

**POLICE AND FIRE COMMISSION AGENDA**  
**TUESDAY, MAY 9, 2017**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – President Loppnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of April 11, 2017.
2. Election of Officers
3. Police Department Update and Monthly Report
4. Fire Department Update and Monthly Report
5. Consideration of a motion to adjourn into Closed Session under Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Interview of candidate(s) for Firefighter

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.  
Possible action items: Announcement of candidates

Darlene Igl  
Village Clerk

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, April 11, 2017  
7:00 P.M.**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:03 PM Meeting called to order by Commission President Loppnow
- Commission Secretary Redlin read the roll for attendance
  - Present : Commissioners Loppnow, Redlin, Rebholz,
  - Excused : Commissioner Riesinger
  - Absent : Commissioner Wojciechowski
  - Also in attendance : Police Chief Michael Bagin, Fire Division Chief Sharon Dyer, standing in for Fire Chief David Dean
- Pledge of Allegiance led by Commissioner Loppnow
- 1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meeting held on March 14, 2017.

Motion by Commissioners Rebholz / Loppnow to approve the Hartland Police & Fire Commission minutes for the meeting of March 14th, 2017. The motion carried on the unanimous affirmative vote of the Commissioners present.
- 2. Police Department Update and Monthly Report – Police Chief Michael Bagin
  - a. Chief Bagin distributed and reviewed the recent Incident Reports for the Commissioners; he related that the HPD has had 40 more calls this year so far than through the same period for 2016, noting also that OWI incidents are up, contributing to the increase.
  - b. The Chief went on to report that the transition to the new Leadership Team is “going smoothly”.
  - c. Chief Bagin then related that the HPD has been especially busy of late with “investigations” that have proven to be more “labor intensive” than typical for such assignments.
- 3. Fire Department Update and Monthly Report – Fire Division Chief Sharon Dyer
  - a. Division Chief Dyer distributed and reviewed the reports of Ambulance Runs and Fire Calls for the Month of March, 2017, noting that there were 64 EMS calls and 19 Fire Calls during the month.
  - b. Division Chief Dyer also reminded the Commission that the HFD is scheduled to be conducting a **Blood Drive & Community Preparedness Event** on Saturday, May 6<sup>th</sup> 2017 from 10AM to 2PM at the HFD Training Room, 150 Lawn Street, in the Village. Appointments are encouraged but not required.

- c. Division Chief Dyer also reported that the HFD is in the process of evaluating and updating the various medications which it carries "on board" to responses. The goal is to have newest, most effective drugs with the response teams at all times.
- d. According to Division Chief Dyer, the HFD Extrication Team / HFD Association event held on March 25<sup>th</sup> was well attended.
- e. The HFD will also be recognized in a Fire Department Appreciation Dinner presented by the American Legion Post on 4/22/2017 and, along with the HPD, is to be recognized and given a KUDOs Award by the local Chamber of Commerce on 4/20/2017.
- f. Division Chief Dyer went on to again report that the HFD plans to expand its EMS / Paramedic staffing upon the completion, by selected individuals, of requisite training; which training is currently scheduled for completion yet this calendar year. She also related that Rescue Task Force [RTF] training is also in process for EMS, Fire and selected Law Enforcement personnel, as well.

4. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Loppnow, the Commissioners present voted unanimously to adjourn.

Meeting adjourned at 7:45 PM.

Respectfully submitted,



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Ralph R. Redlin, Commissioner  
Commission Secretary

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Susan M. Loppnow, Commissioner  
Commission President