



ADMINISTRATION  
210 COTTONWOOD AVENUE  
HARTLAND, WI 53029  
PHONE (262) 367-2714  
FAX (262) 367-2430  
[www.villageofhartland.com](http://www.villageofhartland.com)

**PARK AND RECREATION BOARD AGENDA  
MONDAY, NOVEMBER 7, 2016  
7:00 PM  
Board Room  
210 Cottonwood Avenue, Hartland, WI**

**7:00 PM Call to Order**

**Public comments for those items not included on this agenda** (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

**Approval of Park and Recreation Board Minutes for September 12, 2016**

**Director of Public Works Item**

Discussion and Consideration for "Adopt A Park" where each Park and Recreation Board Member should adopt a park to watch over and contact staff should anything need attention

Discussion and Consideration of the Annual Review of the Bark River and Nixon Park Canteen Agreements with HAAA and the Score Board/Pressbox Agreement with Lake Country Chiefs

**Announcements:** It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

**Adjourn**

***The meeting will be held in the Village Board Room of the Community Center in the Hartland Municipal Building located at 210 Cottonwood Avenue.***

Lynn Meyer  
Deputy Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any government body at the above stated meeting other than the governmental body referred to in the above notice.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, CMC, Village Clerk, at (262) 367-2714. The Municipal Building is handicap accessible.

**VILLAGE OF HARTLAND  
PARK AND RECREATION BOARD MINUTES  
MONDAY, SEPTEMBER 12, 2016**

**6:00 PM**

**Board Room**

210 Cottonwood Avenue, Hartland, WI

Present: Mike Cottrell, Curt Gundrum, Peggy Kallenberger, Dick Landwehr and Duane Lawson. Excused: Tina Bromberger and Tim Hallquist

Others Present: DPW Director Einweck and Recreation Director Yogerst (arrived at 6:05 PM)

Appoint a Chairperson Pro Tem for this meeting due to absence of Chairperson Hallquist

Motion (Landwehr/Lawson) to appoint Mike Cottrell as Chairperson Pro Tem for tonight's meeting. Carried (5-0).

**6:00 PM Call to Order**

**Public comments for those items not included on this agenda** (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) – NONE.

Motion (Landwehr/Kallenberger) to approve the Park and Recreation Board Minutes for August 1, 2016. Carried (5-0).

**Director of Public Works Item**

2017 Park Budget Information

During 2016 we are constructing a permanent batting cage at Nixon Park and working with our field user groups to assist in making improvements to our ballfields. The Nixon Canteen interior was repainted.

Budget guidelines for 2017 are a 0% increase.

In order to meet guidelines we are reducing some staff time in the parks to account for funding our capital outlay items. Those items are replacement picnic tables, garbage cans, a new batting cage at Centennial Park and funding 50/50 with the Hartland Community Band on replacement folding chairs at the Fine Arts Center. These chairs will be used by the Hartland Community Band and will be available for Village events at the Fine Arts Center. We also need to deal with the spread of Emerald Ash Borer

throughout the Village. Our contract arborist will be making recommendations for both tree removal and treatment of ash trees throughout the parks. Treatment involves trunk injection every two years until the Emerald Ash Borer has passed on through the community. This will be a multi-year process. We are also looking at some tree replacement in the parks, but this will be less than what we have to remove.

Corporate reserve is requesting the replacement of a bush hog mower.

Revenues from park rentals (shelters) have been good and we are projecting a slight increase for next year.

DPW Director Einweck presented the 2017 Park Budget.

Motion (Landwehr/Lawson) to recommend to the Village Board approval of the 2017 Park Budget. Carried (5-0).

### **Recreation Director Item**

2017 Recreation Budget Information

#### 2016 Highlights

The wood dance/sports floor has been installed in the Community Room and everyone loves using it.

Our partnership with To The Pointe Dance Studio has started.

We continue our partnership with the Hartland/Lakeside School District.

Recreation Director Yogerst continues to search for new senior programs. Currently we have dart ball, Wii bowling, trivia and bingo.

We had a very successful summer afternoon camp this year. Summer afternoon camp was for ages 7 – 12. Seven out of the ten weeks were full and we had waiting lists. Tiny tots was for ages 4 – 6. Tiny tots was new this year and 20 children attended each week.

Teacher-student ratio for tiny tots is 1 – 6, for afternoon camp the ratio is 1 – 10.

Dick Landwehr asked if we have any problems with too many busloads of kids at the splash pad. Kelli Yogerst stated that we do get busloads and it does get crowded. Sometimes it's standing room only with not much room to move around. We have never turned anyone down. For safety reasons and clear access, we did have to post some no parking signs so that people wouldn't park along the road.

Movie equipment was purchased and the Village (with the help of our sponsors) showed three movies this year.

**Future Goals:**

The Recreation Department will continue to work on increasing program offerings and the publicity of the offerings to the community.

The Recreation Department will work on further utilizing the Fine Arts Center by seeking different entertainment opportunities at Nixon Park for the summer of 2017.

The Recreation Department will continue to develop senior programs.

The Recreation Department will continue to work on the prospect of a Community Center for the Village of Hartland.

Recreation Director Yogerst presented the Recreation Department 2017 Budget.

Motion (Lawson/Landwehr) to recommend to the Village Board approval of the 2017 Recreation Department Budget. Carried (5-0).

**Announcements:** It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

Dick Landwehr suggested that the Park Board take some time before a Park Board meeting to visit all the parks. He thought it would be helpful to the new members. Also, we used to have one board member assigned to each park and they would visit that park and report back about what they had observed throughout the year. Next meeting we can assign board members to a park, they can visit on their own and report back at the following meeting.

There was a picture in the Lake Country Reporter about the Ice Age Trail task force who had walked the Ice Age Trail in Hartland. Kelli Yogerst and Mike Einweck joined them. The task force wanted to identify the trail head off of HWY K at Centennial Park so they placed a sign there.

Yesterday the Church of the Resurrection (located on North Shore Drive/Town of Delafield) participated in a day of service. They transported wood chips from the DPW on Progress Drive to the Cottonwood Wayside and distributed them from the top of the trail to a just past the bridge. They string trimmed each side of the trail and distributed new woodchips there. They declined the idea of putting in the bench at Mill Place path.

September 12, 2016 Park Board Minutes

There was an Eagle Scout candidate looking for a project, however, he also declined the bench installation.

The DPW marked out the location for the bench on the Mill Place path today and will hopefully install it by the end of the month.

This week is Free Try-It Week for the Recreation Department punch card classes. All of the teachers will allow someone to come and try their classes for free even if they miss the Free Try-It Week.

Pickle ball will move inside to Hartland South on September 27.

**Adjourn**

Motion (Kallenberger/Landwehr) to adjourn. Carried (5-0). Meeting adjourned at 6:36 PM.

Respectfully submitted by  
Recording Secretary,

Lynn Meyer  
Deputy Clerk

## Lynn Meyer

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**From:** Rosie Lawson <rosemary6320@att.net>  
**Sent:** Wednesday, September 28, 2016 10:47 AM  
**To:** Lynn Meyer  
**Subject:** Re: October 3 Park Board Cancellation and other information

Well since I,m so close to Nixon, I will cover it. I pretty much do already as I drive by there several nites a week.

Duane

----- Original Message -----

**From:** Lynn Meyer

**To:** [pegkallenberger@gmail.com](mailto:pegkallenberger@gmail.com) ; [thallquist@sbcglobal.net](mailto:thallquist@sbcglobal.net) ; [cgundrum@zingenbraun.com](mailto:cgundrum@zingenbraun.com) ; [Dave Jambretz](#) ; [David Cox](#) ; [Kelli Yogerst](#) ; [mcottrell@wi.rr.com](mailto:mcottrell@wi.rr.com) ; [Mike Einweck](#) ; [Mike Gerszewski](#) ; [rosemary6320@att.net](mailto:rosemary6320@att.net) ; [Tina Bromberger](#)

**Sent:** Wednesday, September 28, 2016 9:08 AM

**Subject:** October 3 Park Board Cancellation and other information

<http://www.villageofhartland.com/DocumentCenter/View/2265>

The October 3, 2016 Park Board Meeting has been cancelled.

At the last Park Board Meeting, it was suggested that each Park Board member select a park that they are interested in visiting once a month throughout the year and report back their observations at each Park Board Meeting.

I am requesting each member to send an emailed list to me and rank the parks in order of preference. Tim Hallquist will take whatever park(s) are left. These lists will be discussed at the November 7 meeting and parks will be assigned.

Thank you.

LYNN MEYER  
DEPUTY CLERK  
VILLAGE OF HARTLAND  
210 COTTONWOOD AVE  
HARTLAND WI 53029  
262-367-2714 (PHONE)  
262-367-2430 (FAX)  
[lynnm@villageofhartland.com](mailto:lynnm@villageofhartland.com)  
POPULATION: 9141



## Lynn Meyer

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**From:** Curt Gundrum <cgundrum@zingenbraun.com>  
**Sent:** Wednesday, September 28, 2016 11:23 AM  
**To:** Lynn Meyer  
**Subject:** RE: October 3 Park Board Cancellation and other information

Hi Lynn,

Here is my order of park preference.

1. Hartbrook
2. Bark River
3. Joliet
4. Penbrook
5. Castle
6. Bark River Greenway
7. Nottingham
8. Centennial
9. Nixon

Thank you

Curt A. Gundrum, CPCU  
Account Representative  
Zingen & Braun Insurance Agency, Inc.  
P# 262-781-4000  
F# 262-781-1015

**From:** Lynn Meyer [mailto:LynnM@VillageofHartland.com]  
**Sent:** Wednesday, September 28, 2016 9:09 AM  
**To:** (Peggy Kallenberger) pegkallenberger@gmail.com <pegkallenberger@gmail.com>; (Tim Hallquist) thallquist@sbcglobal.net <thallquist@sbcglobal.net>; Curt Gundrum <cgundrum@zingenbraun.com>; Dave Jambretz <DaveJ@VillageofHartland.com>; David Cox <davidc@VillageofHartland.com>; Kelli Yogerst <kelly@VillageofHartland.com>; MIKE COTTRELL (mcottrell@wi.rr.com) <mcottrell@wi.rr.com>; Mike Einweck <mikee@VillageofHartland.com>; Mike Gerszewski <MikeG@VillageofHartland.com>; REGINALD DUANE LAWSON (rosemary6320@att.net) <rosemary6320@att.net>; Tina Bromberger <bromtee1@gmail.com>  
**Subject:** October 3 Park Board Cancellation and other information

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I am requesting each member to send an emailed list to me and rank the parks in order of preference. Tim Hallquist will take whatever park(s) are left. These lists will be discussed at the November 7 meeting and parks will be assigned.

## Lynn Meyer

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**From:** Tina Bee <bromtee1@gmail.com>  
**Sent:** Sunday, October 02, 2016 9:35 PM  
**To:** Lynn Meyer  
**Subject:** Re: October 3 Park Board Cancellation and other information

Hi Lynn,

I can take either Nixon or the HAAA fields. Just one tho!

Thanks,

Tina

Sent from my iPhone

On Sep 28, 2016, at 9:08 AM, Lynn Meyer <[LynnM@VillageofHartland.com](mailto:LynnM@VillageofHartland.com)> wrote:

<http://www.villageofhartland.com/DocumentCenter/View/2265>

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Thank you.

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[lynnm@villageofhartland.com](mailto:lynnm@villageofhartland.com)  
POPULATION: 9141

<image002.jpg>

## Lynn Meyer

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**From:** Peggy Kallenberger <pegkallenberger@gmail.com>  
**Sent:** Sunday, October 02, 2016 7:49 PM  
**To:** Lynn Meyer  
**Subject:** Re: October 3 Park Board Cancellation and other information

Hi Lynn,

If the Ice Trails, the Maple and Cottonwood locations, need a park board overseer, those would be most convenient for me. If not, then Pembroke Park or Nixon Parks are good too.

Peggy

On Wed, Sep 28, 2016 at 9:08 AM, Lynn Meyer <[LynnM@villageofhartland.com](mailto:LynnM@villageofhartland.com)> wrote:

<http://www.villageofhartland.com/DocumentCenter/View/2265>

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Thank you.

LYNN MEYER

DEPUTY CLERK

VILLAGE OF HARTLAND

210 COTTONWOOD AVE

HARTLAND WI 53029

## Lynn Meyer

---

**From:** Mike Cottrell <mcottrell@wi.rr.com>  
**Sent:** Monday, October 03, 2016 12:26 PM  
**To:** Lynn Meyer  
**Subject:** Re: October 3 Park Board Cancellation and other information

I'll be happy to do either Nixon or Centennial

Mike

Sent from my iPhone

On Sep 28, 2016, at 9:08 AM, Lynn Meyer <[LynnM@VillageofHartland.com](mailto:LynnM@VillageofHartland.com)> wrote:

<http://www.villageofhartland.com/DocumentCenter/View/2265>

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[lynnm@villageofhartland.com](mailto:lynnm@villageofhartland.com)  
POPULATION: 9141

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Village of Hartland/Hartland Athletic Advancement Association  
Bark River Park and Canteen Agreement (Revised 11-02-2015)

**WHEREAS**, the Village of Hartland (hereinafter "Village") owns and maintains a canteen in the Bark River Park in the Village; and

**WHEREAS**, the canteen is frequently used by Hartland Athletic Advancement Association (hereinafter "HAAA") when games are being played on the ball field,

**NOW THEREFORE, THE VILLAGE AND HAAA HEREBY AGREE AS FOLLOWS:**

1. The HAAA will apply for all necessary permits required by Village to sell fermented malt beverages and food product.
2. The HAAA acknowledges that the canteen is located in a designated flood plain/floodway, and hereby releases the Village from any claims that the HAAA may have arising out of flood or water damage to the HAAA equipment/materials in the canteen, at any time in the future.
3. Neither the HAAA nor any other agency may place any advertising, names or logos on the Village property without prior written approval from the Village Park and Recreation Board and Village Board.
4. The responsibility and authority to schedule and allow use of the softball field/shelter, rest rooms and canteen for all HAAA league play and/or any tournaments or other users shall remain solely with the Village. When other users are permitted by the Village to use the facilities, it shall be HAAA's responsibility to secure their equipment and food product prior to the permitted use. It is acknowledged that the HAAA owns certain equipment within the canteen and retains the right to schedule use of their equipment for associated food and beverage sales.
5. The HAAA will be allowed to store hand tools, bases, field chalk, chalker and field dry material in the storage room of the canteen. This area shall be kept in a clean and tidy manner at all times.
6. The HAAA shall thoroughly clean the canteen and garage area and remove all equipment and materials from the canteen and garage area with the exception of the shelves, the walk-in cooler, the refrigerator, the standup freezer and the popcorn maker. All electrical devices shall be turned off and unplugged, before October 15th of each year of this agreement.
7. This Agreement is for a period of one year from the date hereof, at the end of that period, the agreement will automatically renew for an additional one-year term unless cancelled by Village Board action. The Village may modify the agreement or, if cancelled, require that HAAA, at their sole expense, remove all of their equipment and restore all Village property to its condition prior to installation of these items (see item thirteen). HAAA may with the Village Park and Recreation Board approval, donate these items to the Village. The Agreement will be reviewed annually by the Village Park and Recreation Board based on input from the Village Staff and the HAAA at their November meeting.

**Village of Hartland/Hartland Athletic Advancement Association**  
**Bark River Park and Canteen Agreement** (Revised 11-02-2015)

8. The HAAA will be required to maintain, throughout the period of recreational activities, insurance with coverage as provided below:

- A. Comprehensive General Liability Insurance in an amount of at least \$1,000,000. The policy must include the Village and its agents, officers and employees as “additional insured”.
- B. Comprehensive Professional Liability Insurance in an amount of a least \$500,000 for coverage to insure the activities of the coaches, manager, administrators and officers of the organizations engaging in recreational activities on Village park land is recommended, but not required. The policy should include the Village and its agents, officers and employees as “additional insured”.

The HAAA will be required to maintain, throughout the period of sale of alcoholic beverages, the appropriate alcohol licensing and insurance with coverage as provided below:

- A. Comprehensive Liquor Liability Insurance in an amount of at least \$1,000,000. The policy must include the Village and its agents, officers and employees as “additional insured”. A Certificate of Insurance evidencing the issuance of a policy covering this insurance requirement must be provided to the Village prior to this activity.

9. The HAAA will provide to the Village one set of keys to any locks in the canteen. This will not include any coolers or refrigerators where their product is stored.

10. The HAAA will provide to the Village a Five Hundred (\$500.00) dollar deposit that will be refunded if clean-up is satisfactorily completed by October 15th. This may be retained by the Village if damage, other than vandalism, has occurred or cleaning of the facility is required. The Village would charge the current contract labor rate plus 50% for fringe benefits, any material costs and a 3% administrative charge for billing purposes.

11. The HAAA will pay for seventy-five percent (75%) of the electric utility costs during the months of field use, typically; May, June, July, and August. Additional months may be added if there are scheduled games or tournaments in other months. This will be billed on a monthly basis with the HAAA given 30 days to pay the Village. When other users are permitted by the Village to use the facilities, HAAA will only charge an electric use fee commensurate with the use by the user.

12. Neither the HAAA nor any other agency shall make any modifications/alterations to the facility without prior written approval of the Village.

Village of Hartland/Hartland Athletic Advancement Association  
Bark River Park and Canteen Agreement (Revised 11-02-2015)

13. The HAAA shall be responsible for keeping the facilities in a clean and sanitary condition at all times. This includes all trash pickup in the park after game use; sweeping up debris in the shelter, around the canteen and in the paved area around the ball field; general housekeeping in the canteen and rest rooms that includes restocking of toilet paper; and removal of debris in the bleachers and dugouts.

14. The HAAA shall indemnify, defend and hold harmless the Village of Hartland and its elected officials, board members and employees from and against any and all claims, costs, expenses, losses, damages, demands, actions or causes of action which may be asserted against or incurred by Village as a result of HAAA use of the property or HAAA items used on property. HAAA shall also maintain its own property and liability insurance that insures its property and damages that may result to Village property under any and all peril. A certificate of insurance shall be provided to the Village at the beginning of each year.

15. The HAAA shall be responsible for the maintenance and/or removal/donation of the following items if this agreement is not renewed.

Park exterior

- A. Field lights, concrete bases and wiring
- B. Score board and wiring
- C. Score booth and stairs
- D. Flag pole and Flag

Canteen interior

- A. Walk in cooler
- B. Standup freezer
- C. Refrigerator
- D. Popcorn maker
- E. Sound system and wiring
- F. Speakers and mounts
- G. Desk
- H. All shelving units
- I. Hand tools and equipment

Canteen storage room

- A. hand tools
- B. bases
- C. field chalk
- D. chalker
- E. field dry material

Village of Hartland/Hartland Athletic Advancement Association  
Bark River Park and Canteen Agreement (Revised 11-02-2015)

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**Village of Hartland**

By: \_\_\_\_\_

David Lamerand, Village President

**Hartland Athletic Advancement Association**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: President

Village of Hartland/Hartland Athletic Advancement Association  
Nixon Park and Canteen Agreement (Revised 11-02-2015)

**WHEREAS**, the Village of Hartland (hereinafter "Village") owns and maintains a canteen in the Nixon Park in the Village; and

**WHEREAS**, the canteen is frequently used by Hartland Athletic Advancement Association (hereinafter "HAAA") when games are being played on the ball field,

**NOW THEREFORE, THE VILLAGE AND HAAA HEREBY AGREE AS FOLLOWS:**

1. The HAAA will apply for all necessary permits required by Village to sell fermented malt beverages and food product.
2. Neither the HAAA nor any other agency may place any advertising, names or logos on the Village property without prior written approval from the Village Park and Recreation Board and Village Board.
3. The responsibility and authority to schedule and allow use of the ball field and canteen for all HAAA league play and/or any tournaments or other users shall remain solely with the Village. When other users are permitted by the Village to use the facilities, it shall be HAAA's responsibility to secure their equipment and food product prior to the permitted use. It is acknowledged that the HAAA owns certain equipment within the canteen and retains the right to schedule use of their equipment for associated food and beverage sales.
4. The HAAA shall thoroughly clean the canteen area and remove all equipment and materials from the canteen with the exception of the refrigerators, before October 15th of the year of this agreement. Any electrical devices shall be turned off and unplugged by the above date.
5. This Agreement is for a period of one year from the date hereof, at the end of that period, the agreement will automatically renew for an additional one-year term unless cancelled by Village Board action. The Village may modify the agreement or, if cancelled, require that HAAA, at their sole expense, remove all of their equipment and restore all Village property to its condition prior to installation of these items (see item eleven). HAAA may with the Village Park and Recreation Board approval, donate these items to the Village. The Agreement will be reviewed annually by the Village Park and Recreation Board based on input from the Village Staff and the HAAA at their November meeting.
6. The HAAA will provide to the Village one set of keys to any locks in the canteen. This will not include any refrigerators where their product is stored.
7. The HAAA will provide to the Village a Five Hundred (\$500.00) dollar deposit that will be refunded if clean-up is satisfactorily completed by October 15th. This may be retained by the Village if damage, other than vandalism, has occurred or cleaning of the facility is required. The Village would charge the current contract labor rate plus 50% for fringe benefits, any material costs and a 3% administrative charge for billing purposes.

Village of Hartland/Hartland Athletic Advancement Association  
Nixon Park and Canteen Agreement (Revised 11-02-2015)

8. The HAAA will pay for seventy-five percent (75%) of the electric utility costs during the months of field use, typically; May, June, July, and August. Additional months may be added if there are scheduled games or tournaments in other months. This will be billed on a monthly basis with the HAAA given 30 days to pay the Village.
9. Neither the HAAA nor any other agency shall make any modifications/alterations to the facility without prior written approval of the Village.
10. The HAAA shall be responsible for keeping the facilities in a clean and sanitary condition at all times. This includes all trash pickup in the park after game use; sweeping around the canteen; general housekeeping in the canteen and rest rooms that includes restocking of toilet paper; and removal of debris in and around the bleachers and dugouts.
11. The HAAA shall indemnify, defend and hold harmless the Village of Hartland and its elected officials, board members and employees from and against any and all claims, costs, expenses, losses, damages, demands, actions or causes of action which may be asserted against or incurred by Village as a result of HAAA use of the property or HAAA items used on property. HAAA shall also maintain its own property and liability insurance that insures its property and damages that may result to Village property under any and all peril. A certificate of insurance shall be provided to the Village at the beginning of each year.
12. The HAAA will be required to maintain, throughout the period of recreational activities, insurance with coverage as provided below:
  - A. Comprehensive General Liability Insurance in an amount of at least \$1,000,000. The policy must include the Village and its agents, officers and employees as "additional insured".
  - B. Comprehensive Professional Liability Insurance in an amount of a least \$500,000 for coverage to insure the activities of the coaches, manager, administrators and officers of the organizations engaging in recreational activities on Village park land is recommended, but not required. The policy should include the Village and its agents, officers and employees as "additional insured".

The HAAA will be required to maintain, throughout the period of sale of alcoholic beverages, the appropriate alcohol licensing and insurance with coverage as provided below:

- A. Comprehensive Liquor Liability Insurance in an amount of at least \$1,000,000. The policy must include the Village and its agents, officers and employees as "additional insured". A Certificate of Insurance evidencing the issuance of a policy covering this insurance requirement must be provided to the Village prior to this activity.

Village of Hartland/Hartland Athletic Advancement Association  
Nixon Park and Canteen Agreement (revised 11-02-2015)

13. The HAAA shall be responsible for the maintenance and or removal/donation of the following items if this agreement is not renewed.

Park exterior

- A. Scoreboard and wiring
- B. Sound equipment

Canteen interior

- A. Refrigerator units
- B. Hand tools and equipment

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**Village of Hartland**

By: \_\_\_\_\_

David Lamerand, Village President

**Hartland Athletic Advancement Association President**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: President

**SCORE BOARD/PRESSBOX AGREEMENT**  
**VILLAGE OF HARTLAND AND LAKE COUNTRY CHIEFS FOOTBALL**  
(Revised 11-02-2015)

**WHEREAS**, the Village of Hartland (hereinafter “Village”) owns and operates a football field in Centennial Park in the Village; and

**WHEREAS**, said football field is frequently used by Lake Country Chiefs Youth Football (hereinafter “Chiefs”); and

**WHEREAS**, Chiefs desire to, at their sole expense, install and maintain a scoreboard and press box at the football field to enhance their use of the football field;

**THE VILLAGE AND CHIEFS HEREBY AGREE AS FOLLOWS:**

1. The Chiefs will, at their sole expense, without cost to the Village, install a scoreboard and press box consistent with the plans and specifications.
2. The installation work to be done by the Chiefs includes all necessary steps to bring electricity (underground) to the scoreboard and press box.
3. The Chiefs will apply for all necessary permits for the installation of the scoreboard and press box and will comply with all applicable codes. The Chiefs acknowledge that the press box being provided does not meet requirements of the Americans with Disabilities Act Accessibility Guidelines, but that the bleachers are accessible. The Chiefs will provide on the bleachers, separate scoreboard and/or public address system controls if required to do so by the Village.
4. The Chiefs acknowledge that the scoreboard and press box are being installed in a designated floodplain, and hereby release the Village from any claims that the Chiefs may have arising out of flood or water damage to the scoreboard or press box at any time in the future.
5. Neither the Chiefs nor any other entity may place any advertising, names or logos on the scoreboard or press box except for team names and the Chiefs logo without prior written approval from the Hartland Park and Recreation Board and the Village Board.
6. Chiefs will have the right and responsibility to schedule use of the scoreboard and press box. However, responsibility and authority to schedule and allow use of the football field will remain solely with the Village.
7. Chiefs may remove the scoreboard and/or press box at any time, but only after first providing assurances deemed adequate in the sole discretion of the Village to assure that all Village land will be restored to its prior condition after removal of the scoreboard and/or press box at their sole cost.

8. Chiefs will be sole owners of the scoreboard and press box. Chiefs will be responsible for all maintenance, including any charges for electric service. Chiefs are required to maintain the scoreboard and press box, at their sole expense, in good repair and appearance.

The Chiefs will be allowed to construct, maintain and use the scoreboard and press box pursuant to this Agreement. The Agreement is to be reviewed annually by the Hartland Park and Recreation Board. The Village in its sole discretion can renew this agreement or modify it. Should concerns arise, the Chiefs will be given opportunity to cure and correct stated concerns and the Chiefs will present, in writing, their plan to do so. Should the Village determine that the Chiefs can no longer use Centennial Park; the Chiefs will be allowed to complete only that year's schedule. At that time the Village will require the Chiefs, at their sole expense to remove the scoreboard and press box and restore all Village land to its condition prior to installation of the scoreboard and press box within 120 days of notice.

9. Chiefs hereby agree to indemnify and hold harmless the Village, its officers, employees and agents from all claims, losses, damages, and expenses arising out of or associated with the construction, installation, maintenance or use of the scoreboard and press box.
10. Chiefs shall provide to the Village one set of keys to any locks on the scoreboard and press box and any associated electric panels/boxes.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

VILLAGE OF HARTLAND

\_\_\_\_\_  
David Lamerand, Village President

LAKE COUNTRY CHIEFS FOOTBALL

\_\_\_\_\_  
Signature of President of Organization

\_\_\_\_\_  
Print Name

2015 Rev. Centennial Score Board Agreement