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**PARK AND RECREATION BOARD AGENDA
MONDAY, APRIL 4, 2016
7:00 PM
Board Room
210 Cottonwood Avenue, Hartland, WI**

7:00 PM Call to Order

Public comments for those items not included on this agenda (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

**Approval of Park and Recreation Board Minutes – January 4, 2016 Meeting,
January 13, 2016 Special Park and Recreation Meeting and March 7, 2016 Meeting**

Director of Public Works Items

Discussion and Possible Consideration of an Agreement with Arrowhead High School Lacrosse and the Village of Hartland Regarding Use of Centennial Football Field

Announcements: It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

Adjourn

The meeting will be held in the Village Board Room of the Community Center in the Hartland Municipal Building located at 210 Cottonwood Avenue.

Lynn Meyer
Deputy Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any government body at the above stated meeting other than the governmental body referred to in the above notice.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, CMC, Village Clerk, at (262) 367-2714. The Municipal Building is handicap accessible.

**VILLAGE OF HARTLAND
PARK AND RECREATION BOARD MINUTES
MONDAY, JANUARY 4, 2016
7:00 PM
Board Room
210 Cottonwood Avenue, Hartland, WI**

Present: Tina Bromberger (arrived at 7:22 pm), Mike Cottrell, Curt Gundrum, Tim Hallquist, Peggy Kallenberger and Duane Lawson. Excused: Dick Landwehr

Others Present: DPW Director Einweck, Operations Supervisor Gerszewski and Recreation Director Yogerst

7:00 PM Call to Order

Public comments for those items not included on this agenda (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) - **NONE.**

Approval of Park and Recreation Board Minutes – November 2, 2015 Meeting

Motion (Cottrell/Kallenberger) to approve the Park and Recreation Board Minutes of November 2, 2015. Carried (5-0).

Director of Public Works Items

Discussion and Possible Consideration of Village Sponsored Batting Cages in Nixon Park

All of the user groups have been consulted and their comments have been taken into consideration. Mike Gerszewski's memo in the Park Board Packet gave a detailed description of what the Village is planning.

The layout for the east batting cage was questioned regarding the nearby house. Mike Gerszewski stated that the cage will be about 200 feet from the residence, on the west side of the drive, north of the water line that was installed. The cage will be far enough from the canteen to allow access to the canteen. No trees will be removed.

A question was asked about the netting poles for the cages. It was felt that the poles are inferior to what Delafield has. Mr. Gerszewski stated that the poles will be the taller height when the two foot extensions are welded to the existing poles. The welded area will be painted and set in two-foot concrete. The pipes are galvanized and have caps so they shouldn't rust. The crushed granite will be about 4 inches thick, maybe more.

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Clarification was made that the crushed granite planned for the cage was not allocated for the infield. The Village does not use crushed granite on the infields, only on the walkway.

It was mentioned that the crushed granite is hard on the baseballs. Mike Cottrell suggested using a crushed lime and putting turf on top of it. In the long run it is less expensive and easier on the baseballs. Mats are put down where the hitters stand; otherwise it would be high maintenance with the turf. The Village may ask for donations for the pitching mounds, due to the high installation and maintenance costs. One group has shown some interest in donating.

Mr. Cottrell mentioned that the batting cage for the Arrowhead girl's baseball team was done by volunteers and it turned out phenomenal. The volunteers put in a four inch crushed lime base and got used Astroturf from one of the universities that was renovating their field. Staff might want to take a look.

The crushed lime is a little softer to the cover of the baseball. Mr. Gerszewski stated that the Village would be amenable to using crushed lime.

The need for a second cage on the third base side of Nixon field was questioned. The cage along the first base line would be preferred to one on the third base line. It was then suggested to build a cage at Centennial baseball field. Mr. Gerszewski said it would have to be budgeted for another year. The cage on the third base side of Nixon field is partially built and would have to be taken down and moved, which would entail an additional cost.

It was discussed that a schedule between two teams using the field can be made to share the one batting cage for pre-game practice.

The Park Board was asked where at Centennial Field they would want the batting cage placed. Further investigation will be needed to pinpoint the proper placement location.

It was clarified that the batting cage consists of poles, cable, netting and no fencing.

In the spring the Village will proceed with Nixon Park, finish that, use material different than crushed granite, maybe use turf, plan to use rubber mats for where the pitcher stands and the batter stands.

Tim Hallquist suggested tabling this item until after the discussion of the request from Land O' Lakes Baseball for use of a portable batting cage in Nixon Park.

Motion (Lawson/Gundrum) to *table* consideration of Village Sponsored Batting Cages in Nixon Park until after discussion of item #2. Carried (5-0).

Continued after discussing Item #2 and taking this item off the table:

Motion (Cottrell/Gundrum) regarding approval of the proposed batting cages at Nixon that were already placed and construction started, with the third base line cage to be completely removed, the first base line cage to be completely

removed and then re-constructed per the diagram by staff. A second cage location will be investigated at Centennial Park per the same specifications/size. Also staff will look at the differences between using the crushed granite versus the crushed lime. Carried (5-0-1). Bromberger abstained.

Discussion and Possible Consideration of a Request from Land O' Lakes Baseball for Use of a Portable Batting Cage in Nixon Park

It is staff's understanding that this portable batting cage is on wheels, there is netting, and it folds up. Staff has two concerns – storage and vandalism. The portable cage will not fit in the canteen.

This cage is used in the catcher's area at home plate. The Village preps the field at 7:00 AM. If the lines are disturbed during warm up, staff will not come back to fix them.

Other facilities put a mat over the lined field. When they are done practicing, they lift up the mats and the lines are still there. Mr. Gerszewski stated that it would be up to the groups to provide the mats.

Mike Cottrell described that the cage folds down into two sections that end up being five feet tall and the poles tuck into sleeves on the unit. It is made of aluminum and is very light.

Land O' Lakes is eventually thinking of renting it out to other groups. The Park Board may need to decide if that is something they would allow in a public park. The consensus of the Park Board was that the cage should be only for Land O' Lakes use, not public use.

Land O' Lakes should be notified of the following:

- LOL will not be able to store the cage in the canteen
- LOL will have to supply a mat to use over home plate area
- The Village does not want a safety issue where during batting practice, holes and uneven ground create a problem. The Village will not be re-lining or fixing anything on the field between practice and the game.
- The cage must be locked and secured after use, outside of the playing area
- Only Land O' Lakes will be allowed to use the cage

Motion (Bromberger/Cottrell) to approve the usage and outdoor seasonal storage on site at Nixon Ball Field for a portable batting cage as proposed by Land O' Lakes, with the condition that they use a mat any time the batting cage is being used and the batting cage is locked upon completion of use before a game and stored outside of the playing area. Land O' Lakes will work with the DPW so that grass maintenance can continue during the season in the area of the stored cage.

Discussion: The situation was brought up that the Village would not be able to mow the grass under the stored batting cage. DPW prefers not to mow around objects, due to potential damage. Land O' Lakes could either give the

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Village a key to unlock it or have them come and unlock it and move it. It could be worked out with Land O' Lakes.

The batting cage can only be stored outside the playing area during the baseball season. It will need to be stored in another place off season. Land O' Lakes will work with DPW for maintenance of grass at the storage area.

Carried (6-0)

Motion (Lawson/Hallquist) to take off the table Item #1 to continue possible discussion and consideration on the Village Sponsored Batting Cages in Nixon Park. Carried (6-0). See continued discussion/motion under Item # 1 above.

Discussion of 2015 Vandalism Report

Overall, the vandalism total dollar amount is less that some of the past years. There has been a lot of graffiti this year, especially at Penbrook.

Mike Gerszewski noted that regarding the roof damage at the triangle bathroom, there were some arrests made and we did get some restitution. Thank you to the Police Department for nabbing the perpetrators.

Through newsletters and personal contact, the Village tries to encourage people to observe the parks and contact the police if they see anything suspicious. The money spent on vandalism repair is money the Village does not have for park improvements.

Informal Report by the Park Board Committee that Reviewed the Veterans Memorial Projects

Duane Lawson, Dick Landwehr, and Peggy Kallenberger looked at 11 exhibits several weeks ago. At that time they listed three to five of their favorites on a sheet of paper and submitted them for review.

DPW has concerns regarding maintenance/vandalism/long-term viability of structures once the project is built. There are elements of many of the projects that could be combined and be feasible.

DPW Director Einweck stated that a curb cut and a walk way will probably be needed so people can walk to the project from E. Park Avenue. The new project could be moved from the present location, but the flag is used for all the ball games and it would have to be visible from the stands.

The Park Board will eventually be giving their approval to a final project.

Recreation Director Items

Year End Report

Recreation numbers were up by 500 this year from last year.

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Hartland Recreation increased trips through partnerships with Sussex, Menomonee Falls and now Pewaukee in order to add the amount of trips offered.

The Hartland/Lakeside Schools and Recreation Director Yogerst are trying to run more senior programs for the community. Bingo is held every third Thursday of the month at the Little Red School House during the school year. Starting this Wednesday Wii Bowling will be held every Wednesday. We still have Seniorcize, Sheephead and Line Dancing in the Community Room. Recreation Director Yogerst's goal is to create more senior programs.

The Recreation Department is sponsoring one ski trip on January 22 for grades 6 – 8. This is a school day off. In past years there were usually about 80 kids signed up.

Starting this past fall for before and after school care, we started a discount rate for families with more than one child needing care. Also, there is a price break for signing up for multiple days. A late fee was instituted this year and it has helped cut back on children showing up without registering and paying.

Parents have been pretty good about not being late for picking up their kids from after school care by 6:00 PM.

January 11 – 15, 2016 is the free try-it week for the punch card programs listed in the program guide.

Announcements: It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

There will be an athletic user's group meeting before the Village Board Meeting on February 8. Notices will be sent out soon.

Adjourn

Motion (Bromberger/Cottrell) to adjourn. Carried (6-0). Meeting adjourned at 8:15 PM.

Respectfully submitted by

Recording Secretary,

Lynn Meyer
Deputy Clerk

**VILLAGE OF HARTLAND
SPECIAL MEETING
PARK AND RECREATION BOARD MINUTES
JANUARY 13, 2016
6:00 PM
BOARD ROOM
210 Cottonwood Avenue, Hartland, WI**

Present: Mike Cottrell, Duane Gundrum, Tim Hallquist, Peggy Kallenberger and Duane Lawson. Excused: Tina Bromberger and Dick Landwehr.

Others Present: DPW Director Einweck, Administrator Cox and Recreation Director Yogerst.

1. Call to Order

2. Consideration of information and actions related to the Policy for Facility Reservations

a. Review/Response to a request from Lake Country Youth Baseball and Softball and Village Staff for clarification of the Park Board policy.

DPW Director Einweck thanked the Board and user groups for attending this meeting on short notice.

The Village operates a number of ball fields and there is a lot of interest in ball field use. The Park Board had approved a policy which the Village staff follows when receiving reservations. The first day of receiving reservations happens on the first working day in January. That was January 4 this year. We had a person waiting before we opened the doors to put in their reservations for the fields. In addition, we had two other user groups come in to make reservations.

Because we have a priority for field usage, staff would like the Park Board to clarify so we can follow the written policy on field reservations. The questions are, "How does the Park Board define the terms Resident Based Leagues and resident?" While residents of the Village can easily be identified, what about resident based leagues, those with Village of Hartland addresses? Leagues in which their Boards would consist primarily of or entirely of Village residents? Or leagues which the majority of their participants are residents?

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Staff would like the discussion to clarify what the main requirement is to be a resident league -- then we can determine the priorities of the applications received.

Tim Hallquist and Peggy Kallenberger were the only two present Board members that were on the Board when the policy was set up.

The Board has the policy in their packet. The top third of the policy states priority field usage. No. 1 is Village sponsored programs. No. 2 lists a few groups that are specifically identified – Land O' Lakes, Lake Country Youth Baseball and Softball, Hartland Athletic Advancement Association, then it goes into private schools, public schools, associations, businesses, resident-based leagues, and residents.

Tim Hallquist stated that since he has been on the Board for the past 20 years, the three groups have been using the fields. They are all Hartland based. That's the reason why they are listed. We haven't had a conflict in the past. When we did a couple of years ago, we asked the new group to work with the groups. In the past Lake Country Youth Baseball and Softball reserved every field, every night. They didn't use the fields every night, but they had them reserved. So we asked LCYBS to work with the other group to give them fields on the dates they weren't using them. We didn't hear back about how it worked out. We assumed no news is good news.

Mr. Hallquist continued: Because all of these groups are tax exempt (I'm assuming), to me, a Hartland based organization would have a Hartland address on their tax exempt certificate. All of these groups will entertain participants from outside of Hartland. I don't think it's fair to say 40% are from Hartland, 10% are from Delafield, etc. Where they file their paperwork for their tax exempt status would designate a Hartland address.

Mike Einweck clarified that a resident based league would have their physical address for the association of their group in Hartland (not a Hartland mailing address). Residents would live specifically in the Village of Hartland.

Tim Hallquist mentioned that LCYBS is in lieu of a Village Recreation Baseball Program.

Mike Einweck stated that we aren't questioning the named groups on the priority. We are asking about what is a resident based league? How is that defined by the Park Board? As the Village staff receives these applications, we want to be able to decide if they are indeed a priority #2 or if they fall into a priority #3.

Comments from the Park Board:

Mike Cottrell: To me a league is open to all recreational and families within a community, not a try-out. HAAA is an open league where you can register and create teams. LCYBS is the same. By definition the way this policy reads to me is it's a league open to families and all members of the community. A league runs numerous games and numerous teams with multiple fields, -- hence the reason for the program. On clarification, it says priority basis is given to those entities listed, through February 15. After February 15, it's a first come, first serve basis per the way the policy is written.

Mike Einweck asked if you have multiple priority 2 groups that apply, would it then come to a first come, first serve?

Mike Cottrell: My opinion would be no, it would need to go to the Park Board and they would discuss the direction they would have to go.

In the past, when there was a conflict with LCYBS and HAAA for using Bark River Field, the groups worked it out between themselves.

Curt Gundrum: I agree with Mike Cottrell. It wouldn't hurt to revise the policy to make the priorities clearer.

Mike Einweck: Give staff clear direction, set the policy that staff can follow, and only if there is conflict that we can't resolve or if someone wants to appeal the process, that's where you bring in the Park Board.

Pete Ludtke, HAAA: We've never had a problem between LOL and LCYBS. They always come to us at a meeting to ask for the field and it always worked pretty well. Any groups using the field must have liability insurance naming the Village of Hartland as an additional insured. Mr. Ludtke guaranteed they would follow any changes to the policy.

John McNeil, Land O Lakes: I've been doing this for five years and we never had a problem. We work with the Hawks/Legion. We only need the field nine times. We don't do practices.

Dan Hanke, President of LCYBS: The individuals that are on that field are going to be children. These three groups have always put the children first. We've been able to work this out before with other groups and we are more than willing to do it again. In the end it's all about the kids.

Candy Finco, Lake Country Catch: We've tried to get fields before and were not able to. We have a father of a team whose wife has stage 4 cancer; he has three children on these teams. This father needs Wednesdays to fit in his work schedules so he can help his wife. I asked

for seven Wednesdays and over 50% of the team has a Hartland address. The age group is U-10. We need seven Wednesdays.

Dan Hanke: The original conversation dates were Mondays and Wednesdays from April 25 through the end of June (a total of 18 days). LCYBS can figure out seven Wednesdays that LC Catch is asking for.

The Park Board was pleased that the groups are willing to work together to schedule seven dates for LC Catch.

Mike Einweck mentioned that the base pegs are there, but the groups need to provide the bases. The Village does not provide any equipment.

There will be a Village of Hartland User Group Meeting on February 8, 2016 at 6:00 PM in the Village Board Room. A representative from each group should attend. Field guidelines and other issues regarding the fields will be reviewed.

The Policy for Facility Reservations will be on the agenda at the next Park Board Meeting. (Tentatively not until March 7, 2016)

LCYBS and LC Catch will work together and let the Village know what dates have been worked out. Refunds will be determined and credited to the groups.

b. Review and consideration of actions related to potential conflicts in scheduling of field use for youth baseball

No additional discussion on item b.

3. Adjourn

Motion (Kallenberger/Cottrell) to adjourn. Carried (5-0). Meeting adjourned at 6:28 PM.

Respectfully submitted by
Recording Secretary,

Lynn Meyer
Deputy Clerk

**VILLAGE OF HARTLAND
PARK AND RECREATION BOARD MINUTES
MONDAY, MARCH 7, 2016
7:00 PM
Board Room
210 Cottonwood Avenue, Hartland, WI**

Present: Tina Bromberger, Curt Gundrum, Tim Hallquist, Peggy Kallenberger, and Dick Landwehr.
Excused: Mike Cottrell and Duane Lawson.

Others Present: DPW Operation Supervisor Gerszewski and Recreation Director Yogerst.
Excused: DPW Director Einweck

7:00 PM Call to Order

Public comments for those items not included on this agenda (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) - NONE.

Approval of Park and Recreation Board Minutes – January 4, 2016 Meeting and January 13, 2016 Special Park and Recreation Meeting

Motion (Bromberger/Kallenberger) to approve the Park and Recreation Board Minutes of January 4, 2016. Motion **Not** Carried (3-0-2). Landwehr and Bromberger abstained.

Motion (Landwehr/Bromberger) to approve the Special Park and Recreation Board Minutes of January 13, 2016. Motion **Not** Carried (3-0-2). Bromberger and Kallenberger abstained.

The above motions need a quorum of four people to carry the vote. Therefore, both of these minutes are not approved and will need to be approved by a quorum at the April Park and Recreation Board Meeting.

Agenda items were taken out of order. The Recreation Director Items were taken first at the meeting.

Director of Public Works Items

Presentation by Roger Boogren (Hartland Resident) to Operate a Short Wave Radio in Village of Hartland Parks to Commemorate the 100th Anniversary of the National Park Service

Mr. Boogren handed out literature regarding "National Parks on the Air 2016" and "What is Ham Radio?"

He plans to operate in the mornings for a few hours from time to time as he wishes. He will set up in different locations each time, along the Ice Age Trail in the Village. He has 105 stations as chasers. There are 490 national parks, river-ways, seashores, and other shorelines throughout the country that will be locations used by operators.

Operators train with the Sheriff's department twice a year to be ready to help in case of a natural or other disaster.

Park and Recreation Board Minutes
March 7, 2016 Meeting

Discussion and Possible Consideration of an Agreement with Arrowhead High School Lacrosse and the Village of Hartland Regarding Use of Centennial Football Field

No one from Arrowhead High School was present.

Motion (Hallquist/Bromberger) to **table** an Agreement with Arrowhead High School Lacrosse and the Village of Hartland Regarding Use of Centennial Football Field. Carried (5-0).

Discussion and Possible Consideration of Village of Hartland Athletic Field Users Policy and Residency Determination

It was found that if the Park Board goes by the addresses on the tax exempt status paperwork from each of the current user groups, none of the groups are Village residents.

Mike Cottrell (who was excused) previously talked to Tim Hallquist and asked him to make his idea known regarding the priority usage of the field:

1. Village sponsored programs
2. Land O'Lakes, Lake Country Youth Baseball, Hartland Athletic Advancement Association
3. Private schools, public schools, associations, businesses, resident-based leagues and residents
4. Non-resident based leagues and non-residents

Tim Hallquist suggested that if possible, those groups included in #2 should get their tax exempt status connected to a Village of Hartland address. Pete Ludtke mentioned that HAAA is in the process of getting tax exempt status and they will be connected to a Village address.

Motion (Bromberger/Kallenberger) to approve the Village of Hartland Park Board Policy for Facility Reservations with the following priority usage changes:

1. Village sponsored programs
2. Land O'Lakes, Lake Country Youth Baseball, Hartland Athletic Advancement Association
3. Private schools, public schools, associations, businesses, resident-based leagues and residents
4. Non-resident based leagues and non-residents

Carried (5-0).

There was additional clarification discussed regarding the priority groups.

It was brought up that there will possibly be more of these resident based groups coming forward in the future. There could be multiple groups vying for the fields. We need more criteria to determine priority use.

Checking all participant addresses, birth certificates, etc. would be very complicated. The Park Board will probably review this policy annually and may make more changes in the future.

Discussion Regarding Issues Listed by John McNeil (Land O' Lakes) at Nixon Hardball Field

Park and Recreation Board Minutes March 7, 2016 Meeting

The following are some comments on the issues raised by Mr. McNeil and the response from DPW:

1. The weeds in the infield are not sprayed until June. (Why)

The fields were sprayed the last week of May due to the lateness of the weeds emerging and the wet spring we had. Unfortunately, the contractor we hired got delayed in all of their work. We are obtaining proposals from both True Green and Frontier FS for the 2016 weed spraying and will require a spray by date. Staff will look at some spraying themselves also.

2. The infield has not been rolled.

We have not rolled the fields for a number of years because it compacts the soil which is not good for the grass.

3. The lip on the infield is awful. Was told would be fixed and it was not. 3 years running. One truck load of material was added to the field and graded in September 2015 to reduce the amount of ponding and to reduce the lip at the grass edge.

4. The spike for the base at 3rd has been crooked for 2 yrs.

We were not notified of this and were unaware because the Village does not provide the bases. The base pegs were removed before the field work was done. They will be set and installed in spring.

5. The base lines don't line up.

We did not see this problem last year, but home plate was removed for the field work and will be installed this spring along with the base pegs.

6. No plan to stop the ponding water on the infield. I believe I spend more time pumping water out of the infield so my team can play.

Field users should not be pumping water off of the field. The game should have been canceled by the Village staff that checks the field in the late afternoon.

Mr. McNeil was present and stated that he was told three years ago that the base pegs would be replaced. He was told home plate was going to be replaced two years ago, but it wasn't. The Village was going to fix the field two years ago, that's why he couldn't have a game until Memorial Day Weekend. At that time all that happened was two piles of dirt were put on the field and spread around. He wanted to know why they can't put any dry-out on the field. He spends most of his non-working hours pumping water out of the infield with a hand-pump that Dave Jambretz supplied. Mr. McNeil feels this is normal maintenance that should be done by the Village.

Mr. McNeil sprays for weeds in his yard in April. The field doesn't get sprayed until June. Mike Gerszewski stated that weed spraying is scheduled for April this year.

Mr. McNeil used to cut the grass on the field to get rid of the dandelion flowers, but he did not last year. Team members called Mike Einweck to ask what was going on. He has had three people get hit in the face due to poor field conditions. The lines do not match up to where the bases are. It has been going on for the five years Mr. McNeil has been involved.

Tina Bromberger brought up that if this has been going on for five years, this is the first the Park Board has heard of any issues. Mr. McNeil stated that he has talked to Dave Jambretz and Mike Einweck about these issues in the past.

Park and Recreation Board Minutes March 7, 2016 Meeting

John McNeil said that the infield is hard and bumpy. It rained today and you could go out with a roller and even out the field. It's embarrassing how poor the field conditions are.

In September one truck load of dirt was delivered and graded. Mr. McNeil said that wasn't enough. Several years ago the Village put dry-out on top of the field. The only trouble is the dry-out ran off into the outfield and became sand. It has to be mixed in the dirt to make a base. Sussex does it, Monches does it, every place we play in this league (except for Lannon), has done this. When it rains, the water doesn't pond – it runs off into the outfield, but not in Hartland.

Mr. McNeil mentioned that dragging the field should be from the outfield to the infield, but Hartland does it from the infield to the outfield. That is creating a lip and making it worse. This has been a problem for five years. Staff has told me time after time there is no money in the budget. There was money and time for the batting cages, but all Mr. McNeil wants is the field to be fixed.

It was mentioned that the lip is still treacherous at third base, even after adding the dirt last September. The lip is embedded -- it's like concrete. It's not going anywhere by adding dirt. Mr. McNeil said he doesn't think the field has been rolled in five years.

Mike Gerszewski stated that it is not recommended that the field be rolled. It compacts the grass and it is not good for it. Mr. McNeil stated that every other community rolls their fields. Mr. McNeil has offered to do the field work with licensed and bonded workers. The Village wouldn't need to pay for it – Land O Lakes would pay for it.

Items listed for remediation:

- The Village and Mr. McNeil have a philosophical difference in rolling. Mike Gerszewski said he would look into it.
- The whole infield needs to be looked at.
- The new base pegs will need to be put in the right spots.

Dale Kuphall stated the he and Mike Einweck got together two years ago and talked about what needed to be done to the field. He was told it would be fixed, but it never was. When asked about it, the answer is always that it isn't in the budget.

Mr. McNeil said the issue of ponding is due to no dry-out in the field.

There will be more youth users this year. The Legion 15 – 16 year olds and the Hawks 7th and 8th Grade will be using Nixon as home field.

Mike Gerszewski said he will look at the financing and putting it in the budget for sure for 2017. To do this work, the field would have to be closed for April and May and the sod cut out. John McNeil suggested using a trowel and bringing dirt forward from the lip and laying the grass down and rolling it.

Others in the room disagreed with Mr. McNeil's suggestion. Pete Ludtke said that cutting the sod worked well at Bark River softball field.

Mr. McNeil said the Village cuts the grass on Tuesday. If it was cut on Thursday or Friday, the weeds wouldn't be as much of a problem.

Mike Gerszewski stated the Village will make sure that the weeds are sprayed by a deadline of the 2nd or 3rd week in April. The Village will roll the lip and the field to

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March 7, 2016 Meeting

minimize the lip. Sod cannot be cut now because there is not enough time for it to get going. If we don't have money to cut the lip in the fall, I will put it in the budget for 2017 to have a contractor rebuild the field. Mr. Gerszewski is open to other suggestions.

Mike Gerszewski reported that in September, home plate and all the bases were taken out. Material was added on the baselines, home plate and the whole infield. It might have been as many as two quads that were delivered. The field was regraded so the lip has been minimized -- we took the dirt out to the sod edge. We roto-tilled it and rolled the infield. We put Sure-Hop ball diamond mix in and dry-out on top and mixed it in with a roto-tiller.

John McNeil was informed that if he has any field issues in the future, he should call Mike Gerszewski or Mike Einweck.

It was suggested that John McNeil look at Nixon field tomorrow and then call Operations Supervisor Gerszewski or DPW Director Einweck to discuss the field.

Discussion and Possible Consideration of a Request for a Memorial Honoring the Dedication by Jim and Steve Dibb (Presented by John McNeil, Land O' Lakes)

Mr. McNeil would like to put a stone in Nixon Park near the tree on the right field line to honor the men who spent 40 – 50 years with the Land O Lakes organization. No grass grows under that tree. It will be paid for by Land O Lakes.

Mr. McNeil was asked to put together a proposal for this project with some exact details of the size, etc. of the stone. Another idea would be to put a plaque on the canteen, whichever is easier. The size could be around 16" x 24". The Board asked Mr. McNeil to bring in a rendering so they could see what his idea looks like.

An example of what has been done at Bark River Park, the Chapman family paid for a blue spruce tree to be planted in the park. It was dedicated to Mike Chapman and a plaque was put on the canteen.

Motion (Landwehr/Bromberger) to **table** the request for a Memorial Honoring the Dedication of Jim and Steve Dibb for more specific information until April meeting. Carried (5-0).

Recreation Director Items

Discussion and Possible Consideration of a Request by Hartland/Lakeside School to Conduct a Boat/Duck Race in the Bark River in Nixon Park as a Fundraiser for the Chimney Swift Chimney to be held on Saturday, May 28, 2016 starting at 10:00 AM

The DNR has approved this event. Last year the students raised \$1,200.

Motion (Landwehr/Gundrum) to approve the request by Hartland/Lakeside School to conduct a Boat/Duck Race in the Bark River in Nixon Park as a fundraiser for the Chimney Swift Chimney to be held on Saturday, May 28, 2016 starting at 10:00 AM and Waive the Shelter and Park Fees. Carried (5-0).

Discussion and Possible Consideration of Hartland Kids Day – 2016 at Nixon Park on July 27, 2016 from 9:00 AM – 3:00 PM

Park and Recreation Board Minutes
March 7, 2016 Meeting

Melissa Peterson mentioned that this will be the fourth year for Hartland Kids Day. There were some clean up issues last year, but Ms. Peterson will work to improve that. She is hoping for a bigger and better event this year.

Motion (Landwehr/Kallenberger) to approve Hartland Kids Day – 2016 at Nixon Park on July 27, 2016 from 9:00 AM – 3:00 PM. Carried (5-0).

Discussion and Possible Consideration of a Planned Event by Ana Alarcon and Elise Miller Regarding Explore Hartland Night, Thursday, August 4, 2016

This event was formerly known as Hartland Night Out. The applicants stated that they have decided to keep the name Hartland Night Out and not change it to Explore Hartland Night.

There is a concert in Nixon Park that night and after dark, a movie will be shown on the t-ball field.

After meeting with the Business Improvement District, it was decided not to have a camp out and a moonlight walk in the park that night. A business crawl through downtown Hartland will be held that evening with participating businesses. There will be food and crafts happening. The band "The Ricochets" will play from 7:00 – 9:00 PM, and the movie "Inside Out" will be shown afterwards.

Motion (Bromberger/Kallenberger) to approve a planned event by Ana Alarcon and Elise Miller regarding Hartland Night Out, Thursday, August 4, 2016. Carried (5-0).

Announcements: It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

Tina Bromberger stated that she realizes there may be some people on the Board with conflicts of interest regarding the fields and parks. She respectfully requested that those who have conflicts of interest not vote on those particular issues.

Adjourn

Motion (Hallquist/Kallenberger) to adjourn. Carried (5-0). Meeting adjourned at 8:19 PM.

Respectfully Submitted by
Recording Secretary,

Lynn Meyer
Deputy Clerk

Village of Hartland/Arrowhead Union High School Centennial Park Use Agreement

WHEREAS, the Village of Hartland (hereinafter "Village") owns and maintains a public park and football field in Centennial Park in the Village; and

WHEREAS, Arrowhead Union High School (hereinafter "AHS") desires to use said field for certain games and practices for the AHS Lacrosse team,

WHEREAS, the Village of Hartland Park and Recreation Board and Village Board have reviewed the proposed use and desire to allow the use as described herein.

NOW THEREFORE, THE VILLAGE AND AHS HEREBY AGREE AS FOLLOWS:

1. AHS will apply for the use of the football field for the spring season of Lacrosse (April through early June) by way of a Village provided Athletic Facility Reservation Form.
2. AHS is intending the use of the football field for practices and games of the boys team(s) and occasional, overflow use by the girls team(s).
3. Use of score board and press box for games is to be coordinated with the Lake Country Chiefs who own these items.
4. The Village will provide standard field maintenance as necessary including watering, weed/pest control, and cutting.
5. Village agrees to a cut length of 2½ - 3 inches during the season. Standard cutting frequency is weekly.
6. Village will provide refuse/recycling collection.
7. Village will provide restroom maintenance and cleaning
8. AHS will adhere to the Village Field Use Guidelines.
9. AHS will perform any and all required or desired field marking/painting.
10. AHS will provide field equipment including, but not limited to, goals and other equipment necessary for practice or games.
11. AHS will clean area after each use and deposit trash/recyclable items into collection containers.
12. AHS will repair any damage done to the field as a result of practice or game play including, but not limited to repair or maintenance of the area around the goals or elsewhere, as necessary during the season. Explicitly, AHS will repair any damage done to the field as a result of

Village of Hartland/Arrowhead Union High School Centennial Park Use Agreement

practice or game play at the end of the season with a proper sod installation and maintenance of sod (watering, etc.) until it is established.

13. AHS and Village will coordinate and agree on field use and cancellations due to weather or field conditions.
14. AHS and Village agree to explore the installation of a synthetic turf surface and other improvements at this field with the ultimate goal of utilizing the field for multiple sports including, but possibly not limited to, high school lacrosse and field hockey as well as football at lower levels and other public uses.
15. The fee to use the football field is \$70.00 per use. This includes games and practices. AHS will pay the full amount for the intended use of the football field prior to any use.
16. Neither AHS nor any other agency may place any advertising, names or logos on the Village property without prior written approval from the Village Park and Recreation Board and Village Board.
17. AHS will be allowed to store hand tools and goals at the Park provided they are secured in an agreeable location. The paint and field painter items will need to be brought in for each use.
18. This Agreement is for a period of one year from the date hereof, at the end of that period, the agreement will automatically renew for an additional one-year term unless cancelled by action of either party by November 30 of a given year for the subsequent term. The Agreement will be reviewed annually by the Village Park and Recreation Board based on input from the Village Staff and the AHS at its November meeting.
19. If the agreement is terminated, AHS, at their sole expense, shall remove all of their equipment and restore all Village property to its condition prior to installation of these items (see Paragraph 12). AHS may, with the Village Park and Recreation Board approval, donate these items to the Village.
20. In connection with the use and areas and facilities to be used pursuant to this Agreement, each of the parties shall be responsible for the acts and omissions of their respective officers, employees and agents giving rise to any liability, claims, demands, legal actions or suits, fines, costs and related expenses of any kind in connection with any damage, injury or death to person or damage or injury to property.
21. Nothing in this Agreement shall be construed to make the agent(s) of one party the agent(s) of the other.

Village of Hartland/Arrowhead Union High School
Centennial Park Use Agreement

22. Nothing contained within this agreement is intended to be a waiver or estoppels of the Village or AHS or their respective insurers to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including those contained within Wisconsin Statutes 893.80, 895.475 through 895.62 and 345.05
23. AHS will be required to maintain, throughout the period of recreational activities, insurance with coverage as provided below:
 - A. Comprehensive General Liability Insurance in an amount of at least \$1,000,000. The policy must include the Village and its agents, officers and employees as "additional insured" along with the appropriate endorsement pages.
 - B. Comprehensive Professional Liability Insurance in an amount of a least \$500,000 for coverage to insure the activities of the coaches, manager, administrators and officers of the organizations engaging in recreational activities on Village park land is recommended, but not required. The policy should include the Village and its agents, officers and employees as "additional insured".
24. The Village will bill AHS if clean-up is required after a use or if the field restoration is not completed by July 1 of each year. The Village would charge the current labor rate plus 50% for fringe benefits and any material costs or contractor costs in addition to a 3% administrative charge for billing purposes.
25. Neither AHS nor any other agency shall make any modifications/alterations to the facility without prior written approval of the Village.
26. AHS shall indemnify, defend and hold harmless the Village of Hartland and its elected officials, board members and employees from and against any and all claims, costs, expenses, losses, damages, demands, actions or causes of action which may be asserted against or incurred by Village as a result of AHS use of the property or AHS items used on property. A certificate of insurance shall be provided to the Village at the beginning of each year.

Dated this _____ day of _____ 2016.

[SIGNATURES FOLLOW]

Village of Hartland/Arrowhead Union High School
Centennial Park Use Agreement

Village of Hartland

By: _____
David Lamerand, Village President

ATTEST

Darlene Igl, Village Clerk

Arrowhead Union High School

By: _____

Printed Name: _____
Title: Superintendent _____

ATTEST

Printed Name: _____
Title: _____