

VILLAGE BOARD AGENDA
MONDAY, SEPTEMBER 12, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance –Trustee Wallschlager

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of August 22, 2016.
2. Consideration of a motion to approve the vouchers for payment.
3. Consideration of actions related to Licenses and Permits
 - a. Actions related to the consideration of the revocation of a Class "B" Beer/"Class B" Liquor License for the premises located at 375 Cottonwood Ave. (Ordway's Corner, Inc., Julie Dunham, Agent)
 - i. HEARING
 - ii. Consideration of an action related to revocation of a Class "B" Beer/"Class B" Liquor License for Ordway's Corner, Inc.
 - b. Actions related to the consideration of the issuance of a Class "B" Beer/"Class B" Liquor License for the premises located at 600 Hartbrook Dr. (Pepino's Hartland, Anthony Armeli, Agent)
 - i. PUBLIC HEARING
 - ii. Consideration of an action related to issuance of a Class "B" Beer/"Class B" Liquor License for Pepino's Hartland
 - c. Consideration of applications for Operator's (Bartender) Licenses with a term ending June 30, 2018
 - d. Consideration of an application for a Street Use Permit for Arrowhead High School.
 - e. Consideration of an application for a Street Use Permit for University Lake School.
4. Consideration of a motion to approve Resolution No. 09/12/2016-01 "A Resolution Establishing the Location for the November 2016 Election in the Village of Hartland, Waukesha County Wisconsin".
5. Consideration of a motion to authorize the start of full time chlorination to the water system.
6. Consideration of a motion to approve Resolution No. 09/12/2016-02 "A Resolution Accepting Certain Public Improvements in the Riverwalk Apartments Development".

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7. Consideration of a motion to approve a contract with CGI Communications, Inc. for the 2016 Community Video Program.
8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
9. Consideration of a motion to recess to closed session pursuant to SS 19.85 (1)(e), deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding amendment to a Development Agreement and pursuant to SS 18.85 (1)(g), conferring with legal counsel concerning current or likely litigation regarding a non-conforming use issue and to adjourn thereafter without reconvening into open session pursuant to SS 19.95 (2). [Roll Call Vote]

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**VILLAGE BOARD MINUTES
MONDAY, AUGUST 22, 2016
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance –Trustee Stevens

Present: Trustees Stevens, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Excused: Trustee Meyers

Others: Administrator Cox, DPW Director Einweck, Fire Chief Dean, Police Chief Rosch, Clerk Igl

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None

1. Motion (Swenson/Wallschlager) to approve Village Board minutes of August 8, 2016. Carried (6-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$279,285.17. Carried (6-0).
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Compton/Wallschlager) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (6-0).
 - b. Motion (Landwehr/Wallschlager) to initiate Revocation proceedings against Ordways Corner, Inc. related to the liquor licenses issued for Ordways Corner Tap and to establish a hearing on said revocation for September 12 during the Regular Village Board meeting and to issue a Summons to the Agent for Ordways Corner, Inc.

Items referred from the August 15, 2016 Plan Commission meeting

4. Consideration of a motion to approve the site, landscaping and building plans for the replacement of a cooling tower for Retlaw Industries at 520 S. Industrial Drive.

Administrator Cox stated that the Plan Commission recommended approval subject to conditions which include the use of a stainless steel support structure, painting of the units to match the exterior of the building and landscaping plan acceptable to staff to screen the units.

Motion (Wallschlager/Swenson) to approve the site, landscaping and building plans for the replacement of a cooling tower for Retlaw Industries at 520 S. Industrial Drive. Carried (6-0).

5. Consideration of a motion to approve an Extraterritorial Preliminary Plat for the Kiefer Farms development on Gail Lane east of Campus Drive.

President Lamerand stated that the Plan Commission recommended approval of the plat subject to the following conditions: 1) minimal removal of trees in the southern portion of the parcel and no removal of trees in the outlot except as may be necessary for storm water facilities; 2) storm water plans and facilities be reviewed and approved by the Village Engineer at the expense of the property owner or developer; 3) indications be made on the plat that no access to Campus Drive is allowed and that the existing farm access be removed with proper restoration.

Motion (Landwehr/Swenson) to approve an Extraterritorial Preliminary Plat for the Kiefer Farms development on Gail Lane east of Campus Drive. Carried (6-0).

Other items for consideration

6. Consideration of a motion to approve Resolution 08/22/2016-01 "A Resolution Concerning Transportation Funding And Urging The Wisconsin State Legislature And Governor To #JustFixItWI"

Administrator Cox stated that this resolution was drafted by the League. The League is encouraging member municipalities to pass the resolution to urge the State to identify methods for long term transportation funding.

Motion (Compton/Landwehr) to approve Resolution 08/22/2016-01 "A Resolution Concerning Transportation Funding And Urging The Wisconsin State Legislature And Governor To #JustFixItWI". Carried (6-0).

7. Consideration of a motion to approve Resolution No. 08/22/2016-02 "A Resolution Pledging That The Village Board Of The Village Of Hartland Will Expend Funds Necessary For The Hartland Public Library To Exempt The Village From The Waukesha County Library Levy".

Administrator Cox stated that the calculation works out to a levy of at least \$342,000 for library operations. The calculation is based on last year's county tax levy applied to this year's Village assessed value. The Village has levied significantly higher than this traditionally.

Motion (Landwehr/Swenson) to approve Resolution No. 08/22/2016-02 "A Resolution Pledging That The Village Board Of The Village Of Hartland Will Expend Funds Necessary For The Hartland Public Library To Exempt The Village From The Waukesha County Library Levy". Carried (6-0).

8. Motion (Compton/Stevens) to confirm the appointment of Courtney Marschalek to the Environmental Corridor and Open Space Task Force as made by President Lamerand. Carried (6-0).
9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Landwehr was wished a happy birthday.

President Lamerand urged residents to drive safely over the holiday weekend and enjoy the last days of summer.

10. Motion (Stevens/Swenson) to adjourn at 7:14 p.m.

Respectfully submitted

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: September 9, 2016

RE: Voucher List

Attached is the voucher list for the September 12, 2016 Village Board meeting.

September 12, 2016 Checks: \$478,648.65

August Manual Checks: \$ 22,104.10

August Wires: \$423,033.09

Total amount to be approved: \$923,785.84

VILLAGE OF HARTLAND VOUCHER LIST - SEPTEMBER 12, 2016

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-23170 PERFORMANCE BOND DEPOSITS(OCC)	ANTHONY THOMAS BLDRS	OCC/1504 E BRISTLECONE	\$1,500.00
G 101-23000 SPECIAL DEPOSITS	BERGES, JOHN	DEPOSIT FINE ARTS CENTER 8/20	\$200.00
G 101-31620 FINE ARTS CENTER DONATIONS	CUMMINGS, AUSTIN	BAND PERFORMANCES 8/4 & 8/18	\$100.00
G 101-24240 COURT FINES DUE STATE	GREENFIELD POLICE DEPT	LEWIS/154318	\$136.60
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	SEPT DUES	\$362.00
G 204-14200 CUSTOMER ACCOUNTS RECEIVABLE	HENKEL, JACK	DUPLICATE WATER/SEWER BILL PAYMENT	\$72.17
G 620-14200 CUSTOMER ACCOUNTS RECEIVABLE	HENKEL, JACK	DUPLICATE WATER/SEWER BILL PAYMENT	\$77.83
G 101-31620 FINE ARTS CENTER DONATIONS	HUCKSTEP, DEVON	BAND PERFORMANCES 8/4 & 8/18	\$100.00
R 101-44300 PERMITS	J HARNED PLUMBING LLC	PERMIT FEE 3919 HICKORY KNOLL RD DELAFIELD	\$35.00
G 101-23000 SPECIAL DEPOSITS	KAUL, MALLORY	DEPOSIT CENTENNIAL SOCCER FIELD	\$50.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY YOUTH BASEBALL	DEPOSIT BASEBALL FIELDS	\$3,200.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY YOUTH BASEBALL	DEPOSIT FIELD RESTORATION	\$900.00
R 101-46725 PARK RENTALS-TAX EXEMPT	LAKE COUNTRY YOUTH BASEBALL	OVERAGE SMALL FIELD PREPS	\$66.00
R 101-46725 PARK RENTALS-TAX EXEMPT	LAKE COUNTRY YOUTH BASEBALL	OVERAGE LARGE FIELD PREPS	\$330.00
G 101-31620 FINE ARTS CENTER DONATIONS	LIEBE, ELLIOT	BAND PERFORMANCES 8/4 & 8/18	\$100.00
G 101-13000 SUNDRY ACCOUNTS RECEIVABLE	MEDLINE INDUSTRIES INC	2014 ASSESSMENT	\$19,526.41
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$4,038.70
G 403-31848 HARTLAND SERVICE	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$80.30
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$165.14
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$124.64
G 403-31786 SANCTUARY OF HARTLAND	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$138.00
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$5,158.45
G 403-31841 MURPHY FARMS	RUEKERT & MIELKE	SUBDIVISION CONSTRUCTION REVIEW	\$4,324.12
R 101-46210 POLICE DEPT FEES	SCHNEIDER, SCOTT	CHANGE FOR FINGERPRINT FEE	\$10.00
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	SECURIAN FINANCIAL GROUP INC	OCT PREMIUMS	\$909.93
R 101-46730 RECREATION CLASSES	SINCLAIR, SARAH	OVERPAYMENT FOR REC ACTIVITIES	\$49.00
R 101-44300 PERMITS	STEINER ELECTRIC INC	PERMIT FEE/377 SCHRAUFNAGEL DR TOWN OF ERIN	\$50.00
G 101-23000 SPECIAL DEPOSITS	STICKS ACADEMY	DEPOSIT NIXON BASEBALL FIELD	\$50.00
G 101-23000 SPECIAL DEPOSITS	STICKS ACADEMY	DEPOSIT RESTORATION AGREEMENT 8/28	\$150.00
G 101-24240 COURT FINES DUE STATE	TOWN OF BROOKFIELD POLICE	LEWIS/18148291	\$124.00
EXPENSE Descr			\$42,128.29
EXPENSE Descr			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	COMPETITOR AWARDS & ENGRAVING	BRASS PLATES/ENGRAVED	\$261.90
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	NON-REBREATHER MASK	\$48.50
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$693.72
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	FILE OF LIFE INC	FILE OF LIFE MAGNETS	\$164.37
E 101-52300-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	EXHAUST SENSOR REPAIR/4352	\$504.30
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$52.14

Account Descr	Search Name	Comments	Amount
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$101.02
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$42.80
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$86.61
E 101-52300-800 CAPITAL OUTLAY	JEFFERSON FIRE & SAFETY INC	TURN OUT GEAR/ORGAS	\$1,902.20
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	LAKE COUNTRY FIRE & RESCUE	PARAMEDIC INTERCEPTS	\$850.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MONITOR	\$137.00
E 101-52300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	OCT PREMIUMS	\$15.61
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	AUG-SEPT CELLULAR	\$55.20
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA MEMORIAL HOSPITAL	JUNE SUPPLY PURCHASE	\$193.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WCTC BOOKSTORE	BOOKS/EMT SCHOOL	\$1,576.50
EXPENSE Descr AMBULANCE			\$6,684.87
EXPENSE Descr CEMETERY GIS			
E 401-79176-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CEMETERY CONVERSION	\$3,000.00
EXPENSE Descr CEMETERY GIS			\$3,000.00
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-756 EDUCATION	CARDMEMBER SERVICES	WORKSHOP/DIGITAL MEDIA LAB/FOOD	\$79.35
E 804-56700-744 OFFICE SUPPLIES	CARDMEMBER SERVICES	INK CARTRIDGES FOR OFFICE	\$54.63
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	HARTLAND LIGHTS TROLLEY DEPOSIT	\$200.00
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	ICE AGE TRAIL	\$100.00
E 804-56700-746 TELEPHONE	CARDMEMBER SERVICES	IVERSE	\$118.10
E 804-56700-715 STREETSCAPE PROGRAM	GARDEN GATE NURSERY	CLEAN UP/THIN AND EDGE WELCOME SIGN	\$65.00
E 804-56700-719 EVENTS	SENIOR TOMAS	EVENT SPONSORSHIP/HINNO	\$479.67
EXPENSE Descr ECONOMIC DEVELOPMENT			\$1,096.75
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	FOX BROS PIGGLY WIGGLY	FOOD/ELECTION	\$18.45
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	FOX BROS PIGGLY WIGGLY	WATER/ELECTION	\$5.00
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	FOX BROS PIGGLY WIGGLY	FOOD/ELECTION	\$14.40
EXPENSE Descr ELECTIONS			\$37.85
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$17.86
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	AUG FSA FEES	\$110.90
E 101-51500-520 UNCOLLECTIBLE AMOUNTS	MEDLINE INDUSTRIES INC	2014 ASSESSMENT	\$9,899.67
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MILEAGE	\$58.32
E 101-51500-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	OCT PREMIUMS	\$33.83
EXPENSE Descr FINANCIAL ADMINISTRATION			\$10,120.58
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BENDLIN FIRE EQUIPMENT CO, INC	CLEANING PADS	\$33.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BENDLIN FIRE EQUIPMENT CO, INC	SCBA REPAIR	\$94.35

Account Descr	Search Name	Comments	Amount
E 101-52200-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	OCT PREMIUMS	\$15.62
E 101-52200-220 UTILITY SERVICES	U.S. CELLULAR	AUG-SEPT CELLULAR	\$55.20
EXPENSE Descr FIRE PROTECTION			\$198.17
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$13.58
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$84.16
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	NOTICE	\$17.89
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	EMPLOYMENT NOTICE/CUSTODIAN	\$301.73
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	JOURNAL SENTINEL INC	LAKE COUNTRY PUBLICATIONS THURS RENEWAL	\$49.00
E 101-51400-395 COMMUNITY RELATIONS	KIWANIS OF GREATER HARTLAND	ANNUAL DUES/MEALS-COX	\$269.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	PITNEY BOWES	LEASE CHARGES	\$331.95
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	JULY-AUG COVERAGE	\$251.22
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	AUG-SEPT COPIER	\$272.15
E 101-51400-215 PLANNING SERVICES	RUEKERT & MIELKE	PREPARE AUTOCAD FILES	\$360.30
E 101-51400-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	OCT PREMIUMS	\$69.36
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL FEES	\$5,795.46
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	AUG BARTENDER LICENSE	\$84.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	AUG ADMN	\$7.00
EXPENSE Descr GENERAL ADMINISTRATION			\$7,906.80
EXPENSE Descr LAW ENFORCEMENT			
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	ADVANTAGE POLICE SUPPLY	TACTICAL VEST/ATTACHEMENTS	\$3,110.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	ROUND ALUM TUBE	\$8.07
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COMPLETE OFFICE OF WISCONSIN	OFFICE SUPPLIES	\$355.07
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	SIGN FOR LOBBY	\$63.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	GORDON FLESCH CO INC	AUG-SEPT COPIER MAINTENANCE	\$54.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQUAD 9 REPAIRS	\$558.89
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HOME DEPOT	LED LIGHT BULB	\$37.94
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HOME DEPOT	LED LIGHT BULB	\$11.97
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAWS/BEDORE/MARTZ/ORONA	\$105.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	AUG-SEPT COPIER	\$5.85
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	SECURIAN FINANCIAL GROUP INC	OCT PREMIUMS	\$230.89
E 101-52100-150 HEALTH/DENTAL/LIFE	TACTICAL SOLUTIONS	CERTIFICATION RADAR UNITS/LIDAR UNITS	\$312.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	JULY-AUG SERVICE	\$271.87
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	JULY-AUG SERVICE	\$22.06
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	JULY-AUG CELLPHONES	\$432.07
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	UPS SHIPPING FEE	\$13.93
EXPENSE Descr LAW ENFORCEMENT			\$5,592.61
EXPENSE Descr LIBRARY			
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	AMERICAN LIBRARY ASSOC	POSTERS/BOOKMARK	\$75.00
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$28.56

Account Descr	Search Name	Comments	Amount
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$19.00
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$14.55
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$14.55
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$80.00
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$46.44
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$155.37
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$176.40
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$93.29
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$16.23
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$60.44
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$14.56
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$35.27
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$74.93
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$30.80
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$3.14
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$133.92
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$26.30
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$169.65
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$272.76
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	-\$28.84
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	CREDIT	\$158.05
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$61.67
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$92.02
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOK	\$10.63
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOK	\$12.59
E 101-55110-255 BLDGS/GROUNDS	BAKER & TAYLOR (L676958 2)	BOOK	\$70.00
E 101-55110-310 BOOKS & MATERIALS	BATTERY PRODUCTS INC	BATTERIES	\$147.99
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	BLACKSTONE AUDIO INC	ADULT AUDIOBOOKS	\$145.55
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	COMPETITOR AWARDS & ENGRAVING	SIGN/BRONZE ALUMINUM CASTING	\$36.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	NEWSLETTERS	\$438.65
E 101-55110-310 BOOKS & MATERIALS	FUNN & BALONEY, LTD	KEY TAGS	\$25.41
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	GALE/CENGAGE LEARNING	LARGE PRINT	-\$4.79
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	CREDIT	\$277.42
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$106.94
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$82.50
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	KAPCO	EASY JACKETS	\$214.00
E 101-55110-355 JANITORIAL SUPPLIES	KLEAN LINE LLC	JANITORIAL SUPPLIES	\$59.96
E 101-55110-255 BLDGS/GROUNDS	MENARDS- PEWAUKEE	CEDAR POSTS	\$32.53
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS AUDIOVISUAL	\$112.28
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	MOVIES/MUSIC	\$99.27
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK	REIMBURSE ARROWHEAD NECKLACE PURCHASE	\$78.32
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	PETTY CASH	\$1,406.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	SYNOLOGY/INTERNAL HARD DRIVE/SHADOW PROTECT	

Account Descr	Search Name	Comments	Amount
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOKS	\$60.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$26.25
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOKS	\$56.25
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	SEPT LEASE	\$77.31
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	SEPT LEASE	\$76.35
E 101-55110-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	OCT PREMIUMS	\$100.37
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	SWANSON, SARA	REIMBURSE PROGRAM SUPPLIES	\$129.86
E 101-55110-345 STAFF EDUCATION/TRAINING	WAUKESHA CTY TREASURER (3)	BRIDGES LIBRARY SYSTEM CELEBRATION/MASSNICK	\$26.00
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG ELECTRIC	\$2,789.01
EXPENSE Descr LIBRARY			\$8,516.71
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$109.01
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$109.01
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	RAKES	\$40.59
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	PRY BARS	\$28.75
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	WASHERS/BOLTS	\$4.28
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	PLANTS	\$32.38
E 101-51600-355 JANITORIAL SUPPLIES	COMPLETE OFFICE OF WISCONSIN	JANITORIAL SUPPLIES	\$93.39
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	LED BULBS	\$89.73
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	LUMBER	\$17.55
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	FLOWERS	\$29.96
E 101-51600-255 BLDGS/GROUNDS	KAESTNER AUTO ELECTRIC CO	INSTALL NEW CAST BALL/TRUCK ON FLAGPOLE	\$475.00
E 101-51600-255 BLDGS/GROUNDS	KLEAN LINE LLC	JANITORIAL SUPPLIES	\$236.00
E 101-51600-255 BLDGS/GROUNDS	MENARDS- PEWAUKEE	CEDAR POSTS	\$21.91
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	RAPID DRUG SCREEN/LARSON	\$29.00
EXPENSE Descr MUNICIPAL BUILDING			\$1,316.56
EXPENSE Descr NIXON AVE			
E 401-70410-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$4,237.60
EXPENSE Descr NIXON AVE			\$4,237.60
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	CHAINS	\$31.93
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	FERTILIZER/CENTENNIAL PARK	\$325.72
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	WEED KILL/CENTENNIAL PARK	\$275.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$147.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PORTASERVICE	CLEAN SPLASH PAD	\$495.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	THE BEE GUY LLC	SPOT TREATMENT/FAC	\$155.00
EXPENSE Descr PARKS			\$1,429.65
EXPENSE Descr PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTTVE PARTS & EQUIPMENT	WASHER/CAP SCREW/TRAILER JACK	\$170.48

Account Descr	Search Name	Comments	Amount
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTERS/BEARING SET/CABLE TIE	\$102.65
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTERS	\$116.32
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	WASHER/CAP SCREW/LOCKWASH	\$33.75
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	WASHER	\$14.75
E 101-53000-307 INSURANCE EXPENSES	B & K ELECTRIC, INC.	REPLACE METER SOCKET/CENTENNIAL FOOTBALL FIEL	\$752.00
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	BATTERY PRODUCTS INC	BATTERY/ALARM SYSTEM	\$19.95
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	BATTERY PRODUCTS INC	ALARM BATTERY	\$44.60
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	NAILS/DRILL BIT	\$16.57
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIL-BAR FARMS	TRAILER JACK	\$74.06
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIL-BAR FARMS	SHACKLE/LEAF MACHINE	\$102.26
E 101-53000-360 VEHICLE MAINT/EXPENSE	BRUCE MUNICIPAL EQUIPMENT INC	GUTTERSHOE	\$91.34
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	CA LIGHTING LENSES INC	LED LIGHT FIXTURE	\$15.98
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	15W40/GREASE	\$812.94
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$1,106.13
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$832.90
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$447.63
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$421.98
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$606.58
E 101-53000-410 STREETS GEN MAINT	HOME DEPOT	DIESEL FUEL	\$65.97
E 101-53000-360 VEHICLE MAINT/EXPENSE	HOME DEPOT	BULBS/STREET LIGHTS	\$137.74
E 101-53000-360 VEHICLE MAINT/EXPENSE	LAKE AND COUNTRY TIRE	SIDE BOARDS/NEW TRUCK	\$79.99
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	ALIGNMENT	\$300.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	OLD DOMINIUM BRUSH	CONCRETE	\$22.33
E 101-53000-360 VEHICLE MAINT/EXPENSE	OLD DOMINIUM BRUSH	THROTTLE CABLE CONNECTOR	\$543.20
E 101-53000-360 VEHICLE MAINT/EXPENSE	OLD DOMINIUM BRUSH	LINER SET/HARDWARE	\$429.71
E 101-53000-360 VEHICLE MAINT/EXPENSE	OLD DOMINIUM BRUSH	STARTER SWITCH/THROTTLE CABLES	\$248.64
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	OLSEN SAFETY EQUIPMENT CORP	GLOVES/STARLITE GLASSES	\$139.95
E 101-53000-360 VEHICLE MAINT/EXPENSE	PARTS HUT HARTLAND	BATTERY/CONCRETE SAW	\$29.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	RAPID DRUG SCREEN/WASIELEWSKI	\$1,066.18
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	BLADES/SPACERS/BOLTS	\$127.84
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	BATTERY F1445	\$334.45
E 101-53000-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	OCT PREMIUMS	-\$85.90
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	SNAP-ON TOOLS	CREDIT	\$119.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	SNAP-ON TOOLS	SLACK ADJUSTING TOOL	\$121.40
E 101-53000-360 VEHICLE MAINT/EXPENSE	TOMS TRAILERS INC	LEAF SPRING/HARDWARE LEAF EQUIPMENT	\$569.18
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	FUEL BRACKET/FUEL/FILTER/COOLANT LINE	\$99.60
E 101-53000-220 UTILITY SERVICES	U.S. CELLULAR	AUG-SEPT CELLULAR	\$76.33
E 101-53000-220 UTILITY SERVICES	VERIZON WIRELESS	JULY-AUG SERVICE	\$7.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WT DEPT OF JUSTICE (CHKS)	AUG DPW	\$110.21
E 101-53000-410 STREETS GEN MAINT	WOLF CONSTRUCTION CO INC	ASPHALT	\$10,324.69
EXPENSE Descr PUBLIC WORKS			
EXPENSE Descr RECREATION PROGRAMS/EVENTS			

Account Descr	Search Name	Comments	Amount
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AMERICAN LITHO	FALL PROGRAM GUIDE	\$3,369.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AVALON GRAPHICS LLC	TRY IT WEEK BANNERS	\$80.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	AUG YOGA TAKES A HIKE PUNCH CARDS	\$67.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	AUG GENTLE YOGA PUNCH CARDS	\$100.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	AUG MODERATE YOGA PUNCH CARDS	\$235.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	AUG YOGA TAKES A HIKE PUNCH CARDS	\$33.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	AUG MODERATE YOGA PUNCH CARDS	\$33.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	AUG GENTLE YOGA PUNCH CARDS	\$470.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	AUG NIA PUNCH CARDS	\$64.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	GAYDOS-FEDAK, NINA M	AUGUST DANCE CLASSES	\$798.96
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HAMPE, CHRISTINA	JUNE-AUG ZUMBA SESSIONS	\$106.68
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HAMPE, CHRISTINA	JUNE-AUG ZUMBA PUNCH CARD	\$16.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HECKEL DANCE LLC	AUGUST DANCE CLASSES	\$334.32
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KNOLLWOOD STABLES	BASIC HORSEMANSHIP	\$234.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NELSON, JOANNE	AUG WAKE UP WRITER PUNCH CARDS	\$33.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	AUG CORE FITNESS PUNCH CARDS	\$115.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	AUG CARDIO FIT	\$245.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	AUG YOGA FOR ATHLETES PUNCH CARDS	\$32.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	AUG CORE FITNESS PUNCH CARDS	\$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	AUG CORE FITNESS PUNCH CARDS	\$128.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	AUG YOGA FOR ATHLETES PUNCH CARDS	\$32.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	RAPID DRUG SCREEN/TISHER	\$29.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	JUNE-AUG ZUMBA PUNCH CARD	\$16.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	JUNE-AUG ZUMBA SESSIONS	\$533.40
E 101-55300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	OCT PREMIUMS	\$4.03
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	AUG QIGONG PUNCH CARDS	\$128.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SWANK MOTION PICTURES INC	MOVIES	\$1,173.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	AUG-SEPT CELLULAR	\$46.79
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	LEARN TO SKATE/NAGAWAUKEE	\$250.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	AUG CHAIR YOGA PUNCH CARDS	\$201.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	AUG CHAIR YOGA PUNCH CARDS	\$28.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	AUG YOGA FOR LIFE PUNCH CARDS	\$320.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	AUG YOGA FOR LIFE PUNCH CARDS	\$345.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	AUG YOGA FOR LIFE PUNCH CARDS	\$259.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	AUG REC	\$7.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$10,063.98
EXPENSE Descr SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	AUG FSA FEES	\$17.06
E 204-53610-360 VEHICLE MAINT/EXPENSE	INTERSTATE BATTERIES	DEEP CYCLE BATTERIES	\$199.90
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	HARDWARE & SOFTWARE UPDATE	\$1,164.82
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	U.S. CELLULAR	AUG-SEPT CELLULAR	\$99.61

Account Descr	Search Name	Comments	Amount
EXPENSE Descr SEWER SERVICE			\$1,481.39
EXPENSE Descr STORM WATER MGMT PLAN			
E 401-74097-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	STUDY	\$8,872.75
EXPENSE Descr STORM WATER MGMT PLAN			\$8,872.75
EXPENSE Descr SWEETBRIAR LN PAVING			
E 401-70390-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION SERVICES	\$4,237.60
EXPENSE Descr SWEETBRIAR LN PAVING			\$4,237.60
EXPENSE Descr TIF FUND EXPENSES			
E 216-58300-290 OUTSIDE SERVICES/CONTRACTS	HARTLAND RIVERWALK, LLC	HARTLAND RIVERWALK	\$333,000.00
EXPENSE Descr TIF FUND EXPENSES			\$333,000.00
EXPENSE Descr TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	BUSINESS CARDS/LAMERAND	\$64.00
EXPENSE Descr TRUSTEES			\$64.00
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	BANYON DATA SYSTEMS INC	SOFTWARE INTERFACE/BADGER METER SOFTWARE	\$2,190.00
E 620-53700-631 WATER TREATMENT - CHEMICALS	BIEBELS TRUE VALUE	CHLORINE	\$54.72
E 620-53700-650 MAINT-DIST RESERVE/STANDPIPE	BIEBELS TRUE VALUE	CHLORINE/LIGHT BULB/COUPLING	\$9.72
E 620-53700-631 WATER TREATMENT - CHEMICALS	BIEBELS TRUE VALUE	CHLORINE/LIGHT BULB/COUPLING	\$41.04
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	CHLORINE/PUTTY KNIFE	\$22.78
E 620-53700-631 WATER TREATMENT - CHEMICALS	BIEBELS TRUE VALUE	CHLORINE/PUTTY KNIFE	\$13.68
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	AUG FSA FEES	\$42.66
E 620-53700-651 MAINTENANCE OF MAINS	FERGUSON WATERWORKS	NEW VALVE/NORTON DRIVE	\$10,500.00
E 620-53700-651 MAINTENANCE OF MAINS	FERGUSON WATERWORKS	CREDIT	-\$1,000.00
E 620-53700-651 MAINTENANCE OF MAINS	HALQUIST STONE CO INC	STONE CHIPS	\$389.34
E 620-53700-652 MAINTENANCE OF SERVICES	HD SUPPLY WATERWORKS, LTD	BACKFLOW PREVENTERS	\$150.00
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	HOME DEPOT	ELECTRICAL SUPPLIES	\$53.12
E 620-53700-923 OUTSIDE SERVICES	JOURNAL COMMUNITY PUBL	HYDRANT NOTICES	\$37.84
E 620-53700-631 WATER TREATMENT - CHEMICALS	MARTELLE WATER TREATMENT	SODIUM HYPOCHLORITE BULK	\$575.25
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	AUG BACTERIA SAMPLES	\$36.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	AUG BACTERIA SAMPLES	\$18.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	INVESTIGATIVE BACTERIA	\$18.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER	\$144.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	AUG BACTERIA SAMPLES	\$18.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER	\$20.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	AUG BACTERIA SAMPLES	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	AUG BACTERIA SAMPLES	\$72.00
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	SLURRY	\$450.00

Account Descr	Search Name	Comments	Amount
E 620-53700-652 MAINTENANCE OF SERVICES	OKAUCHEE REDI-MIX INC	CONCRETE	\$240.00
E 620-53700-652 MAINTENANCE OF SERVICES	OKAUCHEE REDI-MIX INC	SLURRY	\$775.00
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	SLURRY	\$450.00
E 620-53700-681 COMPUTERS & SOFTWARE	RUEKERT & MIELKE	PREPARE AUTOCAD FILES	\$1,164.82
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	GTS MAINTENANCE	\$455.00
E 620-53700-651 MAINTENANCE OF MAINS	STRIETER FARM TRUCK SERVICE	HAUL CHIPS	\$237.50
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	U.S. CELLULAR	AUG-SEPT CELLULAR	\$99.61
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	WAUKESHA CTY PUBLIC WORKS	AUGUST UTILITY PERMITS	\$305.00
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUGUST JUNGBLUTH	\$23.05
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUL-AUG BRISTLECONE	\$415.71
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JULY-AUG BRISTLECONE	\$13.43
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$25.00
E 620-53700-652 MAINTENANCE OF SERVICES	WOLF PAVING CO INC	ASPHALT	\$169.53
EXPENSE Descr WATER UTILITY			\$18,337.80
			\$478,648.65

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Payments

Current Period: AUGUST 2016

Batch Name	AUG16MC	User Dollar Amt	\$22,104.10		
Payments		Computer Dollar Amt	\$22,104.10		
			\$0.00	In Balance	
Refer	<u>51252 WAUKESHA CTY PARK SYSTEM</u>	<u>Ck# 008532 8/3/2016</u>			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	NAGA-WAUKEE CTY PARK BUS ADMISSION		\$22.00	
Invoice					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$22.00
Refer	<u>51253 TRI-COUNTY WATERWORKS ASS</u>	<u>Ck# 008533 8/10/2016</u>			
Cash Payment	E 620-53700-930 MISC GENERAL EXPEN	MEETING/ELFTMAN		\$20.00	
Invoice					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$20.00
Refer	<u>51254 WI SUPPORT COLLECTIONS TRUS</u>	<u>Ck# 008534 8/12/2016</u>			
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #17		\$484.61	
Invoice					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$484.61
Refer	<u>51255 US DEPT OF EDUCATION</u>	<u>Ck# 008535 8/12/2016</u>			
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	GARNISHMENT/DYER		\$190.30	
Invoice					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$190.30
Refer	<u>51256 LITTLE AMERRICKA</u>	<u>Ck# 008536 8/17/2016</u>			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	FIELDTRIP ADMISSION		\$594.50	
Invoice					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$594.50
Refer	<u>51257 SEEBACH, DAVID</u>	<u>Ck# 008537 8/18/2016</u>			
Cash Payment	G 101-31620 FINE ARTS CENTER DONA	SECOND HALF PAYMENT 08/18 SHOW		\$245.00	
Invoice					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$245.00
Refer	<u>51258 HARTLAND SERVICE INC</u>	<u>Ck# 008538 8/19/2016</u>			
Cash Payment	E 804-56700-711 FAÇADE PROGRAM	PREP/PAINTING AFTER EXPANSION PROJECT		\$6,150.00	
Invoice					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$6,150.00
Refer	<u>51259 OCREATIVE</u>	<u>Ck# 008539 8/19/2016</u>			
Cash Payment	E 804-56700-724 WEB SITE HOSTING &	HALF DOWN PAYMENT/WEBSITE REFRESH		\$750.00	
Invoice 7800					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$750.00
Refer	<u>51260 LAKE COUNTRY BED BARN</u>	<u>Ck# 008540 8/19/2016</u>			
Cash Payment	E 804-56700-719 EVENTS	HNNO EXPENSES		\$126.56	
Invoice					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$126.56
Refer	<u>51261 WI SUPPORT COLLECTIONS TRUS</u>	<u>Ck# 008541 8/24/2016</u>			
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #18		\$484.61	
Invoice					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$484.61
Refer	<u>51262 US DEPT OF EDUCATION</u>	<u>Ck# 008542 8/24/2016</u>			

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Payments

Current Period: AUGUST 2016

Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	GARNISHMENT/DYER			\$190.30
Invoice					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$190.30
Refer	51263 WE ENERGIES	Ck# 008543 8/24/2016			
Cash Payment	E 101-51600-220 UTILITY SERVICES	JULY-AUG ELECTRIC			\$2,195.41
Invoice 0882213292					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$2,195.41
Refer	51264 AMERICAN LITHO	Ck# 008544 8/24/2016			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	POSTAGE FALL PROGRAM GUIDE			\$2,562.52
Invoice					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$2,562.52
Refer	51265 AT&T	Ck# 008545 8/30/2016			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	AUG-SEPT PHONE SERVICE			\$18.60
Invoice 26236703517249					
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	AUG-SEPT PHONE SERVICE			\$18.59
Invoice 26236703517249					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	AUG-SEPT PHONE SERVICE			\$18.59
Invoice 26236703517249					
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	AUG-SEPT PHONE SERVICE			\$18.59
Invoice 26236703517249					
Cash Payment	E 101-52200-220 UTILITY SERVICES	AUG-SEPT PHONE SERVICE			\$18.59
Invoice 26236703517249					
Cash Payment	E 101-55110-220 UTILITY SERVICES	AUG-SEPT PHONE SERVICE			\$18.59
Invoice 26236703517249					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AUG-SEPT PHONE SERVICE			\$18.59
Invoice 26236703517249					
Cash Payment	E 101-53000-220 UTILITY SERVICES	AUG-SEPT PHONE SERVICE			\$18.59
Invoice 26236703517249					
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	AUG-SEPT PHONE SERVICE			\$18.59
Invoice 26236703517249					
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	AUG-SEPT PHONE SERVICE			\$18.59
Invoice 26236703517249					
Transaction Date	9/2/2016	GF Checking	11100	Total	\$185.91
Refer	51266 WE ENERGIES	Ck# 008546 8/30/2016			
Cash Payment	E 620-53700-622 POWER FOR PUMPING	JULY-AUG MANCHESTER			\$1,513.61
Invoice 7839302285					
Cash Payment	E 620-53700-622 POWER FOR PUMPING	JULY-AUG SUNNYSLOPE			\$838.37
Invoice 2293156744					
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	JULY-AUG #3 PUMPHOUSE			\$9.57
Invoice 3042164324					
Cash Payment	E 101-53000-220 UTILITY SERVICES	JULY-AUG GAS			\$25.03
Invoice 6056270114					
Cash Payment	E 620-53700-622 POWER FOR PUMPING	JULY-AUG SUNSHINE			\$1,847.28
Invoice 6473362744					
Cash Payment	E 204-53610-220 UTILITY SERVICES	JULY-AUG HWY 83			\$18.03
Invoice 6263414559					
Cash Payment	E 620-53700-622 POWER FOR PUMPING	JULY-AUG COVENTRY			\$19.38
Invoice 1468544962					

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Current Period: AUGUST 2016

Cash Payment	E 101-51600-220 UTILITY SERVICES	JULY-AUG GAS	\$34.91
Invoice 2663271889			
Cash Payment	E 101-55200-220 UTILITY SERVICES	JULY-AUG PENBROOK	\$15.71
Invoice 5674217938			
Cash Payment	E 204-53610-220 UTILITY SERVICES	JULY-AUG BRADFORD	\$35.57
Invoice 5613294504			
Cash Payment	E 620-53700-622 POWER FOR PUMPING	JULY-AUG PENBROOK	\$370.94
Invoice 7851809890			
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	JULY-AUG PENBROOK	\$9.57
Invoice 7851809890			
Cash Payment	E 101-55200-220 UTILITY SERVICES	JULY-AUG PENBROOK	\$23.79
Invoice 8613908604			
Cash Payment	E 101-55200-220 UTILITY SERVICES	JULY-AUG CENTENNIAL	\$171.00
Invoice 0450215442			
Cash Payment	E 101-55200-220 UTILITY SERVICES	JULY-AUG HARTBROOK	\$15.84
Invoice 0481684333			
Cash Payment	E 101-55200-220 UTILITY SERVICES	JULY-AUG HARTBROOK	\$34.62
Invoice 9236535835			
Cash Payment	E 101-52200-220 UTILITY SERVICES	JULY-AUG SURVIVE ALIVE/GAS	\$9.97
Invoice 0882882206			
Cash Payment	E 101-52200-220 UTILITY SERVICES	JULY-AUG SURVIVE ALIVE/ELECT	\$77.48
Invoice 9205177634			
Cash Payment	E 101-53000-220 UTILITY SERVICES	JULY-AUG ELECTRIC	\$566.56
Invoice 3646056192			
Cash Payment	E 101-52200-220 UTILITY SERVICES	JULY-AUG ELECTRIC/GAS	\$634.11
Invoice 0433099006			
Cash Payment	E 620-53700-622 POWER FOR PUMPING	JUNE-JULY HILL ST	\$19.93
Invoice 1256399293			
Cash Payment	E 101-53000-225 STREET LIGHTING	JUNE-JULY CLOCK	\$24.01
Invoice 7216041063			
Cash Payment	E 101-53000-225 STREET LIGHTING	JULY-AUG ST LIGHTING	\$170.87
Invoice 5028427102			
Cash Payment	E 101-53000-225 STREET LIGHTING	JULY-AUG CAMPUS DR	\$395.75
Invoice 9028267806			
Cash Payment	E 204-53610-220 UTILITY SERVICES	JULY-AUG WOODLANDS	\$33.94
Invoice 9416057165			
Cash Payment	E 101-55200-220 UTILITY SERVICES	JULY-AUG NIXON	\$29.99
Invoice 5876199679			
Cash Payment	E 101-55200-220 UTILITY SERVICES	JULY-AUG NIXON	\$194.74
Invoice 2679405828			
Cash Payment	E 101-55200-220 UTILITY SERVICES	JULY-AUG FAC	\$109.85
Invoice 0216106875			
Cash Payment	E 101-55200-220 UTILITY SERVICES	JULY-AUG NIXON	\$21.84
Invoice 0096257859			
Cash Payment	E 101-55200-220 UTILITY SERVICES	JULY-AUG BARK RIVER	\$180.75
Invoice 9032161219			
Cash Payment	E 101-55200-220 UTILITY SERVICES	JULY-AUG NIXON	\$81.28
Invoice 8805432113			
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	JULY SUNSHINE	\$17.30
Invoice 5677024971			

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Cash Payment	E 204-53610-220 UTILITY SERVICES	JUNE-JULY CRYSTAL		\$94.61
Invoice	6068808002			
Cash Payment	E 204-53610-220 UTILITY SERVICES	JUNE-JULY RUSTIC		\$32.17
Invoice	9264030069			
Cash Payment	E 204-53610-220 UTILITY SERVICES	JUNE-JULY ARLENE		\$171.97
Invoice	6475996819			
Cash Payment	E 204-53610-220 UTILITY SERVICES	JUNE-JULY SHADOW RIDGE		\$52.04
Invoice	7811234819			
Transaction Date	9/2/2016	GF Checking	11100	<u>Total</u> \$7,902.38

Fund Summary

	11100 GF Checking	
101 GENERAL FUND		\$9,936.08
204 SEWER		\$456.92
620 WATER FUND		\$4,684.54
804 BUSINESS IMPROVEMENT DISTRICT		\$7,026.56
		<u>\$22,104.10</u>

Pre-Written Checks	\$22,104.10
Checks to be Generated by the Computer	\$0.00
Total	<u>\$22,104.10</u>

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Current Period: AUGUST 2016

Batch Name	AUG16WIRE	Payment	Computer Dollar Amt	\$423,033.09	Posted
Refer	51280	PAYMENT SERVICE NETWORK	Ck# 2016084E	8/4/2016	
Cash Payment	E 204-53610-290	OUTSIDE SERVICES/C	MONTHLY CREDIT CARD BILLING		\$192.33
Invoice					
Cash Payment	E 620-53700-923	OUTSIDE SERVICES	MONTHLY CREDIT CARD BILLING		\$192.32
Invoice					
Transaction Date	8/4/2016	Due 0	GF Checking	11100	Total \$384.65
Refer	51281	FIRST BANK FINANCIAL CENTRE	Ck# 2016085E	8/31/2016	
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	EBUSINESS BANKING		\$20.00
Invoice					
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	POSITIVE PAY		\$30.00
Invoice					
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	ACH FILTERS/BLOCKS		\$25.00
Invoice					
Transaction Date	8/31/2016	Due 0	GF Checking	11100	Total \$75.00
Refer	51282	AFLAC	Ck# 2016086E	8/3/2016	
Cash Payment	G 101-21592	AFLAC INS PAYABLE	MONTHLY AFLAC PREMIUMS		\$323.94
Invoice					
Transaction Date	8/3/2016	Due 0	GF Checking	11100	Total \$323.94
Refer	51283	AFLAC	Ck# 2016087E	8/27/2016	
Cash Payment	G 101-21592	AFLAC INS PAYABLE	MONTHLY AFLAC PREMIUMS		\$323.94
Invoice					
Transaction Date	8/27/2016	Due 0	GF Checking	11100	Total \$323.94
Refer	51284	THE DEPOSITORY TRUST COMPA	Ck# 2016088E	8/1/2016	
Cash Payment	E 301-58000-615	DEBT SERVICE - INTE	DEBT INTEREST PAYMENT		\$1,808.04
Invoice					
Cash Payment	E 620-53700-427	INTEREST ON LONG T	DEBT INTEREST PAYMENT		\$723.21
Invoice					
Transaction Date	8/1/2016	Due 0	GF Checking	11100	Total \$2,531.25
Refer	51285	PAYROLL DATA SERVICES INC	Ck# 2016089E	8/12/2016	
Cash Payment	E 804-56700-110	SALARIES	AUGUST 11 BID PAYROLL		\$998.62
Invoice					
Cash Payment	E 804-56700-760	PAYROLL SERVICE CH	AUGUST 11 BID PAYROLL		\$37.00
Invoice					
Transaction Date	8/12/2016	Due 0	GF Checking	11100	Total \$1,035.62
Refer	51286	PAYROLL DATA SERVICES INC	Ck# 2016090E	8/26/2016	
Cash Payment	E 804-56700-110	SALARIES	AUGUST 25 BID PAYROLL		\$993.70
Invoice					
Cash Payment	E 804-56700-760	PAYROLL SERVICE CH	AUGUST 25 BID PAYROLL		\$37.00
Invoice					
Transaction Date	8/26/2016	Due 0	GF Checking	11100	Total \$1,030.70
Refer	51287	EMPLOYEE TRUST FUNDS	Ck# 2016091E	8/24/2016	
Cash Payment	E 101-51400-150	HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH PREMIUMS		\$5,095.11
Invoice					

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Current Period: AUGUST 2016

Cash Payment Invoice	E 101-51500-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH PREMIUMS	\$2,380.82
Cash Payment Invoice	E 101-55300-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH PREMIUMS	\$682.45
Cash Payment Invoice	E 101-52100-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH PREMIUMS	\$29,305.40
Cash Payment Invoice	E 101-53000-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH PREMIUMS	\$22,761.26
Cash Payment Invoice	E 101-55110-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH PREMIUMS	\$5,586.47
Cash Payment Invoice	E 101-52200-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH PREMIUMS	\$1,190.41
Cash Payment Invoice	E 101-52300-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH PREMIUMS	\$1,190.41
Cash Payment Invoice	G 101-21530 INSURANCE DEDUCTIONS	SEPTEMBER HEALTH PREMIUMS	\$4,838.27
Cash Payment Invoice	G 101-34140 UNFUNDED EMPLOYEE BE	SEPTEMBER HEALTH PREMIUMS	\$742.70
Transaction Date	8/24/2016	Due 0 GF Checking 11100	Total \$73,773.30
Refer	51288 WI RETIREMENT SYSTEM	Ck# 2016092E 8/31/2016	
Cash Payment Invoice	E 101-55300-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS	\$457.84
Cash Payment Invoice	E 101-51400-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS	\$1,030.36
Cash Payment Invoice	E 101-51500-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS	\$415.26
Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS	\$14,654.11
Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS	\$936.11
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS	\$766.07
Cash Payment Invoice	E 101-52300-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS	\$1,035.80
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS	\$42.14
Cash Payment Invoice	E 101-53000-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS	\$5,385.33
Cash Payment Invoice	E 101-55110-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS	\$2,206.81
Cash Payment Invoice	E 620-53700-926 EMPLOYEE PENSIONS	JULY WRS PREMIUMS	\$2,354.50
Cash Payment Invoice	E 204-53610-110 SALARIES	JULY WRS PREMIUMS	\$148.08
Cash Payment Invoice	E 204-53610-110 SALARIES	JULY WRS PREMIUMS	\$362.44
Cash Payment Invoice	E 204-53610-390 BILLING/COLLECTION/	JULY WRS PREMIUMS	\$484.56
Cash Payment Invoice	G 101-21520 RETIREMENT DEDUCTION	JULY WRS PREMIUMS	\$13,823.42

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Cash Payment	G 101-21520 RETIREMENT DEDUCTION	JULY WRS PREMIUMS			\$11,444.62
Invoice					
Transaction Date	8/31/2016	Due 0	GF Checking	11100	Total \$55,547.45
Refer	51289	JPMORGAN CHASE BANK	Ck# 2016093E 8/31/2016		
Cash Payment	E 402-59900-810 ADMINISTRATION EXP	MOTOROLA CREDIT CARD PURCHASE			\$6,922.50
PAYMENT					
Invoice					
Cash Payment	E 402-59900-840 PUBLIC WORKS EXPE	MOTOROLA CREDIT CARD PURCHASE			\$82,237.50
PAYMENT					
Invoice					
Cash Payment	E 402-59900-820 POLICE DEPT EXPENS	MOTOROLA CREDIT CARD PURCHASE			\$74,751.50
PAYMENT					
Invoice					
Cash Payment	E 402-59900-830 FIRE/AMBULANCE EXP	MOTOROLA CREDIT CARD PURCHASE			\$111,167.30
PAYMENT					
Invoice					
Transaction Date	8/31/2016	Due 0	GF Checking	11100	Total \$275,078.80
Refer	51290	JPMORGAN CHASE BANK	Ck# 2016094E 8/18/2016		
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	AMAZON - CD'S/DVD'S			\$565.48
Invoice					
Cash Payment	E 205-59100-305 EXPENSES-OTHER	AMAZON - PRIZES			\$11.99
Invoice					
Cash Payment	E 205-59100-305 EXPENSES-OTHER	ORIENTAL TRADING - PRIZES			\$111.89
Invoice					
Cash Payment	R 101-48000 MISCELLANEOUS REVENU	COX PERSONAL PURCHASE			\$71.45
REIMBURSEMENTS					
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	WMCA - CONFERENCE/IGL			\$125.00
Invoice					
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	TARGET - PLANNING SESSION SUPPLIES			\$72.12
Invoice					
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	PIGGLY WIGGLY - PLANNING SESSION			\$81.97
SNACKS					
Invoice					
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	SENDIKS - PLANNING SESSION SNACKS			\$40.50
Invoice					
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	ZESTI - PLANNING SESSION DINNER			\$311.90
Invoice					
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	SENTRY - BREWERS GAME FOOD			\$60.67
Invoice					
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	WALMART - BREWERS GAME FOOD			\$205.34
Invoice					
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	PIGGLY WIGGLY CHIEFS MEETING			\$110.58
Invoice					
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	PIGGLY WIGGLY - BOTTLED WATER			\$25.98
Invoice					
Cash Payment	E 101-52200-255 BLDGS/GROUNDS	LC BED BARN - MATTRESS FOR FIRE			\$498.00
STATION					
Invoice					
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	MILWAUKEE BREWERS - BREWERS GAME			\$775.50
Invoice					

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Cash Payment	E 101-51400-395 COMMUNITY RELATIO	HARTLAND VILLAGE MART - ICE FOR BREWERS GAME	\$12.58
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	DASH MEDICAL - GLOVES	\$143.80
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PAYPAL - WE BACK THE BADGE STICKERS	\$201.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	5.11 TACTICAL - PANTS/ROSCH	\$210.96
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SAMS CLUB - SNACKS FOR OPEN HOUSE	\$15.16
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	HOME DEPOT - WATER FILTERS	\$116.68
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	AMAZON - CD'S/DVD'S	\$38.52
Invoice			
Cash Payment	E 205-59100-305 EXPENSES-OTHER	AMAZON - READING PROGRAM SUPPLIES	\$418.18
Invoice			
Cash Payment	E 205-59100-305 EXPENSES-OTHER	BEN FRANKLIN - READING PROGRAM SUPPLIES	\$51.98
Invoice			
Cash Payment	E 205-59100-305 EXPENSES-OTHER	PIGGLY WIGGLY - READING PROGRAM SNACKS	\$76.09
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	WPRA - HELP WANTED ADS	\$150.00
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	INDEED - HELP WANTED ADS	\$68.13
Invoice			
Cash Payment	E 101-55300-295 TRIPS	AMERICAN GIRL TRIP	\$250.00
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	ULINE - MICROFIBER MOP	\$58.75
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	WALMART - TABLECLOTHS/CANDY	\$60.22
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	PIGGLY WIGGLY - HOT DOGS/BUNS	\$7.07
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	HARTLAND MUSIC - MICROPHONE	\$134.95
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - GLOVES/GREENWOOD	\$55.98
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	CHULA VISTA - CONF LODGING/BAILEY	\$129.00
Invoice			
Cash Payment	E 620-53700-930 MISC GENERAL EXPEN	BEST BUY - COMPUTER CABLE/KEYBOARD	\$25.90
Invoice			
Cash Payment	E 101-53000-345 STAFF EDUCATION/TR	WI DPSP - PE LICENSE RENEWALS	\$83.64
Invoice			
Cash Payment	E 101-53000-345 STAFF EDUCATION/TR	APWA - MEMBERSHIP RENEWAL	\$340.00
Invoice			
Cash Payment	E 101-53000-225 STREET LIGHTING	AMAZON - LIGHT POLE CAPS	\$14.71
Invoice			
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	PEPINOS - PIZZA/STAFF BUDGET MEETING	\$109.40
Invoice			

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Current Period: AUGUST 2016

Cash Payment	E 402-59900-810 ADMINISTRATION EXP	AREA RENTAL - FLOOR STRIPPER RENTAL	\$50.45
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	PIGGLY WIGGLY - SNACKS/SPONGES	\$26.33
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	WALMART - NACHOS	\$30.79
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	CITY OF WAUKESHA - HOREB FIELD TRIP	\$132.50
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	PIGGLY WIGGLY - SQUARE CAKE PANS	\$9.21
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	WALMART - SUMMER REC SNACKS	\$109.00
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	MILWAUKEE COUNTY ZOO - FIELD TRIP	\$478.00
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	DOLLAR TREE - WATER SQUIRTERS	\$9.46
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	WALMART - SUMMER REC SNACKS	\$28.32
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	WALMART - SUMMER REC SNACKS	\$57.86
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	PIGGLY WIGGLY - ICE CREAM	\$9.98
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	WLAMART - HOT DOGS/BUNS	\$31.48
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	HILLSIDE CINEMAS - REC FIELD TRIP	\$364.00
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	SUNSET BOWL - REC FIELD TRIP	\$275.00
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	BENDLIN FIRE EQUIP - GLOVES	\$688.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AT&T - PD JULY-AUG SERVICE	\$63.06
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	RADISSON - TREASURERS INSTITUTE	\$445.00
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	GCS AIRPORT SHELL - GAS	\$25.85
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	PINE TREE GRILL - TRAINING MEAL	\$8.00
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	BOAR'S HEAD RESTAURANT - TRAINING MEAL DETERT	\$9.90
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	AMERICAN BANDSTAND RESTAURANT - DETERT TRAINING MEAL	\$3.68
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	PINE TREE GRILL - DETERT TRAINING MEAL	\$16.00
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	EMERGENCY MEDICAL PRODUCTS - EMS SUPPLIES	\$314.30
Invoice			

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Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	BRUCE MUNICIPAL EQUIPMENT - SWEEPER BRUSHES	\$625.20
Invoice			
Cash Payment	E 101-55200-365 BLDGS/GROUNDS MAI	SUPERIOR CHEMICAL CORP - JANITORIAL SUPPLIES	\$839.22
Invoice			
Cash Payment	E 101-53000-365 BLDGS/GROUNDS MAI	TAPCO - FIX GATE OPERATORS	\$326.00
Invoice			
Cash Payment	E 620-53700-933 TRANSPORTATION EX	POMP'S TIRE SERVICE - TIRES	\$1,197.60
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	WCTC - EMT SCHOOL - ORGAS/RIVICHANDRAN	\$913.18
Invoice			
Transaction Date	8/18/2016	Due 0 GF Checking 11100	Total \$12,928.44

Fund Summary

	11100 GF Checking
804 BUSINESS IMPROVEMENT DISTRICT	\$2,066.32
620 WATER FUND	\$4,493.53
402 CORPORATE RESERVE FUND	\$275,129.25
301 DEBT SERVICE FUND	\$1,808.04
205 SPECIAL LIBRARY FUND	\$670.13
204 SEWER	\$1,187.41
101 GENERAL FUND	\$137,678.41
	\$423,033.09

Pre-Written Checks	\$423,033.09
Checks to be Generated by the Computer	\$0.00
Total	\$423,033.09

MEMORANDUM

TO: President and Village Board
FROM: David E. Cox, Village Administrator
DATE: September 9, 2016
SUBJECT: Ordway's License



As the Board is aware, a hearing is scheduled for Monday's meeting at which the Board will hear testimony regarding whether the license for Ordway's Tap should be revoked for failure to open as required by the Village Code. That hearing may not be necessary.

In the last 10 days or so, I have twice spoken with Julie Dunham, Agent for the new license and daughter of the original owners. The first conversation was about the hearing and potential consequences related to the license loss as well as her options. Options may have included opening the business before hearing date.

My second conversation with her was today. She has indicated that the family has decided not to open the establishment. She indicated that she intends to surrender the license on Monday morning. If, in fact, she does surrender the license, the hearing would be moot and could be skipped. No action by the Board would be necessary. However, I have not adjusted the agenda since we did not actually have the license back but expect that she will follow through.

DCOrdways License.doc

cc: Darlene Igl, Village Clerk

**VILLAGE OF HARTLAND
LICENSES AND PERMITS
SEPTEMBER 12, 2016**

Class "B" Beer/"Class B" Liquor License

Applicant: AJA of Oconomowoc LLC dba Pepino's Hartland
Location: 600 Hartbrook Drive, Unit 104
Agent: Anthony J. Armeli

The following documents are complete and on file:

- Original Alcohol Beverage Retail License Application
- Auxiliary Questionnaire
- Schedule for Appointment of Agent

Bartender (Operator's) License – expires June 30, 2018

Rebekah Schwalbe
Kelly Orlowski
Scott Hill
David Ackley
Holly Roraff
Alana Scheifen

The Police Chief and Village Clerk recommend approval of the licenses listed above. All applicants have successfully completed the Responsible Beverage Servers Course.

Street Use Permit for Large Scale Events

Event: Arrowhead High School Homecoming Parade
Date: September 25, 2016
Time: 4:00 p.m. lineup; 4:30 parade

The Police Chief, Public Works Director and Fire Chief recommend approval.

Street Use Permit for Large Scale Events

Event: University Lake School Homecoming Parade
Date: September 30, 2016
Time: 1:00 p.m. lineup; 2:00 parade

The Police Chief, Public Works Director and Fire Chief recommend approval.

Temporary Class B Beer License

Applicant: St. Charles Home and School Association
Location: 313 Circle Drive
Event: Moonlight Trivia Night
Date: October 22

Temporary Operator's License

Erin Mari Plas

Village of Hartland

**Notice of New Class "B" Beer/
"Class B" Liquor License
Application**

**Pepino's Hartland
Village Board Meeting
Monday, September 12, 2016
7:00 p.m.**

Notice that the applicant AJA of Oconomowoc LLC has made and filed an application for a Class "B" Beer License and "Class B" Liquor License to be issued by the Village of Hartland, Waukesha County, Wisconsin pursuant to the approval of said applications, for the license period of September 12, 2016 through June 30, 2017.

This application will be considered by the Village Board on September 12, 2016 at 7 p.m. in the Board Room, Municipal Building, 210 Cottonwood Avenue.

Agent: Anthony J. Armeli, 4810 Village Ct., Nashotah, WI 53058

Trade Name: Pepino's Hartland
Location: 600 Hartbrook Drive

All interested parties will be heard.

Darlene Igl, MMC/WCPC
Village Clerk

VILLAGE OF HARTLAND

RESOLUTION NO. 09/12/2016-01

“A RESOLUTION ESTABLISHING THE LOCATION FOR THE NOVEMBER 2016 ELECTION IN THE VILLAGE OF HARTLAND, WAUKESHA COUNTY WISCONSIN”

WHEREAS, Section 5.25(3) of the Wisconsin Statutes provides that polling places shall be established by the governing board;

WHEREAS, a high voter turnout is anticipated for the November 2016 election

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Hartland that:

All wards in the Village will vote in the in the Borromeo Room, St. Charles Parish Hall, 313 Circle Drive.

BE IT FURTHER RESOLVED, that the Village Clerk is directed to notify registered electors of the change in voting venue by posting on the Village website and in the Village Newsletter, electronic newsletter and Lake Country Reporter.

Adopted this 12th day of September, 2016.

David Lamerand, Village President

ATTEST:

Darlene Igl, MMC/WCPC, Village Clerk

MEMO

TO: David E. Cox/Village Administrator
FROM: Michael D. Gerszewski/Operation Supervisor *MDG*
DATE: September 9, 2016
SUBJECT: Authorization to start full time chlorination to the water system

The Village of Hartland water department has added chlorine to well #3 since the treatment tower was installed in 1984 to treat contamination in the ground water in the industrial park. As the water passes through the tower it is exposed to air that could carry bacteria or promote bacteriological growth. Chlorination is used to eliminate any bacteria that might be in the water as it enters the reservoir. Chlorine gas, as opposed to liquid chlorine, is used at well #3 because it is very efficient and cost effective. In addition, well #3 is in an industrial area and there is less risk to the public in case of a leak. The well has a leak detection system and automatic bottle shut off system.

The Wisconsin Department of Natural Resources (WDNR) has been recommending communities chlorinate their water systems for years to prevent bacterial growth in the water system. We have chosen not to chlorinate our system on a full time basis up to this point because we do not have a history of water quality problems in the system. We have, however, been chlorinating during the summer construction seasons in recent years.

The water department staff now feels that it is time to transition to full time chlorination. In coming to this conclusion we looked at all of the changes in the water system associated with the new developments. We now have two pressure zones with water being feed from one pressure zone to the next. We also have more hydrants and cul-du-sacs with low water use until the subdivisions are fully developed. Our population continues to grow and we now serve approximately 9160 residents along with educational, commercial and industrial users.

The plan would be to use liquid chlorine injection at pump houses #2, #5 and #6. We already have the injection equipment in place at these wells for emergency use and have been using it during the construction season. Liquid chlorine is safer in residential areas. Well #4 does not have any injection equipment at this time. We would most likely not install chlorine injection at this location due to additional expense. The WDNR requires a separate room be built to house the equipment and we would have to purchase the equipment. Well #4 only produces 300 gallons per minute. This is a very small percentage of our overall production.

With the Village Board's approval, we would have the village engineer move forward with the permit application the WDNR.

The water department has always had a mission statement to supply safe and reliable water to the public at a reasonable rate. We believe this recommendation aligns well with that mission statement.

Please place this in the September 12, 2016 Village Board agenda for consideration and possible action.

cc: Darlene Igl/Village Clerk
Michael Einweck/Director of Public Works

David Felkner/ Utility Foreman

**VILLAGE OF HARTLAND
RESOLUTION NO. 09/12/2016-02**

**A RESOLUTION ACCEPTING CERTAIN PUBLIC IMPROVEMENTS IN THE
RIVERWALK APARTMENTS DEVELOPMENT**

WHEREAS, the Village of Hartland and Hartland Riverwalk LLC, a Wisconsin Limited Liability Company, entered into a Planned Unit Development and Tax Incremental Financing Agreement on or about July 14, 2015 as amended, for the development of the Riverwalk Apartments, and

WHEREAS, Hartland Riverwalk, LLC hereinafter called the "Developer" agreed to install certain public improvements in the development, and

WHEREAS, the Developer has installed the water distribution system improvements in, and associated with, the Riverwalk Apartments all in accordance with the plans and specifications as stated in the Agreement;

NOW, THEREFORE BE IT RESOLVED, that the Village of Hartland accepts the dedication of said improvements in the Riverwalk Apartments development.

Dated this 12th day of September, 2016.

David C. Lamerand, Village President

ATTEST:

Darlene Igl, MMC/WCPC, Village Clerk

MEMO

TO: David E. Cox, Village Administrator
FROM: Michael Einweck, Director of Public Works 
DATE: September 7, 2016
SUBJECT: Riverwalk Apartments - Acceptance of
Water Main Improvements

Attached is a request from Mr. Billy Cooley in which he requests acceptance of the water main system for the Riverwalk Apartments project. The work has been inspected by our Village Engineer, Ruekert - Mielke and Village staff. We are in agreement that the improvements have been completed and acceptance of dedication is recommended. The minor punch list items will be completed soon and are covered by the one year, ten percent (10%) guarantee that remains in the Developer's security held by the Village. In addition, the final as-built drawings have been received for this work.

Please place this on the next Village Board agenda for consideration.

Attachments

cc: Darlene Igl, Village Clerk
Ryan Amtmann, Village Engineer
Mike Gerszewski, DPW Operations Supervisor
Dave Felkner, DPW Utilities Foreman

JDMcCormick LLC.

Development & Property Management

411 West Main Street, Suite #106, Madison, WI 53703 • Office: (608) 819-6500 • Fax: (608) 819-6038

September 8, 2016

Mr. David Cox
Village Administrator
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Dear Mr. Cox:

As representative for the developer, JD McCormick, I respectfully request the Village of Hartland's approval and acceptance of the water main system constructed as part of the Riverwalk Apartments project. I have attached the as-built construction plans and engineer's certification under the seal of Robert J. Davy P.E. of Lake Country Engineering Inc.

There are some minor punch list items that still need to be completed. These should be finished by the end of October.

Please feel free to contact me if you should have any questions.

Sincerely,

Billy Cooley
Project Manager
262-337-3110
projectmanager@jdmccormick.com

LAKE COUNTRY ENGINEERING, INC.

Rob Davy, P.E.

Mark Powers, P.L.S.

September 7, 2016

Village of Hartland
210 Cottonwood Ave
Hartland, WI 53029

**Re: Project No. 14-2718
Revised River Walk Apartments
Water Main Improvements and As-Built Plans**

Village of Hartland,

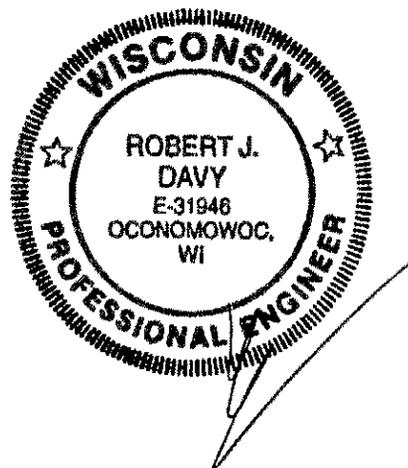
Based on the as-built field shots taken by Lake Country Engineering, and Ruekert & Mielke's observation reports, the public water has been installed in substantial compliance of the approved construction plans.

Any variations are considered to be within the tolerances of standard construction techniques and do not affect the original design; they are noted on the as-built plans dated 8-22-16. An exception are two hydrants which may need to be adjusted for height, once the curb and sidewalk are installed. A final as-built plan will be forwarded to you upon completion.

Sincerely,

Rob Davy, P.E.

Enclosures



August 3, 2016

Mr. David Cox
Administrator
210 Cottonwood Avenue
Hartland, WI 53029

Re: Hartland Riverwalk, LLC
Acceptance of Water Improvements

Dear Mr. Cox:

Ruekert & Mielke, Inc. (R/M) and Village Staff have performed the final inspection of the Water Improvements for the Hartland Riverwalk project. There are a few punch list items that have been identified that the Developer is intending to complete at the time other project related items are being completed. The water related punch list items shouldn't hinder the acceptance of the water facilities at this time.

Punch List

1. Asphalt around one of the valve boxes near the northerly entrance has settled. Area around valve needs to be repaved.
2. Curb stop boxes need to be adjusted to grade. They also have the wrong caps on them. They need to be switched out to either Mueller H-10300 w/Tracer Wire Lid or A.Y. McDonald 5610 TW and tracer wire secured to the lid.
3. Hydrant whips need to be installed.
4. Lawn restoration needs to be completed.
5. 2 stop signs were bent during water main work. Contractor shall replace these signs.

Certification

1. Developer's engineer shall provide a written certification that the Water Main Loop is complete and has been constructed consistent with the Final Plans.
2. Developer shall provide as-built drawings, AutoCAD file with locations of structures with their x, y, and z locations, and mylar copy of as built drawings.

Mr. David Cox
Acceptance of Water Improvements
August 3, 2016
Page 2

We find the improvements acceptable and recommend the Village Board accept them conditional upon the completion of the above mentioned items. If you have any questions, please feel free to call me.

Very truly yours,

RUEKERT & MIELKE, INC.



Ryan T. Amtmann, P.E. (WI, IL)
Vice President
ramtmann@ruekert-mielke.com

RTA:crp

cc: Michael Einweck, P.E., Village of Hartland
File

MEMORANDUM

TO: President and Village Board
FROM: David E. Cox, Village Administrator
DATE: September 9, 2016
SUBJECT: Community Video Program



Attached is a proposed contract with CGI Communications for production of new community videos about Hartland. Longer term Board members may recall the Village entered into an agreement with CGI in about 2010 for production of five short (60-90 second) videos about the Village that were shown on the Village's website. The previous video content included a general welcome, quality of life, education, real estate, and the BID. The videos serve as an introduction and marketing tool for potential residents and businesses about Hartland. The CGI process provides the videos at no cost to the Village.

The videos, which are scripted, shot and edited by CGI in consultation with the Village, will be available to the Village to use in almost any way we see fit for three years. In addition to the Village website, we would have permission to post them on other web locations like the Chamber and BID sites or another location like YouTube. Additionally, CGI will allow broadcast of the videos on our cable channel. The three year time line is intended to acknowledge that the videos have a "life" in that they will become dated pretty quickly. At that point, they would intend to sign a new agreement with the Village and reshoot the videos along with the entire process. The scripting, filming and editing of the videos is typically a three to four month process and we would likely plan to film next spring if the Village Board approves the contract.

In order to cover their costs, employees of CGI will sell advertising space to local businesses or will produce 30-60 second introduction "commercials" for businesses. The "profit" from the advertising and the commercials covers the cost of the Village's videos. The Village would be asked to provide an introduction letter that would be sent to area businesses to advise them that CGI and the Village are working together and that the contact the businesses will get from CGI is legitimate.

As part of the consideration of the proposal from CGI, which was actually postponed as the Village went through the process to become an Ice Age Trail Community, I invited Lynn Minturn from the Chamber and Cindy Gardner from the BID to join me in a telephone conference with the company. The intent was to bring the Chamber and BID in as partners of sorts since they are a big part of marketing the community. I asked them each to bring the program proposal to their respective Boards even though the Village will actually have the contract. The BID will consider its support at its meeting next Tuesday and the Chamber

reviewed it yesterday (Thursday). At this point, the Chamber has not given its support as some of the members want to review the agreement more and want to review the process by which Chamber members will be solicited. I anticipate that they will look at the issue again very soon; perhaps sooner than the Chamber Board's next monthly meeting.

The Village Board is asked to consider the program and contract, which provides that there is never a cost to the Village regardless of how much sponsorship the company receives from local businesses. Board members who wish to view samples of videos or see more about the company can find the information at the following link: www.chamberofcommerce.tv. On the page, one will find six numbered "buttons." Clicking buttons 2 and 3 will provide links to other municipal videos and while most of the selections were done by Chambers of Commerce, one is from Rochester and was done by the city.

DCCommunity Video

Attachment

The 2016 Community Video Program

CGI Communications, Inc.
130 East Main Street, 5th Floor
Rochester, NY 14604
(800) 398-3029 phone
(866) 429-8611 fax

Name: David Cox

Title: Village Administrator

Address: 210 Cottonwood Ave.

City, State, Zip: Hartland, WI 53029

Phone: 262-367-2714

Email: davidc@villageofhartland.com

Website: www.villageofhartland.com,
www.hartland-wi.org, www.downtownhartland.com

This agreement is between CGI Communications, Inc. ("CGI") and the Village of Hartland (the "Village") and shall remain in effect from the date it is signed by both parties until the third anniversary of the date that the completed and approved Community Video Program is made available for viewer access on different devices via a link on the www.villageofhartland.com, www.hartland-wi.org, www.downtownhartland.com homepages, including any alternate versions of that homepage.

During the term of this Agreement, CGI shall:

- Produce 4 video chapters with subject matter that includes but is not limited to: Welcome, Education, Healthy Living, Homes / Real Estate
- Provide one Community Organizations chapter to promote charities, nonprofits and community development organizations
- Provide script writing and video content consultation
- Send a videographer to City locations to shoot footage for the videos
- Reserve the right to use still images and photos for video production
- Provide all aspects of video production and editing, from raw footage to final video including professional voiceovers and background music
- Provide a final draft of Community Video Program content subject to City's approval (up to 3 sets of revisions allowed). CGI's request for approval of content or revision, including final draft, shall be deemed approved if no response is received by us within 30 days of request
- Provide our patented OneClick™ Technology and encode all videos into multiple streaming digital formats to play on all computer systems, browsers, and Internet connection speeds; recognized player formats include WindowsMedia™ and QuickTime™
- Store and stream all videos on CGI's dedicated server
- Feature business sponsors around the perimeter of video panels
- Be solely responsible for sponsorship fulfillment including all related aspects of marketing, production, printing, and distribution
- Facilitate viewer access of the Community Video Program from City website, including any alternate versions of City's homepage, for different devices, by providing HTML source code for a graphic link to be prominently displayed on the www.villageofhartland.com, www.hartland-wi.org, www.downtownhartland.com website homepages as follows: "Coming Soon" graphic link designed to coordinate with existing website color theme to be provided within 10 business days of execution of this agreement. "Community Video Program" graphic link to be provided to replace the "Coming Soon" link upon completion and approval of videos
- Grant to City a license to use CGI's Line of Code to link to and/or stream the videos
- Own copyrights of the master Community Video Program
- Assume all costs for the Community Video Program
- Afford businesses the opportunity to purchase various digital media products and services from CGI and its affiliates

Chamber Program add-on will include:

- In addition, we'll pay up to \$250.00 towards the first year of any new Chamber Membership for a non-member Chamber Video Program Sponsor who agrees to join your Chamber from revenue we derive from that particular sponsor

During the term of this Agreement, the City shall:

- Provide a letter of introduction for the program on City's letterhead
- Assist with the content and script for the Community Video Program
- Grant CGI the right to use City's name in connection with the preparation, production, and marketing of the Program
- Display the "Coming Soon" graphic link prominently on the www.villageofhartland.com, www.hartland-wi.org, www.downtownhartland.com homepages within 10 business days of receipt of HTML source code
- Display the "Community Video Program" link prominently on its www.villageofhartland.com, www.hartland-wi.org, www.downtownhartland.com homepages, including any alternate versions of your home page, for viewer access on different devices for the entire term of this agreement
- Ensure that this agreement remains valid and in force until the agreed upon expiration date, regardless of change in administration
- Grant full and exclusive streaming video rights for CGI and its subsidiaries, affiliates, successors and assigns to stream all video content produced by CGI for the Community Video Program
- Agree that CGI and the City each represent and warrant that any and all photographs, videos, and other content it submits for use in any video or other display comprising this program does not infringe on any third party's copyright, trademark or other intellectual property, privacy or publicity rights and shall defend and indemnify the other from any such claim or action

This Agreement constitutes the entire agreement of the parties and supersedes any and all prior communications, understandings and agreements, whether oral or written. No modification or claimed waiver of any provision shall be valid except by written amendment signed by the parties herein. City warrants that it is a tax exempt entity. The undersigned, have read and understand the above information and have full authority to sign this agreement.

The Village of Hartland, WI

CGI Communications, Inc.

Signature:



Name (printed):

Name (printed): Nicole Rongo

Title:

Title: Vice President of Marketing and Acquisitions

Date:

Date: August 26, 2016