

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, June 09, 2015  
7:00 P.M.**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:02 PM Meeting called to order by Commission President Loppnow
  - Commissioner Redlin read the roll for attendance
    - Present : Commissioners Loppnow, Wojciechowski, Redlin, Rebholz, Riesinger
    - Also in attendance : Police Captain Rosario J. Collura for Chief Robert Rosch, Fire Chief David Dean
  - Pledge of Allegiance led by Commissioner Loppnow.
  - Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on May 12, 2015.
    - a. Motion by Commissioners Rebholz / Loppnow to approve the Hartland Police & Fire Commission minutes for the meeting of May 12, 2015. The motion carried on the unanimous vote of the Commissioners.
  2. Fire Department Update and Monthly Report – Chief David Dean
    - a. Chief Dean briefly reviewed the May, 2015 Call Summary and Monthly Response Reports for the Commissioners.
    - b. The Chief then presented resumes of each of the four candidates to be interviewed later in closed session and advised the Commission that each candidate had been informed of the new Agreements before accepting the interviews for tonight.
    - c. Chief Dean related that the “Open House” Retirement Party for former Chief Wilde, who retired 12/31/2014, has now been rescheduled for Friday, July 17<sup>th</sup> at The Hartland American Legion Post Hall.
    - d. The HFD will participate in the Hartland Village annual celebration on the weekend of June 25-26<sup>th</sup> and the Chief has arranged for adequate staff “coverage” during the event, as well.
    - e. The Chief reminded the Commissioners that he is and will be “campaigning” for all Village residents to be sure to have a smoke detector placed INSIDE each garage, as well as within the occupied premises, since many fires actually start in garages and often go “undetected” until much damage has already occurred.
    - f. On June 2<sup>nd</sup>, as reported last month, the HFD was granted a “demonstration” of a ladder truck. No decision to acquire one has been made at this time, per Chief Dean.
    - g. The Chief then distributed copies of the Hartland Fire Department Annual Report to the Commissioners

3. Police Department Update – Police Captain Collura on behalf of Chief Rosch

- a. Captain Collura reported that plans for HPD involvement for the upcoming summertime Village events [Annual Celebration, Fireworks, Parade, and Street Dance] are all in place with adequate staffing arranged for.
- b. According to Captain Collura the new Police Officer trainee, Luke A. Joswick, is doing “very well” and is expected to be on the duty roster around 7/01/2015, as planned.
- c. Two new squad cars are being “outfitted” at this time and should be in service soon.
- d. Older side arms are being phased out, as discussed the last few months; replacements are arriving as planned.
- e. Captain Collura related that ongoing training for Detective Paula Hoffa is proceeding as scheduled. She and a firefighter from the HFD have attended special “arson training”. The goal is to further develop cooperative Police and Fire department investigations of suspicious fires, should any occur in Hartland
- f. The Accreditation process, which Chief Rosch has been overseeing and reporting on for several months now, is moving ahead well according to the Captain. Policies and Practices are continually being refined, documented and detailed, signed off by each Officer as revisions occur, and it is expected that the September “Inspection” and November “Examination” will go smoothly, as a result.

4. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Conduct oral interview(s) of Firefighter candidate(s).

On motion of Commissioners Wojciechowski / Rebholz to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow “yes”, Wojciechowski “yes”, Redlin “yes”, Rebholz “yes”, Riesinger “yes”

The commission entered closed session at 7:31 PM

On motion of Commissioners Redlin / Wojciechowski the closed session ended at 8:11 PM.

The roll call vote to exit closed session was taken as follows:

Commissioners Loppnow “yes”, Wojciechowski “yes”, Redlin “yes”, Rebholz “yes”, Riesinger “yes”

Commissioners Wojciechowski / Rebholz made a Motion to recommend each of the candidates interviewed during the Closed Session, Jacob Lamb, Margaret Mitchell, Caitlin Sontag, and Trenton Krickeberg to Fire Chief Dean for further consideration as new Village of Hartland Fire Department employees. The Motion carried unanimously.

5. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Loppnow, the Commission voted unanimously to adjourn.

Meeting adjourned at 8:13 PM.

Respectfully submitted,



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Ralph R. Redlin, Commissioner  
Commission Secretary

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Susan M. Loppnow, Commissioner  
Commission President