

**VILLAGE BOARD AGENDA
MONDAY, JUNE 26, 2017
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – Trustee Wallschlager

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

- Daniel Hammer, regarding his property north of 1112 Lisbon Ave.
- 1. Consideration of a motion to approve Village Board minutes of June 12, 2017.
- 2. Consideration of a motion to approve the vouchers for payment.
- 3. Consideration of actions related to Licenses and Permits
 - a. Actions related to the consideration of the issuance of Class “B” Beer/”Class C” Wine Licenses for the Nixon Park Beer Garden (Patrick Endter, Agent)
 - i. PUBLIC HEARING
 - ii. Consideration of an action related to issuance of Class “B” Beer/”Class C” Wine Licenses for the Nixon Park Beer Garden with terms ending June 30, 2017 and June 30, 2018
 - b. Consideration of applications for Operator’s (Bartender) Licenses
 - i. Operator’s License with a term ending June 30, 2018
 - ii. Operator’s License recommended for denial
 - c. Consideration of other licenses and permits
 - i. Temporary Operator’s (Bartender) Licenses related to the Annual Street Dance, Saturday, July 15, 2017 – Chamber of Commerce
 - ii. Temporary Operator’s (Bartender) Licenses related to the Hometown Celebration, June 30, 2017 – Hartland Kiwanis

Item referred from the June 19, 2017 Plan Commission meeting

- 4. Consideration of a motion to approve a request to amend the site plan for Blue Ribbon Flooring, 475 Cardinal Lane.

Other Items for Consideration

5. Update from Hearing Officer Fred Kelly Grant regarding the FDA Coordination effort.
6. Actions related to the Village's Storm Water Management and TMDL Plan Update.
 - a. Presentation of the Hartland Storm Water Management and TMDL Plan Update.
 - b. Consideration of a motion to accept and adopt the Hartland Storm Water Management and TMDL Plan Update.
7. Consideration of a motion to approve granting of an easement to WE Energies to install facilities on the south ten feet of the Village-owned property at 901 Manchester Ct.
8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
9. Adjourn.

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

MEMORANDUM

TO: President and Board of Trustees
FROM: David E. Cox, Village Administrator
DATE: June 23, 2017
SUBJECT: Agenda Information



The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Related to Hammer comments under “Public Comments.”

Background: Mr. Hammer has advised that he wishes to address the Village Board regarding his intent to post signs on his property indicating, I believe, no trespassing. Please recall that the Hammer family owns the approximately six (6) acre parcel immediately west of the Lake Country Estates subdivision.

Recommendation: Hear Mr. Hammer’s comments.

Item 3ai Related to Licenses for the Beer Garden.

Background: It was determined that despite approval of the agreement related to the Beer Garden and clear Village Board intent to allow the operation, the actual issuance of proper licenses was missed. The Village Board is asked to approve the appropriate licenses for a period starting June 7, 2017 and expiring June 30, 2018. Due to the State-mandated license terms, the approval will call for licenses with terms ending on June 30, 2017 and June 30, 2018.

Recommendation: Approve the Liquor Licenses.

Item 3bii Related to the recommended denial of an Operator’s License.

Background: Michael Orth has applied for an Operator’s License and said application has been reviewed by the Police Department. This applicant was previously denied due to concerns involving his record, which showed a conviction of concern. While about 16 months have elapsed since the offense occurred, less than one year has elapsed from the conviction date (August 2016), which, according to Village Board policy, has been a reason for disqualification. Mr. Orth has been advised of this fact and he may choose to appear at this Board meeting to address the Village Board. Otherwise, if the Village Board denies the license, he will receive notification and will be allowed to appeal that decision.

Recommendation: Deny the issuance of the Operator’s License.

Item 4 Related to an amended site plan for Blue Ribbon Flooring.

Background: In November 2016, the Plan Commission and Village Board approved the site plan and addition for Blue Ribbon Flooring conditioned on paving of the gravel areas on the lot. Any area of gravel not needed was to be removed and restored to vegetation. The construction of the addition is underway and the owner is requesting consideration to be allowed to maintain some of the existing gravel. He cites two concerns; the first is a maintenance concern due to the sharp turning performed on this area due to site limitations and the second relates to perceived infiltration of storm water through the gravel. The Plan Commission has reviewed the matter and, based on the fact that Village Code does not specifically require paving of these areas, has recommended that the requested amount of gravel be allowed to remain. This situation was recommended for approval conditioned on the owner maintaining the gravel in a manner acceptable to the Village.

Recommendation: Approve the limited gravel area conditioned on proper maintenance.

Item 5 Related to the FDA Coordination effort.

Background: Mr. Grant, who served as the Hearing Officer for the Village's hearing on the vaping industry and the FDA's deeming regulations and who is assisting the Village in its efforts to seek Coordination under federal law would like to brief the Village Board on the status of the effort and upcoming activities.

Recommendation: Receive the report.

Item 6 Related to the Storm Water Plan Update.

Background: Representatives of the Village Engineer's Office will present a summary of the recently-completed Storm Water Plan Update including a discussion of a number of future capital improvement projects that are proposed for implementation to allow the Village to comply with the ever more stringent requirements for runoff. After the presentation and discussion as necessary, the Village Board will be asked to consider a motion to accept and adopt the updated plan.

Recommendation: Accept and adopt the Plan update.

Item 7 Related to an easement for WE Energies.

Background: As described in Director Einweck's memo, WE Energies has requested a new easement from the Village across the Village-owned property at 901 Manchester Court. The ten (10) foot wide easement will facilitate installation of new lines into the Hartridge area as part of a WE-Energies effort to renew and upgrade the electrical system in that portion of the Village. The proposed easement has been reviewed by staff including the Village Attorney.

Recommendation: Approve the proposed easement.

DC:Agenda Info 6-26-2017

VILLAGE BOARD MINUTES
MONDAY, JUNE 12, 2017
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Trustee Stevens

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, DPW Director Einweck, Police Chief Bagin, Fire Chief Dean, Clerk Igl, Captain Kelsey, Kelli Yogerst

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Tara Fox, a resident of Hartridge subdivision, stated her concerns about allowing a beer garden in Nixon Park. She shared statistics on excessive alcohol use in the State of Wisconsin. She stated that accessibility and acceptability are contributing factors to alcohol problems.

1. Motion (Meyers/Stevens) to approve Village Board minutes of May 22, 2017. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$719,324.58. Carried (6-0). Meyers abstained.
3. Consideration of actions related to permits and licenses.
 - a. Consideration of the Annual Renewal of Licenses and Permits expiring June 30, 2018
 - i. Public Hearing to receive comment the various liquor retailer's licenses. President Pfannerstill opened the Public Hearing at 7:07 p.m. No comments were heard and the hearing was closed at 7:08 p.m.
 - ii. Consideration of motions to approve:
 1. Motion (Meyers/Wallschlager) to approve Class "B" Beer/"Class B" Liquor licenses. Carried (7-0).
 2. Motion (Wallschlager/Swenson) to approve Reserve Class "B" Beer/"Class B" Liquor licenses. Carried (7-0).
 3. Motion (Landwehr/Wallschlager) to approve Class "A" Beer licenses. Carried (7-0).
 4. Motion (Meyers/Wallschlager) to approve Class "A" Beer/Class "A" Liquor licenses. Carried (7-0).

VILLAGE BOARD MINUTES

MONDAY, JUNE 12, 2017

7:00 PM

PAGE 2

5. Motion (Compton/Swenson) to approve "Class B" Beer licenses. Carried (7-0).
 6. Motion (Landwehr/Swenson) to approve "Class C" Wine licenses. Carried (7-0).
- b. Consideration of motions to approve annual licenses expiring June 30, 2018 not requiring a public hearing:
- i. Motion (Landwehr/Meyers) to approve Amusement Device Licenses. Carried (7-0).
 - ii. Motion (Landwehr/Swenson) to approve Operator's (Bartender) Licenses. Carried (7-0).
 - iii. Motion (Wallschlager/Swenson) to approve Cabaret Licenses. Carried (7-0).
 - iv. Motion (Swenson/Wallschlager) to approve Cigarette Licenses. Carried (7-0).
 - v. Motion (Swenson/Landwehr) to approve Taxi Cab Licenses. Carried (7-0).
 - vi. Motion (Landwehr/Swenson) to approve Weights and Measures Licenses. Carried (7-0).
- c. Consideration of other licenses and permits
- i. Items related to the Annual Street Dance, Saturday, July 15, 2017
 1. Motion (Meyers/Stevens) to approve a Public Dance License – Hartland Chamber of Commerce. Carried (7-0).
 2. Motion (Landwehr/Swenson) to approve Temporary Operator's (Bartender) Licenses. Carried (7-0).
 - ii. Motion (Meyers/Wallschlager) to approve a Temporary Class "B"/"Class B" Beer/Liquor License for Hometown Celebration, June 30, 2017 – Hartland Kiwanis. Carried (7-0).
 - iii. Motion (Stevens/Compton) to approve Amusement Device Licenses expiring June 30, 2017 – Hoggers Pub. Carried (7-0).
 - iv. Motion (Landwehr/Swenson) to approve Cabaret License expiring June 30, 2017 – Hoggers Pub. Carried (7-0).
4. Consideration of a motion to adopt Resolution No. 06/12/17-01 "A Resolution Adopting the Compliance Maintenance Annual Report (CMAR)"
- DPW Director Einweck stated that this annual report is required by the DNR for the sanitary sewer system. It looks at fiscal management, operation and maintenance of the system. He reported that the Village was graded an "A".
- Motion (Meyers/Swenson) to adopt Resolution No. 06/12/17-01 "A Resolution Adopting the Compliance Maintenance Annual Report (CMAR)". Carried (7-0).
5. Consideration of a motion to approve award of a contract to Concrete and Brick Specialists of Hartland for sidewalk replacement on North Avenue in the amount of \$19,460.

VILLAGE BOARD MINUTES

MONDAY, JUNE 12, 2017

7:00 PM

PAGE 3

DPW Director Einweck stated that this contract is to repair sidewalk issues on North Ave. and will replace a part of the terrace area. Motion (Swenson/Landwehr) to approve award of a contract to Concrete and Brick Specialists of Hartland for sidewalk replacement on North Avenue in the amount of \$19,460. Carried (7-0).

6. Consideration of a motion to authorize full release of the bond held for completion of final matters in relation to the Sanctuary of Hartland subdivision development.

DPW Director Einweck stated that the Letter of Credit for the Sanctuary was previously released. He stated that the developer has completed final punch list items and staff recommends release of the bond. Motion (Wallschlager/Swenson) to authorize full release of the bond held for completion of final matters in relation to the Sanctuary of Hartland subdivision development. Carried (7-0).

7. Motion (Stevens/Wallschlager) to appoint the Village President as the Village's representative to the Joint Review Boards regarding Tax Increment Financing Districts 4, 5, and 6. Carried (7-0).
8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Pfannerstill reminded the public that the Board of Review is scheduled for Wednesday, June 14 from 5 – 7 pm. More information is available on the Village's website.

Administrator Cox provided an update on the trip to Washington, D.C. meeting with representatives of various departments. He stated that the trip was eventful and successful. It is anticipated that a status update will be provided in 60 days. Regulation implementation has been postponed for three months.

Rec Director Yogerst provided an update on the schedule for Hometown Celebration weekend events.

9. Motion (Stevens/Wallschlager) to adjourn at 7:42 p.m. Carried (7-0).

Respectfully submitted

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: June 23, 2017

RE: Voucher List

Attached is the voucher list for the June 26 Village Board meeting.

June 26, 2017 Checks: \$ 139,787.72

Total amount to be approved: \$ 139,787.72

VILLAGE OF HARTLAND
VOUCHER LIST - JUNE 26, 2017

06/22/17 2:34 PM

Page 1

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 804-21520 RETIREMENT DEDUCTIONS PAYABLE	EDWARD JONES	GARDNER IRA 6/2 AND 6/16	\$60.50
G 101-31630 4TH OF JULY PARADE DONATIONS	HARTLAND COMMUNITY BAND	HOMETOWN CELEBRATION PERFORMANCE	\$450.00
G 101-31620 FINE ARTS CENTER DONATIONS	HUCKSTEP, DEVON	JUNE THURSDAY NIGHT CONCERT	\$116.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	STEWARD/C091468-6	\$312.60
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	MARTIN/I509819-2	\$262.80
G 101-31630 4TH OF JULY PARADE DONATIONS	LEON, BENJAMIN	JUNE 30 HOMETOWN CELEBRATION PERFORMANCE	\$700.00
G 101-31630 4TH OF JULY PARADE DONATIONS	LISA EDGAR & RAZZMATAZZ	HOMETOWN CELEBRATION EVENTS/JULY 1	\$725.00
G 403-31752 BENCHMARK SECURED STORAGE	RUEKERT & MIELKE	MAR-APR ECONOMICS/PLANNING SERVICES	\$169.50
R 101-46730 RECREATION CLASSES	SCHEEL, DEEDEE	ALIGNMENT YOGA	\$79.00
G 101-31620 FINE ARTS CENTER DONATIONS	STEVE MEISSNER	JUNE 29 CONCERT	\$600.00
R 101-46730 RECREATION CLASSES	WAGNER, JULIE	CGC CLASS	\$95.00
EXPENSE Descr			\$3,570.40
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	DEXTROSE/ANSYR SYRINGE	\$110.50
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$905.59
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA MEMORIAL HOSPITAL	MAR/APR SUPPLY PURCHASE	\$203.21
EXPENSE Descr AMBULANCE			\$1,219.30
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-820 POLICE DEPT EXPENSE	DAVE DROEGKAMP HEATING INC	AIR CONDITIONER	\$5,754.00
EXPENSE Descr CORPORATE RESERVE EXPENSES			\$5,754.00
EXPENSE Descr DEBT SERVICE			
E 301-58000-305 EXPENSES-OTHER	BOND TRUST SERVICES CORP	REF 36616-PA	\$350.00
EXPENSE Descr DEBT SERVICE			\$350.00
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-713 SIGN/AWNING/PAINTING GRANTS	BIRCH & BANYAN COFFEE LLC	SANDWICH BOARD SIGN	\$50.00
E 804-56700-140 RETIREMENT BENEFITS	EDWARD JONES	GARDNER IRA 6/2 AND 6/16	\$60.50
EXPENSE Descr ECONOMIC DEVELOPMENT			\$110.50
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-500 PROPERTY ASSESSMENT	ACCURATE APPRAISAL LLC	ASSESSMENT SERVICES	\$3,675.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	MILEAGE	\$35.31
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	POWER SUPPLY/COMPACT FLASH 2GB	\$118.00
EXPENSE Descr FINANCIAL ADMINISTRATION			\$3,828.31
EXPENSE Descr FIRE PROTECTION			
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	CABLE TIES/FLAG	\$16.53

Account Descr	Search Name	Comments	Amount
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	FLAG	\$10.71
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	COMPETITOR AWARDS & ENGRAVING	ENGRAVED PLATES	\$27.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	JEFFERSON FIRE & SAFETY INC	WEB CROSSLAY FLAPS/4362	\$483.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	JEFFERSON FIRE & SAFETY INC	PARKING AT FDIC	\$76.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	RECORD CHECK	\$21.00
EXPENSE Descr FIRE PROTECTION			\$634.24
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-395 COMMUNITY RELATIONS	EXECU PRINT	HISTORY WALKING TOUR BOOKS	\$660.00
E 101-51400-395 COMMUNITY RELATIONS	FOX COMPANY, INC	2017 SPRING NEWSLETTER	\$2,341.23
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$9.77
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$54.55
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	PITNEY BOWES	MAR - JUNE LEASE	\$331.95
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	RESERVE ACCOUNT	POSTAGE REFILL	\$2,500.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	RECORD CHECK	\$84.00
E 101-51400-395 COMMUNITY RELATIONS	WISCONSIN SCHOOL SERVICES LLC	INFLATABLES/DJ 125TH ANNIVERSARY CELEBRATION	\$660.00
EXPENSE Descr GENERAL ADMINISTRATION			\$6,641.50
EXPENSE Descr INSPECTION			
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MAR-APR ECONOMIC/PLANNING SERVICES	\$838.50
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	MAY PERMITS	\$15,852.56
EXPENSE Descr INSPECTION			\$16,691.06
EXPENSE Descr LAW ENFORCEMENT			
E 803-52100-300 OPERATING SUPPLIES/EXPENSES	ACCESSDATA CORP.	STANDALONE PERPETUAL LICENSE	\$2,904.48
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	ASSESS ELECTRICAL SYSTEM/SQ 4	\$62.95
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	LOF SQ 8	\$46.30
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	LOF/TRANSMISSION FLUID FLUSH SQ 3	\$270.90
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HOFFA, PAULA	REIMBURSE TRAINING MEALS	\$99.14
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	NAMEPLATES/DEBARGE	\$27.90
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	EMBROIDER RANK ON UNIFORM ITEMS/COMMAND STA	\$308.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	UNIFORM POLO/DEBARGE	\$79.95
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	UNIFORM POLO/BAGIN	\$153.92
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	MAY PRISONER HOUSING	\$273.90
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	RECORD CHECK	\$3.00
EXPENSE Descr LAW ENFORCEMENT			\$4,230.44
EXPENSE Descr LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$44.76
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$5.03
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.67
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$16.23
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.09

Account Descr	Search Name	Comments	Amount
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$45.91
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$60.85
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$376.44
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOK	\$15.11
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$66.07
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$119.21
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$90.14
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$93.50
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$24.60
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L033027 2)	BOOKS	\$67.16
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$258.25
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$35.90
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$21.96
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$38.30
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$21.26
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$10.07
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$53.71
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOKS	\$139.65
E 101-55110-255 BLDGS/GROUNDS	FRONTIER FS MAPLETON	TURF APPLICATION	\$37.50
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$63.12
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$63.12
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	PETTY CASH	\$117.13
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$84.66
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOKS/LARGE PRINT	\$80.25
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	LARGE PRINT	\$23.25
E 101-55110-310 BOOKS & MATERIALS	VALUE LINE PUBLISHING INC	VALUE LINE INVESTMENT SURVEY SMALL/MID CAP	\$350.00
E 101-55110-310 BOOKS & MATERIALS	VALUE LINE PUBLISHING INC	VALUE LINE INVESTMENT SURVEY	\$950.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF ADMINISTRATION	JAN-JUNE TEACH SERVICES	\$600.00
E 101-55110-255 BLDGS/GROUNDS	WIL-KIL	COMMERCIAL CONTRACT	\$50.00
EXPENSE Descr LIBRARY			<u>\$4,053.90</u>
EXPENSE Descr LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	BAKER & TAYLOR (L676958 2)	BOOKS FOR GRANDPARENTS/CHILD BOOK CLUB	\$105.76
E 205-59100-305 EXPENSES-OTHER	BAKER & TAYLOR (L676958 2)	BOOKS FOR GRANDPARENTS/CHILD BOOK CLUB	\$70.65
EXPENSE Descr LIBRARY SPEC EXPENSE			<u>\$176.41</u>
EXPENSE Descr MISC SIDEWALK/CURB REPAIRS			
E 401-75010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC SIDEWALK/CURB REPAIR	\$240.00
EXPENSE Descr MISC SIDEWALK/CURB REPAIRS			<u>\$240.00</u>
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIR	\$411.00

Account Descr	Search Name	Comments	Amount
EXPENSE Descr MISC STORM SEWER REPAIR			\$411.00
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$112.27
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$112.27
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$112.27
E 101-51600-230 HVAC REPAIRS	DILLETT MECHANICAL SERVICE	BLOWER MOTOR	\$683.10
E 101-51600-255 BLDGS/GROUNDS	FRONTIER FS MAPLETON	TURF APPLICATION	\$37.50
E 101-51600-255 BLDGS/GROUNDS	MENARDS- PEWAUKEE	SPLIT RAIL FENCING	\$28.00
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE ELECTRIC	\$1,666.65
EXPENSE Descr MUNICIPAL BUILDING			\$2,752.06
EXPENSE Descr PARKS			
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	BEACON ATHLETICS	DRAG MAT/BASE ANCHOR	\$263.32
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	RESTROOM SIGNS	\$19.78
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	HAND SOAP	\$8.05
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	BOBCAT PLUS INC	SKID LOADER RENTAL	\$600.00
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	SPRAY FOR WEEDS	\$1,335.00
EXPENSE Descr PARKS			\$2,226.15
EXPENSE Descr PINEVIEW CT			
E 401-70420-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MAR-APR 2017 PAVING/UTILITIES PROGRAM	\$1,159.29
EXPENSE Descr PINEVIEW CT			\$1,159.29
EXPENSE Descr PUBLIC WORKS			
E 101-53000-420 STORM SEWER	ADAPTOR, INC	BARREL WRAP FOR STORM SEWER	\$192.00
E 101-53000-235 STREET SWEEPING	ADVANCED DISPOSAL SERVICES	STREET SWEEPING	\$1,917.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	CABLE TIE/STROBE HEAD	\$153.91
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	GREASE/BACKET	\$161.56
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	BRACKET	\$23.28
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	SEALANT/TRAILER BALL/MOUNT	\$97.17
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	GREASE/CLAMP	\$160.25
E 101-53000-180 OTHER BENEFITS	BEST EDGE MARKETING LLC	SUMMER HELP TSHIRTS	\$116.00
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	SCRUB BRUSH/NOZZLES/PAINT MARKER/UTILITY KNIF	\$101.13
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	PAINT MARKER	\$3.57
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	HOSE GASKETS	\$3.55
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	NUTS AND BOLTS	\$6.30
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	PAINT MIXER	\$13.49
E 101-53000-360 VEHICLE MAINT/EXPENSE	BRUCE MUNICIPAL EQUIPMENT INC	SWEEPER BROOMS	\$473.00
E 101-53000-225 STREET LIGHTING	CA LIGHTING LENSES INC	GLOBE REPAIR PARTS	\$3,600.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	FLEMINGS FIRE 1, INC.	ANNUAL INSPECTION FIRE EXTINGUISHERS	\$156.44
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	FRONTIER FS MAPLETON	SPRAY FOR WEEDS	\$150.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	INTERSTATE BATTERIES	BATTERIES	\$463.80

Account Descr	Search Name	Comments	Amount
E 101-53000-180 OTHER BENEFITS	JAMBRETZ, DAVID J	REIMBURSE CLOTHING ALLOWANCE	\$44.15
E 101-53000-410 STREETS GEN MAINT	KAESTNER AUTO ELECTRIC CO	FLAGS FOR DOWNTOWN	\$966.00
E 101-53000-420 STORM SEWER	NEENAH FOUNDRY CO	INLET FRAMES/GRATES/CURB BOXES	\$766.00
E 101-53000-420 STORM SEWER	OKAUCHEE REDI-MIX INC	CONCRETE	\$255.00
E 101-53000-420 STORM SEWER	OKAUCHEE REDI-MIX INC	CONCRETE	\$255.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PRICE ENGINEERING	ATR LINE #39	\$118.85
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	THROTTLE SWITCH/MOWER	\$124.89
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	MOWER PARTS	\$437.71
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MAR-APR UPDATE VILLAGE MAPS	\$1,048.35
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	FEB-APR MAP GALLERY	\$440.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MAR-APR GIS DATA MAINTENANCE	\$1,120.75
E 101-53000-420 STORM SEWER	RUEKERT & MIELKE	MS4 ANNUAL REPORT ASSISTANCE	\$2,185.75
E 101-53000-410 STREETS GEN MAINT	SHERWIN WILLIAMS CO	WHITE STREET PAINT	\$593.25
E 101-53000-410 STREETS GEN MAINT	SHERWIN WILLIAMS CO	WHITE STREET PAINT	\$444.50
E 101-53000-410 STREETS GEN MAINT	SHERWIN WILLIAMS CO	YELLOW PAINT/GLASS BEADS	\$1,457.55
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 5/30	\$89.40
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 5/23	\$116.40
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 6/06	\$116.40
E 101-53000-180 OTHER BENEFITS	SPIC AND SPAN INC	UNIFORMS 6/13	\$89.40
E 101-53000-360 VEHICLE MAINT/EXPENSE	VAN HORN FORD	KEY/LOCK ASY #31	\$87.46
E 101-53000-360 VEHICLE MAINT/EXPENSE	WAUPUN EQUIPMENT CO, INC	MOWER PARTS	\$1,215.95
E 101-53000-225 STREET LIGHTING	WE ENERGIES	APR-MAY ST LIGHTING	\$8,709.72
E 101-53000-360 VEHICLE MAINT/EXPENSE	WELDERS SUPPLY CO	MIL TIP WIRE/HOSES/BRUSHES	\$112.85
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	RECORD CHECK	\$28.00
E 101-53000-420 STORM SEWER	WISCONSIN DNR (ENVIRONMENTAL)	STORMWATER MUNICIPAL GENERAL FEE	\$1,000.00
E 101-53000-410 STREETS GEN MAINT	WOLF PAVING CO INC	COLD MIX ASPHALT	\$136.17
E 101-53000-420 STORM SEWER	WOLF PAVING CO INC	ASPHALT	\$97.92
E 101-53000-420 STORM SEWER	WOLF PAVING CO INC	ASPHALT	\$180.12
EXPENSE Descr PUBLIC WORKS			\$30,030.79
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	ACCURATE GRAPHICS INC	CONCERT SERIES FLYERS	\$105.50
E 101-55300-303 SUMMER REC EXPENSES	EGGERS IMPRINTS	SUMMER CAMP TSHIRTS	\$115.00
E 101-55300-303 SUMMER REC EXPENSES	EGGERS IMPRINTS	SUMMER CAMP STAFF TSHIRTS	\$472.50
E 101-55300-303 SUMMER REC EXPENSES	EGGERS IMPRINTS	SUMMER CAMP TSHIRTS	\$316.25
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HOOPER HANDS BASKETBALL AC	BASKETBALL 101	\$384.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KRUGER, CHRISTIAN T	IPAD/IPHONE TIPS AND TRICKS	\$156.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KRUGER, CHRISTIAN T	YOU HAVE PICTURES SEMINAR	\$132.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	POTTERY ON POTTERS WHEEL	\$168.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY LACROSSE	LACROSSE CLASS	\$352.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY LACROSSE	LACROSSE CLASS	\$252.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	BEGINNER TAEKWONDO	\$91.20

Account Descr	Search Name	Comments	Amount
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	SMART SITTER	\$563.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	BRAZILIAN JIU JITSU	\$75.20
E 101-55300-295 TRIPS	MENOMONEE FALLS SCHOOL DISTRIC	MAGGIE MAY TRIP	\$252.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	MULLETT ICE CENTER	LEARN TO SKATE	\$80.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NAGAWAUKEE YACHT CLUB	ADULT SAILING	\$208.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NEKICH, JOHN	VOLLEYBALL ACADEMY	\$648.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	RECORD CHECK	\$21.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$4,392.65
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	MAY SERVICES	\$34,355.72
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$34,355.72
EXPENSE Descr SEWER SERVICE			
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	BRUCE MUNICIPAL EQUIPMENT INC	CREDIT	-\$779.90
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	BRUCE MUNICIPAL EQUIPMENT INC	SEWER TRUCK TUBES	\$1,276.01
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	COUNTY MATERIALS CORP	SEALS	\$633.60
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIGGERS HOTLINE INC	2ND PREPAYMENT 2017	\$579.05
EXPENSE Descr SEWER SERVICE			\$1,708.76
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			
E 401-74075-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	STORM SEWER CATCH BASIN REPAIR	\$411.00
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			\$411.00
EXPENSE Descr THORNBUSH CR			
E 401-70430-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MAR-APR 2017 PAVING/UTILITIES PROGRAM	\$5,000.00
EXPENSE Descr THORNBUSH CR			\$5,000.00
EXPENSE Descr TIF FUND EXPENSES			
E 216-58300-290 OUTSIDE SERVICES/CONTRACTS	VON BRIESEN & ROPER	LEGAL SERVICES	\$588.00
E 214-58300-290 OUTSIDE SERVICES/CONTRACTS	VON BRIESEN & ROPER	LEGAL SERVICES	\$588.00
E 215-58300-290 OUTSIDE SERVICES/CONTRACTS	VON BRIESEN & ROPER	LEGAL SERVICES	\$588.00
EXPENSE Descr TIF FUND EXPENSES			\$1,764.00
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	MAY BEACON SERVICES	\$153.15
E 620-53700-652 MAINTENANCE OF SERVICES	BIEBELS TRUE VALUE	TUB CUTTER	\$33.29
E 620-53700-933 TRANSPORTATION EXPENSES	BUMPER TO BUMPER HARTLAND	GROUND WIRE	\$57.98
E 620-53700-923 OUTSIDE SERVICES	DIGGERS HOTLINE INC	2ND PREPAYMENT 2017	\$579.05
E 620-53700-651 MAINTENANCE OF MAINS	FERGUSON WATERWORKS	8X16 SS REP CLMP	\$171.69
E 620-53700-651 MAINTENANCE OF MAINS	FERGUSON WATERWORKS	8X1 CC DBL SS STRP	\$98.87
E 620-53700-923 OUTSIDE SERVICES	FLEMINGS FIRE 1, INC.	ANNUAL INSPECTION FIRE EXTINGUISHERS	\$219.89
E 620-53700-632 WATER TREATMENT-SUPPLIES/EXP	HACH COMPANY	SPADNS2 FLUROIDE REAGENT	\$91.69

Account Descr	Search Name	Comments	Amount
E 620-53700-652 MAINTENANCE OF SERVICES	HD SUPPLY WATERWORKS, LTD	CLAMP/GATE VALVE/ADAPTERS	\$155.63
E 620-53700-651 MAINTENANCE OF MAINS	HD SUPPLY WATERWORKS, LTD	CLAMP/GATE VALVE/ADAPTERS	\$613.31
E 620-53700-651 MAINTENANCE OF MAINS	HD SUPPLY WATERWORKS, LTD	PIPE MARKINGS/SADDLE ALL SS DOUBLE STUD	\$665.40
E 620-53700-651 MAINTENANCE OF MAINS	KIMBALL MIDWEST	WIRE/RAZOR KNIFE/HOLE SAW	\$1,287.25
E 620-53700-631 WATER TREATMENT - CHEMICALS	MARTELLE WATER TREATMENT	CHLORINE/AQUA MAG/SODIUM HYPOCHLORITE BULK	\$2,222.36
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	SLURRY	\$690.00
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	APR-MAY ELECTRIC #3 PUMPHOUSE	\$938.77
E 620-53700-651 MAINTENANCE OF MAINS	WOLF PAVING CO INC	ASPHALT	\$97.91
EXPENSE Descr WATER UTILITY			\$8,076.24
			\$139,787.72

VILLAGE OF HARTLAND
LICENSES AND PERMITS
JUNE 26, 2017

Class “B” Beer/“Class C” Liquor License

Applicant: Nixon Park Beer Garden, Patrick Endter
Location: Nixon Park
Agent: Patrick Endter

The following documents are complete and on file:

- Original Alcohol Beverage Retail License Application
- Auxiliary Questionnaire
- Schedule for Appointment of Agent

Bartender (Operator’s) Licenses – expires June 30, 2018

Brittany Cardinal
Julie Pruske
Jacob Hentges

The Police Chief and Village Clerk recommend approval of the licenses listed above. The applicants have successfully completed the Responsible Beverage Servers Course.

The Police Chief recommends denial of bartender license for Mike Orth.

Temporary Operator License for Annual Street Dance

Donna Dorau

Temporary Operator License for Hometown Celebration – Kiwanis

Corinn Mars



*125th Anniversary
1892-2017*

ADMINISTRATION
210 COTTONWOOD AVENUE
HARTLAND, WI 53029
PHONE (262) 367-2714
FAX (262) 367-2430
www.villageofhartland.com

davidc@villageofhartland.com

June 7, 2017

Mr. Michael Orth
715 Sunnyslope Dr, Apt 4
Hartland WI 53029

Dear Mr. Orth,

Your application for a Regular Operator License submitted on June 5, 2017 has been reviewed by the Police Department and is recommended for denial based on the totality of your record.

In particular, I will point out that less than one year has elapsed from your latest alcohol-related conviction, which, according to Village Board policy, is reason for disqualification. Additionally, it is noted that the Wisconsin Department of Transportation has issued a habitual offender warning letter to you, which may be indicative of additional grounds for denial. Police Chief Michael Bagin or Deputy Police Chief Rosario Collura are able to discuss this matter in greater detail if you wish to contact them.

In order for you to have time to receive and respond to this notice, the matter of your requested Operator License will not be sent to the Village Board for consideration until its meeting of Monday, June 26 beginning at 7:00pm. You will be given the opportunity to speak on your own behalf at this meeting, which occurs in the Village Board Room at the Village Hall.

Sincerely,

David E. Cox,
Village Administrator

cc: Michael Bagin, Police Chief
Rosario Collura, Deputy Police Chief



ADMINISTRATION
 210 COTTONWOOD AVENUE
 HARTLAND, WI 53029
 PHONE (262) 367-2714
 FAX (262) 367-2430

APPLICATION FOR
 PLAN COMMISSION

\$300 PLAN REVIEW FEE DUE AT TIME OF APPLICATION

Project Description BLUE RIBBON FLOORING			
Proposed Use WAREHOUSE ADDITION		No. of Employees	
Project Location 475 CARDINAL LANE			
Project Name REQUEST FOR GRAVEL AREA			
Owner DAVID SMITH		Phone 262-367-2100	
Address 475 CARDINAL LANE		City HARTLAND	State WI Zip 53029
Engineer/Architect MSI GENERAL		Phone 262-367-3661	FAX
Address PO BOX 7		City DONOMONOC	State WI Zip 53066
Contact Person JOHN KUTZ	Phone 920-650-5032	FAX	E-mail JOHN@MSIGENERAL.COM

The Plan Commission meets on the third Monday of the Month at 7:00 PM in the Village Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue, Hartland.

The deadline for filing is a minimum of fifteen (15) working days before the meeting.

All of the requested information must be received prior to the deadline in order to be placed on the agenda. Village Plan Review Staff has been directed to delay placement on the Plan Commission Agenda based on incomplete submittals.

Four (4) sets of bound site plans and ten (10) sets of reduced site plans (11" x 17") copy must be submitted showing the following existing and proposed information:

- Complete dimensions (lot, building, setbacks, parking, drives, etc.)
- Scale and north arrow
- All structures (include building elevations and height)
- Drainage and grades (include design calculations for drainage)
- Storm Water Management Plan
- Utilities and easements (sewer, water, storm etc.)
- Calculation of lot coverage
- Parking stalls (stalls to be minimum 180 s.f., driving lanes minimum 24 ft. wide and 30 ft. maximum at street right-of-way, asphalt to be minimum 3 ft. from lot lines)
- Grading and erosion control
- Landscaping, including a Tree Protection Plan
- Exterior lighting details
- Exterior HVAC equipment location
- Dumpster location (screening required)
- Street right-of-way
- Miscellaneous, 100 year floodplain, wetland boundary, environmental corridor

REQUEST
 FOR
 SITE PLAN
 DISCUSSION

PROJECT IS
 UNDERWAY
 AND PERMITTED

Additional information may be requested by the Plan Commission or Staff.

Date Applied:	Date of Meeting:	Return Comments by:
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Plan Commission - Request for Consideration

6.13.17

Blue Ribbon Flooring

475 Cardinal Lane

Hartland, WI 53029

David Smith, Owner

To Whom it May Concern,

Blue Ribbon Flooring is currently in the process of doubling the size of it's current facilities to better serve the Village of Hartland and surrounding Lake Country residents. We would like to ask that the plan commission review our request to leave a part of our lot as gravel, in lieu of asphalt.

Our site is located at the curve of Cardinal Lane. Since purchasing the property, we have maintained a gravel loading area for our delivery trucks to turn around on site prior to unloading of materials. This allows for safe entrance and exiting from our property on to Cardinal Lane. We receive fifteen to twenty semi-truck deliveries per week.

We are concerned that turning the gravel area into asphalt will negatively impact our site in a couple of ways. First of all, the site is narrow and our trucks have to turn sharply to reposition. The gravel is easily maintained by re-grading the gravel on a consistent basis as needed. The asphalt will not hold up to the constant pressure of heavy trucks turning in a concentrated matter. Secondly, our site is designed for sheet draining storm water away from our building. The gravel infiltrates storm water nicely on the edge of our property and asphalt will create increased runoff to the marsh area to the south.

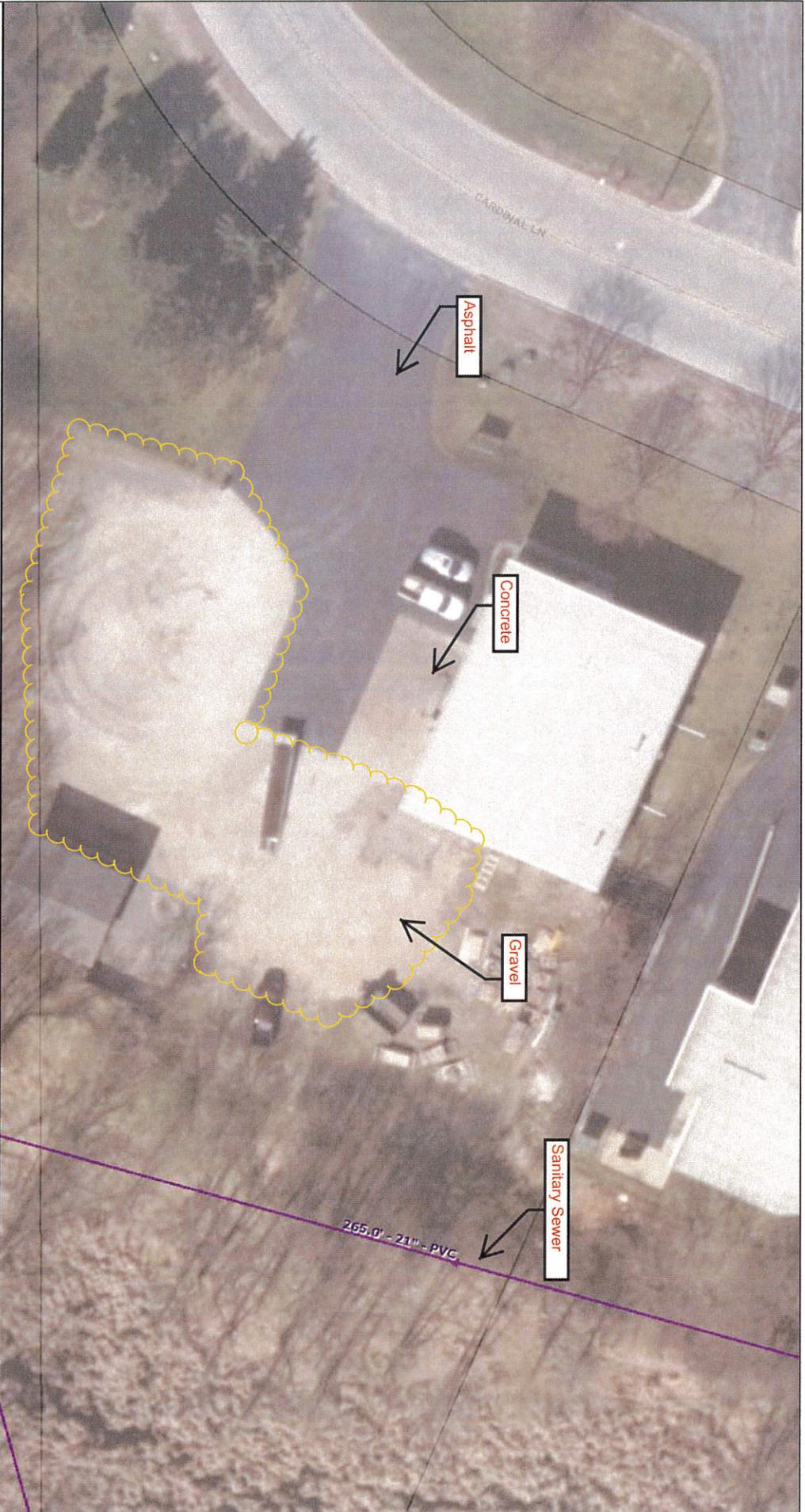
We recognize that the gravel area must be properly maintained, and a well established groundcover is currently in place for additional erosion control. We have had the existing gravel loading area in place for decades, it is not connected to Cardinal Lane, and the gravel does not track into the Village roadways.

Our request is to have our revised site plan (C-101) approved with the existing gravel remaining as shown. New Asphalt will be added in front of the addition in the same manner as we currently have on our existing building.

We appreciate your time and look forward to your favorable consideration

Sincerely,

David Smith, Owner



Village of Hartland
Blue Ribbon Flooring

DISCLAIMER:

This map is not a survey of the actual boundary of any property. This map depicts the Village of Hartland does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1 = 27'



Village of Hartland
210 Cottonwood Ave
Hartland, WI 53029
262-367-2714

Print Date: 11/19/2016

This sign has been approved by the BID and is replacing the existing sign. Initially Cresthaven Homes had planned two lights above their sign, but they did not follow through. It appears that those two electrical boxes have been covered. It is not clear if the intent of the new owner is to use them for their lighting. There is nothing on the application regarding a lighting plan. When the lighting plan is confirmed, the applicant should be advised that the lighting must be on a timer and turned off at the time of closing or no later than 10 PM.

Motion (de-Courcy-Bower/Hallquist) to approve an application for a sign for Birch & Banyan at 150 E. Capitol Dr., pending clarification of illumination and lighting to be turned off no later than 10 PM. Carried (6-0).

6. Plan Commission consideration of an application for approval of the Plan of Operation for Bicycle Barn at 130 E. Capitol Dr.

The Bicycle Barn is an exercise facility in the lower level of this building. The use is acceptable and similar to others in the building. The main question relates to parking capacity in the area. Most of the scheduled classes do occur in the morning hours before businesses in the area are functioning. However, some classes do occur during early evening hours, which seem to fall after many businesses are closed, but during the dinner serving times at area restaurants. The evening classes are less attended than the morning activities. The Village operates a large parking lot across the river from this facility linked to the building by a bridge and a path. Additionally staff continues to work toward development of additional public parking options in the area including immediately east of the Bicycle Barn location.

Motion (Hallquist/Schneeberger) to approve an application of the Plan of Operation for Bicycle Barn at 130 E. Capitol Dr. Carried (6-0).

7. Architectural Board and Plan Commission review and consideration of site and building plans for construction of an addition to Blue Ribbon Flooring, 475 Cardinal Lane, Dave Smith, Owner, MSI General, Engineer/Architect.

The owners of Blue Ribbon Flooring are proposing a 4,594 s.f. addition to their facility. The proposed addition will match the look of the existing facility (metal siding) and will include outdoor lighting in the same character. The addition will be about three feet higher than the current building. Staff noted that some technical issues include the need for proper erosion control permits and tracking pads. Additionally, it was noted that the proposed building will be constructed over the existing sewer lateral, which should be protected. Also staff noted there does not appear to be plans to pave the area in front of the new addition. While the parcel has included a gravel area in the past, staff believes it is appropriate (and it is a Village Code requirement) to now pave the area for the new addition to allow the anticipated truck traffic to maneuver and removal of unnecessary gravel with restoration in the grass. There will be no outdoor storage. This space is warehouse only, with no additional employees or parking needed.

There was concern about storm water runoff into the wetlands. Administrator Cox stated that he would work with the engineer to work out a resolution.

Motion (Swenson/de-Courcy-Bower) to recommend to the Village Board approval of site and building plans for construction of an addition to Blue Ribbon Flooring, 475 Cardinal Lane, Dave Smith, Owner, MSI General, Engineer/Architect, contingent upon staff receiving the asphalt layout. Carried (6-0).

8. Plan Commission consideration of a request to amend the conditions on the Final Plat for the Windrush Subdivision to remove the provision allowing corner lots driveway access only to one street to allow a circular drive at 1650 Whistling Hill Circle and other locations in the subdivision.

The owner of one of the corner lots in Windrush is requesting an amendment to the conditions on the Final Plat for the Windrush subdivision. As part of the review process for the subdivision, staff had made a recommendation that access for corner lots be restricted to only one street. The intent of the restriction, as it is with any access restriction, is to minimize potential traffic conflicts. The Village's Comprehensive Plan and Code address the limitation in the context of arterial streets only and do not discuss dual access on minor streets. While staff believes that the prohibition should absolutely remain in place for any arterial street, it does not feel as adamant with regard to subdivision or minor streets. If the Plan Commission is willing to allow the condition to be removed a corrected version of the Final Plat or an affidavit of correction will be filed with the Register of Deeds Office. Setback requirements will still need to be met.

Motion (de-Courcy-Bower/Hallquist) to recommend to the Village Board approval of a request to amend the conditions on the Final Plat for the Windrush Subdivision to remove the provision allowing corner lots driveway access only to one street to allow a circular drive at 1650 Whistling Hill Circle and other locations in the subdivision. (Carried 6-0).

9. Plan Commission review of a concept plan for a 13 unit single family home development at 1270 E Capitol Drive.

Diane McGee, from Habitat from Humanity, presented the background and vision of the non-profit organization.

She described the proposal for 13 units along a private road on the 3.2 acre site. The proposal calls for single family homes under condominium-style ownership whereby a small area of "limited common area" is dedicated to each home and a building pad is defined therein. Under the concept, houses would be set back 20 feet from the road edge and 20 feet from the rear of the individual limited common area (lot). Additionally, they would be 10 feet from the side of the "lot" or 20 feet between houses. The individual lot sizes average about 5,300 s.f. each and the building envelopes average 2,165 s.f. The developer would also request approval using the Planned Unit Development zoning process.

There were about 75 residents present from the Village of Hartland and the nearby areas of the Town of Delafield.

Kitty Kollmeyer, a resident from Rustic Lane, was the spokesperson for numerous people who signed petitions against the Habitat for Humanity project. Others who spoke were Scott Whitmore, Town of Delafield, Carol Taavola, Highland Avenue (in favor

3. Consideration of actions related to Licenses and Permits
 - a. Consideration of applications for Operator's (Bartender) Licenses with a term ending June 30, 2018

Motion (Wallschlager/Compton) to approve the Operator's (Bartender) Licenses as presented. Carried (7-0).

Items referred from the November 21, 2016 Plan Commission meeting

4. Motion (Stevens/Swenson) to approve site and building plans for construction of an addition to Blue Ribbon Flooring, 475 Cardinal Lane.

Discussion: It was clarified that the Plan Commission's recommended condition was that they pave with a hard surface the area that is currently gravel and what they need for a truck turn around. The Village Engineer has stated that the project is small enough that it does not need storm water management.

All in favor, Carried (7-0).

5. Motion (Landwehr/Swenson) to amend the conditions on the Final Plat for the Windrush Subdivision to remove the provision allowing corner lots driveway access only to one street. Carried (7-0).

6. Motion (Stevens/Wallschlager) to affirm denial of the concept plan for a 13-unit single family home development at 1270 E Capitol Drive.

Discussion: President Lamerand stated that when the Board takes this action, it is denying this project. This plan is officially "dead." It does not remove the fact that the Village does need to have new affordable housing stock, which we do not have. It was agreed that the density was too much for that parcel. No one at the Plan Commission meeting or Village Board meeting seemed to be opposed to Habitat for Humanity trying to find affordable housing in the Village. We will continue to work with them at their request when they come to us to review plans and we will go through this process. They may figure out a way to lower the costs either through a CDBG grant through the County or something from the State or the Feds. If they can receive funds to lower their costs, they may come back with a lower density for this parcel. That's only speculation. It may not happen.

Ann Wallschlager asked President Lamerand what his definition of "affordable housing" is. Affordable housing according to the standards by the Feds, HUD and the County, would be a house in the range of \$175,000 to \$225,000. Condominiums could be in this category.

All in favor, Carried (7-0).

Other items for consideration

DAVID P SMITH
35303 W PABST RD
OCONOMOWOC WI 53066

G & W LEASING INC
14340 HICKORY FAIRWAY CT
FORT MYERS FL 33912-7827

ICE AGE PARK AND TRAIL
2110 MAIN ST
CROSS PLAINS WI 53529-9596

MICHAEL R WHITE REVOCABLE TRUST
OF 1992
3787 CAMPBELL TRCE
HARTLAND WI 53029-8826

SULLIVAN LEASING LLC
2108 SILVERNAIL RD UNIT 316A
PEWAUKEE WI 53072-5526



MSI GENERAL CORPORATION
 P.O. BOX 7
 OCONOMOWOC, WI 53066
 PHONE: 262-367-3661
 FAX: 262-367-7390

WWW.MSIGENERAL.COM
 SINGLE SOURCE RESPONSIBILITY™

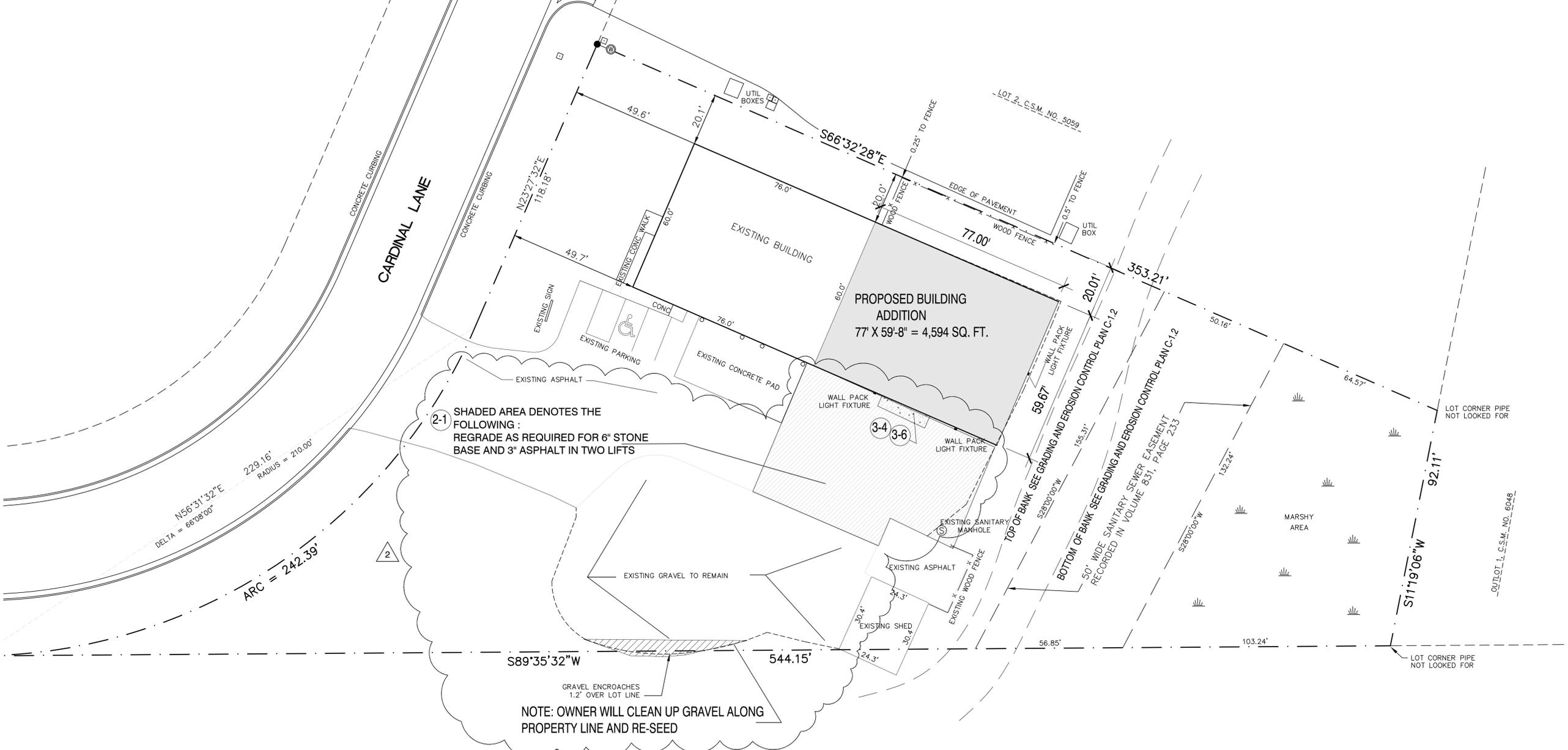
REVISIONS:	
1	04.25.17 Revise column spacing, footing sizes and pier sizes
2	06.12.17 Revise area of asphalt and clean up a South property line
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PROJECT ADDRESS:

PROJECT NAME
 Blue Ribbon Flooring
 STREET ADDRESS
 475 Cardinal Lane
 CITY / STATE / ZIP
 Hartland WI 53029

ALL WORK TO BE COMPLETED AS SHOWN, AND IN ACCORDANCE WITH THE LATEST EDITION OF THE MSI GENERAL MASTER SPECIFICATION

Date: 04-06-2017 Drawn By: Tony Zulli
 Sheet Title: **SITE PLAN**
 Sheet Number: **C-101**
 Project Number: P-16658
4426



2-1 SHADED AREA DENOTES THE FOLLOWING:
 REGRADE AS REQUIRED FOR 6" STONE BASE AND 3" ASPHALT IN TWO LIFTS

NOTE: OWNER WILL CLEAN UP GRAVEL ALONG PROPERTY LINE AND RE-SEED

SITE AREA	66,652 SQ.FT. (1.5 AC.)
EXISTING BUILDING	= 4,500 SQ.FT.
BUILDING ADDITION	= 4,594 SQ.FT.
TOTAL BUILDING AREA	= 9,094 SQ.FT.
PARKING	4 PARKING STALLS
NEW PAVING AREA	APROX. 3,930 SQ.FT.

REFERENCE KEYNOTES

Division 01- General	Division 03- Concrete	Division 04- Masonry	Division 05- Metals	Division 06- Woods and Plastics	Division 07- Thermal and Moisture Protection	Division 08- Doors and Windows	Division 09- Finishes	Division 10- Misc
(1) 50 LB PRECAST LIVE LOAD(03410) (2) 80 LB PRECAST LIVE LOAD(03410) (3) 100 LB PRECAST LIVE LOAD(03410) (4) 125 LB PRECAST LIVE LOAD(03410) (5) 150 LB PRECAST LIVE LOAD(03410) (6) 250 LB PRECAST LIVE LOAD(03410)	(3-1) CONCRETE OVERPOUR, HOLD FOUNDATION WALL 4" BELOW FINISHED FLOOR(03030 & 03030) (3-2) 4" POURED CONCRETE FLOOR W/ 4" STONE & 2" T.B. LIFT(03200, 03030) (3-3) 4" POURED CONCRETE FLOOR W/ 4" STONE & 2" T.B. LIFT(03200, 03030) (3-4) 4" POURED CONCRETE FLOOR W/ 4" STONE & 2" T.B. LIFT(03200, 03030) (3-5) 4" POURED CONCRETE FLOOR W/ 4" STONE & 2" T.B. LIFT(03200, 03030) (3-6) CONCRETE REINF. W/ #06 #10 W/F.(03030) (3-7) CONCRETE REINF. W/ #06 #10 W/F.(03030) (3-8) CONCRETE REINF. W/ #06 #10 W/F.(03030) (3-9) CONCRETE REINF. W/ #06 #10 W/F.(03030) (3-10) CONCRETE REINF. W/ #06 #10 W/F.(03030) (3-11) CONCRETE REINF. W/ #06 #10 W/F.(03030) (3-12) CONCRETE REINF. W/ #06 #10 W/F.(03030) (3-13) CONCRETE REINF. W/ #06 #10 W/F.(03030) (3-14) CONCRETE REINF. W/ #06 #10 W/F.(03030) (3-15) CONCRETE REINF. W/ #06 #10 W/F.(03030)	(4-1) 4" STANDARD CONCRETE MASONRY UNIT(04000) (4-2) 8" STANDARD CONCRETE MASONRY UNIT(04000) (4-3) 12" STANDARD CONCRETE MASONRY UNIT(04000) (4-4) 4" DECORATIVE CONCRETE MASONRY UNIT(04000) (4-5) 8" DECORATIVE CONCRETE MASONRY UNIT(04000) (4-6) 12" DECORATIVE CONCRETE MASONRY UNIT(04000) (4-7) 4" CONCRETE BRICK UNIT(04000) (4-8) 8" CONCRETE BRICK UNIT(04000) (4-9) 12" CONCRETE BRICK UNIT(04000) (4-10) FACE BRICK(04000) (4-11) 1" PRECAST PLANK(03410) (4-12) 1" PRECAST PLANK(03410) (4-13) 1" PRECAST PLANK(03410) (4-14) 1" PRECAST PLANK(03410) (4-15) 1" PRECAST PLANK(03410)	(5-1) 1/2" DIA. CONCRETE FILLED PIPER BOLLARD SET IN 30" DIA. CONC. MASS(05100, 05120 & 05000) (5-2) 20 GAUGE METAL DECK, BAR JOISTS AND TRUSS GIRDERS(05100, 05110, 05000 & 07000) (5-3) METAL STAIR UNIT W/ "GRIP STRIP" TREADS,CLOSED RISERS(05000) (5-4) CONCRETE FILLED METAL PAN STAIR UNIT W/ CLOSED RISERS(05000, 05000) (5-5) 1 1/2" DIA. METAL BALUNGS(05000)	(6-1) PLASTIC LAMINATE WINDOW(SH0000) (6-2) PLASTIC LAMINATE COUNTERTOP AND BASE CABINET(06100, 06040, 06040) (6-3) PLASTIC LAMINATE WALL CABINET(06100, 06040, 06040) (6-4) SHELF AND POLY(06100, 06000)	(7-1) FIBERGLASS INSULATION(07000) (7-2) RIGID FOAM INSULATION R-CORES OF BLOCK(07000) (7-3) 20 GAUGE METAL DECK, BAR JOISTS AND TRUSS GIRDERS(05100, 05110, 05000 & 07000) (7-4) 1" SD INSULATION + 3.5" EPS INSULATION(07000) (7-5) 24 GAUGE CONCEALED FASTENER METAL ROOF PANEL (7-6) 24 GAUGE SIDE LAP FASTENER METAL ROOF OR WALL PANEL(07410) (7-7) 24 GAUGE SCULPTURED STEEL/ALU METAL WALL PANEL (7-8) 28 GAUGE PREFINISHED METAL LINER PANEL (7-9) 1" VINYL FACED BLANKET INSULATION(07000) (7-10) 1" VINYL FACED BLANKET INSULATION(07000) (7-11) 1" FRICTION FIT INSULATION(07000) (7-12) EXTERIOR INSULATION FINISH SYSTEM(DRYVIT)(07240)	(8-1) BRONZSTONE INSULATED LOW E GLASS(08410,08000) (8-2) GREY/TE INSULATED LOW E GLASS(08410,08000) (8-3) CLEAR INSULATED LOW E GLASS(08410,08000) (8-4) BRONZSTONE ANODIZED ALUMINUM THERMAL BREAK FRAMING(08410) (8-5) CLEAR ANODIZED ALUMINUM THERMAL BREAK FRAMING(08410) (8-6) H.M. BROWPOWDER LITE	(9-1) SUSPENDED CEILING SYSTEM(09100) (9-2) METAL SOFFIT PANEL	(10-1) FLAG POLE (10-2) MONUMENT SIGN (10-3) DAMPSTER ENCLOSURE (10-4) ROOF HATCH AND LADDER

SITE PLAN 1" = 20'-0"

MANAGERS

ENGINEERS

CONTRACTORS

ARCHITECTS

MEMO

TO: David E. Cox, Village Administrator
FROM: Michael Einweck, Director of Public Works 
DATE: June 23, 2017
SUBJECT: WE Energies Electric Distribution Easement
901 Manchester Court

WE Energies is requesting an easement from the Village on its property on the corner of Lindenwood Drive and Manchester Court in order to assist with the Hartridge Subdivision electrical system upgrade project to replace the existing 8Kv lines with new 25 Kv lines. The attached easement document would allow for replacing and locating the new electric transformer closer to the property line and to allow two new electric cables to be extended to the east across Manchester Court.

The new electric lines will be approximately 3' in depth and will be low enough when we repave Manchester Court in the future. As part of the Village granting the easement, WE Energies will restore the Village land and provide screening landscaping for the relocated transformer. WE Energies would like to commence the work in the very near future.

Please place this on the next Village Board agenda for consideration. If approved, the easement document will need to be signed and recorded.

Attachment

cc: Darlene Igl, Village Clerk
Mike Gerszewski, DPW Operations Supervisor



ELECTRIC WORK REQUEST
4045760



MANUFACTURER: _____
 KVA: 300
 VOLTAGE: 480
 LOCATION ID: _____
 PHASE: ABC
 FLUID TYPE: _____
 DESIGN IZ: _____
 SERIAL: _____
 MATERIAL #: T2278043L

140

MANUFACTURER: _____
 KVA: 25
 VOLTAGE: 240/120
 LOCATION ID: _____
 PHASE: C
 FLUID TYPE: _____
 DESIGN IZ: _____
 SERIAL: _____
 MATERIAL #: T2271301L

160

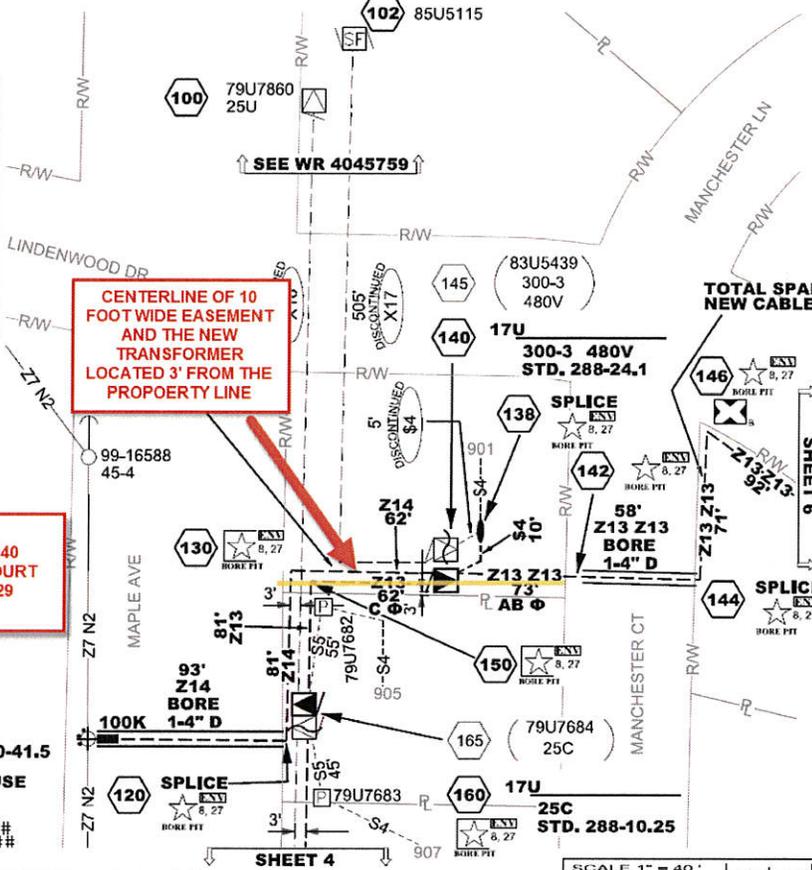
**PARCEL HAV 0762040
 901 MANCHESTER COURT
 HARTLAND, WI 53029**

**CENTERLINE OF 10
 FOOT WIDE EASEMENT
 AND THE NEW
 TRANSFORMER
 LOCATED 3' FROM THE
 PROPERTY LINE**

110 92-00669
 45-4
**STD. 110-41.5
 SGEAB
 100K FUSE**

SEE WR 4045759

TOTAL SPAN OF NEW CABLE IS 294'



SHEET 6

SHEET 4

SCALE 1" = 40' SHEET 3 OF 8

**DISTRIBUTION EASEMENT
UNDERGROUND**

Document Number

WR NO. **4045760** IO NO. **CR0651**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **VILLAGE OF HARTLAND**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as the South ten (10) feet of **Lot 1 in Block 20 in Hartridge Addition No. 7**, being a re-division of a portion of Lot 2, Block 6, Hartridge Addition No. 1, all of Lot 3 Block 6, Hartridge Addition No. 2 and a part of the **Northwest 1/4 of Section 11, Township 7 North, Range 18 East**, Village of Hartland, County of Waukesha, State of Wisconsin.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM A252
PO BOX 2046
MILWAUKEE, WI 53201-2046

HAV 0762040
(Parcel Identification Number)

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area. Excepting screening added in #9.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.
9. **Screening:** Grantee agrees to install four Arborvitae trees adjacent to pad-mount transformer being placed in easement area, to be kept in place and replaced should Grantee need to perform work in the easement.

Grantor:

VILLAGE OF HARTLAND

By _____

(Print name and title): _____

By _____

(Print name and title): _____

Personally came before me in _____ County, Wisconsin on _____, 2017,
the above named _____, the _____
and _____, the _____
of the VILLAGE OF HARTLAND, for the municipal corporation, by its authority, and pursuant to Resolution File
No. _____ adopted by its _____ on _____.

Notary Public Signature, State of Wisconsin

Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL)

My commission expires _____



Area of WE Energies Easement



Village of Hartland
 210 Cottonwood Ave
 Hartland, WI 53029
 262-367-2714

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Hartland does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1 = 33'

Print Date: 6/21/2017