

VILLAGE BOARD AGENDA
MONDAY, JUNE 24, 2019
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Pledge of Allegiance – President Pfannerstill

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of June 10, 2019.
2. Consideration of a motion to approve vouchers for payment.
3. Consideration of actions related to Licenses and Permits
 - a. Consideration of applications for Operator's (Bartender) Licenses with a term ending June 30, 2020.
 - b. Consideration of a Temporary Class B Beer/Wine License for Kiwanis of Greater Hartland.
 - c. Consideration of a Temporary Class B Beer/Wine License for Donate Life & University of Wisconsin Transplant Program (Palmer's Tent Event).
 - d. Consideration of a Taxi Cab License for Lake Country Cares Cab, Inc.
 - e. Consideration of a motion to approve the use of the Pawling Avenue Municipal Parking Lots for a weekly Farmer's Market on Sundays from July 7 through September 22.

Items referred from the June 17, 2019 Plan Commission meeting

4. Items related to proposed rezoning of the property at 415 W. Capitol Drive
 - a. **Public Hearing** to receive comment on the proposed rezoning from I-1 Institutional District to RS-5 Single-Family Residential Estate District.
5. Discussion and consideration of a motion to approve a Conditional Use Permit for Hartland South for the operation of a daycare at 651 E. Imperial Drive and a parking lot extension.
6. Discussion and consideration of a Corridor Compact Review for an accessory building at 2215 Hwy 83 in the City of Delafield.

Others items for consideration

7. Consideration of a motion to adopt Resolution No. 06/24/19 "A Resolution Adopting the Compliance Maintenance Annual Report (CMAR)"

**VILLAGE BOARD AGENDA
MONDAY, JUNE 24, 2019
7:00 PM
PAGE 2**

8. Second reading of a Bill for an Ordinance 6/10/2019 "An Ordinance to Repeal and Recreate Sec. 2-26(B) Pertaining to Village President and Village Trustees Pay Schedule.
9. Discussion and consideration of a motion to approve a lease for the property at 352 Cottonwood Avenue for Recreation Department programming.
10. Discussion and consideration of proposal from Lake Country Pedicab.
11. Discussion and consideration of motion to accept resignation of Vicki Mitchell from the Park & Recreation Board.
12. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.
13. Adjournment.

Ryan Bailey, Interim Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

VILLAGE BOARD MINUTES
MONDAY, JUNE 10, 2019
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Pledge of Allegiance – Trustee Wallschlager

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Finance Director Bailey, Clerk Igl, Police Captain Kelsey, Operations Supervisor Gerszewski, Rec Director Yogerst, Fire Chief Dean, Utility Operations Supervisor Felkner, Tom Brass, Jerry and Marie Arenas.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None.

1. Motion (Meyers/Ludtke) to approve Village Board minutes of May 28, 2019. Carried (7-0).
2. Motion (Wallschlager/Conner) to approve vouchers for payment in the amount of \$632,403.32. Carried (6-0). Meyers abstained.
3. Consideration of actions related to Licenses and Permits
 - a. Consideration of the Annual Renewal of Licenses and Permits expiring June 30, 2020.
 - i. Consideration of motions to approve:
 1. Class "B" Beer/"Class B" Liquor – Motion (Ludtke/Wallschlager) to approve licenses as listed. Anson abstained for Hogger's Pub, LLC. Motion carried.
 2. Reserve Class "B" Beer/"Class B" Liquor – Motion (Wallschlager/Meyers) to approve licenses as listed. Carried (7-0).
 3. "Class A" Liquor – Motion (Meyers/Dorau) to approve license as listed. Carried (7-0).
 4. Class "A" Beer – Motion (Wallschlager/Ludtke) to approve license as listed. Carried (7-0).
 5. Class "A" Beer/"Class A" Liquor – Motion ((Dorau/Meyers) to approve licenses as listed. Carried (7-0).
 6. Class "B" Beer – Motion (Meyers/Dorau) to approve license for Hartland Athletic Advancement Association for Bark River Canteen. Ludtke abstained. Carried (6-0). Motion (Dorau/Wallschlager) to approve license for Hartland Athletic Advancement Association for Nixon Park Canteen. Ludtke abstained. Carried (6-0). Motion (Meyers/Dorau) to

- approve licenses for Board & Brush and Endter's Sports Grill. Carried (7-0).
7. "Class C" Wine – Motion (Conner/Meyers) to approve licenses as listed. Carried (7-0).
- b. Consideration of motions to approve annual licenses expiring June 30, 2020 not requiring a public hearing:
- i. Amusement Device Licenses – Motion (Conner/Dorau) to approve licenses as listed with the exception of Hogger's. Carried (7-0). Motion (Meyers/Ludtke) to approve license for Hogger's. Anson abstained. Carried (6-0).
 - ii. Operator's (Bartender) Licenses
 - 1. Motion (Anson/Ludtke) to approve Operator's Licenses with a term ending June 30, 2020. Carried (7-0).
 - iii. Cabaret Licenses – Motion (Wallschlager/Conner) to approve licenses as listed with the exception of Hogger's. Carried (7-0). Motion (Meyers/Dorau) to approve license for Hogger's. Anson abstained. Carried (6-0).
 - iv. Cigarette Licenses – Motion (Ludtke/Conner) to approve licenses as listed. Carried (7-0).
 - v. Weights and Measures Licenses – Motion (Conner/Dorau) to approve licenses as listed. Carried (7-0).
- c. Actions related to the consideration of the issuance of a Class "B" Beer/"Class B" (Intoxicating) Liquor License for the premises located at 560 S. Industrial Drive (Wisconsin Athletic Club – Lake Country, Chezare Misko, Agent)
- i. **Public Hearing** to receive comment on the liquor retailer's license application. President Pfannerstill opened the Public Hearing at 7:16 p.m. No comments heard. Public Hearing closed at 7:17 p.m.
 - ii. Consideration of an action related to issuance of a Class "B" Beer/"Class B" Liquor License for WAC – Lake Country. Motion (Dorau/Ludtke) to approve the issuance of a Class "B" Beer/"Class B" liquor license for WAC – Lake Country. Carried (7-0).
- d. Consideration of other licenses and permits
- i. Temporary Operator's (Bartender) licenses for Chamber of Commerce annual street dance. Motion (Meyers/Ludtke) to approve temporary operator's licenses. Dorau abstained. Carried (6-0).
4. Consideration of actions related to rezoning the property at 415 W. Capitol Drive to RS-5 Single-Family Residential Estate District.
- a. Second reading of Bill for an Ordinance No. 05-28-2019 "An Ordinance To Amend The Official Zoning Map Of The Village Of Hartland". President Pfannerstill stated that this was the second reading of the ordinance.
5. First reading of a Bill for an Ordinance 6/10/2019 "An Ordinance to Repeal and Recreate Sec. 2-26(B) Pertaining to Village President and Village Trustees Pay Schedule.

President Pfannerstill stated that this was a first reading of the ordinance.

VILLAGE BOARD MINUTES

MONDAY, JUNE 10, 2019

7:00 PM

PAGE 3

6. Discussion and consideration of actions related to the review process for proposals received for the administrator search.

Interim Administrator Bailey stated that one response had been received after the deadline. Motion (Dorau/Conner) to accept the late response. Carried (7-0).

It was the consensus of the board that each of the firms would be asked to provide a 40 minutes presentation and allow 20 minutes for questions/answers. The presentations are to be scheduled with the full Village Board. Motion (Conner/Dorau) to direct staff to send out responses received to the Village Board and to schedule presentations. Carried (7-0).

7. Discussion related to a draft banner policy.

Interim Administrator Bailey stated that a draft of the policy had been included in the info pack. Factors were discussed such as whether there would be a fee to hang a banner, whether the work could be subcontracted out at the discretion of the Village, what organizations would be allowed to hang banners, the length of time that a banner is allowed in place and that the Village would need to approve designs of banners. Tom Brass, representing BID, stated that the policy should remain general and urged the Board to move forward with allowing banners.

Motion (Dorau/Conner) to allow a "pilot" banner be allowed for the Hometown Celebration on a one-time trial basis. Carried (7-0).

Village Board members were asked to provide comments on the policy to Interim Administrator Bailey. This item will be placed on the next Village Board agenda.

8. Discussion and possible action related to relocation of a portion of the Ice Age Trail.

Rec Director Yogerst stated that Ice Age Trail Community Committee had discussed a potential reroute of the trail and recommended that the trail stay unchanged through the downtown. The second choice of the committee was to move the trail to pass between Zesti's and Sam Emanuele's building. Tom Brass, representing BID, agreed that the trail stay as is.

There was discussion regarding the alley which is owned jointly by Palmer's, Silver Leash and the Village. Mr. Arenas (Palmer's) stated that he had repaired large holes in the parking lot and commented that he felt the Village failed to bring the owners into the conversations regarding the alley over the years. There was discussion regarding the lighting of the bridge with Mr. Arenas offering to cover the lighting costs if the Village gets wires run from his pole to the bridge. Mr. Arenas commented that the area is not an alley but rather a driveway and main walkway. He stated that he would like to enclose the dumpsters however paving is part of the overall project. Mr. Arenas commented that Village staff had contacted him regarding paving without prior discussions when the expense was not in his budget. He also questioned why the Village had recently torn up the sidewalk in front of his business.

President Pfannerstill commented that the bids for paving that were received were much higher than received in 2007-2009. Tom Brass commented that a lot of people use that back parking

VILLAGE BOARD MINUTES

MONDAY, JUNE 10, 2019

7:00 PM

PAGE 4

lot and that it would be nice to have the bridge and parking lot lit with decorative lighting. Chief Dean suggested painting of murals on the sides of the buildings. Utility Operations Supervisor Felkner stated that the new bridge is being built and that the warranty would be void if holes are drilled into the bridge for lighting. He stated that lighting is not out of the question but that clamps would have to be used. He responded to Mr. Arenas stating that the sidewalk had been torn up because the curb stops didn't work at that location and that this type of work is always done prior to road construction. Felkner stated that a memo had been sent to businesses stating that the bridge will be out of commission for two days. Mr. Brass commented that there had been no dialogue with BID or business owners before ordering the replacement bridge.

Trustee Dorau asked Mr. Arenas whether it would be possible to relocate the dumpsters to the other side of the bridge to eliminate the concern of the weight of the garbage trucks on the pavement. Mr. Arenas stated that it would not. Trustee Anson stated that he felt the bid received for paving was ridiculous and asked Mr. Arenas whether he has foundation issues because of the weight of the garbage trucks. Mr. Arenas stated that the building has foundation issues but not caused by the heavy vehicle traffic on the driveway.

Trustee Ludtke asked Rec Director Yogerst about marketing materials for the Ice Age Trail and what the impact of changing the trail would have. Yogerst stated that a change would not be an easy process, that there may be a cost to the Village but assumed more of the associated costs would impact the Ice Age Trail Alliance. Trustee Ludtke raised concerns regarding relocating the trail after heavily publicizing the trail.

Motion made by Pfannerstill to direct Interim Administrator Bailey to meet with businesses (and include Trustee Anson), reference historical documents related to paving the alley and move the project forward. Motion died for lack of a second.

Trustee Ludtke asked whether a decision should be made by the board related to the relocation of the trail. Trustee Dorau commented that perhaps the relocation issue be postponed until the specifics of the alley project are determined.

President Pfannerstill asked Interim Administrator Bailey to reach out to the businesses to discuss project.

9. Discussion and possible action related to the composition of the Plan Commission.

Trustee Meyers stated that the previous Village President had taken steps to remove the village engineer from the Plan Commission and replaced with a citizen member. He stated that with the most recent development having issues, he would prefer to have the village engineer as a voting member of the Plan Commission.

The Village Board took a recess at 8:14 p.m.

The Village Board returned from recess at 8:18 p.m.

VILLAGE BOARD MINUTES

MONDAY, JUNE 10, 2019

7:00 PM

PAGE 5

President Pfannerstill stated that in 2017 the Village Board changed the composition of the Plan commission to remove the Village engineer as a voting member. Additionally, he stated that he found out within the last six months that the engineer was instructed that he didn't need to attend the Plan Commission meetings. The Village Engineer has now been regularly attending the meetings. President Pfannerstill stated that the citizen members' term in question expires in April.

Trustee Anson voiced concerns about the individual that currently is seated as the citizen member that replaced the Village engineer as a voting member. President Pfannerstill stated that the board had approved the appointment of the individual and there is only 10 months before the end of the term. Motion (Anson/Wallschlager) to move the citizen member that replaced the Village engineer as a voting member and replace with the Village engineer as a voting member. Roll call taken; motion failed (2-5). President Pfannerstill stated that the Village engineer will be asked to continue to attend all Plan Commission meetings.

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Pfannerstill stated that there had been a tragic motorcycle accident in the Village and asked that all pray for those involved.

All were invited to a dedication and renaming of the Village Hall in honor of Dick Landwehr on Sat., June 20 at 11:30 a.m.

Trustee Ludtke stated that maps from the recent Comprehensive Plan citizen engagement meeting are available to the public. Those interested in viewing the maps should reach out to staff or the Village Board. She also stated that the recent library event, Party in the Park, was great!

Trustee Dorau announced that there will be Children's Parade on June 30 at 1:15 p.m. with details on the Village website. She thanked Hometown Pharmacy for sponsoring the event.

11. Upon passage of a duly made motion to convene in closed session pursuant to Wis. Stat. § 19.85(1)(e), for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or *conducting other specific public business*, whenever competitive or bargaining reasons require a closed session with respect to the contracted position of Building Inspector/Zoning Administrator.

Motion (Dorau/Anson) to adjourn to closed session. Roll vote taken; all ayes. Adjourned to closed session at 8:37 p.m.

12. May reconvene in open session to take action, if any, related to the closed session.

VILLAGE BOARD MINUTES
MONDAY, JUNE 10, 2019
7:00 PM
PAGE 6

Reconvened in open session at 9:15 p.m.

President Pfannerstill stated that the Village Board discussed beginning a Request for Proposal process for building inspection services as this contract has not been reviewed by the Board for at least ten years.

Motion (Pfannerstill/Ludtke) to authorize staff to send letter to the current building inspection firm to notify them that the Village may or may not end the contract with them in 60 days and to invite them to participate in the Request for Proposal process. Carried (7-0).

13. Motion (Dorau/Ludtke) to adjourn at 9:17 p.m. Carried (7-0).

Respectfully submitted,

Darlene Igl
Village Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: June 19, 2019

RE: Voucher List

Attached is the voucher list for the June 24, 2019 Village Board meeting.

June 24, 2019 Checks: \$ 290,198.74

Total amount to be approved: \$ 290,198.74

VILLAGE OF HARTLAND
VOUCHER LIST - JUNE 24, 2019

Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 804-21520 RETIREMENT DEDUCTIONS PAYABLE	EDWARD JONES	GARDNER IRA MAY	\$186.96
G 101-31620 FINE ARTS CENTER DONATIONS	HARTLAND COMMUNITY BAND	HOMETOWN CELEBRATION CONCERT	\$450.00
G 101-31620 FINE ARTS CENTER DONATIONS	HUCKSTEP, DEVON	SUMMER CONCERT SERIES/#1 PAYMENT	\$250.00
G 101-31630 4TH OF JULY PARADE DONATIONS	JUDI WELCH SIGNS	HOMETOWN BANNER	\$286.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	MITCHELL/BD600521-5	\$312.60
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	EWALD	\$312.60
G 101-24240 COURT FINES DUE STATE	MIKOLAJCZAK, JOHN	CHANGE DUE/BD600521-5	\$2.40
R 101-46730 RECREATION CLASSES	MILLER, JOAN	KIDSSPORTS BASEBALL	\$64.00
R 101-46730 RECREATION CLASSES	PROBST, NICOLE	KIDSSPORTS SOCCER	\$85.00
G 101-23000 SPECIAL DEPOSITS	RAGNAR EVENTS LLC	DEPOSIT CENTENNIAL PARK	\$400.00
G 101-31620 FINE ARTS CENTER DONATIONS	STEVE MEISSNER	JUNE 27 CONCERT	\$600.00
G 101-31620 FINE ARTS CENTER DONATIONS	TRAE TITUS	HOMETOWN CELEBRATION CONCERT	\$1,250.00
G 204-34187 FWW LIFT STATION REPLACEMENT	WE ENERGIES	MAY-JUNE ELECTRIC/GAS	\$69.89
EXPENSE Descr			\$4,269.45
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN	\$176.31
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	CYLINDER RENTAL	\$353.97
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$1,505.65
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH PHARMACY OCON	EMS MEDICAL SUPPLIES	\$890.88
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	UNITED COMMUNICATIONS CORP	REMOTE SPEAKER MICROPHONES	\$2,976.71
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	EMS TRAINING/NASH	\$1,103.20
EXPENSE Descr AMBULANCE			\$7,006.72
EXPENSE Descr CEMETERY			
E 101-54910-365 BLDGS/GROUNDS MAINT EXPENSE	FRONTIER FS MAPLETON	TURF APPLICATION/MILLENNIUM ULTRA	\$680.00
EXPENSE Descr CEMETERY			\$680.00
EXPENSE Descr CORPORATE RESERVE EXPENSES			
E 402-59900-840 PUBLIC WORKS EXPENSE	EXECU PRINT	LOGOS FOR NEW TRUCK/LOADER	\$218.00
E 402-59900-840 PUBLIC WORKS EXPENSE	PRICE ENGINEERING	WATER	\$716.93
EXPENSE Descr CORPORATE RESERVE EXPENSES			\$934.93
EXPENSE Descr DEBT SERVICE			
E 301-58000-305 EXPENSES-OTHER	EHLERS & ASSOCIATES	CONTINUING DISCLOSURE REPORTING	\$3,300.00
EXPENSE Descr DEBT SERVICE			\$3,300.00
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-140 RETIREMENT BENEFITS	EDWARD JONES	GARDNER IRA MAY	\$94.11
E 804-56700-718 DISTRICT ADV & MARKET POSITION	LAKE COUNTRY BED BARN	SIDEWALK SALE ADVERTISING GRANT	\$300.00

Account Descr	Search Name	Comments	Amount
EXPENSE Descr ECONOMIC DEVELOPMENT			\$394.11
EXPENSE Descr ENVIRONMENTAL SERVICES			
E 101-53635-460 LANDSCAPE MANAGEMENT	FRONTIER FS MAPLETON	TURF APPLICATION	\$650.00
E 101-53635-460 LANDSCAPE MANAGEMENT	FRONTIER FS MAPLETON	CROSSBOW/TORDON/ESPLANDE	\$304.43
EXPENSE Descr ENVIRONMENTAL SERVICES			\$954.43
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-540 AUDITING/ACCOUNTING	BAKER TILLY VIRCHOW KRAUSE	AUDIT PAYMENT #3	\$3,790.00
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JUNE ADMN SERVICES	\$178.43
E 101-51500-500 PROPERTY ASSESSMENT	GROTA APPRAISALS LLC	MAY-JUNE ASSESSMENT WORK	\$10,374.00
EXPENSE Descr FINANCIAL ADMINISTRATION			\$14,342.43
EXPENSE Descr FIRE PROTECTION			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	PAGER BATTERIES/TRAFFIC WAND	\$984.50
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$18.72
E 101-52200-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	FILTERS	\$132.20
E 101-52200-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	WINDSHIELD FLUID/BULBS	\$32.06
E 101-52200-800 CAPITAL OUTLAY	JEFFERSON FIRE & SAFETY INC	FIRE EQUIPMENT/REPAIR/INSTALL VHP UNIT	\$2,013.00
E 101-52200-255 BLDGS/GROUNDS	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$199.00
E 101-52200-255 BLDGS/GROUNDS	TAYLOR, BRYON	REIMBURSE SUPPLIES	\$18.34
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	TEN2 COMMUNICATIONS	MAGNETS/FIRE SUPPRESSION TOOL	\$949.96
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	XEROX CORPORATION	APR-MAY COPIER	\$46.62
EXPENSE Descr FIRE PROTECTION			\$4,394.40
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	MAY-JUNE COPIER	\$337.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	RHYME BUSINESS PRODUCTS LLC	APR-MAY ADDL IMAGES	\$118.78
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$99.00
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$255.00
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$102.50
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$4,437.66
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY REGISTER OF DEEDS	MAY DOCUMENTS	\$30.00
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	MAY RECORD CHECK	\$126.00
EXPENSE Descr GENERAL ADMINISTRATION			\$5,505.94
EXPENSE Descr INSPECTION			
E 101-52400-290 OUTSIDE SERVICES/CONTRACTS	WISCONSIN BUILDING INSPECTIONS	MAY PERMITS	\$4,149.95
EXPENSE Descr INSPECTION			\$4,149.95
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BECKER, JULIE	REIMBURSE MILEAGE	\$60.32
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	EXECU PRINT	BUSINESS CARDS/ENVELOPES	\$32.50

Account Descr	Search Name	Comments	Amount
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HAHN ACE HARDWARE	SPRAY/FILTER	\$52.15
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HAHN ACE HARDWARE	FASTNERS/COUPLER/STRAP	\$21.34
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	HAHN ACE HARDWARE	HOSE/FILTER/COUPLER/AIR PLUG	\$44.23
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	OIL CHANGE SQ #2	\$41.33
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	MAY USER FEE	\$138.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$368.89
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	MAY PRISONER HOUSING	\$306.18
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	MAY RECORD CHECK	\$7.00
EXPENSE Descr LAW ENFORCEMENT			<u>\$1,071.94</u>
EXPENSE Descr LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	BAKER & TAYLOR (L539676 2)	BOOKS	\$25.19
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOK	\$50.00
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOKS	\$345.98
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	DISC	\$3.98
E 101-55110-310 BOOKS & MATERIALS	BLACKSTONE AUDIO INC	ADULT AUDIOBOOKS	\$97.99
E 101-55110-255 BLDGS/GROUNDS	CA LIGHTING LENSES INC	LIGHT FIXTURE	\$117.70
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	DEMCO INC	BOOK BAGS	\$184.74
E 101-55110-255 BLDGS/GROUNDS	DILLETT MECHANICAL SERVICE	SPRING MAINTENANCE	\$1,095.00
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$94.27
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	LARGE PRINTS	\$123.78
E 101-55110-255 BLDGS/GROUNDS	GROUNDS KEEPER, INC.	MOWING/MULCH	\$1,077.50
E 101-55110-255 BLDGS/GROUNDS	HAHN ACE HARDWARE	ROLLER	\$17.74
E 101-55110-255 BLDGS/GROUNDS	HAHN ACE HARDWARE	MULCH/TOP SOIL	\$20.30
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	OFFICE PRO INC	OFFICE SUPPLIES	\$45.24
E 101-55110-355 JANITORIAL SUPPLIES	OLSEN SAFETY EQUIPMENT CORP	GLOVES	\$61.40
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	LARGE PRINT/AUDIOBOOK	\$48.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	LARGE PRINT	\$21.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOKS	\$67.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOKS	\$352.50
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$92.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$43.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$125.00
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$153.50
E 101-55110-345 STAFF EDUCATION/TRAINING	PUPAK-LUND, MARIA	REIMBURSE MILEAGE	\$80.66
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	ADULT AUDIOBOOKS	\$99.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	APR ADDL IMAGES	\$119.61
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	MAY ADDL IMAGES	\$306.01
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	FEB-APR ADDL IMAGES	\$19.66
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	APR-MAY GAS	\$197.47
E 101-55110-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE GAS	\$284.39
E 101-55110-255 BLDGS/GROUNDS	WIL-KIL	COMMERICAL CONTRACT	\$50.00

Account Descr	Search Name	Comments	Amount
E 101-55110-255 BLDGS/GROUNDS	WIL-KIL	EXTERIOR INSECT CONTRACT	\$150.00
EXPENSE Descr LIBRARY			\$5,570.86
EXPENSE Descr LIBRARY SPEC EXPENSE			
E 205-59100-305 EXPENSES-OTHER	DAVID DEAN	REIMBURSE SUPPLIES FOR PARTY IN THE PARK EVENT	\$199.00
E 205-59100-305 EXPENSES-OTHER	PORT-A-JOHN	SPECIAL EVENT RESTROOM	\$300.00
EXPENSE Descr LIBRARY SPEC EXPENSE			\$499.00
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-300 OPERATING SUPPLIES/EXPENSES	FOX BROS PIGGLY WIGGLY	WATER	\$10.99
E 101-51600-255 BLDGS/GROUNDS	GROUND KEPPER, INC.	MOWING/MULCH	\$1,077.50
E 101-51600-255 BLDGS/GROUNDS	HAHN ACE HARDWARE	FILTERS	\$65.65
E 101-51600-355 JANITORIAL SUPPLIES	OLSEN SAFETY EQUIPMENT CORP	GLOVES	\$61.41
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$125.00
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$43.00
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$92.00
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$153.50
EXPENSE Descr MUNICIPAL BUILDING			\$1,629.05
EXPENSE Descr PARKS			
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	TURF APPLICATION/MILLENNIUM ULTRA	\$742.50
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	TURF APPLICATION/MILLENNIUM ULTRA	\$742.50
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FRONTIER FS MAPLETON	CROSSBOW/TORDON/ESPLANDE	\$304.42
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	OLSEN SAFETY EQUIPMENT CORP	FIRST AID KITS/BIO HAZARD KITS/RAIN GEAR	\$44.76
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	MAY-JUNE CENTENNIAL	\$27.54
EXPENSE Descr PARKS			\$1,861.72
EXPENSE Descr PUBLIC WORKS			
E 101-53000-360 VEHICLE MAINT/EXPENSE	BIEBELS TRUE VALUE	SPRAYERS	\$39.55
E 101-53000-410 STREETS GEN MAINT	BIEBELS TRUE VALUE	STRAW	\$40.36
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$2,344.46
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$521.89
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$678.29
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	FOX BROS PIGGLY WIGGLY	LAUNDRY SOAP	\$79.60
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	GAPPA SECURITY SOLUTIONS	KEYS	\$20.75
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	FLOOR MAT SERVICE	\$132.95
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	JNL WROUGHT IRON INC	REPAIR GATE	\$590.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	RACK/SCREWS	\$182.91
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OLSEN SAFETY EQUIPMENT CORP	FIRST AID KITS/BIO HAZARD KITS/RAIN GEAR	\$44.77
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	PORT-A-JOHN	PENBROOK RESTROOMS	\$224.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREENS	\$203.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	PROVEN POWER INC	SPINDLE	\$211.98
E 101-53000-240 CONTRACTED SNOW & ICE CONTROL	SILVER LEASH	SNOW REMOVAL	\$975.56

Account Descr	Search Name	Comments	Amount
E 101-53000-225 STREET LIGHTING	WE ENERGIES	APR-MAY ST LIGHTING	\$8,644.75
E 101-53000-225 STREET LIGHTING	WE ENERGIES	MAY-JUNE FW WEST	\$92.24
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WI DEPT OF JUSTICE (CHKS)	MAY RECORD CHECK	\$7.00
EXPENSE Descr PUBLIC WORKS			<u>\$15,034.06</u>
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-303 SUMMER REC EXPENSES	BEST EDGE MARKETING LLC	EMERGENCY KIT DRAWSTRING BAGS	\$52.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	DIEKMEIER, EVA	REIMBURSE PROGRAM SUPPLIES	\$20.74
E 101-55300-303 SUMMER REC EXPENSES	EGGERS IMPRINTS	SUMMER CAMP TSHIRTS	\$1,541.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	JOHN LEAVELL	JUNE 9 KICKBALL REF	\$75.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	BUILD A MAGICAL FAIRY HOUSE	\$72.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LETON, CHAD	JUNE BEGINNING FISHING	\$352.00
E 101-55300-295 TRIPS	MENOMONEE FALLS SCHOOL DISTRIC	JAPANESE GARDEN TRIP	\$231.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NAGAWAUKEE YACHT CLUB	JUNE-JULY YOUTH OPTI SAILING	\$480.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NEHS, MARK	ADDL BRIDGE DEFENSE	\$64.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	PAGEL, BETHANY	JUNE LITTLE WARRIOR KIDS YOGA	\$200.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREENS	\$29.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	DRUG SCREENS	\$87.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	REARDON METAL FEBRICATING	POLE BRACKETS	\$180.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	MAR-MAY TUES ZUMBA DROP INS	\$83.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	MAR-MAY THRS ZUMBA DROP INS	\$64.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	MAR-MAY ZUMBA TUES	\$480.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	MAR-MAY ZUMBA THRS	\$200.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	TISCHER, SHERRY	REIMBURSE PROGRAM SUPPLIES	\$12.34
EXPENSE Descr RECREATION PROGRAMS/EVENTS			<u>\$4,223.28</u>
EXPENSE Descr REFUSE & GARBAGE COLLECTION			
E 201-53620-200 GARBAGE COLLECTION FEES	ADVANCED DISPOSAL SERVICES	MAY SERVICES	\$36,952.61
EXPENSE Descr REFUSE & GARBAGE COLLECTION			<u>\$36,952.61</u>
EXPENSE Descr SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	BAKER TILLY VIRCHOW KRAUSE	AUDIT PAYMENT #3	\$1,140.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	JUNE ADMN SERVICES	\$27.45
EXPENSE Descr SEWER SERVICE			<u>\$1,167.45</u>
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	BAKER TILLY VIRCHOW KRAUSE	AUDIT PAYMENT #3	\$1,725.00
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	JUNE ADMN SERVICES	\$68.62
E 620-53700-923 OUTSIDE SERVICES	EVERGREEN LAWN SPRINKLER LLC	REPAIR LAWN SPRINKLER	\$158.37
E 620-53700-923 OUTSIDE SERVICES	FEHR GRAHAM	SAFETY PROGRAM DEVELOPMENT/QTR FACILITY INSPE	\$2,496.50
E 620-53700-681 COMPUTERS & SOFTWARE	MIDWEST METER INC	MOBILE RECEIVER KIT	\$3,860.05
E 620-53700-672 DISTRIB/RESERVE STANDPIPE	SUEZ	HILL STREET TOWER	\$81,907.00
E 620-53700-672 DISTRIB/RESERVE STANDPIPE	SUEZ	COVENTRY TOWER	\$74,841.00

Account Descr	Search Name	Comments	Amount
E 620-53700-672 DISTRIB/RESERVE STANDPIPE	SUEZ	BRISTLECONE PINES TOWER	\$10,000.00
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	APR-MAY #3 PUMPHOUSE	\$1,010.17
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	MAY MICROBOOSTER	\$21.90
E 620-53700-923 OUTSIDE SERVICES	WI STATE LABORATORY OF HYGIENE	FLUORIDE	\$26.00
E 620-53700-651 MAINTENANCE OF MAINS	WOLF PAVING CO INC	ASPHALT	\$141.80
EXPENSE Descr WATER UTILITY			\$176,256.41
			\$290,198.74

**VILLAGE OF HARTLAND
LICENSES AND PERMITS
JUNE 24, 2019**

Bartender (Operator's) Licenses – expires June 30, 2020

Rachel Riley Brockish
Rebecca Ann Rebholz
Amilcar Ulises Alarcon
Colin Christopher McBride
Katelyn Elizabeth Clara Ostermann

The Police Chief and Village Clerk have reviewed the applications listed above. The applicants have successfully completed the Responsible Beverage Servers Course.

Temporary Class B Beer/Wine License

Applicant: Kiwanis of Greater Hartland
Location: Pavilion area north of the Fine Arts Center in Nixon Park
Event: Hometown Celebration
Date: Friday, June 28, 2018

Temporary Class B Beer/Wine License

Applicant: Donate Life & University of Wisconsin Transplant Program
Location: 122 E. Capitol Drive
Event: Palmer's Steakhouse Tent Event
Date: Sunday, August 25, 2019

Taxi Cab - expires June 30, 2020

Lake Country Cares Cab, Inc., W287N3700 E. North Shore Drive, Pewaukee, WI 53072

pd receipt 207026 6/10/19
PICNIC 2019/2020-003

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: _____

Town Village City of HARTLAND

County of WAUKESHA

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8-25-2019 and ending 8-25-2019 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Chamber of Commerce or similar Civic or Trade Organization
 - Veteran's Organization
 - Fair Association

(a) Name Donate Life & University of Wisconsin Transplant Program

(b) Address 600 Highland Ave. Madison, Wisconsin 53792
(Street) Town Village City

(c) Date organized _____

(d) If corporation, give date of incorporation N/A

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President _____

Vice President _____

Secretary _____

Treasurer _____

(g) Name and address of manager or person in charge of affair: Jerry Arenas
122 E. Capitol Dr. Hartland, WI 53029

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number 122 E. Capitol Dr. Hartland, WI. 53029
- (b) Lot N/A Block N/A
- (c) Do premises occupy all or part of building? YES
- (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

- (a) List name of the event Palmers steakHouse "TENT EVENT"
- (b) Dates of event August 25, 2019

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer _____ (Signature/date) _____ (Name of Organization)

Officer _____ (Signature/date) Officer _____ (Signature/date)

Officer _____ (Signature/date) Officer _____ (Signature/date)

Date Filed with Clerk _____ Date Reported to Council or Board _____

Date Granted by Council _____ License No. _____

Additional Information

May be Granted and Issued only to:

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:

Class "B" (Beer):

- a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
- b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

"Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

- (4) Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required.

Fee: Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

Duration: The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time.

Restrictions:

- (1) License may not be issued to individuals.
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
- (3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
- (4) License may cover either a specified area or the entire picnic grounds.
- (5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
- (6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
- (8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)
- (9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit.
- (10) Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.



Date: 6-10-19
Rec #: 207024

**STREET USE PERMIT
APPLICATION
FOR LARGE SCALE EVENTS**

(Three (3) or more City Blocks, or More than 1,200 Feet)

APPLICATION MUST BE RECEIVED AT THE ADMINISTRATIVE OFFICES AT LEAST 30 DAYS IN ADVANCE OF THE DATE OF THE EVENT

\$50.00 FEE

Nonrefundable application fee is required at time of filing

Sponsoring Agency (if applicable) Donate Life University of Wis. Transplant
Street Address 600 Highland Ave. Madison, WI. Program
Web Page and/or e-mail address UW Health.org/givehope
Phone No. _____ Fax No. _____

Contact Person Jerome + Marie Arenas
Street Address (if different than above) 122 E. Capitol Dr.
E-mail Address Jerry@Palmersteakhouse.com
Phone No. (262) 369-3939 Fax No. (262) 369-5050

Street name and block numbers (attach map and diagram)
Capitol Dr.

Date(s) of Closure/Use August 25, 2019 Rain Date? none
Hours of Closure/Use 6:00 am - 10:00 pm Estimated Attendance 500

Describe Event (include time table indicating hours of set up and tear down if applicable)
"TENT EVENT" To benefit Palmers Charities
Set-up begins at 6:00 am - tear down 10:00 pm
Tables, Chairs, TENT, bathrooms, beer wagon, Soda Wagon
The event will begin at 1:00 pm - End at 7:00 pm

Additional permits are required for the following activities - applications available at the Village Administrative office:

Sale of beer and/or wine - Class "B" Picnic Beer/Wine License \$10

Signature of Applicant [Signature] Date 6-10-2019
(Falsification of information will result in denial of permit)

**IMPORTANT! - PLEASE ATTACH CERTIFICATE OF INSURANCE
WITH VILLAGE OF HARTLAND LISTED AS AN ADDITIONAL INSURED**

Return completed application and \$50 application fee to:
Village of Hartland, 210 Cottonwood Avenue, Hartland, WI 53029
(Phone 262-367-2714)

OVER →

VILLAGE OF HARTLAND
BUSINESS OCCUPANCY
PERMIT APPLICATION
PAGE 2

BUSINESS:

Name: Hartland Farmers Market
Address: Pawlingave Municipal Parking Lots
Phone No: 262-227-9287 FAX No: _____

BUSINESS OWNER:

Name: Mary Barwick
Address: W 3393 Gruenett St. Nolenville, WI 53137
Day Phone: 262-227-9287 Evening Phone: _____ Emergency Phone: _____

BUILDING OWNER:

Name: _____
Address: _____
Day Phone: _____ Evening Phone: _____ Emergency Phone: _____

2ND EMERGENCY CONTACT:

Name: _____
Address: _____
Emergency Phone: _____

CONTACT FOR FIRE DEPARTMENT TO MAKE ARRANGEMENT FOR INSPECTION:

Name: _____ Phone: _____

DETAILED DESCRIPTION OF BUSINESS OPERATION:

Farmers Market
produce, eggs, bakery, jewelry, Handmade soaps
canne goods

Hours and days of operation: 10-1 July 7 - Sept 22 - Sundays

Number of full and part time employees on site during each shift (count working owner as an employee):
9-15

Estimated max. total of customers/clients/visitors on site at one time: _____

Number of total off-street parking stalls provided on site: _____

Number of above parking stalls dedicated for use by this business: _____

Describe anticipated method and frequency of deliveries to/from the site, and location on site where loading/unloading/parking of shipping vehicle is to occur: _____

Describe any activities that may occur outside the building but still on-site such as dumpster, outside storage, equipment, accessory buildings, etc. (Please attach site plan showing these items): _____

Detailed description of any equipment, operation, device, or process that may emit noise, vibration, or odors from the site: _____

VILLAGE OF HARTLAND
BUSINESS OCCUPANCY
PERMIT APPLICATION
PAGE 3

The names and amounts of any noxious or hazardous substances or fumes that may be created, stored, or used on the site: _____

Describe or sketch area for storage of above substances and any other high fire hazard areas: _____

Fire extinguisher size, type, and quantity: _____

Is there a fire sprinkler system: _____

Is there an alarm system: _____

Heating type and location: _____

Describe or sketch gas shut off location: _____

Describe or sketch electric shut off location: _____

Describe or sketch fire sprinkler shut off location: _____

Attach a sketch of the area of the building to be used for this business unless all of building is to be used. _____

Please note that operation of a business is not allowed until the occupancy permit application has been approved.

You may need to attach additional pages to this application.

If you have questions call Building Inspector at 262-367-4744.

complete applications will not be approved.

Applicant's Signature: Mary Bowler Date: 6-18-19

FOR OFFICE USE ONLY

ZONING DEPARTMENT/BUILDING INSPECTION DEPARTMENT	
Zoning Classification:	
Zoning Approved:	By:
Application Approved:	
Permit Number:	
Notes/Conditions:	

FIRE DEPARTMENT	
Site Approved:	By:
Notes/Conditions:	

VILLAGE OF HARTLAND

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP
OF THE VILLAGE OF HARTLAND**

WHEREAS, The Village of Hartland has received a request to consider the rezoning of the property located at 415 W. Capitol Drive from I-1 Institutional District to RS-5 Single Family Residential Estate District in order to use of the property as a single family home; and

WHEREAS, The Village of Hartland Plan Commission has considered the request and has recommended approval of the request and finds that it is proper and desirable to establish the zoning of this property as noted above; and

WHEREAS, The Village Board of Trustees conducted a Public Hearing regarding this proposed change on June 24, 2019.

NOW THEREFORE, THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

Section 1: The Village of Hartland Zoning Map is hereby amended to rezone the following property located as indicated above: 415 W. Capitol Drive from I-1 Institutional District to RS-5 Single Family Residential Estate District as shown on the attached Exhibit 1 to this Zoning Map Ordinance.

Section 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of such ordinance.

Section 3: This Ordinance shall take effect and be in full force after adoption and proper publication.

Adopted this _____ day of _____, 2019.

VILLAGE OF HARTLAND

ATTEST:

By: _____
Jeffrey Pfannerstill, Village President

Darlene Igl, MMC, WCPC, Village Clerk



Village of Hartland GIS



Village of Hartland
 210 Cottonwood Ave
 Hartland, WI 53029
 262-367-2714

DISCLAIMER:

This map is not a survey of the actual boundary of any property this map depicts.

The Village of Hartland does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1 = 42'

Print Date: 5/22/2019

Document Number	<p style="text-align: center;"><u>CONDITIONAL USE PERMIT</u> [Hartland Lakeside Schools] Document Title</p>	
<p>THIS CONDITIONAL USE PERMIT is hereby granted this 24th day of June, 2019, by the Village of Hartland (hereinafter Village) to Hartland Lakeside Schools (hereinafter “Grantee”) for the operation of Lakeside Early Learning Academy Daycare at the property located at Hartland South Elementary at 651 E. Imperial Drive.</p> <p style="text-align: center;"><u>RECITALS</u></p> <p>WHEREAS, Grantee has applied for a conditional use permit (the “CUP”) pursuant to Section 46-847 of the Village of Hartland Code of Ordinances for the operation of a daycare at 651 E. Imperial Drive, Hartland, Wisconsin, (the “Property”) more specifically described as:</p> <p>[HAV 0727.339] OWNER:</p> <p>HARTLAND LAKESIDE SCHOOLS 800 E. NORTH SHORE DRIVE HARTLAND, WI 53029</p>		<p>Recording Area</p> <hr/> Name and Return Address Village of Hartland 210 Cottonwood Ave. Hartland, WI 53029 Drafted by: Ryan Bailey, Interim Village Administrator <hr/> Parcel Identification Number HAV 0727.339

WHEREAS, the Property is located in the I-1 Institutional; and

WHEREAS, Section 46-469(7) of the Village of Hartland Code of Ordinances provides this use in the I-1 District is a conditional use; and

WHEREAS, Applicant has submitted all information as required under Section 46-847 of the Village of Hartland Code of Ordinances and a Site Plan of Operation which is attached hereto and incorporated herein; and

WHEREAS, the Village Plan Commission reviewed the subject CUP application and Plan of Operation and held a Public Hearing on June 17, 2019 pursuant to Section 46-848 of the Village of Hartland Code of Ordinances and recommended the following conditions of approval necessary to fulfill the purpose and intent of the Village Code of Ordinances: the daycare may

operate year round, for children 6 months old to 4 years old, Monday through Friday from 6 am to 6 pm; and

WHEREAS, the Village Board of Trustees has considered the Plan Commission's recommendations and has determined that the proposed conditional use and structure(s) are in accordance with the purpose and intent of Chapter 46 of the Village Code of Ordinances and is found to be not hazardous, harmful, offensive or otherwise adverse to the environment or the value of the neighborhood or the community.

NOW THEREFORE, the Village Board of Trustees hereby approves the issuance of this conditional use permit to operate a daycare, at the Property, which conditional use permit shall be subject to the following conditions:

1. The conditional use permit granted hereunder is for the sole benefit of Lakeside Early Learning Academy.
2. The business activities permitted hereunder are limited to a daycare facility.
3. All business activities conducted on the premises shall conform to this CUP and the approved Site Plan of Operation and the Village of Hartland Code of Ordinances. Site and business plan are attached hereto and incorporated herein.
4. The Daycare is conditionally authorized to operate as follows:
 - Dates of Operation: Year Round
 - Hours of Operation: Monday – Friday from 6 am to 6 pm
 - Off-street parking stalls provided on the site of 100 with 18 parking stalls dedicated for daycare
 - Required to maintain state licensing of the daycare facility
5. Subject to applicant obtaining all required licensing.
6. No vehicular traffic between proposed additional parking spaces and entrance to day care.
7. Must obtain Village approval of signage
8. Changes subsequent to the initial issuance of this CUP shall require an amendment to this CUP.
9. This CUP shall terminate upon the occurrence of any of the following:
 - a. Upon Grantee failing to conduct business at the Property in substantial conformity with this CUP or the approved Plan of Operation; or
 - b. Upon the cessation of the operations permitted under this CUP.

This conditional use permit is hereby issued this 24th day of June 2019 subject to the conditions provided herein.

VILLAGE OF HARTLAND

Jeffrey Pfannerstill, Village President

[VILLAGE SEAL]

ATTEST:

Darlene Igl, MMC/WCPC, Village Clerk



500 Genesee Street, Delafield WI 53018

June 6, 2019

Scott Hussinger
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

via email: ScottH@villageofhartland.com

Re: Clay Werks
DELC 0781.996.013, 2215 Hwy 83.

Dear Scott:

In compliance with the procedures established in the Hwy 83 Corridor Compact the accompanying information is provided for the Village of Hartland's review and comment.

The owner of the subject property has approached the City with a development proposal to erect a new accessory building to meet the demands of his growing business.

The property is governed by a Conditional Use Permit for a Home Business that predates the Corridor Compact. However, stipulations in the inter-municipal agreement require review by the neighboring municipality for any site plan or business plan amendments.

Please contact me directly with any concerns or questions.

Sincerely,

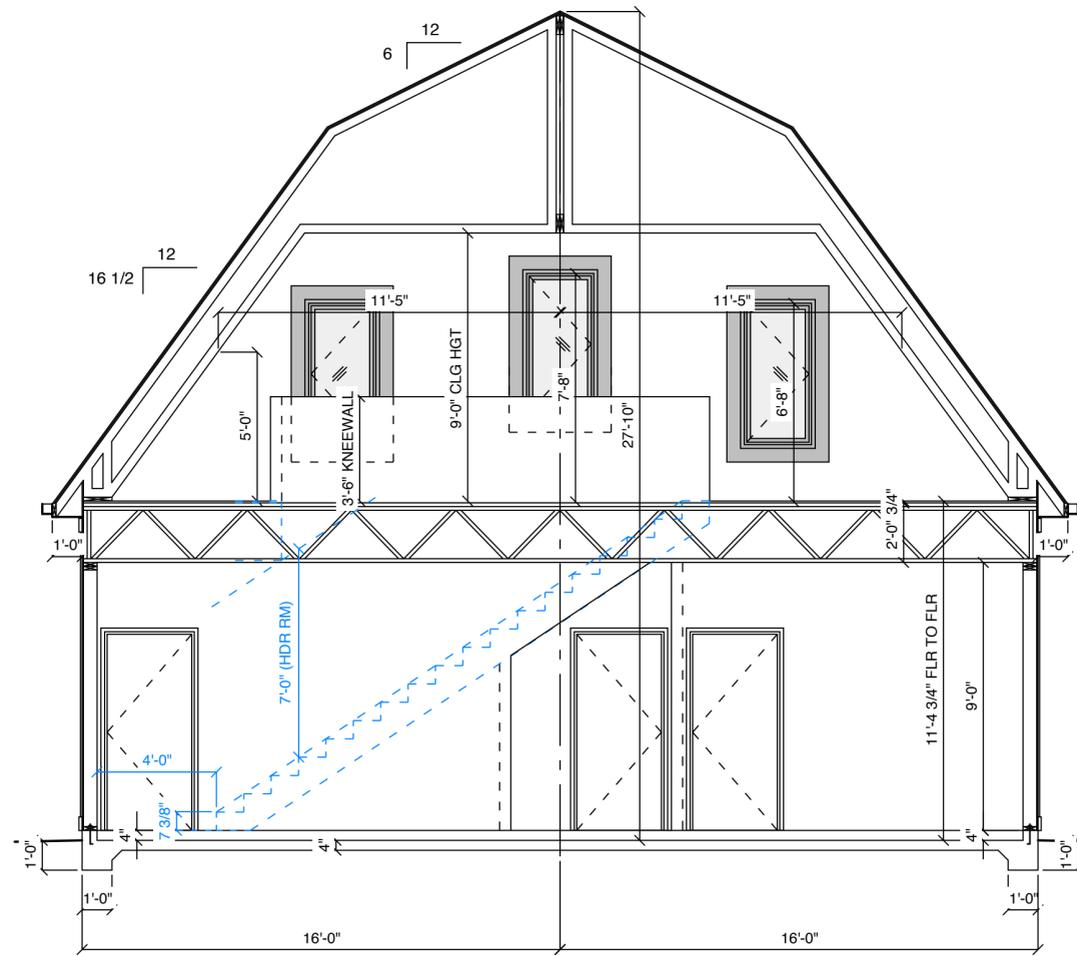
Roger T. Dupler, AICP, ASLA
Delafield City Planner

What do I want ?

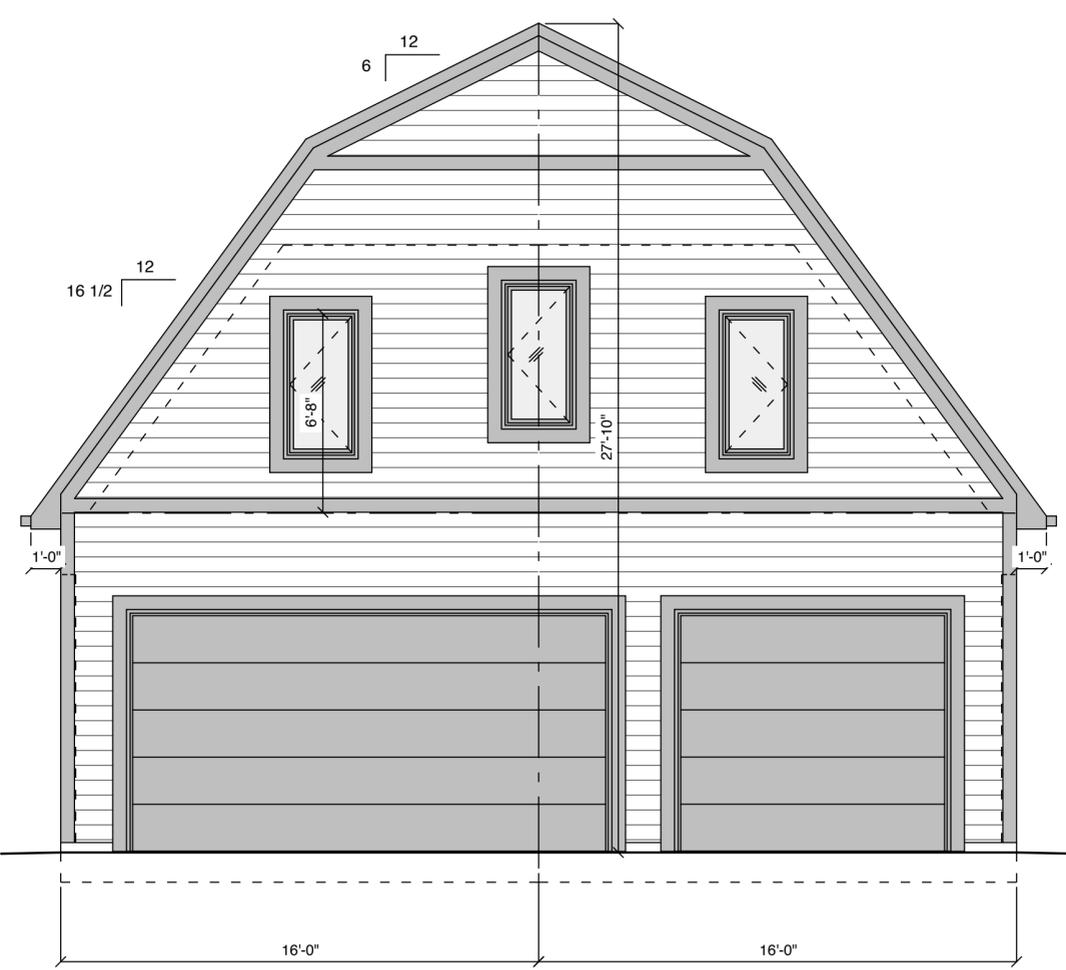
Bryan Becker is requesting approval to construct a 32' x 48' ancillary building for business / personal vehicle support. Additionally an equal square footage for business storage on the loft level. The structure will allow much needed storage for the operation of my home business established in 1998 through the conditional use process.

PRELIMINARY
NOT FOR CONSTRUCTION

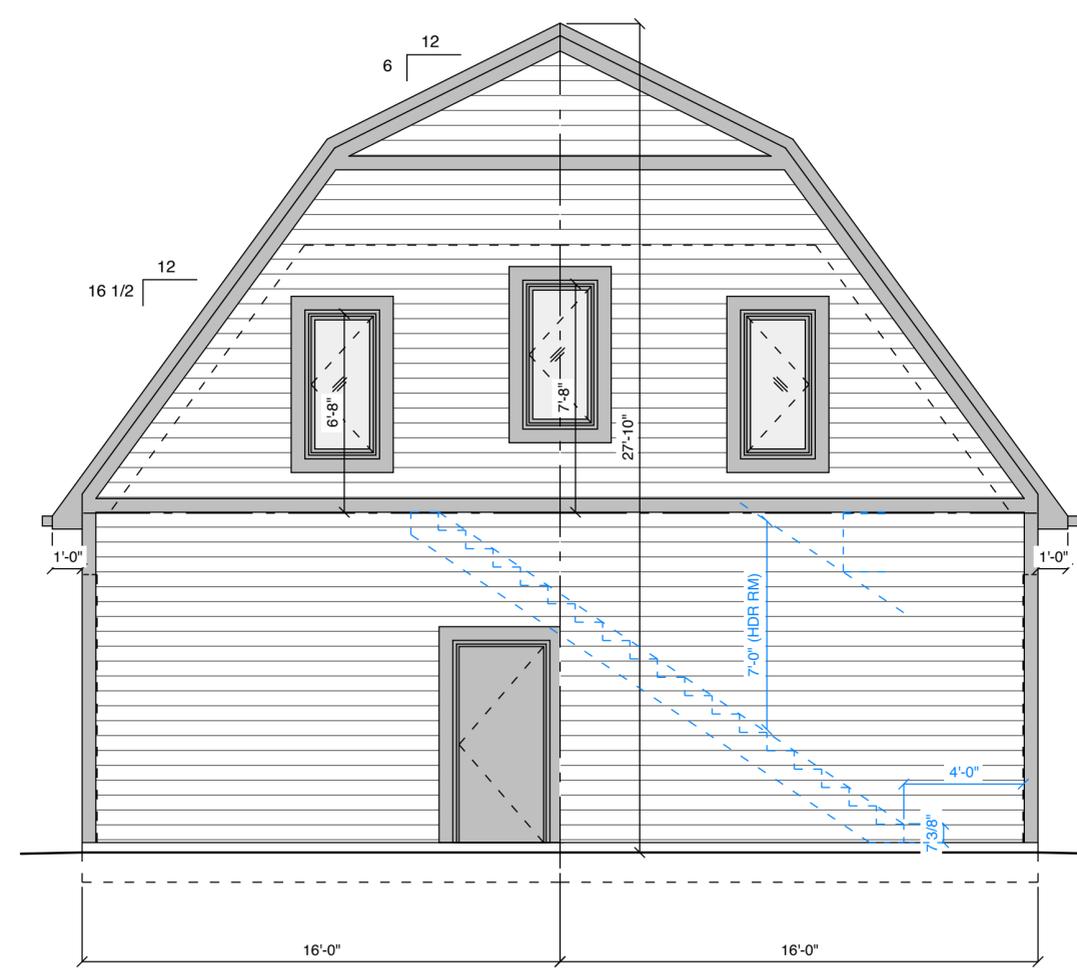
NOTE
THESE DRAWINGS AND DESIGN THEREIN ARE THE EXCLUSIVE PROPERTY OF ARCHITECTURAL DESIGNS, INC.. ANY USE OR REPRODUCTION WITHOUT THE EXPRESSED WRITTEN CONSENT OF ARCHITECTURAL DESIGNS, INC. WILL RESULT IN LEGAL ACTION ALL CONTRACTORS SHALL BE RESPONSIBLE FOR MEETING STATE AND LOCAL CODES. IF ANY VARIATIONS OCCUR FROM THE DRAWINGS THE CONTRACTOR SHALL NOTIFY ARCHITECTURAL DESIGNS, INC.



1 PROPOSED EAST TO WEST BUILDING SECTION
SCALE: 1/4" = 1'-0"



2 PROPOSED NORTH EXTERIOR ELEVATION
SCALE: 1/4" = 1'-0"



3 PROPOSED SOUTH EXTERIOR ELEVATION
SCALE: 1/4" = 1'-0"

**PRELIMINARY
NOT FOR CONSTRUCTION**

NOTE

THESE DRAWINGS AND DESIGN THEREIN ARE THE EXCLUSIVE PROPERTY OF ARCHITECTURAL DESIGNS, INC.. ANY USE OR REPRODUCTION WITHOUT THE EXPRESSED WRITTEN CONSENT OF ARCHITECTURAL DESIGNS, INC. WILL RESULT IN LEGAL ACTION ALL CONTRACTORS SHALL BE RESPONSIBLE FOR MEETING STATE AND LOCAL CODES. IF ANY VARIATIONS OCCUR FROM THE DRAWINGS THE CONTRACTOR SHALL NOTIFY ARCHITECTURAL DESIGNS, INC.

Revisions



BRYAN BECKER CLAY WERKS INC
 DETACHED GARAGE
 2215 N. HWY 83
 HARTLAND (C. OF DELAFIELD), WI 53029
 ARCHITECTURAL DESIGNS, INC. 7429 Roosevelt Rd. Town of Erin, WI 53027 p. 414-315-4156 email: gene@architecturaldesignsinc.com website: architecturaldesignsinc.com



1
A2

PROPOSED WEST EXTERIOR ELEVATION

SCALE: 1/4" = 1'-0"



2
A2

PROPOSED EAST EXTERIOR ELEVATION

SCALE: 1/4" = 1'-0"

Sheet Title	EXISTING/ PROPOSED SITE PLAN, PROPOSED EAST & WEST EXTERIOR ELEVATIONS
Drawn	GE
Checked	GE
Date	28 MARCH 2019
Job Number	2019.14
Sheet	A2
OF	

Why Do I Want it ?

Since its relocation to Delafield over 20 years ago, Clay Werks has experienced notable growth. Clay Werks has become more efficient in making and selling its pottery products. Studio Space and workshops have reached all practical limits of its original space within the 1928 barn currently in operation.

The proposed building will allow much needed storage for the business thereby expanding its existing work space. Additionally, the garage level of the proposed structure will provide much needed space for business / personal vehicles, trailers, etc.

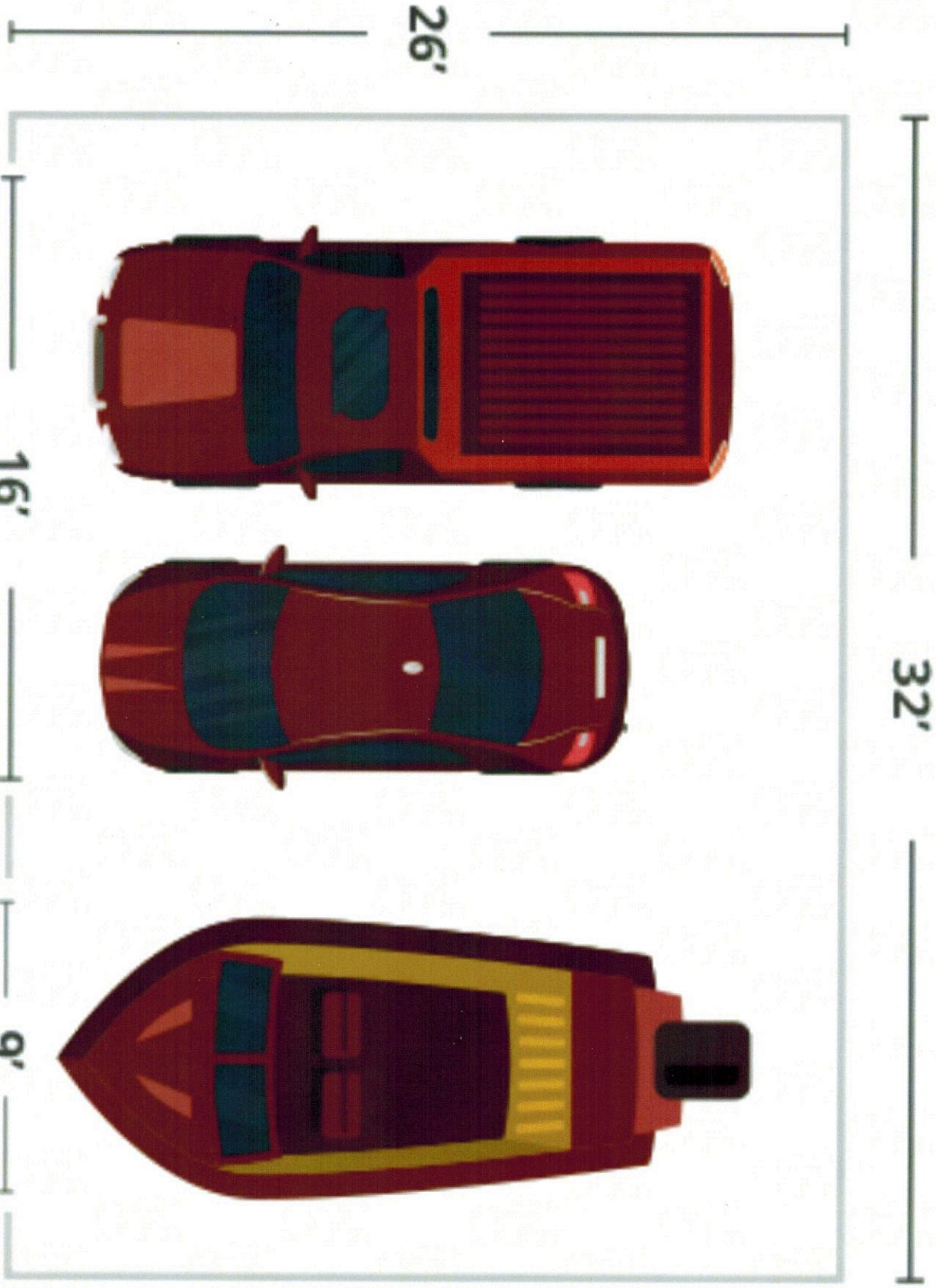
See attachments

**1st Level Storage
(Garage Level 1500 SQ FT)**

- 1 Work truck
- 1 Car
- 1 Work trailer
- 1 Boat
- Garden Shed/ Bicycles/ ETC

**2nd Level
(Loft Level 1500 SQ FT)**

- Trade show displays
- Used equipment not in use, potters wheels, kiln parts, ETC
- Excess building materials, paint, counters, shelving, in-store displays, lighting
- Packing materials, bulk boxes, bio peanuts, bubble wrap
- Fixtures & excess inventory
- Furniture & tables



3 1/2 CAR
30'x24'

How Has Clay Werks Changed 1998-2019

1998	2019
<p style="text-align: center;">Derived Revenue</p> <p>Brick and Mortar Retail:50% Wholesale: 25% Classes/open studio: 25%</p>	<p style="text-align: center;">Derived Revenue</p> <p>Brick and Mortar Retail: 5% Internet Retail: 20% Wholesale: 75%</p>
<p style="text-align: center;">Employees</p> <p>Myself 1 employee</p>	<p style="text-align: center;">Employees</p> <p>Myself 2 Full time employees (daughters) 1 part time</p>
<p style="text-align: center;">Hours of operation</p> <p>Monday -Friday 10am - 5pm Saturday & Sunday 10am - 2pm Tuesday & Thursday Classes 6pm - 9pm</p>	<p style="text-align: center;">Hours of operation</p> <p>Monday - Friday 10am - 5pm Saturday 10am - 2pm</p>
<p style="text-align: center;">Signage</p> <p>None 2001-2004? Permitted sign hanging from tree - limb broke Sign replaced</p>	<p style="text-align: center;">Signage</p> <p>Wood sign frame planted in its place. Same location Same size Same Messages</p>
<p style="text-align: center;">Donations Anual</p> <p>10-20 merchandise for auction/raffle</p>	<p style="text-align: center;">Donations Anual</p> <p>20-50 Merchandise</p>
<p style="text-align: center;">Traffic in driveway</p> <p>Traffic 7 day/ week 40-100 per week</p>	<p style="text-align: center;">Traffic in driveway</p> <p>Today less than 1/2</p>

1998	2019
<p data-bbox="391 596 755 636" style="text-align: center;">Square Footage Use</p> <p data-bbox="298 674 776 758">1500 sq ft Showroom/Studio/ Storage</p>	<p data-bbox="964 596 1328 636" style="text-align: center;">Square Footage Use</p> <p data-bbox="868 674 1411 800">4000 sq ft Showroom/ Studio/ Workshops/ Shipping/ Storage/Garbage cans</p>
<p data-bbox="483 833 662 873" style="text-align: center;">Deliveries</p> <p data-bbox="298 911 808 995">1-2 Deliveries per week FedEx or UPS</p>	<p data-bbox="1057 833 1235 873" style="text-align: center;">Deliveries</p> <p data-bbox="868 911 1378 995">2-4 Deliveries per week FedEx or UPS</p>
<p data-bbox="440 1022 706 1062" style="text-align: center;">Fire inspection</p> <p data-bbox="298 1100 532 1140">2 times a year</p>	<p data-bbox="1013 1022 1279 1062" style="text-align: center;">Fire inspection</p> <p data-bbox="1084 1100 1208 1140" style="text-align: center;">(Same)</p>
<p data-bbox="326 1236 823 1276" style="text-align: center;">Fire extinguisher inspection</p> <p data-bbox="298 1314 824 1354">1 time per year X 1 extinguisher</p>	<p data-bbox="894 1236 1391 1276" style="text-align: center;">Fire extinguisher inspection</p> <p data-bbox="868 1314 1411 1354">1 time per year X 2 extinguishers</p>
<p data-bbox="363 1383 786 1423" style="text-align: center;">Outside Visible Storage</p> <p data-bbox="526 1461 623 1501" style="text-align: center;">None</p>	<p data-bbox="935 1383 1357 1423" style="text-align: center;">Outside Visible Storage</p> <p data-bbox="1097 1461 1195 1501" style="text-align: center;">None</p>

Where is it going?

The proposed building will be 60' - 70' south of the existing "Clay Werks" barn.

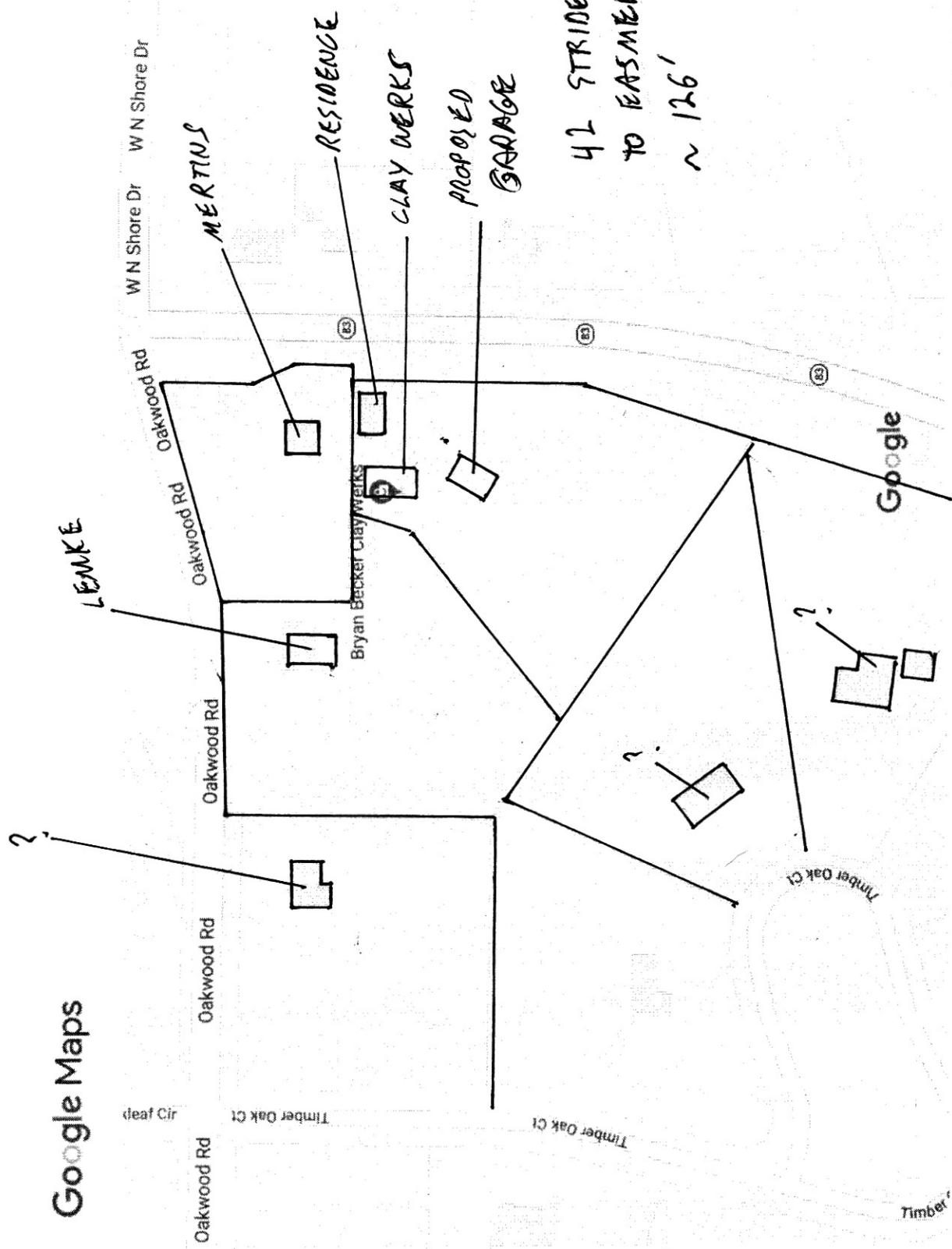
See attached site plan

The location will have little to no impact on the following:

- Not visible to 3 of 4 adjacent neighbors sharing lot line boundaries.
- Within lot boundaries and easements.
- Close proximity to electrical power.
- No paving of driveway needed.
- No removal of mature trees or shrubs.
- No interference with delivery or service vehicles.
- No parking spaces added or removed.
- No fill needed or removed
- Will resemble existing (Clay Werks) barn in look and construction materials , or as advised

Oakwood Rd
Timber Oak Ct
Timber Oak Ct

Oakwood Rd
W N Shore Dr
W N Shore Dr



Map data ©2019 Google 100 ft



Pottery, Gifts & Gallery

2215 N. Hwy 83 • Hartland, WI 53029
www.bryanbeckerclaywerks.com
262-367-7211 • bryanbeckerclaywerks@gmail.com

TAX KEY #
0781 996 013

TAX RECEIPT

BE SURE THIS RECEIPT DESCRIBES YOUR PROPERTY

PAMELA REEVES
WAUKESHA COUNTY TREASURER
515 W MORELAND BLVD, ROOM 148
WAUKESHA, WI 53188
262-548-7029

2215 HIGHWAY 83
LOT 1 CERT SURV 5646 VOL 45/397 3 AC EX R1966/265 PT NE1/4SEC 16
T7N R18E R2564/596

TYPE : LOCAL
RECEIPT# : 1420640 - 2008555604
TRANSACTION DATE : 01/02/2019 9:49:22AM
POSTMARK DATE : 12/28/2018
INIT : TS/33

TAXING DISTRICT: CITY OF DELAFIELD

Tax Year : 2018 Key No : DELC0781996013

Balance Owing
Plus Accrued Interest & Penalty
Less This Payment
Balance Due
Plus Accrued Interest & Penalty

TAX	INTEREST	PENALTY	OTHER CHARGES	OVER PAYMENT	TOTAL
2,977.90	0.00	0.00	0.00	0.00	2,977.90
2,977.90	0.00	0.00	0.00	0.00	2,977.90
0.00	0.00	0.00	0.00	0.00	PAID IN FULL

BRYAN M BECKER
2215 HIGHWAY 83
HARTLAND WI 53029-9318

PAID BY CoreLogic
CASH 0.00
CHECK 2,977.90
OTHER 0.00
MULT 0.00
TOTAL 2,977.90

BALANCE DUE IS THROUGH PAYMENT MONTH
ADDITIONAL INTEREST AND PENALTY MAY BE OWING ON PAYMENTS MADE AT LATER DATES

IF PAID BY CHECK, THIS RECEIPT IS NOT VALID
UNTIL CHECK HAS BEEN CLEARED BY ALL BANKS

078,1 999

0781 997 001

5646

0781 996 013

0781 996 011

5984

83



Z

Z

N

9



83

2215 Wisconsin 83

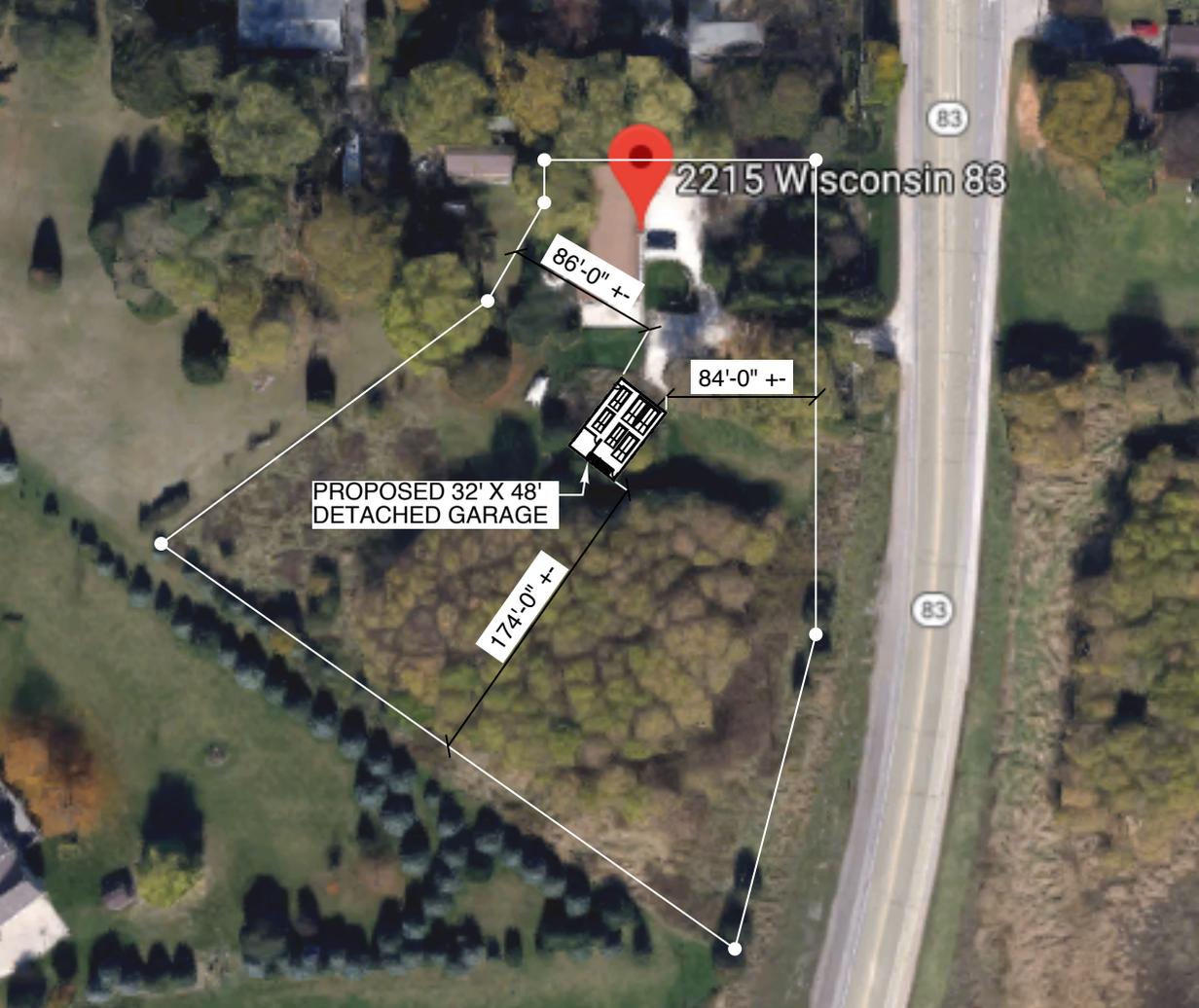
86'-0" +-

84'-0" +-

PROPOSED 32' X 48'
DETACHED GARAGE

174'-0" +-

83



North / East /South / West

Views

From proposed building

NORTH

CLAYWERKS

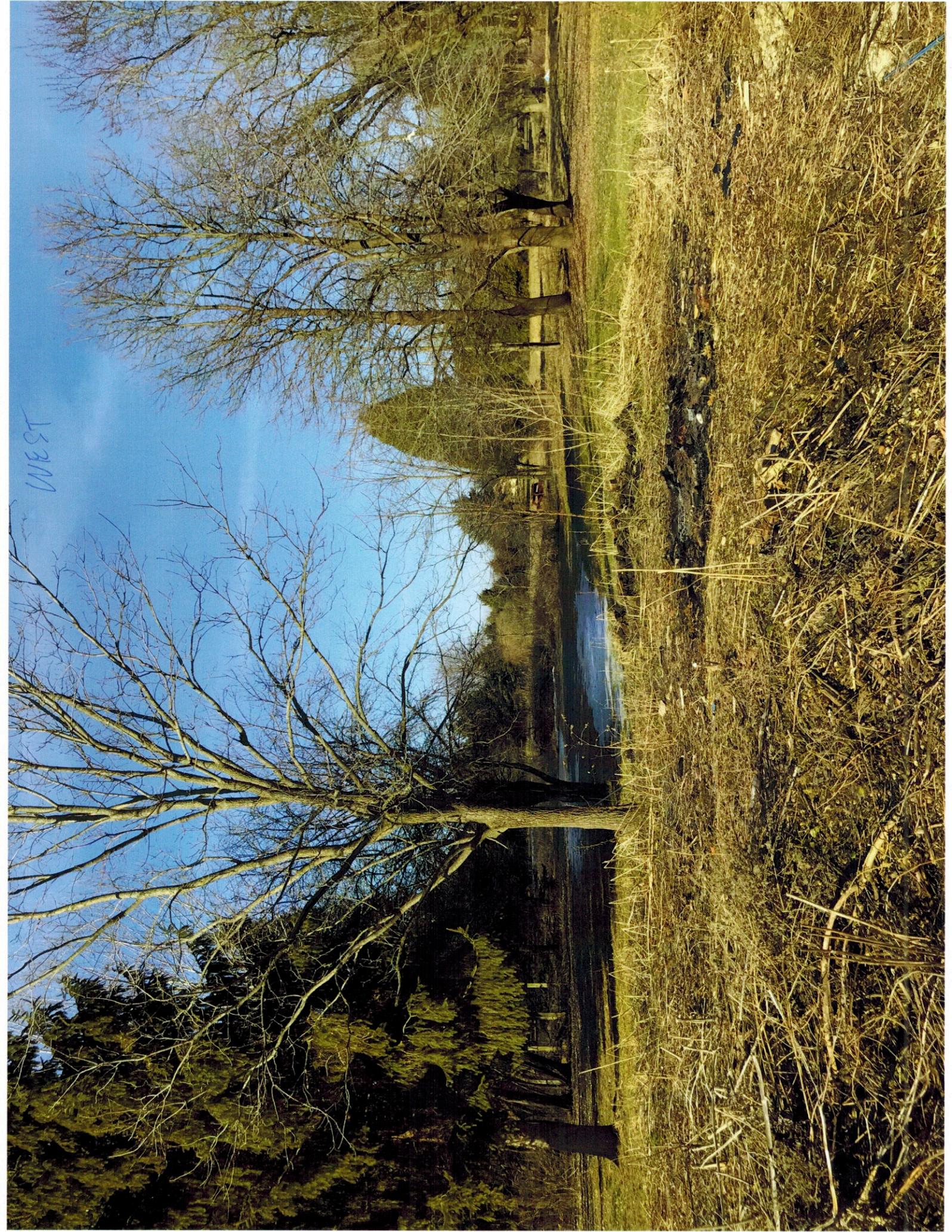




EAST



SOUTH



WEST

MEMO

TO: Ryan Baley, Acting Village Administrator
FROM: Michael Gerszewski, Operations Supervisor
DATE: June 18, 2019
**SUBJECT: Sanitary Sewer Collection System
DNR Compliance Maintenance Annual Report**

The Wisconsin DNR requires that municipalities submit a Compliance Maintenance Annual Report (CMAR). This year's report must be filed by June 30, 2019 for the year ending December 31, 2018. This report is electronically filed.

Attached is the Village's completed CMAR for our collection system. The first section involves financial management. The second section involves questions regarding the operation and maintenance of the collection system.

The responses generate point values. Based on the points generated, a letter grade of A through F is assigned. Depending on the grade received, corrective action may be required.

The Village Board must review the document, certify it, and pass a resolution (please see attached). This must be passed prior to the electronic filing of the report.

We have a very well organized, active operation and maintenance program for the Village's sanitary sewer collection system. Therefore, I am pleased to report that the Village's grade for the past year for both the financial management and collection systems is an A.

Please place this on the June 24, 2019 Village Board agenda for consideration and approval of the attached resolution.

Attachments

cc: Darlene Igl, Village Clerk
Dave Felkner, DPW Utility Foreman

**VILLAGE OF HARTLAND
RESOLUTION NO. 06/24/2019-**

**WISCONSIN DEPARTMENT OF NATURAL RESOURCES
NR 208 – COMPLIANCE MAINTENANCE RESOLUTION – 2018**

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its (wastewater treatment/wastewater collection system) under Wisconsin Administrative Code NR 208;

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR);

WHEREAS, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades (of "C" or less) and/or an overall grade point average (<3.00);

BE IT THEREFORE RESOLVED by the Village Board of the Village of Hartland, Waukesha County, that the Village has received a Grade of A for Financial Management and Collection Systems;

Adopted this 24nd day of June 2019.

VILLAGE OF HARTLAND

Jeffrey Pfannerstill, Village President

ATTEST:

Darlene Igl, CMC, Village Clerk

Compliance Maintenance Annual Report

Hartland Village

Last Updated: Reporting For:
6/18/2019 **2018**

Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 300px;" type="text" value="Michael D Gerszewski"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="(262) 367-2714"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="mikeg@villageofhartland.com"/></p>																
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: <input style="width: 100px;" type="text" value="2018"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0															
<p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>																
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: <input style="width: 100px;" type="text" value="2018"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 35%; text-align: right;"><input style="width: 100%;" type="text" value="303,011.00"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="303,011.00"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 100%;" type="text" value="20,000.00"/></td> </tr> <tr> <td style="text-align: right;">+</td> <td></td> <td></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 100%;" type="text" value="303,011.00"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 100%;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 100%;" type="text" value="303,011.00"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$	<input style="width: 100%;" type="text" value="20,000.00"/>	+			
3.2.1 Ending Balance Reported on Last Year's CMAR	\$	<input style="width: 100%;" type="text" value="303,011.00"/>														
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 100%;" type="text" value="0.00"/>														
3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 100%;" type="text" value="303,011.00"/>														
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	\$	<input style="width: 100%;" type="text" value="20,000.00"/>														
+																

Compliance Maintenance Annual Report

Hartland Village

Last Updated: Reporting For:

6/18/2019

2018

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 323,011.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 323,011.00

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Arlene Drive lift station rehab.	66950	2021
2	Woodland Court Lift Station rehab.	65000	2020
3	Bradford Way Lift Station rehab.	73700	2024
4	Rustic Lane Lift Station rehab.	68959	2022
5	Shadow Ridge Lift Station rehab.	71027	2023
6	Four Winds Way Lift Station rehab	104315	2036
7	Crystal Drive Lift Station rehab	196000	2019

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

Compliance Maintenance Annual Report

Hartland Village

Last Updated: Reporting For:

6/18/2019

2018

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	3,422	
February	3,930	
March	3,412	
April	3,259	
May	2,995	
June	2,589	
July	2,595	
August	2,696	
September	2,620	
October	2,810	
November	3,575	
December	3,504	
Total	37,407	0
Average	3,117	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

No

Yes

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Hartland Village

Last Updated: Reporting For:

6/18/2019

2018

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Install a generator at Crystal lift station.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Hartland Village

Last Updated: Reporting For:

6/18/2019

2018

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

- Review and update sewer ordinances as circumstances dictate
 - Create informational materials to educate the public
 - Clean 33% of the sewer collection system per year
 - Increased cleaning of identified problem areas (as needed)
 - Televis 5% to 10% of the system per year
 - Review the sewer utility budget for repair and rehabilitation projects yearly
 - Update Geographic information system (GIS) as needed
 - Perform sewer flow monitoring to determine future system improvements

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Hartland's municipal code

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2010-12-13

Does your sewer use ordinance or other legally binding document address the following:

Compliance Maintenance Annual Report

Hartland Village

Last Updated: Reporting For:

6/18/2019

2018

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map
- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- A description of routine operation and maintenance activities (see question 2 below)
- Capacity assessment program
- Basement back assessment and correction
- Regular O&M training

Design and Performance Provisions [NR 210.23 (4) (e)]

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- Construction, Inspection, and Testing
- Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]

Does your emergency response capability include:

- Responsible personnel communication procedures
- Response order, timing and clean-up
- Public notification protocols
- Training
- Emergency operation protocols and implementation procedures

Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]

Special Studies Last Year (check only those that apply):

- Infiltration/Inflow (I/I) Analysis
- Sewer System Evaluation Survey (SSES)
- Sewer Evaluation and Capacity Management Plan (SECAP)
- Lift Station Evaluation Report
- Others:

2 flow monitors are being used to monitor new development to determine future upgrades.

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	36	% of system/year
Root removal	.001	% of system/year
Flow monitoring	60	% of system/year
Smoke testing	0	% of system/year

Sewer line
televising

Compliance Maintenance Annual Report

Hartland Village

Last Updated: Reporting For:

6/18/2019

2018

Manhole inspections	<input type="text" value="9"/>	% of system/year
Lift station O&M	<input type="text" value="1"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="3"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="0"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year
Private sewer I/I removal	<input type="text" value="0"/>	% of private services
River or water crossings	<input type="text" value="0"/>	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below:		
<input type="text"/>		

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="43.82"/>	Total actual amount of precipitation last year in inches
<input type="text" value="35"/>	Annual average precipitation (for your location)
<input type="text" value="51.8"/>	Miles of sanitary sewer
<input type="text" value="7"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="0"/>	Number of basement backup occurrences
<input type="text" value="0"/>	Number of complaints
<input type="text"/>	Average daily flow in MGD (if available)
<input type="text"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.00"/>	Basement backups (number/sewer mile)
<input type="text" value="0.00"/>	Complaints (number/sewer mile)
<input type="text"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

Compliance Maintenance Annual Report

Hartland Village

Last Updated: Reporting For:

6/18/2019

2018

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **			
Date	Location	Cause	Estimated Volume (MG)
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

Yes

No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

Yes

No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

No change from the previous year.

5.4 What is being done to address infiltration/inflow in your collection system?

We continue to replace covers with pic holes with sealed solid covers. We repair manholes with solid concrete rings and mastic instead of mortar.

Total Points Generated	-
Score (100 - Total Points Generated)	-
Section Grade	-

Compliance Maintenance Annual Report

Hartland Village

Last Updated: Reporting For:
6/18/2019 2018

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	-			
TOTALS			1	4
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

Hartland Village

Last Updated: Reporting For:

6/18/2019

2018

Resolution or Owner's Statement

Name of Governing Body or Owner:	<input type="text" value="Village of Hartland"/>
Date of Resolution or Action Taken:	<input type="text"/>
Resolution Number:	<input type="text"/>
Date of Submittal:	<input type="text"/>

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Collection Systems: Grade = -

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

VILLAGE OF HARTLAND

ORDINANCE NO. _____

AN ORDINANCE TO REPEAL AND RECREATE SEC. 2-26(B) OF THE VILLAGE OF HARTLAND MUNICIPAL CODE PERTAINING TO VILLAGE PRESIDENT AND VILLAGE TRUSTEES PAY SCHEDULE

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Section 2-26(b) of the Hartland Municipal Code of Ordinances is hereby repealed and recreated to read as follows to modify the salary of the Village President effective with the new term in April 2021:

Village President and Village Trustees Pay Schedule				
Year	Trustees		President	
	Bi-Weekly	Annual	Bi-Weekly	Annual
2021	278.42	7,239.00	364.97	9,489.28
2023	286.78	7,456.17	375.92	9,773.96
2025	295.38	7,679.86	387.20	10,067.18
2027	304.24	7,910.25	398.82	10,369.19
2029	313.37	8,147.56	410.78	10,680.27

Section 2. Should any section, clause or provision of this ordinance be declared by the courts as invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof, other than the part so declared invalid.

Section 3. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

Section 4. This ordinance shall take effect and be in full force from and after its passage and publication.

Passed and approved this ____ day of _____, 2019.

VILLAGE OF HARTLAND

Jeffrey Pfannerstill, Village President

ATTEST:

Darlene Igl, MMC/WCPC, Village Clerk

MEMO

TO: Village Board

FROM: Kelli Yogerst, Recreation Director

RE: Acquiring the lease for TTP Academy & Mindful Movement Center

Hartland Recreation Department (hereinafter "Rec Dept") has been in partnership with TTP Academy & Mindful Movement Center (hereinafter "TTP") since June 2016. An agreement was made in 2016 that the Rec Dept would handle registrations and receive 10% of the fees that were collected. Instructors were to receive 70% of the fees of the class they taught and Nina Gaydos-Fedak, TTP's Dance Director was to receive 90% of her classes and 20% of the fees of the classes that the other instructors taught. The 20% from the other instructor's classes was to pay for Mrs. Gaydos-Fedak's time acting as the Dance Director; scheduling classes, organizing instructors and other job requirements of the position.

In early 2019 Mrs. Gaydos-Fedak approached the Rec Dept inquiring whether the Village of Hartland (hereinafter "Village") would consider taking over the lease of her studio at 352 Cottonwood Ave. After meeting with the landlord of 352 Cottonwood Ave, Christie Hentges, the Rec Dept compiled the following information to assist the Village Board (hereinafter "Board") in making an informed decision on whether or not the Village should take over the lease.

Let me start by saying that as the Recreation Director, I would love to take this step in the hopes this would help grow the Recreation Department. Leasing the space would provide more space for additional recreation programming. It would provide 3 or 5 years to evaluate whether this is a good investment, if so the Village could continue the lease. This is a good way to see if the space can be filled and if a new community center would be needed in the future. This is also less expensive than building a new community center or purchasing of a facility to be modified for use as a community center.

However, the financial risk this will put on the Village needs to be addressed. In 2018 the revenue for TTP classes was \$37,551.00. Mrs. Gaydos-Fedak proposed that if the Village would take over the lease, the Village would receive 35% of the fees for her instructors and 30% of the fees for Mrs. Gaydos-Fedak and Lori Heckel. Mrs. Gaydos-Fedak would be training. Mrs. Heckel to take over as the TTP Dance Director. Factors considered were the 2018 revenue and expense numbers, incorporating the 30%/35% the Village would receive for the fees for TTP, Hartland Recreation Department's Barre class, a class that could be held at the site, and the monthly income from Weight Watchers. Weight Watchers is currently subleasing the space to hold meetings and paying Mrs. Gaydos-Fedak for using her space. It was determined with looking at the lease and how much was made from the programs that could be held in there now, the Rec Dept would need to generate new revenue of at least \$7,500 a year to cover the lease.

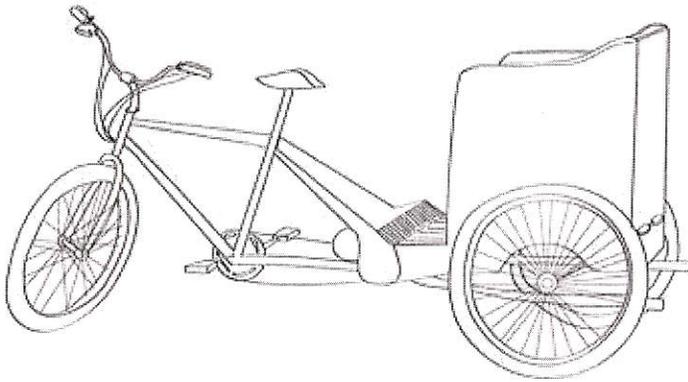
The cost could be more if the same number of programs are not offered and if attendance in any of the current classes drop.

At this time there are four programs the Barre instructor is willing to add. The other factor that must be addressed is that TTP's current dance classes are scheduled to be held in the space during prime time. This may or may not allow the Recreation Department to schedule new classes in the space during prime time.

The proposed lease for the space is; five year lease sum of \$2,125 per month from September, 2019 through August, 2021; \$2,425 per month from September, 2021 through August 31st, 2024. For a three year lease the sum of \$2,100 per month from September, 2019 through August, 2020; \$2,400 per month from September, 2020 through August, 2022.

It is my recommendation that the Board considers all information provided and do what they feel is best for the Village of Hartland.

CC: Ryan Bailey



LAKE COUNTRY PEDICAB

Pedaling for the purposeful engagement of local needs and building relationships among the community and businesses of Hartland.

Plan of Operations

June 2019

Lake Country Pedicab is a local startup looking to operate in the downtown Hartland area. Our goal is pedaling for the purposeful engagement of local needs while building relationships among the community and local businesses of Hartland.

The Pedicab or Rickshaw is a three wheeled pedal taxi providing unique and fun transportation alternative. Rides can be provided for transport or leisure. During the startup phase of Lake Country Pedicab, the shop will operate out of Jared Slawinski's residence in Pewaukee. The pedicab will be stored in available and approved garage space located on Arrowhead Dr. in Hartland. The business expects to service downtown Hartland, specifically East and West Capitol Dr. Goodwin Ave and East Park Ave. As the business moves past the startup phase it may expand its service to locations beyond the Hartland downtown in order to serve other communities of lake country and similar events.

Planned hours of operation: Thursday, Friday and Saturday – 5pm – 10pm. Focusing on the town's summer and fall activities. ie: Nixon Park- Beer garden. Nixon Park Parade. Street Dance. Lake Country Art Festival. Season 1: (July – October) operating season.

Marketing Strategy: Develop relationships with key downtown businesses. Engagement/Sponsorship - Unique advertising alternative. Alternative transportation option. Increased customer mobility. The business would market based on word of mouth advertising and face to face education of the business and it's provided services. Jared Slawinski would solely operate the shop for the initial season. In the future the cab will be rented for a flat fee (per night) by trained employees.

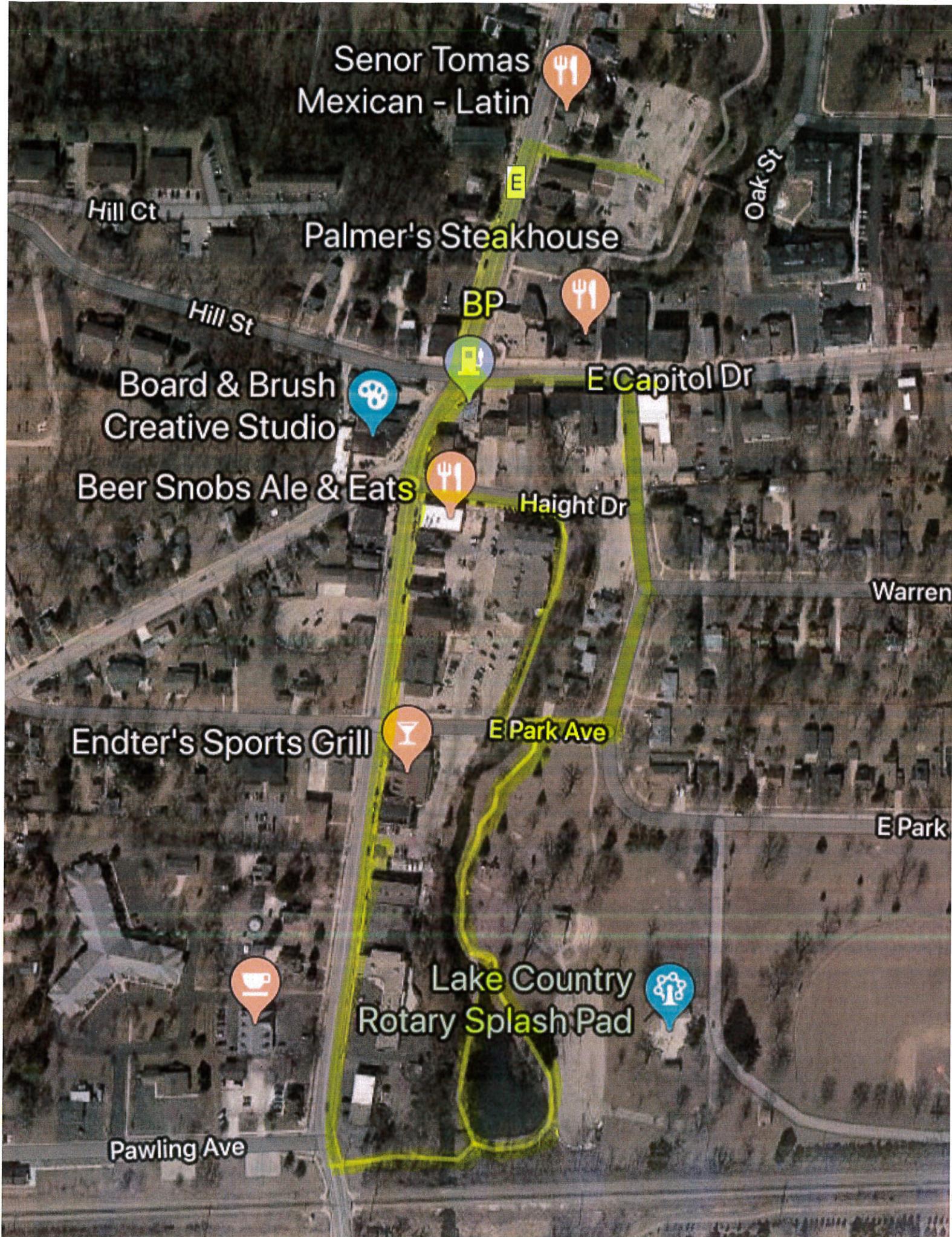
Fairs would range from \$10.00-\$15.00 per ride. Two riders at a time. Payment accepted by cash or credit (Square). Gratuity would be accepted as well. Pedicab to operate on approved streets, paths and parkways in accordance with town ordinances and regulations.

Plan of Operations

June 2019

The business would initially operate as 'Doing Business As', under Strac Enterprises LLC. Insurance would be attained through Burns & Wilcox or Billy Brown Insurance with a \$1,000,000 liability coverage policy.

This plan if operation has been presented to several Hartland residents and one business owner, all of whom welcomed the idea of a pedicab service in Hartland.



Senor Tomas
Mexican - Latin



Palmer's Steakhouse



BP



Board & Brush
Creative Studio



E Capitol Dr

Beer Snobs Ale & Eats



Haight Dr

Endter's Sports Grill



E Park Ave

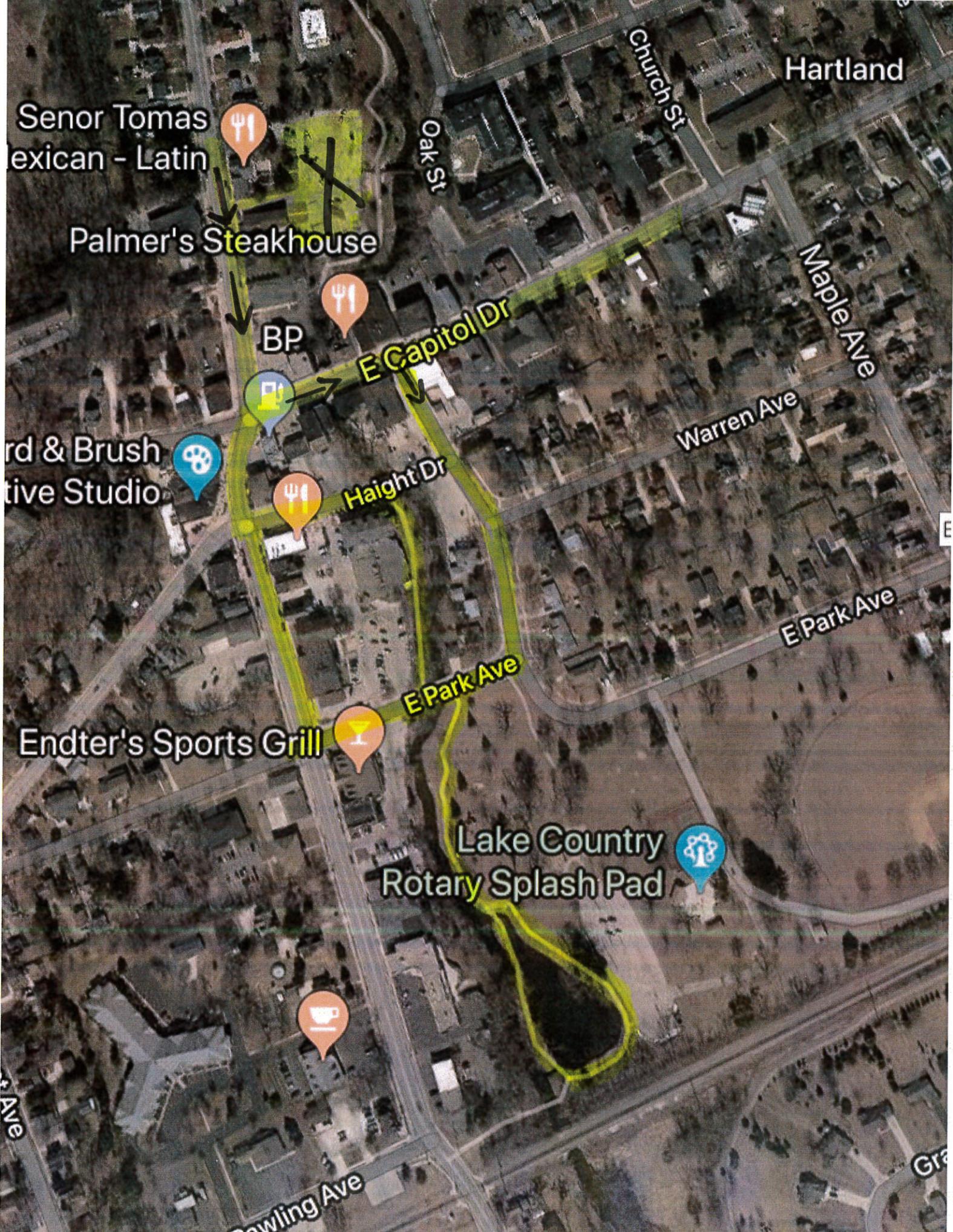
Warren

E Park

Lake Country
Rotary Splash Pad



Pawling Ave



Hartland

Senor Tomas
Mexican - Latin



Palmer's Steakhouse

BP



E Capitol Dr

rd & Brush
ative Studio



Haight Dr



Warren Ave

Endter's Sports Grill



E Park Ave

E Park Ave

Lake Country
Rotary Splash Pad



ing Ave

ing Ave

Gr

Hartland Animal Hospital

U.S. Bank Branch

Palmer's Steakhouse

Birch & Banyan C

E Capitol Dr

Tabi's Lake Country

Goodwin Ave

W Capitol Dr

Haight Dr

Beer Snobs Ale & Eats

Hartland Recreation Department

Goodwin Ave

Is

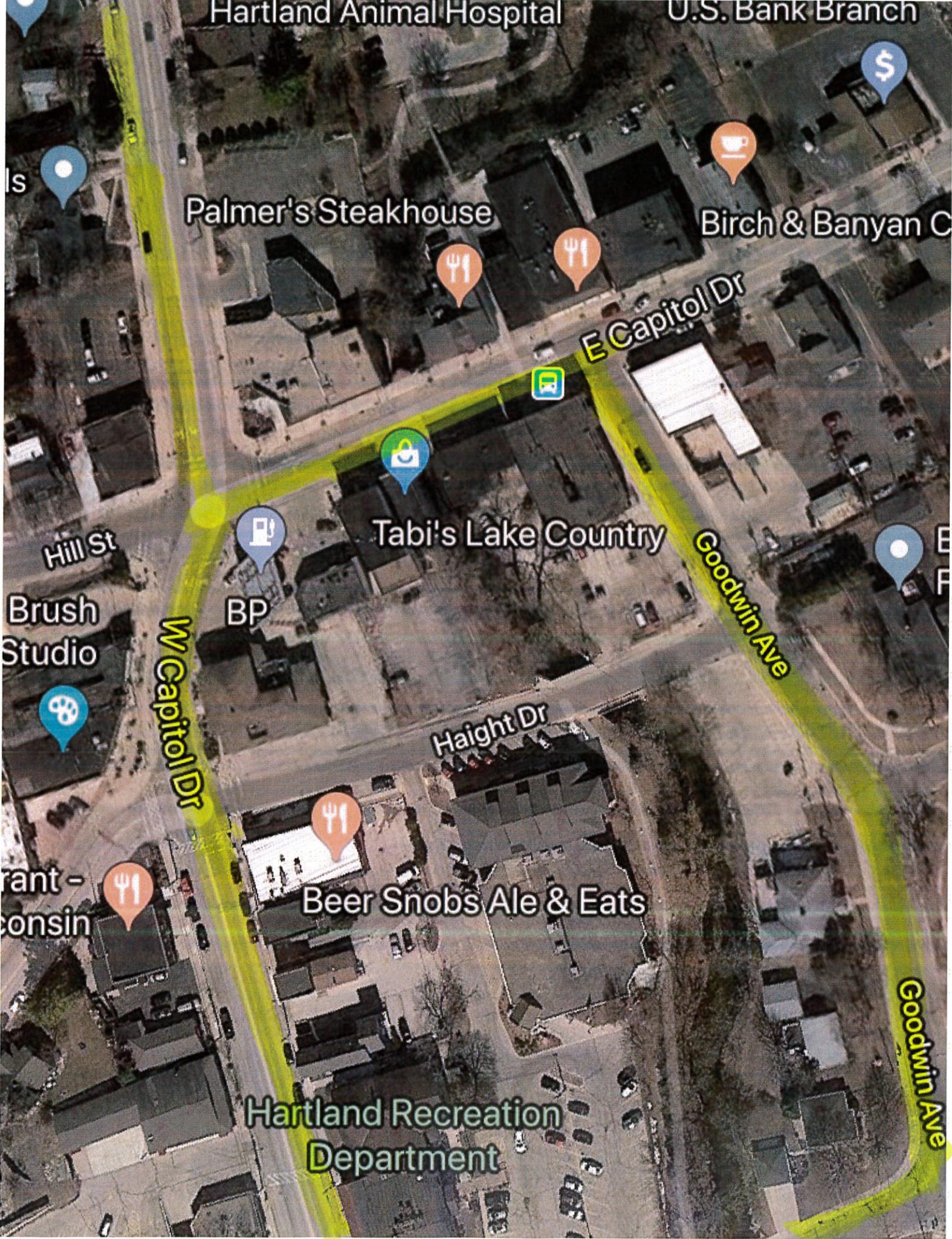
Hill St

Brush Studio

rant -
consin

E
F

BP



From: [Deidre Bushey](#)
To: [Darlene Igl](#)
Subject: FW: 6-3-19 Park Board e-Packet
Date: Thursday, June 6, 2019 1:46:20 PM

From: Vicki Mitchell [mailto:mitchellv102775@outlook.com]
Sent: Thursday, June 06, 2019 1:42 PM
To: Deidre Bushey <deidreb@VillageofHartland.com>; Curt Gundrum <cgundrum@zingenbraun.com>; Dave Felkner <dfelkner@VillageofHartland.com>; Kelli Yogerst <kelly@VillageofHartland.com>; Mike Gerszewski <MikeG@VillageofHartland.com>; Peggy Kallenberger <pegkallenberger@gmail.com>; Reginald Duane Lawson <rosemary6320@att.net>; Rick Conner <rickc@VillageofHartland.com>; thallquist@sbcglobal.net; Tina Bromberger <bromtee1@gmail.com>
Subject: Re: 6-3-19 Park Board e-Packet

Good afternoon everyone,

I regret to inform you that there is a bully on the park board and, as such, I am relinquishing my position effective immediately. I cannot and will not tolerate that sort of behavior or disrespect in my life. There is no need to point out who. They know who they are and should be ashamed of themselves.

Vicki Mitchell

From: Deidre Bushey <deidreb@VillageofHartland.com>
Sent: Wednesday, May 29, 2019 2:43:52 PM
To: Curt Gundrum; Dave Felkner; Kelli Yogerst; Mike Gerszewski; Peggy Kallenberger; Reginald Duane Lawson; Rick Conner; thallquist@sbcglobal.net; Tina Bromberger; Vicki Mitchell
Subject: 6-3-19 Park Board e-Packet

Attached is the e-Packet for the 6-3-19 Park Board meeting.

Deidre Bushey
Deputy Clerk
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029
Phone (262) 367-2714