

POLICE AND FIRE COMMISSION AGENDA
TUESDAY, MAY 8, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – President Lopnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of April 10, 2018 and April 14, 2018.
2. Election of Officers.
3. Police Department Update and Monthly Report
4. Fire Department Update and Monthly Report
5. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to review applications submitted for position of Police Chief, discuss questions that will be utilized in the Police Chief hiring process and to adjourn thereafter without reconvening into open session pursuant to §19.95(2). [ROLL CALL VOTE]

Darlene Igl
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, April 10th, 2018
7:00 P.M.
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:00 PM Meeting called to order by Commission President Loppnow
 - Commission Secretary Redlin read the roll for attendance
 - Present : Commissioners Loppnow, Redlin, Rebholz , Wojciechowski
 - Absent : Commissioner Riesinger, excused
 - Also in attendance : Acting Chief of Police Rosario J. Collura, Fire Chief David Dean, Lieutenant of Police Brian D. DeBarge
 - Pledge of Allegiance led by Commissioner Loppnow.
 - Commission President Loppnow made an Announcement that *two* Closed Sessions will be held; one at the conclusion of the regular agenda items, this in order to conduct interview(s) for Fire Department Candidate(s), and another related to the hiring of a Police Officer, after which the Commission will Adjourn upon exit from Closed Session.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meeting held on March 13th, 2018
 - a. Motion by Commissioners Rebholz / Loppnow to approve the Hartland Police & Fire Commission minutes for the meeting of March 13th, 2018. The motion carried on the unanimous vote of the Commissioners present.
 2. Police Department Update and Monthly Report – Acting Chief of Police Rosario J. Collura
 - a. Chief Collura distributed and reviewed a synoptic Village of Hartland Police Department “call for Service” report which covered the period through 03/31/2018. The Chief commented that the HPD has been “busy” of late.
 - b. The Chief reported that the two new squads should be “ready for service” soon. The current plan is to auction the older Chevy Impalas thereafter.
 - c. According to Chief Collura the project to update and replace the in-squad radio equipment is culminating now, as well. The expectation is that the old radios may be “donated” to an agency which can find a use for them.
 - d. Chief Collura reported that the current plan calls for Captain Stacy Kelsey to return from maternity leave around the end of May, 2018.

3. Fire Department Update and Monthly Report – Fire Chief David Dean

- a. The Chief distributed printed reports of Ambulance Runs and Fire Calls for the Month of March, 2018, noting the number of Fire Calls during the period ... 20, along with 43 EMS calls.
- b. Chief Dean also reported that the Hartland Firefighters' Association Fund Raiser, which was held at Rustic Manor on March 24th, 2018, was a success, with over \$8,000 generated for the HFD Department
- c. Chief Dean reported that the new ambulance is due in "soon", with the final step being the transfer of HFD owned equipment to the new vehicle.
- d. Chief Dean was pleased to relate that the HFD had plans to fulfill a "wish" expressed by a little 3 year old Hartland Village resident and will pay him a courtesy "visit" , engine and all, on April 21st, if at all possible.

N.B. Acting Chief of Police Rosario J. Collura and Lieutenant of Police Brian D. DeBarge exited the meeting at 7:11 PM

4. Consideration of a Motion to Adjourn into Closed Session

Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to interview candidate(s) for Firefighter [ROLL CALL VOTE]

On motion of Commissioners Redlin / Wojciechowski to *enter* closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow "yes", Redlin "yes", Rebholz "yes", Wojciechowski "yes"

The commission *entered* closed session at 7:12 PM

On motion of Commissioners Wojciechowski / Loppnow the roll call vote to *exit* closed session was taken as follows:

Commissioners Loppnow "yes", Redlin "yes", Rebholz "yes", Wojciechowski "yes"

The Commission *exited* closed session at 7:26 PM

Commissioners Wojciechowski / Rebholz made a Motion to recommend, to Fire Chief Dean, the Fire Department applicant /candidate interviewed during the Closed Session, Karl Anthony Debelak, for further consideration as a new Village of Hartland Fire Department Employee. The motion carried on the unanimous vote of the Commissioners present.

N.B. Fire Chief David Dean exited the meeting at 7:28 PM

N.B. Acting Chief of Police Rosario J. Collura and Lieutenant of Police Brian D. DeBarge re-entered the meeting at 7:28 PM

5. Consideration of a Motion to Adjourn into Closed Session

Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility related to hiring of Police Officer and to adjourn thereafter without reconvening into open session pursuant to §19.95(2).
[ROLL CALL VOTE]Adjournment

On motion of Commissioners Redlin / Wojciechowski to *enter* closed session, the roll call vote to enter closed session was taken as follows:

Commissioners Loppnow "yes", Redlin "yes", Rebholz "yes", Wojciechowski "yes"

The commission *entered* closed session at 7:29 PM

On motion of Commissioners Loppnow / Rebholz the roll call vote to *exit* closed session *and adjourn* was taken as follows:

Commissioners Loppnow "yes", Redlin "yes", Rebholz "yes", Wojciechowski "yes"

The Commission *exited* closed session *and adjourned* at 8:32 PM

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President

Village Of Hartland
Board of Police & Fire Commissioners
Meeting Minutes
Saturday April 14, 2018
8:00 A.M. [special time]
Board Room, Municipal Building, 210 Cottonwood Avenue

- 8:00 A.M. Meeting called to order by Commission President Loppnow
- Commissioner Riesinger read roll call for attendance
 - Present: Commissioners Loppnow, Rebholz, Wojciechowski, Riesinger
 - Absent: Commissioner Redlin, excused
 - Also in attendance: Interim Police Chief – Rosario J. Collura, Captain – Stacy V. Kelsey, Lieutenant – Brian D. DeBarge
- Pledge of Allegiance led by Commission President Loppnow.
- Consideration of a motion to adjourn into closed session
 - Commission President Loppnow requested a motion to adjourn into closed session under Wis. Stats. State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to conduct oral interviews of candidates for Police Officer and to adjourn thereafter without reconvening into open session pursuant to §19.95(2)
 - Conduct oral interviews of five Police Officer candidates
 - On motion of Commissioners Wojciechowski/Rebholz to enter closed session, the roll call vote to enter closed session was taken:
 - Commissioners Loppnow 'yes', Rebholz 'yes', Wojciechowski 'yes', Riesinger 'yes'.
- The Commission entered closed session at 8:02 A.M.
- On motion of Commissioners Wojciechowski / Rebholz the closed session ended and adjourned.
- Roll call vote to exit closed session and adjournment was taken:
 - Commissioners Loppnow 'yes', Wojciechowski 'yes', Rebholz 'yes', Riesinger 'yes'.
- The Commission exited closed session and adjournment at 11:07 A.M.

Respectively submitted,



Mark Riesinger, Commissioner
Acting Commission Secretary

Susan M. Loppnow, Commissioner
Commission President