

POLICE AND FIRE COMMISSION AGENDA
TUESDAY, AUGUST 8, 2017
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – President Loppnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of July 11, 2017.
2. Police Department Update and Monthly Report
3. Fire Department Update and Monthly Report
4. Consideration of a motion to adjourn into Closed Session under Wis. Stats. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Interview of candidate(s) for Firefighter

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.
Possible action items: Announcement of candidates

Darlene Igl
Village Clerk

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, July 11, 2017
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:03 PM Meeting called to order by Commission President Loppnow
 - Commission Secretary Redlin read the roll for attendance
 - Present : Commissioners Loppnow, Redlin, Rebholz , Wojciechowski, Riesinger
 - Also in attendance : Police Chief Michael Bagin and Fire Chief David Dean
 - Pledge of Allegiance led by Commissioner Loppnow.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on June 13, 2017.
 - a. Motion by Commissioners Wojciechowski / Riesinger to approve the Hartland Police & Fire Commission minutes for the meeting of June 13th, 2017. The motion carried on the unanimous vote of the Commissioners.
 2. Police Department Update and Monthly Report , Police Chief Michael Bagin
 - a. The Chief reported that Officer Nicholas S. Greenwood has successfully completed his one year "probationary period" on June 23rd, 2017 and is now a full member of the HPD.
 - b. According to the Chief, the department has experienced some vehicle "complications" since the installation of the new HPD building and adjacent land/parking lot improvements. Accordingly, to avoid difficulties precipitated by the need for "rapid response" in the deployment of squads parked in and near the facility, he has instituted a policy change requiring that vehicle be "backed-in" upon arrival at the station, thereby avoiding the need to "back" vehicles out at times when quick action is required
 - c. Chief Bagin indicated that he plans to make the periodic "call reports" for the second quarter of 2017 available for the Commissioners' review at the next scheduled HPFC meeting on August 8th.
 - d. According to the Chief, the HPD plans to continue the established HPD policy of "training and mentoring". To that end he cited plans for Officer Soboniak, mentored by Officer Adam Mueller, to attend D.A.A.T. [Defense And Arrest Tactics] training and Officer Greenwood, as mentored by Officer Dean Haag, to attend Firearms Instructor Training.
 - e. The HPD inventory of equipment currently includes five "Ballistic Shields" which, according to the Chief, will need to be replaced soon. He indicated that they currently cost approximately \$2,500, each, to replace. The Chief's plans call for the HPD to research the availability of "non-budgetary" sources for funding to facilitate the requisite replacements.
 - f. Chief Bagin reported that the recently held Independence Day and Village 125th Anniversary events all went off well and peaceably. Bagin related that, on Saturday, July 1st, he and HFD Chief Dean were enlisted as "Pie Baking Contest" Judges and they each capably performed admirably in the pie eating and judging tasks.

4. Fire Department Update and Monthly Report – Fire Chief David Dean

- a. The Chief reported that he had received *many* comments lauding the *Village of Hartland 125th Anniversary and Home Town Celebration* as a memorable event. Also, security and staffing plans for the upcoming *Village of Hartland Street Dance, set for July 15th, 2017, are going along smoothly at this time.*
- b. Chief Dean also reported that the HFD is “up to full strength” right now and that he plans, nonetheless, to introduce HFD staffing candidates for interviews by the HPFC at the scheduled August 8th HPFC meeting.
- c. ~~Chief Dean reported that the HFD Extrication Team is scheduled to perform a “demonstration” at the upcoming Waukesha County Fair on Saturday, July 22nd during the intermission of the “DEMO DERBY” planned to be staged by the Fair at 1PM that day.~~
- d. ~~The Chief further related that the Smoke Detector program is going well. The HFD will supply and install, without charge, smoke detectors to any Village property resident who identifies an appropriate need.~~
- e. The Chief reported that the HFD recently responded to a report of a “tornado touchdown” within the village of Hartland. ~~The response went precisely in accordance with established HFD protocols and a determination was made that, while severe weather was in the area, no apparent tornado touchdown was identified by the HFD nor confirmed by the National Weather Service.~~
- f. ~~Chief Dean related that planning for an upcoming Capital Improvement Proposal is moving forward; included in the plans is the installation of a storage garage on Department property. The garage would provide for the orderly, on-site, storage of HFD equipment. The Chief also noted that the HFD had recently sold one truck to a Fire Department located northwest of the City of Green Bay.~~
- g. ~~The Chief then distributed the Monthly Fire Response and Ambulance Runs reports for the Commissioners to discuss and review. There were 58 Ambulance runs and 21 Fire responses during June of 2017, per the reports.~~

6. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Redlin / Rebholz, the Commission voted unanimously to adjourn.

Meeting adjourned at 7:44 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President