



ADMINISTRATION
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**PARK AND RECREATION BOARD AGENDA
MONDAY, MAY 1, 2017
7:00 PM
Board Room
210 Cottonwood Avenue, Hartland, WI**

7:00 PM Call to Order

Public comments for those items not included on this agenda (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Consideration of a Motion to Appoint a Park and Recreation Board Chairman for the Upcoming Year – duties involve running Park and Recreation Board meetings and being a member of the Jt. Architectural Board/Plan Commission

Approval of Park and Recreation Board Minutes for April 3, 2017

Presentation by Charlie McCarthy and possible consideration of an Eagle Scout Project for Improvements to Cottonwood Wayside

Discussion of possible Capital Improvements Plan projects for the next biennium

Announcements: It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

Recognition of Lynn Meyer, Deputy Clerk, for her 20 years of service to the Park Board and Village of Hartland and congratulations on her upcoming retirement on September 5, 2017.

Adjourn

The meeting will be held in the Village Board Room of the Community Center in the Hartland Municipal Building located at 210 Cottonwood Avenue.

Lynn Meyer
Deputy Clerk

Notice: It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above stated meeting to gather information. No action will be taken by any government body at the above stated meeting other than the governmental body referred to in the above notice.

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, CMC, Village Clerk, at (262) 367-2714. The Municipal Building is handicap accessible.

**VILLAGE OF HARTLAND
PARK AND RECREATION BOARD MINUTES
MONDAY, APRIL 3, 2017
7:00 PM
Board Room
210 Cottonwood Avenue, Hartland, WI**

Present: Tina Bromberger (arrived at 7:08 PM), Mike Cottrell, Curt Gundrum, Tim Hallquist, Peggy Kallenberger, Dick Landwehr and Duane Lawson.

Others Present: Recreation Director Yogerst and DPW Operations Supervisor Gerszewski.
Excused: DPW Director Einweck.

7:00 PM Call to Order

Public comments for those items not included on this agenda (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) - NONE.

Approval of Park and Recreation Board Minutes for March 6, 2017

Motion (Landwehr/Cottrell) to approve the Park and Recreation Board Minutes for March 6, 2017. Carried (6-0).

Discussion and possible consideration of the Arrowhead Union High School Centennial Park Use Agreement for 2017.

There are no changes to the agreement from 2016. Everything went well with the group last year -- there were no issues.

Motion (Cottrell/Kallenberger) to the Village Board approval of the Arrowhead Union High School Centennial Park Use Agreement for 2017. Carried (6-0).

Discussion and possible consideration of an agreement between the Village of Hartland and Patrick Endter to operate a Beer Garden in Nixon Park from June 8 – August 20, 2017.

Motion (Landwehr/Lawson) to recommend to the Village Board approval of an agreement between the Village of Hartland and Patrick Endter to operate a Beer Garden in Nixon Park from June 8 – August 20, 2017. Carried (6-0).

Mike Gerszewski noted that twelve picnic tables for the beer garden have been built to go along with the seven available, a total of 19. The tables were built by Mike Laguna, who retired today and was employed by the Village for over 30 years.

Discussion and possible consideration of a proposal for Hartland's Neighborhood Night Out Activities in Nixon Park on August 3, 2017.

Elise Miller of Lake Country Bed Barn was present. She will run the business portion of Hartland's Neighborhood Night Out. Kelli Yogerst will be organizing a band to play at the Fine Arts Center from 7 PM to 9 PM. At 9 PM, a movie will be shown close to the beer garden so that parents can sit there and keep an eye on their children who are watching "The Secret Life of Pets".

Park and Recreation Board Minutes
April 3, 2017 Meeting

There was discussion on extending the hours for the beer garden for this event, since the beer garden is supposed to close at 9 PM. Mr. Endter will contact Administrator Cox to see what procedure might needed be to extend the serving hours on August 3.

Motion (Landwehr/Bromberger) to recommend to the Village Board approval of a proposal for Hartland's Neighborhood Night Out Activities in Nixon Park on August 3, 2017.

Announcements: It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

Kelli Yogerst is working on the summer program guide. It will be going to the printer soon.

The Fishing Clinic is June 3.

Adjourn

Motion (Kallenberger/Cottrell) to adjourn. Carried (7-0). Meeting adjourned at 7:10 PM.

Respectfully submitted by
Recording Secretary,

Lynn Meyer
Deputy Clerk

Lynn Meyer

From: mcczero252 <mcczero252@yahoo.com>
Sent: Friday, April 28, 2017 10:04 AM
To: Mike Einweck
Cc: Lynn Meyer
Subject: RE: Cottonwood wayside eagle project

Mr. Einweck

Here is my paragraph for the program. Feel free to change it to third person if that makes more sense.

I am Charlie McCarthy, a boy scout out of Oconomowoc. I will be proposing improvements to the Cottonwood Wayside, including 7 benches spread throughout 4 locations, as well as a sign marking and describing the John Muir overlook. I will also be making an informational brochure on the surrounding landmarks and the local chimney swift population.

-Charlie McCarthy

Cottonwood Wayside Eagle Project

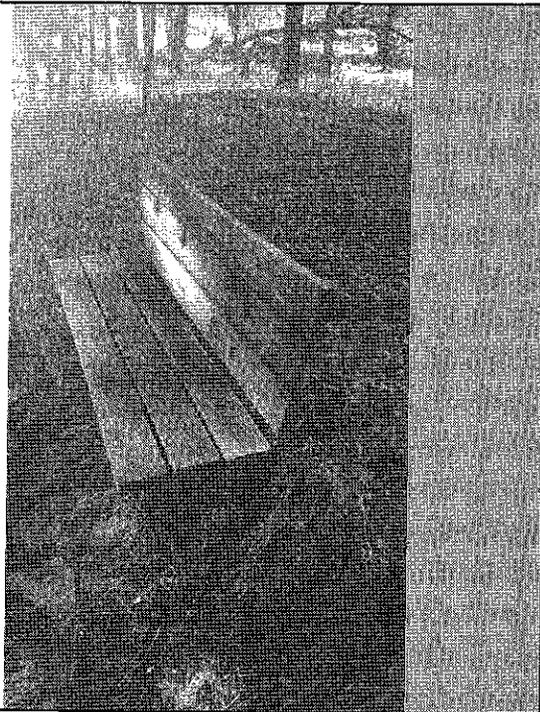
Charlie McCarthy

My Project

- 7 benches spread throughout 4 locations
- Interpretive sign at the John Muir Overlook
- Informational brochure on the surrounding area and local chimney swifts

Benches

- Wood benches, roughly 5 ft. long
- Anchored to the ground
- Either wood chips or lannon stone at the foot of the benches



Interpretive Sign

- Information on John Muir and his Legacy
- Information on the Bark river and surrounding wildlife



Brochure

- Information on the surrounding plant and animal Life
- Information on the local chimney swift Population and conservation efforts
- Information on the local invasive species



Fundraising and timeframe

- Contacting local businesses
- Donations from suppliers

- Benches built off-site in early june
- Installation in early July

	2016	2017	2018	2019	2020
SIDEWALK & CURB AND GUTTER IMPROVEMENTS					
MISC. SIDEWALK & CURB REPAIR (VILLAGE WIDE)					
SUBTOTAL SIDEWALK&G IMPROVEMENTS			60,000		
PARK IMPROVEMENTS					
REPAVE PATHWAYS NOTTINGHAM PARK (WIDEN TO 8 FOOT)		15,500			
REPAVE PATHWAYS MILL PLACE (WIDEN TO 8 FOOT)			65,000		
REPLACE PED BRIDGE - NIXON PARK SOUTH					
REPLACE PED BRIDGE - BARK RIVER PARK					
TREE SURVEY - PARKS					
TREE SURVEY - STREETS					
FAC - DONOR RECOGNITION REPAIR					
NIXON TENNIS COURT REPAIRS					
GIS CONVERSION - PARKS					
CENTENNIAL RESTROOMS					
CENTENNIAL PICNIC SHELTER					
PENBROOK - BATHROOM FACILITY/DRINKING FOUNTAIN					
CORP STUDY UPDATE					
SUBTOTAL PARK IMPROVEMENTS		25,500	87,000	59,000	
OTHER IMPROVEMENTS					
Police Department					
EVIDENCE LOCKER		12,000			
Subtotal Police Department		12,000			
Municipal Building/Cemetery					
RETAINING WALL REPLACEMENT - DOWNTOWN VILLAGE PARKING LOT					
GUTTERS AND DOWNSPOUTS FOR MUNICIPAL BUILDING					
DOWNTOWN DECKS/WALKWAY					
DOWNTOWN PARKING LOT PROJECTS					
GIS CONVERSION - CEMETERY					
GIS LAYOUT LUTHERAN CEMETERY-UPPER					
GIS LAYOUT LUTHERAN CEMETERY-LOWER					
CEMETERY PAVING-LUTHERAN UPPER					
CEMETERY PAVING-LUTHERAN LOWER					
CEMETERY COLUMBARIUM - 48 Unit = \$44,500, 72 Unit = \$49,350					
CEMETERY DEVELOPMENT (345 HILL ST PROPERTY)					
GIS CONVERSION - ENVIRONMENTAL SERVICES					
Subtotal Municipal Building					
Fire Department					
PAINTING OF SURVIVE ALIVE HOUSE					
NOZZLE AND WATER DISTRIBUTION ADDITIONS					
EXTERIOR DOOR REPLACEMENT AND KEYLESS ENTRY SYSTEM					
REPLACEMENT OF TRUNKED RADIO SYSTEM AND HAND HELD UPGRADES					
ADA ACCESSIBILITY FOR BATHROOMS, ENTRY TO FIREHOUSE AND SURVIVE ALIVE HOUSE					
Subtotal Fire Department					
Recreation Department					
VILLAGE HALL COMMUNITY CENTER STUDY					
VILLAGE HALL COMMUNITY CENTER UPGRADE					
Subtotal Recreation Department					
Library					
Subtotal Library					
Miscellaneous Projects					
Trunk Radio Consolidated Waukesha County Dispatch					
Subtotal Miscellaneous Projects					
TOTAL					

INFORMATION – 04-28-2017

Duane Lawson, Dick Landwehr and Tina Bromberger have been reappointed to another two-year term on the Park and Recreation Board

June 10, 2017 9:30 AM – 1:00 PM is a work day to help remove invasive species in the Hartland Marsh Preserve

Logo – Partnering to Preserve Hartland Marsh



Join Waukesha County Land Conservancy, the Ice Age Trail Alliance and the Village of Hartland to help remove invasive species, such as garlic mustard and dames rocket, in the Hartland Marsh Preserve from 9:30am-1:00pm on Saturday, June 10th. The preserve protects the oak trees and is a vital habitat for songbirds, hawks, minks, turtles and other woodland animals.

Located at Cottonwood Wayside in Hartland (901 Cottonwood Avenue). Please wear appropriate clothing, have sturdy footwear and bring gloves.



*Created by:
Kyle Burlingame*