

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, January 10, 2017
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:01 PM Meeting called to order by Commission President Loppnow
 - Commissioner Redlin read the roll for attendance
 - Present : Commissioners Loppnow, Redlin, Rebholz, Wojciechowski
 - Excused: Commissioner Riesinger
 - Also in attendance : Fire Chief David Dean, Police Chief Robert Rosch
 - Pledge of Allegiance led by Commissioner Loppnow.
 - Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on December 13, 2016.
 - a. Motion by Commissioners Wojciechowski / Rebholz to approve the Hartland Police & Fire Commission minutes for the meeting of December 13th, 2016. The motion carried on the unanimous vote of the Commissioners present.
 2. Fire Department Update and Monthly Report – Fire Chief David Dean
 - a. The Chief reviewed the reports of Ambulance Runs and Fire Calls for the Month of December, 2016, noting that there were 58 EMS calls and 16 Fire Calls during the month. According to the Chief, the Village had a total of 847 total calls during 2016. He additionally commented that, so far in 2017 there have been 26 calls.
 - b. Chief Dean reported that the HFD, in responding to a house fire in the Village, deployed aerosol extinguishers and they were instrumental in the rapid containment of the fire. Additionally, the HFD had support from responding agencies of Lake Country, Delafield, Okauchee, Lisbon and Pewaukee in fighting the fire.
 - c. The Chief detailed his plans to formulate and introduce a proposed new Village ordinance to codify a requirement that *all* new residential construction require “hard-wired” smoke detectors in attached garages.
 - d. According to Chief Dean the HFD has experienced the resignation of three staff members during the last month. He expects the HPFC will be called upon to interview candidates at the next HPFC meeting in February, 2017.
 - e. Chief Dean commended the staff of the HFD who had undertaken an initiative to “sponsor” two Village families during the Holiday season, providing gifts with donations made by individual department members from their own funds and from a supplemental \$500 donation, this year, from First Bank.

- f. Chief Dean reported that the Village's pre-scheduled participation in the MABAS [Mutual Aid Box Alarm System] regional response facilitation program was recently completed and allows for the predetermined cooperating agency responses to calls for service in area wide emergencies, including the HFD.
- g. According to Chief Dean, a new book has been published ... Legal Aspects of Emergency Services , authored by a member of the HFD, Mr. Gregory West. He passed a copy of the book around for the Commissioners to inspect. The Chief also distributed copies of the Jan/Feb 2017 WISCONSIN FIRE JOURNAL magazine to each Commissioner to keep, noting that the Hartland F.D. is featured in this issue.
- h. Chief Dean reported that the date for Annual HFD member physical exams has been set for January 28, 2017. Customarily, each HFD member participates, with ½ of the members involved every other year, such that the entire department participates over the course of two years.

3. Police Department Update and Monthly Report – Police Chief Robert J. Rosch

- a. Chief Rosch began the HPD monthly report to the Commission by introducing Police Officer Dean Haag, who, by virtue of exemplary action taken while on duty Christmas day, 12/25/2016, in administering a dose of NARCAN to an apparent “overdose victim”, saved the person’s life. Accordingly, the Chief presented Officer Dean Haag with the recently introduced HPD, Village of Hartland, Life Saving Award for his significant role in saving the life of another person. Attached, as well, and incorporated herein by reference, is a Statement issued this day by the Village of Hartland Police Department commending Officer Dean Haag for his actions.
- b. The Chief also indicated that arrangements have been made for a Village of Hartland Police Department 10-42 / 10-41 Call, Celebration / Open House [Food, Non-Alcoholic Beverages] to take place on 3/17/17 at Arrowhead High School South Campus in the AP Room [700 North Avenue, Hartland] at 1500 to 1800 hours [3-6 PM] . The Celebration is to recognize the promotions of Chief Bagin, Deputy Chief Collura, Captain Kelsey and Lieutenant DeBarge, as well as the Retirement of Chief Rosch after 33 years of service to the Village Police Department, 17 of which as its Police Chief. The announcement states “NO GIFTS PLEASE”.
- c. Chief Rosch went on to report that HPD’s newest Officer, Conrad Soboniak, was “doing well” in his Field Training, being overseen, primarily, by Officer Adam Mueller. Officer Soboniak is now in his second “shadow” training week.
- d. Chief Rosch indicated that, due to the planned participation of the HPD Command Staff in the annual Chiefs of Police Association Meeting in the Wisconsin Dells on February 14th, 2017, the HPD would *not* be making a report at the next regular monthly HPFC meeting scheduled for the same date.
- e. The Chief then presented the Summary Call Report for the 4th quarter of 2016 for the Commissioners’ review, noting that the HPD will have responded to just short of 9,000 calls during all of calendar 2016.
- f. Chief Rosch then presented three Village of Hartland Police Department Promotions which he has recommended for approval by the Hartland Police and Fire Commission. In particular,
 1. Rosario J. Collura to be Deputy Chief of Police
 2. Stacy V. Kelsey to Captain of Police
 3. Brian D. DeBarge to Lieutenant of Police

On motion by Commissioner Wojciechowski and second by Commissioner Loppnow, the Village of Hartland Police and Fire Commission approved the promotions as listed by unanimous vote of the Commissioners present.

4. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Item: 1) Conduct oral interviews of Candidates for the Police Officer Position

On motion of Commissioners, Redlin / Rebholz to enter closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski, "yes", Redlin "yes", Rebholz "yes"

The commission *entered* closed session at 7:31 PM

On motion of Commissioners Loppnow / Redlin the closed session ended.

The roll call vote to *exit* closed session was taken as follows:

Commissioners Loppnow "yes", Wojciechowski "yes", Redlin "yes", Rebholz "yes"

The Commission *exited* closed session at 7:57 PM

N.B. Fire Chief Dean was excused during the closed session and left the meeting at 7:44 PM

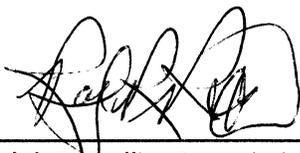
Commissioners Wojciechowski / Loppnow made a Motion to recommend, to Chief Rosch and the HPD Command Team, the candidate for Police Officer interviewed during the Closed Session, Thomas Bagin, for further consideration for the position of Police Officer with the Village of Hartland Police Department. The motion carried on the unanimous vote of the Commissioners present.

5. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Redlin , the Commission voted unanimously to adjourn.

Meeting adjourned at 7:59 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President



Village of Hartland

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ROBERT J. ROSCH
Chief of Police

MICHAEL S. BAQIN
Deputy Chief of Police

On Sunday, December 25, 2016 at 8:03 p.m., Officer Dean Haag was dispatched to an apartment at 145 North Ave, regarding an ambulance call for a 30 yr. old male who was unconscious and not breathing well. The subject appeared to have agonal breathing which is generally present just prior to death. Officer Haag recognized evidence of possible drug use and immediately administered a dose of Narcan as it appeared to be a drug overdose. After giving another dose of Narcan at the direction of EMS personnel who had arrived on scene, patient care was turned over to the Hartland Fire Department. Officer Haag is being presented a Life Saving Award for playing a significant role in saving the life of another. He is recognized in the presence of the Police & Fire Commission on January 10, 2017.