

**POLICE AND FIRE COMMISSION AGENDA
TUESDAY, AUGUST 14, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – President Lopnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of July 10, 2018 and Special Meeting of August 7, 2018.
2. Police Department Update and Monthly Report
 - a. Consideration of a motion to appoint Torin Misko to the position of Police Chief subject to meeting the conditions of the Conditional Offer of Employment.
3. Fire Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to discuss personnel issues and to interview candidate(s) for Firefighter and to adjourn thereafter without reconvening into open session pursuant to §19.95(2). [ROLL CALL VOTE]

Darlene Igl
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, July 10, 2018
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:00 PM Meeting called to order by Commission President Loppnow
 - Commission Secretary Redlin read the roll for attendance
 - Present : Commissioners Loppnow, Redlin, Rebholz , Wojciechowski, Riesinger
Also in attendance: Interim Chief of Police Rosario J. Collura, Fire Chief Dave Dean
 - Pledge of Allegiance led by Commissioner Loppnow.
1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meetings held on June 12th, June 16th and June 23rd 2018.
 - a. Motion by Commissioners Wojciechowski / Rebholz to approve the Hartland Police & Fire Commission minutes for the meetings of June 12th, June 16th and June 23rd, 2018. The motion carried on the unanimous vote of the Commissioners.
 2. Police Department Update and Monthly Report – Interim Police Chief Rosario Collura
 - a. The Chief reported that Officer Soboniak has recently completed Active Shooter Training as well as Taser Instructor Training.
 - b. According to the Chief, Officers Seeger and Joswick also recently completed quarterly CDU [Civil Disturbance Unit] Training.
 - c. Chief Collura indicated that, during the month of June, several of the HPD staff and officers were away on planned vacations.
 - d. Chief Collura related that Officer Nicholas Greenwood has now been with the department for two years, having been sworn in on June 23, 2016.
 - e. According to Interim Chief Collura, the HPD has received a \$733.50 grant from the DOJ for use in acquiring bullet proof vests.
 - f. Chief Collura reported that the Village of Hartland Hometown Celebration occurred as planned on June 29, 30 and July 1st [Parade]. The parade was shortened due to inclement weather [worst in 20 years, per the Chief] and the resulting early termination of events was taxing to both the HPD and the HFD staff overseeing the event.
 - g. The “background checking” of the candidate for Chief of Police as selected by the Commission is to be conducted by the Dodge County Sherrif’s department and is expected to take about three weeks to one month to complete. It is expected that the HPFC will schedule, notice and convene a Special, Closed Session Meeting to review and discuss the report, once it is received.
 - h. The Chief reported that a fan was recently added to the HPD garage area to mitigate extreme heat which accumulates there in the Summer Months.

4. Fire Department Update and Monthly Report – Fire Chief David Dean

- a. The Chief distributed “fliers” to notice the HFD Annual Pancake Breakfast and Blood Drive on October 13th, 2018 as well as similar bulletins used to recruit neighbors, family, friends, business and others to schedule Hands-Only CPR & Stop the Bleed classes conducted on a complimentary basis by the HFD.
- b. Chief Dean also reported that the HFD experienced a “busy” month during June with 60 EMS calls and 28 Fire calls during the month.
- c. The Village of Hartland has planned the annual Night Out for August 2nd, 2018. The HFD will be active participants, providing opportunities for Village residents to visit with the members of the HFD, see the equipment which the HFD now uses and view the movie “Planes: Fire & Rescue” at the HFD at 8PM..
- d. Chief Dean noted that the Village is also planning the Annual Hartland Village Employee Family Day Milwaukee Brewers Game outing for Friday, September 7th, 2018. He reminded the Commissioners that reservations and RSVP are due by Friday, July 20th, 2018.
- e. Chief Dean indicated that the HFD will, again, be assisting the HPD in oversight, security and safety operations for the Annual Hartland Street Dance scheduled for Saturday, July 21st, 2018.
- f. The HFD is planning to conduct a “Recruitment Drive” at the Waukesha County Fair this year. The Chief detailed that six members of the HFD, each with substantial experience, had resigned during the month of June; each for reasons related to personal and family matters. He noticed the Commissioners that, most likely, they will be called upon to conduct interviews during the August Commission meeting scheduled for 8/14/2018.
- g. Chief Dean reported that he attended the Wisconsin State Fire Chiefs Association and was elected a Trustee for the S.E. Wisconsin Region Chapter thereof.

N.B. Commission President Loppnow acknowledged that the Agenda for this meeting calls for her to request a Motion to go into Closed Session. However, she indicated that, since there were no items to be discussed therein, she would *not* request a motion for the Commission to adjourn into Closed Session at this meeting.

5. Consideration of a Motion to Adjourn

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Wojciechowski / Riesinger, the Commission voted unanimously to adjourn.

Meeting adjourned at 07:35 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President