	\$1,066.66
E 401-70130-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING DESIGN	\$1,812.94
EXPENSE Descr SURREY LANE			\$2,879.60
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	MOBILE READ UNITS/FEB BEACON HOSTING	\$185.44
E 620-53700-674 METERS	BADGER METER INC	MOBILE READ UNITS/FEB BEACON HOSTING	\$1,149.96
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	MARCH ADMN SERVICES	\$66.06
E 620-53700-930 MISC GENERAL EXPENSES	MILWAUKEE JOURNAL SENTINEL	SUBSCRIPTION	\$89.20
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	WIRELESS ACCESS POINTS	\$219.68
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	WATER MAIN CONSTRUCTION	\$1,135.70
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	VALVE REPLACEMENT	\$383.50
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	HYDRANT REPLACEMENT	\$890.50
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	WATER MAIN/DESIGN	\$140.00
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	GIS DATA	\$780.05
E 620-53700-673 TRANS&DIST MAINS	USA BLUE BOOK	PRESSURE TRANSMITTER	\$459.30
E 620-53700-923 OUTSIDE SERVICES	WAUKESHA CTY PUBLIC WORKS	UTILITY PERMITS	\$215.00
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JAN-FEB #3 PUMPHOUSE	\$1,107.35
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	FEB-MAR MICROBOOSTER	\$22.34
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JAN-MAR BRISTLECONE	\$358.23
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JAN-MAR BRISTLECONE	\$13.40
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$26.00
EXPENSE Descr WATER UTILITY			\$7,241.71
			\$159,585.07

**VILLAGE OF HARTLAND  
LICENSES AND PERMITS  
MARCH 23, 2020**

**Bartender (Operator's) Licenses – expires June 30, 2020**

Kirsten Becker

The Police Chief and Village Clerk have reviewed the applications listed above. The applicants have successfully completed the Responsible Beverage Servers Course.

**MEMORANDUM**

**TO:** Village President and Board of Trustees  
**FROM:** Darlene Igl, Village Clerk  
**DATE:** March 23, 2020  
**SUBJECT:** Appointment of Additional Election Inspectors

In preparation for the 2020 Presidential Election, additional election inspectors have been recruited and I am asking that the Board consider appointment of the following individuals with a term to expire December 31, 2021.

Linda Halquist  
Linda Adamski  
Carole Miller  
Joann Papa  
Connie Casper  
Kathy Loftis  
Sherri Arlen

cc: Tim Rhode, Village Administrator

VILLAGE OF HARTLAND  
RESOLUTION 03-23-2020



A RESOLUTION DECLARING A STATE OF EMERGENCY IN THE VILLAGE OF HARTLAND  
REGARDING COVID-19

**WHEREAS**, in December 2019, a novel strain of the coronavirus now named Coronavirus Disease 2019 (COVID-19) was detected and has spread throughout many countries, including the United States; and

**WHEREAS**, the World Health Organization has declared a Public Health Emergency of International Concern; and the United States Department of Health and Human Services has declared a Public Health Emergency; and

**WHEREAS**, on March 12, 2020, the State of Wisconsin has declared the existence of a public health emergency, as defined in Section 323.02(16), Wisconsin Statutes; and

**WHEREAS**, the existence of confirmed cases of COVID-19 within Wisconsin, including within Waukesha County, constitutes a condition within the Village of Hartland posing an imminent threat of a disaster within the meaning of Chapter 323 of the Wisconsin Statutes that could impair medical care, health protection, and other critical systems of the Village of Hartland; and

**WHEREAS**, it is necessary and expedient for the health, safety, protection, and welfare of persons within the Village of Hartland, that reasonable and prudent steps be taken to treat those infected with COVID-19 and to prevent, limit and contain the potential community spread of COVID-19; and

**WHEREAS**, declaring a state of emergency will facilitate and expedite the use of resources to protect persons from the impacts of the spread of COVID-19 while ensuring continuity of critical operations within the Village of Hartland.

**NOW, THEREFORE, I, JEFFREY PFANNERSTILL**, President of the Village of Hartland, vested in me pursuant to Sections 323.11 and 323.14(4), Wisconsin Statutes, hereby **RESOLVE** that a state of emergency now exists within the Village of Hartland in light of the public health threat posed by COVID-19 for a period of sixty (60) days or until modified by further proclamation or an action of the Hartland Village Board.

\_\_\_\_\_  
Jeffrey Pfannerstill, Village President

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Darlene Igl, MMC, WCPC, Village Clerk