

**VILLAGE BOARD AGENDA  
MONDAY, MARCH 14, 2016  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – President Lamerand

**Public Comments:** (Please be advised the Village Board will receive information from the public for a three minute time period, with time extensions per the Village President's discretion, per person. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of February 22, 2016 and Special Joint Village Board/Park & Recreation Board minutes of March 7, 2016.
2. Consideration of a motion to approve the vouchers for payment.
3. Consideration of actions related to Licenses and Permits
  - a. Consideration of an application for a Bartender's (Operator's) License.
  - b. Consideration of an application for a Temporary Class B Beer License for St. Charles Church Mission Ladies
4. Presentation by representatives of Hartland Neighborhood Night Out.
5. Consideration of a Park and Recreation Board endorsement for the use of Nixon Park for the 4th Annual Hartland Kids Day on July 27, 2016 from 9 am - 3 pm as presented by Melissa Peterson, Owner of Lake Country Family Fun and consideration of continuing the Village's Primary Sponsorship in the amount of \$1,500.
6. Consideration of a motion to appoint additional Election Inspectors with terms to expire December 31, 2017.
7. Consideration of a motion to approve a reduction in the Letter of Credit for the Four Winds West development.
8. Consideration of a motion to approve a reduction in the Letter of Credit for the Sanctuary of Hartland development
9. Consideration of motion to approve award of a contract to Payne & Dolan, Inc. for the 2016 Paving Project in the amount of \$898,508.06.

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10. Consideration of motion to approve award of a contract to American Sewer Services, Inc. for the 2016 Utility Project in the amount of \$337,543.60.
11. Consideration of a motion to authorize the purchase of meter reading software and related equipment from Midwest Meter in the amount of \$16,550 plus annual licensing.
12. Consideration of First reading of Bill for an Ordinance No. 03/14/2016-01 "An Ordinance To Amend Chapter 38 Of The Village Of Hartland Municipal Code Pertaining To Fire Protection And Prevention"
13. Staff Report: Recreation Department 2015 Participation
14. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
15. Adjournment.

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**MEMORANDUM**

**TO:** President and Board of Trustees  
**FROM:** David E. Cox, Village Administrator  
**DATE:** March 11, 2016  
**SUBJECT:** Agenda Information



The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Item 4 Related to Hartland Neighborhood Night Out.

Background: The organizers of the annual Hartland Neighborhood Night Out event will be present to update the Board on plans for this year's event, which will be held on August 4. The Park Board has already authorized the use of Nixon Park so the Village Board is simply being updated on the event as a way to keep it informed but also as a way for the event to be publicized.

Recommendation: No action necessary by the Village Board.

Item 5 Related to the annual Hartland Kids Day.

Background: Organizer Melissa Peterson will be present to outline this annual event, which takes place the fourth Wednesday of July in Nixon Park. As in the past, the event has been reviewed and endorsed by the Park Board. Additionally, Ms. Peterson is once again asking the Village to continue its role as the primary sponsor of the event in the amount of \$1,500.

Recommendation: Approve the event and the Village's sponsorship.

Item 6 Related to additional Election Inspectors.

Background: Village Clerk Igl is requesting the appointment of four additional Election Inspectors to supplement the existing inspectors and to assist with the upcoming elections including the Presidential Election in November.

Recommendation: Approve the appointments.

Item 7 Regarding Letter of Credit reduction for Four Winds West.

Background: As Director Einweck's memo indicates, the Four Winds West developer has completed work on the subdivision and has requested a reduction in its Letter of Credit, which is held as security for the Village in the event funds are needed to completed work not performed by the developer. The request has been reviewed by staff and the Village Engineer's Office.

Recommendation: Approve the reduction in the Letter of Credit.

Item 8 Regarding Letter of Credit reduction for Sanctuary of Hartland.

Background: As Director Einweck's memo indicates, the Sanctuary of Hartland developer has completed additional work and has requested a reduction in its Letter of Credit, which is held as security for the Village in the event funds are needed to completed work not performed by the developer. The request has been reviewed by staff and the Village Engineer's Office.

Recommendation: Approve the reduction in the Letter of Credit.

Item 9 Regarding a contract for the annual Paving Project.

Background: As Director Einweck's memo indicates, bids have been received for the 2016 Paving Program, which includes street rehabilitation in the area near Hartland North Elementary School and St. Charles Church. A favorable proposal was received from Payne and Dolan, which has satisfactorily performed work for the Village many times in the past.

Recommendation: Approve the contract award to Payne and Dolan.

Item 10 Regarding a contract for the annual Utility Project.

Background: As Director Einweck's memo indicates, bids have been received for the 2016 Utility Program, which includes various underground utility (storm and sanitary sewer and water) improvements throughout the Village. A favorable proposal was received from American Sewer Services, which has satisfactorily performed work for the Village and other area municipalities in the past.

Recommendation: Approve the contract award to American Sewer Services.

Item 11 Regarding a contract for meter reading software and equipment.

Background: As Operations Supervisor Gerszewski's memo indicates, a quote has been received from our meter supplier for a new meter reading software and the related equipment as anticipated in the 2016 annual budget. The new software is "cloud based" and allows improved reliability and data access for the transfer of meter readings from the individual meters to the Village for billing purposes. While some costs are being eliminated by the Village (for onsite software), overall, the cost for meter reading will increase by about \$2,600 annually.

Recommendation: Approve the purchase of the software and equipment and the related license agreement.

Item 12 Regarding amendments to the Fire Code.

Background: The Fire Department has been reviewing the Fire Inspection operation and is considering various improvements. As part of that review, it was observed that the Village Code includes an erroneous reference to an out of date regulation. The proposed ordinance amends the applicable section to update the reference. Additionally, the Department is evaluating options for improved record keeping and increased efficiency in inspections, which might also include the implementation of fees for Fire Inspections. It is expected that a specific proposal will be presented to the Village Board as part of the next meeting on March 28 related to a possible software purchase and potential inspection fees. Nonetheless, some changes have been included in the attached amendment to the Code that relate to those future changes, which, if the Village Board does not approve, can be removed from the ordinance before final adoption.

Recommendation: Consider the ordinance on first reading and bind over for second reading.

**VILLAGE OF HARTLAND  
VILLAGE BOARD MINUTES  
MONDAY, FEBRUARY 22, 2016  
7:00 PM**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager and President Lamerand.

Others Present: Administrator Cox, Finance Director Bailey, Deputy Clerk Meyer, DPW Director Einweck, Fire Chief Dean and Police Chief Rosch.

Roll Call

Pledge of Allegiance – Trustee Landwehr

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period, with time extensions per the Village President's discretion, per person. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) – NONE.

1. Presentation by Judge Timothy Kay: Lake Country Municipal Court Year 2015 in Review

Highlights from the year:

- LC Municipal Court is a self-sustaining operation – the municipalities are not asked to contribute
- This year there was a revenue short-fall
- Citations are down for the last 1 ½ - 2 years in all municipalities
- Part-time hours have been cut to help make up for the budget shortfall
- Full time employees were given a salary freeze this year
- There were no open records requests in 2015

Ways to enforce non-payment of traffic citations:

- Driver's License Suspension
- Writ of commitment
- Tax Intercept of tax refunds

An offender can sit in jail for a period of time to eliminate paying for the citation. The Municipality will be charged \$50 per day for the person's stay.

2. Motion (Meyers/Swenson) to approve Village Board minutes of February 8, 2016. Carried (7-0).
3. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$4,292,170.68. Carried (6-0-1). Meyers abstained. It was noted that a \$3.7 million tax settlement was included in this voucher list.

4. Consideration of actions related to Licenses and Permits
  - a. Consideration of an application for a Bartender's (Operator's) License.

Motion (Landwehr/Swenson) to approve an application for a Bartender (Operator's) License for David Nunnally. Carried (7-0).

5. Consideration of actions related to various insurance matters:
  - a. Consideration of a motion to approve various liability, workers compensation and automobile insurance coverage through League of Wisconsin Municipalities Mutual Insurance (LWMMI) and other underwriters for the term of April 1, 2016 to April 1, 2017 with a combined annual premium of \$178,764.

Rick Kalscheurer from R & R Insurance Company was present. R & R insures the Village of Hartland for all liability insurances. The LWMMI was designed and formed to provide coverage for only cities and villages in the State of Wisconsin. Currently it's doing very well, with 396 cities and villages involved. The company only has two employees and has a very low expense ratio of about 17%. This year insurance costs dropped about \$2,200 for the Village of Hartland, due primarily to a reduction in the Workers Compensation insurance.

A year ago, the Governor decided to end the local government property fund. As a response to that, the League of Wisconsin Municipalities starting looking at options because they did not want the cities and villages in Wisconsin to be at the whim of only what the public sector insurance market would provide.

They met with the insurance commission, and formed a new property insurance company called MPIC, the Municipal Property Insurance Company. It provides property coverage only to cities and villages in the State of Wisconsin. It received its charter in July and wrote its first policy in October. MPIC currently has 255 municipal customers paying \$7.5 million in premiums on about \$11 billion in total insured values.

Motion (Meyers/Swenson) to approve the LWMMI (League of Wisconsin Municipalities Mutual Insurance for the term of April 1, 2016 to April 1 2017 with a combined annual premium of \$178,764. Carried (7-0).

- b. Motion (Compton/Swenson) to adopt Resolution 02/22/16-01 to Withdraw from the Local Government Property Insurance Fund. Carried (7-0).
  - c. Motion (Swenson/Wallschlager) to accept proposal for property and equipment insurance coverage from Municipal Property Insurance Company for the policy term of May 1, 2016 to May 1, 2017 with an annual premium of \$21,945. Carried (7-0).

6. Consideration of a motion to approve An Agreement Between Lake Country Fire And Rescue And The Hartland Fire Department For Emergency Medical Technician-Paramedic Intercept Services.

Fire Chief Dean stated that the rates in the agreement will be changing in the Village's favor and the agreement will allow us to achieve faster paramedic service. The full-time partner at the firehouse is a licensed paramedic. She will be allowed to administer the additional Paramedic Level drugs carried on the ambulance. She can act on behalf of the Lake Country Paramedics.

Motion (Meyers/Stevens) to approve An Agreement Between Lake Country Fire And Rescue And The Hartland Fire Department For Emergency Medical Technician-Paramedic Intercept Services. Carried (7-0).

7. Consideration of a motion to approve a Non-Conforming Use Agreement for the property at 1132-1136 Lisbon Avenue.

This is an out-of-the-ordinary agreement for the Village. This property has two primary structures -- a duplex house and a garage (coach house) used as a residence. This creates three separate residential entities on the property which is not allowed under the Village Code. There were other issues on the property as well.

What the Village is trying to do is acknowledge something that has been going on many years, perhaps many decades, and outline the provisions in which it can continue. The agreement contains improvements in the appearance and safety of the property, and there is a finite life to it, which is set at 30 years. The family was in an effort to sell and the agreement gives the new owner an opportunity to continue that use if they wanted to, and know fully that it has a 30 year life. Also, if they should happen to discontinue the use for more than 12 months (that's a standard State law), the use goes away, and they can no longer have a residence above the garage. The garage itself is a conforming structure, but the use is non-conforming.

Motion (Landwehr/Swenson) to approve a Non-Conforming Use Agreement for the property at 1132-1136 Lisbon Avenue. Carried (7-0).

8. Motion (Compton/Swenson) to adopt Resolution 02/22/16-02 "A Resolution Authorizing the Issuance of Taxable Tax Increment Project Municipal Revenue Obligation of the Village of Hartland, Wisconsin to Hartland Riverwalk, LLC." Carried (7-0).
9. Consideration of a motion to authorize the purchase of a replacement network server for Village Hall from Ontech Systems, Inc. of Menomonee Falls in the amount of \$20,000.

The actual cost will be \$19,706. Normally the replacement of a network server would have been budgeted and would be paid out of the Corporate Reserve account. Staff wasn't anticipating doing this right away, but the server is starting to have some failures. Rather than invest in a

**VILLAGE BOARD MINUTES**  
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unit that we know we are going to replace, we are asking the Board to replace it now. Funds would still come from the Corporate Reserve.

Motion (Meyers/Wallschlager) to authorize the purchase of a replacement network server for Village Hall from Ontech Systems, Inc. of Menomonee Falls in the amount of \$19,706. Carried (7-0).

10. **Announcements:** The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

There was over 10% voter turnout at the February 16, 2016 election.

The next election will be April 5. Polls will be open 7:00 AM – 8:00 PM. Voting will be for Village Trustees, School Board, Lake Country Municipal Judge, Supreme Court Judge and the Presidential Primary.

There is an article in the Lake Country Reporter about an event that the Hartland Business Improvement District is sponsoring. It is the Poker Pub Crawl to be held on Thursday, February 25, 2016 from 5:00 PM – 9:00 PM. The BID has recruited 11 local businesses to take part. There is no cost to participate. The winners will receive gift certificates. More information is on the Village's website and the BID's website.

11. **Adjournment.**

Motion (Stevens/Swenson) to adjourn. Carried (7-0). Meeting adjourned at 7:51 PM.

Respectfully submitted by  
Recording Secretary,

Lynn Meyer  
Deputy Clerk

**SPECIAL JOINT MEETING OF THE  
VILLAGE BOARD AND PARK AND RECREATION BOARD MINUTES  
MONDAY, MARCH 7, 2016  
6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present for Village Board: Trustees Stevens, Compton, Landwehr, Swenson, Wallschlager and President Lamerand. Excused: Trustee Meyers

Present for Park Board: Tina Bromberger, Curt Gundrum, Tim Hallquist, Peggy Kallenberger and Dick Landwehr. Excused: Mike Cottrell and Duane Lawson

Others Present: Administrator Cox, DPW Operations Supervisor Gerszewski and Recreation Director Yogerst and Ron Reichle, Arrowhead High School. Excused: DPW Director Einweck

Roll Call

1. Consideration of submittals for the redesign of the Veterans Memorial Project at Nixon Park

The plan was to have Arrowhead High School District students of all ages come up with a design for a Veterans Memorial project in Nixon Park. Applicants were instructed that the plans would need to incorporate the existing memorial. After the projects came they were displayed at the Library, the Village Hall and Piggly Wiggly. People were allowed to vote for their preferences. After the Village Board selects the winner, the goal is to go out and raise the funds to construct the project.

Mr. Reichle stated that there were 11 total entries from all the schools. Some of the teachers at Arrowhead reviewed the entries (including the art teachers), several Park Board members and 20 or 30 VFW members. It was narrowed down to six out of the eleven. Those six were displayed in the public for a month. The public could vote on line for their favorite. There were a lot of votes, but it wasn't as useful as was first thought, because the rule had not been set to be one vote per person. There were a few instances when one person voted 100 times. We did end up with the final four that had the most community votes.

The most popular submittal is a proposal to be built in the pond. However, issues regarding what would happen when the pond is dredged or how the winter ice would affect it would be a problem. Mr. Reichle stated that this project could be put on land as well.

Concerns to consider when choosing a project would be cost, vandalism, maintenance and lighting. The veterans' memorial in North Lake was mentioned as an example of a nice memorial with little maintenance needed.

**SPECIAL JOINT VILLAGE BOARD AND PARK AND RECREATION BOARD MEETING**

**MONDAY, MARCH 7, 2016**

**6:30 PM**

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One of the projects proposes five granite pillars, one for each branch of the military. At the top, each pillar has a portion of the American flag etched into it. When looking from a distance, the pillars together make a whole flag.

Two of the options were favored, but cost might be the deciding factor. After we learn the cost of both options, the lowest cost project might be preferable. Benches seemed to have favor among the majority of the board.

The applicants were supposed to have included project costs, but only two have done that. Mr. Reichle had hoped that the final project would cost not more than \$10,000 to \$12,000. Administrator Cox estimates \$50,000. The project with the five granite pillars with etching seemed to be one of the favorite plans, but it was thought to be very expensive because of the cost of the granite.

President Lamerand stated that he liked B, C & D. The applicant for the granite pillars project, if chosen, would need to submit further design layout. If the project that originally was planned to be placed in the pond is chosen, I would like to see where it could be placed (not in the pond) and what the base would be made of. Some expanded CAD drawings would be helpful. The Hartland Memorial plan was Dave Lamerand's favorite. He would like to see the orientation in the park. All three projects are good ideas. If the applicants could enhance their project with CAD drawings, they could come back to the Board again with that information.

The Board would like additional pricing information, exact orientation, where the gazebo would fit best and the name of the company who could do the project. The applicants should bring the projects back with that information.

2. Adjourn

Motion (Compton/Stevens) to adjourn. Carried (6-0). Meeting adjourned at 6:59 PM.

Respectfully submitted by  
Recording Secretary,

Lynn Meyer  
Deputy Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: March 11, 2016

RE: Voucher List

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Attached is the voucher list for the March 14, 2016 Village Board meeting.

March 14, 2016 Checks:	\$329,231.58
February Manual Checks:	\$ 74,147.69
February Wires:	<u>\$145,503.25</u>
Total amount to be approved:	<u>\$548,882.52</u>

**VILLAGE OF HARTLAND  
VOUCHER LIST - MARCH 14, 2016**

Account Descr	Search Name	Comments	Amount
<b>EXPENSE Descr</b>			
R 101-46730 RECREATION CLASSES	CONTORNO, RON	BASIC BALLET & DANCE EXPLORATION	\$69.00
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	FEB FEES	\$4,339.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	MARCH DUES	\$362.00
R 101-46730 RECREATION CLASSES	KNUTSON, C.M.	CHEER CAMP	\$72.00
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	MINNESOTA LIFE INSURANCE CO	APRIL PREMIUMS	\$811.90
G 403-31841 MURPHY FARMS	RUEKERT & MIELKE	WATER BOOSTER STATION	\$12,132.34
G 403-31841 MURPHY FARMS	RUEKERT & MIELKE	WATER BOOSTER STATION CONSTRUCTION REVIEW	\$2,735.56
G 403-31841 MURPHY FARMS	RUEKERT & MIELKE	SUBDIVISION CONSTRUCTION REVIEW	\$443.30
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	JAN SERVICES	\$10,026.69
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	JAN SERVICES	\$1,066.00
G 101-23000 SPECIAL DEPOSITS	SENDIKS HARTLAND LLC	RESITUTION/H16001470	\$30.00
G 101-34215 DESIGNATED-HPD ARMORED VESTS	STREICHER S	BODY ARMOR/ROSCH	\$379.99
G 101-21593 LONG TERM HEALTH CARE	TRANSAMERICA PREMIER LIFE INS	MAR PREMIUMS/ROSCH	\$149.92
<b>EXPENSE Descr</b>			
<b>EXPENSE Descr AMBULANCE</b>			
E 101-52300-800 CAPITAL OUTLAY	5 ALARM FIRE	DEFENDER HELMETS	\$1,270.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	DUCT TAPE	\$8.77
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$715.19
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$46.35
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMSAR/ERLA INC	ANNUAL MAINTENANCE	\$864.23
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	FOX BROS PIGGLY WIGGLY	WATER	\$25.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	JEFFERSON FIRE & SAFETY INC	LIFE LINE TINTED LEXAN	\$233.20
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	MICHAEL ROSHOLT UPHOLSTERY	REPAIR TURNOUT GEAR	\$155.00
E 101-52300-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	APRIL PREMIUMS	\$9.70
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PIONEER SUPPLY LLC	TOWELS/LYSOL CLEANER	\$186.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	FEB-MAR CELLULAR PHONE	\$39.72
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	WCTC BOOKSTORE	BOOK/LEWIS	\$121.25
<b>EXPENSE Descr AMBULANCE</b>			
<b>EXPENSE Descr CABLE TELEVISION</b>			
E 101-55370-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	FEB-MAR PHONE/INTERNET SERVICE	\$30.00
<b>EXPENSE Descr CABLE TELEVISION</b>			
<b>EXPENSE Descr CORPORATE RESERVE EXPENSES</b>			
E 402-59900-820 POLICE DEPT EXPENSE	10-33 VEHICLE SERVICES	SETUP NEW VEHICLE-SQ 3	\$2,163.80
E 402-59900-820 POLICE DEPT EXPENSE	10-33 VEHICLE SERVICES	LIND 12 POWER SUPPLY/LAPTOPS NEW SQ	\$1,105.45
E 402-59900-820 POLICE DEPT EXPENSE	10-33 VEHICLE SERVICES	SETUP NEW VEHICLE-SQ 1	\$2,163.80

Account Descr	Search Name	Comments	Amount
E 402-59900-820 POLICE DEPT EXPENSE	10-33 VEHICLE SERVICES	EQUIPMENT SETUP/NEW FORD EXPLORER SQUADS	\$14,693.60
E 402-59900-820 POLICE DEPT EXPENSE	OPTICS PLANET INC	STREAMLIGHT/WEAPONLIGHTS	\$1,551.77
E 402-59900-820 POLICE DEPT EXPENSE	STREICHER S	HOLSTERS/MAG HOLDERS	\$1,674.00
E 402-59900-840 PUBLIC WORKS EXPENSE	WAUSAU EQUIPMENT COMPANY, INC	PLOW #26	\$8,290.00
E 402-59900-840 PUBLIC WORKS EXPENSE	WAUSAU EQUIPMENT COMPANY, INC	PLOW/WING #27	\$12,021.00
EXPENSE Descr CORPORATE RESERVE EXPENSES			\$43,663.42
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-719 EVENTS	GARDNER, CINDY	ECON DEVELOPMENT MEETING	\$43.23
E 804-56700-719 EVENTS	GARDNER, CINDY	POKER PUB WALK EXPENSES	\$65.74
E 804-56700-746 TELEPHONE	GARDNER, CINDY	PHONE SERVICE	\$268.54
E 804-56700-719 EVENTS	VILLAGE GRAPHICS	POKER PUB WALK POSTERS	\$29.50
E 804-56700-719 EVENTS	VILLAGE GRAPHICS	POKER PUB WALK POSTERS	\$133.00
EXPENSE Descr ECONOMIC DEVELOPMENT			\$540.01
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	FOX BROS PIGGLY WIGGLY	DONUTS/ELECTION	\$12.49
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	POLLING LOCATION	\$18.20
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	PUBLIC TEST NOTICE	\$39.70
EXPENSE Descr ELECTIONS			\$70.39
EXPENSE Descr EVERGREEN CR			
E 401-70400-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	JAN SERVICES	\$1,612.00
EXPENSE Descr EVERGREEN CR			\$1,612.00
EXPENSE Descr FD ADA BATHROOMS			
E 401-79195-285 CONSTRUCTION COSTS	B & K ELECTRIC, INC.	FD BATHROOM REMODEL	\$1,459.45
E 401-79195-285 CONSTRUCTION COSTS	CONCRETE & BRICK SPECIALISTS	REMOVE BLOCK DIVIDER/FLOOR-FD RESTROOM	\$680.00
E 401-79195-285 CONSTRUCTION COSTS	KLINKS KARPETS	FD RESTROOM REMODEL	\$2,712.00
E 401-79195-285 CONSTRUCTION COSTS	PATRIOT PLUMBING, INC	FD BATHROOM REMODEL	\$10,693.11
EXPENSE Descr FD ADA BATHROOMS			\$15,544.56
EXPENSE Descr FD DOOR & A/C REPLACEMENT			
E 401-79145-290 OUTSIDE SERVICES/CONTRACTS	GEIS BUILDING PRODUCTS, INC.	EXTERIOR DOOR PROJECT	\$11,755.00
EXPENSE Descr FD DOOR & A/C REPLACEMENT			\$11,755.00
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	FEB-MAR PHONE SERVICE	\$18.59
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	ANNUAL SOFTWARE	\$330.00
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MAR HRA ADMN SERVICES	\$163.34
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	FEB FSA FEES	\$153.03
E 101-51500-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	APRIL PREMIUMS	\$33.11

Account Descr	Search Name	Comments	Amount
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	MTAW	CONFERENCE/BATLEY	\$130.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	MTAW	ANNUAL DUES/BAILEY	\$55.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MILEAGE	\$31.86
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	FEB-MAR PHONE/INTERNET SERVICE	\$103.12
E 101-51500-510 INSURANCES	R&R INSURANCE SERVICES INC	CRIME POLICY	\$810.00
EXPENSE Descr FINANCIAL ADMINISTRATION			\$1,828.05
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	5 ALARM FIRE	VP 4 CYCLE FUEL SINGLE	\$160.00
E 101-52200-220 UTILITY SERVICES	AT&T	FEB-MAR PHONE SERVICE	\$18.59
E 101-52200-360 VEHICLE MAINT/EXPENSE	BENDLIN FIRE EQUIPMENT CO, INC	VALVE LUBRICANT	\$184.00
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	DRILL BIT	\$19.76
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	VELCRO/BATTERIES/RATCHET TIES	\$64.64
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	TAPE/HOOKS	\$15.96
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$91.75
E 101-52200-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	AIR COUPLER/PRESSURE VALVE	\$58.85
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	KIMBALL MIDWEST	COUPLERS	\$269.22
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	KIMBALL MIDWEST	NUT/BOLT/ELECTRICAL ASSORTMENT	\$469.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	LITTLE, ROBERT	REIMBURSE MEAL	\$47.30
E 101-52200-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	APRIL PREMIUMS	\$9.71
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SONICWALL	\$459.00
E 101-52200-220 UTILITY SERVICES	PAETEC (WINDSTREAM)	FEB-MAR PHONE/INTERNET SERVICE	\$575.31
E 101-52200-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	FILTER	\$29.08
E 101-52200-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	ENGINE COOLANT	\$13.99
E 101-52200-255 BLDGS/GROUNDS	SUPERIOR CHEMICAL CORP	JANITORIAL SUPPLIES	\$214.81
E 101-52200-220 UTILITY SERVICES	U.S. CELLULAR	FEB-MAR CELLULAR PHONE	\$39.72
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	W.S. DARLEY & CO.	COUPLINGS	\$177.05
E 101-52200-800 CAPITAL OUTLAY	W.S. DARLEY & CO.	THERMAL IMAGING CAMERA	\$1,398.82
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	WCTC(BILLING)	TRAINING FEES	\$536.40
EXPENSE Descr FIRE PROTECTION			\$4,852.96
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	FEB-MAR PHONE SERVICE	\$18.59
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$62.50
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$66.68
E 101-51400-210 LEGAL SERVICES	GODFREY & KAHN, S.C.	LEGAL SERVICES	\$471.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	ORDINANCE ENACTMENT NOTICE	\$21.78
E 101-51400-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	APRIL PREMIUMS	\$55.43
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	FEB-MAR PHONE/INTERNET SERVICE	\$103.12
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	PIQUED INTEREST	FEB ECONOMIC DEVELOPMENT	\$560.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	RESERVE ACCOUNT	POSTAGE REFILL	\$2,500.00

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E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	JAN-FEB OVERAGE	\$90.17
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	FEB-MAR COPIER	\$252.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	ENVELOPES	\$142.99
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL FEES	\$2,766.76
EXPENSE Descr GENERAL ADMINISTRATION			\$7,111.02
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	FEB-MAR PHONE SERVICE	\$18.59
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	FEB-MAR PHONE/INTERNET SERVICE	\$103.12
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	WI DEPT OF ADMINISTRATION DOC	INSPECTION STAMPS	\$1,667.54
EXPENSE Descr INSPECTION			\$1,789.25
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ALLIED 100 LLC	ADULT/PEDIATRIC ELECTRODE CARTRIDGE/PADS	\$1,169.10
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	FEB-MAR PHONE SERVICE	\$18.59
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERY/FLASHLIGHT	\$21.95
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	SQUAD KEYS	\$23.94
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	CLOTH	\$14.80
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	SHOP TOWELS	\$34.11
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	KEYS	\$3.99
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$149.76
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$290.26
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	DOBBERTIN, YIKI	REIMBURSE TRAINING SUPPLY	\$21.99
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	GORDON FLESCH CO INC	FEB-MAR COPIER	\$54.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	REPAIRS SQ 1	\$433.93
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	TAILIGHT REPAIR/SQ 6	\$63.60
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	WHEEL ALIGNMENT/NEW BATTERY/TIRES	\$484.21
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HOME DEPOT	WATER FILTERS	\$49.98
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	JEWELL, ROBERT	REIMBURSE PURCHASE	\$29.42
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	JORGENSEN, MARK	REIMBURSE CLOTHING ALLOWANCE	\$71.11
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	FEB USER FEE	\$130.50
E 101-52100-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	APRIL PREMIUMS	\$232.94
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	FEB-MAR PHONE/INTERNET SERVICE	\$103.11
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAWS-GUYNN/LUDWIG	\$70.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAWS-WALKER/STRONG	\$70.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	PANTS/DEBARGE	\$49.99
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	CLOTHING/MUNDY	\$269.85
E 101-52100-360 VEHICLE MAINT/EXPENSE	SAFELITE FULFILLMENT, INC	WINDSHIELD REPAIR SQ 2	\$78.93
E 101-52100-360 VEHICLE MAINT/EXPENSE	SIGNS & LINES BY STRETCH	LETTERING/SQ 1, SQ 3, FIRE INVESTIGATION TRAILER	\$2,145.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	JACKET/ROSCH	\$59.99
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	DUTY BELT BUCKLE/ROSCH	\$3.99

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E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	WEAPON CLEANING SOLVENT	\$17.99
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	FLASHLIGHT HOLDER	\$9.99
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	TAPCO	RADAR SPEED SIGN	\$5,105.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	TASER INTERNATIONAL	TASER SIMULATION CARTRIDGES	\$525.99
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	JAN-FEB SERVICE	\$644.33
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	JAN-FEB SERVICE	\$1.04
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	2016 SPILLMAN LAW RECORDS/NETMOTION/INTERGRA	\$4,560.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	FEB PRISONER HOUSING	\$457.05
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	TRAINING FEES	\$90.54
EXPENSE Descr LAW ENFORCEMENT			\$17,560.97
EXPENSE Descr LIBRARY			
E 101-55110-220 UTILITY SERVICES	AT&T	FEB-MAR PHONE SERVICE	\$18.59
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (75003338)	CHILDREN'S DVD/MUSIC	\$151.82
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$31.89
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$30.80
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$15.67
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$58.58
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$627.09
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$25.19
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$118.67
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$175.59
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$60.43
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$58.23
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$172.67
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$242.89
E 101-55110-255 BLDGS/GROUNDS	BATTERY PRODUCTS INC	BATTERIES	\$35.52
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOK	\$50.00
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT/CHILDREN AUDIOBOOKS	\$276.76
E 101-55110-310 BOOKS & MATERIALS	BRILLIANCE AUDIO INC	ADULT AUDIOBOOK	\$32.98
E 101-55110-310 BOOKS & MATERIALS	BRILLIANCE AUDIO INC	ADULT/CHILDREN AUDIOBOOKS	\$122.94
E 101-55110-255 BLDGS/GROUNDS	CA LIGHTING LENSES INC	LIGHT FIXTURES	\$386.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	COMPETITOR AWARDS & ENGRAVING	NAME BADGES/ENGRAVED SIGNS	\$61.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	BLU-RAYS/DVDS	\$106.83
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	BLU-RAYS	\$116.62
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	DOT LABELS	\$41.49
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	NEWSLETTERS	\$95.25
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINT	\$22.19
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$120.54
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	HOME DEPOT	SURGE PROTECTORS	\$29.94
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$235.60

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E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$196.26
E 101-55110-250 JANITORIAL SERVICE	KLEAN LINE LLC	MAR JANITORIAL SERVICES	\$685.00
E 101-55110-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	APRIL PREMIUMS	\$99.64
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	PETTY CASH	\$55.75
E 101-55110-220 UTILITY SERVICES	PAETEC (WINDSTREAM)	FEB-MAR PHONE/INTERNET SERVICE	\$103.11
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOK	\$30.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOK/LARGE PRINT	\$49.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT/CHILDREN AUDIOBOOK	\$37.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	CHILDREN AUDIOBOOK	\$18.71
E 101-55110-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	ICE MELT	\$210.00
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	ADULT AUDIOBOOK	\$111.37
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	CHILDRENS AUDIOBOOK	\$22.99
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	REPLACEMENT CDS	\$13.90
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	ADULT AUDIOBOOK	\$99.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	FEB ADDITIONAL IMAGES	\$22.79
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	MAR COPIER	\$66.01
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	MAR COPIER	\$76.35
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY HISTORICAL SOCIET	MEMBERSHIP RENEWAL	\$30.00
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR GAS	\$677.26
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB ELECTRIC	\$2,070.22
EXPENSE Descr LIBRARY			\$8,197.13
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$109.01
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	LIGHT BULBS	\$38.58
E 101-51600-255 BLDGS/GROUNDS	KAESTNER AUTO ELECTRIC CO	FLAG	\$34.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	KLEAN LINE LLC	MAR JANITORIAL SERVICES	\$705.00
E 101-51600-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	ICE MELT	\$210.00
EXPENSE Descr MUNICIPAL BUILDING			\$1,096.59
EXPENSE Descr PARKS			
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FLEET US LLC	PALLET OF MARKING PAINT	\$2,807.52
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR CENTENNIAL	\$18.69
EXPENSE Descr PARKS			\$2,826.21
EXPENSE Descr PUBLIC WORKS			
E 101-53000-220 UTILITY SERVICES	AT&T	FEB-MAR PHONE SERVICE	\$18.58
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTERS/CABLE TIE	\$207.59
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTER	\$7.84
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	COUPLER	\$37.24
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTERS/SEALANT	\$180.11

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E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	HOSE FITTINGS	\$195.20
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTERS/FITTINGS/SOCKET	\$143.87
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	AIR FILTER	\$144.20
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	CREDIT	-\$0.97
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	FUSE	\$11.69
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	WEDGE BOLTS	\$20.02
E 101-53000-430 SNOW & ICE REMOVAL	COMPASS MINERALS	SALT	\$22,663.94
E 101-53000-240 CONTRACTED SNOW & ICE CONTROL	CONCRETE & BRICK SPECIALISTS	FEB SNOWPLOWING	\$299.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$683.86
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$540.33
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$638.08
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	MOBIL DTE	\$291.60
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	CH DELO	\$687.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$30.64
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$238.37
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	FIRST SUPPLY MADISON	FAUCET	\$229.19
E 101-53000-345 STAFF EDUCATION/TRAINING	FRONTIER FS MAPLETON	TRAINING	\$60.00
E 101-53000-345 STAFF EDUCATION/TRAINING	FRONTIER-SERVCO FS	CONFERENCE	\$60.00
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	HOSE REPAIR SUPPLIES	\$123.63
E 101-53000-350 EQUIPMENT PURCHASE	JENSEN EQUIPMENT CO INC	CHAIN SAW	\$609.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	JOURNAL COMMUNITY PUBL	SEASONAL EMPLOYMENT	\$253.46
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	HARDWARE DRAWER RACK	\$156.33
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	METRIC BOLT BIN	\$124.50
E 101-53000-430 SNOW & ICE REMOVAL	MADISON TRUCK EQUIPMENT	FILTER/GASKETS/CLAMPS	\$96.77
E 101-53000-360 VEHICLE MAINT/EXPENSE	MILWAUKEE TRUCK SALES INC	WIPER ARM #28	\$31.50
E 101-53000-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	APRIL PREMIUMS	\$304.43
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	TELEPHONE HANDSET/ WIRELESS HEADSET	\$209.00
E 101-53000-220 UTILITY SERVICES	PAETEC (WINDSTREAM)	FEB-MAR PHONE/INTERNET SERVICE	\$302.89
E 101-53000-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	HUB CAPS	\$99.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	BLADES	\$64.76
E 101-53000-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	CREDIT	-\$32.38
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	STEER TIRES #19	\$1,932.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	FITTINGS	\$126.30
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	HOSES/ADAPTERS	\$257.19
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	HOSE #25	\$37.41
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	QTRLY RANDOM	\$56.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	SNAP-ON TOOLS	WIRE TERMINAL TOOL KIT	\$73.25
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 02/24/16	\$99.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 02/17/16	\$126.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 02/10/16	\$99.00

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E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 02/03/16	\$126.00
E 101-53000-220 UTILITY SERVICES	U.S. CELLULAR	FEB-MAR CELLULAR PHONE	\$84.13
E 101-53000-430 SNOW & ICE REMOVAL	WAUKESHA CTY TREASURER (515)	2015 BRINE BILLING	\$169.40
EXPENSE Descr PUBLIC WORKS			\$32,917.25
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	FEB-MAR PHONE SERVICE	\$18.59
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$34.68
E 101-55300-295 TRIPS	DOUSMAN TRANSPORT	CASCADE FIELD TRIP	\$546.68
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	FEB GENTLE YOGA	\$436.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	FEB MODERATE YOGA	\$235.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	FEB N/A	\$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HUNT-MATTHES, KATE	DESIGNING THE LIFE OF YOUR DREAMS	\$182.40
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	2016 HARTLAND MATTERS	\$132.75
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	TODDLERS SCULPTING WITH CLAY	\$24.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	WINE GLASS CREATIONS	\$76.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	MCMANAMAN, PETER	GUITAR JAM	\$198.40
E 101-55300-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	APRIL PREMIUMS	\$3.31
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NELSON, JOANNE	FEB WAKE UP THE WRITER WITHIN	\$100.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	FEB YOGA FOR ATHLETES	\$64.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	FEB CORE FITNESS	\$224.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	FEB 17-MAR 2 CARDIO FIT	\$70.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OSBORNE, SHEILA RAE	MAKE UP 101 & 201	\$125.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OSBORNE, SHEILA RAE	STRESS REDUCTION/PAMPERING	\$51.30
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	FEB-MAR PHONE/INTERNET SERVICE	\$103.12
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	RABIEGO, MARY	LET'S MAKE SOME MUSIC	\$108.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	RABIEGO, MARY	LET'S MAKE SOME MUSIC	\$120.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	FEB QIGONG	\$64.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	TO THE POINTE	INTRO TO THEATER AUDITIONING	\$180.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	TO THE POINTE	BASIC BALLET	\$331.20
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	FEB-MAR CELLULAR PHONE	\$31.31
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	LEARN TO SKATE-NAGAWAUKEE	\$50.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	FEB YOGA FOR LIFE	\$432.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	FEB YOGA FOR LIFE	\$864.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	FEB CHAIR YOGA	\$172.80
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$5,173.14
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	FEBRUARY SERVICE	\$30,807.26
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$30,807.26

Account Descr	Search Name	Comments	Amount
EXPENSE Descr REPAVE PATHWAYS - MILL PLACE			
E 401-76080-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	JAN SERVICES	\$1,302.00
E 401-76080-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	REPAVE PATHWAYS	\$945.75
EXPENSE Descr REPAVE PATHWAYS - MILL PLACE			\$2,247.75
EXPENSE Descr SEWER SERVICE			
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	FEB-MAR PHONE SERVICE	\$18.58
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	ANNUAL SOFTWARE	\$330.00
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	BUSINESS FORMS & ACCOUNTING	UTILITY BILL ENVELOPES	\$372.50
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	FEB FEES	\$69,502.01
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	FEB FSA FEES	\$23.54
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MAR HRA ADMN SERVICES	\$25.13
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	KIMBALL MIDWEST	HARDWARE DRAWER RACK	\$156.33
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	PAETEC (WINDSTREAM)	FEB-MAR PHONE/INTERNET SERVICE	\$302.89
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	SEWER REPAIRS	\$496.00
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	ARLENE DR PUMPING STATION	\$3,188.16
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	SABEL MECHANICAL	VALVE REPAIR KIT	\$336.00
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	U.S. CELLULAR	FEB-MAR CELLULAR PHONE	\$84.12
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	WISCONSIN SHORING & SUPPLY CO	TRENCH SHIELD	\$2,445.00
EXPENSE Descr SEWER SERVICE			\$77,280.26
EXPENSE Descr STORM WATER MGMT PLAN			
E 401-74097-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	JAN SERVICES	\$3,448.40
EXPENSE Descr STORM WATER MGMT PLAN			\$3,448.40
EXPENSE Descr SWEETBRIAR LN PAVING			
E 401-70390-290 OUTSIDE SERVICES/CONTRACTS	JOURNAL COMMUNITY PUBL	LEGAL AD-PAVING	\$83.41
EXPENSE Descr SWEETBRIAR LN PAVING			\$83.41
EXPENSE Descr WATER UTILITY			
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	FEB-MAR PHONE SERVICE	\$18.58
E 620-53700-623 PUMPING - SUPPLIES/EXPENSES	AUTOMOTIVE PARTS & EQUIPMENT	FILTER	\$30.00
E 620-53700-923 OUTSIDE SERVICES	BANYON DATA SYSTEMS INC	ANNUAL SOFTWARE	\$330.00
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	SCREW	\$2.67
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	TAPING KNIFE	\$8.54
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	JOINT COMPOUND	\$8.07
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	PLUMB SOLDER	\$29.51
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	TAPE	\$3.12
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	PIPE CAP/COUPLING/TUBE	\$34.94
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	VALVE	\$12.59
E 620-53700-903 CUSTOMER ACCTS - SUPPLIES/EXP	BUSINESS FORMS & ACCOUNTING	UTILITY BILL ENVELOPES	\$372.51

Account Descr	Search Name	Comments	Amount
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	MAR HRA ADMN SERVICES	\$62.82
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	FEB FSA FEES	\$58.86
E 620-53700-623 PUMPING - SUPPLIES/EXPENSES	E.H. WOLF	OIL	\$53.40
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	GRAINGER	WATER HEATER	\$310.25
E 620-53700-650 MAINT-DIST RESERVE/STANDPIPE	HOME DEPOT	OUTLET	\$20.41
E 620-53700-650 MAINT-DIST RESERVE/STANDPIPE	HOME DEPOT	THERMOSTAT/COVENTRY TOWER	\$42.94
E 620-53700-650 MAINT-DIST RESERVE/STANDPIPE	HOME DEPOT	ELECTRICAL SUPPLIES	\$143.64
E 620-53700-930 MISC GENERAL EXPENSES	HOME DEPOT	WOOD SCREWS/TRENCH SHIELD TRAILER	\$65.26
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	HOME DEPOT	PANEL LIGHTS	\$105.88
E 620-53700-650 MAINT-DIST RESERVE/STANDPIPE	HOME DEPOT	CREDIT	-\$40.97
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	HOME DEPOT	PANEL LIGHTS	\$37.61
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	HOME DEPOT	BATTERY WELL #3	\$92.95
E 620-53700-623 PUMPING - SUPPLIES/EXPENSES	INTERSTATE BATTERIES	LEGAL AD-UTILITIES	\$81.26
E 620-53700-673 TRANS&DIST MAINS	JOURNAL COMMUNITY PUBL	METRIC BOLT BIN	\$124.50
E 620-53700-930 MISC GENERAL EXPENSES	KIMBALL MIDWEST	HARDWARE DRAWER RACK	\$156.34
E 620-53700-930 MISC GENERAL EXPENSES	KIMBALL MIDWEST	BOX HANDLE	\$104.14
E 620-53700-933 TRANSPORTATION EXPENSES	MADISON TRUCK EQUIPMENT	2016 CHEMICALS FOR WATER	\$2,140.33
E 620-53700-631 WATER TREATMENT - CHEMICALS	MARTELLE WATER TREATMENT	INVESTIGATE WELLS	\$110.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	570 PROGRESS WELL #3	\$20.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	FEB BACTERIA SAMPLES	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	FEB BACTERIA SAMPLES	\$72.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	2016 DRINKING WATER	\$924.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER	\$36.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	FEB BACTERIA SAMPLES	\$60.00
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	CONCRETE/W CAP & PARK CURB	\$312.50
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	CONCRETE FOR TEMP PATCH	\$339.75
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	SLURRY	\$1,330.00
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	PAETEC (WINDSTREAM)	FEB-MAR PHONE/INTERNET SERVICE	\$302.89
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	JAN SERVICES	\$1,798.00
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	BRISTLECONE WATER VALVE REPLACEMENT	\$3,922.12
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	U.S. CELLULAR	FEB-MAR CELLULAR PHONE	\$84.13
E 620-53700-654 MAINTENANCE OF HYDRANTS	USA BLUE BOOK	HYDRANT SAMPLING ADAPTER	\$159.71
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	FEB HWY K PUMP STATION	\$443.25
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	FEB HWY K PUMP STATION	\$29.31
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	FEB-MAR MICRO BOOSTER	\$26.63
E 620-53700-930 MISC GENERAL EXPENSES	WI DEPT OF NATURAL RESOURCES	MUNICIPAL WATER SUPPLY OPERATOR RENEWAL/MCC	\$45.00
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$25.00
E 620-53700-655 MAINTENANCE OF OTHER PLANT	WISCONSIN SHORING & SUPPLY CO	TRENCH SHIELD	\$8,000.00
EXPENSE Descr. WATER UTILITY			\$22,504.44

Account Descr	Search Name	Comments	Amount
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			\$329,231.58
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Payments

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Batch Name	Payments	User Dollar Amt	Computer Dollar Amt			
		\$74,147.69	\$74,147.69			
				\$0.00	In Balance	
Refer	49639 WI POLICE LEADERSHIP FOUNDA	Ck# 008465	2/2/2016			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	BANQUET GUEST DINNERS				\$175.00
Invoice						
Transaction Date	3/2/2016	GF Checking	11100	Total		\$175.00
Refer	49640 TRI-COUNTY WATERWORKS ASS	Ck# 008466	2/2/2016			
Cash Payment	E 620-53700-930 MISC GENERAL EXPEN	MEETING/ELFTMAN				\$20.00
Invoice						
Transaction Date	3/2/2016	GF Checking	11100	Total		\$20.00
Refer	49641 WE ENERGIES (ESSENTIAL SERV)	Ck# 008467	2/2/2016			
Cash Payment	E 101-53000-345 STAFF EDUCATION/TR	2016 ANNUAL UTILITY				\$64.00
Invoice		CONFERENCE/EINWECK & JAMBRETZ				
Transaction Date	3/2/2016	GF Checking	11100	Total		\$64.00
Refer	49642 MERTON COMMUNITY SCHOOL DI	Ck# 008468	2/10/2016			
Cash Payment	G 801-24600 TAXES DUE TO SCHOOL DI	FEB TAX SETTLEMENT				\$754.48
Invoice						
Transaction Date	3/2/2016	GF Checking	11100	Total		\$754.48
Refer	49643 WI SUPPORT COLLECTIONS TRUS	Ck# 008469	2/12/2016			
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #4				\$819.22
Invoice						
Transaction Date	3/2/2016	GF Checking	11100	Total		\$819.22
Refer	49644 WE ENERGIES	Ck# 008470	2/12/2016			
Cash Payment	E 620-53700-622 POWER FOR PUMPING	JAN-FEB MICRO BOOSTER				\$26.76
Invoice	2424576252					
Cash Payment	E 101-55200-220 UTILITY SERVICES	JAN-FEB CENTENNIAL				\$18.83
Invoice	8681855950					
Transaction Date	3/2/2016	GF Checking	11100	Total		\$45.59
Refer	49645 PAETEC (WINDSTREAM)	Ck# 008471	2/12/2016			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	JAN-FEB PHONE/INTERNET SERVICE				\$103.20
Invoice	59124681					
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	JAN-FEB PHONE/INTERNET SERVICE				\$103.20
Invoice	59124681					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	JAN-FEB PHONE/INTERNET SERVICE				\$103.20
Invoice	59124681					
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	JAN-FEB PHONE/INTERNET SERVICE				\$103.20
Invoice	59124681					
Cash Payment	E 101-52200-220 UTILITY SERVICES	JAN-FEB PHONE/INTERNET SERVICE				\$575.26
Invoice	59124681					
Cash Payment	E 101-55110-220 UTILITY SERVICES	JAN-FEB PHONE/INTERNET SERVICE				\$103.20
Invoice	59124681					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	JAN-FEB PHONE/INTERNET SERVICE				\$103.20
Invoice	59124681					
Cash Payment	E 101-53000-220 UTILITY SERVICES	JAN-FEB PHONE/INTERNET SERVICE				\$302.89
Invoice	59124681					

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Cash Payment	E 620-53700-605 MAINTENANCE-WATE	JAN-FEB PHONE/INTERNET SERVICE		\$302.89
Invoice	59124681			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	JAN-FEB PHONE/INTERNET SERVICE		\$302.89
Invoice	59124681			
Cash Payment	E 101-55370-300 OPERATING SUPPLIES	JAN-FEB PHONE/INTERNET SERVICE		\$30.00
Invoice	59124681			
Transaction Date	3/2/2016	GF Checking	11100	Total \$2,133.13
Refer	49646	<u>ENVIROTECH EQUIPMENT CO</u>	<u>Ck# 008472 2/12/2016</u>	
Cash Payment	E 204-53610-380 MAINTENANCE-SEWA	SEWER CLEANING SUPPLIES		\$738.11
Invoice	103115-4A			
Transaction Date	3/2/2016	GF Checking	11100	Total \$738.11
Refer	49647	<u>EWALD CHEVROLET BUICK</u>	<u>Ck# 008473 2/16/2016</u>	
Cash Payment	E 402-59900-820 POLICE DEPT EXPENS	2 2016 FORD EXPLORER		\$56,648.00
Invoice	18573			
Transaction Date	3/2/2016	GF Checking	11100	Total \$56,648.00
Refer	49648	<u>COTTONWOOD INVESTMENTS LL</u>	<u>Ck# 008474 2/17/2016</u>	
Cash Payment	E 401-57300-285 CONSTRUCTION COST	EASEMENT PAYMENT		\$8,400.00
Invoice				
Cash Payment	G 101-23000 SPECIAL DEPOSITS	EASEMENT PAYMENT		\$500.00
Invoice				
Transaction Date	3/2/2016	GF Checking	11100	Total \$8,900.00
Refer	49649	<u>REGISTRATION FEE TRUST</u>	<u>Ck# 008475 2/19/2016</u>	
Cash Payment	E 101-52100-360 VEHICLE MAINT/EXPE	TRANSFER REGISTRATION SQ 1		\$70.50
Invoice				
Cash Payment	E 101-52100-360 VEHICLE MAINT/EXPE	TRANSFER REGISTRATION SQ 3		\$70.50
Invoice				
Transaction Date	3/2/2016	GF Checking	11100	Total \$141.00
Refer	49650	<u>CASCADE MOUNTAIN</u>	<u>Ck# 008476 2/19/2016</u>	
Cash Payment	E 101-55300-295 TRIPS	SKI TRIP/MEALS		\$1,866.00
Invoice	580021001			
Transaction Date	3/2/2016	GF Checking	11100	Total \$1,866.00
Refer	49651	<u>WI SUPPORT COLLECTIONS TRUS</u>	<u>Ck# 008477 2/25/2016</u>	
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #5		\$819.22
Invoice				
Transaction Date	3/2/2016	GF Checking	11100	Total \$819.22
Refer	49652	<u>BOND TRUST SERVICES CORP</u>	<u>Ck# 008479 2/25/2016</u>	
Cash Payment	E 301-58000-305 EXPENSES-OTHER	29362-PA		\$350.00
Invoice	29362			
Transaction Date	3/2/2016	GF Checking	11100	Total \$350.00
Refer	49653	<u>BOND TRUST SERVICES CORP</u>	<u>Ck# 008480 2/25/2016</u>	
Cash Payment	E 301-58000-305 EXPENSES-OTHER	29361-PA		\$350.00
Invoice	29361			
Transaction Date	3/2/2016	GF Checking	11100	Total \$350.00
Refer	49654	<u>AFLAC</u>	<u>Ck# 008481 2/29/2016</u>	
Cash Payment	G 101-21592 AFLAC INS PAYABLE	MONTHLY PREMIUMS		\$323.94
Invoice	177910			

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Current Period: FEBRUARY 2016

Transaction Date	3/2/2016	GF Checking	11100	Total	\$323.94
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Fund Summary

	11100 GF Checking	
101 GENERAL FUND	\$6,254.56	
204 SEWER	\$1,041.00	
301 DEBT SERVICE FUND	\$700.00	
401 CAPITAL PROJECTS FUND	\$8,400.00	
402 CORPORATE RESERVE FUND	\$56,648.00	
620 WATER FUND	\$349.65	
801 TRUST & AGENCY FUND	\$754.48	
	<u>\$74,147.69</u>	

Pre-Written Checks	\$74,147.69
Checks to be Generated by the Computer	\$0.00
Total	<u>\$74,147.69</u>

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Payments

Wire Total = 3,793,556.99  
 Less: February Settlements = (3,648,053.74)  
145,503.25

Current Period: FEBRUARY 2016

Batch Name	FEB16WIRE	Payment	Computer Dollar Amt	\$3,793,556.99	Posted
Refer	49703	THE DEPOSITORY TRUST COMPA	Ck# 2016018E	2/1/2016	
Cash Payment	E 301-58000-615	DEBT SERVICE - INTE	2006 GO BONDS INTEREST		\$3,281.25
Invoice					
Cash Payment	E 620-53700-427	INTEREST ON LONG T	2006 GO BONDS INTEREST		\$1,312.50
Invoice					
Transaction Date	2/1/2016	Due 0	GF Checking	11100	Total \$4,593.75
Refer	49710	FIRST BANK FINANCIAL CENTRE	Ck# 2016019E	2/28/2016	
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	EBUSINESS BANKING FEE		\$20.00
Invoice					
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	POSITIVE PAY FEE		\$30.00
Invoice					
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	ACH FILTERS/BLOCKS FEE		\$25.00
Invoice					
Transaction Date	2/28/2016	Due 0	GF Checking	11100	Total \$75.00
Refer	49711	WCTC (2) (TAXES)	Ck# 2016020E	2/22/2016	
Cash Payment	G 801-24610	TAXES DUE TO VTAE DIST	FEBRUARY TAX SETTLEMENT		\$105,884.07
Invoice					
Transaction Date	2/22/2016	Due 0	GF Checking	11100	Total \$105,884.07
Refer	49712	WAUKESHA CTY TREASURER (51	Ck# 2016021E	2/22/2016	
Cash Payment	G 801-24310	TAXES DUE TO COUNTY &	FEBRUARY TAX SETTLEMENT		\$47,404.12
Invoice					
Cash Payment	G 801-24310	TAXES DUE TO COUNTY &	FEBRUARY TAX SETTLEMENT		\$569,306.94
Invoice					
Transaction Date	2/22/2016	Due 0	GF Checking	11100	Total \$616,711.06
Refer	49713	SWALLOW SCHOOL DISTRICT	Ck# 2016022E	2/22/2016	
Cash Payment	G 801-24600	TAXES DUE TO SCHOOL DI	FEBRUARY TAX SETTLEMENT		\$416,920.35
Invoice					
Transaction Date	2/22/2016	Due 0	GF Checking	11100	Total \$416,920.35
Refer	49714	LAKE COUNTRY SCHOOL	Ck# 2016023E	2/22/2016	
Cash Payment	G 801-24600	TAXES DUE TO SCHOOL DI	FEBRUARY TAX SETTLEMENT		\$189,590.77
Invoice					
Transaction Date	2/22/2016	Due 0	GF Checking	11100	Total \$189,590.77
Refer	49715	HARTLAND/LAKESIDE SCHOOL DI	Ck# 2016024E	2/22/2016	
Cash Payment	G 801-24600	TAXES DUE TO SCHOOL DI	FEBRUARY TAX SETTLEMENT		\$1,362,943.16
Invoice					
Transaction Date	2/22/2016	Due 0	GF Checking	11100	Total \$1,362,943.16
Refer	49716	ARROWHEAD HIGH SCHOOL	Ck# 2016025E	2/22/2016	
Cash Payment	G 801-24600	TAXES DUE TO SCHOOL DI	FEBRUARY TAX SETTLEMENT		\$956,004.33
Invoice					
Transaction Date	2/22/2016	Due 0	GF Checking	11100	Total \$956,004.33
Refer	49717	EMPLOYEE TRUST FUNDS	Ck# 2016026E	2/24/2016	

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Cash Payment Invoice	E 101-51400-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE PREMIUMS			\$5,095.11
Cash Payment Invoice	E 101-51500-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE PREMIUMS			\$2,380.82
Cash Payment Invoice	E 101-55300-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE PREMIUMS			\$682.45
Cash Payment Invoice	E 101-52100-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE PREMIUMS			\$29,305.40
Cash Payment Invoice	E 101-53000-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE PREMIUMS			\$22,761.26
Cash Payment Invoice	E 101-55110-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE PREMIUMS			\$5,586.47
Cash Payment Invoice	E 101-52200-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE PREMIUMS			\$1,190.41
Cash Payment Invoice	E 101-52300-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE PREMIUMS			\$1,190.41
Cash Payment Invoice	G 101-21530 INSURANCE DEDUCTIONS	MARCH HEALTH INSURANCE PREMIUMS			\$4,838.27
Cash Payment Invoice	G 101-34140 UNFUNDED EMPLOYEE BE	MARCH HEALTH INSURANCE PREMIUMS			\$1,805.80
Transaction Date	2/24/2016	Due 0	GF Checking	11100	Total \$74,836.40
Refer	49718	WI RETIREMENT SYSTEM		Ck# 2016027E 2/28/2016	
Cash Payment Invoice	E 101-55300-140 RETIREMENT BENEFIT	JANUARY WRS			\$445.35
Cash Payment Invoice	E 101-51400-140 RETIREMENT BENEFIT	JANUARY WRS			\$1,019.52
Cash Payment Invoice	E 101-51500-140 RETIREMENT BENEFIT	JANUARY WRS			\$401.03
Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	JANUARY WRS			\$14,290.19
Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	JANUARY WRS			\$892.15
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	JANUARY WRS			\$894.50
Cash Payment Invoice	E 101-52300-140 RETIREMENT BENEFIT	JANUARY WRS			\$1,065.82
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	JANUARY WRS			\$100.24
Cash Payment Invoice	E 101-53000-140 RETIREMENT BENEFIT	JANUARY WRS			\$5,951.96
Cash Payment Invoice	E 101-55110-140 RETIREMENT BENEFIT	JANUARY WRS			\$2,145.56
Cash Payment Invoice	E 620-53700-926 EMPLOYEE PENSIONS	JANUARY WRS			\$2,078.07
Cash Payment Invoice	E 204-53610-110 SALARIES	JANUARY WRS			\$169.39
Cash Payment Invoice	E 204-53610-110 SALARIES	JANUARY WRS			\$360.95
Cash Payment Invoice	E 204-53610-390 BILLING/COLLECTION/	JANUARY WRS			\$479.24

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Payments

Current Period: FEBRUARY 2016

Cash Payment	G 101-21520 RETIREMENT DEDUCTION	JANUARY WRS			\$14,043.47
Invoice					
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	JANUARY WRS			\$11,301.73
Invoice					
Transaction Date	2/28/2016	Due 0	GF Checking	11100	<b>Total</b> \$55,639.17
Refer	49719 AFLAC			Ck# 2016028E 2/16/2016	
Cash Payment	G 101-21592 AFLAC INS PAYABLE	MONTHLY PREMIUMS			\$323.94
Invoice					
Transaction Date	2/16/2016	Due 0	GF Checking	11100	<b>Total</b> \$323.94
Refer	49720 PAYROLL DATA SERVICES INC			Ck# 2016029E 2/11/2016	
Cash Payment	E 804-56700-110 SALARIES	2/11/2016 BID PAYROLL WIRE			\$1,028.77
Invoice					
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	2/11/2016 BID PAYROLL WIRE			\$35.00
Invoice					
Transaction Date	2/11/2016	Due 0	GF Checking	11100	<b>Total</b> \$1,063.77
Refer	49721 PAYROLL DATA SERVICES INC			Ck# 2016030E 2/25/2016	
Cash Payment	E 804-56700-110 SALARIES	02/25/2016 BID PAYROLL WIRE			\$1,028.78
Invoice					
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	02/25/2016 BID PAYROLL WIRE			\$35.00
Invoice					
Transaction Date	2/25/2016	Due 0	GF Checking	11100	<b>Total</b> \$1,063.78
Refer	49722 JPMORGAN CHASE BANK			Ck# 2016031E 2/18/2016	
Cash Payment	E 205-59100-305 EXPENSES-OTHER	AMAZON - CD'S/DVD'S			\$328.58
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	AMAZON - CD'S/DVD'S			\$223.65
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	WMCA - KANDLER MEMBERSHIP RENEWAL			\$65.00
Invoice					
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	LWM - MEMBERSHIP RENEWAL			\$3,624.16
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	BEN FRANKLIN - PICTURE FRAMING			\$176.08
Invoice					
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	AMAZON - IPAD CASE & KEYBOARD			\$82.27
Invoice					
Cash Payment	E 401-79195-285 CONSTRUCTION COST	MENARDS - VANITY/TOWEL BARS/SIGNS			\$238.36
Invoice					
Cash Payment	E 401-79195-285 CONSTRUCTION COST	HOME DEPOT - MIRROR/GLOVES			\$39.96
Invoice					
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	MID-CITY SPORTS - TAPE FOR TOLL HANDLE GRIPS			\$9.00
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PIGGLY WIGGLY - FOOD/CHIEF'S MEETING			\$40.92
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	USPS - STAMPS			\$49.00
Invoice					
Cash Payment	E 101-52100-360 VEHICLE MAINT/EXPE	FBI - ROSCH DUES			\$85.00
Invoice					

# VILLAGE OF HARTLAND

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## Payments

Current Period: FEBRUARY 2016

Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - MUELLER CLOTHING ALLOWANCE	\$25.13
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PAYPAL/EBAY - RIFLE SIGHT	\$269.65
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PICK N SAVE - SODA FOR DEPT MEETING	\$25.57
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - MUNDY CLOTHING ALLOWANCE	\$37.30
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SAM'S CLUB - FOOD FOR DEPT MEETING	\$84.46
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	ARROWHEAD SCIENTIFIC - SYRINGE TUBES	\$59.87
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PIGGLY WIGGLY - CAKE	\$39.99
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	DASH MEDICAL GLOVES - GLOVES	\$230.70
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - MUNDY CLOTHING ALLOWANCE	\$32.62
Invoice			
Cash Payment	E 101-55110-345 STAFF EDUCATION/TR	WI LIBRARY ASSOC - MEMBERSHIP RENEWAL	\$192.00
Invoice			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	PIGGLY WIGGLY - SANDWICHES/FRUIT/COOKIES	\$122.51
Invoice			
Cash Payment	E 101-55110-290 OUTSIDE SERVICES/C	TEAM SOFTWARE - PUBLIC BROWSER RENEWAL	\$125.00
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	WPRA - ANNUAL RENEWAL/YOGERST	\$150.00
Invoice			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	WALMART - EMPLOYEE RECOGNITION GIFTS	\$42.98
Invoice			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	WALMART - EMPLOYEE RECOGNITION GIFTS	\$13.31
Invoice			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	CAKES WHILE U WAIT - CAKE FOR HOLIDAY PARTY	\$62.69
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - FLOOR MATS FOR DC/LT OFFICES	\$125.98
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - KELSEY CLOTHING ALLOWANCE	\$120.31
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	CHEAPER THAN DIRT - GUN CLEANING SUPPLIES	\$93.07
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	5.11 TACTICAL - BAGIN CLOTHING ALLOWANCE	\$92.83
Invoice			
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	FBI - BAGIN DUES	\$85.00
Invoice			

VILLAGE OF HARTLAND

03/08/16 9:35 AM

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Payments

Current Period: FEBRUARY 2016

Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	PANERA - HOST CHIEF'S MEETING				\$58.81
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	OFFICEMAX - 1099 FORMS				\$111.94
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	KALAHARI RESORT - EHLERS CONFERENCE/BAILEY				\$104.00
Cash Payment Invoice	E 620-53700-650 MAINT-DIST RESERVE/	AMAZON - HEATER FOR CONVENTRY TOWER				\$157.65
Cash Payment Invoice	E 101-53000-300 OPERATING SUPPLIES	AMAZON - KEURIG COFFEE MAKER				\$118.94
Transaction Date	2/18/2016	Due 0	GF Checking	11100	<b>Total</b>	\$7,544.29
Refer	49723	PAYMENT SERVICE NETWORK		Ck# 2016032E	2/3/2016	
Cash Payment Invoice	E 620-53700-923 OUTSIDE SERVICES	MONTHLY BILLING INVOICE				\$179.83
Cash Payment Invoice	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY BILLING INVOICE				\$179.82
Transaction Date	2/3/2016	Due 0	GF Checking	11100	<b>Total</b>	\$359.65
Refer	49724	PAYMENT SERVICE NETWORK		Ck# 2016033E	2/3/2016	
Cash Payment Invoice	E 620-53700-923 OUTSIDE SERVICES	MONTHLY CREDIT CARD MACHINE BILL				\$1.75
Cash Payment Invoice	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY CREDIT CARD MACHINE BILL				\$1.75
Transaction Date	2/3/2016	Due 0	GF Checking	11100	<b>Total</b>	\$3.50

Fund Summary

	11100 GF Checking
804 BUSINESS IMPROVEMENT DISTRICT	\$2,127.55
801 TRUST & AGENCY FUND	\$3,648,053.74
620 WATER FUND	\$3,729.80
401 CAPITAL PROJECTS FUND	\$278.32
301 DEBT SERVICE FUND	\$3,281.25
205 SPECIAL LIBRARY FUND	\$328.58
204 SEWER	\$1,191.15
101 GENERAL FUND	\$134,566.60
	<u>\$3,793,556.99</u>

Pre-Written Checks	\$3,793,556.99
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<u>\$3,793,556.99</u>

**VILLAGE OF HARTLAND  
LICENSES AND PERMITS  
MARCH 14, 2016**

**Bartender (Operator's) License – expires June 30, 2016**

Tiffany Lynn Walton  
Grace Malone-Fochs  
Christopher Cory Abel  
John R Wagner  
David Charles Ackley

The Police Chief and Village Clerk recommend approval. Applicants have successfully completed the Responsible Beverage Servers Course.

**Temporary Class B Beer License**

Applicant: St. Charles Church Mission Ladies  
Location: St. Charles Parish, 313 Circle Drive  
Event: Shrimp Dinner  
Date: April 22

## HARTLAND's NEIGHBORHOOD NIGHT OUT (HNNO)

Thursday, August 4th, 2016

We are looking to get approval to host an open house and scavenger hunt downtown. We are in the beginning stages of planning this event. A rough outline of the night's activities are below:

- 4:30 pm Able to start tent set up/Sign Waivers
- 5-8:30 pm Business open house and scavenger hunt (downtown)
- 7-9:00 pm Classic rock band in park
- 9-10:30 pm Family movie in baseball diamond

### Organizers responsibilities

- Notify PD of event
- Notify the Village

### Village/Park & Rec responsibilities

- Booking and coordinating the live music
- Organizing and setting up Movie in diamond

### Parking

Participants will be encouraged to park by the Fine Arts Center (FAC)



### Organizers:

Ana Alarcon- Senor Tomas  
ana@alarconrestaurants.com  
262-470-2494

Elise Miller- Lake Country Bed Barn  
epmiller104@gmail.com  
262-349-0034



## Hartland Kids Day – 2016

Presented by Lake Country Family Fun

**PROPOSED DATE:** July 27<sup>th</sup>, 2016  
**PROPOSED TIMES:** 9:00 am – 3:00 pm (see attached time frame sheet)  
**PROPOSED LOCATION:** Nixon Park – Hartland, WI  
**PROPOSED BY:** Melissa Peterson, Owner– Lake Country Family Fun, LLC

### Who:

- Lake Country Family Fun is a company birthed from the idea that parents should have a site dedicated to helping them locate events and family friendly activities in the Lake Country Area.

### What:

- Kids Day is centered on the idea that communities need more free, family friendly events.

### Where:

- Nixon Park to be the ideal location due to the proximity to downtown Hartland businesses, the large open expanse of the park and the way the park paths flows. It is centrally located in the Lake Country, with proximity of Pewaukee, Delafield, Oconomowoc, Wales/Genesee and Waukesha.

### Why:

- I have 4 children of my own from ages 9 to 4. I am a firm believer in getting children out and exploring the communities that surround them. I love to take my kids to live music events, outdoor movies, street dances, and the many festivals that are scattered through the area.
- We have chosen a charity to benefit from our event and will be holding a school supply drive to benefit The Backpack Coalition, Inc of Waukesha <http://www.backpackcoalition.org/>.

### EXAMPLES OF POSSIBLE EVENT ACTIVITIES:

Farmers Discussing Food Sources	Storytime/Puppet Show/Reading
Family Dynamic Businesses – Doctors, Dentist	Magician – Show
Multiple Bounce Houses	Schools (variety of types)
Costumed Mascots	Daycares
Athletic Associations – Soccer, Baseball, Hockey	Music
Fine Arts Exhibits – Actors	Retzer Nature Center
Police & Fire Dept. – Safety Discussions	Wild Animal Rehabilitation
Karate Demonstrations	Hartland Information Area
Interactive Art	Banks and Lessons in Saving
Swim Schools	Fitness Centers

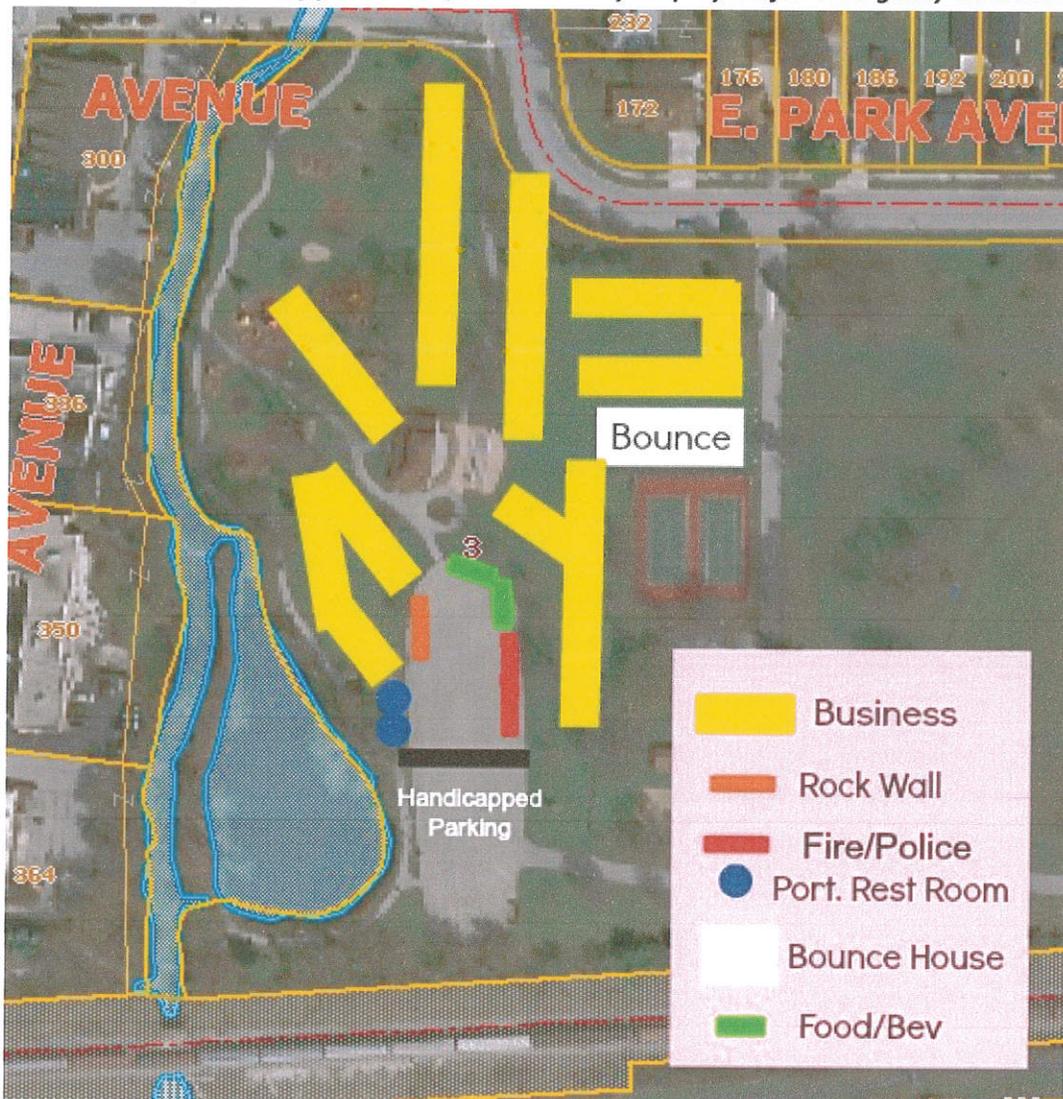
#### LCFF WILL:

- Provide Insurance Binder as prescribed by the Village of Hartland
- Contact Digger’s Hotline as prescribed by the Village of Hartland
- Any use of tents and bounce houses with stakes used, the ground will be filled of divots and grass to be left in good condition.
- Staff and Volunteers to run event and man all areas designated by us and the Village of Hartland
  - Both barricaded areas at entrance points will have a person to allow accessibility for the handicapped or otherwise physically challenged.
    - There will be signage stating that the area is for the handicapped.
- The baseball field will be roped off from the 3<sup>rd</sup> base fence area to left field.
- Businesses and vendors present will be informed they are NOT to drive on the grass and they are to park away from event to allow patrons closer parking.
- All signage deemed necessary for the event
  - Directional signs will be provided; signs will not impede the public works obligations to the park.
- Additional dumpster will be provided and all dumpsters will be emptied by Thursday morning in preparation of the concert in the park Thursday.
- Portable Lavatories (2-3) will be provided and placed strategically through the park.
  - We will also provide additional toilet paper.
- Clean up of park upon completion of the event
- Hartland Police and Fire Department will be informed of the event and asked to participate.
- Promotion of Village of Hartland materials at the event and Hartland logo on our rack cards if desired

#### NEEDS FROM VILLAGE OF HARTLAND:

- Food vendor approval from Board (all vendors are licensed and carry proper credentials by the Health Dept.)
- Access to the power panel, located on the NW corner of the tennis courts
- Extra Trash Bags in the event we need to empty canisters

- Permission to hang signage in a way that does not leave residue or do any residual at park site
  - Including a banner on the Tennis Court fence as has been done the past three years
- Ability to close the entrance to the park at East Park Street as well as on the road within the park East of the rest rooms. (by the Baseball Diamond) This is to provide a safe environment for children without the risk of moving vehicles. We will keep a staff member posted for emergency vehicles and/or special needs. (see map)
- Access to the Arts Stage and power at fine arts stage
- Access to all rest rooms
- Potable Water
- Ability to use the Northern most third of the parking lot for Vendor trailers and/or Activities.
- To switch the Tennis clinic from Wednesday to the rain date of Friday so the tennis courts can be utilized for the event.
- A contact list with cell phones of parks crew, and other key employees for emergency situations



Both Entrances to park are to be closed to allow for handicapped parking to the event.

## Hartland Kids Day 2016

### Schedule of Event

#### Volunteer Schedule

7:00 am-9:00 am: Set up begins- First group of 5 volunteers

9:00 am-12:00 pm: Second set of 5 volunteers

12:00 pm-3:00 pm: Third set of 5 volunteers

3:00 am-4:30 pm: Breakdown –Last group of 5 volunteers

#### Event Schedule

8:45 am -Business are to be set up.

9:00 am- Event officially begins!

10:00 am-3:00 pm- The stage will be utilized for entertainment (Music, magician, demonstrations, story time, etc)

3:00pm-Business are to break down event (no earlier), leaving the park as they have found it.

4:30pm - All traces of the event occurring shall be gone.

Hartland Kids Day has the Village of Hartland down as a Premier Sponsor which includes:

Premier Sponsor \$1500

- Placement of Logo Banner on Event Grounds
- Premier Sponsor Mention in all Promotional Materials and Media Avenues (when allowed)
- Presenting Sponsor Mention in Print Ad/Ads (where applicable)
- Larger Sized Logo on Full Color Rack Cards (circulated around Waukesha County)
- Oversized Logo Included on HKD website "Sponsor Page" as Premier Sponsor
- Space for Event Showcasing the Village programs and services.

Thank you for the consideration,  
Melissa Peterson

**MEMORANDUM**

**TO:** President and Board of Trustees  
**FROM:** Darlene Igl, Village Clerk  
**DATE:** March 8, 2016  
**SUBJECT:** Appointment of Additional Election Inspectors

In preparation for the Presidential Election, four additional election inspectors have been recruited and I am asking that the Board consider appointment of Doris Gordon, Janet Schmitt, Judith Malone and Cynthia Paice with a term to expire December 31, 2017.

cc: David Cox, Village Administrator

**MEMO**

**TO: David E. Cox, Village Administrator**

**FROM: Michael Einweck, Director of Public Works**



**DATE: March 10, 2016**

**SUBJECT: Four Winds West Subdivision  
Letter of Credit Security Reduction**

---

The developer, Mr. James Sileno of Four Winds West Development, LLC, has requested a reduction in the letter of credit security for the Four Winds West Subdivision construction items that have been completed. The request has been reviewed and checked by the Village Engineer, Ruckert - Mielke (please see attached). I have also reviewed the request and am in agreement that the work has been completed. This is the first request for security reduction.

The existing letter of credit may be reduced from the current balance of \$2,790,475.00 to \$2,145,283.11. This is a reduction in the amount of \$645,191.89. If approved by the Board, staff will contact the issuer of the security with the new amount contingent upon receiving the lien waivers for this reduction. The remaining balance is adequate to cover the outstanding construction work and the ten percent guarantee security.

Please place this on the next Village Board agenda for consideration.

**Attachments**

cc: Darlene Igl, Village Clerk  
Ryan Bailey, Finance Director/Treasurer  
Ryan Amtmann, Village Engineer

W233 N2080 Ridgeview Parkway • Waukesha, WI 53188-1020 • Tel. (262) 542-5733

March 9, 2016

Mr. Michael Einweck, P.E.  
Director of Public Works  
Municipal Building  
Village of Hartland  
210 Cottonwood Avenue  
Hartland, WI 53029

RE: Four Winds West Subdivision  
Letter of Credit Reduction No. 1

Dear Mike:

I have reviewed Jahnke & Jahnke Associates, Inc.'s first request to reduce the Letter of Credit amount by \$645,191.89. Ruekert & Mielke, Inc. (R/M) completed a site review and are in concurrence with the requested reduction. I recommend that the Village Board reduce the Letter of Credit to \$2,145,283.11. This recommendation is based upon inspection records performed by R/M and confirmed quantity estimates with Village Staff.

If you should have any questions regarding this recommendation, please feel free to contact me.

Very truly yours,

RUEKERT & MIELKE, INC.



Jerad J. Wegner, P.E. (WI)  
Project Manager  
[jwegner@ruekert-mielke.com](mailto:jwegner@ruekert-mielke.com)

JJW:sjs

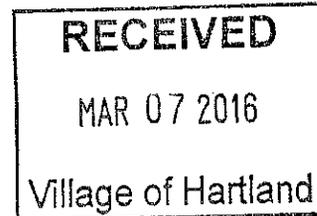
cc: Ryan T. Amtmann, P.E., Ruekert & Mielke, Inc.  
File

SCI  
REAL ESTATE

5429 North 118th Court, Milwaukee, WI 53225-3087

March 2, 2016

Mr. Mike Einweck  
Village of Hartland  
210 Cottonwood Avenue  
Hartland, WI 53029



Re: Four Winds West Subdivision Reduction of Letter of Credit  
Loan #10008904-55334

Dear Mike,

I am hereby requesting a reduction to our existing letter of credit for the Four Winds West Subdivision. The existing letter of credit should be reduced by \$645,191.89, which will leave a new balance of \$2,145,~~282~~.11.

283

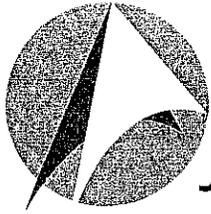
Please send a letter to Ms. Sarah Frantz, American Bank, W239 N1700 Busse Road, Waukesha, WI 53188; authorizing her to reduce the existing letter of credit to \$ 2,145,282.11.

Sincerely

A handwritten signature in cursive script that reads "James A. Sileno".

Four Winds West Development, LLC  
James A. Sileno



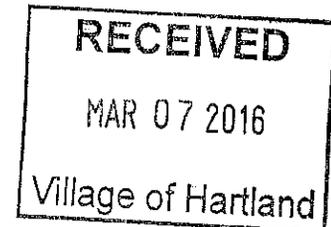


**Jahnke & Jahnke**  
Associates Inc.

CIVIL ENGINEERING  
PLANNING • SURVEYING

March 4, 2016

Village of Hartland  
Attn: Mr. Michael Einweck  
210 Cottonwood Avenue  
Hartland, WI 53029



Re: Four Winds West – Surety Reduction #1  
Village of Hartland, WI

Mr. Einweck:

As Engineer for the Developer of the Four Winds West Subdivision, we have reviewed the invoices and lien waivers for construction and materials. Two copies of said invoices and waivers are included with this letter for your review and records.

Our office has made the following checks on the invoices:

- Compared unit quantity to project specifications
- Verified mathematics and unit extensions
- Verified submittal of waivers

Based on the information provided we recommend reduction of the surety presently held by the Village as follows:

Original Contracts:	\$	2,426,500.00
Change Orders to Date:	\$	0.00
+15%:	\$	<u>363,975.00</u>
Original Surety:	\$	2,790,475.00
Contract & C.O.:	\$	2,426,500.00
Less Prior Reductions:	-\$	0.00
Less Work to Date:	-\$	623,373.81
10% Retained:	\$	62,337.38
+15%:	\$	<u>279,819.54</u>
Remaining Surety:	\$	2,145,283.11
Reduction:	-\$	645,191.89

Should you have any further questions or comments, please do not hesitate to contact me.

Sincerely,

JAHNKE & JAHNKE ASSOCIATES, INC.

Gregory E. Mitchell, PE

FOUR WINDS WEST SUBDIVISION  
 47 LOTS  
 HARTLAND, WISCONSIN  
 LOC Reduction Request #1

PAYMENT STATEMENT

DESCRIPTION	CONTRACTOR	CONTRACT AMOUNT	C.O. TO DATE	CONTRACT TO DATE	TOT. COMP & STORED T.D.	RETAIN	TOTAL EARNED LESS RETAIN	PREVIOUS PAYMENTS	CURRENT DRAW	NET DUE
Erosion Control & Seeding	Blaze	131,500.00		131,500.00	39,011.81	3,901.18	35,110.63	35,110.63		96,389.37
Grading	New Berlin Grading	675,000.00		675,000.00	189,000.00	18,900.00	170,100.00	170,100.00		504,900.00
Paving	Payne & Dolan	350,000.00		350,000.00						350,000.00
Concrete Curb & Sidewalk	Payne & Dolan	200,000.00		200,000.00						200,000.00
Sewer & Water	DF Tomasini	750,000.00		750,000.00	395,362.00	39,536.20	355,825.80	355,825.80		394,174.20
Sanitary Lift Station	DF Tomasini	225,000.00		225,000.00						225,000.00
Street Lights	Night Aura	25,000.00		25,000.00						25,000.00
Monument Signage	Innovative	10,000.00		10,000.00						10,000.00
Lawn Irrigation	Mil. Lawn	15,000.00		15,000.00						15,000.00
Entrance Monument Walls	Praeger	40,000.00		40,000.00						40,000.00
Entrance Monument Electric	Wired	5,000.00		5,000.00						5,000.00
TOTALS		2,426,500.00		2,426,500.00	623,373.81	62,337.38	561,036.43	561,036.43		1,865,463.57
Total LOC		363,975.00		363,975.00						279,819.54
Total LOC Reduction		2,790,475.00		2,790,475.00						2,145,283.11

645,191.89

## MEMO

**TO:** David E. Cox, Village Administrator  
**FROM:** Michael Einweck, Director of Public Works  
**DATE:** March 10, 2016  
**SUBJECT:** Sanctuary of Hartland Subdivision  
Security Reduction Number 8

---

The developer, Mr. Chris Miller of Miller Marriott Construction Co., has requested a reduction in the letter of credit security for the Sanctuary of Hartland Subdivision construction items that have been completed. The request has been reviewed and checked by the Village Engineer, Ruekert - Mielke (please see attached). I have also reviewed the request that the work has been completed. This is the eighth request for security reduction.

The Village Engineer and staff agree that the remaining letter of credit still contains an amount of \$8,000.00 for site grading and restoration work that has not been completed as of yet. This includes the final restoration of the borrow pit area and the right-of-way at the subdivision entrance. The requested reduction includes the entrance street lighting and a reduction in the retainage from 10% down to 4%.

The existing letter of credit is requested to be reduced from the current balance of \$356,539.70 to \$285,378.56. This is a reduction in the amount of \$71,161.14. If approved by the Board, staff will contact the issuer of the security with the new amount contingent upon receiving the lien waivers for this reduction. The remaining balance is to cover the outstanding construction work and the ten percent guarantee security.

Please place this on the next Village Board agenda for consideration.

### Attachments

cc: Darlene Igl, Village Clerk  
Ryan Bailey, Finance Director/Treasurer  
Ryan Amtmann, Village Engineer

W233 N2080 Ridgeview Parkway • Waukesha, WI 53188-1020 • Tel. (262) 542-5733

March 10, 2016

Mr. Michael Einweck, P.E.  
Director of Public Works  
Municipal Building  
Village of Hartland  
210 Cottonwood Avenue  
Hartland, WI 53029

RE: Sanctuary of Hartland  
Letter of Credit Reduction No. 8

Dear Mike:

I have reviewed Miller Marriott's seventh request to reduce the Letter of Credit amount by \$71,161.14. This requested amount includes \$7,500.00 for entrance lighting work with the remaining \$63,661.14 being a retainage reduction of 6%, from 10% to a requested change of 4%. Ruekert & Mielke, Inc. (R/M) completed a site review and determined that a few items had not been completed. The items and their corresponding values are:

- Site grading and restoration, as noted by Developer's request \$ 8,000.00
- Surface course asphalt, as noted by Developer's request \$62,095.00
- Street sign and post replacements \$ 2,000.00
- Curb and island nose repairs \$ 3,000.00

The total value of this work is estimated to be \$75,095.00. Per the Developer Agreement, the balance remaining in the security shall be 100% of this cost, plus 10% of the total cost of any completed improvements, or \$107,351.90, for a total amount of \$182,446.90. Therefore, it is recommended that the Letter of Credit be reduced to \$258,378.56 in accordance with the Developer's request. This recommendation is based upon inspection records performed by R/M and confirmed quantity estimates with Village Staff.

Mr. Michael Einweck, P.E.  
Village of Hartland  
March 10, 2016  
Page 2

If you should have any questions regarding this recommendation, please feel free to contact me.

Very truly yours,

RUEKERT & MIELKE, INC.



Kenneth R. Ward, P.E. (WI)  
Vice President/Office Manager  
[kward@ruekert-mielke.com](mailto:kward@ruekert-mielke.com)

KRW:sjs  
Enclosure

cc: David Cox, Village of Hartland  
Ryan T. Amtmann, P.E., Ruekert & Mielke, Inc.  
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.  
File



**MILLER MARRIOTT**  
CONSTRUCTION CO LLC

February 23, 2016

Village of Hartland  
Attn Mike Einweck  
210 Cottonwood Ave  
Hartland, WI 53029

We all agree that the attached work described on the project draw dated through period 02/23/2016 has been completed

We also agree that

- 1) Dollar value of work is accurate
- 2) Work has been completed in a good and workmanlike manner in compliance w/ the Plat and applicable plans and specifications
- 3) No liens will attach to this site
- 4) The dollar value of the work completed is reasonable

We would like to ask at this time that you perform an inspection (if needed) and grant us a reduction in our letter of credit amount per our developer's agreement

Respectfully,

A handwritten signature in black ink, appearing to read "Chris Miller", written over a horizontal line.

X  
Chris Miller  
Owner, Miller Marriott Construction Co LLC

A handwritten signature in black ink, appearing to read "Josh Pudelko", written over a horizontal line.

X  
Josh Pudelko  
Owner, Trio Engineering LLC

**APPLICATION AND CERTIFICATE FOR PAYMENT**

TO OWNER  
 Securant Bank/Village of Hartland

PROJECT  
 Sanctuary of Hartland Subdivision

APPLICATION # 8  
 PERIOD TO 02/23/16  
 PROJECT NOS

Distribution to  
 X Owner  
 X Const Mgr  
 X Architect  
 X Contractor

FROM CONTRACTOR  
 Miller Marnott Construction Co

ENGINEERS  
 Tno Engineering, LLC/Josh Pudetko

CONTRACT DATE 10/30/14

**CONTRACT FOR**

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment as shown below in connection with the Contract Continuation Sheet is attached

1 ORIGINAL CONTRACT SUM	\$ 1,315,156 10
2 Net change by Change Orders	\$
3 CONTRACT SUM TO DATE (Line 1 +/- 2)	\$ 1,315,156 10
4 TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)	\$ 1,073,519 00

**5 RETAINAGE**

a 4.0% of Completed Work  
 (Columns D+E on Continuation Sheet) \$ 42,940 76

b of Stored Material \$

6 TOTAL EARNED LESS RETAINAGE	\$ 42,940 76
(Line 4 less Line 5 Total)	\$ 1,030,578 24

**7 LESS PREVIOUS CERTIFICATES FOR PAYMENT**

(Line 6 from prior Certificate)	\$ 959,417 10
8 CURRENT PAYMENT DUE	\$ 71,161 14

**9 BALANCE TO FINISH, INCLUDING RETAINAGE**

(Line 3 less Line 6) \$ 284,577 86

285,378.56

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
<b>TOTALS</b>		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner and that current payment shown therein is true and correct.

CONTRACTOR  
  
 By \_\_\_\_\_ Date 3-2-2016

State of \_\_\_\_\_  
 County of \_\_\_\_\_  
 Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public \_\_\_\_\_  
 My Commission expires \_\_\_\_\_

**CERTIFICATE FOR PAYMENT**

In accordance with Contract Documents based on on-site observations and the data comprising application the Architect certifies to the Owner that to the best of the Architect's knowledge information and belief the Work has progressed as indicated the quality of the Work is in accordance with the Contract Documents and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED \$ 71,161 14  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

**ENGINEER**

By  Date 2/25/16  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance of payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

**CONTINUATION SHEET**

ATTACHMENT TO PAY APPLICATION

PROJECT

Sanctuary of Hartland Subdivision

APPLICATION NUMBER

8

APPLICATION DATE

02/23/16

PERIOD TO

02/23/16

ARCHITECT'S PROJECT NO

A Item No	B Description of Work	C Scheduled Value	D Work Completed		E This Period	F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)	H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	% (G/C)					
1	Erosion Control (Rams)	51,200.00	51,200.00				51,200.00		2,048.00
2	Tree Clearing (Rams)	35,500.00	35,500.00				35,500.00		1,420.00
3	Site Grading (Rams)	218,950.00	215,950.00				215,950.00	3,000.00	8,638.00
4	Sanitary Sewer (DF Tomasini)	163,377.00	163,377.00				163,377.00		6,535.08
5	Watermain (DF Tomasini)	199,084.00	199,084.00				199,084.00		7,963.36
6	Storm Sewer (DF Tomasini)	117,339.00	117,339.00				117,339.00		4,693.56
7	Curb & Gutter (Stark)	38,681.00	38,681.00				38,681.00		1,547.24
8	Asphalt Pavement (Stark)	183,965.00	121,870.00				121,870.00	62,095.00	4,874.80
9	Concrete Sidewalks (Stark)	30,680.00	30,680.00				30,680.00		1,227.20
10	Landscaping (Lake Country)	73,338.00	68,338.00				68,338.00	5,000.00	2,733.52
11	Fencing (Lake Country)	24,000.00	24,000.00				24,000.00		960.00
12	Entrance Lighting	7,500.00		7,500.00			7,500.00		300.00
13									
14	15% Maintenance Amount	171,542.10						171,542.10	
15									
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SUBTOTALS PAGE 2		1,315,156.10	1,066,019.00	7,500.00			1,073,519.00	241,637.10	42,940.76

**MEMO**

**TO: David E. Cox, Village Administrator**  
**FROM: Michael Einweck, Director of Public Works**  
**DATE: March 10, 2016**  
**SUBJECT: 2016 Paving Program Bids**

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On Thursday, March 10, 2016, bids were opened for the 2016 Paving Program. A total of three (3) bids were received. They were from Stark Asphalt, Payne & Dolan, and Wolf Paving Co. The attached bid tabulation identifies the projects to be completed and the corresponding bid amounts.

The low bid received was from Payne & Dolan in the amount of \$898,508.06. The engineer's estimate for the project was \$958,234.57. The low bid was 6.2% under the engineer's estimate. Overall, the low bid received was below the CIP budgeted amounts.

Payne & Dolan has successfully completed many projects for the Village and most recently, Hartbrook Drive in 2013 and the Village's 2014 Paving Program.

I am in agreement with the attached award recommendation letter from our Village Engineer, Ruekert-Mielke that recommends awarding the project to the low bidder. Staff recommends that the project be awarded to Payne & Dolan in the amount of \$898,508.06.

Please place this on the next Village Board agenda for consideration.

Attachments

cc: Darlene Igl, Village Clerk  
Mike Gerszewski, DPW Operations Supervisor  
Ryan Amtmann, Village Engineer

March 10, 2016

Mr. Michael Einweck, P.E.  
Director of Public Works  
Municipal Building  
Village of Hartland  
210 Cottonwood Avenue  
Hartland, WI 53029

RE: 2016 Paving Program

Dear Mr. Einweck:

Bids for the above project were opened on March 10, 2016 at 2:00 p.m., at the Village Hall and were as follows:

	<u>Bidder</u>	<u>Base Bid</u>
1.	Payne & Dolan, Inc.	\$898,508.06
2.	Wolf Paving Co., Inc.	\$1,012,866.35
3.	Stark Asphalt	\$1,068,683.05

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder, nor to the proposed major subcontractors.
3. Low bidder has successfully completed similar projects in the Village and several surrounding communities over the last five years.

On these bases, we recommend that Payne & Dolan, Inc. be awarded the 2016 Paving Program contract, in the amount of \$898,508.06. This amount is based on the bid unit prices and estimated quantities. Actual quantities, and therefore the final contract price, may vary.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. After Board approval has been received, please have the appropriate official sign where indicated and forward all three signed copies of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Mr. Michael Einweck, P.E.  
Village of Hartland  
March 10, 2016  
Page 2

Bids remain subject to acceptance until May 10, 2016, unless Bidder agrees to an extension. Please advise us of your award decision, or call if there are any questions.

Please contact our office with any questions regarding this matter.

Very truly yours,

RUEKERT & MIELKE, INC.



Jerad J. Wegner, P.E. (WI)  
Project Manager  
[jwegner@ruekert-mielke.com](mailto:jwegner@ruekert-mielke.com)

JJW:sjs

Encl: Notice of Award (3 copies)

cc: Ryan T. Amtmann, P.E., Ruekert & Mielke, Inc.  
File



**COST COMPARISON OF BIDDERS**

OWNER: Village of Hartland  
 PROJECT: 2016 Paving Program  
 BID OPENING DATE: March 10, 2016 2:00 P.M.

BASE BID				PAYNE & DOLAN, INC.		WOLF PAVING, INC.		STARK PAVEMENT CORPORATION	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL
<b>CHURCH STREET</b>									
1	30-Inch Concrete Curb & Gutter Remove & Replace	LF	70.00	\$32.80	\$2,296.00	\$68.00	\$4,760.00	\$50.00	\$3,500.00
2	Pulverize & Reshape	SY	3800.00	\$2.08	\$7,904.00	\$2.30	\$8,740.00	\$1.90	\$7,220.00
3	Remove Excess Material	SY	3800.00	\$2.40	\$9,120.00	\$3.25	\$12,350.00	\$4.00	\$15,200.00
4	Base Patching Remove & Replace 12-Inch Material	SY	1140.00	\$16.80	\$19,152.00	\$21.00	\$23,940.00	\$21.00	\$23,940.00
5	2 1/2 Inch Asphalt Binder	SY	3800.00	\$8.55	\$32,490.00	\$7.00	\$26,600.00	\$8.50	\$32,300.00
6	1 1/2 Inch Asphalt Surface	SY	3800.00	\$5.60	\$21,280.00	\$5.00	\$19,000.00	\$6.25	\$23,750.00
7	3-Inch Asphalt Drive Approach Remove & Replace	SY	10.00	\$12.80	\$128.00	\$40.00	\$400.00	\$90.00	\$900.00
8	6-Inch Concrete Drive Approach Remove & Replace	SF	210.00	\$7.50	\$1,575.00	\$12.00	\$2,520.00	\$10.00	\$2,100.00
9	Adjust Valve Box	EA	6.00	\$400.00	\$2,400.00	\$400.00	\$2,400.00	\$420.00	\$2,520.00
10	Adjust Manhole	EA	2.00	\$845.00	\$1,690.00	\$400.00	\$800.00	\$850.00	\$1,700.00
11	4-Inch Concrete Sidewalk, remove and replace	SF	1195.00	\$7.10	\$8,484.50	\$10.00	\$11,950.00	\$10.00	\$11,950.00
12	6-Inch Concrete Sidewalk, remove and replace	SF	25.00	\$7.50	\$187.50	\$12.00	\$300.00	\$10.00	\$250.00
13	Detectable Warning Field	EA	8.00	\$160.00	\$1,280.00	\$160.00	\$1,280.00	\$250.00	\$2,000.00
14	Restoration-Hydroseed	SY	20.00	\$8.00	\$160.00	\$20.00	\$400.00	\$9.00	\$180.00
<b>Total of All Church Street Bid Prices</b>					<b>\$108,147.00</b>		<b>\$115,440.00</b>		<b>\$127,510.00</b>
<b>LAWN STREET (Church Street to Nixon Avenue)</b>									
15	30-Inch Concrete Curb & Gutter Remove & Replace	LF	75.00	\$32.80	\$2,460.00	\$68.00	\$5,100.00	\$50.00	\$3,750.00
16	Pulverize & Reshape	SY	1550.00	\$2.08	\$3,224.00	\$2.30	\$3,565.00	\$1.90	\$2,945.00
17	Remove Excess Material	SY	1550.00	\$2.40	\$3,720.00	\$3.25	\$5,037.50	\$4.00	\$6,200.00
18	Base Patching Remove & Replace 12-Inch Material	SY	620.00	\$16.80	\$10,416.00	\$21.00	\$13,020.00	\$21.00	\$13,020.00
19	2 1/2 Inch Asphalt Binder	SY	1550.00	\$8.55	\$13,252.50	\$7.00	\$10,850.00	\$8.50	\$13,175.00
20	1 1/2 Inch Asphalt Surface	SY	1550.00	\$5.60	\$8,680.00	\$5.00	\$7,750.00	\$6.25	\$9,687.50



**COST COMPARISON OF BIDDERS**

OWNER: Village of Hartland  
 PROJECT: 2016 Paving Program  
 BID OPENING DATE: March 10, 2016 2:00 P.M.

BASE BID				PAYNE & DOLAN, INC.		WOLF PAVING, INC.		STARK PAVEMENT CORPORATION	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL
21	3-Inch Asphalt Drive Approach Remove & Replace	SY	10.00	\$12.80	\$128.00	\$40.00	\$400.00	\$96.00	\$960.00
22	6-Inch Concrete Drive Approach Remove & Replace	SF	90.00	\$7.50	\$675.00	\$12.00	\$1,080.00	\$10.00	\$900.00
23	Adjust Valve Box	EA	1.00	\$500.00	\$500.00	\$400.00	\$400.00	\$420.00	\$420.00
24	Adjust Manhole	EA	1.00	\$1,000.00	\$1,000.00	\$400.00	\$400.00	\$850.00	\$850.00
25	4-Inch Concrete Sidewalk, remove and replace	SF	125.00	\$7.10	\$887.50	\$10.00	\$1,250.00	\$10.00	\$1,250.00
26	6-Inch Concrete Sidewalk, remove and replace	SF	125.00	\$7.50	\$937.50	\$12.00	\$1,500.00	\$10.00	\$1,250.00
27	Detectable Warning Field	EA	2.00	\$160.00	\$320.00	\$160.00	\$320.00	\$250.00	\$500.00
28	Restoration-Hydroseed	SY	20.00	\$8.00	\$160.00	\$20.00	\$400.00	\$9.00	\$180.00
<b>Total of All Lawn Street Bid Prices</b>					<b>\$46,360.50</b>		<b>\$51,072.50</b>		<b>\$55,087.50</b>
<b>NIXON AVENUE</b>									
29	30-Inch Concrete Curb & Gutter Remove & Replace	LF	250.00	\$32.80	\$8,200.00	\$68.00	\$17,000.00	\$50.00	\$12,500.00
30	Pulverize & Reshape	SY	3065.00	\$2.08	\$6,375.20	\$2.30	\$7,049.50	\$1.90	\$5,823.50
31	Remove Excess Material	SY	3065.00	\$2.40	\$7,356.00	\$3.25	\$9,961.25	\$4.00	\$12,260.00
32	Base Patching Remove & Replace 12-Inch Material	SY	1530.00	\$16.80	\$25,704.00	\$21.00	\$32,130.00	\$21.00	\$32,130.00
33	2 1/2 Inch Asphalt Binder	SY	3065.00	\$8.55	\$26,205.75	\$7.00	\$21,455.00	\$8.50	\$26,052.50
34	1 1/2 Inch Asphalt Surface	SY	3065.00	\$5.60	\$17,164.00	\$5.00	\$15,325.00	\$6.25	\$19,156.25
35	3-Inch Asphalt Drive Approach Remove & Replace	SY	10.00	\$12.80	\$128.00	\$40.00	\$400.00	\$96.00	\$960.00
36	6-Inch Concrete Drive Approach Remove & Replace	SF	90.00	\$7.50	\$675.00	\$12.00	\$1,080.00	\$10.00	\$900.00
37	Adjust Valve Box	EA	4.00	\$400.00	\$1,600.00	\$400.00	\$1,600.00	\$420.00	\$1,680.00
38	Adjust Manhole	EA	4.00	\$845.00	\$3,380.00	\$400.00	\$1,600.00	\$850.00	\$3,400.00
39	Repair Manhole-Slurry Backfill	VF	0.50	\$1,029.00	\$1,029.00	\$1,600.00	\$800.00	\$2,000.00	\$1,000.00
40	4-inch Concrete Sidewalk, Remove and Replace	SF	225.00	\$7.10	\$1,597.50	\$10.00	\$2,250.00	\$10.00	\$2,250.00
41	6-inch Concrete Sidewalk, Remove and Replace	SF	225.00	\$7.50	\$1,687.50	\$12.00	\$2,700.00	\$10.00	\$2,250.00



**COST COMPARISON OF BIDDERS**

OWNER: Village of Hartland  
 PROJECT: 2016 Paving Program  
 BID OPENING DATE: March 10, 2016 2:00 P.M.

BASE BID				PAYNE & DOLAN, INC.		WOLF PAVING, INC.		STARK PAVEMENT CORPORATION	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL
42	Detectable Warning Field	EA	2.00	\$160.00	\$320.00	\$160.00	\$320.00	\$250.00	\$500.00
43	Restoration - Hydroseed	SY	60.00	\$8.00	\$480.00	\$20.00	\$1,200.00	\$9.00	\$540.00
<b>Total of All Nixon Avenue Bid Prices</b>					<b>\$101,901.95</b>		<b>\$114,870.75</b>		<b>\$121,402.25</b>
<b>RENSON ROAD</b>									
44	30-Inch Concrete Curb & Gutter Remove & Replace	LF	385.00	\$32.80	\$12,628.00	\$68.00	\$26,180.00	\$50.00	\$19,250.00
45	Pulverize & Reshape	SY	3232.00	\$2.08	\$6,722.56	\$2.30	\$7,433.60	\$1.90	\$6,140.80
46	Remove Excess Material	SY	3232.00	\$2.40	\$7,756.80	\$3.25	\$10,504.00	\$4.00	\$12,928.00
47	Base Patching Remove & Replace 12-Inch Material	SY	970.00	\$16.80	\$16,296.00	\$21.00	\$20,370.00	\$21.00	\$20,370.00
48	2 1/2 Inch Asphalt Binder	SY	3232.00	\$8.55	\$27,633.60	\$7.00	\$22,624.00	\$8.50	\$27,472.00
49	1 1/2 Inch Asphalt Surface	SY	3232.00	\$5.60	\$18,099.20	\$5.00	\$16,160.00	\$6.25	\$20,200.00
50	3-Inch Asphalt Drive Approach Remove & Replace	SY	10.00	\$12.80	\$128.00	\$40.00	\$400.00	\$96.00	\$960.00
51	6-Inch Concrete Drive Approach Remove & Replace	SF	90.00	\$7.50	\$675.00	\$12.00	\$1,080.00	\$10.00	\$900.00
52	Adjust Valve Box	EA	6.00	\$400.00	\$2,400.00	\$400.00	\$2,400.00	\$420.00	\$2,520.00
53	Adjust Manhole	EA	3.00	\$845.00	\$2,535.00	\$400.00	\$1,200.00	\$850.00	\$2,550.00
54	Repair Manhole-Slurry Backfill	VF	0.33	\$3,118.00	\$1,028.94	\$1,600.00	\$528.00	\$2,500.00	\$825.00
55	4-Inch Concrete Sidewalk, remove and replace	SF	270.00	\$7.10	\$1,917.00	\$10.00	\$2,700.00	\$10.00	\$2,700.00
56	6-Inch Concrete Sidewalk, remove and replace	SF	25.00	\$7.50	\$187.50	\$12.00	\$300.00	\$10.00	\$250.00
57	Detectable Warning Field	EA	2.00	\$160.00	\$320.00	\$160.00	\$320.00	\$250.00	\$500.00
58	Restoration-Hydroseed	SY	85.00	\$8.00	\$680.00	\$20.00	\$1,700.00	\$9.00	\$765.00
<b>Total of All Renson Road Bid Prices</b>					<b>\$99,007.60</b>		<b>\$113,899.60</b>		<b>\$118,330.80</b>
<b>SWEETBRIAR LANE</b>									
59	30-Inch Concrete Curb & Gutter Remove & Replace	LF	200.00	\$32.80	\$6,560.00	\$68.00	\$13,600.00	\$50.00	\$10,000.00
60	Pulverize & Reshape	SY	6130.00	\$2.08	\$12,750.40	\$2.30	\$14,099.00	\$1.90	\$11,647.00



**COST COMPARISON OF BIDDERS**

OWNER: Village of Hartland  
 PROJECT: 2016 Paving Program  
 BID OPENING DATE: March 10, 2016 2:00 P.M.

BASE BID			PAYNE & DOLAN, INC.		WOLF PAVING, INC.		STARK PAVEMENT CORPORATION		
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL
61	Remove Excess Material	SY	6130.00	\$2.40	\$14,712.00	\$3.25	\$19,922.50	\$4.00	\$24,520.00
62	Base Patching Remove & Replace 12-Inch Material	SY	1840.00	\$16.80	\$30,912.00	\$21.00	\$38,640.00	\$21.00	\$38,640.00
63	2 1/2 Inch Asphalt Binder	SY	6130.00	\$8.55	\$52,411.50	\$7.00	\$42,910.00	\$8.50	\$52,105.00
64	1 1/2 Inch Asphalt Surface	SY	6130.00	\$5.60	\$34,328.00	\$5.00	\$30,650.00	\$6.25	\$38,312.50
65	3-Inch Asphalt Drive Approach Remove & Replace	SY	15.00	\$12.80	\$192.00	\$40.00	\$600.00	\$96.00	\$1,440.00
66	6-Inch Concrete Drive Approach Remove & Replace	SF	135.00	\$7.50	\$1,012.50	\$12.00	\$1,620.00	\$10.00	\$1,350.00
67	Adjust Valve Box	EA	5.00	\$400.00	\$2,000.00	\$400.00	\$2,000.00	\$420.00	\$2,100.00
68	Adjust Manhole	EA	15.00	\$845.00	\$12,675.00	\$400.00	\$6,000.00	\$850.00	\$12,750.00
69	Repair Manhole-Slurry Backfill	VF	5.66	\$1,029.00	\$5,824.14	\$1,600.00	\$9,056.00	\$1,300.00	\$7,358.00
70	Reset Inlet Frame and Grate	EA	2.00	\$1,071.00	\$2,142.00	\$650.00	\$1,300.00	\$1,100.00	\$2,200.00
71	Restoration-Hydroseed	SY	45.00	\$8.00	\$360.00	\$20.00	\$900.00	\$9.00	\$405.00
<b>Total of All Sweetbriar Lane Bid Prices</b>					<b>\$175,879.54</b>		<b>\$181,297.50</b>		<b>\$202,827.50</b>
<b>PINEGROVE COURT</b>									
72	30-Inch Concrete Curb & Gutter Remove & Replace	LF	130.00	\$32.80	\$4,264.00	\$68.00	\$8,840.00	\$50.00	\$6,500.00
73	Pulverize & Reshape	SY	1025.00	\$2.08	\$2,132.00	\$2.30	\$2,357.50	\$1.90	\$1,947.50
74	Remove Excess Material	SY	1025.00	\$2.40	\$2,460.00	\$3.25	\$3,331.25	\$4.00	\$4,100.00
75	Base Patching Remove & Replace 12-Inch Material	SY	513.00	\$16.80	\$8,618.40	\$21.00	\$10,773.00	\$21.00	\$10,773.00
76	2 1/2 Inch Asphalt Binder	SY	1025.00	\$8.55	\$8,763.75	\$7.00	\$7,175.00	\$8.50	\$8,712.50
77	1 1/2 Inch Asphalt Surface	SY	1025.00	\$5.60	\$5,740.00	\$5.00	\$5,125.00	\$6.25	\$6,406.25
78	3-Inch Asphalt Drive Approach Remove & Replace	SY	30.00	\$12.80	\$384.00	\$40.00	\$1,200.00	\$96.00	\$2,880.00
79	6-Inch Concrete Drive Approach Remove & Replace	SF	25.00	\$7.50	\$187.50	\$12.00	\$300.00	\$10.00	\$250.00
80	Adjust Valve Box	EA	1.00	\$500.00	\$500.00	\$400.00	\$400.00	\$420.00	\$420.00
81	Adjust Manhole	EA	1.00	\$1,000.00	\$1,000.00	\$400.00	\$400.00	\$850.00	\$850.00



**COST COMPARISON OF BIDDERS**

OWNER: Village of Hartland  
 PROJECT: 2016 Paving Program  
 BID OPENING DATE: March 10, 2016 2:00 P.M.

BASE BID			PAYNE & DOLAN, INC.		WOLF PAVING, INC.		STARK PAVEMENT CORPORATION		
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL
82	Restoration-Hydroseed	SY	30.00	\$8.00	\$240.00	\$20.00	\$600.00	\$9.00	\$270.00
<b>Total of All Pinegrove Court Bid Prices</b>					<b>\$34,289.65</b>		<b>\$40,501.75</b>		<b>\$43,109.25</b>
<b>EVERGREEN CIRCLE</b>									
83	30-Inch Concrete Curb & Gutter Remove & Replace	LF	250.00	\$32.80	\$8,200.00	\$68.00	\$17,000.00	\$50.00	\$12,500.00
84	Pulverize & Reshape	SY	5475.00	\$2.08	\$11,388.00	\$2.30	\$12,592.50	\$1.90	\$10,402.50
85	Remove Excess Material	SY	5475.00	\$2.40	\$13,140.00	\$3.25	\$17,793.75	\$4.00	\$21,900.00
86	Base Patching Remove & Replace 12-Inch Material	SY	1920.00	\$16.80	\$32,256.00	\$21.00	\$40,320.00	\$21.00	\$40,320.00
87	2 1/2 Inch Asphalt Binder	SY	5475.00	\$8.55	\$46,811.25	\$7.00	\$38,325.00	\$8.50	\$46,537.50
88	1 1/2 Inch Asphalt Surface	SY	5475.00	\$5.60	\$30,660.00	\$5.00	\$27,375.00	\$6.25	\$34,218.75
89	3-Inch Asphalt Drive Approach Remove & Replace	SY	15.00	\$12.80	\$192.00	\$40.00	\$600.00	\$96.00	\$1,440.00
90	6-Inch Concrete Drive Approach Remove & Replace	SF	405.00	\$7.50	\$3,037.50	\$12.00	\$4,860.00	\$10.00	\$4,050.00
91	Adjust Valve Box	EA	5.00	\$400.00	\$2,000.00	\$400.00	\$2,000.00	\$420.00	\$2,100.00
92	Adjust Manhole	EA	16.00	\$845.00	\$13,520.00	\$400.00	\$6,400.00	\$850.00	\$13,600.00
93	Repair Manhole-Slurry Backfill	VF	2.83	\$1,029.00	\$2,912.07	\$1,600.00	\$4,528.00	\$1,300.00	\$3,679.00
94	Restoration-Hydroseed	SY	60.00	\$8.00	\$480.00	\$20.00	\$1,200.00	\$9.00	\$540.00
<b>Total of All Evergreen Circle Bid Prices</b>					<b>\$164,596.82</b>		<b>\$172,994.25</b>		<b>\$191,287.75</b>
<b>MISCELLANEOUS ASPHALT PAVEMENT PATCHING</b>									
95	Asphalt Pavement Patching	SY	506.00	\$86.00	\$43,516.00	\$50.00	\$25,300.00	\$96.00	\$48,576.00
<b>Total of All Miscellaneous Asphalt Bid Prices</b>					<b>\$43,516.00</b>		<b>\$25,300.00</b>		<b>\$48,576.00</b>
<b>VILLAGE PARK PATHWAY PAVING</b>									
96	Remove Existing Pavement and Base	LS	1.00	\$21,900.00	\$21,900.00	\$18,000.00	\$18,000.00	\$34,000.00	\$34,000.00
97	Crushed Aggregate Base Course	TON	980.00	\$18.55	\$18,179.00	\$28.00	\$27,440.00	\$22.90	\$22,442.00
98	3-Inch Asphalt Surface	SY	2200.00	\$10.90	\$23,980.00	\$30.00	\$66,000.00	\$16.80	\$36,960.00



**COST COMPARISON OF BIDDERS**

OWNER: Village of Hartland  
 PROJECT: 2016 Paving Program  
 BID OPENING DATE: March 10, 2016 2:00 P.M.

BASE BID			PAYNE & DOLAN, INC.		WOLF PAVING, INC.		STARK PAVEMENT CORPORATION		
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL
99	4-Inch Concrete Sidewalk	SF	100.00	\$18.30	\$1,830.00	\$12.00	\$1,200.00	\$20.00	\$2,000.00
100	Detectable Warning Field	EA	6.00	\$160.00	\$960.00	\$200.00	\$1,200.00	\$300.00	\$1,800.00
101	Restoration - Hydroseed	SY	550.00	\$8.00	\$4,400.00	\$9.00	\$4,950.00	\$9.00	\$4,950.00
<b>Total of All Park Pathway Paving Bid Prices</b>					<b>\$71,249.00</b>		<b>\$118,790.00</b>		<b>\$102,152.00</b>
<b>COMMON TO ALL PROJECT AREAS</b>									
102	Traffic Control, Signage, and Barricades	LS	1.00	\$7,900.00	\$7,900.00	\$26,000.00	\$26,000.00	\$10,000.00	\$10,000.00
103	Erosion Control	LS	1.00	\$6,100.00	\$6,100.00	\$10,000.00	\$10,000.00	\$4,800.00	\$4,800.00
104	Excavation Below Subgrade (EBS)	CY	200.00	\$26.50	\$5,300.00	\$38.00	\$7,600.00	\$35.00	\$7,000.00
105	Geotextile Fabric	SY	200.00	\$1.50	\$300.00	\$3.50	\$700.00	\$3.00	\$600.00
106	Excavation Below Subgrade (EBS) Backfill	TON	80.00	\$12.00	\$960.00	\$20.00	\$1,600.00	\$25.00	\$2,000.00
107	Crushed Aggregate Base Course	TON	100.00	\$15.00	\$1,500.00	\$18.00	\$1,800.00	\$20.00	\$2,000.00
108	Remove and Replace Valve Box Top Section	EA	10.00	\$650.00	\$6,500.00	\$600.00	\$6,000.00	\$700.00	\$7,000.00
109	Allowance for Additional Work	LS	1.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
<b>Total of All Common to All Project Areas Bid Prices</b>					<b>\$53,560.00</b>		<b>\$78,700.00</b>		<b>\$58,400.00</b>
<b>TOTAL OF ALL ESTIMATED PRICES (ITEMS 1 - 109)</b>					<b>\$898,508.06</b>		<b>\$1,012,866.35 *</b>		<b>\$1,068,683.05</b>

\* Error on Wolf Paving Co., Inc. Total of All Estimated Prices - Contractor's Total shows \$1,012,866.30. RM value is \$1,012,866.35

**MEMO**

**TO: David E. Cox, Village Administrator**

**FROM: Michael Einweck, Director of Public Works**

**DATE: March 10, 2016**

**SUBJECT: 2016 Utilities Program Bids**

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On Thursday, March 10, 2016, bids were opened for the 2016 Utilities Program. A total of four (4) bids were received. They were from Globe Contractors, Mid City Plumbing and Heating, UPI and American Sewer Services. The attached bid tabulation identifies the projects to be completed and the corresponding bid amounts.

The low bid received was from American Sewer Services in the amount of \$337,543.60. The engineer's estimate for the project was \$362,591.50. The low bid was 6.9% under the engineer's estimate. Overall, the low bid received was below the CIP budgeted amounts.

American Sewer Services has successfully completed projects for the Village in the past and recently in 2014 with our Village Engineer for the Village of Elm Grove.

I am in agreement with the attached award recommendation letter from our Village Engineer, Ruekert-Mielke that recommends awarding the project to the low bidder. Staff recommends that the project be awarded to American Sewer Services in the amount of \$337,543.60.

Please place this on the next Village Board agenda for consideration.

**Attachments**

cc: Darlene Igl, Village Clerk  
Mike Gerszewski, DPW Operations Supervisor  
Ryan Amtmann, Village Engineer

March 10, 2016

Mr. Michael Einweck, P.E.  
Director of Public Works  
Municipal Building  
Village of Hartland  
210 Cottonwood Avenue  
Hartland, WI 53029

RE: 2016 Utilities Program

Dear Mr. Einweck:

Bids for the above project were opened on March 10, 2016 at 2:00 p.m., at the Village Hall and were as follows:

	<u>Bidder</u>	<u>Base Bid</u>
1.	American Sewer Services, Inc.	\$337,543.60
2.	Mid City Plumbing & Heating, Inc.	\$419,276.00
3.	Underground Pipeline, Inc.	\$425,060.96
4.	Globe Contractors, Inc.	\$426,422.00

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder, nor to the proposed major subcontractors.
3. Low bidder has successfully completed similar projects over the last five years according to references we have contacted. Ruekert & Mielke, Inc. most recently worked with low bidder in 2014 on a water main project in Elm Grove with successful results.

On these bases, we recommend that American Sewer Services, Inc. be awarded the 2016 Utilities Program contract, in the amount of \$337,543.60. This amount is based on the bid unit prices and estimated quantities. Actual quantities, and therefore the final contract price, may vary.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. After Board approval has been received, please have the appropriate official sign where indicated and forward all three signed copies of the Notice of

~09-10026 2016 Paving and Utilities Program > 204 Utilities Program > Bidding > Einweck-20160310-Recommendation of Award.docx~

Mr. Michael Einweck, P.E.  
Village of Hartland  
March 10, 2016  
Page 2

Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Bids remain subject to acceptance until May 10, 2016, unless Bidder agrees to an extension. Please advise us of your award decision, or call if there are any questions.

Please contact our office with any questions regarding this matter.

Very truly yours,

RUEKERT & MIELKE, INC.



Jerad J. Wegner, P.E. (WI)  
Project Manager  
[jwegner@ruekert-mielke.com](mailto:jwegner@ruekert-mielke.com)

JJW:sjs

Encl: Notice of Award (3 copies)

cc: Ryan T. Amtmann, P.E., Ruekert & Mielke, Inc.  
File

**COST COMPARISON OF BIDDERS**

OWNER: Village of Hartland  
PROJECT: 2016 Utilities Program  
BID OPENING DATE: March 10, 2016 2:00 P.M.

BASE BID				AMERICAN SEWER SERVICE, INC.			UPI, LLC			MID CITY PLUMBING & HEATING, INC.			GLOBE CONTRACTORS, INC.		
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL
<b>MISCELLANEOUS STORM SEWER REPAIRS</b>															
1	Repair Storm Manhole - Slurry Backfill	VF	13.66	\$1,400.00	\$19,124.00		\$13,878.56		\$1,016.00	\$13,878.56		\$2,000.00	\$27,320.00	\$1,700.00	\$23,222.00
2	Repair Storm Inlet - Slurry Backfill	VF	18.88	\$1,420.00	\$26,809.60		\$21,674.24 *		\$1,148.00	\$21,674.24 *		\$2,200.00	\$41,536.00	\$2,500.00	\$47,200.00
3	Reset Inlet Frame and Grate	EA	2	\$1,000.00	\$2,000.00		\$1,644.00		\$822.00	\$1,644.00		\$1,000.00	\$2,000.00	\$1,600.00	\$3,200.00
4	2-Inch Asphalt Pavement Patch	SY	60	\$52.00	\$3,120.00		\$6,300.00		\$105.00	\$6,300.00		\$70.00	\$4,200.00	\$100.00	\$6,000.00
5	30-Inch Concrete Curb & Gutter Remove & Replace	LF	240	\$31.00	\$7,440.00		\$34,560.00		\$144.00	\$34,560.00		\$38.00	\$9,120.00	\$40.00	\$9,600.00
6	Crushed Aggregate Base Course	TON	10	\$15.00	\$150.00		\$94.00		\$94.00	\$94.00		\$25.00	\$250.00	\$20.00	\$200.00
7	Restoration - Hydroseed	SY	50	\$15.00	\$750.00		\$13,650.00		\$273.00	\$13,650.00		\$20.00	\$1,000.00	\$10.00	\$500.00
<b>Total of All Miscellaneous Storm Sewer Repairs Bid Prices</b>					<b>\$59,393.60</b>		<b>\$92,646.80 *</b>				<b>\$85,426.00</b>				<b>\$89,922.00</b>
<b>MISCELLANEOUS SANITARY SEWER REPAIRS-VARIOUS LOCATIONS</b>															
8	Repair Sanitary Manhole-Slurry Backfill	VF	2	\$1,400.00	\$2,800.00		\$2,274.00		\$1,137.00	\$2,274.00		\$2,500.00	\$5,000.00	\$2,000.00	\$4,000.00
9	2-Inch Asphalt Pavement Patch	SY	10	\$52.00	\$520.00		\$1,070.00		\$107.00	\$1,070.00		\$80.00	\$800.00	\$100.00	\$1,000.00
<b>Total of All Miscellaneous Sanitary Sewer Repairs Bid Prices</b>					<b>\$3,320.00</b>		<b>\$3,344.00</b>				<b>\$5,800.00</b>				<b>\$5,000.00</b>
<b>MISCELLANEOUS WATER REPAIRS-VARIOUS LOCATIONS</b>															
10	Hydrant Assembly Remove and Replace-Slurry Backfill	EA	13	\$7,800.00	\$101,400.00		\$115,596.00		\$8,892.00	\$115,596.00		\$9,500.00	\$123,500.00	\$9,500.00	\$123,500.00
11	6-Inch Water Main Valve Remove and Replace-Slurry Backfill	EA	1	\$5,600.00	\$5,600.00		\$5,422.00		\$5,422.00	\$5,422.00		\$6,550.00	\$6,550.00	\$6,700.00	\$6,700.00
12	8-Inch Water Main Valve Remove and Replace-Slurry Backfill	EA	12	\$6,300.00	\$75,600.00		\$71,280.00		\$5,940.00	\$71,280.00		\$7,200.00	\$86,400.00	\$7,200.00	\$86,400.00
13	12-Inch Water Main Valve Remove and Replace-Slurry Backfill	EA	8	\$7,850.00	\$62,800.00		\$60,320.00		\$7,540.00	\$60,320.00		\$8,900.00	\$71,200.00	\$8,600.00	\$68,800.00
14	2-Inch Asphalt Pavement Patch	S.Y.	165	\$52.00	\$8,580.00		\$15,840.00		\$96.00	\$15,840.00		\$70.00	\$11,550.00	\$100.00	\$16,500.00
15	3.5-Inch Asphalt Pavement Patch	SY	175	\$78.00	\$13,650.00		\$18,725.00		\$107.00	\$18,725.00		\$80.00	\$14,000.00	\$100.00	\$17,500.00
16	30-Inch Concrete Curb & Gutter Remove & Replace	LF	100	\$35.00	\$3,500.00		\$14,500.00		\$145.00	\$14,500.00		\$38.00	\$3,800.00	\$40.00	\$4,000.00
17	Crushed Aggregate Base Course	TON	10	\$15.00	\$150.00		\$94.00		\$94.00	\$94.00		\$25.00	\$250.00	\$20.00	\$200.00
18	Restoration - Hydroseed	SY	90	\$15.00	\$1,350.00		\$9,000.00		\$100.00	\$9,000.00		\$20.00	\$1,800.00	\$10.00	\$900.00
<b>Total of All Miscellaneous Water Repairs-Various Locations Bid Prices</b>					<b>\$272,630.00</b>		<b>\$311,623.00</b>				<b>\$319,050.00</b>				<b>\$324,500.00</b>

**COST COMPARISON OF BIDDERS**

OWNER: Village of Hartland  
PROJECT: 2016 Utilities Program  
BID OPENING DATE: March 10, 2016 2:00 P.M.

ITEM #	ITEM DESCRIPTION	BASE BID			AMERICAN SEWER SERVICE, INC.		UPI, LLC		MID CITY PLUMBING & HEATING, INC.		GLOBE CONTRACTORS, INC.	
		UNIT	QTY.		UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL
<b>COMMON TO ALL PROJECT AREAS</b>												
19	Traffic Control, Signage, and Barricades	LS	1		\$100.00	\$100.00	\$7,615.00	\$7,615.00	\$5,000.00	\$5,000.00	\$3,800.00	\$3,800.00
20	Erosion Control	LS	1		\$100.00	\$100.00	\$2,550.00	\$2,550.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
21	New Inlet Frame and Grate	EA.	1		\$1,000.00	\$1,000.00	\$507.00	\$507.00	\$1,000.00	\$1,000.00	\$600.00	\$600.00
22	New Manhole Frame and Grate	EA.	1		\$1,000.00	\$1,000.00	\$507.00	\$507.00	\$1,000.00	\$1,000.00	\$600.00	\$600.00
<b>Total of All Common to All Project Areas Bid Prices</b>						<b>\$2,200.00</b>		<b>\$11,179.00</b>		<b>\$9,000.00</b>		<b>\$7,000.00</b>
<b>TOTAL OF ALL ESTIMATED PRICES (ITEMS 1 - 22)</b>						<b>\$337,543.60</b>		<b>\$418,792.80 *</b>		<b>\$419,276.00</b>		<b>\$426,422.00</b>

\* Error on UPI, LLC Bid Item No. 2: Contractor's Bid Price shows \$27,945.40, RM adjusted value is \$21,674.24.  
Total of All Miscellaneous Storm Sewer Repairs: Contractor's Total Bid Prices shows \$98,914.96, R/M adjusted value is \$92,646.80.  
Total Of All Estimated Prices: Contractor's Total shows \$425,060.96, RM adjusted value is \$418,792.80

## MEMO

**TO: David E. Cox/Village Administrator**  
**FROM: Michael D. Gerszewski/Operation Supervisor**  
**DATE: March 10, 2016**  
**SUBJECT: Authorization to purchase portable meter reader and software**

With the approval of the 2016 Village budget, \$18,000 was allocated to replace a hand held device used to read meters and the meter reading software. Our hand held device failed and we are using a loaner from Midwest Meter Inc. The software is out dated and is no longer supported.

The cost for the hand held and the software is \$16,550.00. We are purchasing these items from Midwest Meter Inc. (see attached proposals)

The name of the new software is Beacon and it is a cloud based system. As the meters are read, the numbers are automatically sent to Badger Meter's secure hosted server via a cellular network. We can access the information any time through a web portal and download the information into our billing software.

One notable change associated with the switch to a cloud based system is a \$.05 charge per month per meter hosting fee. We currently have about 3,000 meters. Our annual cost will be about \$1,800. Also there is a mobile read annual license fee of \$1,750 for an annual total cost of \$3,550 for meter charges. We pay \$940 annually for maintenance of the old meter reading software. This fee will no longer be paid. The increase for fees to use the new system will be \$2,610. The cost will be included in the 2017 budget.

The conversion to Beacon is planned for December of 2016, with the use of the new system starting in 2017.

Please place this in the March 14, 2016 Village Board agenda for consideration and possible action.

cc: Darlene Igl/Village Clerk  
Michael Einweck/Director of Public Works  
David Falkner/Utility Foreman

Midwest Meter, Inc  
P.O. Box 318  
Edinburg, IL 62531  
Phone: 1-800-634-4746  
Fax: (217) 623-4216



**Quotation**

Customer			
Name	Village of Hartland		
Address	210 Cottonwood Avenue		
City	Hartland	State	WI ZIP 53029
Phone	(262) 367-2714		

Misc.	
Date	2/15/2016
Terms	Net 30
Delivery	Various

Qty	QUOTATION	Unit Price	TOTAL
	<b>Badger Beacon Upgrade</b>		
	<i>Beacon Purchase and Engagement</i>		
1	Beacon Engagement Fee - Connect Upgrade L/EyeOn Water - Setup and Activation - Interface Configuration (Utility is responsible for billing side interface) - Training: Beacon AMA Intro, Beacon Data Exchange	\$3,800.00	\$ 3,800.00
1	Mobile/Laptop/Tablet Meter Reading Module * - Installation and Training: Beacon Mobile Data Sync, ORION Field Application & ORION Endpoint Utility (mobile)	\$5,500.00	\$ 5,500.00
	<i>Recurring Annual Fees</i>		
	Annual Hosting Fees (billed monthly) - \$.05 per meter, per month (based on 3,500 meters/services)	\$2,100.00	
	Mobile Read Annual License	\$1,750.00	
	* Note: Compatible with most laptop computers and Windows tablets. Compatible with Panasonic Toughbook models CF-29 and later. Requires FHSS Orion CE Mobile Receiver w/USB connection.		
		Total \$	9,300.00

Sales Rep	
Name	(262) 416-2889 sdauster@midwest-meter.com

Prices are valid for 6 months from date of quotation.  
Due to product improvements and other modifications, product specifications are subject to change without notice unless specifically stated in this quotation.

Thank you for your business!



**MEMO**

**TO:** Village Board & Hartland Lakeside School District School Board

**FROM:** Kelli Yogerst, Director of Recreation

**DATE:** March 7, 2016

**SUBJECT:** 2015 enrollment for Hartland Recreation Department and update on the partnership with the Hartland/Lakeside School District and the Village of Hartland Recreation Department.

---

In 2015, the Village of Hartland Recreation Department saw an increase of over 500 more participants than in 2014. The total enrollment for 2015 was 3,574 and in 2014 it was 3,031. The number of programs that were offered did decrease from 2014, 279 to 269 in 2015. These enrollment and program numbers do not include the before and after school care program at Hartland South, which was 806. This number represents duplicate children enrolled.

Out of the 269 programs in 2015, 51 of them were offered at Hartland/Lakeside School District facilities. A total of 663 participants, 405 residents and 258 nonresidents, participated in the programs that were held at the Hartland/Lakeside School District facilities in 2015. This is in comparison to 2014 where 405 participants, 269 residents and 136 nonresidents, attend programs at the Hartland/Lakeside School District facilities.

Currently, there are 625 participants who are considered residents because of the agreement the Village of Hartland and the Hartland Lakeside School District established in January 2013. This agreement allows those who are not Hartland residents, but pay taxes to the Hartland Lakeside School District, to be considered as a "resident" and receive the resident rate for all of Hartland Recreation Department's programs.

It is certain that the access to the schools played a significant role to the ability to schedule programs, which assisted in the Recreation Department's programming. While receiving access to the schools was not the sole reason why the increase in enrollment occurred, it was a major contributing factor.

The Hartland Recreation Department is excited to continue this partnership and feels it has been a positive experience for both parties. The Recreation Department feels that this partnership will continue to provide the residents of the Village and School District the opportunity for more programs and access to their schools.

**CC:** David Cox  
Glen Schillings

The numbers listed below represent the total enrollment for Winter/Spring programs for each year listed.

Winter/Spring	Res	NR	Total	Punch	Res	NR	Total	Adult	Res	NR	Total	Trips	Res	NR	Total	Youth	Res	NR	Total	Before & After / Camps	Res	NR	Total
2015	921	455	1376	2015	198	202	400	2015	112	122	234	2015	34	17	51	2015	134	77	211	2015	443	37	480
2014	669	356	1025	2014	181	157	338	2014	76	89	165	2014	4	2	6	2014	75	48	123	2014	333	60	393
2013	459	247	706	2013	127	81	208	2013	83	66	149	2013	3	2	5	2013	77	53	130	2013	169	45	214
2012	704	271	975	2012	169	140	309	2012	80	74	154	2012	0	0	0	2012	63	29	92	2012	392	28	420
2011	311	280	591	2011	202	174	376	2011	67	84	151	2011	0	0	0	2011	42	22	64	2011	0	0	0

The numbers listed below represent the total enrollment for Summer programs for each year listed.

Summer	Res	NR	Total	Punch	Res	NR	Total	Adult	Res	NR	Total	Trips	Res	NR	Total	Youth	Res	NR	Total	Before & After / Camps	Res	NR	Total
2015	759	429	1188	2015	194	117	311	2015	45	47	92	2015	62	37	99	2015	227	145	372	2015	231	83	314
2014	697	375	1072	2014	111	74	185	2014	93	36	129	2014	64	30	94	2014	209	186	395	2014	220	49	269
2013	761	498	1259	2013	214	182	396	2013	23	43	66	2013	18	8	26	2013	194	123	317	2013	312	142	454
2012	683	435	1118	2012	159	126	285	2012	26	30	56	2012	0	0	0	2012	133	85	218	2012	365	194	559
2011	799	326	1125	2011	174	118	292	2011	25	22	47	2011	0	0	0	2011	134	98	232	2011	466	88	554

The numbers listed below represent the total enrollment for Fall programs for each year listed.

Fall	Res	NR	Total	Punch	Res	NR	Total	Adult	Res	NR	Total	Trips	Res	NR	Total	Youth	Res	NR	Total	Before & After / Camps	Res	NR	Total
2015	723	287	1010	2015	174	158	332	2015	89	77	166	2015	8	5	13	2015	94	47	141	2015	358	0	358
2014	642	292	934	2014	173	158	331	2014	79	66	145	2014	6	10	16	2014	115	50	165	2014	269	8	277
2013	676	448	1124	2013	188	241	429	2013	147	99	246	2013	7	8	15	2013	95	54	149	2013	239	46	285
2012	184	168	352	2012	65	37	102	2012	41	55	96	2012	14	23	37	2012	64	53	117	2012	0	0	0
2011	288	215	503	2011	173	131	304	2011	64	47	111	2011	0	0	0	2011	51	37	88	2011	0	0	0

**Total Enrollment for each year.**

2015	3574
2014	3031
2013	3089
2012	2445
2011	2219

**Abbreviation Key**

- "Punch", enrollment numbers for punch card classes.
- "Adult", enrollment numbers for adult programs.
- "Trips", enrollment numbers for trips.
- "Youth", enrollment numbers for youth programs.
- "Before & After/Camps", enrollment numbers for Before & After School Care, Summer Camps, & Spring Break Camp.
- "Res", number of residents who were enrolled in programs
- "NR", number of non-residents who were enrolled in programs.