

MINUTES OF THE HARTLAND PUBLIC LIBRARY BOARD OF TRUSTEES

Regular meeting on Sept. 13th, 2018

Submitted by Lynda Crooke, secretary

A. CALL TO ORDER was made at 5:06 by vice president Jay Williams. Present were Board members, Lynda Crooke, Donna Dorau, Michele Plank, Amy Reichert, Jay Williams, library director Laura Gest, and Pewaukee Area Arts Council representatives, Lise Miley and Heidi Hallet. Janet Schmitt was absent.

B. PUBLIC COMMENT:

1. Lise Miley and Heidi Hallet explained that PAAC received a grant to place art pieces by local artists in municipal buildings at the value of \$500.

2. The Board "purchased" for our collection "Along the Bark" by Marilyn Horst (\$375) and "Nagawicka Heron" by Barb Sorenson Ramblat (\$100).

C. MINUTES of the August 9 meeting were reviewed. Reichert moved that we accept them, Plank seconded the motion and it carried.

D. FINANCIAL AFFAIRS:

1. Motion to approve the August bills was made by Reichert and seconded by Williams. The motion carried.

2. The status of the budget was reviewed, it is falling into place.

E. DIRECTOR'S REPORT:

1. Statistics for August show that circulation was up 373 for the month and up 290 for the year.

2. Laura shared the Monthly News.

a. Judie Dimond has retired from the Hartland Library Board, recommendations for her replacement are being collected.

b. Windows, carpets, and the staff bathroom have been cleaned and improved.

c. The Massnick picnic table has been delivered and assembled, waiting to be bolted down.

d. At the first staff meeting it was decided to pause on the slogan work.

e. The contact information on our website has been changed and Janet has a new Board email address.

f. Staff members are to bring their concerns or issues to the Library Director or Board.

g. Laura and Emily are attending the WLA conference in late October.

h. Laura and Heidi are working on an outreach program they hope to have up and running in January, 2019.

i. A "Pizza Cook Off" is being planned for October 12 at the Library.

F. OLD BUSINESS: There was none.

G. NEW BUSINESS:

1. Laura went over the budget and staff salaries. Lynda made a motion that the Board accept the 2019 Budget, Reichert seconded it and the motion passed.
2. Laura is looking into computer generated book hold calls.
3. Sara is beginning a volunteer coordinating position.

H. ADJOURNMENT: Motion to adjourn was made at 6:42 by Crooke and seconded by Reichert. The motion carried. The next meeting is scheduled for Thurs., October 11, 2018 at **5:00** PM.