



ADMINISTRATION
210 COTTONWOOD AVENUE
HARTLAND, WI 53029
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VILLAGE BOARD AGENDA

MONDAY, JUNE 13, 2016

7:00 PM

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Trustee Landwehr

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of May 23, 2016.
2. Consideration of a motion to approve the vouchers for payment.
3. **Public Hearing** and Consideration of the Annual Renewal of Licenses and Permits for:
 - a. Class "B" Beer/"Class B" Liquor
 - b. Reserve Class "B" Beer/"Class B" Liquor
 - c. Class "A" Beer
 - d. Class "A" Beer/Class "A" Liquor
 - e. "Class B" Beer
 - f. "Class C" Wine
4. Consideration of Other Annual Licenses Not Requiring a Public Hearing:
 - a. Amusement Device Licenses
 - b. Operator's (Bartender) Licenses
 - i. Operator's Licenses with a term ending June 30 2018
 - ii. Operator's Licenses recommended for denial
 - c. Cabaret Licenses
 - d. Cigarette Licenses
 - e. Taxi Cab Licenses
 - f. Weights and Measures Licenses
5. Consideration of Other Licenses and Permits
 - a. Restricted Species Permit to exceed the limit on the number of animals
 - b. Temporary Licenses relating to Hometown Celebration (June 24 – June 26)
 - i. Temporary Class "B"/"Class B" Beer/Liquor License – Hartland Rotary
 - ii. Public Dance License – Hartland Rotary
 - iii. Temporary Class "B" Beer License – Hartland Kiwanis
 - iv. Temporary Operator's (Bartender) Licenses

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- c. Temporary Licenses relating to Hartland Chamber of Commerce Street Dance (July 16)
 - i. Temporary Class "B"/"Class B" Beer/Liquor License
 - ii. Public Dance License
 - iii. Temporary Operator's (Bartender) Licenses
 - d. Temporary Licenses relating to St Charles Church Fall Festival (Sept 9 – Sept 11)
 - i. Temporary Class "B"/"Class B" Beer/Liquor License
 - ii. Public Dance License
 - iii. Temporary Operator's (Bartender) Licenses
 - e. Street Use Permits
 - i. River Reserve Neighborhood Block Party, Long Meadow Drive, July 16, 11am to 4pm
 - ii. MBA Parade of Homes, Windrush Subdivision, August 12 to September 5, Weekdays 4pm to 8pm, Weekends and Labor Day 11am to 5pm
6. Review, discussion and determination of the bridge to be used for the Riverwalk Development
 7. Consideration of a motion to adopt Resolution No. 06/13/16-01 "A Resolution Adopting the Compliance Maintenance Annual Report (CMAR)"
 8. Consideration of a motion to declare as surplus several items of Village property and to authorize their disposal via auction or other means
 9. Consideration of a motion to authorize the purchase of 113 radio units for various Village Departments from Baycom, Inc. of Green Bay in the amount of \$296,000, including a \$13,000 contingency.
 10. Consideration of a motion to affirm Village of Hartland continuation in the Cooperation Agreement with Waukesha County and participating municipalities for CDBG Funding and the HOME Investment Partnership Program
 11. Discussion and consideration of a motion to approve installation of a hardwood floor system in a portion of the Community Center in the Municipal Building
 12. Consideration of a motion to confirm Plan Commission, Park Board and Public Works Department representatives to the Environmental Corridor and Open Space Task Force as appointed by President Lamerand and consideration of a Village Board Liaison to this Task Force.
 13. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

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14. Adjourn.

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

MEMORANDUM

TO: President and Board of Trustees
FROM: David E. Cox, Village Administrator 
DATE: June 10, 2016
SUBJECT: Agenda Information

The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Item 4 Regarding Operator's Licenses.

Background: The Board will note that the Police Chief has recommended denial of one of the renewal applications based on the applicant's conviction record, which includes a new DUI. I believe that this individual, and possibly his employer, will be present at the meeting and may want to speak to the Board before action is taken. The Board is urged to listen to the testimony and to determine whether to issue the license.

Recommendation: Chief has recommended denial of the renewal.

Item 5 Related to Restricted Species Permits.

Background: The Board is being asked to consider its first permit request to allow a resident to exceed the Village-Code-allowed number of animals at a residence. In this case, the resident is requesting official permission to keep three dogs and three cats that have been residing at the residence for many years. The Police Department has received three complaints in about three years about barking dogs at this location to this point, no citation has been issued. Aside from the periodic noise complaints, which may not be related to the number of dogs, staff does not see any issue with the current arrangement and, provided the animals are licensed appropriately, would recommend approval.

Recommendation: Recommend approval of the permit.

Item 6 Regarding a determination of the pedestrian bridge at the Riverwalk Development

Background: Additional information is provided in the memo from Director Einweck and will be provided by the developer's representative at the meeting regarding making a final determination on the pedestrian bridge to connect the Riverwalk Development across the river to the walking trail and to the parking lot. Ultimately, the bridge will be owned by the Village. Based on review of the various material options and their relative maintenance and longevity, staff recommends use of fiberglass reinforced plastic product for the bridge material, which is supported by a steel superstructure. The color would be a natural wood tone. As a matter of policy, the Village Board is asked to determine whether the bridge should have a roof. This option adds about \$15,000 to the cost of the bridge and was not

contemplated when the Village approved the Riverwalk project. If a covered bridge option is chosen, it may be appropriate for the Village to pay the additional cost of the roof.

Recommendation: Recommend use of the fiberglass/plastic material for the bridge with the determination of roof as made by the Village Board.

Item 8 Regarding declaring certain property as surplus

Background: As Operations Supervisor Gerszewski's memo indicates, the Public Works Department has inventoried their equipment and has determined a list of items that should be disposed. The list includes some equipment (the truck, the road saw) that have been replaced but surplus declarations were not done at the time the Board approved the replacement purchase. It is the intent that these items would be sold at auction or, if they cannot be sold, simply scraped.

Recommendation: Recommend approval of the list for surplus declaration and disposal.

Item 9 Regarding the purchase of new radios

Background: As the Board will recall, staff presented this project to the Board in May and received direction to move forward with the purchase of replacement radios immediately. As the material from Chief Rosch indicates, staff proposes to replace 60 portable (hand held) and 53 mobile (vehicle mounted) radios for a total of 113 replacement radios. Using the County-negotiated deal through Motorola, the radios will be purchased through Baycom of Green Bay and would be programmed locally by the County's radio services.

Recommendation: Recommend approval of the purchase of 113 radios through Baycom.

Item 10 Regarding continuation of our CDBG/HOME Partnership with Waukesha County

Background: As the Board will recall, the Village has partnered with Waukesha County for many years to provide local distribution of CDBG funding and access to the HOME consortium, both of which are related to funding assistance for individuals and organizations to benefit economically and physically challenged persons. The most recent iteration of the partnership agreement was approved in September 2015 retroactively covering 2014 through 2016. The County is requesting affirmation that the Village will continue in the Partnership Agreement, which has an automatic renewal for a three year term. Unless the Village withdraws, the new agreement will cover 2017 through 2019.

Recommendation: Recommend continuance in the Partnership Agreement.

Item 11 Regarding hardwood flooring in a portion of the Community Center

Background: As the Board will recall, staff has been evaluating potential improvements to the Community Center located on the lower level of the Municipal Building. At this point, staff is proposing the installation of a hardwood floor in the southern portion of the Center. The floor would be constructed like a gym floor in that it would be designed for athletic and fitness activities. This portion of the Center houses nearly all of the Recreation Department's fitness programming and these classes will benefit from the proper flooring. Additionally, the floor will be a good flooring for voting and other uses in the space. Staff received quotes from three sources, which ranged from \$33,000 to \$14,420. The lowest proposal is for the installation of a fixed resilient floor system by Connor Sports, which is a global designer and manufacturer of athletic and fitness flooring. The company is offering the Village a new, hybrid flooring system at a reduced rate in order to introduce it to the market more readily. After reviewing the company's performance in other installations, including St John's Northwestern Military Academy in Delafield, we are satisfied and recommend moving forward. The Board is asked to determine whether it is willing to allow the installation of hardwood flooring in the southern portion of the Community Center and will authorize staff to enter into the contract.

Recommendation: Recommend installation of the flooring and authorization to contract.

Item 12 Regarding appointments to the Environmental Corridor and Open Space Task Force

Background: President Lamerand has determined the final proposed appointments of the following persons to the ECOS Task Force.

David De Courcy Bower – Plan Commission
Tim Hallquist – Park Board

Mike Einweck – Public Works Department

President Lamerand is also considering the appointment of a Village Board liaison to this Task Force and will plan to discuss the matter with the Board at the meeting. The discussion may also include action to appoint said liaison.

Recommendation: Recommend approval of the appointments.

VILLAGE BOARD MINUTES
MONDAY, MAY 23, 2016
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BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Trustee Swenson

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Fire Chief Dean, Police Chief Rosch, Clerk Igl, Rec Director Kelli Yogerst, Paul Mozina, Wendy Unger, John Siepmann, Nina Gaydos-Fedak, Deputy Chief Bagin, Officer James Weber, Gina Gresch, Police Department staff members.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Gina Gresch, candidate for the office of Waukesha County Clerk, introduced herself, provided information on her background and asked for support in the upcoming primary election.

Paul Mozina asked that the Board direct department heads to begin to allocate time and staff to conduct a complete review of the comprehensive development plan in 2017.

1. Motion (Meyers/Stevens) to approve Village Board minutes of May 9, 2016. Carried (7-0).
2. Motion (Landwehr/Wallschlager) to approve vouchers for payment in the amount of \$215,258.04. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Meyers/Stevens) to approve an application for a street use permit for the Hartland Chamber of Commerce Street Dance on July 16, 2016. Carried (7-0).
 - b. Motion (Swenson/Wallschlager) to approve a Temporary Class B Beer/Wine permit for the Hartland Chamber of Commerce Street Dance on July 16, 2016. Carried (7-0).
 - c. Motion (Landwehr/Wallschlager) to approve an Application for a Restricted Species Permit to raise 4 chickens on property located at 311 Woodlands Ct. Carried (7-0).
 - d. Motion (Stevens/Compton) to approve the use of the Pawling Avenue Municipal Parking Lots for a weekly Farmer's Market from June 12 through October 16. Carried (7-0).

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4. Special Presentation and Proclamation honoring Officer James R. Weber on his retirement from the Village after 27 years of service.

Chief Rosch thanked Officer Weber for his years of dedicated service in the Police Department. President Lamerand read a proclamation into the record thanking him for his 27 years of service. Deputy Chief Bagin also commented on Officer Weber's exemplary performance to the department.

5. Presentation of the 2015 Financial Statements and Audit results by Wendi M. Unger, CPA, Partner, Baker Tilly.

Ms. Unger provided the financial highlights of the 2015 Financial Statements for the Village of Hartland including a summary of activity by fund. Ms. Unger noted that the General Fund had a \$5.1M Fund Balance at end of year. It was stated that there were no adjustments necessary for the audit.

Total long-term obligations outstanding are \$14,702,661 of governmental activities debt and \$5,126,371 of business-type activities debt. The Village has the ability to borrow up to 5% of the equalized value of the Village or \$59,494,025. The outstanding general obligation debt as of December 31, 2015 was \$16,573,977.

6. Motion (Meyers/Stevens) to adopt on Third Reading of Bill for an Ordinance No. 04/25/2016-01 "An Ordinance To Amend Chapter 76 Of The Village Of Hartland Municipal Code Pertaining Stormwater Management". Carried (7-0).

7. Consideration of a motion to approve Resolution 05/23/2016-01, "A Resolution Accepting Public Improvements in the Windrush Subdivision."

DPW Director Einweck stated that the Village Engineer and staff have reviewed the water and sanitary sewer facilities in the Windrush Subdivision and have found them to be acceptable. It was stated that some warranty work has to occur on the booster station which is in progress.

Motion (Swenson/Meyers) to approve Resolution 05/23/2016-01, "A Resolution Accepting Public Improvements in the Windrush Subdivision. Carried (7-0).

Items referred from the March 21, 2016 and May 16, 2016 Plan Commission meetings

8. Consideration of a motion to approve the Final Plat for the Four Winds West Subdivision.

DPW Director Einweck pointed out that the plat includes a 20 foot wide easement which follows the water main. The easement will serve two purposes: it provides a utility access for the water main and a secondary emergency access to the subdivision. It was stated that during the final design process the subdivision was reduced to 47 lots.

Motion (Swenson/Landwehr) to approve the Final Plat for the Four Winds West Subdivision. Carried (7-0).

9. Motion (Meyers/Swenson) to approve site and building plans for construction of a brat stand for community fund raising for Piggly Wiggly at 505 Cottonwood Avenue. Carried (7-0).

Other items for consideration

10. Consideration of a motion to authorize final development of a three year agreement between the Village of Hartland Recreation Department and To The Pointe related to a dance program.

Rec Director Yogerst stated that the department has been in the process of developing a program with To The Pointe dance studio to add dance program offerings. The agreement with To The Pointe includes an obligation of the village to provide dance studio flooring for the commercial space. The Rec Department would be responsible for registering participants, paying the instructors and providing advertising/marketing for the program. It was stated that the next session of dance offerings would begin on July 1. It is proposed that the Village would retain 10% of the fees collected. It is anticipated that the detailed three year agreement will be presented to the Village Board for consideration at their June 13 meeting. It was requested that staff be authorized to move forward with the program including expending \$15,000 for the floor and implement registrations for the program.

Motion (Meyers/Swenson) to authorize the final development of the agreement. Carried (7-0).

11. Discussion of the draft Application for Water Rate Increase and Consideration of a motion to authorize staff to submit the Application to the Public Service Commission.

Ms. Unger provided background on the process required by the PSC for the water rate study and how the data is calculated. The data is then entered into a pre-populated spreadsheet provided by the PSC. After incorporating the information, the draft shows that based on the review the net operating loss of for the test year of 2016 is \$304,303. Part two of the draft takes into account assets less accumulated depreciation for an average net investment rate base of \$6,530,194. The rate evaluation portion allows a flexible rate of return. Operation and maintenance expenses are calculated to determine the increase requested. The overall increase requested on the draft results in a 48% increase.

Ms. Unger stated that the PSC will conduct a full review of the draft document and ask questions about calculations. The Village could request a lower percentage increase but would have to provide justification for the PSC to consider. It was discussed that the Village has been utilizing the simplified rate increase of 3%. It is proposed that the rate increase would be effective December 15, 2016. The first bills with the increase would be seen in April of 2017. It was stated that after the larger increase is implemented, the PSC would likely encourage a simplified rate increase be implemented as often as possible.

Once the review is complete by the PSC and makes a recommendation, the Village can determine what percentage increase is desired and propose that increase to the PSC providing justification. It was stated about a 30% rate increase would equate to an increase of approximately \$25 per quarter and a 48% increase would be approximately \$42 more per quarter. It was stated that bulk water would be charged at the highest rate. After review by the PSC, there will be a Public Hearing held.

Motion (Meyers/Swenson) to authorize staff to submit the application to the Public Service Commission. Carried (7-0).

12. Motion (Compton/Landwehr) to approve the 2017 Budget Preparation Schedule. Carried (7-0).

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13. Consideration of a motion to approve a Fourth Amendment To Ground Lease Agreement with Milwaukee MPL Tower Holdings, LLC related to AT&T cellular antennas at the Hill Street water tower site.

It was stated that this document memorializes changes to the document that was originally approved in September 2015. Motion (Landwehr/Swenson) to approve a Fourth Amendment to Ground Lease Agreement with Milwaukee MPL Tower Holdings, LLC related to AT&T cellular antennas at the Hill Street water tower site. Carried (7-0).

14. Motion (Meyers/Wallschlager) to authorize the Fire Department to immediately list for sale the 1993 Equipment Truck #4376 and the 2000 Peterbuilt Ladder truck #4371, which will be replaced in early 2017, and to declare them as surplus and authorize their sale upon receipt of the replacement vehicle. Carried (7-0).

Fire Chief Dean stated that he had the vehicles evaluated to assist in setting the price. He stated that the vehicle will be shown at events next year and are expected to take delivery in May/June of 2017.

15. Consideration of a motion to confirm appointments to the Environmental Corridor and Open Space Task Force as made by President Lamerand.

President Lamerand recommended the appointment of Carol Zahorik, David Pride, Paul Mozina and Michelle Bonness to the Environmental Corridor and Open Space Task Force.

Motion (Meyers/Swenson) to confirm appointment as made by President Lamerand.

16. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Administrator Cox stated that the splash pad at Nixon Park will open for the season on Saturday, May 28 open from 10:00 a.m. to 7:00 p.m. daily.

President Lamerand reminded voters that a primary election will be held on August 9 and asked that voters consider supporting Gina Gresch for Waukesha County Clerk.

17. Adjournment.

Motion (Stevens/Swenson) to adjourn at 8:15 p.m. Carried (7-0).

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: June 10, 2016

RE: Voucher List

Attached is the voucher list for the June 13, 2016 Village Board meeting.

June 13, 2016 Checks:	\$212,108.39
May Manual Checks	\$ 2,107.54
May Wires:	<u>\$356,968.99</u>
Total amount to be approved:	<u>\$571,184.92</u>

VILLAGE OF HARTLAND
VOUCHER LIST - JUNE 13, 2016

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-31630 4TH OF JULY PARADE DONATIONS	BLOSSOM AND FRIENDS	PARADE 6/28/15	\$150.00
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	MAY FEES	\$4,339.00
G 101-31620 FINE ARTS CENTER DONATIONS	HARTLAND COMMUNITY BAND	JUNE 24 CONCERT	\$450.00
G 101-21515 SALES TAXES PAYABLE	HARTLAND FINE ARTS LEADERSHIP	CANCELED USE OF NIXON	\$3.37
R 101-46720 PARK RENTALS	HARTLAND FINE ARTS LEADERSHIP	CANCELED USE OF NIXON	\$56.00
G 101-23000 SPECIAL DEPOSITS	HARTLAND FINE ARTS LEADERSHIP	DEPOSIT FOR FAC	\$50.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	JUNE DUES	\$330.00
G 101-24240 COURT FINES DUE STATE	JEFFERSON CTY SHERIFFS DEPT	ROCK/14CM204	\$1,042.58
G 101-24240 COURT FINES DUE STATE	JUNEAU CTY SHERIFF S DEPT	WARRANT/KRAWCZYK 07-07915	\$742.32
G 101-23000 SPECIAL DEPOSITS	LAMERE, TODD	DEPOSIT/1260 MARY HILL	\$1,000.00
G 101-31620 FINE ARTS CENTER DONATIONS	LEON, BENJAMIN	JUNE 16 CONCERT	\$600.00
R 101-46730 RECREATION CLASSES	LILL, LOUISE	SAILING LESSONS	\$250.00
R 101-44100 LICENSES	MCCORMICK, DANA	REFUND/REG OPERATOR LICENSE-SALOON 247 GOING	\$40.00
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	MINNESOTA LIFE INSURANCE CO	JULY PREMIUMS	\$896.35
G 403-31751 GUTHRIE & FREY	RUEKERT & MIELKE	DEVELOPMENT REVIEW	\$753.00
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	DEVELOPMENT REVIEW	\$1,973.55
G 403-31848 HARTLAND SERVICE	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$170.36
G 101-21593 LONG TERM HEALTH CARE	TRANSAMERICA PREMIER LIFE INS	JUNE PREMIUMS/ROSCH	\$149.92
G 101-12110 PROPERTY TAX REFUNDS	U.S. TITL & CLOSING SERVICES	07G2003002/352 MANCHESTER	\$3,221.42
G 101-21580 GARNISHMENT DEDUCTION PAYABLE	US DEPT OF EDUCATION	GARNISHMENT/REID	\$99.65
G 101-23000 SPECIAL DEPOSITS	WATT, SANDI	DEPOSIT FOR FINE ARTS CENTER	\$50.00
G 101-24240 COURT FINES DUE STATE	WAUKESHA POLICE DEPT, CITY OF	WARRANT 29005618/TRICE	\$316.00
EXPENSE Descr			\$16,683.52
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	CONWAY SHIELDS, PAUL	HELMETS	\$560.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	FLEMINGS FIRE 1, INC.	GOLD ELECTROPLATE NAME PINS	\$39.02
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	FLEMINGS FIRE 1, INC.	GOLD ELECTROPLATE BADGE	\$66.38
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	KONEN, ALEX	REIMBURSEMENT FOR TEXTBOOKS	\$110.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	LAKE COUNTRY FIRE & RESCUE	EMT STUDENT FEES/TOTH	\$845.00
E 101-52300-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JULY PREMIUMS	\$15.61
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	MUELLER, ANDREW	AMBULANCE CHARGERS	\$147.95
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	RAPID DRUG SCREEN/TOTH	\$37.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	MAY-JUNE CELLULAR SERVICE	\$55.20
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	WCTC BOOKSTORE	BOOKS/ELGER	\$463.75
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	WCTC(BILLING)	STUDENT FEES	\$606.96
EXPENSE Descr AMBULANCE			\$2,946.87
EXPENSE Descr CABLE TELEVISION			

Account Descr	Search Name	Comments	Amount
E 101-55370-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	MAY-JUNE PHONE/INTERNET SERVICE	\$30.00
EXPENSE Descr CABLE TELEVISION			\$30.00
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-840 PUBLIC WORKS EXPENSE			
EXPENSE Descr CORPORATE RESERVE EXPENSES			
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-719 EVENTS			
E 804-56700-715 STREETSCAPE PROGRAM			
E 804-56700-711 FAÇADE PROGRAM			
EXPENSE Descr ECONOMIC DEVELOPMENT			
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 101-53635-460 LANDSCAPE MANAGEMENT			
E 101-53635-460 LANDSCAPE MANAGEMENT			
E 101-53635-460 LANDSCAPE MANAGEMENT			
EXPENSE Descr ENVIRONMENTAL SERVICES			
EXPENSE Descr EVERGREEN CR			
E 401-70400-285 CONSTRUCTION COSTS			
EXPENSE Descr EVERGREEN CR			
EXPENSE Descr FD ADA BATHROOMS			
E 401-79195-285 CONSTRUCTION COSTS			
EXPENSE Descr FD ADA BATHROOMS			
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	MAY-JUNE PHONE SERVICE	\$18.57
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MAY FSA FEES	\$109.22
E 101-51500-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JULY PREMIUMS	\$33.83
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MILEAGE	\$32.40
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	MAY-JUNE PHONE/INTERNET SERVICE	\$102.64
EXPENSE Descr FINANCIAL ADMINISTRATION			\$296.66
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	5 ALARM FIRE	CLEAR COMM AMPS/SCBA MASKS	\$500.00
E 101-52200-220 UTILITY SERVICES	AT&T	MAY-JUNE PHONE SERVICE	\$18.57
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$79.11
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	BAR OIL./WEED EATER LINE/BLOWER VAC	\$130.52
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	PLUNGERS/EXTENSTON CORD	\$14.32
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	CONWAY SHIELDS, PAUL	SHIELD	\$60.00
E 101-52200-360 VEHICLE MAINT/EXPENSE	COREY OIL LTD	DRUM SHELL/OIL FOR TRUCKS AND AMBO	\$425.75
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	GEAR WASH, LLC	ADV REPAIR-HARDWARE/ZIPPER SLIDE	\$32.25

Account Descr	Search Name	Comments	Amount
E 101-52200-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	REPAIR DEF SYSTEM	\$157.01
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	IAFC MEMBERSHIP	ANNUAL MEMBERSHIP DUES	\$209.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$145.18
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$116.55
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	LITTLE, ROBERT	REIMBURSE CHIEFS CONVENTION BANQUET	\$55.00
E 101-52200-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JULY PREMIUMS	\$15.62
E 101-52200-220 UTILITY SERVICES	PAETEC (WINDSTREAM)	MAY-JUNE PHONE/INTERNET SERVICE	\$575.09
E 101-52200-220 UTILITY SERVICES	U.S. CELLULAR	MAY-JUNE CELLULAR SERVICE	\$55.20
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WI STATE FIREFIGHTERS ASSOC	ANNUAL MEMBERSHIP DUES	\$900.00
EXPENSE Descr FIRE PROTECTION			\$3,489.17
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	MAY-JUNE PHONE SERVICE	\$18.58
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$38.94
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$44.19
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$52.74
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	FEDEX	SHIPPING FEES	\$21.77
E 101-51400-210 LEGAL SERVICES	GODFREY & KAHN, S.C.	LEGAL SERVICES	\$150.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	NOTICES	\$235.47
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	MEA SEW	2016-2017 MEA-SEW MEMBERSHIP DUES	\$30.00
E 101-51400-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JULY PREMIUMS	\$69.36
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	MAY-JUNE PHONE/INTERNET SERVICE	\$102.64
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	MAY-JUNE COPIER	\$303.97
E 101-51400-215 PLANNING SERVICES	RUEKERT & MIELKE	HARTLAND STATION REVIEW	\$373.50
EXPENSE Descr GENERAL ADMINISTRATION			\$1,441.16
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	MAY-JUNE PHONE SERVICE	\$18.57
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	MAY-JUNE PHONE/INTERNET SERVICE	\$102.64
EXPENSE Descr INSPECTION			\$121.21
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	MAY-JUNE PHONE SERVICE	\$18.57
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BECKER, JULIE	REIMBURSE SHIPPING COST/PBT REPAIR	\$22.68
E 101-52100-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	SPARE KEYS/SQUADS	\$8.97
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$23.34
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	FOX VALLEY TECHNICAL COLLEGE	TRAINING FEE	\$430.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GENERAL COMMUNICATIONS	SHIPPING FEE/COMPUTER MOUNTS	\$18.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	GORDON FLESCH CO INC	MAY-JUNE COPIER	\$71.18
E 101-52100-360 VEHICLE MAINT/EXPENSE	HAAG, DEAN	REIMBURSE GAS PURCHASE	\$20.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HAAG, DEAN	REIMBURSE TRAINING PURCHASES	\$34.35
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HAAG, DEAN	REIMBURSE SHIPPING FEES	\$8.92
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	LOF SQUAD 3	\$45.66

Account Descr	Search Name	Comments	Amount
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	TIRE SERVICE	\$25.09
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HOFFA, PAULA	REIMBURSE CLOTHING ALLOWANCE	\$63.03
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	IDEAL BLASTING SUPPLY	SCIT ITEMS	\$611.17
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	JEWELL, ROBERT	REIMBURSE TRAINING EXPENSES	\$67.68
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	MAY USER FEES	\$130.00
E 101-52100-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JULY PREMIUMS	\$226.86
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	MAY-JUNE PHONE/INTERNET SERVICE	\$102.64
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/WANDEL	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/ORTH	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/GUYNN	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROSHRED SECURITY	SHREDDING SERVICES	\$60.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	CLOTHING ALLOWANCE/JORGENSEN	\$155.97
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	CLOTHING ALLOWANCE/MUNDY	\$118.96
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	CLOTHING ALLOWANCE/MUNDY	\$141.01
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SANTELLA, NORA	REIMBURSE RETIREMENT PARTY SUPPLIES	\$40.96
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	SNIPERCRAFT, INC	TARGETS	\$76.00
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	SOMAR ENTERPRISES	TRAINING AMMUNITION	\$246.95
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	SOMAR ENTERPRISES	PRACTICE ROUNDS	\$74.99
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	RETIREMENT BADGE/WEBER	\$83.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	EQUIPMENT FOR NEW OFFICER	\$448.84
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	HPD COLLAR BRASS	\$89.19
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	APR-MAY SERVICE	\$22.06
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	APR-MAY SERVICE	\$665.04
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	APR-MAY SERVICE	\$237.62
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	APR-MAY SERVICE	\$0.97
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	TRAINING FEES FOR CITIZEN ACADEMY	\$178.56
E 101-52100-360 VEHICLE MAINT/EXPENSE	WEX BANK	SQUAD CAR WASH	\$10.00
EXPENSE Descr LAW ENFORCEMENT			\$4,683.26
EXPENSE Descr LIBRARY			
E 101-55110-220 UTILITY SERVICES	AT&T	MAY-JUNE PHONE SERVICE	\$18.57
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$14.55
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.11
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.67
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$76.16
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$25.28
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$110.83
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.12
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$149.59
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$14.00
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$224.27
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$18.04

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E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	LARGE PRINT	\$31.88
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$47.59
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$301.31
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.68
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.68
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$43.11
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$60.08
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.11
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$39.20
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$24.63
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$31.36
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$60.43
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$52.34
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$11.31
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.67
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$57.09
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$284.82
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$9.51
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$24.06
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$24.81
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$10.07
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$150.00
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOKS	\$258.51
E 101-55110-310 BOOKS & MATERIALS	BOOKS & COMPANY	BOOKS	\$83.96
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	BRILLIANCE AUDIO INC	ADULT AUDIOBOOKS	\$168.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	CONSTANT CONTACT	ANNUAL EMAIL MARKETING	\$185.04
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	GLUE/CD CASE/CD ALBUM	\$38.48
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	SIGN/NO SMOKING	\$116.18
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$190.04
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$396.12
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	KAPCO	BOOK COVERS	\$555.00
E 101-55110-355 JANITORIAL SUPPLIES	KLEAN LINE LLC	JUNE JANITORIAL SUPPLIES	\$685.00
E 101-55110-250 JANITORIAL SERVICE	KLEAN LINE LLC	JUNE JANITORIAL SERVICE	\$81.85
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS MUSIC/DVD	\$24.14
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS DVD	\$96.67
E 101-55110-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JULY PREMIUMS	\$97.38
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	PETTY CASH	\$102.64
E 101-55110-220 UTILITY SERVICES	PAETEC (WINDSTREAM)	MAY-JUNE PHONE/INTERNET SERVICE	\$97.49
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT/CHILDRENS AUDIOBOOKS	\$50.25
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOK/LARGE PRINT	\$51.54
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	MAY ADDITIONAL IMAGES	\$76.35
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JUNE LEASE	\$66.01
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JUNE LEASE	

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E 101-55110-310 BOOKS & MATERIALS	VALUE LINE PUBLISHING INC	ANNUAL SUBSCRIPTIONS	\$950.00
E 101-55110-310 BOOKS & MATERIALS	VALUE LINE PUBLISHING INC	ANNUAL SUBSCRIPTIONS	\$289.00
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE GAS SERVICE	\$86.45
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	APR-MAY ELECTRIC	\$1,885.41
EXPENSE Descr LIBRARY			\$8,654.44
EXPENSE Descr LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	BAKER & TAYLOR (L676958 2)	BOOKS	\$20.60
E 205-59100-305 EXPENSES-OTHER	EXECU PRINT	NEWSLETTERS	\$48.00
E 205-59100-305 EXPENSES-OTHER	EXECU PRINT	CALENDARS	\$345.00
EXPENSE Descr LIBRARY SPEC EXPENSE			\$413.60
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIR	\$3,742.10
EXPENSE Descr MISC STORM SEWER REPAIR			\$3,742.10
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$109.01
E 101-51600-255 BLDGS/GROUNDS	AUTOMATIC ENTRANCES	ON SITE SERVICE/BATTERY	\$207.00
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	FLOWERS/VILLAGE HALL	\$117.54
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	FLOWERS/VILLAGE HALL	\$13.49
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	WATERING CANS	\$13.27
E 101-51600-255 BLDGS/GROUNDS	CA LIGHTING LENSES INC	LAMP SOCKETS	\$75.00
E 101-51600-255 BLDGS/GROUNDS	KLEAN LINE LLC	JANITORIAL SUPPLIES	\$568.00
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	KLEAN LINE LLC	JUNE JANITORIAL SERVICE	\$705.00
EXPENSE Descr MUNICIPAL BUILDING			\$1,808.31
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	DRIVER BIT	\$30.50
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	BIEBELS TRUE VALUE	WATERING CAN	\$16.97
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	BOLTS/SILICONE/WAX RING	\$27.53
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	CREDIT	-\$17.97
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	WATER LAUNCHER/CHAIN	\$44.25
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	SILICONE SEALER/SPLASH PAD	\$7.91
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	COMMERCIAL RECREATION SPECIALI	SPLASH PAD PARTS-GASKETS/PUSH BUTTON	\$596.40
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	WEED KILL/FERTILIZE FIELDS	\$2,000.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	FRONTIER FS MAPLETON	WEED KILL/FERTILIZE FIELDS	\$985.00
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	WEED KILL/FERTILIZE FIELDS	\$220.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	FRONTIER FS MAPLETON	WEED KILL/FERTILIZE FIELDS	\$650.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	GAPPA SECURITY SOLUTIONS	KEY	\$7.60
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	LUMBER FOR SIGNS	\$18.61
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	BLEACH, HOSE NOZZLES	\$114.78
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	KAESTNER AUTO ELECTRIC CO	NIXON FLAG POLE PARTS	\$349.00

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E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PIONEER SUPPLY LLC	JANITORIAL SUPPLY	\$119.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	SUPERIOR CHEMICAL CORP	JANITORIAL SUPPLIES	\$910.02
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE CENTENNIAL	\$27.00
EXPENSE Descr PARKS			\$6,106.60
EXPENSE Descr PINEGROVE CT			
E 401-70395-285 CONSTRUCTION COSTS	PAYNE AND DOLAN INC	PAVING/PINEGROVE	\$4,756.00
EXPENSE Descr PINEGROVE CT			\$4,756.00
EXPENSE Descr PUBLIC WORKS			
E 101-53000-410 STREETS GEN MAINT	ADVANCED DISPOSAL SERVICES	RECERTIFICATION FEE/STREET SWEEPINGS DISPOSAL	\$50.00
E 101-53000-220 UTILITY SERVICES	AT&T	MAY-JUNE PHONE SERVICE	\$18.57
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTER	\$19.66
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTER/MIRROR	\$24.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	RUNNING BAORDS	\$284.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	CREDIT	-\$28.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	BELT	\$114.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	TERMINAL	\$7.10
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTERS/WASHER/CABLE TIES/JACK FOR TRAILER	\$224.73
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FLAT WASHERS	\$12.25
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	RUNNING BOARDS/#18 AND #24	\$371.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	TIE DOWNS	\$138.36
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	LICENSE LIGHT	\$5.98
E 101-53000-180 OTHER BENEFITS	BEST EDGE MARKETING LLC	T SHIRTS	\$166.75
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	PLASTIC SHEET	\$80.70
E 101-53000-420 STORM SEWER	BIEBELS TRUE VALUE	ADHESIVE	\$10.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	BROOKS TRACTOR INC	FUEL PUMP	\$162.36
E 101-53000-360 VEHICLE MAINT/EXPENSE	BRUCE MUNICIPAL EQUIPMENT INC	FUEL FILTER KIT	\$87.62
E 101-53000-360 VEHICLE MAINT/EXPENSE	BRUCE MUNICIPAL EQUIPMENT INC	FUEL FILTERS	\$259.68
E 101-53000-180 OTHER BENEFITS	ELFTMAN, CLAY	REIMBURSE CLOTHING ALLOWANCE	\$105.09
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	FRONTIER FS MAPLETON	WEED KILL/FERTILIZE FIELDS	\$90.41
E 101-53000-430 SNOW & ICE REMOVAL	GENESEE AGGREGATE CORP	SAND	\$155.93
E 101-53000-360 VEHICLE MAINT/EXPENSE	KAESTNER AUTO ELECTRIC CO	MOWER STARTER REBUILD	\$99.95
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	KAESTNER AUTO ELECTRIC CO	LEAF RAKES	\$47.98
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	FISH TAPE	\$33.40
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	TIRE VALVE	\$199.29
E 101-53000-410 STREETS GEN MAINT	LANGE ENTERPRISES INC	NO OUTLET SIGN	\$39.75
E 101-53000-360 VEHICLE MAINT/EXPENSE	MIDWEST SERVICE EQUIPMENT	REPAIR PRESSURE WASHER AT SHOP	\$173.93
E 101-53000-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JULY PREMIUMS	\$334.45
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	CONCRETE	\$107.00
E 101-53000-420 STORM SEWER	OKAUCHEE REDI-MIX INC	CONCRETE	\$325.00
E 101-53000-220 UTILITY SERVICES	PAETEC (WINDSTREAM)	MAY-JUNE PHONE/INTERNET SERVICE	\$301.72

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E 101-53000-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	LIGHT BOX	\$141.18
E 101-53000-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	PAINT	\$139.80
E 101-53000-180 OTHER BENEFITS	POHLMAN, THOMAS	REIMBURSE CLOTHING ALLOWANCE	\$30.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	MOWER TIRE	\$309.50
E 101-53000-410 STREETS GEN MAINT	PRICE ENGINEERING	FITTING	\$2.51
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	HYDRAULIC HOSES/SWEEPER	\$68.51
E 101-53000-410 STREETS GEN MAINT	PSI - PUMPING SYSTEMS	PUMP HOSES/SPRAY GUN HOSE/SYPOHN HOSE FOR ST	\$329.09
E 101-53000-360 VEHICLE MAINT/EXPENSE	REARDON METAL FEBRICATING	MOWER SPINDLE SHAFTS	\$310.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	WORK WITH PREVAILING WAGE WISCONSIN	\$124.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 05/04/16	\$99.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 05/11/16	\$126.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 05/18/16	\$99.00
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 04/27/16	\$126.00
E 101-53000-220 UTILITY SERVICES	U.S. CELLULAR	MAY-JUNE CELLULAR SERVICE	\$99.60
E 101-53000-360 VEHICLE MAINT/EXPENSE	WALDSCHMIDTS TOWN & COUNTRY	BLADES FOR MOWERS	\$57.87
E 101-53000-420 STORM SEWER	WAUKESHA CTY TREASURER (515)	2016 COMMUNITY MS4 FEES/STORM WATER EDUCATI	\$2,605.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	WAUPUN EQUIPMENT CO, INC	MOWER PARTS	\$1,004.57
E 101-53000-360 VEHICLE MAINT/EXPENSE	WELDERS SUPPLY CO	SANDING DISK	\$64.60
E 101-53000-420 STORM SEWER	WT DEPT OF NATURAL RESOURCES	STORMWATER MUNICIPAL GENERAL FEE	\$1,000.00
E 101-53000-410 STREETS GEN MAINT	WOLF CONSTRUCTION CO INC	ASPHALT	\$203.30
E 101-53000-410 STREETS GEN MAINT	WOLF CONSTRUCTION CO INC	ASPHALT MILLINGS	\$1,227.96
E 101-53000-410 STREETS GEN MAINT	WOLF CONSTRUCTION CO INC	ASPHALT MILLINGS	\$988.05
EXPENSE Descr PUBLIC WORKS			\$13,179.69
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	MAY-JUNE PHONE SERVICE	\$18.57
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	AVALON GRAPHICS LLC	FREE TRY IT WEEK BANNERS	\$80.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	CHRISTMAN, DAVE	KICKBALL UMPIRE	\$120.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$51.44
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	MAY YOGA TAKES A HIKE	\$33.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	MAY MODERATE YOGA	\$403.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	MAY GENTLE YOGA	\$302.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	MAY NIA PUNCH CARDS	\$128.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO - AM	\$326.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO - AM	\$92.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO - PM	\$652.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO - PM	\$185.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HAMPE, CHRISTINA	MAR-MAY ZUMBA	\$294.76
E 101-55300-150 HEALTH/DENTAL/LIFE	MINNESOTA LIFE INSURANCE CO	JULY PREMIUMS	\$4.03
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NEKICH, JOHN	VOLLEYBALL ACADEMY	\$504.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NELSON, JOANNE	MAY WAKE UP THE WRITER WITHIN PUNCH CARDS	\$33.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	MAY CORE FITNESS	\$288.00

Account Descr	Search Name	Comments	Amount
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	MAY YOGA FOR ATHLETES	\$256.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	MAY CORE FITNESS	\$70.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	PAETEC (WINDSTREAM)	MAY-JUNE PHONE/INTERNET SERVICE	\$102.64
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	PAWSITIVE PATHWAYS DOG	CANINE GOOD CITIZEN	\$288.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	PAWSITIVE PATHWAYS DOG	BASIC PAWS	\$360.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	MAR-MAY ZUMBA	\$457.37
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	MAY QIGONG PUNCH CARDS	\$128.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	MAY-JUNE CELLULAR SERVICE	\$46.79
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	MAY YOGA FOR LIFE	\$64.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	MAY YOGA FOR LIFE	\$604.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	MAY YOGA FOR LIFE	\$384.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	MAY YOGA FOR LIFE	\$28.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	MAY CHAIR YOGA	\$259.20
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$6,568.80
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	MAY SERVICE	\$30,931.74
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$30,931.74
EXPENSE Descr SEWER SERVICE			
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	MAY-JUNE PHONE SERVICE	\$18.58
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	BIEBELS TRUE VALUE	ADHESIVE	\$7.86
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	BIEBELS TRUE VALUE	ANT TRAPS	\$12.04
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	MAY FEES	\$67,355.25
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MAY FSA FEES	\$16.80
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	HD SUPPLY WATERWORKS, LTD	PENNGROUT	\$280.00
E 204-53610-800 CAPITAL OUTLAY	HEARTLAND CONSTRUCTION INC	ARLENE DR LIFT STATION UPGRADE	\$2,500.00
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	PAETEC (WINDSTREAM)	MAY-JUNE PHONE/INTERNET SERVICE	\$301.72
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	MISC SEWER REPAIRS	\$67.50
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	U.S. CELLULAR	MAY-JUNE CELLULAR SERVICE	\$99.61
EXPENSE Descr SEWER SERVICE			\$70,659.36
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			
E 401-74075-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	STORM SEWER CATCH BASIN REPAIR	\$1,288.30
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			\$1,288.30
EXPENSE Descr STORM WATER MGMT PLAN			
E 401-74097-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	STUDY	\$6,994.50
EXPENSE Descr STORM WATER MGMT PLAN			\$6,994.50
EXPENSE Descr SWEETBRJAR LN PAVING			
E 401-70390-285 CONSTRUCTION COSTS	PAYNE AND DOLAN INC	PAVING/SWEETBRJAR	\$6,940.48
E 401-70390-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION SERVICES	\$1,877.35

Account Descr	Search Name	Comments	Amount
EXPENSE Descr SWEETBRIAR LN PAYING			\$8,817.83
EXPENSE Descr WATER UTILITY			
E 620-53700-651 MAINTENANCE OF MAINS	ADAPTOR, INC	PLASTIC DISK FOR PIPE COVERS	\$150.00
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	MAY-JUNE PHONE SERVICE	\$18.57
E 620-53700-652 MAINTENANCE OF SERVICES	BIEBELS TRUE VALUE	VALVE/COUPLINGS	\$79.51
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	MAY FSA FEES	\$42.01
E 620-53700-654 MAINTENANCE OF HYDRANTS	FERGUSON WATERWORKS	HYDRANT BREAK FLG REP KIT	\$398.63
E 620-53700-651 MAINTENANCE OF MAINS	HALQUIST STONE CO INC	CHIPS	\$220.30
E 620-53700-651 MAINTENANCE OF MAINS	HD SUPPLY WATERWORKS, LTD	VALVE BOX/CURB BOX	\$792.48
E 620-53700-651 MAINTENANCE OF MAINS	HD SUPPLY WATERWORKS, LTD	O-RING/WASHER	\$424.00
E 620-53700-651 MAINTENANCE OF MAINS	HD SUPPLY WATERWORKS, LTD	PENNGROUT	\$280.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	MAY DRINKING WATER	\$30.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	MAY BACTERIA SAMPLES	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	VOLATILE ORGANIC ANALYSIS	\$120.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	MAY BACTERIA SAMPLES	\$72.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	MAY BACTERIA SAMPLES	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	570 PROGRESS WELL #3	\$20.00
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	CONCRETE	\$225.00
E 620-53700-652 MAINTENANCE OF SERVICES	OKAUCHEE REDI-MIX INC	CONCRETE	\$450.00
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	PAETEC (WINDSTREAM)	MAY-JUNE PHONE/INTERNET SERVICE	\$301.72
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	HYDRANT REPLACEMENT	\$317.40
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	BRISTLECONE WATER VALVE REPLACEMENT	\$3,851.79
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	RESEARCH/STH83 WATER MAIN	\$584.00
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	U.S. CELLULAR	MAY-JUNE CELLULAR SERVICE	\$99.61
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	MAY MICRO BOOSTER	\$9.75
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	APR-MAY BRISTLECONE	\$13.29
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	APR-MAY BRISTLECONE	\$242.62
E 620-53700-930 MISC GENERAL EXPENSES	WI DEPT OF NATURAL RESOURCES	2016 WATER USE FEES	\$125.00
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$25.00
E 620-53700-651 MAINTENANCE OF MAINS	WOLF CONSTRUCTION CO INC	ASPHALT	\$245.75
E 620-53700-651 MAINTENANCE OF MAINS	WOLF CONSTRUCTION CO INC	ASPHALT	\$189.33
E 620-53700-652 MAINTENANCE OF SERVICES	WOLF CONSTRUCTION CO INC	ASPHALT	\$219.17
EXPENSE Descr WATER UTILITY			\$9,654.93
			\$212,108.39

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Payments

Current Period: MAY 2016

Batch Name	MAY16MC	User Dollar Amt	\$2,107.54		
	Payments	Computer Dollar Amt	\$2,107.54		
				\$0.00	In Balance
Refer	50395 WI SUPPORT COLLECTIONS TRUS Ck# 008502 5/6/2016				
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO PP #10				\$819.22
Invoice					
Transaction Date	6/1/2016	GF Checking	11100	Total	\$819.22
Refer	50397 US DEPT OF EDUCATION Ck# 008503 5/6/2016				
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO GARNISHMENT/DYER				\$190.30
Invoice					
Transaction Date	6/1/2016	GF Checking	11100	Total	\$190.30
Refer	50398 WI SUPPORT COLLECTIONS TRUS Ck# 008504 5/20/2016				
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO PP #11				\$819.22
Invoice					
Transaction Date	6/1/2016	GF Checking	11100	Total	\$819.22
Refer	50399 US DEPT OF EDUCATION Ck# 008505 5/20/2016				
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO GARNISHMENT/DYER				\$190.30
Invoice					
Transaction Date	6/1/2016	GF Checking	11100	Total	\$190.30
Refer	50400 WAUKESHA COUNTY CLERK Ck# 008506 5/23/2016				
Cash Payment	E 101-51400-300 OPERATING SUPPLIES 2016 PUBLIC DIRECTORY				\$14.00
Invoice					
Transaction Date	6/1/2016	GF Checking	11100	Total	\$14.00
Refer	50401 REGISTRATION FEE TRUST Ck# 008507 5/25/2016				
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE REGISTRATION/ FORD F350				\$74.50
Invoice					
Transaction Date	6/1/2016	GF Checking	11100	Total	\$74.50

Fund Summary

	11100 GF Checking	
101 GENERAL FUND	\$2,107.54	
	\$2,107.54	

Pre-Written Checks	\$2,107.54
Checks to be Generated by the Computer	\$0.00
Total	\$2,107.54

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Payments

Current Period: MAY 2016

Batch Name	MAY16WIRE	Payment	Computer Dollar Amt	\$356,968.99	Posted
Refer	50402	<u>EMPLOYEE TRUST FUNDS</u>	Ck#	2016052E	5/24/2016
Cash Payment	E 101-51400-150	HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS		\$5,095.11
Invoice					
Cash Payment	E 101-51500-150	HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS		\$2,380.82
Invoice					
Cash Payment	E 101-55300-150	HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS		\$682.45
Invoice					
Cash Payment	E 101-52100-150	HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS		\$29,305.40
Invoice					
Cash Payment	E 101-53000-150	HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS		\$22,761.26
Invoice					
Cash Payment	E 101-55110-150	HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS		\$5,586.47
Invoice					
Cash Payment	E 101-52200-150	HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS		\$1,190.41
Invoice					
Cash Payment	E 101-52300-150	HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS		\$1,190.41
Invoice					
Cash Payment	G 101-21530	INSURANCE DEDUCTIONS	JUNE HEALTH INSURANCE PREMIUMS		\$4,838.27
Invoice					
Transaction Date	5/24/2016	Due 0	GF Checking	11100	Total \$73,030.60
Refer	50403	<u>WI RETIREMENT SYSTEM</u>	Ck#	2016053E	5/31/2016
Cash Payment	E 101-55300-140	RETIREMENT BENEFIT	APRIL WRS DEDUCTIONS		\$304.61
Invoice					
Cash Payment	E 101-51400-140	RETIREMENT BENEFIT	APRIL WRS DEDUCTIONS		\$692.69
Invoice					
Cash Payment	E 101-51500-140	RETIREMENT BENEFIT	APRIL WRS DEDUCTIONS		\$266.08
Invoice					
Cash Payment	E 101-52100-140	RETIREMENT BENEFIT	APRIL WRS DEDUCTIONS		\$537.45
Invoice					
Cash Payment	E 101-52100-140	RETIREMENT BENEFIT	APRIL WRS DEDUCTIONS		\$9,919.32
Invoice					
Cash Payment	E 101-52200-140	RETIREMENT BENEFIT	APRIL WRS DEDUCTIONS		\$514.17
Invoice					
Cash Payment	E 101-52300-140	RETIREMENT BENEFIT	APRIL WRS DEDUCTIONS		\$878.68
Invoice					
Cash Payment	E 101-52200-140	RETIREMENT BENEFIT	APRIL WRS DEDUCTIONS		\$115.17
Invoice					
Cash Payment	E 101-53000-140	RETIREMENT BENEFIT	APRIL WRS DEDUCTIONS		\$3,437.59
Invoice					
Cash Payment	E 101-55110-140	RETIREMENT BENEFIT	APRIL WRS DEDUCTIONS		\$1,496.27
Invoice					
Cash Payment	E 620-53700-926	EMPLOYEE PENSIONS	APRIL WRS DEDUCTIONS		\$1,763.79
Invoice					
Cash Payment	E 204-53610-110	SALARIES	APRIL WRS DEDUCTIONS		\$151.61
Invoice					

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Cash Payment	E 204-53610-110 SALARIES	APRIL WRS DEDUCTIONS		\$241.63
Invoice				
Cash Payment	E 204-53610-390 BILLING/COLLECTION/	APRIL WRS DEDUCTIONS		\$323.32
Invoice				
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	APRIL WRS DEDUCTIONS		\$9,330.21
Invoice				
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	APRIL WRS DEDUCTIONS		\$7,867.27
Invoice				
Transaction Date	5/31/2016	Due 0	GF Checking 11100	Total \$37,839.86
Refer	50404 BOND TRUST SERVICES CORP		Ck# 2016054E 5/31/2016	
Cash Payment	E 301-58000-610 PRINCIPAL REDEMP TI	2013 GO REFUNDING BOND PRINCIPAL AND INTEREST PAYMENT		\$165,000.00
Invoice				
Cash Payment	E 301-58000-615 DEBT SERVICE - INTE	2013 GO REFUNDING BOND PRINCIPAL AND INTEREST PAYMENT		\$71,818.75
Invoice				
Transaction Date	5/31/2016	Due 0	GF Checking 11100	Total \$236,818.75
Refer	50405 PAYROLL DATA SERVICES INC		Ck# 2016055E 5/5/2016	
Cash Payment	E 804-56700-110 SALARIES	MAY 5 BID PAYROLL		\$1,023.23
Invoice				
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	MAY 5 BID PAYROLL		\$35.00
Invoice				
Transaction Date	5/5/2016	Due 0	GF Checking 11100	Total \$1,058.23
Refer	50406 PAYROLL DATA SERVICES INC		Ck# 2016056E 5/19/2016	
Cash Payment	E 804-56700-110 SALARIES	MAY 19 BID PAYROLL		\$1,023.24
Invoice				
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	MAY 19 BID PAYROLL		\$35.00
Invoice				
Transaction Date	5/19/2016	Due 0	GF Checking 11100	Total \$1,058.24
Refer	50407 FIRST BANK FINANCIAL CENTRE		Ck# 2016057E 5/31/2016	
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	EBUSINESS BANKING		\$20.00
Invoice				
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	POSITIVE PAY		\$30.00
Invoice				
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	ACH FILTERS AND BLOCKS		\$25.00
Invoice				
Transaction Date	5/31/2016	Due 0	GF Checking 11100	Total \$75.00
Refer	50408 PAYMENT SERVICE NETWORK		Ck# 2016058E 5/3/2016	
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY CREDIT CARD PROCESSING FEES		\$194.20
Invoice				
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	MONTHLY CREDIT CARD PROCESSING FEES		\$194.20
Invoice				
Transaction Date	5/3/2016	Due 0	GF Checking 11100	Total \$388.40
Refer	50409 AFLAC		Ck# 2016059E 5/6/2016	
Cash Payment	G 101-21592 AFLAC INS PAYABLE	MONTHLY AFLAC PREMIUMS		\$323.94
Invoice				

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Transaction Date	5/6/2016	Due 0	GF Checking	11100	Total	\$323.94
Refer	50410 MERTON COMMUNITY SCHOOL DI Ck# 2016060E 5/11/2016					
Cash Payment	G 801-24600 TAXES DUE TO SCHOOL DI FEBRUARY TAX SETTLEMENT PAYMENT					\$754.48
Invoice						
Transaction Date	5/11/2016	Due 0	GF Checking	11100	Total	\$754.48
Refer	50411 WI DEPT OF REVENUE Ck# 2016061E 5/2/2016					
Cash Payment	E 214-58300-290 OUTSIDE SERVICES/C 2016 ANNUAL TIF FEES					\$150.00
Invoice						
Cash Payment	E 215-58300-290 OUTSIDE SERVICES/C 2016 ANNUAL TIF FEES					\$150.00
Invoice						
Cash Payment	E 216-58300-290 OUTSIDE SERVICES/C 2016 ANNUAL TIF FEES					\$150.00
Invoice						
Transaction Date	5/2/2016	Due 0	GF Checking	11100	Total	\$450.00
Refer	50412 JPMORGAN CHASE BANK Ck# 2016062E 5/20/2016					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS AMAZON - CD'S/DVD'S					\$781.23
Invoice						
Cash Payment	E 101-55200-365 BLDGS/GROUNDS MAI LISBON STORM SCREEN - PLEXIGLASS PIECES					\$81.90
Invoice						
Cash Payment	E 101-51400-300 OPERATING SUPPLIES ICMA - COX MEMBERSHIP RENEWAL					\$828.00
Invoice						
Cash Payment	E 101-51400-300 OPERATING SUPPLIES WMCA - DISTRICT MEETING/IGL					\$40.00
Invoice						
Cash Payment	E 101-51100-300 OPERATING SUPPLIES LEAGUE OF WI MUNI - CONF/WALLSCHALGER					\$70.00
Invoice						
Cash Payment	E 101-51440-300 OPERATING SUPPLIES A RIFKIN - I VOTED STICKERS					\$23.12
Invoice						
Cash Payment	E 101-52300-300 OPERATING SUPPLIES TACTICAL MEDICAL - MEDIC POUCHES					\$547.52
Invoice						
Cash Payment	E 101-52200-360 VEHICLE MAINT/EXPE AMAZON - HORN FOR 4381					\$40.40
Invoice						
Cash Payment	E 101-52200-255 BLDGS/GROUNDS HOME DEPOT - WINDOW SHADES					\$7.97
Invoice						
Cash Payment	E 101-52300-300 OPERATING SUPPLIES AMAZON - AMBO CHILD RESTRAINTS (2)					\$606.58
Invoice						
Cash Payment	E 101-52200-300 OPERATING SUPPLIES POWERSPORTS CO - POWERFUEL					\$24.27
Invoice						
Cash Payment	E 101-52200-300 OPERATING SUPPLIES PIGGLY WIGGLY - FLOWERS					\$21.01
Invoice						
Cash Payment	E 101-52200-300 OPERATING SUPPLIES EAST SHORE - PRETZELS/MUSTARD/FD DINNER					\$167.04
Invoice						
Cash Payment	E 101-52100-300 OPERATING SUPPLIES AMAZON - USB EXTENSION CABLES					\$56.02
Invoice						
Cash Payment	E 101-52100-300 OPERATING SUPPLIES PANERA BREAD - PFC CANDIDATE INTERVIEWS					\$44.11
Invoice						
Cash Payment	E 101-52100-300 OPERATING SUPPLIES CULVERS - PD LUNCH					\$28.06
Invoice						

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Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PANERA BREAD - PROF ADM ASST DAY LUNCH	\$55.88
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	CITY OF MADISON - PARKING	\$3.75
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	ZAPPOS - SHOES/COLLURA	\$73.52
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	MENARDS - TOOL BOXES	\$21.52
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SIRCHIE FINGERPRINT - SUPPLIES	\$101.36
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	OPTICS PLANET - RIFLE RAIL COVERS/SLING	\$113.35
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	MIDWAY USA - HANDGUN MAGAZINES	\$107.55
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	ZAPPOS - SHOES/COLLURA	\$73.52
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	BURGHARDT SPORTING GOODS - FLOOR TAPE	\$8.98
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	CVTC - BASIC NARCOTICS TRAINING/JEWELL	\$59.76
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PIGGLY WIGGLY - CITIZEN ACADEMY FOOD	\$28.27
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	WALMART - USB/SPRAYS FOR LOBBY	\$35.83
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	USPS - CERTIFIED MAILING	\$5.12
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PANERA BREAD - SEARCH WARRANT FOOD	\$92.44
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	LEAGUE OF WI MUNC - CTFO CONF/BAILEY	\$105.00
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	LOCAL GOVT EDUCATION - TRAINING/DETERT	\$469.00
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	RADISSON - LODGING/BAILEY	\$82.00
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	KWIK TRIP - FUEL/BAILEY	\$28.42
Invoice			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	AMAZON - FUSES/CRYSTAL LIFT STATION	\$29.95
Invoice			
Cash Payment	E 101-55200-365 BLDGS/GROUNDS MAI	AMAZON - SLOAN VALVE BREAKERS	\$25.20
Invoice			
Cash Payment	E 204-53610-380 MAINTENANCE-SEWA	AMAZON - USB CABLES/CHARGERS	\$35.44
Invoice			
Cash Payment	E 620-53700-930 MISC GENERAL EXPEN	AMAZON - USB CABLES/CHARGERS	\$35.44
Invoice			
Cash Payment	E 101-55300-305 EXPENSES-OTHER	SHUTTERSTOCK - IMAGES ON DEMAND	\$29.00
Invoice			

VILLAGE OF HARTLAND

06/01/16 9:22 AM

Page 5

Payments

Current Period: MAY 2016

Cash Payment	E 101-51440-300 OPERATING SUPPLIES COUSINS SUBS - ELECTION FOOD	\$183.96
Invoice		
Transaction Date	5/20/2016	
Due 0	GF Checking	11100
	Total	\$5,171.49

Fund Summary

	11100 GF Checking
804 BUSINESS IMPROVEMENT DISTRICT	\$2,116.47
801 TRUST & AGENCY FUND	\$754.48
620 WATER FUND	\$1,993.43
301 DEBT SERVICE FUND	\$236,818.75
216 TIF #6	\$150.00
215 TIF #5	\$150.00
214 TIF #4	\$150.00
204 SEWER	\$976.15
101 GENERAL FUND	\$113,859.71
	\$356,968.99

Pre-Written Checks	\$356,968.99
Checks to be Generated by the Computer	\$0.00
Total	\$356,968.99

VILLAGE OF HARTLAND
NOTICE OF 2016 ALCOHOL LICENSE RENEWALS
VILLAGE BOARD MEETING
MONDAY, JUNE 13, 2016

Applications for Class "A" Beer/Liquor, "Class B" Liquor, Class "B" Beer, and Class "A" Liquor, Reserve Class "B" Beer/"Class B" Liquor Licenses and "Class C" Wine Licenses.

Please take notice that the following applicants have made and filed an application for a Class "B" Beer/"Class B" Liquor, Reserve Class "B" Beer/"Class B" Liquor, Class "A" Beer, Class "A" Beer/Class "A" Liquor, "Class B" Beer License or "Class C" Wine License to be issued by the Village of Hartland, Waukesha County, pursuant to the approval of said applications, for the license period of July 1, 2016 ending June 30, 2017. These licenses will be considered by the Village Board at their meeting on Monday, June 13, 2016 at 7:00 pm. The meeting will be held in the Board Room, of the Municipal Building, 210 Cottonwood Avenue.

CLASS "B" BEER/"CLASS B" LIQUOR

1. El Pueblo Inc., dba Café El Sol & Senor Tomas, 150 North Ave., Marco Alarcon, Agent
2. Flanagan-Dorn Legion Post #294, 231 Goodwin Ave., William T. Lay, Jr. Agent
3. KNP Enterprises, Inc., dba Phoenix, 129 Cottonwood Ave., Nancy Fetkenhauer, Agent
4. Lake Country Racquet and Athletic Club, Inc. dba Lake Country Racquet Club, 560 Industrial Dr., Trudy Gebhard, Agent
5. Margrit Meier, dba Hartland Inn, 110 Cottonwood Avenue, Margrit Meier, Individual
6. Palmer's Steakhouse, LLC, dba Palmer's Steakhouse, 122 E. Capitol Dr., Jerome Arenas, Agent
7. Endter's Sports Grill, LLC, dba Endter's Sports Grill, 300 Cottonwood Ave., Patrick Endter, Agent
8. Stacy and Scott Enterprise, LLC, dba The Triangle Tap, 247 W. Capitol Drive, Stacy Smith, Agent
9. The Legend at Bristlecone Pines, LLC, dba The Legend at Bristlecone, 1500 E. Arlene Dr., Jack Gaudion, Agent,
10. JC Bogars, LLC, dba JC Bogars, 352A Cottonwood Ave., Juan C. Montano, Agent
11. Beer Snobs, Inc., dba Beer Snob Eats & Ales, 122 Cottonwood Ave., Steve Berger, Agent
12. Ordway's Corner, Inc., dba Ordway's Corner Tap, 375 Cottonwood Ave., Julie Dunham, Agent

RESERVE CLASS “B” BEER/”CLASS B” LIQUOR

1. Bin One Eleven, LLC, dba Bin One Eleven Wine Store & Tasting Bar, , 111 E. Capitol Dr., Justin Jackson, Agent
2. Hartland Hospitality Group, LLC, dba Zesti, 130 E. Capitol Dr., Maricela Feker, Agent

CLASS “A” BEER

1. Stop-N-Go of Madison, Inc., dba Stop-N-Go #273, 101 E. Capitol Dr., Andrew Bowman, Agent

CLASS “A” BEER/CLASS “A” LIQUOR

1. Fox Brothers Piggly Wiggly, Inc., dba Piggly Wiggly, 505 Cottonwood Ave., Patrick Fox, Agent
2. Walgreen Co., dba Walgreens #09365, 423 Merton Ave., Jacqueline Wagner, Agent
3. Sendik’s Hartland, LLC, dba Sendik’s Food Market, 600 Hartbrook Drive, Theodore Balistreri, Agent
4. Hartland Village Mart, Inc., dba Hartland Village Mart, 301 E. Capitol Dr., Moyez T. Badani, Agent
5. CBS Investments, Inc., dba Cardinal Service, 805 Cardinal Lane, Steven Yahr, Agent

“CLASS B” BEER

1. Hartland Athletic Advancement Association, Inc., H.A.A.A. Bark River Canteen, David Godgluck, Agent
2. Hartland Athletic Advancement Association, Inc., H.A.A.A, Nixon Park Canteen, Peter Ludtke, Agent
3. Board & Brush, LLC, dba Board & Brush Creative Studio, 110 W. Capitol Dr., Julie Selby, Agent

“CLASS C” WINE

1. Board & Brush, LLC, dba Board & Brush Creative Studio, 110 W. Capitol Dr., Julie Selby, Agent

2016-2018 OPERATOR (BARTENDER) LICENSES

LAST NAME	FIRST NAME	PERMIT NO	PLACE OF WORK
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APPROVED LIENSES FOR JULY 1, 2016 – JUNE 30, 2018			
ARENDR	CYNTHIA ANN	054	CARDINAL SERVICE
BANASZAK	ASHLEY E	079	JC BOGARS
BARASH	SOPHIA	056	THE LEGEND AT BRISTLECONE
BECK	ANDREA MARIE	065	THE LEGEND AT BRISTLECONE
BERG	HAROLD	011	BEER SNOBS
BRANDON	REBECCA E	055	THE LEGEND AT BRISTLECONE
BROWN	DENISE	041	STOP N GO
BUCHBERGER	TAYLOR-PAIGE	063	THE LEGEND OF BRISTLECONE
BUCZEK	JOSEPH JAMES	045	HARTLAND VILLAGE MART
CANTRELL	SAMANTHA L	008	STOP N GO
CIRA	RHONDA	060	PHOENIX
COSTA	HEATHER JUNE	004	PIGGLY WIGGLY
CURLER	TRISHA LEE	028	STOP N GO
DAUGHTY	NICOLE LEIGH	046	HARTLAND VILLAGE MART
DIBB	REBECCA JANE	034	ENDTER'S
DUDZEK	NICHOLAS ARTHUR	061	PALMERS
DUNN	JEFFREY CHARLES	040	PHOENIX

2016-2018 OPERATOR (BARTENDER) LICENSES

LAST NAME	FIRST NAME	PERMIT NO	PLACE OF WORK
DUPRAS	SHELLI SUE	078	PHOENIX
EVERT	MARYLOU C	047	HARTLAND VILLAGE MART
FEKER	MARICELA	029	ZESTI
FIELD	KRISTIN MARIE	035	ENDTER'S
FISCAL	AARON	017	CARDINAL SERVICE
FRANK	SHAROL ANN	067	FLANAGAN DORN
GODGLUCK	DAVID KARL	024	HAAA/BARK RIVER
GROESCHL	ZACHARY JAMES	012	SENDIKS
HANSEN	MAGEN DIANE	048	HARTLAND VILLAGE MART
HEBBE	LAUREN	010	SENDIKS
HEISLEN	LAUREN KAY	015	PIGGLY WIGGLY
HENRY	ZACHARY D	027	STOP N GO
HEROLD	CAITLIN MARGARET	053	CARDINAL SERVICE
HORNBURG	JESSICA JO	036	ENDTER'S
KARWEIK	KEVIN	014	SENDIKS
KECZMER	JENNIFER MARIE	003	PIGGLY WIGGLY
KOMONDOROS	ALEXIS N	049	HARTLAND VILLAGE MART
LEROY	GARY LEE	068	FLANAGAN DORN

2016-2018 OPERATOR (BARTENDER) LICENSES

LAST NAME	FIRST NAME	PERMIT NO	PLACE OF WORK
LUDTKE	SUE A	021	HAAA/BARK RIVER
LUDTKE	TROY M	042	HAAA
LUDTKE	PETER	023	HAAA/BARK RIVER
LUDTKE	ROBYN	022	HAAA/BARK RIVER
MCCARTHY	BRENDA	019	SENDIKS
MCCORMICK	DANA (license withdrawn)	006Refunded \$40	SALOON 247
MCKERROW	DARLENE	025	STOP N GO
MENDYK	ALEX	031	CARDINAL SERVICE
MORRIS	BARBARA	026	STOP N GO
MOUNTCASTLE	LYNN RUTH	066	PHOENIX
NICKERSON	JEFFREY	043	HAAA
NOLD	VICKI LYNN	069	FLANAGAN DORN
ORGAS	STANLEY R	009	HAAA/BARK RIVER
PATTERSON	MORGAN JEAN	058	THE LEGEND AT BRISTLECONE
PENKERT	KIM MARIE	059	SALOON 247
PIERSON	ASHLEY E	037	ENDTER'S
PISCITELLO	BARBARA	033	PIGGLY WIGGLY
PROBST	JOSEPH MICHAEL	070	FLANAGAN DORN
REMEEUS	FRANCISCUS	032	SENDIKS

2016-2018 OPERATOR (BARTENDER) LICENSES

LAST NAME	FIRST NAME	PERMIT NO	PLACE OF WORK
RENICK	ROSE	062	STOP N GO
RICHARDSON	BRYAN J	050	HARTLAND VILLAGE MART
ROBINSON	JENNIFER ERINNE	001	PIGGLY WIGGLY
ROSHOLT	LISA M	039	CARDINAL SERVICES
RUNINGEN	JANET	071	FLANAGAN DORN
SCHILDGEN	ANNA	016	SENDIKS
SCHOUTEN	AMY ELIZABETH	002	PIGGLY WIGGLY
SCHWARTZ	FREDRICK PAUL	072	FLANAGAN DORN
SELBY	JULIE P	030	BOARD & BRUSH
SHAFFER	JOSHUA OWEN	018	CARDINAL SERVICE
STEGER	MICHAEL J	073	FLANAGAN DORN
STILLING	CATHY LYNN	077	TRIANGLE TAP
SULLIVAN	PATRICIA ANNE	051	HARTLAND VILLAGE MART
SVEHLEK	GARY	007	WALGREENS
TANNER	NICOLE J	044	HAAA
TOMAW-O'CLAIRE	RONALD MATTHEW	005	PIGGLY WIGGLY
TORKE	ANTHONY JAMES	013	SENDIKS
TSCHORN	MONIKA R	074	FLANAGAN DORN
TURVEY	JAMIE D'ANNE MARIE	064	TRIANGLE TAP

2016-2018 OPERATOR (BARTENDER) LICENSES

LAST NAME	FIRST NAME	PERMIT NO	PLACE OF WORK
WALTER	PAMELA JEAN	075	FLANAGAN DORN
WASKIEWICZ	JOSEPH L	076	FLANAGAN DORN
WHITNEY	KYLE	038	ENDTER'S
YOKOSH	JESSICA LYNN	057	THE LEGEND AT BRISTLECONE
ZARZANA	RICARDO J	052	HARTLAND VILLAGE MART
ZWIEG	LINDA MARIE	020	HAAA/BARK RIVER
<i>DENIED LICENSE FOR JULY 1, 2016 – JUNE 30, 2018</i>			
SANDERS	ZACARY T	--	ENDTER'S

VILLAGE OF HARTLAND
LICENSES AND PERMITS
JUNE 13, 2016

Alcohol License Renewals

Listing attached of all applications for new/renewal of Class "B" Beer/"Class B" Liquor, Reserve Class "B" Beer/"Class B" Liquor, Class "A" Beer, Class "A" Beer/Class "A" Liquor, "Class B" Beer and "Class C" Wine licenses.

The Police Chief and Village Clerk recommend approval.

Amusement Devices - expires June 30, 2017

Beer Snobs, Inc., 122 Cottonwood Avenue
Endter's Sports Grill LLC, 300 Cottonwood Avenue
Flanagan-Dorn Legion Post #294, 231 Goodwin Avenue
KNP Enterprises, Inc. (The Phoenix), 129 Cottonwood Avenue
The Triangle Tap, 247 W. Capitol Drive
Sun Laundries, LLC, 515 Cottonwood Avenue

Bartender (Operator's) License – expires June 30, 2018

Complete listing attached including names of applicants and place of employment.

The Police Chief and Village Clerk recommend approval. All applicants have successfully completed the Responsible Beverage Servers Course.

The Police Chief recommends denial of Zacary T. Sanders.

Cabaret License- expires June 30, 2017

Harold Berg, Beer Snobs, 122 Cottonwood Avenue
Maricela Feker, Zesti, 130 E. Capitol Drive
Justin Jackson, Bin One Eleven, 111 E. Capitol Drive
Jack Gaudion, The Legend at Bristlecone Pines, 1500 E. Arlene Drive
William Lay, Flanagan Dorn Post 294 American Legion, 231 Goodwin Avenue
Margrit Meier, Hartland Inn, 110 Cottonwood Avenue
Patrick Endter, Endter's Sports Grill LLC, 300 Cottonwood Avenue
Julie Dunham, Ordway's Corner, Inc., 375 Cottonwood Ave.

Cigarette Licenses- expires June 30, 2017

BAJB Services, LLC, dba Colburn's Car Wash, Over the Counter
Cardinal Service, 805 Cardinal Lane, Over the Counter
Fox Bros Piggly Wiggly, 505 Cottonwood Avenue, Over the Counter
Hartland Village Mart, Inc., 301 E. Capitol Drive, Over the Counter
Sendik's Hartland LLC, 600 Hartbrook Drive, Over the Counter
Stop N Go, 101 E. Capitol, Over the Counter
The Legend at Bristlecone Pines, 1500 E. Arlene Drive, Over the Counter
Walgreen's #9365, 423 Merton Avenue, Over the Counter

Taxi Cab - expires June 30, 2017

Lake Country Cares Cab, Inc.
W287N3700 North Shore Drive, Pewaukee, WI 53072

Weights and Measures - expires June 30, 2017

Aurora Pharmacy #065, 109 E. Capitol Drive
BAJB Services, LLC, dba Colburn's Car Wash, 700 Hartbrook Drive
Biebel's True Value, 480 Hartbrook Drive
Cardinal Service, 805 Cardinal Lane
Fox Bros. Piggly Wiggly, 505 Cottonwood Avenue
Hartland Village Mart, Inc., 301 E. Capitol Drive
Health & Happiness, 230 Pawling Avenue
Sendik's Hartland LLC, 600 Hartbrook Drive
Stop N Go #273, 101 E. Capitol Drive
Sun Laundries, LLC, 515 Cottonwood Avenue
Wisconsin Cement Co., 701 W. Capitol Drive
Walgreen's, 423 Merton Avenue

Application for Restricted Species Permit – Dogs Have Valid Village Dog Licenses

Name: Jill A. Fitzpatrick
Address: 935 Greenway Terrace
Species: Three dogs, three cats

Licenses Relating to the Hometown Celebration, June 24-25, 2016

- Temporary Class "B"/"Class B" Retailers License for fermented malt beverages and wine

Hartland/Lake Country Rotary
PO Box 406, Hartland WI 53029
- Public Dance License – Hartland/Lake Country Rotary
- Temporary Class "B" (Beer) Retailers License for fermented malt beverages

Hartland Kiwanis
PO Box 444, Hartland, WI 53029
- Temporary Operator's Licenses

Suzanne M. Thomas, Jeff A. Juech, Edward Dean Rindahl, and Andrew Brookes

Licenses Relating to the Hartland Annual Street Dance – E. Capitol Drive, July 16, 2016

Street Use Permit previously approved for this event.

- Temporary Class “B”/”Class B” Retailers License for fermented malt beverages and wine

Hartland Chamber of Commerce
116 W. Capitol Drive, Hartland, WI 53029

- Temporary Operator’s Licenses

Ronald C. Nollen, Jr., Donna Lynn Dorau & Donald S. Minturn, Jr.

Licenses Relating to St. Charles Catholic Church Fall Festival, September 9, 12 & 11, 2016

- Temporary Class “B”/”Class B” Retailers License for fermented malt beverages and wine
- Public Dance License Noon – 11:00 PM

St. Charles Catholic Church
313 Circle Drive, Hartland, WI 53029

- Temporary Operator Licenses

Gregory Scott Bartz & Keith John VanDeLaarschot

Street Use Permit for Neighborhood Block Party – Long Meadow Drive – Saturday July 16, 2016, 11 AM – 4:00 PM

Applicant: Stacey LaFlamme, 1017 Woods Drive

Street Use Permit for Large Scale Event

Metropolitan Builders Association Parade of Homes Windrush Subdivision – August 12 – September 5, 2016. Weekdays 4:00 pm – 8:00 pm and Weekends and Labor Day 11:00 am – 5:00 pm



APPLICATION FOR RESTRICTED SPECIES PERMIT

Please check all that apply: New application Renewal

Application is being made under Municipal Code Sec. 14-8, Keeping of Animals; Permit to:

~~#~~ keep one or more of a restricted species of animal. (Application fee of \$25)

exceed the maximum number of animals allowed of any one permitted species.

Applicant: Jill A. Fitzpatrick

Address: 935 Greenway Terrace, Hartland

Phone Number: 262-893-5352 Email: jillafitzpatrick@gmail.com

Please provide the following information as an attachment to this application:

1. Describe animal(s) to be covered by this application, listing species and number of animals.
2. Explain where the animal(s) will be kept on the property (home, barn, yard, pen, etc.).
3. Explain if animal(s) will be permitted to roam freely within the confines of your yard.
4. Explain if animal(s) are to be kept as pets, for other purposes or raised for selling purposes.
5. Explain whether it is the intention to keep animal(s) temporarily such as fostering or on a permanent basis.
6. Provide listing of all animals kept on the property in addition to those cover by this application.

I hereby apply for a Restricted Species Permit subject to Section 14-8 of the Village of Hartland Municipal Code and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the keeping of animals if a license is granted to me.

The license shall, if issued, be from the date of its issuance unless otherwise approved by the Village Board for a specific period of time or the license is revoked for cause by the Village Board.

Applicant's Signature: Jill A. Fitzpatrick Date: 6/3/16

For Staff Use Only:

Lot Size: _____ Zoning: _____ Fee Paid: _____

Village Board Approval: _____ Expires: _____

6/3/16

1. I have 3 mixed terrier rescue dogs, of various ages, who I adopted over the course of several years, who were rescued from kill shelters from various southern states, through Fluffy Dog Rescue, a local rescue group run by Lori Marchek, who lives nearby in North Lake, WI and who runs her rescue group online at fluffydog.net.

2. My dogs are kept in my home and are let out several times a day to go to the bathroom and to get exercise.

3. When I let my dogs out to go to the bathroom and to get exercise, they are allowed to roam freely within the confines of the Invisible Fence set up on my property.

4. My 3 rescue dogs are kept as pets. They are all fixed, are up-to-date on all vaccinations (through Lake Country Vet), and are part of our family.

5. I intend to keep my dogs permanently, but do not intend to replace them at this residence when/if they pass while I am still living here.

6. I also own 3 *indoor* cats, who we adopted from HAWS over 6 years ago, as pets. They are also all fixed and are up-to-date on all vaccinations (through Lake Country Vet), and are part of our family. I went through a divorce several years ago and assumed my ex-husband was going to keep the cats. He refused because 2 of the 3 have some medical issues.

I have spent more than \$11,000 on vet surgery expenses for 2 cats and 1 dog over the past year. This is in addition to annual vet expenses, high quality food and necessary medications. I do not have this kind of

money, especially post-divorce, but we adopted these pets pre-divorce, and they deserve to stay in their home. We made a commitment to all of them when we adopted them. I don't take that lightly.

I am confused about the \$25 fee. I am not sure if that is per application or per pet. I will pay whatever I need to in order to keep my pets.

Please let me know how much I owe and who to make the check out to and I can drop it off at the Village of Hartland Hall.

I am curious how many people actually have filled out this application and tried to register their pets. I was not even aware of this procedure until recently. Either way, I am happy to comply with Village Ordinances and look forward to hearing back with news of approval of my application.

With Appreciation,

Jill A. Fitzpatrick

262-893-5352

jillafitzpatrick@gmail.com



STREET USE PERMIT APPLICATION

Date: 6-2-16
Rec.#: 174116

(For Events Less than 3 Blocks – Residential Neighborhood Events)

\$30.00 FEE (NOT REFUNDABLE)

We, the undersigned residents of the _____ hundred block(s) of Long Meadow Dr Street in the Village of Hartland, hereby consent to the recreational use of this street between the hours of 11 am and 4pm on Saturday-July, the 16 day of 2016, for the purpose of River Reserve Block Party, and do hereby petition the Village of Hartland to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use in the Village of Hartland.

Barricades and "Road Closed" sign can be obtained from a traffic control rental vendor or at cost by the DPW, subject to availability and with at least 48 hours notice (262-367-2714).

The responsible person or persons who shall sign an application for a Street Use Permit on our behalf is/are as follows:

NAME(S) Stacey LaFlamme

TITLE neighbor

ADDRESS 1017 Woods Dr HARTLAND, WI 53079

PHONE (daytime) 414-232-6793 (evening) 414-232-6793

ORGANIZATION/GROUP SPONSORING EVENT _____

1/2 of Long Meadow Drive up until River Reserve Dr.

Petitioner(s) Signature	Petitioner(s) Address
<u>Gatti Lucia</u>	<u>111 Long meadow Dr.</u>
<u>Tina Morrison</u>	<u>109 Long Meadow Dr</u>
<u>Jeri Nelson</u>	<u>107 Long Meadow Drive</u>
<u>ERIC TYFEDEN</u>	<u>112 LONG MEADOW DR</u>
<u>Janet Lujan</u>	<u>114 Long Meadow</u>
<u>Kristen O'Neil</u>	<u>116 Long Meadow</u>
<u>[Signature]</u>	<u>1007 River Reserve Dr</u>
<u>[Signature]</u>	<u>1008 RIVER RESERVE DR.</u>
<u>[Signature]</u>	<u>113 LONG MEADOW DRIVE</u>
<u>Richard Ann</u>	<u>110 Long Meadow Dr</u>

Received by LM (Office use only) FEE: \$30.00
 Date 6-2-16 Receipt No. 174116
 Approved this _____ day of _____, 20____

Darlene Igl

From: Dave Dean
Sent: Thursday, June 02, 2016 11:18 AM
To: Darlene Igl; Robert Rosch; Mike Einweck
Subject: Re: Street Use Permit

all good with HFD

David Dean
Chief

Hartland Fire Department
150 Lawn Street
Hartland WI 53029
ph. 262-367-6878
fax 262-367-4881

CONFIDENTIALITY NOTICE: This message may contain confidential and/or proprietary information and is intended for the person/entity to whom it was originally addressed. Any use by others is strictly prohibited. If you have received this transmission in error, please destroy it and notify us immediately at 262.367.6878.

From: Darlene Igl
Sent: Thursday, June 2, 2016 10:35
To: Robert Rosch; Dave Dean; Mike Einweck
Subject: Street Use Permit

Please provide comments on the attached street use permit application.

Darlene

Darlene Igl, MMC/WCPC
Village Clerk
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029
Phone (262) 367-2714
email: darlenei@villageofhartland.com
www.villageofhartland.com



Darlene Igl

From: Mike Einweck
Sent: Thursday, June 02, 2016 1:33 PM
To: Darlene Igl
Cc: Mike Gerszewski; Dave Felkner; Dave Jambretz
Subject: FW: Street Use Permit
Attachments: Long Meadow Street Use Permit.pdf

No problem. DPW will need access to utilities in an emergency.

Michael Einweck, PE
Director of Public Works
Village of Hartland
(262) 367-4880
mikee@villageofhartland.com

From: Darlene Igl
Sent: Thursday, June 02, 2016 10:36 AM
To: Robert Rosch; Dave Dean; Mike Einweck
Subject: Street Use Permit

Please provide comments on the attached street use permit application.

Darlene
Darlene Igl, MMC/WCPC
Village Clerk
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029
Phone (262) 367-2714
email: darlenei@villageofhartland.com
www.villageofhartland.com



Lynn Meyer

From: Mike Einweck
Sent: Thursday, June 09, 2016 9:55 AM
To: Darlene Igl; Robert Rosch; Dave Dean
Cc: Lynn Meyer
Subject: RE: Street Use Permit

No issues. They need to be aware that DPW will need to access utilities if there is an emergency.

Thanks,

Michael Einweck, PE

Director of Public Works
Village of Hartland
(262) 367-4880
mikee@villageofhartland.com

From: Darlene Igl
Sent: Thursday, June 02, 2016 10:36 AM
To: Robert Rosch; Dave Dean; Mike Einweck
Subject: Street Use Permit

Please provide comments on the attached street use permit application.

Darlene

Darlene Igl, MMC/WCPC
Village Clerk
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029
Phone (262) 367-2714
email: darlenei@villageofhartland.com
www.villageofhartland.com





METROPOLITAN BUILDERS ASSOCIATION

N16 W23321 Stone Ridge Drive Waukesha, WI 53188

Phone: (262) 436-1122 • Fax: (262) 436-1110 • www.mbaonline.org

May 23, 2015

MEMORANDUM

TO: Village of Hartland

FR: Amanda Dombrowicki, Events Manager, Metropolitan Builders Association

RE: Street Use Permit Application for Large Scale Event – 2016 MBA Parade of Homes

Urgent

For Review

Please Comment

Please Reply

Attached please find a Street Use Permit Application for Large Scale Events, submitted on behalf of the Metropolitan Builders Association (MBA) for the 2016 MBA Parade of Homes. Please note that payment by check for the permit fees has also been included in the packet.

We would like to thank the Village in advance for its consideration. If you have any questions with regard to the enclosed application, please contact me at the MBA office, 262-522-4720 or adombrowicki@mbaonline.org, at your convenience. We would be happy to discuss the event in greater detail with you either over the phone or at an in-person meeting on a date and time of your choosing.

Sincerely,

Amanda Dombrowicki
Events Manager
Metropolitan Builders Association
N16 W23321 Stone Ridge Drive
Waukesha, WI 53188
PH 262-522-4720
FAX 262-436-1110
adombrowicki@mbaonline.org

Enclosures



**STREET USE PERMIT
APPLICATION
FOR LARGE SCALE EVENTS**

Date: 5/31/16
Rec #: 174102

(Three (3) or more City Blocks, or More than 1,200 Feet)

APPLICATION MUST BE RECEIVED AT THE ADMINISTRATIVE OFFICES AT LEAST 30 DAYS IN ADVANCE OF THE DATE OF THE EVENT

\$50.00 FEE - *enclosed*

Nonrefundable application fee is required at time of filing

Sponsoring Agency (if applicable) Metropolitan Builders Association
Street Address N16 W23321 Stone Ridge Drive, Waukesha 53188
Web Page and/or e-mail address www.mbaonline.org / adombrowicki@
Phone No. 262-522-4720 **Fax No.** 262-438-1110 mbaonline.org

Contact Person Amanda Dombrowicki
Street Address (if different than above) _____
E-mail Address _____
Phone No. _____ **Fax No.** _____

Street name and block numbers (attach map and diagram)
See attached.

Date(s) of Closure/Use See attached **Rain Date?** n/a
Hours of Closure/Use See attached **Estimated Attendance** _____

Describe Event (include time table indicating hours of set up and tear down if applicable)
please see attached:

Additional permits are required for the following activities – applications available at the Village Administrative office:

Sale of beer and/or wine – Class "B" Picnic Beer/Wine License \$10 N/A

Signature of Applicant [Signature] **Date** 5-12-16
(Falsification of information will result in denial of permit)

IMPORTANT! – PLEASE ATTACH CERTIFICATE OF INSURANCE WITH VILLAGE OF HARTLAND LISTED AS AN ADDITIONAL INSURED *Attached ✓*

**Return completed application and \$50 application fee to:
Village of Hartland, 210 Cottonwood Avenue, Hartland, WI 53029
(Phone 262-367-2714)**

Date approved or denied: _____
Any conditions specified: _____

OVER →

Attachment regarding Petition on page 2 of Village of Hartland Street Use Permit Application for Large Scale Events:

The following homes *might* be occupied by the end of the 2016 MBA Parade of Homes (August 13 - September 5, 2016):

- 1656 Whistling Hill Circle
- 1665 Whistling Hill Circle
- 1671 Whistling Hill Circle
- 1690 Whistling Hill Circle (Existing Home on Lot 1)
- 1624 Upland Court
- 1644 Upland Court
- 1630 Twisted Oak Court

Reminder to the Village of Hartland: The Declaration of Restrictions for Windrush subdivision have the following clause on p.18:

9.5. ***Parade of Homes.*** *Developer may arrange for WINDRUSH or any stage thereof to be included in a "Parade of Homes" or similarly titled event in which members of the public are invited to inspect a number of lots improved by Buildings constructed by one or more contractors. Such events will result in significant construction activity and periods of traffic slow-downs and large crowds, which may continue for a period of several weeks. An Owner who has purchased a lot notwithstanding the possibility of such event waives any objection to the issuance of any municipal permits required for such event. Developer is not, however, required to include WINDRUSH in any such event.*

2016 Metropolitan Builders Association (MBA) Parade of Homes | Windrush | Village of Hartland, WI

OPERATION PLAN & EVENT AGENDA

EVENT DETAILS

Dates and Times of Event

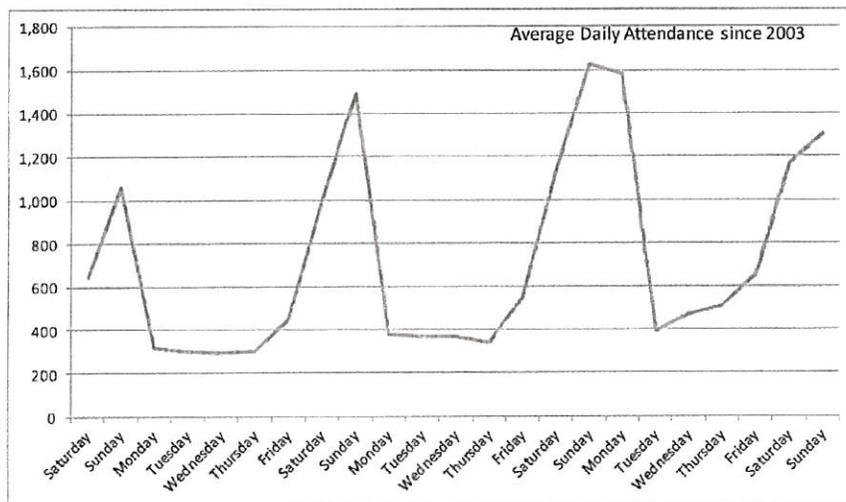
- Preview Night for Metropolitan Builder's Association (MBA) Members and special guests only: Friday, August 12, 2016 (4:00 pm – 8:00 pm)
- Open to Public: August 13, 2016 – September 5, 2016 (Weekdays 4:00 pm – 8:00 pm / Weekends and Labor Day 11:00 am – 5:00 pm)

PARTICIPANTS

Developer: Siepmann Realty Corporation | John Siepmann – 262-650-9700

Builders: Aspen Homes | Shelly Basso – 262-695-4485 (LOT 40)
Belman Homes | David Belman - 262-754-0404 (LOT 44)
Bielinski Homes | Paul Bielinski - 262-542-9494 (LOT 41)
Demlang Builders | Rod Demlang – 262-246-0330 (LOT 38)
Kaerek Homes, Inc. | Mike Kaerek – 414-321-5300 (LOT 46)
Kings Way Homes | Craig Caliendo – 262-695-6400 (LOTS 37 & 47)
Steeple Pointe Homes, LLC | David Roembke - 262-226-8374 (LOT 42)
Victory Homes of Wisconsin | Philip Morgan – 262-252-7100 (LOT 45)

HISTORICAL ATTENDANCE FLOW



SITE ADMINISTRATION

Staffing

- MBA will maintain appropriate staff to direct parking, take tickets, pick up trash, and oversee management of the site.
- The city will receive contact information for the MBA Event Manager and Parade Site Manager who will be on-site during all open hours of the Parade prior to the event start date.

Telephone Facilities

- MBA Event Manager, Parade Site Manager (or designated replacement) and most of the site employees will have mobile phones.
- Phones will be available for emergencies.

Security

- Since this is a daytime event, there has never been a need for any additional security personnel to be present.
- Site staff and personnel will be clearly identified by uniform apparel.
- All model homes will be locked by sales personnel each day and exhibitor tents are closed and secured by site staff before departure.
- Some communities have had a police officer walk through the Parade near closing time and a patrol car drive through the site at night.

Parking

- Parking for the event will be within the subdivision on lots 2-8, each of which is a half acre (see map attached to application), with an alternate location identified as rain date parking, with appropriate shuttle service to and from the site.
- During or after rain, some parking may be required to be on the streets within the subdivision.
- The MBA would like to work with the Village of Hartland Police Dept. to review the event map and request that they consider placement of "No Parking" signs along the sides of Lisbon Rd. between County Hwy KE and Hanover Hill Rd., so as to avoid any potentially hazardous situations with patrons attempting to park along the side of Lisbon Rd. which is a busy road, with a speed limit not conducive to safe pedestrian travel, instead of using our identified event parking area.

Road Maintenance

- Before the Parade starts a final asphalt lift will be completed and the streets in the subdivision are swept.
- Aprons will be in place for entrance and exit from parking areas.
- Pathways are fenced and/or barricaded to separate car and pedestrian traffic.

Trash and Sanitary Facilities

- There will be three (3) portable toilets (including one (1) handi-cap accessible) and a wash station placed on site, as well as one (1) handi-cap unit and wash station at the parking area. The selected service provider will clean these on a regular schedule during weekdays and weekends.
- Trash cans will be provided and maintained by the MBA and are on-site throughout the Parade. A fifteen (15) yard roll-off container will be provided and placed on one of the empty lots near the Parade footprint. Site staff is required to do a site inspection at the close of each day.

Food and Beverage

- Volunteer groups may be on-site to sell concessions.
- The appropriate permits will be secured if needed.

MUNICIPAL CONSIDERATIONS

Traffic and Directionals

- MBA will work with local police to develop a plan to control and manage traffic.
- Barricades: the appropriate department will be contacted to procure barricades to block and direct traffic through the event area of the subdivision.

Signage

- Temporary No Parking Signs may be necessary within the subdivision and/or on roadways leading into the site.
- Request to allow the MBA to install directional signage to the Parade entrance and exit and also to indicate areas where Parade entrance is not allowed during the 3.5 weeks of the event.
- Request to allow large (4'x8') directional signage along major road/access points along Lisbon Rd. Permission from property owners will be secured where required.
- Request to allow Parade event signage within the footprint of the Parade area that may include hours of operation, Rules of the Parade, and sponsor signage (not an exhaustive list).
- Request to allow small (2'x3') temporary directional signage to be placed along the major routes to the Parade site - routes to include Lisbon Rd., County Hwy KE/N Shore Drive, and Jungbluth (Note: we realize some of these locations fall under a different municipality and permission will be requested by those as needed).

Permissions and Licenses

- All required or preferred permissions and licenses for event, signage and food and beverage.

Community Opportunities

- Community welcome letter to be included in the Parade of Homes Plan Book and on the MBA Parade of Homes website – Deadline of June 10, 2016.
- City to receive 25 Preview Night tickets (valid August 12, 2016 only) and 25 complimentary tickets to the Parade of Homes event (valid any dates of the 2016 Parade).
- Chamber Night – invitation for local Chamber to be on-site to promote the City and its local businesses.
- Opportunity for non-profit organizations or groups (i.e. booster clubs, teams, etc.) to sell concessions within the Parade site during Parade hours.

Darlene Igl

From: Dave Dean
Sent: Wednesday, June 01, 2016 8:33 AM
To: Darlene Igl; Robert Rosch; Mike Einweck
Subject: Re: Street Use Permit

FD will need one lane open in between the barricaded area for Fire and EMS access. The barricades may be in place on each end, however rescue vehicles will need to be able to drive through in case of an emergency. I left a voicemail for Amanda explaining the need.

David Dean
Chief

Hartland Fire Department
150 Lawn Street
Hartland WI 53029
ph. 262-367-6878
fax 262-367-4881

CONFIDENTIALITY NOTICE: This message may contain confidential and/or proprietary information and is intended for the person/entity to whom it was originally addressed. Any use by others is strictly prohibited. If you have received this transmission in error, please destroy it and notify us immediately at 262.367.6878.

From: Darlene Igl
Sent: Wednesday, June 1, 2016 7:44
To: Robert Rosch; Mike Einweck; Dave Dean
Subject: Street Use Permit

Attached is an application for a Street Use Permit for the Parade of Homes. Please provide comments.

Darlene

Darlene Igl, MMC/WCPC
Village Clerk
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029
Phone (262) 367-2714
email: darlenei@villageofhartland.com
www.villageofhartland.com



Darlene Igl

From: Robert Rosch
Sent: Wednesday, June 01, 2016 8:37 AM
To: Darlene Igl
Cc: Mike Einweck; Dave Dean
Subject: Re: Street Use Permit

No issues with PD

Sent from my iPhone

On Jun 1, 2016, at 07:44, Darlene Igl <darlenei@VillageofHartland.com> wrote:

Attached is an application for a Street Use Permit for the Parade of Homes. Please provide comments.

Darlene

Darlene Igl, MMC/WCPC
Village Clerk
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029
Phone (262) 367-2714
email: darlenei@villageofhartland.com
www.villageofhartland.com
<image001.jpg>

<Parade of Homes.pdf>

Darlene Igl

From: Mike Einweck
Sent: Thursday, June 02, 2016 1:26 PM
To: Darlene Igl
Cc: Mike Gerszewski; Dave Felkner; Dave Jambretz
Subject: FW: Street Use Permit
Attachments: Parade of Homes.pdf

Darlene – I have requested the cert of ins and endorsement page from Amanda. I told her that the No Parking along CTH K will need to be done by the County. I also mentioned that the DPW will need access to manholes, inlets and hydrants so they will not be setting up in the street.

Thanks,

Michael Einweck, PE
Director of Public Works
Village of Hartland
(262) 367-4880
mikee@villageofhartland.com

From: Darlene Igl
Sent: Wednesday, June 01, 2016 7:44 AM
To: Robert Rosch; Mike Einweck; Dave Dean
Subject: Street Use Permit

Attached is an application for a Street Use Permit for the Parade of Homes. Please provide comments.

Darlene
Darlene Igl, MMC/WCPC
Village Clerk
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029
Phone (262) 367-2714
email: darlenei@villageofhartland.com
www.villageofhartland.com



Lynn Meyer

From: Mike Einweck
Sent: Thursday, June 09, 2016 10:14 AM
To: Darlene Igl; Robert Rosch; Dave Dean
Cc: Lynn Meyer; Mike Gerszewski; Dave Felkner; Dave Jambretz
Subject: RE: Street Use Permit

No major issues from DPW. Will need access to utilities if there is an emergency. No Parking along CTH K is Waukesha County jurisdiction. Will parking area for lots 2 – 8 have a curb cut installed for easy access? Any setups/tents need to be 10 feet clear of any fire hydrants, manholes and catch basins. Barricades are available for rent from DPW.

Thanks,

Michael Einweck, PE
Director of Public Works
Village of Hartland
(262) 367-4880
mikee@villageofhartland.com

From: Darlene Igl
Sent: Wednesday, June 01, 2016 7:44 AM
To: Robert Rosch; Mike Einweck; Dave Dean
Subject: Street Use Permit

Attached is an application for a Street Use Permit for the Parade of Homes. Please provide comments.

Darlene
Darlene Igl, MMC/WCPC
Village Clerk
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029
Phone (262) 367-2714
email: darlenei@villageofhartland.com
www.villageofhartland.com





METRBUI-01 SSUBER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/18/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Brehmer Agency Inc. P.O. Box 498 12800 W. Silver Spring Drive Butler, WI 53007	CONTACT NAME: Shannon Suber PHONE (A/C, No, Ext): (262) 781-3714 E-MAIL ADDRESS: shannon@brehmeragency.com	FAX (A/C, No): (262) 781-6049
	INSURER(S) AFFORDING COVERAGE	
INSURED Metropolitan Builders Association N16 W23321 Stone Ridge Dr Waukesha, WI 53188	INSURER A: Liberty Mutual Ins. Co.	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		BKO(17)55952305	03/01/2016	03/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			BAS(17)55952305	03/01/2016	03/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			USO(17)55952305	03/01/2016	03/01/2017	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	XWW(17)55952305	03/01/2016	03/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Parade of Homes, August 12 - September 5, 2016

Village of Hartland is listed as an additional insured under General Liability in regards to the above referenced event.

CERTIFICATE HOLDER

CANCELLATION

Village of Hartland
 210 Cottonwood Ave.
 Hartland, WI 53029

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Donald Miller

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MEMO

TO: David E. Cox, Village Administrator

FROM: Michael Einweck, Director of Public Works

DATE: June 10, 2016

SUBJECT: Riverwalk Apartments Project – Pedestrian Bridge Alternatives

With the development of the Riverwalk Apartments in downtown Hartland, the Village Board is requested to select the pedestrian bridge alternative to provide an additional river crossing at the Riverwalk Apartments. The choices for the pedestrian bridge materials include the standard metal bridge with wood planks, a wood bridge constructed of Southern Yellow Pine or one of recycled/manufactured plastic Fiber Force materials.

In order to have better longevity and lower maintenance costs, staff looked at new types of materials for the subject bridge. This material is the Fiber Force product made from post-consumer recycled material consisting of high quality HDPE (High Density Polyethylene) and fiberglass to increase strength and rigidity in the product. There is a possibility of slight expansion and contraction with the longer length boards that needs to be considered in the design phase. The product manufacturer stated that the product is non-slip and they can also cut a pattern onto the material to assist with the slip resistance. There is a 50 year warranty on the product and it is made with UV stabilizers to minimize any color fade especially with the more earth tone colors. As far as graffiti is concerned, we were told that paint does not stick to the material and clean-up from other products can be made with acetone based products.

A bridge constructed of Southern Yellow Pine would be pressure treated, but would still need frequent staining during its life to preserve the wood. We received an estimate for staining a covered bridge to cost between \$3500 and \$4500. This would include the railing, skirt, floor, post, ceiling, power washing and one coat of stain. The floor would need staining every 1-2 years and everything else should be 3-5 years. Therefore we would not have the full cost every year but you would have \$1500 to \$5000 in costs every two years. A wood product will also swell as it absorbs moisture.

As with both the wood and Fiber Force products, there is an underlying steel structure that needs to be primed and painted to prevent rust from occurring.

The current Village's standard pedestrian bridge constructed of metal railings and wood plank flooring does have an increased deterioration issue when deicing products are used and we have not seen a covered variety of this bridge type.

The Village Board is requested to select the type of bridge that they would like incorporated into the project. The developer's representative and staff will be at the Board meeting to make a short presentation and address any questions. With each structure having both positive and potentially negative aspects, staff's recommendation based upon all of the factors is to proceed with the bridge constructed with the Fiber Force materials. This should have the lowest maintenance costs associated with the structure.

Please place this on the next Village Board agenda for consideration.

Attachments

cc: Darlene Igl, Village Clerk
Michael Gerszewski, DPW Operations Supervisor
Billy Cooley, Developer's representative



Examples of a Fiber Force bridge.

Riverwalk Bridge

56' X 6' Bridge **\$67,100.00**

Engineering

Fiber Force Deck

Abutments and Site work

Installation **\$10,000.00**

Covered Bridge Option **\$15,000.00**

Metal and shingle roofing is the same total.

Total with roof: \$92,100.00

Billy Cooley
Owner

N5 W31946 Whitetail Run
Delafield, WI. 53018
262-337-3110 cell

MEMO

TO: David E. Cox, Village Administrator
FROM: Michael Gerszewski, Operations Supervisor
DATE: June 1, 2016
**SUBJECT: Sanitary Sewer Collection System
DNR Compliance Maintenance Annual Report**

The Wisconsin DNR requires that municipalities submit a Compliance Maintenance Annual Report (CMAR). This report must be filed by June 30, 2016 for the year ending December 31, 2015. This report is electronically filed.

Attached is the Village's completed CMAR for our collection system. The first section involves financial management. The second section involves questions regarding the operation and maintenance of the collection system.

The responses generate point values. Based on the points generated, a letter grade of A through F is assigned. Depending on the grade received, corrective action may be required.

The Village Board must review the document, certify it, and pass a resolution (please see attached). This must be passed prior to the electronic filing of the report.

We have a very well organized, active operation and maintenance program for the Village's sanitary sewer collection system. Therefore, I am pleased to report that the Village's grade for the past year for both the financial management and collection systems is an A.

Please place this on the June 13, 2016 Village Board agenda for consideration and approval of the attached resolution.

Attachments

cc: Darlene Igl, Village Clerk
Michael Einweck, Director of Public Works
Dave Felkner, DPW Utility Foreman

MEMO

TO: David E. Cox /Village Administrator
FROM: Michael D. Gerszewski/Operations Supervisor
DATE: June 2, 2016
SUBJECT: Sale of Surplus Property

The Department of Public Works would like Village Board approval to sell surplus equipment. The equipment we are selling has been replaced with purchases approved and purchased in previous budget cycles or is no longer used.

The items for sale are:

- 2000 GMC pickup
- 2 benches
- 1985 Tilt bed trailer
- 2002 Stihl hedge trimmer
- 2001 Kombi athletic field painter
- 1994 Wausau plow
- 2005 Wausau plow
- 1985 Snogo trailer
- 1995 Honda generator
- 2006 Target walk behind saw
- 1989 Rhino post driver
- Pipe freeze kit
- Main tapping machine
- Trench shield
- 11 Fire hydrants

We will sell the surplus items using [WisconsinSurplus.com](http://www.wisconsin-surplus.com). There is no cost to the Village. The equipment purchaser pays a fee based on the purchase price. The web site handles advertisement, sale and collection of the money.

Website: <http://www.wisconsin-surplus.com>

Please place this on the June 13, 2016, Village Board agenda for consideration and possible action.

cc: Darlene Igl/Village Clerk
Michael Einweck/Director of Public Works
Dave Jambretz/DPW Foreman
Dave Felkner/Utility Foreman

**VILLAGE OF HARTLAND
RESOLUTION NO. 06/13/2016-**

**WISCONSIN DEPARTMENT OF NATURAL RESOURCES
NR 208 – COMPLIANCE MAINTENANCE RESOLUTION – 2015**

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its (wastewater treatment/wastewater collection system) under Wisconsin Administrative Code NR 208;

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR);

WHEREAS, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades (of “C” or less) and/or an overall grade point average (<3.00);

BE IT THEREFORE RESOLVED by the Village Board of the Village of Hartland, Waukesha County, that the Village has received a Grade of A for Financial Management and Collection Systems;

Adopted this 13nd day of June 2016.

VILLAGE OF HARTLAND

David Lamerand, Village President

ATTEST:

Darlene Igl, CMC, Village Clerk

Compliance Maintenance Annual Report

Hartland Village

Last Updated: Reporting For:
6/1/2016 **2015**

Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 300px;" type="text" value="Michael D Gerszewski"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="(262) 367-2714"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="mikeg@villageofhartland.com"/></p>																									
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</p> <p>Year: <input style="width: 80px;" type="text" value="2015"/></p> <p><input checked="" type="radio"/> 0-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (40 points)</p>	0																								
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>																									
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</p> <p>Year: <input style="width: 80px;" type="text" value="2015"/></p> <p><input checked="" type="radio"/> 1-2 years ago (0 points)</p> <p><input type="radio"/> 3 or more years ago (20 points)</p> <p><input type="radio"/> N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																									
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;"><input style="width: 100%;" type="text" value="243,011.00"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="243,011.00"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="20,000.00"/></td> </tr> <tr> <td>3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.6 Ending Balance as of December 31st for CMAR Reporting Year</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="263,011.00"/></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR		\$	<input style="width: 100%;" type="text" value="243,011.00"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)		\$	<input style="width: 100%;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 100%;" type="text" value="243,011.00"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 100%;" type="text" value="20,000.00"/>	3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)	-	\$	<input style="width: 100%;" type="text" value="0.00"/>	3.2.6 Ending Balance as of December 31st for CMAR Reporting Year		\$	<input style="width: 100%;" type="text" value="263,011.00"/>	
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All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 263,011.00

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP link under Info in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Arlene Drive lift station rehab.	74366	2019
2	Woodland Court Lift Station rehab.	76597	2020
3	Bradford Way Lift Station rehab.	81282	2022
4	Shadow Ridge Lift Station rehab.	83700	2023

5. Financial Management General Comments

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. CMOM Program

1.1 Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?

- Yes
- No

1.2 Did you have a documented (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance (O&M) or CMOM program last calendar year?

- Yes (Continue with question 1)
- No (30 points) (Go to question 2)

1.3 Check the elements listed below that are included in your O&M or CMOM program.

Goals

Describe the specific goals you have for your collection system:

Review and update sewer ordinances as circumstances dictate, Create informational materials to educate the public, Clean 33% of the sewer collection system a year, Increased cleaning of identified problem areas (as needed), Televis 5% to 10% of the system a year, Review the sewer utility budget for repair and rehabilitation projects yearly, Update Geographic information system (GIS) as needed, Perform sewer flow monitoring to determine future system improvements.

Organization

Do you have the following written organizational elements (check only those that apply)?

- Ownership and governing body description
- Organizational chart
- Personnel and position descriptions
- Internal communication procedures
- Public information and education program

Legal Authority

Do you have the legal authority for the following (check only those that apply)?

- Sewer use ordinance Last Revised Date (MM/DD/YYYY)
- Pretreatment/industrial control Programs
- Fat, oil and grease control
- Illicit discharges (commercial, industrial)
- Private property clear water (sump pumps, roof or foundation drains, etc.)
- Private lateral inspections/repairs
- Service and management agreements

Maintenance Activities (provide details in question 2)

Design and Performance Provisions

How do you ensure that your sewer system is designed and constructed properly?

- State plumbing code
- DNR NR 110 standards
- Local municipal code requirements
- Construction, inspection, and testing
- Others:

Overflow Emergency Response Plan:

Does your emergency response capability include (check only those that apply)?

- Alarm system and routine testing
- Emergency equipment
- Emergency procedures

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Communications/notifications (DNR, internal, public, media, etc.)

Capacity Assurance:
How well do you know your sewer system? Do you have the following?

- Current and up-to-date sewer map
- Sewer system plans and specifications
- Manhole location map
- Lift station pump and wet well capacity information
- Lift station O&M manuals

Within your sewer system have you identified the following?

- Areas with flat sewers
- Areas with surcharging
- Areas with bottlenecks or constrictions
- Areas with chronic basement backups or SSOs
- Areas with excess debris, solids, or grease accumulation
- Areas with heavy root growth
- Areas with excessive infiltration/inflow (I/I)
- Sewers with severe defects that affect flow capacity
- Adequacy of capacity for new connections
- Lift station capacity and/or pumping problems

Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed

Special Studies Last Year (check only those that apply):

- Infiltration/Inflow (I/I) Analysis
- Sewer System Evaluation Survey (SSES)
- Sewer Evaluation and Capacity Management Plan (SECAP)
- Lift Station Evaluation Report
- Others:

Had sewer system model updated to verify capacity for future development.

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	35	% of system/year
Root removal	0	% of system/year
Flow monitoring	.001	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	2	% of system/year
Manhole inspections	35	% of system/year
Lift station O&M	1	# per L.S./year
Manhole rehabilitation	.0017	% of manholes rehabbed
Mainline rehabilitation	0	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services

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Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

29.01	Total actual amount of precipitation last year in inches
34.1	Annual average precipitation (for your location)
49.5	Miles of sanitary sewer
6	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
0	Number of complaints
	Average daily flow in MGD (if available)
	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume (MG)
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

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5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

None

5.4 What is being done to address infiltration/inflow in your collection system?

We are replacing manhole covers with pick holes with solid covers with gaskets. We rebuild manholes with solid concrete rings (no brick or block). We also use mastic between rings, no mortar, when possible.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Village of Hartland

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

This proposal was presented to the Village Board in May and would allow for the replacement of all mobile and portable radios used by the various departments. This is proposed because of the life expectancy of existing equipment, end of support by Motorola, and to take advantage of the Waukesha County contract with Motorola for 50% off normal costs. These new units would also need only one programming for the new digital radio system in Waukesha County.

HARTLAND POLICE DEPARTMENT

MOBILES: 10 (\$24652.50)
PORTABLES: 20 (\$43200.00)

TOTAL: \$67852.50 (Radios Only)

- ALL WITH LAPEL MICS
- BATTERY CHARGING UNIT
- SPARE BATTERIES (# DETERMINED BY CHARGING UNIT)

HARTLAND FIRE DEPARTMENT

MOBILES: 11 (\$27117.75)
PORTABLES-APX6000: 12 (\$25920.00)
PORTABLES-APX7000/Dual Band 20 (\$65520.00)

TOTAL: \$118557.75 (Radios Only)

TOTAL RADIOS ONLY: \$282578.25

CONTINGENCY: \$13000.00+
(Chargers, remote mics, belt holders)

GRAND TOTAL PROJECTED: \$296000.00

HARTLAND D.P.W.

MOBILES: 30 (\$73957.50)
PORTABLES: 5 (\$10800.00)

TOTAL: \$84757.50 (Radios Only)

HARTLAND ADMINISTRATION

MOBILES: 2 (\$4930.50)
PORTABLES: 3 (\$6480.00)

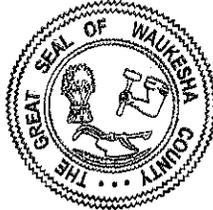
TOTAL: \$11410.50 (Radios Only)

**TOTAL NEW RADIO INVENTORY
113 UNITS
(MOBILES: 53/PORTABLES: 60)**

TIMELINES: If the decision is made to proceed with this purchase, here is what would be proposed:

1. June 13, 2016 Final decision to proceed with purchase made by Board
2. June 14, 2016 Order units (take 2-3 weeks delivery)**
3. July/August-Units at Radio Services for template loading
4. September/October in service (based on timeline of activation by County)

**The vendor used for the purchase is BAYCOM (Green Bay) as the authorized Motorola Dealer affiliated with this project.



Waukesha County
Department of Parks and Land Use

Village Administrator David Cox
Village of Hartland
210 Cottonwood Ave.
Hartland, WI 53029

RE: Community Development Block Grant (CDBG)
HOME Investment Partnership Program (HOME)
Participation Renewal (2017—2019)

Dear Mr. Cox,

Waukesha County, with the participation of 35 of 37 communities within the County, has qualified for Community Development Block Grant (CDBG) funding since 1988 and HOME Investment Partnership Program (HOME) funding since 1998 from the U. S. Department of Housing and Urban Development (HUD). Your community may recently have signed a revised Cooperation Agreement and is a current valued participant in the programs. Your participation helps make Waukesha County eligible for both CDBG and HOME funding.

The U. S. Department of Housing and Urban Development regulations require Waukesha County, as the grantee, to provide you with a notice of the automatic renewal provision within the cooperation agreement that you executed with Waukesha County. The automatic renewal provision continues your community participation in both the CDBG and HOME program for the three-year funding cycle beginning January 1, 2017 through December 31, 2019.

You are hereby notified that the cooperation agreements you executed for the Community Block Grant Program and the HOME Investment Partnership Program will be automatically renewed for the period of January 1, 2017 – December 31, 2019, unless Waukesha County and the Milwaukee office of the U.S. Department of Housing and Urban Development (HUD) receive a written notification of your decision to terminate your participation. Such written notification must be forwarded and received by Waukesha County and HUD on or before June 23, 2016.

The following requirements apply to communities who elect to continue to participate:



Waukesha County
Department of Parks and Land Use

1. If you choose to continue your participation with Waukesha County programs, you will be ineligible for grants under the State administered CDBG program or the State administered HOME program.
2. If you choose to remain with the Waukesha "Urban County" CDBG programs, you will also be a participant in the four county HOME Consortium, as long as the Consortium remains eligible for funding.

If your community **wishes to continue** its participation in the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) for the 2017-2019 program years, **you can disregard this letter and no action is required. Your participation will be automatically renewed.**

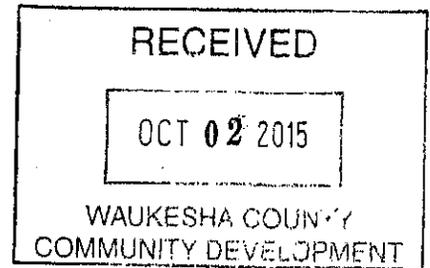
If you have any questions related to either the CDBG or HOME program, please contact Ms. Kristin Silva, Community Development Manager, at (262) 896-3370, or ksilva@waukeshacounty.gov.

Sincerely,

Paul Farrow
County Executive

cc: Clerk

COPY



MUTUAL COOPERATION AGREEMENT
UNDER
THE HOUSING AND COMMUNITY DEVELOPMENT ACT AND
THE NATIONAL AFFORDABLE HOUSING ACT

The CDBG Entitlement Program and the HOME Consortium Program for Federal Fiscal Years
2014-2016

This Cooperation Agreement is entered into between Waukesha County, a political subdivision of the State of Wisconsin (hereinafter "County") and the Village of Hartland, a municipal corporation of the State of Wisconsin (hereinafter "Municipality" and collectively "Parties").

WHEREAS, the Housing and Community Development Act of 1974 (42 U.S.C. § 5301 et seq.) as amended, (hereinafter "The Act") provides Federal assistance for the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, The Act makes possible the allocation of funds to Waukesha County for the purpose of undertaking only community development program activities identified in 42 U.S.C. § 5305 of The Act; and

WHEREAS, the Cranston-Gonzalez National Affordable Housing Act of 1990(42 U.S.C. § 12701 et seq.) as amended, (hereinafter "NAHA") provides Federal assistance for the HOME Investment Partnership Program (hereinafter "HOME Program"); and

WHEREAS, NAHA allows units of general local government to enter into a mutual cooperation agreement to form a consortium to obtain Federal funds as a participating jurisdiction under the HOME Program (hereinafter "HOME Consortium"); and

WHEREAS, the Parties have mutually developed a Consolidated Housing and Community Development Plan and Analysis of Impediments to Fair Housing Choice; and

WHEREAS, the Parties have determined that obtaining funds under the HOME Program will increase their ability to provide affordable housing, and meet other identifiable and eligible housing needs of the Municipality's residents; and

WHEREAS, the County intends to apply to the U.S. Department of Housing and Urban Development (hereinafter "HUD") for funds authorized under The Act and NAHA; and

WHEREAS, County and the Municipality have determined that joint action is an effective way to accomplish the purposes of The Act and NAHA; and

WHEREAS, counties in Wisconsin pursuant to § 59.01, Wis. Stats. and municipalities in Wisconsin pursuant to § 66.0301, Wis. Stats. have the necessary authority to enter into agreements of the type herein contemplated;

NOW THEREFORE, upon the consideration of the mutual promises contained herein, it is agreed between County and Municipality as follows:

SECTION 1 – PURPOSE

- A. The purpose of this Cooperation Agreement is to establish the mutual desire to cooperate to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities, by means of submitting a Consolidated Plan and Annual Action Plan for both HUD Community Development Block Grant Funds (CDBG Funds) as an Urban County for Federal Fiscal Years 2014, 2015, and 2016 appropriation and from any program income generated from the expenditure of such funds, and HUD HOME funds as a HOME Consortium for Federal Fiscal Years 2014, 2015, and 2016 appropriation and from any program income generated from the expenditure of such funds.
- B. Nothing contained in this Cooperation Agreement shall deprive any municipality of any power of zoning, development control or other lawful authority that it presently possesses.

SECTION 2 – CONSIDERATION

- A. For purposes of the CDBG Program, Municipality, by the execution of this Cooperation Agreement, agrees to have its population, its number of impoverished residents, its extent of housing over-crowding and its age of housing, all as defined in the Act, included in the formula allocation set forth in the Act for the purpose of determining the allocation of funds to the County as an Urban County, as defined in the Act, as amended. The County agrees to include the Municipality as part of its annual Final Statement of Community Development Objectives and Projected Use of Funds, to be submitted to HUD under the terms and conditions of the Act. In addition, Municipality agrees to comply with this Cooperation Agreement which enables its residents to apply for HOME funds.
- B. All funds will be used within Waukesha County for CDBG Funds and the HOME Consortium counties with respect to the HUD HOME funds. County agrees to include

Municipality as part of its Annual Action Plan to be submitted to HUD under the terms and conditions of The Act and NAHA.

SECTION 3-- FUNDING

- A. The CDBG Program shall be governed by a board of directors (hereinafter "CDBG Board"). The CDBG Board holds an annual grant application process every spring for potential subgrantees, which include nonprofit organizations and municipalities. CDBG funds are used for a variety of public services programs that address issues such as: homeless prevention and shelter, food and nutrition, medical care, domestic abuse, parenting, mental health, and transportation for low and moderate income people. Funds are also used for affordable housing, public facilities and improvements, and economic development.
- B. The County will undertake activities that will address priority needs and objectives established as adopted by the CDBG Board.
- C. The HOME Consortium shall be governed by a board of directors (hereinafter "HOME Board"). The HOME Board, by mutual agreement, shall establish "core" programs, which shall serve to benefit residents of each participating municipality and county equally. The annual distribution of "core" project funding shall continue until all allocated funds on a first come first serve basis are fully committed to eligible households.
 - a. Core programs may include, but are not limited to:
Downpayment / Closing Cost, Housing Rehabilitation, Homebuyer Counseling, Rental Rehabilitation, Rental Assistance, Purchase / Rehab or Housing Development.
 - b. HOME regulations require that 15% of HOME funds received on an annual basis must be set-aside and utilized for HOME programs using a HUD eligible Community Development Organization (CHDO), who will either own, develop, manage or sponsor a housing project.
- D. The HOME Board shall determine the allocation of HOME funds within the HUD regulation limits for program administration to Waukesha County, as the lead agent (PJ), not to exceed 10% of the annual grant.

- E. HOME regulations require that match funds or credit shall be provided at \$0.25 for every dollar spent as part of HOME programming. This match is generally provided through pledged commitments by developers of affordable housing projects. If a match cannot be provided through development projects, it shall be the responsibility of the HOME Consortium, as a whole, to provide match funds.
- F. No participating municipality / county will need to provide any funds for the administration / operation of the HOME Program.

SECTION 4 – ACTIVITIES

- A. Municipality and County agree to undertake all actions necessary to assure compliance with County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, regarding Title VI of the Civil Rights Act of 1964, the Fair Housing Act, and affirmatively furthering fair housing. In addition, Municipality and County shall comply with Section 109 of Title I of the Housing and Community Development Act of 1974, which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, and other applicable laws. In addition, Municipality is subject to the same requirements applicable to subrecipients, pursuant to 24 CFR § 570.501(b), including the requirement of a written agreement as set forth in 24 CFR § 570.503.
- B. Noncompliance by Municipality with any of the provisions above may constitute noncompliance by County which may provide cause for funding sanctions or other remedial actions by HUD.
- C. Municipality shall establish and maintain appropriate record keeping and reporting of any retained program income and make such available in order to meet the monitoring and reporting responsibilities to the U.S. Department of Housing and Urban Development.
- D. Municipality shall cooperate to undertake, or assist in undertaking, community renewal, lower-income housing assistance activities, and other eligible HOME Program activities in compliance with the regulations at 24 CFR Part 92.
- E. Municipality shall take affirmative action to further fair housing in its jurisdiction. Such actions may include planning, education and outreach, and enforcement components.
- F. CDBG Funds and HOME Consortium funding are prohibited for activities in, or in support of, any cooperating unit of general local government that does not affirmatively

further fair housing within its own jurisdiction or that impedes County's actions to comply with its fair housing certification.

- G. Municipality shall select at least two (2) action items from the list below to affirmatively further fair housing for the duration of this Agreement. Items listed are from the 2015—2019 Analysis of Impediments to Fair Housing Choice for Waukesha County and the HOME Consortium. Municipality shall keep records documenting actions taken to affirmatively further fair housing and provide an annual report to County of such actions within 15 days of the end of the calendar year. Municipality shall obtain updated versions of the Analysis of Impediments to Fair Housing Choice when they are published every five years and select action items from the current document.

a. **Impediment #1: Zoning Regulations and Housing Mix Ratios that Reduce Opportunities for Affordable Housing Development**

1. In municipalities served by sewer service, allow for the development of new single-family and two-family homes on lots of 10,000 square feet or smaller.
2. Allow for home sizes less than 1,200 square feet.
3. In municipalities served by sewer service, allow for the development of multi-family housing at a density of at least 10 units per acre.
4. To support higher density residential development, expand sanitary sewer services consistent with adopted Regional Sewer Service Plans.
5. Adopt flexible zoning regulations such as Planned Unit Developments (PUD) and Traditional Neighborhood Developments (TND) to permit higher densities and a mix of housing types.
6. Adopt inclusionary zoning provisions, such as higher density allowances and a waiver or modification of other development standards where certain set-asides are made for affordable housing for moderate and low-income families.
7. Amend design regulations to promote flexibility in development and construction costs.

b. Impediment #2: Lack of Fair Housing Knowledge

1. Attend a fair housing seminar or educational opportunity.
2. Provide education or training for rental property owners and managers on the requirements of the Fair Housing Act, the definitions of protected classes, discriminatory practices, and potential consequences for non-compliance.

c. Impediment #3: Imbalance Between Job Centers and Affordable Housing Options

1. Encourage the development of new affordable and/or mixed-income housing near job centers by offering density bonuses, fee waivers or other incentives.

d. Impediment #4: NIMBY/Prejudiced Attitudes

1. Develop and integrate appropriate diversity awareness information into staff and organizational development training.
2. Create and disseminate information regarding what affordable, workforce and mixed-income housing is and what economic benefits they offer to your community, via printed materials, training sessions, website education or other methods.
3. Participate in regional housing initiatives and collaborative efforts.

e. Impediment #5: Limited Housing Options for People with Disabilities and the Aging Population

1. Prioritize public funding for housing developments that address the needs of people with disabilities or the elderly.
2. Adopt or promote construction design concepts such as universal design (UD) and Visit-ability standards and features in all new housing, including consideration of providing density bonuses or other incentives to encourage such housing.

H. Municipality, as a cooperating unit of general local government, attests that it has adopted and is enforcing:

- a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- b. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

SECTION 5 – CDBG PROGRAM ADMINISTRATION

- A. Municipality shall undertake all necessary actions, as determined by County and authorized by State and local laws, to carry out a community development program and the approved Consolidated Plan and meet all other requirements of the CDBG Program and other applicable Federal laws.
- B. If the Waukesha County Urban County Community Development Program is, at some future date, closed out, or if the status of the Municipality's participation in the Waukesha County Urban County Community Development Program changes, any program income retained by the Municipality, or received subsequent to the close-out or change in status, shall be paid to the County.
- C. If the Municipality utilizes, in whole or in part, CDBG Funds covered by this Cooperation Agreement to acquire or improve real property which is or will be within the control of Municipality, then the following standards shall apply:
 - a. Municipality will notify the County of any modification or change in the use of the real property from that planned at the time of the acquisition or improvement, including disposition; and,
 - b. Municipality will, if acquired or improved property is sold or transferred for a use which is not an eligible CDBG activity, reimburse County in an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds); and,
 - c. Program income generated from the disposition or transfer of property acquired or improved in whole or in part with CDBG Funds prior to or subsequent to the close-out, change of status, or termination of this Agreement shall be treated under the provisions of this Cooperation Agreement concerning program income.

SECTION 6- HOME PROGRAM ADMINISTRATION

A. DEFINITIONS

- a. "Member" means a unit of local government or a county representing townships which signs this Agreement or a substantially similar agreement, and therefore is a member of the HOME Consortium organized to carry out eligible activities under the HOME Program.
- b. "Representative Member" means the unit of local government which acts as a representative of all Members for the purposes of this Agreement. The Representative Member shall assume responsibility for ensuring that the Consortium's HOME Program is carried out in compliance with the requirements of 24 CFR Part 92 and 01, the requirements of 24 CFR § 92.350 (a) (5), and the requirements of the Consolidated Housing and Community Development Plan.
- c. Waukesha County shall be the Representative Member and shall carry out all necessary overall responsibilities for the HOME Consortium, with the cooperation of all Members, consistent with the HOME Program regulations. Waukesha County may elect, with the approval of the HOME Board through a Request for Proposal designate a portion of Administration funds to another entity to administer specific HOME programs.
- d. Each Member shall submit in a timely manner to the Representative Member all information necessary for participation in the HOME Consortium. This includes, but is not limited to, all information necessary for the Consolidated Plan, the program description and certifications (24 CFR § 92.150), written agreements executed with subrecipients, and performance reports.
- e. Each Member of the HOME Consortium shall start the HOME Program years on January 1st of each qualified year.
- f. Each participating county shall have not less than a three person representation on the HOME Board appointed by the county executive or county board chairman. Each participating county may also designate one alternative member. Representative Member, as the lead agent, with the approval of the HOME Board, is authorized to amend the HOME Consortium Agreement on behalf of the entire HOME Consortium to add new members to the HOME Consortium.

SECTION 7 – RESTRICTIONS

- A. Neither County nor Municipality shall have a veto or other restrictive power which would in any way limit the cooperation of the Parties to this Agreement or obstruct the implementation of the approved Consolidated Plan during the period covered by this Agreement.
- B. Municipality may not apply for grants from appropriations under the State CDBG Program for fiscal years during the period in which it participates in the COUNTY's CDBG Program under this Agreement.
- C. Municipality may not sell, trade, or otherwise transfer all or any portion of its CDBG Funds to another metropolitan city, urban county, unit of local government, or Indian tribe, or insular area that directly or indirectly receives CDBG Funds in exchange for any other funds, credit or non-Federal considerations, but must use such funds for activities eligible under Title I of The Act pursuant to the Transportation, Housing and Urban Development, and Related Agencies Appropriations Act, 2014, Pub. L. 113-76.
- D. Municipality may not receive an individual formula allocation under the HOME Program except through the HOME Consortium created by this Agreement, regardless of whether Consortium receives a HOME formula allocation in a particular year.
- E. Municipality may not apply for grants from appropriations under the State HOME Program for fiscal years during the period in which it participates in the HOME Consortium Program under this Agreement.

SECTION 8 – DURATION OF THIS AGREEMENT

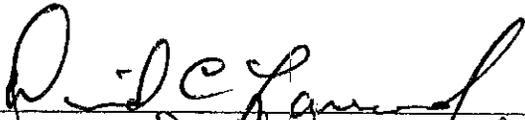
- A. The term of this Agreement commences the date of execution and is in force for Federal fiscal years 2014, 2015 and 2016 and for such additional time as may be required for the expenditure of program income received and of funds granted through The Act and NAHA to County for such period, as defined by HUD regulations and included within HUD Notice CPD 05-01. Municipality shall not have the opportunity to terminate or withdraw from this Agreement during the period that this Agreement is in effect. This Agreement shall be in effect until the CDBG and HOME funds and program income received with respect to activities carried out during Federal fiscal years 2014, 2015 and 2016 are expended and the funded activities completed.

- B. This Agreement, in accordance with Federal regulations, provides for an automatic renewal for each successive three-year qualification period provided that the County notifies each participating unit of general local government in writing of its right not to participate for the successive three-year qualification period by the date specified in HUD's urban county qualification notice for the next qualification period. A Municipality electing to opt-out of a successive qualification period must notify the County in writing.
- C. Municipality and County agree to adopt any amendment to this Agreement incorporating the changes necessary to meet the requirements for cooperation agreements set forth in an Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period. Failure to adopt, execute and submit amendment requirements will void the automatic renewal provision for such qualification period.

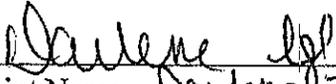
This Agreement is executed by the respective Parties as Members of a HOME Consortium partnership. In so doing, all existing municipalities and governing bodies are agreeing to participate under the terms of the HOME Consortium partnership with any other municipality or governing body which has joined or subsequently joins the partnership.

The terms and provisions of this Agreement are fully authorized under state and local law and that this Agreement provides full legal authority for the signatory parties to undertake or assist in undertaking CDBG Entitlement Program and HOME Program Consortium activities.

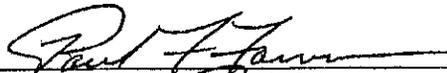
County and Municipality have authorized this Agreement and attest that this Agreement is executed by the chief executive officer of each entity.

By: 
 Print Name David Cameron
 Title Village President

Date: 9/28/15

By: 
 Print Name Darlene Igl
 Title Village Clerk

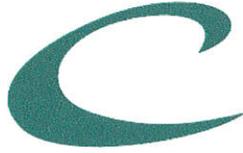
Date: 9/28/15

By: 
Print Name Paul Farrow
Title County Executive

Date: 11/30/2015

By: _____
Print Name _____
Title _____

Date: _____



CONNOR SPORTS
Where Champions Play™

QuickLock RI Flooring System

June 8, 2016

Project name: Village of Hartland

Project address: 210 Cottonwood Avenue
Hartland, WI 43029

Primary Contact: David Cox Phone: 262-367-2714

Delivery Date: TBD

PRICE: \$14,420.00 (Fourteen thousand, four hundred twenty dollars and 00/100)

Price Includes:

Floor: 2,060 SF of 25/32 X 2 ¼ inch 2nd and Better Grade MFMA Maple QuickLock RI (Rapid Install) System manufactured by Connor Sports, Amasa, MI

Perimeter base: 186 L' 3"X4" rubber vented base at wall and around 4 columns. 27 each 3"X4" outside cove base corners. Base and corner color: black.

34 L' of 2' wide ADA thresholds. Diamond plated steel, color: black.

Shipping Included.

Complete system as outline above installed and floor finished with water based polyurethane seal and finish.

Delivery and Unloading: The facility is responsible for providing a fork lift for unloading the floor from delivery truck upon arrival and placing floor in area where it will be assembled.

Existing floor. Facility is responsible to remove the existing floor. Connor to outline the extent of the removal.

Submittals: Drawing and specifications attached.

Exclusions and clarifications: Price does not include any applicable sales tax. Unless otherwise agreed in writing, payment in full of all sums due shall be made to Connor Sports Flooring immediately upon substantial completion or delivery of the agreed services, materials and/or work covered herein.

ACCEPTANCE – This proposal, when accepted and signed by you and delivered back to Connor Sports Flooring shall constitute a contract between us, it being understood that it covers all agreements between us and that no agent, salesman, representative, or officer of either of us has made any statement or agreement, oral or written, modifying adding to or changing the terms and conditions set forth herein. Unless this proposal is accepted by you (and approved by us), it is subject to withdrawal or change without notice. This order is taken subject to strikes, fires, or other contingencies beyond our control. If, after the date hereof, you or your agent, servant, representative or employee shall order or request Connor Sports Flooring to furnish or perform any additional services or materials not included above, and such order or request is not in writing and properly signed by you or your agent(s), Connor Sports Flooring may

within a reasonable time confirm to you such order or request, including the price of the services and materials, and unless you object to the confirmation to you in writing and your objection is delivered to Connor Sports Flooring within ten (10) days of receipt of the confirmation you agree that such confirmation by Connor Sports Flooring will be in addition to this proposal.

The undersigned accepting party (you) hereby accepts and agrees to all of the terms and provisions stated above.

Accepted by _____
(Please type or print name and title)

Date _____

Signature _____

Attached: QuickLock RI Specifications and project drawing.

Please sign and send proposal to:

Connor Sports
ATTN: Lisa Vito
1830 Howard Suite F
Elk Grove Village IL 60007
847-242-8340 (FAX)
lvito@connorsports.com

SECTION 09642 – WOOD GYMNASIUM FLOORING

PART 1 – GENERAL

1.1 SCOPE

- A. The furnishing of a completely integrated modular sports floor system, including all locking components, subfloor sheeting, tongue and groove connectors, hard maple flooring, finishes, thresholds and wall base. Delivered floor system will have all flooring attached to subfloor components and surface pre-sanded to accept sea and finish.

1.2 REFERENCES

- A. **MFMA** - Maple Flooring Manufacturers Association
- B. **DIN** - Performance Standard DIN 18032, Part 2, 2001

1.3 QUALITY ASSURANCE

- A. Manufacturer
 - 1. Manufacturer of resilient flooring shall be a firm specializing in manufacturing products specified in this section.
 - 2. Manufacturer of flooring and subfloor components must be ISO 9001:2008 Certified to assure quality control of materials provided.
 - 3. Manufacturer of gymnasium floor system and hardwood flooring surface shall be verified as a "Zero Waste" company confirmed through SWCA third-party auditing.
 - 4. Basis of design shall be "QuickLock RI" sports floor system as provided by **Connor Sports Flooring, www.connorfloor.com, (800-833-7144)**.
 - 5. Materials other than those listed must be approved 10 days prior by written addendum. Materials from non-approved manufacturers will not be accepted.
- B. Installer (Flooring Contractor)
 - 1. The complete installation of the flooring system, as described in the scope of these specifications, shall be carried out by the MFMA Mill Accredited Installation Company, and the work shall be performed in accordance with most recent installation instructions of the manufacturer.
 - 2. The Accredited Installation Company shall be liable for all matters related to installation for a period of one year after the floor has been substantially installed and completed.
- C. Performance Requirements
 - 1. Flooring system shall have been independently tested and meets or exceeds all Athletic Performance requirements according to the International Standard DIN 18032, Part 2, 2001.
- D. Floor System Design
 - 1. Subfloor shall be fully integrated by providing a single layer plywood sheathing with tongue and groove interlocking joints at 95% of perimeter side joints and 100% at end joints.
 - 2. Concrete anchorage shall be provided by 16 gauge steel channel clips with subfloor anchor pockets dimensioned to allow a minimum of 1" lateral movement at steel channel ends.

1.4 SUBMITTALS

- A. Specification - Submit Connor "QuickLock RI" specification sheets.
- B. Maintenance Literature - Upon completion of floor installation, send to owner or individuals in charge and responsible for upkeep of the building a CARE CARD. This card spells out care/maintenance instructions including temperature and humidity ranges for areas where flooring is installed.

1.5 WORKING CONDITIONS

- A. Moderate room temperature of 65 degrees or more shall be maintained a week preceding and throughout the duration of the work. Humidity conditions within the building shall approximate the humidity conditions that will prevail when the building is occupied.
- B. Permanent heat, light and ventilation shall be installed and operating during and after installation, maintaining a range of temperature and humidity compatible with the expected low and high moisture content of the flooring. The wood moisture content range is determined by the flooring contractor based on the facility's mechanical controls and/or geographical location.
- C. Panels must be stored in a dry, well-ventilated area, not in contact with masonry, to acclimate to building conditions and shall be installed at moisture content compatible with the normally expected environmental range of temperature and relative humidity achieved while the facility is occupied.
- D. Owner shall lock floor area after floor is finished to allow proper cure time.

- F. Working conditions as described above shall be followed. Variations and substitutions shall be submitted for approval to the architect who shall advise Connor of the same.

1.6 HUMIDITY CONTROL

- A. Since all wood flooring will expand and contract as relative humidity varies, it is important to minimize extremes between low and high. Hardwood flooring is manufactured at moisture content most compatible with a 35%-50% relative humidity range. Geographical regions and available mechanicals determine the typical range of temperature and humidity for each facility. Maintaining a 15% fluctuation between highest and lowest average indoor relative humidity provides limited shrinkage and growth. Facility managers should make use of available HVAC systems to prevent excessive tightening and shrinkage of flooring.

1.7 WARRANTY

- A. Connor warrants that the materials it has supplied will be free from manufacturing defects for a period of one year. The foregoing warranty is in lieu of and excludes all other warranties not expressly set forth herein, whether express or implied in operation of law or otherwise, including, but not limited to, any implied warranties of merchantability or fitness. This warranty is expressly limited to flooring materials (goods) supplied by Connor. This warranty does not cover floor damage caused (wholly or in part) by fire, winds, floods, moisture, other unfavorable atmospheric conditions or chemical action, nor does it apply to damage caused by ordinary wear, misuse, abuse, negligent or intentional misconduct, aging, faulty building construction, concrete slab separation, faulty or unsuitable subsurface or site preparation, settlement of the building walls or faulty or unprofessional installation of Connor flooring systems.
- B. Connor shall not be liable for incidental or consequential losses, damages or expenses directly or indirectly arising from the sale, handling or use of materials (goods) or from any other cause relating thereto, and their liability hereunder in any case is expressly limited to the replacement of materials (goods) not complying with this agreement, or at their elections, to the repayment of, or crediting buyer with, an amount equal to the purchase price of such materials (goods), whether such claims are for breach of warranty or negligence. Any claim shall be deemed waived by buyer unless submitted to Connor in writing within 30 days from date buyer discovered, or should have discovered, any claimed breach.

PART 2 - PRODUCTS

2.1 MATERIAL

- A. Vapor Barrier - 6-mil polyethylene.
- B. Resilient Pads - Connor Rezill R4-14 resilient pads.
- C. Anchor clips - 16 ga steel with anti-squeak strip attached.
- D. Clip Anchors - 1-1/4" long steel drive pins (or length as dictated by site conditions-achieving a minimum 900 lbs pullout strength).
- E. Flooring (Connor Laytite Maple) - 25/32" X 2-1/4", Second & Better Grade, Northern Hard Maple flooring, TGEM, MFMA Grade marked and stamped as manufactured by Connor Sports Flooring, Amasa, MI.
- F. Panel Connections - 1/2" X 1 1/4" 7 ply plywood tongues on two sides (one length and one width) to align with machined grooves (one length and one side)
- G. Panel adhesive - single component urethane.
- H. Subfloor - 31/32" x nominal 2' x 8' APA rated sheathing, Exposure 1. Panel will be complete with flooring, Rezill pads attached, edge tongue attached, edge groove machined and panel pre-sanded to receive seal, and finish.
- I. Finish Materials - MFMA approved water based polyurethane seal and finish.
- J. Threshold - 10 ga diamond plated steel. Color: black..
- K. Wall Base - 3" X 4", heavy duty, molded, vented cove base with pre-molded outside corners. Color: black.

PART 3 - EXECUTION

3.1 INSPECTION

- A. Inspect concrete slab for proper tolerance and dryness.

3.2 INSTALLATION

- A. Cover concrete with poly, sealing and lapping joints a minimum of 6".
- B. Arrange QuickLock RI panels perpendicular to finished flooring direction in a staggered brick pattern with panel ends offset 48" in alternate rows. Prior to engaging panel tongue and groove apply bead of adhesive into groove. Do not overfill groove with adhesive. Center steel clips in subfloor pockets and secure to concrete with one

soundly attached drive pine per clip. Provide 1-1/2" of expansion spacing between panels and all vertical obstructions. Install solid blocking at doorways.

3.3 FINISHING

- A. Prep flooring with buffer/hard plate using 100 grit sandpaper making sure all panel seams are smooth and even. Once completed use 125 grit screen for final application.
- B. Remove sanding dust from entire surface by tack or vacuum.
- C. Inspect entire area of floor to insure that surface is acceptable for finishing, clean and completely free from sanding dust.
- D. Apply two (2) coats of approved seal and two (2) coats of approved finish per manufacturer's instructions.
- E. Buff and clean floor between coats.

3.4 BASE INSTALLATION

- A. Install vent cove base to walls with base cement or screws. Use pre-molded outside corners and mitered inside corners.

3.5 THRESHOLD INSTALLATION

- A. Install steel thresholds anchored to flooring system as indicated on drawings.

3.5 CLEANING

- A. Remove excess and waste materials from the area of work.

END OF SECTION 09642



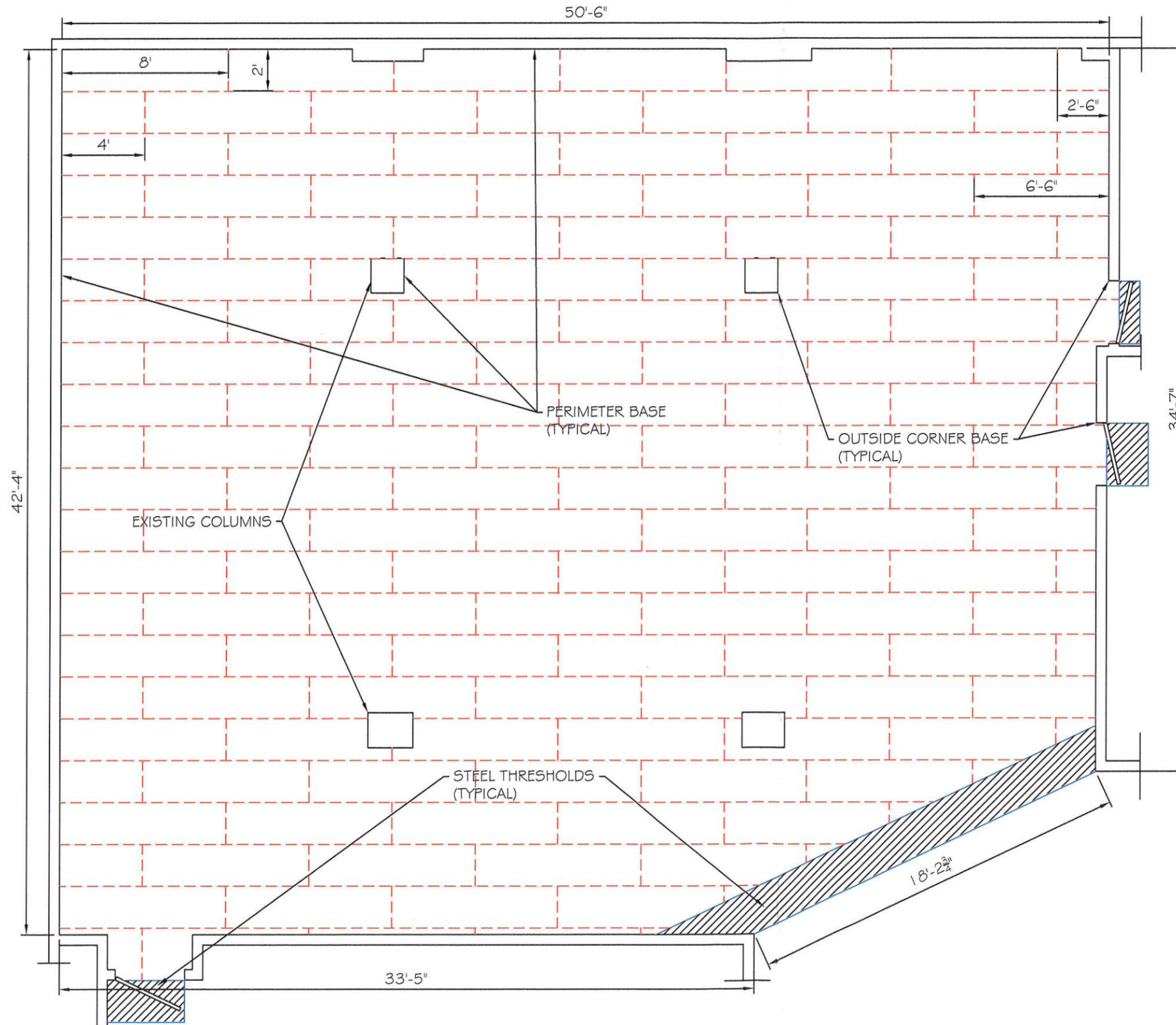
1830 HOWARD STREET, UNIT F
ELK GROVE VILLAGE, IL 60007

PROJECT:
DANCE FLOOR
VILLAGE OF HARTLAND RECREATION CENTER
HARTLAND, WI

ARCHITECT:

GENERAL CONTRACTOR:

REV	DATE	REVISION/CHANGE	BY	CONNOR QUICKLOCK RI PANEL/FLOOR LAYOUT
				BY: BRUCE HAROLDON
				DATE: 7 JUNE 2016



NOTES:

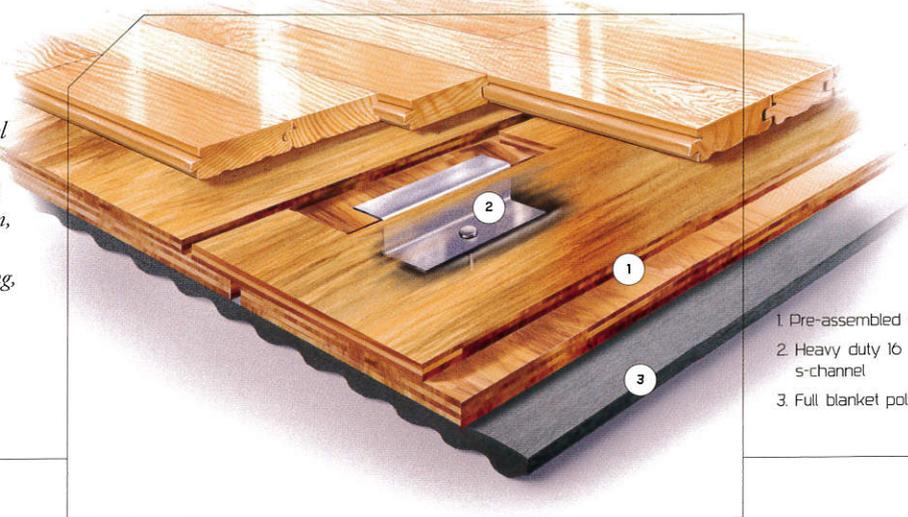
1. AREA 2,060 SF
2. FLOOR DEPTH IS $2\frac{3}{8}$ '
3. THRESHOLD ARE DIAMOND PLATED STEEL
COLOR: BLACK
4. FLOOR SYSTEM IS CONNOR QUICKLOCK RI
WITH $\frac{25}{32}$ " X $2\frac{1}{4}$ " SECOND AND BETTER GRADE
MFMA NORTHERN HARD MAPLE, TGEM
5. PERIMETER MOLDING IS 3" X 4" VENTED RUBBER
BASE WITH PRE-MOULDED OUTSIDE CORNERS



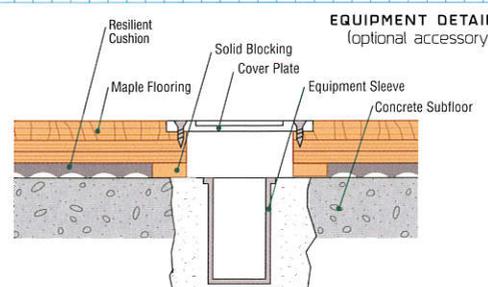
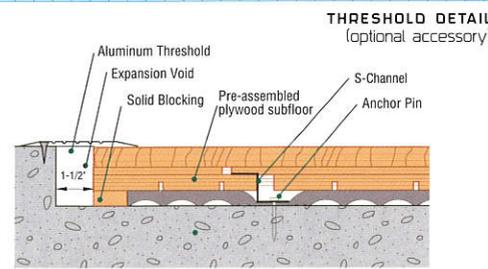
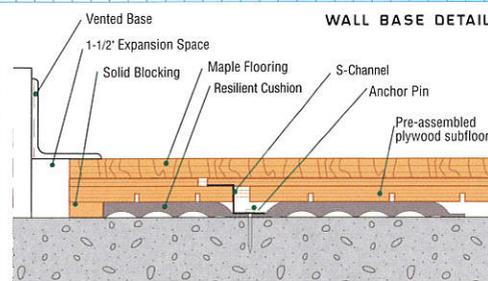
SCHANNEL

SYSTEM FEATURES AND BENEFITS

A sports floor system providing a full resilient layer supporting a panel subfloor with sectional steel channel anchorage, consisting in general of a vapor barrier, open cell flexible foam, wood subfloor, Sectional-Channel, steel anchors, maple flooring, sanding, sealers, finishes, game lines, and wall base.



1. Pre-assembled subfloor panel
2. Heavy duty 16 gauge steel s-channel
3. Full blanket polyurethane cushion



MANUFACTURING	Connor Sports Flooring Corporation is ISO 9001:2000 Certified
SYSTEM TYPE	Fixed Resilient
ANCHORAGE	Sectional channel (Design Group 2)
SUBFLOOR CONSTRUCTION	Plywood Panel
RESILIENCE	Blanket Pad
U.S. PATENT #	Patent Pending
GREEN STATUS	Managed forest, certification available
SLAB DEPRESSION	25/32" flooring - 2" 33/32" flooring - 2-1/4"
DIN STATUS	Meets or exceeds all the requirements of DIN 18032, part 2, 2001
TESTING LABORATORY	United States Sports Surfacing Laboratory
CERTIFIED TESTING	Laboratory test equipment calibrated and certified through the International Association of Sports Surface Sciences

