

**VILLAGE BOARD AGENDA
MONDAY, MAY 23, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – Trustee Swenson

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of May 9, 2016.
2. Consideration of a motion to approve the vouchers for payment.
3. Consideration of actions related to Licenses and Permits
 - a. Consideration of an application for a street use permit for the Hartland Chamber of Commerce Street Dance on July 16, 2016
 - b. Consideration of an Application for a Restricted Species Permit to raise 4 chickens on property located at 311 Woodlands Ct.
 - c. Consideration of a motion to approve the use of the Pawling Avenue Municipal Parking Lots for a weekly Farmer's Market
4. Special Presentation and Proclamation honoring Officer James R. Weber on his retirement from the Village after 27 years of service.
5. Presentation of the 2015 Financial Statements and Audit results by Wendi M. Unger, CPA, Partner, Baker Tilly.
6. Consideration of Adoption on Third Reading of Bill for an Ordinance No. 04/25/2016-01 "An Ordinance To Amend Chapter 76 Of The Village Of Hartland Municipal Code Pertaining Stormwater Management"
7. Consideration of a motion to approve Resolution 05/23/2016-01, "A Resolution Accepting Public Improvements in the Windrush Subdivision."

Items referred from the March 21, 2016 and May 16, 2016 Plan Commission meetings

8. Consideration of a motion to approve the Final Plat for the Four Winds West Subdivision.

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9. Consideration of a motion to approve site and building plans for construction of a brat stand for community fund raising for Piggly Wiggly at 505 Cottonwood Avenue.

Other items for consideration

10. Consideration of a motion to authorize final development of a three year agreement between the Village of Hartland Recreation Department and To The Pointe related to a dance program.
11. Discussion of the draft Application for Water Rate Increase and Consideration of a motion to authorize staff to submit the Application to the Public Service Commission.
12. Consideration of a motion to approve the 2017 Budget Preparation Schedule
13. Consideration of a motion to approve a Fourth Amendment To Ground Lease Agreement with Milwaukee MPL Tower Holdings, LLC related to AT&T cellular antennas at the Hill Street water tower site.
14. Consideration of a motion authorize the Fire Department to immediately list for sale the 1993 Equipment Truck #4376 and the 2000 Peterbuilt Ladder truck #4371, which will be replaced in early 2017, and to declare them as surplus and authorize their sale upon receipt of the replacement vehicle.
15. Consideration of a motion to confirm appointments to the Environmental Corridor and Open Space Task Force as made by President Lamerand.
16. **Announcements:** The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
17. Adjournment.

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

MEMORANDUM

TO: President and Board of Trustees
FROM: David E. Cox, Village Administrator
DATE: May 20, 2016
SUBJECT: Agenda Information



The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Item 6 Regarding amendments to the Stormwater Management Code.

Background: The final version of the ordinance is attached. As discussed, the ordinance entirely replaces the existing chapter of the Village Code with the newly revised version that has been reviewed over the last several weeks.

Recommendation: Recommend adoption of the ordinance.

Item 7 Related to accepting water and sewer improvements in Windrush.

Background: As Director Einweck's memo indicates, the Developer of the Windrush subdivision has requested Village acceptance of the water and sanitary sewer infrastructure in the subdivision. The infrastructure is ready for acceptance.

Recommendation: Recommend adoption of the resolution to accept the water and sanitary sewer infrastructure.

Item 8 Related to the Final Plat for the Four Winds West subdivision.

Background: The Plan Commission recommended approval of the Final Plat at its meeting in March conditioned on a number of items being corrected on the plat before it was presented to the Village Board for final consideration. Those corrections have been made and the Final Plat is presented for approval. Of note for the Final Plat is the reduction of lots by one. The identification of an additional wetland on the property has caused a lot on Hemlock Ct. to be eliminated. The subdivision now includes 47 lots instead of the 48 approved in the Preliminary Plat

Recommendation: Recommend approval of the Final Plat for the Four Winds West subdivision.

Item 9 Related to the Piggly Wiggly Brat Stand.

Background: The Village Board may recall approving a new brat stand at Piggly Wiggly about 2 years ago. Needless to say, that project was never implemented. The ownership of Piggly Wiggly has brought forward revised plans for a new, replacement stand at the Cottonwood location. The stand is primarily used as an outreach program for the store through which local charity or non-profit groups are

allowed to sell food and to retain the profits for their organizations. The proposed stand has been reviewed by the Business Improvement District and the Plan Commission and both have recommended approval.

Recommendation: Recommend approval of the site and building plans for the Brat Stand.

Item 13 Regarding a lease agreement for a cellular site at the Hill Street water tower site.

Background: As the Board will recall, in September 2015, an agreement was reached to amend our lease with AT&T (via various business entities) for use of the Hill Street water tower site for equipment and antennas for cellular telephone service. The original lease provided for a five (5) year term and four (4) five-year renewals for a total term of 25 years expiring in 2021. Over the years, that original agreement has been amended and expanded to include additional ground space and related rent, which would be approximately \$15,000 in 2016. Through its cell site agent, Crown Castle, AT&T has requested a lease extension for the site of 30 years to 2051. In exchange for an extension, they are proposing to increase our annual rent to \$17,000 effective June 1, 2016 and to increase it pursuant to the original lease annually thereafter (3%). Further, the Village retains the ability to lease additional space to Crown Castle/AT&T or others directly at an additional lease rate rather than abdicating that right to another party. The Village Board is now being requested to approve the actual lease amendment, which is the Fourth Amendment to the lease. The Village Attorney has reviewed, negotiated and approved the final document.

Recommendation: Recommend approval of the lease extension.

Item 14 Regarding sale of two Fire Department vehicles

Background: In December, the Board approved the ordering of a new Fire Department vehicle to replace two existing pieces of equipment. The new truck will be delivered in 2017. The Department is now seeking permission to officially list the two trucks that will be replaced for sale with an anticipated sale date in 2017 after we take delivery of the new vehicle.

Recommendation: Recommend authorization to list the vehicles for sale and to declare them as surplus after the new truck is received.

Item 15 Regarding appointments to the Environmental Corridor and Open Space Task Force

Background: President Lamerand is proposing the appointment of the following persons to the ECOS Task Force, which was created by Resolution of the Village Board at its last meeting.

Carol Zahorik – 219 Glenowen Dr Michelle Bonness – N46W28737 Willowbrook Ct, Hartland
Dave Pride – 750 Penbrook Way Paul Mozina – Milwaukee

Recommendation: Recommend approval of the appointments.

VILLAGE BOARD MINUTES
MONDAY, MAY 9, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Trustee Wallschlager

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Fire Chief Dean, Police Chief Rosch, Clerk Igl, Paul Mozina, Billy Cooley

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Paul Mozina provided an update on recent volunteer events. He stated that Kiwanis had organized a river bed clean up north of the library parking lot. In addition, there was an Ice Age Trail event at which volunteers removed brush just east of Cottonwood. Mr. Mozina thanked the Village for allocating DPW resources to remove material from these events.

1. Motion (Meyers/Stevens) to approve Village Board minutes of April 25, 2016. Carried (6-0). Landwehr abstained.
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$688,756.34. Carried (7-0). Trustee Wallschlager asked whether the Village uses local businesses for purchases and it was stated that generally we do when possible.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Stevens/Landwehr) to approve an application for a Street Use Permit for Large Scale Event for the Hometown Celebration Parade to be held Sunday, June 26. Carried (7-0).
4. Consideration of Second Reading of Bill for an Ordinance No. 04/25/2016-01 "An Ordinance To Amend Chapter 76 Of The Village Of Hartland Municipal Code Pertaining Stormwater Management"

DPW Director Einweck stated that the Village Attorney had added additional definitions to the language and made modifications under "Purpose and Intent". The ordinance will be placed on the May 23 agenda for consideration.

5. Review and discussion of bridge concepts related to the Riverwalk Development

Billy Cooley, representative for the Riverwalk development, provided additional information regarding bridge concepts. The proposal recommended that a recycled plastic product, Fiber Force, be utilized as

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it would be maintenance free. The proposal for the 56' by 6' bridge was a total of \$77,100 with a covered bridge option for an additional \$15,000. Color options were presented and the potential of fading was discussed. It was stated that the photos provided were of bridges made of cedar and that the Board would need to determine which material should be used for the bridge. It was stated that the DNR permit process takes about two months and it is hoped that the bridge would be constructed in August.

Administrator Cox stated that the Board should discuss whether this bridge will be a "one off" or a new standard for all bridges in the Village. DPW Einweck stated that if the Board wanted both of the bridges in the downtown to be the same the existing bridge abutment design would need to be reviewed to determine whether it could handle the bigger structure as the existing bridge is only four feet wide.

It was stated that the cost of the bridge if constructed with cedar would be considerably less. DPW Director Einweck was asked to put together cost estimates for maintenance of the bridge if cedar is used. It was requested that this item be placed on the June 13 agenda.

6. Consideration of a motion to approve Resolution 05/09/2016-01 "A Resolution Creating an Environmental Corridor And Open Space Task Force"

It was stated that this committee is intended to develop recommendations for improvements to the environmental areas paying particular attention to those parcels owned by the Village. It is intended to be a seven member board including a member of the Plan Commission, a member of the Park Board, a representative from Public Works and four members of the general public. Interested parties were asked to complete and submit a Volunteer Profile form to Village staff for consideration.

Motion (Meyers/Stevens) to approve Resolution 05/09/2016-01 "A Resolution Creating an Environmental Corridor and Open Space Task Force". Carried (7-0).

7. Discussion of impending upgrades to the County radio system that will necessitate replacement of Hartland radios and determination of the Village's plan for the replacement

Chief Rosch stated that the Village currently has 137 radio units throughout the departments, many of which will require an upgrade to be operational in the new digital system. Motorola has issued notices that they will no longer support the radios past 2018. The necessary upgrades would cost approximately \$14,870 and be performed on radios that would not be supported in two years. Based on this information, it was proposed that the Village replace the mobile and portable units that would no longer be covered by Motorola during 2016. The Village would have the ability to use the County's contract to purchase radios at a 50% discount with the approximate cost of the project at \$280,000. It was stated that prior to an order for radios being placed, each department would be asked to assess their inventory to determine the actual number of radios required.

It was the consensus of the Board that staff continue to pursue replacement of the radios in 2016 with Village Board consideration in June.

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8. **Announcements:** The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

It was stated that the annual pill drop event will be held at the Mullet Ice Center at Arrowhead High School on May 13 from 6:30 a.m. to 6:00 p.m.

There are two fundraisers scheduled to benefit the Chimney Swift project. That Great Coffee Place will host an event on May 21 from 7:00 a.m. to 1:00 p.m. with a percentage of sales donated to the project. On May 28, a duck boat race will be held at Nixon Park with registration starting at 10 a.m.

9. **Adjournment.**

Motion (Stevens/Swenson) to adjourn at 7:52 p.m. Carried (7-0).

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: May 23, 2016

RE: Voucher List

Attached is the voucher list for the May 23, 2016 Village Board meeting.

May 23, 2016 Checks: \$215,258.04

Total amount to be approved: \$215,258.04

VILLAGE OF HARTLAND
VOUCHER LIST - MAY 23, 2016

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-23000 SPECIAL DEPOSITS	ECHO HOMESCHOOL	DEPOSIT/COMMUNITY ROOM	\$75.00
R 101-44100 LICENSES	ENDTERS SPORTS GRILL	REFUND SANDERS OP LIC	\$25.00
G 101-23000 SPECIAL DEPOSITS	HARTLAND VILLAGE MART	REFUND ROW BOND	\$1,000.00
G 101-23020 HPD CONFISCATED CASH	HULL, MONIECKE E	PROPERTY RETURN/H13002638	\$82.89
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	SHAW/DAWNICIA/I157853-3	\$262.80
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	SHAW/DAWNICIA/I157854-4	\$426.00
G 101-23000 SPECIAL DEPOSITS	ODONATA WELLNESS CENTER LLC	REFUND OCC DEPOSIT	\$500.00
G 403-31786 SANCTUARY OF HARTLAND	RUEKERT & MIELKE	MAR-APR ENG	\$210.46
G 403-31786 SANCTUARY OF HARTLAND	RUEKERT & MIELKE	MAR-APR ENG	\$88.00
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	MAR-APR ENG	\$9,891.80
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	MAR-APR ENG	\$198.25
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	MAR-APR ENG	\$138.00
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	MAR-APR ENG	\$319.60
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	MAR-APR ENG	\$204.64
G 403-31841 MURPHY FARMS	RUEKERT & MIELKE	MAR-APR ENG	\$427.34
R 101-46210 POLICE DEPT FEES	SCHULZ, LYNDA	DUPLICATE TITLE FEE	\$25.00
G 101-21593 LONG TERM HEALTH CARE	TRANSAMERICA PREMIER LIFE INS	MAY PREMIUMS/ROSCH	\$149.92
EXPENSE Descr			\$14,024.70
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$721.75
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$17.71
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	FIRE-RESCUE SUPPLY LLC	ANNUAL SERVICE/MOTOR OIL/CLEAN FILTERS	\$385.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	LAKE COUNTRY FIRE & RESCUE	PARAMEDIC INTERCEPTS	\$450.00
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/FALLON/HANSON/SCHROEDER/WILLIAM	\$148.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	SOS TECHNOLOGIES	MRX CALIBRATION SERVICE	\$400.00
EXPENSE Descr AMBULANCE			\$2,122.46
EXPENSE Descr CABLE TELEVISION			
E 101-55370-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	APR-MAY PHONE/INTERNET SERVICE	\$30.00
EXPENSE Descr CABLE TELEVISION			\$30.00
EXPENSE Descr CEMETERY GIS			
E 401-79176-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MAR-APR ENG	\$3,200.00
EXPENSE Descr CEMETERY GIS			\$3,200.00
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-810 ADMINISTRATION EXPENSE	CTACCESS INC	UPGRADE LASERFICHE	\$620.00
E 402-59900-810 ADMINISTRATION EXPENSE	ONTECH SYSTEMS, INC	SERVER PROJECT	\$837.00

Account Descr	Search Name	Comments	Amount
E 402-59900-850 PARKS EXPENSE	WALDSCHMIDTS TOWN & COUNTRY	SCAG MOWER	\$11,847.99
EXPENSE Descr CORPORATE RESERVE EXPENSES			\$13,304.99
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-746 TELEPHONE	EMANUELE, SAM	ATT UVERSE BILL	\$85.88
E 804-56700-715 STREETSCAPE PROGRAM	GARDEN GATE NURSERY	CLEAN UP/MULCH WELCOME SIGN	\$81.48
E 804-56700-744 OFFICE SUPPLIES	GARDNER, CINDY	INK CARTRIDGE/PAPER	\$44.13
E 804-56700-719 EVENTS	LAKE COUNTRY FAMILY FUN	EVENT SPONSORSHIP	\$250.00
E 804-56700-719 EVENTS	LAKE COUNTRY FINE ARTS SCHOOL	EVENT SPONSORSHIP	\$200.00
EXPENSE Descr ECONOMIC DEVELOPMENT			\$661.49
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	NUMBER PADS	\$95.70
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	POHLMAN, THOMAS	PAYMENT AT POST OFFICE	\$18.75
EXPENSE Descr ELECTIONS			\$114.45
EXPENSE Descr FD NOZZLE & WTR DIST ADDN			
E 401-79200-285 CONSTRUCTION COSTS	JEFFERSON FIRE & SAFETY INC	NOZZLE/APPLIANCE UPGRADES	\$19,467.35
EXPENSE Descr FD NOZZLE & WTR DIST ADDN			\$19,467.35
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-500 PROPERTY ASSESSMENT	ACCURATE APPRAISAL LLC	MAY SERVICES	\$18,380.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	CC MACHINE PAPER	\$45.55
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	DIVERSIFIED BENEFIT SERVICES	MAY ADMIN SERVICES	\$165.18
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MILEAGE	\$40.50
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	APR-MAY PHONE/INTERNET SERVICE	\$102.70
EXPENSE Descr FINANCIAL ADMINISTRATION			\$18,733.93
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	KEYS FOR I-ROOM	\$11.94
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	TOP SOIL	\$5.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	LARK UNIFORM INC	VELCRO TIE	\$7.95
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	MBM	SERVICE	\$124.00
E 101-52200-220 UTILITY SERVICES	PAETEC (WINDSTREAM)	APR-MAY PHONE/INTERNET SERVICE	\$575.22
E 101-52200-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	OIL DRY/OIL FILTER	\$167.90
EXPENSE Descr FIRE PROTECTION			\$892.01
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$32.25
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$56.58
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	NOTICES	\$21.06
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	NOTICES	\$22.56
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	APR-MAY PHONE/INTERNET SERVICE	\$102.70

Account Descr	Search Name	Comments	Amount
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	RHYME BUSINESS PRODUCTS LLC	STAPLE CARTRIDGE	\$98.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	ENVELOPES	\$147.99
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	APRIL LEGAL FEES	\$165.00
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$4,248.10
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY REGISTER OF DEEDS	APR DOCUMENT REGISTRATIONS	\$90.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF AGRICULTURE,	WEIGHTS & MEASURES INSP	\$2,400.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	APRIL RECORD CHECKS	\$77.00
EXPENSE Descr GENERAL ADMINISTRATION			\$7,461.24
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	APR-MAY PHONE/INTERNET SERVICE	\$102.70
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	MARCH PERMIT FEES	\$13,147.62
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	APRIL PERMITS	\$23,256.95
EXPENSE Descr INSPECTION			\$36,507.27
EXPENSE Descr LAW ENFORCEMENT			
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	ARMAG CORPORATION	INDOOR MAGAZINE	\$1,288.00
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	AWARENESS PROTECTIVE CONS	TRAINING FEE	\$285.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COLLURA, ROSARIO	REIMBURSE CLOTHING ALLOWANCE	\$36.77
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COMPETITOR AWARDS & ENGRAVING	PLAQUE - WEBER	\$80.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$407.69
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$176.16
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	GORDON FLESH CO INC	APR-MAY COPIER MAINT FEE	\$60.76
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GREENWOOD, NICHOLAS	SCHOOL TRANSCRIPT COPY	\$10.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HAAG, DEAN	REIMBURSE CLOTHING ALLOWANCE	\$135.95
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	APRIL USER FEES	\$130.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	DUT ADAPTER	\$18.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	APR-MAY PHONE/INTERNET SERVICE	\$102.70
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	PERSONNEL EVALUATION INC	POLICE APPLICANT TESTING	\$80.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW	\$105.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	FIT TESTING	\$61.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROSHRED SECURITY	SHREDDING SERVICES	\$360.00
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	SAFARILAND, LLC	TRAINING FEE	\$350.00
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	DISTRACTION DEVICES	\$808.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	HOLSTER	\$48.98
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	PD BADGE PATCHES	\$302.00
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	MAR-APR SERVICE	\$21.34
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	MAR-APR SERVICE	\$0.97
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	MAR-APR SERVICE	\$447.81
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	MAR-APR SERVICE	\$2.40
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	MAR-APR SERVICE	\$325.28
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WUKESHA CTY TREASURER (515)	PORTABLE RADIO BATTERIES	\$724.08

Account Descr	Search Name	Comments	Amount
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	APRIL INMATE BILLING	\$102.38
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	WCTC FIRING RANGE	FIRING RANGE RENTAL FEE	\$350.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	TRAINING FEES	\$181.08
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WI CHIEFS OF POLICE ASSOC INC	POLICE ENTRY LEVEL EXAMS	\$212.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WI DEPT OF JUSTICE (CHKS)	APRIL RECORD CHECKS	\$7.00
EXPENSE Descr LAW ENFORCEMENT			\$7,220.35
EXPENSE Descr LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	ABDO-SPOTLIGHT-MAGIC WAGON	BOOKS	\$1,002.60
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$23.83
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$32.47
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$78.06
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$62.63
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$174.73
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$16.80
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$14.55
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$119.76
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$15.12
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$121.41
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$96.31
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$17.36
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$63.19
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$468.80
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$194.07
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$10.07
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$11.19
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$15.11
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$6.29
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$10.63
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOKS	\$150.00
E 101-55110-310 BOOKS & MATERIALS	CAVENDISH SQUARE	BOOKS	\$193.91
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	DVD CASES/LABELS	\$203.59
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	BOOK POCKETS	\$209.12
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	DVD CASES/LABELS	\$482.08
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	LABELS	\$85.40
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ENVISIONWARE	ANNUAL MAINT	\$564.40
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	POSTERS	\$22.88
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	KAPCO	EASY JACKETS/EASY BIND	\$153.62
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS DVD'S	\$29.38
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	YA AUDIO	\$41.99
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	REIMBURSE PETTY CASH	\$92.46

Account Descr	Search Name	Comments	Amount
E 101-55110-220 UTILITY SERVICES	PAETEC (WINDSTREAM)	APR-MAY PHONE/INTERNET SERVICE	\$102.70
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIO & PRINT BOOKS	\$108.74
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIO & PRINT BOOKS	\$109.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIO & PRINT BOOKS	\$22.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIO & PRINT BOOKS	\$33.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIO & PRINT BOOKS	\$30.00
E 101-55110-255 BLDGS/GROUNDS	PROBARK	MULCH	\$286.75
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/COX/HUTH/QUINN	\$29.00
E 101-55110-345 STAFF EDUCATION/TRAINING	PUPAK-LUND, MARIA	MILEAGE/WAPL CONIF	\$75.60
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	FEB-APR ADDL COPIES	\$13.99
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	APRIL ADDL COPIES	\$38.33
E 101-55110-255 BLDGS/GROUNDS	SCHINDLER ELEVATOR CORP	ANNUAL SERVICE	\$938.16
E 101-55110-310 BOOKS & MATERIALS	SCHLEHLEIN, ERIC	BOOKS	\$30.52
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	SHOWCASES	DVD CASES	\$13.59
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	SHOWCASES	DVD CASES	\$3.99
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	SWANSON, SARA	PROGRAM SUPPLIES	\$72.49
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	APR-MAY GAS	\$212.40
EXPENSE Descr LIBRARY			\$6,905.82
EXPENSE Descr LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	SPOLAR STUDIO LLC	ICE AGE TRAIL PROJECT	\$11,500.00
EXPENSE Descr LIBRARY SPEC EXPENSE			\$11,500.00
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-255 BLDGS/GROUNDS	BATTERY PRODUCTS INC	BATTERY FOR DEFIBRILLATOR	\$119.95
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	FLOWERS	\$23.74
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	FLOWERS	\$171.75
E 101-51600-230 HVAC REPAIRS	DILLETT MECHANICAL SERVICE	SERVICE AGREEMENT	\$760.00
EXPENSE Descr MUNICIPAL BUILDING			\$1,075.44
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PORT-A-JOHN	TOILET RENTAL/PENBROOK	\$150.00
E 101-55200-800 CAPITAL OUTLAY	RINDERLE DOOR CO	REPLACE NIXON BATHRM DR	\$3,272.85
EXPENSE Descr PARKS			\$3,422.85
EXPENSE Descr PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	SOCKET/FUEL PUMP	\$234.66
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	SEAL	\$11.38
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	OIL SEAL	\$11.38
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	WEATHER TIGHT CONNECTORS	\$57.48
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTERS/TRAILER JACK/ELECTRICAL CONNECTORS	\$115.08
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FUEL LINE DISC	\$8.29

Account Descr	Search Name	Comments	Amount
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	PRIMER/PAINT	\$32.35
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	PVC PIPE	\$6.61
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	PLUMBING PARTS	\$8.35
E 101-53000-360 VEHICLE MAINT/EXPENSE	BRUCE MUNICIPAL EQUIPMENT INC	SWEEPER RUBBER OUTER/INNER/NOZZLE RUBBER RU	\$294.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$1,575.33
E 101-53000-360 VEHICLE MAINT/EXPENSE	GRAINGER	CONSTRUCTION REAMERS	\$212.30
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	JOURNAL COMMUNITY PUBL	NOTICES	\$14.62
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	JOURNAL COMMUNITY PUBL	NOTICES	\$14.62
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	WHEELS	\$97.48
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	CUTTING WHEEL	\$144.99
E 101-53000-800 CAPITAL OUTLAY	MADISON TRUCK EQUIPMENT	LIFT GATE	\$4,000.00
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	OLSEN SAFETY EQUIPMENT CORP	EARMUFFS/GLOVES	\$203.43
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	COMPUTER BACKUP SYSTEM	\$508.66
E 101-53000-220 UTILITY SERVICES	PAETEC (WINDSTREAM)	APR-MAY PHONE/INTERNET SERVICE	\$301.88
E 101-53000-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	DRAIN VALVE	\$151.45
E 101-53000-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	PAINT/BELT/STINLESS BOXES	\$189.68
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/COX/HUTH/QUINN	\$58.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	V BELT	\$62.67
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	IDLER PULLEY/ BELT	\$246.34
E 101-53000-430 SNOW & ICE REMOVAL	RINDERLE DOOR CO	REPAIR SALT DOME DR	\$3,206.70
E 101-53000-410 STREETS GEN MAINT	SHERWIN WILLIAMS CO	STREET PAINT/GLASS BEADS	\$3,159.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	VERMEER - WISCONSIN INC	FUEL FILTER/BLADES	\$141.35
E 101-53000-225 STREET LIGHTING	WE ENERGIES	MAR-APR ST LIGHTING	\$8,365.99
EXPENSE Descr PUBLIC WORKS			\$23,434.07
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KRUGER, CHRISTIAN T	IPAD/IPHONE TIPS CLASS	\$120.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KRUGER, CHRISTIAN T	OLD FAMILY PHOTOS	\$96.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NEKICH, JOHN	SOCCER CAMP	\$396.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	APR-MAY PHONE/INTERNET SERVICE	\$102.70
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	2015 JULY QIGONG	\$32.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	TETTING, KELLY	MUSIC CLASSES	\$180.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WOODS & WATERS ENT (ROESELER)	FISH FOR CLINIC	\$500.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$1,426.70
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	APRIL SERVICE	\$31,203.86
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$31,203.86
EXPENSE Descr SEWER SERVICE			
E 204-53610-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	PIPE	\$15.61
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$87.72

Account_Descr	Search Name	Comments	Amount
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	D.F. TOMASINT INC	MANHOLE REPAIR	\$1,016.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MAY ADMN SERVICES	\$25.41
E 204-53610-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	COMPUTER BACKUP SYSTEM	\$508.67
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	PAETEC (WINDSTREAM)	APR-MAY PHONE/INTERNET SERVICE	\$301.88
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	SCADA UPDATE	\$2,547.71
EXPENSE Descr SEWER SERVICE			\$4,503.00
EXPENSE Descr TIF FUND EXPENSES			
E 216-58300-290 OUTSIDE SERVICES/CONTRACTS	VON BRIESEN & ROPER	APRIL LEGAL FEES	\$2,574.00
EXPENSE Descr TIF FUND EXPENSES			\$2,574.00
EXPENSE Descr TRUSTEES			
E 101-51100-305 EXPENSES-OTHER	WALLSCHLAGER FRANKE, ANN	REIMBURSE MILEAGE/CONFERENCE	\$10.80
EXPENSE Descr TRUSTEES			\$10.80
EXPENSE Descr WATER UTILITY			
E 620-53700-921 OFFICE SUPPLIES & EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$87.71
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	MAY ADMN SERVICES	\$63.53
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	GRAINGER	THERMOSTAT/WELL #3	\$115.65
E 620-53700-651 MAINTENANCE OF MAINS	HD SUPPLY WATERWORKS, LTD	HYDRANT WRENCHES/VALVE KEY	\$85.00
E 620-53700-654 MAINTENANCE OF HYDRANTS	HD SUPPLY WATERWORKS, LTD	HYDRANT WRENCHES/VALVE KEY	\$167.04
E 620-53700-651 MAINTENANCE OF MAINS	KIMBALL MIDWEST	WHEELS	\$97.49
E 620-53700-930 MISC GENERAL EXPENSES	ONTECH SYSTEMS, INC	COMPUTER BACKUP SYSTEM	\$508.67
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	PAETEC (WINDSTREAM)	APR-MAY PHONE/INTERNET SERVICE	\$301.88
E 620-53700-650 MAINT-DIST RESERVE/STANDPIPE	REARDON METAL FABRICATING	PIPE/BRISTLECONE	\$75.00
E 620-53700-681 COMPUTERS & SOFTWARE	RUEKERT & MIELKE	SCADA UPDATE	\$2,547.72
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	MAR-APR #3 PUMPHOUSE	\$1,386.57
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$25.00
EXPENSE Descr WATER UTILITY			\$5,461.26
			\$215,258.04

**VILLAGE OF HARTLAND
LICENSES AND PERMITS
MAY 23, 2016**

ITEMS RELATED TO THE ANNUAL STREET DANCE

Street Use Permit

Applicant: Hartland Chamber of Commerce
Date: Saturday, July 16, 2016
Time of closure: 3:00 pm - 1:00 am (July 17)
Road Closure: barricades set on E. Capitol Drive at Church Street, Goodwin Avenue and North Avenue beginning at 1 pm; closure from 3:00 pm to 1:00 am
Tear down begins at approximately 11:15 pm with opening of all roads by 1:00 am

See attached letter from the Chamber of Commerce regarding the event. The Police Chief recommends approval and will staff appropriately. The DPW Director, Fire Chief and Village Clerk recommend approval. The Certificate of Insurance for this event has been received.

Temporary Class B Beer/Wine Permit

The Hartland Chamber of Commerce will sell beer and wine on Saturday, July 16, 2016 with stand located near the 151-155 E. Capitol Drive address.

RESTRICTED SPECIES

Applicant: Duane Grimm
Address: 311 Woodlands Ct.
Animal(s): 4 chicken hens

FARMER'S MARKET

Applicant: Mary Barwick
Dates: Sundays from June 12 through October 16 from 10:00 am to 1:00 pm
Location: Pawling Avenue parking lot



STREET USE PERMIT APPLICATION FOR LARGE SCALE EVENTS

Date: _____
Rec #: _____

(Three (3) or more City Blocks, or More than 1,200 Feet)

APPLICATION MUST BE RECEIVED AT THE ADMINISTRATIVE OFFICES AT LEAST 30 DAYS IN ADVANCE OF THE DATE OF THE EVENT

\$50.00 FEE

Nonrefundable application fee is required at time of filing

Sponsoring Agency (if applicable) HARTLAND CHAMBER OF COMMERCE
Street Address 116 W. CAPITOL DRIVE HARTLAND
Web Page and/or e-mail address chamberdirector@hartland-wi.org
Phone No. 262.367.7059 Fax No. 262.367.2980

Contact Person LYNN MINTURN / DONNA DORAU
Street Address (if different than above) _____
E-mail Address for Donna ddorau@jrn.com
Phone No. _____ Fax No. _____

Street name and block numbers (attach map and diagram)

E. Capitol Drive (see attached)

Date(s) of Closure/Use SATURDAY July 16 2016 Rain Date? None
Hours of Closure/Use 3:00 pm + 1am Estimated Attendance 3000

Describe Event (include time table indicating hours of set up and tear down if applicable)

SEE ATTACHED LETTER

Additional permits are required for the following activities – applications available at the Village Administrative office:

Sale of beer and/or wine – Class "B" Picnic Beer/Wine License \$10

Signature of Applicant [Signature] Date 4.19.16
(Falsification of information will result in denial of permit)

IMPORTANT! – PLEASE ATTACH CERTIFICATE OF INSURANCE FOR NOT LESS THAN \$1 MILLION WITH VILLAGE OF HARTLAND LISTED AS AN ADDITIONAL INSURED

Return completed application and \$50 application fee to:
Village of Hartland, 210 Cottonwood Avenue, Hartland, WI 53029
(Phone 262-367-2714)

Date approved or denied: _____
Any conditions specified: _____

PETITION

We, the undersigned residents of the _____ hundred block(s) of _____ Street in the Village of Hartland, hereby consent to the recreational use of this street between the hours of 3pm and 1am on SATURDAY the 16 day of 2016, for the purpose of _____, and do hereby petition the Village of Hartland to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use in the Village of Hartland.

Barricades and "Road Closed" sign can be obtained from a traffic control rental vendor or at cost by the DPW, subject to availability and with at least 48 hours notice (262-367-2714).

The responsible person or persons who shall sign an application for a Street Use Permit on our behalf is/are as follows:

NAME(S) LYNN MINTURN

TITLE EXECUTIVE DIRECTOR

ADDRESS 116 W. CAPITOL DRIVE HARTLAND, WI 53029

PHONE (daytime) 262.367.7059 (evening) _____

ORGANIZATION/GROUP SPONSORING EVENT HARTLAND CHAMBER OF COMMERCE

Petitioner(s) Signature	Petitioner(s) Address
<i>Sarah L. Welch</i>	139 E Capitol Dr. Hartland
<i>Tally Support</i>	139 E Capitol Dr Hartland
<i>Madeline Curran</i>	1316, CAPITOL DR
<i>Paul Morano</i>	119 E. CAPITOL DR
<i>Ed [Signature]</i>	115 E. Capitol Dr.
<i>[Signature]</i>	111 E Capitol Dr
<i>[Signature]</i>	109 E Capitol Dr
<i>Claudia Miot / Claudia Miot</i>	112 E CAPITOL DR HARTLAND
<i>Bridgett Murdy</i>	122 E Capitol Dr
<i>Mechelle Hirschman</i>	130 E. Capitol Dr.
<i>Jon W. [Signature]</i>	213 E. Capitol Dr.

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 4.19.16

Town Village City of HARTLAND County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning July 16, 2016 and ending July 16, 2016 and agrees to comply with all laws, resolutions, ordinances and regulations (state/federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name HARTLAND CHAMBER OF COMMERCE

(b) Address 116 W. CAPITOL DRIVE, HARTLAND WI 53029

(c) Date organized 1950

(d) If corporation, give date of incorporation 1950

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: [X]

(f) Names and addresses of all officers:

President DONNA DORAU - Lake County Publications - 1010 Richards Rd Hartland

Vice President Karl Scheife - Competitor Awards & Engraving - W315 N 76th St State Road E3 Hartland

Secretary LYNN MINTURN - Hartland Chamber of Commerce - 116 W Capitol Drive, Hartland

Treasurer Mark Hayes - H+P CPAs - North Avenue, Hartland

(g) Name and address of manager or person in charge of affair: Lynn Minturn / Donna Dorau 116 W. Capitol Drive, Hartland

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number E. Capitol Drive (see attached map) near 151-155 E. Capitol Dr.

(b) Lot Block

(c) Do premises occupy all or part of building? No

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Hartland Street Dance

(b) Dates of event Saturday, July 16, 2016 - Tear down complete by 1:00 am 7/17/16

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Lynn Minturn (Signature/date)

Officer (Signature/date)

Date Filed with Clerk

Date Granted by Council

HARTLAND CHAMBER OF COMMERCE (Name of Organization)

Officer (Signature/date)

Officer (Signature/date)

Date Reported to Council or Board

License No.



116 W. Capitol Drive
Hartland, WI 53029
(262)367-7059
FAX: (262)367-2980
chamberdirector@hartland-wi.org
www.hartland-wi.org

CHAMBER OF COMMERCE

April 19, 2016

Michael Einweck/Director of Public Works
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Dear Mike:

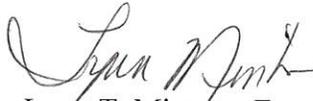
Per Village requirements, the Hartland Chamber of Commerce respectfully submits the following information in regards to the annual Street Dance to be held July 16, 2016.

1. A drawing with required specifications is attached.
2. Operations Plan:
 - a. The Hartland Police Department takes care of all traffic related issues. A member of the police department is invited to our committee meetings and is well-informed as it relates to their staffing needs and associated responsibilities.
 - b. Set-up/tear-down for the event is done with a volunteer staff of chamber directors, ambassadors and members. We are requesting that set-up begin at 1:00 pm when street barricades are set on E. Capitol Drive at Church Street, Goodwin Avenue and North Avenue. Tear-down begins approximately 11:15 pm and is completed by 1:00 am. Chamber volunteers will pick up large portions of trash, including bottles, during the tear down. Chamber members return the following morning for another walk-through of the surrounding blocks to pick-up litter that was not visible during the evening hours. As in the past, we hope the Village will agree to use the street sweeper on the Monday morning following the dance.
 - c. The Hartland Police Department provides security and staffs officers accordingly.
 - d. The Hartland Police Department determines access for emergency vehicles and uses officers as necessary. Volunteer chamber staff works with the police to help where appropriate.
 - e. Locations of portable restrooms are on attached map.
 - f. Electrical runs are on attached map though they are slightly different than prior years due to construction currently taking place at the Capitol Plaza. Temporary service has been requested through WE Energies and Nold Electric will provide the necessary work. The Behrend family has also been contacted for their consent to place the temporary service on a portion of their property. Electrical runs are either run overhead via PVC tubes or in non-pedestrian areas to alleviate tripping hazards.
 - g. A tent stage is planned for the band (see location of band on attached map).

- h. The band provides the audio equipment used at all their public performances.
3. Certificate of Insurance is attached.
4. Attendees can park in any lot with public access or use surrounding streets.
5. The bar is located near the sidewalk in front of the Capitol Professional Building at 155 E. Capitol Drive. There is restricted access so bartenders can monitor the area near the beverage truck. Tables are set on the sidewalks at 139 E. Capitol Drive but the sidewalk remains open except for having to walk around the bar.
6. The Hartland Police Department is aware of the need for potential access to a fire hydrant or Village Utility.

The chamber can be reached at 367-7059 with any further questions and we would welcome participation from a Village representative at future Street Dance committee meetings to help keep you informed.

Regards,



Lynn T. Minturn, Executive Director
Hartland Chamber of Commerce

cc: Donna Dorau, Street Dance Committee Chairman and Hartland Chamber President



CERTIFICATE OF LIABILITY INSURANCE

OP ID: NS

DATE (MM/DD/YYYY)

04/19/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Icon Insurance Service Corp W359 N5002 Brown St, Suite 103 Oconomowoc, WI 53066 Sandra E Spanaus	CONTACT NAME:		
	PHONE (A/C, No, Ext):	FAX (A/C, No):	
E-MAIL ADDRESS:			
PRODUCER CUSTOMER ID #: HARTL-1			
INSURED Hartland Chamber of Commerce 116 W Capitol Drive Hartland, WI 53029	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Foremost Insurance Co.		
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X		PPS41129587	10/09/2015	10/09/2016	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY			PPS41129587	10/09/2015	10/09/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ \$ \$
A	UMBRELLA LIAB	X		12345608	10/09/2015	10/09/2016	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$						CLAIMS-MADE AGGREGATE \$ \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	WC41129603 01	10/09/2015	10/09/2016	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
For event on: July 16 2016 Hartland Street Dance

CERTIFICATE HOLDER

VILLAGE

Village Of Hartland
 116 W Capitol Dr
 Hartland, WI 53029

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Sandra E Spanaus

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ADMINISTRATION
 210 COTTONWOOD AVENUE
 HARTLAND, WI 53029
 PHONE (262) 367-2714
 FAX (262) 367-2430
 www.villageofhartland.com

VILLAGE OF HARTLAND
 APPLICATION FOR RESTRICTED SPECIES PERMIT

FEE: \$25

DATE: 4-5-16

RECEIPT NO. 172355

Application is being made under Sec. 14-8, Keeping of Animals; Permit, Hartland Municipal Code to keep one or more of a restricted species of animal, as defined in Ordinance #445

Applicant: Duane A. Grimm
 Address: 311 Woodlands Ct Phone Number: 262-367-4885
 FAX No: 3 E-mail: ddrec400@att.net
 Lot Size: 0.381 acre Zoning of Property: R-1

Neighboring Property: List of names and addresses of all property owners adjacent to you. State distance between your shared lot line and neighbors home.

<u>Carlos & Kelly Conn</u> Name & Address	<u>309 Woodlands Ct.</u>	<u>17.3'</u> Distance
<u>Jeff & Kolynde Bowen-Roberts</u> Name & Address	<u>313 Woodland Ct.</u>	<u>17.4'</u> Distance
_____ Name & Address	_____	_____ Distance

Describe animal(s) to be covered by this application, listing species and number of animals:

Chickens 4
 Species Number of Animals

Explain where the animal(s) will be kept on the property (home, barn, yard, pen, etc.) Also explain if animal(s) will be permitted to roam freely within the confines of your yard.

fenced
Chicken coop and enclosure in back yard of house

Explain if animal(s) are to be kept as pets, or are to be raised for selling purposes.

pet

Date: 4-5-2016 Applicant's Signature: Duane Grimm



Wisconsin Department of Agriculture, Trade and Consumer Protection
 Livestock Premises Registration (c/o WLIC)
 135 Enterprise Dr., Ste. ID
 Verona, WI 53593-0202
 Fax: 608-848-4702

If Registered Enter
Acct #
Premises Code

Livestock Premises Registry Application

(S. 95.51, Wis. Stats. and ch. ATCP 17, Wis. Adm. Code)

Please return completed form to the address listed above.

A. Registrant information If registrant is a business, provide the legal name of that business.

Name of individual (first name, middle initial, last name) * OR legal name of business (or other legal entity) *		Registrant phone*	
Duane A. Grimm		(262) 367-4885	
All trade or other names*, if any (d/b/a or "doing business as")		County*	
		Waukesha	
Mailing address*	City/Village/Town*	State*	Zip code*
311 Woodlands Court	Hartland	WI	53029

Registrant type: check one

Individual (includes a pet owner or 'hobby farm')
 Corporation
 Partnership
 Cooperative
 Limited Liability Company (LLC)
 State or local government entity
 Tribal entity
 Trust
 Estate
 Limited Liability Partnership (LLP)

B. Contact information List the name of the Primary Contact for the premises. 'Primary contact' is the individual who best knows about livestock movement on and off or between the premises locations being registered and can be contacted if there is an animal disease emergency. Check applicable box for each phone number type. If contact does not have a phone number, see instruction sheet.

Primary contact name and phone number * - Fill in below.

First Name	Middle Initial	Last Name
Duane	A	Grimm
Primary contact phone	<input checked="" type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Cell <input type="checkbox"/> Pager	Backup Phone <input type="checkbox"/> Home <input type="checkbox"/> Business <input checked="" type="checkbox"/> Cell <input type="checkbox"/> Pager
(262) 367-4885		(262) 719-8675

Alternate contact name and phone number - Fill in below (OPTIONAL).

First Name	Middle Initial	Last Name
Debra	L	Grimm
Alternate contact phone	<input checked="" type="checkbox"/> Home <input type="checkbox"/> Business <input type="checkbox"/> Cell <input type="checkbox"/> Pager	Backup Phone <input type="checkbox"/> Home <input type="checkbox"/> Business <input checked="" type="checkbox"/> Cell <input type="checkbox"/> Pager
(262) 367-4885		(262) 719-0789

C. Address of primary premises location* If the primary location does not have an address, see instruction sheet.

Description of location (Examples: "milking barn" or "pasture")

311 Woodlands Court

Premises Address: Check here if same as mailing address in Section A and skip to Section D

City/Village/Town	State	Zip code	County
	WI		

OPTIONAL	Township number (1 - 53N)	Range number (20W - 30E)	Section number (1-36)	1/4 Section	1/8 Section
	Geographic coordinates		Geographic coordinates		
	West (Longitude) (must be between 86.000 and 94.000)		North (Latitude) (must be between 42.000 and 48.000)		

D. Livestock premises type* Check ONE that best applies. If your premises has more than one type of operation, see instruction sheet.

Farm or production unit (includes hobby farm)
 Livestock exhibition
 Clinic
 Market or livestock collection point
 Rendering or carcass collection point
 Slaughter establishment
 Tagging site
 Laboratory
 Quarantine facility
 Non-producer participant (See instruction sheet for definition and examples)

All information with an asterisk (*) is required under s. 95.51, Wis. Stats. and s. ATCP 17.02, Wis. Adm. Code., unless otherwise specified.

Continued on next page

E. Types of livestock or livestock carcasses on premises and any secondary locations* Check ALL that apply.

Bovine – please specify:

Beef Cattle

Dairy Cattle

Bison

Camelids (includes llamas and alpacas)

Captive cervids (includes deer, elk, moose, caribou, reindeer, and the subfamily musk deer)

Equine (includes horses, mules and donkeys)

Fish (includes all fish kept at a fish farm that requires registration under s. ATCP 10.61)

Goats

Poultry (includes domesticated fowl like chickens, turkeys, geese, ducks, guinea fowl, squab, raptors like rhes, ostriches, emus, cassowaries, kiwi, and captive game birds like pheasants, quail, wild turkeys, migratory wildfowl, pigeons, and exotic birds raised for hunting, which are raised in captivity)

Sheep

Swine

F. Secondary locations (if applicable)* If your premises has more than one location (but the same contact individual), you may list up to three secondary locations here. (Example: a dairy farm may list its heifer and dry cow facilities below as two secondary locations because they are at separate geographical locations, yet the contact individual is the same for all locations AND livestock are commingled.) Additional premises need to be registered separately (see instruction sheet).

Description of location (Example: "dry cow facility – 3 miles west of main premises")

Address	City/Village/Town	State WI	Zip code	County
---------	-------------------	-------------	----------	--------

Description of location (Example: "heifer facility – 5 miles southeast of main premises")

Address	City/Village/Town	State WI	Zip code	County
---------	-------------------	-------------	----------	--------

Description of location

Address	City/Village/Town	State WI	Zip code	County
---------	-------------------	-------------	----------	--------

G. Signature

I declare that I have examined this registration application, and to the best of my knowledge it is true and correct.

Duane A. Grimm

Signature of registrant or authorized representative

April 15, 2016

Date

Duane A. Grimm

Print name of person signing

Owner

Title of person signing

(Examples: "livestock owner" or "Vice President, XYZ Farms, Inc.")

All information with an asterisk (*) is required under s. 95.51, Wis. Stats. and s. ATCP 17.02, Wis. Adm. Code.

Additional livestock premises registration forms may be obtained by calling (888) 808-1910.

**DECLARATIONS AND RESTRICTIONS
FOR
THE WOODLANDS OF HARTLAND SUBDIVISION**

Article 17. ANIMALS AD LIVESTOCK AND POULTRY

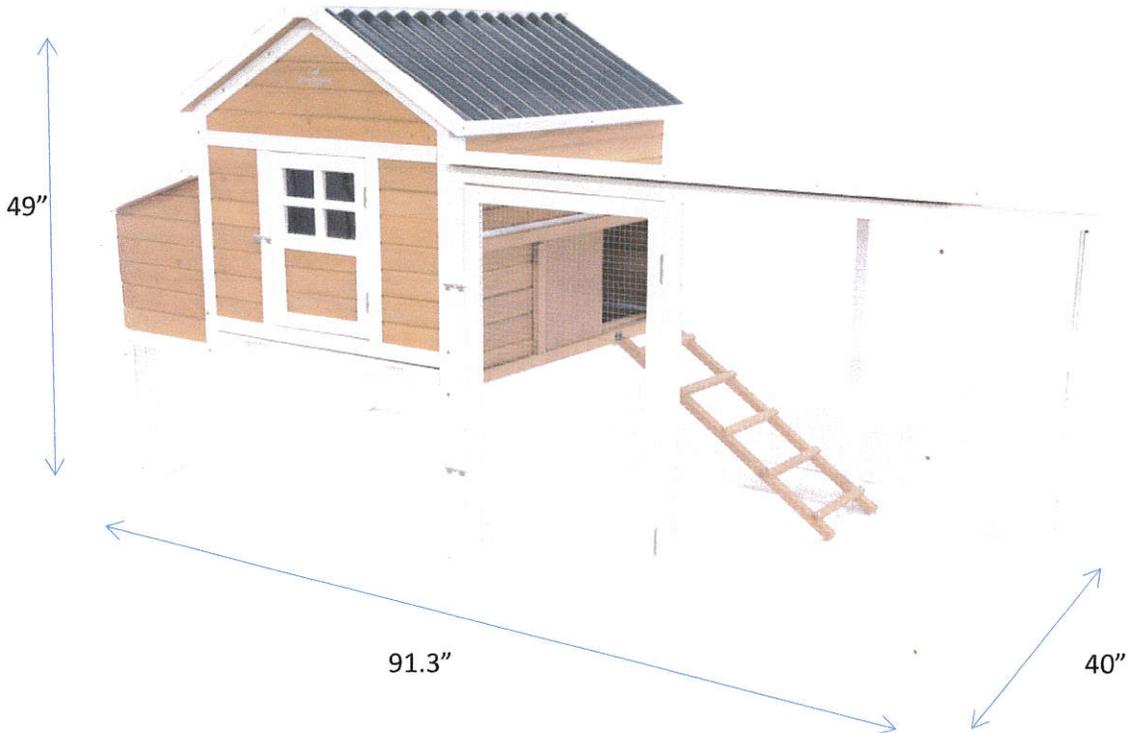
No Animals may be raised, bred or kept on any lot or outlot except that dogs, cats, or other household pets may be kept on a lot providing they are not kept , bred, or maintained for any commercial purposes. By way of enumeration, and not by way of limitation, the term "household pets" does not include livestock, poultry, goats, or pigs of any kind.

**Village of Hartland
Application for Restricted Species Permit**

Applicant: Duane Grimm

Address: 311 Woodlands Court

Requesting to Place Chicken Coop near backyard patio to house 3-4 chickens



Duane and Deb Grimm



0 44.48 Feet

Notes:

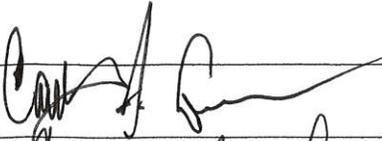
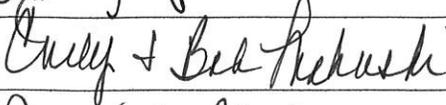
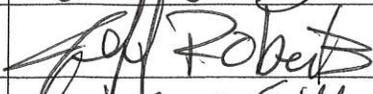
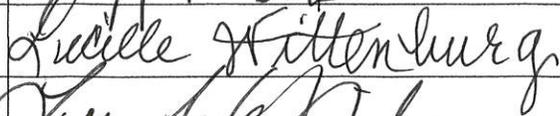
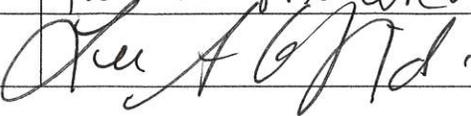
The information and depictions herein are for informational purposes and Waukesha County specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Waukesha County will not be responsible for any damages which result from third party use of the information and depictions herein, or for use which ignores this warning.



Printed: 4/8/2016

Residents of Woodlands of Hartland approval for raising of Chickens @311 Woodlands Court

	Address	Owners	Signature	Yes	No
1	701 Tenny Ave	Greenwold, David and Karri	<i>Karri Greenwold</i>	✓	
2	702 Tenny Ave	Walker, Peter and Staci	<i>Peter Walker</i>	✓	
3	703 Tenny Ave	Drakes, Patrick and Robin Brooks-	<i>Patrick Drake</i>	✓	
4	704 Tenny Ave	Gleisner, Andrew and Carrie	<i>Andrew Gleisner</i>	✓	
5	145 Woodlands CT	Rolerat, Jeffery and Laura	<i>Jeff Rolerat</i>	✓	
6	146 Woodlands CT	Nugent, Scott and Heidi			
7	147 Woodlands CT	Deprez, Cheryl			
8	148 Woodlands CT	Micale, Joseph and Alexis			
9	149 Woodlands CT	Rick, Jefferey and Jill	<i>Jeff Rick</i>	✓	
10	200 Woodlands CT	Crucius, Jeffrey and Catherine			
11	201 Woodlands CT	Ramanathan, Chandrashekar and Balakrishnan, Lakshmi	<i>Shivan Lakshmi</i>	✓	
12	202 Woodlands CT				
13	203 Woodlands CT	Van Ermen, Peter			
14	205 Woodlands CT	Bischmann, David and Heidi	<i>David Bischmann</i>	✓	
15	207 Woodlands CT	Nunn, John and Patricia	<i>John Nunn</i>	✓	
16	209 Woodlands CT	Thiede, Jeremy and Sharon			
17	300 Woodlands CT	Krebs, Scott and Tanya	<i>Scott Krebs</i>	✓	
18	301 Woodlands CT	Mosely, Dwayne and Laura	<i>Dwayne Mosely</i>	✓	
19	302 Woodlands CT	Zeller, David and Lori	<i>David Zeller</i>	✓	
20	303 Woodlands CT	Vento, Joel and Sonya Trueblood	<i>Joel Vento</i>	✓	
21	304 Woodlands CT	Giacalone, Joseph and Jackie	<i>Joe Giacalone</i>	✓	
22	305 Woodlands CT	Erickson, Mark and Kristine	<i>Mark Erickson</i>	✓	
23	306 Woodlands CT	Weil, Michael and Caroline	<i>Michael Weil</i>	✓	
24	308 Woodlands CT	Kathiresan, Senthil and Sadanandam, Vijaya	<i>Senthil Kathiresan</i>	✓	

			yes	no	
25	309 Woodlands CT	Conn, Carlos and Kelly		X	
26	310 Woodlands CT	Makoski, Robert and Cynthia		X	
27	311 Woodlands CT	Grimm, Duane and Debra		X	
28	313 Woodlands CT	Roberts, Jeffery and Kolynde Bowen-		X	
29	315 Woodlands CT	Wittenburg, Arnie and Lou		X	
30	317 Woodlands CT	Gifford, Kevin and Lee		X	

The dates are June 12-October 16 Sundays 10-1

in the municipal parking lots just like last year.

We are in need of vendors with eggs, cut flowers and of course
more produce.

thank you.

Mary

VILLAGE OF HARTLAND
BUSINESS OCCUPANCY
PERMIT APPLICATION
PAGE 2

Mary Barwick
Hartland Farmers Market
2015

BUSINESS:

Name: Hartland Farmers Market
Address: 260-227-9287 Unit/Suite No. _____
Phone No: _____ FAX No: _____

BUSINESS OWNER:

Name: Mary Barwick
Address: 3393 W. Gruenert St Helenville, WI 53137
Day Phone: 62-227-9287 Evening Phone: _____ Emergency Phone: _____

BUILDING OWNER:

Name: N/A
Address: _____
Day Phone: _____ Evening Phone: _____ Emergency Phone: _____

2ND EMERGENCY CONTACT:

Name: _____
Address: _____
Emergency Phone: _____

CONTACT FOR FIRE DEPARTMENT TO MAKE ARRANGEMENT FOR INSPECTION:

Name: N/A Phone: _____

DETAILED DESCRIPTION OF BUSINESS OPERATION:

Hours and days of operation: 10 - 1 Sundays June 14 - Oct.

Number of full and part time employees on site during each shift (count working owner as an employee):
5 - 10 vendors

Estimated max. total of customers/clients/visitors on site at one time: 20

Number of total off-street parking stalls provided on site: _____

Number of above parking stalls dedicated for use by this business: _____

Describe anticipated method and frequency of deliveries to/from the site, and location on site where loading/unloading/parking of shipping vehicle is to occur: _____

Describe any activities that may occur outside the building but still on-site such as dumpster, outside storage, equipment, accessory buildings, etc. (Please attach site plan showing these items): everyone is responsible for their own setup taken down + garbage

Detailed description of any equipment, operation, device, or process that may emit noise, vibration, or odors from the site: vehicles will be parked on grass

VILLAGE OF HARTLAND
BUSINESS OCCUPANCY
PERMIT APPLICATION
PAGE 3

The names and amounts of any noxious or hazardous substances or fumes that may be created, stored, or used on the site: n/a

Describe or sketch area for storage of above substances and any other high fire hazard areas: n/a

Fire extinguisher size, type, and quantity: _____

Is there a fire sprinkler system: _____

Is there an alarm system: _____

Heating type and location: _____

Describe or sketch gas shut off location: _____

Describe or sketch electric shut off location: _____

Describe or sketch fire sprinkler shut off location: _____

Attach a sketch of the area of the building to be used for this business unless all of building is to be used. _____

Please note that operation of a business is not allowed until the occupancy permit application has been approved.

You may need to attach additional pages to this application.

If you have questions call Building Inspector at 262-367-4744.

incomplete applications will not be approved.

Please see last years plan - they are the same

Applicant's Signature: Mary Bernick

Date: 4-22-15

FOR OFFICE USE ONLY

ZONING DEPARTMENT/BUILDING INSPECTION DEPARTMENT	
Zoning Classification:	
Zoning Approved:	By:
Application Approved:	
Permit Number:	
Notes/Conditions:	

FIRE DEPARTMENT	
Site Approved:	By:
Notes/Conditions:	

VILLAGE OF HARTLAND
BUSINESS OCCUPANCY
PERMIT APPLICATION
PAGE 2

Ohmyown4173@yahoo.com

2014

BUSINESS:

Name: Hartland Farmers Market - Mary Brown
Address: Pauling Public Parking lot Unit/Suite No. _____
Phone No: 262-227-9289 FAX No. _____

BUSINESS OWNER:

Name: _____
Address: _____
Day Phone: _____ Evening Phone: _____ Emergency Phone: _____

BUILDING OWNER:

Name: _____
Address: _____
Day Phone: _____ Evening Phone: _____ Emergency Phone: _____

2ND EMERGENCY CONTACT:

Name: _____
Address: _____
Emergency Phone: _____

CONTACT FOR FIRE DEPARTMENT TO MAKE ARRANGEMENT FOR INSPECTION:

Name: _____ Phone: _____

DETAILED DESCRIPTION OF BUSINESS OPERATION:

Sundays
Hours and days of operation: 10-1 July 6-9-7-14 rain or shine

Number of full and part time employees on site during each shift (count working owner as an employee):
5-10 vendors

Estimated max. total of customers/clients/visitors on site at one time: _____
Number of total off-street parking stalls provided on site: _____
Number of above parking stalls dedicated for use by this business: _____

Describe anticipated method and frequency of deliveries to/from the site, and location on site where loading/unloading/parking of shipping vehicle is to occur: _____

Describe any activities that may occur outside the building but still on-site such as dumpster, outside storage, equipment, accessory buildings, etc. (Please attach site plan showing these items): _____

Detailed description of any equipment, operation, device, or process that may emit noise, vibration, or odors from the site: produce, crafts, baked goods

David Cox

2014

From: Mary Barwick [onmyown4173@yahoo.com]
Sent: Tuesday, June 17, 2014 12:38 PM
To: David Cox
Subject: Re: Hartland Farmer's Market

Hi David:

The hours are 10-1 on Sundays starting July 6th to Sept. 7th. At this point there is no fee. The criteria is as long as what the vendor has to sell has been at a farmers market in the past they can set up with us. Potential vendors are to contact me. As far as the signage we have sandwich boards that will be put up the morning of and taken down that afternoon. I will be taking care of the advertising and as far as the layout. the vendors would be set up on the sides and back of the lot or lots if we get enough vendors. This year it will be small as we had to move from the Legion post.

Mary Barwick
Office Manager
Family Life Financial Services
Phone 262.796.1190
Fax 262.796.8041
Cell 262-227-9287

On Tuesday, June 17, 2014 11:11 AM, David Cox <davidc@VillageofHartland.com> wrote:

Mary,

I have been talking with Scott Hussinger about your request for permission to move the Hartland Farmer's Market to the Village's Pawling Avenue parking lot. I plan to take this matter to the Village Board on Monday, June 23 to seek their permission. I ask that you plan to be at the meeting, which starts at 7:00pm in the Village Board Room, to answer any questions the Village Board may have.

In order to help the Board prepare for the meeting and to minimize questions, would you please send me a short write up of how the market works and what you set up and plan will be. This should include information about what the criteria is for vendors, how vendors are selected or how one becomes a vendor, what the current cost to have a booth is, who receives any booth proceeds, how advertising is accomplished, any signage requests, etc. Also, please show a planned layout for the

weekly Market. I have attached a photo map of the area that may help you show the layout. All this via e-mail is fine.

I need to have this info by Thursday afternoon to include it in the packet. I hope that timing works out for you.

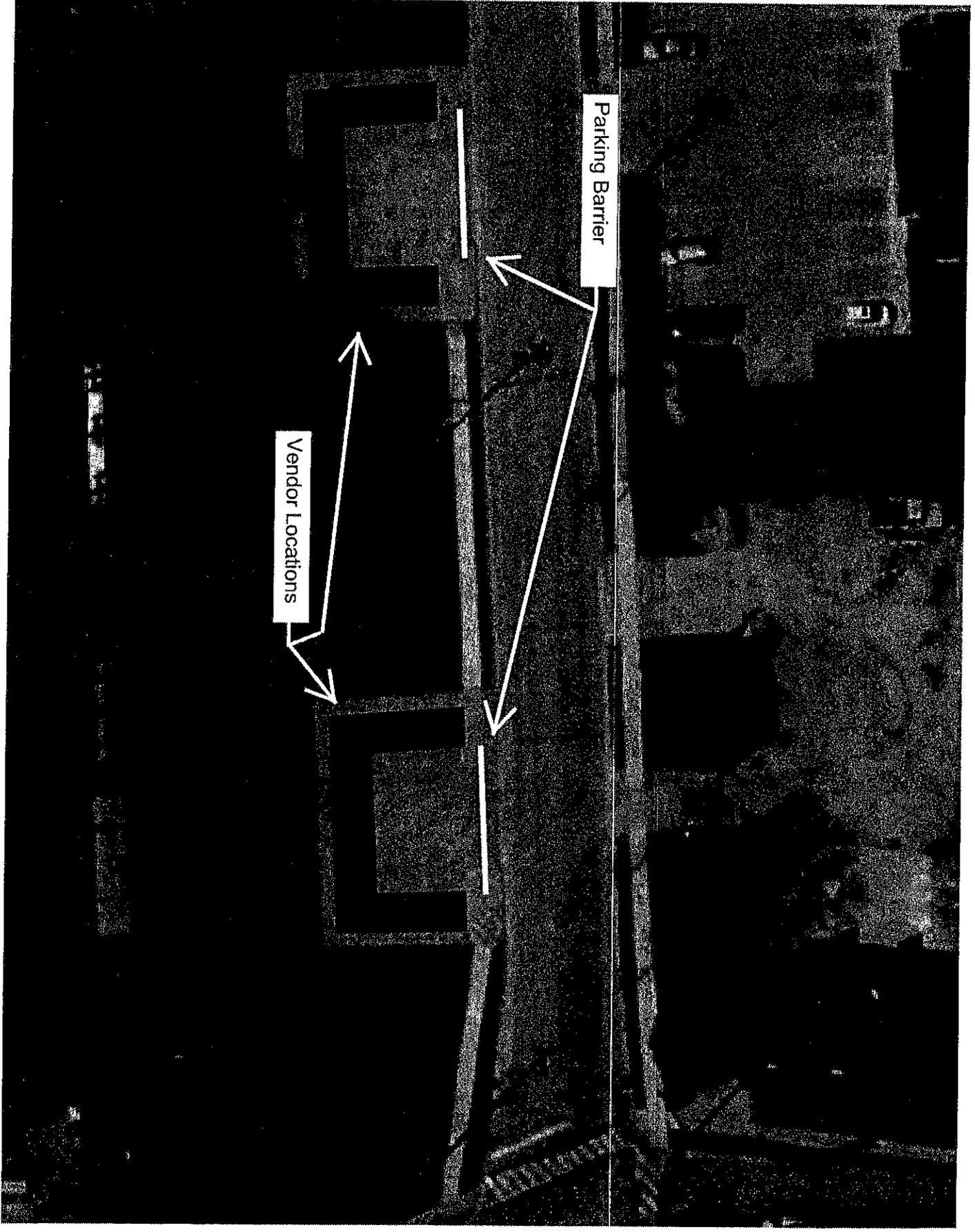
Dave

David E. Cox, Village Administrator
Village of Hartland
210 Cottonwood Ave
Hartland WI 53029
(O)262-367-2714
(F) 262-367-2430

www.villageofhartland.com

[Click here](#) to register for our electronic newsletter *Hartland Happenings*.
What is a Village Administrator? Find out more in this [video from ICMA](#).

2014



Parking Barrier

Vendor Locations



PROCLAMATION

IN HONOR OF JAMES R. WEBER'S 27 YEARS OF
SERVICE TO THE VILLAGE OF HARTLAND

Whereas Officer James R. Weber has loyally served the Village of Hartland residents for 27 years as a Police Officer (1989-2016);

Whereas Officer James R. Weber has been an advocate for the Hartland Police Department with business owners, schools, and citizens in order to maintain positive working relationships;

Whereas Officer James R. Weber has performed bravely during numerous critical incidents in Hartland and within Waukesha County under mutual aid;

Whereas Officer James R Weber has fostered a positive working environment with his co-workers through his humor, honesty, and work ethic;

A grateful community thanks you.

Dated this 23rd day of May, 2016.

David Lamerand, Village President

Attest:

Darlene Igl, Village Clerk



2015 Financial Highlights
Presented to the Village Board
Of the Village of Hartland
May 23, 2016

Presented by:
Wendi M. Unger, CPA, Partner

Audit Results

- **Audit Objective**

- The objective of our audit was to express our opinion on the financial statements of the Village of Hartland as December 31, 2015.

- **Our Opinion**

- An unmodified audit opinion has been issued on the financial statements for the year ending December 31, 2015.
- The financial statements are fairly presented in accordance with generally accepted accounting principles.
- All appropriate disclosures have been properly reflected in the financial statements.
- Accounting principles consistently applied, except for implementation of GASB 68/71.

- **Management's Discussion and Analysis**

Summary Financial Information

Results of Operations

	General Fund	Special Revenue Fund TIF	Debt Service	Capital Projects Village Projects	Capital Projects Corporate Reserve	Nonmajor Funds
Revenues	\$6,767,947	\$ 23,461	\$ 1,037,809	\$ 6,523	\$ 4,019	\$ 867,167
Expenditures	6,354,733	322,263	1,040,803	724,095	119,290	827,269
Excess (deficiency)	413,214	(298,802)	(2,994)	(717,572)	(115,271)	39,898
Other sources/(uses)	(37,315)	-	72,975	2,482,824	282,179	-
Change in fund balance	375,899	(298,802)	69,981	1,765,252	166,908	39,898
Fund balance (deficit)						
Beginning of year	4,726,983	(616,076)	146,220	2,317,948	1,424,611	137,396
End of year	<u>\$ 5,102,882</u>	<u>\$ (914,878)</u>	<u>\$ 216,201</u>	<u>\$ 4,083,200</u>	<u>\$ 1,591,519</u>	<u>\$ 177,294</u>
Fund Balance consist of:						
Nonspendable	\$ 977,736	\$ -	\$ -	\$ -	\$ -	\$ -
Restricted	8,835	-	216,201	2,770,147	-	205,417
Committed	-	-	-	-	-	67,353
Assigned	1,402,183	-	-	1,313,053	1,591,519	-
Unassigned (deficit)	<u>2,714,128</u>	<u>(914,878)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(95,476)</u>
Total	<u>\$ 5,102,882</u>	<u>\$ (914,878)</u>	<u>\$ 216,201</u>	<u>\$ 4,083,200</u>	<u>\$ 1,591,519</u>	<u>\$ 177,294</u>

Summary Financial Information (cont.)

Results of Operations

	<u>Water Utility</u>	<u>Sewer Utility</u>	<u>Internal Service</u>
Revenues	\$ 1,333,312	\$ 1,512,944	\$ 56,966
Expenses, transfers & special items	<u>1,412,385</u>	<u>1,537,719</u>	<u>37,785</u>
Income (loss)	(79,073)	(24,775)	19,181
Net Position			
Beginning of year (as restated)	<u>9,949,036</u>	<u>5,712,787</u>	<u>151,738</u>
End of year	<u>\$ 9,869,963</u>	<u>\$ 5,688,012</u>	<u>\$ 170,919</u>

Other Information

- **Total long-term obligations outstanding at December 31, 2015**
 - \$14,702,661 of governmental activities debt
 - \$5,126,371 of business-type activities debt
- **Debt capacity**
 - Ability to borrow up to 5% of equalized value or \$59,494,025, total general obligation debt outstanding at December 31, 2015 was \$16,573,977.
- **GASB 68/71 and related restatement**

Required Communication

- **Communication to those Charged with Governance and Management**
 - Two Way Communication Regarding Audit
 - Comments and Recommendations
 - Required communications
 - Management Representation Letter

Conclusion and Questions

It is a pleasure to serve you. While we work with the Village's management and staff in reviewing the financial data and preparing the financial statements, our contract is with the Board and our responsibility is to report to the Board. Accordingly, if any Board member has any questions or comments concerning our audit, the financial statements, any of the reports presented, or any thing else covered, please contact me at 414.777.5423 or wendi.unger@bakertilly.com.

VILLAGE OF HARTLAND

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 76
OF THE VILLAGE OF HARTLAND MUNICIPAL CODE
PERTAINING TO STORMWATER MANAGEMENT

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

Section 1: Chapter 76 of the Village of Hartland Municipal Code of Ordinances pertaining to Stormwater Management is hereby repealed in its entirety and replaced with the following.

ARTICLE I. - IN GENERAL

Sec. 76-1. - Definitions. The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Adequate sod, or self-sustaining vegetative cover means maintenance of sufficient vegetation types and densities such that the physical integrity of the streambank or lakeshore is preserved. Self-sustaining vegetative cover includes grasses, forbs, sedges and duff layers of fallen leaves and woody debris. .

Administering authority means a governmental employee, or a regional planning commission empowered under Wis. Stats. § 62.234 that is designated by the village.

Agricultural facilities and practices has the meaning given in Wis. Stats. § 281.16 (1).

Average annual rainfall means a calendar year of precipitation, excluding snow, which is considered typical.

Best management practice or BMP means structural or non-structural measures, practices, techniques or devices employed to avoid or minimize soil, sediment or pollutants carried in runoff to waters of the state.

Business day means a day the office of the director of public works/building inspector/village engineer is routinely and customarily open for business.

Cease and desist order means a court-issued order to halt land disturbing construction activity that is being conducted without the required permit.

Connected imperviousness means an impervious surface that is directly connected to a separate storm sewer or water of the state via an impervious flow path.

Construction site means an area upon which one or more land disturbing construction activities occur, including areas that are part of a larger common plan of development or sale where multiple separate and distinct land disturbing construction activities may be taking place at different times on different schedules but under one plan.

Design storm means a hypothetical discrete rainstorm characterized by a specific duration, temporal distribution, rainfall intensity, return frequency, and total depth of rainfall.

Development means residential, commercial, industrial or institutional land uses and associated roads.

Division of land means the creation from one parcel of two or more parcels or building sites

of [number] or fewer acres each in area where such creation occurs at one time or through the successive partition within a five-year period.

Director of public works means the Village of Hartland Director of Public Works or designee.

Division of land means either a subdivision or minor land division, as defined by chapter 50, Land subdivision.

Effective infiltration area means the area of the infiltration system that is used to infiltrate runoff and does not include the area used for site access, berms or pretreatment.

Erosion means the process by which the land's surface is worn away by the action of wind, water, ice or gravity.

Erosion and sediment control plan means a comprehensive plan developed to address pollution caused by erosion and sedimentation of soil particles or rock fragments during construction.

Exceptional resource waters means waters listed in § NR 102.11, Wis. Adm. Code.

Extraterritorial jurisdiction means extraterritorial plat approval jurisdiction as defined by section 50-2 of the Village of Hartland Land Subdivision Ordinance.

Filtering layer means soil that has at least a 3-foot deep layer with at least 20 percent fines; or at least a 5-foot deep layer with at least 10 percent fines; or an engineered soil with an equivalent level of protection as determined by the regulatory authority for the site.

Final stabilization means that all land disturbing construction activities at the construction site have been completed and that a uniform perennial vegetative cover has been established, with a density of at least 70 percent of the cover, for the unpaved areas and areas not covered by permanent structures, or employment of equivalent permanent stabilization measures.

Financial guarantee means a performance bond, maintenance bond, surety bond, irrevocable letter of credit, or similar guarantees submitted to the director of public works by the responsible party to assure that requirements of the ordinance are carried out in compliance with the stormwater management plan.

Governing body means the village board of trustees.

Illicit connection means any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the storm drain system including, but not limited to any conveyances which allow any non-stormwater discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been allowed, permitted, or approved by a government agency, prior to the adoption of this article.

Impervious surface means an area that releases as runoff all or a large portion of the precipitation that falls on it, except for frozen soil. Rooftops, sidewalks, driveways, gravel or paved parking lots and streets are examples of areas that typically are impervious.

In-fill area means an undeveloped area of land located within existing development.

Infiltration means the entry of precipitation or runoff into or through the soil.

Infiltration system means a device or practice such as a basin, trench, rain garden or swale designed specifically to encourage infiltration, but does not include natural infiltration in pervious surfaces such as lawns, redirecting of rooftop downspouts onto lawns or minimal infiltration from practices, such as swales or road side channels designed for conveyance and pollutant removal only.

Karst feature means an area or geologic feature subject to bedrock dissolution so that it is

likely to provide a conduit to groundwater, and may include caves, enlarged fractures, mine features, exposed bedrock surfaces, sinkholes, springs, seeps or swallets.

Land development activity means any construction related activity that results in the addition or replacement of impervious surfaces such as rooftops, roads, parking lots, and other structures. Measurement of areas impacted by land development activity includes areas that are part of a larger common plan of development or sale where multiple separate and distinct land disturbing construction activities may be taking place at different times on different schedules but under one plan.

Land disturbing construction activity means any man-made alteration of the land surface resulting in a change in the topography or existing vegetative or non-vegetative soil cover, that may result in runoff and lead to an increase in soil erosion and movement of sediment into waters of the state. Land disturbing construction activity includes activities such as clearing and grubbing, demolition, excavating, pit trench dewatering, filling, grading and other similar activities.

Maintenance agreement means a legal document that provides for long-term maintenance of stormwater management practices.

MEP or maximum extent practicable means a level of implementing best management practices in order to achieve a performance standard specified in this chapter which takes into account the best available technology, cost effectiveness and other competing issues such as human safety and welfare, endangered and threatened resources, historic properties and geographic features. MEP allows flexibility in the way to meet the performance standards and may vary based on the performance standard and site conditions.

New development means development resulting from the conversion of previously undeveloped land or agricultural land uses.

Off-site means located outside the property boundary described in the permit application.

On-site means located within the property boundary described in the permit application.

Ordinary high-water mark has the meaning given in Wis. Admin. Code § NR 115.03(6).

Outstanding resource waters means waters listed in Wis. Admin. Code § NR 102.10.

Percent fines means the percentage of a given sample of soil, which passes through a #200 sieve.

Performance standard means a narrative or and objective, measurable number specifying the minimum acceptable outcome for a facility or practice.

Permit means a written authorization issued by the director of public works/building inspector/village engineer to an applicant to conduct land disturbing construction activity or to discharge post-construction runoff to waters of the state.

Permit administration fee means a sum of money paid to the [administering authority] by the permit applicant for the purpose of recouping the expenses incurred by the authority in administering the permit.

Person means any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting either as the owner or as the owner's agent.

Pervious surface means an area that releases as runoff a small portion of the precipitation that falls on it. Lawns, gardens, parks, forests or other similar vegetated areas are examples of surfaces that typically are pervious.

Pollutant has the meaning given in Wis. Stat. § 283.01(13).

Pollution has the meaning given in Wis. Stat. § 281.01(10).

Post-construction site means a construction site following the completion of land disturbing

construction activity and final site stabilization.

Pre-development condition means the extent and distribution of land cover types present before the initiation of land disturbing construction activity, assuming that all land uses prior to development activity are managed in an environmentally sound manner.

Preventive action limit has the meaning given in Wis. Admin. Code § NR 140.05(17).

Redevelopment means areas where development is replacing older development.

Responsible party means a landowner or any entity holding fee title, an easement or other interest in the property, which allows the person to undertake land disturbing construction activity or maintenance of storm water BMPs on the property.

Runoff means stormwater or precipitation including rain, snow or ice melt or similar water that moves on the land surface via sheet or channelized flow.

Sediment means settleable solid material that is transported by runoff, suspended within runoff or deposited by runoff away from its original location.

Separate storm sewer means a conveyance or system of conveyances including roads with drainage systems, streets, catch basins, curbs, gutters, ditches, constructed channels or storm drains, which meets all of the following criteria:

- (1) Is designed or used for collecting water or conveying runoff.
- (2) Is not part of a combined sewer system.
- (3) Is not draining to a stormwater treatment device or system.
- (4) Discharges directly or indirectly to waters of the state.

Site means the entire area included in the legal description of the land on which the land disturbing construction activity occurred or is proposed is the permit application.

Stop work order means an order issued by the director of public works/building inspector/village engineer which requires that all construction activity on the site be stopped.

Storm drain system means publicly-owned facilities by which stormwater is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

Stormwater management plan means a comprehensive plan designed to reduce the discharge of pollutants from stormwater after the site has undergone final stabilization following completion of the construction activity.

Stormwater management system plan is a comprehensive plan designed to reduce the discharge of runoff and pollutants from hydrologic units on a regional or municipal scale.

Technical standard means a document that specifies design, predicted performance and operation and maintenance specifications for a material, device or method.

Top of the channel means an edge, or point on the landscape, landward from the ordinary high water mark of a surface water of the state, where the slope of the land begins to be less than 12 percent continually for at least 50 feet. If the slope of the land is 12 percent or less continually for the initial 50 feet, landward from the ordinary high water mark, the top of the channel is the ordinary high water mark.

TR-55 means the United States Department of Agriculture, Natural Resources Conservation Service (previously Soil Conservation Service), Urban Hydrology for Small Watersheds, Second Edition, Technical Release 55, June 1986.

Type II distribution means a rainfall type curve as established in the "United States Department of Agriculture, Soil Conservation Service, Technical Paper 149, published 1973". The Type II curve is applicable to all of Wisconsin and represents the most intense storm pattern.

Waters of the state has the meaning given in Wis. Stats. § 281.01 (18).

Sec. 76-2. - Authority.

(a) This article is adopted by the Village of Hartland under the authority granted by Wis. Stats. § 61.354. This article supersedes all provisions of an ordinance previously enacted under Wis. Stats. § 61.35 that relate to stormwater management regulations. Except as otherwise specified in Wis. Stats. § 61.354, Wis. Stats. § 61.35 applies to this article and to any amendments to this article.

(b) The provisions of this article are deemed not to limit any other lawful regulatory powers of the same governing body.

(c) The Village of Hartland hereby designates the director of public works/village engineer/building inspector, or their respective designees, to administer and enforce the provisions of this article.

(d) The requirements of this article do not pre-empt more stringent stormwater management requirements that may be imposed by any of the following:

(1) Wisconsin Department of Natural Resources administrative rules, permits or approvals including those authorized under Wis. Stats. §§ 281.16 and 283.33.

(2) Targeted non-agricultural performance standards promulgated in rules by the Wisconsin Department of Natural Resources under § NR 151.004, Wis. Adm. Code.

Sec. 76-3. - Findings of fact.

The Village of Hartland finds that uncontrolled, post-construction runoff has a significant impact upon water resources and the health, safety and general welfare of the community and diminishes the public enjoyment and use of natural resources. Specifically, uncontrolled post-construction runoff can:

(1) Degrade physical stream habitat by increasing stream bank erosion, increasing streambed scour, diminishing groundwater recharge, diminishing stream base flows and increasing stream temperature.

(2) Diminish the capacity of lakes and streams to support fish, aquatic life, recreational and water supply uses by increasing pollutant loading of sediment, suspended solids, nutrients, heavy metals, bacteria, pathogens and other urban pollutants.

(3) Alter wetland communities by changing wetland hydrology and by increasing pollutant loads.

(4) Reduce the quality of groundwater by increasing pollutant loading.

(5) Threaten public health, safety, property and general welfare by overtaxing storm sewers, drainage ways, and other minor drainage facilities.

(6) Threaten public health, safety, property and general welfare by increasing major flood peaks and volumes.

(7) Undermine floodplain management efforts by increasing the incidence and levels of flooding.

Sec. 76-4. - Purpose and intent.

(a) Purpose. The general purpose of this article is to establish long-term, post-construction runoff management requirements that will diminish the threats to public health, safety, welfare and the aquatic environment. Specific purposes are to:

(1) Further the maintenance of safe and healthful conditions.

(2) Prevent and control the adverse effects of stormwater; prevent and control soil erosion; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; preserve ground cover and scenic beauty; and promote sound economic growth.

(3) Control exceedance of the safe capacity of existing drainage facilities and receiving water bodies; prevent undue channel erosion; control increases in the scouring and transportation of particulate matter; and prevent conditions that endanger downstream property.

(4) Minimize the amount of pollutants discharged from the separate storm sewer to protect the waters of the state.

(5) Limit nonpoint runoff pollution in order to achieve water quality standards.

(b) Intent. It is the intent of the Village of Hartland that this article regulates post-construction stormwater discharges to waters of the state. This article may be applied on a site-by-site basis. The Village of Hartland recognizes, however, that the preferred method of achieving the stormwater performance standards set forth in this article is through the preparation and implementation of comprehensive, systems-level stormwater management plans that cover hydrologic units, such as watersheds, on a municipal and regional scale. Such plans may prescribe stormwater devices, practices or systems, any of which may be designed to treat runoff from more than one site prior to discharge from the site(s). Where such plans are in conformance with the performance standards developed under Wis. Stats. § 281.16 for regional stormwater management measures and have been approved by the Village of Hartland, it is the intent of this article that the approved plan be used to identify post-construction management measures acceptable for the community.

Sec. 76-5. - Applicability and jurisdiction.

(a) Applicability.

(1) Where not otherwise limited by law, this article applies to land development activity that results in one or more acres of land disturbing construction activity.

(2) A site that meets any of the criteria in this paragraph is exempt from the requirements of this article:

a. A site having less than ten percent impervious area based on complete development of the post-construction site, provided the cumulative area of all parking lots and rooftops is less than one acre. However the exemption of this paragraph does not include exemption from the protective area standard of this ordinance.

b. Nonpoint discharges from agricultural facilities and practices conducted 50 or more feet from any navigable stream or waterway.

c. Nonpoint discharges from silviculture activities conducted 50 or more feet from any navigable stream or waterway.

d. Underground utility construction such as but not limited to water, sewer and other lines. This exemption does not apply to the construction of any above ground structures associated with utility construction.

(3) Notwithstanding the applicability requirements in paragraph (a) this article applies to land development activity of any size that, in the opinion of the director of public works, village engineer, or building inspector, is likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.

(b) Jurisdiction. This article applies to land development activities within the boundaries and jurisdiction of the Village of Hartland, as well as the division of land in the village's extraterritorial jurisdiction.

Sec. 76-6. - Technical standards and design methods.

All drainage facilities and practices required to comply with this article shall incorporate technical standards and design methods specified in the document Village of Hartland Erosion Control and Stormwater Management Requirements, maintained and periodically updated by the director of public works/village engineer. Where not superseded by stricter requirements in Village of Hartland Erosion Control and Stormwater Management Requirements, the following standards are also incorporated by reference:

(1) Design guidance and technical standards identified or developed by the Wisconsin Department of Natural Resources under subchapter V of chapter NR 151, Wis. Adm. Code or the current state runoff program administrative codes.

(2) Other technical standards not identified or developed in subsection (1), may be used provided that the methods have been approved by the director of public works/village engineer.

Sec. 76-7. - Performance standards.

(a) *Responsible party.* The entity holding fee title to the property shall be responsible for either developing and implementing a stormwater management plan, or causing such plan to be developed and implemented through contract or other agreement. This plan shall be developed in accordance with section 76-8, which incorporates the requirements of this section.

(b) *Plan.* A written plan shall be developed in accordance with section 76-8 and implemented for applicable land development activities.

(c) *Stormwater management performance standards.* All drainage facilities and practices required to comply with this article shall meet performance standards specified in the document Village of Hartland Erosion Control and Stormwater Management Requirements, maintained and periodically updated by the director of public works/village engineer.

(d) *Location and regional treatment option.*

(1) Stormwater management facilities required to meet this article may be located on-site or off-site as part of a stormwater device, practice or system.

(2) The director of public works/village engineer may approve off-site management measures provided that all of the following conditions are met:

a. The director of public works/village engineer determines that the post-construction runoff is covered by a stormwater management system plan that is approved by Village of Hartland and that contains management requirements consistent with the purpose and intent of this article.

b. The off-site facility meets all of the following conditions:

1. The facility will be in place before the need for the facility arises as a result of on-site construction activities.

2. The facility is designed and adequately sized to provide a level of stormwater control equal to or greater than that which would be afforded by on-site practices meeting the performance standards of this article.

3. The facility has a legally obligated entity responsible for its long-term operation and maintenance.

4. Where a regional stormwater management option exists such that the director of public works/village engineer may exempt the applicant from all or part of the minimum on-site stormwater management requirements, the applicant shall be required to pay a fee in an amount determined by the director of public works/village engineer. In determining the fee for post-construction runoff, the director of public works/village engineer shall consider an equitable distribution of the cost for land, engineering design, construction, and maintenance of the regional treatment option.

(e) *Alternate requirements.* The director of public works/village engineer may establish alternative stormwater management requirements to those set forth in the village's erosion control and stormwater management requirements, if the director of public works/village engineer determines that an added level of protection is needed for to address downstream stormwater management issues; or that extraordinary hardships or practical difficulties may result from strict compliance with these regulations. Exceptions or waivers to stormwater management requirements set forth in this article and the village's erosion control and stormwater management requirements shall be considered in accordance with section 76-12.

Sec. 76-8. - Permitting requirements, procedures, and fees.

(a) *Permit required.* No responsible party may undertake a land disturbing construction activity without receiving a stormwater management permit from the building inspector/ director of public works prior to commencing the proposed activity.

(b) *Permit application and fees.* Unless specifically excluded by this article, any responsible party desiring a permit shall submit to the building inspector/director of public works a permit application made on a form provided by village for that purpose.

(1) Unless otherwise excepted by this article, a permit application must be accompanied by a stormwater management plan, a maintenance agreement (where required) and, where not otherwise covered by a developer's agreement, a non-refundable permit administration fee. The permit administration fee, where applicable, shall be consistent with a fee schedule maintained by the village.

(2) The stormwater management plan shall be prepared to meet the requirements of sections 76-6 and 76-8, the maintenance agreement shall be prepared to meet the requirements of 76-9, the financial guarantee shall meet the requirements of 76-10, and fees shall be those established by the village as set forth in the schedule of fees established by the village board from time-to-time.

(c) *Review and approval of permit application.* The building inspector/ director of public works shall review any permit application that is submitted with a stormwater management plan, maintenance agreement, and the required fee. The following approval procedure shall be used:

(1) The village staff may request additional information if required for a complete permit application.

(2) If the stormwater permit application, plan and maintenance agreement are approved, or if an agreed upon payment of fees in lieu of stormwater management practices is made, the village staff shall issue the permit.

(3) If the stormwater permit application, plan or maintenance agreement is disapproved, the village staff shall detail in writing the reasons for disapproval.

(4) Prior to commencing the land development activity, the project may be subject to additional approvals under the village's code.

(d) *Permit requirements.* All permits issued under this article shall be subject to the

following conditions, and holders of permits issued under this article shall be deemed to have accepted these conditions. The building inspector/director of public works may suspend or revoke a permit for violation of a permit condition by issuing written notification to the responsible party. An action to suspend or revoke a permit may be appealed in accordance with section 76-15.

(1) Compliance with a permit issued under this article does not relieve the responsible party of the responsibility to comply with any other applicable federal, state, and local laws and regulation(s).

(2) The responsible party shall design and install all structural and non-structural stormwater management measures in accordance with the approved stormwater management plan and this permit.

(3) The responsible party shall notify the director of public works/village engineer/building inspector at least two business days before commencing any work in conjunction with the stormwater management plan, and within three business days upon completion of the stormwater management practices.

(4) Installations required as part of this article shall be certified "as built" by a licensed professional engineer. Completed stormwater management practices must pass a final inspection by the director of public works/village engineer or their designee to determine compliance with the approved stormwater management plan and ordinance. The director of public works/village engineer or its designee shall notify the responsible party in writing of any changes required in such practices to bring them into compliance with the conditions of this permit.

(5) The responsible party shall notify the director of public works/village Engineer of any proposed modifications to an approved stormwater management plan prior to incorporation into the stormwater management plan.

(6) The responsible party shall maintain all stormwater management practices in accordance with the stormwater management plan until the practices either become the responsibility of the village, or are transferred to subsequent private owners as specified in the approved maintenance agreement.

(7) The responsible party authorizes the village to perform any work or operations necessary to bring stormwater management measures into conformance with the approved stormwater management plan, and consents to a special assessment or charge against the property as authorized under subch. VII of Wis. Stats. ch. 66, or to charging such costs against the financial guarantee posted under section 76-10.

(8) Activities that are not in compliance with the approved stormwater management plan shall constitute a public nuisance and the responsible party shall repair, at the responsible party's own expense, all damage to adjoining facilities and drainage ways caused by runoff, where such damage is caused by such activities.

(9) The responsible party shall permit property access to the director of public works/village engineer or its designee for the purpose of inspecting the property for compliance with the approved stormwater management plan and this permit.

(10) Where site development or redevelopment involves changes in direction, increases in peak rate and/or total volume of runoff from a site, the village board may require the responsible party to make appropriate legal arrangements with affected property owners.

(11) The responsible party is subject to the enforcement actions and penalties detailed in section 76-13, if the responsible party fails to comply with the terms of a permit issued under

this chapter.

(e) *Permit conditions.* Permits issued under this subsection may include conditions established by the village related to the requirements needed to meet the performance standards in 76-6 or a financial guarantee as provided for in section 76-10.

(f) *Permit duration.* Permits issued under this section shall be valid from the date of issuance through the date the village notifies the responsible party that all stormwater management practices have passed the final inspection required under subsection (d)(4). The permit shall be invalid if work is not commenced within one year of permit issuance.

Sec. 76-9. - Stormwater management plan.

(a) *Plan requirements.* A stormwater management plan shall be prepared and submitted to the village director of public works/village engineer. The stormwater management plan shall include, at a minimum, information required in the village's erosion control and stormwater management requirements, maintained and periodically updated by the director of public works/village engineer. The director of public works may waive certain submittal requirements if reasonably determined by the director of public works/village engineer to be unnecessary to demonstrate compliance with ordinance standards.

(b) *Alternate requirements.* The director of public works/village engineer may prescribe alternative submittal requirements for applicants seeking an exemption to on-site stormwater management performance standards under subsection 76-7(e) or section 76-13.

Sec. 76-10. - Maintenance agreement.

(a) *Maintenance agreement required.* The maintenance agreement required under subsection 76-7(b) for stormwater management practices shall be an agreement between the village and the responsible party to provide for maintenance of stormwater practices beyond the duration period of this permit. The maintenance agreement shall be filed with the Waukesha County Register of Deeds as a property deed restriction so that it is binding upon all subsequent owners of the land served by the stormwater management practices.

(b) *Agreement provisions.* The maintenance agreement shall contain the following information and provisions and be consistent with the maintenance plan required by subsection 76-7(b).

(1) Identification of the stormwater facilities and designation of the drainage area served by the facilities.

(2) A schedule for regular maintenance of each aspect of the stormwater management system consistent with the stormwater management plan required under subsection 76-7(b).

(3) Identification of the property or easement owner, organization or county, or village responsible for long term maintenance of the stormwater management practices identified in the stormwater management plan required under subsection 76-7(b).

(4) Requirement that the responsible party(s), organization, or county, or town shall maintain stormwater management practices in accordance with the schedule included under subsection (b)(2) above.

(5) Authorization for the village staff or contractors to access the property to conduct inspections of stormwater management practices as necessary to ascertain that the practices are being maintained and operated in accordance with the agreement.

(6) Agreement that the party designated under subsection (b)(3), as responsible for

long term maintenance of the stormwater management practices, shall be notified by the village of maintenance problems which require correction. The specified corrective actions shall be undertaken within a reasonable time frame as set by the village.

(7) Authorization for the village to perform the corrected actions identified in the inspection report if the responsible party designated under subsection (b)(3) does not make the required corrections in the specified time period. The village finance director shall enter the amount due on the tax rolls and collect the money as a special assessment or charge against the property pursuant to subch. VII of Wis. Stats. Ch. 66 as amended from time-to-time.

Sec. 76-11. - Financial guarantee.

(a) *Establishment of the guarantee.* The village board may require the submittal of a financial guarantee, the form and type of which shall be acceptable to the village attorney. The financial guarantee shall be in an amount determined by the director of public works/village engineer to be the estimated cost of construction and the estimated cost of maintenance of the stormwater management practices during the period initial construction phase of the underlying development. The financial guarantee shall give the village the authorization to use the funds to complete the stormwater management practices if the responsible party defaults or does not properly implement the approved stormwater management plan, upon written notice to the responsible party by the administering authority that the requirements of this article have not been met.

(b) *Conditions for release.* Conditions for the release of the financial guarantee are as follows:

(1) The village board shall release the portion of the financial guarantee established under this section, less any costs incurred by the village to complete installation of practices, upon submission of "as built plans" by a Wisconsin licensed professional engineer. The director of public works/village engineer may recommend provisions for a partial pro-rata release of the financial guarantee based on the completion of various development stages.

(2) The director of public works/village engineer shall release the portion of the financial guarantee established under this section to assure maintenance of stormwater practices and facilities, less any costs incurred by the village, at such time that the practice or facility and underlying development are completed.

Sec. 76-12. - Fee schedule.

The fees referred to in other sections of this article shall be established by the village and may from time to time be modified by resolution. A schedule of fees shall be available at the village clerk's office.

Sec. 76-13. - Exceptions and waivers.

(a) *Generally.* Where the village finds that extraordinary hardships or practical difficulties may result from strict compliance with these regulations and/or the purposes of these regulations may be served to a greater extent by an alternative proposal, it may approve exceptions and waivers to these regulations so that substantial justice may be done and the public interest secured, provided the exception or waiver shall not have the effect of nullifying the intent and purpose of these regulations; and further provided the director of public works/village engineer shall not approve exceptions and waivers unless they shall make findings based upon the evidence presented to them that all of the following conditions are met by the petitioner.

- (1) The granting of the exception or waiver will not be detrimental to the public safety, health, or welfare or injurious to other property;
- (2) The conditions upon which the request is based are unique to the property for which the relief is sought and are not applicable generally to other property;
- (3) Because of the location or conditions affecting the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations is carried out;
- (4) The relief sought will not materially alter the provisions of any existing stormwater management plan within the village except that this document may be amended in the manner prescribed by law;
- (5) The granting of the exception or waiver will not result in a violation of state or federal laws or permits.

(b) *Conditions.* In approving exceptions or waivers, the director of public works/village engineer may require such conditions as will, in their judgment, reasonably secure substantially the purposes described in this article and accompanying written stormwater management and erosion control requirements.

(c) *Procedures.* A petition for an exception or waiver shall be submitted in writing by the responsible party at the time when the development is filed for the consideration of the director of public works/village engineer. The petition shall state fully the grounds for the application and all of the facts relied upon by the petitioner.

Sec. 76-14. - Inspection and enforcement.

(a) The director of public works/village engineer/building inspector, or designee may access the site periodically to inspect stormwater management practices and facilities to evaluate compliance with the approved stormwater management plan.

(b) Any land disturbing construction activity or post-construction runoff initiated after the effective date of this article by any person, firm, association, or corporation subject to the ordinance provisions shall be deemed a violation unless conducted in accordance with the requirements of this article.

(c) The director of public works/building inspector shall provide written notice to the responsible party by of any non-complying land disturbing construction activity or post-construction runoff. The notice shall describe the nature of the violation, remedial actions needed, a schedule for remedial action, and additional enforcement action which may be taken.

(d) Upon receipt of written notification from the director of public works under subsection (b) above, the responsible party shall correct work that does not comply with the stormwater management plan or other provisions of this permit. The responsible party shall make corrections as necessary to meet the specifications and schedule set forth by the director of public works/village engineer in the notice.

(e) If the violations to a permit issued pursuant to this article are likely to result in damage to properties, public facilities, or waters of the state, the director of public works/village engineer may enter the land and take emergency actions necessary to prevent such damage. The costs incurred by the village plus interest and legal costs shall be billed to the responsible party as a special charge under Wis. Stats. Ch. 66.

(f) The director of public works/building inspector/village engineer are authorized to post a stop work order on all land disturbing construction activity that is in violation of this article, or to request the village attorney to obtain a cease and desist order in any court with jurisdiction.

(g) The director of public works/village engineer/building inspector may revoke a permit issued under this article for non-compliance with ordinance provisions.

(h) Any permit revocation, stop work order, or cease and desist order shall remain in effect unless retracted by the director of public works, village engineer, building inspector, village administrator, or village attorney, the village board of trustees, or by a court with jurisdiction.

(i) The director of public works/village engineer/building inspector are authorized to refer any violation of this article, or of a stop work order, or of a cease and desist order issued pursuant to this article, to the village attorney for the commencement of further legal proceedings in any court with jurisdiction.

(j) Any person, firm, association, or corporation violating the provisions of this article shall be subject to penalties as provided in section 1-4 of this Code. Each day of each violation shall constitute a separate offense.

(k) Compliance with the provisions of this article may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist order before resorting to injunction proceedings.

(l) When the director of public works/village engineer/building inspector determines that the holder of a permit issued pursuant to this article has failed to follow practices set forth in the stormwater management plan, or has failed to comply with schedules set forth in said stormwater management plan, the director of public works/village engineer/building inspector, or their designee, may enter upon the land and perform the work or other operations necessary to bring the condition of said lands into conformance with requirements of the approved plan. The director of public works/village engineer/building inspector shall keep a detailed accounting of the costs and expenses of performing this work. These costs and expenses shall be deducted from any financial security posted pursuant to section 76-11 of this article. Where such a security has not been established, or where such a security is insufficient to cover these costs, the costs and expenses shall be entered on the tax roll as a special charge against the property and collected with any other taxes levied thereon for the year in which the work is completed.

Sec. 76-15. - Appeals.

(a) *Board of zoning appeals.* The board of zoning appeals, created pursuant to section 46-121 of this Code pursuant to Wis. Stats. § 61.35(7)(e) shall hear and decide appeals where it is alleged that there is error in any order, decision or determination made by the director of public works/village engineer/building inspector in administering this article. The board shall also use the rules, procedures, duties, and powers authorized by statute in hearing and deciding appeals. Upon appeal, the board may authorize variances from the provisions of this article that are not contrary to the public interest, and where owing to special conditions a literal enforcement of the ordinance will result in unnecessary hardship.

(b) *Who may appeal.* Appeals to the board of appeals may be taken by any aggrieved person or by an officer, department, or board of the Village of Hartland affected by any decision of the director of public works/village engineer/building inspector.

Sec. 76-16. - Severability.

If any section, clause, provision or portion of this article is judged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the ordinance shall remain in force and not be affected by such judgment.

Secs. 76-17—76-30. - Reserved.

ARTICLE II. - ILLICIT STORMWATER DISCHARGES AND CONNECTIONS

Sec. 76-31. - Definitions.

The words, terms and phrases as defined in Section 76-1 of this chapter, shall have the meanings ascribed to them when used in this section, except where the context clearly indicates a different meaning.

Sec. 76-32. - Discharges prohibited.

No person shall discharge, spill or dump substances or materials that are not entirely composed stormwater into receiving bodies of water or onto driveways, sidewalks, parking lots or other areas that drain into the storm drainage system. Unless otherwise approved by the director of public works/village engineer, no person shall discharge roof drains, yard drains or sump pumps onto streets, sidewalks, or other areas within village right-of-way that drain into the storm drainage system. Roof drains, yard drains, and sump pumps shall discharge onto pervious areas at grade on private property.

Sec. 76-33. - Connections prohibited.

The construction, use, maintenance or continued existence of illicit connections to the storm drainage system is prohibited. This prohibition expressly includes, without limitation, illicit connections made prior to the adoption of this article, regardless of whether the connections was permissible under law or practice applicable or prevailing at the time of connection. Unless otherwise approved by the director of public works/village engineer, roof drain and sump pump discharge connections to the storm drainage system shall be prohibited.

Sec. 76-34. - Exemptions.

The following activities are exempt from the provisions of this section unless found to have an adverse impact on the stormwater:

- (1) Discharges authorized by a permit issued by the Wisconsin Department of Natural Resources.
- (2) Discharges resulting from fire fighting activities.
- (3) Discharges from uncontaminated ground water, potable water source, air conditioning condensation, springs, lawn watering, individual residential car washing, water main and hydrant flushing and swimming pools if the water has been dechlorinated.

Sec. 76-35. - Enforcement.

(a) Any person, firm, association, or corporation violating the provisions of this article shall be subject to penalties as provided in section 1-4 of this Code. Each day of each violation shall constitute a separate offense.

(b) Compliance with the provisions of this article may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist order before resorting to injunction proceedings.

Secs. 76-36—76-50. - Reserved.

ARTICLE III. - CONSTRUCTION SITE EROSION CONTROL

Sec. 76-51. - Definitions.

The words, terms and phrases as defined in Section 76-1 of this chapter, shall have the meanings ascribed to them when used in this section, except where the context clearly indicates a different meaning.

Sec. 76-52. - Authority.

(a) This article is adopted under the authority granted by Wis. Stats. § 61.354 and 281.33, Wis. Stats. This article supersedes all provisions of any previously enacted ordinance related to construction site erosion control. Except as otherwise specified in Wis. Stats. §§ 61.35 and 61.354 applies to this article and to any amendments to this article.

(b) The provisions of this article are deemed not to limit any other lawful regulatory powers of the same governing body.

(c) The village hereby designates the director of public works/building inspector/village engineer to administer and enforce the provisions of this article.

(d) The requirements of this article do not pre-empt more stringent erosion and sediment control requirements that may be imposed by any of the following:

(1) Wisconsin Department of Natural Resources administrative rules, permits or approvals including those authorized under Wis. Stats. §§ 281.16 and 283.33.

(2) Targeted non-agricultural performance standards promulgated in rules by the Wisconsin Department of Natural Resources under Wis. Admin. Code § NR 151.004 or the current state runoff program administrative codes

Sec. 76-53. - Findings of fact.

The village finds that runoff from land disturbing construction activity may carry a significant amount of sediment and other pollutants into ground and surface waters and waterways in the village.

Sec. 76-54. - Purpose.

It is the purpose of this article to further the maintenance of safe and healthful conditions; prevent and control water pollution; prevent and control soil erosion; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; preserve ground cover and scenic beauty; and promote sound economic growth, by minimizing the amount of sediment and other pollutants carried by runoff or discharged from land disturbing construction activity to ground and surface waters and waterways in village.

Sec. 76-55. - Applicability and jurisdiction.

(a) Any land disturbing activity shall be subject to erosion and sediment control provisions of this article, if:

(1) A subdivision plat would result, or if construction of buildings on platted lots results;

(2) A certified map would result, or if construction of buildings on certified survey map lots results;

(3) An area of 4,000 square feet or greater will be disturbed by excavation, grading,

filling, or other earth moving activities, resulting in a loss or removal of protective ground cover, vegetations;

(4) Excavation, fill, or any combination thereof, will exceed 400 cubic yards; or more than 15 cubic yards within areas specified by the Waukesha County Shoreland and Floodland Protection Ordinance;

(5) Any public (federal, state or local) street, road or highway is to be constructed, enlarged, relocated, or substantially reconstructed;

(6) Any watercourse is to be changed, enlarged or materials are removed from a river, stream, swamp, or lake bed; or

(7) Any utility work in which underground conduits, piping, wiring, water lines, sanitary sewers, storm sewers or similar structures will be laid, repaired, replaced or enlarged, if such work involves more than 300 linear feet of each disturbance;

(8) Grading, removal of protective ground cover or vegetation, excavation, landfilling or land disturbing activity within 200 feet of a lake, stream, or wetland when work affects more than ten cubic yards of material.

(b) This article does not apply to the following:

(1) A construction project that is exempted by federal statutes or regulations from the requirement to have a national pollutant discharge elimination system permit issued under Chapter 40, Code of Federal Regulations, part 122, for land disturbing construction activity.

(2) Nonpoint discharges from agricultural facilities and practices that are conducted more than 50 feet from any navigable waterway or wetlands.

(3) Nonpoint discharges from silviculture activities that are conducted more than 50 feet from any navigable waterway or wetlands.

(4) Routine maintenance for project sites under one-half-acre of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.

(c) Notwithstanding the applicability requirements in paragraph (a), this article applies to construction sites of any size that, in the opinion of the village staff, are likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.

Sec. 76-56. - Jurisdiction.

This article applies to land disturbing construction activities on lands within the boundaries and jurisdiction of the Village of Hartland.

Sec. 76-57. - Technical standards.

(a) Design criteria, standards and specifications. All drainage facilities and practices required to comply with this article shall incorporate technical standards and design methods specified in the document Village of Hartland Erosion Control and Stormwater Management Requirements, maintained and periodically updated by the director of public works/village engineer. Where not superseded by stricter requirements in Village of Hartland Erosion Control and Stormwater Management Requirements, the following standards are also incorporated by reference:

(1) Design guidance and technical standards identified or developed by the

Wisconsin Department of Natural Resources under subchapter V of Wis. Admin. Code chapter NR 151.

(2) Soil loss prediction tools (such as the Universal Soil Loss Equation (USLE)) when using an appropriate design storm and precipitation distribution, and when considering the geographic location of the site and the period of disturbance.

(b) Other standards. Other technical standards not identified or developed in subsection (a), may be used provided that the methods have been approved by the director of public works/village engineer/building inspector.

Sec. 76-58. - Performance standards.

(a) Responsible party. The entity holding fee title to the property shall be responsible for either developing and implementing an erosion and sediment control plan, or causing such plan to be developed and implemented through contract or other agreement. This plan shall be developed in accordance with section 76-60, that incorporates the requirements of this section.

(b) Plan. A written plan shall be developed in accordance with section 76-9 and implemented for applicable land development activities.

(c) Erosion and sediment control performance standards. All drainage facilities and practices required to comply with this article shall meet performance standards specified in the document Village of Hartland Erosion Control and Stormwater Management Requirements, maintained and periodically updated by the director of public works/village engineer.

(d) Location. The BMPs used to comply with this section shall be located prior to runoff entering any lake, stream, river, swamp, or wetlands or any stormwater management system.

(e) Alternate requirements. The director of public works/building inspector/village engineer may establish alternative erosion and sediment control requirements to those set forth in Village of Hartland Erosion Control and Stormwater Management Requirements, if the director of public works/building inspector/village engineer determines that an added level of protection is needed or that extraordinary hardships or practical difficulties may result from strict compliance with these regulations. Exceptions or waivers to requirements set forth in this article and Village of Hartland Erosion Control and Stormwater Management Requirements shall be considered in accordance with section 76-13.

Sec. 76-59. - Permitting requirements, procedures and fees.

(a) *Permit required.* No responsible party may commence a land disturbing construction activity subject to this article without receiving prior approval of an erosion and sediment control plan for the site and a permit from the director of public works/building inspector/village engineer.

(b) *Permit application and fees.* The responsible party desiring to undertake a land disturbing construction activity subject to this article shall submit an application for a permit and an erosion and sediment control plan that meets the requirements of section 76-8. The applicant shall pay an application fee consistent with the fee schedule maintained by the village clerk. By submitting an application, the applicant is authorizing the village staff to enter the site to obtain information required for the review of the erosion and sediment control plan.

(c) *Review and approval of permit application.* The director of public works/building inspector/village engineer shall review any permit application that is submitted with an erosion and sediment control plan, and the required fee. The following approval procedure shall be used:

(1) The director of public works/building inspector/village engineer may request

additional information if required for a complete application within 15 business days of receipt of any permit application. Within 30 business days of the receipt of a complete permit application, including all items as required by subsection (b), the director of public works/building inspector/village engineer shall inform the applicant whether the application, plan and maintenance agreement are approved or disapproved based on the requirements of this article.

(2) If the permit application and plan are approved, the director of public works/building inspector/village engineer shall issue the permit.

(3) If the permit application or plan is disapproved, the director of public works/building inspector/village engineer shall state in writing the reasons for disapproval.

(d) *Financial guarantee.* As a condition of approval and issuance of the permit, the director of public works/building inspector/village engineer may require the applicant to deposit a surety bond or irrevocable letter of credit to guarantee a good faith execution of the approved erosion control plan and any permit conditions. The amount of financial guarantee required under this section shall be established by the director of public works/building inspector/village engineer, in his or her discretion, taking into consideration the projected cost of the BMPs and other facilities required in the approved erosion control plan together with a reasonable estimate of the cost of site stabilization and/or cleanup in the event of noncompliance with the approved erosion control plan.

(e) *Permit requirements.* All permits shall require the responsible party to:

(1) Notify the director of public works/building inspector/village engineer three full village business days prior to commencing any land disturbing construction activity.

(2) Notify the director of public works/building inspector/village engineer of completion of any BMPs within three full village business days after their installation.

(3) Obtain permission in writing from the director of public works/building inspector/village engineer prior to any modification pursuant to subsection 76-9(b) of the erosion and sediment control plan.

(4) Install all BMPs as identified in the approved erosion and sediment control plan.

(5) Maintain all road drainage systems, stormwater drainage systems, BMPs and other facilities identified in the erosion and sediment control plan.

(6) Repair any siltation or erosion damage to adjoining surfaces and drainage ways resulting from land disturbing construction activities and document repairs in a site erosion control log. Remove accumulated sediment from downstream culverts, storm sewers, and other drainage facilities. Remove accumulated sediment from waterways upon obtaining of necessary permit(s) from the Wisconsin Department of Natural Resources.

(7) Inspect the BMPs within 24 hours after each rain of 0.5 inches or more which results in runoff during active construction periods, and at least once each week, make needed repairs and document the findings of the inspections in a site erosion control log with the date of inspection, the name of the person conducting the inspection, and a description of the present phase of the construction at the site.

(8) Allow the village staff to enter the site for the purpose of inspecting compliance with the erosion and sediment control plan or for performing any work necessary to bring the site into compliance with the control plan. Keep a copy of the erosion and sediment control plan at the construction site.

(f) *Permit conditions.* Permits issued under this section may include conditions established by director of public works/building inspector/village engineer in addition to the

requirements set forth in subsection (e), where needed to assure compliance with the performance standards in section 76-7.

(g) *Permit duration.* Permits issued under this section shall be valid for a period of 180 days, or the length of the building permit or other construction authorizations, whichever is longer, from the date of issuance. The permit duration may be extended one or more times for up to an additional 180 days. The director of public works/building inspector/village engineer may require additional BMPs as a condition of the extension if they are necessary to meet the requirements of this article.

(h) *Maintenance.* The responsible party throughout the duration of the construction activities shall maintain all BMPs necessary to meet the requirements of this article until the site has undergone final stabilization.

Sec. 76-60. - Erosion and sediment control plan and amendments.

(a) *Plan requirements.* An erosion and sediment control plan shall be prepared and submitted to the director of public works/building inspector/village engineer. The erosion and sediment control plan shall include, at a minimum, information required in the Village of Hartland Erosion Control and Stormwater Management Requirements, maintained and periodically updated by the director of public works/village engineer.

(b) *Amendments.* The applicant shall submit an amended plan for review and approval by the village director of public works/building inspector/village engineer together with the amended plan review fee established under section 76-9 within three days of the occurrence of any of the following events:

(1) There is a change in design, construction, operation or maintenance at the site which has the reasonable potential for the discharge of pollutants to waters of the state and which has not otherwise been addressed in the plan.

(2) The actions required by the plan fail to reduce the impacts of pollutants carried by construction site runoff.

(3) The director of public works/building inspector/village engineer notifies the applicant of changes needed in the plan to comply with this article or the Village of Hartland Erosion Control and Stormwater Management Requirements.

Sec. 76-61. - Fee schedule.

The fees referred to in other sections of this article shall be established by the village board and may from time to time be modified by resolution. A schedule of the fees established by the village board shall be available at the village clerk's office

Sec. 76-62. - Inspection.

(a) The director of public works/village engineer, building inspector, or designee may access the site for the purpose of inspecting installation and construction of best management practices at any time between initiation of construction activities and final inspection/release of the project guarantee.

(b) If land disturbing construction activities are being carried out without a permit required by this article, the director of public works/building inspector/village engineer may enter the land pursuant to the provisions of Wis. Stats. §§ 66.0119(1), (2), and (3).

Sec. 76-63. - Exceptions and waivers.

(a) *General.* Where the director of public works/building inspector/village engineer finds that extraordinary hardships or practical difficulties may result from strict compliance with these regulations and/or the purposes of these regulations may be served to a greater extent by an alternative proposal, they may approve exceptions and waivers to these regulations so that substantial justice may be done and the public interest secured, provided the exception or waiver shall not have the effect of nullifying the intent and purpose of these regulations; and further provided the director of public works/village engineer shall not approve exceptions and waivers unless they shall make findings based upon the evidence presented to it that all of the following conditions are met by the petitioner.

(1) The granting of the exception or waiver will not be detrimental to the public safety, health, or welfare or injurious to other property;

(2) The conditions upon which the request is based are unique to the property for which the relief is sought and are not applicable generally to other property;

(3) Because of the location or conditions affecting the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations is carried out;

(4) The relief sought will not materially alter the provisions of any existing regional stormwater management plan except that this document may be amended in the manner prescribed by law.

(5) The granting of the exception or waiver will not result in a violation of state or federal laws or permits.

(b) *Conditions.* In approving exceptions or waivers, the director of public works/building inspector/village engineer may require such conditions as will in their judgment secure substantially the purposes described in this article and accompanying written stormwater management and erosion control requirements.

(c) *Procedures.* A petition for an exception or waiver shall be submitted in writing by the responsible party at the time when the development is filed for the consideration of the director of public works/building inspector/village engineer. The petition shall state fully the grounds for the application and all of the facts relied upon by the petitioner.

Sec. 76-64. - Enforcement.

(a) The director of public works/building inspector/village engineer may post a stop-work order if any of the following occurs:

(1) Any land disturbing construction activity regulated under this article is being undertaken without a permit.

(2) The erosion and sediment control plan is not being implemented in a good faith manner.

(3) The conditions of the permit are not being met.

(b) If the responsible party does not cease activity as required in a stop-work order posted under this section or fails to comply with the erosion and sediment control plan or permit conditions, the director of public works/building inspector/village engineer may revoke the permit.

(c) If the responsible party, where no permit has been issued, does not cease the activity after being notified by the director of public works/building inspector/village engineer, or if a responsible party violates a stop-work order posted under subsection (a), the director of public works/building inspector/village engineer may request the village attorney to obtain a cease and

desist order in any court with jurisdiction together with applicable penalties under subsection (f).

(d) The board of zoning appeals may retract a stop-work order issued under subsection (a) or a permit revocation under subsection (b).

(e) After posting a stop-work order under subsection (a), the director of public works/building inspector/village engineer may issue a notice of intent to the responsible party of its intent to perform work necessary to comply with this article. Village staff or contractors may go on the land and commence the work after issuing the notice of intent. The costs of the work performed under this subsection by the village board, plus interest at the rate authorized by the village board shall be billed to the responsible party. In the event a responsible party fails to pay the amount due, the clerk shall enter the amount due on the tax rolls and collect as a special charge against the property pursuant to subch. VII of Wis. Stats. ch. 66.

(f) Any person violating any of the provisions of this article shall be subject to penalties under section 1-4 of this Code of Ordinances. Each day a violation exists shall constitute a separate offense.

(g) Compliance with the provisions of this article may also be enforced by injunction in any court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist order before resorting to injunction proceedings.

Sec. 76-65. - Appeals.

(a) *Board of zoning appeals.* The board of zoning appeals created pursuant to section 46-121 et seq. pursuant to Wis. Stats. § 61.35(7)(e).

(1) Shall hear and decide appeals where it is alleged that there is error in any order, decision or determination made by the director of public works/building inspector/village engineer in administering this article except for cease and desist orders obtained under section 76-14.

(2) Upon appeal, may authorize variances from the provisions of this article which are not contrary to the public interest and where owing to special conditions a literal enforcement of the provisions of the ordinance will result in unnecessary hardship; and

(3) Shall use the rules, procedures, duties and powers authorized by statute in hearing and deciding appeals and authorizing variances.

(b) *Who may appeal.* Appeals to the board of appeals may be taken by any aggrieved person or by any office, department, board, or the Village of Hartland affected by any decision or order of the director of public works/building inspector/village engineer within 30 days of such decision or order.

Section 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of such ordinance.

Section 3: This Ordinance shall take effect and be in full force after adoption and proper publication.

Adopted this _____ day of _____, 2016.

VILLAGE OF HARTLAND

ATTEST:

By: _____
David C. Lamerand, Village President

Darlene Igl, MMC, WCPC, Village Clerk

**VILLAGE OF HARTLAND
RESOLUTION NO. 05/23/2016-01**

**A RESOLUTION ACCEPTING CERTAIN PUBLIC IMPROVEMENTS IN THE
WINDRUSH SUBDIVISION**

WHEREAS, the Village of Hartland and Sunrise Development, LLC, a Wisconsin Limited Liability Company, entered into a Developer's Agreement on or about April 22, 2015, for the development of Windrush Subdivision, and

WHEREAS, The Sunrise Development, LLC hereinafter called the "Developer" agreed to install certain public improvements in the development, and

WHEREAS, the Developer has installed the water distribution and sanitary sewer system improvements in, and associated with, the Windrush Subdivision, all in accordance with the plans and specifications as stated in the Developer's Agreement;

NOW, THEREFORE BE IT RESOLVED, that the Village of Hartland accepts the dedication of said improvements in Windrush Subdivision conditioned on final certification by the Village Engineer.

Dated this 23rd day of May, 2016.

David C. Lamerand, Village President

ATTEST:

Darlene Igl, MMC/WCPC, Village Clerk

MEMO

TO: David E. Cox, Village Administrator
FROM: Michael Einweck, Director of Public Works
DATE: May 17, 2016
SUBJECT: Windrush Subdivision - Acceptance of
Water and Sanitary Sewer Improvements

Attached is a request from Mr. James Siepman in which he requests acceptance of the water and sanitary sewer systems for the Windrush Subdivision. The work has been inspected by our Village Engineer, Ruekert - Mielke and Village staff, please see attached. We are in agreement that the improvements have been completed and acceptance of dedication is recommended. Any correction of items that may occur would be covered by the one year, ten percent (10%) guarantee that remains in the Developer's security held by the Village. In addition, the final as-built drawings have been received for this work.

Please place this on the next Village Board agenda for consideration.

Attachments

cc: Darlene Igl, Village Clerk
Ryan Amtmann, Village Engineer
Mike Gerszewski, DPW Operations Supervisor
Dave Felkner, DPW Utilities Foreman



May 17, 2016

Mr. David Cox
Administrator
Village of Hartland
210 Cottonwood Ave.
Hartland, WI 53029

Re: Windrush Utilities

David,

We respectfully request Village of Hartland approval and acceptance of the sanitary sewer and water systems in Windrush subdivision for placement on the May 23rd Village Board Agenda.

The punchlist items have been completed with the exception of the booster station fascia and gutter and the surface paving of the booster station driveway, which are scheduled for completion by May 20th.

Should you have any questions please call anytime.

Sincerely,
SIEPMANN REALTY CORP.

A handwritten signature in black ink, appearing to read "James P. Siepmann".

James P. Siepmann

May 17, 2016

Mr. David Cox
Administrator
210 Cottonwood Avenue
Hartland, WI 53029

Re: Windrush Subdivision
Acceptance of Water and Sanitary Sewer Improvements

Dear Mr. Cox:

Ruekert & Mielke, Inc. and Village Staff have performed the final inspection of the Water and Sanitary Sewer Improvements for the Windrush Subdivision. There are two punch list items remaining to be completed: complete driveway paving and repair the fascia at main booster station. These items are scheduled to be completed by May 20, 2016.

We find the improvements acceptable and recommend the Village Board accept them. If you have any questions, please feel free to call me.

Very truly yours,

RUEKERT & MIELKE, INC.



Ryan T. Amtmann, P.E. (WI, IL)
Vice President
ramtmann@ruekert-mielke.com

RTA:crp

cc: Michael Einweck, P.E., Village of Hartland
File

WINDRUSH SUBDIVISION

UTILITIES

<u>QUANTITY</u>	<u>UNIT MEASURE</u>	<u>DESCRIPTION</u>	<u>UNIT COST</u>	<u>TOTAL</u>
1708 FT	8" C-900 SANITARY SEWER		\$90.00	\$153,720.00
5589 FT	8" PVC SANITARY SEWER		\$75.00	\$419,175.00
165 FT	6" PVC RISERS		\$155.00	\$25,575.00
1950 FT	6" PVC SEWER LATERALS		\$42.00	\$81,900.00
33 EA	SANITARY MANHOLES		\$3,000.00	\$99,000.00
4 EA	ROAD OPENINGS		\$10,000.00	\$40,000.00
200 FT	12" HDPE WATER BORE		\$250.00	\$50,000.00
650 FT	12" C-900 WATER (PVC)		\$55.00	\$35,750.00
2084 FT	12" HDPE WATER		\$55.00	\$114,620.00
7151 FT	8" C-900 WATER (PVC)		\$40.00	\$286,040.00
260 FT	6" C-900 WATER		\$40.00	\$10,400.00
6 EA	12" VALVES		\$2,600.00	\$15,600.00
22 EA	8" VALVES		\$1,400.00	\$30,800.00
19 EA	6" VALVES & HYDRANTS		\$4,200.00	\$79,800.00
2000 FT	1 1/4" WATER LATERALS		\$30.00	\$60,000.00
1 EA	MICRO BOOSTER - WATER		LUMP	\$69,900.00
1 EA	BOOSTER STATION - WATER		LUMP	\$567,760.00
495 FT	12" HDPE STORM		\$32.00	\$15,840.00
226 FT	15" HDPE STORM		\$34.00	\$7,684.00
125 FT	18" HDPE STORM		\$38.00	\$4,750.00
893 FT	24" HDPE STORM		\$45.00	\$40,185.00
244 FT	36" HDPE STORM		\$55.00	\$13,420.00
1320 FT	12" RCP STORM		\$38.00	\$50,160.00
701 FT	15" RCP STORM		\$40.00	\$28,040.00
129 FT	18" RCP STORM		\$45.00	\$5,805.00
190 FT	21" RCP STORM		\$50.00	\$9,500.00
14 FT	24" RCP STORM		\$52.00	\$728.00
875 FT	36" RCP STORM		\$65.00	\$56,875.00
4 EA	POND OUTLET STRUCTURES		\$1,500.00	\$6,000.00
26 EA	STORM MANHOLES		\$1,350.00	\$35,100.00
30 EA	CATCH BASINS		\$1,200.00	\$36,000.00
21 EA	ENDWALLS		\$1,300.00	\$27,300.00
			TOTAL	\$2,477,427.00

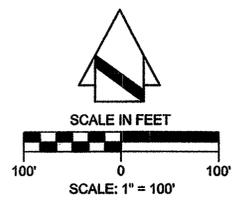
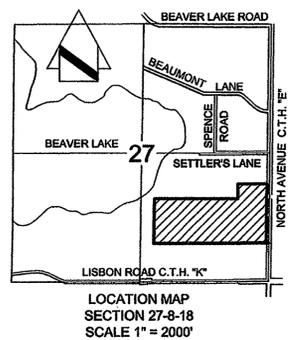
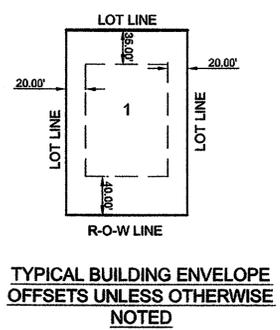
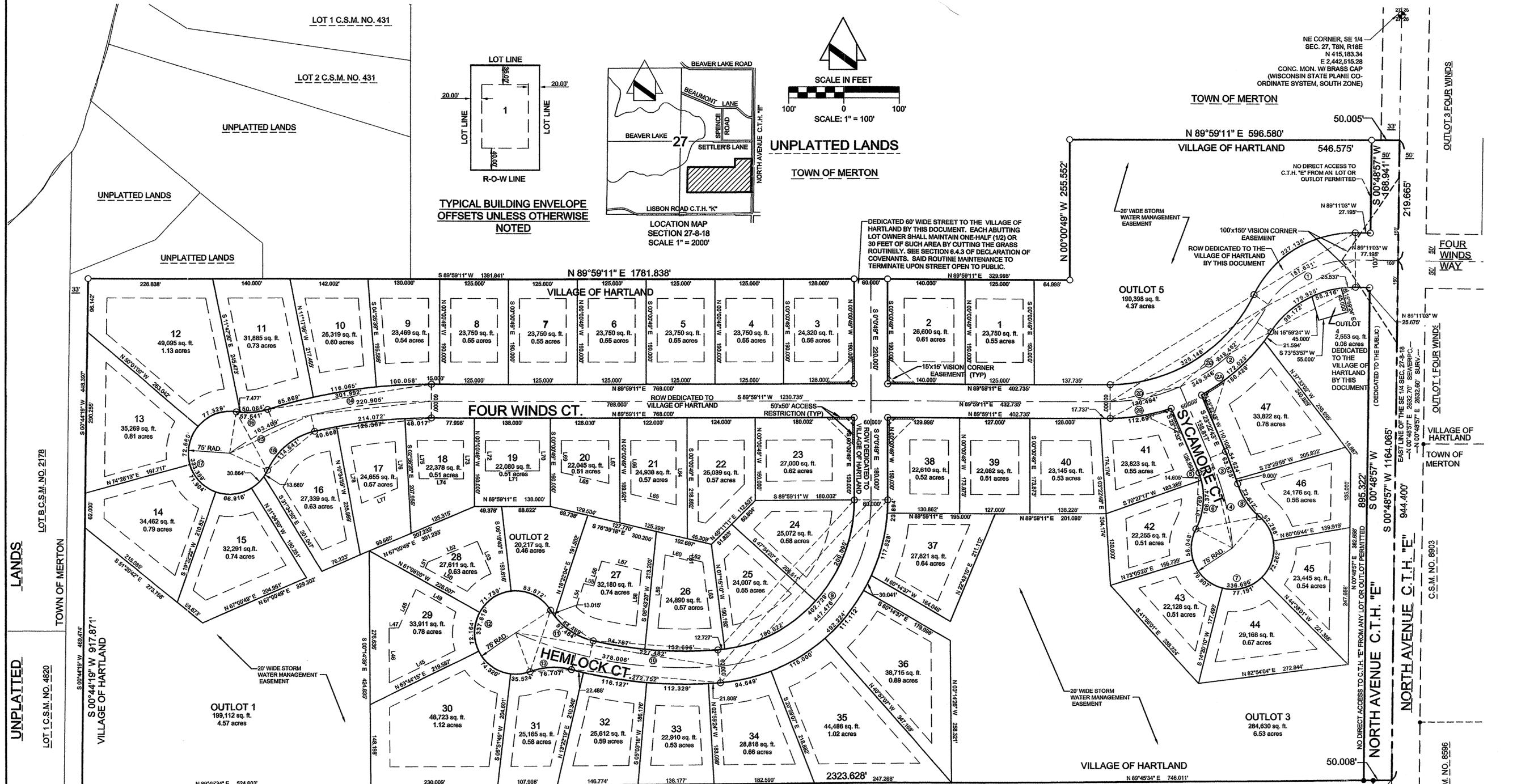
PAVING = 1.04 miles

CURB & GUTTER =

11472 LF	30" curb & gutter	\$10.80	\$123,897.60
232 LF	36" curb & gutter	\$32.00	\$7,424.00
			TOTAL
			\$131,321.60

FOUR WINDS WEST

BEING A SUBDIVISION OF PART OF GOVERNMENT LOT 4, THE NE 1/4, AND SE 1/4, OF THE SE 1/4 SECTION 27 TOWNSHIP 8 NORTH, RANGE 18 EAST VILLAGE OF HARTLAND, WAUKESHA COUNTY, WISCONSIN



- NOTES:**
- ALL DISTANCES HAVE BEEN MEASURED TO THE NEAREST HUNDREDTH OF A FOOT AND COMPUTED TO THOUSANDTHS OF A FOOT. ANGLES HAVE BEEN MEASURED TO THE NEAREST 3 SECONDS AND COMPUTED TO THE NEAREST HALF-SECOND.
 - THE HEIGHT OF ALL PLANTINGS, BERMS, FENCES, SIGNS OR OTHER STRUCTURES WITHIN THE VISION CORNER EASEMENT IS LIMITED TO 24 INCHES ABOVE THE ELEVATION OF THE CENTER OF THE INTERSECTION. NO ACCESS TO ANY ROADWAY SHALL BE PERMITTED WITHIN THE VISION CORNER EASEMENTS.
 - OUTLOT STATEMENT: EACH INDIVIDUAL LOT OWNER SHALL HAVE AN UNDIVIDABLE FRACTIONAL OWNERSHIP IN OUTLOT 1 THRU 5. WAUKESHA COUNTY AND THE VILLAGE OF HARTLAND SHALL NOT BE LIABLE FOR ANY FEES OR SPECIAL CHARGES IN THE EVENT THEY BECOME THE OWNER OF ANY LOT OR OUTLOT IN THE SUBDIVISION BY REASON OF TAX DELINQUENCY.
 - SEE SHEET 4 FOR CURVE TABLE.
 - SEE SHEET 2 FOR EASEMENT DETAILS.
 - SEE SHEET 3 FOR WETLAND DELINEATION.
 - SEE SHEET 6 FOR ADDITIONAL NOTES.
 - OUTLOTS 1, 3, 4, AND 5 ARE DEDICATED TO THE VILLAGE OF HARTLAND BY THIS PLAT.
 - OUTLOT 1, 2, 3, 4, & 5 ARE SUBJECT TO LANDSCAPE MAINTENANCE EASEMENT GRANTED TO THE FOUR WINDS WEST HOMEOWNERS ASSOCIATION. IF THE HOMEOWNERS ASSOCIATION DOES NOT PROPERLY MAINTAIN THE OUTLOTS THE VILLAGE OF HARTLAND HAS THE RIGHT TO PERFORM MAINTENANCE AND TO PLACE AND ASSESS EACH LOT OWNER. SEE SECTION 4.2 AND 4.3 OF DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS OF FOUR WINDS WEST.

REFERENCE BEARING: THE EAST LINE OF THE SOUTHEAST QUARTER (SE 1/4) OF SECTION 27, TOWN 8 NORTH, RANGE 18 EAST WAS USED AS THE REFERENCE BEARING AND HAS A BEARING OF N 00°48'57" E BASED ON THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE.

REFERENCE BENCHMARK: THE CONCRETE MONUMENT WITH BRASS CAP MARKING THE SOUTHEAST CORNER OF SECTION 27, TOWN 8 NORTH, RANGE 18 EAST WAS USED AS THE REFERENCE BENCHMARK AND HAS A RECORDED ELEVATION OF 945.4 USGS DATUM.

- LEGEND:**
- INDICATES IRON PIPE 18" LONG BY 2" OUTSIDE DIA.-3.65 LBS. PER LINEAL FOOT. ALL OTHER LOT AND OUTLOTS MARKED BY IRON PIPE 18" LONG BY 1" OUTSIDE DIA.-1.13 LBS. PER LINEAL FOOT.
 - INDICATES IRON PIPE FOUND. (1.25" OD DIAMETER AT EACH PIPE)
 - ⊕ INDICATES CONCRETE MONUMENT WITH BRASS CAP FOUND.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



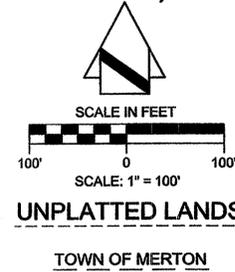
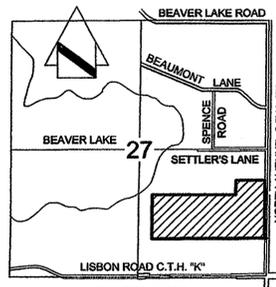
John R. Stigler
 JOHN R. STIGLER - Wis. Reg. No. S - 1820
 Dated this 23rd Day of February, 2016
 Revised this 6th Day of April, 2016

THIS INSTRUMENT DRAFTED BY JOHN R. STIGLER
SHEET NO. 1 OF 6 SHEETS

FOUR WINDS WEST

BEING A SUBDIVISION OF PART OF GOVERNMENT LOT 4, THE NE 1/4, AND SE 1/4, OF THE SE 1/4 SECTION 27 TOWNSHIP 8 NORTH, RANGE 18 EAST
VILLAGE OF HARTLAND, WAUKESHA COUNTY, WISCONSIN

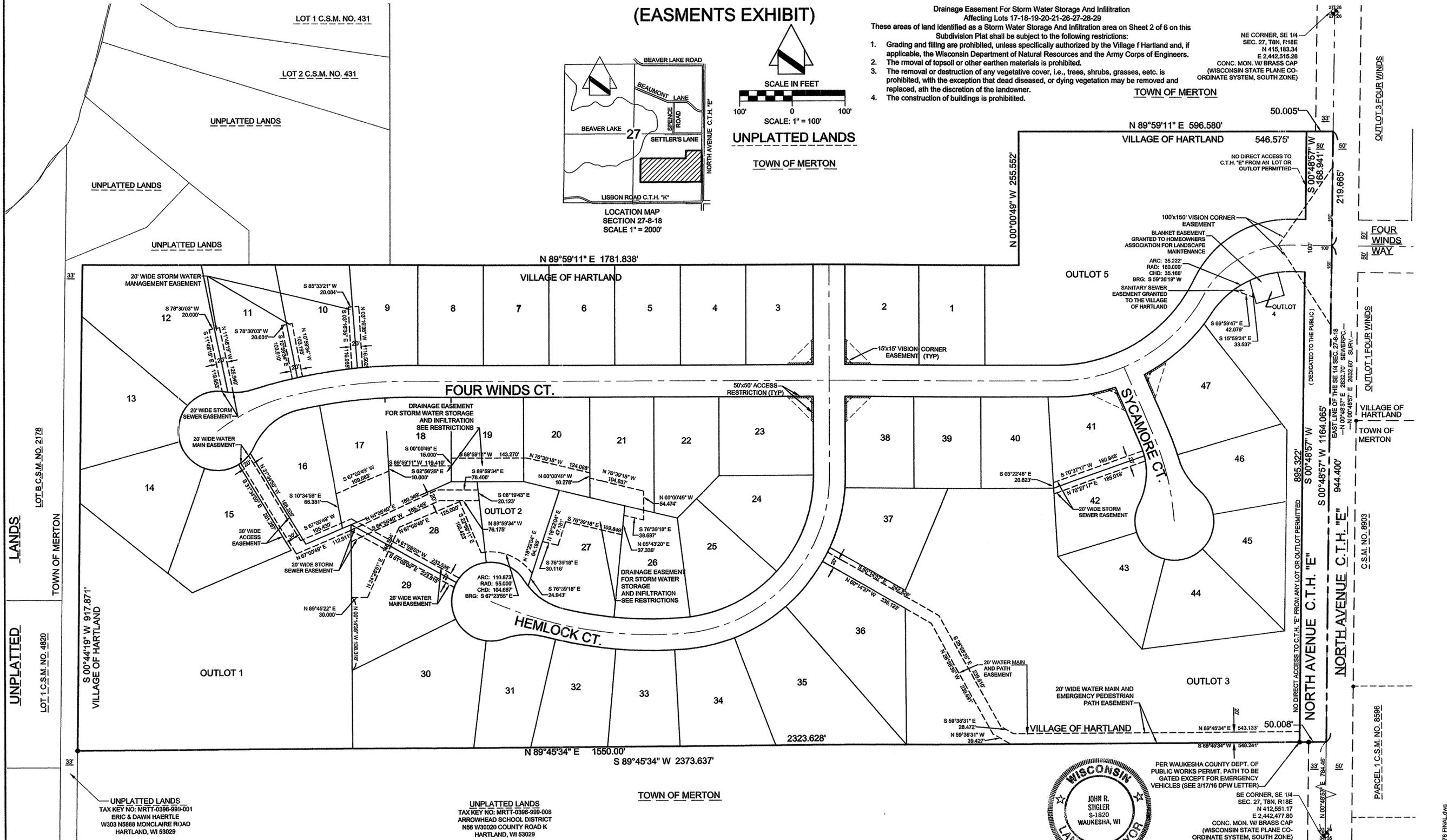
(EASMENTS EXHIBIT)



- Drainage Easement For Storm Water Storage And Infiltration Affecting Lots 17-18-19-20-21-26-27-28-29
- These areas of land identified as a Storm Water Storage And Infiltration area on Sheet 2 of 6 on this Subdivision Plat shall be subject to the following restrictions:
1. Grading and filling are prohibited, unless specifically authorized by the Village of Hartland and, if applicable, the Wisconsin Department of Natural Resources and the Army Corps of Engineers.
 2. The removal of topsoil or other earthen materials is prohibited.
 3. The removal or destruction of any vegetative cover, i.e., trees, shrubs, grasses, etc. is prohibited, with the exception that dead diseased, or dying vegetation may be removed and replaced, at the discretion of the landowner.
 4. The construction of buildings is prohibited.

NE CORNER, SE 1/4 SEC. 27, T8N, R18E N 415,183.34 E 2,442,515.28 CONC. MON. W/ BRASS CAP (WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE)

TOWN OF MERTON



UNPLATTED LANDS
LOT B C.S.M. NO. 2178
TOWN OF MERTON

UNPLATTED LANDS
LOT 1 C.S.M. NO. 4820
VILLAGE OF HARTLAND

OUTLOT 3 FOUR WINDS

FOUR WINDS WAY

OUTLOT 1 FOUR WINDS

VILLAGE OF HARTLAND

TOWN OF MERTON

C.S.M. NO. 8903

PARCEL 1 C.S.M. NO. 8596

UNPLATTED LANDS
TAX KEY NO: MRTT-0396-999-001
ERIC & DAWN HAERTLE
W303 N5988 MONCLAIRE ROAD
HARTLAND, WI 53029

UNPLATTED LANDS
TAX KEY NO: MRTT-0396-999-006
ARROWHEAD SCHOOL DISTRICT
N58 W30020 COUNTY ROAD K
HARTLAND, WI 53029

TOWN OF MERTON

- NOTES:
1. ALL DISTANCES HAVE BEEN MEASURED TO THE NEAREST HUNDREDTH OF A FOOT AND COMPUTED TO THOUSANDTHS OF A FOOT. ANGLES HAVE BEEN MEASURED TO THE NEAREST 3 SECONDS AND COMPUTED TO THE NEAREST HALF-SECOND.
 2. THE HEIGHT OF ALL PLANTINGS, BERMS, FENCES, SIGNS OR OTHER STRUCTURES WITHIN THE VISION CORNER EASEMENT IS LIMITED TO 24 INCHES ABOVE THE ELEVATION OF THE CENTER OF THE INTERSECTION. NO ACCESS TO ANY ROADWAY SHALL BE PERMITTED WITHIN THE VISION CORNER EASEMENTS.
 3. OUTLOT STATEMENT: EACH INDIVIDUAL LOT OWNER SHALL HAVE AN UNDIVIDABLE FRACTIONAL OWNERSHIP IN OUTLOT 1 THRU 5. WAUKESHA COUNTY AND THE VILLAGE OF HARTLAND SHALL NOT BE LIABLE FOR ANY FEES OR SPECIAL CHARGES IN THE EVENT THEY BECOME THE OWNER OF ANY LOT OR OUTLOT IN THE SUBDIVISION BY REASON OF TAX DELINQUENCY.
 4. SEE SHEET 6 FOR ADDITIONAL NOTES.

REFERENCE BEARING: THE EAST LINE OF THE SOUTHEAST QUARTER (SE 1/4) OF SECTION 27, TOWN 8 NORTH, RANGE 18 EAST WAS USED AS THE REFERENCE BEARING AND HAS A BEARING OF N 00°48'57" E BASED ON THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (NAD 27).

REFERENCE BENCHMARK: THE CONCRETE MONUMENT WITH BRASS CAP MARKING THE SOUTHEAST CORNER OF SECTION 27, TOWN 8 NORTH, RANGE 18 EAST WAS USED AS THE REFERENCE BENCHMARK AND HAS A RECORDED ELEVATION OF 945.44 USGS DATUM.

- LEGEND:
- — INDICATES IRON PIPE 18" LONG BY 2" OUTSIDE DIA.-3.65 LBS. PER LINEAL FOOT. ALL OTHER LOT AND OUTLOTS MARKED BY IRON PIPE 18" LONG BY 1" OUTSIDE DIA.-1.13 LBS. PER LINEAL FOOT.
 - — INDICATES IRON PIPE FOUND. (DIAMETER NOTED AT EACH PIPE)
 - ◆ — INDICATES CONCRETE MONUMENT WITH BRASS CAP FOUND.



There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20__

Department of Administration

PER WAUKESHA COUNTY DEPT. OF PUBLIC WORKS PERMIT. PATH TO BE GATED EXCEPT FOR EMERGENCY VEHICLES (SEE 3/17/16 DPW LETTER)

SE CORNER, SE 1/4 SEC. 27, T8N, R18E N 412,551.17 E 2,442,477.80 CONC. MON. W/ BRASS CAP (WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE)

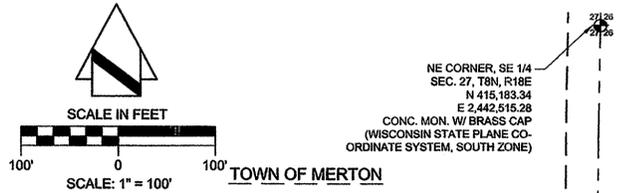
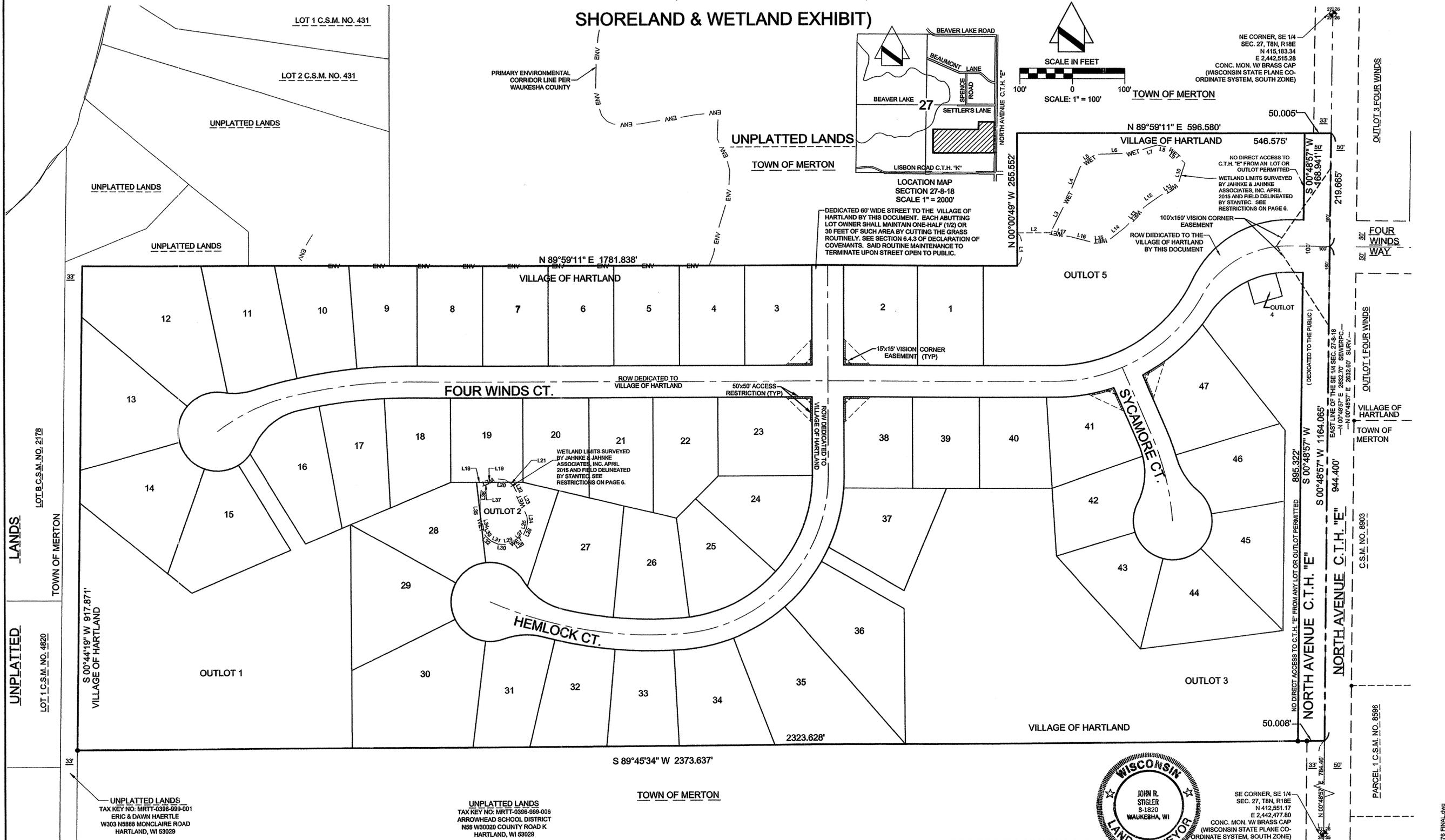
John R. Stigler
JOHN R. STIGLER - Wis. Reg. No. S - 1820
Dated this 23rd Day of February, 2016
Revised this 6th Day of April, 2016

THIS INSTRUMENT DRAFTED BY JOHN R. STIGLER
SHEET NO. 2 OF 6 SHEETS

FOUR WINDS WEST

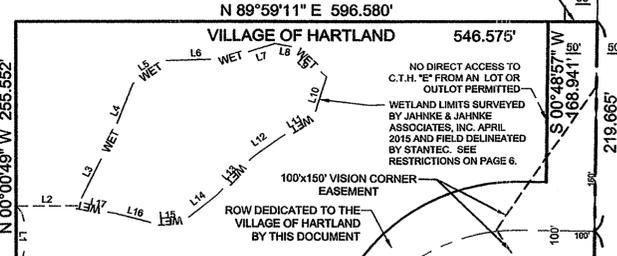
BEING A SUBDIVISION OF PART OF GOVERNMENT LOT 4, THE NE 1/4, AND SE 1/4, OF THE SE 1/4 SECTION 27 TOWNSHIP 8 NORTH, RANGE 18 EAST
VILLAGE OF HARTLAND, WAUKESHA COUNTY, WISCONSIN

SHORELAND & WETLAND EXHIBIT



NE CORNER, SE 1/4
SEC. 27, T8N, R18E
N 415,183.34
E 2,442,515.28
CONC. MON. W/ BRASS CAP
(WISCONSIN STATE PLANE CO-
ORDINATE SYSTEM, SOUTH ZONE)

DEDICATED 60' WIDE STREET TO THE VILLAGE OF HARTLAND BY THIS DOCUMENT. EACH ABUTTING LOT OWNER SHALL MAINTAIN ONE-HALF (1/2) OR 30 FEET OF SUCH AREA BY CUTTING THE GRASS ROUTINELY. SEE SECTION 6.4.3 OF DECLARATION OF COVENANTS. SAID ROUTINE MAINTENANCE TO TERMINATE UPON STREET OPEN TO PUBLIC.



UNPLATTED LANDS
TAX KEY NO. MRTT-0396-990-001
ERIC & DAWN HAERTLE
W303 N5988 MONCLAIRE ROAD
HARTLAND, WI 53029

UNPLATTED LANDS
TAX KEY NO. MRTT-0396-999-006
ARROWHEAD SCHOOL DISTRICT
N56 W30020 COUNTY ROAD K
HARTLAND, WI 53029

- NOTES:**
- ALL DISTANCES HAVE BEEN MEASURED TO THE NEAREST HUNDREDTH OF A FOOT AND COMPUTED TO THOUSANDTHS OF A FOOT. ANGLES HAVE BEEN MEASURED TO THE NEAREST 3 SECONDS AND COMPUTED TO THE NEAREST HALF-SECOND.
 - THE HEIGHT OF ALL PLANTINGS, BERMS, FENCES, SIGNS OR OTHER STRUCTURES WITHIN THE VISION CORNER EASEMENT IS LIMITED TO 24 INCHES ABOVE THE ELEVATION OF THE CENTER OF THE INTERSECTION. NO ACCESS TO ANY ROADWAY SHALL BE PERMITTED WITHIN THE VISION CORNER EASEMENTS.
 - SEE SHEET 5 FOR ADDITIONAL NOTES.

REFERENCE BEARING: THE EAST LINE OF THE SOUTHEAST QUARTER (SE 1/4) OF SECTION 27, TOWN 8 NORTH, RANGE 18 EAST WAS USED AS THE REFERENCE BEARING AND HAS A BEARING OF N 00°48'57" E BASED ON THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (NAD 27).

REFERENCE BENCHMARK: THE CONCRETE MONUMENT WITH BRASS CAP MARKING THE SOUTHEAST CORNER OF SECTION 27, TOWN 8 NORTH, RANGE 18 EAST WAS USED AS THE REFERENCE BENCHMARK AND HAS A RECORDED ELEVATION OF 945.44 USGS DATUM.

- LEGEND:**
- — INDICATES IRON PIPE 18" LONG BY 2" OUTSIDE DIA.-3.65 LBS. PER LINEAL FOOT. ALL OTHER LOT AND OUTLOTS MARKED BY IRON PIPE 18" LONG BY 1" OUTSIDE DIA.-1.13 LBS. PER LINEAL FOOT.
 - — INDICATES IRON PIPE FOUND. (DIAMETER NOTED AT EACH PIPE)
 - ⊕ — INDICATES CONCRETE MONUMENT WITH BRASS CAP FOUND.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



SE CORNER, SE 1/4
SEC. 27, T8N, R18E
N 412,551.17
E 2,442,477.80
CONC. MON. W/ BRASS CAP
(WISCONSIN STATE PLANE CO-
ORDINATE SYSTEM, SOUTH ZONE)

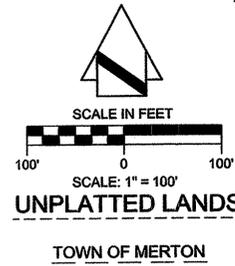
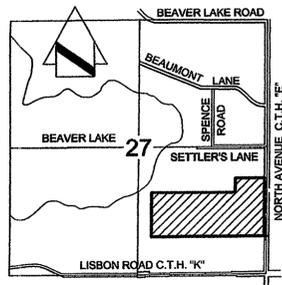
John R. Stigler
JOHN R. STIGLER - Wis. Reg. No. S - 1820
Dated this 23rd Day of February, 2016
Revised this 6th Day of April, 2016

THIS INSTRUMENT DRAFTED BY JOHN R. STIGLER
SHEET NO. 3 OF 6 SHEETS

FOUR WINDS WEST

BEING A SUBDIVISION OF PART OF GOVERNMENT LOT 4, THE NE 1/4, AND SE 1/4, OF THE SE 1/4 SECTION 27 TOWNSHIP 8 NORTH, RANGE 18 EAST
VILLAGE OF HARTLAND, WAUKESHA COUNTY, WISCONSIN

(UTILITY EASEMENTS EXHIBIT)

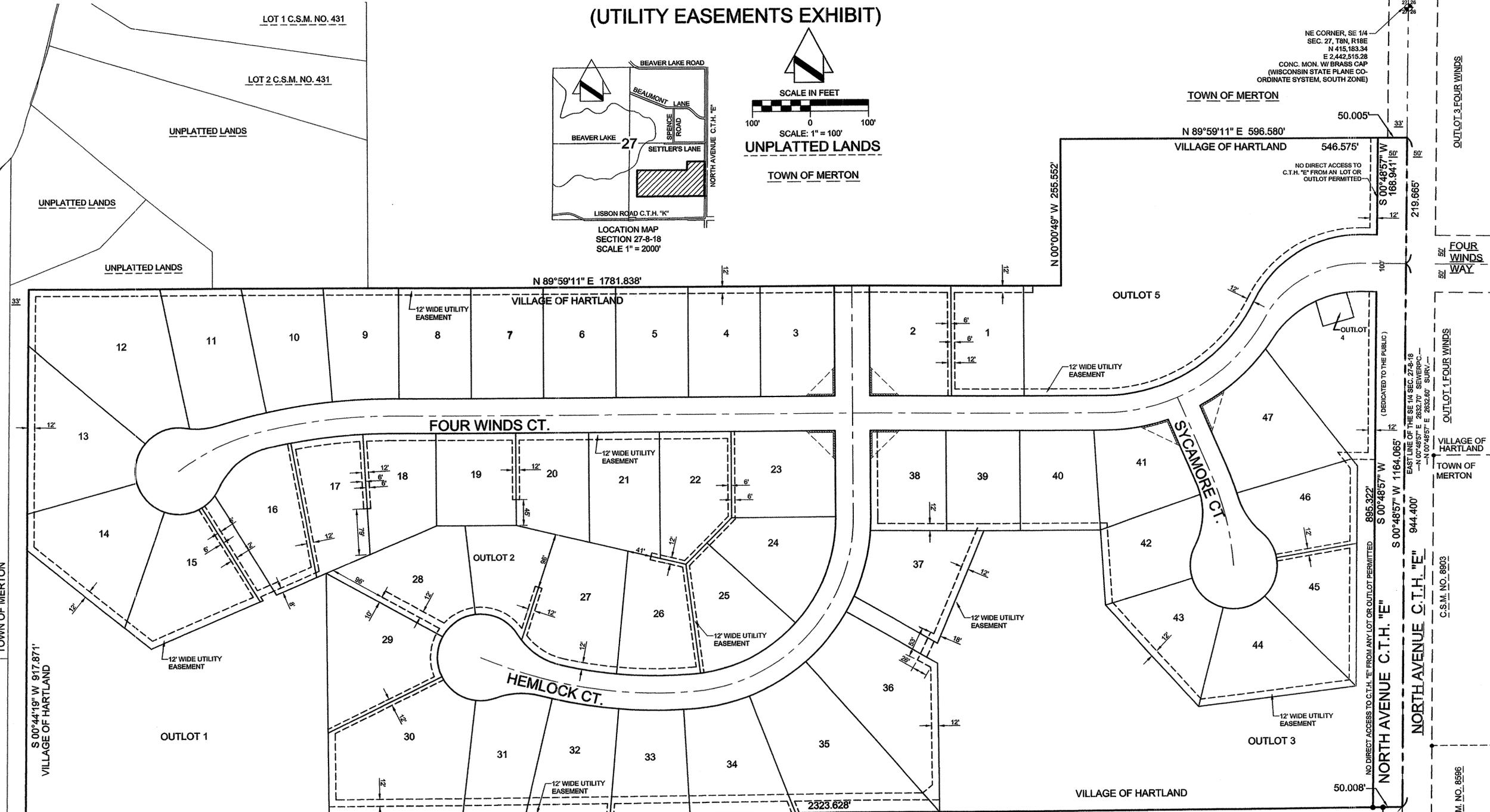


LOCATION MAP
SECTION 27-8-18
SCALE 1" = 2000'

NE CORNER, SE 1/4
SEC. 27, T8N, R18E
N 415,183.34
E 2,442,515.28
CONC. MON. W/ BRASS CAP
(WISCONSIN STATE PLANE CO-
ORDINATE SYSTEM, SOUTH ZONE)

TOWN OF MERTON

VILLAGE OF HARTLAND



UNPLATTED LANDS
LOT 1 C.S.M. NO. 431
LOT 2 C.S.M. NO. 431
UNPLATTED LANDS
UNPLATTED LANDS
UNPLATTED LANDS

UNPLATTED LANDS
LOT 1 C.S.M. NO. 4920
UNPLATTED LANDS

UNPLATTED LANDS
TAX KEY NO: MRTT-0396-989-001
ERIC & DAWN HAERTLE
W303 N5888 MONCLAIRE ROAD
HARTLAND, WI 53029

UNPLATTED LANDS
TAX KEY NO: MRTT-0396-989-005
ARROWHEAD SCHOOL DISTRICT
N56 W30020 COUNTY ROAD K
HARTLAND, WI 53029

TOWN OF MERTON



SE CORNER, SE 1/4
SEC. 27, T8N, R18E
N 412,551.17
E 2,442,477.80
CONC. MON. W/ BRASS CAP
(WISCONSIN STATE PLANE CO-
ORDINATE SYSTEM, SOUTH ZONE)

- NOTES:**
- ALL DISTANCES HAVE BEEN MEASURED TO THE NEAREST HUNDREDTH OF A FOOT AND COMPUTED TO THOUSANDTHS OF A FOOT. ANGLES HAVE BEEN MEASURED TO THE NEAREST 3 SECONDS AND COMPUTED TO THE NEAREST HALF-SECOND.
 - THE HEIGHT OF ALL PLANTINGS, BERMS, FENCES, SIGNS OR OTHER STRUCTURES WITHIN THE VISION CORNER EASEMENT IS LIMITED TO 24 INCHES ABOVE THE ELEVATION OF THE CENTER OF THE INTERSECTION. NO ACCESS TO ANY ROADWAY SHALL BE PERMITTED WITHIN THE VISION CORNER EASEMENTS.
 - OUTLOT STATEMENT: EACH INDIVIDUAL LOT OWNER SHALL HAVE AN UNDIVISIBLE FRACTIONAL OWNERSHIP IN OUTLOT 1 THRU 4. WAUKESHA COUNTY AND THE VILLAGE OF HARTLAND SHALL NOT BE LIABLE FOR ANY FEES OR SPECIAL CHARGES IN THE EVENT THEY BECOME THE OWNER OF ANY LOT OR OUTLOT IN THE SUBDIVISION BY REASON OF TAX DELINQUENCY.
 - SEE SHEET 5 FOR ADDITIONAL NOTES.

REFERENCE BEARING: THE EAST LINE OF THE SOUTHEAST QUARTER (SE 1/4) OF SECTION 27, TOWN 8 NORTH, RANGE 18 EAST WAS USED AS THE REFERENCE BEARING AND HAS A BEARING OF N 00°48'57" E BASED ON THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (NAD 27).

REFERENCE BENCHMARK: THE CONCRETE MONUMENT WITH BRASS CAP MARKING THE SOUTHEAST CORNER OF SECTION 27, TOWN 8 NORTH, RANGE 18 EAST WAS USED AS THE REFERENCE BENCHMARK AND HAS A RECORDED ELEVATION OF 945.44 USGS DATUM.

- LEGEND:**
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 - ◆ — INDICATES CONCRETE MONUMENT WITH BRASS CAP FOUND.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20__

Department of Administration

John R. Stigler
JOHN R. STIGLER - Wis. Reg. No. S - 1820
Dated this 16th Day of February, 2016
Revised this 6th Day of April, 2016

THIS INSTRUMENT DRAFTED BY JOHN R. STIGLER
SHEET NO. 4 OF 6 SHEETS

FOUR WINDS WEST

BEING A SUBDIVISION OF PART OF GOVERNMENT LOT 4, THE NE 1/4, AND SE 1/4, OF THE SE 1/4 SECTION 27 TOWNSHIP 8 NORTH, RANGE 18 EAST
VILLAGE OF HARTLAND, WAUKESHA COUNTY, WISCONSIN

CURVE TABLE									
MAIN CURVE	LOT	ARC	RADIUS	CHORD	BEARING	CEN ANGLE	DEF ANGLE	TAN BEARING	TAN BEARING
1 NORTH	OUTLOT 5	227.135'	200.000'	215.124'	S 58°16'52" W	65°04'10"	32°32'05"	S 25°44'47" W	N 89°11'03" W
1 C/L	-	187.631'	189.115'	180.029'	S 62°10'14" W	56°50'46"	28°25'23"	S 33°44'51" W	N 89°24'23" W
1 SOUTH	-	179.925'	180.000'	172.528'	S 62°10'47.5" W	57°16'19"	28°38'9.5"	S 33°32'38" W	N 89°11'03" W
-	OUTLOT 3	25.537'	180.000'	25.516'	S 86°45'05" W	8°07'44"	4°03'52"	S 82°41'13" W	N 89°11'03" W
-	OUTLOT 4	55.216'	180.000'	55.000'	S 73°53'56.5" W	17°34'33"	8°47'16.5"	S 65°06'40" W	S 82°41'13" W
-	OUTLOT 3	99.172'	180.000'	97.922'	S 49°19'39" W	31°34'02"	15°47'01"	S 33°32'38" W	S 65°06'40" W
2 NORTH	OUTLOT 5	325.148'	290.000'	308.382'	N 57°51'59" E	64°14'24"	32°07'12"	N 25°44'47" E	N 89°59'11" E
2 C/L	-	349.946'	320.000'	332.767'	N 58°39'27.5" E	62°39'27"	31°19'43.5"	N 27°19'44" E	N 89°59'11" E
2A	-	172.023'	350.000'	170.297'	N 47°37'27" E	28°09'38"	14°04'49"	N 33°32'38" E	N 61°42'16" E
-	OUTLOT 3	21.594'	350.000'	21.591'	N 35°18'41" E	3°32'06"	1°46'03"	N 33°32'38" E	N 37°04'44" E
-	47	150.429'	350.000'	149.274'	N 49°23'30" E	24°37'32"	12°18'46"	N 37°04'44" E	N 61°42'16" E
2B	41	112.691'	350.000'	112.205'	N 80°45'45" E	18°26'52"	9°13'26"	N 71°32'19" E	N 89°59'11" E
2C	-	219.452'	320.000'	215.176'	N 46°58'31" E	39°17'34"	19°38'47"	N 27°19'44" E	N 66°37'17" E
2D	-	130.494'	320.000'	128.592'	N 78°18'14" E	25°21'54"	11°40'57"	N 66°37'17" E	N 89°59'11" E
3 EAST	-	63.625'	530.000'	63.587'	N 19°56'22" W	6°52'42"	3°28'21"	N 23°22'43" W	N 16°30'01" W
-	47	54.624'	530.000'	54.600'	N 20°25'33.5" W	5°54'19"	2°57'09.5"	N 23°22'43" W	N 17°28'24" W
-	46	9.000'	530.000'	9.000'	N 16°59'12.5" W	0°58'23"	0°29'11.5"	N 17°28'24" W	N 16°30'01" W
4 C/L	-	170.679'	500.000'	169.851'	N 13°35'58" W	19°33'30"	9°48'45"	N 23°22'43" W	N 03°49'13" W
5 WEST	41	16.851'	470.000'	16.850'	N 22°21'05" W	2°03'16"	1°01'38"	N 23°22'43" W	N 21°19'27" W
6	-	106.374'	125.000'	103.193'	N 03°03'17.5" E	49°45'29"	24°22'44.5"	N 21°19'27" W	N 27°26'02" E
-	41	14.605'	125.000'	14.597'	N 17°58'37" W	6°41'40"	3°20'50"	N 21°19'27" W	N 14°37'47" W
-	42	91.769'	125.000'	89.721'	N 06°24'07.5" E	42°03'49"	21°01'54.5"	N 14°37'47" W	N 27°26'02" E
7	-	336.696'	75.000'	117.214'	N 78°49'31.5" E	257°13'01"	128°36'30.5"	N 49°46'59" W	S 27°26'02" W
-	42	58.048'	75.000'	56.610'	S 05°15'41" W	44°20'42"	22°10'21"	S 16°54'40" E	S 27°26'02" W
-	43	76.907'	75.000'	73.582'	S 46°17'15" E	58°45'10"	29°22'35"	S 75°39'50" E	S 16°54'40" E
-	44	77.191'	75.000'	73.829'	N 74°51'04.5" E	58°58'11"	29°29'05.5"	N 45°21'59" E	S 75°39'50" E
-	45	72.262'	75.000'	69.499'	N 17°45'51.5" E	55°12'15"	27°38'07.5"	N 09°50'16" W	N 45°21'59" E
-	46	52.288'	75.000'	51.236'	N 29°48'37.5" W	39°56'43"	19°58'21.5"	N 49°46'59" W	N 09°50'16" W
8	46	72.612'	125.000'	71.595'	S 33°08'30" E	33°16'58"	16°38'29"	S 49°46'59" E	S 16°30'01" E
9 EAST	-	492.224'	330.000'	447.846'	N 42°43'02" E	85°27'42"	42°43'51"	N 00°00'49" W	N 85°26'53" E
-	38	23.894'	330.000'	23.889'	N 02°03'38.5" E	4°08'55"	2°04'27.5"	N 00°00'49" W	N 04°08'06" E
-	37	117.528'	330.000'	116.907'	N 14°20'16" E	20°24'20"	10°12'10"	N 04°08'06" E	N 24°32'26" E
-	OUTLOT 3	30.041'	330.000'	30.031'	N 27°08'54.5" E	5°12'57"	2°36'28.5"	N 24°32'26" E	N 29°45'23" E
-	36	111.112'	330.000'	110.587'	N 39°24'08" E	19°17'30"	9°38'46"	N 29°45'23" E	N 49°02'53" E
-	35	115.000'	330.000'	114.419'	N 59°01'53" E	19°58'00"	9°59'00"	N 49°02'53" E	N 69°00'53" E
-	34	94.649'	330.000'	94.325'	N 77°13'53" E	16°26'00"	8°13'00"	N 69°00'53" E	N 85°26'53" E
9 C/L	-	447.476'	300.000'	407.133'	N 42°43'02" E	85°27'42"	42°43'51"	N 00°00'49" W	N 85°26'53" E
9 WEST	-	402.729'	270.000'	366.420'	N 42°43'02" E	85°27'42"	42°43'51"	N 00°00'49" W	N 85°26'53" E
-	24	200.000'	270.000'	195.459'	N 21°12'25.5" E	42°26'29"	21°13'14.5"	N 00°00'49" W	N 42°25'40" E
-	25	190.002'	270.000'	186.106'	N 62°35'15" E	40°19'10"	20°09'35"	N 42°25'40" E	N 82°44'50" E
-	26	12.727'	270.000'	12.725'	N 84°05'51.5" E	2°42'03"	1°21'01.5"	N 82°44'50" E	N 85°26'53" E
10 NORTH	-	227.482'	740.000'	226.588'	S 85°44'43.5" E	17°36'47"	8°48'23.5"	N 85°26'53" E	S 76°56'20" E
-	26	132.695'	740.000'	132.517'	S 89°24'53.5" E	10°16'27"	5°08'13.5"	N 85°26'53" E	S 84°16'40" E
-	27	94.787'	740.000'	94.723'	S 80°36'30" E	7°20'20"	3°40'10"	S 84°16'40" E	S 76°56'20" E
10 C/L	-	378.006'	770.000'	374.222'	S 80°29'17.5" E	28°07'39"	14°03'49.5"	N 85°26'53" E	S 66°25'28" E
10 SOUTH	-	272.752'	800.000'	271.435'	S 84°47'05" E	19°32'04"	9°46'02"	N 85°26'53" E	S 75°01'03" E
-	34	21.808'	800.000'	21.807'	N 86°13'44.5" E	1°33'43"	0°46'51.5"	N 85°26'53" E	N 87°00'36" E
-	33	112.329'	800.000'	112.239'	S 88°58'03" E	8°02'42"	4°01'21"	N 87°00'36" E	S 84°56'42" E
-	32	116.127'	800.000'	116.026'	S 80°47'11.5" E	8°19'01"	4°09'30.5"	S 84°56'42" E	S 76°37'41" E
-	31	22.488'	800.000'	22.487'	S 75°49'22" E	1°36'38"	0°48'19"	S 76°37'41" E	S 75°01'03" E
11 NORTH	-	97.484'	125.000'	95.033'	S 54°35'49.5" E	44°41'01"	22°20'30.5"	S 76°56'20" E	S 32°15'19" E
-	27	84.469'	125.000'	82.871'	S 57°34'48" E	38°43'04"	19°21'32"	S 76°56'20" E	S 38°13'16" E
-	OUTLOT 2	13.015'	125.000'	13.009'	S 35°14'17.5" E	5°57'57"	2°58'58.5"	S 38°13'16" E	S 32°15'19" E
12	-	337.619'	75.000'	116.636'	S 18°47'01.5" W	257°55'19"	128°57'39.5"	N 89°49'22" E	N 32°15'19" W
-	OUTLOT 2	83.872'	75.000'	79.569'	N 64°17'31" W	64°04'24"	32°02'12"	S 63°40'17" W	N 32°15'19" W
-	28	71.739'	75.000'	69.035'	S 56°16'08.5" W	54°48'17"	27°24'08.5"	S 28°52'00" W	S 83°40'17" W
-	29	72.164'	75.000'	69.412'	S 01°18'07.5" W	55°07'45"	27°33'52.5"	S 26°15'45" E	S 28°52'00" W
-	30	74.320'	75.000'	71.316'	S 54°39'02" E	58°46'34"	28°23'17"	S 83°02'19" E	S 26°15'45" E
-	31	35.524'	75.000'	35.193'	N 83°23'31.5" E	27°08'19"	13°34'09.5"	N 69°49'22" E	S 83°02'19" E
13	31	76.707'	125.000'	75.509'	S 87°24'09.5" W	35°09'35"	17°34'47.5"	S 69°49'22" W	N 75°01'03" W
14 NORTH	-	301.992'	1000.000'	300.846'	S 81°20'06" W	17°18'10"	8°39'05"	S 72°41'01" W	S 89°59'11" W
-	9	100.058'	1000.000'	100.016'	S 87°07'12" W	5°43'58"	2°51'59"	S 84°15'13" W	S 89°59'11" W
-	10	116.065'	1000.000'	116.000'	S 80°55'42.5" W	6°39'01"	3°19'30.5"	S 77°36'12" W	S 84°15'13" W
-	11	85.869'	1000.000'	85.843'	S 75°08'36.5" W	4°55'11"	2°27'35.5"	S 72°41'01" W	S 77°36'12" W
14 C/L	-	220.905'	970.000'	220.428'	S 83°27'44" W	13°02'54"	6°31'27"	S 76°56'17" W	S 89°59'11" W
14 SOUTH	-	214.072'	940.000'	213.610'	S 83°27'44" W	13°02'54"	6°31'27"	S 76°56'17" W	S 89°59'11" W
-	18	48.017'	940.000'	48.012'	S 88°31'23" W	2°55'36"	1°27'48"	S 87°03'35" W	S 89°59'11" W
-	17	125.387'	940.000'	125.294'	S 83°14'18" W	7°38'34"	3°49'17"	S 79°25'01" W	S 87°03'35" W
-	16	40.668'	940.000'	40.665'	S 78°10'39" W	2°28'44"	1°14'22"	S 76°56'17" W	S 79°25'01" W
15 C/L	-	163.409'	394.297'	162.242'	S 65°03'55.5" W	23°44'43"	11°52'21.5"	S 53°11'34" W	S 76°56'17" W
16 NORTH	-	57.541'	125.000'	57.034'	N 85°52'15.5" E	26°22'29"	13°11'14.5"	N 72°41'01" E	S 80°56'30" E
-	11	50.064'	125.000'	49.730'	N 84°09'26.5" E	22°56'51"	11°28'25.5"	N 72°41'01" E	S 84°22'08" E
-	12	7.477'	125.000'	7.476'	S 82°39'19" E	3°25'38"	1°42'49"	S 84°22'08" E	S 80°56'30" E
17	-	333.359'	75.000'	119.267'	S 28°16'32" E	254°40'04"	127°20'02"	N 24°23'26" E	N 80°56'30" W
-	12	77.329'	75.000'	73.949'	S 69°31'15" W	59°04'30"	29°32'15"	S 39°59'00" W	N 80°56'30" W
-	13	72.666'	75.000'	69.857'	S 12°13'36.5" W	55°30'47"	27°45'23.5"	S 15°31'47" E	S 39°59'00" W
-	14	71.904'	75.000'	69.182'	S 42°59'42.5" E	54°55'51"	27°27'55.5"	S 70°27'38" E	S 15°31'47" E
-	15	66.916'	75.000'	64.718'	N 83°58'46" E	51°07'12"	25°33'36"	N 58°25'10" E	S 70°27'38" E
-	OUTLOT 1	30.864'	75.000'	30.646'	N 46°37'49.5" E	23°34'41"	11°47'20.5"	N 34°50'29" E	N 58°25'10" E
-	16	13.680'	75.000'	13.661'	N 29°36'57.5" E	10°27'03"	5°13'31.5"	N 24°23'26" E	N 34°50'29" E
18	16	114.641'	125.000'	110.665'	S 50°39'51.5" W	52°32'51"	26°16'25.5"	S 24°23'26" W	S 76°56'17" W

LINE TABLE		
LINE	LENGTH	BEARING
L1	62.481'	N 00°00'49" W
L2	63.474'	N 89°59'11" E
L3	73.480'	N 26°05'43" E
L4	66.367'	N 22°03'19" E
L5	41.791'	N 54°52'48" E
L6	61.299'	N 88°18'55" E
L7	53.296'	N 72°35'49" E
L8	20.880'	S 80°08'03" E
L9	44.750'	S 45°47'03" E
L10	43.951'	S 17°27'23" W
L11	39.603'	S 58°14'21" W
L12	36.873'	S 53°23'21" W
L13	50.752'	S 42°53'03" W
L14	42.972'	S 51°39'38" W
L15	34.142'	S 86°31'34" W
L16	37.638'	N 75°29'00" W
L17	40.171'	N 78°36'27" W
L18	20.748'	N 89°

FOUR WINDS WEST

BEING A SUBDIVISION OF PART OF GOVERNMENT LOT 4, THE NE 1/4, AND SE 1/4, OF THE SE 1/4 SECTION 27 TOWNSHIP 8 NORTH, RANGE 18 EAST VILLAGE OF HARTLAND, WAUKESHA COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, John R. Stigler, Professional Land Surveyor, being first duly sworn on oath, hereby depose and say that I have surveyed, divided and mapped FOUR WINDS WEST being a subdivision of part of the Northeast Quarter (NE 1/4), Southeast Quarter (SE 1/4), Southwest Quarter (SW 1/4), and Northwest Quarter (NW 1/4) of the Southeast Quarter (SE 1/4) of Section 27 Township 8 North, Range 18 East Village of Hartland, Waukesha County, Wisconsin bounded and described as follows:

All that part of Government Lot 4, the Southeast Quarter (SE 1/4), and the Northeast Quarter (NE 1/4) of the Southeast Quarter (SE 1/4) of Section 27, Town 8 North, Range 18 East, Town of Merton, Waukesha County, Wisconsin bounded and described as follows: Commencing at the southwest corner of the Southeast Quarter (SE 1/4) of said Section 27 being marked by a concrete monument with brass cap; thence North 89°45'33" East along the south line of said Southeast Quarter (SE 1/4) 273.90 feet; thence North 00°44'19" East 784.30 feet along the easterly line of lands described in Volume 110 of Deeds on Page 261 to the place of beginning of the lands to be annexed; thence continuing North 00°44'19" East along said east line 917.87 feet; thence North 89°59'11" East 1781.84 feet; thence North 00°00'49" West 255.55 feet; thence North 89°59'11" East 596.58 feet to the east line of above said Southeast Quarter (SE 1/4) of said Section 27 being the centerline of North Ave (C.T.H. "E"); thence South 00°48'57" West along said east line and centerline 1164.07 feet; thence South 89°45'34" West 2373.64 feet along the north line of Warranty Deed recorded as Document No. 2805021 in the Waukesha County Register of Deeds Office to the place of beginning. This parcel contains 2,319,755 square feet or 53.2542 acres of land.

I further certify that I have made such survey, land division, and plat by the direction of the owners of said land; that such plat is a correct representation of all the exterior boundaries of the land surveyed and the subdivision thereof made; and that I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes and the subdivision regulations of the Village of Hartland in surveying, dividing and mapping the same.

John R. Stigler
JOHN R. STIGLER - Wis. Reg. No. S-1820

Dated this 23rd day of February, 2016.
Revised this 6th Day of April, 2016



STATE OF WISCONSIN)ss

COUNTY OF WAUKESHA)

The above certificate subscribed and sworn to me this 23rd day of February, 2016.

My commission expires July 25, 2017.

Anthony S. Zanon
ANTHONY S. ZANON - NOTARY PUBLIC



OWNER'S CERTIFICATE OF DEDICATION

FOUR WINDS DEVELOPMENT, LLC, as owners, do hereby certify that we caused the land described on the plat of FOUR WINDS WEST to be surveyed, divided, mapped and dedicated as represented on this plat. FOUR WINDS DEVELOPMENT, LLC, does further certify that this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection: Village of Hartland, Department of Administration, and Waukesha County Parks and Land Use Department.

IN WITNESS WHEREOF, the said FOUR WINDS DEVELOPMENT, LLC has caused these presents to be signed by, JAMES A. SILENO, its MANAGING MEMBER this _____ day of _____, 2016.

FOUR WINDS WEST DEVELOPMENT, LLC
SCI REAL ESTATE - ITS MANAGING MEMBER

BY JAMES A. SILENO ITS PRESIDENT

STATE OF WISCONSIN)ss

COUNTY OF WAUKESHA)

Personally came before me this _____ day of _____, 2016 the above named JAMES A. SILENO, to me known to be a MANAGING MEMBER of FOUR WINDS WEST DEVELOPMENT, LLC and the person who executed the above certificate and acknowledged the same.

My commission expires _____

NOTARY PUBLIC -

CONSENT OF CORPORATE MORTGAGEE

AMERICAN BANK, a Wisconsin corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, mortgagee of the above described land, does hereby consent to the surveying, dividing, mapping and dedicating of the land described on this plat, and does hereby consent to the above certificate of FOUR WINDS WEST DEVELOPMENT, LLC, owners of said land.

IN WITNESS THEREOF, AMERICAN BANK has caused these presents to be signed by, _____, its _____ and its corporate seal to be hereunto affixed this _____ day of _____, 2016.

AMERICAN BANK

BY: _____

STATE OF WISCONSIN)ss

COUNTY OF WAUKESHA)

Personally came before me this _____ day of _____, 2016 _____, of the above named corporation, to me known as the person who executed the foregoing instrument, and to me known to be such officer of said corporation, and acknowledged that he executed the foregoing instrument as the deed of said corporation, by its authority.

My commission expires _____

NOTARY PUBLIC -

Consent of Personal Mortgagee Certificate:

I, W. Clark Vilter, mortgagee of the above described land, do hereby consent to the surveying, dividing, mapping and dedication of the land described on this plat, and I do hereby consent to the above certificate of Four Winds West Development, LLC, owner.

WITNESS the hand and seal of W. Clark Vilter, mortgagee, this _____ day of _____, 2016, in the presence of:

(Seal)
Mortgagee

STATE OF WISCONSIN)

WAUKESHA COUNTY)SS

Personally came before me this _____ day of _____, 2016, the above named _____, to me known to be the person who executed the foregoing instrument and acknowledged the same.

(Notary Seal)

Notary Public, _____, Wisconsin

My commission expires _____

Consent of Personal Mortgagee Certificate:

I, Joy J. Vilter, mortgagee of the above described land, do hereby consent to the surveying, dividing, mapping and dedication of the land described on this plat, and I do hereby consent to the above certificate of Four Winds West Development, LLC, owner.

WITNESS the hand and seal of Joy J. Vilter, mortgagee, this _____ day of _____, 2016, in the presence of:

(Seal)
Mortgagee

STATE OF WISCONSIN)

WAUKESHA COUNTY)SS

Personally came before me this _____ day of _____, 2016, the above named _____, to me known to be the person who executed the foregoing instrument and acknowledged the same.

(Notary Seal)

Notary Public, _____, Wisconsin

My commission expires _____

WAUKESHA COUNTY TREASURER CERTIFICATE

STATE OF WISCONSIN)ss

COUNTY OF WAUKESHA)

I, PAMELA F. REEVES, being the duly elected, qualified and acting Waukesha County Treasurer, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid special assessments as of this _____ day of _____, 2016, on any land included in the plat of FOUR WINDS WEST.

Dated _____, 2016

PAMELA F. REEVES - COUNTY TREASURER

VILLAGE OF HARTLAND APPROVAL

Resolved that the plat of FOUR WINDS WEST, in the Village of Hartland, which has been filed for approval, be and hereby is approved as required by Chapter 236 of the Wisconsin State Statutes on this _____ day _____, 2016.

DAVID C. LAMERAND - VILLAGE PRESIDENT

I hereby certify that the foregoing is a true and correct copy of the resolution passed and adopted by the Village Board of the Village of Hartland on this _____ day of _____, 2016. Which action becomes effective upon receipt of approval of all other review agencies.

DARLENE IGL - VILLAGE CLERK

VILLAGE OF HARTLAND FINANCE DIRECTOR/TREASURER CERTIFICATE

STATE OF WISCONSIN)ss

COUNTY OF WAUKESHA)

I, RYAN BAILEY, being the duly elected, qualified and acting Village of Hartland Finance Director/Treasurer, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid special assessments as of this _____ day of _____, 2016, on any land included in the plat of FOUR WINDS WEST.

Dated _____, 2016

RYAN BAILEY - VILLAGE OF HARTLAND FINANCE DIRECTOR/TREASURER

STORM WATER MANAGEMENT EASEMENT RESTRICTIONS

Those areas of land identified as a Conservancy/Wetland on Sheet 2 of 6 on this Subdivision Plat shall be subject to the following restrictions:

1. Grading and filling are prohibited, unless specifically authorized by the Village of Hartland and, if applicable, the Wisconsin Department of Natural Resources and the Army Corps of Engineers.
2. The removal of topsoil or other earthen materials is prohibited.
3. The removal or destruction of any vegetative cover, i.e., trees, shrubs, grasses, etc., is prohibited, with the exception that dead, diseased, or dying vegetation may be removed, at the discretion of the landowner and with approval from the Village of Hartland. Silvicultural thinning, upon the recommendation of a forester or naturalist and with approval from the Village of Hartland shall also be permitted. The removal of any vegetative cover that is necessitated to provide access or service to an approved lot or necessitated for the maintenance of stormwater facilities, shall be permitted only when the access or service cannot be located outside of the Conservancy/Wetland/Floodplain Preservation Area with approval from the Village of Hartland.
4. Grazing by domesticated animals, i.e., horses, cows, etc., is prohibited.
5. The introduction of plant material not indigenous to the existing environment of the Conservancy/Wetland/Floodplain Preservation Area is prohibited.
6. Ponds may be permitted subject to the approval of the Village of Hartland and, if applicable, the Wisconsin Department of Natural Resources and the Army Corps of Engineers.
7. The construction of buildings is prohibited.

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications services is hereby granted by

FOUR WINDS WEST DEVELOPMENT, LLC, Grantor, to WISCONSIN ELECTRIC POWER COMPANY and WISCONSIN GAS, LLC, Wisconsin corporations doing business as We Energies, Grantee, WISCONSIN BELL INC, d/b/a AT&T, a Wisconsin Corporation, Grantee, and TIME WARNER ENTERTAINMENT COMPANY, L.P., Grantee, and their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than four inches without written consent of grantees

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



THIS INSTRUMENT DRAFTED BY JOHN R. STIGLER
SHEET NO. 6 OF 6 SHEETS

**DEPARTMENT OF BUILDING INSPECTION
APPLICATION FOR ARCHITECTURAL BOARD**

Job Address <u>505 COTTONWOOD AVE.</u>				
Lot	Block	Subdivision	Key No. HAV	
Owner <u>PATRICK FOX</u>	EMAIL <u>pfox@shapthepig.com</u>		Phone <u>262-367-2922</u>	
Address <u>505 COTTONWOOD AVE</u>	City <u>HARTLAND</u>	State <u>WI</u>	Zip <u>53029</u>	
Contractor	Phone	FAX	EMAIL	
Address	City	State	Zip	

The Architectural Board meets on the THIRD MONDAY of the Month at 7:00 p.m. in the Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue in the Village of Hartland.

The DEADLINE for filing is THREE WEEKS PRIOR TO THE MEETING DATE at 4:30 p.m. All of the following information must be received prior to the deadline in order to be placed on the agenda.

Commercial/Industrial/Multifamily:

- Three bound sets of plans (one of the sets must be reduced to a maximum size of 11" x 17"). Plans must show all sides of building, materials and colors, exterior HVAC locations, appearance, and dumpster location.
- Three site plans. Plans must be dimensioned.
- Three landscape plans.
- Three exterior lighting plans. Include type, location, number and wattage of fixtures.

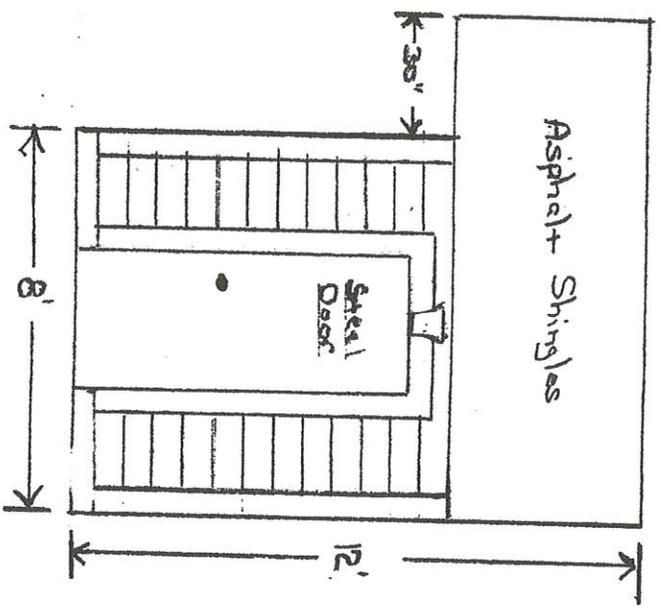
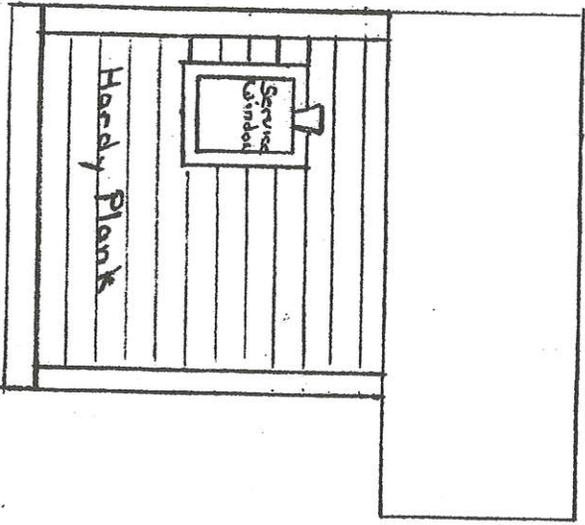
Signs:

- Three renderings (one of the renderings must be reduced to a maximum size of 11" x 17"). Include colors and material type. Renderings are to be dimensioned and must show placement on building and height.
- Details (color picture) of all existing wall signs on the same building elevation. A photograph of the building with sign location shown is recommended.
- Three site plans. Not required for wall signs. Plans must be dimensioned.
- Three sets of lighting details. Include type, location, number, and wattage of fixtures.
- Submit Sign Permit Application

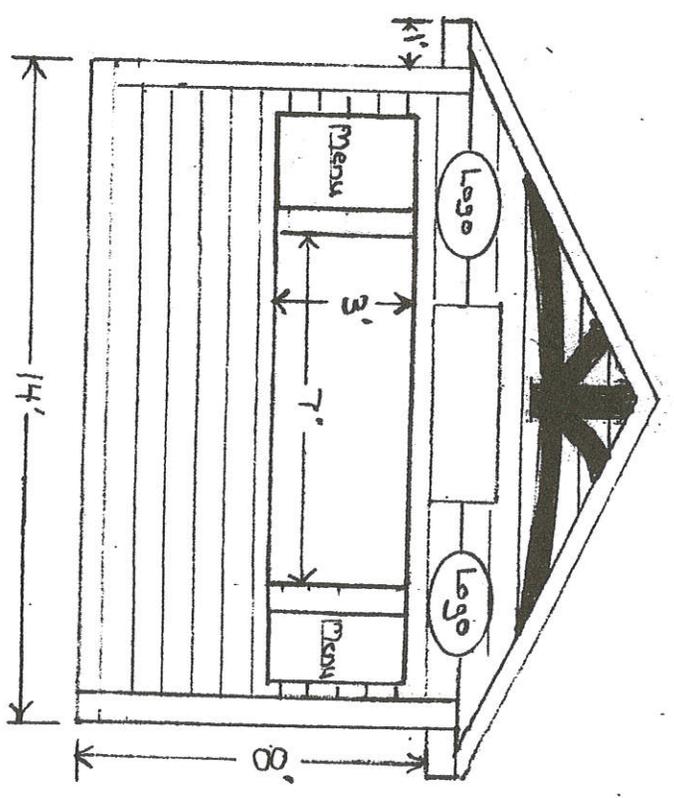
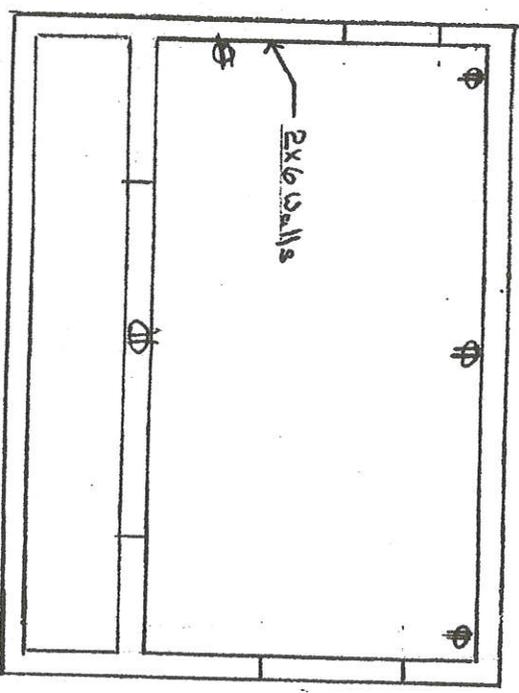
NOTE: Approval by the Architectural Board is not permission to begin construction; a building permit must first be obtained.

Date Applied: 5/3/16 Date of Meeting: _____ Item No. _____

Fox Bros Brat Stand 505 Cottonwood



1/4" = 1'

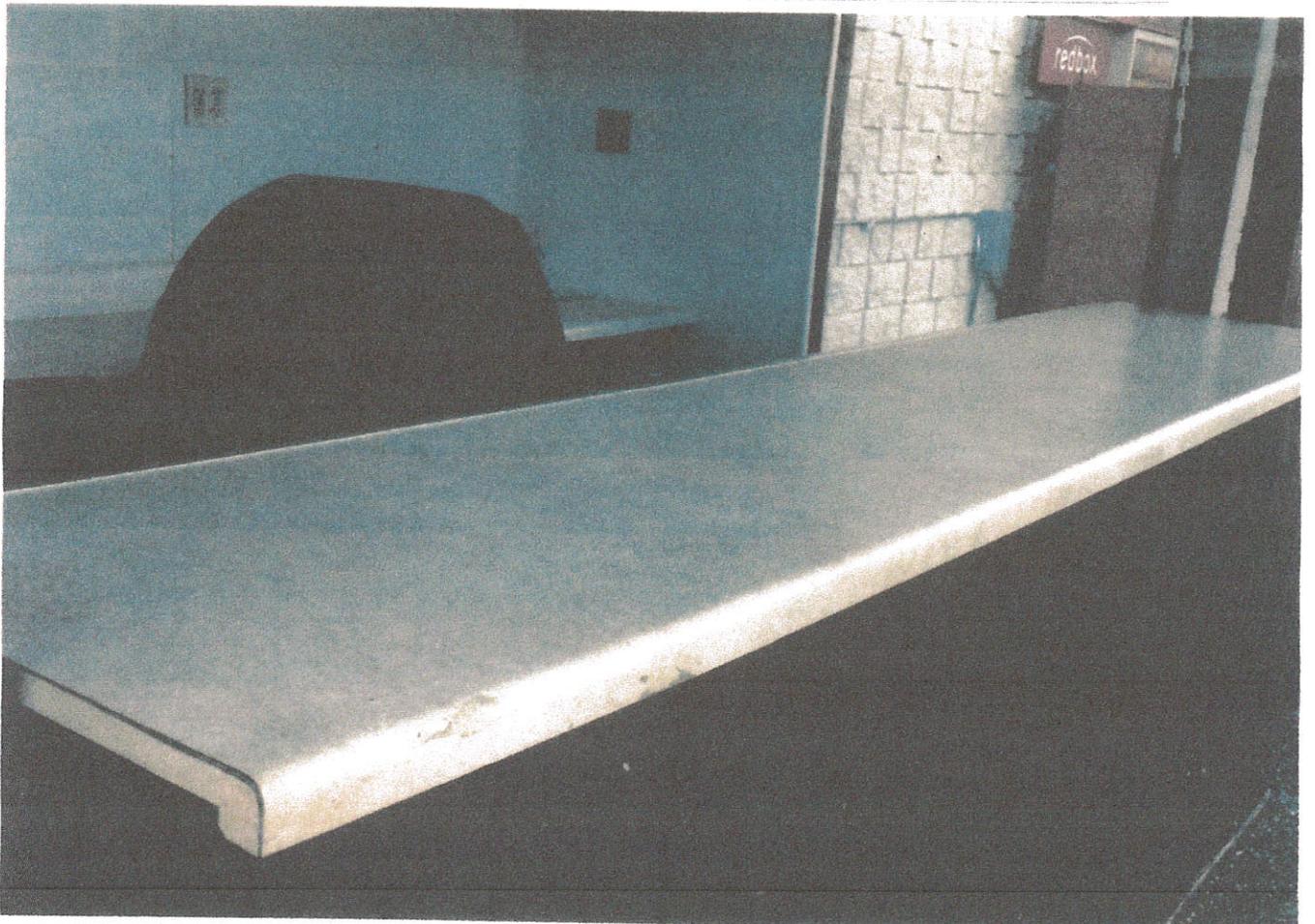
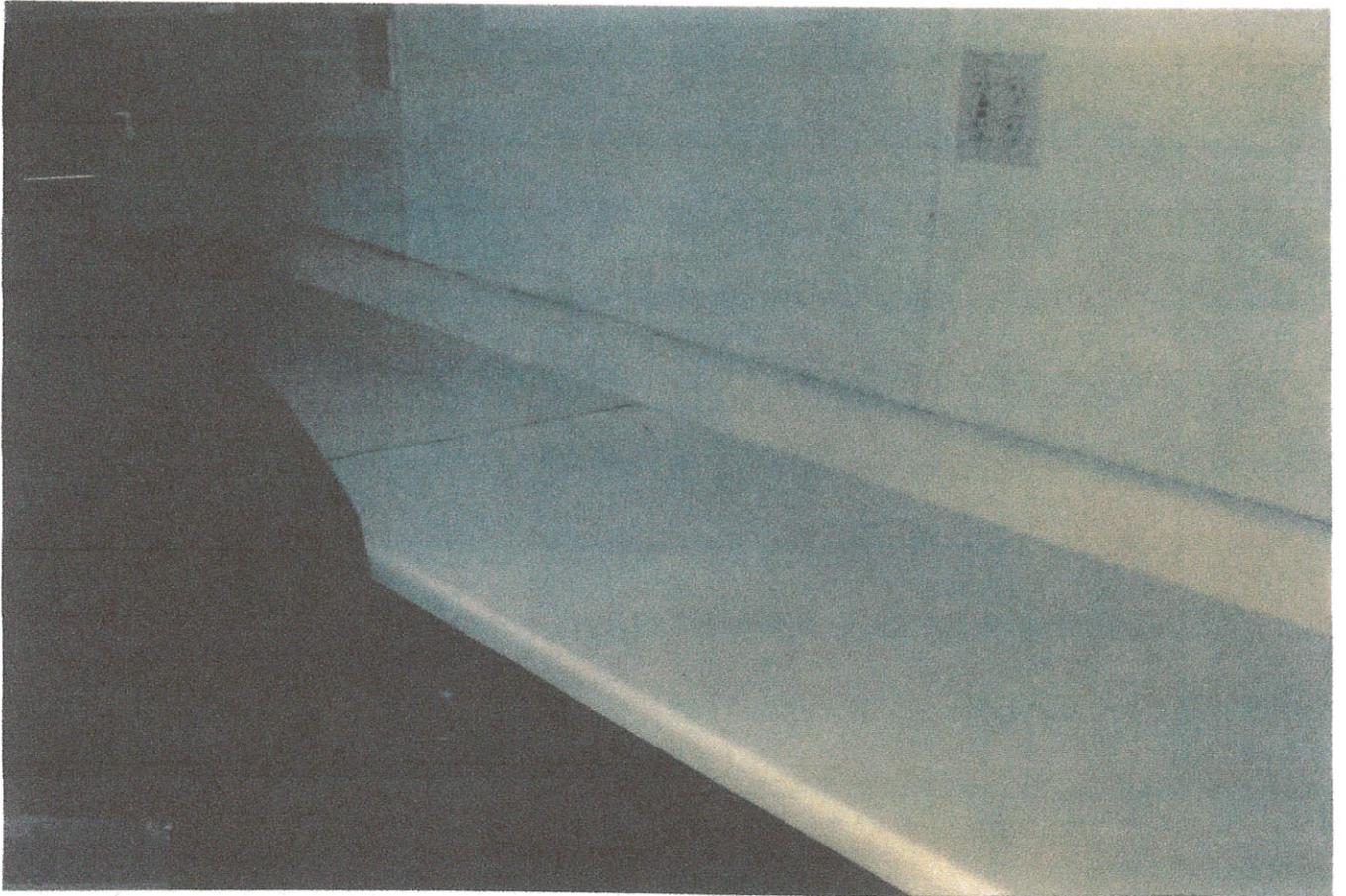








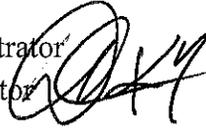




MEMORANDUM

TO: President and Village Board
Park Board

FROM: David E. Cox, Village Administrator
Kelli Yogerst, Recreation Director



DATE: May 20, 2016

SUBJECT: Dance Program

As the Village Board will recall, in March, staff indicated that it was looking into the development of a major dance program to be added to the Recreation Department offerings and that the program may cause staff to approach the Village about leasing a commercial space to house the program. We have nearly finalized a proposed agreement with To The Pointe (TTP) dance studio to undertake all of its dance instruction as a Hartland Recreation Department program.

Based on discussions with the owner of TTP, Nina Gaydos-Fedak, staff is proposing to implement both “academy” level dance instruction and “recreation” level dance instruction through the Village Recreation Department using TTP instructors. After discussion, the main points of the proposed agreement are as follows:

TTP Obligations

1. Will provide studio space
2. Provide program and instructors
 - a. Four 10-week class terms annually
 - b. Not less than one major recital annually
3. Provide and install proper portable or mounted barres.
4. Implement additional camps or sessions upon agreement of VOH
5. Receives 90% of registration fees
 - a. 70% to instructor by VOH
 - b. 20% to TTP for oversight, coordination and space
6. Allow use of TTP leased space by Recreation Department classes at an agreed upon rate

VOH Recreation Department Obligations

1. Provide placement in program guide and other advertising/marketing
2. Provide dance studio flooring or forgivable loan up to \$15,000 for the floor
3. Install room divider as provided by TTP.
4. Provide registration and fee collection including covering any credit card or financing charges
5. Retain 10% of fees collected
6. Pay instructors and TTP on a monthly basis based on the actual enrollment

President, Village Board and Park Board
Dance Program
May 20, 2016
Page 2

Additionally, we are attempting to work out the details of methods by which the Village has a “right of first refusal” or some similar language to either continue the program as-is or acquire and operate the programming provided under this agreement in some other manner. Also, we are working out a method by which the Village would have the right to take over lease at the end of the term or at any other time as agreed upon by the parties.

As both Boards will recall, the Village currently offers fitness classes (and other classes) using contracted instructors that are paid a specific percentage of the class cost. Usually, that figure is 70% or 80%. Minor variances in the amount paid to the instructor usually accounts for instructor-purchased equipment. In all cases, the actual facility used for the class is provided by the Village. It is this difference that accounts for the difference is split for the dance classes. In the case of the dance program, the instructor or TTP will be providing the space and paying all costs associated with it except the cost of the dance floor itself. Under the proposal, the Village would pay the cost of the floor. Currently, the details of the floor cost are being finalized. The highest quote received for the floor is about \$15,000. We have received one other that is lower but it is being verified. The method by which the Village would cover the cost of the installation is being finalized as well. Based on discussions with the Village Attorney, rather than the Village making a direct purchase, we may work out a different method such as a forgivable loan to TTP that is eliminated by the end of the term.

Nonetheless, in order to ensure that the classes can begin on July 1, 2016, the Park Board and Village Board are asked to consider authorizing staff to move forward with the program based on the points listed above including a term ending in October 2019. Also, the Boards are asked to authorize expense of up to \$15,000 from the Corporate Reserve Fund to facilitate the installation of a dance floor in the leased studio space. A finalized agreement would be presented to the Village Board at its meeting on June 13.

Please contact either one of us if you have any questions.

DCRecreation Dance Agreement

cc: Nina Gaydos-Fedak, To The Pointe

MEMORANDUM

TO: President and Village Board

FROM: David E. Cox, Village Administrator
Ryan Bailey, Finance Director

DATE: May 18, 2016

SUBJECT: Water Rate Submission



The agenda for your upcoming meeting on May 23 includes review of the draft rate increase submittal for the water system. Because the material is fairly extensive and to allow you time to review it and ask questions as necessary, it is being provided earlier than usual.

As the Board will recall, the 2016 budget included funds for performing a full rate case study for the Water Utility. Earlier in the year, the Village Board approved a contract with Baker Tilly to work with staff to prepare the documentation and financial information for the rate study. That material and information was assembled and analyzed and is ready for initial review. The Application to Increase Rates draft is attached for your review and authorization to forward to the Public Service Commission (PSC).

As discussed previously, staff has continued monitoring the financial status of the Water Utility and the Village Board has recently been approving small annual rate increases based on the PSC's Simplified Rate Case process. Nonetheless, as our Water Utility infrastructure ages and requires replacing, Water Utility has not been able to fund these projects without the assistance of debt proceeds. Additionally, under the current rate structure, revenues are not covering the ongoing expenses of the utility. The water utility continues to use fund balance to pay its current obligations. As shown on Attachment 14 to the draft Application to Increase Rates, the test year information, which uses a combination of actual information from 2015 and estimated information for 2016 and beyond, shows an Operating Loss (use of cash) of about \$48,000 not including expenses for capital improvements. When an allowance for an average year of capital improvements, which is expressed in the PSC document as Return on Average Net Investment Rate Base (NRIB), is added in the amount of nearly \$343,000, our need for additional revenue is about \$391,000. As a result of the continued use of cash to fund capital improvement without adjusting rates accordingly, the Village has issued General Obligation Debt on behalf of the Water Utility to pay the cost of capital improvements. The Water Utility currently has about \$2.5 million in debt.

The PSC recommends having a rate structure that allows the utility to accumulate annual operating income to create a pool of funds to pay for future infrastructure upgrades and replacements rather than relying on debt. Under this method, the customers of the water system pay the cost of using up the useful life of a particular asset (pump, water main, etc.) while the

asset is being used so that funds are available for the replacement when it is needed. With this method, the cost of interest on borrowed funds is avoided and the funds saved for future capital replacements earns some interest while they are being held. This is the opposite of the concept used in the General Fund. When issuing General Obligation Debt, the thought process calls for the users of the capital asset purchased (reconstructed road, piece of equipment, etc.) to repay the purchase price over the life of the asset or the loan including interest, which increases the cost of the capital asset. The Water Utility budgeted almost \$59,000 for the payment of interest on its current debt.

In order to establish a proper rate, as defined and determined by the PSC, staff has reviewed the current revenue and recurring expenditures of the Water Utility, historic financial performance of the utility as well as planned and known capital improvements upcoming in the near future. Staff also reviewed the existing rate tariff (attached) to determine whether other changes were appropriate. As a result of the review and using the PSC rate development formula, it has been determined that a 29% rate increase is in order. This is slightly below the anticipated range of 30% to 50% staff has indicated in the past as the likely amount of an increase. The attached spreadsheet identifies the details of the potential rates as defined after the evaluation.

Under the potential new rate structure, the average residential and small business user would see a quarterly increase of \$25 to \$50 while the largest users might see quarterly increases of \$100 to as much as \$700 for users in the one million gallons plus per quarter range. Additionally, other minor revisions to the proposal will increase the cost of bulk water to a rate equivalent to the standard rate and will allow it to increase as the water rate increases. Overall, the potential rate increase of 29% will generate \$390,000 of additional revenue. Such an amount would eliminate the current trend of using cash reserves for operations and begin to provide funds for capital improvements without the need for debt. The current rate file for the Hartland Municipal Water Utility showing our rates effective December 16, 2015 and June 20, 2009 is also attached for your reference.

If you have questions regarding this information or the water utility finances, please contact either Ryan Bailey or me.

DCWater Rates

Attachments

cc: Ryan Bailey, Finance Director
Mike Einweck, Public Works Director
Mike Gerszewski, Operations Supervisor
Dave Felkner, Water Utility Foreman
Wendi Unger, Baker Tilly

HARTLAND MUN WATER UTILITY

Estimated for Test Year 2016

Part One:	Total Operating Revenues	(per Attachment 7)	\$1,369,197
	Total Operation and Maintenance Expenses	(per Attachment 10)	\$1,077,000
	Depreciation Expense	(per Attachment 12)	312,865
	Amortization Expense--Account # 404 (specify):		0
	Taxes	(per Attachment 8)	27,700
	Total Operating Expenses		\$1,417,565
	Net Operating Income (Loss)-Test Year 2016		(\$48,368)
Part Two:	Utility Plant In Service--Financed by Utility or Municipality:		
	Test Year Average Balance	(per Attachment 11)	\$10,824,646
	Materials and Supplies:		
	Test Year Average Balance	(per Attachment 13)	14,703
	Less: Accumulated Depreciation:		
	Test Year Average Balance	(per Attachment 13)	4,013,497
	Regulatory Liability and Other:		
	Test Year Average Balance	(per Attachment 13)	295,658
	Average Net Investment Rate Base (NIRB)		\$6,530,194
Part Three:	Average Net Investment Rate Base	(per Part Two above)	\$6,530,194
	TIMES Rate of Return Requested		
	(Enter requested rate in this box.)	5.25%	5.25%
	Return on Average Net Investment Rate Base (NIRB)		\$342,835
	Total Operation and Maintenance Expenses	(per Part One above)	\$1,077,000
	TIMES allowance on O&M expenses		6.00%
	Operating Allowance		\$64,620
	Enter the larger of either:		
	The Return on NIRB (A) or the Operating Allowance (B)		\$342,835
	Less: Estimated Net Operating Income (Loss)	(per Part One above)	(48,368)
	Increase Requested-Test Year 2016		\$391,203
	Overall Percentage Increase in Total Sales of Water at Current Rates:		29%



Application to Increase Rates
Public Service Commission of Wisconsin
 P.O. Box 7854
 Madison, WI 53707-7854

3024 (1-1-2014)

(Filling this form out is in accordance with Wis. Stat. § 196.25)

The Public Service Commission of Wisconsin does not discriminate on the basis of disability in the provision of programs, services, or employment. If you are speech, hearing, or visually impaired and need assistance, call (608) 266-5481 or TTY (608)267-1479. We will try to find another way to get the information to you in a usable form.

Name of Utility:
 HARTLAND MUN WATER UTILITY

Type of rate increase requested:
 Water Sewer Both

Reason for rate increase request:
 The utility has seen a decrease in water consumption over the past several years and that has resulted in the ROI to drop to 1.03% for 2015.

Contact Personnel Information		
	Utility	Consultant
Name	HARTLAND MUN WATER UTILITY	Baker Tilly Virchow Krause, LLP
Contact Person (1)	Ryan Bailey	Wendi Unger
Contact Person (2)		
Street or P.O. Box	210 Cottonwood Avenue	777 East Wisconsin Avenue, 32nd Floor
City and Zip Code	Hartland, 53029	Milwaukee, 53202-5313
County or Counties	Waukesha	
Telephone Number (1)	262.367.2714	414.777.5423
Telephone Number (2)	262.227.7217	414.510.7577
E-Mail Address	ryanb@villageofhartland.com	wendi.unger@bakertilly.com
Fax Number		414.777.5555
Best Hours between 7:30 am & 5:00 pm	7:30 am - 4:30 p.m.	7:30 am - 5:00 p.m.
Days Available	M-F	M-F

HARTLAND MUN WATER UTILITY

Telephonic Hearing Information

Requests to increase rates require Commission approval. Pursuant to state statutes, a rate increase can only be authorized after public hearing. Municipal utilities are encouraged to hold telephonic hearings. A telephonic hearing is much like a hearing held in Madison except that the utility, Commission staff, the utility's consultant (if applicable), and customers participate via speaker phone from their respective locations. Telephonic hearings are advantageous for both the utility and its customers. Customers have an opportunity to participate with greater ease than afforded by a hearing held at the Commission's offices in Madison. Additionally, the time utility personnel are away from the office is significantly reduced. In order to participate in a telephonic hearing, the utility must have a location which is handicapped accessible with a capacity of at least 10-15 persons. The utility also needs a speaker phone workable in the room in which the hearing is to be held. FAX and copy machines are also required. The FAX and copiers do not need to be located in the hearing room or even the building in which the hearing is to be held; however, the utility must have ready access. More details will be provided concerning scheduling and administering the telephonic hearing when Commission staff has completed processing your application to increase rates.

Please check one of the following:

- Yes**, the utility can arrange a site for a telephonic hearing, either at the utility or at an alternate site. *(Please specify the site including building name, address, room number, and telephone number for the room in the space below.)*

Village of Hartland Village Hall
Village Board Room
210 Cottonwood Avenue, Hartland, WI 53029
Phone Number

- No**, it is not feasible for our utility to host a telephonic hearing. We request that the hearing be scheduled in Madison. *(Please provide your specific reasons in the space below.)*

--

HARTLAND MUN WATER UTILITY

PART 1:

Provide consumption data for the four largest customers in each customer class.

1. List the billing units consistent with Schedule Mg-1 in your tariff sheets.

1000 Gallons (Mgal)

2. During the last 12-month period, list the highest consumption billed for each of the four largest customers in each class. Please select four different customers in each class and not multiple bills from the same customer. A customer may be listed more than once only if they are served by more than one meter and the meter sizes are different.

3. List the billing period date that the consumption was billed.

LISTING OF LARGEST CUSTOMERS BILLED						
Customer Name	Class	Meter Size	Billing Date	Billed Consumption	Specify Units	No. of Month(s) of Consumption
Residential 1	Res.	5/8"	9/30/2015	411,783	Mgal	3 months
Residential 2	Res.	5/8"	9/30/2015	297,726	Mgal	3 months
Residential 3	Res.	5/8"	9/30/2015	271,911	Mgal	3 months
Residential 4	Res.	5/8"	9/30/2015	248,765	Mgal	3 months
Multifamily Residential 1	MF					
Multifamily Residential 2	MF					
Multifamily Residential 3	MF					
Multifamily Residential 4	MF					
Commercial 1	Com.	8"	12/30/2015	1,754,200	Mgal	3 months
Commercial 2	Com.	2"	3/30/2015	892,180	Mgal	3 months
Commercial 3	Com.	2"	9/30/2015	870,450	Mgal	3 months
Commercial 4	Com.	1"	9/30/2015	487,562	Mgal	3 months
Industrial 1	Ind.	2"	12/30/2015	1,636,640	Mgal	3 months
Industrial 2	Ind.	2"	3/30/2015	527,180	Mgal	3 months
Industrial 3	Ind.	1 1/2"	9/30/2015	492,240	Mgal	3 months
Industrial 4	Ind.	1 1/2"	9/30/2015	457,230	Mgal	3 months
Public Authority 1	P.A.	2"	9/30/2015	3,556,200	Mgal	3 months
Public Authority 2	P.A.	4"	6/30/2015	552,600	Mgal	3 months
Public Authority 3	P.A.	3"	6/30/2015	409,750	Mgal	3 months
Public Authority 4	P.A.	2"	12/30/2015	387,367	Mgal	3 months
Irrigation 1	Irr.					
Irrigation 2	Irr.					
Irrigation 3	Irr.					
Irrigation 4	Irr.					

PART 2:

Provide information about your billing procedures.

1. How do you send your water bills?

Envelopes

2. What is your billing frequency for residential customers?

Quarterly

3. How frequently do you read residential customer meters?

Quarterly

4. Which of the following best describes the manner in which you read meters each billing period?

Meters are read continuously on consecutive days until complete.

Please explain if meters read in cycles:

5. What is the estimated start date for reading meters for your next billing period?

15-Jun-16

HARTLAND MUN WATER UTILITY

VOLUME SALES

Billing Periods per Year:

Actual Latest 12 Months Ending:

Does the utility have class-based volume rates?

Class-based rates are separate rate schedules for residential, commercial, or other special classes

	Volume Block	Rate
First	30,000	\$2.43
Next	170,000	\$2.04
Next	800,000	\$1.57
Next	-	\$0.00
Over	1,000,000	\$1.17

	Residential Units	Multifamily Residential Units	Commercial Units	Industrial Units	Public Authority Units	Irrigation/ Other Units	Total
First 30,000	151,791	0	24,165	5,032	1,627	0	182,615
Next 170,000	33,354	0	34,406	7,618	3,678	0	79,056
Next 800,000	603	0	12,427	5,867	3,480	0	22,377
	0	0	0	0	0	0	0
Over 1,000,000	0	0	2,883	2,593	2,556	0	8,032
Total Units	185,748	0	73,881	21,110	11,341	0	292,080
Unit Revenues	\$ 437,841	\$ -	\$ 151,793	\$ 40,013	\$ 19,911	\$ -	\$ 649,558

HARTLAND MUN WATER UTILITY

SERVICE CHARGES

Billing Periods per Year: 4 Actual Latest 12 Months Ending: March 31, 2016

Meter Size	Charge	Residential	Multifamily Residential	Commercial	Industrial	Public Authority	Irrigation	Totals
		Average No. of Meters	Average No. of Meters	Average No. of Meters	Average No. of Meters	Average No. of Meters	Average No. of Meters	
5/8"	\$19.45	2,480	0	141	16	6	0	2,643
3/4"	\$19.45	18	0	26	8	3	0	55
1"	\$50.74	58	0	90	32	3	0	183
1 1/4"	\$67.66	0	0	0	0	0	0	0
1 1/2"	\$81.19	1	0	54	13	2	0	70
2"	\$118.41	0	0	17	6	5	0	28
2 1/2"	\$0.00	0	0	0	0	0	0	0
3"	\$236.82	0	0	1	1	2	0	4
4"	\$365.37	0	0	0	0	2	0	2
6"	\$608.96	0	0	0	0	0	0	0
8"	\$811.94	0	0	1	0	0	0	1
10"	\$1,014.92	0	0	0	0	0	0	0
12"	\$1,184.08	0	0	0	0	0	0	0
Total Meters		2,557	0	330	76	23	0	2,986
Fixed Revenues		\$ 206,441	\$ -	\$ 61,043	\$ 16,373	\$ 9,144	\$ -	293,001
Total Volume Revenue		\$ 437,841.00	\$ -	\$ 151,792.69	\$ 40,013.48	\$ 19,910.98	\$ -	\$ 649,558
Surcharges, etc.		\$0	\$0	\$0	\$0	\$0	\$0	0
Total Revenues Per Analysis		\$644,282	\$0	\$212,836	\$56,386	\$29,055	\$0	\$942,559
Total Actual Billed Revenues		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dollar Variance		\$644,282	\$0	\$212,836	\$56,386	\$29,055	\$0	\$942,559
Percent Variance (B)		100.00%	0.00%	100.00%	100.00%	100.00%	0.00%	100.00%

(A) The annual revenues from meter charges are based upon the number of bills issued annually.

(B) If the percent variance is greater than 3%, the variance must be explained in detail in the Notes, Attachment 19.

HARTLAND MUN WATER UTILITY
Test Year 2016
Sales Forecast Historical

Attachment 2C

Residential

<u>Year</u>	<u>Avg. # Customers</u>	<u>Usage (Mgals)</u>	<u>Avg/Cust/Qtr (Mgals)</u>	<u>Change in Customer Ct</u>
2011	2,483	203,029	20.44	0
2012	2,492	254,743	25.56	9
2013	2,502	194,208	19.41	10
2014	2,516	183,049	18.19	14
2015	0	0	#DIV/0!	-2516
2016	2,585	187,008	18.09	2585
Averages:				
5-year avg	2,498	208,757	20.89	0.00
4-year avg	2,503	210,667	21.04	-620.75
3-year avg	2,509	188,629	18.80	-830.67
2-year avg	2,516	183,049	18.19	-1251.00
2015	0	0	#DIV/0!	-2516.00

Commercial

<u>Year</u>	<u>Avg. # Customers</u>	<u>Usage (Mgals)</u>	<u>Avg/Cust/Qtr (Mgals)</u>	<u>Change in Customer Ct</u>
2011	325	70,904	54.54	0
2012	325	77,547	59.65	0
2013	339	73,705	54.35	14
2014	338	73,982	54.72	-1
2015	0	0	#DIV/0!	-338
2016	331	73,911	55.82	331
Averages:				
5-year avg	332	74,035	55.79	0.00
4-year avg	334	75,078	56.20	-81.25
3-year avg	339	73,844	54.54	-108.33
2-year avg	338	73,982	54.72	-169.50
2015	0	0	#DIV/0!	-338.00

Multifamily Residential

<u>Year</u>	<u>Avg. # Customers</u>	<u>Usage (Mgals)</u>	<u>Avg/Cust/Qtr (Mgals)</u>	<u>Change in Customer Ct</u>
#DIV/0!				0
			0.00	0
Averages:				
5-year avg	#DIV/0!	#DIV/0!	#DIV/0!	0.00
4-year avg	#DIV/0!	#DIV/0!	#DIV/0!	0.00
3-year avg	#DIV/0!	#DIV/0!	#DIV/0!	0.00
2-year avg	#DIV/0!	#DIV/0!	#DIV/0!	0.00
0	0	0	#DIV/0!	0.00

Public Authority

<u>Year</u>	<u>Avg. # Customers</u>	<u>Usage (Mgals)</u>	<u>Avg/Cust/Qtr (Mgals)</u>	<u>Change in Customer Ct</u>
2011	33	10,523	79.72	0
2012	34	11,229	82.57	1
2013	23	11,205	121.79	-11
2014	23	11,717	127.36	0
2015	0	0	#DIV/0!	-23
2016	23	11,341	123.27	23
Averages:				
5-year avg	28	11,169	98.84	0.00
4-year avg	27	11,384	106.72	-8.25
3-year avg	23	11,461	124.58	-11.33
2-year avg	23	11,717	127.36	-11.50
2015	0	0	#DIV/0!	-23.00

Irrigation

<u>Year</u>	<u>Avg. # Customers</u>	<u>Usage (Mgals)</u>	<u>Avg/Cust/Qtr (Mgals)</u>	<u>Change in Customer Ct</u>
#DIV/0!				0
			0.00	0
Averages:				
5-year avg	#DIV/0!	#DIV/0!	#DIV/0!	0.00
4-year avg	#DIV/0!	#DIV/0!	#DIV/0!	0.00
3-year avg	#DIV/0!	#DIV/0!	#DIV/0!	0.00
2-year avg	#DIV/0!	#DIV/0!	#DIV/0!	0.00
0	0	0	#DIV/0!	0.00

Industrial

<u>Year</u>	<u>Avg. # Customers</u>	<u>Usage (Mgals)</u>	<u>Avg/Cust/Qtr (Mgals)</u>	<u>Change in Customer Ct</u>
2011	75	18,015	60.05	0
2012	74	22,576	76.27	-1
2013	73	20,325	69.61	-1
2014	73	15,593	53.40	0
2015	0	0	#DIV/0!	-73
2016	77	21,210	68.86	77
Averages:				
5-year avg	74	19,127	64.84	0.00
4-year avg	73	19,498	66.47	-18.75
3-year avg	73	17,959	61.50	-24.67
2-year avg	73	15,593	53.40	-36.50
2015	0	0	#DIV/0!	-73.00

HARTLAND MUN WATER UTILITY

VOLUME SALES

Estimates for Test Year

Billing Periods per Year:

Does the utility have class-based volume rates? **No**

Note: Only change these rates if there has been an SRC or adjustment for purchased water in the last 12 months

	Volume Block	Rate
First	30,000	\$2.43
Next	170,000	\$2.04
Next	800,000	\$1.57
Next	-	\$0.00
Over	1,000,000	\$1.17

	Residential Units	Multifamily Residential Units	Commercial Units	Industrial Units	Public Authority Units	Irrigation Units	Total
First 30,000	153,051	0	24,195	5,062	1,627	0	183,935
Next 170,000	33,354	0	34,406	7,688	3,678	0	79,126
Next 800,000	603	0	12,427	5,867	3,480	0	22,377
	0	0	0	0	0	0	0
Over 1,000,000	0	0	2,883	2,593	2,556	0	8,032
Total Units	187,008	0	73,911	21,210	11,341	0	293,470
Unit Revenues	\$ 440,903	\$ -	\$ 151,866	\$ 40,229	\$ 19,911	\$ -	\$ 652,909

HARTLAND MUN WATER UTILITY

WATER UTILITY CONSUMER ANALYSIS
Estimates for Test Year

Billing Periods per Year: 4

Meter Size	Charge	Residential	Multifamily Residential	Commercial	Industrial	Public Authority	Irrigation	Totals
		Average No. of Meters	Average No. of Meters	Average No. of Meters	Average No. of Meters	Average No. of Meters	Average No. of Meters	
5/8"	\$19.45	2,508	0	141	16	6	0	2,671
3/4"	\$19.45	18	0	26	8	3	0	55
1"	\$50.74	58	0	90	32	3	0	183
1 1/4"	\$67.66	0	0	0	0	0	0	0
1 1/2"	\$81.19	1	0	54	14	2	0	71
2"	\$118.41	0	0	18	6	5	0	29
2 1/2"	\$0.00	0	0	0	0	0	0	0
3"	\$236.82	0	0	1	1	2	0	4
4"	\$365.37	0	0	0	0	2	0	2
6"	\$608.96	0	0	0	0	0	0	0
8"	\$811.94	0	0	1	0	0	0	1
10"	\$1,014.92	0	0	0	0	0	0	0
12"	\$1,184.08	0	0	0	0	0	0	0
Total Meters		2,585	0	331	77	23	0	3,016
Fixed Revenues		\$ 208,619	\$ -	\$ 61,517	\$ 16,698	\$ 9,144	\$ -	\$ 295,977.84
Total Volume Revenue		\$ 440,903	\$ -	\$ 151,866	\$ 40,229	\$ 19,911	\$ -	\$ 652,909
Surcharges, etc.		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Estimated Revenues		\$649,522	\$0	\$213,382	\$56,927	\$29,055	\$0	\$948,886

Estimated Customer Growth
for the Test Year:

Customer Class	Number of Customers	Meter Sizes
Residential	0	
Multifamily	0	
Commercial	0	
Industrial	0	
Public Auth.	0	
Irrigation	0	
Total	0	

**HARTLAND MUN WATER UTILITY
Test Year 2016
Wholesale Revenues**

ATTACHMENT 3W

NOTE: Only applies to utilities selling water at wholesale to another utility.

Historical data (Mgals)

Year	Wholesale Community -->	0	0	0	0	0	Total
2010		0	0	0	0	0	0
2011		0	0	0	0	0	0
2012		0	0	0	0	0	0
2013		0	0	0	0	0	0
2014		0	0	0	0	0	0
5-Year Average		0	0	0	0	0	0
4-Year Average		0	0	0	0	0	0
3-Year Average		0	0	0	0	0	0
2-Year Average		0	0	0	0	0	0
Enter Test Year Estimates on this Line		0	0	0	0	0	0
General Service	Wholesale Community -->	0	0	0	0	0	Total
Service Charge	Billing periods -->	0	0	0	0	0	
	Rate	0.00	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0
Volume Charge	Mgals (derived from above)	0	0	0	0	0	
	Rate	0.00	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0
		0	0	0	0	0	0
Public Fire Protection Service	Wholesale Community -->	0	0	0	0	0	Total
Service Charge	Semiannual/qtrly/monthly -->	0	0	0	0	0	
	Rate	0.00	0.00	0.00	0.00	0.00	
		0	0	0	0	0	0

HARTLAND MUN WATER UTILITY
PUBLIC FIRE PROTECTION REVENUE (SUMMARY)
 Estimated for Test Year 2016

MUNICIPAL CHARGE		
Based upon Mains and Hydrants:		
Estimated Test Year Revenue	(Per Attachment 5)	\$0
MUNICIPAL CHARGE		
Based upon a Flat Charge to Municipality:		
Estimated Test Year Revenue		\$0
DIRECT CHARGE TO CUSTOMERS		
Based upon Equivalent Meters or Equivalent Services:		
Estimated Test Year Revenue	(Per Attachment 5)	\$381,751
DIRECT CHARGE TO CUSTOMERS		
Based upon a Direct Charge Method other than in number 3 above		
Estimated Test Year Revenue		\$0
<div style="border: 1px solid black; padding: 2px;"> Note: Detail Must be Submitted to PSC Supporting this Method </div>		
CHARGES TO WHOLESALE CUSTOMERS		
Estimated Test Year Revenue	(Per attachment 3A)	\$0
OTHER PUBLIC FIRE PROTECTION CHARGES TO CUSTOMERS FOR FIRE PROTECTION		
Based upon Charges for Water Used for Fire Protection (i.e., using Tariff Schedules F-2 or BW-1)		
Estimated Test Year Revenue		\$0
TOTAL ESTIMATED TEST YEAR PUBLIC FIRE PROTECTION REVENUE		<u>\$381,751</u>
TOTAL ESTIMATED TEST YEAR WHOLESALE FIRE PROTECTION REVENUE		<u>\$0</u>

HARTLAND MUN WATER UTILITY
PUBLIC FIRE PROTECTION REVENUE (SUPPORTING DETAIL)
 Estimated for Test Year 2016

Municipal Charge

If Public Fire Protection Revenue is a Municipal Charge based upon mains and/or hydrants, complete the following. Base charges and units are obtained from the current green tariff sheet, typically Schedule F-1.

Base annual charge (dollars)	\$0
Base estimated transmission and distribution main (number of feet)	
Main size larger than (typically 4 or 6 inches)	
Charge per foot of main over base (dollars)	
Base number of hydrants	
Charge per hydrant over base (dollars)	

Based upon Mains and/or Hydrants:	Mains Inches & Larger	Number of Hydrants	Dollar Amount
Base Units and Charge (Per tariff schedule)	0 feet	0 hyd	\$0
Balance - 12/31/2014	<input type="text" value="0"/>	<input type="text" value="0"/>	
2015 NET additions	0	1	
1/2 of test year 2016 NET Routine units added	0	0	
All of Test Year 2016 Major Units Added	13,059	129	
Test Year Average Units	<u>13,059</u>	<u>130</u>	
Test Year Units Over Base Units	13,059 feet	130 hyd	
times Authorized Rates per Unit (per tariff schedule)	<u>\$0.00</u>	<u>\$0.00</u>	
Increase in Revenue Over Base Amount	<u>\$0</u>	<u>\$0</u>	\$0
Estimated Total Test Year Revenue			\$0

Direct Charge to Customers

Based upon Equivalent Meters or Equivalent Services:

Insert Billings per Year if Different	4
---------------------------------------	---

Meter Size	Authorized Rate	Average No. of Meters (per Attachment 3)	Annual Revenue
5/8"	\$24.02	2,671	\$256,630
3/4"	\$24.02	55	\$5,284
1"	\$60.89	183	\$44,571
1 1/4"	\$87.97	0	\$0
1 1/2"	\$121.79	71	\$34,588
2"	\$192.83	29	\$22,368
2 1/2"	\$0.00	0	\$0
3"	\$361.99	4	\$5,792
4"	\$602.19	2	\$4,818
6"	\$1,200.99	0	\$0
8"	\$1,924.97	1	\$7,700
10"	\$2,885.77	0	\$0
12"	\$3,849.95	0	\$0
SUBTOTALS		<u>3,016</u>	<u>\$381,751</u>
Surcharges or Rounding			<input type="text" value="\$0"/>
CALCULATED ANNUAL REVENUE			<u>\$381,751</u>

HARTLAND MUN WATER UTILITY
PRIVATE FIRE PROTECTION REVENUE
 Estimated for Test Year 2016

Insert Billings per Year if Different

Fire Connections:

Connection Size	Average Number of Connections Each Billing	Annually	Authorized Rates	Annual Revenue
2" or smaller	0	0	\$15.00	\$0
3"	0	0	\$28.50	\$0
4"	1	4	\$48.00	\$192
6"	5	20	\$96.00	\$1,920
8"	4	16	\$153.00	\$2,448
10"	0	0	\$228.00	\$0
12"	0	0	\$303.00	\$0
14"	0	0	\$0.00	\$0
16"	0	0	\$0.00	\$0
	10	40		

Total Connection Revenue \$4,560

**General Service Branches Off
 The Private Fire Connections**

Meter Sizes	Average Number of Meters Each Billing	Annually	Authorized Rates	Annual Amount
5/8"	0	0	\$19.45	\$0
3/4"	0	0	\$19.45	\$0
1"	0	0	\$50.74	\$0
1 1/4"	0	0	\$67.66	\$0
1 1/2"	0	0	\$81.19	\$0
2"	0	0	\$118.41	\$0
2 1/2"	0	0	\$0.00	\$0
3"	0	0	\$236.82	\$0
4"	0	0	\$365.37	\$0
6"	0	0	\$608.96	\$0
8"	0	0	\$811.94	\$0
	0	0		

Total General Branch Connection Revenues \$0

If Applicable, the Authorized Credit is Usually 30% of Total General Branch Revenues.
 (However, the credit may be at a different percentage or if N/A, enter zero)

Insert Authorized Credit Percentage in this box (if applicable):

\$0

Total Estimated Test Year Revenue (Connection Revenue less Credit Amount)

\$4,560

HARTLAND MUN WATER UTILITY

OPERATING REVENUES
Estimated for Test Year 2016

Account Number	Description	2012	2013	2014	Estimated 2015	Test Year 2016
460	Unmetered Sales to General Customers					
	Residential	\$1,138	\$634	\$518	\$664	\$700
	Multifamily Residential	0	0	0	0	0
	Commercial	9,344	7,490	5,619	5831	5,750
	Industrial	3	1	0	10905	0
	Public Authority	2,858	432	124	304	300
	Irrigation	0	0	0	0	0
	Total unmetered sales	\$13,343	\$8,557	\$6,261	\$17,704	\$6,750
461	Metered Sales to General Customers					
	Residential	\$693,941	\$601,142	\$600,193	\$626,090	\$649,522 (A)
	Multifamily Residential	0	0	0	-	0 (A)
	Commercial	189,717	195,044	201,929	210,078	213,382 (A)
	Industrial	52,438	49,375	47,833	48,877	56,927 (A)
	Public Authority	29,787	26,551	22,890	28,174	29,055 (A)
	Irrigation	0	0	0	-	0 (A)
	Total metered sales	\$965,883	\$872,112	\$872,845	\$913,219	\$948,886
462	Private fire protection service	\$4,560	\$4,560	\$4,560	\$4,560	\$4,560 (B)
463	Public fire protection service	327,371	338,812	350,955	365,730	381,751 (C)
465	Other water sales	0	0	0	-	0
466	Sales for resale	0	0	0	-	0
467	Interdepartmental sales	0	0	0	-	0
	Total sales of water	\$1,311,157	\$1,224,041	\$1,234,621	\$1,301,213	\$1,341,947
	Other Operating Revenues:					
470	Forfeited discounts	\$6,128	\$6,708	\$6,670	\$6,732	\$6,750
472	Rents from water property	0	0	0	-	0
473	Interdepartmental rents	0	0	0	-	0
474	Other water revenues	25,637	18,521	20,166	20,532	20,500
	Total other operating revenues	\$31,765	\$25,229	\$26,836	\$27,264	\$27,250
	Total Operating Revenues	\$1,342,922	\$1,249,270	\$1,261,457	\$1,328,477	\$1,369,197

NOTE: (A) 2016 test year General Service Revenue estimates must come from ATTACHMENT 3.
 (B) 2016 test year Private Fire Protection Revenue estimates must come from ATTACHMENT 6.
 (C) 2016 test year Public Fire Protection Revenue estimates must come from ATTACHMENT 4.

HARTLAND MUN WATER UTILITY

Taxes (Account 408)

Estimated for Test Year 2016

Instructions for Taxes (Account 408)

The summary should be completed as follows:

- 1) For the years 2013 and 2014 the information is from the PSC Annual Reports, page W-6.
- 2) For Estimated 2015 and Test Year 2016, the Property Tax Equivalent must agree with the Property Tax Equivalent Computation on Attachment 9.
- 3) If the sewer department DOES NOT USE the meter reading of the water utility for determining the sewer bill, then the Meter Balance allocation should not be deducted. **Insert if other than 50%. ==>**

50

Description	Instructions Reference	Actual 2013	Actual 2014	Estimated 2015	Test Year 2016
Property Tax Equivalent Payable for the Year (from Attachment 9)	1) & 2)	\$234,504	\$230,844	\$0	\$0
Less: Local and school tax equivalent on meters charged to sewer dept.	1) & 3)	\$7,057	\$7,251	\$0	\$0
Net Property Tax Equivalent-Water Utility		\$227,447	\$223,593	\$0	\$0
Social Security Taxes	1)	\$21,120	\$24,482	\$23,704	\$26,500
PSC Remainder Assessment Tax	1)	\$1,370	\$1,128	\$1,117	\$1,200
Other (specify):	1)	\$0	\$0	\$0	\$0
Total Taxes		\$249,937	\$249,203	\$24,821	\$27,700

HARTLAND MUN WATER UTILITY
Property Tax Equivalent Computation
 Estimated for Test Year 2016

Instructions (Instr.) for the Property Tax Equivalent Computation

1. For the years 2013-2014, use actual information reported in the PSC Annual Reports.
2. For estimated 2015 and test year 2016:
 - a) Plant - January 1 must come from Attachment 11 (Utility/Municipal Financed Plant) and Attachment 11a (Contributed Plant).
 - b) Major Plant Additions (Both Utility Financed and Contributed) are included for the Test Year for rate case purposes.
 - c) Construction Work In Progress (CWIP) and Plant Held for Future Use - January 1; excluding any amounts included as Major Plant Additions in Test Year.
 - d) Materials and Supplies - January 1 must come from Attachment 13.
 - e) Plant Outside Limits-January 1 - State the basis for any change from prior year.
 - f) The utility must state what assumptions it made with regard to projecting the tax rates and assessment ratio.
3. If the municipality has authorized an amount as allowed by Wis. Stat. § 66.0811(2) [formerly § 66.069 (1)(c)], then place that amount on this line. If no authorization, leave blank.
4. If the municipality has authorized an amount as allowed by Wis. Stat. § 66.0811(2), then that amount is the tax equivalent payable for the current year. If not, then the tax equivalent payable for the current year is the larger of either the tax equivalent computed for the current year or the 1994 tax equivalent payable in 1995.
5. The property tax equivalent is not applicable to Water Sanitary Districts.

Description	Instr.	Actual 2013	Actual 2014	Estimated 2015	Test Year 2016
Add:					
Utility Plant - January 1	1	\$15,076,226	\$15,668,008		
Utility/Municipal Financed Plant - January 1	2a)			\$10,663,238	\$10,774,396
Contributed Plant - January 1	2a)			\$5,705,186	\$5,705,186
Major Plant Additions in Test Year	2b)				\$1,842,054
CWIP & Held for Future Use - January 1	2c)				\$37,803
Materials & Supplies - January 1	1,2d)	\$14,889	\$16,115	\$16,857	\$14,406
Less: Plant Outside Limits - January 1	1,2e)	\$30,030	\$30,030	\$30,030	\$30,030
Net Taxable Plant		\$15,061,085	\$15,654,093	\$16,355,251	\$18,343,815
Assessment Ratio (show as a decimal)	1,2f)	1.0417	0.9981	0.9839	0.9839
Assessed Plant Value		\$15,689,840	\$15,624,773	\$16,091,702	\$18,048,223
Current Year Net Local & Schools (L&S)					
Mill Rate (Line R below)	1,2f)	14.958905	14.774237	14.543592	14.543592
Tax Equivalent Computed for the Current Year (Plant Value times L&S Rate/1000)	1,3	\$234,703	\$230,844	\$234,031	\$262,486
1994 Tax Equivalent Payable in 1995	1	\$99,292	\$99,292	\$99,292	\$99,292
Tax Equivalent Authorized by Municipality	1,3	\$0	\$0	\$0	\$0
Tax Equivalent Payable for the Current Year	1,4	\$234,504	\$230,844	\$0	\$0

Mill Rate Detail	Line Ref.	Actual 2013	Actual 2014	Estimated 2015	Test Year 2016
		Total	Total	Total	Total
State tax rate	(A)	0.162631	0.170024	0.172173	0.172173
County tax rate	(B)	2.055445	2.085050	2.071410	2.071410
Local tax rate	(C)	4.409615	4.485374	4.576261	4.576261
School tax rate	(D)	10.740229	11.364795	11.244435	11.244435
Voc. school tax rate	(E)	1.260860	0.389845	0.385257	0.385257
Other tax rates-Local	(F1)		0.000000	0.000000	0.000000
Other tax rates-Non-Local	(F2)	0.162631	0.000000	0.000000	0.000000
Total Tax Rate	(G)	18.791411	18.495088	18.449536	18.449536
Less: State Credit	(H)	1.662412	1.669313	1.892501	1.892501
Net Tax Rate	(I)	17.128999	16.825775	16.557035	16.557035
		<u>Utility</u>	<u>Utility</u>	<u>Utility</u>	<u>Utility</u>
Local tax rate (Line C above)	(J)	4.409615	4.485374	4.576261	4.576261
School tax rate (Line D above)	(K)	10.740229	11.364795	11.244435	11.244435
Voc. school tax rate (Line E above)	(L)	1.260860	0.389845	0.385257	0.385257
Other tax rates-Local (Line F1 above)	(M)	0.000000	0.000000	0.000000	0.000000
Total local & schools tax rates	(N)	16.410704	16.240014	16.205953	16.205953
Total tax rate (Line G above)	(O)	18.791411	18.495088	18.449536	18.449536
Ratio of local & school tax rate to total tax rate (Line N divided by O)	(P)	87.330877%	87.807173%	87.839353%	87.839353%
Net Tax Rate (Line I above)	(Q)	17.128999	16.825775	16.557035	16.557035
Net local and school rate: (Line P times Q)	(R)	14.958905	14.774237	14.543592	14.543592

OPERATING EXPENSES
Estimated for Test Year 2016

Acct. No.	Description	2012	2013	2014	2012, 2013, 2014			Estimated 2015	Test Year 2016	Estimated 2015	Test Year 2016
					Estimated 2015	Test Year 2016	3 Year Average				
600	Operation labor	\$20,085	\$22,482	\$25,000	\$26,081	\$28,000	\$22,522		Explain	Explain	
601	Purchased water	0	0	0	0	0	0				
602	Operation supplies and expenses	12	0	0	0	1,000	4		Explain	Explain	
605	Maintenance of water source plant	22,000	23,084	19,632	25,828	52,000	21,572		Explain	Explain	
	Total Source of Supply Expenses	\$42,097	\$45,566	\$44,632	\$51,909	\$81,000	\$44,098				
620	Operation labor	\$1,532	\$2,542	\$1,030	\$1,769	\$3,000	\$1,701			Explain	
621	Fuel for power production	0	0	0	0	0	0				
622	Fuel or power purchased for pumping	67,277	65,220	65,963	61,419	66,000	66,153				
623	Operation supplies and expenses	220	2,624	916	513	1,000	1,253		Explain	Explain	
625	Maintenance of pumping plant	9,335	8,508	3,707	5,306	9,000	7,183		Explain	Explain	
	Total Pumping Expenses	\$78,364	\$78,894	\$71,616	\$69,007	\$79,000	\$76,291				
630	Operation labor	\$1,455	\$1,888	\$1,982	\$429	\$2,500	\$1,775		Explain	Explain	
631	Chemicals	11,729	14,547	9,789	12,787	12,000	12,022				
632	Operation supplies and expenses	3,840	2,543	854	260	2,500	2,412		Explain		
635	Maintenance of water treatment plant	32,890	131	1,324	2,551	7,000	11,448		Explain	Explain	
	Total Water Treatment Expenses	\$49,914	\$19,109	\$13,949	\$16,027	\$24,000	\$27,657				
640	Operation labor	\$849	\$643	\$676	\$202	\$1,500	\$723		Explain	Explain	
641	Operation supplies and expenses	110	63	0	0	1,000	58		Explain	Explain	
650	Maintenance of distr. reservoirs	39,938	4,039	747	3,171	4,000	14,908		Explain	Explain	
651	Maintenance of mains	82,849	47,519	79,725	86,371	228,000	70,031		Explain	Explain	
652	Maintenance of services	19,845	24,790	53,382	23,187	23,000	32,672		Explain	Explain	
653	Maintenance of meters	6,741	3,317	8,281	11,297	18,000	6,113		Explain	Explain	
654	Maintenance of hydrants	36,307	34,094	32,193	35,173	140,000	34,198		Explain	Explain	
655	Maintenance of other plant	2,988	16	1,055	2,109	8,600	1,353		Explain	Explain	
	Total Trans. & Distribution Expenses	\$189,627	\$114,481	\$176,059	\$161,510	\$424,100	\$160,056				

OPERATING EXPENSES
Estimated for Test Year 2016

Acct. No.	Description	2012	2013	2014	Estimated 2015	Test Year 2016	2012, 2013, 2014	Estimated 2015	Test Year 2016
							3 Year Average		
901	Meter reading labor	\$422	\$684	\$646	\$653	\$1,500	\$584		Explain
902	Accounting and collecting labor	79,832	81,800	82,810	81,103	84,000	81,481		
903	Supplies and expenses	2,130	2,293	2,981	2,602	5,000	2,468		Explain
904	Uncollectible accounts	0	0	0	0	0	0		
906	Customer service and informational expense	0	0	0	0	0	0		
	Total Customer Accounts Expenses	\$82,384	\$84,777	\$86,437	\$84,358	\$90,500	\$84,533		
910	Sales Expenses	\$0	\$0	\$0	\$0	\$0	\$0		
920	Administrative and general salaries	\$120,022	\$107,723	\$125,167	\$101,375	\$112,000	\$117,637		
921	Office supplies and expenses	4,980	3,925	1,893	1,734	4,000	3,599	Explain	
922	Administrative expenses transferred -- credit	0	0	0	0	0	0		
923	Outside services employed	112,004	37,412	54,830	51,589	90,000	68,082	Explain	Explain
924	Property insurance	14,400	14,400	14,400	14,400	14,400	14,400		
925	Injuries and damages	0	0	0	0	0	0		
926	Employee pensions and benefits	101,672	99,244	109,721	110,886	120,000	103,546		Explain
928	Regulatory commission expenses	0	0	0	0	0	0		
930	Miscellaneous general expenses	28,652	30,342	27,805	28,710	30,000	28,933		
933	Transportation expenses	6,251	5,897	9,428	6,525	8,000	7,192		
935	Maintenance of general plant	0	0	0	0	0	0		
	Total Admin. And General Expenses	\$387,981	\$298,943	\$343,244	\$315,219	\$378,400	\$343,389		
	Total Oper. And Maint. Expenses	\$830,367	\$641,770	\$735,937	\$698,030	\$1,077,000	\$736,025		

NOTE: All 2015 and test year 2016 estimates that vary from the three year average by more than (plus or minus) 15 percent **must** be explained in detail in the Notes.

HARTLAND MUN WATER UTILITY

UTILITY PLANT IN SERVICE
Estimated for Test Year 2016
Utility or Municipal Financed Transactions Only

Acct. No.	Plant account	Actual Balance 12/31/2014	Estimated 2015		Adjustments	Estimated Balance 12/31/2015	Estimate 2016		Estimated Balance 12/31/2016	Test Year Average Balance	
			Major Construction	Routine Construction			Major Construction	Routine Construction			
			Additions Notes (A,B)	Retirements Note (B)		Additions Notes (A,B)	Retirements Note (B)	Additions Notes (A,B)	Retirements Note (B)		
<u>Intangible Plant</u>											
301	Organization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
302	Franchises and consents	0	0	\$0	0	0	0	0	0	0	0
303	Miscellaneous intangible plant	0	0	\$0	0	0	0	0	0	0	0
	Total Intangible Plant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<u>Source of Supply</u>											
310	Land and land rights	\$20,877	\$0	\$0	\$0	\$20,877	\$0	\$0	\$0	\$0	\$20,877
311	Structures and improvements	0	0	0	0	0	0	0	0	0	0
312	Collecting and impounding reservoirs	0	0	0	0	0	0	0	0	0	0
313	Lake, river, and other intakes	0	0	0	0	0	0	0	0	0	0
314	Wells and springs	979,709	0	0	0	979,709	0	0	0	0	979,709
316	Supply mains	0	0	0	0	0	0	0	0	0	0
317	Other water source plant	0	0	0	0	0	0	0	0	0	0
	Total Source of Supply Plant	\$1,000,586	\$0	\$0	\$0	\$1,000,586	\$0	\$0	\$0	\$0	\$1,000,586
<u>Pumping Plant</u>											
320	Land and land rights	\$714	\$0	\$0	\$0	\$714	\$0	\$0	\$0	\$0	\$714
321	Structures and improvements	309,324	0	0	0	309,324	0	0	0	0	309,324
323	Other power production equipment	17,350	0	0	0	17,350	0	0	0	0	17,350
325	Electric pumping equipment	151,931	0	0	0	151,931	0	0	0	0	151,931
326	Diesel pumping equipment	0	0	0	0	0	0	0	0	0	0
328	Other pumping equipment	0	0	0	0	0	0	0	0	0	0
	Total Pumping Plant	\$479,319	\$0	\$0	\$0	\$479,319	\$0	\$0	\$0	\$0	\$479,319
<u>Water Treatment Plant</u>											
330	Land and land rights	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
331	Structures and improvements	0	0	0	0	0	0	0	0	0	\$0
332	Sand or Other Media Filtration Equip	50,034	0	0	0	50,034	0	0	0	0	\$50,034
333	Membrane Filtration Equipment	0	0	0	0	0	0	0	0	0	\$0
334	Other Water Treatment Equipment	0	0	0	0	0	0	0	0	0	\$0
	Total Water Treatment Plant	\$50,034	\$0	\$0	\$0	\$50,034	\$0	\$0	\$0	\$0	\$50,034

UTILITY PLANT IN SERVICE
Estimated for Test Year 2016
Utility or Municipal Financed Transactions Only

Acct. No.	Plant account	Actual Balance 12/31/2014	Estimated 2015		Adjustments	Estimated Balance 12/31/2015	Estimate 2016				Estimated Balance 12/31/2016	Test Year Average Balance
			Major Construction	Routine Construction			Major Construction	Routine Construction				
			Additions	Retirements		Additions	Retirements	Additions	Retirements			
			Notes (A,B)	Note (B)		Notes (A,B)	Note (B)	Notes (A,B)	Note (B)			
Transmission and Distribution Plant												
340	Land and land rights	\$700	\$0	\$0	\$0	\$700	\$0	\$0	\$0	\$0	\$700	\$700
341	Structures and improvements	0	0	0	0	0	0	0	0	0	0	0
342	Distribution reservoirs and standpipes	1,105,178	0	0	0	1,105,178	0	0	0	0	1,105,178	1,105,178
343	Transmission and distribution mains	4,495,161	0	0	0	4,495,161	0	0	0	0	4,495,161	4,495,161
345	Services	797,998	0	0	0	797,998	0	0	0	0	797,998	797,998
346	Meters	873,430	81,913	39,700	0	915,643	0	0	53,000	35,000	933,643	924,643
348	Hydrants	739,670	44,469	2,250	0	781,889	0	0	50,000	5,000	826,889	804,389
349	Other transmission and distr. plant	0	0	0	0	0	0	0	0	0	0	0
Total Transmission and Distr. Plant		\$8,012,137	\$126,382	\$41,950	\$0	\$8,096,569	\$0	\$0	\$103,000	\$40,000	\$8,159,569	\$8,128,069
General Plant												
389	Land and land rights	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
390	Structures and improvements	467,695	33,405	21,680	0	479,420	0	0	0	0	479,420	479,420
391	Office furniture and equipment	11,418	0	0	0	11,418	0	0	0	0	11,418	11,418
391.1	Office furniture & equip - Computers	186,293	15,001	0	0	201,294	0	0	0	0	201,294	201,294
392	Transportation equipment	151,996	0	0	0	151,996	0	0	0	0	151,996	151,996
393	Stores equipment	0	0	0	0	0	0	0	0	0	0	0
394	Tools, shop and garage equipment	53,021	0	0	0	53,021	0	0	0	0	53,021	53,021
395	Laboratory equipment	0	0	0	0	0	0	0	0	0	0	0
396	Power operated equipment	0	0	0	0	0	0	0	0	0	0	0
397	Communication equipment	66,684	0	0	0	66,684	0	0	0	0	66,684	66,684
397.1	SCADA equipment	169,147	0	0	0	169,147	0	0	37,500	0	206,647	187,897
398	Miscellaneous equipment	14,908	0	0	0	14,908	0	0	0	0	14,908	14,908
Total General Plant		\$1,121,162	\$48,406	\$21,680	\$0	\$1,147,888	\$0	\$0	\$37,500	\$0	\$1,185,388	\$1,166,638
Total Plant In Service		\$10,663,238	\$174,788	\$63,630	\$0	\$10,774,396	\$0	\$0	\$140,500	\$40,000	\$10,874,896	\$10,824,646

Notes:

- (A) If any Plant Additions require Construction Approval by the PSC, a request for approval must be submitted to the Commission for this rate increase application to be processed. Please list the construction docket number(s):
- (B) Do not include Plant financed by Contributions. Contributed Plant is shown in Attachment 11a.

Please enter the construction docket(s) below:

HARTLAND MUN WATER UTILITY
Contributed Plant
 Estimated for Test Year 2016
 Contributed Plant Transactions Only

Acct. No.	Plant account	Actual Contributed Plant 12/31/2014	Estimated 2015			Estimated Balance 12/31/2015	Estimate 2016				Estimated Balance 12/31/2016
			Additions	Retirements	Adjustments		Major Construction		Routine Construction		
			Note (A)			Note (A)	Note (A)	Note (A)			
<u>Transmission and Distribution Plant</u>											
340	Land and land rights	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
341	Structures and improvements	0	0	0	0	0	567,760	0	0	567,760	
342	Distribution reservoirs and standpipes	0	0	0	0	0	0	0	0	0	
343	Transmission and distribution mains	4,436,773	0	0	0	4,436,773	893,930	0	0	5,330,703	
345	Services	735,614	0	0	0	735,614	237,814	0	0	973,428	
346	Meters	0	0	0	0	0	0	0	0	0	
348	Hydrants	532,799	0	0	0	532,799	142,550	0	0	675,349	
349	Other transmission and distr. plant	0	0	0	0	0	0	0	0	0	
Total Transmission and Distr. Plant		\$5,705,186	\$0	\$0	\$0	\$5,705,186	\$1,842,054	\$0	\$0	\$0	\$7,547,240
<u>General Plant</u>											
389	Land and land rights	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
390	Structures and improvements	0	0	0	0	0	0	0	0	0	
391	Office furniture and equipment	0	0	0	0	0	0	0	0	0	
391.1	Office furniture & equip - Computers	0	0	0	0	0	0	0	0	0	
392	Transportation equipment	0	0	0	0	0	0	0	0	0	
393	Stores equipment	0	0	0	0	0	0	0	0	0	
394	Tools, shop and garage equipment	0	0	0	0	0	0	0	0	0	
395	Laboratory equipment	0	0	0	0	0	0	0	0	0	
396	Power operated equipment	0	0	0	0	0	0	0	0	0	
397	Communication equipment	0	0	0	0	0	0	0	0	0	
397.1	SCADA equipment	0	0	0	0	0	0	0	0	0	
398	Miscellaneous equipment	0	0	0	0	0	0	0	0	0	
Total General Plant		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total		\$5,705,186	\$0	\$0	\$0	\$5,705,186	\$1,842,054	\$0	\$0	\$0	\$7,547,240
Note:											
(A)	If any of the additions listed above require that Construction Approval be obtained from the PSC, such approval must have been sought in order for this rate increase application to be processed.										
	NOTE: Construction Approval is required for Contributed Plant as well as Plant Financed by the Utility and Municipality.										
	Please list the construction docket(s) below:										

HARTLAND MUN WATER UTILITY
DEPRECIATION ACCRUAL AND EXPENSE
 Estimated for Test Year 2016

- A. The Estimated 2015 Depreciation Accrual in Column (A) is to be calculated based upon the current depreciation rates.
 B. The Test Year 2016 Depreciation Accrual in Column (B) is to be based upon the PSC Recommended Depreciation Benchmark Rates (revised March 2, 2000) or upon the Utility Proposed Rates for the test year.

Acct. No.	Plant account	Estimated 2015 (per Attach. 11)			Test Year 2016 (per Attachment 11)				Test Year Total	
		Depr. Rate (A)	Avg. Depreciable Balance	Depreciation Accrual	Depr. Rate (B)	Average Depreciable Balance		Depreciation Accrual		
						Major	Routine	Major		Routine
301-303	Total Intangible Plant	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	<u>Source of Supply</u>									
310	Land and land rights	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
311	Structures and improvements	0.00%	\$0	\$0	3.20%	\$0	\$0	\$0	\$0	\$0
312	Collecting and impounding reservoirs	0.00%	\$0	0	1.70%	0	0	0	0	0
313	Lake, river, and other intakes	0.00%	\$0	0	1.70%	0	0	0	0	0
314	Wells and springs	2.90%	\$979,709	28,412	2.90%	0	979,709	0	28,412	28,412
316	Supply mains	0.00%	\$0	0	1.80%	0	0	0	0	0
317	Other water source plant	0.00%	\$0	0	4.50%	0	0	0	0	0
	Total Source of Supply Plant			\$28,412						\$28,412
	<u>Pumping Plant</u>									
320	Land and land rights	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
321	Structures and improvements	3.20%	\$309,324	\$9,898	3.20%	\$0	\$309,324	\$0	\$9,898	\$9,898
323	Other power production equipment	4.40%	\$17,350	763	4.40%	0	17,350	0	763	763
325	Electric pumping equipment	4.40%	\$151,931	6,685	4.40%	0	151,931	0	6,685	6,685
326	Diesel pumping equipment	0.00%	\$0	0	4.40%	0	0	0	0	0
328	Other pumping equipment	0.00%	\$0	0	4.40%	0	0	0	0	0
	Total Pumping Plant			\$17,346						\$17,346
	<u>Water Treatment Plant</u>									
330	Land and land rights	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
331	Structures and improvements	0.00%	\$0	\$0	3.20%	\$0	\$0	\$0	\$0	\$0
332	Sand or Other Media Filtration Equip	0.00%	\$50,034	0	3.30%	0	50,034	0	1,651	1,651
333	Membrane Filtration Equipment	0.00%	\$0	0	6.00%	0	0	0	0	0
334	Other Water Treatment Equipment	6.00%	\$0	0	6.00%	0	0	0	0	0
	Total Water Treatment Plant			\$0						\$1,651

**HARTLAND MUN WATER UTILITY
DEPRECIATION ACCRUAL AND EXPENSE**
Estimated for Test Year 2016

Acct. No.	Plant account	Estimated 2015 (per Attach. 11)			Test Year 2016 (per Attachment 11)					
		Depr. Rate (A)	Avg. Depreciable Balance	Depreciation Accrual	Depr. Rate (B)	Average Depreciable Balance		Depreciation Accrual		Test Year Total
						Major	Routine	Major	Routine	
<u>Transmission and Distribution Plant</u>										
340	Land and land rights	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
341	Structures and improvements	0.00%	\$0	\$0	3.20%	\$0	\$0	\$0	\$0	\$0
342	Distribution reservoirs and standpipes	1.90%	\$1,105,178	20,998	1.90%	0	1,105,178	0	20,998	20,998
343	Transmission and distribution mains	1.30%	\$4,495,161	58,437	1.30%	0	4,495,161	0	58,437	58,437
345	Services	2.90%	\$797,998	23,142	2.90%	0	797,998	0	23,142	23,142
346	Meters	5.50%	\$894,537	49,200	5.50%	0	924,643	0	50,855	50,855
348	Hydrants	2.20%	\$760,780	16,737	2.20%	0	804,389	0	17,697	17,697
349	Other transmission and distr. plant	0.00%	\$0	0	5.00%	0	0	0	0	0
	Total Transmission and Distr. Plant			<u>\$168,514</u>						<u>\$171,129</u>
<u>General Plant</u>										
389	Land and land rights	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
390	Structures and improvements	2.90%	\$473,558	\$13,733	2.90%	\$0	\$479,420	\$0	\$13,903	\$13,903
391	Office furniture and equipment	5.80%	\$11,418	662	5.80%	0	11,418	0	662	662
391.1	Office furniture & equip - Computers	26.70%	\$193,794	51,743	26.70%	0	201,294	0	53,745	53,745
392	Transportation equipment	13.30%	\$151,996	20,215	13.30%	0	151,996	0	20,215	20,215
393	Stores equipment	0.00%	\$0	0	5.80%	0	0	0	0	0
394	Tools, shop and garage equipment	5.80%	\$53,021	3,075	5.80%	0	53,021	0	3,075	3,075
395	Laboratory equipment	0.00%	\$0	0	5.80%	0	0	0	0	0
396	Power operated equipment	0.00%	\$0	0	7.50%	0	0	0	0	0
397	Communication equipment	15.00%	\$66,684	10,003	15.00%	0	66,684	0	10,003	10,003
397.1	SCADA equipment	9.20%	\$169,147	15,562	9.20%	0	187,897	0	17,287	17,287
398	Miscellaneous equipment	5.80%	\$14,908	865	5.80%	0	14,908	0	865	865
	Total General Plant			<u>\$115,858</u>						<u>\$119,755</u>
	Total		<u>\$10,696,528</u>	<u>\$330,130</u>		<u>\$0</u>	<u>\$10,802,355</u>	<u>\$0</u>	<u>\$338,293</u>	<u>\$338,293</u>
	Miscellaneous Credits (Charges) to Accrual			<u>\$0</u>					Miscellaneous Credits (Charges) to Accrual	<u>\$0</u>
Estimated Depreciation Accrual				(To Attachment 13)==>					(To Attachment 13)==>	
Meter depr. allocated to sewer (deduction)				50 % <=Change if different					50 % <=Change if different allocation to sewer	
Adjustments & Depreciation charged clearing accounts, etc: add (deduct):										
(Specify)										
(Specify)										
Estimated Depreciation Expense				<u>\$305,530</u>					Test Year Depreciation Expense (To Attachment 14)==>	<u>\$312,865</u>

HARTLAND MUN WATER UTILITY

Estimated for Test Year 2016

Accumulated Depreciation (Account 111.1)				Major Projects	Routine	Total	Test Year Average Balance
January 1, 2015 Balance	(Estimated)					\$3,592,396	
Add: Annual Accrual	(per Attachment 12)	(A)				330,130	
Salvage	(Estimated)			\$2,451		2,451	
Less: Retirements	(per Attachment 11)	(B)				63,630	
Cost of Removal	(Estimated)			\$0		0	
Adjustments	increase (decrease)	(C)		3,003		3,003	
December 31, 2015 Balance	(Estimated)					\$3,864,350	\$3,864,350
Add: Annual Accrual	(per Attachment 12)	(A)	\$0	\$338,293		338,293	169,147
Salvage	(Estimated)		0	0		0	0
Less: Retirements	(per Attachment 11)	(B)	0	40,000		40,000	20,000
Cost of Removal	(Estimated)		0	0		0	0
December 31, 2016 Balance	(Estimated)					\$4,162,643	
						Test Year Average Balance	\$4,013,497
Materials and Supplies Inventory							Test Year Average Balance
Account Balances:							
December 31, 2012	(Actual)		\$14,889				
December 31, 2013	(Actual)		16,115				
December 31, 2014	(Actual)		16,857				
December 31, 2015	(Estimated)	(D)	14,406				\$7,203
December 31, 2016	(Estimated)	(D)	15,000				7,500
						Test Year Average Balance	\$14,703
Regulatory Liability and Other Adjustments				Regulatory Liab (Acct 253)		Total	Test Year Average Balance
Account Balances:							
December 31, 2014	(Actual)	(E)	\$354,789			\$354,789	
December 31, 2015	(Estimated)	(E)	\$315,368			315,368	\$157,684
December 31, 2016	(Estimated)	(E)	275,947			275,947	\$137,974
						Test Year Average Balance	\$295,658
<p>Note: (A) The depreciation accrual totals for 2015 and 2016 must agree with Attachment 12. For rate case purposes, major construction additions are factored into the calculated accrual as if in service the entire year.</p> <p>(B) The plant retirements totals for 2015 and 2016 must agree with Attachment 11. If test year retirements are being retired as a result of major construction project, indicate that portion in the major projects column.</p> <p>(C) Explain adjustments on Attachment 19.</p> <p>(D) If there is a variance to the prior year balance of more or less than 15%, please state the basis used for developing the M & S estimates for 2015 & 2016.</p> <p>(E) Explain Other on Attachment 19.</p>							

HARTLAND MUN WATER UTILITY

Estimated for Test Year 2016

Part One:	Total Operating Revenues	(per Attachment 7)	\$1,369,197
	Total Operation and Maintenance Expenses	(per Attachment 10)	\$1,077,000
	Depreciation Expense	(per Attachment 12)	312,865
	Amortization Expense--Account # 404 (specify):		0
	Taxes	(per Attachment 8)	27,700
	Total Operating Expenses		\$1,417,565
	Net Operating Income (Loss)-Test Year 2016		(\$48,368)
Part Two:	Utility Plant In Service--Financed by Utility or Municipality: Test Year Average Balance	(per Attachment 11)	\$10,824,646
	Materials and Supplies: Test Year Average Balance	(per Attachment 13)	14,703
	Less: Accumulated Depreciation: Test Year Average Balance	(per Attachment 13)	4,013,497
	Regulatory Liability and Other: Test Year Average Balance	(per Attachment 13)	295,658
	Average Net Investment Rate Base (NIRB)		\$6,530,194
Part Three:	Average Net Investment Rate Base	(per Part Two above)	\$6,530,194
	TIMES Rate of Return Requested (Enter requested rate in this box.)	<input type="text" value="5.25%"/>	5.25%
	Return on Average Net Investment Rate Base (NIRB)		\$342,835
	Total Operation and Maintenance Expenses	(per Part One above)	\$1,077,000
	TIMES allowance on O&M expenses		6.00%
	Operating Allowance		\$64,620
	Enter the larger of either:		
	The Return on NIRB (A) or the Operating Allowance (B)		\$342,835
	Less: Estimated Net Operating Income (Loss)	(per Part One above)	(48,368)
	Increase Requested-Test Year 2016		\$391,203
	Overall Percentage Increase in Total Sales of Water at Current Rates:	<input type="text" value="29%"/>	

HARTLAND MUN WATER UTILITY

IMPACT FEES

Is the utility currently collecting impact fees?

If yes, answer the following:

1) Describe the facilities to be constructed using the impact fees.

2) Provide the year the impact fees were adopted.

3) Provide the year at which the assessment of impact fees will end.

4) Provide the year the facilities were or will be constructed.

Note: If more than one water utility impact fee exists, answer the above questions for each project.
If more space is needed please include an explanation in the footnotes on Attachment 19.

HARTLAND MUN WATER UTILITY

MISCELLANEOUS
Test Year 2016

Part One: If plant accounts in **Attachment 11 and/or Attachment 11a** (Utility Plant in Service) have transactions for the interim or test year for **Account 343 (Mains)** or **Account 348 (Hydrants)** specify the units added and/or retired for each account .

	Year	Attachment 11		Attachment 11a		Net Units
		Units Added	Units Retired	Units Added	Units Retired	
Feet of Main	2015	0	0	0	0	0
Feet of Main-Routine	2016	0	0	0	0	0
Feet of Main-Major Projects	2016	0	0	13,059	0	13,059
Hydrants	2015	5	4	0	0	1
Hydrants-Routine	2016	5	5	0	0	0
Hydrants-Major Projects	2016	0	0	129	0	129

Water Service Installation

Does the utility wish to revise Schedule Cz-1, the charge for installing a water service?

Late Fees

The Wisconsin Administrative Code provides alternatives for late payment charges on delinquent bills for service. If the utility is also regulated by the PSC for electric and/or sewer rates, it is recommended that the charge be consistent for all. Please indicate which late payment charge the utility wants to be included in its tariff.

Other Charges (Schedule OC-1)

Non-Sufficient Funds Amount:
 Is the Utility also regulated for electric and/or sewer rates?
 Amount charged by your financial institution:

Special Billing Charge
Special Meter Reading Charge
Missed Appointment Charge
Real Estate Closing Charge
Other

Reconnection Charges (Schedule R-1)

Normal Business Hours:
 After Hours:

Public Fire Protection Charges (Schedule F-1)

How will the utility collect the PFP charge?
 Method for calculating direct charges:

Will direct charges also be applied to non-customers who own property in the municipality?
 Number of lots

General Service Rate Design (Schedule Mg-1)

Please indicate the preferred rate design for each customer class:

General/Residential	<input type="text"/>
Multifamily Residential	<input type="text"/>
Non-Residential	<input type="text"/>

Please indicate if you would like an irrigation rate or an additional meter charge (choose one or none).

Irrigation Rate	<input type="text"/>
Additional Meter Charge (Am-1)	<input type="text"/>

Are you interested in rate design to promote conservation goals?

If you decide to pursue an irrigation rate, then please provide the following information:

The Public Service Commission of Wisconsin defines the irrigation customer class as "customers who have water service provided primarily for landscape irrigation. For the purpose of this schedule, landscape irrigation includes the use of water to sustain crops, lawns, or landscapes on any residential, commercial, industrial, or public authority property, including water used for irrigating athletic fields, parks, and golf courses. Irrigation customers include those customers that have multiple meters installed on a single lateral for the purpose of measuring water that is not discharged to the sanitary sewer system. The utility shall classify each additional meter as an irrigation meter and treat each meter as a separate general service customer."

- 1) We will eliminate Schedule Am-1 from your tariff. All existing Am-1 deduct meters will become irrigation meters and will be billed as such.
- 2) Please identify all of your irrigation customers. This will become your new irrigation customer class that will receive its own unique uniform water rate. Water for irrigation will have higher volume rates than general service volume rates due to the extra demand this customer class places on the utility system.
- 3) Update the meter count, fixed revenues, volume revenues, and total actual billed revenues for the irrigation customer class as shown in Attachment 2B. Remember that as you add a meter to the irrigation class, you must subtract it from one of the other customer classes.
- 4) Please identify the annual combined consumption of the irrigation meters by rate block. Update Attachment 2A accordingly. Remember that as you add consumption to the irrigation customer class, you must subtract it from some of the other customer classes. The irrigation usage must be based on your customers that will be reclassified as irrigation customers.

Describe any proposed modifications to the general service rates:

NOTE: Utilities proposing a modified rate structure should submit detailed customer billing information for the most recent 12 months. For each billing period, include an analysis by customer class of the number of customer bills ending in each 1,000 gallon or 100 cubic foot increment, the total number of bills in the billing period, and the total volume of sales in the billing period. For residential customers, it is suggested that the increments be in 1,000's of gallons, up to 25,000 gallons per month (75,000 gallons per quarter), and then by 5,000 gallon increments.

Please list any other proposed tariff or schedule changes below

Mg-1: New Volume Charges- First 50,000, Next 200,000, Next 750,000, Over 1,000,000
Mpa-1: The estimated quantity used shall be billed at "the cheapest volumetric rate as set forth on schedule Mg-1."
Ug-1: After first sentence, change to "Unmetered service shall be billed the amount that would be charged to a metered residential customer using 22,000 gallons of water per quarter under schedule Mg-1, including the service charge for a 5/8-inch meter. If the utility determines that actual usage exceeds \$22,000 gallons of water per quarter, an additional charge for the estimated excess usage shall be made according to the rates under schedule Mg-1."
PW-1: Replace sentence beginning "A charge for the volume" with "A service charge of \$20 and a charge for the

**HARTLAND MUN WATER UTILITY
WATER CONSERVATION SPENDING**
Test Year 2016

If the utility has a conservation program that was authorized by the PSC, please complete the deferred expense schedule below.

Deferred Expense Schedule:

Program Year Ending (a)	Beginning Balance (b)	Account 186 Expenditures (c)	Account 253 Collections (d)	End of Year Expenses (e)
December 31,				
Net Balance of Acct. 186 (debit) and Acct. 253 (credit) Last Actual Year				\$0
Amortization Expense (Net Balance Divided by 3)				\$0
Estimated Future Annual Expenditures				\$0
Total Expenses (To be Recorded in Account 906)				\$0

What are the estimated effects of the utility's planned water conservation and efficiency program on water sales for the test year? Estimate the reduction in volumetric sales, by customer class, for the test year. Test year sales in Attachment 3 should reflect adjustments for conservation.

Customer Class	Test Year Sales Without Conservation	Conservation Adjusted Test Year Sales
Residential		
Commercial		
Industrial		
Public Authority		
Other		

Additional Comments:

**HARTLAND MUN WATER UTILITY
2016
NOTES**

600- 2015 vs. average: Department of public works has 12 employees and their time gets charged to General Public Works, Water, and Sewer based on actual hours worked in each area. Accounts vary and differ based on what area employees are instructed to work in each year. 2016 vs. average: Public works budgets are calculated based on future capital projects and which department will require the most work for future projects.

602- 2015 vs. average: This account is set up in the event that expenses are needed for source of supply. There were expenses in 2012, but none in 2013, 2014, or 2015. 2016 vs. average: The budget is a conservative number budgeted for in case funds are needed for source of supply.

605- 2015 vs. average: This account is dependent on labor and miscellaneous expenses. Account balances are allocated similar to account 600 and work for each department can vary from year to year. 2016 vs. average- Water Utility budgets conservatively in case something goes wrong. Historically, actual expenses incurred are comparable.

620- 2016 vs. average: Budgets are calculated on future capital projects and which department will require the most work.

623- 2015 vs. average: This account is used for pumping supplies and the balance is dependent on what breaks or what needs servicing annually. No out of the ordinary expenses in 2015. 2016 vs. average- Budget is based off what was spent in two prior years and the historical average, which is around \$1000.

625- 2015 vs. average: Three year average is higher due to more repairs to the pumping plant equipment in prior years. 2016 vs. average: Pump houses and pump controls are aging so management budgets conservatively in case of breaks.

630- 2015 vs. average: Department of public works has 12 employees and their time gets charged to General Public Works, Water, and Sewer based on actual hours worked in each area. Accounts vary and differ based on what area employees are instructed to work in each year based on repairs/maintenance needed during the year. 2016 vs. average: Public works budgets are calculated based on future capital projects and which department will require the most work for future projects.

632- 2015 vs. average: This account is made up of miscellaneous supplies needed for water treatment. In 2015, this account needed minimal supplies compared to the three year average.

635- 2015 vs. average- Three year average is inflated due to the stripping tower cleaning in 2012. 2015 balance contains minimal maintenance expenses. 2016 vs. average- Budget for 2016 is for maintenance of stripping tower and other miscellaneous items. DPW staff anticipates what maintenance will be needed when creating the budget.

640- 2015 vs. average: Department of public works has 12 employees and their time gets charged to General Public Works, Water, and Sewer based on actual hours worked in each area. Accounts vary and differ based on what area employees are instructed to work in each year based on what repairs/maintenance needed during the year. 2016 vs. average: Public works budgets are calculated on future capital projects and which department will require the most work for future projects.

641- 2015 vs. average: Transportation and Distribution Mains had minimal supply purchases over past several years. Nothing needed to be purchased in 2015. 2016 vs. average- Conservative budget in case repair/expense is needed.

650- 2015 vs. average: The final year of tower painting amortization occurred in 2013 increasing the three year average. Without the tower painting, expenses are comparable over the years. 2016 vs. average- Conservative estimate based on labor and parts to maintain three water towers and two in-ground reservoirs.

651- 2015 vs. average: Because there were no major main projects in 2015, more main maintenance was done in 2015 and results in increased labor. 2016 vs. average: Account is annually budgeted around \$95,000 based on historical costs and conservative budgeting. 2016 also includes \$133,000 for valve replacement at Bristlecone to be done by village staff.

652- 2015 vs. average: Average is higher due to more frozen mains during 2014. 2015 winter was not as cold. 2016 vs. average: Average is higher due to more frozen mains during 2014. Budget is comparable to 2015 actual costs incurred.

653- 2015 vs. average: Department of public works has 12 employees and their time gets charged to General Public Works, Water, and Sewer based on actual hours worked in each area. This account varies based on meters. 2016 vs. average: This account is budgeted for conservatively based on demand required for meter labor or meter parts.

654- 2016 vs. average: This account has a budget of \$20,000 plus \$120,000 for hydrant valve replacements at Bristlecone in 2016. The \$20,00 budget for labor appears to be underbudgeted.

655- 2015 vs. average: 2015 had engineering for valve repairs at Bristlecone of \$1,938. Number fluctuates annually. 2016 vs. average: \$7,000 of the 2016 budget is for the one-time purchase of a trench shield.

901- 2016 vs. average: Conservative budget- historically around \$600-700 per year

903- 2016 vs. average: Conservative budget- historically around \$2,600 per year

921- 2015 vs. average: 2015 had no major computer purchases compared to prior years.

923- 2015 vs. average: Average is higher due to a valve repair in the marsh during 2012. This account depends on what is needed during the year. 2016 vs. average: Budgeted for conservatively based on historical average. 2016 will have increased engineering costs due to upcoming residential developments.

926- 2016 vs. average: Based off of WRS. Employees have wage increases and WRS has been increasing in prior years.

2016

STEP II MAJOR PLANT DETAIL

Test Year 2016

NOTE: Only applies to utilities requesting a two step rate case
 USE ONLY FOR "MAJOR" PLANT NOT COMPLETED NOR PLACED IN SERVICE BY THE END OF THE TEST YEAR

Summary of Plant Additions (Retirements) in Step II

Account Number	Description	Addition (Retirement) Amount	Depreciation	
			Rate	Expense
Financed by Utility or Municipality:				
		0	0.00%	\$0
		0	0.00%	0
		0	0.00%	0
		0	0.00%	0
		0	0.00%	0
		0	0.00%	0
	Total Financed by Utility or Municipality	0	Depreciation Total	\$0
Contributed Plant:				
		\$0		
		0		
		0		
		0		
		0		
	Total Contributed Plant	0		
	Total Step II NET Plant Additions	\$0		
	Less: Plant Outside Municipality	0		
	Net Taxable Plant	\$0		

Times Assessment Ratio (per Attachment 9)	0.983886
Times Net Local and School Rate (per Attachment 9)	14.543592
Calculated Tax Equivalent--Step II	\$0
Calculated Tax Equivalent - Step I (per Attachment 9)	262,486
Tax Equivalent Computed (Combined Total Step I and II)	\$262,486
1994 Tax Equivalent Payable in 1995 (per Attachment 9)	\$99,292
If the municipality has authorized a lower amount as allowed by Wis. Stat. § 66.0811(2), then place that amount on this line. If no authorization, leave blank. ==>	0
Step I and Step II Combined:	
Tax Equivalent Payable for the Test Year (See Attachment 9, Instruction 4 for criteria)	\$0
Less: Meter Allocation to Sewer (Attachment 8)	0
Step I and Step II Combined Net Property Tax Equivalent-Water Utility	\$0

	Units Added
If mains or hydrant plant accounts have Step II transactions above, specify the net units added for each.	
Feet of Main	0
Hydrants	0

\$2.016
STEP II SUMMARY
 Test Year 2016

NOTE: Only applies to utilities requesting a two step rate case

		<u>Step I Total</u> <u>Per</u> <u>Attachment 14</u>	<u>Step II</u> <u>Additional</u>	<u>Combined</u> <u>Total</u>
Part One:	Total Operating Revenues	\$1,369,197	\$0	\$1,369,197
	Total Operation and Maintenance Expenses:	\$1,077,000	\$0	\$1,077,000
	Depreciation Expense	312,865	0	312,865
	Amortization Expense--Acct # 404 (If Step II--specify)	0	0	0
	Taxes	27,700	0	27,700
	Total Operating Expenses	\$1,417,565	\$0	\$1,417,565
	Net Operating Income (Loss)-Test Year 2016	(\$48,368)	\$0	(\$48,368)
Part Two:	Plant In Service--Financed by Utility or Municipality	\$10,824,646	\$0	\$10,824,646
	Materials and Supplies	14,703	0	14,703
	Less: Accumulated Depreciation	4,013,497	0	4,013,497
	Less: Regulatory Liability and Other	295,658	0	295,658
	Net Investment Rate Base (NIRB)	\$6,530,194	\$0	\$6,530,194
Part Three:	Average Net Investment Rate Base		(per Part Two above)	\$6,530,194
	TIMES Rate of Return Requested for Step II	5.25%		5.25%
	The requested return can be different than in Step I. Enter the Step II requested rate in this box.			
	Return on Average Net Investment Rate Base (NIRB)			<u>\$342,835</u> (A)
	Total Operation and Maintenance Expenses		(per Part One above)	\$1,077,000
	TIMES allowance on O&M expenses			6.00%
	Operating Allowance			<u>\$64,620</u> (B)
	Enter the larger of either: The Return on NIRB (A) or the Operating Allowance (B)			\$342,835
	Less: Estimated Net Operating Income (Loss)--Combined Step I and I		(per Part One above)	(\$48,368)
	Increase Requested-Test Year 2016--Combined Step I and II			<u>\$391,203</u>
	Overall Percentage Increase in Total Sales of Water <u>at Current Rates:</u>		29%	

**2016
STEP II
NOTES**

Test Year 2016

NOTE: Only applies to utilities requesting a two step rate case

Step II Major Project(s) Authorization Docket Number(s)==>

Briefly Describe the Major Project(s) Below:

Other assumptions relating to Step II Major Project(s) -- Describe below:

Filing the Application to Increase Water Rates on the Electronic Regulatory Filing System (ERF)

Before sending the rate application to the PSC:

1. Ensure that the Edit Checks have been run from the Main Menu.
2. Based on the Edit Checks listed, correct or adjust as required to address the item.
3. Rerun the Edit Checks to ensure that only general Edit Checks remain in the list.
4. All remaining general items in the edit check list should be fully explained in the Notes on Attachment 19.
5. No changes should be made to this application (the Excel file) after submitting to the PSC. Printed copies or electronic copies regarding this rate application should be printed or electronically produced only from this file or from an exact copy. (After the PSC has accepted this file and uploaded it to the Commission's Electronic Regulatory Filing system, copies may be reproduced from the ERF system also.)

All new formal rate case applications and subsequent filings must be filed with the PSC in electronically on the PSC's Electronic Regulatory Filing system at http://psc.wi.gov/apps40/erf_public/Default.aspx.

Detailed instructions and guidelines can be found on the PSC's Electronic Regulatory Filing system web site at: http://psc.wi.gov/apps40/erf_public/info/howto.aspx

General Information:

1. An internet connection is required for uploading files, and Internet Explorer 5.0 or above
2. To submit filings to the PSC a user must create an account by specifying his or her name, email address, logon id and password.
3. Individual accounts can be created by clicking on the "Setup Individual Account" hyperlink from the ERF Login Page. Corporate accounts can only be created by the PSC's Record Management Unit (RMU). Entities must complete a Corporate Electronic Filing Account Request in order to establish an account.
4. Corporate accounts have been developed to allow an organization (e.g., utility, law firm, accounting firm, intervener, etc.) to identify users who are authorized to file on their behalf. This is an optional service offered to corporate entities to allow them greater security in identifying authorized filers, but such entities are not required to use corporate accounts if individual accounts are satisfactory to them
5. The rate case application is in Microsoft Excel and should be filed as an Excel file. Do not convert Excel files to PDF.
6. Adobe Acrobat is needed to convert other than Excel documents to PDF format

Abbreviated list of instructions to submit this rate application to the PSC:

1. Use http://psc.wi.gov/apps35/erf_public/Default.aspx to submit filings to the PSC.
2. Type in a valid user name and password.
3. To submit a new rate case, select the New / Non-Docket entry under File Document heading.
4. Select the number of files to upload, and specify the utility these documents relate to. When the screen repopulates, click the browse button in row 1 and select the file to upload. Then specify the document type from the drop down list box and finally enter a meaningful description such as "Rate Increase Application for XYZ Water Utility".
5. Repeat this for each row on the screen.
6. Click the Upload Docket Files button to submit the documents.
7. Once the docket is submitted it will be marked as pending which means that the document has been received by the PSC, but it has not been processed. Staff of RMU will review the documents and approve or reject them. When the filings are processed the submitter will be notified via email. The email will include the document name, type, description, received date and file status. If the filing was rejected, the reason for rejection will be included in the email.
8. For general questions about the process of electronic filing or instructions on formatting, etc., please contact the Records Management Unit at (608) 261-8524 or via e-mail at pscsecs@wisconsin.gov.
9. For any questions about the technical functions of the ERF system, please contact Paul Newman, the PSC's Chief Information Officer, at (608) 267-5112 or via e-mail at paul.newman@wisconsin.gov.

Public Service Commission of Wisconsin

Hartland Municipal Water Utility

Public Fire Protection Service

Under Wis. Stat. § 196.03(3)(b), the municipality has chosen to have the utility bill the retail general service customers for public fire protection service.

This service shall include the use of hydrants for fire protection service only and such quantities of water as may be demanded for the purpose of extinguishing fires within the service area. This service shall also include water used for testing equipment and training personnel. For all other purposes, the metered or other rates set forth, or as may be filed with the Public Service Commission shall apply.

Quarterly Public Fire-Protection Service Charges:

5/8 - inch meter - \$	24.02	3 - inch meter - \$	361.99
3/4 - inch meter - \$	24.02	4 - inch meter - \$	602.19
1 - inch meter - \$	60.89	6 - inch meter - \$	1,200.99
1 1/4 - inch meter - \$	87.97	8 - inch meter - \$	1,924.97
1 1/2 - inch meter - \$	121.79	10 - inch meter - \$	2,885.77
2 - inch meter - \$	192.83	12 - inch meter - \$	3,849.95

Customers who are provided service under Schedules Mg-1, Ug-1, Mgt-1 and Mz-1 shall also be subject to the charges in this schedule.

Billing: Same as Schedule Mg-1.

RATE FILE

Sheet No. 1 of 1

Public Service Commission of Wisconsin

Schedule No. Upf-1

Hartland Municipal Water Utility

Amendment No. 14

Private Fire Protection Service - Unmetered

This service shall consist of permanent or continuous unmetered connections to the main for the purpose of supplying water to private fire protection systems such as automatic sprinkler systems, standpipes, and private hydrants. This service shall also include reasonable quantities of water used for testing check valves and other backflow prevention devices.

Quarterly Private Fire Protection Service Demand Charges:

2-inch or smaller connection	\$ 15.00
3-inch connection	\$ 28.50
4-inch connection	\$ 48.00
6-inch connection	\$ 96.00
8-inch connection	\$ 153.00
10-inch connection	\$ 228.00
12-inch connection	\$ 303.00

Billing: Same as Schedule Mg-1.

RATE FILE

Sheet No. 1 of 1

Schedule No. Mg-1

Amendment No. 18

Public Service Commission of Wisconsin

Hartland Municipal Water Utility

General Service - Metered

Quarterly Service Charges:

5/8 - inch meter - \$	19.45	3 - inch meter - \$	236.82
3/4 - inch meter - \$	19.45	4 - inch meter - \$	365.37
1 - inch meter - \$	50.74	6 - inch meter - \$	608.96
1 1/4 - inch meter - \$	67.66	8 - inch meter - \$	811.94
1 1/2 - inch meter - \$	81.19	10 - inch meter - \$	1,014.92
2 - inch meter - \$	118.41	12 - inch meter - \$	1,184.08

For PSC use only: base 5/8-inch meter charge for SRC purpose - 17.25

Plus Volume Charges:

First	30,000	gallons used each quarter - \$2.43 per 1,000 gallons
Next	170,000	gallons used each quarter - \$2.04 per 1,000 gallons
Next	800,000	gallons used each quarter - \$1.57 per 1,000 gallons
Over	1,000,000	gallons used each quarter - \$1.17 per 1,000 gallons

Billing: Bills for water service are rendered quarterly and become due and payable upon issuance following the period for which service is rendered. A late payment charge of 3 percent but not less than 50 cents will be added to bills not paid within 20 days of issuance. This ONE-TIME 3 percent late payment charge will be applied only to any unpaid balance for the current billing period's usage. This late payment charge is applicable to all customers. The utility customer may be given a written notice that the bill is overdue no sooner than 20 days after the bill is issued and unless payment or satisfactory arrangement for payment is made within the next 10 days, service may be disconnected pursuant to Wis. Admin. Code ch. PSC 185.

Combined Metering: Volumetric meter readings will be combined for billing if the utility for its own convenience places more than one meter on a single water service lateral. Multiple meters placed for the purpose of identifying water not discharged into the sanitary sewer are not considered for utility convenience and shall not be combined for billing. This requirement does not preclude the utility from combining readings when metering configurations support such an approach. Meter readings from individually metered separate service laterals shall not be combined for billing purposes.

RATE FILE

Sheet No. 1 of 1

Schedule No. NSF-1

Public Service Commission of Wisconsin

Amendment No. 14

Hartland Municipal Water Utility

Non-Sufficient Funds Charge

A \$15.00 charge shall apply to the customer's account when a check rendered for utility service is returned for non-sufficient funds. This charge may not be in addition to, but may be inclusive of, other non-sufficient funds charges when the check was for payment of multiple services.

Billing: Same as Schedule Mg-1.

RATE FILE

Sheet No. 1 of 1

Schedule No. Mpa-1

Amendment No. 14

Public Service Commission of Wisconsin

Hartland Municipal Water Utility

Public Service

Water service supplied to municipal buildings, schools, sewer treatment plants, etc., shall be metered and the regular metered service rates (Schedule Mg-1) applied.

Water used on an intermittent basis for flushing sewers, street sprinkling, flooding skating rinks, drinking fountains, etc., shall be metered where meters can be set to measure the service. Where it is impossible to measure the service, the superintendent shall estimate the volume of water used based on the pressure, size of opening, and period of time water is allowed to be drawn. The estimated quantity used shall be billed at the rate of \$1.40 per 1,000 gallons.

Billing: Same as Schedule Mg-1.

RATE FILE

Sheet No. 1 of 1

Schedule No. Ug-1

Public Service Commission of Wisconsin

Amendment No. 14

Hartland Municipal Water Utility

General Water Service - Unmetered
--

Where the utility cannot immediately install its water meter, service may be supplied temporarily on an unmetered basis. Such service shall be billed at the rate of \$64.55 per quarter. This rate shall be applied only to single-family residential and small commercial customers and approximates the cost of 22,000 gallons of water per quarter under Schedule Mg-1. If it is determined by the utility that usage is in excess of 22,000 gallons of water per quarter, an additional charge per Schedule Mg-1 will be made for the estimated additional usage.

Billing: Same as Schedule Mg-1.

RATE FILE

Sheet No. 1 of 1

Schedule No. Mgt-1

Amendment No. 14

Public Service Commission of Wisconsin

Hartland Municipal Water Utility

Seasonal, Emergency, or Temporary Service

Seasonal customers* shall pay an annual seasonal service charge equal to four times the applicable service charge in Schedule Mg-1. Water use in any billing period shall be billed at the applicable volume rates in Schedule Mg-1 and the charge added to the annual seasonal service charge. For disconnections of service not previously considered as seasonal, emergency, or temporary, if service is resumed at the same premises by the same customer within a 12-month period, and if there has been no service to another customer during the intervening period, the customer shall be billed for the pro rata share of the applicable service charge for the period of disconnection.

Further, if service has been disconnected or a meter removed, a charge under Schedule R-1 shall be applied at the time of reconnection or meter reinstallation.

*Seasonal customers are general service customers whose use of water is normally for recurring periods of less than a year. This includes service under Schedule Mg-1.

Billing: Same as Schedule Mg-1.

RATE FILE

Sheet No. 1 of 1

Schedule No. Mz-1

Public Service Commission of Wisconsin

Amendment No. 14

Hartland Municipal Water Utility

Building and Construction Water Service
--

For single-family and small commercial buildings, apply the unmetered rate (Schedule Ug-1).

For large commercial, industrial, or multiple apartment buildings, a temporary metered installation shall be made and general metered rates (Schedule Mg-1) applied.

Billing: Same as Schedule Mg-1.

Public Service Commission of Wisconsin

Hartland Municipal Water Utility

Bulk Water

All bulk water supplied from the water system through hydrants or other connections shall be metered, or at the direction of the utility, estimated. Utility personnel or a utility-approved party shall supervise the delivery of water.

Bulk water sales are:

- A. Water supplied by tank trucks or from hydrants for the purpose of extinguishing fires outside the utility's immediate service area;
- B. Water supplied by tank trucks or from hydrants for purposes other than extinguishing fires, such as irrigation or the filling of swimming pools; or,
- C. Water supplied from hydrants or other temporary connections for general service type applications. (Water supplied for construction purposes - see Schedule Mz-1.)

A charge for the volume of water used will be billed to the party using the water at \$2.15 per 1,000 gallons. A service charge, in addition to the volumetric charge, will be \$30.00. In addition, for meters that are assigned to bulk water customers for more than 30 days, the applicable service charge in Schedule Mg-1 will apply after the first 30 days.

The water utility may require reasonable deposits for the temporary use of its equipment under this and other rate schedules. The deposit(s) collected will be refunded upon return of the utility's equipment. Damaged or lost equipment will be repaired or replaced at the customer's expense.

Billing: Same as Schedule Mg-1.

RATE FILE

Sheet No. 1 of 1

Public Service Commission of Wisconsin

Schedule No. R-1

Hartland Municipal Water Utility

Amendment No. 14

Reconnection Charges

	<u>During Normal Business Hours</u>	<u>After Normal Business Hours</u>
Reinstallation of meter, including valving at curb stop	\$ 30.00	\$ 45.00
Valve turned on at curb stop	\$ 25.00	\$ 37.50

Note: No charge for disconnection.

Billing: Same as Schedule Mg-1.

RATE FILE

Sheet No. 1 of 1

Schedule No. Cz-1

Amendment No. 14

Public Service Commission of Wisconsin

Hartland Municipal Water Utility

Water Lateral Installation Charge
--

Subdivision developers shall be responsible, where the main extension has been approved by the utility, for the water service lateral installation costs from the main through the curb stop and box.

When the cost of a utility main extension is to be collected through assessment by the municipality, the actual average water lateral installation costs from the main through the curb stop and box shall be included in the assessment of the appropriate properties.

The initial water service lateral(s), not installed as part of a subdivision development or an assessable utility extension, will be installed from the main through the curb stop and box by the utility, for which the actual cost will be charged.

Billing: Same as Schedule Mg-1.

Hartland Municipal Water Utility

Water Main Extension Rule

Water mains will be extended for new customers on the following basis:

- A. Where the cost of the extension is to immediately be collected through assessment by the municipality against the abutting property, the procedure set forth under Wis. Stat. § 66.0703 will apply, and no additional customer contribution to the utility will be required.
- B. Where the municipality is unwilling or unable to make a special assessment, the extension will be made on a customer-financed basis as follows:
 - 1. The applicant(s) will advance as a contribution in aid of construction the total amount equivalent to that which would have been assessed for all property under A.
 - 2. Part of the contribution required in B.1. will be refundable. When additional customers are connected to the extended main within 10 years of the date of completion, contributions in aid of construction will be collected equal to the amount which would have been assessed under A. for the abutting property being served. This amount will be refunded to the original contributor(s). In no case will the contributions received from additional customers exceed the proportionate amount which would have been required under A., nor will it exceed the total assessable cost of the original extension.
- C. When a customer connects to a transmission main or connecting loop installed at utility expense within 10 years of the date of completion, there will be a contribution required of an amount equivalent to that which would have been assessed under A.

RATE FILE

Sheet No. 1 of 1

Schedule No. X-3

Amendment No. 14

Public Service Commission of Wisconsin

Hartland Municipal Water Utility

Water Main Installations in Platted Subdivisions

Water Main Installations in Platted Subdivisions - - - X-3

Application for installation of water mains in regularly platted real estate development subdivisions shall be filed with the utility.

If the developer, or a contractor employed by the developer, is to install the water mains (with the approval of the utility), the developer shall be responsible for the total cost of construction.

If the utility or its contractor is to install the water mains, the developer shall be required to advance to the utility, prior to the beginning of the construction, the total estimated cost of the extension. If the final costs exceed estimated costs, an additional billing will be made for the balance of the cost due. This balance is to be paid within 30 days. If final costs are less than estimated, a refund of the overpayment will be made by the water utility.

Hartland Municipal Water Utility

Water Utility Operating Rules

Compliance with Rules

All persons now receiving water service from this water utility, or who may request service in the future, shall be considered as having agreed to be bound by the rules and regulations as filed with the Public Service Commission of Wisconsin.

Establishment of Service

Application for water service may be made in writing on a form furnished by the water utility. The application will contain the legal description of the property to be served, the name of the owner, the exact use to be made of the service, and the size of the service lateral and meter desired. Note particularly any special refrigeration, fire protection, or water-consuming air-conditioning equipment.

Service will be furnished only if (1) the premises have a frontage on a properly platted street or public strip in which a cast iron or other long-life water main has been laid, or where the property owner has agreed to and complied with the provisions of the water utility's filed main extension rule, (2) the property owner has installed or agrees to install a service lateral from the curb stop to the point of use that is not less than 6 feet below the surface of an established or proposed grade and meets the water utility's specifications, and (3) the premises have adequate piping beyond the metering point.

The owner of a multi-unit dwelling has the option of being served by individual metered water service to each unit. The owner, by selecting this option, is required to provide interior plumbing and meter settings to enable individual metered service to each unit and individual disconnection without affecting service to other units. Each meter and meter connection will be treated as a separate water utility account for the purpose of the filed rules and regulations.

No division of the water service lateral to any lot or parcel of land shall be made for the extension and independent metering of the supply to an adjoining lot or parcel of land. Except for duplexes, no division of a water service lateral shall be made at the curb for separate supplies for two or more separate premises having frontage on any street or public service strip, whether owned by the same or different parties. Duplexes may be served by one lateral provided (1) individual metered service and disconnection is provided and (2) it is permitted by local ordinance.

Buildings used in the same business, located on the same parcel, and served by a single lateral may have the customer's water supply piping installed to a central point so that volume can be metered in one place.

The water utility may withhold approval of any application where full information of the purpose of such supply is not clearly indicated and set forth by the applicant property owner.

Hartland Municipal Water Utility

Water Utility Operating Rules

Reconnection of Service

Where the water utility has disconnected service at the customer's request, a reconnection charge shall be made when the customer requests reconnection of service. See Schedule R-1 for the applicable rate.

A reconnection charge shall also be required from customers whose services are disconnected (shut off at curb stop box) because of nonpayment of bills when due. See Schedule R-1 for the applicable rate.

If reconnection is requested for the same location by any member of the same household, or, if a place of business, by any partner of the same business, it shall be considered as the same customer.

Temporary Metered Service, Meter, and Deposits

An applicant for temporary water service on a metered basis shall make and maintain a monetary deposit for each meter installed as security for payment for use of water and for such other charges which may arise from the use of the supply. A charge shall be made for setting the valve and furnishing and setting the meter. See Schedule BW-1 for the applicable rate.

Water for Construction

When water is requested for construction purposes or for filling tanks or other such uses, an application shall be made to the water utility, in writing, giving a statement of the amount of construction work to be done or the size of the tank to be filled, etc. Payment for the water for construction may be required in advance at the scheduled rates. The service lateral must be installed into the building before water can be used. No connection with the service lateral at the curb shall be made without special permission from the water utility. In no case will any employee of the water utility turn on water for construction work unless the contractor has obtained permission from the water utility.

Customers shall not allow contractors, masons, or other persons to take unmetered water from their premises without permission from the water utility. Any customer failing to comply with this provision may have water service discontinued and will be responsible for the cost of the estimated volume of water used.

Hartland Municipal Water Utility

Water Utility Operating Rules

Use of Hydrants

In cases where no other supply is available, permission may be granted by the water utility to use a hydrant. No hydrant shall be used until the proper meter and valve are installed. In no case shall any valve be installed or moved except by an employee of the water utility.

Before a valve is set, payment must be made for its setting and for the water to be used at the scheduled rates. Where applicable, see Schedule BW-1 for deposits and charges. Upon completing the use of the hydrant, the customer must notify the water utility to that effect.

Operation of Valves and Hydrants and Unauthorized Use of Water - Penalty

Any person who shall, without authority of the water utility, allow contractors, masons, or other unauthorized persons to take water from their premises, operate any valve connected with the street or supply mains, or open any fire hydrant connected with the distribution system, except for the purpose of extinguishing fire, or who shall wantonly damage or impair the same, shall be subject to a fine as provided by municipal ordinance. Utility permission for the use of hydrants applies only to such hydrants that are designated for the specific use.

Refunds of Monetary Deposits

All money deposited as security for payment of charges arising from the use of temporary water service on a metered basis, or for the return of a hydrant valve and fixtures if the water is used on an unmetered basis, will be refunded to the depositor on the termination of the use of water, the payment of all charges levied against the depositor, and the return of the water utility's equipment.

Service Laterals

No water service lateral shall be laid through any trench having cinders, rubbish, rock or gravel fill, or any other material which may cause injury to or disintegration of the service lateral, unless adequate means of protection are provided by sand filling or such other insulation as may be approved by the water utility. Service laterals passing through curb or retaining walls shall be adequately safeguarded by provision of a channel space or pipe casing not less than twice the diameter of the service connection. The space between the service lateral and the channel or pipe casing shall be filled and lightly caulked with an oakum, mastic cement, or other resilient material and made impervious to moisture.

In backfilling the pipe trench, the service lateral must be protected against injury by carefully hand tamping the ground filling around the pipe. There should be at least 6 inches of ground filling over the pipe, and it should be free from hard lumps, rocks, stones, or other injurious material.

Hartland Municipal Water Utility

Water Utility Operating Rules

Service Laterals (continued)

All water service laterals shall be of undiminished size from the street main into the point of meter placement. Beyond the meter outlet valve, the piping shall be sized and proportioned to provide, on all floors, at all times, an equitable distribution of the water supply for the greatest probable number of fixtures or appliances operating simultaneously.

Replacement and Repair of Service Laterals

The service lateral from the main to and through the curb stop will be maintained and kept in repair and, when worn out, replaced at the expense of the water utility. The property owner shall maintain the service lateral from the curb stop to the point of use.

If an owner fails to repair a leaking or broken service lateral from the curb to the point of metering or use within such time as may appear reasonable to the water utility after notification has been served on the owner by the water utility, the water will be shut off and will not be turned on again until the repairs have been completed.

Abandonment of Service

If a property owner changes the use of a property currently receiving water service such that water service will no longer be needed in the future, the water utility may require the abandonment of the water service at the water main. In such case, the property owner may be responsible for all removal and/or repair costs, including the water main and the utility portion of the water service lateral.

Charges for Water Wasted Due to Leaks

See Wis. Admin. Code § PSC 185.35.

Thawing Frozen Service Laterals

See Wis. Admin. Code § PSC 185.88.

Curb Stop Boxes

The curb stop box is the property of the water utility. The water utility is responsible for its repair and maintenance. This includes maintaining, through adjustment, the curb stop box at an appropriate grade level where no direct action by the property owner or occupant has contributed to an elevation problem. The property owner is responsible for protecting the curb stop box from situations that could obstruct access to it or unduly expose it to harm. The water utility shall not be liable for failure to locate the curb stop box and shut off the water in case of a leak on the owner's premises.

Hartland Municipal Water Utility

Water Utility Operating Rules

Installation of Meters

Meters will be owned, furnished, and installed by the water utility or a utility-approved contractor and are not to be disconnected or tampered with by the customer. All meters shall be so located that they shall be protected from obstructions and permit ready access for reading, inspection, and servicing, such location to be designated or approved by the water utility. All piping within the building must be supplied by the owner. Where additional meters are desired by the owner, the owner shall pay for all piping. Where applicable, see Schedule Am-1 for rates.

Repairs to Meters

Meters will be repaired by the water utility, and the cost of such repairs caused by ordinary wear and tear will be borne by the water utility.

Repair of any damage to a meter resulting from the carelessness of the owner of the premises, owner's agent, or tenant, or from the negligence of any one of them to properly secure and protect same, including any damage that may result from allowing a water meter to become frozen or to be damaged from the presence of hot water or steam in the meter, shall be paid for by the customer or the owner of the premises.

Service Piping for Meter Settings

Where the original service piping is installed for a new metered customer, where existing service piping is changed for the customer's convenience, or where a new meter is installed for an existing unmetered customer, the owner of the premises at his/her expense shall provide a suitable location and the proper connections for the meter. The meter setting and associated plumbing shall comply with the water utility's standards. The water utility should be consulted as to the type and size of the meter setting.

Turning on Water

The water may only be turned on for a customer by an authorized employee of the water utility. Plumbers may turn the water on to test their work, but upon completion must leave the water turned off.

Hartland Municipal Water Utility

Water Utility Operating Rules

Failure to Read Meters

Where the water utility is unable to read a meter, the fact will be plainly indicated on the bill, and either an estimated bill will be computed or the minimum charge applied. The difference shall be adjusted when the meter is again read, that is, the bill for the succeeding billing period will be computed with the gallons or cubic feet in each block of the rate schedule doubled, and credit will be given on that bill for the amount of the bill paid the preceding period. Only in unusual cases shall more than three consecutive estimated or minimum bills be rendered.

If the meter is damaged (see Surreptitious Use of Water) or fails to operate, the bill will be based on the average use during the past year, unless there is some reason why the use is not normal. If the average use cannot be properly determined, the bill will be estimated by some equitable method.

See Wis. Admin. Code § PSC 185.33.

Complaint Meter Tests

See Wis. Admin. Code § PSC 185.77.

Inspection of Premises

During reasonable hours, any officer or authorized employee of the water utility shall have the right of access to the premises supplied with service for the purpose of inspection or for the enforcement of the water utility's rules and regulations. Whenever appropriate, the water utility will make a systematic inspection of all unmetered water taps for the purpose of checking waste and unnecessary use of water.

See Wis. Stat. § 196.171.

Vacation of Premises

When premises are to be vacated, the water utility shall be notified, in writing, at once, so that it may remove the meter and shut off the water supply at the curb stop. The owner of the premises shall be liable for prosecution for any damage to the water utility's property. See "Abandonment of Service" in Schedule X-1 for further information.

Deposits for Residential Service

See Wis. Admin. Code § PSC 185.36.

RATE FILE

Sheet No. 7 of 10

Schedule No. X-1

Public Service Commission of Wisconsin

Amendment No. 14

Hartland Municipal Water Utility

Water Utility Operating Rules

Deposits for Nonresidential Service

See Wis. Admin. Code § PSC 185.361.

Deferred Payment Agreement

See Wis. Admin. Code § PSC 185.38.

Dispute Procedures

See Wis. Admin. Code § PSC 185.39.

Disconnection and Refusal of Service

See Wis. Admin. Code § PSC 185.37.

The following is an example of a disconnection notice that the utility may use to provide the required notice to customers.

DISCONNECTION NOTICE

Dear Customer:

The bill enclosed with this notice includes your current charge for water utility service and your previous unpaid balance.

You have 10 days to pay the water utility service arrears or your service is subject to disconnection.

If you fail to pay the service arrears or fail to contact us within the 10 days allowed to make reasonable deferred payment arrangement or other suitable arrangement, we will proceed with disconnection action.

To avoid the inconvenience of service interruption and an additional charge of (amount) for reconnection, we urge you to pay the full arrears IMMEDIATELY AT ONE OF OUR OFFICES.

If you have entered into a Deferred Payment Agreement with us and have failed to make the deferred payments you agreed to, your service will be subject to disconnection unless you pay the entire amount due within 10 days.

If you have a reason for delaying the payment, call us and explain the situation.

Public Service Commission of Wisconsin

Hartland Municipal Water Utility

Water Utility Operating Rules

Disconnection and Refusal of Service (continued)

DISCONNECTION NOTICE (continued)

PLEASE CALL THIS TELEPHONE NUMBER, (telephone number), IMMEDIATELY IF:

1. You dispute the notice of delinquent account.
2. You have a question about your water utility service arrears.
3. You are unable to pay the full amount of the bill and are willing to enter into a deferred payment agreement with us.
4. There are any circumstances you think should be taken into consideration before service is discontinued.
5. Any resident is seriously ill.

Illness Provision: If there is an existing medical emergency in your home and you furnish the water utility with a statement signed by either a licensed Wisconsin physician or a public health official, we will delay disconnection of service up to 21 days. The statement must identify the medical emergency and specify the period of time during which disconnection will aggravate the existing emergency.

Deferred Payment Agreements: If you are a residential customer and, for some reason, you are unable to pay the full amount of the water utility service arrears on your bill, you may contact the water utility to discuss arrangements to pay the arrears over an extended period of time.

This time payment agreement will require:

1. Payment of a reasonable amount at the time the agreement is made.
2. Payment of the remainder of the outstanding balance in monthly installments over a reasonable length of time.
3. Payment of all future water utility service bills in full by the due date.

In any situation where you are unable to resolve billing disputes or disputes about the grounds for proposed disconnection through contacts with our water utility, you may make an appeal to the Public Service Commission of Wisconsin by calling (800) 225-7729.

(WATER UTILITY NAME)

Hartland Municipal Water Utility

Water Utility Operating Rules

Collection of Overdue Bills

An amount owed by the customer may be levied as a tax as provided in Wis. Stat. § 66.0809.

Surreptitious Use of Water

When the water utility has reasonable evidence that a person is obtaining water, in whole or in part, by means of devices or methods used to stop or interfere with the proper metering of the water utility service being delivered, the water utility reserves the right to estimate and present immediately a bill for unmetered service as a result of such interference, and such bill shall be payable subject to a 24-hour disconnection of service. If the water utility disconnects the service for any such reason, the water utility will reconnect the service upon the following conditions:

- A. The customer will be required to deposit with the water utility an amount sufficient to guarantee the payment of the bills for water utility service.
- B. The customer will be required to pay the water utility for any and all damages to water utility equipment resulting from such interference with the metering.
- C. The customer must further agree to comply with reasonable requirements to protect the water utility against further losses.

See Wis. Stat. §§ 98.26 and 943.20.

Repairs to Mains

The water utility reserves the right to shut off the water supply in the mains temporarily to make repairs, alterations, or additions to the plant or system. When the circumstances will permit, the water utility will give notification, by newspaper publication or otherwise, of the discontinuance of the water supply. No credit will be allowed to customers for such temporary suspension of the water supply.

See Wis. Admin. Code § PSC 185.87.

Duty of Water Utility with Respect to Safety of the Public

It shall be the duty of the water utility to see that all open ditches for water mains, hydrants, and service laterals are properly guarded to prevent accident to any person or vehicle, and at night there shall be displayed proper signal lighting to insure the safety of the public.

Hartland Municipal Water Utility

Water Utility Operating Rules

Handling Water Mains and Service Laterals in Excavation Trenches

Contractors must call Digger's Hotline and ensure a location is done to establish the existence and location of all water mains and service laterals as provided in Wis. Stat. § 182.0175. Where water mains or service laterals have been removed, cut, or damaged during trench excavation, the contractors must, at their own expense, cause them to be replaced or repaired at once. Contractors must not shut off the water service laterals to any customer for a period exceeding 6 hours.

Protective Devices

- A. Protective Devices in General: The owner or occupant of every premise receiving water supply shall apply and maintain suitable means of protection of the premise supply and all appliances against damage arising in any manner from the use of the water supply, variation of water pressure, or any interruption of water supply. Particularly, such owner or occupant must protect water-cooled compressors for refrigeration systems by means of high and/or low pressure safety cutout devices. There shall likewise be provided means for the prevention of the transmission of water ram or noise of operation of any valve or appliance through the piping of their own or adjacent premises.
- B. Relief Valves: On all "closed systems" (i.e., systems having a check valve, pressure regulator, reducing valve, water filter, or softener), an effective pressure relief valve shall be installed at or near the top of the hot water tank or at the hot water distribution pipe connection to the tank. No stop valve shall be placed between the hot water tank and the relief valve or on the drain pipe. See applicable plumbing codes.
- C. Air Chambers: An air chamber or approved shock absorber shall be installed at the terminus of each riser, fixture branch, or hydraulic elevator main for the prevention of undue water hammer. The air chamber shall be sized in conformance with local plumbing codes. Where possible, the air chamber should be provided at its base with a valve for water drainage and replenishment of air.

Cross-Connections

Every person owning or occupying a premise receiving municipal water supply shall maintain such municipal water supply free from any connection, either of a direct or of an indirect nature, with a water supply from a foreign source or of any manner of connection with any fixture or appliance whereby water from a foreign supply or the waste from any fixture, appliance, or waste or soil pipe may flow or be siphoned or pumped into the piping of the municipal water system.

See Wis. Admin. Code § NR 811.09.

MEMORANDUM

TO: President and Village Board
FROM: David E. Cox, Village Administrator
Ryan Bailey, Finance Director
DATE: May 20, 2016
SUBJECT: Water Rate Submission – Part 2



This memo is intended to clarify certain pieces of information distributed to you earlier in the week related to the Water Rate Study.

- The spreadsheet showing the various rate changes as referenced in the original memo is attached.
- In an effort to clarify what is represented on Attachment 14 to which the Board’s attention was drawn in the previous memo, we offer the following.
 - Depreciation expense appears as an expenditure but it is more of a record keeping entry and not a true expense of the utility.
 - However, the expense figures in the attachment do not show the cost of capital asset purchases (about \$250,000) or of principle for debt payments in the amount of \$130,000. It does include debt interest expense.
- As a reminder and as shown on the spreadsheet, the water rate paid by our customers includes multiple components including the meter charge and the Public Fire Protection charge in addition to the actual volume charge of the amount of water used.
- Below is a list of average residential bills, which includes only the meter and water charges, for Waukesha County water systems. The bill cost on the list does not include Fire Protection costs which are handled in a myriad of ways by the other municipalities. Hartland is currently number 16 on the list of 17

Utility Name	Minimum Bill	2,500 CF/18,750 Gal
DELAFIELD MUNICIPAL WATER UTILITY	50	110.9375
MUKWONAGO MUNICIPAL WATER UTILITY	27	107.625
EAGLE VILL OF MUNICIPAL WTR UTY	33	106.125
NEW BERLIN WATER UTILITY	15.27	94.2075
MENOMONEE FALLS VILLAGE OF WTR UTY	11.51	91.5725
WAUKESHA WATER UTILITY CITY OF	24.1	87.6625
MUSKEGO CITY OF WATER PUBLIC UTY	25.46	87.1475
LANNON MUNICIPAL WATER UTILITY	24.72	86.97
OCONOMOWOC CITY OF UTILITIES	23.1	85.5375

President and Village Board - Water Rate Submission

May 18, 2016

Page 2

SUSSEX VILLAGE OF WTR PUBLIC UTY	32.45	85.5125
PEWAUKEE CITY OF WATER UTILITY	25.2	78.2625
DOUSMAN WATER UTILITY	24	75.5625
BUTLER PUBLIC WATER UTILITY	22.5	72.375
BROOKFIELD MUNICIPAL WATER UTILITY	14.16	67.035
PEWAUKEE VILLAGE OF WATER UTILITY	18.45	65.5125
HARTLAND MUN WATER UTILITY	19.45	65.0125
BROOKFIELD TN OF SANITARY DIST NO 4	30.08	55.0175
AVERAGE	23.685	81.73420455

- Implementing the proposed rate increase would move the Hartland average to number 11 on the list with a figure of \$81.43.

If you have questions regarding this information or the water utility finances, please contact either Ryan Bailey or me.

DCWater Rates 2

Attachments

- cc: Ryan Bailey, Finance Director
- Mike Einweck, Public Works Director
- Mike Gerszewski, Operations Supervisor
- Dave Felkner, Water Utility Foreman
- Wendi Unger, Baker Tilly

Water Utility Rate Increase Effects

	<u>Current Rate</u>	<u>29% Rate Increase</u>	<u>Quarterly Increase</u>
Meter Charge			
5/8	19.45	25.09	5.64
3/4	19.45	25.09	5.64
1	50.74	65.45	14.71
1-1/4	67.66	87.28	19.62
1-1/2	81.19	104.74	23.55
2	118.41	152.75	34.34
3	236.82	305.50	68.68
4	365.37	471.33	105.96
6	608.96	785.56	176.60
8	811.94	1047.40	235.46
10	1014.92	1309.25	294.33
12	1184.08	1527.46	343.38
Volume Charge			
First 30K	2.43	3.13	0.70
Next 170K	2.04	2.63	0.59
Next 800K	1.57	2.03	0.46
Over 1M	1.17	1.51	0.34
Public Fire Protection			
5/8	24.02	30.99	6.97
3/4	24.02	30.99	6.97
1	60.89	78.55	17.66
1-1/4	87.97	113.48	25.51
1-1/2	121.79	157.11	35.32
2	192.83	248.75	55.92
3	361.99	466.97	104.98
4	602.19	776.83	174.64
6	1200.99	1549.28	348.29
8	1924.97	2483.21	558.24
10	2885.77	3722.64	836.87
12	3849.95	4966.44	1116.49
Effects on Residents/Businesses with rate increase			
	<u>Current Rate</u>	<u>29% Rate Increase</u>	<u>Quarterly Increase</u>
5/8" with 18,000 gallons used	87.21	112.42	25.21
5/8" with 44,000 gallons used	144.93	186.8	41.87
Sample Commercial - 1"	700.89	904.24	203.35
Sample Commercial - 1.5"	732.58	944.95	212.37
Sample Commercial- 1.5"	685.48	884.05	198.57
Sample Commercial - 5/8"	361.17	465.58	104.41
Sample Commercial - 2"	2304.01	2975.71	671.70
Sample Commercial - 1.5"	847.19	1093.14	245.95
Sample Commercial - 4"	1798.6	2321.02	522.42

2016 BUDGET CALENDAR FOR 2017 BUDGET

<i>Fri</i>	<i>Jul 15</i>	<i>Budget Books Distributed to Dept Heads {Develop Revenue Projections}</i>
<i>Fri</i>	<i>Aug 12</i>	<i>Departmental Budgets including budget narratives are returned to Finance Director {Budgets may be turned in before the 12th if completed earlier.}</i>
<i>Mon</i>	<i>Aug 15</i>	<i>Budget Reviews all this Week with Department Heads</i>
<i>Mon</i>	<i>Sep 5</i>	<i>Distribute Budget Books to Board Members during this week</i>
<i>Wed</i>	<i>Sep 21</i>	<i>Village Board - Budget Workshop (all budgets; 5:00 PM Start Time)</i>
<i>Mon</i>	<i>Sep 26</i>	<i>Take Budget Summary to Lake Country Reporter Don't let them publish in full page format.</i>
<i>Thurs</i>	<i>Oct 6</i>	<i>Publish Proposed Budget</i>
<i>Mon</i>	<i>Oct 24</i>	<i>Village Board - Budget Meeting Budget Public Hearing</i>
<i>Mon</i>	<i>Nov 14</i>	<i>Village Board - Budget Meeting Motion to Approve 2016 Budget</i>





October 2, 2015

APPROVED 9/28/2015

Village of Hartland
Attention: David Cox
210 Cottonwood Avenue
Hartland, WI 53029

RE: Business Unit # 840323
Site Name MIL-ECC-77

Dear Mr. Cox:

This letter agreement ("Letter Agreement") sets forth the terms of the agreement that is to be memorialized between Milwaukee MPL Tower Holdings LLC, a Delaware limited liability company, by CCATT LLC, a Delaware limited liability company, its Attorney in Fact ("Lessee") and Village of Hartland, a municipal corporation ("Lessor"), to modify, among other things, the length of the term in the lease agreement between the Lessor and Lessee dated May 23, 1996, as may be amended ("Lease") for property located in Waukesha County, WI ("Property").

For and in consideration of Fifty Dollars (\$50.00) to be paid by Lessee to Lessor within 30 days after full execution of this Letter Agreement, the parties agree as follows:

1. Lessor and Lessee will enter into an amendment to the Lease ("Lease Amendment") wherein the term of the Lease will be modified. The Lease currently provides, in section 2.2 that there is one (1) remaining renewal term of five (5) years. That Lease section will be amended to provide that the remaining term of the Lease will be seven (7) renewal terms of five (5) years each. The new final Lease expiration date will be May 31, 2051.

2. In addition to the modification described above, the Lease Amendment will further modify the Lease to provide:

2a. On June 1, 2016 rent shall increase to Nineteen Thousand Four Hundred and No/100 Dollars (\$19,400.00) per year. This rent increase replaces and is in lieu of the regular rent increase scheduled to occur pursuant to the Lease on the same date.

2b. Commencing on June 1, 2021 and every five (5) years thereafter (each an "Adjustment Date"), the annual rent shall increase by an amount equal to 15% of the annual rent in effect for the year immediately preceding the Adjustment Date. Such rent escalations shall replace any rent escalations currently in the Lease.

2c. Section 28.1 of the Lease titled 'Provision of Cellular Telephones' shall be deleted in its entirety.

3. Furthermore, the Lease Amendment will modify the Lease to provide that if requested by Lessee, Lessor will execute, at Lessee's sole cost and expense, all documents required by any governmental authority in connection with any development of, or construction on, the Property, including documents necessary to petition the appropriate public bodies for certificates, permits, licenses and other approvals deemed necessary by Lessee to utilize the Property for the purpose of constructing, maintaining and operating communications facilities. Lessor will agree to be named applicant if requested by Lessee. In furtherance of the foregoing, Lessor will appoint Lessee as Lessor's attorney-in-fact to execute all land use applications, permits, licenses and other approvals on Lessor's behalf.

4. Lessor shall cooperate in all ways, including but not limited to providing information, signing documents and seeking execution by third parties of documents that will remove, subordinate or satisfy any mortgages, deeds of trusts, liens or other encumbrances affecting the Property.

5. Upon receipt of this Letter Agreement evidencing Lessor's acceptance of the terms herein, Lessee shall submit this Letter Agreement to its property committee. If the Letter Agreement is approved by the property committee, Lessee shall prepare a Lease Amendment that incorporates the terms and conditions described in this Letter Agreement. In connection therewith, the parties acknowledge and agree that this Letter Agreement is intended to summarize the terms and conditions to be included in the Lease Amendment. Upon receipt of the Lease Amendment, Lessor hereby agrees to execute the Lease Amendment without any unreasonable delay.

6. Irrespective of whether the transaction contemplated by this Letter Agreement is consummated, Lessor and Lessee each will pay its own out-of-pocket expenses.

7. Notwithstanding anything to the contrary contained herein, Lessee has the complete right to terminate this Letter Agreement for any or no reason at any time prior to full execution of the Lease Amendment, without damages.

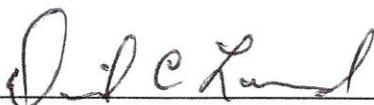
8. Lessor represents and warrants that Lessor is duly authorized and has the full power, right and authority to enter into this Letter Agreement and to perform all of its obligations under this Letter Agreement and to execute and deliver all documents, including but not limited to the Lease Amendment, required by this Letter Agreement. From the date of this Letter Agreement through the date that Lessor executes the Lease Amendment, Lessor shall use its best efforts to ensure that the foregoing representations and warranties shall remain true and correct and Lessor shall promptly notify Lessee if any representation or warranty is or possibly may not be true or correct. Lessor's representations, warranties and covenants shall survive following the full execution of the Lease Amendment.

If this Letter Agreement accurately sets forth our understanding regarding the foregoing, please so indicate by signing and returning to the undersigned the enclosed copy of this letter.

Lessor:
Village of Hartland, a municipal corporation

Lessee:
Milwaukee MPL Tower Holdings LLC,
a Delaware limited liability company

By: CCATT LLC,
a Delaware limited liability company
its Attorney in Fact

By: 

By: _____

Name: DAVID C. LAMERAND

Name: _____

Title: VILLAGE PRESIDENT

Title: _____

Date: OCTOBER 14, 2015

Date: _____

FOURTH AMENDMENT TO GROUND LEASE AGREEMENT
(BU 840323)

THIS FOURTH AMENDMENT TO GROUND LEASE AGREEMENT ("Fourth Amendment") is made effective this _____ day of _____, 2015, by and between VILLAGE OF HARTLAND, a municipal corporation ("Landlord"), and MILWAUKEE MPL TOWER HOLDINGS LLC, a Delaware limited liability company ("Tenant"), by CCATT LLC, a Delaware limited liability company, its Attorney-in-Fact.

WHEREAS, Landlord and Milwaukee SMSA Limited Partnership, a Delaware limited partnership ("Milwaukee SMSA"), entered into a Ground Lease Agreement dated May 23, 1996 (as amended and assigned, the "Lease"), whereby Landlord leased to Milwaukee SMSA a portion of land being described as an approximately 1,590 square feet portion of that property (said leased portion, together with those certain access, utility and/or maintenance easements and/or rights of way granted in the Lease being the "Leased Property") located at N48 W30753 Hill Street (Tax Parcel #HAV 0730-987-001), Village of Hartland, Waukesha County, State of Wisconsin. Notice of the Lease is provided by, and the Leased Property is described in that certain Memorandum of Ground Lease Agreement ("Memorandum"), dated May 23, 1996, and recorded on June 20, 1996, in Reel 2256, Image 0688 in the Waukesha County Register of Deeds ("Registry"); and

WHEREAS, Landlord and Milwaukee SMSA entered into that First Amendment to Ground Lease last executed on November 10, 1997 ("First Amendment"); and

WHEREAS, Landlord and Milwaukee SMSA entered into that Second Amendment to Ground Lease Agreement dated November 25, 2002 ("Second Amendment"); and

WHEREAS, Landlord and Milwaukee SMSA entered into that Third Amendment to Ground Lease Agreement dated July 16, 2012 ("Third Amendment"), which increased the size of the Leased Property to approximately 1,647.70 square feet, among other changes, a memorandum of which was entered into on July 16, 2012; and

WHEREAS, Tenant is successor in interest in the Lease to Milwaukee SMSA; and

WHEREAS, the Lease has an original term, including all extension terms, that will expire on May 31, 2021 ("Original Term"), and Landlord and Tenant now desire to amend the terms of the Lease to provide for additional extension terms beyond the Original Term, and to make other changes.

NOW THEREFORE, in exchange for the mutual promises contained herein, Landlord and Tenant agree to amend the Lease as follows:

1. Any capitalized terms not defined herein shall have the meanings ascribed to them in the Lease. The recitals in this Fourth Amendment are incorporated herein by this reference.

2. Section 1.12 of the Lease is amended by deleting Tenant's addresses and inserting the following:

Tenant: Milwaukee MPL Tower Holdings LLC
Legal Department
Attn: Network Legal
208 S. Akard Street
Dallas, TX 75202-4206

With a copy to: CCATT LLC
Attn: Legal Dept.
2000 Corporate Drive
Canonsburg, PA 15317

3. Section 2.2 of the Lease is amended by replacing "four (4)" with "ten (10)", thereby adding six (6) additional five (5)-year extension terms to the Lease beyond the Original Term, and extending its total term to May 31, 2051, unless sooner terminated as provided in the Lease.

4. As additional consideration for amending the Lease in accordance with this Fourth Amendment, on June 1, 2016, the annual rent shall increase to Nineteen Thousand Four Hundred Dollars (\$19,400.00) per year. This rent increase replaces and is in lieu of the regular rent increase scheduled to occur pursuant to the Lease on the same date.

5. Section 2.3 of the Lease is amended by inserting the following after the rent for the fourth (4th) extension term (as same was amended in Section 4 of this Fourth Amendment):

Commencing on June 1, 2021, and every five (5) years thereafter (each an "Adjustment Date"), the annual rent shall increase by an amount equal to fifteen percent (15%) of the annual rent in effect for the year immediately preceding the Adjustment Date.

6. Section 3.1 of the Lease is amended by replacing "fourth (4th)" with "tenth (10th)".

7. Section 8 of the Lease is hereby amended by deleting Section 8 in its entirety and replacing it with the following:

8: [INTENTIONALLY DELETED]

8. Section 28.1 of the Lease is hereby deleted in its entirety and Tenant shall have no further obligation to provide any wireless phones or any services for same from and after the date of this Fourth Amendment.

9. Representations, Warranties and Covenants of Landlord. Landlord represents, warrants and covenants to Tenant as follows:

(a) Landlord is duly authorized to and has the full power and authority to enter into this Fourth Amendment and to perform all of Landlord's obligations under the Lease as amended hereby.

(b) Except as expressly identified in this Fourth Amendment, Landlord owns the Leased Property free and clear of any mortgage, deed of trust, or other lien secured by any legal or beneficial interest in the Leased Property, or any right of any individual, entity or governmental authority arising under an option, right of first refusal, lease, license, easement or other instrument other than any rights of Tenant arising under the Lease as amended hereby and the rights of utility providers under recorded easements.

(c) Upon Tenant's request, Landlord shall discharge and cause to be released (or, if approved by Tenant, subordinated to Tenant's rights under the Lease as amended hereby) any mortgage, deed of trust, lien or other encumbrance that may now or hereafter exist against the Leased Property.

(d) Upon Tenant's request, Landlord shall cure any defect in Landlord's title to the Leased Property which in the reasonable opinion of Tenant has or may have an adverse effect on Tenant's use or possession of the Leased Property.

(e) Tenant is not currently in default under the Lease, and to Landlord's knowledge, no event or condition has occurred or presently exists which, with notice or the passage of time or both, would constitute a default by Tenant under the Lease.

(f) Landlord agrees to execute and deliver such further documents and provide such further assurances as may be requested by Tenant to effect any release or cure referred to in this paragraph, carry out and evidence the full intent and purpose of the parties under the Lease as amended hereby, and ensure Tenant's continuous and uninterrupted use, possession and quiet enjoyment of the Leased Property under the Lease as amended hereby.

10. Tenant reserves the right, at its discretion and at its sole cost, to obtain a survey ("Survey") specifically describing the Leased Property and any access and utility easements associated therewith. Tenant shall be permitted to attach the Survey as an exhibit to this Fourth Amendment and any related memorandum for recording, which shall update and replace the existing description, at any time prior to or after closing of this Fourth Amendment.

11. IRS Form W-9. Landlord agrees to provide Tenant with a completed IRS Form W-9, or its equivalent, upon execution of this Fourth Amendment and at such other times as may be reasonably requested by Tenant. In the event the Leased Property is transferred, the succeeding Landlord shall have a duty at the time of such transfer to provide Tenant with a completed IRS Form W-9, or its equivalent, and other related paper work to effect a transfer in rent to the new Landlord. Landlord's failure to provide the IRS Form W-9 within thirty (30) days after Tenant's request shall be considered a default and Tenant may take any reasonable action necessary to comply with IRS regulations including, but not limited to, withholding applicable taxes from rent payments.

12. In all other respects, the remainder of the Lease shall remain in full force and effect. Any portion of the Lease that is inconsistent with this Fourth Amendment is hereby amended to be consistent with this Fourth Amendment. This Fourth Amendment supersedes that certain Letter Agreement by and between Landlord and Tenant dated October 2, 2015, and in case of any conflict or inconsistency between the terms and conditions contained in the Letter Agreement and the terms and conditions contained in this Fourth Amendment, the terms and conditions in this Fourth Amendment shall control. This instrument may be executed in any number of counterparts, each of which shall be deemed an original and which together shall constitute one and the same instrument.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, Landlord and Tenant have signed this instrument under seal, and have caused this Fourth Amendment to be duly executed on the day and year first written above.

LANDLORD:

Village of Hartland,
a municipal corporation

By: _____ (SEAL)

Print Name: _____

Title: _____

IN WITNESS WHEREOF, Landlord and Tenant have signed this instrument under seal, and have caused this Fourth Amendment to be duly executed on the day and year first written above.

TENANT:

Milwaukee MPL Tower Holdings LLC,
a Delaware limited liability company

By: CCATT LLC,
a Delaware limited liability company,
its Attorney-in-Fact

By: _____(SEAL)

Print Name: _____

Title: _____

Prepared out of State
Return to:
Crown Castle
1220 Augusta, Suite 500
Houston, Texas 77057

Cross Index with Reel 2256, Image 0688

Tax Map #: HAV 0730-987-001

MEMORANDUM OF FOURTH AMENDMENT TO GROUND LEASE AGREEMENT

THIS MEMORANDUM OF FOURTH AMENDMENT TO GROUND LEASE AGREEMENT (“Amended Memorandum”) is made effective this _____ day of _____, 2015, by and between VILLAGE OF HARTLAND, a municipal corporation (“Landlord”), with a mailing address of 210 Cottonwood Avenue, Harland, Wisconsin 53029, and MILWAUKEE MPL TOWER HOLDINGS LLC, a Delaware limited liability company (“Tenant”), by CCATT LLC, a Delaware limited liability company, its Attorney-in-Fact, with a mailing address of c/o Crown Castle USA Inc., 2000 Corporate Drive, Canonsburg, Pennsylvania 15317-8564.

WHEREAS, Landlord and Milwaukee SMSA Limited Partnership, a Delaware limited partnership (“Milwaukee SMSA”), entered into a Ground Lease Agreement dated May 23, 1996 (as amended and assigned, the “Lease”), whereby Landlord leased to Milwaukee SMSA a portion of land being described as an approximately 1,590 square feet portion of that property (said leased portion, together with those certain access, utility and/or maintenance easements and/or rights of way granted in the Lease being the “Leased Property”) located at N48 W30753 Hill Street (Tax Parcel #HAV 0730-987-001), Village of Hartland, Waukesha County, State of Wisconsin. Notice of the Lease is provided by, and the Leased Property is described in that certain Memorandum of Ground Lease Agreement (“Memorandum”), dated May 23, 1996, and recorded on June 20, 1996, in Reel 2256, Image 0688 in the Waukesha County Register of Deeds (“Registry”); and

WHEREAS, Landlord and Milwaukee SMSA entered into that First Amendment to Ground Lease last executed on November 10, 1997 (“First Amendment”); and

WHEREAS, Landlord and Milwaukee SMSA entered into that Second Amendment to Ground Lease Agreement dated November 25, 2002 (“Second Amendment”); and

WHEREAS, Landlord and Milwaukee SMSA entered into that Third Amendment to Ground Lease Agreement dated July 16, 2012 (“Third Amendment”), which increased the size of the Leased Property to approximately 1,647.70 square feet, among other changes, a memorandum of which was entered into on July 16, 2012; and

WHEREAS, Tenant is successor in interest in the Lease to Milwaukee SMSA; and

WHEREAS, the Lease has an original term, including all extension terms, that will expire on May 31, 2021 (“Original Term”), and Landlord and Tenant now desire to amend the terms of the Lease to provide for additional extension terms beyond the Original Term, and to make other changes; and

WHEREAS, Landlord and Tenant made and entered into a Fourth Amendment to Ground Lease Agreement of even date herewith (“Fourth Amendment”) and pursuant to the terms of, and for that consideration recited in, the Fourth Amendment, the parties wish to hereby amend certain provisions of the Lease, and provide this Amended Memorandum as notice thereof, as follows:

1. Landlord does hereby lease and grant unto Tenant, its successors and assigns, the Leased Property for six (6) additional five (5) year extension terms beyond the Original Term, such that the Original Term and all extension terms of the Lease may last for a term of fifty-five (55) years, expiring on May 31, 2051, unless sooner terminated as provided in the Lease.

2. The description of the Leased Property is as provided in that Memorandum recorded in the Registry in Reel 2256, Image 0688.

3. This Amended Memorandum contains only selected provisions of the Fourth Amendment, and reference is made to the full text of the Lease and the Fourth Amendment for their full terms and conditions, which are incorporated herein by this reference. Except as otherwise provided in the Fourth Amendment and this Amended Memorandum, the terms and conditions of the Lease remain in full force and effect. This instrument may be executed in any number of counterparts, each of which shall be deemed an original and which together shall constitute one and the same instrument.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, Landlord and Tenant have signed this instrument under seal, and have caused this Amended Memorandum to be duly executed on the day and year first written above.

LANDLORD:

Village of Hartland,
a municipal corporation

By: _____ (SEAL)

Print Name: _____

Title: _____

State of _____)

County of _____)

This Memorandum of Fourth Amendment to Ground Lease Agreement was acknowledged before me on _____, by _____ as _____ of the Village of Hartland, a municipal corporation.

_____ (Signature of notarial officer)

_____ (Print name)

(Seal, if any)

Title (and Rank)

My commission expires: _____

IN WITNESS WHEREOF, Landlord and Tenant have signed this instrument under seal, and have caused this Amended Memorandum to be duly executed on the day and year first written above.

TENANT:

MILWAUKEE MPL TOWER HOLDINGS LLC,
a Delaware limited liability company

By: CCATT LLC,
a Delaware limited liability company,
its Attorney-in-Fact

By: _____(SEAL)

Print Name: _____

Title: _____

State of _____)

County of _____)

This Memorandum of Fourth Amendment to Ground Lease Agreement was acknowledged before me on _____, by _____ as _____ of CCATT LLC, a Delaware limited liability company, as Attorney-in-Fact for Milwaukee MPL Tower Holdings LLC, a Delaware limited liability company.

_____ (Signature of notarial officer)

_____ (Print name)

(Seal, if any)

Title (and Rank)

My commission expires: _____