

**POLICE AND FIRE COMMISSION AGENDA
TUESDAY, SEPTEMBER 11, 2018
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call

Pledge of Allegiance – President Loppnow

1. Consideration of a motion to approve the Police and Fire Commission minutes of August 14, 2018.
2. Police Department Update and Monthly Report
3. Fire Department Update and Monthly Report
4. Adjourn

Darlene Igl
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, August 14th, 2018
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:02 PM Meeting called to order by Commission President Lopnow
 - Commission Secretary Redlin read the roll for attendance
 - Present : Commissioners Lopnow, Redlin, Rebholz , Riesinger
 - Absent : Commissioner Wojciechowski, excused
 - Also in attendance : Acting Chief of Police Rosario J. Collura, Fire Chief David Dean
 - Pledge of Allegiance led by Commissioner Lopnow.
 - Commission President Lopnow made an Announcement that a Closed Session will be held at the conclusion of the regular agenda items, this in order to conduct interview(s) for Fire Department Candidate(s).
1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meetings held on July 10th, 2018 and August 7th, 2018
 - a. Motion by Commissioners Lopnow / Riesinger to approve the Hartland Police & Fire Commission minutes for the meetings of July 10th and August 7th, 2018. The motion carried on the unanimous vote of the Commissioners present.
 2. Police Department Update and Monthly Report – Acting Chief of Police Rosario J. Collura
 - a. Commission President Lopnow called on the Commissioners present to make a motion to appoint Torin Misko to the position of Police Chief for the Village of Hartland, subject to Mr. Misko meeting all the Conditions of the Conditional Offer of Employment. Commissioner Redlin so moved and, on the “second” by Commissioner Riesinger, the Commissioners present all voted, unanimously, to pass the motion.
 - b. Chief Collura distributed and reviewed a Village of Hartland Police Department “incident report” which covered the period 01/01/2018 through 08/12/2018. The Chief commented that the HPD has noted that some 25% of the incidents involved vehicles ... speeding, abandoned or stolen vehicles. He also reported that 8 incidents of OWI have occurred since 07/01/2018.
 - c. The Chief reported that Officer Nicholas Greenwood recently completed training for the Suburban Critical Incident Team and had been “approved” for an assignment to the team. He will remain eligible for such an assignment until 7/19/2019. The HPD currently has two individuals already associated with the SCIT.
 - d. Chief Collura reported that the recently hired, Officer-in-Training, Dillon Gurgul is responding in “excellent fashion” to his Field Training experience, so far.
 - e. Interim Chief Collura reported that the HPD is busy making preparations to expedite transition to a new Chief.
 - f. Chief Collura reported that Officer Luke Joswick recently completed “Evidence School” training.

- g. Chief Collura indicated that it is expected that, on 8/15/2018, the periodic Inspection and Re-Certification of the RADAR and LIDAR equipment in use by the HPD will be conducted.
- h. The Chief went on to explain that, with the current staffing situation, the HPD has “authority” to designate one officer as “Part-Time Patrol Officer and Part-Time Detective”. He noted that Detective is a “high stress job” and that designation is currently held only by Detective Paula Hoffa, who does so on a full-time basis. He also noted that contractual considerations and the pending arrival of a new Chief currently dictate “deferring” any decision in this regard until the new Chief is on board.

N.B. Interim Police Chief Rosario Collura was excused from the meeting to handle an urgent Police matter and exited the meeting at 7:17 PM.

3. Fire Department Update and Monthly Report – Fire Chief David Dean

- a. Chief Dean distributed copies of the July, 2018 Fire Report and Report of Ambulance Runs for the Commissioners to review and discuss. He noted that there were 25 Fire calls and 59 Ambulance [EMS] runs during the month.
- b. The Chief related that the August 2, 2018 “Village of Hartland Night Out” HPD event, showing of a movie indoors was well received.
- c. According to Chief Dean the HFD recruiting booth at the Waukesha County Fair also went well, with 28 applications distributed to interested individuals who stopped by to inquire about the HFD.
- d. “Morale is High” at the HFD according to Chief Dean ... also, the Hartland Community is reacting well to the recently introduced “Hands-only CPR” program, along with the “STOP-THE-BLEED” program, FREE to groups of 5-20.
- e. Chief Dean conducts periodic “Tutorials” as part of the regular HFD meetings and the most recent such presentation he made was titled “Situational Awareness”, with the primary focus, this time, on “gas leaks”.

4. Closed Session

Commission President Loppnow requested a Motion to recess into closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to conduct oral interviews of Fire Department employment Candidates. [ROLL CALL VOTE]

On motion of Commissioners Rebholz / Redlin to *enter* closed session, the roll call vote to *enter* closed session was taken as follows:

Commissioners Loppnow “yes”, Redlin “yes”, Rebholz “yes”, Riesinger “yes”

The commission *entered* closed session at 7:26 PM

On motion of Commissioners Riesinger / Rebholz the roll call vote to *exit* closed session was taken as follows:

Commissioners Loppnow “yes”, Redlin “yes”, Rebholz “yes”, Riesinger “yes”

The Commission *exited* closed session at 8:00 PM.

5. Motion to refer Fire Department Candidates to the Chief for further consideration

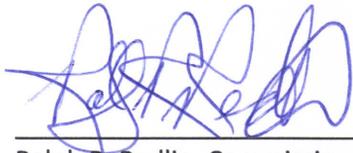
Commissioners Riesinger / Redlin made a Motion to recommend, to Fire Chief Dean, the Fire Department applicant /candidates interviewed during the Closed Session, Mikhala K. Rosko and Michael L. Banda for further consideration as new Village of Hartland Fire Department Employees. The motion carried on the unanimous vote of the Commissioners present.

6. Consideration of a Motion to Adjourn

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Riesinger / Rebholz, the Commission voted unanimously to adjourn.

Meeting adjourned at 8:04 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President