

Village of Hartland's  
**BEFORE SUMMER  
SPLASH & CAMP CARE**  
2020 Packet



**REGISTRATION BEGINS MARCH 2, 2020.**

# BEFORE SUMMER SPLASH & BEFORE SUMMER CAMP CARE INFORMATION & REGISTRATION PACKET

The following criteria must be met in order for your child to attend Before Summer Splash & Before Summer Camp Care.

1. The attached Registration and Emergency Forms must be filled out and returned back to the Hartland Recreation Department, 210 Cottonwood Ave, Hartland, WI. Before Summer Splash and Before Summer Camp Care staff **will not** accept any registration forms or payments.
2. Registration Calendar form should be submitted to the Recreation Department, at a minimum, on a weekly basis. Registration Calendar form should be turned in the Thursday before your child needs care.
3. The Hartland Recreation Department requires a credit card to be on file. If your child attends Before Summer Splash and Before Summer Camp Care on days for which they are not scheduled or paid for, you will automatically be charged **\$20.00 for each session they attend**. This charge will be processed the Monday after care was provided.

## PAYMENT PLANS

If you know your child will need care through out the summer, a payment plan can be set up. The Hartland Recreation Department will set it up where your card will be charged on a monthly or bi-weekly basis. In order to be put on the payment plan, Hartland Recreation Department will need to know how many days your child will be attending on a weekly or monthly basis. The total for the whole summer will be added up and divided by 3 months for the monthly payment and divided by 6 payments for the bi-weekly payment. For more information, please contact Kelli Yogerst, Recreation Director at [kelly@villageofhartland.com](mailto:kelly@villageofhartland.com).

## REFUNDS OR SWITCHING DAYS

Once your child is registered, you will not receive a refund. You are not allowed to switch days of Before Summer Splash & Before Summer Camp Care.

## HOURS AND DAYS CARE IS PROVIDED

Before Summer Splash Care is held from 6:30 - 8:30 am, Monday - Friday, June 15 - August 7 (except July 3) at North Elementary, 232 Church St., Hartland, WI 53029. Before Summer Camp Care is scheduled to be held at Nixon Park, 175 E. Park Ave, Hartland from Monday thru Friday, August 10 - 21, 6:30 am - 8:00 am.

## DROPPING OFF

Please drop your child off by the entrance of Hartland North's cafeteria. That entrance is located on the south side of the school. If you are dropping your child off at Nixon Park, please drop them off at the shelter that is located behind the band shell/Fine Arts Center.

## ABSENCES

If your child is unable to attend care, please notify staff by calling 262-844-8868 or emailing [summercamp@villageofhartland.com](mailto:summercamp@villageofhartland.com).

# Village of Hartland Recreation Department Before Summer Splash and Before Summer Camp Registration / Emergency Form

Before Summer Splash Care is held from 6:30 - 8:30 am, Monday - Friday, June 15 - August 7 (except July 3) at North Elementary, 232 Church St., Hartland, WI 53029. Before Summer Camp Care is scheduled to be held at Nixon Park, 175 E. Park Ave, Hartland from Monday thru Friday, August 10 - 21, 6:30 am - 8:00 am.

Registrations need to be taken or mailed to Village Hall, 210 Cottonwood Ave, Hartland. Any questions please contact Kelli Yogerst, Recreation Director, at [kellyy@villageofhartland.com](mailto:kellyy@villageofhartland.com) or 262-367-0352.

**Payer Name** \_\_\_\_\_

**Address** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Cell** \_\_\_\_\_ **Email** \_\_\_\_\_

**Student's Name** \_\_\_\_\_

**MALE or FEMALE (circle)**      **Birth Date (MM/DD/YYYY)** \_\_\_\_\_

Please circle yes or no. My student needs reasonable accommodations to enjoy this program: Yes or No.

If yes, would you like for us to contact you to share specific details.

Please Check \_\_\_\_\_ Yes, please contact me. \_\_\_\_\_ No, you do not have to contact me.

## Before Summer Splash Emergency Information

**Allergies (medical or non-medical):** \_\_\_\_\_

\_\_\_\_\_

**Pre-existing medical condition (applicable to program activities):** \_\_\_\_\_

\_\_\_\_\_

**Medications:** \_\_\_\_\_

\_\_\_\_\_

**Other:** \_\_\_\_\_

\_\_\_\_\_

### Emergency Contacts:

**Name:** \_\_\_\_\_ **Relation:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

1.) \_\_\_\_\_

2.) \_\_\_\_\_

3.) \_\_\_\_\_

# Village of Hartland Recreation Department Before Summer Splash and Before Summer Camp Care Registration Calendar

Student's Name \_\_\_\_\_ Month \_\_\_\_\_

Payer's Name \_\_\_\_\_

PER CHILD		AM OR PM PER FAMILY	
1 Day	\$13.00	1 Day	\$23.00
2 Days	\$24.00	2 Days	\$43.00
3 Days	\$35.00	3 Days	\$63.00
4 Days	\$44.00	4 Days	\$80.00
5 Days	\$53.00	5 Days	\$96.00

Per family rate is two children attending Before Splash Care and Before Summer Camp Care that are from the same family. If there are more than two children attending, contact the Recreation Department for a discounted rate.

**IMPORTANT:** The Hartland Recreation Department requires a credit card to be on file. If your child attends Before Summer Splash Care and Before Summer Camp Care on days for which they are not scheduled or paid for, you will automatically be charged **\$20.00 for each morning session they attend**. This charge will be processed the Monday after care was provided. A registration form must be submitted to the Recreation Department, at minimum, on a weekly basis. Registration forms are due the Thursday of the week before your child needs care. Any questions please contact Kelli Yogerst, Recreation Director, at [kelly@villageofhartland.com](mailto:kelly@villageofhartland.com) or 262-367-0352.

Date:	Date:	Date:	Date:	Date:	Fee:	Cash _____
Date:	Date:	Date:	Date:	Date:	Fee:	Check _____ (payable to Village of Hartland)
Date:	Date:	Date:	Date:	Date:	Fee:	Credit Card _____ _____ Mastercard _____ Visa
Date:	Date:	Date:	Date:	Date:	Fee:	Expiration Date ____ / ____ Payment Amount _____ Card # _____
Date:	Date:	Date:	Date:	Date:	Fee:	<b>TOTAL:</b>

All participants are requested to sign the following release. Parent or guardians must sign for minors. I/We the undersigned, do hereby agree to allow the above named to participate in the activity indicated. I/We are aware of and understand that there may be potential risks inherent with participating in any recreational activities and that the Village of Hartland does not provide accident insurance. I/We assume all risks and hazards incidental to such participation including transportation to and from the activities and do hereby waive, release, absolve, indemnity and agree to hold harmless the Hartland Recreation Department employees, staff, and other persons for any and all claims, injuries, liabilities, damage or right of action directly or indirectly arising out of the use of Hartland Recreation Department facilities, equipment, and/or participation in Village of Hartland Recreation Department activities. In the event of medical emergency, I authorize the Recreation Department staff to obtain medical treatment for the above named. I give permission for myself or my child to appear in media/promotion materials approved by the Village of Hartland.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_