

2013 Budget Information

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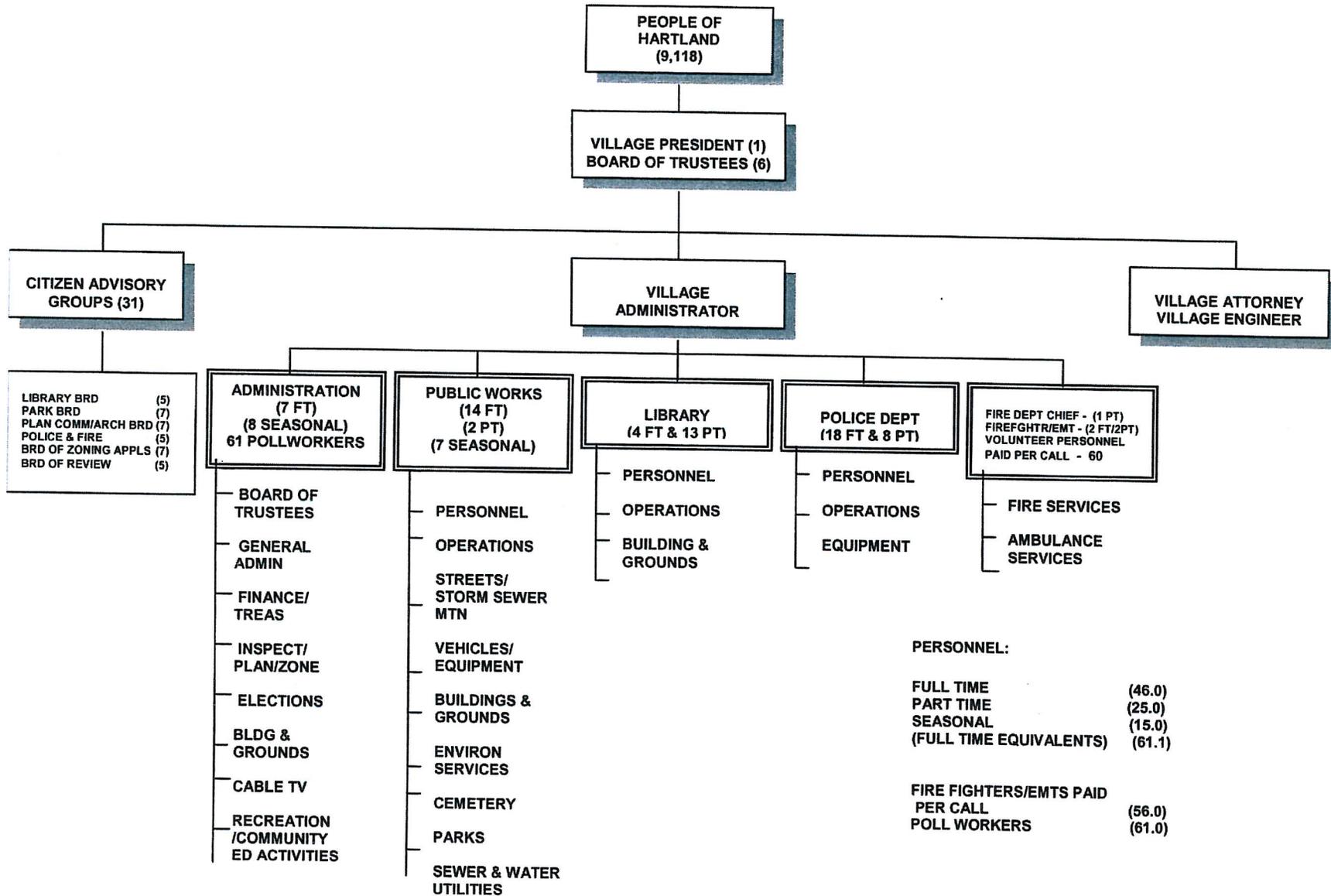
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VILLAGE OF HARTLAND 2013 BUDGET



PERSONNEL:	
FULL TIME	(46.0)
PART TIME	(25.0)
SEASONAL	(15.0)
(FULL TIME EQUIVALENTS)	(61.1)
FIRE FIGHTERS/EMTS PAID PER CALL	(56.0)
POLL WORKERS	(61.0)

VILLAGE OF HARTLAND

2013 - ADOPTED BUDGET

Expenditures

General Govt	923,484
Public Safety	2,934,265
Public Works	1,470,271
Culture & Recreation	1,034,122
Contingency	80,000
Operating Total	6,442,142

Fund 201: Garbage	451,760
Fund 202: Special Assessments	-
Fund 203: TIF Special Revenue	3,500
Fund 204: Sewer Utility	1,433,489
Fund 206: Impact Fees	72,036
Fund 207: Dental Fund	62,500
Fund 301: Debt Service	1,126,001
Fund 401: Cap Improvements	1,493,018
Fund 402: Corporate Reserve	469,200
Fund 620: Water Utility	1,981,333
Fund 802;Fund 803;Fund 804	134,844
Fund Expenses	7,227,681

Total Expenditures \$ **13,669,823**

Revenues

Property Taxes for Operating	4,095,818
State Shared Revenue	232,500
Transportation Aids	543,470
Licenses, Permits, Fines	181,000
Investments	25,000
Other	1,364,354
Operating Revenues	6,442,142

Transfer for Garbage Fund	451,760
Transfer for Special Assessments	-
Transfer for TIF Special Revenue	3,500
Transfer for Sewer Utility	1,433,489
Transfer for Impact Fee Fund	72,036
Transfer for Dental Fund	62,500
Taxes needed for Debt Service	1,047,994
Transfer for Capital Improvements	1,493,018
Transfer for Corporate Reserve	469,200
Transfer for Water Utility	1,981,333
Transfer for Other Funds	134,844
Fund Revenues	7,149,674

Total Revenues \$ **13,591,816**

Revenues (Non Property Tax) 8,448,004

Amount Required for Tax Levy 5,143,812

Total \$ **13,591,816**

Operating Budget \$ **6,442,142**

Water Utility Budget 1,981,333

Sewer Utility Budget 1,433,489

Other Funds Budget 3,812,859

\$ **13,669,823**

BUDGET COMPARISONS

	1995	1996	1997	1998	1999	2000
Operating Expenditures	3,225,010	3,302,313	3,407,000	3,553,490	3,794,320	4,134,500
Property Tax Levy	1,419,100	1,479,000	1,614,900	1,825,380	2,308,865	2,474,601
State Shared Revenue	600,800	570,840	541,400	520,410	494,400	470,200
Village Tax Rate	5.71	5.71	5.71	4.64	4.69	4.79
Village Share Total Tax Bill	18.80%	18.13%	20.81%	21.74%	22.52%	23.25%

BUDGET COMPARISONS

	2001	2002	2003	2004	2005	2006
Operating Expenditures	4,373,355	4,883,740	4,991,330	4,960,500	5,123,790	5,476,170
Property Tax Levy	2,778,617	3,088,534	3,401,912	3,494,520	3,658,790	3,902,130
State Shared Revenue	446,700	451,000	455,510	359,690	362,700	359,970
Village Tax Rate	5.12	5.43	5.69	4.39	4.48	4.59
Village Share Total Tax Bill	23.13%	22.12%	22.87%	22.86%	22.39%	23.11%

BUDGET COMPARISONS

	2007	2008	2009	2010	2011	2012
Operating Expenditures	5,644,980	5,924,300	6,199,930	6,331,860	6,468,482	6,446,256
Property Tax Levy	4,093,563	4,259,610	4,652,220	4,831,871	4,976,827	5,009,674
State Shared Revenue	359,430	358,900	358,930	304,980	305,440	229,080
Village Tax Rate	3.88	3.98	3.97	4.09	4.23	4.26
Village Share Total Tax Bill	23.30%	25.50%	23.00%	22.00%	22.97%	25.50%

BUDGET COMPARISONS

	2013
Operating Expenditures	6,442,142
Property Tax Levy	5,143,812
State Shared Revenue	232,500
Village Tax Rate	4.37
Village Share Total Tax Bill	

VILLAGE OF HARTLAND

2013 BUDGET SUMMARY

FUND/DEPT		OPERATING EXPENSES	CAPITAL EXPENSES	REVENUES	FUND TRANSFERS	STATE AIDS	GRANTS	SURPLUS APPLIED/ (INCR)	TAX LEVY NEEDED	CORP RESRV PURCHASE
General Fund (101)										
General Government										
51100	Village Board	41,250	-	80,000	-	232,500				
51440	Elections	18,700	-	-						
51400	Gen Adm	418,794	-	29,500						
51500	Finance/Contingency	406,050	21,500	35,000	267,000	165,620				20,000
51600	Municipal Building	97,190	-	-						
Subtotal										
Public Safety										
52100	Police	2,238,765	-	114,000	-	2,240				
52200	Fire/Ambulance	612,120	29,880	176,900	-	49,000				45,700
51500	Inspection	53,500	-	70,000	-	-				
Public Works										
53000	Gen Public Works	1,413,719	10,700	-	-	565,370				
53635	Environmental Servc	34,302	2,700	-	-	-	45,000			233,500
54910	Cemetery	8,400	450	1,000	-	-				
Culture & Recreation										
55110	Library	683,775	-	16,000	-	235,194				
55200	Parks	96,279	10,100	16,500	-	-				
55300	Recreation	234,690	-	170,500	-	-				170,000
55370	Cable TV	9,278	-	75,000	-	-				
Total Operating										
		6,366,812	75,330	784,400	267,000	1,249,924	45,000	-	4,095,818	469,200
2013 Expenses		6,442,142		2,346,324	Revenues	4,095,818	Levy for Operations		Corp Reserve	469,200
2012 Expenses		6,446,256								
Expense Increase		-0.06%		(4,114)						

Other Funds										
201	Garbage Spec Rev	451,760	-	451,430				330	-	
202	Spec Assessments	-	-	2,097				(2,097)	-	
203	TIF Special Revenue	3,500	-	6,000				(2,500)	-	
204	Sewer Utility	1,344,789	88,700	1,433,489				(0)	-	
206	Impact Fee Fund	72,036	-	500				71,536	-	
207	Dental Fund	62,500	-	62,500				-	-	
301	Debt Service	1,208,658	-	-	7,536			-	-	
401	Capital Improvements	-	1,493,018	2,340,000	-		75,121	78,007	1,047,994	
402	Corp Reserve Fund	-	469,200	16,000	251,542			(846,982)	-	
620	Water Utility	1,310,133	671,200	2,547,250				201,658	-	
802;803;804	Other Funds	134,844	-	98,500				(565,917)	-	
Total		10,955,032	2,797,448	7,742,166	526,078	1,249,924	120,121	(1,029,621)	5,143,812	469,200
			13,752,480	Total Expenses						

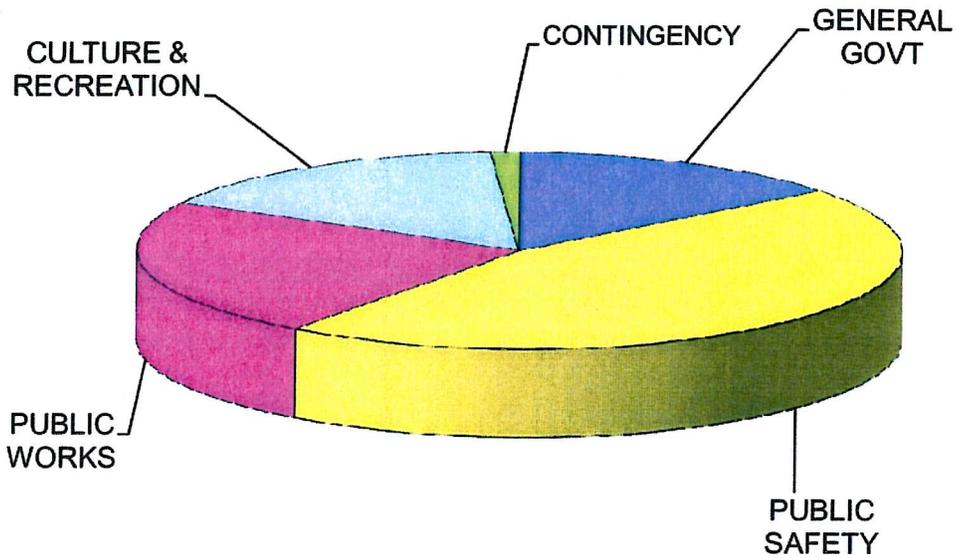
Summary				LEVY	5,143,812
Expenses	Operations	Debt	2012 Tax Rate Est	4.3676	<i>Estimated</i>
Revenues	6,442,142	1,047,994	2011 Tax Rate	4.2584	
Levy Amount	2,346,324	-	Increase	2.56%	<i>Estimated</i>
	4,095,818	1,047,994			
2013 Tax Levy	5,143,812				
2012 Tax Levy	5,009,674				
Levy Increase	134,138	2.678%			

NOTE: Village of Hartland Levy for 2012 Tax Bill 5,009,674
 0.77% Levy Increase Cap 38,569
 Pre-2005 Allowable Levy Increase -
 Post-2005 Allowable Levy Increase 756,148
 Levy Allowed 5,804,391
 Actual Levy 5,143,812
 Less than Allowed 660,579

VILLAGE OF HARTLAND BUDGET

2013 Expenses by Dept

	2013 Budg	% Of Budg	2012 Budg	% Change
GENERAL GOVT	923,484	14.34%	927,180	-0.40%
PUBLIC SAFETY	2,934,265	45.55%	2,934,473	-0.01%
PUBLIC WORKS	1,470,271	22.82%	1,470,272	0.00%
CULTURE & RECREATION	1,034,122	16.05%	1,034,331	-0.02%
CONTINGENCY	80,000	1.24%	80,000	0.00%
	6,442,142	100.00%	6,446,256	-0.06%

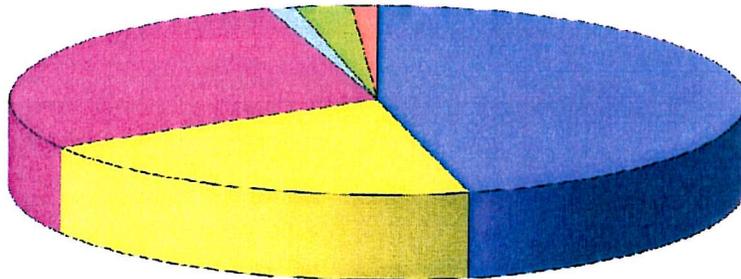


Village Cost per Person per Day for Providing Services	\$ 1.94
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2013 Expenses by Category

GENERAL GOVERNMENT, PUBLIC SAFETY, PUBLIC WORKS, AND CULTURE AND RECREATION

	2013 Budg	% Of Budg	2012 Budg	% Change
SALARIES	2,958,405	45.92%	2,846,152	3.94%
VILLAGE PROVIDED BENEFITS	1,320,230	20.49%	1,421,940	-7.15%
OPERATIONS	1,849,002	28.70%	1,818,654	1.67%
CONTINGENCY	80,000	1.24%	80,000	0.00%
BUILDING & GROUNDS	159,175	2.47%	174,000	-8.52%
CAPITAL OUTLAY	75,330	1.17%	105,510	-28.60%
	6,442,142	100.00%	6,446,256	-0.06%



■ SALARIES ■ VILLAGE PROVIDED BENEFITS ■ OPERATIONS ■ CONTINGENCY ■ BUILDING & GROUNDS ■ CAPITAL OUTLAY

VILLAGE OF HARTLAND - ASSESSMENT RATIO & VALUE

2012	EQUALIZED VALUES 8/15/2012 DOR REPORT	EQUALIZED VALUES STATE ASSESSED MANUFACTURING	EQUALIZED VALUES LESS STATE ASSESSED MANUFACTURING
REAL ESTATE	1,103,288,100.00	(1st Week of June) 70,518,300.00	1,032,769,800.00
PERSONAL PROP	26,561,700.00	4,828,000.00	21,733,700.00
TOTAL	1,129,849,800.00	75,346,300.00	1,054,503,500.00
	3.76% Decr	.7% Decr	

2012	EQUALIZED VALUES REDUCED BY TID
Real Estate	1,102,867,600.00
Personal Property	26,561,700.00
TOTAL	1,129,429,300.00

2012	
Total Tid Incr	420,500.00
TIF #4 INCRMNT	-
TIF #5 INCRMNT	420,500.00

EST ASSESSMENT RATIO	1.046138017
	0.64% INCREASE
ACTUAL ASSESSMENT RATIO	1.046138017

\$	1,103,156,200
ASSESSED VALUE STATEMENT OF ASSESSMENT	
2011	\$1,100,377,800
	0.25% Increase
2012 TAX ROLL FOR 2013 BUDGET	

ESTIMATED TOTAL ASSESSED VALUE	1,181,978,828.84
	0.12% DECREASE
ACT 2012 TOTAL ASSESSED VALUE	1,178,156,200.00

VILLAGE OF HARTLAND PROPOSED 2013 BUDGET SUMMARY

GENERAL, TIF, DEBT SERVICE, IMPACT FEES, CAPITAL IMPROVEMENTS, UTILITY AND OTHER FUNDS

		ADOPTED 2012 BUDG	PROPOSED 2013 BUDG	PERCENT CHANGE					
REVENUES	PROPERTY TAXES	4,068,979	4,095,818	0.66%					
	OTHER TAXES	210,000	210,000	0.00%					
	INTERGOVERNMENTAL REVENUE	1,205,597	1,218,480	1.07%					
	LICENSES & PERMITS	106,000	89,000	-16.04%					
	FINES & FORFEITURES	101,000	92,000	-8.91%					
	PUBLIC CHARGES FOR SERVICES	352,780	331,200	-6.12%					
	INTERGOVERNMENTAL CHARGES FOR SERVICES	91,400	91,700	0.33%					
	MISCELLANEOUS	273,500	267,500	-2.19%					
	OTHER FINANCING SOURCES	37,000	7,100	-80.81%					
TOTAL GENERAL FUND REVENUE		6,446,256	6,402,798	-0.67%					
		PROPOSED 2012 BUDG	PROPOSED 2013 BUDG	PERCENT CHANGE					
EXPENDITURES	GENERAL GOVERNMENT	1,007,180	985,480	-2.15%					
	PUBLIC SAFETY	2,934,473	2,925,265	-0.31%					
	PUBLIC WORKS	1,470,272	1,468,431	-0.13%					
	CULTURE & RECREATION	1,034,331	1,023,622	-1.04%					
	TOTAL GENERAL FUND EXPENDITURES		6,446,256	6,402,798	-0.67%				
SUMMARY ALL FUNDS									
	GENERAL FUND	TIF SPECIAL REV FUND	DEBT SERVICE	CAPITAL IMPROVEMENTS	IMPACT FEE FUND	SPECIAL REV AND OTHER	WATER UTILITY	SEWER UTILITY	TOTAL
REVENUES	6,402,798	6,000	1,138,874	2,578,198	500	614,527	2,547,250	1,386,112	14,674,259
EXPENDITURES	6,402,798	3,500	1,178,874	1,962,218	72,036	649,104	1,908,424	1,436,553	13,613,507
EXCESS REVENUES OVER/(UNDER) EXPEND	-	2,500	(40,000)	615,980	(71,536)	(34,577)	638,826	(50,441)	1,060,752
FUND BAL/RETAINED EARNINGS BEG BAL	3,824,234	(668,127)	223,990	4,079,016	111,015	139,484	515,539	712,496	8,937,647
FUND BAL/RETAINED EARNINGS ENDING BAL	3,824,234	(665,627)	183,990	4,694,996	39,479	104,907	1,154,365	662,055	9,998,399
TAX LEVY	4,095,818	-	1,056,217	-	-	-	-	-	5,152,035

A Public Hearing on the proposed 2013 Budget will be held Monday, October 22, 2012 during the regularly scheduled meeting of the Hartland Village Board. The meeting is at 7:00 PM in the Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue, Hartland, WI 53029. Copies of the budget are available for review at the Administrative offices in the Municipal Building.

2012 BUDGET CALENDAR FOR 2013 BUDGET

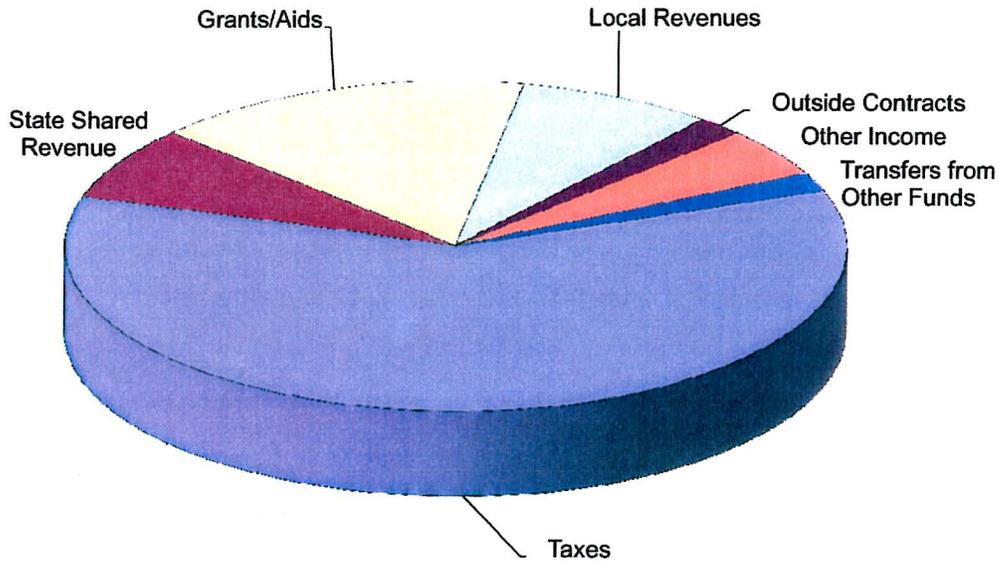
- Wed Jul 25 Budget Books Distributed to Dept Heads
{Develop Revenue Projections}**
- Fri Aug 24 Departmental Budgets including budget narratives are
returned to Finance Director {Budgets may be turned in
before the 24th if completed earlier.}**
- Mon Aug 27 Budget Reviews all this Week**
- Fri Sep 21 Distribute Budget Books**
- Mon Sep 24 Village Board - Budget Workshop (cancelled)**
- Mon Oct 1 Take Budget Summary to Lake Country Reporter
Don't let them publish in full page format.**
- Tue Oct 2 Village Board - Budget Workshop - All Presentations**
- Thurs Oct 4 Publish Proposed Budget**
- Mon Oct 8 Village Board - Budget Workshop (cancelled)**
- Mon Oct 22 Village Board - Budget Workshop
Budget Public Hearing**
- Mon Nov 12 Village Board - Budget Workshop
Motion to Approve 2013 Budget**



2013 Village of Hartland Budget

2013 Budget Revenues

GENERAL FUND	2012 Budget	% of Budg	2013 Budget	% of Budg	% Incr/Decr
Taxes	4,278,979	66.38%	4,305,818	66.84%	0.63%
State Shared Revenue	229,080	3.55%	232,500	3.61%	1.49%
Grants/Aids	976,517	15.15%	1,062,424	16.49%	8.80%
Local Revenues	559,780	8.68%	497,200	7.72%	-11.18%
Outside Contracts	91,400	1.42%	91,700	1.42%	0.33%
Other Income	273,500	4.24%	252,500	3.92%	-7.68%
Transfers from Othr Fnds	37,000	0.57%	-	0.00%	-100.00%
	6,446,256	100%	6,442,142	100%	-0.06%



Village of Hartland - Revenue Budget 2013

Revenues

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Proposed
Taxes						
101-41110 GEN PROPERTY TAX	\$ 4,036,132	\$ 4,068,979	\$ 2,993,831	74%	\$ 4,068,979	\$ 4,095,818 ⁽¹⁾
101-41111 OMITTED TAX	-	-	-	0%	-	- ⁽²⁾
101-41310 WATER UTIL TAX EQUIV	211,728	210,000	-	0%	210,000	210,000 ⁽³⁾
Sub-Total Taxes	\$ 4,247,860	\$ 4,278,979	\$ 2,993,831	74%	\$ 4,278,979	\$ 4,305,818

Grants and Aids

101-43410 STATE SHARED REV	\$ 307,678	\$ 229,080	\$ -	0%	\$ 232,500	\$ 232,500 ⁽⁴⁾
101-43420 FIRE INSURANCE DUES	44,930	45,000	41,973	93%	49,403	49,000 ⁽⁵⁾
101-43520 POLICE TRAINING	2,880	2,880	3,240	113%	3,240	2,240
101-43530 TRANSPORTATION AID	576,575	518,918	259,459	50%	518,918	543,470 ⁽⁶⁾
101-43570 FEMA GRANT	-	-	-	0%	-	-
101-43575 EXEMPT COMPUTER AID	117,037	117,037	-	0%	117,037	165,620 ⁽⁷⁾
101-43590 OTH GRANTS & AIDS	54,455	40,000	49,279	123%	49,279	45,000 ⁽⁸⁾
101-43710 LOCAL ROAD GRANT	-	20,000	-	0%	-	21,900 ⁽⁹⁾
101-43720 COUNTY AID - LIBRARY	233,604	229,919	115,037	50%	229,919	228,442 ⁽¹⁰⁾
101-43730 INTER-COUNTY LIBR FND	5,621	2,763	4,551	165%	4,551	6,752
Sub-Total Grants & Aids	\$ 1,342,780	\$ 1,205,597	\$ 473,539	39%	\$ 1,204,847	\$ 1,294,924

Local Revenues

101-44100 LICENSES	\$ 18,217	\$ 22,000	\$ 21,223	96%	\$ 22,000	\$ 19,000 ⁽¹¹⁾
101-44300 PERMITS	131,150	84,000	62,678	75%	75,000	70,000 ⁽¹²⁾
101-45110 CRT FINES & FORFEITS	70,234	80,000	32,451	41%	74,766	72,000
101-45130 PARKING VIOLATIONS	3,730	4,000	2,260	57%	4,520	4,000
101-46110 ADM SERVICE FEES	13,420	10,000	4,817	48%	9,000	10,000
101-46130 SUBDIVISION FEES	-	-	-	0%	-	-
101-46210 POLICE DEPT FEES	2,248	2,000	1,240	62%	2,480	2,000
101-46220 DMV LICENSING FEES	1,404	1,000	723	72%	1,446	1,200
101-46230 AMBULANCE FEES	107,810	135,000	84,857	63%	140,000	120,000 ⁽¹³⁾
101-46540 CEMETERY FEES	1,000	1,000	500	50%	1,000	1,000
101-46710 LIBR FINES/MISC REV	16,251	17,000	7,872	46%	16,000	16,000
101-46720 PARK RENTALS	3,332	3,520	2,654	75%	3,520	3,500
101-46725 PARK RENTS-TAX EXMPT	13,314	12,760	14,187	111%	15,000	13,000
101-46730 RECREATION CLASSES	86,176	100,000	48,751	49%	86,000	100,000 ⁽¹⁴⁾
101-46740 RECREATION TRIPS	188	-	-	#DIV/0!	3,285	4,000
101-46750 RECREATION-SUMMER	22,952	20,000	12,642	63%	23,219	22,000
101-46760 RECREATION-OTHER	8,950	7,500	294	4%	7,500	7,500
101-46770 BEFORE/AFTER SCHOOL	20,898	60,000	19,846	0%	31,938	32,000 ⁽¹⁵⁾
Sub-Total Local Revenues	\$ 521,274	\$ 559,780	\$ 316,994	57%	\$ 516,674	\$ 497,200

Village of Hartland - Revenue Budget 2013

Revenues

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Vr Est	2013 Proposed
Outside Services and Contracts						
101-47320 FIRE CONTRACT-MERTN	\$ 40,346	\$ 40,400	\$ 40,400	100%	\$ 40,400	\$ 40,400 (16)
101-47325 AMBULANCE SERVICE	39,500	16,500	16,500	100%	16,500	16,500 (17)
101-47330 CROSSING GRDS CNTR	34,529	34,500	33,850	98%	33,850	34,800 (18)
Sub-Total Outside Contracts	\$ 114,375	\$ 91,400	\$ 90,750	80%	\$ 90,750	\$ 91,700

Other Income

101-48000 MISC REVENUE	\$ 67,658	\$ 10,000	\$ 22,570	226%	\$ 40,000	\$ 10,000 (19)
101-48010 DONATIONS	54,615	-	-	#DIV/0!	-	-
101-48020 SPLASH PAD DONATIONS	-	-	-	#DIV/0!	-	5,000 (20)
101-48100 INVESTMENT INTEREST	18,519	50,000	10,152	20%	25,000	25,000 (21)
101-48200 RENTAL OF BUILDINGS	82,140	81,000	43,652	54%	81,000	80,000 (21)
101-48300 SALE OF VILLAGE PROP	4,351	500	61,415	12283%	61,415	500
101-48410 CABLE FRANCHISE FEE	77,283	75,000	19,938	27%	75,000	75,000 (22)
101-49220 SEWER UTILITY TRANS	18,173	19,000	17,899	94%	19,000	19,000 (23)
101-49260 WATER UTILITY TRANS	33,381	38,000	30,354	80%	38,000	38,000 (23)
Sub-Total Other Income	\$ 356,119	\$ 273,500	\$ 205,979	75%	\$ 339,415	\$ 252,500

Transfer from Other Funds

R 101-49221 TRANSF FRM TIF REVS	\$ -	\$ -	\$ -	0%	\$ -	\$ -
R 101-49270 OTHER FUNDING	-	37,000	-	0%	-	-
Sub-Total Other Funding	\$ -	\$ 37,000	\$ -	0%	\$ -	\$ -

Total Revenues	\$ 6,582,409	\$ 6,446,256	\$ 4,081,092	63%	\$ 6,430,665	\$ 6,442,142
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Revenue Budget Notes:

\$ 2,377,277

\$ 2,346,324

- (1) Property Taxes levied based on levy certification amounts
- (2) Omitted tax are taxes on any properties that should have been taxed in a previous year but were left off the tax roll.
- (3) Water Utility Tax Equivalent as determined by PSC calculation for payment in lieu of taxes
- (4) State Shared will be the same amount as 2012.
- (5) Wisconsin. This money is to be used on the purchase of fire protection equipment, fire prevention inspection and public fire education and training fire fighters and fire inspector.
- (6) Transportation Aids will increase by Approximately 4.7% in 2013.

Village of Hartland - Revenue Budget 2013

Revenues

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Vr Est	2013 Proposed
<i>Exempt Computer Aid is the reimbursement from the State of Wisconsin for lost revenues caused</i>						
(7)						<i>by the creation of personal property tax exemptions for computers, cash registers and fax machines</i>
(8)						<i>Waukesha County Recycling Reimbursement and any other minor grants the Village may receive</i>
(9)						<i>Local Road Improvement Grant is from Waukesha County is awarded every other year.</i>
(10)						<i>County Aid Library is from Waukesha County and is compensation for use of the Hartland Library from people who reside outside of the Village of Hartland.</i>
(11)						<i>Bartenders renew their licenses/permits in even numbered years. This account also hosts dog and cat licenses annually</i>
(12)						<i>These are permit charges for new home construction additions and all other permits</i>
(13)						<i>The ambulance transport rates are proposed to stay the same. Residents will pay \$400 plus supplies and non-residents will pay \$500 plus supplies.</i>
(14)						<i>Rates are anticipated to remain constant in 2013 for Recreation programs</i>
(15)						<i>The Village will see decreased revenues due to the loss of Hartland North from the Before & After School program.</i>
(16)						<i>Fire Service for the Town of Merton is calculated on a percentage of the Fire budget. The percentage is arrived at by calculating the average number of fire responses over a three year period.</i>
(17)						<i>We provide ambulance service for a portion of the Town of Merton at a charge of \$500 per run.</i>
(18)						<i>The crossing guard contract is with Hartland/Lakeside School District.</i>
(19)						<i>Miscellaneous Revenues consists of worker's compensation reimbursements, credit card rebates, insurance dividend and any other miscellaneous revenue item.</i>
(20)						<i>Splash Pad Donation is a \$5,000 donation each year for three years from the Rotary group.</i>
(21)						<i>Rental of Buildings is the amount we receive from the cell tower rentals from AT&T, Verizon and Sprint.</i>
(22)						<i>Fees paid by AT&T and Time Warner Cable to provide service to the Village's citizens.</i>
(23)						<i>Utility Transfers are chargebacks to the Water & Sewer Utilities for equipment usage and building rents.</i>

Tax Overview

The assessed value of the Village of Hartland for 2012 is estimated to be \$1,178,156,200. This is an estimated 0.15% increase over the 2011 assessed value. Our 2012 assessment ratio is estimated to be 1.0461 This is a 4.3% increase in the assessment ratio from 2011.

The 2012 equalized value is \$1,129,849,800. This is a 3.75% decrease from the 2011 equalized value.

2012 Projected Expenses	\$	6,442,142
Needed for Debt Service		1,047,994
Total Revenue Needed	\$	7,490,136
Other Revenue Collected	\$	(2,346,324)
Total Tax Levy	\$	5,143,812

Tax Levy for Gen Purpose	\$4,095,818
Tax Levy for Debt Service	\$1,047,994
Total Tax Levy	\$ 5,143,812

2013 Budget General Government

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Budget Summary	1
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2013 ADMINISTRATION & FINANCE GOALS

- Review Municipal Code Book for updates and changes
- Increase pool of Election Inspectors
- Continue support of community events (i.e. Hartland's Hometown Celebration, Fine Arts Center programming and streetscape projects)



David Cox becomes the new Village Administrator in July 2012!



(left) Former Administrator Wally Thiel receives WMCA's 2012 Meritorious Service Award. Thiel was Village Administrator for 15 years in Hartland.

(below) Election Inspectors at St. Charles facilitating the August Partisan Primary.

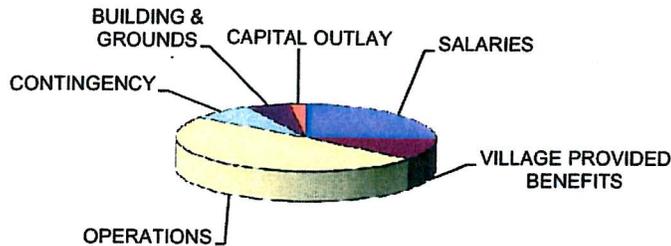


VILLAGE OF HARTLAND - GENERAL GOVERNMENT

2013 Budget Summary

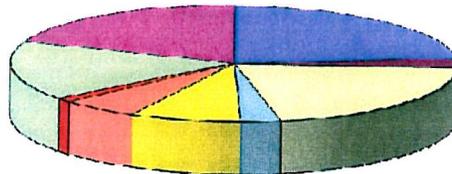
VILLAGE BOARD, ELECTIONS, GENERAL ADMIN,
FINANCIAL ADMIN, MUNICIPAL BLDG & GROUNDS

	2013 Budg	% Of Budg	2012 Budg	% INCR
SALARIES	251,350	25.05%	262,800	-4.36%
VILLAGE PROVIDED BENEFITS	103,540	10.32%	93,730	10.47%
OPERATIONS	493,494	49.18%	490,950	0.52%
CONTINGENCY	80,000	7.97%	80,000	0.00%
BUILDING & GROUNDS	53,600	5.34%	58,200	-7.90%
CAPITAL OUTLAY	21,500	2.14%	21,500	0.00%
	1,003,484	100.00%	1,007,180	-0.37%



FUNDING SOURCES

	2013 Budg	% OF BUDG	2012 Budg	% INCR
STATE SHARED REVENUE	232,500	23.17%	229,080	1.49%
INTEREST ON INVESTMENTS	25,000	2.49%	50,000	-50.00%
WATER TAX EQUIVALENT	210,000	20.93%	210,000	0.00%
DEPARTMENTAL FEES	29,000	2.89%	32,000	-9.38%
RENTALS	80,000	7.97%	81,000	-1.23%
UTILITY REIMBURSEMENT	57,000	5.68%	57,000	0.00%
MISC REVENUES	10,500	1.05%	10,500	0.00%
TRANSFER FROM OTH FUNDS	-	0.00%	-	#DIV/0!
EXEMPT COMPUTER AID	165,620	16.50%	117,037	41.51%
SUPPORTED BY TAXES	193,864	19.32%	220,563	-12.10%
	1,003,484	100.00%	1,007,180	-0.37%



- STATE SHARED REVENUE
- INTEREST ON INVESTMENTS
- WATER TAX EQUIVALENT
- DEPARTMENTAL FEES
- RENTALS
- UTILITY REIMBURSEMENT
- MISC REVENUES
- TRANSFER FROM OTH FUNDS
- EXEMPT COMPUTER AID
- SUPPORTED BY TAXES

**Total Expense Per Person Per Day for General Government:
Village Board, Elections, General Administration,
Financial Administration & Municipal Building**

0.30

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.0583

VILLAGE OF HARTLAND - GENERAL GOVERNMENT BUDGET 2013

Fund 101: General Government

Personnel Schedule

Classification	Full Time	Part Time	Salary Grade	2010	2011	2012
Village Trustees		7		7	7	7
(Wages Split Gen Fund 85%/Water 10% Sewer 5%)						
Election Workers		61		40	48	61
General Administration				<i>Fulltime Equivalents</i>		
Administrator	1		Contract	1	1	1
Village Clerk	1		10	1	1	1
Deputy Clerk	1		7	1	1	1
(Wages Split Gen Fund 65%/Water 25% Sewer 10%)						
Financial Administration						
Finance Director	1		12	1	1	1
Deputy Treasurer	1		6	1	1	1
Fiscal Clerk	1		4	1	1	1
(Wages Split Gen Fund 34%/Water 33% Sewer 33%)						
Municipal Building						
Public Works Empl		1		0.5	0.50	0.50
Employee Totals	6	69		6.50	6.50	6.50

Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
Financial Administration					
1 Reassessment Sinking Account		X	1	21,500	21,500
TOTAL GENERAL GOVERNMENT CAPITAL OUTLAY					\$ 21,500

Capital Improvement Fund

Item	Add	Repl	Amt	Unit Cost	Total
<i>There are no capital improvements anticipated in 2013.</i>					
TOTAL CAPITAL IMPROVEMENT PURCHASES					\$ -

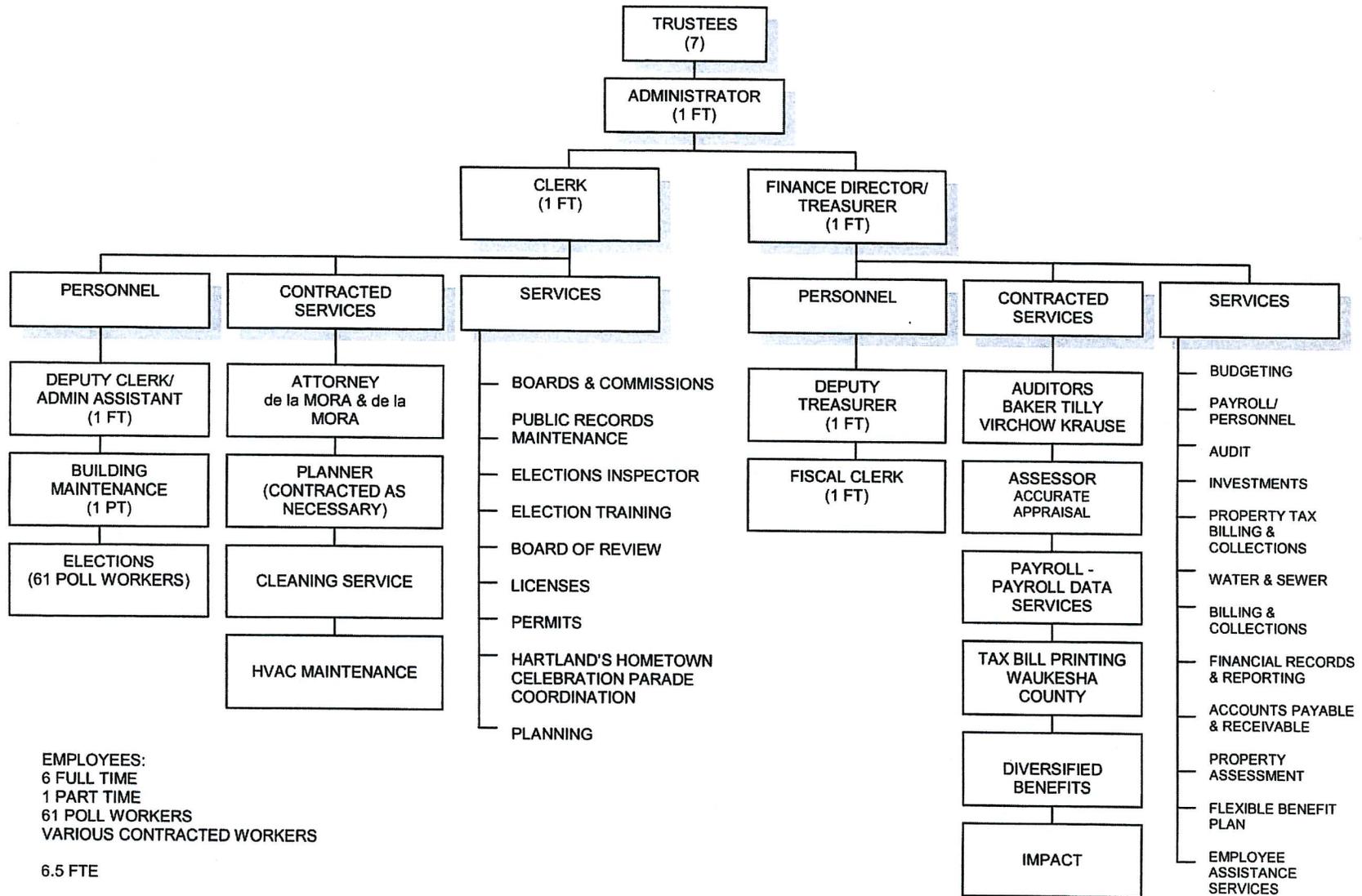
VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Fund 101: General Government

Village Board, Elections, Administration, Finance, Municipal Bldg

Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Wages	242,011	250,963	235,983	262,800	251,350
Benefits	90,582	98,805	97,227	93,730	103,540
Operations	434,670	393,821	418,078	490,950	493,494
Capital Outlay	37,373	12,568	-	21,500	21,500
Bld & Grounds	44,461	53,669	52,708	58,200	53,600
Contingency	-	-	-	80,000	80,000
Total	849,097	809,826	803,997	1,007,180	1,003,484
Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
State Shared Rev	358,820	305,703	307,678	229,080	232,500
Interest	44,602	22,928	18,519	50,000	25,000
Wtr Tax Equiv	195,073	210,328	211,728	210,000	210,000
Dept Fees	31,186	32,160	31,637	32,000	29,000
Rentals	75,996	77,257	82,140	81,000	80,000
Utility Reimburs	58,370	56,930	51,554	57,000	57,000
Misc Rev	81,579	65,885	122,273	10,000	10,000
Trans from TIF	-	-	-	-	-
Trans from Other	-	-	-	-	-
Sale of Village Property	-	-	4,351	500	500
Exempt Comp Aid	56,290	88,349	117,037	117,037	165,620
Total	901,915	859,540	946,916	786,617	809,620
Supported by Taxes	(52,818)	(49,714)	(142,920)	220,563	193,864
Population	8,486	8,506	8,522	9,115	9,118
Annual Per Capita Supported by Taxes	(6.22)	(5.84)	(16.77)	24.20	21.26
Per Capita Supported by Taxes Per Day	(0.017)	(0.016)	(0.046)	0.0663	0.0583
Total Exp Per Person Per Day	0.27	0.26	0.26	0.30	0.30

2013 GENERAL ADMINISTRATION



EMPLOYEES:
 6 FULL TIME
 1 PART TIME
 61 POLL WORKERS
 VARIOUS CONTRACTED WORKERS
 6.5 FTE

Village Board

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Proposed	Footnotes
Trustee Wages and Benefits							
E 101-51100-110 SALARIES	\$ 26,072	\$ 26,600	\$ 13,247	50%	\$ 26,600	\$ 27,500	
E 101-51100-130 FICA	1,995	2,100	1,013	48%	2,100	2,100	
E 101-51100-180 OTHER BENEFITS	-	-	-	0%	-	-	
Sub-Total Trustee Wages & Benefits	\$ 28,067	\$ 28,700	\$ 14,260	50%	\$ 28,700	\$ 29,600	SEE TAB 31
Trustee Operations							
E 101-51100-290 OUTSIDE CONTRACTS	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
E 101-51100-300 OPER SUPPLIES/EXPS	4,496	5,500	4,183	76%	4,500	4,500	A
E 101-51100-305 EXPENSES-OTHER	132	200	-	0%	200	150	
E 101-51100-500 PROP ASSESSMENT	6,962	7,000	5,775	82%	7,000	7,000	B
Sub-Total Trustee Operations	\$ 11,589	\$ 12,700	\$ 9,958	78%	\$ 11,700	\$ 11,650	
TOTAL VILLAGE BOARD	\$ 39,656	\$ 41,400	\$ 24,218	58%	\$ 40,400	\$ 41,250	
					<i>Decrease</i>	<i>-0.4%</i>	

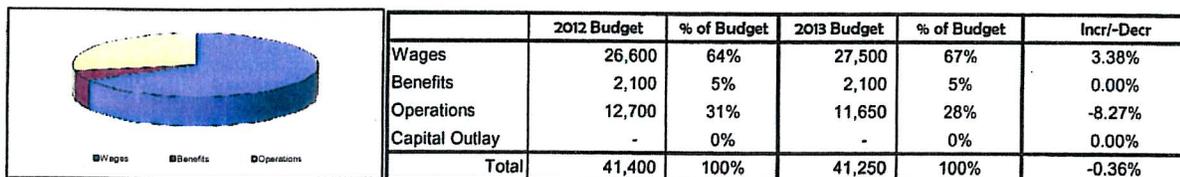
FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 2

Highlight 2012: Retirement of long serving Village Administrator Wally Thiel and the hiring of newly appointed Village Administrator David Cox. Working with Police and DPW Unions and all municipal employees to implement changes created by Act 10. Begin redevelopment of existing properties within the central business/residential districts on W. Capitol Drive and W. Park Avenue. Adopt a Crematory Ordinance allowing for Crematories in the M-1 Manufacturing District.

Spotlight 2013: Contine to pursue redevelopment projects within the existing TIF No. 4 District. Continue to pursue revisions to the Floodplain map for the Village of Hartland.

Operations: The Operating Supplies and Expenses account pays our dues to the League of Wisconsin Municipalities.

Property Assessment for the annual assessment from the State of Wisconsin for manufacturing properties continues to increase. The amount due is deducted from the state shared revenue payment of July of each year.



Footnotes to Village Board Budgeted Line Items

- A. Account E101-51100-300 Operating Supplies/Expenses: These expenditures are for the League of Wisconsin Municipalities and various board member expenditures.
- B. Account E101-51100-500 Property Assessment: This includes charges from the Wisconsin Department of Revenue for the assessment of manufacturing properties located in the Village and is an annual charge.

General Administration

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Proposed	Footnotes
Administration Wages and Benefits							
E 101-51400-110 SALARIES	\$ 134,478	\$ 143,100	\$ 65,619	46%	\$ 170,000	\$ 131,000	A
E 101-51400-130 FICA	9,999	11,620	5,360	46%	11,620	10,000	
E 101-51400-140 RETIREMENT BENEFITS	12,810	8,980	3,547	40%	8,980	8,950	
E 101-51400-150 HEALTH/DENTAL/LIFE	31,439	31,000	14,560	47%	31,000	42,500	
E 101-51400-180 OTHER BENEFITS	2,200	2,000	2,000	100%	3,000	3,000	
Sub-Total Wages & Benefits	\$ 190,927	\$ 196,700	\$ 91,087	46%	\$ 224,600	\$ 195,450	SEE TAB 31
Administration Operations							
E 101-51400-210 LEGAL SERVICES	\$ 71,393	\$ 75,000	\$ 41,662	56%	\$ 75,000	\$ 75,000	B
E 101-51400-215 PLANNING SERVICES	12,752	42,500	18,129	43%	42,500	42,500	C
E 101-51400-290 OUTSIDE CONTRACTS	21,928	25,000	33,545	134%	35,000	25,000	D
E 101-51400-300 OPER SUPPLIES/EXPNS	12,593	20,000	7,048	35%	15,000	18,000	E
E 101-51400-360 VEHICLE MAINT/EXPENSE	-	500	-	0%	500	500	
E 101-51400-395 COMMUNITY RELATIONS	51,111	53,000	24,132	46%	53,000	52,000	F
E 101-51400-400 OTHER BOARDS/COMM	5,653	4,000	20	1%	4,000	4,000	G
E 101-51400-800 CAPITAL OUTLAY	-	-	-	0%		-	
E 101-51400-900 CORP RESERVE PMTS	4,970	2,090	2,090	0%	2,090	6,344	H
Sub-Total Operations	\$ 180,400	\$ 222,090	\$ 126,626	57%	\$ 227,090	\$ 223,344	
TOTAL GENERAL ADMINISTRATION	\$ 371,327	\$ 418,790	\$ 217,713	52%	\$ 451,690	\$ 418,794	
					<i>Increase</i>	<i>0.0%</i>	

FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 5

[Redacted footnote content]

Highlight 2012: Continue to review and refine the Subdivision Ordinance as it relates to the Smart Growth Plan and Zoning Code updates.

Spotlight 2013: Continue usage of electronic technology, i.e. electronic newsletter, GIS updates, Laser Fiche electronic file system.

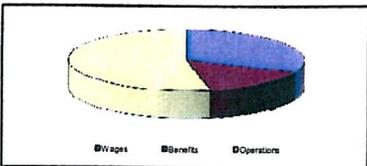
General Administration

Operations: We do not anticipate any replacement of existing office equipment at this time. Maintenance contracts increase the longevity of the office equipment most frequently used. We anticipate the need to update telephones in the future as the current system reaches its capacity.

Capital Outlay - 101-51400-800

General Administration

Item	Add	Repl	Amount	Unit Cost	Total
No capital outlay planned for 2013.					
TOTAL GEN ADM CAPITAL OUTLAY PURCHASES					\$ -



	2012 Budget	% of Budget	2013 Budget	% of Budget	Incr/-Decr
Wages	143,100	34%	131,000	31%	-8.46%
Benefits	53,600	13%	64,450	15%	20.24%
Operations	222,090	53%	223,344	53%	0.56%
Capital Outlay	-	0%	-	0%	#DIV/0!
Total	418,790	100%	418,794	100%	0.00%

Footnotes to General Administration Budgeted Line Items

- A. Account E101-51400-110 Salaries: This account was over budget due to the sick and vacation time accrued payout of the retiring Village Administrator in accordance with his employment contract.
- B. Account E101-51400-210 Legal Services: Includes the Municipal Attorney, Court Attorney, Personnel Attorney and Special Development (TIF) Attorney fees.
- C. Account E101-51400-215 Planning Services: This account includes the services of outside consultants who help with special engineering or planning projects including the revisions to the floodplain map as well as downtown planning documents.
- D. Account E101-51400-290 Outside Services/Contracts: This is the maintenance contract for copy/fax machines, postal meter, folding machine, Weights and Measures charge from the Wisconsin Department of Administration, GIS Maintenance, Municipal Code updates, Computer Maintenance and Laser Fiche maintenance contracts.
- E. Account E101-51400-300 Operating Supplies/Expenses: This is for dues for professional organizations for the Administration Staff, office supplies, postage, stationary supplies, etc.
- F. Account E101-51400-395 Community Relations: This is the funding for the Village Newsletter, Hartland Hometown Celebration Parade (\$4,500), 4th of July Fireworks display (\$10,000), Employee Wellness Program, street landscaping and banners, GIS Maintenance and updates and annual music license for the Fine Arts Center programming (\$4,500).
- G. Account E101-51400-400 Other Boards and Commissions: This is for the annual stipend payments as well as other training expenses for the Village Board and Commission members.
- H. Account E101-51400-900 Corp Reserve Pmts: This account is the payment to the Corporate Reserve Fund for the Village Hall vehicle.

Financial Administration

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Proposed	Footnotes
Finance Wages & Benefits							
E 101-51500-110 SALARIES	\$ 49,911	\$ 56,100	\$ 24,215	43%	\$ 51,000	\$ 54,250	
E 101-51500-130 FICA	3,813	4,540	2,041	45%	4,100	4,200	
E 101-51500-140 RETIREMNT BNFTS	4,764	3,590	1,310	36%	3,000	3,800	
E 101-51500-150 HEALTH/DENTAL/LIFE	13,849	12,000	6,272	52%	12,500	12,500	
E 101-51500-180 OTHER BENEFITS	2,643	1,500	1,500	0%	1,500	1,500	
Sub-Total Finance Wages & Benefits	\$ 74,980	\$ 77,730	\$ 35,338	45%	72,100	\$ 76,250	
Finance Operations							
E 101-51500-290 OUTSIDE CONTRACTS	\$ 27,977	\$ 30,000	\$ 19,141	64%	\$ 33,000	\$ 33,000	A
E 101-51500-300 OPER SUPPLIES/EXP	11,015	12,500	3,180	25%	10,000	11,000	B
E 101-51500-500 PROP ASSESSMENT	15,000	15,000	12,750	85%	15,000	15,000	C
E 101-51500-510 INSURANCES	114,296	130,000	48,996	38%	130,000	155,000	D
E 101-51500-520 UNCOLLECTIBLE AMTS	20,220	10,000	-	0%	10,000	10,000	E
E 101-51500-530 TAX BILLING/TAX ROLL	8,637	8,000	187	2%	8,000	8,000	F
E 101-51500-540 AUDITING/ACCOUNTING	16,546	33,000	14,884	45%	17,800	17,800	G
E 101-51500-800 CAPITAL OUTLAY	-	21,500	21,500	100%	21,500	21,500	H
E 101-51500-900 CORP RESERVE PMTS	-	-	-	0%	-	-	I
E 101-51500-910 CONTINGENCY	-	80,000	-	0%	80,000	80,000	
Sub-Total Finance Operations	\$ 213,692	\$ 340,000	\$ 120,637	35%	\$ 325,300	\$ 351,300	
TOTAL FINANCIAL ADM	\$ 288,672	\$ 417,730	\$ 155,975	37%	\$ 397,400	\$ 427,550	
					Increase	2.4%	

SEE TAB 31

FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 8

Highlight 2012: Due to the passing of Act 10 retirement benefits paid by the finance department have decreased as employees are now contributing 5.9% of their wages in 2012 and approximately 6.65% in 2013 that were previously paid for by the Village.

Spotlight 2013: We will continue to work with our auditors to explore various ways of implementing changes to help us comply with Governmental Accounting Standards Board (GASB) requirements. In 2013, the Village will continue to monitor the effects of GASB 63 in regards to the financial reporting of Deferred Outflows of Resources, Deferred Inflows of Resources and Net Position.

Other Benefits: This is the wellness benefit and the funding for the flexible spending accounts.

Financial Administration

Capital Outlay: We continue to fund our Future Revaluation account. In 2012 we are budgeting a payment of \$21,500. At the end of 2012 we will have \$139,700 in this account. There has been an odd occurrence with the assessment ratio the past few years. Our ratio for the 2010 and 2011 tax levies were 99.57% and 100.21%, respectively. We are predicting a ratio of 104.6% for the 2012 levy.

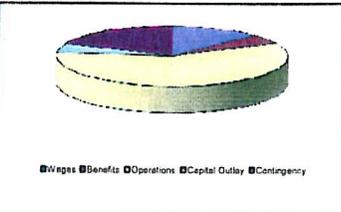
What it means for the the Village is that it must analyze whether a reassessment is necessary by considering unusual factors. We usually start planning for a reassessment when the assessment ratio drops below 90%. Based on this factor, a reassessment may not be necessary for several years

However, another factor is the equal distribution of value amongst older and current properties. If the Village decides that there is an inequity in assessed values, it can choose to perform a reassessment at that point in time.

Capital Outlay

Financial Administration

Item	Add	Repl	Amount	Unit Cost	Total
Reassessment Sinking Fund	X		1	21,500	21,500
TOTAL FINANCE CAPITAL OUTLAY					21,500



	2012 Budget	% of Budget	2013 Budget	% of Budget	Incr/Decr
Wages	56,100	13%	54,250	13%	-3.30%
Benefits	21,630	5%	22,000	5%	1.71%
Operations	238,500	57%	249,800	58%	4.74%
Capital Outlay	21,500	5%	21,500	5%	0.00%
Contingency	80,000	19%	80,000	19%	0.00%
Total	417,730	100%	427,550	100%	2.35%

Footnotes to Finance Department Budgeted Line Items

- A. Account E101-51500-290 Outside Services: This account consists of our outsourced information technology company time from ONTECH, annual contract for IMPACT which is our employee assistance program, EBIX which is our ambulance billings service, and EHLERS which is our financial advisor provider
- B. Account E101-51500-300 Operating Supplies: This account consists of office supplies for the finance department, postage allocations, phone bills and other miscellaneous office items
- C. Account E101-51500-500 Property Assessment: This account includes charges from our appraisal and assessing company Accurate Appraisal.
- D. Account E101-51500-510 Insurances: This account covers our insurance policies held at the Village for Workers Comp, Boiler, Auto and several other insurances.
- E. Account E101-51500-520 Uncollectible Amounts: This account would include the Village's portion of any property chargebacks for uncollected taxes.
- F. Account E101-51500-530 Tax Billing/Tax Roll: This account contains the cost of the tax billing service provided by Waukesha County, the allocation of postage for tax bills and payments to Mailcom for preparing our tax bills
- G. Account E101-51500-540 Auditing/Accounting: The balance of this account is the audit fees charged from the external auditor, Baker Tilly, for the audit services to the general fund.
- H. Account E101-51500-800 Capital Outlay: The Village budgets \$21,500 annually to offset future costs of a full revaluation which is done on average every 10 years.
- I. Account E101-51500-910 Contingency: This is for any un-anticipated expenditures Village Wide.

Elections

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Proposed	Footnotes
Elections Wages							
E 101-51440-110 SALARIES	\$ 2,887	\$ 10,000	\$ 9,457	95%	\$ 13,000	\$ 10,000	A
Sub-Total Election Wages	\$ 2,887	\$ 10,000	\$ 9,457	95%	\$ 13,000	\$ 10,000	
Elections Operations							
E 101-51440-290 OUTSIDE SERV/CONTR	\$ 1,129	\$ 1,500	\$ 358	24%	\$ 1,500	\$ 1,500	B
E 101-51440-300 OPER SUPPLIES/EXP	2,828	12,000	2,282	19%	4,000	5,000	C
E 101-51440-350 EQUIP PURCHASE	-	2,200	-	0%	-	-	
E 101-51440-900 CORP RESERV PAYBACK	8,440	1,960	1,960	100%	-	2,200	
Sub-Total Election Operations	\$ 12,398	\$ 17,660	\$ 4,600	26%	\$ 5,500	\$ 8,700	
TOTAL ELECTIONS	\$15,284	\$ 27,660	\$14,057	51%	\$18,500	\$ 18,700	
					Decrease	-32.4%	

FOOTNOTE EXPLANATIONS ON TAB 5 PAGE 2

New ward configurations were implemented based on the 2010 U.S. Census Data. Voter I.D. was implemented for the February election and then retracted for the April, May, June and August elections. There are possibly 7 elections this calendar year and to say this has been a monumental year for elections would be an understatement. Thanks to the Village Staff for their help and support during this year of elections.

Highlight 2012:

Spotlight 2013:

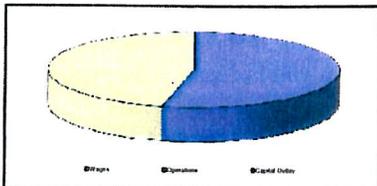
Continue to educate election officials and the electorate regarding any new election laws or changes. Support the regular election cycle which includes a February Primary (if necessary) and April General Election.

Wages:

Budget continues to pay election officials at the rate of \$8.50/hr. and Chief Inspectors at \$11.00/hr. This budget funds the mandatory training of election officials as well as regular Election Day activities.

Operations:

There will be two and possibly three Elections. New regulations will require more training. Chief Inspectors will need to be recertified. More education of the voting electorate will occur.



	2012 Budget	% of Budget	2013 Budget	% of Budget	Incr/Decr
Wages	10,000	36%	10,000	53%	0.00%
Benefits	-	0%	-	0%	0.00%
Operations	17,660	64%	8,700	47%	-50.74%
Capital Outlay	-	0%	-	0%	0.00%
Total	27,660	100%	18,700	100%	-32.39%

Footnotes to Elections Budgeted Line Items

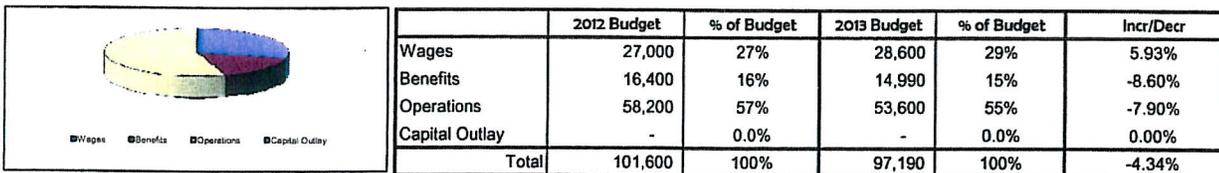
- A. Account E101-51440-110 Salaries: This account is the salaries for all poll workers for all elections held. 2013 may include other special elections unknown at this time.
- B. Account E101-51440-290 Outside Services/Contracts: Includes billing from Waukesha County for updating our records in the Statewide Voter Registration System and maintenance contract for the voting machines.
- C. Account E101-51440-300 Operating Supplies/Expenses: This account is for all election supplies, advertising and publishing of election notices, postage for mailing of election items and election training.

Municipal Building

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Proposed	Footnotes
Municipal Building Wages & Benefits							
E 101-51600-110 SALARIES	\$ 22,635	\$ 27,000	\$ 8,581	32%	\$ 27,000	\$ 28,600	A
E 101-51600-130 FICA	1,732	2,100	656	31%	2,100	2,190	
E 101-51600-140 RETIRE BENEFITS	2,616	3,200	825	26%	3,200	2,000	
E 101-51600-150 HEALTH/DENTAL/LIFE	9,366	11,100	3,833	35%	11,100	10,800	
Sub-Total Municipal Bldg Wages	\$36,349	\$ 43,400	\$13,895	32%	\$ 43,400	\$ 43,590	
Municipal Building Operations							
E 101-51600-220 UTILITY SERVICES	\$ 22,745	\$ 28,000	\$ 9,340	33%	\$ 28,000	\$ 28,000	B
E 101-51600-230 HVAC REPAIRS	2,420	1,000	1,211	121%	2,500	1,500	C
E 101-51600-255 BLDGS/GROUNDS	10,861	10,000	1,651	17%	5,000	5,000	D
E 101-51600-290 OUTSIDE CONTRACTS	14,033	16,400	6,964	42%	16,400	16,400	E
E 101-51600-300 OPER SUPPLIES/EXP	-	100	-	0%	-	-	
E 101-51600-355 JANITORIAL SUPPLIES	2,648	2,700	1,581	59%	2,700	2,700	F
E 101-51600-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
Sub-Total Municipal Bldg Operations	\$ 52,708	\$ 58,200	\$ 20,747	36%	\$ 54,600	\$ 53,600	
TOTAL MUNICIPAL BUILDING	\$ 89,058	\$ 101,600	\$ 34,642	34%	\$ 98,000	\$ 97,190	
					Decrease	-4.3%	

FOOTNOTE EXPLANATIONS ON TAB 5 PAGE 4

- Highlight 2012:** Completed renovations of the Community Center entry way. Completed painting of the interior rooms and public areas of the Municipal Building. Construction of the Police Garage is also anticipated to be completed in early 2013.
- Spotlight 2013:** Consideration of a full-time staff member to review the needs of all municipal facilities including the Municipal Building, Library, DPW Garage and the Fire House. DPW staff time has increased for both the Municipal Building and the Library due to outside plantings and the increased size of the Library itself. Consideration should be given in the future to staff these buildings with a full-time DPW crew member to support the needs within our buildings.
- Operations** Public works employees continue to support the maintenance of the municipal building and library. With the additions to the library and the aging of this building, it may be time to evaluate whether a full-time maintenance person is needed.
- Capital Improvements** None to note at this time.



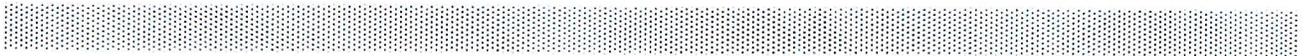
Footnotes to Municipal Building Budgeted Line Items

- A. Account E101-51600-110 Salaries: The Department of Public Works helps with the indoor and outdoor maintenance of Village Hall.
- B. Account E101-51600-290 Utility Services: This account is for the monthly billings from WE Energies and the Water and Sewer Utility.
- C. Account E101-51600-230 HVAC Repairs: This is the maintenance and repairs to the buildings heating, ventilation and air conditioning systems.
- D. Account E101-51600-255 Building and Grounds: This account includes many of the miscellaneous expenses for maintaining the building including annual fire extinguisher inspections, window cleaning and other supplies as needed.
- E. Account E101-51600-290 Outside Services/Contracts: This account is for the floor mat service, janitorial cleaning service, elevator inspections and service and security system updates.
- F. Account E101-51600-355 Janitorial Supplies: Includes all paper products and cleaning supplies for the building

Municipal Building

Personnel Schedule: Municipal Bldg Wages Acct 101-51600-110

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2011	2012	2013
Maint Person In 2004 the DPW took over maint of the Muni Bldg and Library. Prior to 2004 it was a 10 hr/week employee.		1	Contract	0.5	0.50	0.50
Employee Totals	0	1		0.50	0.50	0.50



Capital Improvement Fund

Item	Add	Repl	Amt	Unit Cost	Total
There are no capital improvements anticipated in 2013.					

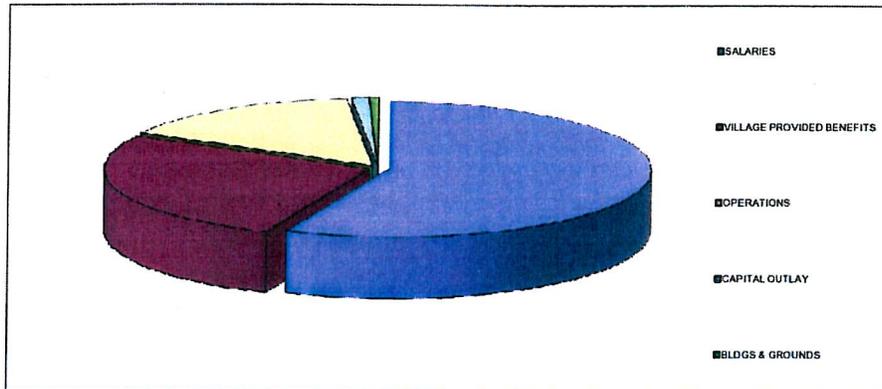
TOTAL CAPITAL IMPROVEMENT PURCHASES \$ -

VILLAGE OF HARTLAND PUBLIC SAFETY

2013 Budget Summary

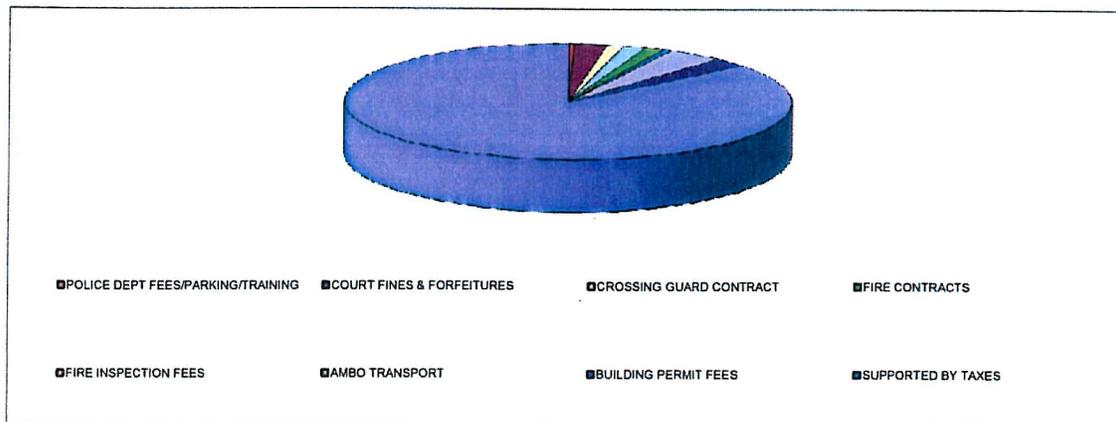
LAW ENFORCEMENT, FIRE/AMBULANCE, INSPECTION

	2013 BUDG	% OF BUDG	2012 BUDG	% INCR
SALARIES	1,651,195	56.27%	1,547,400	6.71%
VILLAGE PROVIDED BENEFITS	782,736	26.68%	853,306	-8.27%
OPERATIONS	452,454	15.42%	455,797	-0.73%
CAPITAL OUTLAY	29,880	1.02%	51,770	-42.28%
BLDGS & GROUNDS	18,000	0.61%	26,200	-31.30%
	2,934,265	100.00%	2,934,473	-0.01%



FUNDING SOURCES

	2013 BUDG	% OF BUDG	2012 BUDG	% INCR
POLICE DEPT FEES/PARKING/TRAINING	9,440	0.32%	9,880	-4.45%
COURT FINES & FORFEITURES	72,000	2.45%	80,000	-10.00%
CROSSING GUARD CONTRACT	34,800	1.19%	34,500	0.87%
FIRE INSURANCE DUES	49,000	1.67%	45,000	8.89%
FIRE CONTRACTS	40,400	1.38%	40,400	0.00%
FIRE INSPECTION FEES	-	0.00%	-	0.00%
AMBULANCE CONTRACTS	16,500	0.56%	16,500	0.00%
AMBO TRANSPORT	120,000	4.09%	135,000	-11.11%
BUILDING PERMIT FEES	70,000	2.39%	84,000	-16.67%
SUPPORTED BY TAXES	2,522,125	85.95%	2,489,193	1.32%
	2,934,265	100.00%	2,934,473	-0.01%



TOTAL COST PER PERSON PER DAY FOR PUBLIC SAFETY: POLICE, FIRE/AMBO, INSPECTION

0.88

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.76

Public Safety

5 Year Budget History for Police, Fire/Ambulance, Inspection

Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Wages	1,546,010	1,525,914	1,547,015	1,547,400	1,651,195
Benefits	703,477	758,309	791,566	853,306	782,736
Operations	474,747	468,104	534,666	455,797	452,454
Bld & Grounds	16,115	16,115	23,031	26,200	18,000
Capital Outlay	38,365	38,365	92,023	51,770	29,880
Total	2,778,714	2,806,807	2,988,301	2,934,473	2,934,265
Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Police Training	3,200	2,880	2,880	2,880	2,240
Court Fines	101,044	77,947	70,234	80,000	72,000
Parking Violations	4,200	3,853	3,730	4,000	4,000
Police Dept Fees	2,410	1,471	2,248	2,000	2,000
DMV Regis Fees	2,886	1,896	1,404	1,000	1,200
Crossing Guard Contract	32,579	33,246	34,529	34,500	34,800
Fire Ins Dues	44,071	44,353	44,930	45,000	49,000
Amb Fees	181,868	136,206	107,810	135,000	120,000
Fire Contract	27,790	40,346	40,346	40,400	40,400
Amb Contracts	55,000	33,000	39,500	16,500	16,500
Fire Insp Fees	-	-	-	-	-
Fire/Amb Grants	49,875	-	-	-	-
Bld Permits	71,412	74,551	131,150	84,000	70,000
Total	576,334	449,748	478,762	445,280	412,140
Supported by Taxes	2,202,380	2,357,060	2,509,540	2,489,193	2,522,125
Population	8,486	8,506	8,522	9,115	9,118
Annual Per Capita Supported by Taxes	260	277	294	273	277
Per Capita Supported by Taxes per Day	0.71	0.76	0.81	0.75	0.76
Total Exp Per Person Per Day	0.90	0.90	0.96	0.88	0.88

Law Enforcement

Account Description	2011 Actual	2012 Budget	Thru 6/30/2012	% Used	Full Year Est	2013 Adopted	Footnote
Police Wages & Benefits							
E 101-52100-110 SALARIES	\$ 1,239,224	\$ 1,229,000	\$ 583,826	48%	\$ 1,229,000	\$ 1,314,500	
E 101-52100-120 OVERTIME	52,783	45,000	15,998	36%	32,000	45,000	
E 101-52100-130 FICA	97,486	99,250	48,971	49%	97,942	106,000	
E 101-52100-140 RETIREMENT BENEFITS	200,076	199,890	60,382	30%	123,000	161,500	
E 101-52100-150 HEALTH/DENTAL/LIFE	341,624	400,550	167,919	42%	333,162	357,000	
E 101-52100-160 EDUCATIONAL	14,713	14,136	7,114	50%	14,136	14,136	
E 101-52100-170 LONGEVITY	8,218	9,000	4,471	50%	9,000	9,625	
E 101-52100-180 OTHER BENEFITS	20,932	22,300	18,188	82%	22,300	22,300	
Sub-Total Police Wages & Benefits	\$ 1,975,056	\$ 2,019,126	\$ 906,870	45%	\$ 1,860,540	\$ 2,030,061	
Police Operations							
E 101-52100-260 OTHER EQUIPT MAINT	\$ 6,301	\$ -	\$ -	0%	\$ -	\$ -	
E 101-52100-290 OUTSIDE SERV/CONTRACTS	45,322	52,200	35,123	67%	52,200	46,500	A
E 101-52100-300 OPERSUPPLIES/EXPNS	77,591	65,000	40,626	63%	65,000	65,000	B
E 101-52100-360 VEHICLE MAINT/EXPNS	61,119	60,000	30,292	50%	60,000	60,000	C
E 101-52100-550 REPLACE VEST ARMOR	0	1,840	1,840	100%	1,840	2,000	D
E 101-52100-800 CAPITAL OUTLAY	0	6,800	6,800	0%	6,800	-	E
E 101-52100-900 CORP RESERVE PMT	82,742	34,007	34,007	100%	34,007	35,204	F
Sub-Total Police Operations	\$ 273,075	\$ 219,847	\$ 148,688	68%	\$ 219,847	\$ 208,704	
TOTAL LAW ENFORCEMENT	\$2,248,130	\$2,238,973	\$1,055,558	47%	\$2,080,387	\$2,238,765	
					Decrease	0.0%	

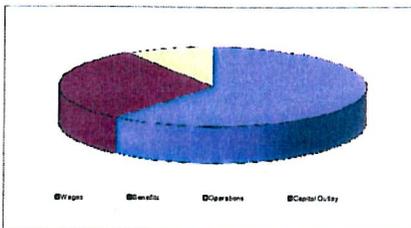
FOOTNOTE EXPLANATIONS ON FOLLOWING PAGE

Highlight 2012: Construction of Police Garage on south side of building. Upgrade of dictation system for police reporting. Promotion of Stacy Kelsey to Lieutenant of Police.

Spotlight 2013: Internal office space remodeling/upgrades for officer assembly area and property room

Operations: The authorized staffing of the police department is the Chief of Police, Deputy Chief of Police, Captain of Police, Lieutenant of Police, twelve Police Officers (one is assigned as a Detective), two full-time Administrative Assistants, two part-time Administrative Assistants and six School Crossing Guard positions.

Continued Next Page



	2012 Budget	% of Budget	2013 Budget	% of Budget	Incr/Decr
Wages	1,274,000	57%	1,359,500	61%	6.71%
Benefits	745,126	33%	670,561	30%	-10.01%
Operations	213,047	10%	208,704	9%	-2.04%
Capital Outlay	6,800	0%	-	0%	-100.00%
Total	2,238,973	100%	2,238,765	100%	-0.01%

Footnotes to Police Department Budgeted Line Items

- A. Account E101-52100-290-Outside Services/Contracts. This account funds all outside services or vendors that the department contracts with in support of the mission. This would include cellphone provider, computer licensing and user fees, the Critical Incident and Major Investigation Teams, and the Humane Animal Welfare Society
- B. Account E101-52100-300-Operating Supplies/Expenses. This account funds the main operating supplies and expenses for the department, to include office supplies, training costs, and clothing allowance for police officers.
- C. Account E101-52100-360-Vehicle Maintenance/Expenses. This account funds the operations of the department fleet to include maintenance and fuel costs. Approximately 58% is for fuel, with the balance for vehicle maintenance.
- D. Account E101-52100-550-Armor Vest Replacement. This account funds the body armor replacement for all sworn staff members. Every five years a police officer's vest is replaced.
- E. E101-52100-800-Capital Outlay. This account funds specific equipment purchases that are determined to be necessary for the department's operations. This can vary from year to year depending on the department's needs and is usually based upon a cost threshold. None are proposed for 2013.
- F. E101-52100-900-Corporate Reserve Paybacks. This account funds the payback amounts for major purchases, such as vehicles, weapons, or computer equipment. The annual amount is based upon what is owed for past purchases.

Village of Hartland Public Safety Budget 2013

Law Enforcement

Corporate Reserve

This budget proposes to replace marked squad #1 and #5.

This budget continues to fund our participation in the Critical Incident Team and the Major Incident Unit.

It also continues the following programs: Crimestoppers; Safe School Initiative; High School Traffic Initiative (covers both Arrowhead and Lake Country Lutheran); Computer Vehicle Registration; FBI Cyber Crime Task Force; and Metro Drug Enforcement Unit.

Police Wages Account: 101-52100-110						
Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2011	2012	2013
Chief of Police	1		16	1.00	1.00	1.00
Deputy Chief of Police	1		14	1.00	1.00	1.00
Captain	1		14	1.00	1.00	1.00
Lieutenant	1		13	1.00	1.00	1.00
Detective	1		Contract	1.00	1.00	1.00
Patrol Officers	11		Contract	11.00	11.00	11.00
Adm Secretary	2		5	2.00	2.00	2.00
Adm Secretary		2	5	1	1	1
Crossing Guards		6	2	0.86	0.86	0.86
Employee Totals	18	8		19.86	19.86	19.86

Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
1					-

TOTAL LAW ENFORCEMENT CAPITAL OUTLAY

-

Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) Replacing Marked Squad #1		X	1	20,200	20,200
2) Replacing Marked Squad #5		X	1	25,500	25,500

TOTAL LAW ENFORCEMENT CORP RESERVE PURCHASES

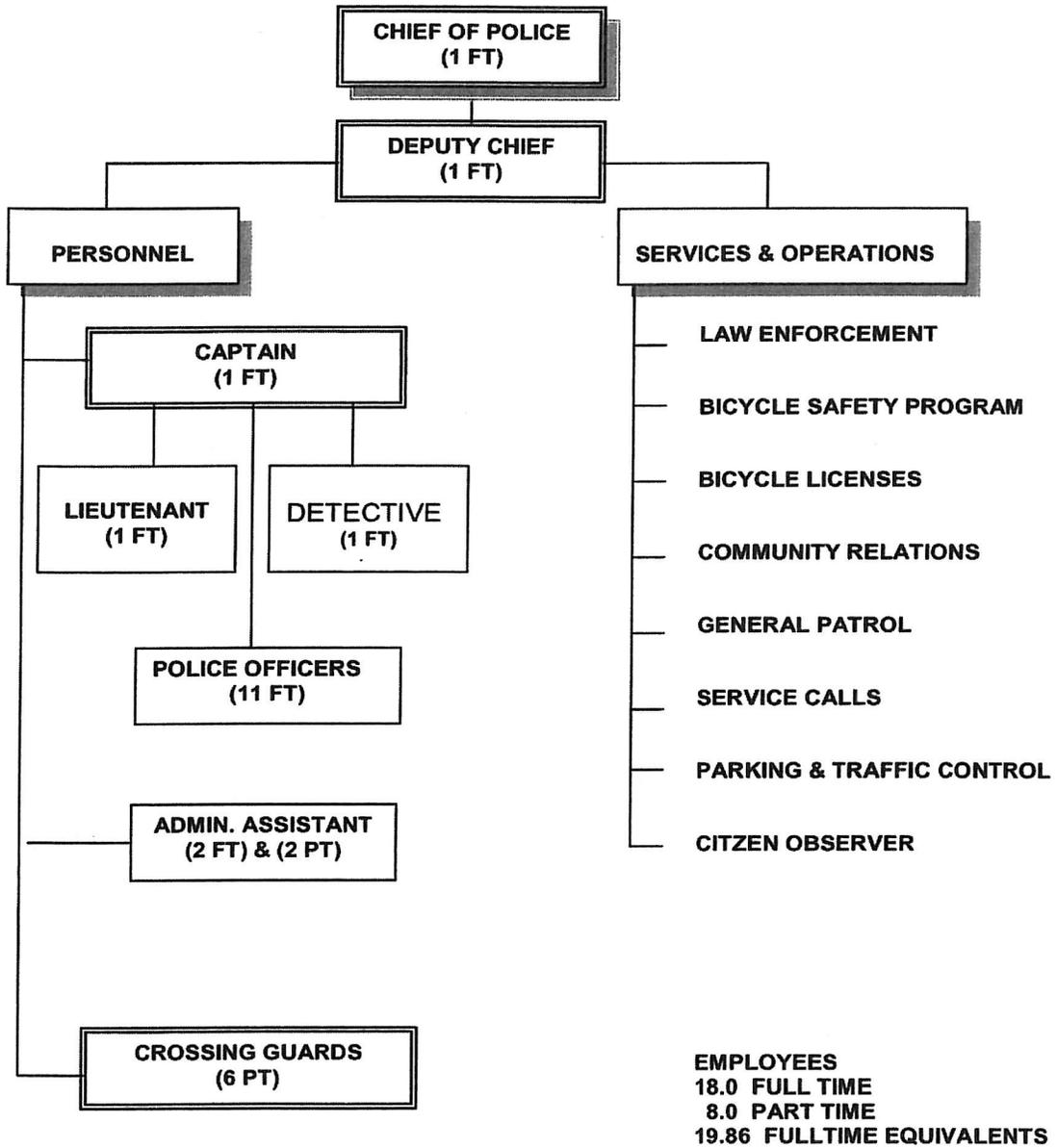
\$ 45,700

Village of Hartland 5 Year Budget History

Law Enforcement

Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Wages	1,294,392	1,274,295	1,292,007	1,274,000	1,359,500
Benefits	600,188	655,020	683,049	745,126	670,561
Operations	252,193	251,258	273,075	213,047	208,704
Capital Outlay	-	-	-	6,800	-
Total	2,146,772	2,180,573	2,248,130	2,238,973	2,238,765
Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Police Training	3,200	2,880	2,880	2,880	2,240
Court Fines	101,044	77,947	70,234	80,000	72,000
Parking Violations	4,200	3,853	3,730	4,000	4,000
Police Dept Fees	2,410	1,471	2,248	2,000	2,000
DMV Licensing Fees	2,886	1,896	1,404	1,000	1,200
Crossing Guard Contract	32,579	33,246	34,529	34,500	34,800
Total	146,319	121,292	115,026	124,380	116,240
Supported by Taxes	2,000,453	2,059,282	2,133,105	2,114,593	2,122,525
Population	8,486	8,506	8,522	9,115	9,115
Annual Per Capita Supported by Taxes	236	242	250	232	233
Per Capita Supported by Taxes per Day	0.65	0.66	0.69	0.64	0.64
Total Exp Per Person Per Day	0.69	0.70	0.72	0.67	0.67

2013 POLICE DEPARTMENT



HARTLAND POLICE DEPARTMENT

2013 BUDGET NARRATIVE

The authorized staffing of the police department is the Chief of Police, Deputy Chief of Police, Captain of Police, Lieutenant of Police, twelve Police Officers (one is assigned as a Detective), two full-time Administrative Assistants, two part-time Administrative Assistants and six School Crossing Guard positions.

The department Mission Statement, and activity report are included with this narrative.

Thank you for your support.

HARTLAND POLICE DEPARTMENT

QUALITY OF LOCAL POLICE AGENCY

The quality of police services to a community can vary depending on the loyalty of the employees in the police department, their morale and their ownership of the community. These employees come to work day in and day out to provide a service to the citizens and carry with them the local knowledge of people, places, or historical events that help to divert, reduce, or eliminate inappropriate behavior and address quality of life matters. This local knowledge is more beneficial than any record management system could record and is more enhanced by local employees.

In 2012, the current police officer staff has a combined 221 years of experience with the Village of Hartland, ranging from 1 year to 29 years of service, the average being 13 years of service per officer.

The Service Quality that a local police agency can provide is based upon dimensions such as:

1. **Tangibles**-Appearance of physical facilities, equipment, personnel, and printed or visual information the department provides.
2. **Reliability**-Ability to perform all services dependably and accurately.
3. **Responsiveness**-Willingness to help citizens by providing prompt services.
4. **Competence**-Possession of the required skills and knowledge to perform their duties.

HARTLAND POLICE DEPARTMENT

QUALITY OF LOCAL POLICE AGENCY (Cont.)

5. **Courtesy**-Politeness, respect, consideration, and professionalism of all personnel.
6. **Credibility**-Trustworthiness, believability, and honesty of the staff.
7. **Security**-Freedom from danger, risk, or doubt.
8. **Access**-Approachability to services of the agency.
9. **Communication**-Listening to citizens, acknowledging their concerns, following up on the concerns and communicating the results.
10. **Understanding the Citizen**-Making an effort to know the citizens and their needs.
11. **Every Call, Every Citizen, Every Contact**-Making an effort to build an advocate for the community with every police contact with a citizen.

The Hartland Police Department averages 11500 citizen contacts (Calls for Service) each year and the vast majority of these interactions between the police department and the citizens go without a problem.

On occasion, a citizen may make a complaint to the department about an interaction with a staff member (average 6 operation complaints each year), but the majority of these complaints are either unfounded, exonerated, or not-sustained. An average of 1 complaint each year is sustained and corrective action is taken.

On the other hand, a citizen may also take the opportunity to commend the department or individual staff members for their professionalism and assistance during a citizen contact. The department averages 22 operation compliments each year. These citizens are not obligated to take the time to recognize the good efforts of our staff, but they do and it is a great reflection on the quality of employees that work for Hartland. Based upon these numbers, for every 1 sustained complaint, the department receives 22 compliments for the Service Quality.

Thank you for your continual support of the police department, our staff shows their appreciation by providing a high quality of service to the citizens.

HARTLAND POLICE DEPARTMENT

2013 PURCHASES

CORPORATE RESERVE

- | | |
|------------------------|-------------|
| 1. Vehicle Replacement | \$20,200.00 |
| 2. Vehicle Replacement | \$25,500.00 |

Note: Subtract an estimated \$10,000 for the resale of the used vehicles.

CAPITAL OUTLAY

No Requests for 2013

**HARTLAND POLICE DEPARTMENT
ACTIVITY REPORT - YEARLY TOTALS**

<u>TYPE OF ACTIVITY</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u> <u>Jan-Jun</u>
ARSON	0	0	0	2	0	2	0	0	0	0
ASSAULT	29	23	25	16	20	17	14	24	17	9
BURGLARY	18	23	25	21	29	14	19	16	9	5
CRIMINAL DAMAGE	75	38	130	123	131	113	111	115	51	43
HOMICIDE	0	0	0	0	0	0	0	0	0	0
VEHICLE THEFT	3	3	2	0	1	1	4	1	5	0
ROBBERY	0	0	1	0	2	0	0	0	0	0
SEXUAL ASSAULT	2	1	8	2	6	2	6	9	9	4
THEFT	89	106	107	103	106	97	99	70	90	42
WORTHLESS CHECKS	81	79	62	60	70	55	29	21	26	4
MISC. INCIDENTS	853	806	735	843	832	873	813	583	562	264
TOTALS:	1150	1079	1095	1170	1197	1174	1095	839	769	371

<u>PERSONS ARRESTED</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u> <u>Jan-Jun</u>
ADULT MALE	340	206	313	242	367	251	239	231	175	86
ADULT FEMALE	123	80	128	74	143	97	79	75	53	27
JUVENILE MALE	97	110	140	69	83	65	68	56	48	14
JUVENILE FEMALE	21	34	30	23	26	22	19	11	12	0
TOTALS:	581	430	611	408	619	435	405	373	288	127

<u>OTHER ACTIVITY</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u> <u>Jan-Jun</u>
CALLS FOR SERVICE	14298	11790	10229	11791	10897	11214	10545	11577	10053	5171
TRAFFIC ACCIDENTS	153	153	166	161	156	168	160	106	123	63
TRAFFIC CONTACTS	2890	2824	2889	4467	3675	3699	3238	3951	2948	1535
TRAFFIC CITATIONS	1307	1148	1369	2246	1980	1847	1627	1509	1409	798
DRUNK DRIVING ARRESTS	124	99	208	237	183	88	67	62	49	22
ORDINANCE CITATIONS	362	374	483	334	420	362	313	279	219	58
PARKING CITATIONS	494	296	263	264	334	413	259	212	211	151
STATE PROSECUTIONS	158	86	166	74	93	57	112	85	52	85

***Note: Changed reporting criteria for Calls for Service when moved to WCC

2013 Budget Fire/Ambulance



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2013 FIRE DEPT. GOALS

- Apply for a \$43,000 Assistance to Firefighters grant through FEMA for a hose washer and two dryers.



Construction of the Fire Department's classroom is completed.



Fire/Ambulance Department

Account Description	2011 Actual	2012 Budget	Thru 6/30/2012	% Used	Full Year Est	2013 Adopted	Footnote
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Fire Fighting Budget

Fire Wages & Benefits

E 101-52200-110 SALARIES	\$ 82,345	\$ 94,700	\$ 32,125	34%	\$ 94,700	\$ 113,994	A
E 101-52200-130 FICA	5,532	7,260	3,010	41%	7,260	8,721	
E 101-52200-140 RETIREMENT BENFTS	9,582	10,280	3,351	33%	10,280	10,980	
E 101-52200-150 HEALTH/DENTAL/LIFE	31,695	31,800	14,983	47%	31,800	32,061	
E 101-52200-180 OTHER BENEFITS	1,500	1,500	1,500	0%	1,500	1,889	
Sub-Total Fire Wages and Benefits	\$ 130,654	\$ 145,540	\$ 54,970	38%	\$ 145,540	\$ 167,645	

Fire Operations

E 101-52200-220 UTILITY SERVICES	\$ 10,877	\$ 18,000	\$ 4,352	24%	\$ 12,000	\$ 12,000	B
E 101-52200-255 BLDGS/GROUNDS	12,154	8,200	5,240	64%	8,200	6,000	C
E 101-52200-290 OUTSIDE SERV/CONT	3,178	2,500	3,171	127%	2,500	2,500	D
E 101-52200-300 OPER SUPPLIES/EXP	29,907	38,000	21,122	56%	38,000	38,000	E
E 101-52200-360 VEH MAINT/EXPNS	4,790	5,000	4,012	80%	5,000	5,000	F
E 101-52200-800 CAPITAL OUTLAY	71,547	26,545	16,260	61%	26,545	15,270	
E 101-52200-900 CORP RESERVE PMTS	51,275	41,340	41,340	100%	41,340	45,840	
Sub-Total Fire Operations	\$ 183,728	\$ 139,585	\$ 95,498	68%	\$ 133,585	\$ 124,610	

TOTAL FIRE FIGHTING	\$ 314,382	\$ 285,125	\$ 150,468	53%	\$ 279,125	\$ 292,255
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Ambulance Service Budget

Account Description	2011 Actual	2012 Budget	Thru 6/30/2012	% Used	Full Vr Est	2013 Adopted
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Ambulance Wages & Benefits

E 101-52300-110 SALARIES	\$ 172,664	\$ 178,700	\$ 90,350	51%	\$ 190,000	\$ 177,701	A
E 101-52300-130 FICA	12,349	13,760	7,401	54%	13,760	13,594	
E 101-52300-140 RETIREMENT BENFTS	14,664	10,280	5,519	54%	10,280	10,980	
E 101-52300-150 HEALTH/DENTAL/LIFE	31,695	31,800	14,983	47%	31,800	32,061	
E 101-52300-180 OTHER BENEFITS	1,500	1,500	1,500	0%	1,500	1,889	
Sub-Total Ambo Wages and Benefits	\$ 232,872	\$ 236,040	\$ 119,753	51%	\$ 247,340	\$ 236,225	

Fire/Ambulance Department

Account Description	2011 Actual	2012 Budget	Thru 6/30/2012	% Used	Full Year Est	2013 Adopted	Footnote
Ambulance Operations							
E 101-52300-290 OUTSIDE SERV/CONT	\$ 9	\$ 2,000	\$ 1,115	56%	\$ 2,000	\$ 2,000	C D E
E 101-52300-300 OPER SUPPLIES/EXPN	39,170	43,000	25,534	59%	43,000	43,000	
E 101-52300-360 VEHICLE MAINT/EXP	1,739	3,000	3,292	110%	4,000	3,000	
E 101-52300-510 INSURANCES	20,000	22,000	22,000	100%	22,000	23,000	
E 101-52300-800 CAPITAL OUTLAY	20,476	18,425	8,984	49%	18,425	14,610	
E 101-52300-900 CORP RESERVE PMT	23,410	23,410	23,410	100%	23,410	27,910	
Sub-Total Ambulance Operations	\$ 104,805	\$ 111,835	\$ 84,336	75%	\$ 112,835	\$ 113,520	

TOTAL AMBULANCE SERVICE	\$ 337,676	\$ 347,875	\$ 204,089	59%	\$ 360,175	\$ 349,745
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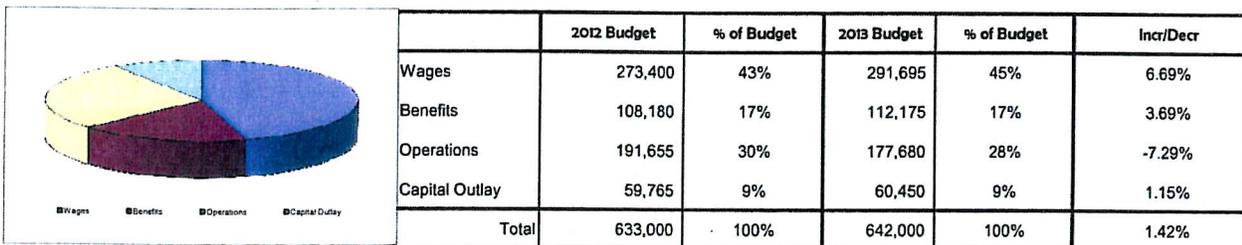
TOTAL FIRE/AMBULANCE	\$ 652,058	\$ 633,000	\$ 354,556	56%	\$ 639,300	\$ 642,000
					<i>Increase</i>	<i>1.4%</i>

FOOTNOTE EXPLANATIONS ON TAB 8 PAGE 3

2012 Highlight: Completion of the fire department classroom and office

2013 Spotlight: Parking lot repavement and fire prevention week kids in the classroom.

Operations: Working on a possible change to upgrading to an EMS Paramedic Level. Budget now includes a part time staff split between the Fire Department and Ambulance Service.



Footnotes to Fire and Ambulance Department Budgeted Line Items

- A. Account E101-52200-110 and E101-52300-110 Salaries: These accounts include the salaries for the Fire Chief, Assistant Fire Chief, Fire Lieutenants, Fire Captains, Paid On Call employees, weekend time and a new office assistant position.
- B. Account E101-52200-220-Utility Services. This account is the expenditures for Natural Gas, Electric, Telephone and Sewer and Water.
- C. Account E101-52200-255 Building and Grounds. This is for painting, replacing doors and windows, carpeting, tile floors, furnaces, water heaters, fire and security alarms, flags, hardware in fire station, survive alive house, classroom, cleaning supplies, maintaining fire building and grounds.
- D. Account E101-52200-290 and E101-52300-290 Outside Services. This account is for budgeted IT costs from ONTECH IT company and repairs.
- E. Account E101-52200-300 and E101-52300-300 Operating Supplies/Expenses. This account is made up of vehicle fuel, annual physicals, fire and EMS training, WCTC continuing education and training courses, office supplies, conferences, uniforms, badges, ladder and pump testing, SCBA air testing, fire prevention materials, training books, radio and pager repairs, I-99 compensation, magazine subscriptions, EMS medical supplies, medical oxygen, SCBA mask testing, drug testing, hydro testing tanks, ambulance disinfectants and several other minor expenditures.
- F. Account E101-52200-360 and E101-52300-360 Vehicle Maintenance/Expense. This is oil and filter changes, repairs to all fire department vehicles, tires, repairs to fire pumps.

Fire/Ambulance Department

Personnel Schedule

Fire Wages:101-52200-110, Ambo Wages: 101-52300-110

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2011	2012	2013
Fire Chief		1	1	1	1	1
Asst Chief (Volunteer)		0	4	0	0	0
Captain (Volunteer)		2	4	2	2	2
Lieutenant (Volunteer)		7	4	7	6	7
Safety Officer (Volunteer)		2	4	2	2	2
Volunteers		40	4	45	41	40
EMT Firefighter/Asst Chief	1	0	12	1	1	1
EMT Firefighter	1	1	7	1	1	1
Administrative Assistant		1		0	0	1
Various Partime Days		1		1	1	1
Employee Totals	2	55		60	55	56

Capital Improvements

Item	Add	Repl	Amt	Unit Cost	Total
Parking Lot Replacement		X	1	52,000	52,000
Furnace Replacement		X	1	4,000	4,000
					-
TOTAL CAPITAL IMPROVEMENTS					56,000

Fire/Ambulance Department

Capital Outlay Schedule - Fire Fighting Services

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1	Pagers		X	2	480	960
2	1-3/4" and 2-1/2" Hose		X	600 Ft	\$2.20/Ft	1,320
3	Turnout Gear		X	1	1,990	1,990
4	Jaws of Life Cutter		X	0.5	11,700	5,850
5	Walkie Talkie		X	1	2,000	2,000
6	Uniforms/Badges		X	4	250	1,000
7	Fire Hose Washer and Dryer*			1	2,150	2,150
8						
						-
TOTAL FIRE FIGHTING CAPITAL OUTLAY						15,270

* Will not be spent if Grant is not received.

Capital Outlay Schedule - Ambulance Services

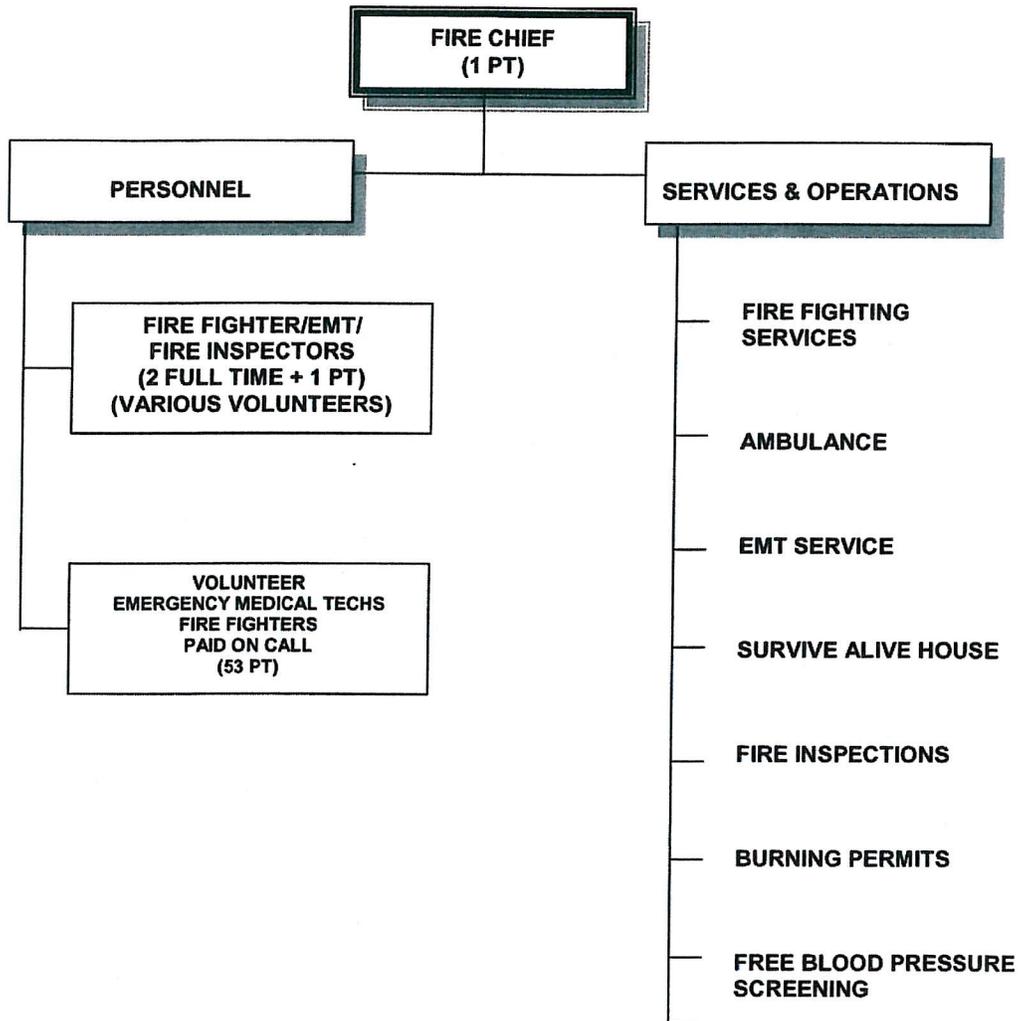
	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1	Pagers		X	2	480	960
2	Walkie Talkie		X	1	2,000	2,000
3	Uniforms		X	4	250	1,000
4	Jackets	X		4	200	800
5	I-99 Training	X		2	2,000	4,000
6	Jaws of Life Cutter		X	0.5	11,700	5,850
						-
TOTAL AMBULANCE CAPITAL OUTLAY						14,610

Village of Hartland 5 Year Budget History

Fire/Ambulance

Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Wages	251,619	251,619	255,009	273,400	291,695
Benefits	103,289	103,289	108,517	108,180	112,175
Operations	174,347	174,347	173,479	180,250	190,250
Bld & Grounds	16,115	16,115	23,031	26,200	18,000
Capital Outlay	38,365	38,365	92,023	44,970	29,880
Total	583,735	583,735	652,058	633,000	642,000
Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Fire Ins Dues	44,071	44,353	44,930	45,000	49,000
Amb Fees	181,868	136,206	107,810	135,000	120,000
Fire Contract	27,790	40,346	40,346	40,400	40,400
Amb Contracts	55,000	33,000	39,500	16,500	16,500
Fire Insp Fees	-	-	-	-	-
Homeland Security Grant	49,875	-	-	-	-
Total	358,603	253,905	232,586	236,900	225,900
Supported by Taxes	225,132	329,830	419,473	396,100	416,100
Population	8,486	8,506	8,522	9,115	9,118
Annual Per Capita Supported by Taxes	27	39	49	43	46
Per Capita Supported by Taxes per Day	0.07	0.11	0.13	0.12	0.13
Total Exp Per Person Per Day	0.19	0.19	0.21	0.19	0.19

**2013
FIRE/AMBULANCE SERVICES**



EMPLOYEES:
 1 PART TIME CHIEF
 2 FULL TIME FIRE
 FIGHTERS/EMT'S
 1 PART TIME FIRE
 FIGHTER/EMT
 52 PAID PER CALL FIRE
 FIGHTERS/EMT'S

Hartland Fire Department 2013 Budget Narrative

The start of this narrative is a little history of the Fire Department. The Fire Department was organized in 1893. In 1958, the Village of Hartland took over as the governing body and the monies to run the department started coming from the Village budget process.

The area that we cover at the present time is the Village of Hartland and part of the Township of Merton for both fire and EMS services.

The Fire Department at this time has 56 members, 25 of which are Emergency Medical Technicians, Basic EM's, Intermediate or I-99 EM's and also some paramedics. With the State of Wisconsin trying to decide if they want to continue the I-99 programs, we have to look at the future EMS program for the Village of Hartland. Hartland Fire Department is licensed for Intermediate or I-99 which is the advanced life support. Waukesha County is still looking into a county-wide Paramedic program, which could take years to decide. The study that we are presently involved in with the Town of Delafield and the Lake Country Fire Department might have some answers, but we have to wait and see if it is a cost savings and how it would work with our Village.

The department has requested for an office assistant to help with the different secretary jobs within the department such as computer software programs, EMS billing, etc. This person would be part time and only working 20 hours per week. This was one of the recommendations from the Operations Review and Administrative Study report of the Fire Department.

Our equipment/command truck was up for replacement this year as it is 20 years old. The truck is in very good condition and the department is not looking to replace it at this time. It has approximately 3-4 more good years of service. The 2003 ambulance is also up for replacement in 2013. The price of this replacement ambulance has gone up from when the vehicle replacement schedule was made out as well as all the vehicles in the schedule. The price for the new ambulance is about \$50,000 more than what is in the schedule.

In the Assistance to Firefighters Grant (FEMA) this year the department has requested for 2 new hose dryers and a new hose washer. The present ones are 45 years old. The department is hopeful to acquire this grant but will not know until later in the year. Our share of the grant would be \$2,150 and would not be used unless we receive the grant.

A large thank you to the Village Board for the new classroom that we now have. It is just in time for the 1000+ children that will be using it during the months of September and October in conjunction with Fire Prevention Week. The classroom's location is perfect as it is attached to our Survive Alive House and rain, snow, cold will not affect the use of the house.

The cost of Fire and EMS equipment always comes at a high cost, but the protection of our fire and emergency personnel as well as the patient and homeowner comes first. The new laws and codes that we have to follow are mandatory and we have no choice but to follow them.

The mission of the Hartland Fire Department is to provide the best highly trained and responsible members to protect and save lives in our community.

2013 Budget Inspection

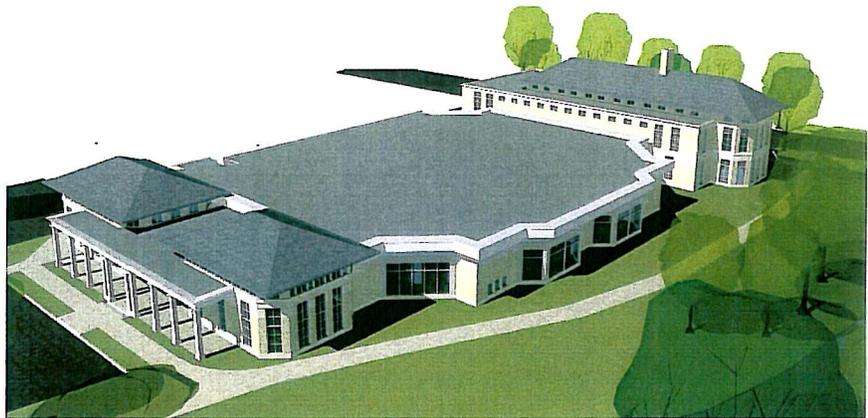
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Budget History 2

Hartland Public Library Expansion (Concept)

Aerial View from the Southeast
with simplified context



Completion of the Hartland Public Library addition!
Grand Opening Celebration held on July 28, 2012



Building Inspection

Account Description	2011 Actual	2012 Budget	Thru 6/30/2012	% Used	Full Year Est	2013 Adopted
Inspection Wages & Benefits						
E 101-52400-110 SALARIES	\$ -	\$ -	\$ -	0%		
E 101-52400-130 FICA	-	-	-	0%		
E 101-52400-140 RETIREMENT BENEFITS	-	-	-	0%		
E 101-52400-150 HEALTH/DENTAL/LIFE	-	-	-	0%		
Sub-Total Inspection Wages & Benefits	\$ -	\$ -	\$ -	0%	\$ -	\$ -
Inspection Operations						
E 101-52400-290 OUTSIDE SERV/CONTR	\$ 86,315	\$ 58,000	\$ 33,862	58%	\$ 52,500	\$ 49,000
E 101-52400-300 OPER SUPPLIES/EXP	1,797	4,500	973	22%	4,500	4,500
E 101-52400-360 VEH MAINT/EXPENSE	-	-	-	0%		
E 101-52400-800 CAPITAL OUTLAY	-	-	-	0%		
E 101-52400-900 CORP RESERVE PMTS	-	-	-	0%		
Sub-Total Inspection Operations	\$ 88,112	\$ 62,500	\$ 34,835	56%	\$ 57,000	\$ 53,500
TOTAL INSPECTION	\$88,112	\$62,500	\$34,835	56%	\$57,000	\$53,500

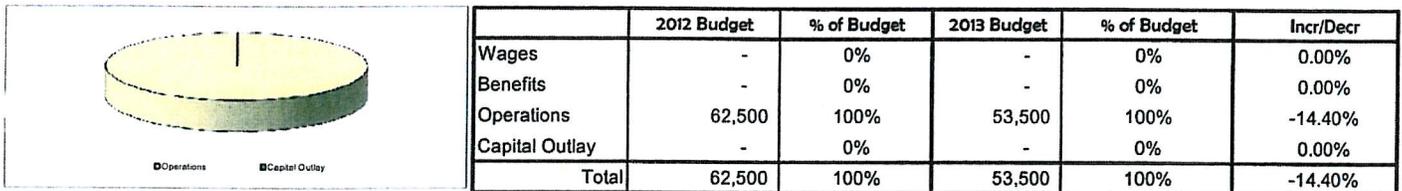
2012 Highlight: The Village's new single family homes have slowed with the economic times.

2013 Spotlight: The inspection department anticipates minimal new single family home additions in 2013.

Notes: The Village of Hartland contracts with the firm Wisconsin Building Inspections, LLC for inspection services. Scott Hussinger remains our building inspector.

Besides our contracted inspection services, the Outside Services line item includes the annual charge from the Dept of Agriculture for inspection of our Weights and Measures. These amounts are charged back to the businesses that are tested.

Number of Building Permits:	2008	2009	2010	2011	2012
Residential:	13	9	6	9	8
Commercial:	1	0	0	0	0



Village of Hartland 5 Year Budget History

Inspection Services

Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Wages	-	-	-	-	-
Benefits	-	-	-	-	-
Operations	48,207	42,499	88,112	62,500	53,500
Capital Outlay	-	-	-	-	-
Total	48,207	42,499	88,112	62,500	53,500
Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Bldg Permits	71,412	74,551	131,150	84,000	70,000
Total	71,412	74,551	131,150	84,000	70,000
Supported by Taxes	(23,205)	(32,052)	(43,038)	(21,500)	(16,500)
Population	8,486	8,506	8,522	9,115	9,118
Annual Per Capita Supported by Taxes	(2.73)	(3.77)	(5.05)	(2.36)	(1.81)
Per Capita Supported by Taxes per Day	(0.0075)	(0.0103)	(0.0138)	(0.0065)	(0.0050)
Total Exp Per Person Per Day	0.016	0.014	0.028	0.019	0.016

2013 Budget

Department of Public Works

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Environmental	Tab 12
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2013 DPW REQUESTS

- *Repair Canterbury Circle, Coventry Lane, Hartbrook Drive, and Hill Street.*
- *Purchase a portable generator, ditching bucket, and snow bucket for Bobcat.*
- *Replace barricades and traffic cones.*



Josh Georgenson and Dennis McCarthy work together rebuilding a catch basin on Cottonwood Avenue.



Electronics recycling drop off at DPW garage is available for County residents.

Mike Laguna constructing a new picnic table to be used in a Village park.

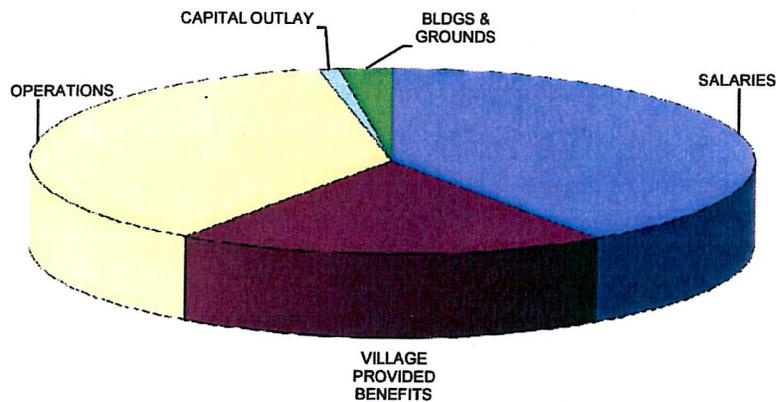


VILLAGE OF HARTLAND PUBLIC WORKS

2013 Budget Summary

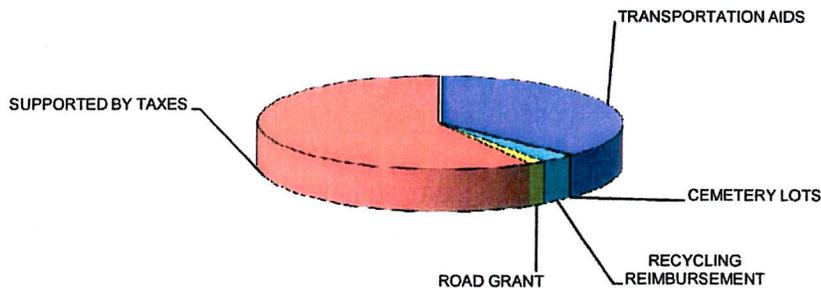
GENERAL PUBLIC WORKS, ENVIRONMENTAL SERVICES, CEMETERY

	2013 BUDG	% OF BUDG	2012 BUDG	% INCR
SALARIES	593,160	40.34%	555,530	6.77%
VILLAGE PROVIDED BENEFITS	282,701	19.23%	316,552	-10.69%
OPERATIONS	545,460	37.10%	535,950	1.77%
CAPITAL OUTLAY	13,850	0.94%	22,740	-39.09%
BLDGS & GROUNDS	35,100	2.39%	39,500	-11.14%
	1,470,271	100.00%	1,470,272	0.00%



FUNDING SOURCES

	2013 BUDG	% OF BUDG	2012 BUDG	% INCR
TRANSPORTATION AIDS	543,470	36.96%	518,918	4.73%
CEMETERY LOTS	1,000	0.07%	1,000	0.00%
RECYCLING REIMBURSEMENT	45,000	3.06%	40,000	12.50%
ROAD GRANT	21,900	1.49%	20,000	9.50%
FUND TRANSFERS	-	0.00%	-	#DIV/0!
SUPPORTED BY TAXES	858,901	58.42%	890,354	-3.53%
	1,470,271	100.00%	1,470,272	0.00%



TOTAL EXPENSE PER PERSON PER DAY FOR
PUBLIC WORKS: GEN PUBLIC WORKS,
ENVIRONMENTAL SERVICES, CEMETERY

0.44

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.26

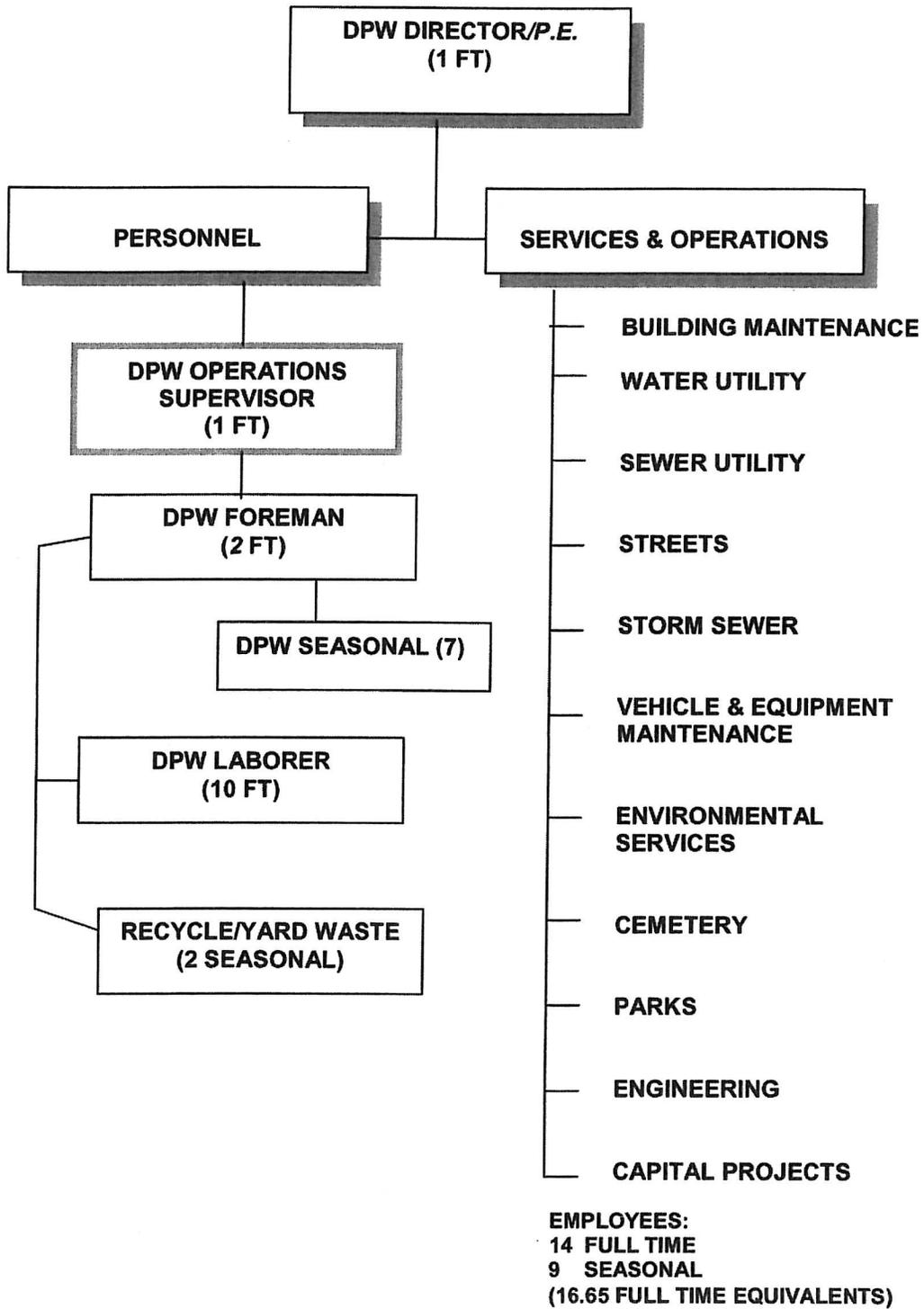
VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Public Works

General Public Works, Environmental Services, Cemetery

Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Wages	574,211	616,883	601,630	555,530	593,160
Benefits	285,192	325,870	338,473	316,552	282,701
Operations	460,438	511,101	493,851	535,950	545,460
Capital Outlay	3,305	14,255	11,492	22,740	13,850
Bld & Grounds	31,340	34,688	28,531	39,500	35,100
Total	1,354,486	1,502,798	1,473,978	1,470,272	1,470,271
Revenues					
Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Transp Aids	512,081	550,243	576,575	518,918	543,470
Road Grant	-	22,588	-	20,000	21,900
Recycling Grant	34,489	40,983	40,983	40,000	45,000
Trans from GIS	-	-	-	-	-
Cemetery Lots	1,250	750	1,000	1,000	1,000
Total	547,820	614,564	618,558	579,918	611,370
Supported by Taxes	806,665	888,234	855,419	890,354	858,901
Population	8,486	8,506	8,522	9,115	9,118
Annual Per Capita Supported by Taxes	95.06	104.42	100.38	97.68	94.20
Per Capita Supported by Taxes Per Day	0.26	0.29	0.28	0.27	0.26
Total Exp Per Person Per Day	0.44	0.48	0.47	0.44	0.44

2013 DEPARTMENT OF PUBLIC WORKS



DEPARTMENT OF PUBLIC WORKS 2013 BUDGET NARRATIVE

The Department of Public Works (DPW) will need to function in 2013 with only fourteen full-time permanent employees that includes the Director of Public Works, Operations Supervisor, two working Foremen, and ten general Laborers. Six summer employees assist with parks, Village land and cemetery maintenance, and two part-time employees monitor the recycle/yard waste site. To help off-set the loss of a full time general Laborer, it is again proposed to bring on a DPW Seasonal Help person for 960 hours during the time frame of mid-April to mid-October.

All of the DPW employees provide a wide variety of services included in several areas of the Village budget as follows:

- **Cemetery** – Maintenance of two Village cemeteries totaling about 6.8 acres.
- **Capital Projects** – The Director, in cooperation with the contract Village Engineer, prepares the 5-year Capital Improvements Plan; plans, designs and coordinates construction for Village Capital Projects; reviews and coordinates private developments.
- **Public Works** – Responsibilities include maintenance of Village facilities, equipment and Village land, including street right-of-ways, approximately 42.9 miles of streets, 25.8 miles of storm sewer, 1071 storm sewer structures, DPW garage and miscellaneous vehicles and equipment. In addition, the department has maintenance responsibility for the Municipal Building, Police Department and Library.
- **Environmental Services** – Includes provision of recycling and yard waste services, planting and maintenance of landscaping/trees (3,723 street right-of-way trees and 1,481 park trees).
- **Parks** – Maintenance of approximately 96.9 acres of parks and other Village open space including eight baseball diamonds (including t-ball fields), four soccer fields, one football field, 4.4 miles of asphalt/chip/boardwalk trail, four tennis courts, four basketball courts, one Fine Arts Center, seven picnic shelters and a variety of playground equipment.
- **Sanitary Sewer Department** – Operation and maintenance of approximately 49.5 miles of sanitary sewer, six lift stations and 1,167 manholes.
- **Water Department** – Operation and maintenance of approximately 50.8 miles of watermain, five wells, four storage facilities, 2,905 water meters, 602 fire hydrants, 1,305 valves and appurtenances.

The 2013 Department of Public Works budget proposal has been prepared with our sensitivity to the economic climate by continuing to improve upon our efficiency in the delivery of services and being cost effective with our purchases and construction projects.

In accordance with the Village's commitment to being environmentally friendly, the DPW has a number of items in the up-coming budget that provide for cost effectiveness with construction, energy efficiency, resource/water conservation and providing a safe collection site for the proper disposal of electronic waste (e-waste). These include:

Having performed our Village-wide tree survey of street trees and parks trees, we have been scheduling our maintenance efforts to ensure the health and longevity of the trees. The survey is performed on a five year basis to update our inventory and to check the trees' condition and develop an on-going maintenance procedure.

The Department has prepared a revised street maintenance plan in order to extend our financial resources and still maintain an acceptable Village wide street condition index. We now have incorporated additional maintenance strategies and look to extend the roadways lifetime with increased lower cost maintenance efforts. These include crack sealing and patching of the roads to extend their usable life to the 24 year replacement plan as well as lower cost rehabilitation strategies like mill and overlay options.

Working in partnership with Waukesha County, the Village has expanded our recycling drop off site to include the collection of computers, keyboards, printers, televisions, power supplies and monitors. We maintain a separate drop off container at the Public Works Yard for the e-waste and a registered recycler picks up the materials on a regular basis. The Village is no longer paid by the collection company for providing the drop off collection service for e-waste.

In addition, the DPW has helped improve the downtown way finding by assisting the BID (Business Improvement District) with the placement of destination signs and new decorative sign posts.

With respect to water conservation, the Village annually completes a leak detection survey and performs the necessary repairs as the leaks are found. Village staff is also participating in the Waukesha County Water Conservation Coalition. This coalition involves representatives from the water utilities throughout Waukesha County in order to "Through regional collaboration, develop and deliver groundwater awareness and demand side conservation awareness messages". By providing water user education on conservation measures and local communities enacting sprinkling ordinances, user consumption is reduced and water is more efficiently utilized. We can also protect our water resources by consideration of wellhead protection plans. Another conservation option is promoting the use of rain gardens with development projects and residential use of rain barrels.

The following provides a summary of the projects, programs and requests included in the 2013 budget.

- **Personnel** – We are again requesting the continuation of one DPW seasonal position (960 hours) to help offset the loss of our permanent position in order to maintain parks, cemeteries, Village land and assist full time DPW staff. No changes have been requested in the permanent staff level, but there will be a need for an additional Laborer once the Village expands or with the implementation of a Storm Water Utility.
- **Cemetery** – The cemetery expenses for 2013, other than normal maintenance, is the replacement of a string trimmer. There will be additional maintenance expense required when the vacant cemetery land is developed in accordance with the Cemetery Master Plan. These funds will be budgeted for in the near future.
- **Capital Improvements/Outlay** – The Five Year Capital Improvements Plan has been revised based on the Paser Street Rating update completed in 2011. We have also planned for potential cost increases for asphalt paving and concrete for 2013 and included modifications to the street program as a result the proposed revision to the street maintenance program.

The major street projects for 2013 include Canterbury Circle, Coventry Lane, and Hill Street. We will also reconstruct Hartbrook Drive with the assistance of a State Surface Transportation Project Grant (\$230,000).

The Capital Improvements Plan includes continuing system wide repairs for water utility facilities, replacement of the Penbrook Way (Oxford to S. Imperial) watermain and a section of the Maple Avenue watermain at Hartwood Lane, continued exploration of a new NE water well (dependent upon development), sanitary sewer utility repairs including the replacement of the force main along Lisbon Avenue, miscellaneous storm sewer repairs within the roadway projects and Village wide storm inlet repairs. We are also planning to test and implement an improved SCADA communication system.

- **Public Works** – There is only the additional DPW seasonal position requested as previously noted. The overall budget has met the budget guidelines of a 0% increase yet we are experiencing additional costs due to the on-going maintenance of our infrastructure and cost increases for fuel, steel related products, asphalt, concrete, materials delivered by truck, and electricity and natural gas utilities.

Through Corporate Reserve purchase, Public Works is proposing to replace a 6 Yard Dump truck, a pickup truck, a tractor and purchase a new Beaver brush cutter. We have also performed an extensive review of our equipment and have

delayed the purchases of many items because of continued extended life of our equipment due to our maintenance practices.

- **Environmental Services** – Minimal capital outlay is being requested in order to replace a chain saw and on-going updating of the street tree GIS inventory. Salaries for the recycling costs are for our two part-time employees who monitor the recycle/yard waste site. We will continue with the Friday hours from 9:00am until 3:00pm in order to maintain a high level of service for our customers and to prevent the dropping off of unsuitable materials that we then need to pay extra for to dispose of properly.
- **Parks** – We have allocated additional summer staff time to the maintenance of the parks to address the increased use of our facilities and are preparing for the opening of the splash pad in 2013. DPW staff will coordinate the cleaning/opening of the splash pad each day with staff from the Recreation Department and DPW will respond to any needed repairs or damage.

The proposed budget has been reviewed and approved by the Park Board. There was no recommendation to increase user fees for 2013.

Capital outlay items include fence repair at Hartbrook West, new picnic tables, restroom floor resurfacing with an epoxy coating at Nixon Park Canteen and Triangle facilities and new garbage cans.

- **Sanitary Sewer** – In 2013, we will contract for a radio communications study for the SCADA system used by the Sewer and Water Utilities. Should the test communications work out, we have proposed installing the radios and communication software shortly thereafter. These costs are split equally between the two Utilities. This is being proposed to improve our communication reliability and speed of communication with the facilities throughout the Village.

Capital improvements include the replacement of the sewer force main from the Crystal lift station along Lisbon Avenue, continued flow monitoring to determine the timing of Improvement C for the flows from the north developments and continued miscellaneous sewer repairs.

As part of the 2013 budgeting process, we are requesting the Board's approval of a 5% sewer rate charge effective the first quarter billing of 2013. This billing period begins on December 15, 2012.

- **Water** – Various increases in costs are due to inflation, increased costs for water treatment chemicals and power for pumping. Water system projects and have previously been discussed under Capital Improvements. In 2009, the Wisconsin Public Service Commission (PSC) approved the Village’s rate increase for the first time in over 20 years. Earlier this year, the Board approved a 3.2% simplified rate increase application that we will make to the Public Service Commission. The effective date of this increase is the first quarter of 2013.
- **Storm Sewer** – The Capital Improvements Plan includes funds to solve a localized drainage problem at E. Imperial and Crescent, on-going maintenance of the Nixon Park, Hartbrook Park, and Fire Station bank stabilization projects, miscellaneous storm sewer work and continued work on rebuilding storm manholes and catch basins.

VILLAGE OF HARTLAND

YEAR	STREETS	WATER	SANITARY SEWER
1995	26.4 miles	31.1 miles	29.2 miles
1996	30.7 miles	36.7 miles	34.8 miles
1997	34.4 miles (1)	37.3 miles	34.8 miles
1998	31.0 miles (1)	37.9 miles	35.4 miles
1999	31.0 miles	38.1 miles	35.8 miles
2000	34.8 miles	41.9 miles	39.6 miles
2001	37.6 miles	41.2 miles	40.7 miles
2002	38.1 miles	42.6 miles	42.5 miles
2003	40.0 miles	46.2 miles	46.0 miles
2004	40.0 miles	49.4 miles	46.9 miles
2005	40.5 miles	49.7 miles	47.2 miles
2006	40.5 miles	49.9 miles	47.5 miles
2007	41.6 miles	49.9 miles	49.0 miles
2008	42.2 miles	50.9 miles	49.5 miles
2009	42.2 miles	50.9 miles	49.5 miles
2010	42.2 miles	50.9 miles	49.5 miles
2011	42.9 miles	50.8 miles	49.5 miles
2012	42.9 miles	50.8 miles	49.5 miles

Note:

- (1) Changed from listing State DOT inventory including state and county roads to PASER including only Village streets.

Public Works

Account Description	2011 Actual	2012 Budget	Thru 06/30/12	% Used	Full Vr Est	2013 Proposed	FOOTNOTES
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Public Works Wages & Benefits

E 101-53000-110 SALARIES	\$ 570,478	\$ 499,370	\$ 241,729	48%	\$ 499,370	\$ 537,000	
E 101-53000-120 OVERTIME	26,703	50,000	16,382	33%	45,000	50,000	
E 101-53000-130 FICA	45,432	41,560	21,655	52%	43,310	41,100	
E 101-53000-140 RETIREMENT BENEFITS	69,011	64,020	27,478	43%	56,000	36,102	
E 101-53000-150 HEALTH/ DENTAL/LIFE	200,164	183,700	91,892	50%	183,700	178,227	
E 101-53000-180 OTHER BENEFITS	23,534	26,800	16,926	63%	26,800	26,800	
Sub-Total Public Works Wages & Benefits	\$ 935,323	\$ 865,450	\$ 416,060	48%	\$ 854,180	\$ 869,229	

See Tab 31

Increase **0.4%**

Public Works Operations

E 101-53000-220 UTILITY SERVICES	\$ 15,935	\$ 24,000	\$ 6,235	26%	\$ 20,000	\$ 23,000	
E 101-53000-225 STREET LIGHTING	93,623	97,000	39,278	40%	94,000	97,000	
E 101-53000-235 STREET SWEEPING	18,241	24,000	6,871	29%	24,000	24,000	
E 101-53000-240 CONTRACT SNOW & ICE	4,484	11,000	2,430	22%	7,000	10,000	
E 101-53000-290 OUTSIDE SERV/CNTRCTS	29,708	38,000	8,263	22%	30,000	35,000	
E 101-53000-300 OPER SUPPLIES/EXP	3,785	4,000	3,674	92%	4,000	6,000	
E 101-53000-307 INSURANCE EXPENSE	864	-	7,032	#DIV/0!	7,032	-	
E 101-53000-345 STAFF EDU/TRAINING	981	2,000	362	18%	2,000	3,000	
E 101-53000-350 EQUIPMENT PURCHASE	-	1,000	-	0%	1,000	2,000	
E 101-53000-360 VEHICLE MAINT/EXPENSE	96,815	96,000	47,023	49%	96,000	102,000	
E 101-53000-365 BLDGS/GRNDS MTN EXP	10,181	11,000	2,706	25%	8,000	8,000	
E 101-53000-410 STREETS GEN MAINT	25,189	43,000	12,162	28%	40,000	38,000	
E 101-53000-420 STORM SEWER	14,505	27,500	6,502	24%	27,500	25,500	
E 101-53000-430 SNOW & ICE REMOVAL	64,687	67,150	26,009	39%	50,000	67,150	
E 101-53000-800 CAPITAL OUTLAY	-	10,000	8,399	84%	10,000	10,700	
E 101-53000-900 CORP RESERVE PAYBKS	119,414	103,400	103,400	100%	103,400	103,840	
Sub-Total Public Works Operations	\$ 498,413	\$ 559,050	\$ 280,346	50%	\$ 523,932	\$ 555,190	

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TOTAL GENERAL PUBLIC WORKS	\$ 1,433,736	\$ 1,424,500	\$ 696,406	49%	\$ 1,378,112	\$ 1,424,419	
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Decrease **0.0%**

SEE FOOTNOTE EXPLANATIONS ON TAB 11 PAGE 3 AND PAGE 4

Public Works

The DPW worked with some downtown businesses to provide a storm sewer improvement along East Capitol Drive during the redevelopment of the property at 142 East Capitol Drive. An overland flow channel was constructed in the driveway with the Emanuele building construction along with some storm sewer improvements and raised sidewalk/driveway curbing work to channel storm flows from adjacent businesses.

Highlight 2012:

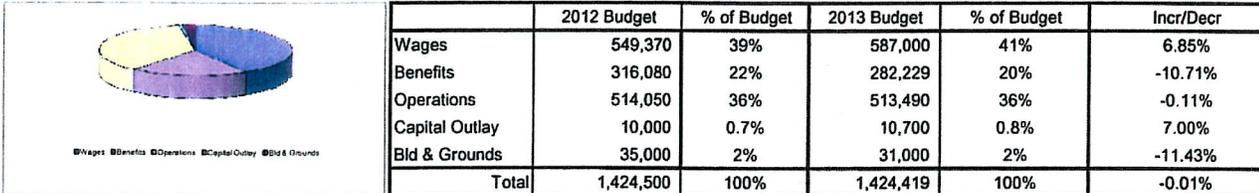
DPW Staff performed the construction management services for the Village for both the Library addition and the Police garage projects. This work involved construction observation, processing payments, site inspections, plan review, contract administration and coordination between contractors and volunteer groups.

Spotlight 2013:

The Village applied for and received \$230,000 for a Surface Transportation Program Grant funding to reconstruct Hartbrook Drive. This will be a two year program with the design work being completed in 2012 and construction scheduled for 2013. The Village also received a Local Road Improvement Program Grant through Waukesha County in the amount of \$21,900 to assist in the repaving of Hill Street to be completed in 2013.

Budget Notes:

- Wages:** 101-53000-110 *Wages are based on projected allocations of hours spent on general fund projects, Water Utility and Sewer Utility projects, municipal building, library and police department projects.*
- Benefits:** 101-53000-180 *This account includes uniforms, the clothing allowance, and the Village contributed flexible spending amounts.*



Footnotes to Public Works Department Budgeted Line Items

- A. Account E101-53000-220 Utility Services: This account consists of our utility charges of the following - telephone land line and cellular, wireless cards for laptops, gas and electric, and water and sewer.
- B. Account E101-53000-225 Street Lighting: This account consists of the energy and monthly maintenance charges from WE Energies for the street lights throughout the Village.
- C. Account E101-53000-235 Street Sweeping: This account includes charges from contracted street sweeper, Sweep-All, and the charges from Veolia for the proper disposal of the street sweepings.
- D. Account E101-53000-240 Contracted Snow & Ice Control: This account includes charges from our contracted snow plow service that clears the snow from the municipal parking lots. This does not cover DPW, parks, Pawling, cemetery, well houses and towers. Those are cleared by DPW staff.
- E. Account E101-53000-290 Outside Services/Contracts: This account covers the non-project related Village Engineer charges, computer consulting, fire/security alarm monitoring, drug screening, bridge inspection services, and fire extinguisher inspection.
- F. Account E101-53000-300 Operating Supplies/Expenses: This account consists of the charges for office supplies, advertisements/public notices, mailings/postage, personal safety equipment, and small hand tools (rakes/shovels/forks).
- G. Account E101-53000-307 Insurance Expense: These are expenses/losses that occur during the year that will get charged back to insurance companies.
- H. Account E101-53000-345 Staff Education/Training: These are expenses for professional memberships (APWA, WRWA), classes, seminars, and safety training.
- I. Account E101-53000-350 Equipment Purchase: These are charges for electric hand tools such as saws, bench grinders, sanders, drills, and mechanic's tools.
- J. Account E101-53000-360 Vehicle Maint/Expense: These are charges for fuel, gas, oil, lubricants, vehicle fluids, vehicle parts, outside vehicle repair services, tires, batteries, windshields, lights, hoses and belts, exhaust systems, and wear parts replacements.
- K. Account E101-53000-365 Building/Grounds Maint Expense: These are charges for plumbing parts, cleaning supplies, electrical repairs and supplies, grass seed/fertilizer/weed control, paper products, mops and brooms.
- L. Account E101-53000-410 Streets Gen Maint: These are charges for street painting, traffic control signage, sign posts, concrete, asphalt patching, shoulder gravel, topsoil and seed, saw blades, tree grates and frames, pedestrian street access warning panels for sidewalks, downtown street light maintenance, and sign hardware.
- M. Account E101-53000-420 Storm Sewer: These are charges for storm sewer inlets/catch basins, concrete rings, inlet frames and grates, concrete, asphalt patching, DNR storm water permit fees, slurry backfill, and Waukesha County storm water education program fees.

- N. Account E101-53000-430 Snow & Ice Control: These are charges for salt brine, road salt, snow removal charges for downtown alley, ice melt, sand, and damaged mailbox reimbursements.
- O. Account E101-53000-800 Capital Outlay: These charges vary each year for large equipment purchases. For 2013, the budget includes for the purchase of jumping jack compactor, portable generator, barricades, ditching bucket, snow bucket for Bobcat, traffic cones, and a copy machine for the garage.
- P. Account E101-53000-900 Corporate Reserve Paybacks: These are charges for the annual payback for vehicle replacements.

General Public Works

Personnel Schedule - DPW Wages Account:101-53000-110

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2011	2012	2013
Director	1		17	1.00	1.00	1.00
Operations Supervisor	1		14	1.00	1.00	1.00
Foreman (Working)	2		Contract	2.00	2.00	2.00
Laborers	10		Contract	11.00	10.00	10.00
Seasonal		7	Seas	1.50	1.96	1.96
Recycle/Yard Waste		2	Seas	0.175	0.175	0.175
Employee Totals	14	9		16.675	16.135	16.135

Capital Outlay - 101-53000-800

Item	Add	Repl	Amt	Unit Cost	Total
Jumping Jack Compactor*	X		1	1,200	1,200
Portable Generator	X		1	1,300	1,300
Barricades		X	16	125	2,000
Ditching Bucket	X		1	1,500	1,500
Snow Bucket for Bobcat	X		1	1,700	1,700
Traffic Cones		X	30	17	500
Copy Machine for Shop*		X	1	7,500	2,500
*Shared cost with Sewer and Water					-
TOTAL PUBLIC WORKS CAPITAL OUTLAY					\$ 10,700

Corporate Reserve Purchases - 402-59900-840

Item	Add	Repl	Amt	Unit Cost	Total
6 Yard Dump Truck #28		X	1	166,000	166,000
Pick-Up Truck		X	1	24,500	24,500
Tractor		X	1	30,000	30,000
Beaver - Flail Mower		X	1	13,000	13,000
TOTAL PUBLIC WORKS CORPORATE RESERVE PURCHASES					\$ 233,500

DPW Impact Fee Purchase 206-59000-970

Item	Add	Repl	Amt	Unit Cost	Total
Gasoline Tank and Fuel Tracking System	X		1	60,000	60,000
TOTAL DPW IMPACT FEE PURCHASE					\$ 60,000

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

General Public Works

Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Wages	570,062	611,053	597,181	549,370	587,000
Benefits	284,874	325,436	338,142	316,080	282,229
Operations	435,156	487,289	472,296	513,050	513,490
Capital Outlay	1,000	9,000	-	11,000	10,700
Bld & Grounds	29,742	24,167	26,117	35,000	31,000
Total	1,320,834	1,456,945	1,433,736	1,424,500	1,424,419
Revenues					
	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Transport Aids	512,081	550,243	576,575	518,918	543,470
Road Grant	-	22,588	-	20,000	21,900
Transfer for GIS	-	-	-	-	-
	512,081	572,831	576,575	538,918	565,370
Supported by Taxes					
	808,753	884,114	857,160	885,582	859,049
Population					
	8,486	8,506	8,522	9,115	9,118
Annual Per Capita Supported by Taxes					
	95.30	103.94	100.58	97.16	94.21
Per Capita Supported by Taxes Per Day					
	0.26	0.28	0.28	0.27	0.26
Total Exp Per Person Per Day					
	0.43	0.47	0.46	0.43	0.43

Environmental Services

Account Description	2011 Actual	2012 Budget	Thru 06/30/12	% Used	Full Yr Est	2013 Proposed	FOOTNOTES
Environmental Services Wages							
E 101-53635-110 RECYCLING WAGES	\$ 2,959	\$ 3,160	\$ 915	29%	\$ 3,160	\$ 3,160	
E 101-53635-130 RECYCLING FICA	217	242	70	29%	242	242	
Sub-Total Environmental Services Wages & Benefits	\$ 3,176	\$ 3,402	\$ 985	29%	\$ 3,402	\$ 3,402	
Environmental Services Operations							
E 101-53635-440 RECYCLING	\$ 1,123	\$ 1,500	\$ -	0%	\$ 1,500	\$ 2,100	A
E 101-53635-450 YARDWASTE	12,097	12,000	48	0%	11,000	12,000	B
E 101-53635-460 LANDSCAPE MGMNT	7,334	8,800	214	2%	8,000	8,800	C
E 101-53635-470 LANDSCAPE PLNTNG	1,000	-	-	#DIV/0!	-	8,000	D
E 101-53635-800 CAPITAL OUTLAY	11,130	11,300	9,077	80%	11,300	2,700	E
Sub-Total Environmental Services Operations	\$ 32,685	\$ 33,600	\$ 9,339	28%	\$ 31,800	\$ 33,600	
TOTAL ENVIRONMENTAL SERVICES	\$ 35,861	\$ 37,002	\$ 10,324	28%	\$ 35,202	\$ 37,002	
					<i>Increase</i>	<i>0.0%</i>	

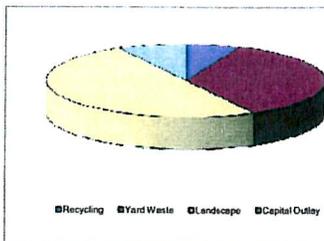
SEE FOOTNOTE EXPLANATIONS ON TAB 12 PAGE 2

Recycling: We currently have two people staffing the recycling center for the open hours on the 2nd & 4th Tuesday evenings from 6pm to 8pm and the 2nd & 4th Saturday mornings from 9am to 1pm. These people also cover from 9am to 3pm on Fridays. This frees up permanent staff for regular work assignments.

Capital Outlay Schedule

Item Description	Add	Repl	Amt	Unit Cost	TOTAL
GIS Updates		X	1	\$ 2,000	\$ 2,000
Chain Saw		X	1	700	700
TOTAL ENVIRONMENTAL SERVICES CAPITAL OUTLAY					\$ 2,700

Note: GIS Expenses will be funded through Designated for GIS Expense



	2012 Budget	% of Budget	2013 Budget	% of Budget	Incr/Decr
Wages	\$ 3,160	9%	\$ 3,160	9%	0.00%
Benefits	242	1%	242	1%	0.00%
Recycling	1,500	4%	2,100	6%	40.00%
Yard Waste	12,000	32%	12,000	32%	0.00%
Landscape	8,800	24%	16,800	45%	90.91%
Capital Outlay	11,300	31%	2,700	7%	-76.11%
Total	37,002	100%	37,002	100%	0.00%

Footnotes to Environmental Services Department Budgeted Line Items

- A. Account E101-53635-440 Recycling: These are charges for the annual hazardous waste collection program, newsletter insert and signage for the recycling site.
- B. Account E101-53635-450 Yard waste: These are charges for grinding brush and compost, parts for the chipper and the leaf machines.
- C. Account E101-53635-460 Landscape Management: These are charges for the purchase of flowers, bushes and grasses for use in the ROWs, weed control chemicals, contracted tree removal and personal protective equipment used in trimming and removal.
- D. Account E101-53635-470 Landscape Plantings: These are charges for the planting of trees and bushes on the street ROWs. The Village will be using \$8,000 from Fund Balance to pay for these. The money in fund balance is reserved and designated from the \$20,000 donation from Lake Country Lutheran High School that was donated to pay for Landscape Plantings.
- E. Account E101-53635-800 Capital outlay: These charges vary each year for large equipment purchases. For 2013, they include a chain saw and GIS updates.

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Environmental Services

Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Wages	3,008	3,256	2,959	3,160	3,160
Benefits	230	238	217	242	242
Operations	24,994	22,046	21,555	22,300	30,900
Capital Outlay	1,948	4,855	11,130	11,300	2,700
Bld & Grounds	-	-	-	-	-
Total	30,180	30,395	35,861	37,002	37,002
Revenues					
	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Waukesha Co Recycling Reimbursement	31,989	40,983	40,983	40,000	45,000
Waukesha Co Recycling Grant	2,500	-	-	-	-
Transfer for GIS	-	-	-	-	-
Total	34,489	40,983	40,983	40,000	45,000
Supported by Taxes	(4,309)	(10,588)	(5,122)	(2,998)	(7,998)
Population	8,486	8,506	8,522	9,115	9,118
Annual Per Capita Supported by Taxes	(0.51)	(1.24)	(0.60)	(0.33)	(0.88)
Per Capita Supported by Taxes Per Day	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)
Total Exp Per Person Per Day	0.0097	0.0098	0.0115	0.0111	0.0111

Cemetery

Account Description	2011 Actual	2012 Budget	Thru 06/30/12	% Used	Full Yr Est	2013 Proposed	FOOTNOTES
Cemetery Wages & Benefits							
101-54910-110 SALARIES	\$ 1,490	\$ 3,000	\$ 450	15%	\$ 3,000	\$ 3,000	
101-54910-130 FICA	114	230	34	15%	230	230	
Sub-Total Cemetery Wages & Benefits	\$ 1,604	\$ 3,230	\$ 485	15%	\$ 3,230	\$ 3,230	
Cemetery Operations							
101-54910-220 UTIL SERVICES	\$ -	\$ 300	\$ -	0%	\$ -	\$ 300	A
101-54910-300 OPER SUPPLIES	-	300	-	0%	300	770	B
101-54910-350 EQUIP PURCH	362	440	453	103%	453	450	C
101-54910-365 BLDGS/GRNDS MAINT	2,414	4,500	173	4%	4,000	4,100	D
Sub-Total Cemetery Operations	\$ 2,777	\$ 5,540	\$ 626	11%	\$ 4,753	\$ 5,620	
TOTAL CEMETERY	\$ 4,381	\$ 8,770	\$ 1,110	13%	\$ 7,983	\$ 8,850	
					<i>Increase</i>	<i>0.9%</i>	

Staffing:

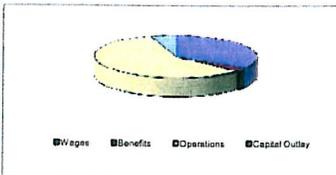
During the summer, seasonal public works employees do the mowing and trimming. Other work is done by regular public works employees.

Operations:

The Village of Hartland maintains two Village cemeteries including about 6.8 acres. Cemetery lots in the Village owned cemetery sell for \$500. This price includes \$250 for the lot and \$250 for perpetual care. We do not withdraw from the perpetual care account. The interest stays in the General Fund to help offset Cemetery maintenance.

Cemetery Capital Outlay Schedule

Item Description	Add	Repl	Amt	Unit Cost	TOTAL
101-54910-350 Equipment Purchase String Trimmer		X	1	450	450
TOTAL CEMETERY CAPITAL OUTLAY					\$ 450



	2012 Budget	% of Budget	2013 Budget	% of Budget	Incr/Decr
Wages	3,000	34%	3,000	34%	0.00%
Benefits	230	3%	230	3%	0.00%
Operations	5,100	58%	5,170	58%	1.37%
Capital Outlay	440	5%	450	5%	2.27%
Total	8,770	100%	8,850	100%	0.91%

Footnotes to Cemetery Department Budgeted Line Items

- A. Account E101-54910-220 Utility Services: These are charges for water used in the cemeteries.
- B. Account E101-54910-300 Operating Supplies and Expenses: These are charges for office supplies, marking paint, head stone repair materials and GIS updates.
- C. Account E101-54910-350 Equipment Purchase: This is a charge to replace a string trimmer.
- D. Account E101-54910-365 Building/Grounds Maintenance Expense: These are charges for topsoil, seed, string trimmer string, head stone repair and fertilizing/weed control.

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Cemetery

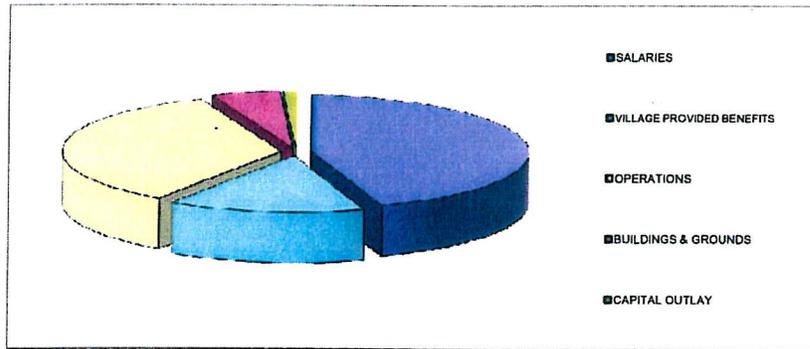
Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Wages	1,141	2,573	1,490	3,000	3,000
Benefits	87	197	114	230	230
Operations	288	1,767	-	600	1,070
Capital Outlay	357	400	362	440	450
Bld & Grounds	1,598	10,521	2,414	4,500	4,100
Total	3,471	15,458	4,381	8,770	8,850
Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Cemetery Lots	1,250	750	1,000	1,000	1,000
Trans from GIS	-	-	-	-	-
Total	1,250	750	1,000	1,000	1,000
Supported by Taxes	2,221	14,708	3,381	7,770	7,850
Population	8,486	8,506	8,522	9,115	9,118
Annual Per Capita Supported by Taxes	0.26	1.73	0.40	0.85	0.86
Per Capita Supported by Taxes Per Day	0.0007	0.0047	0.0011	0.0023	0.0024
Total Exp Per Person Per Day	0.0011	0.0050	0.0014	0.0026	0.0027

Village of Hartland Budget Summary

2013 Culture & Recreation

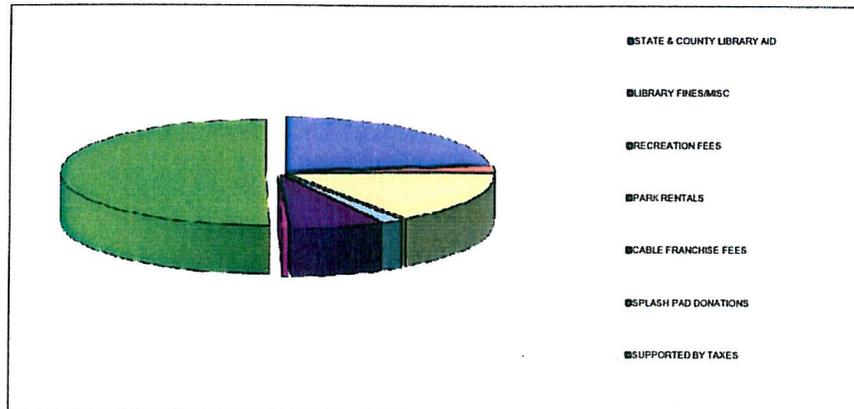
LIBRARY, PARKS, RECREATION DEPT, CABLE TV

	2013 BUDG	% OF BUDG	2012 BUDG	% INCR
SALARIES	462,700	44.74%	480,422	-3.69%
VILLAGE PROVIDED BENEFITS	151,253	14.63%	158,352	-4.48%
OPERATIONS	357,594	34.58%	332,457	7.56%
BUILDINGS & GROUNDS	52,475	5.07%	53,600	-2.10%
CAPITAL OUTLAY	10,100	0.98%	9,500	6.32%
	1,034,122	100.00%	1,034,331	-0.02%



FUNDING SOURCES

	2013 BUDG	% OF BUDG	2012 BUDG	% INCR
STATE & COUNTY LIBRARY AID	235,194	22.74%	232,682	1.08%
LIBRARY FINES/MISC	16,000	1.55%	17,000	-5.88%
RECREATION FEES	165,500	16.00%	187,500	-11.73%
PARK RENTALS	16,500	1.60%	16,280	1.35%
CABLE FRANCHISE FEES	75,000	7.25%	75,000	0.00%
SPLASH PAD DONATIONS	5,000	0.48%	-	0.00%
SUPPORTED BY TAXES	520,928	50.37%	505,869	2.98%
	1,034,122	100.00%	1,034,331	-0.02%



TOTAL EXPENSE PER PERSON PER DAY FOR CULTURE & RECREATION: LIBRARY, PARKS, RECREATION, CABLE

0.31

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.16

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Fund 101: Culture & Recreation

Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Adopted
Wages	417,939	404,742	438,929	480,422	462,700
Benefits	151,173	157,211	163,269	158,352	151,253
Operations	321,068	309,417	309,271	332,457	357,594
Bld & Grounds	36,080	46,059	57,652	53,600	52,475
Capital Outlay	6,531	13,126	5,785	9,500	10,100
Total	932,792	930,555	974,906	1,034,331	1,034,122
Revenues					
Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Adopted
Libr Aids	229,190	230,311	239,225	232,682	235,194
Libr Fines & Misc	18,948	18,490	16,251	17,000	16,000
Park Rentals	17,490	17,666	16,646	16,280	16,500
Rec Classes	96,211	90,313	86,176	100,000	100,000
Rec Trips	1,712	-	188	-	4,000
Rec Summer	12,913	16,625	22,952	20,000	22,000
Rec Other	10,457	9,290	8,950	7,500	7,500
Before/After School	-	-	20,898	60,000	32,000
Cable Fees	69,418	74,973	77,283	75,000	75,000
Splash Pad Donations	-	-	-	-	5,000
Trans from GIS	-	-	-	-	-
Total	456,339	457,667	488,568	528,462	513,194
Supported by Taxes	476,452	472,888	486,337	505,869	520,928
Population	8,463	8,463	8,506	8,522	9,118
Annual Per Capita Supported by Taxes	56.30	55.88	57.18	59.36	57.13
Per Capita Supported by Taxes Per Day	0.15	0.15	0.16	0.16	0.16
Total Exp Per Person Per Day	0.30	0.30	0.31	0.33	0.31

2013 Budget Library

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Library staff and Friends of the Hartland Library posing for a photo before their dance routine in the Hartland Hometown Celebration Parade!

2013 LIBRARY GOALS

- Initiate and complete the five year strategic planning process



Library Director Nancy Massnick is all smiles in the near complete library addition.

Library Services

Account Description	2011 Actual	2012 Budget	Thru 06/30/12	% Used	Full Yr Est	2013 Adopted	Footnotes
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Library Wages & Benefits

E 101-55110-110 SALARIES	\$ 344,100	\$ 353,492	\$ 164,133	46%	\$ 353,492	\$ 355,500	
E 101-55110-130 FICA	24,836	27,395	13,230	48%	27,395	27,200	
E 101-55110-140 RETIREMENT BENEFITS	31,501	20,272	8,627	43%	20,272	20,800	
E 101-55110-150 HEALTH/DENTAL/LIFE	81,865	83,000	37,657	45%	83,000	78,000	
E 101-55110-180 OTHER BENEFITS	4,500	4,500	3,500	0%	3,500	3,500	
Sub-Total Library Wages & Benefits	\$ 486,802	\$ 488,659	\$ 227,146	46%	\$ 487,659	\$ 485,000	

Library Operations

E 101-55110-290 OUTSIDE SERVICES	\$ 31,259	\$ 30,000	\$ 23,539	78%	\$ 30,000	\$ 33,500	
E 101-55110-300 OPER SUPPLIES/EXPNS	17,402	18,000	7,904	44%	18,000	18,000	
E 101-55110-310 BOOKS AND MATERIALS	80,836	90,000	35,676	40%	90,000	90,000	
E 101-55110-325 PERIODICALS	3,991	3,800	76	2%	3,800	3,800	
E 101-55110-345 STAFF EDUC/TRAINING	174	1,000	371	37%	1,000	1,000	
E 101-55110-350 EQUIPMENT PURCHASE	-	-	-	-	-	-	
Sub-Total Library Operations	\$ 133,663	\$ 142,800	\$ 67,566	47%	\$ 142,800	\$ 146,300	

Library Building & Grounds

E 101-55110-220 UTILITY SERVICES	\$ 21,366	\$ 31,000	\$ 12,368	40%	\$ 29,000	\$ 33,000	
E 101-55110-250 JANITORIAL SERVICE	8,357	11,500	4,674	41%	8,800	8,800	
E 101-55110-255 BLDGS/GROUNDS	8,849	6,100	885	15%	3,000	6,100	
E 101-55110-355 JANITORIAL SUPPLIES	1,355	1,500	339	23%	1,500	1,500	
E 101-55110-800 CAPITAL OUTLAY	-	-	-	-	-	-	
E 101-55110-900 CORP RESERVE PMTS	17,725	3,500	3,075	-	3,075	3,075	
Sub-Total Library Buildings & Grounds	\$ 57,652	\$ 53,600	\$ 21,341	40%	\$ 45,375	\$ 52,475	

TOTAL LIBRARY	\$ 678,117	\$ 685,059	\$ 316,053	46%	\$ 675,834	\$ 683,775	
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Decrease -0.2%

FOOTNOTE EXPLANATIONS ON TAB 15 PAGE 2

Highlight 2012: The completion of our library addition; over 1,000 children participated in the summer library program; the community clay stomp and art glass window for the new library.

Spotlight 2013: Initiate and complete the 5 year strategic planning process.

Green Initiative: The addition of the current library building features more energy efficient furnaces and entrance doors.

Footnotes to Library Department Budgeted Line Items

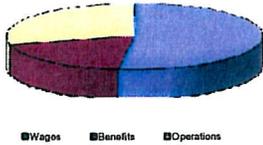
- A. Account E101-55110-290-Outside Services. Includes database and ebook charges paid to the county library system; software licenses; wireless and Badgernet annual fees; CAFÉ annual fee (CAFÉ is our circulation software) and ONTECH IT computer and software support.
- B. Account E101-55110-300 Operating Supplies/Expenses. Office Supplies and materials processing items (book covers, labels, etc.)
- C. Account E101-55110-310 Books and Materials. This account is made up of books, audio books, DVD's, large print books, CD's and reference.
- D. Account E101-55110-325 Periodicals. This is for magazine and newspaper subscriptions.
- E. Account E101-55110-345 Staff Education/Training. Wisconsin Library Association annual membership; \$200 per MLS employee for continuing education.
- F. Account E101-55110-220 Utility Services. WE Energies; water and sewer utility bills; phone bills
- G. Account E101-55110-250 Janitorial Service. Contracted janitorial services with Kleenline.
- H. Account E101-55110-255 Buildings and Grounds. Annual window and carpet cleaning; HVAC annual maintenance; fire alarm and elevator annual maintenance; light bulbs and other hardware as needed.
- I. Account E101-55110-355 Janitorial Supplies. Cleaning supplies; vacuum.
- J. Account E101-55110-900 Corporate Reserve Payments. Includes a cyclical purchase of computers and a microfilm reader-printer.

Library Services

Operations: The renovation to the library is complete and ready for citizens to take full advantage of this beautiful new building.

Green Initiative: Re-design of the current library building features more energy efficient furnaces and entrance doors.

	2012 Budget	% of Budget	2013 Budget	% of Budget	Incr/Decr
Wages	353,492	52%	355,500	52%	0.57%
Benefits	135,167	20%	129,500	19%	-4.19%
Operations	196,400	29%	198,775	29%	1.21%
Total	685,059	100%	683,775	100%	-0.19%



Personnel Schedule: Library Wages Acct: 101-55110-110

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2011	2012	2013
Library Director	1		11	1.000	1.000	1.000
Head of Technical Services/ Assistant Dir	1		9	1.000	1.000	1.000
Reference Librarian		2	7	1.625	1.500	1.500
Circulation Supervisor	1		6	1.000	1.000	1.000
Technical Service Clerk	1		3	1.000	1.000	1.000
Library Clerks		7	3	3.750	3.750	4.000
Pages		3	Seas	0.500	0.500	0.500
Building Maintenance		1	Contr	0.200	0.200	0.200
Employee Totals	4	13		10.075	9.950	10.200

Note: Beginning in 2004 - the Dept of Public Works has taken over maintenance of the Library.

Corporate Reserve Purchase

Item	Add	Repl	Amt	Unit Cost	Total
No purchases anticipated.					\$ -
TOTAL LIBRARY CORPORATE RESERVE PURCHASE					\$ -

Impact Fee Fund

Item	Add	Repl	Amt	Unit Cost	Total
Transfer for Debt Payment			1	7,536	\$ 7,536
TOTAL LIBRARY CORPORATE RESERVE PURCHASE					\$ 7,536

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Library Services

Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Adopted
Wages	338,082	330,679	344,100	353,492	355,500
Benefits	131,638	138,120	142,702	135,167	129,500
Operations	149,641	135,955	133,663	142,800	146,300
Bld & Grounds	36,080	46,059	57,652	53,600	52,475
Capital Outlay	-	-	-	-	-
Total	655,441	650,813	678,117	685,059	683,775

Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Adopted
State Aids	223,342	224,933	233,604	229,919	228,442
Libr Fines & Misc	18,948	18,490	16,251	17,000	16,000
Inter-County Library Funding	5,848	5,378	5,621	2,763	6,752
Total	248,138	248,802	255,476	249,682	251,194

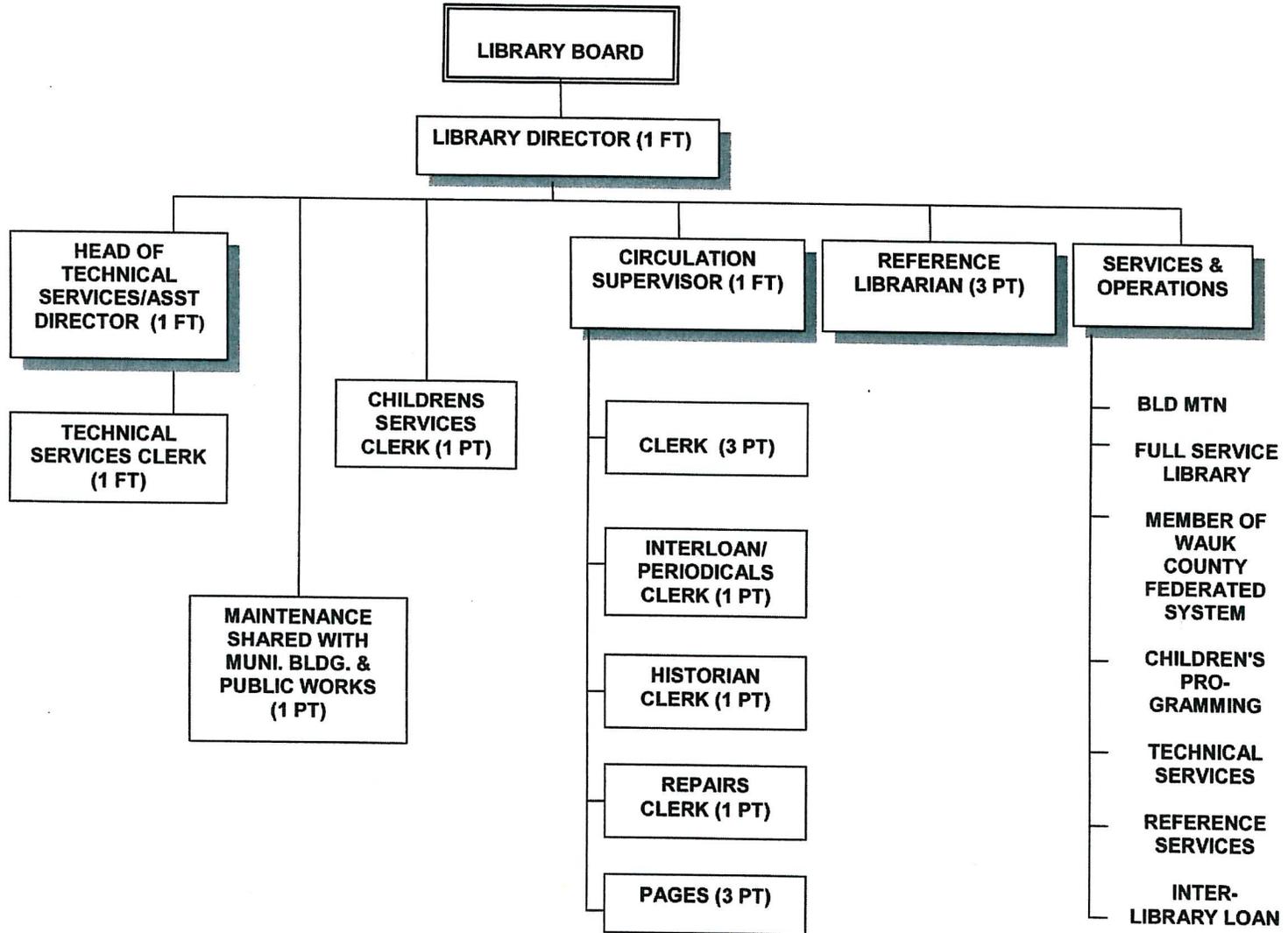
Supported by Taxes	407,303	402,011	422,641	435,377	432,581
Population	8,468	8,506	8,522	9,115	9,118

Annual Per Capita Supported by Taxes	48.10	47.26	49.59	47.76	47.44

Per Capita Supported by Taxes Per Day	0.13	0.13	0.14	0.13	0.13

Total Exp Per Person Per Day	0.21	0.21	0.22	0.21	0.21

2013 HARTLAND PUBLIC LIBRARY



EMPLOYEES
 4 FULL TIME
 13 PART TIME
 10.20 (FULL TIME EQUIV)

**Hartland Public Library
Budget Narrative, 2013**

September 13, 2012
Nancy Massnick

“The mission of the Hartland Public Library is to provide access to general and local information, current topics/titles, and to support life-long learning.”
Hartland Public Library Mission Statement

“Resolved. That a tax of One Hundred Dollars be, and the same is hereby levied for the purpose of establishing and maintaining the Hartland Free Library.”
Waukesha Dispatch 9/11/1897

What you get by achieving your goals is not as important as what you become while achieving your goals.
Henry David Thoreau

In the year 2012, our long planned and long awaited library addition became a reality in the Village of Hartland. Construction began in October, 2011, and reached substantial completion on May 30th, 2012. The three goals of the additional space (more children’s area, more shelving space, and a section for quiet study) have been met and exceeded by our design team from Zimmerman Architectural Studios. The Grand Opening of the new library addition took place on July 28th, with beautiful weather and a huge crowd. We are fortunate to have several area artists represented in our building, with a new art glass window by Krauski Art Glass and a clay stomp donated by our own Joel Pfeiffer. In addition, Barb Sorenson Rambadt will be continuing her mural in the children’s area and Milwaukee artist Tony Spolar has created our donor/history wall. The addition/renovation is almost complete; with interior signage and exterior painting still to be done.

Economic hard times add special challenges to library service, as patrons increasingly use the library in a wide variety of ways when their personal budgets tighten. The Village of Hartland has supported a library since 1897, through good times and bad, and our staff and Library Board are especially proud to serve the community during these difficult and uncertain days. The budget for the coming year reflects a need to hold the line on rising costs while still providing optimum service for our Village of Hartland residents; with special attention to making the best use of our newly expanded building.

2013 Budget Parks

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2013 PARKS REQUESTS

- Resurface restroom floors at Nixon Canteen and Nixon Triangle bathrooms.
- Purchase lumber to construct new picnic tables
- Perform fence repair at Hartbrook West



New playground equipment being installed in Nixon Park.

Parks

Account Description	2011 Actual	2012 Budget	Thru 06/30/12	% Used	Full Vr Est	2013 Adopted	Footnotes
Parks Wages & Benefits							
E 101-55200-110 SALARIES	\$ 24,062	\$ 26,200	\$ 11,007	42%	\$ 26,200	\$ 26,200	
E 101-55200-130 FICA	1,841	2,005	842	42%	2,000	2,000	
Sub-Total Parks Wages & Benefits	\$ 25,902	\$ 28,205	\$ 11,849	42%	\$ 28,200	\$ 28,200	
Parks Operations							
E 101-55200-220 UTILITY SERVICES	\$ 9,223	\$ 9,500	\$ 2,501	26%	\$ 9,000	\$ 9,500	A
E 101-55200-350 EQUIPMENT PURCHASE	987	600	-	0%	600	450	B
E 101-55200-365 BLDGS/GROUNDS MAINT EX	22,709	25,025	9,435	38%	25,000	24,000	C
E 101-55200-370 ATHLETIC FACILITY MAINT	15,588	16,700	7,554	45%	15,000	15,500	D
E 101-55200-470 LANDSCAPE PLANTINGS	2,170	-	-	#DIV/0!	-	2,000	E
E 101-55200-800 CAPITAL OUTLAY	5,785	9,500	6,885	72%	9,500	10,100	F
E 101-55200-900 CORP RESERVE PAYBK	15,535	11,858	11,858	100%	11,858	16,629	G
Sub-Total Park Operations	\$ 71,996	\$ 73,183	\$ 38,233	52%	\$ 70,958	\$ 78,179	
TOTAL PARKS BUDGET	\$ 97,898	\$ 101,388	\$ 50,083	49%	\$ 99,158	\$ 106,379	
					<i>Increase</i>	<i>4.92%</i>	

Highlight 2012:

Due to the increased usage of our Village parks, we have increased our staff efforts in maintaining the parks and providing improvements to ball fields. We are also performing an update to the Comprehensive Outdoor Recreation Plan (CORP Study) that will make the Village eligible for grants for the next five years. A new playground set was installed at Nixon Park for the 2-5 year old user.

Spotlight 2013:

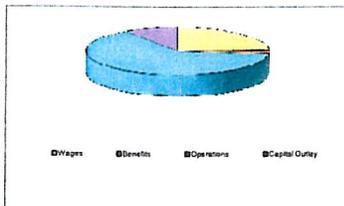
We will be working with the Rotary towards the completion of the Splash Pad and with the Kiwanis group for the pavilions at Nixon Park. The department also plans to replace the adjacent fences at Hartbrook West and provide a new floor coating at the Nixon Canteen and Triangle bathrooms.

Supported Services:

Description	2011	2012	2013
Acres of Parks & Open Land	98.9	96.9	96.9
Baseball Diamonds	6	6	6
Soccer Fields	4	4	4
Football Fields	1	1	1
Miles of Pathway	4.4	4.4	4.4
Tennis Courts	4	4	4
Basketball Courts	4	4	3
Volleyball Courts	3	3	3
Fine Arts Center	1	1	1
Picnic Shelters	7	7	9
Playground Equipment	Various	Various	Various

Staffing:

During the summer, seasonal public works employees do the mowing and trimming. Other work is done by regular public works employees.



	2012 Budget	% of Budget	2013 Budget	% of Budget	Incr/Decr
Wages	26,200	26%	26,200	25%	0.00%
Benefits	2,005	2%	2,000	2%	-0.25%
Operations	63,683	63%	68,079	64%	6.90%
Capital Outlay	9,500	9%	10,100	9%	6.32%
Total	101,388	100%	106,379	100%	4.92%

Footnotes to Parks Department Budgeted Line Items

- A. Account E101-55200-220 Utility Services: This account consists of our utility charges of the following – We Energies electric, and Village water and sewer for the parks and Fine Arts Center.
- B. Account E101-55200-350 Equipment Purchase: This is a charge to replace a string trimmer.
- C. Account E101-55200-365 Building/Grounds Maintenance Expense: These are charges for the maintenance of the park's buildings, play structures and grounds not including the athletic fields. Charges consist of cleaning supplies, paper products, electrical parts and repairs, paint, plumbing supplies and repairs, temporary restroom rentals, weed control and fertilizer, topsoil, seed and straw, garbage can liners, play equipment parts and repairs, pedestrian bridge repairs, fence repairs, and play area wood chips.
- D. Account E101-55200-370 Athletic Facility Maintenance: These are charges for the maintenance of the athletic fields at the parks. The charges consist of field marking paint, marking chalk, ball field turf mix, ball field sure-hop infield mix, fertilizer and weed control.
- E. Account E101-55200-470 Landscape Plantings: These are charges for the planting of trees and bushes on park land. The Village will be using \$2,000 from Fund Balance to pay for these. The money in Fund Balance is reserved and designated from the \$20,000 donation from Lake Country Lutheran High School that was donated to pay for Landscape Plantings.
- F. Account E101-55200-800 Capital Outlay: These charges vary each year for large equipment purchases. For 2013, the budget includes fence repair at Hartbrook Park, bathroom floor coating, picnic table wood and garbage can purchases.
- G. Account E101-53000-900 Corporate Reserve Paybacks: These are charges computed by Finance Department for the annual payback for vehicle replacements.

Parks

Capital Outlay Schedule

Item		Add	Repl	Amt	Unit Cost	Total
101-55200-800 Capital Outlay						
1	Picnic Table Wood		X	1	1,000	\$ 1,000
2	Fence Replacement		X	1	4,300	4,300
3	Coat Floors in Bathrooms		X	2	2,150	4,300
4	Garbage Cans		X	15	33	500
TOTAL PARKS CAPITAL OUTLAY						
						\$ 10,100

Corporate Reserve Purchases

Item		Add	Repl	Amt	Unit Cost	Total
1						\$ -
2						-
3						-
TOTAL PARKS CORPORATE RESERVE PURCHASES						
						\$ -

Impact Fee Fund

Item		Add	Repl	Amt	Unit Cost	Total
	Splash Pad Project	x		1	4,500	\$ 4,500
TOTAL PARKS IMPACT FEE PURCHASES						
						\$ 4,500

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY



Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Adopted
Wages	23,821	18,235	24,062	26,200	26,200
Benefits	1,822	1,395	1,841	2,005	2,000
Operations	62,637	63,335	66,211	63,683	68,079
Capital Outlay	6,531	13,126	5,785	9,500	10,100
Total	94,811	96,091	97,898	101,388	106,379
Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Adopted
Park Rentals	17,490	17,666	16,646	16,280	16,500
Trans from GIS	-	-	-	-	-
Total	17,490	17,666	16,646	16,280	16,500
Supported by Taxes	77,321	78,426	81,252	85,108	89,879
Population	8,486	8,506	8,522	9,115	9,118
Annual Per Capita Supported by Taxes	9.11	9.22	9.53	9.34	9.86
Per Capita Supported by Taxes Per Day	0.025	0.025	0.026	0.026	0.027
Total Exp Per Person Per Day	0.031	0.031	0.031	0.030	0.032

2013 Budget Recreation

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2013 RECREATION GOALS

- Continue to work with the Lake Country Rotary and Kiwanis Club on the Splash Pad and shelter project.
- Work with the parks crew and DPW to improve park maintenance, conditions, and aesthetics.



The Village welcomes new Recreation Director Kelli Yogerst in April 2012!

The Free Fishing Clinic is always a popular program for the Recreation Department. Support from community members such as Fox Brothers Piggly Wiggly, Hartland Kiwanis Club, and the WI DNR help make the event a fun one!



Every summer the Recreation Department serves up Lynch Tennis Camps! This multi-week class is available for all ages to learn and hone in their skills on the tennis court.

Recreation Department

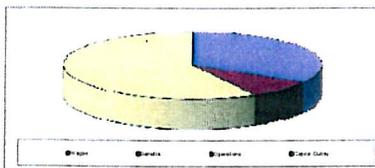
Account Description	2011 Actual	2012 Budget	Thru 06/30/12	% Used	Full Vr Est	2013 Adopted	Footnotes
Recreation Wages & Benefits							
E 101-55300-110 SALARIES	\$ 68,798	\$ 98,930	\$ 34,319	35%	\$ 75,148	\$ 79,000	A
E 101-55300-130 FICA	5,223	7,640	2,735	36%	5,749	6,100	
E 101-55300-140 RETIREMENT BENFTS	4,371	4,370	1,308	30%	3,086	4,300	
E 101-55300-150 HEALTH/DENTAL/LIFE	8,476	8,530	3,373	40%	8,530	8,700	
E 101-55300-180 OTHER BENEFITS	500	500	1,000	0%	1,000	500	
Sub-Total Recreation Wages & Benefits	\$ 87,368	\$ 119,970	\$ 42,735	36%	\$ 93,513	\$ 98,600	
Recreation Operations							
E 101-55300-290 OUTSIDE SERVICES	\$ 59,246	\$ 76,370	\$ 25,806	34%	\$ 62,653	\$ 72,000	B
E 101-55300-291 ACTIVENET FEES	2,564	3,000	1,956	0%	3,000	3,000	C
E 101-55300-295 TRIPS	-	-	-	#DIV/0!	3,285	4,000	D
E 101-55300-300 OPER SUPPLIES/EXP	36,008	31,000	19,373	62%	30,000	31,000	E
E 101-55300-303 SUMMER REC EXPNS	3,268	6,500	763	12%	5,000	6,500	F
E 101-55300-305 EXPENSES-OTHER	-	1,000	-	0%	-	-	
E 101-55300-360 SPLASHPAD EXPNS	-	-	-	#DIV/0!	-	1,550	G
E 101-55300-365 SPLASHPAD WATER EXP	-	-	-	#DIV/0!	-	7,000	H
E 101-55300-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
E 101-55300-900 CORP RESERVE PMTS	3,758	764	764	100%	764	11,040	I
Sub-Total Recreation Operations	\$ 104,844	\$ 118,634	\$ 48,661	41%	\$ 104,702	\$ 136,090	
TOTAL RECREATION/COMMUNITY ED	\$192,212	\$238,604	\$91,397	38%	\$198,215	\$234,690	Decrease -1.6%

FOOTNOTE EXPLANATIONS ON TAB 17 PAGE 2

Highlight 2012: Establishment of a partnership with Hartland/Lakeside School District to provide more programs to the residents of the Village

Spotlight 2013: Hopefully in the late spring of 2013 the splashpad will be up and running for the citizens to use.

Operations: With increased success of existing and new programs, the Recreation Department is projecting a declining tax burden for the Village in regards to its operations.



	2012 Budget	% of Budget	2013 Budget	% of Budget	Incr/Decr
Wages	98,930	41%	79,000	34%	-20.15%
Benefits	21,040	9%	19,600	8%	-6.84%
Operations	118,634	50%	136,090	58%	14.71%
Capital Outlay	-	0%	-	0%	0.00%
Total	238,604	100%	234,690	100%	-1.64%

Footnotes to Recreation Department Budgeted Line Items

- A. Account E101-55300-110 Salaries: This account is the salary of the Recreation Director, Summer Camp Counselors, Before and After School Program and the Splash Pad. The Splash Pad won't always be staffed during open hours but as maintenance is required or assistance is required someone will attend to the Splash Pad. The decrease in the Salaries account is due to Hartland North no longer participating in the Before and After School Program thus cutting the program in half.
- B. Account E101-55300-290 Outside Services/Contracts: This represents the fees paid to instructors/outside contractors for Recreational Activities. These instructors/outside contractors are paid a percentage based on each student that enrolls in their classes. Some examples of these classes are Moderate Yoga, QiGong, Yoga for Life, Gentle Yoga, Body Toning, the Clutter Class Series, etc.
- C. Account E101-55300-291 Active Net Fees: Active Net is our registration software. The \$3,000 is the annual Active Net Software Licensing Fee.
- D. Account E101-55300-295 Trips: This represents the cost of the trips that are offered by the Recreation Department.
- E. Account E101-55300-300 Operating Supplies/Expenses: This represents the expenses the Recreation Department may have on a daily, weekly, monthly, or yearly basis. Some examples of these expenses are copies, postage, Cosco membership, general office supplies, supplies for programs, t-shirts for the Fishing Clinic, Recreation Department's cell phone, mileage reimbursement, and program guide which is produced three times a year.
- F. Account E101-55300-303 Summer Rec Expenses: This represents the expenses for the Summer Camp Program. These consist of the fieldtrip admissions, transportation costs, supplies and equipment that are only used by Summer Camp.
- G. Account E101-55300-360 Splash Pad Expenses: This represents the annual maintenance expenses for the Splash Pad.
- H. Account E101-55300-365 Splash Pad Water Expense. This is the annual expense for water usage paid to the Water Utility.
- I. Account E101-55300-900 Corporate Reserve Paybacks: This represents the repayment of Active Net. Active Net is the registration software that the Recreation Department uses to register individuals. The original purchase price was \$3750. 2014 will be the last year that the Recreation Department will have to make a payment of \$540 towards Active Net. Additional funds are being transferred to account for future purchases and increased prices for replacement equipment.

Recreation & Community Education

Personnel Wages Acct: 101-55300-110

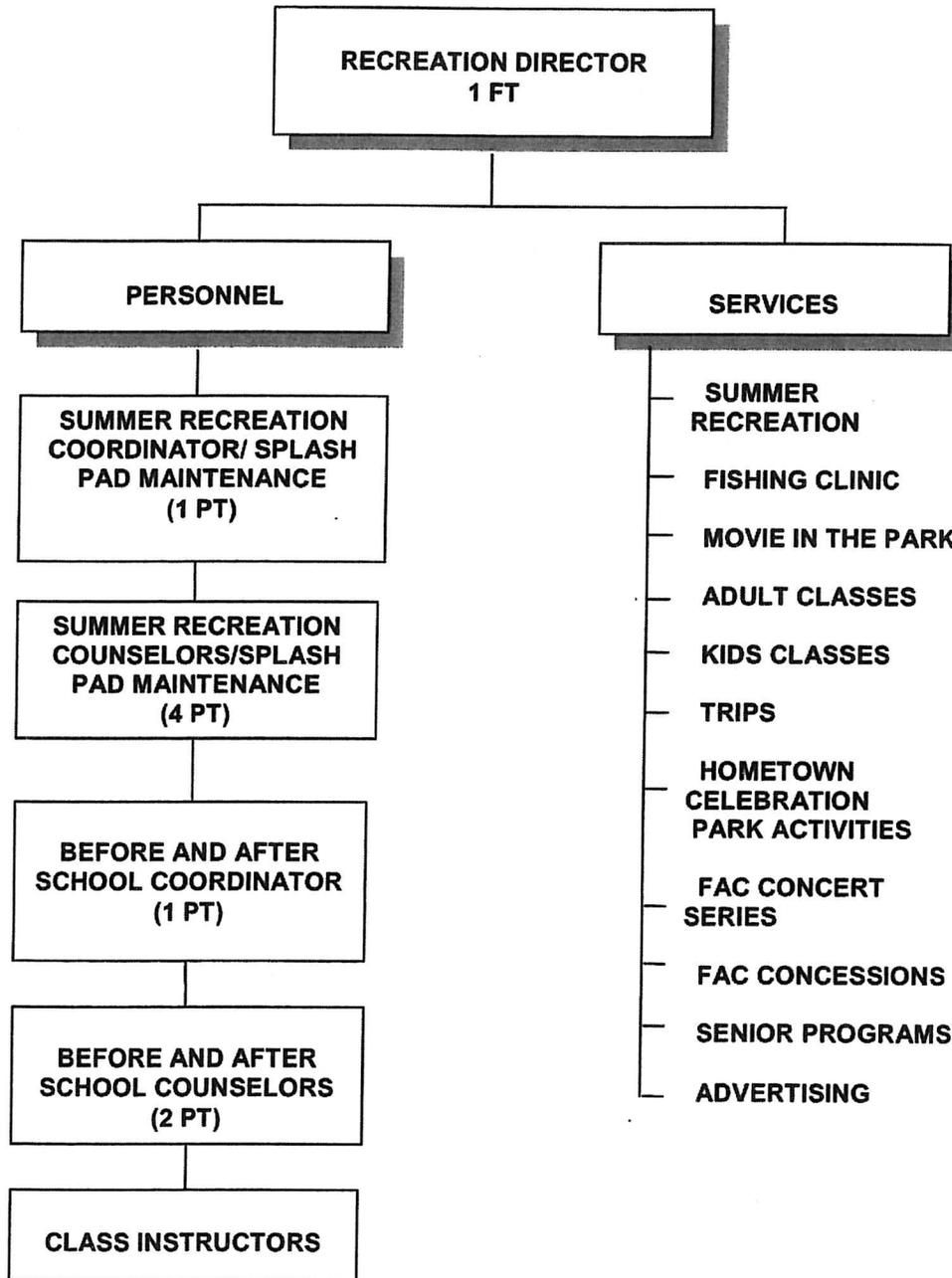
Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2011	2012	2013
Recreation Director	1		7	1.000	1.000	1.000
Summer Camp Supervisor/Splashpad Maintenance		1	Seas	0.190	0.190	0.230
Summer Camp Counselors/Splashpad Maintenance		4	Seas	0.690	0.690	0.590
Before/After School Coordinator		1	Seas	0.000	0.650	0.346
Before/After School Staff		2	Seas	0.000	0.390	0.230
Employee Totals	1	8		1.88	2.92	2.396

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Recreation & Community Education

Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Adopted
Wages	54,816	54,816	68,798	98,930	79,000
Benefits	17,629	17,629	18,570	21,040	19,600
Operations	105,464	105,464	104,844	118,634	136,090
Capital Outlay	-	-	-	-	-
Total	177,908	177,908	192,212	238,604	234,690
Revenues					
Revenues	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Adopted
Classes	96,211	90,313	86,176	100,000	100,000
Before/After Sch	-	-	20,898	60,000	32,000
Trips	1,712	-	188	-	4,000
Summer Rec	12,913	16,625	22,952	20,000	22,000
Other	10,457	9,290	8,950	7,500	7,500
Splash Pad Donations	-	-	-	-	5,000
<i>*Non-Res Fees were added to classes in 2010</i>					
Total	121,293	116,227	139,164	187,500	170,500
Supported by Taxes	56,615	61,681	53,048	51,104	64,190
Population	8,486	8,506	8,522	9,115	9,118
Annual Per Capita Supported by Taxes	6.67	7.25	6.22	5.61	7.04
Per Capita Supported by Taxes Per Day	0.018	0.020	0.017	0.015	0.019
Total Exp Per Person Per Day	0.057	0.057	0.062	0.072	0.071

2013 RECREATION DEPARTMENT



1 FULL TIME
 8 SEASONAL
 VARIOUS INSTRUCTORS
 2.40 FULLTIME EQUIVALENTS

HARTLAND RECREATION DEPARTMENT 2013 BUDGET NARRATIVE

Highlights of 2012:

- 1) *Before and After School Program:* The Recreation Department will be providing Before and After Care only at Hartland South for the 2012/2013 school year. Our services will no longer be offered at Hartland North. The Hartland/Lakeside School District has eliminated the daily room fee that the Recreation Department was being charged to use their facility.
- 2) *Partnership with the Hartland/Lakeside School District:* The Recreation Department and Hartland/Lakeside School District are working on establishing a partnership to offer more programs to the residents of the Village of Hartland and the Hartland/Lakeside School District. This partnership will also enable the Recreation Department to use their facilities at no cost.
- 3) *Comprehensive Outdoor Recreation Plan (CORP):* Recreation staff is currently working with the DPW and Place Dynamics to finish the Comprehensive Outdoor Recreation Plan. The Comprehensive Outdoor Recreation Plan is scheduled to be completed by the end of 2012.

Future Goals:

- 1) The department will continue to work with the Rotary Club and the Kiwanis Club on their proposed splash pad and shelter project. The splash pad and two shelters are planned to go into Nixon Park in the spring of 2013, pending board approvals and successful fundraising efforts.
- 2) The Recreation Department will be working with the parks crew and DPW to improve park maintenance, conditions and aesthetics.

Staffing/Personnel Schedule: For 2013, the Recreation Department will have one full time Director, one Before and After School Coordinator, two Before and After School Counselors, one Summer Camp Coordinator, and four seasonal Summer Camp Counselors. The Summer Camp staff will be assisting the DPW personnel in cleaning and responding to incidents that occur at the splash pad during the week, weekends, and holidays.

Capital Outlay: The Recreation Department has no request for any additional capital projects at this time.

Expenses: A decrease, approximately \$20,000, for the 2013 salary budget is being proposed due to the hiring of a new Recreation Director and staff cuts of the Before and After School Program. Staff cuts have been made to the Before and After School Program because the Recreation Department is only providing care at Hartland South and no longer at Hartland North. In the salary budget, the Recreation Department is proposing that all current and returning staff receive a 1% increase in salaries, FICA, and retirement benefits. The operating and supplies budget is requesting to receive a decrease of about \$5,000 for 2013. The reason for the decrease is that the Recreation Department will no longer be charged for the daily room rental at Hartland South for the Before and After School program. It is being proposed that the splash pad expenses be added to the Recreation Department's expenses. The expenses for the splash pad are estimated to be \$1,000 for maintenance, \$550 for a new blower, and \$7,000 for water. ***Please note that increases to expenses in the Recreation Department Budget will show complimentary increases to revenues.*

Revenues: Revenues have been based on the expected and realistic participation in classes, trips and summer recreation. The Before and After School projected revenue for 2013 has decreased approximately \$28,000 from the 2012 budget. This decrease is due to not providing the Before and After School Program at Hartland North for the 2012/2013 school year. The goal of the department is to use the partnership with the Hartland/Lakeside School District to offer new and more programs that will increase the general recreation class revenues. The Recreation Department will not only partner with the Hartland/Lakeside School District, but will continue to work with other entities throughout the community to hold and provide programs.

Green Initiative: In order to continue with the Village's dedication to become more sustainable and earth friendly, the Recreation Department would like to finish the installation project of recycling containers in the parks.

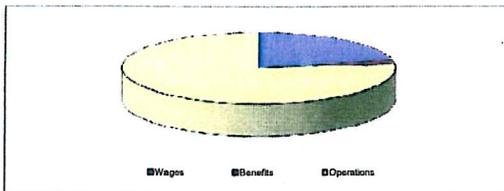
Capital Improvement Plan: Funds for the community center will continue to show up on the plan as an important, future project.

Cable TV

Account Description	2011 Actual	2012 Budget	Thru 06/30/12	% Used	Full Yr Est	2013 Adopted
Cable TV Wages & Benefits						
E 101-55370-110 SALARIES	\$ 1,969	\$ 1,800	\$ 655	36%	\$ 2,000	\$ 2,000
E 101-55370-130 FICA	156	140	55	39%	153	153
Sub-Total Cable TV Wages & Benefits	\$ 2,125	\$ 1,940	\$ 710	37%	\$ 2,153	\$ 2,153
Cable TV Operations						
E 101-55370-290 OUTSIDE SERVICES/CONTRACTS	\$ 453	\$ 4,200	\$ -	0%	\$ 4,200	\$ 4,000
E 101-55370-300 OPERATING SUPPLIES/EXPENSES	4,101	3,140	1,301	41%	3,140	3,125
Sub-Total Cable TV Operations	\$ 4,554	\$ 7,340	\$ 1,301	18%	\$ 7,340	\$ 7,125
TOTAL CABLE TV	\$ 6,679	\$ 9,280	\$ 2,011	22%	\$ 9,493	\$ 9,278

Personnel Schedule

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2011	2012	2013
Part Time Employees		1		0.24	0.24	0.24
Employee Totals	0	1		0.24	0.24	0.24



	2012 Budget	% of Budget	2013 Budget	% of Budget	Incr/Decr
Wages	1,800	19%	2,000	22%	11.11%
Benefits	140	2%	153	2%	9.29%
Operations	7,340	79%	7,125	77%	-2.93%
Capital Outlay	-	0%	-	0%	0.00%
Total	9,280	100%	9,278	100%	-0.02%

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Cable Television

Expenses	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Adopted
Wages	1,221	1,012	1,969	1,800	2,000
Benefits	84	68	156	140	153
Operations	3,326	4,664	4,554	7,340	7,125
Capital Outlay	-	-	-	-	-
Total	4,631	5,743	6,679	9,280	9,278
Revenues					
	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Adopted
Cable Franchise Fees	69,418	74,973	77,283	75,000	75,000
Total	69,418	74,973	77,283	75,000	75,000
Supported by Taxes	(64,787)	(69,230)	(70,603)	(65,720)	(65,722)
Population	8,486	8,506	8,522	9,115	9,118
Annual Per Capita Supported by Taxes	(7.63)	(8.14)	(8.28)	(7.21)	(7.21)
Per Capita Supported by Taxes Per Day	(0.021)	(0.022)	(0.023)	(0.020)	(0.020)
Total Exp Per Person Per Day	0.0015	0.0018	0.0021	0.0028	0.0028

2013 Budget

Fund 620: Water Utility

TABLE OF CONTENTS

Charts	1
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Capital Outlay	5
Sewer Payback to	6
Water Long Term Debt	6

2013 WATER UTILITY REQUESTS

- Replace 8" water main on Penbrook Way from E Imperial Drive to Oxford Drive.
- Work with Sewer Utility to investigate upgrading SCADA communication system.
- Replace W1 Utility Truck.



Public Works responds to a leak on Hwy 83 caused from a valve inside this manhole.



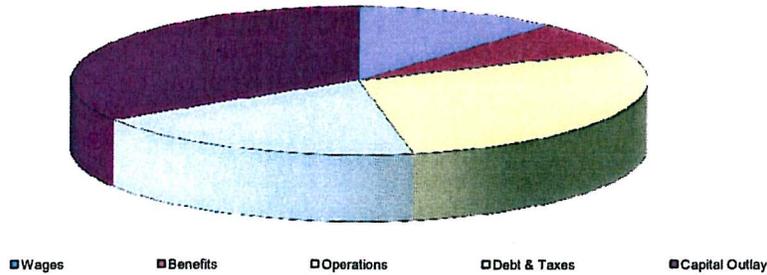
Well House Five.

VILLAGE OF HARTLAND 2013 WATER UTILITY BUDGET

Fund 620: Water Utility

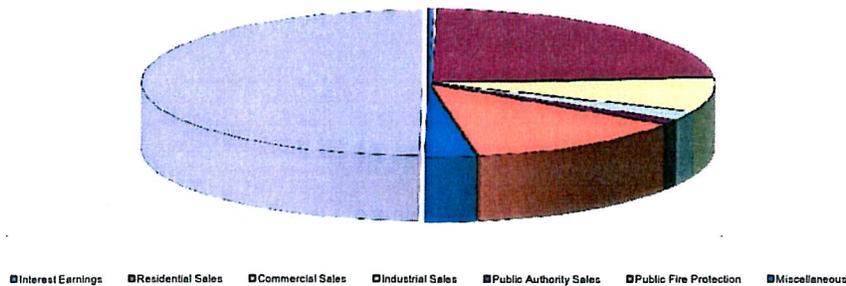
EXPENSES	2013 Budget	% of Budg	2012 Budget	Incr/-Decr
Wages	227,100	11%	230,100	-1.30%
Benefits	139,000	7%	150,000	-7.33%
Operations	563,150	28%	611,450	-7.90%
Debt & Taxes	380,883	19%	357,780	6.46%
Capital Outlay	671,200	34%	382,000	75.71%
Total	1,981,333	100%	1,731,330	14.44%

Expenses



REVENUES	2013 Budget	% of Budg	2012 Budget	Incr/-Decr
Interest Earnings	7,500	0%	15,000	-50.00%
Residential Sales	600,000	24%	600,000	0.00%
Commercial Sales	190,000	7%	190,000	0.00%
Industrial Sales	53,000	2%	53,000	0.00%
Public Authority Sales	25,000	1%	25,000	0.00%
Public Fire Protection	327,000	13%	324,000	0.93%
Miscellaneous	74,750	3%	75,150	-0.53%
Borrowing Proceeds	1,270,000	50%	-	#DIV/0!
Total Revenues	2,547,250	100%	1,282,150	98.67%

Revenues



VILLAGE OF HARTLAND -WATER UTILITY BUDGET 2013

Fund 620: Water Utility

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Expenses	1,603,388	995,994	1,155,508	1,498,223	1,731,330	1,981,333
	% Change	-37.88%	16.02%	29.66%	15.56%	14.44%

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Vr Est	2013 Proposed	FOOTNOTES
<i>Water Utility Revenues</i>							
R 620-41900 INTEREST INCOME	\$ 5,753	\$ 15,000	\$ 2,836	19%	\$ 5,672	\$ 7,500	A
R 620-42100 MISC NON-OPERATING INC	1,172	500	-	0%	500	500	B
R 620-42110 CONTRIBUTED CAPITAL	1,000	1,400	500	36%	1,400	1,000	C
R 620-46100 METERED SALES-GEN CUST	8,152	7,000	3,008	43%	7,000	7,000	D
R 620-46120 RESIDENTIAL SALES	598,102	600,000	282,350	47%	564,701	600,000	E
R 620-46140 COMMERCIAL SALES	182,546	190,000	88,248	46%	176,497	190,000	F
R 620-46160 INDUSTRIAL SALES	45,629	53,000	20,034	38%	40,068	53,000	G
R 620-46200 PRIVATE FIRE PROTECTION	4,560	6,550	2,280	35%	6,550	6,550	H
R 620-46300 PUBLIC FIRE PROTECTION	326,538	324,000	163,635	51%	327,270	327,000	I
R 620-46400 OTHER SALES-PUBLIC AUTH	28,716	25,000	14,396	58%	25,000	25,000	J
R 620-47000 FORFEITED DISCOUNTS	6,211	6,000	2,392	40%	6,000	6,000	K
R 620-47100 MISC SERVICE REVENUES	16,854	14,000	6,560	47%	14,000	14,000	L
R 620-47400 OTHER SERV REV/CHGBKS	5,624	27,000	-	0%	27,000	27,000	M
R 620-47500 PAYBACK FROM SEWER	12,700	12,700	12,700	100%	12,700	12,700	N
R 620-49110 BORROWING PROCEEDS	-	-	-	#DIV/0!	-	1,270,000	O
R 620-49270 OTHER FUNDING	-	-	-	0%	-	-	P
Total Water Utility Revenues	\$ 1,243,557	\$ 1,282,150	\$ 598,940	47%	\$ 1,214,358	\$ 2,547,250	

Water Utility Expenses

Capital

E 620-53700-662 WATER TRTMNT EQUIP	-	4,000	2,850	71%	\$ 4,000	\$ 4,000	Q
E 620-53700-672 DIST/RESERV STANDPIPE	-	-	-	0%	-	-	R
E 620-53700-673 TRANS&DIST MAINS	311,100	225,000	107,857	0%	225,000	492,500	S
E 620-53700-674 METERS	6,480	40,000	5,303	13%	40,000	40,000	T
E 620-53700-678 HYDRANTS	51,182	75,000	2,693	4%	75,000	75,000	U
E 620-53700-679 STRUCTURES/IMPRVMNTS	11,444	10,000	46,534	0%	50,000	10,000	V
E 620-53700-680 OFFICE FURN & EQUIP	-	1,000	-	0%	1,000	1,000	W
E 620-53700-681 COMPUTERS/SOFTWARE	985	28,000	25,057	89%	28,000	38,000	X
E 620-53700-682 TRANSPORTATION EQP	63,163	-	-	0%	-	50,000	Y
E 620-53700-684 TOOLS/SHOP/EQUIP	3,076	4,500	60	1%	4,000	-	Z
Sub-Total Capital	\$ 447,430	\$ 387,500	\$ 190,354	49%	\$ 427,000	\$ 710,500	

VILLAGE OF HARTLAND - WATER UTILITY BUDGET 2013

Fund 620: Water Utility

Source of Supply	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Vr Est	2013 Proposed
E 620-53700-600 SRC OF SUPPLY-LABOR	\$ 24,508	\$ 30,000	\$ 10,133	34%	\$ 30,000	\$ 30,000
E 620-53700-602 SRC OF SUPPLY-EXP	-	3,000	-	0%	2,000	3,000
E 620-53700-605 MAINT-WTR SRC PLANT	45,074	30,000	13,521	45%	47,000	30,000
Sub-Total Source of Supply	\$ 69,582	\$ 63,000	\$ 23,654	38%	\$ 79,000	\$ 63,000

BB
CC
DD

Pumping Expense

E 620-53700-620 PUMPING EXP - LABOR	\$ 2,092	\$ 5,000	\$ 422	8%	\$ 5,500	\$ 4,000
E 620-53700-622 POWER FOR PUMPING	58,993	65,000	26,201	40%	67,000	67,000
E 620-53700-623 PUMPING/SUPPLIES/EXP	77	1,250	220	18%	1,000	1,250
E 620-53700-625 MAINT PUMPNG PLANT	4,739	18,000	3,263	18%	12,000	15,000
Sub-Total Pumping Expense	\$ 65,900	\$ 89,250	\$ 30,106	34%	\$ 85,500	\$ 87,250

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Water Treatment Expense

E 620-53700-630 TREATMENT - LABOR	\$ 1,343	\$ 4,000	\$ 389	10%	\$ 4,000	\$ 3,000
E 620-53700-631 TREATMENT-CHEMICALS	13,135	22,500	3,822	17%	16,000	17,000
E 620-53700-632 TREATMENT-SUPPLIES	796	3,000	108	4%	1,500	2,000
E 620-53700-635 MAINT OF PLANT	3,180	46,000	5,385	12%	31,000	10,000
Sub-Total Water Treatment Expense	\$ 18,453	\$ 75,500	\$ 9,703	13%	\$ 52,500	\$ 32,000

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Transmission & Distribution Expense

E 620-53700-640 T&D LABOR	\$ 502	\$ 2,600	\$ 855	33%	\$ 2,600	\$ 2,600
E 620-53700-641 T&D-SUPPLY/EXP	-	1,500	-	0%	1,000	1,000
E 620-53700-650 MAINT-RESERV/STANDPIPE	6,723	5,600	2,451	44%	5,000	5,000
E 620-53700-651 MAINT OF MAINS	60,643	88,000	48,360	55%	88,000	92,000
E 620-53700-652 MAINT OF SERVICES	17,571	32,000	9,065	28%	22,000	31,000
E 620-53700-653 MAINT OF METERS	3,912	20,000	3,684	18%	15,000	18,000
E 620-53700-654 MAINT OF HYDRANTS	29,786	30,000	2,645	9%	25,000	31,000
E 620-53700-655 MAINT OTHER PLANT	472	1,200	318	27%	1,000	1,200
Sub-Total Transmission & Dist Expense	\$ 119,609	\$ 180,900	\$ 67,378	37%	\$ 159,600	\$ 181,800

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Customer Accounts Expense

E 620-53700-901 METER READING LABOR	\$ 775	\$ 2,500	\$ 266	11%	\$ 1,500	\$ 1,500
E 620-53700-902 ACCNT & COLLECT LBR	74,876	80,000	37,930	47%	80,000	80,000
E 620-53700-903 CUST ACCTS-SUPPLIES	2,492	5,000	1,744	35%	5,000	5,000
E 620-53700-904 UNCOLLECT ACCNTS	-	-	-	0%	-	-
Sub-Total Customer Accounts Expense	\$ 78,143	\$ 87,500	\$ 39,940	46%	\$ 86,500	\$ 86,500

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VILLAGE OF HARTLAND -WATER UTILITY BUDGET 2013

Fund 620: Water Utility

Administrative & General Expense	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Proposed	
E 620-53700-920 ADM/GENEAL SALARIES	\$ 104,790	\$ 106,000	\$ 50,582	48%	\$ 106,000	\$ 106,000	YY
E 620-53700-921 OFFICE SUPPLIES/EXPNS	1,039	12,500	1,616	13%	12,500	9,000	ZZ
E 620-53700-923 OUTSIDE SERVICES	59,892	166,000	24,917	15%	75,000	130,000	AAA
E 620-53700-924 PROPERTY INSURANCE	14,400	14,400	14,400	100%	14,400	14,400	BBB
E 620-53700-926 EMPL PENSIONS & BNFTS	109,497	125,000	51,521	41%	125,000	115,000	CCC
E 620-53700-930 MISC GEN EXPENSES	2,774	10,000	1,685	17%	6,000	10,000	DDD
E 620-53700-933 TRANSP EXPENSES	4,565	6,000	2,577	43%	6,000	6,000	EEE
E 620-53700-685 BUILDING RENTS	24,730	25,000	25,000	100%	25,000	25,000	AA
E 620-53700-937 SURPLUS TO CASH RSRV	-	-	-	0%	-	-	
Sub-Total Admin & General Expense	\$ 321,687	\$ 464,900	\$ 172,297	37%	\$ 369,900	\$ 415,400	

Other Expense

E 620-53700-130 FICA	\$ 21,116	\$ 25,000	\$ 11,311	45%	\$ 24,700	\$ 24,000	FFF
E 620-53700-305 EXPENSES OTHER (DEBT)	-	-	-	0%	-	-	
E 620-53700-408 TAXES/EQUIVALENTS	213,201	210,000	-	0%	210,000	210,000	GGG
E 620-53700-427 INT LONG TERM DEBT	49,168	44,000	33,376	76%	44,000	48,183	HHH
E 620-53700-428 AMORT OF ISSUE COSTS	-	-	-	0%	-	-	
E 620-53700-610 PRINCIPAL REDEMPTION	93,934	103,780	103,780	100%	103,780	122,700	III
Sub-Total Other Expense	\$ 377,418	\$ 382,780	\$ 148,467	39%	\$ 382,480	\$ 404,883	

Total Water Utility Expenses \$ 1,498,223 \$ 1,731,330 \$ 681,899 39% \$ 1,642,480 \$ 1,981,333

TOTAL WATER REVENUES	\$ 1,243,557	\$ 1,282,150	\$ 598,940	46.71%	\$ 1,214,358	\$ 2,547,250
TOTAL WATER EXPENSES	\$ 1,498,223	\$ 1,731,330	\$ 681,899	39.39%	\$ 1,642,480	\$ 1,981,333
NET OPERATIONS	\$ (254,666)	\$ (449,180)	\$ (82,959)		(428,122)	\$ 565,917

Beginning Cash Balance						Est End Bal
2012	\$ 918,661	Est Revs	\$ 1,214,358	Est Expenses	\$ 1,642,480	\$ 490,539
Est 2013	\$ 490,539	Est Revs	\$ 2,547,250	Est Expenses	\$ 1,981,333	\$ 1,056,456

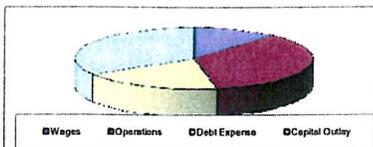
FOOTNOTE EXPLANATIONS ARE ON TAB 19 PAGE 5 THROUGH TAB 19 PAGE 8

Highlight 2012 and Spotlight 2013:

The Water Utility has scheduled the replacement of the existing 8" watermain along Penbrook Way from Oxford to East Imperial and a short section of 12" watermain on Maple Avenue to Hartwood. These will both be accomplished by the open cut method. Ongoing test well investigation in the northeast part of the Village may need to continue should the housing market improve and the developer proceed with the Homestead and Murphy Farms Projects.

Budget Analysis

In 2013 and 2014 the Water Utility will be making major Capital Improvements. The Water Utility will be issuing bonds to finance these projects as well as refinancing of bonds at a lower interest rate.



	2012 Budget	% of Budget	2013 Budget	% of Budget	Incr/Decr
Wages	230,100	13%	227,100	11%	-1.30%
Operations	761,450	44%	702,150	35%	-7.79%
Debt Expense	357,780	21%	380,883	19%	0.00%
Capital Outlay	382,000	22%	671,200	34%	75.71%
Total	1,731,330	100%	1,981,333	100%	14.44%

Footnotes to Water Utility Department Budgeted Line Items

REVENUES

- A. Account R620-41900 Interest Income: This account is the interest earned on the Water Utilities cash balance.
- B. Account R620-42100 Miscellaneous Non-Operating Income: This account is recording items put to the tax roll for monies not paid for outstanding bills.
- C. Account R620-42110 Contributed Capital: This is the Resident Equivalency Adjustment for new construction which is the Water hook-up charge.
- D. Account R620-46100 Metered Sales General Customers: This account is metered water sales to companies or citizens generally for the filling of pools.
- E. Account R620-46120 Residential Sales: This is revenue from the quarterly billings to Water Utility Residential users for water usage. There was a 3.2% increase in Water Rates effective December 15, 2012.
- F. Account R620-46140 Commercial Sales: This is revenue from the quarterly billings to Water Utility Commercial users for water usage. There was a 3.2% increase in Water Rates effective December 15, 2012.
- G. Account R620-46160 Industrial Sales: This is revenue from the quarterly billings to Water Utility Industrial users for water usage. There was a 3.2% increase in Water Rates effective December 15, 2012.
- H. Account R620-46200 Private Fire Protection: This is the fee of providing fire protection services to those with their own private connections.
- I. Account R620-46300 Public Fire Protection: This is the fee to all Utility Customers for providing fire protection with general public access to hydrants..
- J. Account R620-46400 Other Sales – Public Authority: This is revenue from the quarterly billings to Water Utility Public Authority users for water usage such as schools or municipalities. There was a 3.2% increase in Water Rates effective December 15, 2012.
- K. Account R620-47000 Forfeited Discounts: This is the revenue for the interest made off of customers late payments of Water Utility bills.
- L. Account R620-47100 Miscellaneous Service Revenues: This account receives money from reconnect fees as well as non-metered water sales.
- M. Account R620-47400 Other Service Revenue/Chargebacks: This is the annual money received from the Sewer Utility for the Shared Meter Costs.
- N. Account R620-47500 Payback from Sewer: This is the Sewer Utility paying back the Water Utility for the advance taken from the Water Utility several years ago. 2013 is the final year of this payback.
- O. Account R620-49110 Borrowing Proceeds: This account balance is the money received from debt borrowings to cover capital expenditures.
- P. Account R620-49270 Other Funding: This account is shown as the use of fund balance if needed.

EXPENSES

Capital Items

- Q. Account E620-53700-662 Water Treatment Equipment: This account is for replacement of fluoride pumps, scales, and chlorine injection equipment.
- R. Account E620-53700-672 Distribution Reservoir – Standpipe: This account is for replacement of tower and reservoir equipment.
- S. Account E620-53700-673 Transmission & Distribution Mains: This account is for replacement of water mains and the associated engineering with the projects of replacing the 8” water main along Penbrook Way from Oxford to S. Imperial and a portion of the 12” water main along Maple Avenue at Hartwood.
- T. Account E620-53700-674 Meters: This account is for replacement of water meters and meter radio transponder equipment. We are budgeting for a 10% replacement per year.
- U. Account E620-53700-678 Hydrants: This account is for hydrant replacement and the associated engineering with the projects.
- V. Account E620-53700-679 Structures & Improvements: This account is for major pump house building replacements and the addition of new structures.
- W. Account E620-53700-680 Office Furniture & Equipment: This account is for addition or replacement of office furniture and equipment, ie. desks, chairs, cabinets, and telephones.
- X. Account E620-53700-681 Computers & Software: This account is for the addition or replacement of computers, software, printers and computer networking equipment. In 2013 we are proposing a SCADA communications upgrade radio study and implementation. This is a shared cost with the Sewer Utility.
- Y. Account E620-53700-682 Transportation Equipment: This account is for addition or replacement of water department vehicles. In 2013, we are proposing to replace one of the utility trucks.
- Z. Account E620-53700-684 Shop/Tools & Equipment: This account is for the addition or replacement of tools and equipment used in the shop/garage or well houses.
- AA. Account E620-53700-685 Building Rent: This account is a payback account for use of the DPW garage area and site storage for Water Utility operations.

Source of Supply

- BB. Account E620-53700-600 Source of Supply - Labor: These are labor charges for operation of the pump houses, care of the pump house grounds, and daily inspection of the pump house sites.
- CC. Account E620-53700-602 Source of Supply - Supplies/Expenses: These are charges for pump house operation supplies, on-site first-aid supplies and safety equipment, and building service supplies.
- DD. Account E620-53700-605 Maintenance - Water Source Plant: These charges are for the maintenance and repair of the wells, rehab of well #2, plant telephone bills, and pump house maintenance labor. The overage incurred in 2012 was for the rehabilitation costs associated with Well #2.

Pumping Expense

- EE. Account E620-53700-620 Pumping Expense-Labor: These are charges for labor to maintain stand by generators, direct drive engines for pumps, operation of pumps, operating control and protective equipment.

- FF. Account E620-53700-622 Power for Pumping: These are charges for We Energies electric charges to operate the well pumps and facilities.
- GG. Account E620-53700-623 Pumping - Supplies/Expenses: These charges are for parts and supplies to maintain the generators, pumps and stand by engines, battery charger, filters and lubricating oil.
- HH. Account E620-53700-625 Maintenance of Pumping Plant: These charges are for parts and supplies used to repair and maintain pump houses and pump controls, caulk, bulbs, wire, valves and the associated labor.

Water Treatment Expense

- II. Account E620-53700-630 Water Treatment - Labor: These charges are for the repair and maintenance of the chemical injection and monitoring systems and testing and analyzing the chemical levels in the water.
- JJ. Account E620-53700-631 Water Treatment - Chemicals: These charges are for chemicals used in treating the water; injected fluoride, chlorine and polyphosphate.
- KK. Account E620-53700-632 Water Treatment - Supplies/Expenses: These charges are for the parts and supplies used to repair and maintain the chemical injection and monitoring systems, pumps, tubing and testing supplies.
- LL. Account E620-53700-635 Maintenance of Treatment Plant: These charges are for the repair and maintenance of the well #3 stripping tower, belts, motor replacement, plumbing parts, and associated labor. The higher than normal cost in 2012 was for the costs associated with the Well #3 stripping tower repairs.

Transmission & Distribution Expense

- MM. Account E620-53700-640 Transmission/Distribution System - Labor: These charges are for the labor for operating the transmission and distribution system, turning valves, flushing mains, water main locating and investigation of customer complaints.
- NN. Account E620-53700-641 Transmission/Distribution System - Supplies/Expenses: These charges are for the tools used to operate the transmission and distribution system, valve keys and penetrating oil.
- OO. Account E620-53700-650 Maintenance - Distribution Reservoir/Standpipe: These charges are for parts and labor to maintain the 3 water towers and 2 in-ground reservoirs.
- PP. Account E620-53700-651 Maintenance of Mains: These charges are for the labor and materials to maintain the transmission and distribution system, water main break repairs, water main clamps, slurry backfill, asphalt and curb replacement and valve box repairs.
- QQ. Account E620-53700-652 Maintenance of Services: These charges are for the labor and materials to maintain the water service laterals, copper piping, curb stops, and plumbing supplies.
- RR. Account E620-53700-653 Maintenance of Meters: These charges are for the labor and materials to maintain the water meters, replacement meter parts, meter grounding straps, and gaskets.
- SS. Account E620-53700-654 Maintenance of Hydrants: These charges are for parts and labor to maintain the hydrants.
- TT. Account E620-53700-655 Maintenance of Other Plant: These charges are for parts and labor that are not provided for or assigned in another account.

Customer Accounts Expense

- UU. Account E620-53700-901 Meter Reading Labor: These charges are for the labor to read the water meters.
- VV. Account E620-53700-902 Accounting & Collecting Labor: These charges are for the labor to prepare billing data, process final reads, collecting revenues, balance customer accounts, operating billing and bookkeeping equipment and software, and disconnecting and reconnecting service due to non-payment of bills.
- WW. Account E620-53700-903 Customer Accounts - Supplies and Expenses: These charges are for the postage, mailing and printing supplies associated with the water utility billing.
- XX. Account E620-53700-904 Uncollectable Accounts: These charges are for the amounts sufficient to provide for losses from uncollectible utility revenues.

Administration & General Expense

- YY. Account E620-53700-920 Administrative General Salaries: These charges are for the administrative and general salary expense properly chargeable to utility operations.
- ZZ. Account E620-53700-921 Office Supplies & Expenses: These charges are for the office supplies and other expenses incurred in connection with the general administration of the utility's operations.
- AAA. Account E620-53700-923 Outside Services: These charges are for the fees and expenses of professional consultants and others for general services not applicable to other accounts. The higher than average amount in this account in 2013 is for the potential of further new well investigation in the NE portion of the Village. This is dependent upon the timing of the residential development proceeding.
- BBB. Account E620-53700-924 Property Insurance: These charges are for the cost of insurance to owned or leased property used in the utility's operations.
- CCC. Account E620-53700-926 Employee Pension & Benefits: These charges are for the accruals to provide for pensions and payments for employee accident, sickness, hospital and death benefits and or related insurance.
- DDD. Account E620-53700-930 Misc General Expenses: These charges are for the cost of labor and expenses incurred in connection with the general management of the utility not provided for elsewhere.
- EEE. Account E620-53700-933 Transportation Expenses: These charges are for the expenses incurred in the operation and maintenance of transportation equipment for the utility.

Other Expense

- FFF. Account E620-53700-130 FICA: This charge is the FICA portion of Water Utility employee salaries.
- GGG. Account E620-53700-408 Taxes/Equivalents: These are charges for payment in lieu of taxes charged to the Water Utility.
- HHH. Account E620-53700-427 Interest on Long Term Debt: This is the annual interest payment on the State Trust Fund Loans as well as General Obligation Debt.
- III. Account E620-53700-610 Principal Redemption: This is the annual principal payment on the State Trust Fund Loans as well as General Obligation Debt.

Water Utility

2013 Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
1) 620-53700-651 Maintenance of Mains Miscellaneous System Repairs		X	1	\$ 45,000	\$ 45,000
2) 620-53700-673 Trans/Distrib Mains Replace Water Main		X	1	492,500	\$ 492,500
3) 620-53700-678 Hydrants Hydrant Replacement		X	1	45,000	\$ 45,000
4) 620-53700-681 Computers/Software SCADA Communication Upgrade*		X	1	70,000	\$ 35,000
5) 620-53700-684 Tools/Shop/Garage Jumping Jack Compactor**	X		1	3,600	\$ 1,200
6) 620-53700-921 Office Supplies Copy Machine for the Shop		X	1	7,500	\$ 2,500
6) 620-53700-923 NE Well Inv	X		1	50,000	\$ 50,000
*Shared cost with Sewer Utility					
**Shared cost with Sewer Utility and DPW					
TOTAL WATER UTILITY CAPITAL OUTLAY					\$ 671,200

Payback from Sewer Utility

2003 Borrow for Capital Projects		127,000.00	12,700.00			
	Year	Int Rate	Principal	Interest	Total	Balance
10 year payback on principal	2012		12,700.00	1,270.00	13,970.00	25,400.00
	2013		12,700.00	635.00	13,335.00	12,700.00
			63,500.00	9,525.00	73,025.00	

**Water Utility Long Term Debt
2006 GO Debt**

Year	Int Rate	Principal	Interest	Total	Balance
2012		30,000	19,843	49,843	160,000
2013		30,000	5,438	35,438	130,000
2014		30,000	4,313	34,313	100,000
2015		30,000	3,188	33,188	70,000
2016		35,000	1,969	36,969	35,000
2017		35,000	656	35,656	0
2018				0	0
2019				0	0
2020				0	0
2021				0	0
2022				0	0
2023				0	0
2024				0	0
2025				0	0
		190,000.00	35,407.00	225,407.00	

Note: Years 2018-2025 were refunded in 2012 and the refunding is shown below.

**Water Utility Long Term Debt
Refunded 2006 GO Debt**

Year	Int Rate	Principal	Interest	Total	Balance
					375,000
2013	0.60%	5,000	7,353	12,353	370,000
2014	0.70%	5,000	8,250	13,250	365,000
2015	0.85%	5,000	8,150	13,150	360,000
2016	0.95%	5,000	8,050	13,050	355,000
2017	1.10%	5,000	7,950	12,950	350,000
2018	1.35%	40,000	7,850	47,850	310,000
2019	1.55%	40,000	7,050	47,050	270,000
2020	1.75%	45,000	6,250	51,250	225,000
2021	1.85%	40,000	4,900	44,900	185,000
2022	2.00%	40,000	3,700	43,700	145,000
2023	2.10%	45,000	2,900	47,900	100,000
2024	2.25%	50,000	2,000	52,000	50,000
2025	2.35%	50,000	1,000	51,000	0
		375,000	75,403	450,403	

Refunded State Trust Fund Loans

	Year	Int Rate	Principal	Interest	Total	Balance
Due March 15	2013	0.60%		10,743	10,743	585,000
	2014	0.700%	90,000	12,200	102,200	495,000
	2015	0.850%	85,000	10,400	95,400	410,000
	2016	0.950%	90,000	8,700	98,700	320,000
	2017	1.100%	90,000	6,900	96,900	230,000
	2018	1.350%	90,000	5,100	95,100	140,000
	2019	1.550%	90,000	3,300	93,300	50,000
	2020	1.750%	50,000	1,500	51,500	0
			585,000	58,843	643,843	

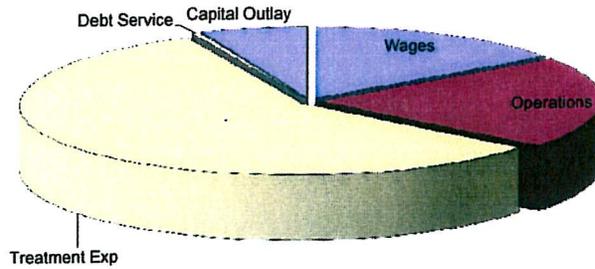
**Water Utility Long Term Debt
2012 GO Debt**

	Year	Int Rate	Principal	Interest	Total	Balance
						1,255,000
	2013	0.60%	75,000	24,014	99,014	1,180,000
	2014	0.70%	-	25,771	25,771	1,180,000
	2015	0.85%	-	25,771	25,771	1,180,000
	2016	0.95%	-	25,771	25,771	1,180,000
	2017	1.10%	-	25,771	25,771	1,180,000
	2018	1.35%	-	25,771	25,771	1,180,000
	2019	1.55%	-	25,771	25,771	1,180,000
	2020	1.75%	40,000	25,771	65,771	1,140,000
	2021	1.85%	100,000	24,571	124,571	1,040,000
	2022	2.00%	100,000	21,571	121,571	940,000
	2023	2.10%	100,000	19,571	119,571	840,000
	2024	2.25%	100,000	17,571	117,571	740,000
	2025	2.35%	100,000	15,571	115,571	640,000
	2026	2.45%	100,000	13,571	113,571	540,000
	2027	2.55%	100,000	11,571	111,571	440,000
	2028	2.75%	100,000	9,571	109,571	340,000
	2029	2.90%	110,000	7,571	117,571	230,000
	2030	3.00%	115,000	5,261	120,261	115,000
	2031	3.05%	115,000	2,731	117,731	0
			1,255,000.00	353,542.00	1,608,542.00	

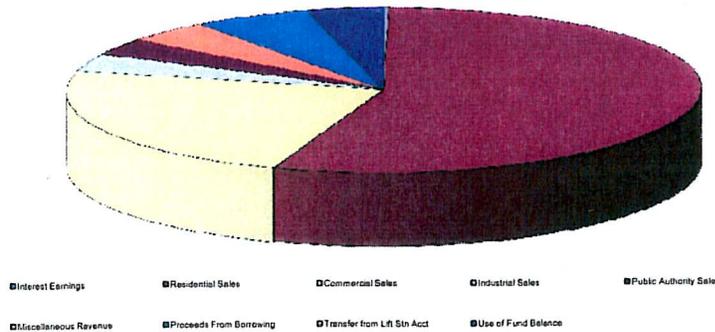
VILLAGE OF HARTLAND - 2013 SEWER UTILITY BUDGET

Fund 204: Sewer Utility

EXPENSES	2013 Budget	% of Budg	2012 Budget	Incr/-Decr
Wages	220,000	15%	220,000	0.00%
Operations	293,200	20%	295,200	-0.68%
Treatment Exp	825,000	58%	820,000	0.61%
Debt Service	6,589	0%	3,000	119.63%
Capital Outlay	88,700	6%	51,000	73.92%
Total	1,433,489	100%	1,389,200	3.19%



REVENUES	2013 Budget	% of Budg	2012 Budget	Incr/-Decr
Interest Earnings	4,000	0%	15,000	-73.33%
Residential Sales	795,623	56%	805,000	-1.16%
Commercial Sales	337,778	24%	320,000	5.56%
Industrial Sales	49,766	3%	60,000	-17.06%
Public Authority Sales	47,446	3%	45,000	5.44%
Miscellaneous Revenue	61,500	4%	63,200	-2.69%
Proceeds From Borrowing	90,000	6%	-	0.00%
Transfer from Lift Stn Acct	-	0%	-	0.00%
Use of Fund Balance	47,377	3%	81,000	-41.51%
Total Revenues	1,433,489	100%	1,389,200	3.19%



VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2013

Fund 204: Sewer Utility

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Expenses	1,265,975	1,233,337	1,251,361	1,306,687	1,389,200	1,433,489
	% Change	-2.58%	1.46%	4.42%	6.31%	3.19%

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Act	2013 Proposed	FOOTNOTES
Sewer Utility Revenues							
R 204-46120 RESIDENTIAL SALES	759,110	805,000	378,868	47%	757,736	795,623	A
R 204-46140 COMMERCIAL SALES	312,109	320,000	160,847	50%	321,693	337,778	B
R 204-46160 INDUSTRIAL SALES	48,543	60,000	23,698	39%	47,396	49,766	C
R 204-46170 NON-METERED SALES	19,832	19,200	9,916	52%	19,500	19,500	D
R 204-46400 OTH SALES-PUBLIC AUTH	45,843	45,000	22,593	50%	45,187	47,446	E
R 204-47000 FORFEITED DISCOUNTS	7,041	8,000	2,716	34%	7,000	7,000	F
R 204-48000 MISC REVENUE	31,879	36,000	14,920	41%	29,840	35,000	G
R 204-48100 INT ON INVESTMENTS	3,667	15,000	1,361	9%	2,722	4,000	H
R 204-49110 PROCEEDS FROM BORROWING	-	-	-	#DIV/0!	-	90,000	I
R 204-49250 TRANSFER FOR LIFT STATIONS	-	-	-	0%	-	-	J
R 204-49270 OTHER FUNDING	-	81,000.00	-	0%	-	47,377	J
TOTAL SEWER UTILITY REVENUES	\$ 1,228,023	\$ 1,389,200	\$ 614,919	44%	\$ 1,231,074	\$ 1,433,489	

Sewer Utility Operations Expenses

E 204-53610-110 SALARIES & BENEFITS	\$ 133,223	\$ 130,000	\$ 56,500	43%	\$ 130,000	\$ 130,000	K
E 204-53610-220 UTILITY SERVICES	5,239	7,000	2,203	31%	7,000	7,000	L
E 204-53610-270 TREATMENT EXP	816,122	820,000	411,765	50%	820,000	825,000	M
E 204-53610-290 OS SERV/CONTRACTS	18,662	38,000	13,114	35%	30,000	35,000	N
E 204-53610-300 OPER SUPPLIES/EXP	2,656	8,500	2,213	26%	7,500	7,500	O
E 204-53610-305 EXPENSES-OTHER	231	800	38	5%	800	800	P
E 204-53610-360 VEHICLE MAINT/EXP	10	3,500	43	1%	3,000	3,500	Q
E 204-53610-375 RENTS (EQUIP CHRGBCKS)	18,173	19,000	17,899	94%	19,000	19,000	R
E 204-53610-380 MAINT-SWR SYS COLL	35,017	46,500	926	2%	45,000	46,500	S
E 204-53610-385 MAINT- COLLECT PMP	2,979	10,000	955	10%	8,000	10,000	T
E 204-53610-390 BILLING/COLL/ACCNT	85,510	90,000	41,866	47%	90,000	90,000	U
E 204-53610-415 METER COSTS	41,780	62,000	-	0%	62,000	62,000	V
E 204-53610-510 INSURANCES	14,400	14,400	14,400	100%	14,400	14,400	W
E 204-53610-610 PRINCIPAL REDEMPTION	-	-	-	#DIV/0!	-	5,000	X
E 204-53610-615 DEBT SERVICE - INT	1,524	3,000	1,016	34%	3,000	1,589	Y
E 204-53610-800 CAPITAL OUTLAY	103,462	51,000	21,835	43%	51,000	88,700	Z
E 204-53610-900 CORP RESERVE PMTS	-	17,800	-	0%	17,800	17,800	AA
E 204-53610-905 PAYBACK TO WTR UTIL	12,700	12,700	12,700	100%	12,700	12,700	BB
E 204-53610-906 FUTURE LIFT STN REPAIR	15,000	15,000	15,000	0%	15,000	17,000	CC
E 204-53610-910 CONTINGENCY/UNCLASS	-	40,000	0	0%	-	40,000	DD
TOTAL SEWER UTILITY EXPENSES	\$ 1,306,687	\$ 1,389,200	\$ 612,472	44%	\$ 1,336,200	\$ 1,433,489	
Total Sewer Utility	\$ 1,306,687	\$ 1,389,200	\$ 612,472	44%	\$ 1,336,200	\$ 1,433,489	

INCREASE 3.2%

FOOTNOTE EXPLANATIONS ON TAB 20 PAGES 4 & 5

VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2013

Fund 204: Sewer Utility

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Vr Act	2013 Proposed
TOTAL SEWER REVENUES	\$ 1,228,023	\$ 1,389,200	\$ 614,919	44.26%	\$ 1,231,074	\$ 1,433,489
TOTAL SEWER EXPENSES	\$ 1,306,687	\$ 1,389,200	\$ 612,472	44.09%	\$ 1,336,200	\$ 1,433,489
NET OPERATIONS	\$ (78,664)	\$ -	\$ 2,447		\$ (105,126)	\$ 0

Beginning Balance Cash						Est Ending Bal
2012	\$ 817,622	Act Revs	\$ 1,231,074	Act Expenses	\$ 1,336,200	\$ 712,496
Est 2013	\$ 712,496	Est Revs	\$ 1,433,489	Est Expenses	\$ 1,433,489	\$ 712,496

Highlight 2012 & Spotlight 2013

We will contract for a radio communications study for the SCADA system used by the Sewer and Water Utilities. Should the test communications work out, we have proposed installing the radios and communication software shortly thereafter. These costs are split equally between the two Utilities. This is being proposed to improve our communication reliability and speed of communication with the facilities throughout the Village. In Addition, continued replacement of worn out hydrants and valves are being planned to maintain the overall system.

Alert: The Sewer Utility is implementing a Sewer Rate increase of 5%. The rate in 2013 will be \$4.89. This will be reviewed annually to ensure the stabilization of the infrastructure within the Sewer Utility

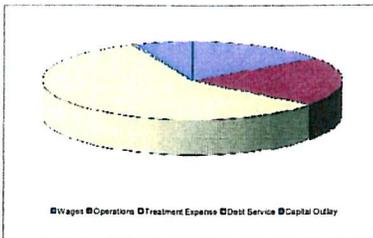
Budget Analysis: 6% of the budget is proposed capital projects. Details are on TAB 20 PAGE 6

57% of the Sewer Utility budget is treatment expense.

20% of the Sewer Utility Budget is for operations.

Expenses: Continue with ongoing cleaning of 1/3 of the sewer system and proactive sewer line repairs in advance of paving projects.

Capital Outlay: Listed on the Tab 20 Page 6.



	2012 Budget	% of Budget	2013 Budget	% of Budget	Incr/Decr
Wages	220,000	16%	220,000	15%	0.00%
Operations	295,200	21%	293,200	20%	-0.68%
Treatment Expense	820,000	59%	825,000	58%	0.61%
Debt Service	3,000	0%	6,589	0%	119.63%
Capital Outlay	51,000	4%	88,700	6%	73.92%
Total	1,389,200	100%	1,433,489	100%	3.19%

Footnotes to Sanitary Sewer Utility Department Budgeted Line Items

REVENUES

- A. Account R204-46120 Residential Sales: This account is the revenue for the quarterly sanitary sewer charges to Residential customers.
- B. Account R204-46140 Commercial Sales: This account is the revenue for the quarterly sanitary sewer charges to Commercial customers.
- C. Account R204-46160 Industrial Sales: This account is the revenue for the quarterly sanitary sewer charges to Industrial customers.
- D. Account R204-46170 Non-Metered Sales: This is the billing for Sewer homes that are located in the Town of Delafield but use the Village of Hartland Sanitary Sewer service.
- E. Account R204-46400 Other Sales-Public Authority: This account is the revenue for the quarterly sanitary sewer charges to Public Authority customers.
- F. Account R204-47000 Forfeited Discounts: This is the revenue for the interest made off of customers late payments of Sanitary Sewer bills.
- G. Account R204-48000 Miscellaneous Revenue: The majority of the revenue in this account is the Sanitary Sewer Connection Fee charged to new construction homes/buildings.
- H. Account R204-48100 Interest of Investments: This is the interest income earned on the Sanitary Sewer's cash balance in the bank.
- I. Account R204-49110 Proceeds from Borrowing: This is the money borrowed for capital purchases within the Sewer Utility.
- J. Account R204-49270 Other Funding: This is the estimated use of Net Assets for the current year.

EXPENSES

- K. Account E204-53610-110 Salaries: These are charges for the salaries the splits for these charges are shown on Tab 31 page 1.
- L. Account E204-53610-220 Utility Services: These are charges for electric and gas from WE Energies for the six lift stations and STH 83 metering pit.
- M. Account E204-53610-270 Treatment Expense: These are charges for the treatment of the sanitary sewage from Del-Hart.
- N. Account E204-53610-290 Outside Services/Contracts: These are charges for Diggers Hotline utility locates, computer consulting and monthly backup services, alarm monitoring, SCADA services, drug screening charges, Waukesha County trunked radio expense, consumer confidence report printing and mailing (shared with Water), generator repairs, audit fees, GIS maintenance charges, and office equipment charges.
- O. Account E204-53610-300 Operating Supplies/Expenses: These are charges for office supplies and paper products, software license renewals, shared charges for computer equipment, personal protective equipment, utility locator batteries, cabinet paint supplies, and laptop charger.
- P. Account E204-53610-305 Expenses-Other: lubricating oil, uninterruptable power supply unit, and landscaping expenses (screening of cabinets).
- Q. Account 204-53610-360 Vehicle Maint/Expense: These charges are for the operation and maintenance of the Jet Vac Sewer cleaning truck.
- R. Account 204-53610-375 Rents (Equipment Chargebacks): These charges are generated from the Finance Department for rent of the DPW garage space and equipment chargebacks for DPW equipment used by the Sewer Utility.

- S. Account E204-53610-380 Maintenance-Sewage System Collection: These are charges for televising and cleaning of sanitary sewers and lift stations, utility locator paint supplies, flow monitoring equipment, sewer cleaning truck cleaning hose, and minor manhole structure repairs.
- T. Account E204-53610-385 Maintenance-Collection Equipment Pumping: These are charges for telephone communications, shared cellular telephone charges, laptop computer wireless cards, parts and equipment for lift station maintenance, and pump maintenance.
- U. Account E204-53610-390 Billing/Collection/Accounting: These charges are for the Finance and Administration Department's assistance with the Sewer Utility.
- V. Account E204-53610-415 Meter Costs: These charges are for the payback to the Water Utility for use of the water meters for sewer billing purposes.
- W. Account E204-53610-510 Insurances: This is the allocation of the annual budgeted insurance costs attributable to the Sewer Utility.
- X. Account E204-53610-610 Principal Redemption: This is the payment of principal on the 2012 general obligation debt issuance.
- Y. Account E204-53610-615 Debt Service – Interest: This is the allocation of the 2003 Water Utility advance (loan) for the interest payback to the Water Utility and the interest payments on the 2012 general obligation debt issuance.
- Z. Account E204-53610-800 Capital Outlay: These charges are for the SCADA communications upgrade project, annual sewer repairs and the sewer portion of the copy machine and the jumping jack compactor.
- AA. Account E204-53610-900 Corporate Reserve Paybacks: This is the annual charge to replace the sewer jet truck.
- BB. Account E204-53610-905 Payback to Water Utility: This is the annual charge on the advance for capital project construction from the Water utility.
- CC. Account E204-53610-906 Future Lift Station Repair: This is an annual charge into a revolving fund that will pay for future lift station major repairs and is required by the State.
- DD. Account E204-53610-910 Contingency/Unclassified: This is an annual budgeted amount of \$40,000.

VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2013

Sewer Utility

Capital Outlay Schedule 204-53610-800

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1) SCADA Communication Upgrade*		X	1	70,000	35,000
2) Jumping Jack Compactor**	X		1	3,600	1,200
3) Sewer Repairs		X	1	50,000	50,000
4) Copy Machine for DPW Shop		X	1	7,500	2,500
*Shared cost with Water Utility					
**Shared cost with Water Utility and DPW					
TOTAL SEWER UTILITY CAPITAL OUTLAY					\$ 88,700

Financial Information

Projected Fund Balance 2012	712,496
Amount Reserved for Lift Station Rehab	209,011
<hr/> Est 2012 Unreserved Fund Bal	503,485
Amt Budgeted to Use for Lift Stn Rehab	-
Amt Added to Lift Station Rehab	15,000
<hr/> 2012 Ending Lift Station Acct	224,011
Est 2012 Ending Balance	712,496
Est 2012 Lift Station Bal	224,011
<hr/> Est Unreserved Fund Bal 12/31/2012	488,485
25% of Operating Equals	336,197

SEWER PAYBACKS

VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2013

2003 Borrow for Capital Projects **127,000.00** **12,700.00**
From Water Utility

	Year	Int Rate	Principal	Interest	Total	Balance	
Purchase April	2004	4%	12,700.00	5,080.00	17,780.00	114,300.00	
	2005	4%	12,700.00	4,572.00	17,272.00	101,600.00	
10 year payback on principal	2006	4%	12,700.00	4,064.00	16,764.00	88,900.00	
	2007	5%	12,700.00	4,445.00	17,145.00	76,200.00	
	2008	5%	12,700.00	3,810.00	16,510.00	63,500.00	
	2009	5%	12,700.00	3,175.00	15,875.00	50,800.00	
	2010	4.25%	12,700.00	2,159.00	14,859.00	38,100.00	
	2011	4.00%	12,700.00	1,524.00	14,224.00	25,400.00	
	2012	4.00%	12,700.00	1,016.00	13,716.00	12,700.00	
	* 2013	4.00%	12,700.00	508.00	13,208.00	-	
	127,000.00					30,353.00	157,353.00

**This is the final payment for the advancement*

2012 General Obligation Debt **85,000.00**
for Capital Projects

	Year	Int Rate	Principal	Interest	Total	Balance
	2012					85,000.00
	2013	3.10%	5,000.00	1,589.00	6,589.00	80,000.00
	2014	3.1%	5,000.00	1,705.00	6,705.00	75,000.00
	2015	3.1%	5,000.00	1,605.00	6,605.00	70,000.00
	2016	3.1%	5,000.00	1,505.00	6,505.00	65,000.00
	2017	3.1%	5,000.00	1,405.00	6,405.00	60,000.00
	2018	3.1%	5,000.00	1,305.00	6,305.00	55,000.00
	2019	3.1%	5,000.00	1,205.00	6,205.00	50,000.00
	2020	3.1%	5,000.00	1,105.00	6,105.00	45,000.00
	2021	3.1%	5,000.00	955.00	5,955.00	40,000.00
	2022	3.1%	5,000.00	805.00	5,805.00	35,000.00
	2023	3.1%	5,000.00	705.00	5,705.00	30,000.00
	2024	3.1%	5,000.00	605.00	5,605.00	25,000.00
	2025	3.1%	5,000.00	505.00	5,505.00	20,000.00
	2026	3.1%	5,000.00	405.00	5,405.00	15,000.00
	2027	3.1%	5,000.00	305.00	5,305.00	10,000.00
	2028	3.1%	5,000.00	205.00	5,205.00	5,000.00
	2029	3.1%	5,000.00	105.00	5,105.00	-
	2030	3.1%		-	-	
85,000.00					16,019.00	101,019.00

Fund 201: Garbage Special Revenue

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Expenses	365,554	365,554	407,115	420,868	439,755	451,760
	% Change	0.00%	11.37%	3.38%	4.49%	2.73%

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Proposed
<i>Revenues</i>						
R 201-46420 GARBAGE RECEIPTS	\$ 427,106	\$ 435,270	\$ 438,955	101%	\$ 438,955	\$ 450,330
R 201-48110 INT ON INVESTMENTS	821	1,500	538	36%	1,075	1,100
Total Revenues	\$ 427,927	\$ 436,770	\$ 439,493	101%	\$ 440,030	\$ 451,430

<i>Expenses</i>						
E 201-53620-200 GARBAGE PYMNTS	\$ 420,868	\$ 439,755	\$ 182,463	41%	\$ 437,912	\$ 451,760
Total Expenses	\$ 420,868	\$ 439,755	\$ 182,463	41%	\$ 437,912	\$ 451,760

Garbage Special Revenue Fund	\$ 7,059	\$ (2,985)	\$ 257,029		\$ 2,118	\$ (330)
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CURRENT AS OF 9/15/2012	# UNITS	2012 EST ADD'L	2013 EST ADDITIONS	TOTAL UNITS	VEOLIA COST PER UNIT	TOTAL COST
SINGLE FAMILY	2,305	2	8	2,315	170.54	394,800
DUPLEX UNITS (166)	332	2	-	334	170.54	56,960
CHARGE FROM VEOLIA DISPOSAL FOR 2013					<i>Rate increased 4.0%</i>	451,760

		VILLAGE CHRGR PER UNIT	
Increase the \$165.00 Village charge on the Tax Bill by 3.0% to \$170.00	2,649	\$ 170.00	450,330

Budget Analysis: The monthly charge for garbage pickup is to be \$170 for a single family home. The Village of Hartland contracts with Veolia disposal to collect garbage in the municipality. This is paid for by adding a special charge on the bottom of residential property tax bills. Costs increase through CPI adjustments and because additional residential units are added. The CPI Index shows an increase of 2.5%.

In 2013 the charge to residents will increase from \$165 to \$170. This is a 2.5% increase. In 2013, the Village anticipates minor use of the fund's existing fund balance.

Garbage Special Revenue	1/1/2012	1/1/2013
Beginning Balance	8,906	11,024
Projected Revenues	440,030	451,430
Projected Expenses	437,912	451,760
Est Year End Fund Bal	11,024	10,694

VILLAGE OF HARTLAND - SPECIAL ASSESSMENT BUDGET 2013

Fund 202: Special Assessment Fund

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Fund Balance	34,786	39,734	44,154	47,804	50,355	52,453
	% Change	14.22%	11.12%	8.27%	5.34%	4.17%

Account Description	2011 Actual	2012 Budget	Thru 6/30/11	% Used	Full Yr Est	2013 Proposed
Revenues						
R 202-42300 SPEC ASSMNT PYMNTS	\$ 3,117	\$ 2,170	\$ 2,170	100%	\$ 2,170	\$ 1,807
R 202-48100 INT ON INVESTMENTS	178	500	91	18%	182	200
R 202-48120 SPECIAL ASSESSMENT INT	355	199	199	100%	199	90
Total Revenues	\$ 3,650	\$ 2,869	\$ 2,460	86%	\$ 2,551	\$ 2,097

Expenses						
E 202-59230-690 OTHER DEBT SERVICE	\$ -	\$ -	\$ -	0%	\$ -	\$ -
Total Expenses	\$ -	\$ -	\$ -	0%	\$ -	\$ -
Special Assessment Fund	\$ 3,650	\$ 2,869	\$ 2,460		\$ 2,551	\$ 2,097

Budget Analysis: The special assessments recorded are for the work done in 2005 for properties on W. Capitol and Zion.

Special Assessment Fund	1/1/2012	1/1/2013
Beginning Balance	47,804	50,355
Projected Revenues	2,551	2,097
Projected Expenses	-	-
Est Year End Fund Bal	50,355	52,453

Fund 214 and 215: TIF Special Revenue

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Fund Balance	-	(13,373)	(511,910)	(523,871)	(668,127)	(665,627)
% Change		0.00%	3728.08%	2.34%	27.54%	-0.37%

Account Description	2011 Actual	2012 Budget	Thru 6/30/2012	% Used	Full Yr Est	2013 Proposed
<i>Revenues</i>						
214-41110 and 215-41110 GEN PROP TAXES	\$ -	\$ -	\$ -	0%	\$ -	\$ -
214-43575 and 215-43575 EXMPT COMPUTER AID	6,885	7,000	-	0%	5,245	6,000
214-48000 and 215-48000 MISC REVENUE	886	-	-	0%	-	-
214-48100 and 215-48100 INT ON INVESTMENTS	5,245	-	-	0%	-	-
214-49240 and 215-49240 TRANS FROM CAP IMPROV	-	-	-	0%	-	-
Total Revenues	\$ 13,016	\$ 7,000	\$ -	0%	\$ 5,245	\$ 6,000

<i>Expenses</i>						
214-58300-220 and 215-58300-220 UTILITY SERVICES	-	-	-	0%	\$ -	\$ -
214-58300-280 and 215-58300-280 LAND PURCHASE	-	-	-	0%	-	-
214-58300-285 CONSTRUCTION COSTS	-	-	-	0%	-	-
214-58300-290 OUTSIDE SERV/CONTRACTS	20,867	146,450	140,408	0%	146,450	2,000
214-58300-540 AUDITING/ACCOUNTING	250	550	-	0%	500	250
214-58300-541 TRANSF TO DEBT SERVICE	-	-	-	0%	-	-
214-58300-542 REPAY GENERAL GOVT	-	-	-	0%	-	-
214-58300-543 PAYOUT TO TAX AGENCIES	-	-	-	0%	-	-
215-58305-290 OUTSIDE SERV/CONTRACTS	3,610	2,000	150	0%	2,000	1,000
215-58305-540 AUDITING/ACCOUNTING (TIF #5)	250	550	-	0%	550	250
Total Expenses	\$ 24,977	\$ 149,550	\$ 140,558	0%	\$ 149,500	\$ 3,500

TIF Special Revenue Fund	\$ (11,961)	\$ (142,550)	\$ (140,558)	\$ (144,255)	\$ 2,500
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Highlight 2012: The Village has shrunk the size of TIF #4 to allow the Village to focus on the redevelopment of the downtown and have a better chance at experiencing an increase in value for those efforts. TIF #5 has increment for the first time.

Spotlight 2013: Proceed with redevelopment plans and proposals, along with other TIF possibilities on the horizon.

Budget Analysis: There is increment in TIF #5 which will create minimal increment revenue.

The costs that the TIF Special Revenue Fund is incurring will be covered by transfers from the General Fund and the Capital Improvement Fund. These start-up costs will be paid back when enough increment is generated.

TIF Special Revenue	1/1/2012	1/1/2004	1/1/2013
Beginning Balance	(523,872)	(668,127)	(668,127)
Projected Revenues	5,245	-	6,000
Projected Expenses	149,500	-	3,500
Est Year End Fund Bal	(668,127)	(668,127)	(665,627)

	Est Fund Bal 2013
TIF #4	(657,967)
TIF #5	(7,660)
TOTAL	(665,627)

VILLAGE OF HARTLAND - IMPACT FEE BUDGET 2013

Fund 206: Impact Fee Fund

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Estimate	2013 Adopted
Fund Balance	147,461	146,092	118,857	118,226	111,015	39,479
% Change		-0.93%	-18.64%	-0.53%	-6.10%	-64.44%

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Adopted
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Revenues

206-48100 INT ON INVESTMENTS	\$ 453	\$ 1,000	\$ 218	22%	\$ 500	\$ 500
206-48500 LIBRARY SITE IMPACT FEES	-	-	1,414	100%	1,414.00	-
206-48510 PARK IMPACT FEES	-	-	1,762	100%	1,762.00	-
206-48520 PUBLIC WRKS IMPACT FEES	457	-	2,069	100%	2,069	-
206-48530 LAW ENFORCEMENT IMPACT FE	50	-	214	100%	214	-
206-48540 FIRE PROT IMPACT FEES	209	-	840	100%	840	-
Total Revenues	\$ 1,169	\$ 1,000	\$ 6,517	0%	\$ 6,799	\$ 500

Expenses

206-59000-950 USE OF LIBRARY FEES	\$ 1,800	\$ 14,010	\$ -	0%	\$ 14,010	\$ 7,536
206-59000-960 USE OF PARK FEES	-	12,500	-	0%	-	4,500
206-59000-970 USE OF DPW FEES	-	6,200	5,771	93%	-	60,000
206-59000-980 USE OF POLICE FEES	-	-	-	0%	-	-
206-59000-990 USE OF FIRE FEES	-	-	-	0%	-	-
Total Expenses	\$ 1,800	\$ 32,710	\$ 5,771	0%	\$ 14,010	\$ 72,036

Special Assessment Fund	\$ (631)	\$ (31,710)	\$ 746		\$ (7,211)	\$ (71,536)
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	Begin Bal 1/1/2012	Estimated Revenues	Estimated Expenses	Estimated 12/31/2012	Est Change 2013	Est Bal 12/31/2013
Balance for Library	20,996	1,503	(14,010)	8,489	(7,498)	991
Balance for Parks	12,401	1,814	-	14,215	(4,436)	9,779
Balance for Public Works	84,149	2,426	-	86,575	(59,611)	26,964
Balance for Fire	540	216	-	756	3	759
Balance for Police	140	841	-	981	4	985
	118,226	6,800	(14,010)	111,016	(71,538)	39,478

Budget Analysis: *Impact fees must be used within seven years of receipt of the fees or be returned to the current owner. Staff will continue to monitor the balances.*

Impact Fee Fund	1/1/2012	1/1/2013
Beginning Balance	118,226	111,015
Projected Revenues	6,799	500
Projected Expenses	14,010	72,036
Est Year End Fund Bal	111,015	39,479

Fund 206: Impact Fee Fund

Transfers to Other Funds

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
Library Impact Fees					
To Offset Debt	X		1	7,536	7,536
Parks Impact Fees					
Splash Pad Project	X		1	4,500	4,500
Public Works Impact Fees					
Gas and Diesel Fuel Pumps	X		1	60,000	60,000
TOTAL IMPACT FEE TRANSFERS					72,036

VILLAGE OF HARTLAND - SELF-FUNDED DENTAL BUDGET 2013

Fund 207: Dental Fund

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Fund Balance	52,129	90,191	103,587	107,363	113,596	113,596
% Change		73.02%	14.85%	3.65%	5.80%	0.00%

Account Description	2011 Actual	2012 Budget	Thru 6/30/11	% Used	Full Yr Est	2013 Proposed
Revenues						
R 207-48020 DENTAL PREMIUMS	\$ 60,501	\$ 60,000	\$ 30,902	52%	\$ 61,803	\$ 62,000
R 207-48100 INT ON INVESTMENTS	419	1,000	215	21%	429	500
R 207-49210 TRANS FROM GEN FUND	-	-	-	0%	-	-
Total Revenues	\$ 60,920	\$ 61,000	\$ 31,116	51%	\$ 62,232	\$ 62,500
Expenses						
E 207-59300-150 HEALTH/DENTAL/LIFE	\$ 54,375	\$ 58,000	\$ 19,604	34%	\$ 56,000	\$ 59,500
E 207-59300-290 OUTSIDE SERVICES	2,768	3,000	1,368	46%	3,282	3,000
E 207-59300-300 OPERATING	-	-	-	0%	\$ -	-
Total Expenses	\$ 57,144	\$ 61,000	\$ 20,972	34%	\$ 56,000	\$ 62,500
Dental Fund Balance	\$ 3,776	\$ -	\$ 10,144		\$ 6,232	\$ -

Budget Analysis: 2004 was the first year of trying the self funded dental plan with Delta Dental as the administrator. Our BlueCross dental would have cost us around \$72,000 in 2004 and was increasing 7% to 12% a year.

We did not increase rates in 2012 and given the performance of the fund, we are not recommending an increase in 2013.

Our individual plan will remain at \$42 per month. The family plan will remain \$115.50 per month.

We currently have:

41 Family Plans	\$	56,826
8 Individual		4,032
Total	\$	60,858

Dental Fund	1/1/2012	1/1/2013
Beginning Balance	107,363	113,596
Projected Revenues	62,232	62,500
Projected Expenses	56,000	62,500
Est Year End Fund Bal	113,596	113,596

VILLAGE OF HARTLAND - DEBT SERVICE BUDGET 2013

Fund 301: Debt Service Fund

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Adopted
Principal & Int Pmts	1,220,773	888,999	888,999	1,029,990	1,105,800	1,208,658
% Change		-27.18%	0.00%	15.86%	7.36%	9.30%

Account Description	2011 Actual	2012 Budget	Thru 6/30/2012	% Used	Full Yr Est	2013 Proposed
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Revenues

R 301-41110 GENERAL PROPERTY TAXES	\$ 940,695	\$ 940,695	\$ 692,135	74%	\$ 940,695	\$ 1,047,994
R 301-43200 FEDERAL GRANTS	75,646	75,646	37,823	50%	75,646	75,121
R 301-48100 INTEREST ON INVESTMENTS	2,146	-	1,037	100%	2,100	-
R 301-49110 BORROWING PROCEEDS	-	-	-	0%	-	-
R 301-49210 TRANSF FROM GEN FUND	-	-	-	0%	-	-
R 301-49221 TRANSFER FROM TIF REV	-	-	-	0%	-	-
R 301-49222 TRANSFER FROM S/A FUND	-	-	-	0%	-	-
R 301-49223 TRANSF FROM IMPACT FEES	1,800	14,010	-	0%	14,010	7,536
R 301-49240 TRANSF FROM CAP IMPROV	-	-	-	0%	-	-
R 301-49270 OTHER FUNDING	-	-	-	0%	-	-
Total Revenues	\$ 1,020,287	\$ 1,030,351	\$ 730,995	71%	\$ 1,032,451	\$ 1,130,651

Expenses

E 301-58000-305 EXPENSES - OTHER	\$ 350	\$ -	\$ 350	0%	\$ 350	\$ -
E 301-58000-610 PRINCIPAL PAYMENTS	580,000	675,000	275,000	41%	675,000	775,000
E 301-58000-615 DEBT SERVICE - INT	449,640	430,800	218,025	51%	430,800	433,658
E 301-58000-617 WRS DEBT LIABILITY	-	-	-	0%	-	-
Total Expenses	\$ 1,029,990	\$ 1,105,800	\$ 493,375	45%	\$ 1,106,150	\$ 1,208,658

Debt Service Fund	\$ (9,702)	\$ (75,449)	\$ 237,620		\$ (73,699)	\$ (78,007)
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2012 Highlight: In 2012 the Village borrowed \$6,080,000 for capital improvements projects for 2013 and 2014, Water and Sewer Utility projects and to refund several outstanding debt issues. Our bond rating stayed at Aa2.

2013 Spotlight: Continued implementation of our capital improvement plan and future planning to meet the needs of our facilities study.

The Village's debt limitation equals 5% of our equalized value.

2012	Equalized Value	1,129,849,800
	5%	56,492,490
	Less Outstanding Debt	(13,780,000)
	Margin of Indebtedness	42,712,490

Total Debt	1/1/2012	12,125,000
Additions	2012	3,780,000
Prin Payments	2012	(2,125,000)
Est Debt	12/31/2012	13,780,000

Debt Service Fund	1/1/2012	1/1/2013
Beginning Balance	297,689	223,990
Projected Revenues	1,032,451	1,130,651
Projected Expenses	1,106,150	1,208,658
Est Year End Fund Bal	223,990	145,983

Village of Hartland
General Obligation D

		2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
PRE-2005 DEBT																					
2002 GO Refunding Bonds (Library & Cap Proj)																					
Amt Issued: \$2,940,000																					
Principal	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1st Half Interest	I1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2nd Half Interest	I2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2006 GO Refunding Bonds (partially refunded in 2012)																					
Amt Issued: \$3,350,000 (\$2.7 mil Village, \$650k Wtr)																					
Principal	P	150,000	175,000	200,000	100,000	75,000	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1st Half Interest	I1	43,550	10,547	7,032	4,219	2,578	938	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2nd Half Interest	I2	40,738	10,547	7,032	4,219	2,578	938	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		234,287	196,094	214,063	108,438	80,156	101,875	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2009 GO Refunding Bonds (Library & Cap Proj)																					
Amt Issued: \$3,125,000																					
Principal	P	125,000	125,000	100,000	75,000	75,000	75,000	150,000	175,000	175,000	175,000	175,000	175,000	225,000	225,000	225,000	225,000	225,000	200,000	-	-
1st Half Interest	I1	53,628	51,753	49,878	48,378	47,253	46,128	44,909	42,472	39,628	36,478	33,328	30,047	26,766	22,266	17,766	13,266	8,766	4,125	-	-
2nd Half Interest	I2	51,753	49,878	48,378	47,253	46,128	44,909	42,472	39,628	36,478	33,328	30,047	26,766	22,266	17,766	13,266	8,766	4,125	-	-	-
		230,381	226,631	198,256	170,631	168,381	166,038	237,381	257,100	251,106	244,806	238,375	231,813	274,031	265,031	256,031	247,031	237,891	204,125	-	-
PRE-2005 DEBT SUBTOTALS																					
Principal	P	275,000	300,000	300,000	175,000	150,000	175,000	150,000	175,000	175,000	175,000	175,000	175,000	225,000	225,000	225,000	225,000	225,000	200,000	-	-
1st Half Interest	I1	97,178	62,300	56,910	52,597	49,831	47,066	44,909	42,472	39,628	36,478	33,328	30,047	26,766	22,266	17,766	13,266	8,766	4,125	-	-
2nd Half Interest	I2	92,491	60,425	55,410	51,472	48,706	45,847	42,472	39,628	36,478	33,328	30,047	26,766	22,266	17,766	13,266	8,766	4,125	-	-	-
		464,668	422,725	412,319	279,069	248,537	267,913	237,381	257,100	251,106	244,806	238,375	231,813	274,031	265,031	256,031	247,031	237,891	204,125	-	-
POST-2005 DEBT																					
2010 GO Refunding Bonds (Refunded 2002 Libr & CP issue)																					
Amt Issued: \$2,940,000																					
Principal	P	280,000	275,000	280,000	310,000	330,000	335,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1st Half Interest	I1	12,500	11,380	10,005	8,325	6,155	3,350	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2nd Half Interest	I2	12,500	11,380	10,005	8,325	6,155	3,350	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		305,000	297,760	300,010	326,650	342,310	341,700	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2010 GO Corp Purpose Bonds																					
Amt Issued: \$5,140,000																					
Principal	P	120,000	50,000	140,000	140,000	175,000	100,000	265,000	275,000	300,000	350,000	325,000	325,000	350,000	350,000	375,000	375,000	375,000	375,000	375,000	375,000
1st Half Interest	I1	108,066	107,316	106,941	105,716	104,141	101,953	100,578	96,272	91,288	85,663	78,663	72,000	64,931	56,969	48,656	39,375	29,813	20,063	10,125	-
2nd Half Interest	I2	108,066	107,316	106,941	105,716	104,141	101,953	100,578	96,272	91,288	85,663	78,663	72,000	64,931	56,969	48,656	39,375	29,813	20,063	10,125	-
		336,131	264,631	353,881	351,431	383,281	303,906	466,156	467,544	482,575	521,325	482,325	469,000	479,863	463,938	472,313	453,750	434,625	415,125	395,250	-
2012 GO Refunding Bonds (Refunded part of 2006 GO Bonds)																					
Amt Issued: \$1,615,000																					
Principal	P	15,000	10,000	10,000	15,000	15,000	15,000	205,000	200,000	220,000	175,000	175,000	170,000	140,000	135,000	-	-	-	-	-	-
1st Half Interest	I1	14,816	16,675	16,575	16,475	16,325	16,175	14,125	12,125	8,825	6,200	4,450	2,750	1,350	-	-	-	-	-	-	-
2nd Half Interest	I2	14,816	16,675	16,575	16,475	16,325	16,175	14,125	12,125	8,825	6,200	4,450	2,750	1,350	-	-	-	-	-	-	-
		44,631	43,350	43,150	47,950	47,650	237,350	228,250	244,250	192,650	187,400	178,900	145,500	137,700	-	-	-	-	-	-	-
2012 GO Corp Purpose Bonds																					
Amt Issued: \$6,295,000 (\$2,315,000 GF, \$1,270,000 Water, \$90,000 Sewer, \$625,000 STFL Refunding, \$375,000 06 Water Refunding, \$1,620,000 06 GF Refunding)																					
Principal	P	135,000	85,000	75,000	120,000	140,000	140,000	135,000	90,000	115,000	120,000	125,000	100,000	105,000	110,000	95,000	95,000	90,000	90,000	135,000	135,000
1st Half Interest	I1	21,955	23,583	22,733	21,983	20,783	19,383	18,033	17,133	15,408	13,608	12,358	11,358	10,308	9,208	8,258	7,308	6,408	5,463	3,978	-
2nd Half Interest	I2	21,955	23,583	22,733	21,983	20,783	19,383	18,033	17,133	15,408	13,608	12,358	11,358	10,308	9,208	8,258	7,308	6,408	5,463	3,978	-
		178,910	132,166	120,466	163,966	181,566	173,766	126,066	149,266	150,816	152,216	124,716	127,716	130,616	113,416	111,516	104,616	102,816	145,926	142,956	-
POST-2005 DEBT SUBTOTALS																					
Principal	P	400,000	475,000	515,000	535,000	640,000	590,000	605,000	565,000	635,000	645,000	625,000	595,000	595,000	595,000	470,000	470,000	465,000	465,000	510,000	135,000
1st Half Interest	I1	120,566	155,466	157,204	153,349	148,754	142,411	136,136	128,430	120,546	109,896	98,471	88,808	79,039	68,627	57,864	47,633	37,121	26,471	15,588	3,978
2nd Half Interest	I2	120,566	155,466	157,204	153,349	148,754	142,411	136,136	128,430	120,546	109,896	98,471	88,808	79,039	68,627	57,864	47,633	37,121	26,471	15,588	3,978
		641,131	785,932	829,407	841,697	937,507	874,822	877,272	821,860	876,091	864,791	821,941	772,616	753,079	732,254	585,729	565,266	539,241	517,941	541,176	142,956

Village of Hartland
General Obligation Debt

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
OVERALL DEBT TOTALS																				
Principal	675,000	775,000	815,000	710,000	790,000	765,000	755,000	740,000	810,000	820,000	800,000	770,000	820,000	820,000	695,000	695,000	690,000	665,000	510,000	
1st Half Interest	217,743	217,766	214,113	205,946	198,585	189,477	181,046	170,902	160,174	146,374	131,799	118,855	105,805	90,892	75,630	60,899	45,886	30,596	15,588	
2nd Half Interest	213,056	215,891	212,613	204,821	197,460	188,258	178,608	168,058	157,024	143,224	128,517	115,574	101,305	86,392	71,130	56,399	41,246	26,471	15,588	
	1,105,800	1,208,658	1,241,727	1,120,767	1,186,045	1,142,735	1,114,654	1,078,960	1,127,197	1,109,597	1,060,316	1,004,429	1,027,110	997,285	841,760	812,297	777,132	722,066	541,176	
Less:																				
Federal Funding (BAB)	(75,646)	(75,121)	(74,858)	(74,001)	(72,898)	(71,367)	(70,405)	(67,390)	(63,901)	(59,964)	(55,064)	(50,400)	(45,452)	(39,878)	(34,059)	(27,563)	(20,870)	(14,044)	(7,088)	
Use of Library Impact Fees	(14,010)	(7,536)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Use of Special Assessments	-	-	(52,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Use of Debt Premium	-	(38,007)	(19,908)	(3,150)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Use of Debt Serv Fund Bal.	(75,449)	(40,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TAX LEVY NEEDED	940,695	1,047,994	1,094,960	1,043,616	1,113,146	1,071,368	1,044,249	1,011,569	1,063,296	1,049,634	1,005,252	954,029	981,658	957,407	807,700	784,735	756,262	708,022	534,089	
Increase in Tax Levy Needed	-	107,299	46,967	-	69,531	-	-	-	51,727	-	-	-	27,629	-	-	-	-	-	-	-
Debt Service Fund Balance	223,990	183,990	183,990	183,990	183,990	183,990	183,990	183,990	183,990	183,990	183,990	183,990	183,990	183,990	183,990	183,990	183,990	183,990	183,990	
297,689																				

VILLAGE OF FLAND
General Long-Term Obligations Account Group
SUMMARY OF GENERAL OBLIGATION BONDS AND NOTES PAYABLE
Est Year ended December 31, 2012

Issue	Date of issue	Interest rate	Principal payable	Interest payable	Original amount	Balance Outstanding Dec. 31, 2011	Additions	Payments	Balance Outstanding Dec. 31, 2012	Interest paid	Principal due 2013
General Obligation											
Capital Improvements	03/01/06	4.0 Avg	2/1/07-24	2/1 & 8/1	2,700,000	2,250,000	-	1,600,000	650,000	84,287	175,000
General Obligation											
Refunding Bonds	02/03/09	2.0 - 4.125	2/1/10-29	2/1 & 8/1	3,125,000	2,925,000	-	125,000	2,800,000	105,381	125,000
General Obligation (Taxable)											
Corporate Purpose Bonds	12/01/10	1.25 - 5.4	12/1/12-30	6/1 & 12/1	5,140,000	5,140,000	-	120,000	5,020,000	216,131	50,000
General Obligation											
Refunding Bonds	12/01/10	0.8 - 2.0	12/1/11-17	6/1 & 12/1	1,840,000	1,810,000	-	280,000	1,530,000	25,000	275,000
General Obligation											
Corporate Purpose Bonds	12/01/12	0.6 - 3.1	10/1/13-32	4/1 & 10/1	2,315,000	-	2,295,000	-	2,295,000	-	135,000
General Obligation											
Refunding Bonds	12/01/12	0.6 - 3.1	10/1/13-32	4/1 & 10/1	1,615,000	-	1,485,000	-	1,485,000	-	15,000
Total general obligation bonds and notes payable						12,125,000	3,780,000	2,125,000	13,780,000	430,800	775,000

Village of Hartland

2006 and 2012 General Obligation Refunding Bonds -- PURPOSE BREAKOUT

	2006 GF Portion					2012 GF Portion					2008 Water Portion					2012 Water Portion				Combined Total
	Principal	Rate	Interest	Total		Principal	Rate	Interest	Total		Principal	Rate	Interest	Total		Principal	Rate	Interest	Total	
2012					2012	15,000	0.00%	29,631	44,631		30,000	3.75%	5,438	35,438	5,000	0.60%	7,353	12,353	288,516	2012
2013	175,000	3.75%	21,094	196,094	2013	10,000	0.70%	33,350	43,350		30,000	3.75%	4,313	34,313	5,000	0.70%	8,250	13,250	304,976	2013
2014	200,000	3.75%	14,063	214,063	2014	10,000	0.85%	33,150	43,150		30,000	3.75%	3,188	33,188	5,000	0.85%	8,150	13,150	107,928	2014
2015	100,000	3.75%	8,438	108,438	2015	15,000	0.95%	32,950	47,950		35,000	3.75%	1,969	36,969	5,000	0.95%	8,050	13,050	178,125	2015
2016	75,000	3.75%	5,156	80,156	2016	15,000	1.10%	32,650	47,650		35,000	3.75%	698	35,698	5,000	1.10%	7,950	12,950	198,131	2016
2017	100,000	3.75%	1,875	101,875	2017	205,000	1.35%	32,350	237,350		35,000	3.80%	-	-	40,000	1.35%	7,850	47,850	285,200	2017
2018		3.80%	-	-	2018	200,000	1.55%	28,250	228,250			3.90%	-	-	40,000	1.55%	7,950	47,950	275,300	2018
2019		3.80%	-	-	2019	220,000	1.75%	24,250	244,250			3.90%	-	-	45,000	1.75%	8,250	51,250	295,500	2019
2020		3.90%	-	-	2020	175,000	1.85%	17,650	192,650			3.90%	-	-	40,000	1.85%	4,900	44,900	237,550	2020
2021		3.90%	-	-	2021	175,000	2.00%	12,400	187,400			4.00%	-	-	45,000	2.00%	3,700	48,700	231,100	2021
2022		4.00%	-	-	2022	170,000	2.10%	8,900	178,900			4.00%	-	-	50,000	2.10%	2,900	47,900	228,800	2022
2023		4.00%	-	-	2023	140,000	2.25%	5,500	145,500			4.10%	-	-	50,000	2.25%	2,000	52,000	197,500	2023
2024		4.10%	-	-	2024	135,000	2.35%	2,700	137,700			4.10%	-	-	50,000	2.35%	1,000	51,000	188,700	2024
2025		4.10%	-	-	2025															2025
TOTAL	650,000		50,628	700,628	TOTAL	1,485,000		293,731	1,778,731		180,000		15,564	175,564	375,000		75,403	450,403	3,105,324	

VILLAGE OF HARTLAND - CAPITAL IMPROVEMENTS BUDGET 2013

Fund 401: Capital Improvements

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Estimate	2013 Adopted
Fund Balance	1,840,275	4,101,598	7,912,567	5,950,875	2,823,382	3,670,364
% Change		122.88%	92.91%	-24.79%	-52.56%	30.00%

Revenues

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Adopted
401-41110 TAXES	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
401-43200 FEDERAL GRANTS	-	-	-	0.00%	-	-
401-43510 STATE GRANTS	-	-	-	0.00%	-	-
401-48010 DONATIONS	-	-	-	0.00%	-	-
401-48100 INTEREST ON INVEST	27,881	40,000	9,761	24.40%	19,521	25,000
401-48500 LIBRARY IMPACT FEES	-	-	-	#DIV/0!	-	-
401-49110 BRRWNG PROCEEDS	-	-	-	0.00%	-	2,315,000
401-49210 GEN FUND TRANSFER	-	-	-	0.00%	-	-
401-49220 TRANS SEWER UTIL	101,088	50,000	21,835.00	43.67%	50,000	-
401-49221 TRANS FROM TIF	-	-	-	0.00%	-	-
401-49260 TRANS WATER UTIL	373,699	445,000	157,083.87	35.30%	445,000	-
401-49270 OTHER FUNDING	-	-	-	0.00%	-	-
Total Capital Imprv Revenues	\$ 502,669	\$ 535,000	\$ 188,679	35.27%	\$ 514,521	\$ 2,340,000

Expenses

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Adopted
BUILDING IMPROVEMENTS	\$ 912,880	\$ 5,000	\$ 1,827,517	0.00%	\$ 1,850,000	\$ 136,000
STREET IMPROVEMENTS	767,937	997,154	99,594	9.99%	997,154	1,045,478
STORM SEWER IMPRV	229,787	193,140	44,503	23.04%	193,140	163,320
SIDEWALK/CURB/GUTTER IMPR	-	55,000	16,283	0.00%	55,000	-
STREET LIGHTING	-	-	-	0.00%	-	-
PARK IMPROVEMENTS	41,008	43,500	23,062	0.00%	43,500	140,000
MISC OTHER IMPROVEMENTS	-	-	-	0.00%	-	-
TIF DISTRICT #4	-	-	3,360	0.00%	-	-
TRANSFER TO TIF FUND	-	-	-	0.00%	-	-
WATER UTILITY IMPROVEMENTS	373,699	445,000	157,084	35.30%	445,000	-
SEWER UTILITY IMPROVEMENTS	101,088	50,000	21,835	43.67%	50,000	-
CAPITALIZED INTEREST	-	-	-	0.00%	-	-
DEBT SERVICE-PRIN REDEMPT	-	8,220	-	0.00%	8,220	8,220

VILLAGE OF HARTLAND - CAPITAL IMPROVEMENTS BUDGET 2013

Fund 401: Capital Improvements

Expenses Continued

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Adopted
LAND PURCHASE	-	-	-	0.00%	-	-
DEBT ISSUANCE COSTS	-	-	-	0.00%	-	-
UNBUDGETED	25,799	-	-	0.00%	-	-
Total Capital Project Expenses	\$ 2,452,198	\$ 1,797,014	\$ 2,193,238	122.05%	\$ 3,642,014	\$ 1,493,018

Budget Analysis: In December 2012, the Village had two-year borrowing to finance capital projects in 2013 and 2014. The Village will go about the process of updating the 5-year capital plan in the summer and fall of 2013.

The following pages list the detailed 5 year capital improvement plan.

Est Begin Balance	2012	2013
Capital Improve	4,555,539	\$ 1,420,024
Reservations	24,066	\$ 32,088
Cottonwood Brdwk	149,031	149,031
Library Develop	50,843	50,843
Comm Ctr Develop	50,000	50,000
Develop/Redevelop	994,493	994,493
Future Land Purch	70,720	70,720
Fees in Lieu Parks	56,183	56,183
Total	5,950,875	2,823,382

Available for Capital Improvements	1/1/2012	1/1/2013
Beginning Balance	\$ 4,555,539	\$ 1,420,024
Projected Revenues	514,521	2,340,000
Projected Expenses	3,642,014	1,493,018
Projected Reservations	8,022	8,022
Est Year End Balance	\$ 1,420,024	\$ 2,258,984

**VILLAGE OF HARTLAND
CAPITAL IMPROVEMENTS PLAN 2013-2017**

PROJECT NAME	PASER	YEAR	2013	2014	2015	2016	2017
STREET IMPROVEMENTS							
CANTERBURY CIRCLE	6	1995	\$ 69,642				
COVENTRY LANE	7	1993	171,567				
HARTBROOK DRIVE CONSTRUCTION AND DELIVERY	5	1993	425,000				
HILL STREET	6	1989	316,231				
PENBROOK WAY (IMPERIAL TO OXFORD)	7	1993		\$ 152,425			
CRYSTAL DRIVE	6	1994		142,173			
SHELLY LANE	6	1994		153,046			
BADGER DRIVE	7	1994		76,523			
EAGLE PASS	6	2000		65,650			
MARQUETTE RD (GREENWAY TO MERTON)	6	1991		54,674			
FORSETH DR	7	1992		76,523			
RUSTIC LANE	6	1992		153,046			
GLENOWEN DRIVE	6	1992		38,313			
MANCHESTER LANE	6	1993			\$ 117,133		
MANCHESTER COURT	7	1996			62,316		
LINDENWOOD DRIVE	6	1995			89,249		
DUNDEE LANE	7	2000			61,365		
MAPLE AVE (CP RAIL TRACKS TO CAPITOL)	7	1988			174,273		
SWEETBRIAR LANE	6	1996			207,650		
PINE GROVE COURT	7	1997			31,475		
E. INDUSTRIAL DRIVE	7	1994			317,811		
ARLENE DRIVE	6	1996				253,172	
PINYON COURT	6	1997				38,353	
CEDAR BEND	6	1996				79,076	
BALSAM COURT	6	1996				10,773	
PONDEROSA DRIVE	6	1997				221,822	
EVERGREEN CIRCLE	6	1994				130,788	
PINEVIEW COURT	7	1997				51,173	
THORNBUSH CIRCLE	7	1997				176,358	
JUNIPER WAY	6	1996					233,291
BRISTLECONE DRIVE (BLUE SPRUCE TO ARLENE)	6	1996					252,741
BLUESPRUCE CIRCLE	7	1997					211,643
ARLENE DRIVE (JUNIPER TO JUNGBLUTH)	6	1996					23,626
CYPRESS COURT	6	1997					34,944
BRISTLECONE DRIVE (BLUE SPRUCE TO CTH K)	6	1996					305,487
Crack Sealing			26,266	26,922	27,595	28,285	28,992
Patching			26,266	26,922	27,595	28,285	28,992
Pothole Repair			10,506	10,769	11,038	11,314	11,597
SUBTOTAL STREET IMPROVEMENTS			\$ 1,045,478	\$ 976,986	\$ 1,127,500	\$ 1,029,399	\$ 1,131,313
STORM SEWER IMPROVEMENTS							
MISC. STORM SEWER REPAIR			\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000
STORM SEWER CB REPAIR			35,000	35,000	35,000	35,000	35,000
NIXON/RENSON DRIVE STORM SEWER				18,000			
IMPERIAL/CRESCENT STORM SEWER			66,000				
BARK RIVER SHORELINE STABILIZATION MAINTENANCE			620	1,250			
NIXON PARK SHORELINE STABILIZATION			5,600	130,000	970	1,155	7,600
HARTBROOK PARK SHORELINE STABILIZATION					110,000	850	1,020
FIRE STATION SHORELINE STABILIZATION			1,100	1,100	2,000		
SUBTOTAL STORM SEWER REPAIR			\$ 163,320	\$ 240,350	\$ 202,970	\$ 92,005	\$ 98,620
SIDEWALK & CURB AND GUTTER IMPROVEMENTS							
MISC. SIDEWALK & CURB REPAIR (VILLAGE WIDE)							\$ 60,000
SUBTOTAL SIDEWALK/C&G IMPROVEMENTS			\$ -	\$ -	\$ -	\$ -	\$ 60,000

**VILLAGE OF HARTLAND
CAPITAL IMPROVEMENTS PLAN 2013-2017**

PROJECT NAME	PASER	YEAR	2013	2014	2015	2016	2017
PARK IMPROVEMENTS							
REPAVE PATHWAYS (CASTLE, NOTTINGHAM, PENBROOK, MILL PLACE)			\$ 120,000	\$ 43,500	\$ 65,000		
CENTENNIAL RESTROOMS			115,000				
CENTENNIAL PICNIC SHELTER			55,000				
CORP STUDY UPDATE							16,000
NIXON POND INLET MODIFICATION STUDY				10,000			
REPLACE OF PED BRIDGE - NIXON PARK SOUTH						36,000	
REPLACEMENT OF PED BRIDGE - BARK RIVER PARK							45,000
PENBROOK - BATHROOM FACILITY/DRINKING FOUNTAIN					117,000		
SPLASH PAD WATERLINE			85,000				
SUBTOTAL PARK IMPROVEMENTS			\$ 140,000	\$ 245,000	\$ 160,500	\$ 101,000	\$ 61,000
TIF RELATED IMPROVEMENTS							
Streetscape Improvements							
Fascade Improvements							
SUBTOTAL TIF RELATED IMPROVEMENTS			\$ -	\$ -	\$ -		
OTHER IMPROVEMENTS							
Police Department							
Police Garage							
Storm Siren System							
Subtotal Police Department			\$ -	\$ -	\$ -		
Municipal Building/Cemetery							
MUNICIPAL BUILDING HVAC			\$ 5,000	5,000			
MUNICIPAL PARKING LOT REPAIRS				20,000			20,000
MAPLE/COTTONWOOD QUIET ZONE					215,000		
DOWNTOWN STREETScape IMPROVEMENTS (EG, ALLEY, RIVERFRONT)			75,000				
CEMETERY DEVELOPMENT (345 HILL ST PROPERTY)					60,000		
Subtotal Municipal Building			\$ 80,000	\$ 25,000	\$ 275,000	\$ -	\$ 20,000
Fire Department							
Fire Station Classroom							
FIRE DEPARTMENT FURNACE REPLACEMENT			4,000				
FIRE DEPARTMENT PARKING LOT CONCRETE REPLACEMENT			52,000				
Classroom Land Acquisition							
Subtotal Fire Department			\$ 56,000	\$ -	\$ -	\$ -	\$ -
Recreation Department							
Community Center (Estimates range from \$4 to \$8 million)			\$ -	-	-		
Subtotal Recreation Department			\$ -				
Library							
Library Addition							
Subtotal Library			\$ -				
Miscellaneous Projects							
Trunk Radio							
Consolidated Waukesha County Dispatch			\$ 8,220	8,220	8,220	8,220	
Subtotal Miscellaneous Projects			\$ 8,220	\$ 8,220	\$ 8,220	\$ 8,220	\$ -
TOTAL OTHER PROJECTS			\$ 144,220	\$ 33,220	\$ 283,220	\$ 8,220	\$ 20,000
TOTAL GOVERNMENTAL ACTIVITIES			\$ 1,493,018	\$ 1,495,556	\$ 1,774,190	\$ 1,230,624	\$ 1,370,933

**VILLAGE OF HARTLAND
CAPITAL IMPROVEMENTS PLAN 2013-2017**

PROJECT NAME	PASER	YEAR	2013	2014	2015	2016	2017
WATER UTILITY IMPROVEMENTS (SHOWN IN TAB 19)							
WELL #4 DRIVE REPLACEMENT					15,000		
PENBROOK WAY (OXFORD TO IMPERIAL) 8"			\$ 412,500				
MAPLE AVENUE (CARDINAL TO HARTWOOD) 12"			80,000				
NIXON AVE (E. CAPITOL TO RENSON) 8"				267,750			
RENSON ROAD (NIXON TO CIRCLE) 8"				267,750			
CHURCH STREET (CAPITOL TO PARKING LOT) 8"				216,750			
REHAB SERVICE PUMPS WELL #3						25,000	
TOWER PAINTING (BRISTLECONE)							110,000
TOTAL WATER UTILITY IMPROVEMENTS			\$ 492,500	\$ 752,250	\$ 15,000	\$ 25,000	\$ 110,000
SEWER UTILITY/SEWER (SHOWN IN TAB 20)							
CRYSTAL DRIVE PUMPING STATION 4" FORCEMAIN REPLACEMENT			\$ 85,500				
CARDINAL LANE PUMP STATION					850,000		
TOTAL SEWER UTILITY			\$ 85,500	\$ -	\$ 850,000	\$ -	\$ -
TOTAL BUDGET			\$ 2,071,018	\$ 2,247,806	\$ 2,639,190	\$ 1,255,624	\$ 1,480,933
REVENUE OFFSETS							
EXPECTED CONTRIBUTION BY LCLHS FOR CAMPUS DR			-	-	-		
WATER FUNDED PROJECTS			(492,500)	(752,250)	(15,000)	(25,000)	(110,000)
SEWER FUNDED PROJECTS			(85,500)	-	(850,000)	-	-
TIF FUNDED PROJECTS			-	-	-		
FEDERAL STP FUNDS			(230,000)				
PARK IMPACT FEES			(85,000)				
UNSPENT DEBT PROCEEDS FOR PAST BORROW			(400,000)	-	-		
SUBTOTAL OTHER FUNDING			(1,293,000)	(752,250)	(865,000)	(25,000)	(110,000)
ADDITIONAL GOVERNMENTAL FUNDING NEEDED			\$ 778,018	\$ 1,495,556	\$ 1,774,190	\$ 1,230,624	\$ 1,370,933

VILLAGE OF HARTLAND - CORPORATE RESERVE BUDGET 2013

Fund 402: Corporate Reserve Fund

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Proposed
Expenses	327,972	610,366	140,487	65,398	490,900	469,200
	% Change	86.10%	-76.98%	46.55%	750.63%	95.58%

Revenues

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Proposed
R 402-48100 INTEREST ON INVEST	\$ 5,278	\$ 6,000	\$ 2,735	46%	\$ 5,469	\$ 6,000
R 402-48130 GEN ADM PAYBACKS	17,168	4,814	4,814	100%	4,814	19,044
R 402-48140 POLICE DEPT PAYBACKS	82,742	34,007	34,007	100%	34,007	35,204
R 402-48150 FIRE/AMB PAYBACKS	74,685	64,750	64,750	100%	64,750	73,750
R 402-48160 PUBLIC WORKS PAYBACKS	119,414	103,400	103,400	100%	103,400	103,840
R 402-48170 PARKS PAYBACKS	15,535	11,858	11,858	100%	11,858	16,629
R 402-48175 LIBRARY PAYBACKS	17,725	3,075	3,075	0%	3,075	3,075
R 402-48180 WATER UTIL PAYBACKS	-	-	-	0%	-	-
R 402-48190 SEWER UTIL PAYBACKS	-	-	-	#DIV/0!	-	-
R 402-48300 SALE OF VILLAGE PROP	5,897	10,000	14,828	0%	14,828	10,000
R 402-49210 TRANSFER FROM GEN FUND	-	-	-	0%	-	-
R 402-49270 OTHER FUNDING	-	-	-	0%	-	-
Total Corp Reserve Revenues	\$ 338,444	\$ 237,904	\$ 239,466	101%	\$ 242,201	\$ 267,542

Expenses

Account Description	2011 Actual	2012 Budget	Thru 6/30/12	% Used	Full Yr Est	2013 Proposed
E 402-59900-810 ADM EXPENSE	\$ -	\$ -	\$ -	100%	\$ -	\$ 20,000
E 402-59900-820 POLICE DEPT EXP	38,757	40,400	40,314	100%	40,314	45,700
E 402-59900-830 FIRE/AMB EXP	-	-	-	0%	-	170,000
E 402-59900-840 PUBLIC WORKS EXP	26,641	392,500	104,273	27%	392,500	233,500
E 402-59900-850 PARKS EXP	-	58,000	43,361	0%	58,000	-
E 402-59900-855 LIBRARY EXP	-	-	-	0%	-	-
E 402-59900-860 WATER UTIL EXP	-	-	-	0%	-	-
E 402-59900-870 SEWER UTIL EXP	-	-	-	0%	-	-
Total Corporate Reserve Expenses	\$ 65,398	\$ 490,900	\$ 187,948	38%	\$ 490,814	\$ 469,200

CORP RESERVE FUND	\$ 273,045	\$ (252,996)	\$ 51,518		\$ (248,613)	\$ (201,658)
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Fund 402: Corporate Reserve Fund

**Budget
Analysis:**

The Village Board will continue to monitor the Fund Balance in the Corporate Reserve Fund to ensure the continuation of the replacement of equipment and vehicles within each vehicles life span.

Public Works and the Fire Dept have large purchases scheduled in 2013. The Village will be able to make those purchases but the fund balance starts to weaken substantially in 2014. It would be prudent to add to it when possible.

**2013 Budgeted
Purchases:**

We are budgeting to purchase two marked squads for the Police Dept. The Fire Department is replacing an ambulance. Public Works will be purchasing a 6-yard truck, pick-up truck, tractor and a beaver (flail mower). General Administration will be replacing the Administration vehicle.

<i>Corporate Reserve Fund</i>	1/1/2012	1/1/2013
Beginning Balance	\$ 1,504,247	\$ 1,255,634
Projected Revenues	242,201	267,542
Projected Expenses	490,814	469,200
Est Year End Balance	\$ 1,255,634	\$ 1,053,976

2013 Corporate Reserve Purchases

Law Enforcement Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) Replacing Marked Squad #1		X	1	20,200	20,200
2) Replacing Marked Squad #5		X	1	25,500	25,500
TOTAL LAW ENFORCEMENT CORP RESERVE PURCHASES					\$ 45,700

Fire Department Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) Ambulance		X	1	170,000	170,000
TOTAL LAW ENFORCEMENT CORP RESERVE PURCHASES					\$ 170,000

Public Works Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) 6-yard Dump Truck #28		X	1	166,000	166,000
2) Pick Up Truck		X	1	24,500	24,500
3) Tractor		X	1	30,000	30,000
4) Beaver - Flail Mower		X	1	13,000	13,000
TOTAL LAW ENFORCEMENT CORP RESERVE PURCHASES					\$ 233,500

General Administration Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) Village hall Vehicle		X	1	20,000	20,000
TOTAL GENERAL ADMINISTRATION CORP RESERVE PURCHASES					\$ 20,000

Total Corporate Reserve Purchases **\$ 469,200**

*Anticipate sale of two used squad cars (10,000)

CORPORATE RESERVE PROJECTIONS

		2011	2012	2013	2014	2015	2016	2017
CORPORATE RESERVE PURCHASES	ADM	-	-	20,000	-	-	-	15,600
	DPW	-	392,500	233,500	269,000	352,000	209,000	235,000
	FIRE	-	-	170,000	-	250,000	250,000	-
	LIBRARY	-	-	-	-	-	-	22,900
	PARKS	34,000	58,000	-	62,000	37,000	6,000	20,000
	POLICE	38,757	40,400	45,700	42,000	21,000	45,000	47,600
	RECREATION	-	-	-	-	-	-	-
	SEWER	-	-	-	-	-	15,000	-
		72,757	490,900	469,200	373,000	660,000	525,000	341,100
CORPORATE RESERVE PAYBACKS	DPW	119,414	103,400	103,840	108,840	113,840	118,840	123,840
	PARKS	15,535	11,858	16,629	12,905	20,905	24,605	23,925
	FIRE	74,685	64,750	73,750	62,665	62,665	64,990	81,990
	ADM	13,410	4,050	8,004	2,500	2,500	2,500	2,500
	LIBRARY	17,725	3,075	3,075	3,025	-	-	-
	POLICE	82,742	34,007	35,204	30,500	42,000	42,500	38,600
	SEWER	-	-	-	-	-	-	-
	RECREATION	3,758	764	11,040	540	0	0	0
TOTALS		327,269	221,904	251,542	220,975	241,910	253,435	270,855
CORPORATE RESERVE	EST BEGIN BAL	1,231,201	1,504,247	1,248,949	1,042,692	900,334	489,157	489,157
ESTIMATED PURCHASES	EXPENSES	(72,757)	(490,900)	(469,200)	(373,000)	(660,000)	(525,000)	(341,100)
ESTIMATED PAYBACKS	REVENUES	327,269	221,904	251,542	220,975	241,910	253,435	270,855
		1,485,713	1,235,251	1,031,291	890,667	482,245	217,593	418,913
AVG BALANCE		1,358,457	1,369,749	1,140,120	966,680	691,289	353,375	454,035
1% INT ON AVG BAL		13,585	13,697	11,401	9,667	6,913	3,534	4,540
END BALANCE		1,499,297	1,248,949	1,042,692	900,334	489,157	221,127	423,453
		2011	2012	2013	2014	2015	2016	2017

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2011	2012	2013	2014	2015	2016	2017	ADD'L EQUIP/ COMMENTS
PAYBACK SUMMARY												
				ADM	17,168	4,814	19,044	3,040	2,500	2,500	2,500	
				DPW	119,414	103,400	103,840	108,840	113,840	118,840	123,840	
				PARKS	15,535	11,858	16,629	12,905	20,905	24,605	23,925	
				FIRE	74,685	64,750	73,750	62,665	62,665	64,990	81,990	
				POLICE	82,742	34,007	35,204	30,500	42,000	42,500	38,600	
				LIBRARY	17,725	3,075	3,075	3,025	0	0	0	
				WATER	-	-	-	-	-	-	-	
				SEWER	-	-	-	-	-	-	-	
					327,269	221,904	251,542	220,975	241,910	253,435		

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2011	2012	2013	2014	2015	2016	2017	2018	>2018	ADD'L EQUIP/ COMMENTS
ADMINISTRATION														
ADMINISTRATORS VEH	2000	8	2013	20,000	4,970	2,090		2,500	2,500	2,500	2,500	2,500	7,500	3 Yrs Remaining
GEN ADM ELEC FILING	2004			8,155	-	-	-	-	-	-	-	-	-	
VOTING MACHINES	2009			15,600	8,440	1,960	-	-	-	-	-	-	-	
INFLATION ADJUSTMENT FACTOR							8,004							
SUBTOTAL GEN ADM					13,410	4,050	8,004	2,500	2,500	2,500	2,500	2,500	7,500	
RECREATION														
RECREATION FURNITURE	2007	20		4,293	2,786	224	-	-	-	-	-	-	-	
ACTIVE NET SOFTWARE	2008			3,750	972	540	540	540	-	-	-	-	-	
INFLATION ADJUSTMENT FACTOR							10,500							
OUTDOOR SPEAKERS	2014			1,200				-	-	-	-	-	-	
SUBTOTAL RECREATION					3,758	764	11,040	540	-	-	-	-	-	
ADMINISTRATION TOTAL														
					17,168	4,814	19,044	3,040	2,500	2,500	2,500	2,500	7,500	
LIBRARY														
SERVERS/COMPUTERS				25,200	15,725	1,075	1,075	1,025	-	-	-	-	-	
MICROFILM MACHINE				10,000	2,000	2,000	2,000	2,000	-	-	-	-	-	
SUBTOTAL LIBRARY					17,725	3,075	3,075	3,025	-	-	-	-	-	

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP # TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2011	2012	2013	2014	2015	2016	2017	2018	>2018
POLICE DEPT													
VEHICLES													
SQUAD #1	2007	3		30,388									
SQUAD #1	2010	3		19,607	9,804	9,804							
SQUAD #1	2013	3		20,000				10,000	10,000				
SQUAD #1	2016	3		21,000							10,500	10,500	
SQUAD #1	2019	3		22,000									
MARKED SQUAD #2	2008	3		23,815									
MARKED SQUAD #2	2011	3		19,607	0	9,804	9,804						
MARKED SQUAD #2	2014	3		21,000					10,500	10,500			
MARKED SQUAD #2	2017	3		22,000								11,000	11,000
MARKED SQUAD #2	2020	3		25,000									
MARKED SQUAD #3	2009	3		17,342	8,670								
MARKED SQUAD #3	2012	3		20,000	0	10,000	10,000						
MARKED SQUAD #3	2015	3		21,000						10,500	10,500		
MARKED SQUAD #3	2018	3		22,000									22,000
MARKED SQUAD #3	2021	3		25,000									
MARKED SQUAD #4	2010	2		19,607	19,607								
MARKED SQUAD #4	2012	2		22,000			11,000	11,000					
MARKED SQUAD #4	2014	2		24,000					12,000	12,000			
MARKED SQUAD #4	2016	2		25,000							12,500	12,500	
UNMARKED SQUAD #5	2009	4		19,607	10,935								
UNMARKED SQUAD #5	2013	4		25,500				5,100	5,100	5,100	5,100	5,100	
UNMARKED SQUAD #6	2011	8		25,000	3,000	4,400	4,400	4,400	4,400				
UNMARKED SQUAD #6	2019	8		25,000							-		25,000
SQUAD #7 - MARKED PICKUP TR	1993			10,000									
UNMARKED SQUAD #8	2008	9		24,600									
UNMARKED SQUAD #8	2017	9		25,000								5,000	20,000
LaserFiche	2010				9,000								
Office & Squad Computers	2010			25,496	21,726								
				600,569	82,742	34,007	35,204	30,500	42,000	42,500	38,600	44,100	78,000

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION	YEAR	REPL	TR TO REPLC	TR TO PAV BACK	EST/ACT	2011	2012	2013	2014	2015	2016	2017	2018	>2018	ADD'L EQUIP/	
FIRE/AMBO																
4351	AMBULANCE	2003	10	2013	10	170,000	8,910	8,910	8,910	17,000	17,000	17,000	17,000	17,000	85,000	5 years left
4352	AMBULANCE	2008	10	2018	8	145,000	14,500	14,500	14,500	14,500	14,500	14,500	14,500			
4362	PUMPER	2009	20	2024	15	325,000	30,925	20,990	20,990	20,990	20,990	20,990	20,990	125,940	6 yrs Left	
4363	PUMPER	1995	20	2015	20	250,000					12,500	12,500	12,500	212,500	17 yrs left	
4365	PUMPER	1998	20	2018		213,288										
4371	TELE-SQURT LADDER TRK	2000	20 From 1999	2020		300,000 5,140	20,350	20,350	20,350	10,175	10,175					
4376	EQUIP VAN WITH TRADE	1993	20	2016	15	250,000						17,000	17,000	216,000	13 yrs Left	
4381	PICKUP GRASS FIRE	1982	20	2002		15,000										
4385	PICKUP TRUC	1988	20	2008												
	INFLATION ADJUSTMENT FACTOR								9,000							
FIRE/AMBO SUBTOTAL						1,673,428	74,685	64,750	73,750	62,665	62,665	64,990	81,990	81,990	639,440	0
FIRE SUBTOTAL						51,275	41,340	45,840	31,165	31,165	33,490	50,490	50,490	554,440		
AMBULANCE TOTAL						23,410	23,410	27,910	31,500	31,500	31,500	31,500	31,500	85,000		
FIRE/AMBO TOTAL						1,673,428	74,685	64,750	73,750	62,665	62,665	64,990	81,990	81,990	639,440	

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2011	2012	2013	2014	2015	2016	2017	>2017
DPW-PUBLIC WORKS													
VEHICLES													
19	M2 106 Freightliner	2005	13	2018	87,965	8,800	8,800	8,800	8,800	8,765			
20	6 YD DUMP	1999	13	2012	160,000	4,686	4,686	9,300	9,300	9,300	9,300	9,300	37,200
21	L PICK-UP	2000	12	2014	33,000					2,750	2,750	2,750	24,750
22	L PICK-UP	2003	12	2015	24,000						2,000	2,000	24,000
23	L PICK-UP	2004	12	2016	26,000							2,200	23,800
24	2 YD DUMP	2000	13	2015	45,000						3,400	3,400	38,200
25	6 YARD DUMP	2002	13	2015	170,000	7,350					13,000	13,000	144,000
26	6 YD DUMP	2006	13	2019	83,667	8,360	8,360	8,360	8,360	8,360	8,360		-
27	6 YD DUMP	2003	13	2016	175,000	8,959	8,959	8,959				13,500	161,500
28	6 YD DUMP	2000	13	2013	166,000				12,750	12,750	12,750	12,750	115,000
29	S PICK-UP	1999	10	2010	17,000	1,700	1,700	1,700	1,700	1,700	1,700	1,700	5,100.00
30	L PICK-UP	2009	12	2021	15,591	1,560	1,560	1,560	1,560	1,560	1,560	1,560	3,120
31	PICKUP	2003	12	2015	24,000						2,000	2,000	20,000
32	6 YD DUMP	2001	13	2014	175,000	6,515			13,500	13,500	13,500	13,500	121,000
34	ELGIN SWEEPER	1993	15	2012	170,000	16,500	16,500	9,200	9,200	9,200	9,200	9,200	91,000
35	PICKUP	2002	12	2013	24,500	1,448	1,448	3,548	2,100	2,100	2,100	2,100	14,000
36	2 YD DUMP	2005	13	2018	58,000	4,700	4,700	4,174					
37	DIRECTOR VEHICLE	2003	10	2015	25,000						2,500	2,500	20,000
38	PICKUP	2007	12	2019	46,900	4,690	4,690	4,690	4,690	4,690	4,690	4,690	4,690
39	6 YD DUMP	2009	13	2022	102,982	10,300	10,300	10,300	10,300	10,300	10,300	10,300	20,600
40	BUCKET TRUCK	2007	10	2017	180,000	7,000	7,000	-	-	-	-	-	180,000
	INFLATION ADJUSTMENT FACTOR							1,840					
SUBTOTAL DPW VEHICLES						92,568	78,703	72,431	82,260	84,975	99,110	106,450	1,047,960
EQUIPMENT													
185	AIR COMPRESSOR	1992	15	2015	22,000						1,500	1,500	19,000
753	SKID LOADER	2007	10	2017	40,552	4,055	4,055	4,055	4,055	4,055	4,055	4,055	55,000
4300	JOHN DEERE	2011	10	2021	19,378								
4600	JOHN DEERE	2000	13	2013	30,000	2,470			2,400	2,400	2,400	2,400	20,400
580 E	BACKHOE	2009	10	2019	53,271	10,000	10,000	10,000	10,000	3,271			-
621B	LOADER	2008	12	2020	75,399	6,425	6,425	6,425	6,425	6,425	6,425	6,425	6,425
B100	ROLLER	1988	15	2014	20,000					1,500	1,500	1,500	15,500
1400	CHIPPER	2004	15	2019	22,485								
CSR	TRAILER	2002	20	2022	4,400								
SML1	LEAF VAC	2001	12	2014	33,000	5,293				2,750	2,750	2,750	24,750
SML2	LEAF VAC	2002	12	2015	34,000						2,900	2,900	28,200
FAIR	BLOWER	2003	20	2023	50,319	5,032	5,032	5,032					
UT	TRAILER	1988	20	2014	8,000					800	800	800	5,600
UT	TRAILER	1996	20	2015	8,000						800	800	6,400
UT	TRAILER	1996	20	2016	8,000							800	7,200
570	BEAVER	1986	20	2013	13,000				1,300	1,300	1,300	1,300	7,800
NEW	BOBCAT TRAILER	2012	20	2012	12,500			800	800	800	800	800	8,500
	JOHN DEERE	2010	10	2020	41,600	4,160	4,160	4,160	4,160	4,160	4,160	4,160	12,480
SUBTOTAL DPW EQUIP						37,435	29,672	30,472	29,140	27,461	29,390	30,190	217,255
TOTAL DPW VEH & EQUIP					2,217,544	130,003	108,375	102,903	111,400	112,436	128,500	136,640	1,265,215
ADJUSTED PAYBACK						119,414	103,400	103,840	108,840	113,840	118,840	123,840	128,840
						10,589	4,975	(937)	2,560	(1,404)	9,660	12,800	1,136,375

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2011	2012	2013	2014	2015	2016	2017	2018	<2018	ADD'L EQUIP/ COMMENTS
PARKS															
1	MOWER	2005	7	2012	18,000			3,600	3,600	3,600	3,600	3,600			
2	MOWER	2007	7	2014	13,800	2,604	2,700	1,596		6,000	6,000	6,000	6,000	18,000	
3	MOWER	2004	7	2011	24,000		3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
4400	TRACTOR	2002	10	2012	40,000	2,820		4,000	4,000	4,000	4,000	4,000	4,000	16,000	1 more year
4610	JOHN DEERE	2003	10	2015	30,000	4,175	1,725				3,000	3,000	3,000	21,000	2 more years
11'	MOWER	2009	8	2017	10,642	4,256	2,128	2,128					2,500	2,500	
11'	MOWER	2003	8	2011	13,000		1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625	1,625
TA	TURF AERATOR	1997		2015	7,000	1,680					700	700	700	4,900	
LS	LAWN SWEEPER	1998		2014	20,000					2,000	2,000	2,000	2,000	12,000	
UT	PARK TRAILER	2001	10	2011			680	680	680	680	680				
PARKS TOTAL															
					176,442	15,535	11,858	16,629	12,905	20,905	24,605	23,925	22,825	79,025	15,535

Fund 402: Corporate Reserve Fund

Department Summary of Vehicle Replacement Schedule

	2011	2012	2013	2014	2015	2016	2017
ADM	-	-	20,000	-	-	-	15,600
DPW	-	392,500	233,500	269,000	352,000	209,000	235,000
FIRE	-	-	170,000	-	250,000	250,000	-
LIBRARY	-	-	-	-	-	-	22,900
PARKS	34,000	58,000	-	62,000	37,000	6,000	20,000
POLICE	38,757	40,400	45,700	42,000	21,000	45,000	47,600
RECREATION	-	-	-	-	-	-	-
SEWER	-	-	-	-	-	15,000	-
WATER	50,000	-	50,000	50,000	-	-	-
TOTAL	122,757	490,900	519,200	423,000	660,000	525,000	341,100
*LESS UTILITIES	(50,000)	-	(50,000)	(50,000)	-	(15,000)	-
TOTAL CORP RESV PURCH	72,757	490,900	469,200	373,000	660,000	510,000	341,100

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	ID #	INITIAL COST	REPLACE INTERVAL	2011	2012	2013	2014	2015	2016	2017	2018	>2018
ADMINISTRATION, RECREATION & LIBRARY															
ADMINISTRATION	1999	SATURN	SL2	1G8ZJ5279XZ346852	13,525	8 YRS	-	-	20,000						
ADMINISTRATION		E-Docs America Imaging System			20,000										
ELECTIONS		3 VOTING MACHINES @\$5,200			5,200								15,600		
TOTAL ADMINISTRATION							-	-	20,000	-	-	-	15,600	-	

RECREATION	2007	RECREATION FURNITURE			4,293										
	2008	REGISTRATION SOFTWARE UPGRADE			3,750		-	-	-	-	-	-	-	-	-
	2013	OUTDOOR SPEAKERS FOR FINE ARTS CENTER			-		-	-	-	-	-	-	-	-	-
TOTAL RECREATION							-	-	-	-	-	-	-	-	

LIBRARY	2004	NETWORK SERVER		HP	5,000								5,000		
	2004	REPLACE COMPUTERS		HP	17,874								17,900		
	2010	MICROFILM READER													
TOTAL LIBRARY					22,874		-	-	-	-	-	-	22,900	-	-

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	ID #	INITIAL COST	REPLACE INTERVL	2011	2012	2013	2014	2015	2016	2017	2018	>2018
DPW - Dept of Public Works															
VEHICLES															
19	6 YRD DUMP	2005	FREIGHTLINER	M2 106	1FVACYDC46HV52940	87,965	13 YRS							180,000	2018
20	6 YRD DUMP	1999	GMC	TOPKICK	1GDM7H1C1XJ500785	65,148	13 YRS	160,000							
21	PICK-UP	2000	GMC	2500	1GTGC24R2YF496566	16,748	12 YRS			33,000					
22	PICKUP	2003	FORD	F250	1FTNF20L73EC10368	18,400	12 YRS				24,000				
23	PICK-UP	2004	FORD	F350	1FTSF30L34EB84409	18,418	12 YRS					26,000			
24	2 YRD DUMP	2000	FORD	F450	1FDXF46F6YEC60008	31,970	13 YRS				45,000				
25	6 YRD DUMP	2002	FREIGHTLINER	FL80	1FVABXAK32HK96275	68,505	13 YRS				170,000				
26	6 YRD DUMP	2006	FREIGHTLINER	FL80	1FVACYDC47HX42531	83,667	13 YRS								2019
27	6 YRD DUMP	2003	FREIGHTLINER	FL80	1FVABXAK93HM06506	87,235	13 YRS					175,000			
28	6 YRD DUMP	2000	FREIGHTLINER	FL80	1FVABXAK11HH45423	70,800	13 YRS		166,000						
29	PICK-UP	1999	GMC	S-15	1GTCS14X3X8520953	15,000	10 YRS								
30	PICK-UP	2009	FORD	F150	1FTRF12W79KA97079	15,591	12 YRS								2021
31	PICK-UP	2003	FORD	F250	1FTNF20L53EC10367	18,400	12 YRS				24,000				
32	6 YRD DUMP	2001	FREIGHTLINER	FL80	1FVABXAK81HK00736	40,710	13 YRS			175,000					
34	SWEEPER	1993	ELGIN	WHIRLWIND	1FDXH70P8PVA14430	90,000	13 YRS	220,000							
35	PICK-UP	2002	CHEVY	S-10	1GCCS14W928213772	15,000	10 YRS		24,500						
36	2 YRD DUMP	2005	FORD	F450	1FDXF47P85EC03831	36,849	13 YRS							58,000	2018
37	DIRECTOR CAR	2003	CHEVY	MALIBU	1G1ND52J33M725482	14,500	10 YRS				25,000				
38	PICKUP	2007	FORD	F350 S DUTY	1FTWF30528EA65971	46,908	12 YRS								2019
39	6 YRD DUMP	2009	PETERBILT	340	2NPRJN8X4AM793285	117,462	13 YRS								2022
40	BUCKET TRUCK	2007	FORD	F750	3FRXF75TX7V459002	115,000	10 YRS						180,000		
SUBTOTAL VEHICLES								-	380,000	190,500	208,000	288,000	201,000	180,000	238,000

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	ID #	INITIAL COST	REPLACE INTERVL	2011	2012	2013	2014	2015	2016	2017	2018	>2018	
DPW - Dept of Public Works																
EQUIPMENT																
185	AIR COMPRESSR	1992	INGERSOL	185	205062U328	9,988	15 YRS				22,000					
S 300	SKID LOADER	2007	BOBCAT	S 300	531115238	40,552	10 YRS						55,000			
4300	TRACTOR	2011	JOHN DEERE	4300	LV4300H430834	25,000	10 YRS								2021	
4600	TRACTOR	2000	JOHN DEERE	4600	LV4600H366451	19,000	13 YRS		30,000							
580 E	BACKHOE	2009	CASE	590SM	U1486318	53,271	10 YRS								2019	
621 E	WHEEL LOADER	2008	CASE	621 E	N7F203098	94,390	12 YRS								2020	
B100	ROLLER	1988	BUETHLING	B100	10792	6,788	15 YRS			20,000						
1400	CHIPPER	2004	VERMEER	BC 1400	1VRU1614641001009	27,485	15 YRS								2019	
CSR	CONFINED SPACE RESCUE TRAILER	2002	CARGO EXPRESS	CE716MH	4UO1C16292A009760	4,400	20 YRS								2022	
SML1	LEAF VAC	1998	ODB	SCL800TM-20	0898-2480	19,500	12 YRS			33,000						
SML2	LEAF VAC	2001	ODB	SCL800TM-20	1200-3096	22,500	12 YRS				34,000					
BLOWER	SNOWBLOWER	2003	FAIR MFG	842SI	C88FMJD20403	55,000	20 YRS								2023	
TR#1	TRAILER	2003	H&S MFG	UTT712L	4ULST17113M000922	1,699	13 YRS							8,000	2018	
FA	FLAIL ATTACHMENT	2009	JOHN DEERE	A25	P00025A635468	9,500	20 YRS								2029	
UT	TRAILER	1988	KING	HDUT 6X10	21797000896X10609	1,875	20 YRS			8,000						
UT	TRAILER	1996	H&S MFG	UTT712L	4ULU9161XTM000328	1,275	20 YRS				8,000					
UT	TRAILER	1996	LUKE'S	HDUT 6X10	1L9211312TA160180	1,300	20 YRS					8,000				
570	BEAVER	1986	BEAVER	570			20 YRS		13,000							
New	BOBCAT TRAILER	2012							12,500							
SUBTOTAL EQUIPMENT								-	12,500	43,000	61,000	64,000	8,000	55,000	8,000	
TOTAL VEHICLES & EQUIPMENT								-	392,500	233,500	269,000	352,000	209,000	235,000	246,000	

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE		YEAR	MAKE	MODEL	ID #	INITIAL COST	REPLACE INTERVL	2011	2012	2013	2014	2015	2016	2017	2018	>2018
PARKS																
1	MOWER 54"	2005	TURF TIGER	SST61A	A6201509	11,800	6 YRS		18,000							
2	MOWER 60"	2007	JOHN DEERE	1435	TC1435D060524	13,800	6 YRS				42,000					
3	MOWER 72"	2004	JOHN DEERE	F1435	TC1435D040179	13,500	7 YRS	21,000								
4400	TRACTOR	2002	JOHN DEERE	4400	LV4400H440174	22,500	10 YRS		40,000							
4610	TRACTOR	2003	JOHN DEERE	4610	LV4610H360410	24,500	10 YRS					30,000				
11'	MOWER	2009	BUSH HOG	TD1100	03-00849	10,642	8 YRS							20,000		
11'	MOWER	2003	BUSH HOG	TD1100	12-00400	11,815	8 YRS	13,000								
LS	LAWN SWEEPER	1998	WISC TURF	LS	81720-4186	7,000	10 YRS				20,000					
TA	TURF AERATOR	1997	AIRAVATOR	TA	1570	4,200	10 YRS					7,000				
UT	TRAILER	2001	H&S MFG	UT46L	4ULU61110M000741	1,600	10 YRS						6,000			
PARKS TOTAL								34,000	58,000	-	62,000	37,000	6,000	20,000	-	-

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	ID #	2011	2012	2013	2014	2015	2016	2017	2018	>2018
SEWER													
#33 JET TRUCK	2000	NAVISTAR	CAMEL	1HTGHADT1YH261199									2020
35KV GENERATOR	1996	ONAN	35KV	D960604794						15,000			
					-	-	-	-	-	15,000	-	-	-

SEWER LIFT STATION REPLACEMENT SCHEDULE

LIFT STATION REPLACEMENT SCHEDULE	YEAR	INITIAL COST	REPLACE INTERVL	2011	2012	2013	2014	2015	2016	2017	2018	>2018
SEWER												
605 BRADFORD WAY	2008	23,500	20 YRS									
225 RUSTIC LANE	2008	24,500	20 YRS									
100 CRYSTAL DRIVE	1992	26,600	15 YRS									
1800 ARLENE DRIVE	1997	78,000	15 YRS									2019
307 WOODLANDS CT	1998	34,000	20 YRS									
571 SHADOW RIDGE DR	2003	40,000	20 YRS									
				-	-	-	-	-	15,000	-	-	-
				<i>Bal 1/1/2011</i>	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
				\$	179,011	194,011	209,011	224,011	239,011	254,011	269,011	284,011

* NOT CORP RESERVE PURCHASES

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	ID #	INITIAL COST	REPLACE INTERVL	2011	2012	2013	2014	2015	2016	2017	2018	>2018
WATER															
W1	UTILITY TRUCK	2003	FORD	F350	1FDSF34LX3EC28085	25,998	10 YRS			50,000					
W2	UTILITY TRUCK	2001	FORD	F350	1FDS34F31EB67458	37,000	10 YRS	50,000							
150KV	GENERATOR	1988	ONAN	150DGFA-L	31896-A	29,573	20 YRS				50,000				
WATER TOTAL								50,000	-	50,000	50,000	-	-	-	-

NOT CORP RESERVE PURCHASES

VILLAGE OF HARTLAND - 2013 BUDGET

Fund 802: Critical Incident Team

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Estimate	2013 Proposed
Beginning Fund Balance	9,753	16,154	22,731	5,569	7,236	7,236
	% Change	65.63%	40.71%	-75.50%	29.93%	0.00%

Revenues

Account Description	2011 Actual	2012 Budget	Thru 06/30/12	% Used	Full Yr Est	2013 Proposed
R 802-48000 MISC REVENUE	\$ 23,870	\$ 20,000	\$ 21,667	108%	\$ 21,667	\$ 20,000
VILLAGE OF HARTLAND	-	-	-	0%		
VILLAGE OF CHENEQUA	-	-	-	0%		
VILLAGE OF PEWAUKEE	-	-	-	0%		
CITY OF DELAFIELD	-	-	-	0%		
CITY OF BROOKFIELD	-	-	-	0%		
TOTAL CIT REVENUES	\$ 23,870	\$ 20,000	\$ 21,667	108%	\$ 21,667	\$ 20,000

Expenses

Account Description	2011 Actual	2012 Budget	Thru 06/30/12	% Used	Full Yr Est	2013 Proposed
E 802-52100-300 OPER EXPENSES	\$ 41,032	\$ 20,000	\$ 10,399	52%	\$ 20,000	\$ 20,000
TOTAL CIT EXPENSES	\$ 41,032	\$ 20,000	\$ 10,399	52%	\$ 20,000	\$ 20,000

The Critical Incident Team (CIT) is a specially trained tactical unit that is used during high risk law enforcement operations, such as barricaded suspect calls, executing search warrants, dignitary protection details, etc. The team is formed through a mutual aid agreement (ss 66.30) with the Village's of Chenequa, Hartland, Pewaukee and the Cities of Delafield and Brookfield. Each department has an obligation to provide funding and personnel support for the team.

The Village of Hartland is the fiscal agent for the team, holding the funds, collects the receipts and pays the invoices. The Village does not pay any interest on the funds held in exchange for providing these services.

FUND 802: CIT	1/1/2012	1/1/2013
Beginning Balance	5,569	7,236
Projected Revenues	21,667	20,000
Projected Expenses	20,000	20,000
Est Year End Fund Bal	7,236	7,236

VILLAGE OF HARTLAND - 2013 BUDGET

Fund 803: Major Investigations Unit

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Estimate	2013 Proposed
Beginning Fund Balance	254	1,969	2,439	1,458	1,458	1,458
% Change		675.20%	23.87%	-40.22%	0.00%	0.00%

Revenues

Account Description	2011 Actual	2012 Budget	Thru 06/30/12	% Used	Full Yr Est	2013 Proposed
R 803-48000 MISC REVENUE	\$ 6,672	\$ 5,000	\$ 8,500	170%	\$ 5,000	\$ 5,000
VILLAGE OF HARTLAND	-	-	-	0%		
VILLAGE OF CHENEQUA	-	-	-	0%		
VILLAGE OF PEWAUKEE	-	-	-	0%		
CITY OF DELAFIELD	-	-	-	0%		
VILLAGE OF LANNON	-	-	-	0%		
NORTH SHORE FIRE DEPT	-	-	-	0%		
TOTAL MIU REVENUES	\$ 6,672	\$ 5,000	\$ 8,500	170%	\$ 5,000	\$ 5,000

Expenses

Account Description	2011 Actual	2012 Budget	Thru 06/30/12	% Used	Full Yr Est	2013 Proposed
E 803-52100-300 OPER EXPENSE	\$ 7,653	\$ 5,000	\$ 1,500	30%	\$ 5,000	\$ 5,000
TOTAL MIU EXPENSES	\$ 7,653	\$ 5,000	\$ 1,500	30%	\$ 5,000	\$ 5,000

The Major Investigations Unit was formed in 2001 by a \$66.30 mutual aid agreement between the Village of Chenequa, City of Delafield, Village of Hartland, the Village of Pewaukee. The Village of Lannon joined in 2007. This is a unified investigation team for major crimes and vehicle accidents.

The Village of Hartland hold the funds, collects the receipts, and pays the invoices for this unit. The Village does not pay any interest on the funds held in exchange for providing these services.

FUND 803: MIU	1/1/2012	1/1/2013
Beginning Balance	1,458	1,458
Projected Revenues	5,000	5,000
Projected Expenses	5,000	5,000
Est Year End Fund Bal	1,458	1,458

VILLAGE OF HARTLAND - 2013 BUDGET

Fund 804: Business Improvement District

	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Estimate	2013 Proposed
Beginning Fund Balance	56,236	54,667	38,087	38,024	6,171	(30,173)
	% Change	0.00%	0.00%	0.00%	-83.77%	-588.95%

Revenues

Account Description	2011 Actual	2012 Budget	Thru 6/30/2012	% Used	Full Yr Est	2013 Proposed
R 804-41900 Interest Income	\$ -	\$ -	\$ -	0%	\$ -	\$ -
R 804-42300 BID Assessment Rev	70,000	70,000	70,000	100%	70,000	70,000
R 804-48000 Miscellaneous Revenue	275	3,500	-	0%	3,500	3,500
R 804-48030 Rest Crawl Income	3,890	-	-	0%	500	-
R 804-48100 Interest on Investments	-	-	-	0%	-	-
R 804-49240 Transfer from Capital Projects	1,331	-	-	-	-	-
TOTAL BID REVENUES	\$ 75,496	\$ 73,500	\$ 70,000	95%	\$ 74,000	\$ 73,500

Expenses

Account Description	2011 Actual	2012 Budget	Thru 6/30/2012	% Used	Full Yr Est	2013 Proposed
DESIGN & MAINTENANCE						
E 804-56700-710 Façade Fnds Vill	\$ -	\$ -	\$ -	0%	\$ -	\$ -
E 804-56700-711 Façade Program	2,661	30,000	20,000	0%	30,000	30,000
E 804-56700-712 Banner System	30	-	-	0%	-	-
E 804-56700-713 Sign/Awning	2,758	5,800	1,627	100%	3,254	5,800
E 804-56700-714 Wayfinding	-	9,000	-	0%	9,000	9,000
E 804-56700-715 Streetscape Prgm	6,406	6,000	1,500	100%	6,000	6,000
Total Design & Maintenance	\$ 11,855	\$ 50,800	\$ 23,127	2%	\$ 48,254	\$ 50,800
MARKETING & PROMOTION						
E 804-56700-716 Brand Development	\$ -	\$ -	\$ -	0%	\$ -	\$ -
E 804-56700-718 District Advertising	1,108	3,000	500	17%	3,000	3,000
E 804-56700-719 Rest Crawl Exp	1,339	-	-	0%	-	-
E 804-56700-720 Evening Walk Promo	-	3,500	1,262	36%	3,500	3,500
E 804-56700-722 Web Site Dev	2,137	-	-	0%	-	-
E 804-56700-724 Web Hosting/Maint	4,719	500	866	173%	1,732	500
E 804-56700-726 Promotional Collateral	24	1,200	426	36%	853	1,200
E 804-56700-730 Newsletter	1,517	-	-	0%	-	-
Total Marketing & Promotion	\$ 10,842	\$ 8,200	\$ 3,054	37%	\$ 9,085	\$ 8,200
ADMINISTRATION						
E 804-56700-110 Salaries	\$ -	\$ -	\$ -	100%	\$ -	\$ -
E 804-56700-732 Gen Oper Oversight	37,440	36,000	16,345	45%	32,690	36,000
E 804-56700-734 Annual Audit	1,100	1,000	1,700	170%	1,700	1,000

VILLAGE OF HARTLAND - 2013 BUDGET

Fund 804: Business Improvement District

Expenses - Continued

Account Description	2011 Actual	2012 Budget	Thru 6/30/2012	% Used	Full Yr Est	2013 Proposed
E 804-56700-736 Insurance	-	344	-	0%	344	344
E 804-56700-738 Memberships	251	200	-	0%	200	200
E 804-56700-742 Subscriptions	1	50	-	0%	50	50
E 804-56700-744 Office Supplies	935	1,400	184	13%	1,400	1,400
E 804-56700-746 Telephone	1,848	1,600	464	29%	1,600	1,600
E 804-56700-748 Postage (Non-Nwsltr)	150	500	-	0%	500	500
E 804-56700-750 Copies/Duplication	669	1,500	363	24%	1,500	1,500
E 804-56700-752 Building Rent	9,630	8,000	734	9%	8,000	8,000
E 804-56700-754 Office Equipment	8	250	-	0%	-	250
E 804-56700-756 Education	-	-	-	0%	-	-
E 804-56700-758 Meetings	829	-	265	0%	531	-
Total Administration	\$ 52,861	\$ 50,844	\$ 20,056	39%	\$ 48,515	\$ 50,844
TOTAL BID EXPENSES	\$ 75,558	\$ 109,844	\$ 46,238	42%	\$ 105,854	\$ 109,844

In 2006 the Hartland Downtown Business Improvement District was formed. The special charge for operations was put on the tax bill of selected businesses for the first time in 2006. A list of the participating properties is on the next two pages. The BID gives the Village the amounts to be placed on the tax bills and the Village collects the amounts with the tax payments but the money is turned over to the BID to support their budget.

In 2007 the BID hired Joyce McArdle to be the BID director.

FUND 804: BID	1/1/2012	1/1/2013
Beginning Balance	38,024	6,170
Projected Revenues	74,000	73,500
Projected Expenses	105,854	109,844
Est Year End Fund Bal	6,170	(30,174)

Compensation Breakdown

Salary Splits by Department	Village Board	General Administration	Finance	DPW	Water Utility	Sewer Utility	Total	
Village Board	85%				10%	5%	100%	See Tab 4 Page 1
General Administration		65%			25%	10%	100%	See Tab 4 Page 3
Finance Department			34%		33%	33%	100%	See Tab 4 Page 6
DPW Director				40%	40%	20%	100%	See Tab 11 Page 1
DPW Supervisor				35%	45%	20%	100%	See Tab 11 Page 1
DPW Staff				70%	20%	10%	100%	See Tab 11 Page 1