

PARK AND RECREATION BOARD AGENDA
MONDAY APRIL 1, 2019
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Park and Recreation Board minutes of the February 4, 2019 meeting.

Public Works Items

2. Discussion and possible consideration to set the hours and dates of operation for the Nixon Park Splash Pad for 2019.
3. Discussion and possible consideration for Community event on June 7, 2019 to kick off summer including food trucks, yard games, and tent for library card and Summer Program sign up, Laura Gest Library Director.
4. Discussion on volunteers needed to help with clean-up in Parks on April 20, 2019, Chuck Schneeberger.

Recreation Director Items

5. Discussion and possible consideration of a proposal for Hartland's Neighborhood Night Out activities in Nixon Park on August 8, 2019, Elise Miller.
6. Presentation by Recreation director Kelli Yogerst of Hometown Celebration Activities in Nixon Park on June 28th-June 30th, 2019.

Other items for consideration

7. Announcements: It is not contemplated that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.
8. Adjourn

Deidre Bushéy
Deputy Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at (262)367-2714. The Municipal Building is handicap accessible.

PARK AND RECREATION BOARD MINUTES
MONDAY, FEBRUARY 4, 2019
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Tim Hallquist, Peggy Kallenberger, Dick Landwehr, Curt Gundrum, Duane Lawson and Tina Bromberger
Excused: Vicki Mitchell
Others: Mike Gerszewski

7:00 PM Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve the Park and Recreation Board minutes of the January 7, 2019.

Motion (Landwehr/Gundrum) to approve the January 7, 2019 Park and Recreation Board minutes. Carried (5-0).

Public Works Items

2. Discussion and possible consideration of donation of an 80' flag pole and large American flag at Hartbrook Park.

Bob Marlow from the Hartland-Lake Country Rotary Club was present. He said he is a lifelong member of Hartland and currently the president of the Lake Country Rotary Club. He went to explain that the idea for a flag pole came about because someone posted a picture of Hartland on Facebook and another person commented wouldn't it be nice to have another flag in Hartland like years ago. Mr. Marlow loves flags and feels this is a wonderful opportunity to have this as a recognition point in Hartland. He said he feels the best spot for the flag is the deep outfield in Hartbrook Park. He went on to say the flag itself is \$16,000 and they are thinking of maybe also having a sitting area and a plaque recognizing the Rotary Club. They will be asking the schools and community to get involved in coming up with a design. He said the Rotary would donate everything and take charge of buying the new flag, they just need approval to get started on it. Another idea for a location is to remove some pine trees in Hartbrook Park and put the flag there. The size of the flag is 25 x15 '. One possible snag he said he has run into is that with President Trump's surcharge on metal there could be a 20% increase on the pole cost, so he would like to get the wheel in motion. Mr.

Marlow stated it would be presented and funded through the lake country foundation so it might be a tax free status. He also said the cost would be covered through fundraising. Bromberger had a question about the last project which was the veteran's memorial and how it stalled. She is concerned about not finishing the project and moving on. Mr. Marlow said the project won't happen unless there is money. He said the price tag for the Veteran's memorial ended up being higher and Gerszewski couldn't get ahold of those running that project.

Gerszewski said the Village doesn't have equipment that can reach 80 ft. to change the equipment, it would have to be contracted out and the Village would have to pay for it. He also pointed out the man hours of maintaining and raising the flag would go onto the Village. Bromberger asked about the size of the pole and if that size of the flag couldn't go on a shorter pole. Mr. Marlow went over the different sizes of the poles and what size flags would fit on those poles. He also asked if the Fire Department would be able to help with the flag. Gerszewski commented that he couldn't speak whether the Fire Dept. would get involved with it. Gerszewski also said that he was just at a BID meeting and they are wanting to add work to the DPW dept. which is currently down 2 people. He said Building Inspector Hussinger had some thoughts on this and one of his concerns is it would be the biggest flag in the Village and we would be setting a precedent if another business wanted to come in and questioned if it would need to go before Plan Commission. Other concerns Gerszewski brought up were engineer drawings and soil testing to see if it can support that type of pole. Hallquist said they have enough information to approve the concept and get drawings but he suggested not going over 60 ft. He also said they shouldn't rely on the Fire Department to maintain it and Mr. Marlow said he would find that out. Hallquist also said he would like to see drawings. Gerszewski said he would like no maintenance and Hallquist said it should go to Plan Commission.

Mr. Marlow said he will talk to the flag company and find out what needs to be done when a flag needs to be worked on.

There was brief discussion on lighting for the flag pole and the fallout for residents who live by the park.

Motion (Hallquist/Lawson) to approve the concept of a flag pole at Hartbrook Park. Carried (5-0) with one abstention (Bromberger).

3. Discussion and possible consideration for use of the Fine Arts Center by The Augustine Academy June 4, 2019 with the ability to bring in food trucks and possibly sell craft/flower garlands.

Erica Marcott from the Augustine Academy was present and explained that they used the Fine Arts Center last year. She said the request for 2 food trucks is because the food truck last year ran out of food due to all the people in the park that day. She said they would also like to sell flower garlands but they don't make any money off of it. She went on to say nothing is different than last except the additional food truck. Gerszewski said the DPW had no issues last year.

Motion (Bromberger/Kallenberger) to approve the application of the Augustine Academy to use the Fine Arts Center on June 4, 2019 along with bringing in 2 food trucks and selling craft/flower garlands. Carried (6-0).

4. Discussion and possible consideration of field reservations and fees.

Gerszewski said he gathered information on the fees that were returned to user groups and said they were deposits. He said this has been the case for years and they do not return money for fields a user group doesn't use. Hallquist asked if field restorations are done and if the DPW is aware of it. Gerszewski said they returned less this year than last year. There was discussion of user groups blocking out times and then they don't use the fields and other groups aren't able to use the fields. Gerszewski said Robyn Ludtke is willing to work with the DPW to get schedules for when organizations are going to play, but he still would like the schedules sooner. He said Robyn moved the sign up by a month and next year it may be sooner. Gerszewski said he would like to see the user groups come in with their completed schedules so there aren't a lot changes being made later on. He said the whole fee structure is very confusing and they tried to deal with that several years ago. It was suggested to look at the fee schedule again but it will have to be in the fall before next January 1st. Gundrum asked who approves the security deposit and Gerszewski explained it is on their form and they get their deposit back in the fall if there is no damage. Hallquist asked if there is a time we said don't use the fields and they still used the fields. Gerszewski said there will be a user group meeting at some point he just doesn't know when that meeting will be. Gerszewski said he may bring this subject back to the next Park Board meeting.

5. Discussion and recommendation of replacement bridges for recreational trails.

Information was provided in the packet and \$60,000 was budgeted for 2 bridges this year. Gerszewski said they have been asked to change the priority from Nixon Park to the bridge by the Alley by Palmers. Recommendation has been to go with a steel bridge from Wheeler, the cost would be \$36, 283. Gerszewski went over the prices for bridges by Palmers and in Nixon. Bark River is on the list for next year. The question of how old the bridges are was asked and Gerszewski said they have been there as long as he has been with Hartland which is 31+ years. He said the bridge in Nixon Park shows up in the 1970's aerials from the County. He went on to explain when replacing the bridge, it is moved and put on via a crane. He said it comes preassembled. Palmer's alley would be \$88,000, but that is a shared cost with 2 businesses. Bromberger commented that riding bikes over the bridges is rough, especially Hartbrook. Other options for bridges are custom manufacturing that is less expensive, but that is not recommended because it's wood and would have to be sealed every 2 years.

Motion (Bromberger/Gundrum) to recommend approval of the adjustment to the bridge prioritization to have Palmers first and then Nixon this year, as proposed by the DPW for steel trusses from Wheeler. Carried (6-0).

Other items for consideration

- 6. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.**

Hallquist asked if the baby changing stations and extra benches have been ordered yet, they need them before the Splash Pad opens. Signs should be made up that they are at the triangle bathrooms.

Bromberger said the COMP CORE meeting is in February and she would like feedback on they finalize. What new things are being done? It's slow but there are different funds we can use and the COMP will be different vs the current one. There isn't guidance on where we want to be 10-15 years. Look at the demographics and what do people need.

7. Adjourn

Motion (Kallenberger/Lawson) to adjourn. Carried (6-0). Meeting adjourned at 8:00 PM.

Respectfully submitted
By Recording Secretary,
Deidre Bushey
Deputy Clerk

Food Truck Fundraiser/Kick off to Summer Reading Program

June 7th 5-8 pm Nixon Park

What better way to celebrate the last day of school, than a party! We here at the library, are looking for a way to promote the library and our Summer Reading Program. We are proposing a Food Truck fundraiser as a kick off to the Summer Reading Program. We would invite food trucks from Waukesha County and surrounding areas, to come to this free event. We would be asking the food trucks to donate a portion of their sales to the library, as opposed to charging them for the spot. The goal would be to have 6-10 food trucks.

The library would have a small tent set up to offer: new card registration, Summer Reading Program signup, and a few items to advertise our collection. We would also have a few yard games set up around the area. The Library board also suggested we keep the library open late.

Food trucks could park along the pedestrian walkway north of the Fine Arts Center. Another option would be to close a portion of East Park Ave between the library parking lot and Goodwin Ave. This would keep the parking lot available for guests, and stop traffic for those walking between the park and the library.

With the splash pad being open, and the beer garden already open, I feel the addition of the food trucks and some live music would really make this a great evening, while giving us the opportunity to promote the library to the community.



Library
Tent

Food
Trucks
on Park ave

• yard games

Library

Library Tent

Food Trucks on pedestrian Walkway

• Yard games

Playground



Arts Center

Tennis Court

Splash Pad

Parking

Bark River



HARTLAND's NEIGHBORHOOD NIGHT OUT (HNNO)

Thursday, August 8th, 2019

We are looking to get approval to host a business open house in the Business Improvement District. We are in the beginning stages of planning this event. A rough outline of the night's activities are below:

5:30-8:00 pm Business open house(downtown)

Dousman Transport Company is to provide a shuttle to take people to new locations (route & stop TBD)

7-9:00 pm Classic rock band in park

8-9:30 pm Mary Poppins Returns at Hartland Fire Station

Organizers responsibilities

- Notify PD of event
- Notify the Village

Village/Park & Rec responsibilities

- Booking and coordinating the live music
- Organizing and setting up Movie at Fire Station
- Provide Cones for Shuttle Stops.

Contact:

Elise Miller

Owner of Lake Country Bed Barn

epmiller104@gmail.com

262-349-0034

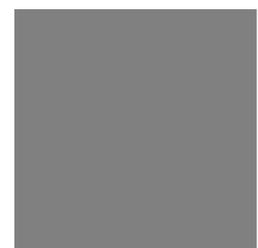


JUNE 28 - JUNE 30
NIXON PARK

Friday, June 28, 4:00 pm – 11:00 pm

Arts & Crafts Vendors	4:00 - 8:45 pm
Lake Country Beer Garden	4:00 – 9:00 pm
Food and Beverages	4:00 – 9:00 pm
Hartland Community Band Concert	6:30 - 8:00 pm

HOMETOWN CELEBRATION
FIREWORKS 9:30 pm



Live music by Granny Shot	9:00 - 11:00 pm
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Food by Hartland Kiwanis Club, Sweet Corn at American Legion-Post 294, Kettle Corn by Parkview General, and Frozen Treats by Kona Ice

Saturday, June 29 8:30 am – 9:00 pm

Family 5K Run/Walk	8:30 am
*Registration required	
Lake Country Beer Garden	Noon – 9:00 pm

Sunday, June 30, 1:30 pm

Lake Country Beer Garden	Noon – 9:00 pm
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HOMETOWN CELEBRATION
PARADE 1:30 pm