

POLICE AND FIRE COMMISSION AGENDA
TUESDAY, JULY 10, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call

Pledge of Allegiance – President Lopnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of June 12, June 16 and June 23, 2018.
2. Police Department Update and Monthly Report
3. Fire Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to discuss personnel issues and to adjourn thereafter without reconvening into open session pursuant to §19.95(2). [ROLL CALL VOTE]

Darlene Igl
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, June 12, 2018
7:00 P.M.
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

- 7:02 PM Meeting called to order by Commission President Loppnow
 - Commission Secretary Redlin read the roll for attendance
 - Present : Commissioners Loppnow, Redlin, Rebholz , Wojciechowski, Excused : Commissioner Riesinger
Also in attendance: Interim Chief of Police Rosario J. Collura, Fire Chief Dave Dean
 - Pledge of Allegiance led by Commissioner Loppnow.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meeting held on May 08, 2018.
 - a. Motion by Commissioners Wojciechowski / Rebholz to approve the Hartland Police & Fire Commission minutes for the meeting of May 08, 2018. The motion carried on the unanimous vote of the Commissioners present.
 2. Police Department Update and Monthly Report – Interim Police Chief Rosario Collura
 - a. The Chief reported that newly hired Officer Dillon P. Gurgul had successfully completed all testing and will officially be sworn in to the Village of Hartland Police Department at the Village Board meeting at 7PM on June 25th, 2018. The plan is to have his fourteen weeks of Field Training overseen by Officer Adam Mueller. It is expected that the training will include an exposure to various “shifts”.

The Commissioners present voted, unanimously, on the Motion of Commissioners Redlin / Wojciechowski, to approve the hiring of Officer Dillon P. Gurgul, effective June 25th, 2018
 - b. Interim Chief Rossario Collura then related that, as required every two years, the HPD had recently completed re-certification training on the use of the Intoximeter Machine by the HPD. The use of the machine precludes the primary reliance on the use of blood-tests, which had been employed previously. The use of the Intoximeter Machine saves considerable Patrol Officer time.
 - c. Chief Collura indicated that the HPD is planning, as budgeted, the update of its computer systems over the next several months. Additionally, the HPD plans to include a requisition for newer vehicles during the next budget cycle.
 - d. According to Interim Chief Collura, the HPD has enrolled Officer Nicholas Greenwood in training for enrollment in the S.C.I.T. [Suburban Critical Incident Team], in consideration of the plans for Officer Dean Haag to resign from the team this coming July.

- e. Officer Conrad Soboniak has recently successfully completed TASER Instruction School, which completion qualifies him as a TASER use instructor.
- f. Chief Collura reported that, as expected, Captain Stacy Kelsey returned to duty on June 5th after her maternity leave.
- g. The Commission discussed the schedule and plans for the upcoming Special Meeting of the HPFC to be held on June 16th, 2018 for the purpose of the HPFC interviewing candidates for the open position of Hartland's Chief of Police. Commissioners plan to arrive by 07:30AM with hourly interviews scheduled to begin at 08:00AM. There are currently six such interviews scheduled with an hour scheduled for "lunch break" from 11:00 AM to Noon. It is expected that the HPD "Command Team" will be present during the HPFC Chief Candidate interviews, to observe the candidate's responses.
- h. The process for recruitment of a new Chief is planned to continue, with interviews of candidates by the HPD Command Team scheduled for 5:00 PM on June 21st, 2018. It is expected that the HPFC Commissioners will convene for a concurrent Special Meeting at that time in order for the Commissioners to be present during the HPFC Chief Candidate "Command Staff" interviews, to observe the candidate's responses to *those* questions, as well.
- i. Once the two sets of interviews, as detailed above, are completed, the HPFC will proceed, as detailed in the meeting of May 8th, 2018 to select an individual as their selection for Chief, subject to requisite testing and background checking, as planned.

4. Fire Department Update and Monthly Report – Fire Chief David Dean

- a. The Chief reported that May was a "busy month" with 19 Fire and 62 EMS Calls for Service.
- b. Chief Dean also reported that, once the HPFC has completed its interviews of HPD Chief candidates, the HFD will be scheduling several interviews for new HFD employees during the coming HPFC regular meetings.
- c. Chief Dean detailed a report of a recent fire to which the HFD responded on Easy Street. The fire was especially curious because it apparently emanated from an electrical short involving underground cabling. Multiple fires "erupted" as apparent "short circuits" precipitated overheating in "ground circuit" faults. At least one electrical transformer fire and several other ground-fault fires resulted in multiple residents being affected and without electric power ... possibly for extended periods of time. One woman was rescued from her smoke-filled residence and the rescue personnel needed to break down a doorway to gain entrance, awake the individual and allow her safe exit.
- d. Chief Dean noted that the HFD recently participated in a National "Extrication Learning Symposium" on June 2nd, 2018 and, as well, in MedEvac Training at Crites Field, in Waukesha, on June 10th, 2018.
- e. Chief Dean indicated that the HFD will, again, be conducting a "Blood Drive" on June 20th, 2018 from 10:00AM to 2:00PM. The Chief also reviewed a list of upcoming local events, including the Hartland Hometown Celebration, and others, in which the HFD will be participating.

5. Consideration of a Motion to Adjourn

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Wojciechowski / Rebholz, the Commission voted unanimously to adjourn.

Meeting adjourned at 10:19 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President

VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, June 16, 2018
8:00 A.M.

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 08:00 AM Meeting called to order by Commission President Loppnow
- Commission Secretary Redlin read the roll for attendance
- Present : Commissioners Loppnow, Redlin, Rebholz , Wojciechowski, Riesinger
- Also in attendance : Village Administrator David Cox, Interim Police Chief Rosario J. Collura, Captain of Police Stacy V. Kelsey, Lieutenant of Police Brian D. DeBarge, Police Officer Paula A. Hoffa, Police Officer Brian M. Mundy
- Pledge of Allegiance led by Commissioner Loppnow.
- Commission President Loppnow made an Announcement that *this* Special Meeting of the Village of Hartland Police and Fire Commission will be composed *only* of a Closed Session, with no other agenda items and will adjourn directly from closed session without reconvening.

Commission President Loppnow requested a Motion to recess into closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to conduct oral interviews of candidates for Police Chief and to adjourn thereafter without reconvening into open session pursuant to §19.95(2). [ROLL CALL VOTE]

On motion of Commissioners Riesinger / Wojciechowski to *enter* closed session, the roll call vote to *enter* closed session was taken as follows:

Commissioners Loppnow "yes", Redlin "yes", Rebholz "yes", Wojciechowski "yes", Riesinger "yes"

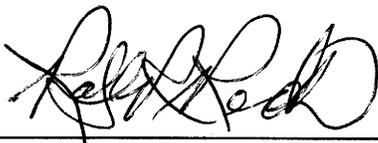
The commission *entered* closed session at 8:03 AM

On motion of Commissioners Rebholz / Wojciechowski the roll call vote to *exit* closed session, and adjourn directly thereafter, was taken as follows:

Commissioners Loppnow "yes", Redlin "yes", Rebholz "yes", Wojciechowski "yes", Riesinger "yes"

The Commission *exited* closed session and adjourned without reconvening at 3:14 PM

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President

Village Of Hartland
Board Of Police & Fire Commissioners
Meeting Minutes
Thursday June 21, 2018
5:00 P.M. (special time)
Board Room, Municipal Building, 210 Cottonwood Ave

- 5:00 P.M. Meeting called to order by Commissioner President Loppnow
- Commissioner Riesinger read roll call for attendance:
 - Present: Commissioners Loppnow 'yes', Wojciechowski 'yes', Rebholz 'yes', Riesinger 'yes',
 - Absent: Commissioner Redlin 'excused'
 - Also, in attendance: Village Administrator – David Cox, Interim Police Chief – Rosario Collura, Captain – Stacy Kelsey, Lieutenant -Brian DeBarge, Detective – Paula Hoffa, Officer – Scott Maciejewski, Officer – Brian Mundy, staff – Julie Becker.
- Pledge of Allegiance led by Commission President Loppnow
- Consideration of a motion to adjourn into closed session,
 - Commission President Loppnow requested a motion to adjourn into closed session under Wis. Stats. State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to conduct oral interviews of candidates for Police Chief and to adjourn thereafter without reconvening into open session pursuant to §19.95(2)
 - On motion of Commissioners Rebholz/Wojciechowski to enter closed session, the roll call vote to enter closed session was taken:
 - Commissioners Loppnow 'yes', Rebholz 'yes', Wojciechowski 'yes', Riesinger 'yes', Redlin 'excused'.
- The Commission entered closed session at 5:01 P.M.
- On motion of Commissioners Rebholz/Wojciechowski the closed session ended and adjourned.
 - Roll call to exit closed session and adjournment was taken:
 - Commissioners Loppnow 'yes', Wojciechowski 'yes', Rebholz 'yes', Riesinger 'yes', Redlin 'excused'.
- The Commission exited closed session and adjournment at 9:54 P.M.

Respectively submitted,


Mark Riesinger, Commissioner
Acting Commission Secretary

Susan M. Loppnow, Commissioner
Commission President