

**REVISED VILLAGE BOARD AGENDA
MONDAY, OCTOBER 9, 2017
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – Stevens

Presentation of Certificates of Recognition for Uncommon Valor for Sharon Dyer and Andy Fallon

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of September 25, 2017.
2. Consideration of a motion to approve vouchers for payment.
3. Consideration of actions related to Licenses and Permits
 - a. Actions related to the consideration of the issuance of a Class "B" Beer/"Class C" Wine License for the premises located at 418 Merton Ave. (Java Services LLC, Heidi Nugent, Agent)
 - i. PUBLIC HEARING
 - ii. Consideration of an action related to issuance of a Class "B" Beer/"Class C" Wine License for Pink Mocha Café
 - b. Items related to St. Charles Parish Trivia Night on November 4, 2017
 - i. Consideration of an application for a Temporary Class B Beer License
 - ii. Consideration of an application for a Temporary Operator's License
 - c. Consideration of an application for an Operator's (Bartender) Licenses with a term ending June 30, 2018.
4. Consideration of adoption on Third Reading of Bill for an Ordinance No. 09/11/2017 "An Ordinance to Amend Chapter 76 of the Village Of Hartland Municipal Code Pertaining Stormwater Management".
5. Items related to the Sale of General Obligation Corporate Purpose Bonds
 - a. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$2,625,000 for Street Improvement Projects
 - b. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$565,000 for Sewerage Projects
 - c. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$70,000 for Parks and Public Grounds Projects

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- d. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$155,000 for Parking Lot Projects
 - e. Initial Resolution Authorizing \$2,300,000 General Obligation Refunding Bonds
 - f. Resolution Providing for the Sale of \$5,715,000 General Obligation Corporate Purpose Bonds
6. Consideration of a motion to appoint Trustees Wallschlager and Meyers and President Pfannerstill as Board representatives to the committee reviewing proposals and making a recommendation for Village Assessor services.
7. Update on partnership between Hartland-Lakeside School District and Village of Hartland presented by Recreation Director Yogerst.
8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
9. Adjourn.

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

MEMORANDUM

TO: President and Board of Trustees
FROM: David E. Cox, Village Administrator
DATE: October 6, 2017
SUBJECT: Agenda Information

The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Related to the presentation of Certificates of Recognition.

Background: Fire Department members Sharon Dyer and Andy Fallon are being recognized by the Houston, Texas Fire Department for their assistance after the recent hurricane damage in that area. Dyer and Fallon traveled to Houston at their own expense to help provide repair and clean up services at the homes of Houston area firefighters so that those firefighters could attend to the emergency needs of the rest of the community. For that service, the City of Houston and its Fire Department are recognizing their “uncommon valor.”

Recommendation: No action necessary.

Item 4 Related to a revision to the Storm Water regulations.

Background: The Village Board is being asked to consider an update to Chapter 76 of the Village Code, which enumerates the various local regulations related to storm water control and treatment and erosion control. As the Board may recall, this ordinance was completely overhauled last year in response to significant changes in the Village’s performance obligations for the overall treatment of storm water before it enters the Bark River or other final receiving waters. The new updates involve the inclusion of new performance standards and the addition of new and revised technical and design standards for construction of storm water management facilities. The ordinance is in final form and the only changes shown are final adjustments to definitions to ensure that they match the definitions used in State regulations in order to avoid confusion. The ordinance is ready for adoption.

Recommendation: Approval of the Ordinance.

Item 5 Related to the biannual bond sales

Background: The Village Board is asked to adopt the initial resolutions related to borrowing the necessary funds for the 2018/2019 Capital Improvements Program as approved by the Board at the budget workshop on September 20. In addition to the funds for capital improvements, as the attached material from Ehlers and the bond counsel shows, staff is also recommending additional bonds to refinance the bonds that were sold in 2009. The refinancing

of the 2009 bonds will allow the Village to take advantage of the lower interest rates available in today's market as compared to the original date of issue. Over the life of the refinanced debt, the Village is anticipated to save in excess of approximately \$150,000, net of issuance costs.

Recommendation: Approve the bond resolutions.

Item 6 Related to appointments to the Assessor Contract committee

Background: As the Board will recall, staff prepared an RFP to seek proposals for Assessing Services. Our current contract for these services expires at the end of this year. It is intended that a small committee consisting of Village Board representatives, the Village Attorney, the Finance Director and the Village Administrator would meet to review the proposals, interview potential providers and make a recommendation for Assessing Services. The Board is asked to approve President Pfannerstill's appointments to that committee. It is expected that a recommendation for a future contract would be considered by the Village Board in November for a term beginning with the January 1, 2018 assessment year.

Recommendation: Approve the Assessor Contract Review Committee appointments.

Item 7 Related to the Hartland-Lakeside Recreation Partnership

Background: As the Board will recall, the Village of Hartland has partnered with the Hartland-Lakeside School District for a number of years related to the provision of recreation programming in the community. Through the partnership, the Village Recreation Department gains no-cost access to school facilities and offers assistance for school programming. In exchange, taxpayers in the Hartland Lakeside School District pay resident rates for all programming offered by the Hartland Recreation Department. Recreation Director Yogerst will be at the meeting to provide an update to the Village Board on how that partnership worked in 2016 in advance of her presentation on the partnership to the School District Board later in October.

Recommendation: Receive the update. No action necessary.

Certificate of Recognition for Uncommon Valor

This certificate honors the courage and bravery exemplified through

Andy Fallon's

willingness to place himself in harm's way in efforts to help his fellow-Americans recover from the historic and catastrophic hurricane, Harvey, which struck the Texas coast on August 25, 2017, devastating Southeast Texas.

Per AccuWeather.com, Hurricane Harvey was responsible for a record down-pour of Eleven Trillion Gallons of water on the state of Texas with a total rain gage measurement of 51.88 inches. Houston Firefighters were inundated with requests for assistance from the citizens of Houston with a record 56,000 9-1-1 calls within a fifteen-hour period, and 3,400 water rescues. Fifty-eight counties in Texas were declared disaster areas.

While Houston's Firefighters fought the elements to save lives, their own families and properties were at risk, and many firefighters experienced total-loss of their homes. After the storm, exhausted and beat-down, firefighters returned to their homes attempting to salvage what remained of their homes. Unsure of their futures, and facing a bleak situation, a bright light shown from the state of Wisconsin; brothers and sisters came to the rescue.

Seeking to provide aide, Andy Fallon acted unselfishly and traveled twenty-three hours to Houston to assist with the difficult demolition of Houston Firefighters' homes, donating seven grueling days of his time.

In the words of the infamous WW-II Lieutenant Colonel Doolittle:

"There is nothing stronger than the heart of a volunteer".

Thank you for your kind heart and steadfast bravery. Houston Strong is derived from the strength of people with strong character, just like you !

Houston Firefighters' offer our sincerest Heart-felt Gratitude for your aide in our time of need !

City of Houston Fire Department Deputy Chief Investigator,

Alison Stein



Date:

9-13-17

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City of Houston Fire Department Deputy Chief Investigator,

Alison Stein



Date:

9-13-17

VILLAGE BOARD MINUTES
MONDAY, SEPTEMBER 25, 2017
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Meyers

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, DPW Director Einweck, Police Chief Bagin, Fire Chief Dean, Finance Director Bailey, Clerk Igl, Steven Filipp, Byron & Nancy Didenko

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None

1. Motion (Meyers/Stevens) to approve Village Board minutes of September 11, 2017. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$324,475.86. Carried (7-0).
3. Consideration of actions related to Licenses and Permits
 - a. Motion (Landwehr/Wallschlager) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).
 - b. Motion (Meyers/Compton) to approve an application for street use permit for Arrowhead High School for a Homecoming Parade on October 1. Carried (7-0).

Item referred from the September 18, 2017 Plan Commission meeting

4. Consideration of a request for a Conditional Use for operation of a Bed & Breakfast for Steven & Elisa Filipp, 450 Park Ct.
5. Mr. Filipp clarified that two rooms are rented out for a maximum of four guests and they restrict guests to one vehicle. Motion (Landwehr/Swenson) to approve a request for a Conditional Use for operation of a Bed & Breakfast for Steven & Elisa Filipp, 450 Park Ct. Carried (7-0).

Other Items referred from the Plan Commission

6. Items related to a request to construct a storage building located at Hartland Meadows Retirement Apartments, 357 Cottonwood Ave.
 - a. CONTINUATION OF PUBLIC HEARING related to an amendment to the PUD agreement

President Pfannerstill reopened the Public Hearing at 7:14 p.m. No comments were heard. The Public Hearing was closed at 7:14 p.m.

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- b. Consideration of a motion to approve amendment to the PUD agreement and related site and building plans.

Motion (Swenson/Meyers) to approve the amendment to the PUD agreement and related site and building plans for Hartland Meadows Retirement Apartments, 357 Cottonwood Ave. Carried (7-0).

7. Items related to amendments to the Official Zoning Map to rezone properties to RM-1 Multiple-Family Residential District.
 - a. **PUBLIC HEARING** to review a proposed rezoning of the Summit Lake Apartment complex and certain properties located on Hill Court and Hill Street

President Pfannerstill opened the Public Hearing at 7:15 p.m. Mr. Stoll, agent for the trust that owns 250 Hill Court and 302 Hill Street asked when the rezoning would be in effect. It was clarified that the rezoning would be effective immediately upon execution and publication of the ordinance. The Public Hearing was closed at 7:15 p.m.

- b. Consideration of adoption on Third Reading of Bill for an Ordinance No. 08/28/17-01 "An Ordinance to Amend the Official Zoning Map to rezone properties to RM-1 Multiple-Family Residential District".

Motion (Swenson/Wallschlagler) to adopt Ordinance No. 08-28-17-01 "An Ordinance to Amend the Official Zoning Map to rezone properties to RM-1 Multiple-Family Residential District". Carried (7-0).

Other Items for Consideration

8. Consideration of the Second Reading of Bill for an Ordinance No. 09/11/2017 "An Ordinance to Amend Chapter 76 of the Village Of Hartland Municipal Code Pertaining Stormwater Management".

DPW Director Einweck stated that the draft ordinance has been modified after review by the Village Attorney Village Engineer and staff. It was stated that the highlighted areas were additions that were necessary. Further, he stated that this is required as part of the NR151 state statutes for storm water and the Village is combining the technical document into the ordinance.

9. Consideration of a motion to approve the "Waukesha County Data Processing Services Property Tax Assessment and Billing" contract.

Finance Director Bailey stated that the County houses and maintains software associated with tax billing and provides services related to the statement of assessment, balancing with the assessor, matching with the Village and creation of the tax bills. He stated that this is a contract renewal as this service has been in place for years.

Motion (Swenson/Landwehr) to approve the "Waukesha County Data Processing Services

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Property Tax Assessment and Billing” contract. Carried (7-0).

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Chief Dean stated that the pancake breakfast is October 7 from 7 a.m. to 1:00 p.m. He reported that the new fire vehicle has arrived weighing in at 42 ton and 49 feet long. Chief Dean stated that there will be a Pink Heals events on Sat. Sept. 30 at Bark River Park.

Chief Bagin stated that the roads will be closed in the downtown on Sunday, Oct. 1st from approximately 4:30 p.m. to 5:00 p.m. for the Arrowhead Homecoming Parade.

11. Motion (Stevens/Landwehr) to adjourn at 7:29 p.m. Carried (7-0).

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: October 5, 2017

RE: Voucher List

Attached is the voucher list for the October 9 Village Board meeting.

October 9, 2017 Checks:	\$ 123,005.49
September Manual Checks:	\$ 51,567.26
September Wires:	\$ 634,964.31
Total amount to be approved:	<u>\$ 809,537.06</u>

VILLAGE OF HARTLAND
VOUCHER LIST - OCTOBER 9, 2017

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-23000 SPECIAL DEPOSITS	GROSS, RANAY	FIELD DEPOSIT/BARK RIVER	\$200.00
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	OCT DUES	\$394.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	GARZA/C719180-0	\$312.60
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	RRAHMANT/I5088764	\$363.00
G 101-23000 SPECIAL DEPOSITS	LB PURCHASING LLC	BUSINESS OCC/300 COTTONWOOD	\$500.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	MILLER MARRIOTT CONSTRUCTION	OCC/474 PARK CT	\$1,500.00
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	MILLER MARRIOTT CONSTRUCTION	OCC/429 PARK CT	\$1,500.00
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$201.40
G 403-31805 MIDWEST COMPOSITE	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$162.73
G 403-31858 HAWKS HAVEN	RUEKERT & MIELKE	CONSTRUCTION AND EROSION CONTROL REVIEW	\$320.00
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$160.00
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$416.93
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$815.86
G 101-23170 PERFORMACE BOND DEPOSITS(OCC)	WOODBURY HOMES	OCC/900 BLUE SPRUCE	\$1,500.00
EXPENSE Descr			\$8,346.52
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN	\$189.50
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EPINEPHRINE	\$70.15
E 101-52300-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	4351 BRAKES/ADJUSTMENTS	\$1,330.79
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	LYNN CARD COMPANY	1942 FORD FIRE TRUCK CARD/FIRE STATION CARDS	\$175.25
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/MELESKI	\$37.00
E 101-52300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$16.37
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	SEPT-OCT CELLULAR	\$55.40
EXPENSE Descr AMBULANCE			\$1,874.46
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-713 SIGN/AWNING/PAINTING GRANTS	BIRCH & BANYAN COFFEE LLC	SIDEWALK OVERHEAD SIGN	\$340.00
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	FACEBOOK AD HNNO EVENT	\$4.86
E 804-56700-746 TELEPHONE	CARDMEMBER SERVICES	SEPT UVERSE	\$119.08
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	HARTLAND LIGHTS 12/1 DOWN PAYMENT	\$200.00
E 804-56700-713 SIGN/AWNING/PAINTING GRANTS	SILVER OAK PROPERTIES, LLC	WALL SIGN AND INSTALLATION	\$272.50
EXPENSE Descr ECONOMIC DEVELOPMENT			\$936.44
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 101-53635-460 LANDSCAPE MANAGEMENT	ALL-WAYS CONTRACTORS INC	TOP SOIL	\$412.50
EXPENSE Descr ENVIRONMENTAL SERVICES			\$412.50
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	SEPT-OCT PHONE SERVICE	\$18.49

Account Descr	Search Name	Comments	Amount
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	BANYON DATA SYSTEMS INC	POS TAX ENTRY SUPPORT	\$440.00
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	SEPT FSA FEES	\$103.12
E 101-51500-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$36.24
EXPENSE Descr FINANCIAL ADMINISTRATION			\$597.85
EXPENSE Descr FIRE PROTECTION			
E 101-52200-220 UTILITY SERVICES	AT&T	SEPT-OCT PHONE SERVICE	\$18.49
E 101-52200-255 BLDGS/GROUNDS	B & K ELECTRIC, INC.	ELECTRIC WORK/NEW TRUCK AND AIR COMPRESSOR	\$948.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$221.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	DRILL/VELCRO/BRACE/NUTS/BOLTS	\$73.53
E 101-52200-255 BLDGS/GROUNDS	FLAG CENTER INC	FLAGS	\$1,526.00
E 101-52200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	3RD QTR WATER/SEWER	\$261.46
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$246.35
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$75.98
E 101-52200-255 BLDGS/GROUNDS	PATRIOT PLUMBING, INC	SERVICE CALL/BROKEN HANDLE ON HOT WALL HYDRA	\$402.00
E 101-52200-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$596.00
E 101-52200-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$16.38
E 101-52200-220 UTILITY SERVICES	U.S. CELLULAR	SEPT-OCT CELLULAR	\$55.40
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY TREASURER (515)	PROGRAMMING RADIOS	\$725.40
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JUNE-AUG SURVIVE ALIVE/GAS	\$11.93
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	AUG ELECTRIC/GAS	\$602.99
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	AUG SURVIE ALIVE/ELECT	\$100.64
EXPENSE Descr FIRE PROTECTION			\$5,881.55
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	SEPT-OCT PHONE SERVICE	\$18.49
E 101-51400-395 COMMUNITY RELATIONS	FOX COMPANY, INC	2017 FALL NEWSLETTER	\$2,284.04
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	KIWANIS OF GREATER HARTLAND	ANNUAL DUES/COX	\$125.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$69.91
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$4.73
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN/BUSHEY	\$29.00
E 101-51400-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$45.94
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	SEPT BARTENDERS	\$35.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	SEPT RECORD CHECK	\$7.00
EXPENSE Descr GENERAL ADMINISTRATION			\$2,619.11
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	SEPT-OCT PHONE SERVICE	\$18.49
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PLAN COMMISSION MEETING	\$320.00
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	AUGUST PERMITS	\$20,601.53
EXPENSE Descr INSPECTION			\$20,940.02
EXPENSE Descr LAW ENFORCEMENT			

Account Descr	Search Name	Comments	Amount
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	SEPT-OCT PHONE SERVICE	\$18.48
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AUDIO IMPLEMENTS/GKC	WIRE PALM MIC	\$122.15
E 101-52100-360 VEHICLE MAINT/EXPENSE	EXECU PRINT	REFLECTRIVE STRIPE/SQUAD NUMBER	\$55.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	FUEL FILLER INLET/REPLACE VALVE CLEAR CODE SQ #	\$288.33
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	DIAGNOSE LIGHT CONCERN/EXPLORER	\$92.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	#3 EXPLORER MOUNT WHEEL/BALANCE TIRE	\$31.15
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	SEPT USER FEE	\$133.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	DESK/SQUAD ROOM	\$569.00
E 101-52100-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$210.90
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	CREDIT	-\$10.19
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	AUG-SEPT SERVICE	\$44.58
E 802-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	AUG-SEPT SERVICE	\$31.79
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	AUG-SEPT SERVICE	\$399.17
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	AUG-SEPT SERVICE	\$454.44
EXPENSE Descr LAW ENFORCEMENT			\$2,439.80
EXPENSE Descr LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	ABDO PUBLISHING COMPANY	BOOKS	\$176.91
E 101-55110-220 UTILITY SERVICES	AT&T	SEPT-OCT PHONE SERVICE	\$18.49
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (75003338)	CHILDRENS DVD	\$20.87
E 101-55110-310 BOOKS & MATERIALS	BEARPORT PUBLISHING	CHILDRENS BOOKS	\$76.80
E 101-55110-220 UTILITY SERVICES	HARTLAND WATER & SEWER	3RD QTR WATER/SEWER	\$369.90
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	DVD	\$19.99
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	DVDS	\$72.96
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$47.91
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	CHILDRENS AUDIOBOOK/LARGE PRINT	\$45.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT/CHILDRENS AUDIOBOOK	\$90.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$168.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$105.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	OCT COPIER	\$77.31
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	OCT COPIER	\$76.35
E 101-55110-255 BLDGS/GROUNDS	ROTO-ROOTER	RESTROOM/LIBRARY	\$200.00
E 101-55110-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$87.50
E 101-55110-310 BOOKS & MATERIALS	WESTON WOODS STUDIOS	CHILDRENS DVD	\$53.96
EXPENSE Descr LIBRARY			\$1,706.95
EXPENSE Descr LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	HOME DEPOT	CONCRETE MIX	\$136.80
EXPENSE Descr LIBRARY SPEC EXPENSE			\$136.80
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$112.27
E 101-51600-220 UTILITY SERVICES	HARTLAND WATER & SEWER	3RD QTR WATER/SEWER	\$439.75

Account Descr	Search Name	Comments	Amount
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$105.00
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$168.00
E 101-51600-255 BLDGS/GROUNDS	ROTO-ROOTER	RESTROOM/VILLAGE HALL	\$420.00
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT GAS	\$41.30
EXPENSE Descr MUNICIPAL BUILDING			\$1,286.32
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BEACON ATHLETICS	NOZZLE AND CAP	\$160.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	BITS/GRAFFITI REMOVER	\$29.54
E 101-55200-220 UTILITY SERVICES	HARTLAND WATER & SEWER	3RD QTR WATER/SEWER	\$1,475.05
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	MAX R	BARK RIVER PARK SIGN	\$395.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PORT-A-JOHN	PENBROOK RESTROOMS	\$180.00
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT CENTENNIAL	\$29.04
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT NIXON	\$192.39
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT NIXON	\$49.33
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT PENBROOK	\$17.33
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT PENBROOK	\$23.69
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT CENTENNIAL	\$170.55
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT BARK RIVER	\$137.71
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG NIXON	\$20.55
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT FAC	\$187.85
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT HARTBROOK	\$18.94
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT HARTBROOK	\$34.81
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT NIXON	\$34.54
EXPENSE Descr PARKS			\$3,156.32
EXPENSE Descr PINYON CT			
E 401-70435-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION SERVICES	\$205.50
EXPENSE Descr PINYON CT			\$205.50
EXPENSE Descr PUBLIC WORKS			
E 101-53000-220 UTILITY SERVICES	AT&T	SEPT-OCT PHONE SERVICE	\$18.48
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	ADAPTER/HOWES DSL ADDITIVE	\$72.93
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	ADAPTER/BRAKLEEN/WAX	\$64.43
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	HOWES DSL ADDITIVE	\$13.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	TRANS/FUEL FILTERS	\$55.63
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	MOTOR TUNE UP/FILTERS	\$131.62
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	FLASH LIGHT	\$115.76
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	CA LIGHTING LENSES INC	LED LIGHT	\$35.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	FORCE AMERICA	SWITCHES FOR #39	\$59.20
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	GAPPA SECURITY SOLUTIONS	KEYS	\$50.25
E 101-53000-220 UTILITY SERVICES	HARTLAND WATER & SEWER	3RD QTR WATER/SEWER	\$278.27
E 101-53000-420 STORM SEWER	HOME DEPOT	POWER CHISEL	\$332.47

Account Descr	Search Name	Comments	Amount
E 101-53000-360 VEHICLE MAINT/EXPENSE	INTERSTATE BATTERIES	BATTERY FOR TRUCK	\$99.95
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	KIDS SPORTS LLC	MULTISPORT PROGRAM	\$320.00
E 101-53000-420 STORM SEWER	MAX R	VILLAGE WELCOME SIGN	\$445.00
E 101-53000-420 STORM SEWER	OKAUCHEE REDI-MIX INC	CONCRETE	\$134.00
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	CONCRETE	\$255.00
E 101-53000-420 STORM SEWER	OKAUCHEE REDI-MIX INC	CONCRETE	\$333.75
E 101-53000-360 VEHICLE MAINT/EXPENSE	OLD DOMINIUM BRUSH	SHAFT LEVER	\$56.95
E 101-53000-360 VEHICLE MAINT/EXPENSE	OLD DOMINIUM BRUSH	IMPELLER/BUSHING/KEY BUSHING DIR DRV	\$3,093.10
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GIS DATA MAINTENANCE	\$187.50
E 101-53000-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$319.64
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRINITY ECO SOLUTIONS	DEGREASER	\$823.10
E 101-53000-220 UTILITY SERVICES	U.S. CELLULAR	SEPT-OCT CELLULAR	\$87.01
E 101-53000-220 UTILITY SERVICES	VERIZON WIRELESS	AUG-SEPT SERVICE	\$75.70
E 101-53000-225 STREET LIGHTING	WE ENERGIES	AUG-SEPT ST LIGHTING	\$72.35
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT GAS	\$25.88
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JULY-AUG CLOCK	\$23.51
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	AUG ELECTRIC	\$531.14
E 101-53000-225 STREET LIGHTING	WE ENERGIES	AUG-SEPT CAMPUS DR	\$394.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	WEBER, KURT	RATCHET/WRENCHES	\$294.19
E 101-53000-420 STORM SEWER	WOLF PAVING CO INC	ASPHALT	\$192.59
EXPENSE Descr PUBLIC WORKS			\$8,992.39
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	SEPT-OCT PHONE SERVICE	\$18.49
E 101-55300-302 TO THE POINTE DANCE PROGRAM	CHRISTOPHER GILBERT	SEPT DANCE CLASS	\$151.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	SEPT MODERATE YOGA PUNCH CARDS	\$403.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	SEPT GENTLE YOGA PUNCH CARDS	\$302.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	SEPT YOGA STRENGTH PUNCH CARDS	\$201.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	ALIGNMENT YOGA	\$840.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	SEPT NIA PUNCH CARDS	\$224.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO FOR ADULTS PM	\$432.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO FOR ADULTS AM	\$448.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO FOR ADULTS AM	\$1,152.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO FOR ADULTS AM	\$128.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	GAYDOS-FEDAK, NINA M	SEPT DANCE CLASSES	\$1,607.33
E 101-55300-220 UTILITY SERVICES	HARTLAND WATER & SEWER	3RD QTR WATER/SEWER	\$4,527.60
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	SEPT DANCE CLASSES	\$516.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	SEPT BARRE STRENGTH PUNCH CARDS	\$352.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KIDS SPORTS LLC	SOCCER PROGRAM	\$360.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	POTTERY ON POTTER'S WHEEL	\$84.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	BABYSITTER BASICS	\$281.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	PARKOUR PARENTS NIGHT OUT	\$48.00

Account Descr	Search Name	Comments	Amount
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LISA M SAUER	ADULT PIANO FOR BEGINNERS	\$200.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	SEPT CARDIO FIT PUNCH CARDS	\$312.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	SEPT CORE FITNESS PUNCH CARDS	\$374.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	SEPT CORE FITNESS PUNCH CARDS	\$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OSBORNE, SHEILA RAE	MY BEST COLORS	\$90.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	RANDERWALA, KHUSHBU	ACRYLIC PAINTING	\$128.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	REBHOLZ, CHRIS	ERGONOMICS PROGRAM	\$8.00
E 101-55300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	NOV PREMIUMS	\$4.54
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	SEPT QIGONG PUNCH CARDS	\$96.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	TISCHER, SHERRY	REIMBURSE PROGRAM SUPPLIES	\$20.81
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	SEPT-OCT CELLULAR	\$46.99
E 101-55300-302 TO THE POINTE DANCE PROGRAM	VALERIE RODRIGUES	SEPT DANCE CLASSES	\$107.10
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	SEPT CHAIR YOGA PUNCH CARDS	\$288.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	SEPT YOGA FOR LIFE PUNCH CARDS	\$640.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	SEPT YOGA FOR LIFE PUNCH CARDS	\$720.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	SEPT RECORD CHECK	\$7.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	WOHEAD, KIMBERLY J	SEPT DANCE CLASSES	\$276.73
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$15,589.59
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	SEPT SERVICES	\$32,649.30
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$32,649.30
EXPENSE Descr SEWER SERVICE			
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	SEPT-OCT PHONE SERVICE	\$18.48
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	SEPT FSA FEES	\$15.86
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	MAILCOM CONSULTING LLC	3RD QTR WATER/SEWER BILLS	\$940.01
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	U.S. CELLULAR	SEPT-OCT CELLULAR	\$87.02
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG CRYSTAL	\$84.16
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG SHADOW RIDGE	\$51.36
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG RUSTIC	\$27.81
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	AUG WOODLANDS	\$36.82
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT BRADFORD	\$41.00
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	AUG-SEPT HWY 83	\$18.67
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG ARLENE	\$183.70
EXPENSE Descr SEWER SERVICE			\$1,504.89
EXPENSE Descr STORM WATER MGMT PLAN			
E 401-74097-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	STORM WATER PERMIT STUDY	\$600.00
EXPENSE Descr STORM WATER MGMT PLAN			\$600.00
EXPENSE Descr THORNBUSH CR			
E 401-70430-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION SERVICES	\$3,991.80

Account Descr	Search Name	Comments	Amount
EXPENSE Descr THORNBUSH CR			\$3,991.80
EXPENSE Descr WATER UTILITY			
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	SEPT-OCT PHONE SERVICE	\$18.48
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	CAULK	\$20.95
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	MORTAR MIX/#3 PUMP HOUSE	\$10.57
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	SEPT FSA FEES	\$39.66
E 620-53700-654 MAINTENANCE OF HYDRANTS	HD SUPPLY WATERWORKS, LTD	GREASE	\$108.00
E 620-53700-923 OUTSIDE SERVICES	MAILCOM CONSULTING LLC	3RD QTR WATER/SEWER BILLS	\$940.01
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	SEPT BACTERIA SAMPLES	\$36.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	SEPT BACTERIA SAMPLES	\$72.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER	\$1,072.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	DRINKING WATER	\$20.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	SEPT BACTERIA SAMPLES	\$72.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	BACTERIA SAMPLE	\$90.00
E 620-53700-408 TAXES/EQUIVALENTS	PUBLIC SERVICE COMMISSION	REMAINDER ASSESSMENT	\$1,297.56
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	SCADA SERVICE	\$950.02
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	U.S. CELLULAR	SEPT-OCT CELLULAR	\$87.01
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT BRISTLECONE	\$225.37
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	AUG-SEPT #3 PUMPHOUSE	\$16.68
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT MICROBOOSTER	\$22.57
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JULY-AUG SUNSHINE	\$15.99
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JULY-AUG HILL ST	\$20.42
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	AUG-SEPT PENBROOK	\$10.56
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT PENBROOK	\$349.11
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT COVENTRY	\$22.99
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT SUNSHINE	\$1,571.83
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT MANCHESTER	\$1,250.37
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	AUG-SEPT SUNNYSLOPE	\$784.14
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	AUG-SEPT BRISTLECONE	\$13.09
EXPENSE Descr WATER UTILITY			\$9,137.38
			\$123,005.49

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Payments

Current Period: SEPTEMBER 2017

Batch Name	SEPT17MC	User Dollar Amt	\$51,567.26	
	Payments	Computer Dollar Amt	\$51,567.26	
			\$0.00	In Balance
Refer	54488 <u>WI SUPPORT COLLECTIONS TRUS Ck# 008650 9/8/2017</u>			
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO PP #18			\$484.61
Invoice				
Transaction Date	10/2/2017	GF Checking	11100	Total \$484.61
Refer	54489 <u>US DEPT OF EDUCATION Ck# 008651 9/8/2017</u>			
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO GARNISHMENT/DYER			\$191.65
Invoice				
Transaction Date	10/2/2017	GF Checking	11100	Total \$191.65
Refer	54490 <u>TAPCO Ck# 008652 9/11/2017</u>			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES RADAR FEEDBACK SIGN/DATA COLLECTION UNIT			\$3,920.25
Invoice	Q1709593			
Transaction Date	10/2/2017	GF Checking	11100	Total \$3,920.25
Refer	54491 <u>WI SUPPORT COLLECTIONS TRUS Ck# 008653 9/21/2017</u>			
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO PP #19			\$484.61
Invoice				
Transaction Date	10/2/2017	GF Checking	11100	Total \$484.61
Refer	54492 <u>US DEPT OF EDUCATION Ck# 008654 9/21/2017</u>			
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO GARNISHMENT/DYER			\$240.93
Invoice				
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO GARNISHMENT/REID			\$3.21
Invoice				
Transaction Date	10/2/2017	GF Checking	11100	Total \$244.14
Refer	54493 <u>R&R INSURANCE SERVICES INC Ck# 008655 9/27/2017</u>			
Cash Payment	E 101-51500-510 INSURANCES ANNUAL PACKAGE			\$46,242.00
Invoice	1759421			
Transaction Date	10/2/2017	GF Checking	11100	Total \$46,242.00

Fund Summary

	11100	GF Checking
101 GENERAL FUND	\$51,567.26	
	<u>\$51,567.26</u>	

Pre-Written Checks	\$51,567.26	
Checks to be Generated by the Computer	\$0.00	
Total	<u>\$51,567.26</u>	

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Payments

Current Period: SEPTEMBER 2017

Batch Name	Payment	Computer Dollar Amt			Posted
Batch Name	SEPT17WIRE				
Payment					
Computer Dollar Amt		\$634,964.31			
Posted					
<hr/>					
Refer	54510 FIRST BANK FINANCIAL CENTRE		Ck# 2017099E	9/30/2017	
Cash Payment	E 101-51500-300 OPERATING SUPPLIES		EBUSINESS BANKING		\$20.00
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES		POSITIVE PAY		\$30.00
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES		ACH FILTERS/BLOCKS		\$25.00
Invoice					
Transaction Date	9/30/2017	Due 0	GF Checking	11100	Total \$75.00
Refer	54511 BOND TRUST SERVICES CORP		Ck# 2017100E	9/29/2017	
Cash Payment	E 301-58000-610 PRINCIPAL REDEMPTI		2012 GO BOND PRINCIPAL AND INTEREST		\$155,000.00
Invoice			PAYMENT		
Cash Payment	E 620-53700-610 PRINCIPAL REDEMPTI		2012 GO BOND PRINCIPAL AND INTEREST		\$95,000.00
Invoice			PAYMENT		
Cash Payment	E 204-53610-610 PRINCIPAL REDEMPTI		2012 GO BOND PRINCIPAL AND INTEREST		\$5,000.00
Invoice			PAYMENT		
Cash Payment	E 301-58000-615 DEBT SERVICE - INTE		2012 GO BOND PRINCIPAL AND INTEREST		\$37,016.88
Invoice			PAYMENT		
Cash Payment	E 620-53700-427 INTEREST ON LONG T		2012 GO BOND PRINCIPAL AND INTEREST		\$20,310.63
Invoice			PAYMENT		
Cash Payment	E 204-53610-615 DEBT SERVICE - INTE		2012 GO BOND PRINCIPAL AND INTEREST		\$702.49
Invoice			PAYMENT		
Transaction Date	9/29/2017	Due 0	GF Checking	11100	Total \$313,030.00
Refer	54512 BOND TRUST SERVICES CORP		Ck# 2017101E	9/29/2017	
Cash Payment	E 301-58000-610 PRINCIPAL REDEMPTI		2015 GO BONDS PRINCIPAL AND INTEREST		\$75,000.00
Invoice			PAYMENTS		
Cash Payment	E 620-53700-610 PRINCIPAL REDEMPTI		2015 GO BONDS PRINCIPAL AND INTEREST		\$60,000.00
Invoice			PAYMENTS		
Cash Payment	E 301-58000-615 DEBT SERVICE - INTE		2015 GO BONDS PRINCIPAL AND INTEREST		\$36,150.00
Invoice			PAYMENTS		
Cash Payment	E 620-53700-427 INTEREST ON LONG T		2015 GO BONDS PRINCIPAL AND INTEREST		\$7,725.00
Invoice			PAYMENTS		
Transaction Date	9/29/2017	Due 0	GF Checking	11100	Total \$178,875.00
Refer	54513 PAYROLL DATA SERVICES INC		Ck# 2017102E	9/8/2017	
Cash Payment	E 804-56700-110 SALARIES		09/08/17 BID PAYROLL WIRE		\$1,085.35
Invoice					
Cash Payment	G 804-21520 RETIREMENT DEDUCTION		09/08/17 BID PAYROLL WIRE		-\$30.25
Invoice					

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Payments

Current Period: SEPTEMBER 2017

Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	09/08/17 BID PAYROLL WIRE				\$38.11
Invoice						
Transaction Date	9/8/2017	Due 0	GF Checking	11100	Total	\$1,093.21
Refer	54514 PAYROLL DATA SERVICES INC	Ck# 2017103E 9/22/2017				
Cash Payment	E 804-56700-110 SALARIES	09/22/17 BID PAYROLL WIRE				\$1,085.35
Invoice						
Cash Payment	G 804-21520 RETIREMENT DEDUCTION	09/22/17 BID PAYROLL WIRE				-\$30.25
Invoice						
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH	09/22/17 BID PAYROLL WIRE				\$38.11
Invoice						
Transaction Date	9/22/2017	Due 0	GF Checking	11100	Total	\$1,093.21
Refer	54515 EMPLOYEE TRUST FUNDS	Ck# 2017104E 9/25/2017				
Cash Payment	E 101-51400-150 HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE				\$1,630.06
Invoice						
Cash Payment	E 101-51500-150 HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE				\$2,223.31
Invoice						
Cash Payment	E 101-55300-150 HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE				\$660.55
Invoice						
Cash Payment	E 101-52100-150 HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE				\$26,891.44
Invoice						
Cash Payment	E 101-53000-150 HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE				\$20,384.97
Invoice						
Cash Payment	E 101-55110-150 HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE				\$4,831.32
Invoice						
Cash Payment	E 101-52200-150 HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE				\$1,098.78
Invoice						
Cash Payment	E 101-52300-150 HEALTH/DENTAL/LIFE	OCTOBER HEALTH INSURANCE				\$1,098.78
Invoice						
Cash Payment	G 101-21530 INSURANCE DEDUCTIONS	OCTOBER HEALTH INSURANCE				\$5,628.03
Invoice						
Cash Payment	G 101-34140 UNFUNDED EMPLOYEE BE	OCTOBER HEALTH INSURANCE				\$5,957.88
Invoice						
Transaction Date	9/25/2017	Due 0	GF Checking	11100	Total	\$70,405.12
Refer	54516 WI RETIREMENT SYSTEM	Ck# 2017105E 9/29/2017				
Cash Payment	E 101-55300-140 RETIREMENT BENEFIT	AUGUST WRS PREMIUMS				\$321.31
Invoice						
Cash Payment	E 101-51400-140 RETIREMENT BENEFIT	AUGUST WRS PREMIUMS				\$721.64
Invoice						
Cash Payment	E 101-51500-140 RETIREMENT BENEFIT	AUGUST WRS PREMIUMS				\$280.94
Invoice						
Cash Payment	E 101-52100-140 RETIREMENT BENEFIT	AUGUST WRS PREMIUMS				\$10,819.85
Invoice						
Cash Payment	E 101-52100-140 RETIREMENT BENEFIT	AUGUST WRS PREMIUMS				\$674.51
Invoice						
Cash Payment	E 101-52200-140 RETIREMENT BENEFIT	AUGUST WRS PREMIUMS				\$663.89
Invoice						
Cash Payment	E 101-52300-140 RETIREMENT BENEFIT	AUGUST WRS PREMIUMS				\$805.40
Invoice						

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Current Period: SEPTEMBER 2017

Cash Payment	E 101-52200-140 RETIREMENT BENEFIT	AUGUST WRS PREMIUMS			\$12.69
Invoice					
Cash Payment	E 101-53000-140 RETIREMENT BENEFIT	AUGUST WRS PREMIUMS			\$3,320.42
Invoice					
Cash Payment	E 101-55110-140 RETIREMENT BENEFIT	AUGUST WRS PREMIUMS			\$1,527.45
Invoice					
Cash Payment	E 620-53700-926 EMPLOYEE PENSIONS	AUGUST WRS PREMIUMS			\$1,831.26
Invoice					
Cash Payment	E 204-53610-110 SALARIES	AUGUST WRS PREMIUMS			\$83.12
Invoice					
Cash Payment	E 204-53610-110 SALARIES	AUGUST WRS PREMIUMS			\$255.97
Invoice					
Cash Payment	E 204-53610-390 BILLING/COLLECTION/	AUGUST WRS PREMIUMS			\$356.23
Invoice					
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	AUGUST WRS PREMIUMS			\$9,385.54
Invoice					
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	AUGUST WRS PREMIUMS			\$7,737.60
Invoice					
Transaction Date	9/29/2017	Due 0	GF Checking	11100	Total \$38,797.82
Refer	54517 AFLAC		Ck# 2017106E 9/22/2017		
Cash Payment	G 101-21592 AFLAC INS PAYABLE		AFLAC PREMIUMS		\$323.94
Invoice					
Transaction Date	9/22/2017	Due 0	GF Checking	11100	Total \$323.94
Refer	54518 WI DEPT OF REVENUE (SALES TA		Ck# 2017107E 9/30/2017		
Cash Payment	G 101-21515 SALES TAXES PAYABLE		AUGUST SALES TAX RECONCILIATION		\$961.38
Invoice					
Cash Payment	R 101-48000 MISCELLANEOUS REVENU		AUGUST SALES TAX RECONCILIATION		-\$10.00
Invoice					
Transaction Date	9/30/2017	Due 0	GF Checking	11100	Total \$951.38
Refer	54519 PAYMENT SERVICE NETWORK		Ck# 2017108E 9/6/2017		
Cash Payment	E 620-53700-923 OUTSIDE SERVICES		MONTHLY CREDIT CARD PROCESSING FEES		\$45.08
Invoice					
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C		MONTHLY CREDIT CARD PROCESSING FEES		\$45.07
Invoice					
Transaction Date	9/6/2017	Due 0	GF Checking	11100	Total \$90.15
Refer	54520 JPMORGAN CHASE BANK		Ck# 2017109E 9/18/2017		
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		AMAZON - CD'S/DVD'S		\$975.18
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES		AMAZON - OFFICE SUPPLIES		\$217.42
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES		PIGGLY WIGGLY - BAKERY		\$39.99
Invoice					
Cash Payment	E 205-59100-305 EXPENSES-OTHER		SUBWAY CATERING - SANDWICH PLATTER		\$89.09
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES		PARTY CITY - SUPPLIES/MEYER RETIREMENT PARTY		\$24.22
Invoice					

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Current Period: SEPTEMBER 2017

Cash Payment	E 101-51400-300 OPERATING SUPPLIES	AMAZON - NAPKINS/MEYER RETIREMENT PARTY	\$32.45
Invoice			
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	QR CODE GENERATOR - PRO STARTER	\$72.00
Invoice			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	KALAHARI - WMCA CONFERENCE/IGL	\$198.40
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	VALLEY POPCORN - POPCORN	\$79.55
Invoice			
Cash Payment	E 101-52200-255 BLDGS/GROUNDS	PIGGLY WIGGLY - COFFEE	\$13.98
Invoice			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	WALMART - FOOD FOR BREWER'S GAME	\$131.64
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	WSFCA - CONFERENCE/DYER	\$75.00
Invoice			
Cash Payment	E 101-52300-360 VEHICLE MAINT/EXPE	WI DOT - VEHICLE REGISTRATION	\$86.45
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	WSFCA - CONFERENCE/JAMBRETZ	\$75.00
Invoice			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	MILWAUKEE BREWERS - GAME TICKET	\$20.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	BEST BUY - PRINTER	\$199.99
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - TYVEK SUITS FOR PRISONERS/EVIDENCE	\$39.31
Invoice			
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	VESTA AT&T - GO PHONE TRAIL CAMERA/AUGUST	\$26.66
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	CANNERY MARKET - TRAINING DINNER/BAGIN/COLLURA	\$41.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	HYATT REGENCY - CHIEFS CONFERENCE/COLLURA	\$240.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	CITY OF APPLETON PARKING - PARKING AT TRAINING	\$2.00
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	5.11 TACTICAL - CLOTHING ALLOWANCE/BAGIN	\$111.78
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - CAMERA CHARGING CORD	\$39.85
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	WALMART - AIR FRESHNERS/DISINFECTING WIPES	\$32.85
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	OFFICEMAX - TONER	\$87.99
Invoice			
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	AMAZON - AMAZON PRIME MEMBERSHIP	\$99.00
Invoice			

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Current Period: SEPTEMBER 2017

Cash Payment	E 101-52100-300 OPERATING SUPPLIES	TITLETOWN BREWING - CHIEFS CONF/COLLURA & BAGIN	\$38.58
	Invoice		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	ROCKY ROCOCO - CHIEFS CONF/ COLLURA & BAGIN	\$17.39
	Invoice		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	RED ROBIN - CHIEFS CONF/COLLURA & BAGIN	\$24.26
	Invoice		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	HYATT REGENCY - CHIEFS CONFERENCE/BAGIN	\$240.00
	Invoice		
Cash Payment	E 802-52100-300 OPERATING SUPPLIES	BAYMONT INN - SCIT SNIPER TRAINING	\$349.95
	Invoice		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	KALAHARI - HOFFA TRAINING	\$82.00
	Invoice		
Cash Payment	E 101-52100-360 VEHICLE MAINT/EXPE	TASCA FORD - TAIL LIGHT FOR EXPLORER CREDIT	-\$50.00
	Invoice		
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	PIGGLY WIGGLY - FOOD/MEYER RETIREMENT	\$50.23
	Invoice		
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	SHEDD AQUARIUM - REC FIELD TRIP	\$1,857.80
	Invoice		
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	AMAZON - PICKLEBALL SUPPLIES	\$105.49
	Invoice		
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	AMAZON - FLOOR TAPE	\$120.89
	Invoice		
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	PIGGLY WIGGLY - SUMMER HELP LUNCH	\$175.35
	Invoice		
Cash Payment	E 204-53610-305 EXPENSES-OTHER	AMAZON - DELL LASER PRINTER	\$175.60
	Invoice		
Cash Payment	E 620-53700-681 COMPUTERS & SOFT	AMAZON - DELL LASER PRINTER	\$175.60
	Invoice		
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - HYDRATION GEAR/SCIT STARTUP GEAR	\$51.97
	Invoice		
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	SHUTTERSTOCK - IMAGES ON DEMAND	\$376.00
	Invoice		
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	PIGGLY WIGGLY - HOT DOGS/BUNS/POPSICLES	\$23.49
	Invoice		
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	GREENFIELD AQUATIC CNTR - REC FIELD TRIP	\$595.50
	Invoice		
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	HILLSIDE CINEMAS - REC FIELD TRIP	\$258.00
	Invoice		
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	EGGERS IMPRINTS - REC T-SHIRTS	\$57.00
	Invoice		
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	FGA - BUS RENTAL FOR SHEDD AQUARIUM	\$581.59
	Invoice		

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Payments

Current Period: SEPTEMBER 2017

Cash Payment	E 101-55300-303	SUMMER.REC EXPENS	COUNTRY SPRINGS - REC FIELD TRIP	\$835.00
Invoice				
Cash Payment	E 101-53000-345	STAFF EDUCATION/TR	LEAGUE OF WI MUNI - CONF/EINWECK	\$205.00
Invoice				
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	EH WOLF - UNLEADED GAS	\$3,338.47
Invoice				
Cash Payment	E 101-52200-290	OUTSIDE SERVICES/C	SPECTRUM BUSINESS - AUG/SEPT SERVICE	\$249.99
Invoice				
Cash Payment	E 101-53635-460	LANDSCAPE MANAGE	WACHTEL TREE SCIENCE - TREATMENT OF ASH BORER	\$9,668.00
Invoice				
Cash Payment	E 101-55200-365	BLDGS/GROUNDS MAI	WACHTEL TREE SCIENCE - TREATMENT OF ASH BORER	\$1,000.00
Invoice				
Cash Payment	E 101-51400-300	OPERATING SUPPLIES	AT&T - AUG/SEPT INTERNET	\$53.00
Invoice				
Cash Payment	E 101-52400-300	OPERATING SUPPLIES	AT&T - AUG/SEPT INTERNET	\$53.00
Invoice				
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	AT&T - AUG/SEPT INTERNET	\$53.00
Invoice				
Cash Payment	E 101-55300-300	OPERATING SUPPLIES	AT&T - AUG/SEPT INTERNET	\$53.00
Invoice				
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	AT&T - AUG/SEPT INTERNET	\$53.00
Invoice				
Cash Payment	E 101-53000-220	UTILITY SERVICES	AT&T - AUG/SEPT INTERNET	\$53.00
Invoice				
Cash Payment	E 620-53700-605	MAINTENANCE-WATE	AT&T - AUG/SEPT INTERNET	\$53.00
Invoice				
Cash Payment	E 204-53610-385	MAINTENANCE-COLLE	AT&T - AUG/SEPT INTERNET	\$53.00
Invoice				
Cash Payment	E 101-55370-300	OPERATING SUPPLIES	AT&T - AUG/SEPT INTERNET	\$30.00
Invoice				
Cash Payment	E 101-53000-360	VEHICLE MAINT/EXPE	EH WOLF - DIESEL/UNLEADED	\$2,665.93
Invoice				
Cash Payment	E 101-51400-300	OPERATING SUPPLIES	AT&T - AUG/SEPT PHONE	\$42.68
Invoice				
Cash Payment	E 101-52400-300	OPERATING SUPPLIES	AT&T - AUG/SEPT PHONE	\$42.68
Invoice				
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	AT&T - AUG/SEPT PHONE	\$42.68
Invoice				
Cash Payment	E 101-55300-300	OPERATING SUPPLIES	AT&T - AUG/SEPT PHONE	\$42.68
Invoice				
Cash Payment	E 101-55110-220	UTILITY SERVICES	AT&T - AUG/SEPT PHONE	\$42.68
Invoice				
Cash Payment	E 101-52100-300	OPERATING SUPPLIES	AT&T - AUG/SEPT PHONE	\$42.68
Invoice				
Cash Payment	E 101-53000-220	UTILITY SERVICES	AT&T - AUG/SEPT PHONE	\$42.68
Invoice				
Cash Payment	E 620-53700-605	MAINTENANCE-WATE	AT&T - AUG/SEPT PHONE	\$42.67
Invoice				

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Payments

Current Period: SEPTEMBER 2017

Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	AT&T - AUG/SEPT PHONE	AT&T - AUG/SEPT PHONE	\$42.67
Invoice				
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS		\$230.49
Invoice				
Cash Payment	E 101-52200-290 OUTSIDE SERVICES/C	SPECTRUM BUSINESS - AUG/SEPT SERVICE		\$104.03
Invoice				
Cash Payment	E 101-51600-300 OPERATING SUPPLIES	AMAZON - WALL MOUNTED MAGAZINE RACK		\$68.72
Invoice				
Cash Payment	E 101-51600-300 OPERATING SUPPLIES	AMAZON - WALL MOUNTED MAGAZINE RACK		\$68.72
Invoice				
Cash Payment	E 101-53000-220 UTILITY SERVICES	SPECTRUM BUSINESS - AUG/SEPT INTERNET		\$83.33
Invoice				
Cash Payment	E 620-53700-605 MAINTENANCE-WATE	SPECTRUM BUSINESS - AUG/SEPT INTERNET		\$83.33
Invoice				
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM BUSINESS - AUG/SEPT INTERNET		\$83.33
Invoice				
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AT&T SERVICE		\$64.05
Invoice				
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	LITTLE AMERRICKA - SUMMER CAMP TRIP		\$565.50
Invoice				
Cash Payment	E 101-55300-303 SUMMER REC EXPENS	SAFARI LAKE GENEVA - SUMMER CAMP TRIP		\$670.00
Invoice				
Cash Payment	G 101-31630 4TH OF JULY PARADE DO	ADVENTURE ROCK - ROCK WALL 125TH CELEBRATION		\$600.00
Invoice				
Cash Payment	G 101-23005 EMPLOYEE RECOGNITION	SOUTHWEST AIRLINES - LYNN RETIREMENT GIFT		\$450.00
Invoice				

Transaction Date	9/18/2017	Due 0	GF Checking	11100	Total	\$30,229.48
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Fund Summary

	11100 GF Checking	
804 BUSINESS IMPROVEMENT DISTRICT	\$2,186.42	
802 LAKE AREA CRITICAL INCIDENT TM	\$349.95	
620 WATER FUND	\$185,266.57	
301 DEBT SERVICE FUND	\$303,166.88	
205 SPECIAL LIBRARY FUND	\$89.09	
204 SEWER	\$6,797.48	
101 GENERAL FUND	\$137,107.92	
	<u>\$634,964.31</u>	

Pre-Written Checks	\$634,964.31
Checks to be Generated by the Computer	\$0.00
Total	\$634,964.31

VILLAGE OF HARTLAND
LICENSES AND PERMITS
OCTOBER 9, 2017

Class "B" Beer/"Class C" Wine License

Applicant: Java Services LLC dba Pink Mocha Cafe
Location: 418 Merton Avenue
Agent: Heidi Nugent

The following documents are complete and on file:

- Original Alcohol Beverage Retail License Application
- Auxiliary Questionnaire
- Schedule for Appointment of Agent

Licenses Relating to St. Charles Parish Trivia Night

Applicant: St. Charles Parish
Dates: November 4, 2017
Location: 313 Circle Drive

Temporary Class "B" Beer/"Class B" Wine Retailers License
Temporary Operator License: Anne Wick

Bartender (Operator's) License – expires June 30, 2018

Joanna L. Steuber
Rachel Elizabeth Piantino
Adam James Sommer
Stefanie E. Aller

The Police Chief and Village Clerk recommend approval of the license listed above. The applicant has successfully completed the Responsible Beverage Servers Course.

Pro-rated 9 mos.

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning ending 6/30 Oct 20 17 : 20 18 .

TO THE GOVERNING BODY of the: [X] Village of } Hartland [] Town of [] City of

County of Waukesha Aldermanic Dist. No. (if required by ordinance)

- 1. The named [] INDIVIDUAL [] PARTNERSHIP [X] LIMITED LIABILITY COMPANY [] CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

- 2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Heidi Nugent Tava Services LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title Name Home Address Post Office & Zip Code
President/Member owner Heidi Nugent 146 Woodlands Ct Hartland 53029
Vice President/Member
Secretary/Member
Treasurer/Member

Agent Heidi Nugent
Directors/Managers Heidi Nugent cell 262-366-2215

- 3. Trade Name Pink Mocha Cafe Business Phone Number 262-369-9932
4. Address of Premises 418 Merton Ave Post Office & Zip Code Hartland 53029

- 5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? [X] Yes [] No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? [] Yes [X] No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? [] Yes [X] No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? [X] Yes [] No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? [] Yes [X] No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

- 9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) liquor will be stored in locked cabinet in kitchen & sold in dining area

- 10. Legal description (omit if street address is given above):
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? [] Yes [X] No
(b) If yes, under what name was license issued?
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864] [X] Yes [] No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. [X] Yes [] No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? [X] Yes [] No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME
this 25th day of August, 20 17
Faith Kandler
(Clerk/Notary Public)
My commission expires 11-29-19

Signature of Heidi Nugent
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
(Additional Partner(s)/Member/Manager of Limited Liability Company If Any)

TO BE COMPLETED BY CLERK

Table with 4 columns: Date received and filed with municipal clerk (8-25-17), Date reported to council/board, Date provisional license issued, Signature of Clerk / Deputy Clerk; Date license granted, Date license issued, License number issued.

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town
 Village of Hartland County of Waukesha
 City

The undersigned duly authorized officer(s)/members/managers of Java Services LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as
The Pink Mocha Cafe
(trade name)

located at 418 Merton Ave Hartland WI 53029

appoints Heidi Nugent
(name of appointed agent)

146 Woodlands Ct Hartland WI 53029
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 51 yrs

Place of residence last year 146 Woodlands Ct Hartland WI

For: Java Services LLC
(name of corporation/organization/limited liability company)

By: [Signature]
(signature of Officer/Member/Manager)

And: [Signature]
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Heidi Nugent
(print/type agent's name), hereby accept this appointment as agent for the

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 8-25-17 Agent's age 51
(signature of agent) (date)

146 Woodlands Ct Hartland WI 53029 Date of birth 10-12-65
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(date) (signature of proper local official) (town chair, village president, police chief)

AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Nugent		Heidi		A	
Home Address (street/route)		Post Office	City	State	Zip Code
146 Woodlands Ct		Hartland	Hartland	WI	53029
Home Phone Number			Age	Date of Birth	Place of Birth
262-369-7978			51	10/12/65	St Francis

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an individual.
- A member of a partnership which is making application for an alcohol beverage license.

Heidi Nugent of Java Services LLC
(Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 51 yrs
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? Yes No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? Yes No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? Yes No
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? Yes No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)
- Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Java Services LLC	212 Capital Dr Hartland WI 53029	2011	2014
Pink Mocha	418 Merton Ave Hartland WI	2015	present

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 25th day of August, 20 17
Faith Kandler
(Clerk/Notary Public)

[Signature]
(Signature of Named Individual)

My commission expires 11-29-19



Printed on Recycled Paper



LIQUOR LICENSE PREMISE DESCRIPTION FOR

The Pink Mocha Cafe

Business Name

Please be as specific and concise as possible. Thank you.

STORED:

In a locked cabinet in the ^{service} ~~bar~~ area

SOLD:

It will be sold by table service +
mini bar in the vestibule.

INVOICES LOCATED:

They will be stored by in alcohol
cabinet.

Darlene Igl

From: David Cox
Sent: Friday, September 29, 2017 1:38 PM
To: Darlene Igl
Subject: FW: Bar

Dave

David E. Cox, Village Administrator
262-367-2714

www.villageofhartland.com

[Click here](#) to register for our electronic newsletter *Hartland Happenings*.

What is a Village Administrator? Find out more in this [video from ICMA](#).

From: heidi nugent [mailto:scottnugent@sbcglobal.net]
Sent: Friday, September 29, 2017 1:26 PM
To: David Cox <davidc@VillageofHartland.com>
Subject: Fwd: Bar

Hi here is the letter from my land load. :)
HEIDI

Sent from my iPhone

Begin forwarded message:

From: Brian <brian@ohmholdings.com>
Date: September 29, 2017 at 1:23:03 PM CDT
To: "heidi nugent" <scottnugent@sbcglobal.net>
Subject: Bar

Village of Hartland:

Heidi Nugent of Pink Mocha cafe has my permission to have a small bar in the vestibule of her cafe during the weekends when the Herb store and State Farm are not open.

Thank you,

Brian Cass
418 Merton LLC

Get [Outlook for iOS](#)

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 9/27/17

Town Village City of Hartland County of Waukesha

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning and ending and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

- (a) Name St. Charles Parish
(b) Address 313 Circle Dr. Hartland, WI 53029
(c) Date organized 1905
(d) If corporation, give date of incorporation 8/31/1906
(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:
(f) Names and addresses of all officers: President Archbishop Jerome Leschke, Vice President Rev. Kenneth Omernick, Secretary Michael Berendes, Treasurer Paul Prohl
(g) Name and address of manager or person in charge of affair: Anne Wick

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

- (a) Street number 313 Circle Dr. Hartland, WI 53029
(b) Lot Block
(c) Do premises occupy all or part of building?
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

- (a) List name of the event St. Charles Parish Trivia Night
(b) Dates of event 11/4/17

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer (Signature/date) St Charles Home & School (Name of Organization)
Officer (Signature/date)
Officer (Signature/date)
Date Filed with Clerk
Date Reported to Council or Board
Date Granted by Council
License No.



TEMPORARY OPERATOR'S LICENSE

Application for license to serve fermented malt beverages and intoxicating liquors.

License is valid for 1-14 days. An individual may only be issued one Temporary Operator's License

Temporary Operator's License

\$15.00

Date Paid: 9/27/17

Receipt No.: _____

PRINT the answers to the following questions fully and completely:

Name Anne Wick
(First, Middle, Last)

Date of Birth: 08/28/1979 Driver's License No. and State W200-0517-9808-06
WI

Address: W791N3624 Prairieside Ct

City, State, Zip: Pewaukee, WI 53072

Home Phone Number (414)699-6947 Citizen of United States? Yes No

Name of Event: St. Charles Parish Thrua Night

Date(s) of Event: Nov. 4, 2017

What is the name of the nonprofit corporation that you will be serving/selling for?

Name: St. Charles Parish

Address: Renson Rd, Hartland, WI 53029

Person In Charge of Event: Anne Wick

Answer each of the following questions. If any are answered YES, please explain on an additional sheet and attach to the application.

SELECT ONE

- Have you ever been convicted of any felony or misdemeanor crime in Wisconsin or any other state? YES NO
- Have you ever been convicted for violation of any Federal laws? YES NO
- Have you ever been convicted of a violation of an ordinance in any Municipality exclusive of minor traffic violations? YES NO

4. Are there any charges pending against you, in any Court, exclusive of traffic violations, for violation of any State, Federal or Municipal laws or ordinances? YES NO
5. Have you ever been convicted of, or are there any charges pending against you in any court, for violation of operating a motor vehicle while intoxicated? YES NO

I hereby apply for a license to serve Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 66.054(11), 176.05(11) and Ch. 125 of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

The license shall, if issued, be valid for the dates specified on this application and will only be issued once in any given year.

STATE OF WISCONSIN
 §
 WAUKESHA COUNTY

Anne Wick
 (Please Print)
 being first duly sworn on oath says that he/she is at least eighteen years of age, is of good moral character, and is the person who made and signed the foregoing application for a Temporary Operator's License; and that all the statements made by the applicant are true.

Anne Wick
 (Signature of Applicant)

Subscribed and sworn to before me this 27 day of Sept, 2017

Darlene Id
 (Signature of person authorized to administer oaths)

Village Clerk
 Official Title

IN THE EVENT THAT THE VILLAGE OF HARTLAND POLICE DEPARTMENT DECLARES ANY OBJECTION TO THE ISSUANCE OF THE LICENSE, THE APPLICANT SHALL DISCUSS THE ISSUE DIRECTLY WITH THE POLICE CHIEF.



EHLERS
LEADERS IN PUBLIC FINANCE

October 9, 2017

Pre-Sale Report for

Village of Hartland, Wisconsin

\$5,695,000 General Obligation Corporate Purpose
Bonds, Series 2017A



Prepared by:

James A. Mann, CIPMA
Senior Municipal Advisor / Director

And

Dawn Gunderson-Schiel, CPFO, CIPMA
Senior Municipal Advisor / Vice President



Executive Summary of Proposed Debt

Proposed Issue:	\$5,695,000 General Obligation Corporate Purpose Bonds, Series 2017A
Purposes:	<p>The proposed issue includes financing for the following purposes:</p> <p>current refund 2009 Refunding Bonds</p> <ul style="list-style-type: none"> To current refund the Village’s 2009 General Obligation Refunding Bonds. Debt service will be paid from ad valorem property taxes. <p>Interest rates on the obligations proposed to be refunded are 3.25% to 4.125%. The refunding is expected to reduce interest expense by approximately \$169,633 over the next 12 years. The Net Present Value Benefit of the refunding is estimated to be \$184,500, equal to 8.4% of the refunded principal.</p> <p>This refunding is a Current Refunding as the obligations being refunded are either callable (pre-payable) now, or will be within 90 days of the date of issue of the new Bonds.</p> <ul style="list-style-type: none"> Streets, storm sewers, park projects, Police Department facility improvements and equipment. Debt service will be paid from ad valorem property taxes.
Authority:	<p>The Bonds are being issued pursuant to Wisconsin Statutes, Section 67.04.</p> <p>The Bonds will be general obligations of the Village for which its full faith, credit and taxing powers are pledged.</p> <p>The Bonds count against the Village’s General Obligation Debt Capacity Limit of 5% of total Village Equalized Valuation. Following issuance of the Bonds, the Village’s total General Obligation debt principal outstanding will be \$20.3 million, which is 31.5% of its limit. Remaining General Obligation Borrowing Capacity will be approximately \$44.1 million.</p>
Term/Call Feature:	<p>The Bonds are being issued for a 20-year term. Principal on the Bonds will be due on November 1 in the years 2018 through 2037. Interest is payable every six months beginning May 1, 2018.</p> <p>The Bonds maturing on and after November 1, 2028 will be subject to prepayment at the discretion of the Village on November 1, 2027 or any date thereafter.</p>
Bank Qualification:	<p>Because the Village is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the Village will be able to designate the Bonds as “bank qualified” obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.</p>



<p>Rating:</p>	<p>The Village’s most recent bond issues were rated “Aa2” by Moody’s Investors Service. The Village will request a new rating for the Bonds.</p> <p>If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the Village's bond rating if the bond rating of the insurer is higher than that of the Village.</p>
<p>Basis for Recommendation:</p>	<p>Based on our knowledge of your situation, your objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of Bonds as a suitable option based on:</p> <ul style="list-style-type: none"> • The expectation this form of financing will provide the overall lowest cost of funds while also meeting the Village’s objectives for term, structure and optional redemption. • The Village having adequate General Obligation debt capacity to undertake this financing. • The nature of the projects being financed, which will not generate user or other fees, that could be pledged to secure a revenue obligation. • The Village’s current Capital Improvements Plan which identified issuance of General Obligation Bonds to finance these projects. • The existing General Obligation pledge securing the obligations to be refunded.
<p>Method of Sale/Placement:</p>	<p>To obtain the lowest interest cost to the Village, we will competitively bid the purchase of the Bonds from local and national underwriters/banks.</p> <p>We have included an allowance for discount bidding equal to 1.25% of the principal amount of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.</p> <p>If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to lower your borrowing amount.</p> <p>Premium Bids: Under current market conditions, most investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid more than face value is considered “reoffering premium.”</p> <p>Any premium amount received for that portion of the Bonds being issued for refunding existing debt will be used to reduce the issue size. Any premium amount received for the remainder of the Bonds that is more than the underwriting discount and any capitalized interest amounts must be placed in the debt service fund and used to pay a portion of the interest payments due on the Bonds. These adjustments may slightly change the true interest cost of the original bid, either up or down.</p>



Other Considerations:	The Bonds will be offered with the option of the successful bidder utilizing a term bond structure. By offering underwriters the option to “term up” some of the maturities at the time of the sale, it gives them more flexibility in finding a market for your Bonds. This makes your issue more marketable, which can result in lower borrowing costs. If the successful bidder utilizes a term bond structure, we recommend the Village retain a paying agent to handle responsibility for processing mandatory redemption/call notices associated with term bonds.
Review of Existing Debt:	<p>We have reviewed all outstanding indebtedness for the Village and find that, other than the obligations proposed to be refunded by the Bonds, there are no other refunding opportunities now.</p> <p>We will continue to monitor the market and the call dates for the Village’s outstanding debt and will alert you to any future refunding opportunities.</p>
Continuing Disclosure:	Because the Village has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the Village will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The Village is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.
Arbitrage Monitoring:	Because the Bonds are tax-exempt obligations/tax credit obligations, the Village must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Tax Exemption Certificate prepared by your Bond Attorney and provided at closing. We recommend that you regularly monitor compliance with these rules and/or retain the services of a qualified firm to assist you.
Risk Factors:	<p>Current Refunding: The Bonds are being issued for current refunding prior Village debt obligations. Those prior debt obligations are “callable” now and can therefore be paid off within 90 days or less. The new Bonds will not be pre-payable until November 1, 2027.</p> <p>This refunding is being undertaken based in part on an assumption that the Village does not expect to have future revenues to pay off this debt and that market conditions warrant the refinancing now.</p>
Other Service Providers:	This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a firm



	<p>to provide a service, we have assumed that you will continue that relationship. For services, you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, so their final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.</p> <p>Bond Attorney: Quarles & Brady LLP</p> <p>Paying Agent: Bond Trust Services Corp. (if term bond option utilized)</p> <p>Rating Agency: Moody's Investors Service</p>
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This presale report summarizes our understanding of the Village's objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the Village's objectives.



Proposed Debt Issuance Schedule

Pre-Sale Review by Village Board:	October 9, 2017
Distribute Official Statement:	Week of November 6, 2017
Conference with Rating Agency:	Week of October 30, 2017
Village Board Meeting to Award Sale of the Bonds:	November 13, 2017
Estimated Closing Date:	December 5, 2017
Redemption Date for Bond	February 1, 2018

Attachments

Sources and Uses of Funds
Proposed Debt Service Schedule
Refunding Savings Analysis
Bond Buyer Index

Ehlers Contacts

Municipal Advisors:	James Mann	(262) 796-6162
	Dawn Gunderson-Schiel	(262) 796-6166
Disclosure Coordinator:	Brendan Leonard	(262) 796-6169
Financial Analyst:	Mary Zywiec	(262) 796-6171

The Official Statement for this financing will be mailed to the Village Board at their home address or e-mailed for review prior to the sale date.





2017-2021 Capital Project Summary

\$3.5 M Biennial Borrowing			
PROJECTS/EXPENSES	2017	2019	2021
Funds Required for Projects¹			
Street Rehabilitation	2,534,000		
Storm Water System	551,600		
Sidewalk & Curb Repair	20,000		
Park Improvements	68,000		
Water System Improvements			
Sewer System Improvements			
Economic Development (TIF)			
Fire Equipment			
Cemetery			
Municipal Parking Lot	150,000		
<hr/>			
Total Project Expense	3,323,600	3,403,600	3,403,600
Less Annual Appropriation/Other Sources			
General Fund			
Impact Fees			
DNR Grant			
TIF			
Water System			
Sewer System			
Capital Projects Funds on Hand			
Roads at 90%			
Building Depreciation			
<hr/>			
Annual Funding Gap	3,323,600	3,403,600	3,403,600
Refund 2009 \$3,125,000 GO Refg Bonds (Years 2019-2029)			
Principal due 2/1/18	2,200,000		
Interest due 2/1/18	42,472		
Total Funds Needed for Projects/Refunding	5,566,072		
Bid Premium Deposit to Debt Service Fund			
Finance Related Expenses³			
Ehlers (Financial Advisor)	28,700	23,500	23,500
Quarles & Brady LLP (Bond Counsel)	12,500	12,500	12,500
Moody's Investors Service (Rating)	14,000	12,500	12,500
Bond Trust Services Corp (Paying Agent)	675	675	675
Quarles & Brady LLP (Disclosure Counsel)	7,500	7,500	7,500
Reoffering Premium (Built into Rates)			
Underwriting	71,188	43,750	43,750
Capitalized Interest (6 Months)			
Total Financing Required	5,700,634	3,504,025	3,504,025
Interest Earnings	(8,309)	(8,509)	(8,509)
Rounding	2,675	4,484	4,484
NET BOND SIZE	5,695,000	3,500,000	3,500,000

NOTES:

¹ Borrowing amount estimated by the Village

Breakdown for Resolutions no refdg				
Streets/Sidewalks	45.89%	2,613,159	2,610,000	2,625,000
Stormwater	9.91%	564,377	565,000	565,000
Parks	1.22%	69,575	70,000	70,000
Parking Lot	2.69%	153,474	150,000	155,000
Refunding	40.29%	2,294,415	2,300,000	2,300,000
		5,695,000	5,695,000	5,715,000



2017- 2021 Capital Plan Update



Year	Existing Debt Payments Does not include refunded issue	Proposed 2017 Issue Dated December 5, 2017		Proposed 2019 Issue		Proposed 2021 Issue		Total Debt Payments	Miscellaneous Offsets		Tax Levy	Add'l levy	Projected Assessed		Assessed Value	Tax Rate	Budget Year
		Principal	Interest	Principal	Interest	Principal	Interest		Water	Sewer			Value	Rate			
2017	1,231,482	1-Nov		1-Nov		1-Nov		1,231,482			1,231,482		1,208,631,800	1.02	2017		
2018	1,172,629	85,000	1.100%	108,814				1,366,443			1,366,443	134,960	1,282,723,800	1.07	2018		
2019	987,249	375,000	1.200%	119,228				1,481,477			1,481,477	115,034	1,297,624,453	1.14	2019		
2020	988,984	375,000	1.350%	114,728	50,000	1.600%	99,525	1,628,237			1,628,237	146,760	1,312,698,198	1.24	2020		
2021	1,016,865	410,000	1.400%	109,665	100,000	1.700%	98,725	1,735,255			1,735,255	107,019	1,327,947,047	1.31	2021		
2022	989,323	365,000	1.500%	103,925	100,000	1.850%	97,025	1,861,223	100,000	1.850%	105,950	125,968	1,343,373,032	1.39	2022		
2023	940,457	360,000	1.600%	98,450	200,000	1.900%	95,175	1,998,182	200,000	1.950%	104,100	136,959	1,358,978,211	1.47	2023		
2024	922,271	405,000	1.750%	92,690	200,000	2.000%	91,375	2,011,536	200,000	2.100%	100,200	13,354	1,374,764,667	1.46	2024		
2025	903,435	400,000	1.900%	85,603	200,000	2.100%	87,375	1,972,412	200,000	2.150%	96,000	(39,124)	1,390,734,506	1.42	2025		
2026	833,155	395,000	2.050%	78,003	200,000	2.250%	83,175	1,856,033	175,000	2.250%	91,700	(116,380)	1,406,889,856	1.32	2026		
2027	813,588	395,000	2.300%	69,905	200,000	2.400%	78,675	1,819,931	175,000	2.350%	87,763	(36,102)	1,423,232,874	1.28	2027		
2028	719,021	390,000	2.500%	60,820	200,000	2.550%	73,875	1,702,366	175,000	2.500%	83,650	(117,565)	1,439,765,738	1.18	2028		
2029	690,046	360,000	2.600%	51,070	200,000	2.800%	68,775	1,624,166	175,000	2.650%	79,275	(78,200)	1,456,490,656	1.12	2029		
2030	736,176	175,000	2.700%	41,710	200,000	3.000%	63,175	1,465,699	175,000	2.800%	74,638	(158,468)	1,473,409,857	0.99	2030		
2031	371,769	175,000	2.800%	36,985	200,000	3.100%	57,175	1,085,666	175,000	3.050%	69,738	(380,033)	1,490,525,599	0.73	2031		
2032	377,563	175,000	2.900%	32,085	200,000	3.200%	50,975	1,075,023	175,000	3.250%	64,400	(10,644)	1,507,840,164	0.71	2032		
2033	218,000	175,000	3.000%	27,010	200,000	3.300%	44,575	898,298	175,000	3.350%	58,713	(176,725)	1,525,355,862	0.59	2033		
2034	212,000	170,000	3.050%	21,760	175,000	3.400%	37,975	844,585	175,000	3.450%	52,850	(53,713)	1,543,075,030	0.55	2034		
2035	206,000	170,000	3.150%	16,575	175,000	3.500%	32,025	821,413	175,000	3.550%	46,813	(23,173)	1,561,000,032	0.53	2035		
2036		170,000	3.250%	11,220	175,000	3.550%	25,900	597,720	175,000	3.650%	40,600	(223,693)	1,579,133,257	0.38	2036		
2037		170,000	3.350%	5,695	175,000	3.650%	19,688	579,595	175,000	3.750%	34,213	(18,125)	1,597,477,126	0.36	2037		
2038					175,000	3.750%	13,300	390,950	175,000	3.800%	27,650	(188,645)	1,616,034,084	0.24	2038		
2039					175,000	3.900%	21,000	377,738	175,000	3.900%	21,000	(13,213)	1,634,806,608	0.23	2039		
2040					175,000	3.850%	6,738	189,175	175,000	4.000%	14,175	(188,563)	1,653,797,202	0.11	2040		
2041								182,175	175,000	4.100%	7,175	(7,000)	1,673,008,398	0.11	2041		
2042								0			0	(182,175)	1,692,442,759	0.00	2042		
TOTAL	14,330,014	5,695,000	1,285,939	3,500,000	1,225,225	3,500,000	1,260,600	30,796,778	0	0	30,796,778						

2017 Rates based on City of Fitchburg (Aa1) September 12 sale plus 30 bps 2018-27, Caledonia +.25 Aa2 sold 9/27

Village of Hartland

\$2,300,000 General Obligation Bonds

CR 09 GO

Dated: December 5, 2017

Debt Service Comparison -- Accrual Basis

Calendar Year	Total P+I	Existing D/S	Net New D/S	Old Net D/S	Savings
2017	-	-	-	-	-
2018	73,105.78	152,437.50	225,543.28	237,381.26	11,837.98
2019	241,695.00	-	241,695.00	257,100.01	15,405.01
2020	239,295.00	-	239,295.00	251,106.26	11,811.26
2021	231,595.00	-	231,595.00	244,806.26	13,211.26
2022	223,865.00	-	223,865.00	238,375.01	14,510.01
2023	216,015.00	-	216,015.00	231,812.51	15,797.51
2024	258,055.00	-	258,055.00	274,031.26	15,976.26
2025	249,030.00	-	249,030.00	265,031.26	16,001.26
2026	239,755.00	-	239,755.00	256,031.26	16,276.26
2027	235,245.00	-	235,245.00	247,031.26	11,786.26
2028	225,185.00	-	225,185.00	237,890.63	12,705.63
2029	189,810.00	-	189,810.00	204,125.00	14,315.00
-	\$2,622,650.78	\$152,437.50	\$2,775,088.28	\$2,944,721.98	\$169,633.70

PV Analysis Summary (Net to Net)

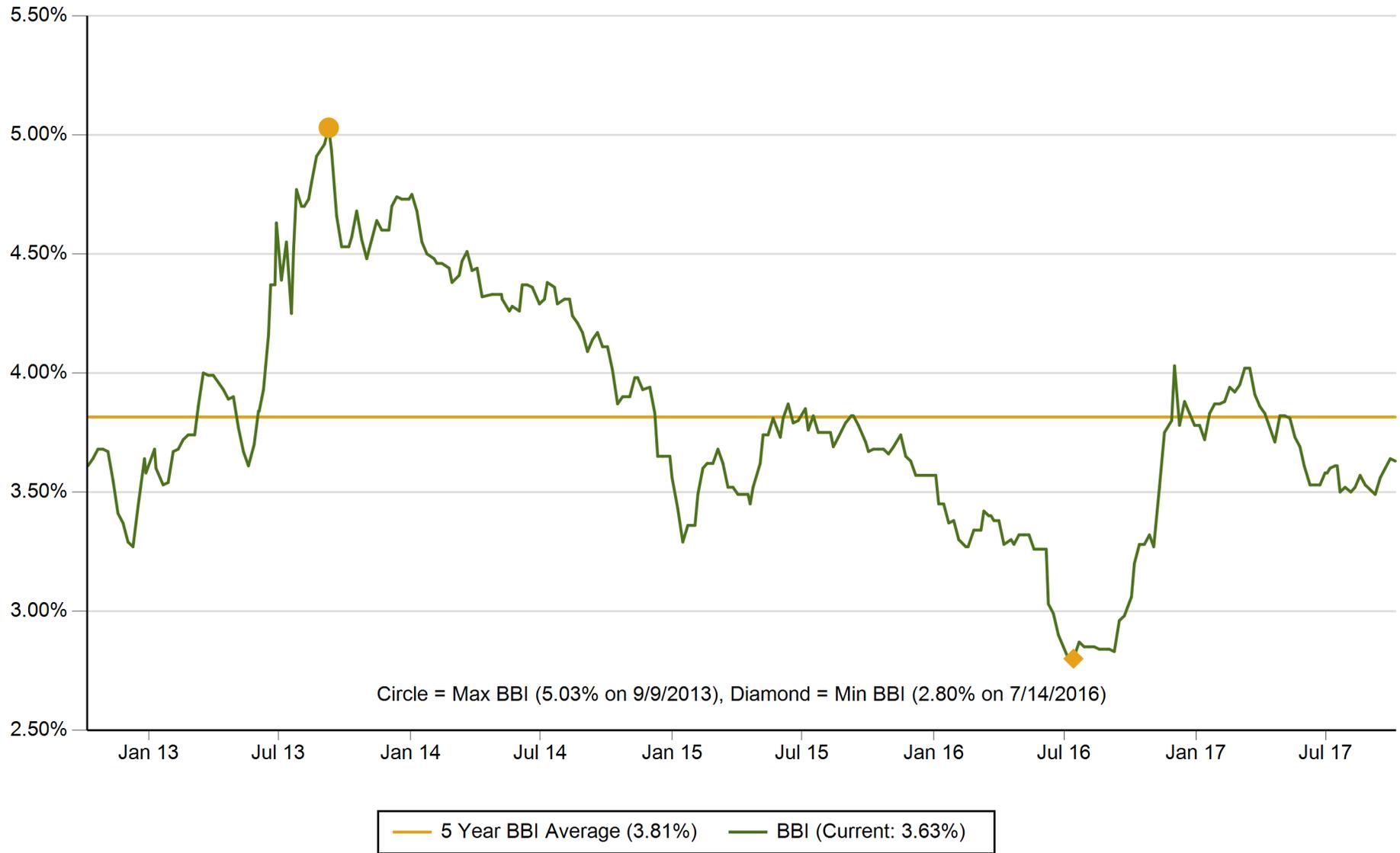
Net PV Cashflow Savings @ 2.442%(Bond Yield)	184,480.94
Net Present Value Benefit	\$184,480.94
Net PV Benefit / \$2,200,000 Refunded Principal	8.385%
Net PV Benefit / \$2,300,000 Refunding Principal	8.021%

Refunding Bond Information

Refunding Dated Date	12/05/2017
Refunding Delivery Date	12/05/2017

5 YEAR TREND IN MUNICIPAL BOND INDICES

Weekly Rates October, 2012 - October, 2017



The Bond Buyer "20 Bond Index" (BBI) shows average yields on a group of municipal bonds that mature in 20 years and have an average rating equivalent to Moody's Aa2 and S&P's AA.

Source: The Bond Buyer



Resolution No. _____

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN AMOUNT
NOT TO EXCEED \$2,625,000
FOR STREET IMPROVEMENT PROJECTS

BE IT RESOLVED by the Village Board of the Village of Hartland, Waukesha County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$2,625,000 for the public purpose of paying the cost of street improvement projects.

Adopted, approved and recorded October 9, 2017.

Jeffrey Pfannerstill
President

ATTEST:

Darlene Igl
Village Clerk

(SEAL)

Resolution No. _____

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN AMOUNT
NOT TO EXCEED \$565,000
FOR SEWERAGE PROJECTS

BE IT RESOLVED by the Village Board of the Village of Hartland, Waukesha County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$565,000 for the public purpose of paying the cost of sewerage projects, consisting of storm water projects.

Adopted, approved and recorded October 9, 2017.

Jeffrey Pfannerstill
President

ATTEST:

Darlene Igl
Village Clerk

(SEAL)

Resolution No. _____

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN AMOUNT
NOT TO EXCEED \$70,000
FOR PARKS AND PUBLIC GROUNDS PROJECTS

BE IT RESOLVED by the Village Board of the Village of Hartland, Waukesha County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$70,000 for the public purpose of paying the cost of parks and public grounds projects.

Adopted, approved and recorded October 9, 2017.

Jeffrey Pfannerstill
President

ATTEST:

Darlene Igl
Village Clerk

(SEAL)

Resolution No. _____

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN AMOUNT
NOT TO EXCEED \$155,000
FOR PARKING LOT PROJECTS

BE IT RESOLVED by the Village Board of the Village of Hartland, Waukesha County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$155,000 for the public purpose of paying the cost of parking lot projects.

Adopted, approved and recorded October 9, 2017.

Jeffrey Pfannerstill
President

ATTEST:

Darlene Igl
Village Clerk

(SEAL)

Resolution No. _____

INITIAL RESOLUTION AUTHORIZING
\$2,300,000 GENERAL OBLIGATION REFUNDING BONDS

BE IT RESOLVED by the Village Board of the Village of Hartland, Waukesha County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, general obligation bonds in an amount not to exceed \$2,300,000 for the public purpose of paying the cost of refunding obligations of the Village, including interest on them.

Adopted, approved and recorded October 9, 2017.

Jeffrey Pfannerstill
President

ATTEST:

Darlene Igl
Village Clerk

(SEAL)

Resolution No. _____

RESOLUTION PROVIDING FOR THE SALE OF
\$5,715,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2017A

WHEREAS, the Village of Hartland, Waukesha County, Wisconsin (the "Village") has adopted initial resolutions (the "Initial Resolutions") authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

- (a) \$2,625,000 for street improvement projects;
- (b) \$565,000 for sewerage projects, consisting of storm water projects;
- (c) \$70,000 for parks and public grounds projects;
- (d) \$155,000 for parking lot projects; and
- (e) \$2,300,000 for refunding obligations of the Village, including interest on them.

WHEREAS, the Village Board hereby finds and determines that the projects described in the Initial Resolutions are within the Village's power to undertake and therefore serve a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the Village Board deems it to be necessary, desirable and in the best interest of the Village to undertake the refunding described above;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Combination of Issues. The issues referred to above are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds, Series 2017A" (the "Bonds") in an amount not to exceed \$5,715,000 for the purposes above specified.

Section 2. Sale of the Bonds. The Village Board hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Village Board shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Sale. The Village Clerk (in consultation with the Village's financial advisor, Ehlers & Associates, Inc. ("Ehlers")) is hereby authorized and directed to cause the sale of the Bonds to be publicized at such times and in such manner as the Village Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the Village Clerk may determine.

Section 4. Official Statement. The Village Clerk (in consultation with Ehlers) shall cause an Official Statement concerning this issue to be prepared. The appropriate Village officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Adopted, approved and recorded October 9, 2017.

Jeffrey Pfannerstill
President

ATTEST:

Darlene Igl
Village Clerk

(SEAL)

VILLAGE OF HARTLAND
ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 76
OF THE VILLAGE OF HARTLAND MUNICIPAL CODE
PERTAINING TO STORMWATER MANAGEMENT

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

Section 1: Chapter 76 of the Village of Hartland Municipal Code of Ordinances pertaining to Stormwater Management is hereby repealed in its entirety and replaced with the following.

ARTICLE I. - IN GENERAL

Sec. 76-1. - Definitions. The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Adequate sod, or self-sustaining vegetative cover means maintenance of sufficient vegetation types and densities such that the physical integrity of the streambank or lakeshore is preserved. Self-sustaining vegetative cover includes grasses, forbs, sedges and duff layers of fallen leaves and woody debris.

Administering authority means a governmental employee, or a regional planning commission empowered under Wis. Stats. § 62.234 that is designated by the village.

Agricultural facilities and practices has the meaning given in Wis. Stats. § 281.16 (1).

Atlas 14 means the National Oceanic and Atmospheric Administration (NOAA) Atlas 14 Precipitation-Frequency Atlas of the United States, Volume 8 (Midwestern States), published in 2013 or any subsequently published edition.

Average annual rainfall means a typical calendar year of precipitation, ~~but excluding snow,~~ as determined by the Wisconsin Department of Natural Resources for users of models such as WINSLAMM, P8 or equivalent methodology. The average annual rainfall is chosen from a department publication for the location closest to the Village.

Best management practices or BMPs means structural or non-structural measures, practices, techniques or devices employed to avoid or minimize soil, sediment or pollutants carried in runoff to waters of the state.

Business day means a day the office of the Director of Public Works/is routinely and customarily open for business.

Cease and desist order means a court-issued order to halt land disturbing construction activity

50 that is being conducted without the required permit.

51

52 *Connected imperviousness* means an impervious surface that is directly connected to a
53 separate storm sewer or water of the state via an impervious flow path.

54

55 *Construction site* means an area upon which one or more land disturbing construction
56 activities occur, including areas that are part of a larger common plan of development or sale where
57 multiple separate and distinct land disturbing construction activities may be taking place at
58 different times on different schedules but under ~~an approved~~one plan.

59

60 *Design storm* means a hypothetical discrete rainstorm characterized by a specific duration,
61 temporal distribution, rainfall intensity, return frequency, and total depth of rainfall.

62

63 *Development* means residential, commercial, industrial or institutional land uses and
64 associated roads ~~with access to municipal sewer and water services~~.

65

66 *Director of public works* means the Village of Hartland Director of Public Works or designee.

67

68 *Division of land* means either a subdivision or minor land division, as defined by chapter 50,
69 Land subdivision.

70

71 *Effective infiltration area* means the area of the infiltration system that is used to infiltrate
72 runoff and does not include the area used for site access, berms or pretreatment.

73

74 *Erosion* means the process by which the land's surface is worn away by the action of wind,
75 water, ice or gravity.

76

77 *Erosion and sediment control plan* means a comprehensive plan developed to address
78 pollution caused by erosion and sedimentation of soil particles or rock fragments during
79 construction.

80

81 *Exceptional resource waters* means waters listed in § NR 102.11, Wis. Adm. Code.

82

83 *Extraterritorial jurisdiction* means extraterritorial plat approval jurisdiction as defined by
84 section 50-2 of the Village of Hartland Land Subdivision Ordinance.

85

86 *Filtering layer* means soil that has at least a 3-foot deep layer with at least 20 percent fines;
87 or at least a 5-foot deep layer with at least 10 percent fines; or an engineered soil with an equivalent
88 level of protection as determined by the regulatory authority for the site.

89

90 *Final stabilization* means that all land disturbing construction activities at the construction
91 site have been completed and that a uniform perennial vegetative cover has been established, with
92 a density of at least 70 percent of the cover, for the unpaved areas and areas not covered by
93 permanent structures, or employment of equivalent permanent stabilization measures.

94

95 *Financial guarantee* means a performance bond, maintenance bond, surety bond, irrevocable

96 letter of credit, or similar guarantees such as a cash deposit submitted to the Director of Public
97 Works by the responsible party to assure that requirements of the article are carried out in
98 compliance with the stormwater management plan.

99
100 *Governing body* means the Village Board of Trustees.

101
102 *Illicit connection* means any drain or conveyance, whether on the surface or subsurface,
103 which allows an illegal discharge to enter the storm drain system including, but not limited to any
104 conveyances which allow any non-stormwater discharge including sewage, process wastewater,
105 and wash water to enter the storm drain system and any connections to the storm drain system
106 from indoor drains and sinks, regardless of whether such drain or connection had been allowed,
107 permitted, or approved by a government agency, prior to the adoption of this article.

108
109 *Impervious surface* means an area that releases as runoff all or a large portion of the
110 precipitation that falls on it, except for frozen soil. Rooftops, sidewalks, driveways, gravel or paved
111 parking lots and streets are examples of areas that typically are impervious.

112
113 *In-fill area* means an undeveloped area of land located within an existing development.

114
115 *Infiltration* means the entry of precipitation or runoff into or through the soil.

116
117 *Infiltration system* means a device or practice such as a basin, trench, rain garden or swale
118 designed specifically to encourage infiltration, but does not include natural infiltration in pervious
119 surfaces such as lawns, redirecting of rooftop downspouts onto lawns or minimal infiltration from
120 practices, such as swales or road side channels designed for conveyance and pollutant removal
121 only.

122
123 *Karst feature* means an area or geologic feature subject to bedrock dissolution so that it is
124 likely to provide a conduit to groundwater, and may include caves, enlarged fractures, mine
125 features, exposed bedrock surfaces, sinkholes, springs, seeps or swallets.

126
127 *Land development activity* means any construction related activity that results in the addition
128 or replacement of impervious surfaces such as rooftops, roads, parking lots, and other structures.
129 Measurement of areas impacted by land development activity includes areas that are part of a larger
130 common plan of development or sale where multiple separate and distinct land disturbing
131 construction activities may be taking place at different times on different schedules but under one
132 plan.

133
134 *Land disturbing construction activity* means any man-made alteration of the land surface
135 resulting in a change in the topography or existing vegetative or non-vegetative soil cover, that
136 may result in runoff and lead to an increase in soil erosion and movement of sediment into waters
137 of the state. Land disturbing construction activity includes activities such as clearing and grubbing,
138 demolition, excavating, pit trench dewatering, filling, grading and other similar activities.

139
140 *Maintenance agreement* means a legal document that provides for long-term performance
141 and upkeep of stormwater management practices.

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MEP or maximum extent practicable means a level of implementing best management practices in order to achieve a performance standard specified in this chapter which takes into account the best available technology, cost effectiveness and other competing issues such as human safety and welfare, endangered and threatened resources, historic properties and geographic features. MEP allows flexibility in the way to meet the performance standards and may vary based on applicable performance standard and site conditions.

New development means development resulting from the conversion of previously undeveloped land or agricultural land uses.

NRCS MSE3 distribution means a specific precipitation distribution developed by the United States Department of Agriculture, Natural Resources Conservation Service, using precipitation data from Atlas 14.

Off-site means located outside the property boundary described in the permit application.

On-site means located within the property boundary described in the permit application.

Ordinary high-water mark has the meaning given in Wis. Admin. Code § NR 115.03(6).

Outstanding resource waters means waters listed in Wis. Admin. Code § NR 102.10.

Percent fines means the percentage of a given sample of soil, which passes through a #200 sieve.

Performance standard means a narrative or and objective, measurable number specifying the minimum acceptable outcome for a facility or practice.

Permit means a written authorization issued by the Director of Public Works, building inspector, village engineer to an applicant to conduct land disturbing construction activity or to discharge post-construction runoff to waters of the state.

Permit administration fee means a sum of money paid to the Village of Hartland by the permit applicant for the purpose of recouping expenses incurred by the authority in administering the permit.

Person means any individual, association, organization, partnership, firm, corporation, Limited Liability Company or other entity recognized by law and acting either as the owner or as the owner's agent.

Pervious surface means an area that releases as runoff a small portion of the precipitation that falls on it. Lawns, gardens, parks, forests or other similar vegetated areas are examples of surfaces that typically are pervious.

Pollutant has the meaning given in Wis. Stat. § 283.01(13).

188 *Pollution* has the meaning given in Wis. Stat. § 281.01(10).

189
190 *Post-construction site* means a construction site following the completion of land disturbing
191 construction activity and final site stabilization.

192
193 *Pre-development condition* means the extent and distribution of land cover types present
194 before the initiation of land disturbing construction activity, assuming that all land uses prior to
195 development activity are managed in an environmentally sound manner.

196
197 *Preventive action limit* has the meaning given in Wis. Admin. Code § NR 140.05(17).

198
199 *Protective area* means an area of land that commences at the top of the channel of lakes, streams
200 and rivers, or at the delineated boundary of wetlands, and that is the greatest of those widths, as
201 measured horizontally from the top of the channel or delineated wetland boundary to the closest
202 impervious surface.

203
204 *Redevelopment* means areas where development is replacing existing-older development.

205
206 *Responsible party* means a landowner or any entity holding fee title, an easement or other
207 interest in the property, which allows the person to undertake land disturbing construction activity
208 or implementation of storm water BMPs on the property.

209
210 *Runoff* means stormwater or precipitation including rain, snow or ice melt or similar water
211 that moves on the land surface via sheet or channelized flow.

212
213 *Sediment* means settleable solid material that is transported by runoff, suspended within
214 runoff or deposited by runoff away from its original location.

215
216 *Separate storm sewer* means a conveyance or system of conveyances including roads with
217 drainage systems, streets, catch basins, curbs, gutters, ditches, culverts, constructed channels or
218 storm drains, which meets all of the following criteria:

- 219
220 (1) Is designed or used for collecting water or conveying runoff.
221 (2) Is not part of a combined sewer system
222 (3) Is not draining to a stormwater treatment device or system.
223 (4) Discharges directly or indirectly to waters of the state.

224
225 *Silviculture activity* means activities including tree nursery operations, tree harvesting
226 operations, reforestation, tree thinning, prescribed burning, and pest and fire control. Clearing and
227 grubbing of an area of a construction site is not a silviculture activity.

228
229 *Site* means the entire area included in the legal description of the land on which the land
230 disturbing construction activity occurred or is proposed under the permit application.

231
232 *Stop work order* means an order issued by the Director of Public Works, or building inspector
233 that requires all construction activity on the site be stopped.

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Storm drain system means publicly-owned facilities by which stormwater is collected and/or conveyed, including but not limited to any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, culverts, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

Stormwater management plan means a comprehensive plan designed to reduce the discharge of pollutants from stormwater after the site has undergone final stabilization following completion of the construction activity.

Stormwater management system plan is a comprehensive plan designed to influence or to reduce the discharge of runoff and pollutants from hydrologic units on a regional or municipal scale.

Technical standard means a document that specifies design, predicted performance and operation and maintenance specifications for a material, device or method.

Top of the channel means an edge, or point on the landscape, landward from the ordinary high-water mark of a surface water of the state, where the slope of the land begins to be less than 12 percent continually for at least 50 feet. If the slope of the land is 12 percent or less continually for the initial 50 feet, landward from the ordinary high-water mark, the top of the channel is the ordinary high-water mark.

Total maximum daily load or TMDL means the amount of pollutants specified as a function of one or more water quality parameters, that can be discharged per day into a water quality limited segment and still ensure attainment of ~~an~~the applicable water quality standard.

TP-40 means Technical Paper No. 40, Rainfall Frequency Atlas of the United States, published in 1961.

Transportation facility means a highway, a railroad, a public mass transit facility, a public-use airport, a public trail or any other public work for transportation purposes such as harbor improvements under s. 85.095 (1)(b), Wis. Stats. “Transportation facility” does not include building sites for the construction of public buildings and buildings that are places of employment that are regulated by the Wisconsin Department of Natural Resources pursuant to s. 281.33, Wis. Stats.

TSS means total suspended solids.

TR-55 means the United States Department of Agriculture, Natural Resources Conservation Service (previously Soil Conservation Service), Urban Hydrology for Small Watersheds, Second Edition, Technical Release 55, June, 1986.

Type II distribution means a rainfall type curve as established in the United States Department of Agriculture, Soil Conservation Service, Technical Paper 149, published 1973. The Type II curve is applicable to all of Wisconsin and represents the most intense storm pattern.

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Waters of the state has the meaning given in Wis. Stats. § 281.01 (~~1820~~).

Sec. 76-2. - Authority.

(a) This article is adopted by the Village of Hartland under the authority granted by Wis. Stats. § 61.354. This article supersedes all provisions of an ordinance previously enacted under Wis. Stats. § 61.35 that relate to stormwater management regulations. Except as otherwise specified in Wis. Stats. § 61.354, Wis. Stats. § 61.35 applies to this article and to any amendments to this article.

(b) The provisions of this article are deemed not to limit any other lawful regulatory powers of the same governing body.

(c) The Village of Hartland hereby designates the Director of Public Works, its village engineer and its building inspector, or their respective designees, to administer and enforce the provisions of this article.

(d) The requirements of this article do not pre-empt more stringent stormwater management requirements that may be imposed by any of the following:

(1) Wisconsin Department of Natural Resources administrative rules, permits or approvals including those authorized under Wis. Stats. §§ 281.16 and 283.33 or any amendments thereto.

(2) Targeted non-agricultural performance standards promulgated in rules by the Wisconsin Department of Natural Resources under § NR 151.004, Wis. Adm. Code.

Sec. 76-3. - Findings of fact.

The Village of Hartland finds that uncontrolled, post-construction runoff has a significant impact upon water resources and the health, safety and general welfare of the community and diminishes the public enjoyment and use of natural resources. Specifically, uncontrolled post-construction runoff can:

(1) Degrade physical stream habitat by increasing stream bank erosion, increasing streambed scour, diminishing groundwater recharge, diminishing stream base flows and increasing stream temperature.

(2) Diminish the capacity of lakes and streams to support fish, aquatic life, recreational and water supply uses by increasing pollutant loading of sediment, suspended solids, nutrients, heavy metals, bacteria, pathogens and other urban pollutants.

(3) Alter wetland communities by changing wetland hydrology and by increasing pollutant loads.

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(4) Reduce the quality of groundwater by increasing pollutant loading.

(5) Threaten public health, safety, property and general welfare by overtaxing storm sewers, drainage ways, and other minor drainage facilities.

(6) Threaten public health, safety, property and general welfare by increasing major flood peaks and volumes.

(7) Undermine floodplain management efforts by increasing the incidence and levels of flooding.

Sec. 76-4. - Purpose and intent.

(a) Purpose. The general purpose of this article is to establish long-term, post- construction runoff management requirements that will diminish the threats to public health, safety, welfare and the aquatic environment. Specific purposes are to:

(1) Further the maintenance of safe and healthful conditions.

(2) Prevent and control the adverse effects of stormwater; prevent and control soil erosion; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; preserve ground cover and scenic beauty; and promote sound economic growth.

(3) Control exceedance of the safe capacity of existing drainage facilities and receiving water bodies; prevent undue channel erosion; control increases in the scouring and transportation of particulate matter; and prevent conditions that endanger downstream property.

(4) Minimize the amount of pollutants discharged from the separate storm sewer to protect the waters of the state.

(5) Limit nonpoint runoff pollution in order to achieve water quality standards.

(b) Intent. It is the intent of the Village of Hartland that this article regulate post-construction stormwater discharges to waters of the state. This article may be applied on a site-by-site basis. The Village of Hartland recognizes, however, that the preferred method of achieving the stormwater performance standards set forth in this article is through the preparation and implementation of comprehensive, systems-level stormwater management plans that cover hydrologic units, such as watersheds, on a municipal and regional scale. Such plans may prescribe stormwater devices, practices or systems, any of which may be designed to treat runoff from more than one site prior to discharge from the site(s). Where such plans are in conformance with the performance standards developed under Wis. Stats. § 281.16 for regional stormwater management measures and have been approved by the Village of Hartland, it is the intent of this article that the approved plan be used to identify post-construction management measures acceptable for the community.

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Sec. 76-5. - Applicability and jurisdiction.

(a) Applicability.

(1) Where not otherwise limited by law, this article applies to land development activity that results in 10,000 square feet or more of land disturbing construction activity.

(2) A site that meets any of the criteria in this paragraph is exempt from the requirements of this article:

a. Land disturbing construction activity that includes the construction of a one or two family residential site less than one acre and is otherwise regulated by the Wisconsin Department of Safety and Professional Services.

b. A site having less than ten percent impervious area based on complete development of the post-construction site, provided the cumulative area of all parking lots and rooftops is less than one acre. However, the exemption of this paragraph does not include exemption from the protective area standard of this article.

c. Nonpoint discharges from agricultural facilities and practices conducted 50 or more feet from any navigable stream or waterway.

d. Nonpoint discharges from silviculture activities conducted 50 or more feet from any navigable stream or waterway.

e. Routine maintenance for project sites under 5 acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.

f. Underground utility construction such as but not limited to water, sewer and other lines. This exemption does not apply to the construction of any above ground structures associated with utility construction.

(3) Notwithstanding the applicability requirements in paragraph (a) this article applies to land development activity of any size that, in the opinion of the Director of Public Works, village engineer, or building inspector, is likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.

(b) Jurisdiction. This article applies to land development activities within the boundaries and jurisdiction of the Village of Hartland, as well as the division of land in the village's extraterritorial jurisdiction.

(c) Exclusions. This article is not applicable to activities conducted by a state agency, as defined under s. 227.01 (1), Wis. Stats., but excludes any governmental unit which is subject to the

418 state plan promulgated or a memorandum of understanding entered into under s. 281.33 (2), Wis.
419 Stats.

420

421 **Sec. 76-6. - Technical standards and design methods.**

422

423 All drainage facilities and practices required to comply with this article shall incorporate technical
424 standards and design methods specified in the document “Village of Hartland Erosion Control and
425 Stormwater Management Requirements”, maintained and periodically updated by the Director of
426 Public Works or village engineer. Where not superseded by stricter requirements in Village of
427 Hartland Erosion Control and Stormwater Management Requirements, the following standards are
428 also incorporated by reference:

429

430 (1) Design guidance and technical standards identified or developed by the Wisconsin
431 Department of Natural Resources under subchapter V of chapter NR 151, Wis. Adm. Code or the
432 current state runoff program administrative codes.

433

434 (2) Other technical standards not identified or developed in subsection (1), may be used
435 provided that the methods have been approved by the Director of Public Works.

436

437 **Sec. 76-7. - Performance standards.**

438

439 (a) *Responsible party.* The entity holding fee title to the property shall be responsible for
440 either developing and implementing a stormwater management plan, or causing such plan to be
441 developed and implemented through contract or other agreement. This plan shall be developed in
442 accordance with section 76-8, which incorporates the requirements of this section.

443

444 (b) *Plan.* A written plan shall be developed in accordance with section 76-8 and
445 implemented for applicable land development activities.

446

447 (c) **REQUIREMENTS.** The plan required under sec. 76-7(b) shall include the following:

448

449 (1) **POLLUTANT CONTROL.** BMPs shall be designed, installed and maintained to
450 control total suspended solids and phosphorus carried in runoff from the post-construction site as
451 follows:

452

453 (a) BMPs shall be designed in accordance with Table 1 or to the maximum
454 extent practicable as provided in sec. 76-7(b). The design shall be based on an average annual
455 rainfall, as compared to no runoff management controls.

456

457

Table 1: Pollutant Reduction Standards

Development Type	Total Suspended Solids Reduction	Phosphorus
New Development	80%	30%
In-fill development	80%	30%
Redevelopment	60% of load from parking areas and roads	30%

458
459 (b) Maximum Extent Practicable. If the design cannot meet a total suspended
460 solids or phosphorus reduction performance standard of Table 1, the storm water management plan
461 shall include a written, site-specific explanation of why the total suspended solids or phosphorus
462 reduction performance standard cannot be met and why the pollutant loads will be reduced only to
463 the maximum extent practicable.

464
465 (c) Off-Site Drainage. When designing BMPs, runoff draining to the BMP from
466 off-site shall be taken into account in determining the treatment efficiency of the practice. Any
467 impact on the efficiency shall be compensated for by increasing the size of the BMP accordingly.

468
469 (2) PEAK DISCHARGE.

470
471 (a) Unless otherwise provided for in this section, all land development
472 activities subject to this section shall establish on-site management practices to control peak flow
473 rates of storm water discharged from the site. On site management practices shall be used to meet
474 the following minimum performance standards:

475
476 (1) The peak flow rates of storm water runoff from the development shall
477 not exceed those calculated for the series of design storms specified in 76-7(c)(2)(a)(2) occurring under
478 development conditions specified in 76-7(c)(2)(a)(4). Discharge velocities must be non-erosive to
479 discharge locations, outfall channels, and receiving streams. Safe overland conveyance must be
480 provided for discharges from the development.

481
482 (2) The storm water management facilities shall contain sufficient
483 storage to contain the runoff from the 100-year, 24-hour rainfall event under developed conditions,
484 while utilizing a peak discharge rate from the developed site which does not exceed the peak runoff
485 rate from the site for a 10-year, 24-hour rainfall event under pre-development conditions.

486
487 (3) By design, BMPs shall be employed to maintain or reduce the 10-
488 year, 24-hour post-construction peak runoff discharge rates to the 2-year, 24-hour pre-development
489 peak runoff discharge rate.

490
491 (4) Pre-development conditions shall assume “good hydrologic
492 conditions” for appropriate land covers as identified in TR-55 or an equivalent methodology. The
493 meaning of “hydrologic soil group” and “runoff curve number” are as determined in TR-55.
494 However, when predevelopment land cover is woodland, grassland, or cropland, rather than using
495 TR-55 values for these land use types, the runoff curve numbers in Table 2 shall be used. Peak
496 discharges shall be calculated using TR-55 runoff curve number methodology, Atlas 14 precipitation
497 depths, and the appropriate NRCS Wisconsin MSE3 precipitation distribution. On a case-by-case
498 basis, the Director of Public Works may allow the use of TP-40 precipitation depths and the Type II
499 distribution.

500

Table 2 – Maximum Pre-Development Runoff Curve Numbers

Hydrologic Soil Group	A	B	C	D
Woodland Curve Number	30	55	70	77
Grassland Curve Number	39	61	71	78

Cropland Curve Number	55	69	78	83
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(b). This subsection of the article does not apply to any of the following:

- (1) A redevelopment post-construction site.
- (2) An in-fill development area less than 1 acre.

(3) INFILTRATION. BMPs shall be designed, installed, and maintained to infiltrate runoff to the maximum extent practicable in accordance with the following, except as provided in secs. (3) (f) through (i).

(a) *Low Imperviousness.* For development up to 40 percent connected imperviousness, such as parks, cemeteries, and low density residential development, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 90 percent of the pre-development infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than one percent of the post-construction site is required as an effective infiltration area.

(b) *Moderate imperviousness.* For development with more than 40 percent and up to 80 percent connected imperviousness, such as medium and high density residential, multi-family development, industrial and institutional development, and office parks, infiltrate sufficient runoff *volume* so that the post-development infiltration volume shall be at least 75 percent of the pre-development infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than 2 percent of the post-construction site is required as an effective infiltration area.

(c) *High Imperviousness.* For development with more than 80 percent connected imperviousness, such as commercial strip malls, shopping centers, and commercial *downtowns*, infiltrate sufficient runoff volume so that the post-development infiltration volume shall be at least 60 percent of the pre-development infiltration volume, based on an average annual rainfall. However, when designing appropriate infiltration systems to meet this requirement, no more than 2 percent of the post-construction site is required as an effective infiltration area.

(d) Pre-development condition shall be the same as in Table 2 of the Peak Discharge section of this article.

(e) Before infiltrating runoff, pretreatment shall be required for parking lot runoff and for runoff from new road construction in commercial, industrial and institutional areas that will enter an infiltration system. The pretreatment shall be designed to protect the infiltration system from clogging prior to scheduled maintenance and to protect groundwater quality in accordance with par. (k). Pretreatment options may include, but are not limited to, oil/grease separation, sedimentation, biofiltration, filtration, swales or filter strips.

544 (f) Exclusions. Runoff from the following areas may not be infiltrated and do not
 545 qualify as contributing to meeting the requirements of this section unless demonstrated to meet the
 546 conditions of sec. (3) (k):

547
 548 (1) Areas associated with tier 1 industrial facilities identified in s. NR
 549 216.21(2)(a), Wis. Adm. Code, including storage, loading, rooftop and parking.

550
 551 (2) Storage and loading areas of tier 2 industrial facilities identified in s.
 552 NR 216.21(2)(b), Wis. Adm. Code.

553
 554 (3) Fueling and vehicle maintenance areas. Runoff from rooftops of
 555 fueling and vehicle maintenance areas may be infiltrated with the concurrence of the regulatory
 556 authorities.

557
 558 (g) Location of Practices. Infiltration practices may not be located in the
 559 following areas:

560
 561 (1) Areas within 1000 feet upgradient or within 100 feet
 562 downgradient of direct conduits to groundwater.

563
 564 (2) Areas within 400 feet of a community water system well as
 565 specified in s. NR 811.12(5)(d), Wis. Adm. Code, or within the separation distances listed in s. NR
 566 812.08, Wis. Adm. Code, for any private well or non-community well for runoff infiltrated from
 567 commercial (including multi-family residential), industrial and institutional land uses or regional
 568 devices for one and two family residential development.

569
 570 (3) Areas where contaminants of concern, as defined in s. NR
 571 720.03(2), Wis. Adm. Code are present in the soil through which infiltration will occur.

572
 573 (h) Separation Distances.

574
 575 (1) Infiltration practices shall be located so that the characteristics of the
 576 soil and the separation distance between the bottom of the infiltration system and the elevation of
 577 seasonal high groundwater or the top of bedrock are in accordance with Table 3:

578
 579 **Table 3. Separation Distances and Soil Characteristics**

Source Area	Separation Distance	Soil Characteristics
Industrial, Commercial, Institutional Parking Lots and Roads	5 feet or more	Filtering Layer
Residential Arterial Roads	5 feet or more	Filtering Layer
Roofs Draining to Subsurface Infiltration Practices	1 foot or more	Native or Engineered Soil with Particle Finer than Coarse Sand
Roofs Draining to Surface Infiltration Practices	Not Applicable	Not Applicable

All Source Areas	Other	Impervious	3 feet or more	Filtering Layer
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580
581 (2) Notwithstanding sec. (3) (h)., applicable requirements for injection
582 wells classified under ch. NR 815, Wis. Adm. Code, shall be followed.

583
584 (i) Exemptions. Runoff from the following areas may be credited towards
585 meeting the requirements when infiltrated, but the decision to infiltrate under these conditions is
586 optional:

587
588 (1) Areas where the infiltration rate of the soil measured at the proposed
589 bottom of the infiltration system is less than 0.6 inches/hour using a scientifically credible field test
590 method.

591
592 (2) Areas where the least permeable soil horizon is 5 feet below the
593 proposed bottom of the infiltration system using the U.S. Department of Agriculture method of soils
594 analysis is one of the following: sandy clay loam, clay loam, silty clay loam, sandy clay, silty clay,
595 or clay.

596
597 (3) Parking areas and access roads less than 5,000 square feet for
598 commercial development.

599
600 (4) Parking areas and access roads less than 5,000 square feet for
601 industrial development are not subject to the prohibitions/exclusions under sec. (3) (f).

602
603 (5) Redevelopment post-construction sites except as provided under sec.
604 76-7(c)(7)(c).

605
606 (6) In-fill development areas less than 1 acre.

607
608 (7) Roads in commercial, industrial and institutional land uses, and
609 arterial residential roads.

610
611 (j) Where alternate uses of runoff are employed, such as for toilet flushing,
612 laundry or irrigation, such alternate use shall be given equal credit toward the infiltration volume
613 required by this section.

614
615 (k) Groundwater Standards.

616 (1) Infiltration systems designed in accordance with this section shall,
617 to the extent technically and economically feasible, minimize the level of pollutants in filtration to
618 groundwater and shall be in compliance with the preventive action limit at a point of standards
619 application in accordance with ch. NR 140. However, if site specific information indicates that
620 compliance with a preventive action limit is not achievable, the infiltration BMP may not be installed
621 or shall be modified to prevent infiltration to the maximum extent practicable.

622

623 (2) Notwithstanding sec. 3 (k) (1), the discharge from BMPs shall
624 remain below the enforcement standard at the point of standards application.

625
626 (1) Maximum Extent Practicable. Where the conditions of sec. (3) (f) through
627 (i) limit or restrict the use of infiltration practices, the infiltration performance standard of sec. 76-
628 7(c)(3) shall be met to the maximum extent practicable.

629
630 (4) PROTECTIVE AREAS.

631
632 (a) “Protective area” means an area of land that commences at the top of the
633 channel of lakes, streams and rivers, or at the delineated boundary of wetlands, and that is the
634 greatest of the following widths, as measured horizontally from the top of the channel or delineated
635 wetland boundary to the closest impervious surface. However, in this section, “protective area”
636 does not include any area of land adjacent to any stream enclosed within a pipe or culvert, such
637 that runoff cannot enter the enclosure at such location.

638
639 (1) For outstanding resource waters and exceptional resource waters,
640 75 feet.

641
642 (2) For perennial and intermittent streams identified on a United States
643 Geological Survey 7.5-minute series topographic map, or a county soil survey map, whichever is more
644 current, 50 feet.

645
646 (3) For lakes, 50 feet.

647
648 (4) For wetlands not subject to par. (5) or (6), 50 feet.

649
650 (5) For highly susceptible wetlands, 75 feet. Highly susceptible
651 wetlands include the following types: calcareous fens, sedge meadows, open and coniferous bogs,
652 low prairies, coniferous swamps, lowland hardwood swamps and ephemeral ponds.

653
654 (6) For less susceptible wetlands, 10 percent of the average wetland
655 width, but no less than 10 feet nor more than 30 feet. Less susceptible wetlands include degraded
656 wetlands dominated by invasive species such as reed canary grass, cultivated hydric soils; and any
657 gravel pits, or dredged material or fill material disposal sites that take on the attributes of a wetland.

658
659 (7) In sec. (4) (a) (4) through (6), determinations of the extent of the
660 protective area adjacent to wetlands shall be made on the basis of the sensitivity and runoff
661 susceptibility of the wetland in accordance with the standards and criteria in s. NR 103.03, Wis.
662 Adm. Code. 9

663
664 (8) Wetland boundary delineations shall be made in accordance with s.
665 NR 103.08(1m), Wis. Adm. Code. This paragraph does not apply to wetlands that have been
666 completely filled in accordance with all applicable state and federal regulations. The protective area
667 for wetlands that have been partially filled in accordance with all applicable state and federal
668 regulations shall be measured from the wetland boundary delineation after fill has been placed.

669 Where there is a legally authorized wetland fill, the protective area standard need not be met in that
670 location.

671
672 (9) For concentrated flow channels with drainage areas greater than 130
673 acres, 10 feet.

674
675 (10) Notwithstanding sec. (4) (a) (1) to (9), the greatest protective area
676 width shall apply where rivers, streams, lakes and wetlands are contiguous.

677
678 (b) This paragraph applies to post-construction sites located within a Protective
679 area, except those areas exempted pursuant to sec. (4) (d).

680
681 (c) The following requirements shall be met:

682
683 (1) Impervious surfaces shall be kept out of the Protective area
684 entirely or to the maximum extent practicable. If there is no practical alternative to locating an
685 impervious surface in the Protective area, the storm water management plan shall contain a written
686 site-specific explanation.

687
688 (2) Where land disturbing construction activity occurs within a Protective
689 area, and where no impervious surface is present, adequate sod or self-sustaining vegetative cover
690 of 70% or greater shall be established and maintained. The adequate sod or self-sustaining vegetative
691 cover shall be sufficient to provide for bank stability, maintenance of fish habitat and filtering of
692 pollutants from upslope overland flow areas under sheet flow conditions. Non-vegetative materials,
693 such as rock riprap, may be employed on the bank as necessary to prevent erosion, such as on steep
694 slopes or where high velocity flows occur.

695
696 (3) Best management practices such as filter strips, swales, or wet
697 detention basins that are designed to control pollutants from non-point sources may be located in the
698 Protective area.

699
700 (d) This paragraph does not apply to:

701
702 (1) In-fill development areas less than 1 acre.

703
704 (2) Structures that cross or access surface waters such as boat landings,
705 bridges and culverts.

706
707 (3) Structures constructed in accordance with s. 59.692(1v), Wis. Stats.

708
709 (4) Areas of post-construction sites from which runoff does not enter the
710 surface water, including wetlands, without first being treated by a BMP to meet the local ordinance
711 requirements for total suspended solids and peak flow reduction, except to the extent that vegetative
712 ground cover is necessary to maintain bank stability.

713

714 (5) FUELING AND VEHICLE MAINTENANCE AREAS. Fueling and vehicle
715 maintenance areas shall, to the maximum extent practicable, have BMPs designed, installed and
716 maintained to reduce petroleum within runoff, such that the runoff that enters waters of the state
717 contains no visible petroleum sheen.

718
719 (6) SITE DRAINAGE. Measures shall be implemented to ensure proper site drainage,
720 prevent property damage and protect public health and safety, including the following minimum
721 requirements;

722
723 (a) Drainage Easement. Perpetual drainage easements or other deed restrictions
724 shall be recorded on the property to preserve major storm water flow paths and permanent storm
725 water BMP locations. Covenants in these areas shall not allow buildings or of other structures and
726 shall prevent any grading, filling or other activities that interrupt or obstruct flows in any way.
727 Covenants shall also specify maintenance responsibilities and authorities in accordance with Section
728 10.

729
730 (b) Site Grading. Site grading shall ensure positive flows away from all
731 buildings, roads, driveways and septic systems, be coordinated with the general storm water
732 drainage patterns for the area, and minimize adverse impacts on adjacent properties.

733
734 (c) Street Drainage. All street drainage shall be designed to prevent
735 concentrated flows from crossing the traffic lanes to the maximum extent practicable. Design flow
736 depths at the road centerline for on-street drainage shall not exceed 6 inches during the peak flows
737 generated by the 100-year, 24-hour design storm, using planned land use conditions for the entire
738 contributing watershed area.

739
740 (d) Bridges and Cross-Culverts. All new or modified bridges and cross-
741 culverts shall comply with applicable design standards and regulations, facilitate fish passage and
742 prevent increased flooding or channel erosion upstream or downstream from the structure. All
743 bridges and cross-culverts on collector and arterial roadways shall be designed to convey the 100-
744 year, 24-hour design storm. All bridges and cross-culverts on local roadways shall be designed to
745 convey 10-year, 24-hour design storm, while providing an overland flow path that does not impact
746 any structures for the 100-year, 24-hour design storm. A floodplain analysis shall be required for
747 all developments impacting a navigable waterway. This analysis must demonstrate no adverse
748 offsite impacts, in accordance with State and Federal regulations and may require larger structures
749 than those specified above. Design flow depths at the road centerline for all crossings shall not
750 exceed 6 inches during peak flows generated by the 100-year, 24-hour design storm, using planned
751 land use conditions for the entire contributing watershed area. All predevelopment run-off storage
752 areas within the flow path upstream of bridges and cross-culverts shall be preserved and designated
753 as drainage easements, unless compensatory storage is provided and accounted for in modeling.
754 As-built documentation shall be submitted for all new or modified structures that are located within
755 a mapped floodplain or that the Director of Public Works, or village engineer determines to be
756 necessary to maintain floodplain modeling for the applicable watershed.

757

758 (e) Subsurface Drainage. To avoid property and other damages from
759 groundwater, all buildings planned for human occupation on a regular basis shall meet all of the
760 following:

761
762 (1) Basement floor surfaces shall be built a minimum of one foot above
763 the highest groundwater table elevation, as documented in the submitted soil evaluations provided
764 by the responsible party. On sloped sites, basements may be allowed partially below the highest
765 groundwater table only on the upslope side if they meet this article's drainage system standards
766 for design, discharge, engineering oversight, and long-term maintenance. For these sites, the 1-
767 foot groundwater separation will be enforced at the furthest downslope point of the basement.

768
769 (2) Avoid hydric soils as much as possible.

770
771 (3) The Director of Public Works shall be notified of any drain tiles that
772 are uncovered during construction, which the Village may require to be restored or connected to
773 other drainage systems.

774
775 (4) No discharge of groundwater from tile lines, sump pumps or other
776 means shall be allowed onto another person's land or any public space without the written approval
777 of the Director of Public Works and the property owner.

778
779 (f) Open Channels. All open channel drainage systems shall at a minimum be
780 designed to carry the peak flows from a 100-year, 24-hour design storm using planned land use
781 for the entire contributing watershed area. Side slopes shall be no steeper than 4h:1v unless
782 otherwise approved by the Director of Public Works for unique site conditions. Water surface
783 elevations for the 100-year, 24-hour design storm shall be calculated for all existing and proposed
784 open channels.

785
786 (g) Storm Sewers. All storm sewers shall be designed to convey the 10-year,
787 24-hour design storm while providing an overland flow path that does not impact any structures
788 for the 100-year, 24-hour design storm, unless otherwise allowed by the Director of Public Works,
789 or village engineer.

790
791 (h) Changes to storm water discharges. For sites where the Director of Public
792 Works, or village engineer determines the post-development storm water discharge flow paths will
793 be significantly different than pre-development conditions, or where proposed storm water
794 discharges may otherwise have a significant negative impact on downstream property owner(s),
795 the Director of Public Works may require the applicant to submit written authorization, record a
796 drainage easement, or complete other legal arrangements with the affected property owner(s) prior
797 to permit issuance.

798
799 (i) Structure Protection and Safety. Flows generated by the 100-year, 24-hour
800 design storm under the planned land use conditions may exceed the design capacity of conveyance
801 systems, but shall not come in contact with any buildings. For buildings designed for human
802 occupation on a regular basis, the following additional requirements shall apply:

803

804 (1) The lowest elevation of the structure that is exposed to the ground
805 surface shall be a minimum of 2 feet above the maximum water surface elevation produced by the
806 100-year, 24-hour design storm, including flows through any storm water BMP that may
807 temporarily or permanently store water at a depth of greater than one foot; and

808
809 (2) The structure shall be setback at least 50 feet from any storm water
810 BMP that may temporarily or permanently store water at a depth of greater than one foot, including
811 any internally drained area with a significant contributing watershed and/or limited runoff storage
812 capacity, as determined by the Director of Public Works. Setback distance shall be measured from
813 the closest edge of water at the elevation produced by the 100-year, 24-hour design storm. The
814 Director of Public Works may exempt existing structures and structures with no basement from
815 this requirement if the Director of Public Works determines other site risks are minimal based on
816 soil and site conditions.

817
818 (7) SWALE TREATMENT FOR TRANSPORTATION FACILITIES.

819
820 (a) Applicability. Except as provided in sec. (7) (b)., transportation facilities
821 that use swales for runoff conveyance and pollutant removal meet all of the water quality
822 requirements of this section, if the swales are designed to the maximum extent practicable to do all
823 of the following:

824
825 (1) Be vegetated. However, where appropriate, non-vegetative
826 measures may be employed to prevent erosion or provide for runoff treatment, such as rock riprap
827 stabilization or check dams.

828
829 (2) Swales shall comply with the current version at the time of
830 application of the Wisconsin Department of Natural Resources Technical Standard 1005
831 “Vegetated Infiltration Swales”. Transportation facility swale treatment does not have to comply
832 with other sections of technical standard 1005.

833
834 (b) Exemptions. The Director of Public Works may, consistent with water
835 quality standards, require that other provisions be met on a transportation facility with an average
836 daily travel of vehicles greater than 2,500 and where the initial surface water of the state that the
837 runoff directly enters is any of the following:

- 838
839 (1) An outstanding resource water.
840 (2) An exceptional resource water.
841 (3) Waters listed in s. 303(d) of the federal Clean Water Act that are
842 identified as impaired in whole or in part, due to nonpoint source
843 impacts.
844 (4) Waters where targeted performance standards are developed under s.
845 NR 151.004, Wis. Adm. Code, to meet water quality standards.

846
847 (c) The transportation facility authority shall contact the Director of Public
848 Works to determine if additional BMPs beyond a water quality swale are needed under this
849 subsection.

850
851 (D) GENERAL CONSIDERATIONS FOR ON-SITE AND OFF-SITE STORM WATER
852 MANAGEMENT MEASURES. The following considerations shall be observed in managing
853 runoff:

854
855 (1) Natural topography and land cover features such as natural swales, natural
856 depressions, native soil infiltrating capacity, and natural groundwater recharge areas shall be
857 preserved and used, to the extent possible, to meet the requirements of this section.

858
859 (2) Emergency overland flow for all storm water facilities shall be provided to prevent
860 exceeding the safe capacity of downstream drainage facilities and prevent endangerment of
861 downstream property or public safety.

862
863 (3) Unless deemed not possible by the Director of Public Works, storm water facilities
864 shall be located on outlots with direct access to adjacent public streets.

865
866 (E) LOCATION AND REGIONAL TREATMENT OPTION.

867
868 (1) BMPs may be located on-site or off-site as part of a regional storm water device,
869 practice or system, but shall be in accordance with s. NR 151.003, Wis. Adm. Code.

870
871 (2) The Director of Public Works may approve off-site management measures
872 provided that all of the following conditions are met:

873
874 (a) The Director of Public Works determines that the post-construction runoff
875 is covered by a storm water management system plan that is approved by the Village of Hartland
876 and that contains management requirements consistent with the purpose and intent of this article.

877
878 (b) The off-site facility meets all of the following conditions:

879
880 (1) The facility is in place.

881
882 (2) The facility is designed and adequately sized to provide a level of
883 storm water control equal to or greater than that which would be afforded by on-site practices
884 meeting the performance standards of this article.

885
886 (3) The facility has a legally obligated entity responsible for its long-
887 term operation and maintenance.

888
889 (4) Where a regional treatment option exists such that the Director of
890 Public Works exempts the applicant from all or part of the minimum on-site storm water
891 management requirements, the applicant shall be required to pay a fee in an amount determined by
892 the Director of Public Works. In determining the fee for post-construction runoff, the Director of
893 Public Works shall consider an equitable distribution of the cost for land, engineering design,
894 construction, and maintenance of the regional treatment option.

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(f) *Alternate requirements.* The Director of Public Works may establish alternative stormwater management requirements to those set forth in the village's erosion control and stormwater management requirements, if the Director of Public Works determines that an added level of protection is needed for to address downstream stormwater management issues; or that extraordinary hardships or practical difficulties may result from strict compliance with these regulations. Exceptions or waivers to stormwater management requirements set forth in this article and the village's erosion control and stormwater management requirements shall be considered in accordance with section 76-12.

Sec. 76-8. - Permitting requirements, procedures, and fees.

(a) *Permit required.* No responsible party may undertake a land disturbing construction activity without receiving a stormwater management permit from the building inspector/ Director of Public Works prior to commencing the proposed activity.

(b) *Permit application and fees.* Unless specifically excluded by this article, any responsible party desiring a permit shall submit to the building inspector, or Director of Public Works a permit application made on a form provided by village for that purpose.

(1) Unless otherwise excepted by this article, a permit application must be accompanied by a stormwater management plan, a maintenance agreement (where required) and, where not otherwise covered by a developer's agreement, a non-refundable permit administration fee. The permit administration fee, where applicable, shall be consistent with a fee schedule maintained by the village.

(2) The stormwater management plan shall be prepared to meet the requirements of sections 76-6 and 76-8, the maintenance agreement shall be prepared to meet the requirements of 76-9, the financial guarantee shall meet the requirements of 76-10, and fees shall be those established by the village as set forth in the schedule of fees established by the Village Board from time-to-time.

(c) *Review and approval of permit application.* The building inspector, or Director of Public Works shall review any permit application that is submitted with a stormwater management plan, maintenance agreement, and the required fee. The following approval procedure shall be used:

(1) The village staff may request additional information if required for a complete permit application.

(2) If the stormwater permit application, plan and maintenance agreement are approved, or if an agreed upon payment of fees in lieu of stormwater management practices is made, the village staff shall issue the permit.

(3) If the stormwater permit application, plan or maintenance agreement is disapproved, the village staff shall detail in writing the reasons for disapproval.

942 (4) Prior to commencing the land development activity, the project may be subject to
943 additional approvals under the village's code.

944
945 (d) *Permit requirements.* All permits issued under this article shall be subject to the
946 following conditions, and holders of permits issued under this article shall be deemed to have
947 accepted these conditions. The building inspector, or Director of Public Works may suspend or
948 revoke a permit for violation of a permit condition by issuing written notification to the responsible
949 party. An action to suspend or revoke a permit may be appealed in accordance with section 76-15.

950
951 (1) Compliance with a permit issued under this article does not relieve the responsible
952 party of the responsibility to comply with any other applicable federal, state, and local laws and
953 regulation(s).

954
955 (2) The responsible party shall design and install all structural and non-structural
956 stormwater management measures in accordance with the approved stormwater management plan
957 and this permit.

958
959 (3) The responsible party shall notify the Director of Public Works, or village
960 engineer, or building inspector at least two business days before commencing any work in
961 conjunction with the stormwater management plan, and within three business days upon
962 completion of the stormwater management practices.

963
964 (4) Installations required as part of this article shall be certified "as built" by a licensed
965 professional engineer. Completed stormwater management practices must pass a final inspection
966 by the Director of Public Works, village engineer or his/her designee to determine compliance
967 with the approved stormwater management plan and this article. The Director of Public Works, or
968 village engineer or his/her designee shall notify the responsible party in writing of any changes
969 required in such practices to bring them into compliance with the conditions of this permit.

970
971 (5) The responsible party shall notify the Director of Public Works, or village Engineer
972 of any proposed modifications to an approved stormwater management plan prior to incorporation
973 into the stormwater management plan.

974
975 (6) The responsible party shall maintain all stormwater management practices in
976 accordance with the stormwater management plan until the practices either become the
977 responsibility of the village, or are transferred to subsequent private owners as specified in the
978 approved maintenance agreement.

979
980 (7) The responsible party authorizes the village to perform any work or operations
981 necessary to bring stormwater management measures into conformance with the approved
982 stormwater management plan, and consents to a special assessment or charge against the property
983 as authorized under subch. VII of Wis. Stats. ch. 66, or to charging such costs against the financial
984 guarantee posted under section 76-10.

985
986 (8) Activities that are not in compliance with the approved stormwater management
987 plan shall constitute a public nuisance and the responsible party shall repair, at the responsible

988 party's own expense, all damage to adjoining facilities and drainage ways caused by runoff, where
989 such damage is caused by such activities.

990
991 (9) The responsible party shall permit property access to the Director of Public Works,
992 or village engineer or his or her designee for the purpose of inspecting the property for compliance
993 with the approved stormwater management plan and this permit.

994
995 (10) Where site development or redevelopment involves changes in direction, increases
996 in peak rate and/or total volume of runoff from a site, the village board may require the responsible
997 party to make appropriate legal arrangements with affected property owners.

998
999 (11) The responsible party is subject to the enforcement actions and penalties detailed
1000 in section 76-35, if the responsible party fails to comply with the terms of a permit issued under
1001 this chapter.

1002
1003 (e) *Permit conditions.* Permits issued under this subsection may include conditions
1004 established by the village related to the requirements needed to meet the performance standards in
1005 76-7 or a financial guarantee as provided for in section 76-11.

1006
1007 (f) *Permit duration.* Permits issued under this section shall be valid from the date of
1008 issuance through the date the village notifies the responsible party that all stormwater management
1009 practices have passed the final inspection required under sec. 76-8(d)(4). The permit shall be
1010 invalid if work is not commenced within one year of permit issuance.

1011

1012 **Sec. 76-9. - Stormwater management plan.**

1013
1014 (A) *PLAN REQUIREMENTS.* The storm water management plan required under Section 76-
1015 7(b) shall contain any such information the Director of Public Works may need to evaluate the
1016 environmental characteristics of the area affected by land development activity, the potential
1017 impacts of the proposed development upon the quality and quantity of storm water discharges, the
1018 potential impacts upon water resources and drainage utilities, and the effectiveness and
1019 acceptability of proposed storm water management measures in meeting the performance
1020 standards set forth in this section. Unless specified otherwise by this section, storm water
1021 management plans shall contain, at a minimum, the following information:

1022
1023 (1) Name, address, and telephone number for the following or their designees:
1024 landowner; developer; project engineer for practice design and certification; person(s) responsible
1025 for installation of storm water management practices; and person(s) responsible for maintenance
1026 of storm water management practices prior to the transfer, if any, of maintenance responsibility to
1027 another party.

1028
1029 (2) A proper legal description of the property proposed to be developed, referenced to
1030 the U.S. Public Land Survey system or to block and lot numbers within a recorded land subdivision
1031 plat.

1032
1033 (3) Pre-development site conditions, including:

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(a) One or more site maps at a scale of not greater than 1 inch equals 50 feet. The site maps shall show the following: site location and legal property description; predominant soil types and hydrologic soil groups; existing cover type and condition; topographic contours of the site at a scale not to exceed 2 feet; topography and drainage network including enough of the contiguous properties to show runoff patterns onto, through, and from the site; watercourses that may affect or be affected by runoff from the site; flow path and direction for all storm water conveyance sections; watershed boundaries used in hydrology determinations to show compliance with performance standards; lakes, streams, wetlands, channels, ditches, and other watercourses on and immediately adjacent to the site; limits of the 100 year floodplain; location of wells and wellhead protection areas covering the project area and delineated pursuant to s. NR 811.16, Wis. Adm. Code.

(b) Hydrology and pollutant loading computations as needed to show compliance with performance standards. Computations of the peak flow discharge rates and discharge volumes from each discharge point in the development. At a minimum, computations must be made for the following storms: 1, 2, 10 and 100-year. All major assumptions used in developing input parameters shall be clearly stated. The geographic areas used in making the calculations shall be clearly cross-referenced to the required map(s).

(4) Post-development site conditions, including:

(a) Explanation of the provisions to preserve and use natural topography and land cover features to minimize changes in peak flow runoff rates and volumes to surface waters and wetlands.

(b) Explanation of any restrictions on storm water management measures in the development area imposed by wellhead protection plans and ordinances.

(c) One or more site maps at a scale of not greater than 1 inch equals 50 feet showing the following: post-construction pervious areas including vegetative cover type and condition; impervious surfaces including all buildings, structures, and pavement; post-construction topographic contours of the site at a scale not to exceed 2 feet; post-construction drainage network including enough of the contiguous properties to show runoff patterns onto, through, and from the site; locations and dimensions of drainage easements; locations of maintenance easements specified in the maintenance agreement; flow path and direction for all storm water conveyance sections; location and type of all storm water management conveyance and treatment practices, including the on-site and off-site tributary drainage area; location and type of conveyance system that will carry runoff from the drainage and treatment practices to the nearest adequate outlet such as a curbed street, storm drain, or natural drainage way; watershed boundaries used in hydrology and pollutant loading calculations and any changes to lakes, streams, wetlands, channels, ditches, and other watercourses on and immediately adjacent to the site.

(d) Hydrology and pollutant loading computations as needed to show compliance with performance standards. The computations shall be made for each discharge point in the development, and the geographic areas used in making the calculations shall be clearly cross-

1080 referenced to the required map(s). Computations of the peak flow discharge rates and discharge
1081 volumes from each discharge point in the development including analysis of the safe capacity of
1082 downstream conveyance systems. At a minimum, computations must be made for the following
1083 storms: 1, 2, 10 and 100-year. All major assumptions used in developing input parameters, shall
1084 be clearly stated.

1085
1086 (e) Results of investigations of soils and groundwater required for the
1087 placement and design of storm water management measures. Detailed drawings including cross-
1088 sections and profiles of all permanent storm water conveyance and treatment practices.

1089
1090 (5) A description and installation schedule for the storm water management practices
1091 needed to meet the performance standards in Section 76-7(c).

1092
1093 (6) A maintenance plan developed for the life of each storm water management
1094 practice including the required maintenance activities and maintenance activity schedule.

1095
1096 (7) Cost estimates for the construction, operation, and maintenance of each storm water
1097 management practice.

1098
1099 (8) Results of impact assessments on wetland functional values, as applicable.

1100
1101 (9) Design computations and all applicable assumptions for storm water conveyance
1102 (open channel, closed pipe) and storm water treatment practices (sedimentation type, filtrations,
1103 infiltration-type) as needed to show that practices are appropriately sized and capable of meeting
1104 the discharge performance standards of this section.

1105
1106 (10) Other information requested in writing by the Director of Public Works, or village
1107 engineer to determine compliance of the proposed storm water management measures with the
1108 provisions of this article.

1109
1110 (11) All site investigations, plans, designs, computations, and drawings shall be certified
1111 by a licensed professional engineer to be prepared in accordance with accepted engineering
1112 practice and requirements of this article.

1113
1114
1115 (B) **SIMPLIFIED PLANS.** The Village may allow simplified storm water management plans for
1116 sites with less than 1 acre of land disturbing construction activity.

1117
1118 (c) *Alternate requirements.* The Director of Public Works may prescribe alternative
1119 submittal requirements for applicants seeking an exemption to on-site stormwater management
1120 performance standards under subsection 76-7(E) or section 76-13.

1121
1122 **Sec. 76-10. - Maintenance agreement.**

1123
1124 (a) *Maintenance agreement required.* The maintenance agreement required under
1125 subsection 76-7(b) for stormwater management practices shall be an agreement between the

1126 village and the responsible party to provide for maintenance of stormwater practices beyond the
1127 duration period of this permit. The maintenance agreement shall be filed with the Waukesha
1128 County Register of Deeds as a property deed restriction so that it is binding upon all subsequent
1129 owners of the land served by the stormwater management practices.

1130
1131 (b) *Agreement provisions.* The maintenance agreement shall contain the following
1132 information and provisions and be consistent with the maintenance plan required by subsection
1133 76-7(b).

1134
1135 (1) Identification of the stormwater facilities and designation of the drainage area
1136 served by the facilities.

1137
1138 (2) A schedule for regular maintenance of each aspect of the stormwater management
1139 system consistent with the stormwater management plan required under subsection 76-7(b).

1140
1141 (3) Identification of the property or easement owner, organization or governmental
1142 entity responsible for long term maintenance of the stormwater management practices identified
1143 in the stormwater management plan required under subsection 76-7(b).

1144
1145 (4) Requirement that the responsible party(s), organization, or governmental entity
1146 shall maintain stormwater management practices in accordance with the schedule included under
1147 sec. 76-10 (b)(2) above.

1148
1149 (5) Authorization for the village staff or contractors to access the property to conduct
1150 inspections of stormwater management practices as necessary to ascertain that the practices are
1151 being maintained and operated in accordance with the agreement.

1152
1153 (6) Agreement that the party designated under sec. 76-10 (b)(3), as responsible for
1154 long term maintenance of the stormwater management practices, shall be notified by the village of
1155 maintenance problems which require correction. The specified corrective actions shall be
1156 undertaken within a reasonable time frame as set by the village.

1157
1158 (7) Authorization for the village to perform the corrected actions identified in the
1159 inspection report if the responsible party designated under sec. 76-10 (b)(3) does not make the
1160 required corrections in the specified time period. The village finance director shall enter the
1161 amount due on the tax rolls and collect the money as a special assessment or charge against the
1162 property pursuant to subch. VII of Wis. Stats. Ch. 66 as amended from time-to-time.

1163
1164 **Sec. 76-11. - Financial guarantee.**

1165
1166 (a) *Establishment of the guarantee.* The village board may require the submittal of a
1167 financial guarantee, the form and type of which shall be acceptable to the village attorney. The
1168 financial guarantee shall be in an amount determined by the Director of Public Works to be the
1169 estimated cost of construction and the estimated cost of maintenance of the stormwater
1170 management practices during the period initial construction phase of the underlying development.
1171 The financial guarantee shall give the village the authorization to use the funds to complete the

1172 stormwater management practices if the responsible party defaults or does not properly implement
1173 the approved stormwater management plan, upon written notice to the responsible party by the
1174 administering authority that the requirements of this article have not been met.

1175
1176 (b) *Conditions for release.* Conditions for the release of the financial guarantee are as
1177 follows:

1178
1179 (1) The village board shall release the portion of the financial guarantee established
1180 under this article, less any costs incurred by the village to complete installation of practices, upon
1181 submission of "as built plans" by a Wisconsin licensed professional engineer. The Director of
1182 Public Works may recommend provisions for a partial release of the financial guarantee based on
1183 the completion of various development stages.

1184
1185 (2) The Director of Public Works shall release the portion of the financial guarantee
1186 established under this section to assure maintenance of stormwater practices and facilities, less any
1187 costs incurred by the village, at such time that the practice or facility and underlying development
1188 are completed.

1189
1190 **Sec. 76-12. - Fee schedule.**

1191
1192 The fees referred to in other sections of this article shall be established by the village and may
1193 from time to time be modified by resolution. A schedule of fees shall be available at the village
1194 clerk's office.

1195
1196 **Sec. 76-13. - Exceptions and waivers.**

1197
1198 (a) *Generally.* Where the village finds that extraordinary hardships or practical difficulties
1199 may result from strict compliance with these regulations and/or the purposes of these regulations
1200 may be served to a greater extent by an alternative proposal, it may approve exceptions and waivers
1201 to these regulations so that substantial justice may be done and the public interest secured, provided
1202 the exception or waiver shall not have the effect of nullifying the intent and purpose of these
1203 regulations; and further provided the Director of Public Works shall not approve exceptions and
1204 waivers unless they shall make findings based upon the evidence presented to them that all of the
1205 following conditions are met by the petitioner.

1206
1207 (1) The granting of the exception or waiver will not be detrimental to the public safety,
1208 health, or welfare or injurious to other property;

1209
1210 (2) The conditions upon which the request is based are unique to the property for
1211 which the relief is sought and are not applicable generally to other property;

1212
1213 (3) Because of the location or conditions affecting the specific property involved, a
1214 particular hardship to the owner would result, as distinguished from a mere inconvenience, if the
1215 strict letter of these regulations is carried out;

1216
1217 (4) The relief sought will not materially alter the provisions of any existing stormwater

1218 management plan within the village except that this document may be amended in the manner
1219 prescribed by law;

1220
1221 (5) The granting of the exception or waiver will not result in a violation of state or
1222 federal laws or permits.

1223
1224 (b) *Conditions.* In approving exceptions or waivers, the Director of Public Works may
1225 require such conditions as will, in his or her judgment, reasonably secure substantially the purposes
1226 described in this article and accompanying written stormwater management and erosion control
1227 requirements.

1228
1229 (c) *Procedures.* A petition for an exception or waiver shall be submitted in writing by the
1230 responsible party at the time when the development is filed for the consideration by the Director
1231 of Public Works. The petition shall state fully the grounds for the application and all of the facts
1232 relied upon by the petitioner.

1233
1234 **Sec. 76-14. - Inspection and enforcement.**

1235
1236 (a) The Director of Public Works or village engineer or building inspector, or designee may
1237 access the site periodically to inspect stormwater management practices and facilities to evaluate
1238 compliance with the approved stormwater management plan.

1239
1240 (b) Any land disturbing construction activity or post-construction runoff initiated after the
1241 effective date of this article by any person, firm, association, or corporation subject to the ordinance
1242 provisions shall be deemed a violation unless conducted in accordance with the requirements of
1243 this article.

1244
1245 (c) The Director of Public Works, or building inspector shall provide written notice to the
1246 responsible party by of any non-complying land disturbing construction activity or post-
1247 construction runoff. The notice shall describe the nature of the violation, remedial actions needed,
1248 a schedule for remedial action, and additional enforcement action which may be taken.

1249
1250 (d) Upon receipt of written notification from the Director of Public Works under sec. 76-14
1251 (b) above, the responsible party shall correct work that does not comply with the stormwater
1252 management plan or other provisions of this permit. The responsible party shall make corrections
1253 as necessary to meet the specifications and schedule set forth by the Director of Public Works in
1254 the notice.

1255
1256 (e) If the violations to a permit issued pursuant to this article are likely to result in damage
1257 to properties, public facilities, or waters of the state, the Director of Public Works may enter the
1258 land and take emergency actions necessary to prevent such damage. The costs incurred by the
1259 village plus interest and legal costs shall be billed to the responsible party as a special charge under
1260 Wis. Stats. Ch. 66.

1261
1262 (f) The Director of Public Works, or building inspector, or village engineer are authorized
1263 to post a stop work order on all land disturbing construction activity that is in violation of this

1264 article, or to request the village attorney to obtain a cease and desist order in any court with
1265 jurisdiction.

1266
1267 (g) The Director of Public Works may revoke a permit issued under this article for non-
1268 compliance with ordinance provisions.

1269
1270 (h) Any permit revocation, stop work order, or cease and desist order shall remain in effect
1271 unless retracted by the Director of Public Works, or village attorney, the village board of trustees,
1272 or by a court with jurisdiction.

1273
1274 (i) The Director of Public Works, or village engineer, or building inspector are authorized
1275 to refer any violation of this article, or of a stop work order, or of a cease and desist order issued
1276 pursuant to this article, to the village attorney for the commencement of further legal proceedings
1277 in any court with jurisdiction.

1278
1279 (j) Any person, firm, association, or corporation violating the provisions of this article shall
1280 be subject to penalties as provided in section 1-4 of this Code. Each day of each violation shall
1281 constitute a separate offense.

1282
1283 (k) Compliance with the provisions of this article may also be enforced by injunction in any
1284 court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist
1285 order before resorting to injunction proceedings.

1286
1287 (l) When the Director of Public Works, or village engineer, or building inspector
1288 determines that the holder of a permit issued pursuant to this article has failed to follow practices
1289 set forth in the stormwater management plan, or has failed to comply with schedules set forth in
1290 said stormwater management plan, the Director of Public Works, or village engineer, or building
1291 inspector, or their designee, may enter upon the land and perform the work or other operations
1292 necessary to bring the condition of said lands into conformance with requirements of the approved
1293 plan. The Director of Public Works, or village engineer, or building inspector shall keep a detailed
1294 accounting of the costs and expenses of performing this work. These costs and expenses shall be
1295 deducted from any financial security posted pursuant to section 76-11 of this article. Where such
1296 a security has not been established, or where such a security is insufficient to cover these costs,
1297 the costs and expenses shall be entered on the tax roll as a special charge against the property and
1298 collected with any other taxes levied thereon for the year in which the work is completed.

1299
1300 **Sec. 76-15. - Appeals.**

1301
1302 (a) *Board of zoning appeals.* The board of zoning appeals, created pursuant to section 46-
1303 121 of this Code pursuant to Wis. Stats. § 61.35(7)(e) shall hear and decide appeals where it is
1304 alleged that there is error in any order, decision or determination made by the Director of Public
1305 Works, or village engineer, or building inspector in administering this article. The board shall also
1306 use the rules, procedures, duties, and powers authorized by statute in hearing and deciding appeals.
1307 Upon appeal, the board may authorize variances from the provisions of this article that are not
1308 contrary to the public interest, and where owing to special conditions a literal enforcement of the
1309 article will result in unnecessary hardship.

1310
1311 (b) *Who may appeal.* Appeals to the board of appeals may be taken by any aggrieved person
1312 adversely affected by any decision of the Director of Public Works, or village engineer, or building
1313 inspector.

1314
1315 **Sec. 76-16. - Severability.**

1316
1317 If any section, clause, provision or portion of this article is judged unconstitutional or invalid by a
1318 court of competent jurisdiction, the remainder of the article shall remain in force and not be
1319 affected by such judgment.

1320
1321 **Secs. 76-17—76-30. - Reserved.**

1322
1323 **ARTICLE II. - ILLICIT STORMWATER DISCHARGES AND CONNECTIONS**

1324
1325 **Sec. 76-31. - Definitions.**

1326
1327 The words, terms and phrases as defined in Section 76-1 of this chapter, shall have the meanings
1328 ascribed to them when used in this section, except where the context clearly indicates a different
1329 meaning.

1330
1331 **Sec. 76-32. - Discharges prohibited.**

1332
1333 No person shall discharge, spill or dump substances or materials that are pollutants into stormwater
1334 or into receiving bodies of water or onto driveways, sidewalks, parking lots or other areas that
1335 drain into the storm drainage system. Unless otherwise approved by the Director of Public Works,
1336 no person shall discharge roof drains, yard drains or sump pumps onto streets, sidewalks, or other
1337 areas within village right-of-way that drain into the storm drainage system. Roof drains, yard
1338 drains, and sump pumps shall discharge onto pervious areas at grade on private property.

1339
1340 **Sec. 76-33. - Connections prohibited.**

1341
1342 The construction, use, maintenance or continued existence of illicit connections to the storm
1343 drainage system is prohibited. This prohibition expressly includes, without limitation, illicit
1344 connections made prior to the adoption of this article, regardless of whether the connections was
1345 permissible under law or practice applicable or prevailing at the time of connection. Unless
1346 otherwise approved by the Director of Public Works, roof drain and sump pump discharge
1347 connections to the storm drainage system shall be prohibited.

1348
1349 **Sec. 76-34. - Exemptions.**

1350
1351 The following activities are exempt from the provisions of this section unless found to have an
1352 adverse impact on the stormwater:

- 1353
1354 (1) Discharges authorized by a permit issued by the Wisconsin Department of Natural
1355 Resources.

1356
1357 (2) Discharges resulting from fire fighting activities.

1358
1359 (3) Discharges from uncontaminated ground water, potable water source, air conditioning
1360 condensation, springs, lawn watering, individual residential car washing, water main and hydrant
1361 flushing and swimming pools if the water has been dechlorinated.

1362
1363 **Sec. 76-35. - Enforcement.**

1364
1365 (a) Any person, firm, association, or corporation violating the provisions of this article shall
1366 be subject to penalties as provided in section 1-4 of this Code. Each day of each violation shall
1367 constitute a separate offense.

1368
1369 (b) Compliance with the provisions of this article may also be enforced by injunction in any
1370 court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist
1371 order before resorting to injunction proceedings.

1372
1373 **Secs. 76-36—76-50. - Reserved.**

1374
1375
1376 **ARTICLE III. - CONSTRUCTION SITE EROSION CONTROL**

1377
1378 **Sec. 76-51. - Definitions.**

1379
1380 The words, terms and phrases as defined in Section 76-1 of this chapter, shall have the meanings
1381 ascribed to them when used in this section, except where the context clearly indicates a different
1382 meaning.

1383
1384 **Sec. 76-52. - Authority.**

1385
1386 (a) This article is adopted under the authority granted by Wis. Stats. § 61.354 and 281.33,
1387 Wis. Stats. This article supersedes all provisions of any previously enacted ordinance related to
1388 construction site erosion control. Except as otherwise specified in Wis. Stats. §§ 61.35 and 61.354
1389 applies to this article and to any amendments to this article.

1390
1391 (b) The provisions of this article are deemed not to limit any other lawful regulatory powers
1392 of the same governing body.

1393
1394 (c) The village hereby designates the Director of Public Works, or building inspector, or
1395 village engineer to administer and enforce the provisions of this article.

1396
1397 (d) The requirements of this article do not pre-empt more stringent erosion and sediment
1398 control requirements that may be imposed by any of the following:

1399
1400 (1) Wisconsin Department of Natural Resources administrative rules, permits or
1401 approvals including those authorized under Wis. Stats. §§ 281.16 and 283.33.

1402
1403 (2) Targeted non-agricultural performance standards promulgated in rules by the
1404 Wisconsin Department of Natural Resources under Wis. Admin. Code § NR 151.004 or the current
1405 state runoff program administrative codes
1406

1407 **Sec. 76-53. - Findings of Fact.**
1408

1409 The village finds that runoff from land disturbing construction activity may carry a significant
1410 amount of sediment and other pollutants into ground and surface waters and waterways in the
1411 village.
1412

1413 **Sec. 76-54. - Purpose.**
1414

1415 It is the purpose of this article to further the maintenance of safe and healthful conditions; prevent
1416 and control water pollution; prevent and control soil erosion; protect spawning grounds, fish and
1417 aquatic life; control building sites, placement of structures and land uses; preserve ground cover
1418 and scenic beauty; and promote sound economic growth, by minimizing the amount of sediment
1419 and other pollutants carried by runoff or discharged from land disturbing construction activity to
1420 ground and surface waters and waterways in village.
1421

1422 **Sec. 76-55. - Applicability and jurisdiction.**
1423

1424 (a) The following land disturbing activity shall be subject to erosion and sediment control
1425 provisions of this article:
1426

1427
1428 (1) A construction site which has 4,000 square feet or more of land disturbing
1429 activities.
1430

1431 (b) This article does not apply to the following:
1432

1433 (1) A construction project that is exempted by federal statutes or regulations from the
1434 requirement to have a national pollutant discharge elimination system permit issued under Chapter
1435 40, Code of Federal Regulations, part 122, for land disturbing construction activity.
1436

1437 (2) Nonpoint discharges from agricultural facilities and practices.
1438

1439 (3) Nonpoint discharges from silviculture activities.
1440

1441 (4) Routine maintenance for project sites under 5 acres of land disturbance if
1442 performed to maintain the original line and grade, hydraulic capacity or original purpose of the
1443 facility.
1444

1445 (5) Land disturbing construction activity that includes the construction of a one or two family
1446 residential site less than one acre and is otherwise regulated by the Wisconsin Department of Safety
1447 and Professional Services.

1448 (6) Construction projects that do not result in land disturbing activity including mill and
1449 crush operations that do not have soil disturbance, filling or road shoulder grading.

1450
1451 (c) Notwithstanding the applicability requirements in sec. 76-55 (a), this article applies to
1452 construction sites of any size that, in the opinion of the village staff, are likely to result in runoff
1453 that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that
1454 causes undue channel erosion, that increases water pollution by scouring or the transportation of
1455 particulate matter or that endangers property or public safety.

1456
1457 **Sec. 76-56. - Jurisdiction.**

1458
1459 This article applies to land disturbing construction activities on lands within the boundaries and
1460 jurisdiction of the Village of Hartland.

1461
1462 **Sec. 76-57. - Technical standards.**

1463 (a) Design criteria, standards and specifications.

1464 All BMPs required to comply with this article shall meet the design criteria, standards and
1465 specifications based on any of the following:

1466 (1) Design guidance and technical standards identified or developed by the Wisconsin
1467 Department of Natural Resources under subchapter V of chapter NR 151, Wis. Adm. Code.

1468
1469 (2) Soil loss prediction tools (such as the Universal Soil Loss Equation (USLE)) when
1470 using an appropriate rainfall or runoff factor (also referred to as the R factor) or an appropriate design
1471 storm and precipitation distribution, and when considering the geographic location of the site and
1472 the period of disturbance.

1473 (b) Other standards. Other technical standards not identified or developed in subsection (a),
1474 may be used provided that the methods have been approved by the Director of Public Works, or
1475 village engineer, or building inspector.

1476
1477
1478
1479
1480 **Sec. 76-58. - Performance standards.**

1481 (a) Responsible party. The responsible party shall be responsible for either developing and
1482 implementing an erosion and sediment control plan, or causing such plan to be developed and
1483 implemented through contract or other agreement. This plan shall be developed in accordance with
1484 section 76-60, that incorporates the requirements of this section.

1485 (b) Plan. A written plan shall be developed in accordance with section 76-9 and
1486 implemented for applicable land development activities. Simplified plans may be completed for
1487 sites with less than 1 acre of land disturbing activity in accordance with the requirements of this
1488 article.

1493 (c) EROSION AND OTHER POLLUTANT CONTROL REQUIREMENTS. The plan
1494 required under sec. 76-58 (B) shall include the following:

1495
1496 (1) EROSION AND SEDIMENT CONTROL PRACTICES. Erosion and sediment
1497 control practices shall be used at each site where more than 4,000 square feet of land disturbing
1498 construction activity is to occur to prevent or reduce all of the following.

1499
1500 (a) The deposition of soil from being tracked onto streets by vehicles.

1501
1502 (b) The discharge of sediment from disturbed areas into on-site storm water
1503 inlets.

1504
1505 (c) The discharge of sediment from disturbed areas into adjacent waters of the
1506 state.

1507
1508 (d) The discharge of sediment from drainage ways that flow off the site.

1509
1510 (e) The discharge of sediment by dewatering activities.

1511
1512 (f) The discharge of sediment eroding from soil stockpiles existing for more
1513 than 7 days.

1514
1515 (g) The discharge of sediment from erosive flows at outlets and in downstream
1516 channels.

1517
1518 (h) The transport by runoff into waters of the state of chemicals, cement, and
1519 other building compounds and materials on the construction site during the construction period.
1520 However, projects that require the placement of these materials in waters of the state, such as
1521 constructing bridge footings or BMP installations, are not prohibited by this subdivision.

1522
1523 (i) The transport by runoff into waters of the state of untreated wash water
1524 from vehicle and wheel washing.

1525
1526 (2) SEDIMENT PERFORMANCE STANDARDS. In addition to the erosion and
1527 sediment control practices under par. (1), the following erosion and sediment control practices
1528 shall be employed for all construction sites with more than 1 acre of land disturbing construction
1529 activity:

1530
1531 (a) BMPs that, by design, discharge no more than 5 tons per acre per year, or
1532 to the maximum extent practicable, of the sediment load carried in runoff from initial grading to
1533 final stabilization.

1534
1535 (b) No person shall be required to employ more BMPs than are needed to meet
1536 a performance standard in order to comply with maximum extent practicable. Erosion and
1537 sediment control BMPs may be combined to meet the requirements of this paragraph. Credit may
1538 be given toward meeting the sediment performance standard of this paragraph for limiting the

1539 duration or area, or both, of land disturbing construction activity, or for other appropriate
1540 mechanisms.

1541
1542 (c) Notwithstanding par. (a), if BMPs cannot be designed and implemented to
1543 meet the sediment performance standard, the erosion and sediment control plan shall include a
1544 written, site-specific explanation of why the sediment performance standard cannot be met and
1545 how the sediment load will be reduced to the maximum extent practicable.

1546
1547 (3) PREVENTIVE MEASURES. The erosion and sediment control
1548 plan shall incorporate all of the following:

1549
1550 (a) Maintenance of existing vegetation, especially adjacent to surface waters
1551 whenever possible.

1552
1553 (b) Minimization of soil compaction and preservation of topsoil.

1554
1555 (c) Minimization of land disturbing construction activity on slopes of 20
1556 percent or more.

1557
1558 (d) Development of spill prevention and response procedures.

1559
1560
1561

1562 (d) Location. The BMPs used to comply with this section shall be located prior to runoff
1563 entering any lake, stream, river, swamp, or wetlands or any stormwater management system.

1564
1565 (E) IMPLEMENTATION. The BMPs used to comply with this section shall be implemented
1566 as follows:

1567
1568 (1) Erosion and sediment control practices shall be constructed or installed before land
1569 disturbing construction activities begin in accordance with the erosion and sediment control plan
1570 developed in Section 76-60.

1571
1572 (2) Erosion and sediment control practices shall be maintained until final stabilization.

1573
1574 (3) Final stabilization activity shall commence when land disturbing activities cease
1575 and final grade has been reached on any portion of the site.

1576
1577 (4) Temporary stabilization activity shall commence when land disturbing activities
1578 have temporarily ceased and will not resume for a period exceeding 14 calendar days.

1579
1580 (5) BMPs that are no longer necessary for erosion and sediment control shall be
1581 removed by the responsible party.

1582
1583 (f) Alternate requirements. The Director of Public Works may establish alternative erosion and
1584 sediment control requirements to those set forth in this article, if the Director of Public Works

1585 determines that an added level of protection is needed or that extraordinary hardships or practical
1586 difficulties may result from strict compliance with these regulations. Exceptions or waivers to
1587 requirements set forth in this article and Village of Hartland Erosion Control and Stormwater
1588 Management Requirements shall be considered in accordance with section 76-13.

1589

1590 **Sec. 76-59. - Permitting requirements, procedures and fees.**

1591

1592 (a) *Permit required.* No responsible party may commence a land disturbing construction
1593 activity subject to this article without receiving prior approval of an erosion and sediment control
1594 plan for the site and a permit from the Director of Public Works, or building inspector, or village
1595 engineer.

1596

1597 (b) *Permit application and fees.* The responsible party desiring to undertake a land
1598 disturbing construction activity subject to this article shall submit an application for a permit and
1599 an erosion and sediment control plan that meets the requirements of section 76-60. The applicant
1600 shall pay an application fee consistent with the fee schedule maintained by the village clerk. By
1601 submitting an application, the applicant is authorizing the village staff to enter the site to obtain
1602 information required for the review of the erosion and sediment control plan.

1603

1604 (c) *Review and approval of permit application.* The Director of Public Works, or building
1605 inspector/village engineer shall review any permit application that is submitted with an erosion
1606 and sediment control plan, and the required fee. The following approval procedure shall be used:

1607

1608 (1) The Director of Public Works, or building inspector, or village engineer may
1609 request additional information if required for a complete application within 15 business days of
1610 receipt of any permit application. Within 30 business days of the receipt of a complete permit
1611 application, including all items as required by subsection (b), the Director of Public Works, or
1612 building inspector, or village engineer shall inform the applicant whether the application, plan and
1613 maintenance agreement are approved or disapproved based on the requirements of this article.

1614

1615 (2) If the permit application and plan are approved, the Director of Public Works, or
1616 building inspector, or village engineer shall issue the permit.

1617

1618 (3) If the permit application or plan is disapproved, the Director of Public Works, or
1619 building inspector, or village engineer shall state in writing the reasons for disapproval.

1620

1621 (d) *Financial guarantee.* As a condition of approval and issuance of the permit, the Director
1622 of Public Works, or building inspector, or village engineer may require the applicant to deposit a
1623 surety bond or irrevocable letter of credit to guarantee a good faith execution of the approved
1624 erosion control plan and any permit conditions. The amount of financial guarantee required under
1625 this section shall be established by the Director of Public Works, in his or her discretion, taking
1626 into consideration the projected cost of the BMPs and other facilities required in the approved
1627 erosion control plan together with a reasonable estimate of the cost of site stabilization and/or
1628 cleanup in the event of noncompliance with the approved erosion control plan.

1629

1630 (e) *Permit requirements.* All permits shall require the responsible party to:

- 1631
1632 (1) Notify the Director of Public Works, or building inspector three full village
1633 business days prior to commencing any land disturbing construction activity.
1634
1635 (2) Notify the Director of Public Works, or building inspector of completion of any
1636 BMPs within three full village business days after their installation.
1637
1638 (3) Obtain permission in writing from the Director of Public Works, or building
1639 inspector, or village engineer prior to any modification pursuant to subsection 76-9(B) of the
1640 erosion and sediment control plan.
1641
1642 (4) Install all BMPs as identified in the approved erosion and sediment control plan.
1643
1644 (5) Maintain all road drainage systems, stormwater drainage systems, BMPs and other
1645 facilities identified in the erosion and sediment control plan.
1646
1647 (6) Repair any siltation or erosion damage to adjoining surfaces and drainage ways
1648 resulting from land disturbing construction activities and document repairs in a site erosion control
1649 log. Remove accumulated sediment from downstream culverts, storm sewers, and other drainage
1650 facilities. Remove accumulated sediment from waterways upon obtaining of necessary permit(s)
1651 from the Wisconsin Department of Natural Resources.
1652
1653 (7) Inspect the BMPs within 24 hours after each rain of 0.5 inches or more which
1654 results in runoff during active construction periods, and at least once each week, make needed
1655 repairs and document the findings of the inspections in a site erosion control log with the date of
1656 inspection, the name of the person conducting the inspection, and a description of the present phase
1657 of the construction at the site. Repair or replace erosion and sediment control best management
1658 practices as necessary within 24 hours of an inspection or by the date agreed to between the
1659 permittee and the Director of Public Works, or village engineer or the appropriate designee.
1660 Inspections are only required for construction sites with more than 1 acre of land disturbing
1661 construction activity.
1662
1663 (8) Allow the village staff to enter the site for the purpose of inspecting compliance
1664 with the erosion and sediment control plan or for performing any work necessary to bring the site
1665 into compliance with the control plan. Keep a copy of the erosion and sediment control plan at the
1666 construction site.
1667
1668 (f) *Permit conditions.* Permits issued under this section may include conditions established
1669 by Director of Public Works, or building inspector, or village engineer in addition to the
1670 requirements set forth in subsection (e), where needed to assure compliance with the performance
1671 standards in section 76-58.
1672
1673 (g) *Permit duration.* Permits issued under this section shall be valid for a period of 180
1674 days, or the length of the building permit or other construction authorizations, whichever is longer,
1675 from the date of issuance. The permit duration may be extended one or more times for up to an
1676 additional 180 days. The Director of Public Works, or building inspector, or village engineer may

1677 require additional BMPs as a condition of the extension if they are necessary to meet the
1678 requirements of this article.

1679
1680 (h) *Maintenance*. The responsible party throughout the duration of the construction
1681 activities shall maintain all BMPs necessary to meet the requirements of this article until the site
1682 has undergone final stabilization.

1683
1684 **Sec. 76-60. - Erosion and sediment control plan and amendments.**

1685 (a) EROSION AND SEDIMENT CONTROL PLAN.

1686
1687
1688 (1) An erosion and sediment control plan shall be prepared and submitted to the
1689 Director of Public Works.

1690
1691 (2) The erosion and sediment control plan shall be designed to meet the performance
1692 standards in Section 76-58 and other requirements of this article. Simplified plans may be
1693 completed for sites with less than 1 acre of land disturbing construction activity.

1694
1695 (3) The erosion and sediment control plan shall address pollution caused by soil erosion
1696 and sedimentation during construction and up to final stabilization of the site. The erosion and
1697 sediment control plan shall include, at a minimum, the following items:

1698 (a) The name(s) and address(es) of the owner or developer of the site, and of any
1699 consulting firm retained by the applicant, together with the name of the applicant's principal
1700 contact at such firm. The application shall also include start and end dates for construction.

1701
1702 (b) Description of the site and the nature of the construction activity, including
1703 representation of the limits of land disturbance on a United States Geological Service 7.5 minute
1704 series topographic map.

1705
1706 (c) A sequence of construction of the development site, including stripping and
1707 clearing; rough grading; construction of utilities, infrastructure, and buildings; and final grading
1708 and landscaping. Sequencing shall identify the expected date on which clearing will begin, the
1709 estimated duration of exposure of cleared areas, areas of clearing, installation of temporary erosion
1710 and sediment control measures, and establishment of permanent vegetation.

1711
1712 (d) Estimates of the total area of the site and the total area of the site that is
1713 expected to be disturbed by construction activities.

1714
1715 (e) Estimates, including calculations, if any, of the runoff coefficient of the site
1716 before and after construction activities are completed.

1717
1718 (f) Calculations to show the expected percent reduction in the average annual
1719 sediment load carried in runoff as compared to no sediment or erosion controls.

1720
1721 (g) Existing data describing the surface soil as well as subsoils.

1722

1723
1724 (h) Depth to groundwater, as indicated by on-site soil borings or Natural
1725 Resources Conservation Service soil information where available.
1726
1727 (i) Name of the immediate named receiving water from the United States
1728 Geological Service 7.5-minute series topographic maps.
1729
1730 (4) The erosion and sediment control plan shall include a site map. The site map shall
1731 include the following items and shall be at a scale not greater than 100 feet per inch and at a contour
1732 interval not to exceed five feet.
1733
1734 (a) Existing topography, vegetative cover, natural and engineered drainage
1735 systems, roads and surface waters. Lakes, streams, wetlands, channels, ditches and other
1736 watercourses on and immediately adjacent to the site shall be shown. Any identified 100-year
1737 floodplains, flood fringes and floodways shall also be shown.
1738
1739 (b) Boundaries of the construction site.
1740
1741 (c) Drainage patterns and approximate slopes anticipated after major grading
1742 activities.
1743
1744 (d) Areas of soil disturbance.
1745
1746 (e) Location of major structural and non-structural controls identified in the
1747 plan.
1748
1749 (f) Location of areas where stabilization practices will be employed.
1750
1751 (g) Areas which will be vegetated following construction.
1752
1753 (h) Area and location of wetland acreage on the site and locations where storm
1754 water is discharged to a surface water or wetland within one-quarter mile downstream of the
1755 construction site.
1756
1757 (i) Locations of all surface waters and wetlands within one mile of the
1758 construction site.
1759
1760 (j) Areas used for infiltration of post-construction storm water runoff.
1761
1762 (k) An alphanumeric or equivalent grid overlying the entire construction site
1763 map.
1764
1765 (5) Each erosion and sediment control plan shall include a description of appropriate
1766 erosion and sediment control best management practices that will be installed and maintained at
1767 the site to prevent pollutants from reaching waters of the state. The plan shall clearly describe the
1768 appropriate erosion and sediment control measures for each major land disturbing construction

1769 activity and the timing during the construction process that the measures will be implemented. The
1770 description of erosion and sediment controls shall include, when appropriate, the following
1771 minimum requirements:

1772
1773 (a) Description of interim and permanent stabilization practices, including an
1774 implementation schedule. Site plans shall ensure that existing vegetation is preserved where
1775 attainable and that disturbed portions of the site are stabilized.

1776
1777 (b) Description of structural practices to divert flow away from exposed
1778 soils, store flows or otherwise limit runoff and the discharge of pollutants from the site. Unless
1779 otherwise specifically approved in writing by the Director of Public Works, or village engineer,
1780 structural measures shall be installed on upland soils.

1781
1782 (c) Management of overland flow at all sites, unless otherwise controlled by
1783 outfall controls.

1784
1785 (d) Trapping of sediment in channelized flow.

1786
1787 (e) Staging construction to limit exposed soil areas subject to erosion.

1788
1789 (f) Protection of downslope drainage inlets where they occur.

1790
1791 (g) Minimization of tracking via installation of tracking pads at all vehicle
1792 and equipment entry and exit locations of the construction site.

1793
1794 (h) Clean up of off-site sediment deposits.

1795
1796 (i) Proper disposal of building and waste materials at all sites.

1797
1798 (j) Stabilization of drainage ways.

1799
1800 (k) Control of soil erosion from dirt stockpiles.

1801
1802 (l) Installation of permanent stabilization practices as soon as possible after
1803 final grading.

1804
1805 (m) Minimization of dust to the maximum extent practicable.

1806
1807 (6) The erosion and sediment control plan shall require that velocity dissipation devices
1808 be placed at discharge locations and along the length of any outfall channel, as necessary, to
1809 provide a non-erosive flow from the structure to a watercourse so that the natural physical and
1810 biological characteristics and functions are maintained and protected.

1811
1812
1813 (b) *Amendments.* The applicant shall submit an amended plan for review and approval by
1814 the village Director of Public Works, or building inspector, or village engineer together with the

1815 amended plan review fee established under section 76-9 within three days of the occurrence of any
1816 of the following events:

1817
1818 (1) There is a change in design, construction, operation or maintenance at the site
1819 which has the reasonable potential for the discharge of pollutants to waters of the state and which
1820 has not otherwise been addressed in the plan.

1821
1822 (2) The actions required by the plan fail to reduce the impacts of pollutants carried by
1823 construction site runoff.

1824
1825 (3) The Director of Public Works, or building inspector, or village engineer notifies
1826 the applicant of changes needed in the plan to comply with this article.

1827
1828 **Sec. 76-61. - Fee schedule.**

1829
1830 The fees referred to in other sections of this article shall be established by the village board and
1831 may from time to time be modified by resolution. A schedule of the fees established by the village
1832 board shall be available at the village clerk's office

1833
1834 **Sec. 76-62. - Inspection.**

1835
1836 (a) The Director of Public Works, or village engineer, or building inspector, or designee
1837 may access the site for the purpose of inspecting installation and construction of best management
1838 practices at any time between initiation of construction activities and final inspection/release of
1839 the project guarantee. The Village will inspect any construction site with more than 1 acre of land
1840 disturbing construction activity that holds a permit under this chapter at least once a month during
1841 the period starting March 1 and ending October 31 and at least 2 times during the period starting
1842 November 1 and ending February 28 to ensure compliance with the approved sediment and erosion
1843 control plan. The costs of these inspections shall be billed to the responsible party.

1844
1845 (b) If land disturbing construction activities are being carried out without a permit required
1846 by this article, the Director of Public Works, or building inspector, or village engineer may enter
1847 the land pursuant to the provisions of Wis. Stats. §§ 66.0119 .

1848
1849 **Sec. 76-63. - Exceptions and waivers.**

1850
1851 (a) *General.* Where the Director of Public Works finds that extraordinary hardships or
1852 practical difficulties may result from strict compliance with these regulations and/or the purposes
1853 of these regulations may be served to a greater extent by an alternative proposal, they may approve
1854 exceptions and waivers to these regulations so that substantial justice may be done and the public
1855 interest secured, provided the exception or waiver shall not have the effect of nullifying the intent
1856 and purpose of these regulations; and further provided the Director of Public Works shall not
1857 approve exceptions and waivers unless they shall make findings based upon the evidence presented
1858 to it that all of the following conditions are met by the petitioner.

1859
1860 (1) The granting of the exception or waiver will not be detrimental to the public safety,

1861 health, or welfare or injurious to other property;

1862

1863 (2) The conditions upon which the request is based are unique to the property for
1864 which the relief is sought and are not applicable generally to other property;

1865

1866 (3) Because of the location or conditions affecting the specific property involved, a
1867 particular hardship to the owner would result, as distinguished from a mere inconvenience, if the
1868 strict letter of these regulations is carried out;

1869

1870 (4) The relief sought will not materially alter the provisions of any existing regional
1871 stormwater management plan except that this document may be amended in the manner prescribed
1872 by law.

1873

1874 (5) The granting of the exception or waiver will not result in a violation of state or
1875 federal laws or permits.

1876

1877 (b) *Conditions.* In approving exceptions or waivers, the Director of Public Works may
1878 require such conditions as will in his/her judgment secure substantially the purposes described in
1879 this article and accompanying written stormwater management and erosion control requirements.

1880

1881 (c) *Procedures.* A petition for an exception or waiver shall be submitted in writing by the
1882 responsible party at the time when the development is filed for the consideration of the Director of
1883 Public Works. The petition shall state fully the grounds for the application and all of the facts
1884 relied upon by the petitioner.

1885

1886 **Sec. 76-64. - Enforcement.**

1887

1888 (a) The Director of Public Works, or building inspector, or village engineer may post a stop-
1889 work order if any of the following occurs:

1890

1891 (1) Any land disturbing construction activity regulated under this article is being
1892 undertaken without a permit.

1893

1894 (2) The erosion and sediment control plan is not being implemented in a good faith
1895 manner.

1896

1897 (3) The conditions of the permit are not being met.

1898

1899 (b) If the responsible party does not cease activity as required in a stop-work order posted
1900 under this section or fails to comply with the erosion and sediment control plan or permit
1901 conditions, the Director of Public Works may revoke the permit.

1902

1903 (c) If the responsible party, where no permit has been issued, does not cease the activity
1904 after being notified by the Director of Public Works, or building inspector, or village engineer, or
1905 if a responsible party violates a stop-work order posted under sec. 76-64(a), the Director of Public
1906 Works, or building inspector, or village engineer may request the village attorney to obtain a cease
and desist order in any court with jurisdiction together with applicable penalties under subsection

1907 (f).

1908

1909 (d) The board of zoning appeals may retract a stop-work order issued under sec. 76-64(a)
1910 or a permit revocation under sec. 76-64(b).

1911

1912 (e) After posting a stop-work order under sec. 76-64(a), the Director of Public Works, or
1913 building inspector, or village engineer may issue a notice of intent to the responsible party of its
1914 intent to perform work necessary to comply with this article. Village staff or contractors may go
1915 on the land and commence the work after issuing the notice of intent. The costs of the work
1916 performed under this subsection by the village board, plus interest at the rate authorized by the
1917 village board shall be billed to the responsible party. In the event a responsible party fails to pay
1918 the amount due, the clerk shall enter the amount due on the tax rolls and collect as a special charge
1919 against the property pursuant to subch. VII of Wis. Stats. ch. 66.

1920

1921 (f) Any person violating any of the provisions of this article shall be subject to penalties
1922 under section 1-4 of this Code of Ordinances. Each day a violation exists shall constitute a separate
1923 offense.

1924

1925 (g) Compliance with the provisions of this article may also be enforced by injunction in any
1926 court with jurisdiction. It shall not be necessary to prosecute for forfeiture or a cease and desist
1927 order before resorting to injunction proceedings.

1928

1929 **Sec. 76-65. - Appeals.**

1930

1931 (a) *Board of zoning appeals.* The board of zoning appeals created pursuant to section 46-
1932 121 et seq. pursuant to Wis. Stats. § 61.35(7)(e).

1933

1934 (1) Shall hear and decide appeals where it is alleged that there is error in any order,
1935 decision or determination made by the Director of Public Works, or building inspector, or village
1936 engineer in administering this article except for cease and desist orders obtained under section 76-
1937 14.

1938

1939 (2) Upon appeal, may authorize variances from the provisions of this article which are
1940 not contrary to the public interest and where owing to special conditions a literal enforcement of
1941 the provisions of the article will result in unnecessary hardship; and

1942

1943 (3) Shall use the rules, procedures, duties and powers authorized by statute in hearing
1944 and deciding appeals and authorizing variances.

1945

1946 (b) *Who may appeal.* Appeals to the board of appeals may be taken by any aggrieved person
1947 or by any office, department, board, or the Village of Hartland affected by any decision or order
1948 of the Director of Public Works, or building inspector, or village engineer within 30 days of such
1949 decision or order.

1950

1951 **Section 2:** If any section, sentence, clause, phrase or portion of this ordinance is for any reason
1952 held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be

1953 deemed a separate, distinct and independent provision, and such holding shall not affect the
1954 validity of the remainder of such ordinance.

1955
1956 **Section 3:** This Ordinance shall take effect and be in full force after adoption and proper
1957 publication.

1958
1959 Adopted this _____ day of _____, 2017.
1960

VILLAGE OF HARTLAND

ATTEST:

By: _____
Jeffrey Pfannerstill, Village President

Darlene Igl, MMC, WCPC, Village Clerk

29216515_2.DOCX

MEMO

TO: Village Board & Hartland Lakeside School District School Board

FROM: Kelli Yogerst, Director of Recreation

DATE: September 28, 2017

SUBJECT: 2016 enrollment for Hartland Recreation Department and update on the partnership with the Hartland/Lakeside School District and the Village of Hartland Recreation Department.

In 2016, the Village of Hartland Recreation Department saw an increase of over 1,000 more participants than in 2015. The total enrollment for 2016 was 4,596 and in 2015 it was 3,574. The number of programs that were offered did increase from 269 in 2015 to 279 in 2016.

Out of the 279 programs in 2016, 61 of them were offered at Hartland/Lakeside School District facilities, compared to 2015 which 51 programs were offered. A total of 652 participants, 420 residents and 232 nonresidents, participated in the programs that were held at the Hartland/Lakeside School District facilities in 2016. This is in comparison to 2015 where 663 participants, 405 residents and 258 nonresidents, attended programs at the Hartland/Lakeside School District facilities. These enrollment and program numbers do not include the before and after school care program at Hartland South and Summer Afternoon Camp at North Shore Middle School, which the total for both programs was 1,152 in 2015 and 1,398 in 2016. This number represents duplicate children enrolled.

Currently, there are 899 participants who are considered residents because of the agreement the Village of Hartland and the Hartland Lakeside School District established in January 2013. This agreement allows those who are not Hartland residents, but pay taxes to the Hartland Lakeside School District, to be considered as a “resident” and receive the resident rate for all of Hartland Recreation Department’s programs.

It is certain that the access to the schools played a significant role in the ability to schedule programs, which assisted in the Recreation Department’s programming. While receiving access to the schools was not the sole reason why the increase in enrollment occurred, it was a major contributing factor.

The Hartland Recreation Department is excited to continue this partnership and feels it has been a positive experience for both parties. The Recreation Department feels that this partnership will continue to provide the residents of the Village and School District the opportunity for more programs and access to their schools.

CC:
David Cox
Glen Schillings