

***AMENDED POLICE AND FIRE COMMISSION AGENDA
TUESDAY, NOVEMBER 12, 2019
7:00 PM
MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call
Pledge of Allegiance

1. Consideration of a motion to approve the Police and Fire Commission minutes of September 10, 2019.
2. Police Department Update and Monthly Report
3. Fire Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to interview candidate(s) for Firefighter(s). [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.
Possible action item: Announcement of candidate(s)

5. Possible motion to enter into closed session pursuant to Wis. Stats. §19.85 (1) (b) for the purpose of considering discipline of any public employee and the taking of formal action on any such matter and pursuant to Wis. Stats. §19.85 (1) (c) for the purpose of considering performance evaluation data of any public employee over which the governmental body exercises responsibility and pursuant to Wis. Stats. §19.85 (1) (g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to be become involved. [ROLL CALL VOTE]
6. Reconvene in open session to consider and take possible action, if needed, with respect to the previous closed session.
7. Adjournment.

Darlene Igl
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, September 10th, 2019
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:01 PM Meeting called to order by Commission President Loppnow
 - Commission Secretary Redlin read the roll for attendance
 - Present : Commissioners Loppnow, Wojciechowski, Redlin, Riesinger
 - Absent : Commissioner Rebholz
 - Also in attendance : Chief of Police Torin J. Misko, Fire Chief David Dean
 - Pledge of Allegiance led by Commission President Loppnow
1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meeting of August 13th, 2019.
 - a. Motion by Commissioners Wojciechowski / Loppnow to approve the Hartland Police & Fire Commission minutes for the meeting of August 13th, 2019. The motion carried on the unanimous vote of the Commissioners present.
 2. Police Department Update and Monthly Report – Chief of Police Torin J. Misko
 - a. Chief Misko reported that the Village of Hartland has begun a process to update its parking ordinance to increase fines for illegal parking. A “third reading” of the proposed new ordinance will be conducted at the next Village Board meeting, after which the ordinance will become law, if approved by the Village Board.
 - b. The Chief then explained that he had recently been planning a “tabletop exercise” for “HAZMAT” responses, this in concert with the Hartland Fire and DPW Departments.
 - c. According to Chief Misko, the State of Wisconsin has initiated the process, through local WI State Representative Cindi Duchow, among others, to update and increase the penalty for “SWATTING” incidents in the State of Wisconsin; this as a response, in part, to the Village of Hartland such incident earlier this year.
 - d. Chief Misko indicated that the HPD is actively recruiting part-time “School Crossing Guards” to supplement the existing group of such guards, since the Department is currently experiencing some turnover in that staff. The one hour shifts are available for both AM and PM, training is provided and the pay rate is currently \$14.30 per hour. There are currently six “stations” which the guards populate each school day. The School District reimburses the HPD for the cost of the guards.
 - e. According to Chief Misko, the Village HPD currently has two officers assigned to the Waukesha County Civil Disturbance Unit. The Unit has ~ 75 members from various local police agencies.
 - f. The Chief commented that Viki Dobbertin, the part-time HPD Administrative Assistant since 2001, has, as announced earlier, retired on 8/28/2019. The HPD is recruiting a replacement at this time. The slot currently calls for a 12PM-4:30PM shift, daily.
 - g. Chief Misko related that he has been appointed to the Lake Country M.C. “Operations Committee”
 - h. According to the Chief, planning, in cooperation with the HFD, is underway for the return, again this year, of the “Holiday Train” to the Village of Hartland.

i. Chief Misko indicated that the Village of Hartland recently received an application for an evening Homecoming Parade Permit for Arrowhead High School Homecoming, currently scheduled for Friday, September 27th, 2019, from roughly 4PM to 5PM. The HPD and HFD would provide security for the parade, if approved. The parade had recently, previously, occurred on the Sunday Afternoon of Homecoming weekends.

j. Chief Misko reported that HPD firearms training is now underway, continuing to employ "airsoft" hardware for the sake of "realism".

k. Captain Stacey Kelsey of the HPD is, per Chief Misko, currently enrolled in the Wisconsin Command College and, upon successful completion of the nine month course, [taken in intervals spread out over that time] will have earned the Certified Public Manager credential. The UW sponsors the program and certifies the graduates.

l. The Chief reported that several businesses in the Village of Hartland had recently experienced the theft of important mail from their on-location US Postal Mail Boxes. According to Chief Misko, the HPD is currently working in cooperation with the US Postal Inspector's Office to notify local businesses to be "on guard" for individuals attempting unauthorized access to their on-site mailboxes. Officer Mueller has currently been assigned to the situation.

3. Fire Department Update and Monthly Report – Fire Chief David Dean

a. Chief Dean indicated that, as announced earlier, here, during August, 2019, he had begun *weekly* updates via delivery of "email reports" to the HPFC, from Administrative Assistant Julianne Konen, and the Chief directed the Commissioners to those reports and asked if there were any questions from the Commissioners. Hearing none, he moved on. The Chief noted the number of Calls for Service during August, 2019 as .. Fire ... 20 calls
EMS ... 75 Calls Total Calls ... 95

b. Chief Dean reported that planning for the Annual HFD Association's Pancake Breakfast & Blood Drive, scheduled for 7AM until 12PM on Saturday, October 12th, 2019 is proceeding, as well as for the HFD "Order a Pizza" Fund Raiser on October 16th and 17th from 4-7:30PM. The *pizza* event is sponsored by Endter's Sports Grill of Hartland and each pizza will be delivered by a Hartland Firefighter in a Fire Truck ! ENDTER'S will donate 20% of each dine-in and takeout pizza sale to the HFD.

4. Consideration of a Motion to Adjourn

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Riesinger / Wojciechowski , the Commission voted unanimously to adjourn.

Meeting adjourned at 7:27 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President