

**VILLAGE BOARD AGENDA**  
**MONDAY, MAY 29, 2018**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Dorau

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Committee of the Whole minutes of May 9, 2018 and Village Board minutes of May 14, 2018.
2. Consideration of a motion to approve vouchers for payment.
3. Consideration of actions related to Licenses and Permits
  - a. Consideration of applications for Operator's (Bartender) Licenses with a term ending June 30, 2020
  - b. Items related to the Chamber of Commerce annual street dance, Saturday, July 21, 2018
    - i. Street Use Permit
    - ii. Temporary Class "B" Beer/Wine Permit
    - iii. Public Dance License
    - iv. Temporary Operator's (Bartender) Licenses
  - c. Consideration of an application for a street use permit for Lake Country Bed Barn Sidewalk Sale, Saturday, August 25, 2018

Items referred from the May 21 Plan Commission meeting

4. Consideration of a motion to approve modification and expansion of the veterans' memorial site for Flanagan-Dorn Post 294, 231 Goodwin Ave.
5. Consideration of a motion to approve site and building plans for construction of a building and parking lot addition for Lake Country Caring, 603 Progress Dr.
6. Consideration of a motion to approve revised site plans for a new warehouse for Rapco Fleet Support/Michael R White on the vacant parcel east of 440 Cardinal Ln.
7. Review of the concept plan for a condominium development on the property located at and adjacent to N56 W28628 CTH K (Lisbon Road).

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8. Consideration of actions related to a proposed Planned Unit Development amendment for Riverwalk.
  - a. Review of proposed amendments to the Planned Unit Development Agreement for the Riverwalk development to allow full commercial use in the mixed use building located on E. Capitol Drive.
  - b. Consideration of a motion to set a public hearing on the matter for Monday, June 25 as part of the regular Village Board meeting
  
9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
  
10. Adjournment

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

## MEMORANDUM

**TO:** President and Board of Trustees  
**FROM:** David E. Cox, Village Administrator  
**DATE:** May 25, 2018  
**SUBJECT:** Agenda Information



The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Item 3b&c Regarding the Street Dance and Sidewalk Sale events.

**Background:** Staff has reviewed the Chamber's application and plans for the Street Dance event on July 21, 2018. The details of the event remain essentially unchanged from the past and staff will work with the Chamber on final details of planning for safety as the event draws near. Regarding Sidewalk Sale to be held on August 25, the only differences from the brief explanation Elise Miller provided at your last meeting includes the elimination of the car show and the addition of food trucks/vendors at the event. If food vendors are used, they would be located with other vendors on Goodwin Avenue or in the Haight Drive parking area. Staff has recommended the use of an appropriate number of barricades to effect the closure of Haight and Goodwin and to help close off the parking on the north side of the Library. Last year, the barricades were picked up at our Public Works facility and provided at no cost.

**Recommendation:** Approve both of the events.

Item 4 Related to proposed changes to the veterans' memorial at the Legion Post.

**Background:** The American Legion Post is proposing the replacement of its existing memorial outside the northeast corner of the building. The proposal calls for removal of the existing wooden memorial and replacement with two new elements including a fire pit for the ceremonial disposal of worn flags. The first element involves a "soldiers cross" statue/monument with a stone backdrop, a relocated flag pole and two benches in the general location of the previous memorial. The second element includes a low curved wall with plaques for the branches of the military with five flag poles behind (south of) the wall. The proposed location for the fire pit is in front of the curved wall toward the parking lot. This item was considered by the Plan Commission who recommended approval of the proposed site plan conditioned on all lighting being directed away from adjacent residential, a cover on the fire pit and Fire Chief permitting of the fire pit.

**Recommendation:** Approve the site plan for veteran's memorial changes.

Item 5 Related to building addition at Lake Country Caring.

Background: Lake Country Caring is proposing to remove the 18-foot long addition constructed a few years ago and to replace it with a 36-foot long addition to provide additional more functional space. The organization also proposes to add 11 feet of pavement to the site to offset the potential parking loss from the expansion. The Plan Commission reviewed the proposal and recommended approval of the site and building changes with the condition that storm water from the new parking lot area and the building addition be directed to the existing storm water facility on the property.

Recommendation: Approve the site and building plans with the storm water condition.

Item 6 Related to a revised site plan for the Rapco Fleet/Michael White Warehouse on Cardinal Lane.

Background: In February, representatives of the property owner of the vacant parcel east of 440 Cardinal Lane received approval of a proposed stand-alone building on the property to facilitate continued growth in the business on the 440 Cardinal Lane property; Rapco Fleet Services. The proposed facility would be used for storage and some office space related to the main business and although parking areas and other access aspects normally associated with a stand-alone business were planned, they are not proposed for construction until such time as the building is sold or used for an unrelated business. During the intervening time and during final plan development, it was determined that the already-established easement for future site access over the 505-525 Cottonwood parcel was smaller than originally understood. As such, not enough space was available for truck access, which caused a need to redesign the site. In the redesign, a new permanent access is created over a new easement across the 440 Cardinal Lane property for truck access. Standard vehicle access would remain from the east. The Plan Commission reviewed the modified plan and recommended approval.

Recommendation: Approve the revised site plan conditioned on implementation of a new permanent access easement.

Item 7 Related to a concept plan for condos on CTH K.

Background: The Neumann Companies presented a conceptual plan for a single family development on the approximately 40-acre parcel east of the Mary Hill subdivision ("North 40"). The concept proposes a Planned Unit Development that includes 50 single family homes in

condominium ownership on private roads that connect to Southern Oak Drive and to CTH K. As the Village Board will recall, the Village's Comprehensive Plan calls for a roadway connection at Southern Oak Drive and second road connection on CTH KE, which is currently located on the far east side of the 40-acre parcel located east of the subject parcel. The recent amendments to the Comprehensive Plan show CTH KE in a new alignment farther west but that construction is not yet planned by the County. Further, the Comprehensive Plan calls for this 38.21-acre parcel to be developed at a clustered low density of not more than 1.33 units per net acre, which, depending on roadways and notwithstanding the protection of the 12-acre environmental area, could allow a density of up to about 48 to 51 units. The parcel is currently in the Town of Merton but is not only within the Village's Extraterritorial Platting Jurisdiction but is also within the Village's Sanitary Sewer Service Area as approved by SEWRPC and the DNR. The Plan Commission reviewed the concept and determined that the proposed density was consistent with the Comprehensive Plan. In the future, the Commission will consider recommendations related to the nature of the connection to Southern Oak Drive regarding whether it is a full road connection or a secondary/safety entrance and whether the connection to CTH K should be a boulevard entrance. Also for further consideration and recommendation are the matters of whether the roads are public or private, which may be connected to the allowed building setback, and public access to the Isolated Natural Resource Area on the property. Notwithstanding the outstanding issues, the Commission gave conceptual approval to the proposed plan. The Village Board is asked to provide its feedback on the proposed concept plan as well. Future actions related to the proposed development would involve consideration of annexation, platting, zoning including PUD, engineering, development agreement, and other items over the subsequent few months.

Recommendation: Provide comments for future iterations of the proposal.

Item 8 Related to a PUD amendment at the Riverwalk.

Background: The owner of the Riverwalk Development and its proposed tenant, Keller Williams Real Estate, are proposing an amendment to the existing Planned Unit Development Agreement for the property as the agreement relates to the building fronting on E Capitol Drive. The current agreement provides that this building be a mixed use building with commercial uses on the first floor and residential uses on the second floor. Under the proposal, the language would be flexible to allow up to six residential units, not less than 3,000 square feet of commercial in the building and allow use of the second floor for commercial uses. The intent of the proposal is to allow Keller Williams to utilize the entire building for commercial (office) purposes. Via the PUD overlay, detailed requirements for the entire site were established to provide for 74 residential units in the two northerly buildings plus the commercial and residential

in the E Capitol building. The Plan Commission gave preliminary review to the proposal and indicated that it would consider an amendment that would allow the use of the entire building for commercial use, that would require the building users to notify attendees of training events to park in the municipal lot across the river, that acknowledged the existing layout of six potential residential units (one on the first floor and five on the second) and required conversion back to a mixed use residential/commercial building within a specific time frame if the commercial tenant moved out. The Village Board is asked to provide its feedback on the proposal and to set a public hearing on the proposed PUD amendments for June 25, 2018 as part of the Village Board meeting. The matter will be considered by the Plan Commission at its meeting on June 18 at which it is anticipated to make a final recommendation.

Recommendation: Provide feedback on the proposed PUD amendment and set the public hearing.

**COMMITTEE OF THE WHOLE MINUTES**  
**WEDNESDAY, MAY 9, 2018**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – President Pfannerstill

Present: Trustees Anson, Dorau, Meyers, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, Clerk Igl, Attorney Jill Pedigo Hall

1. Review and discussion of the Sexual Harassment and Retaliation policy.

Administrator Cox commented that management staff had performed an extensive review of the employee handbook to make sure that the language was clear, that the practices outlined were being followed and to identify language that required modification. The Village attorney's office was engaged to assist in drafting an updated Sexual Harassment and Retaliation policy. The goal was to develop a modern, clear policy around which the Village could make a strong statement against harassment, discrimination and retaliation.

Attorney Hall stated that the goal of having this policy is prevention. The policy alone doesn't stop the activity but informs the employees and the community what the culture of the organization is and provides a strong statement about what behavior that is not allowed. Attorney Hall stated that protected characteristics are included in federal and state laws and that a strong policy, strong training and strong leadership are the best keys to prevention.

Board members expressed concerns that they felt there had not been communication about revisions to the policy before it was placed on an agenda for consideration. Concerns were raised by board members that elected officials are included in the policy and the board should have been involved in drafting of the policy. Administrator Cox stated that he had received no comments on the policy from Board members after the draft had originally been provided for consideration.

Attorney Hall stated that the old policy is defective as it doesn't fully describe what harassment and retaliation are and does not outline the reporting process and responsibilities. She stated that this type of policy is generally written by an attorney and revised in a routine manner for Board consideration.

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Board members requested clarification as to what type of action could be taken under the policy against an elected official. Administrator Cox stated that it was not the intent that elected officials would be disciplined under the policy by staff. Any discipline or removal of an elected official is subject to state law and the actions of the electors. There was discussion about how conduct away from Village Hall is treated under the policy. It was indicated that such conduct could be subject to the policy and that this would be addressed more fully during training. It was noted that training is an important aspect of this policy and its implementation.

The Board also sought clarification on the intent as it relates to the reporting of conduct under the policy. Cox and Hall indicated that the intent is to provide a broad range of possible persons to whom an aggrieved person could report issues. However, the Board felt that matter was not clear in the document, especially as it related to their duties.

Administrator Cox stated that modifications will be made to the draft policy including clarification of the intent toward elected officials and clarification of reporting procedures.

2. Discussion related to future Board and Staff communications and practices.

There was discussion related to communications from the Village Administrator to the Village Board. The Board expressed their desire to have proposals for a development or new business in the Village be submitted to the Board prior to Plan Commission review. Administrator Cox proposed that the Village Board review items at the concept level. A developer would be asked to provide a presentation on the proposed project to the Village Board.

Administrator Cox stated that he has been providing updates through memos in "off" weeks recently in an effort to increase communication to the Board. He also suggested that he create some sort of regular activity report to make sure the Board is updated on his activities. Administrator Cox commented that staff has changed the way that it handles distribution of materials for the Plan Commission recently. A draft agenda is prepared following the submittal deadline once the staff review is complete. The draft is then sent to neighboring property owners within 600 feet for Plan Commission items and 300 feet for Architectural Board items approximately two weeks before the meeting. The buffers were previously 300 feet and 100 feet, respectively. Additionally, the draft agenda is sent to the Plan Commission and Village Board at the same time as it is mailed to the public. Plan Commission electronic packets are also sent to the Village Board.

President Pfannerstill requested an update memo on a weekly basis and requested that a listing of items that will be placed on the upcoming Village Board agenda be sent on Tuesday of the week prior.

3. Discussion related to known upcoming agenda items for the May 14 Village Board meeting.

There was discussion regarding an agenda item related to Riverwalk. It was stated that a request has been received from the developer to amend the Planned Unit Development to allow

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the building to be utilized entirely for commercial, eliminating the residential units. It was stated that the building's physical construction and the PUD agreement would allow the building to return to the original plan with residential units on the second floor in the future if desired. This item will be placed on the next Village Board agenda for discussion.

4. Adjournment

Motion (Swenson/Landwehr) to adjourn at 9:45 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk

**VILLAGE BOARD MINUTES**  
**MONDAY, MAY 14, 2018**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Meyers

Present: Trustees Anson, Dorau, Meyers, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, Clerk Igl, Finance Director Bailey, DPW Director Einweck, Interim Chief Collura, Rec Director Yogerst, Fire Chief Dean, Reporter Brandon Anderegg, Tim Casey and Robyn Ludtke (Waukesha County Center for Growth), Steve Berger, Elise Miller. Tom Brass, Paul Decker (County Board Chairman), Neumann Companies representatives, Riverwalk representatives, Merton Fire Chief Josh Paral

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None

1. Motion (Meyers/Swenson) to approve Village Board minutes of April 23, 2018. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$925,701.29. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
  - a. Motion (Wallschlager/Swenson) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2018. Carried (7-0).
  - b. Consideration of an application for a street use permit for Beer Snobs Ale & Eats, 122 Cottonwood Ave., and Hartland Inn, 120 Cottonwood Ave., for events on June 16, August 18 and September 22.

Steve Berger, Beer Snobs Ale & Eats, stated that there will be bands at each event which are scheduled to take place from 7 to 11 p.m.

4. Presentation, review and consideration of the annual Hartland Neighborhood Night Out event on Thursday, August 2, 2018.

Elise Miller stated that this will be the fifth year for the event which is an open house for businesses. She stated that Dousman transport had expressed an interest in being a vendor at

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the event so she has asked that they provide a free shuttle for the event. It was stated that the time for the event has changed at it will end at 5:30 p.m. Additionally, the movie offered that night will be shown at the fire station. Motion (Swenson/Dorau) to approve the annual Hartland Neighborhood Night Out event on August 2, 2018. Carried (7-0).

Elise Miller asked whether a banner across Capital Drive advertising the event would be allowed. Fire Chief Dean stated that this had been allowed in the past however there had been concerns about safety. Chief Dean stated that the fire department would be able to assist as needed. The Board asked that Ms. Miller make a formal request for a banner so staff can investigate the procedure for installation and insurance coverage for this type of activity.

Administrator Cox stated that Ms. Miller will be submitted a proposal for the sidewalk sale which she has hosted previously. It was stated that she will be proposing closing down the same portion of the roadway as Beer Snobs closes for their events. The proposal for the sidewalk sale scheduled for August 25 will be on a future Village Board agenda.

5. Presentation of National Trails Day hikes and events on June 2, 2018.

Rec Director Kelli Yogerst stated that there are three hikes planned in celebration of National Trails Day on June 2, 2018. Participants in the 7.5 mile hike will meet at Nixon Park at 9:00 a.m., be transported to Delafield Fish Hatchery and hike from Delafield through Hartland. There is also a hike planned which will go through the marsh as well as a hike for little children. Vendors will have booths set up at the park.

Motion (Anson/Wallschlager) to approve the National Trails Day hike activities on June 2, 2018. Carried (7-0).

6. Presentation and consideration of a motion to approve renewal of the Waukesha County Center for Growth Agreement.

Tim Casey, Waukesha County Center for Growth Director, provided a report to the Village Board on activities stating that they continue to meet with businesses to identify opportunities for growth and challenges that they are facing. He stated that the organization is collaborative working with banks, county representatives and municipalities. Mr. Casey stated that a loan program is expected to be announced within the next 60 – 90 days which will provide low cost funding for expansions. He stated that he has met with representatives of Fox Conn to discuss supply chain opportunities. Mr. Casey stated that he would be happy to provide input to the Village during the comprehensive plan update process.

Robyn Ludtke, Talent Development Director, stated that the need for labor force has been identified. She continues to work with school districts on student development in an attempt to bridge gaps in manufacturing. She stated that she works in the retention space to showcase opportunities in areas such as housing and transportation.

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Chairman Decker commented that he is proud of the Center for Growth and encouraged municipalities to stay engaged as the need for workers and infrastructure expansion will continue. It was stated that the center works with trade unions and Waukesha County Technical College, and wants to prepare students to become lifelong learners.

Motion (Swenson/Anson) to approve the renewal of the Waukesha County Center for Growth Agreement for an annual cost of \$6,602.13. Carried (7-0).

7. Review of the concept plan for a condominium development on the property located at and adjacent to N56 W28628 CTH K (Lisbon Road).

President Pfannerstill stated that this item was on the agenda for a review of concept plan only and will be placed on the May 21 Plan Commission agenda.

Matt Neumann stated that there are challenges for affordable housing in the area with a housing shortage for properties under \$700,000. He provided background on the previous proposal which requested an increase in density and would have included making some road improvements on Hwy K.

He stated that the proposal which has been modified requests full sewer and water service for the property for the development of 50 housing units as single family homes on a condominium plat. The proposal will preserve the wooded area and include paved walking paths. He stated that the proposal will include a full connection into Mary Hill and a modified entrance to the property at the crest of the hill.

President Pfannerstill commented that proposals typically go to the Plan Commission for review first however the Village Board is attempting to be more open so residents are aware of proposals. The Plan Commission will review the proposal as usual and make a recommendation to the Village Board. Residents were reminded that questions may be submitted to the Village President or Village Administrator and that the public is welcome to attend Village Plan Commission meetings which are held on the third Monday of each month at 7:00 p.m.

There was a brief discussion related to the proposed development connecting the roadway into Mary Hill. It was stated that an easement would need to be gained for vehicle access and installation of utilities.

The Village Board recessed at 8:16 p.m.

8. Review of a proposed Planned Unit Development amendment for Riverwalk to allow full commercial use in the mixed use building.

The Village Board reconvened at 8: 21 p.m.

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Representatives for JD McCormick were present to discuss the proposal for the building located at 200 E. Capitol Drive. Rick Stalle, Keller Williams Realty, stated that the business is interested in renting commercial space on the second floor and if the PUD amendment is approved, Keller Williams Realty would be signing a seven year lease. It is anticipated that the building out of the space will cost approximately \$250,000. He stated that the business includes full-time salaried staff of five or six individuals but independent contractors will come and go from the business. He stated that the proposed concepts for build out would allow for the space to readily return to residential units in the future if necessary.

There were questions related to whether the proposed use conforms to the TIF. Administrator Cox stated that the TIF doesn't provide a breakdown of residential/commercial space but that the TIF receives revenue based on property taxes.

Tom Brass, president of BID, raised concerns that the property may have a higher value with high end residential space than with commercial space. President Pfannerstill asked the representatives of JD McCormick how much money will be saved by making commercial space versus residential. The representatives did not have that information available.

Trustee Meyers commented that the Village Board had wanted to develop the downtown to include retail businesses. He commented that now there are people in the downtown housing units but if the first floor of the building is utilized for commercial the Village will lose the opportunity for retail in that space.

Mr. Stalle suggested that the assessor be present at the Plan Commission meeting to answer questions related to what will be more valuable for the TID district; commercial or residential. Finance Director Bailey stated that he had a conversation with the assessor and the assessor felt that commercial would be similar if not a higher value, as generally commercial space has a higher value than residential.

President Pfannerstill stated that the proposed Planned Unit Development amendment for Riverwalk will be on the May 21 Plan Commission meeting agenda.

9. Consideration of a motion to authorize staff to meet with Town of Merton representatives regarding service of additional areas of the Town by Village of Hartland Fire and EMS.

Chief Dean stated that he and Chief Paral of the Merton Fire Department have been developing a structure that would bring advanced service to the Town of Merton. Motion (Meyers/Swenson) to authorize staff to meet with Town of Merton representatives to further discuss the extension of Hartland fire and EMS service to additional areas of the Town. Carried (7-0).

10. Discussion and consideration of actions related to dog waste stations in the Village.

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DPW Director Einweck stated that this item had been referred by the Village Board to the Park and Recreation Board. After review, the Park & Rec Board recommended the installation of one pet waste station at the northern end of Hartbrook Park as a trial. The station would have informational signage along with a supply of trash bags and a trash can for the waste. DPW Director Einweck stated that one dog waste station had been donated to the Village. The cost of the bags for the station is \$60 for 2,000 bags. DPW staff will stock the bags and remove the trash. Motion (Swenson/Wallschlager) to authorize the installation of a trial dog waste station as discussed. Carried (7-0).

11. Discussion and consideration of actions related to Downtown Parking Identification/Directional Signage.

DPW Director Einweck stated that the Village Board had directed staff to work on an improved signage plan in coordination with the Business Improvement District to direct people to municipal parking lots in the downtown area. After review, it was recommended that an evaluation be performed between the standard green on white parking sign and the non-standard white on blue "P" sign. There was discussion that perhaps the current green signage is blending in with foliage.

Motion (Anson/Dorau) to authorize staff to install two parking guide signs, collect public comment for approximately one month and then report back to the Village Board with a recommendation. Carried (7-0).

12. Consideration of Board, Commission and Committee appointments as presented by Village President Pfannerstill.

Note: the Board of Review will hold its business meeting on Wednesday, June 20 beginning at 5:00 pm in the Board Room.

President Pfannerstill made the following appointments:

Board of Review – Mike Meyers (Village Trustee member) and Randy Swenson (Citizen member) with terms to expire 4/30/2019

Ice Age Trail Community Committee – Christina Callies and David Van De Ven with terms to expire 4/30/2020

Park & Recreation Board – Vicki Mitchell and Curt Gundrum with terms to expire 4/30/2021

Comp. Plan/CORP Steering Committee – Marty Franke, Nick Miller, Carla Skowron, Jamie Thomson, Robert Wisniewski, David Wolken, Jacob Zuehl, Tine Bromberger with terms to expire upon completion

Motion (Meyers/Dorau) to confirm the appointments as made. Carried (7-0).

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President Pfannerstill commented that the steering committee will also include a representative from the Plan Commission and the Village Board. These appointments will be made at a future meeting.

13. Consideration of a motion to set next regular Village Board meeting for Tuesday, May 29 beginning at 7:00 p.m.

Due to the Memorial Day holiday, motion (Swenson/Anson) to set the next regular Village Board meeting for Tuesday, May 29 at 7:00 p.m. Carried (7-0).

14. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Pfannerstill announced that Mike Einweck will be retiring from the position of DPW Director and thanked him for his service of over 12 years to the Village.

Administrator Cox announced that the current Village newsletter has been delivered to residents.

15. Adjournment

Motion (Meyers/Dorau) to adjourn at 9:24 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: May 24, 2018

RE: Voucher List

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Attached is the voucher list for the May 29, 2018 Village Board meeting.

May 29, 2018 Checks: \$ 102,795.98

Total amount to be approved: \$ 102,795.98

**VILLAGE OF HARTLAND**  
**VOUCHER LIST - MAY 29, 2018**

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-31620 FINE ARTS CENTER DONATIONS	DERMODY, PAT	JUNE 14 CONCERT	\$500.00
G 101-31670 ICE AGE TRAIL	HOME DEPOT	KISOK SUPPLIES	\$92.85
G 101-31670 ICE AGE TRAIL	HOME DEPOT	WOOD	\$82.38
G 101-31670 ICE AGE TRAIL	HOME DEPOT	WOOD	\$1,007.93
G 101-23000 SPECIAL DEPOSITS	LJL CONCRETE CONSTRUCTION	CURB CUT BOND/1671 WHISTLING HILL	\$1,000.00
G 101-31670 ICE AGE TRAIL	OKAUCHEE REDI-MIX INC	CONCRETE/SCREEN	\$783.75
G 403-31756 AUSTIN PLUMBING	RUEKERT & MIELKE	DEVELOPMENT REVIEW	\$96.08
G 101-31620 FINE ARTS CENTER DONATIONS	WHISKEY BELLES	JUNE 7 CONCERT	\$650.00
EXPENSE Descr			<u>\$4,212.99</u>
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$471.84
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$21.05
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$17.90
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	LAKE COUNTRY FIRE & RESCUE	EMT CLASS AND TESTING/MELESKI	\$870.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	MUELLERS ELECTRONICS	ANTENNAS/SHIPPING	\$144.75
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	MAY-JUNE CELLULAR	\$91.21
EXPENSE Descr AMBULANCE			<u>\$1,616.75</u>
EXPENSE Descr BRISTLECONE DR			
E 401-70460-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CONSTRUCTION REVIEW SERVICES	\$599.60
EXPENSE Descr BRISTLECONE DR			<u>\$599.60</u>
EXPENSE Descr CABLE TELEVISION			
E 101-55370-290 OUTSIDE SERVICES/CONTRACTS	MILLER, JOEL R	MAY 14 VILLAGE BOARD MEETING	\$300.00
EXPENSE Descr CABLE TELEVISION			<u>\$300.00</u>
EXPENSE Descr CEMETERY			
E 101-54910-350 EQUIPMENT PURCHASE	PROVEN POWER INC	STRING TRIMMER	\$341.96
EXPENSE Descr CEMETERY			<u>\$341.96</u>
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-744 OFFICE SUPPLIES	VILLAGE GRAPHICS	REAM OF PAPER	\$5.50
E 804-56700-750 COPIES/DUPLICATION	VILLAGE GRAPHICS	COPIES	\$15.12
E 804-56700-719 EVENTS	VILLAGE GRAPHICS	EVENT NATIONAL TRAILS DAY	\$24.27
EXPENSE Descr ECONOMIC DEVELOPMENT			<u>\$44.89</u>
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 101-53635-460 LANDSCAPE MANAGEMENT	MERTON FEED CO.	GRASS SEED	\$113.80
EXPENSE Descr ENVIRONMENTAL SERVICES			<u>\$113.80</u>

Account Descr	Search Name	Comments	Amount
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MAY FSA FEES	\$97.36
EXPENSE Descr FINANCIAL ADMINISTRATION			\$97.36
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	KEYS/WIRE/CHAIN	\$10.45
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	PAINT/TAPE/SLOT TUBE/BELL END	\$15.03
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$109.84
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$48.56
E 101-52200-220 UTILITY SERVICES	U.S. CELLULAR	MAY-JUNE CELLULAR	\$91.21
EXPENSE Descr FIRE PROTECTION			\$275.09
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$5.22
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$13.50
E 101-51400-215 PLANNING SERVICES	RUEKERT & MIELKE	GIS DATA MAINTENANCE	\$125.00
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	APR LEGAL SERVICES	\$165.00
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LABOR AND EMPLOYMENT LEGAL SERVICES	\$710.50
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	APR LEGAL SERVICES	\$5,698.40
E 101-51400-395 COMMUNITY RELATIONS	WISCONSIN BUILDING INSPECTIONS	DONATION VILLAGE BREWER GAME	-\$450.00
EXPENSE Descr GENERAL ADMINISTRATION			\$6,267.62
EXPENSE Descr INDUSTRIAL/PROGRESS BIO-STORM			
E 401-74105-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	E INDUSTRIAL/PROGRESS DR BIORETENTION	\$5,148.65
EXPENSE Descr INDUSTRIAL/PROGRESS BIO-STORM			\$5,148.65
EXPENSE Descr INSPECTION			
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	APR PERMITS	\$15,549.59
EXPENSE Descr INSPECTION			\$15,549.59
EXPENSE Descr JUNIPER WAY			
E 401-70470-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MAR-APR DESIGN SERVICES	\$2,244.20
EXPENSE Descr JUNIPER WAY			\$2,244.20
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	NEW DEFIB BATTERY/SQ #4	\$178.50
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	GOOD YEAR TIRES	\$970.31
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RED THE UNIFORM TAILOR	TROUSERS/DEBARGE	\$92.91
EXPENSE Descr LAW ENFORCEMENT			\$1,241.72
EXPENSE Descr LIBRARY			
E 101-55110-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	BULBS	\$21.55
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	COMPETITOR AWARDS & ENGRAVING	NAME BADGE	\$10.50

Account Descr	Search Name	Comments	Amount
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	COMPETITOR AWARDS & ENGRAVING	DONOR SIGNS	\$27.66
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	LABELS	\$233.27
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	SECURITY TAGS/BUFFING CLOTHS/DISC RESTORER	\$470.83
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	PLASTIC FILES	\$115.19
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	PLASTIC FILES	\$132.15
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$420.52
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	ADULT AUDIOBOOKS/CHILDRENS DVD	\$113.59
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	ADULT AUDIOBOOKS/CHILDRENS DVD	\$140.96
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$29.88
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	AUDIOBOOKS/LARGE PRINT	\$123.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	LARGE PRINT/AUDIOBOOK	\$44.25
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOK/LARGE PRINTS	\$120.75
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$202.00
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	AUDIOBOOK REPLACEMENT DISC	\$6.95
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	ADULT AUDIOBOOKS	\$284.80
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JUNE COPIER	\$77.31
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	JUNE COPIER	\$76.35
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	APR-MAY ELECTRIC	\$1,862.16
E 101-55110-255 BLDGS/GROUNDS	WIL-KIL	COMMERCIAL CONTRACT	\$50.00
EXPENSE Descr LIBRARY			\$4,564.42
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$136.32
E 101-51600-255 BLDGS/GROUNDS	DILLETT MECHANICAL SERVICE	SERVICE CALL	\$289.00
E 101-51600-355 JANITORIAL SUPPLIES	OLSEN SAFETY EQUIPMENT CORP	GLOVES	\$134.40
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$202.00
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	APR-MAY ELECTRIC	\$1,413.04
EXPENSE Descr MUNICIPAL BUILDING			\$2,174.76
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	ELECTRICAL TESTER	\$20.58
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	OUTLET	\$4.39
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	MULCH	\$26.41
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	ELECTRICAL PARTS	\$32.65
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	PAINT/BRUSH	\$16.00
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FAULKS BROS/WAUPACA SAND	SURE HOP INFIELD MIX	\$553.91
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FLEET US LLC	ATHLETIC FIELD PAINT	\$2,874.20
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	GAPPA SECURITY SOLUTIONS	KEYS	\$11.90
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HALQUIST STONE CO INC	STONE/FAC	\$433.30
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HALQUIST STONE CO INC	STONE/FAC	\$300.30
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	POWER STRIPS	\$48.83
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	PLUMBING PARTS	\$145.95

Account Descr	Search Name	Comments	Amount
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	CEDAR BOARDS	\$29.57
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	ELECTRICAL PARTS	\$66.88
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	OUTLETS	\$63.92
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	HOME DEPOT	PVC PIPE	\$55.61
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	CREDIT	-\$10.49
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	CREDIT	-\$7.28
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	PLUMBING PARTS	\$77.36
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	COUPLING/ADAPTERS/PLUMBING PARTS	\$288.48
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	KIMBALL MIDWEST	RUBBER BANDS	\$397.27
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	MERTON FEED CO.	GRASS SEED	\$113.80
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	OLSEN SAFETY EQUIPMENT CORP	GLOVES/RAIN GEAR/VESTS/BOOTS	\$851.86
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PORT-A-JOHN	PENBROOK RESTROOM	\$208.00
E 101-55200-800 CAPITAL OUTLAY	PROVEN POWER INC	BLOWER	\$224.96
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	RUNDLE-SPENCE MFG CO	FITTINGS/GASKETS	\$93.91
EXPENSE Descr PARKS			\$6,922.27
EXPENSE Descr PUBLIC WORKS			
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BEST EDGE MARKETING LLC	SUMMER HELP TSHIRTS	\$56.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BEST EDGE MARKETING LLC	SUMMER HELP TSHIRTS	\$70.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	BOBCAT PLUS INC	COUPLER FOR BOBCAT/HYD FLUID	\$107.86
E 101-53000-240 CONTRACTED SNOW & ICE CONTROL	CONCRETE & BRICK SPECIALISTS	MARCH AND APR SNOW PLOWING	\$1,971.25
E 101-53000-410 STREETS GEN MAINT	HALQUIST STONE CO INC	STONE	\$252.54
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	HOME DEPOT	PAINT/BRUSH/PLIER	\$25.94
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$102.45
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$129.45
E 101-53000-360 VEHICLE MAINT/EXPENSE	MILLER-BRADFORD RISBERG INC	FILTERS	\$269.60
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$10.80
E 101-53000-420 STORM SEWER	OKAUCHEE REDI-MIX INC	CONCRETE FOR RENSON	\$539.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OLSEN SAFETY EQUIPMENT CORP	GLOVES/RAIN GEAR/VESTS/BOOTS	\$100.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	FUEL LINES/POWER BROOM	\$34.74
E 101-53000-220 UTILITY SERVICES	U.S. CELLULAR	MAY-JUNE CELLULAR	\$100.96
E 101-53000-225 STREET LIGHTING	WE ENERGIES	APR-MAY FOUR WINDS WEST	\$92.41
EXPENSE Descr PUBLIC WORKS			\$3,863.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AMERICAN LITHO	2018 SUMMER PROGRAM GUIDE	\$2,830.00
E 101-55300-295 TRIPS	DOUSMAN TRANSPORT	SPRING BREAK WEEK	\$1,764.50
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KNOLLWOOD STABLES	BASIC HORSEMANSHIP	\$247.50
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	LAKE COUNTRY FAMILY FUN LLC	HARTLAND KIDS DAY BOOTH	\$100.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	SMART SITTER	\$281.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY MARTIAL ARTS	MAY ADULT KALI/SILVER STICKS	\$40.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OBOYLE, ERIN	LATIN DANCE	\$80.00

Account Descr	Search Name	Comments	Amount
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	MAY-JUNE CELLULAR	\$36.25
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$5,379.85
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	APR SERVICES	\$32,229.15
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$32,229.15
EXPENSE Descr SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MAY FSA FEES	\$14.98
E 204-53610-380 MAINTENANCE-SEWAGE SYSTEM COLL	OLSEN SAFETY EQUIPMENT CORP	GLOVES/RAIN GEAR/VESTS/BOOTS	\$100.00
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	MISC SEWER AND REPAIRS	\$890.50
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	DESIGN SERVICES	\$218.75
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	U.S. CELLULAR	MAY-JUNE CELLULAR	\$100.95
EXPENSE Descr SEWER SERVICE			\$1,325.18
EXPENSE Descr TRUSTEES			
E 101-51100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$22.89
EXPENSE Descr TRUSTEES			\$22.89
EXPENSE Descr WATER UTILITY			
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	MULCH/FERTILIZER	\$14.62
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	MAY FSA FEES	\$37.44
E 620-53700-631 WATER TREATMENT - CHEMICALS	MARTELLE WATER TREATMENT	CHEMICALS FOR WATER	\$2,512.10
E 620-53700-930 MISC GENERAL EXPENSES	NJ TOOLS LLC	SCREW EXTRACTORS SOCKETS/STREET LIGHTS	\$243.00
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	GIS DATA MAINTENANCE	\$1,864.10
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	BRISTLECONE HYDRANT REPLACEMENT	\$2,291.60
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	HYDRANT REPLACEMENT VILLAEG WIDE	\$1,096.00
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	U.S. CELLULAR	MAY-JUNE CELLULAR	\$100.96
E 620-53700-635 MAINTENANCE OF TREATMENT PLANT	USA BLUE BOOK	ROYTRONIC LIQUIFRAM	\$64.00
E 620-53700-933 TRANSPORTATION EXPENSES	VAN HORN FORD	TURN SIGNAL SWITCH/WIPER SWITCH CLAYS TRUCK	\$36.42
EXPENSE Descr WATER UTILITY			\$8,260.24
			\$102,795.98

**VILLAGE OF HARTLAND  
LICENSES AND PERMITS  
MAY 29, 2018**

**Bartender (Operator's) License – expires June 30, 2020**

Julie A. Chapman	Lisa Graves
Samantha Nelson Zirzow	Jordan Marie Gilchrist
Brittany Elaine Curry	Pamela Jean Maki
John Warren McNeil	Rena Marie Manriquez
Sarah C. Nannetti	Kurt T. Baur
James L. Heinzelman	

The Interim Police Chief and Village Clerk recommend approval of the licenses listed above. The applicants have successfully completed the Responsible Beverage Servers Course.

**ITEMS RELATED TO THE ANNUAL STREET DANCE**

**Street Use Permit**

Applicant: Hartland Chamber of Commerce  
Date: Saturday, July 21, 2018  
Time of closure: 3:00 pm - 1:00 am (July 22)  
Road Closure: barricades set on E. Capitol Drive at Church Street, Goodwin Avenue and North Avenue beginning at 1 pm; closure from 3:00 pm to 1:00 am. Tear down begins at approximately 11:15 pm with opening of all roads by 1:00 am.

See attached letter from the Chamber of Commerce regarding the event. The Interim Police Chief recommends approval and will staff appropriately. The DPW Director, Fire Chief and Village Clerk recommend approval. The Certificate of Insurance for this event has been received.

**Temporary Class B Beer/Wine Permit**

The Hartland Chamber of Commerce will sell beer and wine on Saturday, July 21, 2018 with stand located near the 151-155 E. Capitol Drive address.

**Public Dance License Application**

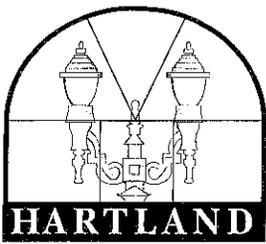
Applicant: Hartland Chamber of Commerce  
Date: Saturday, July 21, 2018  
Time: 3:00 pm - 1:00 am (July 22)

**Temporary Operator Licenses for Annual Street Dance**

Ronald C. Nollen, Jr.  
Daniel Bird  
Donald S. Minturn Jr.

**STREET USE PERMIT**

Applicant: Lake Country Bed Barn  
Event: Sidewalk Sale  
Location: 122 Cottonwood Ave.  
Date: Saturday, August 25  
Time: Set up starts at 8:30 am, event from 10 am to 2 pm, cleaned up by 3:00 pm



116 W. Capitol Drive  
Hartland, WI 53029  
(262)367-7059  
FAX:(262)367-2980  
chamberdirector@hartland-wi.org  
www.hartland-wi.org

## CHAMBER OF COMMERCE

May 4, 2018

Michael Einweck/Director of Public Works  
Village of Hartland  
210 Cottonwood Avenue  
Hartland, WI 53029



Dear Mike:

Per Village requirements, the Hartland Chamber of Commerce respectfully submits the following information in regards to the annual Street Dance to be held July 21, 2018.

1. A drawing with required specifications is attached.
2. Operations Plan:
  - a. The Hartland Police Department takes care of all traffic related issues. A member of the police department is invited to our committee meetings and is well-informed as it relates to their staffing needs and associated responsibilities.
  - b. Set-up/tear-down for the event is done with a volunteer staff of chamber directors, ambassadors and members. We are requesting that set-up begin at 1:00 pm when street barricades are set on E. Capitol Drive at Church Street, Goodwin Avenue and North Avenue. Tear-down begins approximately 11:15 pm and is completed by 1:00 am. Chamber volunteers will pick up large portions of trash, including bottles, during the tear down. Chamber members return the following morning for another walk-through of the surrounding blocks to pick-up litter that was not visible during the evening hours. As in the past, we hope the Village will agree to use the street sweeper on the Monday morning following the dance.
  - c. The Hartland Police Department provides security and staffs officers accordingly.
  - d. The Hartland Police Department determines access for emergency vehicles and uses officers as necessary. Volunteer chamber staff works with the police to help where appropriate.
  - e. Locations of portable restrooms are on attached map.
  - f. Electrical runs are on attached map though they are slightly different than prior years due to construction currently taking place at the Capitol Plaza. Nold Electric will provide the necessary work. Electrical runs are either run overhead via PVC tubes or in non-pedestrian areas to alleviate tripping hazards and/or run from the building.
  - g. A tent stage is planned for the band (see location of band on attached map).
  - h. The band provides the audio equipment used at all their public performances.
3. Certificate of Insurance is attached.



Date: \_\_\_\_\_  
 Rec #: \_\_\_\_\_

**STREET USE PERMIT  
 APPLICATION  
 FOR LARGE SCALE EVENTS**

(Three (3) or more City Blocks, or More than 1,200 Feet)

**APPLICATION MUST BE RECEIVED AT THE ADMINISTRATIVE OFFICES AT LEAST 30 DAYS IN ADVANCE OF THE DATE OF THE EVENT**

**\$50.00 FEE**

Nonrefundable application fee is required at time of filing

**Sponsoring Agency (if applicable)** HARTLAND CHAMBER OF COMMERCE  
**Street Address** 116 W. CAPITOL DRIVE / HARTLAND WI  
**Web Page and/or e-mail address** chamberdirector@hartland-wi.org  
**Phone No.** 262.367.7059 **Fax No.** 262.367.2980

**Contact Person** LYNN MINTURN / DONNA DORAU  
**Street Address (if different than above)** \_\_\_\_\_  
**E-mail Address** FOR DONNA DONNA.DORAU@kticountry.com  
**Phone No.** \_\_\_\_\_ **Fax No.** \_\_\_\_\_

**Street name and block numbers (attach map and diagram)**  
E. CAPITOL DRIVE (SEE ATTACHED)

**Date(s) of Closure/Use** SATURDAY JULY 21 2018 **Rain Date?** NONE  
**Hours of Closure/Use** 12 noon to 1:00 am **Estimated Attendance** 3000

**Describe Event** (include time table indicating hours of set up and tear down if applicable)  
SEE ATTACHED LETTER

*Additional permits are required for the following activities – applications available at the Village Administrative office:*

*Sale of beer and/or wine – Class "B" Picnic Beer/Wine License \$10*

**Signature of Applicant** *Lynn Minturn* **Date** 3.7.18  
(Falsification of information will result in denial of permit)

**IMPORTANT! – PLEASE ATTACH CERTIFICATE OF INSURANCE WITH VILLAGE OF HARTLAND LISTED AS AN ADDITIONAL INSURED**

**Return completed application and \$50 application fee to:  
 Village of Hartland, 210 Cottonwood Avenue, Hartland, WI 53029  
 (Phone 262-367-2714)**

**OVER →**

Date approved or denied: \_\_\_\_\_  
 Any conditions specified: \_\_\_\_\_

**PETITION**

We, the undersigned residents of the \_\_\_\_\_ hundred block(s) of \_\_\_\_\_ Street in the Village of Hartland, hereby consent to the recreational use of this street between the hours of 12 noon and 1<sup>00</sup> am on Saturday July, the 21 day of 2018, for the purpose of HARTLAND STREET DANCE, and do hereby petition the Village of Hartland to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use in the Village of Hartland.

Barricades and "Road Closed" sign can be obtained from a traffic control rental vendor or at cost by the DPW, subject to availability and with at least 48 hours notice (262-367-2714).

The responsible person or persons who shall sign an application for a Street Use Permit on our behalf is/are as follows:

NAME(S) LYNN MINTURN

TITLE PRESIDENT

ADDRESS 116 N. CAPITOL DRIVE HARTLAND, WI 53029

PHONE (daytime) 262.367.7059 (evening) \_\_\_\_\_

ORGANIZATION/GROUP SPONSORING EVENT HARTLAND CHAMBER of COMMERCE

Petitioner(s) Signature	Petitioner(s) Address
<u>Ashley Brunner</u>	<u>109 E. Capitol Dr.</u>
<u>[Signature]</u>	<u>112 E Capitol Dr.</u>
<u>[Signature]</u>	<u>115 E Capitol Dr</u>
<u>Tom Gards</u>	<u>127 Capitol dr.</u>
<u>Kelly Mink</u>	<u>139 E. Capitol Dr.</u>
<u>Amy Kommer</u>	<u>139 E Capitol Dr, Ste 2</u>
<u>[Signature]</u>	<u>151 E. Capitol Dr.</u>
<u>Cameron [Signature]</u>	<u>160 E Capitol Dr</u>
<u>Cherie Steneb</u>	<u>207 E Capitol Dr.</u>
<u>Mary Ann</u>	<u>1163 E. Capitol Dr ✓</u>
<u>[Signature]</u>	<u>125 E cap dr ste 3</u>
<u>Gianna Richardsm</u>	<u>155 E. Capitol Dr. Ste 2</u>
<u>[Signature]</u>	<u>155 E. CAPITOL DR Ste 1</u>
<u>Joanne Winnabins</u>	<u>135 E. Cap. Dr. Suite 6B</u>
<u>[Signature]</u>	<u>150 E Capitol Dr.</u>

Date approved or denied: \_\_\_\_\_  
 Any conditions specified: \_\_\_\_\_

**PETITION**

We, the undersigned residents of the \_\_\_\_\_ hundred block(s) of \_\_\_\_\_ Street in the Village of Hartland, hereby consent to the recreational use of this street between the hours of 12 noon and 1:00 am on SATURDAY July, the 21 day of 2018, for the purpose of HARTLAND STREET DANCE, and do hereby petition the Village of Hartland to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use in the Village of Hartland.

Barricades and "Road Closed" sign can be obtained from a traffic control rental vendor or at cost by the DPW, subject to availability and with at least 48 hours notice (262-367-2714).

The responsible person or persons who shall sign an application for a Street Use Permit on our behalf is/are as follows:

NAME(S) LYNN MINTURN

TITLE PRESIDENT

ADDRESS 116 N. CAPITOL DRIVE HARTLAND, WI 53029

PHONE (daytime) 262.367.7059 (evening) \_\_\_\_\_

ORGANIZATION/GROUP SPONSORING EVENT HARTLAND CHAMBER of COMMERCE

Petitioner(s) Signature	Petitioner(s) Address
<u>[Signature]</u>	<u>131 E. CAPITOL DR HARTLAND</u>
<u>[Signature]</u>	<u>122 E CAPITOL DR HARTLAND</u>
<u>[Signature]</u>	<u>130 E Capitol Dr</u>
<u>[Signature]</u>	<u>213 E Capitol Dr. 53029</u>
<u>[Signature]</u>	<u>229 E Capital Dr. 53029</u>
<u>[Signature]</u>	<u>220 E. Capitol Dr. 53029</u>
<u>[Signature]</u>	<u>142 E. Capitol Dr. 53029</u>
<u>[Signature]</u>	<u>150 E. Capitol Dr. 53029</u>
<u>[Signature]</u>	<u>128 E. Capitol Dr # 53029</u>
<u>[Signature]</u>	<u>130 E- Capitol Dr # 3</u>
<u>[Signature]</u>	<u>151 E. Capitol Dr # E</u>
<u>[Signature]</u>	<u>139 E CAPITOL DR #4</u>

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 3.7.18

Town Village City of HARTLAND County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning July 21, 2018 and ending July 21, 2018 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Chamber of Commerce Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name HARTLAND CHAMBER OF COMMERCE

(b) Address 116 W. CAPITOL DRIVE HARTLAND WI 53029

(c) Date organized 1950

(d) If corporation, give date of incorporation 1950

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: [X]

(f) Names and addresses of all officers:

President LYNN MINTURN, 116 W. CAPITOL DRIVE, HARTLAND

CHAIR Vice President KARL SCHEIFE, COMPETITOR AWARDS W315 N1685 STATE RD 83 HARTLAND

Secretary LYNN MINTURN, SAME

Treasurer MARK HAYES H+P CPAs 365 COTTONWOOD AVENUE, SUITE A HARTLAND

(g) Name and address of manager or person in charge of affair: LYNN MINTURN / DONNA DORAY 116 W. CAPITOL DRIVE HARTLAND

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number E. CAPITOL DRIVE (see attached map) near 151-155 E. CAPITOL DRIVE

(b) Lot Block

(c) Do premises occupy all or part of building?

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event HARTLAND STREET DANCE

(b) Dates of event July 20-21, 2018 Need to include July 20 so wine delivery can take place at Chamber as beverage company does not deliver on Sat.

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Lynn Minturn (Signature/date)

HARTLAND CHAMBER OF COMMERCE (Name of Organization)

Officer (Signature/date)

Officer (Signature/date)

Date Filed with Clerk

Officer (Signature/date)

Date Granted by Council

Date Reported to Council or Board

License No.



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: SS

DATE (MM/DD/YYYY)

05/04/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Icon Insurance Service Corp</b> W359 N5002 Brown St, Suite 103 Oconomowoc, WI 53066 Sandra E Spanaus	CONTACT NAME:		
	PHONE (A/C, No, Ext):	FAX (A/C, No):	
E-MAIL ADDRESS:			
PRODUCER CUSTOMER ID #: <b>HARTL-1</b>			
INSURED <b>Hartland Chamber of Commerce</b> 300 Cottonwood Ave Suite 12 Hartland, WI 53029	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : <b>Foremost Insurance Co.</b>		
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
INSURER F :			

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	Y		PPS41129587	10/09/2017	10/09/2018	EACH OCCURRENCE \$ <b>1,000,000</b>	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b>	
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						MED EXP (Any one person) \$ <b>10,000</b>	
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ <b>1,000,000</b>	
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ <b>2,000,000</b>	
							PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>	
A	AUTOMOBILE LIABILITY			PPS41129587	10/09/2017	10/09/2018	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b>	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$	
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$	
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$	
	<input checked="" type="checkbox"/> HIRED AUTOS						\$	
	<input checked="" type="checkbox"/> NON-OWNED AUTOS						\$	
A	UMBRELLA LIAB			12345608	10/09/2017	10/09/2018	EACH OCCURRENCE \$ <b>1,000,000</b>	
	<input checked="" type="checkbox"/> OCCUR						AGGREGATE \$	
	EXCESS LIAB						CLAIMS-MADE	\$
	DEDUCTIBLE							\$
	RETENTION \$						\$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A	WC41129603 01	10/09/2017	10/09/2018	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ <b>100,000</b>	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ <b>100,000</b>	
							E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
**For event on: July 21 2018 Hartland Street Dance Certificate holder is listed as additional insured.**

**CERTIFICATE HOLDER****CANCELLATION****VILLAGE**

**Village Of Hartland**  
210 Cottonwood Avenue  
Hartland, WI 53029

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
**Sandra E Spanaus**

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**VILLAGE OF HARTLAND**

210 Cottonwood Avenue  
Hartland, WI 53029

Phone: 262-367-2714  
Fax: 262-367-2430

<b>FEE: \$50</b>	
Receipt No.	<u>196181</u>
License Number	_____

**Public Dance License Application**

(Pursuant to Village of Hartland Municipal Code Sec. 10-206 – 10-232)

**For the license period of July 1, 2018 through June 30, 2019**

*Please Print:*

Name of Business HARTLAND CHAMBER OF COMMERCE

Address of Business 300 COTTONWOOD AVENUE, Ste 12

Business Phone 262.367.7059

Applicant's Name LYNN MINTURN

Applicant's Address SAME

Applicant's Phone SAME Email chamberdirector@hartland-wi.org

Signature of Applicant *Lynn Minturn*

Date of Application 5.10.18

**Address of Property Where Public Dance Will Be Held:**  
E. CAPITOL DRIVE ! CHURCH STREET to NORTH AVE.

**Date of the Event:** SATURDAY, JULY 21, 2018

**Time of Event:** 5<sup>30</sup> - 11<sup>00</sup> PM

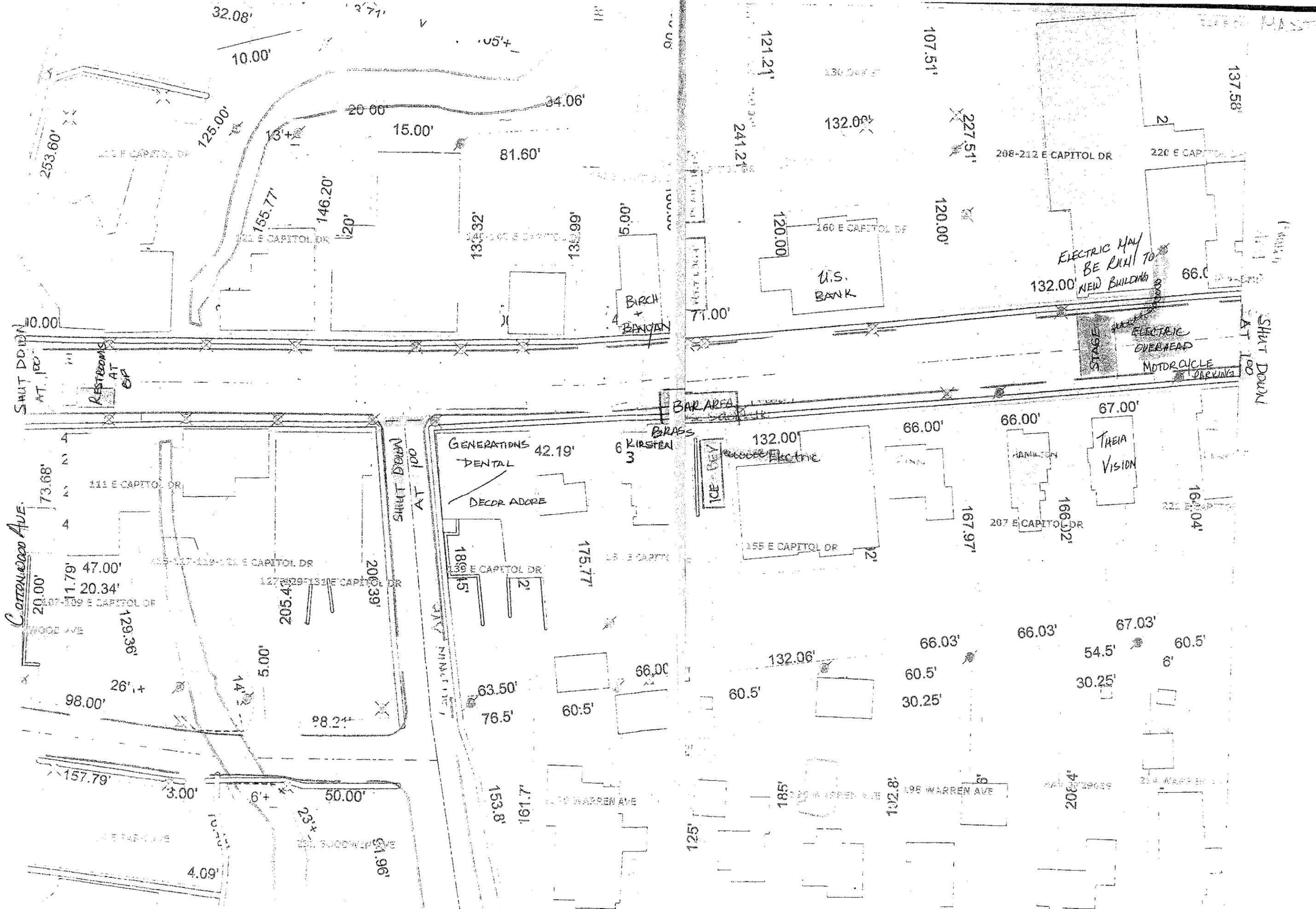
**Class "B" Malt and Liquor License or Temporary "Class B" Held by:**  
HARTLAND CHAMBER OF COMMERCE



**Attach a diagram showing exterior boundaries of the parking area and the total number of vehicles which can be accommodated if dance is held inside a licensed premise.**



PRESENTED WITH PACKET



Cottonwood Ave.

Warren Ave

SHUT DOWN AT 100

SHUT DOWN AT 100

U.S. BANK

GENERATIONS DENTAL  
DECOR ADORE

KIRSTEN

ICE CREAM

HAMILTON

TAEIA VISION

BRASS

BIRCH + BANYAN

ELECTRIC MAY BE RUN TO NEW BUILDING

ELECTRIC OVERHEAD MOTORCYCLE PARKING

MAST



Date: 5/23/18  
Rec #: 196408

**STREET USE PERMIT  
APPLICATION  
FOR LARGE SCALE EVENTS**

(Three (3) or more City Blocks, or More than 1,200 Feet)

**APPLICATION MUST BE RECEIVED AT THE ADMINISTRATIVE OFFICES AT LEAST 30 DAYS IN  
ADVANCE OF THE DATE OF THE EVENT**

**\$50.00 FEE**

Nonrefundable application fee is required at time of filing

**Sponsoring Agency (if applicable)** Lake Country Bed Barn  
**Street Address** 122 Cottonwood Ave, Hartland WI 53029  
**Web Page and/or e-mail address** www.bedbarnwi.com  
**Phone No.** 262-349-0034 **Fax No.** \_\_\_\_\_

**Contact Person** Elise Miller  
**Street Address (if different than above)** 548 Saxony Ct, Hartland 53029  
**E-mail Address** epmiller104@gmail.com  
**Phone No.** 262-349-0034 **Fax No.** \_\_\_\_\_

**Street name and block numbers (attach map and diagram)**  
Haight St and Goodwin Ave (diagram Attached)

**Date(s) of Closure/Use** Sat, Aug 25th **Rain Date?** no  
**Hours of Closure/Use** 8:30am-3:00pm **Estimated Attendance** 300

**Describe Event** (include time table indicating hours of set up and tear down if applicable)  
see attached

*Additional permits are required for the following activities – applications available at the Village Administrative office:*

*Sale of beer and/or wine – Class "B" Picnic Beer/Wine License \$10*

**Signature of Applicant** *Elise Miller* **Date** 5/18/18  
(Falsification of information will result in denial of permit)

**IMPORTANT! – PLEASE ATTACH CERTIFICATE OF INSURANCE  
WITH VILLAGE OF HARTLAND LISTED AS AN ADDITIONAL INSURED**

**Return completed application and \$50 application fee to:  
Village of Hartland, 210 Cottonwood Avenue, Hartland, WI 53029  
(Phone 262-367-2714)**

**OVER →**



## Proposal for Sidewalk Sale

**Who:** Hosted by Lake Country Bed Barn (122 Cottonwood Ave)  
Vendors  
Downtown Businesses

**What:** Sidewalk Sale for downtown businesses and outside vendors

**When:** Saturday, August 25<sup>th</sup> 10am-2pm (event time)  
Set-up starts @8:30am  
Cleaned up by 3:00pm

**Where:** Please, refer to attached map for visual reference. Street parking spaces along South side of Haight Dr, portion of Haight St Closed from library entrance up to Cottonwood Ave, 139 E. Capitol Dr back parking space, and Goodwin Ave from Haight St to Capitol Dr.

**How:** With permission for the village, we (Lake Country Bed Barn) are looking to bring in outside vendors, crafters, farmer's market vendors, and possibly food trucks on Saturday, August 25th to encourage more traffic for retail sales during our annual Sidewalk Sale. The past four years we have held a Sidewalk Sale in August and have been very successful. This year we would like to make it a bigger event by hosting outside vendors to bring in their goods to sell along the sidewalk. We would like to place these vendors in the parking along Haight St, a closed portion of it, within Hartland's Inn Parking, within the back-parking lot at 139 E. Capitol Dr (behind Décor Adore) and a car show on a closed portion of Goodwin Ave to encourage more potential customers visiting the BID's retail locations: Lake Country Bed Barn, Designer Consignor, Décor Adore, Shoreline Cycling, and the Floor Garden during the Sidewalk Sale. Flyers for the event will outline local restaurants serving lunch on Saturday.

We will be asking the outside vendors to pay a \$25 fee to be part of the event to help differ advertising costs and ensure commitment to the event. Each vendor will be asked to fill out and sign a contact (attached) that will outline rules and regulations from the Village and our self.

It is within our best estimate that we will be able to fit approximately 56 crafters and vendors, 10-15 farmer's -market vendors (with their vehicles) within the proposed space.

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Questions can be directed to:

Elise Miller

Owner of Lake Country Bed Barn

262-349-0034

[epmiller104@gmail.com](mailto:epmiller104@gmail.com)

2. Capitol DC.



**Insured's Name and Address**  
 Elise Miller  
 DBA Lake Country Bed Barn  
 548 Saxony Ct  
 Hartland, WI 53029

**Agent's Name, Address and Phone Number (Agt./Dist.)**  
 Robert F Hamilton  
 Po Box 266  
 Hartland, WI 53029  
 (262) 367-2312 (039/043)

**This certificate is issued as a matter of information only and confers no rights upon the Certificate Holder.**  
**This certificate does not amend, extend or alter the coverage afforded by the policies listed below.**

**COVERAGES**

This is to certify that policies of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions, and conditions of such policies.

TYPE OF INSURANCE	POLICY NUMBER	POLICY DATE		LIMITS OF LIABILITY
		EFFECTIVE (Mo, Day, Yr)	EXPIRATION (Mo, Day, Yr)	
Homeowners/ Mobilehomeowners Liability				Bodily Injury and Property Damage Each Occurrence \$ ,000
Boatowners Liability				Bodily Injury and Property Damage Each Occurrence \$ ,000
Personal Umbrella Liability				Bodily Injury and Property Damage Each Occurrence \$ ,000
Farm/Ranch Liability				Farm Liability & Personal Liability Each Occurrence \$ ,000 Farm Employer's Liability Each Occurrence \$ ,000
Workers Compensation and Employers Liability †				Statutory ***** Each Accident \$ ,000 Disease - Each Employee \$ ,000 Disease - Policy Limit \$ ,000
General Liability <input type="checkbox"/> Commercial General Liability (occurrence) <input type="checkbox"/> <input type="checkbox"/>				General Aggregate \$ ,000 Products - Completed Operations Aggregate \$ ,000 Personal and Advertising Injury \$ ,000 Each Occurrence \$ ,000 Damage to Premises Rented to You \$ ,000 Medical Expense (Any One Person) \$ ,000
Businessowners Liability	48-XV2746-01	11/21/2017	11/21/2018	Each Occurrence †† \$ 4,000,000 Aggregate †† \$ 4,000,000 Common Cause Limit \$ ,000 Aggregate Limit \$ ,000
Liquor Liability				Bodily Injury - Each Person \$ ,000 Bodily Injury - Each Accident \$ ,000 Property Damage \$ ,000 Bodily Injury and Property Damage Combined \$ ,000
Automobile Liability <input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Auto <input type="checkbox"/> Nonowned Autos <input type="checkbox"/>				
Excess Liability <input type="checkbox"/> Commercial Blanket Excess <input type="checkbox"/>				Each Occurrence/Aggregate \$ ,000

**Other (Miscellaneous Coverages)**  
 Damage to Premises Rented to you \$50,000; Liability and Medical Expenses \$2,000,000; Medical Expense-Any one person \$5,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / RESTRICTIONS / SPECIAL ITEMS**  
 The Businessowner's Policy is endorsed to include Village of Hartland as additional insured on the BP 04 07 endorsement.

† The individual or partners  Have shown as insured elected to be covered under this policy.  Have not.  
 †† Products-Completed Operations aggregate is equal to each occurrence limit and is included in policy aggregate.

<b>CERTIFICATE HOLDER'S NAME AND ADDRESS</b>	<b>CANCELLATION</b>
Village of Hartland 210 Cottonwood Ave Hartland, WI 53029	<input type="checkbox"/> Should any of the above described policies be cancelled before the expiration date thereof, the company will endeavor to mail *( ) days) written notice to the Certificate Holder named, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives. *10 days unless different number of days shown. <input checked="" type="checkbox"/> This certifies coverage on the date of issue only. The above described policies are subject to cancellation in conformity with their terms and by the laws of the state of issue.
	DATE ISSUED: 05/22/2018 AUTHORIZED REPRESENTATIVE: Cherie Stanek

**MEMO**

**TO: Darlene Igl, Village Clerk**  
**FROM: Michael Einweck, Director of Public Works**  
**DATE: May 24, 2018**  
**SUBJECT: Proposed Sidewalk Sale**

---

In reviewing the proposed street use, I saw a reference to using food trucks and holding a car show, but did not see those noted on the provided plan. Those should be show on the map where they will be located and how the public will access them. If there is a car show, the cars should be pointed towards the south so when they leave, they won't need to access E. Capitol Drive and can exit via Goodwin to the south.

The area for the 10 vendors to the north of the library needs protection from the vehicular traffic accessing the library and private properties to the north of Haight. There could be barricades set up around the vendor space so that the library can still be accessed by vehicles during the sale. Barricades are available from Public Works at cost and the road closures and barricade plan shall be coordinated with the Police Department.

cc: David E. Cox, Village Administrator  
Ross Collura, Interim Police Chief  
David Dean, Fire Chief



**DEPARTMENT OF BUILDING INSPECTION  
APPLICATION FOR ARCHITECTURAL BOARD**

Job Address <u>231 Goodwin Ave Hartland WI 53029</u>			
Lot	Block	Subdivision	Key No. HAV
Owner <u>Flanagan Dorn Dist 294</u>		EMAIL <u>294finance@gmail.com</u>	Phone <u>262-361-4606</u>
Address <u>231 Goodwin Ave</u>		City <u>Hartland</u>	State <u>WI</u> Zip <u>53029</u>
Contractor <u>Phillips Construction</u>		Phone <u>262-844-2370</u>	FAX
Address <u>W273 N2672 Maple St</u>		City <u>Penaukee</u>	State <u>WI</u> Zip <u>53072</u>

The Architectural Board meets on the **THIRD MONDAY** of the Month at 7:00 p.m. in the Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue in the Village of Hartland.

The **DEADLINE** for filing is **FIFTEEN WORKING DAYS PRIOR TO THE MEETING DATE** at 4:30 p.m. All of the following information must be received prior to the deadline in order to be placed on the agenda.

**All applications for consideration by the Architectural Board are subject to the policies described in this document.**

**Commercial/Industrial/Multifamily:**

- Four (4) bound sets of plans and application material and one (1) electronic copy of all submittals.
- Elevations must show all sides of the structure and state the building materials and colors. Additions must be shown with the existing building.

**Signs:**

- Four (4) color renderings of the requested sign(s) and one (1) electronic copy of all submittals. Include colors and material type. Renderings are to be dimensioned and must show placement on building and height.
- Details (color picture) of all existing wall signs on the same building elevation. A photograph of the building with sign location shown is recommended.
- Four (4) site plans with dimensions. Not required for wall signs or other signs attached to the building.
- Four (4) sets of lighting details. Include type, location, number and photometric plan.
- Submit Sign Permit Application

**NOTE:** Approval by the Architectural Board is not permission to begin construction; a building permit must first be obtained.

Date Applied: \_\_\_\_\_ Date of Meeting: \_\_\_\_\_ Item No. \_\_\_\_\_

**Hartland Architectural Board  
Application Review Policies**

**All applicants and applications are subject to the following policies in order to be considered by the Architectural Board.**

1. The deadline for filing any application is a minimum of fifteen (15) working days before the meeting.
2. All applicants for building renovations are encouraged to communicate with or meet with the Building and Zoning Official and the Village Administrator prior to submission of an application.
3. Applications for signs within the boundaries of the Hartland Downtown Business Improvement District (BID) must be reviewed by the BID prior to the meeting with the Architectural Board.
4. All requested or required information, including the application and appropriate fees, must be received prior to the deadline in order to be placed on the agenda. Village Staff has been directed to delay placement on the Architectural Board Agenda based on incomplete submittals.
5. Applications shall include professional-level drawings of all elevations impacted by the proposed project showing the proposed conditions including location and depiction of requested signage.
6. Applications for signage on existing buildings should include a scale depiction of the sign on a current photograph of the existing building.
7. Four (4) sets of application materials and one (1) electronic copy (PDF) of all application materials must be submitted by the deadline.
8. Applications that include site plans must depict the following existing and proposed information plus other information as appropriate or as requested:
  - a. Complete dimensions (lot, building, setbacks, parking, drives, etc.)
  - b. Scale and north arrow
  - c. All structures (include building elevations and height)
  - d. Drainage and grades (include design calculations for drainage)
  - e. Storm Water Management Plan
  - f. Utilities and easements (sewer, water, storm etc.)
  - g. Calculation of lot coverage
  - h. Parking stalls (stalls to be minimum 180 s.f., driving lanes minimum 24 ft. wide and 30 ft. maximum at street right-of-way, asphalt to be minimum 3 ft. from lot lines)
  - i. Grading and erosion control
  - j. Landscaping, including a Tree Protection Plan
  - k. Exterior lighting details
  - l. Exterior HVAC equipment location
  - m. Dumpster location (screening required)
  - n. Street right-of-way
  - o. Miscellaneous items including, but not limited to, 100 year floodplain, wetland boundary, environmental corridor
9. Additional information may be requested by the Architectural Board or Staff.
10. The Applicant must complete and submit the required Professional Services Reimbursement Form along with any required deposit at the time of application.
11. The Applicant or a representative of Applicant able to make representations on behalf of the Applicant shall attend the meeting at which the matter will be discussed. Failure to have representation will result in tabling of the request to the next meeting.



231 Goodwin Ave.  
P.O. Box 401  
Hartland, WI 53029  
262-361-4606

April 23, 2018

Village Board Members,

Attached you will find Flanagan Dorn's Post 294 proposal for an upgrade to our Posts current Veterans Memorial located at the north-east corner of the building.

We are hoping to start with the improvements as soon as we receive approval from the board, and after diggers hotline, weather permitting.

If there are any questions you may contact either Mike Steger at 414-550-7715 or Ken Zilisch 262-420-7746

  
Michael Steger, Finance Officer Post 294

## Proposed Veterans Memorial Upgrade

1. pour concrete base on north end of building as indicated top with pavers
2. remove existing wooden sign between pillars
3. install new 25' flagpole approximately 2' back (west)
4. install random quarried sandstone, approximately 4' X 7', as indicated
5. install 2' X 4' pedestal base for mounting a bronze "soldiers cross", 44" tall
6. install two granite benches 48"X 18"X 48" as shown
7. build 2' high curved Lannon stone wall with five inlaid black granite plaques, 18" X 18", laser-cut with emblem of each of the 5 military branches. Locate the plaques on the front side of the wall directly in front of the five 20' high flagpoles.
8. build a 4' diameter X 3' high burning pit to conduct ceremonial flag retirement.
9. maintain a 4' wide area the length of the north wall to be used for planting shrubs/plantings.
10. install LED lighting on all flagpoles and soldiers cross

# PLAT OF SURVEY

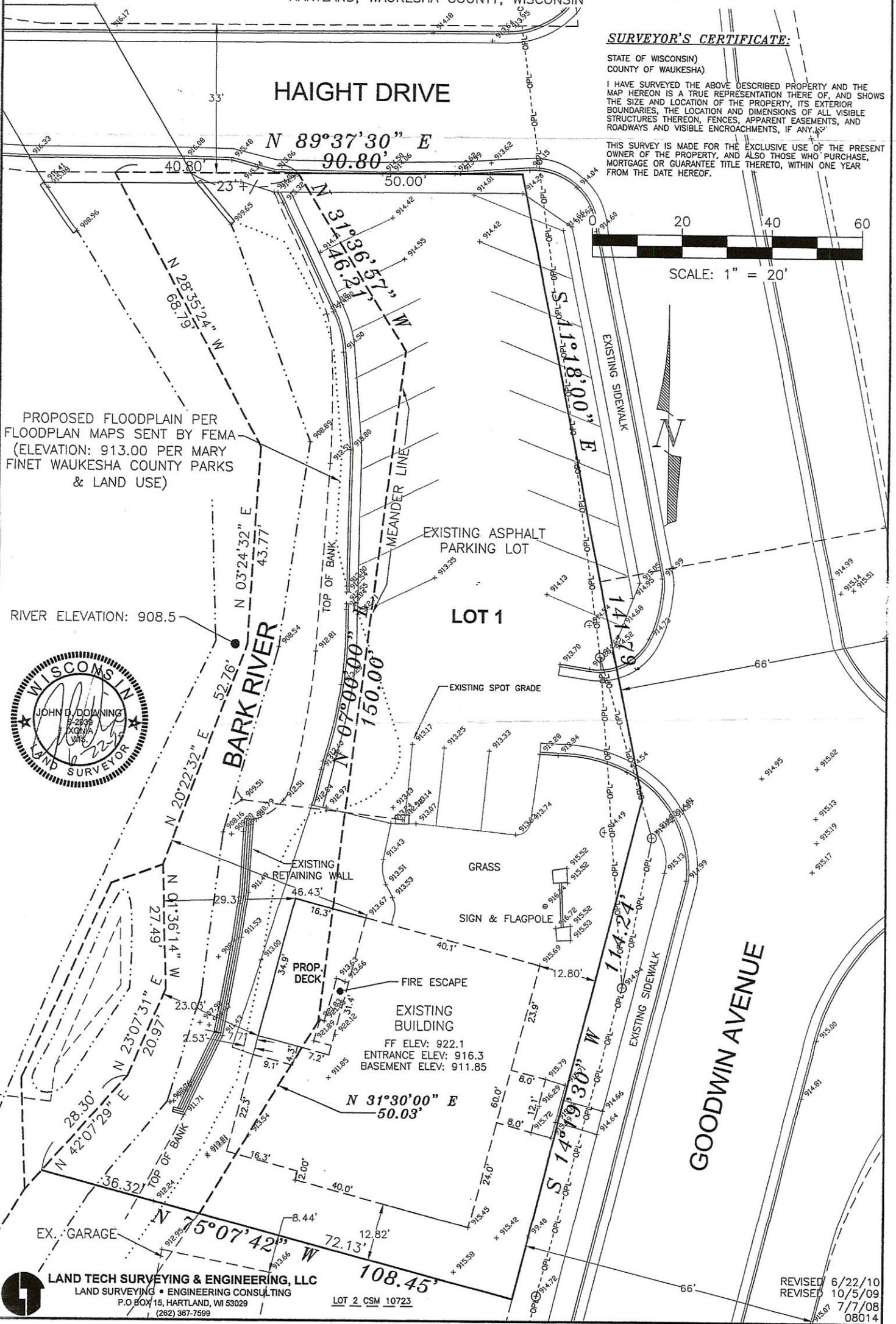
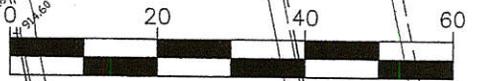
LOT 1 OF CSM 10723, BEING A PART OF THE SOUTHEAST ¼ OF SECTION 34, TOWN 8 NORTH, RANGE 18 EAST; AND PART OF THE NORTHEAST ¼ OF SECTION 3, TOWN 7 NORTH, RANGE 18 EAST, VILLAGE OF HARTLAND, WAUKESHA COUNTY, WISCONSIN

## SURVEYOR'S CERTIFICATE:

STATE OF WISCONSIN)  
COUNTY OF WAUKESHA)

I HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND THE MAP HEREON IS A TRUE REPRESENTATION THERE OF, AND SHOWS THE SIZE AND LOCATION OF THE PROPERTY, ITS EXTERIOR BOUNDARIES, THE LOCATION AND DIMENSIONS OF ALL VISIBLE STRUCTURES THEREON, FENCES, APPARENT EASEMENTS, AND ROADWAYS AND VISIBLE ENCROACHMENTS, IF ANY.

THIS SURVEY IS MADE FOR THE EXCLUSIVE USE OF THE PRESENT OWNER OF THE PROPERTY, AND ALSO THOSE WHO PURCHASE, MORTGAGE OR GUARANTEE TITLE THERETO, WITHIN ONE YEAR FROM THE DATE HEREOF.



PROPOSED FLOODPLAIN PER FLOODPLAN MAPS SENT BY FEMA (ELEVATION: 913.00 PER MARY FINET WAUKESHA COUNTY PARKS & LAND USE)

RIVER ELEVATION: 908.5



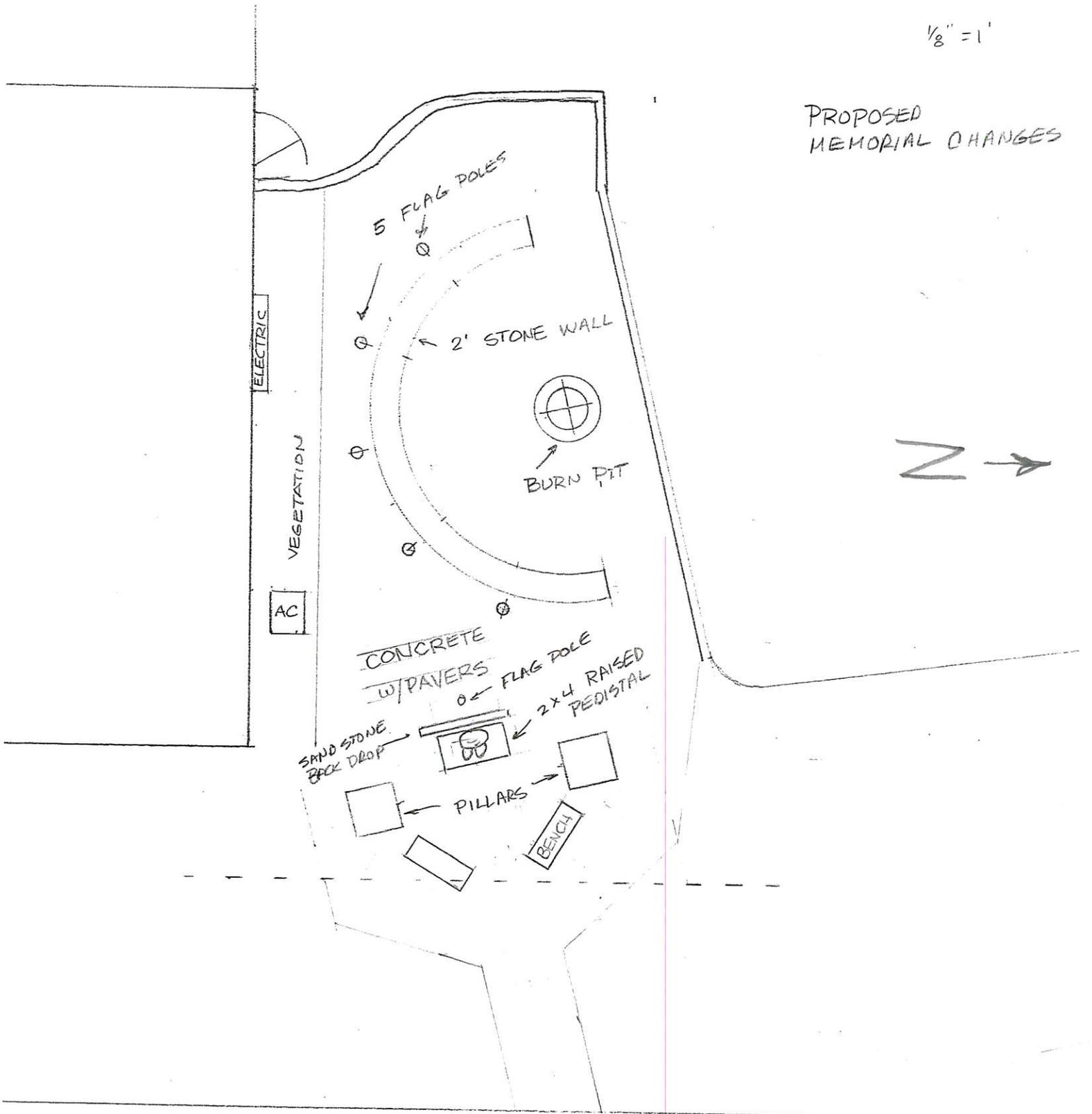
**LAND TECH SURVEYING & ENGINEERING, LLC**  
LAND SURVEYING • ENGINEERING CONSULTING  
P.O. BOX 15, HARTLAND, WI 53029  
(262) 367-7599

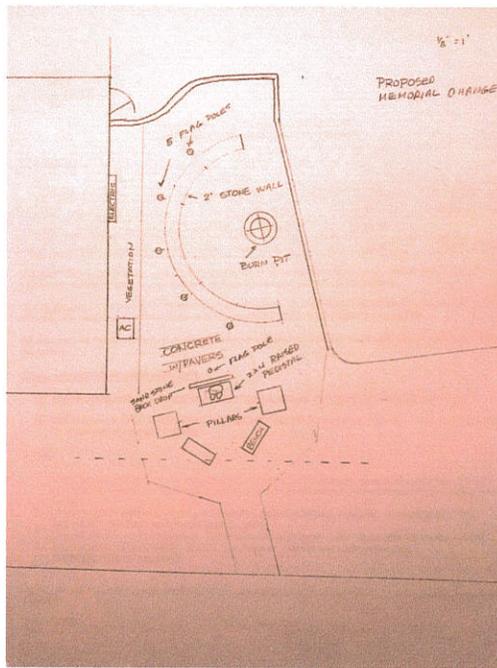
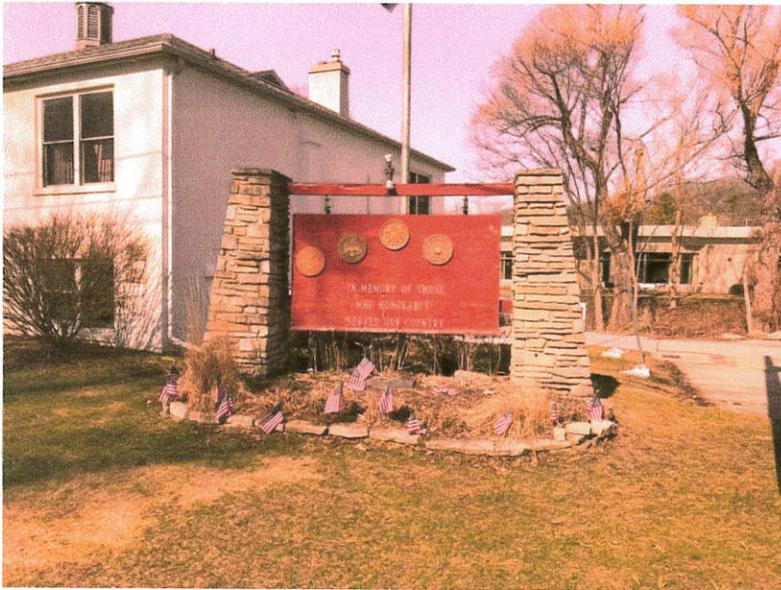
LOT 2 CSM 10723

REVISED 6/22/10  
REVISED 10/5/09  
7/7/08  
08014

1/8" = 1'

PROPOSED  
MEMORIAL CHANGES





**Willow Hill**

**DEPARTMENT OF BUILDING INSPECTION**  
APPLICATION FOR ARCHITECTURAL BOARD

Job Address: 351 Seadwin Ave Hartland WI 53129	Block	Subdivision	Key No. HAV
Owner: Paragon Dev Co	EMAIL: jpf@paragondev.com	Phone: 262-367-9606	
Address: 291 Seadwin Ave	City: Hartland	State: WI	Zip: 53129
Contractor: J.P. Construction	Phone: 262-367-9606	FAX	EMAIL
Address: 1421 W. 23rd St	City: Appleton	State: WI	Zip: 53212

The Architectural Board meets on the THIRD MONDAY of the Month at 7:00 p.m. in the Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue in the Village of Hartland.

The DEADLINE for filing is FIFTEEN WORKING DAYS PRIOR TO THE MEETING DATE at 4:30 p.m. All of the following information must be received prior to the deadline in order to be placed on the agenda.

All applications for consideration by the Architectural Board are subject to the policies described in this document.

**Commercial/Industrial/Multifamily:**

- Four (4) bound sets of plans and application material and one (1) electronic copy of all submittals.
- Elevations must show all sides of the structure and state the building materials and colors. Additions must be shown with the existing building.

**Signs:**

- Four (4) color renderings of the requested sign(s) and one (1) electronic copy of all submittals. Include colors and material type. Renderings are to be dimensioned and must show placement on building and height.
- Details (color pictures) of all existing wall signs on the same building elevation. A photograph of the building with sign location shown is recommended.
- Four (4) sets of plans with dimensions. Not required for wall signs or other signs attached to the building.
- Four (4) sets of lighting details. Include type, location, number and photometric plan.
- Submit Sign Permit Application

NOTE: Approval by the Architectural Board is not permission to begin construction, a building permit must first be obtained.

Date Applied: \_\_\_\_\_ Date of Meeting: \_\_\_\_\_ Item No. \_\_\_\_\_  
Form 1-13





127 E CAPITOL LLC  
249 PAWLING AVE  
HARTLAND WI 53029

ANTHONY & PHYLLIS BRUNO TRUST  
1615 CRICHTWOOD CIR  
RENO NV 89523

ARKAD GROUP  
139 E CAPITOL DR  
HARTLAND WI 53029

AUGUST E & DONA J FABYAN 1998  
LIVING TRUST  
115 E CAPITOL DR  
HARTLAND WI 53029-2103

BARK RIVER PROPERTIES  
C/O J&A MANAGEMENT SERVICES LLC  
1285 SUNNYRIDGE RD  
PEWAUKEE WI 53072-3817

BEHREND PROPERTY LLC  
220 E CAPITOL DR  
HARTLAND WI 53029-2106

BMO HARRIS BANK NA  
CORP REAL ESTATE 24TH FLOOR WEST  
111 W MONROE ST  
CHICAGO IL 60603-4096

BRASS INVESTMENTS LLC  
151 E CAPITOL DR  
HARTLAND WI 53029

CAITLIN B STRUCK  
ERIC STRUCK  
190 WARREN AVE  
HARTLAND WI 53029-2118

CAMILLE PIERCE  
192 E PARK AVE  
HARTLAND WI 53029-2132

CAPITOL MOVE LLC  
163 E CAPITOL DR  
HARTLAND WI 53029

CARL B HAROLDSON  
MARILYN K HAROLDSON  
N49W28689 CHARDON DR  
HARTLAND WI 53029-9161

CARL W ZEUTZIUS  
CHRISTINE A ZEUTZIUS  
N68W30836 CLUB CIR E  
HARTLAND WI 53029

CAROLYN A HORN  
176 E PARK AVE  
HARTLAND WI 53029

CHARLES KELLY  
DARLENE KELLY  
128 HILL ST  
HARTLAND WI 53029

CHERYL DEVITT  
123 NORTH AVE  
HARTLAND WI 53029

CONNIE & WARREN HORNBERG JOINT  
TRUST  
213 WARREN AVE  
HARTLAND WI 53029

COTTONWOOD INVESTMENTS INC  
724 WINSTON WAY  
HARTLAND WI 53029-2538

EMANDEMCO LLC  
142 E CAPITOL DR STE 300  
HARTLAND WI 53029

EPPLER ENTERPRISES LLC  
502 W 5TH ST  
OCONOMOWOC WI 53066

FLANAGAN-DORN POST #294 THE  
AMERICAN LEGION  
231 GOODWIN AVE  
HARTLAND WI 53029

GARTH BOWEN II LIVING TRUST  
PO BOX 25  
HARTLAND WI 53029

GD HOLDING LLC  
W300N9083 E COUNTY RD E  
HARTLAND WI 53029-9512

GREGORY R MARKWARDT  
YVONNE K MARKWARDT  
208 E PARK AVE  
HARTLAND WI 53029

HAROLD A BRICKHAM  
186 E PARK AVE  
HARTLAND WI 53029

HARTLAND RIVERWALK LLC  
411 W MAIN ST #106  
MADISON WI 53703-3105

HARVEY H MILLER  
221 GOODWIN AVE  
HARTLAND WI 53029-2108

HEARTFELT PROPERTIES LLC  
N46W28654 WILLOW BROOK CT  
HARTLAND WI 53029-2290

HJH 211 LLC  
211 COTTONWOOD AVE  
HARTLAND WI 53029-2016

HL SALONS LLC  
140 COTTONWOOD AVE  
HARTLAND WI 53029

HOPKINS SAVINGS & LOAN  
US BANK-CORPORATE RE TAX DEPT  
2800 E LAKE ST  
MINNEAPOLIS MN 55406

JACK DAHLKE PROPERTIES LLC  
336 COTTONWOOD AVE  
HARTLAND WI 53029

JAMES MUENZENBERGER  
LYNN MUENZENBERGER  
182 WARREN AVE  
HARTLAND WI 53029

JAMES R OEHMCKE  
DBA LAKE CO PROPERTIES  
W333N5426 LINDEN CIR  
NASHOTAH WI 53058

JAMES WEISKOPF  
KATHRYN WEISKOPF  
214 WARREN AVE  
HARTLAND WI 53029

JAS COFFEE LLC  
150 E CAPITOL DR  
HARTLAND WI 53029-2104

JUDITH KLINK REVOCABLE TRUST  
820 RENSON RD  
HARTLAND WI 53029

KATIE L GRUBA  
180 E PARK AVE  
HARTLAND WI 53029-2132

KELLY NORDBY  
221 COTTONWOOD AVE  
HARTLAND WI 53029

KEVIN BROWN  
SHERRY BROWN  
198 WARREN AVE  
HARTLAND WI 53029

KOECK MANAGEMENT LLC  
W294N6030 RIVER GROVE LN  
HARTLAND WI 53029-8211

LAKE COUNTRY PLAYERS INC  
221 E CAPITOL DR  
HARTLAND WI 53029

LAKE COUNTRY PROPERTIES  
JUDITH KLINK REVOCABLE TRUST  
820 RENSON RD  
HARTLAND WI 53029

LAWRENCE KROLL  
DEBRA KROLL  
172 E PARK AVE  
HARTLAND WI 53029

LISA HOLMES  
197 WARREN AVE  
HARTLAND WI 53029-2117

LISA M ZIMMERMAN  
220 E PARK AVE  
HARTLAND WI 53029-2116

LISA PELLEGRINI  
191 WARREN AVE  
HARTLAND WI 53029-2117

LOUIS D KAISER REVOCABLE TRUST  
C/O LOUIS & ANN KAISER  
138 NORTH AVE  
HARTLAND WI 53029

LT GROUP LLC  
250 MONASTERY HILL DR  
OCONOMOWOC WI 53066

LUKO FAMILY TRUST  
214 E PARK AVE  
HARTLAND WI 53029

MARGRIT MEIER  
MAX MEIER FAMILY TRUST  
110 COTTONWOOD AVE  
HARTLAND WI 53029

MARIE CIOLEK  
185 WARREN AVE  
HARTLAND WI 53029-2117

MARILYN SUE SNYDER 2017 LIVING  
TRUST  
118 HILL ST  
HARTLAND WI 53029-2045

MARK MANSKE  
CHRISTINE MANSKE  
208 WARREN AVE  
HARTLAND WI 53029

MAUREEN SLATTERY  
THOMAS SLATTERY  
128 COTTONWOOD AVE  
HARTLAND WI 53029-2015

MICHAEL & KATHLEEN KRETSCHMER  
2009 LIVING TRUST  
W331N5378 CHERRY CT  
NASHOTAH WI 53058-9762

MICHAEL BOOKS  
206 GOODWIN AVE  
HARTLAND WI 53029

P RADNEK  
J BOWAN  
128 E CAPITOL DR  
HARTLAND WI 53029

PARK IT REAL ESTATE INVESTING LLC  
N78W29196 FLYNN RD  
HARTLAND WI 53029-9551

PREMIER HOLDINGS LLC  
134 COTTONWOOD AVE  
HARTLAND WI 53029

RALPH PIEHL  
SARAN PIEHL  
203 WARREN AVE  
HARTLAND WI 53029

RENEE M EVERT  
170 WARREN AVE  
HARTLAND WI 53029

ROBERT & FLORENCE DRAEGER TRUST  
222 GOODWIN AVE  
HARTLAND WI 53029

ROBERT F & LINDA J HAMILTON 2010  
LIVING TRUST  
207 E CAPITOL DR  
HARTLAND WI 53029

ROBERT J WACHOWIAK  
PILAR A JOSEPH  
151 W CAPITOL DR  
HARTLAND WI 53029-2026

ROBERT S BEHREND  
142 W MAIN ST  
WALES WI 53183-9400

SALEDAY LLC  
8711 W BROWN DEER RD  
MILWAUKEE WI 53224-2116

SHERPERS INC  
N49W34291 ROAD P  
OKAUCHEE WI 53069-9706

SSI WALKER PROPERTIES LLC  
143 E CAPITOL DR  
HARTLAND WI 53029

STEPHEN P & CYNTHIA A GARDNER  
2010 LIVING TRUST  
226 WARREN AVE  
HARTLAND WI 53029

STOP-N-GO OF MADISON INC  
2934 FISH HATCHERY RD  
MADISON WI 53713

TERRANCE J GUNDERSON  
227 GOODWIN AVE  
HARTLAND WI 53029

THEODORE MCCABE  
MARY MCCABE  
200 E PARK AVE  
HARTLAND WI 53029

THOMAS STAWICKI  
MARY STAWICKI  
225 WARREN AVE  
HARTLAND WI 53029

WILLIAMS FAMILY TRUST  
C/O TIMOTHY & DIANE WILLIAMS  
232 GOODWIN AVE  
HARTLAND WI 53029

pd 4/30/18  
rcpt 195951



**APPLICATION FOR  
PLAN COMMISSION**

**\$300 REVIEW FEE DUE AT TIME OF APPLICATION**

Project Description <b>Replace existing addition to our building with larger addition</b>			
Proposed Use <b>Storage</b>		No. of Employees <b>0, All Volunteer</b>	
Project Location <b>603 Progress Drive</b>			
Project Name <b>Lake Country Caring</b>			
Owner <b>Lake Country Caring</b>		Phone <b>262.367.6670</b>	
Address <b>P. O. Box 591</b>		City <b>Hartland</b>	State <b>WI</b> Zip <b>53029</b>
Engineer/Architect <b>Cleary Building Corp, Kent Gates</b>		Phone <b>1.800.373.5550</b>	FAX <b>1.608.845.7070</b>
Address <b>P.O. Box 930220</b>		City <b>Verona</b>	State <b>WI</b> Zip <b>53593</b>
Contact Person <b>Carrie Glapinski</b>	Phone <b>414.573.8454</b>	FAX <b>262.303.4213</b>	E-mail <b>cglapinski@aol.com</b>

The Plan Commission meets on the third Monday of the Month at 7:00 PM in the Village Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue, Hartland.

**The deadline for filing is a minimum of fifteen (15) working days before the meeting.**

**All of the requested information must be received prior to the deadline in order to be placed on the agenda. Village Plan Review Staff has been directed to delay placement on the Plan Commission Agenda based on incomplete submittals.**

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**Applications that include site plans must depict the following existing and proposed information:**

- Complete dimensions (lot, building, setbacks, parking, drives, etc.)
- Scale and north arrow
- All structures (include building elevations and height)
- Drainage and grades (include design calculations for drainage)
- Storm Water Management Plan
- Utilities and easements (sewer, water, storm etc.)
- Calculation of lot coverage
- Parking stalls (stalls to be minimum 180 s.f., driving lanes minimum 24 ft. wide and 30 ft. maximum at street right-of-way, asphalt to be minimum 3 ft. from lot lines)
- Grading and erosion control
- Landscaping, including a Tree Protection Plan
- Exterior lighting details
- Exterior HVAC equipment location
- Dumpster location (screening required)
- Street right-of-way
- Miscellaneous, 100 year floodplain, wetland boundary, environmental corridor

Additional information may be requested by the Plan Commission or Staff.

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Date Applied:	Date of Meeting:	Return Comments by:
---------------	------------------	---------------------



**DEPARTMENT OF BUILDING INSPECTION  
APPLICATION FOR ARCHITECTURAL BOARD**

Job Address			
LotParcel 1	BlockCSM 4585	Subdivision	Key No. HAV0731.994.001
OwnerLake Country Caring		EMAILCarrie @cglapinski@aol.com	Phone414.573.8454
AddressP.O. Box 591		CityHartland	StateWI Zip53029
ContractorBos Design Builders	Phone920.563.9461	FAX	EMAILharman@bosdesignbuilders.com
AddressN2775 County Road J		CityFort Atkinson	StateWI Zip53538

The Architectural Board meets on the **THIRD MONDAY** of the Month at 7:00 p.m. in the Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue in the Village of Hartland.

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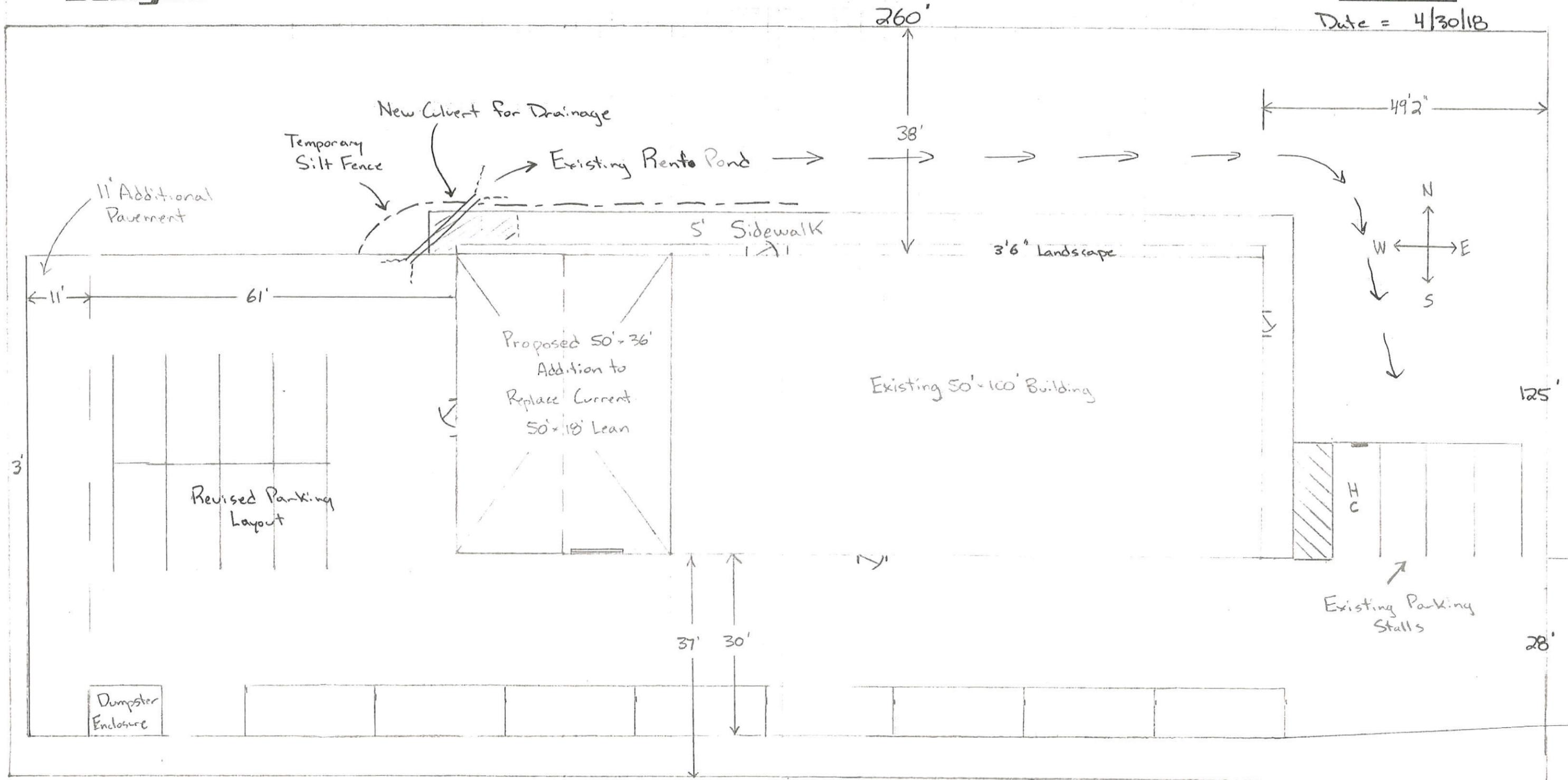
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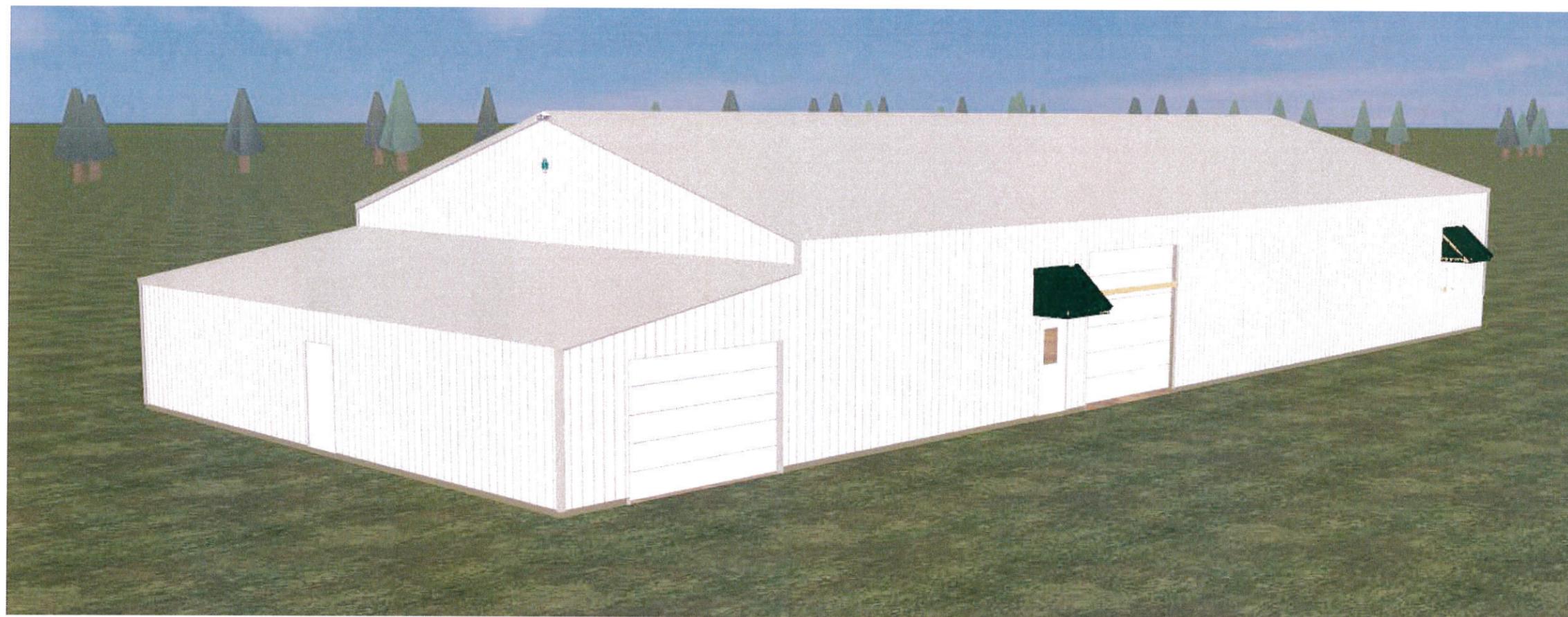
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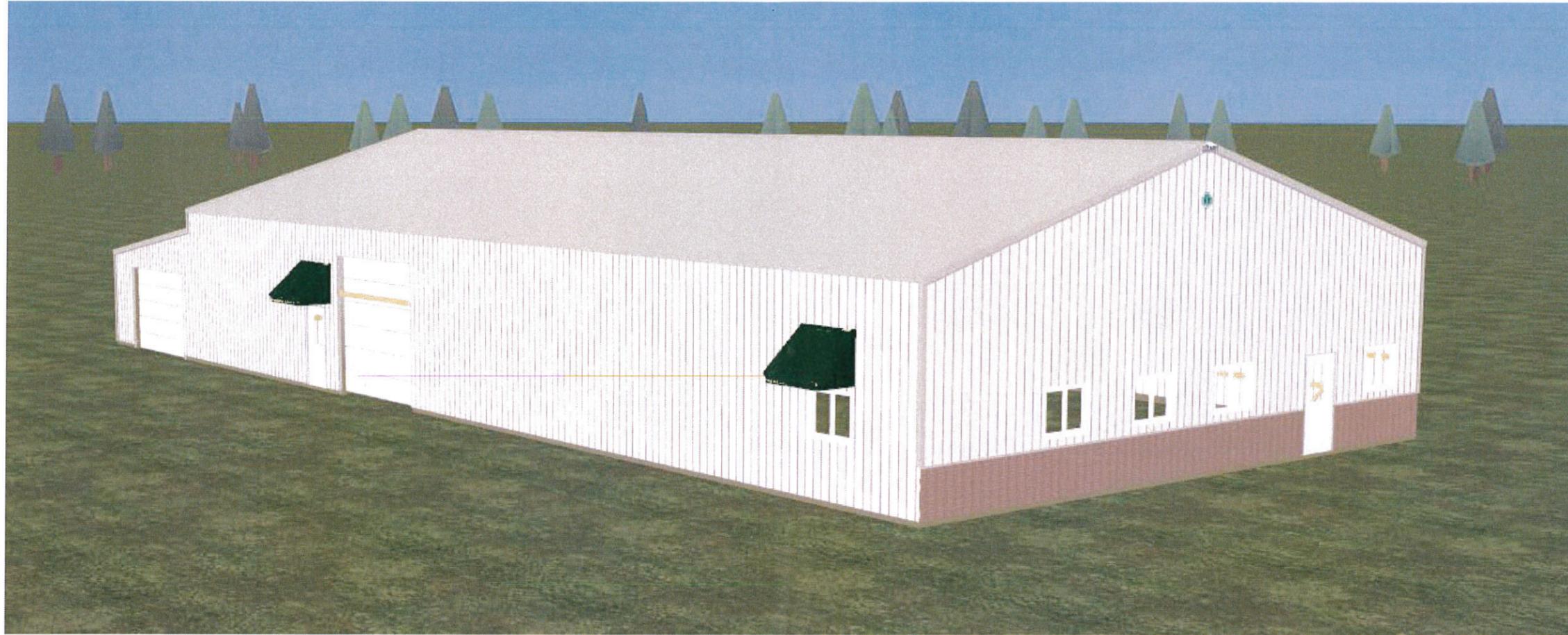
Date = 4/30/18



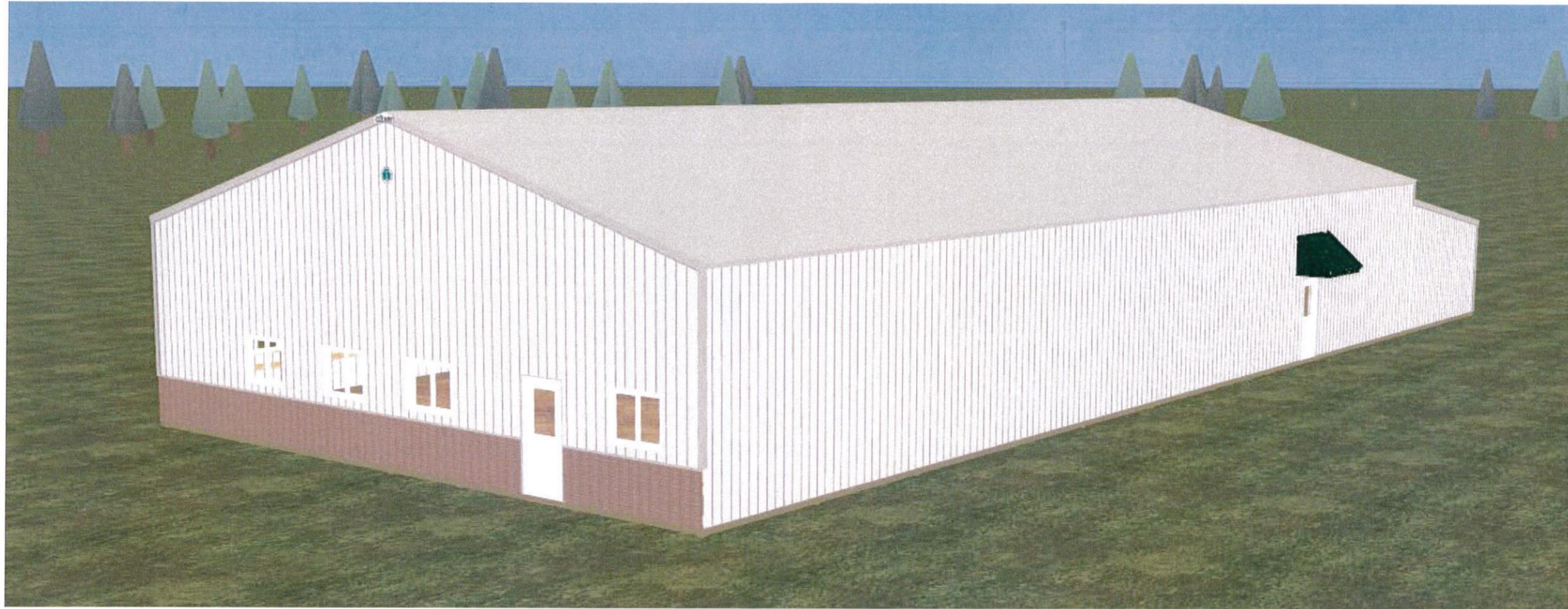
Existing Building



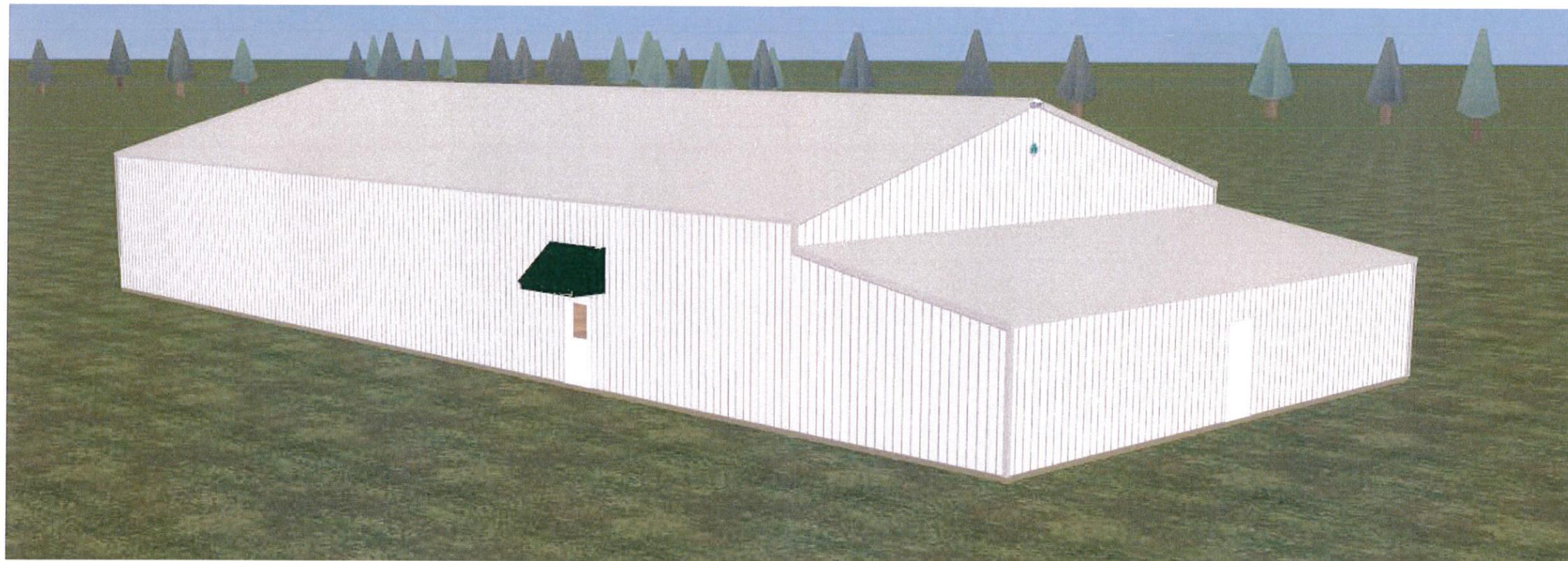
Existing Building



Existing Building



Existing Building



**GENERAL NOTES AND SPECIFICATIONS**

- The materials and labor shown on these plans that are provided by Cleary Building Corp. are limited to those materials and labor as defined by the Cleary Building Corp. contract. Additional materials or accessories that are not being provided by Cleary Building Corp. may be shown on plans for context or building code compliance.
- This building is designed in accordance with the following codes and specifications:  
 Wisconsin Commercial Building Code (WCBC)  
 National Design Specifications for Wood Construction  
 Building Category: II  
 Use Group(s) Classification: B / M / S-1  
 Type of Construction: TYPE VB  
 Building Gross Square Footage: 5000 Sq. Ft.  
 Building Addition Square Footage: 900 Sq. Ft.  
 Building Design Loads:  
 Snow Design Data:  
 Design Truss Load: 43 PSF  
 Design Roof Snow Load: 40 PSF  
 Ground Snow Load ( $S_g$ ): 30 PSF  
 Flat Roof Snow Load ( $S_f$ ): 25.2 PSF  
 Snow Exposure Factor ( $C_e$ ): 1  
 Snow Load Importance Factor ( $I_s$ ): 1.0  
 Thermal Factor ( $C_t$ ): 1.2  
 Skewed Roof Snow Load ( $S_s$ ): 25.2  
 Unobstructed Snow Load: N/A PSF Windward  
 For SPS 302.1008 (1): N/A PSF Leeward  
 Wind Design Data:  
 Design Wind Speed: 90 MPH  
 Wind Exposure: C  
 Wind Load Importance Factor ( $I_w$ ): 1.0  
 Earthquake Design Data:  
 Seismic Design Category: B  
 Spectral Response Coefficients ( $S_{DS}$ ): 0.003g  
 ( $S_{D1}$ ): 0.074g  
 Site Class: B  
 Seismic Importance Factor ( $I_e$ ): 1.0  
 Mapped Spectral Response Accelerations ( $S_{MS}$ ): 0.75g  
 ( $S_{M1}$ ): 4.63g  
 Response Modification Factor ( $R$ ): 6
- All lumber, unless noted otherwise, shall be S4S #2 SPF or better. All lumber embedded in the ground shall be treated with Chromated Copper Arsenate to a retention level of .00 lbs. per cubic foot.
- Soil shall be graded to provide drainage away from building. Maintain the grade levels shown on plans around the building perimeter.
- Fill used for concrete floor slabs sub grade, if present, shall be reasonably graded granular material. Fill used in column holes shall be the compacted soil unless noted otherwise. All fill shall be free from debris, stones over 4" and frozen material.
- Electrical work is not a part of this drawing and shall be installed as per applicable codes.
- Heating, ventilating, and air conditioning work is not a part of this drawing and shall be installed as per applicable codes.
- Plumbing work is not a part of this drawing and shall be installed as per applicable codes.
- All nails are to be threaded hardened steel unless otherwise noted.
- This design is based on a building site with sand, silt, clay, gravel, silt gravel, clayey gravel and silt. As per the WCBC building code and referenced Standard ASCE 48.1, an assumed soil bearing capacity value of 1500 psf with increases for depth and width has been used in this design. If information is discovered before or during construction contrary to this, the building designer should be contacted.

**BUILDING LOCATION**

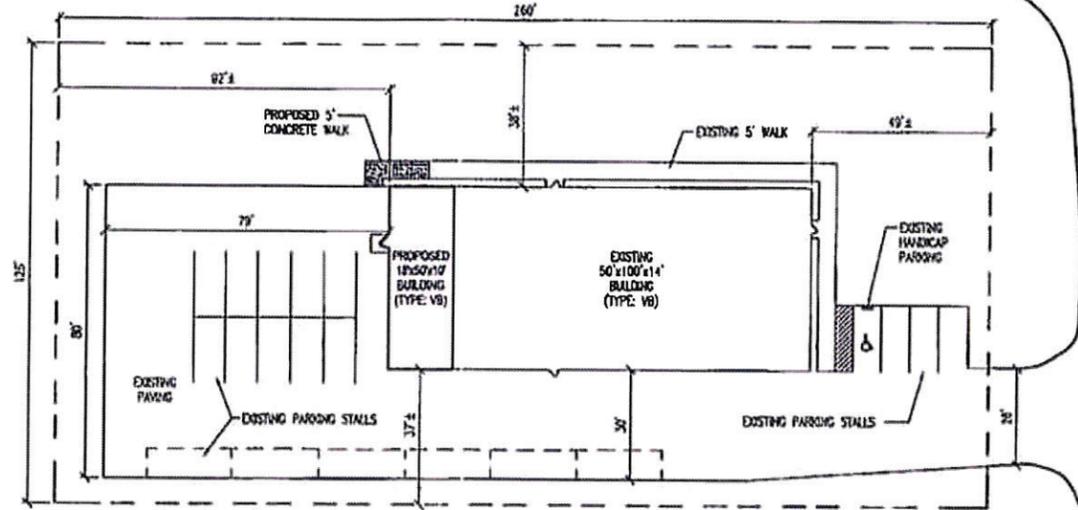
603 PROGRESS DR.  
 HARTLAND, WI 53029  
 COUNTY: WAUKESHA  
 BUILDING USAGE: NON-PROFIT CHARITABLE ITEMS DISTRIBUTION  
 BUILDING ADDITION USE: UNHEATED UNOCCUPIED STORAGE

I hereby certify this engineering document was prepared by me or under my direct personal supervision and that I am a licensed Professional Engineer under the laws of the State of Wisconsin.

*Kenton W. Gates*  
 Signature  
 Kenton W. Gates  
 Printed or Typed Name  
 My license renewal date is July 31, 2014  
 Pages covered by this seal: Pages 1-7

*Signed*

**Existing Site Plan**



Conditionally  
**APPROVED**  
 DEPT. OF SAFETY AND PROFESSIONAL  
 SERVICES  
 DIVISION OF INDUSTRY SERVICES

*Kenton W. Gates*

SEE CORRESPONDENCE

NORTH ↑

DATE: 6/16/14		
DRAWN BY: A. JORENBY		
SCALE: NONE		
SALES SPECIALIST: BERTRAND SLINGER		
REVISIONS:		
NO.	DATE	BY
1	---	---
2	---	---
3	---	---

LAKE COUNTRY CARING  
 18'x50'x10'-0" LEAN ADDITION  
 PLOT PLAN

**CLEARY**  
 BUILDING CORP.  
 ClearyBuilding.com  
 190 PAOLI STREET  
 P.O. BOX 830220  
 VERONA, WI 53593  
 (800) 373-5550

JOB NO.  
 LM2014025

SHEET  
 1 of 7

**NOTE:**  
 PLEASE BE AWARE THAT ARTIFICAL LIGHTING IS NOT PART OF THIS DESIGN. IF ARTIFICAL LIGHTING IS TO BE USED IN THIS BUILDING, STATE LAW REQUIRES IT TO BE DESIGNED BY A REGISTERED PROFESSIONAL TO COMPLY WITH SPS 383.0501 AND 383.0502. THE PLANS AND SPECIFICATIONS SHALL BE KEPT ON SITE FOR REVIEW BY THE BUILDING INSPECTOR.

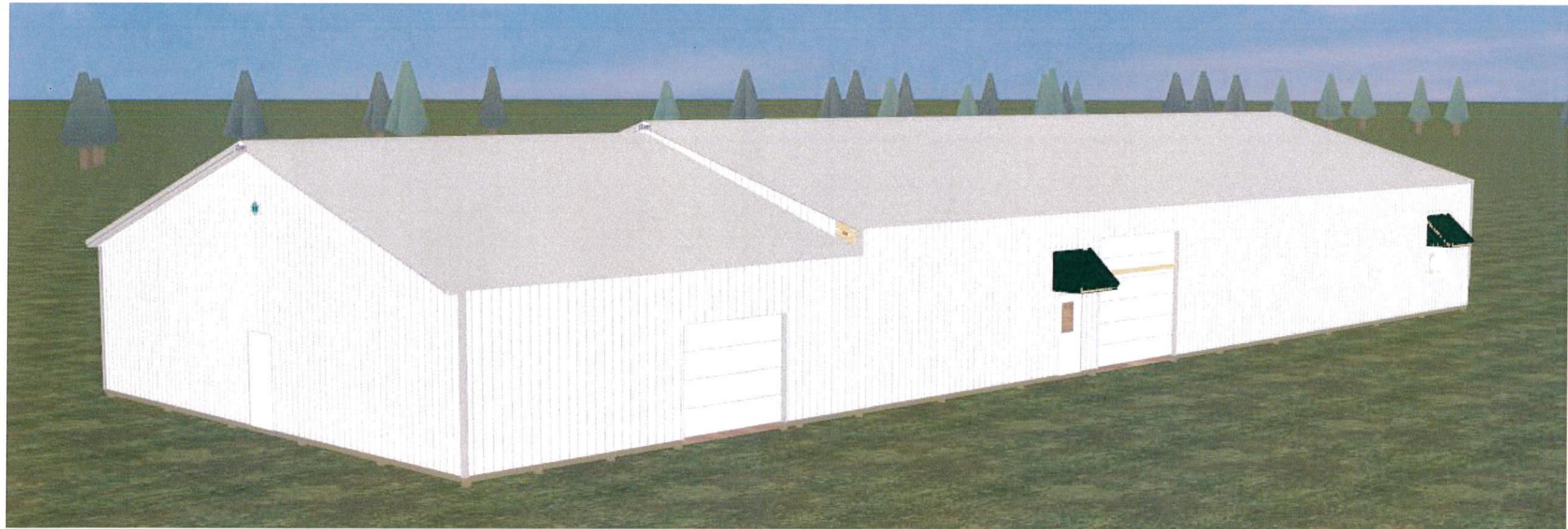
**NOTE:**  
 NO FORM OF PUBLIC TRANSPORTATION STOPS ADJACENT TO PROPERTY

**NOTE:**  
 A SEPARATE ROOM OR SPACE SHALL BE PROVIDED ON THE SITE FOR THE STORAGE OF RECYCLABLE MATERIALS

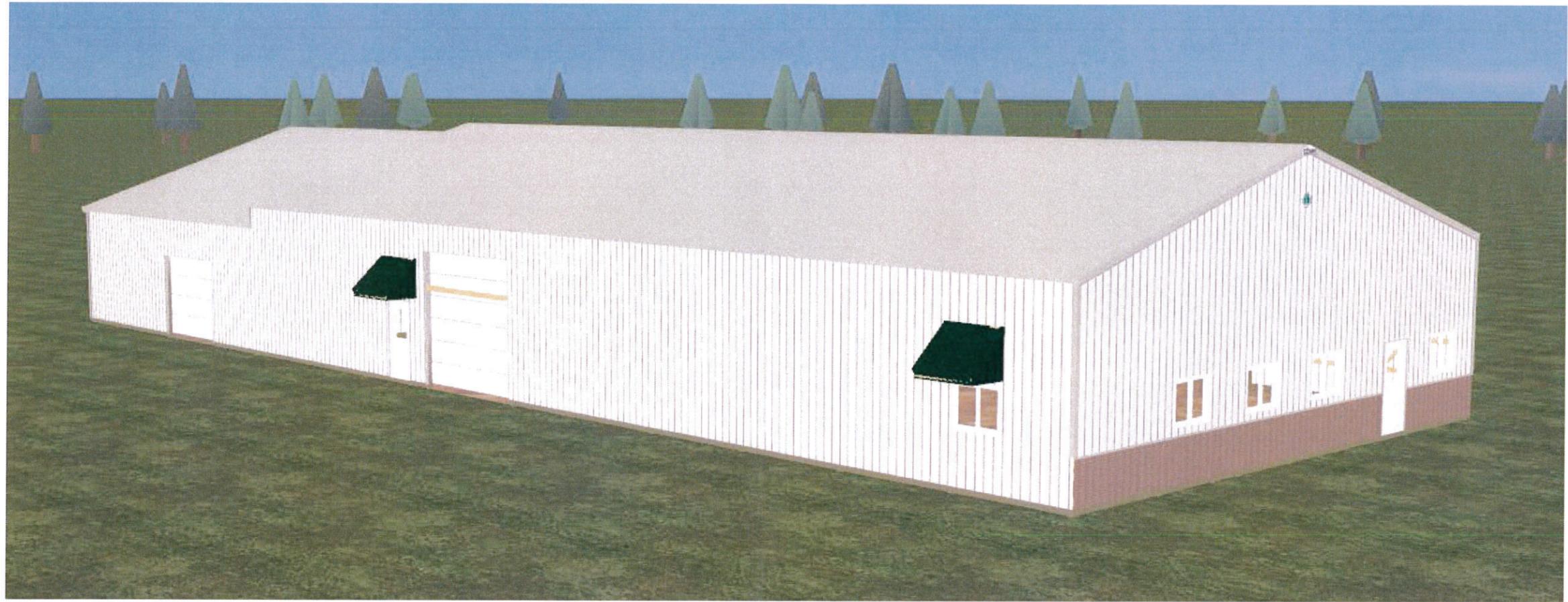
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1. PLOT PLAN
2. ELEVATIONS
3. FLOOR PLAN
4. INTERIOR ROOM LAYOUT PLAN
5. TYPICAL SECTION
6. DIAPHRAGM ACTION DETAILS
7. TRUSS DIAGRAMS

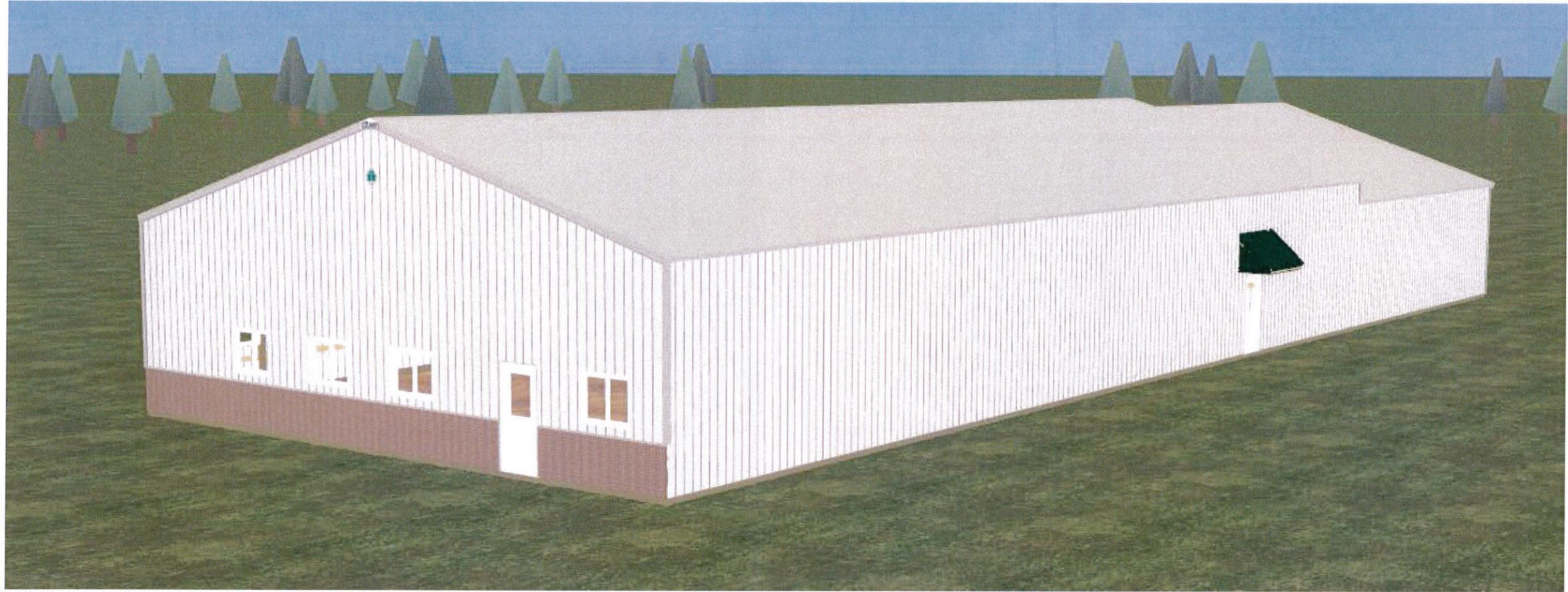
Proposed Building



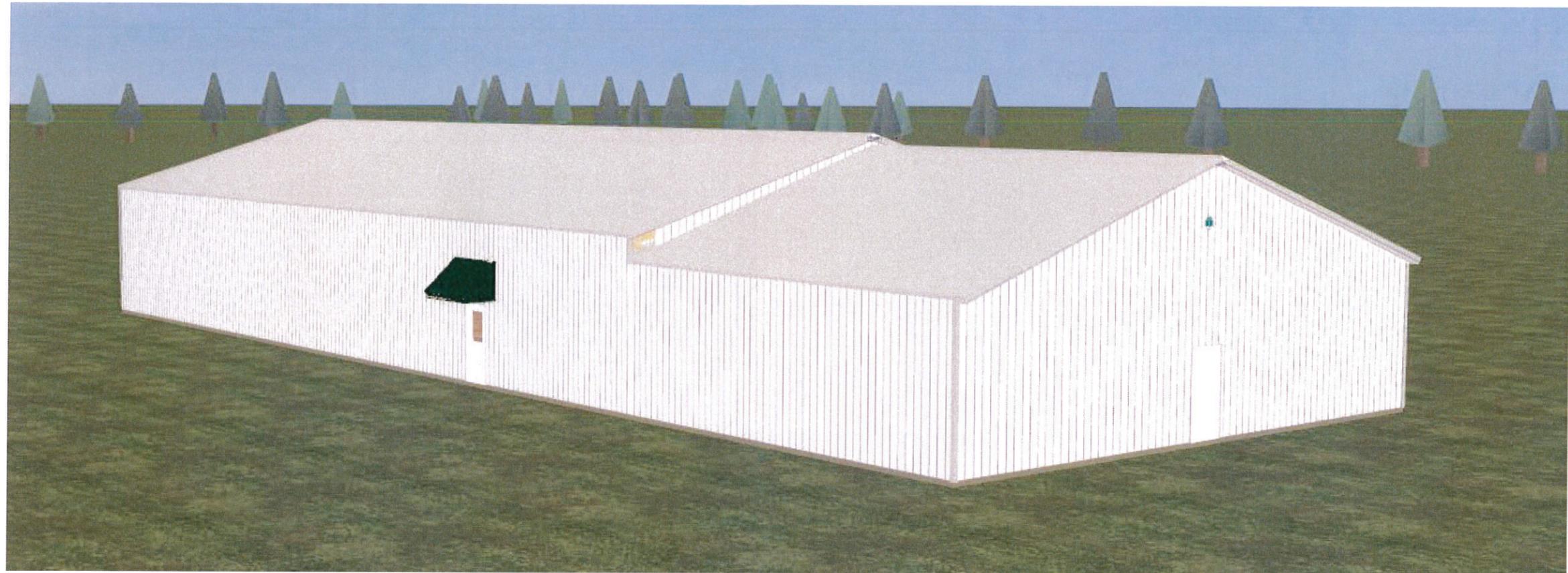
Proposed Building



Proposed Building

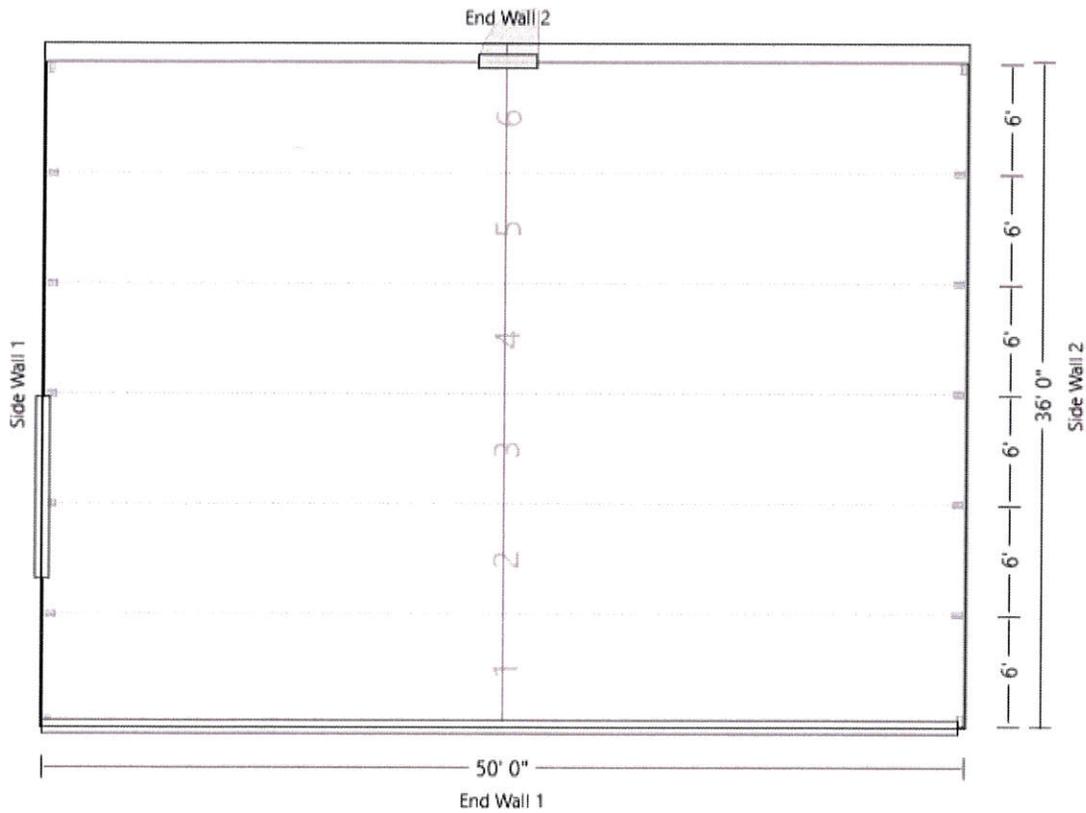


Proposed Building



Below is the Floor Plan for the Proposed Building. Endwall #1 is will be attached to the West wall of the existing steel building structure after the current 50' x 18' lean is removed.

## Floor Plan



596 PROGRESS DRIVE LLC  
596 PROGRESS DR  
HARTLAND WI 53029-2304

CARDINAL 635 LLC  
635 CARDINAL LN  
HARTLAND WI 53029

GALE L KELLY  
PO BOX 314  
HARTLAND WI 53029-0314

JAMES GOFF  
PHOEBE GOFF  
W2960 LAFOLLETTE RD  
NEOSHO WI 53059-9712

LAKE COUNTRY CARING INC  
603 PROGRESS DR  
PO BOX 591  
HARTLAND WI 53029

LAKE COUNTRY RACQUET & ATHLETIC  
CLUB INC  
PO BOX 76  
HARTLAND WI 53029

LAUDERMILK 710 LLC  
710 CARDINAL LN  
HARTLAND WI 53029

LINDSAY REAL ESTATE HOLDINGS LLC  
2222 N 111TH ST  
OMAHA NE 68164-3817

MEGAL DEVELOPMENT CORP  
12650 W LISBON RD  
BROOKFIELD WI 53005-1825

MESCHING PROPERTIES LLC  
C/O GERALDINE MESCHING  
PO BOX 379  
HARTLAND WI 53029-0379

MGD INVESTMENTS 2 LLC  
1101 W 2ND ST  
OCONOMOWOC WI 53066-3401

NETNEL LLC  
602 INDUSTRIAL CT  
HARTLAND WI 53029-2312

PROGRESS AVENUE LLC  
C/O HARTMAN CONTROLS  
604 PROGRESS DR  
HARTLAND WI 53029-2306

PROGRESS ENTERPRISES LLC  
590B PROGRESS DR  
HARTLAND WI 53029

SJAMB LLC  
PSI HOLDINGS LLC  
535 S INDUSTRIAL DR  
HARTLAND WI 53029-2323

STONEWOOD STORAGE  
720 INDUSTRIAL CT  
PO BOX 145  
HARTLAND WI 53029

TROMPLER PROPERTIES LLC  
580 S INDUSTRIAL DR  
HARTLAND WI 53029-2357

pd 4/27/18  
rcpt 195875



**APPLICATION FOR  
PLAN COMMISSION**

**■ \$300 REVIEW FEE DUE AT TIME OF APPLICATION**

Project Description <b>MWS Warehouse</b>			
Proposed Use <b>Storage</b>		No. of Employees <b>2</b>	
Project Location <b>Cardinal Ln (East of 440 Cardinal Ln)</b>			
Project Name <b>MWS Warehouse</b>			
Owner <b>Michael R. White Revocable Trust of 1992</b>		Phone <b>1-262-367-6210</b>	
Address <b>3787 Campbell Trace</b>		City <b>Hartland</b>	State <b>WI</b> Zip <b>53029</b>
Engineer/Architect <b>Eng.=Rob Davy(LCE)/Arch.=Oliver Const.</b>		Phone <b>Rob:1-262-569-9331</b>	FAX <b>Rob:1-262-569-9316</b>
Address <b>(Oliver Construction)1770 Executive Dr</b>		City <b>Oconomowoc</b>	State <b>WI</b> Zip <b>53066</b>
Contact Person <b>Bob Buchta</b>	Phone <b>1-262-567-6677</b>	FAX <b>1-262-567-4676</b>	E-mail <b>bob@oliverconstruction.com</b>

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- Calculation of lot coverage
- Parking stalls (stalls to be minimum 180 s.f., driving lanes minimum 24 ft. wide and 30 ft. maximum at street right-of-way, asphalt to be minimum 3 ft. from lot lines)
- Grading and erosion control
- Landscaping, including a Tree Protection Plan
- Exterior lighting details
- Exterior HVAC equipment location
- Dumpster location (screening required)
- Street right-of-way
- Miscellaneous, 100 year floodplain, wetland boundary, environmental corridor

Additional information may be requested by the Plan Commission or Staff.

**All applications for consideration by the Plan Commission are subject to the policies described in this document.**

Date Applied:	Date of Meeting:	Return Comments by:
---------------	------------------	---------------------

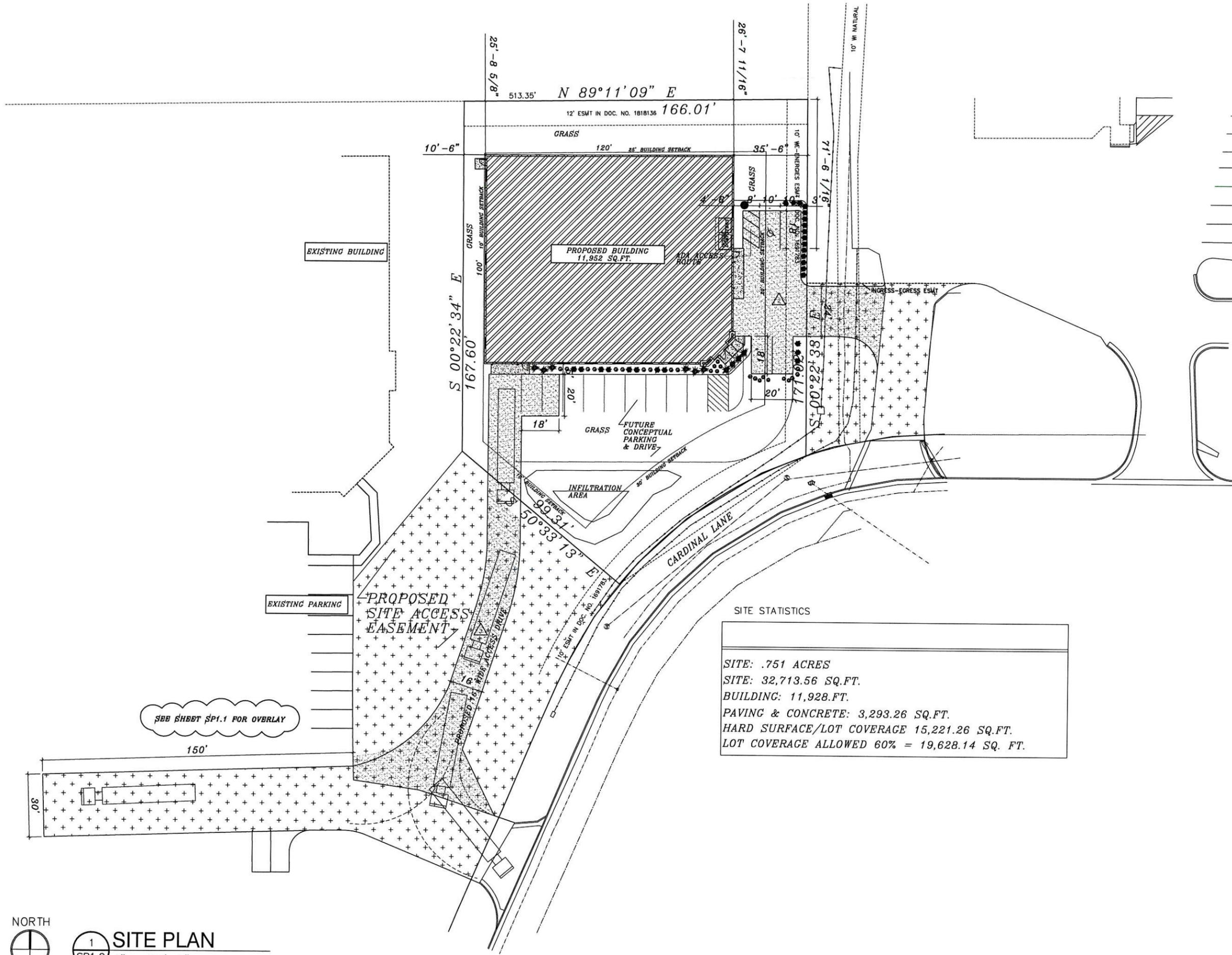




1  
SP1.0

# SITE PLAN

1" = 20'-0"



**SITE STATISTICS**

SITE:	.751 ACRES
SITE:	32,713.56 SQ.FT.
BUILDING:	11,928.FT.
PAVING & CONCRETE:	3,293.26 SQ.FT.
HARD SURFACE/LOT COVERAGE	15,221.26 SQ.FT.
LOT COVERAGE ALLOWED 60% =	19,628.14 SQ. FT.

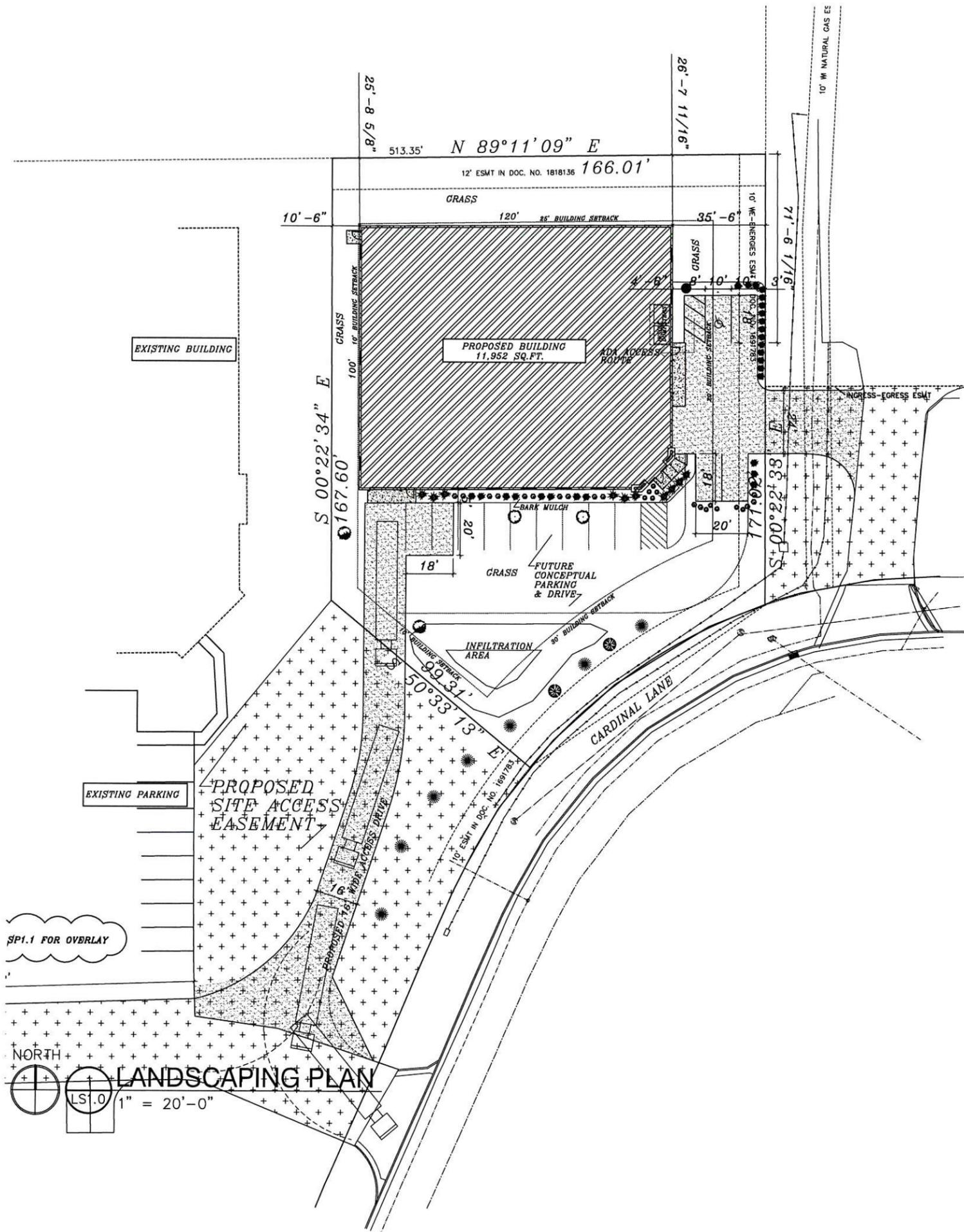
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<b>PROJECT TITLE</b>		<b>REVISIONS</b>	
PROPOSED BUILDING FOR: Michael R. White Revocable Trust of 1992 CARDINAL LN HARTLAND, WISCONSIN 53029		1. ADA ACCESS NOTE ADDED 02/22/18 2. REVISE LOT ACCESS WITHIN EASEMENT 04/26/18 3. PROPOSED SITE ACCESS 04/23/18 4. PROPOSED SITE ACCESS 04/27/18	
<b>PROJECT INFORMATION</b>		<b>PROJECT INFORMATION</b>	
PROJECT NO. :	01/24/2018	PROJECT NO. :	01/24/2018
DATE :	01/24/2018	DATE :	01/24/2018
DRAWN BY :	MM	DRAWN BY :	MM
SCALE :	AS NOTED	SCALE :	AS NOTED
SHEET TITLE :	SITE PLAN	SHEET TITLE :	SITE PLAN



SP1.0

1770 EXECUTIVE DRIVE  
 OGDONOVIC, WI 53066  
 PHONE: (262) 567-4877  
 FAX: (262) 567-4878

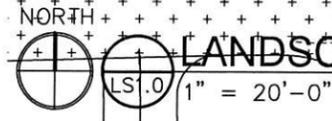


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LANDSCAPING

KEY	SYMBOL	DESCRIPTION	SIZE	QTY
AS	⊙	ANTHONY WATERER SPIREA	18"	10
GP	⊙	GOLDFINGER POTENTILLA	18"	17
SJ	⊙	DENSIFORMIS YEW	24"	26
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CB	⊙	HERITAGE RIVER BIRCH (CLUMP FORM)	1 1/2"-2"	
GL	⊙	GREENSPIRE LINDEN	2"-2 1/2"	2
AM	⊙	AUTUMN BLAZE MAPLE	2"-2 1/2"	2



LANDSCAPING PLAN

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REVISIONS

NO.	DATE	DESCRIPTION
1	04/27/18	REVISION TO MATCH SITE

PROJECT INFORMATION

PROJECT NO. :	01/24/2018
DATE :	RAM
DRAWN BY :	AS NOTED
SCALE :	LANDSCAPING PLAN
SHEET TITLE :	

PROPOSED BUILDING FOR:  
**Michael R. White**  
 Revocable Trust of 1992  
 CARDINAL LN  
 HARTLAND, WISCONSIN 53029

1770 EXECUTIVE DRIVE  
 OGDONOVIC, WI 53066  
 PHONE: (262) 567-4577  
 FAX: (262) 567-4575

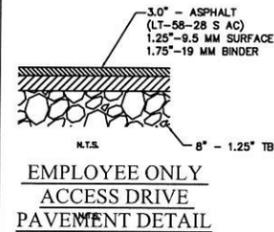
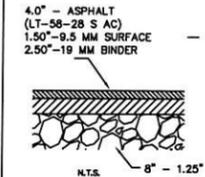


LS1.0









OLIVER MWS STORM SEWER																
INCR AREA (acres)	UPPER STRUCTURES from	LOWER to	AREA (acres)	DNCR C	AVG "C"	CA	I (in/hr)	Q-DESIGN (cfs)	L (ft)	S (FT/FT)	n	DIA (in)	Q-CAP (cfs)	VEL (FPS)	Tt (min)	Tc (min)
	OFFSITE	FLOW	0.00	0.00	0.00		4.87	0.00	122.5	0.0312	0.023	12.356	4.5			12.0

**CONSTRUCTION SEQUENCE**

- 1) INSTALL ALL EROSION CONTROL MEASURES. (SILT FENCE, INLET PROTECTION, TRACKING DRIVE)
- 2) STRIP TOPSOIL & STOCKPILE TOPSOIL (SEED WITH RYE GRASS IF LEFT INACTIVE FOR MORE THAN 7 DAYS,) PLACE SILT FENCE ON DOWN SLOPE.
- 3) GRADE SITE AND REMOVE ALL EXCESS MATERIAL
- 4) STONE DRIVE AND PARKING AREA,
- 5) START CONSTRUCTION OF BUILDING.
- 6) ONCE BUILDING IS COMPLETED INSTALL LANDSCAPING AND AND FINALIZE RESTORATION INCLUDING BASIN REMEDIATION.
- 7) ONCE SITE IS VEGETATED AND VILLAGE APPROVES REMOVE ALL EROSION CONTROL.

CONSTRUCT AND MAINTAIN ALL EROSION AND SEDIMENT CONTROL MEASURES IN ACCORDANCE WITH THE WISCONSIN DNR'S STORM WATER CONSTRUCTION AND POST-CONSTRUCTION TECHNICAL STANDARDS.

ALL EROSION AND SEDIMENT CONTROL PRACTICES WILL BE MONITORED DAILY FOR STABILITY AND OPERATION AND REPORTED AT LEAST ONCE PER WEEK AND FOLLOWING EVERY 0.5" RAINFALL.

ALL INLET PROTECTION TO CONFORM TO EITHER WDOT PAL LIST OR WDNR T.S. 1060

DUST CONTROL TO FOLLOW WDNR T.S. 1068

ALL RESTORATION TO BE IN ACCORDANCE WITH WDNR'S CONSERVATION PRACTICE STD 1059. CUT AND FILL SLOPES WILL BE 3:1 OR FLATTER OUTSIDE ROAD RIGHT OF WAY & 4:1 OR FLATTER WITHIN ROAD RIGHT OF WAY.

RESTORATION TO BE TOP SOILED (6" MIN), (IF GRADED), SEEDED, FERTILIZED, AND MULCHED UNLESS OTHERWISE NOTED. ON SLOPES 4:1 OR STEEPER CLASS I TYPE B (WSDOT PAL) EROSION MAT REQUIRED.

IF THE SITE OR PORTIONS OF THE SITE ARE TO REMAIN INACTIVE FOR GREATER THAN 7 DAYS TEMPORARY STABILIZATION MEASURES SUCH AS SOIL TREATMENT, TEMPORARY SEEDING OR MULCHING SHALL BE TAKEN WITHIN 7 DAYS FROM THE SITE BEING LEFT INACTIVE.

**LATE SEASON STABILIZATION BETWEEN OCTOBER 15TH AND NOVEMBER 15TH**

I SEEDING RATE: PERENNIAL SEED MIX RATE MUST BE APPLIED AT 1.5 X THE WSDOT SECTION 630 RATES AND MUST INCLUDE A MINIMUM OF 2 LBS PER 1000 SQ.FT. OF TEMPORARY COVER (E WINTER WHEAT OR ANNUAL RYE GRASS FOR FALL PLANTINGS).

II EROSION CONTROL: IN ADDITION TO APPLYING TOPSOIL THE ABOVE NOTED SEED MIX AND STARTER FERTILIZER, THE FOLLOWING ARE MINIMUM REQUIREMENTS FOR STABILIZING SITES DURING THIS PERIOD. APPROVED EROSION CONTROL PLANS MAY BE MORE RESTRICTIVE

1. CHANNEL FLOW AND BACKSLOPES: APPLY STAKED PAL CLASS 3 TYPE A EROSION MATTING THE ENTIRE CHANNEL AND ALL BACKSLOPES.
2. OTHER AREAS: APPLY TYPE A SOIL STABILIZER FROM THE PAL TO ALL OTHER DISTURBED AREAS THAT REMAIN EXPOSED. CLASS 3 TYPE A EROSION MATTING WITH TYPE B SOIL STABILIZER UNDER IT IS ACCEPTABLE.
3. INFALLS / OUTFALLS INSTALL 500 PADS (2 ROLLS) AT ALL CULVERT OUTFALLS, AND OTHER HIGH-EROSION LOCATIONS IN ACCORDANCE WITH DNR STANDARDS.

III MAINTENANCE: INSPECT ALL SEEDED AREAS WEEKLY. ENSURE ADEQUATE WATER IS PROVIDED UNTIL FULL TEMPORARY COVER IS OBTAINED, AND REPAIR ANY EROSION PROBLEMS, WASHOUTS, ETC.

SEED TYPE TO BE TURF TYPE. RATE TO BE APPLIED PER MANUFACTURERS RECOMMENDATIONS UNLESS SPECIFIED ON PLANS.

CONTRACTOR TO FOLLOW STANDARD PROCEDURES FOR SPILL PREVENTION AND RESPONSE

ALL WORK IN VILLAGE ROW AND/ OR EASEMENTS TO BE INSTALLED PER VILLAGE OF HARTLAND STANDARD SPECIFICATIONS, INCLUDING BUT NOT LIMITED TO SIDEWALK INSTALLATION, CURB AND GUTTER REMOVAL AND INSTALLATION, UTILITY INSTALLATION, AND PAVEMENT RESTORATION.

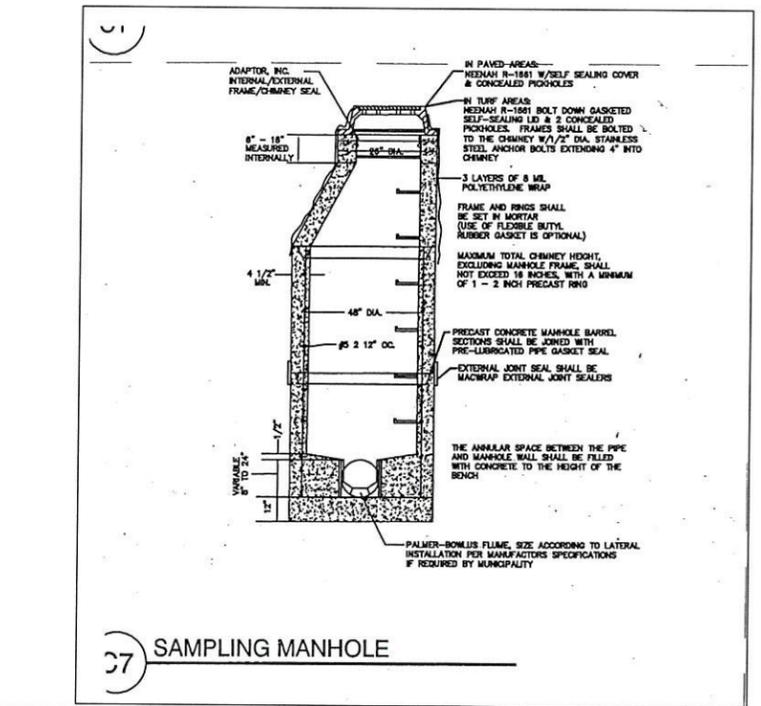
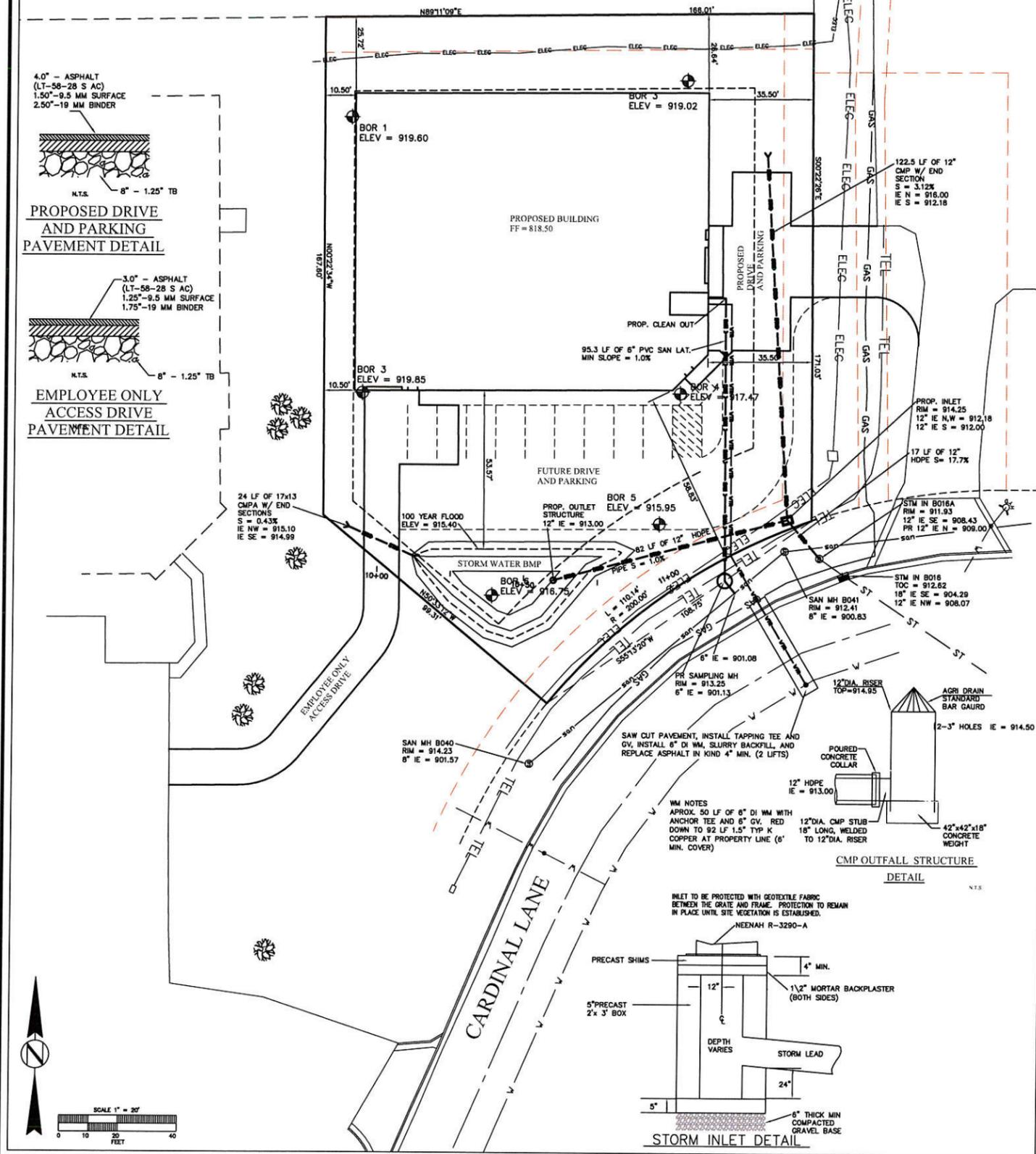
**UTILITY WORK IN ROADWAY**

ALL PAVEMENT TO BE SAW CUT AND REPLACED IN KIND PER VILLAGE STANDARDS

ALL UTILITY WORK TO BE INSTALLED THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN LATEST EDITION, AND VILLAGE OF HARTLAND STANDARD SPECIFICATIONS

GRADING AND PAVING PER STATE OF WISCONSIN STANDARD SPECIFICATIONS FOR HIGHWAY AND STRUCTURE CONSTRUCTION LATEST EDITION

PROOF-ROLLING SHALL BE COMPLETED IN PARKING LOT AND DRIVES PRIOR TO PLACING SUB-BASE



**GENERAL UTILITY NOTES**

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- 2) EXISTING CONDITIONS, INCLUDING UTILITY SIZES AND ELEVATIONS SHALL BE FIELD VERIFIED BY THE CONTRACTOR AND DISCREPANCIES REPORTED TO THE ENGINEER PRIOR TO STARTING OF WORK.
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- 4) CONTRACTOR SHALL NOTIFY ENGINEER OF ANY DISCREPANCIES IN EXISTING UTILITY ALIGNMENTS SO THAT ADJUSTMENTS IN DEPTH AND/OR ALIGNMENT MAY BE MADE.
- 5) PIPE LENGTHS AND INVERTS ARE TO CENTER OF STRUCTURE.

IN ACCORDANCE WITH WISCONSIN STATUTE 182.0175, DAMAGE TO TRANSMISSION FACILITIES, EXCAVATOR SHALL BE SOLELY RESPONSIBLE TO PROVIDE ADVANCE NOTICE TO THE DESIGNATED "ONE CALL SYSTEM" NOT LESS THAN THREE WORKING DAYS PRIOR TO COMMENCEMENT OF ANY EXCAVATION REQUIRED TO PERFORM WORK CONTAINED ON THIS DRAWING, AND FURTHER, EXCAVATOR SHALL COMPLY WITH ALL OTHER REQUIREMENTS OF THIS STATUTE RELATIVE TO EXCAVATOR'S WORK.



Toll Free (800) 242-8511  
Milwaukee Area (414) 259-1181  
Hearing Impaired TDD (800) 542-2289  
www.DiggersHotline.com

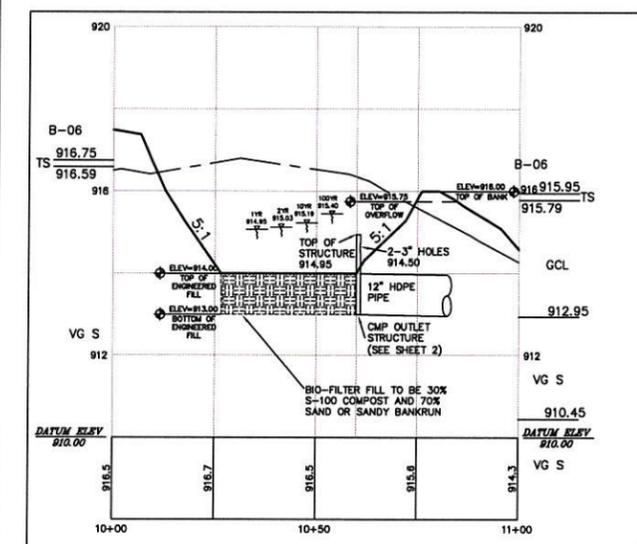
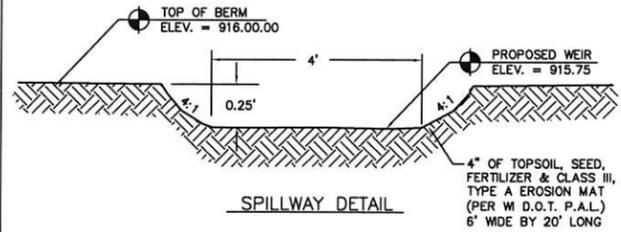
**Lake Country Engineering, Inc.**  
 Consulting Engineers - Surveyors  
 970 S. Silver Lake Street, Suite 105, Oconomowoc, WI 53066  
 Phone: (262) 569-9331 Fax: (262) 569-9316

**PROJ. #**  
 17-3223

**SHEET #**  
 2 OF 3

**REVISION DATE**

**REMARKS**

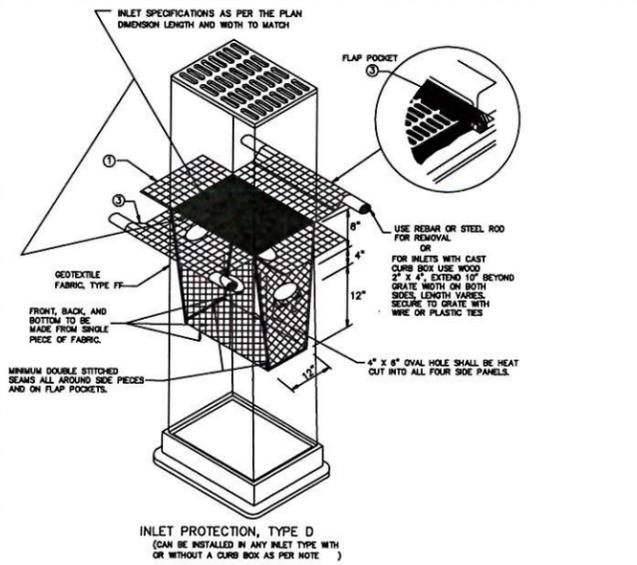
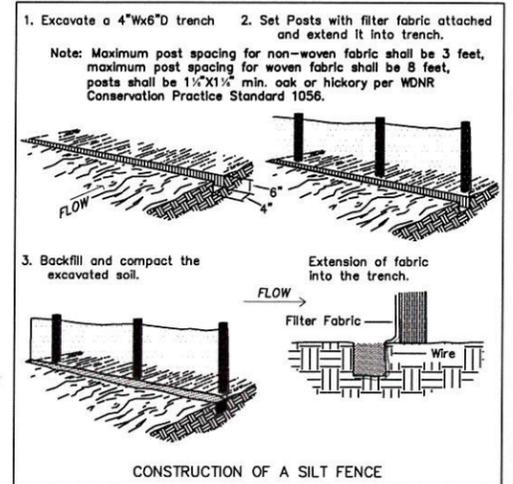
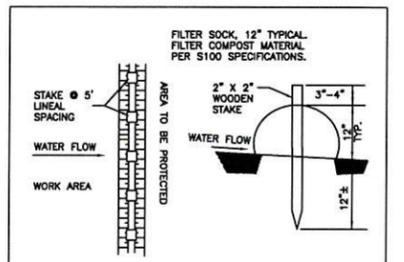
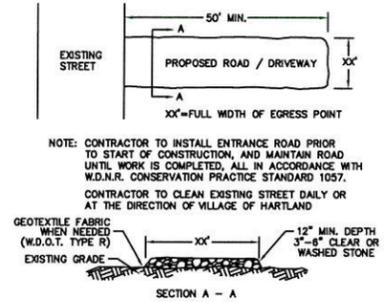


**BIO-FILTER NOTES**

CONTRACTOR TO DIG BMP TO AN ELEVATION OF 914.00. THIS WILL ACT AS A SED TRAP DURING CONSTRUCTION. SEED AND EROSION MAT THE SIDE SLOPES. ONCE BUILDING IS BUILT AND SITE RESTORED CONTRACTOR TO REMOVE 8" OF MATERIAL, TO GET TO AN ELEVATION OF 913.50 THEN PLACE 9" OF S100 COMPOST ON TOP AND TILL IT INTO THE SAND (APPROX. 14" DEEP). TOP OF ENGINEERED FILL TO APPROX 914.2 TO ALLOW FOR SETTLEMENT AND DECAY. RESTORE BOTTOM OF BASIN WITH PRAIRIE NURSERY LAND RESTORATION MIX (OR EQUAL) 1.5LBS/5000 SQ.FT. AND 1 LBS/ 1000 SQ.FT. OF AN ANNUAL RYE

Wildflowers:  
 Nodding Pink Onion / Smooth Aster / Blue False Indigo / White False Indigo / Pale Indian Plantain / Wild Senna / Lanceloef Coreopsis / Purple Prairie Clover / Canada Tick Trelat / Pale Purple Coneflower / Purple Coneflower / Showy Sunflower / Ox Eye Sunflower / Bergamot / Smooth Penstemon / Yellow Coneflower / Black Eyed Susan / Sweet Black Eyed Susan / Brown Eyed Susan / Rosinweed / Compositant / Prairie Dock / Stiff Goldenrod

Grasses:  
 Big Bluestem / Sideoats Grama / Canada Wild Rye / Switchgrass / Little Bluestem / Indiangrass



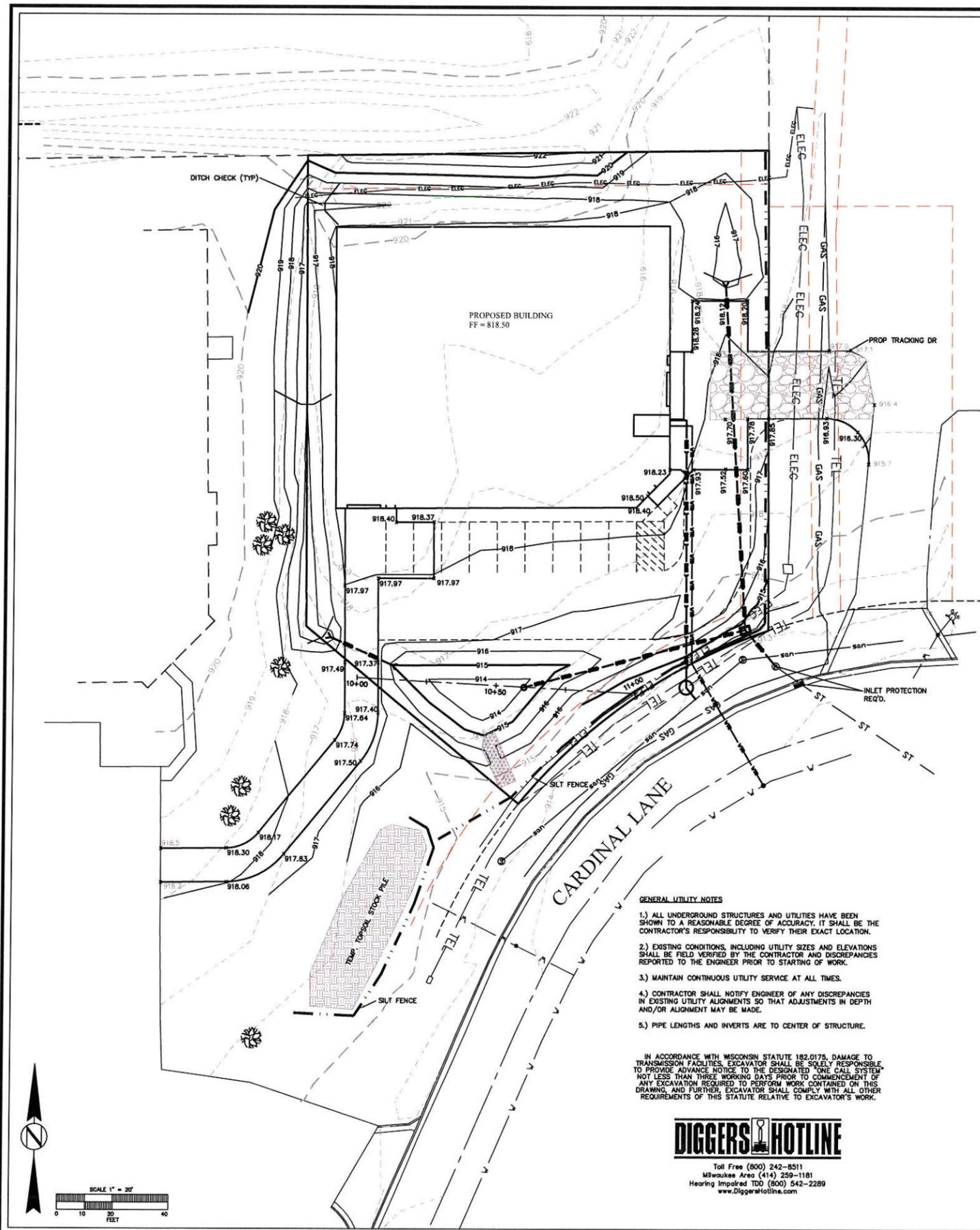
**INSTALLATION NOTES**

**TYPE D**  
 DO NOT INSTALL INLET PROTECTION TYPE D IN INLETS SHALLOWER THAN 30", MEASURED FROM THE BOTTOM OF THE INLET TO THE TOP OF THE GRATE.  
 TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3" OF THE GRATE.  
 THE INSTALLED BAG SHALL HAVE A MINIMUM SIDE CLEARANCE BETWEEN THE INLET WALLS AND THE BAG, MEASURED AT THE BOTTOM OF THE OVERFLOW HOLES, OF 3". WHERE NECESSARY THE CONTRACTOR SHALL CATCH THE BAG USING PLASTIC ZIP TIES, TO ACHIEVE THE 3" CLEARANCE. THE TIES SHALL BE PLACED AT A MAXIMUM OF 4" FROM THE BOTTOM OF THE BAG.

**GENERAL NOTES**

1. INLET PROTECTION TO BE INSTALLED PER W DNR TECHNICAL STANDARD TS 1050.
2. INLET PROTECTION DEVICES SHALL BE MAINTAINED BY THE DIRECTION OF VILLAGE ENGINEER.
3. MANUFACTURED ALTERNATIVES APPROVED AND LISTED ON THE DEPARTMENT'S EROSION CONTROL PRODUCT ACCEPTABILITY LIST (PAL) MAY BE SUBSTITUTED.
4. WHEN REMOVING OR MAINTAINING INLET PROTECTION, CARE SHALL BE TAKEN SO THAT THE SEDIMENT TRAPPED ON THE GEOTEXTILE FABRIC DOES NOT FALL INTO THE INLET.
5. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.
6. FINISHED SIZE OF GEOTEXTILE FABRIC, INCLUDING FLAP POCKETS WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10" AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.
7. FOR INLET PROTECTION TYPE C (WITH CURB BOX), AN ADDITIONAL 18" OF FABRIC IS WRAPPED AROUND THE WOOD AND SECURED WITH STAPLES.
8. FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2X4.

This drawing based on Wisconsin Department of Transportation Standard Detail Drawing 8 E 10-2.



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**DIGGERS HOTLINE**

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REVISION DATE	REMARKS

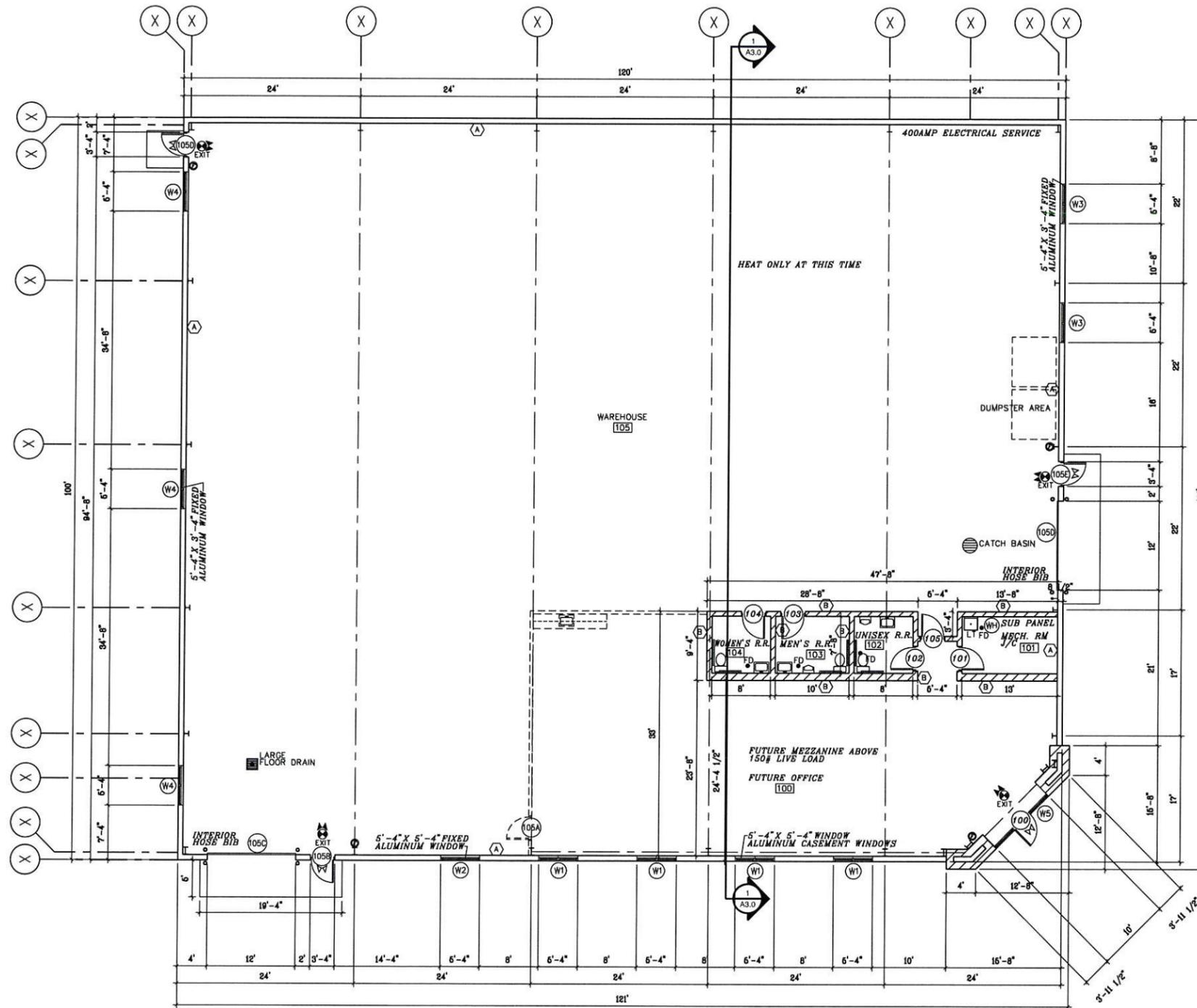
SCALE: 1" = 20'  
 DRAFTED BY: R.J. DAVY  
 CHECKED BY: R.J. DAVY  
 DATE: JANUARY 28, 2018

**Lake Country Engineering, Inc.**  
 Consulting Engineers - Surveyors  
 970 S. Silver Lake Street, Suite 105, Oconogowoc, WI 53096  
 Phone (262) 569-9331 Fax (262) 569-9316

**GRADING AND EROSION CONTROL PLAN**  
 MWS WAREHOUSE, HAV 0732.996.020  
 OLIVER CONSTRUCTION LOT 3 C.S.M. 6961  
 SE 1/4 S.3, T.7N., R.18E., VILLAGE OF HARLAND.

PROJ. # 17-3223  
 SHEET # 3 OF 3





1 FLOOR PLAN  
A1.0 1/8" = 1'-0"

LEGEND & NOTES

SYMBOL	DESCRIPTION
105	ROOM NUMBER
104	DOOR NUMBER
103	WINDOW NUMBER
EXIT	EXIT LIGHTS
W4	EXTERIOR EMERGENCY EGRESS LIGHTING
W3	INTERIOR EMERGENCY EGRESS LIGHTING
●	FIRE EXTINGUISHERS
W2	BOTTLED WATER
SYMBOL WALL TYPES	
(A)	CONCRETE BLOCK WALL TO 4' A.F.F. INSULATED PREFINISHED METAL BUILDING WALL ABOVE BLOCK WALL
(B)	PAINTED CONCRETE BLOCK WALL

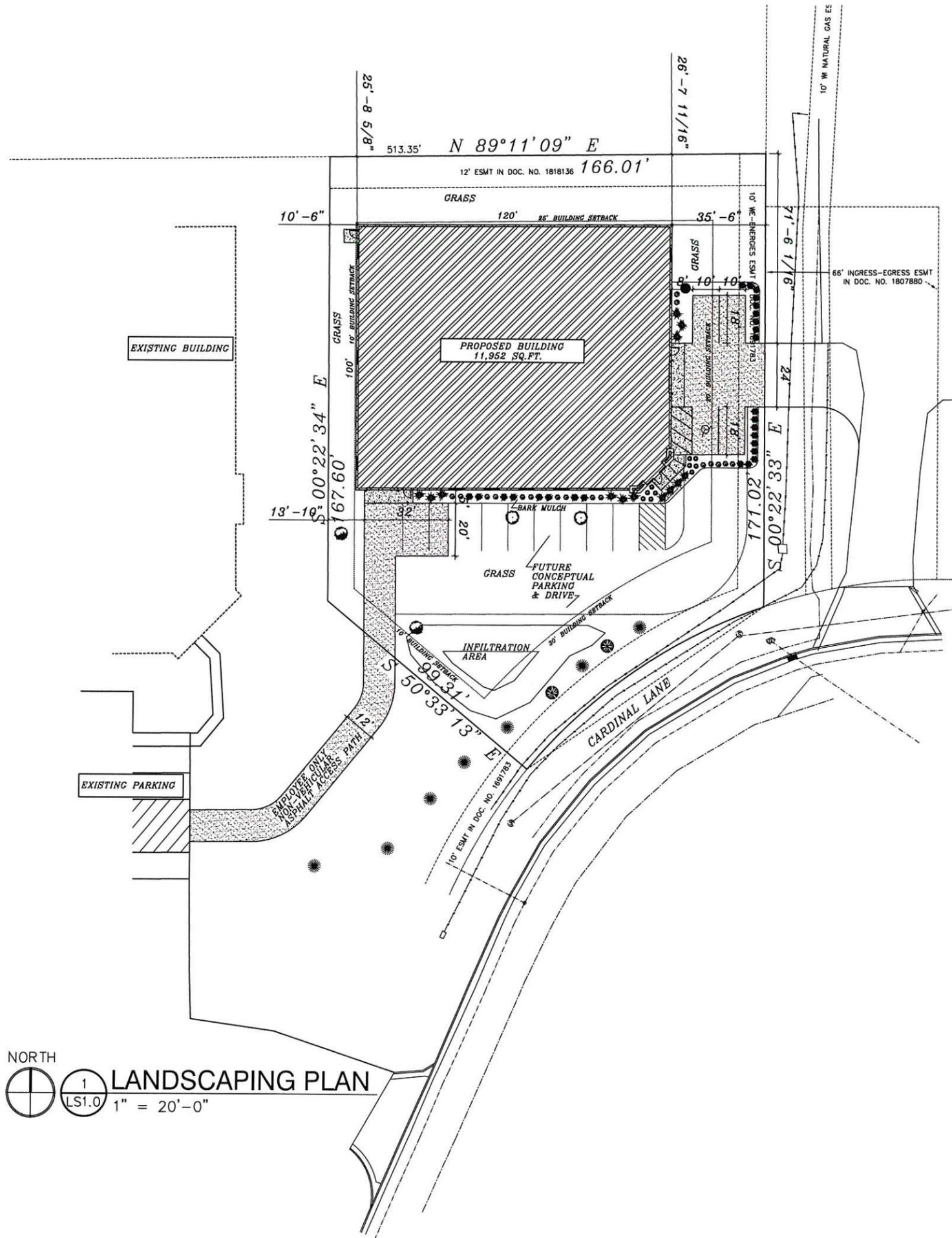
BUILDING FOOTPRINT:  
11,952.15 SQ.FT.

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<p><b>PROJECT TITLE</b></p> <p>PROPOSED BUILDING FOR: <b>Michael R. White Revocable Trust of 1992</b> CARDINAL LN HARTLAND, WISCONSIN 53029</p>	<p><b>REVISIONS</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>NO.</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	NO.	DESCRIPTION								
NO.	DESCRIPTION										
<p><b>PROJECT INFORMATION</b></p> <p>PROJECT NO. : 01/24/2018 DATE : 01/24/2018 DRAWN BY : RMM SCALE : AS NOTED SHEET TITLE : FLOOR PLAN</p>											
<p><b>1770 EXECUTIVE DRIVE OCCONOMOC, WI 53066 PHONE: (262) 857-8877 FAX: (262) 857-4676</b></p> <p style="font-size: 2em; font-weight: bold; margin: 0;">OLIVER</p> <p style="font-weight: bold; margin: 0;">CONSTRUCTION CO.</p>											
<p style="font-size: 1.5em; font-weight: bold;">A1.0</p>											



NORTH  
  
 1  
 LS1.0  
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REVISIONS


PROJECT INFORMATION

PROJECT NO. 1
DATE 01/28/2018
DRAWN BY SAM
SCALE AS NOTED
SHEET TITLE 1 LANDSCAPING PLAN

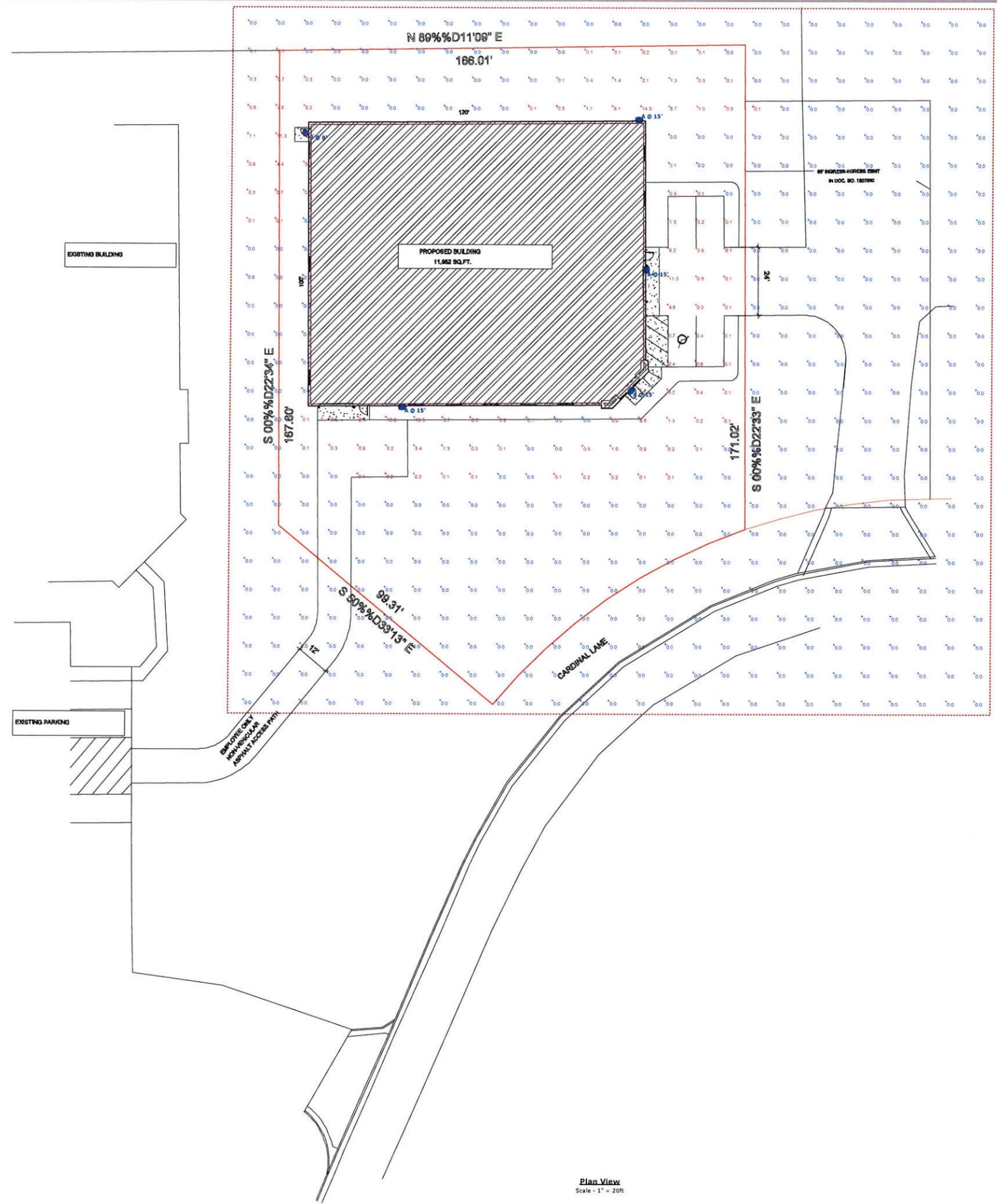
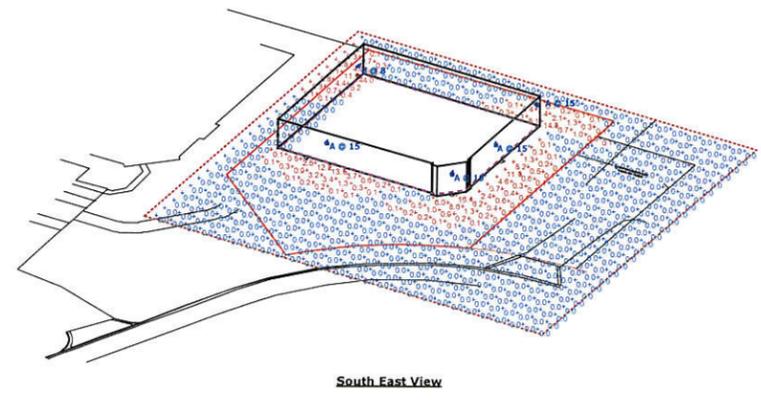
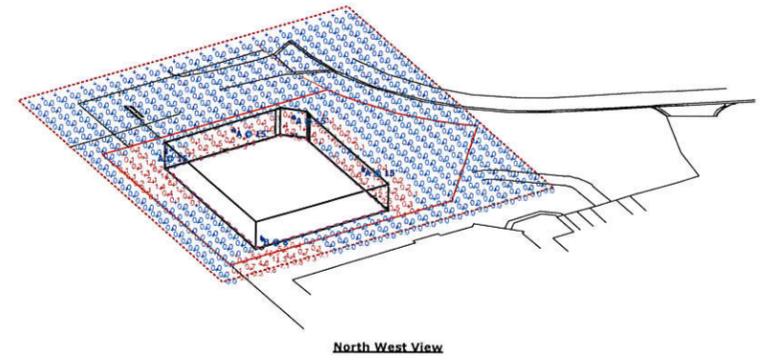
PROPOSED BUILDING FOR:  
 Michael R. White  
 Revocable Trust of 1992  
 CARDINAL LN  
 HARTLAND, WISCONSIN 53029

1770 EXECUTIVE DRIVE  
 OCONOMOC, WI 53066  
 PHONE: (262) 567-6677  
 FAX: (262) 567-4676



LS1.0

Symbol	Label	QTY	Catalog Number	Description	Lamp	Number Lamps	Lumens per Lamp	LLF	Wattage	Polar Plot
	A	4	E-WLTD6A-F50Z	LED wall pack. Black metal housing. Two LED arrays with white reflector. Clear flat glass lens.	CXB2540	1	6667	1	65.43	
	B	1	ALEDPC52/WPLEDFCS2 (0-DEGREE UPTILT - FULL CUTOFF)	CAST FINNED METAL HOUSING, 2-PIECE EXTRUDED METAL HEAT SINK, 2 CIRCUIT BOARDS EACH WITH 1 LED, MOLDED PLASTIC REFLECTOR WITH SPECULAR FINISH AND 1 OPTICAL COMPARTMENT WITH 1 APERTURE PER LED, CLEAR FLAT GLASS LENS IN CAST BROWN PAINTED METAL FRAME.	TWO WHITE MULTI-CHIP LIGHT EMITTING DIODES (LEDs), TILTED 40-DEGREES FROM VERTICAL BASE-UP POSITION. ALEDPC50/WPLEDFCS00Y. ACTUAL PERFORMANCE MAY VARY. Canopy, Commercial, Dock, Educational, Facade, Government, Harbor, Healthcare, Hospitality, Hotel, Industrial, Institutional, Library, Manufacturing, Marine, Medical, Office, Parking, Parks, Pathway, Pedestrian, Pool, Recreation, Residential, Retail, Site, Tunnel, Underpass, Utility, Walkway, Warehouse, Water Treatment, Direct, Emergency, Security	2	3563	1	58.7	







3-D REAL ESTATE INVESTMENTS LLC  
540 NORTON DR  
HARTLAND WI 53029

ACM RE HOLDINGS LLC  
460 CARDINAL LN  
HARTLAND WI 53029-2331

AUSTIN REAL ESTATE COMPANY LLC  
7847 ALLEN ROBERTSON PL  
SARASOTA FL 34240

BARK RIVER PROPERTIES  
C/O J&A MANAGEMENT SERVICES LLC  
1285 SUNNYRIDGE RD  
PEWAUKEE WI 53072-3817

CIRCLE J PROPERTIES LLC  
PO BOX 131  
HARTLAND WI 53029-0131

D&B HAYDEN LLC  
425 E INDUSTRIAL DR  
HARTLAND WI 53029

EHLEN LIMITED PARTNERSHIP  
10510 FRANCE AVE S  
BLOOMINGTON MN 55431-3538

EYE COMMUNICATION SYSTEMS  
PO BOX 505  
WATERTOWN WI 53094-0505

G & W LEASING INC  
14340 HICKORY FAIRWAY CT  
FORT MYERS FL 33912-7827

ICE AGE PARK AND TRAIL FOUNDATION  
INC  
2110 MAIN ST  
CROSS PLAINS WI 53529-9596

ILLINOIS TOOL WORKS INC  
PO BOX 110  
HARTLAND WI 53029-0110

JAMIE B THOMSON 2013 LIVING TRUST  
530 COTTONWOOD AVE  
HARTLAND WI 53029-2309

JOHN KOHNKE  
KRISTI KOHNKE  
31445 S BERMUDA DUNES DR  
EVERGREEN CO 80439-8961

MARK BARENZ  
BETH A BARENZ ET AL  
N6672 COUNTY ROAD W  
MT CALVARY WI 53057-9647

MICHAEL R WHITE REVOCABLE TRUST OF  
1992  
3787 CAMPBELL TRCE  
HARTLAND WI 53029-8826

ROBERT G MORRIS  
N1100 NIMM LN  
WATERTOWN WI 53098

ROBERT J ANDLER JR  
202 CROOKED STICK PASS  
NORTH PRAIRIE WI 53153-9622

SW 2017 1 LLC  
J F CLEARCOTTON LLC ET AL  
C/O STEWART WANGARD  
1200 N MAYFAIR RD STE 310  
MILWAUKEE WI 53226-3288

THOMAS A WRIGHT  
MICHAEL S WRIGHT  
510 HARTBROOK DR STE 206  
HARTLAND WI 53029-2309



**APPLICATION FOR  
PLAN COMMISSION**

**■ \$300 REVIEW FEE DUE AT TIME OF APPLICATION**

Project Description <b>Jungbluth Condominium Conceptual Plan</b>			
Proposed Use <b>Single Family Condominiums</b>		No. of Employees	
Project Location <b>North of Lisbon Rd (Cth K)</b>			
Project Name <b>Jungbluth Condominium Conceptual Plan</b>			
Owner <b>Neumann Developments Inc.</b>		Phone <b>262-542-9200</b>	
Address <b>N27W24025 Paul Ct</b>		City <b>Pewaukee</b>	State <b>WI</b> Zip <b>53072</b>
Engineer/Architect <b>TRIO Engineering</b>		Phone <b>262-790-1480</b>	FAX <b>262-790-1481</b>
Address <b>12660 W. North Ave, Bldg D</b>		City <b>Brookfield</b>	State <b>WI</b> Zip <b>53005</b>
Contact Person <b>Josh Pudelko</b>	Phone <b>262-790-1480</b>	FAX <b>262-790-1481</b>	E-mail <b>jpudelko@trioeng.com</b>

The Plan Commission meets on the third Monday of the Month at 7:00 PM in the Village Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue, Hartland.

**The deadline for filing is a minimum of fifteen (15) working days before the meeting.**

**All of the requested information must be received prior to the deadline in order to be placed on the agenda. Village Plan Review Staff has been directed to delay placement on the Plan Commission Agenda based on incomplete submittals.**

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- Drainage and grades (include design calculations for drainage)
- Storm Water Management Plan
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- Parking stalls (stalls to be minimum 180 s.f., driving lanes minimum 24 ft. wide and 30 ft. maximum at street right-of-way, asphalt to be minimum 3 ft. from lot lines)
- Grading and erosion control
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- Exterior lighting details
- Exterior HVAC equipment location
- Dumpster location (screening required)
- Street right-of-way
- Miscellaneous, 100 year floodplain, wetland boundary, environmental corridor

Additional information may be requested by the Plan Commission or Staff.

**All applications for consideration by the Plan Commission are subject to the policies described in this document.**

Date Applied:	Date of Meeting:	Return Comments by:
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**Hartland Plan Commission  
Application Review Policies**

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  - b. Scale and north arrow
  - c. All structures (include building elevations and height)
  - d. Drainage and grades (include design calculations for drainage)
  - e. Storm Water Management Plan
  - f. Utilities and easements (sewer, water, storm etc.)
  - g. Calculation of lot coverage
  - h. Parking stalls (stalls to be minimum 180 s.f., driving lanes minimum 24 ft. wide and 30 ft. maximum at street right-of-way, asphalt to be minimum 3 ft. from lot lines)
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  - j. Landscaping, including a Tree Protection Plan
  - k. Exterior lighting details
  - l. Exterior HVAC equipment location
  - m. Dumpster location (screening required)
  - n. Street right-of-way
  - o. Miscellaneous items including, but not limited to, 100 year floodplain, wetland boundary, environmental corridor
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8. The Applicant or a representative of Applicant able to make representations on behalf of the Applicant shall attend the meeting at which the matter will be discussed. Failure to have representation will result in tabling of the request to the next meeting.



12660 W. NORTH AVE., BLDG D  
 BROOKFIELD, WI 53005  
 PHONE: (262) 790-1480  
 FAX: (262) 790-1481  
 EMAIL: jpuedelko@trioeng.com

### Data Summary Table

#### 50 Condominium Units

Total Area = 38.21 acres  
 INRA Area = 12.79 acres  
 Future CTH KE = -0.27 acres  
 Total Project Area = 37.94 acres  
 Net Density = (50/37.94) = 1.32 units/ac  
 Project Density = (50/38.21) = 1.31 units/ac  
 Total Road Length = 3,700 l.f.

#### Development Summary

Proposed Zoning: RD-1 PUD  
 Village of Hartland  
 "Clustered Conservancy Community"  
 50 - Single Family Condominiums

Outdoor Amenity Areas & Walking Trails  
 Landscape Buffers = 12.26 acres

#### Setbacks:

Min Private Road Setback = 45' to Centerline  
 25' to road at cul-de-sacs  
 Min Lisbon Rd Setback = 100'  
 Future CTH KE Setback = 100'  
 Min Bldg - Bldg Setback = 25'  
 Min Rear Yard Setback = 25'



# JUNGBLUTH CONDOMINIUM

## Conceptual Site Plan

Lisbon Road, Village of Hartland, WI

Developed By:



N27 W24025 Paul Court  
 Pewaukee, WI 53072

0 50 100 200

Scale: 1" = 100' (22"x34")

Scale: 1" = 200' (11"x17")

DATE: 04/11/2018

ANTHONY J SIKORSKI  
JILL B SIKORSKI  
1702 E BRISTLECONE DR  
HARTLAND WI 53029

BADER REVOCABLE TRUST  
1156 MARY HILL CIR  
HARTLAND WI 53029

BRIAN DIERICKS  
ERIN DIERICKS  
1140 MARY HILL CIR  
HARTLAND WI 53029-8009

BRISTLECONE PINES COMMUNITY  
ASSOCIATION INC  
C/O DON TUSHAUS  
1209 SWEETBRIAR LN  
HARTLAND WI 53029-8635

CHARLES A JUNGBLUTH  
CAROL M JUNGBLUTH  
W282N5811 WINKELMAN RD  
HARTLAND WI 53029-9105

CHONG P YI  
BOBBIE D NEUMANN-YI  
1003 N CYPRESS CT  
HARTLAND WI 53029

CHRISTOPHER M KILIAN  
KARA E KILIAN  
1187 MARY HILL CIR  
HARTLAND WI 53029-8009

CHRISTOPHER MCNEAL  
DANIELLE MCNEAL  
1600 E BRISTLECONE DR  
HARTLAND WI 53029-8677

CONSTANTINE XYKIS  
KATHERINE XYKIS  
605 SOUTHERN OAK  
HARTLAND WI 53029

CORINNE C MERTEN  
1005 N CYPRESS CT  
HARTLAND WI 53029-8685

CURTIS CORNELLA-CARLSON  
TRACEY CORNELLA-CARLSON TRUST  
1012 N BLUESPRUCE CIR  
HARTLAND WI 53029

DARRELL C LANDRY  
SHERRI J MANN  
1008 N BLUESPRUCE CIR  
HARTLAND WI 53029

DAVID MANN  
SUSAN MANN  
W284N5500 JUNGBLUTH RD  
HARTLAND WI 53029

DAVID S ELARIO  
LAURA I REYES  
1162 MARY HILL CIR  
HARTLAND WI 53029

DENNIS B ENGEL  
ELLEN R ENGEL  
1196 MARY HILL CIR  
HARTLAND WI 53029-8009

DENNIS F ZAGRODNIK II  
MICHELLE M ZAGRODNIK  
1006 N BLUESPRUCE CIR  
HARTLAND WI 53029

ERIC J & TRACY R EGENHOEFER LIVING  
TRUST  
DATED APRIL 28, 2006  
1152 MARY HILL CIR  
HARTLAND WI 53029

GEORGE J JUNGBLUTH 1999 REVOCABLE  
TRUST  
C/O PETER JUNGBLUTH  
N55W28945 COUNTY ROAD K  
HARTLAND WI 53029

GERARD LIVING TRUST  
606 SOUTHERN OAK DR  
HARTLAND WI 53029

GORDON GEIGER  
KRISTINE KILE  
N55W28903 COUNTY ROAD K  
HARTLAND WI 53029-8615

HENRY LEFEVER  
CAROL LEFEVER  
1700 E BRISTLECONE DR  
HARTLAND WI 53029

J CHANNING TASSONE  
1181 MARY HILL CIR  
HARTLAND WI 53029-8009

J MICHAEL MOONEY  
MARILYN A MOONEY  
1007 N BLUESPRUCE CIR  
HARTLAND WI 53029-8681

JOHN M GEBHARD  
TRUDY B GEBHARD  
N56W28754 COUNTY ROAD K  
HARTLAND WI 53029-9108

JOHN MUTSCHELKNAUS  
JOAN MUTSCHELKNAUS  
1003 N BLUESPRUCE CIR  
HARTLAND WI 53029

JOSEPH A WALICKI  
CLARE M WALICKI  
624 SOUTHERN OAK DR  
HARTLAND WI 53029

JOSEPH JUDD  
CARMEN JUDD  
1004 N CYPRESS CT  
HARTLAND WI 53029

KORY K WEGNER  
1005 N BLUESPRUCE CIR  
HARTLAND WI 53029

KRAUSE TRUST  
C/O DAVID & KAREN KRAUSE  
N56W28748 COUNTY ROAD K  
HARTLAND WI 53029-9108

KRISTIN B ATANASOFF  
1168 MARY HILL CIR  
HARTLAND WI 53029-8009

LONGMEADOW DEVELOPMENT LLC  
W240N1221 PEWAUKEE RD  
WAUKESHA WI 53188

LOT OWNERS OF MARY HILL  
C/O MARY HILL HOMEOWNERS  
ASSOCIATION  
6255 UNIVERSITY AVE STE 101  
MIDDLETON WI 53562

MARK BORCA  
SARAH BORCA  
1004 N BLUESPRUCE CIR  
HARTLAND WI 53029-8681

MARTIN T FRANKE  
ANN V FRANKE  
1148 MARY HILL CIR  
HARTLAND WI 53029

MICHAEL E THORSTENSON  
1607 5TH AVE N  
DENISON IA 51442-1539

MICHAEL PYTLINSKI  
SHARON M KIEFFER  
1167 MARY HILL CIR  
HARTLAND WI 53029-8009

MICHAEL T KEEFNER  
CHRISTINE M KEEFNER  
1149 MARY HILL CIR  
HARTLAND WI 53029-8009

MICHAEL T LOGELIN  
CONSUELO R LOGELIN  
603 SOUTHERN OAK  
HARTLAND WI 53029

NICHOLAS J ROBERTS  
HEIDI KEESLING  
1161 MARY HILL CIR  
HARTLAND WI 53029

PJEVACH JOINT REVOCABLE TRUST  
1002 N CYPRESS CT  
HARTLAND WI 53029-8685

SCOTT B SCHNEIDER  
TANYA SCHNEIDER  
1180 MARY HILL CIR  
HARTLAND WI 53029

SCOTT KRAHN  
DAWN KRAHN  
1143 MARY HILL CIR  
HARTLAND WI 53029

SCOTT WADE  
607 SOUTHERN OAK DR  
HARTLAND WI 53029-8008

SIDNEY DIXON  
VALERIE DIXON  
1604 E BRISTLECONE DR  
HARTLAND WI 53029-8677

STEVEN J NEWTON  
LAURIE NEWTON  
614 SOUTHERN OAK DR  
HARTLAND WI 53029

THE ROGER R GRUHLE AND BARBARA J  
GRUHLE  
REVOCABLE TRUST OF 2008  
1174 MARY HILL CIR  
HARTLAND WI 53029-8009

THOMAS TAFT  
DELPHINE TAFT  
1602 E BRISTLECONE DR  
HARTLAND WI 53029

WALTER ROGERS  
1175 MARY HILL CIR  
HARTLAND WI 53029-8009

WILLIAM A RADEMAN  
RUTH M RADEMAN  
N55W28413 CTY K  
HARTLAND WI 53029

WILLIAM RADAJ  
DENISE RADAJ  
1704 E BRISTLECONE DR  
HARTLAND WI 53029-8676



VILLAGE OF HARTLAND  
PETITION FOR:



**NEW PLANNED UNIT DEVELOPMENT OVERLAY PETITION**  
(REQUIRES 2 PLAN COMMISSION MEETINGS AND MAY INCLUDE UP TO 3 VILLAGE BOARD MEETINGS. DURING ONE OF THE VILLAGE BOARD MEETINGS A PUBLIC HEARING SHALL BE HELD)

**APPROVED** OR  
Joe McCormick

**AMENDMENT TO EXISTING PLANNED UNIT DEVELOPMENT**  
(REQUIRES 2 PLAN COMMISSION MEETINGS AND MAY INCLUDE UP TO 3 VILLAGE BOARD MEETINGS. DURING ONE OF THE VILLAGE BOARD MEETINGS A PUBLIC HEARING SHALL BE HELD)

**FEE: \$150.00 + \$1,000 Professional Fee Deposit**

Date: 5-3-18	Fee Paid: 150.00
Date Filed:	Receipt No. 196029

1. Name: Joe McCormick

Address of Owner/Agent: 411 W. Main St.  
Madison, WI 53703

Phone Number of Owner/Agent: 608 575 7551

FAX No. 608 819 6038 E-mail Joe@JCMCDesign.com

2. Give complete legal description of property to be considered. (Attach a separate sheet with description and label sheet "Exhibit A").

3. State present use of property and intended use.  
presently 3-2 bedroom units \$  
3000 \$ commercial, propose 6 units  
residential \$ 3000 \$ commercial

[Signature]  
Signature of Petitioner

411 W. Main St. Madison WI 53703  
Address

608 575 7551  
Phone



**APPLICATION FOR  
PLAN COMMISSION**

**\$300 REVIEW FEE DUE AT TIME OF APPLICATION**

Project Description <i>Change mixed use to commercial</i>			
Proposed Use <i>LSO0 # mixed use</i>		No. of Employees	
Project Location <i>205 E Capital Dr.</i>			
Project Name <i>Hartland Riverwalk</i>			
Owner <i>Hartland Riverwalk LLC</i>		Phone <i>605 575-7521</i>	
Address <i>414 W Main St.</i>		City <i>Hartland</i>	State <i>WV</i> Zip <i>25313</i>
Engineer/Architect		Phone	FAX
Address		City	State Zip
Contact Person <i>Joe McSweeney</i>	Phone <i>605 575 7521</i>	FAX <i>605 817 6038</i>	E-mail <i>joemc@hartlandwv.com</i>

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Date Applied: <i>4/30/18</i>	Date of Meeting: <i>5/21/18</i>	Return Comments by:
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**APPLICATION FOR  
PLAN COMMISSION**

**☑ \$300 REVIEW FEE DUE AT TIME OF APPLICATION**

Project Description <b>Hartland Riverwalk - Building #3</b>			
Proposed Use <b>"Business Use" for Keller Williams Real Estate Office</b>		No. of Employees <b>6 to 7</b>	
Project Location <b>200 E. Capital Drive</b>			
Project Name <b>Hartland Riverwalk</b>			
Owner <b>Joe McCormick, Hartland Riverwalk, LLC</b>		Phone <b>608-575-7551</b>	
Address <b>411 W. Main Street, Suite #106</b>		City <b>Madison</b>	State <b>WI</b> Zip <b>53703</b>
Engineer/Architect <b>Raposa Design</b>		Phone <b>262-751-5221</b>	FAX
Address		City <b>New Berlin</b>	State <b>WI</b> Zip <b>53151</b>
Contact Person <b>Rus Raposa, AIA</b>	Phone <b>262-751-5221</b>	FAX	E-mail <b>raposadesign@gmail.com</b>

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Date Applied: <b>4/30/18</b>	Date of Meeting:	Return Comments by:
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  - l. Exterior HVAC equipment location
  - m. Dumpster location (screening required)
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Keller Williams Realty – Milwaukee North Shore  
205 E. Silver Spring Drive | Whitefish Bay, WI 53217

By Email Delivery to:

Mr. David E. Cox  
Village Administrator, Village of Hartland  
210 Cottonwood Ave | Hartland, WI 53029

May 18, 2018 (revision to original letter dated April 30, 2018)

Application for an Amendment (#2) to an Existing Planned Unit Development  
For Hartland Riverwalk PUD and the two story Mixed-use Building #3  
Re: Plan Commission Agenda for May 21, 2018

Mr. Cox:

Please find the enclosed documentation to assist the Village of Hartland in your deliberations associated with this request to modify the previously issued Planned Unit Development for the Hartland Riverwalk Project.

By Hartland Riverwalk, LLC: (by email Submission on April 30, 2018)

A petition to amend the Planned Unit Development and TID Agreement as originally adopted on July 14, 2015, and subsequently revised with Amendment #1 on April 1, 2016 was forwarded to you on April 30, 2018 by Joe McCormick, the Hartland Riverwalk developer.

**Article III Section 3.1c of the original Riverwalk PUD dated 7/14/15 states:**

“The Developer shall construct a new, four thousand one hundred eighty-seven square foot (4,187 SF) two-story mixed-use building (“**Building #3**”) with commercial units on the ground floor and three residential apartment units on the second floor that is substantially similar to the mixed-use building plans attached hereto as Schedule 3.1c .”

**Proposed PUD Amendment to revise Section 3.1c to state:**

*“The Developer shall construct a new 2-story mixed use building (“**Building #3**”) of not less than 4,187 SF with not less than 3,000 SF ground floor commercial space. The building may include up to five residential apartments on the second floor, with an option for the entire second floor to become full commercial use in the mixed use building; notwithstanding a provision to allow for one residential unit on the first floor, not to exceed 500 SF, as may be required to meet accessibility requirements.”*

**Article III, Section 3.1d of the original Riverwalk PUD dated 7/14/15 states:**

“That the Developer shall construct a total of 77 residential units, 50 of which shall be one bedroom units and 27 of which shall be two bedroom units”

**Proposed PUD Amendment to revise Section 3.1d to state:**

*“That the Developer shall construct a total of not more than 80 residential units, between Building #1, Building #2 and Building #3.”*

**By Keller Williams Realty: (by hand Delivery on April 30, 2018)**

Application for Plan Commission Review from Keller Williams Realty with \$300 review fee was tendered to the Village of Hartland on April 30, 2018.

Keller Williams Realty is in the process of negotiating a lease from Hartland Riverwalk, LLC to secure the entire mixed-use Riverwalk Building #3 for full commercial use subject to obtaining approvals from:

- a) the state of Wisconsin for architectural plan review, and
- b) Village of Hartland for any possible municipal PUD, TID Amendments and or Conditional Use approvals.

Sincerely,



Mr. Joe McCormick, Owner  
Hartland Riverwalk, LLC  
411 West Main Street, Suite #106 | Madison, WI 53703

and



Rick Stallé, Managing Partner  
Keller Williams Realty – Milwaukee North Shore  
205 E. Silver Spring Drive, Whitefish Bay, WI 53217

Cc:

Rus Raposa, AIA, Raposa Design

Maureen Stallé, KW  
Charlie Stallé, KW  
Bruce Gallagher, KW  
Carol Krigbaum, Krigbaum Law





127 E CAPITOL LLC  
249 PAWLING AVE  
HARTLAND WI 53029

145 NORTH AVENUE, LLC  
1858 N COMMERCE ST  
MILWAUKEE WI 53212-3767

ALARCON TRUST  
W341S9275 CORNER CT  
EAGLE WI 53119-1661

ARKAD GROUP  
139 E CAPITOL DR  
HARTLAND WI 53029

AUGUST E & DONA J FABYAN 1998 LIVING  
TRUST  
115 E CAPITOL DR  
HARTLAND WI 53029-2103

BENJAMIN LYONS  
CANDIDA LYONS  
123 CHURCH ST  
HARTLAND WI 53029

BETSY E SHURTE  
203 MAPLE AVE  
HARTLAND WI 53029

BMO HARRIS BANK NA  
ATTN CORPORATE REAL ESTATE 24TH  
FLOOR WEST  
111 W MONROE ST  
CHICAGO IL 60603-4096

BRASS INVESTMENTS LLC  
151 E CAPITOL DR  
HARTLAND WI 53029

BRIAN A PETERSON  
ERICA E PETERSON  
219 CHURCH ST  
HARTLAND WI 53029

BRIANNA W BERNHARDT  
300 NORTH AVE  
HARTLAND WI 53029

BRICK LAWN LLC  
231 LAWN ST  
HARTLAND WI 53029-1705

CAITLIN B STRUCK  
ERIC STRUCK  
190 WARREN AVE  
HARTLAND WI 53029-2118

CAPITOL MOVE LLC  
163 E CAPITOL DR  
HARTLAND WI 53029

CHARLES OCONNOR  
C OCONNOR  
331 E CAPITOL DR  
HARTLAND WI 53029

CHARLES W LIPPERT  
226 LAWN ST  
HARTLAND WI 53029

CHERYL DEVITT  
123 NORTH AVE  
HARTLAND WI 53029

CHRISTINA A FUHS  
209 NORTH AVE  
HARTLAND WI 53029-1717

CONNIE & WARREN HORNBERG JOINT  
TRUST  
213 WARREN AVE  
HARTLAND WI 53029

DANIEL YERKE  
PAMALA YERKE  
202 NORTH AVE  
HARTLAND WI 53029

DONNA M GROSS  
SCOTT GROSS ET AL  
131 MAPLE AVE  
HARTLAND WI 53029

DR K W SCHUMANN  
JAMES E LIEBERT  
N80W34680 PETERSEN RD  
OCONOMOWOC WI 53066

EDWARD LENTZ JR  
CAROLYN LENTZ  
327 LAWN ST  
HARTLAND WI 53029

EMANDEMCO LLC  
142 E CAPITOL DR STE 300  
HARTLAND WI 53029

FIRST CONG CHURCH  
PO BOX 568  
HARTLAND WI 53029-0568

FLANAGAN-DORN POST #294 THE  
AMERICAN LEGION  
DEPARTMENT OF WISCONSIN  
FLANAGAN-DORN AMERICAN LEGION  
POST  
231 GOODWIN AVE  
GH HARTLAND LLC  
3150 N BROOKFIELD RD  
BROOKFIELD WI 53045

GARTH BOWEN II LIVING TRUST  
PO BOX 25  
HARTLAND WI 53029

GD HOLDING LLC  
W300N9083 E COUNTY RD E  
HARTLAND WI 53029-9512

HAROLD KLEIFGEN  
KATHERINE KLEIFGEN  
206 NORTH AVE  
HARTLAND WI 53029

HARTLAND RIVERWALK LLC  
411 W MAIN ST #106  
MADISON WI 53703-3105

HEARTFELT PROPERTIES LLC  
N46W28654 WILLOW BROOK CT  
HARTLAND WI 53029-2290

HOPKINS SAVINGS & LOAN  
C/O US BANK-CORPORATE RE TAX DEPT  
2800 E LAKE ST  
MINNEAPOLIS MN 55406

JACOB R ZUEHL  
JENNETT M ZUEHL  
306 LAWN ST  
HARTLAND WI 53029-1708

JAMES D HILLIGOSS JR  
JILL M SCHWEDA-HILLIGOSS  
159 NORTH AVE  
HARTLAND WI 53029

JAMES E AND SUSAN K BARNES  
REVOCABLE LIVING TRUST  
19805 INDEPENDENCE DR  
BROOKFIELD WI 53045-5310

JAMES LEAHY  
MARY LEAHY  
702 CHASE LN  
LOMBARD IL 60148-3627

JAMES MUENZENBERGER  
LYNN MUENZENBERGER  
182 WARREN AVE  
HARTLAND WI 53029

JAMES R OEHMCKE  
DBA LAKE CO PROPERTIES  
W333N5426 LINDEN CIR  
NASHOTAH WI 53058

JAMES WEISKOPF  
KATHRYN WEISKOPF  
214 WARREN AVE  
HARTLAND WI 53029

JAS COFFEE LLC  
150 E CAPITOL DR  
HARTLAND WI 53029-2104

JASON A GRIFFIN  
WENDY J GRIFFIN  
217 NORTH AVE  
HARTLAND WI 53029-1717

JEFFERY L HEIMSCH  
LAURA J HEIMSCH  
129 CHURCH ST  
HARTLAND WI 53029

JJJ HARTLAND HOME LLC  
W275N7859 LAKE FIVE RD  
HARTLAND WI 53029-9042

JJR HOLDINGS LLC  
PO BOX 630  
ELM GROVE WI 53122-0630

JOAN DECKER-NOLD  
120 MAPLE AVE  
HARTLAND WI 53029

JOINT SCHOOL DISTRICT NO 3  
651 E IMPERIAL DR  
HARTLAND WI 53029-2699

JUDITH KLINK REVOCABLE TRUST  
820 RENSON RD  
HARTLAND WI 53029

KAY A MOEN  
121 MAPLE AVE  
HARTLAND WI 53029

KEVIN BROWN  
SHERRY BROWN  
198 WARREN AVE  
HARTLAND WI 53029

KEVIN MCCLOUD  
MEGAN MCCLOUD  
314 LAWN ST  
HARTLAND WI 53029-1708

KOECK MANAGEMENT LLC  
W294N6030 RIVER GROVE LN  
HARTLAND WI 53029-8211

LAKE COUNTRY PLAYERS INC  
221 E CAPITOL DR  
HARTLAND WI 53029

LAKE COUNTRY PROPERTIES  
JUDITH KLINK REVOCABLE TRUST  
820 RENSON RD  
HARTLAND WI 53029

LEE BROMBERGER  
TINA BROMBERGER  
140 MAPLE AVE  
HARTLAND WI 53029

LISA HOLMES  
197 WARREN AVE  
HARTLAND WI 53029-2117

LISA PELLEGRINI  
191 WARREN AVE  
HARTLAND WI 53029-2117

LORETTA WERNER  
N3645 OLD M ROAD  
WEST SALEM WI 54669-9101

LOUIS D KAISER REVOCABLE TRUST  
C/O LOUIS & ANN KAISER  
138 NORTH AVE  
HARTLAND WI 53029

LT GROUP LLC  
250 MONASTERY HILL DR  
OCONOMOWOC WI 53066

LUCILLE KUSS  
S88W27185 NATIONAL AVE  
MUKWONAGO WI 53149-8593

LYNN EGAN  
207 NORTH AVE  
HARTLAND WI 53029-1717

MARGRIT MEIER  
MAX MEIER FAMILY TRUST  
110 COTTONWOOD AVE  
HARTLAND WI 53029

MARIE CIOLEK  
185 WARREN AVE  
HARTLAND WI 53029-2117

MARJORIE PURGETT TRUST  
ROBERT J GOETZ  
16780 WILD CHERRY DR  
BROOKFIELD WI 53005

MARK A GAPINSKI  
323 E CAPITOL DR  
HARTLAND WI 53029-2107

MARK MANSKE  
CHRISTINE MANSKE  
208 WARREN AVE  
HARTLAND WI 53029

MARK PAPE  
223 NORTH AVE  
HARTLAND WI 53029

MATTHEW J WILLERT  
328 LAWN ST  
HARTLAND WI 53029

MICHAEL BETKER  
JEANNETTE BETKER  
137 MAPLE AVE  
HARTLAND WI 53029

MICHAEL BOOKS  
206 GOODWIN AVE  
HARTLAND WI 53029

MICHAEL STOLL  
SARAH STOLL  
221 LAWN ST  
HARTLAND WI 53029

MICHAEL ZIEMBA  
128 MAPLE AVE  
HARTLAND WI 53029

ORP REAL ESTATE HOLDINGS LLC  
PO BOX 278  
DOUSMAN WI 53118

P RADNEK  
J BOWAN  
128 E CAPITOL DR  
HARTLAND WI 53029

PETER D GLOWINSKI  
AMANDA R GLOWINSKI  
230 LAWN ST  
HARTLAND WI 53029

PRESCOTT F LAIRD  
RAECHAL M LAIRD  
214 LAWN ST  
HARTLAND WI 53029-1706

RALPH PIEHL  
SARAN PIEHL  
203 WARREN AVE  
HARTLAND WI 53029

RENEE M EVERT  
170 WARREN AVE  
HARTLAND WI 53029

RICHARD NOWAKOWSKI  
PATRICIA NOWAKOWSKI  
220 LAWN ST  
HARTLAND WI 53029-1706

ROBERT F & LINDA J HAMILTON 2010  
LIVING TRUST  
207 E CAPITOL DR  
HARTLAND WI 53029

ROBERT JEWELL III  
JANET JEWELL  
218 NORTH AVE  
HARTLAND WI 53029

ROLAND H LOMBARD JR  
WENDY A LOMBARD  
201 NORTH AVE  
HARTLAND WI 53029

RUTH R BEHREND 2005 LIVING TRUST  
220 E CAPITOL DR  
HARTLAND WI 53029-2106

SALEDAY LLC  
8711 W BROWN DEER RD  
MILWAUKEE WI 53224-2116

SCOTT L CURLER  
134 MAPLE AVE  
HARTLAND WI 53029

SCOTT LEE CROFT  
210 NORTH AVE  
HARTLAND WI 53029-1718

SHERPERS INC  
GARY N SCHERPER AND ELIZABETH A  
SCHERPER JOINT ET AL  
N49W34291 ROAD P  
OKAUCHEE WI 53069-9706

SSI WALKER PROPERTIES LLC  
143 E CAPITOL DR  
HARTLAND WI 53029

STEPHEN P & CYNTHIA A GARDNER 2010  
LIVING TRUST  
226 WARREN AVE  
HARTLAND WI 53029

STOP-N-GO OF MADISON INC  
2934 FISH HATCHERY RD  
MADISON WI 53713

TERRY L STELPFLUG  
AMY M STELPFLUG  
W289N4795 WILD ROSE CT  
HARTLAND WI 53029

THOMAS C COONS  
1845 WOODFILL WAY  
LOUISVILLE KY 40205-2433

THOMAS KLINK  
SANDRA KLINK  
318 LAWN ST  
HARTLAND WI 53029

THOMAS M FLEMING  
322 LAWN ST  
HARTLAND WI 53029

THOMAS REIMER  
JEANNE GEIGER REIMER  
324 E CAPITOL DR  
HARTLAND WI 53029

THOMAS STAWICKI  
MARY STAWICKI  
225 WARREN AVE  
HARTLAND WI 53029

TIMOTHY FREY  
240 NORTH AVE  
HARTLAND WI 53029

WATERMARKE II LLC  
301 E CAPITOL DR  
HARTLAND WI 53029