

**POLICE AND FIRE COMMISSION AGENDA  
TUESDAY, JANUARY 13, 2015  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – President Loppnow

1. Consideration of a motion to approve the Police and Fire Commission Minutes of December 6 and December 9, 2014
2. Fire Department Update and Monthly Report
3. Police Department Update and Monthly Report
4. Adjourn

Darlene Igl  
Village Clerk

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
SATURDAY, December 06, 2014  
7:40 A.M.**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 07:58 AM Meeting called to order by Commission President Loppnow
  - Commissioner Redlin read the roll for attendance
  - Present : Commissioners Loppnow, Riesinger, Redlin, Rebholz, Wojciechowski
  - Also in attendance : Police Chief Robert J. Rosch, Deputy Chief Michael S. Bagin, Police Captain Rosario J. Collura, Police Lieutenant Stacy V. Kelsey
- Pledge of Allegiance led by Commissioner Loppnow.
- Commission President Loppnow discussed the purpose of the meeting and made an Announcement that the Commission plans to conduct ALL of *this* meeting's business in Closed Session.

Consideration of a Motion to Adjourn into Closed Session

Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility. Item: Conduct oral interviews of Police Department Officer candidates.

On motion of Commissioners Rebholz / Riesinger to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow "yes", Rebholz "yes", Redlin "yes", Riesinger "yes", Wojciechowski "yes"

The commission entered closed session at 8:00 AM

On motion of Commissioners Wojciechowski / Rebholz the closed session ended at 2:05 PM.

The roll call vote to exit closed session was taken as follows:

Commissioners Loppnow "yes", Rebholz "yes", Redlin "yes", Riesinger "yes", Wojciechowski "yes"

The Commissioners relinquished all records, including candidate resume's, interview score sheets and any notes made directly to Chief Rosch.

6. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz/ Riesinger, the Commission voted unanimously to adjourn.

Meeting adjourned at 2:06 PM.

Respectfully submitted,



Ralph K. Redlin, Commissioner  
Commission Secretary

Susan M. Loppnow, Commissioner  
Commission President

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, December 09, 2014  
7:00 P.M.**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:04 PM Meeting called to order by Commission President Loppnow
- Commissioner Redlin read the roll for attendance
  - Present : Commissioners Loppnow, Wojciechowski, Redlin, Rebholz
  - Absent / Excused : Commissioner Riesinger
  - Also in attendance : Police Chief Robert Rosch, Fire Chief Allen “Augie” Wilde
- Pledge of Allegiance led by Commissioner Loppnow.
- Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.
  1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on November 11th, 2014.
    - a. Motion by Commissioners Rebholz / Wojciechowski to approve the Hartland Police & Fire Commission minutes for the meeting of November 11th, 2014. The motion carried on the unanimous vote of the commissioners present.
  2. Fire Department Update and Monthly Report – Chief Wilde
    - a. Chief Wilde reminded the Commissioners that this would be the last meeting he attends as Fire Chief before his retirement and he then briefly reviewed the Monthly Response Report for the Commissioners, noting that, through the end of November, 2014 fire calls were “up” by 32 and ambulance calls were “down” by 11 from a year ago.
  3. Police Department Update – Chief Rosch
    - a. Chief Rosch reported that the staff reviews of the candidate list from last Saturday’s interviews by the HPFC are well under way with second interviews by HPD staff scheduled to be concluded yet this evening.
  4. Consideration of a Motion to Appoint an interim Fire Chief
    - a. Commission President Loppnow moved and Commission Vice President Wojciechowski seconded the motion to appoint Assistant Fire Chief Dave Dean to the position of Acting Chief of the Village of Hartland Fire Department effective January 01, 2015. The motion carried on the unanimous vote of the commissioners present.

5. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Conduct oral interview(s) of Firefighter candidate(s).

On motion of Commissioners Redlin / Rebholz to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski "yes", Redlin "yes", Rebholz "yes"

The commission entered closed session at 7:31 PM

On motion of Commissioners Wojciechowski / Rebholz the closed session ended at 7:40 PM.

The roll call vote to exit closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski "yes", Redlin "yes", Rebholz "yes"

Commissioners Wojciechowski / Redlin made a Motion to recommend the candidate interviewed during the Closed Session, Jill Lynn Pfitzinger, to Fire Chief Wilde for consideration as a new Village of Hartland Fire Department employee. The Motion carried unanimously.

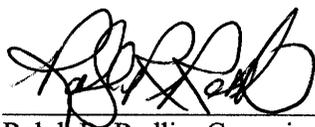
Chief Wilde then related that he had, after having previously interviewed and processed the Employment Application of the candidate interviewed by the Commission tonight, decided to proceed to immediately offer employment to the candidate as recommended by the Commission.

5. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Wojciechowski, the Commission voted unanimously to adjourn.

Meeting adjourned at 7:41 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner  
Commission Secretary

Susan M. Loppnow, Commissioner  
Commission President

# **HARTLAND FIRE DEPARTMENT** **MONTHLY REPOSE REPORT**

THIS REPORT IS FOR THE MONTH OF December, 2014

## **AMBULANCE/EMS CALLS**

### **TOTAL AMBULANCE RESPONSES:**

Response for Year - 654

Projected Responses - 655

### **AMBULANCE RESPONSE BY COMMUNITY**

Community	Hartland	Town of Merton	Mutual Aid
Responses for Month	<b>67</b>	<b>5</b>	<b>0</b>
Responses to Date	<b>558</b>	<b>82</b>	<b>14</b>
Projected Response	<b>540</b>	<b>90</b>	<b>25</b>

Mutual Aid Responses by Location:

---

## **FIRE CALLS**

### **TOTAL FIRE RESPONSES:**

Responses for Year - 179

### **FIRE RESPONSE BY COMMUNITY**

Community	Hartland	Town of Merton	Mutual Aid
Responses for Month	<b>6</b>	<b>2</b>	<b>1</b>
Responses to Date	<b>125</b>	<b>29</b>	<b>25</b>

Mutual Aid Responses by Location:

**Town of Delafield – (1)**