

POLICE AND FIRE COMMISSION AGENDA
TUESDAY, SEPTEMBER 13, 2016
6:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – President Loppnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of August 9, 2016.
2. Fire Department Update and Monthly Report
3. Police Department Update and Monthly Report
4. Consideration of a motion to adjourn into Closed Session under Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Conduct oral interviews for Police Officer Candidate(s)

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.
Possible action items: Announcement of candidate(s) for Police Officer

Darlene Igl
Village Clerk

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, August 09, 2016
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:00 PM Meeting called to order by Commission President Loppnow
 - Commissioner Redlin read the roll for attendance
 - Present : Commissioners Loppnow, Redlin, Rebholz, Wojciechowski
 - Excused: Commissioner Riesinger
 - Also in attendance : Fire Chief David Dean
 - Pledge of Allegiance led by Commissioner Loppnow.
 - Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on July 12, 2016.
 - a. Motion by Commissioners Wojciechowski / Loppnow to approve the Hartland Police & Fire Commission minutes for the meeting of July 12th, 2016. The motion carried on the unanimous vote of the Commissioners present.
 2. Fire Department Update and Monthly Report – Fire Chief David Dean
 - a. Chief Dean distributed the call reports for July, 2016 and noted that there were 10 Fire Calls and 54 EMS Runs for the Month, noting that there have been *no* house fires in 2016, to date.
 - b. The Chief also reported that the new fire truck is currently “on schedule” for delivery by July of 2017.
 - c. According to Chief Dean, the *Your Choice Prevention Education* grand opening of the **Wake Up Call** permanent site at the HFD Survive Alive House adjacent to the Hartland Fire Department (150 Lawn Street, Hartland) was a tremendous success. Over 100 people attended on Monday, 8/8/2016, and were able to hear from speakers [Senator Ron Johnson, Atty General Brad Schimel, State Rep Cindy Duchow] and see a life-size exhibit of a teen's bedroom with warning signs that can signal alcohol or drug use. The Chief also related that the department had procured [Donated by Kohl's Dept Stores] some 190 pairs of shoes, displaying them on the bleachers at Arrowhead H.S. to signify the 190 deaths in Waukesha County from drug overdose since 2012. The display will be replicated around the county, as well.
 - d. Chief Dean reported that Waukesha County is currently “...pushing for a study to determine the feasibility of a cooperative, County-Wide ‘Shared Services’ arrangement...” for Fire and EMS services. Chief Dean is also currently aware of work being done on a possible Fire and EMS *shared staffing* arrangement in the Lake Country, one significant limitation being the budgetary constraints of the various municipalities’ departments.

3. Discussion of days for Police Department Interviews

Commission President Loppnow asked each of the Commissioners to consider whether interviews for new Police Officer candidates, to be held in September, could be conducted on the evening of the HPFC next regularly scheduled meeting date of 9/13/2016, with the further proviso that the meeting would start early, at 6PM rather than 7PM that night, and all other business would be deferred, save the interviews, in order to allow enough time for the anticipated 6-7 candidate interviews. After some discussion on the matter the Commissioners determined that, if acceptable to Chief Rosch and Chief Dean, the HPFC would adjust the start time and agenda for the 9/13/16 meeting accordingly. Commission President Loppnow agreed to contact each Chief to solicit their input on the matter.

4. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items:

- 1) Conduct oral interview(s) of Firefighter Candidates
- 2) Discussion related to Police Department Personnel Matter

On motion of Commissioners , Redlin / Rebholz to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski, "yes", Redlin "yes", Rebholz "yes"

The commission *entered* closed session at 7:11 PM

On motion of Commissioners Loppnow / Wojciechowski the closed session ended.

The roll call vote to *exit* closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski "yes", Redlin "yes", Rebholz "yes"

The Commission *exited* closed session at 7:38 PM

Commissioners Wojciechowski / Rebholz made a Motion to recommend the HFD job candidates interviewed during the Closed Session, Angela Therese Van Hecke and Heather Ann Schmid, to Fire Chief Dean for further consideration as new Village of Hartland Fire Department employees. The motion carried on the unanimous vote of the Commissioners present.

Commissioners Loppnow / Redlin made a motion, in accordance with the **HPFC Rules and Regulations at Article IV. Appointments, Subparagraph A. Chief Officers**, to appoint Michael S. Bagin, currently holding the position of Deputy Chief of Police in Hartland, as the replacement Permanent Chief of Police upon the retirement of current Chief Robert J. Rosch, now expected to occur in early 2017. The motion carried on the unanimous vote of the Commissioners present.

6. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Wojciechowski , the Commission voted unanimously to adjourn.

Meeting adjourned at 7:51 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President