

**VILLAGE BOARD AGENDA**  
**MONDAY, DECEMBER 12, 2016**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance –Trustee Stevens

Swearing in and recognition of Fire Department personnel

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of November 28, 2016.
2. Consideration of a motion to approve the vouchers for payment.
3. Consideration of actions related to Licenses and Permits
  - a. Consideration of applications for Operator's (Bartender) Licenses with a term ending June 30, 2018
4. Consideration of items related to the Sanctuary of Hartland development
  - a. Consideration of a Resolution to accept the rest of the public infrastructure in the Sanctuary of Hartland development.
  - b. Consideration of a motion to approve release of the Letter of Credit.
5. Consideration of a motion to approve release of the Letter of Credit for the Windrush development.
6. Consideration of a motion to approve the 2017 Ambulance Service Charges.
7. Consideration of a motion to approve amendments to the contract with the Hartland Professional Police Association to clarify the vacation leave provision and incorporate the general wage adjustment approved in the 2017 Village Budget.
8. Consideration of a motion to confirm appointment of Jon Wojciechowski, Marilyn Haroldson and Mike Badani to the downtown Business Improvement District Board for terms ending December 31, 2019.
9. Consideration of a motion to cancel the Village Board meeting scheduled for December 27.

**VILLAGE BOARD AGENDA**  
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10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members
  
11. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Village Administrator and to adjourn thereafter without reconvening into open session pursuant to §19.95(2).

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

## MEMORANDUM

**TO:** President and Board of Trustees  
**FROM:** David E. Cox, Village Administrator  
**DATE:** December 9, 2016  
**SUBJECT:** Agenda Information



The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

### Item 4 Related to the Sanctuary Development.

**Background:** The developer of the Sanctuary of Hartland has requested acceptance of the final public infrastructure in the subdivision and release of the letter of credit. Staff concurs that the infrastructure is ready to be accepted conditioned on the posting of a cash bond for completion of minor items, including correction of certain sign colors and installation of the proper reflectors in the street lights, which will be done as soon as the items are received, and final pavement marking, which will be done in the spring. In accordance with State Law, the Letter of Credit for the project will be officially released since we are no longer allowed to hold security longer than 14 months after the street receives its first coat of asphalt, regardless of whether other infrastructure items are complete. The road was paved with its first layer of asphalt in 2015.

**Recommendation:** Accept the improvements conditioned on the bond and completion of the items and release the Letter of Credit.

### Item 5 Related to release of the Windrush Letter of Credit.

**Background:** The developer of the Windrush subdivision has requested release of the Letter of Credit held for security on the project in accordance with the 14 month State Law requirement. The project also received the first layer of asphalt in 2015 and, in fact, the last of the infrastructure in the subdivision was accepted by the Village Board at its October 10, 2016 meeting.

**Recommendation:** Approve release of the Letter of Credit.

### Item 6 Regarding proposed Ambulance Service Charges.

**Background:** Precipitated by ongoing review of ambulance charges and a change in the payment practices of insurance companies, staff is proposing to overhaul the Village system of

charges for ambulance service. Under the new system, all costs of ambulance calls at various levels would be bundled together and charged as a flat rate rather than the previous method that included a base rate plus actual supplies and other expenses. Greater detail is included in the attached memo from Chief Dean.

Recommendation: Approve the new schedule of charges for 2017.

Item 8 Regarding an amendment to the Police Contract.

Background: Recently, some confusion came to light about one of the changes approved for the Police union contract in 2015. The confusion related to how the vacation system would work for new employees since they would be changed to an accrual basis similar to other Village employees. After discussion with the officers, we have agreed to change all Officers to the accrual system in place for other employees rather than the previous system through which an entire year's allotment of vacation was given on January 1 based on the previous year of employment. Under the accrual system, employees will be granted vacation leave on a monthly basis. Along with the clarifications to the vacation accrual, other information has been included in the section. Additionally, the Board approved 2% wage adjustment is being added to the agreement.

Recommendation: Approve the contract amendments.

AWARD CEREMONY

DECEMBER 12, 2016

NEW RECRUIT MEMBERS

NICOLE BEDNARSKI	GIOVANNI CAMBRONERO	BAYLEE JOHNSON
ANDRAE NASH	GLENN SCHROEDER	RANDY SMITH
PATRICIA SULLIVAN	CHRIS TUMP	ANGELA VAN HECKE
ALISON VELCHECK	MARY FALLON*	TYLER WILLIAMS*

\*ASSOCIATE MEMBER

CLASS GRADUATES of 2016

<u>EMT</u>	<u>PARAMEDIC</u>	<u>CURRENT PARAMEDIC STUDENTS</u>
NICK SHIMEL	ALEX KONEN	JONATHAN QUINT
JONATHAN QUINT		SHAYLA SCHUETT
		RANDY SMITH
		CHRISTIAN RODRIQUEZ
<u>DRIVER/OPERATOR</u>	<u>FFI</u>	<u>FFI</u>
PETER KOWALSKI	JONATHAN QUINT	SHAYLA SCHUETT
ALEX KONEN	ANDREW PETERSON	CAITLIN SONTAG
NICK SHIMEL		ANDREW WARDEN
JASON ELGER-RETEST		ALEC MARQUETTE
JOSH ORGAS-RETEST		ANDREW HEIN
		JOSH ORGAS
		JACOB LAMB
		LOGAN GROSHEK
		JAY RAVICHANDRAN

DRIVER/OPERATOR/AERIAL

JEFF VERNON

MATT ANDERSON

INSPECTOR

SHARON DYER

ERIC SCHLEHLEIN

DAVE JAMBRETZ

JONATHAN QUINT

FIRE OFFICER

SHARON DYER

ERIC SCHLEHLEIN

ANDY FALLON

KAJIL SHARP

JEFF VERNON

NEW/PROMOTED OFFICERS

GLENN SCHROEDER – LT. SAFETY OFFICER

ERIC SCHLEHLEIN –EMS LT

ALEX KONEN – EMS LT

RANDY GILMORE – FIRE LT

ANDY FALLON – FIRE LT

SUE JAMBRETZ –EMS LT TO CAPT

PETER WALKER - FIRE LT TO CAPT

SHARON DYER - DIVISION CHIEF - OPERATIONS

ROB LITTLE – FIRE CAPT TO DIVISION CHIEF OF FIRE

DAVE JAMBRETZ – EMS CAPT TO DIVISION CHIEF OF EMS

**VILLAGE OF HARTLAND  
VILLAGE BOARD MINUTES  
MONDAY, NOVEMBER 28, 2016  
7:00 PM**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager and President Lamerand.

Others Present: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Police Chief Rosch, Fire Chief Dean and Deputy Clerk Meyer.

Roll Call

Pledge of Allegiance –Trustee Meyers

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Jeff Pfannerstill, 1140 E. Capitol Drive, addressed the Village Board. He noted that at the November 21 Plan Commission meeting where, after the public comments had been completed and the Plan Commission was conducting their own discussion, a member of the audience tried to speak but was not permitted. However, a Habitat for Humanity representative was allowed to give his input. Mr. Pfannerstill thanked all the Village boards/commissions/employees for their voice and their work. He stated that when many people show up for a meeting, it's because they want their voice heard on a particular subject.

David Pride, a member of the ECOS Task Force, mentioned some items from the last ECOS meeting minutes. However, he was told to address the chairperson of the ECOS Task Force on those issues. President Lamerand did clarify to Mr. Pride that there is \$10,000 in the budget for 2017 for the task force.

Scott Whittmore, Town of Delafield, asked for insight on what tonight's vote on the Habitat for Humanity project means and how long the vote would be ratified. Can Habitat for Humanity come back with a different plan? President Lamerand said he would address this when this item is discussed on the agenda.

1. Motion (Meyers/Swenson) to approve Village Board minutes of November 14, 2016. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$177,028.69. Carried (6-0-1). Meyers abstained.

3. Consideration of actions related to Licenses and Permits
  - a. Consideration of applications for Operator's (Bartender) Licenses with a term ending June 30, 2018

Motion (Wallschlager/Compton) to approve the Operator's (Bartender) Licenses as presented. Carried (7-0).

Items referred from the November 21, 2016 Plan Commission meeting

4. Motion (Stevens/Swenson) to approve site and building plans for construction of an addition to Blue Ribbon Flooring, 475 Cardinal Lane.

Discussion: It was clarified that the Plan Commission's recommended condition was that they pave with a hard surface the area that is currently gravel and what they need for a truck turn around. The Village Engineer has stated that the project is small enough that it does not need storm water management.

All in favor, Carried (7-0).

5. Motion (Landwehr/Swenson) to amend the conditions on the Final Plat for the Windrush Subdivision to remove the provision allowing corner lots driveway access only to one street. Carried (7-0).

6. Motion (Stevens/Wallschlager) to affirm denial of the concept plan for a 13-unit single family home development at 1270 E Capitol Drive.

Discussion: President Lamerand stated that when the Board takes this action, it is denying this project. This plan is officially "dead." It does not remove the fact that the Village does need to have new affordable housing stock, which we do not have. It was agreed that the density was too much for that parcel. No one at the Plan Commission meeting or Village Board meeting seemed to be opposed to Habitat for Humanity trying to find affordable housing in the Village. We will continue to work with them at their request when they come to us to review plans and we will go through this process. They may figure out a way to lower the costs either through a CDBG grant through the County or something from the State or the Feds. If they can receive funds to lower their costs, they may come back with a lower density for this parcel. That's only speculation. It may not happen.

Ann Wallschlager asked President Lamerand what his definition of "affordable housing" is. Affordable housing according to the standards by the Feds, HUD and the County, would be a house in the range of \$175,000 to \$225,000. Condominiums could be in this category.

All in favor, Carried (7-0).

Other items for consideration

**VILLAGE BOARD MINUTES**  
**MONDAY, NOVEMBER 28, 2016**  
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7. Motion (Meyers/Wallschlager) to authorize the ordering of a Bobcat Compact Excavator from Bobcat Plus, Inc. of Butler in the amount of \$67,479 for delivery in 2017. Carried (7-0).
8. Motion (Landwehr/Meyers) to consent to an Industrial Service Agreement Regarding Wastewater Discharges between the Delafield-Hartland Water Pollution Control Commission and Medline Industries, Inc., 700 North Shore Drive in Hartland. Carried (7-0).
9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members

Friday, December 2, 2016 will be the Christmas Tree Lighting in Downtown Hartland at 6:00 PM. Businesses will be open until 9:00 PM with special events.

On Tuesday, December 6, 2016 at approximately 6:15 PM the Canadian Pacific Rail Holiday train and entertainment stage will stop near the Cottonwood Crossing.

The next regularly schedule Village Board Meeting is December 12.

Tax bills will be coming out next week. Everyone in the Village of Hartland should receive a tax decrease. The mill rate for Hartland/Lakeside is down 66 cents, Lake Country is down 9 cents, Swallow is down almost 3 cents and the Village of Merton is down 52 cents. Most of the Village households will be at \$15.89 per \$1,000 of assessed value. Hartland fares extremely well with the surrounding communities.

10. Adjournment

Motion (Swenson/Stevens) to adjourn. Carried (7-0). Meeting adjourned at 7:27 PM.

Respectfully submitted by  
Recording Secretary,

Lynn Meyer  
Deputy Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: December 9, 2016

RE: Voucher List

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Attached is the voucher list for the December 12, 2016 Village Board meeting.

December 12, 2016 Checks:	\$210,759.75
November Manual Checks:	\$ 7,891.38
November Wires:	\$525,142.29
Total amount to be approved:	<u>\$743,793.42</u>

VILLAGE OF HARTLAND  
VOUCHER LIST - DECEMBER 12, 2016

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-12110 PROPERTY TAX REFUNDS	AYER, JOHN C	0424095	\$131.03
R 101-46735 TO THE POINTE DANCE PROGRAM	BOWER, CHARITY	HIP HOP	\$132.00
G 101-23000 SPECIAL DEPOSITS	BRIOHN BLDG CORP	BUSINESS OCCUPANCY DEPOSIT/1125 RICHARDS	\$500.00
G 101-12110 PROPERTY TAX REFUNDS	BRUCE, MICHAEL & KERRY	0726977053	\$225.65
G 101-12110 PROPERTY TAX REFUNDS	DIANE L JANKE & GLEN P REICH	0727343005	\$75.45
R 101-46735 TO THE POINTE DANCE PROGRAM	FLEMING, SHERRIE	DANCE	\$16.00
G 101-12110 PROPERTY TAX REFUNDS	FLINTON, TROY & CONNIE	0727184	\$175.21
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	DEC DUES	\$527.00
G 101-12110 PROPERTY TAX REFUNDS	HASSLER, ROBERT & KELLY	0757093	\$286.05
G 101-12110 PROPERTY TAX REFUNDS	KOMONDOROS, MARTIN	0424073	\$177.52
G 101-12110 PROPERTY TAX REFUNDS	LAUTENBACH, DAVID D	0727343	\$106.91
G 101-12110 PROPERTY TAX REFUNDS	LOW, RICKY & KELLY	0427138	\$157.72
G 101-12110 PROPERTY TAX REFUNDS	LUNOW, GERARD	0728025	\$202.78
G 101-12110 PROPERTY TAX REFUNDS	MENDOZA, GONZALO & MARISELA	0762078	\$140.55
G 101-12110 PROPERTY TAX REFUNDS	PETERSON, BRIAN & ERICA	0424025	\$137.68
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	SECURIAN FINANCIAL GROUP INC	JAN PREMIUMS	\$909.93
G 101-12110 PROPERTY TAX REFUNDS	SMITS, GREGG & SANDRA	0726073	\$214.51
G 101-21593 LONG TERM HEALTH CARE	TRANSAMERICA PREMIER LIFE INS	DEC PREMIUMS ROSCH	\$149.92
R 101-46735 TO THE POINTE DANCE PROGRAM	TRAPP, ANNA	DANCE	\$8.00
G 101-12110 PROPERTY TAX REFUNDS	WEN, XINGYUN	0757089	\$407.46
G 101-12110 PROPERTY TAX REFUNDS	WEST, NEAL P	0392001	\$35.50
G 101-12110 PROPERTY TAX REFUNDS	WIPERT, STEPHEN	0726977032	\$383.07
EXPENSE Descr			\$5,099.94
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BENDLIN FIRE EQUIPMENT CO, INC	PPE JACKET BACK TAGS	\$531.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$788.28
E 101-52300-360 VEHICLE MAINT/EXPENSE	EVEREST EMERGENCY VEHICLES INC	OXYGEN SOLENOID	\$245.80
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	LAKE COUNTRY FIRE & RESCUE	OCT PARAMEDIC INTERCEPTS	\$850.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/TJMP	\$37.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/NASH	\$37.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/CAMBONERO	\$37.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/SMITH	\$37.00
E 101-52300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JAN PREMIUMS	\$15.61
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	SUPERIOR CHEMICAL CORP	JANITORIAL SUPPLIES	\$430.70
EXPENSE Descr AMBULANCE			\$3,009.39
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	MAILING MAILER FOR HOLIDAYS	\$830.19

Account Descr	Search Name	Comments	Amount
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	DOOR PRIZE/FALL SOCIAL NOV 2016	\$4.19
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	DOOR PRIZE/FALL SOCIAL NOV 2016	\$23.33
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	NAME TAGS/SOCIAL EVENT 2016	\$4.81
E 804-56700-746 TELEPHONE	CARDMEMBER SERVICES	UNVERSE	\$118.05
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	DOOR PRIZE/FALL SOCIAL NOV 2016	\$22.85
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	SOCIAL FOOD	\$45.00
E 804-56700-758 MEETINGS	CARDMEMBER SERVICES	BOARD MEETING COFFEE/DONUTS	\$23.28
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	SOCIAL FOOD/DRINKS	\$398.37
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	SOCIAL FOOD/DRINK	\$55.50
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	FACEBK DISTRICT ADVERTISING	\$10.00
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	GIFT CERT DOOR PRIZE SOCIAL NOV 2016	\$10.00
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	FOOD/PLATES/DOOR PRIZE NOV SOCIAL	\$40.15
E 804-56700-715 STREETScape PROGRAM	GARDEN GATE NURSERY	HOLIDAY DECORATING	\$2,433.00
E 804-56700-738 MEMBERSHIPS	HARTLAND AREA CHAMBER COMMERCE	2017 MEMBERSHIP	\$100.00
E 804-56700-719 EVENTS	VILLAGE GRAPHICS	COPIES/BINDERY HARTLAND LIGHTS	\$189.50
E 804-56700-750 COPIES/DUPLICATION	VILLAGE GRAPHICS	COPIES FOR MEETING	\$5.85
E 804-56700-718 DISTRICT ADV & MARKET POSITION	VILLAGE GRAPHICS	DISTRICT ADV/PROMO	\$636.00
EXPENSE Descr ECONOMIC DEVELOPMENT			\$4,950.07
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 101-53635-450 YARDWASTE	BIEBELS TRUE VALUE	PINE SOL/TUBE OF SILICONE	\$17.32
E 101-53635-450 YARDWASTE	OLD DOMINIUM BRUSH	SWITCH/SENSOR	\$129.16
E 101-53635-450 YARDWASTE	OLSEN SAFETY EQUIPMENT CORP	EARPLUGS/GOVES/GLASSES	\$42.13
EXPENSE Descr ENVIRONMENTAL SERVICES			\$188.61
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	NOV-DEC PHONE SERVICE	\$19.01
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	SUPPORT	\$491.67
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	DEC ADMN SERVICES	\$167.64
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$14.15
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$26.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$21.99
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	KANDLER, FAITH	REIMBURSE AUG MILEAGE	\$24.02
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	KANDLER, FAITH	REIMBURSE NOV MILEAGE	\$26.62
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	KANDLER, FAITH	REIMBURSE SEPT MILEAGE	\$25.32
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	KANDLER, FAITH	REIMBURSE OCT MILEAGE	\$26.62
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MILEAGE	\$49.14
E 101-51500-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JAN PREMIUMS	\$33.83
EXPENSE Descr FINANCIAL ADMINISTRATION			\$926.01
EXPENSE Descr FIRE PROTECTION			
E 101-52200-220 UTILITY SERVICES	AT&T	NOV-DEC PHONE SERVICE	\$19.01
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	WREATH/BATTERIES/LIGHT BULBS	\$93.09

Account Descr	Search Name	Comments	Amount
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	MICHAEL ROSHOLT UPHOLSTERY	VELCRO/PATCH	\$255.00
E 101-52200-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JAN PREMIUMS	\$15.62
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	W.S. DARLEY & CO.	GAUGE	\$57.50
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	WCTC(BILLING)	PARAMEDIC SCHOOL TUITION	\$4,256.50
EXPENSE Descr FIRE PROTECTION			\$4,696.72
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	NOV-DEC PHONE SERVICE	\$19.01
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$61.46
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$9.90
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$74.95
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	NOV-DEC LEASE	\$278.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	OCT-NOV OVERAGE	\$429.95
E 101-51400-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JAN PREMIUMS	\$69.36
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL FEES	\$1,870.50
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	NOV BARTENDERS	\$35.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	NOV SOLICITORS	\$14.00
EXPENSE Descr GENERAL ADMINISTRATION			\$2,862.13
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	NOV-DEC PHONE SERVICE	\$19.01
EXPENSE Descr INSPECTION			\$19.01
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	NOV-DEC PHONE SERVICE	\$19.02
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	DELAFIELD POLICE, CITY OF	REIMBURSEMENT TOWARDS UPGRADE OF FORENSIC C	\$3,000.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	GORDON FLESH CO INC	NOV-DEC COPIER	\$72.59
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	OIL CHANGE/MOUNT SNOW TIRES SQ 1	\$157.66
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	MOUNT/BALANCE SNOW TIRES SQ 2	\$88.20
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	LOF/MOUNT SNOW TIRES SQ 3	\$137.37
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$4.95
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$581.28
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$17.67
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	JORGENSEN, MARK	REIMBURSE CLOTHING ALLOWANCE	\$92.59
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	NOV USER FEE	\$131.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	WEEKLY TIME	\$1,053.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAWS DUFFRANE/KENNEDY	\$70.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/MARSALLI	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROSHRED SECURITY	SHREDDING SERVICES	\$60.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	UNIFORM ITEMS/BAGIN	\$318.10
E 101-52100-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JAN PREMIUMS	\$235.60
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SEEGER, MATTHEW	REIMBURSE CLOTHING ALLOWANCE	\$110.36
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	CLIPBOARD/SOBONIAK	\$21.99

Account Descr	Search Name	Comments	Amount
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	OCT-NOV SERVICE	\$22.06
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	OCT-NOV SERVICE	\$271.94
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	OCT-NOV SERVICE	\$5.13
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	OCT-NOV SERVICE	\$471.74
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	TRAINING FEES	\$152.85
EXPENSE Descr LAW ENFORCEMENT			\$7,130.10
EXPENSE Descr LIBRARY			
E 101-55110-220 UTILITY SERVICES	AT&T	NOV-DEC PHONE SERVICE	\$19.02
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$363.34
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$27.99
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.68
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$48.71
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$125.93
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$30.22
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$26.08
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$14.56
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.67
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$33.37
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$504.41
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	LARGE PRINT	\$18.89
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$106.83
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$11.95
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOK	\$9.44
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$101.82
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$171.81
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$41.40
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOKS	\$393.99
E 101-55110-310 BOOKS & MATERIALS	BRILLIANCE AUDIO INC	ADULT AUDIOBOOK	\$47.98
E 101-55110-310 BOOKS & MATERIALS	BRILLIANCE AUDIO INC	ADULT AUDIOBOOK	\$47.98
E 101-55110-255 BLDGS/GROUNDS	CA LIGHTING LENSES INC	BULBS	\$95.00
E 101-55110-255 BLDGS/GROUNDS	CA LIGHTING LENSES INC	PHOTO EYE	\$27.60
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	COMPETTOR AWARDS & ENGRAVING	NAME BADGES	\$42.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	BAGS/TAPE	\$80.79
E 101-55110-255 BLDGS/GROUNDS	DILLETT MECHANICAL SERVICE	HVAC MAINTENANCE	\$1,053.00
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$171.32
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$227.30
E 101-55110-310 BOOKS & MATERIALS	J. APPLESEED PUBLISHERS	BOOKS	\$350.25
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS DVD	\$24.14
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS MUSIC CD	\$20.99
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS DVD	\$10.49
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	ADULT AUDIOBOOKS	\$69.98

Account Descr	Search Name	Comments	Amount
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	SECURITY STANDARD MAINTENANCE	\$408.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$24.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOKS/LARGE PRINT	\$130.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOKS/LARGE PRINT	\$73.50
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN DALY/MCCLURE	\$58.00
E 101-55110-310 BOOKS & MATERIALS	SCHOLASTIC LIBRARY PUBLISHING	BOOKS	\$534.75
E 101-55110-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JAN PREMIUMS	\$100.37
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	SWANSON, SARA	REIMBURSE SUPPLIES/DECORATIONS	\$75.69
E 101-55110-310 BOOKS & MATERIALS	WESTON WOODS STUDIOS	CHILDRENS DVDS	\$269.75
EXPENSE Descr LIBRARY			\$6,024.49
EXPENSE Descr LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	THIS GREAT COFFEE PLACE	PIES FOR PT DAY	\$142.00
EXPENSE Descr LIBRARY SPEC EXPENSE			\$142.00
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$109.01
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$109.01
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	CREDIT	-\$0.98
E 101-51600-255 BLDGS/GROUNDS	CA LIGHTING LENSES INC	BULBS	\$95.00
E 101-51600-355 JANITORIAL SUPPLIES	OLSEN SAFETY EQUIPMENT CORP	GLOVES	\$50.52
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$45.00
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$203.00
EXPENSE Descr MUNICIPAL BUILDING			\$610.56
EXPENSE Descr NIXON/HARTBROOK PARK SHORELINE			
E 401-74090-285 CONSTRUCTION COSTS	GIBALTAR LANDSCAPE	2014 BARK RIVER SHORELINE RESTORATION	\$2,640.00
EXPENSE Descr NIXON/HARTBROOK PARK SHORELINE			\$2,640.00
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	SUPERIOR CHEMICAL CORP	JANITORIAL SUPPLIES	\$558.87
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	OCT-NOV CENTENNIAL PARK	\$20.33
EXPENSE Descr PARKS			\$579.20
EXPENSE Descr PUBLIC WORKS			
E 101-53000-220 UTILITY SERVICES	AT&T	NOV-DEC PHONE SERVICE	\$19.02
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTERS/COUPLINGS	\$397.10
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	LIGHT BAR/DSL ADDITIVE/SOLTRON FUEL	\$615.78
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	WASHER/CAP SCREW	\$50.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FILTERS	\$194.82
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	DIESEL EMISSION FLUID	\$29.97
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FITTINGS/FILTERS	\$112.14
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	CA LIGHTING LENSES INC	LAMP	\$10.75

Account Descr	Search Name	Comments	Amount
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	DAVE DROEGKAMP HEATING INC	FURNACE REPAIRS	\$328.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$796.53
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$532.85
E 101-53000-180 OTHER BENEFITS	GEORGENSON, JOSH	REIMBURSE CLOTHING ALLOWANCE	\$79.98
E 101-53000-410 STREETS GEN MAINT	J. HARMANN LANDSCAPING, INC	TRUCK LOADS/TOPSOIL	\$440.00
E 101-53000-430 SNOW & ICE REMOVAL	KAESTNER AUTO ELECTRIC CO	SNOWPLOW MARKERS	\$239.35
E 101-53000-430 SNOW & ICE REMOVAL	KAESTNER AUTO ELECTRIC CO	MARKER POLES	\$85.00
E 101-53000-180 OTHER BENEFITS	MCCARTHY, DENNIS	REIMBURSE CLOTHING ALLOWANCE	\$200.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	MILLER-BRADFORD RISBERG INC	BUCKET OIL	\$226.65
E 101-53000-360 VEHICLE MAINT/EXPENSE	MILLER-BRADFORD RISBERG INC	FITTING	\$41.86
E 101-53000-360 VEHICLE MAINT/EXPENSE	OLD DOMINIUM BRUSH	HOSE HANGER	\$260.07
E 101-53000-410 STREETS GEN MAINT	OLSEN SAFETY EQUIPMENT CORP	EARPLUGS/GLOVES/GLASSES	\$50.00
E 101-53000-180 OTHER BENEFITS	OLSEN SAFETY EQUIPMENT CORP	EARPLUGS/GLOVES/GLASSES	\$143.29
E 101-53000-180 OTHER BENEFITS	POHLMAN, THOMAS	REIMBURSE CLOTHING ALLOWANCE	\$40.19
E 101-53000-180 OTHER BENEFITS	POHLMAN, THOMAS	REIMBURSE CLOTHING ALLOWANCE	\$46.90
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	SANDER HOSES ON #19	\$342.07
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	QUEST COLL/ALCOHOL TESTING ZIMMERMAN	\$86.00
E 101-53000-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JAN PREMIUMS	\$334.44
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 11/08	\$121.80
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 11/15	\$94.80
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 11/22	\$121.80
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 11/29	\$94.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	OIL PAN/GASKET	\$699.18
E 101-53000-220 UTILITY SERVICES	VERIZON WIRELESS	OCT-NOV SERVICE	\$75.70
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY REGISTER OF DEEDS	SPRINKLER AGREEMENTS	\$30.00
E 101-53000-410 STREETS GEN MAINT	WOLF PAVING CO INC	ASPHALT	\$168.41
EXPENSE Descr PUBLIC WORKS			\$7,109.75
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	NOV-DEC PHONE SERVICE	\$19.01
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	NOV MODERATE YOGA PUNCH CARDS	\$604.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	NOV GENTLE YOGA STRETCH PUNCH CARDS	\$235.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	NOV GENTLE YOGA FOR BEGINNERS	\$48.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	NOV NIA PUNCH CARDS	\$128.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	GAYDOS-FEDAK, NINA M	DEDUCTION PARTICIPANT REFUND	-\$90.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	GAYDOS-FEDAK, NINA M	FALL DANCE II	\$515.60
E 101-55300-302 TO THE POINTE DANCE PROGRAM	GAYDOS-FEDAK, NINA M	FALL DANCE I	\$2,818.62
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	FALL DANCE I/SUMMER DANCE	\$1,295.50
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	FALL DANCE II	\$163.10
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HEINRITZ, HANNAH	INTRO TO BEEKEEPING	\$252.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HEINRITZ, HANNAH	ADVANCED BEEKEEPING	\$456.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HOOPER HANDS BASKETBALL AC	PRINCIPLES OF DRIBBLING II	\$1,200.00

Account Descr	Search Name	Comments	Amount
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$32.44
E 101-55300-302 TO THE POINTE DANCE PROGRAM	KATIE GATLIN	FALL DANCE I	\$41.30
E 101-55300-302 TO THE POINTE DANCE PROGRAM	KATIE GATLIN	FALL DANCE I	\$275.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KRUGER, CHRISTIAN T	IPHONE/IPAD TIPS TRICKS AND TECHNIQUES	\$96.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KRUGER, CHRISTIAN T	CAMERA IN YOUR SMARTPHONE	\$48.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	MULLETT ICE CENTER	LEARN TO SKATE	\$974.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NELSON, JOANNE	NOV WAKE UP THE WRITER WITHIN PUNCH CARDS	\$67.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	NOV CORE FITNESS PUNCH CARDS	\$403.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	NOV YOGA FOR ATHLETES PUNCH CARDS	\$32.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	NOV CARDIO FIT	\$280.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	NOV CORE FITNESS PUNCH CARDS	\$32.00
E 101-55300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JAN PREMIUMS	\$4.03
E 101-55300-302 TO THE POINTE DANCE PROGRAM	SHAWN J MOTLEY	BOYZ MAKIN NOYZ	\$41.30
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	NOV QIGONG PUNCH CARDS	\$96.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	LEARN TO SKATE	\$300.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	LEARN TO SKATE	\$60.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	NOV CHAIR YOGA PUNCH CARDS	\$288.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	NOV YOGA FOR LIFE PUNCH CARDS	\$576.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	NOV YOGA FOR LIFE PUNCH CARDS	\$672.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$11,965.50
EXPENSE Descr SEWER SERVICE			
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	NOV-DEC PHONE SERVICE	\$19.02
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	SUPPORT	\$491.66
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	DEC ADMIN SERVICES	\$25.79
EXPENSE Descr SEWER SERVICE			\$536.47
EXPENSE Descr TIF FUND EXPENSES			
E 216-58300-290 OUTSIDE SERVICES/CONTRACTS	HARTLAND RIVERWALK, LLC	HARTLAND RIVERWALK	\$145,000.00
EXPENSE Descr TIF FUND EXPENSES			\$145,000.00
EXPENSE Descr WATER UTILITY			
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	NOV-DEC PHONE SERVICE	\$19.02
E 620-53700-923 OUTSIDE SERVICES	BANYON DATA SYSTEMS INC	SUPPORT	\$491.67
E 620-53700-930 MISC GENERAL EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$20.22
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	PLUMBING	\$20.29
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	DEC ADMIN SERVICES	\$64.47
E 620-53700-651 MAINTENANCE OF MAINS	HD SUPPLY WATERWORKS, LTD	WIRE/CONNECTORS/CLAMPS	\$941.26
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER	\$18.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	4TH QUARTER WATER BACTERIA SAMPLES	\$90.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER	\$20.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	NOV BACTERIA SAMPLES	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	NOV BACTERIA SAMPLES	\$72.00

Account Descr	Search Name	Comments	Amount
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	SLURRY	\$1,300.00
E 620-53700-923 OUTSIDE SERVICES	PREFERRED TANK & TOWER	ROV INSPECTIONS	\$2,995.00
E 620-53700-651 MAINTENANCE OF MAINS	REARDON METAL FABRICATING	VALVE TURNING TOOL	\$150.00
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	OCT-NOV BRISTLECOONE	\$15.44
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	OCT-NOV JUNGBLUTH	\$32.85
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	OCT-NOV BRISTLECOONE	\$277.17
E 620-53700-930 MISC GENERAL EXPENSES	WI RURAL WATER ASSOC (WRWA)	MEMBERSHIP RENEWAL	\$495.00
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$25.00
E 620-53700-651 MAINTENANCE OF MAINS	WOLF PAVING CO INC	ASPHALT	\$168.41
EXPENSE Descr WATER UTILITY			\$7,269.80
			<u>\$210,759.75</u>

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## Payments

Current Period: NOVEMBER 2016

Batch Name	NOV16MC	User Dollar Amt	\$7,891.38		
Payments		Computer Dollar Amt	\$7,891.38		
			\$0.00	In Balance	
Refer	51985 JODY MANDEL-HERBERT	Ck# 008563	11/2/2016		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	MAH JONGG INSTRUCTOR			\$160.00
Invoice					
Transaction Date	12/1/2016	GF Checking	11100	Total	\$160.00
Refer	51987 WAUKESHA COUNTY MUSEUM	Ck# 008564	11/2/2016		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	NATIVE AMERICAN DISCOVERY BOX			\$85.00
Invoice					
Transaction Date	12/1/2016	GF Checking	11100	Total	\$85.00
Refer	51988 US DEPT OF EDUCATION	Ck# 008565	11/4/2016		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	GARNISHMENT/DYER			\$221.13
Invoice					
Transaction Date	12/1/2016	GF Checking	11100	Total	\$221.13
Refer	51989 WI SUPPORT COLLECTIONS TRUS	Ck# 008566	11/4/2016		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #23			\$484.61
Invoice					
Transaction Date	12/1/2016	GF Checking	11100	Total	\$484.61
Refer	51990 WE ENERGIES	Ck# 008567	11/4/2016		
Cash Payment	E 620-53700-622 POWER FOR PUMPING	SEPT-OCT MANCHESTER			\$999.92
Invoice	7839302285				
Cash Payment	E 620-53700-622 POWER FOR PUMPING	SEPT-OCT SUNNYSLOPE			\$553.80
Invoice	2293156744				
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	SEPT-OCT #3 PUMPHOUSE			\$10.44
Invoice	3042164324				
Cash Payment	E 101-53000-220 UTILITY SERVICES	SEPT-OCT GAS			\$25.07
Invoice	6056270114				
Cash Payment	E 620-53700-622 POWER FOR PUMPING	SEPT-OCT SUNSHINE			\$1,163.81
Invoice	6473362744				
Cash Payment	E 204-53610-220 UTILITY SERVICES	SEPT-OCT HWY 83			\$19.17
Invoice	6263414559				
Cash Payment	E 620-53700-622 POWER FOR PUMPING	SEPT-OCT COVENTRY			\$24.15
Invoice	1468544962				
Cash Payment	E 101-51600-220 UTILITY SERVICES	SEPT-OCT GAS			\$39.66
Invoice	2663271889				
Cash Payment	E 101-55200-220 UTILITY SERVICES	SEPT-OCT PENBROOK			\$15.71
Invoice	5674217938				
Cash Payment	E 204-53610-220 UTILITY SERVICES	SEPT-OCT BRADFORD			\$34.17
Invoice	5613294504				
Cash Payment	E 620-53700-622 POWER FOR PUMPING	SEPT-OCT PENBROOK			\$257.79
Invoice	7851809890				
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	SEPT-OCT PENBROOK			\$10.87
Invoice	7851809890				
Cash Payment	E 101-55200-220 UTILITY SERVICES	SEPT-OCT PENBROOK			\$23.25
Invoice	8613908604				

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## Payments

Current Period: NOVEMBER 2016

Cash Payment	E 101-55200-220 UTILITY SERVICES	SEPT-OCT CENTENNIAL		\$168.40
Invoice	0450215442			
Cash Payment	E 101-55200-220 UTILITY SERVICES	SEPT-OCT HARTBROOK		\$15.71
Invoice	0481684333			
Cash Payment	E 101-55200-220 UTILITY SERVICES	SEPT-OCT HARTBROOK		\$31.81
Invoice	9236535835			
Cash Payment	E 101-52200-220 UTILITY SERVICES	JUNE-OCT SURVIVE ALIVE/GAS		\$11.82
Invoice	0882882206			
Cash Payment	E 101-52200-220 UTILITY SERVICES	SEPT-OCT SURVIVE ALIVE/ELECT		\$64.35
Invoice	9205177634			
Cash Payment	E 101-53000-220 UTILITY SERVICES	SEPT-OCT ELECTRIC		\$572.20
Invoice	3646056192			
Cash Payment	E 101-52200-220 UTILITY SERVICES	SEPT-OCT ELECTRIC/GAS		\$611.19
Invoice	0433099006			
Cash Payment	E 620-53700-622 POWER FOR PUMPING	AUG-SEPT HILL ST		\$22.11
Invoice	1256399293			
Cash Payment	E 101-53000-225 STREET LIGHTING	AUG-SEPT CLOCK		\$34.03
Invoice	7216041063			
Cash Payment	E 101-53000-225 STREET LIGHTING	SEPT-OCT ST LIGHTING		\$240.56
Invoice	5028427102			
Cash Payment	E 101-53000-225 STREET LIGHTING	SEPT-OCT CAMPUS DR		\$384.53
Invoice	9028267806			
Cash Payment	E 204-53610-220 UTILITY SERVICES	SEPT-OCT WOODLANDS		\$38.69
Invoice	9416057165			
Cash Payment	E 101-55200-220 UTILITY SERVICES	SEPT-OCT NIXON		\$26.91
Invoice	5876199679			
Cash Payment	E 101-55200-220 UTILITY SERVICES	SEPT-OCT NIXON		\$199.18
Invoice	2679405828			
Cash Payment	E 101-55200-220 UTILITY SERVICES	SEPT-OCT FAC		\$71.03
Invoice	0216106875			
Cash Payment	E 101-55200-220 UTILITY SERVICES	SEPT-OCT NIXON		\$19.90
Invoice	0096257859			
Cash Payment	E 101-55200-220 UTILITY SERVICES	SEPT-OCT BARK RIVER		\$126.29
Invoice	9032161219			
Cash Payment	E 101-55200-220 UTILITY SERVICES	SEPT-OCT NIXON		\$50.18
Invoice	8805432113			
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	SEPT-OCT SUNSHINE		\$16.77
Invoice	5677024971			
Cash Payment	E 204-53610-220 UTILITY SERVICES	AUG-SEPT CRYSTAL		\$84.32
Invoice	6068808002			
Cash Payment	E 204-53610-220 UTILITY SERVICES	AUG-SEPT RUSTIC		\$28.17
Invoice	9264030069			
Cash Payment	E 204-53610-220 UTILITY SERVICES	AUG-SEPT ARLENE		\$169.34
Invoice	6475996819			
Cash Payment	E 204-53610-220 UTILITY SERVICES	AUG-SEPT SHADOW RIDGE		\$51.07
Invoice	7811234819			
Transaction Date	12/1/2016	GF Checking	11100	<b>Total</b> \$6,216.37
Refer	51991 TRI-COUNTY WATERWORKS ASS Ck# 008568 11/15/2016			
Cash Payment	E 620-53700-930 MISC GENERAL EXPEN	MEETING/ELFTMAN		\$20.00
Invoice				

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Payments

Current Period: NOVEMBER 2016

Transaction Date	12/1/2016	GF Checking	11100	<b>Total</b>	\$20.00
Refer	52001 WI SUPPORT COLLECTIONS TRUS Ck# 008569 11/21/2016				
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO PP #24				\$484.61
Invoice					
Transaction Date	12/2/2016	GF Checking	11100	<b>Total</b>	\$484.61
Refer	52002 US DEPT OF EDUCATION Ck# 008570 11/21/2016				
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO GARNISHMENT/DYER				\$219.66
Invoice					
Transaction Date	12/2/2016	GF Checking	11100	<b>Total</b>	\$219.66

Fund Summary

	11100 GF Checking	
101 GENERAL FUND		\$4,386.79
204 SEWER		\$424.93
620 WATER FUND		\$3,079.66
		<u>\$7,891.38</u>

Pre-Written Checks	\$7,891.38
Checks to be Generated by the Computer	\$0.00
Total	<u>\$7,891.38</u>

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## Payments

Current Period: NOVEMBER 2016

Batch Name	Payment	Computer Dollar Amt		\$525,142.29	Posted
Refer	52040 PAYMENT SERVICE NETWORK	Ck# 2016114E	11/3/2016		
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY PSN CREDIT CARD COST			\$197.57
Invoice					
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	MONTHLY PSN CREDIT CARD COST			\$197.58
Invoice					
Transaction Date	11/3/2016	Due 0	GF Checking	11100	Total \$395.15
Refer	52041 FIRST BANK FINANCIAL CENTRE	Ck# 2016115E	11/30/2016		
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	EBUSINESS BANKING			\$20.00
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	POSITIVE PAY			\$30.00
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	ACH FILTERS/BLOCKS			\$25.00
Invoice					
Transaction Date	11/30/2016	Due 0	GF Checking	11100	Total \$75.00
Refer	52042 BOND TRUST SERVICES CORP	Ck# 2016116E	11/28/2016		
Cash Payment	E 301-58000-615 DEBT SERVICE - INTE	2013 GO REFUNDING BONDS INTEREST			\$69,343.75
Invoice		PAYMENT			
Transaction Date	11/28/2016	Due 0	GF Checking	11100	Total \$69,343.75
Refer	52043 THE DEPOSITORY TRUST COMPA	Ck# 2016117E	11/28/2016		
Cash Payment	E 301-58000-610 PRINCIPAL REDEMPTI	2010 GO REFUNDING PRINCIPAL PAYMENT			\$330,000.00
Invoice					
Transaction Date	11/28/2016	Due 0	GF Checking	11100	Total \$330,000.00
Refer	52044 PAYROLL DATA SERVICES INC	Ck# 2016118E	11/3/2016		
Cash Payment	E 804-56700-110 SALARIES	11/3 BID PAYROLL WIRE			\$993.69
Invoice					
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	11/3 BID PAYROLL WIRE			\$37.00
Invoice					
Transaction Date	11/3/2016	Due 0	GF Checking	11100	Total \$1,030.69
Refer	52045 PAYROLL DATA SERVICES INC	Ck# 2016119E	11/17/2016		
Cash Payment	E 804-56700-110 SALARIES	11/17 BID PAYROLL WIRE			\$993.70
Invoice					
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	11/17 BID PAYROLL WIRE			\$37.00
Invoice					
Transaction Date	11/17/2016	Due 0	GF Checking	11100	Total \$1,030.70
Refer	52046 WI RETIREMENT SYSTEM	Ck# 2016120E	11/30/2016		
Cash Payment	E 101-55300-140 RETIREMENT BENEFIT	OCTOBER WRS PAYMENT			\$305.64
Invoice					
Cash Payment	E 101-51400-140 RETIREMENT BENEFIT	OCTOBER WRS PAYMENT			\$687.35
Invoice					
Cash Payment	E 101-51500-140 RETIREMENT BENEFIT	OCTOBER WRS PAYMENT			\$277.25
Invoice					
Cash Payment	E 101-52100-140 RETIREMENT BENEFIT	OCTOBER WRS PAYMENT			\$9,786.68
Invoice					

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Payments

Current Period: NOVEMBER 2016

Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	OCTOBER WRS PAYMENT			\$632.41
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	OCTOBER WRS PAYMENT			\$537.45
Cash Payment Invoice	E 101-52300-140 RETIREMENT BENEFIT	OCTOBER WRS PAYMENT			\$839.38
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	OCTOBER WRS PAYMENT			\$62.67
Cash Payment Invoice	E 101-53000-140 RETIREMENT BENEFIT	OCTOBER WRS PAYMENT			\$3,396.65
Cash Payment Invoice	E 101-55110-140 RETIREMENT BENEFIT	OCTOBER WRS PAYMENT			\$1,461.70
Cash Payment Invoice	E 620-53700-926 EMPLOYEE PENSIONS	OCTOBER WRS PAYMENT			\$1,763.16
Cash Payment Invoice	E 204-53610-110 SALARIES	OCTOBER WRS PAYMENT			\$129.68
Cash Payment Invoice	E 204-53610-110 SALARIES	OCTOBER WRS PAYMENT			\$241.63
Cash Payment Invoice	E 204-53610-390 BILLING/COLLECTION/	OCTOBER WRS PAYMENT			\$323.52
Cash Payment Invoice	G 101-21520 RETIREMENT DEDUCTION	OCTOBER WRS PAYMENT			\$9,281.65
Cash Payment Invoice	G 101-21520 RETIREMENT DEDUCTION	OCTOBER WRS PAYMENT			\$7,763.87
Transaction Date	11/30/2016	Due 0	GF Checking	11100	<b>Total</b> \$37,490.69
Refer	52047 EMPLOYEE TRUST FUNDS			Ck# 2016121E 11/23/2016	
Cash Payment Invoice	E 101-51400-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUM			\$5,095.11
Cash Payment Invoice	E 101-51500-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUM			\$2,380.82
Cash Payment Invoice	E 101-55300-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUM			\$682.45
Cash Payment Invoice	E 101-52100-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUM			\$31,003.77
Cash Payment Invoice	E 101-53000-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUM			\$22,761.26
Cash Payment Invoice	E 101-55110-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUM			\$4,953.47
Cash Payment Invoice	E 101-52200-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUM			\$1,190.41
Cash Payment Invoice	E 101-52300-150 HEALTH/DENTAL/LIFE	DECEMBER HEALTH INSURANCE PREMIUM			\$1,190.41
Cash Payment Invoice	G 101-21530 INSURANCE DEDUCTIONS	DECEMBER HEALTH INSURANCE PREMIUM			\$4,354.80
Cash Payment Invoice	G 101-34140 UNFUNDED EMPLOYEE BE	DECEMBER HEALTH INSURANCE PREMIUM			\$742.70
Transaction Date	11/23/2016	Due 0	GF Checking	11100	<b>Total</b> \$74,355.20
Refer	52048 AFLAC			Ck# 2016122E 11/19/2016	

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Payments

Current Period: NOVEMBER 2016

Cash Payment	G 101-21592 AFLAC INS PAYABLE	MONTHLY AFLAC PREMIUMS			\$323.94
Invoice					
Transaction Date	11/19/2016	Due 0	GF Checking	11100	Total \$323.94
Refer	52049 JPMORGAN CHASE BANK		Ck# 2016123E	11/18/2016	
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	AMAZON - CD'S/DVD'S			\$1,105.83
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	AMAZON - OFFICE SUPPLIES			\$128.12
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	EB CIVIL UNREST SEMINAR - COX/BAGIN/COLLURA			\$32.24
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	EB CIVIL UNREST SEMINAR - COX/BAGIN/COLLURA			\$75.04
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	PINK MOCHA CAFÉ - LUNCH			\$48.98
Invoice					
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	AMAZON - SMART TV			\$279.88
Invoice					
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	AMAZON - TV MOUNT/KEYBOARD/WIRELESS ADAPTERS			\$83.09
Invoice					
Cash Payment	E 620-53700-632 WATER TREATMENT-S	AMAZON - OXYGEN SENSOR			\$212.00
Invoice					
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	PIGGLY WIGGLY - BAKERY FOR FIRE INVESTIGATORS			\$16.85
Invoice					
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	GLENDALE PARADE STORE - LEATHER FLAG CARRIERS			\$123.90
Invoice					
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	KALAHARI - CONF LODGING/DEAN			\$109.00
Invoice					
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	DOMINO'S - PIZZA FOR HAZMAT CALL			\$41.99
Invoice					
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	FALBO'S PIZZERIA - LUNCH FOR FIRE INVESTIGATORS			\$22.24
Invoice					
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	COUSINS SUBS - LUNCH FOR FIRE INVESTIGATORS			\$79.20
Invoice					
Cash Payment	E 101-52200-255 BLDGS/GROUNDS	HARTLAND SERVICE - GENERATOR BATTERY			\$152.49
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	WALMART - CLEANING SUPPLIES			\$35.69
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	HOME DEPOT - MATERIAL FOR FIRE UNIT			\$38.84
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	COMFORT SUITES - LODGING/JEWELL			\$318.43
Invoice					
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	VESTA AT&T - PHONE SERVICE/STEALTH CAMERA			\$63.82
Invoice					

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Payments

Current Period: NOVEMBER 2016

Cash Payment	E 205-59100-305 EXPENSES-OTHER	LAKESHORE LEARNING - SALES TAX CREDIT	-\$9.50
Invoice			
Cash Payment	E 205-59100-305 EXPENSES-OTHER	WALMART - CANDY/PAPER TOWELING	\$60.50
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	EMP - MEDICAL SUPPLIES	\$72.20
Invoice			
Cash Payment	E 101-52100-360 VEHICLE MAINT/EXPE	SPORTSMAN GUIDE - VAULTS FOR SQUADS	\$538.95
Invoice			
Cash Payment	E 214-58300-290 OUTSIDE SERVICES/C	BAKER TILLY - TIF #4 AUDIT	\$3,500.00
Invoice			
Cash Payment	G 101-23000 SPECIAL DEPOSITS	AMAZON - GERSZEWSKI PERSONAL PURCHASES REIMBURSEMENTS	\$25.66
Invoice			
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	AMAZON - DIGITAL LEVEL	\$140.71
Invoice			
Cash Payment	E 101-53000-410 STREETS GEN MAINT	OZINGA READY MIX CONCRETE - CONCRETE	\$361.54
Invoice			
Cash Payment	E 620-53700-930 MISC GENERAL EXPEN	AMAZON - LAPTOP BATTERIES	\$19.98
Invoice			
Cash Payment	E 620-53700-930 MISC GENERAL EXPEN	AMAZON - DVD DRIVE	\$26.99
Invoice			
Cash Payment	E 101-53000-345 STAFF EDUCATION/TR	BAYMONT INN - LODGING/EINWECK	\$69.00
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	AREA RENTAL - LIFT FOR TTP PROJECT	\$228.00
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	DELUXE - BANK DEPOSIT SLIPS	\$81.27
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	PICKLEBALL - BALL HOLDER/JUGS	\$86.95
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	VILLAGE GRAPHICS - COPIES	\$137.76
Invoice			
Cash Payment	E 101-55300-295 TRIPS	SKYZONE - SPRING BREAK TRIP DEPOSIT	\$195.00
Invoice			
Cash Payment	E 101-55300-295 TRIPS	FLABBERGAST - SPRING BREAK TRIP DEPOSIT	\$50.00
Invoice			
Cash Payment	E 101-53000-220 UTILITY SERVICES	TWC - INTERNET	\$20.45
Invoice			
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	TWC - INTERNET	\$20.45
Invoice			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	TWC - INTERNET	\$20.45
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AT&T - PD SERVICE FEES	\$63.06
Invoice			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	CONSTANT CONTACT - REPLENISH ACCOUNT BALANCE	\$336.00
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	EMP - EMS SUPPLIES	\$899.19
Invoice			

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Payments

Current Period: NOVEMBER 2016

Cash Payment Invoice	E 101-52200-220 UTILITY SERVICES	TWC - OCT-NOV PHONE		\$102.52		
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	TWC - OCT-NOV INTERNET		\$53.00		
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	TWC - OCT-NOV INTERNET		\$53.00		
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	TWC - OCT-NOV INTERNET		\$53.00		
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	TWC - OCT-NOV INTERNET		\$53.00		
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	TWC - OCT-NOV INTERNET		\$53.00		
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	TWC - OCT-NOV INTERNET		\$53.00		
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATE	TWC - OCT-NOV INTERNET		\$53.00		
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	TWC - OCT-NOV INTERNET		\$53.00		
Cash Payment Invoice	E 101-55370-300 OPERATING SUPPLIES	TWC - OCT-NOV INTERNET		\$30.00		
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	TWC - OCT-NOV PHONE		\$42.05		
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	TWC - OCT-NOV PHONE		\$42.05		
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	TWC - OCT-NOV PHONE		\$42.05		
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	TWC - OCT-NOV PHONE		\$42.05		
Cash Payment Invoice	E 101-55110-220 UTILITY SERVICES	TWC - OCT-NOV PHONE		\$42.05		
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	TWC - OCT-NOV PHONE		\$42.05		
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	TWC - OCT-NOV PHONE		\$42.04		
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATE	TWC - OCT-NOV PHONE		\$42.04		
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	TWC - OCT-NOV PHONE		\$42.04		
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	TWC - OCT-NOV INTERNET		\$83.33		
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATE	TWC - OCT-NOV INTERNET		\$83.33		
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	TWC - OCT-NOV INTERNET		\$83.33		
Transaction Date	11/18/2016	Due 0	GF Checking	11100	<b>Total</b>	<b>\$11,097.17</b>

# VILLAGE OF HARTLAND

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## Payments

Current Period: NOVEMBER 2016

### Fund Summary

	11100 GF Checking	
804 BUSINESS IMPROVEMENT DISTRICT		\$2,061.39
620 WATER FUND		\$2,418.53
301 DEBT SERVICE FUND		\$399,343.75
214 TIF #4		\$3,500.00
205 SPECIAL LIBRARY FUND		\$51.00
204 SEWER		\$1,091.22
101 GENERAL FUND		\$116,676.40
		<hr/>
		\$525,142.29

Pre-Written Checks	\$525,142.29
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$525,142.29

**VILLAGE OF HARTLAND  
LICENSES AND PERMITS  
DECEMBER 12, 2016**

**Bartender (Operator's) License – expires June 30, 2018**

William John Redford  
Lauren C. Rozek

**VILLAGE OF HARTLAND  
RESOLUTION NO. 12/12/2016-01**

**“A RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS IN THE  
SANCTUARY OF HARTLAND SUBDIVISION”**

WHEREAS, the Village of Hartland and The Sanctuary of Hartland, LLC, a Wisconsin Limited Liability Company, entered into a Developer’s Agreement on October 20, 2014, for the development of The Sanctuary of Hartland Subdivision, and

WHEREAS, The Sanctuary of Hartland, LLC hereinafter called the “Developer” agreed to install certain public improvements in the development, and

WHEREAS, the Developer has installed the streets, storm sewer and signage improvements in The Sanctuary Subdivision, all in accordance with the plans and specifications as stated in the Developer’s Agreement;

NOW, THEREFORE BE IT RESOLVED, that the Village of Hartland accepts the dedication of said improvements in The Sanctuary of Hartland Subdivision.

Dated this 12th day of December, 2016.

\_\_\_\_\_  
David C. Lamerand, Village President

ATTEST:

\_\_\_\_\_  
Darlene Igl, MMC/WCPC, Village Clerk

## MEMO

**TO: David E. Cox, Village Administrator**

**FROM: Michael Einweck, Director of Public Works**

**DATE: December 8, 2016**

**SUBJECT: Sanctuary Subdivision - Acceptance of Streets,  
Storm Sewer and Signage Improvements and  
Letter of Credit Release**

---

Attached is a request from Mr. Chris Miller in which he requests acceptance of the streets, storm sewer and signage improvements constructed for the Sanctuary Subdivision. The work has been inspected by our Village Engineer, Ruekert - Mielke and Village staff. We are in agreement that the improvements have been completed and acceptance of dedication is recommended. The minor punch list items will be completed soon and are covered by the one year guarantee from the Developer and the final as-built drawings have been received for this work.

In addition, the developer has requested the release of the letter of credit security for the Sanctuary of Hartland Subdivision since the construction items have been completed. The request has been reviewed and checked by the Village Engineer, Ruekert - Mielke (please see attached). I have also reviewed the request that the work has been completed.

The Village Engineer and staff agree that the developer can provide the Village with a separate form of security to contain necessary funds for items of work that have not been completed.

The existing letter of credit may be released pursuant to state law. If approved by the Board, staff will contact the issuer of the security contingent upon receiving the lien waivers for this release and receipt of the additional security amount. This will close out the letter of credit and the subdivision improvement's one year guarantee will be from the Developer.

Please place this on the next Village Board agenda for consideration.

### Attachments

cc: Darlene Igl, Village Clerk  
Ryan Amtmann, Village Engineer  
Mike Gerszewski, Operations Supervisor, Dave Felkner, Utilities Foreman



**MILLER MARRIOTT**  
CONSTRUCTION CO. LLC

December 5, 2016

Mr. David Cox  
Administrator  
Village of Hartland  
210 Cottonwood Ave.  
Hartland, WI 53029

RE: Sanctuary of Hartland Streets

David,

We request that the Village of Hartland approve the streets, storm sewer, surface water system, site grading and street lights. I understand that a \$5,500 cash bond will be held until the road marking, street signs are switched and light reflectors are installed.

Kindest regards,

A handwritten signature in black ink, appearing to read "Chris Miller". The signature is fluid and cursive, with a large initial "C" and "M".

Chris Miller

Miller Marriott Construction Co.



**MILLER MARRIOTT**  
CONSTRUCTION CO LLC

November 4, 2016

Village of Hartland  
Attn Mike Einweck  
210 Cottonwood Ave  
Hartland, WI 53029

We all agree that the attached work described on the project draw dated through period 10/31/2016 has been completed

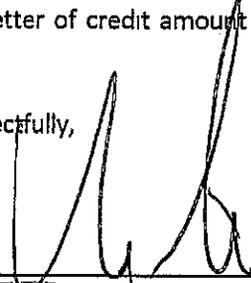
We also agree that

- 1) Dollar value of work is accurate
- 2) Work has been completed in a good and workmanlike manner in compliance w/ the Plat and applicable plans and specifications
- 3) No liens will attach to this site
- 4) The dollar value of the work completed is reasonable

We would like to ask at this time that you perform an inspection (if needed) and grant us a reduction in our letter of credit amount per our developer's agreement

Respectfully,

X

  
~~Chris Miller~~

Owner, Miller Marriott Construction Co LLC

X

  
Josh Pudelko

Owner, Trio Engineering LLC

**APPLICATION AND CERTIFICATE FOR PAYMENT**

TO OWNER  
 Securant Bank/Village of Hartland

PROJECT  
 Sanctuary of Hartland Subdivision

FROM CONTRACTOR  
 Miller Marmot Construction Co

ENGINEERS  
 Tno Engineering, LLC/Josh Pudelko

APPLICATION # 10  
 PERIOD TO 10/31/16  
 PROJECT NOS

Distribution to

<input checked="" type="checkbox"/>	Owner
<input checked="" type="checkbox"/>	Const Mgr
<input type="checkbox"/>	Architect
<input checked="" type="checkbox"/>	Contractor

CONTRACT DATE 10/30/14

**CONTRACT FOR**

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet is attached

1 ORIGINAL CONTRACT SUM	\$ 1,315,156.10
2 Net change by Change Orders	\$
3 CONTRACT SUM TO DATE (Line 1 +/- 2)	\$ 1,315,156.10
4 TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)	\$ 1,143,614.00

**5 RETAINAGE**

a  of Completed Work  
 (Column's D+E on Continuation Sheet)

b  of Stored Material  
 (Column F on Continuation Sheet)

Total Retainage (Line 5a + 5b or  
 Total in Column 1 of Continuation Sheet

6 TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$ 1,143,614.00
---	-----------------

**7 LESS PREVIOUS CERTIFICATES FOR PAYMENT**

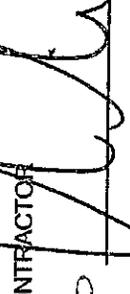
(Line 6 from prior Certificate)	\$ 1,081,519.00
8 CURRENT PAYMENT DUE	\$ 62,095.00

**9 BALANCE TO FINISH, INCLUDING RETAINAGE**

(Line 3 less Line 6)  
 \$ ~~171,512.10~~  $\phi$

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
<b>TOTALS</b>		
<b>NET CHANGES by Change Order</b>		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown thereon is now due

CONTRACTOR  
 By  Date 11/10/16

State of \_\_\_\_\_  
 County of \_\_\_\_\_  
 Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public \_\_\_\_\_  
 My Commission expires \_\_\_\_\_

**CERTIFICATE FOR PAYMENT**

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

234,437.80

AMOUNT CERTIFIED \$ ~~62,095.00~~

(Attach explanation if amount certified differs from the amount applied for Initial all figures on this application and on the Continuation Sheet that are charged to conform to the amount certified)

**ENGINEER**

By  Date 11/17/16

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract

**CONTINUATION SHEET**

ATTACHMENT TO PAY APPLICATION

PROJECT

Sanctuary of Hartland Subdivision

Page 2 of 2 Pages

APPLICATION NUMBER 10

APPLICATION DATE 11/04/16

PERIOD TO 10/31/16

ARCHITECT'S PROJECT NO

A Item No	B Description of Work	C Scheduled Value	D Work Completed		E Completed This Period	F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)	H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	% (G/C)					
1	Erosion Control (Rams)	51,200 00	51,200 00				51,200 00	100%	
2	Tree Clearing (Rams)	35,500 00	35,500 00				35,500 00	100%	
3	Site Grading (Rams)	218,950 00	218,950 00				218,950 00	100%	
4	Sanitary Sewer (DF Tomasini)	163,377 00	163,377 00				163,377 00	100%	
5	Watermain (DF Tomasini)	199,084 00	199,084 00				199,084 00	100%	
6	Storm Sewer (DF Tomasini)	117,339 00	117,339 00				117,339 00	100%	
7	Curb & Gutter (Stark)	38,681 00	38,681 00				38,681 00	100%	
8	Asphalt Pavement (Stark)	183,965 00	121,870 00	62,095 00			183,965 00	100%	
9	Concrete Sidewalks (Stark)	30,680 00	30,680 00				30,680 00	100%	
10	Landscaping (Lake Country)	73,338 00	73,338 00				73,338 00	100%	
11	Fencing (Lake Country)	24,000 00	24,000 00				24,000 00	100%	
12	Entrance Lighting	7,500 00	7,500 00				7,500 00	100%	
13									
14	15% Maintenance Amount	171,542 10						171,542 10	
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
SUBTOTALS PAGE 2		1,315,156 10	1,081,519 00	62,095 00			1,143,614 00	87%	171,542 10

December 5, 2016

Mr. David Cox  
Administrator  
Municipal Building  
Village of Hartland  
210 Cottonwood Avenue  
Hartland, WI 53029

RE: Sanctuary of Hartland - Acceptance of Streets, Storm Sewer, Surface Water System,  
Site Grading and Street Signage and Release of Letter of Credit

Dear David:

Chris Miller provided a letter dated December 5, 2016, requesting approval and acceptance of the Streets, Storm Sewer, Surface Water System, Site Grading and Street Signage for the Sanctuary of Hartland subdivision. In addition, Mr. Miller has provided a request, dated November 4, 2016 for releasing the Letter of Credit. Ruekert & Mielke, Inc. (R/M) and Village Staff have performed the final inspection of the Streets, Storm Sewer, Surface Water System, Site Grading and Street Signage improvements. There are 4 remaining punch list items, as detailed below, for which Mr. Miller will provide a cash bond in the amount of \$5,500 that the Village will return upon Mr. Miller completing the remaining punch list items.

#### **Punch List**

- Pedestrian street signs and related arrows need to be replaced with the proper fluorescent yellow green colored signs. Withhold security in the amount of \$2,500.
- The pavement marking with epoxy for two cross walks and a stop bar has not been completed and likely will not be done until Spring. Withhold security in the amount of \$1,000.
- The reflectors for the street lights have been ordered and will be installed when received. Withhold security in the amount of \$2,000.
- Provide a .pdf of the landscape plan.

#### **Dedication**

We recommend that the Village Board, by separate resolution, accept the dedication of the Streets, Storm Sewer, Surface Water System, Site Grading and Street Signage improvements.

Mr. David Cox  
Village of Hartland  
December 5, 2016  
Page 2

### **Fees**

Outstanding invoices will be current by the end of December 2016 and considered final costs of the subdivision.

### **Reduction of Security**

Developer submitted a request dated November 4, 2016 to release the Letter of Credit. The balance of the work remaining was \$62,095 and maintenance security of \$171,542.10 for a total balance of \$233,637.10.

The Substantial Completion date for the project was July 21, 2015, the day that the binder course of pavement was placed. The 14-month maintenance security period ended on September 21, 2016. Surface course pavement in the Sanctuary was done on October 10, 2016.

We recommend the Letter of Credit be released in full, conditional upon: receipt of a \$5,500 cash bond from the Developer; and receipt of final lien waivers for the project.

### **Village Engineer Certification**

This letter serves as certification by Ryan T. Amtmann, P.E., Village Engineer, to the Village and to the financial institution issuing the Letter of Credit that:

1. The dollar value of the work completed as shown on the November 4, 2016 Letter of Credit reduction request is accurate.
2. That the work has been completed in a good and workmanlike manner and in compliance with the Plat and the applicable plans and specifications.
3. That no mechanic's or other liens will attach to the Site or to any property of the Village as a result of the installation of the improvements.
4. That dollar value of the work completed and the cost to complete the remaining improvements are reasonable.

### **Guarantee of Improvements**

Per the Developer Agreement, the Developer guarantees that all materials and workmanship furnished by Developer pursuant to this Agreement shall meet or exceed all state, federal and local requirements and specifications and that the public improvements are and will

Mr. David Cox  
Village of Hartland  
December 5, 2016  
Page 3

remain in good and sound condition for and during a period of twelve (12) months from the date of final acceptance of dedication by the Village.

The date of final acceptance of dedication by the Village will be December 12, 2016. Therefore, the guarantee period shall terminate on December 12, 2017.

If you should have any questions regarding this recommendation, please feel free to contact me.

Very truly yours,

RUEKERT & MIELKE, INC.



Ryan T. Amtmann, P.E. (WI, IL)  
Vice President  
[ramtmann@ruekert-mielke.com](mailto:ramtmann@ruekert-mielke.com)

RTA:sjs

cc: Mike Einweck, P.E., Village of Hartland  
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.  
File

## MEMO

**TO:** David E. Cox, Village Administrator  
**FROM:** Michael Einweck, Director of Public Works  
**DATE:** December 8, 2016  
**SUBJECT:** Windrush Subdivision  
Letter of Credit Security Release

---

The developer, Mr. John Siepman of Sunrise Development, LLC, has requested the release of the letter of credit security for the Windrush Subdivision since the construction items have been completed. The request has been reviewed and checked by the Village Engineer, Ruckert - Mielke (please see attached). I have also reviewed the request and am in agreement that the work has been completed.

The existing letter of credit may be released pursuant to state law. If approved by the Board, staff will contact the issuer of the security contingent upon receiving the lien waivers for this release. This will close out the letter of credit and the subdivision improvement's one year guarantee will be from the Developer.

Please place this on the next Village Board agenda for consideration.

### Attachments

cc: Darlene Igl, Village Clerk  
Ryan Bailey, Finance Director/Treasurer  
Ryan Amtmann, Village Engineer

## Mike Einweck

---

**From:** John Siepmann <John@siepmannrealty.com>  
**Sent:** Thursday, November 10, 2016 1:14 PM  
**To:** Amtmann, Ryan  
**Cc:** Mike Einweck; David Cox; Jim Siepmann  
**Subject:** Windrush Letter of Credit

Ryan, Mike & David,

I would like to follow up on our final acceptance at Windrush. I believe we have completed all of the final punchlist items outlined in the letter dated October 3, 2016. In the event we have not, please let us know and we will address any issues.

We would like to have closure to allow final release of the Letter of Credit at the Village Board meeting on December 12, 2016.

Should you have any questions please call or email anytime.

Best regards,

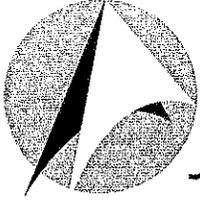
John Siepmann



Siepmann Realty Corp.  
W240 N1221 Pewaukee Road  
Waukesha, WI 53188

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414.491.3536 C  
262.650.9710 F

[www.siepmannrealty.com](http://www.siepmannrealty.com)



**Jahnke & Jahnke**  
Associates Inc.

CIVIL ENGINEERING  
PLANNING • SURVEYING

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October 7, 2016

David Cox  
Administrator  
Village of Hartland  
210 Cottonwood Avenue  
Hartland, WI 53029

RE: Letter of Credit Reduction #4  
Windrush (File No. 1861)  
Village of Hartland, Waukesha County

Dear Mr. Cox:

All construction for the Windrush Subdivision is complete including the final lift of asphalt and all punch list items. The value of the work remaining is zero dollars. All work has been completed in a workman like manner and complies with the plat and construction plans and specifications.

Please feel free to contact me if you have any questions.

Sincerely,

JAHNKE & JAHNKE ASSOCIATES INC.

*Paul J. Jenswold*

Paul J. Jenswold, P.E.  
Project Engineer

cc: John Siepmann

December 5, 2016

Mr. David Cox  
Administrator  
Municipal Building  
Village of Hartland  
210 Cottonwood Avenue  
Hartland, WI 53029

RE: Windrush Subdivision - Release of Letter of Credit

Dear David:

John Siepmann provided a letter dated October 7, 2016 whereby, his engineer provided a certification that all work was complete with zero dollars remaining. The Village Board accepted the remaining infrastructure within the Windrush on October 10, 2016.

Ruekert & Mielke, Inc. (R/M) and Village Staff have performed the final inspection and there are no outstanding punch list items.

### **Reduction of Security**

The remaining Letter of Credit security is \$563,356.11. John Siepmann has provided final lien waivers from the 4 primary contractors. We recommend the Letter of Credit be released in full.

### **Village Engineer Certification**

This letter serves as certification by Ryan T. Amtmann, P.E., Village Engineer, to the Village and to the financial institution issuing the Letter of Credit:

1. That all work is complete.
2. That the work has been completed in a good and workmanlike manner and in compliance with the Plat and the applicable plans and specifications.
3. That no mechanic's or other liens will attach to the Site or to any property of the Village as a result of the installation of the improvements.

Mr. David Cox  
Village of Hartland  
December 5, 2016  
Page 2

If you should have any questions regarding this recommendation, please feel free to contact me.

Very truly yours,

RUEKERT & MIELKE, INC.



Ryan T. Amtmann, P.E. (WI, IL)  
Vice President  
[ramtmann@ruekert-mielke.com](mailto:ramtmann@ruekert-mielke.com)

RTA:sjs

cc: Mike Einweck, P.E., Village of Hartland  
Jerad J. Wegner, P.E., Ruekert & Mielke, Inc.  
File

# Memo

**To: Administrator Dave Cox**

**From: Dave Dean**

**Date: December 5, 2016**

Re: Bundle Billing

The Fire Department proposes to transition our billing rates to a "Bundle" package. Currently, we are charging for ambulance service as a base rate plus actual supplies used, and mileage. The trend by most of the major Commercial Insurance carriers (Anthem BCBS, United Healthcare, Humana, Aetna, Cigna) as well as Medicare and Medicaid is to only pay according to the base rate and mileage, NOT the supplies. This leaves large segments of the Village bills unpaid or to be paid by patients directly. By transitioning to a bundle billing package, supplies would be included in the bundle price. Each bill would include only the base rate and mileage charge. This would be increasing our rates to include supplies used. In addition, we have not adjusted rates in three years so a price increase is also built in to address ever-increasing costs.

There are several categories of current service rates depending on the severity of the call spelled out in the chart below. Additionally, information is included for the rates in southeastern Wisconsin and the average bill sent by Hartland to date in 2016. The rates for the area are shown as the average bill cost at the 75<sup>th</sup> percentile. In other words, 25 percent of bills are higher than the rate shown.

You will note that no bills have been sent for On Scene ALS care and that the proposed increase is significant. On Scene ALS care involves an instance of injury or medical situation so serious that Flight for Life handles the actual transportation but our ambulance still provides most of the rest of the advanced life support care including IV's, drugs and other life-saving and life-stabilizing activities. Thankfully, this sort of activity is not frequent but the costs would be very similar to an ALS call with transport by us.

We would like to incorporate the new "Bundle Billing" concept for 2017 and compare data on collections. Staff continues to evaluate the cost of ambulance service in an effort to ensure that billing is proper to cover our expenses. It is staff's proposal and request to implement this change for January 1, 2017 and to allow a one year test period of the billing and collections. During this time, we will continue to evaluate the best methods for determining the proper charges including review of the hard costs and possible adjustments to the billing breakdown to be more responsive to specific medical situations.

Description	Current rate	75 <sup>th</sup> Percentile Rate in Area	2016 Average Hartland Bill	proposed bundle rate
On Scene ALS Resident	\$400	\$563	None	\$800
On Scene ALS Non-Resident	\$500	\$563		\$900
On Scene BLS Resident	\$200	\$563	\$121	\$100
On Scene BLS Non-Resident	\$100	\$563		\$200
BLS resident	\$500	\$716	\$726	\$700
BLS non resident	\$600	\$716		\$800
ALS1 resident	\$600	\$1,066	\$914	\$1050
ALS1 non resident	\$700.00	\$1,066		\$1150
ALS2 resident	\$700	\$1,531	\$1,322	\$1500
ALS2 non resident	\$800	\$1,531		\$1600

All mileage charges would increase to \$16 per mile from the current \$15 per mile.

1 earnings, which if not in even thousands, is increased to the next higher thousand.

2 The Village shall not be required to provide coverage for any officer during any waiting  
3 period for new officers which is imposed by the insurer.

4  
5 **ARTICLE XV - VACATION**

6 **Section 15.01:** To qualify for vacation under this Article, an officer of the Police  
7 Department must be full time, ~~and the officer's service must be continuous throughout the prior~~  
8 ~~year, except for absences for vacation, illness or injury.~~ All vacation selections must be approved  
9 by the Chief of Police.

10 A. Vacations may be taken through the calendar year providing that:

- 11 1. Officers taking vacation days in blocks of four (4) working days shall be  
12 granted such vacation so long as not more than two (2) officers are absent  
13 on vacation at any one time, unless otherwise authorized by the Chief of  
14 Police or the Chief's designee.
- 15 2. At least thirty (30) days of notice has been given by the officer to the Chief  
16 of Police or the Chief's designee prior to the start of the vacation period that  
17 is requested.
- 18 3. The officer must designate the choice of vacation periods in writing to the  
19 Chief or the Chief's designee not later than April 1st of each year. Any  
20 officer failing to do so shall forfeit any seniority rights of vacation choices.
- 21 4. All officers shall have the option of taking vacation days in increments of  
22 not less than four (4) hours with the approval of the Chief of Police or the  
23 Chief's designee. These requests shall be given to the Chief of Police or the  
24 Chief's designee at least forty-eight (48) hours in advance of the vacation  
25 time being requested. The Chief of Police or designee may waive the forty-  
26 eight (48) hour requirement.
- 27 5. In the case of a conflict of two (2) or more officers requesting the same time  
28 period for vacation, the officer with the greatest length of service shall have  
29 preference. In the case of two (2) officers having the same length of service

requesting the same vacation period, a flip of the coin will resolve the conflict initially, and in succeeding years, the matter, if recurring, shall be resolved on a rotating basis, i.e., the officer losing the first conflict shall be granted the first choice the next year.

- 6. Payment may not be taken in lieu of vacations.
- 7. All vacations must be approved by the Chief of Police or the Chief's designee.
- 8. Officers of the Police Department hired prior to 1-1-16 ~~shall be granted vacation with pay as follows, the following accrual schedule shall apply:~~

<u>Years of Service</u>	<u>Annual Accrual</u>	<u>Monthly Accrual (approximate)</u>
<u>Less than 7 years</u>	<u>12 days</u>	<u>1 day</u>
<u>More than 7 years and less than 14 years</u>	<u>20 days</u>	<u>1.67 days</u>
<u>More than 14 years</u>	<u>28 days</u>	<u>2.33 days</u>

~~After one (1) year of service .....twelve (12) working days.  
 After seven (7) years of service ..... twenty (20) working days.  
 After fourteen (14) years of service ..... twenty-eight (28) working days.  
 All vacation selections must be approved by the Chief of Police.~~

- 9. ~~New Officers Effective 1-1-16 shall receive vacation with pay as follows~~  
~~For Officers of the Police Department hired after 1-1-16, the following vacation accrual schedule shall apply:~~

<u>Years of Service</u>	<u>Annual Accrual</u>	<u>Monthly Accrual (approximate)</u>
<u>Less than 1 year</u>	<u>5 days</u>	<u>.42 days</u>
<u>More than 1 year and less than 7 years</u>	<u>11 days</u>	<u>.92 days</u>
<u>More than 7 years and less than 14 years</u>	<u>18 days</u>	<u>1.5 days</u>
<u>More than 14 years</u>	<u>25 days</u>	<u>2.08 days</u>

~~Less than one (1) year ..... five (5) working days  
 ——— One (1) through seven (7) years ..... eleven (11) working days~~

1 ~~Eight (8) through fourteen (14) years.....eighteen (18) working~~  
2 ~~days~~

3 ~~Fifteen (15) or more years.....twenty five (25) working~~  
4 ~~days~~

5 10. Officers who take vacation in the first half of the shift would commence  
6 their vacation at 600 a.m., 2:00 p.m. or 10:00 p.m., whichever is appropriate  
7 for the shift they are working. If the employees take their vacation on the  
8 second half of the shift, the vacation would commence at 10:10 a.m., 6:10  
9 p.m. or 2:10 a.m., whichever is appropriate for the shift they are working.  
10 Any reference to a day's pay throughout the collective bargaining  
11 agreement will reflect eight (8) hours and twenty (20) minutes.

12 11. Accrual – Officers who begin work on or before the 15<sup>th</sup> day of a month  
13 shall earn vacation leave for the entire first month of service. Officers who  
14 begin work after the 15<sup>th</sup> day of a month will not accrue vacation leave for  
15 that first month of service.

16 12. Officers cannot use vacation time while involved in any part of the field  
17 training process.

18 13. Accumulation – Officers may only carry over up to twenty-eight (28) total  
19 days of vacation leave from year to year. Any unused time over 28 days  
20 will be forfeited. Officers may accumulate more than 28 total days  
21 throughout the year but can only get paid out a maximum of 28 days upon  
22 separation from the Police Department.

23  
24 **ARTICLE XVI - PENSION CONTRIBUTION**

25 **Section 16.01:** In addition to the Village's share of contributions to the Wisconsin State  
26 Retirement Plan, the Village shall also pay all of the officer's share, for each officer of the Police  
27 Department. The Village shall not be required to make any contributions toward the pension  
28 benefit of any new officer during any waiting period imposed by the Wisconsin State Retirement  
29 Plan. Effective January 1, 2012, members of the bargaining unit shall contribute the required

1  
2 **ARTICLE V - WAGES AND COMPENSATION**

3 **Section 5.01 - Wage Scale:**

4  
5 **January 1, ~~2016~~ 2017 (1.252%)**

6

<b>Patrol Officer</b>	<b>Annual</b>	<b>Biweekly</b>
Non Certified Officer	<u>31,398.00</u> <u>32,025.96</u>	<u>1,207.62</u> <u>1,231.77</u>
Starting	<u>55,773.94</u> <u>56,889.42</u>	<u>2,145.15</u> <u>2,188.05</u>
After 1 year	<u>60,870.56</u> <u>62,087.97</u>	<u>2,341.18</u> <u>2,388.00</u>
After 2 years	<u>65,970.39</u> <u>67,289.90</u>	<u>2,537.32</u> <u>2,588.07</u>
After 3 years	<u>71,067.00</u> <u>72,488.34</u>	<u>2,733.35</u> <u>2,788.01</u>
After 4 years	<u>76,165.23</u> <u>77,688.53</u>	<u>2,929.43</u> <u>2,988.02</u>
Detective	<u>79,472.47</u> <u>81,061.92</u>	<u>3,056.63</u> <u>3,117.77</u>

7  
8  
9 **Section 5.02 - Pay Period:** Wage and benefit payments shall consist of equal biweekly  
10 payments. The paychecks of each officer shall be paid on alternate Fridays.

11  
12 **ARTICLE VI - WORK WEEK AND WORK DAYS**

13 **Section 6.01:** Patrol Officers of the Police Department covered by this agreement shall  
14 work four (4) days on and have (2) days off and then repeating the cycle. A work day shall consist  
15 of eight (8) hours and twenty (20) minutes. The normal work day consists of the following  
16 normally scheduled shifts:

17 6:00 a.m. to 2:20 p.m.

18 2:00 p.m. to 10:20 p.m.

19 10:00 p.m. to 6:20 a.m.

20 The placement of normally scheduled work shifts in this Agreement in no way limits or  
21 restricts the right of management to change the normally scheduled work shift provided that a  
22 forty-eight (48) hour notice is given. The above notification requirement shall not apply to training  
23 assignments.

24 **Section 6.02:** Patrol Officers assigned as Detectives shall work Monday through Friday