

**VILLAGE BOARD AGENDA**  
**MONDAY, JUNE 11, 2018**  
**7:00 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Anson

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of May 29, 2018.
2. Consideration of a motion to approve vouchers for payment.
3. Consideration of actions related to Licenses and Permits
  - a. Consideration of the Annual Renewal of Licenses and Permits expiring June 30, 2019.
    - i. **Public Hearing** to receive comment the various liquor retailer's licenses.
    - ii. Consideration of motions to approve:
      1. Class "B" Beer/"Class B" Liquor
      2. Reserve Class "B" Beer/"Class B" Liquor
      3. Class "A" Beer
      4. Class "A" Beer/"Class A" Liquor
      5. Class "B" Beer
      6. "Class C" Wine
  - b. Consideration of motions to approve annual licenses expiring June 30, 2018 not requiring a public hearing:
    - i. Amusement Device Licenses
    - ii. Operator's (Bartender) Licenses
      1. Operator's Licenses with a term ending June 30, 2020
      2. Operator's Licenses recommended for denial
    - iii. Cabaret Licenses
    - iv. Cigarette Licenses
    - v. Taxi Cab Licenses
    - vi. Weights and Measures Licenses
  - c. Actions related to the consideration of the issuance of a "Class B" (Intoxicating) Liquor License for the premises located at 418 Merton Ave. (Java Services LLC, Heidi Nugent, Agent)
    - i. **Public Hearing** to receive comment on the liquor retailer's license application

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- ii. Consideration of an action related to issuance of a “Class B” Liquor License for Pink Mocha Café
  - d. Consideration of other licenses and permits
    - i. Temporary Operator’s (Bartender) license for Chamber of Commerce annual street dance, Saturday, July 21, 2018
- 4. Consideration of a motion to approve a Master Service Agreement and related Scopes of Work with Utility Service Company (Suez) of Atlanta, Georgia for water tower maintenance on the Hill Street, Coventry Lane and Bristlecone Pines water towers in an estimated amount of \$1.97 million over 20 years.
- 5. Consideration of Board, Commission and Committee appointments as presented by Village President Pfannerstill.
- 6. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
- 7. Adjournment

David E. Cox, Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

## MEMORANDUM

**TO:** President and Board of Trustees  
**FROM:** David E. Cox, Village Administrator  
**DATE:** June 8, 2018  
**SUBJECT:** Agenda Information



The following information relates to the upcoming Village Board meeting agenda and includes additional or summary information and staff recommendations as necessary. The numbering will follow the numbering of the agenda.

Item 3 Regarding annual license approvals.

**Background:** This annual item involves the review and consideration of the various licenses issued to businesses allowing them to sell alcoholic beverages and undertake various other sales and activities. Five basic types of alcohol-related licenses exist. A Class “A” beer license allows an establishment to sell beer and other fermented malt beverages in packages for consumption off premises or “away” from the retail outlet. A Class “A” liquor license allows the sale of hard liquor or wine in packages for consumption away from the retail outlet. Class “B” beer licenses allow the sale of beer and other fermented malt beverages in various forms for consumption on the premises or “bar.” A “Class B” liquor license allows sale of hard liquor and wine for consumption on the premises. Lastly, a “Class C” wine license is only available to establishments that meet the requirements to be classified as a restaurant and allows them to sell wine products. The attached memo describes the number of available licenses of various types and the nuances of the law in this area. Other licenses relate to amusement devices, performance of live music in establishments with liquor licenses, sale of cigarettes and tobacco products, provision of taxi service and use of scales and measuring devices for retail sales.

With respect to the liquor licenses, staff is suggesting that the Village Board look closely at the described premises for each of the establishments to ensure that they are acceptable. For purposes of licensing, each establishment is required to describe where alcoholic beverages will be sold and consumed. Staff has noted that many establishments have noted parking lots or other non-traditional locations on which they intend to allow sales and consumption. “Non-traditional” locations include places like “garage area,” “outside” and “front sidewalk.” While the Village certainly has no issue with outdoor consumption of alcoholic beverages, staff wanted to bring this to the Board’s attention since some of these locations may not be appropriate places for people to be allowed to drink. For example, the parking area referenced by the agent for Señor Tomás is a portion of the Village-owned parking lot behind his establishment and the agent for Pepino’s has listed “outside” on his premises with no limitation. It is staff’s understanding that in the past, the Village took the position that if the establishment ever intended to allow consumption in an area, such as for a special event, they should list it. It might be more appropriate to consider these special events on a case-by-case basis and to allow temporary adjustments of the premises description for the event and that these broad allowances be eliminated. Staff would suggest that the Village Board determine whether these premises

descriptions are acceptable and whether any changes or clarifications should be made. If the Board determines that some portions of the premises descriptions should not be allowed, those owners will be notified and given the opportunity to clarify their desires with the Village Board at a later date.

It is noted that the Police Department has recommended denial of two Operator's Licenses requested for renewal. The licenses are being recommended for denial based on the arrest and conviction records for the applicants. Both have recently been convicted of a DUI offense, which the Village has established in the past as being substantially related to the practice of being a responsible Operator. Previously, such a conviction would disqualify an applicant for one-year from the date of conviction. Interim Chief Collura has prepared memos on both recommendations.

Recommendation: Consider approval and denial of the various licenses.

Item 4 Related to an agreement for water tower maintenance.

Background: As the Board may recall from budget discussions, staff has been working to develop an agreement through which all of the maintenance, inspection and repair activity related to the Village's three water towers would be contracted to a single entity in an effort to create efficiencies, improve service and save money. After reviewing possibilities with three companies, staff is recommending an agreement with Utility Service Company (a.k.a. Suez) through which the Village is estimated to save approximately \$400,000 (about 16%) in the next 20 years. The estimated 20-year cost for the work is \$1.97 million. Under the agreement, as described in the memo from the Operations Supervisors, Suez will be responsible for undertaking all of the upcoming painting and maintenance work on the towers at the agreed upon price to be paid annually for the first eight years of the agreement. Thereafter, annual payments are made based on an agreed price and an agreed escalation factor (the local Consumer Price Index). The agreement has a one year term but automatically renews unless canceled.

Recommendation: Approve the agreement with Utility Service Company.

Item 5 Related to Board and Commission appointments.

Background: At the meeting, President Pfannerstill plans to present appointments to the ECOS Committee, Board of Appeals, Steering Committee and the BID Board.

Recommendation: Consider the appointments.

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MONDAY, MAY 29, 2018  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Dorau

Present: Trustees Anson, Dorau, Meyers, Landwehr, Swenson, Wallschlager, President Pfannerstill

Others: Administrator Cox, Clerk Igl, Finance Director Bailey, DPW Director Einweck, Interim Chief Collura, Fire Chief Dean, Neumann Companies representatives, Riverwalk representatives

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None

1. Motion (Meyers/Swenson) to approve Committee of the Whole minutes of May 9, 2018 and Village Board minutes of May 14, 2018 which changes incorporated as requested by President Pfannerstill. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve vouchers for payment in the amount of \$102,795.98. Carried (7-0).
3. Consideration of actions related to Licenses and Permits
  - a. Motion (Wallschlager/Swenson) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2020. Carried (7-0).
  - b. Items related to the Chamber of Commerce annual street dance, Saturday, July 21, 2018
    - i. Motion (Wallschlager/Swenson) to approve Street Use Permit. Carried (7-0).
    - ii. Motion (Meyers/Anson) to approve Temporary Class "B" Beer/Wine Permit. Carried (7-0).
    - iii. Motion (Anson/Wallschlager) to approve Public Dance License. Carried (7-0).
    - iv. Motion (Wallschlager/Swenson) to approve Temporary Operator's (Bartender) Licenses. Carried (7-0).
  - c. Motion (Swenson/Dorau) to approve an application for a street use permit for Lake Country Bed Barn Sidewalk Sale, Saturday, August 25, 2018. Carried (7-0).

Items referred from the May 21 Plan Commission meeting

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4. Consideration of a motion to approve modification and expansion of the veterans' memorial site for Flanagan-Dorn Post 294, 231 Goodwin Ave.

Trustee Meyers inquired on the status of a memorial that had been proposed at Nixon Park by a scout. President Pfannerstill stated that the memorial for the Flanagan-Dorn Post was discussed at the Plan Commission and is not related to the Nixon Park proposal. Administrator Cox stated that he had not spoken recently to Mr. Reichle about the proposed project at Nixon Park but believes funds are being raised. Trustee Wallschlager asked for an update on the proposed project at Nixon Park.

Motion (Swenson/Meyers) to approve modification and expansion of the veterans' memorial site for Flanagan-Dorn Post 294, 231 Goodwin Ave. Carried (7-0).

5. Consideration of a motion to approve site and building plans for construction of a building and parking lot addition for Lake Country Caring, 603 Progress Dr.

Administrator Cox stated that the proposal is to remove the older 18' addition and replace it with a 36' addition as the organization continues to grow. The parking lot will also be expanded for the increased use.

Motion (Swenson/Anson) to approve site and building plans for construction of a building and parking lot addition for Lake Country Caring, 603 Progress Dr. Carried (7-0).

6. Consideration of a motion to approve revised site plans for a new warehouse for Rapco Fleet Support/Michael R White on the vacant parcel east of 440 Cardinal Ln.

Administrator Cox stated that the proposed building which is intended to mainly be used for storage and holding was approved previously by the Plan Commission. Since that time, a redesign was proposed which includes a new permanent access over a new easement across the property at 440 Cardinal Lane for truck access. It was stated that the property will remain two distinct parcels which will allow them to be liquidated independently should the owner choose to do so in the future.

Motion (Meyers/Swenson) to approve revised site plans for a new warehouse for Rapco Fleet Support/Michael R White on the vacant parcel east of 440 Cardinal Ln. Carried (7-0).

7. Review of the concept plan for a condominium development on the property located at and adjacent to N56 W28628 CTH K (Lisbon Road).

Matt Neumann of Neumann Companies stated that there was nothing new to report since the recent Plan Commission meeting at which the concept for 50 homes on the property was approved. He stated that this density is less than originally requested. President Pfannerstill stated that this item was presented to the Village Board for a conceptual level review to determine whether the Village is open to developing the land in the general nature of the proposal. Trustee Wallschlager asked whether the roads in the development will be private or

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public. Mr. Neumann stated that he has not yet met with Village staff or the engineer to discuss the roads but that condo plats afford the opportunity for private roads. Further he stated that there is always a public overlay to allow the public to drive on the roads however responsibility for maintenance of the roads would need to be determined.

Trustee Wallschlager asked whether Neumann Companies would consider installation of a boulevard entrance off of Hwy K. Mr. Neumann stated that they are not interested in installing a boulevard as they don't feel it is necessary for 50 homes and additionally that due to the challenging location of the access anything done to the intersection would be very costly. It was clarified that it is intended that each condo unit will have a garage.

Mr. Neumann stated that due to relocation of the access point, it is believed that traffic would use the direct route rather than Southern Oak. He stated he felt it would be wise to keep the road open rather than designated as an emergency access only. He stated that the development has been named "Overlook Trails".

President Pfannerstill reiterated that Neumann Companies had been asked to present the concept to the Village Board so that both board members and the public were given the opportunity to understand the proposal and ask questions. Trustee Wallschlager asked what the intended average price for the condos would be. Mr. Neumann stated that realistically they will be in the range of \$450,000 to \$550,000. There were no questions or objections from anyone in the audience.

Motion (Swenson/Landwehr) to approve the concept plan for a condominium development on the property located at and adjacent to N56 W28628 CTH K (Lisbon Road). Carried (7-0).

8. Consideration of actions related to a proposed Planned Unit Development amendment for Riverwalk.
  - a. Review of proposed amendments to the Planned Unit Development Agreement for the Riverwalk development to allow full commercial use in the mixed use building located on E. Capitol Drive.

A representative of Joe McCormick stated that a request for an amendment was made to allow the entire building to be commercial space. Administrator Cox stated that this request was reviewed by the Plan Commission at their May meeting, that the Plan Commission will review the amendment again at their June meeting and it is expected that a recommendation would be made to the Village Board at that time. It was stated that representatives of Keller Williams were told by the Plan Commission that when they have meetings which will include a large number of attendees, parking in the municipal lot across the bridge should be strongly encouraged.

The Riverwalk representative was asked if they have been granted occupancy for the building to which he replied that they did. Administrator Cox stated that the building meets minimum standards in the Village's building code required for occupancy.

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President Pfannerstill raised concerns related to the timing of requests for amendments received by JD McCormick and representatives of Keller Williams. He stated that the building was not built to the plans that were approved by the Village and filed with Waukesha County.

Administrator Cox stated that the state and Village had approved the plan with 5 residential units on the second floor and 1 residential unit on the first floor. He stated that in August of 2016 the Plan Commission was presented with this plan conceptually and they indicated that it was acceptable to them to divide the second floor into 5 residential units. Administrator Cox further stated that he missed a step when he did not pursue a change to the PUD when other development plans for the building evaporated and the developer moved ahead with construction.

President Pfannerstill expressed frustration that the developer, JD McCormick, knew more about what was going on with the project than the Village Board and requested that a full report of why/how this oversight happened be prepared for the Village Board. He stated that mistakes need to be communicated to the board or commission when they are identified.

There were concerns raised regarding the lack of an elevator in the third building. Administrator Cox stated that the front building at Riverwalk was never intended to have an elevator. As a multi-building development with two buildings fully accessible, the state's interpretation was that the third building did not need an elevator. He further stated that he will prepare a full report on the matter as requested.

Administrator Cox stated that the Plan Commission had reviewed a concept for the building to include five residential units as the Village Board was having a conversation about whether a larger development could take place on Capitol Drive than what was originally proposed in Riverwalk. He stated that during further exploration of that concept, it was determined that it would not work and that in approximately February of 2017, it was deemed a dead issue. At that point, JD McCormick moved forward with construction of the commercial building. The PUD was not modified to completely address the five residential units on the second floor and one residential unit on the first floor.

Trustee Wallschlager asked whether the Village could move forward with an amendment to the PUD with the current one in place being incorrect. Administrator Cox stated that the Village Attorney is likely to agree with approving a modification regardless of the current status. President Pfannerstill asked that Administrator Cox look into who had approved the modified plans as the Plan Commission had reviewed the plans and made comments but had never voted.

- b. Consideration of a motion to set a public hearing on the matter for Monday, June 25 as part of the regular Village Board meeting.

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Motion (Swenson/Anson) to set a public hearing on the matter for Monday, June 25 as part of the regular Village Board meeting. Carried (6-1) Wallschlager opposed.

9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Chief Dean thanked Trustee Landwehr for attending the annual Memorial Day event at the Legion and stated that he felt all elected officials and department heads should be present. Trustee Dorau stated that she had looked for information on the event but was unable to locate it anywhere.

President Pfannerstill asked for continued prayer for a member of the Waukesha County Board that was in a serious vehicle accident.

Residents were reminded that garbage collection would be a day late due to the holiday.

Chief Dean stated that scout Jack Sullivan would be fundraising at the Piggly Wiggly brat stand to benefit the Nixon Park memorial project.

Anyone interested in participating in the Hometown Celebration Parade was encouraged to sign up on the Village's website.

President Pfannerstill and the Village Board thanked Mike Einweck for his 12 years of service to the Village.

Finance Director Bailey reminded residents that the Board of Review is scheduled for June 20 from 5:00 to 7:00 p.m.

10. Adjournment

Motion (Swenson/Dorau) to adjourn at 8:34 p.m.

Respectfully submitted,

Darlene Igl  
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: June 8, 2018

RE: Voucher List

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Attached is the voucher list for the June 11, 2018 Village Board meeting.

June 11, 2018 Checks:	\$ 233,456.61
May Manual Checks:	\$ 3,223.63
May Wires:	\$ 469,829.13
Total amount to be approved:	<u>\$ 706,509.37</u>

**VILLAGE OF HARTLAND**  
**VOUCHER LIST - JUNE 11, 2018**

06/08/18 9:59 AM

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Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-31670 ICE AGE TRAIL	BIEBELS TRUE VALUE	STRAW	\$24.22
G 101-24240 COURT FINES DUE STATE	DELAFIELD POLICE, CITY OF	FARLEY AD2433701/AD2433712	\$222.80
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	MAY FEES	\$43,390.00
G 804-21520 RETIREMENT DEDUCTIONS PAYABLE	EDWARD JONES	GARDNER IRA 05/04/18 AND 05/18/18	\$124.64
G 101-24240 COURT FINES DUE STATE	FARLEY, TODD	CHANGE DUE	\$17.20
G 101-21550 UNION DUES DEDUCTIONS PAYABLE	HARTLAND PROFESSIONAL POLICE	JUNE DUES	\$591.00
G 101-23000 SPECIAL DEPOSITS	LAKE COUNTRY CHILDRENS THEATER	COMMUNITY ROOM DEPOSIT	\$75.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	ROTI/BC604851-2	\$149.20
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	CHRISTENSEN/AB361231-3	\$224.40
R 101-46730 RECREATION CLASSES	LEAHY, CAROL	OLD FAMILY PHOTOS	\$17.00
R 101-44100 LICENSES	NATZKE, JULI	PROVISIONAL LICENSE	\$15.00
G 101-24240 COURT FINES DUE STATE	ROTI, FRANCIS	CHANGE DUE	\$10.80
G 403-31752 BENCHMARK SECURED STORAGE	RUEKERT & MIELKE	APR-MAY EROSION CONTROL INSPECTIONS	\$204.97
G 403-31849 RIVERWALK APTS	RUEKERT & MIELKE	APR-MAY EROSION CONROL INSPECTIONS	\$204.97
G 101-21560 LIFE INSURANCE DEDUCT PAYABLE	SECURIAN FINANCIAL GROUP INC	JULY PREMIUMS	\$920.58
R 101-46730 RECREATION CLASSES	SUSITTI, DIANNA	ALIGNMENT YOGA	\$50.00
G 101-31620 FINE ARTS CENTER DONATIONS	THE LISTENING PARTY LLC	6/21 CONCERT	\$500.00
EXPENSE Descr			\$46,741.78
EXPENSE Descr 222/224 WILLOW CT DRAINAGE IMP			
E 401-74110-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	WILLOW CT DRAINAGE IMPROVEMENTS	\$274.00
EXPENSE Descr 222/224 WILLOW CT DRAINAGE IMP			\$274.00
EXPENSE Descr 258 BIRCH CT DRAINAGE IMPR			
E 401-74115-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	BIRCH CT DRAINAGE IMPROVEMENTS	\$274.00
EXPENSE Descr 258 BIRCH CT DRAINAGE IMPR			\$274.00
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	LARGE/XS OXYGEN RENTAL	\$169.25
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREEN DEBELACK/ROLFS	\$74.00
E 101-52300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JULY PREMIUMS	\$19.74
EXPENSE Descr AMBULANCE			\$262.99
EXPENSE Descr BLUE SPRUCE CR			
E 401-70465-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	APR-MAY CONSTRUCTION REVIEW	\$1,756.32
EXPENSE Descr BLUE SPRUCE CR			\$1,756.32
EXPENSE Descr CARDINAL LANE PATCHING			
E 401-70485-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CARDINAL LANE PATCHING	\$959.00
EXPENSE Descr CARDINAL LANE PATCHING			\$959.00

Account Descr	Search Name	Comments	Amount
EXPENSE Descr CEMETERY DRIVEWAY REPLACE			
E 401-79210-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CEMETERY DRIVEWAY REPLACEMENT	\$274.00
EXPENSE Descr CEMETERY DRIVEWAY REPLACE			<u>\$274.00</u>
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-719 EVENTS	CARDMEMBER SERVICES	CHILLIN ON TRAIL ART WALK	\$21.22
E 804-56700-744 OFFICE SUPPLIES	CARDMEMBER SERVICES	PRINTER INK/TONER	\$75.65
E 804-56700-746 TELEPHONE	CARDMEMBER SERVICES	AT&T SERVICE	\$119.79
E 804-56700-719 EVENTS	COTTONWOOD INVESTMENTS LLC	MARCH MANIA GIFT CERT REDEEMED	\$150.00
E 804-56700-140 RETIREMENT BENEFITS	EDWARD JONES	GARDNER IRA 05/04/18 AND 05/18/18	\$62.00
E 804-56700-719 EVENTS	GARDNER, CINDY	REIMBURSE FOOD FOR NATIONAL TRAILS DAY	\$25.58
E 804-56700-750 COPIES/DUPLICATION	GARDNER, CINDY	REIMBURSE PRINTING EXPENSE	\$2.09
E 804-56700-758 MEETINGS	GARDNER, CINDY	REIMBURSE LUNCH EXPENSE	\$19.88
E 804-56700-719 EVENTS	LAKE COUNTRY BED BARN	HARTLAND LIGHTS GIFT CERT REDEEMED	\$100.00
E 804-56700-713 SIGN/AWNING/PAINTING GRANTS	LIRELY, LARA	SIGN GRANT/CODA YOGA STUDIO	\$241.74
E 804-56700-715 STREETScape PROGRAM	PATIO PETALS	STREETScape	\$705.00
E 804-56700-750 COPIES/DUPLICATION	VILLAGE GRAPHICS	PRINTING	\$7.13
EXPENSE Descr ECONOMIC DEVELOPMENT			<u>\$1,530.08</u>
EXPENSE Descr ELECTIONS			
E 101-51440-290 OUTSIDE SERVICES/CONTRACTS	ELECTION SYSTEMS & SOFTWARE	ANNUAL SOFTWARE/MAINTENANCE	\$830.00
EXPENSE Descr ELECTIONS			<u>\$830.00</u>
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 101-53635-460 LANDSCAPE MANAGEMENT	BIEBELS TRUE VALUE	ROUND UP KILLER	\$44.88
EXPENSE Descr ENVIRONMENTAL SERVICES			<u>\$44.88</u>
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	MAY-JUNE PHONE SERVICE	\$18.49
E 101-51500-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JULY PREMIUMS	\$43.25
EXPENSE Descr FINANCIAL ADMINISTRATION			<u>\$61.74</u>
EXPENSE Descr FIRE PROTECTION			
E 101-52200-220 UTILITY SERVICES	AT&T	MAY-JUNE PHONE SERVICE	\$18.49
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	FLAG/BATTERIES/NUTS/BOLTS/HOOK	\$77.65
E 101-52200-360 VEHICLE MAINT/EXPENSE	BUMPER TO BUMPER HARTLAND	TRAILER LIGHTS/SHRINK TUBE	\$20.23
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	FIRE-RESCUE SUPPLY LLC	ANNUAL RESUCE TOOL MAINT/REPAIR	\$830.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	FLEMINGS FIRE 1, INC.	BOOTS	\$299.99
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	GEAR WASH, LLC	VEHICLE WASH	\$147.90
E 101-52200-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	CONNECTORS/WASHER HEAD	\$382.99
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$197.73
E 101-52200-255 BLDGS/GROUNDS	ROTO-ROOTER	SERVICE CALL	\$745.00
E 101-52200-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JULY PREMIUMS	\$19.74

Account Descr	Search Name	Comments	Amount
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	COPIES/BINDERY	\$131.42
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY SURVIVE ALIVE/ELECT	\$140.81
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY ELECTRIC/GAS	\$873.23
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY SURVIVE ALIVE/GAS	\$25.34
EXPENSE Descr FIRE PROTECTION			<u>\$3,910.52</u>
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	MAY-JUNE PHONE SERVICE	\$18.49
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	CONLEY MEDIA LLC	BOR ADJOURN AFFIDAVIT/OPEN BOOK NOTICE	\$44.11
E 101-51400-395 COMMUNITY RELATIONS	FOX COMPANY, INC	SPRING 2018 NEWSLETTER	\$2,290.71
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$48.85
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	APR-MAY ADDL IMAGES	\$90.18
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	MAY-JUNE COPIER	\$306.00
E 101-51400-215 PLANNING SERVICES	RUEKERT & MIELKE	APR-MAY ECONOMICS/PLANNING	\$560.00
E 101-51400-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JULY PREMIUMS	\$80.66
E 101-51400-215 PLANNING SERVICES	SRF CONSULTING GROUP INC	COMP PLAN/CORP UPDATE PLANNING SERVICES	\$1,485.11
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	LETTERHEAD/ENVELOPES	\$576.75
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY REGISTER OF DEEDS	MAY DOCUMENTS	\$30.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	MAY BARTENDAERS/SOLICITOR CHECKS	\$574.00
EXPENSE Descr GENERAL ADMINISTRATION			<u>\$6,104.86</u>
EXPENSE Descr GREYSTONE BLVD			
E 401-70480-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GREYSTONE BLVD	\$2,545.50
EXPENSE Descr GREYSTONE BLVD			<u>\$2,545.50</u>
EXPENSE Descr INDUSTRIAL/PROGRESS BIO-STORM			
E 401-74105-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	APR-MAY SURVEY/ANALYSIS	\$1,497.45
EXPENSE Descr INDUSTRIAL/PROGRESS BIO-STORM			<u>\$1,497.45</u>
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	MAY-JUNE PHONE SERVICE	\$18.49
EXPENSE Descr INSPECTION			<u>\$18.49</u>
EXPENSE Descr JUNIPER WAY			
E 401-70470-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	APR-MAY CONSTRUCTION REVIEW	\$1,756.33
EXPENSE Descr JUNIPER WAY			<u>\$1,756.33</u>
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	MAY-JUNE PHONE SERVICE	\$18.49
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ #6 BATTERY SERVICE/ENGINE LIGHT	\$446.43
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	JORGENSEN, MARK	REIMBURSE CLOTHING ALLOWANCE	\$32.68
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	KURT L MAHNKE	WELLNESS REVIEW	\$65.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$518.00

Account Descr	Search Name	Comments	Amount
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/SCHMITTINGER	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/RECHT	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/OSTERNDORF	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/THOMPSON	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	LEGAL BLOOD DRAW/BARNES	\$35.00
E 101-52100-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JULY PREMIUMS	\$212.89
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	HARTLAND CHIEF BADGE	\$134.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	SUPPRESSOR COVERS	\$399.95
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	APR-MAY SERVICES	-\$30.62
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	APR-MAY SERVICES	\$239.76
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	VERIZON WIRELESS	APR-MAY SERVICES	-\$19.15
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	APR-MAY SERVICES	\$310.62
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	TRAINING AND CITIZEN ACADEMY	\$617.62
EXPENSE Descr LAW ENFORCEMENT			<u>\$3,120.67</u>
EXPENSE Descr LIBRARY			
E 101-55110-220 UTILITY SERVICES	AT&T	MAY-JUNE PHONE SERVICE	\$18.49
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	JUNE/JULY NEWSLETTERS	\$84.00
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINT	\$27.87
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINT	\$25.41
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	KAPCO	BOOK COVERS	\$149.18
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	ADULT AUDIOBOOKS	\$119.97
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$48.85
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$139.89
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	ONTECH SYSTEMS, INC	SMART STAND/BATTERY	\$244.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOK	\$33.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOK/LARGE PRINT	\$54.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$84.50
E 101-55110-310 BOOKS & MATERIALS	SCHOLASTIC LIBRARY PUBLISHING	BOOKS	\$202.80
E 101-55110-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JULY PREMIUMS	\$50.33
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	TERRY ZIGNEGO	PETTY CASH	\$43.70
EXPENSE Descr LIBRARY			<u>\$1,327.24</u>
EXPENSE Descr MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIRS	\$1,445.55
EXPENSE Descr MISC STORM SEWER REPAIR			<u>\$1,445.55</u>
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	FLOOR MAT SERVICE	\$136.32
E 101-51600-255 BLDGS/GROUNDS	GROUNDKEEPER, INC.	MOW LAWN/TRIM VILLAGE HALL GROUNDS	\$252.00
E 101-51600-255 BLDGS/GROUNDS	NATIONAL ELEVATOR	ANNUAL INSPECTION	\$88.00
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$84.50
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	APR-MAY GAS	\$187.54

Account Descr	Search Name	Comments	Amount
EXPENSE Descr MUNICIPAL BUILDING			\$748.36
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BEST EDGE MARKETING LLC	TSHIRTS	\$346.50
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	PLUMBING PARTS	\$18.43
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	BED EDGER RENTAL/LANDSCAPE FABRIC	\$106.88
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	SPRAY FIELDS	\$1,485.13
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	BALL DIAMOND CHALK	\$273.60
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	NAPA AUTO PARTS	DEGREASER	\$6.69
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	NAPA AUTO PARTS	DEGREASER	\$6.69
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PROBARK	CEDAR MULCH	\$144.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	RUNDLE-SPENCE MFG CO	HOSE BIB	\$29.12
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	RUNDLE-SPENCE MFG CO	SLOAN VALVE	\$236.29
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY BARK RIVER	\$77.28
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY CENTENNIAL	\$170.18
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY PENBROOK	\$23.62
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAY CENTENNIAL	\$24.41
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY PENBROOK	\$15.71
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY NIXON	\$26.94
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY NIXON	\$53.44
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY NIXON	\$17.72
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY HARTBROOK	\$15.71
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY HARTBROOK	\$29.89
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY FAC	\$36.71
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	APR-MAY NIXON	\$27.21
EXPENSE Descr PARKS			\$3,172.15
EXPENSE Descr PUBLIC WORKS			
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	ABC SUPPLY	DOWNSPOUT/ELBOW	\$23.19
E 101-53000-410 STREETS GEN MAINT	ALL-WAYS CONTRACTORS INC	TOP SOIL	\$412.50
E 101-53000-220 UTILITY SERVICES	AT&T	MAY-JUNE PHONE SERVICE	\$18.49
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$47.76
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	NAILS/PAINT SUPPLY	\$28.24
E 101-53000-430 SNOW & ICE REMOVAL	DEMEUSE, DALE	MAILBOX REPLACEMENT	\$75.00
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$129.45
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	JNL WROUGHT IRON INC	REPLACE GATE LOOP	\$1,511.55
E 101-53000-360 VEHICLE MAINT/EXPENSE	MILLER-BRADFORD RISBERG INC	HYDRAULIC WARNING LIGHT/SWITCH PRESSURE	\$1,210.14
E 101-53000-410 STREETS GEN MAINT	OKAUCHEE REDI-MIX INC	CONCRETE	\$132.50
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OLSEN SAFETY EQUIPMENT CORP	RAIN JACKET	\$53.40
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREENS/DPW CREW	\$145.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	BATTERY	\$153.21
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	NEJEDLO/ESKAU PROPERTY EASEMENT CREATION	\$975.50

Account Descr	Search Name	Comments	Amount
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	APR-MAY WI DNR MS4 ANNUAL REPORT	\$1,202.00
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	RUNDLE-SPENCE MFG CO	HOSE BTB	\$29.12
E 101-53000-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JULY PREMIUMS	\$318.84
E 101-53000-220 UTILITY SERVICES	VERIZON WIRELESS	APR-MAY SERVICES	\$75.70
E 101-53000-225 STREET LIGHTING	WE ENERGIES	APR-MAY ST LIGHTING	\$74.14
E 101-53000-225 STREET LIGHTING	WE ENERGIES	MAR-APR CLOCK	\$24.69
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	APR-MAY GAS	\$166.97
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	APR-MAY ELECTRIC	\$532.43
E 101-53000-225 STREET LIGHTING	WE ENERGIES	APR-MAY CAMPUS DR	\$392.60
E 101-53000-420 STORM SEWER	WISCONSIN DNR (ENVIRONMENTAL)	STORMWATER MUNICIPAL GENERAL FEE	\$1,000.00
E 101-53000-410 STREETS GEN MAINT	WOLF PAVING CO INC	ASPHALT	\$128.81
EXPENSE Descr PUBLIC WORKS			\$8,861.23
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-302 TO THE POINTE DANCE PROGRAM	ANDI BISSEN	MAY DANCE CLASSES	\$47.88
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	MAY-JUNE PHONE SERVICE	\$18.49
E 101-55300-302 TO THE POINTE DANCE PROGRAM	CHRISTOPHER GILBERT	MAY DANCE CLASSES	\$75.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	MAY MODERATE YOGA PUNCH CARDS	\$403.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	MAY GENTLE YOGA PUNCH CARDS	\$201.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	MAY YOGA STRENGTH PUNCH CARDS	\$134.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	APR-JUN ALIGNMENT YOGA	\$160.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	APR-JUNE ALIGNMENT YOGA	\$120.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUSOLD, CAROL	MAY NIA PUNCH CARDS	\$108.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO PM	\$108.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO AM SENIORS	\$417.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO PM SENIOR	\$1,020.80
E 101-55300-302 TO THE POINTE DANCE PROGRAM	GAYDOS-FEDAK, NINA M	MAY DANCE CLASSES	\$634.54
E 101-55300-303 SUMMER REC EXPENSES	GREAT EDUCATIONAL EXPERIENCES	DEPOSIT/SUMMER CAMP VISIT	\$164.50
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HAMPE, CHRISTINA	ZUMBA DROP INS	\$86.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HAMPE, CHRISTINA	MAR-MAY ZUMBA SESSION	\$184.70
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	MAY DANCE CLASSES	\$213.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	MAY BARRE STRENGTH PUNCH CARDS	\$256.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KRUGER, CHRISTIAN T	IPAD/IPHONE TIPS AND TRICKS	\$84.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	KRUGER, CHRISTIAN T	THE CAMERA IN YOUR SMARTPHONE	\$156.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NAGAWAUKEE YACHT CLUB	YOUTH SAILING CAMP	\$200.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	MAY CORE FITNESS 10 PUNCH CARDS	\$240.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	MAY SENIOR FITNESS PUNCH CARDS	\$288.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	MAY CORE FITNESS SR 10 PUNCH CARDS	\$492.91
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREENS/REC DEPT	\$116.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREENS/REC DEPT	\$116.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	ZUMBA DROP INS	\$99.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	MAR-MAY ZUMBA SESSION	\$295.52

Account Descr	Search Name	Comments	Amount
E 101-55300-150 HEALTH/DENTAL/LIFE	SECURIAN FINANCIAL GROUP INC	JULY PREMIUMS	\$4.54
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	MAY QIGONG 6 PUNCH CARDS	\$96.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	MAY QIGONG 10 PUNCH CARDS	\$96.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	TISCHER, SHERRY	REIMBURSE PROGRAM SUPPLIES	\$13.06
E 101-55300-302 TO THE POINTE DANCE PROGRAM	VALERIE RODRIGUES	MAY DANCE CLASSES	\$39.17
E 101-55300-302 TO THE POINTE DANCE PROGRAM	VENCI, EMILY	MAY DANCE CLASSES	\$44.10
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	MAY YOGA FOR LIFE 10 PUNCH CARDS	\$672.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	MAY YOGA FOR LIFE PUNCH CARDS	\$44.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	MAY CHAIR YOGA 10 PUNCH CARDS	\$440.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	MAY CHAIR YOGA 6 PUNCH CARD	\$72.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	MAY YOGA FOR LIFE 10 SR PUNCH CARDS	\$1,030.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	MAY YOGA FOR LIFE PUNCH CARDS SR	\$259.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	MAY YOGA FOR LIFE PUNCH CARDS	\$128.00
EXPENSE Descr RECREATION PROGRAMS/EVENTS			\$9,384.01
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	MAY SERVICES	\$35,966.13
EXPENSE Descr REFUSE & GARBAGE COLLECTION			\$35,966.13
EXPENSE Descr SEWER SERVICE			
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	MAY-JUNE PHONE SERVICE	\$18.49
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	MAY FEES	\$72,082.76
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	MISC SEWER AND REPAIRS	\$1,662.31
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAR-APR RUSTIC	\$34.59
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	APR-MAY BRADFORD	\$37.11
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAR-APR SHADOW RIDGE	\$52.11
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAR-APR CRYSTAL	\$90.38
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	MAR-APR ARLENE	\$265.43
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	APR-MAY HWY 83	\$18.92
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	APR-MAY WOODLANDS	\$40.73
EXPENSE Descr SEWER SERVICE			\$74,302.83
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			
E 401-74075-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	STORM SEWER CATCH BASIN REPAIR	\$576.00
EXPENSE Descr STORM SWR CATCH BASIN REPAIR			\$576.00
EXPENSE Descr WATER UTILITY			
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	MAY-JUNE PHONE SERVICE	\$18.49
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	BEACON HOSTING/MAY	\$152.25
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	BEACON MBL READ USER	\$1,081.78
E 620-53700-930 MISC GENERAL EXPENSES	BIEBELS TRUE VALUE	CHARGER CORDS	\$13.49
E 620-53700-651 MAINTENANCE OF MAINS	CORE & MAIN LP	BOLTS/GASKETS/BUSHING/VALVE BOX	\$1,673.16
E 620-53700-651 MAINTENANCE OF MAINS	HALQUIST STONE CO INC	STONE	\$203.22

Account Descr	Search Name	Comments	Amount
E 620-53700-651 MAINTENANCE OF MAINS	OKAUCHEE REDI-MIX INC	SLURRY	\$2,140.00
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	BRISTLECONE HYDRANT REPLACEMENT	\$11,828.40
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	BRISTLECONE VALVE REPLACEMENT	\$4,511.10
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	SCADA SERVICE	\$42.25
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	APR-MAY COVENTRY	\$57.32
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	MAR-APR HILL ST	\$71.65
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	APR-MAY MANCHESTER	\$1,063.86
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	APR-MAY SUNNYSLOPE	\$739.05
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	APR-MAY #3 PUMPHOUSE	\$9.57
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	APR-MAY BRISTLECONE	\$182.96
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	APR-MAY SUNSHINE	\$1,323.19
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	APR-MAY MICROBOOSTER	\$105.36
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	APR SUNSHINE	\$17.71
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	APR-MAY BRISTLECONE	\$13.85
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	APR-MAY PENBROOK	\$289.88
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	APR-MAY PENBROOK	\$21.96
E 620-53700-930 MISC GENERAL EXPENSES	WI DNR	2018 WATER USE FEES	\$125.00
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$25.00
EXPENSE Descr WATER UTILITY			\$25,710.50
			\$233,456.61

VILLAGE OF HARTLAND

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Payments

Current Period: MAY 2018

Batch Name	MAY18MC	User Dollar Amt	\$3,223.63		
	Payments	Computer Dollar Amt	\$3,223.63		
				\$0.00	In Balance
Refer	<u>56454 WI SUPPORT COLLECTIONS TRUS Ck# 008708 5/4/2018</u>				
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO PP #9				\$810.33
Invoice					
Transaction Date	6/1/2018	GF Checking	11100	<b>Total</b>	\$810.33
Refer	<u>56455 US DEPT OF EDUCATION Ck# 008709 5/4/2018</u>				
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO GARNISHMENT/DYER				\$213.09
Invoice					
Transaction Date	6/1/2018	GF Checking	11100	<b>Total</b>	\$213.09
Refer	<u>56456 WI SUPPORT COLLECTIONS TRUS Ck# 008710 5/4/2018</u>				
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO PP #10				\$810.33
Invoice					
Transaction Date	6/1/2018	GF Checking	11100	<b>Total</b>	\$810.33
Refer	<u>56457 US DEPT OF EDUCATION Ck# 008711 5/17/2018</u>				
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO GARNISHMENT/DYER				\$232.29
Invoice					
Transaction Date	6/1/2018	GF Checking	11100	<b>Total</b>	\$232.29
Refer	<u>56458 WISTL SOD FARM INC Ck# 008712 5/23/2018</u>				
Cash Payment	E 401-76125-285 CONSTRUCTION COST SOD				\$657.59
Invoice	50913				
Transaction Date	6/1/2018	GF Checking	11100	<b>Total</b>	\$657.59
Refer	<u>56459 WOODS &amp; WATERS ENT (ROESEL Ck# 008713 5/29/2018</u>				
Cash Payment	E 101-55300-300 OPERATING SUPPLIES FISH FOR FISHING CLINIC				\$500.00
Invoice	623				
Transaction Date	6/1/2018	GF Checking	11100	<b>Total</b>	\$500.00

Fund Summary

	11100 GF Checking	
101 GENERAL FUND	\$2,566.04	
401 CAPITAL PROJECTS FUND	\$657.59	
		\$3,223.63

Pre-Written Checks	\$3,223.63
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<b>\$3,223.63</b>

# VILLAGE OF HARTLAND

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## Payments

Current Period: MAY 2018

Batch Name	Payment	Computer Dollar Amt				
MAY18WIRE		\$469,829.13		Posted		
Refer	56460 FIRST BANK FINANCIAL CENTRE		Ck# 2018057E	5/31/2018		
Cash Payment	E 101-51500-300 OPERATING SUPPLIES		MONTHLY BANKING FEES			\$75.00
Invoice						
Transaction Date	5/31/2018	Due 0	GF Checking	11100	Total	\$75.00
Refer	56461 BOND TRUST SERVICES CORP		Ck# 2018058E	5/31/2018		
Cash Payment	E 301-58000-610 PRINCIPAL REDEMPTI		2013 GO REFUNDING BONDS PRINCIPAL			\$260,000.00
Invoice			AND INTEREST			
Cash Payment	E 301-58000-615 DEBT SERVICE - INTER		2013 GO REFUNDING BONDS PRINCIPAL			\$67,843.75
Invoice			AND INTEREST			
Transaction Date	5/31/2018	Due 0	GF Checking	11100	Total	\$327,843.75
Refer	56462 PAYROLL DATA SERVICES INC		Ck# 2018059E	5/3/2018		
Cash Payment	E 804-56700-110 SALARIES		MAY 4 BID PAYROLL WIRE			\$1,133.92
Invoice						
Cash Payment	G 804-21520 RETIREMENT DEDUCTION		MAY 4 BID PAYROLL WIRE			-\$62.32
Invoice						
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH		MAY 4 BID PAYROLL WIRE			\$38.11
Invoice						
Transaction Date	5/3/2018	Due 0	GF Checking	11100	Total	\$1,109.71
Refer	56463 PAYROLL DATA SERVICES INC		Ck# 2018060E	5/17/2018		
Cash Payment	E 804-56700-110 SALARIES		MAY 18 BID PAYROLL WIRE			\$1,133.91
Invoice						
Cash Payment	G 804-21520 RETIREMENT DEDUCTION		MAY 18 BID PAYROLL WIRE			-\$62.32
Invoice						
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH		MAY 18 BID PAYROLL WIRE			\$38.11
Invoice						
Transaction Date	5/17/2018	Due 0	GF Checking	11100	Total	\$1,109.70
Refer	56464 PAYROLL DATA SERVICES INC		Ck# 2018061E	5/31/2018		
Cash Payment	E 804-56700-110 SALARIES		JUNE 1 BID PAYROLL WIRE			\$1,133.92
Invoice						
Cash Payment	G 804-21520 RETIREMENT DEDUCTION		JUNE 1 BID PAYROLL WIRE			-\$62.32
Invoice						
Cash Payment	E 804-56700-760 PAYROLL SERVICE CH		JUNE 1 BID PAYROLL WIRE			\$38.11
Invoice						
Transaction Date	5/31/2018	Due 0	GF Checking	11100	Total	\$1,109.71
Refer	56465 AFLAC		Ck# 2018062E	5/4/2018		
Cash Payment	G 101-21592 AFLAC INS PAYABLE		MONTHLY AFLAC PREMIUMS			\$283.78
Invoice						
Transaction Date	5/4/2018	Due 0	GF Checking	11100	Total	\$283.78
Refer	56466 WI RETIREMENT SYSTEM		Ck# 2018063E	5/31/2018		
Cash Payment	E 101-55300-140 RETIREMENT BENEFIT		APRIL WRS PREMIUMS			\$325.50
Invoice						

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## Payments

Current Period: MAY 2018

Cash Payment Invoice	E 101-51400-140 RETIREMENT BENEFIT	APRIL WRS PREMIUMS				\$725.03
Cash Payment Invoice	E 101-51500-140 RETIREMENT BENEFIT	APRIL WRS PREMIUMS				\$298.48
Cash Payment Invoice	E 101-51600-140 RETIREMENT BENEFIT	APRIL WRS PREMIUMS				\$46.15
Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	APRIL WRS PREMIUMS				\$10,322.33
Cash Payment Invoice	E 101-52100-140 RETIREMENT BENEFIT	APRIL WRS PREMIUMS				\$669.35
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	APRIL WRS PREMIUMS				\$616.24
Cash Payment Invoice	E 101-52300-140 RETIREMENT BENEFIT	APRIL WRS PREMIUMS				\$1,398.21
Cash Payment Invoice	E 101-52200-140 RETIREMENT BENEFIT	APRIL WRS PREMIUMS				\$33.55
Cash Payment Invoice	E 101-53000-140 RETIREMENT BENEFIT	APRIL WRS PREMIUMS				\$3,321.68
Cash Payment Invoice	E 101-55110-140 RETIREMENT BENEFIT	APRIL WRS PREMIUMS				\$1,599.12
Cash Payment Invoice	E 620-53700-926 EMPLOYEE PENSIONS	APRIL WRS PREMIUMS				\$1,568.88
Cash Payment Invoice	E 204-53610-110 SALARIES	APRIL WRS PREMIUMS				\$197.42
Cash Payment Invoice	E 204-53610-110 SALARIES	APRIL WRS PREMIUMS				\$395.66
Cash Payment Invoice	E 204-53610-390 BILLING/COLLECTION/	APRIL WRS PREMIUMS				\$345.94
Cash Payment Invoice	G 101-21520 RETIREMENT DEDUCTION	APRIL WRS PREMIUMS				\$9,526.77
Cash Payment Invoice	G 101-21520 RETIREMENT DEDUCTION	APRIL WRS PREMIUMS				\$7,562.34
Transaction Date	5/31/2018	Due 0	GF Checking	11100	<b>Total</b>	\$38,952.65
Refer	56467	EMPLOYEE TRUST FUNDS	Ck# 2018064E 5/24/2018			
Cash Payment Invoice	E 101-51400-150 HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS				\$3,878.55
Cash Payment Invoice	E 101-51500-150 HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS				\$2,266.26
Cash Payment Invoice	E 101-55300-150 HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS				\$653.97
Cash Payment Invoice	E 101-52100-150 HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS				\$25,654.58
Cash Payment Invoice	E 101-53000-150 HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS				\$20,655.42
Cash Payment Invoice	E 101-55110-150 HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS				\$4,370.23
Cash Payment Invoice	E 101-52200-150 HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS				\$1,460.12
Cash Payment Invoice	E 101-52300-150 HEALTH/DENTAL/LIFE	JUNE HEALTH INSURANCE PREMIUMS				\$1,460.11

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## Payments

Current Period: MAY 2018

Cash Payment	G 101-21530 INSURANCE DEDUCTIONS	JUNE HEALTH INSURANCE PREMIUMS			\$2,706.22
Invoice					
Cash Payment	G 101-34140 UNFUNDED EMPLOYEE BE	JUNE HEALTH INSURANCE PREMIUMS			\$4,236.58
Invoice					
Transaction Date	5/24/2018	Due 0	GF Checking	11100	<b>Total</b> \$67,342.04
Refer	56468	PAYMENT SERVICE NETWORK	Ck# 2018065E	5/3/2018	
Cash Payment	E 620-53700-923 OUTSIDE SERVICES	MONTHLY UTILITY CREDIT CARD			\$243.45
PROCESSING FEES					
Invoice					
Cash Payment	E 204-53610-290 OUTSIDE SERVICES/C	MONTHLY UTILITY CREDIT CARD			\$243.45
PROCESSING FEES					
Invoice					
Cash Payment	G 101-31630 4TH OF JULY PARADE DON	MONTHLY UTILITY AND PARADE CREDIT			\$4.44
CARD PROCESSING FEES					
Invoice					
Transaction Date	5/3/2018	Due 0	GF Checking	11100	<b>Total</b> \$491.34
Refer	56469	WI DEPT OF REVENUE (SALES TA	Ck# 2018066E	5/31/2018	
Cash Payment	G 101-21515 SALES TAXES PAYABLE	APRIL SALES TAX			\$296.20
Invoice					
Cash Payment	R 101-48000 MISCELLANEOUS REVENU	APRIL SALES TAX			-\$9.99
Invoice					
Transaction Date	5/31/2018	Due 0	GF Checking	11100	<b>Total</b> \$286.21
Refer	56470	US BANK	Ck# 2018067E	5/7/2018	
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	WALMART - MICROWAVE FOR ADMIN			\$66.21
Invoice					
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	SEVEN SEAS - MASSNICK RETIREMENT			\$1,042.20
PARTY					
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	MACHINE SHED - WCMA BREAKFAST			\$17.05
MEETING					
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	ICMA - ANNUAL DUES/COX			\$880.00
Invoice					
Transaction Date	5/7/2018	Due 0	GF Checking	11100	<b>Total</b> \$2,005.46
Refer	56471	WI DEFERRED COMPENSATION P	Ck# 2018068E	5/31/2018	
Cash Payment	G 101-21570 DEFERRED COMP DEDUCT	MONTHLY DEFERRED COMP COLLECTION			\$12,320.00
AND PAYMENT					
Invoice					
Transaction Date	5/31/2018	Due 0	GF Checking	11100	<b>Total</b> \$12,320.00
Refer	56472	JPMORGAN CHASE BANK	Ck# 2018069E	5/18/2018	
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	AMAZON - CD'S/DVD'S			\$1,533.13
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	AMAZON - OFFICE			\$351.44
SUPPLIES/CUPS/LIDS/COFFEE					
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	WALMART - CD'S/DVD'S			\$15.96
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	OLDIES.COM - DVD'S			\$94.69
Invoice					

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## Payments

Current Period: MAY 2018

Cash Payment	E 205-59100-305 EXPENSES-OTHER	ORIENTAL TRADING CO - SUMMER READING SUPPLIES	\$190.79
Invoice			
Cash Payment	E 101-51600-355 JANITORIAL SUPPLIES	AMAZON - VACUUM CLEANER	\$162.69
Invoice			
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	LEAGUE OF WI MUNI - CONF/WALLSCHLAGER/MEYERS	\$170.00
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	PICK N SAVE - DISPATCH WEEK/CHIEFS	\$26.22
Invoice			
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	AMAZON - MATTRESS PROTECTORS	\$59.97
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	WSFCA - CHIEFS CONF/DEAN & JAMBRETZ	\$840.00
Invoice			
Cash Payment	E 101-52200-255 BLDGS/GROUNDS	MERTON FEED - GRASS SEED	\$135.95
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	SENDIKS - FLOWERS/CARD FOR AA DAY/KONEN	\$20.00
Invoice			
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	ENDTERS - COUNTY CHIEF'S MEETING	\$60.96
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	AMAZON - CLEANING DUSTER	\$11.80
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	BLAUER MFG/KEEPER BELT/SOBONIAK	\$29.44
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	RECONYX - TRAIL CAMERA ACCESSORIES	\$146.70
Invoice			
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	VESTA AT&T - TRAIL CAM	\$26.66
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	BUBBA'S FROZEN CUSTARD - TRAINING LUNCH	\$17.98
Invoice			
Cash Payment	E 101-52100-360 VEHICLE MAINT/EXPE	INSTRUMENT SALES - SPOTLIGHT	\$245.05
Invoice			
Cash Payment	E 101-51400-395 COMMUNITY RELATIO	HARTLAND CHAMBER - KUDO'S AWARD DINNER	\$730.00
Invoice			
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	AMAZON PRIME - MEMBERSHIP RENEWAL	\$99.00
Invoice			
Cash Payment	E 101-55200-365 BLDGS/GROUNDS MAI	AMAZON - URINAL FLUSH CONTROLLERS	\$240.00
Invoice			
Cash Payment	G 101-31670 ICE AGE TRAIL	MCMASTER CARR - HARDWARE FOR NIXON KIOSK	\$274.75
Invoice			
Cash Payment	G 101-31670 ICE AGE TRAIL	BANGOR CORK - CORK FOR NIXON KIOSK	\$272.45
Invoice			
Cash Payment	E 620-53700-930 MISC GENERAL EXPEN	AMAZON - COFFEE & HOT CHOCOLATE	\$48.74
Invoice			
Cash Payment	E 101-53000-360 VEHICLE MAINT/EXPE	AMAZON - SLOAN VALVE RETURN	-\$319.99
Invoice			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	FVTC FOOD SERVICE - TRAINING LUNCH	\$14.75
Invoice			

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## Payments

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Current Period: MAY 2018

Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	NAKASHIMA OF JAPAN - TRAINING DINNER	\$63.90
Cash Payment Invoice	E 101-55300-295 TRIPS	BABCOCK HALL DAIRY - FIELD TRIP/ICE CREAM	\$66.00
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	SHUTTERSTOCK - IMAGES ON DEMAND	\$229.00
Cash Payment Invoice	E 101-55300-295 TRIPS	MILWAUKEE PUBLIC MUSEUM - SPRING BREAK FIELD TRIP	\$53.00
Cash Payment Invoice	E 101-55300-295 TRIPS	HELIUM TRAMPOLINE - SPRING BREAK FIELD TRIP	\$402.50
Cash Payment Invoice	G 101-31670 ICE AGE TRAIL	SIGNARAMA - NIXON KIOSK SIGNAGE	\$86.25
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	AMAZON - MEMBERSHIP CREDIT	-\$13.09
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	AMAZON PRIME - MEMBERSHIP RENEWAL	\$99.76
Cash Payment Invoice	E 101-55300-303 SUMMER REC EXPENS	EAST TROY RAILROAD MUSEUM - REC FIELD TRIP	\$149.50
Cash Payment Invoice	E 101-55200-365 BLDGS/GROUNDS MAI	OCONOMOWOC LANDSCAPE - STRAW	\$94.56
Cash Payment Invoice	E 804-56700-724 WEB SITE HOSTING &	OCREATIVE - DOMAIN REGISTRATION & WEB HOSTING	\$409.00
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$65.62
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$1,328.48
Cash Payment Invoice	E 101-51100-300 OPERATING SUPPLIES	BEST BUY - COMPUTER MOUSE	\$23.99
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	BEST BUY - COMPUTER MOUSE	\$23.99
Cash Payment Invoice	E 101-53000-360 VEHICLE MAINT/EXPE	EH WOLF - UNLEADED GAS/DIESEL	\$4,287.70
Cash Payment Invoice	E 101-52300-300 OPERATING SUPPLIES	NATIONAL PEN - PENS	\$153.84
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	ACL - ANDRES/ALLEN LAB VENOUS COLLECTION	\$13.80
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$825.61
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$722.49
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR - BOOKS	\$579.57
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	SPECTRUM - APRIL/MAY INTERNET	\$53.00
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	SPECTRUM - APRIL/MAY INTERNET	\$53.00

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Payments

Current Period: MAY 2018

Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	SPECTRUM - APRIL/MAY INTERNET	\$53.00
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	SPECTRUM - APRIL/MAY INTERNET	\$53.00
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	SPECTRUM - APRIL/MAY INTERNET	\$53.00
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTRUM - APRIL/MAY INTERNET	\$53.00
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	SPECTRUM - APRIL/MAY INTERNET	\$53.00
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM - APRIL/MAY INTERNET	\$53.00
Cash Payment Invoice	E 101-55370-300 OPERATING SUPPLIES	SPECTRUM - APRIL/MAY INTERNET	\$30.00
Cash Payment Invoice	E 101-52200-290 OUTSIDE SERVICES/C	SPECTRUM - APRIL/MAY SERVICE	\$249.99
Cash Payment Invoice	E 101-52200-290 OUTSIDE SERVICES/C	SPECTRUM - APRIL/MAY SERVICE	\$102.94
Cash Payment Invoice	E 101-51400-300 OPERATING SUPPLIES	SPECTRUM - APRIL/MAY PHONE	\$42.22
Cash Payment Invoice	E 101-52400-300 OPERATING SUPPLIES	SPECTRUM - APRIL/MAY PHONE	\$42.22
Cash Payment Invoice	E 101-51500-300 OPERATING SUPPLIES	SPECTRUM - APRIL/MAY PHONE	\$42.22
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	SPECTRUM - APRIL/MAY PHONE	\$42.22
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	SPECTRUM - APRIL/MAY PHONE	\$42.22
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	SPECTRUM - APRIL/MAY PHONE	\$42.22
Cash Payment Invoice	E 101-53000-220 UTILITY SERVICES	SPECTRUM - APRIL/MAY PHONE	\$42.23
Cash Payment Invoice	E 620-53700-605 MAINTENANCE-WATER	SPECTRUM - APRIL/MAY PHONE	\$42.23
Cash Payment Invoice	E 204-53610-385 MAINTENANCE-COLLE	SPECTRUM - APRIL/MAY PHONE	\$42.23
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	COUGHLAN COMPANIES - BOOKS	\$407.27
Cash Payment Invoice	E 101-52100-290 OUTSIDE SERVICES/C	GORDON FLESCH - APRIL/MAY COPIER	\$66.00
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	AT&T - SERVICE	\$74.97
Transaction Date	5/18/2018	Due 0 GF Checking 11100	<b>Total</b> \$16,899.78

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## Payments

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Current Period: MAY 2018

### Fund Summary

	11100 GF Checking	
804 BUSINESS IMPROVEMENT DISTRICT		\$3,738.12
620 WATER FUND		\$1,956.30
301 DEBT SERVICE FUND		\$327,843.75
205 SPECIAL LIBRARY FUND		\$190.79
204 SEWER		\$1,277.70
101 GENERAL FUND		\$134,822.47
		<hr/>
		\$469,829.13

Pre-Written Checks	\$469,829.13
Checks to be Generated by the Computer	\$0.00
	<hr/>
Total	\$469,829.13

VILLAGE OF HARTLAND  
LICENSES AND PERMITS  
JUNE 11, 2018

**Alcohol License Renewals**

Listing attached of all applications for new/renewal of Class "B" Beer/"Class B" Liquor, Reserve Class "B" Beer/"Class B" Liquor, Class "A" Beer, Class "A" Beer/"Class A" Liquor, Class "B" Beer and "Class C" Wine licenses.

**Amusement Devices - expires June 30, 2019**

Beer Snobs, Inc., 122 Cottonwood Avenue  
Endter's Sports Grill LLC, 300 Cottonwood Avenue  
Flanagan-Dorn Legion Post #294, 231 Goodwin Avenue  
Hoggers Pub LLC, 375 Cottonwood Avenue  
KNP Enterprises, Inc. (The Phoenix), 129 Cottonwood Avenue  
The Triangle Tap, 247 W. Capitol Drive  
Sun Laundries, LLC, 515 Cottonwood Avenue

**Bartender (Operator's) License – expires June 30, 2020**

Listing of applicants for renewal attached.

**Cabaret License- expires June 30, 2019**

Harold Berg, Beer Snobs, 122 Cottonwood Avenue  
Maricela Feker, Zesti, 130 E. Capitol Drive  
Justin Jackson, Bin One Eleven, 111 E. Capitol Drive  
Jack Gaudion, The Legend at Bristlecone Pines, 1500 E. Arlene Drive  
William Lay, Flanagan Dorn Post 294 American Legion, 231 Goodwin Avenue  
Margrit Meier, Hartland Inn, 110 Cottonwood Avenue  
Patrick Endter, Endter's Sports Grill LLC, 300 Cottonwood Avenue  
Hoggers Pub LLC, 375 Cottonwood Avenue

**Cigarette Licenses- expires June 30, 2019**

BAJB Services, LLC, dba Colburn's Car Wash  
Cardinal Service, 805 Cardinal Lane  
Fox Bros Piggly Wiggly, 505 Cottonwood Avenue  
Hartland Village Mart, Inc., 301 E. Capitol Drive  
Sendik's Hartland LLC, 600 Hartbrook Drive  
Stop N Go, 101 E. Capitol  
The Legend at Bristlecone Pines, 1500 E. Arlene Drive  
Walgreen's #9365, 423 Merton Avenue

**Taxi Cab - expires June 30, 2019**

Lake Country Cares Cab, Inc., W287N3700 North Shore Drive, Pewaukee, WI 53072

**Weights and Measures - expires June 30, 2019**

Aurora Pharmacy #065, 109 E. Capitol Drive  
BAJB Services, LLC, dba Colburn's Car Wash, 700 Hartbrook Drive  
Biebel's True Value, 480 Hartbrook Drive  
Cardinal Service, 805 Cardinal Lane  
Fox Bros. Piggly Wiggly, 505 Cottonwood Avenue  
Hartland Village Mart, Inc., 301 E. Capitol Drive  
Sendik's Hartland LLC, 600 Hartbrook Drive  
Stop N Go #273, 101 E. Capitol Drive  
Sun Laundries, LLC, 515 Cottonwood Avenue  
Wisconsin Cement Co., 701 W. Capitol Drive  
Walgreen's, 423 Merton Avenue

**Class "B Liquor" License**

Applicant: Java Services LLC  
Location: 418 Merton Ave.  
Agent: Heidi Nugent

The following documents are complete and on file

- Original Alcohol Beverage Retail License Application
- Auxiliary Questionnaire
- Schedule of Appointment of Agent

**Temporary Operator License for Annual Street Dance**

Donna Dorau

VILLAGE OF HARTLAND  
NOTICE OF 2018 ALCOHOL LICENSE RENEWALS  
VILLAGE BOARD MEETING  
MONDAY, JUNE 11, 2018

Please take notice that the following applicants have made and filed renewal applications for Class “B” Beer/“Class B” Liquor, Reserve Class “B” Beer/“Class B” Liquor, Class “A” Beer, Class “A” Beer/“Class A” Liquor, Class “B” Beer and “Class C” Wine Licenses to be issued by the Village of Hartland, Waukesha County, pursuant to the approval of said applications, for the license period of July 1, 2018 ending June 30, 2019. These licenses will be considered by the Village Board at their meeting on Monday, June 11, 2018 at 7:00 pm. The meeting will be held in the Board Room, of the Municipal Building, 210 Cottonwood Avenue.

CLASS “B” BEER/“CLASS B” LIQUOR

1. El Pueblo Inc., dba Café El Sol & Senor Tomas, 150 North Ave., Marco Alarcon, Agent
2. Flanagan-Dorn Legion Post #294, 231 Goodwin Ave., William T. Lay, Jr. Agent
3. KNP Enterprises, Inc., dba Phoenix, 129 Cottonwood Ave., Cherie Fetkenhauer, Agent
4. Lake Country Racquet and Athletic Club, Inc. dba Lake Country Racquet Club, 560 Industrial Dr., Trudy Gebhard, Agent
5. Margrit Meier, dba Hartland Inn, 110 Cottonwood Avenue, Margrit Meier, Individual
6. Palmer’s Steakhouse, LLC, dba Palmer’s Steakhouse, 122 E. Capitol Dr., Jerome Arenas, Agent
7. Endter’s Sports Grill, LLC, dba Endter’s Sports Grill, 300 Cottonwood Ave., Patrick Endter, Agent
8. Stacy and Scott Enterprise, LLC, dba The Triangle Tap, 247 W. Capitol Drive, Stacy Smith, Agent
9. The Legend at Bristlecone Pines, LLC, dba The Legend at Bristlecone, 1500 E. Arlene Dr., Jack Gaudion, Agent
10. Beer Snobs, Inc., dba Beer Snob Eats & Ales, 122 Cottonwood Ave., Steve Berger, Agent
11. Hogger’s Pub, LLC, dba Hogger’s, 375 Cottonwood Ave., Linda Anson, Agent
12. AJA of Oconomowoc, LLC, dba Pepino’s Hartland, 600 Hartbrook Drive, Anthony Armeli, Agent

RESERVE CLASS “B” BEER/“CLASS B” LIQUOR

1. Bin One Eleven, LLC, dba Bin One Eleven Wine Store & Tasting Bar, , 111 E. Capitol Dr., Justin Jackson, Agent
2. Hartland Hospitality Group, LLC, dba Zesti, 130 E. Capitol Dr., Maricela Feker, Agent

CLASS "A" BEER

1. Stop-N-Go of Madison, Inc., dba Stop-N-Go #273, 101 E. Capitol Dr., Andrew Bowman, Agent

CLASS "A" BEER/"CLASS A" LIQUOR

1. Fox Brothers Piggly Wiggly, Inc., dba Piggly Wiggly, 505 Cottonwood Ave., Lori Byom Fox, Agent
2. Walgreen Co., dba Walgreens #09365, 423 Merton Ave., Gina Podhola, Agent
3. Sendik's Hartland, LLC, dba Sendik's Food Market, 600 Hartbrook Drive, Theodore Balistreri, Agent
4. Hartland Village Mart, Inc., dba Hartland Village Mart, 301 E. Capitol Dr., Moyez T. Badani, Agent
5. CBS Investments, Inc., dba Cardinal Service, 805 Cardinal Lane, Steven Yahr, Agent

CLASS "B" BEER

1. Hartland Athletic Advancement Association, Inc., H.A.A.A. Bark River Canteen, John McNeil, Agent
2. Hartland Athletic Advancement Association, Inc., H.A.A.A, Nixon Park Canteen, Tom Ludtke, Agent
3. Board & Brush, LLC, dba Board & Brush Creative Studio, 110 W. Capitol Dr., Julie Selby, Agent
4. Endter's Sports Grill, LLC, dba Lake Country Beer Garden, 175 E. Park Ave., Patrick Endter, Agent
5. Java Services, LLC, dba Pine Mocha Café, 418 Merton Ave., Heidi Nugent, Agent

"CLASS C" WINE

1. Board & Brush, LLC, dba Board & Brush Creative Studio, 110 W. Capitol Dr., Julie Selby, Agent
2. Endter's Sports Grill, LLC, dba Lake Country Beer Garden, 175 E. Park Ave., Patrick Endter, Agent

BUSINESS	AGENT	SOLD
Beer Snobs	Steve Berger	restaurant, patio in season
Bin One Eleven	Justin Davis Jackson	retail on main level, glass pour main level, bottle service main, lower level and deck
Board & Brush	Julie Selby	Sold individually by glass/bottle or by wine bottle. Customer pay via credit card at end of workshop.
Cardinal Service/Mobil	Steven Lynn Yahr	beer cave and front gondolas and side gondola near food island
Endters	Patrick Endter	in bar & dining room
Endters- Beer Garden	Patrick Endter	concession stand in south end of Fine Arts Center
Flanagan-Dorn Legion	William Lay	upper bar, lower bar, patio, parking lot
HAAA- Nixon Canteen	Tom Ludtke	Bark River Park canteen
HAAA-Bark River Canteen	John McNeil	Nixon Park canteen
Hartland Inn	Margrit Meier	bar, dining room, parking lot
Hartland Village Mart/Citgo	Moyez Badani	from cooler shelves
Hoggers Pub	Linda J. Anson	1st Floor building, outside & garage area
Lake Country Racquet Club	Trudy Gebhard	bar in lobby
Palmers Steakhouse	Jerome John Arenas	bar, dining room, front patio and deck
Pepino's	Anthony Armeli	bar & dining room only, outside
Piggly Wiggly	Lori Byom Fox	front end sales registers
Pink Mocha	Heidi Nugent	table service & mini bar in the vestibule
Sendiks	Theodore Balistreri	On supervised sales floor and brought to designated outdoor area for customer curbside pickup
Senor Tomas	Marco Alarcon	restaurant upstairs/downstairs, bar area, patio area & designated parking area
Stop N Go	Andrew Bowman	three cooler doors
The Legend at Bristlecone	Jack Gaudion	clubhouse & golf course
The Phoenix	Cherie Fetkenhauer	bar room, dining room, pool table room, and outside (front sidewalk and back slab)
Triangle Tap	Stacy Lee Smth	bar room, back game room, bathrooms, basement, parking lot, side lot, lawn, back porch
Walgreens	Gina Podhola	wine and liquor sold out of aisle 10; beer sold out of cooler in aisle 12 and off pallet in front of store
Zesti	Maricela Feker	main dining room, bar & patio (seasonal)

<b>Renewal Operator Licenses</b>	
Aller	Stephanie
Anson	Abigail Jane
Anson	Linda J.
Arendt	Cynthia Ann
Arndorfer	Anna Marie
Arnson	Rhiannon Christine
Beste	Macee Ann
Bodi	Erin Maureen
Buskey	Theresa Louse
Cardinal	Brittany Jean
Costa	Heather June
Curler	Trisha Lee
Dibb	Rebecca Jane
Dunker	Michael Herman
Evert	Mary Lou C
Field	Kristin Marie
Gallagher	Tracy
Glassey	Stacy A.
Godgluck	David Karl
Golla	Jennifer Marie
Grenier	Scott Thomas
Groeschl	Zachary James
Hansen	Magen Diane
Hansen	Dale E.
Heinecke	Spencer
Herold	Caitlin Margaret
Huelse	Marie E.
Johnson	Natalie R.
Keczmer	Jennifer Marie
Knight	Jessica Jo
Ludtke	Troy Michale
Ludtke	Thomas Anthony
Ludtke	Sue Ann
Ludtke	Peter Michael
McKerrow	Darlene Ann

Miller	Taylor Elise
Morris	Barbara Lynn
Morris	Debra Mallow
Mundy	Bridgette Ann
Musto	Stephen Kile
Nickerson	Jeffrey K.
Nold	Vicki Lynn
Olson	Margaret Todd
Orgas	Stanley Robert
Penkert	Kim Marie
Pierson	Ashley Elizbeth
Piscitello	Barbara J.
Richardson	Bryan Jeffrey
Robinson	Jennifer Erinne
Rozek	Lauren
Runingen	Janet
Sadler	Kristine
Scheifen	Alana Jade
Schildgen	Anna Christine
Schreiner	Samantha
Schwartz	Fredrick Paul
Selby	Julie P.
Sherfinski	Josh Matthew
Sommer	Adam James
Steuber	Joanna L.
Stoller	Michael Robert
Templer	Cayla Bernadette
Tomaw-O'Claire	Ronald M.
Torke	Anthony James
Tschorn	Monika R.
Walter	Pamela J.
Welch	Cheston Guy
Whitney	Kyle Donald
Williams	Caitlin Rose
Zwieg	Linda Marie

# Memo



To: Village of Hartland Board Members  
From: Interim Chief Rosario J. Collura  
CC:  
Date: 05-31-2018  
Re: Denial of bartender's license- Shelly Sue Dupras

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## **Application:**

Shelli Dupras has applied for an Operator's License and it was reviewed by the police department. On May 31, 2018, I reviewed and recommend denial of her application for a bartender's license. Shelli was convicted of an OWI 2<sup>nd</sup> offense on 07-06-2017 and I believe this conviction is significant and closely related to her job functions at the Phoenix bar as a bartender. I believe this would disqualify her from a license that allows her to control beverages being served to others. Ms. Dupras will receive notification in advance that of the recommended denial of her bartender's license application. She would additionally receive a letter from the Village of Hartland explaining her appeal rights, if the Village Board decides to deny this application.

## **Background:**

On January 30, 2017 at 11:22 PM, officers were dispatch to a vehicle in the ditch on Maple Ave. south of CTHKE. Upon arrival they located a car perpendicular to the road in the ditch. It was locked and no one was on scene. The officers searched the area, noting footprints in the snow. Eventually they came upon Shelli Dupras, who was hiding behind trees in the backyard of a home on Wellington Way. Shelli reported that she headed home from dart ball at the Phoenix, in Hartland. She admitted to driving and putting the car in the ditch. She was placed through field sobriety tests and was ultimately arrested for OWI 2<sup>nd</sup> offense. Her reading on the PBR (preliminary breath test) was .147%.

Respectfully Submitted,

Interim Chief Rosario J. Collura

# Memo



To: Village of Hartland Board Members  
From: Interim Chief Rosario J. Collura  
CC:  
Date: 06-06-2018  
Re: Denial of bartender's license- William J. Redford

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## **Application:**

William J. Redford has applied for an Operator's License and it was reviewed by the police department. On May 31, 2018, I reviewed and recommend denial of his application for a bartender's license. William was convicted of an OWI 1st offense on 10-12-2017 and I believe this conviction is significant and closely related to his job functions at the Phoenix bar as an owner/ bartender. I believe this would disqualify him from a license that allows him to control beverages being served to others. Redford has an extensive criminal history and is a convicted felon. According to state statute 125.04(5)(b) it states the following: "**(b) Criminal offenders.** No license or permit related to alcohol beverages may, subject to ss. 111.321, 111.322 and 111.335, be issued under this chapter to any person who has habitually been a law offender or has been convicted of a felony unless the person has been duly pardoned."

Mr. Redford will receive notification in advance of the recommendation for denial of his bartender's license application. William would additionally receive a letter from the Village of Hartland explaining his appeal rights, if the Village Board decides to deny this application.

## **Background:**

On June 26, 2017 at 1:04 AM, a City of Delafield officer stopped Redford for speeding on W/B STH 16 near Vista Park Ct. Redford was clocked on radar at 80 MPH in a post 65 MPH zone. During the initial contact with the officer, Redford explained that he and his passenger own the Phoenix Bar in the Village of Hartland. Redford states that they were coming from working in the bar earlier this evening.

Redford states he had been working at the bar since 5:00 AM. Redford admitted to drinking 6-9 beers and along with a few shots as it was his birthday. William refused to submit to field sobriety tests or partake in a PBT (preliminary breath test). A blood test later received and tested indicated his blood alcohol level to be more than twice the legal limit to operate a motor vehicle.

Respectfully Submitted,

Interim Chief Rosario J. Collura

pd 5/22/18  
rcpt # 196393

456-1029019231-04

**RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION**

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: July 1 2018 ending: June 30 2019  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of  Village of Hartland  City of

County of Waushara Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Applicant's WI Seller's Permit No.: <u>456-1029019231-04</u>		FEIN Number: <u>4814496</u>	
LICENSE REQUESTED			
TYPE	FEE		
<input type="checkbox"/> Class A beer	\$		
<input checked="" type="checkbox"/> Class B beer	\$ <u>100.00</u>		
<input type="checkbox"/> Class C wine	\$		
<input type="checkbox"/> Class A liquor	\$		
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A		
<input checked="" type="checkbox"/> Class B liquor	\$ <u>500.00</u>		
<input type="checkbox"/> Reserve Class B liquor	\$		
<input type="checkbox"/> Class B (wine only) winery	\$		
Publication fee	\$ <u>20.00</u>		
<b>TOTAL FEE</b>	<b>\$ <u>620.00</u></b>		

2017 = 412.00  
 2018 = 208.00 credit = 208.00

Complete A or B. All must complete C.

A. Individual or Partnership:  
 Full Name(s) (Last, First and Middle Name) Heidi Nugent Home Address 146 Woodlands Ct Hartland Post Office & Zip Code 53029

B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company Java Services LLC  
 Address of Corporation/Limited Liability Company (if different from licensed premises) \_\_\_\_\_  
 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>Heidi Nugent</u>	<u>146 Woodlands Ct Hartland</u>	<u>53029</u>
Vice President/Member	_____	_____	_____
Secretary/Member	_____	_____	_____
Treasurer/Member	_____	_____	_____
Agent	<u>Heidi Nugent</u>	_____	_____
Directors/Managers	<u>Heidi Nugent</u>	_____	_____

C. 1. Trade Name Pink Mocha Cafe Business Phone Number 262-366-2215  
 2. Address of Premises 418 Merton Ave Post Office & Zip Code Hartland 53029

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) liquor will be stored in lock cabinet in

5. Legal description (omit if street address is given above): sold in dining Kitchen area

6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been convicted of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? If yes, complete reverse side  Yes  No

b. Are charges for any offenses presently pending (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? If yes, explain fully on reverse side  Yes  No

7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? If yes, explain.  Yes  No

8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No

9. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]  Yes  No

10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No

11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

SUBSCRIBED AND SWORN TO BEFORE ME  
 this 22<sup>nd</sup> day of May, 2018  
Bob Budig  
 (Clerk/Notary Public)  
 My commission expires 3-6-20

Heidi A Nugent  
 (Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)  
 \_\_\_\_\_  
 (Officer of Corporation/Member/Manager of Limited Liability Company /Partner)  
 \_\_\_\_\_  
 (Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk <u>5/22/18</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk



ADMINISTRATION  
210 COTTONWOOD AVENUE  
HARTLAND, WI 53029  
PHONE (262) 367-2714  
FAX (262) 367-2430  
www.villageofhartland.com

## LIQUOR LICENSE PREMISE DESCRIPTION FORM

Pink Mocha Cafe  
Business Name

*Please be as specific and concise as possible.*

<b>STORED:</b>
In a locked cabinet in the service area.
<b>SOLD:</b>
It will be sold by table service & mini bar in the vestibule
<b>INVOICES LOCATED:</b>
They will be stored in alcohol cabinet

**Village of Hartland**

**Notice of New Class "B"  
Liquor License Application  
Village Board Meeting  
Monday, June 11, 2018  
7:00 p.m.**

Notice that the applicant Java Services LLC has made and filed an application for a Class "B" Liquor License to be issued by the Village of Hartland, Waukesha County, Wisconsin pursuant to the approval of said applications, for the license period of July 1, 2018 ending June 30, 2019.

This application will be considered by the Village Board on June 11, 2018 at 7 p.m. in the Board Room, Municipal Building, 210 Cottonwood Avenue.

Agent: Heidi Nugent, 146 Woodlands Ct., Hartland, WI 53029  
Trade Name: Pink Mocha Cafe  
Location: 418 Merton Ave.

All interested parties will be heard.

Darlene Igl, MMC/WCPC  
Village Clerk

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**MEMORANDUM**

**TO:** President and Village Board  
**FROM:** David E. Cox, Village Administrator  
**DATE:** February 9, 2018  
**SUBJECT:** "Class B" Liquor License Issuance

Material previously distributed related to the Pink Mocha request for a "Class B" Liquor License

The Board will note that the agenda for Monday, includes actions related to a request from Heidi Nugent of Pink Mocha Café for a "Class B" Liquor License for intoxicating liquors (hard liquor). As you will recall, the Pink Mocha Café was issued a Class "B" (Beer) Liquor License and a Class C Wine License in 2017.

Based on State Law and the Village's current population, Hartland is authorized 13 Regular "Class B" Liquor Licenses for intoxicating liquors and five (5) Reserve "Class B" Liquor Licenses. As of this writing, the Village has issued 12 Regular "Class B" licenses and 2 Reserve "Class B" licenses. The available Regular license is the one recently revoked from JC Bogars. As the Board knows, the initial issuance cost for the Reserve licenses is \$10,000. Thereafter, renewals of the license by the same entity are at the standard rate of \$500.

Previously, the Village Board denied the issuance of a "Class B" liquor license to Board and Brush, which was requested by the art studio to allow the sale of wine for consumption on the premises. At the time, the Village Board generally agree that the non-restaurant service business was not an appropriate use for the license (See attached minutes). In the alternative, the business installed certain sanitation facilities, received a Waukesha County restaurant permit and was granted a Class C Wine license.

In this case, the applicant is a restaurant with hours (according to the website) from 7:00am Monday through Saturday and 8:00am on Sunday. The establishment closes at 5:00pm Monday through Friday and 3:00pm Saturday and Sunday. With the current licenses, the establishment is able to sell beer and fermented malt beverages and wine. It is staff's understanding that the proposed license would allow the expansion into hard liquor for the purpose of being able to sell brunch-type drinks like Bloody Mary's and the like.

As described in the League of Wisconsin Municipalities guide Municipal Licensing and Regulation of Alcohol Beverages, the Village has "broad discretion" regarding the decision "to issue a license to a particular applicant at a particular location." The Village Board must conduct a proper review and make a determination based on "public sentiment and local concern" that is based on the public health, safety and welfare of the community. The Board is asked to keep this in mind as it determines whether to issue the requested license.

DCPink Mocha License

Attachment

cc: Hector de la Mora, Village Attorney

**VILLAGE BOARD MINUTES  
MONDAY, JANUARY 12, 2015  
7:00 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – President Lamerand

Present: Trustees Stevens, Meyers, Compton, Landwehr, Swenson, Wallschlager, President Lamerand

Others: Administrator Cox, Clerk Igl, Police Captain Bagin, Finance Director Bailey, DPW Director Einweck, Steve Martinez (Lake Country Reporter), Katherine Michalets (Waukesha Freeman), Hartland Fire Command Staff

Swearing In of Dave Dean as Interim Fire Chief and introduction of Command Staff

**Public Comments:** (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) NONE

1. Motion (Meyers/Wallschlager) to approve Village Board minutes of December 22, 2014. Carried (7-0).
2. Motion (Landwehr/Swenson) to approve the vouchers for payment in the amount of \$451,202.98. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
  - a. Actions related to the consideration of the issuance of a Class "B" Beer License and a "Class B" Liquor License for the premise located at 110 W. Capitol Dr. (Board & Brush Creative Studio, Julie Selby, Agent)
    - i. **PUBLIC HEARING**

President Lamerand opened the public hearing at 7:07 p.m. Administrator Cox pointed out that this license request is for a Class B liquor license and that these licenses are limited under a quota system established by the state. He stated that the Village currently has one regular license and 3 reserve licenses available. He stated that this is a policy question for Board consideration as this would be the first Class B liquor license issued for a non-restaurant/bar type of business. In addition, issuance of this license would result in the Village having only reserve licenses available which require a \$10,000 initial issuance fee for any new business wanting to open in the Village. There were no public comments.

Trustee Stevens stated concerns that other service businesses would also apply for liquor licenses and stated that he did not feel it was necessary to serve alcohol at this type of business.

Trustee Compton stated that based on her experience she was against issuance of this license as liquor licenses are extremely valuable to a restaurant or bar wanting to open a business in the municipality. She stated that this would not be a proper way to use one of these valued licenses.

It was clarified that the number of reserve licenses that may be issued by the Village is limited to five with three currently available. The number of reserve licenses may increase based on population.

Trustee Wallschlager stated that she agreed that this may not be the best use of the available license but that she felt the Board should not discriminate and that if the applicant qualifies for the license it should be issued. She stated that she felt the Board should promote retail establishments in the downtown area.

Trustee Compton stated that the Board may be better served by lobbying State officials to drop the quota on these types of licenses but in the meantime should protect what we currently have.

Trustee Meyers agreed that the downtown should be developed and that it may make more sense to have the license available for a restaurant or bar that may draw patrons to the downtown.

President Lamerand closed the Public Hearing at 7:16 p.m.

- ii. Consideration of an action related to issuance of a Class "B" Beer License and a "Class B" Liquor License for the premise located at 110 W. Capitol Dr. to Board & Brush Creative Studio, Julie Selby, Agent.

President Lamerand stated the Board needs to consider what is in the best interest of the Village overall and the best use of licenses. He stated that allowing a non-traditional business to have a Class B Liquor license may create problems. He stated that this is not a venue that is open to the general public for sales of liquor and that is what the licenses are intended for but rather are for the purposes of establishing a business in which the use of a liquor license is an integral part of their operation.

President Lamerand further stated that until the State changes the quota and allows for ancillary use of serving alcohol in other business establishments, the Village should not issue this license.

Motion (Stevens/Landwehr) to deny the issuance of a Class "B" Beer License and a "Class B" Liquor License for the premise located at 110 W. Capitol Dr. to Board & Brush Creative Studio, Julie Selby, Agent. Carried (7-0).

## MEMO

**TO:** David E. Cox, Village Administrator

**FROM:** Mike Gerszewski, DPW Operations Supervisor  
Dave Felkner, Utility Operations Supervisor

**DATE:** June 7, 2018,

**SUBJECT:** Water Tower Maintenance Program

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As presented in the Water Utility 2018 budget, staff has been working on a water tower maintenance program where all of the required maintenance on our three water towers would be taken care of by one maintenance company. This would include the exterior and interior painting, installing any required safety upgrades to our climbing systems and other systems, performing the required DNR inspections, periodic chemical cleaning of the interior of the towers, periodic exterior pressure washing and performing the repairs that were identified during the inspections. A schedule of work is attached to this report with the identified work items noted along with the timing of the work.

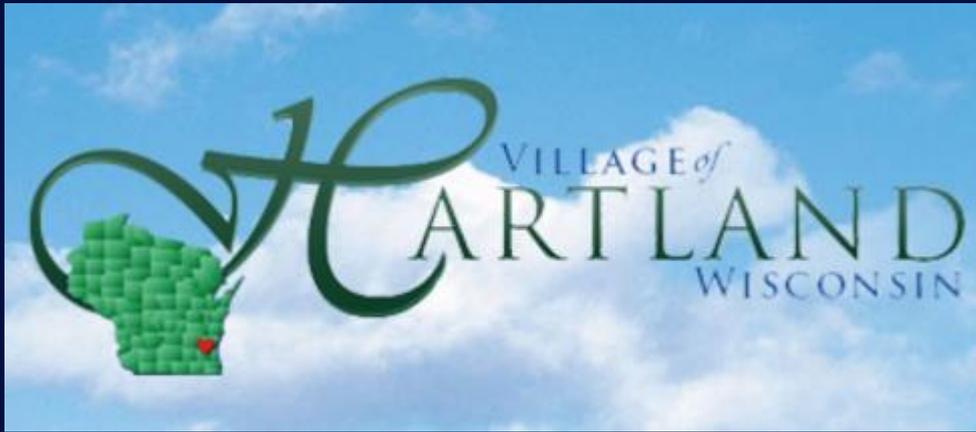
Utility Service Company (aka Suez) has been performing this type of work for many years. Staff contacted a number of their clients in the local area and all have had very good service with their maintenance contracts. Additionally, staff contacted two other potential providers of this service. While both did offer similar proposals, when compared, the level of services provided were not as extensive as those provided by Utility Service Company or were more expensive.

It is projected that the Village could save approximately \$400,000 over a twenty year time frame in out of pocket costs alone with the maintenance contract when compared with performing these same services in a traditional manner (individual contracts for each service). These cost savings account for the one company providing all of the required services and inspections and not needing outside consultants to prepare project specifications and provide inspection services. In addition to cost savings, the maintenance company would be taking on the long term responsibility for the tower maintenance and required upgrades as time goes on.

Staff recommends that the Village enter into a water tower maintenance contract with Utility Service Company.

Please place this on the next Village Board agenda for consideration.

Attachments



# **SUEZ Water Advanced Solutions** Village of Hartland Tank Asset Management Program

Jessica Morrison, CEM  
Water Systems Consultant  
Suez Advanced Solutions

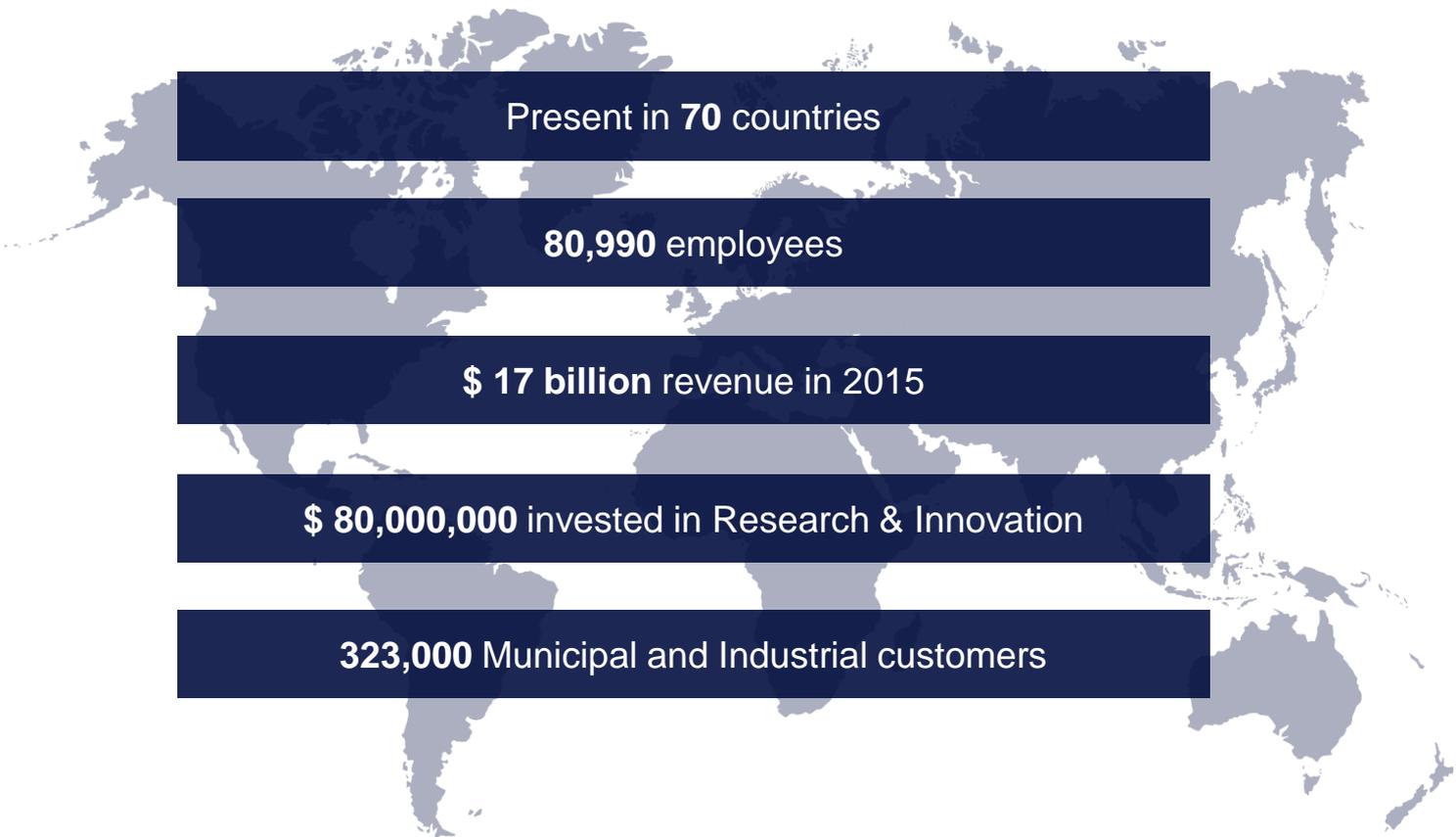


# Questions You May Have...

- **Who is Suez?**
- **What is a Tank Maintenance Program and how does it differ from what has been done in the past?**
- **How will this approach benefit the Village of Hartland?**

# SUEZ Globally

A world leader in sustainable management of resources



Present in **70** countries

**80,990** employees

**\$ 17 billion** revenue in 2015

**\$ 80,000,000** invested in Research & Innovation

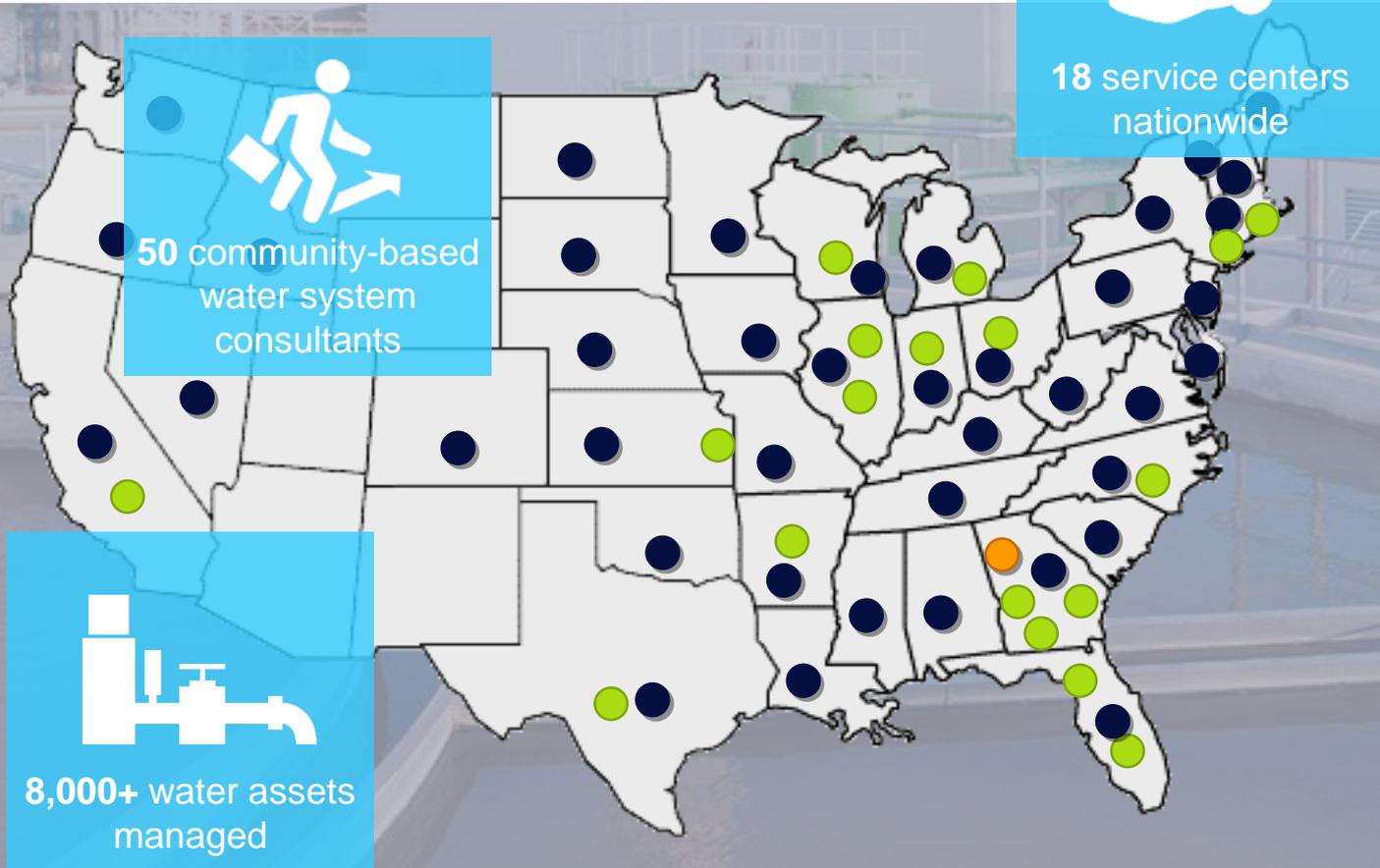
**323,000** Municipal and Industrial customers

# And yes, we built the Suez Canal



# SUEZ Water Advanced Solutions

## Experienced problem solvers nationwide



**Corporate Office**

**18 Service Centers**

**Water System Consultants**



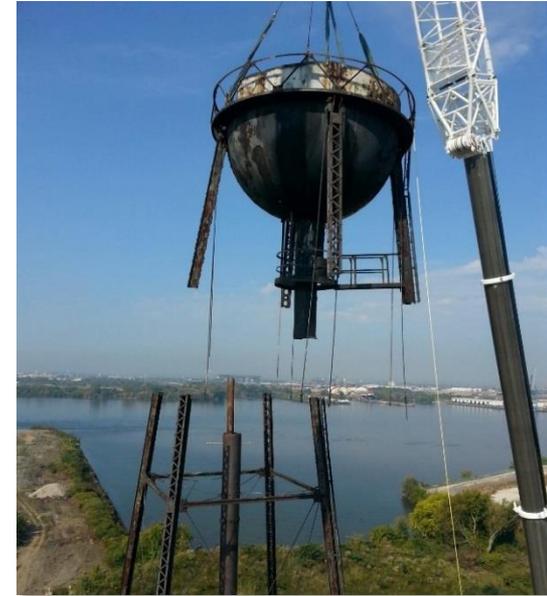
**4,000+ municipal & industrial customers**

# Storage Tanks

- **Tanks serve multiple purposes**
  - Water storage for consumption
  - Virtually all people in the village drink or use water from the tanks
    - Think of the first 5 things you do each morning...
  - Provides pressure for the water distribution system
    - Acts as a shock absorber for the system
  - Provides sufficient water for fire fighting
  - Provides location for communications antennae, cellular carriers – future revenues

# Past Municipal Approach

1. **Reactive and not proactive**
2. **5-Year DNR required inspections**
3. **Potential to failure on coatings outside 1 year warranty**
4. **Inconsistent budget for tank inspections, repair, maintenance**
5. **Reliance on consulting engineers for recommendations - can mean change orders**
6. **Risk is placed on Hartland, WI**



# Who is Willing to Take Risk?

## New Tank - Steel Fabricator...

- Million+ Dollars to build
- Lasts 100 years or longer
- 1 YEAR WARRANTY**

## Renovation Contractor...

- Low bidder
- 100's of thousands of dollars
- Work expected to last 15 years
- 1 YEAR WARRANTY**



# The Suez Value in Tank Asset Management

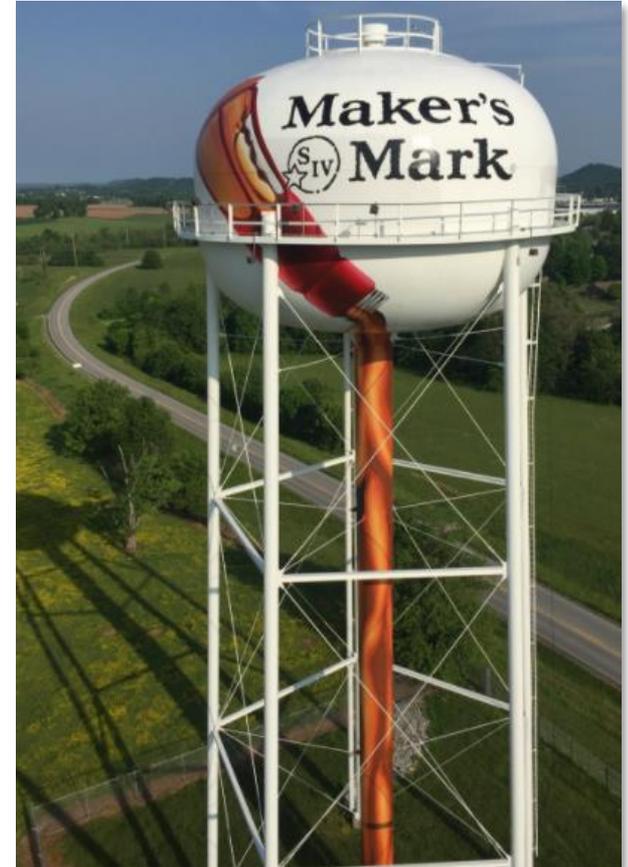
Leading US Provider of water system asset management

Manage over 7,000 water system asset management programs

Completed over 2,000 tank renovation projects in 2017

Service more than 6,000 clients in over 46 states

Perform over 14,000 condition assessments per year



# Maintenance Program Benefits and Value

**Suez Assumes 100% Risk and Responsibility of Maintaining  
Your Tanks**

## Financial

1. Set Annual Budget Figure
2. Spread of costs for upfront renovations
3. Capital Assets Retain Value
4. No Change Orders
5. No payments are required until work is finished

## Maintenance

1. Annual Visual Inspections and Bi-annual washouts with Detailed Reports
2. Emergency Service
3. Graffiti Removal
4. Ongoing Knowledge of Asset Condition
5. Compliance with all regulatory bodies

## Renovations

1. All initial and future renovations and repairs
2. Lifetime Protection on Coatings and Workmanship
3. No future large payments for renovations

**Hartland will see a savings of about \$20,000/year and all work is guaranteed!**

# The Suez Value

## Suez Asset Management programs remove all risk to Village of Hartland by:

1. Allowing for full control of YOUR assets and projects
2. Guarantee on all of our work and NO CHANGE ORDERS
3. Skilled workforce that follows OSHA protocol and is required to participate in 3 full days of safety training annually
4. Providing a set 10 year budget number that covers all work needed at both the wells and the tanks
  - Future annual payments are based off inflation and will never exceed 5% year over year for our services
5. Response time – tank emergency services
6. 98% retention rate from our asset management customers
7. ISO 9001 certification holds us accountable
8. No bonding required

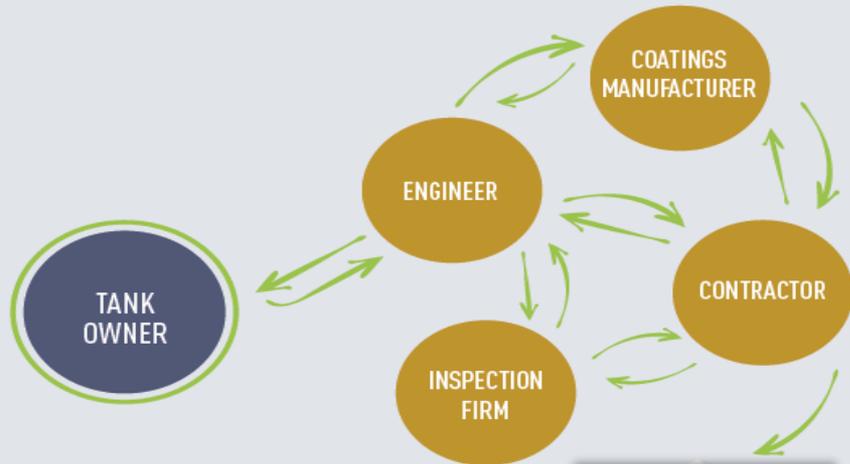
# Minimizing the Village's Risk

## Tanks are a high-risk asset

- **Water Storage Tanks are...**
  - Big and complex
  - Difficult and dangerous to climb and repair
  - Difficult to inspect
  - “Weak Link” in Water Quality Management
  - A financial burden to repair
- **Regulations Change Constantly**
- WI Public Service Commission, Wisconsin DNR, AWWA, OSHA, Homeland Security
- Compliance is not Optional...



# THE DIFFERENCE OF THE SUEZ ASSET MAINTENANCE PROGRAM



## FRAGMENTED BUSINESS MODEL

Who takes responsibility when something goes wrong?



## THE SUEZ MODEL

We provide **one** point of contact and take **100%** responsibility. The right solution, **simplified.**

# Five Categories Addressed by Inspection

*Compliance with all regulatory bodies*

## 5 Inspection Categories

1. **Sanitary** – Foreign material, sediment, corrosion
2. **Safety** – Ladders, handrails, fall prevention, radiation hazards and confined space
3. **Security** – Ladders, fenced, hatches and doors locked
4. **Structural** – Anchor bolts, foundations, welds,...
5. **Coating** – General condition, % of failure, pitting, thickness, adhesion & heavy metals



# Village of Hartland Tanks

- **Coventry Tank**
  - 250,000 Gallon Pedisphere Tank
  - Built in 1974
  - Paint thickness 25 mils
- **Hill Road Tank**
  - 250,000 Gallon Pedisphere Tank
  - Built in 1975
  - Paint thickness 26 mils
- **Bristlecone Pines**
  - 300,000 Gallon Pedisphere Tank
  - Built in 1994
  - Paint thickness average of 13 mils



# Hill Street Tank



Bad adhesion  
due to  
Paint thickness

# Coventry Tank



Bad adhesion  
due to  
Paint thickness



# Bristlecone Tank



# Don't take a unnecessary risk!

Manchester, NJ – 4 years



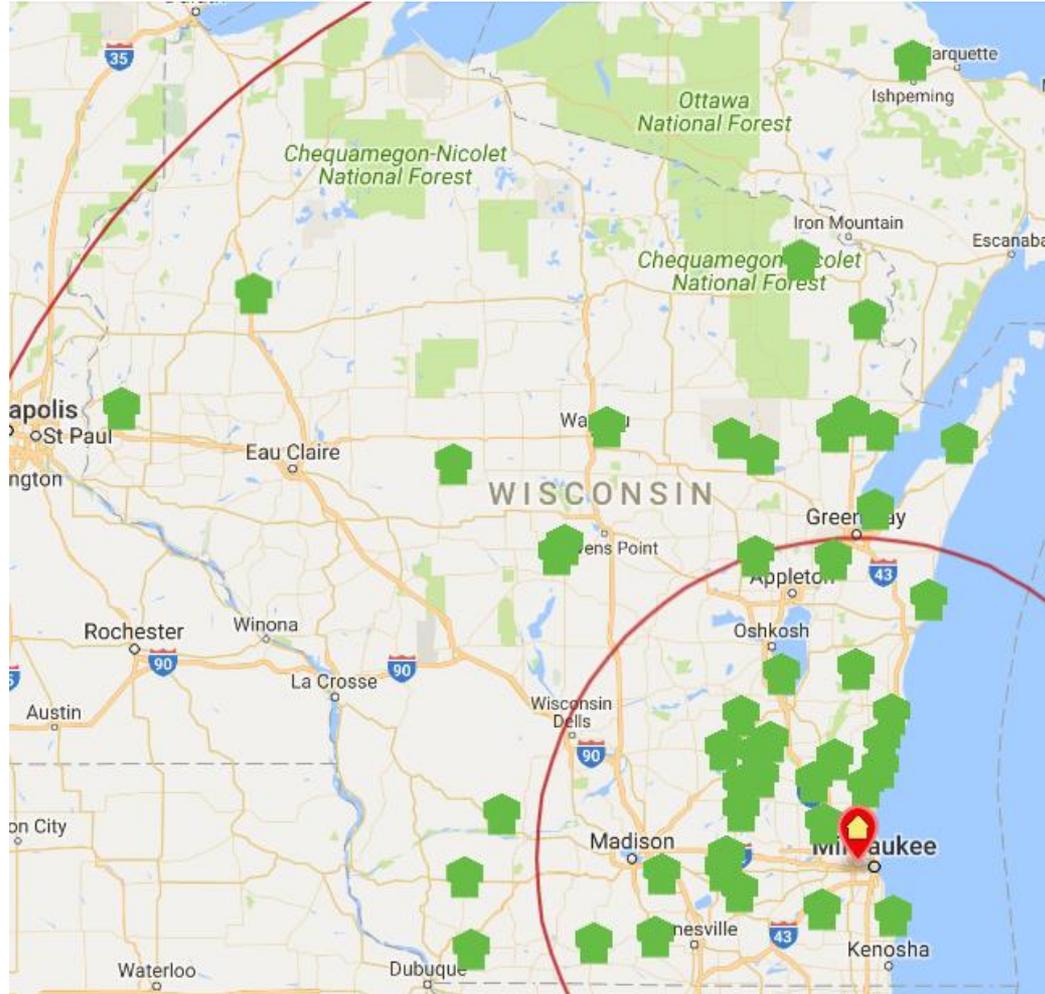
Sussex, NJ – New  
Tank - Coatings  
failed in 7 years



Hamilton Township  
MUA - 5 Years



# Current Tank Maintenance Program Customers in WI



City	State	Number of Tanks in the System	Contract Start Date
Racine	WI	7	2000
Watertown	WI	5	2000
Port Washington	WI	3	2000
Jefferson	WI	2	2000
Elkhart Lake	WI	1	2000
Slinger	WI	2	2004
Hortonville	WI	1	2004
Fort Atkinson	WI	1	2004
Wisconsin Rapids	WI	3	2005
Oostburg	WI	1	2005
Oconto	WI	2	2006
Stoughton	WI	2	2007
Whitewater	WI	1	2008
Sturgeon Bay	WI	5	2009
Clyman	WI	1	2009
Marinette	WI	2	2011
Sussex	WI	1	2011
Grafton	WI	1	2011
Beaver Dam	WI	2	2016
Benton	WI	1	2017

# Questions?

Thank you!  
Jessica Morrison, CEM  
jmorrison@utilityservice.com | (414) 791-7496  
Wauwatosa, WI

MASTER SERVICES AGREEMENT  
Terms and Conditions

This MASTER SERVICES AGREEMENT ("Agreement") is entered into by and between Village of Hartland, with a principal business address of 210 Cottonwood Avenue, Hartland, WI 53029 ("Owner"), and UTILITY SERVICE CO., INC., a Georgia corporation with a principal business address of 1230 Peachtree Street NE, Suite 1100, Atlanta, Georgia 30309 ("Company").

WHEREAS, the Owner and Company (collectively, "the Parties") desire for Company to provide services to Owner under the terms set forth herein;

NOW THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

**1. Scope.** The Company agrees to provide the Owner with certain services ("Services") set forth on each properly executed Scope of Work ("SOW") to be attached hereto and incorporated herein by reference, namely SOW1, SOW2, and SOW3 (collectively also SOW). Each SOW shall be subject to the general terms and conditions (the "Terms and Conditions") set forth in this Agreement. Each time Owner engages Company to perform Services, a new SOW shall be prepared specifying the scope of Services specific to that engagement. Unless otherwise indicated in any given SOW, Company shall be responsible for furnishing all labor and materials to perform the Services. Each new SOW represents a separate contract between Company and Owner that incorporates the Terms and Conditions and is governed by this Agreement. All changes to any SOW may only be made by a written amendment to such SOW and signed by an authorized representative of each Party. Owner may terminate a SOW in accordance with the terms of each SOW. In the event there is a conflict between any term of a SOW and this Agreement, the term(s) of the SOW shall control.

**2. Term.** The effective date of this Agreement shall be \_\_\_\_\_, 20\_\_\_\_ ("Effective Date"). The term of this Agreement shall commence on the Effective Date and shall continue in full force and effect for one year ("Term"). This Agreement will automatically renew for successive one-year terms ("Renewal Terms") unless terminated as set forth in Section 9 of this Agreement. The term of an SOW shall begin on the commencement date provided in that SOW and continue in effect for the agreed term provided in that SOW.

**3. Fees.** For all Services performed, Owner shall pay Company in accordance with the terms of each SOW. The fees paid in accordance with each SOW shall constitute the full and complete compensation to Company for the Services performed pursuant to the SOW. Unless otherwise expressly set forth in any given SOW, Company shall be responsible for expenses it incurs in connection with its provision of the Services.

**4. Independent Contractor.** Company is, and shall at all times remain, an independent contractor. Company and each of Company's employees and principals shall not be deemed for any purpose to be Owner's employees, and they shall not be entitled to any claims, rights, benefits and privileges to which an employee of Owner or any of its respective affiliates may be entitled under any retirement, pension, insurance, medical or other plans which may now be in effect or which may hereafter be adopted. Owner is not responsible to any governing body or to Company for paying or withholding payroll taxes and other employee expenses related to payments made to Company. Notwithstanding anything to the contrary,

this Agreement does not, and shall not be deemed to, constitute a partnership or joint venture between the Parties and neither Party nor any of their respective directors, officers, officials, or employees shall, by virtue of the performance of their obligations under this Agreement, be deemed to be an agent or employee of the other. No Party has the authority to bind another Party except to the extent approved in writing by the Party to be bound.

**5. Insurance.** Company shall maintain statutory minimum Worker's Compensation as required by the laws of any jurisdiction in which Services are performed, and commercial general liability insurance covering Company's liabilities hereunder and for injury to persons or damage to property with limits of not less than \$2,000,000 per occurrence. Company shall furnish Owner with a certificate of insurance evidencing this coverage, and naming Owner as an additional insured on a primary non-contributory basis.

**6. Representations.** Company represents and warrants that Company has the full power and authority to enter into and perform this Agreement; that the execution, delivery and performance of this Agreement has been duly authorized and constitutes a valid and binding agreement of Company; and that the execution, delivery and performance of this Agreement will not result in the breach of, or constitute a default under, or violate any provision of, any agreement or other instrument to which Company is a party to a non-competition agreement or bound by any competitive restrictive covenant concerning or relating to, in any manner, the performance by Company of services similar to the Services to be performed hereunder.

**7. Indemnification.** Company shall indemnify Owner and its officers, officials, and agents from and against any claims, actions, and suits resulting from Company's negligence while performing the Services hereunder. Company's indemnification obligations hereunder shall be subject to Owner's prompt notification to Company with respect to the pertinent third-party claim(s).

**8. Assignment of Receivables.** The Company reserves the right to assign any outstanding receivables from this Contract to its financial institutions as collateral for any loans or lines of credit.

**9. Termination.** This Agreement or any SOW may be terminated by the Owner if written notice of termination is received from the Owner at least ninety (90) days before the commencement of the upcoming Renewal Term. If the notice of termination is not received at least ninety (90) days before the commencement of the upcoming Renewal Term, this Agreement shall renew for the upcoming Renewal Term of one-year, and then terminate at the expiration of that Renewal Term. In the event of termination by Owner, Owner shall pay Company any amounts due or owing pursuant to all SOWs for products and/or services delivered by Company prior to the date of termination, unless otherwise agreed by the Parties in SOW(s).

**10. Intellectual Property.** The Owner acknowledges that all intellectual property rights in the Services, their method of delivery, and all related know-how are owned by the Company or its licensors. The Owner hereby agrees and acknowledges that this Agreement and its SOWs shall not be construed as a license for the Owner to use, deliver, or exploit the intellectual property used by the Company in delivering the Services. To the extent that any new intellectual property or know-how is developed as a result of carrying out the Services, the new intellectual property rights will all be owned by the Company or its licensors, and the Owner agrees that it will not make a claim to any such new intellectual property rights.

**11. Rules of Construction.** In construing this Agreement and the SOWs, the following principles shall be followed: (a) examples do not limit, expressly or by implication, the matter they illustrate; (b) the plural shall be deemed to include the singular and vice versa, as applicable; and (c) the headings are for convenience only and do not affect the meaning or construction of any such provision. The Parties specifically acknowledge and agree: (a) that they have a duty to read all of the documents constituting this Agreement, including its SOWs, and that they are charged with notice and knowledge of the terms in this Agreement, including its SOWs; and (b) that it has in fact read this Agreement, including its SOWs, and is fully informed and has full notice and knowledge of the terms, conditions and effects of this Agreement, including its SOWs. **Each Party further agrees that it will not contest the validity or enforceability of any provision of this Agreement on the basis that it had no notice or knowledge of such provision or that such provision is not conspicuous.**

**12. Miscellaneous.**

**a. Notices.** All notices hereunder shall be in writing and shall be sent by certified mail, return receipt requested, or by overnight courier service, to the address set forth below each Party's signature, or to such other addresses as may be stipulated in writing by the Parties pursuant hereto. Unless otherwise provided, notice shall be effective on the date it is officially recorded as delivered by return receipt or equivalent.

**b. Entire Agreement; Amendment.** This Agreement and each properly executed SOW supersedes all prior agreements, arrangements, and undertakings between the Parties and constitutes the entire agreement between the Parties relating to the subject matter thereof. This Agreement may not be amended except by written instrument executed by both Parties. In the event of a conflict between the terms of any given SOW and this Agreement, the terms of the SOW shall prevail. The invalidity or unenforceability of any provision of this Agreement shall in no way affect the validity or enforceability of any other provision of this Agreement.

**c. Assignment.** Neither Party may assign this Agreement without the prior written consent of the other Party; such consent will not be unreasonably withheld. Any attempt to assign this Agreement without the prior written consent of the other Party shall be null and void. A change in control of a Party shall not be deemed an assignment of this Agreement.

**d. Force Majeure.** If either party is prevented from performing any of its duties or obligations hereunder (other than duties or obligations with respect to payment) in a timely manner by reason or act of God, strike, labor, dispute, flood, public disaster, equipment or technical malfunctions or failures, power failures or interruptions or any other reason beyond its reasonable control, such condition shall be deemed to be a valid excuse for delay of performance or for nonperformance of any such duty or obligation for the period during which such conditions exist.

**e. Survival of Certain Provisions.** Notwithstanding the termination or expiration of this Agreement, the provisions of Sections 6 and 10 shall survive and continue and bind the parties and their legal representatives, successors and permitted assigns.

**f. No Waiver.** The waiver of any breach or failure of a term or condition of this Agreement by any party shall not be construed as a waiver of any subsequent breach or failure of the same term or condition, or a waiver of any other breach or failure of a term or condition of this Agreement.

**g. Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same Agreement. The Parties may utilize electronic means (including facsimile and e-mail) to execute and transmit the Agreement and all such electronically executed and/or transmitted copies of the Agreement shall be deemed as valid as originals.

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SIGNATURE PAGE TO FOLLOW.

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WHEREFORE, for the purpose of being bound, the Parties execute this Agreement by their duly authorized representatives as of the date(s) set forth below.

**OWNER**

VILLAGE OF HARTLAND

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**COMPANY**

UTILITY SERVICE CO., INC.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Notice Address for Each Party:**

Village of Hartland

Attn: Village Administrator

210 Cottonwood Ave

Hartland, WI 53029

Utility Service Co., Inc.

Attn: Customer Service Department

535 General Courtney Hodges Blvd

P O Box 1350

Perry, Georgia 31069

EXHIBIT A

Village of Hartland Water Department

SUEZ ASSET MANAGEMENT PROGRAM - TENTATIVE SCHEDULE OF WORK & BUDGETARY PRICING\*\*\*\* SERVICE SCHEDULE IS SUBJECT TO CHANGE PER CONDITION OF ASSET OR CUSTOMER REQUEST

	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	TOTAL
Coventry Tank 250,000 Pedsisphere	E, I, SU											E					I				
SPREAD	Renovation	Renovation	Renovation	Renovation	Renovation	Renovation	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay
Payment	\$ 74,840	\$ 74,840	\$ 74,840	\$ 74,840	\$ 74,840	\$ 17,439	\$ 18,057	\$ 18,696	\$ 19,358	\$ 20,043	\$ 20,745	\$ 21,471	\$ 22,222	\$ 23,000	\$ 23,805	\$ 24,638	\$ 25,500	\$ 26,393	\$ 27,317	\$ 28,273	\$ 711,155
Hill Street Tank 250,000 Pedsisphere	SU	E & I											E				I				
SPREAD	Maint Pay	Renovation	Renovation	Renovation	Renovation	Renovation	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay
	\$ 3,500	\$ 81,817	\$ 81,907	\$ 81,907	\$ 81,907	\$ 81,907	\$ 18,501	\$ 19,156	\$ 19,834	\$ 20,537	\$ 21,256	\$ 22,000	\$ 22,770	\$ 23,567	\$ 24,392	\$ 25,245	\$ 26,129	\$ 27,043	\$ 27,990	\$ 28,969	\$ 740,333
Bristlecone Tank 300,000 Pedsisphere	SU		E											E							I
SPREAD	Maint Pay	Maint Pay	Renovation	Renovation	Renovation	Renovation	Renovation	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay	Maint Pay
	\$ 5,500	\$ 10,000	\$ 26,157	\$ 26,157	\$ 26,157	\$ 26,157	\$ 26,157	\$ 19,371	\$ 20,056	\$ 20,766	\$ 21,493	\$ 22,245	\$ 23,024	\$ 23,829	\$ 24,663	\$ 25,527	\$ 26,420	\$ 27,345	\$ 28,302	\$ 29,292	\$ 518,619
Total Per Year	\$ 83,840	\$ 165,657	\$ 194,904	\$ 194,904	\$ 194,904	\$ 137,503	\$ 74,715	\$ 57,223	\$ 53,246	\$ 61,346	\$ 63,493	\$ 65,715	\$ 68,015	\$ 70,396	\$ 72,860	\$ 75,410	\$ 78,049	\$ 80,781	\$ 83,608	\$ 86,535	\$ 1,570,107
KEY OF SERVICES	Indicates a exterior (E) renovation (exterior painting of tower) and /or interior (I) renovation of tower. WI DNR Inspections included and all upgrades are also made at this time to ensure tank is in compliance with all governing bodies.					Indicates a visual inspection of tower and formal report submitted to the Village of Hartland. Any repairs will be made that were identified or needed due to code changes.					Indicates an interior chemical cleaning of the water chamber to remove all rust stains, biofilm grown, and sediment to maintain water quality. An inspection will also take place to ensure all coatings are in excellent shape and tank is in compliance with all governing bodies. WI DNR required (5 Year) paperwork is also submitted at this time.					Indicates a exterior pressure wash to remove any mold, mildew and dirt buildup from the tank. Tank will also be chemically cleaned on the interior to remove all rust stains, biofilm growth and sediment to maintain water quality. An inspection will also take place of the exterior and interior to ensure all coatings are in excellent condition and your tank is in compliance with all governing bodies.					
Abbreviated Key	Exterior (E) or interior (I) paint rehabilitation and safety upgrades (SU). Written report to WI DNR.					Visual inspection of tower with written report. All upgrades.					Chemical cleaning of water chamber and inspection of exterior; written report to WI DNR.					Exterior pressure wash of tower, interior chemical clean and written inspection to WI DNR.					
Compliance of Governing Bodies who Regulate your Water																					
Occupational Safety & Health Administration (OSHA)																					
Wisconsin Department of Natural Resources (WI DNR)																					
American Water Works Association (AWWA)																					
Environmental Protection Agency (EPA)																					

SCOPE OF WORK NO. 1  
TO THE MASTER SERVICES AGREEMENT BETWEEN  
UTILITY SERVICE CO., INC.  
AND  
VILLAGE OF HARTLAND

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**WATER TANK MAINTENANCE – 250,000 Gallon Pedisphere-Coventry Tower**

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1. **Effective Date.** The Effective Date for this Scope of Work No. 1 (“SOW1”) shall be \_\_\_\_\_, 20\_\_\_\_ .
2. **Term.** The Owner agrees to engage the Company to provide the professional service needed to maintain its 250,000-gallon water storage tank located at 734 Coventry Lane, Hartland, WI 53029 (hereinafter “tank”). This SOW1 shall commence on the Effective Date and shall continue in full force and effect for one year (“Contract Year 1”). This SOW1 will automatically renew for successive one-year terms (“Contract Years”) unless terminated as set forth in Section 9 of the Master Services Agreement.
3. **Company’s Responsibilities.** This SOW1 outlines the Company’s responsibility for the care and maintenance of the above described water storage tank. Care and maintenance include the following:
  - A. The Company will annually inspect and service the tank. The tank and tower will be thoroughly inspected to ensure that the structure is in a sound, watertight condition.
  - B. Every 3 years, beginning with the first washout/inspection, the tank will be completely drained and cleaned to remove all mud, silt, and other accumulations that might be harmful to the tank or its contents. After cleaning is completed, the interior will be thoroughly inspected and disinfected prior to returning the tank to service; however, the Owner is responsible for draining and filling the tank and conducting any required testing of the water. A written report will be mailed to the Owner after each inspection.
  - C. The Company shall furnish engineering and inspection services needed to maintain and repair the tank and tower during the term of this SOW1. The repairs include: steel parts, expansion joints, water level indicators, sway rod adjustments, manhole covers/gaskets, ladders, vents, hatches, rails, doors, and overflow. In addition, graffiti removal is covered under this SOW1.
  - D. The Company will clean and repaint the interior and/or exterior of the tank at such time as complete repainting is needed. The need for interior painting is to be determined by the thickness of the existing liner and its protective condition. The interior coating cycle will not exceed 16 years. When interior repainting is needed, procedures as outlined in A.W.W.A.-D102 specifications for cleaning and coating of potable water tanks will be followed. Only material approved for use in potable water tanks will be used on any interior surface area. The need for exterior painting is to be determined by the appearance and protective condition of the existing

paint. The exterior coating cycle will not exceed 12 years. At the time the exterior requires repainting, the Company agrees to paint the tank with the same color paint and to select a coating system which best suits the site conditions, environment, and general location of the tank. When painting is needed, all products and procedures will be equal to, or exceed the requirements of the **State of Wisconsin**, the American Water Works Association, and the Society for Protective Coatings as to surface preparation and coating materials.

E. A lock will be installed on the roof hatch of the tank.

F. The Company will provide emergency services, when needed, to perform all repairs covered under this SOW1. Reasonable travel time must be allowed for the repair unit to reach the tank site.

G. The Company will furnish pressure relief valves, if requested by the Owner, so that the Owner can install the valves in its water system while the tank is being serviced.

H. The Company will furnish current certificates of insurance coverage to the Owner with Owner as additional insured.

I. **Chemical Clean Service.**

1. During the washout/inspections, the Company will apply an NSF 60 approved chemical cleaning agent to the interior walls and floor surfaces of the Tank to treat mineral build-up and bio-film that form on the interior tank surfaces.

J. The exterior surfaces will be pressure washed once between standard coating cycles.

K. In the event that the Owner will not release the tank for service or is the cause of unreasonable delay in the performance of any service herein, the Company reserves the right to renegotiate the annual fees, and the Owner agrees to renegotiate the annual fees in good faith. In addition, the Owner hereby agrees that the Company can replace a washout inspection with a visual inspection, ROV inspection, or UAV inspection without requiring modification of this Contract.

4. **Contract Price/Annual Fees.** The tank shall receive an **exterior renovation, wet-interior renovation, dry-interior touch up and repairs** prior to the end of Contract Year 1. The first **(5)** annual fees shall be **\$74,841.00** per Contract Year. The annual fee for Contract Year 6 shall be **\$17,440.00** per Contract Year. Each anniversary thereafter, the annual fee shall be adjusted to reflect the current cost of service per the Milwaukee/Racine Consumer Price Index for annual inflation. All applicable taxes are the responsibility of the Owner and are in addition to the stated costs and fees in this SOW1.

5. **Payment Terms.** The annual fee for Contract Year 1, plus all applicable taxes, shall be due and payable **upon completion of the initial exterior and interior renovation. Each subsequent annual fee, plus all applicable taxes, shall be due and payable on the first day of each Contract Year, thereafter.** Furthermore, if the Owner elects to terminate this SOW1 prior to remitting the first **five (5)** annual fees, then unpaid balance of the first **five (5)** annual fees shall be due and payable within thirty (30) days of the Company's receipt of the Owner's Notice to Terminate.

6. **Structure of Tank.** The Company is accepting this tank under program based upon its existing structure and components. The parties agree that the work being done by Verizon in Spring of 2018 will not affect the fee structure for this SOW1. ***Any modifications to the tank, including antenna installations, shall be approved by Utility Service Co., Inc., prior to installation and may warrant an increase in the annual fee.***

7. **Environmental, Health, Safety, or Labor Requirements.** The Owner hereby agrees that future mandated environmental, health, safety, or labor requirements as well as changes in site conditions at the tank site which cause an increase in the cost of tank maintenance will be just cause for modification of this SOW1. Said modification of this SOW1 will reasonably reflect the increased cost of the service with a newly negotiated annual fee.

The parties agree that the Company's annual fees are based on the Owner's representation that the work to be performed under this SOW1 is not subject to prevailing wage requirements. The Owner agrees to notify the Company immediately, if the Company's work is (or will become) subject to prevailing wage requirements, so that the Company may submit revised amounts for annual fees.

8. **Excluded Items.** This SOW1 does NOT include the cost for and/or liability on the part of the Company for: (1) containment of the tank at any time during the term of the SOW1; except for the initial exterior renovation; (2) disposal of any hazardous waste materials; (3) resolution of operational problems or structural damage due to cold weather; (4) repair of structural damage due to antenna installations or other attachments for which the tank was not originally designed; (5) resolution of operational problems or repair of structural damage or site damage caused by physical conditions below the surface of the ground; (6) negligent acts of Owner's employees, agents or contractors; (7) damages, whether foreseen or unforeseen, caused by the Owner's use of pressure relief valves; (8) repairs to the foundation of the tank; (9) any latent defects of the tank or its components (i.e., corrosion from the underside of the floor plates or corrosion in areas not accessible to maintain); or (10) other conditions which are beyond the Owner's and Company's control, including, but not limited to: acts of God and acts of terrorism. Acts of terrorism include, but are not limited to, any damage to the tank or tank site which results from unauthorized entry of any kind to the tank site or tank.

9. **Visual Inspection Disclaimer.** This SOW1 is based upon a visual inspection of the Tank. The Owner and the Company hereby acknowledge and agree that a visual inspection is intended to assess the condition of the Tank for all patent defects. If latent defects are identified once the tank has been drained for repairs, the Owner agrees and acknowledges that the Company shall not be responsible to repair the latent defects unless the Owner and the Company renegotiate the annual fees. The definition of a "latent defect" shall be any defect of the Tank which is not easily discovered (e.g., corrosion of the floor plates, corrosion in areas not accessible to maintain, damage to the roof of the tank which is not clearly visible during the visual inspection, etc.).

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SIGNATURE PAGE TO FOLLOW.

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The SOW1 is executed and effective as of the date last signed by the parties below.

OWNER

Village of Hartland

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Village President

Date: \_\_\_\_\_

COMPANY

Utility Service Co., Inc.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Initial Upfront Renovation Specification

Unless otherwise agreed upon in writing, all work shall be performed during the hours of 7AM – 7PM, Monday through Friday and no earlier than September 1 of each year.

### Year 1 (2018)

#### Exterior Blast

1. All exterior surfaces shall be abrasive blast cleaned to a SSPC-SP No. 6 “Commercial” finish, removing all existing paint, rust, dirt, mill scale, and foreign matter by the recommended methods outlined in the Society for Protective Coatings Specification, SSPC-SP No.6.
2. After abrasive cleaning, all surfaces shall be cleaned of any dust residue or foreign debris.
3. A containment system shall be utilized to meet the emission control requirements of a Class 2A System, as specified in SSPC-Guide 6 (CON), Guide for Containing Debris Generated During Paint Removal Operations, dated December 1, 1997.
4. One (1) full primer coat of Tnemec Series 90-97 or equivalent zinc coating shall be applied to 100% of exterior surfaces.
5. One (1) full intermediate coat of Tnemec Series 66 epoxy or equivalent coating shall be applied to 100% of exterior surfaces.
6. One (1) full finish coat of Tnemec Series 72 urethane or equivalent coating shall be applied to 100% of exterior surfaces.
7. Apply new script logos:



#### Repairs

1. Install Access Ladder and Interior Ladder Cable Safety Climb Devices
2. Install Overflow Flapper Valve

### **Interior Wet**

1. The complete interior (100%) shall be abrasive blast cleaned to SSPC-SP No. 10 "Near White" finish.
2. After abrasive cleaning, all surfaces shall be cleaned of any dust residue or foreign debris.
3. A high build epoxy liner manufactured by the Tnemec Company shall be applied as follows:
  - a. Primer Coat: One [1] complete finish coat of Tnemec Series N140 Epoxy or equivalent shall be applied to achieve a dry film thickness of 3 to 5 mils.
  - b. Finish Coat: One [1] complete finish coat of Tnemec Series N140 Epoxy or equivalent shall be applied to achieve a dry film thickness of 4 to 6 mils.
  - c. Contrasting Color: Each coat of epoxy paint shall be of contrasting color.
  - d. Stripe Coat: One additional coat of epoxy shall be applied by brush and roller to all weld seams.
4. After the liner has properly cured, the interior surfaces shall be disinfected per A.W.W.A. Spray Method No. 2 (200 PPM).
5. The spent abrasive media shall be tested per TCLP-(8) Heavy Metals as mandated by the State of Wisconsin.
6. Once the tests results confirm the non-hazardous status of the wastes, the spent abrasive shall be disposed of properly.
7. The Tank shall be sealed and made ready for service.

### **Interior Dry**

1. Pressure Wash and touch up coatings on the dry interior surfaces with Tnemec Series N140 Epoxy.

### **Site Restoration**

Upon completion of all work, Company shall return the Owner's site its original condition. This may include removal of all equipment, removal of waste and trash, restoration of ruts in the yard, and reseeding of the grounds as needed.

### **Future Work – As identified on attached Exhibit A.**

SCOPE OF WORK NO. 2  
TO THE MASTER SERVICES AGREEMENT BETWEEN  
UTILITY SERVICE CO., INC.  
AND  
VILLAGE OF HARTLAND

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**WATER TANK MAINTENANCE – 300,000 Gallon Pedisphere-Bristlecone Pines Tower**

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1. **Effective Date.** The Effective Date for this Scope of Work No. 2 (“SOW2”) shall be \_\_\_\_\_, 20\_\_\_\_ .
2. **Term.** The Owner agrees to engage the Company to provide the professional service needed to maintain its 300,000-gallon water storage tank located at 1800 CTH K, Hartland, WI 53029 (hereinafter “tank”). This SOW2 shall commence on the Effective Date and shall continue in full force and effect for one year (“Contract Year 1”). This SOW2 will automatically renew for successive one-year terms (“Contract Years”) unless terminated as set forth in Section 9 of the Master Services Agreement.
3. **Company’s Responsibilities.** This SOW2 outlines the Company’s responsibility for the care and maintenance of the above described water storage tank. Care and maintenance include the following:
  - A. The Company will annually inspect and service the tank. The tank and tower will be thoroughly inspected to ensure that the structure is in a sound, watertight condition.
  - B. Every 3 years, beginning with the first washout/inspection, the tank will be completely drained and cleaned to remove all mud, silt, and other accumulations that might be harmful to the tank or its contents. After cleaning is completed, the interior will be thoroughly inspected and disinfected prior to returning the tank to service; however, the Owner is responsible for draining and filling the tank and conducting any required testing of the water. A written report will be mailed to the Owner after each inspection.
  - C. The Company shall furnish engineering and inspection services needed to maintain and repair the tank and tower during the term of this SOW2. The repairs include: steel parts, expansion joints, water level indicators, sway rod adjustments, manhole covers/gaskets, ladders, vents, hatches, rails, doors, and overflow. In addition, graffiti removal is covered under this SOW2.
  - D. The Company will clean and repaint the interior and/or exterior of the tank at such time as complete repainting is needed. The interior coating cycle will not exceed 16 years. The need for interior painting is to be determined by the thickness of the existing liner and its protective condition. When interior repainting is needed, procedures as outlined in A.W.W.A.-D102 specifications for cleaning and coating of potable water tanks will be followed. Only material approved for use in potable water tanks will be used on any interior surface area. The need for exterior painting is to be determined by the appearance and protective condition

of the existing paint. The exterior coating cycle will not exceed 12 years. At the time the exterior requires repainting, the Company agrees to paint the tank with the same color paint and to select a coating system which best suits the site conditions, environment, and general location of the tank. When painting is needed, all products and procedures will be equal to, or exceed the requirements of the **State of Wisconsin**, the American Water Works Association, and the Society for Protective Coatings as to surface preparation and coating materials.

E. A lock will be installed on the roof hatch of the tank.

F. The Company will provide emergency services, when needed, to perform all repairs covered under this SOW2. Reasonable travel time must be allowed for the repair unit to reach the tank site.

G. The Company will furnish pressure relief valves, if requested by the Owner, so that the Owner can install the valves in its water system while the tank is being serviced.

H. The Company will furnish current certificates of insurance coverage to the Owner with Owner as additional insured.

I. **Chemical Clean Service.**

1. During the washout/inspections, the Company will apply an NSF 60 approved chemical cleaning agent to the interior walls and floor surfaces of the Tank to treat mineral build-up and bio-film that form on the interior tank surfaces.

J. The exterior surfaces will be pressure washed once between standard coating cycles.

K. In the event that the Owner will not release the tank for service or is the cause of unreasonable delay in the performance of any service herein, the Company reserves the right to renegotiate the annual fees, and the Owner agrees to renegotiate the annual fees in good faith. In addition, the Owner hereby agrees that the Company can replace a washout inspection with a visual inspection, ROV inspection, or UAV inspection without requiring modification of this Contract.

4. **Contract Price/Annual Fees.** The tank shall receive a **chemical clean washout inspection, exterior pressure wash and repairs** prior to the end of Contract **Year 1**. The tank shall receive an **exterior renovation and dry-interior spot coatings** prior to the end of Contract **Year 3**. The tank shall receive a **wet-interior renovation** prior to the end of Contract **Year 7**. The first **(1)** annual fee shall be **\$5,500.00**. The second annual fee shall be **\$10,000.00**. The annual fees for contract years 3 through 7 shall be **\$38,157.00**. The annual fee for Contract Year 8 shall be **\$19,371.00**. Each anniversary thereafter, the annual fee shall be adjusted to reflect the current cost of service per the Milwaukee/Racine Consumer Price Index for annual inflation. All applicable taxes are the responsibility of the Owner and are in addition to the stated costs and fees in this SOW2.

5. **Payment Terms.** The annual fee for Contract **Year 1**, plus all applicable taxes, shall be due and payable **upon completion of the chemical clean washout and exterior pressure wash. Each subsequent annual fee, plus all applicable taxes, shall be due and payable on the first day of each Contract Year, thereafter.** Furthermore, if the Owner elects to terminate this SOW2 prior to remitting the first **seven (7)** annual fees, then unpaid balance of the first **seven (7)** annual fees shall be due and payable within thirty (30) days of the Company's receipt of the Owner's Notice to Terminate.

6. **Structure of Tank.** The Company is accepting this tank under program based upon its existing structure and components. ***Any modifications to the tank, including antenna installations, shall be approved by Utility Service Co., Inc., prior to installation and may warrant an increase in the annual fee.***

7. **Environmental, Health, Safety, or Labor Requirements.** The Owner hereby agrees that future mandated environmental, health, safety, or labor requirements as well as changes in site conditions at the tank site which cause an increase in the cost of tank maintenance will be just cause for modification of this SOW2. Said modification of this SOW2 will reasonably reflect the increased cost of the service with a newly negotiated annual fee.

The parties agree that the Company's annual fees are based on the Owner's representation that the work to be performed under this SOW2 is not subject to prevailing wage requirements. The Owner agrees to notify the Company immediately, if the Company's work is (or will become) subject to prevailing wage requirements, so that the Company may submit revised amounts for annual fees.

8. **Excluded Items.** This SOW2 does NOT include the cost for and/or liability on the part of the Company for: (1) containment of the tank at any time during the term of the SOW2;(2) disposal of any hazardous waste materials; (3) resolution of operational problems or structural damage due to cold weather; (4) repair of structural damage due to antenna installations or other attachments for which the tank was not originally designed; (5) resolution of operational problems or repair of structural damage or site damage caused by physical conditions below the surface of the ground; (6) negligent acts of Owner's employees, agents or contractors; (7) damages, whether foreseen or unforeseen, caused by the Owner's use of pressure relief valves; (8) repairs to the foundation of the tank; (9) any latent defects of the tank or its components (i.e., corrosion from the underside of the floor plates or corrosion in areas not accessible to maintain); or (10) other conditions which are beyond the Owner's and Company's control, including, but not limited to: acts of God and acts of terrorism. Acts of terrorism include, but are not limited to, any damage to the tank or tank site which results from unauthorized entry of any kind to the tank site or tank.

9. **Visual Inspection Disclaimer.** This SOW2 is based upon a visual inspection of the Tank. The Owner and the Company hereby acknowledge and agree that a visual inspection is intended to assess the condition of the Tank for all patent defects. If latent defects are identified once the tank has been drained for repairs, the Owner agrees and acknowledges that the Company shall not be responsible to repair the latent defects unless the Owner and the Company renegotiate the annual fees. The definition of a "latent defect" shall be any defect of the Tank which is not easily discovered (e.g., corrosion of the floor plates, corrosion in areas not accessible to maintain, damage to the roof of the tank which is not clearly visible during the visual inspection, etc.).

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SIGNATURE PAGE TO FOLLOW.

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The SOW2 is executed and effective as of the date last signed by the parties below.

OWNER

Village of Hartland

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Village President

Date: \_\_\_\_\_

COMPANY

Utility Service Co., Inc.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Unless otherwise agreed upon in writing, all work shall be performed during the hours of 7AM – 7PM, Monday through Friday and no earlier than September 1 of each year.

### **Year 1 (2018)**

1. Perform chemical clean washout inspection
2. Perform exterior pressure wash

### **Repairs**

1. Install Access Ladder and Interior Ladder Cable Safety Climb Devices
2. Install Overflow Flapper Valve

### **Year 3 (2020)**

#### **Exterior Renovation**

1. All exterior surfaces must be pressure washed with a minimum of 4,000 P.S.I. washer to remove any surface contamination.
2. All rusted areas must be Hand/Power tool cleaned per SSPC-SP2, SP3 cleaning methods.
3. All rusted or bare areas must be spot primed with a rust inhibitive metal primer.
4. One (1) full intermediate coat of a Tnemec compatible Series coating or equivalent shall be applied to complete exterior surfaces (100%).
5. One (1) full finish coat of a Tnemec compatible Series coating or equivalent shall be applied to complete exterior surfaces (100%).
6. Re-trace logos:



#### **Interior Dry**

1. Spot blast, clean and coat dry platforms and bowl where corrosion is present with Tnemec series N140 epoxy.

## **Year 7 (2024)**

### **Interior Wet**

1. The complete interior (100%) shall be abrasive blast cleaned to SSPC-SP No. 10 "Near White" finish.
2. After abrasive cleaning, all surfaces shall be cleaned of any dust residue or foreign debris.
3. A high build epoxy liner manufactured by the Tnemec Company shall be applied as follows:
  - a. Primer Coat: One [1] complete finish coat of Tnemec Series N140 Epoxy or equivalent shall be applied to achieve a dry film thickness of 3 to 5 mils.
  - b. Finish Coat: One [1] complete finish coat of Tnemec Series N140 Epoxy or equivalent shall be applied to achieve a dry film thickness of 4 to 6 mils.
  - c. Contrasting Color: Each coat of epoxy paint shall be of contrasting color.
  - d. Stripe Coat: One additional coat of epoxy shall be applied by brush and roller to all weld seams.
4. After the liner has properly cured, the interior surfaces shall be disinfected per A.W.W.A. Spray Method No. 2 (200 PPM).
5. The spent abrasive media shall be tested per TCLP-(8) Heavy Metals as mandated by the State of Wisconsin.
6. Once the tests results confirm the non-hazardous status of the wastes, the spent abrasive shall be disposed of properly.
7. The Tank shall be sealed and made ready for service.

### **Site Restoration**

Upon completion of all work, Company shall return the Owner's site its original condition. This may include removal of all equipment, removal of waste and trash, restoration of ruts in the yard, and reseeding of the grounds as needed.

### **Future Work – As identified on attached Exhibit A.**

SCOPE OF WORK NO. 3  
TO THE MASTER SERVICES AGREEMENT BETWEEN  
UTILITY SERVICE CO., INC.  
AND  
VILLAGE OF HARTLAND

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**WATER TANK MAINTENANCE – 250,000 Gallon Pedisphere-Hill Street Tower**

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1. **Effective Date.** The Effective Date for this Scope of Work No. 3 (“SOW3”) shall be \_\_\_\_\_, 20\_\_\_\_ .
2. **Term.** The Owner agrees to engage the Company to provide the professional service needed to maintain its 250,000-gallon water storage tank located at 671 Hill Street, Hartland, WI 53029 (hereinafter “tank”). This SOW3 shall commence on the Effective Date and shall continue in full force and effect for one year (“Contract Year 1”). This SOW3 will automatically renew for successive one-year terms (“Contract Years”) unless terminated as set forth in Section 9 of the Master Services Agreement.
3. **Company’s Responsibilities.** This SOW3 outlines the Company’s responsibility for the care and maintenance of the above described water storage tank. Care and maintenance include the following:
  - A. The Company will annually inspect and service the tank. The tank and tower will be thoroughly inspected to ensure that the structure is in a sound, watertight condition.
  - B. Every 3 years, beginning with the first washout/inspection, the tank will be completely drained and cleaned to remove all mud, silt, and other accumulations that might be harmful to the tank or its contents. After cleaning is completed, the interior will be thoroughly inspected and disinfected prior to returning the tank to service; however, the Owner is responsible for draining and filling the tank and conducting any required testing of the water. A written report will be mailed to the Owner after each inspection.
  - C. The Company shall furnish engineering and inspection services needed to maintain and repair the tank and tower during the term of this SOW3. The repairs include: steel parts, expansion joints, water level indicators, sway rod adjustments, manhole covers/gaskets, ladders, vents, hatches, rails, doors, and overflow. In addition, graffiti removal is covered under this SOW3.
  - D. The Company will clean and repaint the interior and/or exterior of the tank at such time as complete repainting is needed. The interior coating cycle will not exceed 16 years. The need for interior painting is to be determined by the thickness of the existing liner and its protective condition. When interior repainting is needed, procedures as outlined in A.W.W.A.-D102 specifications for cleaning and coating of potable water tanks will be followed. Only material approved for use in potable water tanks will be used on any interior surface area. The need for exterior painting is to be determined by the appearance and protective condition

of the existing paint. The exterior coating cycle will not exceed 12 years. At the time the exterior requires repainting, the Company agrees to paint the tank with the same color paint and to select a coating system which best suits the site conditions, environment, and general location of the tank. When painting is needed, all products and procedures will be equal to, or exceed the requirements of the **State of Wisconsin**, the American Water Works Association, and the Society for Protective Coatings as to surface preparation and coating materials.

E. A lock will be installed on the roof hatch of the tank.

F. The Company will provide emergency services, when needed, to perform all repairs covered under this SOW3. Reasonable travel time must be allowed for the repair unit to reach the tank site.

G. The Company will furnish pressure relief valves, if requested by the Owner, so that the Owner can install the valves in its water system while the tank is being serviced.

H. The Company will furnish current certificates of insurance coverage to the Owner with Owner as additional insured.

I. **Chemical Clean Service.**

1. During the washout/inspections, the Company will apply an NSF 60 approved chemical cleaning agent to the interior walls and floor surfaces of the Tank to treat mineral build-up and bio-film that form on the interior tank surfaces.

J. The exterior surfaces will be pressure washed once between standard coating cycles.

K. In the event that the Owner will not release the tank for service or is the cause of unreasonable delay in the performance of any service herein, the Company reserves the right to renegotiate the annual fees, and the Owner agrees to renegotiate the annual fees in good faith. In addition, the Owner hereby agrees that the Company can replace a washout inspection with a visual inspection, ROV inspection, or UAV inspection without requiring modification of this Contract.

4. **Contract Price/Annual Fees.** The tank shall receive an **exterior renovation, wet-interior renovation, dry-interior touch up and repairs** prior to the end of Contract Year

2. The first **(1)** annual fee shall be **\$3,500.00**. The annual fees for contract years 2 through 6 shall be **\$81,907.00** per contract year. The annual fee for Contract Year 7 shall be **\$18,502.00**. Each anniversary thereafter, the annual fee shall be adjusted to reflect the current cost of service per the Milwaukee/Racine Consumer Price Index for annual inflation. All applicable taxes are the responsibility of the Owner and are in addition to the stated costs and fees in this SOW3.

5. **Payment Terms.** The annual fee for Contract Year 1, plus all applicable taxes, shall be due and payable **upon execution of the contract. Each subsequent annual fee, plus all applicable taxes, shall be due and payable on the first day of each Contract Year, thereafter.** Furthermore, if the Owner elects to terminate this SOW3 prior to remitting the first **six (6)** annual fees, then unpaid balance of the first **six (6)** annual fees shall be due and payable within thirty (30) days of the Company's receipt of the Owner's Notice to Terminate.

6. **Structure of Tank.** The Company is accepting this tank under program based upon its existing structure and components. ***Any modifications to the tank, including antenna installations, shall be approved by Utility Service Co., Inc., prior to installation and may warrant an increase in the annual fee.***

7. **Environmental, Health, Safety, or Labor Requirements.** The Owner hereby agrees that future mandated environmental, health, safety, or labor requirements as well as changes in site conditions at the tank site which cause an increase in the cost of tank maintenance will be just cause for modification of this SOW3. Said modification of this SOW3 will reasonably reflect the increased cost of the service with a newly negotiated annual fee.

The parties agree that the Company's annual fees are based on the Owner's representation that the work to be performed under this SOW3 is not subject to prevailing wage requirements. The Owner agrees to notify the Company immediately, if the Company's work is (or will become) subject to prevailing wage requirements, so that the Company may submit revised amounts for annual fees.

8. **Excluded Items.** This SOW3 does NOT include the cost for and/or liability on the part of the Company for: (1) containment of the tank at any time during the term of the SOW3; except for the initial exterior renovation; (2) disposal of any hazardous waste materials; (3) resolution of operational problems or structural damage due to cold weather; (4) repair of structural damage due to antenna installations or other attachments for which the tank was not originally designed; (5) resolution of operational problems or repair of structural damage or site damage caused by physical conditions below the surface of the ground; (6) negligent acts of Owner's employees, agents or contractors; (7) damages, whether foreseen or unforeseen, caused by the Owner's use of pressure relief valves; (8) repairs to the foundation of the tank; (9) any latent defects of the tank or its components (i.e., corrosion from the underside of the floor plates or corrosion in areas not accessible to maintain); or (10) other conditions which are beyond the Owner's and Company's control, including, but not limited to: acts of God and acts of terrorism. Acts of terrorism include, but are not limited to, any damage to the tank or tank site which results from unauthorized entry of any kind to the tank site or tank.

9. **Visual Inspection Disclaimer.** This SOW3 is based upon a visual inspection of the Tank. The Owner and the Company hereby acknowledge and agree that a visual inspection is intended to assess the condition of the Tank for all patent defects. If latent defects are identified once the tank has been drained for repairs, the Owner agrees and acknowledges that the Company shall not be responsible to repair the latent defects unless the Owner and the Company renegotiate the annual fees. The definition of a "latent defect" shall be any defect of the Tank which is not easily discovered (e.g., corrosion of the floor plates, corrosion in areas not accessible to maintain, damage to the roof of the tank which is not clearly visible during the visual inspection, etc.).

---

SIGNATURE PAGE TO FOLLOW.

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The SOW3 is executed and effective as of the date last signed by the parties below.

OWNER

Village of Hartland

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: Village President

Date: \_\_\_\_\_

COMPANY

Utility Service Co., Inc.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Initial Upfront Renovation Specification

Unless otherwise agreed upon in writing, all work shall be performed during the hours of 7AM – 7PM, Monday through Friday and no earlier than September 1 of each year.

### Year 2 (2019)

#### Exterior Blast

1. All exterior surfaces shall be abrasive blast cleaned to a SSPC-SP No. 6 “Commercial” finish, removing all existing paint, rust, dirt, mill scale, and foreign matter by the recommended methods outlined in the Society for Protective Coatings Specification, SSPC-SP No.6.
2. After abrasive cleaning, all surfaces shall be cleaned of any dust residue or foreign debris.
3. A containment system shall be utilized to meet the emission control requirements of a Class 2A System, as specified in SSPC-Guide 6 (CON), Guide for Containing Debris Generated During Paint Removal Operations, dated December 1, 1997.
4. One (1) full primer coat of Tnemec Series 90-97 or equivalent zinc coating shall be applied to 100% of exterior surfaces.
5. One (1) full intermediate coat of Tnemec Series 66 epoxy or equivalent coating shall be applied to 100% of exterior surfaces.
6. One (1) full finish coat of Tnemec Series 72 urethane or equivalent coating shall be applied to 100% of exterior surfaces.
7. Apply new script logos:



## **Year 2 (2019)**

### **Interior Wet**

1. The complete interior (100%) shall be abrasive blast cleaned to SSPC-SP No. 10 "Near White" finish.
2. After abrasive cleaning, all surfaces shall be cleaned of any dust residue or foreign debris.
3. A high build epoxy liner manufactured by the Tnemec Company shall be applied as follows:
  - a. Primer Coat: One [1] complete finish coat of Tnemec Series N140 Epoxy or equivalent shall be applied to achieve a dry film thickness of 3 to 5 mils.
  - b. Finish Coat: One [1] complete finish coat of Tnemec Series N140 Epoxy or equivalent shall be applied to achieve a dry film thickness of 4 to 6 mils.
  - c. Contrasting Color: Each coat of epoxy paint shall be of contrasting color.
  - d. Stripe Coat: One additional coat of epoxy shall be applied by brush and roller to all weld seams.
4. After the liner has properly cured, the interior surfaces shall be disinfected per A.W.W.A. Spray Method No. 2 (200 PPM).
5. The spent abrasive media shall be tested per TCLP-(8) Heavy Metals as mandated by the State of Wisconsin.
6. Once the tests results confirm the non-hazardous status of the wastes, the spent abrasive shall be disposed of properly.
7. The Tank shall be sealed and made ready for service.

### **Interior Dry**

1. Pressure Wash and touch up coatings on the dry interior surfaces with Tnemec Series N140 Epoxy.

### **Site Restoration**

Upon completion of all work, Company shall return the Owner's site its original condition. This may include removal of all equipment, removal of waste and trash, restoration of ruts in the yard, and reseeding of the grounds as needed.

### **Future Work – As identified on attached Exhibit A.**