

# MINUTES OF THE HARTLAND PUBLIC LIBRARY BOARD OF TRUSTEES

Regular meeting on October 11, 2018  
Submitted by Lynda Crooke, secretary

- A. CALL TO ORDER was made at 5:05 by president Janet Schmitt. Present were Board members, Lee Bromberger (new Board member), Lynda Crooke, Donna Dorau, Michele Plank, Jay Williams, library director Laura Gest, and observer Heidi Bauer. Amy Reichert was absent. The Board welcomed Lee Bromberger.
- B. PUBLIC COMMENT: There was none.
- C. MINUTES of the Sept. meeting were reviewed. Williams moved that they be accepted, Plank seconded the motion and it carried.
- D. FINANCIAL AFFAIRS:
1. Sept. bills were discussed, motion to approve the them was made by Crooke and seconded by Williams. The motion carried.
  2. The status of the budget was reviewed, it is "right on".
- E. DIRECTOR'S REPORT:
1. Statistics for Sept. show that circulation was up 533 for the month and up 234 for the year.
  2. Laura shared the Monthly News.
    - a. Laura, Melanie (Bridges), and Scott (Ontech) met to evaluate our internet security.
      1. It was determined that we are in "good shape", our personal information is secure.
      2. A few "tweaks" were made.
    - b. Laura and Maria attended Tech Days in Franklin.
      1. It was determined that our Library is behind other libraries in providing tech/STEM/makerspace items.
      2. Nine STEM kits and a small market with fruit and vegetables were purchased.
      3. Cathy will head our Library's new STEM Maker Space Program.
      4. Laura is planning to visit other libraries/schools/etc. to view their STEM facilities.

c. Laura, Emily, and Cathy are planning to attend the WLA conference in late October.

F. OLD BUSINESS: The Hartland Public Library 2018-19 budget was passed by the Village Board.

G. NEW BUSINESS:

1. Laura announced that a patron would like to donate a 5 foot doll house to the Library.

a. After discussion Plank made a motion that we accept the dollhouse for 6 months, Williams seconded the motion and it carried.

2. Sara's volunteer program was presented and discussed.

a. Lynda made a motion that we approve the program, Donna seconded the motion, and it carried.

3. It was decided that "Stories With Santa" be held on Sat., Dec. 15.

H. ADJOURNMENT: Motion to adjourn was made at 5:45 by Bromberger and seconded by Dorau. The motion carried. The next meeting is scheduled for Thurs., November 9, 2018 at **5:00** PM.