

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, November 08, 2016
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:01 PM Meeting called to order by Commission President Loppnow
- Commissioner Redlin read the roll for attendance
 - Present : Commissioners Loppnow, Redlin, Rebholz, Wojciechowski, Riesinger
 - Also in attendance : Fire Chief David Dean, Police Chief Robert Rosch, Deputy Chief of Police Michael Bagin, Captain of Police Rosario Collura, Police Officer Nicholas Greenwood, Police Officer Brian DeBarge
- Pledge of Allegiance led by Commissioner Loppnow.
- Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.

1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on October 11, 2016.

- a. Motion by Commissioners Riesinger / Wojciechowski to approve the Hartland Police & Fire Commission minutes for the meeting of October 11th, 2016. The motion carried on the unanimous vote of the Commissioners.

2. Police Department Update

- a. Presentation of Life Saving Award to Officers – Deputy Chief of Police Michael Bagin

Deputy Chief Bagin presented a report of the recent extraordinary efforts and performance, while “on duty”, by four of Hartland’s Police officers which, in each of the two specific incidents cited, resulted in the saving of the lives of the individuals involved. Attached is a copy of each of the reports which were read into the record of this Village of Hartland Police and Fire Commission meeting by Deputy Chief Bagin commending each of the four Police Officers involved.

Accordingly, the Village of Hartland Police Department has awarded each of the four Police Officers involved in the life saving incidents a Life Saving Award. These are the first such awards ever to be issued by the Village of Hartland Police Department. Deputy Chief Bagin personally presented each Award recipient with the Award; in particular, Captain of Police Rosario J. Collura and Police Officers Nicholas S. Greenwood and Brian D. DeBarge. Officer Adam M. Mueller received his Award at an alternate time as he was unable to attend this meeting.

b. Police Department Update and Monthly Report – Police Chief Robert Rosch

1. Upon conclusion of the Life Saving Awards presentation ceremony, Chief Rosch commended the Officers of the Hartland Police Department for the fine and exemplary work each and every one does on each shift, in particular citing the Police Officers Awarded at this meeting. The Chief went on to additionally thank the invaluable support the HPD routinely receives from the Village of Hartland Fire Department, noting in particular the concerned advocacy of HFD Chief Dean in promoting Police Officer training and the placement of “Narcan” treatment tools in each HPD squad; the availability of the necessary medication, training and equipment has resulted in *one* saved life already.
2. The Chief reported that HPD’s newest Police Officer, Conrad W. Soboniak, started today and Officer Adam Mueller will be his Field Training Officer. As part of a recently introduced procedure to “acclimate” a new Police Officer, Conrad is currently in his first 4-day “Cycle of Acclimation”, during which he is introduced to other HPD personnel, practices, policies, procedures and facilities.
3. Chief Rosch also indicated that the next HPD Officer to be designated for possible hire, Michael Reinke, is currently undergoing “background checking” with an anticipated earliest “start date” of 01/01/2017.
4. The Chief indicated that the 2017 HPD Budget Presentation has been completed and he anticipates Village Board action at their next regularly scheduled meeting on Monday, November 14, 2016.
5. In concluding his report, according to Chief Rosch ... “The Hartland Police Department is running well. Officer Nick Greenwood is ‘on his own’ now and doing well.”

3. Fire Department Update and Monthly Report – Fire Chief David Dean

- a. The Chief reviewed the reports of Ambulance Runs and Fire Calls for the Month of October, 2016, noting that there were 47 EMS calls resulting in 52 patients being treated and 19 Fire Calls during the month.
- b. Chief Dean also indicated that while, as reported last month, the HFD had recently experienced some “turnover”, the staff is, in his opinion, “stabilizing” now.

4. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items:

- 1) Conduct oral interview(s) of Firefighter Candidates
- 2) Discuss police promotion process

On motion of Commissioners, Wojciechowski / Riesinger to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow “yes”, Wojciechowski, “yes”, Redlin “yes”, Rebholz “yes”, Riesinger “yes”

The commission *entered* closed session at 7:25 PM

On motion of Commissioners Wojciechowski / Rebholz, the closed session ended.

The roll call vote to *exit* closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski "yes", Redlin "yes", Rebholz "yes", Riesinger "yes"

The Commission *exited* closed session at 8:18 PM

Commissioners Wojciechowski / Rebholz made a Motion, in accordance with the Rules for the Police and Fire Commission, to allow for the "waiver" of the "Years of Service" requirement, specifically and exclusively for individuals currently under consideration by the Village of Hartland Police Department Command Team for the likely anticipated imminent opening for the Organization Chart position of Captain of Police. The motion carried on the unanimous vote of the Commissioners.

Commissioners Wojciechowski / Redlin made a motion to recommend, to Fire Chief Dean, each of the Firefighter candidates interviewed during the Closed Session, Nicole Bednarski, Baylee Johnson and Alison Velcheck, for further consideration as new Village of Hartland Fire Department Employees. The motion carried on the unanimous vote of the Commissioners.

6. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Riesinger, the Commission voted unanimously to adjourn.

Meeting adjourned at 8:21 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President