

2020 Budget

Village of Hartland



On April 22, 2019 Jeffrey Pfannerstill, Robyn Ludtke, Rick Conner and Ann Wallschlager took their oath of office.

On Saturday, June 29, the Municipal Building was renamed the Richard E. Landwehr Municipal Building after Richard Landwehr's 53 years of dedicated service to the Village.



2020 Budget Information

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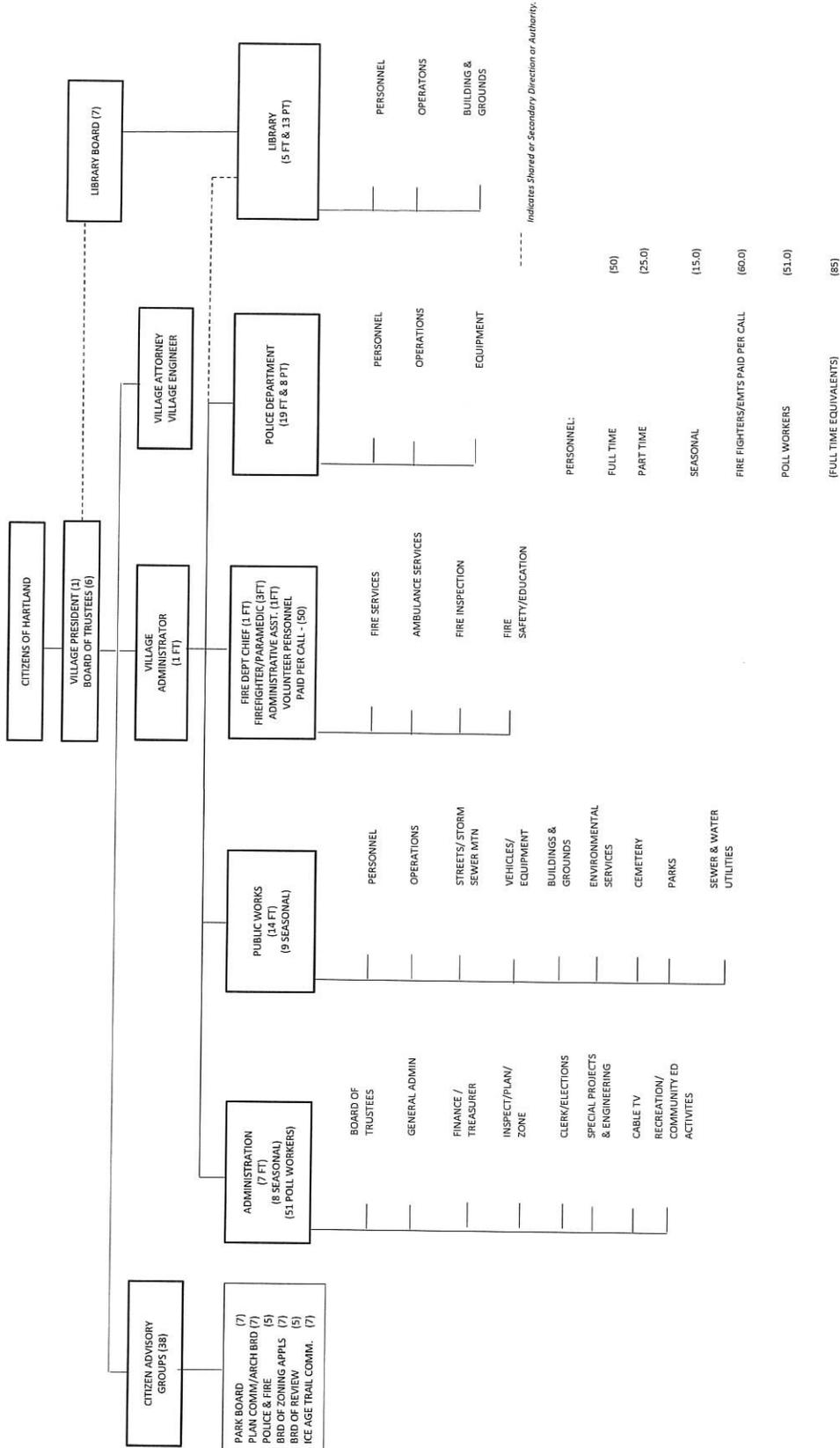
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VILLAGE OF HARTLAND
2020 BUDGET



PERSONNEL:
FULL TIME (50)
PART TIME (25.0)
SEASONAL (15.0)
FIRE FIGHTERS/EMTS PAID PER CALL (60.0)
POLL WORKERS (51.0)
(FULL TIME EQUIVALENTS) (85)

**VILLAGE OF HARTLAND
2020 BUDGET RECAP**

Expenditures

General Govt	954,286
Public Safety	3,758,261
Public Works	1,640,341
Culture & Recreation	1,186,555
Contingency	177,810
Operating Total	7,717,253

Fund 201: Garbage Fund	428,500
Fund 204: Sewer Utility	2,412,655
Fund 205: Special Library	5,000
Fund 206: Impact Fees	78,000
Fund 207: Dental Fund	61,000
Fund 214: TIF #4 Fund	320
Fund 215: TIF #5 Fund	7,924
Fund 216: TIF #6 Fund	103,820
Fund 301: Debt Service	1,796,603
Fund 401: Cap Improvements	2,453,352
Fund 402: Corporate Reserve	551,680
Fund 403: Developers Fund	30,000
Fund 620: Water Utility	2,292,676
Fund 802;Fund 803;Fund 804	107,654
Fund Expenses	10,329,184

Total Expenditures	\$ 18,046,437
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Operating Budget	\$ 7,717,253
Water Utility Budget	2,292,676
Sewer Utility Budget	2,412,655
Other Funds Budget	5,623,853
	\$ 18,046,437

Revenues

Property Taxes for Operating	4,573,846
State Shared Revenue	245,710
Transportation Aids	725,158
Licenses, Permits, Fines	293,500
Investments	125,000
Other	1,754,039
Operating Revenues	7,717,253

Fund 201: Garbage Fund	423,230
Fund 204: Sewer Utility	2,412,655
Fund 205: Special Library	7,200
Fund 206: Impact Fees	42,050
Fund 207: Dental Fund	61,000
Fund 214: TIF #4 Fund	20,940
Fund 215: TIF #5 Fund	22,205
Fund 216: TIF #6 Fund	115,420
Fund 301: Debt Service	1,692,035
Fund 401: Cap Improvements	75,000
Fund 402: Corporate Reserve	434,085
Fund 403: Developers Fund	30,000
Fund 620: Water Utility	2,292,676
Fund 802;Fund 803;Fund 804	97,250
Fund Revenues	7,725,746

Total Revenues	\$ 15,442,999
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Revenues (Non Property Tax)	9,196,118
Amount Required for Tax Levy	6,246,881
Total	\$ 15,442,999

BUDGET COMPARISONS

	2001	2002	2003	2004	2005	2006
Operating Expenditures	4,373,355	4,883,740	4,991,330	4,960,500	5,123,790	5,476,170
Property Tax Levy	2,778,617	3,088,534	3,401,912	3,494,520	3,658,790	3,902,130
State Shared Revenue	446,700	451,000	455,510	359,690	362,700	359,970
Village Tax Rate	5.12	5.43	5.69	4.39	4.48	4.59
Village Share Total Tax Bill	23.13%	22.12%	22.87%	22.86%	22.39%	23.11%

BUDGET COMPARISONS

	2007	2008	2009	2010	2011	2012
Operating Expenditures	5,644,980	5,924,300	6,199,930	6,331,860	6,468,482	6,446,256
Property Tax Levy	4,093,563	4,259,610	4,652,220	4,831,871	4,976,827	5,009,674
State Shared Revenue	359,430	358,900	358,930	304,980	305,440	229,080
Village Tax Rate	3.88	3.98	3.97	4.09	4.23	4.26
Village Share Total Tax Bill	23.30%	25.50%	23.00%	22.00%	22.97%	25.50%

BUDGET COMPARISONS

	2013	2014	2015	2016	2017	2018
Operating Expenditures	6,442,142	6,565,240	6,658,230	6,757,149	7,296,374	7,717,253
Property Tax Levy	5,143,812	5,195,250	5,221,226	5,357,668	5,465,692	6,246,881
State Shared Revenue	232,500	233,000	240,000	240,000	244,000	245,710
Village Tax Rate	4.37	4.41	4.48	4.57	4.59	4.78
Village Share Total Tax Bill	25.68%	25.99%	25.13%	25.59%	25.91%	27.83%

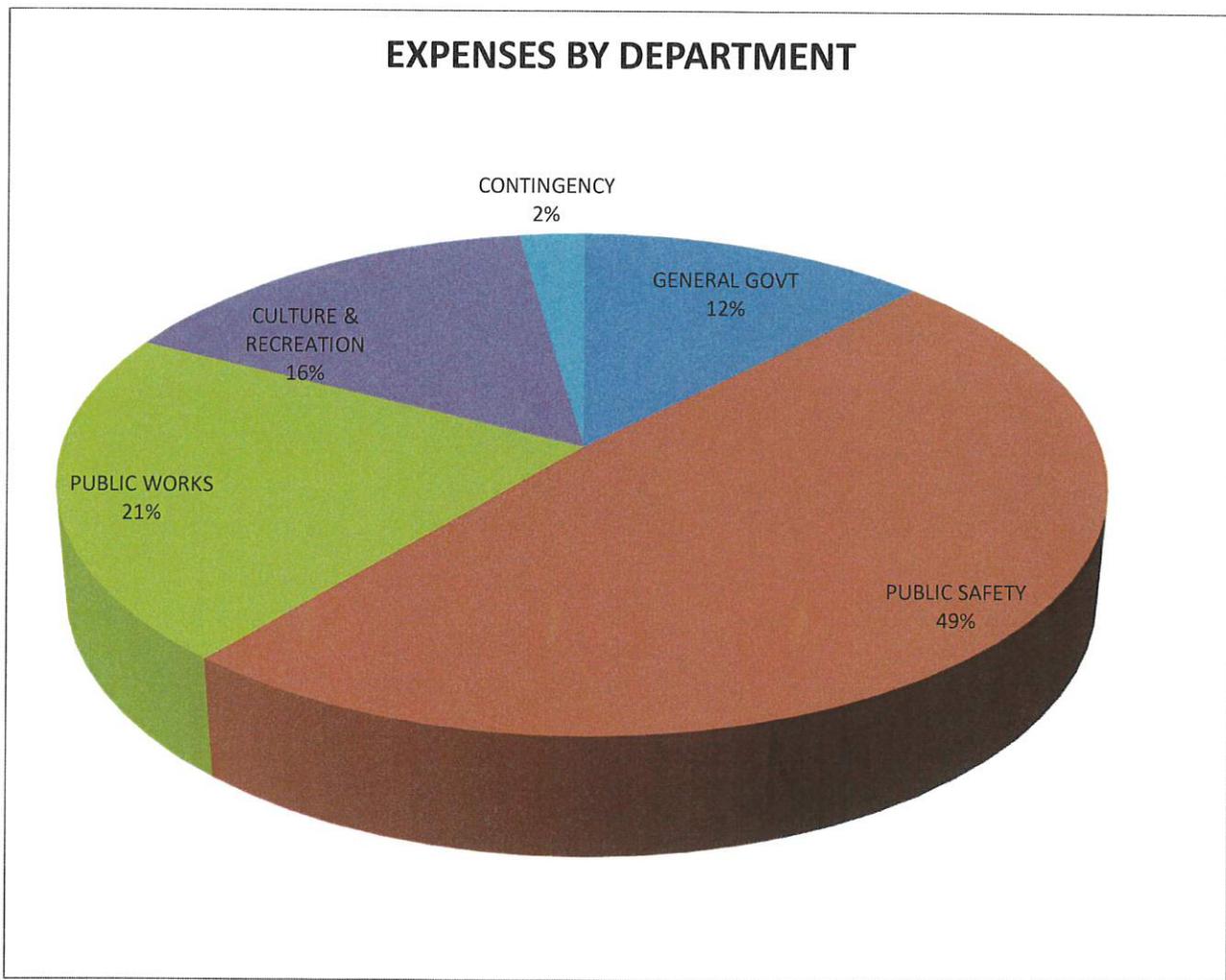
BUDGET COMPARISONS

	2019	2020
Operating Expenditures	7,799,837	7,717,253
Property Tax Levy	5,980,117	6,246,881
State Shared Revenue	244,000	245,710
Village Tax Rate	4.88	4.55
Village Share Total Tax Bill	28.00%	32.00%

VILLAGE OF HARTLAND BUDGET

2020 Expenses by Dept

	2020 Budg	% Of Budg	2019 Budg	% Change
GENERAL GOVT	954,286	12.37%	1,192,080	-19.95%
PUBLIC SAFETY	3,758,261	48.70%	3,676,885	2.21%
PUBLIC WORKS	1,640,341	21.26%	1,640,535	-0.01%
CULTURE & RECREATION	1,186,555	15.38%	1,181,455	0.43%
CONTINGENCY	177,810	2.30%	108,882	63.31%
	7,717,253	100.00%	7,799,837	-1.06%



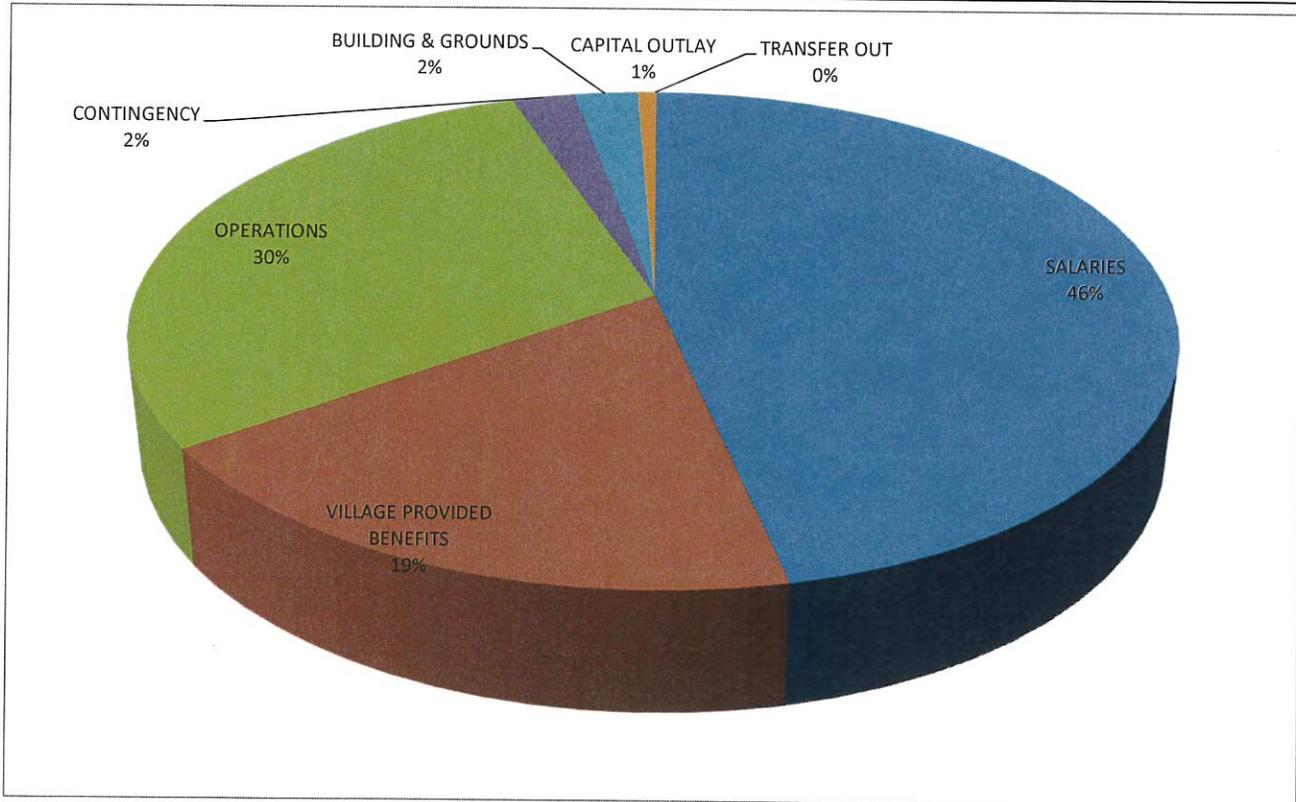
Village Cost per Person per Day for Providing Services	\$	2.30
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VILLAGE OF HARTLAND BUDGET

2020 Expenses by Category

GENERAL GOVERNMENT, PUBLIC SAFETY, PUBLIC WORKS, AND CULTURE AND RECREATION

	2019 Budg	% Of Budg	2018 Budg	% Change
SALARIES	3,590,611	46.53%	3,506,200	2.41%
VILLAGE PROVIDED BENEFITS	1,431,772	18.55%	1,451,685	-1.37%
OPERATIONS	2,285,410	29.61%	2,237,820	2.13%
CONTINGENCY	177,810	2.30%	108,882	63.31%
BUILDING & GROUNDS	179,200	2.32%	178,350	0.48%
CAPITAL OUTLAY	52,450	0.68%	66,900	-21.60%
TRANSFER OUT	-	0.00%	250,000	0.00%
	7,717,253	100.00%	7,799,837	-1.06%



VILLAGE OF HARTLAND PUBLISHED 2020 BUDGET SUMMARY

GENERAL, TIF, DEBT SERVICE, CAPITAL IMPROVEMENTS, IMPACT FEES, WATER AND SEWER UTILITIES AND OTHER FUNDS

	ADOPTED 2019 BUDG	PROPOSED 2020 BUDG	PERCENT CHANGE
REVENUES			
PROPERTY TAXES	4,512,167	4,615,125	2.28%
OTHER TAXES	230,000	230,000	0.00%
INTERGOVERNMENTAL REVENUE	1,408,695	1,418,658	0.71%
LICENSES & PERMITS	188,500	197,000	4.51%
FINES & FORFEITURES	89,000	96,500	8.43%
PUBLIC CHARGES FOR SERVICES	564,600	582,300	3.13%
INTERGOVERNMENTAL CHARGES FOR SERVICES	112,375	114,375	1.78%
MISCELLANEOUS	390,250	432,000	10.70%
OTHER FINANCING SOURCES	304,250	20,916	-93.13%
TOTAL GENERAL FUND REVENUE	7,799,837	7,706,874	-1.19%
EXPENDITURES			
GENERAL GOVERNMENT	1,300,962	1,121,717	-13.78%
PUBLIC SAFETY	3,676,885	3,758,261	2.21%
PUBLIC WORKS	1,640,535	1,640,341	-0.01%
CULTURE & RECREATION	1,181,455	1,186,555	0.43%
TOTAL GENERAL FUND EXPENDITURES	7,799,837	7,706,874	-1.19%

SUMMARY ALL FUNDS

	GENERAL FUND	TIF #4 SPECIAL REV FUND	TIF #5 SPECIAL REV FUND	TIF #6 SPECIAL REV FUND	DEBT SERVICE	CAPITAL IMPROVEMENTS	IMPACT FEE FUND	SPECIAL REV AND OTHER	WATER UTILITY	SEWER UTILITY	TOTAL
REVENUES	7,706,874	20,940	22,205	115,420	1,762,035	539,085	42,050	588,680	1,806,100	1,857,262	14,460,651
EXPENDITURES	7,706,874	320	7,924	103,820	1,762,035	3,083,855	78,000	604,625	2,292,676	2,412,655	18,052,784
EXCESS REVENUES	-	20,620	14,281	11,600	-	(2,544,770)	(35,950)	(15,945)	(486,576)	(555,393)	(3,592,133)
FUND BAL/CASH	5,467,356	(582,757)	(14,014)	(942,054)	160,243	5,604,977	401,818	421,375	1,852,021	2,237,260	14,606,225
(WATER AND SEWER)	5,467,356	(562,137)	267	(930,454)	160,243	3,060,207	365,868	405,430	1,365,445	1,681,867	11,014,092
FUND BAL/CASH	4,615,125	-	-	-	1,743,035	-	-	-	-	-	6,358,160
ENDING BAL											
TAX LEVY											

A Public Hearing on the proposed 2020 Budget will be held Monday, October 28, 2019 during the regularly scheduled meeting of the Hartland Village Board. The meeting is at 6:30 PM in the Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue, Hartland, WI 53029. Copies of the budget are available for review at the Administrative offices in the Municipal Building.

VILLAGE OF HARTLAND BOARD APPROVED 2020 BUDGET SUMMARY

GENERAL, TIF'S, DEBT SERVICE, CAPITAL IMPROVEMENTS, IMPACT FEE, SPECIAL REV AND OTHER, WATER UTILITY AND SEWER UTILITY					
	ADOPTED 2019 BUDG	ADOPTED 2020 BUDG	ADOPTED 2019 BUDG	ADOPTED 2020 BUDG	PERCENT CHANGE
REVENUES					
PROPERTY TAXES	4,512,167	4,573,846			1.37%
OTHER TAXES	230,000	230,000			0.00%
INTERGOVERNMENTAL REVENUE	1,408,695	1,470,316			4.37%
LICENSES & PERMITS	188,500	197,000			4.51%
FINES & FORFEITURES	89,000	96,500			8.43%
PUBLIC CHARGES FOR SERVICES	564,600	582,300			3.13%
INTERGOVERNMENTAL CHARGES FOR SERVICES	112,375	114,375			1.78%
MISCELLANEOUS	390,250	432,000			10.70%
OTHER FINANCING SOURCES	304,250	20,916			-93.13%
TOTAL GENERAL FUND REVENUE	7,799,837	7,717,253			-1.06%
EXPENDITURES					
GENERAL GOVERNMENT	1,300,962	1,132,096			-12.98%
PUBLIC SAFETY	3,676,885	3,758,261			2.21%
PUBLIC WORKS	1,640,535	1,640,341			-0.01%
CULTURE & RECREATION	1,181,455	1,186,555			0.43%
TOTAL GENERAL FUND EXPENDITURES	7,799,837	7,717,253			-1.06%

SUMMARY OF BOARD APPROVED FUNDS

	GENERAL FUND	TIF #4 SPECIAL REVENUE FUND	TIF #5 SPECIAL REVENUE FUND	TIF #6 SPECIAL REVENUE FUND	DEBT SERVICE	CAPITAL IMPROVEMENTS	IMPACT FEE FUND	SPECIAL REV AND OTHER	WATER UTILITY	SEWER UTILITY	TOTAL
REVENUES	7,717,253	20,940	22,205	115,420	1,796,603	539,085	42,050	588,680	1,806,100	1,857,263	14,505,599
EXPENDITURES	7,717,253	320	7,924	103,820	1,796,603	3,035,032	78,000	602,154	2,292,676	2,412,655	18,046,437
EXCESS REVENUES OVER/(UNDER) EXPEND	-	20,620	14,281	11,600	-	(2,495,947)	(35,950)	(13,474)	(486,576)	(555,393)	(3,540,839)
FUND BAL/RETAINED EARNINGS BEG BAL	5,604,261	(582,757)	(14,014)	(942,054)	160,243	4,741,541	390,929	405,155	1,852,021	2,237,260	13,852,585
FUND BAL/RETAINED EARNINGS ENDING BAL	5,604,261	(562,137)	267	(930,454)	160,243	2,245,594	354,979	391,681	1,365,445	1,681,868	10,311,747
TAX LEVY	4,573,846	-	-	-	1,673,035	-	-	-	-	-	6,246,881

The funds listed above were approved by the Village Board Monday November 11, 2019. Only the above fund information was approved as part of the budget process. The following tabs showing detail are for informational purposes only.

2019 BUDGET CALENDAR FOR 2020 BUDGET

- | | | |
|--------------|---------------|--|
| <i>Fri</i> | <i>19-Jul</i> | <i>Budget Books Distributed to Dept Heads
{Develop Revenue Projections}</i> |
| <i>Mon</i> | <i>Jul 22</i> | <i>Capital Improvements Discussion with Village Board (5 PM Start Time)</i> |
| <i>Wed</i> | <i>Aug 7</i> | <i>Departmental Budgets including budget narratives are returned to Finance Director {Budgets may be turned in before the 7th if completed earlier.}</i> |
| <i>Mon</i> | <i>Aug 12</i> | <i>Budget Reviews all this Week with Department Heads</i> |
| <i>Mon</i> | <i>Sep 9</i> | <i>Distribute Budget Books to Board Members during this week</i> |
| <i>Wed</i> | <i>Sep 18</i> | <i>Village Board - Budget Workshop (Library, Recreation, Fire Department and Administration, 5:00 PM Start Time)</i> |
| <i>Thur</i> | <i>Sep 19</i> | <i>Village Board - Budget Workshop (All Remaining Departments and Funds, 5:00 PM Start Time)</i> |
| <i>Mon</i> | <i>Sep 23</i> | <i>Send Budget Summary to Local Newspapers</i> |
| <i>Thurs</i> | <i>Oct 3</i> | <i>Publish Proposed Budget</i> |
| <i>Mon</i> | <i>Oct 28</i> | <i>Village Board - Budget Meeting

Budget Public Hearing</i> |
| <i>Mon</i> | <i>Nov 11</i> | <i>Village Board - Budget Meeting
Motion to Approve 2020 Budget</i> |



VILLAGE OF HARTLAND - ASSESSMENT RATIO & VALUE

2019	EQUALIZED VALUES 8/15/2019	EQUALIZED VALUES STATE ASSESSED MANUFACTURING	EQUALIZED VALUES LESS STATE ASSESSED MANUFACTURING
REAL ESTATE	1,376,145,200.00	85,945,500.00	1,290,199,700.00
PERSONAL PROP	21,699,000.00	6,133,900.00	15,565,100.00
TOTAL	1,397,844,200.00	92,079,400.00	1,305,764,800.00
	5.71% Increase	11.36% Increase	

2019	EQUALIZED VALUES REDUCED BY TID
Real Estate	1,376,145,200.00
Personal Property	21,699,000.00
TOTAL	1,397,844,200.00

2019		
Total Tid Incr		15,717,900.00
TIF #4 INCRMNT		1,885,200.00
TIF #5 INCRMNT		1,271,300.00
TIF #6 INCRMNT		12,561,400.00

EST ASSESSMENT RATIO 0.992907621
6.31% INCREASE
ACTUAL ASSESSMENT RATIO 0.993028235

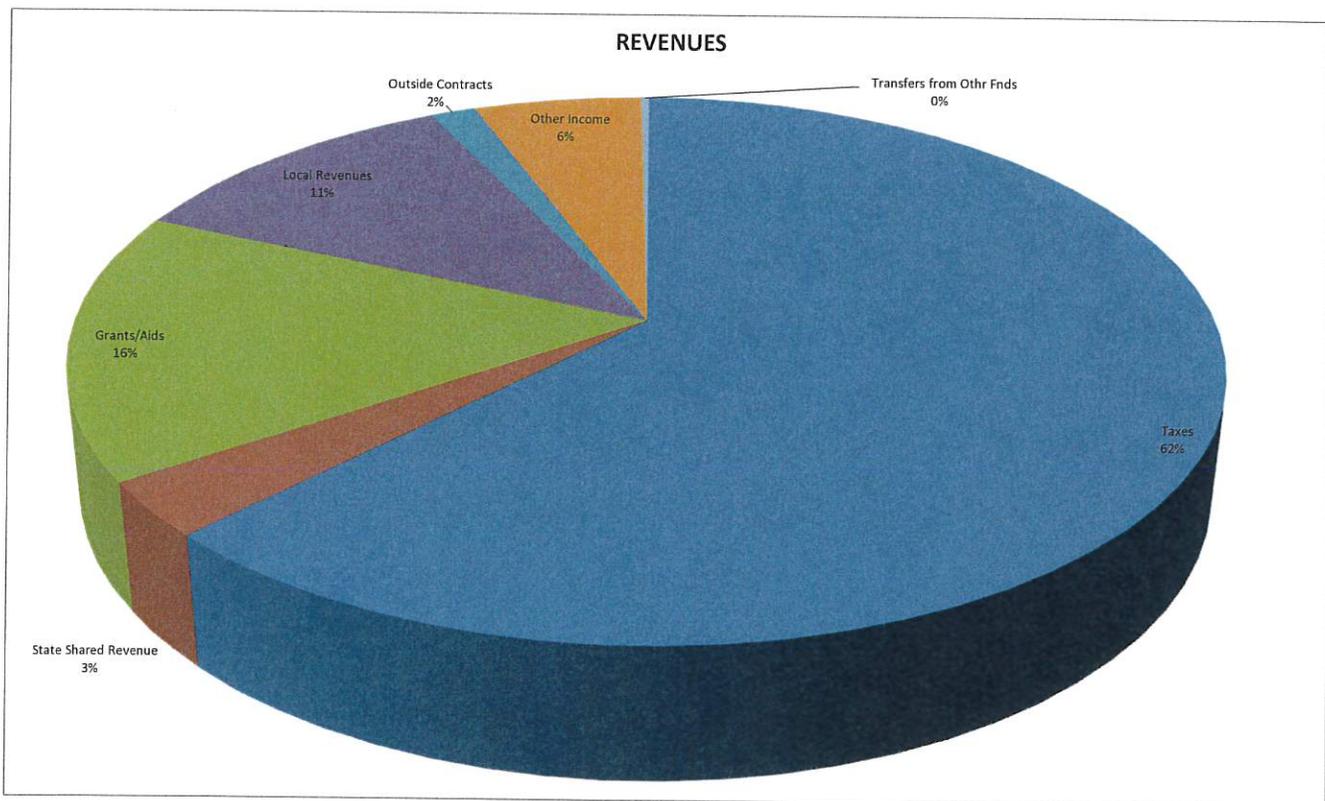
\$ 1,296,503,821
ASSESSED VALUE STATEMENT OF ASSESSMENT
2018 \$1,158,207,351 11.94% Increase
2019 TAX ROLL FOR 2020 BUDGET

ESTIMATED TOTAL ASSESSED VALUE 1,387,930,158.99
12.34% INCREASE
ACTUAL 2019 TOTAL ASSESSED VALUE 1,387,942,121.00

2020 Village of Hartland Budget

2020 Budget Revenues

GENERAL FUND	2019 Budget	% of Budg	2020 Budget	% of Budg	% Incr/Decr
Taxes	4,742,167	60.80%	4,803,846	62.25%	1.30%
State Shared Revenue	244,000	3.13%	245,710	3.18%	0.70%
Grants/Aids	1,164,695	14.93%	1,224,606	15.87%	5.14%
Local Revenues	842,100	10.80%	875,800	11.35%	4.00%
Outside Contracts	112,375	1.44%	114,375	1.48%	1.78%
Other Income	390,250	5.00%	432,000	5.60%	10.70%
Transfers from Othr Fnds	304,250	3.90%	20,916	0.27%	0.00%
	7,799,837	100%	7,717,253	100%	-1.06%



Village of Hartland - Revenue Budget 2020

Revenues

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted
Taxes						
101-41110 GEN PROPERTY TAX	\$ 4,454,624	\$ 4,512,167	\$ 3,337,253	74%	\$ 4,512,167	\$ 4,573,846 ⁽¹⁾
101-41111 OMITTED TAX	-	-	-	0%	-	- ⁽²⁾
101-41112 OTHER TAXES - AG	-	-	-	0%	-	-
101-41310 WATER UTIL TAX EQUIV	227,996	230,000	-	0%	230,000	230,000 ⁽³⁾
Sub-Total Taxes	\$ 4,682,620	\$ 4,742,167	\$ 3,337,253	74%	\$ 4,742,167	\$ 4,803,846

Grants and Aids

101-43410 STATE SHARED REV	\$ 246,966	\$ 244,000	\$ -	0%	\$ 244,000	\$ 245,710 ⁽⁴⁾
101-43420 FIRE INSURANCE DUES	59,470	59,000	-	0%	59,470	59,500 ⁽⁵⁾
101-43520 POLICE TRAINING	2,400	2,550	-	0%	2,720	2,720
101-43530 TRANSPORTATION AID	648,123	648,500	324,586	50%	648,500	725,158 ⁽⁶⁾
101-43575 EXEMPT COMPUTER AID	121,329	121,500	-	0%	121,500	121,500 ⁽⁷⁾
101-43576 EXEMPT PERSONAL PROP AID	-	41,141	41,141	100%	41,141	41,279 ⁽⁸⁾
101-43590 OTH GRANTS & AIDS	141,339	50,000	18,543	37%	50,000	25,000 ⁽⁹⁾
101-43710 LOCAL ROAD GRANT	-	-	-	0%	-	- ⁽¹⁰⁾
101-43720 COUNTY AID - LIBRARY	231,690	231,695	117,344	51%	231,695	236,980 ⁽¹¹⁾
101-43730 INTER-COUNTY LIBR FND	6,897	10,309	7,312	71%	10,309	12,469
Sub-Total Grants & Aids	\$ 1,458,214	\$ 1,408,695	\$ 508,926	36%	\$ 1,409,335	\$ 1,470,316

Local Revenues

101-44100 LICENSES	\$ 26,348	\$ 23,500	\$ 21,376	91%	\$ 23,500	\$ 25,000 ⁽¹²⁾
101-44300 PERMITS	187,292	165,000	58,861	36%	128,000	172,000 ⁽¹³⁾
101-45110 CRT FINES & FORFEITS	79,245	67,000	41,050	61%	78,000	75,000
101-45130 PARKING VIOLATIONS	4,522	5,000	2,556	51%	5,000	5,500
101-46110 ADM SERVICE FEES	17,510	10,000	4,852	49%	10,000	10,000
101-46115 STREET TREES	14,210	6,000	-	0%	6,000	6,000 ⁽¹⁴⁾
101-46210 POLICE DEPT FEES	2,983	2,300	1,534	67%	3,000	2,500
101-46230 AMBULANCE FEES	232,590	230,000	152,900	66%	235,000	235,000 ⁽¹⁵⁾
101-46440 WEED & NUISANCE CONTROL	-	-	-	#DIV/0!	-	-
101-46540 CEMETERY FEES	19,500	9,000	6,000	67%	9,000	10,000
101-46710 LIBR FINES/MISC REV	15,870	17,000	7,975	47%	16,000	16,000
101-46720 PARK RENTALS	7,515	7,500	5,925	79%	7,500	7,500
101-46725 PARK RENTS-TAX EXMPT	19,014	19,000	17,956	95%	19,000	19,000
101-46730 RECREATION CLASSES	156,518	130,000	88,590	68%	160,000	155,000 ⁽¹⁶⁾
101-46735 DANCE ACADEMY	43,054	35,000	12,888	37%	36,000	37,500 ⁽¹⁷⁾
101-46740 RECREATION TRIPS	8,907	20,000	1,074	5%	3,800	4,000
101-46750 RECREATION-SUMMER	63,548	55,000	6,612	12%	55,000	55,000
101-46760 RECREATION-OTHER	2,051	2,500	1,093	44%	2,400	2,500
101-46770 BEFORE/AFTER SCHOOL	38,408	38,000	18,943	50%	34,000	38,000 ⁽¹⁸⁾
101-46780 NON-RESIDENT CARD	380	300	238	0%	380	300
Sub-Total Local Revenues	\$ 939,465	\$ 842,100	\$ 450,423	53%	\$ 831,580	\$ 875,800

Village of Hartland - Revenue Budget 2020

Revenues

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted
Outside Services and Contracts						
101-47320 FIRE CONTRACT-MERTN	\$ 49,000	\$ 52,375	\$ 52,375	100%	\$ 52,375	\$ 52,375 ⁽¹⁹⁾
101-47325 AMBULANCE SERVICE	25,000	25,000	25,000	100%	25,000	25,000 ⁽²⁰⁾
101-47330 CROSSING GRDS CNTR	34,037	35,000	-	0%	36,620	37,000 ⁽²¹⁾
Sub-Total Outside Contracts	\$ 108,037	\$ 112,375	\$ 77,375	104%	\$ 113,995	\$ 114,375

Other Income						
101-48000 MISC REVENUE	\$ 99,362	\$ 50,000	\$ 12,895	26%	\$ 50,000	\$ 50,000 ⁽²²⁾
101-48010 DONATIONS	13,482	-	545	#DIV/0!	-	-
101-48100 INVESTMENT INTEREST	107,647	85,000	75,636	89%	125,000	125,000 ⁽²³⁾
101-48200 RENTAL OF BUILDINGS	122,849	122,750	58,328	48%	122,750	124,500 ⁽²³⁾
101-48300 SALE OF VILLAGE PROP	1,020	500	-	0%	500	500
101-48410 CABLE FRANCHISE FEE	78,857	78,000	19,576	25%	78,000	78,000 ⁽²⁴⁾
101-49220 SEWER UTILITY TRANS	19,757	20,000	19,500	98%	20,000	20,000 ⁽²⁵⁾
101-49260 WATER UTILITY TRANS	33,026	34,000	32,927	97%	34,000	34,000 ⁽²⁵⁾
Sub-Total Other Income	\$ 476,000	\$ 390,250	\$ 219,407	56%	\$ 430,250	\$ 432,000

Transfer from Other Funds						
R 101-49270 OTHER FUNDING	\$ -	\$ 304,250	\$ -	0%	\$ -	\$ 20,916 ⁽²⁶⁾
Sub-Total Other Funding	\$ -	\$ 304,250	\$ -	0%	\$ -	\$ 20,916

Total Revenues	\$ 7,664,336	\$ 7,799,837	\$ 4,593,384	59%	\$ 7,527,327	\$ 7,717,253
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Revenue Budget Notes:

- (1) Property Taxes levied based on levy certification amounts
- (2) Omitted tax are taxes on any properties that should have been taxed in a previous year but were left off the tax roll.
- (3) Water Utility Tax Equivalent as determined by PSC calculation for payment in lieu of taxes
- (4) State Shared will be similar to 2019.
- (5) Fire Insurance Dues is an annual amount received based on fire insurance premiums paid in Wisconsin. This money is to be used on the purchase of fire protection equipment, fire prevention inspection and public fire education and training fire fighters and fire inspector.
- (6) Transportation Aids will increase in 2020.

Revenues

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted
(7) <i>Exempt Computer Aid is the reimbursement from the State of Wisconsin for lost revenues caused by the creation of personal property tax exemptions for computers, cash registers and fax machines. The State has frozen this aid with annual CPI increases.</i>						
(8) <i>The State of Wisconsin removed Machinery, Tools and Patterns from Personal Property and now gives the Village an aid payment in lieu of this.</i>						
(9) <i>Waukesha County Recycling Reimbursement and any other minor grants the Village may receive</i>						
(10) <i>Local Road Improvement Grant is from Waukesha County is awarded when available</i>						
(11) <i>County Aid Library is from Waukesha County and is compensation for use of the Hartland Library from people who reside outside of the Village of Hartland. Minimal change in 2020.</i>						
(12) <i>Bartenders renew their licenses/permits in even numbered years. This account also hosts liquor and dog licenses annually.</i>						
(13) <i>These are permit charges for new home construction additions and all other permits</i>						
(14) <i>This account is for any street tree revenues from new single family homes during the year. No money is budgeted as street trees are strictly an in and out revenue and expense.</i>						
(15) <i>The ambulance transport rates are budgeted to stay the same. Fees depend on type of support, supplies used and resident or non-resident rates</i>						
(16) <i>Rates are anticipated to remain constant in 2019 for Recreation programs</i>						
(17) <i>Dance Academy revenues are a partnership/agreement with To The Pointe Dance Studio. This program was new in 2016.</i>						
(18) <i>The enrollment numbers for this program have been increasing in 2019 and hopeful to do the same in 2020.</i>						
(19) <i>Fire Service for the Town of Merton is calculated on a percentage of the Fire budget. The percentage is arrived at by calculating the average number of fire responses over a five year period.</i>						
(20) <i>We provide ambulance service for a portion of the Town of Merton at a flat fee for 2020 and the Village will collect all funds associated with those runs.</i>						
(21) <i>The crossing guard contract is with Hartland/Lakeside School District.</i>						
(22) <i>Miscellaneous Revenues consists of worker's compensation reimbursements, credit card rebates, insurance dividend and any other miscellaneous revenue item.</i>						
(23) <i>Rental of Buildings is the amount we receive from the cell tower rentals from AT&T, Verizon and Sprint.</i>						
(24) <i>Fees paid by AT&T and Time Warner Cable to provide service to the Village's citizens.</i>						
(25) <i>Utility Transfers are chargebacks to the Water & Sewer Utilities for equipment usage and building rents.</i>						
(26) <i>In 2020, the other funding account contains use of fund balance as follows: \$20,916 for retiree health benefits that will be paid in 2020.</i>						

Tax Overview

The assessed value of the Village of Hartland for 2019 is \$1,387,942,121. This is a 12.34% increase from the 2018 assessed value. Our 2019 assessment ratio is .993028235. This is a 6.31% increase in the assessment ratio from 2018.

The 2019 equalized value is \$1,397,844,200. This is a 5.71% increase from the 2018 equalized value.

2020 Projected Expenses	\$ 7,717,253
Needed for Debt Service	1,673,035
Total Revenue Needed	\$ 9,390,288
Other Revenue Collected	\$ (3,143,407)
Total Tax Levy	\$ 6,246,881

Tax Levy for Gen Purpose	\$4,573,846
Tax Levy for Debt Service	\$1,673,035
Total Tax Levy	\$ 6,246,881

2020 Budget General Government

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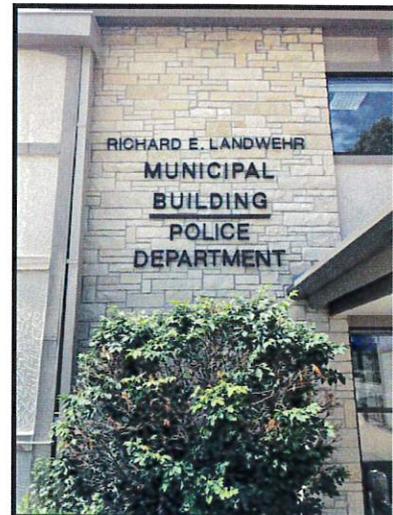
Budget Summary	1
Personnel	2
Capital Outlay	2
Capital Improvement	2
Budget History	3
Organizational Chart	4



After 53 years of service to the Village of Hartland
Richard Landwehr retired on Monday, April 8.

2020 ADMINISTRATION & FINANCE GOALS

- Implement Badger Books (electronic poll books) to increase efficiency in checking in voters at elections.



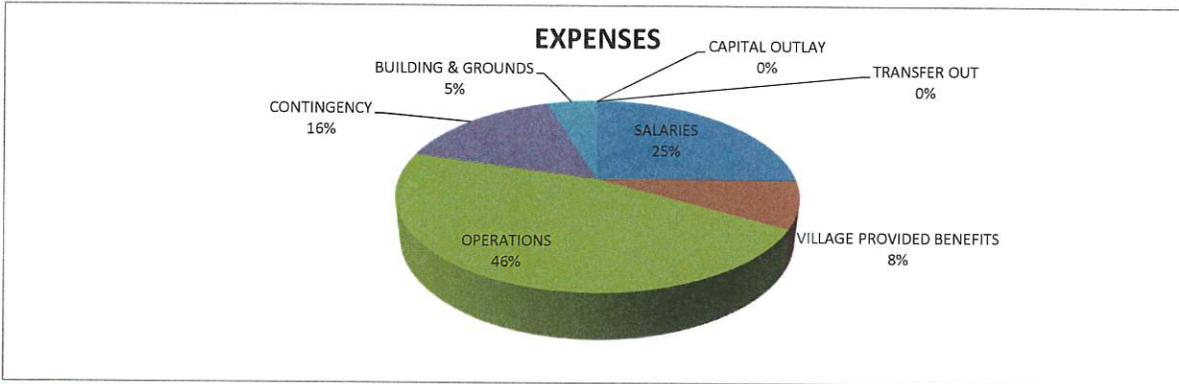
The Municipal Building was renamed and dedicated to Richard Landwehr for his many years of service.

VILLAGE OF HARTLAND - GENERAL GOVERNMENT

2020 Budget Summary

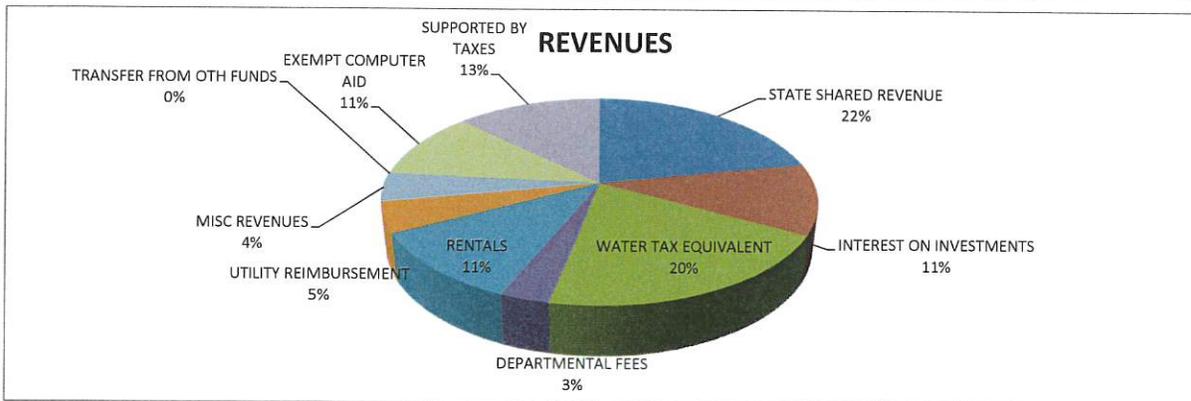
VILLAGE BOARD, ELECTIONS, GENERAL ADMIN, FINANCIAL ADMIN, MUNICIPAL BLDG & GROUNDS

	2020 Budg	% Of Budg	2019 Budg	% INCR
SALARIES	283,610	25.05%	261,700	8.37%
VILLAGE PROVIDED BENEFITS	90,151	7.96%	87,575	2.94%
OPERATIONS	525,625	46.43%	532,905	-1.37%
CONTINGENCY	177,810	15.71%	108,882	63.31%
BUILDING & GROUNDS	54,900	4.85%	59,900	-8.35%
TRANSFER OUT	-	0.00%	250,000	-100.00%
CAPITAL OUTLAY	-	0.00%	-	#DIV/0!
	1,132,096	100.00%	1,300,962	-12.98%



FUNDING SOURCES

	2020 Budg	% OF BUDG	2019 Budg	% INCR
STATE SHARED REVENUE	245,710	21.70%	244,000	0.70%
INTEREST ON INVESTMENTS	125,000	11.04%	85,000	47.06%
WATER TAX EQUIVALENT	230,000	20.32%	230,000	0.00%
DEPARTMENTAL FEES	35,000	3.09%	33,500	4.48%
RENTALS	124,500	11.00%	122,750	1.43%
UTILITY REIMBURSEMENT	54,000	4.77%	54,000	0.00%
MISC REVENUES	50,500	4.46%	50,500	0.00%
TRANSFER FROM OTH FUNDS	-	0.00%	-	#DIV/0!
EXEMPT COMPUTER AID	121,500	10.73%	121,500	0.00%
SUPPORTED BY TAXES	145,886	12.89%	359,712	-59.44%
	1,132,096	100.00%	1,300,962	-12.98%



Total Expense Per Person Per Day for General Government:
 Village Board, Elections, General Administration,
 Financial Administration & Municipal Building

0.34

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.0437

VILLAGE OF HARTLAND - GENERAL GOVERNMENT BUDGET 2020

Fund 101: General Government

Personnel Schedule

Classification	Full Time	Part Time	Salary Grade			
				2018	2019	2020
Village Trustees		7		7	7	7
(Wages Split Gen Fund 85%/Water 10% Sewer 5%)						
Election Workers		51		51	51	51
General Administration				<i>Fulltime Equivalents</i>		
Administrator	1		Contract	1	1	1
Village Clerk	1		10	1	1	1
Deputy Clerk	1		6	1	1	1
(Wages Split Gen Fund 65%/Water 25% Sewer 10%)						
Financial Administration						
Finance Director	1		14	1	1	1
Deputy Treasurer	1		8	1	1	1
Fiscal & Recreation Clerk	1		5	0.75	0.75	0.75
(Wages Split Gen Fund 34%/Water 33% Sewer 33%)						
Municipal Building						
Public Works Empl		1		0	0	0
Custodian		1		0.5	1	1
Employee Totals	6	60		6.25	6.75	6.75

Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
None anticipated for 2020					
TOTAL GENERAL GOVERNMENT CAPITAL OUTLAY					\$ -

Capital Improvement Fund

Item	Add	Repl	Amt	Unit Cost	Total
There are no capital improvements anticipated in 2020.					
TOTAL CAPITAL IMPROVEMENT PURCHASES					\$ -

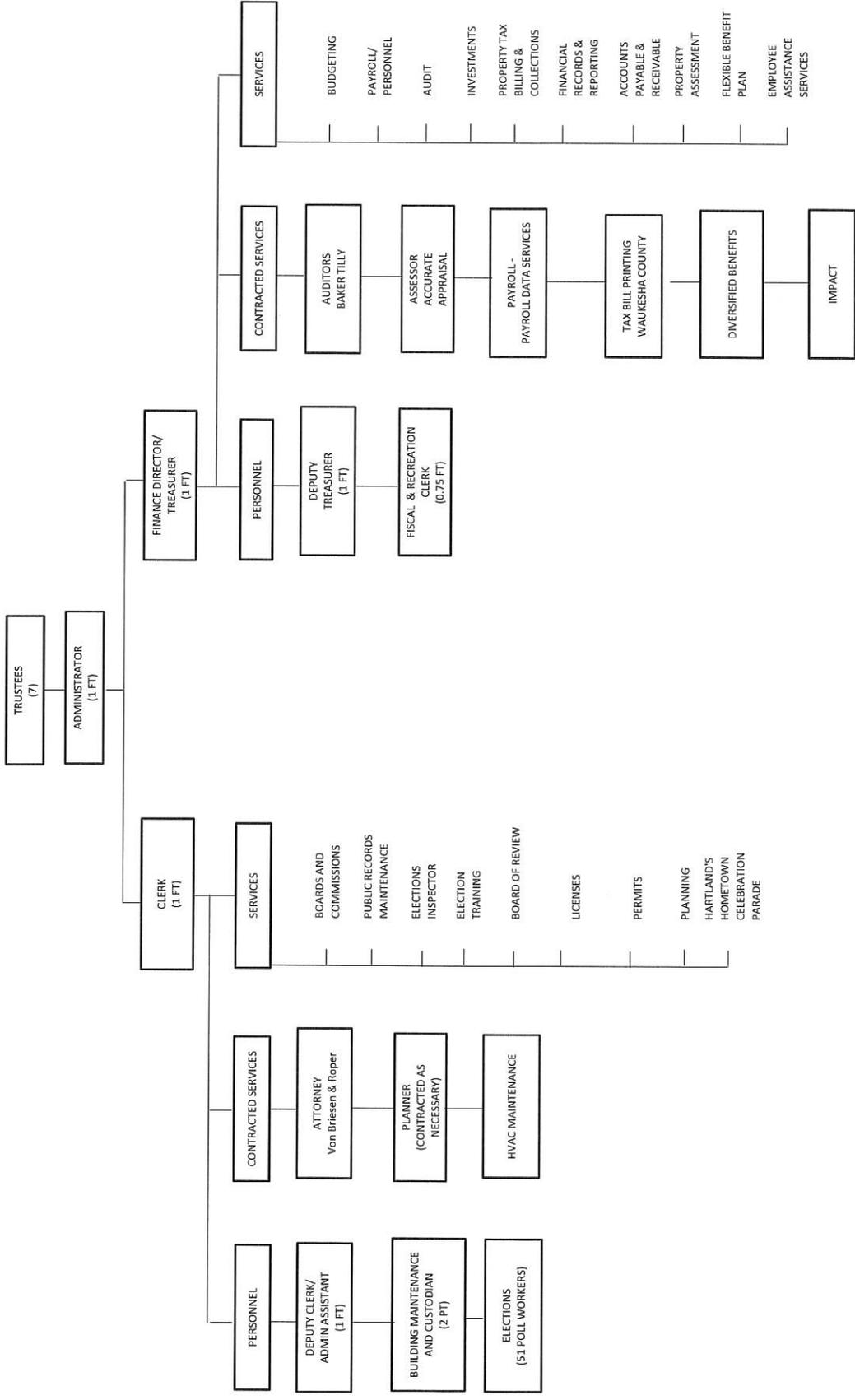
VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Fund 101: General Government

Village Board, Elections, Administration, Finance, Municipal Bldg

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	255,062	256,457	260,643	261,700	283,610
Benefits	98,987	89,156	90,383	87,575	90,151
Operations	444,041	706,774	901,970	532,905	525,625
Capital Outlay	-	-	9,930	-	-
Bld & Grounds	55,124	48,091	63,861	59,900	54,900
Transfer Out	-	255,000	313,400	250,000	-
Contingency	-	-	-	108,882	177,810
Total	853,214	1,355,478	1,640,187	1,300,962	1,132,096
Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
State Shared Rev	243,316	244,263	246,966	244,000	245,710
Interest	36,654	55,637	107,647	85,000	125,000
Wtr Tax Equiv	225,208	232,283	227,996	230,000	230,000
Dept Fees	54,210	41,232	43,858	33,500	35,000
Rentals	105,896	111,876	122,849	122,750	124,500
Utility Reimburs	53,700	48,161	52,783	54,000	54,000
Misc Rev	83,198	96,926	112,844	50,000	50,000
Trans from TIF	-	-	-	-	-
Trans from Other	-	-	-	-	-
Sale of Village Property	1,042	324	1,020	500	500
Exempt Comp Aid	153,008	119,571	121,329	121,500	121,500
Use of Fund Balance	-	255,000	313,400	250,000	-
Total	956,232	1,205,273	1,350,692	1,191,250	986,210
Supported by Taxes	(103,018)	150,205	289,495	109,712	145,886
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	(11.27)	16.38	31.48	11.91	15.84
Per Capita Supported by Taxes Per Day	(0.031)	0.045	0.086	0.0326	0.0434
Total Exp Per Person Per Day	0.26	0.40	0.49	0.39	0.34

2020 GENERAL ADMINISTRATION



EMPLOYEES:
 6 FULL TIME
 2 PART TIME
 51 POLL WORKERS
 VARIOUS CONTRACTED WORKERS
 6.5 FTE

Village Board

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted	Footnotes
Trustee Wages and Benefits							
E 101-51100-110 SALARIES	\$ 31,558	\$ 32,650	\$ 16,447	50%	\$ 32,650	\$ 33,085	
E 101-51100-130 FICA	2,414	2,500	1,253	50%	2,500	2,531	
Sub-Total Trustee Wages & Benefits	\$ 33,972	\$ 35,150	\$ 17,700	50%	\$ 35,150	\$ 35,616	
Trustee Operations							
E 101-51100-290 OUTSIDE CONTRACTS	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
E 101-51100-300 OPER SUPPLIES/EXPS	6,628	6,500	5,177	80%	6,500	6,500	
E 101-51100-305 EXPENSES-OTHER	1,205	1,000	-	0%	1,000	1,000	
Sub-Total Trustee Operations	\$ 7,833	\$ 7,500	\$ 5,177	69%	\$ 7,500	\$ 7,500	
TOTAL VILLAGE BOARD	\$ 41,805	\$ 42,650	\$ 22,877	54%	\$ 42,650	\$ 43,116	
					<i>Increase</i>	<i>1.1%</i>	

SEE TAB 31

A
B

FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 2

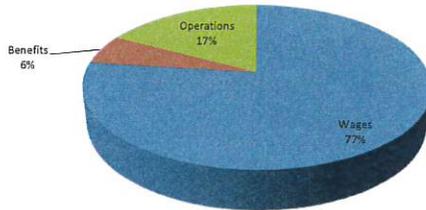
Highlight 2019: Finished work on the Comprehensive Plan or CORP study update.

Spotlight 2020: Finalize updates for Village's future plans and continued pursuit of appropriate development and redevelopment within the Village

Operations: The Operating Supplies and Expenses account pays our dues to the League of Wisconsin Municipalities.

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/-Decr
Wages	32,650	77%	33,085	77%	1.33%
Benefits	2,500	6%	2,531	6%	0.00%
Operations	7,500	18%	7,500	17%	0.00%
Capital Outlay	-	0%	-	0%	0.00%
Total	42,650	100%	43,116	100%	1.09%

EXPENSES



Footnotes to Village Board Budgeted Line Items

- A. Account E101-51100-300 Operating Supplies/Expenses: These expenditures are for the League of Wisconsin Municipalities and various board member expenditures including costs to attend educational sessions.
- B. Account E101-51100-305 Expenses – Other: These expenditures are the payments to the Town of Merton as required under state law payment of taxes on annexed properties.

General Administration

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted	Footnotes
Administration Wages and Benefits							
E 101-51400-110 SALARIES	\$ 142,494	\$ 144,000	\$ 80,418	56%	\$ 135,000	\$ 145,150	A
E 101-51400-130 FICA	10,496	11,050	6,244	57%	10,300	11,100	
E 101-51400-140 RETIREMENT BENEFITS	9,467	9,375	3,713	40%	7,500	9,800	
E 101-51400-150 HEALTH/DENTAL/LIFE	38,952	35,750	12,549	35%	25,000	36,800	B
E 101-51400-180 OTHER BENEFITS	2,500	2,500	2,500	100%	2,500	2,500	
Sub-Total Wages & Benefits	\$ 203,909	\$ 202,675	\$ 105,424	52%	\$ 180,300	\$ 205,350	SEE TAB 31
Administration Operations							
E 101-51400-210 LEGAL SERVICES	\$ 87,916	\$ 50,000	\$ 47,394	95%	\$ 90,000	\$ 50,000	C
E 101-51400-215 PLANNING SERVICES	30,938	30,000	16,569	55%	25,000	25,000	D
E 101-51400-290 OUTSIDE CONTRACTS	36,509	25,000	12,775	51%	25,000	25,000	E
E 101-51400-300 OPER SUPPLIES/EXPNS	20,273	18,000	8,458	47%	17,000	18,000	F
E 101-51400-360 VEHICLE MAINT/EXPENSE	972	1,000	707	71%	1,000	1,000	G
E 101-51400-395 COMMUNITY RELATIONS	67,722	62,000	31,811	51%	62,000	62,000	H
E 101-51400-400 OTHER BOARDS/COMM	5,942	2,500	-	0%	2,500	2,500	I
E 101-51400-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
E 101-51400-900 CORP RESERVE PMTS	4,725	4,425	4,425	0%	4,425	4,625	
Sub-Total Operations	\$ 254,997	\$ 192,925	\$ 122,139	63%	\$ 226,925	\$ 188,125	
TOTAL GENERAL ADMINISTRATION	\$ 458,906	\$ 395,600	\$ 227,563	58%	\$ 407,225	\$ 393,475	Decrease -0.5%

FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 5

Highlight 2019: *The Village will be hiring a new administrator at the end of 2019.*

Spotlight 2020: *The Village will continue usage of electronic technology, i.e. electronic newsletter, GIS updates, Laser Fiche electronic filing system.*

Operations: *We do not anticipate any replacement of existing office equipment at this time. Maintenance contracts increase the longevity of the office equipment most frequently used.*

General Administration

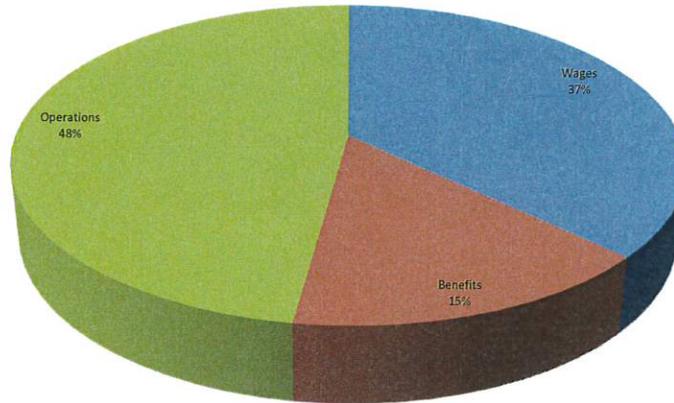
Capital Outlay - 101-51400-800

General Administration

Item	Add	Repl	Amount	Unit Cost	Total
No capital outlay planned for 2020					
TOTAL GEN ADM CAPITAL OUTLAY PURCHASES					\$ -

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/-Decr
Wages	144,000	36%	145,150	37%	0.80%
Benefits	58,675	15%	60,200	15%	2.60%
Operations	192,925	49%	188,125	48%	-2.49%
Capital Outlay	-	0%	-	0%	#DIV/0!
Total	395,600	100%	393,475	100%	-0.54%

EXPENSES



Footnotes to General Administration Budgeted Line Items

- A. Account E101-51400-110 Salaries: This account makes up the General Fund portions of the Village Administrator, Village Clerk and Deputy Clerk salaries.
- B. Account E101-51400-150 Health/Dental/Life Insurance: Anticipate health insurance premiums to rise.
- C. Account E101-51400-210 Legal Services: Includes the Municipal Attorney, Court Attorney, Personnel Attorney and Special Development (TIF) Attorney fees.
- D. Account E101-51400-215 Planning Services: This account includes the services of outside consultants who help with special engineering or planning projects including the revisions to the floodplain map as well as downtown planning documents.
- E. Account E101-51400-290 Outside Services/Contracts: This is the maintenance contract for copy/fax machines, postal meter, folding machine, Weights and Measures charge from the Wisconsin Department of Administration, GIS Maintenance, Municipal Code updates, Computer Maintenance and Laser Fiche maintenance contracts.
- F. Account E101-51400-300 Operating Supplies/Expenses: This is for dues for professional organizations for the Administration Staff, office supplies, postage, stationary supplies, etc.
- G. Account E101-51400-395 Community Relations: This is the funding for the Village Newsletters (\$9,500), Hartland Hometown Celebration Parade (\$4,500), 4th of July Fireworks display (\$17,000), street landscaping and banners, website and web presence expenses (\$8,000), annual music license and for the Fine Arts Center programming (\$5,500), Ice Age Trail Community Committee (\$1,000).
- H. Account E101-51400-400 Other Boards and Commissions: This is for the annual stipend payments as well as other training expenses for the Village Board and Commission members.
- I. Account E101-51400-900 Corp Reserve Pmts: This account is the payment to the Corporate Reserve Fund for the Village Hall vehicle and copy machine.

Financial Administration

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted	Footnotes
Finance Wages & Benefits							
E 101-51500-110 SALARIES	\$ 58,231	\$ 58,050	\$ 29,181	50%	\$ 62,000	\$ 62,125	
E 101-51500-130 FICA	4,289	4,450	2,298	52%	4,750	4,750	
E 101-51500-140 RETIREMNT BNFTS	3,853	3,800	1,680	44%	4,050	4,200	
E 101-51500-150 HEALTH/DENTAL/LIFE	11,399	10,800	5,392	50%	10,800	10,800	
E 101-51500-180 OTHER BENEFITS	1,250	1,250	1,250	0%	1,250	1,250	
Sub-Total Finance Wages & Benefits	\$ 79,022	\$ 78,350	\$ 39,801	51%	82,850	\$ 83,125	
SEE TAB 31							
Finance Operations							
E 101-51500-290 OUTSIDE CONTRACTS	\$ 40,498	\$ 41,000	\$ 22,552	55%	\$ 41,000	\$ 41,000	A
E 101-51500-300 OPER SUPPLIES/EXP	9,585	13,000	4,781	37%	11,000	11,000	B
E 101-51500-500 PROP ASSESSMENT	67,833	67,850	36,572	54%	67,850	67,850	C
E 101-51500-510 INSURANCES	169,917	180,000	76,620	43%	180,000	175,000	D
E 101-51500-520 UNCOLLECTIBLE AMTS	1,794	2,500	-	0%	2,500	2,500	E
E 101-51500-530 TAX BILLING/TAX ROLL	7,810	7,000	-	0%	8,000	8,000	F
E 101-51500-540 AUDITING/ACCOUNTING	21,210	18,150	15,290	84%	18,150	18,150	G
E 101-51500-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
E 101-51500-900 CORP RESERVE PMTS	-	-	-	0%	-	-	
E 101-51500-910 CONTINGENCY	-	108,882	-	0%	-	177,810	H
E 101-51500-915 TRANSFER TO CPF	313,400	119,500	119,500	0%	119,500	-	I
E 101-59200-915 TRANSFER TO CORP RESV	-	130,500	130,500	0%	130,500	-	J
Sub-Total Finance Operations	\$ 632,047	\$ 688,382	\$ 405,815	59%	\$ 578,500	\$ 501,310	
TOTAL FINANCIAL ADM	\$ 711,069	\$ 766,732	\$ 445,616	58%	\$ 661,350	\$ 584,435	
					Decrease	-23.8%	

FOOTNOTE EXPLANATIONS ON TAB 4 PAGE 8

Highlight 2019: *The department has seen growth in the use of our credit card/bill pay/check intercept system for all municipal services*

Spotlight 2020: *We will continue to work with our auditors to explore various ways of implementing changes to help us comply with Governmental Accounting Standards Board (GASB) requirements.*

Other Benefits: *This is the wellness benefit and the funding for the flexible spending accounts.*

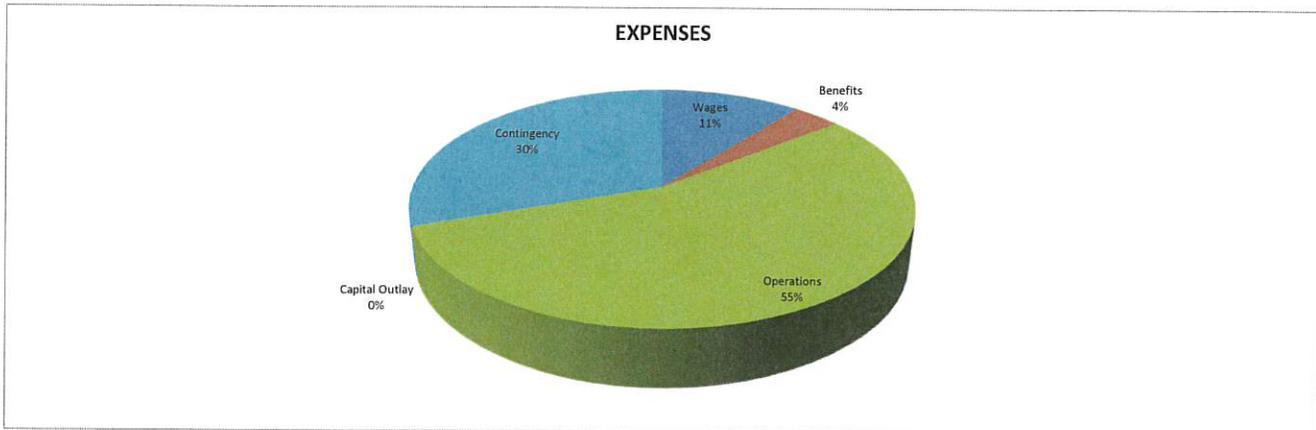
Financial Administration

Capital Outlay

Financial Administration

Item	Add	Repl	Amount	Unit Cost	Total
None anticipated in 2020					
TOTAL FINANCE CAPITAL OUTLAY					-

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	58,050	8%	62,125	11%	7.02%
Benefits	20,300	3%	21,000	4%	3.45%
Operations	579,500	76%	323,500	55%	-44.18%
Capital Outlay	-	0%	-	0%	#DIV/0!
Contingency	108,882	14%	177,810	30%	0.00%
Total	766,732	100%	584,435	100%	-23.78%



Footnotes to Finance Department Budgeted Line Items

- A. Account E101-51500-290 Outside Services: This account consists of our outsourced information technology company time from ONTECH, annual contract for FEI which is our employee assistance program, Lifequest which is our previous and current ambulance billings service, flexible benefit plan administration costs, and EHLERS which is our financial advisor provider
- B. Account E101-51500-300 Operating Supplies: This account consists of office supplies for the finance department, postage allocations, phone bills and other miscellaneous office items
- C. Account E101-51500-500 Property Assessment: This account includes \$62,250 for appraisal and assessing by an outside firm and \$5,600 for charges from the Wisconsin Department of Revenue for the assessment of manufacturing properties located in the Village. The Village will be doing a full revaluation in 2019. Funds have been set aside to cover the cost of the full revaluation process.
- D. Account E101-51500-510 Insurances: This account covers our insurance policies held at the Village for Workers Comp, Boiler, Auto and several other insurances. We anticipate an increase in our workers compensation premiums.
- E. Account E101-51500-520 Uncollectible Amounts: This account would include the Village's portion of any property chargebacks for uncollected taxes.
- F. Account E101-51500-530 Tax Billing/Tax Roll: This account contains the cost of the tax billing service provided by Waukesha County, the allocation of postage for tax bills and payments to our tax bill mailing company for preparing our tax bills
- G. Account E101-51500-540 Auditing/Accounting: The balance of this account is the audit fees charged from the external auditor, Baker Tilly, for the audit services to the general fund.
- H. Account E101-51500-910 Contingency: This is for any un-anticipated expenditures Village Wide.
- I. Account E101-51500-915 Transfer to Capital Projects Fund: This account is for the transfer of funds to the Capital Projects Fund to avoid borrowing for short term capital projects. In 2020 there will be no such transfers.
- J. Account E101-59200-915 Transfer to Corp Resv: This account is for any transfer of funds to the Corporate Reserve Fund to offset future equipment purchases. Monies are transferred to minimize having to use debt and interest for these purchases. The Village evaluates fund balance annually and no funds will be transferred during 2020.

Elections

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted	Footnotes
Elections Wages							
E 101-51440-110 SALARIES	\$ 12,050	\$ 4,000	\$ 2,351	59%	\$ 2,351	\$ 12,000	A
E 101-51440-130 FICA	922	300	180	60%	180	900	
Sub-Total Election Wages	\$ 12,972	\$ 4,300	\$ 2,531	59%	\$ 2,531	\$ 12,900	
Elections Operations							
E 101-51440-290 OUTSIDE SERV/CONTR	\$ 2,360	\$ 830	\$ 830	100%	\$ 830	\$ 1,500	B
E 101-51440-300 OPER SUPPLIES/EXP	4,733	2,150	820	38%	2,000	5,000	C
E 101-51440-350 EQUIP PURCHASE	-	-	-	0%	-	-	
E 101-51440-900 CORP RESERV PAYBACK	-	-	-	#DIV/0!	-	-	D
Sub-Total Election Operations	\$ 7,093	\$ 2,980	\$ 1,650	55%	\$ 2,830	\$ 6,500	
TOTAL ELECTIONS	\$20,065	\$ 7,280	\$4,181	57%	\$5,361	\$ 19,400	
					<i>Increase</i>	166.5%	

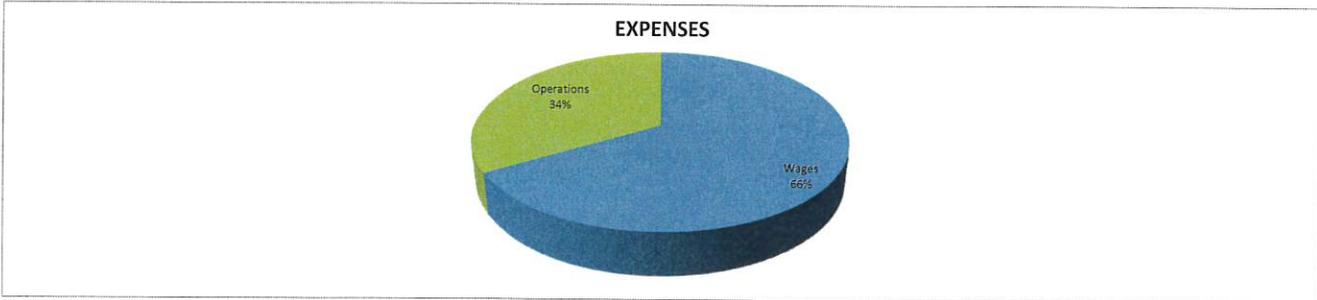
FOOTNOTE EXPLANATIONS ON TAB 5 PAGE 2

Highlight 2019: Support the regular election cycle which included 2 scheduled elections; the Spring Primary and Spring Election. Four year maintenance conducted in cooperation with Wisconsin Election Commission

Spotlight 2020: Support the regular election cycle which includes 4 scheduled elections; the Spring Primary, Spring and Presidential Preference Election, Partisan Primary and Fall General Election.

Wages: Budget continues to pay election officials at the rate of \$8.50/hr. and Chief Inspectors at \$11.00/hr. This budget funds the mandatory training of election officials as well as regular Election Day activities.

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	4,300	59%	12,900	66%	200.00%
Benefits	-	0%	-	0%	0.00%
Operations	2,980	41%	6,500	34%	118.12%
Capital Outlay	-	0%	-	0%	0.00%
Total	7,280	100%	19,400	100%	166.48%



Footnotes to Elections Budgeted Line Items

- A. Account E101-51440-110 Salaries: This account is the salaries for all poll workers for all elections held. Additional funding is provided to fund new chief election officials and other officials training per state law as well as training for the new election equipment.
- B. Account E101-51440-290 Outside Services/Contracts: Includes maintenance contract and licensing for the voting machines.
- C. Account E101-51440-300 Operating Supplies/Expenses: This account is for all election supplies, publishing of election notices, postage for mailing of election items, election training and purchase of items related to equipment.
- D. Account E 101-51440-900 Corporate Reserve Payback: This was for the funding of the purchase of election equipment, it has been fully paid back.

Municipal Building

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted	Footnotes
Municipal Building Wages & Benefits							
E 101-51600-110 SALARIES	\$ 16,310	\$ 23,000	\$ 12,979	56%	\$ 23,000	\$ 31,250	A
E 101-51600-130 FICA	1,248	1,800	1,009	56%	1,800	2,400	
E 101-51600-140 RETIREE BENEFITS	984	1,500	653	44%	1,500	620	
E 101-51600-150 HEALTH/DENTAL/LIFE	2,609	2,500	1,965	79%	2,500	2,500	
Sub-Total Municipal Bldg Wages	\$21,151	\$ 28,800	\$16,606	58%	\$ 28,800	\$ 36,770	
Municipal Building Operations							
E 101-51600-220 UTILITY SERVICES	\$ 24,832	\$ 25,600	\$ 10,990	43%	\$ 25,600	\$ 25,600	B
E 101-51600-230 HVAC REPAIRS	790	1,500	1,578	105%	2,000	1,500	
E 101-51600-255 BLDGS/GROUNDS	22,469	25,000	7,184	29%	20,000	20,000	C
E 101-51600-290 OUTSIDE CONTRACTS	6,130	5,000	2,888	58%	5,000	5,000	
E 101-51600-300 OPER SUPPLIES/EXP	13	-	11	0%	11	-	D
E 101-51600-355 JANITORIAL SUPPLIES	9,627	2,800	1,318	47%	2,800	2,800	
E 101-51600-800 CAPITAL OUTLAY	9,930	-	4,000	0%	4,000	-	E
Sub-Total Municipal Bldg Operations	\$ 73,791	\$ 59,900	\$ 27,969	47%	\$ 59,411	\$ 54,900	
TOTAL MUNICIPAL BUILDING	\$ 94,942	\$ 88,700	\$ 44,575	50%	\$ 88,211	\$ 91,670	F
						<i>Increase</i>	3.3%

FOOTNOTE EXPLANATIONS ON TAB 5 PAGE 4

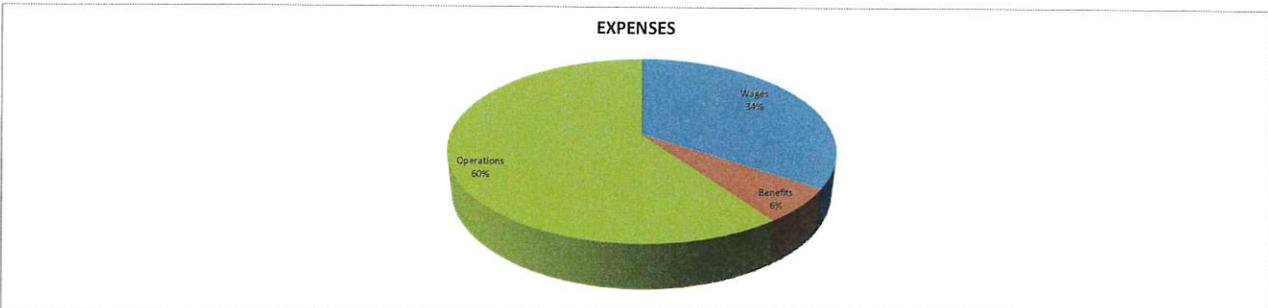
Highlight 2019: *Focus on maintaining exterior and interior of municipal building*

Spotlight 2020: *Maintain Village Hall grounds, landscaping and general building maintenance.*

Operations *Public works employees continue to support the maintenance of the municipal building, police department and library.*

Capital Improvements *None to note at this time.*

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	23,000	26%	31,250	34%	35.87%
Benefits	5,800	7%	5,520	6%	-4.83%
Operations	59,900	68%	54,900	60%	-8.35%
Capital Outlay	-	0.0%	-	0.0%	0.00%
Total	88,700	100%	91,670	100%	3.35%



Footnotes to Municipal Building Budgeted Line Items

- A. Account E101-51600-110 Salaries: This line is for a custodian and any time that Public Works may do work in the municipal building. The Custodian is split between the library and municipal building.
- B. Account E101-51600-290 Utility Services: This account is for the monthly billings from WE Energies and the Water and Sewer Utility.
- C. Account E101-51600-230 HVAC Repairs: This is the maintenance and repairs to the buildings heating, ventilation and air conditioning systems.
- D. Account E101-51600-255 Building and Grounds: This account includes many of the miscellaneous expenses for maintaining the building including annual fire extinguisher inspections, window cleaning and other supplies as needed. The exterior maintenance, weeding and mowing of the municipal building is contracted by Groundskeepers for approximately \$7,500 annually.
- E. Account E101-51600-290 Outside Services/Contracts: This account is for the floor mat service, elevator inspections and service and security system updates.
- F. Account E101-51600-355 Janitorial Supplies: Includes all paper products and cleaning supplies for the building.

Municipal Building

Personnel Schedule: Municipal Bldg Wages Acct 101-51600-110

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalent		
				2018	2019	2020
Maint Person		0	10	0	0	0.00
Custodian		2	3	0.5	1	1.00
Employee Totals	0	2		0.50	1.00	1.00



Capital Improvement Fund

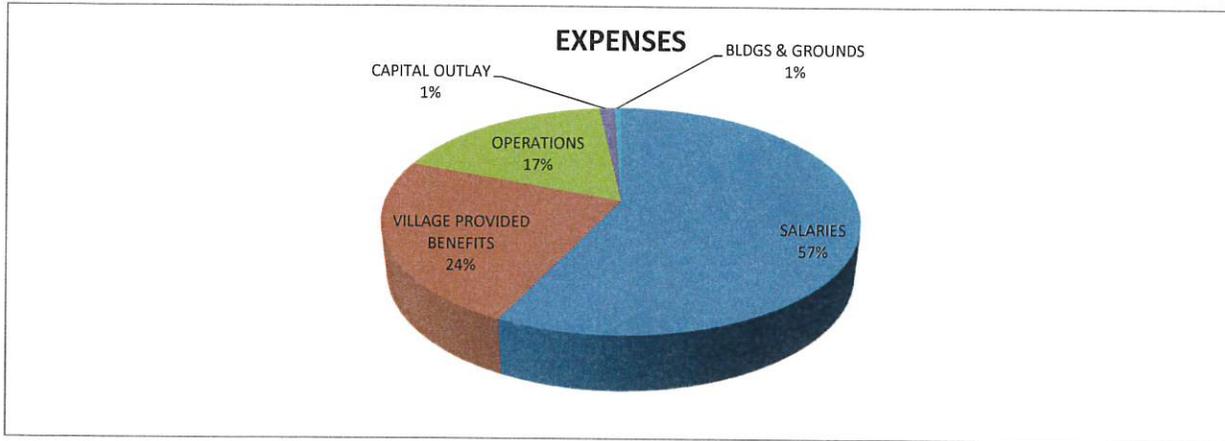
Item	Add	Repl	Amt	Unit Cost	Total
<i>There are no capital improvements anticipated in 2020.</i>					
TOTAL CAPITAL IMPROVEMENT PURCHASES					\$ -

VILLAGE OF HARTLAND PUBLIC SAFETY

2020 Budget Summary

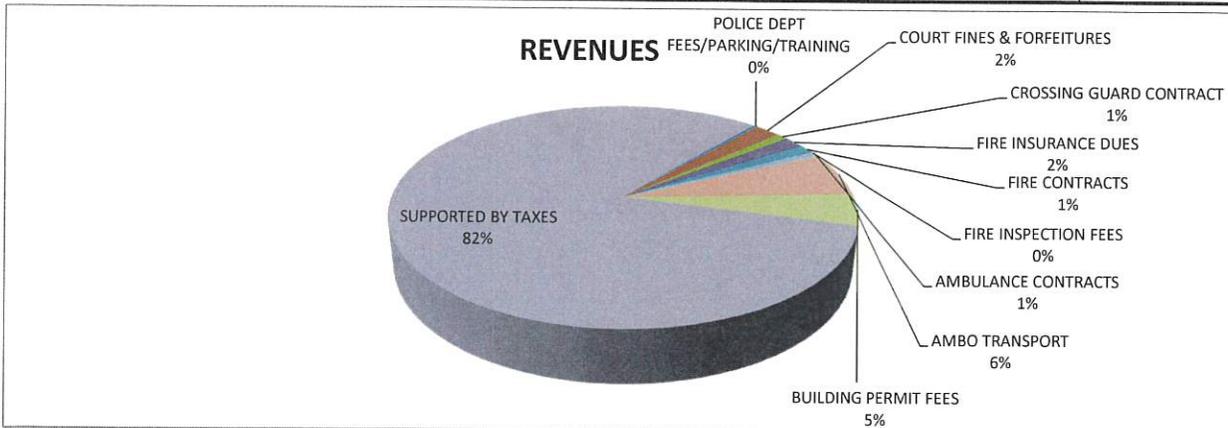
LAW ENFORCEMENT, FIRE/AMBULANCE, INSPECTION

	2020 BUDG	% OF BUDG	2019 BUDG	% INCR
SALARIES	2,144,801	57.07%	2,080,650	3.08%
VILLAGE PROVIDED BENEFITS	887,655	23.62%	875,985	1.33%
OPERATIONS	658,905	17.53%	644,250	2.27%
CAPITAL OUTLAY	45,100	1.20%	54,200	-16.79%
BLDGS & GROUNDS	21,800	0.58%	21,800	0.00%
	3,758,261	100.00%	3,676,885	2.21%



FUNDING SOURCES

	2020 BUDG	% OF BUDG	2019 BUDG	% INCR
POLICE DEPT FEES/PARKING/TRAINING	10,720	0.29%	9,850	8.83%
COURT FINES & FORFEITURES	75,000	2.00%	67,000	11.94%
CROSSING GUARD CONTRACT	37,000	0.98%	35,000	5.71%
FIRE INSURANCE DUES	59,500	1.58%	59,000	0.85%
FIRE CONTRACTS	52,375	1.39%	52,375	0.00%
FIRE INSPECTION FEES	-	0.00%	-	0.00%
AMBULANCE CONTRACTS	25,000	0.67%	25,000	0.00%
AMBO TRANSPORT	235,000	6.25%	230,000	2.17%
BUILDING PERMIT FEES	172,000	4.58%	165,000	4.24%
SUPPORTED BY TAXES	3,091,666	82.26%	3,033,660	1.91%
	3,758,261	100.00%	3,676,885	2.21%



TOTAL COST PER PERSON PER DAY FOR PUBLIC SAFETY: POLICE, FIRE/AMBO, INSPECTION

1.13

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.93

Public Safety

5 Year Budget History for Police, Fire/Ambulance, Inspection

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	1,869,548	1,884,898	1,946,364	2,080,650	2,144,801
Benefits	765,384	759,960	786,723	875,985	887,655
Operations	687,532	679,903	663,342	644,250	658,905
Bld & Grounds	27,004	23,002	19,440	21,800	21,800
Capital Outlay	28,435	95,451	34,795	54,200	45,100
Total	3,377,903	3,443,214	3,450,664	3,676,885	3,758,261
Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Police Training	2,240	2,400	2,400	2,550	2,720
Court Fines	67,455	70,500	79,245	67,000	75,000
Parking Violations	3,350	4,571	4,522	5,000	5,500
Police Dept Fees	2,023	2,077	2,983	2,300	2,500
DMV Regis Fees	211	-	-	-	-
Crossing Guard Contract	35,923	34,351	34,037	35,000	37,000
Fire Ins Dues	55,770	59,104	59,470	59,000	59,500
Amb Fees	228,436	234,309	232,590	230,000	235,000
Fire Contract	43,800	47,800	49,000	52,375	52,375
Amb Contracts	25,000	25,000	25,000	25,000	25,000
Fire Insp Fees	-	-	-	-	-
Fire/Amb Grants	-	-	-	-	-
Bld Permits	282,512	277,612	187,292	165,000	172,000
Total	746,720	757,724	676,539	643,225	666,595
Supported by Taxes	2,631,183	2,685,490	2,774,125	3,033,660	3,091,666
Population	9,124	9,141	9,170	9,197	9,212
Annual Per Capita Supported by Taxes	288	294	303	330	336
Per Capita Supported by Taxes per Day	0.79	0.80	0.83	0.90	0.92
Total Exp Per Person Per Day	1.01	1.03	1.03	1.10	1.12



2020 Budget Law Enforcement



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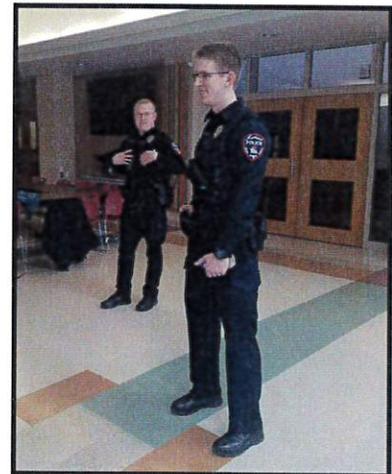
The Hartland Police Department was acknowledged by WILEAG for their efforts to be re-accredited.

The process to be an accredited agency takes dedication, being up to date on the best practices in law enforcement and proving it over a 3 year period.

2020 LAW ENFORCEMENT SPOTLIGHT

- Review policies and procedures with the goal of maintaining quality Law Enforcement services to the community and complying with accreditation standards.
- Have Detective Jewell become a member of the Internet Crimes Against Children Task Force to conduct proactive investigations online to keep children in Hartland safe.

Officer Greenwood and Officer Gurgul spoke with Pack 24 Cub Scouts about law enforcement.



The Hartland Police Department teamed up with the Hartland Library for Hartland's Neighborhood Night Out serving ice cream.

HARTLAND POLICE DEPARTMENT

2020 BUDGET NARRATIVE

The authorized staffing of the police department is seventeen police officers, which includes the Chief of Police, Deputy Chief of Police, Captain of Police, Lieutenant of Police, and thirteen Police Officers (1.5 are assigned as a Detective). In addition, the police department has two full-time Administrative Assistants, two part-time Administrative Assistants and six School Crossing Guard positions.

Thank you for your continual support of the Hartland Police Department.

QUALITY OF LOCAL POLICE AGENCY

The quality of police services to a community can vary depending on the loyalty of the employees in the police department, their morale and their ownership of the community. These employees come to work day in and day out to provide a service to the citizens and carry with them the local knowledge of people, places, or historical events that help to divert, reduce, or eliminate inappropriate behavior and address quality of life matters. This local knowledge is more beneficial than any record management system could record and is more enhanced by local employees.

In 2019, the current police officer staff has over 200 years of collective experience with the Village of Hartland, ranging from 1 year to 31 years of service.

The Service Quality that a local police agency can provide is based upon dimensions such as:

1. **Tangibles**-Appearance of physical facilities, equipment, personnel, and printed or visual information the department provides.
2. **Reliability**-Ability to perform all services dependably and accurately.
3. **Responsiveness**-Willingness to help citizens by providing prompt services.
4. **Competence**-Possession of the required skills and knowledge to perform their duties.
5. **Courtesy**-Politeness, respect, consideration, and professionalism of all personnel.
6. **Credibility**-Trustworthiness, believability, and honesty of the staff.
7. **Security**-Freedom from danger, risk, or doubt.
8. **Access**-Approachability to services of the agency.
9. **Communication**-Listening to citizens, acknowledging their concerns, following up on the concerns and communicating the results.
10. **Understanding the Citizen**-Making an effort to know the citizens and their needs.
11. **Every Call, Every Citizen, Every Contact**-Making an effort to build an advocate for the community with every police contact with a citizen.

HARTLAND POLICE DEPARTMENT

The Hartland Police Department had over 12,000 Calls for Service in 2018 and the vast majority of these interactions between the police department and the citizens go without a problem.

On occasion, a citizen may make a complaint to the department about an interaction with a staff member, but the majority of these complaints are either unfounded, exonerated, or not-substantiated. In 2018, there were two complaints filed with the police department and after conducting a thorough investigation neither complaint was found to be substantiated.

On the other hand, a citizen may also take the opportunity to commend the department or individual staff members for their professionalism and assistance during a citizen contact. The department received 36 operation compliments in 2018. These citizens are not obligated to take the time to recognize the good efforts of our staff, but they do and it is a great reflection on the quality of employees that work for Hartland.

The ownership of this community is instilled in all the employees that work for the Hartland Police Department. Thank you for your continual support of the police department, our staff shows their appreciation by providing a high quality of service to the citizens.

HARTLAND POLICE DEPARTMENT

2020 PERSONNEL COSTS

Personnel costs for 2020 will increase by 3% when compared to the 2019 budget due to employee pay step increases.

2020 OPERATION COSTS

Operation costs for 2020 will increase by 0.3% when compared to the 2019 budget due to equipment purchases outlined below.

2020 PURCHASES

CORPORATE RESERVE

1. Armored Rescue Vehicle	\$34,000.00	SCIT Vehicle
2. Replacement of 2 Squads	\$69,316.00	2020 Ford Explorer
3. Equipment for 2 Squads	\$13,400.00	Equipment for new body style
4. Squad Laptops	\$11,400.00	Laptops for Squad

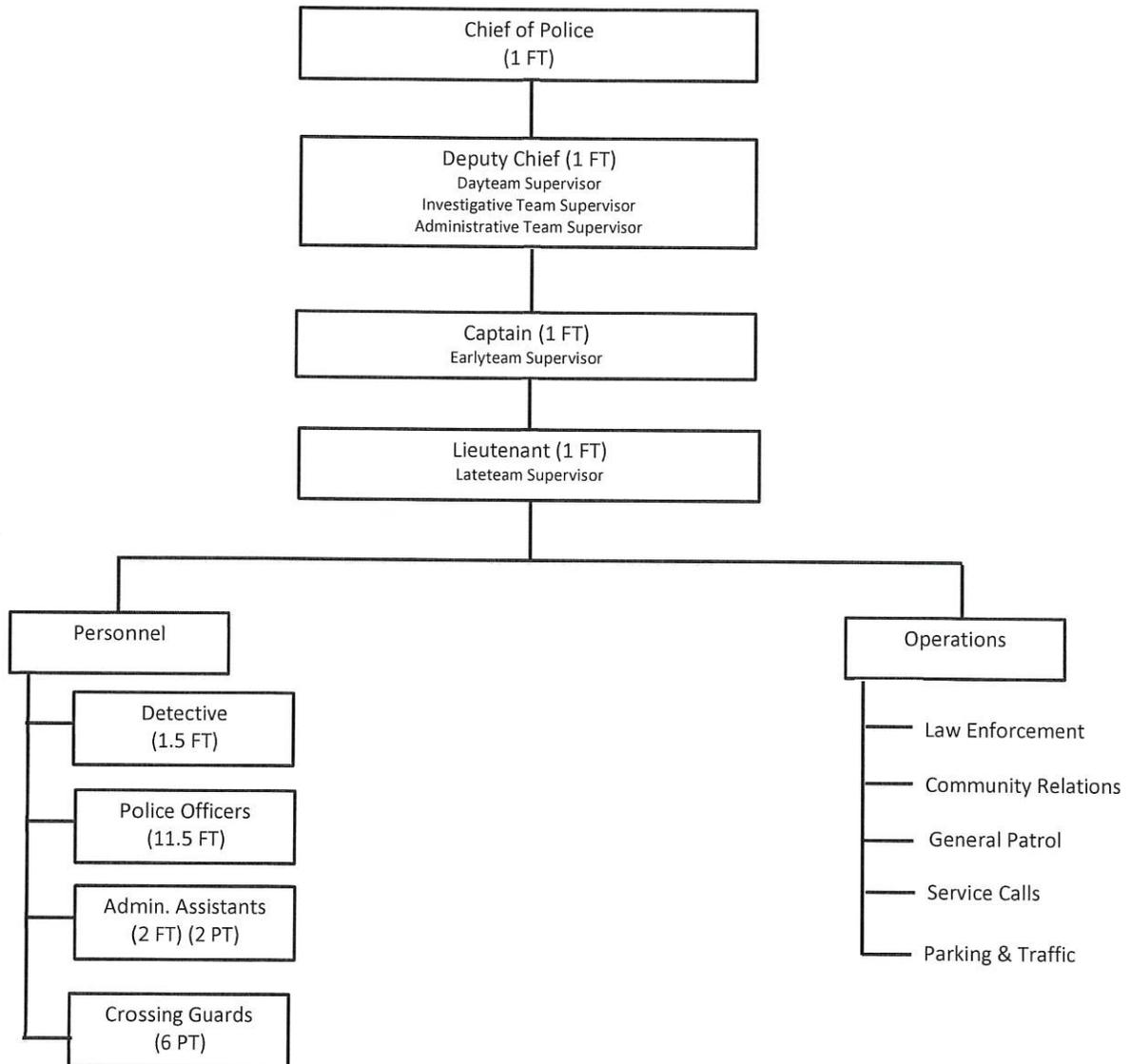
Total = \$128,116.00

Note: Both squads will be resold for additional revenue.

CAPITAL OUTLAY

There are no capital outlay purchases made in 2020.

2020 POLICE DEPARTMENT



Employees:
 19.0 Full Time
 8.0 Part Time
 20.86 Full Time Equivalents

Law Enforcement

Account Description	2018 Actual	2019 Budget	Thru 6/30/2019	% Used	Full Year Est	2020 Adopted	Footnote
Police Wages & Benefits							
E 101-52100-110 SALARIES	\$ 1,439,012	\$ 1,524,550	\$ 733,425	48%	\$ 1,500,000	\$ 1,584,801	
E 101-52100-120 OVERTIME	55,511	50,000	26,285	53%	52,000	50,000	
E 101-52100-130 FICA	113,947	122,375	61,069	50%	122,375	127,094	
E 101-52100-140 RETIREMENT BENEFITS	155,931	162,200	69,953	43%	162,200	184,242	
E 101-52100-150 HEALTH/DENTAL/LIFE	368,850	405,750	168,070	41%	405,750	387,555	
E 101-52100-160 EDUCATIONAL	14,999	15,600	7,799	50%	15,600	15,600	
E 101-52100-170 LONGEVITY	9,547	9,550	4,870	51%	9,550	10,964	
E 101-52100-180 OTHER BENEFITS	22,254	21,000	20,896	100%	21,000	21,000	
Sub-Total Police Wages & Benefits	\$ 2,180,051	\$ 2,311,025	\$ 1,092,367	47%	\$ 2,288,475	\$ 2,381,256	
Police Operations							
E 101-52100-260 OTHER EQUIPT MAINT	\$ 4,151	\$ -	\$ -	0%	\$ -	\$ -	
E 101-52100-290 OUTSIDE SERV/CONTRACTS	44,154	50,000	30,381	61%	50,000	50,000	
E 101-52100-300 OPERSUPPLIES/EXPNS	65,501	72,000	39,458	55%	72,000	73,500	
E 101-52100-360 VEHICLE MAINT/EXPNS	55,977	63,000	22,614	36%	60,000	63,000	
E 101-52100-550 REPLACE VEST ARMOR	0	2,000	2,000	100%	2,000	2,125	
E 101-52100-800 CAPITAL OUTLAY	4,241	8,500	1,378	0%	6,025	-	
E 101-52100-900 CORP RESERVE PMT	59,650	54,850	54,850	100%	54,850	62,580	
Sub-Total Police Operations	\$ 233,674	\$ 250,350	\$ 150,681	60%	\$ 244,875	\$ 251,205	
TOTAL LAW ENFORCEMENT	\$2,413,725	\$2,561,375	\$1,243,048	49%	\$2,533,350	\$2,632,461	
					Increase	2.8%	

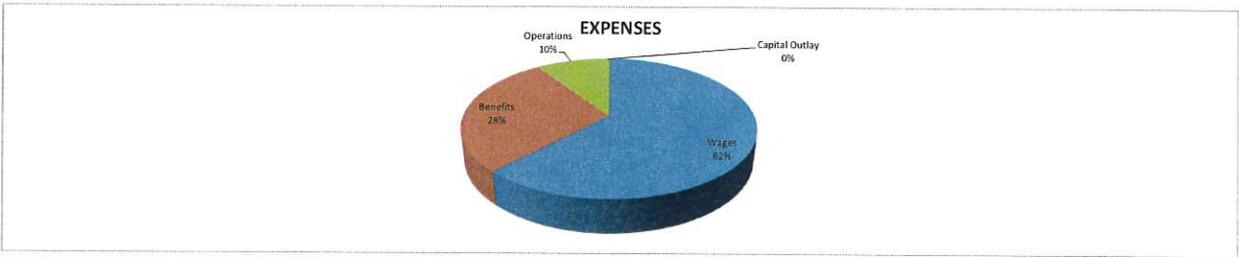
A
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FOOTNOTE EXPLANATIONS ON FOLLOWING PAGE

- Highlight 2019:** Received WILEAG Reaccreditation. Appointed Detective Hoffa, Officer Joswick and Officer Bagin as negotiators with the Suburban Critical Incident Team. Appointed Detective Jewell to the new part-time detective position. Secured grant funding for a LiveScan fingerprint device. Sent Officer Soboniak to training to become a State certified Defense and Arrest Tactics instructor and Officer Greenwood to training to become a State certified Firearms instructor.
- Spotlight 2020** Review processes within the Police Department and update Policy and Procedure with the goal of maintaining quality Law Enforcement services to the community and complying with accreditation standards. Have Detective Jewell become a member of the Internet Crimes Against Children Task Force to conduct proactive investigations online to keep children in Hartland safe.
- Operations:** The authorized staffing of the Hartland Police Department is the Chief of Police, Deputy Chief of Police, Captain of Police, Lieutenant of Police, thirteen Police Officers (one and a half assigned to the detective bureau), two full-time Administrative Assistants, two part-time Administrative Assistants and six part-time School Crossing Guard positions.

Continued Next Page

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	1,574,550	61%	1,634,801	62%	3.83%
Benefits	736,475	29%	746,455	28%	1.36%
Operations	241,850	9%	251,205	10%	3.87%
Capital Outlay	8,500	0%	-	0%	-100.00%
Total	2,561,375	100%	2,632,461	100%	2.78%



Footnotes to Police Department Budgeted Line Items

- A. Account E101-52100-290-Outside Services/Contracts. This account funds all outside services or vendors that the department contracts with in support of the mission. This would include cellphone provider, computer licensing and user fees, the Suburban Critical Incident and Major Investigation Teams, Waukesha County contracts and the Humane Animal Welfare Society
- B. Account E101-52100-300-Operating Supplies/Expenses. This account funds the main operating supplies and expenses for the department, to include office supplies, training costs, and clothing allowance for police officers.
- C. Account E101-52100-360-Vehicle Maintenance/Expenses. This account funds the operations of the department fleet to include maintenance and fuel costs. Generally 50% is for fuel and 50% is for vehicle maintenance.
- D. Account E101-52100-550-Armor Vest Replacement. This account funds the body armor replacement for all sworn staff members. Every five years a police officer's vest is replaced.
- E. E101-52100-800-Capital Outlay. This account funds specific equipment purchases that are determined to be necessary for the department's operations. This can vary from year to year depending on the department's needs and is usually based upon a cost threshold.
- F. E101-52100-900-Corporate Reserve Paybacks. This account funds the payback amounts for major purchases, such as vehicles, weapons, or computer equipment. The annual amount is based upon what is owed for past purchases.

VILLAGE OF HARTLAND - PUBLIC SAFETY BUDGET 2020

Law Enforcement

Corporate Reserve This budget proposes to replace squad #1 and squad #3.

This budget continues to fund our participation in the Critical Incident Team and the Major Incident Unit.

It also continues the following programs: Crimestoppers; Safe School Initiative; High School Traffic Initiative (covers both Arrowhead and Lake Country Lutheran); Computer Vehicle Registration; FBI Cyber Crime Task Force; and Metro Drug Enforcement Unit.

Police Wages Account: 101-52100-110						
Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2018	2019	2020
Chief of Police	1		15	1.00	1.00	1.00
Deputy Chief of Police	1		14	1.00	1.00	1.00
Captain	1		13	1.00	1.00	1.00
Lieutenant	1		12	1.00	1.00	1.00
Detective	1.5		Contract	1.00	1.50	1.50
Patrol Officers	11.5		Contract	11.50	11.50	11.50
Adm Secretary	2		5	2.00	2.00	2.00
Adm Secretary		2	5	1	1	1
Crossing Guards		6	3	0.86	0.86	0.86
Employee Totals	19	8		20.36	20.86	20.86

Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
Nothing Anticipated for 2020					

TOTAL LAW ENFORCEMENT CAPITAL OUTLAY -

Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) Replacing Squads #1 and #3		X	2	34,658	69,316
2) Squad 5 Equipment		X	2	6,700	13,400
3) Armored Rescue Vehicle for SCIT	X		1	34,000	34,000
4) Squad Laptops		X	5	2,280	11,400

TOTAL LAW ENFORCEMENT CORP RESERVE PURCHASES \$ **128,116**

Village of Hartland 5 Year Budget History

Law Enforcement

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	1,491,230	1,488,664	1,494,523	1,574,550	1,634,801
Benefits	685,473	677,735	685,528	736,475	746,455
Operations	236,112	242,409	229,433	241,850	251,205
Capital Outlay	7,225	4,375	4,241	8,500	-
Total	2,420,040	2,413,183	2,413,725	2,561,375	2,632,461
Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Police Training	2,240	2,400	2,400	2,550	2,720
Court Fines	67,455	70,500	79,245	67,000	75,000
Parking Violations	3,350	4,571	4,522	5,000	5,500
Police Dept Fees	2,023	2,077	2,983	2,300	2,500
DMV Licensing Fees	211	-	-	-	-
Crossing Guard Contract	35,923	34,351	34,037	35,000	37,000
Total	111,202	113,899	123,187	111,850	122,720
Supported by Taxes	2,308,838	2,299,284	2,290,538	2,449,525	2,509,741
Population	9,124	9,141	9,170	9,197	9,212
Annual Per Capita Supported by Taxes	253	252	250	266	272
Per Capita Supported by Taxes per Day	0.69	0.69	0.68	0.73	0.75
Total Exp Per Person Per Day	0.73	0.72	0.72	0.76	0.78



2020 Budget Fire/Ambulance

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2020 FIRE DEPT. GOALS

- Continued training of paramedics and fire personnel



Hartland Fire Department's Appreciation Dinner was held on April 27.



RIT Training May 21



The movie, Mary Poppins Return, was held at the Fire Department for Hartland's Neighborhood Night Out.

HARTLAND FIRE DEPARTMENT 2020 BUDGET NARRATIVE

The Hartland Fire Department has been a staple in the community since it was first organized in 1893. The department has been responding to calls for assistance for 126 years. During that time the coverage area, borders and types of calls have changed as well as the way we respond. The tools and equipment we use continues to advance forcing us to adapt and upgrade in order to maintain our high standard of service. The education requirements and state mandates continue to require extremely substantial time commitments from the members.

We continue to contract with the Town of Merton for a portion of the township that extends South of Beaver Lake Road and East of Jungbluth Road. The population of the area served in the Town of Merton is approximately 1800 with a daily increase of over 2500 when Arrowhead High School is in session.

The Hartland Fire Department will complete its second year as a Paramedic Service in March of 2020. Paramedics staff the station 24/7 responding to emergencies immediately upon being dispatched offering an advanced level of care to our community.

We are projecting the call volume to continue increasing as we see the rise in population, increased traffic to local establishments, and an increase in home construction. I have calculated the department's needs to keep offering immediate response to medical and fire emergencies. I am constantly evaluating our staffing, training and response times.

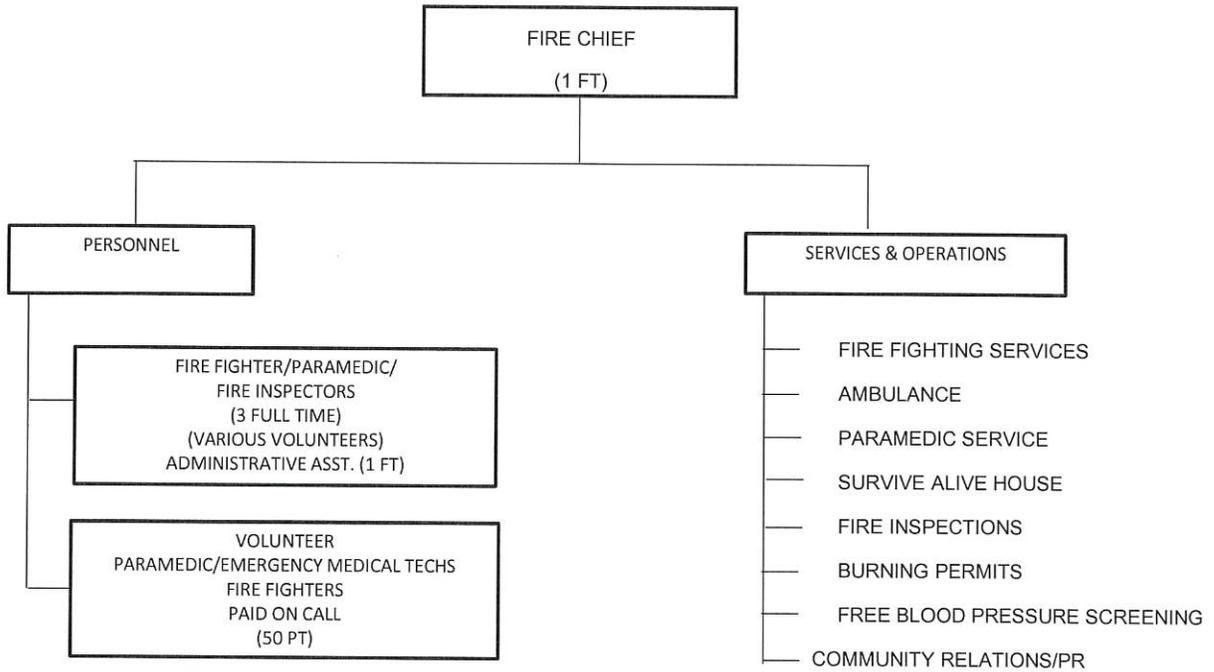
The cost of fire and EMS equipment continues to be expensive. Utilities, maintenance costs, education and refresher training all continue to increase. The protection of our fire and emergency personnel, as well as our citizens, businesses and their possessions comes first. The constant introduction and release of new studies, reports and guidelines continue to change the way we offer service while it is a difficult task to live up to our mission of providing the best and highly trained responsible members to protect and save lives in our community without raising the cost of doing business.

I am completing my fourth year as the full-time Chief (24 years of service as a full-time staff member) and I feel extremely fortunate to have a great community to serve and to have such caring, enthusiastic people to work with. Thank you for your support and understanding as we continue to move forward. I will continue to remain fiscally responsible while fulfilling my duties and doing my best to protect the people we serve.

Respectfully,

Dave Dean, BS, FF/EMTA
Chief, Hartland Fire Department

2020 FIRE/AMBULANCE SERVICES



EMPLOYEES:

- 1 FULL TIME FIRE CHIEF
- 3 FULL TIME FIRE FIGHTERS/PARAMEDIC
- 1 FULL TIME ADMINISTRATIVE ASSISTANT
- 50 PAID PER CALL FIRE FIGHTER/EMT'S

Fire/Ambulance Department

Account Description	2018 Actual	2019 Budget	Thru 6/30/2019	% Used	Full Year Est	2020 Adopted	Footnotes
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Fire Fighting Budget

Fire Wages & Benefits

E 101-52200-110 SALARIES	\$ 128,613	\$ 141,100	\$ 45,231	32%	\$ 150,000	\$ 145,000	A
E 101-52200-130 FICA	9,788	10,475	3,815	36%	11,475	11,100	
E 101-52200-140 RETIREMENT BENFTS	8,514	9,180	2,864	31%	9,180	10,000	
E 101-52200-150 HEALTH/DENTAL/LIFE	19,004	23,130	16,157	70%	23,130	32,600	
E 101-52200-180 OTHER BENEFITS	1,000	1,000	1,750	0%	1,000	1,500	
Sub-Total Fire Wages and Benefits	\$ 166,919	\$ 184,885	\$ 69,817	38%	\$ 194,785	\$ 200,200	

Fire Operations

E 101-52200-220 UTILITY SERVICES	\$ 15,551	\$ 16,000	\$ 6,817	43%	\$ 15,000	\$ 16,000	B
E 101-52200-255 BLDGS/GROUNDS	3,889	5,800	3,609	62%	5,800	5,800	C
E 101-52200-290 OUTSIDE SERV/CONT	16,507	15,000	8,301	55%	14,000	15,000	D
E 101-52200-300 OPER SUPPLIES/EXP	49,596	44,000	30,699	70%	43,000	44,000	E
E 101-52200-360 VEH MAINT/EXPNS	23,459	11,000	2,695	25%	10,000	11,000	F
E 101-52200-800 CAPITAL OUTLAY	7,479	21,600	2,013	9%	21,000	21,000	G
E 101-52200-900 CORP RESERVE PMTS	98,700	88,200	88,200	100%	88,200	88,200	H
Sub-Total Fire Operations	\$ 215,181	\$ 201,600	\$ 142,334	71%	\$ 197,000	\$ 201,000	

TOTAL FIRE FIGHTING	\$ 382,100	\$ 386,485	\$ 212,151	55%	\$ 391,785	\$ 401,200	
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Ambulance Service Budget

Account Description	2018 Actual	2019 Budget	Thru 6/30/2019	% Used	Full Yr Est	2020 Adopted	Footnotes
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Ambulance Wages & Benefits

E 101-52300-110 SALARIES	\$ 323,228	\$ 365,000	\$ 183,215	50%	\$ 365,000	\$ 365,000	A
E 101-52300-130 FICA	24,695	27,925	13,984	50%	27,925	27,900	
E 101-52300-140 RETIREMENT BENFTS	18,190	23,400	11,411	49%	23,400	23,500	
E 101-52300-150 HEALTH/DENTAL/LIFE	19,004	42,400	16,157	38%	42,400	32,600	
E 101-52300-180 OTHER BENEFITS	1,000	2,000	1,750	0%	2,000	2,000	
Sub-Total Ambo Wages and Benefits	\$ 386,117	\$ 460,725	\$ 226,517	49%	\$ 460,725	\$ 451,000	

Fire/Ambulance Department

Account Description	2018 Actual	2019 Budget	Thru 6/30/2019	% Used	Full Year Est	2020 Adopted	Footnotes
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Ambulance Operations

E 101-52300-290 OUTSIDE SERV/CONT	\$ 5,093	\$ 5,000	\$ 3,706	74%	\$ 5,000	\$ 5,000	
E 101-52300-300 OPER SUPPLIES/EXPN	53,594	50,000	38,580	77%	50,000	50,000	
E 101-52300-360 VEHICLE MAINT/EXP	3,597	4,200	-	0%	5,000	5,000	
E 101-52300-510 INSURANCES	23,000	23,000	23,000	100%	23,000	23,000	
E 101-52300-800 CAPITAL OUTLAY	23,075	24,100	5,000	21%	24,100	24,100	
E 101-52300-900 CORP RESERVE PMT	31,500	42,000	42,000	100%	42,000	42,000	
Sub-Total Ambulance Operations	\$ 139,859	\$ 148,300	\$ 112,286	76%	\$ 149,100	\$ 149,100	

D
E
F
G
H

TOTAL AMBULANCE SERVICE	\$ 525,976	\$ 609,025	\$ 338,803	56%	\$ 609,825	\$ 600,100	
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TOTAL FIRE/AMBULANCE	\$ 908,076	\$ 995,510	\$ 550,954	55%	\$ 1,001,610	\$ 1,001,300	Increase 0.6%
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FOOTNOTE EXPLANATIONS ON TAB 8 PAGE 3

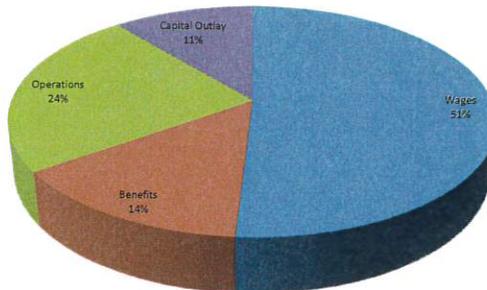
2019 Highlight: Continued training of paramedics and fire personnel

2020 Spotlight: Continued training of paramedics and fire personnel

Operations: Maintaining and working on paramedic level services

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	506,100	51%	510,000	51%	0.77%
Benefits	139,510	14%	141,200	14%	1.21%
Operations	237,600	24%	237,800	24%	0.08%
Capital Outlay	112,300	11%	112,300	11%	0.00%
Total	995,510	100%	1,001,300	100%	0.58%

EXPENSES



Footnotes to Fire and Ambulance Department Budgeted Line Items

- A. Account E101-52200-110 and E101-52300-110 Salaries: These accounts include the salaries for the Fire Chief, Fire Lieutenants, Fire Captains, Paid On Call Members, Weekend Hours and an Administrative Assistant.
- B. Account E101-52200-220-Utility Services. This account is the expenditures for Natural Gas, Electric, Telephone and Sewer and Water.
- C. Account E101-52200-255 Building and Grounds. This is for painting, replacing doors and windows, carpeting, tile floors, furnaces, water heaters, fire and security alarms, flags, hardware in fire station, survive alive house, classroom, cleaning supplies, maintaining fire building and grounds.
- D. Account E101-52200-290 and E101-52300-290 Outside Services. This account is for budgeted IT costs from ONTECH IT company and repairs and any outside services such as ladder and pump testing, SCBA mask testing, radio and pager repairs medical oxygen, drug testing, hydro testing.
- E. Account E101-52200-300 and E101-52300-300 Operating Supplies/Expenses. This account is made up of vehicle fuel, annual physicals, fire and EMS training, WCTC continuing education and training courses, office supplies, conferences, uniforms, badges, I-99 compensation, magazine subscriptions, EMS medical supplies, ambulance disinfectants and several other minor expenditures.
- F. Account E101-52200-360 and E101-52300-360 Vehicle Maintenance/Expense. This is oil and filter changes, repairs to all fire department vehicles, tires, repairs to fire pumps.
- G. Account E101-52200-800 and E101-52300-800 Capital Outlay Expense. This is for any miscellaneous capital purchases.
- H. Account E101-52200-900 and E101-52300-900 Corporate Reserve Payments. This account is for the repayment of capital equipment purchased by the Fire Department.

Fire/Ambulance Department

Personnel Schedule

Fire Wages:101-52200-110, Ambo Wages: 101-52300-110

Classification	Full Time	Part Time	Salary Grade	FIRE/AMBULANCE POSITIONS		
				2018	2019	2020
Fire Chief	1		15	1	1	1
Division Chief		3	4	3	3	3
Captain		2	4	2	2	2
Lieutenant		4	4	4	4	4
Safety Officer		2	4	2	2	2
Paid on Call		56	4	56	56	56
Paramedic/Firefighter	3		7	3	3	3
Administrative Assistant	1		4	1	1	1
Various Parttime Days		1		1	1	1
Employee Totals	5	68		73	73	73

Capital Improvements

Item	Add	Repl	Amt	Unit Cost	Total
None anticipated in 2020					
TOTAL CAPITAL IMPROVEMENTS					-

Fire/Ambulance Department

Capital Outlay Schedule - Fire Fighting Services

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1	5" Hose		X	10	325	3,250
2	Turnout Gear		X	5	2,000	10,000
3	Pagers w/ Chargers		X	5	600	3,000
4	Fire Boots		X	5	500	2,500
5	Helmets		5	5	300	1,500
6	Hoods		X	15	50	750
TOTAL FIRE FIGHTING CAPITAL OUTLAY						21,000

Capital Outlay Schedule - Ambulance Services

	<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1	Turnout Gear		X	2	2,000	4,000
2	Door Spreader	X		1	600	600
3	EMS Coats		X	20	200	4,000
4	Entry Tools - K-Tool	X		1	1,500	1,500
5	Windows/Doors/Kitchen Repairs	X	X	1	14,000	14,000
TOTAL AMBULANCE CAPITAL OUTLAY						24,100

Corporate Reserve Purchases

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
<i>None anticipated in 2020</i>					-
TOTAL AMBULANCE CORP RESERVE PURCHASES					\$ -

Village of Hartland 5 Year Budget History

Fire/Ambulance

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	378,318	396,234	451,841	506,100	510,000
Benefits	79,911	82,225	101,195	139,510	141,200
Operations	258,910	252,005	305,046	282,400	283,200
Bld & Grounds	27,004	23,002	19,440	21,800	21,800
Capital Outlay	21,210	91,076	30,554	45,700	45,100
Total	765,353	844,542	908,076	995,510	1,001,300
Revenues					
Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Fire Ins Dues	55,770	59,104	59,470	59,000	59,500
Amb Fees	228,436	234,309	232,590	230,000	235,000
Fire Contract	43,800	47,800	49,000	52,375	52,375
Amb Contracts	25,000	25,000	25,000	25,000	25,000
Fire Insp Fees	-	-	-	-	-
Homeland Security Grant	-	-	-	-	-
Total	353,006	366,213	366,060	366,375	371,875
Supported by Taxes	412,347	478,329	542,016	629,135	629,425
Population	9,124	9,141	9,170	9,197	9,212
Annual Per Capita Supported by Taxes	45	52	59	68	68
Per Capita Supported by Taxes per Day	0.12	0.14	0.16	0.19	0.19
Total Exp Per Person Per Day	0.23	0.25	0.27	0.30	0.30

Building Inspection

Account Description	2018 Actual	2019 Budget	Thru 6/30/2019	% Used	Full Year Est	2020 Adopted
Inspection Operations						
E 101-52400-290 OUTSIDE SERV/CONTR	\$ 125,160	\$ 115,500	\$ 31,414	27%	\$ 89,000	\$ 120,000
E 101-52400-300 OPER SUPPLIES/EXP	3,703	4,500	708	16%	3,500	4,500
Sub-Total Inspection Operations	\$ 128,863	\$ 120,000	\$ 32,122	27%	\$ 92,500	\$ 124,500
TOTAL INSPECTION	\$128,863	\$120,000	\$32,122	27%	\$92,500	\$124,500

2019 Highlight: The start of the Glen at Overlook Trails

2020 Spotlight: Continued development of remaining subdivisions and apartment complex as well as possibly development on the property across from Lake Country Lutheran High School

Notes: The Village of Hartland contracts with the firm Wisconsin Building Inspections, LLC for inspection services. Scott Hussinger remains our primary building inspector.

<i>Number of New Construction Permits:</i>	2015	2016	2017	2018	Thru 6/30 2019
Residential:	9	32	26	16	2
Multi-Family:	1	1	0	0	0
Commercial:	1	2	2	2	0

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Operations	120,000	100%	124,500	100%	3.75%
Total	120,000	100%	124,500	100%	3.75%

Village of Hartland 5 Year Budget History

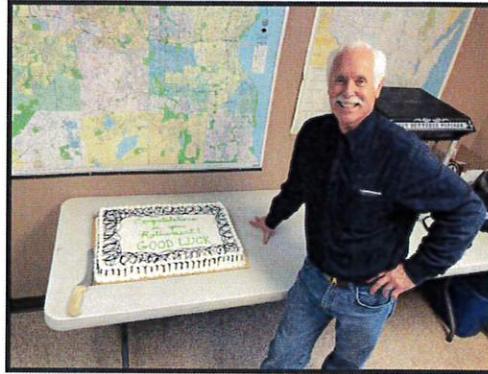
Inspection Services

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Operations	192,510	185,489	128,863	120,000	124,500
Total	192,510	185,489	128,863	120,000	124,500
Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Bldg Permits	282,512	277,612	187,292	165,000	172,000
Total	282,512	277,612	187,292	165,000	172,000
Supported by Taxes	(90,002)	(92,123)	(58,429)	(45,000)	(47,500)
Population	9,124	9,141	9,170	9,197	9,212
Annual Per Capita Supported by Taxes	(9.86)	(10.08)	(6.37)	(4.89)	(5.16)
Per Capita Supported by Taxes per Day	(0.0270)	(0.0276)	(0.0175)	(0.0134)	(0.0141)
Total Exp Per Person Per Day	0.058	0.056	0.039	0.036	0.037

2020 Budget Department of Public Works

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Dennis McCarthy retired on January 2 after 29 years of service to the Village of Hartland.

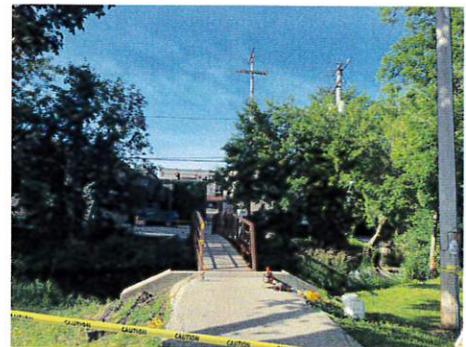
2020 DPW SPOTLIGHT

- Paving program includes: E. Industrial Drive, S. Industrial Drive, Surrey Lane, Chesham Court, Cameron Circle and Sunnyslope Drive
- Replacement of the Bark River pedestrian bridges



The Coventry Lane & Hill Street water towers received a fresh coat of paint this summer.

The bridge near Palmer's Steakhouse was replaced on June 26.

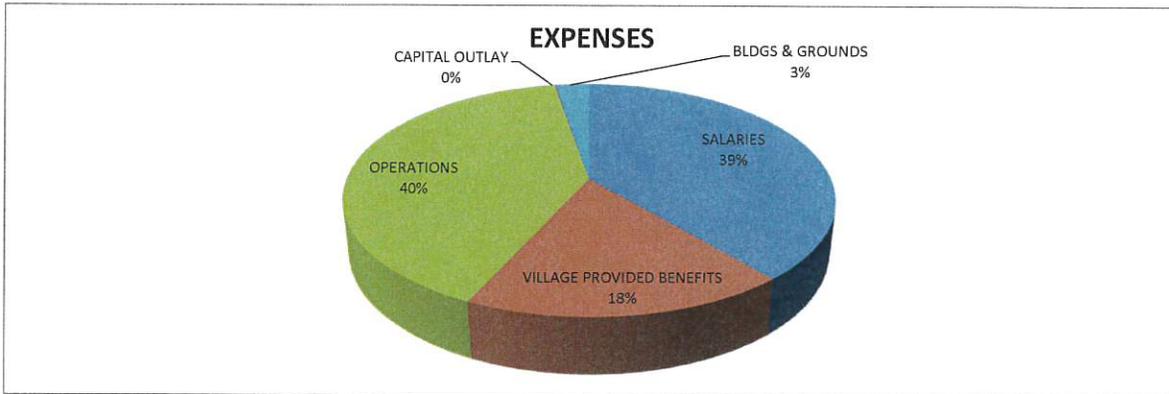


VILLAGE OF HARTLAND PUBLIC WORKS

2020 Budget Summary

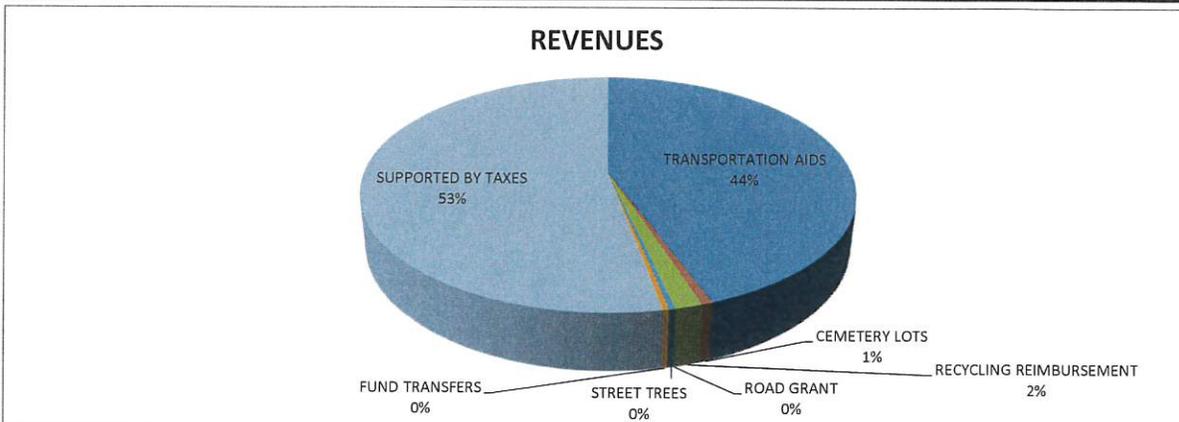
GENERAL PUBLIC WORKS, ENVIRONMENTAL SERVICES, CEMETERY

	2020 BUDG	% OF BUDG	2019 BUDG	% INCR
SALARIES	634,500	38.68%	636,800	-0.36%
VILLAGE PROVIDED BENEFITS	296,886	18.10%	327,670	-9.39%
OPERATIONS	664,105	40.49%	628,365	5.69%
CAPITAL OUTLAY	2,350	0.14%	6,200	-62.10%
BLDGS & GROUNDS	42,500	2.59%	41,500	2.41%
	1,640,341	100.00%	1,640,535	-0.01%



FUNDING SOURCES

	2020 BUDG	% OF BUDG	2019 BUDG	% INCR
TRANSPORTATION AIDS	725,158	44.21%	648,500	11.82%
CEMETERY LOTS	10,000	0.61%	9,000	11.11%
RECYCLING REIMBURSEMENT	25,000	1.52%	50,000	-50.00%
ROAD GRANT	-	0.00%	-	#DIV/0!
STREET TREES	6,000	0.37%	6,000	0.00%
FUND TRANSFERS	6,000	0.37%	-	#DIV/0!
SUPPORTED BY TAXES	868,183	52.93%	927,035	-6.35%
	1,640,341	100.00%	1,640,535	-0.01%



TOTAL EXPENSE PER PERSON PER DAY FOR
PUBLIC WORKS: GEN PUBLIC WORKS,
ENVIRONMENTAL SERVICES, CEMETERY

0.49

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.26

DEPARTMENT OF PUBLIC WORKS 2020 BUDGET NARRATIVE

The Department of Public Works (DPW) staff consists of Director of Public Works, DPW Operations Supervisor, Utility Operations Supervisor, and eleven general Laborers. Six seasonal staff assist with parks, Village land and cemetery maintenance, and two part-time employees monitor the recycle/yard waste site.

All of the DPW employees provide a wide variety of services included in several areas of the Village budget as follows:

- **Cemetery** – Maintenance of three Village cemeteries totaling about 11 acres.
- **Capital Projects** – The Director, Operations Supervisor and Utility Supervisor in cooperation with the contract Village Engineer, prepares the 5-year Capital Improvements Plan; plans, designs and coordinates construction for Village Capital Projects; reviews and coordinates private developments.
- **Public Works** – Responsibilities include maintenance of Village facilities, equipment and Village land, including street right-of-ways, approximately 44.7 miles of streets, 27 miles of storm sewer, 1161 storm sewer structures, DPW garage and miscellaneous vehicles and equipment. In addition, the department has maintenance responsibility for the Municipal Building, Police Department and Library.
- **Environmental Services** – Includes provision of recycling and yard waste services, planting and maintenance of landscaping/trees (3,723 street right-of-way trees and 1,481 park trees).
- **Parks** – Maintenance of approximately 96.9 acres of parks and other Village open space including eight baseball diamonds (including t-ball fields), four soccer fields, one football field, 4.4 miles of asphalt/chip/boardwalk trail, four tennis courts, three basketball courts, one Fine Arts Center, nine picnic shelters, a variety of playground equipment, the splash pad at Nixon Park and a new restroom/storage facility at Centennial Park.
- **Sanitary Sewer Department** – Operation and maintenance of approximately 51.8 miles of sanitary sewer, seven lift stations and 1,214 manholes.
- **Water Department** – Operation and maintenance of approximately 57.5 miles of water main, five wells, four storage facilities, two booster stations, 2,691 water meters, 668 fire hydrants, 1,393 valves and appurtenances.

The 2020 Department of Public Works budget proposal has been prepared with our sensitivity to the economic climate by continuing to improve upon our efficiency in the delivery of services and being cost effective with our purchases and construction projects.

In accordance with the Village's commitment to being environmentally friendly, the DPW has a number of items in the up-coming budget that provide for cost effectiveness with construction, energy efficiency, water conservation and system reliability and providing a safe collection site for the proper disposal of electronic waste (e-waste).

Beginning with the 2013 construction season, DPW prepared a revised street maintenance plan in order to extend our financial resources while still maintaining an acceptable Village wide street condition index. We have incorporated additional maintenance strategies and continually look to extend the roadways lifetime with increasing the frequency of lower cost maintenance efforts. This includes crack sealing and patching of the roads to extend their usable life to the 24 year replacement schedule in addition to considering lower cost rehabilitation strategies like mill and overlay options. In addition, beginning with the 2014 paving project, Village staff took over the construction administration from our Village Engineer (Ruekert & Mielke) and the project savings are used to pave our roadways.

For the past 4 years, the Village worked in partnership with Waukesha County to have a vendor rotate throughout the county on a by-monthly basis to collect electronic recyclables. The Village hosts one of these collection events in February each year.

With respect to water conservation, the Village annually completes a leak detection survey and performs the necessary repairs as the leaks are found. In 2019, we rehabilitated well #3 services pumps #2 and #3 in order to insure a reliable and efficient pumping system.

The following provides a summary of the projects, programs and requests included in the 2019 budget.

- **Personnel** – No changes
- **Cemetery** – The cemetery expenses for 2020, other than normal maintenance, is the replacement of a string trimmer. There have been additional maintenance expenses since the Village took over the ownership and maintenance responsibilities of the Lutheran Cemetery. Installation of a columbarium in the upper annex area is planned for 2020.
- **Capital Improvements/Outlay** – The Five Year Capital Improvements Plan for street construction has been revised based on the Paser Street Rating update completed by staff and Ruekert-Mielke in 2019. We have also planned the future CIP improvement schedule based upon this most recent condition data and have requested to continue funding for our annual crack sealing program and patching program.

The major street projects for 2020 includes paving E Industrial Drive, S Industrial Drive, Surrey Lane, Chesham Court, Cameron Circle and Sunnyslope Drive. We will replace the Bark River Park pedestrian bridges which were delayed from 2019.

The Capital Improvements Plan includes continuing system wide repairs for water utility facilities by replacing old and worn out hydrants and valves,

- **Public Works** – We continue to experience additional costs due to the on-going maintenance of our infrastructure and cost increases for fuel, steel related products, asphalt, salt, concrete, materials delivered by truck, and electricity and natural gas utilities.

Through the Corporate Reserve account, Public Works is requesting the purchase of a replacement of a plow truck, a skid loader and a chipper. We have also performed an extensive review of our equipment and have delayed the purchases of many items because of continued extended life of our equipment due to our maintenance practices.

- **Environmental Services** – Salaries for the recycling costs are for our two part-time employees who monitor the recycle/yard waste site. We will continue with the Friday hours from 9:00am until 3:00pm and the second and fourth Tuesday evenings and Saturday mornings in order to maintain a high level of service for our customers and to prevent the dropping off of unsuitable materials that we then need to pay extra for to dispose of properly.
- **Parks** – We have allocated summer staff time to the maintenance of the parks to address the increased use of our facilities. DPW staff will continue to coordinate the cleaning/opening of the splash pad each day and respond to any needed repairs or damage. We will be reconstructing Hartbrook Park Hardball field.

The proposed 2020 budget has been reviewed and approved by the Park Board. The projects for 2020 include the replacement of the pedestrian bridge at Bark River Park, replacement of the wood chips at Castle Park

- **Sanitary Sewer** – Capital improvements include continued monitoring of flow monitors in our collection system to assist us in planning for future capacity improvements along with checking for potential sources of infiltration by observing flows during precipitation events. We will also be performing our annual sewer manhole and line repairs.

As part of the 2020 budgeting process, we are requesting the Board's approval of a 5% sewer rate charge effective the first quarter billing of 2020. This billing period begins on December 16, 2020.

- **Water** – In 2018, a long term maintenance contract with a vendor to maintain our water towers went into effect. This will have a consistent expense amount for the first ten years and then the costs drop after the major tower rehabilitation work has been completed. This will ensure that our towers are well maintained and we preserve a reliable system for our customers. The other water system projects have previously been discussed under Capital Improvements.

We will continue our water system repairs of hydrants and valves and programming future repainting of fire hydrants. Because of the water rate increase in 2017, we are not looking to increase water rates in 2020.

- **Storm Sewer** – The Capital Improvements Plan includes funds to repair and rehabilitate inlets, manholes and catch basins throughout the Village. We try to rebuild about 10 – 15 catch basins each year that are failing and to provide for the collection of solids from the roadways. The Village completed a Storm Water Planning study and will begin planning the construction of improvement projects to reduce the pollutants that can get into the Bark River.

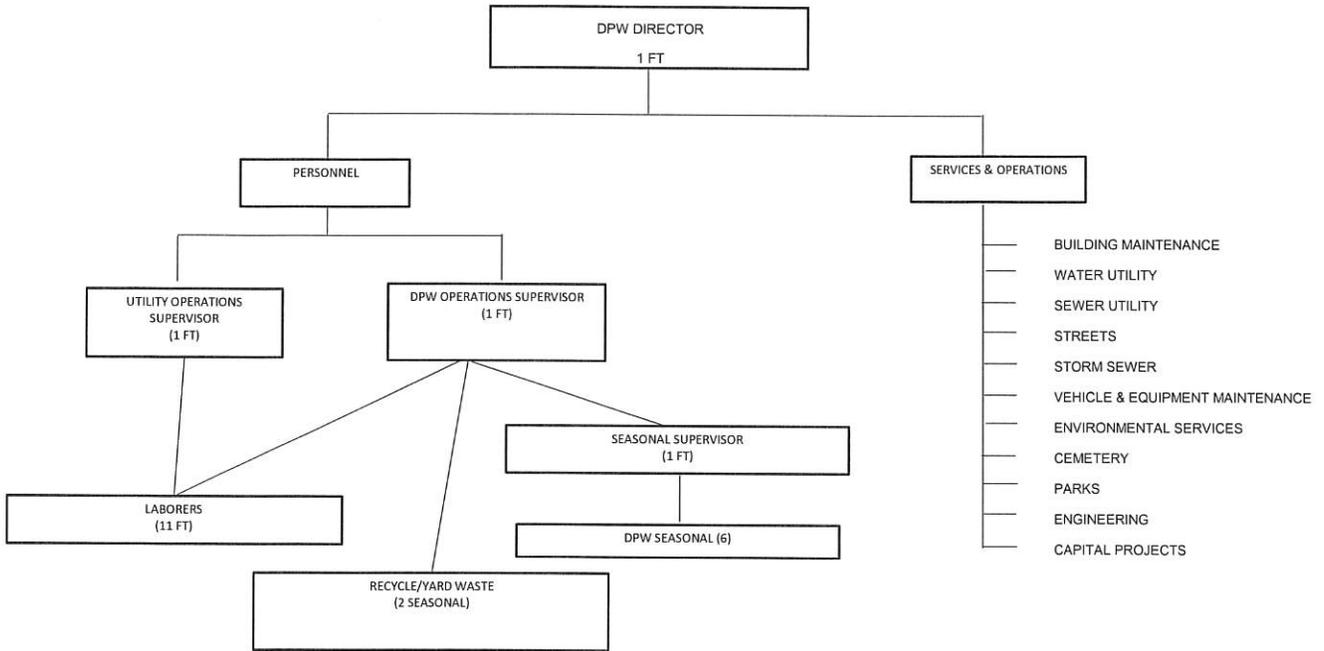
VILLAGE OF HARTLAND

YEAR	STREETS	WATER	SANITARY SEWER
1990	22.3 miles	20.3 miles	24.7 miles
1991	23.4 miles	21.4 miles	25.8 miles
1992	23.4 miles	29.2 miles	27.3 miles
1993	25.1 miles	30.7 miles	29.1 miles
1994	25.8 miles	31.1 miles	29.2 miles
1995	26.4 miles	31.1 miles	29.2 miles
1996	30.7 miles	36.7 miles	34.8 miles
1997	34.4 miles (1)	37.3 miles	34.8 miles
1998	31.0 miles (1)	37.9 miles	35.4 miles
1999	31.0 miles	38.1 miles	35.8 miles
2000	34.8 miles	41.9 miles	39.6 miles
2001	37.6 miles	41.2 miles	40.7 miles
2002	38.1 miles	42.6 miles	42.5 miles
2003	40.0 miles	46.2 miles	46.0 miles
2004	40.0 miles	49.4 miles	46.9 miles
2005	40.5 miles	49.7 miles	47.2 miles
2006	40.5 miles	49.9 miles	47.5 miles
2007	41.6 miles	49.9 miles	49.0 miles
2008	42.2 miles	50.9 miles	49.5 miles
2009	42.2 miles	50.9 miles	49.5 miles
2010	42.2 miles	50.9 miles	49.5 miles
2011	42.9 miles	50.8 miles	49.5 miles
2012	42.9 miles	50.8 miles	49.5 miles
2013	42.9 miles	50.8 miles	49.5 miles
2014	42.9 miles	50.8 miles	49.5 miles
2015	42.9 miles	50.8 miles	49.5 miles
2016	44.4 miles	53.2 miles	51.3 miles
2017	44.7 miles	57.1 miles	51.8 miles

Note:

- (1) Changed from listing State DOT inventory including state and county roads to PASER including only Village streets.

2020 DEPARTMENT OF PUBLIC WORKS



EMPLOYEES:
 14 FULL TIME
 8 SEASONAL
 (16.135 FULL TIME EQUIVALENTS)

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Public Works

General Public Works, Environmental Services, Cemetery

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	657,081	625,711	647,197	636,800	634,500
Benefits	309,705	311,125	303,008	327,670	296,886
Operations	496,673	596,032	700,504	628,365	664,105
Capital Outlay	12,491	10,929	1,066	6,200	2,350
Bld & Grounds	35,779	34,742	47,004	41,500	42,500
Total	1,511,729	1,578,539	1,698,779	1,640,535	1,640,341
Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Transp Aids	605,564	594,287	648,123	648,500	725,158
Road Grant	22,520	-	-	-	-
Recycling Grant	105,046	74,931	141,339	50,000	25,000
Street Trees	26,570	26,663	14,210	6,000	6,000
Cemetery Lots	6,750	12,750	19,500	9,000	10,000
Total	766,450	735,294	837,382	713,500	772,158
Supported by Taxes	745,279	843,245	861,397	927,035	868,183
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	81.53	91.96	93.66	100.63	94.24
Per Capita Supported by Taxes Per Day	0.22	0.25	0.26	0.28	0.26
Total Exp Per Person Per Day	0.45	0.47	0.51	0.49	0.49

Public Works

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted	FOOTNOTES
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Public Works Wages & Benefits

E 101-53000-110 SALARIES	\$ 589,574	\$ 585,000	\$ 273,415	47%	\$ 586,000	\$ 586,000	
E 101-53000-120 OVERTIME	54,410	45,000	37,155	83%	45,000	45,000	
E 101-53000-130 FICA	49,950	48,200	25,399	53%	48,200	48,200	
E 101-53000-140 RETIREMENT BENEFITS	44,119	41,300	19,027	46%	41,300	41,300	
E 101-53000-150 HEALTH/ DENTAL/LIFE	185,767	213,650	73,964	35%	209,000	183,111	
E 101-53000-180 OTHER BENEFITS	22,926	24,000	16,759	70%	24,000	24,000	
Sub-Total Public Works Wages & Benefits	\$ 946,746	\$ 957,150	\$ 445,719	47%	\$ 953,500	\$ 927,611	

See Tab 31

Public Works Operations

E 101-53000-220 UTILITY SERVICES	\$ 18,730	\$ 19,500	\$ 8,779	45%	\$ 18,000	\$ 19,500	A
E 101-53000-225 STREET LIGHTING	100,205	95,000	41,664	44%	84,000	95,000	B
E 101-53000-235 STREET SWEEPING	7,440	10,000	2,442	24%	10,000	8,000	C
E 101-53000-240 CONTRACT SNOW & ICE	5,331	6,500	5,017	77%	7,000	6,500	D
E 101-53000-290 OUTSIDE SERV/CNTRCTS	29,157	35,000	21,163	60%	35,000	35,000	E
E 101-53000-300 OPER SUPPLIES/EXP	5,392	5,000	2,097	42%	4,500	5,000	F
E 101-53000-307 INSURANCE EXPENSE	-	-	-	#DIV/0!	-	-	G
E 101-53000-345 STAFF EDU/TRAINING	677	2,500	70	3%	2,000	2,500	H
E 101-53000-350 EQUIPMENT PURCHASE	2,009	2,000	-	0%	1,500	2,000	I
E 101-53000-360 VEHICLE MAINT/EXPENSE	109,350	110,000	61,601	56%	110,000	115,000	J
E 101-53000-365 BLDGS/GRNDS MTN EXP	20,970	14,000	10,794	77%	14,000	15,000	K
E 101-53000-410 STREETS GEN MAINT	40,691	24,000	6,534	27%	20,000	24,000	L
E 101-53000-420 STORM SEWER	18,822	20,000	8,311	42%	20,000	20,000	M
E 101-53000-430 SNOW & ICE REMOVAL	186,803	110,000	74,830	68%	110,000	120,000	N
E 101-53000-800 CAPITAL OUTLAY	-	3,850	1,835	48%	3,200	-	O
E 101-53000-900 CORP RESERVE PAYBKS	137,315	145,765	145,765	100%	145,765	168,105	P
Sub-Total Public Works Operations	\$ 682,892	\$ 603,115	\$ 390,902	65%	\$ 584,965	\$ 635,605	

TOTAL GENERAL PUBLIC WORKS **\$ 1,629,638** **\$ 1,560,265** **\$ 836,621** **54%** **\$ 1,538,465** **\$ 1,563,216**

Increase 0.2%

SEE FOOTNOTE EXPLANATIONS ON TAB 11 PAGE 3 AND PAGE 4

Public Works

Highlight 2019: Construction projects completed this year included Lindenwood Drive, Manchester Lane, S. Imperial Drive, Normandy Circle, E. Imperial Drive, Cottonwood Avenue.

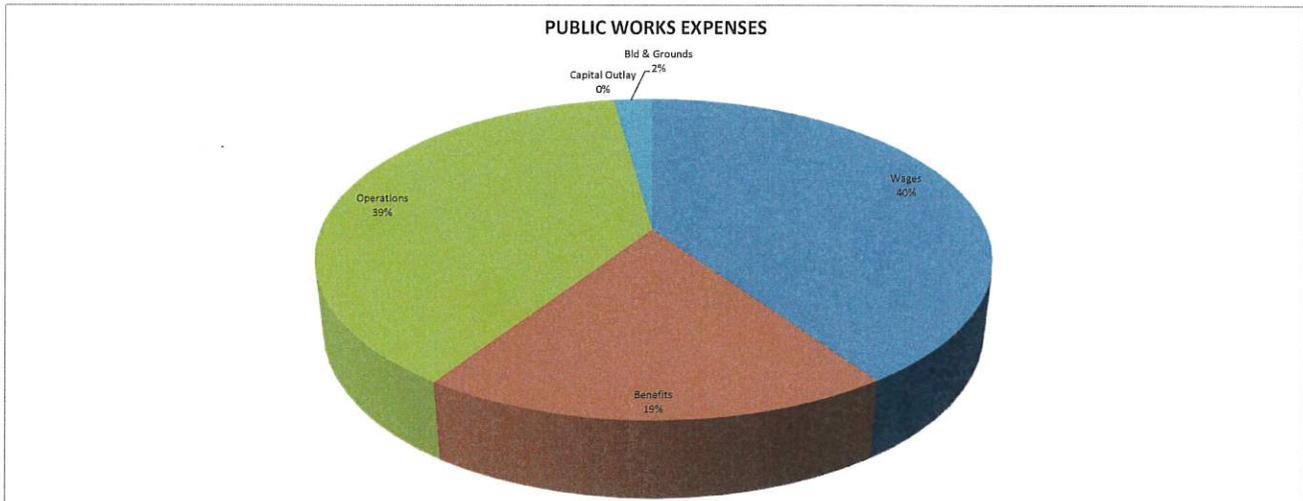
Spotlight 2020: The paving program will include E, Industrial Drive, S Industrial Drive, Surrey Lane, Chesham Court, Cameron Circle, Sunneyslope Drive. See CIP for details.

Budget Notes:

Wages: 101-53000-110 *Wages are based on projected allocations of hours spent on general fund projects, Water Utility and Sewer Utility projects, municipal building, library and police department projects.*

Benefits: 101-53000-180 *This account includes uniforms, the clothing allowance, and the Village contributed flexible spending amounts.*

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	630,000	40%	631,000	40%	0.16%
Benefits	327,150	21%	296,611	19%	-9.33%
Operations	565,765	36%	601,105	38%	6.25%
Capital Outlay	3,850	0.2%	-	0.0%	-100.00%
Bld & Grounds	33,500	2%	34,500	2%	2.99%
Total	1,560,265	100%	1,563,216	100%	0.19%



Footnotes to Public Works Department Budgeted Line Items

- A. Account E101-53000-220 Utility Services: This account consists of our utility charges of the following - telephone land line and cellular, wireless cards for laptops, gas and electric, and water and sewer.
- B. Account E101-53000-225 Street Lighting: This account consists of the energy and monthly maintenance charges from WE Energies for the street lights throughout the Village. This also includes parts for the Village's downtown streetlights.
- C. Account E101-53000-235 Street Sweeping: This account includes charges from Advanced Disposal for the proper disposal of the street sweepings.
- D. Account E101-53000-240 Contracted Snow & Ice Control: This account includes charges from our contracted snow plow service that clears the snow from the municipal parking lots. This covers the downtown parking lots at the Village Hall, behind 211 Cottonwood, the Legion lot, the Fire Department, 301 Pawling Avenue and at the Municipal Lot off North Avenue. The lots at the DPW, parks, 2 municipal parking lots on Pawling, cemetery, well houses and towers are cleared by DPW staff.
- E. Account E101-53000-290 Outside Services/Contracts: This account covers the non-project related Village Engineer charges, computer consulting, fire/security alarm monitoring, drug screening, bridge inspection services, and fire extinguisher inspection. There are also charges for maintaining the street and storm sewer portions of the GIS.
- F. Account E101-53000-300 Operating Supplies/Expenses: This account consists of the charges for office supplies, advertisements/public notices, mailings/postage, personal safety equipment, and small hand tools (rakes/shovels/forks).
- G. Account E101-53000-307 Insurance Expense: These are expenses/losses that occur during the year that will get charged back to insurance companies.
- H. Account E101-53000-345 Staff Education/Training: These are expenses for professional memberships (APWA, WRWA), classes, seminars, and safety training.
- I. Account E101-53000-350 Equipment Purchase: These are charges for electric hand tools such as saws, bench grinders, sanders, drills, and mechanic's tools.
- J. Account E101-53000-360 Vehicle Maint/Expense: These are charges for fuel, gas, oil, lubricants, vehicle fluids, vehicle parts, outside vehicle repair services, tires, batteries, windshields, lights, hoses and belts, exhaust systems, and wear parts replacements.
- K. Account E101-53000-365 Building/Grounds Maint Expense: These are charges for plumbing parts, cleaning supplies, electrical repairs and supplies, grass seed/fertilizer/weed control, paper products, mops and brooms, overhead door repairs.
- L. Account E101-53000-410 Streets Gen Maint: These are charges for street painting, traffic control signage, sign posts, concrete, asphalt patching, shoulder gravel, topsoil and seed, saw blades, tree grates and frames, pedestrian street access warning panels for sidewalks, downtown street light maintenance, and sign hardware.
- M. Account E101-53000-420 Storm Sewer: These are charges for storm sewer inlets/catch basins, concrete rings, inlet frames and grates, concrete, asphalt patching, DNR storm

water permit fees, slurry backfill, and Waukesha County storm water education program fees.

- N. Account E101-53000-430 Snow & Ice Control: These are charges for salt brine, road salt, snow removal charges for downtown alley, ice melt, sand, and damaged mailbox reimbursements plow blades and curb shoes.
- O. Account E101-53000-800 Capital Outlay: These charges vary each year for large equipment purchases.
- P. Account E101-53000-900 Corporate Reserve Paybacks: These are charges for the annual payback for vehicle replacements.

VILLAGE OF HARTLAND - PUBLIC WORKS BUDGET 2020

General Public Works

Personnel Schedule - DPW Wages Account:101-53000-110

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2018	2019	2020
Director	1		15	1.00	1.00	1.00
Public Works Operations Supervisor	1		13	1.00	1.00	1.00
Utility Operations Supervisor	1		13	0.00	1.00	1.00
Foreman	0		11	2.00	0.00	0.00
Laborers	11		9	10.00	11.00	11.00
Seasonal		6	Seas	2.06	2.06	2.06
Recycle/Yard Waste		2	Seas	0.175	0.175	0.175
Employee Totals	14	8		16.235	16.235	16.235

Capital Outlay - 101-53000-800

Item	Add	Repl	Amt	Unit Cost	Total
Nothing anticipated for 2020					-
TOTAL PUBLIC WORKS CAPITAL OUTLAY				\$	-

Corporate Reserve Purchases - 402-59900-840

Item	Add	Repl	Amt	Unit Cost	Total
Six yard dump truck		X	1	225,000	225,000
Skid Loader		X	1	72,000	72,000
Chipper		X	1	78,000	78,000
John Deere Broom		X	1	5,000	5,000
John Deere Snow Blower		X	1	3,700	3,700
TOTAL PUBLIC WORKS CORPORATE RESERVE PURCHASES				\$	383,700

DPW Impact Fee Purchase 206-59000-970

Item	Add	Repl	Amt	Unit Cost	Total
Debt Service	X			1,000	1,000
TOTAL DPW IMPACT FEE PURCHASE				\$	1,000

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

General Public Works

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	652,524	623,094	643,984	630,000	631,000
Benefits	309,356	310,925	302,762	327,150	296,611
Operations	470,836	519,064	643,192	563,765	599,105
Capital Outlay	12,019	10,239	-	5,850	2,000
Bld & Grounds	29,925	29,055	39,700	33,500	34,500
Total	1,474,660	1,492,377	1,629,638	1,560,265	1,563,216
Revenues					
	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Transport Aids	605,564	594,287	648,123	648,500	725,158
Road Grant	22,520	-	-	-	-
Transfer for GIS	-	-	-	-	-
Street Trees	26,570	26,663	14,210	6,000	6,000
	654,654	620,950	662,333	654,500	731,158
Supported by Taxes	820,006	871,427	967,305	905,765	832,058
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	89.71	95.03	105.18	98.32	90.32
Per Capita Supported by Taxes Per Day	0.25	0.26	0.29	0.27	0.25
Total Exp Per Person Per Day	0.44	0.45	0.49	0.46	0.46

Environmental Services

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Vr Est	2020 Adopted	FOOTNOTES
Environmental Services Wages							
E 101-53635-110 RECYCLING WAGES	\$ 1,163	\$ -	\$ -	#DIV/0!	\$ -	\$ -	A
E 101-53635-130 RECYCLING FICA	89	-	-	#DIV/0!	-	-	A
Sub-Total Environmental Services Wages & Benefits	\$ 1,252	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
Environmental Services Operations							
E 101-53635-440 RECYCLING	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	A
E 101-53635-450 YARDWASTE	29	-	-	#DIV/0!	-	-	A
E 101-53635-460 LANDSCAPE MGMNT	11,966	15,900	1,207	8%	11,000	15,000	B
E 101-53635-470 LANDSCAPE PLNTNG	44,275	38,000	-	0%	38,000	38,000	B
E 101-53635-480 ECOS PLANNING & MAINTENANCE	1,000	10,000	-	0%	7,000	10,000	C
E 101-53635-800 CAPITAL OUTLAY	724	-	-	#DIV/0!	-	-	D
Sub-Total Environmental Services Operations	\$ 57,994	\$ 63,900	\$ 1,207	2%	\$ 56,000	\$ 63,000	E
TOTAL ENVIRONMENTAL SERVICES	\$ 59,246	\$ 63,900	\$ 1,207	2%	\$ 56,000	\$ 63,000	
						<i>Decrease</i>	<i>-1.4%</i>

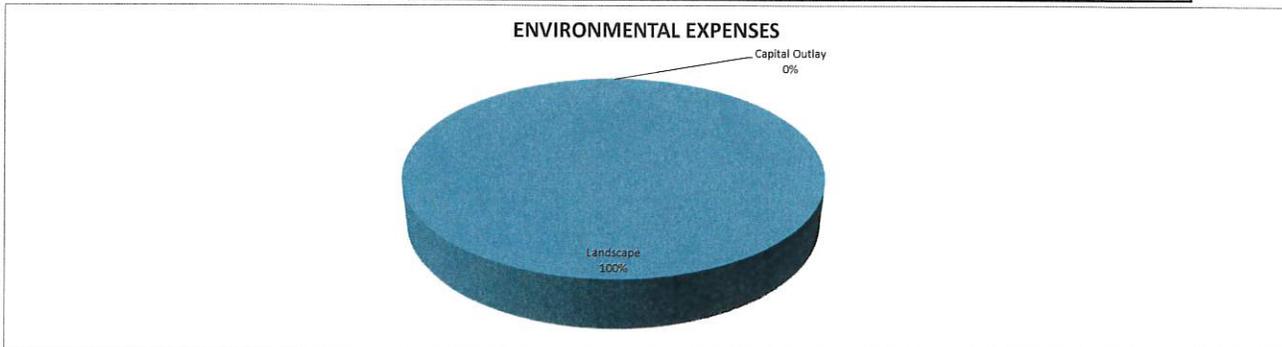
SEE FOOTNOTE EXPLANATIONS ON TAB 12 PAGE 2

Recycling: We currently have two people staffing the recycling center for the open hours on the 2nd & 4th Tuesday evenings from 6pm to 8pm, Fridays from 9am to 3pm and the 2nd & 4th Saturday mornings from 9am to 1pm.

Capital Outlay Schedule

Item Description	Add	Repl	Amt	Unit Cost	TOTAL
Nothing anticipated in 2020					\$ -
TOTAL ENVIRONMENTAL SERVICES CAPITAL OUTLAY					\$ -

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	\$ -	0%	\$ -	0%	#DIV/0!
Benefits	-	0%	-	0%	#DIV/0!
Recycling	-	0%	-	0%	#DIV/0!
Yard Waste	-	0%	-	0%	#DIV/0!
Landscape	53,900	100%	53,000	100%	-1.67%
Capital Outlay	-	0%	-	0%	#DIV/0!
Total	53,900	100%	53,000	100%	-1.67%



Footnotes to Environmental Services Department Budgeted Line Items

- A. Account E101-53635-110 Recycling Wages, E101-53635-130 Recycling FICA, E101-53635-440 Recycling, E101-53635-450 Yardwaste: These accounts and historical data were moved to the Refuse/Garbage Fund 201 in 2018.
- B. Account E101-53635-460 Landscape Management: These are charges for the purchase of flowers, bushes and grasses for use in the ROWs, weed control chemicals, contracted tree removal and personal protective equipment used in trimming and removal. We are budgeting funds for the preventative treatment of Village owned ash trees to guard against the Emerald Ash Borer. Trees that are not treated will need to be removed.
- C. Account E101-53635-470 Landscape Plantings: These are charges for the planting of trees and bushes on the street right of ways.
- D. Account E101-53635-480 Environmental Corridor and Open Space Planning and Maintenance: These charges are for improvements to the Village's Environmental Corridor and Open Space areas, including the Hartland marsh and other areas.
- E. Account E101-53635-800 Capital outlay: These charges vary each year for large equipment purchases.

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Environmental Services

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	-	-	1,163	-	-
Benefits	-	-	89	-	-
Operations	25,731	76,878	57,270	63,900	63,000
Capital Outlay	-	-	724	-	-
Bld & Grounds	-	-	-	-	-
Total	25,731	76,878	59,246	63,900	63,000
Revenues					
	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Waukesha Co Recycling Reimbursement	104,189	74,931	141,339	50,000	25,000
Weed & Nuisance Control	857	-	-	-	-
Subdivision Trees	-	26,663	14,210	-	6,000
Total	105,046	101,594	155,549	50,000	31,000
Supported by Taxes	(79,315)	(24,716)	(96,303)	13,900	32,000
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	(8.68)	(2.70)	(10.47)	1.51	3.47
Per Capita Supported by Taxes Per Day	(0.02)	(0.01)	(0.03)	0.00	0.01
Total Exp Per Person Per Day	0.0077	0.0230	0.0176	0.0190	0.0187

VILLAGE OF HARTLAND - BUDGET WORKSHEET 2020

Cemetery

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted	FOOTNOTES
Cemetery Wages & Benefits							
101-54910-110 SALARIES	\$ 2,050	\$ 6,800	\$ 708	10%	\$ 5,000	\$ 3,500	
101-54910-130 FICA	157	520	54	10%	382	275	
Sub-Total Cemetery Wages & Benefits	\$ 2,207	\$ 7,320	\$ 762	10%	\$ 5,382	\$ 3,775	
Cemetery Operations							
101-54910-220 UTIL SERVICES	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
101-54910-300 OPER SUPPLIES	42	700	1,876	268%	1,876	2,000	
101-54910-350 EQUIP PURCH	342	350	-	0%	350	350	
101-54910-365 BLDGS/GRNDS MAINT	7,304	8,000	680	9%	6,000	8,000	
Sub-Total Cemetery Operations	\$ 7,688	\$ 9,050	\$ 2,556	28%	\$ 8,226	\$ 10,350	
TOTAL CEMETERY	\$ 9,895	\$ 16,370	\$ 3,318	20%	\$ 13,608	\$ 14,125	Decrease -13.7%

A
B
C
D

Staffing:

During the summer, seasonal public works employees do the mowing and trimming. Other work is done by regular public works employees. Decrease in personnel costs are due to completion of inputting the Annex Cemetery data into our GIS.

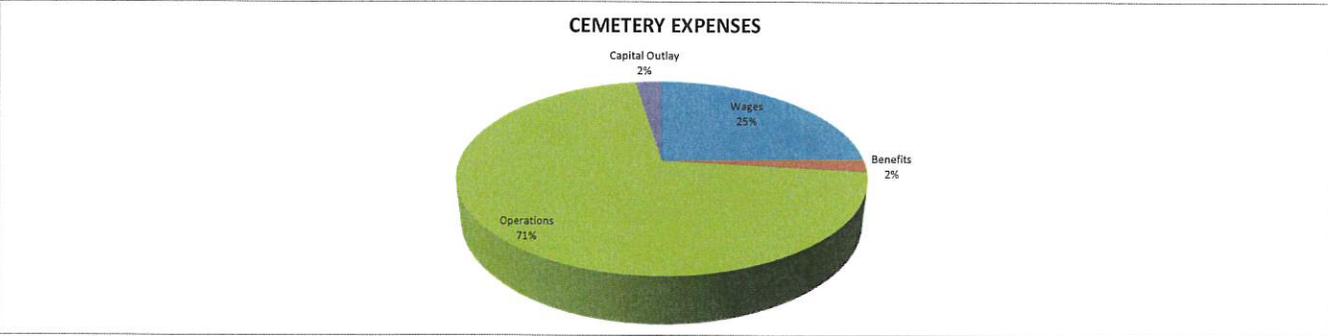
Operations:

The Village of Hartland maintains three Village cemeteries including about 11 acres. Cemetery lots in the Village cemetery sell for \$750. Extra cost due to taking over the Annex cemetery on West Capitol Drive. We are in the process of developing a columbarium in the Upper Annex cemetery for another option to preserve cremains.

Cemetery Capital Outlay Schedule

Item Description	Add	Repl	Amt	Unit Cost	TOTAL
101-54910-350 Equipment Purchase					
String Trimmer		X	1	350	350
TOTAL CEMETERY CAPITAL OUTLAY					\$ 350

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	6,800	42%	3,500	25%	-48.53%
Benefits	520	3%	275	2%	-47.12%
Operations	8,700	53%	10,000	71%	14.94%
Capital Outlay	350	2%	350	2%	0.00%
Total	16,370	100%	14,125	100%	-13.71%



Footnotes to Cemetery Department Budgeted Line Items

- A. Account E101-54910-220 Utility Services: These are charges for water used in the cemeteries.
- B. Account E101-54910-300 Operating Supplies and Expenses: These are charges for office supplies, marking paint, head stone repair materials and GIS updates.
- C. Account E101-54910-350 Equipment Purchase: These are funds to replace a string trimmer.
- D. Account E101-54910-365 Building/Grounds Maintenance Expense: These are charges for topsoil, seed, equipment supplies, head stone repair, fertilizing/weed control, Survey upper cemetery land to create new graves for upright head stones.

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

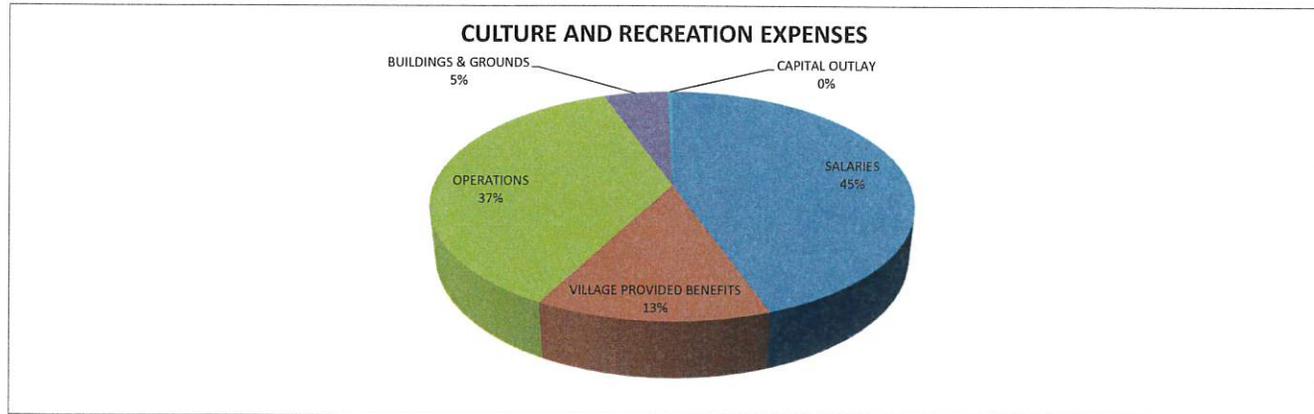
Cemetery

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	4,557	2,617	2,050	6,800	3,500
Benefits	349	200	157	520	275
Operations	106	90	42	700	2,000
Capital Outlay	472	690	342	350	350
Bld & Grounds	5,854	5,687	7,304	8,000	8,000
Total	11,338	9,284	9,895	16,370	14,125
Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Cemetery Lots	6,750	12,750	19,500	9,000	10,000
Total	6,750	12,750	19,500	9,000	10,000
Supported by Taxes	4,588	(3,466)	(9,605)	7,370	4,125
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	0.50	(0.38)	(1.04)	0.80	0.45
Per Capita Supported by Taxes Per Day	0.0014	(0.0010)	(0.0029)	0.0022	0.0012
Total Exp Per Person Per Day	0.0034	0.0028	0.0029	0.0049	0.0042

2020 Culture & Recreation

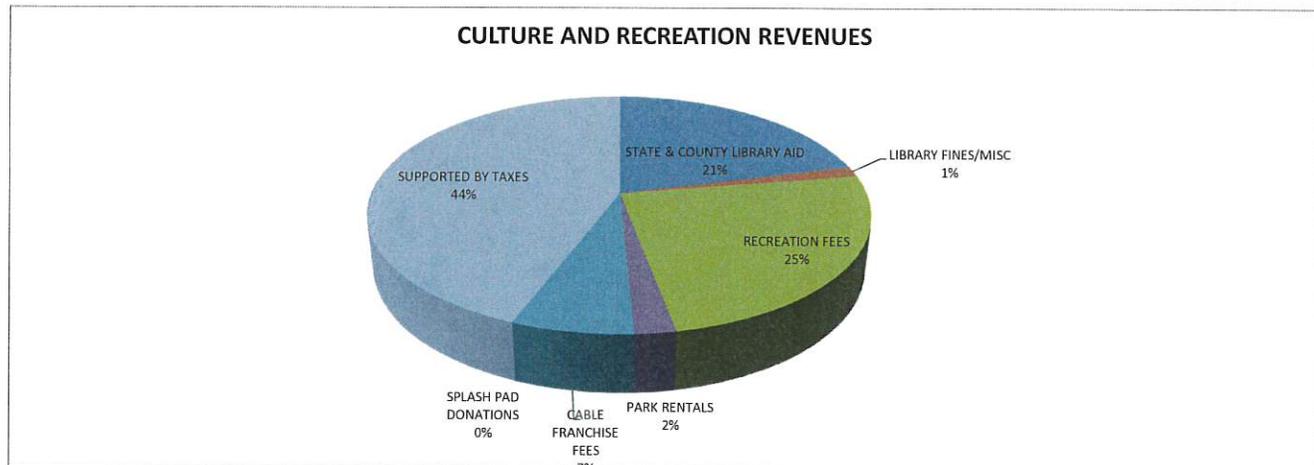
LIBRARY, PARKS, RECREATION DEPT, CABLE TV

	2020 BUDG	% OF BUDG	2019 BUDG	% INCR
SALARIES	527,700	44.47%	527,050	0.12%
VILLAGE PROVIDED BENEFITS	157,080	13.24%	160,455	-2.10%
OPERATIONS	436,775	36.81%	432,300	1.04%
BUILDINGS & GROUNDS	60,000	5.06%	55,150	8.79%
CAPITAL OUTLAY	5,000	0.42%	6,500	-23.08%
	1,186,555	100.00%	1,181,455	0.43%



FUNDING SOURCES

	2020 BUDG	% OF BUDG	2019 BUDG	% INCR
STATE & COUNTY LIBRARY AID	249,449	21.02%	242,004	3.08%
LIBRARY FINES/MISC	16,000	1.35%	17,000	-5.88%
RECREATION FEES	292,300	24.63%	280,800	4.10%
PARK RENTALS	26,500	2.23%	26,500	0.00%
CABLE FRANCHISE FEES	78,000	6.57%	78,000	0.00%
SPLASH PAD DONATIONS	-	0.00%	-	0.00%
SUPPORTED BY TAXES	524,306	44.19%	537,151	-2.39%
	1,186,555	100.00%	1,181,455	0.43%



TOTAL EXPENSE PER PERSON PER DAY FOR CULTURE & RECREATION: LIBRARY, PARKS, RECREATION, CABLE

0.36

TOTAL PER CAPITA SUPPORTED BY TAXES PER DAY

0.16

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Fund 101: Culture & Recreation

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	503,820	520,806	504,341	527,050	527,700
Benefits	153,596	152,339	154,591	160,455	157,080
Operations	392,569	437,130	466,594	432,300	436,775
Bld & Grounds	52,269	48,555	53,593	55,150	60,000
Capital Outlay	8,790	932	2,891	6,500	5,000
Total	1,111,044	1,159,762	1,182,010	1,181,455	1,186,555
Revenues					
Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Libr Aids	237,747	235,818	238,587	242,004	249,449
Libr Fines & Misc	18,000	16,351	15,870	17,000	16,000
Park Rentals	22,426	25,787	26,529	26,500	26,500
Rec Classes	128,694	140,772	156,518	130,000	155,000
To The Pointe Dance	16,360	35,299	43,054	35,000	37,500
Rec Trips	21,732	19,047	8,907	20,000	4,000
Rec Summer	41,808	51,570	63,548	55,000	55,000
Rec Other	6,758	3,521	2,431	2,800	2,800
Before/After School	39,023	33,259	38,408	38,000	38,000
Cable Fees	81,797	77,054	78,857	78,000	78,000
Splash Pad Donations	60	-	-	-	-
Trans from GIS	-	-	-	-	-
Total	614,405	638,478	672,709	644,304	662,249
Supported by Taxes	496,639	521,284	509,301	537,151	524,306
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	54.33	56.85	55.38	58.31	56.92
Per Capita Supported by Taxes Per Day	0.15	0.16	0.15	0.16	0.16
Total Exp Per Person Per Day	0.33	0.35	0.35	0.35	0.35

2020 Budget Library

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WHERE IS THE ASTRONAUT?

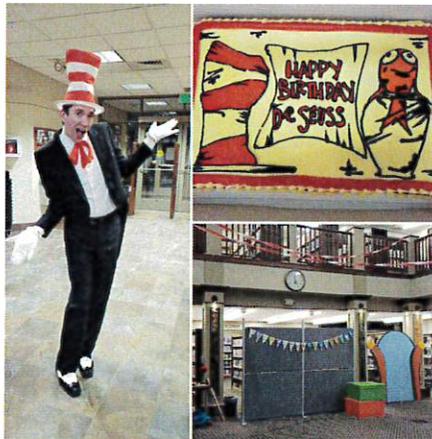


- Look at the picture clues and find the secret location.
- Go to that location today between Noon and 2 PM.
- Find the astronaut's backpack and get a prize!!

The Library held multiple scavenger hunts throughout Hartland this summer.

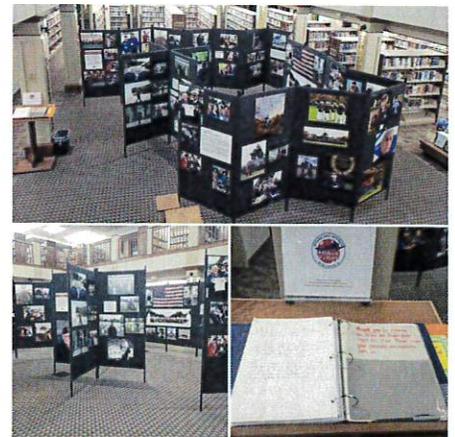
2020 LIBRARY SPOTLIGHT

- Review and update the 2019-2024 Library Strategic Plan.



Dr. Seuss Party was held on March 5, there were stories, games and cake!

The Stars and Stripes Honor Flight Art Show was displayed in the library this January.



Hartland Public Library
Budget Narrative, 2020
July 25, 2019
Laura Gest

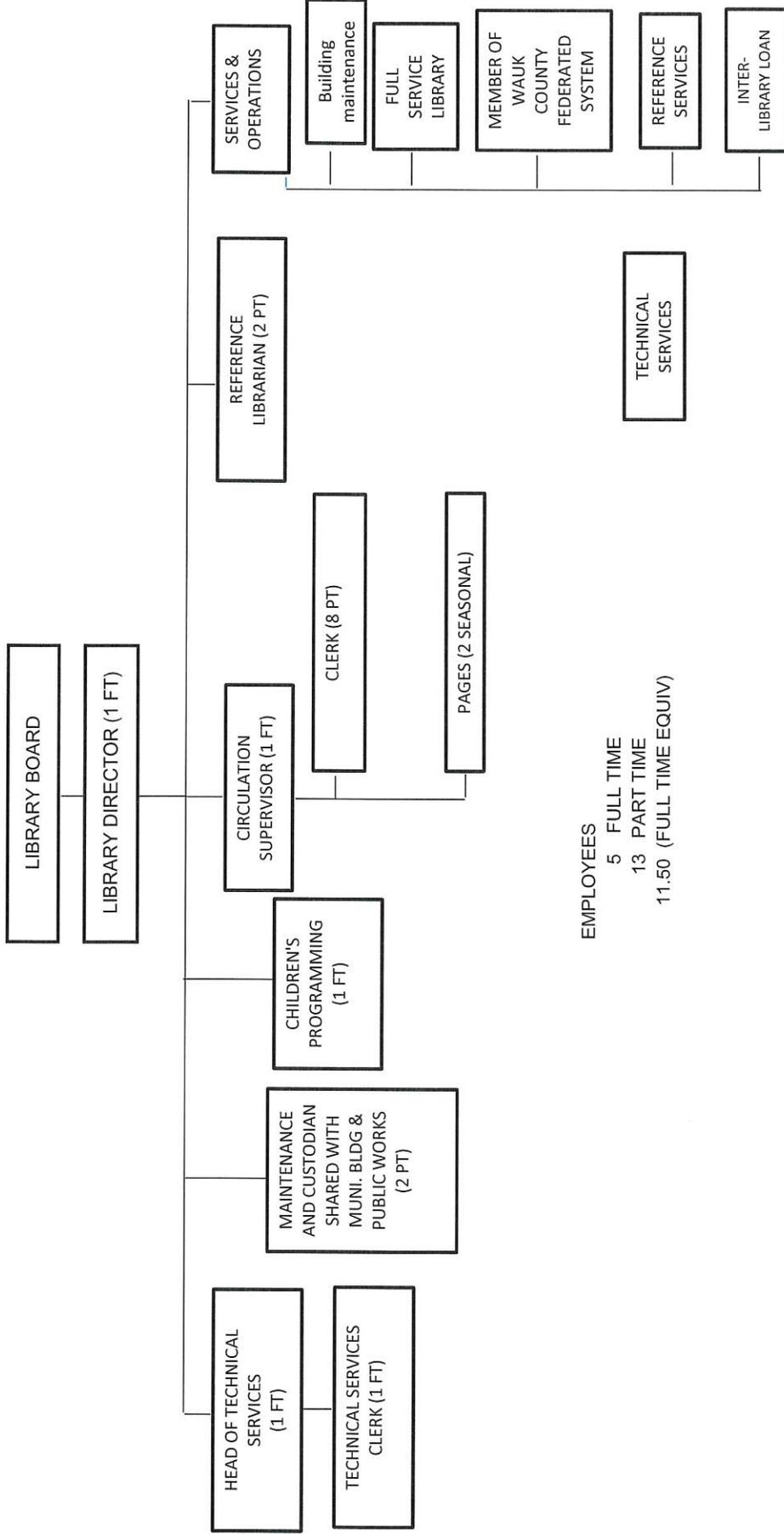
“The mission of the Hartland Public Library is to provide access to general and local information, current topics and titles, and to support life-long learning.”
Hartland Public Library Mission Statement

Our library continues to be an active part of the Village; with a 2018 circulation over 193,000, program attendance of over 6,300 and over 12,000 internet users. In addition to our continually updated print resources, digital offerings for our Café cardholders include research databases, eBooks, Gale courses, magazines and audiobooks.

The budget for the coming year reflects a need to maintain our great service, while updating the library to be more future-ready. With our expanded programming for children we are able to offer additional learning and recreational activities for families. These programs are always free, and removing barriers of access is a continued goal. With a new strategic plan in 2019, the trajectory is set for continued growth.

With new leadership, we will continue to build relationships throughout the community. We hope to provide more community wide events, grow our outreach beyond Senior Living facilities, and reach more students within the School districts.

2020 HARTLAND PUBLIC LIBRARY



EMPLOYEES
 5 FULL TIME
 13 PART TIME
 11.50 (FULL TIME EQUIV)

Library Services

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted	Footnotes
Library Wages & Benefits							
E 101-55110-110 SALARIES	\$ 359,947	\$ 370,000	\$ 181,994	49%	\$ 367,000	\$ 373,000	
E 101-55110-130 FICA	26,963	28,000	14,238	51%	29,000	28,550	
E 101-55110-140 RETIREMENT BENEFITS	19,594	20,000	8,617	43%	18,000	21,200	
E 101-55110-150 HEALTH/DENTAL/LIFE	78,215	80,400	30,614	38%	70,800	75,100	
E 101-55110-180 OTHER BENEFITS	4,500	3,500	3,500	0%	3,500	3,500	
Sub-Total Library Wages & Benefits	\$ 489,219	\$ 501,900	\$ 238,963	48%	\$ 488,300	\$ 501,350	
Library Operations							
E 101-55110-290 OUTSIDE SERVICES	\$ 28,851	\$ 30,000	\$ 24,159	81%	\$ 30,000	\$ 30,000	A
E 101-55110-300 OPER SUPPLIES/EXPNS	21,443	23,000	8,706	38%	33,250	23,000	B
E 101-55110-310 BOOKS AND MATERIALS	89,470	85,000	37,804	44%	85,000	84,000	C
E 101-55110-325 PERIODICALS	4,264	4,000	1,393	35%	4,000	4,000	D
E 101-55110-345 STAFF EDUC/TRAINING	2,304	2,500	929	37%	2,500	2,400	E
E 101-55110-350 EQUIPMENT PURCHASE	-	-	-	-	-	-	
Sub-Total Library Operations	\$ 146,332	\$ 144,500	\$ 72,991	51%	\$ 154,750	\$ 143,400	
Library Building & Grounds							
E 101-55110-220 UTILITY SERVICES	\$ 30,313	\$ 36,000	\$ 13,475	37%	\$ 34,000	\$ 34,500	F
E 101-55110-250 JANITORIAL SERVICE	-	-	-	#DIV/0!	-	-	
E 101-55110-255 BLDGS/GROUNDS	15,940	11,650	7,897	68%	11,250	12,000	G
E 101-55110-355 JANITORIAL SUPPLIES	2,340	2,500	1,475	59%	3,000	2,500	H
E 101-55110-800 CAPITAL OUTLAY	-	-	-	-	-	-	
E 101-55110-900 CORP RESERVE PMTS	5,000	5,000	5,000	-	5,000	11,000	I
Sub-Total Library Buildings & Grounds	\$ 53,593	\$ 55,150	\$ 27,847	50%	\$ 53,250	\$ 60,000	
TOTAL LIBRARY	\$ 689,144	\$ 701,550	\$ 339,801	48%	\$ 696,300	\$ 704,750	<i>Increase 0.5%</i>

FOOTNOTE EXPLANATIONS ON TAB 15 PAGE 4

Highlight 2019: Hiring of a full time Children's Librarian and improved social media presence

Spotlight 2020: Review and update of the 2019-2024 Library Strategic Plan.

Footnotes to Library Department Budgeted Line Items

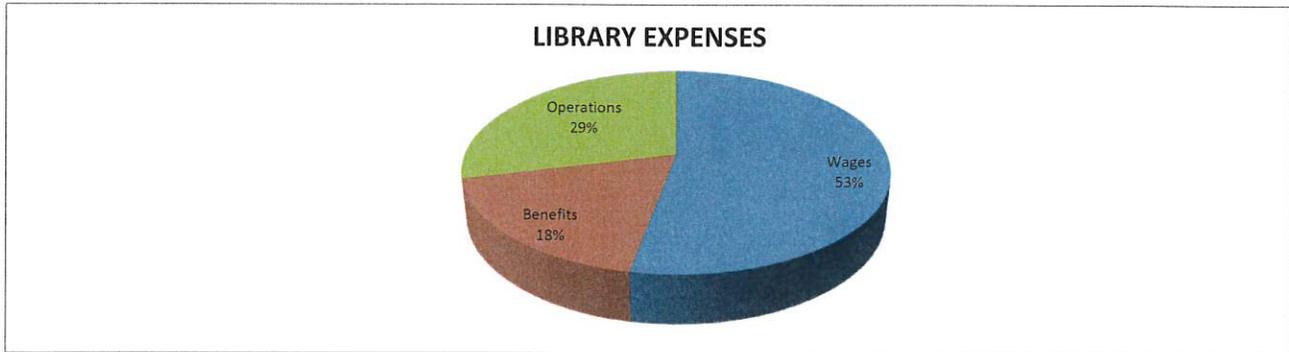
- A. Account E101-55110-290-Outside Services. Includes software licenses; wireless and Badgernet annual fees; CAFÉ annual fee (CAFÉ is our circulation software) and ONTECH IT computer and software support.
- B. Account E101-55110-300 Operating Supplies/Expenses. Office Supplies, 3 hotspots, programming supplies and materials processing items (book covers, labels, etc.)
- C. Account E101-55110-310 Books and Materials. This account is made up of books, audio books, DVD's, large print books, CD's and reference, database and e-book charges paid to the county library system;
- D. Account E101-55110-325 Periodicals. This is for magazine and newspaper subscriptions and Flipster online magazines.
- E. Account E101-55110-345 Staff Education/Training. Wisconsin Library Association annual membership; Continuing Education for Director Certification, and staff.
- F. Account E101-55110-220 Utility Services. WE Energies; water and sewer utility bills; phone bills
- G. Account E101-55110-255 Buildings and Grounds. Annual window and carpet cleaning; HVAC annual maintenance; fire alarm and elevator annual maintenance; light bulbs and other hardware as needed.
- H. Account E101-55110-355 Janitorial Supplies. Cleaning supplies and equipment. The custodian is in charge of ordering supplies. The custodian will be split 50/50 with the municipal building.
- I. Account E101-55110-900 Corporate Reserve Payments. \$5,000 completes the repayment of the 2015 computer purchase, \$6,000 towards our Radio Frequency ID system.

Library Services

Operations:

The renovation to the library is complete and ready for citizens to take full advantage of this beautiful new building.

	2019 Budget	% of Budget	2020 Budget	% of Budget	Incr/Decr
Wages	370,000	53%	373,000	53%	0.81%
Benefits	131,900	19%	128,350	18%	-2.69%
Operations	199,650	28%	203,400	29%	1.88%
Total	701,550	100%	704,750	100%	0.46%



Personnel Schedule: Library Wages Acct: 101-55110-110

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2018	2019	2020
Library Director	1		10	1.000	1.000	1.000
				-	-	-
Head of Technical Services/ Assistant Dir	1		6	1.000	1.000	1.000
Reference Librarian	1	1	6	1.750	1.750	1.750
Circulation Supervisor	1		4	1.000	1.000	1.000
Technical Service Clerk	1		3	1.000	1.000	1.000
Library Clerks		8	2	4.000	4.000	4.000
Pages		2	Seas	0.500	0.500	0.500
Custodian		2		0.250	0.500	0.500
				-	-	-
Employee Totals	5	13		10.500	10.750	10.750

Corporate Reserve Purchase

Item	Add	Repl	Amt	Unit Cost	Total
Radio Frequency ID System	X		1	23,000	\$ 23,000
TOTAL LIBRARY CORPORATE RESERVE PURCHASE					\$ 23,000

Impact Fee Fund

Item	Add	Repl	Amt	Unit Cost	Total
Nothing anticipated for 2020					\$ -
TOTAL LIBRARY IMPACT FEE PURCHASES					\$ -

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Library Services

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	368,307	379,969	359,947	370,000	373,000
Benefits	127,703	127,149	129,272	131,900	128,350
Operations	131,350	137,756	146,332	144,500	143,400
Bld & Grounds	52,269	48,555	53,593	55,150	60,000
Capital Outlay	-	-	-	-	-
Total	679,629	693,429	689,144	701,550	704,750
Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
County Aid	232,396	231,033	231,690	231,695	236,980
Libr Fines & Misc	18,000	16,351	15,870	17,000	16,000
Inter-County Library Funding	5,351	4,785	6,897	10,309	12,469
Total	255,747	252,169	254,457	259,004	265,449
Supported by Taxes	423,882	441,260	434,687	442,546	439,301
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	46.37	48.12	47.26	48.04	47.69
Per Capita Supported by Taxes Per Day	0.13	0.13	0.13	0.13	0.13
Total Exp Per Person Per Day	0.20	0.21	0.21	0.21	0.21

Parks

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted	Footnotes
Parks Wages & Benefits							
E 101-55200-110 SALARIES	\$ 28,763	\$ 31,000	\$ 11,068	36%	\$ 25,000	\$ 30,000	
E 101-55200-130 FICA	2,200	2,375	847	36%	2,375	2,300	
Sub-Total Parks Wages & Benefits	\$ 30,963	\$ 33,375	\$ 11,915	36%	\$ 27,375	\$ 32,300	
Parks Operations							
E 101-55200-220 UTILITY SERVICES	\$ 12,678	\$ 11,000	\$ 2,269	21%	\$ 9,000	\$ 9,000	
E 101-55200-350 EQUIPMENT PURCHASE	-	-	-	#DIV/0!	-	-	
E 101-55200-365 BLDGS/GROUNDS MAINT EXP	40,813	29,000	18,972	65%	26,000	30,000	
E 101-55200-370 ATHLETIC FACILITY MAINT	14,740	16,000	9,879	62%	16,000	16,000	
E 101-55200-470 LANDSCAPE PLANTINGS	2,000	2,000	-	0%	2,000	2,000	
E 101-55200-800 CAPITAL OUTLAY	2,891	6,500	2,588	40%	6,500	5,000	
E 101-55200-900 CORP RESERVE PAYBK	19,550	19,500	19,500	100%	19,500	15,575	
Sub-Total Park Operations	\$ 92,672	\$ 84,000	\$ 53,208	63%	\$ 79,000	\$ 77,575	
TOTAL PARKS BUDGET	\$ 123,635	\$ 117,375	\$ 65,123	55%	\$ 106,375	\$ 109,875	
					<i>Decrease</i>	<i>-6.39%</i>	

Highlight 2019: Centennial Park baseball field was reconstructed.

Spotlight 2020: The hardball field at Hartbrook Park will be reconstructed.

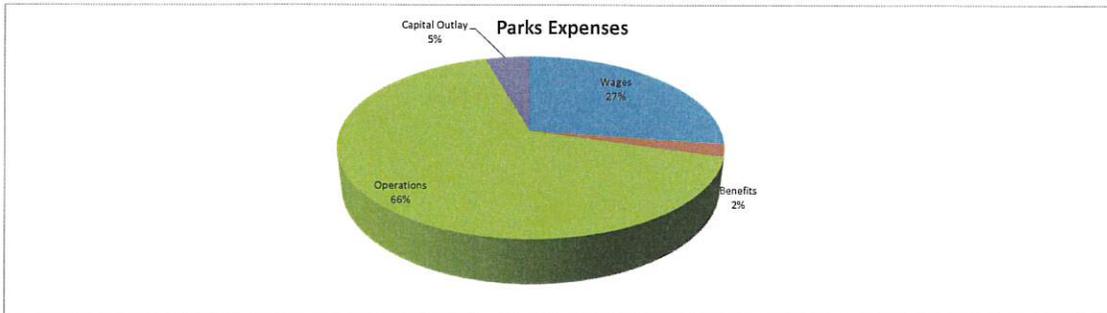
Supported Services:

Description	2017	2018	2019
Acres of Parks & Open Land	96.9	96.9	96.9
Baseball Diamonds (inc T-Ball)	8	8	8
Soccer Fields	4	4	4
Football Fields	1	1	1
Miles of Pathway	4.4	4.4	4.4
Tennis Courts	4	4	4
Basketball Courts	3	3	3
Volleyball Courts	2	2	2
Fine Arts Center	1	1	1
Splash Pad	1	1	1
Picnic Shelters	9	9	9
Playground Equipment	Various	Various	Various

Staffing:

During the summer, seasonal public works employees do the mowing and trimming. Other work is done by regular public works employees.

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	31,000	26%	30,000	27%	-3.23%
Benefits	2,375	2%	2,300	2%	-3.16%
Operations	77,500	66%	72,575	66%	-6.35%
Capital Outlay	6,500	6%	5,000	5%	-23.08%
Total	117,375	100%	109,875	100%	-6.39%



Footnotes to Parks Department Budgeted Line Items

- A. Account E101-55200-220 Utility Services: This account consists of our utility charges of the following – We Energies electric, and Village water and sewer for the parks and Fine Arts Center.
- B. Account E101-55200-350 Equipment Purchase: There are no projected equipment purchases in 2020.
- C. Account E101-55200-365 Building/Grounds Maintenance Expense: These are charges for the maintenance of the park's buildings, play structures and grounds not including the athletic fields. Charges consist of cleaning supplies, paper products, electrical parts and repairs, paint, plumbing supplies and repairs, temporary restroom rentals, weed control and fertilizer, topsoil, seed and straw, garbage can liners, play equipment parts and repairs, pedestrian bridge repairs, fence repairs, and play area wood chips. There is also a charge to preventively treat some ash trees against emerald ash borer. There have been additional costs due to the Beer Garden use at the Fine Arts Center.
- D. Account E101-55200-370 Athletic Facility Maintenance: These are charges for the maintenance of the athletic fields at the parks. The charges consist of field marking paint, marking chalk, ball field turf mix, ball field sure-hop infield mix, fertilizer and weed control.
- E. Account E101-55200-470 Landscape Plantings: These are charges for the planting of trees and bushes on park land.
- F. Account E101-55200-800 Capital Outlay: These charges vary each year for large equipment purchases. For 2020, the budget includes the purchase of 5 new heavy duty picnic tables for the splashpad in an effort to prevent them from rotting and being replaced annually.
- G. Account E101-53000-900 Corporate Reserve Paybacks: These are charges for the annual payback for vehicle replacements.

Parks

Capital Outlay Schedule

Item		Add	Repl	Amt	Unit Cost	Total
101-55200-800 Capital Outlay						
1	Picnic Tables	X		5	1,000	\$ 5,000
TOTAL PARKS CAPITAL OUTLAY						\$ 5,000

Corporate Reserve Purchases

Item		Add	Repl	Amt	Unit Cost	Total
1	Nothing Anticipated for 2020					\$ -
TOTAL PARKS CORPORATE RESERVE PURCHASES						\$ -

Impact Fee Fund

Item		Add	Repl	Amt	Unit Cost	Total
1)	John Deere Mower 3 Deck Mower	X		1	55000	\$ 55,000
2)	Ball Diamond Groomer	X		1	22000	\$ 22,000
TOTAL PARKS IMPACT FEE PURCHASES						\$ 77,000

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY



Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	25,124	28,987	28,763	31,000	30,000
Benefits	1,922	2,218	2,200	2,375	2,300
Operations	70,344	75,929	89,781	77,500	72,575
Capital Outlay	8,213	932	2,891	6,500	5,000
Total	105,603	108,066	123,635	117,375	109,875
Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Park Rentals	22,426	25,787	26,529	26,500	26,500
Trans from GIS	-	-	-	-	-
Total	22,426	25,787	26,529	26,500	26,500
Supported by Taxes	83,177	82,279	97,106	90,875	83,375
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	9.10	8.97	10.56	9.86	9.05
Per Capita Supported by Taxes Per Day	0.025	0.025	0.029	0.027	0.025
Total Exp Per Person Per Day	0.032	0.032	0.037	0.035	0.033

2020 Budget Recreation

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The Listening Party performed during the Thursday Night Concert Series in Nixon Park.

2020 RECREATION GOALS

- Reviewing all programs to see where to add more programs, which programs to no longer offer and which programs should still be held.

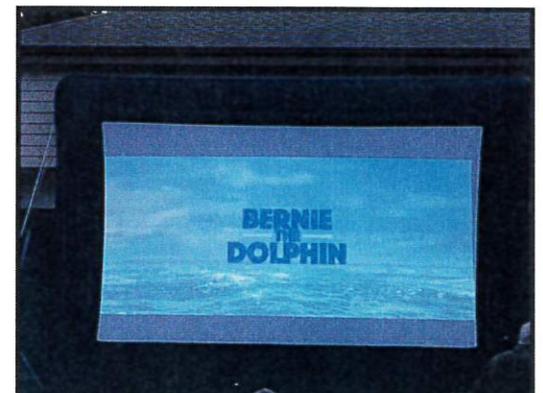


The Recreation Department held their HNNO movie at the Fire Department.

The movie was sponsored by the Hartland Lakeside School District.

The Recreation Department held a movie in Nixon Park on August 23.

The movie was sponsored by the Lake Country Beer Garden.



HARTLAND RECREATION DEPARTMENT 2019 BUDGET NARRATIVE

Highlights of 2019:

- 1) Partnership with TTP Dance Academy: We continue to partner with TTP Dance Academy. As of September 2019 TTP will be holding some of their classes in the Hartland Community Center. Their lease expired at the end of August 2019. There is also discussion that TTP may partner up with a dance studio in Delafield to offer some of their dance programs there.
- 2) New Programs in 2019: The Recreation Department offered new programs in 2019 and some of them were; wrestling in partnership with Arrowhead High School, cheerleading program in partnership with Lake Country Cheerleading, Fermentation class, Line Dancing - Learn the Steps, Acrylic Painting, Little Warrior Kid's Yoga, Spanish classes for youth, Irish Dance Lessons, Bridge, Preparing Your Home for Sale, Golf Lessons and Fishing classes.
- 3) Hartland Community Center: The Hartland Community Center was repainted in April. Recreation Department received a lot of positive feedback from instructors and participants.
- 4) Summer Camp: Summer Camp Coordinator position was changed from a seasonal to a regular year round position. It was decided amongst Summer Camp Coordinator and Recreation Director to combine Tiny Tots with Summer Camp to create one camp for ages 5 – 12. Tiny Tots was first offered in 2016. In 2018 our average enrollment for Tiny Tots and Summer Camp combined was 70 per week. This year our enrollment averaged was 54 per week.

Future Goals:

- 1) The Recreation Department will be reviewing all their programs to see where they need to add more programs, which programs to no longer offer and which ones should still be held.
- 2) The Recreation Department will also be concentrating on seeing what the upcoming trends for programs are.

Staffing/Personnel Schedule: For 2020, the Recreation Department will have one full time Director, one Recreation/Fiscal Clerk, one Before and After School Coordinator, three seasonal Before and After School Instructors, one Summer Camp Coordinator, one seasonal Summer Camp Co-Coordinator, nine seasonal Summer Camp Counselors and seasonal kickball/softball referees. Before and After School Coordinator also assists with Early Release and at Bingo. Before and After School staff also assists with Spring Break Camp.

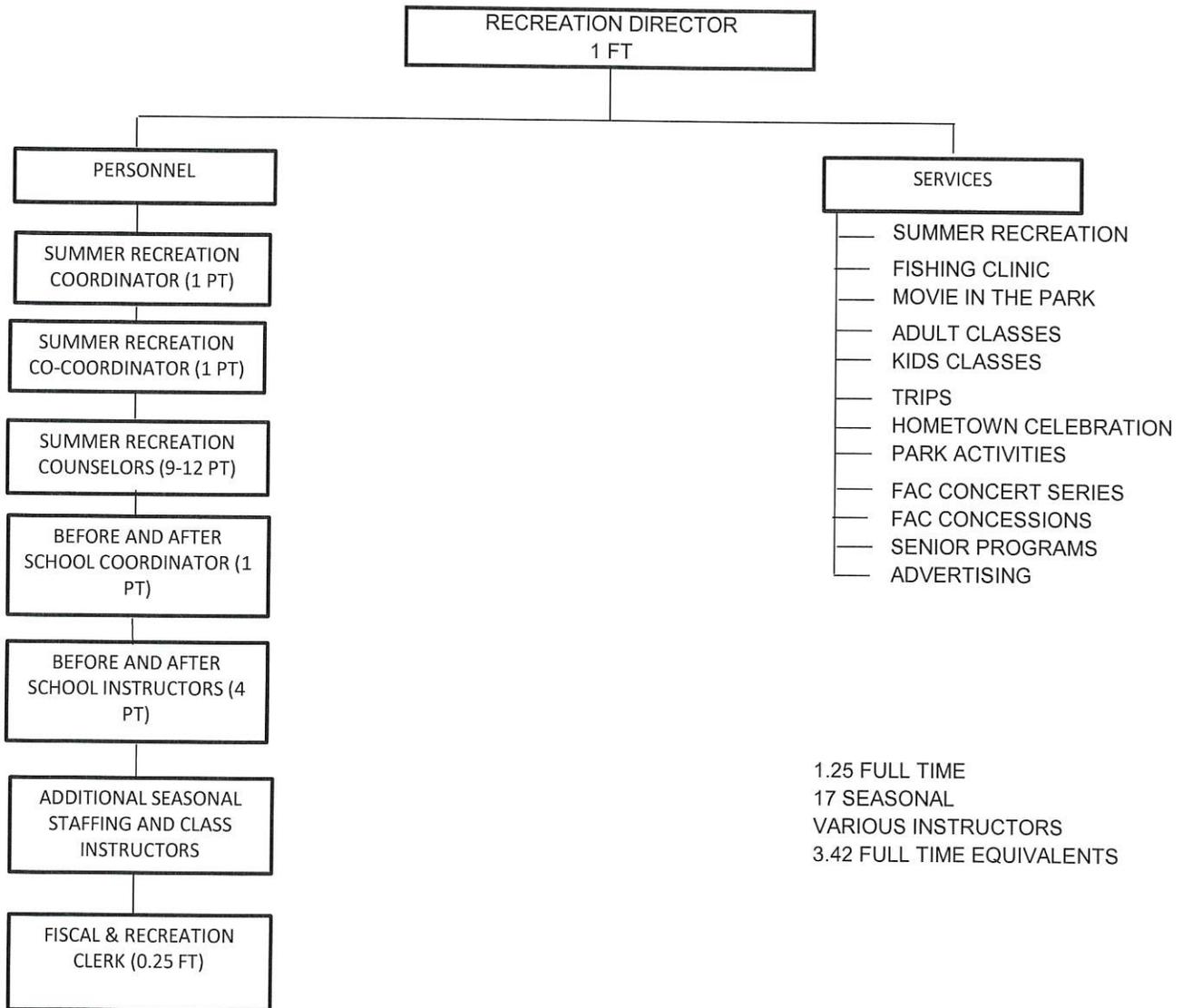
Capital Outlay: The Recreation Department has no request for any additional capital projects at this time.

Expenses: The Recreation Department 2020 budget is slightly increasing for 2020. The Splash Pad expenses are estimated to be \$3,000 for maintenance and \$9,300 for water.
***Please note that any changes to expenses in the Recreation Department Budget will generally show complimentary changes to revenues.*

Revenues: Revenues have been based on the expected and realistic participation in classes, trips and summer recreation. The goal of the department is to continue using the partnership with the Hartland/Lakeside School District to offer new programs that will increase general recreation class revenues. The Recreation Department will also continue to work with other entities throughout the community to hold and provide programs.

Capital Improvement Plan: Request for funds to make improvements to the current Community Center is shown as a future project.

2020 RECREATION DEPARTMENT



Recreation Department

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted	FOOTNOTES
Recreation Wages & Benefits							
E 101-55300-110 SALARIES	\$ 113,927	\$ 123,350	\$ 49,340	40%	\$ 120,000	\$ 122,000	A
E 101-55300-130 FICA	8,522	9,400	3,778	40%	8,700	9,400	
E 101-55300-140 RETIREMENT BENFTS	4,236	4,150	1,811	44%	4,150	4,400	
E 101-55300-150 HEALTH/DENTAL/LIFE	9,488	11,650	4,458	38%	11,650	11,650	
E 101-55300-180 OTHER BENEFITS	750	750	750	0%	750	750	
Sub-Total Recreation Wages & Benefits	\$ 136,923	\$ 149,300	\$ 60,137	40%	\$ 145,250	\$ 148,200	
Recreation Operations							
E 101-55300-290 OUTSIDE SERVICES	\$ 107,549	\$ 91,000	\$ 52,527	58%	\$ 117,000	\$ 110,000	B
E 101-55300-291 ACTIVENET FEES	13,799	10,000	5,099	0%	13,000	13,000	C
E 101-55300-295 TRIPS	9,641	10,000	1,421	14%	3,800	4,000	D
E 101-55300-300 OPER SUPPLIES/EXP	31,138	29,000	12,884	44%	33,800	31,000	E
E 101-55300-302 DANCE ACADEMY	35,509	31,500	21,677	69%	34,000	34,000	F
E 101-55300-303 SUMMER REC EXPNS	11,024	16,000	2,487	16%	8,000	11,000	G
E 101-55300-305 EXPENSES-OTHER	-	-	-	#DIV/0!	-	-	
E 101-55300-312 SPLASHPAD EXPNS	1,934	3,000	117	4%	3,050	3,000	H
E 101-55300-220 SPLASHPAD WATER EXP	9,412	9,300	-	0%	8,800	9,300	I
E 101-55300-800 CAPITAL OUTLAY	-	-	-	0%	-	-	
E 101-55300-900 CORP RESERVE PMTS	5,000	5,000	5,000	100%	5,000	-	J
Sub-Total Recreation Operations	\$ 225,006	\$ 204,800	\$ 101,212	49%	\$ 226,450	\$ 215,300	
TOTAL RECREATION/COMMUNITY ED	\$361,929	\$354,100	\$161,349	46%	\$371,700	\$363,500	Increase 2.7%

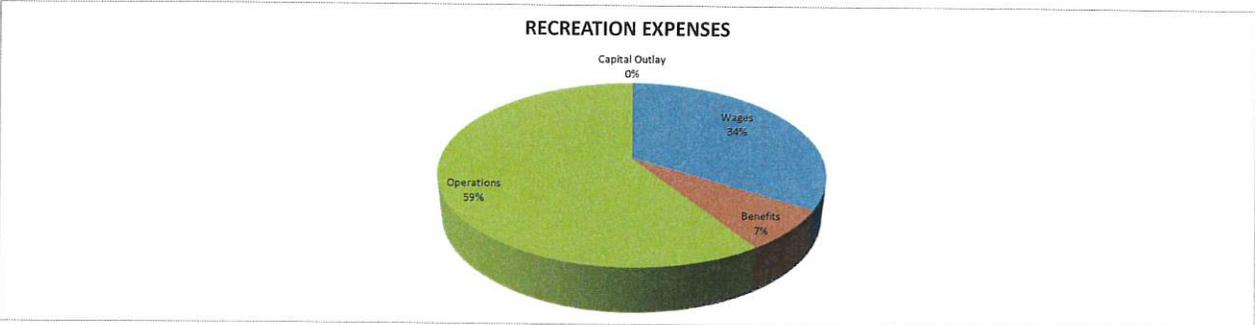
FOOTNOTE EXPLANATIONS ON TAB 17 PAGE 5

Highlight 2019: In 2019, the Hartland Community Center received a fresh coat of paint on the walls. Instructors, Participants and Recreation Director were thrilled this was done. Hartland Recreation Department and Lake Country Beer Garden worked together on the line up for the Thursday Night Concert Series. The concert series ran from Thursday, May 23 through September 26. The Rec Department was responsible for the bands from Thursday, June 6 through Thursday, August 15. Lake Country Beer Garden was responsible for the bands that played Thursday May 23 and 30 and August 22 through September 26.

Spotlight 2020: The Hartland Recreation Department will focus on utilizing the Fine Arts Center more in Nixon Park.

Operations: With increased success of existing and new programs, the Recreation Department is projecting a declining tax burden for the Village in regards to its operations.

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	123,350	35%	122,000	34%	-1.09%
Benefits	25,950	7%	26,200	7%	0.96%
Operations	204,800	58%	215,300	59%	5.13%
Capital Outlay	-	0%	-	0%	0.00%
Total	354,100	100%	363,500	100%	2.65%



Footnotes to Recreation Department Budgeted Line Items

- A. Account E101-55300-110 Salaries: This account is the salary of the Recreation Director, Summer Camp Counselors, and the Before and After School Program.
- B. Account E101-55300-290 Outside Services/Contracts: This represents the fees of Recreational Activities that are instructed by outside contractors hired by the Recreation Department. These instructors are paid a percentage of the fees collected for each student that enrolls in their classes. Some examples of these classes are Moderate Yoga, QiGong, Yoga for Life and Gentle Yoga.
- C. Account E101-55300-291 Active Net Fees: This represents the expense for using the recreation registration software. The registration software contract includes an annual minimum fee of \$3,600, which is based on a percentage of registration fees. The fee in the budget line is estimated to be higher because once the minimum is met, Active Net still charges a percentage for each transaction made.
- D. Account E101-55300-295 Trips: This represents the cost of the trips that are offered by the Recreation Department.
- E. Account E101-55300-300 Operating Supplies/Expenses: This represents the expenses the Recreation Department may have on a daily, weekly, monthly, or yearly basis. Some examples of these expenses are copies, postage, general office supplies, supplies for programs, t-shirts for the Fishing Clinic, Recreation Department's cell phone, mileage reimbursement, advertising fees to promote the recreation department and program guide which is produced three times a year.
- F. Account E101-55300-302 Dance Academy: This represents expenses for our Dance Academy provider TTP.
- G. Account E101-55300-303 Summer Rec Expenses: This represents the expenses for the Summer Camp Program. These consist of the fieldtrip admissions, transportation costs, supplies and equipment that are only used by Summer Camp.
- H. Account E101-55300-312 Splash Pad Expenses: This represents the annual maintenance expenses for the Splash Pad which is estimated to be approximately \$3,000. In 2019 new parts for the red, blue and yellow dumping bell, which is a feature at the Splash Pad, were bought.
- I. Account E101-55300-220 Splash Pad Water Expense. This is the annual expense for water usage paid to the Water Utility for the splash pad, which is estimated to be approximately \$9,300.
- J. Account E101-55300-900 Corporate Reserve Paybacks: Hartland Recreation Department has none at this time. TTP's dance floor was paid off in 2019.

Recreation

Personnel Wages Acct: 101-55300-110

<i>Classification</i>	<i>Full Time</i>	<i>Part Time</i>	<i>Salary Grade</i>	<i>Full Time Equivalents</i>		
				<i>2018</i>	<i>2019</i>	<i>2020</i>
Recreation Director	1		9	1.000	1.000	1.000
Fiscal and Recreation Clerk	1		5	0.250	0.250	0.250
Summer Camp Coordinator		1		0.200	0.200	0.200
Summer Camp Co-Coordinator		1	Seas	0.200	0.200	0.200
Summer Camp/Tiny Tots Counselors		9	Seas	0.840	0.840	0.840
Before/After School Coordinator		1	Seas	0.310	0.310	0.310
Before/After School Staff		4	Seas	0.610	0.610	0.610
Kickball Referee		2	Seas	0.012	0.012	0.012
Employee Totals	2	18		3.422	3.422	3.422

VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Recreation

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	107,820	108,840	113,927	123,350	122,000
Benefits	23,780	22,738	22,996	25,950	26,200
Operations	185,811	220,444	225,006	204,800	215,300
Capital Outlay	577	-	-	-	-
Total	317,988	352,022	361,929	354,100	363,500
Revenues					
Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Classes	128,694	140,772	156,518	130,000	155,000
Before/After Sch	39,023	33,259	38,408	38,000	38,000
Dance Studio	16,360	35,299	43,054	35,000	37,500
Trips	21,732	19,047	8,907	20,000	4,000
Summer Rec	41,808	51,570	63,548	55,000	55,000
Other	6,758	3,521	2,431	2,800	2,800
Splash Pad Donations	60	-	-	-	-
Total	254,435	283,468	312,866	280,800	292,300
Supported by Taxes					
Supported by Taxes	63,553	68,554	49,063	73,300	71,200
Population					
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes					
Annual Per Capita Supported by Taxes	6.95	7.48	5.33	7.96	7.73
Per Capita Supported by Taxes Per Day					
Per Capita Supported by Taxes Per Day	0.019	0.020	0.015	0.022	0.021
Total Exp Per Person Per Day					
Total Exp Per Person Per Day	0.095	0.105	0.108	0.105	0.108

Cable TV

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted
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Cable TV Wages & Benefits

E 101-55370-110 SALARIES	\$ 1,704	\$ 2,700	\$ 1,047	39%	\$ 2,700	\$ 2,700
E 101-55370-130 FICA	123	230	89	39%	230	230
Sub-Total Cable TV Wages & Benefits						
	\$ 1,827	\$ 2,930	\$ 1,136	39%	\$ 2,930	\$ 2,930

Cable TV Operations

E 101-55370-290 OUTSIDE SERVICES/CONTRACTS	\$ 2,075	\$ 1,500	\$ 720	48%	\$ 1,500	\$ 1,500
E 101-55370-300 OPERATING SUPPLIES/EXPENSES	3,400	4,000	180	5%	4,000	4,000
Sub-Total Cable TV Operations						
	\$ 5,475	\$ 5,500	\$ 900	16%	\$ 5,500	\$ 5,500

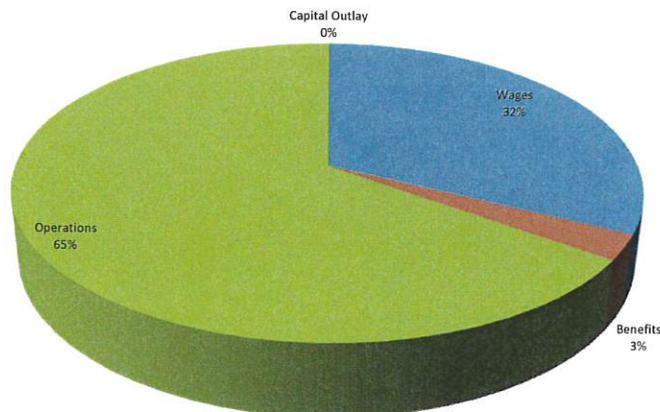
TOTAL CABLE TV	\$ 7,302	\$ 8,430	\$ 2,036	24%	\$ 8,430	\$ 8,430
					<i>Increase</i>	<i>0.0%</i>

Personnel Schedule

Classification	Full Time	Part Time	Salary Grade	Full Time Equivalents		
				2018	2019	2020
Part Time Employees		1		0.24	0.24	0.24
Employee Totals	0	1		0.24	0.24	0.24

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	2,700	32%	2,700	32%	
Benefits	230	3%	230	3%	
Operations	5,500	65%	5,500	65%	
Capital Outlay	-	0%	-	0%	
Total	8,430	100%	8,430	100%	

CABLE BUDGET EXPENSES



VILLAGE OF HARTLAND 5 YEAR BUDGET HISTORY

Cable Television

Expenses	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Wages	2,569	3,010	1,704	2,700	2,700
Benefits	191	234	123	230	230
Operations	5,064	3,001	5,475	5,500	5,500
Capital Outlay	-	-	-	-	-
Total	7,824	6,245	7,302	8,430	8,430
Revenues					
Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Cable Franchise Fees	81,797	77,054	78,857	78,000	78,000
Total	81,797	77,054	78,857	78,000	78,000
Supported by Taxes	(73,973)	(70,809)	(71,555)	(69,570)	(69,570)
Population	9,141	9,170	9,197	9,212	9,212
Annual Per Capita Supported by Taxes	(8.09)	(7.72)	(7.78)	(7.55)	(7.55)
Per Capita Supported by Taxes Per Day	(0.022)	(0.021)	(0.021)	(0.021)	(0.021)
Total Exp Per Person Per Day	0.0023	0.0019	0.0022	0.0025	0.0025

Cable Tv

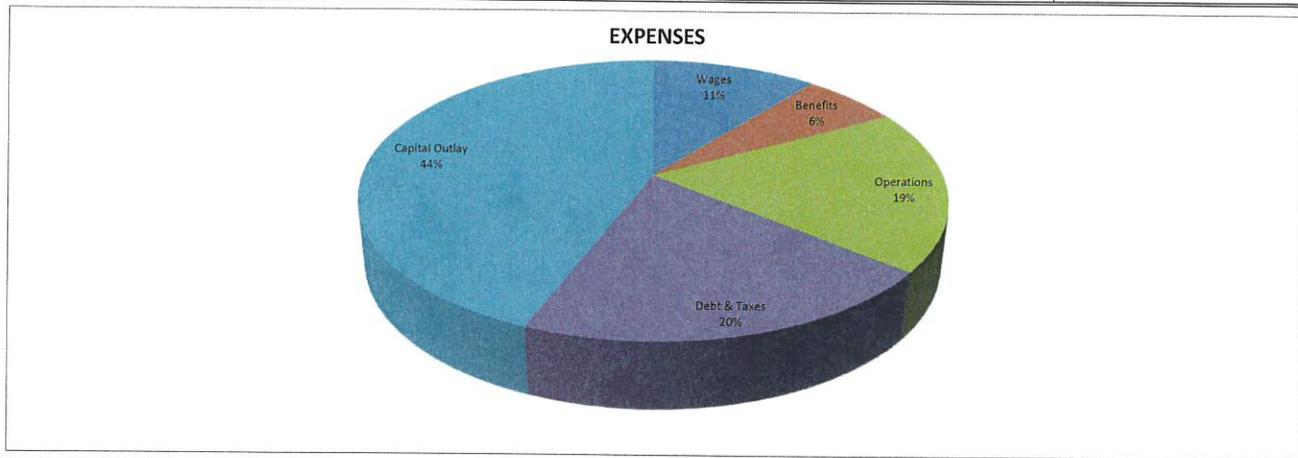
Corporate Reserve Purchases

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
<i>NOTHING IN 2020</i>					
TOTAL CABLE TV CORPORATE RESERVE PURCHASES					\$ -

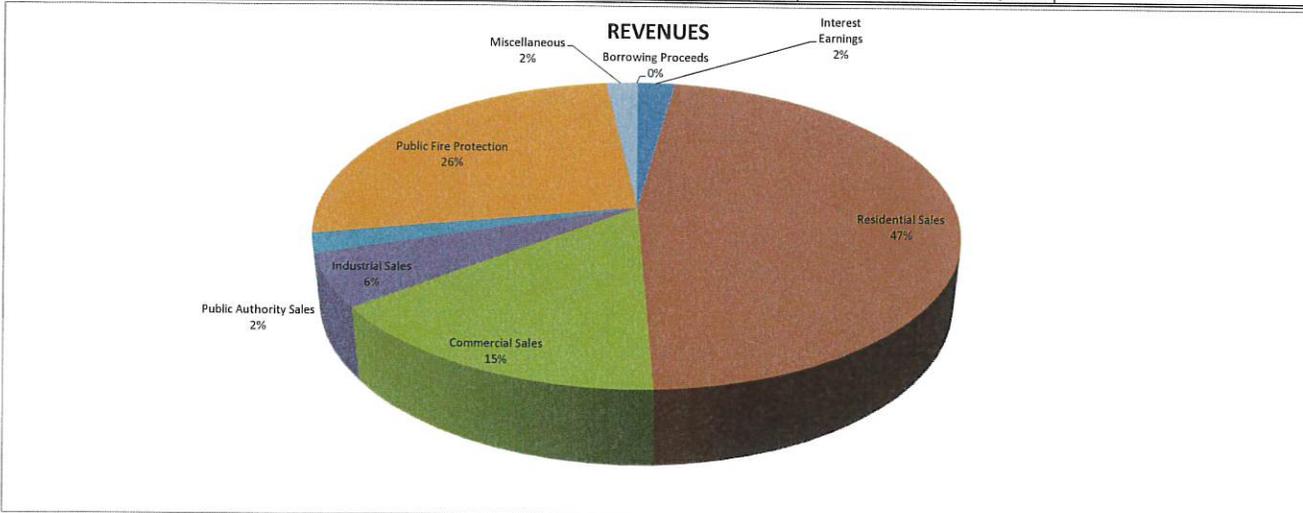
VILLAGE OF HARTLAND 2020 WATER UTILITY BUDGET

Fund 620: Water Utility

EXPENSES	2020 Budget	% of Budg	2019 Budget	Incr/-Decr
Wages	245,000	11%	254,000	-3.54%
Benefits	144,000	6%	144,000	0.00%
Operations	429,103	19%	571,691	-24.94%
Debt & Taxes	464,021	20%	458,121	1.29%
Capital Outlay	1,010,552	44%	382,000	164.54%
Total	2,292,676	100%	1,809,812	26.68%



REVENUES	2020 Budget	% of Budg	2019 Budget	Incr/-Decr
Interest Earnings	40,000	2%	24,000	66.67%
Residential Sales	850,000	47%	875,000	-2.86%
Commercial Sales	275,000	15%	275,000	0.00%
Industrial Sales	100,000	6%	100,000	0.00%
Public Authority Sales	37,000	2%	35,500	4.23%
Public Fire Protection	470,000	26%	466,252	0.80%
Miscellaneous	34,100	2%	34,060	0.12%
Borrowing Proceeds	-	0%	-	#DIV/0!
Total Revenues	1,806,100	100%	1,809,812	-0.21%



VILLAGE OF HARTLAND - WATER UTILITY BUDGET 2020

Fund 620: Water Utility

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Expenses	1,299,387	1,604,444	1,661,064	1,543,130	1,809,812	2,292,676
% Change		23.48%	3.53%	-7.10%	17.28%	26.68%

Account Description	2018 Actual	2019 Budget	Thru 6/30/18	% Used	Full Yr Est	2020 Adopted	FOOTNOTES
<i>Water Utility Revenues</i>							
R 620-41900 INTEREST INCOME	\$ 28,814	\$ 24,000	\$ 21,815	91%	\$ 40,000	\$ 40,000	A
R 620-42100 MISC NON-OPERATING INC	1,118	500	-	0%	500	500	B
R 620-42110 CONTRIBUTED CAPITAL	1,750	2,500	100	4%	2,500	2,500	C
R 620-46100 METERED SALES-GEN CUST	7,874	6,000	170	3%	6,000	6,000	D
R 620-46120 RESIDENTIAL SALES	850,648	875,000	375,322	43%	850,000	850,000	E
R 620-46140 COMMERCIAL SALES	269,079	275,000	127,754	46%	275,000	275,000	F
R 620-46160 INDUSTRIAL SALES	113,894	100,000	51,300	51%	100,000	100,000	G
R 620-46200 PRIVATE FIRE PROTECTION	4,836	4,560	2,418	53%	4,600	4,600	H
R 620-46300 PUBLIC FIRE PROTECTION	472,604	466,252	227,359	49%	470,000	470,000	I
R 620-46400 OTHER SALES-PUBLIC AUTH	37,400	35,500	15,620	44%	37,000	37,000	J
R 620-47000 FORFEITED DISCOUNTS	6,909	6,500	4,046	62%	6,500	6,500	K
R 620-47100 MISC SERVICE REVENUES	18,165	14,000	1,471	11%	14,000	14,000	L
R 620-47400 OTHER SERV REV/CHGBKS	7,095	-	-	#DIV/0!	-	-	M
R 620-47500 PAYBACK FROM SEWER	-	-	-	#DIV/0!	-	-	
R 620-48300 SALE OF VILLAGE PROPERTY	-	-	-	#DIV/0!	-	-	
R 620-49110 BORROWING PROCEEDS	-	-	-	#DIV/0!	-	-	N
R 620-49270 OTHER FUNDING	-	-	-	0%	-	486,576	O
Total Water Utility Revenues	\$ 1,820,186	\$ 1,809,812	\$ 827,375	46%	\$ 1,806,100	\$ 2,292,676	

Water Utility Expenses

Capital

E 620-53700-662 WATER TRTMTN EQUIP	\$ -	\$ 2,000	\$ -	0%	\$ 1,700	\$ 2,000	P
E 620-53700-672 DIST/RESERV STANDPIPE	7,250	241,589	166,748	0%	241,589	194,905	Q
E 620-53700-673 TRANS&DIST MAINS	224,991	100,500	-	0%	85,000	651,150	R
E 620-53700-674 METERS	97,061	100,000	88,371	88%	100,000	100,000	S
E 620-53700-678 HYDRANTS	254,242	55,000	1,102	2%	55,000	57,500	T
E 620-53700-679 STRUCTURES/IMPRVMNTS	-	-	-	0%	-	-	U
E 620-53700-680 OFFICE FURN & EQUIP	28,836	2,000	-	0%	2,000	-	V
E 620-53700-681 COMPUTERS/SOFTWARE	6,486	7,500	3,860	51%	7,500	5,000	W
E 620-53700-682 TRANSPORTATION EQP	-	-	-	0%	-	-	X
E 620-53700-684 TOOLS/SHOP/EQUIP	528	4,000	3,397	85%	4,000	-	Y
Sub-Total Capital	\$ 619,394	\$ 512,589	\$ 263,478	51%	\$ 496,789	\$ 1,010,555	

Source of Supply	2018 Actual	2019 Budget	Thru 6/30/18	% Used	Full Yr Est	2020 Adopted	
E 620-53700-600 SRC OF SUPPLY-LABOR	\$ 17,511	\$ 28,000	\$ 10,715	38%	\$ 22,000	\$ 25,000	AA
E 620-53700-602 SRC OF SUPPLY-EXP	-	200	-	0%	-	200	BB
E 620-53700-605 MAINT-WTR SRC PLANT	25,804	25,000	16,943	68%	25,000	25,000	CC
Sub-Total Source of Supply	\$ 43,315	\$ 53,200	\$ 27,658	52%	\$ 47,000	\$ 50,200	

Pumping Expense

E 620-53700-620 PUMPING EXP - LABOR	\$ 1,092	\$ 2,000	\$ 1,075	54%	\$ 2,000	\$ 2,000	DD
E 620-53700-622 POWER FOR PUMPING	71,423	66,000	23,443	36%	50,000	55,000	EE
E 620-53700-623 PUMPING/SUPPLIES/EXP	3,378	3,000	2,554	85%	3,000	3,000	FF
E 620-53700-625 MAINT PUMPNG PLANT	6,297	16,000	2,365	15%	-	-	GG
Sub-Total Pumping Expense	\$ 82,190	\$ 87,000	\$ 29,437	34%	\$ 55,000	\$ 60,000	

VILLAGE OF HARTLAND - WATER UTILITY BUDGET 2020

Fund 620: Water Utility

Water Treatment Expense

E 620-53700-630 TREATMENT - LABOR	\$ 2,488	\$ 2,500	\$ 1,289	52%	\$ 2,500	\$ 2,500	HH
E 620-53700-631 TREATMENT-CHEMICALS	12,204	13,000	3,696	28%	13,000	13,000	II
E 620-53700-632 TREATMENT-SUPPLIES	1,455	1,500	338	23%	1,000	1,500	JJ
E 620-53700-635 MAINT OF PLANT	5,442	5,000	642	13%	1,000	5,000	KK
Sub-Total Water Treatment Expense	\$ 21,589	\$ 22,000	\$ 5,965	27%	\$ 17,500	\$ 22,000	

Transmission & Distribution Expense

E 620-53700-640 T&D LABOR	\$ 483	\$ 2,000	\$ 1,852	93%	\$ 2,000	\$ 2,000	LL
E 620-53700-641 T&D-SUPPLY/EXP	340	500	-	0%	-	500	MM
E 620-53700-650 MAINT-RESERV/STANDPIPE	6,267	2,000	590	30%	1,500	17,000	NN
E 620-53700-651 MAINT OF MAINS	59,168	70,000	37,330	53%	65,000	80,000	OO
E 620-53700-652 MAINT OF SERVICES	13,647	21,000	6,504	31%	18,000	21,000	PP
E 620-53700-653 MAINT OF METERS	12,584	16,000	11,061	69%	18,000	18,000	QQ
E 620-53700-654 MAINT OF HYDRANTS	8,577	20,000	1,281	6%	5,000	15,000	RR
E 620-53700-655 MAINT OTHER PLANT	71	2,100	-	0%	-	-	SS
Sub-Total Transmission & Dist Expense	\$ 101,137	\$ 133,600	\$ 58,618	44%	\$ 109,500	\$ 153,500	

Customer Accounts Expense

E 620-53700-901 METER READING LABOR	\$ 354	\$ 1,500	\$ 620	41%	\$ 1,500	\$ 1,500	TT
E 620-53700-902 ACCNT & COLLECT LBR	84,187	82,000	42,513	52%	82,000	82,000	UU
E 620-53700-903 CUST ACCTS-SUPPLIES	297	1,500	310	21%	1,200	1,500	VV
E 620-53700-904 UNCOLLECT ACCNTS	-	-	-	0%	-	-	WW
Sub-Total Customer Accounts Expense	\$ 84,838	\$ 85,000	\$ 43,443	51%	\$ 84,700	\$ 85,000	

Administrative & General Expense

	2018 Actual	2019 Budget	Thru 6/30/18	% Used	Full Yr Est	2020 Adopted	
E 620-53700-920 ADM/GENEAL SALARIES	\$ 124,137	\$ 136,000	\$ 58,761	43%	\$ 125,000	\$ 130,000	XX
E 620-53700-921 OFFICE SUPPLIES/EXPNS	571	2,500	-	0%	1,000	2,000	YY
E 620-53700-923 OUTSIDE SERVICES	58,740	118,000	51,462	44%	110,000	118,000	ZZ
E 620-53700-924 PROPERTY INSURANCE	14,400	14,000	14,400	103%	14,400	14,400	AAA
E 620-53700-926 EMPL PENSIONS & BNFTS	93,714	115,000	40,377	35%	85,000	115,000	BBB
E 620-53700-930 MISC GEN EXPENSES	5,482	5,000	2,072	41%	5,000	5,000	CCC
E 620-53700-933 TRANSP EXPENSES	7,516	8,000	4,696	59%	8,000	9,000	DDD
E 620-53700-685 BUILDING RENTS	25,000	25,000	25,000	100%	25,000	25,000	Z
E 620-53700-937 SURPLUS TO CASH RESERVES	-	5,802	-	0%	5,802	-	
Sub-Total Admin & General Expense	\$ 329,560	\$ 429,302	\$ 196,768	46%	\$ 379,202	\$ 418,400	

Other Expense

E 620-53700-130 FICA	\$ 21,973	\$ 29,000	\$ 11,950	41%	\$ 24,000	\$ 29,000	EEE
E 620-53700-305 EXPENSES OTHER (DEBT)	-	-	-	0%	-	-	
E 620-53700-408 TAXES/EQUIVALENTS	1,826	230,000	-	0%	230,000	230,000	FFF
E 620-53700-427 INT LONG TERM DEBT	52,308	48,121	24,061	50%	48,121	44,021	GGG
E 620-53700-428 AMORT OF ISSUE COSTS	-	-	-	0%	-	-	
E 620-53700-610 PRINCIPAL REDEMPTION	185,000	180,000	-	0%	180,000	190,000	HHH
Sub-Total Other Expense	\$ 261,107	\$ 487,121	\$ 36,011	7%	\$ 482,121	\$ 493,021	

Total Water Utility Expenses	\$ 1,543,130	\$ 1,809,812	\$ 661,378	37%	\$ 1,671,812	\$ 2,292,676	
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VILLAGE OF HARTLAND -WATER UTILITY BUDGET 2020

Fund 620: Water Utility

TOTAL WATER REVENUES	\$ 1,820,186	\$ 1,809,812	\$ 827,375	45.72%	\$ 1,806,100	\$ 2,292,676
TOTAL WATER EXPENSES	\$ 1,543,130	\$ 1,809,812	\$ 661,378	36.54%	\$ 1,671,812	\$ 2,292,676
NET OPERATIONS	\$ 277,056	\$ -	\$ 165,997		134,288	\$ -

<i>Beginning Cash Balance</i>						<i>Est End Bal</i>
2019	\$ 1,717,733	<i>Est Revs</i>	\$ 1,806,100	<i>Est Expenses</i>	\$ 1,671,812	\$ 1,852,021
<i>Est 2020</i>	\$ 1,852,021	<i>Est Revs</i>	\$ 1,806,100	<i>Est Expenses</i>	\$ 2,292,676	\$ 1,365,445

FOOTNOTE EXPLANATIONS ARE ON TAB 19 PAGE 5 THROUGH TAB 19 PAGE 8

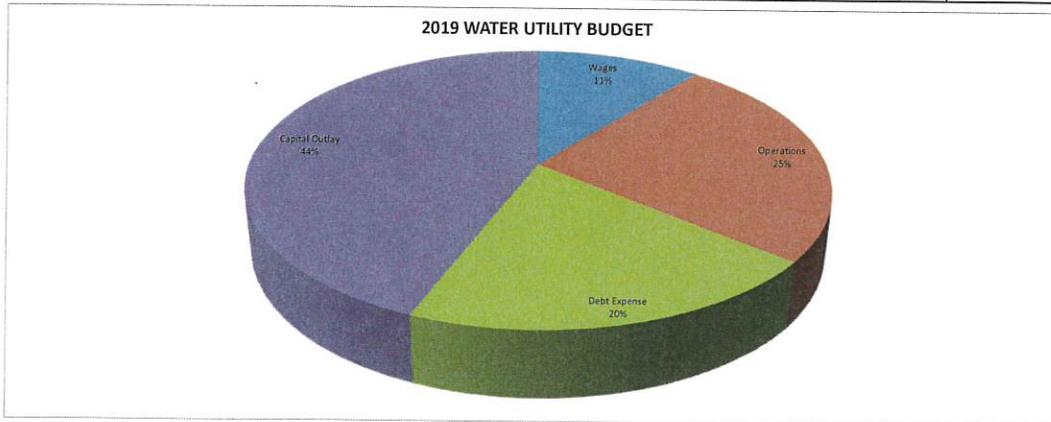
Highlight 2019 and Spotlight 2020: The water utility entered into a long term maintenance agreement on our water towers to save money over the long run and have a predictable amount of funds allocated to this purpose. Coventry and Hill Street water towers were painted.

The utility will replace the water main on Sunnyslope Drive. Bristlecone Water tower will be repainted in 2020.

Expenses: Continue with ongoing leak detection of the water system

Budget Analysis The Utility anticipates a large water main Utility project for 2020.

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	254,000	14%	245,000	11%	-3.54%
Operations	715,691	40%	573,103	25%	-19.92%
Debt Expense	458,121	25%	464,021	20%	0.00%
Capital Outlay	382,000	21%	1,010,552	44%	164.54%
Total	1,809,812	100%	2,292,676	100%	26.68%



Footnotes to Water Utility Department Budgeted Line Items

REVENUES

- A. Account R620-41900 Interest Income: This account is the interest earned on the Water Utilities cash balance.
- B. Account R620-42100 Miscellaneous Non-Operating Income: This account is recording items put to the tax roll for monies not paid for outstanding bills.
- C. Account R620-42110 Contributed Capital: This is the Resident Equivalency Adjustment for new construction which is the Water hook-up charge.
- D. Account R620-46100 Metered Sales General Customers: This account is metered water sales to companies or citizens generally for the filling of pools.
- E. Account R620-46120 Residential Sales: This is revenue from the quarterly billings to Water Utility Residential users for water usage. There is no rate increase for 2019. The Utility reviewed the previous 10 years of water consumption data and has identified a trend of decreased water usage attributed to conservation and innovation of toilets and other water usage items.
- F. Account R620-46140 Commercial Sales: This is revenue from the quarterly billings to Water Utility Commercial users for water usage. There is no rate increase for 2019.
- G. Account R620-46160 Industrial Sales: This is revenue from the quarterly billings to Water Utility Industrial users for water usage. There is no rate increase for 2019.
- H. Account R620-46200 Private Fire Protection: This is the fee of providing fire protection services to those with their own private connections.
- I. Account R620-46300 Public Fire Protection: This is the fee to all Utility Customers for providing fire protection with general public access to hydrants.
- J. Account R620-46400 Other Sales – Public Authority: This is revenue from the quarterly billings to Water Utility Public Authority users for water usage such as schools or municipalities. There is no rate increase for 2018.
- K. Account R620-47000 Forfeited Discounts: This is the revenue for the late fee interest from customer's late payments of Water Utility bills.
- L. Account R620-47100 Miscellaneous Service Revenues: This account receives money from reconnect fees as well as non-metered water sales.
- M. Account R620-47400 Other Service Revenue/Chargebacks: This is the annual money received from the Sewer Utility for the Shared Meter Costs.
- N. Account R620-49110 Borrowing Proceeds: This account balance is the money received from debt borrowings to cover future capital expenditures.
- O. Account R620-49270 Other Funding: This account is shown as the use of fund balance, including borrowing proceeds, as needed.

EXPENSES

Capital Items

- P. Account E620-53700-662 Water Treatment Equipment: This account is for replacement of fluoride pumps, scales, and chlorine injection equipment.
- Q. Account E620-53700-672 Distribution Reservoir – Standpipe: This account is for replacement of tower and reservoir equipment. This account will have the on-going expense associated with the maintenance contract for the water towers. We have budgeted for a vendor to provide a long-term maintenance contract on the water towers.
- R. Account E620-53700-673 Transmission & Distribution Mains: This account is for the replacement of water mains and the associated engineering with the main projects and miscellaneous system repairs.
- S. Account E620-53700-674 Meters: This account is for replacement of water meters and meter radio transponder equipment. We are budgeting for a 10% replacement per year.
- T. Account E620-53700-678 Hydrants: This account is for hydrant replacement and the associated engineering with the projects.
- U. Account E620-53700-679 Structures & Improvements: This account is for major pump house building replacements and the addition of new structures. There is a wall repair budgeted in 2018 at Well #3.
- V. Account E620-53700-680 Office Furniture & Equipment: This account is for addition or replacement of office furniture and equipment, ie. Desks, chairs, cabinets, and telephones.
- W. Account E620-53700-681 Computers & Software: This account is for the addition or replacement of computers, software, printers and computer networking equipment. There will be new programmed logic controls (plcs) installed in the water towers.
- X. Account E620-53700-682 Transportation Equipment: This account is for addition or replacement of water department vehicles.
- Y. Account E620-53700-684 Shop/Tools & Equipment: This account is for the addition or replacement of tools and equipment used in the shop/garage or well houses.
- Z. Account E620-53700-685 Building Rent: This account is a payback account for use of the DPW garage area and site storage for Water Utility operations.

Source of Supply

- AA. Account E620-53700-600 Source of Supply - Labor: These are labor charges for operation of the pump houses, care of the pump house grounds, and daily inspection of the pump house sites.
- BB. Account E620-53700-602 Source of Supply - Supplies/Expenses: These are charges for pump house operation supplies, on-site first-aid supplies and safety equipment, and building service supplies.
- CC. Account E620-53700-605 Maintenance - Water Source Plant: These charges are for the maintenance and repair of the wells, plant telephone bills, and pump house maintenance labor.

Pumping Expense

- DD. Account E620-53700-620 Pumping Expense-Labor: These are charges for labor to maintain stand by generators, direct drive engines for pumps, operation of pumps, operating control and protective equipment.
- EE. Account E620-53700-622 Power for Pumping: These are charges for WE Energies electric charges to operate the well pumps, two new booster stations that came online in 2015 and facilities.
- FF. Account E620-53700-623 Pumping - Supplies/Expenses: These charges are for parts and supplies to maintain the generators, pumps and stand by engines, battery charger, filters and lubricating oil.

GG. Account E620-53700-625 Maintenance of Pumping Plant: These charges are for parts and supplies used to repair and maintain pump houses and pump controls, caulk, bulbs, wire, valves and the associated labor.

Water Treatment Expense

- HH. Account E620-53700-630 Water Treatment - Labor: These charges are for the repair and maintenance of the chemical injection and monitoring systems and testing and analyzing the chemical levels in the water.
- II. Account E620-53700-631 Water Treatment - Chemicals: These charges are for chemicals used in treating the water; injected fluoride, chlorine and polyphosphate.
- JJ. Account E620-53700-632 Water Treatment - Supplies/Expenses: These charges are for the parts and supplies used to repair and maintain the chemical injection and monitoring systems, pumps, tubing and testing supplies.
- KK. Account E620-53700-635 Maintenance of Treatment Plant: These charges are for the repair and maintenance of the well #3 stripping tower, belts, motor replacement, plumbing parts, and associated labor.

Transmission & Distribution Expense

- LL. Account E620-53700-640 Transmission/Distribution System - Labor: These charges are for the labor for operating the transmission and distribution system, turning valves, flushing mains, water main locating and investigation of customer complaints.
- MM. Account E620-53700-641 Transmission/Distribution System - Supplies/Expenses: These charges are for the tools used to operate the transmission and distribution system, valve keys and penetrating oil.
- NN. Account E620-53700-650 Maintenance - Distribution Reservoir/Standpipe: These charges are for parts and labor to maintain the 3 water towers and 2 in-ground reservoirs.
- OO. Account E620-53700-651 Maintenance of Mains: These charges are for the labor and materials to maintain the transmission and distribution system, water main break repairs, water main clamps, slurry backfill, asphalt and curb replacement and valve box repairs.
- PP. Account E620-53700-652 Maintenance of Services: These charges are for the labor and materials to maintain the water service laterals, copper piping, curb stops, and plumbing supplies.
- QQ. Account E620-53700-653 Maintenance of Meters: These charges are for the labor and materials to maintain the water meters, replacement meter parts, meter grounding straps, and gaskets.
- RR. Account E620-53700-654 Maintenance of Hydrants: These charges are for parts and labor to maintain the hydrants.
- SS. Account E620-53700-655 Maintenance of Other Plant: These charges are for parts and labor that are not provided for or assigned in another account.

Customer Accounts Expense

- TT. Account E620-53700-901 Meter Reading Labor: These charges are for the labor to read the water meters.
- UU. Account E620-53700-902 Accounting & Collecting Labor: These charges are for the labor to prepare billing data, process final reads, collecting revenues, balance customer accounts, operating billing and bookkeeping equipment and software, and disconnecting and reconnecting service due to non-payment of bills.
- VV. Account E620-53700-903 Customer Accounts - Supplies and Expenses: These charges are for the postage, mailing and printing supplies associated with the water utility billing.

WW. Account E620-53700-904 Uncollectable Accounts: These charges are for the amounts sufficient to provide for losses from uncollectible utility revenues.

Administration & General Expense

- XX. Account E620-53700-920 Administrative General Salaries: These charges are for the administrative and general salary expense properly chargeable to utility operations.
- YY. Account E620-53700-921 Office Supplies & Expenses: These charges are for the office supplies and other expenses incurred in connection with the general administration of the utility's operations.
- ZZ. Account E620-53700-923 Outside Services: These charges are for the fees and expenses of professional consultants and others for general services not applicable to other accounts. This is dependent upon the timing of the residential development proceeding. There are also charges for maintaining the Water portion of GIS. Cost increase in 2020 is for a cross connection inspection contract to meet DNR requirements of checking cross connections.
- AAA. Account E620-53700-924 Property Insurance: These charges are for the cost of insurance to owned or leased property used in the utility's operations.
- BBB. Account E620-53700-926 Employee Pension & Benefits: These charges are for the accruals to provide for pensions and payments for employee accident, sickness, hospital and death benefits and or related insurance.
- CCC. Account E620-53700-930 Misc General Expenses: These charges are for the cost of labor and expenses incurred in connection with the general management of the utility not provided for elsewhere.
- DDD. Account E620-53700-933 Transportation Expenses: These charges are for the expenses incurred in the operation and maintenance of transportation equipment for the utility.

Other Expense

- EEE. Account E620-53700-130 FICA: This charge is the FICA portion of Water Utility employee salaries.
- FFF. Account E620-53700-408 Taxes/Equivalents: These are charges for payment in lieu of taxes charged to the Water Utility.
- GGG. Account E620-53700-427 Interest on Long Term Debt: This is the annual interest payment on the State Trust Fund Loans as well as General Obligation Debt.
- HHH. Account E620-53700-610 Principal Redemption: This is the annual principal payment on the State Trust Fund Loans as well as General Obligation Debt.

Water Utility

2020 Capital Outlay Schedule

Item	Add	Repl	Amt	Unit Cost	Total
1) 620-53700-662 Water Treatment Equipment Misc Equipment		X	1	\$ 2,000	\$ 2,000
2) 620-53700-672 Dist/Reserv Standpipe Tower Maintenance Contract		X	1	194,905	\$ 194,905
3) 620-53700-673 Trans & Distribution Mains Sunnyslope Main		X	1	596,147	\$ 596,147
Replacement of Valves		X	1	55,000	\$ 55,000
4) 620-53700-674 Meters Meter Replacement		X	1	100,000	\$ 100,000
5) 620-53700-678 Hydrants Hydrant Replacement		X	1	57,500	\$ 57,500
6) 620-53700-679 Structures/Improvements Nothing anticipated for 2020				-	\$ -
7) 620-53700-680 Office Furniture/Equipment Nothing anticipated for 2020					\$ -
8) 620-53700-681 Computers/Software Programmable Logic Controllers		X	1	5,000	\$ 5,000
9) 620-53700-684 Tools/Shop/Garage Nothing anticipated for 2020					\$ -
TOTAL WATER UTILITY CAPITAL OUTLAY					\$ 1,010,552

WATER UTILITY DEBT SCHEDULES

**Water Utility Long Term Debt
2012 GO and Refunding Debt**

Year	Int Rate	Principal	Interest	Total	Balance
2013	0.60%	80,000	42,109	122,109	2,215,000
2014	0.70%	95,000	46,221	141,221	2,135,000
2015	0.85%	90,000	44,321	134,321	2,040,000
2016	0.95%	95,000	42,521	137,521	1,950,000
2017	1.10%	95,000	40,621	135,621	1,855,000
2018	1.35%	130,000	38,721	168,721	1,760,000
2019	1.55%	130,000	36,121	166,121	1,630,000
2020	1.75%	135,000	33,521	168,521	1,500,000
2021	1.85%	140,000	29,471	169,471	1,365,000
2022	2.00%	140,000	25,271	165,271	1,225,000
2023	2.10%	145,000	22,471	167,471	1,085,000
2024	2.25%	150,000	19,571	169,571	940,000
2025	2.35%	150,000	16,571	166,571	790,000
2026	2.45%	100,000	13,571	113,571	640,000
2027	2.55%	100,000	11,572	111,572	540,000
2028	2.75%	100,000	9,572	109,572	440,000
2029	2.90%	110,000	7,572	117,572	340,000
2030	3.00%	115,000	5,262	120,262	230,000
2031	3.05%	115,000	2,732	117,732	115,000
		2,215,000.00	487,792.00	2,702,792.00	0

**Water Utility Long Term Debt
2015 GO Debt**

Year	Int Rate	Principal	Interest	Total	Balance
2016	3.00%	-	14,077	14,077	515,000
2017	3.00%	60,000	15,450	75,450	515,000
2018	3.00%	55,000	13,650	68,650	455,000
2019	3.00%	50,000	12,000	62,000	400,000
2020	3.00%	55,000	10,500	65,500	350,000
2021	3.00%	55,000	8,850	63,850	295,000
2022	3.00%	60,000	7,200	67,200	240,000
2023	3.00%	60,000	5,400	65,400	180,000
2024	3.00%	60,000	3,600	63,600	120,000
2025	3.00%	60,000	1,800	61,800	60,000
		515,000.00	92,526.67	607,526.67	0

**Water Utility Long Term Debt
2019 GO Debt**

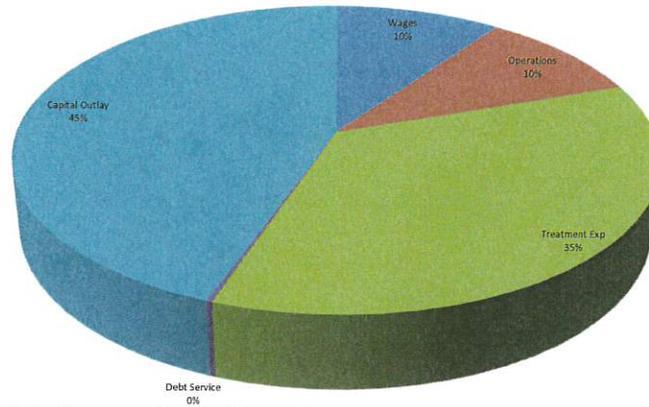
Year	Int Rate	Principal	Interest	Total	Balance
2020	2.13%	45,000	16,671	61,671	605,000
2021	2.13%	35,000	15,625	50,625	560,000
2022	2.13%	25,000	14,425	39,425	525,000
2023	2.13%	25,000	13,425	38,425	500,000
2024	2.13%	25,000	12,425	37,425	475,000
2025	2.13%	30,000	11,325	41,325	450,000
2026	2.13%	30,000	10,125	40,125	420,000
2027	2.13%	30,000	8,925	38,925	390,000
2028	2.13%	30,000	7,725	37,725	360,000
2029	2.13%	30,000	6,525	36,525	330,000
2030	2.13%	30,000	5,325	35,325	300,000
2031	2.13%	30,000	4,125	34,125	270,000
2032	2.13%	30,000	2,925	32,925	240,000
2033	2.13%	30,000	1,725	31,725	210,000
2034	2.13%	30,000	525	30,525	180,000
2035	2.13%	30,000	-675	29,325	150,000
2036	2.13%	30,000	-1,475	28,125	120,000
2037	2.13%	30,000	-2,275	26,925	90,000
2038	2.13%	30,000	-3,075	25,725	60,000
2039	2.13%	30,000	-3,875	24,525	30,000
		605,000.00	151,283.68	756,283.68	0

VILLAGE OF HARTLAND - 2020 SEWER UTILITY BUDGET

Fund 204: Sewer Utility

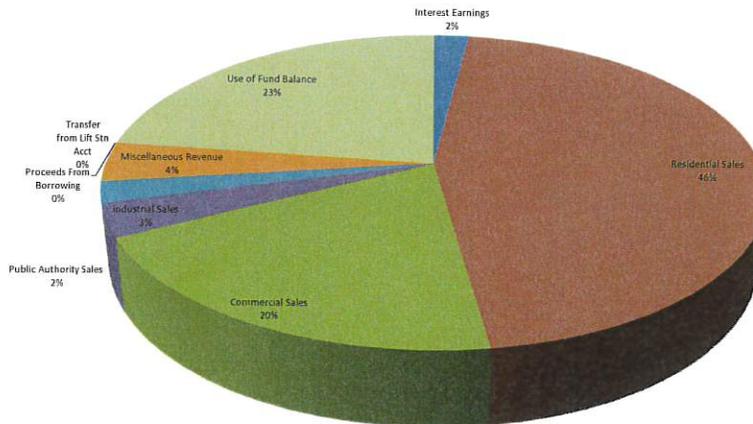
EXPENSES	2020 Budget	% of Budg	2019 Budget	Incr/-Decr
Wages	236,000	10%	230,000	2.61%
Operations	237,400	10%	335,750	-29.29%
Treatment Exp	857,000	36%	857,000	0.00%
Debt Service	6,105	0%	6,400	-4.61%
Capital Outlay	1,076,150	45%	327,000	229.10%
Total	2,412,655	100%	1,756,150	37.38%

Sewer Expenses



REVENUES	2020 Budget	% of Budg	2019 Budget	Incr/-Decr
Interest Earnings	48,000	2%	28,000	71.43%
Residential Sales	1,102,500	46%	1,050,000	5.00%
Commercial Sales	474,075	20%	451,500	5.00%
Industrial Sales	82,688	3%	78,750	5.00%
Public Authority Sales	52,500	2%	50,400	4.17%
Miscellaneous Revenue	97,500	4%	97,500	0.00%
Proceeds From Borrowing	-	0%	-	0.00%
Transfer from Lift Stn Acct	-	0%	-	0.00%
Use of Fund Balance	555,393	23%	-	#DIV/0!
Total Revenues	2,412,655	100%	1,756,150	37.38%

Sewer Revenues



VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2020

Fund 204: Sewer Utility

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Expenses	1,298,785	1,307,433	1,681,792	1,335,614	1,756,150	2,412,655
	% Change	0.67%	28.63%	-20.58%	31.49%	37.38%

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Act	2020 Adopted	FOOTNOTES
Sewer Utility Revenues							
R 204-46120 RESIDENTIAL SALES	1,034,894	1,050,000	490,846	47%	1,050,000	1,102,500	A
R 204-46140 COMMERCIAL SALES	433,273	451,500	217,929	48%	451,500	474,075	B
R 204-46160 INDUSTRIAL SALES	74,056	78,750	45,788	58%	78,750	82,688	C
R 204-46170 NON-METERED SALES	27,874	25,000	14,673	59%	25,000	25,000	D
R 204-46400 OTH SALES-PUBLIC AUTH	48,669	50,400	23,793	47%	50,000	52,500	E
R 204-47000 FORFEITED DISCOUNTS	6,456	7,500	4,109	55%	7,500	7,500	F
R 204-48000 MISC REVENUE	51,856	45,000	2,984	7%	45,000	45,000	G
R 204-48040 REGIONAL SEWER AVAILABILITY CHARGE	40,250	20,000	3,130	16%	20,000	20,000	H
R204-48041 FWW LIFT STATION REPLACEMENT	-	-	-	#DIV/0!	-	-	I
R204-48042 FWW LIFT STATION OPERATING	-	-	-	#DIV/0!	-	-	J
R 204-48100 INT ON INVESTMENTS	34,554	28,000	26,077	93%	48,000	48,000	K
R 204-49110 PROCEEDS FROM BORROWING	-	-	-	#DIV/0!	-	-	L
R 204-49120 PREMIUM ON LT DEBT	-	-	-	#DIV/0!	-	-	
R 204-42110 CONTRIBUTED CAPITAL	-	-	-	#DIV/0!	-	-	
R 204-49250 TRANSFER FOR LIFT STATIONS	-	-	-	0%	-	-	
R 204-49270 OTHER FUNDING	-	-	-	0%	-	555,393	M
TOTAL SEWER UTILITY REVENUES	\$ 1,751,882	\$ 1,756,150	\$ 829,329	47%	\$ 1,775,750	\$ 2,412,655	

Sewer Utility Operations Expenses							
E 204-53610-110 SALARIES & BENEFITS	\$ 166,657	\$ 130,000	73,069	56%	\$ 136,722	\$ 136,000	N
E 204-53610-111 FWW LIFT STATION SALARIES	-	2,500	-	0%	2,300	2,500	O
E 204-53610-220 UTILITY SERVICES	6,290	7,000	2,774	40%	6,500	7,000	P
E 204-53610-270 TREATMENT EXP	860,506	857,000	359,898	42%	825,000	857,000	Q
E 204-53610-290 OS SERV/CONTRACTS	59,258	40,000	18,819	47%	40,000	40,000	R
E 204-53610-297 FWW LIFT STATION OPERATING	2,476	3,500	-	0%	2,500	3,500	S
E 204-53610-300 OPER SUPPLIES/EXP	1,419	3,000	1,078	36%	2,000	3,000	T
E 204-53610-305 EXPENSES-OTHER	342	1,000	-	0%	1,000	1,000	U
E 204-53610-360 VEHICLE MAINT/EXP	2,303	5,000	480	10%	3,500	5,000	V
E 204-53610-375 RENTS (EQUIP CHRGBCKS)	19,757	20,000	19,501	98%	19,501	20,000	W
E 204-53610-380 MAINT-SWR SYS COLL	53,185	63,000	28,724	46%	60,000	63,000	X
E 204-53610-385 MAINT- COLLECT PMP	11,131	9,500	2,286	24%	5,000	8,000	Y
E 204-53610-390 BILLING/COLL/ACCNT	86,943	100,000	44,431	44%	92,000	100,000	Z
E 204-53610-415 METER COSTS	24,642	62,000	-	0%	35,000	50,000	AA
E 204-53610-510 INSURANCES	14,400	14,400	14,400	100%	14,400	14,400	BB
E 204-53610-610 PRINCIPAL REDEMPTION	5,000	5,000	-	0%	5,000	5,000	CC
E 204-53610-615 DEBT SERVICE - INT	1,305	1,400	602	43%	1,205	1,105	DD
E 204-53610-619 DEBT ISSUANCE COSTS	-	-	-	#DIV/0!	-	-	
E 204-53610-800 CAPITAL OUTLAY	-	327,000	26,629	8%	327,000	1,076,150	EE
E 204-53610-906 FUTURE LIFT STN REPAIR	20,000	20,000	20,000	0%	20,000	20,000	FF
E 204-53610-910 CONTINGENCY/UNCLASS	-	84,850	-	0%	84,850	-	
TOTAL SEWER UTILITY EXPENSES	\$ 1,335,614	\$ 1,756,150	\$ 612,691	35%	\$ 1,683,478	\$ 2,412,655	
Total Sewer Utility	\$ 1,335,614	\$ 1,756,150	\$ 612,691	35%	\$ 1,683,478	\$ 2,412,655	

INCREASE 37.4%

FOOTNOTE EXPLANATIONS ON TAB 20 PAGES 4 & 5

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Vr Act	2020 Adopted
TOTAL SEWER REVENUES	\$ 1,751,882	\$ 1,756,150	\$ 829,329	47.22%	\$ 1,775,750	\$ 1,857,263
TOTAL SEWER EXPENSES	\$ 1,335,614	\$ 1,756,150	\$ 612,691	34.89%	\$ 1,683,478	\$ 2,412,655
NET OPERATIONS	\$ 416,268	\$ -	\$ 216,638		\$ 92,272	\$ (555,393)

Beginning Balance Cash						Est Ending Bal
2019	\$ 2,144,988	Act Revs	\$ 1,775,750	Act Expenses	\$ 1,683,478	\$ 2,237,260
Est 2020	\$ 2,237,260	Est Revs	\$ 1,857,263	Est Expenses	\$ 2,412,655	\$ 1,681,868

Highlight 2019 & Spotlight 2020

In 2019, the Utility continued with repairs of sanitary sewer collection system. In 2020, we will be replacing the sewer pipe on Sunnyslope Drive and on Merton Avenue. See CIP for details. We will be rehabilitating the Woodlands Drive lift station.

Alert: The Sewer Utility is implementing a Sewer Rate increase of 5%. The rate in 2020 will be \$6.88 per thousand gallons. This will be reviewed annually to ensure the stabilization of the infrastructure within the Sewer Utility

Budget Analysis: 45% of the budget is proposed capital outlay. Details are on TAB 20 PAGE 6

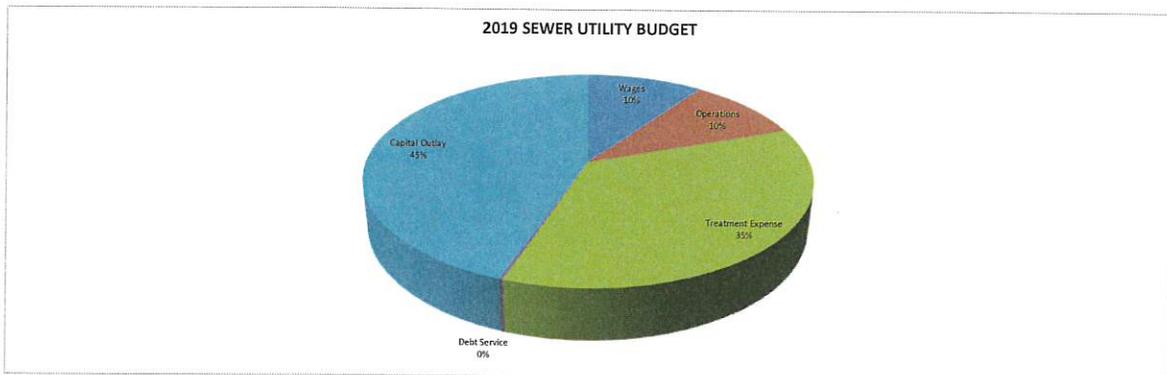
36% of the Sewer Utility budget is treatment expense.

19% of the Sewer Utility Budget is for operations, maintenance and salaries.

Expenses: Continue with ongoing cleaning of 1/3 of the sewer system and proactive sewer line repairs in advance of paving projects.

Capital Outlay: Listed on the Tab 20 Page 6.

	2019 Budget	% of Budget	2020 Adopted	% of Budget	Incr/Decr
Wages	230,000	13%	236,000	10%	2.61%
Operations	335,750	19%	237,400	10%	-29.29%
Treatment Expense	857,000	49%	857,000	36%	0.00%
Debt Service	6,400	0%	6,105	0%	-4.61%
Capital Outlay	327,000	19%	1,076,150	45%	229.10%
Total	1,756,150	100%	2,412,655	100%	37.38%



Footnotes to Sanitary Sewer Utility Department Budgeted Line Items

REVENUES

- A. Account R204-46120 Residential Sales: This account is the revenue for the quarterly sanitary sewer charges to Residential customers.
- B. Account R204-46140 Commercial Sales: This account is the revenue for the quarterly sanitary sewer charges to Commercial customers.
- C. Account R204-46160 Industrial Sales: This account is the revenue for the quarterly sanitary sewer charges to Industrial customers.
- D. Account R204-46170 Non-Metered Sales: This is the billing for Sewer homes that are located in the Town of Delafield but use the Village of Hartland Sanitary Sewer service.
- E. Account R204-46400 Other Sales-Public Authority: This account is the revenue for the quarterly sanitary sewer charges to Public Authority customers.
- F. Account R204-47000 Forfeited Discounts: This is the revenue for the interest made off of customers late payments of Sanitary Sewer bills.
- G. Account R204-48000 Miscellaneous Revenue: The majority of the revenue in this account is the Sanitary Sewer Connection Fee charged to new construction homes/buildings.
- H. Account R204-48040 Regional Sewer Availability Charge: This charge is paid by new Sanitary Sewer Customers. All of these funds are earmarked for specific future projects related to the growth of future infrastructure.
- I. Account R204-48041 FWW Lift Station Replacement – This account is monies received from the developer and home owners association of four winds west for future replacement of the lift station.
- J. Account R204-48042 FWW Lift Station Operating – This account is monies received from the developer and home owners association of four winds west for reimbursement of annual lift station operational expenditures.
- K. Account R204-48100 Interest of Investments: This is the interest income earned on the Sanitary Sewer's cash balance in the bank.
- L. Account R204-49110 Proceeds from Borrowing: This is the money borrowed for capital purchases within the Sewer Utility.
- M. Account R204-49270 Other Funding: This is the estimated use of Net Position for the current year.

EXPENSES

- N. Account E204-53610-110 Salaries: These are charges for the salaries the splits for these charges are shown on Tab 31 page 3.
- O. Account E204-53610-111 FWW Lift Station Salaries: This account is for labor associated with maintenance of the Four Winds West lift station.
- P. Account E204-53610-220 Utility Services: These are charges for electric and gas from WE Energies for the six lift stations and STH 83 metering pit.
- Q. Account E204-53610-270 Treatment Expense: These are charges for the treatment of the sanitary sewage from Del-Hart. All users pay a flat rate of \$15.50 per month per DUE (Domestic User Equivalent).
- R. Account E204-53610-290 Outside Services/Contracts: These are charges for Diggers Hotline utility locates, computer consulting and monthly backup services, alarm monitoring, SCADA services, drug screening charges, Waukesha County trunked radio expense, generator repairs, audit fees, GIS maintenance charges, and office equipment charges.

- S. Account E204-53610-297 FWW Lift Station Operating: This account is for operating expenditures associated with the Four Winds West lift station annually.
- T. Account E204-53610-300 Operating Supplies/Expenses: These are charges for office supplies and paper products, software license renewals, shared charges for computer equipment, personal protective equipment, utility locator batteries, cabinet paint supplies, and laptop charger.
- U. Account E204-53610-305 Expenses-Other: lubricating oil, uninterruptable power supply unit, and landscaping expenses (screening of cabinets).
- V. Account 204-53610-360 Vehicle Maintenance/Expense: These charges are for the operation and maintenance of the Jet Vac Sewer cleaning truck.
- W. Account 204-53610-375 Rents (Equipment Charge backs): These charges are generated from the Finance Department for rent of the DPW garage space and equipment charge backs for DPW equipment used by the Sewer Utility.
- X. Account E204-53610-380 Maintenance-Sewage System Collection: These are charges for televising and cleaning of sanitary sewers and lift stations, utility locator paint supplies, flow monitoring equipment, sewer cleaning truck cleaning hose, and minor manhole structure repairs. Increase in this line relates to additional televising to be completed.
- Y. Account E204-53610-385 Maintenance-Collection Equipment Pumping: These are charges for telephone communications, shared cellular telephone charges, laptop computer wireless cards, parts and equipment for lift station maintenance, and pump maintenance.
- Z. Account E204-53610-390 Billing/Collection/Accounting: These charges are for the Finance and Administration Department's assistance with the Sewer Utility.
- AA. Account E204-53610-415 Meter Costs: These charges are for the payback to the Water Utility for use of the water meters for sewer billing purposes.
- BB. Account E204-53610-510 Insurances: This is the allocation of the annual budgeted insurance costs attributable to the Sewer Utility.
- CC. Account E204-53610-610 Principal Redemption: This is the payment of principal on the 2012 general obligation debt issuance.
- DD. Account E204-53610-615 Debt Service – Interest: This is the interest payments on the 2012 general obligation debt issuance.
- EE. Account E204-53610-800 Capital Outlay: These charges are for the system wide miscellaneous repairs, relay sewer line on Sunnyslope Drive and Merton Avenue at Sunnyslope Drive delayed from 2019 (\$938,892). Woodland Drive lift station upgrade (74,750).
- FF. Account E204-53610-906 Future Lift Station Repair: This is an annual charge into a revolving fund that will pay for future lift station major repairs and is required by the State. There will be \$4000 per year from the Four Winds West account placed in the account annually.

VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2020

Sewer Utility

Capital Outlay Schedule 204-53610-800

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
1) Miscellaneous Repairs		X	1	62,500	62,500
2) Sunnyslope Relay		X	1	799,196	799,196
3) Merton Ave Relay		X	1	139,704	139,704
4) Woodlands Liftstation		X	1	74,750	74,750

TOTAL SEWER UTILITY CAPITAL OUTLAY **\$ 1,076,150**

Financial Information

Projected Fund Balance 2019	2,237,260
Amount Reserved for Lift Station Rehab	343,011
<hr/>	
Est 2019 Unreserved Fund Bal	1,894,249
Amt Budgeted to Use for Lift Stn Rehab	-
FWW Lift Station Rehab - Capital Contribution	-
Amt Added to Lift Station Rehab	20,000
<hr/>	
2020 Ending Lift Station Acct	363,011
Est 2020 Ending Balance	1,681,868
Est 2020 Lift Station Bal	363,011
<hr/>	
Est Unreserved Fund Bal 12/31/2020	1,318,857
25% of Operating Equals	334,126

VILLAGE OF HARTLAND - SEWER UTILITY BUDGET 2020
SEWER PAYBACKS

2012 General Obligation Debt for Capital Projects
\$85,000

<i>Year</i>	<i>Int Rate</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Balance</i>
2012					85,000.00
2013	3.1%	5,000.00	1,589.00	6,589.00	80,000.00
2014	3.1%	5,000.00	1,705.00	6,705.00	75,000.00
2015	3.1%	5,000.00	1,605.00	6,605.00	70,000.00
2016	3.1%	5,000.00	1,505.00	6,505.00	65,000.00
2017	3.1%	5,000.00	1,405.00	6,405.00	60,000.00
2018	3.1%	5,000.00	1,305.00	6,305.00	55,000.00
2019	3.1%	5,000.00	1,205.00	6,205.00	50,000.00
2020	3.1%	5,000.00	1,105.00	6,105.00	45,000.00
2021	3.1%	5,000.00	955.00	5,955.00	40,000.00
2022	3.1%	5,000.00	805.00	5,805.00	35,000.00
2023	3.1%	5,000.00	705.00	5,705.00	30,000.00
2024	3.1%	5,000.00	605.00	5,605.00	25,000.00
2025	3.1%	5,000.00	505.00	5,505.00	20,000.00
2026	3.1%	5,000.00	405.00	5,405.00	15,000.00
2027	3.1%	5,000.00	305.00	5,305.00	10,000.00
2028	3.1%	5,000.00	205.00	5,205.00	5,000.00
2029	3.1%	5,000.00	105.00	5,105.00	-
		85,000.00	16,019.00	101,019.00	

2019 General Obligation Debt for Capital Projects
\$945,000

<i>Year</i>	<i>Int Rate</i>	<i>Principal</i>	<i>Interest</i>	<i>Total</i>	<i>Balance</i>
2019					945,000.00
2020	2.1%	65,000.00	26,304.93	91,304.93	880,000.00
2021	2.1%	50,000.00	24,875.00	74,875.00	830,000.00
2022	2.1%	45,000.00	22,975.00	67,975.00	785,000.00
2023	2.1%	45,000.00	21,175.00	66,175.00	740,000.00
2024	2.1%	45,000.00	19,375.00	64,375.00	695,000.00
2025	2.1%	45,000.00	17,575.00	62,575.00	650,000.00
2026	2.1%	45,000.00	15,775.00	60,775.00	605,000.00
2027	2.1%	50,000.00	13,875.00	63,875.00	555,000.00
2028	2.1%	50,000.00	11,875.00	61,875.00	505,000.00
2029	2.1%	50,000.00	10,375.00	60,375.00	455,000.00
2030	2.1%	50,000.00	9,375.00	59,375.00	405,000.00
2031	2.1%	45,000.00	8,375.00	53,375.00	360,000.00
2032	2.1%	45,000.00	7,425.00	52,425.00	315,000.00
2033	2.1%	45,000.00	6,496.88	51,496.88	270,000.00
2034	2.1%	45,000.00	5,540.63	50,540.63	225,000.00
2035	2.1%	45,000.00	4,556.25	49,556.25	180,000.00
2036	2.1%	45,000.00	3,543.75	48,543.75	135,000.00
2037	2.1%	45,000.00	2,587.50	47,587.50	90,000.00
2038	2.1%	45,000.00	1,603.13	46,603.13	45,000.00
2039	2.1%	45,000.00	534.38	45,534.38	-
		945,000.00	234,217.45	1,179,217.45	

Fund 201: Refuse and Recycling Special Revenue

Expenses	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
	387,730	396,230	402,399	407,837	428,500	428,500
% Change		2.19%	1.56%	1.35%	5.07%	0.00%

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted
<i>Revenues</i>						
R 201-46420 GARBAGE RECEIPTS	\$ 398,086	\$ 402,955	\$ 400,249	99%	\$ 402,955	\$ 402,230
R 201-46421 ADDITIONAL GARBAGE	1,895	-	1,195	#DIV/0!	1,195	-
R 201-43590 OTHER GRANTS & AIDS	18,188	18,500	-	0%	18,500	18,500
R 201-48100 INT ON INVESTMENTS	4,880	2,500	4,387	175%	5,300	2,500
Total Revenues	\$ 423,049	\$ 423,955	\$ 405,831	96%	\$ 427,950	\$ 423,230

<i>Expenses</i>							
E 201-53635-110 RECYCLING WAGES	\$ 1,760	\$ 3,250	\$ 1,001	31%	\$ 3,250	\$ 3,250	See Note Below
E 201-53635-130 RECYCLING FICA	135	250	77	31%	250	250	See Note Below
E 201-53635-440 RECYCLING	933	1,500	1,097	73%	1,500	1,500	See Note Below
E 201-53635-450 YARDWASTE	9,725	13,000	90	1%	13,000	13,000	See Note Below
E 201-53620-200 GARBAGE PYMNTS	395,284	410,500	168,817	41%	410,500	410,500	
Total Expenses	\$ 407,837	\$ 428,500	\$ 171,082	40%	\$ 428,500	\$ 428,500	

Garbage Special Revenue Fund	\$ 15,212	\$ (4,545)	\$ 234,749	\$ (550)	\$ (5,270)
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CURRENT AS OF 8/1/2018	# UNITS	2019 EST ADD'L	2020 EST ADDITIONS	TOTAL UNITS	ADVANCED COST PER UNIT	TOTAL COST
SINGLE FAMILY	2,428	6	5	2,439	147.50	359,753
DUPLEX UNITS (163)	332	-	-	332	147.50	48,970
TRIPLEX UNITS (1)	3	-	-	3	147.50	443
				2,774		409,165

	VILLAGE CHRG PER UNIT	
The Garbage Fee will stay the same amount of \$145.00	2,774	\$ 145.00
		402,230

Budget Analysis: The annual charge for garbage and recycling pickup is to be \$145 for a single family home. The Village of Hartland contracts with Advanced Disposal (ADS) to collect garbage and recycling in the municipality. This is paid for by adding a special charge on the bottom of residential property tax bills. In 2015, the Village started a new contract with ADS that provides automated collection and every other week recycling that significantly reduced the cost of this service. Costs are adjusted in the future through CPI changes and other calculations and changes in the number of units served.

Note: Recycling Wages, FICA, Recycling and Yardwaste expenditure accounts were moved from the General Fund Environmental Services Account to this Refuse/Garbage Fund

Garbage Special Revenue	1/1/2019	1/1/2020
Beginning Balance	117,450	116,900
Projected Revenues	427,950	423,230
Projected Expenses	428,500	428,500
Est Year End Fund Bal	116,900	111,630

Fund 205: Special Library Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
<i>Fund Balance</i>	102,025	79,418	72,947	77,685	78,185	80,385
	% Change	-22.16%	-8.15%	6.50%	0.64%	0.00%

Account Description	2018 Actual	2019 Budget	Thru 6/30/18	% Used	Full Yr Est	2020 Adopted
<i>Revenues</i>						
R 205-48000 MISCELLANEOUS REVENUE	\$ 8,945	\$ 6,000	\$ 5,163	0%	\$ 7,000	\$ 6,000
R 205-48100 INTEREST ON INVESTMENTS	1,242	-	857	0%	1,500	1,200
Total Revenues	\$ 10,187	\$ 6,000	\$ 6,020	0%	\$ 8,500	\$ 7,200
<i>Expenses</i>						
E 205-59100-305 EXPENSES - OTHER	\$ 5,450	\$ 1,200	\$ 5,161	0%	\$ 8,000	\$ 5,000
Total Expenses	\$ 5,450	\$ 1,200	\$ 5,161	0%	\$ 8,000	\$ 5,000
Special Assessment Fund	\$ 4,737	\$ 4,800	\$ 859		\$ 500	\$ 2,200

Fund Note: This fund is managed and approved by the Library Board. This tab is for informational purposes only and the values approved by the Library Board will be entered into this tab.

Special Assessment Fund	1/1/2019	1/1/2020
Beginning Balance	77,685	78,185
Projected Revenues	8,500	7,200
Projected Expenses	8,000	5,000
Est Year End Fund Bal	78,185	80,385

Fund 214: TIF #4 Special Revenue

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Fund Balance	(649,220)	(641,621)	(623,355)	(602,580)	(582,757)	(562,137)
% Change		0.00%	-2.85%	-3.33%	-3.29%	-3.54%

Account Description	2018 Actual	2019 Budget	Thru 6/30/2019	% Used	Full Yr Est	2020 Adopted
<i>Revenues</i>						
214-41110 GEN PROP TAXES	\$ 20,782	\$ 20,000	\$ 16,950	85%	\$ 20,000	\$ 20,500
214-43575 EXMPT COMPUTER AID	314	300	-	0%	-	300
214-43576 EXMPT PERSONAL PROPERTY AID	-	-	143	100%	143	140
214-48000 MISC REVENUE	-	-	-	0%	-	-
214-48100 INT ON INVESTMENTS	-	-	-	0%	-	-
Total Revenues	\$ 21,096	\$ 20,300	\$ 17,093	0%	\$ 20,143	\$ 20,940
<i>Expenses</i>						
214-58300-280 LAND PURCHASE	-	-	-	0%	-	-
214-58300-285 CONSTRUCTION COSTS	-	-	-	0%	-	-
214-58300-290 OUTSIDE SERV/CONTRACTS	150	150	150	100%	150	\$ 150
214-58300-540 AUDITING/ACCOUNTING	170	170	170	100%	170	170
Total Expenses	\$ 320	\$ 320	\$ 320	0%	\$ 320	\$ 320
TIF 4 Special Revenue Fund	\$ 20,776	\$ 19,980	\$ 16,773		\$ 19,823	\$ 20,620

See Note Below

See Note Below

Note: The amounts in the revenue lines Misc Revenue and Int on Investments are the repayment of outstanding TIF financing loans. The Misc Rev is the principal payments and the Int on Investments is the interest from these loans made to developers within the TIF Districts

Highlight 2019 and Spotlight 2020: Continued positive increment for TIF #4



Budget Analysis: There is increment in TIF #4 which will create minimal increment revenue.

Any costs that the TIF Special Revenue Fund incurs, beyond its net revenues, will be covered by transfers from the General Fund and the Capital Improvement Fund. These start-up costs will be paid back when enough increment is generated.

The negative fund balance amounts are made up of loans to the developer within the TIF District to help facilitate growth within the TIF Districts and the purchase and demolition of two properties by the Village. These two properties are now part of the development in TIF #6. The loans are shown as receivables on the balance sheet and reduced by payments received from the developers to payoff these loans or in the form of TIF increment. Additional expenses have also consisted of attorney fees.

TIF #4 Special Revenue	1/1/2019	1/1/2020
Beginning Balance	(602,580)	(582,757)
Projected Revenues	20,143	20,940
Projected Expenses	320	320
Est Year End Fund Bal	(582,757)	(562,137)

Fund 215: TIF #5 Special Revenue

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Fund Balance	(101,082)	(77,591)	(58,263)	(36,504)	(14,014)	267
	% Change	0.00%	-24.91%	-37.35%	-61.61%	-101.91%

Account Description	2018 Actual	2019 Budget	Thru 6/30/2019	% Used	Full Yr Est	2020 Adopted
<i>Revenues</i>						
215-41110 GEN PROP TAXES	\$ 17,098	\$ 16,500	\$ 12,874	78%	\$ 17,098	\$ 17,000
215-43575 EXMPT COMPUTER AID	177	175	-	0%	175	175
215-43576 EXMPT PERSONAL PROPERTY AID	-	-	137	100%	137	130
215-48000 MISC REVENUE	4,804	5,400	-	0%	5,400	4,900
215-48100 INT ON INVESTMENTS	-	-	-	0%	-	-
						See Note Below
						See Note Below
Total Revenues	\$ 22,079	\$ 22,075	\$ 13,011	0%	\$ 22,810	\$ 22,205

<i>Expenses</i>						
215-58300-290 OUTSIDE SERV/CONTRACTS	150	150	150	100%	150	150
215-58300-540 AUDITING/ACCOUNTING (TIF #5)	170	170	170	100%	170	170
215-58300-550 DEVELOPER REIMBURSEMENT	-	-	-	0%	-	7,604
Total Expenses	\$ 320	\$ 320	\$ 320	0%	\$ 320	\$ 7,924

TIF 5 Special Revenue Fund	\$ 21,759	\$ 21,755	\$ 12,691	\$ 22,490	\$ 14,281
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Note: The amounts in the revenue lines Misc Revenue and Int on Investments are the repayment of outstanding TIF financing loans. The Misc Rev is the principal payments and the Int on Investments is the interest from these loans made to developers within the TIF Districts

Highlight 2019: TIF #5 continues to have positive TIF Increment.

Spotlight 2020: Anticipate positive increment for TIF #5 and developer reimbursement of loan payments

Budget Analysis: There is increment in TIF #5 which will create minimal increment revenue.

Any costs that the TIF Special Revenue Fund incurs, beyond its net revenues, will be covered by transfers from the General Fund and the Capital Improvement Fund. These start-up costs will be paid back when enough increment is generated.

The negative fund balance amounts are mainly made up of a loan to a developers within the TIF District to help facilitate growth within the TIF Districts. This loan is shown as receivables on the balance sheet and reduced by payments received from the developer to payoff these loans or in the form of TIF increment. Additional expenses have also consisted of attorney fees.

TIF #5 Special Revenue	1/1/2019	1/1/2020
Beginning Balance	(36,504)	(14,014)
Projected Revenues	22,810	22,205
Projected Expenses	320	7,924
Est Year End Fund Bal	(14,014)	267

Fund 216: TIF #6 Special Revenue

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Fund Balance	(164,576)	(828,510)	(829,418)	(953,653)	(942,054)	(930,454)
	% Change	0.00%	0.11%	14.98%	-1.22%	-1.23%

Account Description	2018 Actual	2019 Budget	Thru 6/30/2019	% Used	Full Yr Est	2020 Adopted
<i>Revenues</i>						
216-41110 GEN PROP TAXES	\$ 60,846	\$ 115,000	\$ 114,071	99%	\$ 115,000	\$ 115,000
216-43575 EXMPT COMPUTER AID	-	-	-	0%	-	-
216-43576 EXMPT PERSONAL PROPERTY AID	-	-	419	100%	419	420
216-48000 MISC REVENUE	-	-	-	0%	-	-
216-48100 INT ON INVESTMENTS	-	-	-	0%	-	-
Total Revenues	\$ 60,846	\$ 115,000	\$ 114,490	0%	\$ 115,419	\$ 115,420
<i>Expenses</i>						
216-58300-290 OUTSIDE SERV/CONTRACTS	130,150	150	150	100%	150	150
216-58300-540 AUDITING/ACCOUNTING (TIF #6)	170	170	170	100%	170	170
216-58300-550 DEVELOPER MRO PAYMENT	54,761	103,500	-	0%	103,500	103,500
216-58300-915 TRANSFER TO DEVELOPER FUND	-	-	-	0%	-	-
Total Expenses	\$ 185,081	\$ 103,820	\$ 320	0%	\$ 103,820	\$ 103,820
<hr/>						
TIF 6 Special Revenue Fund	\$ (124,235)	\$ 11,180	\$ 114,170		\$ 11,599	\$ 11,600

Highlight 2019: All buildings and structures are built and complete and full increment should be received

Spotlight 2020: Continued increment for TIF #6

Budget Analysis: Entire TIF is built out

Any costs that the TIF Special Revenue Fund incurs, beyond its net revenues, will be covered by transfers from the General Fund and the Capital Improvement Fund. These start-up costs will be paid back when enough increment is generated.

The fund balance amounts of TIF #6 are shown below.

TIF #6 Special Revenue	1/1/2019	1/1/2020
Beginning Balance	(953,653)	(942,054)
Projected Revenues	115,419	115,420
Projected Expenses	103,820	103,820
Est Year End Fund Bal	(942,054)	(930,454)

VILLAGE OF HARTLAND - IMPACT FEE BUDGET 2020

Fund 206: Impact Fee Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Fund Balance	103,392	261,135	342,129	385,698	401,818	365,868
	% Change	152.57%	31.02%	12.73%	4.18%	-8.95%

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted
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Revenues

206-48100 INT ON INVESTMENTS	\$ 5,793	\$ 2,500	\$ 4,313	173%	\$ 8,626	\$ 5,800
206-48500 LIBRARY SITE IMPACT FEES	12,660	17,000	1,738	10%	3,476	12,000
206-48510 PARK IMPACT FEES	15,780	21,000	2,168	10%	4,336	15,000
206-48520 PUBLIC WRKS IMPACT FEES	5,920	6,000	456	8%	912	6,000
206-48530 LAW ENFORCEMENT IMPACT FEES	744	1,000	58	6%	116	750
206-48540 FIRE PROT IMPACT FEES	2,672	3,000	202	7%	404	2,500
Total Revenues	\$ 43,569	\$ 50,500	\$ 8,935	0%	\$ 17,870	\$ 42,050

Expenses

206-59000-950 USE OF LIBRARY FEES	\$ -	\$ 1,000	\$ -	0%	\$ 1,000	\$ -
206-59000-960 USE OF PARK FEES	-	-	-	0%	-	77,000
206-59000-970 USE OF DPW FEES	-	-	-	0%	-	1,000
206-59000-980 USE OF POLICE FEES	-	-	-	0%	-	-
206-59000-990 USE OF FIRE FEES	-	750	-	0%	750	-
Total Expenses	\$ -	\$ 1,750	\$ -	0%	\$ 1,750	\$ 78,000

Impact Fee Fund	\$ 43,569	\$ 48,750	\$ 8,935		\$ 16,120	\$ (35,950)
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	Begin Bal 1/1/2019	Estimated Revenues	Estimated Expenses	Estimated 12/31/2019	Est Change 2020	Est Bal 12/31/2020
Balance for Library	136,473	6,528	(1,000)	142,001	14,050	156,051
Balance for Parks	168,362	8,101	-	176,463	(59,453)	117,010
Balance for Public Works	52,225	2,080	-	54,305	5,784	60,089
Balance for Police	5,125	231	-	5,356	2,577	7,933
Balance for Fire	23,513	930	(750)	23,693	1,092	24,785
	385,698	17,870	(1,750)	401,818	(35,950)	365,868

Budget Analysis: *Impact fees must be used within seven years of receipt of the fees or be returned to the current owner. Staff will continue to monitor the balances.*

Impact Fee Fund	1/1/2018	1/1/2019
Beginning Balance	385,698	401,818
Projected Revenues	17,870	42,050
Projected Expenses	1,750	78,000
Est Year End Fund Bal	401,818	365,868

Fund 206: Impact Fee Fund

Transfers to Other Funds or purchases

<i>Item</i>	<i>Add</i>	<i>Repl</i>	<i>Amt</i>	<i>Unit Cost</i>	<i>Total</i>
Public Works Impact Fees					
Debt Service	X		1		1,000
Parks Impact Fees					
Three Deck Mower	X		1		55,000
Ball Diamond Groomer	X		1		22,000
TOTAL IMPACT FEE TRANSFERS OR PURCHASES					78,000

VILLAGE OF HARTLAND - SELF-FUNDED DENTAL BUDGET 2020

Fund 207: Dental Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Fund Balance	170,919	173,106	177,442	193,735	196,335	196,335
% Change		1.28%	2.50%	9.18%	1.34%	0.00%

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted
<i>Revenues</i>						
R 207-48020 DENTAL PREMIUMS	\$ 57,582	\$ 59,000	\$ 31,227	53%	\$ 59,000	\$ 59,000
R 207-48100 INT ON INVESTMENTS	3,089	2,000	2,221	111%	2,000	2,000
R 207-49210 TRANS FROM GEN FUND	-	-	-	0%	-	-
Total Revenues	\$ 60,671	\$ 61,000	\$ 33,448	55%	\$ 61,000	\$ 61,000
<i>Expenses</i>						
E 207-59300-150 HEALTH/DENTAL/LIFE	\$ 41,536	\$ 58,400	\$ 21,411	37%	58,400	\$ 58,100
E 207-59300-290 OUTSIDE SERVICES	2,842	2,600	1,495	58%	2,600	2,900
E 207-59300-300 OPERATING	-	-	-	0%	\$ -	-
Total Expenses	\$ 44,378	\$ 61,000	\$ 22,906	38%	\$ 58,400	\$ 61,000
Dental Fund Balance	\$ 16,293	\$ -	\$ 10,542		\$ 2,600	\$ -

We did not increase rates in 2019 and given the performance of the fund, we are not recommending an increase in 2020.

Budget Analysis: Additionally, some reduced expense that came through the health plans due to the fact that some of the plans are providing dental coverage.

Our individual plan will remain at \$42 per month. The family plan will remain \$115.50 per month.

We currently have:

40 Family Plans	\$ 55,440
10 Individual	5,040
Total	\$ 60,480

Dental Fund	1/1/2019	1/1/2020
Beginning Balance	193,735	196,335
Projected Revenues	61,000	61,000
Projected Expenses	58,400	61,000
Est Year End Fund Bal	196,335	196,335

Fund 301: Debt Service Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Adopted
Principal & Int Pmts	1,040,803	1,174,550	1,223,134	3,593,567	1,480,300	1,791,703
% Change		12.85%	4.14%	193.80%	-58.81%	21.04%

Account Description	2018 Actual	2019 Budget	Thru 6/30/2019	% Used	Full Yr Est	2020 Adopted
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Revenues

R 301-41110 GENERAL PROPERTY TAXES	\$ 1,351,096	\$ 1,467,950	\$ 1,085,714	74%	\$ 1,467,950	\$ 1,673,035
R 301-43200 FEDERAL GRANTS	-	-	-	0%	-	-
R 301-48100 INTEREST ON INVESTMENTS	9,806	12,000	10,072	100%	18,000	18,000
R 301-49110 BORROWING PROCEEDS	-	-	-	0%	-	-
R 301-49120 PREMIUM ON LT DEBT	-	-	-	0%	-	-
R 301-49210 TRANSF FROM GEN FUND	-	-	-	0%	-	-
R 301-49221 TRANSFER FROM TIF REV	-	-	-	0%	-	-
R 301-49222 TRANSFER FROM S/A FUND	-	-	-	0%	-	-
R 301-49223 TRANSF FROM IMPACT FEES	-	1,750	-	0%	1,750	1,000
R 301-49240 TRANSF FROM CAP IMPROV	-	-	-	0%	-	-
R 301-49270 OTHER FUNDING	-	-	-	0%	-	104,568
Total Revenues	\$ 1,360,902	\$ 1,481,700	\$ 1,095,786	74%	\$ 1,487,700	\$ 1,796,603

Expenses

E 301-58000-305 EXPENSES - OTHER	\$ 1,400	\$ 1,400	\$ 4,900	0%	\$ 4,900	\$ 4,900
E 301-58000-610 PRINCIPAL PAYMENTS	3,115,000	1,050,000	270,000	26%	1,050,000	1,285,000
E 301-58000-615 DEBT SERVICE - INT	478,567	430,300	217,221	50%	430,300	506,703
E 301-57000-619 DEBT ISSUANCE COSTS	-	-	-	#DIV/0!	-	-
E 301-58000-612 PAYMENT TO ESCROW	-	-	-	#DIV/0!	-	-
E 301-57300-915 TRANSFER TO CPF	-	-	-	0%	-	-
Total Expenses	\$ 3,594,967	\$ 1,481,700	\$ 492,121	33%	\$ 1,485,200	\$ 1,796,603
Debt Service Fund	\$ (2,234,065)	\$ -	\$ 603,665		\$ 2,500	\$ (0)

2019 Highlight: The Village's bond rating is still Aa2.

2020 Spotlight: Continued implementation of our capital improvement plan and future planning to meet the needs of our facilities study.

The Village's debt limitation equals 5% of our equalized value.

Total Debt	1/1/2019	15,339,415
Additions	2019	3,650,000
Prin Payments	2019	(1,054,854)
Est Debt	12/31/2019	17,934,561

Total Debt	1/1/2020	17,934,561
Additions	2020	-
Prin Payments	2020	(1,289,854)
Est Debt	12/31/2018	16,644,707

2020 Equalized Value	1,397,844,200
5%	69,892,210
Less Outstanding Debt	(17,934,561)
Margin of Indebtedness	51,957,649

Debt Service Fund	1/1/2019	1/1/2020
Beginning Balance	157,743	160,243
Projected Revenues	1,487,700	1,692,035
Projected Expenses	1,485,200	1,796,603
Est Year End Fund Bal	160,243	55,675

Village of Hartland
General Obligation Debt

	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039
2012 GO Refunding and Corp Purpose Bonds																					
Amt Issued: \$3,040,000																					
Principal	290,000	335,000	295,000	300,000	270,000	245,000	245,000	110,000	110,000	105,000	95,000	135,000	135,000	150,000							
1st Half Interest	32,067	29,167	24,142	18,717	16,717	14,017	11,567	9,117	8,017	6,917	5,867	4,870	3,385	1,782							
2nd Half Interest	32,067	29,167	24,142	18,717	16,717	14,017	11,567	9,117	8,017	6,917	5,867	4,870	3,385	1,782							
	354,134	393,334	343,284	339,434	303,434	273,034	268,134	128,234	126,034	118,834	106,734	144,739	141,769	153,563							
2013 GO Corp Refunding Bonds (Refunded 2010 BAB)																					
Amt Issued: \$4,935,000																					
Principal	270,000	300,000	350,000	330,000	330,000	355,000	350,000	375,000	375,000	375,000	375,000	375,000									
1st Half Interest	63,944	59,894	55,394	50,144	45,194	41,069	36,188	30,938	24,750	18,563	12,375	6,188									
2nd Half Interest	59,894	55,394	50,144	45,194	41,069	36,188	30,938	24,750	18,563	12,375	6,188										
	393,838	415,288	455,538	425,338	416,263	432,256	417,125	430,688	418,313	405,938	393,563	381,188									
2014 GO Corp Purpose Bonds																					
Principal																					
	4,854	4,854	4,854	4,853																	
2015 GO Corp Purpose Bonds																					
Amt Issued: \$2,460,000																					
Principal	90,000	95,000	75,000	85,000	85,000	90,000	150,000	150,000	150,000	150,000	150,000	175,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
1st Half Interest	34,050	32,700	32,175	31,050	29,775	28,500	27,225	25,875	24,000	22,125	19,875	17,625	15,000	12,000	9,000	6,000	3,000				
2nd Half Interest	34,050	32,700	32,175	31,050	29,775	28,500	27,225	25,875	24,000	22,125	19,875	17,625	15,000	12,000	9,000	6,000	3,000				
	158,100	162,400	139,350	147,100	144,550	142,000	144,450	201,750	198,000	194,250	189,750	210,250	230,000	224,000	218,000	212,000	206,000				
2017 GO Note (Fire Truck Loan)																					
Amt Issued: \$700,000																					
Principal	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000												
1st Half Interest	5,635	5,009	4,383	3,757	3,131	2,504	1,878	1,252	626												
2nd Half Interest	5,635	4,954	4,311	3,665	3,080	2,477	1,848	1,232	616												
	81,270	79,963	78,694	77,452	76,210	74,982	73,726	72,484	71,242												
2017 GO Note and Refunding (2009)																					
Amt Issued: \$5,470,000																					
Principal	330,000	370,000	370,000	335,000	335,000	385,000	380,000	380,000	380,000	380,000	350,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000	180,000
1st Half Interest	81,525	76,575	71,625	66,075	61,050	56,025	50,250	44,550	38,850	33,150	27,450	22,200	19,500	16,800	14,100	11,400	8,775	5,850	2,925		
2nd Half Interest	81,525	76,575	71,625	66,075	61,050	56,025	50,250	44,550	38,850	33,150	27,450	22,200	19,500	16,800	14,100	11,400	8,775	5,850	2,925		
	493,050	483,150	513,250	467,150	457,100	497,050	480,500	469,100	457,700	446,300	404,900	224,400	219,000	213,600	208,200	197,800	197,550	191,700	186,850		
2018 GO Note																					
Amt Issued: \$3,650,000																					
Principal	215,000	170,000	165,000	205,000	180,000	215,000	215,000	225,000	225,000	225,000	225,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000	160,000
1st Half Interest	52,719	51,850	48,450	45,150	41,050	37,450	33,150	28,650	24,150	19,650	17,400	15,800	14,200	12,600	10,900	9,200	7,400	5,600	3,800	1,900	
2nd Half Interest	51,850	48,450	45,150	41,050	37,450	33,150	28,650	24,150	19,650	17,400	15,800	14,200	12,600	10,900	9,200	7,400	5,600	3,800	1,900		
	319,569	270,300	258,600	291,200	258,500	285,600	286,800	277,800	268,800	262,050	193,200	190,000	186,800	183,500	180,100	176,600	173,000	169,400	165,700	161,900	

OVERALL DEBT TOTALS

Principal	1,054,854	1,289,854	1,334,854	1,289,853	1,295,000	1,320,000	1,350,000	1,310,000	1,310,000	1,310,000	1,235,000	1,195,000	1,025,000	675,000	540,000	540,000	540,000	540,000	540,000	340,000	340,000	160,000	160,000
1st Half Interest	217,221	256,063	239,569	219,192	201,016	183,165	164,558	144,882	124,893	104,905	85,217	68,282	53,885	44,782	35,700	28,300	20,975	13,250	8,525	3,800	1,900	1,900	1,900
2nd Half Interest	213,078	250,640	230,847	210,881	192,740	174,957	154,977	134,174	114,195	94,217	76,789	60,495	43,182	34,000	26,600	19,175	11,450	6,725	1,900	1,900	1,900	1,900	1,900
Less:	1,485,154	1,796,557	1,805,270	1,719,927	1,688,757	1,677,822	1,669,535	1,589,056	1,549,089	1,434,122	1,356,997	1,153,777	780,769	777,963	609,700	589,000	580,150	364,700	355,250	165,700	165,700	161,900	161,900
Use of Library Impact Fees	(1,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Use of Fire Impact Fees	(750)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Use of DPW Impact Fees	-	(1,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Use of Debt Premium	-	(104,568)	(44,793)	(14,010)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest on Investments	(12,000)	(18,000)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Payment Fees	1,400	4,900	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Paid out of Capital Projects Fund	(4,854)	(4,854)	(4,854)	(4,453)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Use of Debt Serv Fund Bal.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tax Levy Actual	1,467,950	1,673,035	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TAX LEVY NEEDED	1,487,950	1,673,035	1,755,623	1,701,084	1,688,757	1,677,822	1,669,535	1,589,056	1,549,089	1,434,122	1,356,997	1,153,777	780,769	777,963	609,700	589,000	580,150	364,700	355,250	165,700	161,900	161,900	161,900
Increase in Tax Levy Needed	116,854	205,086	82,587	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Service Fund Balance	149,808	45,240	447	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)	(13,563)
149,808																							

VILLAGE OF HARTLAND
General Long-Term Obligations Account Group
SUMMARY OF GENERAL OBLIGATION BONDS AND NOTES PAYABLE
Est Year ended December 31, 2019

Issue	Date of issue	Interest rate	Principal payable	Interest payable	Original amount	Balance Outstanding Dec. 31, 2018	Additions	Payments	Balance Outstanding Dec. 31, 2019	Interest paid	Principal due 2020
General Obligation Corporate Purpose and Refunding bonds	12/01/12	0.6 - 3.1	10/1/13-32	4/1 & 10/1	3,780,000	2,820,000	-	290,000	2,530,000	64,134	335,000
General Obligation (Taxable) Corporate Purpose Bonds	12/05/13	2.5-3.3	6/1/14-30	6/1 & 12/1	4,935,000	4,160,000	-	270,000	3,890,000	123,838	300,000
General Obligation Corporate Purpose Bonds	11/10/14	0.00	2/15/15-22		38,831	19,415	-	4,854	14,561	-	4,854
General Obligation Corporate Purpose Bonds	11/03/15	3.00	10/01/17-35	4/1 & 10/1	2,460,000	2,320,000	-	90,000	2,230,000	68,100	35,000
General Obligation Corporate Purpose Notes	08/01/17	1.75	8/1/18-27	2/1 & 8/1	700,000	630,000	-	70,000	560,000	11,178	70,000
General Obligation Corporate Purpose and Refunding bonds	12/05/17	3.00	12/1/18-36	6/1 & 12/1	5,420,000	5,390,000	-	330,000	5,060,000	163,050	215,000
General Obligation Corporate Purpose bonds	12/12/19	2.13	12/1/20-39	6/1 & 12/1	3,650,000	-	3,650,000	-	3,650,000	-	330,000
Total Debt Service Fund general obligation bonds and notes payable						15,339,415	3,650,000	1,054,854	17,934,561	430,300	1,289,854

The numbers below are Water and Sewer Utility General Obligation Bonds and are for informational purposes only.

General Obligation Corporate Purpose and Refunding bonds	12/01/12	0.6 - 3.1	10/1/13-32	4/1 & 10/1	2,215,000	1,630,000	-	130,000	1,500,000	36,121	135,000 As Shown on Tab 19-10
General Obligation Corporate Purpose Bonds	11/03/15	3.00	10/01/17-35	4/1 & 10/1	515,000	400,000	-	50,000	350,000	12,000	55,000 As Shown on Tab 19-10
General Obligation Corporate Purpose bonds	12/12/19	2.13	12/1/20-39	6/1 & 12/1	605,000	-	605,000	-	605,000	-	45,000 As Shown on Tab 19-10
Total Water Utility general obligation bonds and notes payable						2,030,000	605,000	180,000	2,455,000	48,121	235,000
General Obligation Corporate Purpose and Refunding bonds	12/01/12	0.6 - 3.1	10/1/13-32	4/1 & 10/1	85,000	55,000	-	5,000	50,000	1,205	5,000 As Shown on Tab 20-7
General Obligation Corporate Purpose bonds	12/12/19	2.13	12/1/20-39	6/1 & 12/1	945,000	-	945,000	-	945,000	-	65,000 As Shown on Tab 20-7
Total Sewer Utility general obligation bonds and notes payable						55,000	945,000	5,000	995,000	1,205	70,000
TOTAL GENERAL OBLIGATION DEBT OF THE VILLAGE OF HARTLAND						17,424,415	5,200,000	1,239,854	21,384,561	479,626	1,594,854

VILLAGE OF HARTLAND - CAPITAL IMPROVEMENTS BUDGET 2020

Fund 401: Capital Improvements

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Estimate	2020 Adopted
Fund Balance	4,083,200	2,773,557	4,903,767	3,845,078	6,058,208	3,679,856
	% Change	-32.07%	76.80%	-21.59%	57.56%	-39.26%

Revenues

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted
401-41110 TAXES	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
401-43200 FEDERAL GRANTS	-	-	-	0.00%	-	-
401-43510 STATE GRANTS	-	-	-	0.00%	-	-
401-48000 MISC REVENUE	-	-	-	#DIV/0!	-	-
401-48010 DONATIONS	-	-	-	0.00%	-	-
401-48100 INTEREST ON INVEST	76,664	50,000	43,082	86.16%	75,000	75,000
401-48500 LIBRARY IMPACT FEES	-	-	-	#DIV/0!	-	-
401-49110 BRRWNG PROCEEDS	-	4,124,708	-	0.00%	3,772,984	-
401-49120 PREMIUM ON LT DEBT	-	-	-	0.00%	-	-
401-49210 GEN FUND TRANSFER	313,400	119,500	119,500	0.00%	119,500	-
401-49220 TRANS SEWER UTIL	-	-	-	#DIV/0!	-	-
401-49221 TRANS FROM TIF	-	-	-	0.00%	-	-
401-49224 TRANS FROM DSF	-	-	-	0.00%	-	-
401-49260 TRANS WATER UTIL	-	-	-	#DIV/0!	-	-
401-49270 OTHER FUNDING	-	-	-	0.00%	-	-
Total Capital Imprv Revenues	\$ 390,064	\$ 4,294,208	\$ 162,582	3.79%	\$ 3,967,484	\$ 75,000

Expenses

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted
BUILDING IMPROVEMENTS	\$ 16,783	\$ 30,000	\$ 24,141	0.00%	\$ 30,000	\$ 801,948
STREET IMPROVEMENTS	1,236,421	1,157,500	56,294	4.86%	1,157,500	894,050
STORM SEWER IMPRV	134,082	365,000	31,659	8.67%	365,000	607,500
SIDEWALK/CURB/GUTTER IMPR	-	-	-	0.00%	-	-
STREET LIGHTING	-	-	-	0.00%	-	-
PARK IMPROVEMENTS	44,301	197,000	-	0.00%	197,000	145,000
TRANSFER TO BID DISTRICT	12,312	-	-	0.00%	-	-
TRANSFER TO DEVELOPER FUND	-	-	-	0.00%	-	-
TRANSFER TO DSF FUND	-	-	-	0.00%	-	-
WATER UTILITY IMPROVEMENTS	-	-	-	#DIV/0!	-	-
SEWER UTILITY IMPROVEMENTS	-	-	-	#DIV/0!	-	-
CAPITALIZED INTEREST	-	-	-	0.00%	-	-
DEBT SERVICE-PRIN REDEMPT	4,854	4,854	4,854	0.00%	4,854	4,854

VILLAGE OF HARTLAND - CAPITAL IMPROVEMENTS BUDGET 2020

Fund 401: Capital Improvements

Expenses Continued

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted
LAND PURCHASE	-	-	-	0.00%	-	-
DEBT ISSUANCE COSTS	-	-	-	0.00%	-	-
UNBUDGETED	-	-	-	0.00%	-	-
Total Capital Project Expenses	\$ 1,448,753	\$ 1,754,354	\$ 116,948	6.67%	\$ 1,754,354	\$ 2,453,352

Budget Analysis: The Village Board completed a borrowing in 2019. The borrowing is for 2020 and 2021 capital expenditures

The following pages list the detailed 6 year capital improvement plan.

Est Begin Balance	2019	2020
Capital Improve	2,564,049	\$ 4,777,179
Reservations		
Cottonwood Brdwlk	149,031	149,031
Library Develop	50,843	50,843
Comm Ctr Develop	50,000	50,000
Develop/Redevelop	904,252	904,252
Future Land Purch	70,720	70,720
Fees in Lieu Parks	56,183	56,183
Total	3,845,078	6,058,208

Available for Capital Improvements	1/1/2019	1/1/2020
Beginning Balance	\$ 2,564,049	\$ 4,777,179
Projected Revenues	3,967,484	75,000
Projected Expenses	1,754,354	2,453,352
Projected Debt Payment	-	4,854
Est Year End Balance	\$ 4,777,179	\$ 2,393,973

VILLAGE OF HARTLAND
CAPITAL IMPROVEMENTS PLAN 2020-2025

PROJECT NAME	2019 PAVES	ANTICIPATED PAVES PRIOR TO REPAVING	PREVIOUS YEAR PAVED	AGE AT REHABILITATION	2020	2021	2022	2023	2024	2025
STREET IMPROVEMENTS										
SURREY LANE	5	4	2010	10	\$ 207,600					
CHESHAM COURT	6	5	2010	10	\$ 81,700					
CAMERON CIRCLE	5	4	2010	10	\$ 1,51,800					
SUNNYSLOPE DRIVE (RAE - MERTON)	6	5	1999	21	\$ 267,500					
GRANARY CIRCLE	5	5	2004	23	\$ 37,850					
HARVEST WAY	6	5	1997	23	\$ 8,800					
MARKET LANE	6	5	1995	25	\$ 8,800					
PAVEMENT CORINGS FOR 2020-2021					\$ 10,000					
EAST INDUSTRIAL DRIVE (S. INDUSTRIAL - COTTONWOOD)	5	5	1994	27	\$ 260,000					
SOUTH INDUSTRIAL DRIVE (E. INDUSTRIAL - CARDINAL)	5	4	2008	13	\$ 160,318					
NORTH AVENUE (CAPITOL - 5TH 16)	6	5	1998	23	\$ 189,511					
E. CAPITOL DRIVE (NORTH + INTERSECTION - MAPLE)	6	5	2004	17	\$ 148,056					
WOODLANDS COURT	5	5	2000	21	\$ 23,589					
TENNY AVENUE (WOODLANDS - HIGHLAND)	6	5	2000	21	\$ 16,784					
TERRACE LANE	7	5	1994	27	\$ 8,450					
MARY HILL SUBDIVISION (SOURTHERN OAK, MH CIR, STONEW)	6	5	2005	17	\$ 491,693					
E. IMPERIAL DRIVE (LINDENWOOD - WEXFORD)	6	5	1996	26	\$ 507,126					
DUNDEE LANE (MANCHESTER - E. IMPERIAL)	7	6	2000	22	\$ 67,617					
JAMES DRIVE	6	5	1992	31	\$ 134,863					
WALNUT RIDGE DRIVE (5TH 83 TO 1,300' NORTH OF ELM DRIVE)	6	5	1992	31	\$ 417,810					
RICHARDS ROAD (WALNUT RIDGE - WALNUT RIDGE)	7	6	1997	26	\$ 105,775					
RIVER RESERVE DRIVE (LINDENWOOD - NORTH TERMINI)	5	5	2002	21	\$ 209,921					
TREE RIDGE COURT	5	5	2002	21	\$ 44,383					
WOODS DRIVE (RIVER RESERVE - TERMINI)	5	5	2002	22	\$ 92,215					
TRAILS EDGE COURT	6	5	2002	22	\$ 81,149					
RIVER RESERVE DRIVE (CTH KE - LINDENWOOD)	5	5	2002	22	\$ 159,840					
RIVER RESERVE DRIVE (LONGMEADOW - LINDENWOOD)	5	5	2002	22	\$ 215,169					
WOODS DRIVE (LONGMEADOW - RIVER RESERVE)	5	5	2002	22	\$ 276,646					
LONG MEADOW DRIVE	6	6	2002	22	\$ 147,544					
KESTREL WAY	6	5	2005	20	\$ 297,425					
RIVER RESERVE DRIVE (CTH KE - SOUTH TERMINI)	6	5	2005	20	\$ 107,123					
FOUR WINDS - 35,825 SY TOTAL (1/2 1ST YEAR, 1/2 2ND YEAR)	5	4	2006	19	\$ 631,071					
CAMPUS DRIVE??										
CRACK SEALING										
PATCHING/POTHOLE										
SUBTOTAL STREET IMPROVEMENTS					\$ 894,050	\$ 926,708	\$ 1,186,436	\$ 1,032,752	\$ 1,092,563	\$ 1,155,619
STORM SEWER IMPROVEMENTS										
MISC. STORM SEWER REPAIR					\$ 57,500	\$ 57,500	\$ 60,000	\$ 60,000	\$ 62,500	\$ 62,500
STORM SEWER CB REPAIR					\$ 52,500	\$ 52,500	\$ 55,000	\$ 55,000	\$ 57,500	\$ 57,500
BARK RIVER STREAM BANK STABILIZATION (LAWN AND NIXON)					\$ 2,500	\$ 82,676				
MS4 PERMIT IMPROVEMENTS BELOW										
E. INDUSTRIAL DRIVE/PROGRESS DRIVE BIORETENTION/STORM (30% + GRANT APP. DESIGN/BID. CONST)					\$ 465,000					
ST. CHARLES REGIONAL INFIL POND IMPROVEMENT					\$ 15,000	\$ 60,000				
HARTBRIDGE REGIONAL INFIL POND (30% + GRANT APP. DESIGN/BID. CONST)					\$ 15,000	\$ 160,000				
HARTBROOK PARK BIORETENTION SWALE (30% + GRANT APP. BID/DESIGN. CONST)					\$ 15,000	\$ 95,000				
SUBTOTAL STORM SEWER REPAIR					\$ 607,500	\$ 252,676	\$ 290,000	\$ 210,000	\$ 120,000	\$ 120,000

	2020	2021	2022	2023	2022	2023
SIDEWALK & CURB AND GUTTER IMPROVEMENTS						
DOWNTOWN SIDEWALK REPAIR & STAMPED CONCRETE			\$ 75,000			
MISC SIDEWALK & CURB REPAIR VILLAGE WIDE			\$ 75,000			
SUBTOTAL SIDEWALK/C&G IMPROVEMENTS			\$ 150,000			
PARK IMPROVEMENTS						
REPLACE PED BRIDGE - BARK RIVER PARK	\$ 50,000					
REPLACE PED BRIDGE - HARTBROOK PARK		\$ 50,000				
HARTBROOK PARK BALL FIELD RECONSTRUCTION	\$ 20,000					
PENBROOK PARK BALL FIELD RECONSTRUCTION		\$ 20,000				
BARK RIVER PARK SOFTBALL FIELD RECONSTRUCTION	\$ 15,000		\$ 30,000			
REPLACEMENT OF PLAYGROUND WOOD CHIPS AND WEED BARRIER	\$ 60,000					
NIXON/HARTBROOK/CASTLE REPLACE SLIDES AND SWINGS		\$ 30,000				
TRAIL PAVEMENT MAINTENANCE				\$ 30,000		
SUBTOTAL PARK IMPROVEMENTS	\$ 145,000	\$ 120,000	\$ 30,000	\$ 30,000		
OTHER IMPROVEMENTS						
Police Department						
NOTHING NOTED						
Subtotal Police Department						
Municipal Building/Cemetery						
AREA A CEMETERY PLATTING/GIS UPDATE			\$ 6,750			
MUNICIPAL BUILDING HVAC						
AREA B CEMETERY PLATTING/GIS UPDATE	\$ 6,250					
AREA C COLUMBARIUM PLATTING/GIS UPDATE	\$ 6,250					
AREA C COLUMBARIUM CONSTRUCTION	\$ 250,000					
DOWNTOWN TREE GRATES	\$ 40,000					
DRWG GARAGE FIRE AND BURGALAR SYSTEM	\$ 21,000					
VILLAGE HALL GUTTERS AND DOWNSPOUTS	\$ 16,000					
VILLAGE HALL ELECTRIC PANELS	\$ 20,000	\$ 20,000				
PALMER'S/SILVER LEASH ALLEY	\$ 50,000					
MUNICIPAL LOT BEHIND SENOR TOMAS	\$ 252,230					
COVENTRY TOWER DRIVEWAY	\$ 55,218					
Subtotal Municipal Building	\$ 716,948	\$ 20,000	\$ 6,750			
Fire Department						
NOTHING NOTED						
Subtotal Fire Department						
Recreation Department						
VILLAGE HALL COMMUNITY CENTER STUDY						
VILLAGE HALL COMMUNITY CENTER UPGRADE						
Subtotal Recreation Department						
Library						
NEW ROOF AND ROOF REPAIRS	\$ 65,000					
Subtotal Library	\$ 65,000					
Miscellaneous Projects						
Impact Fee Study	\$ 20,000					
Trunk Radio Consolidated Waikukaha County Dispatch	\$ 4,854	\$ 4,854	\$ 4,854	\$ 4,854		
Subtotal Miscellaneous Projects	\$ 24,854	\$ 4,854	\$ 4,854	\$ 4,854		
WATER UTILITY IMPROVEMENTS						
SUNNYSLOPE DRIVE (RAE TO MERTON 8" RELAY 2,200 FT)	\$ 596,147					
5TH 83 WATER TRANSMISSION REPLACEMENT			\$ 1,270,952			
VALVE REPLACEMENT VILLAGE WIDE	\$ 55,000	\$ 55,000	\$ 57,500	\$ 57,500	\$ 60,000	\$ 60,000
HYDRANT REPLACEMENT - VILLAGE WIDE	\$ 57,500	\$ 57,500	\$ 60,000	\$ 60,000	\$ 62,500	\$ 62,500
TOWER MAINTENANCE CONTRACT	\$ 194,905	\$ 194,905	\$ 194,905	\$ 137,504	\$ 74,715	\$ 57,223
FIRE HOUSE WATER MAIN REPLACEMENT						\$ 169,500
LISBON AVE WATER MAIN REPLACEMENT						\$ 406,800
TOTAL WATER UTILITY IMPROVEMENTS	\$ 903,552	\$ 307,405	\$ 1,583,337	\$ 255,004	\$ 197,215	\$ 756,023

VILLAGE OF HARTLAND - CORPORATE RESERVE BUDGET 2020

Fund 402: Corporate Reserve Fund

	2015 Actual	2016 Actual	2016 Actual	2018 Actual	2019 Budget	2020 Adopted
Expenses	791,458	149,695	119,290	384,832	1,286,650	551,680
% Change		-81.09%	79.69%	322.60%	334.34%	42.88%

Revenues

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted
R 402-48010 DONATIONS	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -
R 402-48100 INTEREST ON INVEST	23,543	18,000	18,695	104%	18,500	22,000
R 402-48130 GEN ADM PAYBACKS	9,725	9,425	9,425	100%	9,725	4,625
R 402-48140 POLICE DEPT PAYBACKS	59,650	54,850	54,850	100%	59,650	62,580
R 402-48150 FIRE/AMB PAYBACKS	130,200	130,200	130,200	100%	130,200	130,200
R 402-48160 PUBLIC WORKS PAYBACKS	137,315	145,765	145,765	100%	137,315	168,105
R 402-48170 PARKS PAYBACKS	19,550	19,500	19,500	100%	19,550	15,575
R 402-48175 LIBRARY PAYBACKS	5,000	5,000	5,000	0%	5,000	11,000
R 402-48180 WATER UTIL PAYBACKS	-	-	-	0%	-	-
R 402-48190 SEWER UTIL PAYBACKS	-	-	-	#DIV/0!	-	-
R 402-48300 SALE OF VILLAGE PROP	26,775	8,000	24,000	0%	8,000	20,000
R 402-49110 PROCEEDS FROM BORROWING	-	650,000	-	0%	-	-
R 402-49210 TRANSFER FROM GEN FUND	150,000	130,500	130,500	0%	150,000	-
Total Corp Reserve Revenues	\$ 561,758	\$ 1,171,240	\$ 537,935	46%	\$ 537,940	\$ 434,085

SEE NOTE

Expenses

Account Description	2018 Actual	2019 Budget	Thru 6/30/19	% Used	Full Yr Est	2020 Adopted
E 402-59900-810 ADM EXPENSE	\$ 5,312	\$ -	\$ -	100%	\$ -	\$ 16,864
E 402-59900-820 POLICE DEPT EXP	78,905	39,650	30,135	76%	39,650	128,116
E 402-59900-830 FIRE/AMB EXP	268,068	800,000	32,790	0%	800,000	-
E 402-59900-840 PUBLIC WORKS EXP	32,547	447,000	182,685	41%	447,000	383,700
E 402-59900-850 PARKS EXP	-	-	-	0%	-	-
E 402-59900-855 LIBRARY EXP	-	-	-	0%	-	23,000
E 402-59900-860 WATER UTIL EXP	-	-	-	0%	-	-
E 402-59900-870 SEWER UTIL EXP	-	-	-	0%	-	-
Total Corporate Reserve Expenses	\$ 384,832	\$ 1,286,650	\$ 245,610	19%	\$ 1,286,650	\$ 551,680
CORP RESERVE FUND	\$ 176,926	\$ (115,410)	\$ 292,325		\$ (748,710)	\$ (117,595)

NOTE: This is a transfer of excess fund balance from the general fund to help offset future capital equipment purchases

**Budget
Analysis:**

The Village Board will continue to monitor the Fund Balance in the Corporate Reserve Fund to ensure the continuation of the replacement of equipment and vehicles within each vehicles life span. When deemed necessary staff will seek board approval to make any transfers.

**2020 Budgeted
Purchases:**

We are budgeting to replace two squads for the Police Dept. Public Works will be replacing a 6 yd dump truck, skid loader, chipper and a John Deere Snowblower and Broom. The Library will be purchasing a Radio Frequency ID System and Administration/Elections will be purchasing a new electronic poll book system.

<i>Corporate Reserve Fund</i>	<i>1/1/2019</i>	<i>1/1/2020</i>
Beginning Balance	\$ 1,561,458	\$ 812,748
Projected Revenues	537,940	434,085
Projected Expenses	1,286,650	551,680
Est Year End Balance	\$ 812,748	\$ 695,153

2020 Corporate Reserve Purchases

Law Enforcement Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) REPLACING SQUAD 1*		X	1	41,358	\$ 41,358
2) REPLACING SQUAD 3*		X	1	41,358	\$ 41,358
3) ARMORED RESCUE VEHICLE	X		1	34,000	\$ 34,000
4) SQUAD LAPTOPS		X	5	2,280	\$ 11,400
TOTAL LAW ENFORCEMENT CORP RESERVE PURCHASES					\$ 128,116

Fire Department Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2020					\$ -
TOTAL FIRE DEPARTMENT CORP RESERVE PURCHASES					\$ -

Public Works Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
1) 6 YRD DUMP TRUCK		X	1	225,000	\$ 225,000
2) SKID LOADER		X	1	72,000	\$ 72,000
3) CHIPPER		X	1	78,000	\$ 78,000
4) JOHN DEERE BROOM AND SNOWBLOWER		X	1	8,700	\$ 8,700
TOTAL PUBLIC WORKS CORP RESERVE PURCHASES					\$ 383,700

Parks Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2020					\$ -
TOTAL PARKS CORPORATE RESERVE PURCHASES					\$ -

General Administration Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
BADGER BOOKS - ELECTRONIC POLL BOOKS	X		8	2,108	\$ 16,864
TOTAL GENERAL ADMINISTRATION CORP RESERVE PURCHASES					\$ 16,864

Recreation Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2020					\$ -
TOTAL RECREATION CORP RESERVE PURCHASES					\$ -

Library Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
RADIO FREQUENCY ID SYSTEM	X		1	23,000	\$ 23,000
TOTAL LIBRARY CORP RESERVE PURCHASES					\$ 23,000

Cable TV Corporate Reserve Purchases

Item	Add	Repl	Amt	Unit Cost	Total
NO PURCHASES ANTICIPATED IN 2019					\$ -
TOTAL CABLE TV CORP RESERVE PURCHASES					\$ -

Total Corporate Reserve Purchases **\$ 551,680**

*Anticipate sale of used squad car (20,000)

CORPORATE RESERVE PROJECTIONS

		2019	2020	2021	2022	2023	2024	2025	
CORPORATE RESERVE PURCHASES	ADM	-	16,864	-	28,000	-	-	-	
	RECREATION	-	-	-	-	-	-	-	
	LIBRARY	-	23,000	-	-	-	-	-	
	CABLE TV	-	-	-	-	-	-	-	
	DPW	443,000	383,700	423,000	298,000	245,000	-	-	
	PARKS	-	-	30,000	32,000	-	-	-	
	FIRE/AMBO	800,000	-	-	-	250,000	-	-	
	POLICE	39,650	116,716	42,000	84,000	-	84,000	90,000	
			1,282,650	540,280	495,000	442,000	495,000	84,000	90,000
CORPORATE RESERVE PAYBACKS	ADM	4,425	4,625	7,025	3,900	3,900	7,800	3,900	
	RECREATION	5,000	-	-	-	-	-	-	
	LIBRARY	5,000	11,000	-	-	-	-	-	
	CABLE TV	-	-	-	-	-	-	-	
	DPW	145,765	168,105	179,445	187,445	202,745	197,995	193,895	
	PARKS	19,500	15,575	15,375	9,450	5,450	-	-	
	FIRE	88,200	88,200	86,200	44,200	44,200	44,200	44,200	
	AMBO	42,000	42,000	42,000	42,000	42,000	25,000	25,000	
	POLICE	54,850	62,580	65,680	73,530	73,530	72,650	62,350	
	TOTALS	364,740	392,085	395,725	360,525	371,825	347,645	329,345	
CORPORATE RESERVE Funded by Debt Borrowing	EST BEGIN BAL	1,576,743	1,337,689	1,214,766	1,138,793	1,079,279	976,458	1,262,269	
ESTIMATED PURCHASES	EXPENSES	650,000 (1,282,650)	0 (540,280)	(495,000)	(442,000)	(495,000)	(84,000)	(90,000)	
ESTIMATED PAYBACKS	REVENUES	364,740	392,085	395,725	360,525	371,825	347,645	329,345	
		1,308,833	1,189,494	1,115,491	1,057,318	956,104	1,240,103	1,501,614	
	AVG BALANCE	1,442,788	1,263,591	1,165,128	1,098,056	1,017,692	1,108,281	1,381,941	
	2% INT ON AVG BAL	28,856	25,272	23,303	21,961	20,354	22,166	27,639	
	END BALANCE	1,337,689	1,214,766	1,138,793	1,079,279	976,458	1,262,269	1,529,253	
		2019	2020	2021	2022	2023	2024	2025	

CORPORATE RESERVE PAYBACK SCHEDULE

PAYBACK SUMMARY	2019	2020	2021	2022	2023	2024	2025
ADMINISTRATION	4,425	4,625	7,025	3,900	3,900	7,800	3,900
RECREATION	5,000	-	-	-	-	-	-
CABLE TV	-	-	-	-	-	-	-
DPW	145,765	168,105	179,445	187,445	202,745	197,995	193,895
PARKS	19,500	15,575	15,375	9,450	5,450	-	-
FIRE	88,200	88,200	86,200	44,200	44,200	44,200	44,200
AMBO	42,000	42,000	42,000	42,000	42,000	25,000	25,000
POLICE	54,850	62,580	65,680	73,530	73,530	72,650	62,350
LIBRARY	5,000	11,000	-	-	-	-	-
TOTAL	\$ 364,740	\$ 392,085	\$ 395,725	\$ 360,525	\$ 371,825	\$ 347,645	\$ 329,345

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2019	2020	2021	2022	2023	>2023
ADMINISTRATION										
ADMINISTRATORS VEH	2013	8	2021	25,000	3,125	3,125	3,125			-
GEN ADM ELEC FILING	2004			8,155	-					
VOTING MACHINES	2009	8	2017	6,400	-	-	-	-	-	-
SHARP COPIER	2013	7	2020	10,200	1,300	1,500	1,500	1,500	1,500	3,000
BADGER BOOKS	2020	7	2027	16,864			2,400	2,400	2,400	4,800
INFLATION ADJUSTMENT FACTOR										
SUBTOTAL GEN ADM					4,425	4,625	7,025	3,900	3,900	7,800
RECREATION										
RECREATION FURNITURE	2007	20	2027	4,293	-					
ACTIVE NET SOFTWARE	2008			3,750	-					
MOVIE EQUIPMENT	2016	5	2021	9,000	-	-				
DANCE STUDIO FLOOR - TTP	2016	3	2019	15,000	5,000					
INFLATION ADJUSTMENT FACTOR										
SUBTOTAL RECREATION					5,000	-				
LIBRARY										
SERVERS/COMPUTERS				20,000	5,000	5,000				-
RADIO FREQUENCY ID SYSTEM	2020			30,000		6,000	6,000	6,000	5,000	-
MICROFILM MACHINE				10,000						
SUBTOTAL LIBRARY					5,000	11,000				
CABLE TV										
TRICASTER 40	2014	10	2024	5,500						
LEIGHTRONIX NEXUS	2015	10	2025	9,500						
SUBTOTAL CABLE TV					-					

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION		YEAR	REPL	YR TO	EST/ACT						
EQUIP #	TYPE	PURCH	YRS	REPL	PURCH PRICE	2019	2020	2021	2022	2023	>2023
POLICE DEPT											
VEHICLES											
SQUAD #1		2016	4	2020	33,000						
SQUAD #1		2020	4	2024	41,358		10,340	10,340	10,340	10,340	
SQUAD #1		2024	4	2028	42,000						42,000
MARKED SQUAD #2		2015	3	2018	23,000						
MARKED SQUAD #2		2018	4	2022	36,000	9,000	9,000	9,000			
MARKED SQUAD #2		2022	4	2026	42,000				10,500	10,500	21,000
MARKED SQUAD #3		2016	4	2020	33,000						
MARKED SQUAD #3		2020	4	2024	41,358		10,340	10,340	10,340	10,340	
MARKED SQUAD #3		2024	4	2028	42,000						42,000
MARKED SQUAD #4		2015	3	2018	23,000						
MARKED SQUAD #4		2018	4	2022	33,000	11,000	11,000				
MARKED SQUAD #4		2022	4	2026	42,000				10,500	10,500	21,000
EXPLORER SUV SQUAD #5		2013	6	2019	33,000						
EXPLORER SUV SQUAD #5		2019	7	2026	39,650	11,400	-	5,700	5,700	5,700	11,400
UNMARKED SQUAD #6		2011	8	2022	25,000						
UNMARKED SQUAD #6		2021	5	2026	42,000			8,400	8,400	8,400	16,800
SQUAD #7 - MARKED PICKUP TRUCK		2014	10	2026	35,000	5,600	2,800	2,800	1,400	1,400	2,800
UNMARKED SQUAD #8		2017	8	2025	33,500	10,000	5,000	5,000	2,250	2,250	4,000
UNMARKED SQUAD #9		2017	8	2025	33,500	5,000	5,000	5,000	5,000	5,000	3,500
LaserFiche		2010									
Handgun Replacement		2016	10	2026	16,700	1,600	1,600	1,600	1,600	1,600	3,200
Ballistic Shields for Squads		2018	10	2028	12,500	1,250	1,250	1,250	1,250	1,250	5,000
Squad Computers		2010		2020	11,400		2,850	2,850	2,850	2,850	
Armored Rescue SCIT Vehicle		2020		2040			3,400	3,400	3,400	3,400	20,400
					ADJUSTMENT FACTOR						
POLICE TOTAL					713,966	54,850	62,580	65,680	73,530	73,530	193,100

CORPORATE RESERVE PAYBACK SCHEDULE

EQUIP #	VEHICLE/DESCRIPTION TYPE	YEAR PURCH	REPL YRS	YR TO REPL	YRS TO PAYBACK	EST/ACT PURCH PRICE	2019	2020	2021	2022	2023	>2023
FIRE/AMBO												
4352	AMBULANCE	2013	10	2023	10	170,000	17,000	17,000	17,000	17,000	17,000	-
4351	AMBULANCE	2018	10	2028	10	145,000	25,000	25,000	25,000	25,000	25,000	125,000
4362	PUMPER	2009	20	2029	15	325,000	27,000	19,000	17,000			-
4363	PUMPER	1995	20	2019	20	800,000	12,500	12,500	12,500	12,500	12,500	187,500
	LADDER/EQUIP TRUCK	2017	20	2037	10	1,022,000	31,700	31,700	31,700	31,700	31,700	126,800
4381	GRASS FIRE PICK UP	2008	20	2028		15,000						
	INFLATION ADJUSTMENT FACTOR						17,000	25,000	25,000			
FIRE/AMBO SUBTOTAL												
						2,477,000	130,200	130,200	128,200	86,200	86,200	439,300
FIRE SUBTOTAL												
							88,200	88,200	86,200	44,200	44,200	314,300
AMBULANCE TOTAL												
							42,000	42,000	42,000	42,000	42,000	125,000
FIRE/AMBO TOTAL												
						2,477,000	130,200	130,200	128,200	86,200	86,200	439,300

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2019	2020	2021	2022	2023	>2023	
DPW - PUBLIC WORKS												
VEHICLES												
18	PICKUP	2015	10	2025	27,000	2,700	2,700	2,700	2,700	2,700	2,700	
19	M2 106 Freightliner	2005	16	2021	243,000	5,000	5,000	-	15,200	15,200	121,600	
20	6 YD DUMP	2012	16	2028	160,000	10,050	10,050	10,050	10,050	10,050	50,200	
21	L PICK-UP	2016	12	2028	60,000	5,800	5,800	5,800	5,800	5,800	23,200	
22	L PICK-UP	2003	12	2018	35,000	3,000	3,000	3,000	3,000	3,000	18,000	
23	L PICK-UP	2017	17	2029	38,000	3,100	3,100	3,100	3,100	3,100	13,900	
24	2 YD DUMP	2000	13	2019	86,000	6,600	6,600	6,600	6,600	6,600	52,800	
25	6 YARD DUMP	2002	16	2021	241,000	-	-	15,000	15,000	15,000	120,000	
26	6 YD DUMP	2007	16	2023	245,000	5,000	5,000	5,000	5,000	15,300	122,400	
27	6 YD DUMP	2003	16	2020	239,000	-	15,000	15,000	15,000	15,000	120,000	
28	6 YD DUMP	2013	16	2030	166,000	10,375	10,375	10,375	10,375	10,375	62,250	
29	S PICK-UP	2011	10	2022	17,000	2,200	2,200	2,200	-	-	-	
30	L PICK-UP	2009	12	2021	15,591	1,560	-	-	-	-	-	
31	PICKUP	2003	12	2018	33,000	2,750	2,750	2,750	2,750	2,750	16,500	
32	6 YD DUMP	2001	16	2021	235,000	14,750	-	-	-	-	-	
34	ELGIN SWEEPER	2013	15	2028	220,000	12,700	12,700	12,700	12,700	12,700	50,800	
35	PICKUP	2013	10	2025	24,500	2,450	2,450	2,450	2,450	2,450	-	
36	2 YD DUMP	2017	13	2030	86,000	6,600	6,600	6,600	6,600	6,600	39,800	
37	DIRECTOR VEHICLE	2014	10	2024	26,000	2,600	2,600	2,600	2,600	2,600	2,600	
38	PICKUP	2007	12	2019	29,000	2,500	2,500	2,500	2,500	2,500	20,000	
39	6 YD DUMP	2009	13	2019	237,000	10,300	14,750	14,750	14,750	14,750	118,000	
40	BUCKET TRUCK	2007	10	2021	115,000	-	-	-	-	-	-	
	INFLATION ADJUSTMENT FACTOR											
SUBTOTAL DPW VEHICLES						107,335	110,475	120,475	128,475	143,775	952,050	
EQUIPMENT												
185	AIR COMPRESSOR	1992	15	2022	22,000	-	-	-	-	-	-	
753	SKID LOADER	2007	10	2020	72,000	-	7,200	7,200	7,200	7,200	43,200	
4300	JOHN DEERE	2011	10	2021	41,600	4,160	4,160	-	-	-	-	
4600	JOHN DEERE	2013	13	2026	30,000	2,400	2,400	2,400	2,400	2,400	6,000	
580 E	BACKHOE	2009	10	2019	53,271	-	-	-	-	-	-	
621B	LOADER	2008	12	2019	200,000	21,000	21,000	21,000	21,000	21,000	105,000	
B100	ROLLER	1988	15	2020	22,000	-	-	-	-	-	-	
1400	CHIPPER	2004	15	2020	80,000	-	5,500	5,500	5,500	5,500	44,000	
CSR	TRAILER	2002	20	2022	4,400	-	-	-	-	-	-	
SML1	LEAF VAC	2001	12	2021	55,000	-	-	5,000	5,000	5,000	40,000	
SML2	LEAF VAC	2002	12	2020	55,000	-	5,000	5,000	5,000	5,000	35,000	
FAIR	BLOWER	2003	20	2023	50,319	-	-	-	-	-	-	
TR#1	TRAILER	2003	13	2020	4,000	-	500	500	500	500	3,000	
FA	FLAIL ATTACHMENT	2009	20	2029	0	-	-	-	-	-	-	
UT	TRAILER	2016	20	2020	8,000	-	-	-	-	-	-	
UT	TRAILER	2016	20	2029	9,000	-	-	-	-	-	-	
UT	TRAILER	2014	20	2021	8,000	-	-	500	500	500	4,000	
570	BEAVER	2013	20	2033	13,000	1,300	1,300	1,300	1,300	1,300	-	
NEW	BOBCAT TRAILER	2012	20	2032	12,500	850	850	850	850	850	3,400	
REPLACE	DPW FURNACE		15	2016	15,000	1,000	1,000	1,000	1,000	1,000	7,000	
NEW	VEHICLE DIAGNOSTIC CODE READER	2014	10	2024	6,000	-	1,000	1,000	1,000	1,000	-	
NEW	WALK BEHIND SAW	2015	20	2035	15,000	1,500	1,500	1,500	1,500	1,500	1,500	
E55	MINI EXCAVATOR	2017	15	2032	75,000	5,000	5,000	5,000	5,000	5,000	40,000	
NEW	JOHN DEERE BROOM	2017	10	2027	6,000	600	600	600	600	600	1,800	
NEW	JOHN DEERE SNOWBLOWER	2017	10	2027	6,200	620	620	620	620	620	1,860	
SUBTOTAL DPW EQUIP						38,430	57,630	58,970	58,970	58,970	335,760	
TOTAL DPW VEH & EQUIP						3,171,381	145,765	168,105	179,445	187,445	202,745	1,287,810
ADJUSTED PAYBACK						145,765	168,105	179,445	187,445	202,745	1,287,810	
						0	0	0	0	0	0	

CORPORATE RESERVE PAYBACK SCHEDULE

VEHICLE/DESCRIPTION EQUIP #	TYPE	YEAR PURCH	REPL YRS	YR TO REPL	EST/ACT PURCH PRICE	2019	2020	2021	2022	2023	>2023
PARKS											
1	MOWER	2012	7	2019	18,000	-					-
2	MOWER	2014	7	2021	20,805	3,150	3,125	3,125			-
3	MOWER	2011	7	2016	24,000	3,000	3,000	2,800			-
4400	TRACTOR	2012	10	2022	40,000	4,000	4,000	4,000	4,000		-
4610	TRACTOR	2003	10		30,000	-	-	-	-	-	-
11'	MOWER	2017	8	2025	14,000	1,750	1,750	1,750	1,750	1,750	3,500
11'	MOWER	2011	8	2019	13,000	-	3,000	3,000	3,000	3,000	12,000
LS	LAWN SWEEPER	1998	10		10,000	-	-	-	-	-	-
UT	TRAILER	2001	10	2016		700	700	700	700	700	2,100
TD	TOPDRESSER	2012	10	2022		-	-	-	-	-	-
					Inflation Adjustment	6,900					
PARKS TOTAL					169,805	19,500	15,575	15,375	9,450	5,450	17,600
	ADJUSTED PAYBACK					19,500	15,575	15,375	9,450	5,450	17,600
						0	0	0	0	0	0

VILLAGE OF HARTLAND - 2020 BUDGET

Fund 402: Corporate Reserve Fund

Department Summary of Vehicle Replacement Schedule

	2019	2020	2021	2022	2023	2024	2025
ADMINISTRATION	-	16,864	-	28,000	-	-	-
RECREATION	-	-	-	-	-	-	-
LIBRARY	-	23,000	-	-	-	-	-
CABLE TV	-	-	-	-	-	-	-
DPW	443,000	383,700	423,000	298,000	245,000	-	-
PARKS	-	-	30,000	32,000	-	-	-
FIRE/AMBO	800,000	-	-	-	250,000	-	-
POLICE	39,650	116,716	42,000	84,000	-	84,000	90,000
SEWER	-	-	-	-	-	-	-
WATER	-	-	150,000	-	-	-	-
TOTAL	1,282,650	540,280	645,000	442,000	495,000	84,000	90,000
LESS UTILITIES	-	-	(150,000)	-	-	-	-
TOTAL CORPORATE RESERVE PURCHASES	\$ 1,282,650	\$ 540,280	\$ 495,000	\$ 442,000	\$ 495,000	\$ 84,000	\$ 90,000

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	ID#	INITIAL COST	REPLACE INTERVAL	2019	2020	2021	2022	2023	2024	2025	>2025
ADMINISTRATION, RECREATION, LIBRARY & CABLE TV													
ADMINISTRATION	2013	FORD ESCAPE		25,000	8 YRS	-	-	-	28,000	-	-	-	-
ADMINISTRATION		E-DOCS AMERICA IMAGING SYSTEM		20,000		-	-	-	-	-	-	-	-
ADMINISTRATION	2019	SHARP COPIER		7,000	7 YRS	-	-	-	-	-	-	-	-
ELECTIONS	2015	3 VOTING MACHINES @ \$6,400 TOTAL		10,000		-	-	-	-	-	-	-	-
VILLAGE BOARD	2016	7 TABLETS		5,000		-	-	-	-	-	-	-	-
BADGER BOOKS	2020			16,864	7	-	16,864	-	-	-	-	-	-
TOTAL ADMINISTRATION						-	16,864	-	28,000	-	-	-	-

RECREATION	2007	RECREATION FURNITURE		4,293		-	-	-	-	-	-	-	-
	2008	REGISTRATION SOFTWARE UPGRADE		3,750		-	-	-	-	-	-	-	-
	2016	MOVIE EQUIPMENT				-	-	-	-	-	-	-	-
	2016	DANCE STUDIO FLOOR				-	-	-	-	-	-	-	-
TOTAL RECREATION						-	-	-	-	-	-	-	-

LIBRARY	2015	NETWORK SERVER		5,000		-	-	-	-	-	-	-	-
	2015	REPLACE COMPUTERS		15,000		-	-	-	-	-	-	-	-
	2010	MICROFILM READER				-	-	-	-	-	-	-	-
	2020	RADIO FREQUENCY ID SYSTEM		23,000		-	23,000	-	-	-	-	-	-
TOTAL LIBRARY						-	23,000	-	-	-	-	-	-

CABLE TV	2014	TRICASTER 40		5,500		-	-	-	-	-	-	-	-
	2017	LEIGHTRONIX NEXUS - HD SERVER		13,995		-	-	-	-	-	-	-	-
	2018	PAN/TILT/ZOOM CAMERA		2,800		-	-	-	-	-	-	-	-
	2018	PTZ CAMERA REMOTE SYSTEM		1,600		-	-	-	-	-	-	-	-
	2018	LED LIGHTING FOR BOARD ROOM		2,000		-	-	-	-	-	-	-	-
TOTAL CABLE TV						-	-	-	-	-	-	-	-

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	INITIAL COST	REPLACE INTERVAL	2019	2020	2021	2022	2023	2024	2025	>2025
DPW - DEPT OF PUBLIC WORKS EQUIPMENT													
185 AIR COMPRESSOR	1982	INGERSOL	185	9,988	15 YRS	-	-	-	-	-	-	-	-
S 300 SKID LOADER	2007	BOBCAT	S 300	40,552	10 YRS	-	72,000	-	-	-	-	-	-
4300 TRACTOR	2011	JOHN DEERE	4300	25,000	10 YRS	-	-	-	-	-	-	-	-
4600 TRACTOR	2013	JOHN DEERE	4600	19,000	13 YRS	-	-	-	-	-	-	-	-
580 E BACKHOE	2009	CASE	580SM	53,271	10 YRS	-	-	-	-	-	-	-	2026
621 E WHEEL LOADER	2008	CASE	621 E	94,390	12 YRS	206,000	-	-	-	-	-	-	-
B100 ROLLER	1988	BUETHLING	B100	6,788	15 YRS	-	-	-	-	-	-	-	-
1400 CHIPPER	2004	VERMEER	BC 1400	27,485	15 YRS	-	78,000	-	-	-	-	-	-
CSR CONFINED SPACE RESCUE TRAILER	2002	CARGO EXPRESS	CET16MH	4,400	20 YRS	-	-	-	-	-	-	-	-
SML1 LEAF VAC	2002	ODB	SCL800TM-20	19,500	12 YRS	-	-	55,000	-	-	-	-	-
SML2 LEAF VAC	2001	ODB	SCL800TM-20	22,500	12 YRS	-	-	55,000	-	-	-	-	-
BLOWER SNOWBLOWER	2003	FAIR MFG	842SI	55,000	20 YRS	-	-	-	-	-	-	-	2023
TR#1 TRAILER	2003	H&S MFG	UTT712L	1,699	13 YRS	-	-	-	-	-	-	-	-
FA FLAIL ATTACHMENT	2009	JOHN DEERE	A25	9,500	20 YRS	-	-	-	-	-	-	-	2029
UT TRAILER	2014	ALUMA		1,875	20 YRS	-	-	-	-	-	-	-	-
UT TRAILER	2016	ALUMA		1,275	20 YRS	-	-	-	-	-	-	-	-
UT TRAILER	2016	PACE		1,300	20 YRS	-	-	8,000	-	-	-	-	-
570 BEAVER	2013	BEAVER	570	13,000	20 YRS	-	-	-	-	-	-	-	2033
NEW BOBCAT TRAILER	2012	CRONKITE		12,500	20 YRS	-	-	-	-	-	-	-	2032
E55 MINI EXCAVATOR	2017	BOBCAT	E55	75,000	15 YRS	-	-	-	-	-	-	-	-
JOHN DEERE BROOM	2017			6,000	10 YRS	-	5,000	-	-	-	-	-	-
JOHN DEERE SNOWBLOWER	2017			6,200	10 YRS	-	3,700	-	-	-	-	-	-
DPW FURNACE	2016			15,000	20 YRS	-	-	-	-	-	-	-	-
VEHICLE DIAGNOSTIC CODE READER	2014			10,000	10 YRS	-	-	-	-	-	-	-	2024
WALK BEHIND SAW	2015			15,000	20 YRS	-	-	-	-	-	-	-	2035
SUBTOTAL EQUIPMENT						206,000	158,700	63,000	55,000	-	-	-	-
TOTAL DPW VEHICLES AND EQUIPMENT						443,000	383,700	423,000	298,000	245,000	-	-	-

VEHICLE/EQUIPMENT REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	INITIAL COST	REPLACE INTERVAL	2019	2020	2021	2022	2023	2024	2025	>2025
POLICE DEPT													
VEHICLES													
SQUAD #1	2016	FORD	EXPLORER POLICE SUV	36,500	4 YRS	-	41,358	-	-	-	42,000	-	-
SQUAD #2	2018	FORD	EXPLORER POLICE SUV	36,500	4 YRS	-	-	-	42,000	-	-	-	-
SQUAD #3	2016	FORD	EXPLORER POLICE SUV	36,500	4 YRS	-	41,358	-	-	-	42,000	-	-
SQUAD #4	2018	FORD	EXPLORER POLICE SUV	36,500	4 YRS	-	-	-	42,000	-	-	-	-
SQUAD #5	2019	FORD	EXPLORER POLICE SUV	39,650	4 YRS	39,650	-	-	-	-	-	-	-
SQUAD #6	2013	FORD	EXPLORER POLICE SUV	36,000	7 YRS	-	-	42,000	-	-	-	-	-
SQUAD #7	2014	CHEVY	SILVERADO	28,575	10 YRS	-	-	-	-	-	-	-	35,000
SQUAD #8	2017	FORD	EXPLORER POLICE SUV	36,500	8 YRS	-	-	-	-	-	-	45,000	-
SQUAD #9	2017	FORD	EXPLORER POLICE SUV	36,500	8 YRS	-	-	-	-	-	-	45,000	-
HANDGUN REPLACEMENT	2016			16,700	10 YRS								
BALLISTIC SHIELDS FOR S	2018			12,500									
ARMORED VEHICLE	2020			34,000	10 YRS		34,000						
				POLICE SUBTOTAL		39,650	116,716	42,000	84,000	-	84,000	90,000	35,000
				LESS TRADE-IN		(8,000)	-	-	-	-	-	-	-

VEHICLE REPLACEMENT SCHEDULE/CORPORATE RESERVE PURCHASES

DESCRIPTION/VEHICLE EQUIPMENT TYPE	YEAR	MAKE	MODEL	INITIAL COST	REPLACE INTERVAL	2019	2020	2021	2022	2023	2024	2025	>2025
WATER													
W1 UTILITY TRUCK	2013	FORD	F350	25,998	10 YRS	-	-	-	-	-	-	-	-
W2 UTILITY TRUCK	2011	FORD	F350	37,000	10 YRS	-	-	-	-	-	-	-	-
150KV GENERATOR	1988	ONAN	150DGFAL	29,573	20 YRS	-	-	150,000	-	-	-	-	-
			WATER TOTAL			-	-	150,000	-	-	-	-	-

* WATER UTILITY PURCHASES ARE NOT CORPORATE RESERVE PURCHASES

VILLAGE OF HARTLAND - 2020 BUDGET

Fund 403: Developers Fund

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Estimate	2020 Adopted
Ending Fund Balance	(95,476)	575	(13,917)	15,050	15,050	15,050
	% Change	-100.60%	-2520.35%	-208.14%	0.00%	0.00%

Revenues

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted
R 403-46130 SUBDIVISION FEES	\$ 37,519	\$ 30,000	\$ -	0%	\$ 30,000	\$ 30,000
TOTAL DEVELOPER REVENUES	\$ 37,519	\$ 30,000	\$ -	0%	\$ 30,000	\$ 30,000

Expenses

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted
E 403-56700-210 LEGAL SERVICES	\$ -	\$ 2,000	\$ -	0%	\$ 2,000	\$ 2,000
E 403-56700-800 CAPITAL OUTLAY	8,552	28,000	-	0%	28,000	28,000
TOTAL DEVELOPER EXPENSES	\$ 8,552	\$ 30,000	\$ -	0%	\$ 30,000	\$ 30,000

The Developers Fund acts as an intermediary between developers of projects in the Village of Hartland and the use of our engineering firm, Ruekert & Mielke or our Village Attorney, Von Briesen. Ruekert & Mielke and Von Briesen perform required engineering or legal work for development projects and they bill the Village of Hartland. The Village of Hartland pays these bills and then invoices the developer for reimbursement of these costs.

FUND 802: CIT	1/1/2019	1/1/2020
Beginning Balance	15,050	15,050
Projected Revenues	30,000	30,000
Projected Expenses	30,000	30,000
Est Year End Fund Bal	15,050	15,050

VILLAGE OF HARTLAND - 2020 BUDGET

Fund 802: Critical Incident Team

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Estimate	2020 Adopted
Ending	20,317	31,295	29,910	-	-	-
Fund Balance	% Change	54.03%	-4.43%	-100.00%	#DIV/0!	#DIV/0!

Revenues

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted
R 802-48000 MISC REVENUE	\$ 45,000	\$ -	\$ -	#DIV/0!	\$ -	\$ -
VILLAGE OF HARTLAND	-	-	-	-	-	-
VILLAGE OF CHENEQUA	-	-	-	-	-	-
VILLAGE OF PEWAUKEE	-	-	-	-	-	-
CITY OF DELAFIELD	-	-	-	-	-	-
CITY OF BROOKFIELD	-	-	-	-	-	-
CITY OF NEW BERLIN						
CITY OF MUSKEGO						
VILLAGE OF MUKWONAGO						
VILLAGE OF ELM GROVE						
TOTAL CIT REVENUES	\$ 45,000	\$ -	\$ -	#DIV/0!	\$ -	\$ -

Expenses

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted
E 802-52100-300 OPER EXPENSES	\$ 74,910	\$ -	\$ -	#DIV/0!	\$ -	\$ -
TOTAL CIT EXPENSES	\$ 74,910	\$ -	\$ -	#DIV/0!	\$ -	\$ -

The Critical Incident Team (CIT) is a specially trained tactical unit that is used during high risk law enforcement operations, such as barricaded suspect calls, executing search warrants, dignitary protection details, etc.

The team is formed through a mutual aid agreement (\$66.30) with the Village's of Chenequa, Elm Grove, Hartland, Pewaukee and Mukwonago and the Cities of Delafield, Brookfield, New Berlin and Muskego. Each department has an obligation to provide funding and personnel support for the team.

The Village of Hartland was the fiscal agent for the team, holding the funds, collects the receipts and pays the invoices. The City of Delafield took this fund over in March of 2018.

FUND 802: CIT	1/1/2019	1/1/2020
Beginning Balance	0	0
Projected Revenues	0	0
Projected Expenses	0	0
Est Year End Fund Bal	0	0

VILLAGE OF HARTLAND - 2020 BUDGET

Fund 803: Major Investigations Unit

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Estimate	2020 Adopted
Ending	1,851	632	668	2,768	2,768	2,768
Fund Balance	% Change	-65.86%	5.70%	314.37%	0.00%	0.00%

Revenues

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted
R 803-48000 MISC REVENUE	\$ 3,350	\$ 2,450	\$ 2,450	100%	\$ 2,450	\$ 2,450
VILLAGE OF HARTLAND	-	-	-	-	-	-
VILLAGE OF CHENEQUA	-	-	-	-	-	-
VILLAGE OF PEWAUKEE	-	-	-	-	-	-
CITY OF DELAFIELD	-	-	-	-	-	-
VILLAGE OF ELM GROVE	-	-	-	-	-	-
VILLAGE OF BUTLER	-	-	-	-	-	-
VILLAGE OF SUMMIT	-	-	-	-	-	-
WAUKESHA COUNTY SHERIFF	-	-	-	-	-	-
TOTAL MIU REVENUES	\$ 3,350	\$ 2,450	\$ 2,450	100%	\$ 2,450	\$ 2,450

Expenses

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted
E 803-52100-300 OPER EXPENSES	\$ 1,250	\$ 2,450	\$ -	0%	\$ 2,450	\$ 2,450
TOTAL MIU EXPENSES	\$ 1,250	\$ 2,450	\$ -	0%	\$ 2,450	\$ 2,450

The Major Investigations Unit was formed in 2001 by a S66.30 mutual aid agreement between the City of Delafield Villages of Chenequa, Hartland, Pewaukee, Elm Grove, Summit and Butler and the Waukesha County Sheriff. This is a unified investigation team for major crimes and vehicle accidents.

The Village of Hartland holds the funds, collects the receipts, and pays the invoices for this unit. The Village does not pay interest on the funds held in exchange for providing these services

FUND 803: MIU	1/1/2019	1/1/2020
Beginning Balance	2,768	2,768
Projected Revenues	2,450	2,450
Projected Expenses	2,450	2,450
Est Year End Fund Bal	2,768	2,768

VILLAGE OF HARTLAND - 2020 BUDGET

Fund 804: Business Improvement District

		2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Estimate	2020 Adopted
	Beginning	29,275	41,569	40,737	36,062	27,187	16,783
	Fund Balance	% Change	41.99%	-2.00%	-11.48%	-24.61%	-38.27%

Revenues

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted
R 804-42300 BID Assessment Rev	\$ 72,800	\$ 74,800	\$ 74,800	100%	\$ 74,800	\$ 74,800
R 804-48000 Miscellaneous Revenue	5,430	-	-	-	4,000	-
R 804-48030 Rest Crawl Income	-	-	-	-	-	-
R 804-48100 Interest on Investments	-	-	-	-	-	-
R 804-49240 Transfer from Capital Projects	12,312	20,000	-	-	20,000	20,000
TOTAL BID REVENUES	\$ 90,542	\$ 94,800	\$ 74,800	79%	\$ 98,800	\$ 94,800

See Note Below

Expenses

Account Description	2018 Actual	2019 Budget	Thru 06/30/19	% Used	Full Yr Est	2020 Adopted
DESIGN & MAINTENANCE						
BUDGETED EXPENDITURES						
E 804-56700-711 Façade Program	\$ 24,623	\$ 40,000	\$ 10,000	25%	40,000	\$ 40,000
E 804-56700-712 Banner System	100	250	-	0%	250	200
E 804-56700-713 Sign/Awning	4,062	5,000	905	18%	5,000	3,000
E 804-56700-714 Wayfinding	-	-	-	#DIV/0!	-	-
E 804-56700-715 Streetscape Prgrm	17,385	6,500	1,380	21%	6,500	8,500
Total Design & Maintenance	\$ 46,170	\$ 51,750	\$ 12,285	24%	\$ 51,750	\$ 51,700

MARKETING & PROMOTION

E 804-56700-716 Business Cert Grant	\$ 500	\$ 500	\$ -	0%	500	\$ 500
E 804-56700-718 District Advertising	3,560	8,000	1,437	18%	8,000	3,900
E 804-56700-719 Events	4,820	5,000	1,934	0%	5,000	5,000
E 804-56700-722 Web Site Dev	-	500	145	0%	500	500
E 804-56700-724 Web Hosting/Maint	409	1,000	1,044	104%	1,000	1,500
E 804-56700-729 Business Education	-	500	-	0%	500	500
Total Marketing & Promotion	\$ 9,289	\$ 15,500	\$ 4,560	29%	\$ 15,500	\$ 11,900

Expenses - Continued

ADMINISTRATION

E 804-56700-110 Salaries	\$ 29,418	\$ 27,180	\$ 14,711	54%	\$ 27,180	\$ 28,156
E 804-56700-140 Retirement	816	820	345	42%	820	845
E 804-56700-732 Gen Oper Oversight	-	-	-	#DIV/0!	-	-
E 804-56700-733 Support Services	-	-	-	#DIV/0!	-	-
E 804-56700-734 Annual Audit	1,225	1,225	1,225	100%	1,225	1,225
E 804-56700-738 Memberships	220	200	-	0%	200	200
E 804-56700-742 Subscriptions	-	-	-	#DIV/0!	-	-
E 804-56700-744 Office Supplies	330	400	89	22%	400	400
E 804-56700-746 Telephone	1,544	1,500	688	46%	1,500	1,680
E 804-56700-748 Postage (Non-Nwsltr)	10	20	-	0%	20	10
E 804-56700-750 Copies/Duplication	246	50	80	160%	50	100
E 804-56700-752 Building Rent	4,200	4,200	4,200	100%	4,200	4,500
E 804-56700-754 Office Equipment	-	-	-	#DIV/0!	-	-

VILLAGE OF HARTLAND - 2020 BUDGET

Fund 804: Business Improvement District

E 804-56700-756 Education	-	300	-	0%	300	300
E 804-56700-758 Meetings	593	750	142	0%	750	750
E 804-56700-760 Payroll Service	1,156	3,780	619	0%	3,780	3,438
Total Administration	\$ 39,758	\$ 40,425	\$ 22,099	55%	\$ 40,425	\$ 41,604
TOTAL BID EXPENSES	\$ 95,217	\$ 107,675	\$ 38,944	36%	\$ 107,675	\$ 105,204

Note: This anticipates the Village funding 50% of the façade program charges as shown in account 804-56700-711 up to \$20,000 reimbursement.

In 2006, the Hartland Downtown Business Improvement District was formed. The special charge for operations was put on the tax bill of selected businesses for the first time in 2006. The BID gives the Village the amounts to be placed on the tax bills and the Village collects the amounts with the tax payments but the money is turned over to the BID to support their budget.

FUND 804: BID	1/1/2019	1/1/2020
Beginning Balance	36,062	27,187
Projected Revenues	98,800	94,800
Projected Expenses	107,675	105,204
Est Year End Fund Bal	27,187	16,783

VILLAGE OF HARTLAND
JOB CLASSIFICATION LIST - GRADE ORDER 2020

ANNUALIZED SALARY RANGE

Grade	Minimum	Mid-Point	Maximum	Title
1	\$ 15,080 \$ 7.25	\$ 16,956 \$ 8.15	\$ 18,833 \$ 9.05	Paid on Premise - Fire, Auxillary Fire Member, Library Page
2	\$ 21,416 \$ 10.30	\$ 24,081 \$ 11.58	\$ 26,746 \$ 12.86	Library Clerk, Recreation Before/After School Care
3	\$ 25,699 \$ 12.36	\$ 29,516 \$ 14.19	\$ 33,333 \$ 16.03	Library Technical Services Clerk, Library Children's Services, Police Crossing Guards
4	\$ 29,082 \$ 13.98	\$ 33,798 \$ 16.25	\$ 38,514 \$ 18.52	Fire Department Volunteers, Fire Department - Administrative Assistant, Library Circulation Supervisor, Building Maintenance/Custodain
5	\$ 35,422 \$ 17.03	\$ 40,819 \$ 19.62	\$ 46,216 \$ 22.22	Fiscal and Recreation Clerk, Police Administrative Assistants, Cable TV Director
6	\$ 40,708 \$ 19.57	\$ 45,773 \$ 22.01	\$ 50,838 \$ 24.44	Deputy Clerk, Library Head of Technical Services, Library Reference Librarian
7	\$ 44,778 \$ 21.53	\$ 50,350 \$ 24.21	\$ 55,922 \$ 26.89	Paramedic, Library Children's Librarian
8	\$ 49,256 \$ 23.68	\$ 55,385 \$ 26.63	\$ 61,514 \$ 29.57	Deputy Treasurer/Utility Treasurer
9	\$ 54,182 \$ 26.05	\$ 61,077 \$ 29.36	\$ 67,973 \$ 32.68	Recreation Director, DPW - Laborers
10	\$ 59,600 \$ 28.65	\$ 67,016 \$ 32.22	\$ 74,432 \$ 35.78	Village Clerk, Library Director
11	\$ 62,580 \$ 30.09	\$ 70,367 \$ 33.83	\$ 78,154 \$ 37.57	Assistant Fire Chief - Vacant, DPW Foreman - Vacant
12	\$ 75,096 \$ 36.10	\$ 84,440 \$ 40.60	\$ 93,784 \$ 45.09	Police Lieutenant
13	\$ 79,602 \$ 38.27	\$ 89,507 \$ 43.03	\$ 99,412 \$ 47.79	Police Captain, Public Works Operations Supervisor, Utility Operations Supervisor
14	\$ 84,378 \$ 40.57	\$ 94,877 \$ 45.61	\$ 105,376 \$ 50.66	Deputy Chief of Police, Finance Director & Treasurer
15	\$ 88,597 \$ 42.59	\$ 100,594 \$ 48.36	\$ 112,592 \$ 54.13	Chief of Police, Fire Chief, Director of Public Works
Contract				Village Administrator

VILLAGE OF HARTLAND
JOB CLASSIFICATION LIST - GRADE ORDER 2020

SEASONAL PAY SCHEDULE (Per hour pay rate)

<i>Grade</i>	<i>Minimum</i>	<i>Maximum</i>	<i>Title</i>
<i>A</i>	7.75	10.00	Library Pages
<i>B</i>	8.50	11.00	Poll Workers
<i>C</i>	9.50	12.00	Summer Recreation Employees
<i>D</i>	10.00	13.00	Recycling Center Staff
<i>E</i>	11.00	14.00	Public Works Summer Help
<i>F</i>	12.00	15.00	Summer Recreation Camp Assistant Head Coordinator

Salaries paid in certain parts of the Village are divided between the General Fund and the Utilities to recognize the varying amounts of hours each position devotes to the function. The charts below represents those breakdowns.

Salary Splits by Department	Compensation Breakdown						Total
	Village Board	General Administration	Finance	DPW	Water Utility	Sewer Utility	
Village Board	85%				10%	5%	100%
General Administration		65%			25%	10%	100%
Finance Department			34%		33%	33%	100%
DPW Director				40%	40%	20%	100%
Utility Operations Supervisor				33%	34%	33%	100%
DPW Operations Supervisor				35%	45%	20%	100%
DPW Full Time Staff				70%	20%	10%	100%
							See Tab 4 Page 1
							See Tab 4 Page 3
							See Tab 4 Page 6
							See Tab 11 Page 1
							See Tab 11 Page 1
							See Tab 11 Page 1
							See Tab 11 Page 1

Salary and Benefit Totals	Salary	FICA	Retirement Benefits	Health/Dental/Life	Other Benefits	Total Salary and Benefits
Village Board	\$ 38,923	\$ 2,978	\$ -	\$ -	\$ -	\$ 41,901
General Administration	\$ 223,266	\$ 11,102	\$ 9,796	\$ 36,785	\$ 2,500	\$ 283,449
Finance Department	\$ 193,010	\$ 14,765	\$ 13,028	\$ 34,024	\$ 2,500	\$ 257,327
Public Works	\$ 972,635	\$ 74,407	\$ 65,653	\$ 295,476	\$ 13,000	\$ 1,421,171