

VILLAGE BOARD AGENDA
MONDAY, SEPTEMBER 9, 2019
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Pledge of Allegiance – Trustee Meyers

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Consideration of a motion to approve Village Board minutes of August 26, 2019.
2. Consideration of a motion to approve vouchers for payment.
3. Consideration of actions related to Licenses and Permits
 - a. Consideration of applications for Operator's (Bartender) Licenses with a term ending June 30, 2020.
 - b. Consideration of an application for a Street Use Permit for Arrowhead High School Homecoming Parade.
 - c. Consideration of an application for a Street Use Permit for the Four Winds block party.
4. Second reading of a Bill for an Ordinance 08/26/2019 "An Ordinance to Amend Chapter 82 of the Village Code Pertaining to Collection of Forfeitures for Nonmoving Traffic Violations."
5. Consideration of a motion to adopt Ordinance 8/12/2019 "An Ordinance to Amend Chapter 2 of the Village Code Pertaining to Regular Meetings."
6. Discussion and consideration of a motion to award a contract for the 2019 Crack Sealing Program to Thunder Road, LLC not to exceed \$126,000.
7. Discussion and consideration of a motion to approve replacement of gutters on Village Hall.
8. Consideration of a motion to approve the appointment of Jack Kolo to the Park & Recreation Board as made by President Pfannerstill.
9. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

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10. Adjournment.

Ryan Bailey, Interim Village Administrator

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**VILLAGE BOARD MINUTES
MONDAY, AUGUST 26, 2019
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Call to Order

Roll Call

Pledge of Allegiance – Trustee Dorau

Present: Trustees Anson, Dorau, Meyers, Conner, President Pfannerstill

Absent: Trustee Wallschlager & Trustee Ludtke

Others Present: Interim Administrator Bailey, Deputy Clerk Bushey, Library Director Gest, Police Chief Misko, Utility Operations Supervisor Felkner and Fire Chief Dean.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

1. Motion (Meyers/Connor) to approve the Village Board minutes of August 12, 2019. Carried (5-0).
2. Motion (Connor/Anson) to approve vouchers for payment in the amount of \$380,704.21. Carried (5-0).
3. Consideration of actions related to Licenses and Permits-
 - a. Motion (Dorau/Connor) to approve applications for Operator's (Bartender) Licenses with a term ending June 30, 2020. Carried (4-0) Anson abstained.
 - b. Motion (Anson/Meyers) to approve a fireworks permit for Lake Country Lutheran High School. Carried (5-0).
4. First reading of a Bill for an Ordinance 08/26/2019 "An Ordinance to Amend Chapter 82 of the Village Code Pertaining to Collection of Forfeitures for Nonmoving Traffic Violations-

President Pfannerstill stated that this is the first reading to change the Village Board code pertaining to Collection of forfeitures for nonmoving Traffic Violations. Chief Misko said they are looking to modify penalties for parking.

The parking citations have not been increased in many years. He called around to neighboring communities and the increase would be consistent with what the neighboring communities are doing. He said one other thing was that it was not codified in the ordinance was the procedure they use for collecting their parking citations.

They are looking to increase general parking citations from \$10 to \$25 and Handicap parking citations from \$50-\$75. He said one other thing that was not codified in the ordinance was the procedure they use for collecting their parking citations. He said if the citation is not paid within 5 days the cost doubles and if not paid within 30 days they will suspend the vehicle registration until the citation is paid and then they would have to take care of the registration

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in addition to it also. There was discussion on parking on the street, near driveways and parking violations.

5. Second reading of a Bill for an Ordinance 08/12/2019 "An Ordinance to Amend Chapter 2 of the Village Code pertaining to Regular Meetings-

President Pfannerstill said this is the second reading of a Bill for an Ordinance 08/12/2019 to Amend Chapter 2 of the Village Code pertaining to Regular Meetings, and it regards changing the Village Board meeting time from 7:00 p.m. to 6:30 pm.

Items referred from August 19, 2019 Plan Commission meeting

6. Review and consideration of a Certified Survey Map for the Glen at Overlook Trails.

Bailey said no could be present for The Glen at Overlook Trails because they had another obligation. He said the point of the CSM is to dedicate the Right-of-Way of public access and utility easements for the future. He said in the maps they submitted you see all the rights of ways and easements that will be donated to the Village down the road but they need this CSM and it is standard. Pfannerstill commented that it lays out where the sewer will be.

Motion (Anson/Connor) to use approve the Certified Survey Map for The Glen at Overlook Trails. Carried (5-0).

7. Review and consideration of an addition to Sjoberg Tool, 620 Cardinal Lane.

Bailey said Sjoberg Tool would like to do an expansion, they are adding 2 buildings. He said it is a warehouse so they do not need a lot of parking and they meet the regulations of the Building Inspector. Pfannerstill said the Village Engineer was at the Plan Commission meeting and had discussed one of the sewer manholes. Utility Operations supervisor Felkner explained that It's based on the sanitary sewer, that when that building was constructed they ran a sanitary sewer lateral into a manhole and inside it drops but it is supposed to come all the way down and flow into the flow line. He said it doesn't flow, it comes inside the manhole and it just drops onto the bench which is the flat part of the manhole and it's potentially a cause for sewer backups. He said so what they are requesting them to do is to finish it, construct it correctly and bring it down the flow line and then it will flow down towards the treatment plant. He said they have said they are willing to do that.

Pfannerstill said it was part of the motion at the Plan Commission meeting and said if they are willing to do that for the Village then we would want to include it as a contingency. Connor asked if they should wait to approve it or approve it with the contingency. Pfannerstill asked Felkner what he thought and Felkner said they will be issued an occupancy so it could be contingent on being completed before they are issued their occupancy.

Motion (Pfannerstill, Anson) to approve the addition to Sjoberg Tool contingent on the sewer work being completed before the Building Inspector issues the Occupancy permit. Carried (5-0).

Other items for consideration

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8. Consideration of a motion to approve Resolution No. 09/26/2019 "A Resolution Pledging That The Village Board Of The Village Of Hartland Will Expend Funds Necessary For The Hartland Public Library To Exempt The Village From The Waukesha County Library Levy".

Library Director Gest was present and explained if the Resolution is not approved, the residents of Hartland are taxed by the County and would be double taxed by the County.

Motion (Meyers, Pfannerstill) to approve Resolution No. 09/26/2019 "A Resolution Pledging that the Village Board of the Village of Hartland will expend funds necessary for the Hartland Public Library to exempt the Village from The Waukesha county Library Levy.. Carried (5-0).

9. Consideration of a Park and Recreation appointment as presented by Village President Pfannerstill.

Pfannerstill said the person he would like to appoint is Jack Kolo. He said he did speak to him and Mr. Kolo would like a few days to think about it. He said since there is not a full board tonight he would like to table it and bring it back next month.

Motion (Pfannerstill, Anson) to table the Park and Recreation appointment until next month. Carried (5-0).

10. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

President Pfannerstill wanted to let everyone know that Rick Stevens passed away suddenly this morning, and his condolences go out to Rick's wife.

11. Motion (Anson/ Connor) to recess to closed session pursuant to State Statutes §19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, namely to review mini-resumes and select 6-10 Semi-Finalists for the position of Village Administrator, and to reconvene into open session pursuant to §19.85(2) for the purpose of considering any action as may be necessary and appropriate. Roll Call Vote Taken. All ayes. Recessed to closed session at 7:29 p.m.

12. Reconvene in open session.

Motion (Pfannerstill/Connor) to reconvene in open session at 8:59.

13. Adjournment.

Motion (Meyers/Anson) to adjourn at 9:00 p.m.

Respectfully submitted,

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Deidre Bushey
Deputy Clerk

TO: Village President & Board of Trustees

FROM: Kinsey Detert, Fiscal Clerk

DATE: September 4, 2019

RE: Voucher List

Attached is the voucher list for the September 9, 2019 Village Board meeting.

September 9, 2019 Checks:	\$ 231,382.60
August Manual Checks:	\$ 4,346.42
August Wires:	\$ 197,198.61
August Credit Card:	\$ 18,494.70
Total amount to be approved:	<u>\$ 451,422.33</u>

VILLAGE OF HARTLAND
VOUCHER LIST - SEPTEMBER 9, 2019

09/04/19 7:22 AM

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Account Descr	Search Name	Comments	Amount
EXPENSE Descr			
G 101-23000 SPECIAL DEPOSITS	BAUR, KURT	UNUSED PREP FEE	\$33.00
G 101-23000 SPECIAL DEPOSITS	BAUR, KURT	SOFTBALL FIELD DEPOSIT	\$200.00
G 204-23400 DEPOSITS DUE TO DEL-HART	DELAFIELD-HARTLAND WATER	AUG FEES	\$38,005.00
G 101-23000 SPECIAL DEPOSITS	FITZSIMMONS, TRACI	FAC DEPOSIT	\$100.00
G 101-23000 SPECIAL DEPOSITS	FRACEK, KEVIN	FIELD DEPOSIT	\$50.00
G 101-23000 SPECIAL DEPOSITS	FRACEK, KEVIN	FIELD DEPOSIT	\$150.00
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	PETOSKEY/BC605351-5	\$312.60
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	MICHAELS/BD601019-6	\$312.60
G 101-24240 COURT FINES DUE STATE	LAKE CTRY MUNICIPAL COURT	SYLVESTER/BC6055361	\$312.60
G 101-24240 COURT FINES DUE STATE	MICHAELS, ELIZABETH	CHANGE DUE/BD601019-6	\$7.40
G 101-23000 SPECIAL DEPOSITS	OUR SAVIORS EVANGELICAL	FAC DEPOSIT	\$150.00
G 403-31862 GLEN AT OVERLOOK TRAILS	RUEKERT & MIELKE	CONSTRUCTION REVIEW	\$3,698.32
G 403-31752 BENCHMARK SECURED STORAGE	RUEKERT & MIELKE	EROSION CONTROL INSPECTIONS	\$520.90
G 403-31862 GLEN AT OVERLOOK TRAILS	RUEKERT & MIELKE	DESIGN REVIEW	\$1,401.30
R 101-46730 RECREATION CLASSES	THOMSON, JAMIE	OVERPAYMENT OF PROGRAMS	\$50.00
EXPENSE Descr			\$45,303.72
EXPENSE Descr AMBULANCE			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	AIRGAS USA LLC	OXYGEN	\$219.32
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	BATTERY PRODUCTS INC	BATTERIES	\$109.75
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$81.48
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	EMS SUPPLIES	\$885.26
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	MID-CITY SPORTS LLC	TSHIRTS FOR MEMBERS/HARTLAND STRONG	\$1,394.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	QUALITY FABRICATION INC	WALL GUARD	\$88.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	AUG-SEPT CELLULAR SERVICE	\$105.42
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WCTC(BILLING)	TUTITION HAJEK/VELCHECK	\$4,884.70
EXPENSE Descr AMBULANCE			\$7,767.93
EXPENSE Descr COTTONWOOD - ALL			
E 401-70520-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROGRAM	\$7,304.28
EXPENSE Descr COTTONWOOD - ALL			\$7,304.28
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			
E 401-70235-285 CONSTRUCTION COSTS	RUEKERT & MIELKE	DESIGN/BIDDING/CONSTRUCTION	\$2,826.50
EXPENSE Descr CRACK SEALING/PATCHING/POTHOLE			\$2,826.50
EXPENSE Descr DOWNTOWN TREE GRATES			
E 401-79220-285 CONSTRUCTION COSTS	NEENAH FOUNDRY CO	TREE GRATE	\$6,834.63
EXPENSE Descr DOWNTOWN TREE GRATES			\$6,834.63

Account Descr	Search Name	Comments	Amount
EXPENSE Descr EAST IMPERIAL			
E 401-70515-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROGRAM	\$2,948.93
EXPENSE Descr EAST IMPERIAL			\$2,948.93
EXPENSE Descr ECONOMIC DEVELOPMENT			
E 804-56700-719 EVENTS	FOX BROS PIGGLY WIGGLY	GIFT CERTIFICATES	\$75.00
E 804-56700-711 FAÇADE PROGRAM	HARTLAND VILLAGE MART	FAÇADE GRANT/LOT RESURFACE	\$118.50
EXPENSE Descr ECONOMIC DEVELOPMENT			\$193.50
EXPENSE Descr FINANCIAL ADMINISTRATION			
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	AT&T	AUG-SEPT PHONE SERVICE	\$19.47
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	DIVERSIFIED BENEFIT SERVICES	AUG FSA FEES	\$98.09
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	NOTARY BOND RENEWAL SERVICE	NOTARY RENEWAL/KANDLER	\$30.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	WI DEPT OF FINANCIAL INST	NOTARY RENEWAL/KANDLER	\$20.00
EXPENSE Descr FINANCIAL ADMINISTRATION			\$167.56
EXPENSE Descr FIRE PROTECTION			
E 101-52200-255 BLDGS/GROUNDS	AIR ONE EQUIPMENT INC	LAUNDRY MACHINE DISPENSER/SHIELD SOLUTIONS	\$205.00
E 101-52200-220 UTILITY SERVICES	AT&T	AUG-SEPT PHONE SERVICE	\$19.47
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	JEFFERSON FIRE & SAFETY INC	WATER RESCUE KIT	\$778.00
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	RAMAKER & ASSOCIATES INC	COMPUTER SOFTWARE FOR SCHEDULING INSPECTION	\$750.00
E 101-52200-220 UTILITY SERVICES	U.S. CELLULAR	AUG-SEPT CELLULAR SERVICE	\$105.42
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG SURVIVE ALIVE/ELECT	\$116.14
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG SURVIVE ALIVE/GAS	\$10.27
E 101-52200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG ELECTRIC/GAS	\$891.76
EXPENSE Descr FIRE PROTECTION			\$2,876.06
EXPENSE Descr GENERAL ADMINISTRATION			
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	AT&T	AUG-SEPT PHONE SERVICE	\$19.47
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	PUBLIC ADMINISTRATION ASSOC	CONSULTING SERVICES/ADMIN RECRUITMENT	\$5,394.78
EXPENSE Descr GENERAL ADMINISTRATION			\$5,414.25
EXPENSE Descr IMPERIAL			
E 401-70510-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROGRAM	\$226.84
EXPENSE Descr IMPERIAL			\$226.84
EXPENSE Descr INSPECTION			
E 101-52400-300 OPERATING SUPPLIES/EXPENSES	AT&T	AUG-SEPT PHONE SERVICE	\$19.47
EXPENSE Descr INSPECTION			\$19.47
EXPENSE Descr LAW ENFORCEMENT			
E 101-52100-360 VEHICLE MAINT/EXPENSE	10-33 VEHICLE SERVICES	REPLACE TURN SIGNAL HARNESS/SOCKET SQ #1	\$212.44
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	AT&T	AUG-SEPT PHONE SERVICE	\$19.47

Account Descr	Search Name	Comments	Amount
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	BECKER, JULIE	REIMBURSE SHIPPING FEES	\$74.76
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GREENWOOD, NICHOLAS	REIMBURSE TRAINING EXPENSES	\$367.78
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SEAT ADJUSTER HANDLE SQ #5	\$29.41
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	INTOXIMETERS	MOUTHPIECE SENSOR/WI INSTRUMENT SET	\$1,437.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	KUSTOM SIGNALS INC	RADAR	\$2,542.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SIRCHIE FINGER PRINT LAB	CREDIT	-\$113.88
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	SIRCHIE FINGER PRINT LAB	COLLECTION CONTAINERS	\$178.76
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	TACTICAL SOLUTIONS	CERTIFICATION RADAR/LASER UNITS	\$320.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	JULY-AUG SERVICE	\$396.08
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	VERIZON WIRELESS	JULY-AUG SERVICE	\$279.90
EXPENSE Descr LAW ENFORCEMENT			<u>\$5,743.72</u>
EXPENSE Descr LIBRARY			
E 101-55110-220 UTILITY SERVICES	AT&T	AUG-SEPT PHONE SERVICE	\$19.47
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	JASMINE CONWAY	LOTUS GROUP PRESENTATION	\$200.00
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOKS	\$86.25
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	LARGE PRINTS	\$64.50
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	LARGE PRINT	\$21.75
E 101-55110-310 BOOKS & MATERIALS	PENGUIN RANDOM HOUSE LLC	ADULT AUDIOBOOK	\$26.25
E 101-55110-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$160.00
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	QUILL CORPORATION	COFFEE	\$11.36
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	QUILL CORPORATION	NOTE PADS/COFFEE/HIGHLIGHTERS/GLUE	\$125.04
E 101-55110-300 OPERATING SUPPLIES/EXPENSES	QUILL CORPORATION	HIGHLIGHTERS/SCISSORS/LAMINIATOR POUCHES	\$176.45
E 101-55110-310 BOOKS & MATERIALS	RECORDED BOOKS LLC	ADULT AUDIOBOOK	\$99.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	SEPT COPIER	\$76.35
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	SEPT COPIER	\$77.31
E 101-55110-255 BLDGS/GROUNDS	WIL-KIL	COMMERCIAL CONTRACT	\$50.00
EXPENSE Descr LIBRARY			<u>\$1,193.73</u>
EXPENSE Descr LINDENWOOD			
E 401-70490-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROGRAM	\$2,563.30
EXPENSE Descr LINDENWOOD			<u>\$2,563.30</u>
EXPENSE Descr MANCHESTER			
E 401-70495-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROGRAM	\$2,563.30
EXPENSE Descr MANCHESTER			<u>\$2,563.30</u>
EXPENSE Descr MUNICIPAL BUILDING			
E 101-51600-355 JANITORIAL SUPPLIES	PIONEER SUPPLY LLC	JANITORIAL SUPPLIES	\$160.00
E 101-51600-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG GAS	\$38.54
EXPENSE Descr MUNICIPAL BUILDING			<u>\$198.54</u>
EXPENSE Descr NIXON DREDGING & RESTORATION			

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E 401-74035-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DREDGING IMPLEMENTATION/PERMITTING	\$1,557.00
E 401-74035-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DREDGING DESIGN	\$1,325.66
EXPENSE Descr NIXON DREDGING & RESTORATION			\$2,882.66
EXPENSE Descr NORMANDY			
E 401-70505-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROGRAM	\$2,268.41
EXPENSE Descr NORMANDY			\$2,268.41
EXPENSE Descr PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	OUTLETS	\$33.16
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	OUTLET/ELECTRICAL TESTER	\$22.06
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	VALVE	\$3.28
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	BIEBELS TRUE VALUE	VALVES	\$8.70
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	FERGUSON WATERWORKS	STRT COUP/BRB BUSH	\$64.34
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	GERBER LEISURE PRODUCTS	PLAYGROUND INSPECTION	\$500.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	GFI OUTLETS	\$187.77
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	POST SET	\$17.40
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	PRICE ENGINEERING	PRESSURE HOSE	\$41.21
E 101-55200-370 ATHLETIC FACILITY MAINTENANCE	REINDERS INC	METER BOX WITH COVER	\$62.48
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG BARK RIVER	\$150.59
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG NIXON	\$38.17
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG NIXON	\$220.25
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG FAC	\$257.96
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG NIXON	\$87.47
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG HARTBROOK	\$33.18
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG HARTBROOK	\$16.64
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG CENTENNIAL	\$169.78
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG PENBROOK	\$16.93
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG NIXON	\$25.53
E 101-55200-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG PENBROOK	\$23.53
EXPENSE Descr PARKS			\$1,980.43
EXPENSE Descr PUBLIC WORKS			
E 101-53000-345 STAFF EDUCATION/TRAINING	AMERICAN PUBLIC WORKS ASSOC	ANNUAL MEMBERSHIP	\$370.00
E 101-53000-220 UTILITY SERVICES	AT&T	AUG-SEPT PHONE SERVICE	\$19.46
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	CONLEY MEDIA LLC	CRACK SEALING AD	\$87.02
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	UNLEADED GASOLINE	\$1,367.09
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$337.56
E 101-53000-360 VEHICLE MAINT/EXPENSE	E.H. WOLF	DIESEL FUEL	\$976.36
E 101-53000-410 STREETS GEN MAINT	HAHN ACE HARDWARE	PAINT BRUSH/PAINT	\$25.27
E 101-53000-410 STREETS GEN MAINT	HOME DEPOT	COLD PATCH	\$60.60
E 101-53000-410 STREETS GEN MAINT	HOME DEPOT	COLD PATCH	\$40.40
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORMS	\$105.95

Account Descr	Search Name	Comments	Amount
E 101-53000-360 VEHICLE MAINT/EXPENSE	KIMBALL MIDWEST	CRIMPER TOOL	\$74.95
E 101-53000-420 STORM SEWER	RUEKERT & MIELKE	MS4 COMPLIANCE ACTIVITIES	\$1,193.25
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	STAFF MEETING	\$253.50
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CIP BUDGET/PLANNING	\$3,041.55
E 101-53000-360 VEHICLE MAINT/EXPENSE	SAFELITE FULFILLMENT, INC	WINDSHIELD #32	\$327.97
E 101-53000-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	EXHAUST PIPE	\$48.28
E 101-53000-220 UTILITY SERVICES	U.S. CELLULAR	AUG-SEPT CELLULAR SERVICE	\$109.31
E 101-53000-220 UTILITY SERVICES	VERIZON WIRELESS	JULY-AUG SERVICE	\$75.70
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JULY-AUG CAMPUS DR	\$391.02
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG GAS	\$25.01
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JUNE-JULY CLOCK	\$24.31
E 101-53000-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG ELECTRIC	\$523.41
E 101-53000-225 STREET LIGHTING	WE ENERGIES	JULY-AUG ST LIGHTING	\$64.89
EXPENSE Descr PUBLIC WORKS			\$9,542.86
EXPENSE Descr RECREATION PROGRAMS/EVENTS			
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AMERICAN LITHO	2019 FALL PROGRAM GUIDE	\$3,267.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	AT&T	AUG-SEPT PHONE SERVICE	\$19.47
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	CHESS WIZARDS	CHESS WIZARD CAMP	\$1,500.00
E 101-55300-312 SPLASHPAD EXPENSES	COMMERCIAL RECREATION SPECIALI	SPLASH PAD PARTS	\$994.73
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	AUG GENTLE YOGA PUNCH CARDS	\$180.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	AUG YOGA STRENGTH PUNCH CARDS	\$36.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	DUMA, KERRY	AUG MODERATE YOGA PUNCH CARDS	\$36.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	AUG BARRE STRENGTH PUNCH CARDS	\$640.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	AUG HEADS UP YOGA PUNCH CARDS	\$32.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ITS IN EVERY DETAIL	AUG BARRE STRETCH PUNCH CARDS	\$96.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	BUILD A MAGICAL FAIRY HOUSE	\$48.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NEHS, MARK	AUG BRIDGE 10 PUNCH CARDS	\$48.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	NEHS, MARK	AUG BRIDGE 5 PUNCH CARDS	\$112.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	AUG SENIOR FITNESS PUNCH CARDS	\$1,512.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	AUG CORE YOGA PUNCH CARDS	\$192.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	OLSEN, MARJORIE	AUG CORE YOGA SR PUNCH CARDS	\$716.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	PEWAUKEE PARK & REC	2019 SUMMER PROGRAMS	\$900.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	TUES JUNE JULY ZUMBA	\$476.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	TUES JULY/AUG ZUMBA	\$240.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	JUNE-JULY DROP INS	\$57.60
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	THRS JUNE/JULY ZUMBA	\$280.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHOLTKA, JENNIFER J	THRS JULY/AUG ZUMBA	\$160.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	AUG QIGONG 6 PUNCH CARDS	\$32.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SPRECHER, MARIA	AUG QIGONG 10 PUNCH CARDS	\$144.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	TRANSON, ELYSE	AUG IRISH DANCE PUNCH CARDS	\$192.00
E 101-55300-300 OPERATING SUPPLIES/EXPENSES	U.S. CELLULAR	AUG-SEPT CELLULAR SERVICE	\$35.92

Account Descr	Search Name	Comments	Amount
E 101-55300-312 SPLASHPAD EXPENSES	WAHLEN WORKS	CLEAN SPLASH PAD	\$495.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	SUMMER TREE CLIMBING PROGRAM	\$726.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER (515)	LEARN TO SKATE	\$55.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	CHAIR YOGA 10 PUNCH CARDS	\$640.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	AUG YOGA FOR LIFE 6 PUNCH CARDS	\$32.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	AUG YOGA FOR LIFE 6 SR PUNCH CARDS	\$28.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	AUG YOGA FOR LIFE 10 PUNCH CARDS	\$384.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WEHLAGE, MARY	AUG YOGA FOR LIFE 10 SR PUNCH CARDS	\$660.80
EXPENSE Descr RECREATION PROGRAMS/EVENTS			<u>\$14,969.12</u>
EXPENSE Descr SEWER SERVICE			
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	AT&T	AUG-SEPT PHONE SERVICE	\$19.46
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	BUMPER TO BUMPER HARTLAND	TUBING	\$181.44
E 204-53610-270 TREATMENT EXPENSE	DELAFIELD-HARTLAND WATER	AUG FEES	\$71,641.02
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	AUG FSA FEES	\$15.09
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	PRECONSTRUCTION MEETING	\$391.50
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	SCADA SERVICE WORK	\$187.65
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	SEWER DESIGN/SURVEY	\$1,192.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	CCTV VIDEOS/UPDATING WATER MODEL	\$2,496.32
E 204-53610-385 MAINTENANCE-COLLECT EQP PUMP	U.S. CELLULAR	AUG-SEPT CELLULAR SERVICE	\$109.31
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY RUSTIC	\$31.31
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY SHADOW RIDGE	\$57.37
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JUNE-JULY ARLENE	\$205.22
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY CRYSTAL	\$86.25
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG WOODLANDS	\$37.76
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG BRADFORD	\$38.42
E 204-53610-220 UTILITY SERVICES	WE ENERGIES	JULY-AUG HWY 83	\$17.58
EXPENSE Descr SEWER SERVICE			<u>\$76,707.70</u>
EXPENSE Descr SOUTH IMPERIAL			
E 401-70500-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	PAVING PROGRAM	\$4,809.02
EXPENSE Descr SOUTH IMPERIAL			<u>\$4,809.02</u>
EXPENSE Descr UNBUDGETED			
E 401-57300-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	2018 PAVING CLOSEOUT LETTER	\$577.75
EXPENSE Descr UNBUDGETED			<u>\$577.75</u>
EXPENSE Descr WATER UTILITY			
E 620-53700-923 OUTSIDE SERVICES	AECOM TECHNICAL SERVICES	LEAK DETECTION	\$8,256.60
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	AT&T	AUG-SEPT PHONE SERVICE	\$19.46
E 620-53700-923 OUTSIDE SERVICES	BADGER METER INC	AUG BEACON HOSTING	\$153.25
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	AUG FSA FEES	\$37.72
E 620-53700-651 MAINTENANCE OF MAINS	FERGUSON WATERWORKS	VALVE BOXES	\$477.00

Account Descr	Search Name	Comments	Amount
E 620-53700-651 MAINTENANCE OF MAINS	HYDROVERGE	VALVE BOX REPAIR KIT	\$3,500.00
E 620-53700-652 MAINTENANCE OF SERVICES	OKAUCHEE REDI-MIX INC	SLURRY	\$500.00
E 620-53700-652 MAINTENANCE OF SERVICES	OKAUCHEE REDI-MIX INC	SLURRY	\$500.00
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	WATER MAIN DESIGN/SURVEY	\$1,043.00
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	CCTV VIDEOS/UPDATING WATER MODEL	\$2,496.33
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	WATER MODEL UPDATE/WATER MAIN REPLACEMENT	\$1,587.75
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	U.S. CELLULAR	AUG-SEPT CELLULAR SERVICE	\$109.31
E 620-53700-623 PUMPING - SUPPLIES/EXPENSES	USA BLUE BOOK	FOOT VALVE ASSEMBLY	\$145.60
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JULY-AUG BRISTLECONE	\$11.86
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JULY-AUG BRISTLECONE	\$194.27
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JULY-AUG MICROBOOSTER	\$21.61
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JULY SUNSHINE	\$16.76
E 620-53700-620 PUMPING EXPENSES - LABOR	WE ENERGIES	JUNE-JULY HILL ST	\$25.26
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JULY-AUG PENBROOK	\$444.80
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JULY-AUG COVENTRY	\$20.97
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JULY-AUG SUNSHINE	\$1,614.27
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	#3 PUMPHOUSE	\$9.57
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JULY-AUG SUNNYSLOPE	\$949.97
E 620-53700-622 POWER FOR PUMPING	WE ENERGIES	JULY-AUG MANCHESTER	\$1,352.80
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	WE ENERGIES	JULY-AUG PEBROOK	\$10.23
EXPENSE Descr WATER UTILITY			\$23,498.39
			<u>\$231,382.60</u>

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Payments

Current Period: AUGUST 2019

Batch Name	AUG19MC	User Dollar Amt	\$4,346.42		
	Payments	Computer Dollar Amt	\$4,346.42		
			\$0.00	In Balance	
Refer	60891 UNITED STATES POSTAL SERVIC	Ck# 008839	8/7/2019		
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	POSTAGE 2019 FALL GUIDE			\$2,907.18
Invoice					
Transaction Date	9/3/2019	GF Checking	11100	Total	\$2,907.18
Refer	60892 WI SUPPORT COLLECTIONS TRUS	Ck# 008840	8/9/2019		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #16			\$671.87
Invoice					
Transaction Date	9/3/2019	GF Checking	11100	Total	\$671.87
Refer	60894 HOMETOWN PHARMACY	Ck# 008841	8/20/2019		
Cash Payment	E 804-56700-719 EVENTS	BID GIFT CERTIFICATE			\$25.00
Invoice					
Transaction Date	9/3/2019	GF Checking	11100	Total	\$25.00
Refer	60895 WI SUPPORT COLLECTIONS TRUS	Ck# 008842	8/23/2019		
Cash Payment	G 101-21580 GARNISHMENT DEDUCTIO	PP #17			\$671.87
Invoice					
Transaction Date	9/3/2019	GF Checking	11100	Total	\$671.87
Refer	60896 REGISTRATION FEE TRUST	Ck# 008843	8/27/2019		
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	TITLE/REG 2020 FREIGHTLINER			\$70.50
Invoice					
Transaction Date	9/3/2019	GF Checking	11100	Total	\$70.50

Fund Summary

	11100 GF Checking	
101 GENERAL FUND		\$4,321.42
804 BUSINESS IMPROVEMENT DISTRICT		\$25.00
		<u>\$4,346.42</u>

Pre-Written Checks	\$4,346.42
Checks to be Generated by the Computer	\$0.00
Total	<u>\$4,346.42</u>

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Payments

Current Period: AUGUST 2019

Batch Name AUG19WIRE

Payment

Computer Dollar Amt \$197,198.61 Posted

Refer 60897 FIRST BANK FINANCIAL CENTRE Ck# 2019525E 8/31/2019

Cash Payment E 101-51500-300 OPERATING SUPPLIES EBUSINESS BANKING/POSITIVE PAY/ACH \$75.00
FILTERS AND BLOCKS

Invoice

Transaction Date 8/31/2019 Due 0 GF Checking 11100 Total \$75.00

Refer 60898 AFLAC Ck# 2019526E 8/23/2019

Cash Payment G 101-21592 AFLAC INS PAYABLE MONTHLY EMPLOYEE AFLAC \$283.78
CONTRIBUTIONS

Invoice

Transaction Date 8/23/2019 Due 0 GF Checking 11100 Total \$283.78

Refer 60899 PAYROLL DATA SERVICES INC Ck# 2019527E 8/8/2019

Cash Payment E 804-56700-110 SALARIES AUGUST 9 BID PAYROLL WIRE \$1,125.56

Invoice

Cash Payment G 804-21520 RETIREMENT DEDUCTION AUGUST 9 BID PAYROLL WIRE -\$62.32

Invoice

Cash Payment E 804-56700-760 PAYROLL SERVICE CH AUGUST 9 BID PAYROLL WIRE \$40.43

Invoice

Transaction Date 8/8/2019 Due 0 GF Checking 11100 Total \$1,103.67

Refer 60900 PAYROLL DATA SERVICES INC Ck# 2019528E 8/22/2019

Cash Payment E 804-56700-110 SALARIES AUGUST 23 BID PAYROLL WIRE \$1,125.55

Invoice

Cash Payment G 804-21520 RETIREMENT DEDUCTION AUGUST 23 BID PAYROLL WIRE -\$62.32

Invoice

Cash Payment E 804-56700-760 PAYROLL SERVICE CH AUGUST 23 BID PAYROLL WIRE \$40.43

Invoice

Transaction Date 8/22/2019 Due 0 GF Checking 11100 Total \$1,103.66

Refer 60901 WI RETIREMENT SYSTEM Ck# 2019529E 8/30/2019

Cash Payment E 101-55300-140 RETIREMENT BENEFIT JULY WRS PREMIUMS \$330.09

Invoice

Cash Payment E 101-51400-140 RETIREMENT BENEFIT JULY WRS PREMIUMS \$375.76

Invoice

Cash Payment E 101-51500-140 RETIREMENT BENEFIT JULY WRS PREMIUMS \$326.23

Invoice

Cash Payment E 101-51600-140 RETIREMENT BENEFIT JULY WRS PREMIUMS \$45.56

Invoice

Cash Payment E 101-52100-140 RETIREMENT BENEFIT JULY WRS PREMIUMS \$12,410.40

Invoice

Cash Payment E 101-52100-140 RETIREMENT BENEFIT JULY WRS PREMIUMS \$677.87

Invoice

Cash Payment E 101-52200-140 RETIREMENT BENEFIT JULY WRS PREMIUMS \$95.00

Invoice

Cash Payment E 101-52200-140 RETIREMENT BENEFIT JULY WRS PREMIUMS \$451.31

Invoice

Cash Payment E 101-52300-140 RETIREMENT BENEFIT JULY WRS PREMIUMS \$95.35

Invoice

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Payments

Current Period: AUGUST 2019

Cash Payment	E 101-52300-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS			\$1,714.19
Invoice					
Cash Payment	E 101-53000-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS			\$3,720.47
Invoice					
Cash Payment	E 101-55110-140 RETIREMENT BENEFIT	JULY WRS PREMIUMS			\$1,617.47
Invoice					
Cash Payment	E 620-53700-926 EMPLOYEE PENSIONS	JULY WRS PREMIUMS			\$1,040.85
Invoice					
Cash Payment	E 204-53610-110 SALARIES	JULY WRS PREMIUMS			\$161.06
Invoice					
Cash Payment	E 204-53610-110 SALARIES	JULY WRS PREMIUMS			\$258.17
Invoice					
Cash Payment	E 204-53610-390 BILLING/COLLECTION/	JULY WRS PREMIUMS			\$375.98
Invoice					
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	JULY WRS PREMIUMS			\$9,119.86
Invoice					
Cash Payment	G 101-21520 RETIREMENT DEDUCTION	JULY WRS PREMIUMS			\$8,905.99
Invoice					
Transaction Date	8/30/2019	Due 0	GF Checking	11100	Total \$41,721.61
Refer	60902 EMPLOYEE TRUST FUNDS		Ck# 2019530E	8/26/2019	
Cash Payment	E 101-51400-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH INSURANCE PREMIUMS			\$2,079.73
Invoice					
Cash Payment	E 101-51500-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH INSURANCE PREMIUMS			\$2,079.73
Invoice					
Cash Payment	E 101-55300-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH INSURANCE PREMIUMS			\$601.96
Invoice					
Cash Payment	E 101-52100-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH INSURANCE PREMIUMS			\$24,848.24
Invoice					
Cash Payment	E 101-53000-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH INSURANCE PREMIUMS			\$16,583.58
Invoice					
Cash Payment	E 101-55110-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH INSURANCE PREMIUMS			\$4,761.42
Invoice					
Cash Payment	E 101-52200-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH INSURANCE PREMIUMS			\$2,517.64
Invoice					
Cash Payment	E 101-52300-150 HEALTH/DENTAL/LIFE	SEPTEMBER HEALTH INSURANCE PREMIUMS			\$2,517.63
Invoice					
Cash Payment	G 101-21530 INSURANCE DEDUCTIONS	SEPTEMBER HEALTH INSURANCE PREMIUMS			\$4,381.81
Invoice					
Cash Payment	G 101-34140 UNFUNDED EMPLOYEE BE	SEPTEMBER HEALTH INSURANCE PREMIUMS			\$4,446.50
Invoice					
Transaction Date	8/26/2019	Due 0	GF Checking	11100	Total \$64,818.24

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Payments

Current Period: AUGUST 2019

Refer 60903 FIRST BANK FINANCIAL CENTRE Ck# 2019531E 8/1/2019
 Cash Payment E 301-58000-610 PRINCIPAL REDEMP TI LADDER TRUCK DEBT PAYMENT PRINCIPAL AND INTEREST \$70,000.00

Invoice

Cash Payment E 301-58000-615 DEBT SERVICE - INTER LADDER TRUCK DEBT PAYMENT PRINCIPAL AND INTEREST \$5,543.12

Invoice

Transaction Date 8/1/2019 Due 0 GF Checking 11100 Total \$75,543.12

Refer 60904 PAYMENT SERVICE NETWORK Ck# 2019532E 8/3/2019
 Cash Payment E 620-53700-923 OUTSIDE SERVICES MONTHLY CREDIT CARD PROCESSING FEES \$269.33

Invoice

Cash Payment E 204-53610-290 OUTSIDE SERVICES/C MONTHLY CREDIT CARD PROCESSING FEES \$269.32

Invoice

Transaction Date 8/3/2019 Due 0 GF Checking 11100 Total \$538.65

Refer 60905 WI DEPT OF REVENUE Ck# 2019533E 8/31/2019
 Cash Payment G 101-21580 GARNISHMENT DEDUCTIO MONTHLY EMPLOYEE WAGE GARNISHMENT \$86.42

Invoice

Transaction Date 8/31/2019 Due 0 GF Checking 11100 Total \$86.42

Refer 60906 WI DEFERRED COMPENSATION P Ck# 2019534E 8/31/2019
 Cash Payment G 101-21570 DEFERRED COMP DEDUCT MONTHLY EMPLOYEE DEFERRED COMP CONTRIBUTIONS \$11,924.46

Invoice

Transaction Date 8/31/2019 Due 0 GF Checking 11100 Total \$11,924.46

Fund Summary

	11100 GF Checking	
804 BUSINESS IMPROVEMENT DISTRICT		\$2,207.33
620 WATER FUND		\$1,310.18
301 DEBT SERVICE FUND		\$75,543.12
204 SEWER		\$1,064.53
101 GENERAL FUND		\$117,073.45
		<u>\$197,198.61</u>

Pre-Written Checks	\$197,198.61
Checks to be Generated by the Computer	\$0.00
Total	<u>\$197,198.61</u>

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Payments

Current Period: AUGUST 2019

Batch Name	Payment	Computer Dollar Amt		Posted	
Batch Name	AUG19CC				
Payment					
Computer Dollar Amt		\$18,494.70			
Posted					
Refer	60840 ADVANCED DISPOSAL SERVICES		Ck# 2019474E	9/3/2019	
Cash Payment	E 101-53000-420 STORM SEWER		STREET SWEEPING		\$2,655.08
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$2,655.08
Refer	60841 AMAZON		Ck# 2019475E	9/3/2019	
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		non fic dvd		\$13.65
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES		programming supplies		\$5.99
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		cds		\$38.34
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		dvds		\$93.86
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		non fic dvd		\$9.99
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		children's book		\$12.46
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		dvds		\$39.92
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES		book tape		\$35.97
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		cds		\$36.57
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES		1- safety rain coats		\$38.52
Invoice					
Cash Payment	E 101-55300-303 SUMMER REC EXPENS		INK FOR PRINTER		\$49.45
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		cd		\$11.57
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		dvds		\$109.56
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		music cds		\$9.97
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES		1- safety rain coats		\$38.52
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		dvds		\$44.92
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		dvds		\$27.96
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES		Heavy duty packing tape		\$11.08
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		dvds		\$9.96
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS		fiction book		\$23.17
Invoice					

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Payments

Current Period: AUGUST 2019

Cash Payment Invoice	E 620-53700-651 MAINTENANCE OF MAI	Cut off saw	\$288.66
Cash Payment Invoice	E 204-53610-380 MAINTENANCE-SEWA	Cut off saw	\$280.17
Cash Payment Invoice	E 101-53000-410 STREETS GEN MAINT	Cut off saw	\$280.17
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	computer mouse	\$15.75
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	programming supplies	\$7.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	book	\$13.00
Cash Payment Invoice	E 101-53000-360 VEHICLE MAINT/EXPE	Chain saw parts	\$27.14
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	Medical Bandages	\$59.06
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	non fic book	\$13.16
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	programming supplies	\$7.99
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	programming supplies	\$7.99
Cash Payment Invoice	E 101-53000-410 STREETS GEN MAINT	Caution Tape	\$67.74
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	fic book	\$12.65
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	HNNO supplies	\$17.93
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	office supplies	\$8.40
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	Post its-miscellaneous office supplies	\$8.04
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	DVD's	\$37.21
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	programming supplies splash pad storytime	\$13.15
Cash Payment Invoice	E 101-55300-300 OPERATING SUPPLIES	Supplies for Summer Camp	\$139.96
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$45.97
Cash Payment Invoice	E 205-59100-305 EXPENSES-OTHER	Young Adult Prizes reading program	\$75.00
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$81.37
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$42.95
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	2 rain coat safety vests	\$74.90
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$30.94

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Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$23.89
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	tape	\$3.98
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	non-fic dvd	\$15.82
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$39.92
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	AMM-CLOTHING ALLOWANCE SHOES	\$84.94
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$27.89
Cash Payment Invoice	E 101-51600-255 BLDGS/GROUNDS	PLUMBLING PARTS	\$82.46
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	paper	\$20.49
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$85.54
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvd refund	-\$1.64
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvd refund	-\$0.11
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvd refund	-\$0.03
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvd refund	-\$0.03
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	cds	\$11.88
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	office supplies	\$9.99
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	HNNO supplies	\$31.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$19.96
Cash Payment Invoice	E 101-52100-300 OPERATING SUPPLIES	Office supplies, writing pads, Post-its, packing t	\$31.06
Cash Payment Invoice	E 101-55110-300 OPERATING SUPPLIES	programming supplies	\$11.98
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	non fiction dvds	\$54.90
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$7.99
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	cds	\$22.56
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	cds	\$23.97
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvds	\$19.96
Cash Payment Invoice	E 101-55110-310 BOOKS & MATERIALS	dvd	\$13.29

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Cash Payment	E 101-55110-300 OPERATING SUPPLIES	elmer's glue				\$6.48
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds				\$42.95
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvd				\$15.82
Invoice						
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	processing supplies				\$16.08
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds				\$47.92
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds				\$22.96
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds				\$47.56
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	dvds				\$69.53
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$3,230.67
Refer	60842	APPLE ITUNES		Ck# 2019476E	9/3/2019	
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	phone storage chiefs phone				\$0.99
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$0.99
Refer	60843	ASIAN KITCHEN		Ck# 2019477E	9/3/2019	
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	chiefs meeting lunch				\$40.00
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$40.00
Refer	60844	ASIAN WOK		Ck# 2019478E	9/3/2019	
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	MEALS/GREEN BAY				\$9.13
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$9.13
Refer	60845	AT&T		Ck# 2019479E	9/3/2019	
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	JULY SERVICE				\$89.43
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$89.43
Refer	60846	ATLAS BUSINESS SOLUTIONS INC		Ck# 2019480E	9/3/2019	
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	SCHEDULE ANYWHERE LICENSE				\$450.00
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$450.00
Refer	60847	BAKER & TAYLOR CREDIT CARD		Ck# 2019481E	9/3/2019	
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$480.75
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$1,172.95
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$52.80
Invoice						
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	BOOKS				\$416.46
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$2,122.96

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Refer	60848	BAYSCAN TECHNOLOGIES	Ck# 2019482E 9/3/2019			
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	BluRay locking cases		\$122.01	
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$122.01
Refer	60849	BEN FRANKLIN CRAFTS	Ck# 2019483E 9/3/2019			
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	Adult Crafting Program Supplies		\$13.83	
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$13.83
Refer	60850	CHICKEN FRY FRY	Ck# 2019484E 9/3/2019			
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	MEALS/GREEN BAY		\$6.28	
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$6.28
Refer	60851	CIOX HEALTH	Ck# 2019485E 9/3/2019			
Cash Payment	E 101-52100-290	OUTSIDE SERVICES/C	MEDICAL RECORDS		\$26.00	
Invoice						
Cash Payment	E 101-52100-290	OUTSIDE SERVICES/C	MEDICAL RECORDS		\$35.30	
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$61.30
Refer	60852	DOG WASTE DEPOT	Ck# 2019486E 9/3/2019			
Cash Payment	E 101-55200-365	BLDGS/GROUNDS MAI	Dog Waste stations		\$476.20	
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$476.20
Refer	60853	DOLLAR TREE	Ck# 2019487E 9/3/2019			
Cash Payment	E 101-55300-300	OPERATING SUPPLIES	Supplies for Summer Camp		\$25.00	
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$25.00
Refer	60854	DOMINOS PIZZA	Ck# 2019488E 9/3/2019			
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	DPW Meeting and Discussion		\$90.01	
Invoice						
Cash Payment	E 101-55300-300	OPERATING SUPPLIES	Supplies for Summer Camp		\$44.07	
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$134.08
Refer	60855	DS SERVICES	Ck# 2019489E 9/3/2019			
Cash Payment	E 101-52200-300	OPERATING SUPPLIES	coffee and water service to HFD		\$126.51	
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$126.51
Refer	60856	ENDTERS SPORTS GRILL	Ck# 2019490E 9/3/2019			
Cash Payment	E 101-51500-300	OPERATING SUPPLIES	CIP Meeting Food with Board		\$134.50	
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$134.50
Refer	60857	ETSY	Ck# 2019491E 9/3/2019			
Cash Payment	E 101-55110-300	OPERATING SUPPLIES	vinyl address letters for main entrance		\$20.00	
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$20.00
Refer	60858	FOX BROS PIGGLY WIGGLY	Ck# 2019492E 9/3/2019			

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Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Food supplies for Space Camp			\$21.15
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	programming supplies			\$12.38
Invoice					
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	Lunch for the DPW staff			\$148.07
Invoice					
Cash Payment	E 101-53000-300 OPERATING SUPPLIES	Refreshments for safety meeting			\$11.98
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Prizes for Smarter Than Program			\$9.58
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Candy for Escape Room			\$12.38
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$215.54
Refer	60859	GORDON FLESCH CO INC	Ck# 2019493E	9/3/2019	
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	JULY-AUG COPIER			\$73.00
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$73.00
Refer	60860	GRAINGER	Ck# 2019494E	9/3/2019	
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	cases of ice packs EMS			\$204.26
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$204.26
Refer	60861	HAGEMEISTER PARK INC	Ck# 2019495E	9/3/2019	
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Training Meal at Chief Conference			\$16.70
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$16.70
Refer	60862	HERTZBERG	Ck# 2019496E	9/3/2019	
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Juv Nonfiction Order			\$194.31
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Juv Nonfiction Order			\$286.05
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Juv Nonfiction Order			\$402.70
Invoice					
Cash Payment	E 101-55110-310 BOOKS & MATERIALS	Juv Nonfiction Order			\$26.99
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$910.05
Refer	60863	HOBBY LOBBY	Ck# 2019497E	9/3/2019	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Adult Crafting Program Supplies			\$34.39
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Return merchandise credit			-\$9.96
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$24.43
Refer	60864	HOME DEPOT	Ck# 2019498E	9/3/2019	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Supplies for Emoji Party			\$11.84
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Mix It Up Monday Supplies			\$14.25
Invoice					

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Cash Payment	E 101-52200-255 BLDGS/GROUNDS	softner salt			\$28.84
Invoice					
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	washing machine for soiled linens. EMS - Fire			\$784.15
Invoice					
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Tiles for Emoji Party			\$8.41
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$847.49
Refer	60865	<u>HYDE SYTE LLC</u>		<u>Ck# 2019499E 9/3/2019</u>	
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	Firearms Training			\$200.00
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$200.00
Refer	60866	<u>KALAHARI RESORT</u>		<u>Ck# 2019500E 9/3/2019</u>	
Cash Payment	E 101-52200-300 OPERATING SUPPLIES	Refund			-\$54.78
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total -\$54.78
Refer	60867	<u>LAKE AND COUNTRY TIRE</u>		<u>Ck# 2019501E 9/3/2019</u>	
Cash Payment	E 101-52200-360 VEHICLE MAINT/EXPE	tires for 4387 UHP truck			\$106.00
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$106.00
Refer	60868	<u>LEAGUE OF WI MUNICIPALITIES</u>		<u>Ck# 2019502E 9/3/2019</u>	
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	Ann Wallschlager's Conference Registration			\$225.00
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$225.00
Refer	60869	<u>LEARNING SHOP</u>		<u>Ck# 2019503E 9/3/2019</u>	
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	magnets for Space Camp			\$8.37
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$8.37
Refer	60870	<u>LOMBARDIS</u>		<u>Ck# 2019504E 9/3/2019</u>	
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	MEALS/GREEN BAY			\$18.19
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	BUSHEY MEAL AT TRAINING			\$12.50
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	MEALS/GREEN BAY			\$18.19
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$48.88
Refer	60871	<u>MARTINIZING DRY CLEANING</u>		<u>Ck# 2019505E 9/3/2019</u>	
Cash Payment	E 101-52300-300 OPERATING SUPPLIES	dry cleaning EMS shirts			\$17.76
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$17.76
Refer	60872	<u>MILWAUKEE BREWERS</u>		<u>Ck# 2019506E 9/3/2019</u>	
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Supplies for Summer Camp			\$440.00
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$440.00
Refer	60873	<u>NAKASHIMA OF JAPAN</u>		<u>Ck# 2019507E 9/3/2019</u>	
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	MEALS/GREEN BAY			\$24.00
Invoice					

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Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$24.00
Refer	60874 OLEARY PLUMBING AND HEATING		Ck# 2019508E 9/3/2019			
Cash Payment	E 101-55110-255 BLDGS/GROUNDS		A/C WORK			\$562.47
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$562.47
Refer	60875 OTC BRANDS INC		Ck# 2019509E 9/3/2019			
Cash Payment	E 101-52100-300 OPERATING SUPPLIES		community event supplies			\$21.48
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$21.48
Refer	60876 PAYMENTUS		Ck# 2019510E 9/3/2019			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES		WE ENERGIES LIGHT BY PALMERS			\$2.95
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$2.95
Refer	60877 RADISSON NOODLE BAR		Ck# 2019511E 9/3/2019			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES		MEALS/GREEN BAY			\$12.00
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$12.00
Refer	60878 RADISSON HOTEL		Ck# 2019512E 9/3/2019			
Cash Payment	E 101-51500-300 OPERATING SUPPLIES		LODGING/GREEN BAY			\$460.00
Invoice						
Cash Payment	E 101-51400-300 OPERATING SUPPLIES		BUSHEY LODGING AT TRAINING			\$460.00
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$920.00
Refer	60879 SENDIKS HARTLAND LLC		Ck# 2019513E 9/3/2019			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES		programming supplies			\$34.00
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$34.00
Refer	60880 SKY ZONE		Ck# 2019514E 9/3/2019			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES		Supplies for Summer Camp			\$787.01
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$787.01
Refer	60881 TACO BELL		Ck# 2019515E 9/3/2019			
Cash Payment	E 101-51400-300 OPERATING SUPPLIES		BUSHEY MEAL AT TRAINING			\$4.94
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$4.94
Refer	60882 TARGET		Ck# 2019516E 9/3/2019			
Cash Payment	E 101-55110-300 OPERATING SUPPLIES		Teen Prizes for SRP			\$45.00
Invoice						
Cash Payment	E 101-55110-300 OPERATING SUPPLIES		Teen Prizes for SRP			\$50.00
Invoice						
Cash Payment	E 101-55110-300 OPERATING SUPPLIES		Locks for Escape Room			\$13.33
Invoice						
Cash Payment	E 101-55110-300 OPERATING SUPPLIES		programming supplies			\$45.15
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$153.48

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Refer	60883 THE GARCADE	Ck# 2019517E 9/3/2019			
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Supplies for Summer Camp			\$522.00
Invoice					
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total \$522.00
Refer	60884 TIME WARNER CABLE CREDIT CA	Ck# 2019518E 9/3/2019			
Cash Payment	E 620-53700-605 MAINTENANCE-WATER	JULY-AUG PHONE			\$43.49
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	JULY-AUG INTERNET			\$53.00
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	JULY-AUG INTERNET			\$53.00
Invoice					
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	JULY-AUG INTERNET			\$53.00
Invoice					
Cash Payment	E 101-52100-300 OPERATING SUPPLIES	JULY-AUG INTERNET			\$53.00
Invoice					
Cash Payment	E 101-53000-220 UTILITY SERVICES	JULY-AUG INTERNET			\$53.00
Invoice					
Cash Payment	E 101-53000-220 UTILITY SERVICES	JULY-AUG PHONE			\$43.49
Invoice					
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	JULY-AUG INTERNET			\$53.00
Invoice					
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	JULY-AUG PHONE			\$43.49
Invoice					
Cash Payment	E 101-55370-300 OPERATING SUPPLIES	JULY-AUG INTERNET			\$30.00
Invoice					
Cash Payment	E 620-53700-605 MAINTENANCE-WATER	JULY-AUG INTERNET			\$53.00
Invoice					
Cash Payment	E 101-55110-220 UTILITY SERVICES	JULY-AUG PHONE			\$43.50
Invoice					
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	JULY-AUG PHONE			\$43.50
Invoice					
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	JULY-AUG INTERNET			\$53.00
Invoice					
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	JULY-AUG PHONE			\$43.50
Invoice					
Cash Payment	E 101-52400-300 OPERATING SUPPLIES	JULY-AUG PHONE			\$43.50
Invoice					
Cash Payment	E 101-51400-300 OPERATING SUPPLIES	JULY-AUG PHONE			\$43.50
Invoice					
Cash Payment	E 101-52200-290 OUTSIDE SERVICES/C	JULY-AUG SERVICE			\$249.99
Invoice					
Cash Payment	E 101-52200-290 OUTSIDE SERVICES/C	JULY-AUG SERVICE			\$105.11
Invoice					
Cash Payment	E 204-53610-385 MAINTENANCE-COLLE	JUNE-JULY INTERNET			\$83.33
Invoice					
Cash Payment	E 620-53700-605 MAINTENANCE-WATER	JUNE-JULY INTERNET			\$83.33
Invoice					
Cash Payment	E 101-53000-220 UTILITY SERVICES	JUNE-JULY INTERNET			\$83.33
Invoice					

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Cash Payment	E 101-52100-300 OPERATING SUPPLIES	JULY-AUG PHONE				\$43.50
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$1,450.56
Refer	60885	UNITED STATES POSTAL SERVIC	Ck# 2019519E	9/3/2019		
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	BOR MAILINGS				\$54.80
Invoice						
Cash Payment	E 101-51100-300 OPERATING SUPPLIES	BOR MAILINGS				\$6.85
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$61.65
Refer	60886	UPS STORE	Ck# 2019520E	9/3/2019		
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	Ship speed sign				\$382.38
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$382.38
Refer	60887	WALMART	Ck# 2019521E	9/3/2019		
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Girlz Night and Fun Food Supplies				\$60.10
Invoice						
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Supplies for Summer Camp				\$20.49
Invoice						
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Supplies for Summer Camp				\$45.58
Invoice						
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Supplies for Summer Camp				\$76.56
Invoice						
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Supplies for Emoji Party				\$18.27
Invoice						
Cash Payment	E 101-55110-300 OPERATING SUPPLIES	Crafternoon Supplies				\$15.46
Invoice						
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Supplies for Summer Camp				\$51.80
Invoice						
Cash Payment	E 101-55300-300 OPERATING SUPPLIES	Supplies for Summer Camp				\$23.84
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$312.10
Refer	60888	WE ENERGIES	Ck# 2019522E	9/3/2019		
Cash Payment	E 101-51500-300 OPERATING SUPPLIES	WE ENERGIES LIGHT BY PALMERS				\$175.00
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$175.00
Refer	60889	WEB NETWORK SOLUTIONS	Ck# 2019523E	9/3/2019		
Cash Payment	E 101-55110-290 OUTSIDE SERVICES/C	web forwarding for domain name				\$64.95
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$64.95
Refer	60890	WI DMV	Ck# 2019524E	9/3/2019		
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	DOT License Suspension				\$0.06
Invoice						
Cash Payment	E 101-52100-290 OUTSIDE SERVICES/C	DOT License Suspension				\$3.00
Invoice						
Transaction Date	8/6/2019	Due 0	GF Checking	11100	Total	\$3.06

VILLAGE OF HARTLAND
Payments

Current Period: AUGUST 2019

Fund Summary

	11100 GF Checking	
620 WATER FUND		\$468.48
205 SPECIAL LIBRARY FUND		\$75.00
204 SEWER		\$459.99
101 GENERAL FUND		\$17,491.23
		<hr/>
		\$18,494.70

Pre-Written Checks	\$18,494.70
Checks to be Generated by the Computer	\$0.00
Total	<hr/>
	\$18,494.70

**VILLAGE OF HARTLAND
LICENSES AND PERMITS
SEPTEMBER 9, 2019**

Bartender (Operator's) Licenses – expires June 30, 2020

Randy W. Gilmore
Susan Ann Doyle

The Police Chief and Village Clerk have reviewed the applications listed above. The applicants have successfully completed the Responsible Beverage Servers Course.

Street Use Permit

Applicant: Arrowhead High School
Event: Homecoming Parade
Date: Friday, September 27
Time: 3:45 p.m. to 5:00 p.m.

Street Use Permit

Applicant: Peggy Moede
Event: Four Winds Block Party
Location: River Grove Lane
Date: Saturday, September 14
Time: Noon to 10:00 p.m.



Date: _____
 Rec #: _____

**STREET USE PERMIT
 APPLICATION
 FOR LARGE SCALE EVENTS**

(Three (3) or more City Blocks, or More than 1,200 Feet)

**APPLICATION MUST BE RECEIVED AT THE ADMINISTRATIVE OFFICES AT LEAST 30 DAYS IN
 ADVANCE OF THE DATE OF THE EVENT**

\$50.00 FEE

Nonrefundable application fee is required at time of filing

Sponsoring Agency (if applicable) Arrowhead High School
 Street Address 700 North Ave, Hartland, WI 53029
 Web Page and/or e-mail address arrowheadschoools.org
 Phone No. 262-369-3611 Fax No. 262-367-4693

Contact Person Tamara Varsos
 Street Address (if different than above) _____
 E-mail Address Varsos@arrowheadschoools.org
 Phone No. 262-369-3611 Fax No. _____
Ext. 3145

Street name and block numbers (attach map and diagram)
Church St. Co Rd E
E Capital Dr.

Date(s) of Closure/Use Fri. Sept 27th Rain Date? _____
 Hours of Closure/Use 3:45 pm - 5pm Estimated Attendance _____

Describe Event (include time table indicating hours of set up and tear down if applicable)
Homecoming Parade. 3:45 pm meet time to line
parade participants at Church St. 4:30-5pm
Parade time.

Additional permits are required for the following activities – applications available at the Village Administrative office:

Sale of beer and/or wine – Class "B" Picnic Beer/Wine License \$10

Signature of Applicant Tamara Varsos Date 8/13/19
 (Falsification of information will result in denial of permit)

**IMPORTANT! – PLEASE ATTACH CERTIFICATE OF INSURANCE
 WITH VILLAGE OF HARTLAND LISTED AS AN ADDITIONAL INSURED**

Return completed application and \$50 application fee to:
 Village of Hartland, 210 Cottonwood Avenue, Hartland, WI 53029
 (Phone 262-367-2714)

OVER →

Line-Up → 4:00

Parade Starts → 4:30

Parade Route: Follow E Capitol Drive west to Co Rd E (aka North Ave). Turn right onto North Ave. Follow north to Arrowhead High School.

ALL FLOATS MUST HAVE AN APPROVED ADULT ADVISOR/SPONSOR WHO IS RESPONSIBLE FOR THE FLOAT AND MUST ACCOMPANY THE FLOAT FOR THE ENTIRE DURATION OF THE PARADE





STREET USE PERMIT APPLICATION

Date: 8/21/19
Rec.#: 208460

(For Events Less than 3 Blocks – Residential Neighborhood Events)

\$30.00 FEE (NOT REFUNDABLE)

We, the undersigned residents of the 400 hundred block(s) of River Grove Lane Street in the Village of Hartland, hereby consent to the recreational use of this street between the hours of noon and 10pm on Sept., the 14 day of 2019, for the purpose of neighbourhood block party, and do hereby petition the Village of Hartland to grant a Street Use Permit for use of the said portion of said street for said purpose and do hereby agree to abide by such conditions of such use in the Village of Hartland.

Barricades and "Road Closed" sign can be obtained from a traffic control rental vendor or at cost by the DPW, subject to availability and with at least 48 hours notice (262-367-2714).

The responsible person or persons who shall sign an application for a Street Use Permit on our behalf is/are as follows:

NAME(S) Peggy J. Moede

TITLE _____

ADDRESS 416 River Grove Lane HARTLAND, WI 53059

PHONE (daytime) 262-355-3351 (evening) same

ORGANIZATION/GROUP SPONSORING EVENT Four Winds HOA

Petitioner(s) Signature	Petitioner(s) Address
<u>[Signature]</u>	<u>1216 Four Winds Way</u>
<u>Peggy J. Moede</u>	<u>416 River Grove Lane</u>
<u>[Signature]</u>	<u>422 River Grove Lane</u>

(Office use only)

Received by _____ FEE: \$30.00

Date _____ Receipt No. _____

Approved this _____ day of _____, 20____

VILLAGE OF HARTLAND

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND CHAPTER 82
OF THE VILLAGE OF HARTLAND MUNICIPAL CODE
PERTAINING TO COLLECTION OF FORFEITURES FOR
NONMOVING TRAFFIC VIOLATIONS**

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

Section 1: Chapter 82, Article 1, Section 82-4(f) of the Village of Hartland Municipal code of Ordinances pertaining to collection of forfeitures for nonmoving traffic violations is hereby created to read as follows.

Sec. 82-4(f) – Penalty.

- A. Definition. A "nonmoving traffic violation" is any parking of a vehicle in violation of a statute or an ordinance.
- B. Statutes adopted. The procedures provided for in §§ 345.28 and 345.34 to 345.47, Wis. Stats., inclusive, are hereby specifically adopted and shall be followed in actions to recover forfeitures for nonmoving traffic violations, as defined in Subsection **C** below.
- C. Costs assessed. The Village of Hartland Police Department shall have the authority to determine the administrative costs of enforcement in collection of forfeitures for nonmoving traffic violations under this section from time to time as may be necessary to adjust the same and shall keep the Lake Country Municipal Court informed of the same, which Court shall assess the same against violators and cause such to be collected along with stipulations, but in no event shall such costs be less than the following:
 - 1. Issue citation: \$25.00 (\$75.00 for Handicap Parking).
 - 2. After 5 days: \$50.00 (\$150 for Handicap Parking).
 - 3. After 30 days and the citation having been referred to the Department of Transportation for a suspension of registration, as permitted by Subsection **B** above.
 - 4. If the citation is contested and transferred to the Lake Country Municipal Court for adjudication: \$92.50 (\$187.00 for Handicap Parking).

Section 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of such ordinance.

Section 3: This Ordinance shall take effect and be in full force after adoption and proper publication.

Adopted this ____ day of _____, 2019.

VILLAGE OF HARTLAND

By: _____

Jeffrey Pfannerstill, Village President

ATTEST:

Darlene Igl, MMC, WCPC, Village Clerk

VILLAGE OF HARTLAND

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND CHAPTER 2
OF THE VILLAGE OF HARTLAND MUNICIPAL CODE
PERTAINING TO REGULAR MEETINGS**

THE VILLAGE BOARD OF THE VILLAGE OF HARTLAND DO ORDAIN AS FOLLOWS:

Section 1: Chapter 2, Article II, section 2-27 of the Village of Hartland Municipal code of Ordinances pertaining to Regular Meetings is hereby amended to read as follow.

Sec. 2-27. – Regular meetings. The village board shall hold its first meeting of each year on the second Monday of April, and shall thereafter hold a regular meeting on the second Monday of each month, and at such other times as the board may direct. Except when otherwise ordered by the board, the place of the meeting shall be the Municipal Building, and the *time of the meeting shall be 6:30 p.m.*

Section 2: If any section, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remainder of such ordinance.

Section 3: This Ordinance shall take effect and be in full force after adoption and proper publication.

Adopted this ____ day of _____, 2019.

VILLAGE OF HARTLAND

ATTEST:

By: _____
Jeffrey Pfannerstill, Village President

Darlene Igl, MMC, WCPC, Village Clerk

MEMO

TO: Ryan Bailey, Village Administrator

DATE: September 4, 2019

FROM: Michael D Gerszewski, Operations Supervisor

SUBJECT: 2019 Crack Sealing Program

As part of our normal roadway maintenance efforts, we are crack sealing certain streets in an effort to increase their pavement life. This process is performed every year on streets at a certain point in their life cycle, usually 3 to 4 years after street is paved with a touch up at 7 to 8 years.

This year we received proposals from three (3) companies to perform the work (please see attached Ruekert-Mielke letter).

The low proposal was submitted by Thunder Road LLC (612 N Sawyer Rd, Oconomowoc, WI 53066) to perform the crack sealing at a cost of \$1.90 per pound with 66,000 pounds installed for a total cost of \$126,000.00. We reduced the total pounds to be installed to meet our budgeted amount. The budget amount is \$140,000. A check of local communities that Thunder Road has previously worked for yielded very favorable recommendations.

It is staff's recommendation that we award the 2019 Crack Sealing Program to Thunder road, LLC in the amount not to exceed \$126,000.00. Please place this on the Village Board agenda for consideration and possible action.

Attachment

cc: Darlene Igl, Village Clerk
Michael Gerszewski, DPW Operations Supervisor

August 28, 2019

Mr. Ryan S. Bailey, CPA
Finance Director/Treasurer/Interim Village Administrator
Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

RE: 2019 Crack Sealing Program

Dear Mr. Bailey:

Bids for the above project were opened on August 20, 2019 at 10:00am at the Village of Hartland and were as follows:

	BIDDER	BASE BID
1.	<u>Thunder Road, LLC</u>	<u>\$155,400.00</u>
2.	<u>American Pavement Solutions, Inc.</u>	<u>\$200,760.00</u>
3.	<u>Fahrner Asphalt Sealers, LLC</u>	<u>\$247,800.00</u>

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder.
3. Low bidder has successfully completed similar projects over the last two years according to references we have contacted.

The project was bid out for a unit price per pound of crack filler to be used. Based on historical data and the Village's budget for the project, a rough estimate of the number of pounds that would be used is what the bids were based on. The bids that were reviewed exceeded the Village's budget. To more closely align within the Village's budget, the low bidder has agreed to a lower contract price if their original unit price can be increased from \$1.85/pound to \$1.90/pound. This five-cent increase is still \$0.47 below the next lowest bidder.

On these bases, we recommend that Thunder Road, LLC be awarded the 2019 Crack Sealing Program contract with a unit price of \$1.90 per pound for a total contract amount of \$126,000.00. This amount is based on the bid unit price and estimated quantities and will not be exceeded.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. After Village Board approval has been received, please have the appropriate official sign where indicated and forward the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Mr. Ryan S. Bailey, CPA
2019 Crack Sealing Program
August 28, 2019
Page 2

Bids remain subject to acceptance until October 21, 2019, unless Bidder agrees to an extension. Please advise us of your award decision or call if there are any questions.

Respectfully,

RUEKERT & MIELKE, INC.



Peter W. Gesch
Project Engineer
pgesch@ruekertmielke.com

PWG:tmg

Encl: Notice of Award
cc: Michael Gerszewski, Village of Hartland
Dave Felkner, Village of Hartland
Darlene Igl, MMC/WCPC, Village of Hartland
Ryan T. Amtmann, P.E., Ruekert & Mielke, Inc.

NOTICE OF AWARD

Contract: 2019 Crack Sealing Program	Date of Issuance: _____
Bidder: Thunder Road, LLC	Owner: Village of Hartland
Address: 612 Sawyer Road	Engineer: Ruekert & Mielke, Inc.
Oconomowoc, WI 53066	Engineer's Project No.: 09-10047.200

TO BIDDER:

You are notified that your Bid dated August 20, 2019 for the above Contract has been accepted by Owner and you are the Successful Bidder and are awarded a Contract for:

2019 Crack Sealing Program

The Contract Price of your Contract is: \$ 126,000.00 using a unit price of \$1.90 per pound.

3 sets of the revised location maps and priority street lists will be delivered, or otherwise made available to Bidder electronically, prior to the start of the project.

Bidder must comply with the following conditions precedent within 15 days of the date of issuance of this Notice of Award:

1. Deliver to Engineer 2 fully executed counterparts of the Contract Documents.
2. Deliver with the executed Agreement the Bid security.
3. Deliver with the executed Agreement certificates and other evidence of insurance.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Engineer will return to you one fully executed counterpart of the Agreement.

Owner:	<u>Village of Hartland</u>
By:	_____ Authorized Signature
Title:	_____
Date:	_____

Copy: Engineer



PROJECT ADDRESS

Village of Hartland
210 Cottonwood Ave
Hartland, WI 53029

BILLING ADDRESS

Same as Project

612 N. Sawyer Road Oconomowoc, WI

"Sealing your investments one step at a time!"

CONTACT: Peter W. Gesch
PHONE # 920-901-4624
EMAIL: pgesch@ruekert-mielke.com

DBE/ SBE/ WBE/ MBE Certified Contractor
PH - 262-649-2100
FAX 866-462-4293

Proposal Date
8/26/2019

NICK @ 262-490-7181

Asphalt Maintenance Proposal

Contractor will perform the following:

CLEAN & CRACKFILL ROADS	Clean out weeds and vegetation as needed. Rout cracks to a 1:1 ratio. Blow out cracks and remove debris with compressed air. Heat lance to remove moisture. Fill cracks with Crafcro Roadsaver 221 which meets all ASTM 6690 and ASTM 3405 Requirements. Apply Crafcro Detack solution to tar to allow for traffic. Includes flagging and traffic control as needed for project. "No Parking" Signs will be provided by Village of Hartland.		
	Roads to be crackfilled by Village of Hartland requested order. Road list must be provided prior to work performed.		
ROADS BID	TOTAL POUNDS	PRICE PER POUND	PROJECT TOTAL
	66,316	\$1.90	PROJECT NOT TO EXCEED \$126,000

NOTES

Temperatures: This proposal is based on crackfilling work completed by October 31st, 2019 based on typical weather conditions of the season. Crackfilling requires temperatures of 40 degrees and rising for proper application. Any crackfilling done at the owners request outside of this temperature requirement will be without any warranty.

This proposal EXCLUDES: any items not listed, paving; concrete; asphalt patching; sealing; line striping; milling; sweeping; aggregate/shouldering; signage; permit costs; restoration of lawn areas.

CONTRACTOR:
THUNDER ROAD, LLC

EST. BY NICK SIROTA

AUTHORIZED PURCHASER

Please sign and return one copy and keep one copy for your records.

PRINT OR TYPE NAME

DATE

SIGNATURE OF AUTHORIZED PURCHASER

Thunder Road LLC

612 North Sawyer Road, Oconomowoc, WI 53066
Phn.: 414-881-3323 Fax: 262-965-5426

STANDARD TERMS AND CONDITIONS

The conditions of this proposal will be honored for **14 days**, after that time Thunder Road reserves the right to adjust the terms of this proposal. All agreements entered through this proposal/contract contingent upon strikes, accidents, or delays beyond our control — Thunder Road reserves the right to adjust the terms of this contract if work is not completed within 14 days of authorization date or if the contract items are not completed within the stated timeframe. Also, within the duration of the contract, Thunder Road reserves the right to pass along materials and other operation cost increases that occur prior to construction phase operations.

This proposal shall be incorporated into project contract agreement and shall have precedence in case of conflicting terms in scope, contract conditions, or other stipulations.

Payment requested upon substantial completion of work, although Thunder Road retains the right to bill as work progresses. Finance Charge -1.5% per month, 18% annually. Payment by credit card will be charged 3% of the invoice amount in addition to original contract amount.

Thunder Road will not be responsible for damage to any underground utilities or other concealed conditions if the Owner/Contractor fails to give Thunder Road advance notice of their presence and/or location. Owner/Contractor agrees to indemnify and hold Thunder Road harmless for any loss, expense, or damage resulting from, arising out of, or in any way associated to such condition.

The Owner/Contractor must authorize any changes to the project conditions requiring additional costs to this contract through a written change order prior to commencement of extra work.

It is understood that the contractor will not assess liquidated damages against Thunder Road without providing documentation that Thunder Road failed to complete contracted work within the agreed allotted time (in contract/schedule) or within allotted contract/schedule extensions.

This proposal includes one (1) mobilization onto the job for each phase of the work (or as indicated in the proposal). Additional mobilizations due to circumstances not controlled by Thunder Road (acts or omissions of the Owner/ Contractor), will be charged to the Owner/Contractor as noted or indicated by Thunder Road.

Prior to initiating operations for the proposed work, the work of others is to be completed to an extent that it will not in any way conflict or interfere with Thunder Road's operations. Owner/Contractor agrees to pay costs of additional mobilizations or reduced productivity attributable to obstructions caused by the incompletion of other contractor's work, if Thunder Road is directed to begin operations prior to completion of preceding work.

All labor and materials are conclusively accepted as satisfactory unless written exception is submitted to Thunder Road within 7 days of performance. When patching existing pavements Thunder Road is not responsible for reproduction of cracks or expansion joints which may occur.

WARRANTY. All materials will meet the specifications set forth in this proposal and all work is to be completed in a workmanlike manner according to standard industry practices. We make no claims or guarantees to the length of durability or longevity of sealcoating **We have made no representations or warranties, other than those contained herein, and we hereby disclaim any and all other express or implied warranties of any kind including but not limited to any implied warranty of merchantability or fitness for a particular purpose.**

EXCLUDED FROM WARRANTY: discoloration of sealer from underground or standing water; sealcoat damage from snow plows, drainage problems on lot, standing water or construction traffic or conditions outside of normal lot usage.sealer. All work to be completed in a workmanlike manner according to standard practices.

Through this agreement the Owner/Contractor assumes all responsibility for, and consequences associated with, securing and complying with all necessary permits required by all regulating agency. Also, through this agreement the Owner/Contractor indemnifies and absolves Thunder Road of any consequences imposed by any regulating agency as a result of these services

Thunder Road employees are fully covered by Workman's Compensation Insurance. Property owner is required to carry fire, tornado and other necessary insurance.

AS REQUIRED BY WISCONSIN CONSTRUCTION LIEN LAW, THE BUILDER THUNDER ROAD ASPHALT) HEREBY NOTIFIES THE OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR AND/OR MATERIALS FOR CONSTRUCTION ON THE OWNER'S LAND MAY HAVE LIEN RIGHTS ON THE OWNER'S LAND AND/OR BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO PRESENT NOTICE OF PENDING LIEN CLAIMS WITHIN 60 DAYS AFTER INITIAL FURNISHING OF LABOR AND MATERIALS FOR CONSTRUCTION. ACCORDINGLY, THE OWNER WILL PROBABLY RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION, AND SHOULD FORWARD A COPY OF EACH NOTICE TO HIS MORTGAGE LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

THUNDER ROAD LLC

SIGNATURE OF ACCEPTANCE

DATE

PRINTED NAME

POSITION

If proposal is accepted, please return one signed copy and keep one copy for your records. By the above signature, the proposal price for work and terms as described are accepted and Thunder Road Asphalt is granted authorization to begin all necessary operations.

2019 Village of Hartland Crack Sealing Program

Crack Sealing Specifications

- 1 – Provide and set up all required traffic control in conformance with latest edition of MUTCD. Any No Parking notices shall be obtained from the Police Department and posted in advance with work time frames listed on notice. Access shall be allowed to individual properties with only short delays. Flaggers shall be used as necessary to control traffic. Work area shall be limited to an area that can be completed in a short duration without negatively impacting traffic flow.
- 2 – Mechanically rout cracks to a 1 to 1 ratio to sound asphalt. Operators need to use caution around pedestrians, vehicles and adjacent properties to prevent harm or damage.
- 3 – Blow cracks clean of debris with compressed air. Contain routed material to the curb line of the roadway surface. Prevent routed material from leaving roadway area.
- 4 – Torch routed cracks with heat lance to clean and thoroughly dry cracks.
- 5 – Fill cracks with hot applied “HI-SPEC” hot-applied polymeric sealant as manufactured by W.R. Meadows or approved equal, and squeegee with V-shaped squeegee flush to pavement in accordance with manufacturer’s specifications. Contractor to provide material tickets to verify product and quantity.
- 6 – Keep work area closed to traffic until sealant has cured and set. If traffic must access properties within the work zone, then use a product conforming to Crafcro “DETACK”, or approved equal, sprayed as a detackifier to prevent tracking of the recently placed material.
- 7 – Clean-up work area and move onto next work area. Village will sweep street within a week of work being completed. All work to be completed by October 31, 2019 or by the time that frost is consistently present in the ground, whichever comes first. All crack sealing shall be completed within 4-weeks of starting work. No routed cracks shall be left unfilled at the end of each day.
- 8 – All work is to be guaranteed for a period of one (1) year after completion from any defects in product and/or installation.
- 9 – Contractor shall provide Village with a list of at least three (3) municipal references of work with over 10,000 pounds of crack sealing performed on public roadways with each reference in the local area (Milwaukee/Waukesha Counties) within the last two years. Submit in advance or with bid.
- 10 – Contractor shall maintain statutory amounts on workers compensation; at least \$1,000,000 in contractor’s general liability insurance, automobile liability and contractual liability. The Village of Hartland & Ruekert & Mielke, Inc. shall be named as additional insured on the above-mentioned coverages and a certificate of insurance shall be provided prior to commencing work.
- 11 – Prior to the start of the Project, Village will provide Contractor with a map of the Village and the streets that are to be completed. Village will also direct Contractor on the order that streets are to be completed.
- 12 – At least one week prior to beginning work, Contractor shall contact Village to make a site visit of the project locations with a representative of the Public Works Department.
- 13 - Please have your bid submitted to the Village no later than 10:00 a.m. on Tuesday, August 20, 2019.

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

BOND # MNBC00163

KNOW ALL MEN BY THESE PRESENTS, that we

THUNDER ROAD, LLC

612 N Sawyer Road
Oconomowoc, WI 53066

as Principal, hereinafter called the Principal, and

Merchants National Bonding, Inc.

6700 Westown Parkway
West Des Moines, IA 50266

a corporation duly organized under the laws of the State of
as Surety, hereinafter called the Surety, are held and firmly bound unto

Village Of Hartland

210 Cottonwood Avenue
Hartland, WI 53029

(Here insert full name, and address or legal title of Owner)

as Obligee, hereinafter called the Obligee, in the sum of

Five Percent of Amount Bid-----Dollars (\$ 5.00% of attached bid),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors,
administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for
2019 Crack Sealing

(Here insert full name, address and description of project)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee
in accordance with the terms of such bid and give such bond or bonds as may be specified in the bidding or Contract Documents with
good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in
the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the
Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such
larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid then this
obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this August 16, 2019

[Signature]
Witness

THUNDER ROAD, LLC
[Signature]
(Principal) (Seal)

Owner
Title

[Signature]
Witness

Merchants National Bonding, Inc.
[Signature]
Title: Kathryn A. Weidner, ATTORNEY-IN-FACT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/27/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER R&R Insurance Services Inc 1581 E Racine Avenue PO Box 1610 Waukesha WI 53187-1610		CONTACT NAME: Christine Miramontes PHONE (A/C, No, Ext): (262)953-7209 FAX (A/C, No): (262)953-7209 E-MAIL ADDRESS: Christine.Miramontes@rrins.com	
INSURED Thunder Road LLC 612 N Sawyer Rd Oconomowoc WI 53066		INSURER(S) AFFORDING COVERAGE INSURER A: United Fire Group (UFG) NAIC # 13021 INSURER B: Addison Insurance Company (UFG) 10324 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL1942390306

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: Blanket AI PNC WOS			60515623 CG7282 AI CG7280 WOS IL7105 PNC	5/1/2019	5/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> Blanket AI PNC <input checked="" type="checkbox"/> Blanket WOS			60515623 CA0449 PNC CA7109 AI WOS	5/1/2019	5/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			60515623 IL7105 PNC	5/1/2019	5/1/2020	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	30304309	5/1/2019	5/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Hartland Crack Sealing program.

Village of Hartland and Ruekert & Mielke Inc are listed as additional insured in regards to general liability when required by written contract per forms above.

CERTIFICATE HOLDER

PGesch@ruekert-mielke.com

Village of Hartland
210 Cottonwood Ave
Hartland, WI 53029
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Daniel Scheider/CB513

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LIMITED EXTENDED ULTRA LIABILITY PLUS ENDORSEMENT**COMMERCIAL GENERAL LIABILITY EXTENSION ENDORSEMENT SUMMARY OF COVERAGES**

This is a summary of the various additional coverages and coverage modifications provided by this endorsement. No coverage is provided by this summary.

- * Extended Property Damage
- * Expanded Fire Legal Liability to include Explosion, Lightning and Sprinkler Leakage
- * Coverage for non-owned watercraft is extended to 51 feet in length
- * Property Damage - Borrowed Equipment
- * Property Damage Liability - Elevators
- * Coverage D - Voluntary Property Damage Coverage
\$5,000 Occurrence with a \$10,000 Aggregate
- * Coverage E - Care, Custody and Control Property Damage Coverage
\$25,000 Occurrence with a \$100,000 Aggregate - \$500 Deductible
- * Coverage F - Electronic Data Liability Coverage - \$50,000
- * Coverage G - Product Recall Expense
\$25,000 Each Recall Limit with a \$50,000 Aggregate - \$1,000 Deductible
- * Coverage H - Water Damage Legal Liability - \$25,000
- * Coverage I - Designated Operations Covered by a Consolidated (Wrap-Up) Insurance Program - Limited Coverage
- * Increase in Supplementary Payments: Bail Bonds to \$1,000
- * Increase in Supplementary Payments: Loss of Earnings to \$500
- * For newly formed or acquired organizations - extend the reporting requirement to 180 days
- * Broadened Named Insured
- * Automatic Additional Insured - Vendors
- * Automatic Additional Insured - Lessor of Leased Equipment Automatic Status When Required in Lease Agreement With You
- * Automatic Additional Insured - Managers or Lessor of Premises
- * Additional Insured - Engineers, Architects or Surveyors Not Engaged by the Named Insured
- * Additional Insured - State or Governmental Agency or Subdivision or Political Subdivision - Permits or Authorizations
- * Additional Insured - Consolidated Insurance Program (Wrap-Up) Off-Premises Operations Only - Owners, Lessees or Contractors Automatic Status When Required in Construction Agreement With You
- * Additional Insured - Employee Injury to Another Employee
- * Automatically included - Aggregate Limits of Insurance (per location)
- * Automatically included - Aggregate Limits of Insurance (per project)
- * Knowledge of occurrence - Knowledge of an "occurrence", "claim or suit" by your agent, servant or employee shall not in itself constitute knowledge of the named insured unless an officer of the named insured has received such notice from the agent, servant or employee
- * Blanket Waiver of Subrogation
- * Liberalization Condition
- * Unintentional failure to disclose all hazards. If you unintentionally fail to disclose any hazards existing at the inception date of your policy, we will not deny coverage under this Coverage Form because of such failure. However, this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.
- * "Insured Contract" redefined for Limited Railroad Contractual Liability
- * Mobile equipment to include snow removal, road maintenance and street cleaning equipment less than 1,000 lbs GVW
- * Bodily Injury Redefined

REFER TO THE ACTUAL ENDORSEMENT FOLLOWING ON PAGES 2 THROUGH 12 FOR CHANGES AFFECTING YOUR INSURANCE PROTECTION

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

LIMITED EXTENDED ULTRA LIABILITY PLUS ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SECTION I - COVERAGES

A. The following changes are made at **COVERAGE A - BODILY INJURY AND PROPERTY DAMAGE LIABILITY**

1. Extended Property Damage

At **2. Exclusions** exclusion **a. Expected or Intended Injury** is replaced with the following:

“Bodily injury” or “property damage” expected or intended from the standpoint of the insured. This exclusion does not apply to “bodily injury” or “property damage” resulting from the use of reasonable force to protect persons or property.

2. Expanded Fire Legal Liability

At **2. Exclusions** the last paragraph is deleted and replaced by the following:

Exclusions **c.** through **n.** do not apply to damage by fire, explosion, lightning, smoke resulting from such fire, explosion, or lightning or sprinkler leakage to premises while rented to you or temporarily occupied by you with permission of this owner. A separate limit of insurance applies to this coverage as described in **SECTION III - LIMITS OF INSURANCE**.

3. Non-Owned Watercraft

At **2. Exclusions** exclusion **g. Aircraft, Auto Or Watercraft (2)(a)** is deleted and replaced by the following:

(a) Less than 51 feet long;

4. Property Damage – Borrowed Equipment

At **2. Exclusions** the following is added to paragraph **(4)** of exclusion **j. Damage To Property**:

This exclusion does not apply to “property damage” to borrowed equipment while at a jobsite and while not being used to perform operations. The most we will pay for “property damage” to any one piece of borrowed equipment under this coverage is \$25,000 per occurrence. The insurance afforded under this provision is excess over any valid and collectible property insurance (including deductible) available to the insured, whether primary, excess, contingent or on any other basis.

5. Property Damage Liability – Elevators

At **2. Exclusions** the following is added to paragraphs **(3)**, **(4)** and **(6)** of exclusion **j. Damage To Property**:

This exclusion does not apply to “property damage” resulting from the use of elevators. However, any insurance provided for such “property damage” is excess over any valid and collectible property insurance (including deductible) available to the insured, whether primary, excess, contingent or on any other basis.

B. The following coverages are added:

1. COVERAGE D - VOLUNTARY PROPERTY DAMAGE COVERAGE

“Property damage” to property of others caused by the insured:

- a.** While in your possession; or
- b.** Arising out of “your work”.

Coverage applies at the request of the insured, whether or not the insured is legally obligated to pay.

For the purposes of this **Voluntary Property Damage Coverage** only:

Exclusion j. Damage to Property is deleted and replaced by the following:

j. Damage to Property

"Property damage" to:

- (1) Property held by the insured for servicing, repair, storage or sale at premises you own, rent, lease, operate or use;
- (2) Property transported by or damage caused by any "automobile", "watercraft" or "aircraft" you own, hire or lease;
- (3) Property you own, rent, lease, borrow or use.

The amount we will pay is limited as described below in **SECTION III - LIMITS OF INSURANCE**

For the purposes of this Voluntary Property Damage Coverage, our right and duty to defend ends when we have paid the Limit of Liability or the Aggregate Limit for each coverage, and we are granted discretion in making payments under this coverage.

2. **COVERAGE E - CARE, CUSTODY AND CONTROL PROPERTY DAMAGE COVERAGE**

For the purpose of this **Care, Custody and Control Property Damage Coverage** only:

- a. Item (4) of **Exclusion j.** does not apply.

The amount we will pay is limited as described below in **SECTION III - LIMITS OF INSURANCE**

For the purposes of this Care, Custody and Control Property Damage Coverage, our right and duty to defend ends when we have paid the Limit of Liability or the Aggregate Limit for each coverage, and we are granted discretion in making payments under this coverage.

3. **COVERAGE F - ELECTRONIC DATA LIABILITY COVERAGE**

For the purposes of this **Electronic Data Liability Coverage** only:

- a. Exclusion **p.** of **Coverage A – Bodily Injury And Property Damage Liability** in **Section I – Coverages** is replaced by the following:

2. Exclusions

This insurance does not apply to:

p. Electronic Data

Damages arising out of the loss of, loss of use of, damage to, corruption of, inability to access, or inability to manipulate "electronic data" that does not result from physical injury to tangible property.

However, this exclusion does not apply to liability for damages because of "bodily injury".

- b. "**Property Damage**" means:

- (1) Physical injury to tangible property, including all resulting loss of use of that property. All such loss of use shall be deemed to occur at the time of the physical injury that caused it; or
- (2) Loss of use of tangible property that is not physically injured. All such loss of use shall be deemed to occur at the time of the "occurrence" that caused it; or
- (3) Loss of, loss of use of, damage to, corruption of, inability to access or inability to properly manipulate "electronic data", resulting from physical injury to tangible property. All such loss of "electronic data" shall be deemed to occur at the time of the "occurrence" that caused it.

For the purposes of this **Electronic Data Liability Coverage**, "electronic data" is not tangible property.

The amount we will pay is limited as described below in **SECTION III - LIMITS OF INSURANCE**

4. **COVERAGE G - PRODUCT RECALL EXPENSE**

- a. Insuring Agreement

- (1) We will pay 90% of "product recall expense" you incur as a result of a "product recall" you initiate during the coverage period.
- (2) We will only pay for "product recall expense" arising out of "your products" which have been physically relinquished to others.

The amount we will pay is limited as described below in **SECTION III - LIMITS OF INSURANCE**

b. Exclusions

This insurance does not apply to "product recall expense" arising out of:

- (1) Any fact, circumstance or situation which existed at the inception date of the policy and which you were aware of, or could reasonably have foreseen that would have resulted in a "product recall".
- (2) Deterioration, decomposition or transformation of a chemical nature, except if caused by an error in the manufacture, design, processing, storage, or transportation of "your product".
- (3) The withdrawal of similar products or batches that are not defective, when a defect in another product or batch has been found.
- (4) Acts, errors or omissions of any of your employees, done with prior knowledge of any of your officers or directors.
- (5) Inherent vice, meaning a natural condition of property that causes it to deteriorate or become damaged.
- (6) "Bodily Injury" or "Property Damage".
- (7) Failure of "your product" to accomplish its intended purpose, including any breach of warranty of fitness, quality, efficacy or efficiency, whether written or implied.
- (8) Loss of reputation, customer faith or approval, or any costs incurred to regain customer market, or any other consequential damages.
- (9) Legal fees or expenses.
- (10) Damages claimed for any loss, cost or expense incurred by you or others for the loss of use of "your product".
- (11) "Product recall expense" arising from the "product recall" of any of "your products" for which coverage is excluded by endorsement.
- (12) Any "product recall" initiated due to the expiration of the designated shelf life of "your product".

5. COVERAGE H - WATER DAMAGE LEGAL LIABILITY

The Insurance provided under Coverage H (Section I) applies to "property damage" arising out of water damage to premises that are both rented to and occupied by you.

The Limit under this coverage shall not be in addition to the Damage To Premises Rented To You Limit. The amount we will pay is limited as described below in **SECTION III - LIMITS OF INSURANCE**

6. COVERAGE I – DESIGNATED OPERATIONS COVERED BY A CONSOLIDATED (WRAP-UP) INSURANCE PROGRAM

The following exclusion is added to Paragraph **2. Exclusions** of **SECTION I – COVERAGES COVERAGE A – BODILY INJURY AND PROPERTY DAMAGE LIABILITY** :

- r. This insurance does not apply to "bodily injury" or "property damage" arising out of either your ongoing operations or operations included within the "products-completed operations hazard" for any "consolidated (Wrap-up) insurance program" which has been provided by the prime contractor / project manager or owner of the construction project in which you are involved.

This exclusion applies whether or not a consolidated (Wrap-up) insurance program:

- a. Provides coverage identical to that provided by this Coverage Part; or
- b. Has limits adequate to cover all claims.

This exclusion does not apply if a "consolidated (Wrap-up) insurance program" covering your operations has been cancelled, non-renewed or otherwise no longer applies for reasons other than exhaustion of all available limits, whether such limits are available on a primary, excess or on any other basis. You must advise us of such cancellation, nonrenewal or termination as soon as practicable.

For purposes of this exclusion a "consolidated (wrap-up) insurance program" is a program providing insurance coverage to all parties for exposures involved with a particular (typically major) construction project.

C. SUPPLEMENTARY PAYMENTS - COVERAGES A AND B is amended:

1. To read **SUPPLEMENTARY PAYMENTS**

2. **Bail Bonds**

Item **1.b.** is amended as follows:

- b.** Up to \$1,000 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.

3. **Loss of Earnings**

Item **1.d.** is amended as follows:

- d.** All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit", including actual loss of earnings up to \$500 a day because of time off from work.

4. The following language is added to Item 1.

However, we shall have none of the duties set forth above when this insurance applies only for **Voluntary Property Damage Coverage** and/or **Care, Custody or Control Property Damage Coverage** and we have paid the Limit of Liability or the Aggregate Limit for these coverages.

SECTION II - WHO IS AN INSURED

A. The following change is made:

Extended Reporting Requirements

Item **3.a.** is deleted and replaced by the following :

- a.** Coverage under this provision is afforded only until the 180th day after you acquire or form the organization or the end of the policy period, whichever is earlier.

B. The following provisions are added:

4. **BROAD FORM NAMED INSURED**

Item **1.f.** is added as follows:

- f.** Any legally incorporated entity of which you own more than 50 percent of the voting stock during the policy period only if there is no other similar insurance available to that entity. However:

- (1) Coverage **A** does not apply to "bodily injury" or "property damage" that occurred before you acquired more than 50 percent of the voting stock; and
- (2) Coverage **B** does not apply to "personal and advertising injury" arising out of an offense committed before you acquired more than 50 percent of the voting stock.

5. **Additional Insured - Vendors**

- a.** Any person(s) or organization(s) (referred to throughout this additional coverage as vendor), but only with respect to "bodily injury" or "property damage", which may be imputed to that person(s) or organization(s) arising out of "your products" shown with the Schedule which are distributed or sold in the regular course of the vendor's business is an insured.

However:

- (1) The insurance afforded to such vendor only applies to the extent permitted by law; and
- (2) If coverage provided to the vendor is required by a contract or agreement, the insurance afforded to such vendor will not be broader than that which you are required by the contract or agreement to provide for such vendor.

- b.** With respect to the insurance afforded to these vendors, the following additional exclusions apply:

- (1) This insurance afforded the vendor does not apply to:

- (a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
- (b) Any express warranty unauthorized by you;

- (c) Any physical or chemical change in the product made intentionally by the vendor;
- (d) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container.
- (e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of products.
- (f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product.
- (g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor.
- (h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
 - i. The exceptions contained in Sub-paragraphs **d.** or **f.**; or
 - ii. Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.

(2) This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.

6. Additional Insured – Lessor of Leased Equipment – Automatic Status When Required in Lease Agreement With You

- a. Any person(s) or organization(s) from whom you lease equipment when you and such person(s) or organization(s) have agreed in writing in a contract or agreement that such person(s) or organization(s) be added as an additional insured on your policy. Such person(s) or organization(s) is an insured only with respect to your liability for "bodily injury", "property damage" or "personal and advertising injury" directly arising out of the maintenance, operation or use of equipment leased to you, which may be imputed to such person or organization as the lessor of equipment.

However, the insurance afforded to such additional insured:

- (1) Only applies to the extent permitted by law; and
- (2) Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

A person's or organization's status as an additional insured under this endorsement ends when their contract or agreement with you for such leased equipment ends.

- b. With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

7. Additional Insured – Managers or Lessors of Premises

- a. Any person(s) or organization(s), but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and subject to the following additional exclusions:

This insurance does not apply to:

- (1) Any "occurrence" which takes place after you cease to be a tenant in that premises.
- (2) Structural alterations, new construction or demolition operations performed by or on behalf of the person(s) or organization(s) shown in the Schedule.

However:

- (1) The insurance afforded to such additional insured only applies to the extent permitted by law; and
- (2) If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

8. Additional Insured - Engineers, Architects or Surveyors Not Engaged by the Named Insured

- a. Any architects, engineers or surveyors who are not engaged by you are insureds, but only with respect to liability for "bodily injury" or "property damage" or "personal and advertising injury" which may be imputed to that architect, engineer or surveyor arising out of:

- (1) Your acts or omissions; or
- (2) Your acts or omissions of those acting on your behalf;

in the performance of your ongoing operations performed by you or on your behalf.

But only if such architects, engineers or surveyors, while not engaged by you, are contractually required to be added as an additional insured to your policy.

However, the insurance afforded to such additional insured:

- (1) Only applies to the extent permitted by law; and
- (2) Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- b. With respect to the insurance afforded to these additional insureds, the following additional exclusion applies: This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or failure to render any professional services, including:

- (1) The preparing, approving, or failing to prepare or approve, maps, drawings, opinions, reports, surveys, change orders, designs or specifications; or
- (2) Supervisory, inspection or engineering services.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional services.

9. Additional Insured - State or Governmental Agency or Subdivision or Political Subdivision - Permits or Authorizations

Any state or governmental agency or subdivision or political subdivision is an insured, subject to the following provisions:

- a. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- (1) The insurance afforded to such additional insured only applies to the extent permitted by law; and
- (2) If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- b. This insurance does not apply to:

- (1) "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- (2) "Bodily injury" or "property damage" included within the "products-completed operations hazard".

10. Additional Insured Consolidated Insurance Program (Wrap-Up) Off-Premises Operations Only - Owners, Lessees or Contractors

- a. Any persons or organizations for whom you are performing operations, for which you have elected to seek coverage under a Consolidated Insurance Program, when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy is an insured. Such person or organization is an additional insured only with respect to your liability which may be imputed to that person or organization directly arising out of your ongoing operations performed for that person or organization at a premises other than any project or location that is designated as covered under a Consolidated Insurance Program. A person's or organization's status as an insured under this endorsement ends when your operations for that insured are completed.

- b. With respect to the insurance afforded to these additional insureds, the following additional exclusion applies.

This insurance does not apply to:

"Bodily injury", "property damage", or "personal and advertising injury" arising out of the rendering of, or failure to render, any professional architectural, engineering or surveying services, including:

- (1) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
- (2) Supervisory, inspection

11. Additional Insured - Employee Injury to Another Employee

With respect to your "employees" who occupy positions which are supervisory in nature:

Paragraph **2.a.(1)** of **SECTION II – WHO IS AN INSURED** is amended to read:

- a. "Bodily injury" or "personal and advertising injury"

- (1) To you, to your partners or members (if you are a partnership or joint venture), or to your members (if you are a limited liability company);
- (2) For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in paragraph **(1)(a)** above; or
- (3) Arising out of his or her providing or failing to provide professional healthcare services. Paragraph **3.a.** is deleted.

For the purpose of this Item **11** only, a position is deemed to be supervisory in nature if that person performs principle work which is substantially different from that of his or her subordinates and has authority to hire, direct, discipline or discharge.

SECTION III - LIMITS OF INSURANCE

A. The following Items are deleted and replaced by the following:

2. The General Aggregate Limit is the most we will pay for the sum of:
 - a. Medical expenses under Coverage **C**;
 - b. Damages under Coverage **A**, except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard"; and
 - c. Damages under Coverage **B**; and
 - d. Damages under Coverage **H**.
3. The Products-Completed Operations Aggregate Limit is the most we will pay under Coverage **A** for damages because of "bodily injury" and "property damage" included in the "products-completed operations hazard" and Coverage **G**.
6. Subject to **5.** above, the Damage to Premises Rented to You Limit is the most we will pay under Coverage **A** for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, explosion, lightning, smoke resulting from such fire, explosion, or lightning or sprinkler leakage while rented to you or temporarily occupied by you with permission of the owner.

B. The following are added:

8. Subject to Paragraph **5.** of **SECTION III – LIMITS OF INSURANCE** \$25,000 is the most we will pay under Coverage **H** for **Water Damage Legal Liability**.

9. Coverage **G** - Product Recall Expense

Aggregate Limit \$50,000

Each Product Recall Limit \$25,000

- a. The Aggregate Limit shown above is the most we will pay for the sum of all "product recall expense" you incur as a result of all "product recalls" you initiate during the endorsement period.

- b. The Each Product Recall Limit shown above is the most we will pay, subject to the Aggregate and \$1,000 deductible, for "product recall expense" you incur for any one "product recall" you initiate during the endorsement period.

We will only pay for the amount of Product Recall Expenses which are in excess of the deductible amount. The deductible applies separately to each Product Recall. The limits of insurance will not be reduced by the amount of this deductible.

We may, or will if required by law, pay all or any part of any deductible amount. Upon notice of our payment of a deductible amount, you shall promptly reimburse us for the part of the deductible amount we paid.

10. Aggregate Limits of Insurance (Per Location)

The General Aggregate Limit applies separately to each of your "locations" owned by or rented to you or temporarily occupied by you with the permission of the owner.

"Location" means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad.

11. Aggregate Limits of Insurance (Per Project)

The General Aggregate Limit applies separately to each of your projects away from premises owned by or rented to you.

12. With respects to the insurance afforded to additional insureds afforded coverage by items 5 through 11 of **SECTION II – WHO IS AN INSURED** above, the following is added:

The most we will pay on behalf of the additional insured is the amount of insurance:

- a. Required by the contract or agreement;
- b. Available under the applicable Limits of Insurance shown in the Declarations;

Whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

13. Subject to 5. of **SECTION III – LIMITS OF INSURANCE**, a \$5,000 "occurrence" limit and a \$10,000 "aggregate" limit is the most we will pay under Coverage A for damages because of "property damage" covered under **Coverage D - Voluntary Property Damage Coverage**.

For the purposes of this Voluntary Property Damage Coverage, our right and duty to defend ends when we have paid the Limit of Liability or the Aggregate Limit for each coverage, and we are granted discretion in making payments under this coverage.

14. Subject to 5. of **SECTION III – LIMITS OF INSURANCE**, a \$25,000 "occurrence" limit and a \$100,000 "aggregate" limit is the most we will pay under **Coverage E - Care, Custody and Control Coverage** regardless of the number of:

- a. Insureds;
- b. Claims made or "suits" brought; or
- c. Persons or organizations making claims or bringing "suits".

Deductible - Our obligation to pay damages on your behalf applies only to the amount of damages in excess of \$500.

This deductible applies to all damages because of "property damage" as the result of any one "occurrence" regardless of the number of persons or organizations who sustain damages because of that "occurrence".

We may pay any part or all of the deductible amount to effect settlement of any claim or "suit" and upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as has been paid by us.

As respects this coverage "Aggregate" is the maximum amount we will pay for all covered "occurrences" during one policy period.

For the purposes of this Care, Custody and Control Property Damage Coverage, our right and duty to defend ends when we have paid the Limit of Liability or the Aggregate Limit for each coverage, and we are granted discretion in making payments under this coverage.

15. Subject to 5. of SECTION III – LIMITS OF INSURANCE, the most we will pay for “property damage” under Coverage F - Electronic Data Liability Coverage for loss of “electronic data” is \$50,000 without regard to the number of “occurrences”.

SECTION IV - COMMERCIAL GENERAL LIABILITY CONDITIONS

A. The following conditions are amended:

1. Knowledge of Occurrence

- a. Condition 2., Items a. and b. are deleted and replaced by the following:

(1) Duties In The Event Of Occurrence, Offense, Claim Or Suit

(a) You must see to it that we are notified as soon as practicable of an "occurrence" or an offense which may result in a claim. Knowledge of an "occurrence" by your agent, servant or employee shall not in itself constitute knowledge of the named insured unless an officer of the named insured has received such notice from the agent, servant or employee. To the extent possible, notice should include:

- i. How, when and where the "occurrence" took place;
- ii. The names and addresses of any injured persons and witnesses, and
- iii. The nature and location of any injury or damage arising out of the "occurrence" or offense.

(b) If a claim is made or "suit" is brought against any insured, you must:

- i. Immediately record the specifics of the claim or "suit" and the date received; and
- ii. Notify us as soon as practicable.

You must see to it that we receive written notice of the claim or "suit" as soon as practicable. Knowledge of a claim or "suit" by your agent, servant or employee shall not in itself constitute knowledge of the named insured unless an officer of the named insured has received such notice from the agent, servant or employee.

2. Where **Broad Form Named Insured** is added in SECTION II – WHO IS AN INSURED of this endorsement, Condition 4. **Other Insurance b. Excess Insurance (1).(a)** is replaced by the following:

(a) Any of the other insurance, whether primary, excess, contingent or on any other basis, that is available to an insured solely by reason of ownership by you of more than 50 percent of the voting stock, and not withstanding any other language in any other policy. This provision does not apply to a policy written to apply specifically in excess of this policy.

B. The following are added:

10. Condition (5) of 2.c.

(5) Upon our request, replace or repair the property covered under Voluntary Property Damage Coverage at your actual cost, excluding profit or overhead.

11. Blanket Waiver Of Subrogation

We waive any right of recovery we may have against any person or organization because of payments we make for injury or damage arising out of: premises owned or occupied by or rented or loaned to you, ongoing operations performed by you or on your behalf, done under a contract with that person or organization, “your work”, or “your products”. We waive this right where you have agreed to do so as part of a written contract, executed by you before the “bodily injury” or “property damage” occurs or the “personal and advertising injury” offense is committed.

12. Liberalization

If a revision to this Coverage Part, which would provide more coverage with no additional premium becomes effective during the policy period in the state designated for the first Named Insured shown in the Declarations, your policy will automatically provide this additional coverage on the effective date of the revision.

13. Unintentional Failure to Disclose All Hazards

Based on our reliance on your representations as to existing hazards, if you unintentionally should fail to disclose all such hazards at the inception date of your policy, we will not deny coverage under this Coverage Part because of such failure. However, this provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

14. The following conditions are added in regard to Coverage G - Product Recall Expense

In event of a "product recall", you must

- a. See to it that we are notified as soon as practicable of a "product recall". To the extent possible, notice should include how, when and where the "product recall" took place and estimated "product recall expense".
- b. Take all reasonable steps to minimize "product recall expense". This will not increase the limits of insurance.
- c. If requested, permit us to question you under oath at such times as may be reasonably required about any matter relating to this insurance or your claim, including your books and records. Your answers must be signed.
- d. Permit us to inspect and obtain other information proving the loss. You must send us a signed, sworn statement of loss containing the information we request to investigate the claim. You must do this within 60 days after our request.
- e. Cooperate with us in the investigation or settlement of any claim.
- f. Assist us upon our request, in the enforcement of any rights against any person or organization which may be liable to you because of loss to which this insurance applies.

15. Limited Railroad Contractual Liability

The following conditions are applicable only to coverage afforded by reason of the redefining of an "insured contract" in the **DEFINITIONS** section of this endorsement:

- a. Railroad Protective Liability coverage provided by ISO form CG 0035 with minimum limits of \$2,000,000 per occurrence and a \$6,000,000 general aggregate limit must be in place for the entire duration of any project.
- b. Any amendment to the Other Insurance condition of form CG 0035 alters the primacy of the coverage or which impairs our right to contribution will rescind any coverage afforded by the redefined "insured contract" language.
- c. For the purposes of the Other Insurance condition of form CG 0035 you, the named insured, will be deemed to be the designated contractor.

SECTION V – DEFINITIONS

A. At item **12. Mobile Equipment** the wording at **f.(1)** is deleted and replaced by the following:

f.(1) Equipment designed primarily for:

- (a) Snow removal;
- (b) Road maintenance, but not construction or resurfacing; or
- (c) Street cleaning;

except for such vehicles that have a gross vehicle weight less than 1,000 lbs which are not designed for highway use.

B. Item **3. "bodily injury"** is deleted and replaced with the following:

3. "bodily injury" means physical injury, sickness or disease sustained by a person. This includes mental anguish, mental injury, shock, fright or death that results from such physical injury, sickness or disease.

C. Item **9. "Insured Contract"** **c.** is deleted and replaced with the following:

- c. Any easement or license agreement;

D. Item 9. "Insured Contract" f.(1) is deleted

E. The following definitions are added for this endorsement only:

23. "Electronic data" means information, facts or programs stored as or on, created or used on, or transmitted to or from computer software, including systems and applications software, hard or floppy disks, CD-ROMS, tape drives, cells, data processing devices or any other media which are used with electronically controlled equipment.

24. "Product recall" means a withdrawal or removal from the market of "your product" based on the determination by you or any regulatory or governmental agency that:

a. The use or consumption of "your product" has caused or will cause actual or alleged "bodily injury" or "property damage"; and

b. Such determination requires you to recover possession or control of "your product" from any distributor, purchaser or user, to repair or replace "your product", but only if "your product" is unfit for use or consumption, or is hazardous as a result of:

(1) An error or omission by an insured in the design, manufacturing, processing, labeling, storage, or transportation of "your product"; or

(2) Actual or alleged intentional, malicious or wrongful alteration or contamination of "your product" by someone other than you.

25. "Product recall expense" means reasonable and necessary expenses for:

a. Telephone, radio and television communication and printed advertisements, including stationery, envelopes and postage.

b. Transporting recalled products from any purchaser, distributor or user, to locations designated by you.

c. Remuneration paid to your employees for overtime, as well as remuneration paid to additional employees or independent contractors you hire.

d. Transportation and accommodation expense incurred by your employees.

e. Rental expense incurred for temporary locations used to store recalled products.

f. Expense incurred to properly dispose of recalled products, including packaging that cannot be reused.

g. Transportation expenses incurred to replace recalled products.

h. Repairing, redistributing or replacing covered recalled products with like products or substitutes, not to exceed your original cost of manufacturing, processing, acquisition and/or distribution.

These expenses must be incurred as a result of a "product recall".

MEMO

TO: Ryan Bailey/Village Administrator

FROM: Dave Felkner/Utility Supervisor

DATE: September 3, 2019

SUBJECT: Authorization to replace the Village Hall / PD gutters and roof maintenance

The Village Hall and Police Department are in dire need of rain gutter and downspout replacement. Included will be some roof maintenance. This is a very complex job with the tile roof over half the Building. I contacted five different companies, two contractors weren't interested and the other two contractors didn't have the means of doing it.

Attached is the scope of work that will be done by the contractor. The total cost will not exceed \$27,675.

Please place this in the September 9, 2019 Village Board agenda for consideration and possible action.

cc: Darlene Igl/Village Clerk
Mike Gerszewski/ Operations Supervisor



www.Langer-Roofing.com

345 S. Curtis Road, Milwaukee, WI 53214
PHONE (414) 476-5800 FAX (414) 476-3044

May 7, 2019

Village of Hartland
701 Progress Drive
Hartland, WI 53029

Attn: Dave Felkner

RE: Police Station & Village Hall

Dear Mr. Felkner:

Per your request, we are pleased to update suggestions that were originally provided back in 2013 to Mike Gerszewski and updated again for Mike Gerszewski in 2015. At that time we inspected both the shingle and Spanish tile roof systems. Below you will find our observations and suggestions for repair.

STEEP SLOPE SHINGLE ROOF

1. Remove the first and second layer of shingles at base of roof system exposing wood deck below.
2. Remove existing hanging gutter and associated downspouts.
3. Furnish and apply Vycor or equivalent Ice & Water Shield.
4. Fabricate and install 24 gauge prefinished steel 1 piece gutter. Color to be selected by owner.
5. Flange of gutter will then be stripped in with Vycor or equivalent Ice & Water Shield.
6. 24 gauge prefinished downspouts will be installed to replace existing.
7. After gutter installation, shingles previously removed will be installed over the top flange of gutter creating a proper watertight seal. New shingles may be required in this location. New shingles will be provided with a color to match as close as possible to original.
8. All debris related to our scope of work will be removed from building and premises.

The above work can be completed for the sum of **\$10,200.00**.

STEEP SLOPE SPANISH TILE ROOF

1. Remove existing gutter that was slid up behind a copper gutter apron. This gutter apron was created when the old original copper gutters were removed. Associated downspouts will also be removed.
2. Fabricate and install 24 gauge prefinished steel gutters with matching 24 gauge prefinished steel downspouts. New gutter will slide up behind the existing copper apron.
3. The existing wood fascia will also be clad with 24 gauge prefinished steel.
4. Install 140 Alpine #51 copper retro-fit snow and ice guards on the Spanish tile roof. Three rows will be installed at 24" on center and staggered at 12" on center.

The above work can be completed for the sum of **\$14,500.00**.

Prices above include all necessary labor, materials and equipment.

All work will be performed in a first-class, professional manner by experienced roofing and sheet metal mechanics thoroughly familiar with the above scope of work. Our employees will be covered by worker's compensation, public liability, and property damage insurance.

We thank you for the opportunity to present this information and shall greatly appreciate your consideration.

Sincerely,

LANGER ROOFING & SHEET METAL INC.

Matthew L. Bruinius

Vice President



345 S. Curtis Road, Milwaukee, WI 53214

PHONE (414) 476-5800 FAX (414) 476-3044

www.Langer-Roofing.com

August 7, 2019

Village of Hartland
210 Cottonwood Avenue
Hartland, WI 53029

Attn: Mr. Dave Felkner

Re: Police Station/Village Hall Modified Bitumen Roof

Dear Mr. Felkner,

Per your request we completed a visual inspection of the above referenced roof.

Overall, with the exception of some minor deficiencies the roof system is performing as designed. The roof system is a granular surfaced modified bitumen roof system. The cap sheet of modified was installed in mopping's of hot asphalt. This roof also has great slope which is definitely a plus.

Our recommendation is to send roofing technicians out to perform minor repairs to certain components of the roofing, flashing and sheet metal areas. These repairs would include addressing minor deficiencies found during their inspection in addition to the specific items noted above. Repairs would be performed by technicians well versed in all of your roof systems.

The technicians would perform a grid like inspection of all your roof areas. Inspections will include previous roof repairs, traffic patterns around heating, ventilating and air conditioner units, flashings around the perimeter, rooftop curbs, penetrations, roofing related sheet metal components, caulk joints, etc.

During the inspection, minor repairs will be made with compatible roofing materials to all minor visible holes, seams, deficiencies and punctures. Re-caulking of deteriorated sealant joints at penetrations, repair to curb corners as needed, and topping off of pitch pans. Additionally, caulking will be applied as needed to all sheet metal components including non-gasketed exposed fastener heads and open or deteriorated splice and corner details. Debris found near or in drainage areas will be removed and discarded.

All work will be performed in a first-class, professional manner by experienced Journeyman Roofing technicians thoroughly familiar with your roofing systems and the above preventative maintenance scope of work. Our technicians will arrive on site with a fully stocked repair vehicle and the ability to find and repair a large number of different minor roofing and sheet metal deficiencies on the spot without delays or significant interruptions to your daily operations.

We would suggest budgeting the sum not to exceed **\$2,975.00** for general preventative maintenance. Due to the lack of preventative maintenance being performed on a routine basis this first round will be a bit more than subsequent visits.

Price above includes all necessary labor, materials and equipment.

All work will be performed in a first-class, professional manner by experienced roofing mechanics thoroughly familiar with the above scope of work. Our employees will be covered by worker's compensation, public liability, and property damage insurance.

We thank you for the opportunity to present this information and shall greatly appreciate your consideration.

Sincerely,

LANGER ROOFING & SHEET METAL INC.

Matthew L. Bruinius

Vice President

MLB:mlb