

**POLICE AND FIRE COMMISSION AGENDA  
TUESDAY, AUGUST 11, 2015  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – President Lopnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of July 14, 2015
2. Fire Department Update and Monthly Report
3. Police Department Update and Monthly Report
4. Consideration of a motion to adjourn into Closed Session under Wis. Stats. 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Item: 1) Conduct oral interview(s) for Firefighter Candidate(s)

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment. Possible action item: Announcement of candidate(s) for Firefighter

Darlene Igl  
Village Clerk

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, July 14, 2015  
7:00 P.M.**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:00 PM Meeting called to order by Commission President Loppnow
  - Commissioner Redlin read the roll for attendance
    - Present : Commissioners Loppnow, Wojciechowski, Redlin, Rebholz, Riesinger
    - Also in attendance : Police Chief Robert Rosch, Fire Chief David Dean
  - Pledge of Allegiance led by Commissioner Loppnow.
  - Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on June 09, 2015.
    - a. Motion by Commissioners Rebholz / Wojciechowski to approve the Hartland Police & Fire Commission minutes for the meeting of June 09, 2015. The motion carried on the unanimous vote of the Commissioners.
  2. Fire Department Update and Monthly Report – Chief David Dean
    - a. Chief Dean briefly reviewed the June, 2015 Call Summary and Monthly Response Reports for the Commissioners.
    - b. The Chief then presented resumes of each of the three candidates to be interviewed later in closed session and advised the Commission that each candidate had been informed of the new Agreements before accepting the interviews for tonight.
    - c. Chief Dean related that the “Open House” Retirement Party for former Chief Wilde, who retired 12/31/2014, has now been rescheduled for Friday, July 17<sup>th</sup>, from 5-9 PM at The Hartland American Legion Post Hall. A short program with presentation of Recognition and Thanks is planned for 7PM that evening
    - d. The HFD responded to two house fires recently [One was a Mutual Aid call]. One was a garage fire and, in the other, the new DSPA5 device was deployed. The Chief related that the device allowed the HFD to contain the fire quickly and limit the amount of water deployed [and consequent damage to the residence]. The Chief noted that the Homeowners’ insurance policy will apparently be covering the cost of the DSPA5 unit so it can be promptly replaced.
    - e. The Chief reported that year-to-date calls were “up a bit” from the previous year-to-date.

- f. The HFD, per Chief Dean, has now received the expected tuition cost reimbursement from a department member who left before the expiration of their "required minimum service time", which reimbursement had been a "claim in process" reported on earlier.
- g. The Chief then reported that a 2<sup>nd</sup> vehicle / automobile for use by HFD is being "outfitted" and should be in service by early August.
- h. Chief Dean related that the new HFD staff all are working out "well".
- i. Chief Dave Dean explained that he has moved his residence from Stone Bank and is now living in the Village of Hartland.

3. Police Department Update – Police Chief Rosch

- a. Chief Rosch commented that this has been an exceptionally busy Summer, with the HPD responding to various "domestic dispute" calls.
- b. According to Chief Rosch, the HPD has had its first occasion, this past Saturday, to deploy the drug NARCAN to save the life of an individual who had apparently overdosed. HPD squads have recently added NARCAN to each squad's "Standard Equipment".
- c. The Chief reported that on 7/01/2015 the HPD and HFD "rolled out" its new cooperative Joint Fire Investigation Team, including Detective Paula Hoffa of the HPD and Sharon Dyer from the HFD. The Chief remarked that two more individuals will likely be trained for the Team this Fall. Protocols for responses to Fire Calls have been refined to give consideration to the new Team.
- d. According to Chief Rosch, Officer Robert Jewell has now been assigned to the Metro Drug Unit Investigation Team on a part-time basis (~one day per week); the assignment to become effective after a two week "orientation" in September.
- e. Chief Rosch indicated that he will be unavailable to attend the HPFC meeting on 8/11/2015 due to the fact that he will be attending a conference of the State of Wisconsin Police Chiefs. He will designate an alternate to attend and report for the HPD.
- f. The Annual Budget Process is again underway and the Chief related that, as reported earlier, the HPD is planning for the routine, periodic update of the side-arms in use. The "Springfield" brand has been chosen. The HPD inventory of TAZERS will also be updated on a scheduled, rotational basis over the next four years. An additional new budget item for next year would be the addition of a previously discussed fire fighting device, a DSPA5, to each HPD squad as "standard equipment". The Budget will also give consideration to the planned replacement of two squads during 2016. Chief Rosch noted that the Village of Hartland population is expected to climb by more than 1,000 over the next five years or so. The HPD and HFD are cooperatively developing plans to respond to the increased population in the Village.
- g. The Chief noted that both the HPD and HFD are hosting an "open house" this evening.
- h. The HPD is ready with staffing and response plans to oversee the Hartland Street Dance this coming weekend, as well as the planned July 29<sup>th</sup> "Kids Day in the Park".
- i. Chief Rosch reported that Detective Paula Hoffa has been instrumental in coordinating the HPD involvement with the upcoming August 8<sup>th</sup> Delafield WalMart Bake Sale and the SHOP WITH A COP event, as well.
- j. According to Chief Rosch the HPD will be a participant in a "Full Scale", two day, S.M.A.R.T. [Suburban Mutual Aid Response Team] exercise on August 28<sup>th</sup> in cooperation with over 65 other agencies' Major Investigation Units [MIU]. The Chief, who has been instrumental in promoting the SMART activities, noted the observable, resulting, positive development of inter-agency collaboration which has happened over the last several years.

- k. The HPD has officially assumed responsibility for the Saint Charles' Catholic Church Annual Festival, this by way of a mutually agreed upon "cost reimbursement arrangement" with the congregation.
- l. Chief Rosch then distributed and discussed the "summary" June Call for Service reports with the Commissioners.

4. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Conduct oral interview(s) of Firefighter candidate(s).

On motion of Commissioners Wojciechowski / Riesinger to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski "yes", Redlin "yes", Rebholz "yes", Riesinger "yes"

The commission entered closed session at 7:30 PM

On motion of Commissioners Redlin / Wojciechowski the closed session ended at 8:02 PM.

The roll call vote to exit closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski "yes", Redlin "yes", Rebholz "yes", Riesinger "yes"

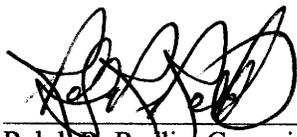
Commissioners Loppnow / Rebholz made a Motion to recommend each of the candidates interviewed during the Closed Session, Christian M. Rodriguez, Jacob J. Notch, and Lauren Nicole Walk, to Fire Chief Dean for further consideration as new Village of Hartland Fire Department employees. The Motion carried unanimously.

5. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Wojciechowski, the Commission voted unanimously to adjourn.

Meeting adjourned at 8:05 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner  
Commission Secretary

Susan M. Loppnow, Commissioner  
Commission President