

**VILLAGE BOARD AGENDA
MONDAY, AUGUST 14, 2017
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – President Pfannerstill

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Presentation of donation of the proceeds from Hartland's 125th anniversary events in the amount of \$377 to the Hartland Food Pantry.
2. Consideration of a motion to approve Village Board minutes of July 24, 2017.
3. Consideration of a motion to approve the vouchers for payment.
4. Consideration of actions related to Licenses and Permits
 - a. Consideration of an application for Operator's (Bartender) Licenses with a term ending June 30, 2018
 - b. Consideration of an application for a street use permit for Jacalyn Stetina, 1171 Forseth Drive, for a neighborhood picnic on August 27
5. Consideration of a request from the proposed purchaser of the former Slugger's site for a waiver of the requirement to extend water and sewer service to the property.
6. Consideration of a motion to approve an updated position description for Deputy Clerk.
7. Consideration of a motion to approve an EMS staffing agreement between the Town of Lisbon and Village of Hartland.
8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
9. Adjourn.

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

MEMORANDUM

TO: President and Board of Trustees
FROM: David E. Cox, Village Administrator 
DATE: August 11, 2017
SUBJECT: Agenda Information

The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Item 1 Related to the Food Pantry Donation.

Background: As the Board will recall, it was intended that once expenses had been covered, the proceeds from the 5K Run/Walk and the Pie Baking Contest associated with the 125th anniversary events at the Hometown Celebration were intended to be a donation to the Hartland Food Pantry. As noted, after final accounting of expenses and revenues, \$377 is available for donation. A representative of the Food Pantry will be at the upcoming meeting to accept the contribution from President Pfannerstill on behalf of the community.

Recommendation: None.

Item 4 Related to Licenses and Permits.

Background: Michael Orth has again applied for an Operator's License and said application has been reviewed by the Police Department. As the Board will recall, his previous application was denied because less than one year has elapsed from the date of conviction for a concerning matter. Village Board policy has been to deny applications in this instance. The proper time has now lapsed from the conviction and no new issues have arisen.

Recommendation: Approve the Operator's License for Michael Orth.

Item 5 Related to the Sluggers Site Utilities.

Background: Recently, staff has had discussions and exchanged emails with the potential purchaser of the former Sluggers bar site adjacent to 1270 E. Capitol Dr. The proposed purchaser would like to divide the lot into two parcels and develop two single family houses, for which he does not want to extend and connect the Village's water and sewer utilities. As the Board understands, any previous discussion about development on that site has included the extension of and connection to Village utilities. I sent to proposed purchaser information on the Village's policy of requiring the extension of utilities to all properties in the Village as well as

the Village Code sections that reference this requirement. As noted, the following Code sections apply:

- 46-271 – Zoning District RS-3 residential zoning calls for development of single family houses served by municipal water and sewer.
- 50-15 & 50-16 – Require Letter of Credit and a recorded agreement to ensure construction of utility improvements for subdivided lots.
- 50-197 – Requires sanitary sewer facilities for each lot of subdivided land at subdivider's expense.
- 50-199 – Requires water facilities for each lot of subdivided land at subdivider's expense.
- 50-206 – Requires extension of utilities to the far end of the all lots unless the termination point is adjusted by the Village Board.
- 86-2 – Requires compulsory connection of properties to the sewer and water systems when these facilities are available.

Further, I will note that various local and regional planning documents, including the Village's comprehensive plan, the regional comprehensive plan produced through SEWRPC and the related Sanitary Sewer Service Area plans, call for urban density development to be served by sewer as an environmental protection action. I also note that I am not aware of any residential structure that has been built since the utilities were installed that was not required to connect to the utilities that existed adjacent to the property nor am I aware of any properties that were allowed to divide for the purposes of development that were not required to extend the utilities pursuant to the Code. The area in question is included in the Village's Sanitary Sewer Service Area. At issue is whether the Village Board would support actions to allow this property to develop without water and sewer at densities that are below the range identified by our comprehensive plan and Zoning Code. Throughout discussions related to the development of this site, the expected cost of extending utilities to the property has been identified as a problem. Please recall that staff has estimated the cost at up to \$250,000 depending on final design and actual bidding. The proposed purchaser has represented that the properties will support a conventional septic system, which would likely be allowed if the property were in the Town of Delafield. The Village Board is asked to consider whether it is willing to allow this property to develop without utilities within the corporate limits of the Village. If so, staff will work with the prospective owner to seek the proper amendments to the Village Code, the Sanitary Sewer Service Area and/or variances from the Zoning Code that would officially allow it. It would be staff's opinion that even if the Village Board agrees with developing the parcels without utilities, the project would still require either an amendment to the Zoning Code to eliminate the requirement for water and sewer or an actual variance from the Code granted by the Board of Zoning Appeals.

Recommendation: Consider the policy question and provide direction to the staff and potential owner.

Item 6 Related to the Deputy Clerk Job Description.

Background: As the Village Board is aware, the Village will have a vacancy in the Deputy Clerk position upon the September 5 retirement of the current holder of that position. In anticipation of hiring a new Deputy Clerk, staff has reviewed the job description and is recommending some changes to better describe the current position. The Village Board is asked to approve the revised description that will be used in the hiring process to fill the vacancy.

Recommendation: Approve the revised job description.

Item 7 Related to the EMS Staffing Agreement.

Background: As the Village Board will recall, the Hartland Fire Department has a number of agreements in place to both give and receive assistance to/from other departments for fire and EMS services. In particular, we have agreements with Lake Country Fire Department to provide paramedic level EMS when these services are needed and Intermediate Level EMS assistance to Hartland when our staffing does not allow us to provide this level of service. The agreement for consideration by the Village Board at this meeting is with the Town of Lisbon to provide the Intermediate Level EMS services assistance to our department when our staffing causes us not to have the needed personnel. While this situation does not occur often, the agreement provides an understanding of how that service would be provided and at what cost as well as satisfy the State of Wisconsin that Hartland is meeting its obligation to operate at the Intermediate EMS Level at all times.

Recommendation: Approve the Agreement for EMS services.

VILLAGE BOARD MINUTES
MONDAY, JULY 24, 2017
7:20 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, DPW Director Einweck, Police Chief Bagin, Fire Chief Dean, Finance Director Bailey, Clerk Igl and Verizon Rep. Rod Carter

Roll Call

Pledge of Allegiance – Trustee Landwehr

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Swenson/Meyers) to approve Village Board minutes of July 10, 2017. Carried (7-0).
2. Consideration of a motion to approve the vouchers for payment.

This item was held until after item 7.

3. Consideration of actions related to Licenses and Permits
 - a. Motion (Wallschlager/Swenson) to approve an application for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).
 - b. Motion (Meyers/Wallschlager) to approve a Temporary Class "B"/"Class B" Retailer's License and Street Use Permit related to Palmers "Tent Event" to benefit Cystic Fibrosis Foundation, Sunday, August 27, 2018. Carried (7-0).
 - c. Motion (Landwehr/Swenson) to approve a Temporary Class "B"/"Class B" Retailer's License, Public Dance License and Temporary Operator's Licenses relating to St. Charles Catholic Church Fall Festival, September 8, 9 & 10. Carried (7-0).
 - d. Motion (Swenson/Landwehr) to approve an application for a street use permit for Stacey LaFlamme, 1017 Wood Dr., for a River Reserve Block Party on September 16. Carried (7-0).
 - e. Motion (Meyers/Landwehr) to approve an application for a street use permit for Beer Snobs Ale & Eats, 122 Cottonwood Ave., and Hartland Inn, 120 Cottonwood Ave., for their Oktoberfest event on September 30. Carried (7-0).
 - f. Motion (Stevens/Wallschlager) to approve the use of the Pawling Avenue Municipal Parking Lots for a weekly Farmer's Market on Sundays until September 24. Carried (7-0).

Items referred from the July 17, 2017 Plan Commission meeting

4. Items related to a request for a wireless installation on the existing Village water tower at Coventry Lane for Verizon Wireless Personal Communications.
 - a. Consideration of a motion to approve site and building plans
 - b. Consideration of a motion to approve a Conditional Use Permit
 - c. Consideration of a motion to approve a Water Tower License Agreement with Verizon Wireless Personal Communications, LP related to the use of the existing Village water tower at Coventry Lane

Administrator Cox stated that Verizon Wireless had proposed the installation of a new facility at the water tower near Coventry Lane. Verizon will construct a small facility on the site that will house their equipment including their generator. In addition, they will add antennas on top of the water tower. Verizon is also asking permission to replace painter's rings and handrails and increase their diameter. Administrator Cox stated that the Plan Commission has recommended approval with conditions listed in the Conditional Use Permit.

Trustee Stevens asked about the provisions for the Village to paint the water tower when necessary. Administrator Cox stated that the proposed agreement includes provisions that state that carriers on the tower have to remove their equipment from the tower while it's being painted. The agreement with Verizon has a provision that states that the first time the Village requires this activity, it is no cost to the Village. The second time would be a cost split of 50/50 and the third time the Village would pay the full cost. This would apply to activities within the five year sequence of the twenty five year life.

Administrator Cox stated that the agreement is for a life of 25 years with 5 year terms. The license agreement terms include the first year payment will be \$20,800 annualized for their use of the site. Additionally, agreements related to terminations and relocations would be worked out. The license fee increases over time by a flat percentage. Verizon will pay a \$5,000 fee upon execution of the agreement covering the Village's upfront costs.

Motion to approve the site and building plans, a Conditional Use Permit and a Water Tower License Agreement with Verizon Wireless Personal Communications, LP related to the use of the existing Village water tower at Coventry Lane. Carried (7-0).

5. Items related to a request to construct a storage building located at Hartland Meadows Retirement Apartments, 357 Cottonwood Ave.
 - a. Preliminary review of site and building plans
 - b. Consideration of a motion to set Monday, August 28, 2017 during the Regular Village Board Meeting for the Public Hearing related to an amendment to the PUD agreement

Administrator Cox stated that when Hartland Meadows was approved, it was allowed at a greater density as a Planned Unit Development. It was stated that construction of a garage

VILLAGE BOARD MINUTES

MONDAY, JULY 24, 2017

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north of the existing facility intended to be used for storage of equipment used on site is being proposed. Because this is a modification to a PUD, additional steps are required including the Village Board holding a Public Hearing. The Plan Commission recommended approval subject to conditions.

Motion (Meyers/Swenson) to set a Public Hearing for the amendment to the Hartland Meadows Planned Unit Development for August 24, 2017. Carried (7-0).

6. Consideration of a motion to approve site and building plans for an addition to HM Solutions, 581 S. Industrial Dr.

Administrator Cox stated that HM Solutions is proposing a 26,000 sq. ft. addition to their building. The Plan Commission reviewed items related to parking and determined the parking is adequate.

Motion (Swenson/Landwehr) to approve and site building plans for an addition to HM Solutions. Carried (7-0).

Other Items for Consideration

7. Consideration of a motion to approve Change Order No. 1 (Final) to the 2017 Utilities Program contract with Wood Sewer and Excavating, Inc., to adjust for final quantities in the additional amount of \$49,544 for a revised contract amount of \$498,892.

DPW Director Einweck stated that the change order incorporates final quantities on the project. Part of the cause for increased quantities was excess deterioration on the outside of the structure that was not viewable upon inspection. In addition, it was found that the original contractor had poured excess concrete outside of the structures causing difficulties during repairs.

Motion (Stevens/Swenson) to approve Change Order No. 1 (Final) to the 2017 Utilities Program contract with Wood Sewer and Excavating, Inc., to adjust for final quantities in the additional amount of \$49,544 for a revised contract amount of \$498,892. Carried (7-0).

8. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of
9. Consideration of a motion to approve award of a contract to Fahrner Asphalt Sealers, LLC for the 2017 Crack Sealing Program in the amount of \$50,000.

DPW Director Einweck recommended that the Village take advantage of the good prices this year and award the contract for the full \$50,000 budgeted. Motion (Landwehr/Swenson) to award a contract to Fahrner Asphalt Sealers, LLC for the 2017 Crack Sealing Program in the amount of \$50,000. Carried (7-0).

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10. Consideration of a motion to approve the Intergovernmental Agreement Regarding Settlement of Certain Unpaid Special Assessments and Special Charges with Waukesha County.

Finance Director Bailey stated that this agreement has been requested by Waukesha County. Previously, the County would pay to the municipalities the full amount of any special charges or assessments that were included on the tax bills regardless of whether the bill was actually paid. The agreement states that the county will pay up to \$50,000 on special assessments and up to \$25,000 on special charges per parcel.

Motion (Landwehr/Swenson) to approve the Intergovernmental Agreement Regarding Settlement of Certain Unpaid Special Assessments and Special Charges with Waukesha County. Carried (7-0).

11. Consideration of Resolution No. 07/24/2017-01, A Resolution Approving a \$700,000 General Obligation Note With First Bank Financial Centre Related To A Fire Department Apparatus.

Administrator Cox stated that funds in the corporate reserve account will pay approximately \$300,000 of the cost of the vehicle. The resolution approves funding of the \$700,000 balance. The Village Attorney is making final changes to the loan documents which were provided by First Bank. The final resolution authorizes the changes as they may be acceptable to the Village Attorney.

Motion (Meyers/Wallschlager) to approve Resolution No. 07/24/2017-01, A Resolution Approving a \$700,000 General Obligation Note With First Bank Financial Centre Related To A Fire Department Apparatus . Carried (7-0).

12. Consideration of a motion to approve an agreement For The Provision of Sanitary Sewer And Storm Water Service By The Village Of Hartland To The Town Of Delafield.

Administrator Cox stated that the Hawks Haven Subdivision in the Town of Delafield on Maple Avenue is south of River Reserve between River Reserve and Hawks Nest. It is an eleven lot subdivision being developed outside of the Village because the agreement we have with the Town and City of Delafield does not allow that parcel to be annexed. The agreement requires the Village to provide that parcel with sanitary sewer service. The agreement outlines the terms for providing service to the subdivision. The subdivisions' storm water maintenance and transmission is also addressed in the agreement as the storm water from the subdivision will flow into the Village's system, ultimately to the Bark River.

Motion (Compton/Swenson) to approve an agreement For The Provision of Sanitary Sewer And Storm Water Service By The Village Of Hartland To The Town Of Delafield. Carried (7-0).

13. Discussion related to the Village's involvement in nationwide Coordination protocol development efforts.

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Administrator Cox asked the Board to consider how much the Village wants to be involved in the ongoing effort related to federal coordination. Mr. Grant, hearing officer for coordination hearing, has asked the Village whether it is interested and willing to be involved in an effort he is going to try to undertake on a nationwide basis to create a standard protocol at the federal level for how agencies are supposed to undertake coordination with municipalities.

Administrator Cox stated that there are two separate issues for consideration; 1) vaping coordination effort to repeal or replace the regulations, 2) more broad issue of creating coordination protocol.

President Pfannerstill stated that the initial deadline has passed and the Village has not received a response from the FDA. He stated that it may be appropriate to send a follow up letter to each of the agencies involved. There was discussion related to what type of activities and costs may be involved if the Village is willing to assist in the broader issue of creating protocol. Concerns were raised about the potential of this activity escalating, costing the Village significant resources.

Motion (Wallschlager/Swenson) that the Village be involved with the national coordination protocol development process without funding at this time. Carried (7-0).

14. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Hartland's Kids Day is scheduled for Wed., July 26.

15. Motion (Wallschlager Swenson) to recess to closed session pursuant to SS 19.85 (1)(e), deliberating or negotiating the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding relocation of County highway and to adjourn thereafter without reconvening into open session pursuant to SS 19.85 (2). Roll Call Vote was taken. All ayes. Carried (7-0).

Meeting adjourned to closed session at 8:15 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: August 10, 2017

RE: Voucher List

Attached is the voucher list for the August 14 Village Board meeting.

August 14, 2017 Checks:	\$ 211,144.76
July Manual Checks:	\$ 5,052.21
July Wires:	\$ 196,081.40
Total amount to be approved:	<u>\$ 412,278.37</u>

VILLAGE OF HARTLAND
VOUCHER LIST - AUGUST 14, 2017

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-23020 HPD CONFISCATED CASH	ARNOLD, BRETT A	PROPERTY FROM H13008528	\$55.00
G 804-21520 RETIREMENT DEDUCTIONS PAYABLE	EDWARD JONES	GARDNER IRA 6/30 7/14 7/28	\$90.75
G 204-14200 CUSTOMER ACCOUNTS RECEIVABLE	FLINTON, TROY & CONNIE	DUPLICATE WATER/SEWER PAYMENT	\$103.24
G 620-14200 CUSTOMER ACCOUNTS RECEIVABLE	FLINTON, TROY & CONNIE	DUPLICATE WATER/SEWER PAYMENT	\$117.96
G 101-24240 COURT FINES DUE STATE	GREENFIELD POLICE DEPT	HYNES/POLEDICA/C429063-5	\$124.00
G 203-23000 SPECIAL DEPOSITS	HARTLAND FOOD PANTRY	DONATION	\$217.00
R 101-48000 MISCELLANEOUS REVENUE	HARTLAND FOOD PANTRY	DONATION	\$160.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	AUGUST DUES	\$394.00
G 101-23000 SPECIAL DEPOSITS	HOMEGROWN GREENHOUSE	HYDRANT METER DEPOSIT	\$300.00
G 101-31630 4TH OF JULY PARADE DONATIONS	JOURNAL COMMUNITY PUBL	PARADE NOTICE	\$303.08
G 101-23000 SPECIAL DEPOSITS	KETTLE MORAIN GARDEN CLUB	DEPOSIT FOR COMMUNITY ROOM 07/20	\$75.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY CATCH	DEPOSIT FOR FIELD RESTORATION	\$150.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY CATCH	DEPOSIT FOR FIELD USE	\$50.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY FAMILY FUN LLC	DEPOSIT FOR HARTLAND KIDS DAY	\$400.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	VARGAS/D767470-4	\$312.60
R 101-46730 RECREATION CLASSES	LANDO, ANNETTE	AGE OF DISCOVERY	\$100.00
R 101-46735 TO THE POINTE DANCE PROGRAM	LAUTERBACH, JONATHAN & ANN	BEGINNERS CAMP	\$75.00
G 101-23000 SPECIAL DEPOSITS	OOSTERBAAN, GREG	CURB CUT BOND	\$1,000.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	ORENDORF CUSTOM HOMES	OCC/446 PARK CT	\$1,500.00
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$815.86
G 101-31620 FINE ARTS CENTER DONATIONS	SEEBACH, DAVID	FINAL PAYMENT 08/17 MAGIC SHOW	\$245.00
G 101-23000 SPECIAL DEPOSITS	TUMP, CHRISTOPHER	CURB CUT BOND/446 PARK CT	\$1,000.00
EXPENSE Descr			\$7,588.49
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$397.24
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	FLEMINGS FIRE 1, INC.	EMS JACKET	\$49.95
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	LAKE COUNTRY FIRE & RESCUE	JUNE INTERCEPT	\$425.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE	FENTANYL/MIDAZOLAM	\$55.07
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	RAPID DRUG SCREEN/BATHKE	\$37.00
E 101-52300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$16.37
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	JULY-AUG CELLULAR	\$55.40
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	WCTC(BILLING)	EMT CLASSES	\$43.71
EXPENSE Descr AMBULANCE			\$1,079.74
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			
E 401-70235-285 CONSTRUCTION COSTS	JOURNAL COMMUNITY PUBL	BID ADVERTISEMENT	\$17.47
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			\$17.47

Account Descr	Search Name	Comments	Amount
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-711 FAÇADE PROGRAM	ARKAD GROUP	SIDING/WINDOW REPLACEMENT	\$3,000.00
E 804-56700-713 SIGN/AWNING/PAINTING GRANTS	BRASS INVESTMENTS LLC	WINDOW SIGN	\$165.50
E 804-56700-746 TELEPHONE	CARDMEMBER SERVICES	UVERSE	\$117.94
E 804-56700-758 MEETINGS	CARDMEMBER SERVICES	BID ED MTG LUNCH	\$63.29
E 804-56700-756 EDUCATION	CARDMEMBER SERVICES	RETIREMENT GIFT	\$30.99
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	HARTLAND KIDS DAY	\$54.91
E 804-56700-140 RETIREMENT BENEFITS	EDWARD JONES	GARDNER IRA 6/30 7/14 7/28	\$90.75
E 804-56700-713 SIGN/AWNING/PAINTING GRANTS	ON POINT FITNESS CLUB	SIGN GRANT	\$218.60
E 804-56700-719 EVENTS	VILLAGE GRAPHICS	HNNO COPIES	\$6.00
EXPENSE Descr ECONOMIC DEVELOPMENT			<u>\$3,747.98</u>
EXPENSE Descr ELECTIONS			
E 101-51440-290 OUTSIDE SERVICES/CONTRACTS	ELECTION SYSTEMS & SOFTWARE	ANNUAL SOFTWARE/MAINTENANCE	\$830.00
EXPENSE Descr ELECTIONS			<u>\$830.00</u>
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 101-53635-460 LANDSCAPE MANAGEMENT	MEINECKE LAWN SERVICES	TREE REMOVAL/OAK TREE CLEAN UP	\$7,000.00
EXPENSE Descr ENVIRONMENTAL SERVICES			<u>\$7,000.00</u>
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	JULY-AUG PHONE SERVICE	\$31.05
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	AUGUST ADMN SERVICES	\$165.95
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JULY FSA FEES	\$103.42
E 101-51500-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$36.24
EXPENSE Descr FINANCIAL ADMINISTRATION			<u>\$336.66</u>
EXPENSE Descr FIRE PROTECTION			
E 101-52200-220 UTILITY SERVICES	AT&T	JULY-AUG PHONE SERVICE	\$31.05
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BENDLIN FIRE EQUIPMENT CO, INC	15 FOOT ULTRA WEBBING	\$30.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BENDLIN FIRE EQUIPMENT CO, INC	HALO FIRE HOOD	\$440.00
E 101-52200-255 BLDGS/GROUNDS	DAVE DROEGKAMP HEATING INC	REPLACE CONDENSATE PUMP	\$426.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	OFFICE PRO INC	OFFICE SUPPLIES	\$138.96
E 101-52200-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$16.38
E 101-52200-255 BLDGS/GROUNDS	SUPERIOR CHEMICAL CORP	JANITORIAL SUPPLIES	\$209.70
E 101-52200-220 UTILITY SERVICES	U.S. CELLULAR	JULY-AUG CELLULAR	\$55.40
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY ELECTRIC/GAS	\$683.15
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY SURVIVE ALIVE/GAS	\$13.24
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY SURVIVE ALIVE/ELECT	\$80.89
EXPENSE Descr FIRE PROTECTION			<u>\$2,124.77</u>
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	JULY-AUG PHONE SERVICE	\$31.05

Account Descr	Search Name	Comments	Amount
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	JOURNAL COMMUNITY PUBL	PUBLIC HEARING NOTICE	\$20.83
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$11.45
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$13.02
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$6.68
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	JUNE-JULY ADDL IMAGES	\$96.20
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	JULY-AUG COPIER	\$278.00
E 101-51400-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$72.98
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	ENVELOPES	\$132.99
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	TIF 4	\$450.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY REGISTER OF DEEDS	JULY DOCUMENTS	\$30.00
EXPENSE Descr GENERAL ADMINISTRATION			\$1,143.20
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	JULY-AUG PHONE SERVICE	\$31.05
EXPENSE Descr INSPECTION			\$31.05
EXPENSE Descr LAW ENFORCEMENT			
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	ADVANTAGE POLICE SUPPLY	VAPOR/SMOKE GRENADES	\$4,691.20
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	ADVANTAGE POLICE SUPPLY	36 FLASHBANGS	\$1,510.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	JULY-AUG PHONE SERVICE	\$31.05
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BECKER, JULIE	FIRST CARE TACTICAL CARDS	\$18.60
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BECKER, JULIE	CANDY/HNNO	\$11.96
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	FBI - LEEDA	FBI SUPERVISOR LEADERSHIP INSTITUTE/DEBARGE	\$650.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	LOF SQ #1	\$45.80
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	LOF/TIRE ROTATION/AIR FILTER SQ #4	\$132.10
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	DIAGNOSE CHECK ENGINE/REPLACE BATTERY SQ #2	\$136.93
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	JULY USER FEES	\$134.50
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	MATRE ARMS & AMMUNITION	AMMUNITION	\$7,370.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$395.29
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROSHRED SECURITY	SHREDDING SERVICE	\$60.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	SHIRTS CHIEF BAGIN	\$152.56
E 101-52100-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$212.94
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	JUNE-JULY SERVICE	\$29.85
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	JUNE-JULY SERVICE	\$22.06
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	JUNE-JULY SERVICE	\$271.81
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	JUNE-JULY SERVICE	\$717.20
EXPENSE Descr LAW ENFORCEMENT			\$16,593.85
EXPENSE Descr LIBRARY			
E 101-55110-220 UTILITY SERVICES	AT&T	JULY-AUG PHONE SERVICE	\$31.05
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$251.48
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOK	\$10.07
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOK	\$13.99

Account Descr	Search Name	Comments	Amount
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOK	\$5.01
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L676958 2)	BOOK	\$10.07
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOK	\$50.00
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOKS	\$241.99
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOKS	\$197.99
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	DVD CASES/SNAP IN TRAY	\$583.43
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINT	\$31.15
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	CREDIT	-\$31.15
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$177.06
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	KAPCO	REPAIR TAPE	\$115.46
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	KAPCO	BOOK COVERS/TAPE	\$114.71
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS DVD	\$19.99
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	ADULT DVDS	\$71.96
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	ADULT DVDS	\$30.98
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS DVD	\$18.99
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	CHILDRENS DVDS AND CDS	\$329.77
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$614.64
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	LARGE PRINT	\$22.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOKS	\$120.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOK	\$30.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	LARGE PRINT	\$21.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$94.50
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$90.00
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	ADULT AUDIOBOOKS	\$297.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	MAY-JULY ADDL IMAGES	\$19.45
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	AUG COPIER	\$77.31
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JULY ADDL IMAGES	\$63.52
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	AUG COPIER	\$76.35
E 101-55110-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$87.50
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG GAS	\$43.22
EXPENSE Descr LIBRARY			<u>\$3,930.99</u>
EXPENSE Descr LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	NOONAN, CLAUDIA	REIMBURSE PROGRAM SUPPLIES	\$162.09
E 205-59100-305 EXPENSES-OTHER	SWANSON, SARA	REIMBURSE SRP SUPPLIES	\$98.23
EXPENSE Descr LIBRARY SPEC EXPENSE			<u>\$260.32</u>
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIR	\$1,378.80
EXPENSE Descr MISC STORM SEWER REPAIR			<u>\$1,378.80</u>
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$112.27

Account Descr	Search Name	Comments	Amount
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	ELECTRICAL BOX	\$3.55
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	SHOP TOWELS	\$12.87
E 101-51600-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	DOUBLE SIDED TAPE	\$12.41
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	OTIS ELEVATOR CO	AUG-OCT SERVICE	\$329.07
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$90.00
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$94.50
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY GAS	\$38.36
EXPENSE Descr MUNICIPAL BUILDING			\$693.03
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	FITTINGS	\$6.28
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	WHEELBARROW	\$107.47
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	AERATOR	\$9.88
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	CA LIGHTING LENSES INC	LED WALL PACK LIGHTS	\$178.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	DOVER BAY HOMES & IMPROVEMENT	REPLACE ROOF AT PENBROOK SHELTER	\$2,450.00
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	PORT-A-JOHN	PENBROOK RESTROOMS	\$180.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	TRINITY ECO SOLUTIONS	CHEMICALS	\$590.25
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY PENBROOK	\$16.39
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY CENTENNIAL	\$30.37
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY NIXON	\$68.03
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY BARK RIVER	\$137.58
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY NIXON	\$24.73
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY FAC	\$219.04
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY NIXON	\$206.77
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY NIXON	\$34.54
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY HARTBROOK	\$36.97
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY HARTBROOK	\$17.87
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY PENBROOK	\$23.69
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY CENTENNIAL	\$170.55
EXPENSE Descr PARKS			\$4,508.41
EXPENSE Descr PUBLIC WORKS			
E 101-53000-345 STAFF EDUCATION/TRAINING	AMERICAN PUBLIC WORKS ASSOC	ANNUAL MEMBERSHIP	\$350.00
E 101-53000-220 UTILITY SERVICES	AT&T	JULY-AUG PHONE SERVICE	\$31.05
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	BATTERY ACCESSORIES	\$52.35
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	HITCHPIN/CONNECTOR	\$90.02
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	CSTRW PLYWH KIT-REM	\$27.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	HITCHPIN/SNAP TERMINAL/CONNECTOR	\$39.79
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	GREASE	\$153.80
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	TRAILER WIRE	\$88.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	SCREWS/WASHERS	\$39.50
E 101-53000-225 STREET LIGHTING	BIEBELS TRUE VALUE	RED SPRAY PAINT/LOCATING	\$19.76

Account Descr	Search Name	Comments	Amount
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	GLUE/WASHERS/NUTS/BOLTS/SCREWS	\$120.33
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BUMPER TO BUMPER HARTLAND	PRY BAR SET/TAPE/PLIERS	\$199.21
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BUMPER TO BUMPER HARTLAND	PLIER SET/WRENCH SET	\$125.37
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BUMPER TO BUMPER HARTLAND	SCREWS/SCREWDRIVER	\$43.84
E 101-53000-180 OTHER BENEFITS	ELFTMAN, CLAY	REIMBURSE CLOTHING ALLOWANCE	\$124.99
E 101-53000-180 OTHER BENEFITS	GEORGENSON, JOSH	REIMBURSE CLOTHING ALLOWANCE	\$142.82
E 101-53000-410 STREETS GEN MAINT	HALQUIST STONE CO INC	CHIPS	\$389.55
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	MBM	JULY-OCT LEASE	\$81.02
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$62.58
E 101-53000-420 STORM SEWER	OKAUCHEE REDI-MIX INC	CONCRETE	\$162.00
E 101-53000-420 STORM SEWER	OKAUCHEE REDI-MIX INC	SLURRY	\$234.00
E 101-53000-420 STORM SEWER	OKAUCHEE REDI-MIX INC	CONCRETE	\$346.00
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	CONCRETE	\$221.00
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	CONCRETE	\$102.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	TIRES FOR MOWER	\$105.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	TIRES	\$424.00
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	PORTASERVICE	JULY POWER WASH SPLASH PAD	\$495.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	RAPID DRUG SCREEN/BAHR	\$29.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GIS DATA MAINTENANCE	\$2,836.50
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVEMENT PLAN UPDATES/CIP BUDGET/WINDRUSH	\$7,519.05
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	UPDATE VILLAGE MAPS	\$1,069.25
E 101-53000-420 STORM SEWER	RUEKERT & MIELKE	MAY-JUNE DPW SERVICES	\$1,241.25
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GIS SERVICES	\$1,600.80
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	RUNDLE-SPENCE MFG CO	DRINKING FOUNTAIN BUTTON	\$153.33
E 101-53000-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$315.90
E 101-53000-410 STREETS GEN MAINT	SIGN A RAMA	BUSINESS DISTRICT/ZION LUTHERAN SCHOOL SIGN	\$185.50
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	TRINITY ECO SOLUTIONS	CHEMICALS	\$590.25
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	SHIPPING	\$25.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	EXHAUST BRAKE	\$651.51
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	O RING/SENSOR TRANSMISSION TEMP	\$135.86
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	HOSE ASSY/SHIPPING	\$532.05
E 101-53000-220 UTILITY SERVICES	U.S. CELLULAR	JULY-AUG CELLULAR	\$87.01
E 101-53000-410 STREETS GEN MAINT	UNICUS SPRAY SYSTEMS LLC	PUMP REPAIR KIT/DRAIN BACK VALVE/TIPS	\$679.90
E 101-53000-220 UTILITY SERVICES	VERIZON WIRELESS	JUNE-JULY SERVICE	\$75.70
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JUNE-JULY ST LIGHTING	\$64.66
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY GAS	\$27.61
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY ELECTRIC	\$558.81
E 101-53000-225 STREET LIGHTING	WE ENERGIES	MAY-JUNE CLOCK	\$24.74
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JUNE-JULY CAMPUS DR	\$394.00
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JUNE-JULY ST LIGHTING	\$8,709.72
E 101-53000-410 STREETS GEN MAINT	WOLF PAVING CO INC	ASPHALT	\$135.62
EXPENSE Descr PUBLIC WORKS			\$31,915.48

Account Descr	Search Name	Comments	Amount
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	JULY-AUG PHONE SERVICE	\$31.05
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AVALON GRAPHICS LLC	MOVIE BANNERS/FINDING DORY	\$180.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	CHRISTMAN, DAVE	BEGINNERS ARCHERY	\$468.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	CHRISTMAN, DAVE	INTERMEDIATE ARCHERY	\$180.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	CHRISTOPHER GILBERT	JULY HIP HOP	\$268.80
E 101-55300-303 SUMMER REC EXPENSES	DOUSMAN TRANSPORT	JULY SUMMER CAMP	\$1,801.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	JULY GENTLE YOGA PUNCH CARDS	\$67.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	JULY MODERATE YOGA PUNCH CARDS	\$268.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	JULY YOGA STRENGTH PUNCH CARDS	\$33.60
E 101-55300-303 SUMMER REC EXPENSES	EGGERS IMPRINTS	SUMMER CAMP TSHIRTS	\$27.25
E 101-55300-302 TO THE POINTE DANCE PROGRAM	GAYDOS-FEDAK, NINA M	JULY DANCE CLASSES	\$1,068.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	JUNG, KAREN	BEGINNER TAEKWONDO	\$57.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	AGE OF DISCOVERY	\$400.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NAGAWAUKEE YACHT CLUB	YOUTH SAILING CAMP	\$600.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NEKICH, JOHN	NORTH SHORE BASKETBALL CAMP	\$432.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$7.68
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$81.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	JULY CORE FITNESS PUNCH CARDS	\$230.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	JULY CORE FITNESS PUNCH CARDS	\$224.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	JULY CARDIO FIT PUNCH CARDS	\$120.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	PEWAUKEE PARK & REC	ZOMBIE APOCALYPSE CAMP	\$147.00
E 101-55300-295 TRIPS	PEWAUKEE PARK & REC	MOM & TOT FIELD TRIP	\$58.00
E 101-55300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	SEPT PREMIUMS	\$4.54
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	JULY QIGONG PUNCH CARDS	\$96.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	SWANK MOTION PICTURES INC	MOVIES	\$1,193.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	JULY-AUG CELLULAR	\$46.99
E 101-55300-302 TO THE POINTE DANCE PROGRAM	VALERIE RODRIGUES	JULY DANCE CLASSES	\$487.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	JULY CHAIR YOGA PUNCH CARDS	\$201.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	JULY CHAIR YOGA PUNCH CARDS	\$32.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	JULY YOGA FOR LIFE PUNCH CARDS	\$748.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	JULY YOGA FOR LIFE PUNCH CARDS	\$480.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$10,041.71
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	JULY SERVICES	\$32,166.69
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$32,166.69
EXPENSE Descr SEWER SERVICE			
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	JULY-AUG PHONE SERVICE	\$31.06
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	UB METER DEVICE SUPPORT	\$147.50
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	JULY FEES	\$73,318.87

Account Descr	Search Name	Comments	Amount
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JULY FSA FEES	\$15.90
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	AUGUST ADMN SERVICES	\$25.53
E 204-53610-360 VEHICLE MAINT/EXPENSE	ENVIROTECH EQUIPMENT CO	WARTHOG NOZZLE/SHIPPING	\$145.82
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	MBM	JULY-OCT LEASE	\$81.03
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	NEENAH FOUNDRY CO	MANHOLE COVER	\$151.00
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	U.S. CELLULAR	JULY-AUG CELLULAR	\$87.02
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY WOODLANDS	\$38.71
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE SHADOW RIDGE	\$51.35
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY HWY 83	\$19.76
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE ARLENE	\$178.64
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE CRYSTAL	\$81.19
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY BRADFORD	\$37.90
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE RUSTIC	\$28.61
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	WERNER ELECTRIC SUPPLY	RADIO	\$232.35
EXPENSE Descr SEWER SERVICE			\$74,672.24
EXPENSE Descr WATER UTILITY			
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	JULY-AUG PHONE SERVICE	\$31.06
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	JULY BEACON HOSTING	\$168.90
E 620-53700-923 OUTSIDE SERVICES	BANYON DATA SYSTEMS INC	UB METER DEVICE SUPPORT	\$147.50
E 620-53700-930 MISC GENERAL EXPENSES	BATTERY PRODUCTS INC	DRILL BATTERY/BATTERIES	\$165.81
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	JULY FSA FEES	\$39.78
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	AUGUST ADMN SERVICES	\$63.82
E 620-53700-631 WATER TREATMENT - CHEMICALS	LINCOLN CONTRACTORS	CORD	\$166.86
E 620-53700-631 WATER TREATMENT - CHEMICALS	MARTELLE WATER TREATMENT	CHEMICALS FOR WATER	\$1,905.96
E 620-53700-923 OUTSIDE SERVICES	MBM	JULY-OCT LEASE	\$81.03
E 620-53700-923 OUTSIDE SERVICES	MIDWEST METER INC	LARGE METER TESTING	\$600.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	JULY BACTERIA SAMPLES	\$36.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	JUNE BACTERIA SAMPLES	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	JULY BACTERIA SAMPLES	\$54.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	JULY BACTERIA SAMPLES	\$72.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER	\$20.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	JUNE BACTERIA SAMPLES	\$18.00
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	BRISTLECONE VALVE REPLACEMENT	\$880.00
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	BRISTLECONE HYDRANT VALVE REPLACEMENT	\$497.40
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	U.S. CELLULAR	JULY-AUG CELLULAR	\$87.01
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY MANCHESTER	\$1,397.17
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY SUNNYSLOPE	\$755.28
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JUNE-JULY #3 PUMPHOUSE	\$11.86
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY SUNSHINE	\$1,705.24
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	MAY-JUNE SUNSHINE	\$16.44
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY COVENTRY	\$20.02

Account Descr	Search Name	Comments	Amount
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY PENBROOK	\$305.50
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JUNE-JULY PENBROOK	\$9.90
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JUNE-JULLY BRISTLECONE	\$14.30
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	MAY-JUNE HILL ST	\$22.04
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY BRISTLECONE	\$228.33
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY MICROBOOSTER	\$27.82
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JUNE-JULY #3 PUMPHOUSE	\$1,248.49
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WERNER ELECTRIC SUPPLY	RADIO	\$232.36
EXPENSE Descr WATER UTILITY			\$11,083.88
			\$211,144.76

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Payments

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Batch Name	JULY17MC	User Dollar Amt	\$5,052.21		
Payments		Computer Dollar Amt	\$5,052.21		
				\$0.00	In Balance
Refer	54092 GAERTNER, BRETT	Ck# 008636	7/6/2017		
Cash Payment	G 101-31620 FINE ARTS CENTER DONA THURS CONCERT 07/06				\$450.00
Invoice					
Transaction Date	8/1/2017	GF Checking	11100	Total	\$450.00
Refer	54093 WI SUPPORT COLLECTIONS TRUS	Ck# 008637	7/17/2017		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO PP #14				\$484.61
Invoice					
Transaction Date	8/1/2017	GF Checking	11100	Total	\$484.61
Refer	54094 US DEPT OF EDUCATION	Ck# 008638	7/17/2017		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO GARNISHMENT/DYER				\$227.49
Invoice					
Transaction Date	8/1/2017	GF Checking	11100	Total	\$227.49
Refer	54095 SNIPERCRAFT, INC	Ck# 008639	7/17/2017		
Cash Payment	E 802-52100-300 OPERATING SUPPLIES SNIPERCRAFT TRAINING				\$605.00
Invoice					
Transaction Date	8/1/2017	GF Checking	11100	Total	\$605.00
Refer	54096 LICHTSINN & HAENSEL S.C.	Ck# 008640	7/20/2017		
Cash Payment	E 401-57000-619 DEBT ISSUANCE COST FIRE TRUCK BORROWING LEGAL EXPENSES				\$1,325.00
Invoice	35352				
Transaction Date	8/1/2017	GF Checking	11100	Total	\$1,325.00
Refer	54098 MCLEAN, ROBERT	Ck# 008641	7/25/2017		
Cash Payment	G 101-23020 HPD CONFISCATED CASH RETURN OF MONEY				\$1,251.00
Invoice					
Transaction Date	8/1/2017	GF Checking	11100	Total	\$1,251.00
Refer	54099 WI SUPPORT COLLECTIONS TRUS	Ck# 008642	7/28/2017		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO PP #15				\$484.61
Invoice					
Transaction Date	8/1/2017	GF Checking	11100	Total	\$484.61
Refer	54100 US DEPT OF EDUCATION	Ck# 008643	7/28/2017		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO GARNISHMENT/DYER				\$224.50
Invoice					
Transaction Date	8/1/2017	GF Checking	11100	Total	\$224.50

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Fund Summary

	11100 GF Checking	
101 GENERAL FUND		\$3,122.21
401 CAPITAL PROJECTS FUND		\$1,325.00
802 LAKE AREA CRITICAL INCIDENT TM		\$605.00
		<hr/>
		\$5,052.21

Pre-Written Checks	\$5,052.21
Checks to be Generated by the Computer	\$0.00
	<hr/>
Total	\$5,052.21

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Batch Name	JULY17WIRE	Payment	Computer Dollar Amt	\$196,081.40	Posted
Refer	54147	FIRST BANK FINANCIAL CENTRE	Ck# 2017079E	7/31/2017	
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	EBUSINESS BANKING		\$20.00
Invoice					
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	POSITIVE PAY		\$30.00
Invoice					
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	ACH FILTERS/BLOCKS		\$25.00
Invoice					
Transaction Date	7/31/2017	Due 0	GF Checking	11100	Total \$75.00
Refer	54148	PAYMENT SERVICE NETWORK	Ck# 2017080E	7/3/2017	
Cash Payment	E 620-53700-923	OUTSIDE SERVICES	MONTHLY CREDIT CARD PROCESSING FEE		\$33.95
Invoice					
Cash Payment	E 204-53610-290	OUTSIDE SERVICES/C	MONTHLY CREDIT CARD PROCESSING FEE		\$33.95
Invoice					
Transaction Date	7/3/2017	Due 0	GF Checking	11100	Total \$67.90
Refer	54149	PAYROLL DATA SERVICES INC	Ck# 2017081E	7/13/2017	
Cash Payment	E 804-56700-110	SALARIES	JULY 14 BID PAYROLL		\$1,089.75
Invoice					
Cash Payment	G 804-21520	RETIREMENT DEDUCTION	JULY 14 BID PAYROLL		-\$30.25
Invoice					
Cash Payment	E 804-56700-760	PAYROLL SERVICE CH	JULY 14 BID PAYROLL		\$58.11
Invoice					
Transaction Date	7/13/2017	Due 0	GF Checking	11100	Total \$1,117.61
Refer	54150	PAYROLL DATA SERVICES INC	Ck# 2017082E	7/27/2017	
Cash Payment	E 804-56700-110	SALARIES	JULY 28 BID PAYROLL		\$1,085.35
Invoice					
Cash Payment	G 804-21520	RETIREMENT DEDUCTION	JULY 28 BID PAYROLL		-\$30.25
Invoice					
Cash Payment	E 804-56700-760	PAYROLL SERVICE CH	JULY 28 BID PAYROLL		\$38.11
Invoice					
Transaction Date	7/27/2017	Due 0	GF Checking	11100	Total \$1,093.21
Refer	54151	WI RETIREMENT SYSTEM	Ck# 2017083E	7/31/2017	
Cash Payment	E 101-55300-140	RETIREMENT BENEFIT	JUNE WRS PREMIUMS		\$481.79
Invoice					
Cash Payment	E 101-51400-140	RETIREMENT BENEFIT	JUNE WRS PREMIUMS		\$1,091.30
Invoice					
Cash Payment	E 101-51500-140	RETIREMENT BENEFIT	JUNE WRS PREMIUMS		\$441.43
Invoice					
Cash Payment	E 101-52100-140	RETIREMENT BENEFIT	JUNE WRS PREMIUMS		\$16,179.65
Invoice					
Cash Payment	E 101-52100-140	RETIREMENT BENEFIT	JUNE WRS PREMIUMS		\$1,000.59
Invoice					
Cash Payment	E 101-52200-140	RETIREMENT BENEFIT	JUNE WRS PREMIUMS		\$1,011.06
Invoice					

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Cash Payment Invoice	E 101-52300-140 RETIREMENT BENEFIT	JUNE WRS PREMIUMS			\$1,361.04
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	JUNE WRS PREMIUMS			\$35.05
Cash Payment Invoice	E 101-53000-140 RETIREMENT BENEFIT	JUNE WRS PREMIUMS			\$4,675.50
Cash Payment Invoice	E 101-55110-140 RETIREMENT BENEFIT	JUNE WRS PREMIUMS			\$2,307.90
Cash Payment Invoice	E 620-53700-926 EMPLOYEE PENSIONS	JUNE WRS PREMIUMS			\$2,676.65
Cash Payment Invoice	E 204-53610-110 SALARIES	JUNE WRS PREMIUMS			\$390.56
Cash Payment Invoice	E 204-53610-110 SALARIES	JUNE WRS PREMIUMS			\$380.89
Cash Payment Invoice	E 204-53610-390 BILLING/COLLECTION/	JUNE WRS PREMIUMS			\$515.44
Cash Payment Invoice	G 101-21520 RETIREMENT DEDUCTION	JUNE WRS PREMIUMS			\$13,997.10
Cash Payment Invoice	G 101-21520 RETIREMENT DEDUCTION	JUNE WRS PREMIUMS			\$11,680.73

Transaction Date	7/31/2017	Due 0	GF Checking	11100	Total	\$58,226.68
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Refer 54152 EMPLOYEE TRUST FUNDS Ck# 2017084E 7/24/2017

Cash Payment Invoice	E 101-51400-150 HEALTH/DENTAL/LIFE	AUGUST HEALTH INSURANCE PREMIUMS			\$3,192.82
Cash Payment Invoice	E 101-51500-150 HEALTH/DENTAL/LIFE	AUGUST HEALTH INSURANCE PREMIUMS			\$2,223.31
Cash Payment Invoice	E 101-55300-150 HEALTH/DENTAL/LIFE	AUGUST HEALTH INSURANCE PREMIUMS			\$660.55
Cash Payment Invoice	E 101-52100-150 HEALTH/DENTAL/LIFE	AUGUST HEALTH INSURANCE PREMIUMS			\$27,672.82
Cash Payment Invoice	E 101-53000-150 HEALTH/DENTAL/LIFE	AUGUST HEALTH INSURANCE PREMIUMS			\$18,822.21
Cash Payment Invoice	E 101-55110-150 HEALTH/DENTAL/LIFE	AUGUST HEALTH INSURANCE PREMIUMS			\$4,831.32
Cash Payment Invoice	E 101-52200-150 HEALTH/DENTAL/LIFE	AUGUST HEALTH INSURANCE PREMIUMS			\$1,098.78
Cash Payment Invoice	E 101-52300-150 HEALTH/DENTAL/LIFE	AUGUST HEALTH INSURANCE PREMIUMS			\$1,098.78
Cash Payment Invoice	G 101-21530 INSURANCE DEDUCTIONS	AUGUST HEALTH INSURANCE PREMIUMS			\$4,846.65
Cash Payment Invoice	G 101-34140 UNFUNDED EMPLOYEE BE	AUGUST HEALTH INSURANCE PREMIUMS			\$4,395.12

Transaction Date	7/24/2017	Due 0	GF Checking	11100	Total	\$68,842.36
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Refer 54153 BOND TRUST SERVICES CORP Ck# 2017085E 7/31/2017

Cash Payment Invoice	E 301-58000-615 DEBT SERVICE - INTE	2009 GO REFUNDING BOND INTEREST			\$44,909.38
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Transaction Date	7/31/2017	Due 0	GF Checking	11100	Total	\$44,909.38
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Refer 54154 AFLAC Ck# 2017086E 7/3/2017

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Cash Payment	G 101-21592 AFLAC INS PAYABLE	MONTHLY AFLAC PREMIUMS PAID			\$323.94
Invoice					
Transaction Date	7/3/2017	Due 0	GF Checking	11100	Total \$323.94
Refer	54155 WI DEPT OF REVENUE (SALES TA		Ck# 2017087E 7/31/2017		
Cash Payment	G 101-21515 SALES TAXES PAYABLE	JUNE SALES TAX RECONCILIATION			\$540.80
Invoice					
Cash Payment	R 101-48000 MISCELLANEOUS REVENU	JUNE SALES TAX RECONCILIATION			-\$10.00
Invoice					
Transaction Date	7/31/2017	Due 0	GF Checking	11100	Total \$530.80
Refer	54156 JPMORGAN CHASE BANK		Ck# 2017088E 7/18/2017		
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	AMAZON - CD'S/DVD'S			\$1,092.33
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	AMAZON - SUPPLIES			\$431.98
Invoice					
Cash Payment	E 205-59100-305 EXPENSES-OTHER	PICK N SAVE/PIGGLY WIGGLY/ WALMART/ AMAZON - SUPPLIES			\$201.90
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	ICMA - ANNUAL DUES/COX			\$844.00
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	ICMA - ANNUAL CONFERENCE/COX			\$665.00
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	DEL-BAR - CONFERENCE MEAL/COX			\$28.49
Invoice					
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	SENDIKS - COFFEE			\$31.27
Invoice					
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	APRONWAREHOUSE.COM - APRONS FOR PIE BAKING CONTEST			\$22.85
Invoice					
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	WALMART - TABLECLOTHS/FORKS/PLATES			\$37.31
Invoice					
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	OLD TIME CANDY CO - STICK CANDY			\$51.64
Invoice					
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	TARGET - WATER/LABELS/SUPPLIES			\$34.63
Invoice					
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	PENZEYS SPICES - GIFT CARD			\$50.00
Invoice					
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	WALMART - BREAD/LUNCHMEAT/CHEESE/SODA			\$24.12
Invoice					
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	PIGGLY WIGGLY - ICE			\$3.57
Invoice					
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	PIGGLY WIGGLY - WATER			\$23.28
Invoice					
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	PICK N SAVE - HOMETOWN CELEBRATION SUPPLIES			\$39.97
Invoice					
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	FOX HARBOR PUB - CONFERENCE/FOOD			\$32.30
Invoice					

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Cash Payment	E 101-52200-300 OPERATING SUPPLIES	HYATT REGENCY - STATE FIRE CHIEFS CONF/JAMBRETZ	\$506.08
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	HAMPTON INN - STATE FIRE CHIEFS CONF/DYER	\$357.00
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	HAMPTON INN - STATE FIRE CHIEFS CONF/DEAN	\$476.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	WALMART - DRINKS FOR CROSSING GUARD BREAKFAST	\$11.97
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	OFFICE MAX - COMPUTER MOUSE	\$19.99
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - POLICE BADGE STICKERS	\$16.47
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	UPS STORE - SHIPPING FOR SPEED SIGN REPAIR	\$405.18
Invoice			
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	VESTA AT&T - TRAIL CAMERA SERVICE	\$26.66
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SHERATON HOTEL - LODGING/HOFFA	\$505.98
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	PANERA - CROSSING GUARD BREAKFAST AND GIFT CARD	\$224.35
Invoice			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	PALMERS - GIFT CERTIFICATE	\$100.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	WALGREENS - PHOTO PROCESSING	\$12.19
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	GALLS - CHAINS FOR WHISTLES	\$44.92
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - WHISTLES	\$8.99
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	WALGREENS - PHOTOS FOR DISPLAY	\$33.92
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	221B RESOURCES - UNIFORM/KELSEY	\$99.99
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	BIEBELS - RED LENS TAPE FOR SQUAD DAMAGE	\$3.98
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - PEPPER SPRAY CASE/JORGENSEN	\$17.99
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - BOOTS/JORGENSEN	\$89.32
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - PISTOL CASE/COMPUTER CASE/JORGENSEN	\$62.93
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - WATER FILTERS FOR KEURIG	\$36.01
Invoice			

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Cash Payment	E 101-52100-300 OPERATING SUPPLIES	THE POINTE HOTEL - FBI TRAINING/BAGIN	\$218.00
Invoice			
Cash Payment	E 101-52100-360 VEHICLE MAINT/EXPE	SHELL OIL - FUEL	\$48.60
Invoice			
Cash Payment	E 101-52100-360 VEHICLE MAINT/EXPE	KWIK TRIP - FUEL	\$33.25
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	ENDTERS SPORTS GRILL - BOARD OF REVIEW PIZZA	\$88.24
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	TACO BELL - DINNER AT TRAINING/BAILEY	\$8.51
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	HOLIDAY INN - CTFO LODGING/BAILEY	\$164.00
Invoice			
Cash Payment	E 101-53000-410 STREETS GEN MAINT	AMAZON - RUST-OLEUM PAINT	\$131.66
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	AMAZON - PICKLEBALLS	\$77.98
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	AMAZON - SIDEWALK CHALK	\$18.99
Invoice			
Cash Payment	E 101-53000-365 BLDGS/GROUNDS MAI	AMAZON - WET/DRY VAC FILTERS	\$48.02
Invoice			
Cash Payment	E 802-52100-300 OPERATING SUPPLIES	ELLIOTT ACE HARDWARE - REFLECTIVE TAPE	\$39.95
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	ADIDAS ONLINE - SHOES/DEBARGE	\$147.14
Invoice			
Cash Payment	E 802-52100-300 OPERATING SUPPLIES	THE HOOK SHOP - HOOKS	\$49.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	ELEVEN 10 - PULL STRAP FOR TAC GEAR	\$43.50
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	FBI LEEDA - MEMBERSHIP DUES/DEBARGE	\$50.00
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	PIGGLY WIGGLY - COFFEE	\$13.78
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	PIGGLY WIGGLY - BAND AIDS/CANDY/SUPPLIES	\$17.79
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	SHUTTERSTOCK - IMAGES ON DEMAND	\$49.00
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	WALMART - SUMMER REC FOODS/SNACKS/SUPPLIES	\$110.72
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	MOORLAND GOLF CENTER - SUMMER REC TRIP	\$330.00
Invoice			
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	SUNSET BOWL - SUMMER REC TRIP	\$315.00
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	PIGGLY WIGGLY - ICE/WATER/HOTDOGS/BUNS	\$39.11
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	USPS - MAILING COSTS W/ TRACKING	\$4.26
Invoice			

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Cash Payment	E 101-55300-300 OPERATING SUPPLIES	WALMART - PLAYING CARDS	\$47.52
Invoice			
Cash Payment	G 101-31630 4TH OF JULY PARADE DO	ARNOLDS - PORTABLE RESTROOMS/HOMETOWN CELEBRATION	\$437.50
Invoice			
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	GORDON FLESCH - MAY-JUNE COPIER	\$60.00
Invoice			
Cash Payment	E 101-53000-220 UTILITY SERVICES	SPECTRUM BUSINESS - MAY-JUNE INTERNET	\$83.33
Invoice			
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	SPECTRUM BUSINESS - MAY-JUNE INTERNET	\$83.33
Invoice			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM BUSINESS - MAY-JUNE INTERNET	\$83.33
Invoice			
Cash Payment	E 620-53700-921 OFFICE SUPPLIES & E	GORDON FLESCH - SHIPPING FEE	\$14.50
Invoice			
Cash Payment	E 204-53610-305 EXPENSES-OTHER	GORDON FLESCH - SHIPPING FEE	\$14.50
Invoice			
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	E.H. WOLF - UNLEADED GASOLINE	\$1,189.92
Invoice			
Cash Payment	G 101-31630 4TH OF JULY PARADE DO	UW ATHLETIC DEPT - BUCKY APPEARANCE FEE	\$750.00
Invoice			
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	CAVENDISH SQUARE PUBLISHING - BOOKS	\$195.54
Invoice			
Cash Payment	E 101-52200-290 OUTSIDE SERVICES/C	SPECTRUM BUSINESS - JUNE-JULY SERVICE	\$249.99
Invoice			
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	E.H. WOLF - UNLEADED GASOLINE	\$605.47
Invoice			
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	E.H.WOLF - DIESEL FUEL	\$640.67
Invoice			
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	E.H. WOLF - UNLEADED GASOLINE	\$1,083.51
Invoice			
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	E.H. WOLF - DIESEL FUEL	\$1,149.31
Invoice			
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	E.H. WOLF - UNLEADED GASOLINE	\$207.55
Invoice			
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	E.H. WOLF - DIESEL FUEL	\$96.68
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	SPECTRUM BUSINESS - JUNE-JULY INTERNET	\$53.00
Invoice			
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	SPECTRUM BUSINESS - JUNE-JULY INTERNET	\$53.00
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	SPECTRUM BUSINESS - JUNE-JULY INTERNET	\$53.00
Invoice			

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Cash Payment	E 101-55300-300 OPERATING SUPPLIES	SPECTRUM BUSINESS - JUNE-JULY INTERNET	\$53.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SPECTRUM BUSINESS - JUNE-JULY INTERNET	\$53.00
Invoice			
Cash Payment	E 101-53000-220 UTILITY SERVICES	SPECTRUM BUSINESS - JUNE-JULY INTERNET	\$53.00
Invoice			
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	SPECTRUM BUSINESS - JUNE-JULY INTERNET	\$53.00
Invoice			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM BUSINESS - JUNE-JULY INTERNET	\$53.00
Invoice			
Cash Payment	E 101-55370-300 OPERATING SUPPLIES	SPECTRUM BUSINESS - JUNE-JULY INTERNET	\$30.00
Invoice			
Cash Payment	E 101-52200-290 OUTSIDE SERVICES/C	SPECTRUM BUSINESS - JUNE-JULY SERVICE	\$104.03
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	SPECTRUM BUSINESS - JUNE-JULY PHONE	\$42.68
Invoice			
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	SPECTRUM BUSINESS - JUNE-JULY PHONE	\$42.68
Invoice			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	SPECTRUM BUSINESS - JUNE-JULY PHONE	\$42.68
Invoice			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	SPECTRUM BUSINESS - JUNE-JULY PHONE	\$42.68
Invoice			
Cash Payment	E 101-55110-220 UTILITY SERVICES	SPECTRUM BUSINESS - JUNE-JULY PHONE	\$42.68
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	SPECTRUM BUSINESS - JUNE-JULY PHONE	\$42.68
Invoice			
Cash Payment	E 101-53000-220 UTILITY SERVICES	SPECTRUM BUSINESS - JUNE-JULY PHONE	\$42.68
Invoice			
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	SPECTRUM BUSINESS - JUNE-JULY PHONE	\$42.67
Invoice			
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM BUSINESS - JUNE-JULY PHONE	\$42.67
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AT&T - SERVICE	\$63.06
Invoice			
Cash Payment	E 101-55300-295 TRIPS	SIX FLAGS GREAT AMERICA - 8TH GRADE TRIP	\$4,175.62
Invoice			
Transaction Date	7/18/2017	Due 0 GF Checking 11100	Total \$20,894.52

VILLAGE OF HARTLAND
Payments

08/07/17 2:16 PM
Page 8

Current Period: JULY 2017

Fund Summary

	11100 GF Checking	
804 BUSINESS IMPROVEMENT DISTRICT		\$2,210.82
802 LAKE AREA CRITICAL INCIDENT TM		\$88.95
620 WATER FUND		\$2,904.10
301 DEBT SERVICE FUND		\$44,909.38
205 SPECIAL LIBRARY FUND		\$201.90
204 SEWER		\$1,514.34
101 GENERAL FUND		\$144,251.91
		<hr/>
		\$196,081.40

Pre-Written Checks	\$196,081.40
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$196,081.40

VILLAGE OF HARTLAND
LICENSES AND PERMITS
AUGUST 14, 2017

Bartender (Operator's) License – expires June 30, 2018

Shamus Weiland
Josh Sherfinski
Aubree Repke
Marie Huelse
Camillia Moen
Michelle DeValk
Michael Orth

The Police Chief and Village Clerk recommend approval of the licenses listed above. The applicants have successfully completed the Responsible Beverage Servers Course.

Street Use Permit

Applicant: Jacalyn Stetina
Event: Neighborhood Picnic
Location: 1171 Forseth Drive
Date: August 27, 2017
Time: 1:00 p.m. to 8:00 p.m.

David Cox

From: Craig Eisenhut <eisenstein69@yahoo.com>
Sent: Tuesday, August 08, 2017 10:55 PM
To: David Cox
Subject: sluggers property letter of intent

Hello David

I am writing this letter of intent to propose to the village board. My name is Craig Eisenhut, I currently live at n46w29096 E. Capitol Dr. Hartland. I am married and have 3 children. Our desire is to be back in the village of hartland where I have lived my whole life. I am currently in contract to purchase the vacant land next to 1270 E. Capitol dr. My plan is to split the property into 2 properties, 1 single acre property and 1 two acre property. I would like to build a single family home on each property. I am looking for guidance on how to avoid the villages sewer and water requirements. The property has been tested and will accommodate a traditional septic system. I would like to seek some sort of variance/ exclusion/ grandfather clause from the villages requirements to make it economically feasible to develop these single family homes.

Thank You
Craig Eisenhut

David Cox

From: David Cox
Sent: Wednesday, August 09, 2017 1:30 PM
To: 'Craig Eisenhut'
Subject: RE: sluggers property letter of intent

Craig,

Thanks for the note. I will put this item on the Village Board's agenda for Monday evening (8/14) beginning at 7:00pm in the Board Room at Village Hall.

As part of the material I will send to the Board as background, I will note the various Village Code sections that address connection of houses to the water and sewer systems. Further, various local and regional planning documents call for urban development to be served by sewer as an environmental protection action. Additionally, I will note that I am not aware of any residential structure that has been built since the utilities were installed that was not required to connect to the utilities adjacent to the property nor am I aware of any properties that were divided for the purposes of development that were not required to extend the utilities pursuant to the Code. For your reference, among the Code sections I will cite are:

- 46-271 – RS-3 residential zoning section calls for development of single family houses served by municipal water and sewer.
- 50-15 & 50-16 – Require Letter of Credit and a recorded agreement to ensure construction of utility improvements for subdivided lots.
- 50-197 – Requires sanitary sewer facilities for each lot of subdivided land at subdivider's expense.
- 50-199 – Requires water facilities for each lot of subdivided land at subdivider's expense.
- 50-206 – Requires extension of utilities to the far end of the all lots unless the termination point is adjusted by the Village Board.
- 86-2 – Requires compulsory connection of properties to the sewer and water systems when these facilities are available.

It will be expected that you address the Village Board and explain your position and the reason you would ask them to disregard Village Policy. If they agree to support an effort to build here without utilities, you would still be required to either seek an amendment to the Village Zoning Code or a variance from that Code that allows construction of a new single family house without water and sewer.

Any additional material you wish to prepare in advance of the meeting that you want the Village Board to see will need to be received in my office by Friday at noon.

Dave

David E. Cox, Village Administrator
262-367-2714

www.villageofhartland.com

[Click here](#) to register for our electronic newsletter *Hartland Happenings*.

What is a Village Administrator? Find out more in this [video from ICMA](#).

From: Craig Eisenhut [mailto:eisenstein69@yahoo.com]
Sent: Tuesday, August 08, 2017 10:55 PM
To: David Cox <davidc@VillageofHartland.com>
Subject: sluggers property letter of intent

Village of Hartland

JOB DESCRIPTION

Position Title:	Deputy Village Clerk
Department/Location:	Office of the Village Clerk (Administration)
Reports To:	Village Clerk
Employees Supervised:	DPW employee assigned to Municipal Building and Election Inspectors
Interrelationships:	Elected officials, community members, public works department members, consultants, vendors, etc.

Position Summary:

The Deputy Village Clerk assists with the performance of all of the essential statutory duties of the clerk's office including oversight of elections; and maintaining official records of the Village and supports the administrative functions of the Village of Hartland.

Position Duties:

Each essential job function described below is within the scope of duties with actual assignments and the emphasis on specific functions depending on the work that needs to be done at a given time or location.

Essential Job Functions:

1. ~~Issue~~Receive and process license/permit applications, issue as authorized various licenses/permits that the State/Village requires; maintain electronic file of licenses/permits.
2. Enter and maintain park shelter reservations, field schedules and recreation registrations.
3. Maintain building inspection files in Laserfiche and paper copies.
4. Provide customer service to the public.
5. Collect money for tax bills ~~and~~ water/sewer bills, and other payment to the Village.
Type all board
6. ~~Assist with preparation of agendas and commission minutes.~~
7. ~~6.~~ Type the official minutes of the for Village Board, ~~Plan~~
Commission, Commissions and ~~Police and Fire Commission~~ Committees as assigned.

~~8.7.~~ Solicit feedback from community members and respond to requests from citizens.

~~9. Oversee the operations and maintenance budget for the Village Municipal Building.~~

~~10.8.~~ Assist with election activities in the Village, including publishing election notices, producing ballots, arranging for election worker coverage, counting and maintaining ballots, etc. data entry and maintenance of absentee applications and voter registrations, prepare absentee ballots for mailing, prepare poll books, record voter participation.

~~9.~~ Assist in the preparation, maintenance and retention of relevant records, plans and specifications.

~~11.10.~~ Report to and respond to policy and administrative requests from the Village Board, Village Administrator, constituents and businesses regarding ~~police~~ ordinances and resolutions.

~~12.11.~~ Provide assistance and expertise to other departments and governmental agencies upon request.

12. Post items to Village website as necessary.

Other Duties:

1. Attend required meetings and participate actively in any work group, training or committee assignments.
2. Maintain knowledge of administrative procedures and timelines and be able to communicate these to other staff and families. Plan ahead recognizing the cycle of work and projects that repeat from year to year.
3. Maintain knowledge of software and equipment used to perform duties, such as: word processing, database, spreadsheets, E-mail, Laserfiche, ActiveNet, GIS, Banyon software, WisVote and office equipment.
4. Know, understand and follow applicable safety policies and procedures, including but not limited to: proper lifting techniques, awareness of eye strain, use of proper wrist support when keyboarding for extended periods of time and office ergonomics.
5. Attend local, regional and state conferences and training opportunities.

Qualifications:

- ~~1. High School diploma with additional coursework in grammar/punctuation, record keeping and office management is preferred. An Associate's or Bachelor's degree is preferred.~~

1. Associates Degree in Office Administration, Accounting or Bookkeeping or similar fields with Bachelor's Degree preferred.
2. At least ~~five~~ three (3) years of administrative support experience in ~~an~~ a municipal office setting with proficiency in computer skills or any combination of education and experience that provides the necessary knowledge, skills and abilities.

Personal Attributes Required:

Must be highly organized and be able to work with nominal direct supervision. Must enjoy detail-oriented work requiring a high level of accuracy. Must have excellent written and verbal communication skills. Must be well organized and demonstrate initiative. Must demonstrate the ability to establish and maintain exemplary relationships by using appropriate interpersonal skills. Must understand the need for teamwork, timeliness and accuracy. Must be able to maintain self-control under stressful situations and deadlines without exhibiting negative behaviors. Must be able to maintain confidentiality of sensitive information, and interact with others to accomplish tasks without arousing hostility. Must have knowledge of good grammar, spelling, punctuation and basic math abilities.

Essential Physical / Mental Requirements:

1. Must be able to sit or stand for prolonged periods, up to 6 hours in an eight-hour day, with or without back support.
2. Must be able to continuously lift up to 10 pounds without assistance in an indoor setting and occasionally lift up to 30 pounds.
3. Must be able to communicate effectively on the telephone, via radio and in person to provide information and assistance.
4. Must be able to move throughout the building and from building to building in all types of weather conditions.
5. Must be able to reach in all directions and bend/stoop to store and retrieve files, use telephone, calculator, computer and other office equipment.
6. Must have dexterity and hand/eye coordination necessary to operate computer keyboard and other office equipment such as fax machine, copier, etc.
7. Hearing activity requires the ability to participate in numerous conversations throughout the day, both in person and over the telephone.
8. Must be able to complete job duties in an environment where background noise and frequent interruptions are the norm.

9. Must have the ability to maintain concentration and focus on tasks requiring timeliness and accuracy.

The above statements are intended to describe the general nature and level of work being performed by the person assigned to this position. Essential job functions are intended to describe those functions that are primary to the performance of this job, and other job duties include those that are considered secondary to the overall purpose of this job.

This job description does not state or imply that the above are the only duties and responsibilities assigned to this position. Employees holding this position will be required to perform any other job-related duties within this job category as requested by management. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.

Originated April, 2012

Revision date: [July 31, 2017](#)

**INTERMUNICIPAL AGREEMENT, PURSUANT TO WIS. STAT. § 66.0301
BETWEEN THE VILLAGE OF HARTLAND FIRE DEPARTMENT AND
THE TOWN OF LISBON FIRE DEPARTMENT**

WHEREAS, there are occasions when the Village of Hartland Fire Department is unable to provide emergency medical service staffing (hereinafter referred to as EMS) at or above the intermediate level, as defined by the State of Wisconsin Administrative Code DHS § 256.15(4)(e)2; and

WHEREAS, as a result of the Village of Hartland being unable to provide EMS, it must request advanced life support transport (hereinafter referred to as ALS) services from the Town of Lisbon in order to meet its service requirements; and

WHEREAS, a request for ALS services is not a request for mutual aid; and

WHEREAS, this Agreement evidences compliance with the State of Wisconsin Administrative Code DHS § 110.04(15) and is intended to evidence a commitment by the Town of Lisbon to provide said ALS services to the Village of Hartland;

NOW, THEREFORE, it is hereby agreed, by and between the parties, that on occasions when the Village of Hartland requires assistance from the Town of Lisbon in the form of ALS services, the Village of Hartland Fire Department, at its sole discretion, will notify the Town of Lisbon Fire Department of its initial request for ALS/paramedic services. Said contact shall be made to the Town of Lisbon prior to any affected shifts. Said communicated request shall be through dispatch in the same manner as a paramedic intercept request is made.

The Village of Hartland Fire Department shall remit to the Town of Lisbon a fee for each call equivalent to that of the paramedic intercept fee, which fee may be adjusted periodically as mutually agreed by the parties.

-

This Agreement may be terminated by either party upon sixty (60) days' written notice to the other party.

Dated: _____

Dated: _____

VILLAGE OF HARTLAND
FIRE DEPARTMENT

TOWN OF LISBON
FIRE DEPARTMENT

By: _____

By: _____

Print name: _____

Print name: _____

APPROVED:

Dated: _____

Dated: _____

VILLAGE OF HARTLAND BOARD

TOWN OF LISBON BOARD

By: _____

By: _____

Print name: _____

Print name: Joseph Osterman

Town Chairman

Town Chairman