

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, January 13, 2015
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:02 PM Meeting called to order by Commission President Loppnow
 - Commissioner Redlin read the roll for attendance
 - Present : Commissioners Loppnow, Wojciechowski, Redlin, Rebholz, Riesinger
 - Also in attendance : Police Chief Robert Rosch, Acting Fire Chief David Dean
 - Pledge of Allegiance led by Commissioner Loppnow.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on December 06th and 09th, 2014.
 - a. Motion by Commissioners Rebholz / Wojciechowski to approve the Hartland Police & Fire Commission minutes for the meetings of December 06th and 09th, 2014. The motion carried on the unanimous vote of the commissioners.
 2. Fire Department Update and Monthly Report – Acting Chief Dean
 - a. Chief Dean briefly reviewed the Monthly Response Report for the Commissioners, noting additionally, that, through the 13th of January, 2015 ambulance calls were at 33 already , due to the high number of vehicle accidents so far this year.
 - b. The Chief reported that the new hire, Sharon Dyer, is working out well.
 - c. The HFD has been working to initiate a new “response protocol” with Duty Officers reporting directly to the scene of calls. The Chief noted that this change seems to have provided for swifter response times, especially at night. The Chief also mentioned re-vamped Truck response guidelines, as well.
 - d. Chief Dean indicated that staffing levels are doing “pretty well” and he is also researching enhanced “Shared Services” agreements with neighboring municipalities’ departments.
 - e. Chief Dean reported that members of the HFD will again be undergoing Annual Physicals on 02/07/2015.
 - f. Acting Chief Dean has appointed two new Department Committees; one to work on and report regarding the long-term plans for Trucks and another with similar responsibilities for Technology.
 3. Police Department Update – Chief Rosch
 - a. Chief Rosch reported that Officer Paula Hoffa has now been assigned to the Investigative Team as Detective and is currently undergoing additional training which will include mentoring by the Waukesha County Sheriff’s Detective as well.

- b. The Chief reported that the HPD had hired candidate Luke Joswick from the group interviewed by the Commission on December 6th. Officer Joswick will start his new job on 01/19/2015 and will enter Field Training overseen by Officers Mueller and Haag. It is expected, then, that the HPD will be at 100% strength by 07/01/2015
- c. Chief Rosch indicated that another Citizens Police Academy class will be conducted in a joint venture with Chenequa, Delafield and Pewaukee; the first session will be held February 11, 2015.
- d. According to Chief Rosch, the approved HPD budget for 2015 includes funding for the renovation of the "Property Room" to increase security of that area and, as well, some remodeling in the Kitchen area.
- e. According to Chief Rosch the previously discussed "Accreditation" process will be conducted, as planned, in 2015 and the Department has been working with a "Coach" to assist in ensuring that the HPD accomplishes the Accreditation with maximum success.
- f. Chief Rosch distributed and discussed summary, 4th quarter 2014 "call reports" for the Commissioners to review noting that there were ~10,600 calls for service in all of 2014.
- g. The Chief commended the HPD staff by remarking that, in spite of some turnover during 2014, the Department *was* able to flex and cover all critical assignments during the year.
- h. Chief Rosch distributed copies of the HPD Annual Report to each Commissioner ... The report cover indicates that the HPD is an "**Oath of Honor**" agency and the Department byline on the report is... "**Serving With : Pride, Integrity & Ethics**"

4. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Redlin, the Commission voted unanimously to adjourn.

Meeting adjourned at 7:36 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President