

**POLICE AND FIRE COMMISSION AGENDA
TUESDAY, FEBRUARY 11, 2020
6:00 PM
MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE**

Roll Call
Pledge of Allegiance

1. Consideration of a motion to approve the Police and Fire Commission minutes of January 14, 2020.
2. Police Department Update and Monthly Report
 - a. Summary of Annual Report
3. Fire Department Update and Monthly Report
4. Consideration of a motion to recess to closed session pursuant to State Statutes §19.85 (1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to interview candidate(s) for Firefighter/Paramedic(s). [ROLL CALL VOTE]

Following the Closed Session the Police and Fire Commission may either adjourn or reconvene in Open Session if there is any action to be taken other than adjournment.
Possible action item: Announcement of candidate(s)

Darlene Igl
Village Clerk

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Darlene Igl, Village Clerk, at 262/367-2714. The Municipal Building is handicap accessible.

**VILLAGE OF HARTLAND
POLICE & FIRE COMMISSION
MEETING MINUTES
TUESDAY, January 14th, 2020
7:00 P.M.**

BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

- 7:07 PM Meeting called to order by Commission Secretary Redlin, Presiding, in the absence of Commission President Loppnow and Commission Vice-President Wojciechowski
- Commission Secretary Redlin read the roll for attendance
- Present : Commissioners Redlin, Rebholz, Riesinger
- Absent: Commissioners Loppnow, Wojciechowski
- Also in attendance : Police Chief Torin J. Misko, Fire Chief David Dean, Police Captain Stacey V. Kelsey
- Pledge of Allegiance led by Commission Secretary Redlin
- Presiding Commission Secretary Redlin announced that, at the conclusion of all other scheduled Meeting Agenda items, he would request a motion to recess to closed session pursuant to State Statutes §19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [ROLL CALL VOTE]

1. Consideration of a motion to approve the Police and Fire Commission Minutes for the meetings held on December 10th, 2019 and on December 20th, 2019.

- a. Motion by Commissioners Rebholz / Redlin to approve the Hartland Police & Fire Commission minutes for the meetings of December 10th, 2019 and December 20th, 2019.

The motion carried on the unanimous vote of the Commissioners present.

2. Police Department Update and Monthly Report –Police Chief Torin J. Misko

- a. Chief Misko reminded the Commissioners that he has begun to provide the members of the HPFC with a recap of current HPD activities via an emailed “weekly update”.
- b. The Chief then reported that, over the recent Holidays, the Village had been experiencing a significant number of “porch package thefts”, not unlike the experiences of most local municipalities. He indicated that several arrests have been made, with appropriate charges issued.
- c. Chief Misko went on to relate that the recent “bomb threat” made to the Waukesha County Courthouse actually, apparently, involved an individual who was due in court there on a felony theft case emanating from HPD charges. An HPD Detective was scheduled to testify at the Courthouse on the Felony Theft case and was able to assist the Sheriff’s Department in identifying the individual after photographs were shared with the public.

- d. According to Chief Misko, the Village of Hartland has now begun to enforce the recently enacted “No Parking” zones in the Industrial Park. Semi drivers, who previously used the street to “que-up” while awaiting deliveries, are now required to arrange for alternate “wait locations”. The HPD is trying to reach out to the impacted local businesses to assist them in accomplishing compliance.
- e. Chief Misko reported that the Village’s “moratorium” on residential placement, by the State Dept of Corrections, of sex offenders into the Village occasionally leads to confusion, since the Sex Offender list is a dynamic ... some individuals “fall off” the list, while some are added and the list is currently not tied to the State of Wisconsin “Sex Offender Registry”. Too, no juvenile information is disclosed on the list. The HPD works continually with the State to ensure compliance with the Moratorium.
- f. Recently Chief Misko was elected to the position of Vice-President of the Waukesha County Police Chief’s Association. He will serve in that post for one year before moving up to the position of Association President the ensuing year.
- g. Chief Misko reported that the HPD and Village of Hartland had, so-far, raised some \$8,000 toward the purchase of the SCIT Armored vehicle, as detailed earlier. The Village “share” of the cost is estimated to be \$34,000 and the HPD is now “closing out” its fund raising efforts.
- h. According to the Chief, there are some planned Officer retirements “in the offing” for 2020 and 2021; accordingly the HPD will be initiating the “recruitment process” to fill the expected vacancies in a timely fashion.

3. Fire Department Update and Monthly Report – Fire Chief David Dean

- a. Chief Dean also reminded the Commissioners that he, too, has been emailing a weekly update of HFD current activities and referenced the same in reporting that the HFD had experienced 116 more “calls for service” [a total of 987 for the year] in 2019 than in 2018.
- b. The Chief also reported that the HFD has been notified by Alex Konen, a long-time member of the Department, that he will be leaving HFD to join the Western Lakes Fire Department. The Chief indicated that the HFD is currently undertaking “stepped up” recruitment activities to replace Firefighter Konen and, as well, the vacancy created by the recent discharge of DC Dyer. The current plan is to schedule candidate interviews for the next [February 11, 2020] meeting of the HPFC.
- c. The Chief related that he has recently reviewed the qualifications requirements for open HFD staff positions and determined that certification as a “Manual Pump Operator” will be among the credentials necessary for certain new and replacement HFD positions. The corresponding HPFC Fire Department Position Descriptions will be immediately updated accordingly. The Chief will consult Village legal counsel for guidance in the matter.
- d. Chief Dean reported that he had recently attended “EMS DAY” events at the State Capitol in Madison, where Agency Chiefs met with State Legislators to discuss proposed and pending relevant legislation.

N.B. Chief Misko and Captain Kelsey were excused and left the meeting at 19:43

4. Closed Session

Commission Secretary Redlin, Presiding over this meeting, requested a Motion to recess into Closed Session pursuant to State Statutes §19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [ROLL CALL VOTE]

On motion of Commissioners Rebholz / Riesinger to *enter* closed session, the roll call vote to *enter* closed session was taken as follows:

Commissioners Redlin "yes", Riesinger "yes", Rebholz "yes"

The commission *entered* closed session at 7:44 PM

On motion of Commissioners Rebholz / Riesinger the roll call vote to *exit* closed session was taken as follows:

Commissioners Redlin "yes", Riesinger "yes", Rebholz "yes"

The Commission *exited* closed session at 8:15 PM.

5. Motion to Adjourn

There being no further matters to come before the Village of Hartland Police and Fire Commission at this time, Commissioners Rebholz / Redlin made a Motion to immediately adjourn this meeting of the HPFC.

The motion carried on the unanimous vote of the Commissioners present.

Meeting adjourned at 8:16 PM.

Respectfully submitted,



Ralph R. Redlin, Commissioner
Commission Secretary and
Presiding at this Meeting