

VILLAGE BOARD AGENDA
MONDAY, MARCH 26, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Swenson

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of March 12, 2018.
2. Consideration of a motion to approve vouchers for payment.
3. Consideration of actions related to Licenses and Permits
 - a. Consideration of a Large Scale Event Street Use Permit for the Swallow School Education Foundation 5K run on May 19, 2018 from 6:30am to 11:00am on streets in the Four Winds Subdivision.
 - b. Consideration of applications for an Operator's (Bartender) Licenses with a term ending June 30, 2018.
4. Items related to creation of the RSE-2 Single Family Residential Estate zoning district.
 - a. Public hearing to receive comment on the proposed creation of the RSE-2 Single Family Residential Estate zoning district.
 - b. Consideration of a motion to adopt on third reading Bill for an Ordinance No. 02/26/18-01 "An Ordinance to Amend Chapter 46 of the Village of Hartland Municipal Code Pertaining to Zoning Ordinance."
5. Items related to a request for amendments to the Comprehensive Development Plan for the area north of CTH K (Lisbon Road) and west of CTH KE (Winkleman Road).
 - a. Public Hearing to receive comment on the proposed amendments to the Comprehensive Development Plan.
 - b. Consideration of a motion to substitute for the pending Bill two ordinances dealing with the separate issues being considered in this matter and voting upon each separately as a Bill for an Ordinance No. 02/26/18-02a regarding transportation and a Bill for an Ordinance No. 02/26/18-02b regarding future land use designations and to suspend the rules to allow consideration of the separated ordinances upon first reading.

- i. Consideration of a motion to adopt Bill for an Ordinance No. 02/26/18-02a “An Ordinance Adopting an Amendment to the Village of Hartland Comprehensive Development Plan: 2035 Regarding Transportation.”
 - ii. Consideration of a motion to adopt Bill for an Ordinance No. 02/26/18-02b “An Ordinance Adopting an Amendment to the Village of Hartland Comprehensive Development Plan: 2035 Regarding Future Land Use Designations.”
- c. In the event that the motion to provide for separate votes regarding separate Bills as stated in item 5b fails or is not acted upon by the Village Board, item 5c will be the consideration of a motion to adopt Bill for an Ordinance No. 02/26/18-02 “An Ordinance Adopting an Amendment to the Village of Hartland Comprehensive Development Plan: 2035.”

Items referred from the March 19 Plan Commission meeting

6. Consideration of actions related to an amendment to the Sign Code section of the Zoning Code related to signage in the I-1 Institutional and P-1 Park and Recreation Districts.
 - a. First reading of Bill for an Ordinance No. 03/26/18-01 “An Ordinance To Amend Chapter 46 Of The Village Of Hartland Municipal Code Pertaining To Zoning Ordinance.”
 - b. Consideration of a motion to set a public hearing on the matter for April 23, 2018 as part of the Regular Village Board meeting.
7. Consideration of actions related to rezoning the property east of 1270 E Capitol Drive from RS-3 Single Family Residential District to the RSE-2 Single Family Residential Estate District
 - a. First reading of Bill for an Ordinance No. 03/26/18-02 “An Ordinance To Amend The Official Zoning Map Of The Village Of Hartland.”
 - b. Consideration of a motion to set a public hearing on the matter for April 23, 2018 as part of the Regular Village Board meeting.
8. Consideration of a motion to approve site, building and landscaping plans for a building addition and soccer field shelters at Lake Country Lutheran High School, 401 Campus Drive.
9. Consideration of a motion to approve an Extraterritorial CSM for the 15-acre parcel on the east side of Campus Drive north of the Lake Country Lutheran vacant property in the Town of Merton.

Others items for consideration

10. Consideration of a motion to approve the Stormwater Management Program Annual Report to the DNR.
11. Consideration of a motion to approve Resolution 03/26/18-01, “A Resolution Authorizing Submission of a Stormwater Management Grant Application to the DNR.”

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12. Consideration of a motion to approve award of a contract to Stark Pavement Corporation of Milwaukee for the 2018 Paving Program in the amount of \$1,136,507.25.
13. Consideration of a motion to approve a three-year professional services agreement with Baker Tilly Virchow Krause, LLP of Milwaukee for annual auditing services of all Village Funds, including the BID District, in the annual amount of \$31,750.
14. Consideration of a motion to approve various liability, workers compensation, automobile, property and equipment insurance coverage through League of Wisconsin Municipalities Mutual Insurance (LWMMI), Municipal Property Insurance Company (MPIC) and other underwriters for the term of April 1, 2018 to April 1, 2019 with a combined annual premium of \$223,698.
15. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
16. Adjournment

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

MEMORANDUM

TO: President and Board of Trustees
FROM: David E. Cox, Village Administrator
DATE: March 23, 2018
SUBJECT: Agenda Information

The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Item 4 Regarding an amendment to the Zoning Code.

Background: At previous meetings, the Village Board reviewed the Plan Commission's recommendation for a new zoning district to accommodate development of small numbers of properties without municipal utilities. The proposed ordinance creates the RSE-2 Single-Family Residential Estate district, which calls for density at not more than 1.75 units per net acre and defaults to lot sizes of 30,000 square feet and 120 feet wide. However, it does allow that one or both of these figures could be reduced to not less than 25,000 square feet and 110 feet if the petitioner can demonstrate the ability to provide adequate facilities for on-site sewer and water on the proposed lots. The ordinance also allows new shared driveways, which are not allowed under Village Code, when the County or other outside agency that controls road access denies driveways for each newly-created parcel. After consideration of any comments received during the public hearing the Board is asked to adopt the ordinance.

Recommendation: Adopt the ordinance.

Item 5 Related to a Comprehensive Plan amendment in the northeast area of the Village.

Background: At previous meetings, the Village Board reviewed the Plan Commission's recommended amendment to the Comprehensive Plan as contained in the Commission resolution. Additionally, the packet includes alternative or conceptual neighborhood plans developed by the petitioner in this case as well as others previously developed by the Village that show various ways the area can be developed. The fact that these items have been reviewed by the Board is referenced in the ordinance(s). As the Board is aware, there are two items under consideration in this single matter. First is the future location of CTH KE, which, in the amendment, is proposed to extend north from Jungbluth Road as opposed to the currently mapped location extending south from Winkleman Road. The proposed amendment aligns with the County's plans for this road relocation. Second is the changing of the future Land Use Designation for the area from Low Density Cluster Development to Medium Low Density Cluster Development. Based on discussions, staff has been requested to separate the single

ordinance into two separate ordinances that deal with the two issues separately. Based on discussions with the Village Attorney, at the meeting, the Village Board will be asked to officially concur in the plan to consider the two matters separately and to waive any technicalities that are created by splitting the ordinance into two separate ordinances. If the Village Board decides not to divide the ordinance, the original ordinance remains available for consideration at the meeting. As a reminder, the official public hearing on the proposed amendments will be held at this meeting. One written comment was received from a resident on Southern Oak Road, which has been included in the packet for the meeting. If both ordinances (or the single ordinance) are approved, the petitioner will then move forward with the detailed plan consideration process related to the proposed development in the area, which will involve multiple Plan Commission and Village Board meetings in the upcoming months.

Recommendation: Adopt the ordinances amending the Comprehensive Development Plan.

Item 6 Related to amending the Sign Code.

Background: The Plan Commission has considered and recommended an amendment to the Sign Code in response to a request from Hartland Lakeside School District for a new sign at North Shore Middle School that would include an electronic message board. Under the current Code, such a sign is not permitted in the zoning district in which the school is located. The Plan Commission reviewed the concept in February and recommended specific ordinance language at its March meeting to effect a change that allows changeable message boards (which includes electronic message boards) to be considered by the Village in the I-1 Institutional District. In keeping with the current Sign Code, all signs in this district are reviewed by the Commission prior to approval so that consideration may be made for the surrounding area and its character. As this is a change to the Zoning Code, the Board is asked to set a public hearing on the matter for April 23 as part of the Regular Village Board meeting.

Recommendation: Consider the ordinance language and set the public hearing.

Item 7 Related to rezoning the E Capitol property.

Background: As part of the continuing process of facilitating development on the former Sluggers property, the Village Board is asked to begin the official process to rezone the property to the new RSE-2 Single Family Residential Estate District. In follow up to previous discussions and in anticipation of the receipt of the Certified Survey Map (CSM) dividing the subject parcel, the Plan Commission has given preliminary review to the zoning change and has

recommended the Village Board set the required public hearing. It is expected that the CSM will be considered as part of the April Plan Commission and Village Board meetings at which time, assuming approval, all action would be complete related to zoning permission and land division for the parcel. In order to facilitate this schedule, the Board is asked to set a public hearing on the matter for April 23 as part of the Regular Village Board meeting.

Recommendation: Consider the zoning change and set the public hearing.

Item 8 Related to an addition to Lake Country Lutheran High School.

Background: Lake Country Lutheran High School is pursuing a gymnasium addition to the school building, which is in keeping with the original plans for the school as defined when the high school campus was first considered. The original grading and storm water facilities were implemented as if the proposed addition was completed at that time. As such, it appears that the storm water facilities do not need to be upgraded and the site will not require additional grading aside from that which is necessary to scrape down for footings. The proposed addition will match the exterior appearance of the building's façade on that side. Additionally, the school is proposing the addition of shelters at the soccer field, which include team areas and a storage room. All of these items were considered and recommended for approval by the Plan Commission at its last meeting.

Recommendation: Approve the site, building and landscaping plans for the building addition and soccer field shelters.

Item 9 Related to an Extraterritorial CSM.

Background: The Village Board is asked to consider an Extraterritorial Certified Survey Map (CSM) for the property owned by the Kieckhefer family. The property in question was created by the dedication of Campus Drive which divided the family farm property owned by Kiefer Farms, LLC. The CSM, which dedicates a small amount of Right of Way to the Town of Merton, otherwise makes no changes to the property's configuration and is likely being done to establish the subject parcel as an official parcel of record with a legal description and appropriate property markers. The Board will recall that a Preliminary Plat for the subdivision of the subject parcel was approved by the Village in 2016. That subdivision is still in progress and staff understands that this CSM is a step in moving toward final approvals of the subdivision including sale of the property.

Recommendation: Approve the Extraterritorial CSM.

Item 10 Regarding the annual Stormwater Report.

Background: As Public Works Director Einweck's memo indicates, annually the Village is required to file a report with the DNR related to the permit the Village holds for discharging storm water to waters of the State. The report highlights our policies and practices related to improving storm water discharge quality.

Recommendation: Approve the Annual Stormwater Report for submission to the DNR.

Item 11 Related to a Resolution authorizing a grant application.

Background: As Public Works Director Einweck's memo indicates, staff is proposing an application to the DNR for a grant to fund a significant portion of the cost associated with an anticipated stormwater improvement project on Industrial Drive and Progress Drive in the upper industrial park. The grant application is due in April 2018 but the project is not scheduled for construction until 2020. Assuming award of the grant, detailed design of the project would occur in 2019. The Board is required to approve the submission and designate an official representative via the Resolution.

Recommendation: Approve the Resolution and related grant application.

Item 12 Related to the 2018 Paving Program contract.

Background: As Public Works Director Einweck's memo indicates, bids were received for the 2018 Paving Program, which calls for road resurfacing, pavement patching and curb replacements in a number of locations throughout the Village but primarily in the Bristlecone Pines area. Stark Pavement Corporation is the recommended contractor based on their bid and the Village's successful working relationships with the firm in the past.

Recommendation: Approve award of a contract to Stark for the 2018 Paving Program.

Item 13 Related to an agreement for Auditing services.

Background: As Finance Director Bailey's memo indicates, staff is recommending a renewed three-year agreement with Baker Tilly Virchow Krause for Auditing services related to

the Village's 2018, 2019 and 2020 fiscal years. The firm has committed to keeping the same annual rate in the new term as was charged in the previous three-year agreement.

Recommendation: Approve a professional services agreement with Baker Tilly.

Item 14 Regarding Insurance

Background: The Village Board is asked to consider the renewal of the Village's insurance for the year beginning April 1, 2018. The Village has continued to purchase most of its insurance protection through the League of Wisconsin Municipalities Mutual Insurance (LWMMI) represented locally by R&R Insurance. We have continued this relationship because the LWMMI is a mutual insurance company owned by the various governments that are insured therein and the program is well oriented toward the peculiar needs of government owners. For the upcoming renewal term of April 1, 2018 through April 1, 2019, the cost of the Village's various insurance coverages will increase by about \$9,000, which is due primarily to two factors. First is a change in our experience modifier in the Workers Compensation insurance and second, the addition of the new aerial platform to the Fire Department fleet. As the Board will recall, the experience modifier, which adjusts the State-set premium for Workers Compensation Insurance by a factor representing our safety and claim experience, is set using our actual claims experience for the three most recent completed years. Again in 2018, a year with very few claims is being replaced with a year in which we experienced some more significant injuries and claims. Unfortunately, this increases our modifier from .81 to .90, which translates to an increase of about \$4,500 in this premium.

Approximately \$26,900 of the \$223,698 premium is paid to other carriers, including Liberty Mutual and Hanover for our Boiler and Machinery and Crime coverage as well as Municipal Property Insurance Company (MPIC), which is a partnership of the League of Wisconsin Municipalities Mutual Insurance Company, Cities and Villages Mutual Insurance Company and Wisconsin Municipal Mutual Insurance Company, through which the Village insures its real and personal properties.

Recommendation: Approve the insurance proposal through LWMMI, MPIC and others.

VILLAGE BOARD MINUTES
MONDAY, MARCH 12, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – Wallschlager

Present: Trustees Stevens, Meyers, Landwehr, Swenson, Wallschlager, President Pfannerstill

Excused: Trustee Compton

Others: Administrator Cox, Clerk Igl, Finance Director Bailey, Fire Chief Dean, DPW Director Einweck, Interim Chief Collura, Division Chief of EMS Jambretz, Division Chief of Fire Little, family members of Helen Jones, Eagle Scout Jack Sullivan and his mother, Pat and Jaclyn Endter.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None

1. Hartland Fire Department presentation to family of Helen Jones.

Chief Dean presented a plaque to the family of Helen Jones stating that memorials collected in her name totaled over \$1,300 which will be used for ambulance equipment. Chief Dean stated that she had been a tremendous supporter of the Hartland Fire Department.

2. Presentation of proposed Centennial Park Kiosk project by Eagle Scout Jack Sullivan and consideration of approval.

Jack Sullivan presented his proposed project for a kiosk at Centennial Park stating that it will be two sided with four viewing windows, include a roof and a bench at the bottom. He proposed that the kiosk be placed north of the intersection of the two trails. Cost estimates for the structure are \$1,200 - \$1,500 with an additional \$1,600 for the concrete pad for a total of \$3,100. It was stated that the concrete pad is required by the Village to support the structure and for ease of maintenance. It was discussed that the Village may be able to pour the concrete for the project; footings would be poured first with the slab as a second pour.

Mr. Sullivan stated that he is not allowed to fundraise for the project until he has approval by the recipient. It was stated that the Park Board had approved the project at their recent meeting but that even if the Board approves the concept Jack is still unable to fundraise. There was discussion of whether this project could be funded by the Village budget or if the Village could provide an in-kind donation.

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Trustee Meyers stated that he would be more comfortable with approving the project if there was a guarantee. Jack stated that he could get a guarantee from the Potawatomi Council. It was suggested that the project be scaled back possibly removing the roof and/or bench. Jack agreed to recalculate the expense for the kiosk without a roof and will contact Administrator Cox when he is ready to reappear before the Village Board.

3. Motion (Landwehr/Wallschlager) to approve Village Board minutes of February 26, 2018 with corrections noted. Carried (6-0).
4. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$4,060,629.57. Carried (5-0). Meyers abstained.
5. Consideration of actions related to Licenses and Permits
 - a. Motion (Landwehr/Swenson) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (6-0).
6. Consideration of second reading of Bill for an Ordinance No. 02/26/18-01 "An Ordinance to Amend Chapter 46 of the Village of Hartland Municipal Code Pertaining to Zoning Ordinance."

It was stated that a Public Hearing is scheduled for March 26.

7. Consideration of second reading of Bill for an Ordinance No. 02/26/18-02 "An Ordinance Adopting an Amendment to the Village of Hartland Comprehensive Development Plan: 2035."

A Public Hearing is scheduled for March 26 on the proposed amendment. Trustee Wallschlager reiterated her concerns that the new density plan would make an already heavily utilized highway even more difficult.

8. Consideration of a motion to approve a four-year agreement with Patrick Endter for the operation of a Beer Garden in Nixon Park between Memorial Day weekend and approximately the end of September.

Administrator Cox stated that the Village received an average of \$460 per week in 2017 from the Beer Garden. The updated agreement includes a weekly flat fee of \$500 with an increase of \$10 in each of the remaining years of the contract. The agreement provides for a longer season beginning on the Thursday before Memorial Day and ending in late September. Motion (Meyers/Wallschlager) to approve a four-year agreement with Patrick Endter for the operation of a Beer Garden in Nixon Park. Carried (6-0).

9. Discussion and consideration of actions related to downtown parking signage.

DPW Director Einweck displayed the Village's typical way finding sign which is white print on a green background. He stated that the signs may stand out better if they were green print on a

white background and may be easier to see at night. It was discussed that parking signs at Goodwin and Capital could be relocated to increase visibility. Administrator Cox suggested that perhaps the Village create a new signage plan as it relates to parking in coordination with BID. He stated that staff will prepare a plan and come back to the Village Board.

10. Consideration of a motion to reject a bid for the Lisbon Avenue Sanitary Sewer Force Main Lining project.

DPW Director Einweck stated that the project as approved in the budget was put out for bid but only one response was received. The contractor submitting the bid substantially changed the bid documents so both staff and the Village Attorney recommend rejecting all bids for this project. Motion Meyers/Stevens) to reject the bid received for the project. Carried (6-0).

11. Consideration of a motion to approve award of a contract to UPI, LLC of New Berlin for the 2018 Utilities Program in the amount of \$499,303.70.

DPW Director Einweck stated that four bids had been received for the project. He stated that the low bidder previously did work for the Village with good success. The bids received were all below the estimates and staff recommend award of the bid to the lowest bidder. Motion (Meyers/Wallschlager) to approve award of a contract to UPI, LLC of New Berlin for the 2018 Utilities Program in the amount of \$499,303.70. Carried (6-0).

12. Consideration of a motion to authorize the ordering of a replacement Rescue Vehicle/Engine for the Fire Department in the not-to-exceed amount of \$790,000 to be delivered in 2019 and to declare as surplus and authorize the disposal of existing engines 4363 and 4365.

Fire Chief Dean stated that the request to purchase a new rescue engine continues the process to streamline equipment in conjunction with the study conducted by Waukesha County and discussions with neighboring departments. The purchase of the proposed vehicle will eliminate the need for two older vehicles which, if not replaced, will begin to require extensive maintenance repairs. Chief Dean stated that this vehicle will have the capacity to carry more equipment. For example, all extrication gear will be in this vehicle rather than split between the two older vehicles. This is projected to be the last major vehicle investment for the department until 2023.

Chief Dean stated that the manufacturer of the new multi-purpose vehicle is willing to hold the original price discussed in 2017 if the Village orders by April 1, 2018. It was stated that the vehicle will take over a year to build.

Motion (Meyers/Wallschlager) to authorize the ordering of a replacement Rescue Vehicle/Engine for the Fire Department in the not-to-exceed amount of \$790,000 to be delivered in 2019 and to declare as surplus and authorize the disposal of existing engines 4363 and 4365. Carried (6-0).

13. Consideration of a motion to adopt an updated Sexual and Other Unlawful Harassment, Discrimination and Retaliation Policy.

Administrator Cox stated that the updated policy was drafted with the Village Attorney's office to modernize the language. He stated that the policy is clear that this behavior will not be tolerated. Training on the policy will be done after Village Board approval.

Trustee Wallschlager stated that she felt she did not have adequate time to review the draft policy. Motion (Wallschlager/Meyers) to postpone this item to the April 9 Village Board meeting. Carried (6-0).

14. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Pfannerstill commended the Fire Department and Police Department for their efforts related to the house fire on Maple Avenue. Chief Dean stated that a fundraiser to benefit the family is scheduled for March 25 at Hogger's Pub.

The Fire Department's extrication fundraiser is scheduled for March 24 at Rustic Manor.

Trusted Wallschlager thanked the Fire Department for the recent homecoming celebration for the returning veteran.

15. Motion (Stevens/Wallschlager) to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding the Village Administrator and to adjourn thereafter without reconvening into open session pursuant to §19.95(2). Roll call vote taken; all ayes. Carried (6-0).

Meeting adjourned to closed session at 8:20 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: March 23, 2018

RE: Voucher List

Attached is the voucher list for the March 26, 2018 Village Board meeting.

March 26, 2018 Checks: \$ 165,759.82

Total amount to be approved: \$ 165,759.82

VILLAGE OF HARTLAND
VOUCHER LIST - MARCH 26, 2018

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 204-34187 FWW LIFT STATION REPLACEMENT	CUMMINS N POWER LLC	REPAIR GENERATOR	\$879.52
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	MARCH FEES	\$4,339.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	HAMILTON/AD013435-2	\$312.60
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	LINK/AD013551-6	\$312.60
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	SALTNESS/BB008132-5	\$801.60
G 403-31861 FOUR WINDS WEST	RUEKERT & MIELKE	JAN-FEB CONSTRUCTION REVIEW	\$240.00
G 204-34187 FWW LIFT STATION REPLACEMENT	RUEKERT & MIELKE	JAN-FEB CONSTRUCTION REVIEW	\$160.00
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	JAN-FEB EROSION CONTROL INSPECTIONS	\$118.33
G 403-31752 BENCHMARK SECURED STORAGE	RUEKERT & MIELKE	JAN-FEB EROSION CONTROL INSPECTIONS	\$577.97
G 101-23000 SPECIAL DEPOSITS	VAN EPPS, BRANDON	OCC MELMS BREWING CO/418 MERTON AVE	\$500.00
EXPENSE Descr			<u>\$8,241.62</u>
EXPENSE Descr 222/224 WILLOW CT DRAINAGE IMP			
E 401-74110-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2018 PAVING/UTILITIES DESIGN SERVICES	\$623.00
E 401-74110-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	WILLOW CT DRAINAGE IMPROVEMENTS	\$1,030.00
EXPENSE Descr 222/224 WILLOW CT DRAINAGE IMP			<u>\$1,653.00</u>
EXPENSE Descr 258 BIRCH CT DRAINAGE IMPR			
E 401-74115-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	BIRCH CT DRAINAGE IMPROVEMENTS	\$822.00
EXPENSE Descr 258 BIRCH CT DRAINAGE IMPR			<u>\$822.00</u>
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	LAKE COUNTRY FIRE & RESCUE	FEB PARAMEDIC INTERCEPT	\$1,275.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	LAKE COUNTRY FIRE & RESCUE	JAN PARAMEDIC INTERCEPT	\$425.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	LISBON FIRE DEPARTMENT	CPR AED CLASSES	\$198.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	MAR-APR CELLULAR	\$137.11
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA MEMORIAL HOSPITAL	SUPPLY PURCHASE	\$458.00
EXPENSE Descr AMBULANCE			<u>\$2,493.11</u>
EXPENSE Descr BRISTLECONE DR			
E 401-70460-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2018 PAVING/UTILITIES DESIGN SERVICES	\$4,118.70
EXPENSE Descr BRISTLECONE DR			<u>\$4,118.70</u>
EXPENSE Descr CARDINAL LANE PATCHING			
E 401-70485-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CARDINAL LANE PATCHING	\$2,074.05
EXPENSE Descr CARDINAL LANE PATCHING			<u>\$2,074.05</u>
EXPENSE Descr CEMETERY			
E 101-54910-365 BLDGS/GROUNDS MAINT EXPENSE	RUEKERT & MIELKE	GIS DATA MAINTENANCE	\$343.75
EXPENSE Descr CEMETERY			<u>\$343.75</u>

Account Descr	Search Name	Comments	Amount
EXPENSE Descr DEBT SERVICE			
E 301-58000-305 EXPENSES-OTHER	BOND TRUST SERVICES CORP	40717-PA	\$350.00
EXPENSE Descr DEBT SERVICE			\$350.00
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-719 EVENTS	LAKE COUNTRY FINE ARTS SCHOOL	CHILLIN ON THE TRAIL ART WALK	\$300.00
E 804-56700-750 COPIES/DUPLICATION	VILLAGE GRAPHICS	COPIES	\$8.92
E 804-56700-750 COPIES/DUPLICATION	VILLAGE GRAPHICS	COPIES	\$16.00
E 804-56700-750 COPIES/DUPLICATION	VILLAGE GRAPHICS	COPIES	\$96.05
E 804-56700-750 COPIES/DUPLICATION	VILLAGE GRAPHICS	COPIES	\$3.60
EXPENSE Descr ECONOMIC DEVELOPMENT			\$424.57
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 101-53635-460 LANDSCAPE MANAGEMENT	ALL-WAYS CONTRACTORS INC	TOP SOIL	\$412.50
E 101-53635-460 LANDSCAPE MANAGEMENT	BIEBELS TRUE VALUE	BAR OIL	\$17.97
E 101-53635-460 LANDSCAPE MANAGEMENT	VERMEER - WISCONSIN INC	GLOVES	\$69.98
EXPENSE Descr ENVIRONMENTAL SERVICES			\$500.45
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MAR FSA FEES	\$153.32
E 101-51500-510 INSURANCES	R&R INSURANCE SERVICES INC	CRIME RENEW POLICY	\$890.00
EXPENSE Descr FINANCIAL ADMINISTRATION			\$1,043.32
EXPENSE Descr FIRE PROTECTION			
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	BENDLIN FIRE EQUIPMENT CO, INC	ANNUAL FLOW TESTING ON MSA AIR PACKS	\$1,882.05
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	COMPETITOR AWARDS & ENGRAVING	BRASS PLATES/ENGRAVED	\$34.35
E 101-52200-360 VEHICLE MAINT/EXPENSE	GILMORE, RANDY	REIMBURSE BATTERY PURCHASES	\$501.90
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$276.26
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	POWERSPORTS COMPANY	SMALL ENGINE FUEL/VP SEF QT	\$273.32
E 101-52200-220 UTILITY SERVICES	U.S. CELLULAR	MAR-APR CELLULAR	\$137.11
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY FIRE CHIEFS ASSOC	2017 PORTA COUNT USAGE FEE	\$72.38
EXPENSE Descr FIRE PROTECTION			\$3,177.37
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	RUBBER MATS/COX	\$106.99
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	MUNICIPAL CODE CORP	SUPP PAGES/IMAGES/FOLIO UPDATE	\$1,784.29
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$26.71
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$8.89
E 101-51400-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	TIRES/COX ADMIN CAR	\$608.08
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	FEB LEGAL SERVICES	\$3,618.30
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	FEB LEGAL SERVICES	\$171.50
EXPENSE Descr GENERAL ADMINISTRATION			\$6,324.76

Account Descr	Search Name	Comments	Amount
EXPENSE Descr GREYSTONE BLVD			
E 401-70480-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2018 PAVING/UTILITIES GREYSTONE BLVD	\$5,036.97
EXPENSE Descr GREYSTONE BLVD			\$5,036.97
EXPENSE Descr INSPECTION			
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	FEB PERMITS	\$12,574.66
EXPENSE Descr INSPECTION			\$12,574.66
EXPENSE Descr JUNIPER WAY			
E 401-70470-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2018 PAVING/UTILITIES DESIGN SERVICES	\$3,000.00
EXPENSE Descr JUNIPER WAY			\$3,000.00
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	10-33 VEHICLE SERVICES	REPLACE RADIO IN FRONT OFFICE/BOARD ROOM RADI	\$231.50
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BAYCOM, INC.	EARPIECE/APX WIRELESS RSM	\$314.80
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	ENVELOPES	\$98.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	TEST DRIVE/HOIST INSPECT #2	\$57.50
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	OIL CHANGE SQ #4	\$61.74
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	CHARGING SYSTEM CHECK SQ #3	\$62.95
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	LECC TRAINING FUND	WI COUNTER TERRORISM/SEEGER	\$50.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	DEC USER FEE	\$138.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$381.78
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$133.44
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$77.98
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE (LAB BILLING)	BLOOD DRAW/SCHIEINOH	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	RESPIRATOR FIT TEST/9 OFFICERS	\$634.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	SHIRT/ALTERATIONS MUNDY	\$71.92
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SOBONIAK, CONRAD	REIMBURSE TRAINING LUNCHES	\$24.45
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	FEB PRISONER HOUSING	\$68.56
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	PROGRAMMING P25 FLASHCODE	\$1,877.98
EXPENSE Descr LAW ENFORCEMENT			\$4,319.60
EXPENSE Descr LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOKS	\$94.79
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$72.77
E 101-55110-310 BOOKS & MATERIALS	LEARNER PUBLISHING GROUP	BOOKS	\$502.78
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	NANCY MASSNICK, LIBRARY DIR	PETTY CASH	\$73.40
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$199.33
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOKS/LARGE PRINT	\$85.50
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	ADULT AUDIOBOOKS	\$181.20
E 101-55110-310 BOOKS & MATERIALS	ROSEN PUBLISHING GROUP	BOOKS	\$118.04
E 101-55110-310 BOOKS & MATERIALS	ROSEN PUBLISHING GROUP	CREDIT	-\$10.64

Account Descr	Search Name	Comments	Amount
E 101-55110-345 STAFF EDUCATION/TRAINING	SWANSON, SARA	REIMBURSE MILEAGE	\$37.06
E 101-55110-325 PERIODICALS	WAUKESHA CTY TREASURER (515)	FLIPSTER E MAGAZINE	\$787.00
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ELECTRIC	\$1,775.47
E 101-55110-255 BLDGS/GROUNDS	WIL-KIL	COMMERCIAL CONTRACT	\$50.00
EXPENSE Descr LIBRARY			\$3,966.70
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIRS	\$1,588.70
EXPENSE Descr MISC STORM SEWER REPAIR			\$1,588.70
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	FEB-MAR ELECTRIC	\$1,607.22
E 101-51600-255 BLDGS/GROUNDS	WOLTER POWER SYSTEMS	RADIATOR HOSES FOR GENERATOR	\$95.22
EXPENSE Descr MUNICIPAL BUILDING			\$1,702.44
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	SCREWS/NUTS/BOLTS	\$28.82
EXPENSE Descr PARKS			\$28.82
EXPENSE Descr PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FLOOR MAT/ENWECK	\$106.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	RADIATOR CAP	\$5.69
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	CLAMP/OIL FILTER/FUEL FILTER	\$188.15
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	WATER OUTLET	\$8.59
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	DSP CABINET	\$129.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	THERMOSTAT GASKET	\$1.99
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	FUEL FILTER/ANTI RUST/CAP SCREW/FLINTS	\$109.98
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	CREDIT	-\$39.63
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	AIR FILTER	\$40.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	THERMOSTAT	\$14.97
E 101-53000-360 VEHICLE MAINT/EXPENSE	AUTOMOTIVE PARTS & EQUIPMENT	WATER OUTLET GASKET	\$4.98
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	CA LIGHTING LENSES INC	EMERGENCY LIGHT	\$14.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	CORNWELL	TAMPER PROOF BIT KIT/PLIERS	\$155.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	CROSSROADS TRUCK REPAIR	REPLACE INJECTOR O RINGS ON #32	\$1,068.93
E 101-53000-410 STREETS GEN MAINT	EXECU PRINT	NO PARKING STICKERS	\$75.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	GRAY S INC	RUBBER BLADE WITH BOLTS/TRACTOR BLOWER	\$226.40
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	HANSON SOFT WATER	REPLACE WATER SOFTENER	\$1,999.00
E 101-53000-410 STREETS GEN MAINT	HOME DEPOT	LUMBER FOR BRIDGE	\$72.25
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	NUTS/BOLTS/SCREWS	\$827.09
E 101-53000-180 OTHER BENEFITS	MAAS, CHRIS	REIMBURSE CLOTHING ALLOWANCE	\$73.57
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	MBM	JAN-APR COPIER	\$276.70
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	MILWAUKEE JOURNAL SENTINEL	2018 SUBSCRIPTION	\$250.23
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$147.17

Account Descr	Search Name	Comments	Amount
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OLSEN SAFETY EQUIPMENT CORP	BUCKLE OVER BOOTS	\$47.75
E 101-53000-360 VEHICLE MAINT/EXPENSE	POMP S TIRE SERVICE INC	TIRE FOR #27	\$400.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	CUTTING EDGE/TRACTOR BLOWER	\$133.82
E 101-53000-410 STREETS GEN MAINT	REARDON METAL FEBRICATING	POST POUNDER/BOBCAT	\$375.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	REARDON METAL FEBRICATING	STAINLESS TUBING AND STRAPS	\$165.00
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	RINDERLE DOOR CO	REPAIR OVERHEAD DOOR	\$2,425.08
E 101-53000-410 STREETS GEN MAINT	SIGN A RAMA	BID SIGN	\$185.50
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	AIR TANKS #27	\$642.40
E 101-53000-220 UTILITY SERVICES	U.S. CELLULAR	MAR-APR CELLULAR	\$100.96
E 101-53000-360 VEHICLE MAINT/EXPENSE	UTILITY SALES & SERVICE	STEP FOR PLATFORM ON BUCKET TRUCK	\$266.17
E 101-53000-360 VEHICLE MAINT/EXPENSE	VAN HORN FORD	TIRE PRESSURE MONITOR ON FORD PICKUPS	\$49.38
E 101-53000-225 STREET LIGHTING	WE ENERGIES	FEB-MAR FOUR WINDS WEST	\$92.41
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JAN-FEB ST LIGHTING	\$8,679.20
E 101-53000-410 STREETS GEN MAINT	WOLF CONSTRUCTION CO INC	COLD PATCH	\$46.98
EXPENSE Descr PUBLIC WORKS			\$19,367.19
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HEINRITZ, HANNAH	BACKYARD CHICKEN KEEPING	\$180.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HOOPER HANDS BASKETBALL AC	DRIBBLE DRIBBLE 102	\$528.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KINDERMUSIK AT BRIGHT RISING	JAN-MARCH PROGRAMS	\$401.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	OPEN ART STUDIO/GLASS FUSING	\$48.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	MAR-APR ADULT KALI/SILVER STICKS	\$60.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	FEB-MAR ADULT KALI/SILVER STICKS	\$20.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$41.06
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	TOMAN, JULIE	STRAW BALE GARDENING	\$198.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	MAR-APR CELLULAR	\$36.25
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	JAN-FEB LEARN TO SKATE	\$220.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	JAN-FEB LEARN TO SKATE	\$275.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$2,007.51
EXPENSE Descr SEWER SERVICE			
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AARONIN STEEL SALES, INC.	CABLE MOUNT	\$86.00
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	BIEBELS TRUE VALUE	TAPE/KNEELING PAD/TOOL BOX/PIPE	\$132.17
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	CORE & MAIN LP	PICK HOLE PLUGS	\$111.42
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	MARCH FEES	\$71,404.63
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MAR FSA FEES	\$23.59
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	OLSEN SAFETY EQUIPMENT CORP	DUST FACE MASKS	\$33.62
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	JAN-FEB MISC SEWER/REPAIRS	\$1,113.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CRYSTAL DR LIFT STATION/GENERATOR LOCATE CONT	\$800.48
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SCADA SERVICE	\$84.50
E 204-53610-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	FLOOR MAT SEWER TRUCK	\$176.00
E 204-53610-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	FLOOR MATS	\$352.00

Account Descr	Search Name	Comments	Amount
E 204-53610-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	CREDIT	-\$174.30
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	U.S. CELLULAR	MAR-APR CELLULAR	\$100.95
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	USA BLUE BOOK	MANHOLE DEBRIS CATCHER	\$605.95
EXPENSE Descr SEWER SERVICE			<u>\$74,850.01</u>
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			
E 401-74075-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	STORM SEWER CATCH BASIN REPAIR	\$753.50
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			<u>\$753.50</u>
EXPENSE Descr WATER UTILITY			
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	PRIMER	\$8.07
E 620-53700-623 PUMPING - SUPPLIES/EXPENSES	BUMPER TO BUMPER HARTLAND	LED BULB	\$99.75
E 620-53700-623 PUMPING - SUPPLIES/EXPENSES	BUMPER TO BUMPER HARTLAND	REGULATORS	\$241.90
E 620-53700-632 WATER TREATMENT-SUPPLIES/EXP	CTW CORPORATION	AIR RELEASE/SENSOR/HOSE GAS	\$794.00
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	MAR FSA FEES	\$58.97
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	HOME DEPOT	LAMP HOLDERS/SETS CREW COUP	\$6.23
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	HOME DEPOT	DRYWALL COMPOUND	\$7.98
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	HOME DEPOT	PAINT/PEEL STOP	\$48.34
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	BRISTLECONE HYDRANT REPLACEMENT	\$902.00
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	JAN-FEB HYDRANT REPLACEMENT	\$753.50
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	GIS DATA MAINTENANCE	\$180.00
E 620-53700-930 MISC GENERAL EXPENSES	TRI-COUNTY WATERWORKS ASSOC	APR 12 MEETING ELFTMAN/FELKNER/GEORGENSON	\$40.00
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	U.S. CELLULAR	MAR-APR CELLULAR	\$100.96
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JAN-FEB #3 PUMPHOUSE	\$1,710.32
E 620-53700-930 MISC GENERAL EXPENSES	WI DEPT OF NATURAL RESOURCES	MUNICIPAL WATERWORKS OPERATOR CERT/FELKNER	\$45.00
EXPENSE Descr WATER UTILITY			<u>\$4,997.02</u>
			<u>\$165,759.82</u>

**VILLAGE OF HARTLAND
LICENSES AND PERMITS
MARCH 26, 2018**

Street Use Permit for Large Scale Events

Event: Swallow Education Foundation 5k run
Date: May 19, 2018
Time: 6:30 – 11:00 am

The Interim Police Chief recommends approval and will staff this event. The Fire Chief, Public Works Director and Village Clerk recommend approval.

Bartender (Operator's) License – expires June 30, 2018

Brandon William Van Epps
Jessica Grace Fonte
Alan J. Pitargue
Alejandro Gabriel Rodriguez

The Police Chief and Village Clerk recommend approval of the license listed above. The applicant has successfully completed the Responsible Beverage Servers Course.



Date: 3/6/18
Rec #: 194409

**STREET USE PERMIT
APPLICATION
FOR LARGE SCALE EVENTS**

(Three (3) or more City Blocks, or More than 1,200 Feet)

APPLICATION MUST BE RECEIVED AT THE ADMINISTRATIVE OFFICES AT LEAST 30 DAYS IN ADVANCE OF THE DATE OF THE EVENT

\$50.00 FEE

Nonrefundable application fee is required at time of filing

Event Web page:
www.racecentry.com/race-reviews/ryso

Sponsoring Agency (if applicable) Swallow Education Foundation

Street Address W 299 N 5614 County Road E Hartland

Web Page and/or e-mail address Swallowschool5K@gmail.com WI 53029

Phone No. 262-367-2000 Fax No. 262-367-5014

Contact Person Jody Swinehart

Street Address (if different than above) 1259 Mary Hill Circle

E-mail Address jody.swinehart1@gmail.com Hartland WI 53029

Phone No. 262-391-9581 Fax No. _____

Street name and block numbers (attach map and diagram)

County Hwy E north of Swallow School to entrance of Four Winds Subdv. ;
Hollyhock Ln, Four Winds Way, Prairie Grass Ct, Sunshine Drive

Date(s) of Closure/Use May 19, 2018 Rain Date? No

Hours of Closure/Use _____ Estimated Attendance 300

Cty Hwy E 8:25 AM - 8:45 AM; Four Winds Subd. 8:25 AM - 9:45 AM.

Describe Event (include time table indicating hours of set up and tear down if applicable)

The third annual 5K run/walk fundraiser for Swallow School starting and finishing at the school grounds and using the Four Winds Subdivision & pathway.

Available at all times
Single Lane traffic on part of Four Winds Way
*see route

Additional permits are required for the following activities – applications available at the Village Administrative office:

Sale of beer and/or wine – Class "B" Picnic Beer/Wine License \$10

Signature of Applicant Jody Swinehart Date 3-1-2018

(Falsification of information will result in denial of permit)

IMPORTANT! – PLEASE ATTACH CERTIFICATE OF INSURANCE WITH VILLAGE OF HARTLAND LISTED AS AN ADDITIONAL INSURED

Return completed application and \$50 application fee to:
Village of Hartland, 210 Cottonwood Avenue, Hartland, WI 53029
(Phone 262-367-2714)

OVER →

Date approved or denied: _____
 Any conditions specified: _____

PETITION

We, the undersigned residents of the Four Winds Subdivision hundred block(s) of _____ Street in the Village of Hartland, hereby consent to the recreational use of this street between the hours of 8:00am and 10 am on May, the 19 day of 2018, for the purpose of 5K race event, and do hereby petition the Village of Hartland to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use in the Village of Hartland.

Barricades and "Road Closed" sign can be obtained from a traffic control rental vendor or at cost by the DPW, subject to availability and with at least 48 hours notice (262-367-2714).

The responsible person or persons who shall sign an application for a Street Use Permit on our behalf is/are as follows:

NAME(S) Angela Clark

TITLE _____

ADDRESS 1130 Four Winds Way HARTLAND, WI 53029

PHONE (daytime) 404-932-6222 (evening) _____

ORGANIZATION/GROUP SPONSORING EVENT Swallow Education Foundation

Petitioner(s) Signature	Petitioner(s) Address
<u>[Signature]</u>	<u>1152 Four Winds Way Hartland</u>
<u>Heather Boudry</u>	<u>389 Prairie Grass Ct. Hartland WI</u>
<u>Jeguarant in Helden</u>	<u>370 Sunshine Drive Hartland</u>
<u>Swale Wudg</u>	<u>407 Prairie grass ct Hartland</u>
<u>[Signature]</u>	<u>346 Hollyhock Ln</u>
<u>Jim Pope</u>	<u>1268 Four winds way</u>
<u>Sara Siebold</u>	<u>1220 Four winds way</u>
<u>marc Duets</u>	<u>1241 Four winds way</u>
<u>Buckwold</u>	<u>340 Hourwork Lane</u>
<u>[Signature]</u>	<u>324 Hollyhock</u>
<u>[Signature]</u>	<u>376 Sunshine</u>
<u>[Signature]</u>	<u>1122 Four Winds way</u>
<u>[Signature]</u>	<u>1130 Four Winds Way</u>

FOUR WINDS HOMEOWNERS ASSOCIATION, INC

February 28, 2018

Swallow Education Foundation Board of Directors
ATTN: Ms. Angela Clark
1130 Four Winds Way
Hartland, WI 53029

Re: SEF 5K Event

Dear Ms. Clark,

This letter is to confirm that on November 16, 2017, the Board of Directors of the Four Winds Homeowners Association, Inc., unanimously approved a request by the Swallow Education Foundation ("SEF") – subject to approval by the Village of Hartland – to use parts of the Four Winds neighborhood for a 5k "fun run" course. It is our understanding that the SEF event will be held the morning of Saturday, May 19, 2018, with the start and end time similar to previous years.

It is our understanding that SEF will provide further details to the Four Winds HOA (e.g., the exact course, timing of the event, any anticipated travel restrictions in/out of the neighborhood, etc.) as the date draws near, and that SEF and volunteers affiliated with SEF will be responsible for any course staging (e.g., set-up and take-down of cones, etc.) necessary for the event.

Thank you for the advance notice.

Very truly yours,



Geoff J. Seufert

President

BOARD OF DIRECTORS

FOUR WINDS HOMEOWNERS ASSOCIATION

Run Your Socks Off 5K



Village of Hartland

**Notice of Public Hearing
Amendment to the
Zoning Code
Monday, March 26, 2018
7:00 p.m.
Board Room, Municipal
Building, 210 Cottonwood Ave.**

The Village Board will conduct a Public Hearing to consider amendments to the Zoning Code Chapter 46 to create Division 25 regarding creation of the RSE-2 Single-Family Residential Estate District.

A copy of the proposed Ordinance is available for review on the village's website: www.villageofhartland.com and in the Clerk's office during normal business hours.

All interested parties will be heard.

Darlene Igl, MMC/WCPC,
Village Clerk

Village of Hartland

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Darlene Igl, MMC/WCPC,
Village Clerk

- 42 (1) Community living arrangements licensed by the state which have a capacity of
- 43 eight or fewer persons, subject to the limitations set forth in Wis. Stats. § 62.23(7)(i).
- 44 (2) Essential services and public street rights-of-way.
- 45 (3) Foster homes.
- 46 (4) Single-family dwellings.
- 47 (5) Family day care home.

48 **Sec. 46-718. - Permitted accessory uses.**

49 Permitted accessory uses in the RSE-2 district are as follows:

- 50 (1) Gardening, tool and storage sheds incidental to the residential use.
- 51 (2) Home occupations and professional home offices.
- 52 (3) Private garages and carports.
- 53 (4) Ground-mounted and building-mounted earth station dish antennas.

54 **Sec. 46-719. - Conditional uses. (See article IV of this chapter.)**

55 There are no Conditional uses ~~permitted~~ in the RSE-2 district.

56 **Sec. 46-720. - Lot area and width. (See also section 46-926.)**

57 Lots in the RSE-2 district shall have a minimum area of 30,000 square feet and shall not
58 be less than 120 feet in width. Without reducing the overall density, Lot area and width
59 may be reduced to not less than 25,000 square feet or 110 feet in width by the Village
60 Board, upon recommendation of the Plan Commission, when the information contained
61 on a CSM as required under Sec 46-721 indicates that sufficient space exists for the
62 required facilities and setbacks.

63 **Sec 46-721. –CSM Requirements**

64 All requests for land division in this district or for property intended to be zoned in this
65 district shall contain the following information on the face of the CSM ~~and-or~~ as an
66 attachment to the CSM filed simultaneously therewith.

- 67 (1) All information as required by section 50-136 of this Code.
- 68 (2) Identified location and land area size of the following:
 - 69 a. Two septic fields appropriately sized for the intended use (primary and
 - 70 replacement)
 - 71 b. Other necessary facilities for the private on-site wastewater treatment
 - 72 system
 - 73 c. Potable water well
 - 74 d. Buildable footprint for all structures planned for the property
- 75 (3) Percolation test data and test boring information provided by a Wisconsin
- 76 certified soil tester.

77 **Sec 46-722. –Lot Coverage**

78 The impervious surface coverage on lots in this district shall not exceed 15% of each lot.

79 **Sec. 46-723. - Building height and area. (See also section 46-926.)**

80 No building or parts of a building in the RSE-2 district shall exceed 35 feet in height. The
81 minimum floor area of the primary structure shall be 1,600 square feet, single-story;
82 1,800 square feet, split level; and 2,000 square feet, two-story.

83 **Sec. 46-724. - Yards. (See also section 46-926.)**

84 Yard regulations in the RSE-2 district are as follows:

- 85 (1) *Rear yard*: Not less than 50 feet.
- 86 (2) *Side yard*: A minimum of 25 feet.
- 87 (3) *Street yard*: A minimum of 30 feet from the right-of-way of all public streets.
- 88 (4) *Shore yard*: See [section 46-16](#).

89 **Sec. 46-725. - Erosion control, stormwater management and illicit discharges.**

90 See [chapter 76](#) of the Municipal Code of the Village of Hartland.

91 **Sec. 46-726. – Compulsory utility connection.**

92 In accordance with other provisions of this Code, future connection to municipal utilities
93 may be required when one or more utilities are present within a specified distance of any
94 property in this zone.

95 **Sec. 46-727. – Shared access.**

96 Shared driveways or access may be specifically allowed in the RSE-2 District by the
97 Village Board, upon recommendation of the Plan Commission, provided proper easement
98 documentation is presented as part of a CSM or separate document.

99 **Secs. 46-727~~8~~—46-740. - Reserved.**

100 **Section 2:** If any section, sentence, clause, phrase or portion of this ordinance is for any reason
101 held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be
102 deemed a separate, distinct and independent provision, and such holding shall not affect the
103 validity of the remainder of such ordinance.

104
105 **Section 3:** This Ordinance shall take effect and be in full force after adoption and proper
106 publication.

107
108 Adopted this _____ day of _____, 2018.

109
110 VILLAGE OF HARTLAND

115 ATTEST:

111

116

112

117

113 By: _____

118 _____

114 Jeffrey Pfannerstill, Village President

119 Darlene Igl, MMC, WCPC, Village Clerk

**VILLAGE OF HARTLAND
ORDINANCE NO. _____**

**AN ORDINANCE TO AMEND CHAPTER 46
OF THE VILLAGE OF HARTLAND MUNICIPAL CODE
PERTAINING TO ZONING ORDINANCE**

DRAFT - March 22, 2018

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

Section 1: Chapter 46 of the Village of Hartland Municipal Code of Ordinances pertaining to Zoning Ordinance is hereby amended to create Division 25 regarding creation of the RSE-2 Single-Family Residential Estate District as follows.

DIVISION 25. - RSE-2 SINGLE-FAMILY RESIDENTIAL ESTATE DISTRICT

Sec. 46-716. - Intent.

(1) The RSE-2 residential district is intended to provide single-family residential development along the borders of the village when the extension of municipal water and sewer utilities is not practical. In order to achieve a compatible transition between village development and the surrounding areas, development in this district will consist of larger lots and is authorized to occur without municipal sewer and water. Extension of these utilities is considered impractical when all of the following conditions exist.

a. Existing utilities are greater than 100 feet from the closest boundary of the subject property.

b. At least one parcel not owned by the owner of the subject property lies between the terminus of the existing utilities and the subject property.

c. The length of additional utility extension required to reach the closest boundary of the subject property is greater than fifty percent (50%) of the length of the frontage of the subject property.

(2) No development requiring the use of a subdivision plat, which generally involves divisions exceeding four (4) lots, would be allowed within this district.

(3) Density within this district shall not exceed 1.75 units per net acre. Land which is permanently protected natural area shall be excluded from the net acre density ratio for the RSE-2 zoning district.

(4) The permanently protected natural areas are deemed to be lands in the following zoning classifications:

a. C-1 lowland conservancy district;

b. FWO floodway overlay district;

c. FFO floodplain fringe overlay district;

d. UCO upland conservancy overlay district.

Sec. 46-717. - Permitted uses.

Permitted uses in the RSE-2 district are as follows:

- 42 (1) Community living arrangements licensed by the state which have a capacity of
- 43 eight or fewer persons, subject to the limitations set forth in Wis. Stats. § 62.23(7)(i).
- 44 (2) Essential services and public street rights-of-way.
- 45 (3) Foster homes.
- 46 (4) Single-family dwellings.
- 47 (5) Family day care home.

48 **Sec. 46-718. - Permitted accessory uses.**

49 Permitted accessory uses in the RSE-2 district are as follows:

- 50 (1) Gardening, tool and storage sheds incidental to the residential use.
- 51 (2) Home occupations and professional home offices.
- 52 (3) Private garages and carports.
- 53 (4) Ground-mounted and building-mounted earth station dish antennas.

54 **Sec. 46-719. - Conditional uses. (See article IV of this chapter.)**

55 There are no Conditional uses ~~permitted~~ in the RSE-2 district.

56 **Sec. 46-720. - Lot area and width. (See also section 46-926.)**

57 Lots in the RSE-2 district shall have a minimum area of 30,000 square feet and shall not
58 be less than 120 feet in width. Without reducing the overall density, Lot area and width
59 may be reduced to not less than 25,000 square feet or 110 feet in width by the Village
60 Board, upon recommendation of the Plan Commission, when the information contained
61 on a CSM as required under Sec 46-721 indicates that sufficient space exists for the
62 required facilities and setbacks.

63 **Sec 46-721. –CSM Requirements**

64 All requests for land division in this district or for property intended to be zoned in this
65 district shall contain the following information on the face of the CSM ~~and-or~~ as an
66 attachment to the CSM filed simultaneously therewith.

- 67 (1) All information as required by section 50-136 of this Code.
- 68 (2) Identified location and land area size of the following:
 - 69 a. Two septic fields appropriately sized for the intended use (primary and
 - 70 replacement)
 - 71 b. Other necessary facilities for the private on-site wastewater treatment
 - 72 system
 - 73 c. Potable water well
 - 74 d. Buildable footprint for all structures planned for the property
- 75 (3) Percolation test data and test boring information provided by a Wisconsin
- 76 certified soil tester.

77 **Sec 46-722. –Lot Coverage**

78 The impervious surface coverage on lots in this district shall not exceed 15% of each lot.

79 **Sec. 46-723. - Building height and area. (See also section 46-926.)**

80 No building or parts of a building in the RSE-2 district shall exceed 35 feet in height. The
81 minimum floor area of the primary structure shall be 1,600 square feet, single-story;
82 1,800 square feet, split level; and 2,000 square feet, two-story.

83 **Sec. 46-724. - Yards. (See also section 46-926.)**

84 Yard regulations in the RSE-2 district are as follows:

- 85 (1) *Rear yard*: Not less than 50 feet.
- 86 (2) *Side yard*: A minimum of 25 feet.
- 87 (3) *Street yard*: A minimum of 30 feet from the right-of-way of all public streets.
- 88 (4) *Shore yard*: See [section 46-16](#).

89 **Sec. 46-725. - Erosion control, stormwater management and illicit discharges.**

90 See [chapter 76](#) of the Municipal Code of the Village of Hartland.

91 **Sec. 46-726. – Compulsory utility connection.**

92 In accordance with other provisions of this Code, future connection to municipal utilities
93 may be required when one or more utilities are present within a specified distance of any
94 property in this zone.

95 **Sec. 46-727. – Shared access.**

96 Shared driveways or access may be specifically allowed in the RSE-2 District by the
97 Village Board, upon recommendation of the Plan Commission, provided proper easement
98 documentation is presented as part of a CSM or separate document.

99 **Secs. 46-727~~8~~—46-740. - Reserved.**

100 **Section 2:** If any section, sentence, clause, phrase or portion of this ordinance is for any reason
101 held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be
102 deemed a separate, distinct and independent provision, and such holding shall not affect the
103 validity of the remainder of such ordinance.

104
105 **Section 3:** This Ordinance shall take effect and be in full force after adoption and proper
106 publication.

107
108 Adopted this _____ day of _____, 2018.

109
110 VILLAGE OF HARTLAND

115 ATTEST:

111

116

112

117

113 By: _____

118 _____

114 Jeffrey Pfannerstill, Village President

119 Darlene Igl, MMC, WCPC, Village Clerk

David Cox

From: scott wade <scottwade@hotmail.com>
Sent: Tuesday, March 20, 2018 3:28 PM
To: David Cox
Cc: Dino Xykis; Joe Home Email; Steve and Laurie Newton; Marc Vetuschi; Jon Thiel; Kevin King; Angela Wade
Subject: North 40 Development

Hi Mr. Cox,

I am writing to you in advance of the upcoming Planning Committee meeting on March 26, 2018. I live at 607 Southern Oak Dr., adjacent to the proposed development. The people copied on this letter also live on Southern Oak or in Mary Hill Sub. We have all met privately or discussed this development at a meeting and share a number of concerns.

For my part, I am continuing to watch this issue with keen interest. I am writing to you to express a primary concern and potential objection about any plan that would open Southern Oak Dr. as a through street. I have significant concerns if this happens about the safety of my four young children and potentially adverse effects on my property value. I just want to reiterate this point. The last I saw, the proposed development would not result in Southern Oak Drive becoming a through street. Please let us know if there is such proposed change.

I have other potential concerns about multi-family dwellings, the environment/runoff and landscaping, but the main one is the street going through. I expect someday someone will develop the property or buy it. I am not against progress or development (even if multi-family isn't ideal), but the most potentially damaging issue is the prospect of a through street.

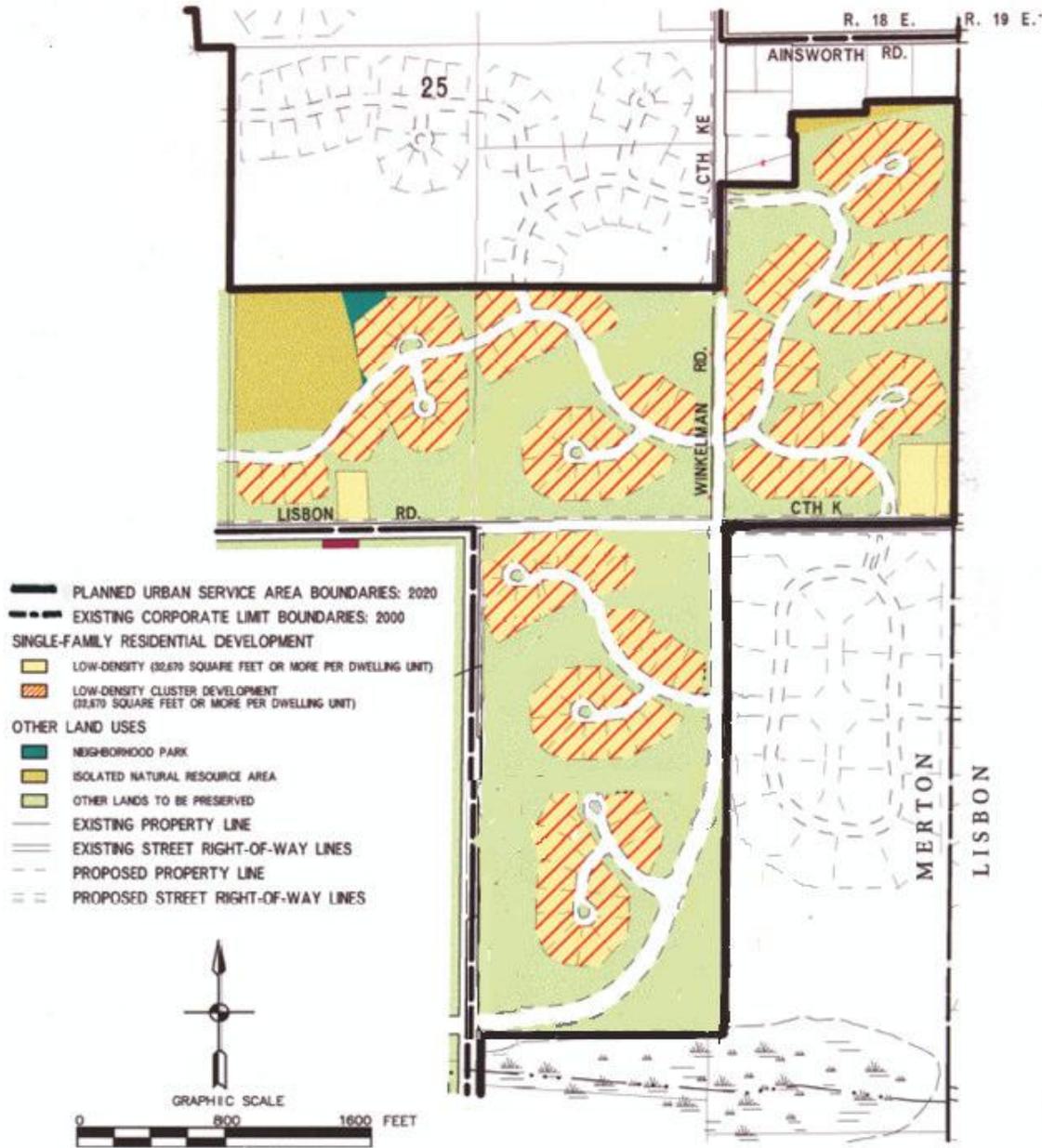
I have written you in the past, discussed this with you, discussed it with former Mayor Lamerand and attended a meeting on this issue and so I will not fully repeat myself, but I did want you to know I remain very concerned about this issue. I can not attend the meeting on Monday due to a family scheduling conflict, but I wanted to express my position. Please feel free to share this with the developer.

Thank you for your time and consideration.

Scott Wade
414-313-5863(c)
414-221-6642(w) - direct dial at von Briesen & Roper, S. C.

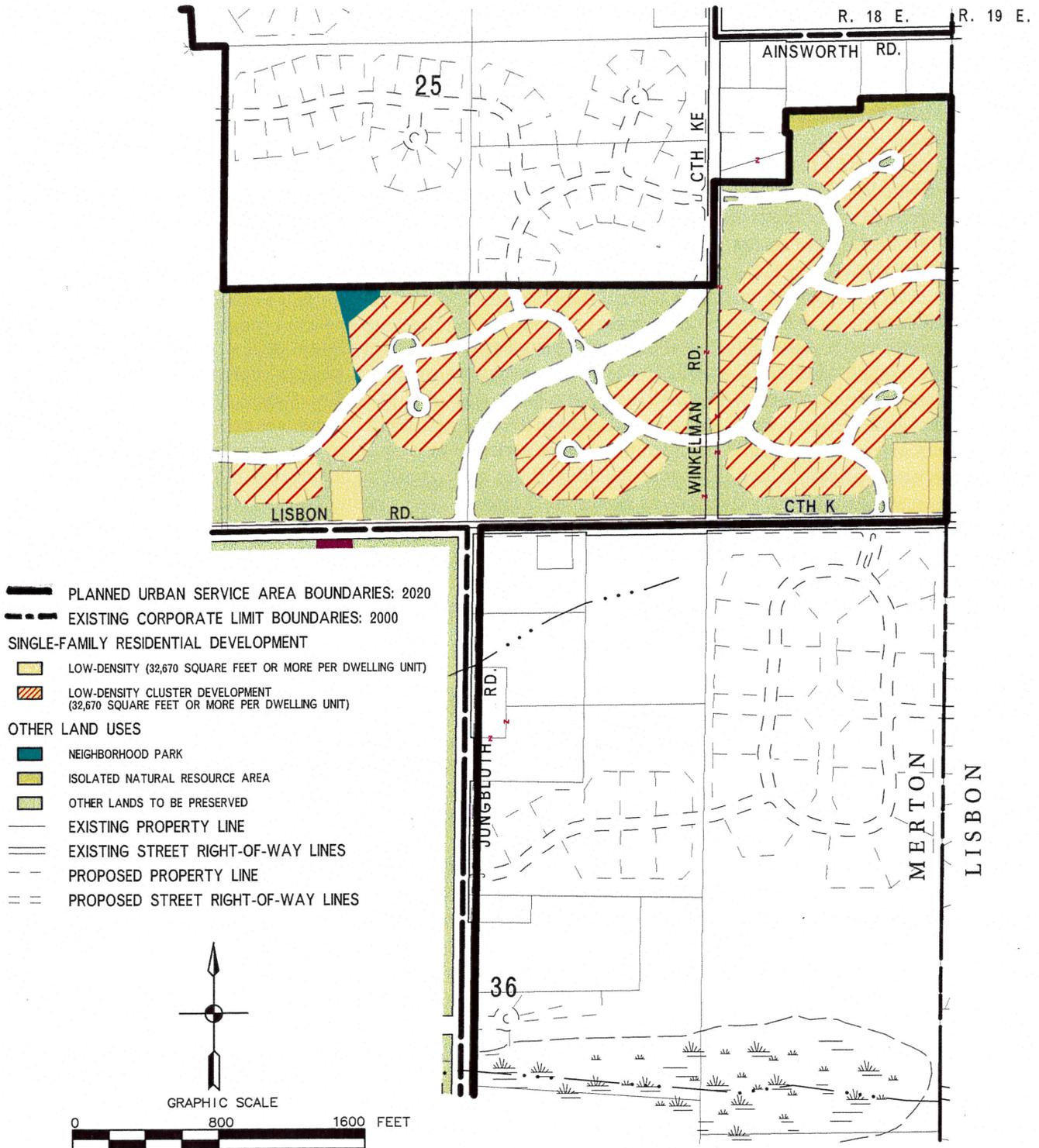
Map 9-7

ALTERNATIVE LAYOUT FOR THE NORTHEAST PORTION OF THE
VILLAGE OF HARTLAND PLANNED URBAN SERVICE AREA AND ENVIRONS: 2035



Source: SEWRPC
and The Village of Hartland Comprehensive Plan: 2020

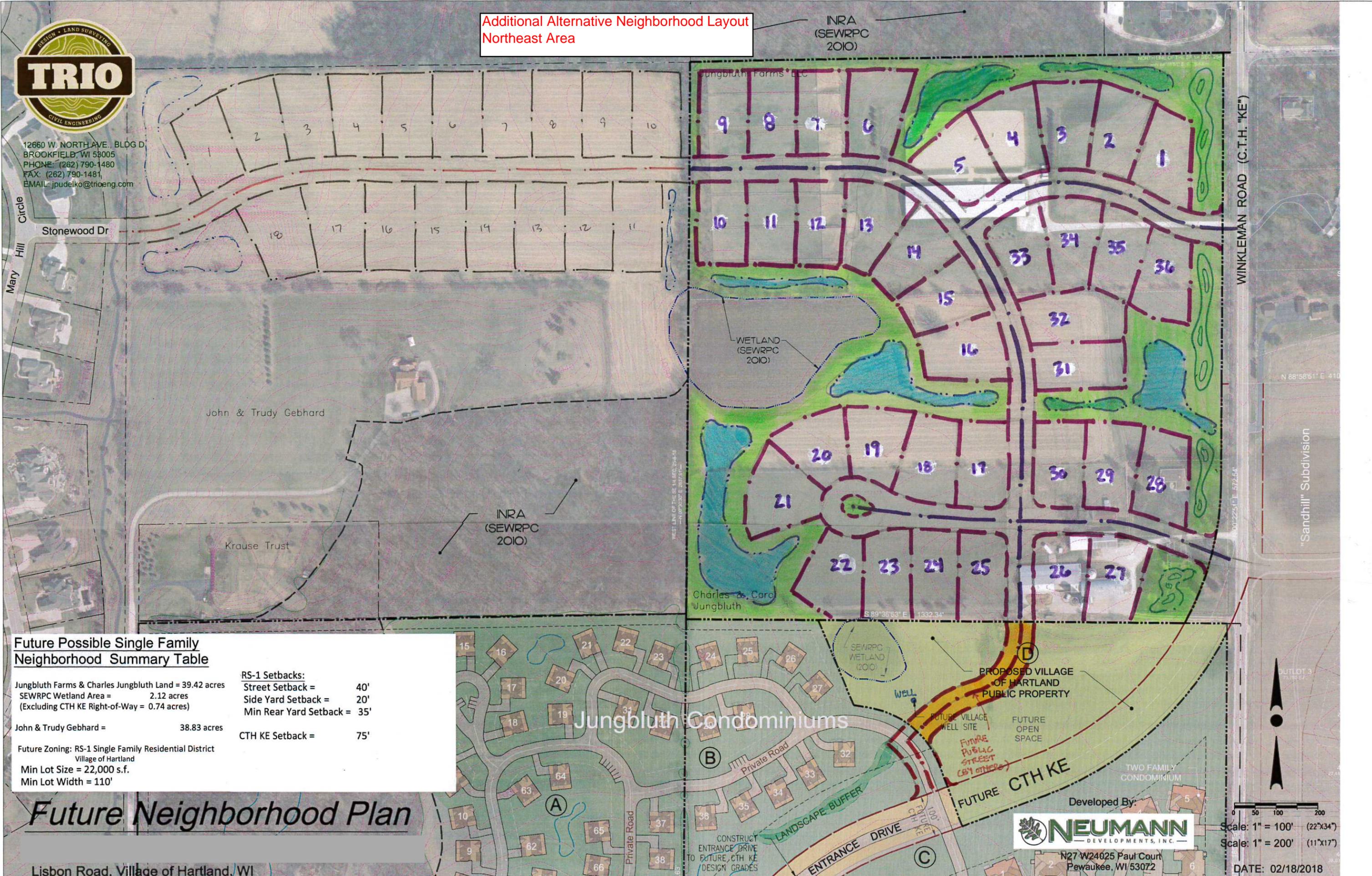
ALTERNATIVE LAYOUT FOR THE NORTHEAST PORTION OF THE VILLAGE OF HARTLAND PLANNED URBAN SERVICE AREA AND ENVIRONS





12660 W. NORTH AVE., BLDG D
 BROOKFIELD, WI 53005
 PHONE: (262) 790-1480
 FAX: (262) 790-1481
 EMAIL: jpudelko@trioeng.com

**Additional Alternative Neighborhood Layout
 Northeast Area**



**Future Possible Single Family
 Neighborhood Summary Table**

Jungbluth Farms & Charles Jungbluth Land = 39.42 acres
 SEWRPC Wetland Area = 2.12 acres
 (Excluding CTH KE Right-of-Way = 0.74 acres)

John & Trudy Gebhard = 38.83 acres

Future Zoning: RS-1 Single Family Residential District
 Village of Hartland
 Min Lot Size = 22,000 s.f.
 Min Lot Width = 110'

RS-1 Setbacks:
 Street Setback = 40'
 Side Yard Setback = 20'
 Min Rear Yard Setback = 35'

CTH KE Setback = 75'

Future Neighborhood Plan

Lisbon Road, Village of Hartland, WI

Jungbluth Condominiums



Developed By:
 N27 W24025 Paul Court
 Pewaukee, WI 53072

Scale: 1" = 100' (22"x34")
 Scale: 1" = 200' (11"x17")
 DATE: 02/18/2018

VILLAGE OF HARTLAND

**Notice of Public Hearing
Land Use Plan Amendment
Monday, March 26, 2018
7:00 p.m.**

**Board Room, Municipal
Building, 210 Cottonwood Ave.**

The Hartland Village Board will conduct a Public Hearing to review a Land Use Plan Amendment Petition regarding the area north of CTH K (Lisbon Road) and west of Winkleman Road to designate the area to Medium Low Density Cluster Development.

Additionally, the Recommended Transportation Plan would be amended to reflect the future location of CTH KE extending north from Jungbluth Road to Winkleman Road.

The affected properties are Tax Key Nos. MRTT 0387996, MRTT 0387997 and HAV 0388989002.

The proposed amendment may be reviewed and copies may be obtained at the Village Offices, 210 Cottonwood Avenue, Hartland during regular business hours. Information is also available on the Village website:

villageofhartland.com. Questions or comments may be directed to David Cox, Village Administrator.

The Village Board will conduct the Public Hearing on March 26, 2018 beginning at 7 pm in the Board Room.

All interested parties will be heard during the scheduled Public Hearing.

Darlene Igl, WCPC/MMC,
Village Clerk

4 **VILLAGE OF HARTLAND**

5 **ORDINANCE NO. _____**

6
7 **AN ORDINANCE ADOPTING AN AMENDMENT TO**
8 **THE VILLAGE OF HARTLAND COMPREHENSIVE DEVELOPMENT PLAN: 2035**
9 **REGARDING TRANSPORTATION**

10
11 **DRAFT - March 23, 2018**

12 **WHEREAS**, the Village of Hartland, through its Plan Commission and Board of Trustees,
13 developed and approved *The Village of Hartland Comprehensive Development Plan: 2035*,
14 Waukesha County, Wisconsin; and

15
16 **WHEREAS**, the Village of Hartland has received a request to amend the Recommended
17 Transportation Plan (Map 8-2) and other road-related aspects of said Plan to clarify the proposed
18 routing of the planned relocation of CTH KE to show that proposed routing extending northward
19 from the westerly intersection of CTH K and CTH KE as shown in the attached Exhibit A; and

20
21 **WHEREAS**, the Village Plan Commission carefully considered the request at public meetings
22 held on January 15, 2018 and February 19, 2018 during which public input was received; and

23
24 **WHEREAS**, the Village Plan Commission, at its meeting on February 19, 2018, recommended
25 adoption of the amendment to the Recommended Land Use Plan and has submitted a certified
26 copy of the resolution to the Board of Trustees of the Village of Hartland; and

27
28 **WHEREAS**, the Board of Trustees of the Village of Hartland considered the proposed amendment
29 as recommended by the Plan Commission at its meetings on February 26, 2018 and March 12,
30 2018 and subsequently reviewed additional neighborhood concept plans for the this area of the
31 Village of Hartland; and

32
33 **WHEREAS**, the Board of Trustees of the Village of Hartland held a public hearing regarding the
34 proposed amendment on March 26, 2018 and, thereafter, concurs with the Village Plan
35 Commission recommendation to so amend *The Village of Hartland Comprehensive Development*
36 *Plan: 2035*.

37
38 **NOW, THEREFORE, BE IT ORDAINED**, that the Board of Trustees of the Village of Hartland
39 hereby adopts the amendment to the Recommended Transportation Plan (Map 8-2) of *The Village*
40 *of Hartland Comprehensive Development Plan: 2035*, as well as other related or ancillary maps,
41 to clarify the proposed routing of the planned relocation of CTH KE to show that proposed routing
42 extending northward from the westerly intersection of CTH K and CTH KE as shown in the
43 attached Exhibit B; and

45 **BE IT FURTHER ORDAINED**, that the Clerk of the Village of Hartland is hereby directed to
46 send one (1) copy each of this amendment to every governmental body located in whole or in part
47 within the boundaries of the Village of Hartland, to the clerk of every local governmental unit that
48 is adjacent to the Village of Hartland, the Wisconsin Department of Administration, the
49 Southeastern Wisconsin Regional Planning Commission and the Hartland Public Library.

50
51 Passed and adopted this 26th day of March 2018, by the Board of Trustees of the Village of
52 Hartland.

53
54 VILLAGE OF HARTLAND
55
56
57 By: _____
58 Jeffrey Pfannerstill, Village President

59 ATTEST:
60
61
62 _____
63 Darlene Igl, MMC, WCPC, Village Clerk

EXHIBIT "A"

PROPOSED LAND USE PLAN AMENDMENT

BEING A PART OF THE SOUTHEAST ¼ AND SOUTHWEST ¼ OF SECTION 25, IN TOWN 8 NORTH, RANGE 18 EAST, IN THE VILLAGE OF HARTLAND AND TOWN OF MERTON, WAUKESHA COUNTY, WISCONSIN

Subject Site

**Isolated
Natural
Area**

Parcel A
Medium Low Density Cluster Development
(20,000 - 32,669 Sq Ft Per Dwelling Unit)

Parcel B

Parcel B
TWO-FAMILY RESIDENTIAL DEVELOPMENT
Upper-Medium-Density
(Up to 8.7 Dwelling Units per Acre)

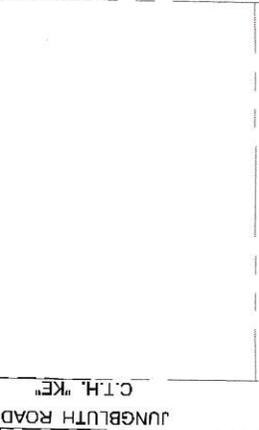
Other Lands to be Preserved

Other Lands to be Preserved

Subject Site

JUNGLUTH ROAD
C.T.H. "KE"

LISBON ROAD (C.T.H. "K")



NORTH
SCALE: 1" = 300'



DATE: 12-18-17

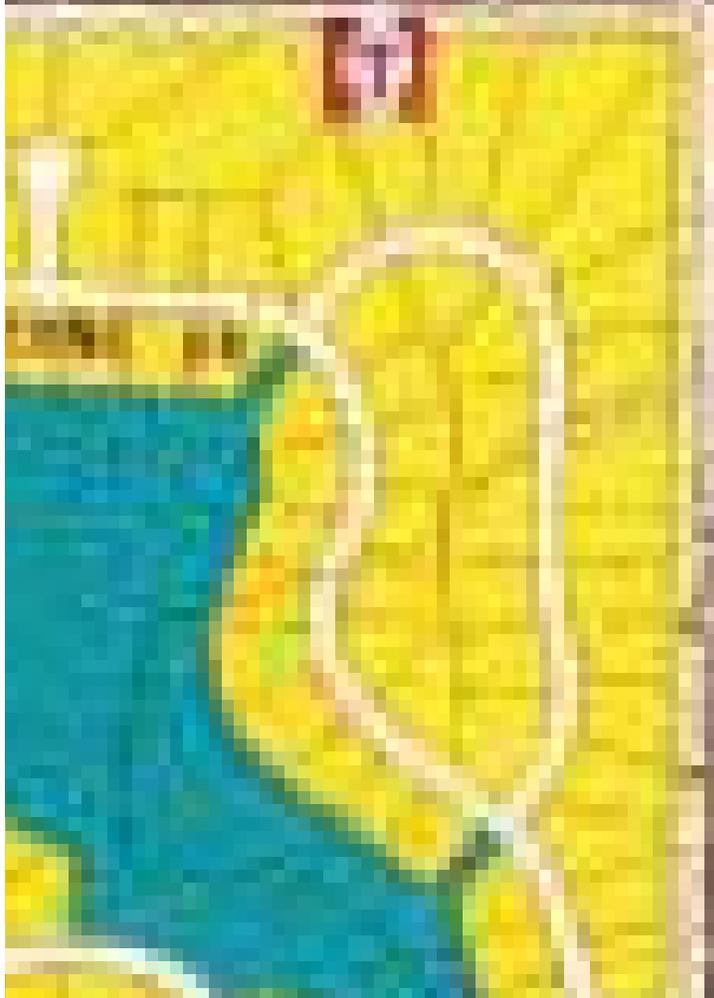
THIS EXHIBIT WAS PREPARED BY TRIO ENGINEERING, LLC

Exhibit B

Future CTH KE
Route with
modification
of local
streets



Future CTH KE
deleted from this
location



4 **VILLAGE OF HARTLAND**

5 **ORDINANCE NO. _____**

6
7 **AN ORDINANCE ADOPTING AN AMENDMENT TO**
8 **THE VILLAGE OF HARTLAND COMPREHENSIVE DEVELOPMENT PLAN: 2035**
9 **REGARDING FUTURE LAND USE DESIGNATIONS**

10
11 **DRAFT - March 23, 2018**

12 **WHEREAS**, the Village of Hartland, through its Plan Commission and Board of Trustees,
13 developed and approved *The Village of Hartland Comprehensive Development Plan: 2035*,
14 Waukesha County, Wisconsin; and

15
16 **WHEREAS**, the Village of Hartland has received a request to amend the Recommended Land
17 Use Plan (Map 9-6) of said Plan to designate certain parcels north of CTH K, both within and
18 without the Village, as Medium Low Density Cluster Development and as Two-Family Residential
19 Development, including Parcels MRTT 0387996, MRTT 0387997 and HAV 0388989002 as
20 shown in the attached Exhibit A; and

21
22 **WHEREAS**, the Village Plan Commission carefully considered the request at public meetings
23 held on January 15, 2018 and February 19, 2018 during which public input was received; and

24
25 **WHEREAS**, the Village Plan Commission, after considering the proposal, determined that the
26 Two-Family Residential Development designation was not appropriate at this location and, as
27 such, considered application of the Medium Low Density Cluster Development designation for the
28 entire area under consideration; and

29
30 **WHEREAS**, the Village Plan Commission, at its meeting on February 19, 2018, recommended
31 adoption of the revised amendment to the Recommended Land Use Plan and has submitted a
32 certified copy of the resolution to the Board of Trustees of the Village of Hartland; and

33
34 **WHEREAS**, the Board of Trustees of the Village of Hartland considered the proposed amendment
35 as recommended by the Plan Commission at its meetings on February 26, 2018 and March 12,
36 2018 and subsequently reviewed additional neighborhood concept plans for the this area of the
37 Village of Hartland; and

38
39 **WHEREAS**, the Board of Trustees of the Village of Hartland held a public hearing regarding the
40 proposed amendment on March 26, 2018 and, thereafter, concurs with the Village Plan
41 Commission recommendation to so amend *The Village of Hartland Comprehensive Development*
42 *Plan: 2035*.

43
44 **NOW, THEREFORE, BE IT ORDAINED**, that the Board of Trustees of the Village of Hartland
45 hereby adopts the amendment to the Recommended Land Use Plan (Map 9-6) of *The Village of*

46 *Hartland Comprehensive Development Plan: 2035* to designate certain parcels north of CTH K,
47 both within and without the Village, as Medium Low Density Cluster Development and other
48 designations, including Parcels MRTT 0387996, MRTT 0387997 and HAV 0388989002 as shown
49 in the attached Exhibit B; and

50
51 **BE IT FURTHER ORDAINED**, that *The Village of Hartland Comprehensive Development*
52 *Plan: 2035* is hereby further amended to indicate that development of the lands addressed in this
53 amendment should be considered in one comprehensive development plan and that provisions be
54 made to address *The Village of Hartland Comprehensive Development Plan: 2035*'s intent to
55 protect the environmental area in the northwest portion of these parcels as a natural resource for
56 the enjoyment of all and for the development of a neighborhood park and recreational trails in the
57 area, which intent is not erased by this amendment except to the extent that the final location of
58 said facilities may be determined by action of the Plan Commission and Village Board, and

59
60 **BE IT FURTHER ORDAINED**, that the Clerk of the Village of Hartland is hereby directed to
61 send one (1) copy each of this amendment to every governmental body located in whole or in part
62 within the boundaries of the Village of Hartland, to the clerk of every local governmental unit that
63 is adjacent to the Village of Hartland, the Wisconsin Department of Administration, the
64 Southeastern Wisconsin Regional Planning Commission and the Hartland Public Library.

65
66 Passed and adopted this 26th day of March 2018, by the Board of Trustees of the Village of
67 Hartland.

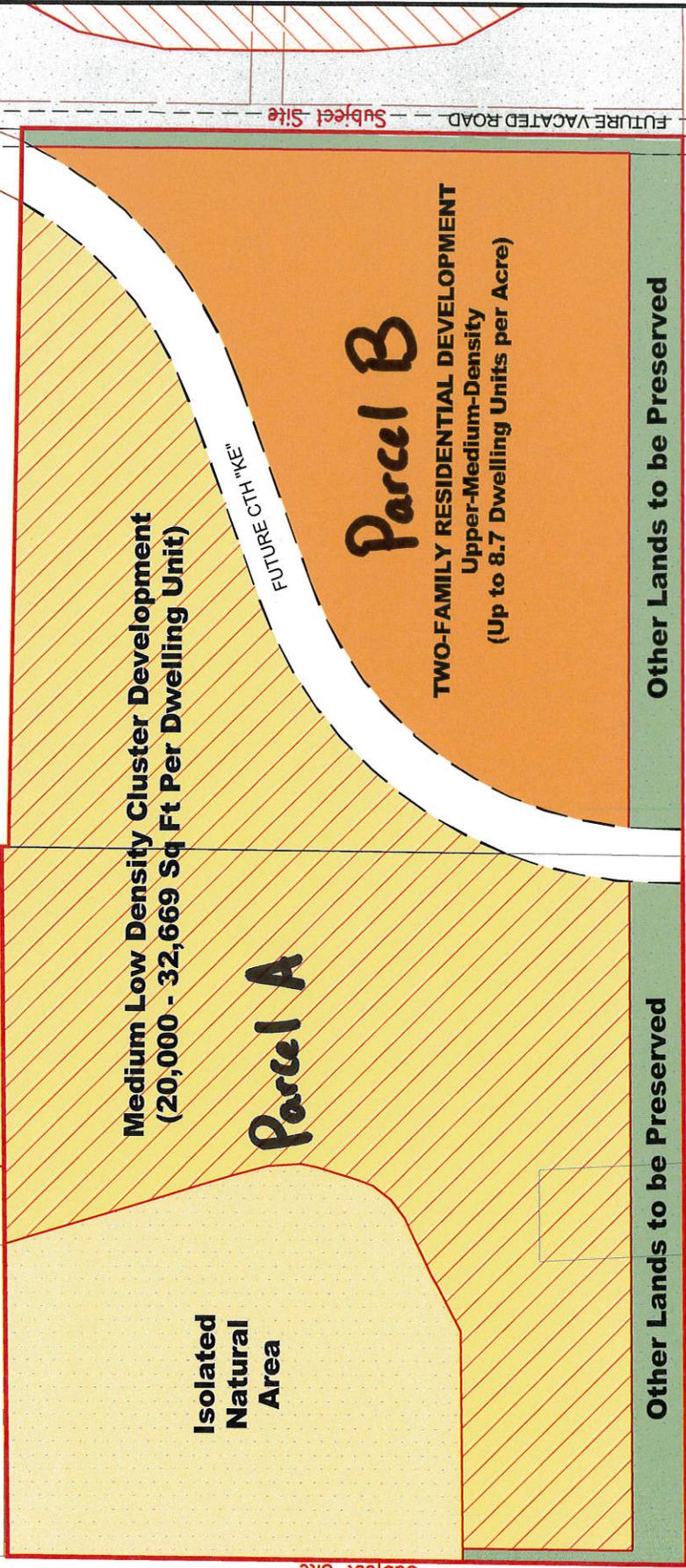
68
69 VILLAGE OF HARTLAND
70
71
72 By: _____
73 Jeffrey Pfannerstill, Village President
74 ATTEST:
75
76
77 _____
78 Darlene Igl, MMC, WCPC, Village Clerk

EXHIBIT "A"

PROPOSED LAND USE PLAN AMENDMENT

BEING A PART OF THE SOUTHEAST ¼ AND SOUTHWEST ¼ OF SECTION 25, IN TOWN 8 NORTH, RANGE 18 EAST, IN THE VILLAGE OF HARTLAND AND TOWN OF MERTON, WAUKESHA COUNTY, WISCONSIN

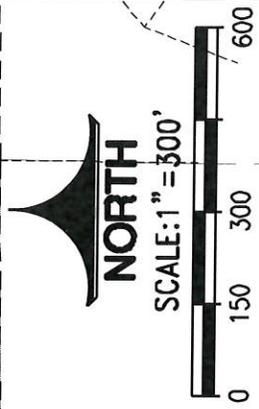
Subject Site



Subject Site

JUNGLUTH ROAD (C.T.H. "KE")

LISBON ROAD (C.T.H. "K")



THIS EXHIBIT WAS PREPARED BY TRIO ENGINEERING, LLC

Exhibit B

25

EMAN ROAD

WINK

Designated Medium Low Density Cluster Development with Park and Road considerations

T

Future CTH KE deleted from this location

A
De
Lo
Ch

4 **VILLAGE OF HARTLAND**

5 **ORDINANCE NO. _____**
6

7 **AN ORDINANCE ADOPTING AN AMENDMENT TO**
8 **THE VILLAGE OF HARTLAND COMPREHENSIVE DEVELOPMENT PLAN: 2035**
9

10 **DRAFT - February 23, 2018**

11 **WHEREAS**, the Village of Hartland, through its Plan Commission and Board of Trustees,
12 developed and approved *The Village of Hartland Comprehensive Development Plan: 2035*,
13 Waukesha County, Wisconsin; and
14

15 **WHEREAS**, the Village of Hartland has received a request to amend the Recommended Land
16 Use Plan (Map 9-6) of said Plan to designate certain parcels north of CTH K, both within and
17 without the Village, as Medium Low Density Cluster Development and as Two-Family Residential
18 Development, including Parcels MRTT 0387996, MRTT 0387997 and HAV 0388989002 as
19 shown in the attached Exhibit A; and
20

21 **WHEREAS**, the request further proposed to amend the Recommended Land Use Plan (Map 9-6)
22 and other road-related aspects of said Plan to clarify the proposed routing of the planned relocation
23 of CTH KE to show that proposed routing extending northward from the westerly intersection of
24 CTH K and CTH KE as shown in the attached Exhibit A; and
25

26 **WHEREAS**, the Village Plan Commission carefully considered the request at public meetings
27 held on January 15, 2018 and February 19, 2018 during which public input was received; and
28

29 **WHEREAS**, the Village Plan Commission, after considering the proposal, determined that the
30 Two-Family Residential Development designation was not appropriate at this location and, as
31 such, considered application of the Medium Low Density Cluster Development designation for the
32 entire area under consideration; and
33

34 **WHEREAS**, the Village Plan Commission, at its meeting on February 19, 2018, recommended
35 adoption of the revised amendment to the Recommended Land Use Plan and has submitted a
36 certified copy of the resolution to the Board of Trustees of the Village of Hartland; and
37

38 **WHEREAS**, the Board of Trustees of the Village of Hartland considered the proposed amendment
39 as recommended by the Plan Commission at its meeting on February 26, 2018 and subsequently
40 reviewed additional neighborhood concept plans for the this area of the Village of Hartland; and
41

42 **WHEREAS**, the Board of Trustees of the Village of Hartland held a public hearing regarding the
43 proposed designation amendment on March 26, 2018 and, thereafter, concurs with the Village Plan
44 Commission recommendation to so amend *The Village of Hartland Comprehensive Development*
45 *Plan: 2035*.

46
47 **NOW, THEREFORE, BE IT ORDAINED**, that the Board of Trustees of the Village of Hartland
48 hereby adopts the amendment to the Recommended Land Use Plan (Map 9-6) of *The Village of*
49 *Hartland Comprehensive Development Plan: 2035* to designate certain parcels north of CTH K,
50 both within and without the Village, as Medium Low Density Cluster Development and other
51 designations, including Parcels MRTT 0387996, MRTT 0387997 and HAV 0388989002 as shown
52 in the attached Exhibit B; and

53
54 **BE IT FURTHER ORDAINED**, that *The Village of Hartland Comprehensive Development*
55 *Plan: 2035* is hereby further amended to indicate that development of the lands addressed in this
56 amendment should be considered in one comprehensive development plan and that provisions be
57 made to address *The Village of Hartland Comprehensive Development Plan: 2035's* intent to
58 protect the environmental area in the northwest portion of these parcels as a natural resource for
59 the enjoyment of all and for the development of a neighborhood park and recreational trails in the
60 area, which intent is not erased by this amendment except to the extent that the final location of
61 said facilities may be determined by action of the Plan Commission and Village Board, and

62
63 **BE IT FURTHER RESOLVED**, that *The Village of Hartland Comprehensive Development*
64 *Plan: 2035* be further amended by modifying the Recommended Land Use Plan (Map 9-6) and
65 the Recommended Transportation Plan (Map 8-2) of said Plan, as well as other related or ancillary
66 maps, to clarify the proposed routing of the planned relocation of CTH KE to show that proposed
67 routing extending northward from the westerly intersection of CTH K and CTH KE as shown in
68 the attached Exhibit B and Exhibit C; and

69
70 **BE IT FURTHER RESOLVED**, that the Clerk of the Village of Hartland

71
72 Passed and adopted this 26th day of March 2018, by the Board of Trustees of the Village of
73 Hartland.

74
75 VILLAGE OF HARTLAND
76
77
78 By: _____
79 Jeffrey Pfannerstill, Village President

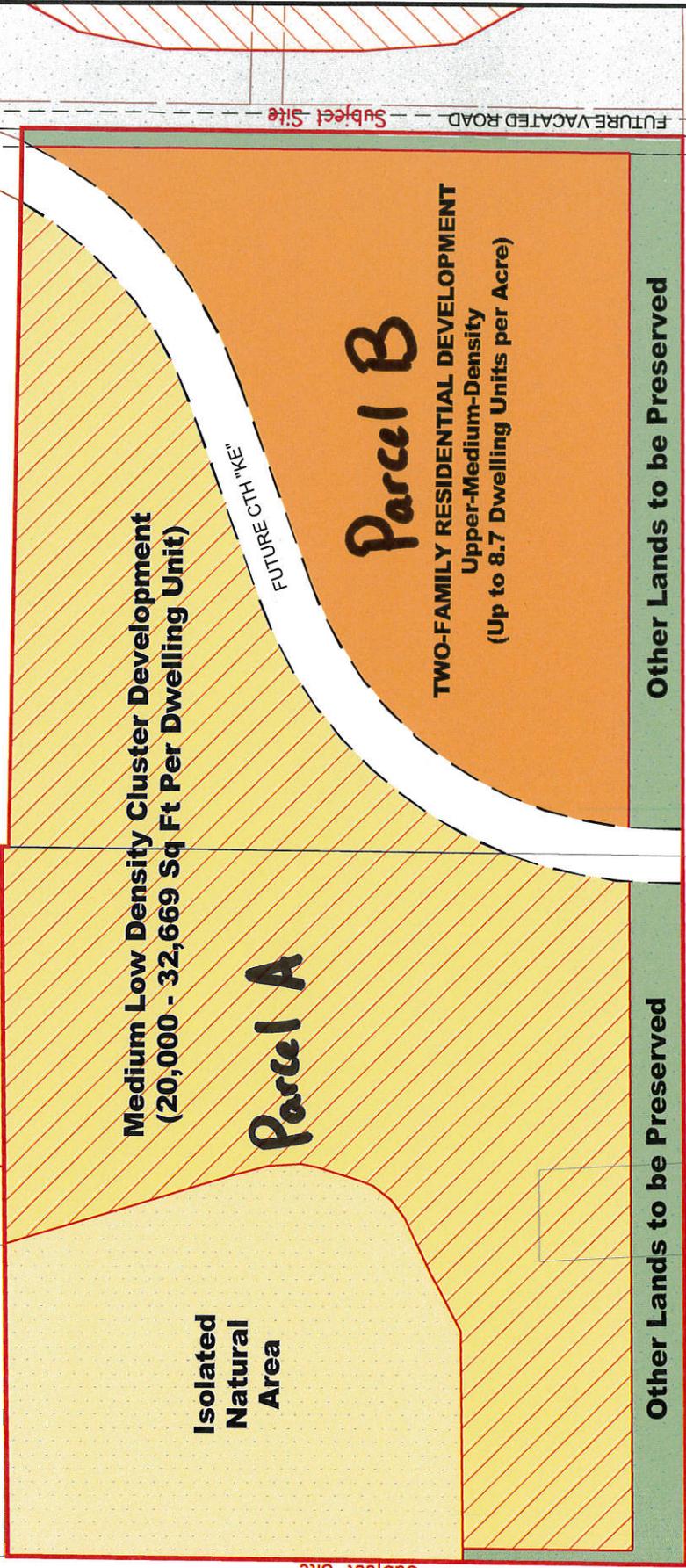
80 ATTEST:
81
82
83 _____
84 Darlene Igl, MMC, WCPC, Village Clerk

EXHIBIT "A"

PROPOSED LAND USE PLAN AMENDMENT

BEING A PART OF THE SOUTHEAST ¼ AND SOUTHWEST ¼ OF SECTION 25, IN TOWN 8 NORTH, RANGE 18 EAST, IN THE VILLAGE OF HARTLAND AND TOWN OF MERTON, WAUKESHA COUNTY, WISCONSIN

Subject Site



Parcel A
Medium Low Density Cluster Development
(20,000 - 32,669 Sq Ft Per Dwelling Unit)

Parcel B
TWO-FAMILY RESIDENTIAL DEVELOPMENT
Upper-Medium-Density
(Up to 8.7 Dwelling Units per Acre)

Other Lands to be Preserved

Subject Site

JUNGLUTH ROAD (C.T.H. "KE")

LISBON ROAD (C.T.H. "K")

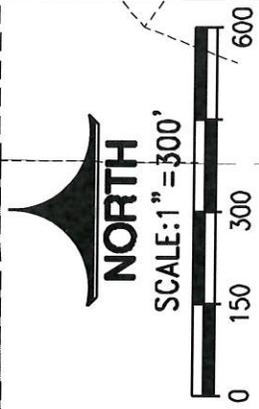


Exhibit B

25

EMAN ROAD

WINK

Designated Medium Low Density Cluster Development with Park and Road considerations

T

Future CTH KE deleted from this location

A
De
Lo
Ch

Exhibit C

Future CTH KE
Route with
modification
of local
streets



Future CTH KE
deleted from this
location

VILLAGE OF HARTLAND
ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 46
OF THE VILLAGE OF HARTLAND MUNICIPAL CODE
PERTAINING TO ZONING ORDINANCE

DRAFT - March 21, 2018

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

Section 1: Section 46-981 of the Village of Hartland Municipal Code of Ordinances pertaining to Signs permitted in all institutional and park and recreation districts with a sign permit is hereby amended as follows with deletions shown with an overstrike and additions shown with an underline.

Sec. 46-981. - Signs permitted in all institutional and park and recreation districts with a sign permit.

The following signs are permitted in the I-1 and P-1 districts with a sign permit. Score boards without commercial logos or advertisements at schools and parks are allowed in such districts and do not require a sign permit.

- (1) Private institutional, park and recreation name signs.
- (2) Public institutional, park and recreation name signs.
- (3) Changeable copy reader boards may be incorporated in signs in the I-1 district.
- (4) Design and location of institutional and park and recreational ~~name~~-signs shall be approved based on the compatibility of such signs with adjacent land uses and the character of the neighborhood.

Section 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of such ordinance.

Section 3: This Ordinance shall take effect and be in full force after adoption and proper publication.

Adopted this _____ day of _____, 2018.

VILLAGE OF HARTLAND
By: _____
Jeffrey Pfannerstill, Village President

ATTEST:

Darlene Igl, MMC, WCPC, Village Clerk

VILLAGE OF HARTLAND

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP
OF THE VILLAGE OF HARTLAND**

WHEREAS, The Village of Hartland has received a request to consider the rezoning of the property located east of 1270 E Capitol Drive from RS-3 Single Family Residential District with Upland Conservancy Overlay to RSE-2 Single Family Residential Estate District with Upland Conservancy Overlay in order to facilitate the division and development of the property; and

WHEREAS, The Village of Hartland Plan Commission has considered the request and has recommended approval of the request and finds that the use of the properties is consistent with the intended land use as described in *The Village of Hartland Comprehensive Development Plan: 2035* and that such it is necessary and desirable to amend the zoning of this property as noted above; and

WHEREAS, The Village Board of Trustees conducted a Public Hearing regarding this proposed change on April 23, 2018.

NOW THEREFORE, THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

Section 1: The Village of Hartland Zoning Map is hereby amended to rezone the following property located as indicated above: Parcel HAV 0725999006 from RS-3 Single Family Residential District and Upland Conservancy Overlay to RSE-2 Single Family Residential Estate District and Upland Conservancy Overlay as shown on the attached Exhibit 1 to this Zoning Map Ordinance.

Section 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of such ordinance.

Section 3: This Ordinance shall take effect and be in full force after adoption and proper publication.

Adopted this _____ day of _____, 2018.

VILLAGE OF HARTLAND

ATTEST:

By: _____
Jeffrey Pfannerstill, Village President

Darlene Igl, MMC, WCPC, Village Clerk

EXHIBIT A



Village of Hartland

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Hartland does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1 = 89'



Village of Hartland
210 Cottonwood Ave
Hartland, WI 53029
262-367-2714

Print Date: 3/14/2018



VILLAGE OF HARTLAND
PETITION FOR:



REZONING

ZONING CODE AMENDMENT

(REQUIRES 2 PLAN COMMISSION MEETINGS AND MAY INCLUDE UP TO 3 VILLAGE BOARD MEETINGS. DURING ONE OF THE VILLAGE BOARD MEETINGS A PUBLIC HEARING SHALL BE HELD)

FEE: \$400.00 + \$200 Professional Fee Deposit

Date Filed:	Fee Paid:
	Receipt No.

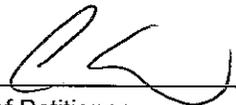
- Name: Craig Eisenhut

Address of Owner/Agent: 1146 W 29096 E Capital Dr.
Hartland WI 53029

Phone Number of Owner/Agent: _____

FAX No. _____ E-mail eisenstein69@yahoo.com
- State zoning change desired. (Example: From RS-1 (Single Family) to B-1 (Neighborhood Business))

From RS-3 to RSE-2
- Give complete legal description of property to be considered. (Attach a separate sheet with description and label sheet "Exhibit A").
- State present use of property and intended use. Vacant Land currently,
plan to build homes on the 3 separate
lots.
- State present language change code section and proposed language (use additional paper if necessary).


 Signature of Petitioner _____
 N46 W29096 E. Capital Dr Hartland WI 53029
 Address _____
 (262) 719-6650
 Phone _____

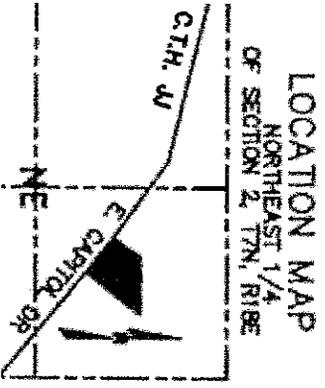
NOTE:

- a. Upon receipt of the petition of rezoning or zoning amendment change, the Plan Commission shall consider the request after the second meeting and make a recommendation to the Village Board. If the Village Board, upon reviewing the Plan Commission's recommendation, determines the request to have merit, it may order publication for a public hearing. After the public hearing held by the Village Board, it will take any action deemed necessary.
- b. Include a Plat Map in triplicate, drawn to a scale of not less than 100 ft. to the inch, showing the land in question, its location, the length and direction of each boundary thereof, the location of existing buildings and uses of same on such lands. Also, show the proposed building and the plat plans and indicate setbacks and offsets from the lot line. Parking area should also be shown.
- c. Ask for a copy of the Village Ordinance relating to zoning changes.
- d. Include fee payable to **The Village of Hartland**

\$400 for Rezoning + \$200 Professional Fee Deposit

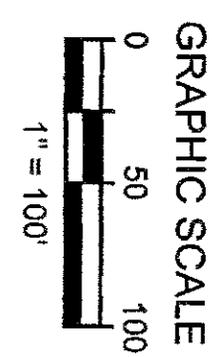
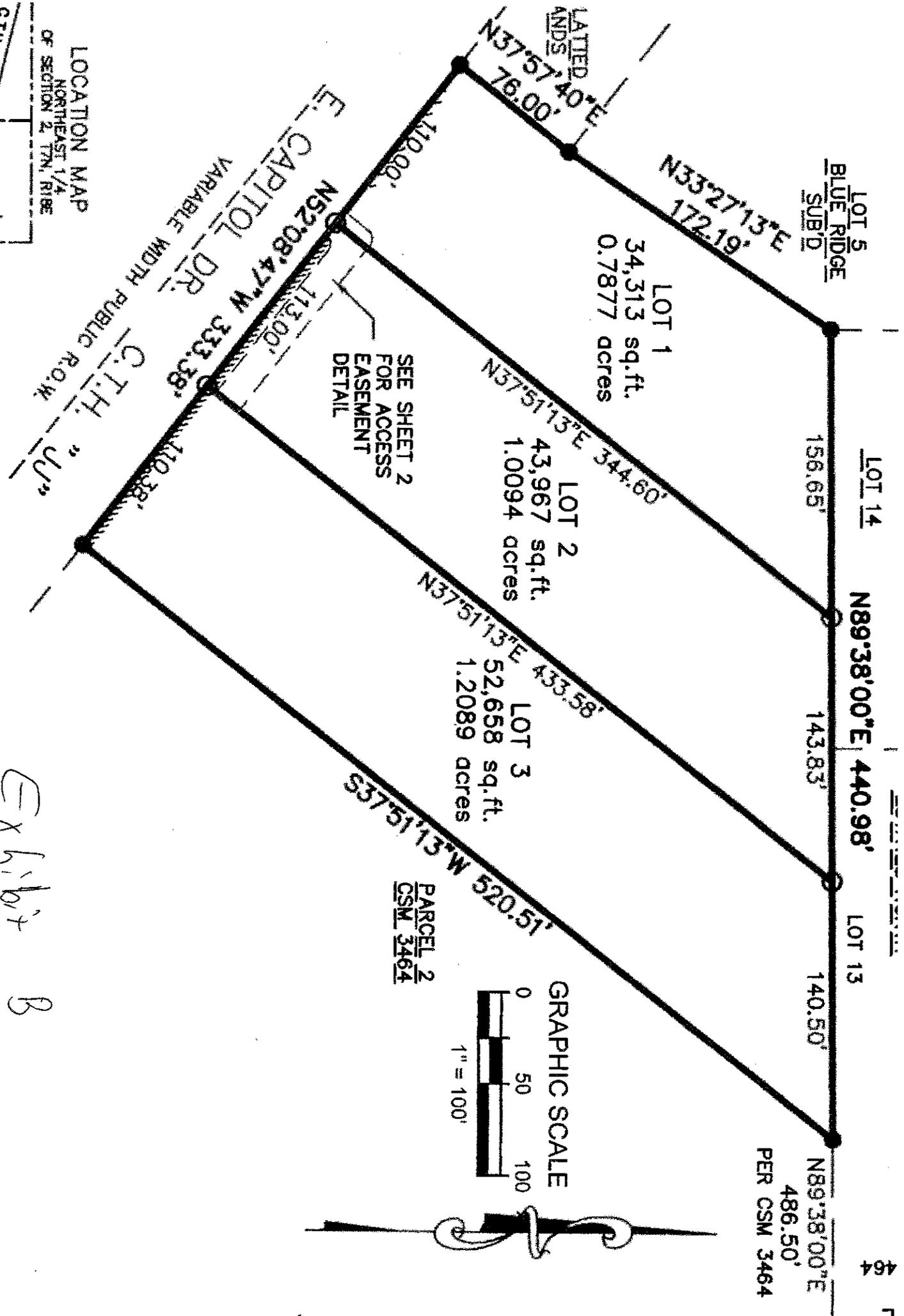
- e. Mail or deliver request, in triplicate, to:

Village of Hartland
Village Clerk
210 Cottonwood Avenue
Hartland, WI 53029



OWNER:
CRAIG EISENHUT

Exhibit B



ROLAND NIEMETSCHKE
D NIEMETSCHKE
N47W29111 COUNTY ROAD JK
HARTLAND WI 53029-2352

JOHN BIEVER
J BIEVER
N46W29180 CAPITOL DR
HARTLAND WI 53029

WILLIAM B HUSSEL
PATRICIA J HUSSEL
1301 LISBON AVE
HARTLAND WI 53029

MARC A CHAPEL
JENNIFER R CHAPEL
108 BLUE RIDGE CT
HARTLAND WI 53029-1830

HABITAT FOR HUMANITY OF
WAUKESHA
2020 SPRINGDALE RD
WAUKESHA WI 53186-2842

WAUKESHA STATE BANK
PO BOX 648
WAUKESHA WI 53187-0648

CRAIG EISENHUT
N46W29096 E. CAPITOL DR.
HARTLAND WI 53029



**DEPARTMENT OF BUILDING INSPECTION
APPLICATION FOR ARCHITECTURAL BOARD**

Job Address 401 Campus Drive, Hartland, WI 53029			
Lot	Block	Subdivision	Key No. HAV
Owner Mark Bahr		EMAIL MBahr@LHSAGM.org	Phone (414) 421-9120
Address 10427 W. Lincoln Ave. Suite 1300		City West Allis	State WI Zip 53227
Contractor Catalyst Construction		Phone (414) 727-6840	FAX EMAIL
Address 833 E. Michigan St. Suite 1000		City Milwaukee	State WI Zip 53202

The Architectural Board meets on the **THIRD MONDAY** of the Month at 7:00 p.m. in the Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue in the Village of Hartland.

The DEADLINE for filing is **FIFTEEN WORKING DAYS PRIOR TO THE MEETING DATE** at 4:30 p.m. All of the following information must be received prior to the deadline in order to be placed on the agenda.

All applications for consideration by the Architectural Board are subject to the policies described in this document.

Commercial/Industrial/Multifamily:

- Four (4) bound sets of plans and application material and one (1) electronic copy of all submittals.
- Elevations must show all sides of the structure and state the building materials and colors. Additions must be shown with the existing building.

Signs:

- Four (4) color renderings of the requested sign(s) and one (1) electronic copy of all submittals. Include colors and material type. Renderings are to be dimensioned and must show placement on building and height.
- Details (color picture) of all existing wall signs on the same building elevation. A photograph of the building with sign location shown is recommended.
- Four (4) site plans with dimensions. Not required for wall signs or other signs attached to the building. Four (4) sets of lighting details. Include type, location, number and photometric plan.
- Submit Sign Permit Application

NOTE: Approval by the Architectural Board is not permission to begin construction; a building permit must first be obtained.

Date Applied: 2/26/2018 Date of Meeting: 3/19/2018 Item No. _____

**Hartland Architectural Board
Application Review Policies**

All applicants and applications are subject to the following policies in order to be considered by the Architectural Board.

1. The deadline for filing any application is a minimum of fifteen (15) working days before the meeting.
2. All applicants for building renovations are encouraged to communicate with or meet with the Building and Zoning Official and the Village Administrator prior to submission of an application.
3. Applications for signs within the boundaries of the Hartland Downtown Business Improvement District (BID) must be reviewed by the BID prior to the meeting with the Architectural Board.
4. All requested or required information, including the application and appropriate fees, must be received prior to the deadline in order to be placed on the agenda. Village Staff has been directed to delay placement on the Architectural Board Agenda based on incomplete submittals.
5. Applications shall include professional-level drawings of all elevations impacted by the proposed project showing the proposed conditions including location and depiction of requested signage.
6. Applications for signage on existing buildings should include a scale depiction of the sign on a current photograph of the existing building.
7. Four (4) sets of application materials and one (1) electronic copy (PDF) of all application materials must be submitted by the deadline.
8. Applications that include site plans must depict the following existing and proposed information plus other information as appropriate or as requested:
 - a. Complete dimensions (lot, building, setbacks, parking, drives, etc.)
 - b. Scale and north arrow
 - c. All structures (include building elevations and height)
 - d. Drainage and grades (include design calculations for drainage)
 - e. Storm Water Management Plan
 - f. Utilities and easements (sewer, water, storm etc.)
 - g. Calculation of lot coverage
 - h. Parking stalls (stalls to be minimum 180 s.f., driving lanes minimum 24 ft. wide and 30 ft. maximum at street right-of-way, asphalt to be minimum 3 ft. from lot lines)
 - i. Grading and erosion control
 - j. Landscaping, including a Tree Protection Plan
 - k. Exterior lighting details
 - l. Exterior HVAC equipment location
 - m. Dumpster location (screening required)
 - n. Street right-of-way
 - o. Miscellaneous items including, but not limited to, 100 year floodplain, wetland boundary, environmental corridor
9. Additional information may be requested by the Architectural Board or Staff.
10. The Applicant must complete and submit the required Professional Services Reimbursement Form along with any required deposit at the time of application.
11. The Applicant or a representative of Applicant able to make representations on behalf of the Applicant shall attend the meeting at which the matter will be discussed. Failure to have representation will result in tabling of the request to the next meeting.



**APPLICATION FOR
PLAN COMMISSION**

\$300 REVIEW FEE DUE AT TIME OF APPLICATION

Project Description Gymnasium and class room addition			
Proposed Use Education		No. of Employees	
Project Location 401 Campus Drive, Hartland, WI 53029			
Project Name Lake Country Lutheran High School Addition + Soccer shelters			
Owner Mark Bahr		Phone (414) 421-9120	
Address 10427 W. Lincoln Ave. Suite 1300		City West Allis	State WI Zip 53227
Engineer/Architect Groth Design Group		Phone (414) 810-7613	FAX
Address 700 W. Virginia Street		City Milwaukee	State WI Zip 53204
Contact Person David Boyd	Phone (414) 810-7613	FAX	E-mail dboyd@groth-architects.com

The Plan Commission meets on the third Monday of the Month at 7:00 PM in the Village Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue, Hartland.

The deadline for filing is a minimum of fifteen (15) working days before the meeting.

All of the requested information must be received prior to the deadline in order to be placed on the agenda. Village Plan Review Staff has been directed to delay placement on the Plan Commission Agenda based on incomplete submittals.

Four (4) sets of bound application materials and one (1) electronic copy of all materials must be submitted.

Applications that include site plans must depict the following existing and proposed information:

- > Complete dimensions (lot, building, setbacks, parking, drives, etc.)
- > Scale and north arrow
- > All structures (include building elevations and height)
- > Drainage and grades (include design calculations for drainage)
- > Storm Water Management Plan
- > Utilities and easements (sewer, water, storm etc.)
- > Calculation of lot coverage
- > Parking stalls (stalls to be minimum 180 s.f., driving lanes minimum 24 ft. wide and 30 ft. maximum at street right-of-way, asphalt to be minimum 3 ft. from lot lines)
- > Grading and erosion control
- > Landscaping, including a Tree Protection Plan
- > Exterior lighting details
- > Exterior HVAC equipment location
- > Dumpster location (screening required)
- > Street right-of-way
- > Miscellaneous, 100 year floodplain, wetland boundary, environmental corridor

Additional information may be requested by the Plan Commission or Staff.

All applications for consideration by the Plan Commission are subject to the policies described in this document.

Date Applied: 2/26/2018	Date of Meeting: 3/19/2018	Return Comments by:
-------------------------	----------------------------	---------------------

**Hartland Plan Commission
Application Review Policies**

All applicants and applications are subject to the following policies in order to be considered by the Plan Commission.

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6. Additional information may be requested by the Plan Commission or Staff.
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8. The Applicant or a representative of Applicant able to make representations on behalf of the Applicant shall attend the meeting at which the matter will be discussed. Failure to have representation will result in tabling of the request to the next meeting.

**Village of Hartland
Professional Services Reimbursement Form**

The Village of Hartland has determined that whenever the services of the Village Attorney, Village Engineer, Village Planner or any other of the Village's professional staff results in a charge to the Village for that professional's time and services and such services is not a service supplied to the Village as a whole, the Village Clerk shall charge that service for the fees incurred by the Village. Also, be advised that the Village may pass on other certain fees, costs, and charges which will be the responsibility of the property owner or responsible party.

I, the undersigned, have been advised that, pursuant to this Agreement between the Village and, The responsible party listed below, if the Village Attorney, Village Engineer, Village Planner or any other Village professional provides services to the Village because of activities incurred by the responsible party, whether at our request or at the request of the Village, we shall be responsible for the fees and expenses incurred by the Village. In addition, we have been advised that certain other fees, costs, and charges will be our responsibility.

Project Name: Lake Country Lutheran High School Addition

Submit invoices to: Responsible Party Property Owner

Responsible Party:

Printed Name	Signature	Date
Street Address	City	State Zip
Phone	E-Mail	

Property Owner Name:

Mark Bahr		2-21-2018
Printed Name	Signature	Date
10427 W. Lincoln Ave, Suite 1300	West Allis	WI 53227
Street Address	City	State Zip
Phone 414-421-9100 ext. 207	E-Mail MBahr@LHSAGM.org	

INTERNAL USE ONLY

Amount Due: \$ _____ Check #: _____ Date Paid: ___/___/___ Rec'd By: _____



EXISTING SCHOOL FROM SOUTH



EXISTING SCHOOL FROM NORTHWEST



EXISTING SCHOOL FROM NORTHEAST



EXISTING NORTH GYM WALL



PROJECT TEAM SEAL

ARCHITECT
 GROTH Design Group
 1000 W. Wisconsin Ave., Suite 400A
 Wauwatosa, WI 53226
 www.grothdesign.com
 PH: (414) 271-8888
 FX: (414) 271-8888

LAKE COUNTRY LUTHERAN HIGH SCHOOL ADDITION

401 Campus Dr. Hartland, WI 53029

LOCATION MAP



INDEX OF DRAWINGS

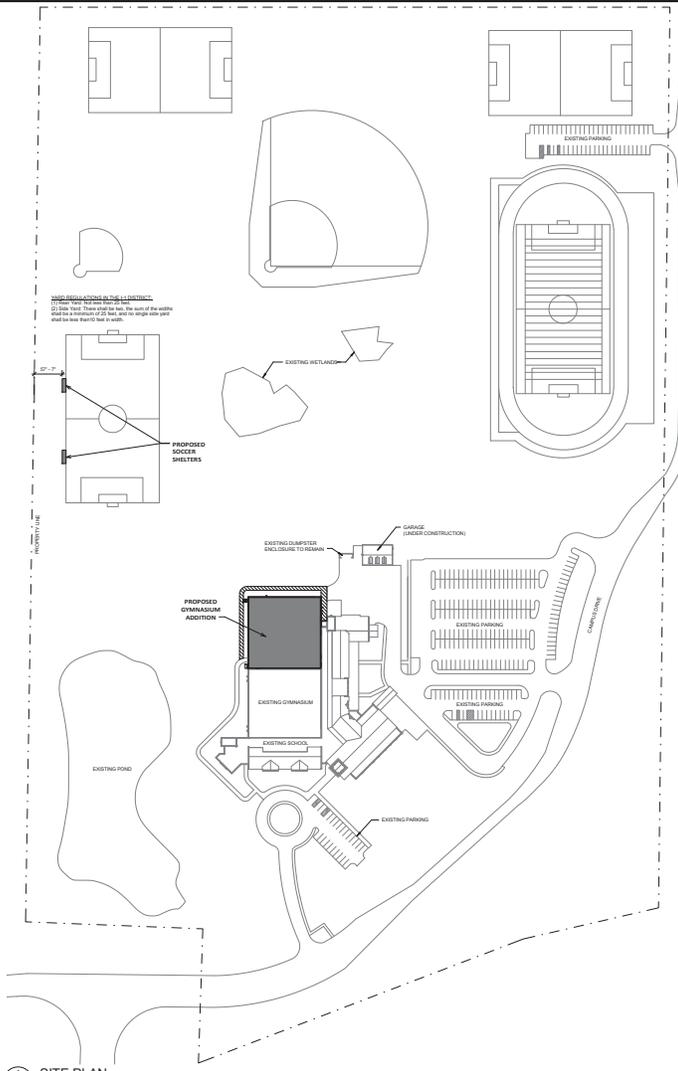
- G001 - TITLE SHEET/EXISTING PHOTOS
- AS100 - OVERALL SITE PLAN
- AS101 - IN-LARGE SITE PLAN
- A201 - EXTERIOR ELEVATIONS
- C1.0 - SITE GRADING, STORM SEWER AND EROSION CONTROL PLAN
- SOCCER SHELTERS

PROJECT INFO

DATE
 02.21.2018
 PROJECT NO.
 18-001-01

SHEET TITLE

TITLE SHEET/EXISTING PHOTOS



SOCCER REGULATIONS ON THE 11 DISTRICT:
 (1) Goal Posts: Two posts per goal.
 (2) Size: Posts shall not be less than 10 feet from the center of the width and be a minimum of 2 1/2 feet, with no single post and shall be one (1) foot in width.

STATE PLAN GENERAL NOTES:
 A. NOTIFY GROSSER'S HOTLINE: WISCONSIN ONE-CALL CENTER OR FORMING ONE-PASS TO THE STATE OF WI: 800-841-8811 OR WWW.DIGGERSHOTLINE.COM
 B. CONTRACTOR SHALL FIELD ALL EXISTING CONDITIONS, OBSTRUCTIONS AND DISCREPANCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE RESULTS OF ANY DISCREPANCIES BETWEEN EXISTING CONDITIONS AND THE CONTRACT DOCUMENTS.
 C. CONTRACTOR SHALL OBTAIN ALL PERMITS REQUIRED TO FULFILL THIS PROJECT IN ACCORDANCE WITH REGULATIONS AND PROCEDURES OF ANY AND ALL AUTHORITIES HAVING JURISDICTION.



1020 BRIDGE COLUMBIA RD.
 P.O. BOX 102
 CEDARBURG, WISCONSIN 53512
 PH: 920-277-8811
 FX: 920-277-8812

PROJECT
 LAKE COUNTRY LUTHERAN HIGH SCHOOL
 LAKE COUNTRY LUTHERAN HIGH SCHOOL ADDITION
 401 Campus Dr., Hartland, WI 53029

ISSUE
 10 - 04 - 2018 - 0000000000

PROGRESS DOCUMENTS
 These documents are preliminary and subject to change without notice. They are not to be used for construction or any other purpose without the written consent of GROTH Design Group.

PROJECT INFO
 Date: 02.22.2018
 Prepared by: [Redacted]
 Date: 02.22.2018

SHEET TITLE
 00000000000000000000

LANDSCAPING AT ADDITION
 Landscaping will match existing gymnasium lawn.

PARKING
 Existing parking is larger than current needs. Any substantial parking needs with the new addition will be after school hours.

1 SITE PLAN
 1" = 80'-0"





100 WISCONSIN AVENUE
PO BOX 100
EGGERSVILLE, WISCONSIN 53012
PH: (262) 577-8855
F: (262) 577-8855

PROJECT
LAKE COUNTRY
LUTHERAN HIGH SCHOOL
LAKE COUNTRY
LUTHERAN HIGH SCHOOL ADDITION
403 Campus Dr. Hartland, WI 53029

ISSUE
NO. 000-000-000000

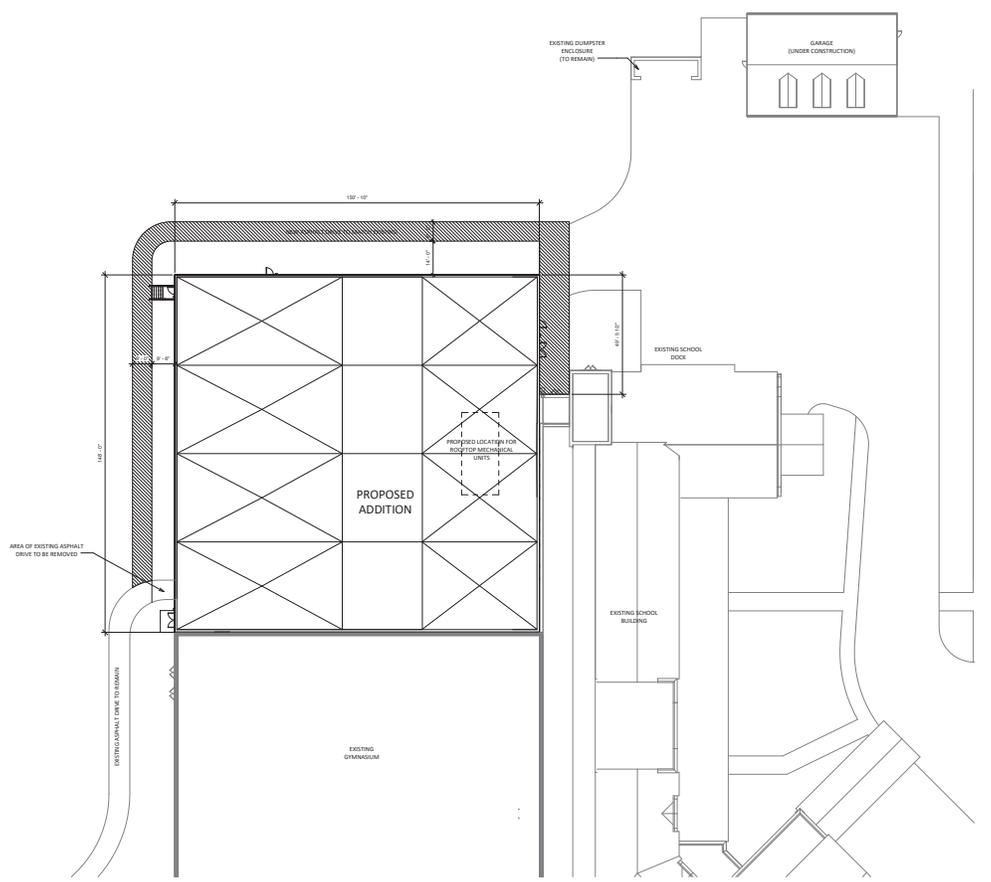
PROGRESS DOCUMENTS
These documents are preliminary and subject to change without notice. They are not to be used for construction or other purposes.

PROJECT INFO
DATE: 02.20.2020
PROJECT NO.:
DRAWN BY:

SHEET TITLE
PROGRESS SET

AS101
© GROTH Design Group, Inc.

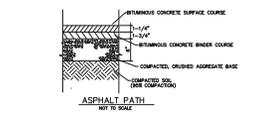
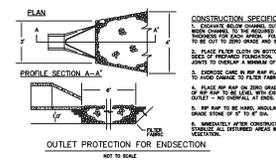
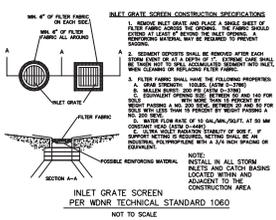
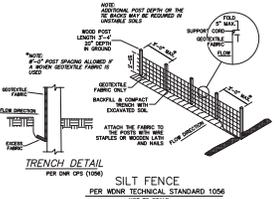
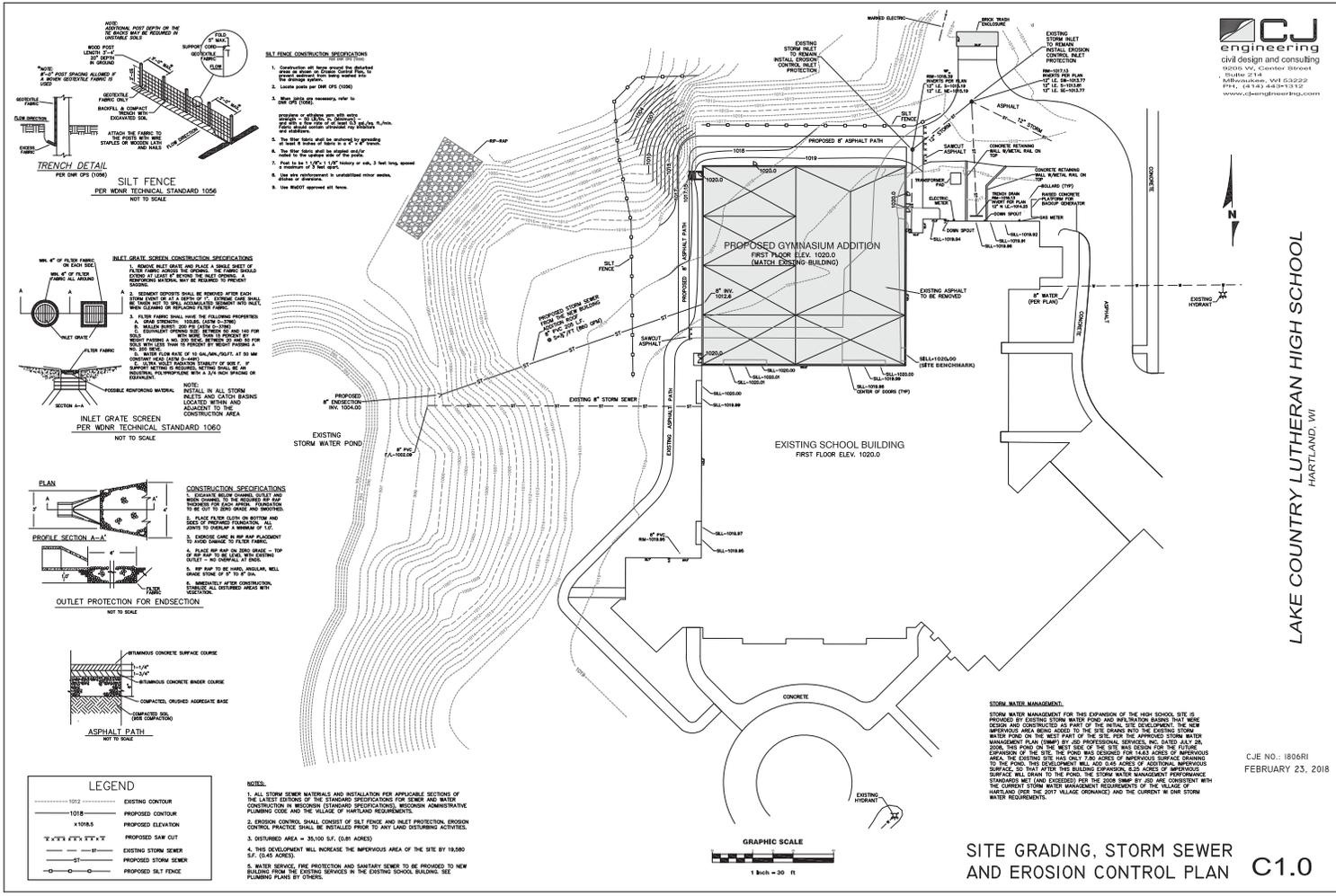
DESIGN DEVELOPMENT - PROGRESS SET



1 SITE PLAN - ENLARGED
1/8" = 1'-0"

DATE PLOTTED: 02/20/20

SITE GRADING, STORM SEWER AND EROSION CONTROL PLAN C1.0



LEGEND

-----	EXISTING CONTOUR
-----	PROPOSED CONTOUR
-----	PROPOSED ELEVATION
-----	PROPOSED SAN CUT
-----	EXISTING STORM SEWER
-----	PROPOSED STORM SEWER
-----	PROPOSED SILT FENCE

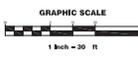
- SILT FENCE CONSTRUCTION SPECIFICATIONS**
- REMOVE ALL WEEDS FROM THE TRENCH AND SURROUNDING AREA.
 - LOCATE POSTS PER DNR CFS (108).
 - USE 1/2" GALV. SHEET PILING.
 - ATTACH THE FABRIC TO THE POSTS WITH STAPLES OR WOOD LATH AND NAILS.
 - ATTACH THE FABRIC TO THE EXISTING CONCRETE CURB OR EXISTING CURB.
 - USE 1/2" GALV. SHEET PILING.
 - USE 1/2" GALV. SHEET PILING.

- INLET GRATE SCREEN CONSTRUCTION SPECIFICATIONS**
- SCREENS SHALL BE MADE OF 1/2" GALV. SHEET PILING.
 - SCREENS SHALL BE MADE OF 1/2" GALV. SHEET PILING.
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- CONSTRUCTION SPECIFICATIONS**
- SCREENS SHALL BE MADE OF 1/2" GALV. SHEET PILING.
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 - SCREENS SHALL BE MADE OF 1/2" GALV. SHEET PILING.

- ASPHALT PATH CONSTRUCTION SPECIFICATIONS**
- 4" ASPHALT
 - 4" ASPHALT
 - 4" ASPHALT
 - 4" ASPHALT
 - 4" ASPHALT

- NOTES**
- ALL STORM SEWER MATERIALS AND INSTALLATION PER APPLICABLE SECTIONS OF THE LATEST EDITIONS OF THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION. A REGIONAL (STATE) SPECIFICATIONS, REGIONAL ADMINISTRATIVE PRACTICE SHALL BE INSTALLED PRIOR TO ANY LAND DISTURBING ACTIVITIES.
 - EROSION CONTROL SHALL CONSIST OF SILT FENCE AND INLET PROTECTION. EROSION CONTROL PRACTICE SHALL BE INSTALLED PRIOR TO ANY LAND DISTURBING ACTIVITIES.
 - DISTURBED AREA = 26.00 S.F. (0.60 ACRES)
 - THIS DEVELOPMENT WILL INCREASE THE IMPERVIOUS AREA OF THE SITE BY 19,800 S.F. (0.45 ACRES)
 - WATER RETENTION, FLOOD PROTECTION AND SANITARY SEWER TO BE PROVIDED TO NEW BUILDING FROM THE EXISTING SERVICES IN THE EXISTING SCHOOL BUILDING SEE PLUMBING PLANS BY OTHERS.





Lake Country Lutheran Area

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Hartland does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

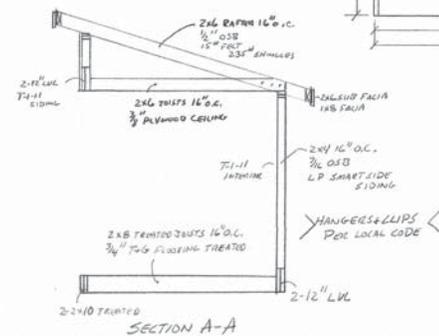
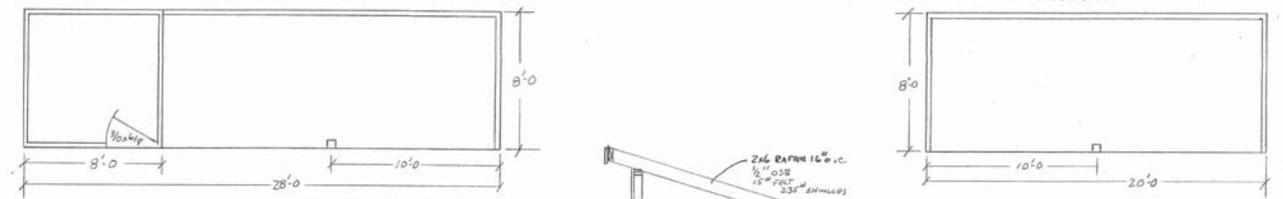
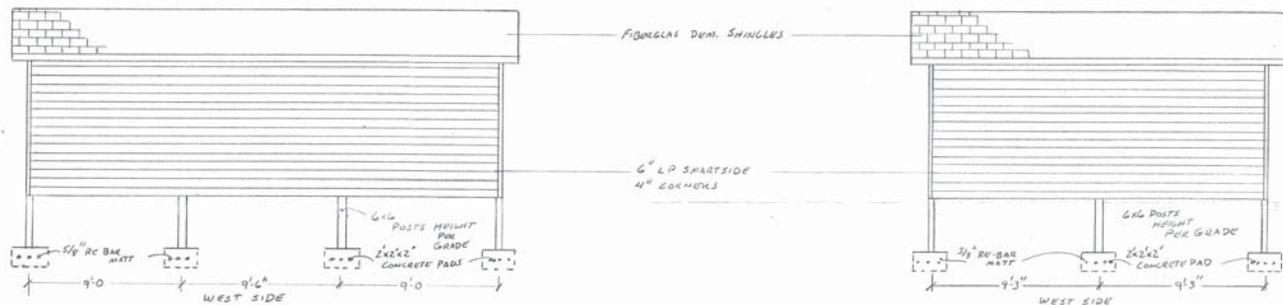
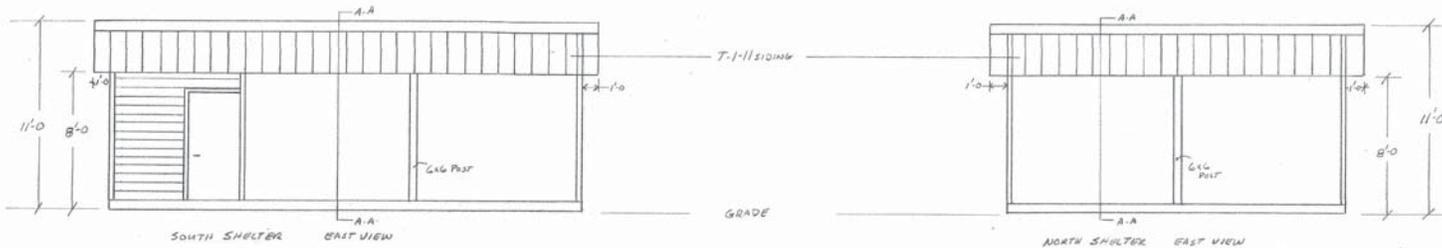


SCALE: 1 = 278'



Village of Hartland
210 Cottonwood Ave
Hartland, WI 53029
262-367-2714

Print Date: 3/15/2018



SOCCER SHELTERS		
SCALE: 1/4" = 1'-0"	APPROVED BY:	DRAWN BY:
DATE: 10-1-17		REVISED:
LAKE COUNTRY LUTHERAN HIGH SCHOOL		
401 CAMPUS DRIVE HARTLAND, WI		
		DRAWING NUMBER:

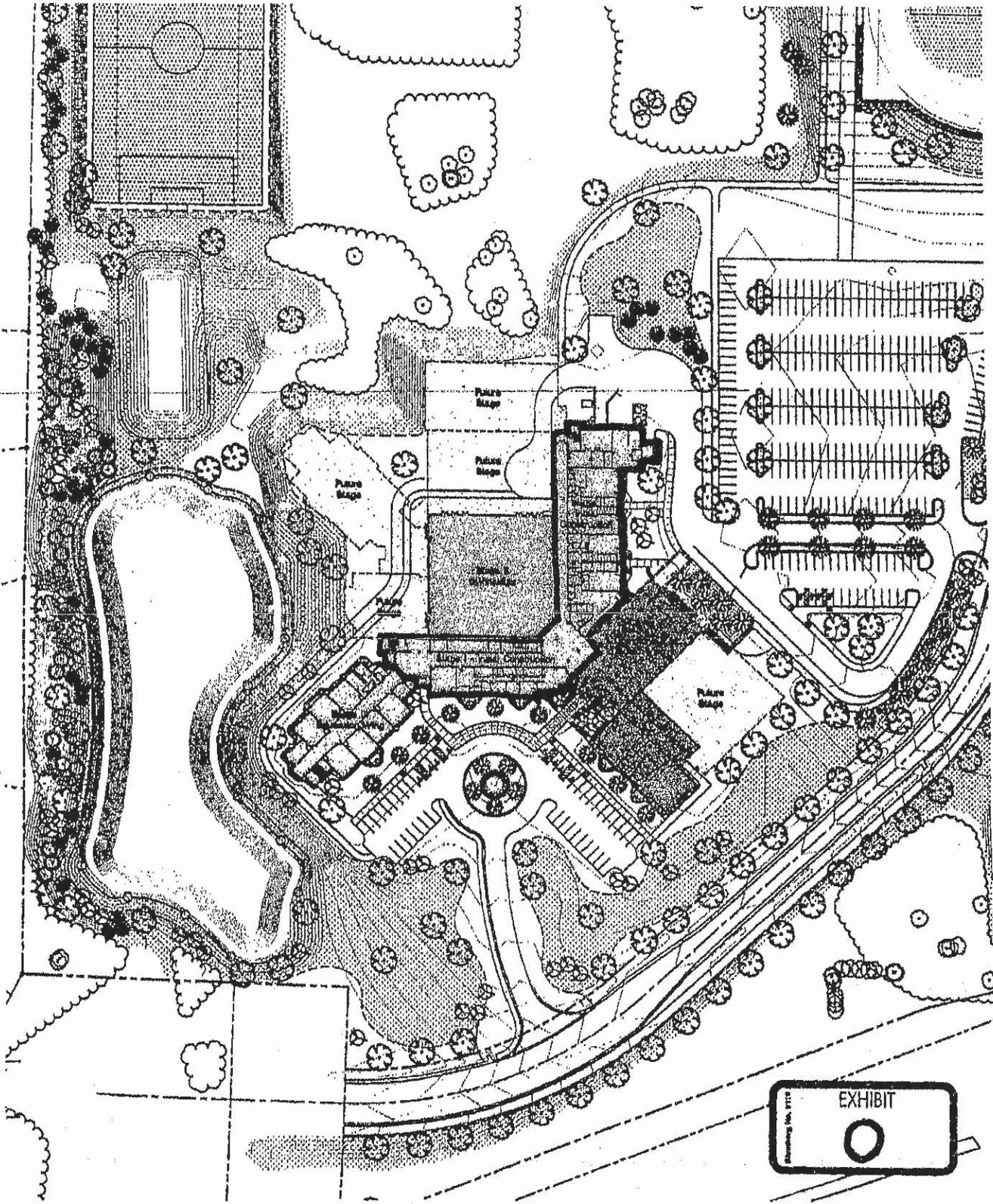


EXHIBIT
0



The Zimmerman Design Group
Architectural Planning, Interior & Landscape Architecture
1121 Keweenaw Avenue
Green Bay, WI 54303, 920.438.0000

Staged Building Diagram

Lake Country Lutheran High School

ANDREW J RUSSELL
AMANDA M RUSSELL
N49W31057 OLD STEEPLE RD
HARTLAND WI 53029-8533

BRIAN NAHEY
5661 HIGHWAY 83
HARTLAND WI 53029-8502

DANIEL CURTIS
W310N4984 OLD STEEPLE RD
HARTLAND WI 53029-8529

HOMER & KATHY FARIAS 2003 JOINT
REVOCABLE TRUST
W310N4953 OLD STEEPLE RD
HARTLAND WI 53029-8530

JAMES & LINDA HOLMBERG TRUST
W310N4958 OLD STEEPLE RD
HARTLAND WI 53029

JAMES HAYETT
MICHELLE HAYETT
W310N5012 OLD STEEPLE RD
HARTLAND WI 53029

JEFFERY SCHUBERT
JUDITH SCHUBERT
W310N4932 OLD STEEPLE RD
HARTLAND WI 53029

LUTHERAN HIGH SCHOOL ASSOCIATION
OF GREATER MILW
10427 W LINCOLN AVE STE 1300
MILWAUKEE WI 53227-1263

MARGARET HELEN DOWD
N49W31079 OLD STEEPLE RD
HARTLAND WI 53029

RITA M SCHROEDER
N51W34835 WISCONSIN AVE UNIT 206
OKAUCHEE WI 53069

STATE OF WISCONSIN DOT
C/O DAVE KITZMAN
PO BOX 798
WAUKESHA WI 53187-0798

GUY N JR & PATRICIA F KIECKHEFER
LIVING TRUST DTD 3/4/09
W307N5276 ANDERSON RD
HARTLAND WI 53029

WOLFGANG C DORNER REVOCABLE
TRUST
PO BOX 655
HARTLAND WI 53029

VILLAGE OF HARTLAND
PETITION FOR LAND DIVISION:

EXTRATERRITORIAL PLAT REVIEW - \$100

- CSM (Certified Survey Map) + \$300 Professional Fee Deposit
or
 PRELIMINARY PLAT REVIEW + \$1,000 Professional Fee Deposit

Up to Five Parcels - \$150.00
Six to Fourteen Parcels - \$300.00
Fifteen or More Parcels - \$500.00

Reapplication for Approval of Any Preliminary
Plat Requiring Review \$50.00 (Minimum)
Reapplication for Previously Reviewed Plat \$10.00

FINAL PLAT REVIEW

\$10.00 Plus \$1.00 for Each Parcel Within the Final Plat
\$10.00 for Reapplication of Any Final Plat Previously Reviewed

Date: 3-15-18	Fee Paid: \$100 ⁰⁰
Date Filed: 3-15-18	Receipt No.: 194509

1. Name: Kiefer Farms LLC
Address of Owner/Agent: PO Box 180621 Delafield WI 53018
Phone Number of Owner/Agent: 414-559-2132
2. Give complete legal description of property to be considered. (Attach a separate sheet with description and label sheet "Exhibit A"). See CSM.
3. State present use of property and intended use.
Vacant Field Single family Subdivision


Signature of Petitioner

632 E Washington St Oconomowoc WI 53066
Address

414 559 2132
Phone



CERTIFIED SURVEY MAP NO.

BEING A PART OF LOT 1, BLOCK 4 OF ARROWHEAD HEIGHTS, AND PART OF THE SE 1/4 OF THE NW 1/4 OF SECTION 34, T.8N., R.18E., TOWN OF MERTON, WAUKESHA COUNTY, WISCONSIN

SURVEYOR

MARK A. POWERS, PLS 1701
LAKE COUNTRY ENGINEERING, INC.
970 S. SILVER LAKE ST., SUITE 105
OCONOMOWOC, WI. 53066
(262)569-9331

OWNER

SURVIVORS TRUST
W307 N5276 ANDERSON ROAD
HARTLAND, WI. 53029

LEGEND

- ⊙ - CONC MON W/ BRASS CAP FND
- - 1.5" DIA. IRON PIPE FOUND
- - 1.25" DIA. IRON PIPE FOUND
- ⊙ - 2.0" DIA. IRON PIPE FOUND
- ⊗ - 3/4" DIA. IRON REBAR SET, 18" LONG, WT. = 1.68 LBS/FT

LOT 2, C.S.M. NO. 10935

CURVE A

DELTA = 37°34'08"
RADIUS = 1170.00'
BRG = N19°31'01"E
CHORD DIST = 753.50'
ARC DIST = 767.17'

CURVE B

DELTA = 07°04'28"
RADIUS = 2319.98'
BRG = N34°45'51"E
CHORD DIST = 286.27'
ARC DIST = 286.45'

CURVE C

DELTA = 02°38'43"
RADIUS = 1140.89'
BRG = S89°40'45"W
(REC'D AS S89°43'22"W)
CHORD DIST = 52.67'
(REC'D AS 52.69')
ARC DIST = 52.67'
(REC'D AS 52.70')

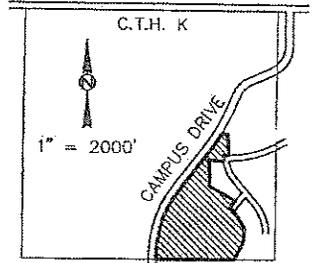
CURVE D

DELTA = 07°10'00"
RADIUS = 1200.89'
BRG = N85°24'54"W
(REC'D AS N85°22'15"W)
CHORD DIST = 150.11'
ARC DIST = 150.21'

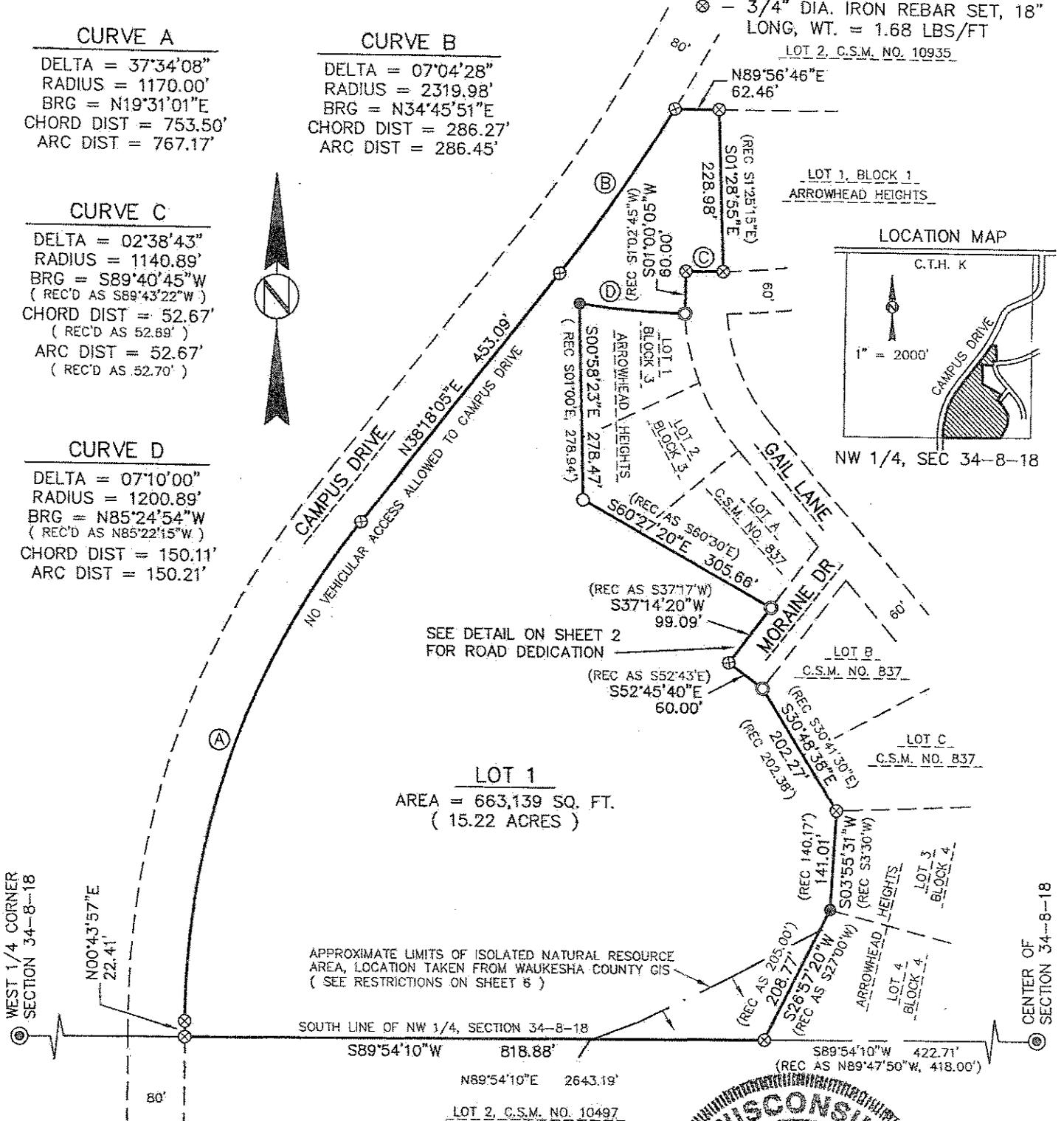


LOT 1, BLOCK 1
ARROWHEAD HEIGHTS

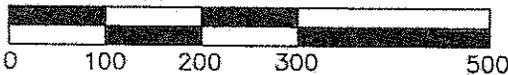
LOCATION MAP



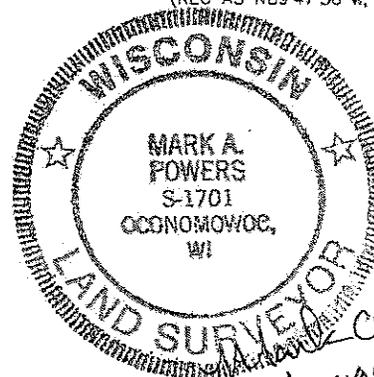
NW 1/4, SEC 34-8-18



SCALE : 1" = 200'

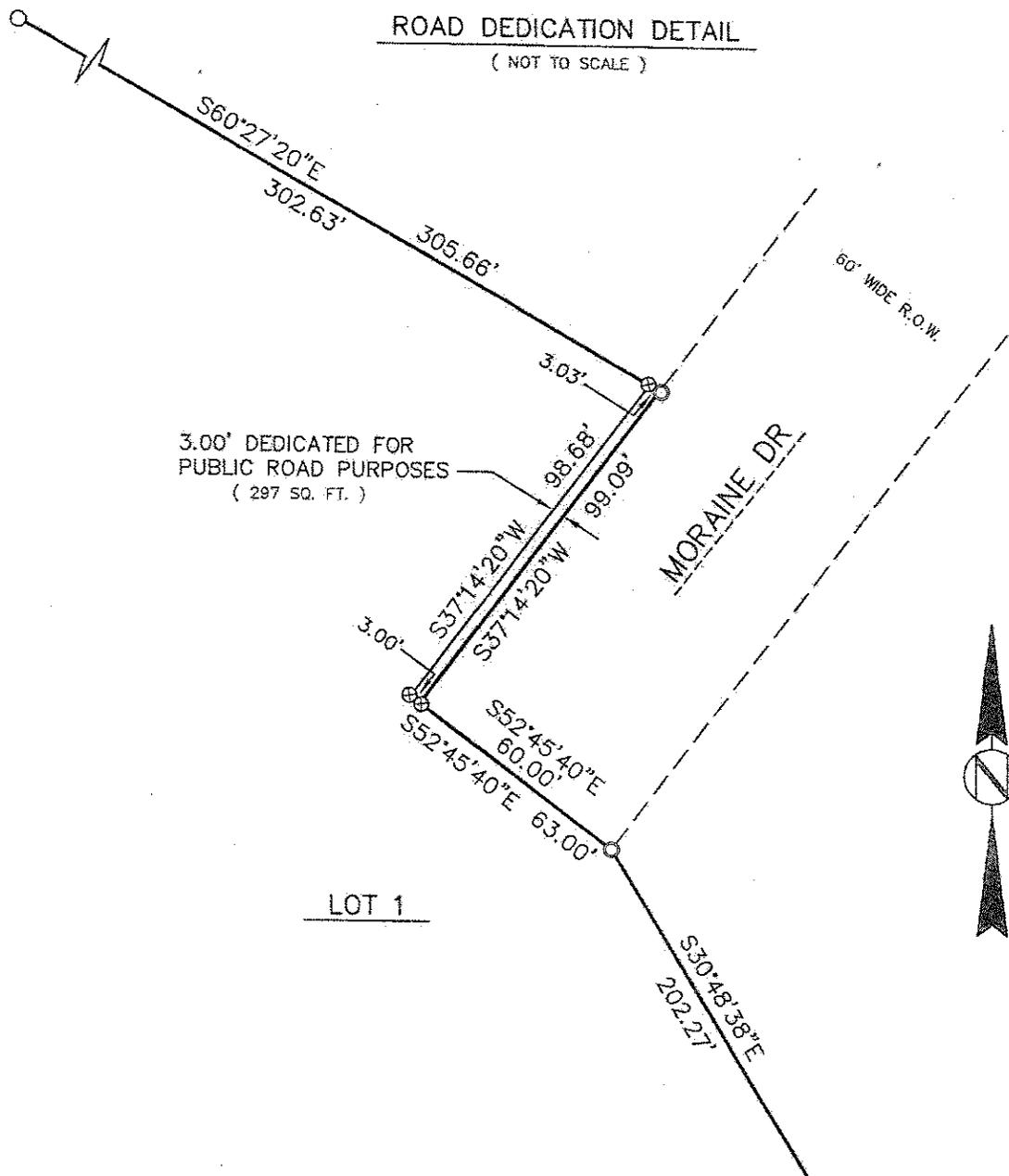


BEARINGS ARE REFERENCED TO STATE PLANE COORD., SOUTH ZONE (NAD 27) ON THE SOUTH LINE OF THE NW 1/4 OF SECTION 34-8-18 AS N89°54'10"E



CERTIFIED SURVEY MAP NO. _____

BEING A PART OF LOT 1, BLOCK 4 OF ARROWHEAD HEIGHTS, AND PART OF THE SE 1/4 OF THE NW 1/4 OF SECTION 34, T.8N., R.18E., TOWN OF MERTON, WAUKESHA COUNTY, WISCONSIN



LOT 1



Mark A. Powers
February 23, 2018

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF LOT 1, BLOCK 4 OF ARROWHEAD HEIGHTS, AND PART OF
THE SE 1/4 OF THE NW 1/4 OF SECTION 34, T8N, R18E, TOWN OF MERTON,
WAUKESHA COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, MARK A. POWERS, professional land surveyor, do hereby certify:

THAT I have surveyed, divided, and mapped a part of Lot 1, Block 4 of Arrowhead Heights, and part of the SE 1/4 of the NW 1/4 of Section 34, T8N, R18E, Town of Merton, Waukesha County, Wisconsin, more fully described as follows;

Commencing at the West 1/4 corner of said Section 34; thence N89°54'10"E, along the South line of said NW 1/4, 2643.19 feet to the center of said Section 34; thence S89°54'10"W, along the South line of said NW 1/4, 422.71 feet to the point of beginning of the hereinafter described lands; thence S89°54'10"W, along said South line, 818.88 feet to the easterly right-of-way line of Campus Drive; thence along said easterly line on the following described courses; thence N00°43'57"E, 22.41 feet to a point of curvature; thence 767.17 feet along the arc of a curve to the right, with a radius of 1170.00 feet, whose chord bears N19°31'01"E, 753.50 feet to a point of tangency; thence N38°18'05"E, 453.09 feet to a point of curvature; thence 286.45 feet along the arc of a curve to the left, with a radius of 2319.98 feet, whose chord bears N34°45'51"E, 286.27 feet to the SW corner of Lot 2 of C.S.M. No. 10935; thence N89°56'46"E, along the south line of said Lot 2, 62.46 feet to the west line of Arrowhead Heights, a recorded subdivision; thence along the westerly line of said subdivision and the westerly line of C.S.M. No. 837 on the following described courses; thence S01°28'55"E, 228.98 feet to the north right-of-way line of Arrowhead Drive; thence 52.67 feet along the arc of a curve to the right, with a radius of 1140.89 feet, whose chord bears S89°40'45"W, 52.67 feet to a point; thence S01°00'05"W, 60.00 feet to the NE corner of Lot 1, Block 3 of said subdivision; thence 150.21 feet along the arc of a curve to the right, with a radius of 1200.89 feet, whose chord bears N85°24'54"W, 150.11 feet to the NW corner of said Lot 1, Block 3; thence S00°58'23"E, 278.47 feet to a point; thence S60°27'20"E, 305.66 feet to the westerly right-of-way line of Moraine Drive; thence S37°14'20"W, along said westerly line, 99.09 feet to a point; thence S52°45'40"E, 60.00 feet to the SW corner of Lot B of C.S.M. No. 837; thence S30°48'38"E, 202.27 feet to the NW corner of Lot 3, Block 4 of Arrowhead Heights; thence S03°55'31"W, 141.01 feet to the NW corner of Lot 4, Block 4 of said subdivision; thence S26°57'20"W, along the westerly line of said Lot 4, 208.77 feet to the South line of said NW 1/4 and the place of beginning. Said lands containing 663,436 sq. ft. (15.23 acres).

THAT I have made such survey, land division, and map by the direction of The Survivors Trust, owner of said land.

THAT such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

THAT I have fully complied with the provisions of Chapter 236.34 of the Wisconsin State Statutes and the subdivision regulations of the Town of Merton, the Village of Hartland and Waukesha County Department of Parks and Land Use-Planning and Zoning Division in surveying, dividing, and mapping the same.

Dated this 23rd day of February, 2018.

Mark A. Powers
Mark A. Powers, P.L.S. 1701



CERTIFIED SURVEY MAP NO. _____

BEING A PART OF LOT 1, BLOCK 4 OF ARROWHEAD HEIGHTS, AND PART OF THE SE 1/4 OF THE NW 1/4 OF SECTION 34, T8N, R18E, TOWN OF MERTON, WAUKESHA COUNTY, WISCONSIN

OWNER'S CERTIFICATE OF DEDICATION

I, Patricia Kieckhefer, representative of Survivors Trust, owner, hereby certify that I caused said lands to be surveyed, divided, mapped and dedicated, as shown on this map in accordance with the Town of Merton, Village of Hartland and Waukesha County.

Patricia Kieckhefer, Representative

STATE OF WISCONSIN
_____ COUNTY

PERSONALLY came before me this _____ day _____, 20____, the above named Patricia Kieckhefer, to me known to be the person who executed the foregoing instrument and acknowledged the same.

(Seal)

Notary Public

_____ County, Wisconsin

My commission expires _____



February 23, 2018

PLAN COMMISSION APPROVAL

Approved by the Plan Commission of the Town of Merton this _____ day of _____, 20_____.

Tim Klink, Chairman

Donna Hann, Secretary

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF LOT 1, BLOCK 4 OF ARROWHEAD HEIGHTS, AND PART OF
THE SE 1/4 OF THE NW 1/4 OF SECTION 34, T8N, R18E, TOWN OF MERTON,
WAUKESHA COUNTY, WISCONSIN

TOWN BOARD APPROVAL

Approved by the Town Board of the Town of Merton on this _____ day of _____,
20_____.

Tim Klink, Chairman

Donna Hamm, Clerk

VILLAGE OF HARTLAND PLAN COMMISSION APPROVAL

Approved by the Village of Hartland Plan Commission on this _____ day of _____,
20_____.

Chairman

Secretary

VILLAGE BOARD APPROVAL

Approved by the Village Board of the Village of Hartland
on this _____ day of _____, 20_____.

Village President

Village Clerk

WAUKESHA COUNTY DEPARTMENT OF PARKS AND LAND USE

The above, which has been filed for approval as required by Chapter 236 of the Wisconsin State
Statutes, is hereby approved on this _____ day of _____, 20_____.

Dale R. Shaver, Director



February 23, 2018

CERTIFIED SURVEY MAP NO. _____

BEING A PART OF LOT 1, BLOCK 4 OF ARROWHEAD HEIGHTS, AND PART OF THE SE 1/4 OF THE NW 1/4 OF SECTION 34, T8N, R18E, TOWN OF MERTON, WAUKESHA COUNTY, WISCONSIN

ISOLATED NATURAL RESOURCE AREA PRESERVATION RESTRICTIONS – BUILDINGS PROHIBITED

Those areas of lands identified as Isolated Natural Resource Area on Sheet 1 of 6 of this Certified Survey Map shall be considered to be in a Isolated Natural Resource Preservation Area and shall be subject to the following restrictions:

- 1) Grading and filling are prohibited.
- 2) The removal of topsoil or other earthen materials are prohibited.
- 3) The removal or destruction of any vegetative cover, i.e. trees, shrubs, grasses, etc., is prohibited, with the exception that dead, diseased, or dying vegetation may be removed, at the discretion of the landowner, and with approval from the Waukesha County Department of Parks and Land Use-Planning and Zoning Division. Silvicultural thinning, upon the recommendation of a forester or naturalist and with approval from the Waukesha County Department of Parks and Land Use-Planning and Zoning Division, shall also be permitted. The removal of any vegetative cover that is necessitated to provide access or service to an approved residence or accessory, shall be permitted only when the access or service cannot be located outside of the Isolated Natural Resource Area and with approval from the Waukesha County Department of Parks and Land Use-Planning and Zoning Division.
- 4) Grading by domesticated animals, i.e., horses, cows, etc., shall be discouraged to the greatest extent possible.
- 5) The introduction of plant material not indigenous to the existing environment of the Isolated Natural Resource Area is prohibited.
- 6) Ponds may be permitted subject to the approval of the municipality in which they are located and, if applicable, the Waukesha County Park and Planning Commission, the Wisconsin Department of Natural Resources and the Army Corps of Engineers.
- 7) The construction of buildings within the Isolated Natural Resource Preservation Area is prohibited.



Mark A. Powers
February 23, 2018

MEMO

TO: David E. Cox, Village Administrator

FROM: Michael Einweck, Director of Public Works



DATE: March 22, 2018

**SUBJECT: Stormwater Management Program -
DNR Annual Report**

In order to meet the DNR's reporting requirements for the Municipal Separate Storm Sewer System (MS4) Discharge Permit, the attached report must be completed and electronically filed with the DNR by March 31, 2018. The report describes progress on activities required to maintain our discharge permit. Included in the report are the past year's activities associated with the following areas; public education and outreach, public involvement and participation, illicit discharge detection and elimination, construction site pollutant control, post-construction storm water management, pollution prevention, storm water quality management and on-going updates to our storm sewer system maps and related programs. The Village's efforts for the past year are as shown on the reporting form in addition to providing information on the TMDL study that was completed as part of Storm Water Management Plan update.

This report is an ongoing annual requirement and reporting requirements will likely be more extensive in coming years. As part of the DNR's requirement to evaluate the Village's pollutant controls compared to the waste load allocations in the Rock River TMDL report, in 2017 we completed a two year study with our Village Engineer that identified potential controls and helped us develop a long range plan of potential projects to begin to address these requirements.

Staff is providing this report to the Village Board for their review and comment prior to submission to the DNR. A concurrence by the Board on its contents and submittal to the DNR is requested.

Please place this on the next Village Board agenda for consideration.

Attachment

cc: Darlene Igl, Village Clerk
Mike Gerszewski, DPW Operations Supervisor
Dave Felkner, Utility Operations Supervisor

Submittal of Annual Reports and other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is deleted.

Reporting Information

Submittal Type: Annual Report

Project Name:

County: Waukesha

Municipality: Hartland, Village

Facility Number: 31273

Reporting Year: 2017

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting \[Exit Form\]](#)
- Attach the following items as appropriate using the attachments tab above
 - Construction Site Pollution Control Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Cooperation Attachment
 - Municipal Facility Inspections
 - Pollution Prevention Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Storm Water Consortium/Group Report
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Winter Road Maintenance
 - Other Annual Report Attachment
- Complete all required forms and upload required attachments
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].
Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality Hartland, Village
Facility ID # or (FIN): 31273
Updated Information: Check to update mailing address information

Mailing Address: 210 Cottonwood Avenue

Mailing Address 2:

City: Hartland
State: Wisconsin
Zip Code: 53029 xxxxx or xxxxx-xxxx

Does the municipality rely on another government entity to satisfy some of the permit requirements?

- Yes No Unsure

Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

- Yes No Unsure

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

Select to **create new** primary contact

First Name: Michael

Last Name: Einweck

Select to **update** current contact information

Title:

Mailing Address: 210 Cottonwood Ave.

Mailing Address 2:

City: Hartland
State: WI
Zip Code: 53029-0200 xxxxx or xxxxx-xxxx

Phone Number: 262-367-2714 Ext: xxx-xxx-xxxx

Email: mikee@villageofhartland.com

Additional Contacts Information (Optional)

- Individual with responsibility for:**
(Check all that apply)
- I&E Program
 - IDDE Program
 - IDDE Response Procedure Manual
 - Municipal-wide Water Quality Plan
 - Ordinances
 - Pollution Prevention Program
 - Post-Construction Program
 - Winter roadway maintenance

First Name: Michael

Last Name: Gerszewski

Title: PW Op Supervisor

Mailing Address: 210 Cottonwood Avenue

Mailing Address 2:

City: Hartland

State: WI

Zip Code: 53029 xxxxx or xxxxx-xxxx

Phone Number: 262-367-2714 Ext: xxx-xxx-xxxx

Email: mikeg@villageofhartland.com

- Individual with responsibility for:**
(Check all that apply)
- I&E Program
 - IDDE Program
 - IDDE Response Procedure Manual
 - Municipal-wide Water Quality Plan
 - Ordinances
 - Pollution Prevention Program
 - Post-Construction Program
 - Winter roadway maintenance

First Name: Dave

Last Name: Felkner

Title: Utility Supervisor

Mailing Address: 210 Cottonwood Avenue

Mailing Address 2:

City: Hartland

State: WI

Zip Code: 53029 xxxxx or xxxxx-xxxx

Phone Number: 262-367-4750 Ext: xxx-xxx-xxxx

Email: davef@villageofhartland.com

Missing Information

Topic: Identify businesses and activities that may pose a storm water contamination concern, and where appropriate, educate specific audiences on methods of storm water pollution prevention

Other

Select...

Yes No

Topic: Promote environmentally sensitive land development designs by developers and designers, including green infrastructure and low impact development

Other

Select...

Yes No

Topic: Other (describe): Waukesha County I and E regional effort

Other

Select...

Yes No

b. Any other Public Education and Outreach program information for inclusion in the Annual Report may be added here or attached on the attachments page.

Village has contracted with Waukesha County to implement storm water education plan according to the annual workplan. The Village routinely places Waukesha County prepared notices on our website. We also provide the pet waste handout at the Village Hall.

Missing Information

Do not close your work until you **SAVE**.

Form 3400-224 (09/17)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Describe how the municipality has kept the following local officials and municipal staff apprised of the municipal storm water discharge permit programs and its requirements.

Elected Officials

Annual report is presented at a Village Board meeting. Village Board adopted revised Storm water ordinance on 10-9-17.

Municipal Officials

Annual report is posted on Village website.

Appropriate Staff

Annual report is posted on Village website with copies available if requested.

b. Complete the following information on Public Involvement Activities related to storm water. Select the mechanism that best describes how the topic message was conveyed to your population. Use the Add Activity to add multiple mechanisms. For Quantity, choose the range for number Mechanisms

- of their routine ongoing field screening program?
- c. How many were confirmed illicit discharges? 0 Unsure
-
- d. How many illicit discharge complaints did the municipality receive? 1 Unsure
- e. How many were confirmed illicit discharges? 1 Unsure
- f. How many of the identified Illicit discharges did the municipality eliminate in the reporting year? 1 Unsure
-
- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Unsure
- Verbal Warning
- Written Warning (including email) 1
- Notice of Violation
- Civil Penalty/ Citation
- h. Any other Illicit Discharge Detection and Elimination program information for inclusion in the Annual Report may be added here or attached on the attachments page.

The Village has 17 priority outfalls that are inspected every year. There are an additional 14 non-priority outfalls that are inspected once every five years. The remaining outfalls are minor outfalls that are inspected if a complaint is received. The one illicit discharge was discovered on a routine outfall inspection and it turned out to be indicator dye was spilled in a nearby parking lot and washed into the storm sewer system. DPW back tracked the discharge to the site and the party was made to clean up the spill. Peter Wood of WISDNR was kept informed during the entire process.

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (09/17)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites were active at any point in the reporting year? 6 Unsure
- b. How many construction sites did the municipality issue permits for in the reporting year? 3 Unsure
- c. Do the above numbers include sites <1 acre? Yes No Unsure
-
- d. How many erosion control inspections did the municipality complete in the reporting year? 28 Unsure
-
- e. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. Unsure

- Verbal Warning 1
- Written Warning (including email) 2
- Notice of Violation
- Civil Penalty/ Citation
- Stop Work Order 1
- Forfeiture of Deposit
- No Authority
- Other - Describe below

f. Any other Construction Site Pollutant Control program information for inclusion in the Annual Report may be added here or attached on the attachments page.

The Village's SW Management ordinance was updated and adopted on October 9, 2017.

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (09/17)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many new construction sites with new structural storm water management practices have received local approvals? 3 Unsure
- b. How many privately owned storm water facility inspections were completed in the reporting year? 14 Unsure

- c. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. Unsure
 - Verbal Warning 0
 - Written Warning (including email) 0
 - Notice of Violation
 - Civil Penalty/ Citation
 - Forfeiture of Deposit
 - Complete maintenance 0
 - Bill responsible part 0
 - No Authority
 - Other - Describe below 3

With each storm water facility there is a storm water maintenance agreement that is re...

- d. Any other Post-Construction Storm Water Management program information for inclusion in the Annual Report may be added here or attached on the attachments page.

The Village's SW Management ordinance was updated and adopted on October 9, 2017.

Missing Information

Do not close your work until you **SAVE**.

Form 3400-224 (09/17)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Facility Inspections (ponds, biofilters, etc.) Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water facilities? 9 Unsure
- b. How many new municipally owned storm water facilities were installed in the reporting year? 0 Unsure
- c. How many municipally owned storm water devices were inspected in the reporting year? 8 Unsure
- d. How many of these facilities required maintenance? If so, attach report on attachments page. 6 Unsure

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) Not Applicable

- e. How many inspections of municipal properties been conducted in the reporting year? 1 Unsure
- f. Have amendments to the SWPPPs been made? Yes No Unsure

Collection Services - *Street Sweeping / Cleaning Program* Not Applicable

- g. Did the municipality conduct street sweeping/cleaning during the reporting year? Yes No Unsure
- h. If known, how many tons of material was removed? 121 Unsure
- i. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency? Yes
- No - Explain _____
- Not Applicable
- Unsure

Collection Services - *Catch Basin Sump Cleaning Program* Not Applicable

- j. Did the municipality conduct catch basin sump cleaning during the reporting year?
 Yes No Unsure
- k. How many catch basin sumps were cleaned in the reporting year? 356 Unsure
- l. If known, how many tons of material was removed? 20 Unsure
- m. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
 Yes
 No - Explain
-
- Not Applicable
 Unsure

Collection Services - Leaf Collection Program Not Applicable

- n. Does the municipality conduct curbside leaf collection? Yes No Unsure
- o. Does the municipality notify homeowners about pickup? Yes No Unsure
- Where are the residents directed to store the leaves for collection?
 Pile on terrace Pile in street Bags on terrace Unsure
 Other - Describe

-
- p. What is the frequency of collection?
Weekly during Fall Season

- q. Is collection followed by street sweeping/cleaning? Yes No Unsure

Winter Road Management Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- r. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? 89 Unsure

- s. Provide amount of de-icing products used by month last winter season?

Solids (tons) (ex. sand, or salt-sand)

Oct	Nov	Dec 500	Jan 853	Feb 67	March* 252
-----	-----	---------	---------	--------	------------

Liquids (gallons) (ex. brine)

Oct	Nov	Dec 1883	Jan 1950	Feb	March*
-----	-----	----------	----------	-----	--------

- t. Was salt applying machinery calibrated in the reporting year? Yes No Unsure
- u. Have municipal personnel attended salt reduction strategy training in the reporting year? Yes No Unsure

If yes, describe what training was provided:

Returning staff had previous training. New staff rode with in-house staff and were given salting advice.

When: During plowing runs How many attended: 2

Internal (Staff) Education & Communication

- v. Have training or education on SWPPPs for municipal facilities been held for municipal or other personnel? Yes No Unsure

If yes, describe what training was provided

In-house SWPPP training to staff by PW Operations Supervisor. Village staff also attended seminars presented on Municipal SW Audits and Tackling Barriers to Green Infrastructure. Village staff also attended the 2017 Waukesha County SW Conference.

When: October 20, 2017 How many attended: 10

Additional Pollution Prevention Information

- w. Any other Pollution Prevention program information for inclusion in the Annual Report may be added here or attached on the attachments page:

We provide copies of Waukesha County's dog waste flyer at the Village Hall.

Missing Information

Do not close your work until you **SAVE**.

Form 3400-224 (09/17)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year? Yes No Unsure

If yes, check the areas the map items that got updated or changed:

- Storm water treatment facilities
- Storm pipes
- Vegetated swales
- Outfalls
- Other - Describe below

Map is attached.

- b. Any other Storm Sewer System Map information for inclusion in the Annual Report may be added here or attached on the attachments page.

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (09/17)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
-----------------------------------	-----------------------	----------------------	-----------------

Element: Public Education and Outreach

2657	2700	2700	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Public Involvement and Participation

1000	1000	1000	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Illicit Discharge Detection and Elimination

3000	2500	1500	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Construction Site Pollutant Control

4480	2500	2800	<u>Permit fee and/or deposit/escrow</u>
------	------	------	---

Element: Post-Construction Storm Water Management

2700	3000	4000	<u>General revenue fund</u>
------	------	------	-----------------------------

Element: Pollution Prevention

15300	11000	12000	<u>General revenue fund</u>
-------	-------	-------	-----------------------------

Element: Storm Water Quality Management

189835	90000	166100	<u>Other</u>
--------	-------	--------	--------------

Element: Storm Sewer System Map

480	500	500	<u>General revenue fund</u>
-----	-----	-----	-----------------------------

Other (describe)

Storm Water municipal general fee.

1000

1000

1000

General revenue fund

Water Quality

a: Were there any known water quality improvements or degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes No Unsure If Yes, explain below:

b: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes No Unsure

c: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes No Unsure

Additional Information

Based on the municipality's storm water program evaluation in Part II, describe any proposed changes to the municipality's storm water program.

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (09/17)

Requests for Assistance on Improving Permit Programs

Would municipality like the Department to contact them about providing more information on developing or improving any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement
- Illicit Discharge Detection and Elimination
- Post-Construction Storm Water Management
- Storm Water Quality Management
- Storm Sewer System Map
- Construction Site Pollutant Control
- Pollution Prevention
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Do not close your work until you **SAVE**.

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

***Required Item**

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Attach Documents

 File Attachment

(To remove additional items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Draft and Share PDF Report with Municipality's Governing Body.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been approved by the governing body, you will have to come back to the MS4 eReporting system to submit the report to the DNR.

[Draft and Share PDF Report with Municipality's Governing Body](#)

Do not close your work until you SAVE.

Sign and Submit Your Application

Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

NOTE: For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

Terms and Conditions

Certification: I hereby certify that I am an authorized representative of the municipality covered under Hartland, Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

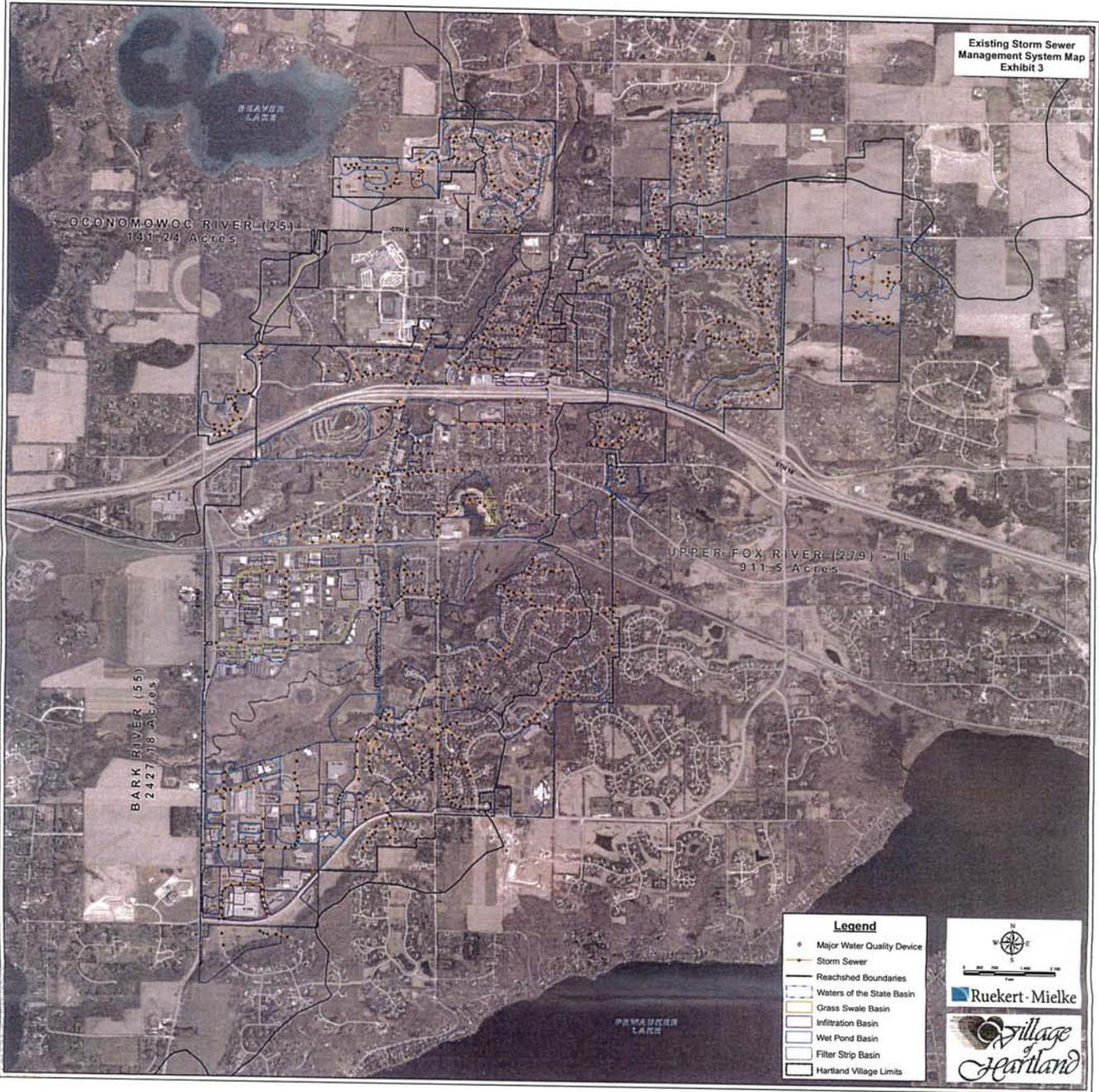
- Authorized municipal contact using WAMS ID.
- Delegation of Signature Authority (Form 3500-123) for agent signing on the behalf of the authorized municipal contact.
- Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

Authorized Signature.

- I accept the above terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

Existing Storm Sewer Management System Map Exhibit 3



- Legend**
- Major Water Quality Device
 - Storm Sewer
 - Watershed Boundaries
 - Waters of the State Basin
 - Grass Swale Basin
 - Infiltration Basin
 - Wet Pond Basin
 - Filter Strip Basin
 - Hartland Village Limits

North arrow and scale bar (0 to 400 feet).

Ruekert · Mielke

Village of Hartland

Storm Water Quality Management – TMDL Information Supplement

Village of Hartland

The Village of Hartland completed a Storm Water Management/TMDL Plan Update in 2017 (portion of study attached). Part of this plan update looked at how we were going to meet the TMDL requirements for TSS and Phosphorus reduction. The plan detailed an alternatives analysis and proposed a recommended plan. The attached spreadsheet is a summary of recommended alternative structural BMPs and the associated relevant data for each alternative. The alternatives were prioritized on the list and made as part of a dynamic plan for the Village. Some of these projects have already been incorporated into the Village's Capital Improvement Plan (attached) so that the Village could apply for and take advantage of DNR construction grant opportunities. In addition, the dynamic plan allows for the flexibility of adjusting project schedules should development project schedules change and a coordinated effort with local property owners may take place.

The study evaluated the Village's existing Storm Water Pollutant Control as compared to the Rock River TMDL waste load allocations. The summary table for the two reaches within the Village is attached. In addition to modelled structural improvements, there are a number of other non-modelled activities that the Village has performed that captures and prevents pollutants from reaching the local surface waters. A portion of the study is attached to describe these activities.

One of these alternatives is that the Village maintains an aggressive fall season leaf collection program. We have maintained this program for a great number of years to weekly collect the leaves from our residents. Recently, the DNR issued some proposed program requirements associated with the leaf collection program that the Village will look at prior to the upcoming fall season.

Letter to Michael Einweck, P.E., Village of Hartland
 Village of Hartland Storm Water Quality / TMDL Master Plan Update
 May 19, 2017
 Page 9

The pollutant reduction goals, or wasteload allocations, are based on actual in-stream monitoring data for the different waterways in the Rock River Basin. The results of the evaluation of the Village's existing storm water treatment system as compared to the pollutant reduction goals found in the TMDL report are:

Table 1. Existing Village of Hartland Storm Water Pollutant Control as compared to the Rock River TMDL TSS & Phosphorus Wasteload Allocations

(Represented in Percent Reductions compared to No Storm Water Practice Controls)

Waterway (Reach)	TSS % Reduction in TMDL	Phosphorus % Reduction in TMDL	Existing Village TSS % Reduction	Existing Village Phosphorus % Reduction
Bark River (Reach 55)	66%	77%	47%	38%
Oconomowoc River (Reach 25)	59%	74%	94%	70%

The Village is close to meeting the goals of the TMDL for TSS and approximately halfway to the phosphorus goal. This analysis is based on the traditional storm water facilities that can be modeled in the Windows Source Loading and Modeling Method (WinSLAMM) computer model, which has been used over the years to meet the MS4 permit requirements. The Village of Hartland routinely conducts other activities that do not fit into the computer model that capture and prevent additional pollutants from reaching the local surface waters. Alternative methods to quantify the pollutant control for these activities have been included in this plan.

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Table 2. Non-Modelable Activities to Minimize Pollutants from reaching Local Lakes, Streams and Wetlands

Practice	Location/Frequency	Estimated Pollutant Load
Leaf Management Program	Village-wide / once per week during fall	1,000 Tons of Leaves Collected Annually
Nixon Park Pond Dredging	Nixon Park / approximately every 10 years	3,000 cubic yards of Sediment Removed every 10 years
Bark River Streambank Stabilization	Bark River / 2005 - 2015	1,350 Lineal Feet of Streambank

Leaf Management Program: The Village of Hartland has had a leaf collection and management program for many years, with Village crews picking up leaves from the curbside and storing the leaves at the Public Works yard. Village crews collect approximately 10 truckloads of leaves between mid-October and late November (weather dependent). Approximately 1,000 yards of leaves are collected from Village streets and disposed of annually at a local agricultural field, to be incorporated into the soil and used as fertilizer.



Letter to Michael Einweck, P.E., Village of Hartland
Village of Hartland Storm Water Quality / TMDL Master Plan Update
May 19, 2017
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Collected leaves at Village of Hartland Public Works Yard

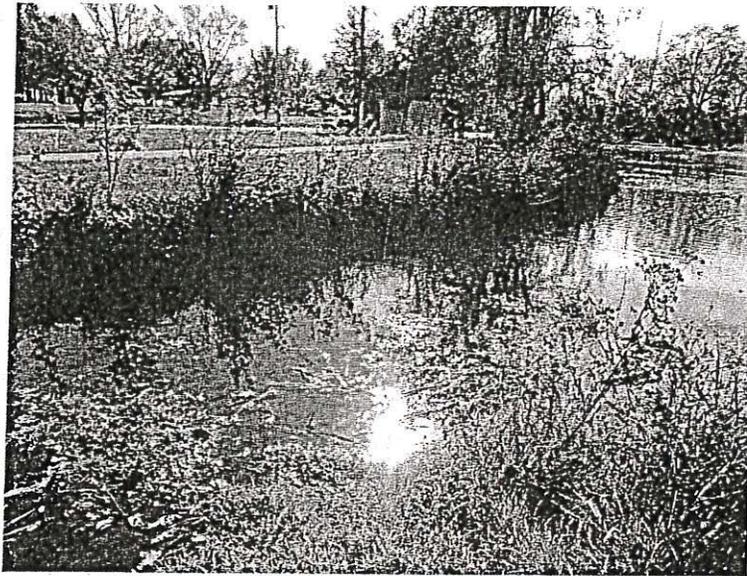
November 2016

Nixon Park Pond Dredging: Nixon Park Pond is an approximately ½ acre “on-line” pond, which means it is connected upstream and downstream to the Bark River in Nixon Park. Some water from the river flows into the pond and water from the pond flows out to the river on a constant basis. A walking trail connects the pond to trails along the Bark River and further throughout the Village. The pond has traditionally been managed to provide recreational opportunities such as fishing and aesthetic enjoyment of the pond for residents and others visiting Nixon Park. As sediment and nutrients from the Bark River flow into the pond and settles there, the Village has determined that dredging is needed approximately every 10 years to allow for continued enjoyment of the pond. Nixon Park Pond is functioning as a storm water quality treatment pond, capturing sediment and nutrients that would otherwise continue down the Bark River to be deposited in Nagawicka Lake and impact the Bark River further on.

The Village dredges the pond approximately once every 10 years. The amount of sediment removed from the pond, and thus from the Bark River system is approximately 3,000 cubic yards. Without the benefit of this on-line pond, the 3,000 cubic yards of sediment and attached phosphorus that is collected in the pond would continue flowing downstream, contributing to the sediment and phosphorus loads in Nagawicka Lake and further down the Bark River system.

Bark River Streambank Stabilization: The Village of Hartland has proactively addressed streambank stabilization through the installation of vegetated bio-logs in over 1,350 feet of the Bark River. This was done over 5 years through 4 separate projects, with funding from the Wisconsin Department of Natural Resources’ Targeted Runoff Management grant program. Stabilization of the banks that were previously eroding has prevented additional sediment from the streambanks from compounding the problems of excess sediment loads in the Bark River, and ultimately the Rock River, system. Streambank stabilization projects also provide habitat and cover for birds and small animals, and enhance the natural aesthetics in the parks and along the walking paths.

Letter to Michael Einweck, P.E., Village of Hartland
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Streambank stabilization with bio-logs planted with native vegetation along Bark River streambanks. Walking path along river in the Nixon Park in the background.

The Village's efforts to minimize the pollutant loads in storm water over the past 10 years has had significant impacts. The Village-wide WinSLAMM modeling results for TSS control have increased from 41% to 51% in 2016. Additional practices, including the Leaf Collection and Management Program, management of Nixon Park Pond, streambank stabilization improvements and more result the capture of additional sediment and phosphorus, beyond what is accounted for in the WinSLAMM model.

A plan to close the gap between the existing storm water treatment controls and the TSS pollutant reduction goals to bring the Village closer to the phosphorus reduction goals of the TMDL report is included in the Recommendations section at the end of this report. Detailed information including cost and construction feasibility for recommendations for storm water treatment facilities, revisions to storm water control practices such as ordinances and outreach efforts, and possible in-stream improvement projects are included. Information on practices that are currently in the research and trial stages around the country have also been included for consideration by the Village in the future, as more information becomes available.

Alternatives Evaluated to Meet the MS4 Permit and TMDL Requirements

19 different sites have been identified as potential locations for traditional storm water treatment facilities to reduce the amount of TSS and phosphorus flowing into the local waterways via the storm sewer system. These options include grass swales, infiltration basins,

ALTERNATIVES PLAN:

The goal of the Clean Water Act, the corresponding Total Maximum Daily Load (TMDL) studies, and NR 151 and 216 of the Wisconsin Administrative Code is to reduce pollutant loads carried by storm water runoff to Waters of the State. Pollutants are typically generated across all types of land use and include decomposing materials such as leaves deposited in the gutters and storm sewers; fertilizers and pesticides; heavy metals from automobiles, rooftops, and buildings; and pet litter and animal waste. These pollutants create water quality problems that not only affect the look, feel and smell of the surface waters, but also the health and safety of plants, animals and people that encounter the polluted waters.

As noted in Table 3, the existing storm water controls in the Upper Bark River Reachshed and Oconomowoc River Reachshed are not sufficient to meet the goals set forth in the Rock River TMDL and the Village's MS4 storm water permit. To help move the Village closer to compliance, alternative nonpoint source pollutant abatement measures were evaluated based on the ability to comply with the Village's TMDL and MS4 permit requirements and the specific needs of the receiving waterways. To the extent feasible, the water quality control measures considered were combined with other Village goals such as pedestrian walkability or public education, to provide multiple benefits to a single water quality facility while also minimizing costs.

As previously described, the Source Loading and Management Model (WinSLAMM Version 10.2) was used to estimate average annual pollutant loadings under existing land use conditions with no control measures and existing control measures. A summary of the probable annual pollutant loadings under existing land use and both no control measures and existing control measures, organized by reachshed, is set forth in Table 4. In addition, the table presents estimated reductions for certain additional alternative control measures considered.

SITE SPECIFIC ALTERNATIVES:

Bark River Reachshed (#55)

This reachshed includes a large portion of the Village extending from the southern boundary to the northernmost village boundary, then east to the boundary of the Upper Fox River Reachshed and west to the boundary of the Oconomowoc River Reachshed. This reachshed accounts for 70 percent of the Village's approximately 3480 total acres.

The recommended water quality alternatives are all focused within reachshed #55 since this reachshed requires a significant amount of Total Suspended Solids (TSS) and Phosphorus reduction to meet the compliance percentages of the TMDL. Based on the existing storm water controls, this reachshed is currently experiencing a 47.97% reduction in total suspended solids (versus a 66% TMDL goal) and a 39.05% reduction in phosphorus (versus a 77% TMDL goal).

There are several storm water quality devices recommended within reachshed #55. Some of the alternatives have variations of the storm water quality device for the same drainage area. This approach allows some flexibility as to which device or combination of devices are chosen as a solution for that drainage area. An example of these additional alternatives for the same drainage

area are: (Alt-2A, Alt-5A, Alt-6A and Alt-6B). These devices were modeled as options to be used in place of the recommended Alt-2, Alt-5, and Alt-6 or in conjunction with these recommended alternatives.

If all of the recommended water quality devices are constructed without their lettered alternatives, and the one existing water quality device is renovated (Alt-10), total suspended solids could be reduced by an additional 19.28 percent when compared to the current storm water controls and phosphorus would be reduced by an additional 17.67 percent when compared to the current storm water controls.

If all the recommended water quality devices and their additional lettered alternatives are implemented, including the implementation of the existing water quality device renovation, total suspended solids could be reduced by an additional 20.01 percent when compared to the current storm water controls and phosphorus would be reduced by an additional 18.21 percent when compared to the current storm water controls.

The overall location of each recommended alternative is represented on Exhibit 4 of this report.

VILLAGE OF HARTLAND
CAPITAL IMPROVEMENTS PLAN 2018-2023

PROJECT NAME	2017 PASER	ANTICIPATED PASER PRIOR TO REPAVING	PREVIOUS YEAR PAVED	AGE AT REHABILITATION	2018	2019	2020	2021	2022	2023
STREET IMPROVEMENTS										
BLUE SPRUCE CIRCLE	5	5	1987	21	\$ 180,000					
BRISTLECONE DRIVE	5	5	1986	22	\$ 515,000					
CYPRESS COURT	5	5	1987	21	\$ 50,000					
LINIPER WAY	5	5	1986	22	\$ 245,000					
ARLENE DRIVE ENTRANCE	5	5	1986	22	\$ 50,000					
GREYSTONE BOULEVARD (WHOLE ROAD EXCEPT SOUTHWOOD)	5	5	2005	13	\$ 150,000					
CARDINAL PATCHING (STH 83 - INDUSTRIAL & COTTONWOOD INTERSECTION)					\$ 87,000					
LINDENWOOD DRIVE (MAPLE-IMPERIAL)	6/5	5	1995	24	\$ 116,000					
MANCHESTER LANE (LINDENWOOD - DUNDEE)	6	5	1993	26	\$ 116,000					
S. IMPERIAL DRIVE (WOODBIDGE - LINDENWOOD)	6	5.5	1995	24	\$ 215,000					
NORMANDY CIRCLE	5	5	1994	25	\$ 100,000					
IMPERIAL DRIVE (WINSTON WAY TO VILLAGE LIMIT)	5	5	1997	22	\$ 12,000					
E. IMPERIAL DRIVE (PRINCETON - COVENTRY)	6	5	1997	22	\$ 135,000					
COTTONWOOD AVENUE (BRIDGE - CARDINAL LANE)	7	6	1993	26	\$ 40,000					
COTTONWOOD AVENUE (BRIDGE - SOUTH 800 FT)	6	5	1999	20	\$ 116,000					
COTTONWOOD AVENUE (800 FT SOUTH OF BRIDGE - LINDENWOOD)	7	6	1999	20	\$ 170,000					
INDUSTRIAL DRIVE (S. INDUSTRIAL - COTTONWOOD)										
SURREY LANE	6/5	5	1994	26	\$ 375,000					
CHESHAM COURT	7	5	2010	10	\$ 130,000					
CAMERON CIRCLE	7	5	2010	10	\$ 45,000					
WOODLANDS COURT	7	5	2010	10	\$ 90,000					
TENNY AVENUE (WOODLANDS - HIGHLAND)	6	5	2000	20	\$ 175,000					
TERRACE LANE	6	5	2000	20	\$ 125,000					
RIVER RESERVE DRIVE (LINDENWOOD - NORTH TERMINI)	6	5	1994	26	\$ 63,000					
TREE RIDGE COURT	6	5	2002	18	\$ 130,000					
SUNNYSLOPE DRIVE (RAE - MERTON)	7	5	2002	18	\$ 42,000					
NORTH AVENUE (CAPITOL - STH 16)	7/6	6/5	1999	22	\$ 175,000					
E. CAPITOL DRIVE (NORTH + INTERSECTION - MAPLE)	7	6	2004	17	\$ 190,000					
PALMER DRIVE (WETTESON - HILL)	6	5	1998	23	\$ 170,000					
KESTREL WAY	6	5	2005	18	\$ 195,000					
RIVER RESERVE DRIVE (CTH KE - SOUTH TERMINI)	6	5	2005	16	\$ 270,000					
GRANARY CIRCLE	6/7	5	1997	25	\$ 135,000					
HARVEST WAY	6	5	1997	25	\$ 300,000					
MARKET LANE	7	5	1995	27	\$ 70,000					
WOODS DRIVE (RIVER RESERVE - TERMINI)	6	5	2002	20	\$ 70,000					
TRAILS EDGE COURT	6	5	2002	20	\$ 155,000					
RIVER RESERVE DRIVE (CTH KE - LINDENWOOD)	7/6	6/5	2002	20	\$ 75,000					
OTHER (FOUR WINDSUMMARY HILL)	6	5	2005	17	\$ 182,000					
RIVER RESERVE DRIVE (LONGMEADOW - LINDENWOOD)	7/6	6/5	2002	21	\$ 210,000					
WOODS DRIVE (LONGMEADOW - RIVER RESERVE)	6	5	2002	21	\$ 110,000					
LONG MEADOW DRIVE	7	6	2002	21	\$ 145,000					
OTHER (FOUR WINDSUMMARY HILL)	6	5	2005	18	\$ 600,000					
CRACK SEALING										
PATCHING/POTHOLE										
SUBTOTAL STREET IMPROVEMENTS					\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 210,000
					\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 145,000
					\$ 1,397,000	\$ 1,137,000	\$ 1,295,000	\$ 1,255,000	\$ 1,147,000	\$ 1,185,000

	2018	2019	2020	2021	2022	2023
STORM SEWER IMPROVEMENTS						
MISC. STORM SEWER REPAIR	\$ 55,000	\$ 55,000	\$ 57,500	\$ 57,500	\$ 60,000	\$ 60,000
STORM SEWER CB REPAIR	\$ 50,000	\$ 50,000	\$ 52,500	\$ 52,500	\$ 55,000	\$ 55,000
222224 WILLOW COURT DRAINAGE IMPROVEMENTS - OPTION 3	\$ 28,000					
258 BIRCH COURT DRAINAGE IMPROVEMENTS	\$ 33,000					
MS4 PERMIT IMPROVEMENTS BELOW	\$ 7,500					
NIXON POND STUDY/DNR ENGAGEMENT RE. MS4 CREDIT FOR POND TSS REDUCTION	\$ 100,000					
NIXON POND MODS DESIGN STUDY/CONSTRUCTION	\$ 190,000					
NIXON POND DREDGING	\$ 20,000					
E. INDUSTRIAL DRIVE/PROGRESS DRIVE BIORETENTION/STORM (30% * GRANT APP. DESIGN/BID. CONST)	\$ 195,000					
ST. CHARLES REGIONAL INFIL POND IMPROVEMENT	\$ 15,000					
HARTBROOK REGIONAL INFIL POND (30% * GRANT APP. DESIGN/BID. CONST)	\$ 15,000					
HARTBROOK PARK BIORETENTION SWALE (30% * GRANT APP. BIDD/DESIGN CONST)	\$ 15,000					
SUBTOTAL STORM SEWER REPAIR	\$ 194,100	\$ 365,000	\$ 315,000	\$ 170,000	\$ 160,000	\$ 115,000
SIDEWALK & CURB AND GUTTER IMPROVEMENTS						
DOWNTOWN SIDEWALK REPAIR & STAMPED CONCRETE	\$ 20,000					
MISC SIDEWALK & CURB REPAIR VILLAGE WIDE						
SUBTOTAL SIDEWALK/C&G IMPROVEMENTS	\$ 20,000	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000
PARK IMPROVEMENTS						
REPLACE FED BRIDGE - NIXON PARK SOUTH	\$ 30,000					
REPLACE FED BRIDGE - BARK RIVER PARK	\$ 38,000					
REPLACE FED BRIDGE - NORTH AVENUE PARKING LOT						
CENTENNIAL PICNIC SHELTER						
RECONSTRUCTION OF TWO DOORS AT BARK RIVER PARK CANTILEEN	\$ 9,200					
NIXON PARK BALL FIELD RECONSTRUCTION	\$ 36,000					
REPAIR TENNIS COURTS AT NIXON AND PENBROOK PARKS	\$ 39,000					
REPLACEMENT OF PLAYGROUND WOOD CHIPS AND WEED BARRIER	\$ 8,000					
ASPHALT REPAIR AT BARK RIVER PARK	\$ 17,000					
CORP STUDY UPDATE						
PENBROOK - BATHROOM FACILITY/DRINKING FOUNTAIN						
SUBTOTAL PARK IMPROVEMENTS	\$ 213,200	\$ 60,000	\$ 30,000	\$ 250,000	\$ -	\$ -
OTHER IMPROVEMENTS						
Police Department						
NOTHING NOTED						
Subtotal Police Department	\$ -					
Municipal Building/Cemetery						
CEMETERY DRIVEWAY REPLACEMENT	\$ 39,700					
DOWNTOWN TREE GRATES	\$ 13,000					
DRIVEWAY FIRE & BURGALAR SYSTEM	\$ 20,000					
MAIN BUILDING DPW GARAGE AND WATER FACILITIES LOCK SYSTEM	\$ 40,000					
DPW GARAGE FURNACE & EXHAUST SYSTEM	\$ 18,000					
DOWNTOWN PARKING LOT PROJECTS	\$ 150,000					
Subtotal Municipal Building	\$ 280,700	\$ 14,000	\$ 565,000	\$ -	\$ -	\$ -
Fire Department						
PARKING LOT REPAIR	\$ 6,500					
REPLACEMENT OF TRUNKED RADIO SYSTEM AND HAND HELD UPGRADES	\$ 6,500					
Subtotal Fire Department	\$ 13,000	\$ 6,500	\$ 30,000	\$ -	\$ -	\$ -
Recreation Department						
VILLAGE HALL COMMUNITY CENTER STUDY						
VILLAGE HALL COMMUNITY CENTER UPGRADE						
Subtotal Recreation Department	\$ -					
Library						
NEW ROOF AND ROOF REPAIRS						
Subtotal Library	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ -	\$ -
Miscellaneous Projects						
Impact Fee Study	\$ 30,000					
Trunk Radio Consolidated Waikouka County Dispatch	\$ 4,854					
Subtotal Miscellaneous Projects	\$ 34,854	\$ 4,854				

	2018	2019	2020	2021	2022	2023
WATER UTILITY IMPROVEMENTS						
FIRE HOUSE WATER MAIN REPLACEMENT	\$ 25,000	\$ 150,000				
SUNNYSLOPE DRIVE (RAE TO MERTON B" RELAY 2,200 FT)	\$ 145,000	\$ 25,500	\$ 660,000			
BRISTLECONE VALVE REPLACEMENT	\$ 260,000					
WIENER REPLACEMENT	\$ 100,000					
HYDRANT REPLACEMENT - VILLAGE WIDE	\$ 55,000	\$ 57,000				
FUTURE WELL #7 TRANSMISSION MAIN	\$ 400,000					
LOWER PAINTING MAINTENANCE CONTRACT	\$ 116,629	\$ 116,629	\$ 116,629	\$ 116,629	\$ 60,000	\$ 60,000
TOTAL WATER UTILITY IMPROVEMENTS	\$ 702,129	\$ 747,129	\$ 834,129	\$ 174,129	\$ 176,629	\$ 176,629
SEWER UTILITY IMPROVEMENTS						
MISC. SEWER & REPAIRS						
LISBON AVENUE 4-INCH FORCEMAIN LINING	\$ 60,000	\$ 60,000	\$ 62,500	\$ 62,500	\$ 65,000	\$ 65,000
ARLENE SANITARY L'S REHAB/CAPACITY IMPROVEMENTS	\$ 2,32,000					
SUNNYSLOPE DRIVE-RAE TO MERTON B" RELAY TO 12"	\$ 32,000	\$ 180,000				
CRYSTAL AVE PUMPING STATION & GENERATOR & BLDG	\$ 150,000	\$ 33,000	\$ 925,000			
TOTAL SEWER UTILITY IMPROVEMENTS	\$ 474,000	\$ 272,000	\$ 2,217,500	\$ 62,500	\$ 65,000	\$ 65,000
TOTAL OF ALL IMPROVEMENTS	\$ 3,315,983	\$ 2,606,483	\$ 5,371,483	\$ 1,916,483	\$ 1,758,483	\$ 1,541,629
TOTAL GENERAL FUND	\$ 2,139,854	\$ 1,587,354	\$ 2,224,854	\$ 1,679,854	\$ 1,516,854	\$ 1,300,000
TOTAL WATER UTILITY	\$ 702,129	\$ 747,129	\$ 834,129	\$ 174,129	\$ 176,629	\$ 176,629
TOTAL SEWER UTILITY	\$ 474,000	\$ 272,000	\$ 2,217,500	\$ 62,500	\$ 65,000	\$ 65,000
TOTAL BUDGET	\$ 3,315,983	\$ 2,606,483	\$ 5,371,483	\$ 1,916,483	\$ 1,758,483	\$ 1,541,629
REVENUE OFFSETS						
OPERATING FUNDED WATER FUNDED PROJECTS	(702,129)	(747,129)	(834,129)	(174,129)	(176,629)	(176,629)
OPERATING FUNDED SEWER FUNDED PROJECTS	(474,000)	(272,000)	(2,217,500)	(62,500)	(65,000)	(65,000)
PARK IMPACT FEES						
STORM SEWER PROJECTS FUNDED BY RESERVES						
PARK IMPROVEMENT PROJECTS FUNDED BY RESERVES	(17,500)					
MUNICIPAL BUILDING/CEMETERY PROJECTS FUNDED BY RESERVES	(145,200)					
FIRE DEPARTMENT PROJECTS FUNDED BY RESERVES	(130,700)					
MISCELLANEOUS PROJECTS FUNDED BY RESERVES	(30,000)					
MS4 PERMIT IMPROVEMENT GRANTS (POSSIBLY TIZ OUR SPEND)						
ADDITIONAL GOVERNMENTAL AND UTILITY FUNDING NEEDED	\$	\$ 3,333,308	\$ 4,004,708	\$	\$	\$ 2,816,854

Table 4 – Summary of Recommended Alternative Structural BMPs for Upper Bark River Reachshed (#55)

Priority	Control Measure	Total Suspended Solids		Total Phosphorus		Estimated Project Cost	Estimated Project Cost Per Pound of Pollutants Removed		Estimated Annual O&M Costs	Estimated 30 Year Present Worth	Estimated Present Worth Cost Per Pound of Pollutants Removed		Factors that Affect Priority Ranking			
		Pollutants Removed Annually (lbs)	TSS Reduction (Reachshed)	Pollutants Removed Annually (lbs)	Phosphorus Reduction (Reachshed)		Total Suspended Solids	Phosphorus			Total Suspended Solids	Phosphorus	CIP	Regulatory	Land	Grants
PRIMARY	1 St. Charles Church Infiltration Basin (ALT-02)	12,330	3.08%	38.63	3.48%	\$63,180	\$5.12	\$1,635.52	\$1,944	\$96,796	\$7.85	\$2,506	YES (2020 - St. Charles Church)	St. Charles Church SW Permit	St. Charles Church	N/A
	2 Progress Drive Grass Swales (ALT-01)	17,808	4.45%	32.21	2.90%	\$192,400	\$10.80	\$5,973.30	\$2,220	\$230,788	\$12.96	\$7,165	Current PASER Rating of 7.	NOI	Village-Owned (ROW)	DNR UNPS Construction
	3 Medline Industries Infiltration Basin (ALT-10)	3,707	0.93%	6.31	0.09%	\$156,494	\$42.22	\$24,820.62	\$4,815	\$239,759	\$64.68	\$38,027	High potential from infiltration testing.	N/A	MedLine Industries	N/A
	4 900 Walnut Ridge Drive Biofilter (ALT-13)	10,358	2.59%	11.11	1.00%	\$172,673	\$16.67	\$15,542.08	\$5,313	\$264,545	\$25.54	\$23,811	N/A	N/A	PDC Partners, LLC	DNR UNPS Construction
	5 Mill Place Subdivision Biofilter (ALT-15)	1,128	0.28%	3.47	0.31%	\$79,775	\$70.73	\$22,983.15	\$2,455	\$122,220	\$108.36	\$35,212	WISLR rating map indicates reconstruction in 2021-2025	N/A	Village-Owned	DNR UNPS Construction
	6 Hartridge Subdivision Infiltration Basin (ALT-04)	17,530	4.38%	66.05	5.94%	\$142,038	\$8.10	\$2,150.46	\$4,370	\$217,611	\$12.41	\$3,295	N/A	NOI, wetlands	River Reserve HOA	DNR UNPS Construction
PRIMARY SUBTOTAL		62,861	15.71%	157.78	13.72%	\$806,559	\$12.83	\$5,112.05	\$21,117	\$1,171,718	\$18.64	\$5,112				
SECONDARY	7 Village Parking Lot Bioretention Islands (northeast of North Avenue and East Capitol Drive) (ALT-03)	567	0.14%	1.27	0.12%	\$80,990	\$142.78	\$63,566.44	\$2,492	\$124,082	\$218.74	\$97,388	Currently being considered by Village.	DNR Chapter 30 Grading	Village-Owned	DNR UNPS Construction
	8 Park River Estates Biofilter (ALT-12)	1,944	0.49%	6.04	0.54%	\$127,920	\$65.81	\$21,164.79	\$3,936	\$195,981	\$100.83	\$32,426	N/A	wetlands	Village-Owned (Park)	DNR UNPS Construction
	9 Hartbrook Park Biofilter (ALT-06)	5,120	1.28%	10.94	0.98%	\$106,555	\$20.81	\$9,739.90	\$3,279	\$163,248	\$31.88	\$14,922	YES (2019 - utilities; 2020 - road)	NOI, wetlands	Village-Owned (ROW, Park)	DNR UNPS Construction
	10 Piggly Wiggly Parking Lot Biofilter (ALT-07)	1,038	0.26%	2.10	0.19%	\$100,165	\$96.46	\$47,600.15	\$3,082	\$153,459	\$147.78	\$72,926	N/A	N/A	POB Hartland, LLC	DNR UNPS Construction
	11 North Avenue Biofilter (ALT-05)	3,020	0.75%	7.53	0.68%	\$205,140	\$67.93	\$27,243.03	\$6,312	\$314,287	\$104.07	\$41,738	N/A	DNR Chapter 30 Grading, wetlands	Village-Owned (Park Board)	DNR UNPS Construction
	12 River Reserve Drive Biofilter (ALT-09)	323	0.08%	6.31	0.10%	\$42,445	\$131.49	\$6,731.96	\$1,306	\$65,028	\$201.46	\$10,314	Current PASER rating of 6.	wetlands	Village-Owned (ROW)	DNR UNPS Construction
	13 Sunnyslope Drive Permeable Pavers (ALT-06A)	1,341	0.34%	2.47	0.22%	\$313,170	\$233.53	\$126,789.47	\$9,636	\$479,796	\$357.79	\$194,249	YES (2019 - utilities; 2020 - road)	N/A	Village-Owned (ROW)	DNR UNPS Construction
	14 Capitol Drive Permeable Pavers (ALT-11)	612	0.15%	0.95	0.09%	\$171,600	\$280.53	\$180,119.66	\$5,280	\$262,902	\$429.79	\$275,955	WISLR rating map indicates reconstruction in 2021-2025	N/A	Village-Owned (ROW)	DNR UNPS Construction
	15 Chestnut Ridge Drive Permeable Pavers (ALT-05A)	1,304	0.32%	3.01	0.26%	\$372,515	\$285.71	\$123,882.61	\$11,462	\$570,716	\$437.73	\$189,796	N/A	N/A	Village-Owned (ROW)	DNR UNPS Construction
	16 Granary Circle Permeable Pavers (ALT-08)	795	0.20%	1.83	0.16%	\$251,248	\$316.23	\$137,293.85	\$7,731	\$384,927	\$484.49	\$210,343	N/A	N/A	Village-Owned (ROW)	DNR UNPS Construction
	17 Rae Drive Permeable Pavers (ALT-14)	900	0.22%	2.08	0.19%	\$394,836	\$438.61	\$190,282.41	\$12,149	\$604,913	\$671.98	\$291,525	N/A	N/A	Village-Owned (ROW, Park)	DNR UNPS Construction
	18 Hartland North Elementary School Parking Lot (ALT-02A)	186	0.05%	0.27	0.02%	\$153,481	\$823.40	\$78,519.60	\$4,723	\$235,143	\$1,261.50	\$886,328	N/A	N/A	School District	DNR UNPS Construction
	19 Hartbrook Park Parking Lot Permeable Pavers (ALT-06B)	107	0.03%	0.05	0.02%	\$60,255	\$561.09	\$1,181,470.59	\$1,854	\$92,314	\$859.62	\$1,810,087	N/A	N/A	Village-Owned (Park)	DNR UNPS Construction
SECONDARY SUBTOTAL		17,257	4.31%	44.85	3.57%	\$2,380,320	\$137.93	\$53,074.79	\$73,241	\$3,646,798	\$211.32	\$81,314				
REACHSHED TOTALS		80,118	20%	202.62	17%	\$3,186,879	\$39.78	\$15,728.01	\$94,358	\$4,818,517	\$60.14	\$23,781				

MEMO

TO: David E. Cox, Village Administrator
FROM: Michael Einweck, Director of Public Works 
DATE: March 14, 2018
SUBJECT: Resolution for Runoff Management Grant – Progress Drive and E. Industrial Drive Grass Swales

The Village, through its Storm Water Management/TMDL Plan Update, identified various primary projects it intended to implement in order to meet Storm Water Permit requirements. To assist the Village in paying the construction costs for the above referenced project, an application for a grant will be made to the DNR. In order to apply for the grant, the attached resolution will need to be passed by the Village Board.

The resolution is for the E. Industrial Drive/Progress Drive grass swale project (identified on the Village's Capital Improvements Plan). This project is planned for construction in 2020. The grant, if we receive it, would fund 50% of the cost of the project. After the resolution is passed, the grant application is required to be submitted by April 16, 2018.

The project as described in the attached excerpt from the Storm Water Management Plan anticipates the excavation of the ditches within the right-of-way on both sides of E. Industrial and Progress Drive in the project area. The conceptual design would involve primarily utilizing grass swales along the roadways to improve drainage and remove TSS (total suspended solids) and phosphorus. Additionally, the Village has an existing storm sewer on the west side of the roadway that is intended to pick up drainage along the roadway and from private property. The existing drainage system does not function very well and there are numerous areas that hold standing water. This is partially because of flatly graded areas along the roadway. In order to better utilize the existing storm sewer and interconnect the proposed grass swales with the storm sewer in certain locations, it is likely that a vegetated infiltration area will be incorporated in key locations. The water from the grass swales would collect in the vegetated infiltration area where it would infiltrate into the ground. A small overflow structure in these areas would allow overflow water to drain into the existing storm sewer. During the design phase, we will work with business owners and the DNR to arrive at a design that makes sense for all involved and that maximizes the cost/benefit for TSS and phosphorus reduction credit. This concept allows for flexibility during the design.

Please place this on the next Village Board agenda for consideration.

Attachments

cc: Dave Felkner, Utility Operations Supervisor
Ryan Amtmann, Village Engineer

**VILLAGE OF HARTLAND
RESOLUTION NO. 03/26/2018-01**

A RESOLUTION FOR RUNOFF MANAGEMENT GRANT

WHEREAS, the Village of Hartland is interested in acquiring a Grant from the Wisconsin Department of Natural Resources for the purpose of implementing measures to control agricultural or urban storm water runoff pollution sources (as described in the application and pursuant to ss. 281.65 or 281.66, Wis. Stats., and chs. NR 151, 153 and 155); and

WHEREAS, a cost-sharing grant is required to carry out the project:

THEREFORE, BE IT RESOLVED that the Village of Hartland hereby authorizes the Public Works Director of the Public Works Department to act on behalf of the Village of Hartland to:

Sign and submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available; sign a grant agreement between the local government (applicant) and the Department of Natural Resources; sign and submit reimbursement claims along with necessary supporting documentation; sign and submit interim and final reports and other documentation as required by the grant agreement; sign and submit an Environment Hazards Assessment Form, if required; and take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the Village of Hartland shall comply with all state and federal laws, regulations and permit requirements pertaining to implementation of this project and to fulfillment of the grant document provisions.

Adopted this 26th day of March, 2018.

Jeffrey Pfannerstill, Village President

ATTEST:

Darlene Igl, MMC/WCPC, Village Clerk

Project Description	2022	2023
STORM SEWER IMPROVEMENTS		
MISC. STORM SEWER REPAIR		2023
STORM SEWER CB REPAIR		
227/224 WILLOW COURT DRAINAGE IMPROVEMENTS - OPTION 3	50,000	50,000
258 BIRCH COURT DRAINAGE IMPROVEMENTS	55,000	55,000
MS4 PERMIT IMPROVEMENTS BELOW		
NIXON POND STUDY/DRN ENGAGEMENT RE: MS4 CREDIT FOR POND TSS REDUCTION		
NIXON POND DREDGING		
E. INDUSTRIAL DRIVE/PROGRESS DRIVE BIoretention Storm (30% + GRANT APP. DESIGN/ID. CONST)		
ST. CHARLES REGIONAL INFIL POND IMPROVEMENT		
HARTBROOK REGIONAL INFIL POND (30% + GRANT APP. DESIGN/ID. CONST)		
HARTBROOK PARK BIoretention Swale (30% + GRANT APP. BIDD/DESIGN/CONST)		
SUBTOTAL STORM SEWER REPAIR	105,000	105,000
SIDEWALK & CURB AND GUTTER IMPROVEMENTS		
DOWNTOWN SIDEWALK REPAIR & STAMPED CONCRETE		
MISC SIDEWALK & CURB REPAIR VILLAGE WIDE		
SUBTOTAL SIDEWALK/C&G IMPROVEMENTS	75,000	75,000
PARK IMPROVEMENTS		
REPLACE PED BRIDGE - NIXON PARK SOUTH		
REPLACE PED BRIDGE - BARK RIVER PARK		
REPLACE PED BRIDGE - NORTH AVENUE PARKING LOT		
CENTENNIAL PICNIC SHELTER		
REPLACEMENT OF TWO DOORS AT BARK RIVER PARK CANTINE		
NIXON PARK BALL FIELD RECONSTRUCTION		
REPAIR TENNIS COURTS AT NIXON AND PENBROOK PARKS		
REPLACEMENT OF PLAYGROUND WOOD CHIPS AND WEED BARRIER		
ASPHALT REPAIR AT BARK RIVER PARK		
CORP STUDY UPDATE		
PENBROOK - BATHROOM FACILITY/DRINKING FOUNTAIN		
SUBTOTAL PARK IMPROVEMENTS	20,000	20,000
OTHER IMPROVEMENTS		
Police Department		
NOTHING NOTED		
Subtotal Police Department		
Municipal Building/Cemetery		
CEMETERY DRIVEWAY REPLACEMENT		
DOWNTOWN TREE GRATES		
MAIN GARAGE FIRE & BURGLAR SYSTEM		
MUNI BUILDING DPW GARAGE AND WATER FACILITIES LOCK SYSTEM		
DPW GARAGE FURNACE & EXHAUST SYSTEM		
DOWNTOWN PARKING LOT PROJECTS		
Subtotal Municipal Building		
Fire Department		
PARKING LOT REPAIR		
REPLACEMENT OF TRUNKED RADIO SYSTEM AND HAND HELD UPGRADES		
Subtotal Fire Department		
Recreation Department		
VILLAGE HALL COMMUNITY CENTER STUDY		
VILLAGE HALL COMMUNITY CENTER UPGRADE		
Subtotal Recreation Department		
Library		
NEW ROOF AND ROOF REPAIRS		
Subtotal Library		
Miscellaneous Projects		
Impact Fee Study		
Trunk Radio Consolidated Whiteside County Dispatch		
Subtotal Miscellaneous Projects	4,854	4,854
TOTAL	250,000	250,000



OVERVIEW

Installation of a series of grass swales on both sides of Progress Drive, running for approximately 1900 feet south of the intersection at Progress and Industrial Drive, would capture and treat runoff from the approximately 39-acre drainage area. This area has a mixed land use of industrial and office park. The swales would be constructed within the street right-of-way and culverts would be installed underneath driveways to convey the treated storm water to the existing discharge point to the south of Cardinal Lane.

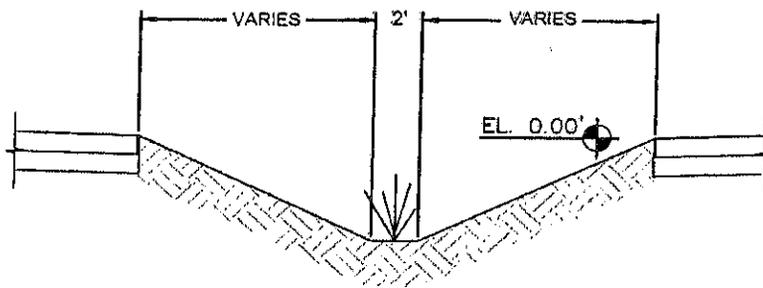
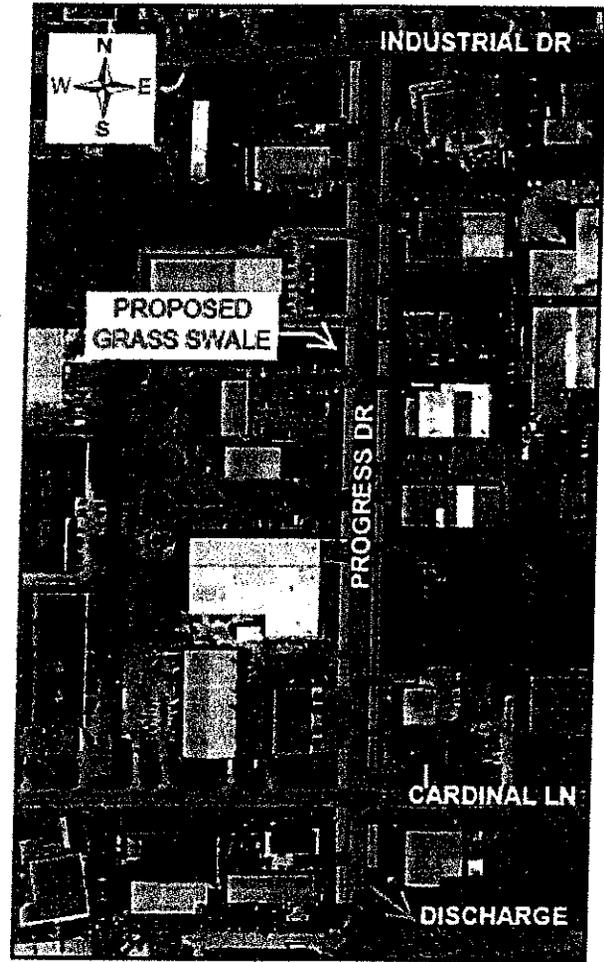
ESTIMATED CONSTRUCTION COST:
\$192,400

ESTIMATED PROJECT WORTH:
\$230,800

ESTIMATED CONSTRUCTION COST PER POUND OF POLLUTANTS REMOVED:

Total Suspended Solids (TSS) = \$11

Phosphorus (P) = \$5,975



	NOVEMBER 2015	NOVEMBER 2016	PERCENTAGE REMOVED	PERCENTAGE OF POLLUTANTS REMOVED
TSS	23779	5971	75%	4.5%
P	44.6	12.4	72%	2.9%

MEMO

TO: David E. Cox, Village Administrator

FROM: Michael Einweck, Director of Public Works



DATE: March 20, 2018

SUBJECT: 2018 Paving Program Bids

On Tuesday, March 20, 2018, bids were opened for the 2018 Paving Program. A total of two (2) bids were received. They were from Stark Pavement Corp. and Payne & Dolan, Inc. The project will repave the following streets; E. Bristlecone Drive, E. Juniper Way, N. Blue Spruce Circle, N. Cypress Court, the Arlene Drive entrance off CTH KE and the remaining portion of Greystone Boulevard. In addition, this year's project will perform concrete patching on the cemetery's west driveway on W. Capitol Drive and pavement patch Cardinal Lane at the intersection with Cottonwood Avenue and the westbound lane from S. Industrial Drive to STH 83.

The low bid received was from Stark Pavement Corp. in the amount of \$1,136,507.25 and the engineer's estimate for the project was \$1,286,578.25. A bid tabulation is attached. Overall, the low bid received was below the CIP budgeted amounts.

Stark Pavement Corp. has successfully completed projects for the Village including, most recently, the Village's 2015 Paving Program. I am in agreement with the attached award recommendation letter from our Village Engineer, Ruckert-Mielke that recommends awarding the project to the low bidder. Staff recommends that the project be awarded to Stark Pavement Corp. in the amount of \$1,136,507.25.

Please place this on the next Village Board agenda for consideration.

Attachments

cc: Darlene Igl, Village Clerk
Mike Gerszewski, DPW Operations Supervisor
Ryan Amtmann, Village Engineer

March 20, 2018

Mr. Michael Einweck, P.E.
Director of Public Works
Municipal Building
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

RE: 2018 Paving Program

Dear Mr. Einweck:

Bids for the above project were opened on March 20, 2018 at 10:00 a.m. at Village Hall and were as follows:

	<u>Bidder</u>	<u>Base Bid</u>
1.	<u>Stark Pavement Corp.</u>	\$ <u>1,136,507.25</u>
2.	<u>Payne and Dolan, Inc.</u>	\$ <u>1,194,934.00</u>

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder, nor to the proposed major subcontractors and suppliers.
3. Low bidder has successfully completed similar projects over the last 5 years according to references we have contacted.

On these bases, we recommend that Stark Pavement Corp. be awarded the 2018 Paving Program contract, in the amount of \$1,136,507.25. This amount is based on the bid unit prices and estimated quantities. Actual quantities, and therefore the final contract price, may vary.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. After Village Board approval has been received, please have the appropriate official sign where indicated and forward all three signed copies of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

~09-10035 2018 Paving and Utilities Program > 200 Design 2018 Paving Program > Bidding > Einweck-20180320-Recommendation of Award.docx~

Mr. Michael Einweck, P.E.
2018 Paving Program
March 20, 2018
Page 2

Bids remain subject to acceptance until May 20, 2018, unless Bidder agrees to an extension. Please advise us of your award decision, or call if there are any questions.

Very truly yours,

RUEKERT & MIELKE, INC.



Jerad J. Wegner, P.E. (WI)
Team Leader/Project Manager
jwegner@ruekert-mielke.com

JJW:tmg

Encl: Notice of Award (3 copies)
Bid Tabulation
Bids

cc: File

COST COMPARISON OF BIDDERS

OWNER: Village of Hartland
PROJECT: 2018 Paving Program
BID OPENING DATE: March 20, 2018 at 10:00 a.m.

BASE BID		STARK PAVEMENT CORP.			PAYNE & DOLAN, INC.	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	TOTAL
N. Cypress Court						
1	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	30	\$36.75	\$1,102.50	\$1,260.00
2	Pulverize & Reshape	S.Y.	1,400	\$1.00	\$1,400.00	\$3,430.00
3	Remove Excess Material	S.Y.	1,400	\$2.30	\$3,220.00	\$3,640.00
4	Base Patching Remove & Replace 12-Inch Material	S.Y.	700	\$16.50	\$11,550.00	\$11,095.00
5	2 1/2 Inch Asphalt Binder	S.Y.	1,400	\$7.35	\$10,290.00	\$12,012.00
6	1 1/2 Inch Asphalt Surface	S.Y.	1,400	\$5.00	\$7,000.00	\$8,260.00
7	3-Inch Asphalt Drive Approach Remove & Replace	S.Y.	10	\$200.00	\$2,000.00	\$250.00
8	6-Inch Concrete Drive Approach Remove & Replace	S.F.	10	\$138.00	\$1,380.00	\$80.00
9	Adjust Manhole	EA.	1	\$1,100.00	\$1,100.00	\$1,100.00
10	Adjust Valve Box	EA.	1	\$350.00	\$350.00	\$350.00
11	Restoration Topsoil and Sod	S.Y.	10	\$20.00	\$200.00	\$165.00
					\$39,592.50	\$41,642.00
N. Blue Spruce Circle						
12	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	380	\$36.75	\$13,965.00	\$15,960.00
13	Pulverize & Reshape	S.Y.	5,150	\$1.00	\$5,150.00	\$10,300.00
14	Remove Excess Material	S.Y.	5,150	\$2.30	\$11,845.00	\$13,287.00
15	Base Patching Remove & Replace 12-Inch Material	S.Y.	1,600	\$16.50	\$26,400.00	\$25,360.00
16	2 1/2 Inch Asphalt Binder	S.Y.	5,150	\$7.35	\$37,852.50	\$40,685.00
17	1 1/2 Inch Asphalt Surface	S.Y.	5,150	\$5.15	\$26,522.50	\$28,067.50

COST COMPARISON OF BIDDERS

OWNER: Village of Hartland
PROJECT: 2018 Paving Program
BID OPENING DATE: March 20, 2018 at 10:00 a.m.

BASE BID						STARK PAVEMENT CORP.			PAYNE & DOLAN, INC.	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL	UNIT \$	TOTAL	
18	3-Inch Asphalt Drive Approach Remove & Replace	S.Y.	25	\$200.00	\$5,000.00	\$25.00	\$625.00			
19	6-Inch Concrete Drive Approach Remove & Replace	S.F.	30	\$138.00	\$4,140.00	\$8.00	\$240.00			
20	Adjust Manhole	EA.	3	\$1,100.00	\$3,300.00	\$1,100.00	\$3,300.00			
21	Adjust Valve Box	EA.	5	\$350.00	\$1,750.00	\$350.00	\$1,750.00			
22	Reset Manhole Frame	EA.	3	\$1,100.00	\$3,300.00	\$1,100.00	\$3,300.00			
23	Repair Manhole-Slurry Backfill	V.F.	1.5	\$1,100.00	\$1,650.00	\$1,100.00	\$1,650.00			
24	Restoration Topsoil and Sod	S.Y.	30	\$20.00	\$600.00	\$16.50	\$495.00			
Total of All N. Blue Spruce Circle Bid Prices:							\$141,475.00		\$145,019.50	
E. Juniper Way										
25	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	450	\$36.75	\$16,537.50	\$42.00	\$18,900.00			
26	Pulverize & Reshape	S.Y.	6,725	\$1.00	\$6,725.00	\$2.00	\$13,450.00			
27	Remove Excess Material	S.Y.	6,725	\$2.30	\$15,467.50	\$2.58	\$17,350.50			
28	Base Patching Remove & Replace 12-Inch Material	S.Y.	2,700	\$16.50	\$44,550.00	\$15.85	\$42,795.00			
29	2 1/2 Inch Asphalt Binder	S.Y.	6,725	\$7.35	\$49,428.75	\$7.90	\$53,127.50			
30	1 1/2 Inch Asphalt Surface	S.Y.	6,725	\$5.15	\$34,633.75	\$5.45	\$36,651.25			
31	3-Inch Asphalt Drive Approach Remove & Replace	S.Y.	10	\$200.00	\$2,000.00	\$25.00	\$250.00			
32	6-Inch Concrete Drive Approach Remove & Replace	S.F.	25	\$138.00	\$3,450.00	\$8.00	\$200.00			
33	Adjust Manhole	EA.	3	\$1,100.00	\$3,300.00	\$1,100.00	\$3,300.00			
34	Adjust Valve Box	EA.	4	\$350.00	\$1,400.00	\$350.00	\$1,400.00			
35	Reset Manhole Frame	EA.	8	\$1,100.00	\$8,800.00	\$1,100.00	\$8,800.00			

COST COMPARISON OF BIDDERS

OWNER: Village of Hartland
PROJECT: 2018 Paving Program
BID OPENING DATE: March 20, 2018 at 10:00 a.m.

BASE BID				STARK PAVEMENT CORP.			PAYNE & DOLAN, INC.	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	UNIT \$	TOTAL	
36	Repair Manhole-Slurry Backfill	V.F.	2	\$1,100.00	\$1,650.00	\$1,100.00	\$1,650.00	
37	Restoration -Topsoil and Sod	S.Y.	30	\$20.00	\$600.00	\$16.50	\$495.00	
	Total of All E. Juniper Way Bid Prices:				\$188,542.50		\$198,369.25	
	E. Bristlecone Drive							
38	30-Inch Concrete Curb & Gutter Remove & Replace	L.F.	700	\$36.75	\$25,725.00	\$42.00	\$29,400.00	
39	Pulverize & Reshape	S.Y.	15,100	\$1.00	\$15,100.00	\$2.00	\$30,200.00	
40	Remove Excess Material	S.Y.	15,100	\$2.30	\$34,730.00	\$2.58	\$38,958.00	
41	Base Patching Remove & Replace 12-Inch Material	S.Y.	3,800	\$16.50	\$62,700.00	\$15.85	\$60,230.00	
42	2 1/2 Inch Asphalt Binder	S.Y.	15,100	\$7.35	\$110,985.00	\$7.90	\$119,290.00	
43	1 1/2 Inch Asphalt Surface	S.Y.	15,100	\$5.15	\$77,765.00	\$5.45	\$82,295.00	
44	3-Inch Asphalt Drive Approach Remove & Replace	S.Y.	40	\$150.00	\$6,000.00	\$25.00	\$1,000.00	
45	6-Inch Concrete Drive Approach Remove & Replace	S.F.	100	\$65.00	\$6,500.00	\$8.00	\$800.00	
46	Adjust Manhole	EA.	12	\$1,100.00	\$13,200.00	\$1,100.00	\$13,200.00	
47	Adjust Valve Box	EA.	12	\$350.00	\$4,200.00	\$350.00	\$4,200.00	
48	Repair Manhole-Slurry Backfill	V.F.	9	\$1,100.00	\$9,900.00	\$1,100.00	\$9,900.00	
49	Restoration - Topsoil and Sod	S.Y.	50	\$20.00	\$1,000.00	\$16.50	\$825.00	
	Total of All E. Bristlecone Drive Bid Prices:				\$367,805.00		\$390,298.00	
	E. Arlene Drive							
50	Pulverize & Reshape	S.Y.	1,450	\$1.00	\$1,450.00	\$2.50	\$3,625.00	
51	Remove Excess Material	S.Y.	1,450	\$2.30	\$3,335.00	\$2.58	\$3,741.00	

COST COMPARISON OF BIDDERS

OWNER: Village of Hartland
PROJECT: 2018 Paving Program
BID OPENING DATE: March 20, 2018 at 10:00 a.m.

BASE BID		STARK PAVEMENT CORP.			PAYNE & DOLAN, INC.	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	TOTAL
52	Base Patching Remove & Replace 12-Inch Material	S.Y.	550	\$16.50	\$9,075.00	\$8,717.50
53	2 1/2 Inch Asphalt Binder	S.Y.	1,450	\$7.35	\$10,657.50	\$13,050.00
54	1 1/2 Inch Asphalt Surface	S.Y.	1,450	\$5.15	\$7,467.50	\$9,062.50
55	Adjust Valve Box	EA.	1	\$350.00	\$350.00	\$350.00
	Total of All E. Arlene Drive Bid Prices:				\$32,335.00	\$38,546.00
	Greystone Blvd.					
56	30-Inch Curb & Gutter Remove & Replace	L.F.	450	\$36.75	\$16,537.50	\$18,900.00
57	Pulverize & Reshape	S.Y.	4,825	\$1.00	\$4,825.00	\$9,650.00
58	Remove Excess Material	S.Y.	4,825	\$3.66	\$17,659.50	\$12,448.50
59	Base Patching Remove & Replace 12-Inch Material	S.Y.	1,725	\$16.50	\$28,462.50	\$27,341.25
60	2 1/2 Inch Asphalt Binder	S.Y.	4,825	\$7.35	\$35,463.75	\$38,117.50
61	1 1/2 Inch Asphalt Surface	S.Y.	4,825	\$5.15	\$24,848.75	\$26,296.25
62	Adjust Manhole	EA.	2	\$1,100.00	\$2,200.00	\$2,200.00
63	Adjust Valve Box	EA.	10	\$350.00	\$3,500.00	\$3,500.00
64	Repair Manhole - Slurry Backfill	V.F.	0.4	\$1,100.00	\$440.00	\$440.00
65	Restoration Topsoil and Sod	S.Y.	600	\$10.00	\$6,000.00	\$9,900.00
	Total of All Greystone Blvd. Drive Bid Prices:				\$139,937.00	\$148,793.50
	Willow Court Drainage Improvements					
66	30-Inch Curb & Gutter Remove and Replace	L.F.	170	\$36.75	\$6,247.50	\$7,140.00
67	Sawcutting - Full Depth	L.F.	200	\$5.00	\$1,000.00	\$270.00

COST COMPARISON OF BIDDERS

OWNER: Village of Hartland
PROJECT: 2018 Paving Program
BID OPENING DATE: March 20, 2018 at 10:00 a.m.

BASE BID		STARK PAVEMENT CORP.			PAYNE & DOLAN, INC.	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	TOTAL
68	Crushed Aggregate Base Course	TON	40	\$30.00	\$1,200.00	\$980.00
69	Remove & Replace Asphalt 3-Inches	S.Y.	155	\$20.34	\$3,152.70	\$6,882.00
70	Remove & Replace Concrete Driveway	S.F.	200	\$18.00	\$3,600.00	\$1,600.00
71	Restoration - Topsoil and Sod	S.Y.	30	\$20.00	\$600.00	\$495.00
Total of All Willow Court Drainage Improvements Bid Prices:					\$15,800.20	\$17,367.00
Cemetery Drive Patching						
72	6-Inch Concrete Driveway Remove & Replace	S.F.	3,425	\$7.70	\$26,372.50	\$20,207.50
73	30" Valley Gutter Remove & Replace	L.F.	35	\$36.75	\$1,286.25	\$1,470.00
74	EBS Entire Area 12" Depth	C.Y.	130	\$43.65	\$5,674.50	\$2,340.00
75	EBS Backfill 12" Crushed Aggregate Base Course	TON	260	\$17.60	\$4,576.00	\$5,590.00
76	Crushed Aggregate Base Course	TON	30	\$32.15	\$964.50	\$645.00
77	Restoration - Topsoil and Sod	S.Y.	20	\$20.00	\$400.00	\$330.00
Total of All Cemetery Drive Patching Bid Prices:					\$39,273.75	\$30,582.50
Cardinal Lane Patching						
78	Mill & Remove Existing Asphalt	S.Y.	1,025	\$9.15	\$9,378.75	\$4,510.00
79	Pulverize & Reshape	S.Y.	1,005	\$3.25	\$3,266.25	\$4,321.50
80	Base Patching Remove & Replace 12-inch Material	S.Y.	304	\$19.70	\$5,988.80	\$6,384.00
81	Full Depth Sawcutting	L.F.	825	\$2.00	\$1,650.00	\$1,113.75
82	30-inch Curb & Gutter Remove & Replace	L.F.	15	\$100.00	\$1,500.00	\$630.00
83	3-Inch Asphalt Binder	S.Y.	2,030	\$9.45	\$19,183.50	\$22,330.00

COST COMPARISON OF BIDDERS

OWNER: Village of Hartland
PROJECT: 2018 Paving Program
BID OPENING DATE: March 20, 2018 at 10:00 a.m.

BASE BID		STARK PAVEMENT CORP.			PAYNE & DOLAN, INC.	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	TOTAL
84	2-Inch Asphalt Surface	S.Y.	2,030	\$6.55	\$13,296.50	\$17,458.00
85	Adjust Valve Box	EA.	5	\$350.00	\$1,750.00	\$1,750.00
86	Repair Manhole	V.F.	1	\$2,500.00	\$2,500.00	\$2,500.00
87	Epoxy Striping - 6-Inch White Lane Line	L.F.	1,140	\$1.75	\$1,995.00	\$1,995.00
88	Epoxy Striping - White Turn Arrow	EA.	2	\$215.00	\$430.00	\$430.00
89	Epoxy Striping - White Wording "Only"	EA.	2	\$265.00	\$530.00	\$530.00
90	Epoxy Striping - 18-Inch White Stop Bar	L.F.	95	\$5.55	\$527.25	\$527.25
91	Epoxy Striping - 6-Inch White Cross Walk	L.F.	250	\$1.75	\$437.50	\$437.50
92	Epoxy Striping - 4-Inch Yellow	L.F.	130	\$0.95	\$123.50	\$123.50
93	Restoration - Topsoil and Sod	S.Y.	75	\$20.00	\$1,500.00	\$1,237.50
	Total of All Cardinal Lane Patching Bid Prices:				\$64,057.05	\$66,278.00
	Miscellaneous Asphalt Pavement Patching					
94	Asphalt Pavement Patching	S.Y.	458	\$80.00	\$36,640.00	\$40,762.00
	Total of All Miscellaneous Asphalt Pavement Patching Bid Prices:				\$36,640.00	\$40,762.00
	Common To All Project Areas					
95	Traffic Control, Signage and Barricades	L.S.	1	\$23,770.00	\$23,770.00	\$25,200.00
96	Erosion Control	L.S.	1	\$2,000.00	\$2,000.00	\$13,000.00
97	Excavation Below Subgrade (EBS)	C.Y.	200	\$43.65	\$8,730.00	\$13,000.00
98	Geotextile Fabric	S.Y.	200	\$2.00	\$400.00	\$4,800.00
99	Excavation Below Subgrade (EBS) Backfill	TON	80	\$17.60	\$1,408.00	\$800.00

COST COMPARISON OF BIDDERS

OWNER: Village of Hartland
PROJECT: 2018 Paving Program
BID OPENING DATE: March 20, 2018 at 10:00 a.m.

BASE BID		STARK PAVEMENT CORP.			PAYNE & DOLAN, INC.	
ITEM #	ITEM DESCRIPTION	UNIT	QTY.	UNIT \$	TOTAL	TOTAL
100	Crushed Aggregate Base Course	TON	100	\$32.15	\$3,215.00	\$1,550.00
101	Remove and Replace Valve Box Top Section	EA.	10	\$500.00	\$5,000.00	\$5,000.00
102	Epoxy Striping - 18-Inch Stop Bar - White	L.F.	275	\$5.55	\$1,526.25	\$1,526.25
103	Allowance for Additional Work	L.S.	1	\$25,000.00	\$25,000.00	\$25,000.00
Total of All Common To All Project Areas Bid Prices:					\$71,049.25	\$77,276.25
TOTAL OF ALL ESTIMATED PRICES (ITEMS 1 - 103)					\$1,136,507.25	\$1,194,934.00

MEMORANDUM

TO: Village Board

FROM: Ryan Bailey, Finance Director

DATE: March 23, 2018

SUBJECT: Baker Tilly 3 Year Audit Contract Extension

The December 31, 2017 Audit is the final year of a 3 year engagement letter between the Village of Hartland and our audit firm, Baker Tilly. Attached is a new engagement letter for a 3 year agreement related to audit years 2018-2020. The fees in this engagement letter are the same as our current contract. Staff discussed our levy limit restrictions with Baker Tilly and Baker Tilly agreed to hold the fees steady for the next 3 years. The previous contract with Baker Tilly, which began in 2015, provided the same fee for all three years at a 2% increase over the previous agreement.

Baker Tilly has been the Village's auditor for many years and we share a great working relationship with them. Staff has an understanding of what is required for the audit and Baker Tilly's management and staff's expertise of governmental accounting is a benefit to the Village. Staff recommends approval of the attached 3 year engagement letter for Baker Tilly to continue as our audit firm.

Attachment: Proposed Engagement Letter

cc: David Cox, Village Administrator



Baker Tilly Virchow Krause, LLP
777 E Wisconsin Ave, 32nd Floor
Milwaukee, WI 53202-5313
tel 414 777 5500
fax 414 777 5555
bakertilly.com

March 14, 2018

Mr. Ryan Bailey
Village of Hartland
210 Cottonwood Avenue
Hartland, Wisconsin 53029

Dear Mr. Bailey:

Thank you for using Baker Tilly Virchow Krause, LLP ("Baker Tilly" or "we" or "our") as your auditors.

The purpose of this letter (the "Engagement Letter") is to confirm our understanding of the terms and objectives of our engagement and the nature of the services we will provide as independent accountants of the Village of Hartland ("you" or "your").

Services and Related Report

We will audit the basic financial statements of the Village of Hartland as of and for the years ended December 31, 2018, 2019 and 2020, and the related notes to the financial statements. Upon completion of our audit, we will provide the Village of Hartland with our audit report on the financial statements and supplemental information referred to below. If, for any reasons caused by or relating to the affairs or management of the Village of Hartland, we are unable to complete the audit or are unable to or have not formed an opinion, or if we determine in our professional judgment the circumstances necessitate, we may withdraw and decline to issue a report as a result of this engagement.

The following supplementary information accompanying the financial statements will also be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole.

Combining and Individual Fund Financial Statements
Statement of Cash Flow - Component Unit
Summary of Long-Term Debt
Comparative Schedule of Taxes and Valuation Data

Mr. Ryan Bailey
Village of Hartland

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Accounting standards generally accepted in the United States of America provide for certain required supplementary information ("RSI"), such as management's discussion and analysis, to supplement the Village of Hartland's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village of Hartland's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's response to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

Management's Discussion and Analysis
Budget Comparison Schedules
Schedule of Proportionate Share of the Net Pension Liability (Asset) - WRS
Schedule of Employer Contributions - WRS

Our Responsibilities and Limitations

The objective of a financial statement audit is the expression of an opinion on the financial statements. We will be responsible for performing that audit in accordance with auditing standards generally accepted in the United States of America ("GAAS"). These standards require that we plan and perform our audit to obtain reasonable, rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by error or fraud. The audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. Our audit does not relieve management and the audit committee or equivalent group charged with governance of their responsibilities.

The audit will include obtaining an understanding of the Village of Hartland and its environment, including internal controls, sufficient to assess the risks of material misstatement of the financial statements and to determine the nature, timing and extent of further audit procedures. An audit is not designed to provide assurance on internal controls or to identify deficiencies in internal control. However, during the audit, we will communicate to management and the audit committee or equivalent group charged with governance internal control matters that are required to be communicated under professional standards.

Mr. Ryan Bailey
Village of Hartland

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We will design our audit to obtain reasonable, but not absolute, assurance of detecting errors or fraud that would have a material effect on the financial statements as well as other illegal acts having a direct and material effect on financial statement amounts. An audit is not designed to detect error or fraud that is immaterial to the financial statements. Our audit will not include a detailed audit of transactions, such as would be necessary to disclose errors or fraud that did not cause a material misstatement of the financial statements. It is important to recognize that there are inherent limitations in the auditing process. Audits are based on the concept of selective testing of the data underlying the financial statements, which involves judgment regarding the areas to be tested and the nature, timing, extent and results of the tests to be performed. Our audit is not a guarantee of the accuracy of the financial statements and, therefore, is subject to the limitation that material errors or fraud or other illegal acts having a direct and material financial statement impact, if they exist, may not be detected. Because of the characteristics of fraud, particularly those involving concealment through collusion, falsified documentation and management's ability to override controls, an audit designed and executed in accordance with GAAS may not detect a material fraud. Further, while effective internal control reduces the likelihood that errors, fraud or other illegal acts will occur and remain undetected, it does not eliminate that possibility. For these reasons, we cannot ensure that errors, fraud or other illegal acts, if present, will be detected. However, we will communicate to you, as appropriate, any such matters that we identify during our audit.

We are also responsible for determining that the audit committee or equivalent group charged with governance is informed about certain other matters related to the conduct of the audit, including (i) our responsibility under GAAS, (ii) an overview of the planned scope and timing of the audit, and (iii) significant findings from the audit, which include (a) our views about the qualitative aspects of your significant accounting practices, accounting estimates, and financial statement disclosures; (b) difficulties encountered in performing the audit; (c) uncorrected misstatements and material corrected misstatements that were brought to the attention of management as a result of auditing procedures; and (d) other significant and relevant findings or issues (e.g., any disagreements with management about matters that could be significant to your financial statements or our report thereon, consultations with other independent accountants, issues discussed prior to our retention as independent auditors, fraud and illegal acts, and all significant deficiencies and material weaknesses identified during the audit). Lastly, we are responsible for ensuring that the audit committee or equivalent group charged with governance receives copies of certain written communications between us and management including written communications on accounting, auditing, internal controls or operational matters and representations that we are requesting from management.

The audit will not be planned or conducted in contemplation of reliance of any specific third party or with respect to any specific transaction. Therefore, items of possible interest to a third party will not be specifically addressed and matters may exist that would be addressed differently by a third party, possibly in connection with a specific transaction.

Management's Responsibilities

The Village of Hartland's management is responsible for the financial statements referred to above. In this regard, management is responsible for establishing policies and procedures that pertain to the maintenance of adequate accounting records and effective internal controls over financial reporting, the selection and application of accounting principles, the authorization of receipts and disbursements, the safeguarding of assets, the proper recording of transactions in the accounting records, and for reporting financial information in conformity with accounting principles generally accepted in the United States of America ("GAAP").

Mr. Ryan Bailey
Village of Hartland

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Management is also responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us in the management representation letter (i) about all known or suspected fraud affecting the Village of Hartland involving: (a) management, (b) employees who have significant roles in internal control over financial reporting, and (c) others where the fraud or illegal acts could have a material effect on the financial statements; and (ii) of its knowledge of any allegations of fraud or suspected fraud affecting the Village of Hartland received in communications from employees, former employees, analysts, grantors, regulators, or others.

Management is responsible for (i) adjusting the basic financial statements to correct material misstatements and for affirming to us in a management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period under audit are immaterial, both individually and in the aggregate, to the basic financial statements taken as a whole, and (ii) notifying us of all material weaknesses, including other significant deficiencies, in the design or operation of your internal control over financial reporting that are reasonably likely to adversely affect your ability to record, process, summarize and report external financial data reliably in accordance with GAAP. Management is also responsible for identifying and ensuring that the Village of Hartland complies with the laws and regulations applicable to its activities.

As part of management's responsibility for the financial statements and the effectiveness of its system of internal control over financial reporting, management is responsible for making available to us, on a timely basis, all of your original accounting records and related information and for the completeness and accuracy of that information and your personnel to whom we may direct inquiries. As required by GAAS, we will make specific inquiries of management and others about the representations embodied in the financial statements and the effectiveness of internal control over financial reporting. GAAS also requires that we obtain written representations covering audited financial statements from certain members of management. The results of our audit tests, the responses to our inquiries, and the written representations, comprise the evidential matter we intend to rely upon in forming our opinion on the financial statements.

Baker Tilly is not a municipal advisor as defined in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act or under Section 15B of the Securities Exchange Act of 1934 (the "Act"). Baker Tilly is not recommending an action to the Village of Hartland; is not acting as an advisor to you and does not owe a fiduciary duty pursuant to Section 15B of the Act to you with respect to the information and material contained in the deliverables issued under this engagement. You should discuss any information and material contained in the deliverables with any and all internal and external advisors and experts that you deem appropriate before acting on this information or material.

Nonattest Services

Prior to or as part of our audit engagement, it may be necessary for us to perform certain nonattest services. For purposes of this letter, nonattest services include services that *Government Auditing Standards* refers to as non-audit services.

Nonattest services that we will be providing are as follows:

- > Proposing general, adjusting or correcting audit entries

None of these nonattest services constitute an audit under generally accepted auditing standards including *Government Auditing Standards*.

Mr. Ryan Bailey
Village of Hartland

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We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.
- > Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.
- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

On a periodic basis, as needed, we will meet with you to discuss your accounting records and the management implications of your financial statements. We will notify you, in writing, of any matters that we believe you should be aware of and will meet with you upon request.

Other Documents

If you intend to reproduce or publish the financial statements in an annual report or other information (excluding official statements), and make reference to our firm name in connection therewith, you agree to publish the financial statements in their entirety. In addition, you agree to provide us, for our approval and consent, proofs before printing and final materials before distribution.

If you intend to reproduce or publish the financial statements in an official statement, unless we establish a separate agreement to be involved in the issuance, any official statements issued by the Village of Hartland must contain a statement that Baker Tilly is not associated with the official statement, which shall read "Baker Tilly Virchow Krause, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Baker Tilly Virchow Krause, LLP, has also not performed any procedures relating to this official statement."

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

The documentation for this engagement, including the workpapers, is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. If we are required by law, regulation, or professional standards to make certain documentation available to regulators, the Village of Hartland hereby authorizes us to do so.

Mr. Ryan Bailey
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Timing and Fees

Completion of our work is subject to, among other things, (i) appropriate cooperation from the Village of Hartland's personnel, including timely preparation of necessary schedules, (ii) timely responses to our inquiries, and (iii) timely communication of all significant accounting and financial reporting matters. When and if for any reason the Village of Hartland is unable to provide such schedules, information, and assistance, Baker Tilly and you may mutually revise the fee to reflect additional services, if any, required of us to complete the audit. Delays in the issuance of our audit report beyond the date that was originally contemplated may require us to perform additional auditing procedures which will likely result in additional fees.

Revisions to the scope of our work will be communicated to you and may be set forth in the form of an "Amendment to Existing Engagement Letter." In addition, if we discover compliance issues that require us to perform additional procedures and/or provide assistance with these matters, fees at our standard hourly rates apply.

Year	2018	2019	2020
Village	\$ 18,150	\$ 18,150	\$ 18,150
Water	6,225	6,225	6,225
Sewer	5,640	5,640	5,640
TIF	510	510	510
Business Improvement District	1,225	1,225	1,225

Invoices for these fees will be rendered each month as work progresses and are payable on presentation. A charge of 1.5% per month shall be imposed on accounts not paid within thirty (30) days of receipt of our statement for services provided. In accordance with our firm policies, work may be suspended if your account becomes thirty (30) days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notice of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Certain changes in the Village of Hartland's business or within its accounting department may result in additional fees not contemplated as part of the original engagement quote noted above. Examples of such changes include but are not limited to: implementation of new general ledger software or a new chart of accounts; the creation of new entities, divisions or subsidiaries; the development of new product lines or other significant changes in business operations; substantial modifications to financing arrangements; significant new employment or equity agreements; and significant subsequent events. Any additional fees associated with these business or accounting changes would not be expected to be recurring in nature.

We may use temporary contract staff to perform certain tasks on your engagement and will bill for that time at the rate that corresponds to Baker Tilly staff providing a similar level of service. Upon request, we will be happy to provide details on training, supervision, and billing arrangements we use in connection with these professionals.

Additionally, we may from time to time, and depending on the circumstances, use service providers (e.g., to act as a specialist or audit an element of the financial statements) in serving your account. We may share confidential information about you with these service providers, but are committed to maintaining the confidentiality and security of your information.

Mr. Ryan Bailey
Village of Hartland

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Any additional services that may be requested, and we agree to provide, may be the subject of a separate engagement letter.

We may be required to disclose confidential information to federal, state and international regulatory bodies or a court in criminal or other civil litigation. In the event that we receive a request from a third party (including a subpoena, summons or discovery demand in litigation) calling for the production of information, we will promptly notify the Village of Hartland, unless otherwise prohibited. In the event we are requested by the Village of Hartland or required by government regulation, subpoena or other legal process to produce our engagement working papers or our personnel as witnesses with respect to services rendered to the Village of Hartland, so long as we are not a party to the proceeding in which the information is sought, we may seek reimbursement for our professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

Our fees are based on known circumstances at the time of this Engagement Letter. Should circumstances change significantly during the course of this engagement, we will discuss with you the need for any revised audit fees. This can result from changes at the Village of Hartland, such as the turnover of key accounting staff, the addition of new funds or significant federal or state programs or changes that affect the amount of audit effort from external sources, such as new accounting and auditing standards that become effective that increase the scope of our audit procedures. This Engagement Letter currently includes all auditing and accounting standards and the current single audit guidance in effect as of the date of this letter.

We would expect to continue to perform our services under the arrangements discussed above from year to year, unless for some reason you or we find that some change is necessary. We will, of course be happy to provide the Village of Hartland with any other services you may find necessary or desirable.

Legal Terms

In no event shall either party be liable for any punitive damages arising out of or related to this Engagement Letter, even if the other party has been advised of the possibility of such damages.

Resolution of Disagreements

In the unlikely event that differences concerning services or fees should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by mediation administered by the American Arbitration Association ("AAA") under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute-resolution procedure. Each party shall bear their own expenses from mediation.

Mr. Ryan Bailey
Village of Hartland

March 14, 2018
Page 8

If mediation does not settle the dispute or claim, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Baker Tilly office providing the relevant services is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act (FAA) and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that no pre-hearing discovery shall be permitted unless specifically authorized by the arbitrator. The arbitrator will be selected from AAA, Judicial Arbitration & Mediation Services (JAMS), the Center for Public Resources or any other internationally or nationally-recognized organization mutually agreed upon by the parties. Potential arbitrator names will be exchanged within fifteen (15) days of the parties' agreement to settle the dispute or claim by binding arbitration, and arbitration will thereafter proceed expeditiously. The arbitration will be conducted before a single arbitrator, experienced in accounting and auditing matters. The arbitrator shall have no authority to award non-monetary or equitable relief and will not have the right to award punitive damages. The award of the arbitration shall be in writing and shall be accompanied by a well-reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. In no event shall a demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim would be barred under the applicable statute of limitations.

Our services shall be evaluated solely on our substantial conformance with the terms expressly set forth herein, including all applicable professional standards. Any claim of nonconformance must be clearly and convincingly shown.

Release

Because of the importance of the information that you provide to Baker Tilly with respect to Baker Tilly's ability to perform the services, you hereby release Baker Tilly and its present and former partners, principals, agents and employees from any liability, damages, fees, expenses and costs, including attorney's fees, relating to the services, that arise from or relate to any information, including representations by management, provided by you, Village of Hartland personnel or agents, that is not complete, accurate or current.

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort or any form of negligence, whether of you, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

Mr. Ryan Bailey
Village of Hartland

March 14, 2018
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Other Matters

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated, or subcontracted by either party without the written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization, or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

Baker Tilly Virchow Krause, LLP represents as follows: Baker Tilly Virchow Krause, LLP is an independent member of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity and each describes itself as such. Baker Tilly Virchow Krause, LLP is not Baker Tilly International's agent and does not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly Virchow Krause, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

This Engagement Letter constitutes the entire agreement between the Village of Hartland and Baker Tilly regarding the services described in this Engagement Letter and supersedes and incorporates all prior or contemporaneous representations, understandings or agreements, and may not be modified or amended except by an agreement in writing signed between the parties hereto.

The provisions of this Engagement Letter, which expressly or by implication are intended to survive its termination or expiration, will survive and continue to bind both parties. If any provision of this Engagement Letter is declared or found to be illegal, unenforceable or void, then both parties shall be relieved of all obligations arising under such provision, but if the remainder of this Engagement Letter shall not be affected by such declaration or finding and is capable of substantial performance, then each provision not so affected shall be enforced to the extent permitted by law or applicable professional standards.

If because of a change in the Village of Hartland's status or due to any other reason, any provision in this Engagement Letter would be prohibited by, or would impair our independence under laws, regulations or published interpretations by governmental bodies, commissions or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and this agreement shall consist of the remaining portions.

This agreement shall be governed by and construed in accordance with the laws of the state of Wisconsin, without giving effect to the provisions relating to conflict of laws.

We appreciate the opportunity to be of service to you.

Mr. Ryan Bailey
Village of Hartland

March 14, 2018
Page 10

If there are any questions regarding the Engagement Letter, please contact Wendi M. Unger, the engagement partner on this engagement who is responsible for the overall supervision and review of the engagement and for determining that the engagement has been completed in accordance with professional standards. Wendi M. Unger is available at 414.777.5423, or at wendi.unger@bakertilly.com.

Sincerely,

BAKER TILLY VIRCHOW KRAUSE, LLP

A handwritten signature in cursive script that reads "Baker Tilly Virchow Krause, LLP".

The services and terms as set forth in the Engagement Letter are agreed to by:

Official's Name

Official's Signature

Title

Date

R&R Insurance Services, Inc.

Rick Kalscheuer

1581 E. Racine Avenue ♦ Waukesha, WI 53186

262.953.7215 ♦ 800.566.7007

rick.kalscheuer@rrins.com

www.myknowledgebroker.com



INSURANCE
SERVICES, INC.

Insurance Solutions

Presented To:

*Village of
Hartland*



Policy Term: April 1, 2018 to April 1, 2019

Insured Name: Village of Hartland

Rick Kalscheuer/ Karlie Davis

Effective: 4/1/2018-4/1/2019

Premium Comparison

Company Year Coverages	Prior Year	Current Year - By Companies Quoting		
	<u>LWMMI</u> 2017	<u>LWMMI</u> 2018	Difference	
General Liability	\$29,366.00	\$29,718.00	\$352.00	1.2%
Police Prof Liability	\$14,816.00	\$14,994.00	\$178.00	1.2%
Public Officials Liability	\$15,262.00	\$15,445.00	\$183.00	1.2%
Auto Liability	\$14,352.00	\$14,209.00	-\$143.00	-1.0%
APD	\$18,689.00	\$22,007.00	\$3,318.00	17.8%
Package Total	\$92,485.00	\$96,373.00	\$3,888.00	4.2%
Property	\$23,436.00	\$23,961.00	\$525.00	2.2%
Equipment Breakdown	\$1,898.00	\$2,017.00	\$119.00	6.3%
Crime (Term 2017-2020)	\$890.00	\$890.00	\$0.00	0.0%
Other Coverages Subtotal	\$26,224.00	\$26,868.00	\$644.00	2.5%
Workers Compensation	\$96,004.00	\$100,457.00	\$4,453.00	4.6%
Estimated Premium	\$214,713.00	\$223,698.00	\$8,985.00	4.2%

Exposure changes

	<u>2017</u>	<u>2018</u>	<u>Difference</u>	
Package Changes				
Number of Vehicle	46	45	-1	-2.2%
Total Vehicle Values	\$3,727,715	\$4,403,019	675,304	18.1%

Street Sweeper Moved from Auto to Property

Property (See Additional Page)

Boiler & Machinery

Total insured value went from \$32,884,213 to \$32,962,067

Work Comp (See additional page)

Village of Hartland
 Rick Kalscheuer/ Karlie Davis
 4/1/2018-4/1/2019

Workers' Compensation Comparison

Code	Classification	2017 Exposure	2017 Rate	2017 Premium	2018 Exposure	2018 Rate	2018 Premium	Exposure Difference	Rate Difference	% Rate Difference	Premium Difference
7520	Waterworks Operation	144,474	4.26	6,155	142,775	4.04	5,768	(1,699)	-0.22	-5.2%	(387)
7709	Fire Department	10,275		7,828	10,500		7,528	225	0.00		(300)
7720	Police Officers	1,320,448	3.48	45,952	1,360,245	3.16	42,984	39,797	-0.32	-9.2%	(2,968)
8810	Clerical Office	893,852	0.24	2,145	910,584	0.21	1,912	16,732	-0.03	-12.5%	(233)
9414	Municipal Operations	1,075,270	6.21	66,774	1,084,389	5.83	63,220	9,119	-0.38	-6.2%	(3,554)
Totals		3,444,319		128,854	3,508,493		121,412	64,174			(7,442)
	Experience Mod		0.81	(24,482)		0.90	(12,141)		0.09		12,341
	Premium Discount		8.20%	(8,588)		8.3%	(9,034)		0.10%		(446)
	Expense Constant			220			220				0
Total Premium				\$96,004			\$100,457				\$4,453

Village of Hartland
 Rick Kalscheuer/ Karlie Davis
 5/1/2018-5/1/2019

Property Comparison

	Prior Year MPIC 2017	Current Year MPIC 2018	Difference	
Building, BPP, PITO				
Premium	<u>\$22,361.00</u>	<u>\$22,404.00</u>	<u>\$43.00</u>	<u>0%</u>
Coverage Limit	<u>32,884,213</u>	<u>32,962,067</u>	<u>\$77,854.00</u>	<u>0%</u>
Rate	<u>\$0.068</u>	<u>\$0.068</u>	<u>\$0.00</u>	<u>0%</u>
Deductible	<u>\$5,000.00</u>	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>0%</u>
Contractor's Equipment				
Premium	<u>\$1,075.00</u>	<u>\$1,557.00</u>	<u>\$482.00</u>	<u>45%</u>
Coverage Limit	<u>684,546</u>	<u>894,546</u>	<u>\$210,000.00</u>	<u>31%</u>
Rate	<u>\$0.157</u>	<u>\$0.174</u>	<u>\$0.02</u>	<u>11%</u>
Deductible	<u>\$5,000.00</u>	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>0%</u>
Property Total	\$23,436.00	\$23,961.00	\$525.00	2%
Street Sweeper added to the Contractor's Equipment. \$210,000				

Village of Hartland Proposal

Contents



SECTION 1 INTRODUCTION

- A. Coverage/Limits Summary
- B. Cost Comparison

SECTION 2 COVERAGE SUMMARY

- A. Coverage Enhancements

SECTION 3 LOCAL REPRESENTATION

- A. Local Plan Representatives

SECTION 4 PROGRAM PARTICIPATION

- A. Current LWMMI Plan Participants

This proposal is intended to be only a summary of coverages and services. For specific details on coverage terms and conditions, please refer to the insurance coverage documents or talk to an authorized LWMMI Agent.

Section 1

Program

Proposal



Coverage Provided by League of Wisconsin Municipalities Mutual Insurance

Coverage Provided by League of Wisconsin Municipalities Mutual Insurance	Limit of Liability
General Liability (No Terrorism, Mold or Fungi Exclusions)	\$6,000,000
Law Enforcement Liability	\$6,000,000
Premises Medical Payments	\$10,000
Public Officials Liability	\$6,000,000
<i>Sewer & Water Systems Backup Extended Coverage (\$100,000 per occurrence, \$300,000 aggregate) can be added for population x \$1.75</i>	
Automobile Liability	\$6,000,000
Automobile:	
Comprehensive deductible	\$1,000
Collision deductible	\$1,000
Automobile Medical Payments	\$10,000
Uninsured/Underinsured Motorist	Statutory
Damage to Premises Rented to You	\$250,000
Workers Compensation Part A Benefits (Including "Terrorism")	Statutory
Part B Employers Liability	\$2,000,000

The LWMMI Program offers a single limit of liability, combining General Liability, Law Enforcement, Public Officials Liability, and Auto Liability in one policy:

- No Aggregates
- No Claims Made Triggers
- No Deductibles

Section 1

Program

Proposal *Continued*



Coverage and Limits

Coverage	Limit	Deductible	(company name)
Property (Effective 5/1/18)			MPIC
Buildings, Personal Property & Property in the open	\$ 32,962,067	\$5,000	
Contractor's Equipment	\$ 894,546	\$5,000	
Comprehensive Crime Coverage			
Employee Theft – Per Loss <i>(Includes Faithful Performance; Deletes Employee Exclusion; Includes designated persons or classes of persons as employees)</i>	\$250,000	\$2,500	Hanover Insurance
Forgery or Alteration			
Theft of Money and Securities Inside Outside			
Computer Fraud	\$250,000	\$2,500	
Funds Transfer Fraud	\$250,000	\$2,500	
False Pretense	\$25,000	\$2,500	
Boiler & Machinery	\$100,000,000	\$1,000	Liberty Mutual

Section 1

Program



Proposal *Continued*

Workers Compensation

Employers Liability

Each Accident	100,000
Disease – Policy Limit	500,000
Disease – Each Employee	100,000

Rating Information

Class Code	Classifications	Estimated Remuneration	Rate	Estimated Premium
7520	Waterworks Ops	\$ 142,775	\$4.04	\$ 5,768
7709	Volunteer Fire	10,500		\$ 7,528
7720	Police Officers	\$ 1,360,245	\$3.16	\$42,984
8810	Clerical Office	\$ 910,584	\$0.21	\$ 1,912
9414	Municipal Operations	\$ 1,084,389	\$5.83	\$ 63,220

Factors & Premiums

Coverage	Rate	Premium
Classifications Total		\$121,412
Experience Modification	.90	\$-12,414
Premium Discount	8.3%	\$ -9,034
Expense Constant		\$ 220
Terrorism		\$ 0 (no charge)
Total Estimated Annual Premium		\$100,457

Other:

Semi-Annual Pay Plan

Section 1

Program



Cost Comparison

	EXPIRING	VS	LWMMI AND OTHERS
General Liability	\$ 29,366		\$ 29,718
Law Enforcement Liability	\$ 14,816		\$ 14,994
Public Officials E&O Liability	\$ 15,262		\$ 15,445
Automobile Liability	\$ 14,352		\$ 14,209
Auto Physical Damage	\$ 18,689		\$ 22,007
No-Fault Sewer Coverage			
Property / Inland Marine	\$ 23,436	<i>MPIC</i>	\$ 23,961 <i>MPIC</i>
Equipment Breakdown	\$ 1,898	<i>Liberty</i>	\$ 2,017 <i>Liberty</i>
Crime	\$ 890	<i>Hanover</i>	\$ 890 <i>Hanover</i>
Subtotal	\$ 118,709		\$ 123,241
Workers Compensation	\$ 96,004		\$ 100,457
TOTAL ANNUAL ESTIMATE	\$ 214,713		\$ 223,698

Special Conditions/Options:

- Optional Quote: Sewer & Water Systems Backup Extended Coverage: Population 9,197 x \$1.75 = \$16,094.75

Section 2

Coverage

Summary



League of Wisconsin Municipalities Mutual Insurance Coverage Enhancements

LWMMI is pleased to offer major coverage enhancements many commercial issuers exclude, including:

- A single policy combining General Liability, Law Enforcement, Public Officials Errors & Liability, and Auto Liability, reducing the chance for gaps between policies
- No “Aggregate Limits.” The “Per Occurrence” policy limit applies to all liability claims
- All coverage is on an “Occurrence” basis, including Public Officials and Employee Benefits Liability
- Prior Act coverage provided for former “Claims-Made” Policies
- Defense costs in addition to the policy limit for all liability coverage, including Law Enforcement Liability
- Police and public official claims will not be settled without your approval
- Limited defense cost reimbursement for alleged criminal acts
- Non-Monetary Claims Coverage up to \$50,000 Per Wrongful Act; subject to a \$250,000 Aggregate Limit
- Sudden and Accidental Above Ground Pollution – \$250,000
- Back and Future Wages and Benefits Covered
- Automobile and Premise Medical No Fault Payments
- \$2,000,000 Added to Limits for Workers Compensation Part B - Employers Liability of the League’s Policy
- Expanded Contractual Liability for Mutual Aid Agreements
- Optional No-Fault Sewer Back-Ups (subject to underwriting acceptability) – \$100,000 per occurrence, \$300,000 annual aggregate.
- Tax Assessment Disputes – up to \$50,000 for Defense

Section 3

Local Plan



Representatives



R&R Insurance

Rick Kalscheuer

1581 E Racine Ave

PO Box 1610

Waukesha WI 53187-1610

Phone: 800-566-7007

Fax: 262-574-7080

Email: Rick.kalscheuer@rrins.com



League of Wisconsin Municipalities Mutual Insurance

Plan Participants

Abbotsford, City of
Adell, Village of
Albany, Village of
Algoma, City of
Algoma Utilities
Commission
Allouez, Village of
Almena, Village of
Amherst, Village of
Aniwa, Village of
Arcadia, City of
Arena, Village of
Arlington, Village of
Arpin, Village of
Ashwaubenon, Village of
Athens, Village of
Auburndale, Village of
Avoca, Village of
Bagley, Village of
Barneveld, Village of
Barron Housing Authority
Bay City, Village of
Bayfield, City of
Bayside, Village of
Beaver Dam, City of
Belleville, Village of
Bellevue, Village of
Belmont, Village of
Benton, Village of
Big Bend, Village of
Birchwood, Village of
Birchwood Four
Corners EMD
Biron, Village of
Black Creek, Village of
Black Earth, Village of
Black River Falls, City of
Blanchardville, Village of
Blenker Sherry Sanitary
District
Blue Mounds, Village of
Blue River, Village of
Bonduel, Village of
Boscobel, City of
Boyceville, Village of
Boyceville Community
Ambulance District
Boyceville Community
Fire District
Boyd, Village of
Brillion, City of
Brooklyn, Village of
Bruce, Village of
Butler, Village of
Butternut, Village of
Cadott, Village of
Calumet Sanitary District
#1, Town Of
Cambria, Village of
Cambridge, Village of
Cambridge Oakland
Wastewater
Camp Douglas, Village of
Campbellsport, Village of
Cazenovia, Village of
Cecil, Village of
Chenequa, Village of
Chetek Housing Authority
Chilton, City of
Chippewa Falls, City of
Clear Lake, Village of
Cleveland, Village of
Clinton, Village of
Clintonville, City of
Clintonville Area
Ambulance
Cobb, Village of
Cochrane, Village of
Colby, City of
Colby – Abbotsford Police
Department
Colfax, Village of
Coloma, Village of
Combined Locks, Village of
Community Library
Coon Valley, Village of
Cornell, City of
Cottage Grove, Village of
Crandon, City of
Cross Plains, Village of
Cross Plains Area EMS
Cumberland, City of
Cumberland Fire District
Cumberland Municipal Utility
Curtiss, Village of
Dane, Village of
Dane Iowa Sanitary District
Darien, Village of
Deer Grove EMS
Deer Park, Village of
Deerfield, Village of
Delafield, City of
Delafield – Hartland Water
Pollution Control Commission
Dodgeville, City of
Door County Tourism
Zone Commission
Dorchester, Village of
Dousman, Village of
Downing, Village of
Doylestown, Village of
Dresser, Village of
Eagle, Village of
Eagle River, City of
Eau Claire Housing Authority,
City of
Edgerton, City of
Egg Harbor, Village of
Eland, Village of
Eleva, Village of
Elk Mound, Village of
Elkhart Lake, Village of
Ellsworth, Village of

Elm Grove, Village of
Elmwood Park, Village of
Embarrass, Village of
Endeavor, Village of
Ephraim, Village of
Everest Metropolitan Police
Department
Fairchild, Village of
Fairchild Fire Protection
District
Fairwater, Village of
Fall Creek, Village of
Ferryville, Village of
Fond du Lac, City of
Fontana on Geneva Lake,
Village of
Fontana – Walworth Water
Pollution Control
Commission
Footville, Village of
Fountain City, City of
Fox Lake, City of
Fox Lake Community
Fire Association
Fox Point, Village of
Fox West Regional Sewerage
Commission
Francis Creek, Village of
Frank L. Weyenberg Library,
Mequon – Thiensville
Franklin, City of
Frederic, Village of
Fremont, Village of
Friesland, Village of
Garners Creek Storm
Water Utility
Geneva Lake Law
Enforcement
Gillett, City of
Gilman, Village of
Glenbeulah, Village of
Goose Lake Watershed
District
Granton, Village of
Grantsburg, Village of
Gratiot, Village of

Greater Bayfield
Wastewater Treatment
Green Lake, City of
Green Lake Sanitary
District
Greenfield, City of
Gresham, Village of
Hales Corners, Village of
Hammond, Village of
Harrison, Village of
Hartland, Village of
Haugen, Village of
Hawkins, Village of
Hayward, City of
Hewitt, Village of
Highland, Village of
Hilbert, Village of
Hixton, Village of
Hobart, Village of
Hollandale, Village of
Holmen, Village of
Hortonville, Village of
Howards Grove,
Village of
Howards Grove
Volunteer Fire
Department
Hurley, City of
Hustisford, Village of
Hustler, Village of
Independence, City of
Ingram, Village of
Iola, Village of
Iron Ridge, Village of
Jefferson, City of
Jefferson Housing
Authority, City of
Johnson Creek,
Village of
Junction City, Village of
Kaukauna, City of
Kaukauna Utilities
Kegonsa Sanitary
District #2
Kekoskee, Village of
Kennan, Village of
Kewaskum, Village of

Kewaunee, City of
Kiel, City of
Kingston, Village of
Kohler, Village of
Kronenwetter, Village of
La Farge, Village of
La Valle, Village of
Lac La Belle, Village of
Ladysmith, City of
Lake Country Fire and Rescue
Department
Lake Delton, Village of
Lake Geneva, City of
Lake Hallie, Village of
Lake Mills, City of
Lake Nebagamon,
Village of
Lake Pewaukee Sanitary
District
Landfill Venture Group
League of Wisconsin
Municipalities
League of Wisconsin
Municipalities Mutual
Insurance
Linden, Village of
Little Chute, Village of
Little Elkhart Lake
Rehabilitation District
Livingston, Village of
Lodi, City of
Loganville, Village of
Lohrville, Village of
Lomira, Village of
Lone Rock, Village of
Luck, Village of
Luxemburg, Village of
Lyndon Station,
Village of
Lynxville, Village of
Madison Metropolitan
Sewerage District
Maiden Rock, Village of
Manawa, City of
Maribel, Village of
Marion, City of
Marquette, Village of

Marquette Communities
Joint Municipal Court
Marquette Fire District
Marshall, Village of
Marshfield, City of
Marshfield Utilities Electric
and Water Department
Mazomanie, Village of
McFarland, Village of
Medford, City of
Mellen, City of
Merrill, City of
Merrillan, Village of
Merrimac, Village of
Merton, Village of
Merton Community Fire
Department
Milltown, Village of
Milwaukee Area Domestic
Animal Control
Milwaukee Housing
Authority, City of
Mineral Point, City of
Mishicot, Village of
Montello, City of
Montello Joint Fire District
Montfort, Village of
Monticello, Village of
Mosinee, City of
Mosinee Fire District
Mount Calvary, Village of
Mount Horeb, Village of
Mukwonago, Village of
Municipal Court for
Western Waukesha
County
Muscoda, Village of
Muskego, City of
Nashotah, Village of
Necedah, Village of
Neillsville, City of
Nelsonville, Village of
Neosho, Village of
Neshkoro, Village of
New Holstein, City of
New Lisbon, City of
New Richmond, City of

Newburg, Village of
Niagara, City of
North Bay, Village of
North Fond du Lac,
Village of
North Freedom,
Village of
North Hudson,
Village of
North Prairie, Village of
North Shore Fire
Department
North Shore Water
Commission
Northern Waupaca
County Joint
Municipal Court
Norwalk, Village of
Oconomowoc, City of
Oconomowoc Lake,
Village of
Oconto, City of
Oconto Falls, City of
Oconto Falls Water and
Light Commission,
City of
Oregon, Village of
Orfordville, Village of
Orihula Sanitary District
Oshkosh, City of
Osseo, City of
Owen, City of
Oxford, Village of
Pabst Farms Joint
Stormwater Utility
District
Paddock Lake,
Village of
Palmyra, Village of
Pardeeville, Village of
Park Falls, City of
Park Ridge, Village of
Peppermill Lake
Management District
Pewaukee, City of
Pewaukee, Village of
Phillips, City of

Pikes Bay Sanitary District
Plain, Village of
Pleasant Prairie,
Village of
Pleasant Springs Sanitary
District
Polk County Housing Authority
Port Edwards, Village of
Portage, City of
Poynette, Village of
Prairie du Sac, Village of
Prairie Farm, Village of
Prairie Village Water Trust
Prentice, Village of
Prescott, City of
Princeton, City of
Randolph, Village of
Random Lake, Village of
Readstown, Village of
Redevelopment Authority of the
City of Milwaukee
Redevelopment Authority of the
City of Oshkosh
Redgranite, Village of
Reedsville, Village of
Reeseville, Village of
Rewey, Village of
Rib Lake, Village of
Rib Mountain Sanitary District
Rice Lake, City of
Rice Lake – Lake Protection &
Rehabilitation
Rice Lake Housing Authority
Richfield, Village of
Ridgeland, Village of
Ridgeway, Village of
Rio, Village of
Roberts, Village of
Rochester, Village of
Rock – Koshkonong Lake
District
Rock Springs, Village of
Rockdale, Village of
Rockland, Village of
Rosendale, Village of
Rothschild, Village of
Rudolph, Village of

Sauk City, Village of
Sauk Prairie Community
Recreation
Sauk Prairie Court
Commission
Sauk Prairie Police
Commission
Sauk Prairie Sewerage
Commission
Scandinavia, Village of
Shawano, City of
Sheboygan Water Utility
Shell Lake, City of
Shell Lake Housing
Authority, City of
Shorewood, Village of
Shorewood Hills, Village of
Siren, Village of
Sister Bay, Village of
Soldiers Grove, Village of
Solon Springs Development
Commission
Somerset, Village of
South Area Fire and
Emergency Response
District
South Wayne, Village of
Spencer, Village of
Spencer Area Fire and
Ambulance Commission
Spring Green, Village of
St. Cloud, Village of
St. Croix Falls, City of
Stevens Point Airport,
City of
Stevens Point Housing
Authority
Stevens Point Water and
Sewer
Sturgeon Bay, City of
Sturgeon Bay Utilities
Sturtevant, Village of
Suamico, Village of
Sullivan, Village of
Summit, Village of
Suring, Village of

Sussex, Village of and
Pauline Haass Public
Library
Tennyson, Village of
Theresa, Village of
Thiensville, Village of
Thorp, City of
Tomahawk, City of
Trempealeau, Village of
Turtle Lake, Village of
Twin Lakes, Village of
Unity, Village of
Upper St. Croix Lake
Sanitary District
Valders, Village of
Vanguard Electric
Commission
Vesper, Village of
Viola, Village of
Waldo, Village of
Wales, Village of
Walworth, Village of
Washburn, City of
Waterford, Village of
Waterloo, City of
Watertown, City of
Watertown Housing
Authority
Waukesha, City of
Waukesha Water Utility
Waunakee, Village of
Waupaca, City of
Wausaukee, Village of
Wautoma, City of
Wauzeka, Village of
Webster, Village of
West Bend, City of
West Central Wisconsin
Bio Solids
West Milwaukee,
Village of
West Salem, Village of
Western Lakes Fire
District
Westfield, Village of
Weston, Village of
Weyauwega, City of

Wheeler, Village of
Whitehall, City of
Whitelaw, Village of
Wind Point, Village of
Windsor, Village of
Winneconne, Village of
Wisconsin Dells – Lake Delton
Sewerage Commission
Wisconsin Rapids, City of
Wisconsin Rapids Water Works
and Lighting Commission
Withee, Village of
Wolf River Sanitary District
Wrightstown, Village of
Wyocena, Village of

STATEMENT OF VALUES

MUNICIPAL PROPERTY INSURANCE COMPANY

Coverage Amount - 32,962,067

Site	Bldg	Description	Year Built	Floors	Square Footage	Building CRN	Content CRN
1 FIRE STATION							
	1	FIRE STATION 150 Lawn Street Hartland WI 53029	1964	1	8,960	\$1,915,080	\$458,136
	2	SURVIVE ALIVE HOUSE 150 LAWN STREET HARTLAND WI 53029	2012	2	2,320	\$204,816	\$9,461
	FIRE STATION (1) Total					\$2,119,896	\$467,597
2 MUNICIPAL BUILDING							
	1	MUNICIPAL BUILDING 210 Cottonwood Avenue Hartland WI 53029	1980	3	27,376	\$6,258,641	\$682,114
	2	POLICE DEPT GARAGE 210 COTTONWOOD AVE. HARTLAND WI 53029	2012	1	8,850	\$420,972	\$5,839
	MUNICIPAL BUILDING (2) Total					\$6,679,613	\$687,953
3 MUNICIPAL GARAGE							
	1	MUNICIPAL GARAGE 701 Progress Drive Hartland WI 53029	1986	1	24,196	\$3,147,771	\$450,602
	2	SALT DOME 701 PROGRESS DRIVE HARTLAND WI 53029	1980	1	5,026	\$232,053	\$16,195
	3	COLD STORAGE BUILDING 701 PROGRESS DRIVE HARTLAND WI 53029	2009	1	3,200	\$382,752	\$47,577
	Property in the open						\$107,885
	MUNICIPAL GARAGE (3) Total					\$3,762,576	\$622,259
4 HARTBROOK PARK							
	1	RESTROOM HARTLAND WI 53029	1980	1	378	\$113,750	\$0
	Property in the open						\$133,700
	HARTBROOK PARK (4) Total					\$113,750	\$133,700
5 NIXON PARK							
	1	RESTROOM 175 EAST PARK STREET HARTLAND WI 53029	1999	1	441	\$116,564	\$0
	2	WARMING HOUSE 175 EAST PARK STREET HARTLAND WI 53029	1980	1	382	\$46,536	\$0
	3	CONCESSION STAND 175 EAST PARK STREET	1980	1	800	\$93,109	\$10,439

STATEMENT OF VALUES

MUNICIPAL PROPERTY INSURANCE COMPANY

Coverage Amount - 32,962,067

Site	Bldg	Description	Year Built	Floors	Square Footage	Building CRN	Content CRN
		HARTLAND WI 53029					
	4	FINE ART CENTER 175 EAST PARK STREET HARTLAND WI 53029	1994	1	2,388	\$386,920	\$0
		Property in the open					\$705,498
		NIXON PARK (5) Total				\$643,129	\$715,937
6		BARK RIVER PARK					
	1	CONCESSION STAND HARTLAND WI 53029	1980	1	800	\$93,109	\$0
		Property in the open					\$95,301
		BARK RIVER PARK (6) Total				\$93,109	\$95,301
7		PUMPHOUSE #2					
	1	PUMPHOUSE #2 922 SUNNYSLOPE ROAD HARTLAND WI 53029	1956	1	560	\$86,605	\$101,744
		PUMPHOUSE #2 (7) Total				\$86,605	\$101,744
8		PUMPHOUSE #3					
	1	PUMPHOUSE #3 570 Progress Drive Hartland WI 53029	1974	1	1,814	\$1,528,831	\$15,271
		Property in the open					\$759,286
		PUMPHOUSE #3 (8) Total				\$1,528,831	\$774,557
9		PUMPHOUSE #4					
	1	PUMPHOUSE #4 520 PENBROOK WAY HARTLAND WI 53029	1972	1	480	\$173,213	\$60,587
		PUMPHOUSE #4 (9) Total				\$173,213	\$60,587
10		PUMPHOUSE #5					
	1	PUMPHOUSE #5 901 MANCHESTER COURT HARTLAND WI 53029	1972	1	1,828	\$310,235	\$502,987
		PUMPHOUSE #5 (10) Total				\$310,235	\$502,987
11		COVENTRY WATER TANK					
		Property in the open					\$794,101
		COVENTRY WATER TANK (11) Total				\$0	\$794,101
12		HILL ST. WATER TANK					
		Property in the open					\$794,101
		HILL ST. WATER TANK (12) Total				\$0	\$794,101
13		CASTLE PARK					

STATEMENT OF VALUES

MUNICIPAL PROPERTY INSURANCE COMPANY

Coverage Amount - 32,962,067

Site	Bldg	Description	Year Built	Floors	Square Footage	Building CRN	Content CRN
		Property in the open					\$39,205
		CASTLE PARK (13) Total				\$0	\$39,205
14		BARK RIVER					
		Property in the open					\$13,960
		BARK RIVER (14) Total				\$0	\$13,960
15		JOLIET PARK					
		Property in the open					\$41,698
		JOLIET PARK (15) Total				\$0	\$41,698
16		PENBROOK PARK					
		Property in the open					\$139,431
		PENBROOK PARK (16) Total				\$0	\$139,431
17		SUNNYSLOPE					
		Property in the open					\$1,813
		SUNNYSLOPE (17) Total				\$0	\$1,813
18		LIBRARY					
	1	LIBRARY 110 East Park Street Hartland WI 53029	2012	1	19,500	\$4,218,153	\$2,239,776
		LIBRARY (18) Total				\$4,218,153	\$2,239,776
19		BRISTLECONE TOWER					
		Property in the open					\$948,186
		BRISTLECONE TOWER (19) Total				\$0	\$948,186
20		ARLENE DRIVE LIFTSTATION					
	1	GENERATOR BUILDING 1800 ARLENE DRIVE HARTLAND WI 53029	1995	1	196	\$40,000	\$31,198
		Property in the open					\$31,277
		ARLENE DRIVE LIFTSTATION (20) Total				\$40,000	\$62,475
21		CENTENNIAL PARK					
	1	Restrooms 700 Hwy K Hartland WI 53029	2014	1	720	\$188,683	\$0
		Property in the open					\$95,358
		CENTENNIAL PARK (21) Total				\$188,683	\$95,358
22		LACS					
	1	CELLULAR TOWER SITE 665 HILL STREET	1996	1	144	\$37,462	\$1,826

STATEMENT OF VALUES
MUNICIPAL PROPERTY INSURANCE COMPANY
 Coverage Amount - 32,962,067

Site	Bldg	Description	Year Built	Floors	Square Footage	Building CRN	Content CRN
		HARTLAND WI 53029					
		LACS (22) Total				\$37,462	\$1,826
23		WAYSIDE					
		Property in the open					\$107,817
		WAYSIDE (23) Total				\$0	\$107,817
24		PUMPHOUSE #6					
	1	PUMPHOUSE # 6 360 SUNSHINE DRIVE HARTLAND WI 53029	2006	1	1,826	\$332,316	\$272,102
		PUMPHOUSE #6 (24) Total				\$332,316	\$272,102
25		HILL ST. TOWER - FENCED IN AREA					
		Property in the open					\$22,913
		HILL ST. TOWER - FENCED IN AREA (25) Total				\$0	\$22,913
26		Cottonwood Ave. Municipal Parking Lot					
		Property in the open					\$20,200
		Cottonwood Ave. Municipal Parking Lot (26) Total				\$0	\$20,200
27		WINDRUSH					
	1	BOOSTER STATION OFF JUNGBLUTH WI		1	540	\$575,700	\$0
		Property in the open					\$70,700
		WINDRUSH (27) Total				\$575,700	\$70,700
28		PITO / CE THROUGHOUT					
		Property in the open					\$2,230,512
		PITO / CE THROUGHOUT (28) Total				\$0	\$2,230,512
		Building Subtotal					\$20,903,271
		Contents Subtotal					\$4,905,854
		Property in the Open Subtotal					\$7,152,942
		Building, Contents and PITO Total					\$32,962,067

PROPERTY IN THE OPEN

MUNICIPAL PROPERTY INSURANCE COMPANY

Site	Description	New Cost of Replacement
3	MUNICIPAL GARAGE	
	Above ground fuel tanks and overhang	\$75,000
	PICNIC TABLE	\$811
	FENCE, CHAINLINK, 6' & OVER	\$32,074
	MUNICIPAL GARAGE (3) TOTAL	\$107,885
4	HARTBROOK PARK	
	PICNIC PAVILION	\$19,323
	FENCE, WD UNDER 6'	\$7,020
	FENCE, CHNLNK 6' & OVER	\$29,878
	PLAYSTRUCTURE, METAL/PLASTIC	\$38,541
	Baseball Dugouts	\$11,798
	Volleyball Court and Net	\$500
	BLEACHER, ALUM 15' 5TIER	\$7,114
	PICNIC TABLE	\$4,066
	BARBECUE, STEEL	\$525
	SWING, BELT	\$2,337
	WHIRL	\$1,724
	BENCH, PARK ALUM	\$3,659
	GOAL, BASKETBALL DBL	\$1,523
	BACK STOP	\$5,692
	HARTBROOK PARK (4) TOTAL	\$133,700
5	NIXON PARK	
	Picnic Tables	\$6,458
	BENCH, PARK ALUMINUM	\$3,048
	WHIRL	\$2,640
	BOUNCER, ANIMAL	\$1,015
	TENNIS COURT, DOUBLE	\$48,803
	SLIDE, METAL	\$1,221
	SWING, BELT	\$2,337
	BARBECUE, STEEL	\$1,323
	PICNIC TABLE	\$17,488
	BLEACHER, ALUMINUM 16' 10TIER	\$15,172
	PICNIC PAVILION	\$25,000
	SPLASH PAD	\$388,086
	PICNIC PAVILION	\$25,000
	PLAYSTRUCTURE	\$39,590
	SWING, BELT	\$4,459
	JUNGLE GYM (ROPE CLIMBER)	\$22,761
	2 DUGOUTS	\$2,020
	(2) Park Shelter	\$40,000
	BATTING CAGE	\$7,000
	POWER BOX	\$5,000
	(3) DRINKING FOUNTAINS	\$700
	Playstructure, metal plastic	\$20,698
	BALANCE BEAM	\$470
	SNAKE BEAM	\$596
	PARALLEL BARS	\$605

PROPERTY IN THE OPEN

MUNICIPAL PROPERTY INSURANCE COMPANY

Site	Description	New Cost of Replacement
	FENCE, CHAINLINK UNDER 6'	\$8,877
	FENCE, CHAINLINK 6' & OVER	\$9,439
	BACKSTOP	\$5,692
	NIXON PARK (5) TOTAL	\$705,498
6	BARK RIVER PARK	
	PICNIC PAVILION	\$36,602
	BLEACHER, ALUMINUM 16' /3TIER	\$2,274
	PICNIC TABLE	\$6,099
	BENCH, PARK, ALUM	\$607
	FENCE, WD UNDER 6'	\$2,955
	FENCE, CHNLNK 6' & OVER	\$24,786
	BENCH, PLASTIC/ALUMINUM	\$9,784
	BLEACHER, ALUM. 16'/5TIER	\$11,386
	Chainlink Fence under 6'	\$808
	BARK RIVER PARK (6) TOTAL	\$95,301
8	PUMPHOUSE #3	
	TANK, WATER, B/G CONCRETE	\$161,623
	TANK, WATER, B/G CONCRETE	\$569,397
	TRANSFORMER-500KVA, 480V	\$28,266
	PUMPHOUSE #3 (8) TOTAL	\$759,286
11	COVENTRY WATER TANK	
	TNK,WTR ELEV SPHEROID	\$794,101
	COVENTRY WATER TANK (11) TOTAL	\$794,101
12	HILL ST. WATER TANK	
	TNK,WTR ELEV SPHEROID	\$794,101
	HILL ST. WATER TANK (12) TOTAL	\$794,101
13	CASTLE PARK	
	SWING, BELT	\$2,337
	SLIDE, METAL	\$1,220
	WHIRL-C	\$1,724
	BENCH, PARK ALUM	\$1,221
	PLAYSTRUCTURE, PLASTIC	\$10,513
	PICNIC TABLE	\$1,624
	Pavilion	\$17,170
	BOUNCER, ANIMAL- 2	\$572
	SEESAW	\$1,717
	SANDBOX SHOVEL	\$1,107
	CASTLE PARK (13) TOTAL	\$39,205
14	BARK RIVER	
	RETAINING WALL	\$11,955
	BENCH, PARK ALUMINUM	\$305

PROPERTY IN THE OPEN

MUNICIPAL PROPERTY INSURANCE COMPANY

Site	Description	New Cost of Replacement
	PICNIC TABLE	\$814
	FENCING, WD UNDER 6'	\$886
	BARK RIVER (14) TOTAL	\$13,960
15	JOLIET PARK	
	PICNIC TABLE	\$405
	BENCH, PARK ALUMINUM	\$1,221
	GOAL, BASKETBALL SINGLE	\$1,015
	BACKSTOP	\$2,846
	FENCE, CHNLNK UNDER 6'	\$3,730
	PLAYSTRUCTURE, METAL/PLASTIC	\$29,648
	SWING, BELT - 2 SEATS	\$1,116
	Whirl	\$1,717
	JOLIET PARK (15) TOTAL	\$41,698
16	PENBROOK PARK	
	PLAYSTRUCTURE MEDIUM	\$28,646
	PICNIC TABLE	\$3,659
	BLEACHER, ALUM 15' 5TIER	\$7,114
	PICNIC PAVILION	\$20,000
	FENCE, CHNLNK UND 6'	\$6,674
	FENCE, CHNLNK 6' & OVER	\$14,226
	BACKSTOP	\$2,846
	GOAL, BASKETBAL DBL	\$1,523
	BENCH, PARK ALUMINUM	\$2,744
	BOUNCER, ANIMAL	\$2,028
	TENNIS COURT, DOUBLE	\$48,803
	SWING, BELT	\$1,168
	PENBROOK PARK (16) TOTAL	\$139,431
17	SUNNYSLOPE	
	BENCH, PARK ALUM	\$305
	FENCE, WD UNDER 6'	\$1,508
	SUNNYSLOPE (17) TOTAL	\$1,813
19	BRISTLECONE TOWER	
	TANK, WATER, ELEVATED	\$948,186
	BRISTLECONE TOWER (19) TOTAL	\$948,186
20	ARLENE DRIVE LIFTSTATION	
	PACKAGE LIFT STATION	\$31,277
	ARLENE DRIVE LIFTSTATION (20) TOTAL	\$31,277
21	CENTENNIAL PARK	
	FENCING-CHAINLINK	\$4,066
	BACKSTOP	\$5,008
	BLEACHER, ALUMINUM	\$7,641

PROPERTY IN THE OPEN

MUNICIPAL PROPERTY INSURANCE COMPANY

Site	Description	New Cost of Replacement
	Baseball dugouts	\$11,798
	ALUMINUM FOOTBALL BLEACHERS	\$15,150
	BARBECUE, STEEL	\$586
	VOLLEYBALL COURT AND NET	\$500
	FENCING-CHAINLINK	\$5,473
	PARK BENCH	\$1,171
	PICNIC TABLE	\$7,037
	PLAYSTRUCTURE	\$25,022
	GOAL, FOOTBALL	\$2,634
	(2) BENCH, PLAYERS	\$400
	BLEACHER, ALUMINUM	\$7,641
	SWING, BELT	\$1,231
	CENTENNIAL PARK (21) TOTAL	\$95,358
23	WAYSIDE	
	Chimney Swift Roost	\$84,699
	2 Wood Picnic Tables	\$808
	PICNIC PAVILION	\$22,310
	WAYSIDE (23) TOTAL	\$107,817
25	HILL ST. TOWER - FENCED IN AREA	
	RETAINING WALL	\$13,750
	CABLE BRIDGE W/CABLE	\$1,717
	FENCING - CHAIN LINK, 6 FT W/SLATS	\$6,302
	METAL UTILITY PANNEL SUPPORT	\$572
	CONCRETE PAD	\$572
	HILL ST. TOWER - FENCED IN AREA (25) TOTAL	\$22,913
26	Cottonwood Ave. Municipal Parking Lot	
	Retaining Wall	\$20,200
	Cottonwood Ave. Municipal Parking Lot (26) TOTAL	\$20,200
27	WINDRUSH	
	MICRO BOOSTER	\$70,700
	WINDRUSH (27) TOTAL	\$70,700
28	PITO / CE THROUGHOUT	
	6 PEDESTRIAN FOOT BRIDGES	\$585,800
	FIRE HYDRANT	\$959,401
	STREET LIGHTING-16'HT/ 2LMPS	\$113,875
	FIRE HYDRANT	\$37,918
	FOUR WINDS WEST LIFT STATION	\$227,250
	VAULT, LIFT STATION -SHADOWRIDGE	\$118,209
	VAULT LIFT STATION-WOODLANDS CT.	\$86,234
	TANK, WASTEOIL A/G	\$2,477
	FUEL TANK OIL A/G	\$8,049
	VAULT LIFT STN-RUSTIC LANE	\$31,517
	VAULT LIFT STATION-CRYSTAL DR	\$29,891

**PROPERTY IN THE OPEN
MUNICIPAL PROPERTY INSURANCE COMPANY**

Site	Description	New Cost of Replacement
	VAULT LIFT STN-BRADFORD WAY	\$29,891
	PITO / CE THROUGHOUT (28) TOTAL	\$2,230,512
PROPERTY IN THE OPEN TOTAL		\$7,152,942

CONTRACTOR'S EQUIPMENT MUNICIPAL PROPERTY INSURANCE COMPANY

Description	RCN Subject
2010 TNT SLC-29 TNT Rescue Cutter	\$4,656
2013 TNT S-100-28 TNT Rescue Tool Spreader	\$5,491
2013 TNT TLS-50 TNT Rescue Telescoping Ram	\$3,910
2013 TNT Hose TNT Rescue Tools Extension Hose	\$569
2013 TNT Twim Slmo Pump TNT Rescue "Accelerator"	\$4,506
2013 TNT Red Hose TNT Rescue Tools Extension Hose	\$569
2013 TNT Hand Pump TNT Hand Pump	\$1,813
2013 TNT Rescue Shackle TNT Rescue Shackle	\$363
2012 Toro 2500 Toro Topdresser Mower	\$10,178
2012 Bobcat SGX60 Stump Grinder Stump Grinder	\$8,926
2013 John Deere 4520 John Deere Tractor and accessories	\$42,088
2009 JOHN DEERE A25 TRACTOR FLAIL ATTACHMENT	\$10,262
2011 JOHN DEERE 1445 TRACTOR	\$19,926
2003 BUSH HOG 11' BUSH HOG	\$16,767
2007 JOHN DEER JD1435 MOWER	\$16,528
2001 ODB SLC800 SLC8 LEAF SUCKER	\$28,909
2007 BOBCAT S-300 SKIDSTEER LOADER	\$26,795
2003 JOHN DEERE JD4610 TRACTOR	\$36,765
2010 JOHN DEERE 3720 MOWER	\$28,398
2010 JOHN DEERE 3111 SNOWBLOWER	\$5,193
2010 JOHN DEERE 03925 LOADER	\$4,622
2010 JOHN DEERE 3562 SNOW GROOMING EQUIPMENT	\$4,710
2010 JOHN DEERE 3339 TILLER	\$2,196
2002 ODB SCL800TM-20 LEAF SUCKER	\$30,571
2009 BUSH HOG TD1100 MOWER BUSH HOG	\$11,559
2002 CARGO EXPRESS CE716MH CONFINED SPACE RESCUE TRAILER	\$5,940
2012 CRONKHITE 2900EA CRONKHITE TRAILER	\$8,868
2011 SCAG TURF TIGER STT61V-28CAT MOWER	\$17,602
2012 SCAG STT-CS61 BAGGER	\$3,087
2012 BOBCAT SG60 STUMP CUTTER	\$9,005
2011 MFWD DOM IT4 TRACTOR	\$34,476
2011 JOHN DEERE JD 59 SNOWBLOWER	\$4,606
2012 JOHN DEERE OT 72 POLY BRUSH	\$4,811
2014 John Deere 1445 31hp Diesel mower and deck	\$21,151
2008 CASE 621E FRONT END LOADER	\$159,864
2004 VERMEER BRUSH CHIPPER	\$39,141
2003 FAIR SNOWCRETE SNOW BLOWER	\$76,048
2001 JOHN DEERE 4300 TRACTOR	\$35,179
2004 ONAN GENERATOR	\$27,485
1996 ONAN 35DGBB GENERATOR	\$20,823
1991 GME LIT BE19217 TRENCH SUPPORT SHIELD	\$9,158
1988 BUETHLING B100 ROLLER	\$13,443
1988 ONAN DGFA-L GENERATOR-150T	\$49,695
1992 INGERSOLL RAND 185 AIR COMPRESSOR	\$17,643
2017 Bobcat E55 2017 Bobcat Excavator w/Hydraulic breaker	\$69,132
2013 TNT Accelerator TNT Rescue Accelerator Pump	\$5,904
2013 Freightliner Street Sweeper SN: 1FVACXDT00HFB1565	\$210,000

CONTRACTOR'S EQUIPMENT TOTAL	\$894,546
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LWMMI - Auto Physical Damage Application

Municipality: Hartland, Village of

Effective Date: April 1, 2018

Expiration Date: April 1, 2019

Both Comprehensive and Collision coverages will be provided based on the coverage type selected below, either Replacement Cost (RC) or Actual Cash Value (ACV)

Signature for the Municipality - only required for new business _____

Date _____

Vehicle Schedule (attach additional schedules if needed and enter the total on the last line)

Year	Make	Model	Vehicle Type	VIN#	Dept. (optional) No Liab Charge	Zip Code (Garaged at Night)	Parked Inside (i) or Outside (o)	Is Garage Location in a Flood Zone?	Deductible	(1) Original Cost New	Coverage Type (Replacement Cost or Actual Cash Value)
1938	Ford	Pumper	ANTIQU	BB4551112		53029	I	No	\$500.00	\$2,415.00	Stated Value
1995	Spartan	Pumper	FIRE-OTHER	4S7DT9T0X SC017719	FD	53029	I	No	\$1,000.00	\$181,884.00	Replacement Cost
1998	Ford	SCIT Truck	PICKUP	1FDYF80E0 WVA20039	PD	53029	O	No	\$1,000.00	\$25,000.00	Replacement Cost
1998	Spartan	Pumper	FIRE-OTHER	4S7CT8192 WC028789	FD	53029	I	No	\$1,000.00	\$178,000.00	Replacement Cost
2000	Ford	F450 Dump	DMP-TRUCK	1FDXF48F6 YEC80008	DPW	53029	I	No	\$1,000.00	\$31,970.00	Replacement Cost
2000	Peterbilt	Ladder Truck	FIRE-OTHER	2NPNHDX8 YM533339	FD	53029	I	No	\$1,000.00	\$310,000.00	Replacement Cost
2001	Freightliner	FL80 Dump	DMP-TRUCK	1FVABXAK8 1HK00736	DPW	53029	I	No	\$1,000.00	\$40,710.00	Replacement Cost
2002	Freightliner	FL80 Dump	DMP-TRUCK	1FVABXAK3 2HK96275	DPW	53029	I	No	\$1,000.00	\$68,505.00	Replacement Cost
2003	Ford	F250 Pickup	PICKUP	1FTNF20L53 EC10367	DPW	53029	I	No	\$1,000.00	\$18,400.00	Replacement Cost
2003	Ford	F250 Pickup	PICKUP	1FTNF20L73 EC10368	DPW	53029	I	No	\$1,000.00	\$18,400.00	Replacement Cost
2003	Freightliner	FL80 Dump	DMP-TRUCK	1FVABXAK9 3HM06506	DPW	53029	I	No	\$1,000.00	\$87,235.00	Replacement Cost
2005	Freightliner	M2106 Dump	DMP-TRUCK	1FVACYDC4 6HV52940	DPW	53029	I	No	\$1,000.00	\$87,965.00	Replacement Cost
2007	Ford	F350 Pickup	PICKUP	1FTWF3052 8EA65971	DPW	53029	I	No	\$1,000.00	\$46,908.00	Replacement Cost
2007	Freightliner	Dump Truck	DMP-TRUCK	1FVACYDC4 7HX42531	DPW	53029	I	No	\$1,000.00	\$83,677.00	Replacement Cost
2007	Ford	Bucket Truck	DMP-TRUCK	3FRXF75TX 7V459002	DPW	53029	I	No	\$1,000.00	\$47,410.00	Replacement Cost
2008	Ford	F350 Pickup	FIRE-OTHER	1FTWF3152 8EA79285	FD	53029	I	No	\$1,000.00	\$34,098.00	Replacement Cost
2008	Ford	Road Rescue	RESCUE	1FDXF46R3 8EB87044	FD	53029	I	No	\$1,000.00	\$138,529.00	Replacement Cost
2009	Ford	Escape	POLICE	1FMCU5930 9KA17910	FD	53029	O	No	\$1,000.00	\$30,055.00	Replacement Cost
2009	Ford	F150	PICKUP	1FTRF12W7 9KA97079	DPW	53029	I	No	\$1,000.00	\$15,581.00	Replacement Cost
2009	Spartan	Pumper	FIRE-OTHER	4S7AU2B99 9C01014	FD	53029	I	No	\$1,000.00	\$328,507.00	Replacement Cost
2009	Peterbilt	Dump Truck	DMP-TRUCK	2NPRJN8X4 AM793285	DPW	53029	I	No	\$1,000.00	\$117,462.00	Replacement Cost
2011	Ford	Ranger	PICKUP	1FTKR1AE9 BPA03052	DPW	53029	I	No	\$1,000.00	\$17,378.00	Replacement Cost
2011	Chevrolet	Impala	FIRE-OTHER	2G1WD5EM XB1210483	FIRE	53029	I	No	\$1,000.00	\$19,607.00	Replacement Cost
2011	Ford	F350 Truck	PICKUP	1FD8X3ET7	WATER	53029	I	No	\$1,000.00	\$50,000.00	Replacement Cost
2011	Chevrolet	Impala	POLICE	2G1WD5EM 0B1211478	PD	53029	O	No	\$1,000.00	\$19,150.00	Replacement Cost
2012	Mack	GU812	DMP-TRUCK	1M2AX30C7 DM001443	DPW	53029	I	No	\$1,000.00	\$160,806.00	Replacement Cost
2012	Cronkrite	Trailer for Bobcat	TRAILER	473292827C 1000137	Liab Only - No charge	53029	I	No	\$500.00	\$0.00	None - No APD, Liabil
2013	Mack	GU712	DMP-TRUCK	1M2AX28C5 EM001831	DPW	53029	I	No	\$1,000.00	\$166,000.00	Replacement Cost
2013	Ford	Explorer	POLICE	1FM5K8AR2 DGB90498	PD	53029	I	No	\$1,000.00	\$25,798.00	Replacement Cost
2013	Ford	F-350 Truck	PICKUP	1FDRF3E68 DEA57040	WATER	53029	O	No	\$1,000.00	\$50,000.00	Replacement Cost

Total from additional schedules (if needed): \$2,023,569.00

Policy Totals: \$4,403,019.00

(1) Original Cost New (OCN) is the retail cost the original purchaser paid for the vehicle. This includes the value before any credit for a trade-in.

LWMMI - Auto Physical Damage Vehicle Schedule Continued

Year	Make	Model	Vehicle Type	VIN#	Dept. (optional)	Zip Code (Garaged at Night)	Parked Inside (i) or Outside (o)	Is Garage Location in a Flood Zone?	Deductible	(1) Original Cost New	Coverage Type (Replacement Cost or Actual Cash Value)
2013	Ford	F-450 Lifeline	RESCUE	1FDUF4HT11DEA57382	FD	53029	I	No	\$1,000.00	\$175,620.00	Replacement Cost
2013	Ford	F-150 Truck	PICKUP	1F1NF1C8DKE30119	DPW	53029	I	No	\$1,000.00	\$17,425.00	Replacement Cost
2013	Ford	Escape	PICKUP	1FMCU9G91DUC72674	ADM	53029	O	No	\$1,000.00	\$25,025.00	Replacement Cost
2014	Chevrolet	Silverado	POLICE	1GCVKPEC6E2769926	PD	53029	O	No	\$1,000.00	\$28,575.00	Replacement Cost
2014	Ford	Escape	PICKUP	1FMCU9G98EUC46168	DPW	53029	O	No	\$1,000.00	\$24,498.00	Replacement Cost
2014	Aluma	Utility Trailer	TRAILER	TYGUS1018FB111384	NO Charge - LIAB ONLY	53029	O	No	\$500.00	\$0.00	None - No APD, Liabili
2015	Chevrolet	Impala	PASSENGER	2G1WDSE31F1155712		53029	O	No	\$1,000.00	\$20,570.00	Replacement Cost
2015	Chevrolet	Impala	PASSENGER	2G1WDSE34F1154411		53029	O	No	\$1,000.00	\$20,570.00	Replacement Cost
2016	Pace	Enclosed Trailer 6x10	TRAILER	53BPTEA15HA027051	FD - Liab Only	53029	O	No	\$500.00	\$0.00	None - No APD, Liabili
2016	Ford	Explorer	POLICE	1FM5K8AR0GGB87602	PD	53029	O	No	\$1,000.00	\$28,324.00	Replacement Cost
2016	Ford	F350 SD	PICKUP	1FDRF3F60GEC33713	DPW	53029	O	No	\$1,000.00	\$29,847.00	Replacement Cost
2016	Vactor	2100 Plus	DMP-TRUCK	1FVHG3CY8GHW9359	DPW	53029	I	No	\$1,000.00	\$394,673.00	Replacement Cost
2016	Aluma	Utility Trailer	TRAILER	TYGUS1211GB144129	Liability only	53029	O	No	\$500.00	\$0.00	None - No APD, Liabili
2016	Ford	F150	PICKUP	1FTMF1CF7CKD6186	DPW	53029	O	No	\$1,000.00	\$29,365.00	Replacement Cost
2016	Ford	Explorer	POLICE	1FM5K8AR5GCC15091	PD	53029	O	No	\$1,000.00	\$28,324.00	Replacement Cost
2017	Rosenbauer	Ladder Truck	FIRE-OTHER	5AF3E1717GWM11602	FD	53029	I	No	\$1,000.00	\$1,022,046.00	Replacement Cost
2017	Ford	F350	PICKUP	1FT1RF3A89HEC69252	DPW	53029	O	No	\$1,000.00	\$30,536.00	Replacement Cost
2017	Ford	F550	PICKUP	1FDUF5HT4HEC69253	DPW	53029	O	No	\$1,000.00	\$81,171.00	Replacement Cost
2017	Ford	Explorer	POLICE	1FM5K8AR4HGB83204	PD	53029	I	No	\$1,000.00	\$33,500.00	Replacement Cost
2017	Ford	Explorer	POLICE	1FM5K8AR2HGB83203	PD	53029	I	No	\$1,000.00	\$33,500.00	Replacement Cost
Totals for this page:										\$2,023,569.00	