

**VILLAGE BOARD AGENDA
MONDAY, MAY 9, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – Trustee Wallschlager

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of April 25, 2016.
2. Consideration of a motion to approve the vouchers for payment.
3. Consideration of actions related to Licenses and Permits
 - a. Consideration of a motion to approve an application for a Street Use Permit for Large Scale Event for the Hometown Celebration Parade to be held Sunday, June 26
4. Consideration of Second Reading of Bill for an Ordinance No. 04/25/2016-01 "An Ordinance To Amend Chapter 76 Of The Village Of Hartland Municipal Code Pertaining Stormwater Management"
5. Review and discussion of bridge concepts related to the Riverwalk Development
6. Consideration of a motion to approve Resolution 05/09/2016-01 "A Resolution Creating an Environmental Corridor And Open Space Task Force"
7. Discussion of impending upgrades to the County radio system that will necessitate replacement of Hartland radios and determination of the Village's plan for the replacement
8. **Announcements:** The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
9. Adjournment.

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

MEMORANDUM

TO: President and Board of Trustees
FROM: David E. Cox, Village Administrator
DATE: May 4, 2016
SUBJECT: Agenda Information

The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Item 4 Regarding amendments to the Stormwater Management Code.

Background: Some additional recommended amendments have been made to the draft ordinance which will completely replace Chapter 76 of the Hartland Municipal Code. The Village Board is asked to give further review of the proposed ordinance, which updates the Hartland Code to bring our regulation into compliance with the current State requirements for the management of storm water in the Village.

Recommendation: Recommend review of the ordinance and hold over for third reading and adoption at the next meeting.

Item 5 Related to bridge concepts at the Riverwalk.

Background: As the Board will recall, the developer of the Riverwalk is required to install a pedestrian bridge over the Bark River. Additionally, the Village Board has asked for staff and the developer to explore bridge options that include covered bridges. If a covered bridge is chosen, it may become the standard for other pedestrian bridges owned by the Village. The Riverwalk developer's representative will present the Village Board with information on the options and costs for standard and covered pedestrian bridges.

Recommendation: Review the information and make a determination.

Item 6 Regarding an Environmental Corridor and Open Space Task Force

Background: In order to provide a structured method to undertake a review of the issues raised and to develop a Village plan for addressing these areas, an Environmental Corridor and Open Space (ECOS) Task Force is proposed. The ECOS Task Force would consist of representatives of the Plan Commission, Park Board and Public Works Department along with four members of the public to inventory, evaluate and recommend a use and maintenance plan for the natural areas of the Village with particular attention to Village-owned properties. The Task Force is proposed to have a term of about one year at which time a specific plan and recommendation would be expected. If needed, the ECOS Task Force could be extended or could be morphed into a different body to assist in the implementation of a plan. No additional comments have been received on the proposed Task Force and it is ready for Village Board consideration.

Recommendation: Recommend adoption of the Resolution and creation of the ECOS Task Force.

Item 7 Regarding an Agreement for the Recreation Department

Background: Recreation Director Kelli Yogerst is always looking for opportunities to expand the programming it offers. Recently, the Department engaged in discussions with Christ the King Lutheran Church in Delafield to use one of their large rooms for indoor Pickleball, which the Village currently offers only in Nixon Park. The Park Board has reviewed the agreement and has recommended its approval. The agreement provides for a longer term use that allows not only Pickleball but other classes as may work in the facility.

Recommendation: Recommend approval of the agreement.

Item 6 Regarding Radio purchase

Background: As Chief Rosch's memo indicates, the joint County dispatch center is making an upgrade to the radios and the system that necessitates some changes to the radios used by the Village. In addition, the radios we have, with the exception of some radios at the Fire Department, are nearing the end of their useful lives and we have an opportunity to replace them at a significant discount. Some changes in the dispatch system will require some changes to the radios we currently have if they are not replaced. The Village Board is being asked determine whether it wishes to replace the radios this year or next year under the discount program or to wait even longer.

Recommendation: Recommend approval of the purchase of new replacement radios in 2016.

VILLAGE BOARD MINUTES
MONDAY, APRIL 25, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Trustee Stevens

Present: Trustees Stevens, Meyers, Compton, Swenson, Wallschlager and President Lamerand

Excused: Trustee Landwehr

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Fire Chief Dean, Police Chief Rosch, Clerk Igl, Paul Mozina, Rod Podszus, Chris Miller

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Paul Mozina provided an update on restoration activities at the Hartland Marsh. He stated that the Village had approximately \$2,000 in the budget for this project. He stated that the DNR had offered that if the Village would rent a forestry mower, the DNR staff would provide two free days of mowing. Mr. Mozina stated that tremendous progress was made on mowing. He stated that Integrated Restorations sprayed the stumps after mowing in an attempt to kill the buckthorn. He stated that garlic mustard is now coming in and that there are funds available to spray the garlic mustard once this year. As buckthorn sprouts up again, it will need to be sprayed with a foliar spray in late summer. A prescribed burn is recommended for next spring. President Lamerand asked that Mr. Mozina keep the Board informed on the status of the project and related funding.

1. Motion (Meyers/Stevens) to approve Village Board minutes of April 11, 2016. Carried (7-0).
2. Motion (Swenson/Wallschlager) to approve the vouchers for payment in the amount of \$148,151.49. Carried (7-0).
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Wallschlager/Swenson) to approve an Operator's (Bartender) License with term ending June 30, 2016. Carried (7-0).
 - b. Motion (Meyers/Stevens) to approve an application for a street use permit for Swallow Education Foundation for a 5k race on May 21, 2016. Carried (7-0).
4. Consideration of Board and Commission appointments as presented by Village President Lamerand

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2016 Board of Review Members - annual term

Ex Officio

Village President David Lamerand

Village Clerk Darlene Igl

Finance Director Ryan Bailey

Annual Appointment

Village Trustee –Mike Meyers (reappoint)

Citizen Member – Karen Compton (reappoint)

Jt. Architectural Board/Plan Commission - 3 year term

Reappoint Tim Hallquist and Jack Wenstrom - terms to expire April 30, 2019

Reappoint David Lamerand and Randy Swenson

Park and Recreation Board - 3 year term

Reappoint Tim Hallquist and Peggy Kallenberger – term to expire April 30, 2019

Reappoint Richard Landwehr

Police and Fire Commission - 5 year term

Reappoint Ralph Redlin – term to expire April 30, 2021

Delafield-Hartland Water Pollution Control Commission (Del-Hart)

Reappoint Karen Compton, Richard Landwehr, Michael Meyers, Rick Stevens

Hartland Public Library Board

Reappoint Judith Dimond and Janet Schmitt – terms to expire April 30, 2017

Reappoint Jay Williams – term to expire April 30, 2019

Ice Age Trail Community Committee

Appoint Mary Burton and Dave Van Thiel – terms to expire April 30, 2017

Appoint Rod Podszus and David Van De Ven – terms to expire April 30, 2018

IATCC Information on Ex Officio and Outside Body Representative (No Board Action)

Jean Georgson (IATA Representative) – term to expire April 30, 2018

Jim Muenzenberger (BID Representative) – term to expire April 30, 2017

David Cox, Administrator (or Designee)

Motion (Stevens/Swenson) to approve the appointments as presented. Carried (7-0).

5. Consideration of First Reading of Bill for an Ordinance No. 04/25/2016-01 “An Ordinance To Amend Chapter 76 Of The Village Of Hartland Municipal Code Pertaining Stormwater Management”

DPW Director Einweck stated that the proposed changes to Chapter 76 are being made to comply with the current requirements of NR 151. He stated that comments received from the Village Attorney will be incorporated. This item will be carried over to the next meeting.

Items referred from the April 18, 2016 Plan Commission meeting

6. Motion (Meyers/Swenson) to approve site and building plans for installation of a larger nitrogen tank for Dorner Manufacturing Corp., 975 Cottonwood Ave. Carried (7-0).
7. Consideration of a motion to approve site and building plans for the construction of a new building for Guthrie and Frey, 1165 Richard Road.

Administrator Cox stated that this is for construction of a 15,000 square foot building and was recommended for approval. Motion (Compton/Meyers) to approve site and building plans for Guthrie & Frey. Carried (7-0).

8. Items related to a request to construct an office building on the Hartland Station, LLC property, 301 and 249 Pawling Ave.

Administrator Cox stated that the project was modified early in the process from a request to construct two buildings to one building. Because of the narrow layout of the property, the Village is asked to consider a Conditional Use Permit due to the proposal calling for a rear yard setback of five feet and no on-site parking. The developer will be required to make a payment of \$18,000 to the Village in lieu of having off street parking.

- a. Motion (Meyers/Stevens) to approve site and building plans. Carried (7-0).
 - b. Motion (Compton/Swenson) to approve a Certified Survey Map to divide the property into two lots. Carried (7-0).
 - c. Motion (Swenson/Compton) to approve a Conditional Use Permit related to a reduction in the rear yard and to eliminate the parking requirements. Administrator Cox stated that there is slightly different language in this CUP that will allow the Village to put a much longer term on the conditional use if desired.
9. Consideration of a motion to approve a Conditional Use Permit for Heritage House, d/b/a Hartland Place, for the operation of a community living arrangement with a capacity for 16 or more in the RM-1 Multiple Family Residential District (32 units)

It was stated that this is an amended Conditional Use Permit as the operator has changed and the residents will not be limited to those with memory issued.

Motion (Meyers/Swenson) to approve a Conditional Use Permit for Heritage House, d/b/a Hartland Place, for the operation of a community living arrangement with a capacity for 16 or more in the RM-1 Multiple Family Residential District (32 units). Carried (7-0).

Other items for consideration

10. Review of a Resolution creating an Environmental Corridor And Open Space Task Force

VILLAGE BOARD MINUTES

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A draft of a resolution to create an Environmental Corridor and Open Space Task Force was presented for review. The Village Board was asked to submit any comments to Administrator Cox prior to the next meeting. The Task Force is proposed to have a term of about one year to create a specific plan and recommendation to the Village Board.

11. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

12. Adjournment.

Motion (Stevens/Swenson) to adjourn at 7:29 p.m. Carried (7-0).

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: May 6, 2016

RE: Voucher List

Attached is the voucher list for the May 9, 2016 Village Board meeting.

May 9, 2016 Checks:	\$484,402.41
April Manual Checks:	\$ 81,590.56
April Wires:	<u>\$122,763.37</u>
Total amount to be approved:	<u>\$688,756.34</u>

VILLAGE OF HARTLAND
VOUCHER LIST - MAY 9, 2016

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-23000 SPECIAL DEPOSITS	ARC FIRE PROTECTION LLC	REFUND OCC/1040 COTTONWOOD AVE STE 200	\$500.00
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	APRIL FEES	\$17,356.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	MAY DUES	\$362.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	JANSSEN, JASON & MICHELLE	REFUND OCC/563 BIRCHWOOD	\$1,500.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY LACROSSE	REFUND DEPOSIT CENTENNIAL SOCCER FIELD	\$100.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY LACROSSE	REFUND RESTORATION AGREEMENT DEPOSIT	\$150.00
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	MINNESOTA LIFE INSURANCE CO	JUNE PREMIUMS	\$811.90
G 203-23000 SPECIAL DEPOSITS	STARBIRD CONCRETE	RELEASE CURB CUT BOND	\$1,000.00
EXPENSE Descr			\$21,779.90
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$886.62
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$79.38
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	EMS WEEK SUPPLIES	\$733.52
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$150.00
E 101-52300-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JUNE PREMIUMS	\$9.70
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	SCHLEHLEIN, ERIC	MICROWAVE TURN COOK TRAY/FD	\$42.91
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	APR-MAY CELLULAR SERVICE	\$55.20
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	W.S. DARLEY & CO.	RESCUE TASK FORCE BALLISTIC HELMETS	\$903.00
EXPENSE Descr AMBULANCE			\$2,860.33
EXPENSE Descr CHURCH ST			
E 401-70405-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN	\$2,876.00
EXPENSE Descr CHURCH ST			\$2,876.00
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-840 PUBLIC WORKS EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	LIGHT	\$300.00
E 402-59900-810 ADMINISTRATION EXPENSE	ONTECH SYSTEMS, INC	SERVER PRO 21250	\$2,194.56
EXPENSE Descr CORPORATE RESERVE EXPENSES			\$2,494.56
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-719 EVENTS	GARDNER, CINDY	DOOR PRIZES/BID SPRING SOCIAL	\$37.81
E 804-56700-758 MEETINGS	GARDNER, CINDY	BID BOARD MEETING/FOOD	\$61.41
E 804-56700-719 EVENTS	GARDNER, CINDY	BID SPRING SOCIAL/BEER SNOBS	\$402.75
E 804-56700-719 EVENTS	GARDNER, CINDY	MID KETTLE MORAIN PARTNERS MEETING/FOOD	\$89.82
EXPENSE Descr ECONOMIC DEVELOPMENT			\$591.79
EXPENSE Descr ELECTIONS			

Account Descr	Search Name	Comments	Amount
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	FOX BROS PIGGLY WIGGLY	BAKERY/ELECTION	\$15.98
EXPENSE Descr ELECTIONS			\$15.98
EXPENSE Descr EVERGREEN CR			
E 401-70400-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN	\$2,876.00
EXPENSE Descr EVERGREEN CR			\$2,876.00
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	APR-MAY PHONE SERVICE	\$18.57
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	APR FSA FEES	\$108.34
E 101-51500-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JUNE PREMIUMS	\$33.11
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ANNUAL CLOUD ARCHIVING SERVICE	\$380.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	RITWAY BUSINESS FORMS	LASER A/P CHECKS	\$327.14
EXPENSE Descr FINANCIAL ADMINISTRATION			\$867.16
EXPENSE Descr FIRE PROTECTION			
E 101-52200-220 UTILITY SERVICES	AT&T	APR-MAY PHONE SERVICE	\$18.57
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	LAWN FERTILIZER/MOUSE TRAPS	\$87.98
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	CHERRY VALLEY FIRE PROTECTION	MIDWEST REGIONAL EXTRICATION COMPETITION	\$300.00
E 101-52200-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JUNE PREMIUMS	\$9.71
E 101-52200-255 BLDGS/GROUNDS	SUPERIOR CHEMICAL CORP	INSECTICIDE/WASP-HORNET SPRAY	\$173.58
E 101-52200-255 BLDGS/GROUNDS	SUPERIOR CHEMICAL CORP	AERO KNOCK-OUT	\$205.32
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	TERC USA	ANNUAL DUES	\$150.00
E 101-52200-220 UTILITY SERVICES	U.S. CELLULAR	APR-MAY CELLULAR SERVICE	\$55.20
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	WCTC(BILLING)	FIRE TRAINING WORKSHOP	\$109.20
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR SURVIVE ALIVE/ELECT	\$88.63
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR ELECTRIC/GAS	\$959.64
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR SURVIVE ALIVE/GAS	\$19.40
EXPENSE Descr FIRE PROTECTION			\$2,177.23
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	APR-MAY PHONE SERVICE	\$18.58
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$21.42
E 101-51400-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JUNE PREMIUMS	\$55.43
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	APR-MAY COPIER	\$252.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	MAR-APR OVERAGE	\$193.93
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	SCHWAAB INC	HANDSTAMPS/STAMP INK PADS	\$65.24
EXPENSE Descr GENERAL ADMINISTRATION			\$606.60
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	APR-MAY PHONE SERVICE	\$18.57

Account Descr	Search Name	Comments	Amount
EXPENSE Descr INSPECTION			\$18.57
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-360 VEHICLE MAINT/EXPENSE	10-33 VEHICLE SERVICES	LAPTOP COMPUTER SETUPS/SQ #2 #4 #5	\$640.61
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	APR-MAY PHONE SERVICE	\$18.57
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	INTERIOR DETAILING/TIRES/OIL/FILTER-SQ #6	\$253.38
E 101-52100-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JUNE PREMIUMS	\$232.94
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	QUALITY ASSURED OFFICE MACHINE	ANNUAL DICTATION SVC CONTRACT	\$980.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	CANISTER FILTERS	\$1,027.83
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	POLICE OFFICER BADGES	\$314.95
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	MARCH INMATE BILLING	\$390.57
EXPENSE Descr LAW ENFORCEMENT			\$3,858.85
EXPENSE Descr LIBRARY			
E 101-55110-220 UTILITY SERVICES	AT&T	APR-MAY PHONE SERVICE	\$18.57
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$68.31
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.11
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$367.79
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$14.56
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$20.12
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$61.58
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$30.18
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$119.74
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$16.24
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$133.20
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$58.79
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$48.05
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$274.89
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$307.45
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$432.48
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$301.35
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$335.37
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$8.76
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOK	\$10.07
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$26.39
E 101-55110-255 BLDGS/GROUNDS	FLEMINGS FIRE 1, INC.	ANNUAL INSPECTION/FIRE EXTINGUISHERS	\$95.04
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	HARTLAND AREA CHAMBER COMMERCE	GIFT CERTIFICATES	\$50.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$85.27
E 101-55110-250 JANITORIAL SERVICE	KLEAN LINE LLC	MAY JANITORIAL SERVICES	\$685.00
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	ADULT/CHILDRENS AUDIOBOOK	\$149.96
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS AUDIOBOOK	\$34.99

Account Descr	Search Name	Comments	Amount
E 101-55110-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JUNE PREMIUMS	\$106.61
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	LARGE PRINT	\$21.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	CHILDRENS AUDIOBOOKS	\$141.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOK	\$33.75
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	ADULT AUDIOBOOKS	\$297.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	MAY LEASE	\$66.01
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	MAY LEASE	\$76.35
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	MAR-APR ELECTRIC	\$2,076.88
EXPENSE Descr LIBRARY			\$6,588.61
EXPENSE Descr LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	TLS	CD DISPLAYS	\$2,783.49
EXPENSE Descr LIBRARY SPEC EXPENSE			\$2,783.49
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-285 CONSTRUCTION COSTS	AMERICAN SEWER SERVICES INC	2016 UTILITIES PROJECT	\$28,444.00
EXPENSE Descr MISC STORM SEWER REPAIR			\$28,444.00
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$109.01
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$109.01
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	WATER HEATER/MUNICIPAL BUILDING	\$513.44
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	KLEAN LINE LLC	MAY JANITORIAL SERVICE	\$705.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	OTIS ELEVATOR CO	MAY-JULY SERVICE	\$318.09
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	MAR-APR GAS	\$317.30
EXPENSE Descr MUNICIPAL BUILDING			\$2,071.85
EXPENSE Descr NIXON AVE			
E 401-70410-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN	\$2,876.00
EXPENSE Descr NIXON AVE			\$2,876.00
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BEACON ATHLETICS	RAKE/STEEL MAT DRAG	\$365.85
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	BEACON ATHLETICS	HOME PLATES/BASE CAPS	\$270.00
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	BIEBELS TRUE VALUE	BOX FOR CHALK	\$21.30
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	CLEANING SUPPLIES	\$25.21
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	BOLTS	\$3.94
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	DECK SCREWS	\$17.86
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	FIELD MARKING CHALK	\$307.20
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	WEED KILL/FERTILIZE FIELDS	\$343.94
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	SIGN POSTS	\$32.54
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	POSTS	\$68.48

Account Descr	Search Name	Comments	Amount
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	PARK BENCH BOARDS	\$45.94
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	SUPERIOR CHEMICAL CORP	DETERGENT/AERO FRESH DISPENSER	\$473.04
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR PENBROOK	\$23.79
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR NIXON	\$16.25
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR NIXON	\$23.46
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR MANCHESTER	\$31.34
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR HARTBROOK	\$17.33
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR CENTENNIAL	\$171.00
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY CENTENNIAL	\$24.13
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR FAC	\$47.96
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR PENBROOK	\$16.25
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR NIXON	\$20.48
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR BARK RIVER	\$45.95
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAR-APR NIXON	\$30.00
EXPENSE Descr PARKS			\$2,443.24
EXPENSE Descr PUBLIC WORKS			
E 101-53000-220 UTILITY SERVICES	AT&T	APR-MAY PHONE SERVICE	\$18.57
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	SCREWS	\$186.75
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	WASHERS	\$14.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTERS	\$143.51
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	U-BOLT	\$39.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	TIE DOWN/TRAILER	\$120.76
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	PAINT/DRILL BIT/TAP	\$75.93
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$22.81
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$903.59
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$930.68
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	MBM	JAN-APR COPIER	\$50.54
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	WOOD FOR SIGNS	\$214.69
E 101-53000-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JUNE PREMIUMS	\$304.43
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 04/20/16	\$99.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 04/13/16	\$126.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 03/30/16	\$126.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	CABIN AIR FILTER/WINDOW REGULATOR	\$238.25
E 101-53000-220 UTILITY SERVICES	U.S. CELLULAR	APR-MAY CELLULAR SERVICE	\$99.60
E 101-53000-225 STREET LIGHTING	WE ENERGIES	MAR-APR ST LIGHTING	\$249.16
E 101-53000-225 STREET LIGHTING	WE ENERGIES	FEB-MAR CLOCK	\$27.53
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	MAR-APR ELECTRIC	\$643.27
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	GAS	\$562.12
E 101-53000-225 STREET LIGHTING	WE ENERGIES	MAR-APR CAMPUS DR	\$395.75
E 101-53000-360 VEHICLE MAINT/EXPENSE	WEBER, KURT	BATTERY STARTER PACK	\$204.17

Account Descr	Search Name	Comments	Amount
EXPENSE Descr PUBLIC WORKS			
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AMERICAN LITHO	SUMMER PROGRAM GUIDE	\$4,365.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	APR-MAY PHONE SERVICE	\$18.57
E 101-55300-295 TRIPS	DOUSMAN TRANSPORT	SPRING BREAK FIELD TRIP/PALERMO PIZZA	\$284.14
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUJMA, KERRY	APR PUNCH CARDS MODERATE YOGA	\$168.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUJMA, KERRY	APR PUNCH CARDS GENTLE YOGA	\$336.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUJMA, KERRY	INTRO TO YOGA/HARTLAND	\$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUJMA, KERRY	INTRO TO YOGA/KETTLE MORaine	\$256.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUJMA, KERRY	APR PUNCH CARDS MODERATE YOGA	\$134.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	APR PUNCH CARDS NIA	\$224.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KIDS SPORTS LLC	MULTISPORT	\$480.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KIDS SPORTS LLC	MULTISPORT	\$200.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KIDS SPORTS LLC	SOCCER	\$240.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KIDS SPORTS LLC	SOCCER	\$200.00
E 101-55300-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JUNE PREMIUMS	\$3.31
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NELSON, JOANNE	APR PUNCH CARDS WAKE UP THE WRITER	\$33.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	CARDIO FIT	\$140.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	APR PUNCH CARDS CORE FITNESS	\$64.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	APR PUNCH CARDS CORE FITNESS	\$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	APR PUNCH CARDS YOGA FOR ATHLETES	\$160.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	PAWSITIVE PATHWAYS DOG	APRIL CANINE GOOD CITIZEN	\$162.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	APR PUNCH CARDS QIGONG	\$128.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	APR-MAY CELLULAR SERVICE	\$46.79
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	APR PUNCH CARDS YOGA FOR LIFE	\$547.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	APR PUNCH CARDS CHAIR YOGA	\$201.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	APR PUNCH CARDS YOGA FOR LIFE	\$768.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
EXPENSE Descr SEWER SERVICE			
E 204-53610-800 CAPITAL OUTLAY	AMERICAN SEWER SERVICES INC	2016 UTILITIES PROJECT	\$3,520.00
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	APR-MAY PHONE SERVICE	\$18.58
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	APRIL FEES	\$69,641.51
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	APR FSA FEES	\$16.66
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ANNUAL CLOUD ARCHIVING SERVICE	\$380.00
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	RITTEWAY BUSINESS FORMS	LASER UTILITY BILL STATEMENTS	\$398.47
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	U.S. CELLULAR	APR-MAY CELLULAR SERVICE	\$99.61
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAR-APR CRYSTAL	\$89.99
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR SHADOW RIDGE	\$51.62
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAR-APR RUSTIC	\$32.17

Account Descr	Search Name	Comments	Amount
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAR-APR WOODLANDS	\$43.73
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAR-APR BRADFORD	\$35.44
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAR-APR HWY 83	\$22.23
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ARLENE	\$181.25
EXPENSE Descr SEWER SERVICE			\$74,531.26
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			
E 401-74075-285 CONSTRUCTION COSTS	AMERICAN SEWER SERVICES INC	2016 UTILITIES PROJECT	\$39,106.80
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			\$39,106.80
EXPENSE Descr WATER UTILITY			
E 620-53700-678 HYDRANTS	AMERICAN SEWER SERVICES INC	2016 UTILITIES PROJECT	\$93,600.00
E 620-53700-673 TRANS&DIST MAINS	AMERICAN SEWER SERVICES INC	2016 UTILITIES PROJECT	\$164,391.41
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	APR-MAY PHONE SERVICE	\$18.57
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	APR FSA FEES	\$41.67
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	2ND QUARTER RAW WATER	\$72.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	570 PROGRESS WELL #3	\$20.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	RAW WATER BACTERIA SAMPLE	\$18.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	APRIL BACTERIA SAMPLES	\$72.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	APRIL BACTERIA	\$60.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	APRIL BACTERIA SAMPLES	\$54.00
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	ANNUAL CLOUD ARCHIVING SERVICE	\$380.00
E 620-53700-903 CUSTOMER ACCTS - SUPPLIES/EXP	RITWAY BUSINESS FORMS	LASER A/P CHECKS	\$398.47
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	BRISTLECONE WATER VALVE REPLACEMENT	\$5,797.12
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	U.S. CELLULAR	APR-MAY CELLULAR SERVICE	\$99.61
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	FEB-MAR HILL ST	\$94.06
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	MAR-APR ELECTRIC	\$16.66
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	MAR-APR ELECTRIC	\$284.63
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	MAR-APR MANCHESTER	\$1,212.39
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	MAR-APR COVENTRY	\$98.42
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	MAR-APR #3 PUMPHOUSE	\$10.56
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	MAR-APR PENBROOK	\$41.54
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	MAR-APR SUNSHINE	\$19.07
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	MAR-APR SUNSHINE	\$1,445.35
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	MAR-APR SUNNYSLOPE	\$707.01
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	MAR-APR PENBROOK	\$199.63
E 620-53700-930 MISC GENERAL EXPENSES	WI RURAL WATER ASSOC (WRWA)	WATER INDUSTRY PROFESSIONALS MEMBERSHIP REN	\$40.00
EXPENSE Descr WATER UTILITY			\$269,192.17

Account Descr	Search Name	Comments	Amount
			\$484,402.41

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Payments

Current Period: APRIL 2016

Batch Name	APR16MC	User Dollar Amt	\$81,590.56		
Payments		Computer Dollar Amt	\$81,590.56	\$0.00	In Balance
Refer	50149 <u>BADGER TRUCK CENTER INC</u>	Ck# 008488	4/4/2016		
Cash Payment	E 402-59900-840 PUBLIC WORKS EXPE	2016 FORD F150		\$23,365.00	
	Invoice 16173				
Transaction Date	5/2/2016	GF Checking	11100	Total	\$23,365.00
Refer	50150 <u>US DEPT OF EDUCATION</u>	Ck# 008489	4/7/2016		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP#8		\$248.69	
	Invoice				
Transaction Date	5/2/2016	GF Checking	11100	Total	\$248.69
Refer	50151 <u>WI SUPPORT COLLECTIONS TRUS</u>	Ck# 008490	4/7/2016		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #8		\$819.22	
	Invoice				
Transaction Date	5/2/2016	GF Checking	11100	Total	\$819.22
Refer	50152 <u>REGISTRATION FEE TRUST</u>	Ck# 008491	4/7/2016		
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	REGISTRATION FOR 2016 FORD F150		\$74.50	
	Invoice				
Transaction Date	5/2/2016	GF Checking	11100	Total	\$74.50
Refer	50153 <u>WE ENERGIES</u>	Ck# 008492	4/7/2016		
Cash Payment	E 620-53700-622 POWER FOR PUMPING	FEB-MAR MANCHESTER		\$1,081.47	
	Invoice 7839302285				
Cash Payment	E 620-53700-622 POWER FOR PUMPING	FEB-MAR SUNNYSLOPE		\$760.51	
	Invoice 2293156744				
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	FEB-MAR #3 PUMPHOUSE		\$11.18	
	Invoice 3042164324				
Cash Payment	E 101-53000-220 UTILITY SERVICES	FEB-MAR GAS		\$650.95	
	Invoice 6056270114				
Cash Payment	E 620-53700-622 POWER FOR PUMPING	FEB-MAR SUNSHINE		\$1,358.88	
	Invoice 6473362744				
Cash Payment	E 204-53610-220 UTILITY SERVICES	FEB-MAR HWY 83		\$20.73	
	Invoice 6263414559				
Cash Payment	E 620-53700-622 POWER FOR PUMPING	FEB-MAR COVENTRY		\$125.36	
	Invoice 1468544962				
Cash Payment	E 101-51600-220 UTILITY SERVICES	FEB-MAR GAS		\$468.67	
	Invoice 2663271889				
Cash Payment	E 101-55200-220 UTILITY SERVICES	FEB-MAR PENBROOK		\$16.80	
	Invoice 5674217938				
Cash Payment	E 204-53610-220 UTILITY SERVICES	FEB-MAR BRADFORD		\$42.79	
	Invoice 5613294504				
Cash Payment	E 620-53700-622 POWER FOR PUMPING	FEB-MAR PENBROOK		\$229.15	
	Invoice 7851809890				
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	FEB-MAR PENBROOK		\$51.84	
	Invoice 7851809890				
Cash Payment	E 101-55200-220 UTILITY SERVICES	FEB-MAR PENBROOK		\$23.79	
	Invoice 8613908604				

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Cash Payment	E 101-55200-220 UTILITY SERVICES	FEB-MAR CENTENNIAL	\$171.00
Invoice	0450215442		
Cash Payment	E 101-55200-220 UTILITY SERVICES	FEB-MAR HARTBROOK	\$15.71
Invoice	0481684333		
Cash Payment	E 101-55200-220 UTILITY SERVICES	FEB-MAR HARTBROOK	\$27.68
Invoice	9236535835		
Cash Payment	E 101-52200-220 UTILITY SERVICES	FEB-MAR SURVIVE ALIVE/GAS	\$23.97
Invoice	0882882206		
Cash Payment	E 101-52200-220 UTILITY SERVICES	FEB-MAR SURVIVE ALIVE/ELECT	\$125.45
Invoice	9205177634		
Cash Payment	E 101-53000-220 UTILITY SERVICES	FEB-MAR ELECTRIC	\$776.90
Invoice	3646056192		
Cash Payment	E 101-52200-220 UTILITY SERVICES	FEB-MAR ELECTRIC/GAS	\$823.39
Invoice	0433099006		
Cash Payment	E 620-53700-622 POWER FOR PUMPING	JAN-FEB HILL ST	\$106.18
Invoice	1256399293		
Cash Payment	E 101-53000-225 STREET LIGHTING	JAN-FEB CLOCK	\$27.14
Invoice	7216041063		
Cash Payment	E 101-53000-225 STREET LIGHTING	FEB-MAR ST LIGHTING	\$302.56
Invoice	5028427102		
Cash Payment	E 101-53000-225 STREET LIGHTING	FEB-MAR CAMPUS DR	\$395.75
Invoice	9028267806		
Cash Payment	E 204-53610-220 UTILITY SERVICES	FEB-MAR WOODLANDS	\$47.81
Invoice	9416057165		
Cash Payment	E 101-55200-220 UTILITY SERVICES	FEB-MAR NIXON	\$28.09
Invoice	5876199679		
Cash Payment	E 101-55200-220 UTILITY SERVICES	FEB-MAR NIXON	\$30.40
Invoice	2679405828		
Cash Payment	E 101-55200-220 UTILITY SERVICES	FEB-MAR FAC	\$32.18
Invoice	0216106875		
Cash Payment	E 101-55200-220 UTILITY SERVICES	FEB-MAR NIXON	\$16.80
Invoice	0096257859		
Cash Payment	E 101-55200-220 UTILITY SERVICES	FEB-MAR BARK RIVER	\$46.21
Invoice	9032161219		
Cash Payment	E 101-55200-220 UTILITY SERVICES	FEB-MAR NIXON	\$20.74
Invoice	8805432113		
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	FEB-MAR SUNSHINE	\$28.13
Invoice	5677024971		
Cash Payment	E 204-53610-220 UTILITY SERVICES	FEB-MAR CRYSTAL	\$88.09
Invoice	6068808002		
Cash Payment	E 204-53610-220 UTILITY SERVICES	FEB-MAR RUSTIC	\$37.75
Invoice	9264030069		
Cash Payment	E 620-53700-622 POWER FOR PUMPING	JAN-FEB BRISTLECONE	\$14.09
Invoice	5016074048		
Cash Payment	E 204-53610-220 UTILITY SERVICES	JAN-FEB ARLENE	\$192.67
Invoice	6475996819		
Cash Payment	E 204-53610-220 UTILITY SERVICES	JAN-FEB SHADOW RIDGE	\$52.44
Invoice	7811234819		

Transaction Date	5/2/2016	GF Checking	11100	Total	\$8,273.25
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Refer 50155 LEGACY RECYCLING Ck# 008493 4/8/2016

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Cash Payment	E 101-53635-440 RECYCLING	ELECTRONIC RECYCLING		\$125.00
Invoice				
Transaction Date	5/2/2016	GF Checking	11100	Total \$125.00
Refer	50156 ICE AGE TRAIL ALLIANCE	Ck# 008494	4/13/2016	
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	MKMP MAP SPONSORSHIP		\$3,050.00
Invoice				
Transaction Date	5/2/2016	GF Checking	11100	Total \$3,050.00
Refer	50157 BADGER TRUCK CENTER INC	Ck# 008495	4/13/2016	
Cash Payment	E 402-59900-840 PUBLIC WORKS EXPE	2016 FORD F350		\$29,847.00
Invoice 17023				
Transaction Date	5/2/2016	GF Checking	11100	Total \$29,847.00
Refer	50158 AMERICAN LITHO	Ck# 008496	4/13/2016	
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	POSTAGE SUMMER PROGRAM GUIDE		\$2,556.00
Invoice				
Transaction Date	5/2/2016	GF Checking	11100	Total \$2,556.00
Refer	50159 BADGER TRUCK CENTER INC	Ck# 008497	4/14/2016	
Cash Payment	E 402-59900-840 PUBLIC WORKS EXPE	TOOL BOX #18		\$2,382.00
Invoice 910608 REVISE				
Transaction Date	5/2/2016	GF Checking	11100	Total \$2,382.00
Refer	50160 WE ENERGIES	Ck# 008498	4/20/2016	
Cash Payment	E 620-53700-622 POWER FOR PUMPING	FEB-MAR #3 PUMPHOUSE		\$1,376.74
Invoice 0065822102				
Cash Payment	E 101-53000-225 STREET LIGHTING	FEB-MAR ST LIGHTING		\$8,365.99
Invoice 0065822102				
Transaction Date	5/2/2016	GF Checking	11100	Total \$9,742.73
Refer	50161 WI SUPPORT COLLECTIONS TRUS	Ck# 008499	4/22/2016	
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #9		\$819.22
Invoice				
Transaction Date	5/2/2016	GF Checking	11100	Total \$819.22
Refer	50162 US DEPT OF EDUCATION	Ck# 008500	4/22/2016	
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #9		\$190.30
Invoice				
Transaction Date	5/2/2016	GF Checking	11100	Total \$190.30
Refer	50163 US DEPT OF THE TREASURY	Ck# 008501	4/26/2016	
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	2ND QUARTER FEDERAL EXCISE TAX RETURN		\$97.65
Invoice				
Transaction Date	5/2/2016	GF Checking	11100	Total \$97.65

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Fund Summary

	11100 GF Checking	
101 GENERAL FUND		\$20,370.75
204 SEWER		\$482.28
402 CORPORATE RESERVE FUND		\$55,594.00
620 WATER FUND		\$5,143.53
		<hr/>
		\$81,590.56

Pre-Written Checks	\$81,590.56
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$81,590.56

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Payments

Current Period: APRIL 2016

Batch Name					Posted
APR16WIRE					
Payment	Computer Dollar Amt	\$122,763.37			
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Refer	50222 PAYMENT SERVICE NETWORK	Ck# 2016043E	4/4/2016		
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C	MARCH CC FEES			\$30.70
Invoice					
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	MARCH CC FEES			\$30.70
Invoice					
Transaction Date	4/4/2016	Due 0	GF Checking	11100	Total \$61.40
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Refer	50223 FIRST BANK FINANCIAL CENTRE	Ck# 2016044E	4/30/2016		
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	EBUSINESS BANKING FEE			\$20.00
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	POSITIVE PAY FEE			\$30.00
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	ACH FILTERS/BLOCKS			\$25.00
Invoice					
Transaction Date	4/30/2016	Due 0	GF Checking	11100	Total \$75.00
<hr/>					
Refer	50224 PAYROLL DATA SERVICES INC	Ck# 2016045E	4/7/2016		
Cash Payment	E 804-56700-110 SALARIES	APRIL 8 BID PAYROLL WIRE			\$1,028.77
Invoice					
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	APRIL 8 BID PAYROLL WIRE			\$55.00
Invoice					
Transaction Date	4/7/2016	Due 0	GF Checking	11100	Total \$1,083.77
<hr/>					
Refer	50225 PAYROLL DATA SERVICES INC	Ck# 2016046E	4/21/2016		
Cash Payment	E 804-56700-110 SALARIES	APRIL 22 BID PAYROLL WIRE			\$1,026.47
Invoice					
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	APRIL 22 BID PAYROLL WIRE			\$35.00
Invoice					
Transaction Date	4/21/2016	Due 0	GF Checking	11100	Total \$1,061.47
<hr/>					
Refer	50226 WI RETIREMENT SYSTEM	Ck# 2016047E	4/29/2016		
Cash Payment	E 101-55300-140 RETIREMENT BENEFIT	MARCH WRS PAYMENT			\$304.61
Invoice					
Cash Payment	E 101-51400-140 RETIREMENT BENEFIT	MARCH WRS PAYMENT			\$682.05
Invoice					
Cash Payment	E 101-51500-140 RETIREMENT BENEFIT	MARCH WRS PAYMENT			\$266.08
Invoice					
Cash Payment	E 101-52100-140 RETIREMENT BENEFIT	MARCH WRS PAYMENT			\$9,672.77
Invoice					
Cash Payment	E 101-52100-140 RETIREMENT BENEFIT	MARCH WRS PAYMENT			\$538.02
Invoice					
Cash Payment	E 101-52200-140 RETIREMENT BENEFIT	MARCH WRS PAYMENT			\$595.37
Invoice					
Cash Payment	E 101-52300-140 RETIREMENT BENEFIT	MARCH WRS PAYMENT			\$757.26
Invoice					
Cash Payment	E 101-52200-140 RETIREMENT BENEFIT	MARCH WRS PAYMENT			\$15.14
Invoice					

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Payments

Current Period: APRIL 2016

Transaction Date	4/7/2016	Due 0	GF Checking	11100	Total	\$323.94
Refer	50230	JPMORGAN CHASE BANK	Ck# 2016051E	5/4/2016		
Cash Payment	E 101-55110-310	BOOKS & MATERIALS	AMAZON - CD'S/DVD'S			\$572.00
Invoice						
Cash Payment	E 101-51440-300	OPERATING SUPPLIES	PIGGLY WIGGLY - CHIPS/WATER/COFFEE			\$31.80
Invoice						
Cash Payment	E 101-51400-290	OUTSIDE SERVICES/C	CONCORDIA CONSULTING - ADMIN SURVEY			\$175.00
Invoice						
Cash Payment	E 101-51400-300	OPERATING SUPPLIES	MARRIOTT MADISON - WCMA LODGING/COX			\$82.00
Invoice						
Cash Payment	E 101-52200-300	OPERATING SUPPLIES	AMAZON - TRAINING BOOK			\$94.30
Invoice						
Cash Payment	E 401-79195-285	CONSTRUCTION COST	KMART - SHOWER CURTAIN/HOOKS/ROD			\$25.47
Invoice						
Cash Payment	E 101-52200-300	OPERATING SUPPLIES	AMAZON - TRAINING BOOK			\$116.95
Invoice						
Cash Payment	E 101-52200-360	VEHICLE MAINT/EXPE	AMAZON - WINDSHIELD WASHER JET NOZZLE			\$16.50
Invoice						
Cash Payment	E 101-52200-300	OPERATING SUPPLIES	JOURNAL SENTINEL - LCR SUBSCRIPTION			\$49.00
Invoice						
Cash Payment	E 101-52300-300	OPERATING SUPPLIES	AMAZON - TABLET CRADLE MOUNT			\$56.98
Invoice						
Cash Payment	E 101-52300-300	OPERATING SUPPLIES	AMAZON - TABLET CRADLES			\$140.98
Invoice						
Cash Payment	E 101-52300-360	VEHICLE MAINT/EXPE	KELDERMAN MFG - PRESSURE SENSOR/TRANSDUCER			\$130.49
Invoice						
Cash Payment	E 101-52300-360	VEHICLE MAINT/EXPE	KELDERMAN MFG - ELECTRONIC CONTROL UNIT			\$405.00
Invoice						
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	AMAZON - ITEMS FOR SQUAD LAPTOPS			\$78.42
Invoice						
Cash Payment	E 802-52100-300	OPERATING SUPPLIES	OPTICS PLANET - MILITARY/MARINE BINOCULARS			\$499.98
Invoice						
Cash Payment	E 802-52100-300	OPERATING SUPPLIES	CABELAS - TRIGGER SOCKS			\$399.29
Invoice						
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	DICKS SPORTING GOODS - GUN SAFE			\$499.98
Invoice						
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	AMAZON - BOOTS/MUELLER			\$165.00
Invoice						
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	PIGGLY WIGGLY - RECRUITMENT TESTING SNACKS			\$6.75
Invoice						
Cash Payment	E 101-52100-290	OUTSIDE SERVICES/C	RINGCENTRAL - EFAX ANNUAL FEE			\$239.90
Invoice						
Cash Payment	E 101-52100-290	OUTSIDE SERVICES/C	WIIAA - HOFFA MEMBERSHIP			\$25.00
Invoice						
Cash Payment	E 101-55110-345	STAFF EDUCATION/TR	WI LIBRARY ASSOC - MEMBERSHIP CREDIT			-\$85.00
Invoice						

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Payments

Current Period: APRIL 2016

Cash Payment	E 101-51100-300 OPERATING SUPPLIES	UW EXTENSION - BOR TRAINING	\$32.00
Invoice			
Cash Payment	E 204-53610-305 EXPENSES-OTHER	AMAZON - TOUGHBOOK BATTERY	\$44.50
Invoice			
Cash Payment	E 620-53700-921 OFFICE SUPPLIES & E	AMAZON - TOUGHBOOK BATTERY	\$44.51
Invoice			
Cash Payment	E 101-53000-365 BLDGS/GROUNDS MAI	ULINE - TRASH CANS	\$263.12
Invoice			
Cash Payment	E 101-53000-410 STREETS GEN MAINT	JOHNSON LEVEL & TOOL - DETECTOR CLAMP	\$33.30
Invoice			
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	ISS/PARTDEAL.COM - PLOW LIGHTS	\$401.87
Invoice			
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	THE SIGNAL CELLULAR - PHONE INS DEDUCTIBLE	\$50.00
Invoice			
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	BEE'S LIGHTING - LED LIGHTS	\$47.49
Invoice			
Cash Payment	E 101-55110-255 BLDGS/GROUNDS	BEE'S LIGHTING - LED LIGHTS	\$47.49
Invoice			
Cash Payment	E 101-55200-365 BLDGS/GROUNDS MAI	HOME DEPOT - EXHAUST FAN	\$44.07
Invoice			
Cash Payment	E 101-55300-295 TRIPS	KM YMCA - FIELD TRIP	\$132.00
Invoice			
Cash Payment	E 101-55300-295 TRIPS	BRISINGAMENS INDOOR GOLF - FIELDTRIP	\$225.50
Invoice			
Cash Payment	E 101-55300-295 TRIPS	MCDONALD'S - FIELD TRIP	\$28.39
Invoice			
Cash Payment	G 101-23005 EMPLOYEE RECOGNITION	LANDS END - CLOTHING	\$315.00
Invoice			
Transaction Date	4/7/2016	Due 0 GF Checking 11100	Total \$8,288.15

Fund Summary

	11100 GF Checking
804 BUSINESS IMPROVEMENT DISTRICT	\$2,145.24
802 LAKE AREA CRITICAL INCIDENT TM	\$899.27
620 WATER FUND	\$1,856.76
401 CAPITAL PROJECTS FUND	\$25.47
204 SEWER	\$778.22
101 GENERAL FUND	\$117,058.41
	<u>\$122,763.37</u>

Pre-Written Checks	\$122,763.37
Checks to be Generated by the Computer	\$0.00
Total	<u>\$122,763.37</u>

**VILLAGE OF HARTLAND
LICENSES AND PERMITS
MAY 9, 2016**

Street Use Permit for Large Scale Events

Applicant: Hometown Celebration Committee
Event: Hometown Celebration Parade
Route: Hartbrook Drive at Rae Drive to Merton Avenue South to E. Capitol Drive to
Cottonwood Avenue to E. Park Avenue
Date: Sunday, June 26, 2016
Time: 1:00 PM - 3:30 PM

The Police Chief recommends approval and will staff this event. Traffic procedures will be handled by the P.D. as in previous years. The Fire Chief, Director of Public Works and Village Clerk recommend approval.



**STREET USE PERMIT
APPLICATION
FOR LARGE SCALE EVENTS**

Date: 5-2-16
Rec #: waived

(Three (3) or more City Blocks, or More than 1,200 Feet)

**APPLICATION MUST BE RECEIVED AT THE ADMINISTRATIVE OFFICES AT LEAST 30 DAYS IN
ADVANCE OF THE DATE OF THE EVENT**

\$50.00 FEE

Nonrefundable application fee is required at time of filing

Sponsoring Agency (if applicable) Hometown Celebration Committee
Street Address 210 Cottonwood Ave
Web Page and/or e-mail address darlene@villageofhartland.com
Phone No. 262-367-2714 Fax No. 262-367-2430

Contact Person Christine Oestreich
Street Address (if different than above) 800 North Shore Drive
E-mail Address COestreich@hartlake.org
Phone No. 262-369-6748 Fax No. 262-367-2430

Street name and block numbers (attach map and diagram)
Hartbrook Drive at Rae to Merton south to
E-Capitol Dr. to Cottonwood Ave. to E-Park

Date(s) of Closure/Use Sunday, June 26, 2016 Rain Date? —
Hours of Closure/Use 1:00-3:30 pm Estimated Attendance 2000

Describe Event (include time table indicating hours of set up and tear down if applicable)
Annual Hometown Celebration Parade

Additional permits are required for the following activities – applications available at the Village Administrative office:

Sale of beer and/or wine – Class "B" Picnic Beer/Wine License \$10

Signature of Applicant Lynn Meyer Date 5-2-16
(Falsification of information will result in denial of permit)

**IMPORTANT! – PLEASE ATTACH CERTIFICATE OF INSURANCE FOR NOT LESS
THAN \$1 MILLION WITH VILLAGE OF HARTLAND
LISTED AS AN ADDITIONAL INSURED**

Return completed application and \$50 application fee to:
Village of Hartland, 210 Cottonwood Avenue, Hartland, WI 53029
(Phone 262-367-2714)

Date approved or denied: _____
Any conditions specified: _____

Showing changes from the April 26, 2016 Version

Chapter 76 - STORMWATER MANAGEMENT

ARTICLE I. - IN GENERAL

Sec. 76-1. - Definitions.

[The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:]

Adequate sod, or self-sustaining vegetative cover means maintenance of sufficient vegetation types and densities such that the physical integrity of the streambank or lakeshore is preserved. Self-sustaining vegetative cover includes grasses, forbs, sedges and duff layers of fallen leaves and woody debris.

Agricultural facilities and practices has the meaning given in Wis. Stats. § 281.16.

Average annual rainfall means a calendar year of precipitation, excluding snow, which is considered typical.

Best management practice or *BMP* means structural or non-structural measures, practices, techniques or devices employed to avoid or minimize sediment or pollutants carried in runoff to waters of the state.

Business day means a day the office of the director of public works is routinely and customarily open for business.

Cease and desist order means a court-issued order to halt land disturbing construction activity that is being conducted without the required permit.

Connected imperviousness means an impervious surface that is directly connected to a separate storm sewer or water of the state via an impervious flow path.

Construction site means an area upon which one or more land disturbing construction activities occur, including areas that are part of a larger common plan of development or sale where multiple separate and distinct land disturbing construction activities may be taking place at different times on different schedules but under one plan.

Design storm means a hypothetical discrete rainstorm characterized by a specific duration, temporal distribution, rainfall intensity, return frequency, and total depth of rainfall.

Development means residential, commercial, industrial or institutional land uses and associated roads.

Director of public works means the Village of Hartland Director of Public Works or designee.

Division of land means either a subdivision or minor land division, as defined by chapter 50, Land subdivision.

Effective infiltration area means the area of the infiltration system that is used to infiltrate runoff and does not include the area used for site access, berms or pretreatment.

Erosion means the process by which the land's surface is worn away by the action of wind, water, ice or gravity.

Exceptional resource waters means waters listed in § NR 102.11, Wis. Adm. Code.

Extraterritorial jurisdiction means extraterritorial plat approval jurisdiction as defined by section 50-2 of the Village of Hartland Land Subdivision Ordinance.

Filtering layer means soil that has at least a 3-foot deep layer with at least 20 percent fines; or at least a 5-foot deep layer with at least 10 percent fines; or an engineered soil with an equivalent level of protection as determined by the regulatory authority for the site.

Final stabilization means that all land disturbing construction activities at the construction site have been completed and that a uniform, perennial, vegetative cover has been established, with a density of at least 70 percent of the cover, for the unpaved areas and areas not covered by permanent structures, or employment of equivalent permanent stabilization measures.

Financial guarantee means a performance bond, maintenance bond, surety bond, irrevocable letter of credit, or similar guarantees submitted to the director of public works by the responsible party to assure that requirements of the ordinance are carried out in compliance with the stormwater management plan.

Governing body means the village board of trustees.

Impervious surface means an area that releases as runoff all or a large portion of the precipitation that falls on it, except for frozen soil. Rooftops, sidewalks, driveways, gravel or paved parking lots and streets are examples of areas that typically are impervious.

In-fill area means an undeveloped area of land located within existing development.

Infiltration means the entry of precipitation or runoff into or through the soil.

Infiltration system means a device or practice such as a basin, trench, rain garden or swale designed specifically to encourage infiltration, but does not include natural infiltration in pervious surfaces such as lawns, redirecting of rooftop downspouts onto lawns or minimal infiltration from practices, such as swales or road side channels designed for conveyance and pollutant removal only.

Karst feature means an area or geologic feature subject to bedrock dissolution so that it is likely to provide a conduit to groundwater, and may include caves, enlarged fractures, mine features, exposed bedrock surfaces, sinkholes, springs, seeps or swallets.

Land development activity means any construction related activity that results in the addition or replacement of impervious surfaces such as rooftops, roads, parking lots, and other structures. Measurement of areas impacted by land development activity includes areas that are part of a larger common plan of development or sale where multiple separate and distinct land disturbing construction activities may be taking place at different times on different schedules but under one plan.

Land disturbing construction activity means any man-made alteration of the land surface resulting in a change in the topography or existing vegetative or non-vegetative soil cover, that may result in runoff and lead to an increase in soil erosion and movement of sediment into waters of the state. Land disturbing construction activity includes clearing and grubbing, demolition, excavating, pit trench dewatering, filling and grading activities.

Maintenance agreement means a legal document that provides for long-term maintenance of stormwater management practices.

MEP or maximum extent practicable means a level of implementing best management practices in order to achieve a performance standard specified in this article which takes into account the best available technology, cost effectiveness and other competing issues such as human safety and welfare, endangered and threatened resources, historic properties and geographic features. MEP allows flexibility in the way to meet the performance standards and may vary based on the performance standard and site conditions.

New development means development resulting from the conversion of previously undeveloped land or agricultural land uses.

Off-site means located outside the property boundary described in the permit application.

On-site means located within the property boundary described in the permit application.

Ordinary high-water mark has the meaning given in Wis. Admin. Code § NR 115.03(6).

Formatte

Outstanding resource waters means waters listed in Wis. Admin. Code § NR 102.10.

Percent fines means the percentage of a given sample of soil, which passes through a #200 sieve.

Performance standard means a narrative or measurable number specifying the minimum acceptable outcome for a facility or practice.

Permit means a written authorization made by the director of public works/building inspector/village engineer to the applicant to conduct land disturbing construction activity or to discharge post-construction runoff to waters of the state.

Permit administration fee means a sum of money paid to the [administering authority] by the permit applicant for the purpose of recouping the expenses incurred by the authority in administering the permit.

Pervious surface means an area that releases as runoff a small portion of the precipitation that falls on it. Lawns, gardens, parks, forests or other similar vegetated areas are examples of surfaces that typically are pervious.

Pollutant has the meaning given in Wis. Stat. § 283.01(13).

Pollution has the meaning given in Wis. Stat. § 281.01(10).

Post-construction site means a construction site following the completion of land disturbing construction activity and final site stabilization.

Pre-development condition means the extent and distribution of land cover types present before the initiation of land disturbing construction activity, assuming that all land uses prior to development activity are managed in an environmentally sound manner.

Preventive action limit has the meaning given in Wis. Admin. Code § NR 140.05(17).

Redevelopment means areas where development is replacing older development.

Responsible party means a landowner or any entity holding fee title to, an easement or other interest in the property, which allows the person to undertake land disturbing construction activity or maintenance of storm water BMPs on the property.

Runoff means stormwater or precipitation including rain, snow or ice melt or similar water that moves on the land surface via sheet or channelized flow.

Sediment means settleable solid material that is transported by runoff, suspended within runoff or deposited by runoff away from its original location.

Separate storm sewer means a conveyance or system of conveyances including roads with drainage systems, streets, catch basins, curbs, gutters, ditches, constructed channels or storm drains, which meets all of the following criteria:

- (1) Is designed or used for collecting water or conveying runoff.
- (2) Is not part of a combined sewer system.
- (3) Is not draining to a stormwater treatment device or system.
- (4) Discharges directly or indirectly to waters of the state.

Site means the entire area included in the legal description of the land on which the land disturbing construction activity occurred.

Stop work order means an order issued by the director of public works/building inspector/village engineer which requires that all construction activity on the site be stopped.

Stormwater management plan means a comprehensive plan designed to reduce the discharge of pollutants from stormwater after the site has undergone final stabilization following completion of the construction activity.

Stormwater management system plan is a comprehensive plan designed to reduce the discharge of runoff and pollutants from hydrologic units on a regional or municipal scale.

Technical standard means a document that specifies design, predicted performance and operation and maintenance specifications for a material, device or method.

Top of the channel means an edge, or point on the landscape, landward from the ordinary high water mark of a surface water of the state, where the slope of the land begins to be less than 12 percent continually for at least 50 feet. If the slope of the land is 12 percent or less continually for the initial 50 feet, landward from the ordinary high water mark, the top of the channel is the ordinary high water mark.

TR-55 means the United States Department of Agriculture, Natural Resources Conservation Service (previously Soil Conservation Service), Urban Hydrology for Small Watersheds, Second Edition, Technical Release 55, June 1986.

Type II distribution means a rainfall type curve as established in the "United States Department of Agriculture, Soil Conservation Service, Technical Paper 149, published 1973". The Type II curve is applicable to all of Wisconsin and represents the most intense storm pattern.

Waters of the state has the meaning given in Wis. Stats. § 281.01 (18).

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-2. - Authority.

- (a) This article is adopted by the Village of Hartland under the authority granted by Wis. Stats. § 61.354. This article supersedes all provisions of an ordinance previously enacted under Wis. Stats. § 61.35 that relate to stormwater management regulations. Except as otherwise specified in Wis. Stats. § 61.354, Wis. Stats. § 61.35 applies to this article and to any amendments to this article.
- (b) The provisions of this article are deemed not to limit any other lawful regulatory powers of the same governing body.
- (c) The Village of Hartland hereby designates the director of public works/village engineer/building inspector, or their respective designees, to administer and enforce the provisions of this article.
- (d) The requirements of this article do not pre-empt more stringent stormwater management requirements that may be imposed by any of the following:
 - (1) Wisconsin Department of Natural Resources administrative rules, permits or approvals including those authorized under Wis. Stats. §§ 281.16 and 283.33.
 - (2) Targeted non-agricultural performance standards promulgated in rules by the Wisconsin Department of Natural Resources under § NR 151.004, Wis. Adm. Code.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-3. - Findings of fact.

The Village of Hartland finds that uncontrolled, post-construction runoff has a significant impact upon water resources and the health, safety and general welfare of the community and diminishes the public enjoyment and use of natural resources. Specifically, uncontrolled post-construction runoff can:

- (1) Degrade physical stream habitat by increasing stream bank erosion, increasing streambed scour, diminishing groundwater recharge, diminishing stream base flows and increasing stream temperature.

- (2) Diminish the capacity of lakes and streams to support fish, aquatic life, recreational and water supply uses by increasing pollutant loading of sediment, suspended solids, nutrients, heavy metals, bacteria, pathogens and other urban pollutants.
- (3) Alter wetland communities by changing wetland hydrology and by increasing pollutant loads.
- (4) Reduce the quality of groundwater by increasing pollutant loading.
- (5) Threaten public health, safety, property and general welfare by overtaxing storm sewers, drainage ways, and other minor drainage facilities.
- (6) Threaten public health, safety, property and general welfare by increasing major flood peaks and volumes.
- (7) Undermine floodplain management efforts by increasing the incidence and levels of flooding.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-4. - Purpose and intent.

(a) *Purpose.* The general purpose of this article is to establish long-term, post- construction runoff management requirements that will diminish the threats to public health, safety, welfare and the aquatic environment. Specific purposes are to:

- (1) Further the maintenance of safe and healthful conditions.
- (2) Prevent and control the adverse effects of stormwater; prevent and control soil erosion; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; preserve ground cover and scenic beauty; and promote sound economic growth.
- (3) Control exceedance of the safe capacity of existing drainage facilities and receiving water bodies; prevent undue channel erosion; control increases in the scouring and transportation of particulate matter; and prevent conditions that endanger downstream property.
- (4) Minimize the amount of pollutants discharged from the separate storm sewer to protect the waters of the state.

(5) Limit nonpoint runoff pollution in order to achieve water quality standards.

(b) *Intent.* It is the intent of the Village of Hartland that this article regulates post-construction stormwater discharges to waters of the state. This article may be applied on a site-by-site basis. The Village of Hartland recognizes, however, that the preferred method of achieving the stormwater performance standards set forth in this article is through the preparation and implementation of comprehensive, systems-level stormwater management plans that cover hydrologic units, such as watersheds, on a municipal and regional scale. Such plans may prescribe stormwater devices, practices or systems, any of which may be designed to treat runoff from more than one site prior to discharge from the site(s). Where such plans are in conformance with the performance standards developed under Wis. Stats. § 281.16 for regional stormwater management measures and have been approved by the Village of Hartland, it is the intent of this article that the approved plan be used to identify post-construction management measures acceptable for the community.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-5. - Applicability and jurisdiction.

(a) *Applicability.*

- (1) Where not otherwise limited by law, this article applies to land development activity that results in one or more acres of land disturbing construction activity.
 - (2) A site that meets any of the criteria in this paragraph is exempt from the requirements of this article:
 - a. A site having less than ten percent impervious area based on complete development of the post-construction site, provided the cumulative area of all parking lots and rooftops is less than one acre. However the exemption of this paragraph does not include exemption from the protective area standard of this ordinance.
 - b. Nonpoint discharges from agricultural facilities and practices conducted 50 or more feet from any navigable stream or waterway.
 - c. Nonpoint discharges from silviculture activities conducted 50 or more feet from any navigable stream or waterway.
 - d. Underground utility construction such as but not limited to water, sewer and other lines. This exemption does not apply to the construction of any above ground structures associated with utility construction.
 - (3) Notwithstanding the applicability requirements in paragraph (a), this article applies to land development activity of any size that, in the opinion of the director of public works, village engineer, or building inspector, is likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.
- (b) *Jurisdiction.* This article applies to land development activities within the boundaries and jurisdiction of the Village of Hartland, as well as the division of land in the village's extraterritorial jurisdiction.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-6. - Technical standards and design methods.

All drainage facilities and practices required to comply with this article shall incorporate technical standards and design methods specified in the document Village of Hartland Erosion Control and Stormwater Management Requirements, maintained and periodically updated by the director of public works/village engineer. Where not superseded by stricter requirements in Village of Hartland Erosion Control and Stormwater Management Requirements, the following standards are also incorporated by reference:

- (1) Design guidance and technical standards identified or developed by the Wisconsin Department of Natural Resources under subchapter V of chapter NR 151, Wis. Adm. Code or the current state runoff program administrative codes.
- (2) Other technical standards not identified or developed in subsection (1), may be used provided that the methods have been approved by the director of public works/village engineer.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-7. - Performance standards.

- (a) *Responsible party.* The entity holding fee title to the property shall be responsible for either developing and implementing a stormwater management plan, or causing such plan to be developed and

implemented through contract or other agreement. This plan shall be developed in accordance with section 76-8, which incorporates the requirements of this section.

- (b) *Plan*. A written plan shall be developed in accordance with section 76-8 and implemented for applicable land development activities.
- (c) *Stormwater management performance standards*. All drainage facilities and practices required to comply with this article shall meet performance standards specified in the document Village of Hartland Erosion Control and Stormwater Management Requirements, maintained and periodically updated by the director of public works/village engineer.
- (d) *Location and regional treatment option*.
 - (1) Stormwater management facilities required to meet this article may be located on-site or off-site as part of a stormwater device, practice or system.
 - (2) The director of public works/village engineer may approve off-site management measures provided that all of the following conditions are met:
 - a. The director of public works/village engineer determines that the post-construction runoff is covered by a stormwater management system plan that is approved by Village of Hartland and that contains management requirements consistent with the purpose and intent of this article.
 - b. The off-site facility meets all of the following conditions:
 - 1. The facility will be in place before the need for the facility arises as a result of on-site construction activities.
 - 2. The facility is designed and adequately sized to provide a level of stormwater control equal to or greater than that which would be afforded by on-site practices meeting the performance standards of this article.
 - 3. The facility has a legally obligated entity responsible for its long-term operation and maintenance.
 - 4. Where a regional stormwater management option exists such that the director of public works/village engineer may exempt the applicant from all or part of the minimum on-site stormwater management requirements, the applicant shall be required to pay a fee in an amount determined by the director of public works/village engineer. In determining the fee for post-construction runoff, the director of public works/village engineer shall consider an equitable distribution of the cost for land, engineering design, construction, and maintenance of the regional treatment option.
- (e) *Alternate requirements*. The director of public works/village engineer may establish alternative stormwater management requirements to those set forth in the village's erosion control and stormwater management requirements, if the director of public works/village engineer determines that an added level of protection is needed for to address downstream stormwater management issues; or that extraordinary hardships or practical difficulties may result from strict compliance with these regulations. Exceptions or waivers to stormwater management requirements set forth in this article and the village's erosion control and stormwater management requirements shall be considered in accordance with section 76-12.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-8. - Permitting requirements, procedures, and fees.

- (a) *Permit required*. No responsible party may undertake a land disturbing construction activity without receiving a stormwater management permit from the building inspector/ director of public works prior to commencing the proposed activity.

- (b) *Permit application and fees.* Unless specifically excluded by this article, any responsible party desiring a permit shall submit to the building inspector/director of public works a permit application made on a form provided by village for that purpose.
- (1) Unless otherwise excepted by this article, a permit application must be accompanied by a stormwater management plan, a maintenance agreement (where required) and, where not otherwise covered by a developer's agreement, a non-refundable permit administration fee. The permit administration fee, where applicable, shall be consistent with a fee schedule maintained by the village.
 - (2) The stormwater management plan shall be prepared to meet the requirements of sections 76-6 and 76-8, the maintenance agreement shall be prepared to meet the requirements of 76-9, the financial guarantee shall meet the requirements of 76-10, and fees shall be those established by the village as set forth in the schedule of fees established by the village board from time-to-time.
- (c) *Review and approval of permit application.* The building inspector/ director of public works shall review any permit application that is submitted with a stormwater management plan, maintenance agreement, and the required fee. The following approval procedure shall be used:
- (1) The village staff may request additional information if required for a complete permit application.
 - (2) If the stormwater permit application, plan and maintenance agreement are approved, or if an agreed upon payment of fees in lieu of stormwater management practices is made, the village staff shall issue the permit.
 - (3) If the stormwater permit application, plan or maintenance agreement is disapproved, the village staff shall detail in writing the reasons for disapproval.
 - (4) Prior to commencing the land development activity, the project may be subject to additional approvals under the village's code.
- (d) *Permit requirements.* All permits issued under this article shall be subject to the following conditions, and holders of permits issued under this article shall be deemed to have accepted these conditions. The building inspector/director of public works may suspend or revoke a permit for violation of a permit condition by issuing written notification to the responsible party. An action to suspend or revoke a permit may be appealed in accordance with section 76-15.
- (1) Compliance with a permit issued under this article does not relieve the responsible party of the responsibility to comply with any other applicable federal, state, and local laws and regulation(s).
 - (2) The responsible party shall design and install all structural and non-structural stormwater management measures in accordance with the approved stormwater management plan and this permit.
 - (3) The responsible party shall notify the director of public works/village engineer/building inspector at least two business days before commencing any work in conjunction with the stormwater management plan, and within three business days upon completion of the stormwater management practices.
 - (4) Installations required as part of this article shall be certified "as built" by a licensed professional engineer. Completed stormwater management practices must pass a final inspection by the director of public works/village engineer or their designee to determine compliance with the approved stormwater management plan and ordinance. The director of public works/village engineer or its designee shall notify the responsible party in writing of any changes required in such practices to bring them into compliance with the conditions of this permit.
 - (5) The responsible party shall notify the director of public works/village Engineer of any proposed modifications to an approved stormwater management plan prior to incorporation into the stormwater management plan.
 - (6) The responsible party shall maintain all stormwater management practices in accordance with the stormwater management plan until the practices either become the responsibility of the

village, or are transferred to subsequent private owners as specified in the approved maintenance agreement.

- (7) The responsible party authorizes the village to perform any work or operations necessary to bring stormwater management measures into conformance with the approved stormwater management plan, and consents to a special assessment or charge against the property as authorized under subch. VII of Wis. Stats. ch. 66, or to charging such costs against the financial guarantee posted under section 76-10.
 - (8) Activities that are not in compliance with the approved stormwater management plan shall constitute a public nuisance and the responsible party shall repair, at the responsible party's own expense, all damage to adjoining facilities and drainage ways caused by runoff, where such damage is caused by such activities.
 - (9) The responsible party shall permit property access to the director of public works/village engineer or its designee for the purpose of inspecting the property for compliance with the approved stormwater management plan and this permit.
 - (10) Where site development or redevelopment involves changes in direction, increases in peak rate and/or total volume of runoff from a site, the village board may require the responsible party to make appropriate legal arrangements with affected property owners.
 - (11) The responsible party is subject to the enforcement actions and penalties detailed in section 76-13, if the responsible party fails to comply with the terms of a permit issued under this chapter.
- (e) *Permit conditions.* Permits issued under this subsection may include conditions established by the village related to the requirements needed to meet the performance standards in 76-6 or a financial guarantee as provided for in section 76-10.
- (f) *Permit duration.* Permits issued under this section shall be valid from the date of issuance through the date the village notifies the responsible party that all stormwater management practices have passed the final inspection required under subsection (d)(4). The permit shall be invalid if work is not commenced within one year of permit issuance.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-9. - Stormwater management plan.

- (a) *Plan requirements.* A stormwater management plan shall be prepared and submitted to the village director of public works/village engineer. The stormwater management plan shall include, at a minimum, information required in the village's erosion control and stormwater management requirements, maintained and periodically updated by the director of public works/village engineer. The director of public works may waive certain submittal requirements if reasonably determined by the director of public works/village engineer to be unnecessary to demonstrate compliance with ordinance standards.
- (b) *Alternate requirements.* The director of public works/village engineer may prescribe alternative submittal requirements for applicants seeking an exemption to on-site stormwater management performance standards under subsection 76-7(e) or section 76-13.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-10. - Maintenance agreement.

- (a) *Maintenance agreement required.* The maintenance agreement required under subsection 76-7(b) for stormwater management practices shall be an agreement between the village and the responsible party to provide for maintenance of stormwater practices beyond the duration period of this permit. The maintenance agreement shall be filed with the Waukesha County Register of Deeds as a property

deed restriction so that it is binding upon all subsequent owners of the land served by the stormwater management practices.

- (b) *Agreement provisions.* The maintenance agreement shall contain the following information and provisions and be consistent with the maintenance plan required by subsection 76-7(b).
- (1) Identification of the stormwater facilities and designation of the drainage area served by the facilities.
 - (2) A schedule for regular maintenance of each aspect of the stormwater management system consistent with the stormwater management plan required under subsection 76-7(b).
 - (3) Identification of the property or easement owner, organization or county, or village responsible for long term maintenance of the stormwater management practices identified in the stormwater management plan required under subsection 76-7(b).
 - (4) Requirement that the responsible party(s), organization, or county, or town shall maintain stormwater management practices in accordance with the schedule included under subsection (b)(2) above.
 - (5) Authorization for the village staff or contractors to access the property to conduct inspections of stormwater management practices as necessary to ascertain that the practices are being maintained and operated in accordance with the agreement.
 - (6) Agreement that the party designated under subsection (b)(3), as responsible for long term maintenance of the stormwater management practices, shall be notified by the village of maintenance problems which require correction. The specified corrective actions shall be undertaken within a reasonable time frame as set by the village.
 - (7) Authorization for the village to perform the corrected actions identified in the inspection report if the responsible party designated under subsection (b)(3) does not make the required corrections in the specified time period. The village finance director shall enter the amount due on the tax rolls and collect the money as a special assessment or charge against the property pursuant to subch. VII of Wis. Stats. Ch. 66 as amended from time-to-time.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-11. - Financial guarantee.

- (a) *Establishment of the guarantee.* The village board may require the submittal of a financial guarantee, the form and type of which shall be acceptable to the village attorney. The financial guarantee shall be in an amount determined by the director of public works/village engineer to be the estimated cost of construction and the estimated cost of maintenance of the stormwater management practices during the period initial construction phase of the underlying development. The financial guarantee shall give the village the authorization to use the funds to complete the stormwater management practices if the responsible party defaults or does not properly implement the approved stormwater management plan, upon written notice to the responsible party by the administering authority that the requirements of this article have not been met.
- (b) *Conditions for release.* Conditions for the release of the financial guarantee are as follows:
- (1) The village board shall release the portion of the financial guarantee established under this section, less any costs incurred by the village to complete installation of practices, upon submission of "as built plans" by a Wisconsin licensed professional engineer. The director of public works/village engineer may recommend provisions for a partial pro-rata release of the financial guarantee based on the completion of various development stages.
 - (2) The director of public works/village engineer shall release the portion of the financial guarantee established under this section to assure maintenance of stormwater practices and facilities, less

any costs incurred by the village, at such time that the practice or facility and underlying development are completed.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-12. - Fee schedule.

The fees referred to in other sections of this article shall be established by the village and may from time to time be modified by resolution. A schedule of fees shall be available at the village clerk's office.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-13. - Exceptions and waivers.

- (a) *Generally.* Where the village finds that extraordinary hardships or practical difficulties may result from strict compliance with these regulations and/or the purposes of these regulations may be served to a greater extent by an alternative proposal, it may approve exceptions and waivers to these regulations so that substantial justice may be done and the public interest secured, provided the exception or waiver shall not have the effect of nullifying the intent and purpose of these regulations; and further provided the director of public works/village engineer shall not approve exceptions and waivers unless they shall make findings based upon the evidence presented to them that all of the following conditions are met by the petitioner.
- (1) The granting of the exception or waiver will not be detrimental to the public safety, health, or welfare or injurious to other property;
 - (2) The conditions upon which the request is based are unique to the property for which the relief is sought and are not applicable generally to other property;
 - (3) Because of the location or conditions affecting the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations is carried out;
 - (4) The relief sought will not materially alter the provisions of any existing stormwater management plan within the village except that this document may be amended in the manner prescribed by law;
 - (5) The granting of the exception or waiver will not result in a violation of state or federal laws or permits.
- (b) *Conditions.* In approving exceptions or waivers, the director of public works/village engineer may require such conditions as will, in their judgment, reasonably secure substantially the purposes described in this article and accompanying written stormwater management and erosion control requirements.
- (c) *Procedures.* A petition for an exception or waiver shall be submitted in writing by the responsible party at the time when the development is filed for the consideration of the director of public works/village engineer. The petition shall state fully the grounds for the application and all of the facts relied upon by the petitioner.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-14. - Inspection and enforcement.

- (a) The director of public works/village engineer/building inspector, or designee may access the site periodically to inspect stormwater management practices and facilities to evaluate compliance with the approved stormwater management plan.
- (b) Any land disturbing construction activity or post-construction runoff initiated after the effective date of this article by any person, firm, association, or corporation subject to the ordinance provisions shall be deemed a violation unless conducted in accordance with the requirements of this article.
- (c) The director of public works/building inspector shall provide written notice to the responsible party by of any non-complying land disturbing construction activity or post-construction runoff. The notice shall describe the nature of the violation, remedial actions needed, a schedule for remedial action, and additional enforcement action which may be taken.
- (d) Upon receipt of written notification from the director of public works under subsection (b) above, the responsible party shall correct work that does not comply with the stormwater management plan or other provisions of this permit. The responsible party shall make corrections as necessary to meet the specifications and schedule set forth by the director of public works/village engineer in the notice.
- (e) If the violations to a permit issued pursuant to this article are likely to result in damage to properties, public facilities, or waters of the state, the director of public works/village engineer may enter the land and take emergency actions necessary to prevent such damage. The costs incurred by the village plus interest and legal costs shall be billed to the responsible party as a special charge under Wis. Stats. Ch. 66.
- (f) The director of public works/building inspector/village engineer are authorized to post a stop work order on all land disturbing construction activity that is in violation of this article, or to request the village attorney to obtain a cease and desist order in any court with jurisdiction.
- (g) The director of public works/village engineer/building inspector may revoke a permit issued under this article for non-compliance with ordinance provisions.
- (h) Any permit revocation, stop work order, or cease and desist order shall remain in effect unless retracted by the director of public works, village engineer, building inspector, village administrator, or village attorney, the village board of trustees, or by a court with jurisdiction.
- (i) The director of public works/village engineer/building inspector are authorized to refer any violation of this article, or of a stop work order, or of a cease and desist order issued pursuant to this article, to the village attorney for the commencement of further legal proceedings in any court with jurisdiction.
- (j) Any person, firm, association, or corporation violating the provisions of this article shall be subject to penalties as provided in section 1-4 of this Code. Each day of each violation shall constitute a separate offense.
- (k) Compliance with the provisions of this article may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist order before resorting to injunction proceedings.
- (l) When the director of public works/village engineer/building inspector determines that the holder of a permit issued pursuant to this article has failed to follow practices set forth in the stormwater management plan, or has failed to comply with schedules set forth in said stormwater management plan, the director of public works/village engineer/building inspector, or their designee, may enter upon the land and perform the work or other operations necessary to bring the condition of said lands into conformance with requirements of the approved plan. The director of public works/village engineer/building inspector shall keep a detailed accounting of the costs and expenses of performing this work. These costs and expenses shall be deducted from any financial security posted pursuant to section 76-11 of this article. Where such a security has not been established, or where such a security is insufficient to cover these costs, the costs and expenses shall be entered on the tax roll as a special charge against the property and collected with any other taxes levied thereon for the year in which the work is completed.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-15. - Appeals.

- (a) *Board of zoning appeals.* The board of zoning appeals, created pursuant to section 46-121 of this Code pursuant to Wis. Stats. § 61.35(7)(e) shall hear and decide appeals where it is alleged that there is error in any order, decision or determination made by the director of public works/village engineer/building inspector in administering this article. The board shall also use the rules, procedures, duties, and powers authorized by statute in hearing and deciding appeals. Upon appeal, the board may authorize variances from the provisions of this article that are not contrary to the public interest, and where owing to special conditions a literal enforcement of the ordinance will result in unnecessary hardship.
- (b) *Who may appeal.* Appeals to the board of appeals may be taken by any aggrieved person or by an officer, department, or board of the Village of Hartland affected by any decision of the director of public works/village engineer/building inspector.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-16. - Severability.

If any section, clause, provision or portion of this article is judged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall remain in force and not be affected by such judgment.

(Ord. No. 721-06, § 2, 1-23-06)

Secs. 76-17—76-30. - Reserved.

ARTICLE II. - ILLICIT STORMWATER DISCHARGES AND CONNECTIONS

Sec. 76-31. - Definitions.

The following definitions shall be applicable in this article:

Illicit connection means any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the storm drain system including, but not limited to any conveyances which allow any non-stormwater discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been allowed, permitted, or approved by a government agency, prior to the adoption of this article.

Person means any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting either as the owner or as the owner's agent.

Storm drain system Publicly-owned facilities by which stormwater is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-32. - Discharges prohibited.

No person shall discharge, spill or dump substances or materials that are not entirely composed stormwater into receiving bodies of water or onto driveways, sidewalks, parking lots or other areas that drain into the storm drainage system. Unless otherwise approved by the director of public works/village engineer, no person shall discharge roof drains, yard drains or sump pumps onto streets, sidewalks, or other areas within village right-of-way that drain into the storm drainage system. Roof drains, yard drains, and sump pumps shall discharge onto pervious areas at grade on private property.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-33. - Connections prohibited.

The construction, use, maintenance or continued existence of illicit connections to the storm drainage system is prohibited. This prohibition expressly includes, without limitation, illicit connections made prior to the adoption of this article, regardless of whether the connections was permissible under law or practice applicable or prevailing at the time of connection. Unless otherwise approved by the director of public works/village engineer, roof drain and sump pump discharge connections to the storm drainage system shall be prohibited.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-34. - Exemptions.

The following activities are exempt from the provisions of this section unless found to have an adverse impact on the stormwater:

- (1) Discharges authorized by a permit issued by the Wisconsin Department of Natural Resources.
- (2) Discharges resulting from fire fighting activities.
- (3) Discharges from uncontaminated ground water, potable water source, air conditioning condensation, springs, lawn watering, individual residential car washing, water main and hydrant flushing and swimming pools if the water has been dechlorinated.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-35. - Enforcement.

- (a) Any person, firm, association, or corporation violating the provisions of this article shall be subject to penalties as provided in section 1-4 of this Code. Each day of each violation shall constitute a separate offense.
- (b) Compliance with the provisions of this article may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist order before resorting to injunction proceedings.

(Ord. No. 721-06, § 2, 1-23-06)

Secs. 76-36—76-50. - Reserved.

ARTICLE III. - CONSTRUCTION SITE EROSION CONTROL

Sec. 76-51. - Definitions.

[The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:]

Adequate sod, or self-sustaining vegetative cover means maintenance of sufficient vegetation types and densities such that the physical integrity of the streambank or lakeshore is preserved. Self-sustaining vegetative cover includes grasses, forbs, sedges and duff layers of fallen leaves and woody debris.

Administering authority means a governmental employee, or a regional planning commission empowered under Wis. Stats. § 62.234 that is designated by the village.

Agricultural facilities and practices has the meaning in Wis. Stats. § 281.16(1).

Average annual rainfall means a calendar year of precipitation, excluding snow, which is considered typical.

Best management practice or *BMP* means structural or non-structural measures, practices, techniques or devices employed to avoid or minimize soil, sediment or pollutants carried in runoff to waters of the state.

Business day means a day the office of the director of public works/building inspector/village engineer is routinely and customarily open for business.

Cease and desist order means a court-issued order to halt land disturbing construction activity that is being conducted without the required permit.

Construction site means an area upon which one or more land disturbing construction activities occur, including areas that are part of a larger common plan of development or sale where multiple separate and distinct land disturbing construction activities may be taking place at different times on different schedules but under one plan.

Division of land means the creation from one parcel of two or more parcels or building sites of [number] or fewer acres each in area where such creation occurs at one time or through the successive partition within a five-year period.

Director of public works means the Village of Hartland Director of Public Works or designee.

Erosion means the process by which the land's surface is worn away by the action of wind, water, ice or gravity.

Erosion and sediment control plan means a comprehensive plan developed to address pollution caused by erosion and sedimentation of soil particles or rock fragments during construction.

Filtering layer means soil that has at least a 3-foot deep layer with at least 20 percent fines; or at least a 5-foot deep layer with at least 10 percent fines; or an engineered soil with an equivalent level of protection as determined by the regulatory authority for the site.

Final stabilization means that all land disturbing construction activities at the construction site have been completed and that a uniform perennial vegetative cover has been established, with a density of at least 70 percent of the cover, for the unpaved areas and areas not covered by permanent structures, or that employ equivalent permanent stabilization measures.

Governing body means town board of supervisors, county board of supervisors, city council, village board of trustees or village council.

Impervious surface means an area that releases as runoff all or a large portion of the precipitation that falls on it, except for frozen soil. Rooftops, sidewalks, driveways, gravel or paved parking lots and streets are examples of areas that typically are impervious.

Land disturbing construction activity means any man-made alteration of the land surface resulting in a change in the topography or existing vegetative or non-vegetative soil cover that may result in runoff and

lead to an increase in soil erosion and movement of sediment into waters of the state. "Land disturbing construction activity" includes activities such as clearing and grubbing, demolition, excavating, pit trench dewatering, filling, grading, and other similar activities.

MEP or maximum extent practicable means a level of implementing best management practices in order to achieve a performance standard specified in this chapter which takes into account the best available technology, cost effectiveness and other competing issues such as human safety and welfare, endangered and threatened resources, historic properties and geographic features. MEP allows flexibility in the way to meet the performance standards and may vary based on the performance standard and site conditions.

Performance standard means an objective, measurable number specifying the minimum acceptable outcome for a facility or practice.

Permit means a written authorization issued by the director of public works/building inspector/village engineer to an applicant to conduct land disturbing construction activity or to discharge post-construction runoff to waters of the state.

Pollutant has the meaning given in Wis. Stats. § 283.01(13).

Pollution has the meaning given in Wis. Stats. § 281.01(10).

Responsible party means thea landowner or any entity holding fee title, an easement or other interest in the property, which allows the person to undertake land disturbing construction activity or maintenance of storm water BMPs on the property.

Runoff means stormwater or precipitation including rain, snow, ice melt, or similar water that moves on the land surface via sheet or channelized flow.

Sediment means settleable solid material that is transported by runoff, suspended within runoff or deposited by runoff away from its original location.

Separate storm sewer means a conveyance or system of conveyances including roads with drainage systems, streets, catch basins, curbs, gutters, ditches, constructed channels or storm drains, which is designed or used for collecting and conveying stormwater runoff.

Site means the entire area included in the legal description of the land on which the land disturbing construction activity is proposed in the permit application.

Stop work order means an order issued by the director of public works/building inspector/village engineer that requires that all construction activity on the site be stopped.

Technical standard means a document that specifies design, predicted performance and operation and maintenance specifications for a material, device or method.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-52. - Authority.

- (a) This article is adopted under the authority granted by Wis. Stats. § 61.354 and 281.33, Wis. Stats. This article supersedes all provisions of any previously enacted ordinance related to construction site erosion control. Except as otherwise specified in Wis. Stats. §§ 61.35 and 61.354 applies to this article and to any amendments to this article.
- (b) The provisions of this article are deemed not to limit any other lawful regulatory powers of the same governing body.
- (c) The village hereby designates the director of public works/building inspector/village engineer to administer and enforce the provisions of this article.
- (d) The requirements of this article do not pre-empt more stringent erosion and sediment control requirements that may be imposed by any of the following:

- (1) Wisconsin Department of Natural Resources administrative rules, permits or approvals including those authorized under Wis. Stats. §§ 281.16 and 283.33.
- (2) Targeted non-agricultural performance standards promulgated in rules by the Wisconsin Department of Natural Resources under Wis. Admin. Code § NR 151.004 or the current state runoff program administrative codes

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-53. - Findings of fact.

The village finds that runoff from land disturbing construction activity may carry a significant amount of sediment and other pollutants into ground and surface waters and waterways in the village.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-54. - Purpose.

It is the purpose of this article to further the maintenance of safe and healthful conditions; prevent and control water pollution; prevent and control soil erosion; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; preserve ground cover and scenic beauty; and promote sound economic growth, by minimizing the amount of sediment and other pollutants carried by runoff or discharged from land disturbing construction activity to ground and surface waters and waterways in village.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-55. - Applicability and jurisdiction.

- (a) Any land disturbing activity shall be subject to erosion and sediment control provisions of this article, if:
 - (1) A subdivision plat would result, or if construction of buildings on platted lots results;
 - (2) A certified map would result, or if construction of buildings on certified survey map lots results;
 - (3) An area of 4,000 square feet or greater will be disturbed by excavation, grading, filling, or other earth moving activities, resulting in a loss or removal of protective ground cover, vegetations;
 - (4) Excavation, fill, or any combination thereof, will exceed 400 cubic yards; or more than 15 cubic yards within areas specified by the Waukesha County Shoreland and Floodland Protection Ordinance;
 - (5) Any public (federal, state or local) street, road or highway is to be constructed, enlarged, relocated, or substantially reconstructed;
 - (6) Any watercourse is to be changed, enlarged or materials are removed from a river, stream, swamp, or lake bed; or
 - (7) Any utility work in which underground conduits, piping, wiring, water lines, sanitary sewers, storm sewers or similar structures will be laid, repaired, replaced or enlarged, if such work involves more than 300 linear feet of each disturbance;
 - (8) Grading, removal of protective ground cover or vegetation, excavation, landfilling or land disturbing activity within 200 feet of a lake, stream, or wetland when work affects more than ten cubic yards of material.
- (b) This article does not apply to the following:

- (1) A construction project that is exempted by federal statutes or regulations from the requirement to have a national pollutant discharge elimination system permit issued under Chapter 40, Code of Federal Regulations, part 122, for land disturbing construction activity.
 - (2) Nonpoint discharges from agricultural facilities and practices that are conducted more than 50 feet from any navigable waterway or wetlands.
 - (3) Nonpoint discharges from silviculture activities that are conducted more than 50 feet from any navigable waterway or wetlands.
 - (4) Routine maintenance for project sites under one-half-acre of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.
- (c) Notwithstanding the applicability requirements in paragraph (a), this article applies to construction sites of any size that, in the opinion of the village staff, are likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-56. - Jurisdiction.

This article applies to land disturbing construction activities on lands within the boundaries and jurisdiction of the Village of Hartland.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-57. - Technical standards.

- (a) *Design criteria, standards and specifications.* All drainage facilities and practices required to comply with this article shall incorporate technical standards and design methods specified in the document Village of Hartland Erosion Control and Stormwater Management Requirements, maintained and periodically updated by the director of public works/village engineer. Where not superseded by stricter requirements in Village of Hartland Erosion Control and Stormwater Management Requirements, the following standards are also incorporated by reference:
- (1) Design guidance and technical standards identified or developed by the Wisconsin Department of Natural Resources under subchapter V of Wis. Admin. Code chapter NR 151.
 - (2) Soil loss prediction tools (such as the Universal Soil Loss Equation (USLE)) when using an appropriate design storm and precipitation distribution, and when considering the geographic location of the site and the period of disturbance.
- (b) *Other standards.* Other technical standards not identified or developed in subsection (a), may be used provided that the methods have been approved by the director of public works/village engineer/building inspector.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-58. - Performance standards.

- (a) *Responsible party.* The entity holding fee title to the property shall be responsible for either developing and implementing an erosion and sediment control plan, or causing such plan to be developed and

implemented through contract or other agreement. This plan shall be developed in accordance with section 76-60, that incorporates the requirements of this section.

- (b) *Plan.* A written plan shall be developed in accordance with section 76-9 and implemented for applicable land development activities.
- (c) *Erosion and sediment control performance standards.* All drainage facilities and practices required to comply with this article shall meet performance standards specified in the document Village of Hartland Erosion Control and Stormwater Management Requirements, maintained and periodically updated by the director of public works/village engineer.
- (d) *Location.* The BMPs used to comply with this section shall be located prior to runoff entering any lake, stream, river, swamp, or wetlands or any stormwater management system.
- (e) *Alternate requirements.* The director of public works/building inspector/village engineer may establish alternative erosion and sediment control requirements to those set forth in Village of Hartland Erosion Control and Stormwater Management Requirements, if the director of public works/building inspector/village engineer determines that an added level of protection is needed or that extraordinary hardships or practical difficulties may result from strict compliance with these regulations. Exceptions or waivers to requirements set forth in this article and Village of Hartland Erosion Control and Stormwater Management Requirements shall be considered in accordance with section 76-13.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-59. - Permitting requirements, procedures and fees.

- (a) *Permit required.* No responsible party may commence a land disturbing construction activity subject to this article without receiving prior approval of an erosion and sediment control plan for the site and a permit from the director of public works/building inspector/village engineer.
- (b) *Permit application and fees.* The responsible party desiring to undertake a land disturbing construction activity subject to this article shall submit an application for a permit and an erosion and sediment control plan that meets the requirements of section 76-8. The applicant shall pay an application fee consistent with the fee schedule maintained by the village clerk. By submitting an application, the applicant is authorizing the village staff to enter the site to obtain information required for the review of the erosion and sediment control plan.
- (c) *Review and approval of permit application.* The director of public works/building inspector/village engineer shall review any permit application that is submitted with an erosion and sediment control plan, and the required fee. The following approval procedure shall be used:
 - (1) The director of public works/building inspector/village engineer may request additional information if required for a complete application within 15 business days of receipt of any permit application. Within 30 business days of the receipt of a complete permit application, including all items as required by subsection (b), the director of public works/building inspector/village engineer shall inform the applicant whether the application, plan and maintenance agreement are approved or disapproved based on the requirements of this article.
 - (2) If the permit application and plan are approved, the director of public works/building inspector/village engineer shall issue the permit.
 - (3) If the permit application or plan is disapproved, the director of public works/building inspector/village engineer shall state in writing the reasons for disapproval.
- (d) *Financial guarantee.* As a condition of approval and issuance of the permit, the director of public works/building inspector/village engineer may require the applicant to deposit a surety bond or irrevocable letter of credit to guarantee a good faith execution of the approved erosion control plan and any permit conditions. The amount of financial guarantee required under this section shall be established by the director of public works/building inspector/village engineer, in his or her discretion,

taking into consideration the projected cost of the BMPs and other facilities required in the approved erosion control plan together with a reasonable estimate of the cost of site stabilization and/or cleanup in the event of noncompliance with the approved erosion control plan.

- (e) *Permit requirements.* All permits shall require the responsible party to:
- (1) Notify the director of public works/building inspector/village engineer three full village business days prior to commencing any land disturbing construction activity.
 - (2) Notify the director of public works/building inspector/village engineer of completion of any BMPs within three full village business days after their installation.
 - (3) Obtain permission in writing from the director of public works/building inspector/village engineer prior to any modification pursuant to subsection 76-9(b) of the erosion and sediment control plan.
 - (4) Install all BMPs as identified in the approved erosion and sediment control plan.
 - (5) Maintain all road drainage systems, stormwater drainage systems, BMPs and other facilities identified in the erosion and sediment control plan.
 - (6) Repair any siltation or erosion damage to adjoining surfaces and drainage ways resulting from land disturbing construction activities and document repairs in a site erosion control log. Remove accumulated sediment from downstream culverts, storm sewers, and other drainage facilities. Remove accumulated sediment from waterways upon obtaining of necessary permit(s) from the Wisconsin Department of Natural Resources.
 - (7) Inspect the BMPs within 24 hours after each rain of 0.5 inches or more which results in runoff during active construction periods, and at least once each week, make needed repairs and document the findings of the inspections in a site erosion control log with the date of inspection, the name of the person conducting the inspection, and a description of the present phase of the construction at the site.
 - (8) Allow the village staff to enter the site for the purpose of inspecting compliance with the erosion and sediment control plan or for performing any work necessary to bring the site into compliance with the control plan. Keep a copy of the erosion and sediment control plan at the construction site.
- (f) *Permit conditions.* Permits issued under this section may include conditions established by director of public works/building inspector/village engineer in addition to the requirements set forth in subsection (e), where needed to assure compliance with the performance standards in section 76-7.
- (g) *Permit duration.* Permits issued under this section shall be valid for a period of 180 days, or the length of the building permit or other construction authorizations, whichever is longer, from the date of issuance. The permit duration may be extended one or more times for up to an additional 180 days. The director of public works/building inspector/village engineer may require additional BMPs as a condition of the extension if they are necessary to meet the requirements of this article.
- (h) *Maintenance.* The responsible party throughout the duration of the construction activities shall maintain all BMPs necessary to meet the requirements of this article until the site has undergone final stabilization.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-60. - Erosion and sediment control plan and amendments.

- (a) *Plan requirements.* An erosion and sediment control plan shall be prepared and submitted to the director of public works/building inspector/village engineer. The erosion and sediment control plan shall include, at a minimum, information required in the Village of Hartland Erosion Control and Stormwater Management Requirements, maintained and periodically updated by the director of public works/village engineer.

- (b) *Amendments.* The applicant shall submit an amended plan for review and approval by the village director of public works/building inspector/village engineer together with the amended plan review fee established under section 76-9 within three days of the occurrence of any of the following events:
- (1) There is a change in design, construction, operation or maintenance at the site which has the reasonable potential for the discharge of pollutants to waters of the state and which has not otherwise been addressed in the plan.
 - (2) The actions required by the plan fail to reduce the impacts of pollutants carried by construction site runoff.
 - (3) The director of public works/building inspector/village engineer notifies the applicant of changes needed in the plan to comply with this article or the Village of Hartland Erosion Control and Stormwater Management Requirements.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-61. - Fee schedule.

The fees referred to in other sections of this article shall be established by the village board and may from time to time be modified by resolution. A schedule of the fees established by the village board shall be available at the village clerk's office

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-62. - Inspection.

- (a) The director of public works/village engineer, building inspector, or designee may access the site for the purpose of inspecting installation and construction of best management practices at any time between initiation of construction activities and final inspection/release of the project guarantee.
- (b) If land disturbing construction activities are being carried out without a permit required by this article, the director of public works/building inspector/village engineer may enter the land pursuant to the provisions of Wis. Stats. §§ 66.0119(1), (2), and (3).

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-63. - Exceptions and waivers.

- (a) *General.* Where the director of public works/building inspector/village engineer finds that extraordinary hardships or practical difficulties may result from strict compliance with these regulations and/or the purposes of these regulations may be served to a greater extent by an alternative proposal, they may approve exceptions and waivers to these regulations so that substantial justice may be done and the public interest secured, provided the exception or waiver shall not have the effect of nullifying the intent and purpose of these regulations; and further provided the director of public works/village engineer shall not approve exceptions and waivers unless they shall make findings based upon the evidence presented to it that all of the following conditions are met by the petitioner.
 - (1) The granting of the exception or waiver will not be detrimental to the public safety, health, or welfare or injurious to other property;
 - (2) The conditions upon which the request is based are unique to the property for which the relief is sought and are not applicable generally to other property;

- (3) Because of the location or conditions affecting the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations is carried out;
 - (4) The relief sought will not materially alter the provisions of any existing regional stormwater management plan except that this document may be amended in the manner prescribed by law.
 - (5) The granting of the exception or waiver will not result in a violation of state or federal laws or permits.
- (c) *Conditions.* In approving exceptions or waivers, the director of public works/building inspector/village engineer may require such conditions as will in their judgment secure substantially the purposes described in this article and accompanying written stormwater management and erosion control requirements.
 - (d) *Procedures.* A petition for an exception or waiver shall be submitted in writing by the responsible party at the time when the development is filed for the consideration of the director of public works/building inspector/village engineer. The petition shall state fully the grounds for the application and all of the facts relied upon by the petitioner.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-64. - Enforcement.

- (a) The director of public works/building inspector/village engineer may post a stop-work order if any of the following occurs:
 - (1) Any land disturbing construction activity regulated under this article is being undertaken without a permit.
 - (2) The erosion and sediment control plan is not being implemented in a good faith manner.
 - (3) The conditions of the permit are not being met.
- (b) If the responsible party does not cease activity as required in a stop-work order posted under this section or fails to comply with the erosion and sediment control plan or permit conditions, the director of public works/building inspector/village engineer may revoke the permit.
- (c) If the responsible party, where no permit has been issued, does not cease the activity after being notified by the director of public works/building inspector/village engineer, or if a responsible party violates a stop-work order posted under subsection (a), the director of public works/building inspector/village engineer may request the village attorney to obtain a cease and desist order in any court with jurisdiction together with applicable penalties under subsection (f).
- (d) The board of zoning appeals may retract a stop-work order issued under subsection (a) or a permit revocation under subsection (b).
- (e) After posting a stop-work order under subsection (a), the director of public works/building inspector/village engineer may issue a notice of intent to the responsible party of its intent to perform work necessary to comply with this article. Village staff or contractors may go on the land and commence the work after issuing the notice of intent. The costs of the work performed under this subsection by the village board, plus interest at the rate authorized by the village board shall be billed to the responsible party. In the event a responsible party fails to pay the amount due, the clerk shall enter the amount due on the tax rolls and collect as a special charge against the property pursuant to subch. VII of Wis. Stats. ch. 66.
- (f) Any person violating any of the provisions of this article shall be subject to penalties under section 1-4 of this Code of Ordinances. Each day a violation exists shall constitute a separate offense.

- (g) Compliance with the provisions of this article may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist order before resorting to injunction proceedings.

(Ord. No. 721-06, § 2, 1-23-06)

Sec. 76-65. - Appeals.

- (a) *Board of zoning appeals.* The board of zoning appeals created pursuant to section 46-121 et seq. pursuant to Wis. Stats. § 61.35(7)(e).
- (1) Shall hear and decide appeals where it is alleged that there is error in any order, decision or determination made by the director of public works/building inspector/village engineer in administering this article except for cease and desist orders obtained under section 76-14.
 - (2) Upon appeal, may authorize variances from the provisions of this article which are not contrary to the public interest and where owing to special conditions a literal enforcement of the provisions of the ordinance will result in unnecessary hardship; and
 - (3) Shall use the rules, procedures, duties and powers authorized by statute in hearing and deciding appeals and authorizing variances.
- (b) *Who may appeal.* Appeals to the board of appeals may be taken by any aggrieved person or by any office, department, board, or the Village of Hartland affected by any decision or order of the director of public works/building inspector/village engineer within 30 days of such decision or order.

(Ord. No. 721-06, § 2, 1-23-06)

MEMO

TO: David E. Cox, Village Administrator
FROM: Michael Einweck, Director of Public Works
DATE: May 5, 2016
SUBJECT: Riverwalk Apartments Project – Pedestrian Bridge Alternatives

With the development of the Riverwalk Apartments in downtown Hartland, the Village Board requested the investigation of a new covered pedestrian bridge to link the residential development with the downtown. The pedestrian bridge should be constructed with of new types of materials for better longevity and lower maintenance costs. Attached for your consideration are samples of the bridge with and without a covering along with the projected costs. There are two examples of an uncovered bridge and two of a covered bridge. The Village Board is requested to select the type of bridge that they would like incorporated into the project. The developer's representative will be at the Board meeting to make a presentation.

Please place this on the next Village Board agenda for consideration.

Attachments

cc: Darlene Igl, Village Clerk
Michael Gerszewski, DPW Operations Supervisor
Billy Cooley, Developer's representative









Riverwalk Bridge

56' X 6' Bridge \$67,100.00

Engineering

Fiber Force Deck

Abutments and Site work

Installation \$10,000.00

Covered Bridge Option \$15,000.00

Metal and shingle roofing is the same total.

Total with roof: \$92,100.00

Billy Cooley
Owner

N5 W31946 Whitetail Run
Delafield, WI. 53018
262-337-3110 cell

VILLAGE OF HARTLAND

RESOLUTION NO. 05-9-2016-01

**A RESOLUTION CREATING
THE ENVIRONMENTAL CORRIDOR AND OPEN SPACE TASK FORCE**

DRAFT - April 22, 2016

Whereas, the Village of Hartland Comprehensive Development Plan: 2035 identifies the importance of protecting and maintaining the Village's natural resources; and

Whereas, the Village of Hartland is the owner of a number of parcels of land that contain stands of woods, wetlands, open fields and other varied environmental corridors including portions of the Hartland Marsh and portions of certain public parks; and

Whereas, the means by which the health of these areas is evaluated, improved and protected is unclear and merits significant attention in order to develop plans for the health, use and maintenance of these areas; and

Whereas, the Village Board of Trustees for the Village of Hartland finds that it is appropriate to create a task force of area residents and other interested parties to undertake the tasks associated with identifying, evaluating, planning for the protection and executing the protection of the Village's environmental corridors and other natural areas.

Now, Therefore, Be It Resolved, by the Village Board of Trustees for the Village of Hartland, that a task force called the Environmental Corridor and Open Space Task Force is hereby established consisting of seven (7) members having terms and duties as described below.

- 1) **Membership:** Seven (7) members to be appointed by the Village President with approval of the Village Board of Trustees including one member of the Hartland Plan Commission, one member of the Hartland Park Board, one representative of the Hartland Department of Public Works and sufficient interested members of general public as may be necessary to fill the available positions. General members need not be residents of the Village of Hartland but residents will be given preference during appointments.
- 2) **The Task Force** shall be active until July 31, 2017 but may be renewed by majority vote of the Village Board.
- 3) **Meetings:** The Task Force shall select a chairperson from within its membership and such chairperson shall be responsible for ensuring that a written agenda is posted with the assistance of the Village Clerk in compliance with State Law and local ordinance. Meetings may be held as deemed necessary by the Task Force Committee but shall occur not less than quarterly.
- 4) **Duties:** The duties of the Environmental Corridor and Open Space Task Force shall be as follows.

- a) Identify Village owned, other publically or non-profit held and privately held parcels of land that contain stands of woods, wetlands, open fields and other varied environmental corridors within the boundaries of the Village of Hartland.
 - b) Assess the condition of those environmental areas with priority on assessing the condition of such environmental areas owned by the Village of Hartland.
 - c) Develop and recommend to the Village of Hartland Village Board or Village of Hartland Park Board, as appropriate, a written plan of improvements or enhancements, including proposed budgets, for the environmental areas owned by the Village.
 - d) Develop and present to the Village of Hartland recommendations for improvements or enhancements, including proposed budgets, for the environmental areas owned by other parties. If approved by the Village, present said improvements, enhancements and budgets to the various parties for their consideration.
 - e) If authorized by the Village, develop and implement work days or other activities to implement the approved improvements or enhancements on Village-owned lands.
 - f) ***OTHER DUTIES OR LIMITATIONS?***
- 5) Compensation: No compensation shall be paid to members of this Committee or such subcommittees as may be created except for direct reimbursement for authorized expenses.

Dated this day of , 2016.

David Lamerand, Village President

ATTEST:

Darlene Igl, MMC, WCPC, Village Clerk

Village of Hartland Radio System

HISTORY: Since 2000, the Village of Hartland has been a part of the Waukesha County Trunked Radio System. In 2008, the majority of all the mobile and portable radios were replaced at no cost to the Village under the Nextel Re-banding Project, at which time we received the current radio models from Motorola (XTL-5000 mobile and XTS-5000 portable). These radios are P25 compliant so as to be able to work on the new digital trunked system that will go live in 2016.

MOTOROLA NOTICE: In 2013, Motorola issued notices on the XTL-5000 and XTS-5000 radios that they will no longer service these radios past December of 2018. This means that as these units fail, they may not be repairable or have parts for replacement.

CURRENT INVENTORY: The Village of Hartland Departments (Fire, Police, DPW, Administration) currently have an inventory of 137 total units, 77 of which are portables and 60 of which are mobiles. 21 of the portables would not need replacement as these were recently purchased by the Fire Department and are a new model number. (Before a final order is made, each department will assess their inventory needs to see if there is any room for the deduction of the number of needed units)

COUNTY DEAL: As a part of the total digital radio project that Waukesha County negotiated with Motorola, one of the provisions was to allow municipalities to purchase new mobile and portable radios at a 50% discount from the normal cost. This deal ends in December of 2017.

REPROGRAMMING: With the current radio inventory, 102 of the units would require a flash upgrade from Waukesha County Radio Services in order to work on the new digital radio system. In addition, the entire inventory of radios would also require a new talkgroup template once the new system is in place. Together this would cost approximately \$14870.00. Basically spending this money on older units that won't be supported in 2 years.

Whenever all new radios would be purchased, the flash upgrade would not be necessary as they come ready to go. However, talkgroup template programming would still be necessary via Waukesha County Radio Services and for the entire inventory that would cost approximately \$7470.00.

PROPOSAL: During the summer of 2016, the Village replace the mobile and portable units that will no longer be covered for service by Motorola. This would be under the County contract as listed above, each unit being priced at a 50% discount. The approximate cost of this project would be \$280,000.00. (This would include some additional costs of options such as lapel mics, belt holders, etc. but that would probably be less than \$3000.00.)

RATIONALE: The life expectancy of electronic equipment such as these are 8-10 years, as evidence by the fact of Motorola discontinuing the coverage of them. The radios currently used are already 8 years old. By the end of 2017 the County discount would no longer apply and the cost of replacement would be significantly more if the Village went on its own for a purchase. It would be highly unlikely that Motorola would give the same type of significant discount because our project would be way too small in comparison.

TIMELINES: If the decision is made to proceed with this purchase, here is what would be proposed:

1. May-Departments make final decision on necessary units
2. June 13th Final decision to proceed with purchase made by Board
3. June 14th Order units (take 2-3 weeks delivery)
4. July/August-Units at Radio Services for template loading
5. September/October in service (based on timeline of activation by County)

OLD UNITS: We are exploring the proper way to liquidate the old inventory via resale. That information is not available at the time of this memo but the Board will be updated before a final decision is made to proceed. There may be a value to do the Flash Upgrade as it may make the unit more valuable during resale (ie recouping the cost of Flash Upgrade) Keep in mind that these radios did not cost the Village as they were provided during the rebanding project. So either way, this is a positive impact financially to the Village by selling the units and off-setting some of the costs for the new units.