

POLICE AND FIRE COMMISSION AGENDA
TUESDAY, JANUARY 14, 2020
7:00 PM
MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Roll Call
Pledge of Allegiance

1. Consideration of a motion to approve the Police and Fire Commission minutes of December 10, 2019 and December 20, 2019.
2. Police Department Update and Monthly Report
3. Fire Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to interview candidate(s) for Firefighter(s). [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.
Possible action item: Announcement of candidate(s)

Darlene Igl
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, December 10th, 2019
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:00 PM Meeting called to order by Commission President Lopnow
- Commission Secretary Redlin read the roll for attendance
- Present : Commissioners Lopnow, Wojciechowski, Redlin, Rebholz
- Excused: Commissioner Riesinger
- Also in attendance : Police Chief Torin J. Misko, Fire Chief David Dean, Police Captain Stacey V. Kelsey
- Pledge of Allegiance led by Commission President Lopnow
- Commission President Lopnow announced that, at the conclusion of all other scheduled Meeting Agenda items, she would request a motion to recess to closed session pursuant to State Statutes §19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to interview candidate(s) for Firefighter(s). [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment. Possible action item: Announcement of candidate(s)

1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meeting held on November 12th, 2019.
 - a. Motion by Commissioners Rebholz / Wojciechowski to approve the Hartland Police & Fire Commission minutes for the meeting of November 12th, 2019. The motion carried on the unanimous vote of the Commissioners present.
2. Police Department Update and Monthly Report –Police Chief Torin J. Misko
 - a. Chief Misko reported that the Village Board has taken action to provide for regulation and construction of appropriate “NO PARKING OR STOPPING” signage on part of Industrial Drive due to prevalent semi-truck traffic in that area.
 - b. The Chief then reported that the recent “Holiday Train” visit to Hartland went smoothly. A child was “lost” for a short time and a “suspicious looking bag” found and reported to be in the “Porta-John” ended up being simply a mislaid camera equipment bag, which was retrieved by the owner before “bomb squad” units needed to be alerted. Much food was donated by attendees for the benefit of the Food Pantry. The Chief also reported that the Village “Holiday Tree Lighting” event went smoothly, as well.
 - c. Chief Misko went on to report that the Lake Country Municipal Court (with which the Village of Hartland participates) had now adopted its 2020 Budget, including its planned move to the new Oconomowoc Police Department Building. According to Chief Misko, the Court is funded by citations and fines levied and collected, with a “reserve fund” used primarily to cover the costs of the re-location.

- d. According to Chief Misko, the Village of Hartland has now begun to consider more vigorously pursuing the assessment of fees for "False Alarm" emergency services responses per Hartland Village Ordinances. The Chief related that, often, the false alarms involve "repeat offenders". The Village has notified businesses and residences of the impending contemplated enforcement changes. Currently, the first three such events result in "no-charge" with a \$300 fine for each episode occurring thereafter.
- e. Chief Misko reported that State Senator Chris Kapenga recently met with Waukesha Chiefs of Police and Sheriffs to discuss pending legislation, including that relevant to SWATting events like the Village experienced this last year.
- f. Recently the HPD participated in a friendly, multi-agency "Food Wars" event to gather food for local food pantries and, according to the Chief, the department placed second overall, having gathered roughly 700 items. HPD Officer Dillon Gurgul organized the "stuff-the-squad" event with the cooperation of the local Piggly-Wiggly grocery store. The HFD also participated in the event and was recognized for their participation, as well.
- g. The Chief then related that three of the members of the HPD, Detective Hoffa, Officer Luke Joswick and Officer Thomas Bagin attended the FBI Negotiator School for "baseline training".
- h. According to the Chief, there have been several "counterfeit currency" incidents in the area involving fake \$100 bills. Appropriate investigations are being conducted.
- i. Recently, according to the Chief, a young, pregnant Hartland Village woman, in her 20's, died from an apparent heroin overdose. Possible criminal charges are pending as the investigation continues.
- j. The Village of Hartland, not unlike many area municipalities, has been experiencing an increase in "Porch Package" thefts and, according to Chief Misko, the HPD is investigating several such at this time.
- k. HPD Officer Luke Joswick coordinated the multi-agency "SHOP WITH A COP" event this past Saturday and the Chief reported that over 40 kids participated.
- l. Chief Misko reported that the HPD and Village of Hartland had, so-far, raised some \$3,000 toward the purchase of the SCIT Armored vehicle, as detailed earlier. The Village "share" of the cost is estimated to be \$34,000

3. Fire Department Update and Monthly Report – Fire Chief David Dean

- a. Chief Dean indicated that, as a result of the Call for Emergency Services related to the Heroin overdose, reported by Chief Misko, above, several of the HFD members who responded were dealing with emotional issues related to the response by the HFD personnel.
- b. The Chief also reported that the HFD currently has two of its members experiencing treatment for cancer and related illnesses.
- c. The Chief related that he has recently had several applicants for membership in the HFD and, with two recent retirements, along with typical "turnover", several interviews have been conducted. Accordingly, the Chief reported that staffing of responses to Village residents' recent requests for emergency services has been "strained". Accordingly, the HPFC will be conducting interviews tonight after the other Agenda items are concluded.

N.B. Chief Misko and Captain Kelsey were excused and left the meeting at 19:21

5. Closed Session

Commission President Loppnow requested a Motion to recess into Closed Session pursuant to State Statutes §19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to interview candidate(s) for Firefighter(s). [ROLL CALL VOTE]

On motion of Commissioners Redlin / Wojciechowski to *enter* closed session, the roll call vote to *enter* closed session was taken as follows:

Commissioners Wojciechowski "yes", Redlin "yes", Loppnow "yes", Rebholz "yes"

The commission *entered* closed session at 7:22 PM

On motion of Commissioners Loppnow / Wojciechowski the roll call vote to *exit* closed session was taken as follows:

Commissioners Wojciechowski "yes", Redlin "yes", Loppnow "yes", Rebholz "yes"

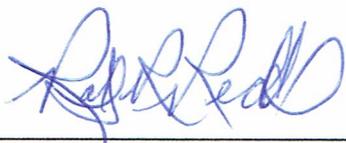
The Commission *exited* closed session at 8:03 PM.

6. Motion to refer Fire Department Staffing matter to the Fire Chief for any further requisite action and to Adjourn

Commissioners Wojciechowski / Rebholz made a Motion to approve and recommend, to Fire Chief Dean, for *any* requisite further action, the Village of Hartland Fire Department staffing matters involving the hiring of Heather A. Schmidt, Julia Grace Oelke and Scarlett Gibbs, whom the Commission had interviewed in closed session, and then, immediately to Adjourn this meeting of the HPFC. The motion carried on the unanimous vote of the Commissioners present.

Meeting adjourned at 8:04 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, December 20th, 2019
8:30 A.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 08:32 AM Meeting called to order by Commission President Loppnow
- Commission Secretary Redlin read the roll for attendance
- Present : Commissioners Loppnow, Riesinger, Redlin, Rebholz
- Excused: Commissioner Wojciechowski
- Also in attendance : Fire Chief David Dean, Counsel to the HPFC Attorney Joel S. Aziere, Counsel for Fire Chief Dean Attorney Hector de la Mora, Counsel for Fire Chief Dean Attorney Craig T. Papka, DC Sharon Dyer Pro Se, Village of Hartland Finance Director Ryan Bailey, Court Reporter
- Pledge of Allegiance led by Commission President Loppnow
- Commission President Loppnow announced that the purpose of this announced meeting of the Village of Hartland Police and Fire Commission is to conduct a hearing in the matter of charges against DC Sharon Dyer and may during its proceedings at various points, upon motions duly made, enter into closed sessions for the purposes of consultations with its legal counsel and to engage in deliberations with respect to issues and/or evidence arising from the hearing pursuant to the authority of Wis. Stats. §§19.85 (1) (a) and (c) and (f) and (g) and 19.85 (2), and the Rules and Regulations of the Hartland PFC §VI C.4.

After each closed session the PFC will immediately thereafter reconvene in open session to continue with any pending aspects of the hearing being conducted or to adjourn in open session.

- The Hearing commenced with Attorney Joel S. Aziere presiding; the Court Reporter recording the proceedings for the record.
- At 14:45 the Formal Hearing concluded and, immediately thereafter, Commission President Loppnow requested a Motion for the Commission to enter Closed Session for the purposes of consultations with its legal counsel and to engage in deliberations with respect to issues and/or evidence arising from the hearing pursuant to the authority of Wis. Stats. §§19.85 (1) (a) and (c) and (f) and (g) and 19.85 (2), and the Rules and Regulations of the Hartland PFC §VI C.4.

On motion of Commissioners Rebholz / Riesinger to *enter* closed session, the roll call vote to *enter* closed session was taken as follows:

Commissioners Riesinger “yes”, Redlin “yes”, Loppnow “yes”, Rebholz “yes”

The commission *entered* closed session at 14:46

On motion of Commissioners Riesinger / Rebholz the roll call vote to *exit* closed session was taken as follows:

Commissioners Riesinger “yes”, Redlin “yes”, Loppnow “yes”, Rebholz “yes”

The Commission *exited* closed session at 16:05

- Attorney Joel S. Aziere read the **DECISION AND ORDER ON DISCIPLINARY CHARGES** on behalf of the Village of Hartland Police and Fire Commission into the Official Record.

There being no further matters to come before the Village of Hartland Police and Fire Commission and, on motion of Commissioners Rebholz / Riesinger, the Commissioners present voted unanimously to adjourn.

Meeting adjourned at 1626.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary

Susan M. Loppnow, Commissioner
Commission President