

**POLICE AND FIRE COMMISSION AGENDA  
TUESDAY, FEBRUARY 13, 2018  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – President Loppnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of December 12, 2017 and January 23, 2018.
2. Police Department Update and Monthly Report
  - a. Consideration of a motion to release Officer Thomas Bagin from probationary status on his one year anniversary with the department, February 18, 2018, based on the recommendation of Chief Michael Bagin and his command staff.
  - b. Consideration of a motion to appoint an interim Police Chief effective March 3, 2018.
  - c. Discussion related to qualifications desired in candidates for Police Chief.
  - d. Review of the hiring process for position of Police Chief and establish a plan for advertising, candidate selection and interviewing candidates.
3. Fire Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to interview candidate(s) for Firefighter and to adjourn thereafter without reconvening into open session pursuant to §19.95(2). [ROLL CALL VOTE]

Darlene Igl  
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
MEETING MINUTES  
TUESDAY, December 12, 2017  
7:00 P.M.**

**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:01 PM Meeting called to order by Commission President Loppnow
  - Commission Secretary Redlin read the roll for attendance
  - Present : Commissioners Loppnow, Redlin, Rebholz , Riesinger, Wojciechowski
  - Also in attendance : Police Chief Michael Bagin, Fire Chief David Dean, Fire Dept Division Chief-of-Operations Sharon Dyer, Fire Dept Division Chief-of-Fire Rob Little, Fire Dept Division Chief-of-EMS Dave Jambretz
  - Pledge of Allegiance led by Commissioner Loppnow.
  - Commission President Loppnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for meetings held on November 14, 2017.
    - a. Motion by Commissioners Rebholz / Loppnow to approve the Hartland Police & Fire Commission minutes for the meeting of November 14th, 2017. The motion carried on the unanimous vote of the Commissioners.
  2. Police Department Update and Monthly Report – Police Chief Michael Bagin
    - a. Chief Bagin reported that the anticipated birth of a baby boy to the family of Officer Robert T.C. Jewell recently occurred and Mom, Rob and the new baby are all doing well.
    - b. Chief Bagin related that theft of vehicle contents, mail / packages/ Christmas decorations is occurring throughout the Village of Hartland. Residents are being warned to lock vehicles, houses and to retrieve mail and packages promptly upon delivery to, hopefully, defer such activity.
    - c. The Holiday Train stopped in Hartland on 12/03/2017 and a large crowd attended the lights and music display. The HPD and HFD, again, cooperated in the effort to ensure everyone’s safety before, during and after the event.
    - d. According to Chief Bagin, an incident which occurred in the morning of 12/12/2017, resulted in the use of the “reverse 9-1-1” system technology. In response to a “barking dog” complaint, Officer Mundy found an unconscious individual [male, age 35-40] who was injured, lying in a crevice behind 133 Hill Street and carried no identification; he had apparently been walking his dog and slipped down an embankment. A citizen response to the reverse 911 call enabled the HPD to identify the man and locate his employer and family. The HFD was able to transport the man to a hospital where he remains in critical condition. He had apparently been knocked out as a result of the fall and had been lying in the crevice for several hours before his barking dog alerted neighbors. The woman who called with the ID information for the man will be presented with an HPD Challenge Coin for assisting the department.

4. Fire Department Update and Monthly Report – Fire Chief David Dean

- a. While no *printed* reports of Ambulance Runs and Fire Calls for the Month of November, 2017 were presented, Chief Dean *did* relate that there were 9 Fire and 50 EMS calls for service during November, 2017.
- b. Chief Dean also reported that the ordering and acquisition of a new Ambulance has been approved by the Village Board on 12/11/2017 and the new vehicle should arrive in 3-4 months.

**N.B. Chief Bagin wished everyone a Merry Christmas, Happy New Year and Happy Holiday, was excused from and left the meeting at 7:07 PM**

5. Consideration of a Motion to Adjourn into Closed Session

- a. Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. . §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

Items: 1) Conduct oral interview(s) of Fire Department / EMS Candidate(s) for two Openings as Paramedics

On motion of Commissioners, Riesinger / Wojciechowski to *enter* closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow “yes”, Redlin “yes”, Rebholz “yes”, Riesinger “yes”, Wojciechowski “yes”

The commission *entered* closed session at 7:08 PM

On motion of Commissioners Wojciechowski / Rebholz the roll call vote to exit closed session was taken as follows:

Commissioners Loppnow “yes”, Redlin “yes”, Rebholz “yes”, Riesinger “yes”, Wojciechowski “yes”

The Commission *exited* closed session at 8:39 PM

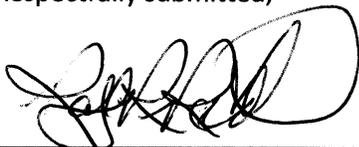
Commissioners Redlin / Wojciechowski made a Motion to recommend, to Fire Chief Dean and the HFD Management Cadre, each of the Fire Department EMS applicant /candidates interviewed during the Closed Session, Randall Smith, Shayla Schuett, Alex Konen, Jonathan Quint, Brian Reid and Christian Rodriguez for further consideration as new Village of Hartland Fire Department Employees. The motion carried on the unanimous vote of the Commissioners.

6. Adjournment

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Riesinger, the Commission voted unanimously to adjourn.

Meeting adjourned at 8:40 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner  
Commission Secretary

Susan M. Loppnow, Commissioner  
Commission President

VILLAGE OF HARTLAND  
POLICE & FIRE COMMISSION  
SPECIAL MEETING MINUTES  
TUESDAY, January 23, 2018  
7:00 P.M.

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:01 PM Meeting called to order by Commission President Loppnow
- Commission Secretary Redlin read the roll for attendance
- Present : Commissioners Loppnow, Redlin, Rebholz , Riesinger, Wojciechowski
- Also in attendance : Village of Hartland Police Chief Michael Bagin
- Pledge of Allegiance led by Commissioner Loppnow.

AGENDA

1. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to Police Chief and other Police Department Command Staff and to adjourn thereafter without reconvening into open session pursuant to §19.95(2).

Commission President Loppnow requested a motion to adjourn into Closed Session under Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation over which the governmental body has jurisdiction or exercises responsibility.

On motion of Commissioners, Wojciechowski / Redlin to *enter* closed session, the roll call vote to *enter* closed session was taken as follows:

Commissioners Loppnow "yes", Redlin "yes", Rebholz "yes", Riesinger "yes", Wojciechowski "yes"

The commission *entered* closed session at 7:02 PM

On motion of Commissioners Wojciechowski / Riesinger the roll call vote to *exit* closed session *and* adjourn the meeting was taken as follows:

Commissioners Loppnow "yes", Redlin "yes", Rebholz "yes", Riesinger "yes", Wojciechowski "yes"

The Commission *exited* closed session *and* adjourned at 7:57 PM

Respectfully submitted,



Ralph R. Redlin, Commissioner  
Commission Secretary

Susan M. Loppnow, Commissioner  
Commission President