

VILLAGE BOARD MINUTES
MONDAY, OCTOBER 28, 2019
6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Call to Order

Roll Call

Pledge of Allegiance – Trustee Ludtke

Present: Trustees Anson, Dorau, Meyers, Wallschlager, Ludtke, Conner, President Pfannerstill

Others Present: Interim Administrator/Finance Director Bailey, Clerk Igl, Operations Supervisor Gerszewski, Utility Operations Supervisor Felkner, Dawn Gunderson-Schiel (Ehlers), David Van Slett, Christie Hentges (Tribute Co.), Ryan Thomas, Paul Chellevoid, Fire Chief Dean, Police Captain Kelsey.

Public Comments: (Please be advised the Village Board will receive information from the public for a three minute time period per person, with time extensions per the Village President's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.) None

1. Presentation on concept of construction and management of columbarium from Tribute Companies Inc.

Christie Hentges, Tribute Companies Inc., provided information related to the possible construction and management of a columbarium in the Village cemetery. It was stated that the project could be created in phases with niches being pre-sold by Tribute Companies on a commission basis. Options for financing the project were discussed. It was stated that Tribute Companies could be involved with just the design or the design and construction of the project.

2. Motion (Meyers/Wallschlager) to approve Village Board minutes of October 14, 2019. Carried (6-0). Ludtke abstained.
3. Motion (Conner/Dorau) to approve vouchers for payment in the amount of \$485,779.25. Carried (6-0). Meyers abstained.
4. Consideration of actions related to Licenses and Permits
 - a. Motion (Dorau/Ludtke) to approve of application for Operator's (Bartender) License with a term ending June 30, 2020. Carried (7-0).
5. **PUBLIC HEARING** on the proposed 2020 Village Budget including the General Fund, Water and Sewer Utility Funds, Debt Service, and all other Revenue and Expenditure Funds with consideration of adoption of the budget at the November 11, 2019 Village Board meeting.

President Pfannerstill opened the Public Hearing on the proposed 2020 Village Budget at 6:49 p.m.

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Trustee Conner stated that he had spent time at the DPW looking at equipment. He proposed that two items could be removed from the 2020 budget. He stated that the dump truck proposed for a purchase price of \$225,000 could be delayed as the truck that was purchased in this year's budget is a different brand. He proposed that DPW could see how that truck works out before ordering a second one. Additionally, he stated that the skid loader purchase could be delayed as staff felt it still had some longevity.

Utility Operations Supervisor Felkner stated that the skid loader is a 2007 on a 10 year replacement schedule. He stated that there are safety concerns due to some welding that was done on the equipment last year which could pose a danger. Additionally, he stated that the dump trucks are on a 16 year replacement schedule and the Village still has 2001 and 2003 models.

Operations Supervisor Gerszewski commented that if we put off the dump truck purchase, we will be pushing all following trucks off as well. He stated that the skid steer is used 12 months of the year and feels it is a must to replace for safety reasons. The Board was reminded that it takes approximately 12 months to get a new dump truck so if one goes down it is a huge problem.

Trustee Anson commented that he has viewed the vehicles from underneath and that in his opinion the trucks are ready for replacement as they are rusted out on the bottom. He further stated that he felt the skid steer should be replaced as it has had extensive use.

President Pfannerstill stated that the equipment is intended to be funded through corporate reserves. The budget can be adjusted if desired on November 11 when the budget is expected to be approved.

President Pfannerstill closed the Public Hearing at 7:03 p.m.

6. First reading of a Bill for an Ordinance 10-28-2019-01, "An Ordinance to Amend Chapter 18 of the Village of Hartland Municipal Code Pertaining to State Uniform Building Codes Adopted".

It was stated that this ordinance change updates the references made to specific State Statute numbers which were recently changed. This item will be placed on the next Village Board agenda for a second reading.

7. First reading of a Bill for an Ordinance 10-28-2019-02, "An Ordinance to Amend Chapter 18 of the Village of Hartland Municipal Code Pertaining to State Uniform Electrical and Plumbing Codes Adopted".

Again, this ordinance change updates the references made to specific State Statute numbers which were recently changed. This item will be placed on the next Village Board agenda for a second reading.

8. Items related to the Sale of General Obligation Corporate Purpose Bonds

Dawn Gunderson-Schiel, Ehlers, provided background information on the upcoming borrowing. She stated that the bonds will be issued on a competitive sales basis and that the sale will close on December 12th. Borrowing resolutions will be prepared for the November 25 Village Board meeting. She stated that general obligation bonds are allowed but need to be approved by project. The following initial resolutions were presented for consideration:

- a. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,845,000 for Street Improvement Projects

Motion (Meyers/Wallschlager) to approve Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,845,000 for Street Improvement Projects. Carried (7-0).

- b. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,610,000 for Sewerage Projects

Motion (Wallschlager/Anson) to approve Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$1,610,000 for Sewerage Projects. Carried (7-0).

- c. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$610,000 for Water Projects

Motion (Meyers/Conner) to approve Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$610,000 for Water Projects. Carried (7-0).

- d. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$165,000 for Parks and Public Grounds Projects

Motion (Ludtke/Conner) to approve Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$165,000 for Parks and Public Grounds Projects. Carried (7-0).

- e. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$260,000 for Parking Lot Projects

Motion (Conner/Wallschlager) to approve Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$260,000 for Parking Lot Projects. Carried (7-0).

- f. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$65,000 for Library Projects

Motion (Anson/Dorau) to approve Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$65,000 for Library Project. Carried (7-0).

- g. Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$715,000 for Fire Department Equipment

Motion (Wallschlagler/Meyers) to approve Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$715,000 for Fire Department Equipment. Carried (7-0).

- h. Resolution Providing for the Sale of \$5,270,000 General Obligation Corporate Purpose Bonds

Motion (Conner/Ludtke) to approve Resolution Providing for the Sale of \$5,270,000 General Obligation Corporate Purpose Bonds. Carried (7-0).

- 9. Discussion and consideration of the design for CP Holiday Train and Hartland Lights banners for the Business Improvement District.

It was stated that the proposed banners are the standard size. The Board was reminded that the policy required any proposed banner design to be submitted to the Village Board for consideration and approval. Motion (Ludtke/Dorau) to approve the design for CP Holiday Train and Hartland Lights banners for the Business Improvement District. Carried (7-0).

Items referred from the October 21 Plan Commission meeting

- 10. Consideration of actions related to a proposed Planned Unit Development for Sendik's Food Market, 600 Hartbrook Drive.

- a. **PUBLIC HEARING** to receive comment on the proposed Planned Unit Development.

President Pfannerstill opened the Public Hearing at 7:23 p.m. Ryan Thomas, Madisen Maher Architects, stated that they have continued to work through details of the project having recently met with the Village Attorney, Village Engineer and staff. The Public Hearing was closed at 7:25 p.m.

- b. Consideration of a motion to approve Planned Unit Development.

Motion (Ludtke/Dorau) to approve the Planned Unit Development for Sendik's Food Market, 600 Hartbrook Drive. Carried (7-0).

- 11. Discussion and consideration of an Extraterritorial Certified Survey Map in the Town of Merton.

Property owner David Van Slett commented that the existing lot line went through the existing structure. The lot line is being adjusted at this time due to work being done on the roof. Motion (Ludtke/Conner) to approve an Extraterritorial Certified Survey Map in the Town of Merton. Carried (7-0).

- 12. Discussion and consideration of the Comprehensive Plan and Comprehensive Outdoor Recreation Plan.

Paul Chellevoid, SRF Consulting, provided a review of the process that was undertaken to update the plans and stated that the plan look out at least 10 years. Trustee Meyers stated that he was disappointed after completing the survey and sitting through the joint meeting as he felt the plans do not pinpoint where the Village is going. Trustee Ludtke pointed out typographical corrections that needed to be made in the plans. Motion (Conner/Dorau) to approve the Comprehensive Plan and Comprehensive Outdoor Recreation Plan with corrections as noted by Trustee Ludtke. Carried (6-1). Meyers opposed. The documents will be updated and provided to the Village.

Others items for consideration

13. Discussion and consideration of a motion to approve the 2019 Sanitary Sewer Lining proposal from Visu-Sewer.

Utility Operations Supervisor Felkner stated that he had received proposals from three companies with the lowest received from Visu-Sewer. He stated that approximately \$60,000 is budgeted for this work each year. Motion (Meyers/Ludtke) to accept the proposal from Visu-Sewer in the amount of \$59,097.50. Carried (7-0).

14. Discussion and consideration of a motion to approve the Village Administrator Employment Agreement.

President Pfannerstill stated that during discussions/negotiations, the salary had started at \$115,000 but agreed to \$120,000 annually, the Village offered 90 days for severance and settled at 4 months and agreed to 17 days of vacation based on years of service.

Motion (Ludtke/Dorau) to approve the Village Administrator Employment Agreement. Carried (7-0).

President Pfannerstill announced the new Village Administrator will be Tim Rhode, who is currently with the Town of Cedarburg. It was stated that a press release will be provided to local media following the meeting.

15. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regards to (1) activities taken since the previous meeting on behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

Trustee Ludtke reminded residents of residential Trick or Treat on October 31 from 6-8 p.m. and asked that all be cautious during the event. She also thanked the Department of Public Works for their leaf collection efforts.

President Pfannerstill requested prayers for Craig Henschel, a local player for the Oilers.

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Trustee Conner read for the Board a letter of appreciation received thanking those involved for the recent river clean up activities in Hartbrook Park.

Trustee Dorau commented on the recent business trick or treat, stating that it was a great event and received a huge turnout.

16. Adjournment.

Motion (Dorau/Conner) to adjourn at 7:57 p.m.

Respectfully submitted,

Darlene Igl
Village Clerk