

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, May 12, 2015  
7:00 P.M.**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:02 PM Meeting called to order by Commission President Loppnow
  - Commissioner Redlin read the roll for attendance
    - Present : Commissioners Loppnow, Wojciechowski, Redlin, Rebholz, Riesinger
    - Also in attendance : Police Chief Robert Rosch, Fire Chief David Dean
  - Pledge of Allegiance led by Commissioner Loppnow.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meeting held on April 14, 2015.
    - a. Motion by Commissioners Rebholz / Wojciechowski to approve the Hartland Police & Fire Commission minutes for the meeting of April 14, 2015. The motion carried on the unanimous vote of the commissioners.
  2. Per Police and Fire Commission Rules – Annual Election of Officers for 2015/2016 Term
    - a. Consideration of a motion for nomination of the 2015/2016 Police and Fire Commission Officers

Motion made by Commissioners Wojciechowski / Redlin to nominate and re-elect Susan Loppnow to the position of Commission President, re-elect Jon Wojciechowski to the position of Commission Vice President, and re-elect Ralph Redlin to the position of Commission Secretary. The motion carried on the unanimous vote of the commissioners.
  3. Fire Department Update – Chief Dean
    - a. Chief Dean briefly commented on the calls-for-service report and summary report for the last month.
    - b. The Chief reported that the new Continued Education Agreement has been completed, approved by Village Counsel and signed by each of the relevant department personnel. The Chief noted a continuing issue with recruitment of new Firefighters, EMS and EMT personnel due to an ongoing shortage of young people entering the profession along with continued local agencies' competition for staff, as well.
    - c. Chief Dean also related that a replacement “squad” vehicle had been transferred from the Village Police Department, will be re-painted and put in service soon.
    - d. Chief Dave indicated, further, that the new Equipment and Technology Committees continue to meet to develop relevant proposed plans and policies. These committees of existing HFD staff members were established by the Chief in January 2015.

- e. The Chief reported that a new Ladder Truck is expected to be demonstrated to the HFD on Tuesday, June 2, 2015. The ladder truck would allow the HFD personnel to reach upper levels of buildings.
- f. Chief Dean reported that the HFD "Extrication Team" will be again competing in a "competence" competition on May 16<sup>th</sup> in Cherry Valley, Illinois. [ Editor's Note: The team finished third in Best Team Overall and second in Limited Pit]
- g. The Chief was pleased to report that the Village of Hartland has, by virtue of continuous work by the HFD to improve practices and procedures, been re-rated for insurance purposes by the ISO [Insurance Service Organization]. The Village has been "moved up" one class from a "4" to a "3", which, in his opinion, could very well result in lower overall fire insurance premium costs for property owners in the Village

4. Police Department Update – Chief Rosch

- a. Chief Rosch reported on a recent call-for-service emergency incident involving a wild animal, loose in a residence, requiring the creature be safely captured by the HPD.
- b. The Chief related that the HPD was, again, involved in the annual "pill drop" conducted at Arrowhead High School for the safe collection and disposal of unused prescription drugs. Some 415 pounds of such material was collected this year, up by over 100 pounds from 2014. The State DOJ oversees the proper disposal of the drugs.
- c. Chief Rosch indicated that the HPD is planning on being involved, on August 28, 2015, with the City of Waukesha and the Wisconsin National Guard, along with other agencies, in conducting simulated emergency "event" exercises. HPD will be involved, along with some 65 departments who currently participate in SMART; the Suburban Mutual Aid Response Team.
- d. As he explained to the commission last month, Chief Rosch, commented that the sidearm replacement process planning is continuing, with the expectation that the 2016 budget process will include consideration of the replacement weaponry.
- e. According to Chief Rosch, the HPD is moving along well in the Accreditation process and he expects a "mock" Inspection to occur in September; this so that the department may be able to be prepared for and identify any needed "tweaks" to policies or procedures ensuring a smooth final Accreditation Inspection, as planned, in November, 2015.

5. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Wojciechowski / Rebholz , the Commission voted unanimously to adjourn.

Meeting adjourned at 7:46 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner  
Commission Secretary

Susan M. Loppnow, Commissioner  
Commission President