

**VILLAGE BOARD AGENDA**  
**MONDAY, MARCH 13, 2017**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance –Kyle Hoeppe

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Proclamation honoring Kyle Hoeppe in recognition of his achieving the rank of Eagle Scout.
2. Proclamation honoring Chief Robert Rosch on his retirement from the Village after 33 years of service.
3. Presentation by Arrowhead High School Superintendent Laura Myrah regarding the Referendum on the April 4 ballot.
4. Consideration of a motion to approve Village Board minutes of February 27, 2017.
5. Consideration of a motion to approve the vouchers for payment.
6. Consideration of actions related to Licenses and Permits
  - a. Consideration of applications for Operator's (Bartender) Licenses with a term ending June 30, 2018
  - b. Discussion of possible actions related to a Class "B" Beer/"Class B" Liquor license issued to Pepino's Hartland on Sept. 12, 2016.
7. Consideration of bill for an Ordinance No. 03/13/2017-01, An Ordinance to Amend Article 22, Section 30-28 of the Village of Hartland Code of Ordinance Regarding Fines and Forfeitures of the Municipal Court.
8. Consideration of a motion to approve a Successor Agreement for the operation of the Lake Country Municipal Court.
9. Consideration of a motion to approve an amendment to the 2016 Municipal Budget in the amount of \$172,500. (Roll call vote)
10. Consideration of a motion to approve an agreement with Visu-Sewer, Inc. of Pewaukee for the 2017 Sanitary Sewer Lining Project in the amount of \$18,905.

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11. Discussion and consideration of a proposal by Patrick Endter to operate a Beer Garden in Nixon Park from June 8 through August 20, 2017.
12. Consideration of a motion to approve a Site Access Agreement with Verizon Wireless Personal Communications LP d/b/a Verizon Wireless to authorize access to the Coventry Lane Water Tower site for the purpose of investigating the proposed installation of communications antennas and equipment on the site and water tower.
13. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members
14. Adjournment

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

## MEMORANDUM

**TO:** President and Board of Trustees  
**FROM:** David E. Cox, Village Administrator   
**DATE:** March 10, 2017  
**SUBJECT:** Agenda Information

The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Item 6b          Related to the Pepino's Licenses.

**Background:** On September 12, 2016, the Village issued Class "B" Fermented Malt Beverage "Class B" Intoxicating Liquor Licenses to Pepino's restaurant in the Sendik's Plaza. To date, Pepino's has not completed construction and the restaurant has not opened, which is a violation of the Village Code provisions requiring Licensed establishments to open within 45 days of the license issuance. The Village Code allows the Village Board to revoke the licenses. Staff has written to the owner of Pepino's, Anthony Armeli, warning him of the issue and instructing him to complete his work and open the restaurant. Although he has passed the deadline in the staff letter, he is making progress. He has been asked to address the Village Board at Monday's meeting to indicate his progress and request additional time to open. It is staff's intent that if the owner of Pepino's does not achieve opening soon, an official complaint will be issued seeking the revocation of the licenses.

**Recommendation:** Receive Mr. Armeli's report and determine how much time the Village Board will give to achieve compliance with the Code.

Items 7&8          Related to the Municipal Court.

**Background:** As the Board is aware, Hartland is one of the founding members of the Lake Country Municipal Court, which provides municipal court services to an ever-expanding list of area municipalities. Currently, there are 19 members receiving adjudication of municipal citations by a single judge and staff. Recently, two additional members were added to the joint Court and the Village is being asked to update the Village Code to reflect the new members in part of the enabling legislation for the Court. Also, the Board is asked to approve an updated Agreement that adds the two new members.

**Recommendation:** Consider the Ordinance update and hold for second reading and approve the revised Agreement.

Item 9 Regarding an amendment to the 2016 Village Budget.

Background: As described in Finance Director Bailey's memo, expenditures in the 2016 fiscal year exceeded budget in the General Fund by approximately 1.6%. Most of the overages are related to increased building inspection work, expansion and growth in recreation programs and staffing changes in the Police Department. Offsetting revenues in excess of the extra expenses were received so the amended budget remains balanced.

Recommendation: Approve the budget amendment.

Item 10 Regarding a contract for sanitary sewer lining.

Background: As discussed in Public Works Director Einweck's memo, a quote has been received to line a section of sanitary sewer that runs parallel to the Bark River under the parking lots for several businesses along Cottonwood Avenue south of Park Street. The need for the repair was discovered through the Village's routine cleaning and internal video inspection process, which was completed late last year. This section was the only area inspected that was identified as a candidate for lining, through which a resin is applied to the inside of the pipe essentially creating a new structural pipe inside of the damaged pipe. This process eliminates the need to open excavate and replace the pipe, which is considerably more expensive and can lead to major disruptions. Disruptions in these parking lots will be minimal and confined to the area around the manholes at either end of the project.

Recommendation: Approve the lining contract with Visu-Sewer.

Item 11 Regarding a proposed beer garden in Nixon Park.

Background: Local restaurant owner Pat Endter has proposed a beer garden in Nixon Park that would operate out of the Village Fine Arts Center concession stand and utilize the grassy area south of the FAC. Under the proposal, the beer garden would operate Thursdays through Sundays from June 8 to mid-August. The Park Board reviewed the concept at its meeting last Monday and indicated its approval. The Village Board is asked to determine whether it finds the proposal acceptable. If so, staff will draft the necessary agreement and will bring the final agreement back to the Village Board for approval along with the necessary Class B Fermented Beverage and Class C Wine Licenses.

Recommendation: Review the concept and determine its acceptability.

Item 12          Regarding a proposed cellular antenna at the Coventry Water Tower.

Background: For many months, staff has held on-and-off-again discussions with representatives of Verizon wireless regarding Verizon's desire to affix antennas to the water tower on Coventry Lane. Based on those discussions and preliminary review, Verizon is now asking to officially be allowed to access the site to perform detailed analysis in order to determine whether the site is suited for the project and, if so, create a final design for the work. At one point in the discussions with Verizon, we were considering the construction of a monopole at the site for these antennas, however, the current plan calls for attachment to the water tower with no monopole. Once Verizon has a proposed plan ready, the project must go through the Conditional Use Permit process involving the Plan Commission, public hearing and, ultimately, Village Board consideration. Once that is completed, and if it is approved, the Board will be asked to consider a long term agreement with Verizon for use of the site.

Recommendation:      Approve the Site Access Agreement.

*P*ROCLAMATION

*IN HONOR OF THE ACHIEVEMENT OF THE RANK OF EAGLE SCOUT IN  
THE BOY SCOUTS OF AMERICA BY KYLE HOEPPNER*

*Whereas, Hartland resident Kyle Hoeyppner has proven himself to be an outstanding member of Troop 24 of the Boy Scouts of America in Hartland, Wisconsin; and,*

*Whereas, obtaining the rank of Eagle Scout requires extra-ordinary dedication and perseverance as demonstrated by the fact that only two percent of young men in the Boy Scouts of America have ever ascended to that rank; and*

*Whereas, after years of dedication and commitment, Kyle Hoeyppner has distinguished himself by achieving the rank of Eagle Scout and will be recognized for that accomplishment at a Court of Honor on March 25, 2017; and,*

*Whereas, Eagle Scout is a distinction that will follow Hoeyppner throughout his life and will serve as a shining example to others of the leadership qualities and commitment shown by this young man.*

*Now, therefore be it proclaimed by David C. Lamerand, President of the Village of Hartland on behalf of the Village Board of Trustees, that the Village of Hartland congratulates Kyle Hoeyppner on achieving the highest rank in the Boy Scouts of America and all those present are encouraged to honor, recognize and celebrate this extraordinary achievement.*

*Dated this 25<sup>th</sup> day of March, 2017.*

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*David Lamerand, Village President*

*Attest:*

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*Darlene Igl, WCMC/CMC, Village Clerk*

*P*ROCLAMATION

IN HONOR OF ROBERT ROSCH'S 33 YEARS OF SERVICE  
TO THE VILLAGE OF HARTLAND UPON HIS RETIREMENT

*Whereas*, Police Chief Robert Rosch loyally served the Village of Hartland residents for more than 33 years having been hired as a Police Officer on January 14, 1984;

*Whereas*, Robert Rosch served the Village as a Police Officer, Lieutenant and seventeen years as Police Chief with great skill and leadership, leading the department as it grew to a high quality Wisconsin Law Enforcement Accreditation Group accredited agency and a regional leader for coordinated law-enforcement services;

*Whereas*, "local boy" Robert Rosch's service to the community has never been limited to the local Police Department as he has extended his talents and vision to the Arrowhead High School Board as a longtime Board member and to the law enforcement community State-wide in numerous capacities including serving as the President of the Wisconsin Chiefs of Police Association;

*Whereas*, Robert Rosch has been an undeniable asset to our community and while he will be missed, his retirement after 33 years of service is well-deserved;

*Now, therefore*, the Village Board for the Village of Hartland hereby proclaims congratulations and thanks to Robert Rosch upon his retirement and encourages all residents to join it in expressing our tremendous gratitude for his service.

Dated this 17<sup>th</sup> day of March, 2017.

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David Lamerand, Village President

Attest:

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Darlene Igl, WCMC/CMC, Village Clerk

**VILLAGE BOARD MINUTES**  
**MONDAY, FEBRUARY 27, 2017**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance –Trustee Landwehr

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Finance Director Bailey, DPW Director Einweck, Police Chief Rosch, Deputy Chief Bagin, Clerk Igl, Officer Thomas Bagin, Bagin family members and friends, group of HSCL Swifters

Chief Rosch introduced Officer Bagin as the newest Police Officer in the department. Clerk Igl administered the oath of office to Officer Thomas Bagin.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Meyers/Swenson) to approve Village Board minutes of February 13, 2017. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$8,481,772.55. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
  - a. Motion (Landwehr/Wallschlager) to approve a Temporary Class B Beer/Wine License for St. Charles Congregation Fish Fry and a Temporary Operator's License for Nancy Van De Laarschot. Carried (7-0).
  - b. Motion (Landwehr/Swenson) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).
  - c. Motion (Meyers/Swenson) to approve a Street Use Permit for a Large Scale Event for the Swallow Education Foundation 5k Run, May 20, 2017. Carried (7-0).
4. Presentation by students and former students of the Hartland School of Community Learning Chimney Swift group (HSCL Swifters) on its fundraising efforts related to construction of a replacement Chimney Swift roosting tower on Village Land.

Students from the Hartland School of Community Learning Chimney Swift group thanked donors that contributed to the project and played a video that was created as a thank you for

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supporters. A check was presented to the Village Board for the remaining funds that were raised by the group as fundraising efforts for the project have ceased. President Lamerand thanked the group for their efforts in working with the Village to construct the chimney swift roosting tower.

5. Motion (Compton/Swanson) to adopt Resolution 02/27/2017-01, "A Resolution Accepting Public Improvements in the Four Winds West Subdivision". Carried (7-0).
6. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members. None.
7. Adjournment

Motion (Stevens/Swenson) to adjourn at 7:12 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: March 10, 2017

RE: Voucher List & February Tax Settlements

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Attached is the voucher list for the March 13, 2017 Village Board meeting.

March 13, 2017 Checks:	\$ 250,337.44
February Manual Checks:	\$ 31,912.81
Subtotal of checks:	\$ 282,250.25

Listed below are the February tax settlements for:

Hartland/Lakeside School	\$ 1,183,529.70
Arrowhead High School	\$ 895,371.54
Lake Country School	\$ 175,454.99
Swallow School	\$ 392,815.65
Merton School	\$ 16,046.70
WCTC	\$ 97,918.58
Waukesha County	\$ 575,847.80
Other February Wires:	\$ 144,512.32
Total February Wires:	\$ 3,481,497.58

The total amount to be approved is: \$ 3,763,747.53

**VILLAGE OF HARTLAND**  
**VOUCHER LIST - MARCH 13, 2017**

03/10/17 7:26 AM

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Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-23000 SPECIAL DEPOSITS	BELMAN HOMES	CURB CUT ROW BOND/1609 WHISTLING HILL	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	BIELINSKI HOMES INC	CURB CUT ROW BOND/1608 WHISTLING HILL	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	BRET ACHTENHAGENS SEASONAL	CURB CUT BOND/352 HOLLYHOCK LANE	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	EXTERIORS UNLIMITED	CURB CUT BOND/1181 MARY HILL CR	\$1,000.00
R 101-46730 RECREATION CLASSES	GAU, CAROL	MAKE NON-TOXIC HOUSEHOLD CLEANERS	\$19.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	MARCH DUES	\$394.00
G 101-23000 SPECIAL DEPOSITS	JBS CONSTRUCTION LLC	CURB CUT ROW BOND/1052 WOODBRIDGE	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	JBS CONSTRUCTION LLC	CURB CUT BOND/824 OXFORD	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	JPS LIMITED LLC	CURB CUT BOND/444 MERTON AVE	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY CHILDRENS THEATER	BALANCE OF COMMUNITY ROOM DEPOSIT	\$30.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	MASTALIR/76812T5JV9	\$1,550.00
G 101-23000 SPECIAL DEPOSITS	LOOS HOMES INC	CURB CUT BOND/818 MARQUETTE RD	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	MILLER MARRIOTT CONSTRUCTION	CURB CUT ROW BOND/453 PARK CT	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	NICOLET LUMBER	CURB CUT BOND/621-623 W CAPITOL DR	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	NICOLET LUMBER	ROW BOND/621-623 W CAPITOL DR	\$5,000.00
R 101-46730 RECREATION CLASSES	PETERSON, CHARLOTTE	LEARN TO SKATE	\$65.00
G 101-23000 SPECIAL DEPOSITS	PRECISION POURED WALLS	CURB CUT ROW BOND/406 PARK CT	\$1,000.00
R 101-46730 RECREATION CLASSES	SCHMITT, CAROL	BASIC PAWS	\$90.00
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	SECURIAN FINANCIAL GROUP INC	APRIL PREMIUMS	\$758.61
G 101-23000 SPECIAL DEPOSITS	STEEPLE POINTE HOMES	CURB CUT ROW BOND/1604 WHISTLING HILL	\$1,000.00
G 101-23000 SPECIAL DEPOSITS	STICKS ACADEMY	FIELD RESTORATION AGREEMENT/OCT 2 9 AND 16 201	\$150.00
G 101-23000 SPECIAL DEPOSITS	STICKS ACADEMY	FIELD DEPOSIT NIXON/OCT 2 9 AND 16 2016	\$50.00
G 101-23000 SPECIAL DEPOSITS	VALIA EXCAVATING LLC	MAINTENANCE BOND 2012/BARK RIVER RESTORATION	\$5,250.00
G 101-23000 SPECIAL DEPOSITS	VALIA EXCAVATING LLC	BID BOND 2012/BARK RIVER RESTORATION	\$2,187.40
G 101-31630 4TH OF JULY PARADE DONATIONS	VILLAGE GRAPHICS	PARADE ENVELOPES	\$74.99
R 101-46730 RECREATION CLASSES	WALLSCHLAGER FRANKE, ANN	MAKE NON-TOXIC HOUSEHOLD CLEANERS	\$19.00
EXPENSE Descr			\$27,638.00
EXPENSE Descr AMBULANCE			
E 101-52300-360 VEHICLE MAINT/EXPENSE	HARTLAND QUIK LUBE	OIL FILTERS	\$92.95
E 101-52300-360 VEHICLE MAINT/EXPENSE	HARTLAND QUIK LUBE	FULL SERVICE/OIL FILTERS	\$49.95
E 101-52300-360 VEHICLE MAINT/EXPENSE	HARTLAND QUIK LUBE	OIL FILTERS	\$79.40
E 101-52300-360 VEHICLE MAINT/EXPENSE	HARTLAND QUIK LUBE	FULL SERVICE/OIL FILTER PICKUP	\$41.95
E 101-52300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	APRIL PREMIUMS	\$15.61
EXPENSE Descr AMBULANCE			\$279.86
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-713 SIGN/AWNING/PAINTING GRANTS	BIRCH & BANYAN COFFEE LLC	SIGN AND INSTALLATION	\$374.00
E 804-56700-758 MEETINGS	CARDMEMBER SERVICES	BOARD MEETING	\$28.81

Account Descr	Search Name	Comments	Amount
E 804-56700-744 OFFICE SUPPLIES	CARDMEMBER SERVICES	INK CARTRIDGE	\$122.95
E 804-56700-746 TELEPHONE	CARDMEMBER SERVICES	UVERSE	\$117.80
E 804-56700-713 SIGN/AWNING/PAINTING GRANTS	PEAK PERFORMANCE	SIGN AND INSTALLATION	\$719.00
E 804-56700-719 EVENTS	VILLAGE GRAPHICS	POKER PUB WALK COPIES	\$28.20
E 804-56700-719 EVENTS	VILLAGE GRAPHICS	POKER PUB WALK COPIES	\$3.27
EXPENSE Descr ECONOMIC DEVELOPMENT			\$1,394.03
EXPENSE Descr ELECTIONS			
E 101-51440-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	VOTER PADS/PRINTING	\$80.00
EXPENSE Descr ELECTIONS			\$80.00
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	FEB-MAR SERVICE	\$20.19
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	UB SUPPORT/WINFIX ASSETS SUPPORT	\$330.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	DIVERSIFIED BENEFIT SERVICES	FEB FSA FEES	\$152.71
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MAR ADMN SERVICES	\$168.49
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$19.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	KANDLER, FAITH	JAN MILEAGE	\$29.22
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	KANDLER, FAITH	FEB MILEAGE	\$20.46
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MILEAGE	\$18.73
E 101-51500-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	APRIL PREMIUMS	\$33.83
EXPENSE Descr FINANCIAL ADMINISTRATION			\$792.63
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	5 ALARM FIRE	VALVE STEM WASHER/CYLINDER VALVE STEM	\$38.14
E 101-52200-220 UTILITY SERVICES	AT&T	FEB-MAR SERVICE	\$20.19
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BENDLIN FIRE EQUIPMENT CO, INC	LETTERING PATCH/NAME LETTERING	\$59.00
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	KEYS	\$3.98
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	COMPETITOR AWARDS & ENGRAVING	SET UP/ENGRAVE WATCH	\$25.00
E 101-52200-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	LUBRICANT	\$8.29
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	RAPID DRUG SCREEN/BILDERBACK	\$37.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	RAPID DRUG SCREEN/PANDYA	\$37.00
E 101-52200-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	APRIL PREMIUMS	\$15.62
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY FIRE CHIEFS ASSOC	SCBA FIT TEST EQUIP	\$66.58
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB ELECTRIC/GAS	\$1,052.40
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB SURVIVE ALIVE/ELECT	\$121.09
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB SURVIVE ALIVE/GAS	\$33.60
EXPENSE Descr FIRE PROTECTION			\$1,517.89
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	FEB-MAR SERVICE	\$20.19
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$42.47
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$5.41

Account Descr	Search Name	Comments	Amount
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	PITNEY BOWES	JAN-MAR LEASE	\$331.95
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	JAN-FEB ADDL IMAGES	\$369.25
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	FEB-MAR LEASE	\$278.00
E 101-51400-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	APRIL PREMIUMS	\$69.36
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	V.A.L.U.E. IN LOCAL GOVERNMENT	ANNUAL MEMBERSHIP FEE	\$50.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	FEB BARTENDERS	\$42.00
EXPENSE Descr GENERAL ADMINISTRATION			\$1,208.63
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	FEB-MAR SERVICE	\$20.19
EXPENSE Descr INSPECTION			\$20.19
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	FEB-MAR SERVICE	\$20.19
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$15.48
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	DRY WALL COMPOUND/PAINT SUPPLIES	\$33.67
E 101-52100-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	LOW BEAM HEADLAMPS IMPALA SQUAD	\$16.58
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	CHIEF SUPPLY	KEVLAR GLOVES/CIVIL DISTURBANCE UNIT	\$66.98
E 101-52100-360 VEHICLE MAINT/EXPENSE	DEBARGE, BRIAN	REIMBURSE SQ 8 MAINTENANCE COST	\$60.51
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	NAME PLATES/BUSINESS CARDS	\$87.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	PVC PATCH SIGN	\$38.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	GORDON FLESCH CO INC	FEB-MAR COPIER	\$60.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	REPAIR SEAT BELT RECEIVER/SQ 3	\$160.50
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	REMOVE/BALANCE/REMOUNT VALVE STEM SQ 1	\$42.43
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HOME DEPOT	SWITCH/OUTLET	\$57.33
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	IDENTISYS	ID CARDS/COLOR PRINTER RIBBON/SHIPPING	\$203.26
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	INTER OFFICE PRODUCTS INC	OFFICE SUPPLIES	\$138.12
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	FEB USER FEE	\$131.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/ZWIEG	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/TUFTE	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/DUPRAS	\$35.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	CLOTHING ITEMS/OFFICER BAGIN	\$142.33
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	CLOTHING ITEMS/LIEUTENANT DEBARGE	\$239.40
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	CLOTHING ITEMS/DEPUTY CHIEF COLLURA	\$176.54
E 101-52100-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	APRIL PREMIUMS	\$190.20
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SOBONIAK, CONRAD	REIMBURSE MEALS AT TRAINING	\$15.03
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	NAME PLATE	\$7.99
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	GAS MASK/FILTERS	\$367.99
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	TASER INTERNATIONAL	DPM BATTERY/CARTRIDGES/PPM BATTERY	\$355.06
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	JAN-FEB SERVICE	\$272.02
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	JAN-FEB SERVICE	\$22.06
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	JAN-FEB SERVICE	\$31.79

Account Descr	Search Name	Comments	Amount
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	JAN-FEB SERVICE	\$733.57
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	TRAINING FEES	\$275.13
EXPENSE Descr LAW ENFORCEMENT			\$4,065.16
EXPENSE Descr LIBRARY			
E 101-55110-220 UTILITY SERVICES	AT&T	FEB-MAR SERVICE	\$20.19
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (C031146 3)	BOOK	\$18.35
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$59.31
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$16.24
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$14.56
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$140.24
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$14.00
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$28.56
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$45.32
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$29.68
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$35.83
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$49.74
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$97.61
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.11
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	BAKER & TAYLOR (L033027 2)	2017-2018 TITLE SOURCE 360	\$1,635.00
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$15.67
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$272.62
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$67.10
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$93.50
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$30.24
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$78.93
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$16.99
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$507.68
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.67
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.68
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$13.85
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$30.23
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.68
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$81.55
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$10.71
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$55.78
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$292.11
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$468.51
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$353.01
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$148.66
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$180.40
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$475.14

Account Descr	Search Name	Comments	Amount
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$222.53
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$347.55
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$407.98
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$25.73
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$204.36
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$28.41
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOK	\$15.74
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOK	\$5.66
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$81.51
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$12.58
E 101-55110-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	CONNECTOR	\$8.25
E 101-55110-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	DRILL BIT	\$10.27
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	AUDIOBOOKS	\$87.98
E 101-55110-310 BOOKS & MATERIALS	BRILLIANCE AUDIO INC	ADULT AUDIOBOOKS	\$98.96
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	AWARD LABELS/PAPER ROLL	\$146.76
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	PAPER ROLLS/FILE PLAIN BASE	\$156.18
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	POSTER/PAPER ROLL/BULLETIN BOARD PIECES	\$111.21
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	NEWSLETTERS	\$30.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	ANNUAL REPORTS	\$31.50
E 101-55110-255 BLDGS/GROUNDS	HOME DEPOT	WALLPLATE	\$7.97
E 101-55110-255 BLDGS/GROUNDS	HOME DEPOT	WALLPLATE	\$11.31
E 101-55110-255 BLDGS/GROUNDS	HOME DEPOT	CABLES/SWITCH	\$29.89
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	INFOWORKS TECHNOLOGY CO	LABELS	\$108.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK	MEMORY CAFÉ	\$75.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	PETTY CASH	\$75.68
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOK	\$30.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$100.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RCH COMMUNICATIONS	EMERGENCY PHONES/LIBRARY	\$748.84
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	ADULT AUDIOBOOK	\$82.20
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	FEB ADDL IMAGES	\$46.88
E 101-55110-310 BOOKS & MATERIALS	SCHOLASTIC LIBRARY PUBLISHING	BOOKS	\$398.45
E 101-55110-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	APRIL PREMIUMS	\$100.37
E 101-55110-310 BOOKS & MATERIALS	THE CHILD S WORLD	BOOKS	\$343.10
EXPENSE Descr LIBRARY			<u>\$9,650.30</u>
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$112.27
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	BIT TIP SET	\$13.81
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	BRUSH/CHISEL	\$31.00
E 101-51600-255 BLDGS/GROUNDS	BUMPER TO BUMPER HARTLAND	OIL FOR GENERATOR	\$94.88
E 101-51600-255 BLDGS/GROUNDS	GUETZKE & ASSOCIATES, INC.	ADD/REMOVE CODES TO ALARM SYSTEM	\$390.00
E 101-51600-255 BLDGS/GROUNDS	HAHN ACE HARDWARE	SNOWBLOWER PARTS	\$23.89

Account Descr	Search Name	Comments	Amount
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$100.00
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB GAS	\$650.01
EXPENSE Descr MUNICIPAL BUILDING			\$1,415.86
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	STAIN	\$226.96
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PREMIER BLASTING LLC	REMOVE GRAFFITTI/HARTBROOK PARK	\$275.00
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB CENTENNIAL	\$170.55
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB NIXON	\$29.15
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB NIXON	\$29.41
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB HARTBROOK	\$15.71
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB PENBROOK	\$23.69
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB PENBROOK	\$15.71
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB NIXON	\$23.91
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	FEB CENTENNIAL	\$18.66
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB HARTBROOK	\$28.61
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB FAC	\$50.13
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB NIXON	\$17.73
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB BARK RIVER	\$37.12
EXPENSE Descr PARKS			\$962.34
EXPENSE Descr PUBLIC WORKS			
E 101-53000-220 UTILITY SERVICES	AT&T	FEB-MAR SERVICE	\$20.19
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	WASHERS	\$24.50
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	AYRES ASSOCIATES, INC.	2016 BRIDGE INSPECTIONS	\$5,100.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	BADGER TRUCK CENTER INC	RUNNING BOARDS	\$295.00
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	HARDWARE FOR SIGN INSTALL	\$34.18
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	GASKET	\$10.57
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	SCREWS/SAW BLADES/LAMP HOLDERS	\$92.72
E 101-53000-430 SNOW & ICE REMOVAL	COMPASS MINERALS	SALT	\$29,845.37
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	COMPRESSOR OIL FOR STREET SWEEPER	\$68.10
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	LED LIGHTS	\$118.40
E 101-53000-360 VEHICLE MAINT/EXPENSE	INTERSTATE BATTERIES	BATTERIES	\$561.75
E 101-53000-345 STAFF EDUCATION/TRAINING	ITE WISCONSIN	TRAINING/EINWECK	\$90.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	JOURNAL COMMUNITY PUBL	SEASONAL EMPLOYMENT AD	\$167.38
E 101-53000-410 STREETS GEN MAINT	LANGE ENTERPRISES INC	SIGNS/BRACKETS/POSTS	\$689.62
E 101-53000-410 STREETS GEN MAINT	LANGE ENTERPRISES INC	SIGNS	\$116.10
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OLSEN SAFETY EQUIPMENT CORP	SAFETY VESTS	\$14.56
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	TIRES FOR MIKE G TRUCK	\$175.96
E 101-53000-410 STREETS GEN MAINT	PREMIER BLASTING LLC	REMOVE GRAFFITTI/HAIGHT DR BRIDGE	\$200.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	PLOW LIFT CYLINDER #25	\$247.72
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	QUEST COLL/JAMBRETZ	\$56.00

Account Descr	Search Name	Comments	Amount
E 101-53000-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	APRIL PREMIUMS	\$301.73
E 101-53000-360 VEHICLE MAINT/EXPENSE	SNAP-ON TOOLS	ELECTRICAL TERMINAL TOOLS	\$113.75
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 1/31	\$19.80
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 2/07	\$98.80
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 2/14	\$125.80
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 2/21	\$98.80
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 1/31	\$125.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	LIGHT/SEWER TRUCK	\$96.52
E 101-53000-220 UTILITY SERVICES	VERIZON WIRELESS	JAN-FEB SERVICE	\$75.70
E 101-53000-430 SNOW & ICE REMOVAL	WAUKESHA CTY TREASURER (515)	BRINE	\$375.44
E 101-53000-225 STREET LIGHTING	WE ENERGIES	DEC-JAN CLOCK	\$49.81
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB ELECTRIC	\$770.03
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JAN-FEB CAMPUS DR	\$394.00
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB GAS	\$1,042.05
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JAN-FEB ST LIGHTING	\$309.39
EXPENSE Descr PUBLIC WORKS			<u>\$41,925.54</u>
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	FEB-MAR SERVICE	\$20.19
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	FEB YOGA STRENGTH PUNCH CARDS	\$134.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	FEB MODERATE YOGA PUNCH CARDS	\$302.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	FEB GENTLE YOGA STRETCH	\$571.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	FEB NIA PUNCH CARDS	\$192.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	GAYDOS-FEDAK, NINA M	FEB DANCE CLASSES	\$2,436.60
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	FEB DANCE CLASSES	\$646.80
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	HARTLAND MATTERS 2017	\$135.20
E 101-55300-302 TO THE POINTE DANCE PROGRAM	KATIE GATLIN	FEB DANCE CLASSES	\$123.90
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	TODDLER SCULPTING WITH CLAY	\$48.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	FEB CORE FITNESS PUNCH CARDS	\$316.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	FEB CARDIO FIT FOR OLDER ADULTS	\$72.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	FEB CORE FITNESS PUNCH CARDS	\$448.00
E 101-55300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	APRIL PREMIUMS	\$4.03
E 101-55300-302 TO THE POINTE DANCE PROGRAM	SHAWN J MOTLEY	FEB DANCE CLASSES	\$168.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	QIGONG	\$96.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	FEB YOGA FOR LIFE PUNCH CARDS	\$1,120.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	FEB CHAIR YOGA PUNCH CARDS	\$230.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	FEB YOGA FOR LIFE PUNCH CARDS	\$576.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			<u>\$7,641.92</u>
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	FEB SERVICES	\$31,069.75
EXPENSE Descr REFUSE & GARBAGE COLLECTION			<u>\$31,069.75</u>

Account Descr	Search Name	Comments	Amount
EXPENSE Descr SEWER SERVICE			
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	FEB-MAR SERVICE	\$20.20
E 204-53610-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	BATTERY CHARGER	\$42.99
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	UB SUPPORT/WINFIX ASSETS SUPPORT	\$330.00
E 204-53610-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	ALUMINUM PLATE/STAINLESS SCREWS	\$103.59
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	BIEBELS TRUE VALUE	BUSHINGS	\$15.63
E 204-53610-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	VELCRO	\$19.09
E 204-53610-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	ROPE/SNAPCLIP/CLEAT	\$36.84
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	FEB FEES	\$69,575.63
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	FEB FSA FEES	\$23.49
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MAR ADMN SERVICES	\$25.92
E 204-53610-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	HOSE/FITTINGS	\$22.36
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	THE EXPEDITERS INC	GROUT 2 MANHOLES	\$1,400.00
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB WOODLANDS	\$44.35
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	DEC-JAN SHADOW RIDGE	\$61.37
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	DEC-JAN ARLENE	\$250.15
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	DEC-JAN RUSTIC	\$42.92
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	DEC-JAN CRYSTAL	\$99.04
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB HWY 83	\$23.10
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JAN-FEB BRADFORD	\$43.00
EXPENSE Descr SEWER SERVICE			\$72,179.67
EXPENSE Descr WATER UTILITY			
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	FEB-MAR SERVICE	\$20.20
E 620-53700-923 OUTSIDE SERVICES	BANYON DATA SYSTEMS INC	UB SUPPORT/WINFIX ASSETS SUPPORT	\$330.00
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	SAW EXTENSION	\$8.97
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	DRILL BIT	\$35.88
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	MAR ADMN SERVICES	\$64.80
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	FEB FSA FEES	\$58.73
E 620-53700-635 MAINTENANCE OF TREATMENT PLANT	HOME DEPOT	BLOCK/MORTAR	\$30.41
E 620-53700-674 METERS	MIDWEST METER INC	ORIONS	\$42,768.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	RAW WATER	\$90.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	WELL #3 - ORTHOPHOS	\$20.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER	\$80.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	FEB BACTERIA SAMPLES	\$72.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	W-3 INVESTIGATIVE	\$60.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	INVESTIGATIVE LEAD	\$100.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	FEB BACTERIA SAMPLES	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	FEB BACTERIA SAMPLES	\$54.00
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JAN-FEB SUNSHINE	\$27.10
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	DEC-JAN HILL ST	\$108.31
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JAN-FEB PENBROOK	\$56.95

Account Descr	Search Name	Comments	Amount
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JAN-FEB PENBROOK	\$252.79
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JAN-FEB CONVENTRY	\$90.75
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JAN-FEB SUNSHINE	\$1,477.38
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JAN-FEB #3 PUMPHOUSE	\$10.17
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JAN-FEB SUNNYSLOPE	\$867.66
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JAN-FEB MANCHESTER	\$1,264.79
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	FEB MICRO-BOOSTER	\$30.63
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JAN-FEB BRISTLECONE	\$422.58
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JAN-FEB BRISTLECONE	\$14.57
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$25.00
EXPENSE Descr WATER UTILITY			\$48,495.67
			\$250,337.44

# VILLAGE OF HARTLAND

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## Payments

Current Period: FEBRUARY 2017

Batch Name	FEB17MC	User Dollar Amt	\$31,912.81		
Payments		Computer Dollar Amt	\$31,912.81		
			\$0.00	In Balance	
Refer	52927 WAUKESHA CTY TREASURER (51	Ck# 008592	2/2/2017		
Cash Payment	E 401-58000-610 PRINCIPAL REDEMP	TRUNKED RADIO REPAYMENT - PRINCIPAL		\$4,854.00	
Invoice	2017-00000020				
Cash Payment	E 101-53000-290 OUTSIDE SERVICES/C	TRUNKED RADIO REPAYMENT		\$788.04	
Invoice	2017-00000020				
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	TRUNKED RADIO REPAYMENT		\$337.73	
Invoice	2017-00000020				
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C	TRUNKED RADIO REPAYMENT		\$150.10	
Invoice	2017-00000020				
Cash Payment	E 101-52200-290 OUTSIDE SERVICES/C	TRUNKED RADIO REPAYMENT		\$1,125.77	
Invoice	2017-00000020				
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	TRUNKED RADIO REPAYMENT		\$1,050.72	
Invoice	2017-00000020				
Cash Payment	E 101-51400-290 OUTSIDE SERVICES/C	TRUNKED RADIO REPAYMENT		\$112.58	
Invoice	2017-00000020				
Cash Payment	E 101-55300-290 OUTSIDE SERVICES/C	TRUNKED RADIO REPAYMENT		\$37.53	
Invoice	2017-00000020				
Cash Payment	E 101-55110-290 OUTSIDE SERVICES/C	TRUNKED RADIO REPAYMENT		\$37.53	
Invoice	2017-00000020				
Transaction Date	3/1/2017	GF Checking	11100	<b>Total</b>	\$8,494.00
Refer	52929 WEIKERT, ROBERT & PAULA	Ck# 008593	2/2/2017		
Cash Payment	G 101-12110 PROPERTY TAX REFUNDS	0726058		\$75.50	
Invoice	REFUND				
Transaction Date	3/1/2017	GF Checking	11100	<b>Total</b>	\$75.50
Refer	52930 WE ENERGIES	Ck# 008594	2/7/2017		
Cash Payment	E 620-53700-622 POWER FOR PUMPING	DEC-JAN MANCHESTER		\$1,459.52	
Invoice	7839302285				
Cash Payment	E 620-53700-622 POWER FOR PUMPING	DEC-JAN SUNNYSLOPE		\$1,073.64	
Invoice	2293156744				
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	DEC-JAN #3 PUMPHOUSE		\$11.51	
Invoice	3042164324				
Cash Payment	E 101-53000-220 UTILITY SERVICES	DEC-JAN GAS		\$1,506.27	
Invoice	6056270114				
Cash Payment	E 620-53700-622 POWER FOR PUMPING	DEC-JAN SUNSHINE		\$1,729.90	
Invoice	6473362744				
Cash Payment	E 204-53610-220 UTILITY SERVICES	DEC-JAN HWY 83		\$28.16	
Invoice	6263414559				
Cash Payment	E 620-53700-622 POWER FOR PUMPING	DEC-JAN COVENTRY		\$98.25	
Invoice	1468544962				
Cash Payment	E 101-51600-220 UTILITY SERVICES	DEC-JAN GAS		\$846.48	
Invoice	2663271889				
Cash Payment	E 101-55200-220 UTILITY SERVICES	DEC-JAN PENBROOK		\$16.80	
Invoice	5674217938				
Cash Payment	E 204-53610-220 UTILITY SERVICES	DEC-JAN BRADFORD		\$53.40	
Invoice	5613294504				

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Cash Payment	E 620-53700-622 POWER FOR PUMPING	DEC-JAN PENBROOK	\$257.39
Invoice	7851809890		
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	DEC-JAN PENBROOK	\$64.76
Invoice	7851809890		
Cash Payment	E 101-55200-220 UTILITY SERVICES	DEC-JAN PENBROOK	\$23.76
Invoice	8613908604		
Cash Payment	E 101-55200-220 UTILITY SERVICES	DEC-JAN CENTENNIAL	\$170.86
Invoice	0450215442		
Cash Payment	E 101-55200-220 UTILITY SERVICES	DEC-JAN HARTBROOK	\$17.88
Invoice	0481684333		
Cash Payment	E 101-55200-220 UTILITY SERVICES	DEC-JAN HARTBROOK	\$33.08
Invoice	9236535835		
Cash Payment	E 101-52200-220 UTILITY SERVICES	DEC-JAN SURVIVE ALIVE/GAS	\$38.69
Invoice	0882882206		
Cash Payment	E 101-52200-220 UTILITY SERVICES	DEC-JAN SURVIVE ALIVE/ELECT	\$228.21
Invoice	9205177634		
Cash Payment	E 101-53000-220 UTILITY SERVICES	DEC-JAN ELECTRIC	\$830.26
Invoice	3646056192		
Cash Payment	E 101-52200-220 UTILITY SERVICES	DEC-JAN ELECTRIC/GAS	\$1,244.02
Invoice	0433099006		
Cash Payment	E 620-53700-622 POWER FOR PUMPING	NOV-DEC HILL ST	\$99.23
Invoice	1256399293		
Cash Payment	E 101-53000-225 STREET LIGHTING	NOV-DEC CLOCK	\$67.66
Invoice	7216041063		
Cash Payment	E 101-53000-225 STREET LIGHTING	DEC-JAN ST LIGHTING	\$356.96
Invoice	5028427102		
Cash Payment	E 101-53000-225 STREET LIGHTING	DEC-JAN CAMPUS DR	\$395.32
Invoice	9028267806		
Cash Payment	E 204-53610-220 UTILITY SERVICES	DEC-JAN WOODLANDS	\$48.19
Invoice	9416057165		
Cash Payment	E 101-55200-220 UTILITY SERVICES	DEC-JAN NIXON	\$34.20
Invoice	5876199679		
Cash Payment	E 101-55200-220 UTILITY SERVICES	DEC-JAN NIXON	\$30.54
Invoice	2679405828		
Cash Payment	E 101-55200-220 UTILITY SERVICES	DEC-JAN FAC	\$53.62
Invoice	0216106875		
Cash Payment	E 101-55200-220 UTILITY SERVICES	DEC-JAN NIXON	\$18.98
Invoice	0096257859		
Cash Payment	E 101-55200-220 UTILITY SERVICES	DEC-JAN BARK RIVER	\$43.75
Invoice	9032161219		
Cash Payment	E 101-55200-220 UTILITY SERVICES	DEC-JAN NIXON	\$25.77
Invoice	8805432113		
Cash Payment	E 620-53700-625 MAINTENANCE OF PU	DEC-JAN SUNSHINE	\$19.15
Invoice	5677024971		
Cash Payment	E 204-53610-220 UTILITY SERVICES	NOV-DEC CRYSTAL	\$85.36
Invoice	6068808002		
Cash Payment	E 204-53610-220 UTILITY SERVICES	NOV-DEC RUSTIC	\$40.88
Invoice	9264030069		
Cash Payment	E 204-53610-220 UTILITY SERVICES	NOV-DEC ARLENE	\$228.12
Invoice	6475996819		

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Cash Payment	E 204-53610-220 UTILITY SERVICES	NOV-DEC SHADOW RIDGE		\$56.25
Invoice 7811234819				
Transaction Date	3/1/2017	GF Checking	11100	<b>Total</b> \$11,336.82
Refer	52931 <u>WI SUPPORT COLLECTIONS TRUS</u>		Ck# 008595 2/14/2017	
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #3		\$484.61
Invoice				
Transaction Date	3/1/2017	GF Checking	11100	<b>Total</b> \$484.61
Refer	52932 <u>US DEPT OF EDUCATION</u>		Ck# 008596 2/14/2017	
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	GARNISHMENT DYER/REID		\$223.25
Invoice				
Transaction Date	3/1/2017	GF Checking	11100	<b>Total</b> \$223.25
Refer	52933 <u>WE ENERGIES</u>		Ck# 008597 2/14/2017	
Cash Payment	E 620-53700-622 POWER FOR PUMPING	DEC-JAN #3 PUMPHOUSE		\$1,906.07
Invoice 0065822102				
Cash Payment	E 101-53000-225 STREET LIGHTING	DEC-JAN ST LIGHTING		\$8,716.30
Invoice 0065822102				
Transaction Date	3/1/2017	GF Checking	11100	<b>Total</b> \$10,622.37
Refer	52934 <u>WI SUPPORT COLLECTIONS TRUS</u>		Ck# 008598 2/27/2017	
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #4		\$484.61
Invoice				
Transaction Date	3/1/2017	GF Checking	11100	<b>Total</b> \$484.61
Refer	52935 <u>US DEPT OF EDUCATION</u>		Ck# 008599 2/27/2017	
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	GARNISHMENT DYER		\$191.65
Invoice				
Transaction Date	3/1/2017	GF Checking	11100	<b>Total</b> \$191.65

### Fund Summary

	11100 GF Checking
101 GENERAL FUND	\$19,311.20
204 SEWER	\$690.46
401 CAPITAL PROJECTS FUND	\$4,854.00
620 WATER FUND	\$7,057.15
	\$31,912.81

Pre-Written Checks	\$31,912.81
Checks to be Generated by the Computer	\$0.00
Total	\$31,912.81

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Batch Name	Payment	Computer Dollar Amt			Posted
Refer	53001 PAYMENT SERVICE NETWORK	Ck# 2017019E 2/3/2017			
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	MONTHLY CREDIT CARD FEES			\$218.20
Invoice					
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY CREDIT CARD FEES			\$218.20
Invoice					
Transaction Date	2/3/2017	Due 0	GF Checking	11100	<b>Total</b> \$436.40
Refer	53002 FIRST BANK FINANCIAL CENTRE	Ck# 2017020E 2/28/2017			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	EBUSINESS BANKING FEES			\$20.00
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	POSITIVE PAY			\$30.00
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	ACH FILTERS/BLOCKS			\$25.00
Invoice					
Transaction Date	2/28/2017	Due 0	GF Checking	11100	<b>Total</b> \$75.00
Refer	53003 HARTLAND/LAKESIDE SCHOOL DI	Ck# 2017021E 2/21/2017			
Cash Payment	G 801-24600 TAXES DUE TO SCHOOL DI	FEBRUARY TAX SETTLEMENT			\$1,183,529.70
Invoice					
Transaction Date	2/21/2017	Due 0	GF Checking	11100	<b>Total</b> \$1,183,529.70
Refer	53004 ARROWHEAD HIGH SCHOOL	Ck# 2017022E 2/21/2017			
Cash Payment	G 801-24600 TAXES DUE TO SCHOOL DI	FEBRUARY TAX SETTLEMENT			\$895,371.54
Invoice					
Transaction Date	2/21/2017	Due 0	GF Checking	11100	<b>Total</b> \$895,371.54
Refer	53005 LAKE COUNTRY SCHOOL	Ck# 2017023E 2/21/2017			
Cash Payment	G 801-24600 TAXES DUE TO SCHOOL DI	FEBRUARY TAX SETTLEMENT			\$175,454.99
Invoice					
Transaction Date	2/21/2017	Due 0	GF Checking	11100	<b>Total</b> \$175,454.99
Refer	53006 MERTON COMMUNITY SCHOOL DI	Ck# 2017024E 2/21/2017			
Cash Payment	G 801-24600 TAXES DUE TO SCHOOL DI	FEBRUARY TAX SETTLEMENT			\$16,046.70
Invoice					
Transaction Date	2/21/2017	Due 0	GF Checking	11100	<b>Total</b> \$16,046.70
Refer	53007 SWALLOW SCHOOL DISTRICT	Ck# 2017025E 2/21/2017			
Cash Payment	G 801-24600 TAXES DUE TO SCHOOL DI	FEBRUARY TAX SETTLEMENT			\$392,815.65
Invoice					
Transaction Date	2/21/2017	Due 0	GF Checking	11100	<b>Total</b> \$392,815.65
Refer	53008 WAUKESHA CTY TREASURER (51	Ck# 2017026E 2/21/2017			
Cash Payment	G 801-24310 TAXES DUE TO COUNTY &	FEBRUARY TAX SETTLEMENT			\$45,195.06
Invoice					
Cash Payment	G 801-24310 TAXES DUE TO COUNTY &	FEBRUARY TAX SETTLEMENT			\$530,652.74
Invoice					
Transaction Date	2/21/2017	Due 0	GF Checking	11100	<b>Total</b> \$575,847.80
Refer	53009 WCTC (2) (TAXES)	Ck# 2017027E 2/21/2017			

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Cash Payment Invoice	G 801-24610 TAXES DUE TO VTAE DIST	FEBRUARY TAX SETTLEMENT				\$97,918.58
Transaction Date	2/21/2017	Due 0	GF Checking	11100	Total	\$97,918.58
Refer	53010 EMPLOYEE TRUST FUNDS		Ck# 2017028E	2/24/2017		
Cash Payment Invoice	E 101-51400-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE				\$3,192.82
Cash Payment Invoice	E 101-51500-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE				\$2,223.31
Cash Payment Invoice	E 101-55300-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE				\$660.55
Cash Payment Invoice	E 101-52100-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE				\$27,672.82
Cash Payment Invoice	E 101-53000-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE				\$19,457.01
Cash Payment Invoice	E 101-55110-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE				\$5,148.72
Cash Payment Invoice	E 101-52200-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE				\$1,098.78
Cash Payment Invoice	E 101-52300-150 HEALTH/DENTAL/LIFE	MARCH HEALTH INSURANCE				\$1,098.78
Cash Payment Invoice	G 101-21530 INSURANCE DEDUCTIONS	MARCH HEALTH INSURANCE				\$5,155.05
Cash Payment Invoice	G 101-34140 UNFUNDED EMPLOYEE BE	MARCH HEALTH INSURANCE				\$3,760.32
Transaction Date	2/24/2017	Due 0	GF Checking	11100	Total	\$69,468.16
Refer	53011 WI RETIREMENT SYSTEM		Ck# 2017029E	2/28/2017		
Cash Payment Invoice	E 101-55300-140 RETIREMENT BENEFIT	JANUARY WRS PREMIUMS				\$319.62
Cash Payment Invoice	E 101-51400-140 RETIREMENT BENEFIT	JANUARY WRS PREMIUMS				\$718.11
Cash Payment Invoice	E 101-51500-140 RETIREMENT BENEFIT	JANUARY WRS PREMIUMS				\$292.85
Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	JANUARY WRS PREMIUMS				\$11,046.00
Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	JANUARY WRS PREMIUMS				\$666.48
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	JANUARY WRS PREMIUMS				\$614.46
Cash Payment Invoice	E 101-52300-140 RETIREMENT BENEFIT	JANUARY WRS PREMIUMS				\$979.21
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	JANUARY WRS PREMIUMS				\$79.20
Cash Payment Invoice	E 101-53000-140 RETIREMENT BENEFIT	JANUARY WRS PREMIUMS				\$4,015.23
Cash Payment Invoice	E 101-55110-140 RETIREMENT BENEFIT	JANUARY WRS PREMIUMS				\$1,511.58
Cash Payment Invoice	E 620-53700-926 EMPLOYEE PENSIONS	JANUARY WRS PREMIUMS				\$1,442.58

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Cash Payment	E 204-53610-110 SALARIES	JANUARY WRS PREMIUMS		\$125.67
Invoice				
Cash Payment	E 204-53610-110 SALARIES	JANUARY WRS PREMIUMS		\$252.68
Invoice				
Cash Payment	E 204-53610-390 BILLING/COLLECTION/	JANUARY WRS PREMIUMS		\$341.04
Invoice				
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	JANUARY WRS PREMIUMS		\$9,765.06
Invoice				
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	JANUARY WRS PREMIUMS		\$7,958.31
Invoice				
Transaction Date	2/28/2017	Due 0	GF Checking 11100	<b>Total</b> \$40,128.08
Refer	53012 PAYROLL DATA SERVICES INC		Ck# 2017030E 2/9/2017	
Cash Payment	E 804-56700-110 SALARIES	FEBRUARY 10 BID PAYROLL		\$1,096.14
Invoice				
Cash Payment	G 804-21520 RETIREMENT DEDUCTION	FEBRUARY 10 BID PAYROLL		-\$30.25
Invoice				
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	FEBRUARY 10 BID PAYROLL		\$37.00
Invoice				
Transaction Date	2/9/2017	Due 0	GF Checking 11100	<b>Total</b> \$1,102.89
Refer	53013 PAYROLL DATA SERVICES INC		Ck# 2017031E 2/23/2017	
Cash Payment	E 804-56700-110 SALARIES	FEBRUARY 24 BID PAYROLL		\$1,096.14
Invoice				
Cash Payment	G 804-21520 RETIREMENT DEDUCTION	FEBRUARY 24 BID PAYROLL		-\$30.25
Invoice				
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	FEBRUARY 24 BID PAYROLL		\$37.00
Invoice				
Transaction Date	2/23/2017	Due 0	GF Checking 11100	<b>Total</b> \$1,102.89
Refer	53014 WI DEPT OF REVENUE (SALES TA		Ck# 2017032E 2/10/2017	
Cash Payment	G 101-21515 SALES TAXES PAYABLE	JANUARY SALES TAX		\$368.75
Invoice				
Cash Payment	R 101-48000 MISCELLANEOUS REVENU	JANUARY SALES TAX		-\$10.00
Invoice				
Transaction Date	2/10/2017	Due 0	GF Checking 11100	<b>Total</b> \$358.75
Refer	53015 AFLAC		Ck# 2017033E 2/9/2017	
Cash Payment	G 101-21592 AFLAC INS PAYABLE	MONTHLY AFLAC PREMIUMS		\$323.94
Invoice				
Transaction Date	2/9/2017	Due 0	GF Checking 11100	<b>Total</b> \$323.94
Refer	53016 THE DEPOSITORY TRUST COMPA		Ck# 2017034E 2/1/2017	
Cash Payment	E 301-58000-615 DEBT SERVICE - INTE	2006 GO BONDS INTEREST		\$1,875.00
Invoice				
Cash Payment	E 620-53700-427 INTEREST ON LONG T	2006 GO BONDS INTEREST		\$656.25
Invoice				
Transaction Date	2/1/2017	Due 0	GF Checking 11100	<b>Total</b> \$2,531.25
Refer	53017 JPMORGAN CHASE BANK		Ck# 2017035E 2/18/2017	
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	AMAZON - CD'S/DVD'S		\$905.04
Invoice				

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Cash Payment	E 101-55110-300 OPERATING SUPPLIES	AMAZON - COFFEE/COFFEE CUPS/SUPPLIES	\$175.17
Invoice			
Cash Payment	E 101-55110-255 BLDGS/GROUNDS	BEE'S LIGHTING - LIGHT BULBS	\$89.76
Invoice			
Cash Payment	E 101-55110-255 BLDGS/GROUNDS	BEST BUY - CABLING	\$14.70
Invoice			
Cash Payment	E 101-55110-255 BLDGS/GROUNDS	AMAZON - SPEAKER MOUNTS/WIRING	\$145.86
Invoice			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	HARTLAND CHAMBER - MEMBERSHIP	\$610.00
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	WI CITY COUNTY MGMT - MEMBERSHIP/COX	\$163.11
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	WMCA - MEMBERSHIP/IGL	\$65.00
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	BEST BUY - SURFACE PRO 4 AND ACCESSORIES/IGL	\$1,111.96
Invoice			
Cash Payment	E 101-51600-255 BLDGS/GROUNDS	BEST BUY - BATTERIES	\$45.94
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	EB STEP UP & LEAD - CONFERENCE	\$520.00
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	RISE ABOVE FIRE - FIBER FIX TOOL WRAP	\$15.98
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	FDIC INTERNATIONAL - CONFERENCE/VERNON	\$340.00
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	WASSERSTROM - COFFEE MACHINE VALVE	\$25.07
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	DOLLAR TREE - PHOTO FRAMES	\$75.67
Invoice			
Cash Payment	E 101-52200-255 BLDGS/GROUNDS	BIEBELS - CHAIRS/LED BULBS	\$84.85
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	SENDIKS - COFFEE	\$32.48
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	DOMINO'S - PIZZA	\$51.43
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	MEIJER STORE - SNACKS/WATER - WCPA MTG	\$36.41
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SIRCHIE FINGER PRINT - SUPPLIES	\$137.33
Invoice			
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	FBINAA - DUES/ROSCH	\$85.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	HC WAREHOUSE - MIRANDA WARNING CARDS	\$45.99
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	WALMART- FIRE TRAILER SUPPLIES	\$63.70
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	HOME DEPOT - FIRE TRAILER & GARAGE SUPPLIES	\$664.19
Invoice			

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Cash Payment	E 101-52100-300 OPERATING SUPPLIES	VERIZON - PHONE CASE	\$68.29
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - LED SHOULDER MOUNT LIGHT	\$89.99
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - TOURNIQUET CASE/BELT	\$48.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - GLUTOSE GRAPE 3/BX TUBES	\$31.30
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - MEN'S TACTILE PRO PANTS	\$49.99
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	GALLS - ID TAG SET	\$36.93
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - MAGLITE LEATHER BELT HOLDER	\$37.45
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PANERA - HOST WCPA MEETING	\$58.81
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	DICKEYS BARBEQUE - ANNUAL DEPARTMENT MTG	\$230.17
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	HOME DEPOT - PAINT FOR COLLURA'S OFFICE	\$49.99
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	OPTICS PLANET - SCIT HOLSTER	\$168.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - MEN'S TACTILE PRO PANTS/KNEE PADS	\$132.38
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	EVERYTHING2GO.COM - OFFICE FURNITURE/COLLURA	\$1,795.00
Invoice			
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	VESTA AT&T - UNDERCOVER CAMERA MONTHLY FEE	\$26.66
Invoice			
Cash Payment	E 101-55110-345 STAFF EDUCATION/TR	WI LIBRARY ASSOC - MEMBERSHIP	\$218.00
Invoice			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	PIGGLY WIGGLY - SUPPLIES FOR 125TH PARTY	\$142.50
Invoice			
Cash Payment	E 101-55110-290 OUTSIDE SERVICES/C	TEAM SOFTWARE - PUBLIC WEB BROWSERS RENEWAL	\$125.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	WPLF - TRAINING CONF - KELSEY	\$135.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	VARIDESK - ADJUSTABLE DESK/BAGIN	\$395.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	MENARDS - PAINT	\$136.57
Invoice			
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	FBINAA - DUES/BAGIN	\$85.00
Invoice			
Cash Payment	E 802-52100-300 OPERATING SUPPLIES	GLOBAL ASSETS - TRAINING/MUNDY	\$1,450.00
Invoice			

# VILLAGE OF HARTLAND

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## Payments

Current Period: FEBRUARY 2017

Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	GALLS - CDU ITEMS	\$2,094.55
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	GALLS - NIGHTSTICKS/BATONS	\$60.29
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	GALLS - RIOT DUTY HELMETS	\$491.98
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	LOCAL GOVT EXTENSION - WGFOA DUES/BAILEY	\$25.00
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	OFFICEMAX - 1099 SUPPLIES	\$117.94
Cash Payment Invoice	E 101-51400-395 COMMUNITY RELATIO	BEER SNOBS - GIFT CARD EMPLOYEE PARTY	\$100.00
Cash Payment Invoice	E 101-51400-395 COMMUNITY RELATIO	ZESTI - GIFT CARD FOR EMPLOYEE PARTY	\$75.00
Cash Payment Invoice	E 101-51400-395 COMMUNITY RELATIO	PALMERS - GIFT CARD FOR EMPLOYEE PARTY	\$100.00
Cash Payment Invoice	E 101-51400-395 COMMUNITY RELATIO	ENDTERS - GIFT CARD FOR EMPLOYEE PARTY	\$100.00
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	KALAHARI - CONF LODGING/BAILEY	\$104.00
Cash Payment Invoice	E 101-53000-290 OUTSIDE SERVICES/C	NORTHERN TOOL - HOTLINE MEMBERSHIP	\$39.99
Cash Payment Invoice	E 101-55110-255 BLDGS/GROUNDS	1000BULBS.COM - LED BULBS	\$95.14
Cash Payment Invoice	E 101-55110-255 BLDGS/GROUNDS	AMAZON - POWER CORD/VGA ADAPTER	\$32.97
Cash Payment Invoice	E 101-55110-255 BLDGS/GROUNDS	1000BULBS.COM - LED BULBS	\$432.10
Cash Payment Invoice	E 101-53000-360 VEHICLE MAINT/EXPE	THE UPS STORE - SHIP CODE SCANNER	\$23.75
Cash Payment Invoice	E 101-55110-255 BLDGS/GROUNDS	AMAZON - VGA CABLE	\$16.72
Cash Payment Invoice	E 101-55200-800 CAPITAL OUTLAY	FOLDINGCHAIRS4LESS.COM - CHAIRS FOR FAC	\$932.37
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	CUMMINS - NO SHOW CHARGE/GENERATOR REPAIR	\$585.00
Cash Payment Invoice	E 101-53000-345 STAFF EDUCATION/TR	WAUKESHA CTY PARKS - STORM WATER WORKSHOP	\$100.00
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	BURGHARDT SPORTING GOODS - FLOOR TAPE	\$17.98
Cash Payment Invoice	E 101-51400-395 COMMUNITY RELATIO	WALMART - GIFT BAGS/EMPLOYEE PARTY	\$20.08
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	VILLAGE GRAPHICS - COPIES	\$161.00

# VILLAGE OF HARTLAND

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## Payments

Current Period: FEBRUARY 2017

Cash Payment	E 101-51400-395 COMMUNITY RELATIO	THINGS REMEMBERED - GIFTS/EMPLOYEE PARTY	\$22.00
Invoice			
Cash Payment	G 101-31630 4TH OF JULY PARADE DO	ARNOLDS ENV - DEPOSIT FOR PORTABLE RESTROOMS	\$437.50
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	ULINE - TABLE COVERING	\$174.71
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	PICKLEBALL CENTRAL - PICKLEBALLS/NET	\$84.97
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	PIGGLY WIGGLY - PIES	\$19.95
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	OFFICEMAX - PAPER PAD FOR EASEL	\$67.98
Invoice			
Cash Payment	E 101-55200-365 BLDGS/GROUNDS MAI	CERTAPRO PAINTERS - PAINT BATHROOMS	\$950.00
Invoice			
Cash Payment	E 101-52200-255 BLDGS/GROUNDS	TWC - JAN-FEB SERVICE	\$249.99
Invoice			
Cash Payment	E 101-53000-220 UTILITY SERVICES	TWC - JAN-FEB INTERNET	\$83.33
Invoice			
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	TWC - JAN-FEB INTERNET	\$83.33
Invoice			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	TWC - JAN-FEB INTERNET	\$83.33
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	TWC - DEC/JAN PHONE	\$42.68
Invoice			
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	TWC - DEC/JAN PHONE	\$42.68
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	TWC - DEC/JAN PHONE	\$42.68
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	TWC - DEC/JAN PHONE	\$42.68
Invoice			
Cash Payment	E 101-55110-220 UTILITY SERVICES	TWC - DEC/JAN PHONE	\$42.68
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	TWC - DEC/JAN PHONE	\$42.68
Invoice			
Cash Payment	E 101-53000-220 UTILITY SERVICES	TWC - DEC/JAN PHONE	\$42.68
Invoice			
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	TWC - DEC/JAN PHONE	\$42.67
Invoice			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	TWC - DEC/JAN PHONE	\$42.67
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AT&T - PD JAN-FEB SERVICE	\$63.06
Invoice			
Cash Payment	G 101-34215 DESIGNATED-HPD ARMOR	HARWIRE COMPOSITE ARMOR - TACTICAL VEST PLATES	\$1,614.00
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	TWC - JAN/FEB SERVICE	\$104.03
Invoice			
Cash Payment	E 101-55300-295 TRIPS	CASCADE MOUNTAIN - REC SKI TRIP	\$1,046.00
Invoice			

**VILLAGE OF HARTLAND**  
**Payments**

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Current Period: FEBRUARY 2017

Cash Payment	E 101-51500-300 OPERATING SUPPLIES	GOVT EDUCATION - 2017 CLERK/TREASURER INSITUTE/DETERT	\$472.00
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	AMAZON - RECEIPT ROLLS	\$29.99
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	TWC - JAN/FEB INTERNET	\$53.00
Invoice			
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	TWC - JAN/FEB INTERNET	\$53.00
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	TWC - JAN/FEB INTERNET	\$53.00
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	TWC - JAN/FEB INTERNET	\$53.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	TWC - JAN/FEB INTERNET	\$53.00
Invoice			
Cash Payment	E 101-53000-220 UTILITY SERVICES	TWC - JAN/FEB INTERNET	\$53.00
Invoice			
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	TWC - JAN/FEB INTERNET	\$53.00
Invoice			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	TWC - JAN/FEB INTERNET	\$53.00
Invoice			
Cash Payment	E 101-55370-300 OPERATING SUPPLIES	TWC - JAN/FEB INTERNET	\$30.00
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	TWC - JAN/FEB PHONE	\$42.68
Invoice			
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	TWC - JAN/FEB PHONE	\$42.68
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	TWC - JAN/FEB PHONE	\$42.68
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	TWC - JAN/FEB PHONE	\$42.68
Invoice			
Cash Payment	E 101-55110-220 UTILITY SERVICES	TWC - JAN/FEB PHONE	\$42.68
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	TWC - JAN/FEB PHONE	\$42.68
Invoice			
Cash Payment	E 101-53000-220 UTILITY SERVICES	TWC - JAN/FEB PHONE	\$42.68
Invoice			
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	TWC - JAN/FEB PHONE	\$42.67
Invoice			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	TWC - JAN/FEB PHONE	\$42.67
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	JEFFERSON FIRE & SAFETY - HOOK/CHISEL/OVERHAUL HOOKS	\$150.00
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	JEFFERSON FIRE & SAFETY - 5 GAL BUCKET FIREFIGHTING FOAM	\$970.00
Invoice			
Cash Payment	E 101-53635-460 LANDSCAPE MANAGE	VERMEER - CHAINS/BAR	\$251.80
Invoice			
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	EH WOLF - GASOLINE/DIESEL FUEL	\$3,814.57
Invoice			

VILLAGE OF HARTLAND

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Payments

Current Period: FEBRUARY 2017

Cash Payment	E 101-53000-220 UTILITY SERVICES	TWC - JAN/FEB INTERNET			\$83.33
Invoice					
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	TWC - JAN/FEB INTERNET			\$83.33
Invoice					
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	TWC - JAN/FEB INTERNET			\$83.33
Invoice					
Transaction Date	2/18/2017	Due 0	GF Checking	11100	<b>Total</b> \$28,985.26

Fund Summary

	11100 GF Checking	
804 BUSINESS IMPROVEMENT DISTRICT	\$2,205.78	
802 LAKE AREA CRITICAL INCIDENT TM	\$1,450.00	
801 TRUST & AGENCY FUND	\$3,336,984.96	
620 WATER FUND	\$2,622.03	
301 DEBT SERVICE FUND	\$1,875.00	
204 SEWER	\$1,827.59	
101 GENERAL FUND	\$134,532.22	
	<u>\$3,481,497.58</u>	

Pre-Written Checks	\$3,481,497.58
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<b>\$3,481,497.58</b>

**VILLAGE OF HARTLAND  
LICENSES AND PERMITS  
MARCH 13, 2017**

**Bartender (Operator's) License – expires June 30, 2018**

Michael Stoller  
Ylli Berisha

The Police Chief and Village Clerk recommend approval of the licenses listed above. All applicants have successfully completed the Responsible Beverage Servers Course.



ADMINISTRATION  
210 COTTONWOOD AVENUE  
HARTLAND, WI 53029  
PHONE (262) 367-2714  
FAX (262) 367-2430  
[www.villageofhartland.com](http://www.villageofhartland.com)

*125th Anniversary  
1892-2017*

[davidc@villageofhartland.com](mailto:davidc@villageofhartland.com)

January 24, 2017

Anthony J. Armeli  
AJA of Oconomowoc, LLC d/b/a Pepino's Hartland  
600 Hartbrook Drive, Unit 104  
Hartland WI 53029

Dear Mr. Armeli,

On September 12, 2016, you were granted a Class "B" Retailer's License for Fermented Malt Beverages and a "Class B" Retailer's License for Intoxicating Liquors for your proposed restaurant in the Sendik's Plaza on Hartbrook Drive. Those licenses were issued by the Village Board upon understanding and belief that your restaurant's opening was imminent. To this date, you have not completed construction and the restaurant has not ever opened. This is a violation of the Village Code.

Village of Hartland Ordinance Sec. 6-4 provides:

*Due to the limited number of retail alcohol licenses available, in addition to all other grounds for revocation, suspension, or non-renewal of a retail alcohol license permitted under Wis. Stats. § 125.12 or otherwise permitted by law, the following shall constitute a basis for the village to suspend, revoke or refuse the renewal of the license in accordance with the provisions of subsection 6-28(a):*

- (1) Failure to commence the sale of alcohol within 45 days of the issuance of any license to sell fermented malt beverages or intoxicating liquor.*
- (2) Discontinuation of the sale of alcohol beverages for which a license has been issued for 45 days or more during any 60-day period.*

Village of Hartland Ordinance Sec. 6-4 was adopted under Wis. Stat. § 125.10, and allows the Village of Hartland to revoke an issued retail alcohol license where there has been a failure to commence the sale of alcoholic beverages within 45 days of the issuance of any license to sell fermented malt beverages or intoxicating liquor. Further, Wisconsin Stat. § 125.12(2)(ag)1 allows local authorities that have issued retail alcohol licenses to revoke such licenses if the license holder has violated a municipal ordinance regulating retail alcohol licenses.

Anthony J. Armeli, Pepino's

January 24, 2017

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As of today, 134 days have elapsed since the licenses were issued, which is a clear violation of the Village Code. Further, according to Village records, your building permits for the restaurant build out were issued on March 23, 2016. While I appreciate that construction is an expensive process, this situation as it relates to the liquor license cannot continue. The construction project must be finished and the restaurant must open or I will request the Village Board consider revocation of your licenses. Based on my understanding of the progress of construction, I am willing to wait 30 days until February 23, 2017 before I take the matter of revocation to the Village Board. Unless the restaurant is open or substantial progress has been made toward opening, I will ask the Village Board at its February 27 meeting to commence the revocation process.

I cannot stress enough how happy we are that you are planning to open a restaurant in the Village and we support that effort. However, because the Village has a limited number of licenses available, it is equally important that those licenses are issued to active businesses. Please keep in contact with Building and Zoning Official Scott Hussinger as you move rapidly toward your Occupancy Permit and opening of the restaurant.

Sincerely,

A handwritten signature in black ink, appearing to read "David E. Cox", written over a white background.

David E. Cox,  
Village Administrator

cc: Darlene Igl, Village Clerk  
Scott Hussinger, Building and Zoning Official



## LAKE COUNTRY MUNICIPAL COURT

174 E. Wisconsin Avenue  
Oconomowoc, WI 53066  
262-569-0920 - T  
[www.lcmunict.com](http://www.lcmunict.com)

Clerk Pamela Strunk  
[clerk@lcmunict.com](mailto:clerk@lcmunict.com)

Deputy Clerk Theresa Berlin  
[deputyclerk@lcmunict.com](mailto:deputyclerk@lcmunict.com)

Honorable Timothy T. Kay

TO: Members and Contract Members of  
the Lake Country Municipal Court

RE: Updated Successor Agreement for the  
Operation of the Lake Country  
Municipal Court

Dear Clerks:

The Lake Country Municipal Court, being in excess of 20 years old, was subject to an updated Successor Agreement in 2010. It is again timely that we update the agreement, and it is also necessary that each municipality adopt an **identical** ordinance. A sample ordinance that was prepared by the Village of Merton (one of the later joiners) is enclosed for your use, together with an updated Successor Agreement. It is difficult for each municipality to literally conform to the identical ordinance due to the fact that most municipal or general codes have different numbering systems; however, the balance of the ordinance must be identical. Section 755.03(4), Wis. Stats., provides for two or more municipalities entering into an agreement under the intermunicipal agreement §66.0301, Wis. Stats., which has been accomplished (I assume) by all municipalities as previously directed. It is necessary, however, due to the addition of numerous municipalities since the last ordinance and Successor Agreement was adopted that we update the ordinances with regard to the names of the municipalities. The municipalities are: City of Oconomowoc, Village of Oconomowoc Lake, Village of Dousman, Town of Delafield, Village of Nashotah, Town of Lisbon, Town of Merton, Village of Sussex, Village of Hartland, Village of Lac LaBelle, Town of Oconomowoc, Village of Summit, Village of Chenequa, Town of Erin, Village of Merton, Village of Sullivan, Village of Johnson Creek, Town of Ixonia (contract member), and Town of Ottawa (contract member).

I would request that you follow the following section of the statutes, that being the one that says that each municipality shall adopt an ordinance (or bylaw) under subsec. (1) prior to entering into the agreement. I would request that your Common Council, Village Board or Town Board adopt the ordinance prior to approving the agreement as required. I would also ask that each of you send a copy of your ordinance to the following, which is required under §755.01(4), Wis. Stats.:

Members and Contract Members  
March 2, 2017  
Page 2

Mr. J. Denis Moran  
Director of State Courts  
P.O. Box 1688  
Madison, WI 53701-1688

I will send an appropriate letter, a copy of the updated agreement, and a sample of the ordinance to Judge Randy R. Koschnick, the Chief Judge of this judicial administrative district, to request certification. Section 755.01(1), Wis. Stats., requires certification; and though §755.03(4) only requires that the ordinances be filed with the Director of State Courts, I see no problem with asking for a new certification. I will be contacting the Chief Judge for that purpose.

Time is of the essence due to the fact that the Village of Johnson Creek is joining the court, to be effective with the first court date of May 12, 2017.

Sincerely,



G. William Chapman, Chairman  
Administrative Committee  
LAKE COUNTRY MUNICIPAL COURT  
GWC/sp  
Enclosures

P.S. Please forward a copy of your ordinance and the agreement after adopted and executed by the following:

Ms. Pamela Strunk, Clerk  
Lake Country Municipal Court  
174 East Wisconsin Ave.  
Oconomowoc, WI 53066

**VILLAGE OF HARTLAND  
ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AMEND ARTICLE II, SECTION 30-28 OF THE VILLAGE OF  
HARTLAND CODE OF ORDINANCES REGARDING FINES AND FORFEITURES OF  
THE MUNICIPAL COURT**

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND, WAUKESHA COUNTY,  
WISCONSIN, DOES ORDAIN AS FOLLOWS:

Section 1. Section 30.28 is hereby amended to read as follows:

**Sec. 30-28 Fines and Forfeitures**

The municipal judge may impose punishment and sentences as provided by Wis. Stats. § 800.09, and as provided in the ordinances of the following municipalities: City of Oconomowoc, Town of Oconomowoc, Town of Merton, Village of Summit, Village of Hartland, Village of Oconomowoc Lake, Village of Chenequa, Village of Lac La Belle, Village of Merton, Village of Nashotah, Village of Dousman, Town of Delafield, Town of Lisbon, Village of Sussex, Town of Erin, Village of Sullivan, Village of Johnson Creek (contract member), Town of Ixonia (contract member) and Town of Ottawa (contract member). All forfeitures, fees, penalty assessments and costs shall be paid to the treasurer of the municipality within which the case arose within seven days after receipt of the money by the municipal judge or other court personnel. At the time of the payment, the municipal judge shall report to the treasurer the title of the action, the offense for which a forfeiture was imposed and the total amount of the forfeiture, fees, penalty assessment and costs, if any.

Section 2. All ordinances or parts of ordinances contravening or inconsistent with the provisions of this ordinance be and they are repealed.

Section 3. This ordinance shall take effect and be in full force and effect from and after its passage and publication as required by law.

VILLAGE OF HARTLAND

BY: \_\_\_\_\_  
David Lamerand, Village President

ATTEST: \_\_\_\_\_  
Darlene Igl, MMC/WCPC, Village Clerk

SUCCESSOR AGREEMENT FOR THE OPERATION OF THE LAKE COUNTRY  
MUNICIPAL COURT a/k/a MUNICIPAL COURT FOR WESTERN WAUKESHA COUNTY  
(Pursuant to Section 66.0301, Wis. Stats.)

AGREEMENT effective March 15, 2017, and on the date set opposite the signature of the Mayor, Village President, or Town Board Chairperson, by and between the City of Oconomowoc, Town of Oconomowoc, Village of Summit, Town of Merton, Town of Lisbon, Town of Delafield, Town of Erin, Village of Hartland, Village of Oconomowoc Lake, Village of Chenequa, Village of Lac La Belle, Village of Sussex, Village of Merton, Village of Dousman, Village of Nashotah, Village of Sullivan, Village of Johnson Creek (Contract Member), Town of Ottawa (Contract Member), and Town of Ixonia (Contract Member), all being municipal corporations organized and existing under the laws of the State of Wisconsin.

RECITALS:

WHEREAS, Section 755.01(1), Wis. Stats., provides that any municipality may establish a municipal court to be maintained at the expense of the municipality; and

WHEREAS, Section 755.01(4), Wis. Stats., provides that two or more cities, towns or villages may enter into an agreement under Section 66.0301, Wis. Stats., for the joint exercise of the power granted under Section 755.01(1), after enactment of identical ordinance by each affected City, Town or Village; and

WHEREAS, the municipalities that are parties to this agreement have enacted identical ordinances thereby creating and establishing a municipal court to serve said municipalities; and

WHEREAS, the municipalities have expressed willingness to enter into a contract for the joint operation of said municipal court and for the equitable sharing of the costs thereof, pursuant to Section 755.01(4) and 66.0301, Wis. Stats.

NOW, THEREFORE, in consideration of the benefits to be derived by each municipality from the joint operation of the municipal court, the member municipalities agree as follows:

1. GENERAL. The municipal court shall be organized and shall operate pursuant to Chapter 755 Wis. Stats., the ordinances adopted by the member municipalities, and the terms of this agreement. In the event of conflict, the provisions of the Wisconsin statutes governing this court shall prevail. Pursuant to Section 755.01(4), Wis. Stats., each member of the multi-member Municipal Court shall adopt identical ordinances, and after adoption execute this Intermunicipal Agreement.

2. ORGANIZATION. Except for matters required by statute to be determined by the respective governing bodies of member municipalities, the general operation of the court shall be by the judge and the Court Administrative Committee. In addition, the Administrative Committee has currently authorized three sub-committees, namely: (1) Operations Committee; (2) Personnel Committee; and (3) Long Range Planning Committee. Each sub-committee shall have no less than three (3) members appointed by the chairperson of the Administrative Committee. Each sub-committee will in turn appoint a chair and keep brief minutes/notes of any meetings. Meetings will be publicly posted. The Operations Committee will meet not less than monthly, review and approve monthly financial statements and payment of bills, deal with general court operations, and formulate and recommend the annual court budget. The Personnel

Committee will meet as needed and deal with personnel issues only. Both the Operations Committee and Personnel Committee may be involved, either individually or jointly, in the update of any employee handbook. The Long Range Planning Committee will meet as needed to discuss and make recommendations as to the court's future facility needs.

### 3. COURT ADMINISTRATIVE COMMITTEE.

(a) Composition. The Court Administrative Committee shall be comprised of one representative of each member municipality who shall be appointed by the Mayor, President or Chairperson of the member municipality, subject to confirmation by the respective governing body. In order to assure participation and continuity of representation, each member municipality may appoint an alternate who shall act on committee matters in the absence of the representative. Contract municipalities shall not be a member of the Administrative Committee.

(b) Powers and Duties. The Administrative Committee shall have general control over the operation of the court, except where such control is specifically granted to the Judge or the governing bodies by statute, in which case the Administrative Committee shall be a recommending agency. The Administrative Committee may delegate certain authority or powers to the Operations or other committees. The Administrative Committee shall be responsible for the selection of the Clerk of the municipal court, subject to appointment by the Judge. The Administrative Committee shall recommend to the governing bodies the annual court budget and the bail bond schedule for the court. The Operations Committee shall cause appropriate bank accounts to be established for the deposit of all fees, forfeitures, assessments and costs paid into the court and shall adopt appropriate accounting procedures to insure the proper handling of said funds. The Administrative Committee shall, with input from the judge, recommend that the court's participating municipalities approve the annual budget as prepared and recommended by the Operations Committee for the operation of the court.

(c) Voting and Procedure. The Court Administrative Committee shall be governed by Robert's Rules of Order and a majority vote of all the representatives of the Court Administrative Committee shall be required to adopt any motion or resolution. A simple majority of members or alternate members shall constitute a quorum.

Many of the municipalities that comprise this Municipal Court for police protection purposes contract with a County Sheriff's Department. If a municipality that contracts with a Sheriff's Department for police service appoints the Contract Deputy Sheriff as the municipality's member of the Administrative Committee, the Contract Deputy Sheriff shall be entitled to vote on any matter as the representative for each of the municipalities that the Contract Deputy Sheriff represents. Each municipality represented by a Contract Deputy Sheriff shall count toward meeting the quorum requirement.

4. MUNICIPAL JUDGE. This court shall be presided over by a Municipal Judge, who shall be an attorney licensed to practice law in Wisconsin, and who shall reside in one of the court's Member or Contract Municipalities. The Municipal Judge shall be elected at large in the spring election for a term commencing on May 1. All candidates for the position of Municipal Judge shall be nominated by nomination papers as provided in Section 8.10, Wis., Stats, and selection at a primary election if such is held as provided in Section 8.11, Wis. Stats. Each Member Municipality shall provide for a primary election whenever three (3) or more candidates file nomination papers for the position of Municipal Judge as provided in Section 8.11(1)(a), Wis. Stats., and such primary election shall be held on the third Tuesday of February as provided

in Section 5.02(22), Wis. Stats.

5. ELECTIONS. The Municipal Clerk of each municipality shall see to the compliance with Statutes 5.58(1) (c), 5.60(1)(b), 5.60(2), 7.10(1)(a), 7.60(4)(a) and 8.10(6)(a) to provide for the election of a Municipal Judge under Section 755.01(4).

6. OATH AND BOND. The judge shall, after his/her election or appointment to fill a vacancy, take and file the official oath as prescribed in Section 757.02(1), Wis. Stats., and at the same time, execute and file an official bond in the amount of \$5,000. The Municipal Judge shall not act until his/her oath and bond have been filed as required by Section 19.01(4)(c) and Section 755.03(2), Wis. Stats.

7. JURISDICTION. The Municipal Judge of the Municipal Court shall have such jurisdiction as provided by Section 755.045 and 755.05, Wis. Stats., and as otherwise provided by state law. The Municipal Judge is authorized to issue inspection warrants under Section 66.122 and 66.123, Wis. Stats.

8. JUDGE'S SALARY. The salary of the Judge shall be set by the annual budget of the Court, approved and recommended by the Administrative Committee, and approved by the City Common Council and Village and Town Boards as part of the budget process.

9. LOCATION AND HOURS. The Municipal Court shall be held in the Council Chambers of the City of Oconomowoc, or at such other locations as the Administrative Committee may direct. The Municipal Court shall be open at such times as determined by the Municipal Judge, but no less than every Friday commencing at 8:00 am.

10. CLERK. The Clerk is appointed by the Judge pursuant to Section 755.10, Wis. Stats., as authorized and approved by the Administrative Committee. Salary and fringe benefits of the Clerk and any Deputy Clerks or other part-time employees are set forth in the Court's annual budget and must be approved and recommended by the Administrative Committee, and approved by the City Common Council, Village and Town Boards.

11. FORFEITURES, FEES, PENALTY ASSESSMENTS AND COSTS. All forfeitures, fees, penalty assessments and other costs paid to the Municipal Court shall be accounted for and disbursed by the Municipal Court with the approval of the Operations Subcommittee on a not less than monthly basis. The Municipal Judge may impose punishment and sentences as provided by Section 800.09, Wis. Stats., and as provided in the ordinances of the Member Municipalities.

12. STIPULATIONS AND DEPOSITS IN MUNICIPAL COURT. The Municipal Court herein established shall be operated pursuant to and in compliance with the provisions of Chapter 800, Wis. Stats, and, where applicable, other provisions of the Wisconsin Statutes. The Municipal Judge shall establish in accordance with Section 800.03(3), Wis. Stats, a schedule of deposits for violations of city, village and town ordinances, resolutions and by-laws, except traffic regulations which are and shall be governed by Chapter 345.27, Wis. Stats., and boating regulations which are and shall be governed by Chapter 23.67, Wis. Stats. Such deposit schedule shall be approved by the respective governing bodies of the municipalities creating and establishing this court and shall be posted in the office of the Municipal Court Clerk and the police departments of the respective communities.

13. PROCEDURE IN MUNICIPAL COURT. The procedure in Municipal Court shall be as provided by this ordinance and state law, including, but not excluding because of enumeration, Chapters 66, 345, 751, 757 and 800, Wis. Stats.

14. CONTEMPT PROCEDURES.

(a) The Municipal Judge may impose a sanction authorized under Section 800.12(2) for contempt of court as defined in Section 785.01(1), Wis. Stats., in accordance with the procedures under Section 785.03, Wis. Stats.

(b) The Municipal Judge may impose a forfeiture for contempt under Section 800.12(1) Wis. Stats. in an amount not to exceed \$50.00 (or as otherwise authorized by statute), or, upon nonpayment of the forfeiture and the penalty assessment under Section 165.87 Wis. Stats., a jail sentence not to exceed 7 days.

15. BUDGET PROCESS.

(a) Time and Approval. The Operations Committee, Judge, and Clerk shall formulate a budget annually to be approved by the Administrative Committee no later than November 15<sup>th</sup> of each year for the next succeeding year. The members of the committee shall present said budget to their respective governing bodies for approval. The budget shall be approved annually by the governing bodies no later than December 15<sup>th</sup>. Approval by a majority of all the Member Municipalities shall constitute approval of the budget.

(b) Court Costs. The local share of the court costs required to be collected pursuant to Section 814.65(1), Wis. Stats., shall be retained by the court to be applied to the operating expenses of the court. Any excess of costs collected shall be held in reserve or otherwise disbursed as approved by the Administrative Committee in compliance with all applicable statutes.

(c) Court Operating Expenses. The net operating expenses, if any, after application of the local share of the court costs, shall be charged to Member Municipalities based upon each municipality's percentage of total annual filed cases. Contributions shall be based upon the approved budget, with appropriate credits and debits being made on the next succeeding billing after annual audit. Payment shall be made within 30 days of billing.

(d) Capital Expenditures. Capital expenditures shall be made a separate line item of the annual budget.

16. CONTRACT ADMINISTRATION AND AMENDMENTS. The affirmative vote of a majority of all member governing bodies shall be required to adopt any resolution pertaining to the operation of the court, or amending this agreement.

17. CONTRACT MUNICIPALITIES. The court may add additional communities in the future upon request of a community and approval of the Administrative Committee. Any added community will come into the court as a Contract Municipality. If the Contract Municipality is satisfied with the operation of the court, and the Administrative Committee is satisfied with the nature and level of services being provided to the Contract Municipality, the Contract Municipality may apply for Member Municipality status with such application to be approved by vote of the Administrative Committee. Any Contract Municipality will have municipal court services provided pursuant to a contract entered into between the Contract

Municipality and the Administrative Committee. Contract Municipalities do not have a vote on the Administrative Committee. Any costs incurred by the court in adding the contract community will be charged to that community.

18. TERMINATION. Any Member Municipality may withdraw from this Agreement by giving notice in writing to the Judge and Chair of the Administrative Committee no later than August 31st of any year. Upon giving such notice, the Member Municipality's participation in the Municipal Court shall terminate at the end of said year. The Municipal Court hereby established shall not be abolished while the Section 755.01(4) Agreement is in effect.

19. COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF the parties have executed this Agreement under seal to be effective as of the date first above written.

CITY OF OCONOMOWOC

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, Mayor

ATTEST:

\_\_\_\_\_  
Clerk

VILLAGE OF HARTLAND

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
Clerk

VILLAGE OF OCONOMOWOC LAKE

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
Clerk

VILLAGE OF LAC LABELLE

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
Clerk

VILLAGE OF NASHOTAH

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
Clerk

VILLAGE OF CHENEQUA

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
Clerk

VILLAGE OF SUMMIT

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, Chairperson

ATTEST:

\_\_\_\_\_  
Clerk

TOWN OF MERTON

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, Chairperson

ATTEST:

\_\_\_\_\_  
Clerk

TOWN OF OCONOMOWOC

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, Chairperson

ATTEST:

\_\_\_\_\_  
Clerk

VILLAGE OF SUSSEX

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
Clerk

TOWN OF LISBON

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, Chairperson

ATTEST:

\_\_\_\_\_  
Clerk

TOWN OF DELAFIELD

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, Chairperson

ATTEST:

\_\_\_\_\_  
Clerk

TOWN OF ERIN

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
Clerk

VILLAGE OF MERTON

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
Clerk

VILLAGE OF DOUSMAN

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
Clerk

VILLAGE OF SULLIVAN

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
Clerk

VILLAGE OF JOHNSON CREEK

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
Clerk

TOWN OF OTTAWA

Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, Chairman

ATTEST:

\_\_\_\_\_  
Clerk

TOWN OF IXONIA

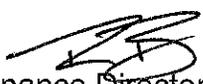
Approved: \_\_\_\_\_  
Date

BY: \_\_\_\_\_, Chairman

ATTEST:

\_\_\_\_\_  
Clerk

MEMORANDUM

**TO:** Village Board   
**FROM:** Ryan Bailey, Finance Director and David Cox, Village Administrator   
**DATE:** March 10, 2017  
**SUBJECT:** 2016 General Fund Budget Amendment

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In 2016, the Village overspent budgeted expenditures by \$108,492 or 1.6%. However, there were offsetting revenues received during that year. In order to address the overage in expenditures, the Board is asked to consider a budget amendment as shown in Attachment A. The budget amendment staff is proposing shows an increase in budgeted revenues for Inspection permits from \$110,000 to \$282,500, an increase in budgeted expenditures for Outside Services – Inspection from \$77,000 to \$189,000 and an increase in budgeted expenditures for Contingency from \$52,059 to \$112,559. The amendment only addresses the excess expenditures and revenues to offset them. Other overages in revenue are ignored and will be allocated in the 2018 budget process.

Attachment B is a breakdown by department of budget and actual figures. As with any budget, the Village has specific line items that are over budget and specific line items that are under budget. As the attachment shows, the Police Department, Inspection, Environmental Services, and Recreation are all over the amount assigned to them in the budget details. The most significant of these in both actual dollar amount and percentage is the Inspection portion. Annually, staff has been very conservative with budgeting of both revenues and expenditures. When preparing for the 2016 budget, we were very conservative with inspection permits due to the uncertainty of actual permits that would be pulled. The Riverwalk development agreement was finalized late in 2015 and the permit was issued in 2016. This permit alone equated to \$34,000. We also had the Sanctuary Subdivision, Windrush Subdivision and Four Winds West Subdivision permits in 2016 that contributed to our higher than normal revenues and expenditures associated with permits. As a reminder, our contract Building Inspection service is paid 70% of the permit fees collected.

As you will note from Attachment B, the police department was over by approximately \$43,440. Reviewing the line items of the police budget you will notice this difference is from Salaries, Overtime, Retirement Benefits and Health/Dental benefits. Salaries was anticipated to be over budget due to the 1.25% raise given to staff as part of the 2016 budget. This money was accounted for in Contingency. The reason overtime and other benefits were over budget was due to the department being short 1 police officer for 11 months of the year thus requiring overtime from the officers on staff.

Another department that was over budget was the Recreation department. You will notice on Attachment B that the Recreation department was \$71,613 over budget. The recreation program has continued to grow and expand annually and increased over anticipated growth during 2016. The growth in program revenues created a growth in program expenditures. We anticipated the growth of the program but the summer program outperformed our expectations and we added the To The Pointe Dance program during 2016. The Recreation Programs expenditures generally tie in with Recreation program revenues due to direct payments to instructors and increased costs for camps run by the Department.

Attachment C outlines the revenues received by the Village in 2016. As identified above, Inspection Permit revenues were \$172,512 over budget, and Recreation Department revenue line items show that revenues exceeded budget by a total of \$87,075.

Attachment C also shows that our total General Fund budgeted revenues were exceeded by actual revenues in the amount of \$579,886, which includes several other larger items that outperformed budgeted expectations including Other Grants and Aids by \$59,189 (including a \$45,000 grant for the bathrooms at Centennial Park), Ambulance fees being \$68,436 over budget and Miscellaneous revenues, interest income and donations being \$70,000 over budget. Miscellaneous revenues has always been budgeted for conservatively annually and the donations received in 2016 were from the Parade, one large donation to the Fire Department, the Chimney Swift group and a new account for the Veterans Memorial.

As the Board will recall, the Village Board approves a page out of the budget book similar to Attachment D for the entire budget. The Village Board does not approve the budget as a line item budget but rather in total for the General Fund. We have given you Attachment A as those are the line item changes we will be making for financial statement and audit purposes. During the 2018 budget process, staff will continue to monitor 2017 revenues and expenditures to verify specific line items that may still be too conservative and work with Department heads to ensure the most accurately reflected budget as possible.

Taking all of this into account, Staff is asking that the Village Board approve the amendment and the resulting budget as shown in Attachment D and authorize staff to publish the approved changes as required by the State.

Attachments:

Attachment A: Budget amendment to be published in Lake Country Reporter on March 16 or March 21.

Attachment B: 2016 Expenditure Guideline showing all departments budget versus actual data.

Attachment C: 2016 Revenue Guideline showing budget versus actual data.

Attachment D: Village of Hartland Amended 2016 Budget Summary – General Fund Only

# Attachment A

## VILLAGE OF HARTLAND 2016 BUDGET AMENDMENT

On Monday, March 13, 2017, the Village Board of Hartland amended the proposed 2016 budget (published November 8, 2015).

The following changes were made to the 2016 Budget:

<b>General Fund</b>	<u>Published</u>	<u>Amended</u>
<b>REVENUES</b>		
<u>101-44300 Inspection Permits</u>	\$ 110,000	\$ 282,500
<b>EXPENDITURES</b>		
<u>101-52400-290 Outside Services - Inspection</u>	\$ 77,000	\$ 189,000
<u>101-51500-910 Contingency</u>	\$ 52,059	\$ 112,559

A copy of the Budget is available at the Finance Director's office at 210 Cottonwood Ave, Hartland, WI 53029 during regular business hours.



VILLAGE OF HARTLAND  
\*Expenditure Guideline©

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Current Period: CLOSING 2016

		2016	2016	CLOSING	Enc	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>Total FINANCIAL ADMINISTRATIO</b>		\$386,559.00	\$337,233.79	\$0.00	\$0.00	\$49,325.21	87.24%
<b>MUNICIPAL BUILDING</b>							
Active	E 101-51600-110 SALARIES	\$30,300.00	\$22,786.95	\$0.00	\$0.00	\$7,513.05	75.20%
Active	E 101-51600-130 FICA	\$2,300.00	\$1,727.03	\$0.00	\$0.00	\$572.97	75.09%
Active	E 101-51600-140 RETIREMENT B	\$2,000.00	\$1,353.08	\$0.00	\$0.00	\$646.92	67.65%
Active	E 101-51600-150 HEALTH/DENTA	\$11,500.00	\$7,567.37	\$0.00	\$0.00	\$3,932.63	65.80%
Active	E 101-51600-220 UTILITY SERVIC	\$26,500.00	\$25,465.87	\$0.00	\$0.00	\$1,034.13	96.10%
Active	E 101-51600-230 HVAC REPAIRS	\$1,500.00	\$7,430.63	\$0.00	\$0.00	-\$5,930.63	495.38%
Active	E 101-51600-255 BLDGS/GROUN	\$5,000.00	\$6,077.00	\$0.00	\$0.00	-\$1,077.00	121.54%
Active	E 101-51600-290 OUTSIDE SERVI	\$15,500.00	\$12,642.98	\$0.00	\$0.00	\$2,857.02	81.57%
Active	E 101-51600-300 OPERATING SU	\$0.00	\$856.48	\$0.00	\$0.00	-\$856.48	0.00%
Active	E 101-51600-355 JANITORIAL SU	\$2,800.00	\$2,650.43	\$0.00	\$0.00	\$149.57	94.66%
<b>Total MUNICIPAL BUILDING</b>		\$97,400.00	\$88,557.82	\$0.00	\$0.00	\$8,842.18	90.92%
<b>LAW ENFORCEMENT</b>							
Active	E 101-52100-110 SALARIES	\$1,407,800.00	\$1,426,028.80	\$0.00	\$0.00	-\$18,228.80	101.29%
Active	E 101-52100-120 OVERTIME	\$50,000.00	\$65,201.00	\$0.00	\$0.00	-\$15,201.00	130.40%
Active	E 101-52100-130 FICA	\$113,500.00	\$113,787.01	\$0.00	\$0.00	-\$287.01	100.25%
Active	E 101-52100-140 RETIREMENT B	\$133,700.00	\$141,260.02	\$0.00	\$0.00	-\$7,560.02	105.65%
Active	E 101-52100-150 HEALTH/DENTA	\$382,500.00	\$384,485.04	\$5,091.00	\$0.00	-\$1,985.04	100.52%
Active	E 101-52100-160 EDUCATIONAL	\$14,400.00	\$14,406.90	\$0.00	\$0.00	-\$6.90	100.05%
Active	E 101-52100-170 LONGEVITY	\$10,900.00	\$10,398.40	\$0.00	\$0.00	\$501.60	95.40%
Active	E 101-52100-180 OTHER BENEFIT	\$22,300.00	\$21,136.12	\$0.00	\$0.00	\$1,163.88	94.78%
Active	E 101-52100-260 OTHER EQUIPM	\$0.00	\$5,400.85	\$5,400.85	\$0.00	-\$5,400.85	0.00%
Active	E 101-52100-290 OUTSIDE SERVI	\$46,000.00	\$45,805.93	\$0.00	\$0.00	\$194.07	99.58%
Active	E 101-52100-300 OPERATING SU	\$66,000.00	\$90,294.88	\$0.00	\$0.00	-\$24,294.88	136.81%
Active	E 101-52100-360 VEHICLE MAINT/	\$68,000.00	\$42,109.59	\$0.00	\$0.00	\$25,890.41	61.93%
Active	E 101-52100-395 COMMUNITY RE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-52100-550 ARMOR VEST R	\$2,000.00	\$0.00	(\$2,000.00)	\$0.00	\$2,000.00	0.00%
Active	E 101-52100-800 CAPITAL OUTLA	\$7,000.00	\$7,225.50	\$0.00	\$0.00	-\$225.50	103.22%
Active	E 101-52100-900 CORPORATE RE	\$50,500.00	\$50,500.00	\$0.00	\$0.00	\$0.00	100.00%
<b>Total LAW ENFORCEMEN</b>		\$2,374,600.00	\$2,418,040.04	\$8,491.85	\$0.00	-\$43,440.04	101.83%
<b>FIRE PROTECTION</b>							
Active	E 101-52200-110 SALARIES	\$143,700.00	\$126,238.26	\$0.00	\$0.00	\$17,461.74	87.85%
Active	E 101-52200-130 FICA	\$11,000.00	\$8,414.60	\$0.00	\$0.00	\$2,585.40	76.50%
Active	E 101-52200-140 RETIREMENT B	\$8,900.00	\$7,588.24	\$0.00	\$0.00	\$1,311.76	85.26%
Active	E 101-52200-150 HEALTH/DENTA	\$20,100.00	\$17,186.09	\$1,891.45	\$0.00	\$2,913.91	85.50%
Active	E 101-52200-180 OTHER BENEFIT	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 101-52200-220 UTILITY SERVIC	\$15,000.00	\$17,535.05	\$0.00	\$0.00	-\$2,535.05	116.90%
Active	E 101-52200-255 BLDGS/GROUN	\$5,000.00	\$9,468.61	\$0.00	\$0.00	-\$4,468.61	189.37%
Active	E 101-52200-290 OUTSIDE SERVI	\$5,500.00	\$15,978.60	\$0.00	\$0.00	-\$10,478.60	290.52%
Active	E 101-52200-300 OPERATING SU	\$38,000.00	\$40,212.20	\$0.00	\$0.00	-\$2,212.20	105.82%
Active	E 101-52200-360 VEHICLE MAINT/	\$5,500.00	\$16,179.07	\$0.00	\$0.00	-\$10,679.07	294.16%
Active	E 101-52200-800 CAPITAL OUTLA	\$18,607.00	\$10,955.93	\$0.00	\$0.00	\$7,651.07	58.88%
Active	E 101-52200-900 CORPORATE RE	\$67,000.00	\$67,000.00	\$0.00	\$0.00	\$0.00	100.00%
<b>Total FIRE PROTECTIO</b>		\$339,057.00	\$337,506.65	\$1,891.45	\$0.00	\$1,550.35	99.54%
<b>AMBULANCE</b>							
Active	E 101-52300-110 SALARIES	\$239,200.00	\$252,079.62	\$0.00	\$0.00	-\$12,879.62	105.38%
Active	E 101-52300-130 FICA	\$18,300.00	\$18,064.42	\$0.00	\$0.00	\$235.58	98.71%
Active	E 101-52300-140 RETIREMENT B	\$8,950.00	\$9,971.61	\$0.00	\$0.00	-\$1,021.61	111.41%
Active	E 101-52300-150 HEALTH/DENTA	\$20,100.00	\$17,185.97	\$1,891.45	\$0.00	\$2,914.03	85.50%
Active	E 101-52300-180 OTHER BENEFIT	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 101-52300-290 OUTSIDE SERVI	\$5,500.00	\$3,125.34	\$0.00	\$0.00	\$2,374.66	56.82%

VILLAGE OF HARTLAND  
\*Expenditure Guideline©

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Current Period: CLOSING 2016

		2016 YTD Budget	2016 YTD Amt	CLOSING MTD Amt	Enc Current	2016 YTD Balance	% of YTD Budget
Active	E 101-52300-300 OPERATING SU	\$58,000.00	\$54,833.91	\$0.00	\$0.00	\$3,166.09	94.54%
Active	E 101-52300-360 VEHICLE MAINT/	\$5,000.00	\$7,081.17	\$0.00	\$0.00	-\$2,081.17	141.62%
Active	E 101-52300-510 INSURANCES	\$23,000.00	\$23,000.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 101-52300-800 CAPITAL OUTLA	\$20,048.00	\$10,254.46	\$0.00	\$0.00	\$9,793.54	51.15%
Active	E 101-52300-900 CORPORATE RE	\$31,500.00	\$31,500.00	\$0.00	\$0.00	\$0.00	100.00%
	<b>Total AMBULANC</b>	<b>\$430,348.00</b>	<b>\$427,846.50</b>	<b>\$1,891.45</b>	<b>\$0.00</b>	<b>\$2,501.50</b>	<b>99.42%</b>
<b>INSPECTION</b>							
Active	E 101-52400-290 OUTSIDE SERVI	\$77,000.00	\$189,202.52	\$0.00	\$0.00	-\$112,202.52	245.72%
Active	E 101-52400-300 OPERATING SU	\$4,500.00	\$3,307.15	\$0.00	\$0.00	\$1,192.85	73.49%
	<b>Total INSPECTIO</b>	<b>\$81,500.00</b>	<b>\$192,509.67</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$111,009.67</b>	<b>236.21%</b>
<b>PUBLIC WORKS</b>							
Active	E 101-53000-110 SALARIES	\$562,000.00	\$603,818.60	\$0.00	\$0.00	-\$41,818.60	107.44%
Active	E 101-53000-120 OVERTIME	\$45,000.00	\$48,705.50	\$0.00	\$0.00	-\$3,705.50	108.23%
Active	E 101-53000-130 FICA	\$46,400.00	\$50,065.76	\$0.00	\$0.00	-\$3,665.76	107.90%
Active	E 101-53000-140 RETIREMENT B	\$40,000.00	\$45,338.49	\$0.00	\$0.00	-\$5,338.49	113.35%
Active	E 101-53000-150 HEALTH/DENTA	\$186,000.00	\$192,938.30	\$0.00	\$0.00	-\$6,938.30	103.73%
Active	E 101-53000-180 OTHER BENEFIT	\$25,000.00	\$21,014.12	\$0.00	\$0.00	\$3,985.88	84.06%
Active	E 101-53000-220 UTILITY SERVIC	\$24,000.00	\$19,021.05	\$0.00	\$0.00	\$4,978.95	79.25%
Active	E 101-53000-225 STREET LIGHTI	\$100,000.00	\$110,658.77	\$0.00	\$0.00	-\$10,658.77	110.66%
Active	E 101-53000-235 STREET SWEEP	\$12,000.00	\$10,281.55	\$0.00	\$0.00	\$1,718.45	85.68%
Active	E 101-53000-240 CONTRACTED S	\$10,000.00	\$5,294.90	\$0.00	\$0.00	\$4,705.10	52.95%
Active	E 101-53000-290 OUTSIDE SERVI	\$30,000.00	\$14,270.14	\$0.00	\$0.00	\$15,729.86	47.57%
Active	E 101-53000-300 OPERATING SU	\$5,500.00	\$3,545.44	\$0.00	\$0.00	\$1,954.56	64.46%
Active	E 101-53000-307 INSURANCE EX	\$0.00	\$752.00	\$0.00	\$0.00	-\$752.00	0.00%
Active	E 101-53000-345 STAFF EDUCATI	\$2,500.00	\$2,005.54	\$0.00	\$0.00	\$494.46	80.22%
Active	E 101-53000-350 EQUIPMENT PU	\$2,000.00	\$1,455.55	\$0.00	\$0.00	\$544.45	72.78%
Active	E 101-53000-360 VEHICLE MAINT/	\$107,000.00	\$114,949.46	\$0.00	\$0.00	-\$7,949.46	107.43%
Active	E 101-53000-365 BLDGS/GROUN	\$9,000.00	\$10,903.56	\$0.00	\$0.00	-\$1,903.56	121.15%
Active	E 101-53000-410 STREETS GEN	\$37,500.00	\$14,569.00	\$0.00	\$0.00	\$22,931.00	38.85%
Active	E 101-53000-420 STORM SEWER	\$25,500.00	\$7,292.57	\$0.00	\$0.00	\$18,207.43	28.60%
Active	E 101-53000-430 SNOW & ICE RE	\$110,000.00	\$73,760.46	\$0.00	\$0.00	\$36,239.54	67.05%
Active	E 101-53000-800 CAPITAL OUTLA	\$12,005.00	\$12,019.22	\$0.00	\$0.00	-\$14.22	100.12%
Active	E 101-53000-900 CORPORATE RE	\$112,000.00	\$112,000.00	\$0.00	\$0.00	\$0.00	100.00%
	<b>Total PUBLIC WORK</b>	<b>\$1,503,405.00</b>	<b>\$1,474,659.98</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$28,745.02</b>	<b>98.09%</b>
<b>ENVIRONMENTAL SERVICES</b>							
Active	E 101-53635-110 SALARIES	\$3,200.00	\$3,292.38	\$0.00	\$0.00	-\$92.38	102.89%
Active	E 101-53635-130 FICA	\$240.00	\$251.87	\$0.00	\$0.00	-\$11.87	104.95%
Active	E 101-53635-440 RECYCLING	\$2,100.00	\$1,581.54	\$0.00	\$0.00	\$518.46	75.31%
Active	E 101-53635-450 YARDWASTE	\$12,000.00	\$8,627.14	\$0.00	\$0.00	\$3,372.86	71.89%
Active	E 101-53635-460 LANDSCAPE MA	\$7,500.00	\$1,592.12	\$0.00	\$0.00	\$5,907.88	21.23%
Active	E 101-53635-470 LANDSCAPE PL	\$10,000.00	\$24,139.00	\$14,998.00	\$0.00	-\$14,139.00	241.39%
Active	E 101-53635-480 ECOS PLANNIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-53635-800 CAPITAL OUTLA	\$550.00	\$0.00	\$0.00	\$0.00	\$550.00	0.00%
	<b>Total ENVIRONMENTAL SERVICE</b>	<b>\$35,590.00</b>	<b>\$39,484.05</b>	<b>\$14,998.00</b>	<b>\$0.00</b>	<b>-\$3,894.05</b>	<b>110.94%</b>
<b>CEMETERY</b>							
Active	E 101-54910-110 SALARIES	\$7,000.00	\$4,556.80	\$0.00	\$0.00	\$2,443.20	65.10%
Active	E 101-54910-130 FICA	\$540.00	\$348.59	\$0.00	\$0.00	\$191.41	64.55%
Active	E 101-54910-220 UTILITY SERVIC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-54910-300 OPERATING SU	\$900.00	\$105.85	\$0.00	\$0.00	\$794.15	11.76%
Active	E 101-54910-350 EQUIPMENT PU	\$550.00	\$472.51	\$0.00	\$0.00	\$77.49	85.91%
Active	E 101-54910-365 BLDGS/GROUN	\$6,000.00	\$5,853.83	\$0.00	\$0.00	\$146.17	97.56%
	<b>Total CEMETER</b>	<b>\$14,990.00</b>	<b>\$11,337.58</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,652.42</b>	<b>75.63%</b>

VILLAGE OF HARTLAND  
\*Expenditure Guideline©

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Current Period: CLOSING 2016

		2016	2016	CLOSING	Enc	2016	% of YTD
		YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
<b>LIBRARY</b>							
Active	E 101-55110-110 SALARIES	\$377,900.00	\$368,306.58	\$0.00	\$0.00	\$9,593.42	97.46%
Active	E 101-55110-130 FICA	\$28,900.00	\$26,844.02	\$0.00	\$0.00	\$2,055.98	92.89%
Active	E 101-55110-140 RETIREMENT B	\$17,900.00	\$20,601.40	\$0.00	\$0.00	-\$2,701.40	115.09%
Active	E 101-55110-150 HEALTH/DENTA	\$67,200.00	\$77,257.64	\$2,231.80	\$0.00	-\$10,057.64	114.97%
Active	E 101-55110-180 OTHER BENEFIT	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	100.00%
Active	E 101-55110-220 UTILITY SERVIC	\$38,500.00	\$33,341.10	\$0.00	\$0.00	\$5,158.90	86.60%
Active	E 101-55110-250 JANITORIAL SE	\$8,800.00	\$5,480.00	\$0.00	\$0.00	\$3,320.00	62.27%
Active	E 101-55110-255 BLDGS/GROUN	\$7,750.00	\$6,910.83	\$0.00	\$0.00	\$839.17	89.17%
Active	E 101-55110-290 OUTSIDE SERVI	\$30,000.00	\$30,211.89	\$0.00	\$0.00	-\$211.89	100.71%
Active	E 101-55110-300 OPERATING SU	\$19,000.00	\$18,233.12	\$0.00	\$0.00	\$766.88	95.96%
Active	E 101-55110-310 BOOKS & MATE	\$85,000.00	\$77,398.95	\$0.00	\$0.00	\$7,601.05	91.06%
Active	E 101-55110-325 PERIODICALS	\$4,000.00	\$4,448.39	\$0.00	\$0.00	-\$448.39	111.21%
Active	E 101-55110-345 STAFF EDUCATI	\$1,000.00	\$1,058.25	\$0.00	\$0.00	-\$58.25	105.83%
Active	E 101-55110-350 EQUIPMENT PU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-55110-355 JANITORIAL SU	\$1,500.00	\$1,536.60	\$0.00	\$0.00	-\$36.60	102.44%
Active	E 101-55110-800 CAPITAL OUTLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-55110-900 CORPORATE RE	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	100.00%
<b>Total LIBRAR</b>		<b>\$695,450.00</b>	<b>\$679,628.77</b>	<b>\$2,231.80</b>	<b>\$0.00</b>	<b>\$15,821.23</b>	<b>97.73%</b>
<b>PARKS</b>							
Active	E 101-55200-110 SALARIES	\$26,200.00	\$25,123.80	\$0.00	\$0.00	\$1,076.20	95.89%
Active	E 101-55200-130 FICA	\$2,000.00	\$1,922.03	\$0.00	\$0.00	\$77.97	96.10%
Active	E 101-55200-220 UTILITY SERVIC	\$9,500.00	\$11,669.67	\$0.00	\$0.00	-\$2,169.67	122.84%
Active	E 101-55200-350 EQUIPMENT PU	\$1,500.00	\$1,495.00	\$0.00	\$0.00	\$5.00	99.67%
Active	E 101-55200-365 BLDGS/GROUN	\$24,950.00	\$25,843.85	\$0.00	\$0.00	-\$893.85	103.58%
Active	E 101-55200-370 ATHLETIC FACIL	\$16,000.00	\$13,464.00	\$0.00	\$0.00	\$2,536.00	84.15%
Active	E 101-55200-470 LANDSCAPE PL	\$2,000.00	\$1,771.00	\$0.00	\$0.00	\$229.00	88.55%
Active	E 101-55200-800 CAPITAL OUTLA	\$8,300.00	\$8,213.53	\$0.00	\$0.00	\$86.47	98.96%
Active	E 101-55200-900 CORPORATE RE	\$16,100.00	\$16,100.00	\$0.00	\$0.00	\$0.00	100.00%
<b>Total PARK</b>		<b>\$106,550.00</b>	<b>\$105,602.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$947.12</b>	<b>99.11%</b>
<b>RECREATION PROGRAMS/EVENTS</b>							
Active	E 101-55300-110 SALARIES	\$97,300.00	\$107,820.17	\$0.00	\$0.00	-\$10,520.17	110.81%
Active	E 101-55300-130 FICA	\$7,450.00	\$8,191.04	\$0.00	\$0.00	-\$741.04	109.95%
Active	E 101-55300-140 RETIREMENT B	\$4,000.00	\$4,097.20	\$0.00	\$0.00	-\$97.20	102.43%
Active	E 101-55300-150 HEALTH/DENTA	\$11,500.00	\$9,850.28	\$0.00	\$0.00	\$1,649.72	85.65%
Active	E 101-55300-180 OTHER BENEFIT	\$625.00	\$1,641.60	\$0.00	\$0.00	-\$1,016.60	262.66%
Active	E 101-55300-220 UTILITY SERVIC	\$7,200.00	\$5,107.44	\$0.00	\$0.00	\$2,092.56	70.94%
Active	E 101-55300-290 OUTSIDE SERVI	\$72,000.00	\$96,918.28	\$0.00	\$0.00	-\$24,918.28	134.61%
Active	E 101-55300-291 ACTIVENET FEE	\$5,000.00	\$11,980.50	\$0.00	\$0.00	-\$6,980.50	239.61%
Active	E 101-55300-295 TRIPS	\$7,000.00	\$11,921.00	\$0.00	\$0.00	-\$4,921.00	170.30%
Active	E 101-55300-300 OPERATING SU	\$29,000.00	\$29,210.34	\$0.00	\$0.00	-\$210.34	100.73%
Active	E 101-55300-302 TO THE POINTE	\$0.00	\$14,494.44	\$0.00	\$0.00	-\$14,494.44	0.00%
Active	E 101-55300-303 SUMMER REC E	\$3,500.00	\$12,562.80	\$0.00	\$0.00	-\$9,062.80	358.94%
Active	E 101-55300-304 BEFORE/AFTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	E 101-55300-305 EXPENSES-OTH	\$0.00	\$579.47	\$0.00	\$0.00	-\$579.47	0.00%
Active	E 101-55300-312 SPLASHPAD EX	\$0.00	\$1,236.75	\$0.00	\$0.00	-\$1,236.75	0.00%
Active	E 101-55300-800 CAPITAL OUTLA	\$0.00	\$576.49	\$0.00	\$0.00	-\$576.49	0.00%
Active	E 101-55300-900 CORPORATE RE	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$0.00	100.00%
<b>Total RECREATION PROGRAMS/EVENT</b>		<b>\$246,375.00</b>	<b>\$317,987.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>-\$71,612.80</b>	<b>129.07%</b>
<b>CABLE TELEVISION</b>							
Active	E 101-55370-110 SALARIES	\$2,500.00	\$2,568.64	\$0.00	\$0.00	-\$68.64	102.75%
Active	E 101-55370-130 FICA	\$200.00	\$190.87	\$0.00	\$0.00	\$9.13	95.44%

VILLAGE OF HARTLAND  
 \*Expenditure Guideline©

Current Period: CLOSING 2016

		2016 YTD Budget	2016 YTD Amt	CLOSING MTD Amt	Enc Current	2016 YTD Balance	% of YTD Budget
Active	E 101-55370-290 OUTSIDE SERVI	\$1,500.00	\$1,225.00	\$0.00	\$0.00	\$275.00	81.67%
Active	E 101-55370-300 OPERATING SU	\$4,000.00	\$3,839.37	\$0.00	\$0.00	\$160.63	95.98%
	<b>Total CABLE TELEVISIO</b>	<b>\$8,200.00</b>	<b>\$7,823.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$376.12</b>	<b>95.41%</b>
<b>TRANSFER TO OTHER FUNDS</b>							
Active	E 101-59200-915 TRANSFER TO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	<b>Total TRANSFER TO OTHER FUND</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
	<b>Total GENERAL FUND</b>	<b>\$6,757,149.00</b>	<b>\$6,865,640.66</b>	<b>\$40,035.22</b>	<b>\$0.00</b>	<b>-\$108,491.66</b>	<b>101.61%</b>
	<b>Report Total</b>	<b>\$6,757,149.00</b>	<b>\$6,865,640.66</b>	<b>\$40,035.22</b>	<b>\$0.00</b>	<b>-\$108,491.66</b>	<b>101.61%</b>

# Attachment C

## VILLAGE OF HARTLAND

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### \*Revenue Guideline©

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Current Period: CLOSING 2016

		2016 YTD Budget	2016 YTD Amt	CLOSING MTD Amt	2016 YTD Balance	% of YTD Budget
<b>GENERAL FUND</b>						
Active	R 101-41110 GENERAL PROPERTY	\$4,239,991.00	\$4,239,991.59	\$0.00	-\$0.59	100.00%
Active	R 101-41111 OMITTED TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-41112 OTHER TAXES - AG	\$0.00	\$13,236.30	\$0.00	-\$13,236.30	0.00%
Active	R 101-41310 WATER UTILITY TAX E	\$230,000.00	\$225,208.45	\$0.00	\$4,791.55	97.92%
Active	R 101-43410 STATE SHARED REVE	\$240,000.00	\$243,315.89	\$0.00	-\$3,315.89	101.38%
Active	R 101-43420 FIRE INSURANCE DUE	\$52,000.00	\$55,769.92	\$0.00	-\$3,769.92	107.25%
Active	R 101-43520 POLICE TRAINING	\$2,560.00	\$2,240.00	\$0.00	\$320.00	87.50%
Active	R 101-43530 TRANSPORTATION AID	\$605,000.00	\$605,563.93	\$0.00	-\$563.93	100.09%
Active	R 101-43540 FEMA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-43575 EXEMPT COMPUTER AI	\$140,000.00	\$153,008.00	(\$5,466.00)	-\$13,008.00	109.29%
Active	R 101-43590 OTHER GRANTS & AID	\$45,000.00	\$104,189.07	\$6,646.54	-\$59,189.07	231.53%
Active	R 101-43710 LOCAL ROAD GRANT	\$0.00	\$22,519.79	\$0.00	-\$22,519.79	0.00%
Active	R 101-43720 COUNTY AID - LIBRAR	\$232,396.00	\$232,396.00	\$0.00	\$0.00	100.00%
Active	R 101-43730 INTER-COUNTY LIBR F	\$5,352.00	\$5,350.54	\$0.00	\$1.46	99.97%
Active	R 101-44100 LICENSES	\$22,300.00	\$25,236.84	\$0.00	-\$2,936.84	113.17%
Active	R 101-44300 PERMITS	\$110,000.00	\$282,511.68	\$0.00	-\$172,511.68	256.83%
Active	R 101-45110 COURT FINES & FORF	\$65,000.00	\$67,454.52	\$864.33	-\$2,454.52	103.78%
Active	R 101-45130 PARKING VIOLATIONS	\$4,000.00	\$3,350.00	\$0.00	\$650.00	83.75%
Active	R 101-46110 ADMINISTRATION SER	\$10,000.00	\$28,973.48	\$0.00	-\$18,973.48	289.73%
Active	R 101-46115 STREET TREES	\$0.00	\$26,570.00	\$26,570.00	-\$26,570.00	0.00%
Active	R 101-46210 POLICE DEPT FEES	\$2,600.00	\$2,023.26	\$0.00	\$576.74	77.82%
Active	R 101-46220 DMV LICENSING FEES	\$700.00	\$211.00	\$0.00	\$489.00	30.14%
Active	R 101-46230 AMBULANCE FEES	\$160,000.00	\$228,436.46	\$0.00	-\$68,436.46	142.77%
Active	R 101-46440 WEED & NUISANCE CO	\$0.00	\$857.22	\$0.00	-\$857.22	0.00%
Active	R 101-46540 CEMETERY FEES	\$2,000.00	\$6,750.00	\$0.00	-\$4,750.00	337.50%
Active	R 101-46710 LIBRARY FINES & MISC	\$17,000.00	\$17,999.76	\$0.00	-\$999.76	105.88%
Active	R 101-46720 PARK RENTALS	\$7,000.00	\$8,677.76	\$0.00	-\$1,677.76	123.97%
Active	R 101-46725 PARK RENTALS-TAX E	\$13,000.00	\$13,748.00	\$0.00	-\$748.00	105.75%
Active	R 101-46730 RECREATION CLASSE	\$100,000.00	\$128,693.72	\$0.00	-\$28,693.72	128.69%
Active	R 101-46735 TO THE POINTE DANC	\$0.00	\$16,360.14	\$0.00	-\$16,360.14	0.00%
Active	R 101-46740 RECREATION TRIPS	\$10,000.00	\$21,732.21	\$0.00	-\$11,732.21	217.32%
Active	R 101-46750 RECREATION-SUMMER	\$22,000.00	\$41,807.74	\$0.00	-\$19,807.74	190.04%
Active	R 101-46760 RECREATION - OTHER	\$5,000.00	\$6,186.69	\$0.00	-\$1,186.69	123.73%
Active	R 101-46770 BEFORE/AFTER SCHO	\$30,000.00	\$39,023.18	\$0.00	-\$9,023.18	130.08%
Active	R 101-46780 NON-RESIDENT CARD	\$300.00	\$570.84	\$0.00	-\$270.84	190.28%
Active	R 101-47320 FIRE DEPT CONTRACT	\$40,700.00	\$43,800.00	\$0.00	-\$3,100.00	107.62%
Active	R 101-47325 AMBULANCE SERVICE	\$25,000.00	\$25,000.00	\$0.00	\$0.00	100.00%
Active	R 101-47330 CROSSING GUARDS C	\$35,750.00	\$35,923.42	\$0.00	-\$173.42	100.49%
Active	R 101-48000 MISCELLANEOUS REV	\$32,000.00	\$48,343.90	\$0.00	-\$16,343.90	151.07%
Active	R 101-48010 DONATIONS	\$0.00	\$34,854.19	\$34,454.19	-\$34,854.19	0.00%
Active	R 101-48015 SPLASH PAD DONATIO	\$0.00	\$59.50	\$0.00	-\$59.50	0.00%
Active	R 101-48030 SPECIAL EVENT SPON	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-48100 INTEREST ON INVEST	\$18,000.00	\$36,654.54	\$1,606.92	-\$18,654.54	203.64%
Active	R 101-48200 RENTAL OF BUILDINGS	\$98,000.00	\$105,896.16	\$0.00	-\$7,896.16	108.06%
Active	R 101-48300 SALE OF VILLAGE PRO	\$500.00	\$1,042.36	\$0.00	-\$542.36	208.47%
Active	R 101-48410 CABLE TV FRANCHISE	\$82,000.00	\$81,797.35	\$0.00	\$202.65	99.75%
Active	R 101-49220 TRANSFER FROM SEW	\$18,000.00	\$20,659.66	\$0.00	-\$2,659.66	114.78%
Active	R 101-49221 TRANSFER FROM TIF	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Active	R 101-49260 TRANSFER FROM WAT	\$34,000.00	\$33,039.69	\$0.00	\$960.31	97.18%
Active	R 101-49270 OTHER FUNDING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
<b>Total GENERAL FUND</b>		<b>\$6,757,149.00</b>	<b>\$7,337,034.75</b>	<b>\$64,675.98</b>	<b>-\$579,885.75</b>	<b>108.58%</b>

VILLAGE OF HARTLAND BOARD AMENDED 2016 BUDGET SUMMARY				
GENERAL FUND				
	ADOPTED 2016 BUDG	AMENDED 2016 BUDG	PERCENT CHANGE	
<b>REVENUES</b>				
PROPERTY TAXES	4,239,991	4,239,991	0.00%	
OTHER TAXES	230,000	230,000	0.00%	
INTERGOVERNMENTAL REVENUE	1,322,308	1,322,308	0.00%	
LICENSES & PERMITS	132,300	304,800	130.39%	
FINES & FORFEITURES	86,000	86,000	0.00%	
PUBLIC CHARGES FOR SERVICES	362,600	362,600	0.00%	
INTERGOVERNMENTAL CHARGES FOR SERVICES	101,450	101,450	0.00%	
MISCELLANEOUS	282,500	282,500	0.00%	
OTHER FINANCING SOURCES	-	-	#DIV/0!	
<b>TOTAL GENERAL FUND REVENUE</b>	<b>6,757,149</b>	<b>6,929,649</b>	<b>2.55%</b>	
<b>EXPENDITURES</b>				
GENERAL GOVERNMENT	921,084	981,584	6.57%	
PUBLIC SAFETY	3,225,505	3,337,505	3.47%	
PUBLIC WORKS	1,553,985	1,553,985	0.00%	
CULTURE & RECREATION	1,056,575	1,056,575	0.00%	
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>6,757,149</b>	<b>6,929,649</b>	<b>2.55%</b>	

The fund listed above was amended by the Village Board Monday March 13, 2017. Only the above fund information was approved as part of the budget process. The following tabs showing detail are for informational purposes only.

**MEMO**

**TO:** David E. Cox, Village Administrator  
**FROM:** Michael Einweck, Director of Public Works *ME*  
**DATE:** March 8, 2017  
**SUBJECT:** 2017 Sanitary Sewer Lining Proposal

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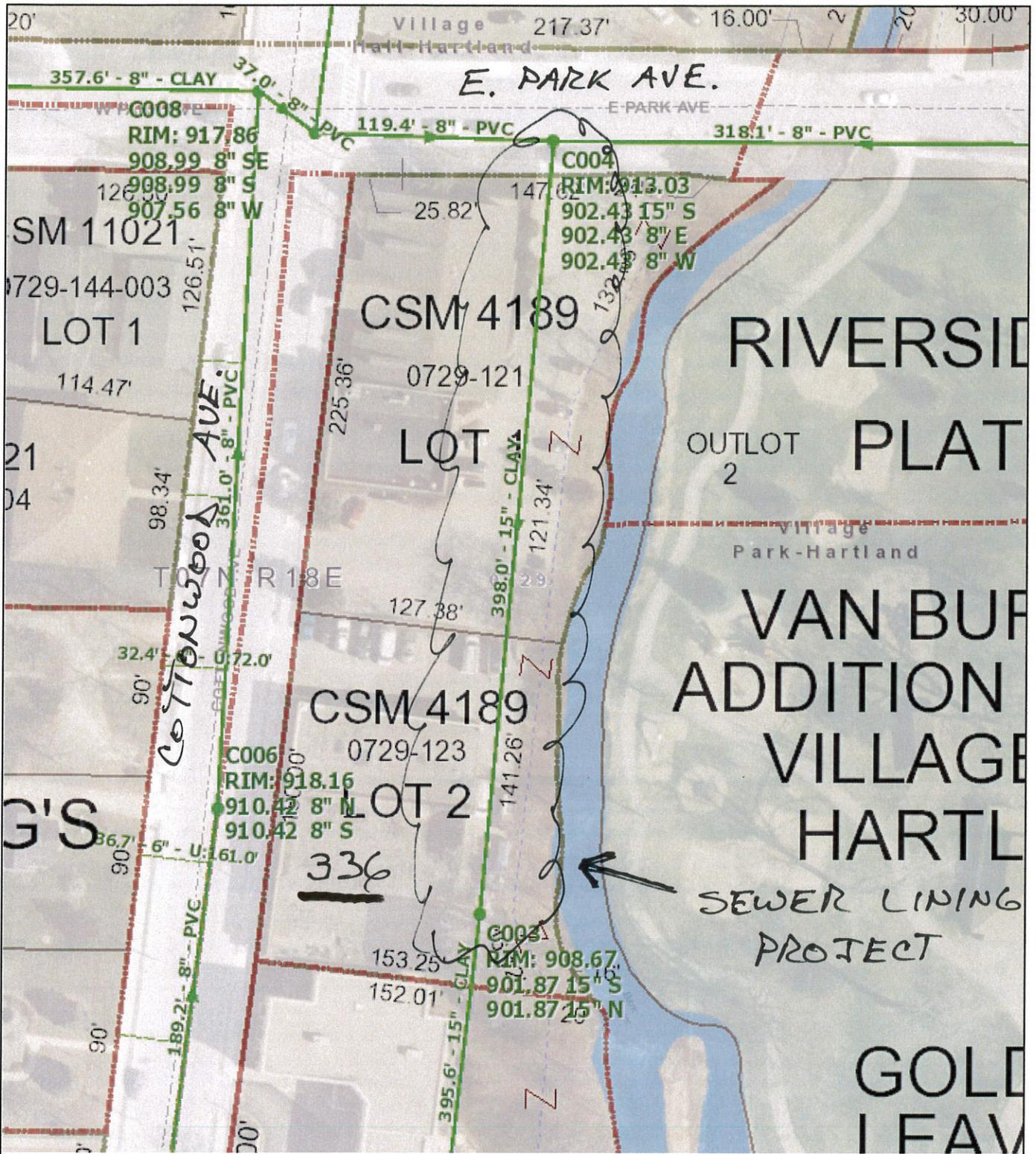
Attached is a proposal from Visu-Sewer for lining of a sanitary sewer line segment. This work will provide a liner inside the sewer main that runs south of E. Park Avenue to behind 336 Cottonwood Avenue, please see attached map. The liner will provide structural strength, repair pipe defects and eliminate infiltration along this sewer main. This cost is actually much less than to excavate and replace the pipe in addition to having very little impact to the public during the lining operations. This repair is based upon the review of the television inspection of our sewer mains. The cost of the proposal is \$18,905.00 and is available from budgeted funds in the 2017 Sanitary Sewer Capital Outlay Account for miscellaneous sewer repair, account number 204-53610-800.

The work is currently projected to be completed in late June or early July. Visu-Sewer has done very good work for the Village for the past several years. It is recommended to accept the proposal from Visu-Sewer to perform the subject work.

Please place this on the next Village Board agenda for consideration.

Attachments

cc: Darlene Igl, Village Clerk  
Michael Gerszewski, DPW Operations Supervisor  
Dave Felkner, DPW Utility Foreman



Village of Hartland



Village of Hartland  
 210 Cottonwood Ave  
 Hartland, WI 53029  
 262-367-2714

**DISCLAIMER:**

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Hartland does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1 = 70'

Print Date: 3/9/2017



# Proposal

**To:** Michael Einweck  
Village of Hartland  
210 Cottonwood Ave.  
Hartland, WI 53029  
O: 262-367-4880  
[mikee@villageofhartland.com](mailto:mikee@villageofhartland.com)

**From:** Jeff Budzien  
Visu-Sewer, Inc.  
W230 N4855 Betker Dr.  
Pewaukee, WI 53072  
C: 414-267-7501

**Date:** 3/1/2017

**Project:** National Liner – Hartland, WI

Visu-Sewer is pleased to offer the following service:

<b>Install 398 linear feet of 15” National Liner at \$47.50 per L.F.</b>	<b>\$18,905.00</b>
<b>Total:</b>	<b>\$18,905.00</b>

The price above is based on recent video inspection and a site visit and includes:

- Mobilization, labor, material and equipment
- Light cleaning and televising of sewers prior to installation of liner
- Bypassing of average dry weather flow
- Installation of National Liner per manufacturer’s instructions (ASTM 1216)
- 7.5mm finished thickness fully structural liner
- Reinstatement of active service connections
- Televising of sewers after installation of liner

If a pipe section is determined to be unfit for installation of a liner at the time of pre-cleaning and televising, mobilization and time on site for that section will be changed at a rate of \$250.00 per hour.

The Village of Hartland will need to provide access to all manholes, water from nearby hydrants (without charge), a dump site for any captured debris, and any traffic control required beyond cones and signs. If needed, grouting of active leaks and/or heavy cleaning will be quoted separately. Thank you for the opportunity to quote on this project. If you have any questions, please do not hesitate to call me or Randy Belanger at 262-695-2340.

All material guaranteed to be as specified. All work to be completed in a substantial and workmanlike manner according to specifications submitted, per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. This proposal may be withdrawn if not accepted within 30 days of issue. Time and material rates are charged "port to port". Terms - Net 30 days.

## Acceptance of Proposal

The above prices and conditions are satisfactory and are hereby accepted. Visu-Sewer, Inc. is authorized to do the work as specified.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**PARK & RECREATION BOARD  
APPLICATION FOR PLACEMENT ON AGENDA FOR ACTION PLAN APPROVAL**

Location of Work Nixon Park			
Group Sponsoring Work - Patrick Endter			
Contact Person - Patrick Endter		Phone 4143150252	EMAIL endter@sbcglobal.net
Address N56W29416 CR K	City Hartland	State WI	Zip 53029
Alternate Contact Person		Phone 369-0079	EMAIL
Address	City	State	Zip
Comments: Proposal to operate a Beer Garden in Nixon Park			
Contractor Name JD Electric		Phone 369-9862	EMAIL
Address 336 Cottonwood		State WI	Zip 53029
Insurance West Bend Mutual			
Contractor Name Patrick Endter		Phone 369-0079	EMAIL
Address 300 Cottonwood	City Hartland	State WI	Zip 53029
Insurance Society			

Any group or individual desiring to do any work in any Village Park must submit an "Action Plan" for Park Board approval.

The Park Board meets on the **first Monday of the month at 7:00 p.m.** in the Village Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue in the Village of Hartland.

The **DEADLINE for submitting information to Village Hall for the agenda is on the fourth Monday of the month at 4:30 p.m.** All of the following information must be received prior to the deadline to be considered for the agenda. Anything received after the deadline will be put on the following month's agenda.

All plans, narratives, drawings, etc. must be submitted with ten (10) copies by the deadline.

**Items to be submitted in the Action Plan:**

1. Detailed description of what work is to be performed and by whom--volunteer/contractor.
2. Any literature or brochures for equipment to be installed or used in the Park System.
3. Any detailed drawings of equipment to be installed.
4. The time frame of work.
5. The responsibility to be assumed by DPW/work to be assumed by the group (be specific).
6. Copy of any proposal(s) received by the group from contractors/suppliers.
7. Copy of drawings/plans/specifications for Building Inspector to review (if needed).
  8. Map showing location of work including dimensions.
  9. Narrative/draft agreement regarding long term maintenance.
  10. Estimated cost of work/improvement(s).

**NOTE:** Approval by the Park Board is not permission to begin construction. The Department of Public Works must be informed 72 hours prior to commencement of work. All permits must be in order. Diggers Hotline must be contacted 72 hours prior to commencement of work for utility locates.

Date Applied: \_\_\_\_\_ Date of Meeting: \_\_\_\_\_ Approval \_\_\_\_\_

# **LAKE COUNTRY BEER GARDEN**

At Nixon Park

The following is a proposal by Patrick Endter to operate a Beer Garden in Nixon Park from June 8 to August 20, 2017.

This is a trial period. Should both the Village of Hartland and Patrick Endter deem it to be worthwhile to continue, a more permanent agreement may be reached.

Patrick Endter requests First Right of Refusal if the plan were to continue.

The Beer Garden would be located in the grassy area between the concession stand and the warming house, next to the pond and the Bark River. (See attached)

The Beer garden would be open on Thursdays and Fridays from 4:00 to 9:00pm and Saturday and Sunday's from Noon to 9:00pm.

Operation would take place out of the existing concession stand. A temporary and removable service counter would be used outside the entrance of the concession stand. (See drawing)

Products served would consist of, Beer (tapped and packaged?) Wine, Soda, Brats, Hot Dogs, Popcorn and Pretzels. Additional food and/or drink may be carried in by patrons or delivered from local restaurants.

The Village of Hartland would provide picnic tables. If more tables are needed, Patrick Endte would provide the materials and the Village DPW would construct them. Bike racks would also be provided by Patrick Endter.

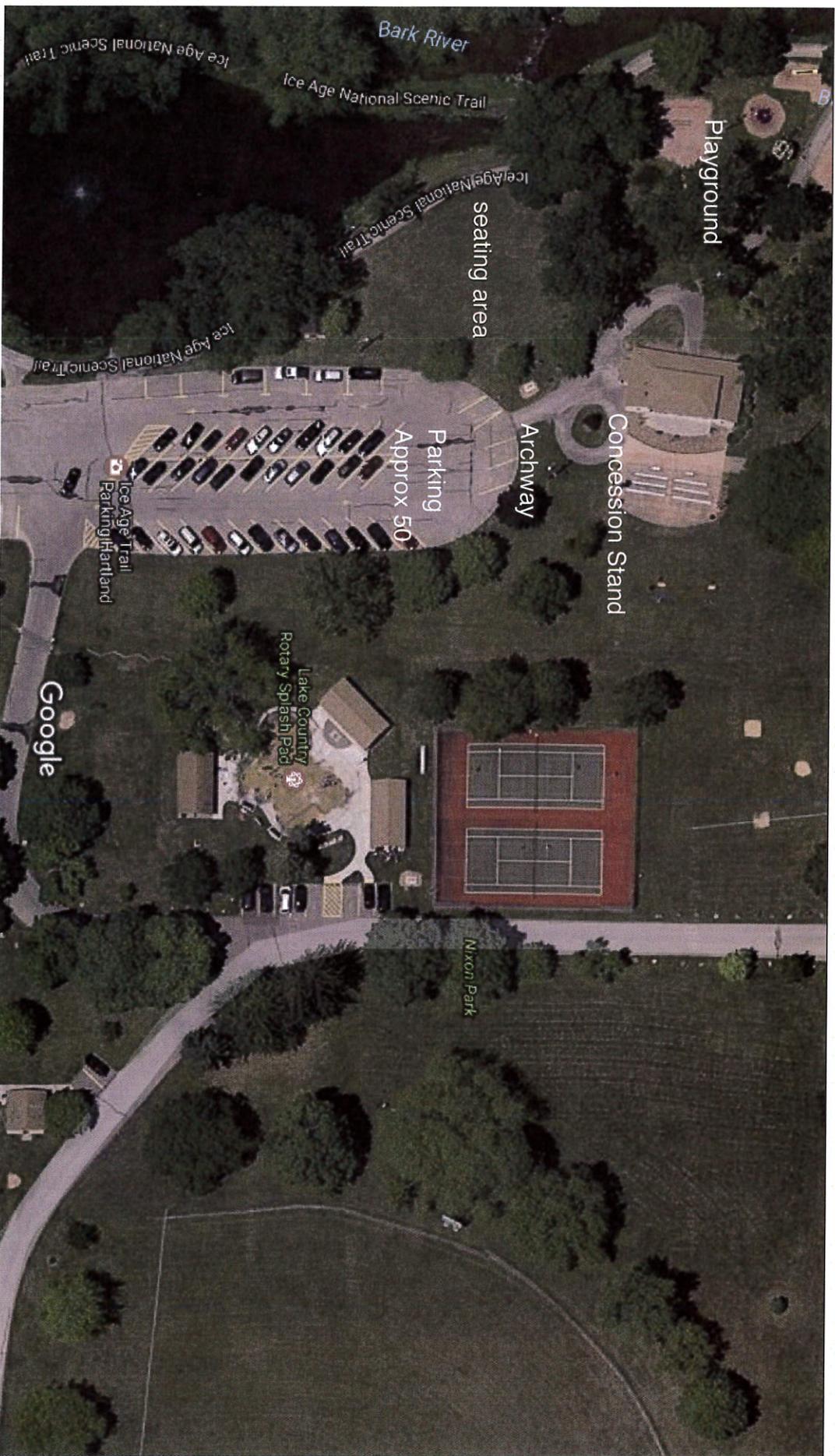
The interior of the concession stand would be modified to accommodate 2 beer coolers. Also, use of the existing refrigerator to store food as well as additional packaged beer, soda and wine. In the event the Beer garden was to not continue, Patrick Endter would restore the concession stand to its original layout. Walk-in cooler for keg storage in back of stage area.

All necessary licenses, permits, insurance etc, would be obtained by Patrick Endter

A proposed 6% of Gross Sales would be paid to the Village of Hartland for the use and up keep of the facilities and proposed area.

Patrick Endter will provide daily and weekly maintenance with assistance from The Village of Hartland DPW. (I.e. moving tables to allow for grass cutting, daily policing and clean up of surrounding area. Cleaning of the bathrooms.) Any damaged grass would be reseeded by Patrick Endter at the end of the trial period.

Additional; Lights strung from the trees to a temporary pole in the middle of the grassy area. A temporary arch at the entrance to the concession stands area with the proposed name on it. (See attached) Music performed by local artists or students as background.



Imagery ©2017 DigitalGlobe, U.S. Geological Survey, Map data ©2017 Google 50 ft

# LAKE COUNTRY BEER GARDEN at Nixon Park



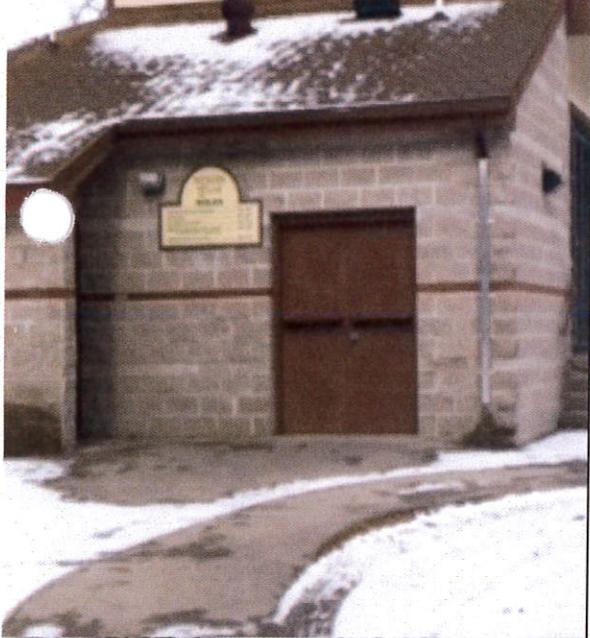
<Playground  
Approx  
30yds

Entrance >



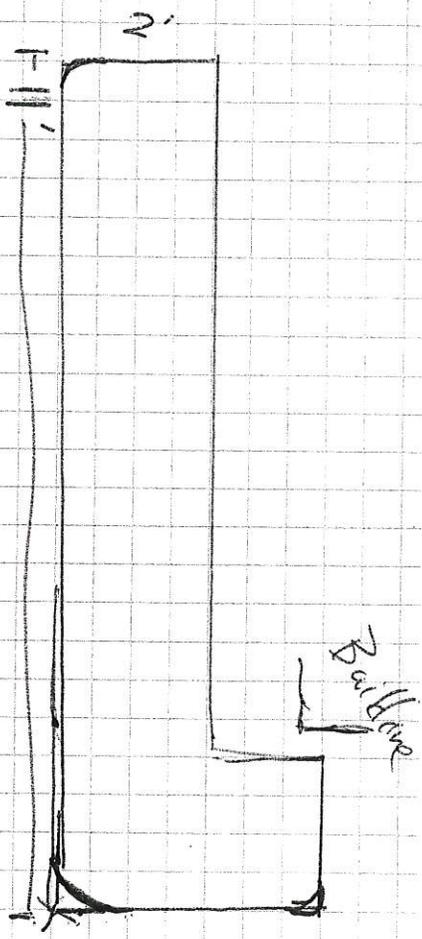
<Concession  
stand

Splash Pad>  
Across  
parking lot



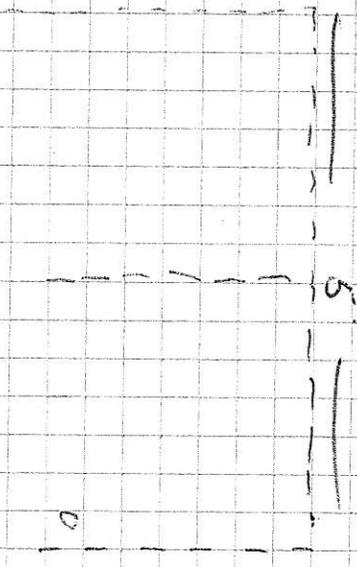
Main  
Seating Area



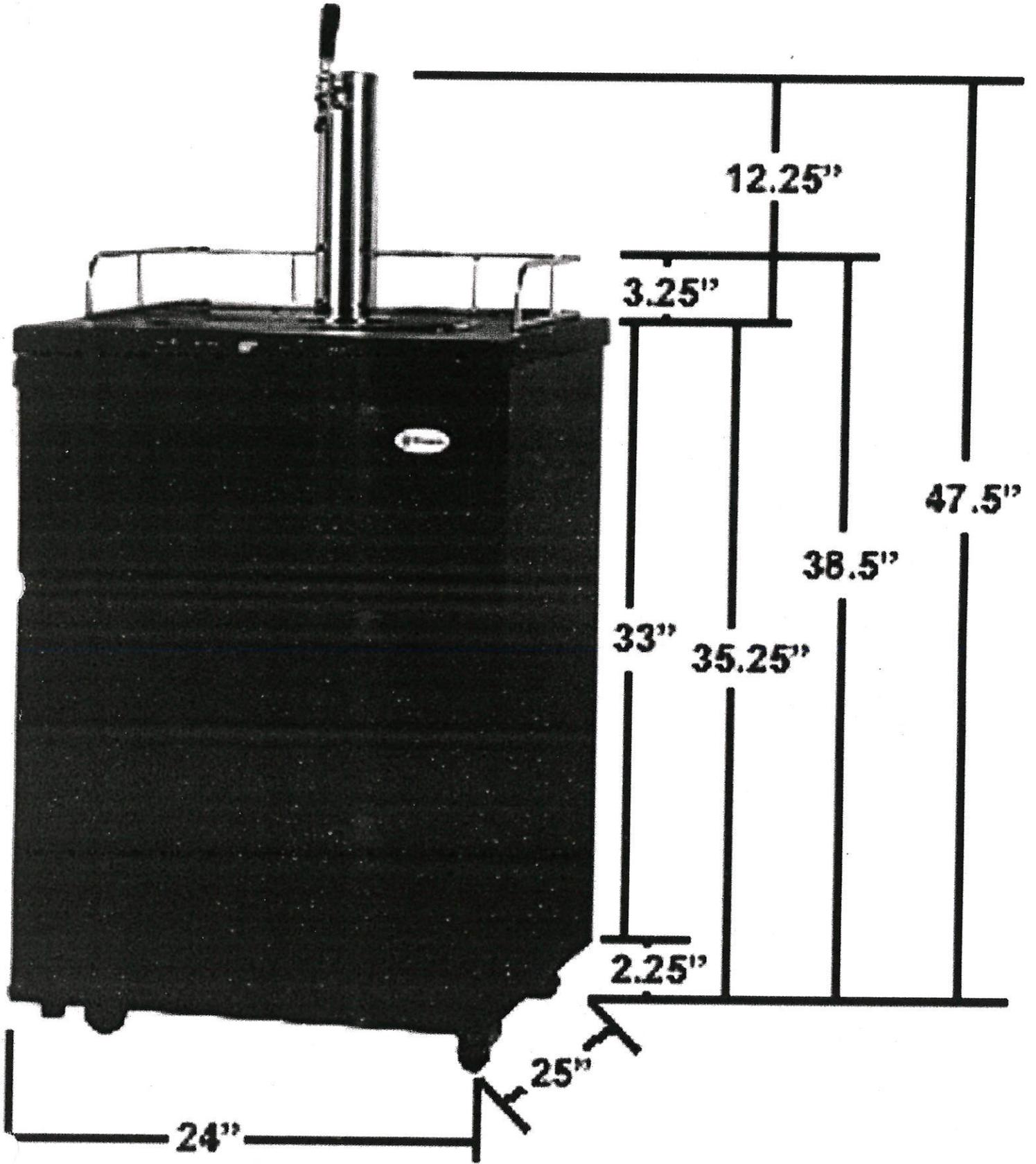


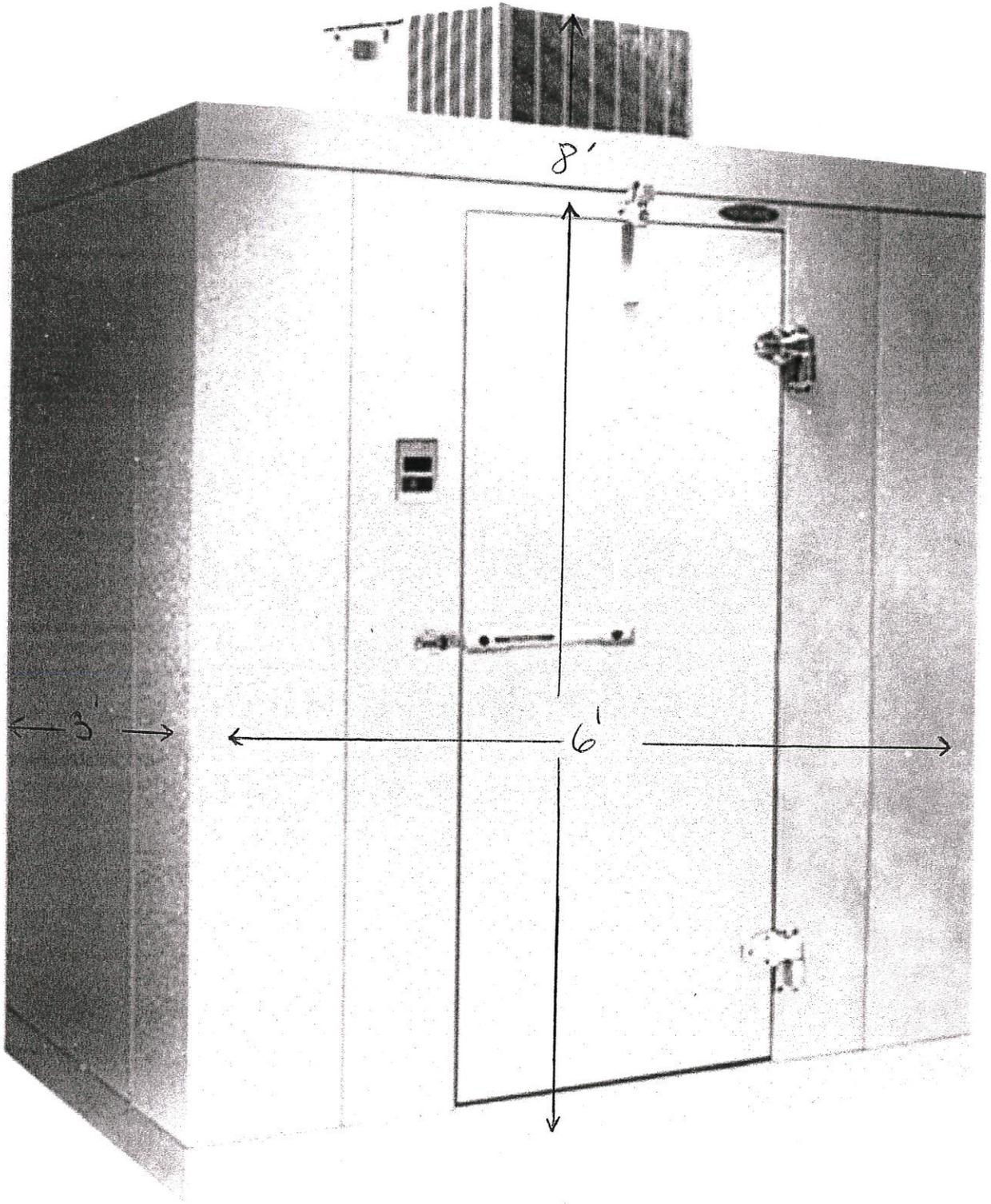
Door  
N

Building  
Corner



Base to be made on site for level purpose







Read More

 SPECIFICATION

 DOWNLOADS

 VIDEOS

Compare at : \$149.99

Price : \$69.97

You save: \$80.02

Quantity

Availability: In Stock

Product Code:

**BDL-VSI-2001-50-BK**

ADD TO CART

Add To Wishlist



Ratings

Share





# Estabrook Park BIERGARTEN



Rear service counter  
Beer Only

Playground Aprox 50 yards from seating



Main entrance sign

Main entrance

Similar proposed for Nixon Park



Festoon Lights run through trees

Front service counter Food and Beer



# The Landing at Hoyt Park



Main seating area

Main Entrance  
Fence surrounds  
Pool



Beer and Food service area

Main Seating Area



Play ground  
Approx  
100 yds  
from  
seating

Stage for Music



## SITE ACCESS AGREEMENT

This Site Access Agreement (this “**Agreement**”) is executed by **Verizon Wireless Personal Communications LP d/b/a Verizon Wireless** (the “**Licensee**”), with a business address of One Verizon Way, Mail Stop 4AW100, Basking Ridge, New Jersey 07920, and **Village of Hartland**, a municipal corporation organized under the laws of Wisconsin (the “**Licensor**”) whose mailing address is 210 Cottonwood Ave, Hartland, Wisconsin 53029.

### BACKGROUND

As part of Licensee’s consideration of real property (the “**Property**”) located adjacent to 732 Coventry Lane, Hartland, Wisconsin, 53219, (Tax ID No.: HAV 0728-997-001) as more fully described in **Exhibit A**, attached hereto, for the placement, maintenance and use of a communications facility and appurtenant uses, the Licensor has agreed to grant to Licensee and other persons described herein, a license, to enter upon the Property to conduct activities to help Licensee assess the suitability of the Property for its intended use. These activities may include, among other things, environmental inspection, testing and sampling activities (“**Site Investigations**”) at the Property.

The purpose of this Agreement is to enter into a site access license governing the Site Investigations that may be conducted by Licensee’s authorized agents, contractors, consultants and employees.

Licensee and Licensor agree as follows:

1. **Authority to Grant a License.** Licensor represents that it has the authority to grant the access allowed by this Agreement and that there is no need to obtain the approval or consent of any other party. The Licensor hereby grants a license to Licensee to conduct the Site Investigation.
2. **Access to Property and Licensor’s Consent.** Licensor grants to Licensee and its agents, advisors, employees, consultants, representatives, and independent contractors, including environmental contractors and consultants hired directly or indirectly by Licensee (collectively, the “**Licensee Representatives**”), the right, but not the obligation, of ingress to, egress from, and access under, above, and through, the Property for the purpose of performing the Site Investigation. The Site Investigation may include, but is not necessarily limited to, activities intended to (1) review environmental, safety and health conditions;(2) conduct radio tests, including the placing of radio broadcast/receive equipment on the Property for necessary periods; (3) conduct physical, structural and geotechnical testing; and (4) perform boundary and other surveys. These activities may, among other things, include the collection and testing of samples of soil, water, building materials and other substances. Without limiting the generality of the foregoing, the Licensee Representatives may drill into the soil, drill through pavement, remove reasonable amounts of soil, install and sample monitoring wells, and perform other tests, actions, evaluations, procedures, and treatments to complete its investigations. The Licensee Representatives shall undertake all activities on the Property in compliance with all applicable laws and shall use commercially reasonable efforts to minimize the extent and duration of any interference with Licensor’s business operations on the Property. The cost of all such activities shall be the responsibility of Licensee

(or the Licensee Representatives as arranged between the Licensee Representative and the Licensee) and not Licensor.

3. **Advance Notice.** Licensee or Licensee Representatives shall give Licensor at least twenty four (24) hours advance notice, either orally (by telephone or in person) or by electronic message of a planned activity that can reasonably be expected to require invasive activities into the Property's subsurface, including notice of the areas of the Property that are expected to be materially affected by any sampling, monitoring, installation, or similar action. Licensee Representatives shall cooperate with Licensor to schedule the activities so as to minimize the extent and duration of any interference with Licensor's operations.

4. **Installation, Sampling, and Removal.** Licensor shall cooperate with the Licensee Representatives regarding all installation, monitoring, sampling, removal and related activities that Licensee Representatives desire to conduct on the Property. Licensor shall cooperate in locating buried utilities and improvements on the Property at the request of Licensee Representative and shall assist the Licensee Representatives in avoiding impacts to such buried or concealed features. At the Licensor's specific request, Licensee Representatives shall use commercially reasonable efforts to schedule its activities to avoid times of peak business activity on the Property. Licensor authorizes Licensee Representatives to obstruct temporarily, but for a reasonable period of time, access to, or use of, limited areas of the Property to conduct Site Investigations. Licensee Representatives may use any electrical or other utility outlets or connections on the Property to conduct its activities. Licensee Representatives shall split all samples with Licensor upon Licensor's request, so long as Licensor pays for any and all additional costs incurred by the Licensee Representatives in this regard. After completing the activities contemplated by this Agreement, Licensee or Licensee Representatives shall remove their equipment and restore any part of the Property that was affected by its activities to a condition that is reasonably similar to the condition of the Property at the time immediately preceding the commencement of said activities.

5. **Indemnification.**

(a) Licensee shall indemnify and hold harmless Licensor for any penalties, damages or costs that result from the negligence or willful misconduct, misrepresentation or breach of warranty in this agreement by Licensee or Licensee representatives.

(b) Licensor shall indemnify and hold harmless Licensee and Licensee Representatives for any penalties, damages or costs that result from the negligence or willful misconduct, misrepresentation or breach of warranty in this agreement by Licensor including any damages or injuries to Licensee Representatives persons and/or property, which were not caused by the negligence or intentional acts of the Licensee Representatives, and which arise from or relate to any existing hazardous waste, pollutant or hazardous substance presence or release associated with or related to the Property.

(c) The indemnification in this agreement shall only apply if prompt notice is provided to the indemnifying party. The indemnity is conditioned on the following: (i) the indemnifying party has the opportunity to fully manage any indemnified matter as it deems appropriate (including any required remediation or defense of claims) with employees, agents, contractors, consultants and

attorneys of the indemnifying party's choosing and (ii) the reasonable cooperation of any indemnified party (including the signing of any properly completed forms that will allow for the continued current use of the property).

(d) The site access granted to the Licensee and/or Licensee Representatives pursuant to this Agreement extends to any repair or restoration work required to remediate any damage to the Property that is indemnified pursuant to this Section.

6. **Test Results.**

(a) Licensor understands and acknowledges that the environmental testing to be undertaken may create legal duties applicable to Licensor if conditions of pollution are discovered and that except to the extent required by law, neither Licensee nor Licensee Representatives have an obligation to report any test results or conditions to any party as a result of this Agreement. Licensee and Licensee Representatives will provide copies of test results to Licensor unless Licensor specifically requests, in writing, prior to the start of testing, not to receive the test results from Licensee's review. Licensor acknowledges that these tests are performed for Licensee's specific purposes and cannot be relied on by Licensor in any way as being accurate or sufficient for any purposes. Licensor agrees and acknowledges that it is not authorized to share, provide, disseminate, present, and/or make available the test results to any third party unless required by law.

(b) In certain cases test results regarding the environmental conditions of the property may result in a reporting obligation specific to Licensee or Licensee Representatives. In any of those cases, Licensee or Licensee Representative shall, if reasonably possible, notify Licensor at least twenty four (24) hours prior to making the notification but in any case within seventy two (72) hours after making the notification to the appropriate agency. Licensor agrees that Licensee and Licensee Representatives bear no responsibility for the costs resulting from that reporting and that Licensee shall not become responsible for any conditions that it discovers during the Site Investigation.

(c) Licensor acknowledges and agrees that any samples that are taken during the activities undertaken pursuant to this Agreement and any investigation-derived media (i.e., drill cuttings, well purge water) generated by the investigation may require off-site disposal based upon test results. Licensor agrees to execute all properly completed waste manifests or other documents required for proper disposal of test results. Licensor's obligation to sign any properly completed waste manifests or other documents required for proper disposal survives this Agreement so long as those items that require disposal were generated pursuant to this Agreement. The cost of off-site disposal of media will be paid for by Licensee or the appropriate Licensee Representative, not Licensor.

(d) Licensee may use the results of the Site Investigation as it deems appropriate and may share the results with third parties, including, but not necessarily limited to attorneys, consultants, contractors, employees and regulators.

7. **Termination.** This Agreement shall terminate automatically on the earlier of: (1) execution of an agreement to lease or license any part of the Property between Licensee and Licensor, or (2) a decision by Licensee that the site is unsuitable.

8. **Waiver; Modification; Severability.** An extension, amendment, modification, cancellation, or termination of this Agreement will be valid and effective only if it is in writing and signed by each party to this Agreement, except as provided otherwise in this Agreement. In addition, a waiver of any duty, obligation, or responsibility of a party under this Agreement will be valid and effective only if it is evidenced by a writing signed by, or on behalf of, the party against whom the waiver or discharge is sought to be enforced. Whenever possible, each provision of this Agreement should be construed and interpreted so that it is valid and enforceable under applicable law. However, if a provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, that provision will be deemed severable from the remaining provisions of this Agreement and will not affect the validity, interpretation, or effect of the other provisions of this Agreement or the application of that provision to other circumstances in which it is valid and enforceable.

9. **Assignment; Third Party Beneficiaries.** Neither the entry of this Agreement or any action taken by Licensee hereunder shall create any third party beneficiary or third party beneficiary rights.

10. **Legal Matters.** The validity, construction, enforcement, and interpretation of this Agreement are governed by the laws of the State where the Property is located and the federal laws of the United States of America.

11. **Notices.** Except for oral notices specifically authorized in this agreement, notices permitted by this Agreement will be valid only if such notice is in writing, delivered personally or by e-mail, telecopy, commercial courier, or first class, postage prepaid, United States mail (whether or not certified or registered and regardless of whether a return receipt is requested or received by the sender), and addressed by the sender to the intended recipient at its address set forth in the first paragraph of this Agreement, or to such other address as the intended recipient may designate by notice given to the sender in accordance with this section. A validly given notice, consent, demand, request, or approval will be effective on the earlier of its receipt, if delivered personally or by e-mail, telecopy, or commercial courier, or the third day after it is postmarked by the United States Postal Service, if delivered by first class, postage prepaid, United States mail. Each party promptly shall notify the other of any change in its mailing address or telephone contact number stated in this Agreement.

12. **Complete Agreement; Survival.** This Agreement records the entire understanding between the parties regarding the subjects addressed in it and supersedes any previous or contemporaneous agreement, understanding, or representation, oral or written, by either of them.

13. **Execution and Effectiveness.** The parties may execute this Agreement in counterparts. Each executed counterpart will constitute an original document, and all executed counterparts, together, will constitute the same agreement. This Agreement will become effective upon the last signatory's delivery of the fully executed document to the other party, and the last signatory shall fill in the EXECUTED date below prior to such delivery.

**EXECUTED:** \_\_\_\_\_, 20\_\_\_\_.

**LICENSOR:  
Village of Hartland**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**LICENSEE:  
Verizon Wireless Personal Communications LP  
d/b/a Verizon Wireless**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

The undersigned "Licensee Representative" has reviewed this Agreement and hereby agrees to comply with all obligations pertaining to, and imposed on, Licensee Representatives contained herein.

Agreed to and accepted by:  
**Ramaker & Associates, Inc.**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**EXHIBIT A**  
**LEGAL DESCRIPTION**

ALL THAT PART OF THE SOUTHEAST 1/4 OF SECTION 2, TOWN 7 NORTH, RANGE 18 EAST, VILLAGE OF HARTLAND, WAUKESHA COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST EASTERLY CORNER OF LOT 9, BLOCK 9, HARTRIDGE ADDITION NO. 1;  
THENCE NORTH 49° 15' WEST ALONG THE NORTHEASTERLY LINE OF LOTS 8 AND 9 OF BLOCK 9,  
150.00 FEET; THENCE NORTH 40° 45' EAST, 250.00 FEET; THENCE SOUTH 49° 15' EAST, 150.00 FEET;  
THENCE SOUTH 40° 45' WEST, 250.00 FEET TO THE PLACE OF BEGINNING.