

VILLAGE BOARD AGENDA
MONDAY, JANUARY 25, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Trustee Wallschlager

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period, with time extensions per the Village President's discretion, per person. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of January 11, 2016.
2. Consideration of a motion to approve the vouchers for payment.
3. Consideration of actions related to Licenses and Permits
 - a. Consideration of an application for a Temporary Class "B"/"Class B" Retailer's License.
 - b. Consideration of a Temporary Bartender's (Operator's) License
4. Presentation by Paul Mozina related to environmental corridors and funding and other resources for their improvement and protection.
5. Consideration of second reading of Bill for an Ordinance No. 01/11/2016-01 "An Ordinance To Amend Chapter 14 of the Village of Hartland Municipal Code Pertaining To Animals."
6. Consideration of a motion to approve award of a professional services agreement to Wachtel Tree Science for the 2016 GIS tree inventory update in the amount of \$17,500, including contingency.
7. Consideration of actions related easements to and from Cottonwood Investments, LLC in connection with Beer Snobs Ale and Eats, 122 Cottonwood Ave.
 - a. Consideration of a motion to accept easements from Cottonwood Investments, LLC for Public Sidewalk, Public Parking and Public Storm Water Facilities on the property at 122 Cottonwood Avenue.
 - b. Consideration of a motion to grant an easement to Cottonwood Investments, LLC for retaining wall maintenance on the Village owned property at 210 Cottonwood Ave.
8. Consideration of a motion to approve Resolution No. 1-25-2016-01, A Resolution Creating the Ice Age Trail Community Committee.
9. Consideration of a motion to approve a Confidential Separation Agreement, Waiver And Release Between Village Of Hartland, The Labor Association Of Wisconsin And Matthew Harper.

VILLAGE BOARD AGENDA
MONDAY, JANUARY 25, 2016
7:00 PM
PAGE 2

10. Report by Police Chief Robert Rosch announcing results of the Department's recent efforts to become accredited by the Wisconsin Law Enforcement Accreditation Group.

11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

12. Adjournment.

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

MEMORANDUM

TO: President and Board of Trustees
FROM: David E. Cox, Village Administrator
DATE: January 22, 2016
SUBJECT: Agenda Information



The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Item 4 Regarding Mr. Mozina's presentation

Background: Paul Mozina will present information and items regarding environmental corridors in the Village for consideration by the Village Board near the beginning of this meeting. His presentation will work from material included in the packet and found on his website. According to a recent e-mail to me, his goals for the meeting are to:

- *Establish a commitment on the part of the Village Board to respond in a meaningful way to the questions and recommendations being made*
- *Set a time table for follow up public discussions where the issues raised will receive serious consideration*
- *Give the Board the opportunity to ask questions to clarify any of the questions or recommendations I raised so that we are on the same page*
- *Give the Board time to respond directly to any of the questions or recommendations if they are prepared to do so*

The Board may wish to include discussion of these questions as part of its anticipated planning and goal setting session to be scheduled in the upcoming months or may wish to request staff or one or more of the advisory boards and commissions to consider the matter.

Recommendation: Listen to Mr. Mozina's presentation, ask questions and respond as appropriate and determine what future consideration the Board wishes to provide.

Item 5 Regarding a Village Code amendment regarding Animals

Background: The proposed ordinance has been revised to include language related to the temporary housing of animals for fostering or the like. The Board is asked to give second reading consideration to the item and provide any appropriate comments for further amendment.

Recommendation: Provide for the second reading of the Ordinance.

Item 6 Regarding approval of an agreement for the 2016 Tree Inventory Update.

Background: As Director Einweck's memo indicates, Wachtel Tree Science, who has been working with the Village for a number of years, is the recommended service provider for the update of the Village's tree inventory. The inventory, which is updated about every five years, includes information on many trees owned by the Village including those in the parks, on other Village property and along Village roads. The information contained in the inventory is used to plan the Village's annual maintenance and tree planting and removal activities.

Recommendation: Approve the service agreement with Wachtel.

Item 7 Regarding easements to and from Cottonwood Investments, LLC at 122 Cottonwood Ave.

Background: As part of the consideration and approval process for the Beer Snobs Ale and Eats restaurant at 122 Cottonwood, the Village agreed to allow the northerly portion of the property to remain private property after the division of the property despite normal Village practice to require dedication of sidewalk and on-street parking areas. This was done to facilitate the creation of an outdoor dining area/patio north of the building adjacent to Haight Street. In exchange, the Village requested easements from the owners to allow continuation of the public sidewalk, public parking and public storm sewer. Such easements would formalize and continue informal arrangements that had been in place for many years. Also, at the time of project approval, the Village preliminarily authorized an easement to the owners that would allow them to maintain the retaining wall for their lower parking lot, which encroaches onto the Village property. The easements are presented for consideration. An additional amount of compensation was requested by the owners to assist in the unanticipated complete removal of sidewalk adjacent to the building to correct drainage problems that caused water from the walk to be directed toward the building foundation and, ultimately, inside the building. Further, they have requested consideration for installation of new curbing along the patio based on the final, Village-staff approved design. Using figures from recent Village projects, the cost of curbing in the project would have been \$2,741 and the cost of sidewalk would have been \$2,304 for a total cost of \$4,475. The future maintenance of these items will be handled by the Village as consideration for our continued use of the area for sidewalk and public parking.

Recommendation: Approve the acceptance and granting of the proposed easements including the final compensation as discussed.

Item 8 Regarding creation of an Ice Age Trail Community Committee

Background: As part of the Village's designation as an Ice Age Trail Community, we have agreed to certain terms and conditions as described in the Memorandum of Understanding. Further, the spirit of the agreement calls for cross promotion of the Trail and the Village through events and the like. In order to facilitate the Village's efforts as a Trail Community, staff has proposed the creation of an Ice Age Trail Community Committee for the Village as an advisory committee to the Board. The

Committee, initially comprised of seven members, would include representatives from the Hartland Business Improvement District, which led the effort to become a Trail Community, the Village, the Waukesha Chapter of the Ice Age Trail Alliance, residents or other interested individuals as well as liaisons from other organizations like the Chamber of Commerce. While the Committee would officially operate as a Village committee, subject to State Law, its operation could be somewhat informal and is intended to be as inclusive as possible. The Committee and other participants would be expected to lead the cross-promotion efforts as well as provide advice and recommend improvements to the Ice Age Trail to the Village. The resolution was reviewed by the Hartland BID, which agreed with the Committee's creation as presented.

Recommendation: Approve the resolution and task staff with implementing the Committee.

**VILLAGE BOARD MINUTES
MONDAY, JANUARY 11, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – Trustee Stevens

Present: Trustees Stevens, Meyers, Compton, Swenson, Wallschlager, President Lamerand

Absent: Trustee Landwehr

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Fire Chief Dean, Police Chief Rosch, Clerk Igl

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period, with time extensions per the Village President's discretion, per person. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Motion (Meyers/Stevens) to approve Village Board minutes of December 14, 2015. Carried (7-0).
2. Motion (Swenson/Wallschlager) to approve the vouchers for payment in the amount of \$291,168.60. Carried (7-0).
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Stevens/Compton) to approve Bartender's (Operator's) License with a term ending June 30, 2016. Carried (7-0).
4. Consideration of Bill For An Ordinance No. 01/11/2016-01 "An Ordinance To Amend Chapter 14 of the Village of Hartland Municipal Code Pertaining To Animals."

Administrator Cox stated that this proposed change relates to the number of animals a household is allowed to have. Current code states that a household may have no more than five animals with only two of any one species. After review of the code it was unclear whether or not the Village has the authority to issue a permit for more than two animals. The Village has routinely issued permits for three chickens under the section of the code that allows the Village to issue permits and most recently issued a one year permit to allow 10 pigeons initially with the potential of up to 20 pigeons. It was considered whether there should be an amendment that clarifies the fact that the Village Board has the authority to issue a permit to allow more than the number of animals currently allowed in the code. In instances where a family chooses to have more than the permitted number of animals, the proposed change would allow the owners to request permission under certain circumstances.

Trustee Stevens stated that he is aware of a situation of an individual in the Village that has as many as five dogs for the Humane Society until the dogs are adopted and asked how that fits into the current code. Administrator Cox stated that technically this is a violation of the code

although the Village would not aggressively pursue this type of violation unless it became a problem. The proposed change would allow the individual to apply for a no cost permit to request permission to exceed the limit.

After discussion, it was requested that language addressing the fostering of animals be added.

Administrator Cox stated that the other change this ordinance makes is to remove language related to bartering, selling or giving away chickens, geese or ducks. In addition, he stated that the state is currently reviewing an amendment clarifying certain animals into a new category of "dangerous" animals. If the state adopts that regulation, the Village code will be amended further.

This item including revised language will be placed on the next Village Board agenda for a second reading.

5. Consideration Resolution 01/11/2016-01, "A Resolution Accepting Public Improvements in The Sanctuary of Hartland Subdivision."

DPW Director Einweck stated the Village's engineer had inspected the water and sanitary sewer system improvements in the project. He stated that staff agrees that the improvements have been completed satisfactorily and acceptance of dedication is recommended.

It was stated that documents from the design engineer's office outlining specific details of the financial aspects of the acceptance were received.

Motion (Meyers/Swenson) to adopt Resolution 01/11/2016-01, "A Resolution Accepting Public Improvements in The Sanctuary of Hartland Subdivision." Carried (7-0).

6. Consideration of a motion to approve creation of a new civilian position in the Hartland Fire Department and the related Job Description for Fire Department Support Staff/Auxiliary.

Fire Chief Dean stated that the position proposed would create an opportunity for individuals interested in supporting the Fire Department. The individuals would not be active firefighters as they would not go through fire or medical training. It was stated that this position would be paid at minimum wage. Chief Dean stated that the individuals would still need to go before the Police and Fire Commission to interview for the position. He stated that he is not sure how many individuals may be interested in this type of position but has a few inquiries at this time.

It was asked whether funds had been included in the 2016 budget for this position. Chief Dean stated that funds were not included for this position in the budget.

Trustee Wallschlager commented that these individuals will need to be covered by the Village's liability insurance. Admin Cox stated that they would be covered appropriately. He stated that if the individuals are not trained as firefighters, they would not be assigned firefighting tasks but would perform behind the scene tasks.

VILLAGE BOARD MINUTES
MONDAY, JANUARY 11, 2016
7:00 PM
PAGE 3

Motion (Meyers/Wallschlager) to approve creation of a new civilian position in the Hartland Fire Department and the related Job Description for Fire Department Support Staff/Auxiliary with a maximum of 600 hours total per year for the position. Carried (7-0).

7. **Announcements:** The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Administrator Cox stated that the Village will turn 1024 on January 18.

DPW Director Einweck stated that Christmas trees will be picked up through January 15th.

8. Motion (Stevens/Swenson) to recess to closed session pursuant to SS 19.85 (1)(e), deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding a Police Department matter and to adjourn thereafter without reconvening into open session pursuant to SS 19.85 (2). Roll Call Vote was taken. All ayes. Carried (7-0).

Meeting adjourned to closed session at 7:25 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: January 22, 2016

RE: Voucher List & January Tax Settlements

Attached is the voucher list for the January 25, 2016 Village Board meeting.

January 25, 2016 (2015 Expenses) Checks:	\$ 101,456.57
January 25, 2016 Checks:	\$ 114,301.97
Subtotal of checks:	\$ 215,758.54

Listed below are the January tax settlements for:

Hartland/Lakeside School	\$ 2,906,837.11
Arrowhead High School	\$ 2,038,932.31
Lake Country School	\$ 404,352.51
Swallow School	\$ 889,193.01
WCTC	\$ 225,825.81
Waukesha County	\$ 1,315,299.60

The total amount to be approved is: \$ 7,996,198.89

VILLAGE OF HARTLAND
VOUCHER LIST - JANUARY 25, 2016

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	DEVELOPMENT REVIEW	\$846.00
G 101-21540 CHARITABLE CONTRIBUTIONS PAYAB	UNITED WAY IN WAUKESHA CTY	DONATIONS	\$193.06
G 403-31861 FOUR WINDS WEST	WAUKESHA CTY REGISTER OF DEEDS	FOUR WINDS WEST	\$30.00
EXPENSE Descr			
EXPENSE Descr AMBULANCE			\$1,069.06
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	LAKE COUNTRY FIRE DEPT.	DEC PARAMEDIC INTERCEPTS	\$650.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/HEIN & WARDEN	\$74.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY TREASURER (515)	PROGRAMMING RADIOS/BATTERIES	\$1,043.44
EXPENSE Descr AMBULANCE			\$1,767.44
EXPENSE Descr CEMETERY PAVING - ANNEX UPPER			
E 401-79175-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CEMETERY PAVING	\$880.00
EXPENSE Descr CEMETERY PAVING - ANNEX UPPER			\$880.00
EXPENSE Descr COTTONWOOD/MAPLE RR QUIET ZONE			
E 401-70385-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	AUG SERVICES	\$616.00
EXPENSE Descr COTTONWOOD/MAPLE RR QUIET ZONE			\$616.00
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-719 EVENTS	BMO (CREDIT CARD-BID)	HOLIDAY DECORATION STORAGE	\$302.31
E 804-56700-758 MEETINGS	BMO (CREDIT CARD-BID)	BOARD MEETING 11/10 & 12/8	\$31.86
E 804-56700-746 TELEPHONE	BMO (CREDIT CARD-BID)	ATT&T	\$52.55
E 804-56700-746 TELEPHONE	BMO (CREDIT CARD-BID)	ATT&T	\$74.43
EXPENSE Descr ECONOMIC DEVELOPMENT			\$461.15
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	BEAR GRAPHICS	BALLOTS/ABSENTEE ENVELOPES	\$414.25
EXPENSE Descr ELECTIONS			\$414.25
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 101-53635-440 RECYCLING	WAUKESHA CTY TREASURER (515)	2015 HOUSEHOLD HAZARDOUS PROGRAM	\$810.96
EXPENSE Descr ENVIRONMENTAL SERVICES			\$810.96
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	CA LIGHTING LENSES INC	LAMPS	\$47.00
E 101-52200-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	COMPRESSOR OIL	\$75.95
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	FLEMINGS FIRE 1, INC.	BOOTS	\$317.97
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	FLEMINGS FIRE 1, INC.	5 WAY MANIFOLD	\$1,310.00

Account Descr	Search Name	Comments	Amount
EXPENSE Descr FIRE PROTECTION			\$1,750.92
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-395 COMMUNITY RELATIONS	AMERICAN LITHO	VILLAGE NEWSLETTER	\$1,471.50
E 101-51400-210 LEGAL SERVICES	GODFREY & KAHN, S.C.	LEGAL FEES	\$75.74
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL FEES	\$2,473.50
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL FEES	\$8,482.50
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	BARTENDER LICENSES	\$42.00
EXPENSE Descr GENERAL ADMINISTRATION			\$12,545.24
EXPENSE Descr INSPECTION			
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	DECEMBER PERMITS	\$11,952.02
EXPENSE Descr INSPECTION			\$11,952.02
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	INTOXIMETERS	PBT TUBES	\$210.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/RITTER	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/CORNELL	\$35.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	VANCE OUTDOORS INC	WEAPON	\$881.62
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	DECEMBER PRISONER HOUSING	\$75.45
EXPENSE Descr LAW ENFORCEMENT			\$1,237.07
EXPENSE Descr LIBRARY			
E 101-55110-255 BLDGS/GROUNDS	BATTERIES PLUS	BULBS	\$13.98
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOKS	\$150.00
E 101-55110-310 BOOKS & MATERIALS	KNOWBUDDY RESOURCES	BOOKS	\$1,034.18
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	DEC ADDITIONAL IMAGES	\$39.05
EXPENSE Descr LIBRARY			\$1,237.21
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIRS	\$192.00
EXPENSE Descr MISC STORM SEWER REPAIR			\$192.00
EXPENSE Descr PUBLIC WORKS			
E 101-53000-430 SNOW & ICE REMOVAL	COMPASS MINERALS	SALT	\$4,193.40
E 101-53000-430 SNOW & ICE REMOVAL	COMPASS MINERALS	SALT	\$14,288.56
E 101-53000-430 SNOW & ICE REMOVAL	COMPASS MINERALS	SALT	\$7,206.09
E 101-53000-240 CONTRACTED SNOW & ICE CONTROL	CONCRETE & BRICK SPECIALISTS	NOV-DEC SNOWPLOWING	\$1,035.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	KAESTNER AUTO ELECTRIC CO	BOX #36	\$114.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	LAKESIDE INTERNATIONAL	TURN SIGNAL ASSEMBLY	\$103.81
E 101-53000-410 STREETS GEN MAINT	LANGE ENTERPRISES INC	R1-1/BRACKETS	\$892.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	MILLER-BRADFORD RISBERG INC	IGNITION SWITCH	\$77.17

Account Descr	Search Name	Comments	Amount
E 101-53000-180 OTHER BENEFITS	NORTHERN LAKE SERVICE INC	DEC BACTERIA SAMPLES	\$54.00
E 101-53000-180 OTHER BENEFITS	NORTHERN LAKE SERVICE INC	WELL #3	\$20.00
E 101-53000-180 OTHER BENEFITS	NORTHERN LAKE SERVICE INC	DEC BACTERIA SAMPLES	\$72.00
E 101-53000-180 OTHER BENEFITS	NORTHERN LAKE SERVICE INC	DEC BACTERIA SAMPLE	\$54.00
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	PIONEER SUPPLY LLC	TOWELS/PAPER TOWELS	\$58.82
E 101-53000-360 VEHICLE MAINT/EXPENSE	PIONEER SUPPLY LLC	TOWELS/PAPER TOWELS	\$84.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	SAFRO FORD, JACK	FILTERS	\$123.40
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	FUEL LINE/TUBING	\$88.35
E 101-53000-180 OTHER BENEFITS	ZIMMERMAN, MATT	REIMBURSE CLOTHING ALLOWANCE	\$179.33
EXPENSE Descr PUBLIC WORKS			\$28,644.73
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	DECEMBER SERVICE	\$32,632.54
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$32,632.54
EXPENSE Descr SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIGGERS HOTLINE INC	DEC LOCATES	\$39.77
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	ENVIROTECH EQUIPMENT CO	SEWER CLEANING SUPPLIES	\$1,050.43
EXPENSE Descr SEWER SERVICE			\$1,090.20
EXPENSE Descr STORM WATER MGMT PLAN			
E 401-74097-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	OCT-NOV SERVICES	\$1,371.25
EXPENSE Descr STORM WATER MGMT PLAN			\$1,371.25
EXPENSE Descr SWEETBRIAR LN PAVING			
E 401-70390-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	OCT-NOV SERVICES	\$2,344.75
EXPENSE Descr SWEETBRIAR LN PAVING			\$2,344.75
EXPENSE Descr TIF FUND EXPENSES			
E 216-58300-290 OUTSIDE SERVICES/CONTRACTS	VON BRIESEN & ROPER	LEGAL FEES	\$70.00
EXPENSE Descr TIF FUND EXPENSES			\$70.00
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	DIGGERS HOTLINE INC	DEC LOCATES	\$39.78
E 620-53700-654 MAINTENANCE OF HYDRANTS	REARDON METAL FABRICATING	REPAIR HYDRANT STEM TOOL	\$280.00
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$50.00
EXPENSE Descr WATER UTILITY			\$369.78
			\$101,456.57

VILLAGE OF HARTLAND
VOUCHER LIST - JANUARY 25, 2016

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-12110 PROPERTY TAX REFUNDS	ALJUBOURI, FAIEK & DEBRA	PROPERTY TAX REFUND	\$134.14
G 101-12110 PROPERTY TAX REFUNDS	BORCHARDT, DALE & KAREN	PROPERTY TAX REFUND	\$207.14
G 101-23000 SPECIAL DEPOSITS	DECOURCY-BOWER, LAURIE	REFUNDABLE DEPOSIT	\$75.00
G 101-12110 PROPERTY TAX REFUNDS	EAVES, MICHAEL J	PROPERTY TAX REFUND	\$70.16
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	JANUARY DUES	\$598.50
G 101-12110 PROPERTY TAX REFUNDS	HARTLAND TERRACE LLC	PROPERTY TAX REFUND	\$909.22
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	HARRIS/3X90Q7W13N	\$136.20
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	NESTA/SPEED	\$224.00
G 101-12110 PROPERTY TAX REFUNDS	LANDWEHR, ROBERT & KAREN ECKER	PROPERTY TAX REFUND	\$76.18
G 101-12110 PROPERTY TAX REFUNDS	MILLEVOLTE, VINCENT	PROPERTY TAX REFUND	\$45.03
G 101-12110 PROPERTY TAX REFUNDS	OLDENBURG, MICHAEL	PROPERTY TAX REFUND	\$54.17
G 101-12110 PROPERTY TAX REFUNDS	OLEARY, KEVIN & LAURIE	PROPERTY TAX REFUND	\$72.45
G 101-12110 PROPERTY TAX REFUNDS	QUAST, JOHN & LINDA	PROPERTY TAX REFUND	\$61.00
G 101-12110 PROPERTY TAX REFUNDS	REICHHOFF, JEFFREY	PROPERTY TAX REFUND	\$113.19
G 101-12110 PROPERTY TAX REFUNDS	SCHULTZ, R PAUL & WENDY	PROPERTY TAX REFUND	\$90.21
G 101-34215 DESIGNATED-HPD ARMORED VESTS	STREICHER S	VESTS	\$600.00
G 101-24240 COURT FINES DUE STATE	WAUKESHA CTY SHERIFF S DEPT	GEHRING/66239	\$184.00
G 101-12110 PROPERTY TAX REFUNDS	ZIMMERMAN, GARY	PROPERTY TAX REFUND	\$120.42
EXPENSE Descr			\$3,771.01
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	TANK REFILL	\$235.19
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	CYLINDER LEASE RENEWAL	\$408.96
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$119.80
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$2.72
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BENDLIN FIRE EQUIPMENT CO, INC	NOZZLE ADAPTER	\$47.25
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BENDLIN FIRE EQUIPMENT CO, INC	SPRAY NOZZLE	\$63.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$685.18
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	\$596.66
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$79.38
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$60.32
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	MILWAUKEE CTY EMS	CPR CARDS	\$100.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	ANNUAL LICENSE	\$409.50
EXPENSE Descr AMBULANCE			\$2,807.96
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-820 POLICE DEPT EXPENSE	SPRINGFIELD ARMORY	SIGHTS ON NEW WEAPONS	\$392.70

Account Descr	Search Name	Comments	Amount
EXPENSE Descr CORPORATE RESERVE EXPENSES			\$392.70
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-719 EVENTS	HARTLAND AREA CHAMBER COMMERCE	HARTLAND LIGHTS 2015	\$25.00
EXPENSE Descr ECONOMIC DEVELOPMENT			\$25.00
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 101-53635-440 RECYCLING	RECYCLE TECHNOLOGIES INC	BULBS/BALLISTS	\$560.13
EXPENSE Descr ENVIRONMENTAL SERVICES			\$560.13
EXPENSE Descr FD ADA BATHROOMS			
E 401-79195-285 CONSTRUCTION COSTS	TOM HEIER CARPENTRY LLC	BATHROOM CABIENTS-FIRE DEPT	\$260.00
E 401-79195-285 CONSTRUCTION COSTS	TOM HEIER CARPENTRY LLC	DROP CEILING/PLUMBING WALL-FIRE DEPT	\$200.00
EXPENSE Descr FD ADA BATHROOMS			\$460.00
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$12.18
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$35.31
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JANUARY FEES	\$257.55
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MILEAGE	\$36.72
EXPENSE Descr FINANCIAL ADMINISTRATION			\$341.76
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BENDLIN FIRE EQUIPMENT CO, INC	VOICEMAIL/CLEAR COMMAND	\$148.20
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BENDLIN FIRE EQUIPMENT CO, INC	MAINTENANCE CHECK	\$62.50
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	MORTAR	\$5.10
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	GLOVES	\$6.72
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	FILTER	\$12.12
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$108.98
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	ANNUAL LICENSE	\$409.50
EXPENSE Descr FIRE PROTECTION			\$753.12
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	EHLERS & ASSOCIATES	SEMINAR/COX	\$220.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	WI CITY/COUNTY MGMT ASSOC	CONFERENCE/COX	\$225.00
EXPENSE Descr GENERAL ADMINISTRATION			\$445.00
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BECKER, JULIE	REIMBURSE SUPPLIES FOR PD	\$49.87
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	DELL MARKETING L.P.	LAPTOPS FOR SQUADS	\$3,700.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	DEPT LETTERHEAD/ENVELOPES	\$731.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SNOW TIRES #3	\$593.69

Account Descr	Search Name	Comments	Amount
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	POWER STEERING HOSE/STEAM CLEAN ENGINE COMP	\$215.87
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	LARK UNIFORM INC	NAME TAGS	\$59.40
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	LAW ENFORCEMENT TARGETS, INC	TARGETS	\$54.40
E 101-52100-360 VEHICLE MAINT/EXPENSE	RADDX COLLISION & RESTORATION	REPAIRS-SQ #4	\$1,504.38
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	VESTS	\$60.00
E 101-52100-800 CAPITAL OUTLAY	TASER INTERNATIONAL	BATTERIES/TASERS/HOLSTERS/DATA KIT	\$4,225.55
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	TASER TRAINING ACADEMY	TRAINING FEE/MUELLER	\$225.00
EXPENSE Descr LAW ENFORCEMENT			\$11,419.16
EXPENSE Descr LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$534.55
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$684.25
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$14.56
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$30.18
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.65
E 101-55110-310 BOOKS & MATERIALS	BRILLIANCE AUDIO INC	ADULT AUDIOBOOK	\$29.98
E 101-55110-310 BOOKS & MATERIALS	BRILLIANCE AUDIO INC	ADULT AUDIOBOOK	\$53.98
E 101-55110-310 BOOKS & MATERIALS	BRILLIANCE AUDIO INC	ADULT AUDIOBOOKS	\$86.96
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	INFOQUEST TECHNOLOGIES INC	MONTHLY HOSTING	\$161.40
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$170.18
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	PETTY CASH	\$107.13
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	PRINTER	\$249.00
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	CHILDREN'S AUDIOBOOK	\$19.99
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	DEC-JAN SERVICE	\$657.84
EXPENSE Descr LIBRARY			\$2,815.65
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$110.57
EXPENSE Descr MUNICIPAL BUILDING			\$110.57
EXPENSE Descr PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$703.14
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$1,105.19
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	JOURNAL SENTINEL INC	ANNUAL SUBSCRIPTION	\$252.20
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	KEN WEBER TRUCK SERVICE	TOW #27	\$337.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	MADISON TRUCK EQUIPMENT	CUTTING EDGE/BLADE EDGE/BOLT KIT	\$314.25
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	HYDRAULIC HOSES	\$138.26
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	HYDRO HOSE #27	\$202.06
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	RIM/TIRE	\$368.48
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	CAB FILTERS	\$78.60
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	WINDSHIELD SEAL #27	\$358.89

Account Descr	Search Name	Comments	Amount
E 101-53000-360 VEHICLE MAINT/EXPENSE	WEBER, KURT	TOOL CART	\$157.60
E 101-53000-360 VEHICLE MAINT/EXPENSE	WELDERS SUPPLY CO	WIRE	\$186.75
E 101-53000-360 VEHICLE MAINT/EXPENSE	WELDERS SUPPLY CO	WELDING HELMET LENS	\$194.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	WELDERS SUPPLY CO	WELDING HELMET LENS	\$80.00
E 101-53000-800 CAPITAL OUTLAY	WELDERS SUPPLY CO	WIRE WELDER	\$4,205.00
E 101-53000-430 SNOW & ICE REMOVAL	WINTER EQUIPMENT CO.	CURB PROTECTORS/CUTTING EDGE	\$1,890.11
EXPENSE Descr PUBLIC WORKS			\$10,572.03
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AVALON GRAPHICS LLC	FREE TRY IT WEEK/ZUMBA SIGNS	\$100.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	CHRISTMAN, DAVE	INTERMEDIATE ARCHERY	\$504.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	CHRISTMAN, DAVE	BEGINNER ARCHERY	\$756.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HUNT-MATTHES, KATE	INTO TO MEDITATION	\$501.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LALKO, ROBERT A	DRUM SET CLINIC	\$119.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OSBORNE, SHEILA RAE	LOOKING BETTER FOR LESS	\$50.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	RABIEGO, MARY	LET'S MAKE SOME MUSIC	\$320.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	RABIEGO, MARY	SING AND BOUNCE	\$144.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	TO THE POINTE	BASIC BALLET	\$441.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	VILLAGE OF SUSSEX	JAN-FEB MINI TUMBLING - SAT	\$96.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	VILLAGE OF SUSSEX	JAN-FEB TINY TUMBLING	\$48.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	VILLAGE OF SUSSEX	JAN-FEB TINY TUMBLING-SAT	\$96.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	VILLAGE OF SUSSEX	JAN-FEB YOUTH TUMBLING-SAT	\$57.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	VILLAGE OF SUSSEX	JAN-FEB MINI TUMBLING	\$48.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$3,282.00
EXPENSE Descr SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JANUARY FEES	\$39.62
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	HOLT ELECTRIC INC	LIFT STATION HEATER	\$281.91
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	HOLT ELECTRIC INC	FUSES	\$106.54
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	HOLT ELECTRIC INC	FUSES	\$35.51
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	MBM	JAN-APRIL LEASE	\$91.86
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	PRO INDUSTRIAL CONTROLS	TRANSFORMER	\$95.52
EXPENSE Descr SEWER SERVICE			\$650.96
EXPENSE Descr TIF FUND EXPENSES			
E 216-58300-290 OUTSIDE SERVICES/CONTRACTS	HARTLAND RIVERWALK, LLC	HARTLAND RIVERWALK	\$75,000.00
EXPENSE Descr TIF FUND EXPENSES			\$75,000.00
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	JANUARY FEES	\$99.06
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	GRAINGER	HEATER/#3	\$704.00

Account Descr	Search Name	Comments	Amount
E 620-53700-923 OUTSIDE SERVICES	MBM	JAN-APRIL LEASE	\$91.86
EXPENSE Descr WATER UTILITY			\$894.92
			<u>\$114,301.97</u>

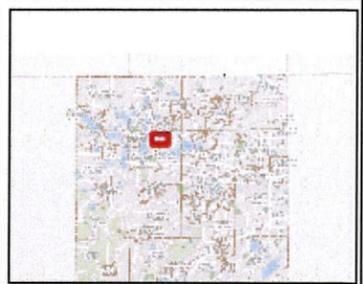
**VILLAGE OF HARTLAND
LICENSES AND PERMITS
JANUARY 25, 2016**

TEMPORARY CLASS B BEER/WINE LICENSE

Applicant: St. Charles Congregation
Location: St. Charles Parish, 313 Circle Drive
Event: Fish Fry
Date: January 29, February 19, March 4, March 11 and March 18

TEMPORARY OPERATOR'S LICENSE

Nancy Van De Laarschot, St. Charles



Legend

- Municipal Boundary_1K
- FacilitySitePoint_1K
- Building Footprints_1K
- Railroad_1K
- TaxParcel_1K_Labels
- SimultaneousConveyance_1K
- Assessor Plat
- CSM
- Condo Plat
- Subdivision Plat
- TaxParcel_1K
- Cartoline_1K
- <all other values>
- EA-Easement_Line
- PL-DA
- PL-Extended_Tie_line
- PL-IA
- PL-Meander_Line
- PL-Note
- PL-Original_Parcel_Line
- PL-PT
- PL-Tie
- PL-Tie_Line
- ROW_CL
- RR_CL
- RW_Radius
- SD-SD_Block_O_100
- SD-SD_Block_O_200
- Road Centerlines_1K
- Road Centerlines_1K
- Waterbodies_1K
- Waterbodies_1K_Labels
- Waterbodies_use_1K
- Waterlines_1K
- Waterlines_1K_Labels
- FlowCenterline
- Other
- UnderRoad
- Visible
- Waterlines_use_1K
- FlowCenterline
- Other
- UnderRoad
- Visible
- Hillshade_1K
- High : 180
- Low : 0
- Sub and Condo Open Spaces

0 666.67 Feet



The information and depictions herein are for informational purposes and Waukesha County specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Waukesha County will not be responsible for any damages which result from third party use of the information and depictions herein, or for use which ignores this warning.

Notes

The following is a printout of Paul Mozina's presentation as found on his website at this location:
<http://thebuckthornman.com/village-of-hartland-comprehensive-development-plan-2035/>

Village of Hartland Comprehensive Development Plan: 2035

Who am I and why do I care?

I retired from a 24 year career in Information Systems at Northwestern Mutual in February, 2012 to focus on ecosystem restoration. I began volunteering with the [Waukesha/Milwaukee Chapter](#) of the [Ice Age Trail Alliance](#) in 1997 and learned to cut buckthorn in 2000. I spent approximately 7 years volunteering at the Hartland Marsh spending thousands of hours and dollars fighting invasive species like buckthorn and garlic mustard. In June of 2010 the Village of Hartland honored me by declaring "Paul Mozina Day". You can read more about the history of the Hartland Marsh restoration effort [here](#).

What do residents of Hartland want?

When I would meet local residents on the trails at *The Marsh*, they would always be very supportive of the work I was doing. It wasn't until I read the [Village of Hartland Comprehensive Development Plan: 2035](#), hereafter referred to simply as *The Plan*, that I learned of the depth of that support.

The community survey results documented in [Appendix B](#) in *The Plan* lay the foundation for its objectives and principles.

- "Which items have the greatest positive influence on the quality of life in the Village?": 57% said Parks and open Spaces, the highest percentage for any of the items listed (fire and police, water/sewer etc...).
- "The protection of woodlands, wetlands, floodlands, and other open spaces in and around the Village is important.": 72% strongly agreed, 26% agreed.
- "Unless a productive use can be found for woodlands or other upland open spaces in and around the Village, they may as well be developed.": 65% strongly disagreed, 27% disagreed
- "Greenspace requirements in the Village should be increased for all new multi-family, commercial, institutional and industrial development.": 51% strongly agreed and 37% agreed.
- "A parkway and nature preserve along the Bark River should continue to be established through the Village.": 51% strongly agreed and 42% agreed.

[Chapter 3, Objectives, Principles and Standards](#) of *The Plan* summarizes the community survey on page 3-16:

* A community survey indicated that most Village residents and business operators value its small- village character and precious natural resources. They prefer to grow somewhat larger in size but at a slower rate than the past few years; support single-family residential development

and housing for the elderly but oppose new two- and multi-family residential development; support commercial development but not new industrial development; favored a Bark River greenway and additional parks, recreational facilities, and an interconnecting system of walkways, bikeways, and trails; and favored further improvements to the Village Center while establishing design standards for new intense urban developments.

That was then, this is now; where is the Village headed?



The Village of Hartland August 4, 1937

My friend, Martin Diffley, made a relevant and profound statement in Atina Diffley's fantastic book, [*Turn Here Sweet Corn: Organic Farming Works:*](#)

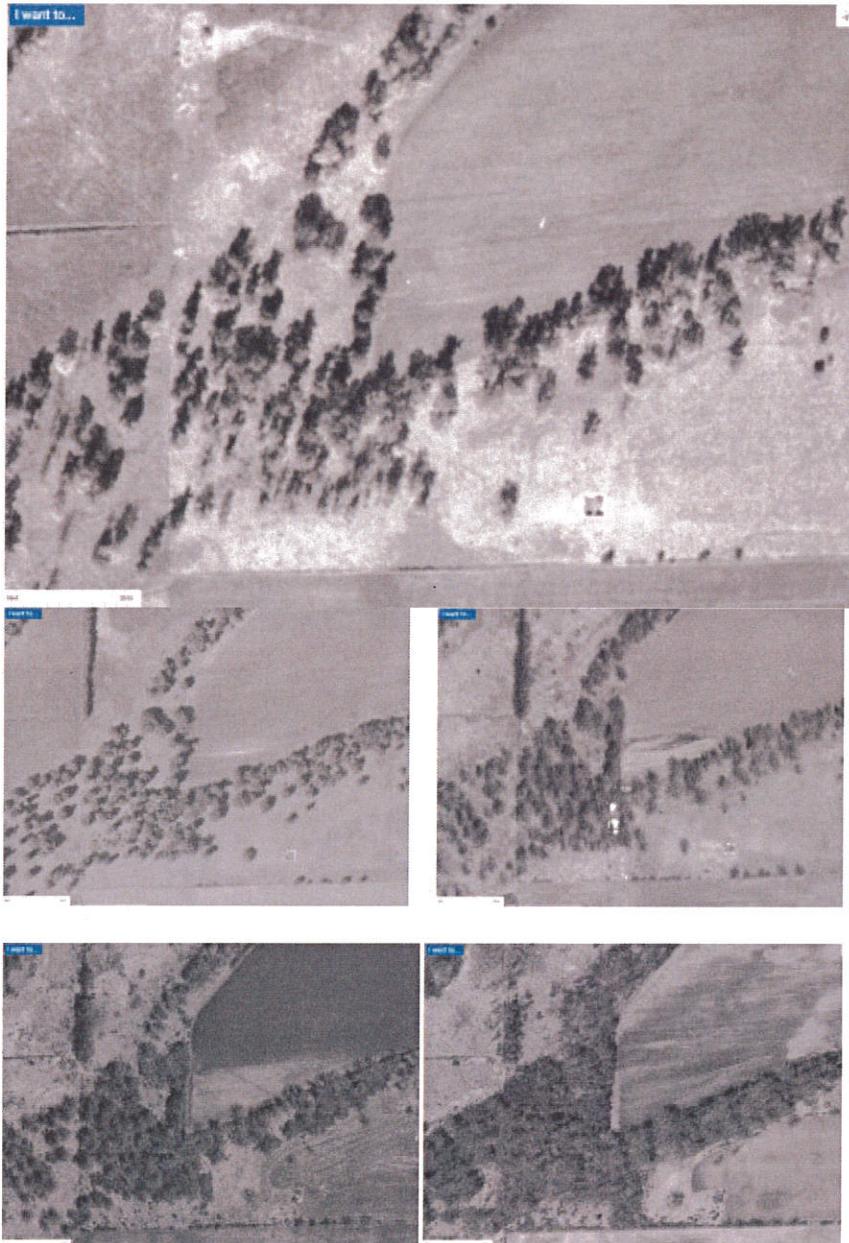
“If we don't change direction, we're going to end up where we've been going.”

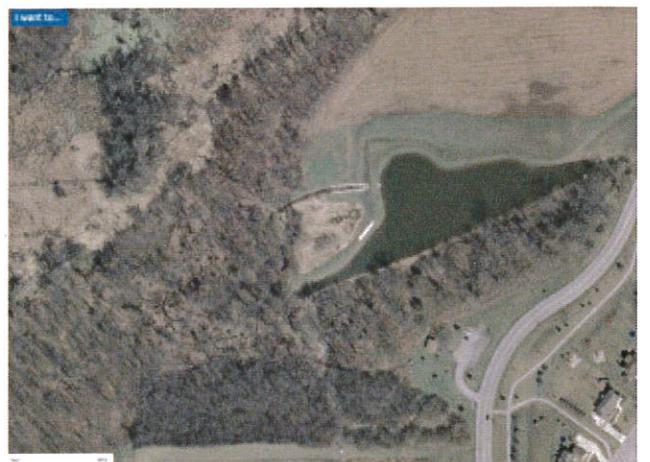
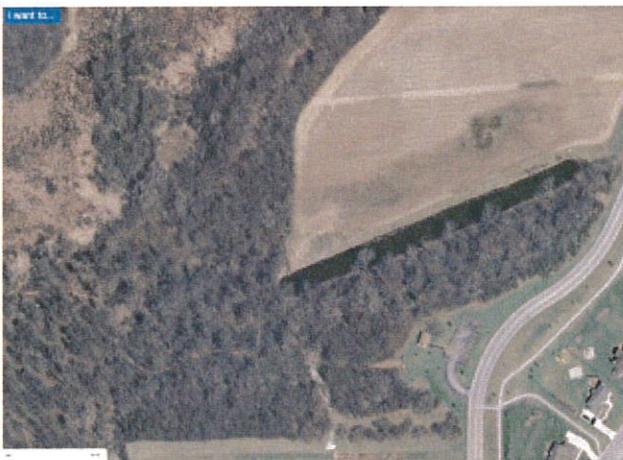
You can almost count the big trees in the primary environmental corridor on the picture above. Those were the days before the invasion of the weed trees like buckthorn. Let's focus in more closely on four areas of interest within this environmental corridor:

- The Cottonwood Wayside aka, the John Muir Lookout — Village land
- The Waukesha County Land Conservancy property — formerly the Parker Brothers' homestead
- The Aldo Leopold Lookout on the west side of Maple Ave — Ice Age Trail Alliance land
- Penbrook Park on the east side of Maple Avenue — Village land

The images are arranged in 4 galleries below and they range from 1941 to 2015. Click the first image in each gallery to open it and then follow the narrative description in the lower left corner of the gallery as you move from slide to slide.

The Cottonwood Wayside aka, the John Muir Lookout — Village land

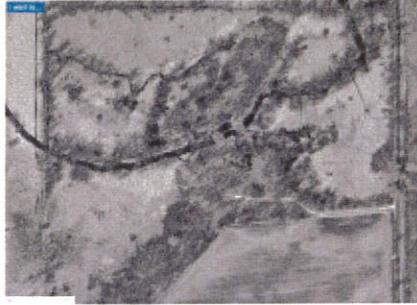
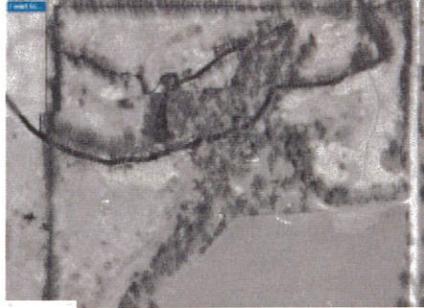




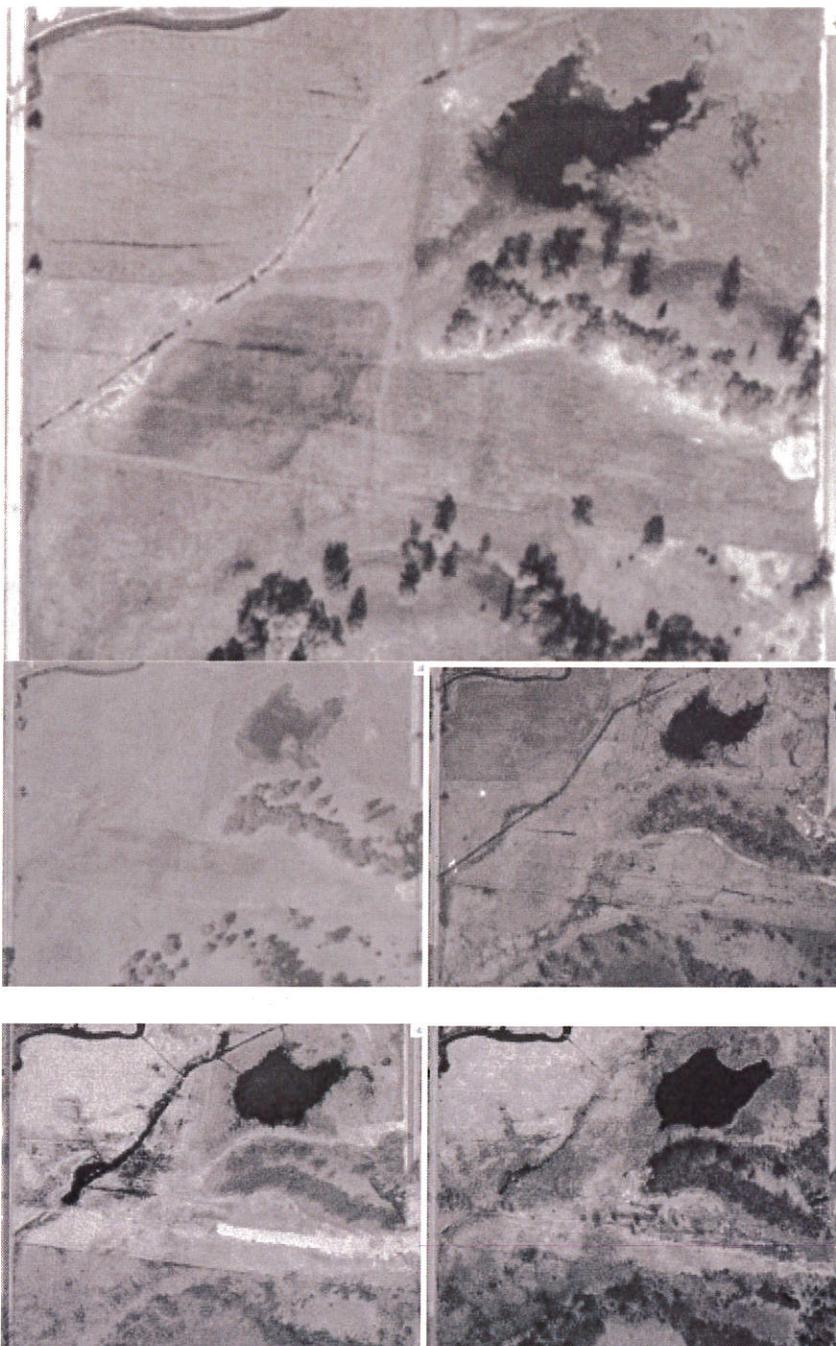


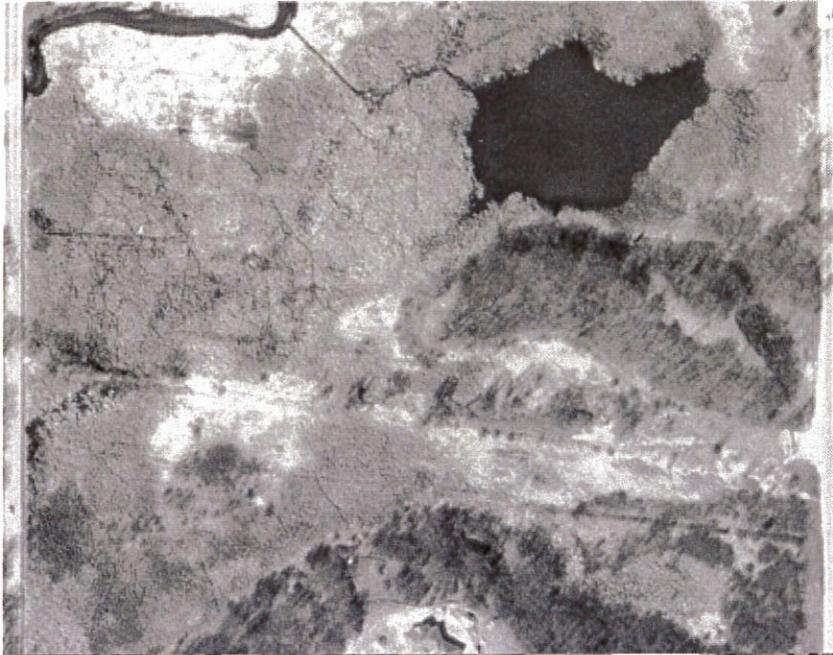
The Waukesha County Land Conservancy property — formerly the Parker Brothers' homestead





**The Aldo Leopold Lookout on the west side of Maple Ave — Ice Age Trail
Alliance Land**





Penbrook Park on the east side of Maple Avenue — Village land







Please see my post [Penbrook Park](#) for a closer examination of the current status of the park.

Comprehensive Development Plan — Focus on Natural Resources Protection

The Plan [page 1-5](#):

Formulation of Objectives, Principles, Standards, and Design Guidelines

The issues and opportunities described earlier created Objectives. An objective is a goal toward which the attainment of a plan is directed. The objectives serve as a guide to the preparation of alternative plans and provided an important basis for the evaluation of these alternatives and the selection of a recommended plan from among the alternatives considered. The Comprehensive Plan should be clearly related to the defined objectives through a set of principles, standards, and design guidelines. Objectives may change as new information is developed, as objectives are fulfilled through plan implementation, or as objectives fail to be implemented due to changing public attitudes and values. *Because objectives are essentially reflections of the values held by residents of a planning area, the formulation of objectives should involve the active participation*

of Village officials and citizens. To this end, the results of a community survey and the Village Plan Commission, which includes both key elected and appointed local officials and citizen members, provided guidance throughout the entire planning process.

[Chapter 3, Objectives, Principles and Standards](#) of *The Plan* is, as you would expect, comprehensive regarding the planning requirements of the Village. My purpose here is to focus on the NATURAL RESOURCES PROTECTION objective.

OBJECTIVE NO. 1 – NATURAL RESOURCES PROTECTION

Encourage the protection and wise use of the natural resources and agricultural lands in the study area. The preservation of sufficient high-quality open space lands for protection of the underlying and sustaining natural resource base will enhance the social and economic well-being and environmental quality of the Hartland area.

Principle

The proper allocation of land uses can assist in maintaining an ecological balance between human activities and the natural environment. Such ecological balance and natural beauty are important determinants of a community's ability to provide a pleasant and habitable environment for all forms of life. Preservation of the most significant aspects of the natural resource base, that is, primary environmental corridors and significant agricultural lands, further contributes to the maintenance of the ecological balance, natural beauty, and economic well-being of the Village and environs.

I refer you to [Chapter 3](#) in *The Plan* to review the excellent explanations of the foundations for the Natural Resources Protection objective, which the wise residents of the Village overwhelmingly support.

- Soils Principle
- Lakes and Streams Principle
- Groundwater Principle
- Wetlands Principle
- Woodlands Principle
- Wildlife Principle
- Natural Areas and Critical Species Habitats Principle
- Environmental Corridor and Isolated Natural Resource Area Principle

[Chapter 4 Agricultural, Natural, and Cultural Resources](#) of *The Plan*, includes additional descriptions and practical considerations of the implications of the principles listed above. Here are a few highlights:

WATER RESOURCES

Surface water resources such as lakes and streams and their associated floodplains, form a particularly important element of the natural resource base of the Village of Hartland study area. The contribution of these resources, including groundwater, is immeasurable to the economic development, recreational activity, and aesthetic quality of the Hartland area.

WETLANDS

Wetlands, however, have important recreational and ecological values. Wetlands contribute to flood control and water quality enhancement, since such areas naturally serve to store excess runoff temporarily, thereby tending to reduce peak flows and to trap sediments, undesirable nutrients, and other water pollutants. Wetlands may also serve as *groundwater recharge and discharge areas*. Additional important natural functions of wetlands include the provision of breeding, nesting, resting, and feeding grounds and predator escape cover for many forms of wildlife. In view of these important functions, continued efforts should be made to protect these areas by *discouraging wetland draining*, filling, and urbanization.

WOODLANDS

Under good management, woodlands can serve a variety of beneficial functions. In addition to contributing to clean air and water and regulating surface water runoff, the woodlands contribute to the maintenance of a diversity of plant and animal life. **Unfortunately, woodlands which required a century or more to develop can be destroyed through mismanagement in a comparatively short time.** The destruction of woodlands, particularly on hillsides, can contribute to increased stormwater runoff and soil erosion, the siltation of lakes and streams, and the destruction of wildlife habitat. Woodlands should be maintained for their scenic, wildlife habitat, open space, educational, recreational, and air and water quality protection values.

WILDLIFE HABITATS

Wildlife in the Village of Hartland study area include species such as rabbit, squirrel, woodchuck, raccoon, fox, whitetail deer, pheasant, and water fowl. The remaining wildlife habitat areas provide valuable recreation opportunities and constitute an invaluable aesthetic asset to the study area. The spectrum of wildlife species has, along with the habitat, undergone tremendous alterations since settlement by Europeans and the subsequent clearing of forests and draining of wetlands for agricultural purposes and urban development.

ENVIRONMENTAL CORRIDORS AND ISOLATED NATURAL RESOURCE AREAS

These areas are identified and mapped *so that they can be maintained in their natural state*. The essentially linear corridors represent a composite of the best remaining elements of the natural resource base in the study area, and have immeasurable environmental and recreational value. *Preservation of the primary environmental corridors, and careful consideration of preserving secondary environmental corridors and isolated natural resource areas, in an essentially open, natural state – including compatible park and open space uses and rural-density residential uses – will serve to maintain a high level of environmental quality in the area, protect the natural beauty of the area, and provide valuable recreation opportunities.*

Standards 1. All remaining undeveloped lands within designated primary environmental corridors should be preserved in essentially natural, open use.

[Chapter 1, page 1-9](#) of *The Plan* describes the tools the Village may employ to achieve the plan objectives:

Implementation of the adopted plan requires the use of several planning tools of a legal nature. A Village zoning ordinance and accompanying zoning district map should be used to legally

assure that private development and redevelopment will occur in conformance with the adopted plan.

In the [Village of Hartland Ordinances Chapter 46 — Zoning](#), we see the following regulations codified:

DIVISION 24. – C-1 LOWLAND CONSERVANCY DISTRICT

(a)

The C-1 lowland conservancy district is intended to preserve, protect and enhance the ponds, streams and wetland areas of the village. The preservation, protection and enhancement of these areas will serve to maintain safe and healthful conditions; maintain and improve water quality, both groundwater and surface water; prevent flood damage; control stormwater runoff; protect stream banks from erosion; protect groundwater recharge and discharge areas; protect wildlife habitat; protect native plant communities; avoid the location of structures on soils which are generally not suitable for such use; and protect the water-based recreation resources of the village.

DIVISION 28. – UCO UPLAND CONSERVANCY OVERLAY DISTRICT

(a)

The UCO upland conservancy overlay district is intended to preserve, protect, enhance and restore all significant woodlands, wildlife habitat areas, areas of rough topography and related scenic areas. Regulation of these areas will serve to control erosion and sedimentation and will promote and maintain the natural beauty of the village, while not interfering with development rights perceived by the village board and assigned by the underlying basic district.

On page 9-9 of the [Land Use Plans and Regulations](#) chapter of *The Plan* it says:

Particularly pertinent to updating the Land Use plan for the Village of Hartland are the recommendations for the protection of primary environmental corridors and agricultural lands of the Region, and for the encouragement of a more compact pattern of urban development.

Chapter 10 [Implementation and Intergovernmental Cooperation](#) includes:

The recommended comprehensive plan for the Village of Hartland provides a design for the attainment of the specific development objectives set forth in Chapter 3, and at the end of each chapter. **The plan is not complete, however, until the steps necessary to implement the plan are specified.** After formal adoption of the comprehensive plan, realization of the plan will require faithful, long-term dedication to the underlying objectives by Village officials concerned with its implementation. Adoption of the plan is only the beginning of a series of actions necessary to achieve the planning objectives expressed in this report. More specifically, this chapter outlines the actions that should be taken by various agencies and units of government in efforts to implement the comprehensive development plan.

AGRICULTURAL, NATURAL, AND CULTURAL – IMPLEMENTATION RECOMMENDATIONS

7. Protect and encourage the preservation of primary and secondary environmental corridors and isolated natural areas, and discourage residential development in environmentally sensitive areas, but provide for some marketability of such lands in order to allow economical use of lands suited to limited and controlled residential development. When permitting somewhat more intensive use of such lands without impacting the environmentally sensitive areas, it is recommended that cluster developments and conservancy subdivisions be required.

PLAN RE-EVALUATION

A comprehensive plan is intended to serve as a guide for decision-making regarding development and redevelopment in a community. As a practical matter, local comprehensive plans should be prepared for a long- range planning period, typically about 20-25 years. The design year chosen as a basis for the preparation of the Village of Hartland comprehensive plan is 2035. A comprehensive plan should be evaluated regularly to ensure that it continues to reflect local development conditions and planning objectives. In general, it is recommended that this re-evaluation take place every 10 years, or more frequently if warranted by changing conditions. *The Village has decided to re-evaluate the entire plan in 2015 and every 5 years thereafter, and to do an annual review in November to determine if changes are needed to comply with changing conditions or the State of Wisconsin Comprehensive Planning requirements as explained below.*

What about *The Plan*?

Looking at *The Plan*, one cannot help but be impressed by its breath and scope, the history and chain of events leading up to it, and the enormous amount of care and effort that has gone into its preparation. Given its comprehensive nature, it may seem unfair of me to zero in on one area of *The Plan*, but I feel a sense of urgency and respectfully call the attention of the Village Board to the following questions and concerns:

- Was *The entire Plan* re-evaluated in 2015? If yes, were the results published? If not, why not and when is the next re-evaluation of *The entire Plan* scheduled?
- Has an annual review ever been done? If yes, were the results published? If not, when will the next annual review of *The Plan* be conducted and will the results be published?
- How is the health of the primary environmental corridor evaluated? What criteria will be used for the Lowland and Upland Conservancies as part of the re-evaluation process? What benchmark data will be referenced?
- What department in the Village is responsible for managing the primary environmental corridor on lands owned by the Village and lands owned privately?
- There is no mention of primary environmental corridor preservation or protection in the narrative for the [2016 DPW budget](#). Does the Village view the primary environmental corridor as a Capital Asset worthy of consideration for the Capital Improvements Budget (consider Village land and Privately owned land). If not, why not?
- What management activities does the village engage in on portions of land it owns, that are not parks and that are part of the environmental corridor (lowland and upland

conservancies) e.g., the Village lands adjoining the Cottonwood Wayside (search [Tax Key HAV 0757003002](#))?

- What management activities does the village engage in on Park land that surrounds or adjoins the developed recreational facilities at the Park e.g., the environmental corridor (lowland and upland conservancies) west and north of the developed facilities at Penbrook Park (search [Tax Key HAV 0727998001](#))?
- How many cents/day do you think residents would be willing to pay to see the Village actively and effectively managing the environmental corridors within the Village?
- On Map 18, dated 1998 in, [A Master Plan for the Village of Hartland: 2020](#), SEWRPC refers to **the area immediately north of the detention pond on Cottonwood Ave** as “Agricultural and other open lands”, while the 2009 [Smart Growth Plan](#) Map shows the same area as a Conservancy Park and the 2012 [Zoning Map](#) shows it as a Park and Recreation Area. [The Comprehensive Outdoor Recreation Plan 2013 – 2017](#) defines Conservancy Area on page 11: “Conservancy areas or natural resource areas are lands set aside to preserve significant natural resources, remnant landscapes, or open space. They may also be used to provide buffering between residential and more intensive land uses. Aside from habitat preservation and visual aesthetics, uses within these areas are generally limited to activities such as hiking trails and wildlife viewing”. *Is the current usage of this property for agriculture and composting consistent with its classification, in more recent documents, as a Conservancy Park or Recreation Park?*
- In 2014 the Village gave [public notice of an order to cut or destroy noxious weeds](#). Is the Village still actively enforcing this order, and if so, does it apply to Village owned land in the lowland and upland conservancies that are part of the environmental corridor?
- [Appendix D](#) of *The Plan* — Invasive Plants — provides a list of invasive plants of concern and recommends: “If these plants are already located in existing natural areas, it is recommended that they be removed to protect native vegetation, provided that wholesale clearing in the absence of a detailed restoration plan does not result in problems related to bare ground and erosion.” Considering that *The Plan* calls for the preservation and protection of the environmental corridor in a natural state, and that, by definition, an area overrun with invasive species is *not* in a natural state, does the Village plan to take any action on this recommendation either on Village or Private lands?
- Park trees are surveyed and maintained as valuable assets, what value does the Village place on mature oak, hickory and cherry trees on Village land that is not delineated specifically as a Park e.g., the Village lands adjoining Cottonwood Wayside?
- The Village is planning to survey the Park trees in 2016, would you consider also surveying the trees in the lowland and upland conservancies that are not in officially designated Parks?
- Does the Park tree survey include the entire area of Penbrook Park including the lowland and upland conservancies?
- Will the survey consider the impact of undesirable trees in the parks and make recommendations as to the cost effectiveness of removing the undesirable trees as a way of reducing the maintenance and replanting expenses for the desirable trees?

Recommendations

Thank you for taking the time to review this presentation! I conclude with the following recommendations and hope you will seriously consider them. I look forward to meeting with you again soon to continue discussing *The Plan*.

- Create specific plans with actionable items funded via annual budget allocations for the preservation and protection of the environmental corridors in the Village.
- Designate a department within the Village administration that is accountable for the preservation and protection of the environmental corridors in the Village.
- Establish a program to provide resources, training and support for private land owners to get rid of the invasive species on their properties, especially those that contain or abut portions of the environmental corridor.
- Coordinate volunteer workdays on Village lands (parks, greenways, upland and lowland conservancies etc...) to remove invasive species.
- Develop benchmark data and publish criteria that the Village will use to evaluate the health of the environmental corridor to determine compliance with the desires of the community survey respondents and subsequently expressed in the objectives of *The Plan*.
- Inventory the invasive species that are present on Village and Private lands in the environmental corridor and determine their impact now and in the future.
- Survey the network of abandoned drainage ditches that crisscross the wetlands in the environmental corridor to determine if plugging/filling them would increase the retention of surface water and aid in the recharge of the aquifers the Village relies on.
- Convert the agriculture and compost field north of the detention pond on Cottonwood Avenue into the Hartland Prairie.
- Update the [Municipal Code Sec. 46-784. – Tree cutting and shrubbery clearing](#) to make an exception for invasive trees and shrubs.
- Allocate Capital Improvement funds to build seasonal restroom facilities at the Cottonwood Wayside and begin renting this site for private parties with the revenue specifically earmarked for environmental corridor preservation and protection.
- The [Village of Hartland 2014 Financial statements](#) state on page 3 that: “The Village of Hartland is a progressive community with a commitment to maintaining assets through an aggressive capital projects program.” The Village should begin treating its environmental corridors and natural habitat areas as capital assets and explicitly budget for their maintenance.
- The Village reported a \$9,425,677 unrestricted net position in the [Village of Hartland 2014 Financial statements \(page 3\)](#), and that 22% of the governmental fund balance (\$1,758,297) is available for discretionary spending. Use a portion of these funds for environmental corridor restoration and preservation and to develop a program to accomplish the same with private property owners.

Conclusion

The preservation, restoration and protection of the primary environmental corridor in the Village of Hartland is too vitally important to leave in the hands of ad hoc groups of volunteers, especially when considering that the Village is one of the primary land owners in the corridor. It is time for the Village to create actionable plans with reliable funding and management infrastructure to implement the goals and objectives for Natural Resources Protection that were unanimously voted for in the community surveys and clearly enumerated in the 8 principles listed above. Consider that once an area is recovered the costs of maintaining it are relatively low.

**“If we don’t change direction, we’re going to end up where we’ve been going.” Martin
Diffley**

VILLAGE OF HARTLAND

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 14
OF THE VILLAGE OF HARTLAND MUNICIPAL CODE
PERTAINING TO ANIMALS

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

Section 1: Chapter 14, Article 1, section 14-8 of the Village of Hartland Municipal Code of Ordinances pertaining to Keeping of Animals is hereby amended to read as follows.

Sec. 14-8. - Keeping of animals; permit. No person shall keep, sell or offer for sale any horses, cows, pigs, goats, sheep, bees, chickens, geese, ducks or other fowl, ~~or~~ any other domestic animal other than a dog, cat, or rabbit, or any pet in violation of Section 14-12 of this Code and or construct or use shelters therefor within the village without the written permit of the village board. Applications for a permit for authorized animals shall be made to the clerk. This subsection may not apply to the keeping of small caged birds, exclusive of pigeons, small caged animals or reptiles or aquatic and amphibian animals, solely as pets and not for sale.

Section 2: Chapter 14, Article 1, section 14-12 of the Village of Hartland Municipal Code of Ordinances pertaining to Keeping of Pets is hereby amended to read as follows.

Sec. 14-12. - Keeping of pets. No person or household shall keep more than five animals, the maximum number of animals being two of any one species on such land/parcel, or in a dwelling unit if in a multiple building, except by permit as provided in Section 14-8 of this Code. ~~with the exception of~~ This section shall not apply to a litter of pups or kittens, which may be kept for a period of time not to exceed five months from birth, or to animals kept on a temporary basis for the purpose of fostering the animal on behalf of an organization engaged in protecting, adopting, rescuing or rehabilitating such animals provided the temporary housing of all animals does not exceed five months in a twelve month period.

Section 3: Chapter 14, Article 1, section 14-11(d) of the Village of Hartland Municipal Code of Ordinances pertaining to Animal Care is hereby repealed and replaced with the phrase "Reserved."

Section 4: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of such ordinance.

Section 5: This Ordinance shall take effect and be in full force after adoption and proper publication.

Adopted this _____ day of _____, 2016.

VILLAGE OF HARTLAND

[SIGNATURES FOLLOW]
ATTEST:

By: _____
David C. Lamerand, Village President

Darlene Igl, MMC, WCPC, Village Clerk

MEMO

TO: David E. Cox, Village Administrator
FROM: Michael Einweck, Director of Public Works
DATE: January 20, 2016
SUBJECT: 2016 GIS Tree Inventory Update

Attached is a proposal from Wachtel Tree Science for providing a comprehensive update to the Village's existing inventory of trees along the street rights-of-way, in the developed areas of our parks and on municipal properties. I have attached two maps showing the existing tree surveys near Centennial and Penbrook Parks which identifies the extent of our previous survey work in these parks with significant undeveloped areas. The work will consist of updating all the public tree records that are in the GIS system. This includes updating information on the trees; diameter, condition, primary and secondary maintenance needs, work priority and any changes in special conditions. The update will also delete tree records where a tree no longer exists and add new tree records as appropriate.

The last time the Village undertook a tree inventory was 2011 at a cost of \$15,400. The current proposal is for \$16,500, a roughly 7% increase. Staff would recommend a \$1000 contingency to account for new trees requiring data collection since our last update. This would mainly be for the newly acquired cemetery.

The total cost of the proposal would \$17,500 and is available from budgeted funds in the 2016 Capital Improvements Account and the Cemetery Buildings and Grounds Maintenance account. Wachtel Tree Science has done very good work for the Village in the past and we continue to utilize their services when we have difficult tree issues.

It is recommended to accept the proposal from Wachtel Tree Science to perform the subject work with the addition of a \$1000 contingency. Please place this on the next Village Board agenda for consideration.

Attachments

cc: Darlene Igl, Village Clerk
Michael Gerszewski, DPW Operations Supervisor

Additional services that may be requested will be charged on a time and material basis at the following hourly rates:

Project Manager	\$140
Staff Certified Arborist	\$105
Clerical Staff Support	\$48

PROJECTED TIMETABLE FOR COMPLETION

Street, Park and Municipal Property Tree Inventory Update 07/01/2016

We are required to make you aware of the following:

1.) ARBORIST DISCLOSURE STATEMENT

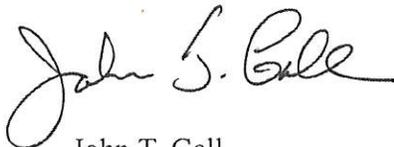
Arborists are tree specialists who use their education, knowledge, training and experience to examine trees, recommend measures to enhance the beauty and health of trees, and attempt to reduce the risk of living near trees. Clients may choose to accept or disregard the recommendations of the arborist, or to seek additional advice.

Arborists cannot detect every condition that could possibly lead to the structural failure of a tree. Trees are living organisms that fail in ways we do not fully understand.

Conditions are often hidden within trees and below ground. Arborists cannot guarantee that a tree will be healthy or safe under all circumstances, or for a specified period of time.

Trees can be managed, but they cannot be controlled. To live near trees is to accept some degree of risk. The only way to eliminate all risk associated with trees is to eliminate all trees.

Respectfully submitted,



John T. Gall
Special Projects Coordinator
Certified Arborist #WI-0249AM
Certified Municipal Specialist



Penbrook Park

**PERMANENT EASEMENT
FOR PUBLIC ACCESS AND
STORM WATER**

DRAFT - January 22, 2016

DOCUMENT NO.:

This Permanent Easement, made between Cottonwood Investments, LLC, a Wisconsin Limited Liability Company and its successors and assigns, collectively "Grantor", and the Village of Hartland, a Wisconsin Municipal Corporation and its successors and assigns, collectively "Grantee."

WITNESSETH, that Grantor, in exchange good and valuable consideration, receipt and sufficiency of which is acknowledged, grants and warrants to Grantee a Permanent Easement upon, within, and beneath Grantor's property within the Village of Hartland, Waukesha County, Wisconsin, specifically described in the attached Exhibit A which is hereby incorporated by reference.

Drafted by and return to: David Cox, Village Admin. 210 Cottonwood Ave Hartland WI 53029

HAV 0729988004 Parcel Identification Number(s) (PIN)

- 1) Purpose: The purposes of this Permanent Easement are:
 - a) To permit the general public access to an area of the Grantor's Property for sidewalk purposes and for unrestricted passage and enjoyment.
 - b) To permit the parking of vehicles by the public.
 - c) To permit the location and maintenance of storm water facilities above and below ground level including, but not limited to, curb and gutter, inlets and catch basins, and pipes and to allow the flow of water from the adjacent public Right of Way, regardless of its source, across the Grantor's Property for collection in the Grantee's Storm Water Collection System.
- 2) Easement for Sidewalk Purposes
 - a) Area of Easement: The easement area is described as a six (6) foot wide path, which shall remain unobstructed, generally parallel with Haight Street and adjacent to the north side of the building as depicted on Exhibit A.
 - b) Easement Area as Sidewalk: The easement area shall be considered a sidewalk or public way for the purposes of regulating such under the Village Code including, but not limited to, the Grantor's obligation to perform winter maintenance on said easement area. The Grantee agrees to provide sidewalk maintenance and replacement service on the easement area as such service is provided by and at the sole discretion of the Grantee for other Grantee controlled sidewalks.
- 3) Easement for Parking Purposes
 - a) Area of Easement: The easement area is described that area generally north or streetward of and including the curb extending east of the patio area as depicted on Exhibit A.
 - b) Easement Area as Public Parking: The easement area shall be considered a public parking area for purposes of regulating such under the Village Code. The Grantee will provide snow removal services as such services are provided by and at the sole discretion of the Grantee for other on-street parking areas of the Village at no cost to the Grantor. The Grantee agrees to provide pavement maintenance and replacement service on the easement area as such service is provided by and at the sole discretion of the Grantee for other Grantee controlled on-street parking areas. Further, the curb

adjacent to Haight Street and the area of the parking easement is, in part, owned by the Grantee and will be maintained in its entirety by the Grantee. As a condition of this easement, the Grantee agrees that it will not place a permanent fence, barrier or barricade on top of the curb without consent of the grantor

- 4) Easement for Storm Water Facilities and Storm Water Flow
 - a) Area of Easement: The easement area is described as a rectangle ten (10) feet wide as measured along the north line of said property from the northeast corner and measuring its depth to a location approximately five (5) feet south of the back of the curb at the inlet as depicted on Exhibit A.
 - b) The easement area shall be available to the Grantee for the purpose of maintaining storm sewer facilities and both the Easement for Parking Purposes and the Easement for Storm Water Facilities and Storm Water Flow shall allow the flow of water from the adjacent public Right of Way, regardless of its source, across the Grantor's Property for collection in the Grantee's Storm Water Collection System.
- 5) Access: The general public, Grantee, and its officers, employees, agents, and independent contractors shall have the right to enter upon and cross the Property for the purpose of exercising its rights under this Permanent Easement.
- 6) Exercise of Rights: It is agreed that the right, privilege and easement granted by this instrument for access onto Grantor's property is permanent and shall run with the land.

Dated this ____ day of _____, 2016

Cottonwood Investments, LLC, Grantor

By: _____
Stephen Berger, Managing Member

State of Wisconsin }
 }ss.

County of Waukesha }

Notary Public

Commission expires: _____

Personally came before me this ____ day of _____ the above named Steven Berger, Managing Member of Cottonwood Investments, LLC, who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

**CONSTRUCTION AND
MAINTENANCE EASEMENT**

DOCUMENT NO.:

This Permanent Easement, made between Village of Hartland, a Wisconsin Municipal Corporation and its successors and assigns, collectively "Grantor", and Cottonwood Investments, LLC, a Wisconsin Limited Liability Company and its successors and assigns, collectively "Grantee."

WITNESSETH, that Grantor, in exchange for good and valuable consideration, receipt and sufficiency of which is acknowledged, grants and warrants to Grantee a permanent and exclusive easement upon, within, and beneath a part of Grantor's land hereinafter referred to herein as the "easement area" within the Village of Hartland, Waukesha County, Wisconsin, specifically depicted and described on the attached Exhibit A which is hereby incorporated by reference.

Drafted by and return to:
David Cox, Village Admin.
210 Cottonwood Ave
Hartland WI 53029

HAV 0729979001
Parcel Identification Number(s) (PIN)

1. Purpose: The purpose of this Easement is to allow Grantee to construct, use, replace, or maintain the existing retaining wall, which is currently located on land owned by the Grantor, any appurtenant work, and for any reconstruction or maintenance of such facilities within the easement area.
2. Access: Grantee, and its employees, agents, and independent contractors shall have the right to enter upon the easement area for the purpose of exercising its rights in the easement area.
3. Buildings and Other Structures. Grantor agrees that no permanent structures will be erected in the easement area, or in such close proximity to the facilities, such as to prevent Grantee from exercising its rights under this easement or which may compromise the integrity of the retaining wall. Any temporary structures will be moved by Grantor prior to work taking place by Grantee.
4. Elevation. Grantor agrees that the elevation of the existing ground surface within the easement area will not be altered without prior notification to Grantee.
5. Restoration. Grantee agrees to restore or cause to have restored the Grantor's land to grade and replace sod, grass, curb or asphalt disturbed. This restoration, however, does not apply to any trees, bushes, branches, or roots which may interfere with Grantee's use of the easement area. Grantee also agrees to restore the existing, or potential replacement fence provided such replacement fence does not compromise the integrity of the retaining wall.
6. The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of Grantee, its successors and assigns.

IN WITNESS WHEREOF, the Grantor has executed this instrument this _____ day of _____, 2016.

Grantor: VILLAGE OF HARTLAND

David C. Lamerand, Village President

ATTEST:

[SEAL]

Darlene Igl, MMC, WCPC, Village Clerk

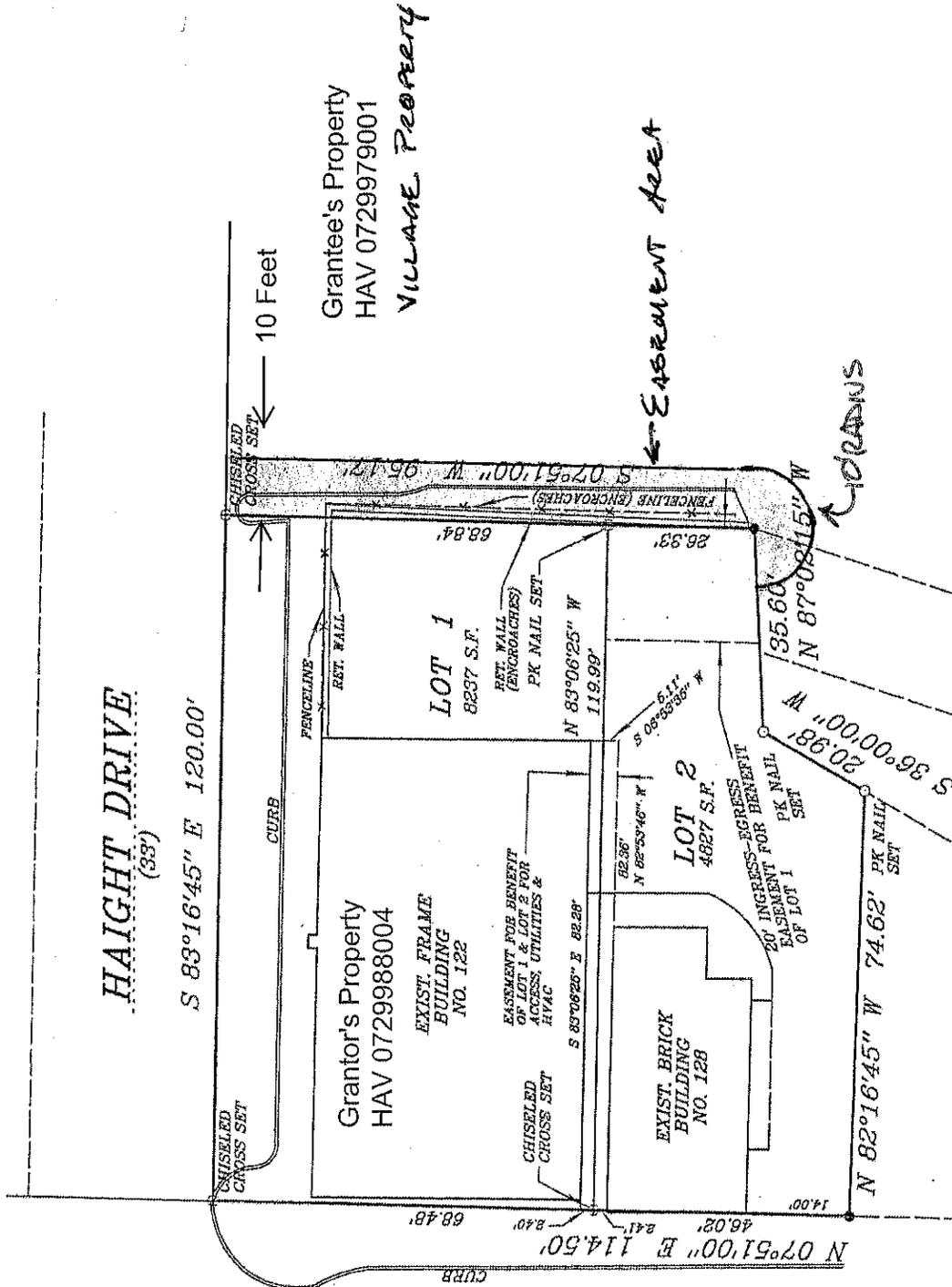
State of Wisconsin }
 }ss.
County of Waukesha }

Notary Public

Commission expires: _____

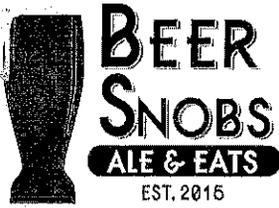
Personally came before me this _____ day of _____ the above named David Lamerand, Village President and Darlene Igl, Village Clerk of the Village of Hartland, who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

DRAFT EXHIBIT A.



(60)

COTTONWOOD AVENUE



P.O. Box 559
122 Cottonwood Avenue
Hartland, Wisconsin 53029
262 / 36 SNOBS
BeerSnobsHartland.com

**ORIGINAL REIMBURSEMENT
REQUEST.*

October 21, 2015

TO: David Cox, Village of Hartland
FROM:  Steve Berger, Cottonwood Investments, LLC.
SUBJECT: **EASEMENT / SIDEWALK**

David, first of all thank you for all your support in our building renovation and our future (soon) opening of our restaurant – BEER SNOBS. It is very much appreciated. Very.

I have attached the invoices & contracts. Breakdown as follows;

Side Walk & Curb -	\$ 9,541
Engineering -	\$ 3,900
General Contractor Fees -	\$ 2,689

Total of \$16,130.

Again, your help with this is very much appreciated. Any questions, please advise.

VOH COSTS

73 FT CURB = $73 \cdot \$33.85 = \$2,471.05$

64x6 = 384 SQ FT WALK = $384 \cdot \$6 = \$2,304.00$

\$4,775.05



NORTH SHORE ENGINEERING, INC.

11433 N. PORT WASHINGTON ROAD
MEQUON, WISCONSIN 53092
TELEPHONE (262) 241-9400
FAX (262) 241-5337

Invoice No. 7553

Date: 9/21/2015

To: Michael Thomas Development, Inc.
154 Granville Rd.
Cedarburg, WI 53012

LS No. 3842
Grading Plan

Project Location:

Lot 1, CSM No. _____
122 Cottonwood Ave.
Village of Hartland

Waukesha County

Description This Invoice:

Prepare Sidewalk Drainage Plan per Email Dated July 27, 2015 and as Amended by our Letter Dated September 21, 2015.

Total This Invoice \$3,900.00

*Thank you for choosing North Shore Engineering for
your engineering and surveying needs.*

Payment Due Date 10/21/2015

Accounts not paid in full within 30 days of the date of the invoice are subject to
a 1.5% (18% annually) finance charge.

We accept VISA, MasterCard, American Express and Discover



NORTH SHORE ENGINEERING, INC.

11433 N. PORT WASHINGTON ROAD
MEQUON, WISCONSIN 53092
TELEPHONE (262) 241-9400
FAX (262) 241-5337

September 21, 2015

Mr. Mike Pelant
Michael Thomas Development, Inc.
154 Granville Rd.
Cedarburg, WI. 53012

Re: Costs extras on project at 122 Cottonwood Ave., Hartland, WI.

Dear Mike,

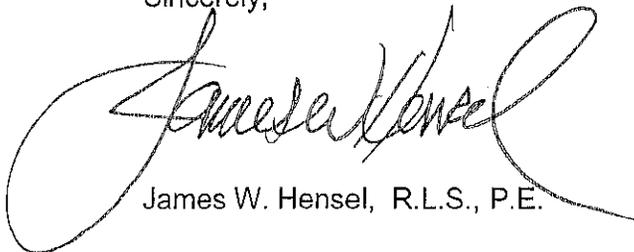
As you are well aware, while working on construction projects, especially when revising or redoing existing sites, there are often unforeseen and unexpected issues that arise which make it difficult in the design area. This Hartland project was a prime example of this. Following are some of the items which we needed to address, but were not included in our original proposal as we were unaware they would be required.

- The Villages first review comments indicated the proposed fence location, colored concrete limits, additional dimensioning, etc.
- ADA access to the adjacent leased space was indicated to be required following completion of 1st draft plan. This additional element required a curb modification redesign, a walk redesign with all grades adjusted to provide for the ADA ramp and associated clearances around the ramp entrance.
- Village then required further detailing of ADA ramp railing (in order to release permit) which we designed to function to allow it to be swung out of the way for product removal out the front entrance.

As I stated earlier, Mike, none of these items were part of the original quote and they took considerable time and effort to ensure that there would be a quality product acceptable to both the owners and the Village. I believe we did accomplish that, but considerable more hours were expended than we bid in our original proposal. Our fee for the project based on what we knew at the time was **\$2,300**. Our final time spent to produce the plans was **\$5,500**. The difference is **\$3,200**. If we split that cost, it comes to **\$1,600**, therefore we are asking you to agree it is equitable for NSE to invoice a fee of **\$3,900**. Please consider this and let me know what you think.

If you have any questions, please feel free to give me a call at 262-241-9400.

Sincerely,



James W. Hensel, R.L.S., P.E.

VILLAGE OF HARTLAND

RESOLUTION NO. 1-25-2016-01

A Resolution Creating the Ice Age Trail Community Committee

Whereas, in October 2015, the Village of Hartland was named the first Ice Age Trail Community in the State of Wisconsin by the Ice Age Trail Alliance; and

Whereas, the Ice Age Trail Community program is intended to cross market the Hartland community to users of the Ice Age Trail and the Trail to residents of the Hartland community through community events and Trail-related programs and activities; and

Whereas, the Village Board of Trustees for the Village of Hartland finds that it is appropriate to create a committee of area residents and other interested parties to undertake the tasks associated with planning and executing the Village's participation in the Ice Age Trail Community program and to serve as a general advocate for the Ice Age Trail in Hartland.

Now, Therefore, Be It Resolved, by the Village Board of Trustees for the Village of Hartland, that a committee called the Ice Age Trail Community Committee is hereby established consisting of seven (7) members having terms and duties as described below.

- 1) **Membership:** Seven (7) members to be appointed by the Village President with approval of the Village Board of Trustees including at one member of the Hartland Business Improvement District Board or its designee, the Village Administrator or his/her designee, a representative of the Waukesha Chapter of the Ice Age Trail Alliance, and sufficient interested members of general public as may be necessary to fill the available positions. General members need not be residents of the Village of Hartland but residents will be given preference during appointments. Members will be appointed to two (2) year terms except that initial appointments shall be one (1) year for three (3) members of the Committee and two (2) years for four (4) members of the Committee. Additionally, non-voting, participating liaisons representing the Hartland Public Works Department and the Hartland Area Chamber of Commerce may be appointed annually by their respective management or board.
- 2) **Meetings:** The Committee shall select a chairperson from within its membership and such chairperson shall be responsible for ensuring that a written agenda is posted with the assistance of the Village Clerk in compliance with State Law and local ordinance. Meetings may be held as deemed necessary by the Committee but shall occur not less than quarterly.
- 3) **Duties:** The duties of the Committee shall be as follows.
 - a) Act as a committee of the Village of Hartland.
 - b) Assist the Village in the implementation of its obligations as set forth in the Memorandum of Understanding between the Village and the Ice Age Trail Alliance as it relates to its status as an Ice Age Trail Community.

Memorandum of Understanding

Between

Ice Age Trail Alliance and Village of Hartland, WI



This Memorandum of Understanding (MOU) is entered into by and between the Ice Age Trail Alliance, a 501(c) (3) non-profit organization, located at 2110 Main Street, Cross Plains, WI 53528, hereinafter referred to as IATA, and Village of Hartland, WI located at 210 Cottonwood Ave, Hartland, WI 53029, hereinafter referred to as Trail Community.

Purpose: The purpose of this MOU is to promote the natural and cultural heritage of Wisconsin along the Ice Age National Scenic Trail as a destination for visitors who increasingly ask for outdoor experiences and places to enjoy nature.

Statement of Mutual Interests and Benefits: IATA is dedicated to creating, supporting and protecting a 1,000 mile footpath tracing glacial formations across the state, providing opportunities for people to connect with the Wisconsin landscape. The Trail Community adjoins the Ice Age National Scenic Trail (IANST), which offers basic tourism amenities and can be marketed as a nature-based tourism destination, resulting in local economic stimulus and increased public awareness of the natural and cultural heritage of Wisconsin.

This MOU is established between IATA and Trail Community to help each other accomplish mutually beneficial objectives:

- A. Educate local businesses of the value of the IANST as an economic resource.
- B. Enable both parties to apply for targeted grants to assist in the community's efforts towards nature-based tourism development, economic development and trail-related infrastructure development through the development of promotional products, educational resources and/or signature events.
- C. Increased usage and awareness of the IANST and IATA, attracting more eco-tourists to local communities.
- D. Promote responsible tourism development within the community and support the IANST and IATA.

In consideration of the above premises, the parties agree as follows:

IATA Shall:

1. Promote the Trail Community and businesses as destinations through its website and other media.
2. Engage its local chapter as a conduit for community support.
3. Offer outreach materials to the community such as brochures, newsletters, posters, displays, etc.
4. Provide information on hiking opportunities near the community which can be reproduced and distributed to visitors to Trail Communities.
5. Provide periodic guided hikes that pass through the Trail Community.

6. Provide support at local festivals or other community events to encourage interest in the IAT and IATA when possible.
7. Provide two 18" x 24" metal signs with the Ice Age Trail Community logo for posting at the entrances of Trail Community. If the Trail Community requests additional signs, IATA will make them available to the community at IATA cost.
8. Arrangements will be made to regularly maintain the section(s) of the Ice Age National Scenic Trail near the Trail Community so that casual day hikers can easily locate and follow it.
9. Make use of IATA logos available pending Executive Director approval. Make arrangements for use of IANST logos through the National Park Service.

Trail Community Shall:

1. Include the IANST and the IATA in their promotional materials, on their website and through social media.
2. Make Ice Age Trail information available to the public at the local visitor centers and/or Chamber of Commerce and provide space for an IATA display or wall mounted poster.
3. Work with the local IATA contact to promote periodic guided hikes or events
4. Assist in promoting special events such as National Trails Day
5. Monitor the number of visitors who are seeking the Trail Community as a destination for hiking.
6. Engage businesses to assure that IATA maps and brochures will be available and Ice Age Trail Community designation is evident.
7. Encourage local businesses to embrace IAT users and support IATA events.
8. Install the two Ice Age Trail Community signs at the entrances of the community as soon as possible after the issuance of the Proclamation.
9. Provide a one-time cost sharing contribution of \$2,500 to the IATA.

We, the undersigned, have agreed on the contents of this MOU. Any changes must be agreed to by both parties.

Trail Community (Town, City, Village, County)

Signed David C. Lemen 9/14/15
 , Title Date

Signed [Signature] 9/15/15
 , Title Date

Ice Age Trail Alliance

Signed _____
 , Executive Director Date

- c) Develop and implement programs and events that highlight the Ice Age Trail to the Hartland community.
 - d) Develop and implement programs and events that highlight the Village of Hartland community to users of the Ice Age Trail.
 - e) Develop and recommend to the Village of Hartland or Village of Hartland Park Board as appropriate improvements or enhancements for the Ice Age Trail facilities within the Village.
 - f) Develop and recommend to the Village of Hartland and other bodies and organizations as appropriate, including the Hartland Park Board, the Hartland Business Improvement District and the Hartland Chamber of Commerce, proposed budgets for the various programs, events and improvements.
 - g) Working through the Village, raise funds for the various programs, events and improvements, which funds will not come exclusively from the Village.
 - h) The Committee shall have the authority to develop and appoint the member of such advisory subcommittees it deems necessary to carry out its duties and such subcommittees shall operate under the terms of this resolution.
- 4) Compensation: No compensation shall be paid to members of this Committee or such subcommittees as may be created except for direct reimbursement for authorized expenses.

Dated this day of , 2016.

David Lamerand, Village President

ATTEST:

Darlene Igl, MMC, WCPC, Village Clerk