

2017 Budget Information

Page 2: Organizational Chart

Page 3: Proposed Revenues & Expenditures

Page 4: Budget Summary

Page 5: Expenses by Department

Page 6: Expenses by Category

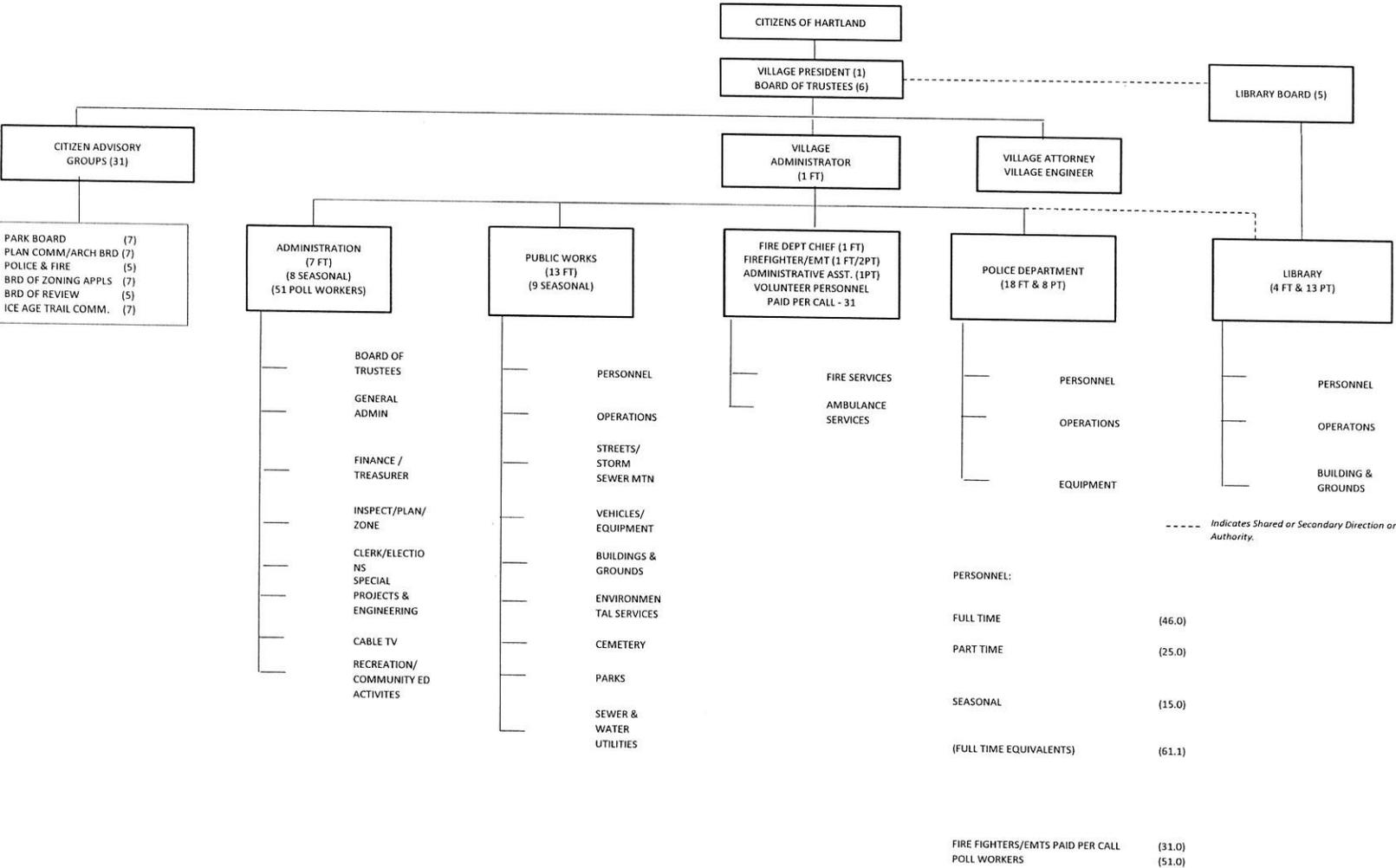
Page 7: Budget Publication

Page 8: Board Approved Budget

Page 9: Budget Calendar

Page 10: Assessment Ratio and Value

VILLAGE OF HARTLAND
2017 BUDGET



**VILLAGE OF HARTLAND
2017 BUDGET RECAP**

Expenditures

General Govt	1,166,685
Public Safety	3,299,155
Public Works	1,589,007
Culture & Recreation	1,139,997
Contingency	101,530
Operating Total	7,296,374

Fund 201: Garbage Fund	395,560
Fund 202: Special Assessments	-
Fund 204: Sewer Utility	1,828,005
Fund 206: Impact Fees	-
Fund 207: Dental Fund	59,450
Fund 214: TIF #4 Fund	317
Fund 215: TIF #5 Fund	317
Fund 216: TIF #6 Fund	185,167
Fund 301: Debt Service	1,224,184
Fund 401: Cap Improvements	1,451,054
Fund 402: Corporate Reserve	311,195
Fund 620: Water Utility	1,938,623
Fund 802;Fund 803;Fund 804	133,600
Fund Expenses	7,527,472

Total Expenditures \$ **14,823,846**

Operating Budget	\$ 7,296,374
Water Utility Budget	1,938,623
Sewer Utility Budget	1,828,005
Other Funds Budget	3,760,844
	\$ 14,823,846

Revenues

Property Taxes for Operating	4,258,660
State Shared Revenue	244,000
Transportation Aids	595,500
Licenses, Permits, Fines	236,100
Investments	30,000
Other	1,932,114
Operating Revenues	7,296,374

Fund 201: Garbage Fund	415,560
Fund 202: Special Assessments	-
Fund 204: Sewer Utility	1,828,005
Fund 206: Impact Fees	48,800
Fund 207: Dental Fund	59,450
Fund 214: TIF #4 Fund	11,300
Fund 215: TIF #5 Fund	22,300
Fund 216: TIF #6 Fund	-
Fund 301: Debt Service	1,209,032
Fund 401: Cap Improvements	16,000
Fund 402: Corporate Reserve	588,725
Fund 620: Water Utility	1,938,623
Fund 802;Fund 803;Fund 804	132,600
Fund Revenues	6,270,394

Total Revenues \$ **13,566,768**

Revenues (Non Property Tax)	8,101,077
Amount Required for Tax Levy	5,465,692
Total	\$ 13,566,768

BUDGET COMPARISONS

	1995	1996	1997	1998	1999	2000
Operating Expenditures	3,225,010	3,302,313	3,407,000	3,553,490	3,794,320	4,134,500
Property Tax Levy	1,419,100	1,479,000	1,614,900	1,825,380	2,308,865	2,474,601
State Shared Revenue	600,800	570,840	541,400	520,410	494,400	470,200
Village Tax Rate	5.71	5.71	5.71	4.64	4.69	4.79
Village Share Total Tax Bill	18.80%	18.13%	20.81%	21.74%	22.52%	23.25%

BUDGET COMPARISONS

	2001	2002	2003	2004	2005	2006
Operating Expenditures	4,373,355	4,883,740	4,991,330	4,960,500	5,123,790	5,476,170
Property Tax Levy	2,778,617	3,088,534	3,401,912	3,494,520	3,658,790	3,902,130
State Shared Revenue	446,700	451,000	455,510	359,690	362,700	359,970
Village Tax Rate	5.12	5.43	5.69	4.39	4.48	4.59
Village Share Total Tax Bill	23.13%	22.12%	22.87%	22.86%	22.39%	23.11%

BUDGET COMPARISONS

	2007	2008	2009	2010	2011	2012
Operating Expenditures	5,644,980	5,924,300	6,199,930	6,331,860	6,468,482	6,446,256
Property Tax Levy	4,093,563	4,259,610	4,652,220	4,831,871	4,976,827	5,009,674
State Shared Revenue	359,430	358,900	358,930	304,980	305,440	229,080
Village Tax Rate	3.88	3.98	3.97	4.09	4.23	4.26
Village Share Total Tax Bill	23.30%	25.50%	23.00%	22.00%	22.97%	25.50%

BUDGET COMPARISONS

	2013	2014	2015	2016	2017
Operating Expenditures	6,442,142	6,565,240	6,658,230	6,757,149	7,296,374
Property Tax Levy	5,143,812	5,195,250	5,221,226	5,357,668	5,465,692
State Shared Revenue	232,500	233,000	240,000	240,000	244,000
Village Tax Rate	4.37	4.41	4.48	4.57	4.59
Village Share Total Tax Bill	25.68%	25.99%	25.13%	25.59%	

VILLAGE OF HARTLAND

2017 BUDGET SUMMARY

FUND/DEPT		OPERATING EXPENSES	CAPITAL EXPENSES	REVENUES	FUND TRANSFERS	STATE AIDS	GRANTS	SURPLUS APPLIED/ (INCR)	TAX LEVY NEEDED	CORP RESRV PURCHASE
General Fund (101)										
General Government										
51100	Village Board	40,000	-	99,000	-	244,000				
51440	Elections	10,150	-	-						
51400	Gen Adm	408,875	-	30,000						
51500	Finance/Contingency	711,280	-	80,000	649,000	120,000				18,995
51600	Municipal Building	97,910	-	-						
	Subtotal									
Public Safety										
52100	Police	2,372,675	4,000	106,800	-	2,560	-			67,000
52200	Fire/Ambulance	742,350	84,630	267,800	-	55,000				
51500	Inspection	95,500	-	130,000	-	-				
Public Works										
53000	Gen Public Works	1,485,229	11,000	-	-	595,500	-			211,200
53635	Environmental Servc	74,840	-	-	-	-				
54910	Cemetery	17,238	700	6,000	-	-	50,000			
Culture & Recreation										
55110	Library	699,150	-	18,000	-	235,754				-
55200	Parks	97,320	9,677	21,000	-	-				
55300	Recreation	325,650	-	243,300	-	-				14,000
55370	Cable TV	8,200	-	84,000	-	-				
Total Operating		7,186,367	110,007	1,085,900	649,000	1,252,814	50,000	-	4,258,660	311,195
2017 Expenses		7,296,374		3,037,714	Revenues	4,258,660	Levy for Operations			
2016 Expenses		6,757,149							Corp Reserve	311,195
Expense Increase			7.98%	539,225						

Other Funds										
201	Garbage Spec Rev	395,560	-	415,560				(20,000)		
202	Spec Assessments	-	-	-				-		
204	Sewer Utility	1,363,005	465,000	1,828,005				-		
206	Impact Fee Fund	-	-	48,800				(48,800)		
207	Dental Fund	59,450	-	59,450				-		
214	TIF #4	317	-	11,300				-		
215	TIF #5	317	-	22,300				-		
216	TIF #6	185,167	-	-				-		
301	Debt Service	1,224,184	-	2,000	-			15,152		1,207,032
401	Capital Improvements	-	1,451,054	16,000	-			1,435,054		-
402	Corp Reserve Fund	-	311,195	16,000	572,725			(277,530)		-
620	Water Utility	1,556,623	382,000	1,938,623				1		-
802;803;804	Other Funds	133,600	-	132,600				-		-
Total		12,104,590	2,719,256	5,576,538	1,221,725	1,252,814	50,000	1,104,877	5,465,692	311,195
		14,823,846	Total Expenses							

Summary			LEVY	
Expenses	Operations	Debt	2017 Tax Rate Est	4.5941 <i>Estimated</i>
Revenues	7,296,374	1,207,032	2016 Tax Rate	4.5763
Levy Amount	3,037,714	-	Increase	0.39% <i>Estimated</i>
	4,258,660	1,207,032		
2017 Tax Levy	5,465,692			
2016 Tax Levy	5,357,668			
Levy Increase	108,024	2.016%		

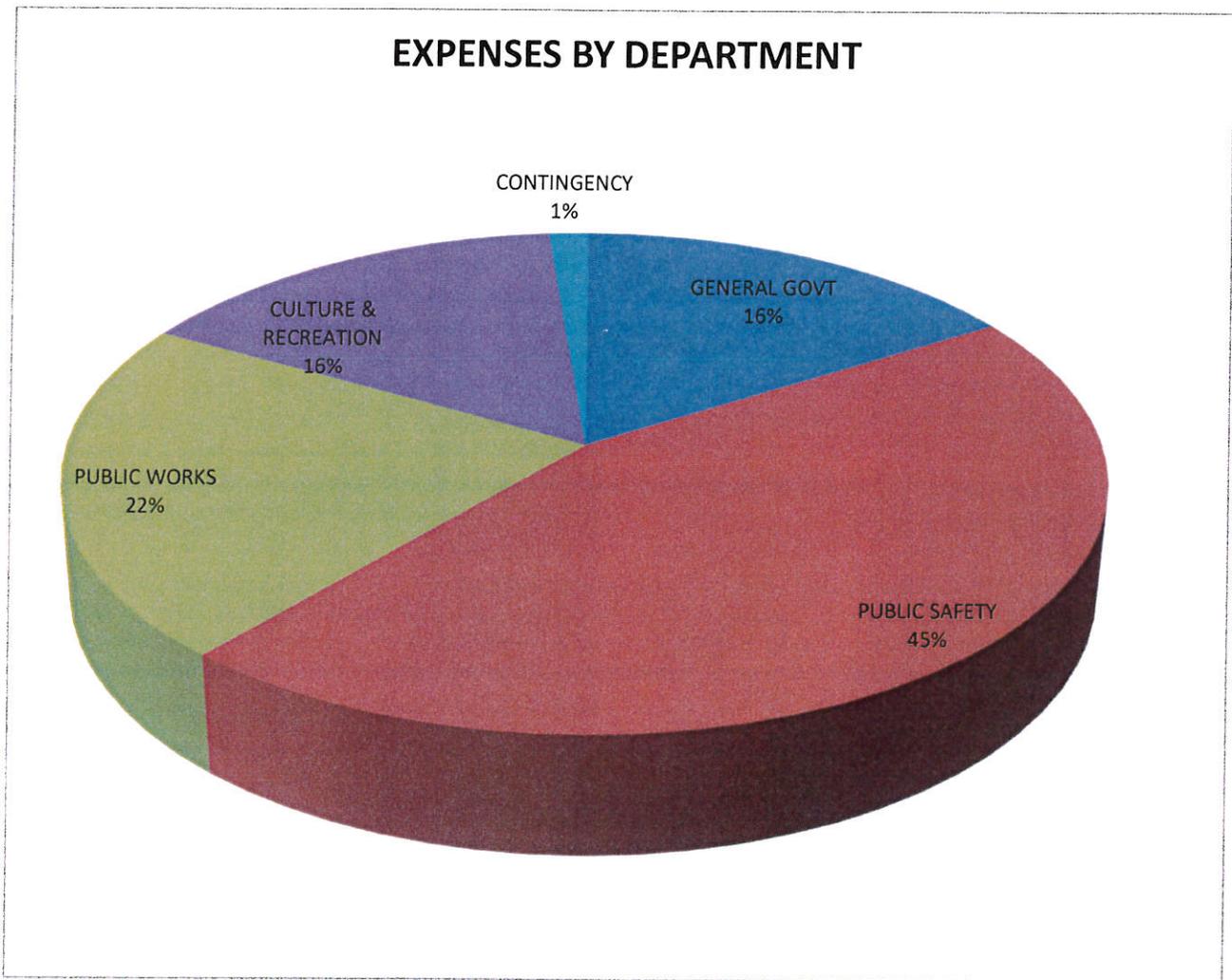
NOTE:

Village of Hartland Levy for 2017 Tax Bill	5,157,307
1.0036% Levy Increase Cap	51,759
Pre-2005 Allowable Levy Increase	-
Post-2005 Allowable Levy Increase	570,726
Levy Allowed	5,779,792
Actual Levy	5,465,692
Less than Allowed	314,099

VILLAGE OF HARTLAND BUDGET

2017 Expenses by Dept

	2017 Budg	% Of Budg	2016 Budg	% Change
GENERAL GOVT	1,166,685	15.99%	869,025	34.25%
PUBLIC SAFETY	3,299,155	45.22%	3,225,505	2.28%
PUBLIC WORKS	1,589,007	21.78%	1,553,985	2.25%
CULTURE & RECREATION	1,139,997	15.62%	1,056,575	7.90%
CONTINGENCY	101,530	1.39%	52,059	95.03%
	7,296,374	100.00%	6,757,149	7.98%



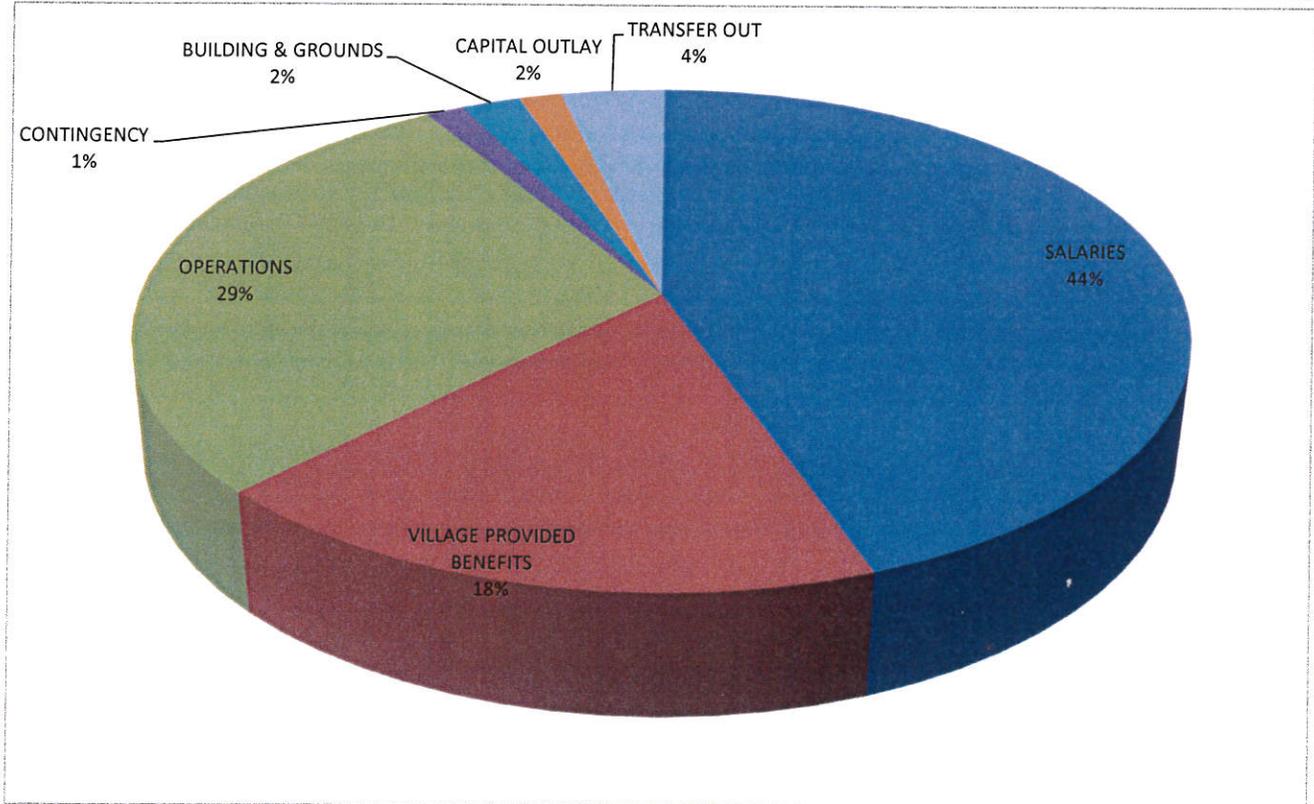
Village Cost per Person per Day for Providing Services	\$	2.19
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VILLAGE OF HARTLAND BUDGET

2017 Expenses by Category

GENERAL GOVERNMENT, PUBLIC SAFETY, PUBLIC WORKS, AND CULTURE AND RECREATION

	2017 Budg	% Of Budg	2016 Budg	% Change
SALARIES	3,242,464	44.44%	3,221,100	0.66%
VILLAGE PROVIDED BENEFITS	1,306,073	17.90%	1,312,355	-0.48%
OPERATIONS	2,101,200	28.80%	1,930,725	8.83%
CONTINGENCY	101,530	1.39%	52,059	95.03%
BUILDING & GROUNDS	158,100	2.17%	171,850	-8.00%
CAPITAL OUTLAY	112,007	1.54%	69,060	62.19%
TRANSFER OUT	275,000	3.77%	-	0.00%
	7,296,374	100.00%	6,757,149	7.98%



VILLAGE OF HARTLAND PUBLISHED 2017 BUDGET SUMMARY

GENERAL, TIF, DEBT SERVICE, CAPITAL IMPROVEMENTS, IMPACT FEES, WATER AND SEWER UTILITIES AND OTHER FUNDS

		ADOPTED 2016 BUDG	PROPOSED 2017 BUDG	PERCENT CHANGE							
REVENUES	PROPERTY TAXES										
	OTHER TAXES	4,239,991	4,258,660	0.44%							
	INTERGOVERNMENTAL REVENUE	230,000	235,000	2.17%							
	LICENSES & PERMITS	1,322,308	1,332,314	0.76%							
	FINES & FORFEITURES	132,300	149,500	13.00%							
	PUBLIC CHARGES FOR SERVICES	86,000	86,600	0.70%							
	INTERGOVERNMENTAL CHARGES FOR SERVICES	362,600	472,600	30.34%							
	MISCELLANEOUS	101,450	104,700	3.20%							
OTHER FINANCING SOURCES	282,500	312,500	10.62%								
TOTAL GENERAL FUND REVENUE		20,000	360,000	1700.00%							
		6,777,149	7,311,874	7.89%							
EXPENDITURES	GENERAL GOVERNMENT	941,084	1,283,715	36.41%							
	PUBLIC SAFETY	3,225,505	3,299,155	2.28%							
	PUBLIC WORKS	1,553,985	1,589,007	2.25%							
	CULTURE & RECREATION	1,056,575	1,139,997	7.90%							
	TOTAL GENERAL FUND EXPENDITURES	6,777,149	7,311,874	7.89%							
SUMMARY ALL FUNDS											
	GENERAL FUND	TIF #4 SPECIAL REV FUND	TIF #5 SPECIAL REV FUND	TIF #6 SPECIAL REV FUND	DEBT SERVICE	CAPITAL IMPROVEMENTS	IMPACT FEE FUND	SPECIAL REV AND OTHER	WATER UTILITY	SEWER UTILITY	TOTAL
REVENUES	7,311,874	11,300	22,300	-	1,224,184	604,725	48,800	607,610	1,708,623	1,514,200	13,053,616
EXPENDITURES	7,311,874	317	317	185,167	1,224,184	1,762,249	-	588,610	1,695,627	1,828,005	14,596,350
EXCESS REVENUES OVER/(UNDER) EXPEND	-	10,983	21,983	(185,167)	-	(1,157,524)	48,800	19,000	12,996	(313,805)	(1,542,734)
FUND BAL/CASH BEG BAL (CASH FOR WATER AND SEWER)	5,102,882	(640,121)	(77,381)	(619,576)	161,436	4,642,112	240,192	302,462	1,552,543	1,558,794	12,223,343
FUND BAL/CASH ENDING BAL	5,102,882	(629,138)	(55,398)	(804,743)	161,436	3,484,588	288,992	321,462	1,565,539	1,244,989	10,680,609
TAX LEVY	4,258,660	-	-	-	1,207,032	-	-	-	-	-	5,465,692
<p>A Public Hearing on the proposed 2017 Budget will be held Monday, October 24, 2016 during the regularly scheduled meeting of the Hartland Village Board. The meeting is at 7:00 PM in the Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue, Hartland, WI 53029. Copies of the budget are available for review at the Administrative offices in the Municipal Building.</p>											

VILLAGE OF HARTLAND BOARD APPROVED 2017 BUDGET SUMMARY

GENERAL, TIF'S, DEBT SERVICE, CAPITAL IMPROVEMENTS, IMPACT FEE, SPECIAL REV AND OTHER, WATER UTILITY AND SEWER UTILITY

		ADOPTED 2016 BUDG	ADOPTED 2017 BUDG	PERCENT CHANGE
REVENUES	PROPERTY TAXES	4,239,991	4,258,660	0.44%
	OTHER TAXES	230,000	235,000	2.17%
	INTERGOVERNMENTAL REVENUE	1,322,308	1,302,814	-1.47%
	LICENSES & PERMITS	132,300	149,500	13.00%
	FINES & FORFEITURES	86,000	86,600	0.70%
	PUBLIC CHARGES FOR SERVICES	362,600	477,600	31.72%
	INTERGOVERNMENTAL CHARGES FOR SERVICES	101,450	108,700	7.15%
	MISCELLANEOUS	282,500	317,500	12.39%
OTHER FINANCING SOURCES	-	360,000	#DIV/0!	
TOTAL GENERAL FUND REVENUE		6,757,149	7,296,374	7.98%
EXPENDITURES	GENERAL GOVERNMENT	921,084	1,268,215	37.69%
	PUBLIC SAFETY	3,225,505	3,299,155	2.28%
	PUBLIC WORKS	1,553,985	1,589,007	2.25%
	CULTURE & RECREATION	1,056,575	1,139,997	7.90%
TOTAL GENERAL FUND EXPENDITURES		6,757,149	7,296,374	7.98%

SUMMARY OF BOARD APPROVED FUNDS

	GENERAL FUND	TIF #4 SPECIAL REVENUE FUND	TIF #5 SPECIAL REVENUE FUND	TIF #6 SPECIAL REVENUE FUND	DEBT SERVICE	CAPITAL IMPROVEMENTS	IMPACT FEE FUND	SPECIAL REV AND OTHER	WATER UTILITY	SEWER UTILITY	TOTAL
REVENUES	7,296,374	11,300	22,300	-	1,224,184	604,725	48,800	607,610	1,708,623	1,514,200	13,038,115
EXPENDITURES	7,296,374	317	317	185,167	1,224,184	1,762,249	-	588,610	1,938,623	1,828,005	14,823,846
EXCESS REVENUES OVER/(UNDER) EXPEND	-	10,983	21,983	(185,167)	-	(1,157,524)	48,800	19,000	(230,001)	(313,805)	(1,785,731)
FUND BAL/RETAINED EARNINGS BEG BAL	5,102,882	(640,121)	(77,381)	(619,576)	161,436	4,642,112	240,192	302,462	1,552,543	1,558,794	12,223,343
FUND BAL/RETAINED EARNINGS ENDING BAL	5,102,882	(629,138)	(55,398)	(804,743)	161,436	3,484,588	288,992	321,462	1,322,542	1,244,989	10,437,612
TAX LEVY	4,258,660	-	-	-	1,207,032	-	-	-	-	-	5,465,692

The funds listed above were approved by the Village Board Monday November 14, 2016. Only the above fund information was approved as part of the budget process. The following tabs showing detail are for informational purposes only.

2016 BUDGET CALENDAR FOR 2017 BUDGET

<i>Fri</i>	<i>Jul 15</i>	<i>Budget Books Distributed to Dept Heads {Develop Revenue Projections}</i>
<i>Fri</i>	<i>Aug 12</i>	<i>Departmental Budgets including budget narratives are returned to Finance Director {Budgets may be turned in before the 12th if completed earlier.}</i>
<i>Mon</i>	<i>Aug 15</i>	<i>Budget Reviews all this Week with Department Heads</i>
<i>Mon</i>	<i>Sep 5</i>	<i>Distribute Budget Books to Board Members</i>
<i>Wed</i>	<i>Sep 21</i>	<i>Village Board - Budget Workshop (all budgets 5:00 PM Start Time)</i>
<i>Mon</i>	<i>Sep 26</i>	<i>Take Budget Summary to Lake Country Reporter Don't let them publish in full page format.</i>
<i>Thurs</i>	<i>Oct 6</i>	<i>Publish Proposed Budget</i>
<i>Mon</i>	<i>Oct 24</i>	<i>Village Board - Budget Workshop Budget Public Hearing</i>
<i>Mon</i>	<i>Nov 14</i>	<i>Village Board - Budget Workshop Motion to Approve 2017 Budget</i>



VILLAGE OF HARTLAND - ASSESSMENT RATIO & VALUE

2016	EQUALIZED VALUES 8/15/2015 DOR REPORT	EQUALIZED VALUES STATE ASSESSED MANUFACTURING	EQUALIZED VALUES LESS STATE ASSESSED MANUFACTURING
REAL ESTATE	1,180,754,500.00	(1st Week of June) 75,330,500.00	1,105,424,000.00
PERSONAL PROP	30,187,100.00	6,559,600.00	23,627,500.00
TOTAL	1,210,941,600.00	81,890,100.00	1,129,051,500.00
	1.77% Increase	1.28% Decrease	

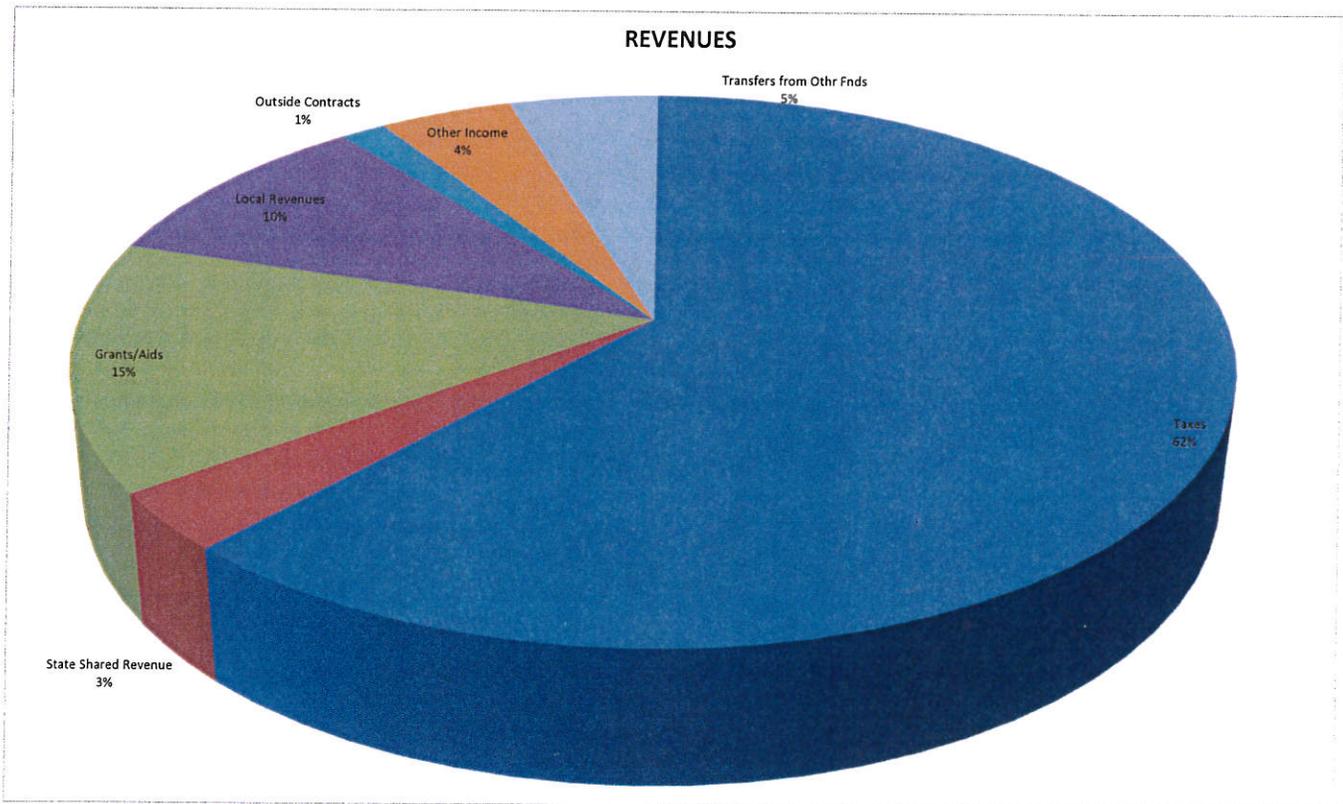
2016	EQUALIZED VALUES REDUCED BY TID	2016	\$	1,110,886,960
Real Estate	1,178,444,700.00		2016 ASSESSED VALUE STATEMENT OF ASSESSMENT WITHOUT MANUFACTURING	
Personal Property	30,187,100.00			
TOTAL	1,208,631,800.00			
			2015	\$1,091,270,400
			1.80% Increase	
			2016 TAX ROLL FOR 2017 BUDGET	
2016 Total Tid Incr	2,309,800.00			
TIF #4 INCRMNT	1,126,000.00			
TIF #5 INCRMNT	1,183,800.00			

EST ASSESSMENT RATIO	0.983911682
	0.11% DECREASE
ACTUAL ASSESSMENT RATIO	0.982774970

ESTIMATED TOTAL ASSESSED VALUE	1,191,459,586.00
	1.58% INCREASE
ACTUAL 2016 TOTAL ASSESSED VALUE	1,191,366,660.00

2017 Budget Revenues

GENERAL FUND	2016 Budget	% of Budg	2017 Budget	% of Budg	% Incr/Decr
Taxes	4,469,991	66.15%	4,493,660	61.59%	0.53%
State Shared Revenue	240,000	3.55%	244,000	3.34%	1.67%
Grants/Aids	1,082,308	16.02%	1,058,814	14.51%	-2.17%
Local Revenues	580,900	8.60%	713,700	9.78%	22.86%
Outside Contracts	101,450	1.50%	108,700	1.49%	7.15%
Other Income	282,500	4.18%	317,500	4.35%	12.39%
Transfers from Othr Fnds	-	0.00%	360,000	4.93%	0.00%
	6,757,149	100%	7,296,374	100%	7.98%



Village of Hartland - Revenue Budget 2017

Revenues

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted
Taxes						
101-41110 GEN PROPERTY TAX	\$ 4,184,624	\$ 4,239,991	\$ 3,168,551	75%	\$ 4,239,991	\$ 4,258,660 ⁽¹⁾
101-41111 OMITTED TAX	-	-	-	0%	-	- ⁽²⁾
101-41310 WATER UTIL TAX EQUIV	234,031	230,000	-	0%	235,000	235,000 ⁽³⁾
Sub-Total Taxes	\$ 4,418,655	\$ 4,469,991	\$ 3,168,551	75%	\$ 4,474,991	\$ 4,493,660

Grants and Aids

101-43410 STATE SHARED REV	\$ 245,693	\$ 240,000	\$ -	0%	\$ 244,840	\$ 244,000 ⁽⁴⁾
101-43420 FIRE INSURANCE DUES	52,079	52,000	48,139	93%	55,770	55,000 ⁽⁵⁾
101-43520 POLICE TRAINING	2,560	2,560	-	0%	2,560	2,560
101-43530 TRANSPORTATION AID	608,370	605,000	302,782	50%	605,500	595,500 ⁽⁶⁾
101-43575 EXEMPT COMPUTER AID	158,474	140,000	-	0%	153,008	120,000 ⁽⁷⁾
101-43590 OTH GRANTS & AIDS	62,450	45,000	94,055	209%	94,055	50,000 ⁽⁸⁾
101-43710 LOCAL ROAD GRANT	22,701	-	-	0%	22,520	- ⁽⁹⁾
101-43720 COUNTY AID - LIBRARY	234,684	232,396	117,939	51%	232,396	230,969 ⁽¹⁰⁾
101-43730 INTER-COUNTY LIBR FND	5,464	5,352	3,610	67%	5,351	4,785
Sub-Total Grants & Aids	\$ 1,392,475	\$ 1,322,308	\$ 566,525	43%	\$ 1,416,000	\$ 1,302,814

Local Revenues

101-44100 LICENSES	\$ 18,932	\$ 22,300	\$ 23,110	104%	\$ 26,800	\$ 19,500 ⁽¹¹⁾
101-44300 PERMITS	160,808	110,000	173,939	158%	247,000	130,000 ⁽¹²⁾
101-45110 CRT FINES & FORFEITS	71,859	65,000	30,492	47%	61,000	65,000
101-45130 PARKING VIOLATIONS	3,670	4,000	2,300	58%	3,600	3,600
101-46110 ADM SERVICE FEES	9,347	10,000	20,381	204%	24,000	10,000
101-46115 STREET TREES	7,620	-	-	#DIV/0!	22,460	- ⁽¹³⁾
101-46210 POLICE DEPT FEES	2,357	2,600	1,060	41%	2,120	2,300
101-46220 DMV LICENSING FEES	626	700	270	39%	270	-
101-46230 AMBULANCE FEES	205,972	160,000	95,716	60%	190,000	195,000 ⁽¹⁴⁾
101-46440 WEED & NUISANCE CONTROL	171	-	857	#DIV/0!	900	-
101-46540 CEMETERY FEES	5,500	2,000	4,000	200%	5,000	6,000
101-46710 LIBR FINES/MISC REV	17,214	17,000	9,348	55%	18,000	18,000
101-46720 PARK RENTALS	8,536	7,000	6,691	96%	7,800	8,000
101-46725 PARK RENTS-TAX EXMPT	13,380	13,000	12,517	96%	14,300	13,000
101-46730 RECREATION CLASSES	108,527	100,000	74,417	74%	120,000	110,000 ⁽¹⁵⁾
101-46735 DANCE ACADEMY	-	-	(10)	#DIV/0!	18,500	50,000 ⁽¹⁶⁾
101-46740 RECREATION TRIPS	23,032	10,000	10,387	104%	20,000	10,000
101-46750 RECREATION-SUMMER	18,938	22,000	24,292	110%	38,000	30,000
101-46760 RECREATION-OTHER	5,506	5,000	3,101	62%	5,000	5,000
101-46770 BEFORE/AFTER SCHOOL	38,276	30,000	21,531	72%	38,000	38,000 ⁽¹⁷⁾
101-46780 NON-RESIDENT CARD	285	300	333	0%	333	300
Sub-Total Local Revenues	\$ 720,556	\$ 580,900	\$ 514,732	89%	\$ 863,083	\$ 713,700

Village of Hartland - Revenue Budget 2017

Revenues

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted
Outside Services and Contracts						
101-47320 FIRE CONTRACT-MERTN	\$ 40,700	\$ 40,700	\$ 43,800	108%	\$ 43,800	\$ 47,800 (18)
101-47325 AMBULANCE SERVICE	25,000	25,000	25,000	100%	25,000	25,000 (19)
101-47330 CROSSING GRDS CNTR	35,768	35,750	35,923	100%	35,923	35,900 (20)
Sub-Total Outside Contracts	\$ 101,468	\$ 101,450	\$ 104,723	100%	\$ 104,723	\$ 108,700

Other Income

101-48000 MISC REVENUE	\$ 54,468	\$ 32,000	\$ 38,401	120%	\$ 54,000	\$ 50,000 (21)
101-48010 DONATIONS	56,913	-	200	#DIV/0!	-	-
101-48020 SPLASH PAD DONATIONS	5,063	-	17	#DIV/0!	-	-
101-48030 SPECIAL EVENT SPONSORSHIP	-	-	-	#DIV/0!	-	-
101-48100 INVESTMENT INTEREST	16,131	18,000	14,310	80%	28,000	30,000
101-48200 RENTAL OF BUILDINGS	95,785	98,000	51,986	53%	105,900	99,000 (22)
101-48300 SALE OF VILLAGE PROP	1,780	500	150	30%	500	500
101-48410 CABLE FRANCHISE FEE	85,351	82,000	21,087	26%	84,000	84,000 (23)
101-49220 SEWER UTILITY TRANS	19,929	18,000	20,000	111%	25,000	20,000 (24)
101-49260 WATER UTILITY TRANS	35,184	34,000	27,623	81%	34,000	34,000 (24)
Sub-Total Other Income	\$ 370,604	\$ 282,500	\$ 173,774	62%	\$ 331,400	\$ 317,500

Transfer from Other Funds

R 101-49270 OTHER FUNDING	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ 360,000 (25)
Sub-Total Other Funding	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ 360,000

Total Revenues	\$ 7,003,758	\$ 6,757,149	\$ 4,528,305	67%	\$ 7,190,197	\$ 7,296,374
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Revenue Budget Notes:

- (1) Property Taxes levied based on levy certification amounts
- (2) Omitted tax are taxes on any properties that should have been taxed in a previous year but were left off the tax roll.
- (3) Water Utility Tax Equivalent as determined by PSC calculation for payment in lieu of taxes
- (4) State Shared will be similar to 2016.
- (5) Fire Insurance Dues is an annual amount received based on fire insurance premiums paid in Wisconsin. This money is to be used on the purchase of fire protection equipment, fire prevention inspection and public fire education and training fire fighters and fire inspector.
- (6) Transportation Aids will stay approximately the same in 2017 as 2016.

Revenues

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted
(7) Exempt Computer Aid is the reimbursement from the State of Wisconsin for lost revenues caused by the creation of personal property tax exemptions for computers, cash registers and fax machines						
(8) Waukesha County Recycling Reimbursement and any other minor grants the Village may receive						
(9) Local Road Improvement Grant is from Waukesha County is awarded every other year.						
(10) County Aid Library is from Waukesha County and is compensation for use of the Hartland Library from people who reside outside of the Village of Hartland. Minimal change in 2017.						
(11) Bartenders renew their licenses/permits in even numbered years. This account also hosts liquor and dog licenses annually.						
(12) These are permit charges for new home construction additions and all other permits						
(13) This account is for any street tree revenues from new single family homes during the year. No money is budgeted as street trees are strictly an in and out revenue and expense.						
(14) The ambulance transport rates are budgeted to stay the same. Fees depend on type of support, supplies used and resident or non-resident rates						
(15) Rates are anticipated to remain constant in 2017 for Recreation programs						
(16) Dance Academy revenues are a partnership/agreement with To The Pointe Dance Studio. This program is new in 2016.						
(17) The enrollment numbers for this program have been increasing in 2016 and hopeful to do the same in 2017.						
(18) Fire Service for the Town of Merton is calculated on a percentage of the Fire budget. The percentage is arrived at by calculating the average number of fire responses over a five year period.						
(19) We provide ambulance service for a portion of the Town of Merton at a flat fee for 2017 and the Village will collect all funds associated with those runs.						
(20) The crossing guard contract is with Hartland/Lakeside School District.						
(21) Miscellaneous Revenues consists of worker's compensation reimbursements, credit card rebates, insurance dividend and any other miscellaneous revenue item.						
(22) Rental of Buildings is the amount we receive from the cell tower rentals from AT&T, Verizon and Sprint.						
(23) Fees paid by AT&T and Time Warner Cable to provide service to the Village's citizens.						
(24) Utility Transfers are chargebacks to the Water & Sewer Utilities for equipment usage and building rents.						
(25) In 2017, the other funding account contains use of fund balance as follows: \$50,000 use of donations from the ambulance donations fund balance account for 2 AED's, \$15,000 use of designated reserves for the Community Center Study, \$20,000 use of designated reserves for the Comprehensive Plan Update and economic development plan and \$275,000 transfer of undesignated fund balance to the Corporate Reserve Fund to offset purchases of future equipment instead of borrowing for these purchases.						

Tax Overview

The assessed value of the Village of Hartland for 2016 is \$1,191,366,660. This is a 1.58% increase from the 2015 assessed value. Our 2016 assessment ratio is .98277497. This is a 0.11% decrease in the assessment ratio from 2015.

The 2016 equalized value is \$1,210,941,600. This is a 1.77% increase from the 2015 equalized value.

2017 Projected Expenses	\$	7,296,374
Needed for Debt Service		1,207,032
Total Revenue Needed	\$	8,503,406
Other Revenue Collected	\$	(3,037,714)
Total Tax Levy	\$	5,465,692

Tax Levy for Gen Purpose	\$4,258,660
Tax Levy for Debt Service	\$1,207,032
Total Tax Levy	\$ 5,465,692

2017 Budget General Government

TABLE OF CONTENTS

Budget Summary	1
Personnel	2
Capital Outlay	2
Capital Improvement	2
Budget History	3
Organizational Chart	4

2017

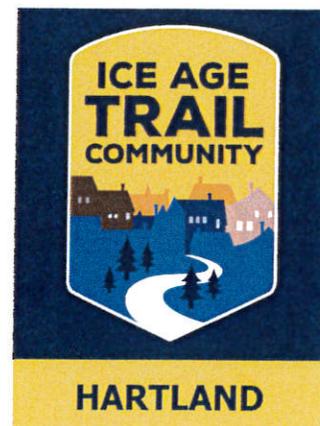
ADMINISTRATION & FINANCE GOALS

- Continue to pursue development and redevelopment projects within the Village & TIF Districts
- Continue usage of electronic technology
- Continue to work with our auditors to explore various ways of implementing changes to comply with GASB requirements



Village Board President David Lamerand, Parade Coordinator Chris Oesterich, and Village Administrator David Cox accepting a donation check from Women's Club of Hartland President Barbara Christensen.

The Village of Hartland became an Ice Age Trail Community in September 2015

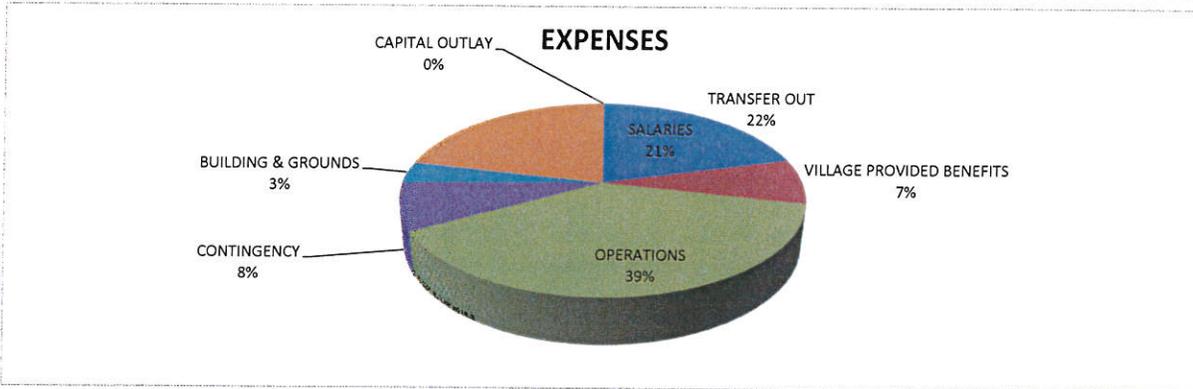


VILLAGE OF HARTLAND - GENERAL GOVERNMENT

2017 Budget Summary

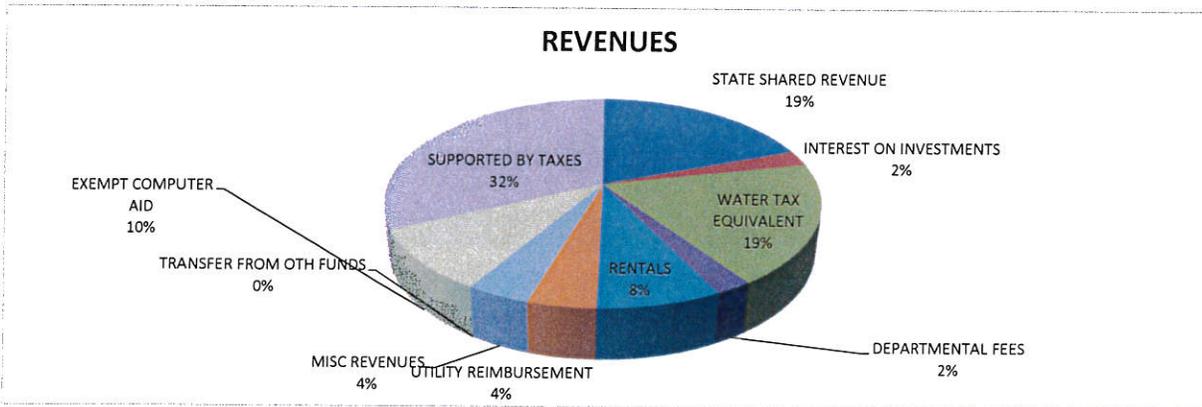
VILLAGE BOARD, ELECTIONS, GENERAL ADMIN, FINANCIAL ADMIN, MUNICIPAL BLDG & GROUNDS

	2017 Budg	% Of Budg	2016 Budg	% INCR
SALARIES	263,400	20.77%	259,300	1.58%
VILLAGE PROVIDED BENEFITS	94,860	7.48%	105,250	-9.87%
OPERATIONS	489,375	38.59%	453,175	7.99%
CONTINGENCY	101,530	8.01%	52,059	95.03%
BUILDING & GROUNDS	44,050	3.47%	51,300	-14.13%
TRANSFER OUT	275,000	21.68%	-	#DIV/0!
CAPITAL OUTLAY	-	0.00%	-	#DIV/0!
	1,268,215	100.00%	921,084	37.69%



FUNDING SOURCES

	2017 Budg	% OF BUDG	2016 Budg	% INCR
STATE SHARED REVENUE	244,000	19.24%	240,000	1.67%
INTEREST ON INVESTMENTS	30,000	2.37%	18,000	66.67%
WATER TAX EQUIVALENT	235,000	18.53%	230,000	2.17%
DEPARTMENTAL FEES	29,500	2.33%	32,300	-8.67%
RENTALS	99,000	7.81%	98,000	1.02%
UTILITY REIMBURSEMENT	54,000	4.26%	52,000	3.85%
MISC REVENUES	50,500	3.98%	32,500	55.38%
TRANSFER FROM OTH FUNDS	-	0.00%	-	#DIV/0!
EXEMPT COMPUTER AID	120,000	9.46%	140,000	-14.29%
SUPPORTED BY TAXES	406,215	32.03%	78,284	418.90%
	1,268,215	100.00%	921,084	37.69%



Total Expense Per Person Per Day for General Government:
 Village Board, Elections, General Administration,
 Financial Administration & Municipal Building

0.38

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.1218

VILLAGE OF HARTLAND - GENERAL GOVERNMENT BUDGET 2017

Fund 101: General Government

Personnel Schedule

Classification	Full Time	Part Time	Salary Grade			
				2015	2016	2017
Village Trustees (Wages Split Gen Fund 85%/Water 10% Sewer 5%)		7		7	7	7
Election Workers		52		61	52	52
General Administration				<i>Fulltime Equivalents</i>		
Administrator	1		Contract	1	1	1
Village Clerk	1		10	1	1	1
Deputy Clerk (Wages Split Gen Fund 65%/Water 25% Sewer 10%)	1		7	1	1	1
Financial Administration						
Finance Director	1		12	1	1	1
Deputy Treasurer	1		6	1	1	1
Fiscal & Recreation Clerk (Wages Split Gen Fund 34%/Water 33% Sewer 33%)	1		4	1	0.75	0.75
Municipal Building						
Public Works Empl		1		0.5	0.5	0.5
Custodian		1		0	0	0.25
Employee Totals	6	61		6.50	6.25	6.50

Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
None anticipated for 2017					
TOTAL GENERAL GOVERNMENT CAPITAL OUTLAY				\$	-

Capital Improvement Fund

Item	Add	Repl	Amt	Unit Cost	Total
There are no capital improvements anticipated in 2017.					
TOTAL CAPITAL IMPROVEMENT PURCHASES				\$	-

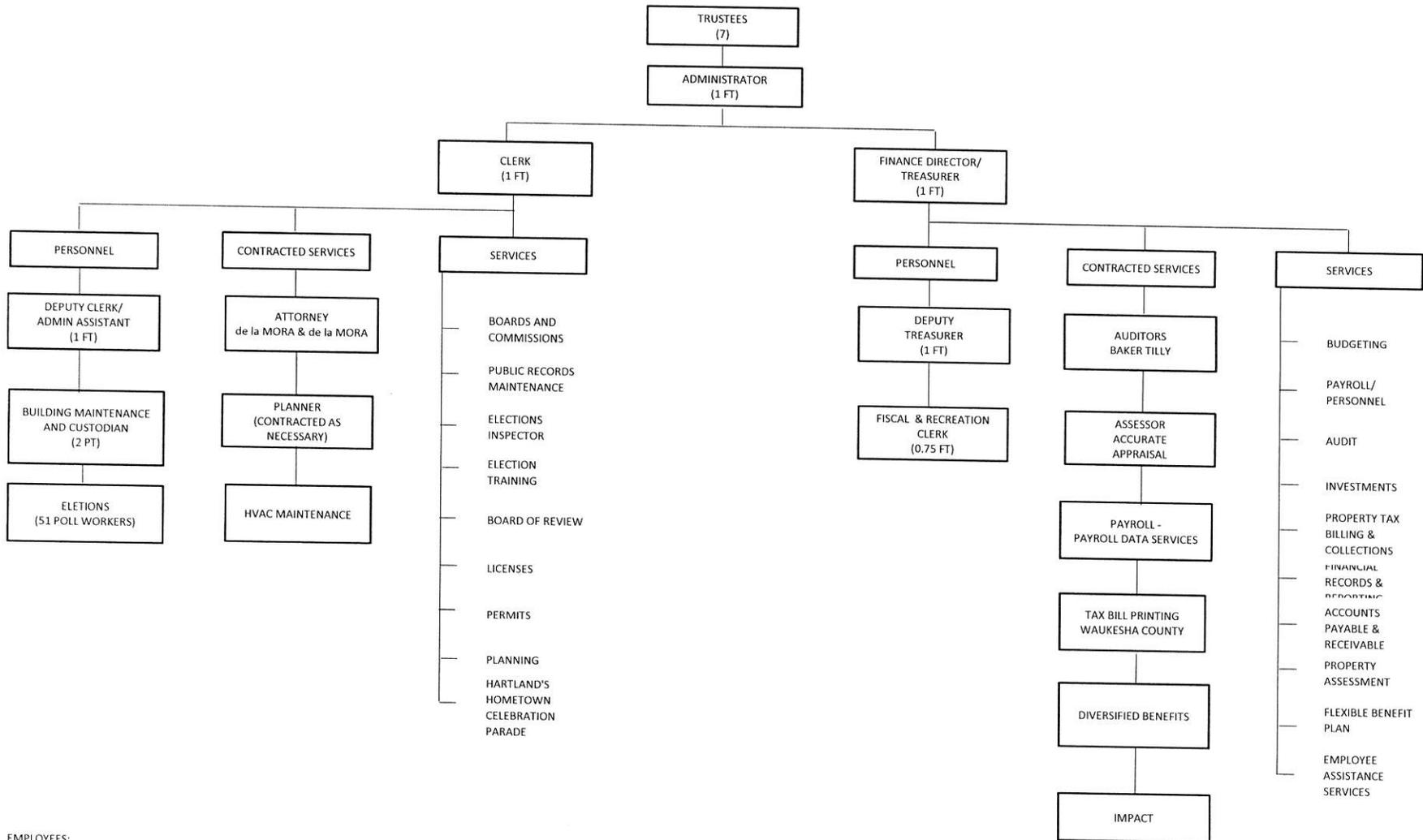
VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Fund 101: General Government

Village Board, Elections, Administration, Finance, Municipal Bldg

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	237,426	263,236	241,707	259,300	263,400
Benefits	100,878	116,359	101,151	105,250	94,860
Operations	432,040	448,250	459,091	453,175	489,375
Capital Outlay	-	38,891	-	-	-
Bld & Grounds	47,083	61,094	52,685	51,300	44,050
Transfer Out	-	-	-	-	275,000
Contingency	-	-	-	52,059	101,530
Total	817,427	927,830	854,634	921,084	1,268,215
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
State Shared Rev	244,956	244,451	245,693	240,000	244,000
Interest	18,158	14,884	16,131	18,000	30,000
Wtr Tax Equiv	234,504	230,844	234,031	230,000	235,000
Dept Fees	31,731	51,639	28,279	32,300	29,500
Rentals	91,149	94,500	95,785	98,000	99,000
Utility Reimburs	50,305	57,806	55,113	52,000	54,000
Misc Rev	72,926	94,378	111,381	32,000	50,000
Trans from TIF	-	-	-	-	-
Trans from Other	-	-	-	-	-
Sale of Village Property	-	6,875	1,780	500	500
Exempt Comp Aid	192,036	173,022	158,474	140,000	120,000
Use of Fund Balance	-	-	-	-	275,000
Total	935,765	968,399	946,667	842,800	1,137,000
Supported by Taxes	(118,338)	(40,569)	(92,033)	78,284	131,215
Population	9,118	9,124	9,141	9,141	9,179
Annual Per Capita Supported by Taxes	(12.98)	(4.45)	(10.07)	8.56	14.30
Per Capita Supported by Taxes Per Day	(0.036)	(0.012)	(0.028)	0.0235	0.0392
Total Exp Per Person Per Day	0.25	0.28	0.26	0.28	0.38

2017 GENERAL ADMINISTRATION



EMPLOYEES:
 6 FULL TIME
 2 PART TIME
 51 POLL WORKERS
 VARIOUS CONTRACTED WORKERS

6.5 FTE

Village Board

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted	Footnotes
Trustee Wages and Benefits							
E 101-51100-110 SALARIES	\$ 28,760	\$ 29,100	\$ 13,441	46%	\$ 29,100	\$ 30,800	
E 101-51100-130 FICA	2,200	2,250	1,028	46%	2,250	2,300	
E 101-51100-180 OTHER BENEFITS	-	-	-	0%	-	-	
Sub-Total Trustee Wages & Benefits	\$ 30,960	\$ 31,350	\$ 14,469	46%	\$ 31,350	\$ 33,100	
Trustee Operations							
E 101-51100-290 OUTSIDE CONTRACTS	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
E 101-51100-300 OPER SUPPLIES/EXPS	5,219	5,500	3,893	71%	5,500	5,500	A
E 101-51100-305 EXPENSES-OTHER	938	1,400	11	1%	1,400	1,400	B
Sub-Total Trustee Operations	\$ 6,157	\$ 6,900	\$ 3,904	57%	\$ 6,900	\$ 6,900	
TOTAL VILLAGE BOARD	\$ 37,117	\$ 38,250	\$ 18,373	48%	\$ 38,250	\$ 40,000	
					<i>Increase</i>	<i>4.6%</i>	

SEE TAB 31

FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 2

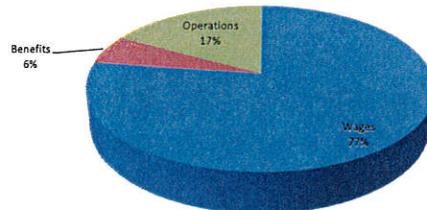
Highlight 2016: Formation of the Ice Age Trail Community Committee and the Environmental Corridor and Open Space Task Force.

Spotlight 2017: Continue to pursue development and redevelopment projects within the Village and TIF Districts.

Operations: The Operating Supplies and Expenses account pays our dues to the League of Wisconsin Municipalities.

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	29,100	76%	30,800	77%	5.84%
Benefits	2,250	6%	2,300	6%	0.00%
Operations	6,900	18%	6,900	17%	0.00%
Capital Outlay	-	0%	-	0%	0.00%
Total	38,250	100%	40,000	100%	4.58%

EXPENSES



Footnotes to Village Board Budgeted Line Items

- A. Account E101-51100-300 Operating Supplies/Expenses: These expenditures are for the League of Wisconsin Municipalities and various board member expenditures.
- B. Account E101-51100-305 Expenses – Other: These expenditures are the payments to the Town of Merton as required under state law payment of taxes on annexed properties.

General Administration

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted	Footnotes
Administration Wages and Benefits							
E 101-51400-110 SALARIES	\$ 136,335	\$ 133,500	\$ 60,240	45%	\$ 133,000	\$ 135,900	A
E 101-51400-130 FICA	10,576	10,200	4,581	45%	10,100	10,400	
E 101-51400-140 RETIREMENT BENEFITS	9,238	8,800	3,763	43%	8,800	9,250	
E 101-51400-150 HEALTH/DENTAL/LIFE	47,927	45,300	21,472	47%	45,300	33,300	B
E 101-51400-180 OTHER BENEFITS	3,000	3,000	3,000	100%	3,000	3,000	
Sub-Total Wages & Benefits	\$ 207,076	\$ 200,800	\$ 93,056	46%	\$ 200,200	\$ 191,850	SEE TAB 31
Administration Operations							
E 101-51400-210 LEGAL SERVICES	\$ 75,561	\$ 50,000	\$ 33,113	66%	\$ 50,000	\$ 50,000	C
E 101-51400-215 PLANNING SERVICES	22,421	20,000	787	4%	20,000	55,000	D
E 101-51400-290 OUTSIDE CONTRACTS	21,152	25,000	9,169	37%	25,000	25,000	E
E 101-51400-300 OPER SUPPLIES/EXPNS	11,388	18,000	6,875	38%	18,000	18,000	F
E 101-51400-360 VEHICLE MAINT/EXPENSE	127	600	102	17%	600	600	G
E 101-51400-395 COMMUNITY RELATIONS	52,778	55,000	31,662	58%	55,000	60,000	H
E 101-51400-400 OTHER BOARDS/COMM	4,884	2,500	-	0%	2,500	2,500	I
E 101-51400-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
E 101-51400-900 CORP RESERVE PMTS	4,625	4,625	4,625	0%	4,625	5,925	
Sub-Total Operations	\$ 192,936	\$ 175,725	\$ 86,333	49%	\$ 175,725	\$ 217,025	
TOTAL GENERAL ADMINISTRATION	\$ 400,012	\$ 376,525	\$ 179,389	48%	\$ 375,925	\$ 408,875	Increase 8.6%

FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 5

Highlight 2016: *The Village Clerk is working towards going paperless. Agenda's can now be sent to board members and downloaded by media members and citizens electronically.*

Spotlight 2017: *Continue usage of electronic technology, i.e. electronic newsletter, GIS updates, Laser Fiche electronic filing system.*

Operations: *We do not anticipate any replacement of existing office equipment at this time. Maintenance contracts increase the longevity of the office equipment most frequently used.*

General Administration

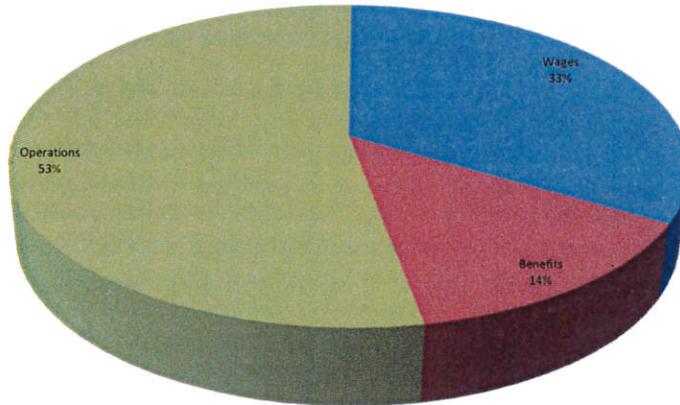
Capital Outlay - 101-51400-800

General Administration

Item	Add	Repl	Amount	Unit Cost	Total
No capital outlay planned for 2017					
TOTAL GEN ADM CAPITAL OUTLAY PURCHASES					\$ -

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/-Decr
Wages	133,500	35%	135,900	33%	1.80%
Benefits	67,300	18%	55,950	14%	-16.86%
Operations	175,725	47%	217,025	53%	23.50%
Capital Outlay	-	0%	-	0%	#DIV/0!
Total	376,525	100%	408,875	100%	8.59%

EXPENSES



Footnotes to General Administration Budgeted Line Items

- A. Account E101-51400-110 Salaries: This account makes up the General Fund portions of the Village Administrator, Village Clerk and Deputy Clerk salaries.
- B. Health insurance premiums for the Village are expected to rise 5%.
- C. Account E101-51400-210 Legal Services: Includes the Municipal Attorney, Court Attorney, Personnel Attorney and Special Development (TIF) Attorney fees.
- D. Account E101-51400-215 Planning Services: This account includes the services of outside consultants who help with special engineering or planning projects. In 2017 there is an additional \$35,000 budgeted. \$15,000 for a study for a possible community center and \$20,000 for updating the comprehensive plan update and developing an Economic Development Plan. This additional \$35,000 is offset in account 101-49270 other funding on Tab 2 as use of fund balance designated for these projects.
- E. Account E101-51400-290 Outside Services/Contracts: This is the maintenance contract for copy/fax machines, postal meter, folding machine, Weights and Measures charge from the Wisconsin Department of Administration, GIS Maintenance, Municipal Code updates, Computer Maintenance and Laser Fiche maintenance contracts.
- F. Account E101-51400-300 Operating Supplies/Expenses: This is for dues for professional organizations for the Administration Staff, office supplies, postage, stationary supplies, etc.
- G. Account E101-51400-395 Community Relations: This is the funding for the Village Newsletters, Hartland Hometown Celebration Parade (\$4,500), 4th of July Fireworks display (\$15,000), Employee Wellness Program, street landscaping and banners, website hosting and updates (\$4,500), Hartland's 125th Anniversary Celebration (\$5,000), annual music license and for the Fine Arts Center programming (\$5,500).
- H. Account E101-51400-400 Other Boards and Commissions: This is for the annual stipend payments as well as other training expenses for the Village Board and Commission members.
- I. Account E101-51400-900 Corp Reserve Pmts: This account is the payment to the Corporate Reserve Fund for the Village Hall vehicle and copy machine.

Financial Administration

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted	Footnotes
Finance Wages & Benefits							
E 101-51500-110 SALARIES	\$ 55,344	\$ 53,900	\$ 22,841	42%	\$ 53,900	\$ 54,800	
E 101-51500-130 FICA	4,225	4,125	1,822	44%	4,125	4,200	
E 101-51500-140 RETIREMNT BNFTS	3,759	3,550	1,466	41%	3,550	3,725	
E 101-51500-150 HEALTH/DENTAL/LIFE	10,830	9,900	6,746	68%	9,900	10,500	
E 101-51500-180 OTHER BENEFITS	2,000	1,375	1,250	0%	1,375	1,375	
Sub-Total Finance Wages & Benefits	\$ 76,158	\$ 72,850	\$ 34,125	47%	72,850	\$ 74,600	
Finance Operations							
E 101-51500-290 OUTSIDE CONTRACTS	\$ 39,828	\$ 35,000	\$ 21,878	63%	\$ 38,000	\$ 38,000	
E 101-51500-300 OPER SUPPLIES/EXP	9,975	9,500	5,457	57%	10,000	10,000	
E 101-51500-500 PROP ASSESSMENT	29,923	30,000	30,260	101%	30,260	31,000	
E 101-51500-510 INSURANCES	145,545	155,000	60,503	39%	149,000	150,000	
E 101-51500-520 UNCOLLECTIBLE AMTS	2,490	6,000	-	0%	13,500	5,000	
E 101-51500-530 TAX BILLING/TAX ROLL	7,068	8,000	-	0%	8,000	8,000	
E 101-51500-540 AUDITING/ACCOUNTING	18,050	18,150	13,135	72%	18,125	18,150	
E 101-51500-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
E 101-51500-900 CORP RESERVE PMTS	-	-	-	0%	-	-	
E 101-51500-910 CONTINGENCY	-	52,059	-	0%	-	101,530	
E 101-51500-915 TRANSFER TO DSF	-	-	-	0%	-	-	
E 101-59200-915 TRANSFER TO CORP RESV	-	-	-	0%	-	275,000	
Sub-Total Finance Operations	\$ 252,879	\$ 313,709	\$ 131,233	42%	\$ 266,885	\$ 636,680	
TOTAL FINANCIAL ADM	\$ 329,037	\$ 386,559	\$ 165,358	43%	\$ 339,735	\$ 711,280	

SEE TAB 31

A
B
C
D
E
F
G
H
I

Increase 84.0%

FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 8

Highlight 2016: *The Village now accepts credit cards for most all citizen payments. These payments can be made on our website, in person or over the phone.*

Spotlight 2017: *We will continue to work with our auditors to explore various ways of implementing changes to help us comply with Governmental Accounting Standards Board (GASB) requirements.*

Other Benefits: *This is the wellness benefit and the funding for the flexible spending accounts.*

Financial Administration

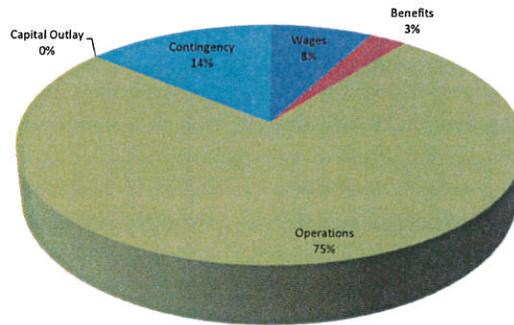
Capital Outlay

Financial Administration

Item	Add	Repl	Amount	Unit Cost	Total
None anticipated in 2017					
TOTAL FINANCE CAPITAL OUTLAY					
-					

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	53,900	14%	54,800	8%	1.67%
Benefits	18,950	5%	19,800	3%	4.49%
Operations	261,650	68%	535,150	75%	104.53%
Capital Outlay	-	0%	-	0%	#DIV/0!
Contingency	52,059	13%	101,530	14%	0.00%
Total	386,559	100%	711,280	100%	84.00%

EXPENSES



Footnotes to Finance Department Budgeted Line Items

- A. Account E101-51500-290 Outside Services: This account consists of our outsourced information technology company time from ONTECH, annual contract for IMPACT which is our employee assistance program, Lifequest which is our previous and current ambulance billings service, flexible benefit plan administration costs, and EHLERS which is our financial advisor provider
- B. Account E101-51500-300 Operating Supplies: This account consists of office supplies for the finance department, postage allocations, phone bills and other miscellaneous office items
- C. Account E101-51500-500 Property Assessment: This account includes \$24,000 in charges from our appraisal and assessing company Accurate Appraisal and \$7,000 in charges from the Wisconsin Department of Revenue for the assessment of manufacturing properties located in the Village. The Village had been saving up for a full onsite inspection revaluation but it has been determined that at the current time revaluing the houses every 4 years will keep home prices more in line.
- D. Account E101-51500-510 Insurances: This account covers our insurance policies held at the Village for Workers Comp, Boiler, Auto and several other insurances. An increase is expected for 2016 as our property insurance rates are expected to increase. Our rates have been extremely low and this was unsustainable so all municipalities are expected to see an increase in rates to more accurately reflect market rates.
- E. Account E101-51500-520 Uncollectible Amounts: This account would include the Village's portion of any property chargebacks for uncollected taxes. In 2016, the Village received a notification from the Department of Revenue of a State assessed manufacturing property change in value resulting in a refund to the business owner of \$29,426, of which the Village's portion is \$9,900.
- F. Account E101-51500-530 Tax Billing/Tax Roll: This account contains the cost of the tax billing service provided by Waukesha County, the allocation of postage for tax bills and payments to our tax bill mailing company for preparing our tax bills
- G. Account E101-51500-540 Auditing/Accounting: The balance of this account is the audit fees charged from the external auditor, Baker Tilly, for the audit services to the general fund.
- H. Account E101-51500-910 Contingency: This is for any un-anticipated expenditures Village Wide.
- I. Account E101-59200-915 Transfer to Corp Resv: This account is for any transfer of funds to the Corporate Reserve Fund to offset future equipment purchases. Monies are transferred to minimize having to use debt and interest for these purchases. The Village evaluates fund balance annually and determined that \$275,000 in undesignated fund balance was available from 2015 reserves to be moved to the Corporate Reserve.

Elections

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted	Footnotes
Elections Wages							
E 101-51440-110 SALARIES	\$ 6,899	\$ 12,500	\$ 4,384	35%	\$ 12,500	\$ 4,500	A
E 101-51440-130 FICA	528	950	335	35%	950	350	
Sub-Total Election Wages	\$ 7,427	\$ 13,450	\$ 4,719	35%	\$ 13,450	\$ 4,850	
Elections Operations							
E 101-51440-290 OUTSIDE SERV/CONTR	\$ -	\$ 1,400	\$ -	0%	\$ 830	\$ 850	B
E 101-51440-300 OPER SUPPLIES/EXP	4,119	5,800	2,372	41%	7,200	2,750	C
E 101-51440-350 EQUIP PURCHASE	-	-	-	0%	-	-	
E 101-51440-900 CORP RESERV PAYBACK	3,000	1,700	1,700	100%	1,700	1,700	D
Sub-Total Election Operations	\$ 7,119	\$ 8,900	\$ 4,072	46%	\$ 9,730	\$ 5,300	
TOTAL ELECTIONS	\$14,546	\$ 22,350	\$8,791	39%	\$23,180	\$ 10,150	
					<i>Decrease</i>	<i>-54.6%</i>	

FOOTNOTE EXPLANATIONS ON TAB 5 PAGE 2

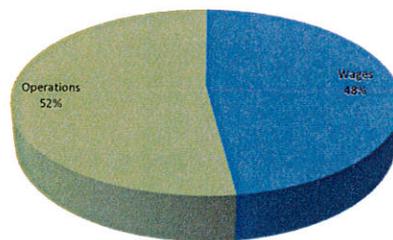
Highlight 2016: The implementation of new election equipment was completed early in 2016. Election official training was conducted in preparation for the Presidential Election.

Spotlight 2017: Continue to educate election officials and the electorate regarding any new election laws or changes. Support the regular election cycle which includes two scheduled elections; the Spring Primary (if necessary) and Spring Election.

Wages: Budget continues to pay election officials at the rate of \$8.50/hr. and Chief Inspectors at \$11.00/hr. This budget funds the mandatory training of election officials as well as regular Election Day activities.

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	13,450	60%	4,850	48%	-63.94%
Benefits	-	0%	-	0%	0.00%
Operations	8,900	40%	5,300	52%	-40.45%
Capital Outlay	-	0%	-	0%	0.00%
Total	22,350	100%	10,150	100%	-54.59%

EXPENSES



Footnotes to Elections Budgeted Line Items

- A. Account E101-51440-110 Salaries: This account is the salaries for all poll workers for all elections held. Additional funding is provided to fund new chief election officials and other officials training per state law as well as training for the new election equipment.
- B. Account E101-51440-290 Outside Services/Contracts: Includes maintenance contract and licensing for the voting machines.
- C. Account E101-51440-300 Operating Supplies/Expenses: This account is for all election supplies, publishing of election notices, postage for mailing of election items, election training and purchase of items related to equipment.
- D. Account E 101-51440-900 Corporate Reserve Payback: This is for the funding of the purchase of election equipment.

Municipal Building

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted	Footnotes
Municipal Building Wages & Benefits							
E 101-51600-110 SALARIES	\$ 14,369	\$ 30,300	\$ 11,369	38%	\$ 30,300	\$ 37,400	A
E 101-51600-130 FICA	1,099	2,300	870	38%	2,300	2,860	
E 101-51600-140 RETIREE BENEFITS	977	2,000	750	38%	2,000	2,100	
E 101-51600-150 HEALTH/DENTAL/LIFE	5,320	11,500	4,285	37%	11,500	11,500	
Sub-Total Municipal Bldg Wages	\$21,765	\$ 46,100	\$17,274	37%	\$ 46,100	\$ 53,860	
Municipal Building Operations							
E 101-51600-220 UTILITY SERVICES	\$ 24,862	\$ 26,500	\$ 17,703	67%	\$ 26,500	\$ 26,500	B
E 101-51600-230 HVAC REPAIRS	3,328	1,500	6,061	404%	6,500	1,500	C
E 101-51600-255 BLDGS/GROUNDS	7,298	5,000	4,244	85%	5,000	5,000	D
E 101-51600-290 OUTSIDE CONTRACTS	14,185	15,500	7,787	50%	15,500	8,250	E
E 101-51600-300 OPER SUPPLIES/EXP	148	-	-	0%	-	-	
E 101-51600-355 JANITORIAL SUPPLIES	2,864	2,800	192	7%	2,800	2,800	F
E 101-51600-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
Sub-Total Municipal Bldg Operations	\$ 52,685	\$ 51,300	\$ 35,987	70%	\$ 56,300	\$ 44,050	
TOTAL MUNICIPAL BUILDING	\$ 74,450	\$ 97,400	\$ 53,261	55%	\$ 102,400	\$ 97,910	Increase 0.5%

FOOTNOTE EXPLANATIONS ON TAB 5 PAGE 4

Highlight 2016: Replacement of carpet in a portion of the community center and replaced with a high quality wood floor for recreational and dance activities.

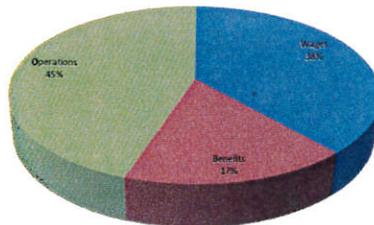
Spotlight 2017: Maintain Village Hall grounds, landscaping and general building maintenance.

Operations Public works employees continue to support the maintenance of the municipal building, police department and library.

Capital Improvements None to note at this time.

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	30,300	31%	37,400	38%	23.43%
Benefits	15,800	16%	16,460	17%	4.18%
Operations	51,300	53%	44,050	45%	-14.13%
Capital Outlay	-	0.0%	-	0.0%	0.00%
Total	97,400	100%	97,910	100%	0.52%

EXPENSES



Footnotes to Municipal Building Budgeted Line Items

- A. Account E101-51600-110 Salaries: The Department of Public Works helps with the indoor and outdoor maintenance of Village Hall as well as a new part time custodian for 2017. As the building continues to age, so does the need for constant maintenance which includes everything from outdoor plant care to inside plumbing and electrical needs. The Custodian will be split between the library and municipal building and replaces the outside service previously used for cleaning.
- B. Account E101-51600-290 Utility Services: This account is for the monthly billings from WE Energies and the Water and Sewer Utility.
- C. Account E101-51600-230 HVAC Repairs: This is the maintenance and repairs to the buildings heating, ventilation and air conditioning systems.
- D. Account E101-51600-255 Building and Grounds: This account includes many of the miscellaneous expenses for maintaining the building including annual fire extinguisher inspections, window cleaning and other supplies as needed.
- E. Account E101-51600-290 Outside Services/Contracts: This account is for the floor mat service, elevator inspections and service and security system updates.
- F. Account E101-51600-355 Janitorial Supplies: Includes all paper products and cleaning supplies for the building.

Municipal Building

Personnel Schedule: Municipal Bldg Wages Acct 101-51600-110

<i>Classification</i>	<i>Full Time</i>	<i>Part Time</i>	<i>Salary Grade</i>	<i>Full Time Equivalents</i>		
				<i>2015</i>	<i>2016</i>	<i>2017</i>
Maint Person		1	10	0.5	0.50	0.50
Custodian		1	3	0	0.00	0.25
In 2004 the DPW took over maint of the Muni Bldg and Library. Prior to 2004 it was a 10 hr/week employee.						
<i>Employee Totals</i>	0	2		0.50	0.50	0.75



Capital Improvement Fund

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
<i>There are no capital improvements anticipated in 2017.</i>					

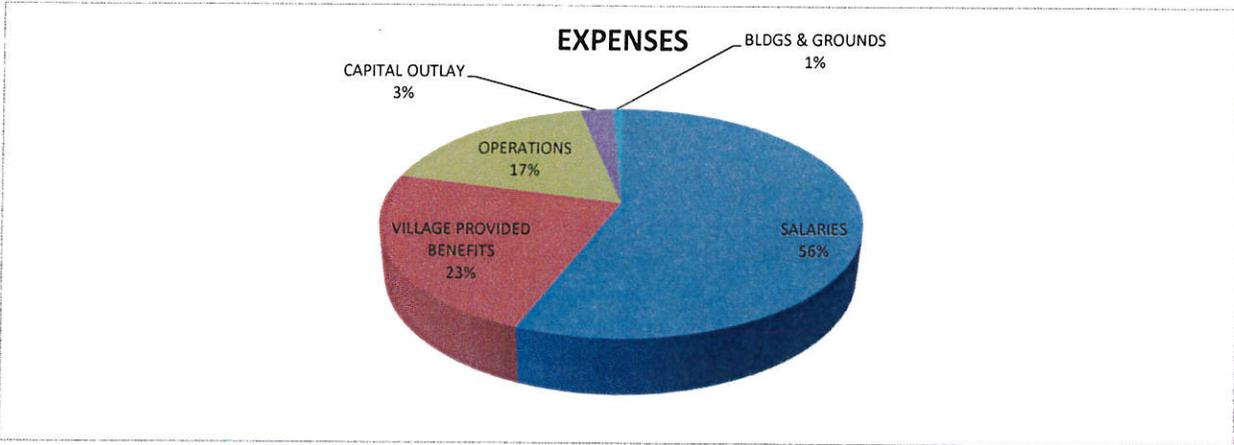
TOTAL CAPITAL IMPROVEMENT PURCHASES \$ -

VILLAGE OF HARTLAND PUBLIC SAFETY

2017 Budget Summary

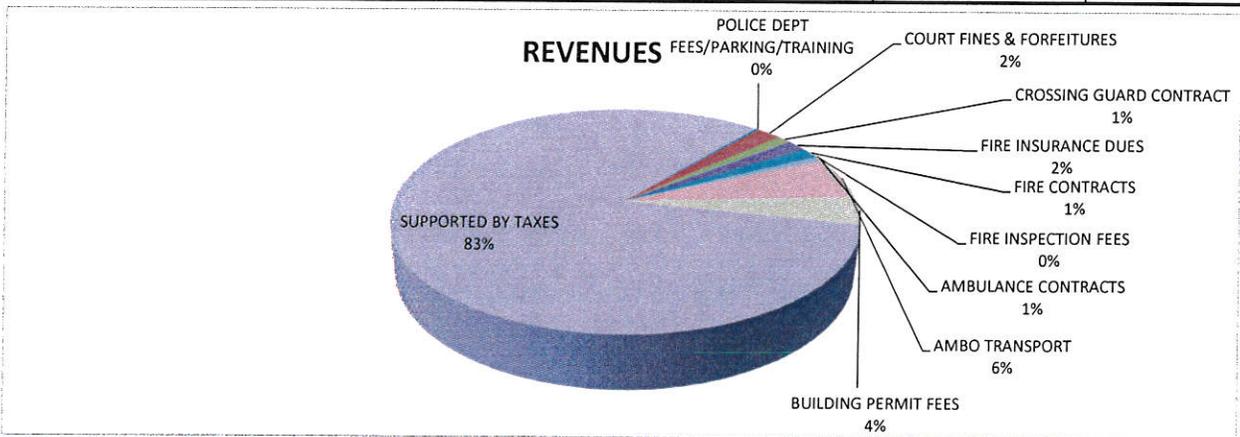
LAW ENFORCEMENT, FIRE/AMBULANCE, INSPECTION

	2017 BUDG	% OF BUDG	2016 BUDG	% INCR
SALARIES	1,843,750	55.89%	1,840,700	0.17%
VILLAGE PROVIDED BENEFITS	759,750	23.03%	766,150	-0.84%
OPERATIONS	583,225	17.68%	553,000	5.47%
CAPITAL OUTLAY	88,630	2.69%	45,655	94.13%
BLDGS & GROUNDS	23,800	0.72%	20,000	19.00%
	3,299,155	100.00%	3,225,505	2.28%



FUNDING SOURCES

	2017 BUDG	% OF BUDG	2016 BUDG	% INCR
POLICE DEPT FEES/PARKING/TRAINING	8,460	0.26%	9,860	-14.20%
COURT FINES & FORFEITURES	65,000	1.97%	65,000	0.00%
CROSSING GUARD CONTRACT	35,900	1.09%	35,750	0.42%
FIRE INSURANCE DUES	55,000	1.67%	52,000	5.77%
FIRE CONTRACTS	47,800	1.45%	40,700	17.44%
FIRE INSPECTION FEES	-	0.00%	-	0.00%
AMBULANCE CONTRACTS	25,000	0.76%	25,000	0.00%
AMBO TRANSPORT	195,000	5.91%	160,000	21.88%
BUILDING PERMIT FEES	130,000	3.94%	110,000	18.18%
SUPPORTED BY TAXES	2,736,995	82.96%	2,727,195	0.36%
	3,299,155	100.00%	3,225,505	2.28%



TOTAL COST PER PERSON PER DAY FOR PUBLIC SAFETY: POLICE, FIRE/AMBO, INSPECTION

0.99

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.82

Public Safety

5 Year Budget History for Police, Fire/Amb, Inspection

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	1,670,930	1,690,539	1,768,403	1,840,700	1,843,750
Benefits	762,051	749,736	748,456	766,150	759,750
Operations	506,875	563,108	596,428	553,000	583,225
Bld & Grounds	16,247	23,388	24,318	20,000	23,800
Capital Outlay	32,213	24,749	27,984	45,655	88,630
Total	2,988,316	3,051,520	3,165,589	3,225,505	3,299,155
Revenues					
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Police Training	2,560	2,400	2,560	2,560	2,560
Court Fines	79,654	68,496	71,859	65,000	65,000
Parking Violations	2,780	6,369	3,670	4,000	3,600
Police Dept Fees	2,228	2,542	2,357	2,600	2,300
DMV Regis Fees	1,020	808	626	700	-
Crossing Guard Contract	34,866	34,438	35,768	35,750	35,900
Fire Ins Dues	48,162	54,862	52,079	52,000	55,000
Amb Fees	165,269	199,538	205,972	160,000	195,000
Fire Contract	40,400	40,400	40,700	40,700	47,800
Amb Contracts	48,000	41,000	25,000	25,000	25,000
Fire Insp Fees	-	-	-	-	-
Fire/Amb Grants	-	-	-	-	-
Bld Permits	129,478	185,005	160,808	110,000	130,000
Total	554,417	635,858	601,399	498,310	562,160
Supported by Taxes	2,433,899	2,415,662	2,564,190	2,727,195	2,736,995
Population	9,118	9,124	9,141	9,141	9,179
Annual Per Capita Supported by Taxes	267	265	281	298	298
Per Capita Supported by Taxes per Day	0.73	0.73	0.77	0.82	0.82
Total Exp Per Person Per Day	0.90	0.92	0.95	0.97	0.98



2017 Budget Law Enforcement



TABLE OF CONTENTS

Budget Narrative	1
Organizational Chart	4
Budget	5
Footnotes	6
Corporate Reserve	7
Budget History	8



January 25, 2016, the Hartland Police Department was approved for accreditation status from the Wisconsin Law Enforcement Accreditation Group.

2017 POLICE DEPT. REQUESTS

- Replace marked squads #8 and #9



Officer Adam Mueller was honored as a hometown hero for his community & public service.



Chief Robert J. Rosch was sworn in as President of the Wisconsin Chiefs of Police Association.

HARTLAND POLICE DEPARTMENT

2017 BUDGET NARRATIVE

The authorized staffing of the police department is the Chief of Police, Deputy Chief of Police, Captain of Police, Lieutenant of Police, twelve Police Officers (one is assigned as a Detective), two full-time Administrative Assistants, two part-time Administrative Assistants and six School Crossing Guard positions.

Thank you for your continual support of the Hartland Police Department.

HARTLAND POLICE DEPARTMENT

QUALITY OF LOCAL POLICE AGENCY

The quality of police services to a community can vary depending on the loyalty of the employees in the police department, their morale and their ownership of the community. These employees come to work day in and day out to provide a service to the citizens and carry with them the local knowledge of people, places, or historical events that help to divert, reduce, or eliminate inappropriate behavior and address quality of life matters. This local knowledge is more beneficial than any record management system could record and is more enhanced by local employees.

In 2016, the current police officer staff has a combined 209 years of experience with the Village of Hartland, ranging from 1 year to 32 years of service, the average being 14.9 years of service per officer.

The Service Quality that a local police agency can provide is based upon dimensions such as:

1. **Tangibles**-Appearance of physical facilities, equipment, personnel, and printed or visual information the department provides.
2. **Reliability**-Ability to perform all services dependably and accurately.
3. **Responsiveness**-Willingness to help citizens by providing prompt services.
4. **Competence**-Possession of the required skills and knowledge to perform their duties.

HARTLAND POLICE DEPARTMENT

QUALITY OF LOCAL POLICE AGENCY (Cont.)

5. **Courtesy**-Politeness, respect, consideration, and professionalism of all personnel.
6. **Credibility**-Trustworthiness, believability, and honesty of the staff.
7. **Security**-Freedom from danger, risk, or doubt.
8. **Access**-Approachability to services of the agency.
9. **Communication**-Listening to citizens, acknowledging their concerns, following up on the concerns and communicating the results.
10. **Understanding the Citizen**-Making an effort to know the citizens and their needs.
11. **Every Call, Every Citizen, Every Contact**-Making an effort to build an advocate for the community with every police contact with a citizen.

The Hartland Police Department averages 10000 citizen contacts (Calls for Service) each year and the vast majority of these interactions between the police department and the citizens go without a problem.

On occasion, a citizen may make a complaint to the department about an interaction with a staff member (average 6 operation complaints each year), but the majority of these complaints are either unfounded, exonerated, or not-sustained. An average of 1 complaint each year is sustained and corrective action is taken.

On the other hand, a citizen may also take the opportunity to commend the department or individual staff members for their professionalism and assistance during a citizen contact. The department averages 29 operation compliments each year. These citizens are not obligated to take the time to recognize the good efforts of our staff, but they do and it is a great reflection on the quality of employees that work for Hartland. Based upon these numbers, for every 1 sustained complaint, the department receives 29 compliments for the Service Quality.

The ownership of this community is instilled in all the employees that work for the Hartland Police Department. Thank you for your continual support of the police department, our staff shows their appreciation by providing a high quality of service to the citizens.

In 2015, the department received 25 Operation Compliments and 11 Operation Complaints, of which only 2 was substantiated.

HARTLAND POLICE DEPARTMENT

2017 PERSONNEL COSTS

Personnel costs for 2017 will increase 0.007% because of staffing needs. The department requested to hire a 17th police officer, but due to budget limitations that has been removed. However, the budget proposes to hire a new officer on or about the first pay period of 2017 and temporarily have a 17th officer until the Chief of Police retirement in March. This allows the department to hire and train the new officer and not cause a decline in staffing upon that retirement.

2017 OPERATION COSTS

Operation costs for 2017 will increase 0.1%

Note: Outside Service Contract fund has a one-time increase of \$3800.00 for 2017 only. This is due to a Federal Government requirement to change from a Uniform Crime Report (UCR) format to a National Incident Based Reporting System (NIBRS) format. Waukesha County has negotiated with our record management system to make this change and this is a payback for that. Starting in 2018, this cost would be \$1101.00 per year for licensing maintenance. If we did this on our own, the upfront cost would be significantly more (approximately 2x).

2017 PURCHASES

CORPORATE RESERVE

- | | |
|------------------------|-------------|
| 1. Vehicle Replacement | \$28,500.00 |
| 2. Vehicle Replacement | \$28,500.00 |
| 3. Vehicle Equipment | \$10,000.00 |

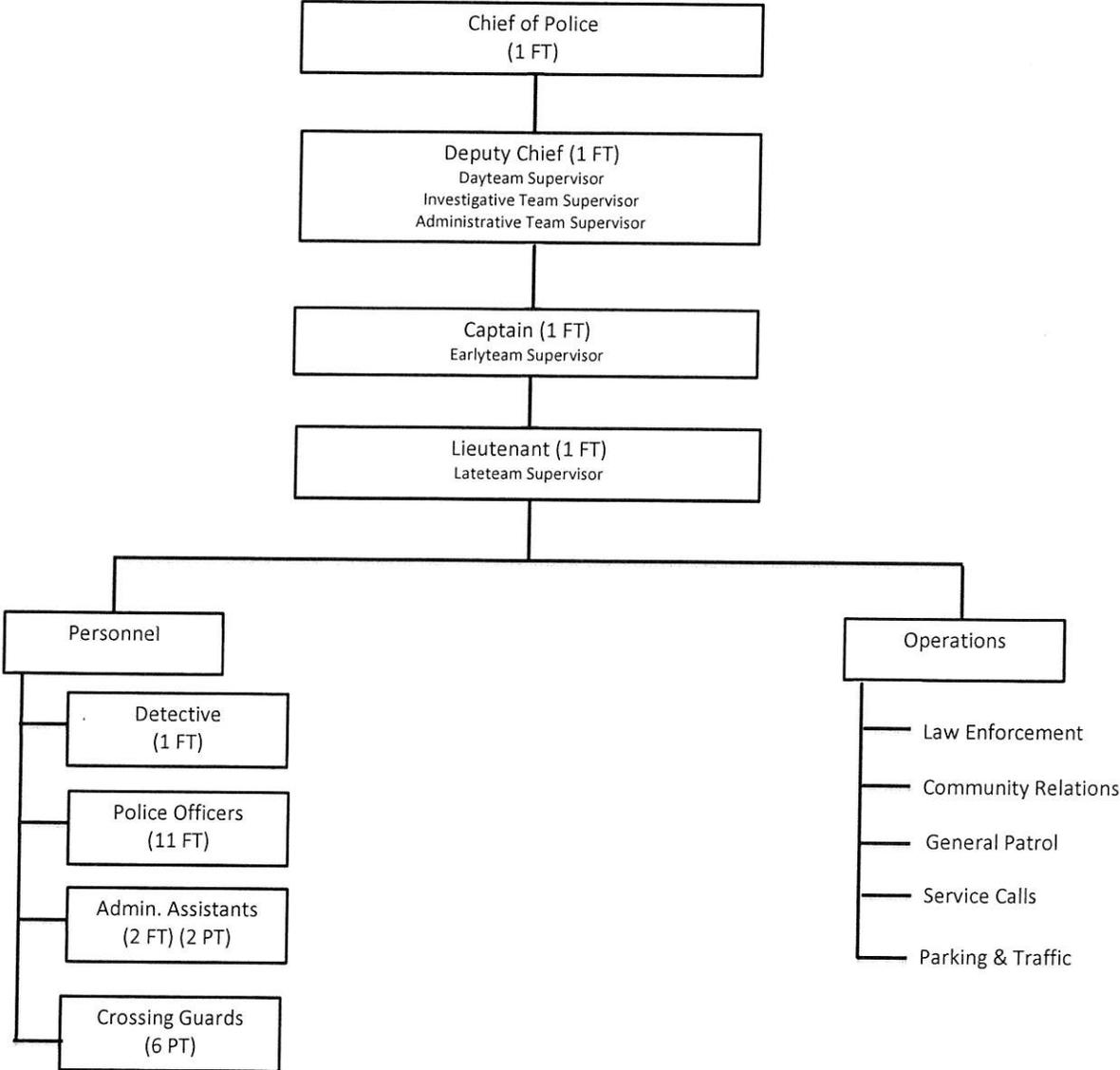
Note: Subtract an estimated \$8,000 for the resale of the used vehicles.

CAPITAL OUTLAY

- | | |
|----------------------|-----------|
| 1. Taser Replacement | \$4000.00 |
|----------------------|-----------|

Note: Replace 4 units per year for 4 budget years to ultimately obtain 16 units. (2nd Year)

2017 POLICE DEPARTMENT



Employees:
 18.0 Full Time
 8.0 Part Time
 19.86 Full Time Equivalents

Law Enforcement

Account Description	2015 Actual	2016 Budget	Thru 6/30/2016	% Used	Full Year Est	2017 Adopted	Footnote
Police Wages & Benefits							
E 101-52100-110 SALARIES	\$ 1,395,722	\$ 1,407,800	\$ 643,910	46%	\$ 1,407,800	\$ 1,407,000	
E 101-52100-120 OVERTIME	52,912	50,000	23,106	46%	50,000	50,000	
E 101-52100-130 FICA	111,779	113,500	52,750	46%	113,500	113,000	
E 101-52100-140 RETIREMENT BENEFITS	134,038	133,700	56,559	42%	133,700	150,800	
E 101-52100-150 HEALTH/DENTAL/LIFE	371,098	382,500	189,035	49%	382,500	366,000	
E 101-52100-160 EDUCATIONAL	14,326	14,400	6,624	46%	14,400	14,400	
E 101-52100-170 LONGEVITY	10,204	10,900	4,747	44%	10,900	10,350	
E 101-52100-180 OTHER BENEFITS	20,232	22,300	18,396	82%	22,300	22,300	
Sub-Total Police Wages & Benefits	\$ 2,110,311	\$ 2,135,100	\$ 995,127	47%	\$ 2,135,100	\$ 2,133,850	
Police Operations							
E 101-52100-260 OTHER EQUIPT MAINT	\$ 7,390	\$ -	\$ -	0%	\$ -	\$ -	
E 101-52100-290 OUTSIDE SERV/CONTRACTS	47,110	46,000	31,270	68%	46,000	50,000	A
E 101-52100-300 OPERSUPPLIES/EXPNS	76,753	66,000	46,692	71%	70,000	67,000	B
E 101-52100-360 VEHICLE MAINT/EXPNS	57,374	68,000	17,737	26%	40,000	68,000	C
E 101-52100-550 REPLACE VEST ARMOR	2,000	2,000	2,000	100%	2,000	2,125	D
E 101-52100-800 CAPITAL OUTLAY	-	7,000	7,226	0%	7,226	4,000	E
E 101-52100-900 CORP RESERVE PMT	40,200	50,500	50,500	100%	50,500	51,700	F
Sub-Total Police Operations	\$ 230,827	\$ 239,500	\$ 155,425	65%	\$ 215,726	\$ 242,825	
TOTAL LAW ENFORCEMENT	\$2,341,138	\$2,374,600	\$1,150,552	48%	\$2,350,826	\$2,376,675	
					Increase	0.1%	

FOOTNOTE EXPLANATIONS ON FOLLOWING PAGE

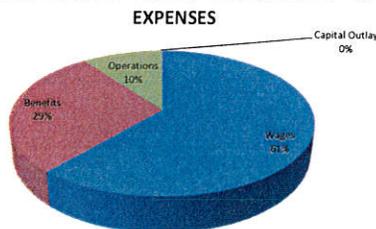
Highlight 2016: Received WILEAG Accreditation, completed handgun conversion, retirement of officer Jim Weber, hiring of Officer Nick Greenwood, radio system upgrades with portable and mobile radios for all Village departments.

Spotlight 2017 Maintain and enhance great law enforcement services to the community, the retire of Chief Robert Rosch and the appointment of a new Chief of Police.

Operations: The authorized staffing of the police department is the Chief of Police, Deputy Chief of Police, Captain of Police, Lieutenant of Police, twelve Police Officers (one is assigned as a Detective), two full-time Administrative Assistants, two part-time Administrative Assistants and six part-time School Crossing Guard positions.

Continued Next Page

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	1,457,800	61%	1,457,000	61%	-0.05%
Benefits	677,300	29%	678,850	28%	-0.07%
Operations	232,500	10%	238,825	10%	2.72%
Capital Outlay	7,000	0%	4,000	0%	-42.86%
Total	2,374,600	100%	2,376,675	100%	0.09%



Footnotes to Police Department Budgeted Line Items

- A. Account E101-52100-290-Outside Services/Contracts. This account funds all outside services or vendors that the department contracts with in support of the mission. This would include cellphone provider, computer licensing and user fees, the Suburban Critical Incident and Major Investigation Teams, Waukesha County contracts and the Humane Animal Welfare Society
- B. Account E101-52100-300-Operating Supplies/Expenses. This account funds the main operating supplies and expenses for the department, to include office supplies, training costs, and clothing allowance for police officers.
- C. Account E101-52100-360-Vehicle Maintenance/Expenses. This account funds the operations of the department fleet to include maintenance and fuel costs. Generally 50% is for fuel and 50% is for vehicle maintenance.
- D. Account E101-52100-550-Armor Vest Replacement. This account funds the body armor replacement for all sworn staff members. Every five years a police officer's vest is replaced.
- E. E101-52100-800-Capital Outlay. This account funds specific equipment purchases that are determined to be necessary for the department's operations. This can vary from year to year depending on the department's needs and is usually based upon a cost threshold. Four Taser replacements are requested for 2017.
- F. E101-52100-900-Corporate Reserve Paybacks. This account funds the payback amounts for major purchases, such as vehicles, weapons, or computer equipment. The annual amount is based upon what is owed for past purchases.

VILLAGE OF HARTLAND - PUBLIC SAFETY BUDGET 2017

Law Enforcement

Corporate Reserve This budget proposes to replace squad #8 and squad #9.

This budget continues to fund our participation in the Critical Incident Team and the Major Incident Unit.

It also continues the following programs: Crimestoppers; Safe School Initiative; High School Traffic Initiative (covers both Arrowhead and Lake Country Lutheran); Computer Vehicle Registration; FBI Cyber Crime Task Force; and Metro Drug Enforcement Unit.

Police Wages Account: 101-52100-110						
Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2015	2016	2017
Chief of Police	1		16	1.00	1.00	1.00
Deputy Chief of Police	1		14	1.00	1.00	1.00
Captain	1		14	1.00	1.00	1.00
Lieutenant	1		13	1.00	1.00	1.00
Detective	1		Contract	1.00	1.00	1.00
Patrol Officers	11		Contract	11.00	11.00	11.00
Adm Secretary	2		5	2.00	2.00	2.00
Adm Secretary		2	5	1	1	1
Crossing Guards		6	2	0.86	0.86	0.86
Employee Totals	18	8		19.86	19.86	19.86

Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
Taser Replacement	X		4	1,000	4,000
TOTAL LAW ENFORCEMENT CAPITAL OUTLAY					4,000

Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) Replacing Squad #8		X	1	33,500	33,500
2) Replacing Squad #9		X	1	33,500	33,500
TOTAL LAW ENFORCEMENT CORP RESERVE PURCHASES					\$ 67,000

Village of Hartland 5 Year Budget History

Law Enforcement

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	1,399,717	1,417,069	1,448,634	1,457,800	1,457,000
Benefits	654,884	652,094	661,677	677,300	676,850
Operations	234,370	227,844	230,827	232,500	238,825
Capital Outlay	5,220	-	-	7,000	4,000
Total	2,294,191	2,297,007	2,341,138	2,374,600	2,376,675
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Police Training	2,560	2,400	2,560	2,560	2,560
Court Fines	79,654	68,496	71,859	65,000	65,000
Parking Violations	2,780	6,369	3,670	4,000	3,600
Police Dept Fees	2,228	2,542	2,357	2,600	2,300
DMV Licensing Fees	1,020	808	626	700	-
Crossing Guard Contract	34,866	34,438	35,768	35,750	35,900
Total	123,108	115,053	116,840	110,610	109,360
Supported by Taxes	2,171,083	2,181,954	2,224,298	2,263,990	2,267,315
Population	9,118	9,124	9,141	9,141	9,179
Annual Per Capita Supported by Taxes	238	239	243	248	247
Per Capita Supported by Taxes per Day	0.65	0.66	0.67	0.68	0.68
Total Exp Per Person Per Day	0.69	0.69	0.70	0.71	0.71



2017 Budget Fire/Ambulance

TABLE OF CONTENTS

Budget Narrative	1
Organizational Chart	3
Budget	4
Footnotes	6
Personnel	7
Capital Outlay	8
Budget History	9

2017 FIRE DEPT. REQUESTS

- 101 FOOT LADDER TRUCK



Wisconsin Fire Chief's Conference
Pictured: S. Dyer, R. Little, D. Dean, D. Jambretz



Grand Opening!
Wake Up Call
Permanent Site at HFD



Ice Rescue Training on Nagawicka Lake

Hartland Fire Department 2017 Budget Narrative

The Hartland Fire Department has been a staple in the community since it was first organized in 1893. The department has been responding to calls for assistance for 124 years. During that time the coverage area, borders and types of calls have changed as well as the way we respond. The tools and equipment we use continues to advance forcing us to adapt and upgrade in order to maintain our high standard of service. The education requirements and state mandates continue to require extremely large time commitments from the members.

We continue to contract with the Town of Merton for a portion of the township that extends south of Beaver Lake Road and east of Jungbluth Road. The population of the area served in the Town of Merton is approximately 1800 with a daily increase of over 2500 when Arrowhead High School is in session.

We are projecting the call volume to increase as we see the rise in population, increased traffic to local establishments, and an increase in home construction. I have calculated the department's needs to keep offering immediate response to medical and fire emergencies. I am constantly evaluating our staffing, training, and response times. The additional funds used last year to pay two members to staff the station from 6pm-6am has proven to be a success, cutting our night time response time in half. We are able to arrive on scene in most cases under four minutes.

We have been working towards the paramedic license level and would like to incorporate the two-year phase-in program in the near future. This will give us the opportunity to offer a higher level of care, with increased medications for heart attack, trauma, circulatory and respiratory emergencies. We currently are only able to offer the advanced treatment through mutual aid from our neighbors. The two-year phase-in period would allow us a time frame to establish 24-hour-a-day coverage with at least one paramedic. Our very close comrades at the Town of Lisbon, Pewaukee and the Lake Country Fire Department all operate at the paramedic level and have agreed to assist us if needed during the two-year phase-in.

In order to accomplish this long term goal, the hiring of two full time Firefighter/Paramedics would be suggested for 2018. The two additional staff and current paramedic would each work 24 hour shifts, allowing us a paramedic on duty 24 hours a day, 7 days a week, 365 days a year. I would anticipate a reduction in the fill in staffing to help offset the cost of full time employees.

I have selected an extremely talented, dedicated and extremely responsive team of Officers. These men and women dedicate hundreds of hours each year for the good of the community.

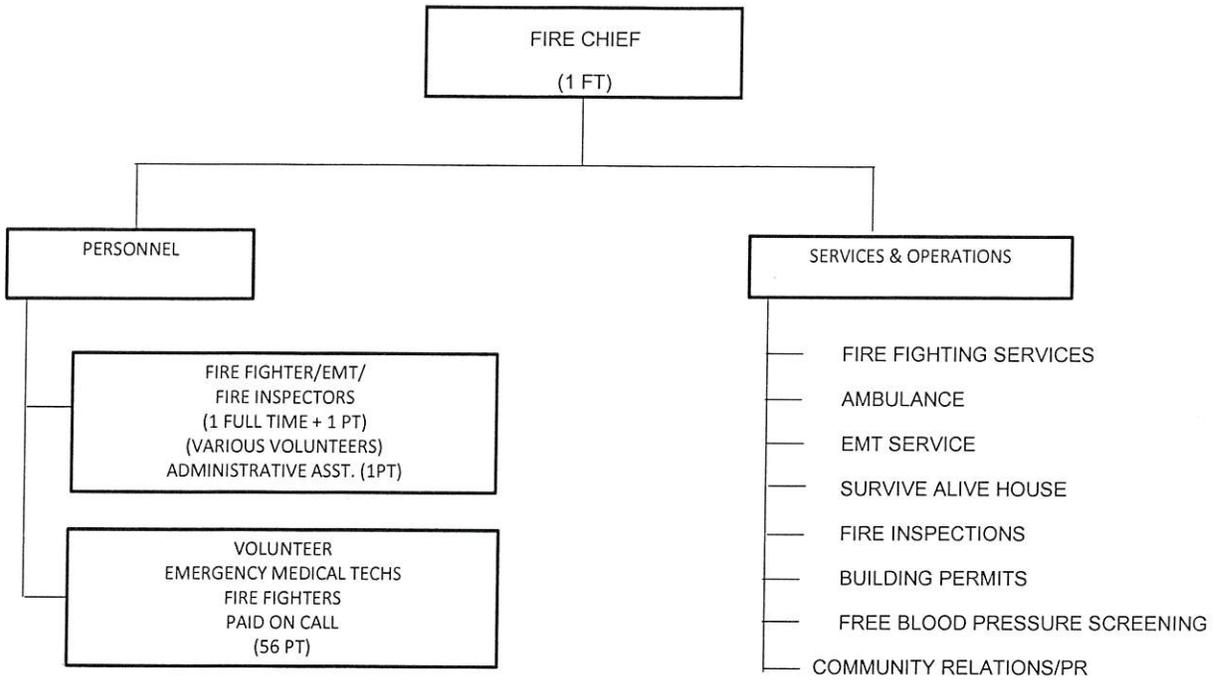
We are expecting the delivery of the new 101 foot aerial platform truck in early July of 2017. We hope to have this for the Hartland Hometown Celebration Parade.

The cost of fire and EMS equipment continues to be expensive. Utilities, maintenance costs, education, and refresher training all continue to increase. The protection of our fire and emergency personnel, however, as well as our citizens, businesses, and their possessions comes first. However, the constant introduction and release of new studies, reports, and guidelines continue to change the way we offer service while adding additional requirements to the health and safety of our members.

It is a difficult task to live up to our mission of providing the best and highly trained responsible members to protect and save lives in our community without raising the cost of doing business.

I am completing my first year as the full time Chief and I feel extremely fortunate to have a great community to serve and to have such caring, enthusiastic people to work with. Thank you for your support and understanding as we transition and move forward. I will continue to remain fiscally responsible while fulfilling my duties and doing my best to protect the people we serve.

2017 FIRE/AMBULANCE SERVICES



EMPLOYEES:

1 FULL TIME FIRE CHIEF

1 FULL TIME FIRE FIGHTERS/PARAMEDIC

1 PART TIME FIRE FIGHTER/EMT

56 PAID PER CALL FIRE FIGHTER/EMT'S

Fire/Ambulance Department

Account Description	2015 Actual	2016 Budget	Thru 6/30/2016	% Used	Full Year Est	2017 Adopted	Footnotes
<i>Fire Fighting Budget</i>							
<i>Fire Wages & Benefits</i>							
E 101-52200-110 SALARIES	\$ 116,206	\$ 143,700	\$ 44,123	31%	\$ 143,700	\$ 145,600	A
E 101-52200-130 FICA	8,709	11,000	3,574	32%	11,000	11,150	
E 101-52200-140 RETIREMENT BENFTS	7,205	8,900	3,261	37%	8,900	10,000	
E 101-52200-150 HEALTH/DENTAL/LIFE	22,564	20,100	7,678	38%	20,100	15,900	
E 101-52200-180 OTHER BENEFITS	750	750	750	0%	750	750	
Sub-Total Fire Wages and Benefits	\$ 155,434	\$ 184,450	\$ 59,386	32%	\$ 184,450	\$ 183,400	
<i>Fire Operations</i>							
E 101-52200-220 UTILITY SERVICES	\$ 18,483	\$ 15,000	\$ 8,155	54%	\$ 17,000	\$ 17,000	B
E 101-52200-255 BLDGS/GROUNDS	5,835	5,000	6,124	122%	7,500	6,800	C
E 101-52200-290 OUTSIDE SERV/CONT	9,492	5,500	11,284	205%	15,000	10,000	D
E 101-52200-300 OPER SUPPLIES/EXP	43,504	38,000	23,331	61%	44,000	44,000	E
E 101-52200-360 VEH MAINT/EXPNS	18,176	5,500	9,880	180%	13,000	13,000	F
E 101-52200-800 CAPITAL OUTLAY	14,539	18,607	7,409	40%	18,000	16,330	G
E 101-52200-900 CORP RESERVE PMTS	68,532	67,000	67,000	100%	67,000	67,000	H
Sub-Total Fire Operations	\$ 178,561	\$ 154,607	\$ 133,183	86%	\$ 181,500	\$ 174,130	
TOTAL FIRE FIGHTING	\$ 333,995	\$ 339,057	\$ 192,569	57%	\$ 365,950	\$ 357,530	

Ambulance Service Budget

Account Description	2015 Actual	2016 Budget	Thru 6/30/2016	% Used	Full Yr Est	2017 Adopted	Footnotes
<i>Ambulance Wages & Benefits</i>							
E 101-52300-110 SALARIES	\$ 203,563	\$ 239,200	\$ 107,730	45%	\$ 240,000	\$ 241,150	A
E 101-52300-130 FICA	15,474	18,300	8,333	46%	18,300	18,450	
E 101-52300-140 RETIREMENT BENFTS	8,763	8,950	4,010	45%	8,950	10,000	
E 101-52300-150 HEALTH/DENTAL/LIFE	22,564	20,100	7,677	38%	22,000	15,900	
E 101-52300-180 OTHER BENEFITS	750	750	750	0%	750	750	
Sub-Total Ambo Wages and Benefits	\$ 251,114	\$ 287,300	\$ 128,500	45%	\$ 290,000	\$ 286,250	

Fire/Ambulance Department

Account Description	2015 Actual	2016 Budget	Thru 6/30/2016	% Used	Full Year Est	2017 Adopted	Footnotes
Ambulance Operations							
E 101-52300-290 OUTSIDE SERV/CONT	\$ 4,872	\$ 5,500	\$ 2,704	49%	\$ 5,500	\$ 5,200	D
E 101-52300-300 OPER SUPPLIES/EXPN	57,366	58,000	26,711	46%	52,000	51,000	E
E 101-52300-360 VEHICLE MAINT/EXP	2,537	5,000	571	11%	2,500	4,200	F
E 101-52300-510 INSURANCES	23,000	23,000	23,000	100%	23,000	23,000	G
E 101-52300-800 CAPITAL OUTLAY	13,445	20,048	1,660	8%	20,048	68,300	H
E 101-52300-900 CORP RESERVE PMT	31,500	31,500	31,500	100%	31,500	31,500	
Sub-Total Ambulance Operations	\$ 132,720	\$ 143,048	\$ 86,146	60%	\$ 134,548	\$ 183,200	
TOTAL AMBULANCE SERVICE	\$ 383,834	\$ 430,348	\$ 214,646	50%	\$ 424,548	\$ 469,450	

TOTAL FIRE/AMBULANCE	\$ 717,829	\$ 769,405	\$ 407,215	53%	\$ 790,498	\$ 826,980	Increase 7.5%
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FOOTNOTE EXPLANATIONS ON TAB 8 PAGE 3

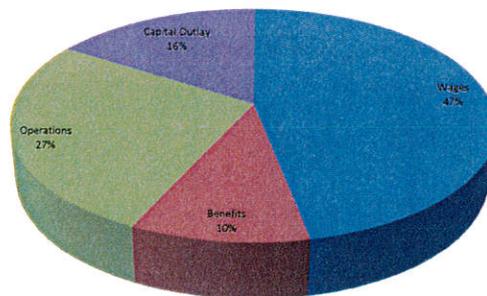
2016 Highlight: Paramedic training for up to three ambulance personnel

2017 Spotlight: Continued advancement towards paramedic level response

Operations: Working on a possible change to upgrading to an EMS Paramedic Level.

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	382,900	50%	386,750	47%	1.01%
Benefits	88,850	12%	82,900	10%	-6.70%
Operations	210,607	27%	222,030	27%	5.42%
Capital Outlay	87,048	11%	135,300	16%	55.43%
Total	769,405	100%	826,980	100%	7.48%

EXPENSES



Footnotes to Fire and Ambulance Department Budgeted Line Items

- A. Account E101-52200-110 and E101-52300-110 Salaries: These accounts include the salaries for the Fire Chief, Assistant Fire Chief, Fire Lieutenants, Fire Captains, Paid On Call employees, weekend time and an office assistant position.
- B. Account E101-52200-220-Utility Services. This account is the expenditures for Natural Gas, Electric, Telephone and Sewer and Water.
- C. Account E101-52200-255 Building and Grounds. This is for painting, replacing doors and windows, carpeting, tile floors, furnaces, water heaters, fire and security alarms, flags, hardware in fire station, survive alive house, classroom, cleaning supplies, maintaining fire building and grounds.
- D. Account E101-52200-290 and E101-52300-290 Outside Services. This account is for budgeted IT costs from ONTECH IT company and repairs and any outside services such as ladder and pump testing, annual physicals, paramedic intercepts, SCBA mask testing, radio and pager repairs medical oxygen, drug testing, hydro testing.
- E. Account E101-52200-300 and E101-52300-300 Operating Supplies/Expenses. This account is made up of vehicle fuel, fire and EMS training, WCTC continuing education and training courses, office supplies, conferences, uniforms, badges, ladder and pump testing, SCBA air testing, fire prevention materials, training books, radio and pager repairs, I-99 compensation, EMS medical supplies, medical oxygen, SCBA mask testing, drug testing, ambulance disinfectants, and several other minor expenditures. The 2017 budget includes funds to train employees to the paramedic level.
- F. Account E101-52200-360 and E101-52300-360 Vehicle Maintenance/Expense. This is oil and filter changes, repairs to all fire department vehicles, tires, repairs to fire pumps.
- G. Account E101-52200-800 and E101-52300-800 Capital Outlay Expense. This is for any miscellaneous capital purchases. For account E101-52300-800, 2017 is showing an additional expense of \$50,000 for the purchase of 2 AED devices. These will be purchased with reserves on hand from several donations to the ambulance donation fund.
- H. Account E101-52200-900 and E101-52300-900 Corporate Reserve Payments. This account is for the repayment of capital equipment purchased by the Fire Department. The Fire Department has approximately \$1,850,000 of equipment purchases by the year 2020. The Village has decided to start pre-funding these purchases as much as possible with our own interest free money instead of borrowing funds for these purchases.

Fire/Ambulance Department

Personnel Schedule

Fire Wages:101-52200-110, Ambo Wages: 101-52300-110

<i>Classification</i>	<i>Full Time</i>	<i>Part Time</i>	<i>Salary Grade</i>	<i>FIRE/AMBULANCE POSITIONS</i>		
				<i>2015</i>	<i>2016</i>	<i>2017</i>
Fire Chief	1		12	1	1	1
Division Chief (Volunteer)		3	4	0	3	3
Captain (Volunteer)		2	4	2	2	2
Lieutenant (Volunteer)		4	4	4	4	4
Safety Officer (Volunteer)		2	4	2	2	2
Paid on Call		56	4	56	56	56
EMT Firefighter	1		7	1	1	1
Administrative Assistant		1		1	1	1
Various Partime Days		1		1	1	1
Employee Totals	2	69		68	71	71

Capital Improvements

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
None anticipated in 2017					

TOTAL CAPITAL IMPROVEMENTS

-

Fire/Ambulance Department

Capital Outlay Schedule - Fire Fighting Services

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1	1 3/4" - 2" Hose	X	X	10	149	1,490
2	Turnout Gear		X	3	1,800	5,400
3	Pagers w/ Chargers	X	X	6	450	2,700
4	Fire Boots		X	4	250	1,000
5	Helmets/Hoods		X	4	218	870
6	Blowhard PPV Fan	X		1	3,950	3,950
7	Laptops		X	2	460	920
TOTAL FIRE FIGHTING CAPITAL OUTLAY						16,330

* Will not be spent if Grant is not received.

Capital Outlay Schedule - Ambulance Services

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1	Pagers		X	6	450	2,700
2	Cot Batteries		X	2	1,000	2,000
3	Turnout Gear		X	3	1,800	5,400
4	Ipad/Tablet		X	2	3,100	6,200
5	4Gas Meter	X		1	2,000	2,000
6	AED's		X	2	25,000	50,000
TOTAL AMBULANCE CAPITAL OUTLAY						68,300

Village of Hartland 5 Year Budget History

Fire/Ambulance

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	271,213	273,470	319,769	382,900	386,750
Benefits	107,167	97,642	86,779	88,850	82,900
Operations	188,036	204,792	258,979	239,000	248,900
Bld & Grounds	16,247	23,388	24,318	20,000	23,800
Capital Outlay	26,993	24,749	27,984	38,655	84,630
Total	609,656	624,041	717,829	769,405	826,980
Revenues					
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Fire Ins Dues	48,162	54,862	52,079	52,000	55,000
Amb Fees	165,269	199,538	205,972	160,000	195,000
Fire Contract	40,400	40,400	40,700	40,700	47,800
Amb Contracts	48,000	41,000	25,000	25,000	25,000
Fire Insp Fees	-	-	-	-	-
Homeland Security Grant	-	-	-	-	-
Total	301,831	335,800	323,751	277,700	322,800
Supported by Taxes	307,825	288,241	394,078	491,705	504,180
Population	9,118	9,124	9,141	9,141	9,179
Annual Per Capita Supported by Taxes	34	32	43	54	55
Per Capita Supported by Taxes per Day	0.09	0.09	0.12	0.15	0.15
Total Exp Per Person Per Day	0.18	0.19	0.22	0.23	0.25

Building Inspection

Account Description	2015 Actual	2016 Budget	Thru 6/30/2016	% Used	Full Year Est	2017 Adopted
Inspection Operations						
E 101-52400-290 OUTSIDE SERV/CONTR	\$ 103,986	\$ 77,000	\$ 71,420	93%	\$ 172,900	\$ 91,000
E 101-52400-300 OPER SUPPLIES/EXP	2,636	4,500	2,389	53%	4,500	4,500
Sub-Total Inspection Operations	\$ 106,622	\$ 81,500	\$ 73,809	91%	\$ 177,400	\$ 95,500
TOTAL INSPECTION	\$106,622	\$81,500	\$73,809	91%	\$177,400	\$95,500

2016 Highlight: The development of the Sanctuary, Windrush and Four Winds West Subdivisions.

2017 Spotlight: The Village expects occupancy for the three subdivisions listed above to start as well as the revitalization of our downtown with the redevelopment of the Capitol Plaza.

Notes: The Village of Hartland contracts with the firm Wisconsin Building Inspections, LLC for inspection services. Scott Hussinger remains our building inspector.

<i>Number of New Construction Permits:</i>	2012	2013	2014	2015	Thru 6/30 2016
Residential:	9	13	8	9	19
Commercial:	1	0	2	1	1

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Operations	81,500	100%	95,500	100%	17.18%
Total	81,500	100%	95,500	100%	17.18%

Village of Hartland 5 Year Budget History

Inspection Services

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Operations	84,469	130,472	106,622	81,500	95,500
Total	84,469	130,472	106,622	81,500	95,500
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Bldg Permits	129,478	185,005	160,808	110,000	130,000
Total	129,478	185,005	160,808	110,000	130,000
Supported by Taxes	(45,009)	(54,533)	(54,186)	(28,500)	(34,500)
Population	9,118	9,124	9,141	9,141	9,179
Annual Per Capita Supported by Taxes	(4.94)	(5.98)	(5.93)	(3.12)	(3.76)
Per Capita Supported by Taxes per Day	(0.0135)	(0.0164)	(0.0162)	(0.0085)	(0.0103)
Total Exp Per Person Per Day	0.025	0.039	0.032	0.024	0.029

2017 Budget

Department of Public Works

TABLE OF CONTENTS

Budget Summary	1
Budget Narrative	2
Personnel	7
Budget History	8
Environmental Services	Tab 12
Cemetery	Tab 13

2017 DPW SPOTLIGHT

- Paving program includes: Pineview, Ponderosa, Thornbush, Pinyon, Cedar Bend Balsam and Arlene.
- Begin the tree planting, street sweeping and plowing services for our three new subdivisions.
- Budgeting funds to begin the preventive treatment of some ash trees against emerald ash borer



Josh Georgenson cutting a tree at the cemetery.

The Village hosted an Electronics & Appliance Recycling event on Saturday, October 8.



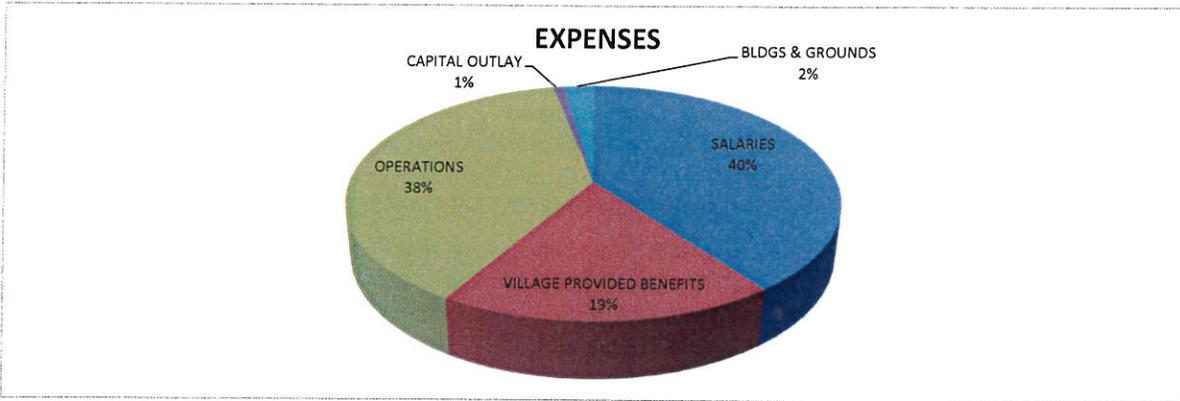
Tom Pohlman and summer help keeping the Village beautiful.

VILLAGE OF HARTLAND PUBLIC WORKS

2017 Budget Summary

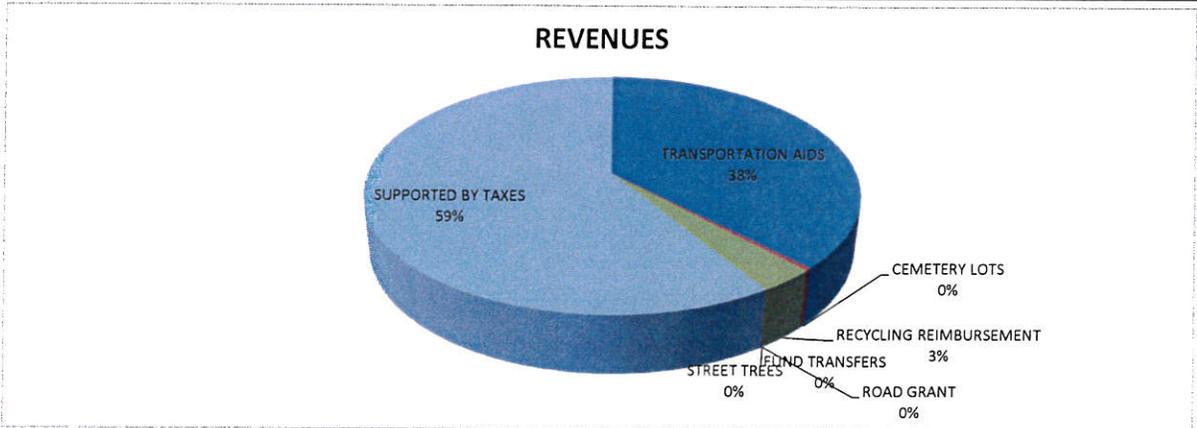
GENERAL PUBLIC WORKS, ENVIRONMENTAL SERVICES, CEMETERY

	2016 BUDG	% OF BUDG	2015 BUDG	% INCR
SALARIES	631,314	39.73%	617,200	2.29%
VILLAGE PROVIDED BENEFITS	295,893	18.62%	298,180	-0.77%
OPERATIONS	610,600	38.43%	584,500	4.47%
CAPITAL OUTLAY	13,700	0.86%	15,105	-9.30%
BLDGS & GROUNDS	37,500	2.36%	39,000	-3.85%
	1,589,007	100.00%	1,553,985	2.25%



FUNDING SOURCES

	2016 BUDG	% OF BUDG	2015 BUDG	% INCR
TRANSPORTATION AIDS	595,500	37.48%	605,000	-1.57%
CEMETERY LOTS	6,000	0.38%	2,000	200.00%
RECYCLING REIMBURSEMENT	50,000	3.15%	45,000	11.11%
ROAD GRANT	-	0.00%	-	#DIV/0!
STREET TREES	-	0.00%	-	#DIV/0!
FUND TRANSFERS	-	0.00%	-	#DIV/0!
SUPPORTED BY TAXES	937,507	59.00%	901,985	3.94%
	1,589,007	100.00%	1,553,985	2.25%



TOTAL EXPENSE PER PERSON PER DAY FOR
PUBLIC WORKS: GEN PUBLIC WORKS,
ENVIRONMENTAL SERVICES, CEMETERY

0.48

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.28

DEPARTMENT OF PUBLIC WORKS 2017 BUDGET NARRATIVE

The Department of Public Works (DPW) will be staffed in 2017 with fourteen full-time permanent employees. That includes the Director of Public Works, Operations Supervisor, two working Foremen, and ten general Laborers. Seven seasonal staff assist with parks, Village land and cemetery maintenance, and two part-time employees monitor the recycle/yard waste site. To help with maintaining the cemetery that the Village took over, we have allocated additional seasonal and full-time staff hours to perform the required maintenance.

All of the DPW employees provide a wide variety of services included in several areas of the Village budget as follows:

- **Cemetery** – Maintenance of three Village cemeteries totaling about 11 acres.
- **Capital Projects** – Staff, in cooperation with the contract Village Engineer, prepares the 5-year Capital Improvements Plan; plans, designs and coordinates construction for Village Capital Projects; reviews and coordinates private developments.
- **Public Works** – Responsibilities include maintenance of Village facilities, equipment and Village land, including street right-of-ways, approximately 44.4 miles of streets, 26.7 miles of storm sewer, 1154 storm sewer structures, DPW garage and miscellaneous vehicles and equipment. In addition, the department has maintenance responsibility for the Municipal Building, Police Department and Library.
- **Environmental Services** – Includes provision of recycling and yard waste services, planting and maintenance of landscaping/trees (3,783 street right-of-way trees and 1,481 park trees).
- **Parks** – Maintenance of approximately 96.9 acres of parks and other Village open space including eight baseball diamonds (including t-ball fields), four soccer fields, one football field, 4.4 miles of asphalt/chip/boardwalk trail, four tennis courts, three basketball courts, one Fine Arts Center, nine picnic shelters, a variety of playground equipment, the splash pad at Nixon Park and a new restroom/storage facility at Centennial Park.
- **Sanitary Sewer Department** – Operation and maintenance of approximately 51.3 miles of sanitary sewer, seven lift stations and 1,212 manholes. A new lift station was constructed in 2016 for the Four Winds West subdivision project.
- **Water Department** – Operation and maintenance of approximately 53.2 miles of water main, five wells, four storage facilities, 2,935 water meters, 627 fire hydrants, 1,363 valves and appurtenances, and two newly constructed water pressure booster stations constructed as part of the Windrush subdivision. This is the first time that the Village will have two water pressure zones.

The 2017 Department of Public Works budget proposal has been prepared with our sensitivity to the economic climate by continuing to improve upon our efficiency in the delivery of services and being cost effective with our purchases and construction projects.

In accordance with the Village's commitment to being environmentally friendly, the DPW has a number of items in the up-coming budget that provide for cost effectiveness with construction, energy efficiency, resource/water conservation and providing a safe collection site for the proper disposal of electronic waste (e-waste). These include: partnering with Waukesha County to continue with the monthly electronic recyclables collection program, looking at LED lighting options and continued replacement of the failing water valves in the Bristlecone subdivision.

In 2017 we are budgeting for a Village-wide treatment for Emerald Ash Borer (EAB) after our Village-wide tree survey was completed in 2016. The treatment is a trunk injection process to inhibit the EAB from killing the ash trees. This treatment is usually performed every two years and will be limited to our best condition ash trees. For the trees that are not treated, it is more than likely that those trees will have to be removed with the stump ground out and a replacement tree planted. The tree survey also assists the Department in scheduling our maintenance efforts on all of our trees to ensure the health and longevity of the trees and to guide us with the planting of new trees.

Beginning with the 2013 construction season, DPW prepared a revised street maintenance plan in order to extend our financial resources while still maintaining an acceptable Village wide street condition index. We have incorporated additional maintenance strategies and continually look to extend the roadways lifetime with increasing the frequency of lower cost maintenance efforts. This includes crack sealing and patching of the roads to extend their usable life to the 24 year replacement schedule, in addition to considering lower cost rehabilitation strategies like mill and overlay options. In addition, beginning with the 2014 paving project, Village staff will take over the construction administration from our Village Engineer (Ruekert & Mielke) and the project savings will be used to pave our roadways. Village staff will be updating our PASER study during the upcoming year and the data is utilized in setting up our pavement maintenance program.

During 2016, the Village in cooperation with Waukesha County hosted two separate County-wide electronic recycling collections that were extremely popular and well utilized by the community. The collection events are held at various Waukesha County communities throughout the year in order to bring a cost effective alternative to our residents to recycle these items.

With respect to water conservation, the Village annually completes a leak detection survey and performs the necessary repairs as the leaks are found. Village staff also continues to participate in the Waukesha County Water Conservation Coalition. This coalition involves representatives from the water utilities throughout Waukesha County in order to "Through regional collaboration, develop and deliver groundwater awareness and demand side conservation awareness messages". Village staff continues to request homeowners in the north subdivisions stagger their lawn sprinkling times to better manage our water resources. In 2016, we began the replacement of the failing water system valves throughout the Bristlecone subdivision.

The following provides a summary of the projects, programs and requests included in the 2017 budget.

- **Personnel** – We are again requesting the continuation of one DPW seasonal position (960 hours) to help offset the loss of our permanent position in order to maintain parks, cemeteries, Village land and assist full time DPW staff. No changes have been requested in the permanent staff level, but there will be a need for an additional Laborer

as the new residential subdivisions are completed or with the implementation of a Storm Water Utility.

- **Cemetery** – The cemetery expenses for 2017, other than normal maintenance, is the replacement of a string trimmer and hand held blower. There have been additional maintenance expenses since the Village took over the ownership and maintenance responsibilities of the Lutheran Cemetery such as the repaving of the driveway and re-grading in the lower cemetery. We are also utilizing Seasonal staff to input the Lutheran cemetery data into our GIS database.
- **Capital Improvements/Outlay** – The Five Year Capital Improvements Plan has been revised based on the PASER Street Rating update completed in 2015. We have also planned for potential cost increases for asphalt paving and concrete for 2017 and included modifications to the street program as a result of the proposed revision to the street maintenance program.

The major street projects for 2017 include the repaving of Balsam Court, Arlene Drive, Pinyon Court, Ponderosa Drive, Cedar Bend, Pineview Court, and Thornbush Circle. We are also performing Village-wide miscellaneous sidewalk and curb and gutter repairs.

The Village was awarded a Storm Water Planning grant from the Wisconsin DNR in order to update our current storm water plan to account for the new regulations. The grant funds 70% of a two year storm water planning study that occurred during 2015 and 2016.

The Capital Improvements Plan includes continuing system wide repairs for water utility facilities by replacing old and worn out hydrants and valves. We will be rehabilitating Well #3 to reduce downtimes and hopefully increase pumping capacity. Other items to be done include performing sanitary sewer utility repairs, miscellaneous storm sewer repairs and storm inlet/catch basin repairs.

- **Public Works** – The overall budget has met the budget guidelines yet we are experiencing additional costs due to the on-going maintenance of our infrastructure and cost increases for fuel, steel related products, asphalt, concrete, materials delivered by truck, and electricity and natural gas utilities.

Through the Corporate Reserve account, Public Works is requesting the purchase of a replacement pickup truck, the replacement of a 2CY dump truck, replacement of the sweeper broom and snow blower attachments for the John Deere tractors and the addition of a mini excavator. We are also requesting to replacement our sewer cleaning truck for our Sewer Utility.

- **Environmental Services** – Minimal capital outlay is being requested in order to update the street tree GIS inventory. Salaries for the recycling costs are for our two part-time employees who monitor the recycle/yard waste site. We will continue with the Friday hours from 9:00am until 3:00pm in order to maintain a high level of service for our customers and to prevent the dropping off of unsuitable materials that we then need to pay extra for to dispose of properly. The recycle site monitors also assist with the electronics recycling events at our Recycle Center on Progress Drive.

- **Parks** – We have allocated summer staff time to the maintenance of the parks to address the increased use of our facilities. DPW staff will continue to coordinate the cleaning/opening of the splash pad each day and respond to any needed repairs or damage.

The proposed 2017 budget has been reviewed and approved by the Park Board. The Hartland Community Band has requested the Village share the cost of replacing the folding chairs that they use during their concerts and the Village could then use the chairs for recreation events that we host at the Fine Arts Center. As part of our Capital Outlay request, we are requesting funds to replace picnic tables, garbage cans and install a batting cage at Centennial Park. We are also requesting to replace a pull behind mower that is towed by our tractors.

We will begin the process of updating our Comprehensive Outdoor Recreation Plan which is budgeted to be completed in 2018. This Plan can then incorporate the findings and recommendations from the recently created Environmental Corridors and Open Space Task Force.

The additional two shelters at the splash pad have greatly helped with our park rental revenues and the revised the shelter reservation policy has worked out well by always having one unrented shelter at the splash pad available at all times.

- **Sanitary Sewer** – Capital improvements include installing flow monitors in our collection system to assist us in planning for future capacity improvements along with checking for potential sources of infiltration by observing flows during precipitation events. We will also be performing our annual sewer manhole and line repairs.

As part of the 2016 budgeting process, we are requesting the Board's approval of a 5% sewer rate charge effective the first quarter billing of 2017. This billing period begins on December 16, 2016.

- **Water** – Various increases in costs are due to inflation, increased costs for water treatment chemicals and power for pumping. Water system projects have previously been discussed under Capital Improvements. In 2016, the Wisconsin Public Service Commission (PSC) approved the Village's water rate increase for the first time since 2009. The effective date of this increase is the first quarter of 2017.

During the fall of 2016, DPW will again have some of our fire hydrants repainted to prolong their life and make them highly visible. We continued our water system repairs of hydrants and valves and programming future repainting of fire hydrants.

- **Storm Sewer** – The Capital Improvements Plan includes funds to repair and rehabilitate inlets, manholes and catch basins throughout the Village. We will be doing on-going maintenance of the riverbank stabilization at Nixon and Hartbrook Parks. The Village along with our Village Engineer has been working on our Storm Water Management plan to account for the new regulations. The study is being 70% funded by the DNR. We will be bringing the study recommendations to the Board for consideration as part of a future CIP discussion.

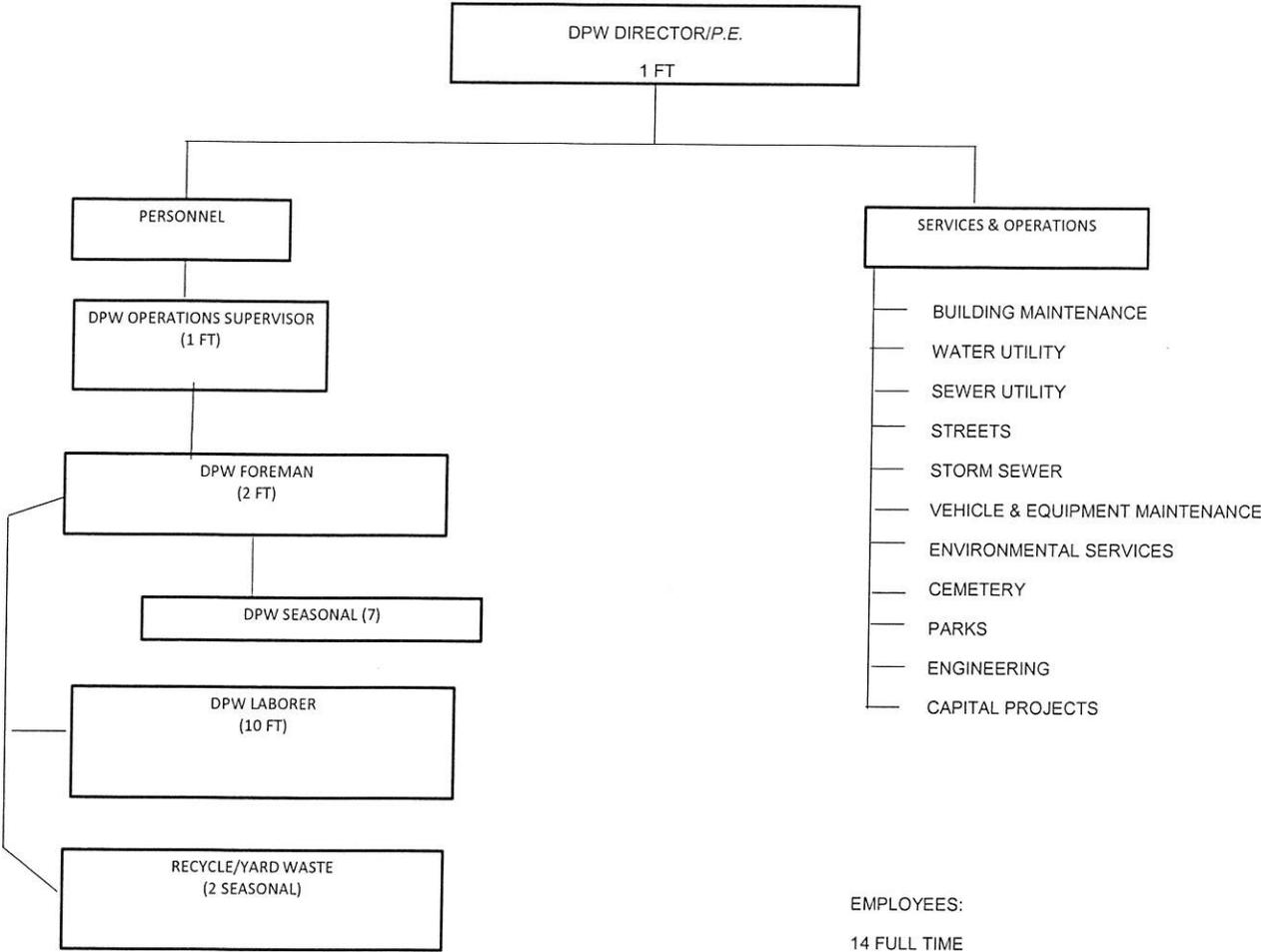
VILLAGE OF HARTLAND

YEAR	STREETS	WATER	SANITARY SEWER
1990	22.3 miles	20.3 miles	24.7 miles
1991	23.4 miles	21.4 miles	25.8 miles
1992	23.4 miles	29.2 miles	27.3 miles
1993	25.1 miles	30.7 miles	29.1 miles
1994	25.8 miles	31.1 miles	29.2 miles
1995	26.4 miles	31.1 miles	29.2 miles
1996	30.7 miles	36.7 miles	34.8 miles
1997	34.4 miles (1)	37.3 miles	34.8 miles
1998	31.0 miles (1)	37.9 miles	35.4 miles
1999	31.0 miles	38.1 miles	35.8 miles
2000	34.8 miles	41.9 miles	39.6 miles
2001	37.6 miles	41.2 miles	40.7 miles
2002	38.1 miles	42.6 miles	42.5 miles
2003	40.0 miles	46.2 miles	46.0 miles
2004	40.0 miles	49.4 miles	46.9 miles
2005	40.5 miles	49.7 miles	47.2 miles
2006	40.5 miles	49.9 miles	47.5 miles
2007	41.6 miles	49.9 miles	49.0 miles
2008	42.2 miles	50.9 miles	49.5 miles
2009	42.2 miles	50.9 miles	49.5 miles
2010	42.2 miles	50.9 miles	49.5 miles
2011	42.9 miles	50.8 miles	49.5 miles
2012	42.9 miles	50.8 miles	49.5 miles
2013	42.9 miles	50.8 miles	49.5 miles
2014	42.9 miles	50.8 miles	49.5 miles
2015	42.9 miles	50.8 miles	49.5 miles
2016	44.4 miles	53.2 miles	51.3 miles

Note:

- (1) Changed from listing State DOT inventory including state and county roads to PASER including only Village streets.

2017 DEPARTMENT OF PUBLIC WORKS



EMPLOYEES:
 14 FULL TIME
 9 SEASONAL
 (16.135 FULL TIME EQUIVALENTS)

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Public Works

General Public Works, Environmental Services, Cemetery

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	657,859	645,495	661,621	617,200	631,314
Benefits	308,203	298,461	312,157	298,180	295,893
Operations	489,556	538,127	513,886	584,500	610,600
Capital Outlay	8,249	9,251	47,840	15,105	13,700
Bld & Grounds	28,651	28,690	33,506	39,000	37,500
Total	1,492,518	1,520,024	1,569,010	1,553,985	1,589,007
Revenues					
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Transp Aids	543,152	571,636	608,370	605,000	595,500
Road Grant	21,953	-	22,701	-	-
Recycling Grant	92,552	69,334	62,621	45,000	50,000
Street Trees	-	-	7,620	-	-
Cemetery Lots	500	1,500	5,500	2,000	6,000
Total	658,157	642,470	706,812	652,000	651,500
Supported by Taxes	834,361	877,554	862,198	901,985	937,507
Population	9,115	9,118	9,124	9,141	9,179
Annual Per Capita Supported by Taxes	91.54	96.24	94.50	98.67	102.14
Per Capita Supported by Taxes Per Day	0.25	0.26	0.26	0.27	0.28
Total Exp Per Person Per Day	0.45	0.46	0.47	0.47	0.47

Public Works

Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Yr Est	2017 Adopted	FOOTNOTES
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Public Works Wages & Benefits

E 101-53000-110 SALARIES	\$ 616,500	\$ 562,000	\$ 248,959	44%	\$ 562,000	\$ 574,254	
E 101-53000-120 OVERTIME	40,037	45,000	22,197	49%	45,000	45,000	
E 101-53000-130 FICA	50,153	46,400	22,102	48%	46,435	47,373	
E 101-53000-140 RETIREMENT BENEFITS	44,531	40,000	17,575	44%	39,000	41,536	
E 101-53000-150 HEALTH/ DENTAL/LIFE	194,707	186,000	92,505	50%	186,000	181,066	
E 101-53000-180 OTHER BENEFITS	22,377	25,000	16,910	68%	25,000	25,000	
Sub-Total Public Works Wages & Benefits	\$ 968,305	\$ 904,400	\$ 420,248	46%	\$ 903,435	\$ 914,229	

See Tab 31

Public Works Operations

E 101-53000-220 UTILITY SERVICES	\$ 18,735	\$ 24,000	\$ 8,529	36%	\$ 19,000	\$ 20,500	A
E 101-53000-225 STREET LIGHTING	96,938	100,000	40,634	41%	106,000	99,000	B
E 101-53000-235 STREET SWEEPING	5,172	12,000	1,188	10%	12,000	13,000	C
E 101-53000-240 CONTRACT SNOW & ICE	2,642	10,000	1,495	15%	5,000	7,500	D
E 101-53000-290 OUTSIDE SERV/CNTRCTS	18,593	30,000	4,806	16%	20,000	26,000	E
E 101-53000-300 OPER SUPPLIES/EXP	3,730	5,500	1,588	29%	4,000	5,000	F
E 101-53000-307 INSURANCE EXPENSE	-	-	-	#DIV/0!	-	-	G
E 101-53000-345 STAFF EDU/TRAINING	1,970	2,500	799	32%	2,000	2,500	H
E 101-53000-350 EQUIPMENT PURCHASE	1,015	2,000	609	30%	1,500	2,000	I
E 101-53000-360 VEHICLE MAINT/EXPENSE	99,397	107,000	42,044	39%	100,000	107,000	J
E 101-53000-365 BLDGS/GRNDS MTN EXP	8,486	9,000	5,361	60%	10,000	10,000	K
E 101-53000-410 STREETS GEN MAINT	24,261	37,500	6,928	18%	30,000	34,000	L
E 101-53000-420 STORM SEWER	6,480	25,500	4,558	18%	25,500	22,500	M
E 101-53000-430 SNOW & ICE REMOVAL	121,225	110,000	54,323	49%	110,000	110,000	N
E 101-53000-800 CAPITAL OUTLAY	47,400	12,005	8,205	68%	12,000	11,000	O
E 101-53000-900 CORP RESERVE PAYBKS	104,640	112,000	112,000	100%	112,000	112,000	P
Sub-Total Public Works Operations	\$ 560,684	\$ 599,005	\$ 293,067	49%	\$ 569,000	\$ 582,000	

TOTAL GENERAL PUBLIC WORKS **\$ 1,528,989** **\$ 1,503,405** **\$ 713,315** **47%** **\$ 1,472,435** **\$ 1,496,229**

Decrease -0.5%

SEE FOOTNOTE EXPLANATIONS ON TAB 11 PAGE 3 AND PAGE 4

Public Works

Highlight 2016: Construction projects completed this year included the repaving of Sweet Briar, Pine Grove, Evergreen, Renson, Nixon, Lawn and Church. We also oversaw the public improvements at the Sanctuary, Four Winds West and Windrush Subdivisions.

Spotlight 2017: We will be budgeting funds to begin the preventive treatment of some ash trees against emerald ash borer, beginning the tree planting, street sweeping and plowing services for our three new subdivisions (Sanctuary, Windrush and Four Winds West). The paving program will include Pineview, Ponderosa, Thornbush, Pinyon, Cedar Bend, Balsam and Arlene.

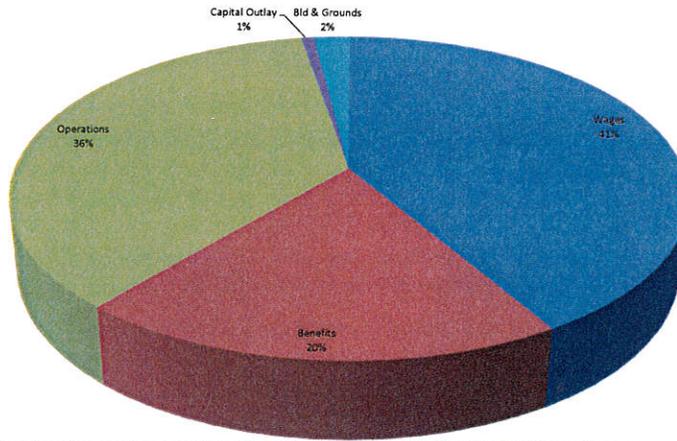
Budget Notes:

- Wages:** **101-53000-110** *Wages are based on projected allocations of hours spent on general fund projects, Water Utility and Sewer Utility projects, municipal building, library and police department projects.*

- Benefits:** **101-53000-180** *This account includes uniforms, the clothing allowance, and the Village contributed flexible spending amounts.*

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	607,000	40%	619,254	41%	2.02%
Benefits	297,400	20%	294,975	20%	-0.82%
Operations	554,000	37%	540,500	36%	-2.44%
Capital Outlay	12,005	0.8%	11,000	0.7%	-8.37%
Bld & Grounds	33,000	2%	30,500	2%	-7.58%
Total	1,503,405	100%	1,496,229	100%	-0.48%

PUBLIC WORKS EXPENSES



Footnotes to Public Works Department Budgeted Line Items

- A. Account E101-53000-220 Utility Services: This account consists of our utility charges of the following - telephone land line and cellular, wireless cards for laptops, gas and electric, and water and sewer.
- B. Account E101-53000-225 Street Lighting: This account consists of the energy and monthly maintenance charges from WE Energies for the street lights throughout the Village.
- C. Account E101-53000-235 Street Sweeping: This account includes charges from Advanced Disposal for the proper disposal of the street sweepings.
- D. Account E101-53000-240 Contracted Snow & Ice Control: This account includes charges from our contracted snow plow service that clears the snow from the municipal parking lots. This covers the downtown parking lots at the Village Hall, behind 211 Cottonwood, the Legion lot, the Fire Department and at the Hamlet of Hartland off North Avenue. We are looking to add the parking lots behind 127 E. Capitol and behind the US Bank building. The lots at the DPW, parks, Pawling parking lots, cemetery, well houses and towers are cleared by DPW staff.
- E. Account E101-53000-290 Outside Services/Contracts: This account covers the non-project related Village Engineer charges, computer consulting, fire/security alarm monitoring, drug screening, bridge inspection services, and fire extinguisher inspection.
- F. Account E101-53000-300 Operating Supplies/Expenses: This account consists of the charges for office supplies, advertisements/public notices, mailings/postage, personal safety equipment, and small hand tools (rakes/shovels/forks).
- G. Account E101-53000-307 Insurance Expense: These are expenses/losses that occur during the year that will get charged back to insurance companies.
- H. Account E101-53000-345 Staff Education/Training: These are expenses for professional memberships (APWA, WRWA), classes, seminars, and safety training.
- I. Account E101-53000-350 Equipment Purchase: These are charges for electric hand tools such as saws, bench grinders, sanders, drills, and mechanic's tools.
- J. Account E101-53000-360 Vehicle Maint/Expense: These are charges for fuel, gas, oil, lubricants, vehicle fluids, vehicle parts, outside vehicle repair services, tires, batteries, windshields, lights, hoses and belts, exhaust systems, and wear parts replacements.
- K. Account E101-53000-365 Building/Grounds Maint Expense: These are charges for plumbing parts, cleaning supplies, electrical repairs and supplies, grass seed/fertilizer/weed control, paper products, mops and brooms.
- L. Account E101-53000-410 Streets Gen Maint: These are charges for street painting, traffic control signage, sign posts, concrete, asphalt patching, shoulder gravel, topsoil and seed, saw blades, tree grates and frames, pedestrian street access warning panels for sidewalks, downtown street light maintenance, and sign hardware.
- M. Account E101-53000-420 Storm Sewer: These are charges for storm sewer inlets/catch basins, concrete rings, inlet frames and grates, concrete, asphalt patching, DNR storm

water permit fees, slurry backfill, and Waukesha County storm water education program fees.

- N. Account E101-53000-430 Snow & Ice Control: These are charges for salt brine, road salt, snow removal charges for downtown alley, ice melt, sand, and damaged mailbox reimbursements.
- O. Account E101-53000-800 Capital Outlay: These charges vary each year for large equipment purchases. The proposed expenses in 2017 are replacement of a pressure washer, replacement of a garage person door and a replacement of a computer
- P. Account E101-53000-900 Corporate Reserve Paybacks: These are charges for the annual payback for vehicle replacements.

General Public Works

Personnel Schedule - DPW Wages Account:101-53000-110

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2015	2016	2017
Director	1		17	1.00	1.00	1.00
Operations Supervisor	1		14	1.00	1.00	1.00
Foreman (Working)	2		11	2.00	2.00	2.00
Laborers	10		10	10.00	10.00	10.00
Seasonal		7	Seas	2.06	2.06	2.06
Recycle/Yard Waste		2	Seas	0.175	0.175	0.175
Employee Totals	14	9		16.235	16.235	16.235

Capital Outlay - 101-53000-800

Item	Add	Repl	Amt	Unit Cost	Total
Pressure washer		X	1	5,000	5,000
Garage SW Man Door		X	1	4,000	4,000
Computers		X	2	1,000	2,000
TOTAL PUBLIC WORKS CAPITAL OUTLAY					\$ 11,000

Corporate Reserve Purchases - 402-59900-840

Item	Add	Repl	Amt	Unit Cost	Total
John Deere Broom		X	1	6,000	6,000
John Deere Snowblower		X	1	6,200	6,200
Mini Excavator	X		1	75,000	75,000
Pickup Truck		X	1	38,000	38,000
2CY Dump Truck		X	1	86,000	86,000
TOTAL PUBLIC WORKS CORPORATE RESERVE PURCHASES					\$ 211,200

DPW Impact Fee Purchase 206-59000-970

Item	Add	Repl	Amt	Unit Cost	Total
None Anticipated in 2017					
TOTAL DPW IMPACT FEE PURCHASE					\$ -

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

General Public Works

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	654,049	641,046	656,537	607,000	619,254
Benefits	307,912	298,121	311,768	297,400	294,975
Operations	478,087	517,378	486,063	552,000	538,500
Capital Outlay	7,130	8,135	47,400	14,005	13,000
Bld & Grounds	27,446	28,140	27,221	33,000	30,500
Total	1,474,624	1,492,820	1,528,989	1,503,405	1,496,229
Revenues					
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Transport Aids	543,152	571,636	608,370	605,000	595,500
Road Grant	21,953	-	22,701	-	-
Transfer for GIS	-	-	-	-	-
Street Trees	-	-	7,620	-	-
	565,105	571,636	638,691	605,000	595,500
Supported by Taxes					
Supported by Taxes	909,519	921,184	890,298	898,405	900,729
Population					
Population	9,115	9,118	9,124	9,141	9,179
Annual Per Capita Supported by Taxes					
Annual Per Capita Supported by Taxes	99.78	101.03	97.58	98.28	98.13
Per Capita Supported by Taxes Per Day					
Per Capita Supported by Taxes Per Day	0.27	0.28	0.27	0.27	0.27
Total Exp Per Person Per Day					
Total Exp Per Person Per Day	0.44	0.45	0.46	0.45	0.45

Environmental Services

Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Vr Est	2017 Adopted	FOOTNOTES
Environmental Services Wages							
E 101-53635-110 RECYCLING WAGES	\$ 3,044	\$ 3,200	\$ 1,079	34%	\$ 3,200	\$ 3,200	
E 101-53635-130 RECYCLING FICA	233	240	83	35%	240	240	
Sub-Total Environmental Services Wages & Benefits	\$ 3,277	\$ 3,440	\$ 1,162	34%	\$ 3,440	\$ 3,440	
Environmental Services Operations							
E 101-53635-440 RECYCLING	\$ 1,023	\$ 2,100	\$ 685	33%	\$ 1,500	\$ 1,500	
E 101-53635-450 YARDWASTE	10,098	12,000	43	0%	12,000	12,000	
E 101-53635-460 LANDSCAPE MGMNT	6,906	7,500	432	6%	7,500	15,900	
E 101-53635-470 LANDSCAPE PLNTNG	9,467	10,000	-	0%	10,000	32,000	
E 101-53635-480 ENVIRONMENTAL CORRIDOR AND OPEN SPACE PLANNING	-	-	-	0%	-	10,000	
E 101-53635-800 CAPITAL OUTLAY	-	550	-	0%	550	-	
Sub-Total Environmental Services Operations	\$ 27,494	\$ 32,150	\$ 1,160	4%	\$ 31,550	\$ 71,400	
TOTAL ENVIRONMENTAL SERVICES	\$ 30,771	\$ 35,590	\$ 2,322	7%	\$ 34,990	\$ 74,840	
					<i>Increase</i>	<i>110.3%</i>	

A
B
C
D
E
F

SEE FOOTNOTE EXPLANATIONS ON TAB 12 PAGE 2

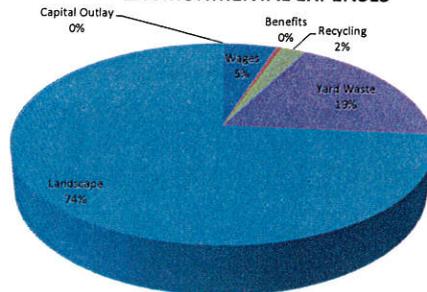
We currently have two people staffing the recycling center for the open hours on the 2nd & 4th Tuesday evenings from 6pm to 8pm, Fridays from 9am to 3pm and the 2nd & 4th Saturday mornings from 9am to 1pm.

Capital Outlay Schedule

Item Description	Add	Repl	Amt	Unit Cost	TOTAL
Nothing anticipated in 2017					\$ -
TOTAL ENVIRONMENTAL SERVICES CAPITAL OUTLAY					\$ -

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	\$ 3,200	9%	\$ 3,200	5%	0.00%
Benefits	240	1%	240	0%	0.00%
Recycling	2,100	6%	1,500	2%	-28.57%
Yard Waste	12,000	34%	12,000	19%	0.00%
Landscape	17,500	49%	47,900	74%	173.71%
Capital Outlay	550	2%	-	0%	-100.00%
Total	35,590	100%	64,840	100%	82.19%

ENVIRONMENTAL EXPENSES



Footnotes to Environmental Services Department Budgeted Line Items

- A. Account E101-53635-440 Recycling: These are charges for the annual hazardous waste collection program, newsletter insert and signage for the recycling site.
- B. Account E101-53635-450 Yard waste: These are charges for grinding brush and compost, parts for the chipper and the leaf machines.
- C. Account E101-53635-460 Landscape Management: These are charges for the purchase of flowers, bushes and grasses for use in the ROWs, weed control chemicals, contracted tree removal and personal protective equipment used in trimming and removal. We are budgeting \$8,400 for the preventative treatment of Village owned ash trees to guard against the Emerald Ash Borer. This will be the beginning a multi-year process. Trees that are not treated will need to be removed.
- D. Account E101-53635-470 Landscape Plantings: These are charges for the planting of trees and bushes on the street right of ways.
- E. Account E101-53635-480 Environmental Corridor and Open Space Planning (ECOS): These charges are for improvements to the Village's Environmental Corridor and Open Space areas as determined by the ECOS planning committee.
- F. Account E101-53635-800 Capital outlay: These charges vary each year for large equipment purchases. There are no expenses anticipated in 2017.

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Environmental Services

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	2,908	2,865	3,044	3,200	3,200
Benefits	222	219	233	240	240
Operations	11,428	20,369	27,494	31,600	71,400
Capital Outlay	693	-	-	550	-
Bld & Grounds	-	-	-	-	-
Total	15,251	23,453	30,771	35,590	74,840
Revenues					
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Waukesha Co Recycling Reimbursement	92,552	69,334	62,450	45,000	50,000
WEED & NUISANCE CONTROL	-	-	171	-	-
Transfer for GIS	-	-	-	-	-
Total	92,552	69,334	62,621	45,000	50,000
Supported by Taxes	(77,301)	(45,881)	(31,850)	(9,410)	24,840
Population	9,115	9,118	9,124	9,141	9,179
Annual Per Capita Supported by Taxes	(8.48)	(5.03)	(3.49)	(1.03)	2.71
Per Capita Supported by Taxes Per Day	(0.02)	(0.01)	(0.01)	(0.00)	0.01
Total Exp Per Person Per Day	0.0046	0.0070	0.0092	0.0107	0.0223

VILLAGE OF HARTLAND - BUDGET WORKSHEET 2017

Cemetery

Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Yr Est	2017 Adopted	FOOTNOTES
Cemetery Wages & Benefits							
101-54910-110 SALARIES	\$ 2,040	\$ 7,000	\$ 607	9%	\$ 8,860	\$ 8,860	
101-54910-130 FICA	156	540	46	9%	678	678	
Sub-Total Cemetery Wages & Benefits	\$ 2,196	\$ 7,540	\$ 653	9%	\$ 9,538	\$ 9,538	
Cemetery Operations							
101-54910-220 UTIL SERVICES	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
101-54910-300 OPER SUPPLIES	329	900	106	12%	700	700	
101-54910-350 EQUIP PURCH	440	550	473	86%	473	700	
101-54910-365 BLDGS/GRNDS MAINT	6,285	6,000	750	13%	6,000	7,000	
Sub-Total Cemetery Operations	\$ 7,054	\$ 7,450	\$ 1,329	18%	\$ 7,173	\$ 8,400	
TOTAL CEMETERY	\$ 9,250	\$ 14,990	\$ 1,982	13%	\$ 16,711	\$ 17,938	
					<i>Increase</i>	<i>19.7%</i>	

A
B
C
D

Staffing: During the summer, seasonal public works employees do the mowing and trimming. Other work is done by regular public works employees. Increase in personnel costs are to cover continued use of Seasonal help to input the Lutheran cemetery data into our GIS.

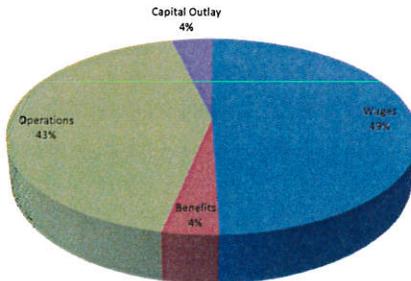
Operations: The Village of Hartland maintains three Village cemeteries including about 11 acres. Cemetery lots in the Village Cemetery sell for \$750. Extra cost due to taking over the Lutheran Cemetery on West Capitol Drive. We are in the process of updating our GIS system with data from the new cemetery by using our Seasonal Help to input the data.

Cemetery Capital Outlay Schedule

Item Description	Add	Repl	Amt	Unit Cost	TOTAL
<i>101-54910-350 Equipment Purchase</i>					
String Trimmer		X	1	400	400
Hand Held Blower		X	1	300	300
TOTAL CEMETERY CAPITAL OUTLAY					\$ 700

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	7,000	47%	8,860	49%	26.57%
Benefits	540	4%	678	4%	25.56%
Operations	6,900	46%	7,700	43%	11.59%
Capital Outlay	550	4%	700	4%	27.27%
Total	14,990	100%	17,938	100%	19.67%

CEMETERY EXPENSES



Footnotes to Cemetery Department Budgeted Line Items

- A. Account E101-54910-220 Utility Services: These are charges for water used in the cemeteries.
- B. Account E101-54910-300 Operating Supplies and Expenses: These are charges for office supplies, marking paint, head stone repair materials and GIS updates.
- C. Account E101-54910-350 Equipment Purchase: These are funds to replace a string trimmer and a leaf blower.
- D. Account E101-54910-365 Building/Grounds Maintenance Expense: These are charges for topsoil, seed, equipment supplies, head stone repair, fertilizing/weed control and to begin installing corner markers at the graves for easier locating. We will be working to re-grade the lower Lutheran Cemetery for easy of maintenance.

We will be using Seasonal Staff to begin the data collection and input of the Lutheran Cemetery into the Village's GIS system.

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Cemetery

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	902	1,584	2,040	7,000	8,860
Benefits	69	121	156	540	678
Operations	41	380	329	900	700
Capital Outlay	426	1,116	440	550	700
Bld & Grounds	1,205	550	6,285	6,000	7,000
Total	2,643	3,751	9,250	14,990	17,938
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Cemetery Lots	500	1,500	5,500	2,000	6,000
Total	500	1,500	5,500	2,000	6,000
Supported by Taxes	2,143	2,251	3,750	12,990	11,938
Population	9,115	9,118	9,124	9,141	9,179
Annual Per Capita Supported by Taxes	0.24	0.25	0.41	1.42	1.30
Per Capita Supported by Taxes Per Day	0.0006	0.0007	0.0011	0.0039	0.0036
Total Exp Per Person Per Day	0.0008	0.0011	0.0028	0.0045	0.0054

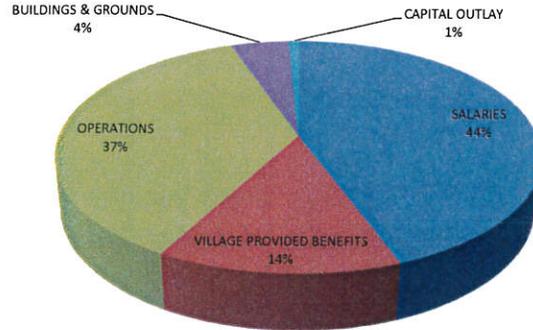
Village of Hartland Budget Summary

2017 Culture & Recreation

LIBRARY, PARKS, RECREATION DEPT, CABLE TV

	2017 BUDG	% OF BUDG	2016 BUDG	% INCR
SALARIES	504,000	44.21%	503,900	0.02%
VILLAGE PROVIDED BENEFITS	155,570	13.65%	142,775	8.96%
OPERATIONS	418,000	36.67%	340,050	22.92%
BUILDINGS & GROUNDS	52,750	4.63%	61,550	-14.30%
CAPITAL OUTLAY	9,677	0.85%	8,300	16.59%
	1,139,997	100.00%	1,056,575	7.90%

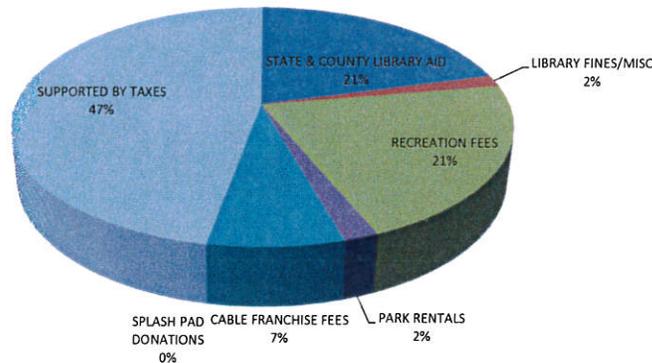
CULTURE AND RECREATION EXPENSES



FUNDING SOURCES

	2017 BUDG	% OF BUDG	2016 BUDG	% INCR
STATE & COUNTY LIBRARY AID	235,754	20.68%	237,748	-0.84%
LIBRARY FINES/MISC	18,000	1.58%	17,000	5.88%
RECREATION FEES	243,300	21.34%	167,300	45.43%
PARK RENTALS	21,000	1.84%	20,000	5.00%
CABLE FRANCHISE FEES	84,000	7.37%	82,000	2.44%
SPLASH PAD DONATIONS	-	0.00%	-	0.00%
SUPPORTED BY TAXES	537,943	47.19%	532,527	1.02%
	1,139,997	100.00%	1,056,575	7.90%

CULTURE AND RECREATION REVENUES



TOTAL EXPENSE PER PERSON PER DAY FOR CULTURE & RECREATION: LIBRARY, PARKS, RECREATION, CABLE

0.34

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.16

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Fund 101: Culture & Recreation

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	449,872	455,935	468,665	503,900	504,000
Benefits	159,566	150,040	150,936	142,775	155,570
Operations	329,398	332,608	354,938	340,050	418,000
Bld & Grounds	51,168	57,898	59,019	61,550	52,750
Capital Outlay	9,315	8,113	6,545	8,300	9,677
Total	999,319	1,004,594	1,040,103	1,056,575	1,139,997
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Libr Aids	235,197	231,587	240,148	237,748	235,754
Libr Fines & Misc	19,127	18,016	17,214	17,000	18,000
Park Rentals	16,937	21,899	21,916	20,000	21,000
Rec Classes	99,678	85,732	108,527	100,000	110,000
To The Pointe Dance	-	-	-	-	50,000
Rec Trips	3,047	13,340	23,032	10,000	10,000
Rec Summer	23,335	20,109	18,938	22,000	30,000
Rec Other	6,065	5,006	5,791	5,300	5,300
Before/After School	24,415	27,046	38,276	30,000	38,000
Cable Fees	82,040	83,586	85,351	82,000	84,000
Splash Pad Donations	5,035	5,058	5,063	-	-
Trans from GIS	-	-	-	-	-
Total	514,876	511,379	564,256	524,048	602,054
Supported by Taxes	484,443	493,215	475,847	532,527	537,943
Population	9,115	9,118	9,124	9,141	9,179
Annual Per Capita Supported by Taxes	53.15	54.09	52.15	58.26	58.61
Per Capita Supported by Taxes Per Day	0.15	0.15	0.14	0.16	0.16
Total Exp Per Person Per Day	0.30	0.30	0.31	0.32	0.34

2017 Budget Library

TABLE OF CONTENTS

Budget Narrative	1
Organizational Chart	3
Budget	4
Footnotes	5
Personnel	6
Budget History	7

2017 LIBRARY GOALS

- Improved responsiveness to the community
- Enhanced communication
- Improved staff training and several updates to the facility.



Monty posing for a picture before the Ice Age Trail Event



Memory Café on August 5



Bike to the Library Week

**Hartland Public Library
Budget Narrative, 2017**

July 14, 2016

Nancy Massnick

“The mission of the Hartland Public Library is to provide access to general and local information, current topics and titles, and to support life-long learning.”

Hartland Public Library Mission Statement

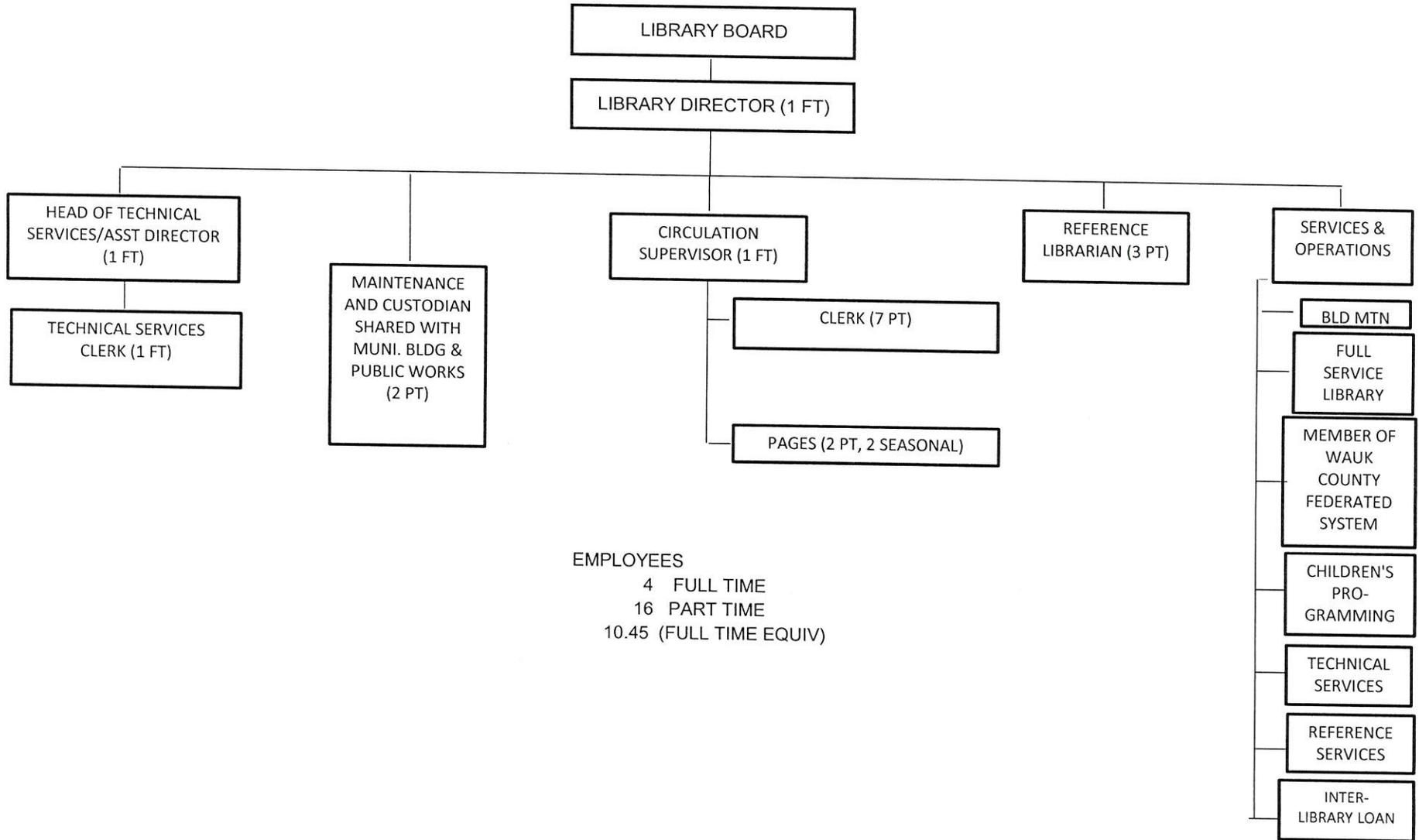
“The Library is Open”

Our beautifully renovated library continues to provide the Hartland community with a place for fun, learning, quiet study and recreation. Our library is an active and vital part of our beautiful village; with a 2015 circulation of 188,875, Inter-Library loans of over 43,000, a program attendance of over 6,700 and over 13,000 wireless and wired Internet computer uses. This summer, over 800 children turned in almost 6,000 reading logs in our Summer Reading Program; partly just for the fun of it and partly to keep up their readings skills during the vacation months. With fun and educational programs and a few prizes along the way our summer is always busy and productive!

The Village of Hartland has supported a library since 1897, through good times and bad; and our staff and Library Board has risen to the challenge in changing times. In 2016, we have enjoyed new opportunities with the merger of our 16 libraries in Waukesha County with the 8 libraries of Jefferson County. We have a much larger library catalog, more County System services increased cost savings as we join with our new colleagues in Jefferson. The new Bridges Library System has already won awards locally and nationally for its advanced levels of cooperation and innovation.

The budget for the coming year reflects a need to hold the line on rising costs while still providing optimum service for our Village residents; with special attention to making the best use of our newly expanded building. Library staff and Library Board joined together during 2013-14 to identify five-year goals for the future; including improved responsiveness to the community, enhanced communication, better staff training and several updates to the facility. We are especially proud of our increasing cooperation with the Hartland-Lakeside School District, First Bank Financial Centre, Fox Brothers Piggly Wiggly, Modern Woodmen, the Friends of the Hartland Library and many individual donors for programming and support. As always, special thanks to David Cox and the rest of the Village staff and department heads for their continued interest and help during the year.

2017 HARTLAND PUBLIC LIBRARY



EMPLOYEES
 4 FULL TIME
 16 PART TIME
 10.45 (FULL TIME EQUIV)

Library Services

Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Yr Est	2017 Adopted	Footnotes
Library Wages & Benefits							
E 101-55110-110 SALARIES	\$ 361,128	\$ 377,900	\$ 164,006	43%	\$ 362,500	\$ 379,500	
E 101-55110-130 FICA	27,204	28,900	12,424	43%	27,750	29,000	
E 101-55110-140 RETIREMENT BENEFITS	20,285	17,900	8,612	48%	19,000	21,200	
E 101-55110-150 HEALTH/DENTAL/LIFE	77,886	67,200	38,394	57%	76,000	76,700	
E 101-55110-180 OTHER BENEFITS	4,000	3,000	3,000	0%	3,000	3,000	
Sub-Total Library Wages & Benefits	\$ 490,503	\$ 494,900	\$ 226,436	46%	\$ 488,250	\$ 509,400	
Library Operations							
E 101-55110-290 OUTSIDE SERVICES	\$ 30,951	\$ 30,000	\$ 24,326	81%	\$ 27,000	\$ 28,000	A
E 101-55110-300 OPER SUPPLIES/EXPNS	19,327	19,000	8,136	43%	19,000	19,000	B
E 101-55110-310 BOOKS AND MATERIALS	79,711	85,000	38,038	45%	85,000	85,000	C
E 101-55110-325 PERIODICALS	3,960	4,000	511	13%	4,000	4,000	D
E 101-55110-345 STAFF EDUC/TRAINING	614	1,000	927	93%	1,000	1,000	E
E 101-55110-350 EQUIPMENT PURCHASE	-	-	-	-	-	-	
Sub-Total Library Operations	\$ 134,563	\$ 139,000	\$ 71,938	52%	\$ 136,000	\$ 137,000	
Library Building & Grounds							
E 101-55110-220 UTILITY SERVICES	\$ 37,913	\$ 38,500	\$ 16,716	43%	\$ 35,000	\$ 36,650	F
E 101-55110-250 JANITORIAL SERVICE	8,220	8,800	4,110	47%	8,800	-	
E 101-55110-255 BLDGS/GROUNDS	7,153	7,750	2,417	31%	7,000	7,850	G
E 101-55110-355 JANITORIAL SUPPLIES	1,733	1,500	806	54%	1,700	3,250	H
E 101-55110-800 CAPITAL OUTLAY	-	-	-	-	-	-	
E 101-55110-900 CORP RESERVE PMTS	4,000	5,000	5,000	-	5,000	5,000	I
Sub-Total Library Buildings & Grounds	\$ 59,019	\$ 61,550	\$ 29,049	47%	\$ 57,500	\$ 52,750	
TOTAL LIBRARY	\$ 684,085	\$ 695,450	\$ 327,423	47%	\$ 681,750	\$ 699,150	<i>Increase 0.5%</i>

FOOTNOTE EXPLANATIONS ON TAB 15 PAGE 4

Highlight 2016: Completion of the Library Ice Age Trail Educational areas.

Spotlight 2017: Continued implementation of the library five year strategic plan; focusing this year on UX - User Experience.

Footnotes to Library Department Budgeted Line Items

- A. Account E101-55110-290-Outside Services. Includes software licenses; wireless and Badgernet annual fees; CAFÉ annual fee (CAFÉ is our circulation software) and ONTECH IT computer and software support.
- B. Account E101-55110-300 Operating Supplies/Expenses. Office Supplies and materials processing items (book covers, labels, etc.)
- C. Account E101-55110-310 Books and Materials. This account is made up of books, audio books, DVD's, large print books, CD's and reference, database and ebook charges paid to the county library system;.
- D. Account E101-55110-325 Periodicals. This is for magazine and newspaper subscriptions.
- E. Account E101-55110-345 Staff Education/Training. Wisconsin Library Association annual membership; \$200 per MLS employee for continuing education.
- F. Account E101-55110-220 Utility Services. WE Energies; water and sewer utility bills; phone bills
- G. Account E101-55110-255 Buildings and Grounds. Annual window and carpet cleaning; HVAC annual maintenance; fire alarm and elevator annual maintenance; light bulbs and other hardware as needed.
- H. Account E101-55110-355 Janitorial Supplies. Cleaning supplies; vacuum. The Village hired a custodian for 2017 so the salary line has increased and the Janitorial Service line is now zero. The custodian will be in charge of ordering supplies. The custodian will be split 50/50 with the municipal building.
- I. Account E101-55110-900 Corporate Reserve Payments. Includes a cyclical purchase of computers, server and a microfilm reader-printer.

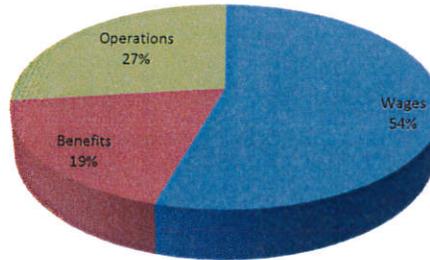
Library Services

Operations:

The renovation to the library is complete and ready for citizens to take full advantage of this beautiful new building.

	2016 Budget	% of Budget	2017 Budget	% of Budget	Incr/Decr
Wages	377,900	54%	379,500	54%	0.42%
Benefits	117,000	17%	129,900	19%	11.03%
Operations	200,550	29%	189,750	27%	-5.39%
Total	695,450	100%	699,150	100%	0.53%

LIBRARY EXPENSES



Personnel Schedule: Library Wages Acct: 101-55110-110

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2015	2016	2017
Library Director	1		11	1.000	1.000	1.000
				-	-	-
Head of Technical Services/ Assistant Dir	1		9	1.000	1.000	1.000
Reference Librarian		3	7	1.500	1.500	1.500
Circulation Supervisor	1		6	1.000	1.000	1.000
Technical Service Clerk	1		3	1.000	1.000	1.000
Library Clerks		7	3	4.000	4.000	4.000
Pages		4	Seas	0.500	0.500	0.500
Custodian		1	3	-	-	0.250
Building Maintenance		1	Contr	0.200	0.200	0.200
Employee Totals	4	16		10.200	10.200	10.450

Note: Beginning in 2004 - the Dept of Public Works has taken over maintenance of the Library.

Corporate Reserve Purchase

Item	Add	Repl	Amt	Unit Cost	Total
Nothing anticipated for 2017					\$ -
TOTAL LIBRARY CORPORATE RESERVE PURCHASE					\$ -

Impact Fee Fund

Item	Add	Repl	Amt	Unit Cost	Total
Nothing anticipated for 2017					\$ -
TOTAL LIBRARY CORPORATE RESERVE PURCHASE					\$ -

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Library Services

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	357,131	357,585	361,128	377,900	379,500
Benefits	139,770	129,476	129,375	117,000	129,900
Operations	142,192	141,145	134,563	139,000	137,000
Bld & Grounds	51,168	57,898	59,019	61,550	52,750
Capital Outlay	-	-	-	-	-
Total	690,261	686,104	684,085	695,450	699,150

Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
County Aid	228,442	226,218	234,684	232,396	230,969
Libr Fines & Misc	19,127	18,016	17,214	17,000	18,000
Inter-County Library Funding	6,755	5,369	5,464	5,352	4,785
Total	254,324	249,603	257,362	254,748	253,754

Supported by Taxes	435,937	436,501	426,723	440,702	445,396
Population	9,115	9,118	9,124	9,141	9,179

Annual Per Capita Supported by Taxes	47.83	47.87	46.77	48.21	48.52

Per Capita Supported by Taxes Per Day	0.13	0.13	0.13	0.13	0.13

Total Exp Per Person Per Day	0.21	0.21	0.21	0.21	0.21

Parks

Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Yr Est	2017 Adopted	Footnotes
Parks Wages & Benefits							
E 101-55200-110 SALARIES	\$ 22,507	\$ 26,200	\$ 4,377	17%	\$ 23,000	\$ 24,000	
E 101-55200-130 FICA	1,722	2,000	335	17%	1,840	1,920	
Sub-Total Parks Wages & Benefits	\$ 24,229	\$ 28,200	\$ 4,712	17%	\$ 24,840	\$ 25,920	
Parks Operations							
E 101-55200-220 UTILITY SERVICES	\$ 11,509	\$ 9,500	\$ 1,985	21%	\$ 10,800	\$ 10,800	A
E 101-55200-350 EQUIPMENT PURCHASE	39	1,500	1,495	100%	1,495	-	B
E 101-55200-365 BLDGS/GROUNDS MAINT EXP	26,243	24,950	12,919	52%	26,000	26,500	C
E 101-55200-370 ATHLETIC FACILITY MAINT	14,491	16,000	6,039	38%	16,000	16,000	D
E 101-55200-470 LANDSCAPE PLANTINGS	2,885	2,000	-	0%	2,000	2,000	E
E 101-55200-800 CAPITAL OUTLAY	6,545	8,300	4,389	53%	8,300	9,677	F
E 101-55200-900 CORP RESERVE PAYBK	16,629	16,100	16,100	100%	16,100	16,100	G
Sub-Total Park Operations	\$ 78,341	\$ 78,350	\$ 42,927	55%	\$ 80,695	\$ 81,077	
TOTAL PARKS BUDGET	\$ 102,570	\$ 106,550	\$ 47,639	45%	\$ 105,535	\$ 106,997	
					<i>Increase</i>	<i>0.42%</i>	

Highlight 2016:

A permanent batting cage was constructed at Nixon Park and we are working with our User Groups to assist in making improvements to our ballfields. The Nixon Canteen interior was repainted.

Spotlight 2017:

We will budget funds in the 365 account to treat ash trees in the parks to prevent EAB. Budgeting to construct a permanent batting cage at Centennial Park ballfield.

Supported Services:

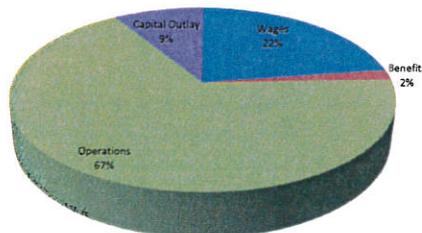
Description	2015	2016	2017
Acres of Parks & Open Land	96.9	96.9	96.9
Baseball Diamonds (inc T-Ball)	8	8	8
Soccer Fields	4	4	4
Football Fields	1	1	1
Miles of Pathway	4.4	4.4	4.4
Tennis Courts	4	4	4
Basketball Courts	3	3	3
Volleyball Courts	2	2	2
Fine Arts Center	1	1	1
Splash Pad	1	1	1
Picnic Shelters	9	9	9
Playground Equipment	Various	Various	Various

Staffing:

During the summer, seasonal public works employees do the mowing and trimming. Other work is done by regular public works employees.

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	26,200	25%	24,000	22%	-8.40%
Benefits	2,000	2%	1,920	2%	-4.00%
Operations	70,050	66%	71,400	67%	1.93%
Capital Outlay	8,300	8%	9,677	9%	16.59%
Total	106,550	100%	106,997	100%	0.42%

Parks Expenses



Footnotes to Parks Department Budgeted Line Items

- A. Account E101-55200-220 Utility Services: This account consists of our utility charges of the following – We Energies electric, and Village water and sewer for the parks and Fine Arts Center.
- B. Account E101-55200-350 Equipment Purchase: There are no projected equipment purchases in 2017.
- C. Account E101-55200-365 Building/Grounds Maintenance Expense: These are charges for the maintenance of the park's buildings, play structures and grounds not including the athletic fields. Charges consist of cleaning supplies, paper products, electrical parts and repairs, paint, plumbing supplies and repairs, temporary restroom rentals, weed control and fertilizer, topsoil, seed and straw, garbage can liners, play equipment parts and repairs, pedestrian bridge repairs, fence repairs, and play area wood chips. There is also a charge to preventively treat some ash trees against emerald ash borer.
- D. Account E101-55200-370 Athletic Facility Maintenance: These are charges for the maintenance of the athletic fields at the parks. The charges consist of field marking paint, marking chalk, ball field turf mix, ball field sure-hop infield mix, fertilizer and weed control.
- E. Account E101-55200-470 Landscape Plantings: These are charges for the planting of trees and bushes on park land.
- F. Account E101-55200-800 Capital Outlay: These charges vary each year for large equipment purchases. For 2017, the budget includes the purchase of lumber for new picnic tables, new trash cans, a batting cage at Centennial Park and a shared purchase with the Hartland Community Band for new chairs at the Fine Arts Center.
- G. Account E101-53000-900 Corporate Reserve Paybacks: These are charges for the annual payback for vehicle replacements.

Parks

Capital Outlay Schedule

Item		Add	Repl	Amt	Unit Cost	Total
101-55200-800 Capital Outlay						
1	Picnic Tables		X	10	100	\$ 1,000
2	Garbage Cans		X	15	45	675
3	Batting Cage - Centennial	X		1	7,500	7,500
3	Chairs - Fine Arts Center		X	65	8	502
TOTAL PARKS CAPITAL OUTLAY						\$ 9,677

Corporate Reserve Purchases

Item		Add	Repl	Amt	Unit Cost	Total
1	Mower - Bush Hog		X	1	\$ 14,000	\$ 14,000
TOTAL PARKS CORPORATE RESERVE PURCHASES						\$ 14,000

Impact Fee Fund

Item		Add	Repl	Amt	Unit Cost	Total
None Anticipated in 2017						

TOTAL PARKS IMPACT FEE PURCHASES

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Parks

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	24,431	20,170	22,507	26,200	24,000
Benefits	1,869	1,543	1,722	2,000	1,920
Operations	53,442	68,254	71,796	70,050	71,400
Capital Outlay	9,315	8,113	6,545	8,300	9,677
Total	89,057	98,080	102,570	106,550	106,997
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Park Rentals	16,937	21,899	21,916	20,000	21,000
Trans from GIS	-	-	-	-	-
Total	16,937	21,899	21,916	20,000	21,000
Supported by Taxes	72,120	76,181	80,654	86,550	85,997
Population	9,115	9,118	9,124	9,141	9,179
Annual Per Capita Supported by Taxes	7.91	8.36	8.84	9.47	9.37
Per Capita Supported by Taxes Per Day	0.022	0.023	0.024	0.026	0.026
Total Exp Per Person Per Day	0.027	0.029	0.031	0.032	0.032

2017 Budget Recreation

TABLE OF CONTENTS

Budget Narrative	1
Organizational Chart	3
Budget	4
Footnotes	5
Personnel	6
Budget History	7

2017 RECREATION GOALS

- Continue to work on increasing program offerings
- Utilizing the Fine Arts Center more by seeking different entertainment opportunities
- Continue to develop senior programs



The Hartland Community Center received a mini makeover with the addition of the new sports/exercise floor.



Movie at Cushing Park in Delafield



New movie equipment purchased for movies in the park

HARTLAND RECREATION DEPARTMENT 2017 BUDGET NARRATIVE

Highlights of 2016:

- 1) *New sports/exercise floor was installed in the Hartland Community Center:* The Hartland Community Center received a mini makeover by having a high-end state of the art sports/exercise floor installed in the area where the fitness classes, line dancing and elections are held. The Recreation Department has heard nothing but positive feedback from participants and instructors.
- 2) *Partnership with TTP Dance Academy:* The Recreation Department and TTP Dance Academy started a partnership in June to offer Academic and Recreational dance classes to the community.
- 3) *Partnership with the Hartland/Lakeside School District:* The Recreation Department and Hartland/Lakeside School District worked together to start developing more programs for seniors. Those programs were and will be held at the Little Red School House. Some of those programs that were developed were; Trivia Afternoon, Wii Bowling, Bingo and Dartball.
- 4) *Summer Afternoon Camp:* This year was the first year the Summer Afternoon Camp, for ages 7 – 12, met their maximum number of participants. Out of the 10 weeks that camp was offered, seven of them were full.
- 5) *Tiny Tots Camp:* This is the first year Tiny Tots Camp was held. Tiny Tots is a summer camp designed for 4-6 year olds.
- 6) *Purchasing of Movie Equipment:* Movie equipment was purchased in early June. The Recreation Department used the new equipment to show three movies. First was in conjunction to Hartland's Neighborhood Night Out on Thursday, August 4 at Nixon Park. The first movie was rained out and held again on August 11. The second one was Hartland Recreation Department's fourth annual Family Movie Night in Nixon Park on Thursday, August 18. The third movie was held at Cushing Park in Delafield on Thursday, August 25. Sponsorships were provided by local businesses to help support the event.

Future Goals:

- 1) The Recreation Department will continue to work on increasing program offerings and publicity of offerings to the community.
- 2) The Recreation Department will work on utilizing the Fine Arts Center more by seeking different entertainment opportunities at Nixon Park for the 2017 summer.
- 3) The Recreation Department will continue to develop senior programs.
- 4) The Recreation Department will continue to work on the prospect of a Community Center for the Village of Hartland.

Staffing/Personnel Schedule: For 2017, the Recreation Department will have one full time Director, one Recreation Clerk, one Before and After School Coordinator, four Before and After School Instructors, one Summer Camp Coordinator, three seasonal Summer Camp Counselors and two kickball referees.

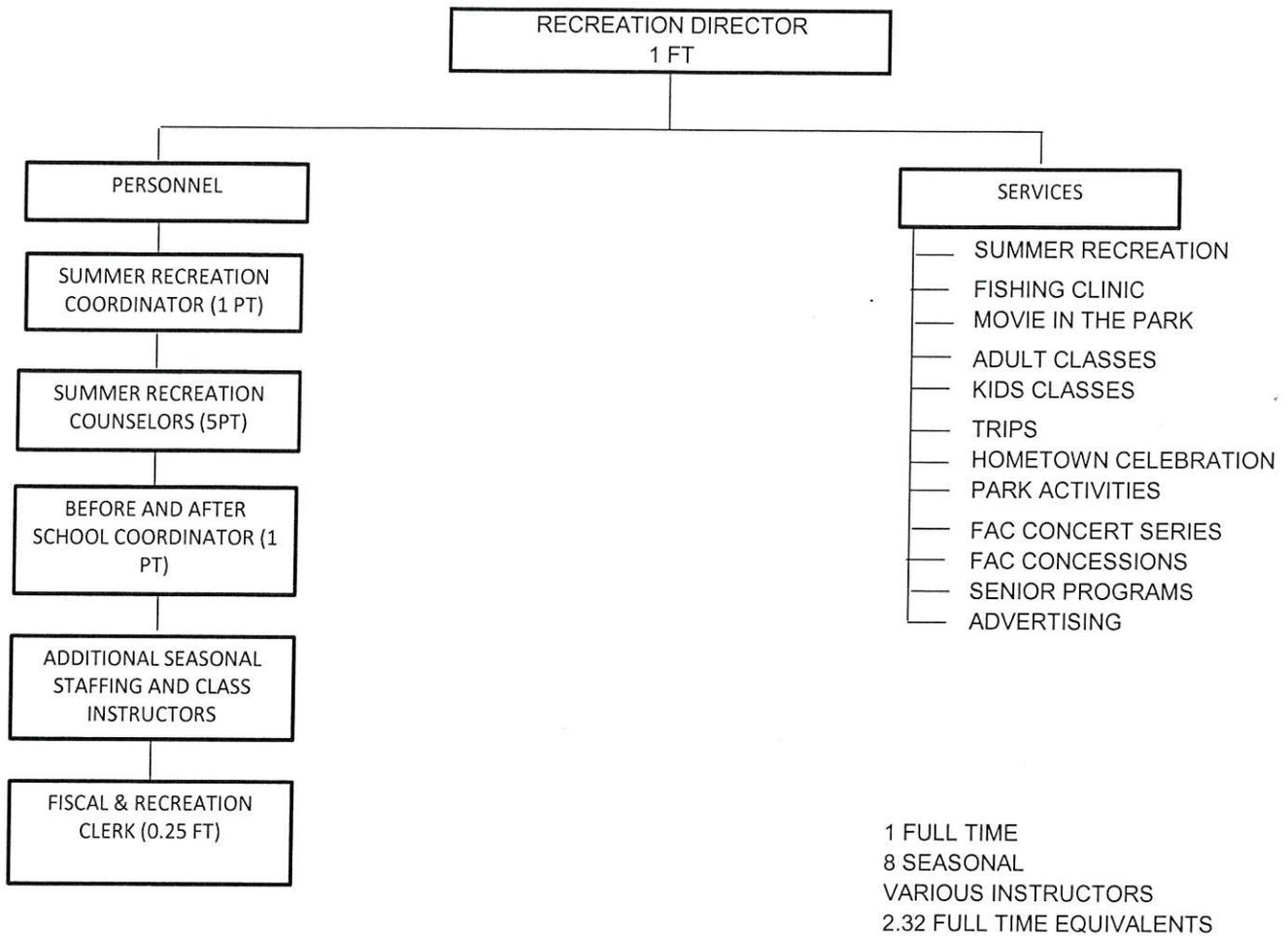
Capital Outlay: The Recreation Department has no request for any additional capital projects at this time.

Expenses: The Recreation Department 2017 budget is increasing 30% because of the increase in revenue for Outside Services, Summer Camp, and the Dance Program with TTP Academy. The Splash Pad expenses are estimated to be \$3,000 for maintenance and \$9,300 for water. ***Please note that any changes to expenses in the Recreation Department Budget will generally show complimentary changes to revenues.*

Revenues: Revenues have been based on the expected and realistic participation in classes, trips and summer recreation. The goal of the department is to continue using the partnership with the Hartland/Lakeside School District to offer new programs that will increase general recreation class revenues. The Recreation Department will also continue to work with other entities throughout the community to hold and provide programs.

Capital Improvement Plan: Request for funds to make improvements to the current Community Center is shown as a future project.

2017 RECREATION DEPARTMENT



Recreation Department

Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Yr Est	2017 Adopted	FOOTNOTES
Recreation Wages & Benefits							
E 101-55300-110 SALARIES	\$ 82,748	\$ 97,300	\$ 39,411	41%	\$ 98,000	\$ 98,000	A
E 101-55300-130 FICA	6,304	7,450	3,050	41%	7,500	7,500	
E 101-55300-140 RETIREMENT BENFTS	3,207	4,000	1,664	42%	4,000	4,100	
E 101-55300-150 HEALTH/DENTAL/LIFE	9,653	11,500	4,934	43%	10,000	11,200	
E 101-55300-180 OTHER BENEFITS	500	625	750	0%	750	750	
Sub-Total Recreation Wages & Benefits	\$ 102,412	\$ 120,875	\$ 49,809	41%	\$ 120,250	\$ 121,550	
Recreation Operations							
E 101-55300-290 OUTSIDE SERVICES	\$ 85,168	\$ 72,000	\$ 44,931	62%	\$ 95,000	\$ 88,000	B
E 101-55300-291 ACTIVENET FEES	5,935	5,000	6,072	0%	8,000	8,000	C
E 101-55300-295 TRIPS	10,237	7,000	8,699	124%	11,000	7,000	D
E 101-55300-300 OPER SUPPLIES/EXP	28,622	29,000	10,022	35%	28,000	29,000	E
E 101-55300-302 DANCE ACADEMY	-	-	-	#DIV/0!	16,650	45,000	F
E 101-55300-303 SUMMER REC EXPNS	7,088	3,500	-	0%	8,000	8,000	G
E 101-55300-305 EXPENSES-OTHER	513	-	285	#DIV/0!	580	-	H
E 101-55300-312 SPLASHPAD EXPNS	341	-	597	#DIV/0!	3,000	3,000	I
E 101-55300-220 SPLASHPAD WATER EXP	6,297	7,200	18	0%	7,200	9,300	J
E 101-55300-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
E 101-55300-900 CORP RESERVE PMTS	-	1,800	1,800	100%	1,800	6,800	
Sub-Total Recreation Operations	\$ 144,201	\$ 125,500	\$ 72,424	58%	\$ 179,230	\$ 204,100	
TOTAL RECREATION/COMMUNITY ED	\$246,613	\$246,375	\$122,233	50%	\$299,480	\$325,650	Increase 32.2%

FOOTNOTE EXPLANATIONS ON TAB 17 PAGE 5

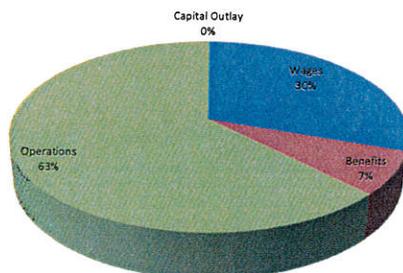
Highlight 2016: New hardwood floor installed in the Hartland Community Center. The Hartland Community Center received a mini makeover by having a hardwood floor installed. The Recreation department has heard nothing but positive feedback from participants and instructors.

Spotlight 2017: The Recreation Department will continue to develop senior programs.

Operations: With increased success of existing and new programs, the Recreation Department is projecting a declining tax burden for the Village in regards to its operations.

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	97,300	39%	98,000	30%	0.72%
Benefits	23,575	10%	23,550	7%	-0.11%
Operations	125,500	51%	204,100	63%	62.63%
Capital Outlay	-	0%	-	0%	0.00%
Total	246,375	100%	325,650	100%	32.18%

RECREATION EXPENSES



Footnotes to Recreation Department Budgeted Line Items

- A. Account E101-55300-110 Salaries: This account is the salary of the Recreation Director, Summer Camp Counselors, and the Before and After School Program.
- B. Account E101-55300-290 Outside Services/Contracts: This represents the fees of Recreational Activities that are instructed by outside contractors hired by the Recreation Department. These instructors are paid a percentage of the fees collected for each student that enrolls in their classes. Some examples of these classes are Moderate Yoga, QiGong, Yoga for Life, Gentle Yoga, the Clutter Class Series, and etc.
- C. Account E101-55300-291 Active Net Fees: This represents the expense for using the recreation registration software. The registration software contract includes an annual minimum fee of \$3,600, which is based on a percentage of registration fees. The fee in the budget line is estimated to be higher because once the minimum is met, Active Net still charges a percentage for each transaction made.
- D. Account E101-55300-295 Trips: This represents the cost of the trips that are offered by the Recreation Department.
- E. Account E101-55300-300 Operating Supplies/Expenses: This represents the expenses the Recreation Department may have on a daily, weekly, monthly, or yearly basis. Some examples of these expenses are copies, postage, general office supplies, supplies for programs, t-shirts for the Fishing Clinic, Recreation Department's cell phone, mileage reimbursement, advertising fees to promote the recreation department and program guide which is produced three times a year.
- F. Account E101-55300-302 Dance Academy: This represents expenses for our Dance Academy provider TTP.
- G. Account E101-55300-303 Summer Rec Expenses: This represents the expenses for the Summer Camp Program. These consist of the fieldtrip admissions, transportation costs, supplies and equipment that are only used by Summer Camp.
- H. Account E101-55300-360 Splash Pad Expenses: This represents the annual maintenance expenses for the Splash Pad which is estimated to be approximately \$3,000.
- I. Account E101-55300-365 Splash Pad Water Expense. This is the annual expense for water usage paid to the Water Utility for the splash pad, which is estimated to be approximately \$9,300.
- J. Account E101-55300-900 Corporate Reserve Paybacks: Hartland Recreation Department purchased movie equipment in 2016. The cost was \$3,500, which covered the cost of the screen and all equipment necessary including speakers, dvd player, and projector. 2017 will be the final payment for the movie equipment. 2016 also had the contribution of the dance floor for the dance academy at To The Pointe to be amortized over the 3 year life of the dance academy agreement.

VILLAGE OF HARTLAND - CULTURE & RECREATION BUDGET 2017

Recreation

Personnel Wages Acct: 101-55300-110

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2015	2016	2017
Recreation Director	1		7	1.000	1.000	1.000
Fiscal and Recreation Clerk	1		5	0.000	0.250	0.250
Summer Camp Coordinator		1	Seas	0.200	0.200	0.200
Summer Camp Counselors		5	Seas	0.590	0.590	0.590
Before/After School Coordinator		1	Seas	0.350	0.310	0.310
Before/After School Staff		5	Seas	0.610	0.610	0.610
Summer Concert		1	Seas	0.000	0.016	0.016
Kickball Referee		1	Seas	0.000	0.012	0.012
Tiny Tots		1	Seas	0.25	0.29	0.29
Employee Totals	2	15		3	3.278	3.278

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Recreation

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	66,404	76,053	82,748	97,300	98,000
Benefits	17,773	18,858	19,664	23,575	23,550
Operations	131,302	118,872	144,201	125,500	204,100
Capital Outlay	-	-	-	-	-
Total	215,479	213,783	246,613	246,375	325,650
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Classes	99,678	85,732	108,527	100,000	110,000
Before/After Sch	24,415	27,046	38,276	30,000	38,000
Dance Studio	-	-	-	-	50,000
Trips	3,047	13,340	23,032	10,000	10,000
Summer Rec	23,335	20,109	18,938	22,000	30,000
Other	6,065	5,006	5,791	5,300	5,300
Splash Pad Donations	5,035	5,058	5,063	-	-
Total	161,575	156,291	199,627	167,300	243,300
Supported by Taxes	53,904	57,492	46,986	79,075	82,350
Population	9,115	9,118	9,124	9,141	9,179
Annual Per Capita Supported by Taxes	5.91	6.31	5.15	8.65	8.97
Per Capita Supported by Taxes Per Day	0.016	0.017	0.014	0.024	0.025
Total Exp Per Person Per Day	0.065	0.064	0.074	0.074	0.097

Cable TV

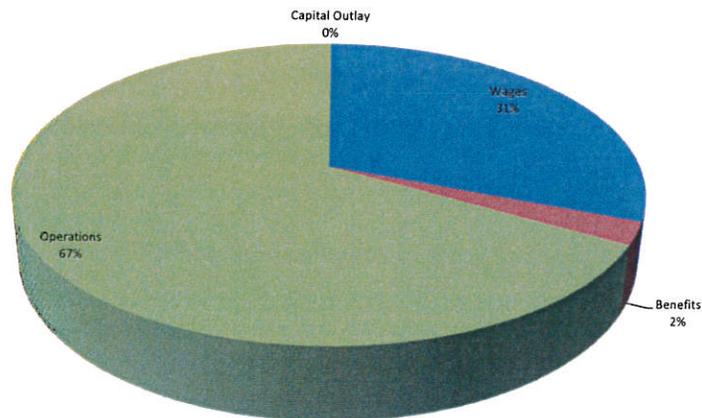
Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Yr Est	2017 Adopted
Cable TV Wages & Benefits						
E 101-55370-110 SALARIES	\$ 2,282	\$ 2,500	\$ 1,008	40%	\$ 2,500	\$ 2,500
E 101-55370-130 FICA	175	200	77	39%	200	200
Sub-Total Cable TV Wages & Benefits	\$ 2,457	\$ 2,700	\$ 1,085	40%	\$ 2,700	\$ 2,700
Cable TV Operations						
E 101-55370-290 OUTSIDE SERVICES/CONTRACTS	\$ 710	\$ 1,500	\$ 200	13%	\$ 1,500	\$ 1,500
E 101-55370-300 OPERATING SUPPLIES/EXPENSES	3,668	4,000	385	10%	4,000	4,000
Sub-Total Cable TV Operations	\$ 4,378	\$ 5,500	\$ 585	11%	\$ 5,500	\$ 5,500
TOTAL CABLE TV	\$ 6,835	\$ 8,200	\$ 1,670	20%	\$ 8,200	\$ 8,200
					<i>Increase</i>	<i>0.0%</i>

Personnel Schedule

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2015	2016	2017
Part Time Employees		1		0.24	0.24	0.24
Employee Totals	0	1		0.24	0.24	0.24

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	2,500	30%	2,500	30%	0.00%
Benefits	200	2%	200	2%	0.00%
Operations	5,500	67%	5,500	67%	0.00%
Capital Outlay	-	0%	-	0%	0.00%
Total	8,200	100%	8,200	100%	0.00%

CABLE BUDGET EXPENSES



VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Cable Television

Expenses	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Wages	1,906	2,127	2,282	2,500	2,500
Benefits	154	163	175	200	200
Operations	2,462	4,337	4,378	5,500	5,500
Capital Outlay	-	-	-	-	-
Total	4,522	6,627	6,835	8,200	8,200
Revenues	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Cable Franchise Fees	82,040	83,586	85,351	82,000	84,000
Total	82,040	83,586	85,351	82,000	84,000
Supported by Taxes	(77,518)	(76,959)	(78,516)	(73,800)	(75,800)
Population	9,115	9,118	9,124	9,141	9,179
Annual Per Capita Supported by Taxes	(8.50)	(8.44)	(8.61)	(8.07)	(8.26)
Per Capita Supported by Taxes Per Day	(0.023)	(0.023)	(0.024)	(0.022)	(0.023)
Total Exp Per Person Per Day	0.0014	0.0020	0.0021	0.0025	0.0024

Cable Tv

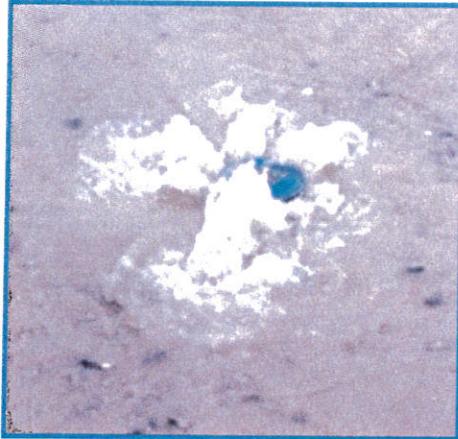
Corporate Reserve Purchases

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
<i>Leightronix ultra nexus -HD Video Server</i>	X		1	\$ 13,995	\$ 13,995
TOTAL CABLE TV CORPORATE RESERVE PURCHASES					\$ 13,995

2017 Budget Water Utility

TABLE OF CONTENTS

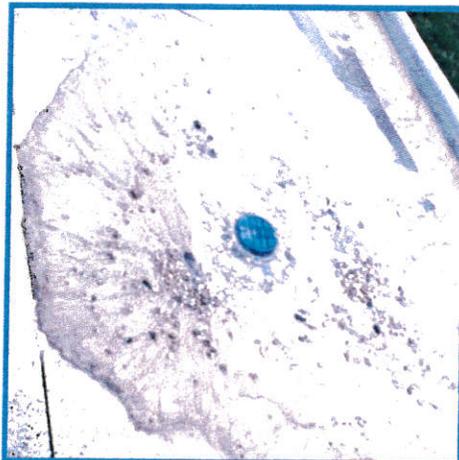
Chart	1
Budget	2
Footnotes	5
Capital Outlay	9
Water Long Term Debt	10



Water Valve Replacements in Bristlecone

2017 WATER UTILITY SPOTLIGHT

- Well #3 will be re-habilitated to maintain reliability and hopefully increase capacity

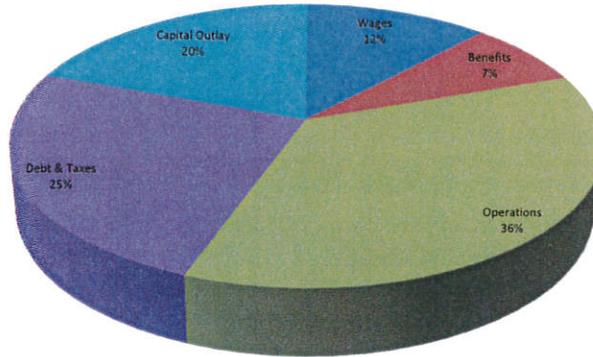


VILLAGE OF HARTLAND 2017 WATER UTILITY BUDGET

Fund 620: Water Utility

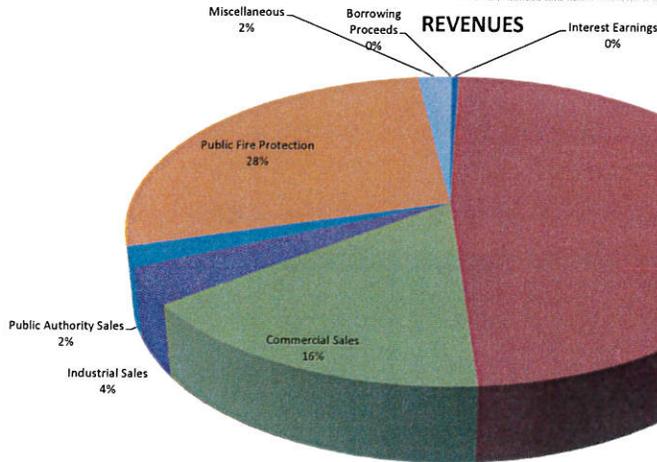
EXPENSES	2017 Budget	% of Budg	2016 Budget	Incr/-Decr
Wages	231,500	12%	232,500	-0.43%
Benefits	146,500	8%	146,500	0.00%
Operations	696,896	36%	483,000	44.28%
Debt & Taxes	481,727	25%	418,633	15.07%
Capital Outlay	382,000	20%	382,000	0.00%
Total	1,938,623	100%	1,662,633	16.60%

EXPENSES



REVENUES	2017 Budget	% of Budg	2016 Budget	Incr/-Decr
Interest Earnings	7,500	0%	3,500	114.29%
Residential Sales	825,600	48%	640,000	29.00%
Commercial Sales	268,320	16%	208,000	29.00%
Industrial Sales	64,500	4%	46,500	38.71%
Public Authority Sales	36,120	2%	20,000	80.60%
Public Fire Protection	472,523	28%	375,000	26.01%
Miscellaneous	34,060	2%	34,000	0.18%
Borrowing Proceeds	-	0%	-	#DIV/0!
Total Revenues	1,708,623	100%	1,327,000	28.76%

REVENUES



VILLAGE OF HARTLAND - WATER UTILITY BUDGET 2017

Fund 620: Water Utility

2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
1,571,593	1,662,034	1,929,744	1,299,387	1,731,330	1,938,623
% Change	5.75%	16.11%	-32.67%	33.24%	11.97%

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted	FOOTNOTES
<i>Water Utility Revenues</i>							
R 620-41900 INTEREST INCOME	\$ 3,435	\$ 3,500	\$ 4,079	117%	\$ 7,500	\$ 7,500	A
R 620-42100 MISC NON-OPERATING INC	507	500	-	0%	500	500	B
R 620-42110 CONTRIBUTED CAPITAL	1,400	2,500	8,700	348%	11,000	2,500	C
R 620-46100 METERED SALES-GEN CUST	17,704	6,000	1,227	20%	6,000	6,000	D
R 620-46120 RESIDENTIAL SALES	626,090	640,000	289,843	45%	640,000	825,600	E
R 620-46140 COMMERCIAL SALES	210,078	208,000	101,396	49%	208,000	268,320	F
R 620-46160 INDUSTRIAL SALES	48,877	46,500	25,245	54%	50,000	64,500	G
R 620-46200 PRIVATE FIRE PROTECTION	4,560	4,500	2,280	51%	4,560	4,560	H
R 620-46300 PUBLIC FIRE PROTECTION	365,730	375,000	189,009	50%	378,018	472,523	I
R 620-46400 OTHER SALES-PUBLIC AUTH	28,174	20,000	13,114	66%	28,000	36,120	J
R 620-47000 FORFEITED DISCOUNTS	6,732	6,500	2,996	46%	6,500	6,500	K
R 620-47100 MISC SERVICE REVENUES	14,171	14,000	3,473	25%	14,000	14,000	L
R 620-47400 OTHER SERV REV/CHGBKS	5,855	-	-	#DIV/0!	-	-	M
R 620-47500 PAYBACK FROM SEWER	-	-	-	#DIV/0!	-	-	
R 620-48300 SALE OF VILLAGE PROPERTY	-	-	-	#DIV/0!	-	-	
R 620-49110 BORROWING PROCEEDS	-	-	-	#DIV/0!	-	-	N
R 620-49270 OTHER FUNDING	-	335,633	-	0%	-	230,000	O
Total Water Utility Revenues	\$ 1,333,313	\$ 1,662,633	\$ 641,362	39%	\$ 1,354,078	\$ 1,938,623	

Water Utility Expenses

Capital							
E 620-53700-662 WATER TRTMNT EQUIP	\$ 767	\$ -	\$ -	#DIV/0!	\$ -	\$ -	P
E 620-53700-672 DIST/RESERV STANDPIPE	-	-	-	0%	-	-	Q
E 620-53700-673 TRANS&DIST MAINS	1,938	253,000	187,523	0%	-	230,000	R
E 620-53700-674 METERS	80,663	53,000	86,292	163%	100,000	100,000	S
E 620-53700-678 HYDRANTS	49,363	50,000	100,600	201%	100,600	50,000	T
E 620-53700-679 STRUCTURES/IMPRVMENTS	33,405	-	-	0%	-	-	U
E 620-53700-680 OFFICE FURN & EQUIP	-	-	-	#DIV/0!	-	-	V
E 620-53700-681 COMPUTERS/SOFTWARE	15,000	37,500	13,582	36%	37,500	1,500	W
E 620-53700-682 TRANSPORTATION EQP	-	-	-	0%	-	-	X
E 620-53700-684 TOOLS/SHOP/EQUIP	342	-	308	#DIV/0!	500	500	Y
Sub-Total Capital	\$ 181,478	\$ 393,500	\$ 388,305	99%	\$ 238,600	\$ 382,000	

Source of Supply							
E 620-53700-600 SRC OF SUPPLY-LABOR	\$ 26,801	\$ 28,000	\$ 14,926	53%	\$ 28,000	\$ 28,000	AA
E 620-53700-602 SRC OF SUPPLY-EXP	-	1,000	-	0%	-	-	BB
E 620-53700-605 MAINT-WTR SRC PLANT	25,828	52,000	32,326	62%	49,000	57,000	CC
Sub-Total Source of Supply	\$ 52,629	\$ 81,000	\$ 47,252	58%	\$ 77,000	\$ 85,000	

Pumping Expense							
E 620-53700-620 PUMPING EXP - LABOR	\$ 1,769	\$ 3,000	\$ 440	15%	\$ 2,000	\$ 2,000	DD
E 620-53700-622 POWER FOR PUMPING	61,419	66,000	22,028	33%	63,000	66,000	EE
E 620-53700-623 PUMPING/SUPPLIES/EXP	513	1,000	821	82%	1,000	1,000	FF
E 620-53700-625 MAINT PUMPNG PLANT	5,306	9,000	3,134	35%	9,000	10,000	GG
Sub-Total Pumping Expense	\$ 69,007	\$ 79,000	\$ 26,423	33%	\$ 75,000	\$ 79,000	

VILLAGE OF HARTLAND - WATER UTILITY BUDGET 2017

Fund 620: Water Utility

Water Treatment Expense

E 620-53700-630 TREATMENT - LABOR	\$ 429	\$ 2,500	\$ 31	1%	\$ 1,500	\$ 2,500	HH
E 620-53700-631 TREATMENT-CHEMICALS	12,787	12,000	2,182	18%	9,000	10,000	II
E 620-53700-632 TREATMENT-SUPPLIES	260	2,500	-	0%	2,000	2,000	JJ
E 620-53700-635 MAINT OF PLANT	2,551	7,000	372	5%	5,000	5,000	KK
Sub-Total Water Treatment Expense	\$ 16,027	\$ 24,000	\$ 2,585	11%	\$ 17,500	\$ 19,500	

Transmission & Distribution Expense

E 620-53700-640 T&D LABOR	\$ 202	\$ 1,500	\$ 998	67%	\$ 1,500	\$ 1,500	LL
E 620-53700-641 T&D-SUPPLY/EXP	-	1,000	-	0%	1,000	1,000	MM
E 620-53700-650 MAINT-RESERV/STANDPIPE	3,171	4,000	2,329	58%	3,200	4,000	NN
E 620-53700-651 MAINT OF MAINS	86,371	95,000	36,033	38%	75,000	95,000	OO
E 620-53700-652 MAINT OF SERVICES	23,187	23,000	10,273	45%	25,000	23,000	PP
E 620-53700-653 MAINT OF METERS	11,297	18,000	10,237	57%	18,000	18,000	QQ
E 620-53700-654 MAINT OF HYDRANTS	35,173	20,000	3,127	16%	20,000	20,000	RR
E 620-53700-655 MAINT OTHER PLANT	2,109	8,600	8,378	97%	9,000	3,000	SS
Sub-Total Transmission & Dist Expense	\$ 161,510	\$ 171,100	\$ 71,375	42%	\$ 152,700	\$ 165,500	

Customer Accounts Expense

E 620-53700-901 METER READING LABOR	\$ 654	\$ 1,500	\$ 12	1%	\$ 1,500	\$ 1,500	TT
E 620-53700-902 ACCNT & COLLECT LBR	81,103	84,000	36,153	43%	84,000	84,000	UU
E 620-53700-903 CUST ACCTS-SUPPLIES	2,602	5,000	1,685	34%	4,000	4,000	VV
E 620-53700-904 UNCOLLECT ACCNTS	-	-	-	0%	-	-	WW
Sub-Total Customer Accounts Expense	\$ 84,359	\$ 90,500	\$ 37,850	42%	\$ 89,500	\$ 89,500	

Administrative & General Expense

	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted	
E 620-53700-920 ADM/GENREL SALARIES	\$ 101,375	\$ 112,000	\$ 48,167	43%	\$ 112,000	\$ 112,000	XX
E 620-53700-921 OFFICE SUPPLIES/EXPNS	1,734	4,000	233	6%	2,000	2,500	YY
E 620-53700-923 OUTSIDE SERVICES	51,589	90,000	27,163	30%	90,000	80,000	ZZ
E 620-53700-924 PROPERTY INSURANCE	14,400	14,400	14,400	100%	14,400	14,400	AAA
E 620-53700-926 EMPL PENSIONS & BNFTS	110,886	120,000	60,180	50%	120,000	120,000	BBB
E 620-53700-930 MISC GEN EXPENSES	3,710	5,000	1,464	29%	5,000	5,000	CCC
E 620-53700-933 TRANSP EXPENSES	6,525	8,000	2,335	29%	7,000	8,000	DDD
E 620-53700-685 BUILDING RENTS	25,000	25,000	25,000	100%	25,000	25,000	Z
E 620-53700-937 SURPLUS TO CASH RESERVES	-	-	-	0%	-	242,996	
Sub-Total Admin & General Expense	\$ 315,219	\$ 378,400	\$ 178,942	47%	\$ 375,400	\$ 609,896	

Other Expense

E 620-53700-130 FICA	\$ 23,704	\$ 26,500	\$ 12,026	45%	\$ 26,500	\$ 26,500	EEE
E 620-53700-305 EXPENSES OTHER (DEBT)	-	-	-	0%	-	-	
E 620-53700-408 TAXES/EQUIVALENTS	228,034	230,000	-	0%	235,000	235,000	FFF
E 620-53700-427 INT LONG TERM DEBT	47,420	58,633	28,925	49%	58,633	56,727	GGG
E 620-53700-428 AMORT OF ISSUE COSTS	-	-	-	0%	-	-	
E 620-53700-610 PRINCIPAL REDEMPTION	120,000	130,000	35,000	27%	130,000	190,000	HHH
Sub-Total Other Expense	\$ 419,158	\$ 445,133	\$ 75,951	17%	\$ 450,133	\$ 508,227	

Total Water Utility Expenses	\$ 1,299,387	\$ 1,662,633	\$ 828,683	50%	\$ 1,475,833	\$ 1,938,623	
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VILLAGE OF HARTLAND - WATER UTILITY BUDGET 2017

Fund 620: Water Utility

TOTAL WATER REVENUES	\$ 1,333,313	\$ 1,662,633	\$ 641,362	38.58%	\$ 1,354,078	\$ 1,938,623
TOTAL WATER EXPENSES	\$ 1,299,387	\$ 1,662,633	\$ 828,683	49.84%	\$ 1,475,833	\$ 1,938,623
NET OPERATIONS	\$ 33,926	\$ -	\$ (187,321)		(121,755)	\$ (1)

Beginning Cash Balance						Est End Bal
2016	\$ 1,674,298	Est Revs	\$ 1,354,078	Est Expenses	\$ 1,475,833	\$ 1,552,543
Est 2017	\$ 1,552,543	Est Revs	\$ 1,708,623	Est Expenses	\$ 1,938,623	\$ 1,322,542

FOOTNOTE EXPLANATIONS ARE ON TAB 19 PAGE 5 THROUGH TAB 19 PAGE 8

Highlight 2016 and Spotlight 2017:

In 2016, the Utility accepted the new water mains constructed as part of the Sanctuary and Windrush subdivisions. Prior to paving in Bristlecone Subdivision, we are replacing the water valves. This is a three year program to replace all of the valves. We also replaced meters and hydrants as part of our annual maintenance. All water storage facilities were inspected in 2016.

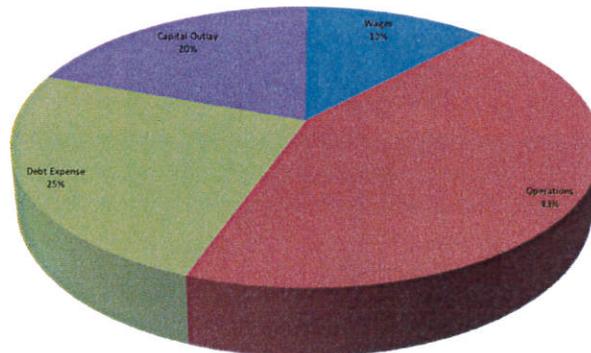
In 2017, Riverwalk Apartments and Four Winds West subdivision are anticipated to be completed with new infrastructure being dedicated to the Village. Well #3 will be rehabilitated to maintain reliability and hopefully increase capacity. The utility will continue to focus on maintaining the infrastructure with routine annual maintenance to ensure the safety and efficiency of the drinking water system.

Budget Analysis

The Utility doesn't have any anticipated large Water Utility projects for 2017. All items anticipated are for maintenance and support of the Water System.

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	232,500	14%	231,500	12%	-0.43%
Operations	629,500	38%	843,396	44%	33.98%
Debt Expense	418,633	25%	481,727	25%	0.00%
Capital Outlay	382,000	23%	382,000	20%	0.00%
Total	1,662,633	100%	1,938,623	100%	16.60%

2015 WATER UTILITY BUDGET



Footnotes to Water Utility Department Budgeted Line Items

REVENUES

- A. Account R620-41900 Interest Income: This account is the interest earned on the Water Utilities cash balance.
- B. Account R620-42100 Miscellaneous Non-Operating Income: This account is recording items put to the tax roll for monies not paid for outstanding bills.
- C. Account R620-42110 Contributed Capital: This is the Resident Equivalency Adjustment for new construction which is the Water hook-up charge.
- D. Account R620-46100 Metered Sales General Customers: This account is metered water sales to companies or citizens generally for the filling of pools.
- E. Account R620-46120 Residential Sales: This is revenue from the quarterly billings to Water Utility Residential users for water usage. There was an average of a 29% increase in Water Rates effective December 16, 2016. The Utility reviewed the previous 10 years of water consumption data and has identified a trend of decreased water usage attributed to conservation and innovation of toilets and other water usage items.
- F. Account R620-46140 Commercial Sales: This is revenue from the quarterly billings to Water Utility Commercial users for water usage. There was an average of a 29% increase in Water Rates effective December 16, 2016
- G. Account R620-46160 Industrial Sales: This is revenue from the quarterly billings to Water Utility Industrial users for water usage. There was an average of a 29% increase in Water Rates effective December 16, 2016
- H. Account R620-46200 Private Fire Protection: This is the fee of providing fire protection services to those with their own private connections.
- I. Account R620-46300 Public Fire Protection: This is the fee to all Utility Customers for providing fire protection with general public access to hydrants..
- J. Account R620-46400 Other Sales – Public Authority: This is revenue from the quarterly billings to Water Utility Public Authority users for water usage such as schools or municipalities. There was an average of a 29% increase in Water Rates effective December 16, 2016
- K. Account R620-47000 Forfeited Discounts: This is the revenue for the late fee interest from customers late payments of Water Utility bills.
- L. Account R620-47100 Miscellaneous Service Revenues: This account receives money from reconnect fees as well as non-metered water sales.
- M. Account R620-47400 Other Service Revenue/Chargebacks: This is the annual money received from the Sewer Utility for the Shared Meter Costs.
- N. Account R620-49110 Borrowing Proceeds: This account balance is the money received from debt borrowings to cover future capital expenditures.
- O. Account R620-49270 Other Funding: This account is shown as the use of fund balance, including borrowing proceeds, as needed. The amount shown in 2017 was borrowed at the end of 2015.

EXPENSES

Capital Items

- P. Account E620-53700-662 Water Treatment Equipment: This account is for replacement of fluoride pumps, scales, and chlorine injection equipment.
- Q. Account E620-53700-672 Distribution Reservoir – Standpipe: This account is for replacement of tower and reservoir equipment.
- R. Account E620-53700-673 Transmission & Distribution Mains: This account is for the replacement of water mains and the associated engineering with the main projects and miscellaneous system repairs.
- S. Account E620-53700-674 Meters: This account is for replacement of water meters and meter radio transponder equipment. We are budgeting for a 10% replacement per year.
- T. Account E620-53700-678 Hydrants: This account is for hydrant replacement and the associated engineering with the projects.
- U. Account E620-53700-679 Structures & Improvements: This account is for major pump house building replacements and the addition of new structures.
- V. Account E620-53700-680 Office Furniture & Equipment: This account is for addition or replacement of office furniture and equipment, ie. desks, chairs, cabinets, and telephones.
- W. Account E620-53700-681 Computers & Software: This account is for the addition or replacement of computers, software, printers and computer networking equipment.
- X. Account E620-53700-682 Transportation Equipment: This account is for addition or replacement of water department vehicles.
- Y. Account E620-53700-684 Shop/Tools & Equipment: This account is for the addition or replacement of tools and equipment used in the shop/garage or well houses.
- Z. Account E620-53700-685 Building Rent: This account is a payback account for use of the DPW garage area and site storage for Water Utility operations.

Source of Supply

- AA. Account E620-53700-600 Source of Supply - Labor: These are labor charges for operation of the pump houses, care of the pump house grounds, and daily inspection of the pump house sites.
- BB. Account E620-53700-602 Source of Supply - Supplies/Expenses: These are charges for pump house operation supplies, on-site first-aid supplies and safety equipment, and building service supplies.
- CC. Account E620-53700-605 Maintenance - Water Source Plant: These charges are for the maintenance and repair of the wells, rehab of well #3, plant telephone bills, and pump house maintenance labor.

Pumping Expense

- DD. Account E620-53700-620 Pumping Expense-Labor: These are charges for labor to maintain stand by generators, direct drive engines for pumps, operation of pumps, operating control and protective equipment.
- EE. Account E620-53700-622 Power for Pumping: These are charges for WE Energies electric charges to operate the well pumps, two new booster stations that came online in 2015 and facilities.
- FF. Account E620-53700-623 Pumping - Supplies/Expenses: These charges are for parts and supplies to maintain the generators, pumps and stand by engines, battery charger, filters and lubricating oil.
- GG. Account E620-53700-625 Maintenance of Pumping Plant: These charges are for parts and supplies used to repair and maintain pump houses and pump controls, caulk, bulbs, wire, valves and the associated labor.

Water Treatment Expense

- HH. Account E620-53700-630 Water Treatment - Labor: These charges are for the repair and maintenance of the chemical injection and monitoring systems and testing and analyzing the chemical levels in the water.
- II. Account E620-53700-631 Water Treatment - Chemicals: These charges are for chemicals used in treating the water; injected fluoride, chlorine and polyphosphate.
- JJ. Account E620-53700-632 Water Treatment - Supplies/Expenses: These charges are for the parts and supplies used to repair and maintain the chemical injection and monitoring systems, pumps, tubing and testing supplies.
- KK. Account E620-53700-635 Maintenance of Treatment Plant: These charges are for the repair and maintenance of the well #3 stripping tower, belts, motor replacement, plumbing parts, and associated labor.

Transmission & Distribution Expense

- LL. Account E620-53700-640 Transmission/Distribution System - Labor: These charges are for the labor for operating the transmission and distribution system, turning valves, flushing mains, water main locating and investigation of customer complaints.
- MM. Account E620-53700-641 Transmission/Distribution System - Supplies/Expenses: These charges are for the tools used to operate the transmission and distribution system, valve keys and penetrating oil.
- NN. Account E620-53700-650 Maintenance - Distribution Reservoir/Standpipe: These charges are for parts and labor to maintain the 3 water towers and 2 in-ground reservoirs.
- OO. Account E620-53700-651 Maintenance of Mains: These charges are for the labor and materials to maintain the transmission and distribution system, water main break repairs, water main clamps, slurry backfill, asphalt and curb replacement and valve box repairs.
- PP. Account E620-53700-652 Maintenance of Services: These charges are for the labor and materials to maintain the water service laterals, copper piping, curb stops, and plumbing supplies.
- QQ. Account E620-53700-653 Maintenance of Meters: These charges are for the labor and materials to maintain the water meters, replacement meter parts, meter grounding straps, and gaskets.
- RR. Account E620-53700-654 Maintenance of Hydrants: These charges are for parts and labor to maintain the hydrants.
- SS. Account E620-53700-655 Maintenance of Other Plant: These charges are for parts and labor that are not provided for or assigned in another account.

Customer Accounts Expense

- TT. Account E620-53700-901 Meter Reading Labor: These charges are for the labor to read the water meters.
- UU. Account E620-53700-902 Accounting & Collecting Labor: These charges are for the labor to prepare billing data, process final reads, collecting revenues, balance customer accounts, operating billing and bookkeeping equipment and software, and disconnecting and reconnecting service due to non-payment of bills.
- VV. Account E620-53700-903 Customer Accounts - Supplies and Expenses: These charges are for the postage, mailing and printing supplies associated with the water utility billing.
- WW. Account E620-53700-904 Uncollectable Accounts: These charges are for the amounts sufficient to provide for losses from uncollectible utility revenues.

Administration & General Expense

- XX. Account E620-53700-920 Administrative General Salaries: These charges are for the administrative and general salary expense properly chargeable to utility operations.
- YY. Account E620-53700-921 Office Supplies & Expenses: These charges are for the office supplies and other expenses incurred in connection with the general administration of the utility's operations.
- ZZ. Account E620-53700-923 Outside Services: These charges are for the fees and expenses of professional consultants and others for general services not applicable to other accounts. This is dependent upon the timing of the residential development proceeding.
- AAA. Account E620-53700-924 Property Insurance: These charges are for the cost of insurance to owned or leased property used in the utility's operations.
- BBB. Account E620-53700-926 Employee Pension & Benefits: These charges are for the accruals to provide for pensions and payments for employee accident, sickness, hospital and death benefits and or related insurance.
- CCC. Account E620-53700-930 Misc General Expenses: These charges are for the cost of labor and expenses incurred in connection with the general management of the utility not provided for elsewhere.
- DDD. Account E620-53700-933 Transportation Expenses: These charges are for the expenses incurred in the operation and maintenance of transportation equipment for the utility.

Other Expense

- EEE. Account E620-53700-130 FICA: This charge is the FICA portion of Water Utility employee salaries.
- FFF. Account E620-53700-408 Taxes/Equivalents: These are charges for payment in lieu of taxes charged to the Water Utility.
- GGG. Account E620-53700-427 Interest on Long Term Debt: This is the annual interest payment on the State Trust Fund Loans as well as General Obligation Debt.
- HHH. Account E620-53700-610 Principal Redemption: This is the annual principal payment on the State Trust Fund Loans as well as General Obligation Debt.

Water Utility

2017 Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
1) 620-53700-662 Water Treatment Equipment Nothing anticipated for 2017				\$ -	\$ -
2) 620-53700-678 Trans & Distribution Mains Valve replacements		X	1	230,000	\$ 230,000
3) 620-53700-674 Meters Meter Replacement		X	1	100,000	\$ 100,000
4) 620-53700-678 Hydrants Hydrant Replacement		X	1	50,000	\$ 50,000
5) 620-53700-679 Structures/Improvements Nothing anticipated for 2017					\$ -
6) 620-53700-681 Computers/Software Computers		X	2	750	\$ 1,500
7) 620-53700-684 Tools/Shop/Garage Tools		X	1	500	\$ 500
TOTAL WATER UTILITY CAPITAL OUTLAY					\$ 382,000

WATER UTILITY DEBT SCHEDULES

**Water Utility Long Term Debt
2006 GO Debt**

Year	Int Rate	Principal	Interest	Total	Balance
2012		30,000	19,843	49,843	160,000
2013		30,000	5,241	35,241	130,000
2014		30,000	3,949	33,949	100,000
2015		30,000	3,100	33,100	70,000
2016		35,000	2,036	37,036	35,000
2017		35,000	656	35,656	-
		190,000.00	34,824.62	224,824.62	

**Water Utility Long Term Debt
2012 GO and Refunding Debt**

Year	Int Rate	Principal	Interest	Total	Balance
					2,215,000
2013	0.60%	80,000	42,109	122,109	2,135,000
2014	0.70%	95,000	46,221	141,221	2,040,000
2015	0.85%	90,000	44,321	134,321	1,950,000
2016	0.95%	95,000	42,521	137,521	1,855,000
2017	1.10%	95,000	40,621	135,621	1,760,000
2018	1.35%	130,000	38,721	168,721	1,630,000
2019	1.55%	130,000	36,121	166,121	1,500,000
2020	1.75%	135,000	33,521	168,521	1,365,000
2021	1.85%	140,000	29,471	169,471	1,225,000
2022	2.00%	140,000	25,271	165,271	1,085,000
2023	2.10%	145,000	22,471	167,471	940,000
2024	2.25%	150,000	19,571	169,571	790,000
2025	2.35%	150,000	16,571	166,571	640,000
2026	2.45%	100,000	13,571	113,571	540,000
2027	2.55%	100,000	11,572	111,572	440,000
2028	2.75%	100,000	9,572	109,572	340,000
2029	2.90%	110,000	7,572	117,572	230,000
2030	3.00%	115,000	5,262	120,262	115,000
2031	3.05%	115,000	2,732	117,732	0
		2,215,000.00	487,792.00	2,702,792.00	

**Water Utility Long Term Debt
2015 GO Debt**

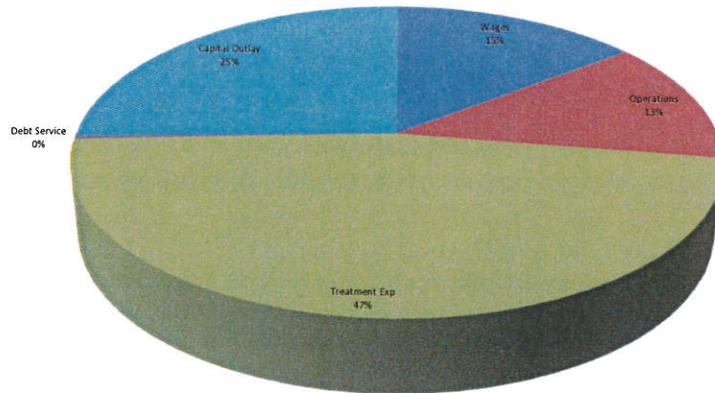
<i>Year</i>	<i>Int Rate</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Balance</i>
					515,000
2016	3.00%	-	14,077	14,077	515,000
2017	3.00%	60,000	15,450	75,450	455,000
2018	3.00%	55,000	13,650	68,650	400,000
2019	3.00%	50,000	12,000	62,000	350,000
2020	3.00%	55,000	10,500	65,500	295,000
2021	3.00%	55,000	8,850	63,850	240,000
2022	3.00%	60,000	7,200	67,200	180,000
2023	3.00%	60,000	5,400	65,400	120,000
2024	3.00%	60,000	3,600	63,600	60,000
2025	3.00%	60,000	1,800	61,800	0
		515,000.00	92,526.67	607,526.67	

VILLAGE OF HARTLAND - 2017 SEWER UTILITY BUDGET

Fund 204: Sewer Utility

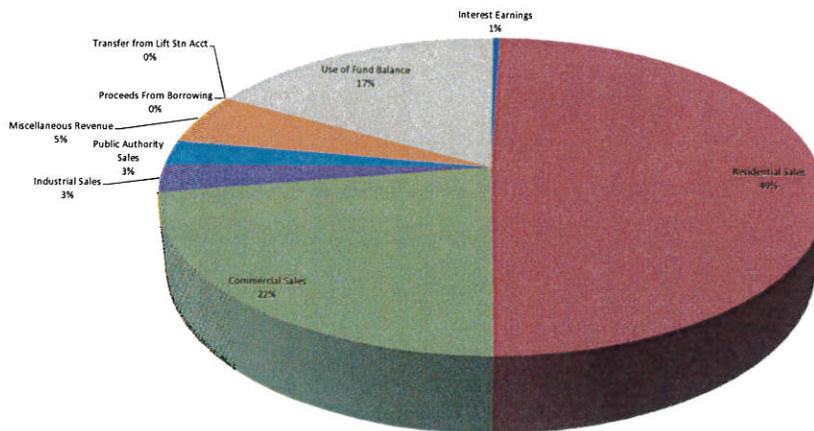
EXPENSES	2017 Budget	% of Budg	2016 Budget	Incr/-Decr
Wages	265,200	15%	265,200	0.00%
Operations	234,400	13%	232,050	1.01%
Treatment Exp	857,000	47%	830,000	3.25%
Debt Service	6,405	0%	6,505	-1.54%
Capital Outlay	465,000	25%	97,500	376.92%
Total	1,828,005	100%	1,431,255	27.72%

Sewer Expenses



REVENUES	2017 Budget	% of Budg	2016 Budget	Incr/-Decr
Interest Earnings	7,500	0%	3,000	150.00%
Residential Sales	903,000	49%	882,000	2.38%
Commercial Sales	409,500	22%	401,100	2.09%
Industrial Sales	52,500	3%	51,450	2.04%
Public Authority Sales	46,200	3%	44,100	4.76%
Miscellaneous Revenue	95,500	5%	95,000	0.53%
Proceeds From Borrowing	-	0%	-	0.00%
Transfer from Lift Stn Acct	-	0%	-	0.00%
Use of Fund Balance	313,805	17%	-	#DIV/0!
Total Revenues	1,828,005	100%	1,476,650	23.79%

Sewer Revenues



VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2017

Fund 204: Sewer Utility

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Expenses	1,292,083	1,239,098	1,327,699	1,298,785	1,431,255	1,828,005
	% Change	-4.10%	7.15%	-2.18%	10.20%	27.72%

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Act	2017 Adopted	FOOTNOTES
Sewer Utility Revenues							
R 204-46120 RESIDENTIAL SALES	835,883	882,000	428,227	49%	860,000	903,000	A
R 204-46140 COMMERCIAL SALES	380,200	401,100	195,927	49%	390,000	409,500	B
R 204-46160 INDUSTRIAL SALES	62,823	51,450	13,040	25%	50,000	52,500	C
R 204-46170 NON-METERED SALES	23,835	22,500	12,559	56%	24,000	23,000	D
R 204-46400 OTH SALES-PUBLIC AUTH	43,897	44,100	21,127	48%	44,000	46,200	E
R 204-47000 FORFEITED DISCOUNTS	7,284	7,500	3,194	43%	7,500	7,500	F
R 204-48000 MISC REVENUE	46,802	45,000	267,068	593%	280,000	45,000	G
R 204-48040 REGIONAL SEWER AVAILABILITY CHARGE	39,750	20,000	168,285	841%	180,000	20,000	H
R204-48041 FWW LIFT STATION REPLACEMENT	-	-	-	#DIV/0!	-	-	I
R204-48042 FWW LIFT STATION OPERATING	-	-	-	#DIV/0!	-	-	J
R 204-48100 INT ON INVESTMENTS	3,358	3,000	3,669	122%	7,338	7,500	K
R 204-49110 PROCEEDS FROM BORROWING	-	-	-	#DIV/0!	-	-	L
R 204-49120 PREMIUM ON LT DEBT	-	-	-	#DIV/0!	-	-	
R 204-42110 CONTRIBUTED CAPITAL	-	-	-	#DIV/0!	-	-	
R 204-49250 TRANSFER FOR LIFT STATIONS	-	-	-	0%	-	-	
R 204-49270 OTHER FUNDING	-	-	-	0%	-	313,805	M
TOTAL SEWER UTILITY REVENUES	\$ 1,443,832	\$ 1,476,650	\$ 1,113,096	75%	\$ 1,842,838	\$ 1,828,005	

Sewer Utility Operations Expenses

E 204-53610-110 SALARIES & BENEFITS	\$ 131,465	\$ 156,100	55,842	36%	\$ 156,100	\$ 156,100	N
E 204-53610-111 FWW LIFT STATION SALARIES	\$ -	\$ -	-	0%	\$ -	\$ -	O
E 204-53610-220 UTILITY SERVICES	6,497	6,500	1,518	23%	6,500	7,000	P
E 204-53610-270 TREATMENT EXP	831,501	830,000	412,567	50%	836,000	857,000	Q
E 204-53610-290 OS SERV/CONTRACTS	38,961	32,000	9,653	30%	32,000	33,000	R
E 204-53610-297 FWW LIFT STATION OPERATING	-	-	-	#DIV/0!	-	-	S
E 204-53610-300 OPER SUPPLIES/EXP	1,765	5,000	1,367	27%	4,000	5,500	T
E 204-53610-305 EXPENSES-OTHER	240	800	44	6%	800	1,000	U
E 204-53610-360 VEHICLE MAINT/EXP	7,718	5,000	186	4%	5,000	5,000	V
E 204-53610-375 RENTS (EQUIP CHRGBCKS)	19,930	19,350	20,000	103%	20,000	20,000	W
E 204-53610-380 MAINT-SWR SYS COLL	33,461	56,000	4,166	7%	56,000	56,000	X
E 204-53610-385 MAINT- COLLECT PMP	10,442	11,000	3,584	33%	10,500	10,500	Y
E 204-53610-390 BILLING/COLL/ACCNT	88,525	109,100	39,457	36%	109,100	109,100	Z
E 204-53610-415 METER COSTS	23,670	62,000	-	0%	62,000	62,000	AA
E 204-53610-510 INSURANCES	14,400	14,400	14,400	100%	14,400	14,400	BB
E 204-53610-610 PRINCIPAL REDEMPTION	5,000	5,000	-	0%	5,000	5,000	CC
E 204-53610-615 DEBT SERVICE - INT	1,580	1,505	-	0%	1,505	1,405	DD
E 204-53610-619 DEBT ISSUANCE COSTS	-	-	-	#DIV/0!	-	-	
E 204-53610-800 CAPITAL OUTLAY	63,630	97,500	39,064	40%	97,500	465,000	EE
E 204-53610-906 FUTURE LIFT STN REPAIR	20,000	20,000	20,000	0%	20,000	20,000	FF
E 204-58000-615 DEBT SERVICE - INTEREST EXP	-	-	-	0%	-	-	
E 204-53610-910 CONTINGENCY/UNCLASS	-	-	-	#DIV/0!	-	-	
TOTAL SEWER UTILITY EXPENSES	\$ 1,298,785	\$ 1,431,255	\$ 621,848	43%	\$ 1,436,405	\$ 1,828,005	
Total Sewer Utility	\$ 1,298,785	\$ 1,431,255	\$ 621,848	43%	\$ 1,436,405	\$ 1,828,005	

INCREASE 27.7%

FOOTNOTE EXPLANATIONS ON TAB 20 PAGES 4 & 5

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Act	2017 Adopted
TOTAL SEWER REVENUES	\$ 1,443,832	\$ 1,476,650	\$ 1,113,096	75.38%	\$ 1,842,838	\$ 1,514,200
TOTAL SEWER EXPENSES	\$ 1,298,785	\$ 1,431,255	\$ 621,848	43.45%	\$ 1,436,405	\$ 1,828,005
NET OPERATIONS	\$ 145,047	\$ 45,395	\$ 491,248		\$ 406,433	\$ (313,805)

Beginning Balance Cash						Est Ending Bal
2016	\$ 1,152,361	Act Revs	\$ 1,842,838	Act Expenses	\$ 1,436,405	\$ 1,558,794
Est 2017	\$ 1,558,794	Est Revs	\$ 1,514,200	Est Expenses	\$ 1,828,005	\$ 1,244,989

Highlight 2016 & Spotlight 2017 In 2016, the Utility added two flow monitoring meters at manholes to monitor flows from the new developments in the NE part of the Village. Village staff also completed the DNR required CMOM plan for our sanitary sewer system. In 2017, continued repairs of sanitary sewer collection system are being planned to maintain the overall system.

Alert: The Sewer Utility is implementing a Sewer Rate increase of 5%. The rate in 2017 will be \$5.94 per thousand gallons. This will be reviewed annually to ensure the stabilization of the infrastructure within the Sewer Utility

Budget Analysis: 25% of the budget is proposed capital outlay. Details are on TAB 20 PAGE 6

47% of the Sewer Utility budget is treatment expense.

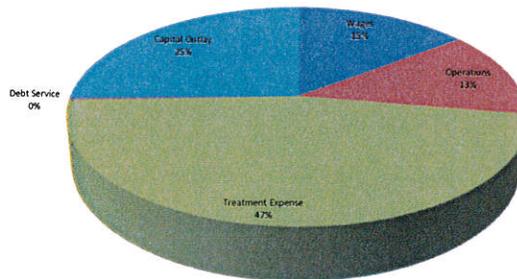
28% of the Sewer Utility Budget is for operations, maintenance and salaries.

Expenses: Continue with ongoing cleaning of 1/3 of the sewer system and proactive sewer line repairs in advance of paving projects.

Capital Outlay: Listed on the Tab 20 Page 6.

	2016 Budget	% of Budget	2017 Adopted	% of Budget	Incr/Decr
Wages	265,200	19%	265,200	15%	0.00%
Operations	232,050	16%	234,400	13%	1.01%
Treatment Expense	830,000	58%	857,000	47%	3.25%
Debt Service	6,505	0%	6,405	0%	-1.54%
Capital Outlay	97,500	7%	465,000	25%	376.92%
Total	1,431,255	100%	1,828,005	100%	27.72%

2015 SEWER UTILITY BUDGET



Footnotes to Sanitary Sewer Utility Department Budgeted Line Items

REVENUES

- A. Account R204-46120 Residential Sales: This account is the revenue for the quarterly sanitary sewer charges to Residential customers.
- B. Account R204-46140 Commercial Sales: This account is the revenue for the quarterly sanitary sewer charges to Commercial customers.
- C. Account R204-46160 Industrial Sales: This account is the revenue for the quarterly sanitary sewer charges to Industrial customers.
- D. Account R204-46170 Non-Metered Sales: This is the billing for Sewer homes that are located in the Town of Delafield but use the Village of Hartland Sanitary Sewer service.
- E. Account R204-46400 Other Sales-Public Authority: This account is the revenue for the quarterly sanitary sewer charges to Public Authority customers.
- F. Account R204-47000 Forfeited Discounts: This is the revenue for the interest made off of customers late payments of Sanitary Sewer bills.
- G. Account R204-48000 Miscellaneous Revenue: The majority of the revenue in this account is the Sanitary Sewer Connection Fee charged to new construction homes/buildings.
- H. Account R204-48040 Regional Sewer Availability Charge: This charge is paid by new Sanitary Sewer Customers. All of these funds are earmarked for specific future projects related to the growth of future infrastructure.
- I. Account R204-48041 FWW Lift Station Replacement – This account is monies received from the developer and home owners association of four winds west for future replacement of the lift station.
- J. Account R204-48042 FWW Lift Station Operating – This account is monies received from the developer and home owners association of four winds west for reimbursement of annual lift station operational expenditures.
- K. Account R204-48100 Interest of Investments: This is the interest income earned on the Sanitary Sewer's cash balance in the bank.
- L. Account R204-49110 Proceeds from Borrowing: This is the money borrowed for capital purchases within the Sewer Utility.
- M. Account R204-49270 Other Funding: This is the estimated use of unallocated funds for the purchase of the Sewer Jet truck during 2017.

EXPENSES

- N. Account E204-53610-110 Salaries: These are charges for the salaries the splits for these charges are shown on Tab 31 page 3.
- O. Account E204-53610-111 FWW Lift Station Salaries: This account is for labor associated with maintenance of the four winds west lift station.
- P. Account E204-53610-220 Utility Services: These are charges for electric and gas from WE Energies for the six lift stations and STH 83 metering pit.
- Q. Account E204-53610-270 Treatment Expense: These are charges for the treatment of the sanitary sewage from Del-Hart. All users pay a flat rate of \$15.50 per month per DUE (Domestic User Equivalent).
- R. Account E204-53610-290 Outside Services/Contracts: These are charges for Diggers Hotline utility locates, computer consulting and monthly backup services, alarm monitoring, SCADA services, drug screening charges, Waukesha County trunked radio expense, consumer confidence report printing and

- mailing (shared with Water), generator repairs, audit fees, GIS maintenance charges, and office equipment charges.
- S. Account E204-53610-297 FWW Lift Station Operating: This account is for operating expenditures associated with the four winds west lift station annually.
 - T. Account E204-53610-300 Operating Supplies/Expenses: These are charges for office supplies and paper products, software license renewals, shared charges for computer equipment, personal protective equipment, utility locator batteries, cabinet paint supplies, and laptop charger.
 - U. Account E204-53610-305 Expenses-Other: lubricating oil, uninterruptable power supply unit, and landscaping expenses (screening of cabinets).
 - V. Account 204-53610-360 Vehicle Maintenance/Expense: These charges are for the operation and maintenance of the Jet Vac Sewer cleaning truck.
 - W. Account 204-53610-375 Rents (Equipment Charge backs): These charges are generated from the Finance Department for rent of the DPW garage space and equipment charge backs for DPW equipment used by the Sewer Utility.
 - X. Account E204-53610-380 Maintenance-Sewage System Collection: These are charges for televising and cleaning of sanitary sewers and lift stations, utility locator paint supplies, flow monitoring equipment, sewer cleaning truck cleaning hose, and minor manhole structure repairs.
 - Y. Account E204-53610-385 Maintenance-Collection Equipment Pumping: These are charges for telephone communications, shared cellular telephone charges, laptop computer wireless cards, parts and equipment for lift station maintenance, and pump maintenance.
 - Z. Account E204-53610-390 Billing/Collection/Accounting: These charges are for the Finance and Administration Department's assistance with the Sewer Utility.
 - AA. Account E204-53610-415 Meter Costs: These charges are for the payback to the Water Utility for use of the water meters for sewer billing purposes.
 - BB. Account E204-53610-510 Insurances: This is the allocation of the annual budgeted insurance costs attributable to the Sewer Utility.
 - CC. Account E204-53610-610 Principal Redemption: This is the payment of principal on the 2012 general obligation debt issuance.
 - DD. Account E204-53610-615 Debt Service – Interest: This is the interest payments on the 2012 general obligation debt issuance.
 - EE. Account E204-53610-800 Capital Outlay: These charges are for the system wide miscellaneous repairs, Flow monitoring and a Sewer jet truck.
 - FF. Account E204-53610-906 Future Lift Station Repair: This is an annual charge into a revolving fund that will pay for future lift station major repairs and is required by the State.

VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2017

Sewer Utility

Capital Outlay Schedule 204-53610-800

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1) Miscellaneous Repairs		X	1	60,000	60,000
2) Flow Monitoring	X		1	5,000	5,000
3) Sewer Jet Truck		X	1	400,000	400,000
TOTAL SEWER UTILITY CAPITAL OUTLAY					\$ 465,000

Financial Information

Projected Fund Balance 2016	1,558,794
Amount Reserved for Lift Station Rehab	283,011
<hr/>	
Est 2016 Unreserved Fund Bal	1,275,783
Amt Budgeted to Use for Lift Stn Rehab	-
Amt Added to Lift Station Rehab	20,000
<hr/>	
2016 Ending Lift Station Acct	303,011
Est 2016 Ending Balance	1,244,989
Est 2016 Lift Station Bal	303,011
<hr/>	
Est Unreserved Fund Bal 12/31/2016	941,978
25% of Operating Equals	340,751

VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2017
SEWER PAYBACKS

2012 General Obligation Debt for Capital Projects
\$85,000

<i>Year</i>	<i>Int Rate</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Balance</i>
2012					85,000.00
2013	3.1%	5,000.00	1,589.00	6,589.00	80,000.00
2014	3.1%	5,000.00	1,705.00	6,705.00	75,000.00
2015	3.1%	5,000.00	1,605.00	6,605.00	70,000.00
2016	3.1%	5,000.00	1,505.00	6,505.00	65,000.00
2017	3.1%	5,000.00	1,405.00	6,405.00	60,000.00
2018	3.1%	5,000.00	1,305.00	6,305.00	55,000.00
2019	3.1%	5,000.00	1,205.00	6,205.00	50,000.00
2020	3.1%	5,000.00	1,105.00	6,105.00	45,000.00
2021	3.1%	5,000.00	955.00	5,955.00	40,000.00
2022	3.1%	5,000.00	805.00	5,805.00	35,000.00
2023	3.1%	5,000.00	705.00	5,705.00	30,000.00
2024	3.1%	5,000.00	605.00	5,605.00	25,000.00
2025	3.1%	5,000.00	505.00	5,505.00	20,000.00
2026	3.1%	5,000.00	405.00	5,405.00	15,000.00
2027	3.1%	5,000.00	305.00	5,305.00	10,000.00
2028	3.1%	5,000.00	205.00	5,205.00	5,000.00
2029	3.1%	5,000.00	105.00	5,105.00	-
		85,000.00	16,019.00	101,019.00	

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE		YEAR	MAKE	MODEL	ID #	2016	2017	2018	2019	2020	2021	2022	>2022
SEWER													
#33	JET TRUCK	2000	NAVISTAR	CAMEL	1HTGHADT1YH261199		400000						
35KV	GENERATOR	1996	ONAN	35KV	D960604794			50,000					
35KV	GENERATOR	2008	ONAN	35									2028
						-	400,000	50,000	-	-	-	-	-

SEWER LIFT STATION REPLACEMENT SCHEDULE

LIFT STATION REPLACEMENT SCHEDULE		YEAR	INITIAL COST	REPLACE INTERVL	2016	2017	2018	2019	2020	2021	2022	>2022
SEWER												
	605 BRADFORD WAY	2008	23,500	20 YRS								
	225 RUSTIC LANE	2008	24,500	20 YRS								
	100 CRYSTAL DRIVE	1992	26,600	15 YRS								
	1800 ARLENE DRIVE	1997	41,000	15 YRS								
	307 WOODLANDS CT	1998	34,000	20 YRS								
	571 SHADOW RIDGE DR	2003	40,000	20 YRS				78,000				
					-	-	-	78,000	-	-	-	-
<i>Bal 1/1/2015</i>					20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
\$ 263,011					283,011	303,011	323,011	265,011	285,011	305,011	325,011	-

Fund 201: Garbage Special Revenue

Expenses	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
	438,439	451,519	465,157	387,730	-	395,560
	% Change	2.98%	3.02%	-16.65%	-100.00%	#DIV/0!

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted
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Revenues

R 201-46420 GARBAGE RECEIPTS	\$ 389,820	\$ 391,210	\$ 389,676	100%	\$ 389,676	\$ 395,560
R 201-46421 ADDITIONAL GARBAGE	1,150	-	1,005	#DIV/0!	1,005	-
R 201-43590 OTHER GRANTS & AIDS	18,797	18,500	18,896	102%	18,896	18,500
R 201-48110 INT ON INVESTMENTS	578	1,000	799	80%	1,598	1,500
Total Revenues	\$ 410,345	\$ 410,710	\$ 410,376	100%	\$ 411,175	\$ 415,560

Expenses

E 201-53620-200 GARBAGE PYMNTS	\$ 387,730	\$ -	\$ 157,296	#DIV/0!	\$ 377,510	\$ 395,560
Total Expenses	\$ 387,730	\$ -	\$ 157,296	#DIV/0!	\$ 377,510	\$ 395,560

<i>Garbage Special Revenue Fund</i>	\$ 22,615	\$ 410,710	\$ 253,080	\$	33,665	\$ 20,000
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CURRENT AS OF 8/11/2016	# UNITS	2016 EST ADD'L	2017 EST ADDITIONS	TOTAL UNITS	ADVANCED COST PER UNIT	TOTAL COST
SINGLE FAMILY	2,344	15	30	2,389	145.00	346,405
DUPLEX UNITS (163)	336	-	-	336	145.00	48,720
TRIPLEX UNITS (1)	3	-	-	3	145.00	435
CHARGE FROM ADVANCED DISPOSAL FOR 2016		No rate change from 2016		2,728		395,560
					VILLAGE CHRGR PER UNIT	
The Garbage Fee will stay the same amount of \$145.00				2,728	\$ 145.00	395,560

Budget Analysis: The annual charge for garbage and recycling pickup is to be \$145 for a single family home. The Village of Hartland contracts with Advanced Disposal (ADS) to collect garbage and recycling in the municipality. This is paid for by adding a special charge on the bottom of residential property tax bills. In 2015, the Village started a new contract with ADS that provides automated collection and every other week recycling that significantly reduced the cost of this service. Costs are adjusted in the future through CPI changes and other calculations and changes in the number of units served.

In 2017 the charge to residents will remain at \$145.

Garbage Special Revenue	1/1/2016	1/1/2017
Beginning Balance	45,185	78,850
Projected Revenues	411,175	415,560
Projected Expenses	377,510	395,560
Est Year End Fund Bal	78,850	98,850

Fund 202: Special Assessment Fund

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
<i>Fund Balance</i>	50,356	52,423	-	-	-	-
	% Change	4.10%	-100.00%	#DIV/0!	#DIV/0!	0.00%

Account Description	2015 Actual	2016 Budget	Thru 6/30/15	% Used	Full Yr Est	2017 Adopted
<i>Revenues</i>						
R 202-42300 SPEC ASSMNT PYMNTS	\$ -	\$ -	\$ -	0%	\$ -	\$ -
R 202-48100 INT ON INVESTMENTS	-	-	-	0%	-	-
R 202-48120 SPECIAL ASSESSMENT INT	-	-	-	0%	-	-
Total Revenues	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
<i>Expenses</i>						
E 202-59230-690 OTHER DEBT SERVICE	\$ -	\$ -	\$ -	0%	\$ -	\$ -
Total Expenses	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
Special Assessment Fund	\$ -	\$ -	\$ -		\$ -	\$ -

Budget Analysis: All special assessments outstanding have been collected. This fund made a transfer to the Debt Service Fund to help offset future debt payments.

Special Assessment Fund	1/1/2016	1/1/2017
Beginning Balance	-	-
Projected Revenues	-	-
Projected Expenses	-	-
Est Year End Fund Bal	-	-

Fund 214: TIF #4 Special Revenue

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Fund Balance	(494,305)	(493,926)	(494,472)	(649,220)	(640,121)	(629,138)
	% Change	0.00%	0.11%	31.30%	-1.40%	-1.72%

Account Description	2015 Actual	2016 Budget	Thru 6/30/2016	% Used	Full Yr Est	2017 Adopted
<i>Revenues</i>						
214-41110 GEN PROP TAXES	\$ -	\$ -	\$ 6,783	100%	\$ 9,077	\$ 9,000
214-43575 EXMPT COMPUTER AID	1,106	1,200	-	0%	2,342	2,300
214-48000 MISC REVENUE	-	-	-	0%	-	-
214-48100 INT ON INVESTMENTS	-	-	-	0%	-	-
Total Revenues	\$ 1,106	\$ 1,200	\$ 6,783	0%	\$ 11,419	\$ 11,300
<i>Expenses</i>						
214-58300-280 LAND PURCHASE	143,200	-	-	0%	-	-
214-58300-285 CONSTRUCTION COSTS	-	-	-	0%	-	-
214-58300-290 OUTSIDE SERV/CONTRACTS	12,405	150	150	100%	150	\$ 150
214-58300-540 AUDITING/ACCOUNTING	250	167	170	102%	2,170	167
Total Expenses	\$ 155,855	\$ 317	\$ 320	0%	\$ 2,320	\$ 317
TIF Special Revenue Fund	\$ (154,749)	\$ 883	\$ 6,463		\$ 9,099	\$ 10,983

See Note Below

See Note Below

Note: The amounts in the revenue lines Misc Revenue and Int on Investments are the repayment of outstanding TIF financing loans. The Misc Rev is the principal payments and the Int on Investments is the interest from these loans made to developers within the TIF Districts

Highlight 2016 and Spotlight 2017: Continued positive increment for TIF #4



Budget Analysis: There is increment in TIF #4 which will create minimal increment revenue.

Any costs that the TIF Special Revenue Fund incurs, beyond its net revenues, will be covered by transfers from the General Fund and the Capital Improvement Fund. These start-up costs will be paid back when enough increment is generated.

The negative fund balance amounts are made up of loans to the developer within the TIF District to help facilitate growth within the TIF Districts and the purchase and demolition of two properties by the Village. These two properties are now part of the development in TIF #6. The loans are shown as receivables on the balance sheet and reduced by payments received from the developers to payoff these loans or in the form of TIF increment. Additional expenses have also consisted of attorney fees.

TIF #4 Special Revenue	1/1/2016	1/1/2017
Beginning Balance	(649,220)	(640,121)
Projected Revenues	11,419	11,300
Projected Expenses	2,320	317
Est Year End Fund Bal	(640,121)	(629,138)

Fund 215: TIF #5 Special Revenue

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Fund Balance	(159,910)	(178,277)	(121,605)	(101,082)	(77,381)	(55,398)
% Change		0.00%	-31.79%	-16.88%	-23.45%	-28.41%

Account Description	2015 Actual	2016 Budget	Thru 6/30/2016	% Used	Full Yr Est	2017 Adopted
<i>Revenues</i>						
215-41110 GEN PROP TAXES	\$ 20,261	\$ 22,000	\$ 17,743	81%	\$ 23,743	\$ 22,000
215-43575 EXMPT COMPUTER AID	453	500	-	0%	278	300
215-48000 MISC REVENUE	1,641	-	-	0%	-	-
215-48100 INT ON INVESTMENTS	-	-	-	0%	-	-
Total Revenues	\$ 22,355	\$ 22,500	\$ 17,743	0%	\$ 24,021	\$ 22,300
<i>Expenses</i>						
215-58300-290 OUTSIDE SERV/CONTRACTS	150	150	150	100%	150	150
215-58300-540 AUDITING/ACCOUNTING (TIF #5)	1,682	167	170	102%	170	167
Total Expenses	\$ 1,832	\$ 317	\$ 320	0%	\$ 320	\$ 317
TIF Special Revenue Fund	\$ 20,523	\$ 22,183	\$ 17,423		\$ 23,701	\$ 21,983

See Note Below
See Note Below

Note: The amounts in the revenue lines Misc Revenue and Int on Investments are the repayment of outstanding TIF financing loans. The Misc Rev is the principal payments and the Int on Investments is the interest from these loans made to developers within the TIF Districts

Highlight 2016: TIF #5 continues to have positive TIF Increment.

Spotlight 2017: Anticipate positive increment for TIF #5

Budget Analysis: There is increment in TIF #5 which will create minimal increment revenue.

Any costs that the TIF Special Revenue Fund incurs, beyond its net revenues, will be covered by transfers from the General Fund and the Capital Improvement Fund. These start-up costs will be paid back when enough increment is generated.

The negative fund balance amounts are mainly made up of a loan to a developers within the TIF District to help facilitate growth within the TIF Districts. This loan is shown as receivables on the balance sheet and reduced by payments received from the developer to payoff these loans or in the form of TIF increment. Additional expenses have also consisted of attorney fees.

<i>TIF #5 Special Revenue</i>	1/1/2016	1/1/2017
Beginning Balance	(101,082)	(77,381)
Projected Revenues	24,021	22,300
Projected Expenses	320	317
Est Year End Fund Bal	(77,381)	(55,398)

Fund 216: TIF #6 Special Revenue

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Fund Balance	-	-	-	(164,576)	(619,576)	(804,743)
% Change		0.00%	#DIV/0!	#DIV/0!	276.47%	29.89%

Account Description	2015 Actual	2016 Budget	Thru 6/30/2016	% Used	Full Yr Est	2017 Adopted
<i>Revenues</i>						
216-41110 GEN PROP TAXES	\$ -	\$ -	\$ -	0%	\$ -	\$ -
216-43575 EXMPT COMPUTER AID	-	-	-	0%	-	-
216-48000 MISC REVENUE	-	-	-	0%	-	-
216-48100 INT ON INVESTMENTS	-	-	-	0%	-	-
Total Revenues	\$ -	\$ -	\$ -	0%	\$ -	\$ -
<i>Expenses</i>						
216-58300-290 OUTSIDE SERV/CONTRACTS	164,576	-	135,764	100%	450,000	185,000
216-58300-540 AUDITING/ACCOUNTING (TIF #6)	-	-	170	100%	-	167
216-58300-915 TRANSFER TO DEVELOPER FUND	-	-	5,000	100%	5,000	-
Total Expenses	\$ 164,576	\$ -	\$ 140,934	0%	\$ 455,000	\$ 185,167
<i>TIF Special Revenue Fund</i>	<i>\$ (164,576)</i>	<i>\$ -</i>	<i>\$ (140,934)</i>		<i>\$ (455,000)</i>	<i>\$ (185,167)</i>

Note: The amounts in the revenue lines Misc Revenue and Int on Investments are the repayment of outstanding TIF financing loans. The Misc Rev is the principal payments and the Int on Investments is the interest from these loans made to developers within the TIF Districts

Highlight 2016: The downtown Capital Plaza Development has started construction. We are hopeful to start seeing partial increment by 2018.

Spotlight 2017: Completion of the Capital Plaza Development

Budget Analysis: There is no current increment in TIF #6. None is expected until the 2018 fiscal year.

Any costs that the TIF Special Revenue Fund incurs, beyond its net revenues, will be covered by transfers from the General Fund and the Capital Improvement Fund. These start-up costs will be paid back when enough increment is generated.

The fund balance amounts of TIF #6 are shown below.

<i>TIF #6 Special Revenue</i>		1/1/2016	1/1/2017
Beginning Balance		(164,576)	(619,576)
Projected Revenues		-	-
Projected Expenses		455,000	185,167
Est Year End Fund Bal		(619,576)	(804,743)

Fund 206: Impact Fee Fund

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Fund Balance	100,632	7,770	61,515	103,392	240,192	288,992
	% Change	-92.28%	691.70%	68.08%	132.31%	20.32%

Account Description	2015 Actual	2016 Budget	Thru 6/30/15	% Used	Full Yr Est	2017 Adopted
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Revenues

206-48100 INT ON INVESTMENTS	\$ 194	\$ 100	\$ 347	347%	\$ 800	\$ 800
206-48500 LIBRARY SITE IMPACT FEES	16,983	48,000	49,678	103%	50,000	17,000
206-48510 PARK IMPACT FEES	21,170	60,000	61,887	103%	62,000	21,000
206-48520 PUBLIC WRKS IMPACT FEES	5,908	12,500	14,942	120%	15,000	6,000
206-48530 LAW ENFORCEMENT IMPACT FEES	720	1,600	1,865	117%	2,000	1,000
206-48540 FIRE PROT IMPACT FEES	2,507	5,600	6,589	118%	7,000	3,000
Total Revenues	\$ 47,482	\$ 127,800	\$ 135,308	0%	\$ 136,800	\$ 48,800

Expenses

206-59000-950 USE OF LIBRARY FEES	\$ -	\$ -	\$ -	0%	\$ -	\$ -
206-59000-960 USE OF PARK FEES	2,225	-	-	0%	-	-
206-59000-970 USE OF DPW FEES	-	-	-	0%	-	-
206-59000-980 USE OF POLICE FEES	1,880.00	-	-	0%	-	-
206-59000-990 USE OF FIRE FEES	1,500.00	-	-	0%	-	-
Total Expenses	\$ 5,605	\$ -	\$ -	0%	\$ -	\$ -

Impact Fee Fund	\$ 41,877	\$ 127,800	\$ 135,308		\$ 136,800	\$ 48,800
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	Begin Bal 1/1/2016	Estimated Revenues	Estimated Expenses	Estimated 12/31/2016	Est Change 2017	Est Bal 12/31/2017
Balance for Library	38,262	50,296	-	88,558	17,295	105,853
Balance for Parks	46,016	62,356	-	108,372	21,361	129,733
Balance for Public Works	12,907	15,100	-	28,007	6,093	34,100
Balance for Police	229	2,002	-	2,231	3,007	5,238
Balance for Fire	5,982	7,046	-	13,028	1,043	14,071
	103,396	136,800	-	240,196	48,799	288,995

Budget Analysis: *Impact fees must be used within seven years of receipt of the fees or be returned to the current owner. Staff will continue to monitor the balances.*

Impact Fee Fund	1/1/2016	1/1/2017
Beginning Balance	103,392	240,192
Projected Revenues	136,800	48,800
Projected Expenses	-	-
Est Year End Fund Bal	240,192	288,992

Fund 206: Impact Fee Fund

Transfers to Other Funds

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
Library Impact Fees None anticipated in 2017				-	-

TOTAL IMPACT FEE TRANSFERS

-

VILLAGE OF HARTLAND - SELF-FUNDED DENTAL BUDGET 2017

Fund 207: Dental Fund

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Fund Balance	116,480	144,848	151,738	170,919	179,769	179,769
% Change		24.35%	4.76%	12.64%	5.18%	0.00%

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted
<i>Revenues</i>						
R 207-48020 DENTAL PREMIUMS	\$ 56,532	\$ 59,000	\$ 28,539	48%	\$ 58,000	\$ 59,000
R 207-48100 INT ON INVESTMENTS	433	450	425	94%	850	450
R 207-49210 TRANS FROM GEN FUND	-	-	-	0%	-	-
Total Revenues	\$ 56,965	\$ 59,450	\$ 28,964	49%	\$ 58,850	\$ 59,450
<i>Expenses</i>						
E 207-59300-150 HEALTH/DENTAL/LIFE	\$ 35,275	\$ 56,850	\$ 23,351	41%	50,000	\$ 56,850
E 207-59300-290 OUTSIDE SERVICES	2,509	2,600	1,269	49%	2,600	2,600
E 207-59300-300 OPERATING	-	-	-	0%	\$ -	-
Total Expenses	\$ 37,784	\$ 59,450	\$ 24,620	41%	\$ 50,000	\$ 59,450
Dental Fund Balance	\$ 19,181	\$ -	\$ 4,344		\$ 8,850	\$ -

We did not increase rates in 2016 and given the performance of the fund, we are not recommending an increase in 2017.

Budget Analysis: Additionally, some reduced expense that came through the health plans due to the fact that some of the plans are providing dental coverage.

Our individual plan will remain at \$42 per month. The family plan will remain \$115.50 per month.

We currently have:

39 Family Plans	\$ 54,054
6 Individual	3,024
Total	\$ 57,078

Dental Fund	1/1/2016	1/1/2017
Beginning Balance	170,919	179,769
Projected Revenues	58,850	59,450
Projected Expenses	50,000	59,450
Est Year End Fund Bal	179,769	179,769

Fund 301: Debt Service Fund

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Principal & Int Pmts	2,706,791	6,273,108	1,161,659	1,040,803	1,174,550	1,224,184
% Change		131.75%	-81.48%	-10.40%	12.85%	4.23%

Account Description	2015 Actual	2016 Budget	Thru 6/30/2016	% Used	Full Yr Est	2017 Adopted
<i>Revenues</i>						
R 301-41110 GENERAL PROPERTY TAXES	\$ 1,036,603	\$ 1,117,677	\$ 835,241	75%	\$ 1,117,677	\$ 1,207,032
R 301-43200 FEDERAL GRANTS	-	-	-	0%	-	-
R 301-48100 INTEREST ON INVESTMENTS	1,205	-	1,579	100%	3,158	2,000
R 301-49110 BORROWING PROCEEDS	-	-	-	0%	-	-
R 301-49120 PREMIUM ON LT DEBT	72,975	-	-	0%	-	-
R 301-49210 TRANSF FROM GEN FUND	-	-	-	0%	-	-
R 301-49221 TRANSFER FROM TIF REV	-	-	-	0%	-	-
R 301-49222 TRANSFER FROM S/A FUND	-	-	-	0%	-	-
R 301-49223 TRANSF FROM IMPACT FEES	-	-	-	0%	-	-
R 301-49240 TRANSF FROM CAP IMPROV	-	-	-	0%	-	-
R 301-49270 OTHER FUNDING	-	56,873	-	0%	-	15,152
Total Revenues	\$ 1,110,783	\$ 1,174,550	\$ 836,820	71%	\$ 1,120,835	\$ 1,224,184
<i>Expenses</i>						
E 301-58000-305 EXPENSES - OTHER	\$ 1,050	\$ -	\$ 700	0%	\$ 1,050	\$ 1,050
E 301-58000-610 PRINCIPAL PAYMENTS	695,000	780,000	315,000	40%	780,000	840,000
E 301-58000-615 DEBT SERVICE - INT	344,753	394,550	197,298	50%	394,550	383,134
E 301-57000-619 DEBT ISSUANCE COSTS	-	-	-	#DIV/0!	-	-
E 301-58000-612 PAYMENT TO ESCROW	-	-	-	#DIV/0!	-	-
E 301-58000-617 WRS DEBT LIABILITY	-	-	-	0%	-	-
Total Expenses	\$ 1,040,803	\$ 1,174,550	\$ 512,998	44%	\$ 1,175,600	\$ 1,224,184
Debt Service Fund	\$ 69,980	\$ -	\$ 323,822		\$ (54,765)	\$ -

2016 Highlight: The Village's bond rating is still Aa2. A borrowing will be completed for the 2018 - 2019 Capital Projects

2017 Spotlight: Continued implementation of our capital improvement plan and future planning to meet the needs of our facilities study.

The Village's debt limitation equals 5% of our equalized value.

2016 Equalized Value	1,210,941,600
5%	60,547,080
Less Outstanding Debt	(13,184,123)
Margin of Indebtedness	47,362,957

Total Debt	1/1/2016	13,968,977
Additions	2016	-
Prin Payments	2016	(784,854)
Est Debt	12/31/2016	13,184,123

Debt Service Fund	1/1/2016	1/1/2017
Beginning Balance	216,201	161,436
Projected Revenues	1,120,835	1,209,032
Projected Expenses	1,175,600	1,224,184
Est Year End Fund Bal	161,436	146,284

Total Debt	1/1/2017	13,184,123
Additions	2017	3,000,000
Prin Payments	2017	(844,854)
Est Debt	12/31/2017	15,339,269

Village of Hartland

General Obligation Debt

		2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
PRE-2005 DEBT																					
2010 GO Refunding of 2002 GO Refunding Bonds (Library & Cap Proj)																					
Amt Issued: \$2,940,000																					
Principal	P	330,000	335,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1st Half Interest	I1	6,155	3,350	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2nd Half Interest	I2	6,155	3,350	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		342,310	341,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2008 GO Refunding Bonds (partially refunded in 2012)																					
Amt Issued: \$3,350,000 (\$2.7 mil Village, \$650k Wtr)																					
Principal	P	75,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1st Half Interest	I1	2,545	937	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2nd Half Interest	I2	2,545	937	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		80,089	101,875	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2009 GO Refunding Bonds (Library & Cap Proj)																					
Amt Issued: \$3,125,000																					
Principal	P	75,000	75,000	150,000	175,000	175,000	175,000	175,000	175,000	225,000	225,000	225,000	225,000	225,000	200,000	-	-	-	-	-	-
1st Half Interest	I1	47,253	46,128	44,909	42,472	39,628	36,478	33,328	30,047	26,766	22,266	17,766	13,266	8,766	4,125	-	-	-	-	-	-
2nd Half Interest	I2	46,128	44,909	42,472	39,628	36,478	33,328	30,047	26,766	22,266	17,766	13,266	8,766	4,125	-	-	-	-	-	-	-
		168,381	166,038	237,381	257,100	251,106	244,806	238,375	231,813	274,031	265,031	256,031	247,031	237,891	204,125	-	-	-	-	-	-
2012 GO Corp Refunding Bonds (refunding of the 2008 bonds)																					
Amt Issued: \$3,080,000																					
Principal	P	15,000	15,000	205,000	200,000	220,000	175,000	175,000	170,000	140,000	135,000	-	-	-	-	-	-	-	-	-	-
1st Half Interest	I1	16,475	16,325	16,175	14,125	12,125	8,825	6,200	4,450	2,750	1,350	-	-	-	-	-	-	-	-	-	-
2nd Half Interest	I2	16,475	16,325	16,175	14,125	12,125	8,825	6,200	4,450	2,750	1,350	-	-	-	-	-	-	-	-	-	-
		47,950	47,650	237,350	228,250	244,250	192,650	187,400	178,900	145,500	137,700	-	-	-	-	-	-	-	-	-	-
PRE-2005 DEBT SUBTOTALS																					
Principal	P	495,000	525,000	355,000	375,000	395,000	350,000	350,000	345,000	365,000	360,000	225,000	225,000	225,000	200,000	-	-	-	-	-	-
1st Half Interest	I1	72,428	66,741	61,084	56,597	51,753	45,303	39,528	34,497	29,516	23,616	17,766	13,266	8,766	4,125	-	-	-	-	-	-
2nd Half Interest	I2	71,303	65,522	60,647	53,753	48,603	42,153	36,247	31,216	25,016	19,116	13,266	8,766	4,125	-	-	-	-	-	-	-
		638,731	657,262	474,731	485,350	495,356	437,456	425,775	410,713	419,531	402,731	256,031	247,031	237,891	204,125	-	-	-	-	-	-

POST-2005 DEBT

2013 GO Corp Refunding Bonds (Refunded 2010 BAR)

Amt Issued: \$4,935,000

Principal	P	165,000	100,000	260,000	270,000	300,000	350,000	330,000	330,000	355,000	350,000	375,000	375,000	375,000	375,000	-	-
1st Half Interest	I1	71,819	69,344	67,844	63,944	59,894	55,394	50,144	45,194	41,069	36,188	30,938	24,750	18,563	12,375	6,188	-
2nd Half Interest	I2	<u>69,344</u>	<u>67,844</u>	<u>63,944</u>	<u>59,894</u>	<u>55,394</u>	<u>50,144</u>	<u>45,194</u>	<u>41,069</u>	<u>36,188</u>	<u>30,938</u>	<u>24,750</u>	<u>18,563</u>	<u>12,375</u>	<u>6,188</u>	-	-
		306,163	237,188	391,788	393,838	415,288	455,538	425,338	416,263	432,256	417,125	430,688	418,313	405,938	393,563	381,188	-

2012 GO Refunding and Corp Purpose Bonds (Refunded part of 2009 GO Bonds is above in pre-2005 debt)

Amt Issued: \$3,080,000

Principal	P	120,000	140,000	135,000	90,000	115,000	120,000	125,000	100,000	105,000	110,000	110,000	110,000	105,000	95,000	135,000	135,000	150,000
1st Half Interest	I1	21,892	20,692	19,292	17,942	17,042	15,317	13,517	12,267	11,267	10,217	9,117	8,017	6,917	5,867	4,870	3,385	1,782
2nd Half Interest	I2	<u>21,892</u>	<u>20,692</u>	<u>19,292</u>	<u>17,942</u>	<u>17,042</u>	<u>15,317</u>	<u>13,517</u>	<u>12,267</u>	<u>11,267</u>	<u>10,217</u>	<u>9,117</u>	<u>8,017</u>	<u>6,917</u>	<u>5,867</u>	<u>4,870</u>	<u>3,385</u>	<u>1,782</u>
		163,784	181,384	173,584	125,884	149,084	150,634	152,034	124,534	127,534	130,434	128,234	126,034	118,834	106,734	144,739	141,769	153,563

2014 GO Corp Purpose Bonds

Principal	P	4,854	4,854	4,854	4,854	4,854	4,854	4,853									
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2015 GO Corp Purpose Bonds

Amt Issued: \$2,460,000

Principal	P	-	75,000	65,000	90,000	35,000	75,000	85,000	85,000	85,000	90,000	150,000	150,000	150,000	150,000	175,000	200,000	200,000	200,000	200,000	
1st Half Interest	I1	29,723	36,150	35,025	34,050	32,700	32,175	31,050	29,775	28,500	27,225	25,875	24,000	22,125	19,875	17,625	15,000	12,000	9,000	6,000	3,000
2nd Half Interest	I2	<u>36,150</u>	<u>36,150</u>	<u>35,025</u>	<u>34,050</u>	<u>32,700</u>	<u>32,175</u>	<u>31,050</u>	<u>29,775</u>	<u>28,500</u>	<u>27,225</u>	<u>25,875</u>	<u>24,000</u>	<u>22,125</u>	<u>19,875</u>	<u>17,625</u>	<u>15,000</u>	<u>12,000</u>	<u>9,000</u>	<u>6,000</u>	<u>3,000</u>
		65,873	147,300	135,050	158,100	100,400	139,350	147,100	144,550	142,000	144,450	201,750	198,000	194,250	189,750	210,250	230,000	224,000	218,000	212,000	206,000

POST-2005 DEBT SUBTOTALS

Principal	P	289,854	319,854	464,854	454,854	454,854	549,854	544,853	515,000	545,000	550,000	635,000	635,000	630,000	620,000	685,000	335,000	350,000	200,000	200,000	200,000
1st Half Interest	I1	123,434	126,186	122,161	115,936	109,636	102,886	94,711	87,236	80,836	73,630	65,930	56,767	47,605	38,117	28,682	18,385	13,782	9,000	6,000	3,000
2nd Half Interest	I2	<u>127,388</u>	<u>124,688</u>	<u>118,261</u>	<u>111,888</u>	<u>105,136</u>	<u>97,638</u>	<u>89,781</u>	<u>83,111</u>	<u>75,955</u>	<u>68,380</u>	<u>59,742</u>	<u>50,580</u>	<u>41,417</u>	<u>31,930</u>	<u>22,495</u>	<u>18,385</u>	<u>13,782</u>	<u>9,000</u>	<u>6,000</u>	<u>3,000</u>
		540,674	570,726	705,276	682,676	669,626	750,376	729,325	685,347	701,790	692,009	760,672	742,347	719,022	690,047	736,177	371,769	377,563	218,000	212,000	206,000

OVERALL DEBT TOTALS

Principal		784,854	844,854	819,854	829,854	849,854	899,854	894,853	860,000	910,000	910,000	860,000	860,000	855,000	820,000	685,000	335,000	350,000	200,000	200,000	200,000
1st Half Interest		195,862	192,926	183,245	172,533	161,389	148,189	134,239	121,733	110,351	97,245	83,695	70,033	56,370	42,242	28,682	18,385	13,782	9,000	6,000	3,000
2nd Half Interest		<u>198,689</u>	<u>190,208</u>	<u>178,908</u>	<u>165,639</u>	<u>153,739</u>	<u>139,789</u>	<u>126,008</u>	<u>114,328</u>	<u>100,970</u>	<u>87,495</u>	<u>73,008</u>	<u>59,345</u>	<u>45,542</u>	<u>31,930</u>	<u>22,495</u>	<u>18,385</u>	<u>13,782</u>	<u>9,000</u>	<u>6,000</u>	<u>3,000</u>
Less:		1,179,404	1,227,988	1,180,007	1,168,026	1,164,982	1,187,832	1,155,100	1,096,059	1,121,322	1,094,740	1,016,703	989,378	956,912	894,172	736,177	371,769	377,563	218,000	212,000	206,000

Use of Library Impact Fees

Transfer from GF Undesignated

Use of Special Assessments

Use of Debt Premium

Paid out of Capital Projects Fund

Use of Debt Serv Fund Bal

Tax Levy Actual

TAX LEVY NEEDED

Increase in Tax Levy Needed

Debt Service Fund Balance

216,201

VILLAGE OF HARTLAND
General Long-Term Obligations Account Group
SUMMARY OF GENERAL OBLIGATION BONDS AND NOTES PAYABLE
Est Year ended December 31, 2016

Issue	Date of issue	Interest rate	Principal payable	Interest payable	Original amount	Balance Outstanding Dec. 31, 2015	Additions	Payments	Balance Outstanding Dec. 31, 2016	Interest paid	Principal due 2017
General Obligation Capital Improvements	03/01/06	4.0 Avg	2/1/07-24	2/1 & 8/1	2,700,000	175,000	-	75,000	100,000	5,089	100,000
General Obligation Refunding Bonds	02/03/09	2.0 - 4.125	2/1/10-29	2/1 & 8/1	3,125,000	2,500,000	-	75,000	2,425,000	93,381	75,000
General Obligation Refunding Bonds	12/01/10	0.8 - 2.0	12/1/11-17	6/1 & 12/1	1,840,000	665,000	-	330,000	335,000	12,310	335,000
General Obligation Corporate Purpose and Refunding bonds	12/01/12	0.6 - 3.1	10/1/13-32	4/1 & 10/1	3,780,000	3,450,000	-	135,000	3,315,000	76,734	155,000
General Obligation (Taxable) Corporate Purpose Bonds	12/05/13	2.5-3.3	6/1/14-30	6/1 & 12/1	4,935,000	4,685,000	-	165,000	4,520,000	141,163	100,000
General Obligation Corporate Purpose Bonds	11/10/14	0.00	2/15/15-22		38,831	33,977	-	4,854	29,123	-	4,854
General Obligation Corporate Purpose Bonds	11/03/15	3.00	10/01/17-35	4/1 & 10/1	2,460,000	2,460,000	-	-	2,460,000	65,873	75,000
Total general obligation bonds and notes payable						<u>13,968,977</u>	<u>0</u>	<u>784,854</u>	<u>13,184,123</u>	<u>394,550</u>	<u>844,854</u>

VILLAGE OF HARTLAND - CAPITAL IMPROVEMENTS BUDGET 2017

Fund 401: Capital Improvements

Fund Balance	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted
	4,764,481	3,773,816	2,317,948	4,083,200	2,994,501	2,994,501
	% Change	-20.79%	-38.58%	76.16%	-26.66%	0.00%

Revenues

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted
401-41110 TAXES	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
401-43200 FEDERAL GRANTS	-	38,355	-	0.00%	38,355	-
401-43510 STATE GRANTS	-	-	-	0.00%	-	-
401-48010 DONATIONS	-	-	-	0.00%	-	-
401-48100 INTEREST ON INVEST	6,523	8,000	9,922	124.03%	16,000	16,000
401-48500 LIBRARY IMPACT FEES	-	-	-	#DIV/0!	-	-
401-49110 BRRWNG PROCEEDS	2,387,025	-	-	0.00%	-	-
401-49120 PREMIUM ON LT DEBT	95,799	-	-	0.00%	-	-
401-49210 GEN FUND TRANSFER	-	-	-	0.00%	-	-
401-49220 TRANS SEWER UTIL	-	-	-	#DIV/0!	-	-
401-49221 TRANS FROM TIF	-	-	-	0.00%	-	-
401-49260 TRANS WATER UTIL	-	-	-	#DIV/0!	-	-
401-49270 OTHER FUNDING	-	-	-	0.00%	-	1,435,054
Total Capital Imprv Revenues	\$ 2,489,347	\$ 46,355	\$ 9,922	21.40%	\$ 54,355	\$ 1,451,054

Expenses

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted
BUILDING IMPROVEMENTS	\$ 36,286	\$ 204,500	\$ 59,121	0.00%	\$ 54,500	\$ 256,000
STREET IMPROVEMENTS	495,891	794,800	41,100	5.17%	794,800	967,600
STORM SEWER IMPRV	65,227	201,900	99,242	49.15%	201,900	104,600
SIDEWALK/CURB/GUTTER IMPR	29,846	-	-	0.00%	-	60,000
STREET LIGHTING	-	-	-	0.00%	-	-
PARK IMPROVEMENTS	9,416	87,000	10,329	0.00%	87,000	58,000
TRANSFER TO BID DISTRICT	19,630	-	-	0.00%	-	-
TIF DISTRICT #4	-	-	-	0.00%	-	-
TRANSFER TO TIF FUND	-	-	-	0.00%	-	-
WATER UTILITY IMPROVEMENTS	-	-	-	#DIV/0!	-	-
SEWER UTILITY IMPROVEMENTS	-	-	-	#DIV/0!	-	-
CAPITALIZED INTEREST	62,944	-	-	0.00%	-	-
DEBT SERVICE-PRIN REDEMPT	4,854	4,854	-	0.00%	4,854	4,854

VILLAGE OF HARTLAND - CAPITAL IMPROVEMENTS BUDGET 2017

Fund 401: Capital Improvements

Expenses Continued

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted
LAND PURCHASE	-	-	-	0.00%	-	-
DEBT ISSUANCE COSTS	-	-	-	0.00%	-	-
UNBUDGETED	-	-	-	0.00%	-	-
Total Capital Project Expenses	\$ 724,094	\$ 1,293,054	\$ 209,792	16.22%	\$ 1,143,054	\$ 1,451,054

Budget Analysis: The Village Board will not be doing a borrowing in 2016. The next two year borrowing will be in 2017 for 2018 and 2019 capital expenditures

The following pages list the detailed 6 year capital improvement plan.

Est Begin Balance	2016	2017
Capital Improve	2,770,147	\$ 1,681,448
Reservations	-	\$ -
Cottonwood Brdwlk	149,031	149,031
Library Develop	50,843	50,843
Comm Ctr Develop	50,000	50,000
Develop/Redevelop	936,276	936,276
Future Land Purch	70,720	70,720
Fees in Lieu Parks	56,183	56,183
Total	4,083,200	2,994,501

Available for Capital Improvements	1/1/2016	1/1/2017
Beginning Balance	\$ 2,770,147	\$ 1,681,448
Projected Revenues	54,355	16,000
Projected Expenses	1,143,054	1,451,054
Projected Reservations	-	4,854
Est Year End Balance	\$ 1,681,448	\$ 241,540

VILLAGE OF HARTLAND
CAPITAL IMPROVEMENTS PLAN 2015-2020

PROJECT NAME	2013 PASER	ANTICIPATED PASER PRIOR TO REPAVING	PREVIOUS YEAR PAVED	AGE AT REHABILITATION	2015	2016	2017	2018	2019	2020
STREET IMPROVEMENTS										
MAPLE AVENUE (CP RAIL TRACKS TO CAPITOL)	6	5	1988	27	\$ 200,000					
MAPLE/COTTONWOOD RR QUIET ZONE					\$ 215,000					
SWEETBRIAR LANE	6	5	1996	20						
PINEGROVE COURT	6	5	1997	19		\$ 186,000				
EVERGREEN CIRCLE	6	5	1997	19		\$ 37,000				
CHURCH STREET	6	5	1999	17		\$ 178,000				
NIXON AVENUE	6	5	2000	16		\$ 110,000				
RENSON ROAD (NIXON AVE TO CIRCLE DRIVE)	7	5	1998	18		\$ 109,000				
LAWN STREET (NIXON TO CHURCH)						\$ 112,000				
						\$ 50,000				
PINEVIEW COURT	6	5	1997	20			\$ 56,000			
PONDEROSA DRIVE	6	5	1996	21			\$ 316,000			
THORNBUSH CIRCLE	6	5	1997	20			\$ 193,000			
PINYON COURT	6	5	1997	20			\$ 44,000			
CEDAR BEND	6	5	1996	21			\$ 87,000			
BALSAM COURT	6	5	1996	21			\$ 20,000			
ARLENE DRIVE	6	5	1996	21			\$ 258,000			
BLUE SPRUCE CIRCLE	6	5	1997	21				\$ 209,000		
BRISTLECONE DRIVE	6	5	1996	22				\$ 600,000		
CYPRESS COURT	6	5	1997	21				\$ 38,000		
JUNIPER WAY	6	5	1996	22				\$ 266,000		
ARLENE DRIVE ENTRANCE	6	5	1996	22				\$ 75,000		
INDUSTRIAL DRIVE	6	5	1994	25						
GRANARY CIRCLE	7	5	1997	22					\$ 375,000	
HARVEST WAY	6	5	1997	22					\$ 195,000	
MARKET LANE	7	5	1995	24					\$ 45,000	
CARDINAL LANE	6	5	1995	24					\$ 45,000	
									\$ 135,000	
NORTH AVENUE	6	5	1998	22						\$ 100,000
PALMER DRIVE	6	5	1998	22						\$ 115,000
WOODLANDS COURT	6	5	2000	20						\$ 135,000
TENNEY AVENUE	7	5	2000	20						\$ 85,000
MANCHESTER LANE	6	5	1993	27						\$ 100,000
LINDENWOOD DRIVE	6	5	1995	25						\$ 85,000
SUNNYSLOPE DRIVE (RAE TO MERTON)										\$ 276,000
GIS CONVERSION - STREETS					\$ 10,000					
CRACK SEALING					\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 40,000	\$ 40,000
PATCHING					\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
POTHOLE REPAIR					\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000
SUBTOTAL STREET IMPROVEMENTS					\$ 516,000	\$ 873,000	\$ 1,065,000	\$ 1,279,000	\$ 876,000	\$ 977,000
STORM SEWER IMPROVEMENTS										
MISC. STORM SEWER REPAIR					\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	
STORM SEWER CB REPAIR					\$ 40,000	\$ 45,000	\$ 45,000	\$ 50,000	\$ 50,000	
GIS CONVERSION - STORM					\$ 10,000					
NIXON PARK DREDGING										
NIXON POND MODS DESIGN STUDY/CONSTRUCTION								\$ 160,000		
NIXON PARK SOUTH SHORELINE RESTORATION (KASIAN CONST 2011)					\$ 4,200	\$ 40,000		\$ 50,000		
FIRE STATION SHORELINE RESTORATION (VALIA CONST 2012)					\$ 700	\$ 4,300				
NIXON PARK & HARTBROOK PARK SHORELINE RESTORATION (GIBALTAR CONST 2014)					\$ 2,600	\$ 2,600	\$ 4,600			
STORM WATER MANAGEMENT PLAN## (DNR GRANT - see below)					\$ 55,000	\$ 55,000				
PHOSPATE MANDATE - TOTAL MAXIMUM DAILY LOAD IMPROVEMENTS							unknown at this time			
SUBTOTAL STORM SEWER REPAIR					\$ 167,500	\$ 201,900	\$ 104,600	\$ 315,000	\$ 105,000	\$ -

SIDEWALK & CURB AND GUTTER IMPROVEMENTS									
MISC. SIDEWALK & CURB REPAIR (VILLAGE WIDE)									
SUBTOTAL SIDEWALK/C&G IMPROVEMENTS									
PARK IMPROVEMENTS									
REPAVE PATHWAYS NOTTINGHAM PARK (WIDEN TO 8 FOOT)									
REPAVE PATHWAYS MILL PLACE (WIDEN TO 8 FOOT)									
REPLACE PED BRIDGE - NIXON PARK SOUTH									
REPLACE PED BRIDGE - BARK RIVER PARK									
TREE SURVEY - PARKS									
TREE SURVEY - STREETS									
FAC - DONOR RECOGNITION REPAIR									
NIXON TENNIS COURT REPAIRS									
GIS CONVERSION - PARKS									
CENTENNIAL RESTROOMS									
CENTENNIAL PICNIC SHELTER									
PENBROOK - BATHROOM FACILITY/DRINKING FOUNTAIN									
CORP STUDY UPDATE									
SUBTOTAL PARK IMPROVEMENTS									
OTHER IMPROVEMENTS									
Police Department									
EVIDENCE LOCKER									
Subtotal Police Department									
Municipal Building/Cemetery									
RETAINING WALL REPLACEMENT - DOWNTOWN VILLAGE PARKING LOT									
GUTTERS AND DOWNSPOUTS FOR MUNICIPAL BUILDING									
DOWNTOWN DECKS/WALKWAY									
DOWNTOWN PARKING LOT PROJECTS									
GIS CONVERSION - CEMETERY									
GIS LAYOUT LUTHERAN CEMETERY-UPPER									
GIS LAYOUT LUTHERAN CEMETERY-LOWER									
CEMETERY PAVING-LUTHERAN UPPER									
CEMETERY PAVING-LUTHERAN LOWER									
CEMETERY COLUMBARIUM - 48 Unit = \$44,500, 72 Unit = \$49,350									
CEMETERY DEVELOPMENT (345 HILL ST PROPERTY)									
GIS CONVERSION - ENVIRONMENTAL SERVICES									
Subtotal Municipal Building									
Fire Department									
PAINTING OF SURVIVE ALIVE HOUSE									
NOZZLE AND WATER DISTRIBUTION ADDITIONS									
EXTERIOR DOOR REPLACEMENT AND KEYLESS ENTRY SYSTEM									
REPLACEMENT OF TRUNKED RADIO SYSTEM AND HAND HELD UPGRADES									
ADA ACCESSIBILITY FOR BATHROOMS, ENTRY TO FIREHOUSE AND SURVIVE ALIVE HOUSE									
Subtotal Fire Department									
Recreation Department									
VILLAGE HALL COMMUNITY CENTER STUDY									
VILLAGE HALL COMMUNITY CENTER UPGRADE									
Subtotal Recreation Department									
Library									
Subtotal Library									
Miscellaneous Projects									
Trunk Radio Consolidated Waukesha County Dispatch									
Subtotal Miscellaneous Projects									

WATER UTILITY IMPROVEMENTS									
WELL #4 DRIVE REPLACEMENT									
BRISTLECONE VALVE REPLACEMENT (63)		\$ 15,000							
BRISTLECONE HYDRANT VALVE REPLACEMENT (63)			\$ 133,000	\$ 120,000	\$ 120,000				
WELL #3 REHAB			\$ 120,000	\$ 110,000	\$ 110,000				
GIS CONVERSION - WATER				\$ 25,000					
SUNNYSLOPE DRIVE (RAE TO 525 SUNNYSLOPE) 8" 1,100 FEET PAVED IN 1999 PASER 7		\$ 15,000							
SCADA COMPUTER AND METER READING SOFTWARE						\$ 600,000			
METER REPLACEMENT			\$ 37,500						
HYDRANT REPLACEMENT - VILLAGE WIDE			\$ 93,000						
TOWER PAINTING (BRISTLECONE)		\$ 45,000	\$ 50,000	\$ 50,000	\$ 55,000	\$ 55,000			
TOWER PAINTING (COVENTRY/HILL)					\$ 115,000				
TOTAL WATER UTILITY IMPROVEMENTS		\$ 75,000	\$ 393,500	\$ 305,000	\$ 400,000	\$ 875,000			\$ -
SEWER UTILITY IMPROVEMENTS									
MISC. SEWER & REPAIRS									
GIS CONVERSION - SEWER		\$ 55,000	\$ 55,000	\$ 60,000	\$ 60,000	\$ 60,000			
SCADA COMPUTER		\$ 15,000							
LISBON AVENUE FORCEMAIN REPLACEMENT			\$ 17,500						
ARLENE SANITARY LS REHAB/CAPACITY IMPROVEMENTS					\$ 250,000				
SUNNYSLOPE DRIVE-RAE TO MERTON 8" RELAY TO 12"						\$ 160,000			
CARDINAL LANE SEWER MANHOLE METERS (2 manholes) - Flow Monitoring						\$ 722,500			
CARDINAL LANE PUMP STATION (1) - dependent on flows (Improvement "C")		\$ -	\$ 25,000	\$ 5,000					
TOTAL SEWER UTILITY IMPROVEMENTS		\$ 70,000	\$ 97,500	\$ 65,000	\$ 310,000	\$ 942,500			\$ 1,325,000
									\$ 1,325,000
TOTAL OF ALL IMPROVEMENTS		\$ 1,010,354	\$ 1,862,254	\$ 1,768,454	\$ 2,960,854	\$ 2,803,354			\$ 2,586,854
TOTAL GENERAL FUND		\$ 865,354	\$ 1,371,254	\$ 1,398,454	\$ 2,250,854	\$ 985,854			\$ 1,261,854
TOTAL WATER UTILITY		\$ 75,000	\$ 393,500	\$ 305,000	\$ 400,000	\$ 875,000			\$ -
TOTAL SEWER UTILITY		\$ 70,000	\$ 97,500	\$ 65,000	\$ 310,000	\$ 942,500			\$ 1,325,000
TOTAL BUDGET		\$ 1,010,354	\$ 1,862,254	\$ 1,768,454	\$ 2,960,854	\$ 2,803,354			\$ 2,586,854
REVENUE OFFSETS									
OPERATING FUNDED WATER FUNDED PROJECTS									
OPERATING FUNDED SEWER FUNDED PROJECTS			(75,000)	(140,500)	(50,000)	(400,000)	(875,000)		-
PARK IMPACT FEES			(70,000)	(97,500)	(65,000)	(310,000)	(942,500)		(1,325,000)
INTEREST						(60,000)			(30,000)
DNR Urban Nonpoint Source Grant for Stormwater Management Plan (application submitted, pending)##									
UNSPENT DEBT PROCEEDS FROM PAST BORROWING			(38,355)	(38,355)					
GIS SYSTEM UPGRADE (VILLAGE AND CEMETARY) USE OF GENERAL FUND FUND BALANCE			(35,000)						
USE OF EXISTING CIP FUND BALANCE			(850,000)						
BORROW ROADS AT 90% BASED ON 5 YEAR HISTORY			(93,200)	(78,200)	(97,400)				
ADDITIONAL GOVERNMENTAL AND UTILITY FUNDING NEEDED					\$ 3,063,753	\$ 3,176,708			\$ 1,231,854

VILLAGE OF HARTLAND - CORPORATE RESERVE BUDGET 2017

Fund 402: Corporate Reserve Fund

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2017 Adopted
Expenses	267,397	791,458	149,695	119,290	217,900	311,195
	% Change	195.99%	18.91%	79.69%	182.66%	142.82%

Revenues

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted
R 402-48100 INTEREST ON INVEST	\$ 4,019	\$ 4,000	\$ 3,891	97%	\$ 7,782	\$ 6,000
R 402-48130 GEN ADM PAYBACKS	7,625	8,125	8,125	100%	8,125	14,425
R 402-48140 POLICE DEPT PAYBACKS	40,200	50,500	50,500	100%	50,500	51,700
R 402-48150 FIRE/AMB PAYBACKS	100,032	98,500	98,500	100%	98,500	98,500
R 402-48160 PUBLIC WORKS PAYBACKS	104,640	112,000	112,000	100%	112,000	112,000
R 402-48170 PARKS PAYBACKS	16,629	16,100	16,100	100%	16,100	16,100
R 402-48175 LIBRARY PAYBACKS	4,000	5,000	5,000	0%	5,000	5,000
R 402-48180 WATER UTIL PAYBACKS	-	-	-	0%	-	-
R 402-48190 SEWER UTIL PAYBACKS	-	-	-	#DIV/0!	-	-
R 402-48300 SALE OF VILLAGE PROP	9,053	20,000	-	0%	20,000	10,000
R 402-49210 TRANSFER FROM GEN FUND	-	-	-	0%	-	275,000
Total Corp Reserve Revenues	\$ 286,198	\$ 314,225	\$ 294,116	94%	\$ 318,007	\$ 588,725

SEE NOTE

Expenses

Account Description	2015 Actual	2016 Budget	Thru 6/30/16	% Used	Full Yr Est	2017 Adopted
E 402-59900-810 ADM EXPENSE	\$ 15,313	\$ 15,400	\$ 22,450	100%	\$ 55,000	\$ 18,995
E 402-59900-820 POLICE DEPT EXP	50,150	89,700	89,108	99%	89,108	67,000
E 402-59900-830 FIRE/AMB EXP	6,859	-	-	0%	-	-
E 402-59900-840 PUBLIC WORKS EXP	32,387	100,000	77,607	78%	102,580	211,200
E 402-59900-850 PARKS EXP	14,581	12,800	15,227	0%	15,227	14,000
E 402-59900-855 LIBRARY EXP	-	-	-	0%	-	-
E 402-59900-860 WATER UTIL EXP	-	-	-	0%	-	-
E 402-59900-870 SEWER UTIL EXP	-	-	-	0%	-	-
Total Corporate Reserve Expenses	\$ 119,290	\$ 217,900	\$ 204,392	94%	\$ 261,915	\$ 311,195
CORP RESERVE FUND	\$ 166,908	\$ 96,325	\$ 89,724		\$ 56,092	\$ 277,530

NOTE: This is a transfer of 2015 excess fund balance from the general fund to help offset future capital equipment purchases

**Budget
Analysis:**

The Village Board will continue to monitor the Fund Balance in the Corporate Reserve Fund to ensure the continuation of the replacement of equipment and vehicles within each vehicles life span. When deemed necessary staff will seek board approval to make any transfers.

**2017 Budgeted
Purchases:**

We are budgeting to replace two squads for the Police Dept. Public Works will be replacing a 2 yd dump truck, a ford F350, a John Deere Broom, a John Deere Snowblower and adding a Mini Excavator. The Fire Department will be purchasing a 101 Foot Ladder truck but a debt borrowing will be done for this purchase. The Parks department will be replacing a bush hog mower.

<i>Corporate Reserve Fund</i>	<i>1/1/2016</i>	<i>1/1/2017</i>
Beginning Balance	\$ 1,591,519	\$ 1,647,611
Projected Revenues	318,007	588,725
Projected Expenses	261,915	311,195
Est Year End Balance	\$ 1,647,611	\$ 1,925,141

2016 Corporate Reserve Purchases

Law Enforcement Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) Replacing Squad #8*		X	1	33,500	\$ 33,500
2) Replacing Squad #9*		X	1	33,500	33,500
					-
TOTAL LAW ENFORCEMENT CORP RESERVE PURCHASES					\$ 67,000

Fire Department Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
LADDER TRUCK	X		1	990,000	\$ 990,000
DEBT BORROWING FOR LADDER TRUCK			1	(990,000)	\$ (990,000)
TOTAL FIRE DEPARTMENT CORP RESERVE PURCHASES					\$ -

Public Works Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) 2YD DUMP TRUCK		X	1	86,000	\$ 86,000
2) F350 Pickup Truck		X	1	38,000	38,000
3) MINI EXCAVATOR	X		1	75,000	75,000
4) JOHN DEERE BROOM		X	1	6,000	6,000
5) JOHN DEERE SNOWBLOWER		X	1	6,200	6,200
TOTAL PUBLIC WORKS CORP RESERVE PURCHASES					\$ 211,200

Parks Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) BUSH HOG MOWER		X	1	14,000	\$ 14,000
TOTAL PARKS CORPORATE RESERVE PURCHASES					\$ 14,000

General Administration Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) MICROSOFT SURFACE TABLES/LAPTOPS FOR VILLAGE BOARD	X		7	714	\$ 5,000
TOTAL GENERAL ADMINISTRATION CORP RESERVE PURCHASES					\$ 5,000

Recreation Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2017					\$ -
TOTAL RECREATION CORP RESERVE PURCHASES					\$ -

Library Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2017					\$ -
TOTAL LIBRARY CORP RESERVE PURCHASES					\$ -

Cable TV Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
LEIGHTRONIX NEXUS ULTRA HD VIDEO SERVER	X		1	13,995	\$ 13,995
TOTAL CABLE TV CORP RESERVE PURCHASES					\$ 13,995

Total Corporate Reserve Purchases \$ **311,195**

*Anticipate sale of used squad cars (10,000)

CORPORATE RESERVE PROJECTIONS

		2016	2017	2018	2019	2020	2021	2022	
CORPORATE RESERVE PURCHASES	ADM	6,400	5,000	-	-	12,000	-	28,000	
	RECREATION	18,500	-	-	-	-	-	-	
	LIBRARY	-	-	-	-	-	-	-	
	CABLE TV	-	13,995	-	-	-	-	-	
	DPW	95,000	211,200	521,000	379,000	225,000	230,000	-	
	PARKS	12,800	14,000	30,000	32,000	-	-	-	
	FIRE/AMBO	-	990,000	200,000	650,000	-	-	-	
	POLICE	89,700	67,000	73,000	56,000	30,000	56,000	84,000	
			222,400	1,301,195	824,000	1,117,000	267,000	286,000	112,000
CORPORATE RESERVE PAYBACKS	ADM	6,325	7,625	4,725	4,425	3,125	3,125	-	
	RECREATION	1,800	6,800	5,000	5,000	-	-	-	
	LIBRARY	5,000	5,000	5,000	5,000	5,000	-	-	
	CABLE TV	-	-	-	-	-	-	-	
	DPW	112,000	112,000	145,765	169,615	173,755	175,845	168,645	
	PARKS	16,100	16,100	18,750	21,100	21,075	18,825	-	
	FIRE	67,000	67,000	67,000	84,500	84,500	66,500	32,500	
	AMBO	31,500	31,500	31,500	37,000	37,000	37,000	37,000	
	POLICE	50,500	51,700	60,400	56,400	57,400	55,900	54,900	
	TOTALS	290,225	297,725	338,140	383,040	381,855	357,195	293,045	
CORPORATE RESERVE EST BEGIN BAL	1,591,519	1,665,846	667,032	182,869	(551,828)	(438,950)	(369,369)		
ESTIMATED PURCHASES EXPENSES	(222,400)	(1,301,195)	(824,000)	(1,117,000)	(267,000)	(286,000)	(112,000)		
ESTIMATED PAYBACKS REVENUES	290,225	297,725	338,140	383,040	381,855	357,195	293,045		
	1,659,344	662,376	181,172	(551,091)	(436,973)	(367,755)	(188,324)		
	AVG BALANCE	1,625,432	1,164,111	424,102	(184,111)	(494,400)	(403,353)	(278,846)	
	.4% INT ON AVG BAL	6,502	4,656	1,696	(736)	(1,978)	(1,613)	(1,115)	
	END BALANCE	1,665,846	667,032	182,869	(551,828)	(438,950)	(369,369)	(189,439)	
		2016	2017	2018	2019	2020	2021	2022	

CORPORATE RESERVE PAYBACK SCHEDULE

PAYBACK SUMMARY	2016	2017	2018	2019	2020	2021	2022
ADMINISTRATION	6,325	7,625	4,725	4,425	3,125	3,125	0
RECREATION	1,800	6,800	5,000	5,000	-	-	-
CABLE TV	-	-	-	-	-	-	-
DPW	112,000	112,000	145,765	169,615	173,755	175,845	168,645
PARKS	16,100	16,100	18,750	21,100	21,075	18,825	0
FIRE	67,000	67,000	67,000	84,500	84,500	66,500	32,500
AMBO	31,500	31,500	31,500	37,000	37,000	37,000	37,000
POLICE	50,500	51,700	60,400	56,400	57,400	55,900	54,900
LIBRARY	5,000	5,000	5,000	5,000	5,000	-	-
TOTAL	\$ 290,225	\$ 297,725	\$ 338,140	\$ 383,040	\$ 381,855	\$ 357,195	\$ 293,045

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2015	2016	2017	2018	2019	2020	2021	2022	>2022
ADMINISTRATION													
ADMINISTRATORS VEH	2013	8	2021	25,000	3,125	3,125	3,125	3,125	3,125	3,125	3,125		
GEN ADM ELEC FILING	2004			8,155	-	-	-	-	-	-			
VOTING MACHINES	2009	8	2017	6,400	3,000	1,700	1,700	-	-	-	-	-	-
SHARP COPIER	2013	7	2020	10,200	1,500	1,500	2,800	1,600	1,300	-			
INFLATION ADJUSTMENT FACTOR													
SUBTOTAL GEN ADM					7,625	6,325	7,625	4,725	4,425	3,125	3,125	-	-
RECREATION													
RECREATION FURNITURE	2007	20	2027	4,293	-	-	-	-	-	-			
ACTIVE NET SOFTWARE	2008			3,750	-	-	-	-	-	-			
MOVIE EQUIPMENT	2016	5	2021	9,000	-	1,800	1,800	-	-	-			
DANCE STUDIO FLOOR - TTP	2016	3	2019	15,000	-	-	5,000	5,000	5,000				
INFLATION ADJUSTMENT FACTOR													
SUBTOTAL RECREATION					-	1,800	6,800	5,000	5,000	-			
LIBRARY													
SERVERS/COMPUTERS				20,000	1,000	5,000	5,000	5,000	5,000	5,000			
MICROFILM MACHINE				10,000	3,000								
SUBTOTAL LIBRARY					4,000	5,000	5,000	5,000	5,000	5,000			
CABLE TV													
TRICASTER 40	2014	10	2024	5,500									
LEIGHTRONIX NEXUS	2015	10	2025	9,500									
SUBTOTAL CABLE TV					-	-	-	-	-	-			

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP # TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2015	2016	2017	2018	2019	2020	2021	2022	>2022
POLICE DEPT													
VEHICLES													
SQUAD #1	2013	3	2016	20,000	10,500								
SQUAD #1	2016	3	2019	33,000		11,000	11,000	11,000					
SQUAD #1	2019	3	2022	28,000					9,000	9,000	10,000		
SQUAD #1	2022	3	2025	27,000								9,000	18,000
SQUAD #1	2025	3	2028	27,000									27,000
MARKED SQUAD #2	2015	3	2018	23,000	8,000	8,000	8,000						
MARKED SQUAD #2	2018	3	2021	36,500				12,000	12,000	12,000			
MARKED SQUAD #2	2021	3	2024	27,000							9,000	9,000	9,000
MARKED SQUAD #2	2024	3	2027	27,000									27,000
MARKED SQUAD #2	2027	3	2030	27,000									27,000
MARKED SQUAD #3	2016	3	2019	33,000		11,000	11,000	11,000					
MARKED SQUAD #3	2019	3	2022	28,000					9,000	10,000	9,000		
MARKED SQUAD #3	2022	3	2025	27,000								9,000	18,000
MARKED SQUAD #3	2025	3	2028	27,000									27,000
MARKED SQUAD #3	2028	3	2031	27,000									27,000
MARKED SQUAD #4	2012	3	2015	22,000									
MARKED SQUAD #4	2015	3	2018	23,000	8,000	8,000	8,000						
MARKED SQUAD #4	2018	3	2021	36,500				12,000	12,000	12,000			
MARKED SQUAD #4	2021	3	2024	27,000							9,000	9,000	9,000
MARKED SQUAD #4	2024	3	2027	27,000									27,000
EXPLORER SUV SQUAD #5	2013	9	2022	28,000	6,500	6,500	6,500						
EXPLORER SUV SQUAD #5	2022	9	2031	36,000				-	-	-			
UNMARKED SQUAD #6	2011	8	2019	25,000	4,400	4,400							
UNMARKED SQUAD #6	2020	8	2028	30,000							4,500	4,500	22,500
SQUAD #7 - MARKED PICKUP TRUCK	2014	10	2024	28,000	2,800	0	5,600	2,800	2,800	2,800	2,800	2,800	5,600
UNMARKED SQUAD #8	2008	9	2017	24,600									
UNMARKED SQUAD #8	2017	9	2026	33,500				5,000	5,000	5,000	5,000	5,000	8,500
UNMARKED SQUAD #9	2009	8	2017	33,500				5,000	5,000	5,000	5,000	5,000	8,500
LaserFiche	2010												
Handgun Replacement	2016	10	2026	16,700		1,600	1,600	1,600	1,600	1,600	1,600	1,600	4,800
Office & Squad Computers	2010			25,496									
ADJUSTMENT FACTOR													
POLICE TOTAL				833,796	40,200	50,500	51,700	60,400	56,400	57,400	55,900	54,900	265,900

CORPORATE RESERVE PAYBACK SCHEDULE

EQUIP #	VEHICLE/DESCRIPTION TYPE	YEAR PURCH	REPL YRS	YR TO REPL	YRS TO PAYBACK	EST/ACT PURCH PRICE	2015	2016	2017	2018	2019	2020	2021	2022	>2022
FIRE/AMBO															
4351	AMBULANCE	2013	10	2023	10	170,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
4352	AMBULANCE	2008	10	2018	8	145,000	14,500	14,500	14,500	14,500	20,000	20,000	20,000	20,000	120,000
4362	PUMPER	2009	20	2024	15	325,000	20,990	42,000	42,000	42,000	27,000	27,000	9,000		-
4363	PUMPER	1995	20	2015	20	350,000					32,500	32,500	32,500	32,500	520,000
4365	PUMPER	1998	20	2028		500,000									-
4371	TELE-SQURT	2000	20			750,000	10,175								-
	LADDER TRK					5,140									
4376	EQUIP VAN	1993	20	2016	20	400,000									-
4381	GRASS FIRE PICK UP	2008	20	2028		15,000									
4385	PICKUP TRUCK	1988	20	2008											
	INFLATION ADJUSTMENT FACTOR						37,367	25,000	25,000	25,000	25,000	25,000	25,000		
FIRE/AMBO SUBTOTAL						2,660,140	100,032	98,500	98,500	98,500	121,500	121,500	103,500	69,500	657,000
FIRE SUBTOTAL							68,532	67,000	67,000	67,000	84,500	84,500	66,500	32,500	520,000
AMBULANCE TOTAL							31,500	31,500	31,500	31,500	37,000	37,000	37,000	37,000	137,000
FIRE/AMBO TOTAL						2,660,140	100,032	98,500	98,500	98,500	121,500	121,500	103,500	69,500	657,000

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2015	2016	2017	2018	2019	2020	2021	2022	>2022	
DPW-PUBLIC WORKS															
VEHICLES															
19	M2 106 Freightliner	2005	16	2021	200,000	8,765	5,000	5,000	5,000	5,000	5,000	11,250	11,250	101,250	
20	6 YD DUMP	2012	16	2028	160,000	10,050	10,050	10,050	10,050	10,050	10,050	10,050	10,050	60,250	
21	L PICK-UP	2000	12	2016	60,000	-	5,800	5,800	5,800	5,800	5,800	5,800	5,800	29,000	
22	L PICK-UP	2003	12	2018	35,000	-	-	-	3,500	3,500	3,500	3,500	3,500	24,500	
23	L PICK-UP	2004	12	2017	38,000	-	-	3,100	3,100	3,100	3,100	3,100	3,100	17,000	
24	2 YD DUMP	2000	13	2019	75,000	-	-	-	-	6,500	6,500	6,500	6,500	58,500	
25	6 YARD DUMP	2002	16	2019	220,000	6,250	6,250	6,250	6,250	14,000	14,000	14,000	14,000	128,000	
26	6 YD DUMP	2006	16	2022	200,000	8,360	8,360	5,000	5,000	5,000	5,000	5,000	5,000	-	
27	6 YD DUMP	2003	16	2020	225,000	-	5,000	5,000	5,000	-	15,000	15,000	15,000	135,000	
28	6 YD DUMP	2013	16	2030	166,000	10,375	10,375	10,375	10,375	10,375	10,375	10,375	10,375	72,625	
29	S PICK-UP	2010	10	2022	17,000	2,200	2,200	2,200	2,200	2,200	2,200	2,200	2,200	-	
30	L PICK-UP	2009	12	2021	15,591	1,560	1,560	1,560	1,560	1,560	1,560	1,560	1,560	-	
31	PICKUP	2003	12	2018	33,000	-	-	-	2,750	2,750	2,750	2,750	2,750	19,250	
32	6 YD DUMP	2001	16	2018	215,000	-	-	-	14,000	14,000	14,000	14,000	14,000	128,000	
34	ELGIN SWEEPER	2013	15	2028	220,000	12,700	12,700	12,700	12,700	12,700	12,700	12,700	12,700	63,500	
35	PICKUP	2013	10	2025	24,500	2,450	2,450	2,450	2,450	2,450	2,450	2,450	2,450	2,450	
36	2 YD DUMP	2005	13	2017	86,000	-	-	6,600	6,600	6,600	6,600	6,600	6,600	46,400	
37	DIRECTOR VEHICLE	2014	10	2024	26,000	2,600	2,600	2,600	2,600	2,600	2,600	2,600	2,600	5,200	
38	PICKUP	2007	12	2019	29,000	4,690	4,690	4,690	4,690	2,500	2,500	2,500	2,500	22,500	
39	6 YD DUMP	2009	13	2022	117,462	10,300	10,300	10,300	10,300	10,300	10,300	10,300	10,300	-	
40	BUCKET TRUCK	2007	10	2021	115,000	-	-	-	-	-	-	-	-	-	
41	PICKUP	2015	10	2025	27,000	2,700	2,700	2,700	2,700	2,700	2,700	2,700	2,700	5,400	
INFLATION ADJUSTMENT FACTOR															
SUBTOTAL DPW VEHICLES						83,000	90,035	96,375	116,625	123,685	126,825	133,075	125,875	914,825	
EQUIPMENT															
185	AIR COMPRESSOR	1992	15	2022	22,000	-	-	-	-	-	-	-	-	-	
753	SKID LOADER	2007	10	2017	40,552	4,055	4,055	4,055	-	-	-	-	-	-	
4300	JOHN DEERE	2011	10	2021	41,600	4,160	4,160	4,160	4,160	4,160	4,160	4,160	4,160	-	
4600	JOHN DEERE	2013	13	2026	30,000	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	8,400	
580 E	BACKHOE	2009	10	2019	53,271	-	-	-	-	-	-	-	-	-	
621B	LOADER	2008	12	2017	175,000	6,425	5,750	6,425	6,425	17,500	17,500	17,500	17,500	105,000	
B100	ROLLER	1988	15	2020	22,000	-	-	-	-	-	-	-	-	-	
1400	CHIPPER	2004	15	2020	55,000	-	-	-	-	-	-	-	-	-	
CSR	TRAILER	2002	20	2022	4,400	-	-	-	-	-	-	-	-	-	
SML1	LEAF VAC	2001	12	2019	55,000	-	-	-	-	5,000	5,000	5,000	5,000	35,000	
SML2	LEAF VAC	2002	12	2018	55,000	-	-	-	5,000	5,000	5,000	5,000	5,000	30,000	
FAIR	BLOWER	2003	20	2023	50,319	-	-	-	-	-	-	-	-	-	
TR#1	TRAILER	2003	13	2018	4,000	-	-	-	500	500	500	500	500	2,500	
FA	FLAIL ATTACHMENT	2009	20	2029	0	-	-	-	-	-	-	-	-	-	
UT	TRAILER	1988	20	2020	8,000	-	-	-	-	-	-	-	-	-	
UT	TRAILER	1996	20	2029	9,000	-	-	-	-	-	-	-	-	-	
UT	TRAILER	1996	20	2018	4,000	-	-	-	500	500	500	500	500	2,500	
570	BEAVER	2013	20	2033	13,000	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	1,300	
NEW	BOBCAT TRAILER	2012	20	2032	12,500	800	800	800	135	850	850	850	850	4,250	
REPLACE	DPW FURNACE		15	2016	15,000	0	1,000	1,000	1,000	1,000	1,000	1,000	1,000	8,000	
NEW	VEHICLE DIAGNOSTIC CODE READER	2014	10	2024	6,000	1,000	1,000	1,000	-	-	1,000	1,000	1,000	1,000	
NEW	WALK BEHIND SAW	2015	20	2035	15,000	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	3,000	
E55	MINI EXCAVATOR	2017	15	2032	75,000	-	-	5,000	5,000	5,000	5,000	5,000	5,000	45,000	
NEW	JOHN DEERE BROOM	2017	10	2027	6,000	-	-	600	600	600	600	600	600	2,400	
NEW	JOHN DEERE SNOWBLOWER	2017	10	2027	6,200	-	-	620	620	620	620	620	620	2,480	
SUBTOTAL DPW EQUIP						21,640	21,965	28,860	29,140	45,930	46,930	42,770	42,770	250,830	
TOTAL DPW VEH & EQUIP						2,882,395	104,640	112,000	125,235	145,765	169,615	173,755	175,845	168,645	1,165,655
ADJUSTED PAYBACK						104,640	112,000	112,000	145,765	169,615	173,755	175,845	168,645	1,165,655	
						0	0	13,235	0	0	0	0	0	0	

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2016	2017	2018	2019	2020	2021	2022	>2022
PARKS													
1	MOWER	2012	7	2019	18,000	3,600	3,600	-	-				-
2	MOWER	2014	7	2021	20,805	3,150	3,150	3,150	3,150	3,125	3,125		-
3	MOWER	2011	7	2016	24,000	3,000	3,000	3,000	3,000	3,000	2,800		-
4400	TRACTOR	2012	10	2022	40,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	-
4610	TRACTOR	2003	10	2016	30,000	-	-	3,000	3,000	3,000	3,000	3,000	15,000
11'	MOWER	2009	8	2017	14,000	-		1,750	1,750	1,750	1,750	1,750	5,250
11'	MOWER	2011	8	2019	13,000	1,650	1,650	1,650	-	3,000	3,000	3,000	15,000
LS	LAWN SWEEPER	1998	10	2017	10,000	-		1,500	1,500	1,500	1,500	1,500	6,000
TA	TURF AERATOR	1997	10	2016	10,000		-		4,000	1,000	1,000	1,000	3,000
UT	TRAILER	2001	10	2016		700	700	700	700	700	700	700	2,800
TD	TOPDRESSER	2012	10	2022		-	-	-	-	-	-	-	-
PARKS TOTAL					179,805	16,100	16,100	18,750	21,100	21,075	20,875	14,950	47,050
ADJUSTED PAYBACK						16,100	16,100	18,750	21,100	21,075	18,825		
						0	0	0	0	0	2,050		47,050

VILLAGE OF HARTLAND - 2017 BUDGET

Fund 402: Corporate Reserve Fund

Department Summary of Vehicle Replacement Schedule

	2016	2017	2018	2019	2020	2021	2022
ADMINISTRATION	6,400	5,000	-	-	12,000	-	28,000
RECREATION	18,500	-	-	-	-	-	-
LIBRARY	-	-	-	-	-	-	-
CABLE TV	-	13,995	-	-	-	-	-
DPW	95,000	211,200	521,000	379,000	225,000	230,000	-
PARKS	12,800	14,000	30,000	32,000	-	-	-
FIRE/AMBO	-	990,000	200,000	650,000	-	-	-
POLICE	89,700	67,000	73,000	56,000	30,000	56,000	84,000
SEWER	-	400,000	50,000	-	-	-	-
WATER	-	-	80,000	-	-	-	-
TOTAL	222,400	1,701,195	954,000	1,117,000	267,000	286,000	112,000
LESS UTILITIES	-	(400,000)	(130,000)	-	-	-	-
TOTAL CORPORATE RESERVE PURCHASES	\$ 222,400	\$ 1,301,195	\$ 824,000	\$ 1,117,000	\$ 267,000	\$ 286,000	\$ 112,000

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	ID#	INITIAL COST	REPLACE INTERVAL	2016	2017	2018	2019	2020	2021	2022	>2022
ADMINISTRATION, RECREATION, LIBRARY & CABLE TV													
ADMINISTRATION	2013	FORD ESCAPE		25,000	8 YRS	-	-	-	-	-	-	28,000	-
ADMINISTRATION		E-DOCS AMERICA IMAGING SYSTEM		20,000		-	-	-	-	-	-	-	-
ADMINISTRATION	2013	SHARP COPIER		10,200	7 YRS	-	-	-	-	12,000	-	-	-
ELECTIONS	2015	3 VOTING MACHINES @ \$6,400 TOTAL		10,000		6,400	-	-	-	-	-	-	-
VILLAGE BOARD	2016	7 MICROSOFT SURFACE TABLETS		5,000			5,000						
TOTAL ADMINISTRATION						6,400	5,000	-	-	12,000	-	28,000	-
RECREATION													
	2007	RECREATION FURNITURE		4,293		-	-	-	-	-	-	-	-
	2008	REGISTRATION SOFTWARE UPGRADE		3,750		-	-	-	-	-	-	-	-
	2016	MOVIE EQUIPMENT				3,500	-	-	-	-	-	-	-
	2016	DANCE STUDIO FLOOR				15,000							
TOTAL RECREATION						18,500	-	-	-	-	-	-	-
LIBRARY													
	2015	NETWORK SERVER		5,000		-	-	-	-	-	-	-	-
	2015	REPLACE COMPUTERS		15,000		-	-	-	-	-	-	-	-
	2010	MICROFILM READER				-	-	-	-	-	-	-	-
TOTAL LIBRARY						-	-	-	-	-	-	-	-
CABLE TV													
	2014	TRICASTER 40		5,500		-	-	-	-	-	-	-	-
	2015	LEIGHTRONIX NEXUS		9,500		-	-	-	-	-	-	-	-
	2017	LEIGHTRONIX NEXUS - HD SERVER		13,995		-	13,995	-	-	-	-	-	-
TOTAL CABLE TV						-	13,995	-	-	-	-	-	-

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	ID#	INITIAL COST	REPLACE INTERVAL	2016	2017	2018	2019	2020	2021	2022	>2022
DPW - DEPT OF PUBLIC WORKS														
VEHICLES														
19	PICK-UP	2016	FORD	F-150	FTMF1CF7GKD66185	27,365	12 YRS	27,400	-	-	-	-	-	-
19	6 YRD DUMP	2005	FREIGHTLINER	M2106	1FVACYDC46HV52940	87,965	13 YRS	25,000	-	-	-	-	230,000	-
20	6 YRD DUMP	2012	GMC	TOP KICK	1GDM7H1C1XJ500785	160,806	13 YRS	-	-	-	-	-	-	2028
21	FLAT BED PICKUP	2016	FORD	F-350	1FDRF3F60GEC33713	55,000	12 YRS	55,000	-	-	-	-	-	-
22	PICK-UP	2003	FORD	F250	1FTNF20L73EC10368	18,400	12 YRS	-	-	35,000	-	-	-	-
23	PICK-UP	2004	FORD	F350	1FTSF30L34EB84409	18,418	12 YRS	-	38,000	-	-	-	-	-
24	2 YRD DUMP	2000	FORD	F450	1FDXF46F6YEC60008	31,970	13 YRS	-	-	-	75,000	-	-	-
25	6 YRD DUMP	2002	FREIGHTLINER	FL80	1FVABXAK32HK96275	68,505	13 YRS	-	-	-	220,000	-	-	-
26	6 YRD DUMP	2006	FREIGHTLINER	FL80	1FVACYDC47HX42531	83,667	13 YRS	-	-	-	-	-	-	-
27	6 YRD DUMP	2003	FREIGHTLINER	FL80	1FVABXAK93HM06506	87,235	13 YRS	-	-	-	-	225,000	-	-
28	6 YRD DUMP	2013	FREIGHTLINER	FL80	1FVABXAK11HH45423	166,000	13 YRS	-	-	-	-	-	-	-
29	PICK-UP	2010	GMC	S-15	1GTCS14X3X8520953	15,000	10 YRS	-	-	-	-	-	-	2030
30	PICK-UP	2009	FORD	F150	1FTRF12W79KA97079	15,591	12 YRS	-	-	-	-	-	-	2022
31	PICK-UP	2003	FORD	F250	1FTNF20L53EC10367	18,400	12 YRS	-	-	33,000	-	-	-	2021
32	6 YRD DUMP	2001	FREIGHTLINER	FL80	1FVABXAK81HK00736	40,710	13 YRS	-	-	215,000	-	-	-	-
34	SWEEPER	2013	ELGIN	WHIRLWIND	1FDXH70P8PVA14430	210,000	13 YRS	-	-	-	-	-	-	-
35	PICK-UP	2013	CHEVY	S-10	1GCCS14W928213772	15,000	10 YRS	-	-	-	-	-	-	2026
36	2 YRD DUMP	2005	FORD	F450	1FDXF47P85EC03831	36,849	13 YRS	-	86,000	-	-	-	-	2023
37	DIRECTOR CAR	2014	FORD	ESCAPE	1G1ND52J33M725482	26,945	10 YRS	-	-	-	-	-	-	-
38	PICK-UP	2007	FORD	F350 S DUTY	1FTWF30528EA65971	46,908	12 YRS	-	-	-	29,000	-	-	2024
39	6 YRD DUMP	2009	PETERBILT	340	2NPRJN8X4AM793285	117,462	13 YRS	-	-	-	-	-	-	-
40	BUCKET TRUCK	2007	FORD	F750	3FRXF75TX7V459002	115,000	10 YRS	-	-	-	-	-	-	2022
41	PICK-UP	2015	FORD	S-10		27,000	10 YRS	-	-	-	-	-	-	2025
SUBTOTAL VEHICLES								80,000	124,000	283,000	324,000	225,000	230,000	-

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE		YEAR	MAKE	MODEL	ID#	INITIAL COST	REPLACE INTERVAL	2016	2017	2018	2019	2020	2021	2022	>2022
DPW - DEPT OF PUBLIC WORKS															
<i>EQUIPMENT</i>															
185	AIR COMPRESSOR	1992	INGERSOL	185	205062U328	9,988	15 YRS	-	-	-	-	-	-	-	-
S 300	SKID LOADER	2007	BOBCAT	S 300	531115238	40,552	10 YRS	-	-	-	-	-	-	-	-
4300	TRACTOR	2011	JOHN DEERE	4300	LV4300H430834	25,000	10 YRS	-	-	-	-	-	-	-	-
4600	TRACTOR	2013	JOHN DEERE	4600	LV4600H366451	19,000	13 YRS	-	-	-	-	-	-	-	-
580 E	BACKHOE	2009	CASE	590SM	U1486318	53,271	10 YRS	-	-	-	-	-	-	-	2026
621 E	WHEEL LOADER	2008	CASE	621 E	N7F203098	94,390	12 YRS	-	-	175,000	-	-	-	-	-
B100	ROLLER	1988	BUETHLING	B100	10792	6,788	15 YRS	-	-	-	-	-	-	-	-
1400	CHIPPER	2004	VERMEER	BC 1400	1VRU1614641001009	27,485	15 YRS	-	-	-	-	-	-	-	-
CSR	CONFINED SPACE RESCUE TRAILER	2002	CARGO EXPRESS	CE716MH	4UO1C16292A009760	4,400	20 YRS	-	-	-	-	-	-	-	-
SML1	LEAF VAC	2002	ODB	SCL800TM-20	0898-2480	19,500	12 YRS	-	-	-	55,000	-	-	-	-
SML2	LEAF VAC	2001	ODB	SCL800TM-20	1200-3096	22,500	12 YRS	-	-	55,000	-	-	-	-	-
BLOWER	SNOWBLOWER	2003	FAIR MFG	842SI	C88FMJD20403	55,000	20 YRS	-	-	-	-	-	-	-	-
TR#1	TRAILER	2003	H&S MFG	UTT712L	4ULST17113M000922	1,699	13 YRS	-	-	4,000	-	-	-	-	2023
FA	FLAIL ATTACHMENT	2009	JOHN DEERE	A25	P00025A635468	9,500	20 YRS	-	-	-	-	-	-	-	-
UT	TRAILER	1988	KING	HDUT 6X10	21797000896X10609	1,875	20 YRS	-	-	-	-	-	-	-	2029
UT	TRAILER	1996	H&S MFG	UTT712L	4ULU9161XTM000328	1,275	20 YRS	-	-	-	-	-	-	-	-
UT	TRAILER	1996	LUKE'S	HDUT 6X10	1L9211312TA160180	1,300	20 YRS	-	-	4,000	-	-	-	-	-
570	BEAVER	2013	BEAVER	570		13,000	20 YRS	-	-	-	-	-	-	-	-
NEW	BOBCAT TRAILER	2012				12,500	20 YRS	-	-	-	-	-	-	-	2033
E55	MINI EXCAVATOR	2017	BOBCAT	E55		75,000	15 YRS	-	75,000	-	-	-	-	-	-
	JOHN DEERE BROOM	2017				6,000	10 YRS	-	6,000	-	-	-	-	-	-
	JOHN DEERE SNOWBLOWER	2017				6,200	10 YRS	-	6,200	-	-	-	-	-	-
	DPW FURNACE	2016				15,000	20 YRS	15,000	-	-	-	-	-	-	-
	VEHICLE DIAGNOSTIC CODE READER	2014				10,000	10 YRS	-	-	-	-	-	-	-	-
	WALK BEHIND SAW	2015				15,000	20 YRS	-	-	-	-	-	-	-	2024
SUBTOTAL EQUIPMENT								15,000	87,200	238,000	55,000	-	-	-	-
TOTAL DPW VEHICLES AND EQUIPMENT								95,000	211,200	521,000	379,000	225,000	230,000	-	-

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	ID#	INITIAL COST	REPLACE INTERVAL	2016	2017	2018	2019	2020	2021	2022	>2022
FIRE/AMBULANCE														
VEHICLES														
4352 AMBULANCE	2013	FORD	MEDTEC	1FDXE45FX3HA94166	180,000	10 YRS	-	-	-	-	-	-	-	2023
4351 AMBULANCE	2008	FORD	MEDTEC	1FDXF46R38EB87044	140,981	10 YRS	-	-	200,000	-	-	-	-	-
4361 PUMPER	1938	FORD/DARLEY	85	BB4551112	2,415	N/A	-	-	-	-	-	-	-	-
4362 PUMPER	2009	SPARTAN/RESENBauer	GLADIATOR	4S7AU2B999C071014	326,507	20 YRS	-	-	-	-	-	-	-	-
4363 PUMPER	1995	SPARTAN/DARLEY	METRO	4S7DT9T0XSC017719	161,884	20 YRS	-	-	-	650,000	-	-	-	-
4365 PUMPER	1998	SPARTAN	METRO	4S7CT8192WC028789	178,000	20 YRS	-	-	-	-	-	-	-	2028
4371 LADDER TRUCK	2000	PETERBILT	330 SKY-BOOM	2NPNHD8X8YM533339	310,000	20 YRS	-	-	-	-	-	-	-	-
4376 EQUIP/COMMAND TRUCK	1993	FORD/MARION	LS 8000	1FDXS82E5PVA21872	140,015	20 YRS	-	-	-	-	-	-	-	-
LADDER/EQUIPMENT TRUCK	2017	RESENBauer			1,200,000	20 YRS	-	990,000	-	-	-	-	-	-
4381 GRASS FIRE PICKUP TRUCK	2008	FORD	F-350	1FTWF31528EA79285	32,850	20 YRS	-	-	-	-	-	-	-	2027
4388 COMMAND CAR		CHEVY	IMPALA		-	5 YRS	-	-	-	-	-	-	-	-
4386 FIRE INSPECT CAR	2009	CHEVY	IMPALA	WAS PD VEHICLE	-	5 YRS	-	-	-	-	-	-	-	-
<i>OTHER FUNDING FOR FIRE TRUCK - POSSIBLY STATE TRUST FUND LOAN</i>														
FIRE/AMBULANCE SUBTOTAL							-	990,000	200,000	650,000	-	-	-	-

The Village is looking into replacing the existing Ladder Truck and Equipment Command Truck with one joint fire apparatus vehicle. This combined purchase is shown in 2017.

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE		YEAR	MAKE	MODEL	ID#	2016	2017	2018	2019	2020	2021	2022	>2022
SEWER													
#33	JET TRUCK	2000	NAVISTAR	CAMEL	1HTGHADT1YH261199	-	400,000	-	-	-	-	-	-
35KV	GENERATOR	1996	ONAN	35KV	D960604794	-	-	50,000	-	-	-	-	-
35KV	GENERATOR	2008	ONAN	35									2028
SEWER TOTAL						-	400,000	50,000	-	-	-	-	-

LIFT STATION REPLACEMENT SCHEDULE		YEAR	INITIAL COST	REPLACE INTERVAL	2016	2017	2018	2019	2020	2021	2022	>2022
SEWER												
605 BRADFORD WAY		2008	23,500	20 YRS	-	-	-	-	-	-	-	-
225 RUSTIC LANE		2008	24,500	20 YRS	-	-	-	-	-	-	-	-
100 CRYSTAL DRIVE		1992	26,600	15 YRS	-	-	-	-	-	-	-	-
1800 ARLENE DRIVE		1997	78,000	15 YRS	-	-	-	78,000	-	-	-	-
307 WOODLANDS CT		1998	34,000	20 YRS	-	-	-	-	-	-	-	-
571 SHADOW RIDGE DR		2003	40,000	20 YRS	-	-	-	-	-	-	-	-
LIFTSTATION TOTAL					-	-	-	78,000	-	-	-	-
Bal 1/1/2016					20,000	20,000	20,000	20,000	20,000	20,000		
\$					266,011	286,011	306,011	346,011	366,011	386,011		

*SEWER UTILITY PURCHASES ARE NOT CORPORATE RESERVE PURCHASES

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE		YEAR	MAKE	MODEL	ID#	INITIAL COST	REPLACE INTERVAL	2016	2017	2018	2019	2020	2021	2022	>2022
	WATER														
W1	UTILITY TRUCK	2013	FORD	F350	1FDSF34LX3EC28085	25,998	10 YRS	-	-	-	-	-	-	-	-
W2	UTILITY TRUCK	2011	FORD	F350	1FDS34F31EB67458	37,000	10 YRS	-	-	-	-	-	-	-	-
150KV	GENERATOR	1988	ONAN	150DGFA-L	31896-A	29,573	20 YRS	-	-	80,000	-	-	-	-	-
WATER TOTAL								-	-	80,000	-	-	-	-	-

* WATER UTILITY PURCHASES ARE NOT CORPORATE RESERVE PURCHASES

VILLAGE OF HARTLAND - 2017 BUDGET

Fund 802: Critical Incident Team

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted
Beginning	9,860	15,455	12,734	20,317	20,317	24,817
Fund Balance	% Change	56.74%	-17.61%	59.55%	0.00%	22.15%

Revenues

Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Yr Est	2017 Adopted
R 802-48000 MISC REVENUE	\$ 36,000	\$ 36,000	\$ 36,000	100%	\$ 36,000	\$ 40,500
VILLAGE OF HARTLAND	-	-	-	-	-	-
VILLAGE OF CHENEQUA	-	-	-	-	-	-
VILLAGE OF PEWAUKEE	-	-	-	-	-	-
CITY OF DELAFIELD	-	-	-	-	-	-
CITY OF BROOKFIELD	-	-	-	-	-	-
CITY OF NEW BERLIN						
CITY OF MUSKEGO						
VILLAGE OF MUKWONAGO						
VILLAGE OF ELM GROVE						
TOTAL CIT REVENUES	\$ 36,000	\$ 36,000	\$ 36,000	100%	\$ 36,000	\$ 40,500

Expenses

Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Yr Est	2017 Adopted
E 802-52100-300 OPER EXPENSES	\$ 28,417	\$ 36,000	\$ 19,141	53%	\$ 36,000	\$ 36,000
TOTAL CIT EXPENSES	\$ 28,417	\$ 36,000	\$ 19,141	53%	\$ 36,000	\$ 36,000

The Critical Incident Team (CIT) is a specially trained tactical unit that is used during high risk law enforcement operations, such as barricaded suspect calls, executing search warrants, dignitary protection details, etc.

The team is formed through a mutual aid agreement (S66.30) with the Village's of Chenequa, Elm Grove, Hartland, Pewaukee and Mukwonago and the Cities of Delafield, Brookfield, New Berlin and Muskego. Each department has an obligation to provide funding and personnel support for the team.

The Village of Hartland is the fiscal agent for the team, holding the funds, collects the receipts and pays the invoices. The Village does not pay any interest on the funds held in exchange for providing these services.

FUND 802: CIT	1/1/2016	1/1/2017
Beginning Balance	20,317	20,317
Projected Revenues	36,000	40,500
Projected Expenses	36,000	36,000
Est Year End Fund Bal	20,317	24,817

VILLAGE OF HARTLAND - 2017 BUDGET

Fund 803: Major Investigations Unit

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted
Beginning	6,618	11,874	10,113	1,851	551	1,351
Fund Balance	% Change	79.42%	-14.83%	-81.70%	-70.23%	145.19%

Revenues

Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Yr Est	2017 Adopted
R 803-48000 MISC REVENUE	\$ 500	\$ -	\$ -	#DIV/0!	\$ -	\$ 2,100
VILLAGE OF HARTLAND	-	-	-	-	-	-
VILLAGE OF CHENEQUA	-	-	-	-	-	-
VILLAGE OF PEWAUKEE	-	-	-	-	-	-
CITY OF DELAFIELD	-	-	-	-	-	-
VILLAGE OF LANNON	-	-	-	-	-	-
VILLAGE OF ELM GROVE	-	-	-	-	-	-
VILLAGE OF BUTLER	-	-	-	-	-	-
WAUKESHA COUNTY SHERIFF	-	-	-	-	-	-
TOTAL MIU REVENUES	\$ 500	\$ -	\$ -	#DIV/0!	\$ -	\$ 2,100

Expenses

Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Yr Est	2017 Adopted
E 803-52100-300 OPER EXPENSES	\$ 8,762	\$ -	\$ 100	#DIV/0!	\$ 1,300	\$ 1,300
TOTAL MIU EXPENSES	\$ 8,762	\$ -	\$ 100	#DIV/0!	\$ 1,300	\$ 1,300

The Major Investigations Unit was formed in 2001 by a \$66.30 mutual aid agreement between the City of Delafield Villages of Chenequa, Hartland, Pewaukee, Lannon, Elm Grove and Butler and the Waukesha County Sheriff. This is a unified investigation team for major crimes and vehicle accidents.

The Village of Hartland holds the funds, collects the receipts, and pays the invoices for this unit. The Village does not pay interest on the funds held in exchange for providing these services

FUND 803: MIU	1/1/2016	1/1/2017
Beginning Balance	1,851	551
Projected Revenues	0	2,100
Projected Expenses	1,300	1,300
Est Year End Fund Bal	551	1,351

VILLAGE OF HARTLAND - 2017 BUDGET

Fund 804: Business Improvement District

	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Estimate	2017 Adopted
Beginning	28,589	23,441	30,455	29,275	22,975	16,675
Fund Balance	% Change	-18.01%	29.92%	-3.87%	-21.52%	-27.42%

Revenues

Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Yr Est	2017 Adopted
R 804-41900 Interest Income	\$ -	\$ -	\$ -	0%	\$ -	\$ -
R 804-42300 BID Assessment Rev	70,000	70,000	70,000	100%	70,000	70,000
R 804-48000 Miscellaneous Revenue	-	-	-	-	-	-
R 804-48030 Rest Crawl Income	-	-	-	-	-	-
R 804-48100 Interest on Investments	-	-	-	-	-	-
R 804-49240 Transfer from Capital Projects	19,630	20,000	-	-	20,000	20,000
TOTAL BID REVENUES	\$ 89,630	\$ 90,000	\$ 70,000	78%	\$ 90,000	\$ 90,000

See Note Below

Expenses

Account Description	2015 Actual	2016 Budget	Thru 06/30/16	% Used	Full Yr Est	2017 Adopted
DESIGN & MAINTENANCE						
BUDGETED EXPENDITURES						
E 804-56700-711 Façade Program	\$ 39,260	\$ 40,000	\$ 1,554	4%	40,000	\$ 40,000
E 804-56700-712 Banner System	-	500	-	0%	500	500
E 804-56700-713 Sign/Awning	4,394	5,000	-	0%	5,000	5,000
E 804-56700-714 Wayfinding	-	1,000	-	0%	1,000	1,000
E 804-56700-715 Streetscape Prgrm	5,453	5,000	1,281	26%	5,000	5,000
E 804-56700-716 Business Certification Grant	500	-	-	#DIV/0!	-	-
Total Design & Maintenance	\$ 49,607	\$ 51,500	\$ 2,835	6%	\$ 51,500	\$ 51,500

MARKETING & PROMOTION

E 804-56700-718 District Advertising	\$ 1,951	\$ 3,900	\$ 119	3%	\$ 3,900	\$ 3,900
E 804-56700-719 Events	3,836	5,000	1,902	0%	5,000	5,000
E 804-56700-722 Web Site Dev	31	500	-	0%	500	500
E 804-56700-724 Web Hosting/Maint	325	500	409	82%	500	500
E 804-56700-729 Business Education	-	1,000	-	0%	1,000	1,000
Total Marketing & Promotion	\$ 6,143	\$ 10,900	\$ 2,430	22%	\$ 10,900	\$ 10,900

Expenses - Continued

ADMINISTRATION						
E 804-56700-110 Salaries	\$ 25,920	\$ 24,000	\$ 12,321	51%	\$ 24,000	\$ 24,000
E 804-56700-732 Gen Oper Oversight	-	-	-	#DIV/0!	-	-
E 804-56700-733 Support Services	-	-	-	#DIV/0!	-	-
E 804-56700-734 Annual Audit	1,200	1,200	1,225	102%	1,200	1,200
E 804-56700-738 Memberships	286	300	-	0%	300	300
E 804-56700-742 Subscriptions	95	150	-	0%	150	150
E 804-56700-744 Office Supplies	378	500	44	9%	500	500
E 804-56700-746 Telephone	1,576	1,400	620	44%	1,400	1,400
E 804-56700-748 Postage (Non-Nwsltr)	10	250	-	0%	250	250
E 804-56700-750 Copies/Duplication	145	700	24	3%	700	700
E 804-56700-752 Building Rent	3,785	3,900	-	0%	3,900	3,900

VILLAGE OF HARTLAND - 2017 BUDGET

Fund 804: Business Improvement District

E 804-56700-756 Education	266	500	-	0%	500	500
E 804-56700-758 Meetings	471	1,000	61	0%	1,000	1,000
E 804-56700-760 Payroll Service	928	-	518	0%	-	-
Total Administration	\$ 35,060	\$ 33,900	\$ 14,813	44%	\$ 33,900	\$ 33,900
TOTAL BID EXPENSES	\$ 90,810	\$ 96,300	\$ 20,078	21%	\$ 96,300	\$ 96,300

Note: This anticipates the Village funding 50% of the façade program charges as shown in account 804-56700-711 up to \$20,000 reimbursement.

In 2006, the Hartland Downtown Business Improvement District was formed. The special charge for operations was put on the tax bill of selected businesses for the first time in 2006. The BID gives the Village the amounts to be placed on the tax bills and the Village collects the amounts with the tax payments but the money is turned over to the BID to support their budget.

FUND 804: BID	1/1/2016	1/1/2017
Beginning Balance	29,275	22,975
Projected Revenues	90,000	90,000
Projected Expenses	96,300	96,300
Est Year End Fund Bal	22,975	16,675

VILLAGE OF HARTLAND
JOB CLASSIFICATION LIST - GRADE ORDER 2017

ANNUALIZED SALARY RANGE

<i>Grade</i>	<i>Minimum</i>	<i>Mid-Point</i>	<i>Maximum</i>	<i>Title</i>
3	23,237	27,770	33,188	Library Clerks Library Children's Services Library Technical Services Clerk Library Historian Library Circulation Desk Cable Assistant Police Crossing Guards
4	27,431	32,782	39,178	Cable Program Director Fire/Ambulance Volunteers
5	32,532	38,878	46,463	Fiscal Clerk - Administration Fire Department - Administrative Assistant Police - Administrative Assistants
6	33,151	39,619	47,348	Library Circulation Supervisor
7	40,277	48,135	57,526	Library Head of Technical Services Reference Librarian Deputy Treasurer - Administration Deputy Clerk - Administration Firefighter/EMT/Fire Inspector
10	51,638	61,712	73,751	Village Clerk - Administration DPW - Laborers Recreation Director
11	54,736	65,414	78,176	Library Director DPW Foreman
12	61,965	74,054	88,501	Finance Director & Treasurer - Administration
13	64,031	76,522	91,451	Police Lieutenant
14	66,096	78,991	94,401	Police Captain Public Works Operations Supervisor
15	69,194	82,694	98,826	Deputy Chief of Police
16	72,293	86,396	103,251	Chief of Police Fire Chief
17	74,358	88,865	106,202	Director of Public Works
Contract				Village Administrator

VILLAGE OF HARTLAND
JOB CLASSIFICATION LIST - GRADE ORDER 2017

SEASONAL PAY SCHEDULE

A	7.73
B	7.88
C	8.04
D	8.20
E	8.37
F	8.53
G	8.71
H	8.88
I	9.06
J	9.24
K	9.42
L	9.61
M	9.80
N	10.00
O	10.20
P	10.40
Q	10.61
R	10.82
S	11.04
T	11.26
U	11.49
V	11.72
W	11.95
X	12.19
Y	12.43
Z	12.68

This schedule pays:

Summer Recreation Employees

Public Works Summer Help

Recycling Center Staff

Library Pages

Salaries paid in certain parts of the Village are divided between the General Fund and the Utilities to recognize the varying amounts of hours each position devotes to the function. The charts below represents those breakdowns.

Compensation Breakdown

Salary Splits by Department	Village Board	General Administration	Finance	DPW	Water Utility	Sewer Utility	Total	
Village Board	85%							
General Administration		65%			10%	5%	100%	See Tab 4 Page 1
Finance Department			34%		25%	10%	100%	See Tab 4 Page 3
DPW Director					33%	33%	100%	See Tab 4 Page 6
DPW Supervisor				40%	40%	20%	100%	See Tab 11 Page 1
DPW Full Time Staff				35%	45%	20%	100%	See Tab 11 Page 1
				70%	20%	10%	100%	See Tab 11 Page 1

Salary and Benefit Totals	Salary	FICA	Retirement Benefits	Health/Dental/Life	Other Benefits	Total Salary and Benefits
Village Board	\$ 34,250	\$ 2,625	\$ -	\$ -	\$ -	\$ 36,875
General Administration	\$ 204,150	\$ 15,650	\$ 13,500	\$ 69,750	\$ 3,000	\$ 306,050
Finance Department	\$ 172,200	\$ 13,175	\$ 11,400	\$ 36,400	\$ 1,500	\$ 234,675
Public Works	\$ 970,000	\$ 74,200	\$ 61,300	\$ 312,000	\$ 13,500	\$ 1,431,000