

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, December 13, 2016
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:00 PM Meeting called to order by Commission President Lopnow
 - Commissioner Redlin read the roll for attendance
 - Present : Commissioners Lopnow, Redlin, Rebholz, Wojciechowski, Riesinger
 - Also in attendance : Fire Chief David Dean, Deputy Chief of Police Michael S. Bagin, Captain of Police Rosario J. Collura, Lieutenant of Police Stacy V. Kelsey
 - Pledge of Allegiance led by Commissioner Lopnow.
 - Commission President Lopnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on November 08, 2016.
 - a. Motion by Commissioners Rebholz / Riesinger to approve the Hartland Police & Fire Commission minutes for the meeting of November 08th, 2016. The motion carried on the unanimous vote of the Commissioners.
 2. Fire Department Update and Monthly Report – Fire Chief David Dean
 - a. The Chief reviewed the reports of Ambulance Runs and Fire Calls for the Month of September, noting that there were 66 EMS calls resulting in 68 patients being treated and 9 Fire Calls during the month.
 - b. Chief Dean reported that the HFD was among those departments responding to a motor vehicle accident in Okauchee on 12/11/2016. The HFD was able to provide “extrication” of one of the victims.
 - c. The Chief detailed the Awards Ceremony [Second Annual] conducted at the Village of Hartland Board Meeting on 12/12/2016 and supplied a list of award recipients for the Commissioners to review.
 - d. According to Chief Dean the December 6th visit to Hartland by the “Holiday Train” went well again, as the HFD and the HPD cooperated to provide safety and security for the event.
 2. Police Department Update and Monthly Report – Deputy Chief of Police Michael S. Bagin
 - a. Deputy Chief Bagin reiterated the comments by Fire Chief Dean regarding the excellent cooperative effort with the HPD and HFD overseeing the December 6th visit by the “Holiday Train” to Hartland.
 - b. The Chief also indicated that, just this evening, there was an accident involving the Railroad crossing at Cottonwood Avenue and the crossing was closed pending replacement, by Canadian Pacific personnel, of some damaged crossing arms. The arms were apparently struck by a motor vehicle and the crossing was “closed” to all motor vehicle traffic until the repair can be completed.

- c. Deputy Chief Bagin went on to report that HPD's newest Officer, Conrad Soboniak, was "doing well" in his Field Training, being overseen, primarily, by Officer Adam Mueller.
- d. The HPD has also, according to Deputy Chief Bagin, received notification from Police Officer recruit / candidate Michael Reinke that he has decided to stay with his current agency rather than join the HPD. He *had* indicated earlier, that he would join the HPD, but reconsidered. The HPD has begun to explore other hiring options as a result.
- e. At the request of Deputy Chief Bagin, this Commission, on the motion of Commissioner Wojciechowski and second by Commissioner Riesinger, voted unanimously to approve the hiring of Officer Conrad W. Soboniak, effective November 8th, 2016.
- f. Deputy Chief Bagin reported that there was a recent "break-in" at a retail store, with a suspect apprehended promptly.

N.B. Fire Chief David Dean was excused and exited the meeting at 7:19 PM

3. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Item: 1) Conduct oral interviews of Candidates for the Police Lieutenant Position

On motion of Commissioners, Redlin / Rebholz to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski, "yes", Redlin "yes", Rebholz "yes", Riesinger "yes"

The commission *entered* closed session at 7:20 PM

On motion of Commissioners Wojciechowski / Rebholz the closed session ended.

The roll call vote to *exit* closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski "yes", Redlin "yes", Rebholz "yes", Riesinger "yes"

The Commission *exited* closed session at 8:29 PM

Commissioners Loppnow / Wojciechowski made a Motion to recommend, to Deputy Chief Bagin and the HPD Command Team, each of the candidates for Police Lieutenant interviewed during the Closed Session, Brian D. DeBarge and Luke A. Joswick, for further consideration for the position of Lieutenant of Police with the Village of Hartland Police Department. The motion carried on the unanimous vote of the Commissioners.

6. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Wojciechowski / Rebholz , the Commission voted unanimously to adjourn.

Meeting adjourned at 8:30 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President