

POLICE AND FIRE COMMISSION AGENDA
TUESDAY, AUGUST 9, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – President Loppnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of July 12, 2016.
2. Fire Department Update and Monthly Report
3. Discussion of dates for Police Department interviews
4. Consideration of a motion to adjourn into Closed Session under Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Conduct oral interviews for Firefighter Candidate(s)
2) Police Department Personnel Matter

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.
Possible action items: Announcement of candidate(s) for Firefighter

Darlene Igl
Village Clerk

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, July 12, 2016
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:01 PM Meeting called to order by Commission President Loppnow
 - Commission Secretary Redlin read the roll for attendance
 - Present : Commissioners Loppnow, Redlin, Wojciechowski, Riesinger
 - Excused : Commissioner Rebholz
 - Also in attendance : Police Chief Robert Rosch, Deputy Police Chief Michael Bagin, Fire Chief David Dean
 - Pledge of Allegiance led by Commissioner Loppnow.
 - Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on June 14, 2016.
 - a. Motion by Commissioners Riesinger / Loppnow to approve the Hartland Police & Fire Commission minutes for the meeting of June 14th, 2016. The motion carried on the unanimous vote of the Commissioners present
 2. Fire Department Update and Monthly Report – Fire Chief David Dean
 - a. Chief Dean briefly reviewed the June, 2016 Call Summary and Monthly Response Reports for Ambulance Runs and Fire Calls for the Commissioners ... 50 EMS calls with 56 Patients treated and 19 Fire calls . The Chief noted that the HFD responded to 7 EMS calls and 7 Fire calls in the Town of Merton. The Chief noted that Fire calls were up a bit due, in part, to local storms causing utility wires to come down, requiring response by the HFD to ensure public safety.
 - b. Chief Dean reported that the Department "... morale is high...". The month of July is "packed" with events where the HFD is involved ... Street Dance, for one.
 - c. According to Chief Dean, the Hartland Village Board has approved charges for false alarms and, additionally, for HFD costs to clean up roadways after accidents not involving Hartland Village residents.
 - d. Chief Dean reported that he expects there to be at least two interviews for the HPFC at the August meeting scheduled for 8/9/2016.

e. According to Chief Dean, the HFD has begun a cooperative effort with the Your Choice drug rehabilitation and public service organization regarding substance abuse counseling / teaching. They will utilize the Survive Alive house beginning this August for twice a week meetings and will contribute \$100 per month to the Village to mitigate / offset the cost of maintaining the facility. The program is sponsored, locally, by the Lybert family of Hartland.

f. Chief Dean recapped the positive television news coverage that Channel 6-FOX NEWS recently provided regarding the Village of Hartland Fire and Police Departments' initiative using the Aerosol Firefighting canisters.

3. Police Department Update – Police Chief Rosch

- a. Chief Rosch reported that the recently hired Police Officer, Nicholas Greenwood, is now in his third week of field training and is progressing well, as expected.
- b. The Chief also related that staffing has been especially challenging lately due to unfilled organizational slots, medical leaves [not job related], vacations and other planned absences. The Chief thanked all those department members who have stepped up and cooperated to ensure coverage during recent weeks. He noted that Lieutenant Stacy Kelsey recently delivered her baby boy and is expected to return to the force by the end of September.
- c. According to Chief Rosch the project to upgrade the radio equipment is underway, with testing, programming and training involved. He expects the new systems to be fully operational by this Fall. The two systems [new digital and old analog] will run parallel for a while to ensure an orderly transition. He reiterated that, in updating the radios at this time, the Village has taken advantage of a Waukesha County Agreement with Motorola to provide the equipment at roughly 50% of the usual cost
- d. Chief Rosch then reviewed the HPD call reports for the period March through June, 2016.
- e. According to the Chief, HPD staffing for the Summertime events around the Village [Street Dance, etc] will be adequate, regardless of staffing challenges mentioned earlier.

4. Consideration of a motion to approve the hiring of Nicholas S. Greenwood as Police Officer

On the motion of Commissioners Redlin and Wojciechowski the Commission voted unanimously to approve the recent hiring of Village of Hartland's newest Police Officer, Nicholas S. Greenwood.

5. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items:

- 1) Conduct oral interview(s) of Police Officer Candidate ... Fire Chief Dean excused
- 2) Police Department Personnel Matter

On motion of Commissioners Wojciechowski / Riesinger to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski "yes", Redlin "yes", Riesinger "yes"

The commission *entered* closed session at 7:29 PM

On motion of Commissioners Wojciechowski / Riesinger the closed session ended at 8:05 PM.

The roll call vote to *exit* closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski "yes", Redlin "yes", Riesinger "yes"

The Commission *exited* closed session at 8:31 PM

Commissioners Wojciechowski / Riesinger made a Motion to recommend the HPD job candidate interviewed during the Closed Session, Molly Justine Nitka, to Police Chief Rosch for further consideration as a Village of Hartland Police Department employee. The Motion carried on the unanimous vote of the Commissioners present.

6. Adjournment

- a. There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Riesinger / Redlin, the motion to adjourn carried on the unanimous vote of the Commissioners present

Meeting adjourned at 8:32 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President