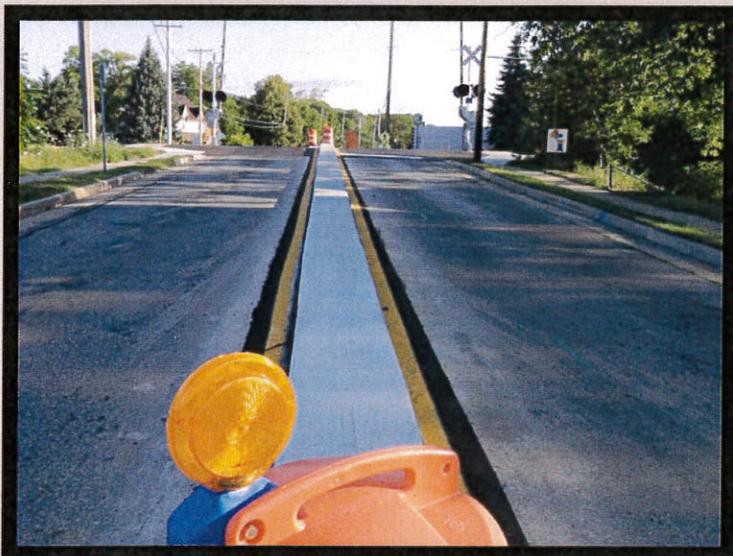


# Quiet Zone

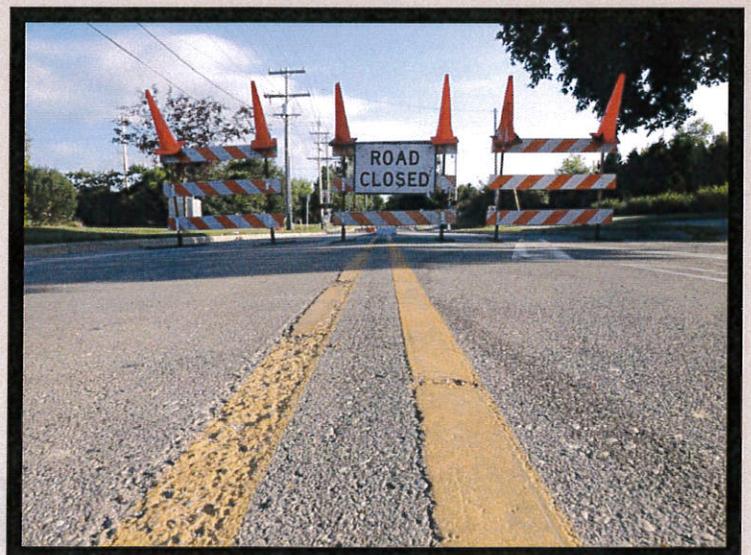


# 2016 Budget Village of Hartland



Cottonwood

Maple Avenue



# 2016 Budget Information

Page 2: Organizational Chart

Page 3: Proposed Revenues & Expenditures

Page 4: Budget Summary

Page 5: Expenses by Department

Page 6: Expenses by Category

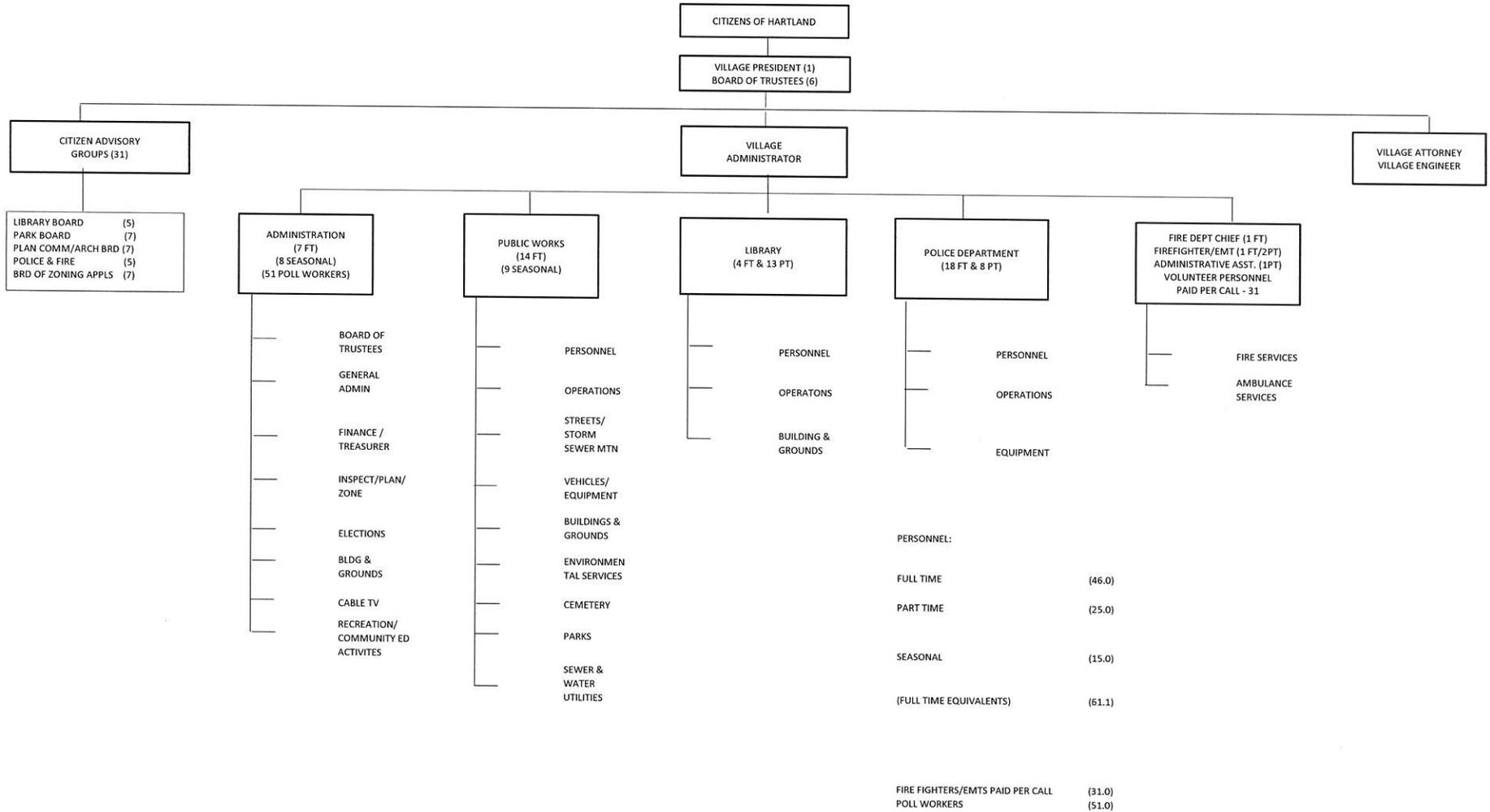
Page 7: Budget Publication

Page 8: Board Approved Budget

Page 9: Budget Calendar

Page 10: Assessment Ratio and Value

**VILLAGE OF HARTLAND  
2016 BUDGET**



**VILLAGE OF HARTLAND  
2016 BUDGET RECAP**

**Expenditures**

General Govt	869,025
Public Safety	3,225,505
Public Works	1,553,985
Culture & Recreation	1,056,575
Contingency	52,059
<b>Operating Total</b>	<b>6,757,149</b>

Fund 201: Garbage Fund	391,210
Fund 202: Special Assessments	-
Fund 203: TIF Special Revenue	951
Fund 204: Sewer Utility	1,476,650
Fund 206: Impact Fees	-
Fund 207: Dental Fund	59,450
Fund 301: Debt Service	1,174,550
Fund 401: Cap Improvements	1,293,054
Fund 402: Corporate Reserve	217,900
Fund 620: Water Utility	1,662,633
Fund 802;Fund 803;Fund 804	132,300
Fund Expenses	6,408,699

<b>Total Expenditures</b>	<b>\$ 13,165,848</b>
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<b>Operating Budget</b>	<b>\$ 6,757,149</b>
<b>Water Utility Budget</b>	<b>1,662,633</b>
<b>Sewer Utility Budget</b>	<b>1,476,650</b>
<b>Other Funds Budget</b>	<b>3,269,415</b>
	<b>\$ 13,165,848</b>

**Revenues**

Property Taxes for Operating	4,239,991
State Shared Revenue	240,000
Transportation Aids	605,000
Licenses, Permits, Fines	218,300
Investments	18,000
Other	1,435,858
<b>Operating Revenues</b>	<b>6,757,149</b>

Fund 201: Garbage Fund	410,710
Fund 202: Special Assessments	-
Fund 203: TIF Special Revenue	23,700
Fund 204: Sewer Utility	1,476,650
Fund 206: Impact Fees	127,800
Fund 207: Dental Fund	59,450
Fund 301: Debt Service	1,117,677
Fund 401: Cap Improvements	46,355
Fund 402: Corporate Reserve	314,225
Fund 620: Water Utility	1,662,633
Fund 802;Fund 803;Fund 804	126,000
Fund Revenues	5,365,201

<b>Total Revenues</b>	<b>\$ 12,122,350</b>
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<b>Revenues (Non Property Tax)</b>	<b>6,764,681</b>
<b>Amount Required for Tax Levy</b>	<b>5,357,668</b>
<b>Total</b>	<b>\$ 12,122,350</b>

**BUDGET COMPARISONS**

	1995	1996	1997	1998	1999	2000
Operating Expenditures	3,225,010	3,302,313	3,407,000	3,553,490	3,794,320	4,134,500
Property Tax Levy	1,419,100	1,479,000	1,614,900	1,825,380	2,308,865	2,474,601
State Shared Revenue	600,800	570,840	541,400	520,410	494,400	470,200
Village Tax Rate	5.71	5.71	5.71	4.64	4.69	4.79
Village Share Total Tax Bill	18.80%	18.13%	20.81%	21.74%	22.52%	23.25%

**BUDGET COMPARISONS**

	2001	2002	2003	2004	2005	2006
Operating Expenditures	4,373,355	4,883,740	4,991,330	4,960,500	5,123,790	5,476,170
Property Tax Levy	2,778,617	3,088,534	3,401,912	3,494,520	3,658,790	3,902,130
State Shared Revenue	446,700	451,000	455,510	359,690	362,700	359,970
Village Tax Rate	5.12	5.43	5.69	4.39	4.48	4.59
Village Share Total Tax Bill	23.13%	22.12%	22.87%	22.86%	22.39%	23.11%

**BUDGET COMPARISONS**

	2007	2008	2009	2010	2011	2012
Operating Expenditures	5,644,980	5,924,300	6,199,930	6,331,860	6,468,482	6,446,256
Property Tax Levy	4,093,563	4,259,610	4,652,220	4,831,871	4,976,827	5,009,674
State Shared Revenue	359,430	358,900	358,930	304,980	305,440	229,080
Village Tax Rate	3.88	3.98	3.97	4.09	4.23	4.26
Village Share Total Tax Bill	23.30%	25.50%	23.00%	22.00%	22.97%	25.50%

**BUDGET COMPARISONS**

	2013	2014	2015	2016
Operating Expenditures	6,442,142	6,565,240	6,757,149	6,757,149
Property Tax Levy	5,143,812	5,195,250	5,221,226	5,357,668
State Shared Revenue	232,500	233,000	240,000	240,000
Village Tax Rate	4.37	4.41	4.48	
Village Share Total Tax Bill	25.68%	25.99%	25.13%	

VILLAGE OF HARTLAND

2016 BUDGET SUMMARY

FUND/DEPT		OPERATING EXPENSES	CAPITAL EXPENSES	REVENUES	FUND TRANSFERS	STATE AIDS	GRANTS	SURPLUS APPLIED/ (INCR)	TAX LEVY NEEDED	CORP RESRV PURCHASE
<b>General Fund (101)</b>										
<b>General Government</b>										
51100	Village Board	38,250	-	98,000	-	240,000				
51440	Elections	22,350	-	-						
51400	Gen Adm	376,525	-	32,800						15,400
51500	Finance/Contingency	386,559	-	50,000	282,000	140,000				
51600	Municipal Building	97,400	-	-						
Subtotal										
<b>Public Safety</b>										
52100	Police	2,367,600	7,000	108,050	-	2,560	-			89,700
52200	Fire/Ambulance	730,750	38,655	225,700	-	52,000				
51500	Inspection	81,500	-	110,000	-	-				
<b>Public Works</b>										
53000	Gen Public Works	1,491,400	12,005	-	-	605,000	-			100,000
53635	Environmental Servc	35,040	550	-	-	-	45,000			
54910	Cemetery	14,440	550	2,000	-	-				
<b>Culture &amp; Recreation</b>										
55110	Library	695,450	-	17,000	-	237,748				-
55200	Parks	98,250	8,300	20,000	-	-				12,800
55300	Recreation	246,375	-	167,300	-	-				
55370	Cable TV	8,200	-	82,000	-	-				
<b>Total Operating</b>		6,690,089	67,060	912,850	282,000	1,277,308	45,000	-	4,239,991	217,900
		<b>2016 Expenses</b>	<b>6,757,149</b>	<b>2,517,158</b>	<b>Revenues</b>	<b>4,239,991</b>	<b>Levy for Operations</b>		<b>Corp Reserve</b>	<b>217,900</b>
		<b>2015 Expenses</b>	<b>6,658,230</b>							

**Expense Increase** 1.49% 98,919

**Other Funds**

201	Garbage Spec Rev	391,210	-	410,710				(19,500)	-	
202	Spec Assessments	-	-	-				-	-	
203	TIFSpecial Revenue	951	-	23,700				(22,749)	-	
204	Sewer Utility	1,379,150	97,500	1,476,650				-	-	
206	Impact Fee Fund	-	-	127,800				(127,800)	-	
207	Dental Fund	59,450	-	59,450				-	-	
301	Debt Service	1,174,550	-	-				-	-	
401	Capital Improvements	-	1,293,054	46,355				56,873	1,117,677	
402	Corp Reserve Fund	-	217,900	24,000	290,225			1,246,699	-	
620	Water Utility	1,269,133	393,500	1,662,633				(96,325)	-	
802;803;804	Other Funds	132,300	-	126,000				6,300	-	
<b>Total</b>		11,096,834	2,069,014	4,870,148	572,225	1,277,308	45,000	1,043,498	5,357,668	217,900
			<b>13,165,848</b>	<b>Total Expenses</b>						

**LEVY 5,357,668**

**Summary**

Expenses	Operations	Debt	2016 Tax Rate Est	4.5763	<i>Estimated</i>
Revenues	6,757,149	1,117,677	2015 Tax Rate	4.4853	
Levy Amount	2,517,158	-	Increase	2.03%	<i>Estimated</i>
	4,239,991	1,117,677			

2016 Tax Levy	5,357,668	
2015 Tax Levy	5,221,226	
<b>Levy Increase</b>	<b>136,442</b>	<b>2.613%</b>

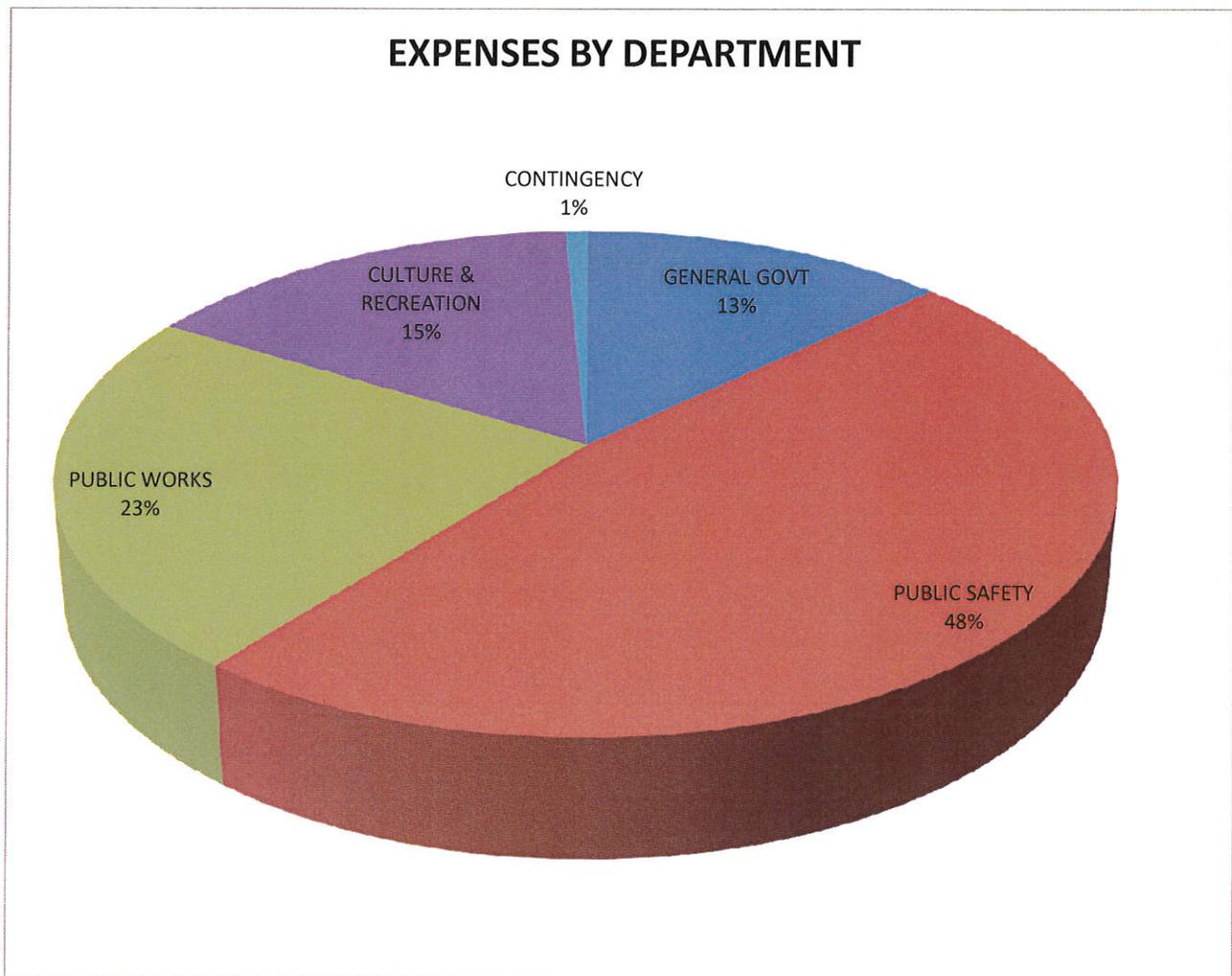
**NOTE:**

Village of Hartland Levy for 2015 Tax Bill	5,101,286
1.01085% Levy Increase Cap	51,957
Pre-2005 Allowable Levy Increase	-
Post-2005 Allowable Levy Increase	474,801
<b>Levy Allowed</b>	<b>5,628,044</b>
<b>Actual Levy</b>	<b>5,357,668</b>
<b>Less than Allowed</b>	<b>270,375</b>

VILLAGE OF HARTLAND BUDGET

# 2016 Expenses by Dept

	2016 Budg	% Of Budg	2015 Budg	% Change
GENERAL GOVT	869,025	12.86%	867,825	0.14%
PUBLIC SAFETY	3,225,505	47.73%	3,106,262	3.84%
PUBLIC WORKS	1,553,985	23.00%	1,539,470	0.94%
CULTURE & RECREATION	1,056,575	15.64%	1,030,129	2.57%
CONTINGENCY	52,059	0.77%	114,544	-54.55%
	<b>6,757,149</b>	<b>100.00%</b>	<b>6,658,230</b>	<b>1.49%</b>



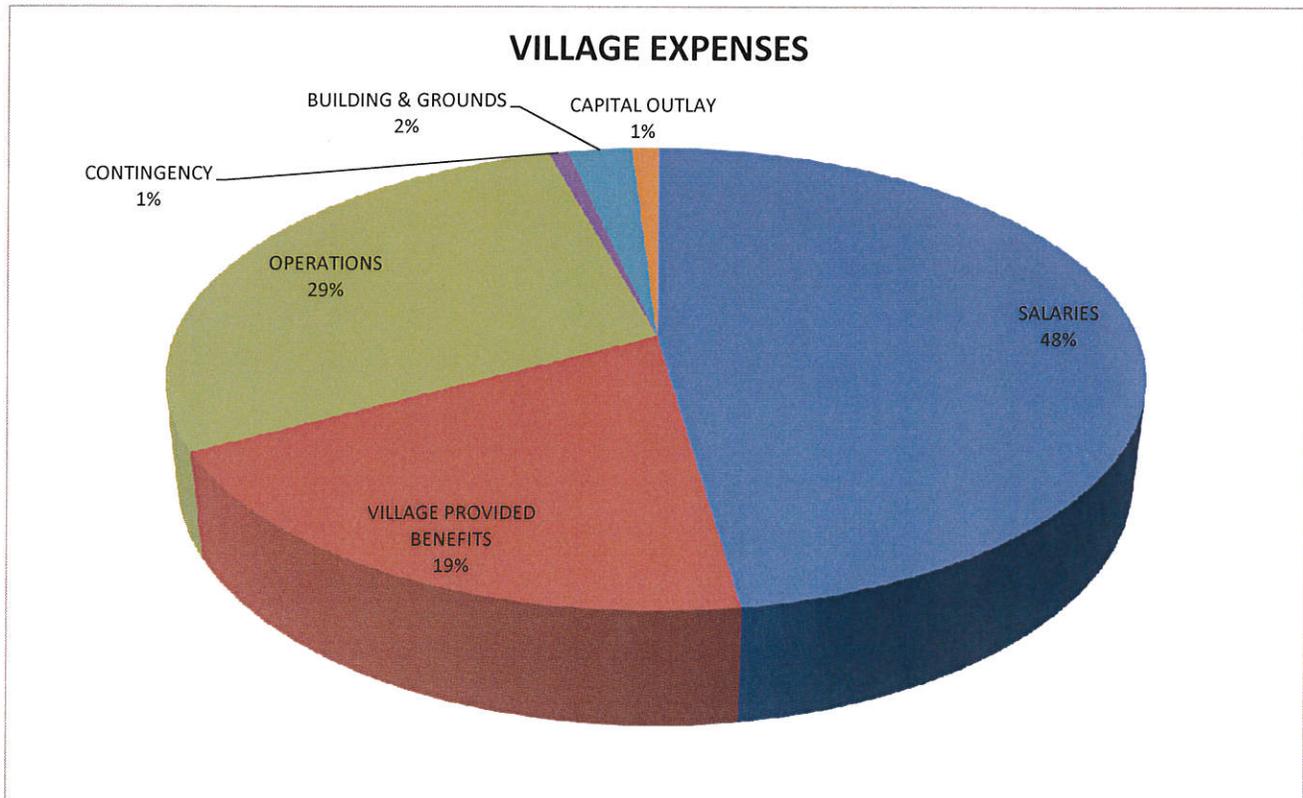
Village Cost per Person per Day for Providing Services	\$	2.03
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VILLAGE OF HARTLAND BUDGET

# 2016 Expenses by Category

## GENERAL GOVERNMENT, PUBLIC SAFETY, PUBLIC WORKS, AND CULTURE AND RECREATION

	2016 Budg	% Of Budg	2015 Budg	% Change
SALARIES	3,221,100	47.67%	3,092,400	4.16%
VILLAGE PROVIDED BENEFITS	1,312,355	19.42%	1,333,930	-1.62%
OPERATIONS	1,930,725	28.57%	1,895,426	1.86%
CONTINGENCY	52,059	0.77%	114,544	-54.55%
BUILDING & GROUNDS	171,850	2.54%	169,850	1.18%
CAPITAL OUTLAY	69,060	1.02%	52,080	32.60%
	<b>6,757,149</b>	<b>100.00%</b>	<b>6,658,230</b>	<b>1.49%</b>



## VILLAGE OF HARTLAND PUBLISHED 2016 BUDGET SUMMARY

### GENERAL, TIF, DEBT SERVICE, CAPITAL IMPROVEMENTS, IMPACT FEES, WATER AND SEWER UTILITIES AND OTHER FUNDS

		ADOPTED 2015 BUDG	PROPOSED 2016 BUDG	PERCENT CHANGE					
<b>REVENUES</b>	PROPERTY TAXES	4,184,623	4,239,991	1.32%					
	OTHER TAXES	230,000	230,000	0.00%					
	INTERGOVERNMENTAL REVENUE	1,338,407	1,322,308	-1.20%					
	LICENSES & PERMITS	108,500	132,300	21.94%					
	FINES & FORFEITURES	94,000	86,000	-8.51%					
	PUBLIC CHARGES FOR SERVICES	315,800	362,600	14.82%					
	INTERGOVERNMENTAL CHARGES FOR SERVICES	94,000	101,450	7.93%					
	MISCELLANEOUS	288,500	282,500	-2.08%					
	OTHER FINANCING SOURCES	4,400	20,000	354.55%					
<b>TOTAL GENERAL FUND REVENUE</b>		<b>6,658,230</b>	<b>6,777,149</b>	<b>1.79%</b>					
		PROPOSED 2015 BUDG	PROPOSED 2016 BUDG	PERCENT CHANGE					
<b>EXPENDITURES</b>	GENERAL GOVERNMENT	982,369	941,084	-4.20%					
	PUBLIC SAFETY	3,106,262	3,225,505	3.84%					
	PUBLIC WORKS	1,539,470	1,553,985	0.94%					
	CULTURE & RECREATION	1,030,129	1,056,575	2.57%					
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>6,658,230</b>	<b>6,777,149</b>	<b>1.79%</b>					
SUMMARY ALL FUNDS									
	GENERAL FUND	TIF SPECIAL REV FUND	DEBT SERVICE	CAPITAL IMPROVEMENTS	IMPACT FEE FUND	SPECIAL REV AND OTHER	WATER UTILITY	SEWER UTILITY	TOTAL
REVENUES	6,777,149	23,700	1,168,677	360,580	127,800	596,160	1,648,557	1,476,650	12,179,273
EXPENDITURES	6,777,149	951	1,168,677	1,510,954	30,000	582,960	1,648,557	1,476,650	13,195,898
EXCESS REVENUES OVER/(UNDER) EXPEND	-	22,749	-	(1,150,374)	97,800	13,200	-	-	(1,016,625)
FUND BAL/RETAINED EARNINGS BEG BAL	4,726,983	(794,256)	138,484	5,615,066	81,965	250,757	1,881,329	1,258,859	13,159,187
FUND BAL/RETAINED EARNINGS ENDING BAL	4,726,983	(771,507)	138,484	4,464,692	179,765	263,957	1,881,329	1,258,859	12,142,562
<b>TAX LEVY</b>	<b>4,239,991</b>	<b>-</b>	<b>1,117,677</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,357,668</b>

A Public Hearing on the proposed 2016 Budget will be held Monday, October 26, 2015 during the regularly scheduled meeting of the Hartland Village Board. The meeting is at 7:00 PM in the Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue, Hartland, WI 53029. Copies of the budget are available for review at the Administrative offices in the Municipal Building.

## VILLAGE OF HARTLAND BOARD APPROVED 2016 BUDGET SUMMARY

### GENERAL, TIF, DEBT SERVICE, WATER UTILITY AND SEWER UTILITY

		ADOPTED 2015 BUDG	ADOPTED 2016 BUDG	PERCENT CHANGE		
<b>REVENUES</b>	PROPERTY TAXES	4,184,623	4,239,991	1.32%		
	OTHER TAXES	230,000	230,000	0.00%		
	INTERGOVERNMENTAL REVENUE	1,338,407	1,322,308	-1.20%		
	LICENSES & PERMITS	108,500	132,300	21.94%		
	FINES & FORFEITURES	94,000	86,000	-8.51%		
	PUBLIC CHARGES FOR SERVICES	315,800	362,600	14.82%		
	INTERGOVERNMENTAL CHARGES FOR SERVICES	94,000	101,450	7.93%		
	MISCELLANEOUS	288,500	282,500	-2.08%		
	OTHER FINANCING SOURCES	4,400	-	-100.00%		
<b>TOTAL GENERAL FUND REVENUE</b>		<b>6,658,230</b>	<b>6,757,149</b>	<b>1.49%</b>		
		ADOPTED 2015 BUDG	ADOPTED 2016 BUDG	PERCENT CHANGE		
<b>EXPENDITURES</b>	GENERAL GOVERNMENT	982,369	921,084	-6.24%		
	PUBLIC SAFETY	3,106,262	3,225,505	3.84%		
	PUBLIC WORKS	1,539,470	1,553,985	0.94%		
	CULTURE & RECREATION	1,030,129	1,056,575	2.57%		
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>6,658,230</b>	<b>6,757,149</b>	<b>1.49%</b>		
SUMMARY OF BOARD APPROVED FUNDS						
	GENERAL FUND	TIF SPECIAL REV FUND	DEBT SERVICE	WATER UTILITY	SEWER UTILITY	TOTAL
REVENUES	6,757,149	23,700	1,174,550	1,327,000	1,476,650	10,759,049
EXPENDITURES	6,757,149	951	1,174,550	1,662,633	1,476,650	11,071,934
EXCESS REVENUES OVER/(UNDER) EXPEND	-	22,749	-	(335,633)	-	(312,884)
FUND BAL/RETAINED EARNINGS BEG BAL	4,726,983	(794,256)	138,484	1,596,329	1,258,859	6,926,399
FUND BAL/RETAINED EARNINGS ENDING BAL	4,726,983	(771,507)	138,484	1,260,696	1,258,859	6,613,515
<b>TAX LEVY</b>	<b>4,239,991</b>	<b>-</b>	<b>1,117,677</b>	<b>-</b>	<b>-</b>	<b>5,357,668</b>

The funds listed above were approved by the Village Board Monday November 9, 2015. Only the above fund information was approved as part of the budget process. The following tabs showing detail are for informational purposes only.

## VILLAGE OF HARTLAND BOARD AMENDED 2016 BUDGET SUMMARY

### GENERAL FUND

		ADOPTED 2016 BUDG	AMENDED 2016 BUDG	PERCENT CHANGE
<b>REVENUES</b>	PROPERTY TAXES	4,239,991	4,239,991	0.00%
	OTHER TAXES	230,000	230,000	0.00%
	INTERGOVERNMENTAL REVENUE	1,322,308	1,322,308	0.00%
	LICENSES & PERMITS	132,300	304,800	130.39%
	FINES & FORFEITURES	86,000	86,000	0.00%
	PUBLIC CHARGES FOR SERVICES	362,600	362,600	0.00%
	INTERGOVERNMENTAL CHARGES FOR SERVICES	101,450	101,450	0.00%
	MISCELLANEOUS	282,500	282,500	0.00%
	OTHER FINANCING SOURCES	-	-	#DIV/0!
<b>TOTAL GENERAL FUND REVENUE</b>		<b>6,757,149</b>	<b>6,929,649</b>	<b>2.55%</b>
		ADOPTED 2016 BUDG	AMENDED 2016 BUDG	PERCENT CHANGE
<b>EXPENDITURES</b>	GENERAL GOVERNMENT	921,084	981,584	6.57%
	PUBLIC SAFETY	3,225,505	3,337,505	3.47%
	PUBLIC WORKS	1,553,985	1,553,985	0.00%
	CULTURE & RECREATION	1,056,575	1,056,575	0.00%
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>6,757,149</b>	<b>6,929,649</b>	<b>2.55%</b>

The fund listed above was amended by the Village Board Monday March 13, 2017. Only the above fund information was approved as part of the budget process. The following tabs showing detail are for informational purposes only.

## **2015 BUDGET CALENDAR FOR 2016 BUDGET**

<i>Fri</i>	<i>Jul 17</i>	<i>Budget Books Distributed to Dept Heads {Develop Revenue Projections}</i>
<i>Mon</i>	<i>Jul 27</i>	<i>Capital Improvements Discussion with Village Board (5 PM Start Time)</i>
<i>Fri</i>	<i>Aug 14</i>	<i>Departmental Budgets including budget narratives are returned to Finance Director {Budgets may be turned in before the 14th if completed earlier.}</i>
<i>Mon</i>	<i>Aug 17</i>	<i>Budget Reviews all this Week with Department Heads</i>
<i>Mon</i>	<i>Sep 7</i>	<i>Distribute Budget Books to Board Members</i>
<i>Wed</i>	<i>Sep 23</i>	<i>Village Board - Budget Workshop (all budgets 5:00 PM Start Time)</i>
<i>Mon</i>	<i>Sep 28</i>	<i>Take Budget Summary to Lake Country Reporter Don't let them publish in full page format.</i>
<i>Thurs</i>	<i>Oct 8</i>	<i>Publish Proposed Budget</i>
<i>Mon</i>	<i>Oct 26</i>	<i>Village Board - Budget Workshop Budget Public Hearing</i>
<i>Mon</i>	<i>Nov 9</i>	<i>Village Board - Budget Workshop Motion to Approve 2016 Budget</i>



# VILLAGE OF HARTLAND - ASSESSMENT RATIO & VALUE

2015	EQUALIZED VALUES 8/15/2015 DOR REPORT	EQUALIZED VALUES STATE ASSESSED MANUFACTURING	EQUALIZED VALUES LESS STATE ASSESSED MANUFACTURING
REAL ESTATE	1,160,394,500.00	<i>(1st Week of June)</i> 77,572,400.00	1,082,822,100.00
PERSONAL PROP	29,486,000.00	5,381,200.00	24,104,800.00
<b>TOTAL</b>	<b>1,189,880,500.00</b>	<b>82,953,600.00</b>	<b>1,106,926,900.00</b>
	<b>1.91% Increase</b>	<b>0.44% Increase</b>	

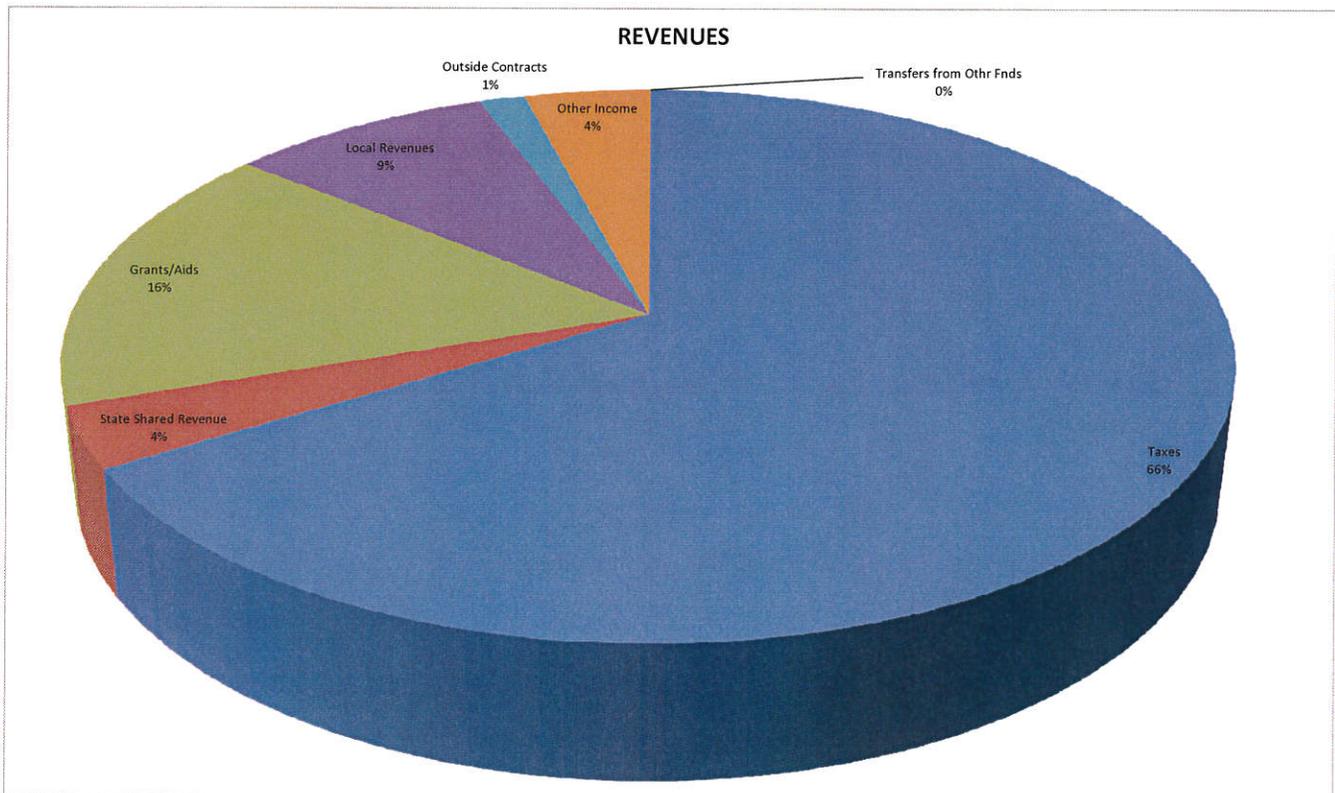
2015	EQUALIZED VALUES REDUCED BY TID	2015 \$	1,091,270,400
Real Estate	1,158,287,400.00		2014 ASSESSED VALUE STATEMENT OF ASSESSMENT WITHOUT MANUFACTURING
Personal Property	29,486,000.00		2014 \$1,083,322,800
<b>TOTAL</b>	<b>1,187,773,400.00</b>		<b>0.73% Increase</b>
<b>2015 Total Tid Incr</b>	<b>2,107,100.00</b>		<b>2015 TAX ROLL FOR 2016 BUDGET</b>
TIF #4 INCRMNT	503,800.00		
TIF #5 INCRMNT	1,603,300.00		

<b>EST ASSESSMENT RATIO</b> 0.985855886
<b>1.43% DECREASE</b>
<b>ACTUAL ASSESSMENT RATIO</b> 0.983885674

<b>ESTIMATED TOTAL ASSESSED VALUE</b> 1,173,050,694.84
<b>0.64% INCREASE</b>
<b>ACTUAL 2015 TOTAL ASSESSED VALUE</b> 1,172,829,300.00

# 2016 Budget Revenues

GENERAL FUND	2015 Budget	% of Budg	2016 Budget	% of Budg	% Incr/Decr
Taxes	4,414,623	66.30%	4,469,991	66.15%	1.25%
State Shared Revenue	240,000	3.60%	240,000	3.55%	0.00%
Grants/Aids	1,098,407	16.50%	1,082,308	16.02%	-1.47%
Local Revenues	518,300	7.78%	580,900	8.60%	12.08%
Outside Contracts	94,000	1.41%	101,450	1.50%	7.93%
Other Income	288,500	4.33%	282,500	4.18%	-2.08%
Transfers from Othr Fnds	4,400	0.07%	-	0.00%	0.00%
	<b>6,658,230</b>	<b>100%</b>	<b>6,757,149</b>	<b>100%</b>	<b>1.49%</b>



Village of Hartland - Revenue Budget 2016

# Revenues

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted
<b>Taxes</b>						
101-41110 GEN PROPERTY TAX	\$ 4,147,257	\$ 4,184,623	\$ 3,141,130	75%	\$ 4,184,623	\$ 4,239,991 <sup>(1)</sup>
101-41111 OMITTED TAX	-	-	-	0%	-	- <sup>(2)</sup>
101-41310 WATER UTIL TAX EQUIV	230,844	230,000	-	0%	230,000	230,000 <sup>(3)</sup>
<b>Sub-Total Taxes</b>	<b>\$ 4,378,101</b>	<b>\$ 4,414,623</b>	<b>\$ 3,141,130</b>	<b>75%</b>	<b>\$ 4,414,623</b>	<b>\$ 4,469,991</b>

**Grants and Aids**

101-43410 STATE SHARED REV	\$ 244,451	\$ 240,000	\$ -	0%	\$ 240,000	\$ 240,000 <sup>(4)</sup>
101-43420 FIRE INSURANCE DUES	54,862	53,000	45,182	85%	52,000	52,000 <sup>(5)</sup>
101-43520 POLICE TRAINING	2,400	2,560	2,560	100%	2,560	2,560
101-43530 TRANSPORTATION AID	571,636	570,000	304,185	53%	609,550	605,000 <sup>(6)</sup>
101-43575 EXEMPT COMPUTER AID	173,022	165,000	-	0%	158,474	140,000 <sup>(7)</sup>
101-43590 OTH GRANTS & AIDS	69,334	45,000	72,484	161%	58,466	45,000 <sup>(8)</sup>
101-43710 LOCAL ROAD GRANT	-	22,700	-	0%	22,700	- <sup>(9)</sup>
101-43720 COUNTY AID - LIBRARY	226,218	234,684	117,342	50%	234,684	232,396 <sup>(10)</sup>
101-43730 INTER-COUNTY LIBR FND	5,369	5,463	5,464	100%	5,464	5,352
<b>Sub-Total Grants &amp; Aids</b>	<b>\$ 1,347,292</b>	<b>\$ 1,338,407</b>	<b>\$ 547,217</b>	<b>41%</b>	<b>\$ 1,383,898</b>	<b>\$ 1,322,308</b>

**Local Revenues**

101-44100 LICENSES	\$ 32,889	\$ 18,500	\$ 17,523	95%	\$ 18,000	\$ 22,300 <sup>(11)</sup>
101-44300 PERMITS	185,005	90,000	70,421	78%	90,000	110,000 <sup>(12)</sup>
101-45110 CRT FINES & FORFEITS	68,496	72,000	26,344	37%	65,000	65,000
101-45130 PARKING VIOLATIONS	6,369	3,000	2,700	90%	5,000	4,000
101-46110 ADM SERVICE FEES	18,750	10,000	5,110	51%	10,200	10,000
101-46210 POLICE DEPT FEES	2,542	2,600	1,543	59%	3,100	2,600
101-46220 DMV LICENSING FEES	808	900	324	36%	650	700
101-46230 AMBULANCE FEES	199,538	130,000	89,403	69%	175,000	160,000 <sup>(13)</sup>
101-46440 WEED & NUISANCE CONTROL	-	-	171	#DIV/0!	-	-
101-46540 CEMETERY FEES	1,500	1,500	1,000	67%	3,500	2,000
101-46710 LIBR FINES/MISC REV	18,016	19,000	8,384	44%	16,700	17,000
101-46720 PARK RENTALS	7,426	6,000	6,374	106%	8,000	7,000
101-46725 PARK RENTS-TAX EXMPT	14,473	13,000	12,927	99%	14,000	13,000
101-46730 RECREATION CLASSES	85,732	100,000	63,996	64%	105,000	100,000 <sup>(14)</sup>
101-46740 RECREATION TRIPS	13,340	2,000	10,815	541%	14,900	10,000
101-46750 RECREATION-SUMMER	20,109	22,000	9,015	41%	23,000	22,000
101-46760 RECREATION-OTHER	4,768	7,500	3,252	43%	5,300	5,000
101-46770 BEFORE/AFTER SCHOOL	27,046	20,000	20,207	101%	33,000	30,000 <sup>(15)</sup>
101-46780 NON-RESIDENT CARD	238	300	143	0%	250	300
<b>Sub-Total Local Revenues</b>	<b>\$ 707,045</b>	<b>\$ 518,300</b>	<b>\$ 349,652</b>	<b>67%</b>	<b>\$ 590,600</b>	<b>\$ 580,900</b>

Village of Hartland - Revenue Budget 2016

# Revenues

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted
<b>Outside Services and Contracts</b>						
101-47320 FIRE CONTRACT-MERTN	\$ 40,400	\$ 35,500	\$ 40,700	115%	\$ 40,700	\$ 40,700 (16)
101-47325 AMBULANCE SERVICE	41,000	24,000	25,000	104%	25,000	25,000 (17)
101-47330 CROSSING GRDS CNTR	34,438	34,500	35,768	104%	35,768	35,750 (18)
<b>Sub-Total Outside Contracts</b>	<b>\$ 115,838</b>	<b>\$ 94,000</b>	<b>\$ 101,468</b>	<b>81%</b>	<b>\$ 101,468</b>	<b>\$ 101,450</b>
<b>Other Income</b>						
101-48000 MISC REVENUE	\$ 47,952	\$ 32,000	\$ 34,953	109%	\$ 45,000	\$ 32,000 (19)
101-48010 DONATIONS	46,426	-	1,900	#DIV/0!	1,900	-
101-48020 SPLASH PAD DONATIONS	5,058	5,000	13	0%	5,050	- (20)
101-48030 SPECIAL EVENT SPONSORSHIP	-	10,000	-	0%	-	- (24)
101-48100 INVESTMENT INTEREST	14,884	18,000	8,241	46%	17,000	18,000 (21)
101-48200 RENTAL OF BUILDINGS	94,500	96,000	49,466	52%	98,000	98,000 (21)
101-48300 SALE OF VILLAGE PROP	6,875	500	-	0%	500	500
101-48410 CABLE FRANCHISE FEE	83,586	75,000	20,976	28%	83,000	82,000 (22)
101-49220 SEWER UTILITY TRANS	18,694	18,000	19,350	108%	25,000	18,000 (23)
101-49260 WATER UTILITY TRANS	39,112	34,000	28,209	83%	40,000	34,000 (23)
<b>Sub-Total Other Income</b>	<b>\$ 357,087</b>	<b>\$ 288,500</b>	<b>\$ 163,108</b>	<b>57%</b>	<b>\$ 315,450</b>	<b>\$ 282,500</b>
<b>Transfer from Other Funds</b>						
R 101-49270 OTHER FUNDING	\$ -	\$ 4,400	\$ -	0%	\$ -	\$ - (25)
<b>Sub-Total Other Funding</b>	<b>\$ -</b>	<b>\$ 4,400</b>	<b>\$ -</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues</b>	<b>\$ 6,905,363</b>	<b>\$ 6,658,230</b>	<b>\$ 4,302,575</b>	<b>65%</b>	<b>\$ 6,806,039</b>	<b>\$ 6,757,149</b>

**Revenue Budget Notes:**

- (1) Property Taxes levied based on levy certification amounts
- (2) Omitted tax are taxes on any properties that should have been taxed in a previous year but were left off the tax roll.
- (3) Water Utility Tax Equivalent as determined by PSC calculation for payment in lieu of taxes
- (4) State Shared will be similar to 2015.
- (5) Fire Insurance Dues is an annual amount received based on fire insurance premiums paid in Wisconsin. This money is to be used on the purchase of fire protection equipment, fire prevention inspection and public fire education and training fire fighters and fire inspector.
- (6) Transportation Aids will stay approximately the same in 2016 as 2015.

# Revenues

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted
(7) <i>Exempt Computer Aid is the reimbursement from the State of Wisconsin for lost revenues caused by the creation of personal property tax exemptions for computers, cash registers and fax machines</i>						
(8) <i>Waukesha County Recycling Reimbursement and any other minor grants the Village may receive</i>						
(9) <i>Local Road Improvement Grant is from Waukesha County is awarded every other year.</i>						
(10) <i>County Aid Library is from Waukesha County and is compensation for use of the Hartland Library from people who reside outside of the Village of Hartland. Minimal change in 2016.</i>						
(11) <i>Bartenders renew their licenses/permits in even numbered years. This account also hosts dog and cat licenses annually</i>						
(12) <i>These are permit charges for new home construction additions and all other permits</i>						
(13) <i>The ambulance transport rates are budgeted to stay the same. Fees depend on type of support, supplies used and resident or non-resident rates</i>						
(14) <i>Rates are anticipated to remain constant in 2016 for Recreation programs</i>						
(15) <i>The enrollment numbers for this program have been increasing in 2015 and hopeful to do the same in 2016.</i>						
(16) <i>Fire Service for the Town of Merton is calculated on a percentage of the Fire budget. The percentage is arrived at by calculating the average number of fire responses over a five year period.</i>						
(17) <i>We provide ambulance service for a portion of the Town of Merton at a flat fee for 2016 and the Village will collect all funds associated with those runs.</i>						
(18) <i>The crossing guard contract is with Hartland/Lakeside School District.</i>						
(19) <i>Miscellaneous Revenues consists of worker's compensation reimbursements, credit card rebates, insurance dividend and any other miscellaneous revenue item.</i>						
(20) <i>Splash Pad Donation was a \$5,000 donation each year for three years from the Rotary group. 2015 was the final year of this donation.</i>						
(21) <i>Rental of Buildings is the amount we receive from the cell tower rentals from AT&amp;T, Verizon and Sprint.</i>						
(22) <i>Fees paid by AT&amp;T and Time Warner Cable to provide service to the Village's citizens.</i>						
(23) <i>Utility Transfers are chargebacks to the Water &amp; Sewer Utilities for equipment usage and building rents.</i>						
(24) <i>Special Event Sponsorship will consist of business and community donations to fund new community events in Hartland. None expected in 2016</i>						
(25) <i>Other Funding contains the use of fund balance anticipated to pay for the health benefits of several retirees, potential pay increases, debt service and unforeseen shortfalls</i>						

**Tax Overview**

The assessed value of the Village of Hartland for 2015 is \$1,174,224,000. This is a 0.76% increase from the 2014 assessed value. Our 2015 assessment ratio is .985855886. This is a 1.2% decrease in the assessment ratio from 2014.

The 2015 equalized value is \$1,189,880,500. This is a 1.91% increase from the 2014 equalized value.

2016 Projected Expenses	\$ 6,757,149
Needed for Debt Service	1,117,677
<b>Total Revenue Needed</b>	<b>\$ 7,874,826</b>
Other Revenue Collected	\$ (2,517,158)
<b>Total Tax Levy</b>	<b>\$ 5,357,668</b>

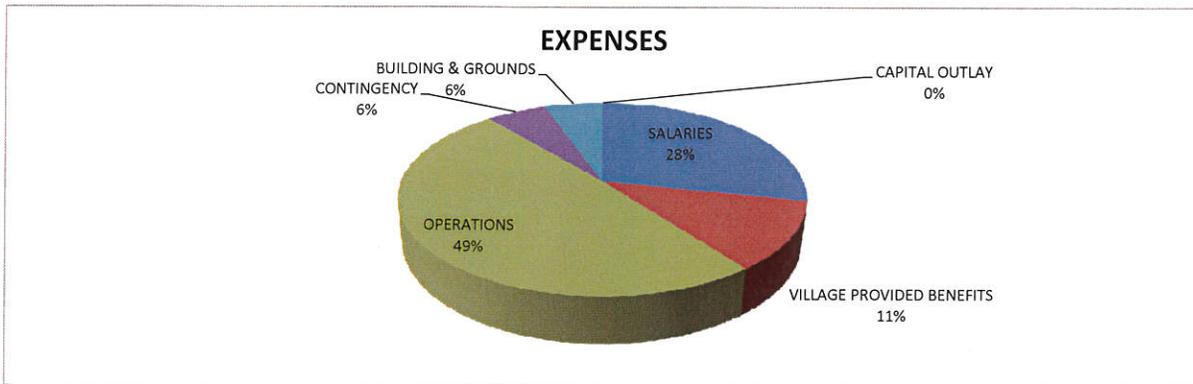
<b>Tax Levy for Gen Purpose</b>	<b>\$4,239,991</b>
<b>Tax Levy for Debt Service</b>	<b>\$1,117,677</b>
<b>Total Tax Levy</b>	<b>\$ 5,357,668</b>

VILLAGE OF HARTLAND - GENERAL GOVERNMENT

2016 Budget Summary

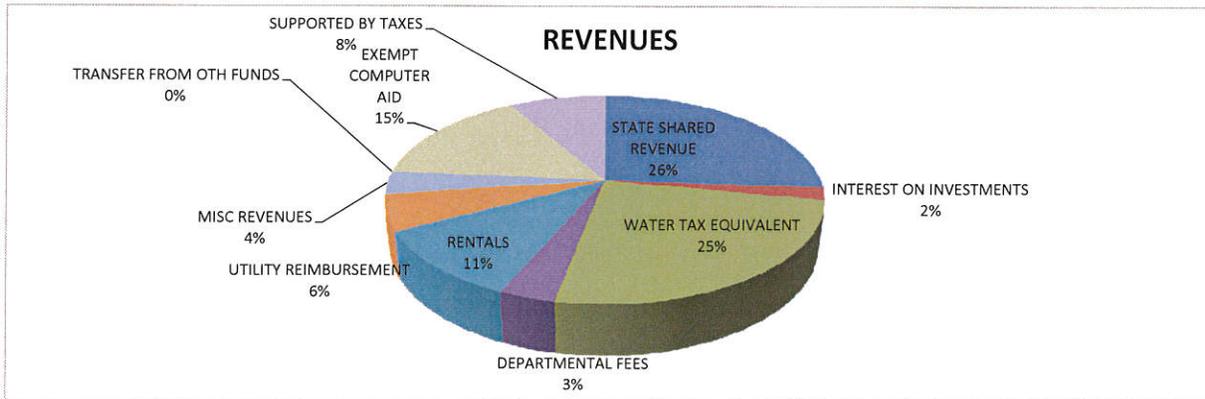
VILLAGE BOARD, ELECTIONS, GENERAL ADMIN, FINANCIAL ADMIN, MUNICIPAL BLDG & GROUNDS

	2016 Budg	% Of Budg	2015 Budg	% INCR
SALARIES	259,300	28.15%	254,900	1.73%
VILLAGE PROVIDED BENEFITS	105,250	11.43%	105,050	0.19%
OPERATIONS	453,175	49.20%	451,675	0.33%
CONTINGENCY	52,059	5.65%	114,544	-54.55%
BUILDING & GROUNDS	51,300	5.57%	51,200	0.20%
CAPITAL OUTLAY	-	0.00%	5,000	-100.00%
	<b>921,084</b>	<b>100.00%</b>	<b>982,369</b>	<b>-6.24%</b>



FUNDING SOURCES

	2016 Budg	% OF BUDG	2015 Budg	% INCR
STATE SHARED REVENUE	240,000	26.06%	240,000	0.00%
INTEREST ON INVESTMENTS	18,000	1.95%	18,000	0.00%
WATER TAX EQUIVALENT	230,000	24.97%	230,000	0.00%
DEPARTMENTAL FEES	32,300	3.51%	28,500	13.33%
RENTALS	98,000	10.64%	96,000	2.08%
UTILITY REIMBURSEMENT	52,000	5.65%	52,000	0.00%
MISC REVENUES	32,500	3.53%	32,500	0.00%
TRANSFER FROM OTH FUNDS	-	0.00%	-	#DIV/0!
EXEMPT COMPUTER AID	140,000	15.20%	165,000	-15.15%
SUPPORTED BY TAXES	78,284	8.50%	120,369	-34.96%
	<b>921,084</b>	<b>100.00%</b>	<b>982,369</b>	<b>-6.24%</b>



Total Expense Per Person Per Day for General Government:

Village Board, Elections, General Administration,  
Financial Administration & Municipal Building

0.28

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.0235

VILLAGE OF HARTLAND - GENERAL GOVERNMENT BUDGET 2016

*Fund 101: General Government*

**Personnel Schedule**

Classification	Full Time	Part Time	Salary Grade	2014	2015	2016
<b>Village Trustees</b>		7		7	7	7
(Wages Split Gen Fund 85%/Water 10% Sewer 5%)						
<b>Election Workers</b>		52		48	61	52
<b>General Administration</b>	<i>Fulltime Equivalents</i>					
Administrator	1		Contract	1	1	1
Village Clerk	1		10	1	1	1
Deputy Clerk	1		7	1	1	1
(Wages Split Gen Fund 65%/Water 25% Sewer 10%)						
<b>Financial Administration</b>						
Finance Director	1		12	1	1	1
Deputy Treasurer	1		6	1	1	1
Fiscal & Recreation Clerk	1		4	1	1	0.75
(Wages Split Gen Fund 34%/Water 33% Sewer 33%)						
<b>Municipal Building</b>						
Public Works Empl		1		0.50	0.50	0.50
<b>Employee Totals</b>	6	60		6.50	6.50	6.25

**Capital Outlay Schedule**

Item	Add	Repl	Amt	Unit Cost	Total
None anticipated for 2016					
<b>TOTAL GENERAL GOVERNMENT CAPITAL OUTLAY</b>					\$ -

**Capital Improvement Fund**

Item	Add	Repl	Amt	Unit Cost	Total
<i>There are no capital improvements anticipated in 2016.</i>					
<b>TOTAL CAPITAL IMPROVEMENT PURCHASES</b>					\$ -

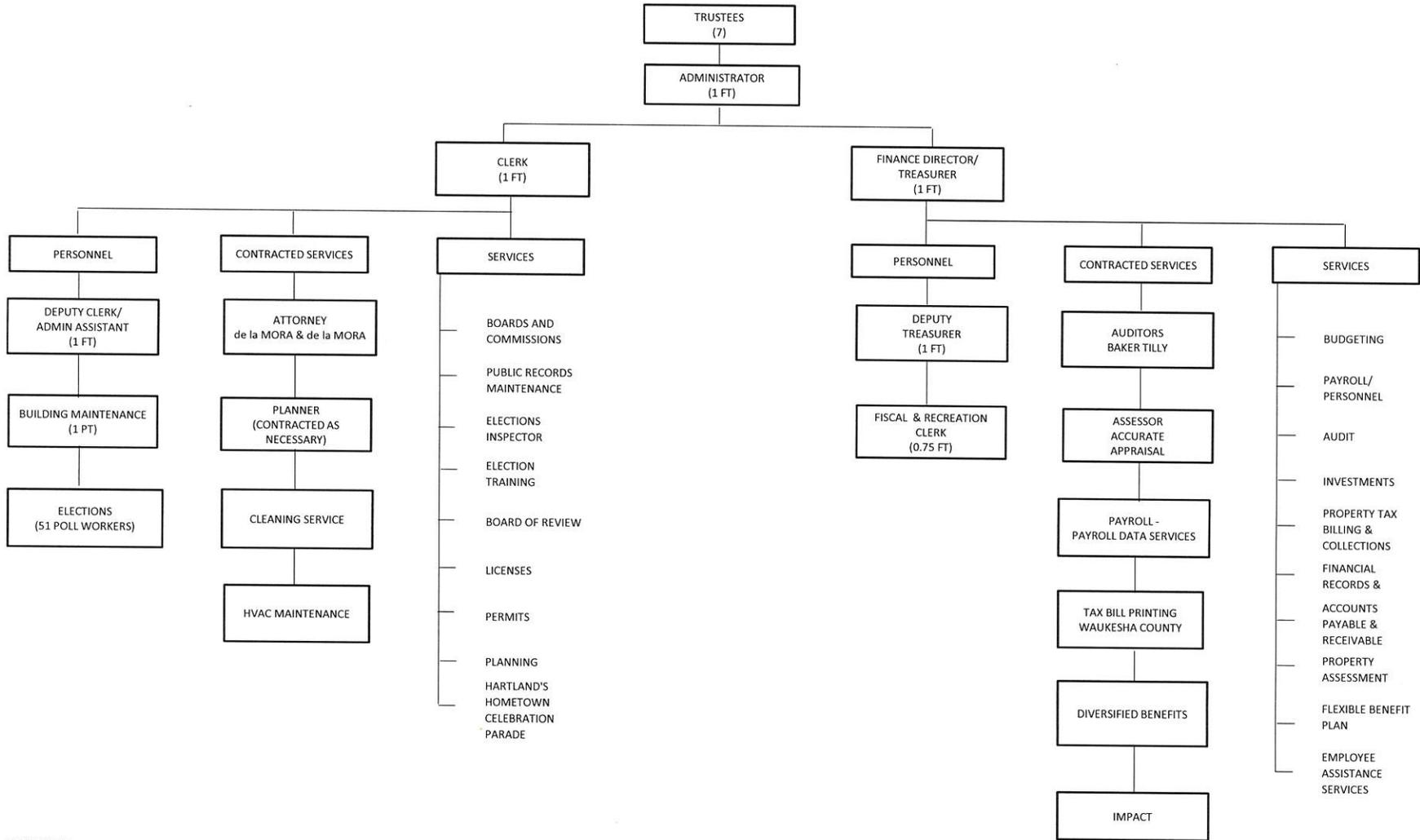
VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

*Fund 101: General Government*

*Village Board, Elections, Administration, Finance, Municipal Bldg*

Expenses	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Wages	294,115	237,426	263,236	254,900	259,300
Benefits	99,311	100,878	116,359	105,050	105,250
Operations	485,068	432,040	448,250	451,675	453,175
Capital Outlay	-	-	38,891	5,000	-
Bld & Grounds	46,918	47,083	61,094	51,200	51,300
Contingency	-	-	-	114,544	52,059
<b>Total</b>	<b>925,412</b>	<b>817,427</b>	<b>927,830</b>	<b>982,369</b>	<b>921,084</b>
Revenues	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
State Shared Rev	233,451	244,956	244,451	240,000	240,000
Interest	19,461	18,158	14,884	18,000	18,000
Wtr Tax Equiv	219,683	234,504	230,844	230,000	230,000
Dept Fees	30,889	31,731	51,639	28,500	32,300
Rentals	90,855	91,149	94,500	96,000	98,000
Utility Reimburs	54,630	50,305	57,806	52,000	52,000
Misc Rev	69,685	72,926	94,378	32,000	32,000
Trans from TIF	-	-	-	-	-
Trans from Other	-	-	-	-	-
Sale of Village Property	500	-	6,875	500	500
Exempt Comp Aid	165,620	192,036	173,022	165,000	140,000
<b>Total</b>	<b>884,774</b>	<b>935,765</b>	<b>968,399</b>	<b>862,000</b>	<b>842,800</b>
Supported by Taxes	40,638	(118,338)	(40,569)	120,369	78,284
Population	9,115	9,118	9,124	9,141	9,141
Annual Per Capita Supported by Taxes	4.46	(12.98)	(4.45)	13.17	8.56
Per Capita Supported by Taxes Per Day	0.012	(0.036)	(0.012)	0.0361	0.0235
Total Exp Per Person Per Day	0.28	0.25	0.28	0.29	0.28

2016 GENERAL ADMINISTRATION



EMPLOYEES:  
 6 FULL TIME  
 1 PART TIME  
 51 POLL WORKERS  
 VARIOUS CONTRACTED WORKERS

6.5 FTE

# Village Board

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted	Footnotes
<b>Trustee Wages and Benefits</b>							
E 101-51100-110 SALARIES	\$ 28,845	\$ 28,700	\$ 13,079	46%	\$ 28,700	\$ 29,100	
E 101-51100-130 FICA	2,206	2,200	1,000	45%	2,200	2,250	
E 101-51100-180 OTHER BENEFITS	-	-	-	0%	-	-	
<b>Sub-Total Trustee Wages &amp; Benefits</b>	<b>\$ 31,051</b>	<b>\$ 30,900</b>	<b>\$ 14,079</b>	<b>46%</b>	<b>\$ 30,900</b>	<b>\$ 31,350</b>	
<b>Trustee Operations</b>							
E 101-51100-290 OUTSIDE CONTRACTS	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
E 101-51100-300 OPER SUPPLIES/EXPS	4,637	4,500	4,074	91%	4,500	5,500	A
E 101-51100-305 EXPENSES-OTHER	938	150	-	0%	940	1,400	B
<b>Sub-Total Trustee Operations</b>	<b>\$ 5,575</b>	<b>\$ 4,650</b>	<b>\$ 4,074</b>	<b>88%</b>	<b>\$ 5,440</b>	<b>\$ 6,900</b>	
<b>TOTAL VILLAGE BOARD</b>	<b>\$ 36,626</b>	<b>\$ 35,550</b>	<b>\$ 18,153</b>	<b>51%</b>	<b>\$ 36,340</b>	<b>\$ 38,250</b>	
					<i>Increase</i>	<i>7.6%</i>	

SEE TAB 31

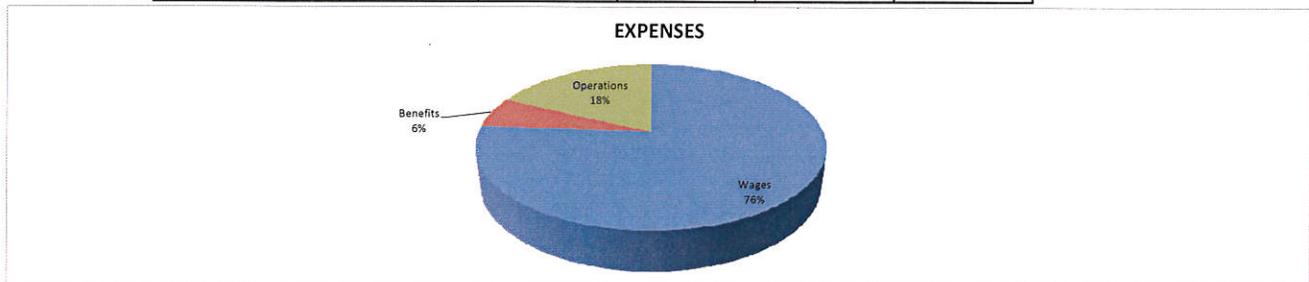
FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 2

**Highlight 2015:** The Village Board approved the installation of the quiet zone at the Cottonwood and Maple Ave. railroad crossings.

**Spotlight 2016:** Continue to pursue development and redevelopment projects within the Village and TIF Districts.

**Operations:** The Operating Supplies and Expenses account pays our dues to the League of Wisconsin Municipalities.

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/-Decr
Wages	28,700	81%	29,100	76%	1.39%
Benefits	2,200	6%	2,250	6%	0.00%
Operations	4,650	13%	6,900	18%	48.39%
Capital Outlay	-	0%	-	0%	0.00%
<b>Total</b>	<b>35,550</b>	<b>100%</b>	<b>38,250</b>	<b>100%</b>	<b>7.59%</b>



**Footnotes to Village Board Budgeted Line Items**

- A. Account E101-51100-300 Operating Supplies/Expenses: These expenditures are for the League of Wisconsin Municipalities and various board member expenditures.
- B. Account E101-51100-305 Expenses – Other: These expenditures are the payments to the Town of Merton as required under state law payment of taxes on annexed properties.

# General Administration

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted	Footnotes
<b>Administration Wages and Benefits</b>							
E 101-51400-110 SALARIES	\$ 140,443	\$ 132,500	\$ 59,817	45%	\$ 132,700	\$ 133,500	A
E 101-51400-130 FICA	10,732	10,150	4,605	45%	10,150	10,200	
E 101-51400-140 RETIREMENT BENEFITS	9,200	9,000	3,826	43%	9,000	8,800	
E 101-51400-150 HEALTH/DENTAL/LIFE	53,832	43,400	21,570	50%	43,400	45,300	B
E 101-51400-180 OTHER BENEFITS	3,000	3,000	3,000	100%	3,000	3,000	
<b>Sub-Total Wages &amp; Benefits</b>	<b>\$ 217,207</b>	<b>\$ 198,050</b>	<b>\$ 92,818</b>	<b>47%</b>	<b>\$ 198,250</b>	<b>\$ 200,800</b>	SEE TAB 31
<b>Administration Operations</b>							
E 101-51400-210 LEGAL SERVICES	\$ 60,701	\$ 50,000	\$ 17,717	35%	\$ 50,000	\$ 50,000	C
E 101-51400-215 PLANNING SERVICES	-	20,000	-	0%	20,000	20,000	D
E 101-51400-290 OUTSIDE CONTRACTS	29,350	24,000	12,241	51%	25,000	25,000	E
E 101-51400-300 OPER SUPPLIES/EXPNS	14,735	18,000	4,755	26%	15,000	18,000	F
E 101-51400-360 VEHICLE MAINT/EXPENSE	473	600	-	0%	600	600	
E 101-51400-395 COMMUNITY RELATIONS	62,005	65,000	26,636	41%	65,000	55,000	G
E 101-51400-400 OTHER BOARDS/COMM	1,292	4,000	129	3%	1,000	2,500	H
E 101-51400-800 CAPITAL OUTLAY	31,515	-	-	0%	-	-	
E 101-51400-900 CORP RESERVE PMTS	4,625	4,625	4,625	0%	4,625	4,625	I
<b>Sub-Total Operations</b>	<b>\$ 204,696</b>	<b>\$ 186,225</b>	<b>\$ 66,103</b>	<b>35%</b>	<b>\$ 181,225</b>	<b>\$ 175,725</b>	
<b>TOTAL GENERAL ADMINISTRATION</b>	<b>\$ 421,903</b>	<b>\$ 384,275</b>	<b>\$ 158,921</b>	<b>41%</b>	<b>\$ 379,475</b>	<b>\$ 376,525</b>	Decrease -2.0%

**FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 5**

**Highlight 2015:** *The Village Clerk is working towards going paperless. Agenda's can now be sent to board members and downloaded by media members and citizens electronically.*

**Spotlight 2016:** *Continue usage of electronic technology, i.e. electronic newsletter, GIS updates, Laser Fiche electronic filing system.*

**Operations:** *We do not anticipate any replacement of existing office equipment at this time. Maintenance contracts increase the longevity of the office equipment most frequently used.*

# General Administration

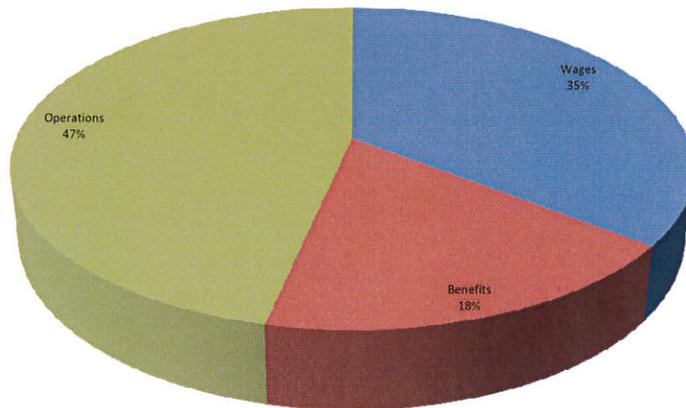
Capital Outlay - 101-51400-800

**General Administration**

Item	Add	Repl	Amount	Unit Cost	Total
No capital outlay planned for 2016					
<b>TOTAL GEN ADM CAPITAL OUTLAY PURCHASES</b>					<b>\$ -</b>

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/-Decr
Wages	132,500	34%	133,500	35%	0.75%
Benefits	65,550	17%	67,300	18%	2.67%
Operations	186,225	48%	175,725	47%	-5.64%
Capital Outlay	-	0%	-	0%	#DIV/0!
<b>Total</b>	<b>384,275</b>	<b>100%</b>	<b>376,525</b>	<b>100%</b>	<b>-2.02%</b>

**EXPENSES**



**Footnotes to General Administration Budgeted Line Items**

- A. Account E101-51400-110 Salaries: This account makes up the General Fund portions of the Village Administrator, Village Clerk and Deputy Clerk salaries.
- B. Health insurance premiums for the Village are expected to rise 2.5%.
- C. Account E101-51400-210 Legal Services: Includes the Municipal Attorney, Court Attorney, Personnel Attorney and Special Development (TIF) Attorney fees.
- D. Account E101-51400-215 Planning Services: This account includes the services of outside consultants who help with special engineering or planning projects.
- E. Account E101-51400-290 Outside Services/Contracts: This is the maintenance contract for copy/fax machines, postal meter, folding machine, Weights and Measures charge from the Wisconsin Department of Administration, GIS Maintenance, Municipal Code updates, Computer Maintenance and Laser Fiche maintenance contracts.
- F. Account E101-51400-300 Operating Supplies/Expenses: This is for dues for professional organizations for the Administration Staff, office supplies, postage, stationary supplies, etc.
- G. Account E101-51400-395 Community Relations: This is the funding for the Village Newsletters, Hartland Hometown Celebration Parade (\$4,500), 4<sup>th</sup> of July Fireworks display (\$15,000), Employee Wellness Program, street landscaping and banners, website hosting and updates and annual music license for the Fine Arts Center programming (\$5,500).
- H. Account E101-51400-400 Other Boards and Commissions: This is for the annual stipend payments for the Commission members.
- I. Account E101-51400-900 Corp Reserve Pmts: This account is the payment to the Corporate Reserve Fund for the Village Hall vehicle and copy machine.

# Financial Administration

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted	Footnotes
<b>Finance Wages &amp; Benefits</b>							
E 101-51500-110 SALARIES	\$ 55,581	\$ 58,000	\$ 25,500	44%	\$ 58,000	\$ 53,900	
E 101-51500-130 FICA	4,383	4,500	2,003	45%	4,500	4,125	
E 101-51500-140 RETIREMNT BNFTS	3,863	4,000	1,631	41%	4,000	3,550	
E 101-51500-150 HEALTH/DENTAL/LIFE	13,524	11,900	5,793	49%	11,900	9,900	
E 101-51500-180 OTHER BENEFITS	1,500	1,500	1,500	0%	1,500	1,375	
<b>Sub-Total Finance Wages &amp; Benefits</b>	<b>\$ 78,851</b>	<b>\$ 79,900</b>	<b>\$ 36,427</b>	<b>46%</b>	<b>79,900</b>	<b>\$ 72,850</b>	
<b>SEE TAB 31</b>							
<b>Finance Operations</b>							
E 101-51500-290 OUTSIDE CONTRACTS	\$ 34,397	\$ 31,000	\$ 22,130	71%	\$ 38,000	\$ 35,000	A
E 101-51500-300 OPER SUPPLIES/EXP	9,884	11,000	4,471	41%	9,500	9,500	B
E 101-51500-500 PROP ASSESSMENT	29,566	30,000	26,253	88%	29,925	30,000	C
E 101-51500-510 INSURANCES	159,430	150,000	56,481	38%	145,500	155,000	D
E 101-51500-520 UNCOLLECTIBLE AMTS	3,859	6,000	-	0%	6,000	6,000	E
E 101-51500-530 TAX BILLING/TAX ROLL	7,030	8,500	20	0%	8,000	8,000	F
E 101-51500-540 AUDITING/ACCOUNTING	18,300	17,800	14,300	80%	18,150	18,150	G
E 101-51500-800 CAPITAL OUTLAY	7,376	5,000	5,000	100%	5,000	-	H
E 101-51500-900 CORP RESERVE PMTS	-	-	-	0%	-	-	I
E 101-51500-910 CONTINGENCY	-	114,544	-	0%	-	52,059	J
E 101-51500-915 TRANSFER TO DSF	-	-	-	0%	-	-	
<b>Sub-Total Finance Operations</b>	<b>\$ 269,842</b>	<b>\$ 373,844</b>	<b>\$ 128,655</b>	<b>34%</b>	<b>\$ 260,075</b>	<b>\$ 313,709</b>	
<b>TOTAL FINANCIAL ADM</b>	<b>\$ 348,693</b>	<b>\$ 453,744</b>	<b>\$ 165,082</b>	<b>36%</b>	<b>\$ 339,975</b>	<b>\$ 386,559</b>	
					<b>Decrease</b>	<b>-14.8%</b>	

**FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 8**

**Highlight 2015:** *The Village now accepts credit cards for most all citizen payments. These payments can be made on our website, in person or over the phone.*

**Spotlight 2016:** *We will continue to work with our auditors to explore various ways of implementing changes to help us comply with Governmental Accounting Standards Board (GASB) requirements.*

**Other Benefits:** *This is the wellness benefit and the funding for the flexible spending accounts.*

# Financial Administration

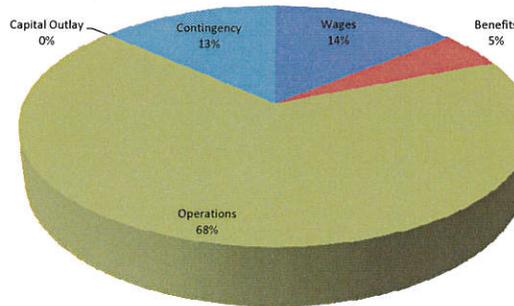
## Capital Outlay

### Financial Administration

Item	Add	Repl	Amount	Unit Cost	Total
None anticipated in 2016					
<b>TOTAL FINANCE CAPITAL OUTLAY</b>					-

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	58,000	13%	53,900	14%	-7.07%
Benefits	21,900	5%	18,950	5%	-13.47%
Operations	254,300	56%	261,650	68%	2.89%
Capital Outlay	5,000	1%	-	0%	-100.00%
Contingency	114,544	25%	52,059	13%	0.00%
<b>Total</b>	<b>453,744</b>	<b>100%</b>	<b>386,559</b>	<b>100%</b>	<b>-14.81%</b>

### EXPENSES



### Footnotes to Finance Department Budgeted Line Items

- A. Account E101-51500-290 Outside Services: This account consists of our outsourced information technology company time from ONTECH, annual contract for IMPACT which is our employee assistance program, Lifequest which is our previous and current ambulance billings service, flexible benefit plan administration costs, Delta Dental benefit administration costs and EHLERS which is our financial advisor provider
- B. Account E101-51500-300 Operating Supplies: This account consists of office supplies for the finance department, postage allocations, phone bills and other miscellaneous office items
- C. Account E101-51500-500 Property Assessment: This account includes \$24,000 in charges from our appraisal and assessing company Accurate Appraisal and \$6,000 in charges from the Wisconsin Department of Revenue for the assessment of manufacturing properties located in the Village. The Village had been saving up for a full onsite inspection revaluation but it has been determined that at the current time revaluing the houses every 4 years will keep home prices more in line.
- D. Account E101-51500-510 Insurances: This account covers our insurance policies held at the Village for Workers Comp, Boiler, Auto and several other insurances. An increase is expected for 2016 as our property insurance rates are expected to increase. Our rates have been extremely low and this was unsustainable so all municipalities are expected to see an increase in rates to more accurately reflect market rates.
- E. Account E101-51500-520 Uncollectible Amounts: This account would include the Village's portion of any property chargebacks for uncollected taxes.
- F. Account E101-51500-530 Tax Billing/Tax Roll: This account contains the cost of the tax billing service provided by Waukesha County, the allocation of postage for tax bills and payments to our tax bill mailing company for preparing our tax bills
- G. Account E101-51500-540 Auditing/Accounting: The balance of this account is the audit fees charged from the external auditor, Baker Tilly, for the audit services to the general fund.
- H. Account E101-51500-800 Capital Outlay: The Village budgeted \$5,000 annually to offset future costs of a full revaluation if one is determined to be needed. After staff evaluation, we will no longer build the balance for a full revaluation as we have enough funds on hand to cover this expense should it ever be needed.
- I. Account E101-51500-910 Contingency: This is for any un-anticipated expenditures Village Wide.
- J. Account E101-51500-615 Transfer to DSF: This is an allocation of undesignated fund balance to offset future debt payments

# Elections

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted	Footnotes
<b>Elections Wages</b>							
E 101-51440-110 SALARIES	\$ 10,228	\$ 5,400	\$ 3,198	59%	\$ 8,000	\$ 12,500	A
E 101-51440-130 FICA	782	-	245	#DIV/0!	625	950	
<b>Sub-Total Election Wages</b>	<b>\$ 11,010</b>	<b>\$ 5,400</b>	<b>\$ 3,443</b>	<b>64%</b>	<b>\$ 8,625</b>	<b>\$ 13,450</b>	
<b>Elections Operations</b>							
E 101-51440-290 OUTSIDE SERV/CONTR	\$ 1,693	\$ 1,400	-	0%	\$ 1,400	\$ 1,400	B
E 101-51440-300 OPER SUPPLIES/EXP	5,335	2,100	1,334	64%	2,100	5,800	C
E 101-51440-350 EQUIP PURCHASE	-	-	-	0%	-	-	
E 101-51440-900 CORP RESERV PAYBACK	-	3,000	3,000	100%	3,000	1,700	D
<b>Sub-Total Election Operations</b>	<b>\$ 7,028</b>	<b>\$ 6,500</b>	<b>\$ 4,334</b>	<b>67%</b>	<b>\$ 6,500</b>	<b>\$ 8,900</b>	
<b>TOTAL ELECTIONS</b>	<b>\$18,038</b>	<b>\$ 11,900</b>	<b>\$7,777</b>	<b>65%</b>	<b>\$15,125</b>	<b>\$ 22,350</b>	
					<i>Increase</i>	<i>87.8%</i>	

**FOOTNOTE EXPLANATIONS ON TAB 5 PAGE 2**

**Highlight 2015:** Additional Elections were held in June, July and September. The Village will be participating in a pilot program for implementation of new equipment this fall.

Implement new election equipment through training of Chief Election Inspectors. Continue to educate election officials and the electorate regarding any new election laws or changes. Support the regular election cycle which includes four scheduled elections including the Spring Primary (if necessary), Spring Election, Fall Primary and Presidential Election.

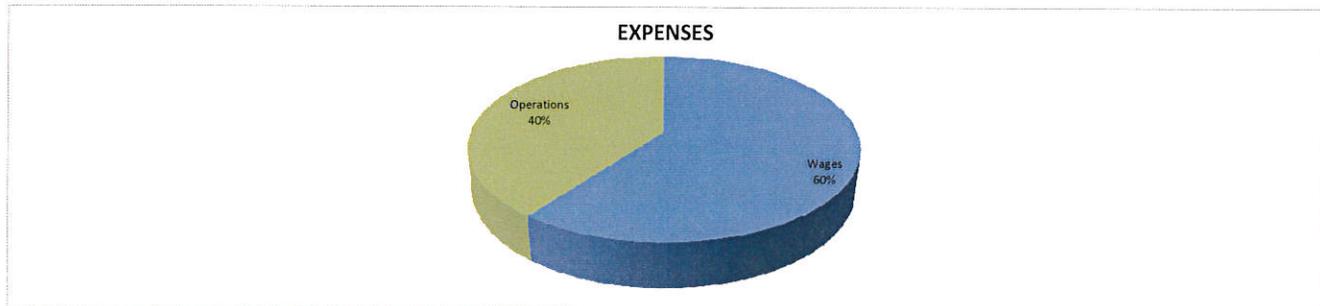
**Spotlight 2016:**

We will continue to support election training and the recruitment of additional Chief Inspectors as we look toward the 2016 Presidential Election.

**Wages:**

Budget continues to pay election officials at the rate of \$8.50/hr. and Chief Inspectors at \$11.00/hr. This budget funds the mandatory training of election officials as well as regular Election Day activities.

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	5,400	45%	13,450	60%	149.07%
Benefits	-	0%	-	0%	0.00%
Operations	6,500	55%	8,900	40%	36.92%
Capital Outlay	-	0%	-	0%	0.00%
Total	11,900	100%	22,350	100%	87.82%



**Footnotes to Elections Budgeted Line Items**

- A. Account E101-51440-110 Salaries: This account is the salaries for all poll workers for all elections held. Additional funding is provided to fund new chief election officials and other officials training per state law as well as training for the new election equipment. The Village anticipates four elections in 2016. February, April and September elections are scheduled to be held at Village Hall and the November presidential election is scheduled to be held at St. Charles Church.
- B. Account E101-51440-290 Outside Services/Contracts: Includes maintenance contract for the voting machines.
- C. Account E101-51440-300 Operating Supplies/Expenses: This account is for all election supplies, advertising and publishing of election notices, postage for mailing of election items, election training and purchase of items related to new equipment.
- D. Account E 101-51440-900 Corporate Reserve Payback: This is for the funding of the purchase of election equipment.

# Municipal Building

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted	Footnotes
<b>Municipal Building Wages &amp; Benefits</b>							
E 101-51600-110 SALARIES	\$ 28,139	\$ 30,300	\$ 8,406	28%	\$ 30,300	\$ 30,300	A
E 101-51600-130 FICA	2,153	2,300	643	28%	2,300	2,300	
E 101-51600-140 RETIREE BENEFITS	1,970	2,100	572	27%	2,100	2,000	
E 101-51600-150 HEALTH/DENTAL/LIFE	9,996	11,000	3,057	28%	11,000	11,500	
<b>Sub-Total Municipal Bldg Wages</b>	<b>\$42,258</b>	<b>\$ 45,700</b>	<b>\$12,678</b>	<b>28%</b>	<b>\$ 45,700</b>	<b>\$ 46,100</b>	
<b>Municipal Building Operations</b>							
E 101-51600-220 UTILITY SERVICES	\$ 29,380	\$ 26,500	\$ 10,470	40%	\$ 26,500	\$ 26,500	B
E 101-51600-230 HVAC REPAIRS	6,270	1,500	760	51%	1,500	1,500	C
E 101-51600-255 BLDGS/GROUNDS	5,560	5,000	1,889	38%	5,000	5,000	D
E 101-51600-290 OUTSIDE CONTRACTS	17,006	15,500	6,733	43%	15,000	15,500	E
E 101-51600-300 OPER SUPPLIES/EXP	-	-	146	0%	146	-	
E 101-51600-355 JANITORIAL SUPPLIES	2,878	2,700	2,019	75%	2,800	2,800	F
E 101-51600-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
<b>Sub-Total Municipal Bldg Operations</b>	<b>\$ 61,094</b>	<b>\$ 51,200</b>	<b>\$ 22,017</b>	<b>43%</b>	<b>\$ 50,946</b>	<b>\$ 51,300</b>	
<b>TOTAL MUNICIPAL BUILDING</b>	<b>\$ 103,352</b>	<b>\$ 96,900</b>	<b>\$ 34,695</b>	<b>36%</b>	<b>\$ 96,646</b>	<b>\$ 97,400</b>	<b>Increase 0.5%</b>

FOOTNOTE EXPLANATIONS ON TAB 5 PAGE 4

**Highlight 2015:** Replacement of carpet in the election room and installation of a dehumidifier onto the community center furnace to help make the community center a better experience for all purposes.

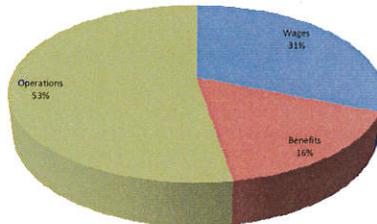
**Spotlight 2016:** Maintain Village Hall grounds, landscaping and general building maintenance.

**Operations** Public works employees continue to support the maintenance of the municipal building, police department and library.

**Capital Improvements** None to note at this time.

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	30,300	31%	30,300	31%	0.00%
Benefits	15,400	16%	15,800	16%	2.60%
Operations	51,200	53%	51,300	53%	0.20%
Capital Outlay	-	0.0%	-	0.0%	0.00%
<b>Total</b>	<b>96,900</b>	<b>100%</b>	<b>97,400</b>	<b>100%</b>	<b>0.52%</b>

**EXPENSES**



### **Footnotes to Municipal Building Budgeted Line Items**

- A. Account E101-51600-110 Salaries: The Department of Public Works helps with the indoor and outdoor maintenance of Village Hall. As the building continues to age, so does the need for constant maintenance which includes everything from outdoor plant care to inside plumbing and electrical needs.
- B. Account E101-51600-290 Utility Services: This account is for the monthly billings from WE Energies and the Water and Sewer Utility.
- C. Account E101-51600-230 HVAC Repairs: This is the maintenance and repairs to the buildings heating, ventilation and air conditioning systems.
- D. Account E101-51600-255 Building and Grounds: This account includes many of the miscellaneous expenses for maintaining the building including annual fire extinguisher inspections, window cleaning and other supplies as needed.
- E. Account E101-51600-290 Outside Services/Contracts: This account is for the floor mat service, janitorial cleaning service, elevator inspections and service and security system updates.
- F. Account E101-51600-355 Janitorial Supplies: Includes all paper products and cleaning supplies for the building.

# *Municipal Building*

*Personnel Schedule: Municipal Bldg Wages Acct 101-51600-110*

<i>Classification</i>	<i>Full Time</i>	<i>Part Time</i>	<i>Salary Grade</i>	<i>Full Time Equivalents</i>		
				<i>2014</i>	<i>2015</i>	<i>2016</i>
Maint Person  In 2004 the DPW took over maint of the Muni Bldg and Library. Prior to 2004 it was a 10 hr/week employee.		1	<b>Contract</b>	0.5	0.50	<b>0.50</b>
<b>Employee Totals</b>	<b>0</b>	<b>1</b>		0.50	0.50	<b>0.50</b>



**Capital Improvement Fund**

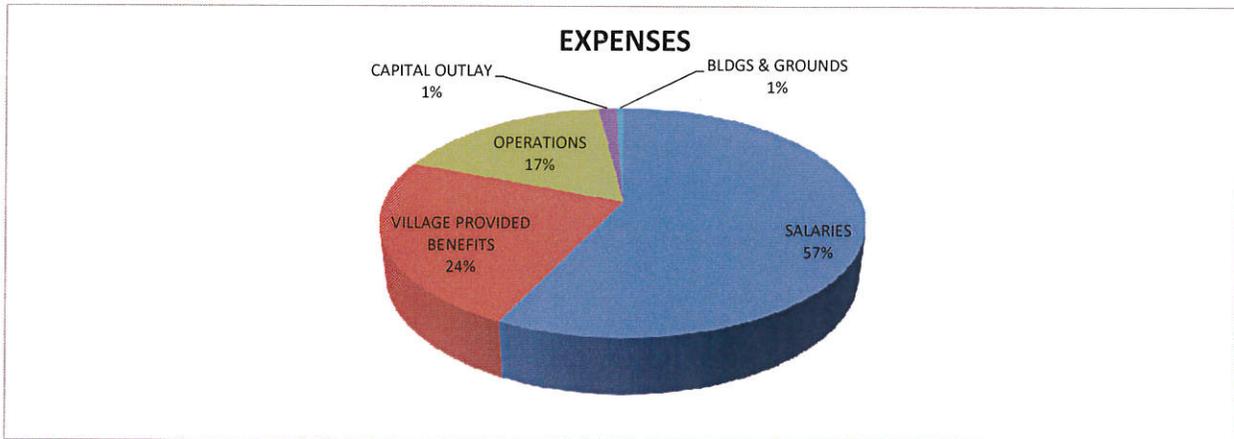
<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
There are no capital improvements anticipated in 2016.					
<b>TOTAL CAPITAL IMPROVEMENT PURCHASES</b>				<b>\$</b>	<b>-</b>

VILLAGE OF HARTLAND PUBLIC SAFETY

2016 Budget Summary

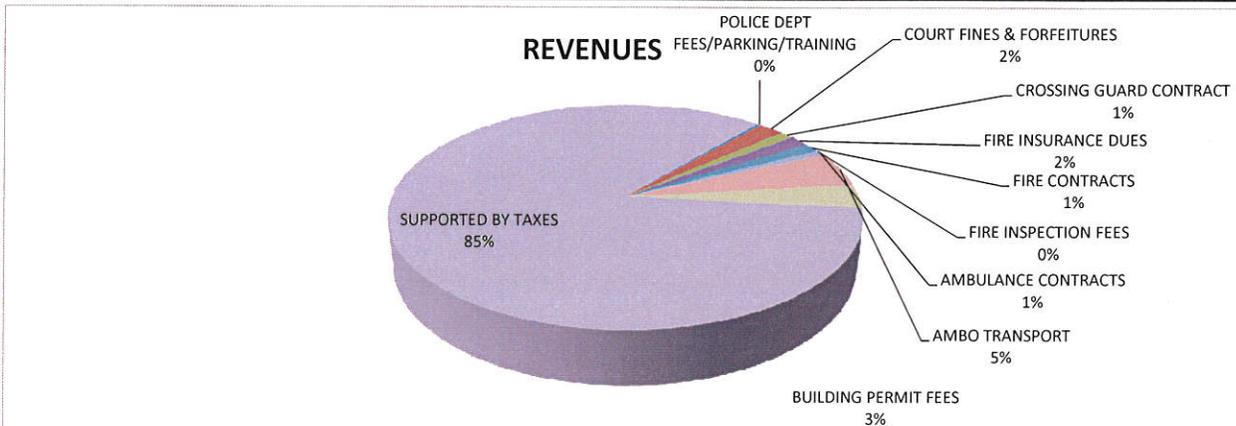
LAW ENFORCEMENT, FIRE/AMBULANCE, INSPECTION

	2016 BUDG	% OF BUDG	2015 BUDG	% INCR
SALARIES	1,840,700	57.07%	1,746,500	5.39%
VILLAGE PROVIDED BENEFITS	766,150	23.75%	780,800	-1.88%
OPERATIONS	553,000	17.14%	525,332	5.27%
CAPITAL OUTLAY	45,655	1.42%	34,630	31.84%
BLDGS & GROUNDS	20,000	0.62%	19,000	5.26%
	<b>3,225,505</b>	<b>100.00%</b>	<b>3,106,262</b>	<b>3.84%</b>



FUNDING SOURCES

	2016 BUDG	% OF BUDG	2015 BUDG	% INCR
POLICE DEPT FEES/PARKING/TRAINING	9,860	0.31%	9,060	8.83%
COURT FINES & FORFEITURES	65,000	2.02%	72,000	-9.72%
CROSSING GUARD CONTRACT	35,750	1.11%	34,500	3.62%
FIRE INSURANCE DUES	52,000	1.61%	53,000	-1.89%
FIRE CONTRACTS	40,700	1.26%	35,500	14.65%
FIRE INSPECTION FEES	-	0.00%	-	0.00%
AMBULANCE CONTRACTS	25,000	0.78%	24,000	4.17%
AMBO TRANSPORT	160,000	4.96%	130,000	23.08%
BUILDING PERMIT FEES	110,000	3.41%	90,000	22.22%
SUPPORTED BY TAXES	2,727,195	84.55%	2,658,202	2.60%
	<b>3,225,505</b>	<b>100.00%</b>	<b>3,106,262</b>	<b>3.84%</b>



TOTAL COST PER PERSON PER DAY FOR PUBLIC SAFETY: POLICE, FIRE/AMBO, INSPECTION

**0.97**

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

**0.82**

# Public Safety

## 5 Year Budget History for Police, Fire/Amb, Inspection

Expenses	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Wages	1,618,012	1,670,930	1,690,539	1,746,500	1,840,700
Benefits	714,440	762,051	749,736	780,800	766,150
Operations	521,397	506,875	563,108	525,332	553,000
Bld & Grounds	18,679	16,247	23,388	19,000	20,000
Capital Outlay	54,390	32,213	24,749	34,630	45,655
<b>Total</b>	<b>2,926,918</b>	<b>2,988,316</b>	<b>3,051,520</b>	<b>3,106,262</b>	<b>3,225,505</b>
Revenues	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Police Training	3,240	2,560	2,400	2,560	2,560
Court Fines	71,635	79,654	68,496	72,000	65,000
Parking Violations	2,950	2,780	6,369	3,000	4,000
Police Dept Fees	2,356	2,228	2,542	2,600	2,600
DMV Regis Fees	1,180	1,020	808	900	700
Crossing Guard Contract	33,850	34,866	34,438	34,500	35,750
Fire Ins Dues	49,403	48,162	54,862	53,000	52,000
Amb Fees	166,289	165,269	199,538	130,000	160,000
Fire Contract	40,400	40,400	40,400	35,500	40,700
Amb Contracts	44,000	48,000	41,000	24,000	25,000
Fire Insp Fees	-	-	-	-	-
Fire/Amb Grants	-	-	-	-	-
Bld Permits	129,340	129,478	185,005	90,000	110,000
<b>Total</b>	<b>544,643</b>	<b>554,417</b>	<b>635,858</b>	<b>448,060</b>	<b>498,310</b>
Supported by Taxes	2,382,275	2,433,899	2,415,662	2,658,202	2,727,195
Population	<b>9,115</b>	<b>9,118</b>	<b>9,124</b>	<b>9,141</b>	<b>9,141</b>
<b>Annual Per Capita Supported by Taxes</b>	<b>261</b>	<b>267</b>	<b>265</b>	<b>291</b>	<b>298</b>
<b>Per Capita Supported by Taxes per Day</b>	<b>0.72</b>	<b>0.73</b>	<b>0.73</b>	<b>0.80</b>	<b>0.82</b>
<b>Total Exp Per Person Per Day</b>	<b>0.88</b>	<b>0.90</b>	<b>0.92</b>	<b>0.93</b>	<b>0.97</b>

## HARTLAND POLICE DEPARTMENT

### 2016 BUDGET NARRATIVE

The authorized staffing of the police department is the Chief of Police, Deputy Chief of Police, Captain of Police, Lieutenant of Police, twelve Police Officers (one is assigned as a Detective), two full-time Administrative Assistants, two part-time Administrative Assistants and six School Crossing Guard positions.

Thank you for your continual support of the Hartland Police Department.

## HARTLAND POLICE DEPARTMENT

### QUALITY OF LOCAL POLICE AGENCY

The quality of police services to a community can vary depending on the loyalty of the employees in the police department, their morale and their ownership of the community. These employees come to work day in and day out to provide a service to the citizens and carry with them the local knowledge of people, places, or historical events that help to divert, reduce, or eliminate inappropriate behavior and address quality of life matters. This local knowledge is more beneficial than any record management system could record and is more enhanced by local employees.

In 2015, the current police officer staff has a combined 237.5 years of experience with the Village of Hartland, ranging from 1/2 year to 31 years of service, the average being 14.8 years of service per officer.

The Service Quality that a local police agency can provide is based upon dimensions such as:

1. **Tangibles**-Appearance of physical facilities, equipment, personnel, and printed or visual information the department provides.
2. **Reliability**-Ability to perform all services dependably and accurately.
3. **Responsiveness**-Willingness to help citizens by providing prompt services.
4. **Competence**-Possession of the required skills and knowledge to perform their duties.

# HARTLAND POLICE DEPARTMENT

## QUALITY OF LOCAL POLICE AGENCY (Cont.)

5. **Courtesy**-Politeness, respect, consideration, and professionalism of all personnel.
6. **Credibility**-Trustworthiness, believability, and honesty of the staff.
7. **Security**-Freedom from danger, risk, or doubt.
8. **Access**-Approachability to services of the agency.
9. **Communication**-Listening to citizens, acknowledging their concerns, following up on the concerns and communicating the results.
10. **Understanding the Citizen**-Making an effort to know the citizens and their needs.
11. **Every Call, Every Citizen, Every Contact**-Making an effort to build an advocate for the community with every police contact with a citizen.

The Hartland Police Department averages 10,000 citizen contacts (Calls for Service) each year and the vast majority of these interactions between the police department and the citizens go without a problem.

On occasion, a citizen may make a complaint to the department about an interaction with a staff member (average 6 operation complaints each year), but the majority of these complaints are either unfounded, exonerated, or not-sustained. An average of 1 complaint each year is sustained and corrective action is taken.

On the other hand, a citizen may also take the opportunity to commend the department or individual staff members for their professionalism and assistance during a citizen contact. The department averages 29 operation compliments each year. These citizens are not obligated to take the time to recognize the good efforts of our staff, but they do and it is a great reflection on the quality of employees that work for Hartland. Based upon these numbers, for every 1 sustained complaint, the department receives 29 compliments for the Service Quality.

The ownership of this community is instilled in all the employees that work for the Hartland Police Department. Thank you for your continual support of the police department, our staff shows their appreciation by providing a high quality of service to the citizens.

In 2014, the department received 33 Operation Compliments and 9 Operation Complaints, of which only 1 was sustained.

# **HARTLAND POLICE DEPARTMENT**

## **2016 PERSONNEL COSTS**

Personnel costs for 2016 will increase 1.3%

## **2016 OPERATION COSTS**

Operation costs for 2016 will increase 8.5%

## **2016 PURCHASES**

### **CORPORATE RESERVE**

1. Vehicle Replacement      \$26,500.00

2. Vehicle Replacement      \$26,500.00

3. Vehicle Equipment        \$20,000.00

Note: Subtract an estimated \$10,000 for the resale of the used vehicles.

4. Handgun Replacement      \$16,700.00

Note: Subtract an estimated \$4000.00 for the resale of the used weapons

### **CAPITAL OUTLAY**

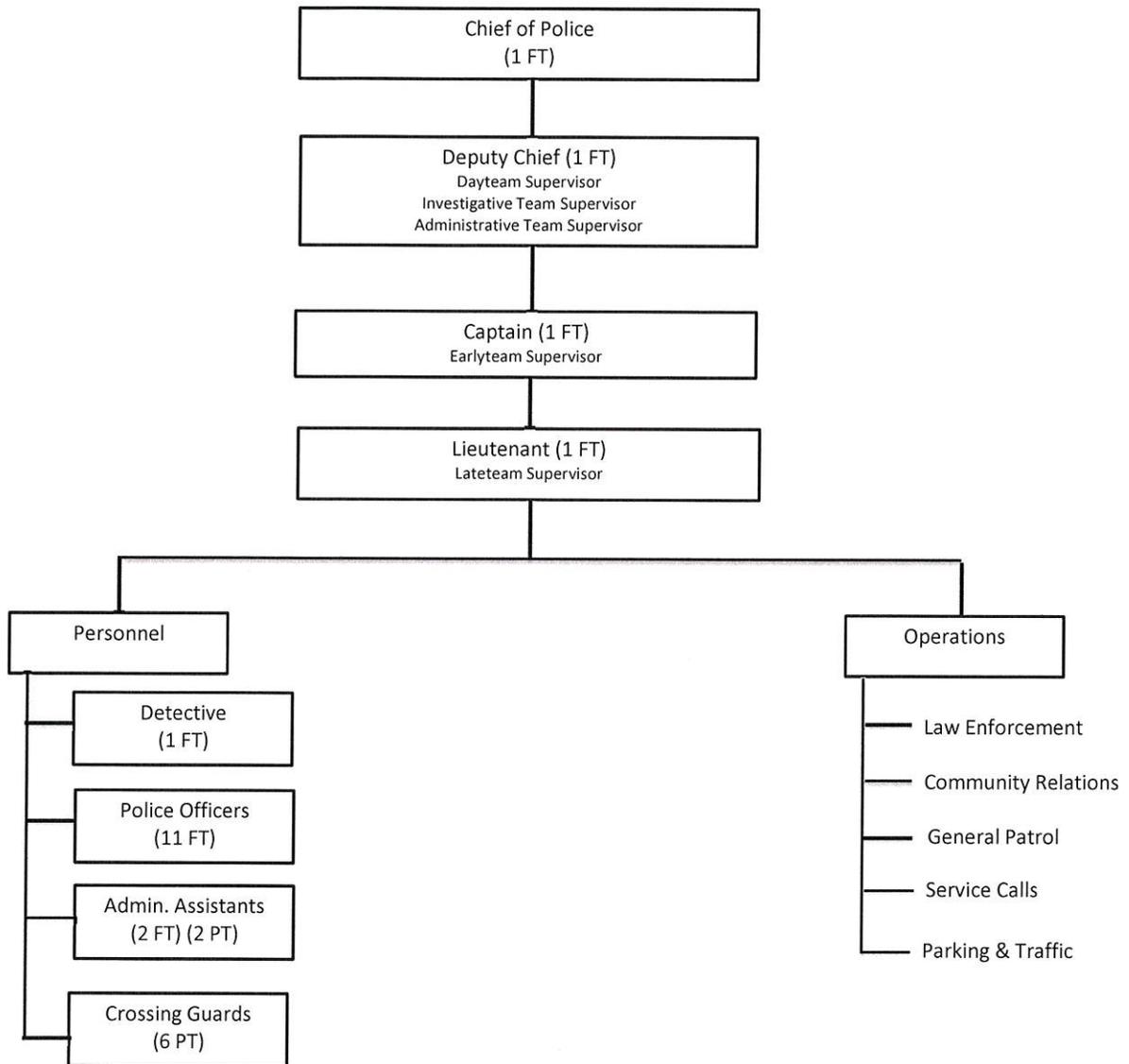
1. Taser Replacement        \$4,000.00

Note: Replace 4 units per year for 4 budget years to ultimately obtain 16 units.

2. DSPA-5 Fire Suppression Units   \$3,000.00

Note: This would place one device in each of the primary response vehicles (5 total).

# 2016 POLICE DEPARTMENT



Employees:  
18.0 Full Time  
8.0 Part Time  
19.86 Full Time Equivalents

# Law Enforcement

Account Description	2014 Actual	2015 Budget	Thru 6/30/2015	% Used	Full Year Est	2016 Adopted	Footnote
<b>Police Wages &amp; Benefits</b>							
E 101-52100-110 SALARIES	\$ 1,355,672	\$ 1,396,500	\$ 626,377	45%	\$ 1,391,000	\$ 1,407,800	
E 101-52100-120 OVERTIME	61,397	50,000	20,231	40%	50,000	50,000	
E 101-52100-130 FICA	111,612	112,500	51,242	46%	110,500	113,500	
E 101-52100-140 RETIREMENT BENEFITS	139,413	134,500	55,907	42%	134,500	133,700	
E 101-52100-150 HEALTH/DENTAL/LIFE	356,583	377,300	183,123	49%	366,250	382,500	
E 101-52100-160 EDUCATIONAL	14,389	14,400	6,573	46%	14,400	14,400	
E 101-52100-170 LONGEVITY	10,053	10,200	4,710	46%	10,200	10,900	
E 101-52100-180 OTHER BENEFITS	20,044	22,700	17,311	76%	22,700	22,300	
<b>Sub-Total Police Wages &amp; Benefits</b>	<b>\$ 2,069,163</b>	<b>\$ 2,118,100</b>	<b>\$ 965,474</b>	<b>46%</b>	<b>\$ 2,099,550</b>	<b>\$ 2,135,100</b>	
<b>Police Operations</b>							
E 101-52100-290 OUTSIDE SERV/CONTRACTS	\$ 47,670	\$ 46,600	\$ 26,678	57%	\$ 46,600	\$ 46,000	A
E 101-52100-300 OPERSUPPLIES/EXPNS	73,443	65,000	39,194	60%	66,000	66,000	B
E 101-52100-360 VEHICLE MAINT/EXPNS	69,731	67,000	36,743	55%	68,000	68,000	C
E 101-52100-550 REPLACE VEST ARMOR	2,000	2,000	2,000	100%	2,000	2,000	D
E 101-52100-800 CAPITAL OUTLAY	-	-	-	0%	-	7,000	E
E 101-52100-900 CORP RESERVE PMT	35,000	40,200	40,200	100%	40,200	50,500	F
<b>Sub-Total Police Operations</b>	<b>\$ 227,844</b>	<b>\$ 220,800</b>	<b>\$ 144,815</b>	<b>66%</b>	<b>\$ 222,800</b>	<b>\$ 239,500</b>	
<b>TOTAL LAW ENFORCEMENT</b>	<b>\$2,297,007</b>	<b>\$2,338,900</b>	<b>\$1,110,289</b>	<b>47%</b>	<b>\$2,322,350</b>	<b>\$2,374,600</b>	
					<i>Increase</i>	<i>1.5%</i>	

**FOOTNOTE EXPLANATIONS ON FOLLOWING PAGE**

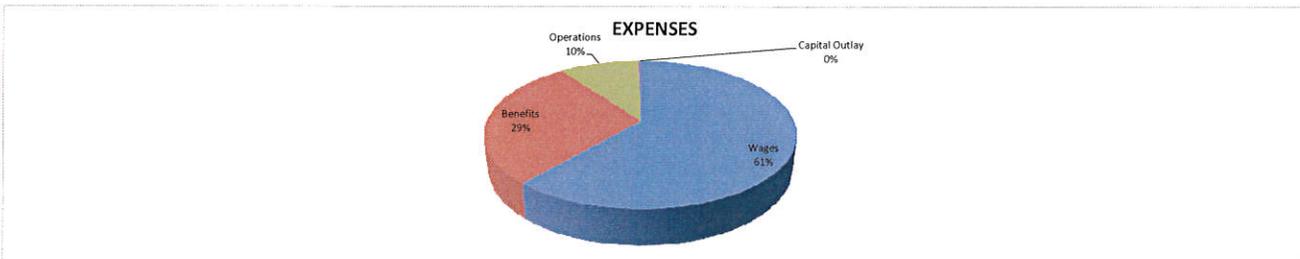
**Highlight 2015:** Received WILEAG Accreditation, completed policy-procedure manual update, property room upgrades to ventilation and evidence lockers, developed a fire investigation unit with Hartland Fire Department.

**Spotlight 2016:** Handgun conversion project for the department

**Operations:** The authorized staffing of the police department is the Chief of Police, Deputy Chief of Police, Captain of Police, Lieutenant of Police, twelve Police Officers (one is assigned as a Detective), two full-time Administrative Assistants, two part-time Administrative Assistants and six School Crossing Guard positions.

*Continued Next Page*

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	1,446,500	62%	1,457,800	61%	0.78%
Benefits	671,600	29%	677,300	29%	0.85%
Operations	220,800	9%	232,500	10%	5.30%
Capital Outlay	-	0%	7,000	0%	100.00%
<b>Total</b>	<b>2,338,900</b>	<b>100%</b>	<b>2,374,600</b>	<b>100%</b>	<b>1.53%</b>



## Footnotes to Police Department Budgeted Line Items

- A. Account E101-52100-290-Outside Services/Contracts. This account funds all outside services or vendors that the department contracts with in support of the mission. This would include cellphone provider, computer licensing and user fees, the Critical Incident and Major Investigation Teams, and the Humane Animal Welfare Society
- B. Account E101-52100-300-Operating Supplies/Expenses. This account funds the main operating supplies and expenses for the department, to include office supplies, training costs, and clothing allowance for police officers.
- C. Account E101-52100-360-Vehicle Maintenance/Expenses. This account funds the operations of the department fleet to include maintenance and fuel costs. Approximately 58% is for fuel, with the balance for vehicle maintenance.
- D. Account E101-52100-550-Armor Vest Replacement. This account funds the body armor replacement for all sworn staff members. Every five years a police officer's vest is replaced.
- E. E101-52100-800-Capital Outlay. This account funds specific equipment purchases that are determined to be necessary for the department's operations. This can vary from year to year depending on the department's needs and is usually based upon a cost threshold. Four Taser replacements and five fire suppression units are requested for 2016.
- F. E101-52100-900-Corporate Reserve Paybacks. This account funds the payback amounts for major purchases, such as vehicles, weapons, or computer equipment. The annual amount is based upon what is owed for past purchases.

VILLAGE OF HARTLAND - PUBLIC SAFETY BUDGET 2016

*Law Enforcement*

**Corporate Reserve** This budget proposes to replace squad #1, squad #3 and Police Officer Handguns.

This budget continues to fund our participation in the Critical Incident Team and the Major Incident Unit.

It also continues the following programs: Crimestoppers; Safe School Initiative; High School Traffic Initiative (covers both Arrowhead and Lake Country Lutheran); Computer Vehicle Registration; FBI Cyber Crime Task Force; and Metro Drug Enforcement Unit.

Police Wages Account: 101-52100-110						
Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2014	2015	2016
Chief of Police	1		16	1.00	1.00	1.00
Deputy Chief of Police	1		14	1.00	1.00	1.00
Captain	1		14	1.00	1.00	1.00
Lieutenant	1		13	1.00	1.00	1.00
Detective	1		Contract	1.00	1.00	1.00
Patrol Officers	11		Contract	11.00	11.00	11.00
Adm Secretary	2		5	2.00	2.00	2.00
Adm Secretary		2	5	1	1	1
Crossing Guards		6	2	0.86	0.86	0.86
<b>Employee Totals</b>	<b>18</b>	<b>8</b>		<b>19.86</b>	<b>19.86</b>	<b>19.86</b>

**Capital Outlay Schedule**

Item	Add	Repl	Amt	Unit Cost	Total
Taser Replacement		X	4	1,000	4,000
DSPA-4 Fire Suppression Units	X		5	600	3,000
<b>TOTAL LAW ENFORCEMENT CAPITAL OUTLAY</b>					<b>7,000</b>

**Corporate Reserve Purchases**

Item	Add	Repl	Amt	Unit Cost	Total
1) Replacing Squad #1		X	1	36,500	36,500
2) Replacing Squad #3		X	1	36,500	36,500
3) Handgun Replacement		X	16	1,044	16,700
<b>TOTAL LAW ENFORCEMENT CORP RESERVE PURCHASES</b>					<b>\$ 89,700</b>

Village of Hartland 5 Year Budget History

# Law Enforcement

Expenses	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Wages	1,332,491	1,399,717	1,417,069	1,446,500	1,457,800
Benefits	616,087	654,884	652,094	671,600	677,300
Operations	243,131	234,370	227,844	220,800	232,500
Capital Outlay	13,196	5,220	-	-	7,000
<b>Total</b>	<b>2,204,905</b>	<b>2,294,191</b>	<b>2,297,007</b>	<b>2,338,900</b>	<b>2,374,600</b>
Revenues	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Police Training	3,240	2,560	2,400	2,560	2,560
Court Fines	71,635	79,654	68,496	72,000	65,000
Parking Violations	2,950	2,780	6,369	3,000	4,000
Police Dept Fees	2,356	2,228	2,542	2,600	2,600
DMV Licensing Fees	1,180	1,020	808	900	700
Crossing Guard Contract	33,850	34,866	34,438	34,500	35,750
<b>Total</b>	<b>115,211</b>	<b>123,108</b>	<b>115,053</b>	<b>115,560</b>	<b>110,610</b>
Supported by Taxes	2,089,694	2,171,083	2,181,954	2,223,340	2,263,990
Population	<b>9,115</b>	<b>9,118</b>	<b>9,124</b>	<b>9,141</b>	<b>9,141</b>
Annual Per Capita Supported by Taxes	<b>229</b>	<b>238</b>	<b>239</b>	<b>243</b>	<b>248</b>
Per Capita Supported by Taxes per Day	0.63	0.65	0.66	0.67	0.68
Total Exp Per Person Per Day	0.66	0.69	0.69	0.70	0.71

## Hartland Fire Department 2016 Budget Narrative

The Hartland Fire Department has been a staple in the community since it was first organized in 1893. The department has been responding to calls for assistance for 123 years. During that time the coverage area, borders and types of calls have changed as well as the way we respond. The tools and equipment we use continues to advance forcing us to adapt and upgrade in order to maintain our high standard of service. The education requirements and state mandates continue to require extremely large time commitments from the members.

We continue to contract with the Town of Merton for a portion of the township that extends south of Beaver Lake Road and east of Jungbluth Road. The population of the area served in the Town of Merton is approximately 1800 with a daily increase of over 2500 when Arrowhead High School is in session.

We are projecting the call volume to increase as we see the rise in population, increased traffic to local establishments, and an increase in home construction. I have calculated the department's needs to keep offering immediate response to medical and fire emergencies. After evaluating our staffing, training and response times, it would be most favorable and beneficial to add a "paid on premise" shift at the Hartland Fire Department. This will constitute a wage paid to two members who will be at the station from 6 pm to 6 am, which will allow us the manpower to offer a response time more beneficial and closer to acceptable standards. Many area departments currently offer this type of staffing, the lack of which makes it difficult to find committed volunteers to stay in Hartland.

We have been working towards the paramedic license level and would like to incorporate the two-year phase-in program beginning on January 1, 2016. This will give us the opportunity to offer a higher level of care, with increased medications for heart attack, trauma, circulatory and respiratory emergencies. We currently are only able to offer the advanced treatment through mutual aid from our neighbors. The two-year phase-in period would allow us a time frame to establish 24-hour-a-day coverage with at least one paramedic. Our very close comrades at the Town of Lisbon, Pewaukee and the Lake Country Fire Department all operate at the advanced level and have agreed to assist us if needed during the two-year phase-in.

The increase in the size of buildings, the interior finishes, and manufacturing practices combined with the increased fire loads and building population have called me to suggest an equipment change at the fire station in hopes of better service and accessibility to residents, business owners and their property. The equipment-emergency support command vehicle has been delayed in being replaced for the last two years as we have continued to evaluate the current and future needs of the Village. I am recommending **not** replacing the current equipment-emergency support vehicle individually, but combining the 61 foot aerial truck and the equipment truck into one unit.

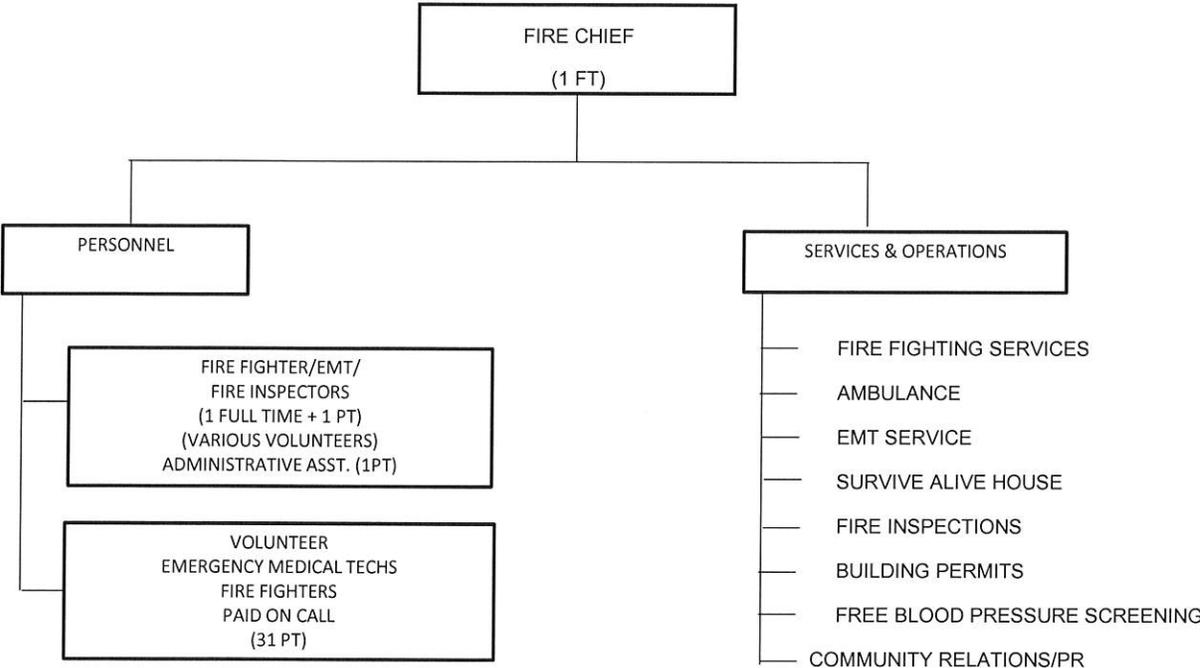
The aerial truck is not due for replacement until 2020, however, the prices continue to increase at a extremely fast rate. I believe we can save money by combining these two vehicles and better serve the citizens and their property by having a 100 foot aerial rescue platform vehicle ordered by the end of 2015 (It will take 365 days to build) to avoid another January 1, 2016 increase, which is projected at 18%. I know we have a few difficult years ahead of us for vehicle replacement as they are coming due in subsequent years, but I feel through creative thinking, I can continue to evaluate and envision the ability to downsize the type of trucks that we need and make them more multi-purpose while still meeting our insurance requirements, NFPA requirements, and still serving the village.

The cost of fire and EMS equipment continues to be expensive. Utilities, maintenance costs, education, and refresher training all continue to increase. The protection of our fire and emergency personnel, however, as well as our citizens, businesses, and their possessions comes first. The constant introduction and release of new studies, reports, and guidelines continue to change the way we offer service while adding additional requirements to the health and safety of our members.

It is a difficult task to live up to our mission of providing the best and highly trained responsible members to protect and save lives in our community without raising the cost of doing business.

I am completing my first year as the interim Chief and feel extremely fortunate to have a great community to serve and to have such caring, enthusiastic people to work with. Thank you for your support and understanding as we transition and move forward. I will continue to remain fiscally responsible while fulfilling my duties and doing my best to protect the people we serve.

# 2016 FIRE/AMBULANCE SERVICES



- EMPLOYEES:
- 1 FULL TIME FIRE CHIEF
  - 1 FULL TIME FIRE FIGHTERS/EMT
  - 1 PART TIME FIRE FIGHTER/EMT
  - 31 PAID PER CALL FIRE FIGHTER/EMT'S

# Fire/Ambulance Department

Account Description	2014 Actual	2015 Budget	Thru 6/30/2015	% Used	Full Year Est	2016 Adopted	Footnotes
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## *Fire Fighting Budget*

### *Fire Wages & Benefits*

E 101-52200-110 SALARIES	\$ 90,172	\$ 118,000	\$ 39,923	34%	\$ 100,000	\$ 143,700	A
E 101-52200-130 FICA	7,418	9,000	3,153	35%	8,000	11,000	
E 101-52200-140 RETIREMENT BENFTS	7,304	8,900	3,017	34%	8,000	8,900	
E 101-52200-150 HEALTH/DENTAL/LIFE	28,625	32,750	7,687	23%	30,000	20,100	
E 101-52200-180 OTHER BENEFITS	1,500	1,500	750	0%	750	750	
<b>Sub-Total Fire Wages and Benefits</b>	<b>\$ 135,019</b>	<b>\$ 170,150</b>	<b>\$ 54,530</b>	<b>32%</b>	<b>\$ 146,750</b>	<b>\$ 184,450</b>	

### *Fire Operations*

E 101-52200-220 UTILITY SERVICES	\$ 15,554	\$ 13,000	\$ 9,065	70%	\$ 15,000	\$ 15,000	B
E 101-52200-255 BLDGS/GROUNDS	7,834	6,000	705	12%	4,500	5,000	C
E 101-52200-290 OUTSIDE SERV/CONT	2,392	2,500	4,663	187%	5,000	5,500	D
E 101-52200-300 OPER SUPPLIES/EXP	40,275	38,000	21,518	57%	36,000	38,000	E
E 101-52200-360 VEH MAINT/EXPNS	5,982	5,000	2,694	54%	5,300	5,500	F
E 101-52200-800 CAPITAL OUTLAY	14,341	15,410	-	0%	15,400	18,607	
E 101-52200-900 CORP RESERVE PMTS	31,165	68,532	68,532	100%	68,532	67,000	G
<b>Sub-Total Fire Operations</b>	<b>\$ 117,543</b>	<b>\$ 148,442</b>	<b>\$ 107,177</b>	<b>72%</b>	<b>\$ 149,732</b>	<b>\$ 154,607</b>	

<b>TOTAL FIRE FIGHTING</b>	<b>\$ 252,562</b>	<b>\$ 318,592</b>	<b>\$ 161,707</b>	<b>51%</b>	<b>\$ 296,482</b>	<b>\$ 339,057</b>	
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## *Ambulance Service Budget*

Account Description	2014 Actual	2015 Budget	Thru 6/30/2015	% Used	Full Yr Est	2016 Adopted
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### *Ambulance Wages & Benefits*

E 101-52300-110 SALARIES	\$ 183,298	\$ 182,000	\$ 76,174	42%	\$ 150,000	\$ 239,200	A
E 101-52300-130 FICA	14,476	13,900	5,906	42%	13,000	18,300	
E 101-52300-140 RETIREMENT BENFTS	8,194	8,900	3,966	45%	8,800	8,950	
E 101-52300-150 HEALTH/DENTAL/LIFE	28,625	32,750	7,686	23%	30,000	20,100	
E 101-52300-180 OTHER BENEFITS	1,500	1,500	750	0%	750	750	
<b>Sub-Total Ambo Wages and Benefits</b>	<b>\$ 236,093</b>	<b>\$ 239,050</b>	<b>\$ 94,482</b>	<b>40%</b>	<b>\$ 202,550</b>	<b>\$ 287,300</b>	

# Fire/Ambulance Department

Account Description	2014 Actual	2015 Budget	Thru 6/30/2015	% Used	Full Year Est	2016 Adopted	Footnotes
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**Ambulance Operations**

E 101-52300-290 OUTSIDE SERV/CONT	\$ 1,908	\$ 2,500	\$ 2,152	86%	\$ 3,000	\$ 5,500	D E F  G
E 101-52300-300 OPER SUPPLIES/EXPN	58,053	61,000	21,790	36%	58,000	58,000	
E 101-52300-360 VEHICLE MAINT/EXP	10,517	5,000	411	8%	4,000	5,000	
E 101-52300-510 INSURANCES	23,000	23,000	23,000	100%	23,000	23,000	
E 101-52300-800 CAPITAL OUTLAY	10,408	19,220	-	0%	19,000	20,048	
E 101-52300-900 CORP RESERVE PMT	31,500	31,500	31,500	100%	31,500	31,500	
<b>Sub-Total Ambulance Operations</b>	<b>\$ 135,386</b>	<b>\$ 142,220</b>	<b>\$ 78,853</b>	<b>55%</b>	<b>\$ 138,500</b>	<b>\$ 143,048</b>	

<b>TOTAL AMBULANCE SERVICE</b>	<b>\$ 371,479</b>	<b>\$ 381,270</b>	<b>\$ 173,335</b>	<b>45%</b>	<b>\$ 341,050</b>	<b>\$ 430,348</b>
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<b>TOTAL FIRE/AMBULANCE</b>	<b>\$ 624,041</b>	<b>\$ 699,862</b>	<b>\$ 335,042</b>	<b>48%</b>	<b>\$ 637,532</b>	<b>\$ 769,405</b>
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Increase 9.9%

**FOOTNOTE EXPLANATIONS ON TAB 8 PAGE 3**

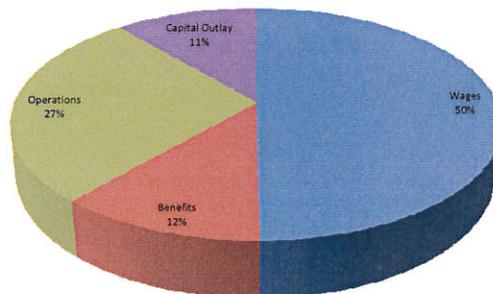
**2015 Highlight:** Paramedic training for up to three ambulance personnel

**2016 Spotlight:** Advance to paramedic level with 2 year phase in. Increase staffing to include 2 paid of premis, one additional part time shift, increase of weekend duty pay.

**Operations:** Working on a possible change to upgrading to an EMS Paramedic Level. Budget includes a part time staff split between the Fire Department and Ambulance Service.

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	300,000	43%	382,900	50%	27.63%
Benefits	109,200	16%	88,850	12%	-18.64%
Operations	202,910	29%	210,607	27%	3.79%
Capital Outlay	87,752	13%	87,048	11%	-0.80%
<b>Total</b>	<b>699,862</b>	<b>100%</b>	<b>769,405</b>	<b>100%</b>	<b>9.94%</b>

**EXPENSES**



**Footnotes to Fire and Ambulance Department Budgeted Line Items**

- A. Account E101-52200-110 and E101-52300-110 Salaries: These accounts include the salaries for the Fire Chief, Assistant Fire Chief, Fire Lieutenants, Fire Captains, Paid On Call employees, weekend time and an office assistant position. 2016 shows additional salaries for paid on premise employee for weeknights and additional staff member during daytime hours.
- B. Account E101-52200-220-Utility Services. This account is the expenditures for Natural Gas, Electric, Telephone and Sewer and Water.
- C. Account E101-52200-255 Building and Grounds. This is for painting, replacing doors and windows, carpeting, tile floors, furnaces, water heaters, fire and security alarms, flags, hardware in fire station, survive alive house, classroom, cleaning supplies, maintaining fire building and grounds.
- D. Account E101-52200-290 and E101-52300-290 Outside Services. This account is for budgeted IT costs from ONTECH IT company and repairs and any outside services such as ladder and pump testing, SCBA mask testing, radio and pager repairs medical oxygen, drug testing, hydro testing.
- E. Account E101-52200-300 and E101-52300-300 Operating Supplies/Expenses. This account is made up of vehicle fuel, annual physicals, fire and EMS training, WCTC continuing education and training courses, office supplies, conferences, uniforms, badges, ladder and pump testing, SCBA air testing, fire prevention materials, training books, radio and pager repairs, I-99 compensation, magazine subscriptions, EMS medical supplies, medical oxygen, SCBA mask testing, drug testing, ambulance disinfectants, and several other minor expenditures. The 2016 budget includes funds to train employees to the paramedic level.
- F. Account E101-52200-360 and E101-52300-360 Vehicle Maintenance/Expense. This is oil and filter changes, repairs to all fire department vehicles, tires, repairs to fire pumps.
- G. Account E101-52200-900 and E101-52300-900 Corporate Reserve Payments. This account is for the repayment of capital equipment purchased by the Fire Department. The Fire Department has approximately \$1,700,000 of equipment purchases by the year 2018. The Village has decided to start pre-funding these purchases as much as possible with our own interest free money instead of borrowing funds for these purchases.

*Fire/Ambulance Department*

**Personnel Schedule**

Fire Wages:101-52200-110, Ambo Wages: 101-52300-110

<i>Classification</i>	<i>Full Time</i>	<i>Part Time</i>	<i>Salary Grade</i>	<i>FIRE/AMBULANCE POSITIONS</i>		
				<i>2014</i>	<i>2015</i>	<i>2016</i>
Fire Chief	1		12	1	1	1
Captain (Volunteer)		2	4	2	2	2
Lieutenant (Volunteer)		6	4	6	6	6
Safety Officer (Volunteer)		1	4	2	1	1
Paid on Call		31	4	31	31	31
EMT Firefighter/Asst Chief				1	0	0
EMT Firefighter	1	0	7	1	1	1
Administrative Assistant		1		1	1	1
Various Partime Days		1		1	1	1
<b>Employee Totals</b>	<b>2</b>	<b>42</b>		<b>46</b>	<b>44</b>	<b>44</b>

**Capital Improvements**

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
Nozzle and Water Distribution Updates		X	Various	19,500	19,500
<b>TOTAL CAPITAL IMPROVEMENTS</b>					<b>19,500</b>

*Fire/Ambulance Department*

**Capital Outlay Schedule - Fire Fighting Services**

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1	1 3/4" Hose		X	10	150	1,500
2	2 1/2" Hose		X	10	200	2,000
3	Nozzles/Applicance		X	2	586	1,172
4	Blitzfire Monitor		X	1	3,600	3,600
5	Ventmaster Saw		X	1	2,240	2,240
6	Thermal Image Camera		X	1	4,195	4,195
7	Battery Operated Fan	X		1	3,900	3,900
<b>TOTAL FIRE FIGHTING CAPITAL OUTLAY</b>						<b>18,607</b>

\* Will not be spent if Grant is not received.

**Capital Outlay Schedule - Ambulance Services**

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1	Airway Kits		X	2	300	600
2	Cot Batteries		X	2	500	1,000
3	Pagers	X		6	400	2,400
4	Turnout Gear		X	3	2,000	6,000
5	Boots		X	8	250	2,000
6	Helmets		X	8	265	2,120
7	Air Bag Kit/Extracation		X	1	4,928	4,928
8	Lap Tops		X	2	500	1,000
						-
<b>TOTAL AMBULANCE CAPITAL OUTLAY</b>						<b>20,048</b>

Village of Hartland 5 Year Budget History

*Fire/Ambulance*

Expenses	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Wages	285,521	271,213	273,470	300,000	382,900
Benefits	98,353	107,167	97,642	109,200	88,850
Operations	186,411	188,036	204,792	237,032	239,000
Bld & Grounds	18,679	16,247	23,388	19,000	20,000
Capital Outlay	41,194	26,993	24,749	34,630	38,655
<b>Total</b>	<b>630,158</b>	<b>609,656</b>	<b>624,041</b>	<b>699,862</b>	<b>769,405</b>
Revenues	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Fire Ins Dues	49,403	48,162	54,862	53,000	52,000
Amb Fees	166,289	165,269	199,538	130,000	160,000
Fire Contract	40,400	40,400	40,400	35,500	40,700
Amb Contracts	44,000	48,000	41,000	24,000	25,000
Fire Insp Fees	-	-	-	-	-
Homeland Security Grant	-	-	-	-	-
<b>Total</b>	<b>300,092</b>	<b>301,831</b>	<b>335,800</b>	<b>242,500</b>	<b>277,700</b>
Supported by Taxes	330,066	307,825	288,241	457,362	491,705
Population	9,115	9,118	9,124	9,141	9,141
Annual Per Capita Supported by Taxes	36	34	32	50	54
Per Capita Supported by Taxes per Day	0.10	0.09	0.09	0.14	0.15
Total Exp Per Person Per Day	0.19	0.18	0.19	0.21	0.23

# Building Inspection

Account Description	2014 Actual	2015 Budget	Thru 6/30/2015	% Used	Full Year Est	2016 Adopted
<b>Inspection Operations</b>						
E 101-52400-290 OUTSIDE SERV/CONTR	\$ 127,615	\$ 63,000	\$ 31,356	50%	\$ 80,000	\$ 77,000
E 101-52400-300 OPER SUPPLIES/EXP	2,857	4,500	963	21%	3,000	4,500
<b>Sub-Total Inspection Operations</b>	<b>\$ 130,472</b>	<b>\$ 67,500</b>	<b>\$ 32,319</b>	<b>48%</b>	<b>\$ 83,000</b>	<b>\$ 81,500</b>
<b>TOTAL INSPECTION</b>	<b>\$130,472</b>	<b>\$67,500</b>	<b>\$32,319</b>	<b>48%</b>	<b>\$83,000</b>	<b>\$81,500</b>

**2015 Highlight:** The development of the Sanctuary, Windrush and Four Winds West Subdivisions.

**2016 Spotlight:** The Village expects occupancy for the three subdivisions listed above to start as well as the revitalization of our downtown with the redevelopment of the Capitol Plaza.

**Notes:** The Village of Hartland contracts with the firm Wisconsin Building Inspections, LLC for inspection services. Scott Hussinger remains our building inspector.

<i>Number of New Construction Permits:</i>	2011	2012	2013	2014	Thru 6/30 2015
Residential:	9	9	13	8	0
Commercial:	0	1	0	2	2

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Operations	67,500	100%	81,500	100%	20.74%
<b>Total</b>	<b>67,500</b>	<b>100%</b>	<b>81,500</b>	<b>100%</b>	<b>20.74%</b>

Village of Hartland 5 Year Budget History

*Inspection Services*

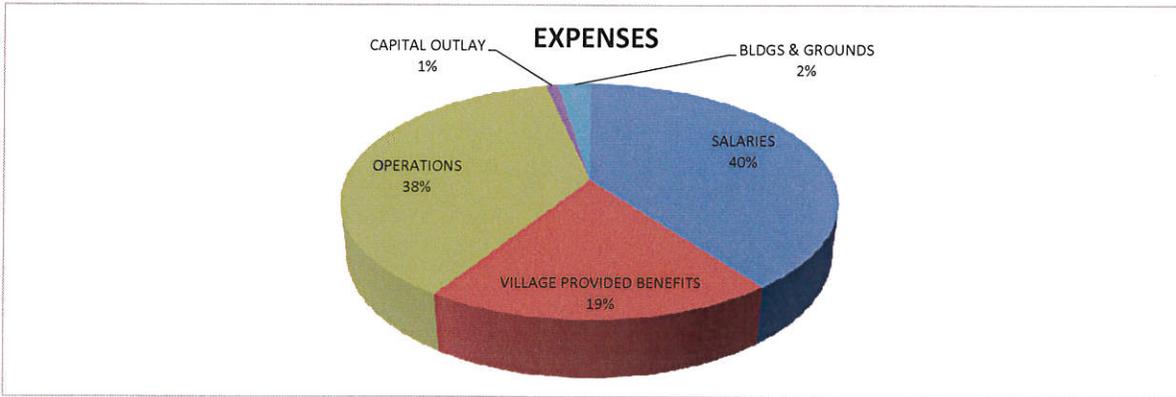
Expenses	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Operations	91,855	84,469	130,472	67,500	81,500
<b>Total</b>	<b>91,855</b>	<b>84,469</b>	<b>130,472</b>	<b>67,500</b>	<b>81,500</b>
Revenues	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Bldg Permits	129,340	129,478	185,005	90,000	110,000
<b>Total</b>	<b>129,340</b>	<b>129,478</b>	<b>185,005</b>	<b>90,000</b>	<b>110,000</b>
Supported by Taxes	(37,485)	(45,009)	(54,533)	(22,500)	(28,500)
Population	<b>9,115</b>	<b>9,118</b>	<b>9,124</b>	<b>9,141</b>	<b>9,141</b>
Annual Per Capita Supported by Taxes	(4.11)	(4.94)	(5.98)	(2.46)	(3.12)
Per Capita Supported by Taxes per Day	(0.0113)	(0.0135)	(0.0164)	(0.0067)	(0.0085)
Total Exp Per Person Per Day	0.028	0.025	0.039	0.020	0.024

VILLAGE OF HARTLAND PUBLIC WORKS

2016 Budget Summary

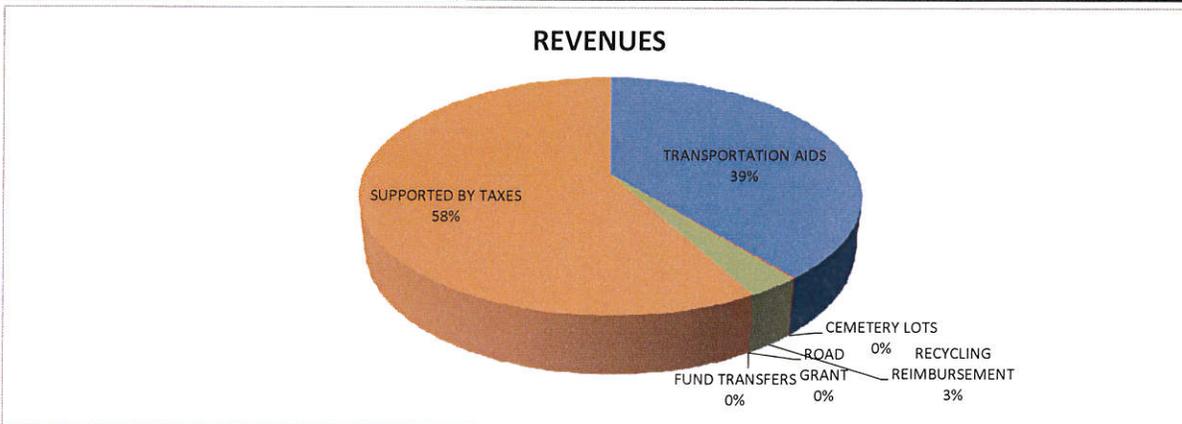
GENERAL PUBLIC WORKS, ENVIRONMENTAL SERVICES, CEMETERY

	2016 BUDG	% OF BUDG	2015 BUDG	% INCR
SALARIES	617,200	39.72%	614,600	0.42%
VILLAGE PROVIDED BENEFITS	298,180	19.19%	295,980	0.74%
OPERATIONS	584,500	37.61%	585,640	-0.19%
CAPITAL OUTLAY	15,105	0.97%	2,450	516.53%
BLDGS & GROUNDS	39,000	2.51%	40,800	-4.41%
	<b>1,553,985</b>	<b>100.00%</b>	<b>1,539,470</b>	<b>0.94%</b>



FUNDING SOURCES

	2016 BUDG	% OF BUDG	2015 BUDG	% INCR
TRANSPORTATION AIDS	605,000	38.93%	570,000	6.14%
CEMETERY LOTS	2,000	0.13%	1,500	33.33%
RECYCLING REIMBURSEMENT	45,000	2.90%	45,000	0.00%
ROAD GRANT	-	0.00%	22,700	-100.00%
FUND TRANSFERS	-	0.00%	-	#DIV/0!
SUPPORTED BY TAXES	901,985	58.04%	900,270	0.19%
	<b>1,553,985</b>	<b>100.00%</b>	<b>1,539,470</b>	<b>0.94%</b>



TOTAL EXPENSE PER PERSON PER DAY FOR  
PUBLIC WORKS: GEN PUBLIC WORKS,  
ENVIRONMENTAL SERVICES, CEMETERY

0.47

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.27

## DEPARTMENT OF PUBLIC WORKS 2016 BUDGET NARRATIVE

The Department of Public Works (DPW) will be staffed in 2016 with fourteen full-time permanent employees. That includes the Director of Public Works, Operations Supervisor, two working Foremen, and ten general Laborers. Seven seasonal staff assist with parks, Village land and cemetery maintenance, and two part-time employees monitor the recycle/yard waste site. To help with maintaining the cemetery that the Village took over, we have allocated additional seasonal and full-time staff hours to perform the required maintenance.

All of the DPW employees provide a wide variety of services included in several areas of the Village budget as follows:

- **Cemetery** – Maintenance of three Village cemeteries totaling about 11 acres.
- **Capital Projects** – Staff, in cooperation with the contract Village Engineer, prepares the 5-year Capital Improvements Plan; plans, designs and coordinates construction for Village Capital Projects; reviews and coordinates private developments.
- **Public Works** – Responsibilities include maintenance of Village facilities, equipment and Village land, including street right-of-ways, approximately 42.9 miles of streets, 25.8 miles of storm sewer, 1074 storm sewer structures, DPW garage and miscellaneous vehicles and equipment. In addition, the department has maintenance responsibility for the Municipal Building, Police Department and Library.
- **Environmental Services** – Includes provision of recycling and yard waste services, planting and maintenance of landscaping/trees (3,723 street right-of-way trees and 1,481 park trees).
- **Parks** – Maintenance of approximately 96.9 acres of parks and other Village open space including eight baseball diamonds (including t-ball fields), four soccer fields, one football field, 4.4 miles of asphalt/chip/boardwalk trail, four tennis courts, three basketball courts, one Fine Arts Center, nine picnic shelters, a variety of playground equipment, the splash pad at Nixon Park and a new restroom/storage facility at Centennial Park.
- **Sanitary Sewer Department** – Operation and maintenance of approximately 49.5 miles of sanitary sewer, six lift stations and 1,167 manholes. A new lift station will be constructed in 2016 for the Four Winds West subdivision project.
- **Water Department** – Operation and maintenance of approximately 50.8 miles of watermain, five wells, four storage facilities, 2,905 water meters, 602 fire hydrants, 1,305 valves and appurtenances, and two newly constructed water pressure booster stations constructed as part of the Windrush subdivision.

The 2016 Department of Public Works budget proposal has been prepared with our sensitivity to the economic climate by continuing to improve upon our efficiency in the delivery of services and being cost effective with our purchases and construction projects.

In accordance with the Village's commitment to being environmentally friendly, the DPW has a number of items in the up-coming budget that provide for cost effectiveness with construction,

energy efficiency, resource/water conservation and providing a safe collection site for the proper disposal of electronic waste (e-waste). These include: partnering with Waukesha County to initiate a new electronic recyclables collection program, looking at LED lighting options and inspection of water towers and reservoirs with an unmanned submersible camera.

In 2016 we are budgeting for a Village-wide tree survey of street trees and parks trees to be performed. The survey is performed on a five year basis to update our inventory and to check the trees' condition and develop an on-going maintenance procedure. The results of that study assist us in scheduling our maintenance efforts to ensure the health and longevity of the trees and to guide us with the planting of new trees. We are also planning to begin preventative treatment on our high value ash trees against the Emerald Ash Borer.

Beginning with the 2013 construction season, DPW prepared a revised street maintenance plan in order to extend our financial resources while still maintaining an acceptable Village wide street condition index. We have incorporated additional maintenance strategies and continually look to extend the roadways lifetime with increasing the frequency of lower cost maintenance efforts. This includes crack sealing and patching of the roads to extend their usable life to the 24 year replacement schedule, in addition to considering lower cost rehabilitation strategies like mill and overlay options. In addition, beginning with the 2014 paving project, Village staff will take over the construction administration from our Village Engineer (Ruekert & Mielke) and the project savings will be used to pave our roadways.

During 2015, the Village had to suspend our collection of electronic recyclables. The new vendor that Waukesha County selected had problems keeping up with the collections and each community had to suspend their collection efforts. Staff has been working with Waukesha County to bring on a new vendor for 2016 and we are looking at other cost effective alternatives to provide our residents opportunities to recycle these items.

With respect to water conservation, the Village annually completes a leak detection survey and performs the necessary repairs as the leaks are found. Village staff also continues to participate in the Waukesha County Water Conservation Coalition. This coalition involves representatives from the water utilities throughout Waukesha County in order to "Through regional collaboration, develop and deliver groundwater awareness and demand side conservation awareness messages". Village staff continues to request homeowners in the north subdivisions stagger their lawn sprinkling times to better manage our water resources. In 2015, we rehabilitated well #4 in order to insure a reliable and efficient pumping system and replaced old, leaking valves and hydrants throughout the Village.

The following provides a summary of the projects, programs and requests included in the 2016 budget.

- **Personnel** – We are again requesting the continuation of one DPW seasonal position (960 hours) to help offset the loss of our permanent position in order to maintain parks, cemeteries, Village land and assist full time DPW staff. No changes have been requested in the permanent staff level, but there will be a need for an additional Laborer once the new residential subdivisions are completed or with the implementation of a Storm Water Utility.
- **Cemetery** – The cemetery expenses for 2016, other than normal maintenance, is the replacement of a hedge trimmer. There have been additional maintenance expenses since the Village took over the ownership and maintenance responsibilities of the

Lutheran Cemetery such as the repaving of the driveway and re-grading in the lower cemetery.

- **Capital Improvements/Outlay** – The Five Year Capital Improvements Plan has been revised based on the Paser Street Rating update completed in 2015. We have also planned for potential cost increases for asphalt paving and concrete for 2016 and included modifications to the street program as a result of the proposed revision to the street maintenance program.

The major street projects for 2016 include the repaving of Church Street, Nixon Avenue, Renson Road, Lawn Street, Sweetbriar Lane, Pinegrove Court, and Evergreen Circle. We are also looking to repave and widen the pathways in the Mill Place subdivision.

The Village was awarded a Storm Water Planning grant from the Wisconsin DNR in order to update our current storm water plan to account for the new regulations. The grant funds 70% of a two year storm water planning study to take place in 2015 and 2016.

The Capital Improvements Plan includes continuing system wide repairs for water utility facilities by replacing old and worn out hydrants and valves. We will be rehabilitating Well #5 to reduce downtimes and hopefully increase pumping capacity. Other items to be done include performing water tower inspections, sanitary sewer utility repairs, miscellaneous storm sewer repairs and storm inlet/catch basin repairs.

- **Public Works** – The overall budget has met the budget guidelines yet we are experiencing additional costs due to the on-going maintenance of our infrastructure and cost increases for fuel, steel related products, asphalt, concrete, materials delivered by truck, and electricity and natural gas utilities.

Through the Corporate Reserve account, Public Works is requesting the purchase of a replacement pickup truck that will be used for plowing at our cemeteries, parks, water facilities and lift stations in addition to having a flatbed to haul materials and carry pallets of materials/equipment. We will also rehab one of our dump/plow trucks to extend its service life and delay its replacements and replace one of the furnaces at the DPW garage.

- **Environmental Services** – Minimal capital outlay is being requested in order to update the street tree GIS inventory. Salaries for the recycling costs are for our two part-time employees who monitor the recycle/yard waste site. We will continue with the Friday hours from 9:00am until 3:00pm in order to maintain a high level of service for our customers and to prevent the dropping off of unsuitable materials that we then need to pay extra for to dispose of properly.
- **Parks** – We have allocated summer staff time to the maintenance of the parks to address the increased use of our facilities. DPW staff will continue to coordinate the cleaning/opening of the splash pad each day and respond to any needed repairs or damage.

The proposed 2016 budget has been reviewed and approved by the Park Board. The additional two shelters at the splash pad have greatly helped with our park rental

revenues and the revised the shelter reservation policy has worked out well by always having one unrented shelter at the splash pad available at all times.

- **Sanitary Sewer** – Capital improvements include installing flow monitors in our collection system to assist us in planning for future capacity improvements along with checking for potential sources of infiltration by observing flows during precipitation events. We will also be performing our annual sewer manhole and line repairs.

As part of the 2016 budgeting process, we are requesting the Board's approval of a 5% sewer rate charge effective the first quarter billing of 2016. This billing period begins on December 16, 2015.

- **Water** – Various increases in costs are due to inflation, increased costs for water treatment chemicals and power for pumping. Water system projects have previously been discussed under Capital Improvements. In 2009, the Wisconsin Public Service Commission (PSC) approved the Village's rate increase for the first time in over 20 years. Earlier this year, the Board approved a 3% simplified rate increase application that we will make to the Public Service Commission. The effective date of this increase is the first quarter of 2016.

During the fall of 2015, DPW had 50 fire hydrants repainted to prolong their life and make them highly visible. We continued our water system repairs of hydrants and valves and programming future repainting of fire hydrants.

- **Storm Sewer** – The Capital Improvements Plan includes funds to repair and rehabilitate inlets, manholes and catch basins throughout the Village. We will be doing on-going maintenance of the riverbank stabilization at Nixon and Hartbrook Parks and looking at design options for reducing the amount of sediment into the pond at Nixon Park. The Village also applied for a Storm Water Planning grant with the DNR in order to update our current plan to account for the new regulations. If approved by the DNR, the grant would fund 70% of a two year storm water planning study to take place in 2015 and 2016.

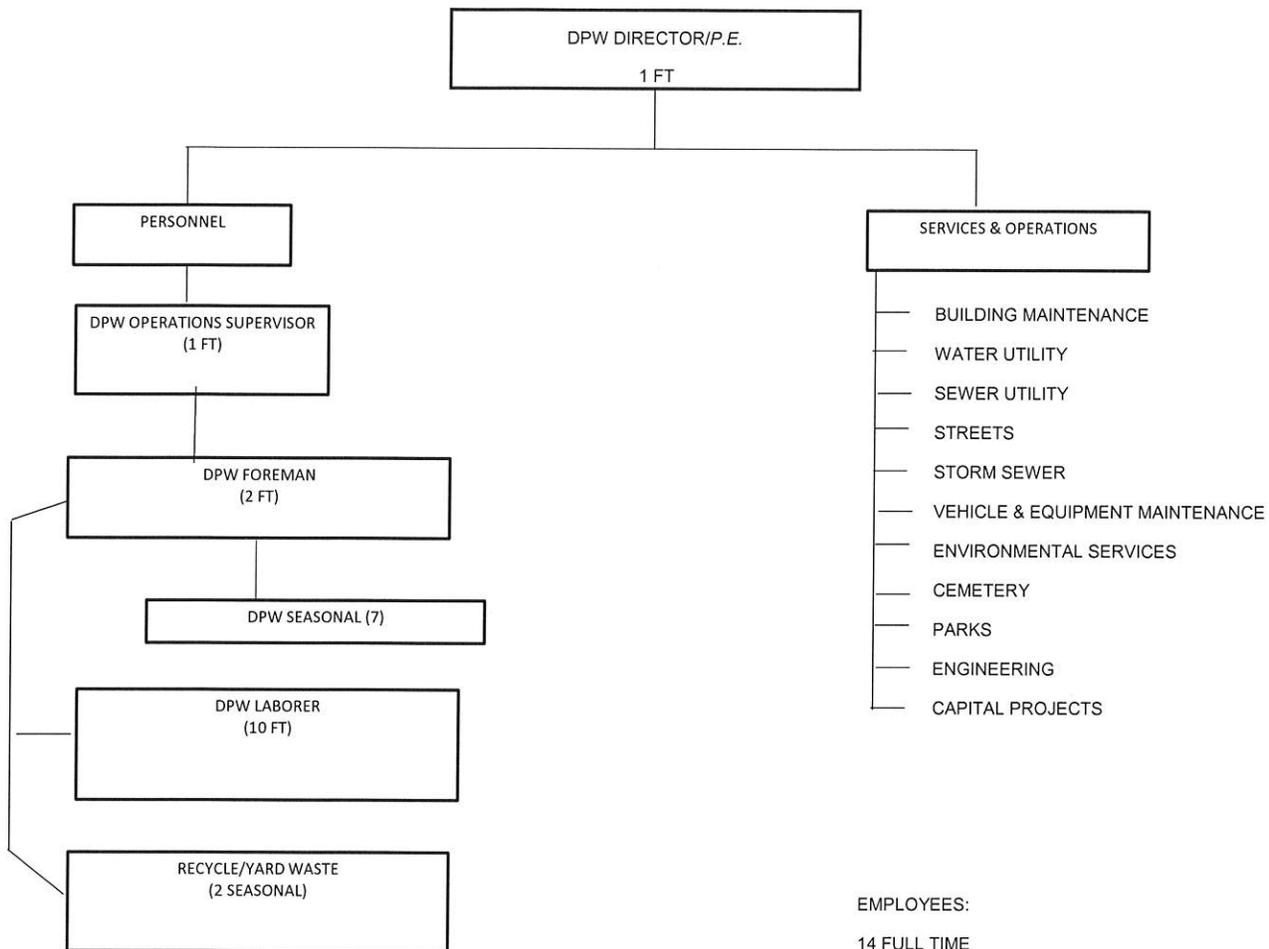
## VILLAGE OF HARTLAND

YEAR	STREETS	WATER	SANITARY SEWER
1990	22.3 miles	20.3 miles	24.7 miles
1991	23.4 miles	21.4 miles	25.8 miles
1992	23.4 miles	29.2 miles	27.3 miles
1993	25.1 miles	30.7 miles	29.1 miles
1994	25.8 miles	31.1 miles	29.2 miles
1995	26.4 miles	31.1 miles	29.2 miles
1996	30.7 miles	36.7 miles	34.8 miles
1997	34.4 miles (1)	37.3 miles	34.8 miles
1998	31.0 miles (1)	37.9 miles	35.4 miles
1999	31.0 miles	38.1 miles	35.8 miles
2000	34.8 miles	41.9 miles	39.6 miles
2001	37.6 miles	41.2 miles	40.7 miles
2002	38.1 miles	42.6 miles	42.5 miles
2003	40.0 miles	46.2 miles	46.0 miles
2004	40.0 miles	49.4 miles	46.9 miles
2005	40.5 miles	49.7 miles	47.2 miles
2006	40.5 miles	49.9 miles	47.5 miles
2007	41.6 miles	49.9 miles	49.0 miles
2008	42.2 miles	50.9 miles	49.5 miles
2009	42.2 miles	50.9 miles	49.5 miles
2010	42.2 miles	50.9 miles	49.5 miles
2011	42.9 miles	50.8 miles	49.5 miles
2012	42.9 miles	50.8 miles	49.5 miles
2013	42.9 miles	50.8 miles	49.5 miles
2014	42.9 miles	50.8 miles	49.5 miles
2015	42.9 miles	50.8 miles	49.5 miles

**Note:**

- (1) Changed from listing State DOT inventory including state and county roads to PASER including only Village streets.

## 2016 DEPARTMENT OF PUBLIC WORKS



EMPLOYEES:  
 14 FULL TIME  
 9 SEASONAL  
 (16.135 FULL TIME EQUIVALENTS)

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

*Public Works*

General Public Works, Environmental Services, Cemetery

Expenses	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Wages	583,484	657,859	645,495	614,600	617,200
Benefits	293,478	308,203	298,461	295,980	298,180
Operations	479,259	489,556	538,127	585,640	584,500
Capital Outlay	19,529	8,249	9,251	2,450	15,105
Bld & Grounds	17,256	28,651	28,690	40,800	39,000
<b>Total</b>	<b>1,393,006</b>	<b>1,492,518</b>	<b>1,520,024</b>	<b>1,539,470</b>	<b>1,553,985</b>
<b>Revenues</b>					
	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Transp Aids	518,918	543,152	571,636	570,000	605,000
Road Grant	-	21,953	-	22,700	-
Recycling Grant	49,279	92,552	69,334	45,000	45,000
Cemetery Lots	1,500	500	1,500	1,500	2,000
<b>Total</b>	<b>569,697</b>	<b>658,157</b>	<b>642,470</b>	<b>639,200</b>	<b>652,000</b>
Supported by Taxes	823,309	834,361	877,554	900,270	901,985
Population	9,115	9,118	9,124	9,141	9,141
Annual Per Capita Supported by Taxes	90.32	91.51	96.18	98.49	98.67
Per Capita Supported by Taxes Per Day	0.25	0.25	0.26	0.27	0.27
Total Exp Per Person Per Day	0.42	0.45	0.46	0.46	0.47

# Public Works

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted	FOOTNOTES
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**Public Works Wages & Benefits**

E 101-53000-110 SALARIES	\$ 594,973	\$ 559,000	\$ 263,722	47%	\$ 561,000	\$ 562,000	
E 101-53000-120 OVERTIME	46,073	45,500	22,543	50%	45,000	45,000	
E 101-53000-130 FICA	50,717	46,100	22,850	50%	46,350	46,400	
E 101-53000-140 RETIREMENT BENEFITS	44,816	41,100	18,773	46%	40,000	40,000	
E 101-53000-150 HEALTH/ DENTAL/LIFE	179,717	183,000	95,113	52%	190,200	186,000	
E 101-53000-180 OTHER BENEFITS	22,871	25,000	16,569	66%	23,000	25,000	
<b>Sub-Total Public Works Wages &amp; Benefits</b>	<b>\$ 939,167</b>	<b>\$ 899,700</b>	<b>\$ 439,570</b>	<b>49%</b>	<b>\$ 905,550</b>	<b>\$ 904,400</b>	

See Tab 31

**Public Works Operations**

E 101-53000-220 UTILITY SERVICES	\$ 20,660	\$ 24,000	\$ 10,198	42%	\$ 22,000	\$ 24,000	A
E 101-53000-225 STREET LIGHTING	97,606	96,000	40,146	42%	94,000	100,000	B
E 101-53000-235 STREET SWEEPING	10,457	12,000	-	0%	10,000	12,000	C
E 101-53000-240 CONTRACT SNOW & ICE	4,887	10,000	1,133	11%	7,000	10,000	D
E 101-53000-290 OUTSIDE SERV/CNTRCTS	37,269	33,000	6,151	19%	30,000	30,000	E
E 101-53000-300 OPER SUPPLIES/EXP	4,180	5,500	1,823	33%	4,500	5,500	F
E 101-53000-307 INSURANCE EXPENSE	3,065	-	-	#DIV/0!	-	-	G
E 101-53000-345 STAFF EDU/TRAINING	1,372	2,500	1,081	43%	2,100	2,500	H
E 101-53000-350 EQUIPMENT PURCHASE	2,177	2,000	592	30%	2,000	2,000	I
E 101-53000-360 VEHICLE MAINT/EXPENSE	108,403	102,000	35,160	34%	102,000	107,000	J
E 101-53000-365 BLDGS/GRNDS MTN EXP	7,480	8,000	6,214	78%	9,000	9,000	K
E 101-53000-410 STREETS GEN MAINT	42,660	37,000	12,444	34%	35,000	37,500	L
E 101-53000-420 STORM SEWER	22,032	25,500	4,395	17%	25,000	25,500	M
E 101-53000-430 SNOW & ICE REMOVAL	79,430	125,000	70,374	56%	125,000	110,000	N
E 101-53000-800 CAPITAL OUTLAY	8,135	-	-	#DIV/0!	-	12,005	O
E 101-53000-900 CORP RESERVE PAYBKS	103,840	104,640	104,640	100%	104,640	112,000	P
<b>Sub-Total Public Works Operations</b>	<b>\$ 553,653</b>	<b>\$ 587,140</b>	<b>\$ 294,351</b>	<b>50%</b>	<b>\$ 572,240</b>	<b>\$ 599,005</b>	

<b>TOTAL GENERAL PUBLIC WORKS</b>	<b>\$ 1,492,820</b>	<b>\$ 1,486,840</b>	<b>\$ 733,921</b>	<b>49%</b>	<b>\$ 1,477,790</b>	<b>\$ 1,503,405</b>
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Increase 1.1%

SEE FOOTNOTE EXPLANATIONS ON TAB 11 PAGE 3 AND PAGE 4

# Public Works

**Highlight 2015:** Construction projects completed the past year included the repaving of Maple Avenue, installation of improvements for the railroad quiet zone, replacement of the retaining wall at the Village Hall parking lot, repaving of driveways at the cemetery off of W. Capitol Drive. We also oversaw the public improvements at the Sanctuary and Windrush Subdivision.

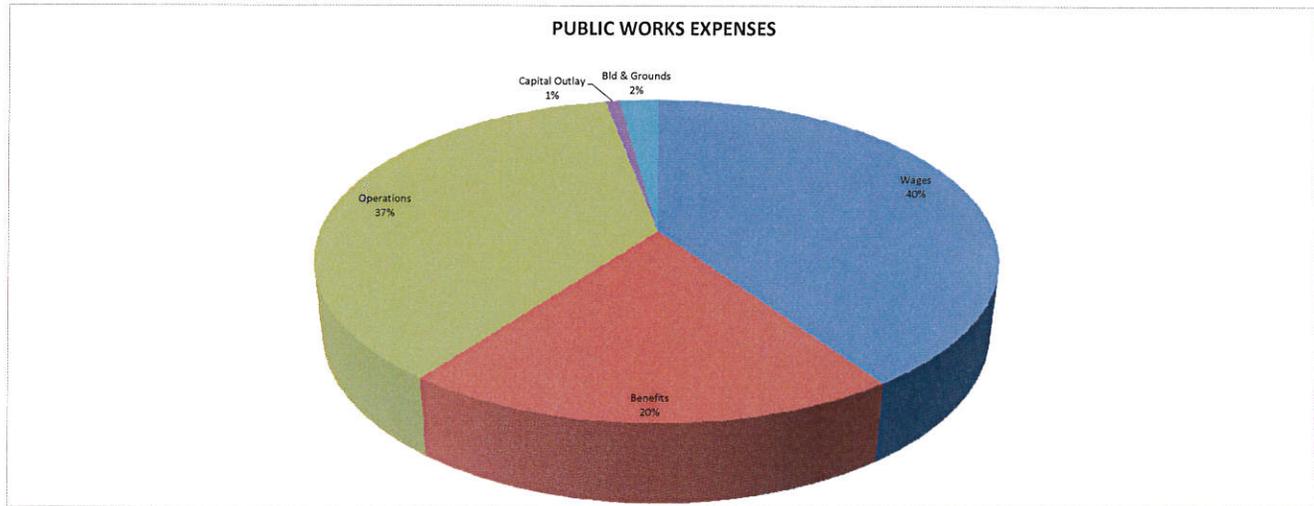
**Spotlight 2016:** We will be budgeting funds to begin the preventive treatment of some ash trees against emerald ash borer, performing the Village wide tree survey for street trees and park trees, beginning the tree planting, street sweeping and plowing services for our three new subdivisions (Sanctuary, Windrush and Four Winds West). The paving program will include Lawn, Church, Nixon, Renson, Sweetbriar, Pinegrove and Evergreen.

**Budget Notes:**

**Wages:** 101-53000-110 Wages are based on projected allocations of hours spent on general fund projects, Water Utility and Sewer Utility projects, municipal building, library and police department projects.

**Benefits:** 101-53000-180 This account includes uniforms, the clothing allowance, and the Village contributed flexible spending amounts.

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	604,500	41%	607,000	40%	0.41%
Benefits	295,200	20%	297,400	20%	0.75%
Operations	555,140	37%	554,000	37%	-0.21%
Capital Outlay	-	0.0%	12,005	0.8%	#DIV/0!
Bld & Grounds	32,000	2%	33,000	2%	3.13%
<b>Total</b>	<b>1,486,840</b>	<b>100%</b>	<b>1,503,405</b>	<b>100%</b>	<b>1.11%</b>



### Footnotes to Public Works Department Budgeted Line Items

- A. Account E101-53000-220 Utility Services: This account consists of our utility charges of the following - telephone land line and cellular, wireless cards for laptops, gas and electric, and water and sewer.
- B. Account E101-53000-225 Street Lighting: This account consists of the energy and monthly maintenance charges from WE Energies for the street lights throughout the Village.
- C. Account E101-53000-235 Street Sweeping: This account includes charges from Advanced Disposal for the proper disposal of the street sweepings.
- D. Account E101-53000-240 Contracted Snow & Ice Control: This account includes charges from our contracted snow plow service that clears the snow from the municipal parking lots. This covers the downtown parking lots at the Village Hall, behind 211 Cottonwood, the Legion lot, the Fire Department and at the Hamlet of Hartland off North Avenue. We are looking to add the parking lots behind 127 E. Capitol and behind the US Bank building. The lots at the DPW, parks, Pawling parking lots, cemetery, well houses and towers are cleared by DPW staff.
- E. Account E101-53000-290 Outside Services/Contracts: This account covers the non-project related Village Engineer charges, computer consulting, fire/security alarm monitoring, drug screening, bridge inspection services, and fire extinguisher inspection.
- F. Account E101-53000-300 Operating Supplies/Expenses: This account consists of the charges for office supplies, advertisements/public notices, mailings/postage, personal safety equipment, and small hand tools (rakes/shovels/forks).
- G. Account E101-53000-307 Insurance Expense: These are expenses/losses that occur during the year that will get charged back to insurance companies.
- H. Account E101-53000-345 Staff Education/Training: These are expenses for professional memberships (APWA, WRWA), classes, seminars, and safety training.
- I. Account E101-53000-350 Equipment Purchase: These are charges for electric hand tools such as saws, bench grinders, sanders, drills, and mechanic's tools.
- J. Account E101-53000-360 Vehicle Maint/Expense: These are charges for fuel, gas, oil, lubricants, vehicle fluids, vehicle parts, outside vehicle repair services, tires, batteries, windshields, lights, hoses and belts, exhaust systems, and wear parts replacements.
- K. Account E101-53000-365 Building/Grounds Maint Expense: These are charges for plumbing parts, cleaning supplies, electrical repairs and supplies, grass seed/fertilizer/weed control, paper products, mops and brooms.
- L. Account E101-53000-410 Streets Gen Maint: These are charges for street painting, traffic control signage, sign posts, concrete, asphalt patching, shoulder gravel, topsoil and seed, saw blades, tree grates and frames, pedestrian street access warning panels for sidewalks, downtown street light maintenance, and sign hardware.
- M. Account E101-53000-420 Storm Sewer: These are charges for storm sewer inlets/catch basins, concrete rings, inlet frames and grates, concrete, asphalt patching, DNR storm

water permit fees, slurry backfill, and Waukesha County storm water education program fees.

- N. Account E101-53000-430 Snow & Ice Control: These are charges for salt brine, road salt, snow removal charges for downtown alley, ice melt, sand, and damaged mailbox reimbursements.
- O. Account E101-53000-800 Capital Outlay: These charges vary each year for large equipment purchases. The proposed expenses in 2016 are a new lift gate for a pickup, a replacement door at the garage and a replacement wire welder.
- P. Account E101-53000-900 Corporate Reserve Paybacks: These are charges for the annual payback for vehicle replacements.

## *General Public Works*

### *Personnel Schedule - DPW Wages Account:101-53000-110*

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2014	2015	2016
Director	1		17	1.00	1.00	1.00
Operations Supervisor	1		14	1.00	1.00	1.00
Foreman (Working)	2		Contract	2.00	2.00	2.00
Laborers	10		Contract	10.00	10.00	10.00
Seasonal		7	Seas	2.06	2.06	2.06
Recycle/Yard Waste		2	Seas	0.175	0.175	0.175
<b>Employee Totals</b>	<b>14</b>	<b>9</b>		<b>16.235</b>	<b>16.235</b>	<b>16.235</b>

### *Capital Outlay - 101-53000-800*

Item	Add	Repl	Amt	Unit Cost	Total
Lift gate for pickup	X		1	4,000	4,000
New door at garage		X	1	3,800	3,800
Wire Welder		X	1	4,205	4,205
<b>TOTAL PUBLIC WORKS CAPITAL OUTLAY</b>					<b>\$ 12,005</b>

### *Corporate Reserve Purchases - 402-59900-840*

Item	Add	Repl	Amt	Unit Cost	Total
6 Yard Dump Truck #19 Rehab		X	1	25,000	25,000
F350 Pickup with lift bed and plow		X	1	60,000	60,000
Furnace Replacement		X	1	15,000	15,000
<b>TOTAL PUBLIC WORKS CORPORATE RESERVE PURCHASES</b>					<b>\$ 100,000</b>

### *DPW Impact Fee Purchase 206-59000-970*

Item	Add	Repl	Amt	Unit Cost	Total
None Anticipated in 2016					
<b>TOTAL DPW IMPACT FEE PURCHASE</b>					<b>\$ -</b>

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

# General Public Works

Expenses	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Wages	579,596	654,049	641,046	604,500	607,000
Benefits	293,180	307,912	298,121	295,200	297,400
Operations	461,274	478,087	517,378	553,140	552,000
Capital Outlay	9,999	7,130	8,135	2,000	14,005
Bld & Grounds	16,438	27,446	28,140	32,000	33,000
<b>Total</b>	<b>1,360,487</b>	<b>1,474,624</b>	<b>1,492,820</b>	<b>1,486,840</b>	<b>1,503,405</b>
<b>Revenues</b>					
	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Transport Aids	518,918	543,152	571,636	570,000	605,000
Road Grant	-	21,953	-	22,700	-
Transfer for GIS	-	-	-	-	-
	518,918	565,105	571,636	592,700	605,000
<b>Supported by Taxes</b>					
	841,569	909,519	921,184	894,140	898,405
<b>Population</b>					
	9,115	9,118	9,124	9,141	9,141
<b>Annual Per Capita Supported by Taxes</b>					
	92.33	99.75	100.96	97.82	98.28
<b>Per Capita Supported by Taxes Per Day</b>					
	0.25	0.27	0.28	0.27	0.27
<b>Total Exp Per Person Per Day</b>					
	0.41	0.44	0.45	0.45	0.45

# Environmental Services

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted	FOOTNOTES
<b>Environmental Services Wages</b>							
E 101-53635-110 RECYCLING WAGES	\$ 2,865	\$ 3,100	\$ 1,013	33%	\$ 3,100	\$ 3,200	
E 101-53635-130 RECYCLING FICA	219	240	78	33%	240	240	
<b>Sub-Total Environmental Services Wages &amp; Benefits</b>	<b>\$ 3,084</b>	<b>\$ 3,340</b>	<b>\$ 1,091</b>	<b>33%</b>	<b>\$ 3,340</b>	<b>\$ 3,440</b>	
<b>Environmental Services Operations</b>							
E 101-53635-440 RECYCLING	\$ 2,894	\$ 2,100	\$ 177	8%	\$ 1,800	\$ 2,100	
E 101-53635-450 YARDWASTE	7,093	12,000	2,910	24%	10,000	12,000	
E 101-53635-460 LANDSCAPE MGMNT	1,122	7,500	984	13%	7,500	7,500	
E 101-53635-470 LANDSCAPE PLNTNG	9,260	10,000	7	0%	10,000	10,000	
E 101-53635-800 CAPITAL OUTLAY	-	-	-	#DIV/0!	-	550	
<b>Sub-Total Environmental Services Operations</b>	<b>\$ 20,369</b>	<b>\$ 31,600</b>	<b>\$ 4,078</b>	<b>13%</b>	<b>\$ 29,300</b>	<b>\$ 32,150</b>	
<b>TOTAL ENVIRONMENTAL SERVICES</b>	<b>\$ 23,453</b>	<b>\$ 34,940</b>	<b>\$ 5,169</b>	<b>15%</b>	<b>\$ 32,640</b>	<b>\$ 35,590</b>	<b>Increase 1.9%</b>

A  
B  
C  
D  
E

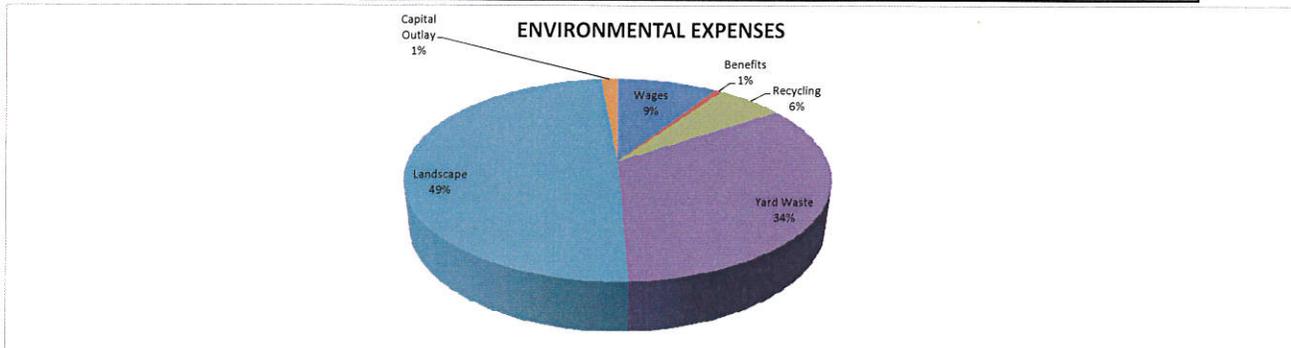
SEE FOOTNOTE EXPLANATIONS ON TAB 12 PAGE 2

**Recycling:** We currently have two people staffing the recycling center for the open hours on the 2nd & 4th Tuesday evenings from 6pm to 8pm, Fridays from 9am to 3pm and the 2nd & 4th Saturday mornings from 9am to 1pm.

### Capital Outlay Schedule

Item Description	Add	Repl	Amt	Unit Cost	TOTAL
Chain Saw		x	1	\$ 550	\$ 550
<b>TOTAL ENVIRONMENTAL SERVICES CAPITAL OUTLAY</b>					<b>\$ 550</b>

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	\$ 3,100	9%	\$ 3,200	9%	3.23%
Benefits	240	1%	240	1%	0.00%
Recycling	2,100	6%	2,100	6%	0.00%
Yard Waste	12,000	34%	12,000	34%	0.00%
Landscape	17,500	50%	17,500	49%	0.00%
Capital Outlay	-	0%	550	2%	#DIV/0!
<b>Total</b>	<b>34,940</b>	<b>100%</b>	<b>35,590</b>	<b>100%</b>	<b>1.86%</b>



**Footnotes to Environmental Services Department Budgeted Line Items**

- A. Account E101-53635-440 Recycling: These are charges for the annual hazardous waste collection program, newsletter insert and signage for the recycling site.
- B. Account E101-53635-450 Yard waste: These are charges for grinding brush and compost, parts for the chipper and the leaf machines.
- C. Account E101-53635-460 Landscape Management: These are charges for the purchase of flowers, bushes and grasses for use in the ROWs, weed control chemicals, contracted tree removal and personal protective equipment used in trimming and removal.
- D. Account E101-53635-470 Landscape Plantings: These are charges for the planting of trees and bushes on the street right of ways.
- E. Account E101-53635-800 Capital outlay: These charges vary each year for large equipment purchases. The charge in 2016 is to replace a chain saw.

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

*Environmental Services*

<b>Expenses</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2016 Adopted</b>
Wages	2,991	2,908	2,865	3,100	3,200
Benefits	229	222	219	240	240
Operations	17,985	11,428	20,369	31,600	31,600
Capital Outlay	9,077	693	-	-	550
Bld & Grounds	-	-	-	-	-
<b>Total</b>	<b>30,282</b>	<b>15,251</b>	<b>23,453</b>	<b>34,940</b>	<b>35,590</b>
<b>Revenues</b>					
	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2016 Adopted</b>
Waukesha Co Recycling Reimbursement	49,279	92,552	69,334	45,000	45,000
WEED & NUISANCE CONTROL	-	-	-	-	-
Transfer for GIS	-	-	-	-	-
<b>Total</b>	<b>49,279</b>	<b>92,552</b>	<b>69,334</b>	<b>45,000</b>	<b>45,000</b>
Supported by Taxes	(18,997)	(77,301)	(45,881)	(10,060)	(9,410)
Population	9,115	9,118	9,124	9,141	9,141
Annual Per Capita Supported by Taxes	(2.08)	(8.48)	(5.03)	(1.10)	(1.03)
Per Capita Supported by Taxes Per Day	(0.01)	(0.02)	(0.01)	(0.00)	(0.00)
Total Exp Per Person Per Day	0.0091	0.0046	0.0070	0.0105	0.0107

VILLAGE OF HARTLAND - BUDGET WORKSHEET 2016

# Cemetery

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted	FOOTNOTES
<b>Cemetery Wages &amp; Benefits</b>							
101-54910-110 SALARIES	\$ 1,584	\$ 7,000	\$ 786	11%	\$ 5,000	\$ 7,000	
101-54910-130 FICA	121	540	60	11%	383	540	
<b>Sub-Total Cemetery Wages &amp; Benefits</b>	<b>\$ 1,705</b>	<b>\$ 7,540</b>	<b>\$ 846</b>	<b>11%</b>	<b>\$ 5,383</b>	<b>\$ 7,540</b>	
<b>Cemetery Operations</b>							
101-54910-220 UTIL SERVICES	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
101-54910-300 OPER SUPPLIES	380	900	271	30%	900	900	
101-54910-350 EQUIP PURCH	1,116	450	440	98%	440	550	
101-54910-365 BLDGS/GRNDS MAINT	550	8,800	940	11%	8,800	6,000	
<b>Sub-Total Cemetery Operations</b>	<b>\$ 2,046</b>	<b>\$ 10,150</b>	<b>\$ 1,651</b>	<b>16%</b>	<b>\$ 10,140</b>	<b>\$ 7,450</b>	
<b>TOTAL CEMETERY</b>	<b>\$ 3,751</b>	<b>\$ 17,690</b>	<b>\$ 2,497</b>	<b>14%</b>	<b>\$ 15,523</b>	<b>\$ 14,990</b>	

*Decrease* *-15.3%*

**Staffing:**

During the summer, seasonal public works employees do the mowing and trimming. Other work is done by regular public works employees.

**Operations:**

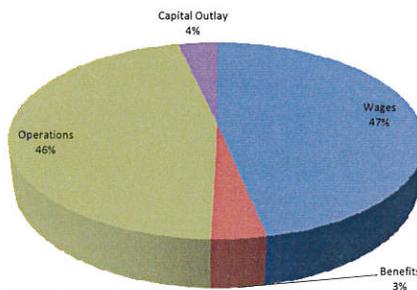
The Village of Hartland maintains three Village cemeteries including about 11 acres. Cemetery lots in the Village owned cemetery sell for \$500. Extra cost due to taking over the Lutheran Cemetery on West Capitol Drive. We will also be updating our GIS system for technology advances and the new cemetery.

**Cemetery Capital Outlay Schedule**

Item Description	Add	Repl	Amt	Unit Cost	TOTAL
101-54910-350 Equipment Purchase					
Hedge Trimmer		X	1	550	550
<b>TOTAL CEMETERY CAPITAL OUTLAY</b>					<b>\$ 550</b>

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	7,000	40%	7,000	47%	0.00%
Benefits	540	3%	540	4%	0.00%
Operations	9,700	55%	6,900	46%	-28.87%
Capital Outlay	450	3%	550	4%	22.22%
<b>Total</b>	<b>17,690</b>	<b>100%</b>	<b>14,990</b>	<b>100%</b>	<b>-15.26%</b>

**CEMETERY EXPENSES**



**Footnotes to Cemetery Department Budgeted Line Items**

- A. Account E101-54910-220 Utility Services: These are charges for water used in the cemeteries.
- B. Account E101-54910-300 Operating Supplies and Expenses: These are charges for office supplies, marking paint, head stone repair materials and GIS updates.
- C. Account E101-54910-350 Equipment Purchase: These are funds to replace a hedge trimmer.
- D. Account E101-54910-365 Building/Grounds Maintenance Expense: These are charges for topsoil, seed, equipment supplies, head stone repair, fertilizing/weed control and to begin installing corner markers at the graves for easier locating.

Note: The Village took over ownership and maintenance of the Lutheran Cemetery on West Capitol Drive on Tuesday, September 02, 2014. This will include a small endowment from the cemetery fund but doubles the Village's workload in maintaining the grounds. This past year we replaced two driveways at the lower cemetery. We have been budgeting additional hours with our current allocation of seasonal part time help in public works. The additional maintenance hours and grounds expense is what has increased this budget.

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

*Cemetery*

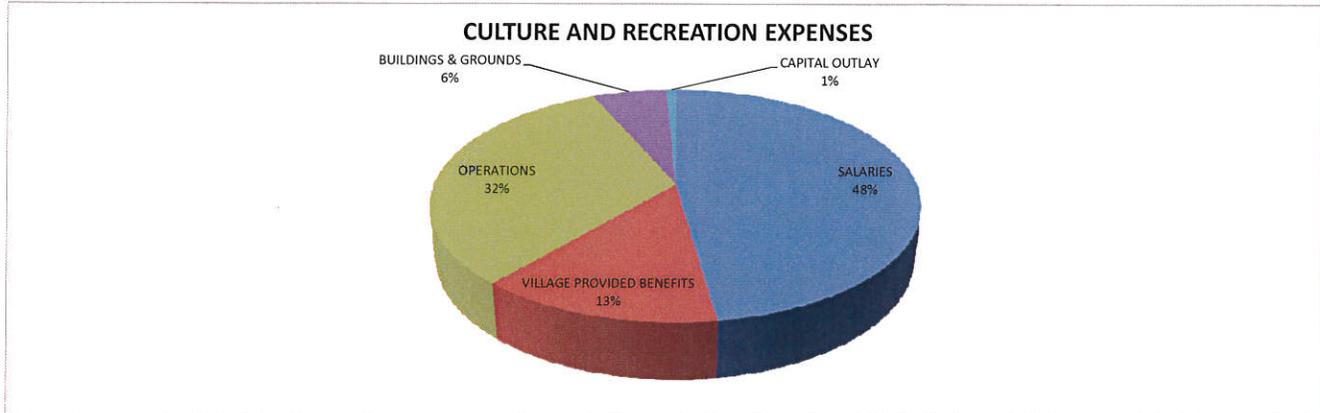
Expenses	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Wages	897	902	1,584	7,000	7,000
Benefits	69	69	121	540	540
Operations	-	41	380	900	900
Capital Outlay	453	426	1,116	450	550
Bld & Grounds	818	1,205	550	8,800	6,000
<b>Total</b>	<b>2,237</b>	<b>2,643</b>	<b>3,751</b>	<b>17,690</b>	<b>14,990</b>
Revenues	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Cemetery Lots	1,500	500	1,500	1,500	2,000
<b>Total</b>	<b>1,500</b>	<b>500</b>	<b>1,500</b>	<b>1,500</b>	<b>2,000</b>
Supported by Taxes	737	2,143	2,251	16,190	12,990
Population	<b>9,115</b>	<b>9,118</b>	<b>9,124</b>	<b>9,141</b>	<b>9,141</b>
Annual Per Capita Supported by Taxes	<b>0.08</b>	<b>0.24</b>	<b>0.25</b>	<b>1.77</b>	<b>1.42</b>
Per Capita Supported by Taxes Per Day	0.0002	0.0006	0.0007	0.0049	0.0039
Total Exp Per Person Per Day	0.0007	0.0008	0.0011	0.0053	0.0045

Village of Hartland Budget Summary

2016 Culture & Recreation

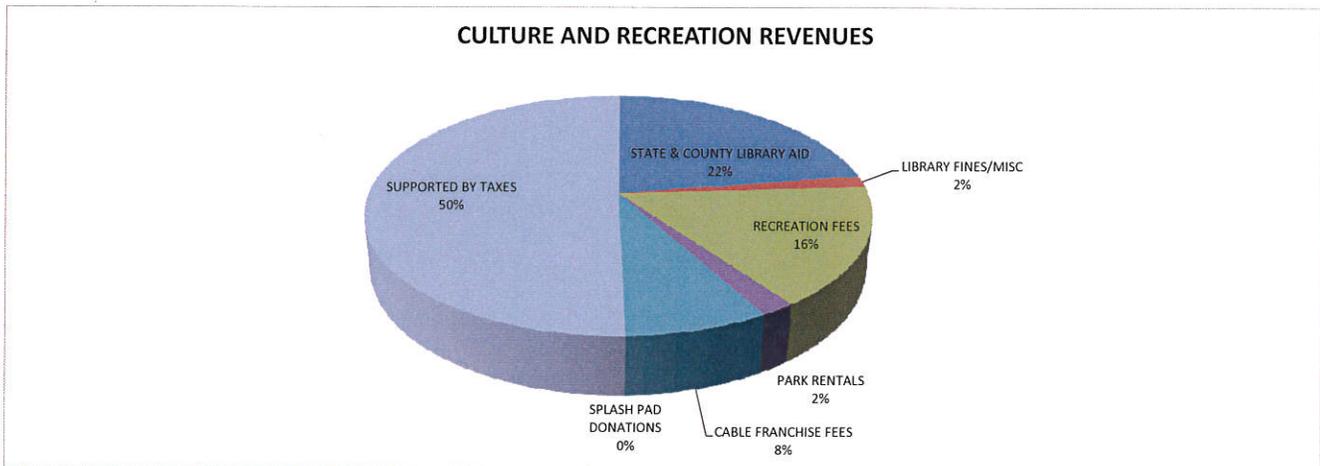
**LIBRARY, PARKS, RECREATION DEPT, CABLE TV**

	2016 BUDG	% OF BUDG	2015 BUDG	% INCR
SALARIES	503,900	47.69%	476,400	5.77%
VILLAGE PROVIDED BENEFITS	142,775	13.51%	152,100	-6.13%
OPERATIONS	340,050	32.18%	332,779	2.18%
BUILDINGS & GROUNDS	61,550	5.83%	58,850	4.59%
CAPITAL OUTLAY	8,300	0.79%	10,000	-17.00%
	<b>1,056,575</b>	<b>100.00%</b>	<b>1,030,129</b>	<b>2.57%</b>



**FUNDING SOURCES**

	2016 BUDG	% OF BUDG	2015 BUDG	% INCR
STATE & COUNTY LIBRARY AID	237,748	22.50%	240,147	-1.00%
LIBRARY FINES/MISC	17,000	1.61%	19,000	-10.53%
RECREATION FEES	167,300	15.83%	151,800	10.21%
PARK RENTALS	20,000	1.89%	19,000	5.26%
CABLE FRANCHISE FEES	82,000	7.76%	75,000	9.33%
SPLASH PAD DONATIONS	-	0.00%	5,000	0.00%
SUPPORTED BY TAXES	532,527	50.40%	520,182	2.37%
	<b>1,056,575</b>	<b>100.00%</b>	<b>1,030,129</b>	<b>2.57%</b>



TOTAL EXPENSE PER PERSON PER DAY FOR CULTURE & RECREATION: LIBRARY, PARKS, RECREATION, CABLE

0.32

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.16

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

# *Fund 101: Culture & Recreation*

<b>Expenses</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2016 Adopted</b>
Wages	471,469	449,872	455,935	476,400	503,900
Benefits	144,450	159,566	150,040	152,100	142,775
Operations	309,004	329,398	332,608	332,779	340,050
Bld & Grounds	43,820	51,168	57,898	58,850	61,550
Capital Outlay	9,618	9,315	8,113	10,000	8,300
<b>Total</b>	<b>978,361</b>	<b>999,319</b>	<b>1,004,594</b>	<b>1,030,129</b>	<b>1,056,575</b>
<b>Revenues</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2016 Adopted</b>
Libr Aids	234,624	235,197	231,587	240,147	237,748
Libr Fines & Misc	16,161	19,127	18,016	19,000	17,000
Park Rentals	18,921	16,937	21,899	19,000	20,000
Rec Classes	82,346	99,678	85,732	100,000	100,000
Rec Trips	2,012	3,047	13,340	2,000	10,000
Rec Summer	31,338	23,335	20,109	22,000	22,000
Rec Other	1,481	6,065	5,006	7,800	5,300
Before/After School	27,328	24,415	27,046	20,000	30,000
Cable Fees	79,726	82,040	83,586	75,000	82,000
Splash Pad Donations	-	5,035	5,058	5,000	-
Trans from GIS	-	-	-	-	-
<b>Total</b>	<b>493,937</b>	<b>514,876</b>	<b>511,379</b>	<b>509,947</b>	<b>524,048</b>
Supported by Taxes	484,424	484,443	493,215	520,182	532,527
Population	<b>9,115</b>	<b>9,118</b>	<b>9,124</b>	<b>9,141</b>	<b>9,141</b>
Annual Per Capita Supported by Taxes	<b>53.15</b>	<b>53.13</b>	<b>54.06</b>	<b>56.91</b>	<b>58.26</b>
Per Capita Supported by Taxes Per Day	0.15	0.15	0.15	0.16	0.16
Total Exp Per Person Per Day	0.29	0.30	0.30	0.31	0.32

**Hartland Public Library**  
**Budget Narrative, 2016**  
August 6, 2015  
Nancy Massnick

*“The mission of the Hartland Public Library is to provide access to general and local information, current topics and titles, and to support life-long learning.”*  
*Hartland Public Library Mission Statement*

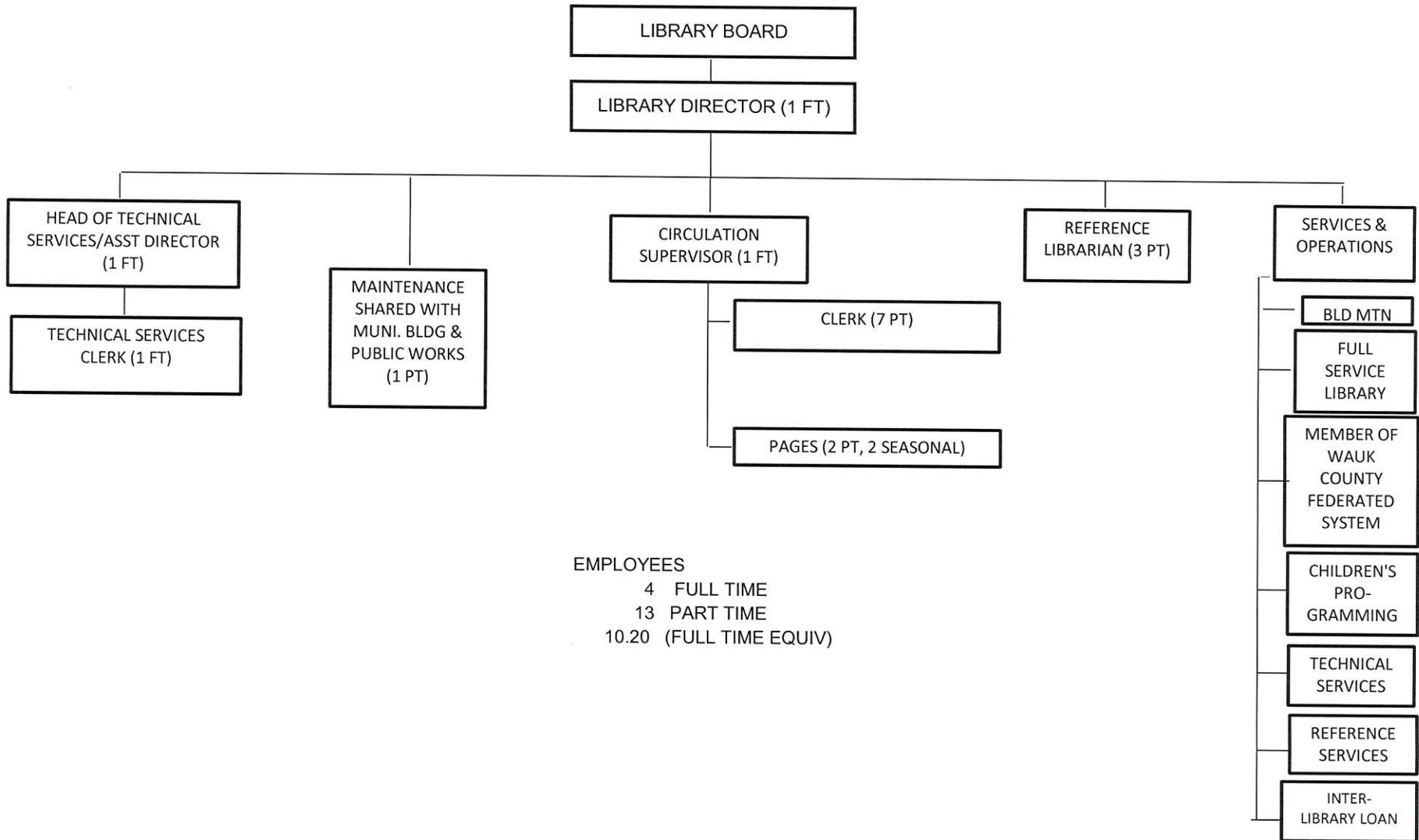
*“The Library is Open”*

Our beautifully renovated library continues to provide the Hartland community with a place for fun, learning, quiet study and recreation. Our library is an active and vital part of our beautiful village; with a 2014 circulation of 187,237, Inter-Library loans of over 43,000, a program attendance of over 6,500 and about 18,000 wireless and wired Internet computer uses. This summer, over 800 children turned in almost 6,000 reading logs in our Summer Reading Program; partly just for the fun of it and partly to keep up their readings skills during the vacation months. With fun and educational programs and a few prizes along the way our summer is always busy and productive!

The Village of Hartland has supported a library since 1897, through good times and bad; and our staff and Library Board has risen to the challenge in changing times. In 2016 we will enjoy new opportunities with the merger of our 16 libraries in Waukesha County with the 8 libraries of Jefferson County. We look forward to a larger library catalog, more County System services, and increased cost savings as we join with our new colleagues in Jefferson.

The budget for the coming year reflects a need to hold the line on rising costs while still providing optimum service for our Village residents; with special attention to making the best use of our newly expanded building. Library staff and Library Board joined together during 2013-14 to identify five-year goals for the future; including improved responsiveness to the community, enhanced communication, better staff training and several updates to the facility. We are especially proud of our increasing cooperation with the Hartland-Lakeside School District, First Bank Financial Centre, Fox Brothers Piggly Wiggly, Modern Woodmen, the Hartland Historical Society and the Friends of the Hartland Library for programming and support. As always, special thanks to David Cox and the rest of the village staff and department heads for their continued interest and help during the year.

# 2016 HARTLAND PUBLIC LIBRARY



# Library Services

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted	Footnotes
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**Library Wages & Benefits**

E 101-55110-110 SALARIES	\$ 357,585	\$ 367,200	\$ 165,892	45%	\$ 367,000	\$ 377,900	
E 101-55110-130 FICA	27,525	28,100	12,813	46%	28,100	28,900	
E 101-55110-140 RETIREMENT BENEFITS	20,665	20,100	8,610	43%	20,100	17,900	
E 101-55110-150 HEALTH/DENTAL/LIFE	77,786	79,500	40,182	51%	79,500	67,200	
E 101-55110-180 OTHER BENEFITS	3,500	3,500	3,500	0%	3,500	3,000	
<b>Sub-Total Library Wages &amp; Benefits</b>	<b>\$ 487,061</b>	<b>\$ 498,400</b>	<b>\$ 230,997</b>	<b>46%</b>	<b>\$ 498,200</b>	<b>\$ 494,900</b>	

**Library Operations**

E 101-55110-290 OUTSIDE SERVICES	\$ 33,719	\$ 32,000	\$ 25,898	81%	\$ 32,000	\$ 30,000	A
E 101-55110-300 OPER SUPPLIES/EXPNS	20,013	19,000	8,627	45%	19,000	19,000	B
E 101-55110-310 BOOKS AND MATERIALS	82,476	84,000	38,481	46%	82,000	85,000	C
E 101-55110-325 PERIODICALS	4,279	4,000	134	3%	4,000	4,000	D
E 101-55110-345 STAFF EDUC/TRAINING	658	1,000	410	41%	750	1,000	E
E 101-55110-350 EQUIPMENT PURCHASE	-	-	-	-	-	-	
<b>Sub-Total Library Operations</b>	<b>\$ 141,145</b>	<b>\$ 140,000</b>	<b>\$ 73,550</b>	<b>53%</b>	<b>\$ 137,750</b>	<b>\$ 139,000</b>	

**Library Building & Grounds**

E 101-55110-220 UTILITY SERVICES	\$ 37,528	\$ 37,000	\$ 17,187	46%	\$ 37,000	\$ 38,500	F
E 101-55110-250 JANITORIAL SERVICE	8,220	8,800	4,110	47%	8,220	8,800	G
E 101-55110-255 BLDGS/GROUNDS	7,684	7,550	4,130	55%	7,550	7,750	H
E 101-55110-355 JANITORIAL SUPPLIES	1,441	1,500	1,311	87%	1,500	1,500	I
E 101-55110-800 CAPITAL OUTLAY	-	-	-	-	-	-	
E 101-55110-900 CORP RESERVE PMTS	3,025	4,000	4,000	-	4,000	5,000	J
<b>Sub-Total Library Buildings &amp; Grounds</b>	<b>\$ 57,898</b>	<b>\$ 58,850</b>	<b>\$ 30,738</b>	<b>52%</b>	<b>\$ 58,270</b>	<b>\$ 61,550</b>	

<b>TOTAL LIBRARY</b>	<b>\$ 686,104</b>	<b>\$ 697,250</b>	<b>\$ 335,285</b>	<b>48%</b>	<b>\$ 694,220</b>	<b>\$ 695,450</b>	<i>Decrease -0.3%</i>
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**FOOTNOTE EXPLANATIONS ON TAB 15 PAGE 4**

**Highlight 2015:** Continued implementation of the library five year strategic plan.

**Spotlight 2016:** Completion of the Hartland Library Ice Age Trail Educational Garden with a focus on coordination with the new Hartland Ice Age Trail Community

## Footnotes to Library Department Budgeted Line Items

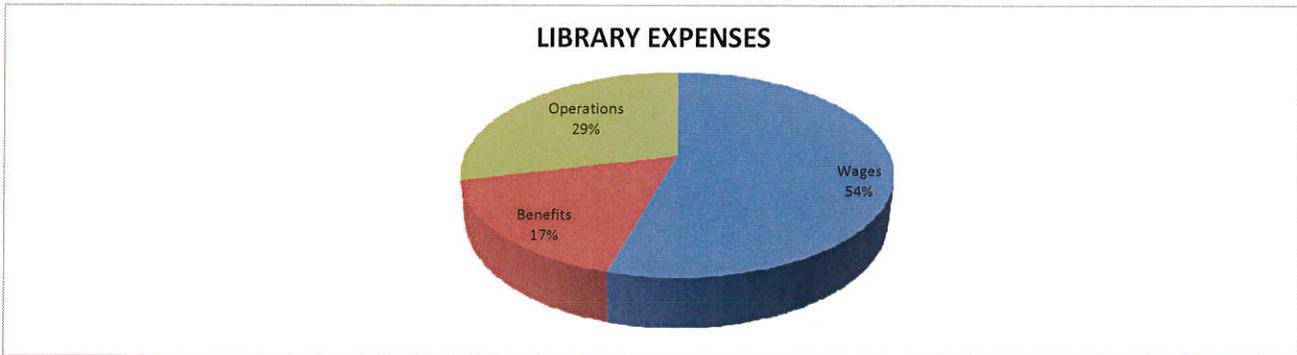
- A. Account E101-55110-290-Outside Services. Includes software licenses; wireless and Badgernet annual fees; CAFÉ annual fee (CAFÉ is our circulation software) and ONTECH IT computer and software support.
- B. Account E101-55110-300 Operating Supplies/Expenses. Office Supplies and materials processing items (book covers, labels, etc.)
- C. Account E101-55110-310 Books and Materials. This account is made up of books, audio books, DVD's, large print books, CD's and reference, database and ebook charges paid to the county library system;
- D. Account E101-55110-325 Periodicals. This is for magazine and newspaper subscriptions.
- E. Account E101-55110-345 Staff Education/Training. Wisconsin Library Association annual membership; \$200 per MLS employee for continuing education.
- F. Account E101-55110-220 Utility Services. WE Energies; water and sewer utility bills; phone bills
- G. Account E101-55110-250 Janitorial Service. Contracted janitorial services with Kleenline.
- H. Account E101-55110-255 Buildings and Grounds. Annual window and carpet cleaning; HVAC annual maintenance; fire alarm and elevator annual maintenance; light bulbs and other hardware as needed.
- I. Account E101-55110-355 Janitorial Supplies. Cleaning supplies; vacuum.
- J. Account E101-55110-900 Corporate Reserve Payments. Includes a cyclical purchase of computers and a microfilm reader-printer.

## Library Services

**Operations:**

The renovation to the library is complete and ready for citizens to take full advantage of this beautiful new building.

	2015 Budget	% of Budget	2016 Budget	% of Budget	Incr/Decr
Wages	367,200	53%	377,900	54%	2.91%
Benefits	131,200	19%	117,000	17%	-10.82%
Operations	198,850	29%	200,550	29%	0.85%
<b>Total</b>	<b>697,250</b>	<b>100%</b>	<b>695,450</b>	<b>100%</b>	<b>-0.26%</b>



**Personnel Schedule: Library Wages Acct: 101-55110-110**

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2014	2015	2016
Library Director	1		11	1.000	1.000	1.000
				-	-	-
Head of Technical Services/ Assistant Dir	1		9	1.000	1.000	1.000
Reference Librarian		2	7	1.500	1.500	1.500
Circulation Supervisor	1		6	1.000	1.000	1.000
Technical Service Clerk	1		3	1.000	1.000	1.000
Library Clerks		7	3	4.000	4.000	4.000
Pages		3	Seas	0.500	0.500	0.500
				-	-	-
Building Maintenance		1	Contr	0.200	0.200	0.200
<b>Employee Totals</b>	<b>4</b>	<b>13</b>		<b>10.200</b>	<b>10.200</b>	<b>10.200</b>

Note: Beginning in 2004 - the Dept of Public Works has taken over maintenance of the Library,

**Corporate Reserve Purchase**

Item	Add	Repl	Amt	Unit Cost	Total
Nothing anticipated for 2016					\$ -
<b>TOTAL LIBRARY CORPORATE RESERVE PURCHASE</b>					<b>\$ -</b>

**Impact Fee Fund**

Item	Add	Repl	Amt	Unit Cost	Total
Transfer for Debt Payment			1	31,000	\$ 31,000
<b>TOTAL LIBRARY CORPORATE RESERVE PURCHASE</b>					<b>\$ 31,000</b>

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

*Library Services*

Expenses	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Wages	364,674	357,131	357,585	367,200	377,900
Benefits	124,680	139,770	129,476	131,200	117,000
Operations	135,335	142,192	141,145	140,000	139,000
Bld & Grounds	43,820	51,168	57,898	58,850	61,550
Capital Outlay	-	-	-	-	-
<b>Total</b>	<b>668,509</b>	<b>690,261</b>	<b>686,104</b>	<b>697,250</b>	<b>695,450</b>
<b>Revenues</b>					
Revenues	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
State Aids	230,073	228,442	226,218	234,684	232,396
Libr Fines & Misc	16,161	19,127	18,016	19,000	17,000
Inter-County Library Funding	4,551	6,755	5,369	5,463	5,352
<b>Total</b>	<b>250,785</b>	<b>254,324</b>	<b>249,603</b>	<b>259,147</b>	<b>254,748</b>
Supported by Taxes	417,724	435,937	436,501	438,103	440,702
Population	9,115	9,118	9,124	9,141	9,141
Annual Per Capita Supported by Taxes	45.83	47.81	47.84	47.93	48.21
Per Capita Supported by Taxes Per Day	0.13	0.13	0.13	0.13	0.13
Total Exp Per Person Per Day	0.20	0.21	0.21	0.21	0.21

# Parks

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted	Footnotes
<b>Parks Wages &amp; Benefits</b>							
E 101-55200-110 SALARIES	\$ 20,170	\$ 26,200	\$ 6,348	24%	\$ 22,500	\$ 26,200	
E 101-55200-130 FICA	1,543	2,000	486	24%	1,725	2,000	
<b>Sub-Total Parks Wages &amp; Benefits</b>	<b>\$ 21,713</b>	<b>\$ 28,200</b>	<b>\$ 6,834</b>	<b>24%</b>	<b>\$ 24,225</b>	<b>\$ 28,200</b>	
<b>Parks Operations</b>							
E 101-55200-220 UTILITY SERVICES	\$ 10,553	\$ 9,500	\$ 3,202	34%	\$ 8,500	\$ 9,500	
E 101-55200-350 EQUIPMENT PURCHASE	18	450	39	9%	400	1,500	
E 101-55200-365 BLDGS/GROUNDS MAINT EXP	26,460	23,600	11,081	47%	23,600	24,950	
E 101-55200-370 ATHLETIC FACILITY MAINT	12,594	15,500	9,759	63%	15,500	16,000	
E 101-55200-470 LANDSCAPE PLANTINGS	2,000	2,000	-	0%	2,000	2,000	
E 101-55200-800 CAPITAL OUTLAY	8,113	10,000	445	4%	10,000	8,300	
E 101-55200-900 CORP RESERVE PAYBK	16,629	16,629	16,629	100%	16,629	16,100	
<b>Sub-Total Park Operations</b>	<b>\$ 76,367</b>	<b>\$ 77,679</b>	<b>\$ 41,155</b>	<b>53%</b>	<b>\$ 76,629</b>	<b>\$ 78,350</b>	
<b>TOTAL PARKS BUDGET</b>	<b>\$ 98,080</b>	<b>\$ 105,879</b>	<b>\$ 47,989</b>	<b>45%</b>	<b>\$ 100,854</b>	<b>\$ 106,550</b>	
					<i>Increase</i>	<i>0.63%</i>	

A  
B  
C  
D  
E  
F  
G

**Highlight 2015:**

The Splash Pad at Nixon Park officially opened for its second full season on Saturday, May 23 and closed Labor Day. A new restroom facility at Centennial Park was completed and opened for the season and a portion of Nottingham Park path was repaved.

**Spotlight 2016:**

There is \$350 in the 101-55200-365 account to treat two ash trees in the parks to prevent emerald ash borer. We are budgeting to replace a bathroom door at the triangle bathroom in Nixon Park and to purchase a replacement field line painter. We are also going to be performing a tree survey for the parks' trees in 2016.

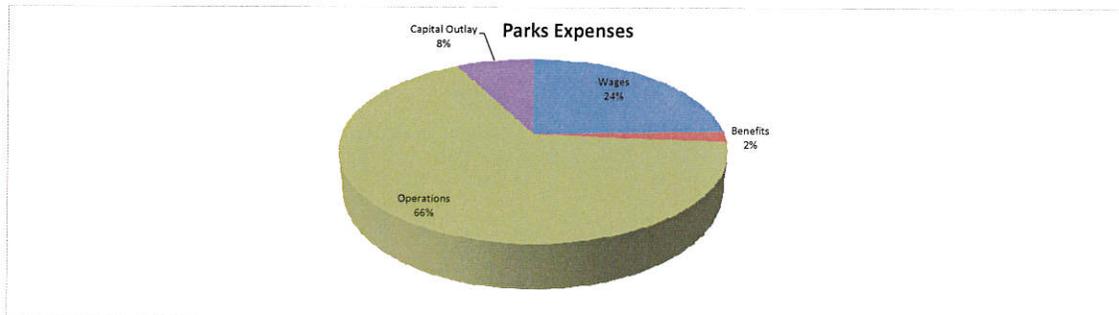
**Supported Services:**

Description	2014	2015	2016
Acres of Parks & Open Land	96.9	96.9	96.9
Baseball Diamonds (inc T-Ball)	8	8	8
Soccer Fields	4	4	4
Football Fields	1	1	1
Miles of Pathway	4.4	4.4	4.4
Tennis Courts	4	4	4
Basketball Courts	3	3	3
Volleyball Courts	2	2	2
Fine Arts Center	1	1	1
Splash Pad	1	1	1
Picnic Shelters	9	9	9
Playground Equipment	Various	Various	Various

**Staffing:**

During the summer, seasonal public works employees do the mowing and trimming. Other work is done by regular public works employees.

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	26,200	25%	26,200	25%	0.00%
Benefits	2,000	2%	2,000	2%	0.00%
Operations	67,679	64%	70,050	66%	3.50%
Capital Outlay	10,000	9%	8,300	8%	-17.00%
<b>Total</b>	<b>105,879</b>	<b>100%</b>	<b>106,550</b>	<b>100%</b>	<b>0.63%</b>



### **Footnotes to Parks Department Budgeted Line Items**

- A. Account E101-55200-220 Utility Services: This account consists of our utility charges of the following – We Energies electric, and Village water and sewer for the parks and Fine Arts Center.
- B. Account E101-55200-350 Equipment Purchase: This is a charge to replace an athletic field line painter.
- C. Account E101-55200-365 Building/Grounds Maintenance Expense: These are charges for the maintenance of the park's buildings, play structures and grounds not including the athletic fields. Charges consist of cleaning supplies, paper products, electrical parts and repairs, paint, plumbing supplies and repairs, temporary restroom rentals, weed control and fertilizer, topsoil, seed and straw, garbage can liners, play equipment parts and repairs, pedestrian bridge repairs, fence repairs, and play area wood chips. There is also a charge to preventively treat some ash trees against emerald ash borer.
- D. Account E101-55200-370 Athletic Facility Maintenance: These are charges for the maintenance of the athletic fields at the parks. The charges consist of field marking paint, marking chalk, ball field surface mix, ball field sure-hop infield mix, fertilizer and weed control.
- E. Account E101-55200-470 Landscape Plantings: These are charges for the planting of trees and bushes on park land.
- F. Account E101-55200-800 Capital Outlay: These charges vary each year for large equipment purchases. For 2016, the budget includes the purchase of lumber for new picnic tables, new trash cans, a replacement bathroom door at the triangle bathroom at Nixon Park and various field fence repairs.
- G. Account E101-53000-900 Corporate Reserve Paybacks: These are charges for the annual payback for vehicle replacements.

# Parks

## Capital Outlay Schedule

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
<b>101-55200-800 Capital Outlay</b>						
1	Men's door at Nixon Park		X	1	3,300	\$ 3,300
2	Various Fence Repairs		X	1	3,000	3,000
3	Picnic Tables		X	10	100	1,000
3	Garbage Cans		X	25	40	1,000
<b>TOTAL PARKS CAPITAL OUTLAY</b>						<b>\$ 8,300</b>

## Corporate Reserve Purchases

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1	Mower		X	1	\$ 8,800	\$ 8,800
2	Trailer		X	1	4,000	4,000
<b>TOTAL PARKS CORPORATE RESERVE PURCHASES</b>						<b>\$ 12,800</b>

## Impact Fee Fund

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
None Anticipated in 2016						

**TOTAL PARKS IMPACT FEE PURCHASES**

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

*Parks*

Expenses	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Wages	30,768	24,431	20,170	26,200	26,200
Benefits	2,354	1,869	1,543	2,000	2,000
Operations	59,765	53,442	68,254	67,679	70,050
Capital Outlay	9,618	9,315	8,113	10,000	8,300
<b>Total</b>	<b>102,505</b>	<b>89,057</b>	<b>98,080</b>	<b>105,879</b>	<b>106,550</b>
Revenues	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Park Rentals	18,921	16,937	21,899	19,000	20,000
Trans from GIS	-	-	-	-	-
<b>Total</b>	<b>18,921</b>	<b>16,937</b>	<b>21,899</b>	<b>19,000</b>	<b>20,000</b>
Supported by Taxes	83,584	72,120	76,181	86,879	86,550
Population	9,115	9,118	9,124	9,141	9,141
Annual Per Capita Supported by Taxes	9.17	7.91	8.35	9.50	9.47
Per Capita Supported by Taxes Per Day	0.025	0.022	0.023	0.026	0.026
Total Exp Per Person Per Day	0.031	0.027	0.029	0.032	0.032

## **HARTLAND RECREATION DEPARTMENT 2016 BUDGET NARRATIVE**

### **Highlights of 2015:**

- 1) Partnership with the Hartland/Lakeside School District: The Recreation Department and Hartland/Lakeside School District are continuing to partner in offering recreation programs to the residents of the Village of Hartland and the Hartland/Lakeside School District. This partnership has enabled the Recreation Department to use their facilities at no cost.
- 2) Partnership with the City of Delafield: The Recreation Department and City of Delafield renewed their agreement in regards to the Village of Hartland offering programs at their facilities at no cost to the Recreation Department. In return, the residents of the City of Delafield receive the resident rate for all programs.
- 3) Pickleball Courts at Nixon Park: Nixon Park now has four pickle ball courts located on the Nixon Park Tennis Courts. Hartland Recreation Department offered Pickleball in Summer 2015 on Fridays, June 5 through September 25.
- 4) Adult Kickball League: The Hartland Recreation Department had 8 teams participant in the 2015 Adult Kickball League. The league doubled in size since 2014. In 2014 the league only had 4 teams. The 2015 league was held on Sundays, June 7 – August 2 at Hartbrook Park.
- 5) Movie in the Park: The Recreation Department was able to raise funds for the second year in a row for three movies. The first movie, Paddington, was held in conjunction with Hartland's Neighborhood Night Out on Tuesday, July 14 at Nixon Park. This was the second year the Hartland's Neighborhood Night Out and Movie was offered. The second movie, The Lego Movie, was held during Hartland Recreation Department's third annual Family Night on Thursday, August 20. A magic show was also held on Family Night. The third movie, Big Hero 6, was held at Cushing Park in Delafield on Thursday, August 27. Sponsorships were provided by local businesses to help support the event.

### **Future Goals:**

- 1) The Recreation Department will continue to work on increasing program offerings and publicity of offerings to the community.
- 2) The Recreation Department will work on utilizing the Fine Arts Center more by seeking different entertainment opportunities at Nixon Park for the 2016 summer.
- 3) The Recreation Department would like to purchase movie equipment so they will be able to start offering a Summer Movie Series program.

**Staffing/Personnel Schedule:** For 2016, the Recreation Department will have one full time Director, one Before and After School Coordinator, four Before and After School Instructors, one Summer Camp Coordinator, three seasonal Summer Camp Counselors and a kickball referee.

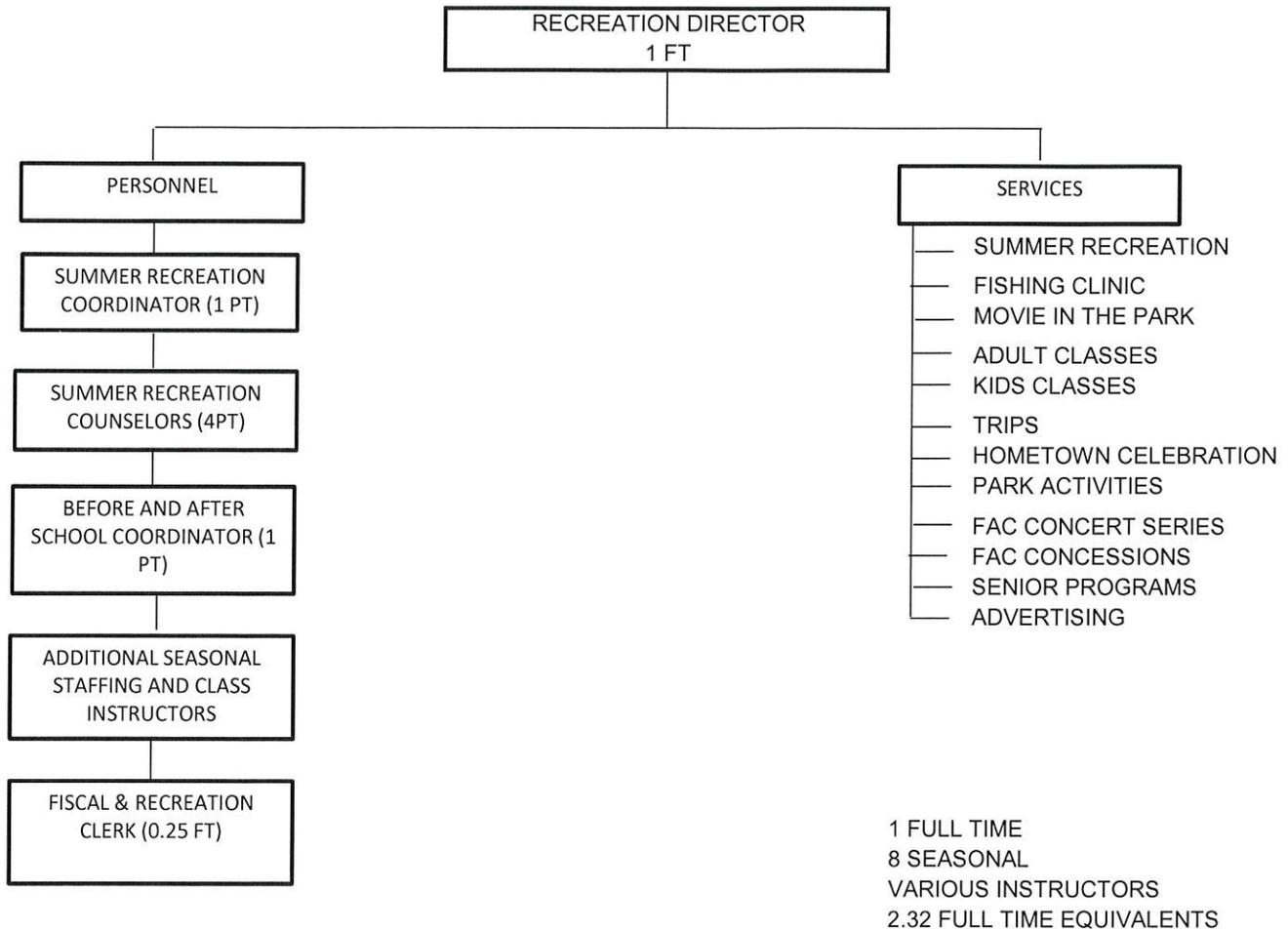
**Capital Outlay:** The Recreation Department has a request to purchase movie equipment so a Family Movie Series can be shown throughout the summer.

**Expenses:** The Recreation Department is proposing that the 2016 budget stays approximately the same as the 2015 Budget. The Splash Pad expenses are estimated to be \$1,000 for maintenance and \$7,200 for water. *\*\*Please note that any increases to expenses in the Recreation Department Budget will show complimentary increases to revenues.*

**Revenues:** Revenues have been based on the expected and realistic participation in classes, trips and summer recreation. The goal of the department is to continue using the partnership with the Hartland/Lakeside School District to offer new programs that will increase general recreation class revenues. The Recreation Department will also continue to work with other entities throughout the community to hold and provide programs.

**Capital Improvement Plan:** Request for funds to make improvements to the current Community Center is shown as a future project.

# 2016 RECREATION DEPARTMENT



# Recreation Department

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted	FOOTNOTES
<b>Recreation Wages &amp; Benefits</b>							
E 101-55300-110 SALARIES	\$ 76,053	\$ 80,500	\$ 34,106	42%	\$ 80,000	\$ 97,300	A
E 101-55300-130 FICA	5,857	6,100	2,647	43%	6,100	7,450	
E 101-55300-140 RETIREMENT BENFTS	3,186	3,200	1,345	42%	3,200	4,000	
E 101-55300-150 HEALTH/DENTAL/LIFE	9,315	8,900	4,828	54%	9,000	11,500	
E 101-55300-180 OTHER BENEFITS	500	500	500	0%	500	625	
<b>Sub-Total Recreation Wages &amp; Benefits</b>	<b>\$ 94,911</b>	<b>\$ 99,200</b>	<b>\$ 43,426</b>	<b>44%</b>	<b>\$ 98,800</b>	<b>\$ 120,875</b>	
<b>Recreation Operations</b>							
E 101-55300-290 OUTSIDE SERVICES	\$ 63,026	\$ 72,000	\$ 34,999	49%	\$ 69,000	\$ 72,000	B
E 101-55300-291 ACTIVENET FEES	4,925	3,600	2,996	0%	5,650	5,000	C
E 101-55300-295 TRIPS	9,871	2,000	7,238	362%	11,275	7,000	D
E 101-55300-300 OPER SUPPLIES/EXP	27,222	31,000	10,546	34%	26,000	29,000	E
E 101-55300-303 SUMMER REC EXPNS	6,281	3,000	116	4%	5,350	3,500	F
E 101-55300-305 EXPENSES-OTHER	385	-	251	#DIV/0!	550	-	G
E 101-55300-312 SPLASHPAD EXPNS	-	1,000	-	0%	1,000	-	H
E 101-55300-220 SPLASHPAD WATER EXP	6,622	7,000	-	0%	7,000	7,200	I
E 101-55300-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
E 101-55300-900 CORP RESERVE PMTS	540	-	-	#DIV/0!	-	1,800	
<b>Sub-Total Recreation Operations</b>	<b>\$ 118,872</b>	<b>\$ 119,600</b>	<b>\$ 56,146</b>	<b>47%</b>	<b>\$ 125,825</b>	<b>\$ 125,500</b>	
<b>TOTAL RECREATION/COMMUNITY ED</b>	<b>\$213,783</b>	<b>\$218,800</b>	<b>\$99,572</b>	<b>46%</b>	<b>\$224,625</b>	<b>\$246,375</b>	<b>Increase 12.6%</b>

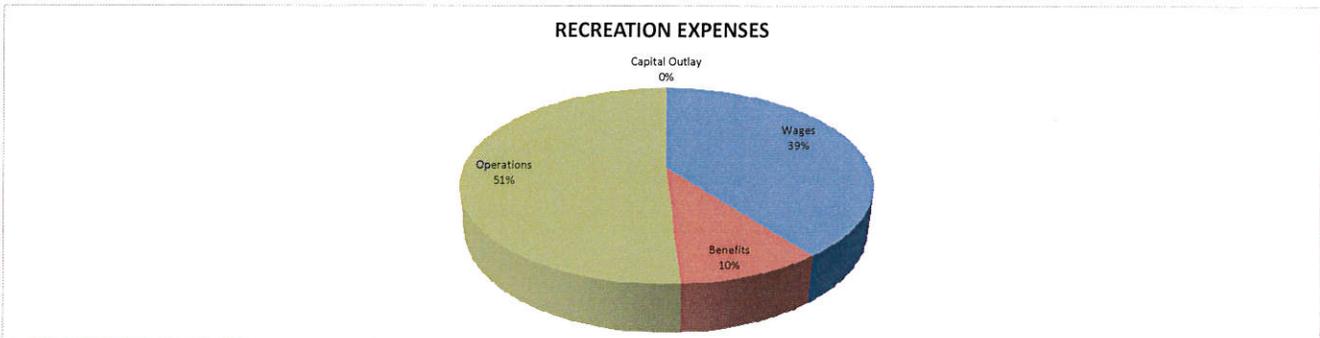
FOOTNOTE EXPLANATIONS ON TAB 17 PAGE 5

**Highlight 2015:** Continued partnership with the Hartland Lakeside School District in providing and expanding recreation programs..

**Spotlight 2016:** Continued focus on providing quality programs and finding ways to improve and expand the programs the Village offers.

**Operations:** With increased success of existing and new programs, the Recreation Department is projecting a declining tax burden for the Village in regards to its operations.

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	80,500	37%	97,300	39%	20.87%
Benefits	18,700	9%	23,575	10%	26.07%
Operations	119,600	55%	125,500	51%	4.93%
Capital Outlay	-	0%	-	0%	0.00%
<b>Total</b>	<b>218,800</b>	<b>100%</b>	<b>246,375</b>	<b>100%</b>	<b>12.60%</b>



### Footnotes to Recreation Department Budgeted Line Items

- A. Account E101-55300-110 Salaries: This account is the salary of the Recreation Director, Summer Camp Counselors, and the Before and After School Program.
- B. Account E101-55300-290 Outside Services/Contracts: This represents the fees of Recreational Activities that are instructed by outside contractors hired by the Recreation Department. These instructors are paid a percentage of the fees collected for each student that enrolls in their classes. Some examples of these classes are Moderate Yoga, QiGong, Yoga for Life, Gentle Yoga, the Clutter Class Series, and etc.
- C. Account E101-55300-291 Active Net Fees: This represents the expense for using the recreation registration software. The registration software contract includes an annual minimum fee of \$3,600, which is based on a percentage of registration fees. The fee in the budget line is estimated to be higher because once the minimum is met, Active Net still charges a percentage for each transaction that is made.
- D. Account E101-55300-295 Trips: This represents the cost of the trips that are offered by the Recreation Department.
- E. Account E101-55300-300 Operating Supplies/Expenses: This represents the expenses the Recreation Department may have on a daily, weekly, monthly, or yearly basis. Some examples of these expenses are copies, postage, general office supplies, supplies for programs, t-shirts for the Fishing Clinic, Recreation Department's cell phone, mileage reimbursement, possible advertising fees to promote the recreation department and program guide which is produced three times a year.
- F. Account E101-55300-303 Summer Rec Expenses: This represents the expenses for the Summer Camp Program. These consist of the fieldtrip admissions, transportation costs, supplies and equipment that are only used by Summer Camp.
- G. Account E101-55300-360 Splash Pad Expenses: This represents the annual maintenance expenses for the Splash Pad which is estimated to be approximately \$1,000.
- H. Account E101-55300-365 Splash Pad Water Expense. This is the annual expense for water usage paid to the Water Utility for the splash pad, which is estimated to be approximately \$7,200.
- I. Account E101-55300-900 Corporate Reserve Paybacks: Hartland Recreation Department would like to purchase movie equipment in 2016. The estimated cost is \$9,000, which would cover the cost of the screen and all equipment necessary including speakers, dvd player, and projector. Payments will be made over the next 5 years at \$1,800 per year.

## *Recreation*

**Personnel Wages Acct: 101-55300-110**

<i>Classification</i>	<i>Full Time</i>	<i>Part Time</i>	<i>Salary Grade</i>	<i>Full Time Equivalents</i>		
				<i>2014</i>	<i>2015</i>	<i>2016</i>
Recreation Director	1		7	1.000	1.000	1.000
Fiscal and Recreation Clerk	1		5	0.000	0.000	0.250
Summer Camp Supervisor		1	Seas	0.230	0.160	0.160
Summer Camp Counselors		4	Seas	0.590	0.610	0.610
Before/After School Coordinator		1	Seas	0.346	0.517	0.517
Before/After School Staff		4	Seas	0.230	0.000	0.610
Summer Concert		1	Seas	0.000	0.016	0.016
Kickball Referee		1	Seas	0.000	0.012	0.012
<b>Employee Totals</b>	<b>2</b>	<b>12</b>		<b>2.396</b>	<b>2.315</b>	<b>3.175</b>

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

*Recreation*

Expenses	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Wages	74,128	66,404	76,053	80,500	97,300
Benefits	17,274	17,773	18,858	18,700	23,575
Operations	110,627	131,302	118,872	119,600	125,500
Capital Outlay	-	-	-	-	-
<b>Total</b>	<b>202,029</b>	<b>215,479</b>	<b>213,783</b>	<b>218,800</b>	<b>246,375</b>
Revenues	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Classes	82,346	99,678	85,732	100,000	100,000
Before/After Sch	27,328	24,415	27,046	20,000	30,000
Trips	2,012	3,047	13,340	2,000	10,000
Summer Rec	31,338	23,335	20,109	22,000	22,000
Other	1,481	6,065	5,006	7,800	5,300
Splash Pad Donations	-	5,035	5,058	5,000	-
<b>Total</b>	<b>144,505</b>	<b>161,575</b>	<b>156,291</b>	<b>156,800</b>	<b>167,300</b>
Supported by Taxes	57,524	53,904	57,492	62,000	79,075
Population	<b>9,115</b>	<b>9,118</b>	<b>9,124</b>	<b>9,141</b>	<b>9,141</b>
Annual Per Capita Supported by Taxes	<b>6.31</b>	<b>5.91</b>	<b>6.30</b>	<b>6.78</b>	<b>8.65</b>
Per Capita Supported by Taxes Per Day	<b>0.017</b>	<b>0.016</b>	<b>0.017</b>	<b>0.019</b>	<b>0.024</b>
Total Exp Per Person Per Day	<b>0.061</b>	<b>0.065</b>	<b>0.064</b>	<b>0.066</b>	<b>0.074</b>

# Cable TV

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted
<b>Cable TV Wages &amp; Benefits</b>						
E 101-55370-110 SALARIES	\$ 2,127	\$ 2,500	\$ 699	28%	\$ 2,200	\$ 2,500
E 101-55370-130 FICA	163	200	53	27%	175	200
<b>Sub-Total Cable TV Wages &amp; Benefits</b>	<b>\$ 2,290</b>	<b>\$ 2,700</b>	<b>\$ 752</b>	<b>28%</b>	<b>\$ 2,375</b>	<b>\$ 2,700</b>

<b>Cable TV Operations</b>						
E 101-55370-290 OUTSIDE SERVICES/CONTRACTS	\$ 900	\$ 1,500	\$ 410	27%	\$ 1,500	\$ 1,500
E 101-55370-300 OPERATING SUPPLIES/EXPENSES	3,437	4,000	234	6%	4,000	4,000
<b>Sub-Total Cable TV Operations</b>	<b>\$ 4,337</b>	<b>\$ 5,500</b>	<b>\$ 644</b>	<b>12%</b>	<b>\$ 5,500</b>	<b>\$ 5,500</b>

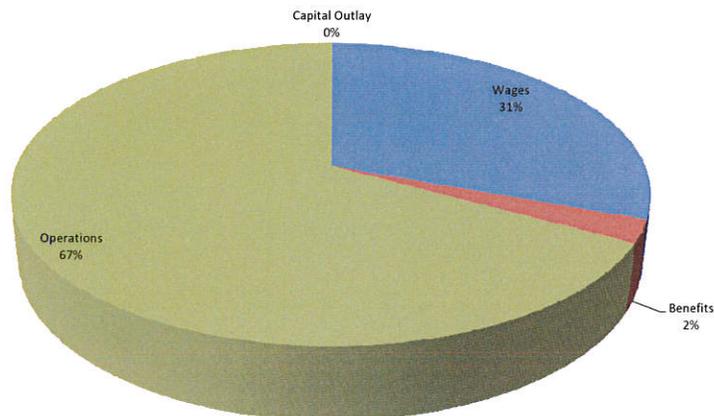
<b>TOTAL CABLE TV</b>	<b>\$ 6,627</b>	<b>\$ 8,200</b>	<b>\$ 1,396</b>	<b>17%</b>	<b>\$ 7,875</b>	<b>\$ 8,200</b>
					<i>Increase</i>	<i>0.0%</i>

### Personnel Schedule

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2014	2015	2016
Part Time Employees		1		0.24	0.24	0.24
<b>Employee Totals</b>	<b>0</b>	<b>1</b>		<b>0.24</b>	<b>0.24</b>	<b>0.24</b>

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	2,500	30%	2,500	30%	0.00%
Benefits	200	2%	200	2%	0.00%
Operations	5,500	67%	5,500	67%	0.00%
Capital Outlay	-	0%	-	0%	0.00%
<b>Total</b>	<b>8,200</b>	<b>100%</b>	<b>8,200</b>	<b>100%</b>	<b>0.00%</b>

### CABLE BUDGET EXPENSES



VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

*Cable Television*

<b>Expenses</b>	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2016 Adopted</b>
Wages	1,899	1,906	2,127	2,500	2,500
Benefits	142	154	163	200	200
Operations	3,277	2,462	4,337	5,500	5,500
Capital Outlay	-	-	-	-	-
<b>Total</b>	<b>5,318</b>	<b>4,522</b>	<b>6,627</b>	<b>8,200</b>	<b>8,200</b>
<b>Revenues</b>					
	<b>2012 Actual</b>	<b>2013 Actual</b>	<b>2014 Actual</b>	<b>2015 Budget</b>	<b>2016 Adopted</b>
Cable Franchise Fees	79,726	82,040	83,586	75,000	82,000
<b>Total</b>	<b>79,726</b>	<b>82,040</b>	<b>83,586</b>	<b>75,000</b>	<b>82,000</b>
Supported by Taxes	(74,408)	(77,518)	(76,959)	(66,800)	(73,800)
Population	9,115	9,118	9,124	9,141	9,141
Annual Per Capita Supported by Taxes	(8.16)	(8.50)	(8.43)	(7.31)	(8.07)
Per Capita Supported by Taxes Per Day	(0.022)	(0.023)	(0.023)	(0.020)	(0.022)
Total Exp Per Person Per Day	0.0016	0.0014	0.0020	0.0025	0.0025

# Cable Tv

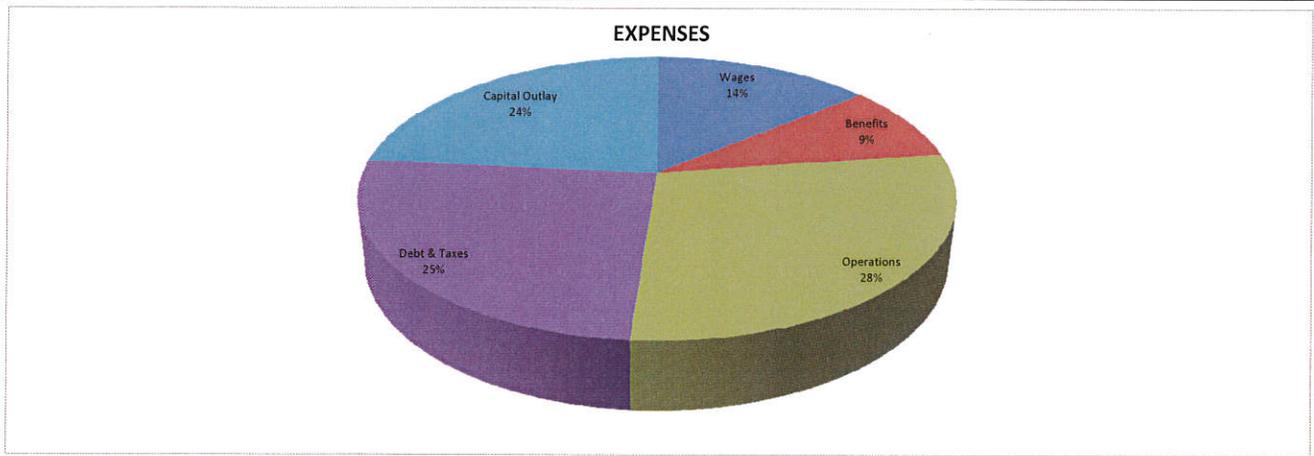
## Corporate Reserve Purchases

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
Nothing anticipated in 2016					\$ -
<b>TOTAL CABLE TV CORPORATE RESERVE PURCHASES</b>					<b>\$ -</b>

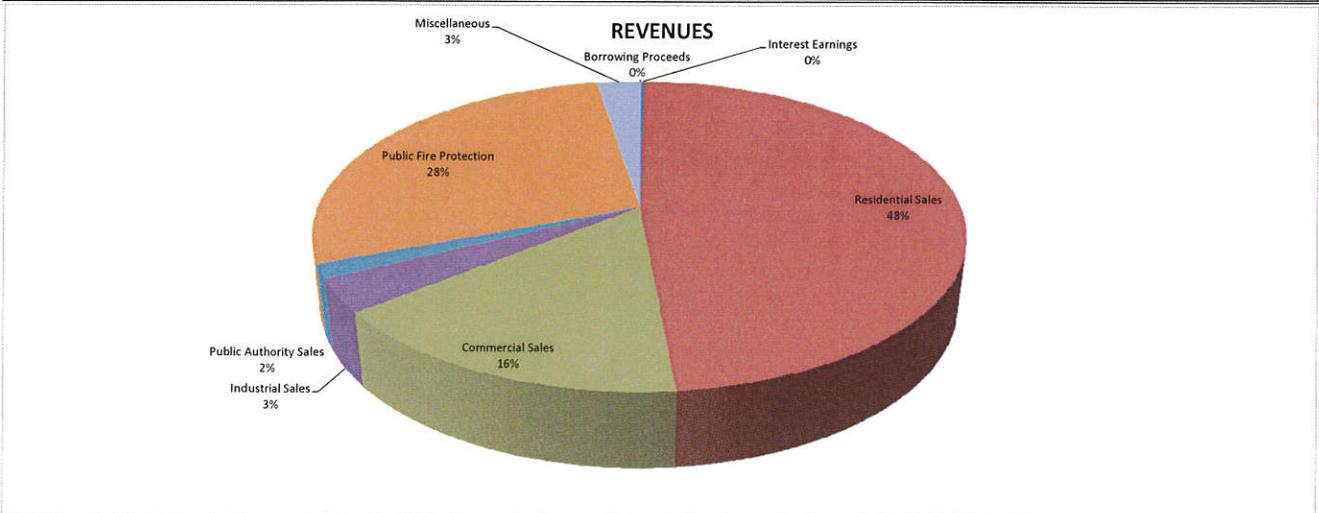
VILLAGE OF HARTLAND 2016 WATER UTILITY BUDGET

# Fund 620: Water Utility

EXPENSES	2016 Budget	% of Budg	2015 Budget	Incr/-Decr
Wages	232,500	14%	233,000	-0.21%
Benefits	146,500	9%	146,500	0.00%
Operations	471,500	28%	192,000	145.57%
Debt & Taxes	418,633	25%	397,421	5.34%
Capital Outlay	393,500	24%	382,000	3.01%
<b>Total</b>	<b>1,662,633</b>	<b>100%</b>	<b>1,350,921</b>	<b>23.07%</b>



REVENUES	2016 Budget	% of Budg	2015 Budget	Incr/-Decr
Interest Earnings	3,500	0%	5,000	-30.00%
Residential Sales	640,000	48%	625,000	2.40%
Commercial Sales	208,000	16%	200,000	4.00%
Industrial Sales	46,500	4%	50,000	-7.00%
Public Authority Sales	20,000	2%	20,000	0.00%
Public Fire Protection	375,000	28%	350,000	7.14%
Miscellaneous	34,000	3%	40,500	-16.05%
Borrowing Proceeds	-	0%	-	#DIV/0!
<b>Total Revenues</b>	<b>1,327,000</b>	<b>100%</b>	<b>1,290,500</b>	<b>2.83%</b>



VILLAGE OF HARTLAND -WATER UTILITY BUDGET 2016

*Fund 620: Water Utility*

2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
1,155,508	1,571,593	1,662,034	1,929,744	1,731,330	1,662,633
% Change	36.01%	5.75%	16.11%	-10.28%	-3.97%

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted	FOOTNOTES
<i>Water Utility Revenues</i>							
R 620-41900 INTEREST INCOME	\$ 4,138	\$ 5,000	\$ 1,569	31%	\$ 3,138	\$ 3,500	A
R 620-42100 MISC NON-OPERATING INC	707	500	-	0%	500	500	B
R 620-42110 CONTRIBUTED CAPITAL	4,000	2,500	300	12%	2,500	2,500	C
R 620-46100 METERED SALES-GEN CUST	6,261	7,000	892	13%	6,000	6,000	D
R 620-46120 RESIDENTIAL SALES	600,193	625,000	277,096	44%	625,000	640,000	E
R 620-46140 COMMERCIAL SALES	201,929	200,000	101,233	51%	202,000	208,000	F
R 620-46160 INDUSTRIAL SALES	47,833	50,000	17,675	35%	45,000	46,500	G
R 620-46200 PRIVATE FIRE PROTECTION	4,560	4,500	2,280	51%	4,500	4,500	H
R 620-46300 PUBLIC FIRE PROTECTION	350,955	350,000	182,597	52%	365,000	375,000	I
R 620-46400 OTHER SALES-PUBLIC AUTH	22,890	20,000	12,672	63%	23,000	20,000	J
R 620-47000 FORFEITED DISCOUNTS	6,670	6,500	3,161	49%	6,500	6,500	K
R 620-47100 MISC SERVICE REVENUES	15,206	14,000	2,811	20%	14,000	14,000	L
R 620-47400 OTHER SERV REV/CHGBKS	5,665	5,500	-	0%	-	-	M
R 620-47500 PAYBACK FROM SEWER	-	-	-	#DIV/0!	-	-	N
R 620-48300 SALE OF VILLAGE PROPERTY	-	-	-	#DIV/0!	-	-	
R 620-49110 BORROWING PROCEEDS	-	-	-	#DIV/0!	515,000	-	O
R 620-49270 OTHER FUNDING	-	60,421	-	0%	-	335,633	P
<b>Total Water Utility Revenues</b>	<b>\$ 1,271,007</b>	<b>\$ 1,350,921</b>	<b>\$ 602,286</b>	<b>45%</b>	<b>\$ 1,812,138</b>	<b>\$ 1,662,633</b>	

*Water Utility Expenses*

Capital

E 620-53700-662 WATER TRTMT EQUIP	\$ 776	\$ 4,000	\$ 767	19%	\$ 2,500	\$ -	Q
E 620-53700-672 DIST/RESERV STANDPIPE	-	-	-	0%	-	-	R
E 620-53700-673 TRANS&DIST MAINS	721,638	-	-	0%	-	253,000	S
E 620-53700-674 METERS	39,969	48,000	58,703	122%	60,000	53,000	T
E 620-53700-678 HYDRANTS	3,694	45,000	3,298	7%	45,000	50,000	U
E 620-53700-679 STRUCTURES/IMPRVMTS	-	15,000	-	0%	15,000	-	V
E 620-53700-680 OFFICE FURN & EQUIP	-	-	-	#DIV/0!	-	-	W
E 620-53700-681 COMPUTERS/SOFTWARE	21,052	15,000	-	0%	15,000	37,500	X
E 620-53700-682 TRANSPORTATION EQP	145	-	-	0%	-	-	Y
E 620-53700-684 TOOLS/SHOP/EQUIP	349	1,000	96	10%	1,000	-	Z
<b>Sub-Total Capital</b>	<b>\$ 787,623</b>	<b>\$ 128,000</b>	<b>\$ 62,864</b>	<b>49%</b>	<b>\$ 138,500</b>	<b>\$ 393,500</b>	

Source of Supply	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted	
E 620-53700-600 SRC OF SUPPLY-LABOR	\$ 25,000	\$ 28,000	\$ 13,527	48%	\$ 28,000	\$ 28,000	BB
E 620-53700-602 SRC OF SUPPLY-EXP	-	1,000	-	0%	700	1,000	CC
E 620-53700-605 MAINT-WTR SRC PLANT	19,632	52,000	13,658	26%	52,000	52,000	DD
<b>Sub-Total Source of Supply</b>	<b>\$ 44,632</b>	<b>\$ 81,000</b>	<b>\$ 27,185</b>	<b>34%</b>	<b>\$ 80,700</b>	<b>\$ 81,000</b>	

Pumping Expense

E 620-53700-620 PUMPING EXP - LABOR	\$ 1,030	\$ 3,000	\$ 124	4%	\$ 2,200	\$ 3,000	EE
E 620-53700-622 POWER FOR PUMPING	65,963	64,000	24,298	38%	55,000	66,000	FF
E 620-53700-623 PUMPING/SUPPLIES/EXP	916	1,000	513	51%	1,000	1,000	GG
E 620-53700-625 MAINT PUMPNG PLANT	3,707	8,000	3,908	49%	8,000	9,000	HH
<b>Sub-Total Pumping Expense</b>	<b>\$ 71,616</b>	<b>\$ 76,000</b>	<b>\$ 28,843</b>	<b>38%</b>	<b>\$ 66,200</b>	<b>\$ 79,000</b>	

VILLAGE OF HARTLAND - WATER UTILITY BUDGET 2016

*Fund 620: Water Utility*

**Water Treatment Expense**

E 620-53700-630 TREATMENT - LABOR	\$ 1,982	\$ 3,000	\$ 275	9%	\$ 1,500	\$ 2,500	II
E 620-53700-631 TREATMENT-CHEMICALS	9,789	12,000	5,214	43%	10,500	12,000	JJ
E 620-53700-632 TREATMENT-SUPPLIES	854	3,000	116	4%	2,000	2,500	KK
E 620-53700-635 MAINT OF PLANT	1,324	4,000	1,944	49%	4,000	7,000	LL
<b>Sub-Total Water Treatment Expense</b>	<b>\$ 13,949</b>	<b>\$ 22,000</b>	<b>\$ 7,549</b>	<b>34%</b>	<b>\$ 18,000</b>	<b>\$ 24,000</b>	

**Transmission & Distribution Expense**

E 620-53700-640 T&D LABOR	\$ 676	\$ 1,500	\$ 223	15%	\$ 1,500	\$ 1,500	MM
E 620-53700-641 T&D-SUPPLY/EXP	-	1,000	-	0%	1,000	1,000	NN
E 620-53700-650 MAINT-RESERV/STANDPIPE	747	4,000	2,051	51%	4,000	4,000	OO
E 620-53700-651 MAINT OF MAINS	79,725	95,000	36,299	38%	95,000	95,000	PP
E 620-53700-652 MAINT OF SERVICES	53,382	25,000	9,821	39%	20,000	23,000	QQ
E 620-53700-653 MAINT OF METERS	8,281	14,000	13,251	95%	18,000	18,000	RR
E 620-53700-654 MAINT OF HYDRANTS	28,499	20,000	1,154	6%	10,000	20,000	SS
E 620-53700-655 MAINT OTHER PLANT	279	600	2	0%	300	8,600	TT
<b>Sub-Total Transmission &amp; Dist Expense</b>	<b>\$ 171,589</b>	<b>\$ 161,100</b>	<b>\$ 62,801</b>	<b>39%</b>	<b>\$ 149,800</b>	<b>\$ 171,100</b>	

**Customer Accounts Expense**

E 620-53700-901 METER READING LABOR	\$ 646	\$ 1,500	\$ 247	16%	\$ 1,000	\$ 1,500	UU
E 620-53700-902 ACCNT & COLLECT LBR	82,810	84,000	37,883	45%	84,000	84,000	VV
E 620-53700-903 CUST ACCTS-SUPPLIES	2,981	5,000	2,353	47%	5,000	5,000	WW
E 620-53700-904 UNCOLLECT ACCNTS	-	-	-	0%	-	-	XX
<b>Sub-Total Customer Accounts Expense</b>	<b>\$ 86,437</b>	<b>\$ 90,500</b>	<b>\$ 40,483</b>	<b>45%</b>	<b>\$ 90,000</b>	<b>\$ 90,500</b>	

**Administrative & General Expense**

	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted	
E 620-53700-920 ADM/GENERAL SALARIES	\$ 105,431	\$ 112,000	\$ 47,809	43%	\$ 102,000	\$ 112,000	YY
E 620-53700-921 OFFICE SUPPLIES/EXPNS	659	5,000	434	9%	3,000	4,000	ZZ
E 620-53700-923 OUTSIDE SERVICES	54,830	80,000	36,019	45%	80,000	90,000	AAA
E 620-53700-924 PROPERTY INSURANCE	14,400	14,400	14,400	100%	14,400	14,400	BBB
E 620-53700-926 EMPL PENSIONS & BNFTS	109,721	120,000	56,395	47%	120,000	120,000	CCC
E 620-53700-930 MISC GEN EXPENSES	2,805	5,000	2,337	47%	5,000	5,000	DDD
E 620-53700-933 TRANSP EXPENSES	9,428	7,000	3,732	53%	7,000	8,000	EEE
E 620-53700-685 BUILDING RENTS	25,000	25,000	25,000	100%	25,000	25,000	AA
E 620-53700-937 SURPLUS TO CASH RSRV	-	-	-	0%	-	-	
<b>Sub-Total Admin &amp; General Expense</b>	<b>\$ 322,274</b>	<b>\$ 368,400</b>	<b>\$ 186,126</b>	<b>51%</b>	<b>\$ 356,400</b>	<b>\$ 378,400</b>	

**Other Expense**

E 620-53700-130 FICA	\$ 24,482	\$ 26,500	\$ 11,559	44%	\$ 26,500	\$ 26,500	FFF
E 620-53700-305 EXPENSES OTHER (DEBT)	-	-	-	0%	-	-	
E 620-53700-408 TAXES/EQUIVALENTS	231,972	230,000	-	0%	230,000	230,000	GGG
E 620-53700-427 INT LONG TERM DEBT	50,170	47,421	23,410	49%	47,421	58,633	HHH
E 620-53700-428 AMORT OF ISSUE COSTS	-	-	-	0%	-	-	
E 620-53700-610 PRINCIPAL REDEMPTION	125,000	120,000	30,000	25%	120,000	130,000	III
<b>Sub-Total Other Expense</b>	<b>\$ 431,624</b>	<b>\$ 423,921</b>	<b>\$ 64,969</b>	<b>15%</b>	<b>\$ 423,921</b>	<b>\$ 445,133</b>	

<b>Total Water Utility Expenses</b>	<b>\$ 1,929,744</b>	<b>\$ 1,350,921</b>	<b>\$ 480,820</b>	<b>36%</b>	<b>\$ 1,323,521</b>	<b>\$ 1,662,633</b>	
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## Fund 620: Water Utility

<b>TOTAL WATER REVENUES</b>	\$ 1,271,007	\$ 1,350,921	\$ 602,286	44.58%	\$ 1,812,138	\$ 1,662,633
<b>TOTAL WATER EXPENSES</b>	\$ 1,929,744	\$ 1,350,921	\$ 480,820	35.59%	\$ 1,323,521	\$ 1,662,633
<b>NET OPERATIONS</b>	\$ (658,737)	\$ -	\$ 121,466		488,617	\$ -

<b>Beginning Cash Balance</b>						<b>Est End Bal</b>
2015	\$ 1,107,712	Est Revs	\$ 1,812,138	Est Expenses	\$ 1,323,521	\$ 1,596,329
Est 2016	\$ 1,596,329	Est Revs	\$ 1,327,000	Est Expenses	\$ 1,662,633	\$ 1,260,696

FOOTNOTE EXPLANATIONS ARE ON TAB 19 PAGE 5 THROUGH TAB 19 PAGE 8

**Highlight 2015 and Spotlight 2016:**

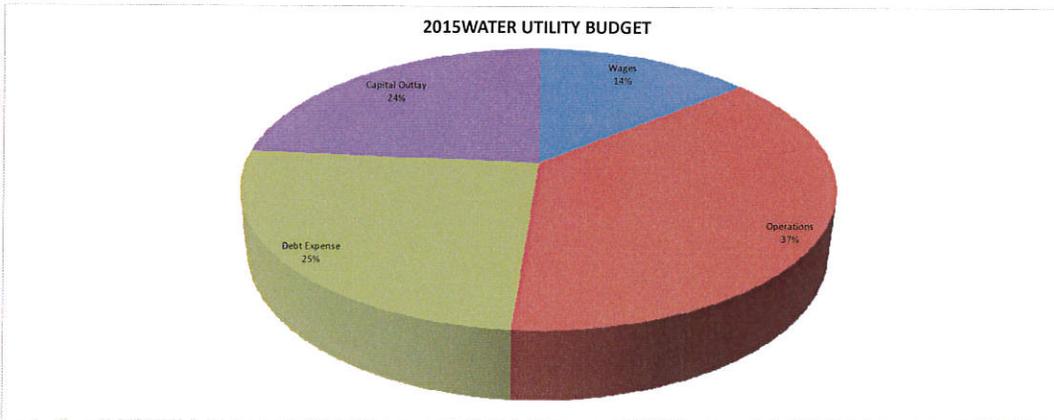
In 2015, the Utility will be accepting the new water mains constructed as part of the Sanctuary and Windrush subdivisions. The rehabilitation of Well #4 in Penbrook Park was also completed. We also replaced meters and hydrants as part of our annual maintenance.

In 2016, Riverwalk Apartments and Four Winds West subdivision are anticipated to be completed with new infrastructure being dedicated to the Village. The utility will continue to focus on maintaining the infrastructure with routine annual maintenance to ensure the safety and efficiency of the drinking water system.

**Budget Analysis**

The Utility doesn't have any anticipated large Water Utility projects for 2016. All items anticipated are for maintenance and support of the Water System.

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	233,000	17%	232,500	14%	-0.21%
Operations	338,500	25%	618,000	37%	82.57%
Debt Expense	397,421	29%	418,633	25%	0.00%
Capital Outlay	382,000	28%	393,500	24%	3.01%
<b>Total</b>	<b>1,350,921</b>	<b>100%</b>	<b>1,662,633</b>	<b>100%</b>	<b>23.07%</b>



## Footnotes to Water Utility Department Budgeted Line Items

### REVENUES

- A. Account R620-41900 Interest Income: This account is the interest earned on the Water Utilities cash balance.
- B. Account R620-42100 Miscellaneous Non-Operating Income: This account is recording items put to the tax roll for monies not paid for outstanding bills.
- C. Account R620-42110 Contributed Capital: This is the Resident Equivalency Adjustment for new construction which is the Water hook-up charge.
- D. Account R620-46100 Metered Sales General Customers: This account is metered water sales to companies or citizens generally for the filling of pools.
- E. Account R620-46120 Residential Sales: This is revenue from the quarterly billings to Water Utility Residential users for water usage. There was a 3.0% increase in Water Rates effective December 16, 2015. The Utility reviewed the previous 10 years of water consumption data and has identified a trend of decreased water usage attributed to conservation and innovation of toilets and other water usage items.
- F. Account R620-46140 Commercial Sales: This is revenue from the quarterly billings to Water Utility Commercial users for water usage. There was a 3.0% increase in Water Rates effective December 16, 2015.
- G. Account R620-46160 Industrial Sales: This is revenue from the quarterly billings to Water Utility Industrial users for water usage. There was a 3.0% increase in Water Rates effective December 16, 2015.
- H. Account R620-46200 Private Fire Protection: This is the fee of providing fire protection services to those with their own private connections.
- I. Account R620-46300 Public Fire Protection: This is the fee to all Utility Customers for providing fire protection with general public access to hydrants..
- J. Account R620-46400 Other Sales – Public Authority: This is revenue from the quarterly billings to Water Utility Public Authority users for water usage such as schools or municipalities. There was a 3.0% increase in Water Rates effective December 16, 2015.
- K. Account R620-47000 Forfeited Discounts: This is the revenue for the late fee interest from customers late payments of Water Utility bills.
- L. Account R620-47100 Miscellaneous Service Revenues: This account receives money from reconnect fees as well as non-metered water sales.
- M. Account R620-47400 Other Service Revenue/Chargebacks: This is the annual money received from the Sewer Utility for the Shared Meter Costs.
- N. Account R620-47500 Payback from Sewer: This is the Sewer Utility paying back the Water Utility for the advance taken from the Water Utility several years ago. 2013 was the final year of this payback.
- O. Account R620-49110 Borrowing Proceeds: This account balance is the money received from debt borrowings to cover future capital expenditures.
- P. Account R620-49270 Other Funding: This account is shown as the use of fund balance, including borrowing proceeds, as needed.

## **EXPENSES**

### **Capital Items**

- Q. Account E620-53700-662 Water Treatment Equipment: This account is for replacement of fluoride pumps, scales, and chlorine injection equipment.
- R. Account E620-53700-672 Distribution Reservoir – Standpipe: This account is for replacement of tower and reservoir equipment.
- S. Account E620-53700-673 Transmission & Distribution Mains: This account is for the replacement of water mains and the associated engineering with the main projects and miscellaneous system repairs.
- T. Account E620-53700-674 Meters: This account is for replacement of water meters and meter radio transponder equipment. We are budgeting for a 10% replacement per year.
- U. Account E620-53700-678 Hydrants: This account is for hydrant replacement and the associated engineering with the projects.
- V. Account E620-53700-679 Structures & Improvements: This account is for major pump house building replacements and the addition of new structures.
- W. Account E620-53700-680 Office Furniture & Equipment: This account is for addition or replacement of office furniture and equipment, ie. desks, chairs, cabinets, and telephones.
- X. Account E620-53700-681 Computers & Software: This account is for the addition or replacement of computers, software, printers and computer networking equipment.
- Y. Account E620-53700-682 Transportation Equipment: This account is for addition or replacement of water department vehicles.
- Z. Account E620-53700-684 Shop/Tools & Equipment: This account is for the addition or replacement of tools and equipment used in the shop/garage or well houses.
- AA. Account E620-53700-685 Building Rent: This account is a payback account for use of the DPW garage area and site storage for Water Utility operations.

### **Source of Supply**

- BB. Account E620-53700-600 Source of Supply - Labor: These are labor charges for operation of the pump houses, care of the pump house grounds, and daily inspection of the pump house sites.
- CC. Account E620-53700-602 Source of Supply - Supplies/Expenses: These are charges for pump house operation supplies, on-site first-aid supplies and safety equipment, and building service supplies.
- DD. Account E620-53700-605 Maintenance - Water Source Plant: These charges are for the maintenance and repair of the wells, rehab of well #5, plant telephone bills, and pump house maintenance labor.

### **Pumping Expense**

- EE. Account E620-53700-620 Pumping Expense-Labor: These are charges for labor to maintain stand by generators, direct drive engines for pumps, operation of pumps, operating control and protective equipment.
- FF. Account E620-53700-622 Power for Pumping: These are charges for WE Energies electric charges to operate the well pumps, two new booster stations that came online in 2015 and facilities.
- GG. Account E620-53700-623 Pumping - Supplies/Expenses: These charges are for parts and supplies to maintain the generators, pumps and stand by engines, battery charger, filters and lubricating oil.
- HH. Account E620-53700-625 Maintenance of Pumping Plant: These charges are for parts and supplies used to repair and maintain pump houses and pump controls, caulk, bulbs, wire, valves and the associated labor.

### **Water Treatment Expense**

- II. Account E620-53700-630 Water Treatment - Labor: These charges are for the repair and maintenance of the chemical injection and monitoring systems and testing and analyzing the chemical levels in the water.
- JJ. Account E620-53700-631 Water Treatment - Chemicals: These charges are for chemicals used in treating the water; injected fluoride, chlorine and polyphosphate.
- KK. Account E620-53700-632 Water Treatment - Supplies/Expenses: These charges are for the parts and supplies used to repair and maintain the chemical injection and monitoring systems, pumps, tubing and testing supplies.
- LL. Account E620-53700-635 Maintenance of Treatment Plant: These charges are for the repair and maintenance of the well #3 stripping tower, belts, motor replacement, plumbing parts, and associated labor.

### **Transmission & Distribution Expense**

- MM. Account E620-53700-640 Transmission/Distribution System - Labor: These charges are for the labor for operating the transmission and distribution system, turning valves, flushing mains, water main locating and investigation of customer complaints.
- NN. Account E620-53700-641 Transmission/Distribution System - Supplies/Expenses: These charges are for the tools used to operate the transmission and distribution system, valve keys and penetrating oil.
- OO. Account E620-53700-650 Maintenance - Distribution Reservoir/Standpipe: These charges are for parts and labor to maintain the 3 water towers and 2 in-ground reservoirs.
- PP. Account E620-53700-651 Maintenance of Mains: These charges are for the labor and materials to maintain the transmission and distribution system, water main break repairs, water main clamps, slurry backfill, asphalt and curb replacement and valve box repairs.
- QQ. Account E620-53700-652 Maintenance of Services: These charges are for the labor and materials to maintain the water service laterals, copper piping, curb stops, and plumbing supplies.
- RR. Account E620-53700-653 Maintenance of Meters: These charges are for the labor and materials to maintain the water meters, replacement meter parts, meter grounding straps, and gaskets.
- SS. Account E620-53700-654 Maintenance of Hydrants: These charges are for parts and labor to maintain the hydrants.
- TT. Account E620-53700-655 Maintenance of Other Plant: These charges are for parts and labor that are not provided for or assigned in another account.

### **Customer Accounts Expense**

- UU. Account E620-53700-901 Meter Reading Labor: These charges are for the labor to read the water meters.
- VV. Account E620-53700-902 Accounting & Collecting Labor: These charges are for the labor to prepare billing data, process final reads, collecting revenues, balance customer accounts, operating billing and bookkeeping equipment and software, and disconnecting and reconnecting service due to non-payment of bills.
- WW. Account E620-53700-903 Customer Accounts - Supplies and Expenses: These charges are for the postage, mailing and printing supplies associated with the water utility billing.
- XX. Account E620-53700-904 Uncollectable Accounts: These charges are for the amounts sufficient to provide for losses from uncollectible utility revenues.

### **Administration & General Expense**

- YY. Account E620-53700-920 Administrative General Salaries: These charges are for the administrative and general salary expense properly chargeable to utility operations.
- ZZ. Account E620-53700-921 Office Supplies & Expenses: These charges are for the office supplies and other expenses incurred in connection with the general administration of the utility's operations.
- AAA. Account E620-53700-923 Outside Services: These charges are for the fees and expenses of professional consultants and others for general services not applicable to other accounts. This is dependent upon the timing of the residential development proceeding.
- BBB. Account E620-53700-924 Property Insurance: These charges are for the cost of insurance to owned or leased property used in the utility's operations.
- CCC. Account E620-53700-926 Employee Pension & Benefits: These charges are for the accruals to provide for pensions and payments for employee accident, sickness, hospital and death benefits and or related insurance.
- DDD. Account E620-53700-930 Misc General Expenses: These charges are for the cost of labor and expenses incurred in connection with the general management of the utility not provided for elsewhere.
- EEE. Account E620-53700-933 Transportation Expenses: These charges are for the expenses incurred in the operation and maintenance of transportation equipment for the utility.

**Other Expense**

- FFF. Account E620-53700-130 FICA: This charge is the FICA portion of Water Utility employee salaries.
- GGG. Account E620-53700-408 Taxes/Equivalents: These are charges for payment in lieu of taxes charged to the Water Utility.
- HHH. Account E620-53700-427 Interest on Long Term Debt: This is the annual interest payment on the State Trust Fund Loans as well as General Obligation Debt.
- III. Account E620-53700-610 Principal Redemption: This is the annual principal payment on the State Trust Fund Loans as well as General Obligation Debt.

# Water Utility

## 2016 Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
1) <b>620-53700-662 Water Treatment Equipment</b> Nothing anticipated for 2016				\$ -	\$ -
2) <b>620-53700-678 Trans &amp; Distribution Mains</b> Valve replacements		X	1	253,000	\$ 253,000
3) <b>620-53700-674 Meters</b> Meter Replacements		X	1	53,000	\$ 53,000
4) <b>620-53700-678 Hydrants</b> Hydrant Replacement		X	1	50,000	\$ 50,000
5) <b>620-53700-681 Computers/Software</b> SCADA computer (1/2 with Sewer)		X	1	17,500	\$ 17,500
Meter Reading Equipment		X	1	20,000	\$ 20,000
6) <b>620-53700-684 Tools/Shop/Garage</b> Nothing anticipated for 2016					\$ -
<b>TOTAL WATER UTILITY CAPITAL OUTLAY</b>					<b>\$ 393,500</b>

**WATER UTILITY DEBT SCHEDULES**

**Water Utility Long Term Debt  
2006 GO Debt**

<i>Year</i>	<i>Int Rate</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Balance</i>
2012		30,000	19,843	49,843	160,000
2013		30,000	5,241	35,241	130,000
2014		30,000	3,949	33,949	100,000
2015		30,000	3,100	33,100	70,000
2016		35,000	2,036	37,036	35,000
2017		35,000	656	35,656	0
		190,000.00	34,824.62	224,824.62	

**Water Utility Long Term Debt  
2012 GO and Refunding Debt**

<i>Year</i>	<i>Int Rate</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Balance</i>
					2,215,000
2013	0.60%	80,000	42,109	122,109	2,135,000
2014	0.70%	95,000	46,221	141,221	2,040,000
2015	0.85%	90,000	44,321	134,321	1,950,000
2016	0.95%	95,000	42,521	137,521	1,855,000
2017	1.10%	95,000	40,621	135,621	1,760,000
2018	1.35%	130,000	38,721	168,721	1,630,000
2019	1.55%	130,000	36,121	166,121	1,500,000
2020	1.75%	135,000	33,521	168,521	1,365,000
2021	1.85%	140,000	29,471	169,471	1,225,000
2022	2.00%	140,000	25,271	165,271	1,085,000
2023	2.10%	145,000	22,471	167,471	940,000
2024	2.25%	150,000	19,571	169,571	790,000
2025	2.35%	150,000	16,571	166,571	640,000
2026	2.45%	100,000	13,571	113,571	540,000
2027	2.55%	100,000	11,572	111,572	440,000
2028	2.75%	100,000	9,572	109,572	340,000
2029	2.90%	110,000	7,572	117,572	230,000
2030	3.00%	115,000	5,262	120,262	115,000
2031	3.05%	115,000	2,732	117,732	0
		2,215,000.00	487,792.00	2,702,792.00	

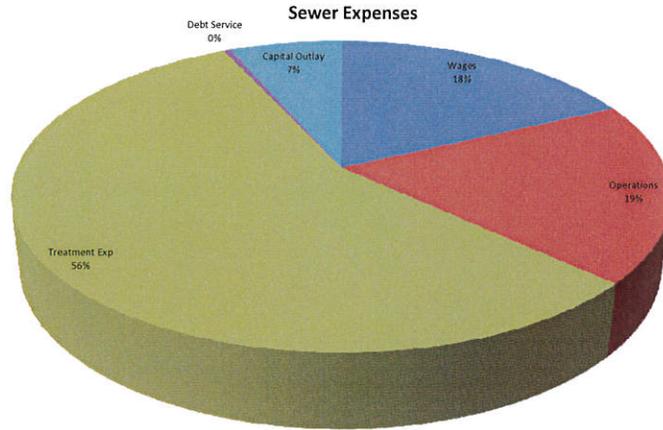
**Water Utility Long Term Debt  
2015 GO Debt**

<i>Year</i>	<i>Int Rate</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Balance</i>
					515,000
<b>2016</b>	3.00%	-	14,077	<b>14,077</b>	<b>515,000</b>
2017	3.00%	60,000	15,450	<b>75,450</b>	455,000
2018	3.00%	55,000	13,650	<b>68,650</b>	400,000
2019	3.00%	50,000	12,000	<b>62,000</b>	350,000
2020	3.00%	55,000	10,500	65,500	295,000
2021	3.00%	55,000	8,850	63,850	240,000
2022	3.00%	60,000	7,200	67,200	180,000
2023	3.00%	60,000	5,400	65,400	120,000
2024	3.00%	60,000	3,600	63,600	60,000
2025	3.00%	60,000	1,800	61,800	0
		<b>515,000.00</b>	<b>92,526.67</b>	<b>607,526.67</b>	

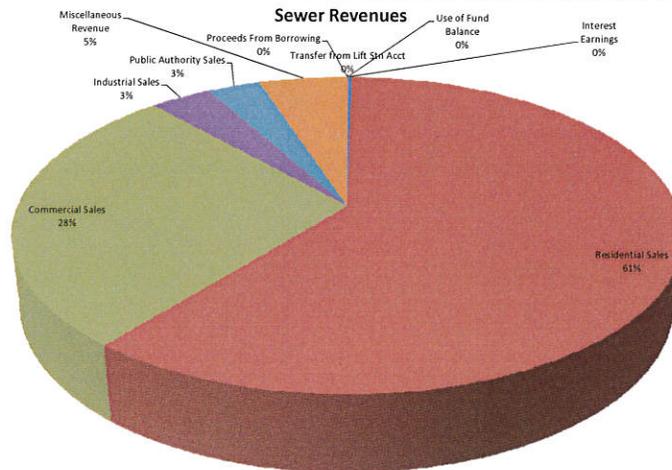
VILLAGE OF HARTLAND - 2016 SEWER UTILITY BUDGET

*Fund 204: Sewer Utility*

<b>EXPENSES</b>	2016 Budget	% of Budg	2015 Budget	Incr/-Decr
Wages	265,200	18%	259,750	2.10%
Operations	277,445	19%	219,200	26.57%
Treatment Exp	830,000	56%	830,000	0.00%
Debt Service	6,505	0%	6,605	-1.51%
Capital Outlay	97,500	7%	80,000	21.88%
<b>Total</b>	<b>1,476,650</b>	<b>100%</b>	<b>1,395,555</b>	<b>5.81%</b>



<b>REVENUES</b>	2016 Budget	% of Budg	2015 Budget	Incr/-Decr
Interest Earnings	3,000	0%	2,500	20.00%
Residential Sales	882,000	61%	819,000	7.69%
Commercial Sales	401,100	28%	378,000	6.11%
Industrial Sales	51,450	4%	63,000	-18.33%
Public Authority Sales	44,100	3%	17,850	147.06%
Miscellaneous Revenue	75,000	5%	74,700	0.40%
Proceeds From Borrowing	-	0%	-	0.00%
Transfer from Lift Stn Acct	-	0%	-	0.00%
Use of Fund Balance	-	0%	40,505	-100.00%
<b>Total Revenues</b>	<b>1,456,650</b>	<b>100%</b>	<b>1,395,555</b>	<b>4.38%</b>



VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2016

*Fund 204: Sewer Utility*

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Expenses	1,306,687	1,292,083	1,239,098	1,327,699	1,395,555	1,476,650
% Change		-1.12%	-4.10%	7.15%	5.11%	5.81%

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Act	2016 Adopted	FOOTNOTES
<b>Sewer Utility Revenues</b>							
R 204-46120 RESIDENTIAL SALES	775,796	819,000	419,914	51%	840,000	882,000	A
R 204-46140 COMMERCIAL SALES	361,862	378,000	191,551	51%	382,000	401,100	B
R 204-46160 INDUSTRIAL SALES	60,493	63,000	24,344	39%	49,000	51,450	C
R 204-46170 NON-METERED SALES	22,601	22,500	11,918	53%	22,500	22,500	D
R 204-46400 OTH SALES-PUBLIC AUTH	25,862	17,850	21,632	121%	42,000	44,100	E
R 204-47000 FORFEITED DISCOUNTS	7,143	7,200	3,691	51%	7,500	7,500	F
R 204-48000 MISC REVENUE	127,734	45,000	11,936	27%	45,000	45,000	G
R 204-48040 REGIONAL SEWER AVAILABILITY CHAF	-	-	12,520	#DIV/0!	25,000	20,000	
R 204-48100 INT ON INVESTMENTS	3,049	2,500	1,535	61%	3,070	3,000	H
R 204-49110 PROCEEDS FROM BORROWING	-	-	-	#DIV/0!	-	-	I
R 204-49120 PREMIUM ON LT DEBT	-	-	-	#DIV/0!	-	-	
R 204-42110 CONTRIBUTED CAPITAL	481,639	-	-	#DIV/0!	-	-	
R 204-49250 TRANSFER FOR LIFT STATIONS	-	-	-	0%	-	-	
R 204-49270 OTHER FUNDING	-	40,505	-	0%	-	-	J
<b>TOTAL SEWER UTILITY REVENUES</b>	<b>\$ 1,866,179</b>	<b>\$ 1,395,555</b>	<b>\$ 699,041</b>	<b>50%</b>	<b>\$ 1,416,070</b>	<b>\$ 1,476,650</b>	

<b>Sewer Utility Operations Expenses</b>							
E 204-53610-110 SALARIES & BENEFITS	\$ 140,867	\$ 151,750	61,387	40%	\$ 125,000	\$ 156,100	K
E 204-53610-220 UTILITY SERVICES	6,401	6,000	2,433	41%	6,000	6,500	L
E 204-53610-270 TREATMENT EXP	822,988	830,000	418,035	50%	830,000	830,000	M
E 204-53610-290 OS SERV/CONTRACTS	23,125	32,000	17,377	54%	32,000	32,000	N
E 204-53610-300 OPER SUPPLIES/EXP	1,844	5,000	1,341	27%	4,000	5,000	O
E 204-53610-305 EXPENSES-OTHER	60	800	-	0%	500	800	P
E 204-53610-360 VEHICLE MAINT/EXP	1,330	3,500	2,154	62%	4,200	5,000	Q
E 204-53610-375 RENTS (EQUIP CHRGBCKS)	18,694	19,000	19,350	102%	19,350	19,350	R
E 204-53610-380 MAINT-SWR SYS COLL	35,813	46,500	4,119	9%	46,500	56,000	S
E 204-53610-385 MAINT- COLLECT PMP	10,463	10,000	2,339	23%	8,000	11,000	T
E 204-53610-390 BILLING/COLL/ACCNT	91,181	108,000	42,442	39%	90,000	109,100	U
E 204-53610-415 METER COSTS	51,316	62,000	-	0%	62,000	62,000	V
E 204-53610-510 INSURANCES	14,400	14,400	14,400	100%	14,400	14,400	W
E 204-53610-610 PRINCIPAL REDEMPTION	5,000	5,000	-	0%	5,000	5,000	X
E 204-53610-615 DEBT SERVICE - INT	1,705	1,605	803	50%	1,605	1,505	Y
E 204-53610-619 DEBT ISSUANCE COSTS	-	-	-	#DIV/0!	-	-	
E 204-53610-800 CAPITAL OUTLAY	85,512	80,000	4,005	5%	70,000	97,500	Z
E 204-53610-906 FUTURE LIFT STN REPAIR	17,000	20,000	20,000	0%	20,000	20,000	BB
E 204-58000-615 DEBT SERVICE - INTEREST EXP	-	-	-	0%	-	-	
E 204-53610-910 CONTINGENCY/UNCLASS	-	-	-	#DIV/0!	-	45,395	
<b>TOTAL SEWER UTILITY EXPENSES</b>	<b>\$ 1,327,699</b>	<b>\$ 1,395,555</b>	<b>\$ 610,185</b>	<b>44%</b>	<b>\$ 1,338,555</b>	<b>\$ 1,476,650</b>	
<b>Total Sewer Utility</b>	<b>\$ 1,327,699</b>	<b>\$ 1,395,555</b>	<b>\$ 610,185</b>	<b>44%</b>	<b>\$ 1,338,555</b>	<b>\$ 1,476,650</b>	

INCREASE 5.8%

FOOTNOTE EXPLANATIONS ON TAB 20 PAGES 4 & 5

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Act	2016 Adopted
<b>TOTAL SEWER REVENUES</b>	\$ 1,866,179	\$ 1,355,050	\$ 699,041	51.59%	\$ 1,416,070	\$ 1,476,650
<b>TOTAL SEWER EXPENSES</b>	\$ 1,327,699	\$ 1,395,555	\$ 610,185	43.72%	\$ 1,338,555	\$ 1,476,650
<b>NET OPERATIONS</b>	\$ 538,480	\$ (40,505)	\$ 88,856		\$ 77,515	\$ -

Beginning Balance Cash						Est Ending Bal
2015	\$ 1,181,344	Act Revs	\$ 1,416,070	Act Expenses	\$ 1,338,555	\$ 1,258,859
Est 2016	\$ 1,258,859	Est Revs	\$ 1,476,650	Est Expenses	\$ 1,476,650	\$ 1,258,859

**Highlight 2015 & Spotlight 2016** In 2015, the Utility added a metering manhole at the Arlene lift station to monitor flows from the new developments in the NE part of the Village. In 2016, continued repairs of sanitary sewer collection system are being planned to maintain the overall system along with an upgrade to the SCADA computer monitoring system.

**Alert:** The Sewer Utility is implementing a Sewer Rate increase of 5%. The rate in 2016 will be \$5.66 per thousand gallons. This will be reviewed annually to ensure the stabilization of the infrastructure within the Sewer Utility

**Budget Analysis:** 7% of the budget is proposed capital outlay. Details are on TAB 20 PAGE 6

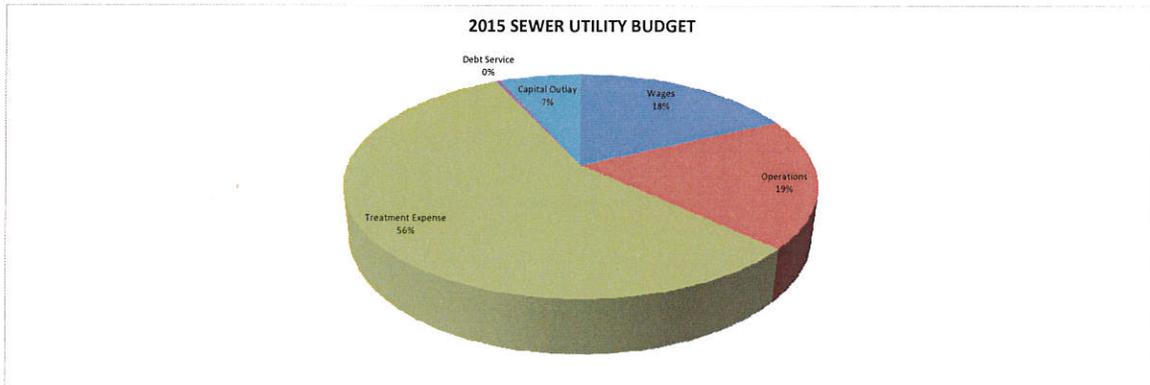
57% of the Sewer Utility budget is treatment expense.

36% of the Sewer Utility Budget is for operations, maintenance and salaries.

**Expenses:** Continue with ongoing cleaning of 1/3 of the sewer system and proactive sewer line repairs in advance of paving projects.

**Capital Outlay:** Listed on the Tab 20 Page 6.

	2015 Budget	% of Budget	2016 Adopted	% of Budget	Incr/Decr
Wages	259,750	19%	265,200	18%	2.10%
Operations	219,200	16%	277,445	19%	26.57%
Treatment Expense	830,000	59%	830,000	56%	0.00%
Debt Service	6,605	0%	6,505	0%	-1.51%
Capital Outlay	80,000	6%	97,500	7%	21.88%
<b>Total</b>	<b>1,395,555</b>	<b>100%</b>	<b>1,476,650</b>	<b>100%</b>	<b>5.81%</b>



## Footnotes to Sanitary Sewer Utility Department Budgeted Line Items

### REVENUES

- A. Account R204-46120 Residential Sales: This account is the revenue for the quarterly sanitary sewer charges to Residential customers.
- B. Account R204-46140 Commercial Sales: This account is the revenue for the quarterly sanitary sewer charges to Commercial customers.
- C. Account R204-46160 Industrial Sales: This account is the revenue for the quarterly sanitary sewer charges to Industrial customers.
- D. Account R204-46170 Non-Metered Sales: This is the billing for Sewer homes that are located in the Town of Delafield but use the Village of Hartland Sanitary Sewer service.
- E. Account R204-46400 Other Sales-Public Authority: This account is the revenue for the quarterly sanitary sewer charges to Public Authority customers.
- F. Account R204-47000 Forfeited Discounts: This is the revenue for the interest made off of customers late payments of Sanitary Sewer bills.
- G. Account R204-48000 Miscellaneous Revenue: The majority of the revenue in this account is the Sanitary Sewer Connection Fee charged to new construction homes/buildings.
- H. Account R204-48100 Interest of Investments: This is the interest income earned on the Sanitary Sewer's cash balance in the bank.
- I. Account R204-49110 Proceeds from Borrowing: This is the money borrowed for capital purchases within the Sewer Utility.
- J. Account R204-49270 Other Funding: This is the estimated use of Net Position for the current year.

### EXPENSES

- K. Account E204-53610-110 Salaries: These are charges for the salaries the splits for these charges are shown on Tab 31 page 3.
- L. Account E204-53610-220 Utility Services: These are charges for electric and gas from WE Energies for the six lift stations and STH 83 metering pit.
- M. Account E204-53610-270 Treatment Expense: These are charges for the treatment of the sanitary sewage from Del-Hart. All users pay a flat rate of \$15.50 per month per DUE (Domestic User Equivalent).
- N. Account E204-53610-290 Outside Services/Contracts: These are charges for Diggers Hotline utility locates, computer consulting and monthly backup services, alarm monitoring, SCADA services, drug screening charges, Waukesha County trunked radio expense, consumer confidence report printing and mailing (shared with Water), generator repairs, audit fees, GIS maintenance charges, and office equipment charges.
- O. Account E204-53610-300 Operating Supplies/Expenses: These are charges for office supplies and paper products, software license renewals, shared charges for computer equipment, personal protective equipment, utility locator batteries, cabinet paint supplies, and laptop charger.
- P. Account E204-53610-305 Expenses-Other: lubricating oil, uninterruptable power supply unit, and landscaping expenses (screening of cabinets).
- Q. Account 204-53610-360 Vehicle Maintenance/Expense: These charges are for the operation and maintenance of the Jet Vac Sewer cleaning truck.
- R. Account 204-53610-375 Rents (Equipment Charge backs): These charges are generated from the Finance Department for rent of the DPW garage space and equipment charge backs for DPW equipment used by the Sewer Utility.

- S. Account E204-53610-380 Maintenance-Sewage System Collection: These are charges for televising and cleaning of sanitary sewers and lift stations, utility locator paint supplies, flow monitoring equipment, sewer cleaning truck cleaning hose, and minor manhole structure repairs.
- T. Account E204-53610-385 Maintenance-Collection Equipment Pumping: These are charges for telephone communications, shared cellular telephone charges, laptop computer wireless cards, parts and equipment for lift station maintenance, and pump maintenance.
- U. Account E204-53610-390 Billing/Collection/Accounting: These charges are for the Finance and Administration Department's assistance with the Sewer Utility.
- V. Account E204-53610-415 Meter Costs: These charges are for the payback to the Water Utility for use of the water meters for sewer billing purposes.
- W. Account E204-53610-510 Insurances: This is the allocation of the annual budgeted insurance costs attributable to the Sewer Utility.
- X. Account E204-53610-610 Principal Redemption: This is the payment of principal on the 2012 general obligation debt issuance.
- Y. Account E204-53610-615 Debt Service – Interest: This is the interest payments on the 2012 general obligation debt issuance.
- Z. Account E204-53610-800 Capital Outlay: These charges are for the system wide miscellaneous repairs, SCADA computer upgrade and the Cardinal Lane flow monitoring.
- AA. Account E204-53610-900 Corporate Reserve Paybacks: This annual amount has been changed to zero because the cash liquidity is not enough to make a cash purchase. This item will have to be borrowed as part of our capital borrowing process in the future.
- BB. Account E204-53610-906 Future Lift Station Repair: This is an annual charge into a revolving fund that will pay for future lift station major repairs and is required by the State.

# Sewer Utility

## Capital Outlay Schedule 204-53610-800

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1)	Miscellaneous Repairs		X	1	55,000	<b>55,000</b>
2)	SCADA computer (1/2 with water)		X	1	35,000	<b>17,500</b>
3)	Metering Manholes	X		2	12,500	<b>25,000</b>
<b>TOTAL SEWER UTILITY CAPITAL OUTLAY</b>						<b>\$ 97,500</b>

### **Financial Information**

Projected Fund Balance 2015	1,258,859
Amount Reserved for Lift Station Rehab	263,011
<hr/>	
Est 2015 Unreserved Fund Bal	995,848
Amt Budgeted to Use for Lift Stn Rehab	-
Amt Added to Lift Station Rehab	20,000
<hr/>	
2015 Ending Lift Station Acct	283,011
Est 2015 Ending Balance	1,258,859
Est 2015 Lift Station Bal	283,011
<hr/>	
Est Unreserved Fund Bal 12/31/2015	975,848
25% of Operating Equals	344,788

VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2016  
SEWER PAYBACKS

2012 General Obligation Debt for Capital Projects  
\$85,000

<i>Year</i>	<i>Int Rate</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Balance</i>
2012					85,000.00
2013	3.1%	5,000.00	1,589.00	6,589.00	80,000.00
2014	3.1%	5,000.00	1,705.00	6,705.00	75,000.00
2015	3.1%	5,000.00	1,605.00	6,605.00	70,000.00
2016	3.1%	5,000.00	1,505.00	6,505.00	65,000.00
2017	3.1%	5,000.00	1,405.00	6,405.00	60,000.00
2018	3.1%	5,000.00	1,305.00	6,305.00	55,000.00
2019	3.1%	5,000.00	1,205.00	6,205.00	50,000.00
2020	3.1%	5,000.00	1,105.00	6,105.00	45,000.00
2021	3.1%	5,000.00	955.00	5,955.00	40,000.00
2022	3.1%	5,000.00	805.00	5,805.00	35,000.00
2023	3.1%	5,000.00	705.00	5,705.00	30,000.00
2024	3.1%	5,000.00	605.00	5,605.00	25,000.00
2025	3.1%	5,000.00	505.00	5,505.00	20,000.00
2026	3.1%	5,000.00	405.00	5,405.00	15,000.00
2027	3.1%	5,000.00	305.00	5,305.00	10,000.00
2028	3.1%	5,000.00	205.00	5,205.00	5,000.00
2029	3.1%	5,000.00	105.00	5,105.00	-
		85,000.00	16,019.00	101,019.00	



# Fund 201: Garbage Special Revenue

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Expenses	420,868	438,439	451,519	465,157	387,730	391,210
% Change		4.17%	2.98%	3.02%	-16.65%	0.90%

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted
<i>Revenues</i>						
R 201-46420 GARBAGE RECEIPTS	\$ 469,234	\$ 387,730	\$ 389,821	101%	\$ 389,821	\$ 391,210
R 201-46421 ADDITIONAL GARBAGE	-	-	690	#DIV/0!	690	-
R 201-43590 OTHER GRANTS & AIDS	-	-	-	#DIV/0!	18,500	18,500
R 201-48110 INT ON INVESTMENTS	641	1,000	371	37%	742	1,000
<b>Total Revenues</b>	<b>\$ 469,875</b>	<b>\$ 388,730</b>	<b>\$ 390,882</b>	<b>101%</b>	<b>\$ 409,753</b>	<b>\$ 410,710</b>

<i>Expenses</i>						
E 201-53620-200 GARBAGE PYMNTS	\$ 465,157	\$ 387,730	\$ 161,777	42%	\$ 388,265	\$ 391,210
<b>Total Expenses</b>	<b>\$ 465,157</b>	<b>\$ 387,730</b>	<b>\$ 161,777</b>	<b>42%</b>	<b>\$ 388,265</b>	<b>\$ 391,210</b>

Garbage Special Revenue Fund	\$ 4,718	\$ 1,000	\$ 229,105		\$ 21,488	\$ 19,500
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CURRENT AS OF 9/22/2015	# UNITS	2015 EST ADD'L	2016 EST ADDITIONS	TOTAL UNITS	ADVANCED COST PER UNIT	TOTAL COST
SINGLE FAMILY	2,329	-	30	2,359	145.00	342,055
DUPLEX UNITS (163)	336	-	-	336	145.00	48,720
TRIPLEX UNITS (1)	3	-	-	3	145.00	435
CHARGE FROM ADVANCED DISPOSAL FOR 2015		Rate decreased 17%		2,698		391,210

		VILLAGE CHRG PER UNIT	
The Garbage Fee will stay the same amount of \$145.00	2,698	\$ 145.00	391,210

**Budget Analysis:** The annual charge for garbage and recycling pickup is to be \$145 for a single family home. The Village of Hartland contracts with Advanced Disposal (ADS) to collect garbage and recycling in the municipality. This is paid for by adding a special charge on the bottom of residential property tax bills. In 2015, the Village started a new contract with ADS that provides automated collection and every other week recycling that significantly reduced the cost of this service. Costs are adjusted in the future through CPI changes and other calculations and changes in the number of units served.

In 2016 the charge to residents will remain at \$145.

Garbage Special Revenue	1/1/2015	1/1/2016
Beginning Balance	19,176	40,664
Projected Revenues	409,753	410,710
Projected Expenses	388,265	391,210
<b>Est Year End Fund Bal</b>	<b>40,664</b>	<b>60,164</b>

# Fund 202: Special Assessment Fund

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
<b>Fund Balance</b>	47,804	50,356	52,423	-	-	-
<b>% Change</b>		5.34%	4.10%	-100.00%	#DIV/0!	0.00%

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted
<i>Revenues</i>						
R 202-42300 SPEC ASSMNT PYMNTS	\$ -	\$ -	\$ -	0%	\$ -	\$ -
R 202-48100 INT ON INVESTMENTS	132	-	-	0%	-	-
R 202-48120 SPECIAL ASSESSMENT INT	-	-	-	0%	-	-
<b>Total Revenues</b>	<b>\$ 132</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>	<b>\$ -</b>
<i>Expenses</i>						
E 202-59230-690 OTHER DEBT SERVICE	\$ 52,555	\$ -	\$ -	0%	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 52,555</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Special Assessment Fund</b>	<b>\$ (52,423)</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>

**Budget Analysis:** All special assessments outstanding have been collected. This fund made a transfer to the Debt Service Fund to help offset future debt payments.

Special Assessment Fund	1/1/2015	1/1/2016
Beginning Balance	-	-
Projected Revenues	-	-
Projected Expenses	-	-
<b>Est Year End Fund Bal</b>	<b>-</b>	<b>-</b>

## Fund 214, 215 and 216: TIF Special Revenue

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Fund Balance	(523,872)	(654,215)	(636,269)	(616,076)	(794,256)	(771,507)
% Change		0.00%	-2.74%	-3.17%	28.92%	-2.86%

Account Description	2014 Actual	2015 Budget	Thru 6/30/2015	% Used	Full Yr Est	2016 Adopted
<i>Revenues</i>						
214-41110 GEN PROP TAXES	\$ -	\$ -	\$ -	0%	\$ -	\$ -
214-43575 EXMPT COMPUTER AID	-	-	-	0%	1,106	1,200
214-48000 MISC REVENUE	-	-	-	0%	-	-
214-48100 INT ON INVESTMENTS	-	-	-	0%	-	-
215-41110 GEN PROP TAXES	7,026	20,000	15,208	76%	20,261	22,000
215-43575 EXMPT COMPUTER AID	2,079	2,000	-	0%	453	500
215-48000 MISC REVENUE	-	-	-	0%	-	-
215-48100 INT ON INVESTMENTS	10,941	850	-	0%	-	-
216-41110 GEN PROP TAXES	-	-	-	0%	-	-
216-43575 EXMPT COMPUTER AID	-	-	-	0%	-	-
216-48000 MISC REVENUE	-	-	-	0%	-	-
216-48100 INT ON INVESTMENTS	-	-	-	0%	-	-
<b>Total Revenues</b>	<b>\$ 20,046</b>	<b>\$ 22,850</b>	<b>\$ 15,208</b>	<b>0%</b>	<b>\$ 21,820</b>	<b>\$ 23,700</b>

<i>Expenses</i>						
214-58300-290 OUTSIDE SERV/CONTRACTS	1,450	150	505	337%	-	\$ 150
214-58300-540 AUDITING/ACCOUNTING	250	250	250	100%	-	167
215-58300-290 OUTSIDE SERV/CONTRACTS	150	150	150	100%	-	150
215-58300-540 AUDITING/ACCOUNTING (TIF #5)	250	250	1,682	673%	-	167
216-58300-290 OUTSIDE SERV/CONTRACTS	-	-	18,639	100%	200,000	150
216-58300-540 AUDITING/ACCOUNTING (TIF #6)	-	-	-	0%	-	167
<b>Total Expenses</b>	<b>\$ 2,100</b>	<b>\$ 800</b>	<b>\$ 21,226</b>	<b>0%</b>	<b>\$ 200,000</b>	<b>\$ 951</b>

<i>TIF Special Revenue Fund</i>	\$ 17,946	\$ 22,050	\$ (6,018)	\$ (178,180)	\$ 22,749
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Note: The amounts in the revenue lines Misc Revenue and Int on Investments are the repayment of outstanding TIF financing loans. The Misc Rev is the principal payments and the Int on Investments is the interest from these loans made to developers within the TIF Districts

**Highlight 2015:** TIF #4 has been reduced in size to include only the properties redeveloped under the district. TIF #5 continues to have positive TIF increment. New for 2015 is the creation of TIF #6. This TIF will be the redevelopment of the downtown Capitol Plaza site.

**Spotlight 2016:** Anticipate positive increment for TIF #4 and #5 and re-development of downtown plaza in TIF #6

**Budget Analysis:** There is increment in TIF #4 and #5 which will create minimal increment revenue.

The costs that the TIF Special Revenue Fund is incurring will be covered by transfers from the General Fund and the Capital Improvement Fund. These start-up costs will be paid back when enough increment is generated.

The fund balance amounts of TIF #4, TIF #5 and TIF #6 are shown below. The negative fund balance amounts are mainly made up of loans to developers within the TIF District to help facilitate growth within the TIF Districts. These loans are shown as receivables on the balance sheet and reduced by payments received from the developers to payoff these loans or in the form of TIF increment. The Village also purchased two properties and tore their existing structures down for future development as well. Additional expenses have also consisted of attorney fees.

<i>TIF Special Revenue</i>	1/1/2015	1/1/2016
Beginning Balance	(616,076)	(794,256)
Projected Revenues	21,820	23,700
Projected Expenses	200,000	951
<b>Est Year End Fund Bal</b>	<b>(794,256)</b>	<b>(771,507)</b>

	<i>Est Fund Bal 2015</i>
TIF #4	(492,482)
TIF #5	(78,708)
TIF #6	(200,317)
<b>TOTAL</b>	<b>(771,507)</b>

VILLAGE OF HARTLAND - IMPACT FEE BUDGET 2016

# Fund 206: Impact Fee Fund

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
<b>Fund Balance</b>	118,226	100,632	7,770	61,515	81,965	209,765
<b>% Change</b>		-14.88%	-92.28%	691.70%	33.24%	155.92%

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted
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## Revenues

206-48100 INT ON INVESTMENTS	\$ 110	\$ 100	\$ 80	80%	\$ 160	\$ 100
206-48500 LIBRARY SITE IMPACT FEES	20,232	48,000	9,263	19%	10,000	48,000
206-48510 PARK IMPACT FEES	25,236	60,000	11,540	19%	12,000	60,000
206-48520 PUBLIC WRKS IMPACT FEES	6,216	12,500	3,485	28%	3,500	12,500
206-48530 LAW ENFORCEMENT IMPACT FEES	783	1,600	415	26%	415	1,600
206-48540 FIRE PROT IMPACT FEES	2,695	5,600	1,434	26%	1,500	5,600
<b>Total Revenues</b>	<b>\$ 55,272</b>	<b>\$ 127,800</b>	<b>\$ 26,217</b>	<b>0%</b>	<b>\$ 27,575</b>	<b>\$ 127,800</b>

## Expenses

206-59000-950 USE OF LIBRARY FEES	\$ -	\$ -	\$ -	0%	\$ -	\$ -
206-59000-960 USE OF PARK FEES	1,527	-	2,225	100%	2,225	-
206-59000-970 USE OF DPW FEES	-	-	-	0%	-	-
206-59000-980 USE OF POLICE FEES	-	1,300	-	0%	1,300	-
206-59000-990 USE OF FIRE FEES	-	2,000	3,353	168%	3,600	-
<b>Total Expenses</b>	<b>\$ 1,527</b>	<b>\$ 3,300</b>	<b>\$ 5,578</b>	<b>0%</b>	<b>\$ 7,125</b>	<b>\$ -</b>

<b>Impact Fee Fund</b>	<b>\$ 53,745</b>	<b>\$ 124,500</b>	<b>\$ 20,639</b>		<b>\$ 20,450</b>	<b>\$ 127,800</b>
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	Begin Bal 1/1/2015	Estimated Revenues	Estimated Expenses	Estimated 12/31/2015	Est Change 2016	Est Bal 12/31/2016
Balance for Library	21,212	10,055	-	31,267	48,038	79,305
Balance for Parks	26,983	12,070	(2,225)	36,828	60,045	96,873
Balance for Public Works	6,977	3,518	-	10,495	12,513	23,008
Balance for Police	1,384	419	(1,300)	503	5,601	6,104
Balance for Fire	4,959	1,513	(3,600)	2,872	1,604	4,476
	61,515	27,575	(7,125)	81,965	127,801	209,766

**Budget Analysis:** *Impact fees must be used within seven years of receipt of the fees or be returned to the current owner. Staff will continue to monitor the balances.*

Impact Fee Fund	1/1/2015	1/1/2016
Beginning Balance	61,515	81,965
Projected Revenues	27,575	127,800
Projected Expenses	7,125	-
<b>Est Year End Fund Bal</b>	<b>81,965</b>	<b>209,765</b>

# *Fund 206: Impact Fee Fund*

**Transfers to Other Funds**

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
<b>Library Impact Fees</b> None anticipated in 2016				-	-

**TOTAL IMPACT FEE TRANSFERS**

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# Fund 207: Dental Fund

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
<b>Fund Balance</b>	107,363	116,480	144,848	151,738	170,160	170,160
<b>% Change</b>		8.49%	24.35%	4.76%	12.14%	0.00%

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted
<i>Revenues</i>						
R 207-48020 DENTAL PREMIUMS	\$ 58,316	\$ 59,000	\$ 28,455	48%	\$ 58,000	\$ 59,000
R 207-48100 INT ON INVESTMENTS	395	450	211	47%	422	450
R 207-49210 TRANS FROM GEN FUND	-	-	-	0%	-	-
<b>Total Revenues</b>	<b>\$ 58,711</b>	<b>\$ 59,450</b>	<b>\$ 28,666</b>	<b>48%</b>	<b>\$ 58,422</b>	<b>\$ 59,450</b>
<i>Expenses</i>						
E 207-59300-150 HEALTH/DENTAL/LIFE	\$ 49,269	\$ 56,850	\$ 8,786	15%	40,000	\$ 56,850
E 207-59300-290 OUTSIDE SERVICES	2,552	2,600	1,260	48%	2,600	2,600
E 207-59300-300 OPERATING	-	-	-	0%	\$ -	-
<b>Total Expenses</b>	<b>\$ 51,821</b>	<b>\$ 59,450</b>	<b>\$ 10,046</b>	<b>17%</b>	<b>\$ 40,000</b>	<b>\$ 59,450</b>
<b>Dental Fund Balance</b>	<b>\$ 6,890</b>	<b>\$ -</b>	<b>\$ 18,620</b>		<b>\$ 18,422</b>	<b>\$ -</b>

We did not increase rates in 2015 and given the performance of the fund, we are not recommending an increase in 2016.

**Budget Analysis:** Additionally, some reduced expense that came through the health plans due to the fact that some of the plans are providing dental coverage.

Our individual plan will remain at \$42 per month. The family plan will remain \$115.50 per month.

**We currently have:**

39 Family Plans	\$ 54,054
6 Individual	3,024
<b>Total</b>	<b>\$ 57,078</b>

Dental Fund	1/1/2015	1/1/2016
Beginning Balance	151,738	170,160
Projected Revenues	58,422	59,450
Projected Expenses	40,000	59,450
<b>Est Year End Fund Bal</b>	<b>170,160</b>	<b>170,160</b>

# Fund 301: Debt Service Fund

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
<i>Principal &amp; Int Pmts</i>	888,999	2,706,791	6,273,108	1,161,659	1,039,753	1,174,550
	% Change	204.48%	131.75%	-81.48%	-10.49%	12.96%

Account Description	2014 Actual	2015 Budget	Thru 6/30/2015	% Used	Full Yr Est	2016 Adopted
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## *Revenues*

R 301-41110 GENERAL PROPERTY TAXES	\$ 1,047,994	\$ 1,036,603	\$ 778,112	75%	\$ 1,036,603	\$ 1,117,677
R 301-43200 FEDERAL GRANTS	-	-	-	0%	-	-
R 301-48100 INTEREST ON INVESTMENTS	1,029	-	659	100%	1,318	-
R 301-49110 BORROWING PROCEEDS	-	-	-	0%	-	-
R 301-49120 PREMIUM ON LT DEBT	-	-	-	0%	-	-
R 301-49210 TRANSF FROM GEN FUND	-	-	-	0%	-	-
R 301-49221 TRANSFER FROM TIF REV	-	-	-	0%	-	-
R 301-49222 TRANSFER FROM S/A FUND	52,555	-	-	0%	-	-
R 301-49223 TRANSF FROM IMPACT FEES	-	-	-	0%	-	-
R 301-49240 TRANSF FROM CAP IMPROV	-	-	-	0%	-	-
R 301-49270 OTHER FUNDING	-	3,150	-	0%	-	56,873
<b>Total Revenues</b>	<b>\$ 1,101,578</b>	<b>\$ 1,039,753</b>	<b>\$ 778,771</b>	<b>75%</b>	<b>\$ 1,037,921</b>	<b>\$ 1,174,550</b>

## *Expenses*

E 301-58000-305 EXPENSES - OTHER	\$ 1,050	\$ -	\$ 1,050	0%	\$ 1,050	\$ -
E 301-58000-610 PRINCIPAL PAYMENTS	800,000	695,000	300,000	43%	699,854	780,000
E 301-58000-615 DEBT SERVICE - INT	360,609	344,753	175,396	51%	344,753	394,550
E 301-57000-619 DEBT ISSUANCE COSTS	-	-	-	#DIV/0!	-	-
E 301-58000-612 PAYMENT TO ESCROW	-	-	-	#DIV/0!	-	-
E 301-58000-617 WRS DEBT LIABILITY	-	-	-	0%	-	-
<b>Total Expenses</b>	<b>\$ 1,161,659</b>	<b>\$ 1,039,753</b>	<b>\$ 476,446</b>	<b>46%</b>	<b>\$ 1,045,657</b>	<b>\$ 1,174,550</b>

<b>Debt Service Fund</b>	<b>\$ (60,081)</b>	<b>\$ -</b>	<b>\$ 302,325</b>	<b>\$ (7,736)</b>	<b>\$ -</b>
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**2015 Highlight:** The Village's bond rating is still Aa2. A borrowing will be completed for the 2016-2017 Capital Projects

**2016 Spotlight:** Continued implementation of our capital improvement plan and future planning to meet the needs of our facilities study.

The Village's debt limitation equals 5% of our equalized value.

2015 Equalized Value	1,189,880,500
5%	59,494,025
Less Outstanding Debt	(13,968,977)
Margin of Indebtedness	45,525,048

Total Debt	1/1/2015	12,208,831
Additions	2015	2,460,000
Prin Payments	2015	(699,854)
<b>Est Debt</b>	<b>12/31/2013</b>	<b>13,968,977</b>

Debt Service Fund	1/1/2015	1/1/2016
Beginning Balance	146,220	138,484
Projected Revenues	1,037,921	1,117,677
Projected Expenses	1,045,657	1,174,550
<b>Est Year End Fund Bal</b>	<b>138,484</b>	<b>81,611</b>

Village of Hartland  
General Obligation Debt

		2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	
<b>PRE-2005 DEBT</b>																								
2010 GO Refunding of 2002 GO Refunding Bonds (Library & Cap Proj)																								
Amt Issued: \$2,940,000																								
Principal	P	280,000	310,000	330,000	335,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1st Half Interest	I1	10,005	8,325	6,155	3,350	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2nd Half Interest	I2	10,005	8,325	6,155	3,350	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		300,010	326,650	342,310	341,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2008 GO Refunding Bonds (partially refunded in 2012)																								
Amt Issued: \$3,350,000 (\$2.7 mil Village, \$650k Wtr)																								
Principal	P	200,000	100,000	75,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1st Half Interest	I1	7,214	4,263	2,545	937	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2nd Half Interest	I2	7,214	4,263	2,545	937	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		214,427	108,526	80,089	101,875	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2009 GO Refunding Bonds (Library & Cap Proj)																								
Amt Issued: \$3,125,000																								
Principal	P	100,000	75,000	75,000	75,000	150,000	175,000	175,000	175,000	175,000	175,000	225,000	225,000	225,000	225,000	225,000	200,000	-	-	-	-	-	-	-
1st Half Interest	I1	49,878	48,378	47,253	46,128	44,909	42,472	39,628	36,478	33,328	30,047	26,766	22,266	17,766	13,266	8,766	4,125	-	-	-	-	-	-	-
2nd Half Interest	I2	48,378	47,253	46,128	44,909	42,472	39,628	36,478	33,328	30,047	26,766	22,266	17,766	13,266	8,766	4,125	-	-	-	-	-	-	-	-
		198,256	170,631	168,381	166,038	237,381	257,100	251,106	244,806	238,375	231,813	274,031	265,031	256,031	247,031	237,891	204,125	-	-	-	-	-	-	-
2012 GO Corp Refunding Bonds (refunding of the 2006 bonds)																								
Amt Issued: \$3,080,000																								
Principal	P	10,000	10,000	15,000	15,000	205,000	200,000	220,000	175,000	175,000	170,000	140,000	135,000	-	-	-	-	-	-	-	-	-	-	-
1st Half Interest	I1	16,675	16,575	16,475	16,325	16,175	14,125	12,125	8,825	6,200	4,450	2,750	1,350	-	-	-	-	-	-	-	-	-	-	-
2nd Half Interest	I2	16,675	16,575	16,475	16,325	16,175	14,125	12,125	8,825	6,200	4,450	2,750	1,350	-	-	-	-	-	-	-	-	-	-	-
		43,350	43,150	47,950	47,650	237,350	228,250	244,250	192,650	187,400	178,900	145,500	137,700	-	-	-	-	-	-	-	-	-	-	-
<b>PRE-2005 DEBT SUBTOTALS</b>																								
Principal	P	590,000	495,000	495,000	525,000	355,000	375,000	395,000	350,000	350,000	345,000	365,000	360,000	225,000	225,000	225,000	200,000	-	-	-	-	-	-	-
1st Half Interest	I1	83,772	77,541	72,428	66,741	61,084	56,597	51,753	45,303	39,528	34,497	29,516	23,616	17,766	13,266	8,766	4,125	-	-	-	-	-	-	-
2nd Half Interest	I2	82,272	78,418	71,303	65,522	58,647	53,753	48,603	42,153	36,247	31,216	25,016	19,116	13,266	8,766	4,125	-	-	-	-	-	-	-	-
		756,044	648,957	638,731	657,262	474,731	485,350	495,356	437,456	425,775	410,713	419,531	402,731	256,031	247,031	237,891	204,125	-	-	-	-	-	-	-

POST-2005 DEBT

2013 GO Corp Refunding Bonds (Refunded 2010 BAB)

Amt Issued: \$4,935,000

Principal	P	125,000	125,000	165,000	100,000	260,000	270,000	300,000	350,000	330,000	355,000	350,000	375,000	375,000	375,000	375,000	375,000	-	-
1st Half Interest	I1	73,889	73,694	71,819	69,344	67,844	63,944	59,894	55,394	50,144	45,194	41,069	36,188	30,938	24,750	18,563	12,375	6,188	-
2nd Half Interest	I2	73,694	71,819	69,344	67,844	63,944	59,894	55,394	50,144	45,194	41,069	36,188	30,938	24,750	18,563	12,375	6,188	-	-
		272,583	270,513	306,163	237,188	391,788	393,838	415,288	455,538	425,338	416,263	432,256	417,125	430,688	418,313	405,938	393,563	381,188	-

2012 GO Refunding and Corp Purpose Bonds (Refunded part of 2006 GO Bonds is above in pre-2005 debt)

Amt Issued: \$3,080,000

Principal	P	85,000	75,000	120,000	140,000	135,000	90,000	115,000	120,000	125,000	100,000	105,000	110,000	110,000	110,000	105,000	95,000	135,000	135,000	150,000
1st Half Interest	I1	23,492	22,642	21,892	20,692	19,292	17,942	17,042	15,317	13,517	12,267	11,267	10,217	9,117	8,017	6,917	5,867	4,870	3,385	1,782
2nd Half Interest	I2	23,492	22,642	21,892	20,692	19,292	17,942	17,042	15,317	13,517	12,267	11,267	10,217	9,117	8,017	6,917	5,867	4,870	3,385	1,782
		131,984	120,284	163,784	181,384	173,584	125,884	149,084	150,634	152,034	124,534	127,534	130,434	128,234	126,034	118,834	106,734	144,739	141,769	153,563

2014 GO Corp Purpose Bonds

Principal	P		4,854	4,854	4,854	4,854	4,854	4,854	4,854	4,854										
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2015 GO Corp Purpose Bonds

Amt Issued: \$2,460,000

Principal	P			75,000	65,000	90,000	35,000	75,000	85,000	85,000	85,000	90,000	150,000	150,000	150,000	150,000	175,000	200,000	200,000	200,000	200,000		
1st Half Interest	I1			29,723	36,150	35,025	34,050	32,700	32,175	31,050	29,775	28,500	27,225	25,875	24,000	22,125	19,875	17,625	15,000	12,000	9,000	6,000	3,000
2nd Half Interest	I2			36,150	36,150	35,025	34,050	32,700	32,175	31,050	29,775	28,500	27,225	25,875	24,000	22,125	19,875	17,625	15,000	12,000	9,000	6,000	3,000
				65,873	147,300	135,050	158,100	100,400	139,350	147,100	144,550	142,000	144,450	201,750	198,000	194,250	189,750	210,250	230,000	224,000	218,000	212,000	206,000

POST-2005 DEBT SUBTOTALS

Principal	P	210,000	204,854	289,854	319,854	464,854	454,854	454,854	549,854	544,853	515,000	545,000	550,000	635,000	635,000	630,000	620,000	685,000	335,000	350,000	200,000	200,000	200,000
1st Half Interest	I1	97,381	96,336	123,434	126,186	122,161	115,936	109,636	102,886	94,711	87,236	80,836	73,630	65,930	56,767	47,605	38,117	28,682	18,385	13,782	9,000	6,000	3,000
2nd Half Interest	I2	97,186	94,461	127,386	124,686	118,261	111,886	105,136	97,636	89,761	83,111	75,955	68,380	59,742	50,580	41,417	31,930	22,495	18,385	13,782	9,000	6,000	3,000
		404,567	395,651	540,674	570,726	705,276	682,676	669,626	750,376	729,325	685,347	701,790	692,009	760,672	742,347	719,022	690,047	736,177	371,769	377,563	218,000	212,000	206,000

OVERALL DEBT TOTALS

Principal		800,000	699,854	784,854	844,854	819,854	829,854	849,854	899,854	894,853	860,000	910,000	910,000	860,000	860,000	855,000	820,000	685,000	335,000	350,000	200,000	200,000	200,000
1st Half Interest		181,153	173,877	195,862	192,926	183,245	172,533	161,389	148,189	134,239	121,733	110,351	97,245	83,695	70,033	56,370	42,242	28,682	18,385	13,782	9,000	6,000	3,000
2nd Half Interest		179,458	170,877	198,689	190,208	176,908	165,639	153,739	139,789	128,008	114,328	100,970	87,495	73,008	59,345	45,542	31,930	22,495	18,385	13,782	9,000	6,000	3,000
		1,160,611	1,044,607	1,179,404	1,227,988	1,180,007	1,168,026	1,164,982	1,187,832	1,155,100	1,096,059	1,121,322	1,094,740	1,016,703	989,378	956,912	894,172	736,177	371,769	377,563	218,000	212,000	206,000

Less:																							
Use of Library Impact Fees		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from GF Undesignated		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Use of Special Assessments		(52,453)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Use of Debt Premium		(19,908)	(3,150)	(56,873)	(16,102)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Paid out of Capital Projects Fund			(4,854)	(4,854)	(4,854)	(4,854)	(4,854)	(4,854)	(4,854)	(4,853)	-	-	-	-	-	-	-	-	-	-	-	-	-
Use of Debt Serv Fund Bal.		(40,256)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Tax Levy Actual		1,036,603																					
TAX LEVY NEEDED		1,047,994	1,036,603	1,117,677	1,207,032	1,175,153	1,163,172	1,180,128	1,182,978	1,150,247	1,096,059	1,121,322	1,094,740	1,016,703	980,378	956,912	894,172	736,177	371,769	377,563	218,000	212,000	206,000
Increase in Tax Levy Needed				81,074	89,354				22,850			25,263									5,794		

Debt Service Fund Balance		146,220	143,070	86,197	70,095	70,095	70,095	70,095	70,095	70,095	70,095	70,095	70,095	70,095	70,095	70,095	70,095	70,095	70,095	70,095	70,095	70,095	70,095
		146,220																					

**VILLAGE OF HARTLAND**  
**General Long-Term Obligations Account Group**  
**SUMMARY OF GENERAL OBLIGATION BONDS AND NOTES PAYABLE**  
**Est Year ended December 31, 2016**

Issue	Date of issue	Interest rate	Principal payable	Interest payable	Original amount	Balance Outstanding Dec. 31, 2014	Additions	Payments	Balance Outstanding Dec. 31, 2015	Interest paid	Principal due 2016
General Obligation Capital Improvements	03/01/06	4.0 Avg	2/1/07-24	2/1 & 8/1	2,700,000	275,000	-	100,000	175,000	8,526	75,000
General Obligation Refunding Bonds	02/03/09	2.0 - 4.125	2/1/10-29	2/1 & 8/1	3,125,000	2,575,000	-	75,000	2,500,000	95,631	75,000
General Obligation Refunding Bonds	12/01/10	0.8 - 2.0	12/1/11-17	6/1 & 12/1	1,840,000	975,000	-	310,000	665,000	16,650	330,000
General Obligation Corporate Purpose and Refunding bonds	12/01/12	0.6 - 3.1	10/1/13-32	4/1 & 10/1	3,780,000	3,535,000	-	85,000	3,450,000	78,434	135,000
General Obligation (Taxable) Corporate Purpose Bonds	12/05/13	2.5-3.3	6/1/14-30	6/1 & 12/1	4,935,000	4,810,000	-	125,000	4,685,000	145,513	165,000
General Obligation Corporate Purpose Bonds	11/10/14	0.00	2/15/15-22		38,831	38,831	-	4,854	33,977	-	4,854
General Obligation Corporate Purpose Bonds	11/03/15	3.00	10/01/17-35	4/1 & 10/1	2,460,000	-	2,460,000	-	2,460,000	-	-
Total general obligation bonds and notes payable						<u>12,208,831</u>	<u>2,460,000</u>	<u>699,854</u>	<u>13,968,977</u>	<u>344,753</u>	<u>784,854</u>

VILLAGE OF HARTLAND - CAPITAL IMPROVEMENTS BUDGET 2016

*Fund 401: Capital Improvements*

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimate	2016 Adopted
Fund Balance	5,950,875	4,764,481	3,773,816	2,317,948	4,062,949	2,816,250
	% Change	-19.94%	-20.79%	-38.58%	75.28%	-30.68%

*Revenues*

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted
401-41110 TAXES	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
401-43200 FEDERAL GRANTS	-	38,355	-	0.00%	38,355	38,355
401-43510 STATE GRANTS	-	-	-	0.00%	-	-
401-48010 DONATIONS	-	-	-	0.00%	-	-
401-48100 INTEREST ON INVEST	8,515	12,000	3,020	25.17%	7,000	8,000
401-48500 LIBRARY IMPACT FEES	-	-	-	#DIV/0!	-	-
401-49110 BRRWNG PROCEEDS	38,831	-	-	0.00%	2,600,000	-
401-49120 PREMIUM ON LT DEBT	-	-	-	0.00%	-	-
401-49210 GEN FUND TRANSFER	-	-	-	0.00%	-	-
401-49220 TRANS SEWER UTIL	-	-	-	#DIV/0!	-	-
401-49221 TRANS FROM TIF	-	-	-	0.00%	-	-
401-49260 TRANS WATER UTIL	-	-	-	#DIV/0!	-	-
401-49270 OTHER FUNDING	-	-	-	0.00%	-	-
<b>Total Capital Imprv Revenues</b>	<b>\$ 47,346</b>	<b>\$ 50,355</b>	<b>\$ 3,020</b>	<b>6.00%</b>	<b>\$ 2,645,355</b>	<b>\$ 46,355</b>

*Expenses*

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted
BUILDING IMPROVEMENTS	\$ 102,241	\$ 186,500	\$ 13,465	0.00%	\$ 186,500	\$ 204,500
STREET IMPROVEMENTS	861,722	516,000	31,896	6.18%	516,000	794,800
STORM SEWER IMPRV	257,240	167,500	5,292	3.16%	167,500	201,900
SIDEWALK/CURB/GUTTER IMPR	107,415	-	-	0.00%	-	-
STREET LIGHTING	-	-	-	0.00%	-	-
PARK IMPROVEMENTS	159,856	25,500	2,416	0.00%	25,500	87,000
TRANSFER TO BID DISTRICT	14,740	-	-	0.00%	-	-
TIF DISTRICT #4	-	-	-	0.00%	-	-
TRANSFER TO TIF FUND	-	-	-	0.00%	-	-
WATER UTILITY IMPROVEMENTS	-	-	-	#DIV/0!	-	-
SEWER UTILITY IMPROVEMENTS	-	-	-	#DIV/0!	-	-
CAPITALIZED INTEREST	-	-	-	0.00%	-	-
DEBT SERVICE-PRIN REDEMPT	-	4,854	-	0.00%	4,854	4,854

VILLAGE OF HARTLAND - CAPITAL IMPROVEMENTS BUDGET 2016

*Fund 401: Capital Improvements*

*Expenses Continued*

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted
LAND PURCHASE	-	-	-	0.00%	-	-
DEBT ISSUANCE COSTS	-	-	-	0.00%	-	-
UNBUDGETED	-	-	-	0.00%	-	-
<b>Total Capital Project Expenses</b>	<b>\$ 1,503,214</b>	<b>\$ 900,354</b>	<b>\$ 53,069</b>	<b>5.89%</b>	<b>\$ 900,354</b>	<b>\$ 1,293,054</b>

**Budget Analysis:** The Village Board will be doing a borrowing in late 2015 for 2016 and 2017 capital projects.

The following pages list the detailed 6 year capital improvement plan.

Est Begin Balance	2015	2016
Capital Improve	985,265	\$ 2,730,266
Reservations	-	\$ -
Cottonwood Brdwlk	149,031	149,031
Library Develop	50,843	50,843
Comm Ctr Develop	50,000	50,000
Develop/Redevelop	955,906	955,906
Future Land Purch	70,720	70,720
Fees in Lieu Parks	56,183	56,183
<b>Total</b>	<b>2,317,948</b>	<b>4,062,949</b>

Available for Capital Improvements	1/1/2015	1/1/2016
Beginning Balance	\$ 985,265	\$ 2,730,266
Projected Revenues	2,645,355	46,355
Projected Expenses	900,354	1,293,054
Projected Reservations	-	4,854
<b>Est Year End Balance</b>	<b>\$ 2,730,266</b>	<b>\$ 1,478,713</b>

**VILLAGE OF HARTLAND  
CAPITAL IMPROVEMENTS PLAN 2015-2020**

PROJECT NAME	2013 PASER	ANTICIPATED PASER PRIOR TO REPAVING	PREVIOUS YEAR PAVED	AGE AT REHABILITATION	2015	2016	2017	2018	2019	2020
<b>STREET IMPROVEMENTS</b>										
MAPLE AVENUE (CP RAIL TRACKS TO CAPITOL)	6	5	1988	27	\$ 200,000					
MAPLE/COTTONWOOD RR QUIET ZONE					\$ 215,000					
SWEETBRIAR LANE	6	5	1996	20		\$ 186,000				
PINEGROVE COURT	6	5	1997	19		\$ 37,000				
EVERGREEN CIRCLE	6	5	1997	19		\$ 178,000				
CHURCH STREET	6	5	1999	17		\$ 110,000				
NIXON AVENUE	6	5	2000	16		\$ 109,000				
RENSON ROAD (NIXON AVE TO CIRCLE DRIVE)	7	5	1998	18		\$ 112,000				
LAWN STREET (NIXON TO CHURCH)						\$ 50,000				
PINEVIEW COURT	6	5	1997	20			\$ 56,000			
PONDEROSA DRIVE	6	5	1996	21			\$ 316,000			
THORNBUSH CIRCLE	6	5	1997	20			\$ 193,000			
PINYON COURT	6	5	1997	20			\$ 44,000			
CEDAR BEND	6	5	1996	21			\$ 87,000			
BALSAM COURT	6	5	1996	21			\$ 20,000			
ARLENE DRIVE	6	5	1996	21			\$ 258,000			
BLUE SPRUCE CIRCLE	6	5	1997	21				\$ 209,000		
BRISTLECONE DRIVE	6	5	1996	22				\$ 600,000		
CYPRESS COURT	6	5	1997	21				\$ 38,000		
JUNIPER WAY	6	5	1996	22				\$ 266,000		
ARLENE DRIVE ENTRANCE	6	5	1996	22				\$ 75,000		
INDUSTRIAL DRIVE	6	5	1994	25					\$ 375,000	
GRANARY CIRCLE	7	5	1997	22					\$ 195,000	
HARVEST WAY	6	5	1997	22					\$ 45,000	
MARKET LANE	7	5	1995	24					\$ 45,000	
CARDINAL LANE	6	5	1995	24					\$ 135,000	
NORTH AVENUE	6	5	1998	22						\$ 100,000
PALMER DRIVE	6	5	1998	22						\$ 115,000
WOODLANDS COURT	6	5	2000	20						\$ 135,000
TENNEY AVENUE	7	5	2000	20						\$ 85,000
MANCHESTER LANE	6	5	1993	27						\$ 100,000
LINDENWOOD DRIVE	6	5	1995	25						\$ 85,000
SUNNYSLOPE DRIVE (RAE TO MERTON)										\$ 276,000
GIS CONVERSION - STREETS					\$ 10,000					
CRACK SEALING					\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 40,000	\$ 40,000
PATCHING					\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
POTHOLE REPAIR					\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
<b>SUBTOTAL STREET IMPROVEMENTS</b>					<b>\$ 516,000</b>	<b>\$ 873,000</b>	<b>\$ 1,065,000</b>	<b>\$ 1,279,000</b>	<b>\$ 876,000</b>	<b>\$ 977,000</b>
<b>STORM SEWER IMPROVEMENTS</b>										
MISC. STORM SEWER REPAIR					\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	
STORM SEWER CB REPAIR					\$ 40,000	\$ 45,000	\$ 45,000	\$ 50,000	\$ 50,000	
GIS CONVERSION - STORM					\$ 10,000					
NIXON PARK DREDGING								\$ 160,000		
NIXON POND MODS DESIGN STUDY/CONSTRUCTION						\$ 40,000		\$ 50,000		
NIXON PARK SOUTH SHORELINE RESTORATION (KASIAN CONST 2011)					\$ 4,200					
FIRE STATION SHORELINE RESTORATION (VALIA CONST 2012)					\$ 700	\$ 4,300				
NIXON PARK & HARTBROOK PARK SHORELINE RESTORATION (GIBALTAR CONST 2014)					\$ 2,600	\$ 2,600	\$ 4,600			
STORM WATER MANAGEMENT PLAN## (DNR GRANT - see below)					\$ 55,000	\$ 55,000				
PHOSPATE MANDATE - TOTAL MAXIMUM DAILY LOAD IMPROVEMENTS							unknown at this time			
<b>SUBTOTAL STORM SEWER REPAIR</b>					<b>\$ 167,500</b>	<b>\$ 201,900</b>	<b>\$ 104,600</b>	<b>\$ 315,000</b>	<b>\$ 105,000</b>	<b>\$ -</b>

<b>SIDEWALK &amp; CURB AND GUTTER IMPROVEMENTS</b>								
MISC. SIDEWALK & CURB REPAIR (VILLAGE WIDE)				\$ 60,000				
<b>SUBTOTAL SIDEWALK/C&amp;G IMPROVEMENTS</b>		\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	
<b>PARK IMPROVEMENTS</b>								
REPAVE PATHWAYS NOTTINGHAM PARK (WIDEN TO 8 FOOT)								
REPAVE PATHWAYS MILL PLACE (WIDEN TO 8 FOOT)		\$ 15,500		\$ 65,000				
REPLACE PED BRIDGE - NIXON PARK SOUTH					\$ 26,000			
REPLACE PED BRIDGE - BARK RIVER PARK								
TREE SURVEY - PARKS				\$ 38,000				
TREE SURVEY - STREETS				\$ 5,000				
FAC - DONOR RECOGNITION REPAIR				\$ 12,000				
NIXON TENNIS COURT REPAIRS					\$ 20,000			
GIS CONVERSION - PARKS				\$ 5,000				
CENTENNIAL RESTROOMS		\$ 10,000						
CENTENNIAL PICNIC SHELTER								
PENBROOK - BATHROOM FACILITY/DRINKING FOUNTAIN					\$ 60,000			
CORP STUDY UPDATE					\$ 16,000			\$ 250,000
<b>SUBTOTAL PARK IMPROVEMENTS</b>		\$ 25,500	\$ 87,000	\$ 58,000	\$ 102,000	\$ -	\$ 250,000	
<b>OTHER IMPROVEMENTS</b>								
<b>Police Department</b>								
EVIDENCE LOCKER		\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Subtotal Police Department</b>		\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Municipal Building/Cemetery</b>								
RETAINING WALL REPLACEMENT - DOWNTOWN VILLAGE PARKING LOT		\$ 35,000						
GUTTERS AND DOWNSPOUTS FOR MUNICIPAL BUILDING		\$ 20,000						
DOWNTOWN DECKS/WALKWAY								
DOWNTOWN PARKING LOT PROJECTS				NOT CURRENTLY KNOWN				
GIS CONVERSION - CEMETERY				\$ 150,000	\$ 550,000			
GIS LAYOUT LUTHERAN CEMETERY-UPPER		\$ 5,000						
GIS LAYOUT LUTHERAN CEMETERY-LOWER				\$ 35,000				
CEMETERY PAVING-LUTHERAN UPPER					\$ 30,000			
CEMETERY PAVING-LUTHERAN LOWER		\$ 27,000						
CEMETERY COLUMBARIUM - 48 Unit = \$44,500, 72 Unit = \$49,350					\$ 11,000			
CEMETERY DEVELOPMENT (345 HILL ST PROPERTY)					\$ 50,000			
GIS CONVERSION - ENVIRONMENTAL SERVICES		\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Subtotal Municipal Building</b>		\$ 92,000	\$ 185,000	\$ 91,000	\$ 550,000	\$ -	\$ -	
<b>Fire Department</b>								
PAINTING OF SURVIVE ALIVE HOUSE		\$ 3,000						
NOZZLE AND WATER DISTRIBUTION ADDITIONS				\$ 19,500				
EXTERIOR DOOR REPLACEMENT AND KEYLESS ENTRY SYSTEM					\$ 15,000			
REPLACEMENT OF TRUNKED RADIO SYSTEM AND HAND HELD UPGRADES								
ADA ACCESSIBILITY FOR BATHROOMS, ENTRY TO FIREHOUSE AND SURVIVE ALIVE HOUSE		\$ 24,500	\$ -					\$ 30,000
<b>Subtotal Fire Department</b>		\$ 27,500	\$ 19,500	\$ 15,000	\$ -	\$ -	\$ 30,000	
<b>Recreation Department</b>								
VILLAGE HALL COMMUNITY CENTER STUDY		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	
VILLAGE HALL COMMUNITY CENTER UPGRADE								
<b>Subtotal Recreation Department</b>		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Library</b>								
<b>Subtotal Library</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Miscellaneous Projects</b>								
Trunk Radio Consolidated Waukesha County Dispatch		\$ 4,854	\$ 4,854	\$ 4,854	\$ 4,854	\$ 4,854	\$ 4,854	\$ 4,854
<b>Subtotal Miscellaneous Projects</b>		\$ 4,854	\$ 4,854	\$ 4,854	\$ 4,854	\$ 4,854	\$ 4,854	\$ 4,854

<b>WATER UTILITY IMPROVEMENTS</b>									
WELL #4 DRIVE REPLACEMENT		\$	15,000						
BRISTLECONE VALVE REPLACEMENT (63)		\$		133,000	\$	120,000	\$	120,000	
BRISTLECONE HYDRANT VALVE REPLACEMENT (63)		\$		120,000	\$	110,000	\$	110,000	
WELL #3 DRIVE REPLACEMENT					\$	25,000			
GIS CONVERSION - WATER		\$	15,000						
SUNNYSLOPE DRIVE (RAE TO 525 SUNNYSLOPE) 8" 1,100 FEET PAVED IN 1999 PASER 7							\$	600,000	
SCADA COMPUTER AND METER READING SOFTWARE		\$		37,500					
METER REPLACEMENT		\$		53,000					
HYDRANT REPLACEMENT - VILLAGE WIDE		\$	45,000	\$	50,000	\$	50,000	\$	55,000
TOWER PAINTING (BRISTLECONE)							\$	115,000	
TOWER PAINTING (COVENTRY/HILL)									\$
TOTAL WATER UTILITY IMPROVEMENTS		\$	75,000	\$	393,500	\$	305,000	\$	400,000
							\$	875,000	\$
<b>SEWER UTILITY IMPROVEMENTS</b>									
MISC. SEWER & REPAIRS		\$	55,000	\$	55,000	\$	60,000	\$	60,000
GIS CONVERSION - SEWER		\$	15,000						
SCADA COMPUTER				\$	17,500				
LISBON AVENUE FORCEMAIN REPLACEMENT							\$	250,000	
ARLENE SANITARY LS REHAB/CAPACITY IMPROVEMENTS								\$	160,000
SUNNYSLOPE DRIVE-RAE TO MERTON 8" RELAY TO 12"								\$	722,500
CARDINAL LANE SEWER MANHOLE METERS (2 manholes) - Flow Monitoring		\$	-	\$	25,000	\$	5,000		
CARDINAL LANE PUMP STATION (1) - dependent on flows (Improvement "C")									\$
TOTAL SEWER UTILITY IMPROVEMENTS		\$	70,000	\$	97,500	\$	65,000	\$	310,000
							\$	942,500	\$
									\$
TOTAL OF ALL IMPROVEMENTS		\$	1,010,354	\$	1,862,254	\$	1,768,454	\$	2,960,854
							\$	2,803,354	\$
									\$
TOTAL GENERAL FUND		\$	865,354	\$	1,371,254	\$	1,398,454	\$	2,250,854
							\$	985,854	\$
									\$
TOTAL WATER UTILITY		\$	75,000	\$	393,500	\$	305,000	\$	400,000
							\$	875,000	\$
									\$
TOTAL SEWER UTILITY		\$	70,000	\$	97,500	\$	65,000	\$	310,000
							\$	942,500	\$
									\$
TOTAL BUDGET		\$	1,010,354	\$	1,862,254	\$	1,768,454	\$	2,960,854
							\$	2,803,354	\$
									\$
<b>REVENUE OFFSETS</b>									
OPERATING FUNDED WATER FUNDED PROJECTS				(75,000)	(140,500)	(50,000)	(400,000)	(875,000)	-
OPERATING FUNDED SEWER FUNDED PROJECTS				(70,000)	(97,500)	(65,000)	(310,000)	(942,500)	(1,325,000)
PARK IMPACT FEES							(60,000)		(30,000)
INTEREST									
DNR Urban Nonpoint Source Grant for Stormwater Management Plan (application submitted, pending)##				(38,355)	(38,355)				
UNSPENT DEBT PROCEEDS FROM PAST BORROWING									
GIS SYSTEM UPGRADE (VILLAGE AND CEMETARY) USE OF GENERAL FUND FUND BALANCE				(35,000)					
USE OF EXISTING CIP FUND BALANCE				(850,000)					
BORROW ROADS AT 90% BASED ON 5 YEAR HISTORY				(93,200)	(78,200)	(97,400)			
<b>ADDITIONAL GOVERNMENTAL AND UTILITY FUNDING NEEDED</b>						\$	3,063,753	\$	3,176,708
								\$	1,231,854

VILLAGE OF HARTLAND - CORPORATE RESERVE BUDGET 2016

*Fund 402: Corporate Reserve Fund*

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Budget	2016 Adopted
Expenses	65,398	267,397	791,458	149,695	157,500	217,900
	% Change	308.88%	295.99%	18.91%	105.21%	138.35%

*Revenues*

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted
R 402-48100 INTEREST ON INVEST	\$ 3,507	\$ 4,000	\$ 1,940	49%	\$ 3,880	\$ 4,000
R 402-48130 GEN ADM PAYBACKS	5,165	7,625	7,625	100%	7,625	8,125
R 402-48140 POLICE DEPT PAYBACKS	35,000	40,200	40,200	100%	40,200	50,500
R 402-48150 FIRE/AMB PAYBACKS	62,665	100,032	100,032	100%	100,032	98,500
R 402-48160 PUBLIC WORKS PAYBACKS	103,840	104,640	104,640	100%	104,640	112,000
R 402-48170 PARKS PAYBACKS	16,629	16,629	16,629	100%	16,629	16,100
R 402-48175 LIBRARY PAYBACKS	3,025	4,000	4,000	0%	4,000	5,000
R 402-48300 SALE OF VILLAGE PROP	5,814	8,000	4,050	0%	8,000	20,000
<b>Total Corp Reserve Revenues</b>	<b>\$ 235,645</b>	<b>\$ 285,126</b>	<b>\$ 279,116</b>	<b>98%</b>	<b>\$ 285,006</b>	<b>\$ 314,225</b>

*Expenses*

Account Description	2014 Actual	2015 Budget	Thru 6/30/15	% Used	Full Yr Est	2016 Adopted
E 402-59900-810 ADM EXPENSE	\$ 5,626	\$ 9,500	\$ -	100%	\$ 9,500	\$ 15,400
E 402-59900-820 POLICE DEPT EXP	28,575	46,000	46,989	102%	46,000	89,700
E 402-59900-830 FIRE/AMB EXP	43,526	-	-	0%	-	-
E 402-59900-840 PUBLIC WORKS EXP	54,813	82,000	20,007	24%	82,000	100,000
E 402-59900-850 PARKS EXP	17,155	-	-	0%	-	12,800
E 402-59900-855 LIBRARY EXP	-	20,000	8,688	0%	20,000	-
E 402-59900-860 WATER UTIL EXP	-	-	-	0%	-	-
E 402-59900-870 SEWER UTIL EXP	-	-	-	0%	-	-
<b>Total Corporate Reserve Expenses</b>	<b>\$ 149,695</b>	<b>\$ 157,500</b>	<b>\$ 75,684</b>	<b>48%</b>	<b>\$ 157,500</b>	<b>\$ 217,900</b>
<b>CORP RESERVE FUND</b>	<b>\$ 85,950</b>	<b>\$ 127,626</b>	<b>\$ 203,432</b>		<b>\$ 127,506</b>	<b>\$ 96,325</b>

**Budget  
Analysis:**

The Village Board will continue to monitor the Fund Balance in the Corporate Reserve Fund to ensure the continuation of the replacement of equipment and vehicles within each vehicles life span. When deemed necessary staff will seek board approval to make any transfers.

**2016 Budgeted  
Purchases:**

We are budgeting to replace two squads and new handguns for the Police Dept. Public Works will be rehabilitating one truck to help extend the life, purchasing a F350 pickup truck with Hydraulic flat bed and plow and replacing the DPW furnace. General Administration (Elections) will be purchasing three new voting machines. Parks will be replacing a mower and a trailer

<i>Corporate Reserve Fund</i>	<i>1/1/2015</i>	<i>1/1/2016</i>
Beginning Balance	\$ 1,424,611	\$ 1,552,117
Projected Revenues	285,006	314,225
Projected Expenses	157,500	217,900
<b>Est Year End Balance</b>	<b>\$ 1,552,117</b>	<b>\$ 1,648,442</b>

*2016 Corporate Reserve Purchases*

**Law Enforcement Corporate Reserve Purchases**

Item	Add	Repl	Amt	Unit Cost	Total
1) Replacing Squad #1*		X	1	36,500	\$ 36,500
2) Replacing Squad #3*		X	1	36,500	36,500
3) Handgun Replacement		X	16	1,044	16,700
<b>TOTAL LAW ENFORCEMENT CORP RESERVE PURCHASES</b>					<b>\$ 89,700</b>

**Fire Department Corporate Reserve Purchases**

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2016					\$ -
<b>TOTAL FIRE DEPARTMENT CORP RESERVE PURCHASES</b>					<b>\$ -</b>

**Public Works Corporate Reserve Purchases**

Item	Add	Repl	Amt	Unit Cost	Total
1) Rehab Dump Truck #19		X	1	25,000	\$ 25,000
2) F350 Pickup Truck with Hydraulic Bed and Plow		X	1	60,000	60,000
3) Furnace		X	1	15,000	15,000
<b>TOTAL PUBLIC WORKS CORP RESERVE PURCHASES</b>					<b>\$ 100,000</b>

**Parks Corporate Reserve Purchases**

Item	Add	Repl	Amt	Unit Cost	Total
1) Tractor		X	1	8,800	\$ 8,800
2) Trailer		X	1	4,000	4,000
<b>TOTAL PARKS CORPORATE RESERVE PURCHASES</b>					<b>\$ 12,800</b>

**General Administration Corporate Reserve Purchases**

Item	Add	Repl	Amt	Unit Cost	Total
1) 3 Voting Machines		X	3	2,133	\$ 6,400
<b>TOTAL GENERAL ADMINISTRATION CORP RESERVE PURCHASES</b>					<b>\$ 6,400</b>

**Recreation Corporate Reserve Purchases**

Item	Add	Repl	Amt	Unit Cost	Total
1) MOVIE EQUIPMENT	X		1	9,000	\$ 9,000
<b>TOTAL RECREATION CORP RESERVE PURCHASES</b>					<b>\$ 9,000</b>

**Library Corporate Reserve Purchases**

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2016					\$ -
<b>TOTAL LIBRARY CORP RESERVE PURCHASES</b>					<b>\$ -</b>

**Cable TV Corporate Reserve Purchases**

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2016					\$ -
<b>TOTAL CABLE TV CORP RESERVE PURCHASES</b>					<b>\$ -</b>

**Total Corporate Reserve Purchases** **\$ 217,900**

\*Anticipate sale of used squad cars (20,000)

**CORPORATE RESERVE PROJECTIONS**

		2015	2016	2017	2018	2019	2020	2021
<b>CORPORATE RESERVE PURCHASES</b>	ADM	-	6,400	-	-	-	-	-
	RECREATION	-	9,000	-	-	-	-	-
	LIBRARY	20,000	-	-	-	-	-	-
	CABLE TV	9,500	-	-	-	-	-	-
	DPW	82,000	100,000	201,000	309,000	379,000	225,000	-
	PARKS	-	12,800	20,000	30,000	32,000	-	-
	FIRE/AMBO	-	-	1,200,000	500,000	-	-	-
	POLICE	46,000	89,700	73,000	-	36,500	-	-
		157,500	217,900	1,494,000	839,000	447,500	225,000	-
<b>CORPORATE RESERVE PAYBACKS</b>	ADM	7,625	6,325	7,625	4,725	4,425	3,125	3,125
	RECREATION	-	1,800	1,800	1,800	1,800	1,800	-
	LIBRARY	4,000	5,000	5,000	5,000	5,000	5,000	-
	CABLE TV	-	-	-	-	-	-	-
	DPW	104,640	112,000	119,715	136,995	143,345	147,485	149,575
	PARKS	16,629	16,100	17,300	19,700	22,950	21,825	18,825
	FIRE	68,532	67,000	67,000	67,000	82,000	82,000	64,000
	AMBO	31,500	31,500	31,500	31,500	17,000	17,000	17,000
	POLICE	40,200	50,500	51,700	60,400	56,400	60,900	48,900
	<b>TOTALS</b>	<b>273,126</b>	<b>290,225</b>	<b>301,640</b>	<b>327,120</b>	<b>332,920</b>	<b>339,135</b>	<b>301,425</b>
<b>CORPORATE RESERVE EST BEGIN BAL</b>	<b>1,424,611</b>	<b>1,546,167</b>	<b>1,624,821</b>	<b>436,576</b>	<b>(74,581)</b>	<b>(189,689)</b>	<b>(76,084)</b>	
<b>ESTIMATED PURCHASES EXPENSES</b>	<b>(157,500)</b>	<b>(217,900)</b>	<b>(1,494,000)</b>	<b>(839,000)</b>	<b>(447,500)</b>	<b>(225,000)</b>	<b>0</b>	
<b>ESTIMATED PAYBACKS REVENUES</b>	<b>273,126</b>	<b>290,225</b>	<b>301,640</b>	<b>327,120</b>	<b>332,920</b>	<b>339,135</b>	<b>301,425</b>	
	<b>1,540,237</b>	<b>1,618,492</b>	<b>432,461</b>	<b>(75,304)</b>	<b>(189,161)</b>	<b>(75,554)</b>	<b>225,341</b>	
<b>AVG BALANCE</b>	<b>1,482,424</b>	<b>1,582,330</b>	<b>1,028,641</b>	<b>180,636</b>	<b>(131,871)</b>	<b>(132,621)</b>	<b>74,628</b>	
<b>.4% INT ON AVG BAL</b>	<b>5,930</b>	<b>6,329</b>	<b>4,115</b>	<b>723</b>	<b>(527)</b>	<b>(530)</b>	<b>299</b>	
<b>END BALANCE</b>	<b>1,546,167</b>	<b>1,624,821</b>	<b>436,576</b>	<b>(74,581)</b>	<b>(189,689)</b>	<b>(76,084)</b>	<b>225,639</b>	
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	

**CORPORATE RESERVE PAYBACK SCHEDULE**

<b>PAYBACK SUMMARY</b>		2015	2016	2017	2018	2019	2020	2021
	<b>ADMINISTRATION</b>	7,625	6,325	7,625	4,725	4,425	3,125	3,125
	<b>RECREATION</b>	-	1,800	1,800	1,800	1,800	1,800	-
	<b>CABLE TV</b>	-	-	-	-	-	-	-
	<b>DPW</b>	104,640	112,000	119,715	136,995	143,345	147,485	149,575
	<b>PARKS</b>	16,629	16,100	17,300	19,700	22,950	21,825	18,825
	<b>FIRE</b>	68,532	67,000	67,000	67,000	82,000	82,000	64,000
	<b>AMBO</b>	31,500	31,500	31,500	31,500	17,000	17,000	17,000
	<b>POLICE</b>	40,200	50,500	51,700	60,400	56,400	60,900	48,900
	<b>LIBRARY</b>	4,000	5,000	5,000	5,000	5,000	5,000	-
	<b>TOTAL</b>	\$ 273,126	\$ 290,225	\$ 301,640	\$ 327,120	\$ 332,920	\$ 339,135	\$ 301,425

**CORPORATE RESERVE PAYBACK SCHEDULE**

VEHICLE/DESCRIPTION EQUIP #	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2015	2016	2017	2018	2019	2020	2021	>2021
<b>ADMINISTRATION</b>												
ADMINISTRATORS VEH	2013	8	2021	25,000	3,125	3,125	3,125	3,125	3,125	3,125	3,125	-
GEN ADM ELEC FILING	2004			8,155	-	-	-	-	-	-	-	-
VOTING MACHINES	2009	8	2017	6,400	3,000	1,700	1,700	-	-	-	-	-
SHARP COPIER	2013	7	2020	10,200	1,500	1,500	2,800	1,600	1,300	-	-	-
INFLATION ADJUSTMENT FACTOR												
<i>SUBTOTAL GEN ADM</i>					7,625	6,325	7,625	4,725	4,425	3,125	3,125	-
<b>RECREATION</b>												
RECREATION FURNITURE	2007	20	2027	4,293	-	-	-	-	-	-	-	-
ACTIVE NET SOFTWARE	2008			3,750	-	-	-	-	-	-	-	-
MOVIE EQUIPMENT	2016	5	2021	9,000	-	1,800	1,800	1,800	1,800	1,800	-	-
INFLATION ADJUSTMENT FACTOR												
<i>SUBTOTAL RECREATION</i>					-	1,800	1,800	1,800	1,800	1,800	-	-
<b>LIBRARY</b>												
SERVERS/COMPUTERS				20,000	1,000	5,000	5,000	5,000	5,000	5,000	-	-
MICROFILM MACHINE				10,000	3,000	-	-	-	-	-	-	-
<i>SUBTOTAL LIBRARY</i>					4,000	5,000	5,000	5,000	5,000	5,000	-	-
<b>CABLE TV</b>												
TRICASTER 40	2014	10	2024	5,500	-	-	-	-	-	-	-	-
LEIGHTRONIX NEXUS	2015	10	2025	9,500	-	-	-	-	-	-	-	-
<i>SUBTOTAL CABLE TV</i>					-	-	-	-	-	-	-	-

### CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2015	2016	2017	2018	2019	2020	2021	>2021
<b>POLICE DEPT</b>													
<b>VEHICLES</b>													
SQUAD #1		2013	3	2016	20,000	10,500							
SQUAD #1		2016	3	2019	33,000		11,000	11,000	11,000				
SQUAD #1		2019	3	2022	27,000					9,000	9,000	9,000	
SQUAD #1		2022	3	2025	27,000								27,000
SQUAD #1		2025	3	2028	27,000								27,000
MARKED SQUAD #2		2015	3	2018	23,000	8,000	8,000	8,000					
MARKED SQUAD #2		2018	3	2021	27,000				9,000	9,000	9,000		
MARKED SQUAD #2		2021	3	2024	27,000							9,000	18,000
MARKED SQUAD #2		2024	3	2027	27,000								27,000
MARKED SQUAD #2		2027	3	2030	27,000								27,000
MARKED SQUAD #3		2016	3	2019	33,000		11,000	11,000	11,000				
MARKED SQUAD #3		2019	3	2022	27,000					9,000	9,000	9,000	
MARKED SQUAD #3		2022	3	2025	27,000								27,000
MARKED SQUAD #3		2025	3	2028	27,000								27,000
MARKED SQUAD #3		2028	3	2031	27,000								27,000
MARKED SQUAD #4		2012	3	2015	22,000								
MARKED SQUAD #4		2015	3	2018	23,000	8,000	8,000	8,000					
MARKED SQUAD #4		2018	3	2021	27,000				9,000	9,000	9,000		
MARKED SQUAD #4		2021	3	2024	27,000							9,000	18,000
MARKED SQUAD #4		2024	3	2027	27,000								27,000
EXPLORER SUV SQUAD #5		2013	4	2017	25,500	6,500	6,500	6,500					
EXPLORER SUV SQUAD #5		2017	3	2020	36,000				12,000	12,000	12,000		
UNMARKED SQUAD #6		2011	8	2019	25,000	4,400	4,400						
UNMARKED SQUAD #6		2019	8	2027	36,000						4,500	4,500	27,000
SQUAD #7 - MARKED PICKUP TRUCK		2014	10	2024	28,000	2,800	0	5,600	2,800	2,800	2,800	2,800	8,400
UNMARKED SQUAD #8		2008	9	2017	24,600								
UNMARKED SQUAD #8		2017	9	2026	36,000				4,000	4,000	4,000	4,000	20,000
UNMARKED SQUAD #9		2009	8	2017	19,607								
LaserFiche		2010											
Handgun Replacement		2016	10	2026	16,700		1,600	1,600	1,600	1,600	1,600	1,600	6,400
Office & Squad Computers		2010			25,496								
<b>ADJUSTMENT FACTOR</b>													
<b>POLICE TOTAL</b>					804,903	40,200	50,500	51,700	60,400	56,400	60,900	48,900	313,800

### CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	TYPE	YEAR PURCH	REPL YRS	YR TO REPL	YRS TO PAYBACK	EST/ACT PURCH PRICE	2015	2016	2017	2018	2019	2020	2021	>2021	
<b>FIRE/AMBO</b>															
4351	AMBULANCE	2013	10	2023	10	170,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	34,000	
4352	AMBULANCE	2008	10	2018	8	145,000	14,500	14,500	14,500	14,500					
4362	PUMPER	2009	20	2024	15	325,000	20,990	42,000	42,000	42,000	27,000	27,000	9,000	-	
4363	PUMPER	1995	20	2015	20	350,000								-	
4365	PUMPER	1998	20	2018		500,000				30,000	30,000	30,000	450,000		
4371	TELE-SQURT	2000	20	2020		750,000	10,175							-	
	LADDER TRK	From 1999				5,140									
4376	EQUIP VAN	1993	20	2016	20	400,000								-	
4381	GRASS FIRE PICK UP	2008	20	2028		15,000									
4385	PICKUP TRUCK	1988	20	2008											
	INFLATION ADJUSTMENT FACTOR						37,367	25,000	25,000	25,000	25,000	25,000	25,000		
<b>FIRE/AMBO SUBTOTAL</b>						<b>2,660,140</b>	<b>100,032</b>	<b>98,500</b>	<b>98,500</b>	<b>98,500</b>	<b>99,000</b>	<b>99,000</b>	<b>81,000</b>	<b>484,000</b>	
<b>FIRE SUBTOTAL</b>						<b>68,532</b>	<b>67,000</b>	<b>67,000</b>	<b>67,000</b>	<b>82,000</b>	<b>82,000</b>	<b>64,000</b>	<b>450,000</b>		
<b>AMBULANCE TOTAL</b>						<b>31,500</b>	<b>31,500</b>	<b>31,500</b>	<b>31,500</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>	<b>34,000</b>		
<b>FIRE/AMBO TOTAL</b>						<b>2,660,140</b>	<b>100,032</b>	<b>98,500</b>	<b>98,500</b>	<b>98,500</b>	<b>99,000</b>	<b>99,000</b>	<b>81,000</b>	<b>484,000</b>	

**CORPORATE RESERVE PAYBACK SCHEDULE**

VEHICLE/DESCRIPTION EQUIP #	TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2015	2016	2017	2018	2019	2020	2021	>2021	
<b>DPW -PUBLIC WORKS</b>														
<b>VEHICLES</b>														
19	M2 106 Freightliner	2005	16	2021	200,000	8,765	5,000	5,000	5,000	5,000	5,000	11,250	212,500	
20	6 YD DUMP	2012	16	2028	160,000	10,050	10,050	10,050	10,050	10,050	10,050	10,050	70,300	
21	L PICK-UP	2000	12	2018	60,000	-	5,800	5,800	5,800	5,800	5,800	5,800	34,800	
22	L PICK-UP	2003	12	2018	35,000	-	-	-	3,500	3,500	3,500	3,500	28,000	
23	L PICK-UP	2004	12	2017	31,000	-	-	2,600	2,600	2,600	2,600	2,600	18,000	
24	2 YD DUMP	2000	13	2019	75,000	-	-	-	-	6,500	6,500	6,500	65,000	
25	6 YARD DUMP	2002	16	2019	220,000	6,250	6,250	6,250	6,250	14,000	14,000	14,000	140,000	
26	6 YD DUMP	2006	16	2022	200,000	8,360	8,360	5,000	5,000	5,000	5,000	5,000	-	
27	6 YD DUMP	2003	16	2020	225,000	-	5,000	5,000	5,000	-	15,000	15,000	150,000	
28	6 YD DUMP	2013	16	2030	166,000	10,375	10,375	10,375	10,375	10,375	10,375	10,375	83,000	
29	S PICK-UP	2010	10	2022	17,000	2,200	2,200	2,200	2,200	2,200	2,200	2,200	-	
30	L PICK-UP	2009	12	2021	15,591	1,560	1,560	1,560	1,560	1,560	1,560	-	-	
31	PICKUP	2003	12	2017	31,000	-	-	2,600	2,600	2,600	2,600	2,600	18,200	
32	6 YD DUMP	2001	16	2018	215,000	-	-	-	14,000	14,000	14,000	14,000	140,000	
34	ELGIN SWEEPER	2013	15	2028	220,000	12,700	12,700	12,700	12,700	12,700	12,700	12,700	76,200	
35	PICKUP	2013	10	2025	24,500	2,450	2,450	2,450	2,450	2,450	2,450	2,450	4,900	
36	2 YD DUMP	2005	13	2017	60,000	-	-	4,700	4,700	4,700	4,700	4,700	42,300	
37	DIRECTOR VEHICLE	2014	10	2024	26,000	2,600	2,600	2,600	2,600	2,600	2,600	2,600	7,800	
38	PICKUP	2007	12	2019	29,000	4,690	4,690	4,690	4,690	2,500	2,500	2,500	25,000	
39	6 YD DUMP	2009	13	2022	117,462	10,300	10,300	10,300	10,300	10,300	-	-	-	
40	BUCKET TRUCK	2007	10	2021	115,000	-	-	-	-	-	-	-	-	
41	PICKUP	2015	10	2025	27,000	2,700	2,700	2,700	2,700	2,700	2,700	2,700	8,100	
INFLATION ADJUSTMENT FACTOR						-	-	-	-	-	-	-	-	
<b>SUBTOTAL DPW VEHICLES</b>						<b>83,000</b>	<b>90,035</b>	<b>96,575</b>	<b>114,075</b>	<b>121,135</b>	<b>124,275</b>	<b>130,525</b>	<b>1,124,100</b>	
<b>EQUIPMENT</b>														
185	AIR COMPRESSOR	1992	15	2022	22,000	-	-	-	-	-	-	-	-	
753	SKID LOADER	2007	10	2017	40,552	4,055	4,055	4,055	-	-	-	-	-	
4300	JOHN DEERE	2011	10	2021	41,600	4,160	4,160	4,160	4,160	4,160	4,160	-	-	
4600	JOHN DEERE	2013	13	2026	30,000	2,400	2,400	2,400	2,400	2,400	2,400	2,400	10,800	
580 E	BACKHOE	2009	10	2019	53,271	-	-	-	-	-	-	-	-	
621B	LOADER	2008	12	2017	75,000	6,425	5,750	6,425	6,425	-	-	-	-	
B100	ROLLER	1988	15	2020	22,000	-	-	-	-	-	-	-	-	
1400	CHIPPER	2004	15	2020	55,000	-	-	-	-	-	-	-	-	
CSR	TRAILER	2002	20	2022	4,400	-	-	-	-	-	-	-	-	
SML1	LEAF VAC	2001	12	2019	55,000	-	-	-	-	5,000	5,000	5,000	40,000	
SML2	LEAF VAC	2002	12	2018	55,000	-	-	-	5,000	5,000	5,000	5,000	35,000	
FAIR	BLOWER	2003	20	2023	50,319	-	-	-	-	-	-	-	-	
TR#1	TRAILER	2003	13	2018	4,000	-	-	-	500	500	500	500	3,000	
FA	FLAIL ATTACHMENT	2009	20	2029	0	-	-	-	-	-	-	-	-	
UT	TRAILER	1988	20	2020	8,000	-	-	-	-	-	-	-	-	
UT	TRAILER	1996	20	2029	9,000	-	-	-	-	-	-	-	-	
UT	TRAILER	1996	20	2017	4,000	-	-	500	500	500	500	500	2,500	
570	BEAVER	2013	20	2033	13,000	1,300	1,300	1,300	1,300	1,300	1,300	1,300	2,600	
NEW	BOBCAT TRAILER	2012	20	2032	12,500	800	800	800	135	850	850	850	5,100	
REPLACE	DPW FURNACE		15	2016	15,000	0	1,000	1,000	1,000	1,000	1,000	1,000	9,000	
NEW	VEHICLE DIAGNOSTIC CODE READER	2014	10	2024	6,000	1,000	1,000	1,000	-	-	1,000	1,000	2,000	
NEW	WALK BEHIND SAW	2015	20	2035	15,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	4,500	
<b>SUBTOTAL DPW EQUIP</b>						<b>21,640</b>	<b>21,965</b>	<b>23,140</b>	<b>22,920</b>	<b>22,210</b>	<b>23,210</b>	<b>19,050</b>	<b>114,500</b>	
<b>TOTAL DPW VEH &amp; EQUIP</b>						<b>2,660,195</b>	<b>104,640</b>	<b>112,000</b>	<b>119,715</b>	<b>136,995</b>	<b>143,345</b>	<b>147,485</b>	<b>149,575</b>	<b>1,238,600</b>
<b>ADJUSTED PAYBACK</b>						<b>104,640</b>	<b>112,000</b>	<b>119,715</b>	<b>136,995</b>	<b>143,345</b>	<b>147,485</b>	<b>149,575</b>	<b>1,238,600</b>	
						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

### CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2015	2016	2017	2018	2019	2020	2021	>2021
<b>PARKS</b>													
1	MOWER	2012	7	2019	18,000	3,600	3,600	3,600	-	-			-
2	MOWER	2014	7	2021	20,805	3,150	3,150	3,150	3,150	3,150	3,125	3,125	-
3	MOWER	2011	7	2016	24,000	3,000	3,000	3,000	3,000	3,000	3,000	2,800	-
4400	TRACTOR	2012	10	2022	40,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
4610	TRACTOR	2003	10	2016	30,000	-	-	-	3,000	3,000	3,000	3,000	18,000
11'	MOWER	2009	8	2017	20,000	-	-	1,200	2,700	3,600	2,500	2,500	10,000
11'	MOWER	2011	8	2019	13,000	1,625	1,650	1,650	1,650	-	3,000	3,000	18,000
LS	LAWN SWEEPER	1998	10	2017	10,000	-	-		1,500	1,500	1,500	1,500	7,500
TA	TURF AERATOR	1997	10	2016	10,000			-		4,000	1,000	1,000	4,000
UT	TRAILER	2001	10	2016		680	700	700	700	700	700	700	3,500
TD	TOPDRESSER	2012	10	2022		-	-	-	-	-	-	-	-
<b>PARKS TOTAL</b>					185,805	16,055	16,100	17,300	19,700	22,950	21,825	21,625	65,000
<b>ADJUSTED PAYBACK</b>						16,629	16,100	17,300	19,700	22,950	21,825	18,825	
						(574)	0	0	0	0	0	2,800	65,000

**VILLAGE OF HARTLAND - 2016 BUDGET**

*Fund 402: Corporate Reserve Fund*

**Department Summary of Vehicle Replacement Schedule**

	2015	2016	2017	2018	2019	2020	2021
ADMINISTRATION	-	6,400	-	-	-	-	-
RECREATION	-	9,000	-	-	-	-	-
LIBRARY	20,000	-	-	-	-	-	-
CABLE TV	9,500	-	-	-	-	-	-
DPW	82,000	100,000	201,000	309,000	379,000	225,000	-
PARKS	-	12,800	20,000	30,000	32,000	-	-
FIRE/AMBO	-	-	1,200,000	500,000	-	-	-
POLICE	46,000	89,700	73,000	-	36,500	-	-
SEWER	-	-	-	50,000	-	275,000	-
WATER	-	-	-	80,000	-	-	-
TOTAL	157,500	217,900	1,494,000	969,000	447,500	500,000	-
LESS UTILITIES	-	-	-	(130,000)	-	(275,000)	-
<b>TOTAL CORPORATE RESERVE PURCHASES</b>	<b>\$ 157,500</b>	<b>\$ 217,900</b>	<b>\$ 1,494,000</b>	<b>\$ 839,000</b>	<b>\$ 447,500</b>	<b>\$ 225,000</b>	<b>\$ -</b>

**VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES**

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	ID#	INITIAL COST	REPLACE INTERVAL	2015	2016	2017	2018	2019	2020	2021	>2021
<b>ADMINISTRATION, RECREATION, LIBRARY &amp; CABLE TV</b>													
ADMINISTRATION	2013	FORD ESCAPE		25,000	8 YRS	-	-	-	-	-	-	-	-
ADMINISTRATION		E-DOCS AMERICA IMAGING SYSTEM		20,000		-	-	-	-	-	-	-	-
ADMINISTRATION	2013	SHARP COPIER		10,200	7 YRS	-	-	-	-	-	-	-	-
ELECTIONS	2015	3 VOTING MACHINES @ \$6,400 TOTAL		10,000		-	6,400	-	-	-	-	-	-
<b>TOTAL ADMINISTRATION</b>						-	6,400	-	-	-	-	-	-

RECREATION	2007	RECREATION FURNITURE		4,293		-	-	-	-	-	-	-	-
	2008	REGISTRATION SOFTWARE UPGRADE		3,750		-	-	-	-	-	-	-	-
	2016	MOVIE EQUIPMENT				-	9,000	-	-	-	-	-	-
<b>TOTAL RECREATION</b>						-	9,000	-	-	-	-	-	-

LIBRARY	2015	NETWORK SERVER		5,000		5,000	-	-	-	-	-	-	-
	2015	REPLACE COMPUTERS		15,000		15,000	-	-	-	-	-	-	-
	2010	MICROFILM READER				-	-	-	-	-	-	-	-
<b>TOTAL LIBRARY</b>						20,000	-	-	-	-	-	-	-

CABLE TV	2014	TRICASTER 40		5,500		-	-	-	-	-	-	-	-
	2015	LEIGHTRONIX NEXUS		9,500		9,500	-	-	-	-	-	-	-
<b>TOTAL CABLE TV</b>						9,500	-	-	-	-	-	-	-

**VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES**

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	ID#	INITIAL COST	REPLACE INTERVAL	2015	2016	2017	2018	2019	2020	2021	>2021
<b>DPW - DEPT OF PUBLIC WORKS</b>														
<b>VEHICLES</b>														
19	6 YRD DUMP	2005	FREIGHTLINER	M2106	1FVACYDC46HV52940	87,965	13 YRS	-	25,000	-	-	-	230,000	-
20	6 YRD DUMP	2012	GMC	TOP KICK	1GDM7H1C1XJ500785	160,806	13 YRS	-	-	-	-	-	-	2028
21	PICK-UP	2000	GMC	2500	1GTGC24R2YF496566	16,748	12 YRS	-	60,000	-	-	-	-	-
22	PICK-UP	2003	FORD	F250	1FTNF20L73EC10368	18,400	12 YRS	-	-	-	35,000	-	-	-
23	PICK-UP	2004	FORD	F350	1FTSF30L34EB84409	18,418	12 YRS	-	-	31,000	-	-	-	-
24	2 YRD DUMP	2000	FORD	F450	1FDXF46F6YEC60008	31,970	13 YRS	-	-	-	-	75,000	-	-
25	6 YRD DUMP	2002	FREIGHTLINER	FL80	1FVABXAK32HK96275	68,505	13 YRS	-	-	-	-	220,000	-	-
26	6 YRD DUMP	2006	FREIGHTLINER	FL80	1FVACYDC47HX42531	83,667	13 YRS	25,000	-	-	-	-	-	2022
27	6 YRD DUMP	2003	FREIGHTLINER	FL80	1FVABXAK93HM06506	87,235	13 YRS	15,000	-	-	-	-	225,000	-
28	6 YRD DUMP	2013	FREIGHTLINER	FL80	1FVABXAK11HH45423	166,000	13 YRS	-	-	-	-	-	-	2030
29	PICK-UP	2010	GMC	S-15	1GTCS14X3X8520953	15,000	10 YRS	-	-	-	-	-	-	2022
30	PICK-UP	2009	FORD	F150	1FTRF12W79KA97079	15,591	12 YRS	-	-	-	-	-	-	2021
31	PICK-UP	2003	FORD	F250	1FTNF20L53EC10367	18,400	12 YRS	-	-	31,000	-	-	-	-
32	6 YRD DUMP	2001	FREIGHTLINER	FL80	1FVABXAK81HK00736	40,710	13 YRS	-	-	-	215,000	-	-	-
34	SWEEPER	2013	ELGIN	WHIRLWIND	1FDXH70P8PVA14430	210,000	13 YRS	-	-	-	-	-	-	-
35	PICK-UP	2013	CHEVY	S-10	1GCCS14W928213772	15,000	10 YRS	-	-	-	-	-	-	-
36	2 YRD DUMP	2005	FORD	F450	1FDXF47P85EC03831	36,849	13 YRS	-	-	60,000	-	-	-	-
37	DIRECTOR CAR	2014	FORD	ESCAPE	1G1ND52J33M725482	26,945	10 YRS	-	-	-	-	-	-	-
38	PICK-UP	2007	FORD	F350 S DUTY	1FTWF30528EA65971	46,908	12 YRS	-	-	-	-	29,000	-	-
39	6 YRD DUMP	2009	PETERBILT	340	2NPRJN8X4AM793285	117,462	13 YRS	-	-	-	-	-	-	2022
40	BUCKET TRUCK	2007	FORD	F750	3FRXF75TX7V459002	115,000	10 YRS	-	-	-	-	-	-	2021
41	PICK-UP	2015	FORD	S-10		27,000	10 YRS	27,000	-	-	-	-	-	-
<b>SUBTOTAL VEHICLES</b>							67,000	85,000	122,000	250,000	324,000	225,000		-

**VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES**

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	ID#	INITIAL COST	REPLACE INTERVAL	2015	2016	2017	2018	2019	2020	2021	>2021
<b>DPW - DEPT OF PUBLIC WORKS</b>														
<i>EQUIPMENT</i>														
185	AIR COMPRESSOR	1992	INGERSOL	185	205062U328	9,988	15 YRS	-	-	-	-	-	-	2022
S 300	SKID LOADER	2007	BOBCAT	S 300	531115238	40,552	10 YRS	-	-	-	-	-	-	-
4300	TRACTOR	2011	JOHN DEERE	4300	LV4300H430834	25,000	10 YRS	-	-	-	-	-	-	-
4600	TRACTOR	2013	JOHN DEERE	4600	LV4600H366451	19,000	13 YRS	-	-	-	-	-	-	-
580 E	BACKHOE	2009	CASE	590SM	U1486318	53,271	10 YRS	-	-	-	-	-	-	-
621 E	WHEEL LOADER	2008	CASE	621 E	N7F203098	94,390	12 YRS	-	-	75,000	-	-	-	-
B100	ROLLER	1988	BUETHLING	B100	10792	6,788	15 YRS	-	-	-	-	-	-	-
1400	CHIPPER	2004	VERMEER	BC 1400	1VRU1614641001009	27,485	15 YRS	-	-	-	-	-	-	-
CSR	CONFINED SPACE RESCUE TRAILER	2002	CARGO EXPRESS	CE716MH	4UO1C16292A009760	4,400	20 YRS	-	-	-	-	-	-	-
SML1	LEAF VAC	2002	ODB	SCL800TM-20	0898-2480	19,500	12 YRS	-	-	-	-	55,000	-	-
SML2	LEAF VAC	2001	ODB	SCL800TM-20	1200-3096	22,500	12 YRS	-	-	-	55,000	-	-	-
BLOWER	SNOWBLOWER	2003	FAIR MFG	842SI	C88FMJD20403	55,000	20 YRS	-	-	-	-	-	-	2023
TR#1	TRAILER	2003	H&S MFG	UTT712L	4ULST17113M000922	1,699	13 YRS	-	-	-	4,000	-	-	-
FA	FLAIL ATTACHMENT	2009	JOHN DEERE	A25	P00025A635468	9,500	20 YRS	-	-	-	-	-	-	2029
UT	TRAILER	1988	KING	HDUT 6X10	21797000896X10609	1,875	20 YRS	-	-	-	-	-	-	-
UT	TRAILER	1996	H&S MFG	UTT712L	4ULU9161XTM000328	1,275	20 YRS	-	-	-	-	-	-	-
UT	TRAILER	1996	LUKE'S	HDUT 6X10	1L9211312TA160180	1,300	20 YRS	-	-	4,000	-	-	-	-
570	BEAVER	2013	BEAVER	570		13,000	20 YRS	-	-	-	-	-	-	-
NEW	BOBCAT TRAILER	2012				12,500	20 YRS	-	-	-	-	-	-	-
	DPW FURNACE	2016				15,000	20 YRS	-	15,000	-	-	-	-	-
	VEHICLE DIAGNOSTIC CODE READER	2014				10,000	10 YRS	-	-	-	-	-	-	-
	WALK BEHIND SAW	2015				15,000	20 YRS	15,000	-	-	-	-	-	-
<b>SUBTOTAL EQUIPMENT</b>							15,000	15,000	79,000	59,000	55,000	-	-	-
<b>TOTAL DPW VEHICLES AND EQUIPMENT</b>							82,000	100,000	201,000	309,000	379,000	225,000	-	-





**VEHICLE/EQUIPMENT REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES**

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	ID#	INITIAL COST	REPLACE INTERVAL	2015	2016	2017	2018	2019	2020	2021	>2021
<b>POLICE DEPT</b>														
<b>VEHICLES</b>														
SQUAD #1	2013	CHEVY	IMPALA	2G1WD5E36D1201192	20,570	3 YRS	-	36,500	-	-	-	-	-	-
SQUAD #2	2015	CHEVY	IMPALA	2GIWD5EMXB1210483	20,570	3 YRS	23,000	-	-	-	-	-	-	-
SQUAD #3	2012	CHEVY	IMPALA	2G1WD5E39C1201377	20,157	3 YRS	-	36,500	-	-	-	-	-	-
SQUAD #4	2015	CHEVY	IMPALA	2G1WD5E39C1201721	20,570	3 YRS	23,000	-	-	-	-	-	-	-
SQUAD #5	2013	FORD	EXPLORER POLICE SUV	1FM5K8AR2DGB90498	25,798	4 YRS	-	-	36,500	-	-	-	-	-
SQUAD #6	2011	CHEVY	IMPALA	2G1WD5EMOB1211478	19,150	8 YRS	-	-	-	-	36,500	-	-	-
SQUAD #7	2014	CHEVY	SILVERADO	1GCVKPEC6EZ269926	28,575	10 YRS	-	-	-	-	-	-	-	-
SQUAD #8	2008	FORD	ESCAPE	1FMCU59309KA17910	24,600	9 YRS	-	-	36,500	-	-	-	-	-
SQUAD #9	2009	CHEVY	IMPALA (UNMARKED)	2G1WS57M291257388	19,607	8 YRS	-	-	-	-	-	-	-	-
HANDGUN REPLACEMENT	2016				16,700	10 YRS		16,700						
						<b>POLICE SUBTOTAL</b>	46,000	89,700	73,000	-	36,500	-	-	-
						<b>LESS TRADE-IN</b>	(8,000)	(20,000)	-	-	-	-	-	-

### VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE		YEAR	MAKE	MODEL	ID#	2015	2016	2017	2018	2019	2020	2021	>2021
SEWER													
#33	JET TRUCK	2000	NAVISTAR	CAMEL	1HTGHADT1YH261199	-	-	-	-	-	275,000	-	-
35KV	GENERATOR	1996	ONAN	35KV	D960604794	-	-	-	50,000	-	-	-	-
35KV	GENERATOR	2008	ONAN	35									2028
<b>SEWER TOTAL</b>						-	-	-	50,000	-	275,000	-	-

LIFT STATION REPLACEMENT SCHEDULE		YEAR	INITIAL COST	REPLACE INTERVAL	2015	2016	2017	2018	2019	2020		>2021
SEWER												
	605 BRADFORD WAY	2008	23,500	20 YRS	-	-	-	-	-	-	-	-
	225 RUSTIC LANE	2008	24,500	20 YRS	-	-	-	-	-	-	-	-
	100 CRYSTAL DRIVE	1992	26,600	15 YRS	-	-	-	-	-	-	-	-
	1800 ARLENE DRIVE	1997	78,000	15 YRS	-	-	-	-	78,000	-	-	-
	307 WOODLANDS CT	1998	34,000	20 YRS	-	-	-	-	-	-	-	-
	571 SHADOW RIDGE DR	2003	40,000	20 YRS	-	-	-	-	-	-	-	-
<b>LIFTSTATION TOTAL</b>					-	-	-	-	78,000	-	-	-
					Bal 1/1/2015	20,000	20,000	20,000	20,000	20,000	20,000	20,000
					\$ 246,011	266,011	286,011	306,011	326,011	346,011	366,011	386,011

\*SEWER UTILITY PURCHASES ARE NOT CORPORATE RESERVE PURCHASES

### VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE		YEAR	MAKE	MODEL	ID#	INITIAL COST	REPLACE INTERVAL	2015	2016	2017	2018	2019	2020	2021	>2021
	WATER														
W1	UTILITY TRUCK	2013	FORD	F350	1FDSF34LX3EC28085	25,998	10 YRS	-	-	-	-	-	-	-	-
W2	UTILITY TRUCK	2011	FORD	F350	1FDS34F31EB67458	37,000	10 YRS	-	-	-	-	-	-	-	-
150KV	GENERATOR	1988	ONAN	150DGFA-L	31896-A	29,573	20 YRS	-	-	-	80,000	-	-	-	-
<b>WATER TOTAL</b>								-	-	-	80,000	-	-	-	-

\* WATER UTILITY PURCHASES ARE NOT CORPORATE RESERVE PURCHASES

**VILLAGE OF HARTLAND - 2016 BUDGET**

*Fund 802: Critical Incident Team*

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimate	2016 Adopted
Beginning	5,569	9,860	15,455	12,734	12,734	12,734
Fund Balance	% Change	77.05%	56.74%	-17.61%	0.00%	0.00%

*Revenues*

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted
R 802-48000 MISC REVENUE	\$ 39,000	\$ 36,000	\$ 36,000	100%	\$ 36,000	\$ 36,000
VILLAGE OF HARTLAND	-	-	-	-	-	-
VILLAGE OF CHENEQUA	-	-	-	-	-	-
VILLAGE OF PEWAUKEE	-	-	-	-	-	-
CITY OF DELAFIELD	-	-	-	-	-	-
CITY OF BROOKFIELD	-	-	-	-	-	-
CITY OF NEW BERLIN						
CITY OF MUSKEGO						
VILLAGE OF MUKWONAGO						
VILLAGE OF ELM GROVE						
<b>TOTAL CIT REVENUES</b>	<b>\$ 39,000</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>	<b>100%</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>

*Expenses*

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted
E 802-52100-300 OPER EXPENSES	\$ 41,721	\$ 36,000	\$ 23,981	67%	\$ 36,000	\$ 36,000
<b>TOTAL CIT EXPENSES</b>	<b>\$ 41,721</b>	<b>\$ 36,000</b>	<b>\$ 23,981</b>	<b>67%</b>	<b>\$ 36,000</b>	<b>\$ 36,000</b>

The Critical Incident Team (CIT) is a specially trained tactical unit that is used during high risk law enforcement operations, such as barricaded suspect calls, executing search warrants, dignitary protection details, etc.

The team is formed through a mutual aid agreement (\$66.30) with the Village's of Chenequa, Elm Grove, Hartland, Pewaukee and Mukwonago and the Cities of Delafield, Brookfield, New Berlin and Muskego. Each department has an obligation to provide funding and personnel support for the team.

The Village of Hartland is the fiscal agent for the team, holding the funds, collects the receipts and pays the invoices. The Village does not pay any interest on the funds held in exchange for providing these services.

FUND 802: CIT	1/1/2015	1/1/2016
Beginning Balance	12,734	12,734
Projected Revenues	36,000	36,000
Projected Expenses	36,000	36,000
<b>Est Year End Fund Bal</b>	<b>12,734</b>	<b>12,734</b>

**VILLAGE OF HARTLAND - 2016 BUDGET**

*Fund 803: Major Investigations Unit*

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimate	2016 Adopted
Beginning	1,458	6,618	11,874	10,113	3,044	3,044
Fund Balance	% Change	353.91%	79.42%	-14.83%	-69.90%	0.00%

*Revenues*

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted
R 803-48000 MISC REVENUE	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
VILLAGE OF HARTLAND	-	-	-	-	-	-
VILLAGE OF CHENEQUA	-	-	-	-	-	-
VILLAGE OF PEWAUKEE	-	-	-	-	-	-
CITY OF DELAFIELD	-	-	-	-	-	-
VILLAGE OF LANNON	-	-	-	-	-	-
VILLAGE OF ELM GROVE	-	-	-	-	-	-
VILLAGE OF BUTLER	-	-	-	-	-	-
WAUKESHA COUNTY SHERIFF	-	-	-	-	-	-
<b>TOTAL MIU REVENUES</b>	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -

*Expenses*

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted
E 803-52100-300 OPER EXPENSES	\$ 1,761	\$ 840	\$ 7,069	842%	\$ 7,069	\$ -
<b>TOTAL MIU EXPENSES</b>	\$ 1,761	\$ 840	\$ 7,069	842%	\$ 7,069	\$ -

The Major Investigations Unit was formed in 2001 by a \$66.30 mutual aid agreement between the City of Delafield Villages of Chenequa, Hartland, Pewaukee, Lannon, Elm Grove and Butler and the Waukesha County Sheriff. This is a unified investigation team for major crimes and vehicle accidents.

The Village of Hartland holds the funds, collects the receipts, and pays the invoices for this unit. The Village does not pay interest on the funds held in exchange for providing these services

FUND 803: MIU	1/1/2015	1/1/2016
Beginning Balance	10,113	3,044
Projected Revenues	0	0
Projected Expenses	7,069	0
<b>Est Year End Fund Bal</b>	3,044	3,044

VILLAGE OF HARTLAND - 2016 BUDGET

*Fund 804: Business Improvement District*

	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Estimate	2016 Adopted
Beginning	38,024	28,589	23,441	30,455	24,155	17,855
Fund Balance	% Change	-24.81%	-18.01%	29.92%	-20.69%	-26.08%

*Revenues*

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted
R 804-41900 Interest Income	\$ -	\$ -	\$ -	0%	\$ -	\$ -
R 804-42300 BID Assessment Rev	70,000	70,000	70,000	100%	70,000	70,000
R 804-48000 Miscellaneous Revenue	-	-	-	-	-	-
R 804-48030 Rest Crawl Income	-	-	-	-	-	-
R 804-48100 Interest on Investments	-	-	-	-	-	-
R 804-49240 Transfer from Capital Projects	14,740	20,000	-	-	20,000	20,000
<b>TOTAL BID REVENUES</b>	<b>\$ 84,740</b>	<b>\$ 90,000</b>	<b>\$ 70,000</b>	<b>78%</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>

See Note Below

*Expenses*

Account Description	2014 Actual	2015 Budget	Thru 06/30/15	% Used	Full Yr Est	2016 Adopted
<b>DESIGN &amp; MAINTENANCE</b>						
<b>BUDGETED EXPENDITURES</b>						
E 804-56700-711 Façade Program	\$ 29,480	\$ 40,000	\$ 10,000	25%	40,000	\$ 40,000
E 804-56700-712 Banner System	325	500	-	0%	500	500
E 804-56700-713 Sign/Awning	2,853	5,000	1,035	21%	5,000	5,000
E 804-56700-714 Wayfinding	405	1,000	-	0%	1,000	1,000
E 804-56700-715 Streetscape Prgm	2,261	5,000	3,423	68%	5,000	5,000
E 804-56700-716 Business Certification Grant	-	-	500	#DIV/0!	-	-
<b>Total Design &amp; Maintenance</b>	<b>\$ 35,324</b>	<b>\$ 51,500</b>	<b>\$ 14,958</b>	<b>29%</b>	<b>\$ 51,500</b>	<b>\$ 51,500</b>

**MARKETING & PROMOTION**

E 804-56700-718 District Advertising	\$ -	\$ 3,900	\$ -	0%	\$ 3,900	\$ 3,900
E 804-56700-719 Rest Crawl Exp	3,011	5,000	1,435	0%	5,000	5,000
E 804-56700-722 Web Site Dev	2,650	500	31	0%	500	500
E 804-56700-724 Web Hosting/Maint	3,101	500	325	65%	500	500
E 804-56700-729 Business Education	-	1,000	-	0%	1,000	1,000
<b>Total Marketing &amp; Promotion</b>	<b>\$ 8,762</b>	<b>\$ 10,900</b>	<b>\$ 1,791</b>	<b>16%</b>	<b>\$ 10,900</b>	<b>\$ 10,900</b>

*Expenses - Continued*

**ADMINISTRATION**

E 804-56700-110 Salaries	\$ 20,780	\$ 24,000	\$ 11,892	50%	\$ 24,000	\$ 24,000
E 804-56700-732 Gen Oper Oversight	1,527	-	-	#DIV/0!	-	-
E 804-56700-733 Support Services	1,920	-	-	#DIV/0!	-	-
E 804-56700-734 Annual Audit	1,200	1,200	1,200	100%	1,200	1,200
E 804-56700-738 Memberships	268	300	19	0%	300	300
E 804-56700-742 Subscriptions	114	150	95	63%	150	150
E 804-56700-744 Office Supplies	415	500	-	0%	500	500
E 804-56700-746 Telephone	1,368	1,400	561	40%	1,400	1,400
E 804-56700-748 Postage (Non-Nwsltr)	74	250	-	0%	250	250
E 804-56700-750 Copies/Duplication	147	700	125	18%	700	700
E 804-56700-752 Building Rent	3,900	3,900	-	0%	3,900	3,900

**VILLAGE OF HARTLAND - 2016 BUDGET**

*Fund 804: Business Improvement District*

E 804-56700-756 Education	90	500	177	0%	500	500
E 804-56700-758 Meetings	857	1,000	291	0%	1,000	1,000
E 804-56700-760 Payroll Service	980	-	438	0%	-	-
<b>Total Administration</b>	<b>\$ 33,640</b>	<b>\$ 33,900</b>	<b>\$ 14,798</b>	<b>44%</b>	<b>\$ 33,900</b>	<b>\$ 33,900</b>
<b>TOTAL BID EXPENSES</b>	<b>\$ 77,726</b>	<b>\$ 96,300</b>	<b>\$ 31,547</b>	<b>33%</b>	<b>\$ 96,300</b>	<b>\$ 96,300</b>

Note: This anticipates the Village funding 50% of the façade program charges as shown in account 804-56700-711 up to \$20,000 reimbursement.

In 2006, the Hartland Downtown Business Improvement District was formed. The special charge for operations was put on the tax bill of selected businesses for the first time in 2006. The BID gives the Village the amounts to be placed on the tax bills and the Village collects the amounts with the tax payments but the money is turned over to the BID to support their budget.

FUND 804: BID	1/1/2015	1/1/2016
Beginning Balance	30,455	24,155
Projected Revenues	90,000	90,000
Projected Expenses	96,300	96,300
<b>Est Year End Fund Bal</b>	<b>24,155</b>	<b>17,855</b>

**VILLAGE OF HARTLAND**  
**JOB CLASSIFICATION LIST - GRADE ORDER 2016**

**ANNUALIZED SALARY RANGE**

<i>Grade</i>	<i>Minimum</i>	<i>Mid-Point</i>	<i>Maximum</i>	<i>Title</i>
3	22,781	27,226	32,537	Library Clerks Library Children's Services Library Technical Services Clerk Library Historian Library Circulation Desk Cable Assistant Police Crossing Guards
4	26,893	32,140	38,410	Cable Program Director Fire/Ambulance Volunteers
5	31,894	38,116	45,552	Fiscal Clerk - Administration Fire Department - Administrative Assistant Police - Administrative Assistants
6	32,501	38,842	46,420	Library Circulation Supervisor
7	39,488	47,191	56,398	Library Head of Technical Services Reference Librarian Deputy Treasurer - Administration Deputy Clerk - Administration Firefighter/EMT/Fire Inspector
10	50,625	60,502	72,305	Village Clerk - Administration DPW - Laborers Recreation Director
11	53,663	64,132	76,643	Library Director DPW Foreman
12	60,750	72,602	86,766	Finance Director & Treasurer - Administration
13	62,775	75,022	89,658	Police Lieutenant
14	64,800	77,442	92,550	Police Captain Public Works Operations Supervisor
15	67,838	81,072	96,889	Deputy Chief of Police
16	70,875	84,702	101,227	Chief of Police Fire Chief
17	72,900	87,122	104,119	Director of Public Works
<i>Contract</i>				Village Administrator

**SEASONAL PAY SCHEDULE**

VILLAGE OF HARTLAND  
JOB CLASSIFICATION LIST - GRADE ORDER 2016

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A	7.58
B	7.73
C	7.90
D	8.06
E	8.24
F	8.40
G	8.58
H	8.77
I	8.95
J	9.14
K	9.32
L	9.52
M	9.72
N	9.92
O	10.13
P	10.35
Q	10.56
R	10.78
S	11.01
T	11.20
U	11.40
V	11.60
W	11.80
X	12.00
Y	12.25
Z	12.50

This schedule pays:

Summer Recreation Employees

Public Works Summer Help

Recycling Center Staff

Library Pages

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Salaries paid in certain parts of the Village are divided between the General Fund and the Utilities to recognize the varying amounts of hours each position devotes to the function. The charts below represents those breakdowns.

Compensation Breakdown

Salary Splits by Department	Village Board	General Administration	Finance	DPW	Water Utility	Sewer Utility	Total	
Village Board	85%				10%	5%	100%	See Tab 4 Page 1
General Administration		65%			25%	10%	100%	See Tab 4 Page 3
Finance Department			34%		33%	33%	100%	See Tab 4 Page 6
DPW Director				40%	40%	20%	100%	See Tab 11 Page 1
DPW Supervisor				35%	45%	20%	100%	See Tab 11 Page 1
DPW Full Time Staff				70%	20%	10%	100%	See Tab 11 Page 1
<b>Salary and Benefit Totals</b>	<b>Salary</b>	<b>FICA</b>	<b>Retirement Benefits</b>	<b>Health/Dental/Life</b>	<b>Other Benefits</b>	<b>Total Salary and Benefits</b>		
Village Board	\$ 34,250	\$ 2,625	\$ -	\$ -	\$ -	\$ 36,875		
General Administration	\$ 204,150	\$ 15,650	\$ 13,500	\$ 69,750	\$ 3,000	\$ 306,050		
Finance Department	\$ 172,200	\$ 13,175	\$ 11,400	\$ 36,400	\$ 1,500	\$ 234,675		
Public Works	\$ 970,000	\$ 74,200	\$ 61,300	\$ 312,000	\$ 13,500	\$ 1,431,000		